



AGENDA
CITY OF WINDCREST, TEXAS

REGULAR CITY COUNCIL MEETING

APRIL 21, 2014

Regular City Council Meeting
10:00 A.M.

NOTICE IS HEREBY GIVEN THAT A REGULAR WINDCREST CITY COUNCIL MEETING WILL BE HELD AT WINDCREST CITY HALL, 8601 MIDCROWN, WINDCREST, TEXAS ON THE 21st DAY OF APRIL 2014 STARTING AT 10:00 A.M. DURING THE MEETING THE FOLLOWING SUBJECTS WILL BE CONSIDERED AND THE COUNCIL MAY TAKE ACTION ON ANY OF THE LISTED SUBJECTS.

THE CITY COUNCIL RESERVES THE OPTION TO RECESS THE MEETING DURING THE MORNING OF APRIL 21, 2014 AND TO RECONVENE THE MEETING ON THE FOLLOWING DAY, APRIL 22, 2014 AT 9:00 A.M. AT THE WINDCREST CITY HALL, 8601 MIDCROWN, WINDCREST, TEXAS.

IT IS ANTICIPATED THAT MEMBERS OF OTHER CITY BOARDS, COMMISSIONS AND COMMITTEES MAY ATTEND THE MEETING IN NUMBERS THAT MAY CONSTITUTE A QUORUM OF SUCH OTHER CITY BOARDS, COMMISSIONS AND COMMITTEES, SO THAT NOTICE IS HEREBY GIVEN THAT THE MEETING IS ALSO A MEETING OF THE OTHER CITY BOARDS, COMMISSIONS AND COMMITTEES WHOSE MEMBERS ARE IN ATTENDANCE. THE MEMBERS OF THE OTHER CITY BOARDS, COMMISSIONS AND COMMITTEES MAY PARTICIPATE IN DISCUSSIONS WHICH OCCUR AT THE MEETING, BUT NO ACTION WILL BE TAKEN BY THE OTHER BOARDS, COMMISSIONS AND COMMITTEES WHOSE MEMBERS ARE IN ATTENDANCE.

Ordinance No. 618 (09/20/10), Repealing Ordinance No. 593

At all City Council, City Commission or City Board meetings, the agenda shall include a "citizens to be heard" item. It is suggested that Citizens wishing to speak during this item sign in on the sign up roster prior to the meeting. During "citizens to be heard" comments, each individual may speak on an agenda item or any other matter affecting the city. In addition to the "citizens to be heard" portion of meetings, a person may make comments on agenda items prior to the vote on the agenda item. A member of the public will have a total of six (6) minutes to be heard during a City Council, City Commission or City Board Meeting. This does not include any responses from the body. The six (6) minutes time limit authorized herein may not be transferred to another speaker in whole or in part. The presiding Officer or his/her designee will assign a Time Keeper to each meeting. The Time Keeper will maintain strict compliance of the six (6) minute rule, stopping speakers who exceed the allotted time. As authorized by Section 551.042 of the Texas Government

Code, the Presiding Officer may direct a City Official to make: a statement of specific factual information in response to an inquiry made by a member of the public or of the City Council, or; a recitation of existing policy in response to an inquiry made by a member of the public or the City Council. Any deliberation or decision about the subject of the inquiry shall be limited to a proposal to place the subject on the agenda for a subsequent meeting. Any question posed by a Citizen, Council Member, Board Member or Commission Member for which an answer is not available at a meeting shall be answered by a member of the staff or Presiding Officer at the next regular meeting of the Body, if an answer is reasonably available and prudent. If the information is sensitive, staff will seek advice from the City Attorney.

REQUEST ALL PAGERS AND CELL PHONES BE TURNED OFF, EXCEPT EMERGENCY ON-CALL PERSONNEL. CITIZENS ARE ASKED TO REFRAIN FROM TALKING DURING COUNCIL PROCEEDINGS.

Meeting Chair: please remind each participant in your meeting that they must speak into a microphone; the recording is the Official Minutes of your meeting and all who speak must be recorded. All guest speakers and citizens to be heard must speak from podium. Please interrupt speakers during meeting if you recognize that they are not speaking into microphone and have them do so.

I. Call to Order, Pledge of Allegiance, Invocation and Announcement

II. Citizens to be Heard on Subsequent and Non-Subsequent Agenda Items

1. A member of the public will have three (3) minutes to discuss non-subsequent agenda items.
2. A member of the public will have six (6) minutes to discuss subsequent agenda items.
3. City Council may discuss and respond to current and past agendas on subsequent and non-subsequent agenda items by citizens to be heard.

III. Monthly Department Reports Month Ending March 2014 For FY 2013 / 2014

1. Fire Department – Eric Vargas, Acting Fire Chief will present the monthly Fire Department report for the month of March. The discussion will include Summary of Calls for the Month of March 2014 (FY 2013 / 2014) including the response times for the City, County and Annexed area. (Att. 1)
2. Police Department – Police Chief Al Ballew, will present the monthly Police Department including Code Enforcement and Animal Control reports for the month of March 2014. (FY 2013 / 2014). (Att. 2)
3. Public Works/Landscaping – Tom Garcia, Director of Public Works will present the monthly Public Works and Landscaping reports for the month of March 2014. (FY 2013 / 2014). (Att. 3)

4. City Secretary / Civic Center – Kelly Rodriguez, City Secretary / Asst. Court Administrator, will present the City Secretary and Civic Center report for the month of March 2014. (FY 2013 / 2014). (Att. 4)
5. Court – Rafael Castillo, Jr., City Manager / Court Administrator and Kelly Rodriguez, City Secretary / Asst. Court Administrator, will present the Municipal Court report for the month of March 2014 (FY 2013/2014). (Att. 5)
6. Building Service/Health/Post Office – Rafael Castillo, Jr., City manager / Kelly Rodriguez, City Secretary and Heather Weidenbach, Asst. City Secretary / Permits Clerk / Post Office Supervisor will present the Building Services, Health and Post Office report for the month of March 2014. (FY 2013 / 2014). (Att. 6)
7. EDC – Robert Colunga, Interim Windcrest Economic Development Director will present the EDC report for the month of March 2014. (FY 2013 / 2014). (Att. 7)

IV. Ordinances **In conjunction with the first reading of an ordinance, a motion should be made to either “reject the proposed ordinance” or “to forward the proposed ordinance to a subsequent City Council meeting for final adoption at its second reading”.**

NONE

V. Resolutions

1. City Council will review, discuss and may take action on Resolution No. 2014-494(R), a resolution approving the purchase of a Ford F550 4X4 fire command-squad truck and necessary equipment for the Windcrest Volunteer Fire Department and authorizing the City Manager to negotiate and execute contracts for such purchases. (Att. 8)

VI. Discuss and Act

1. City Council will discuss and may take action to replace Leonard Neeper with Rebekah Gergen both of which are residents and on the WEDC and add Shirley Knolls, resident to the Master Plan Review Committee.

VII. Executive Session

1. City Council will convene into a closed meeting as authorized by Section 551.071 of the Texas Government Code to consult with its attorney concerning contemplated and or pending litigation involving Ronnie Cain, past City Council Members and past employees.

VIII. Action Item

1. The City Council will consider matters relating to contemplated and/or pending litigation involving Ronnie Cain, past city council members and past employees

IX. General Announcements & Future Agenda Items Requested

Per Ordinance No. 618, repealing Ordinance No. 593; Section 9: Every agenda shall include an item entry granting a member the opportunity to propose an item for consideration of future agendas for Regular or Special Meetings. Any member may request the inclusion of such items at any meeting.

X. Adjournment

The City Council reserves the right to retire into executive session whenever it is considered necessary and legally justified under the Texas Government Code, Subchapter D, Sections 551.071 et. seq. including, but not limited to, consultation with attorney, real property, prospective gifts, personnel matters, exclusion of witness, security devices, and economic development matters.

I, the undersigned authority, do hereby certify that the above Notice of Meeting of the City Council of the City of Windcrest is a true and correct copy of said Notice and was posted on the bulletin board at City Hall of said City in a convenient place to the public and said Notice was posted more than seventy-two hours prior to the meeting on April 21, 2014.

By:  , City Secretary

In compliance with the Americans With Disabilities Act, the City of Windcrest Council Chambers are wheelchair accessible, and accessible parking spaces are available. The City of Windcrest will provide for reasonable accommodations for persons attending City Council meetings. To better serve you, requests should be received 48 hours prior to the meetings. Please contact Kelly Rodriguez, City Secretary, at 210-655-0022 ext. 2150 or Fax 210-655-8776.

I certify that the attached notice and agenda of items to be considered by the City Council was removed by me from the City Hall bulletin board on the ____ April, 2014.

____ Title: _____



Fire Department Report for the month of April 2014

Highlights

- The 3rd Annual Firefighter's Gala was a great success! We would like to thank our sponsors, Heather Weidenbach, Windcrest Newsletter Committee, Mayor, City Management, Public Works, and our volunteer firefighters for their contribution to this event!

Goals

- Planning for upcoming events such as the 44th Annual Firefighter's Picnic.
- In hopes of receiving a bigger crowd for the Friday Night of the Firefighter's Picnic, the WVFD will be hosting the following events:
 1. Windcrest's Bravest vs. Windcrest's Finest: Windcrest Vol. Fire Department will be challenging the Windcrest Police Department in a Softball Game!
 2. Windcrest First Annual Pie Judging Contest! Find out who has the best pies in Windcrest as Pie entries are judged by your very own Volunteer Firefighters!
 3. First Annual Hot-Dog Eating Contest! Challenge the best eaters in Windcrest....Your First Responders! We'll be accepting entries to challenge your WVFD Firefighters in a battle of the dogs!
 4. First Annual Chili Cookoff! Challenge the finest chili recipes in Windcrest for judgment by your Volunteer Firefighters!

Summary

During the month of March 2014, the Fire Department responded to 184 calls. 119 EMS, 4 fire and 61 other, which included assists to the public, false alarms, hazardous and good intent calls.

Year to Date Totals (October 2013 to February 2014)

	Fire	EMS	Other	Total
City (includes Annex)	5	247	129	381
County Calls	15	264	110	389
Other Mutual Aid	5	12	22	39
Sub-total	25	513	261	799

Fire Department Report for the month of April 2014

March 2014	Fire	EMS	Other	
City (includes Annex)	0	54	25	
County Calls	2	54	30	
Other Mutual Aid	2	11	6	
March Sub-total	4	119	61	184
Grand Total	29	632	322	983

The Windcrest Volunteers provided:

- 1291 hours of scheduled volunteer time for the month of March. (Command Schedule hours not included)
- Actual staffing on calls for the month of March
 - 2.68 persons for all calls – EMS and Fire
 - 3.00 persons for Fire only calls

Average response time:

City	85	Calls	3 min 92 seconds
County	95	Calls	4 min 11 seconds
Annex	4	Calls	3 min 25 seconds

Rainfall:

March Total: 1.12 inches
Year to date total: 1.66 inches



April 9, 2014

SIGNATURE

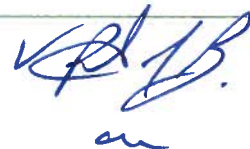
DATE



April 9, 2014

SIGNATURE

DATE



Windcrest Response Area

Total Calls: 184

Fire: 4

EMS: 119

"Other": 61

Quadrant 6

Live Oak FD

Converse FD

Quadrant 5

Fire: 1

Quadrant 3

Fire: 2

EMS: 54

Other: 30

Quadrant 4

Fire: 1

EMS: 11

Other: 6

Quadrant 1

Fire: 0

EMS: 50

Other: 25

Fire: 0

EMS: 4

Quadrant 2

2



Quadrant 7



Kirby-Quadrant 7



Kirby-Quadrant 7

**Windcrest
Police Department
Monthly Report**

March 2014



HIGHLIGHTED CALLS FOR SERVICE

**03/01/14 2225 HOURS
EVADING ARREST - FOOT
8800 BLK WILLMON WAY**

DURING A TRAFFIC STOP THE ADULT MALE DRIVER SUDDENLY FLED FROM THE VEHICLE AND RAN AWAY. A CHECK OF THE AREA WAS MADE WITH NEGATIVE RESULTS. A COMPUTER CHECK SHOWED THE SUSPECT HAD AN ACTIVE PAROLE VIOLATION WARRANT.

**03/02/14 0137 HOURS
ASSIST OTHER AGENCY – SAN ANTONIO POLICE DEPARTMENT
5200 BLK CRESTWAY**

WPD OFFICER, WHILE ON PATROL WAS FLAGGED DOWN BY AN SAPD OFFICER. THE SAPD OFFICER WAS INJURED AFTER BEING ASSAULTED BY A SUSPECT WHO FLED INTO A NEARBY TRAILER PARK. WPD RENDERED ASSISTANCE.

GOALS

- 1. COMPLETE UPDATE AND REVISION OF WPD GENERAL MANUAL.**
- 2. NEW OFFICER HIRED AND START FIELD TRAINING ON 31 MARCH 2014.**

SUMMARY – PATROL OPERATIONS

PROACTIVE POLICE ACTIVITIES	2,987	YEAR TO DATE TOTAL	7,348
CITIZEN CALLS FOR SERVICE	558	YEAR TO DATE TOTAL	1,367
FELONY ARRESTS	4	YEAR TO DATE TOTAL	12
MISDEMEANOR ARRESTS	60	YEAR TO DATE TOTAL	172
WARRANT ARRESTS	43	YEAR TO DATE TOTAL	110
MUNICIPAL COURT SUMMONS	547	YEAR TO DATE TOTAL	1,486
WARNING CITATIONS	160	YEAR TO DATE TOTAL	381
BRIEFINGS, ESCORTS & DEPARTMENT TOURS	0	YEAR TO DATE TOTAL	2

SUMMARY - SPECIAL OPERATIONS DIVISION

CATEGORY	MARCH 2014	YEAR TO DATE
CLEARED BY ARREST (FELONY)	3	9
CLEARED BY ARREST (MISDEMEANOR)	27	75
SUSPENDED (FELONY)	4	14
SUSPENDED (MISDEMEANOR)	17	48
CLEARED BY EXCEPTIONAL MEANS (FELONY)	0	0
CLEARED BY EXCEPTIONAL MEANS (MISDEMEANOR)	0	0
CLEARED NO ARREST (FELONY)	0	0
CLEARED NO ARREST (MISDEMEANOR)	1	2
TRANSFERRED TO OTHER AGENCY (FELONY)	0	0
TRANSFERRED TO OTHER AGENCY (MISDEMEANOR)	0	0
UNFOUNDED (FELONY)	0	0
UNFOUNDED (MISDEMEANOR)	0	0
ACTIVE (FELONY)	7	12
ACTIVE (MISDEMEANOR)	9	28
TOTAL CASES INVESTIGATED	67	187
INVESTIGATORS ASSIGNED	3	
CASES PER INVESTIGATOR	22	

SUMMARY – TRAINING

COURSE	PERSONNEL	TRAINING HOURS
DANGEROUS-VICIOUS DOG BITE INVESTIGATION	ACO BAYER	4
RACIAL PROFILING ASSET FORFEITURE	DETECTIVE CHAPA	8
BASIC ANIMAL CONTROL OFFICER THSC OVERVIEW	ACO BAYER	16
TLETS - NLETS BASIC PROCEDURES	DISPATCHERS ARECHIGA, ARISPE, MEDELLIN, RODRIGUEZ AND RECORDS MGR ARNOLD	24
TERRORISM RESPONSE TACTICS: BASIC ACTIVE SHOOTER LEVEL 1	PTL. BOONE, PTL. DUMAS, CPL. M. HERNANDEZ AND PTL. JAIME	16
STATE AND FEDERAL LAW UPDATE	PTL. SANTANA	3
INTERPOL	RECORDS MGR. ARNOLD	0
INTERMEDIATE USE OF FORCE	DETECTIVE CHAPA	16
TOTAL TRAINING HOURS		87

SUMMARY – K-9 TRAINING

[illegible]

SUMMARY – VEHICLE FLEET

2014	WINDCREST POLICE DEPARTMENT FLEET MONTHLY REPORT - MARCH 2014																							MONTHLY TOTAL
	513	660	601	604	711	712	816	850	851	813	814	221	222	223	301	302	303	304	305	401	P25	PW1	CP	
JANUARY	300	SHOP	288	410	25	625	462	1,075	659	834	761	1,062	1,060	1,342	1,520	1,279	874	825	OUT OF TOWN		2,481	242	130	15,954
FEBRUARY	248	209	440	975	5	957	1,423	500	1,296	1,130	1,040	1,002	1,142	1,124	1,928	1,143	668	744	1,674		773	602	340	19,115
MARCH	340	600	414	925	5	703	1,115	1,306	1,297	927	899	1,043	507	343	1,659	2,019	803	933	Body Shop	1,508	1,265	1,035	Shop	19,306
APRIL																								
MAY																								
JUNE																								
JULY																								
AUGUST																								
SEPTEMBER																								
OCTOBER																								
NOVEMBER																								
DECEMBER																								
TOTAL MILES YEAR TO DATE	888	809	1,142	2,310	35	2,285	3,000	2,881	3,252	2,891	2,700	3,107	2,709	2,809	5,107	4,441	2,345	2,502	1,674	1,508	4,519	1,879	470	54,375
TOTAL MILEAGE	111,520	102,400	56,314	59,023	93,480	96,951	86,832	68,442	59,317	56,244	57,460	35,201	30,675	22,443	21,690	17,035	4,983	2,437	2,268	1,508	55,343	86,503	67,854	
YEAR	2005	2006	2006	2006	2007	2007	2008	2008	2008	2008	2008	2012	2012	2012	2013	2013	2013	2013	2013	2014	2007	2001	2005	
MAKE	FORD	FORD	FORD	FORD	FORD	FORD	FORD	FORD	FORD	FORD	FORD	CHEVROLET	CHEVROLET	CHEVROLET	CHEVROLET	CHEVROLET	CHEVROLET	CHEVROLET	CHEVROLET	CHEVROLET	FORD	FORD	FORD	
MODEL	CROWN VICTORIA	CROWN VICTORIA	TAURUS	TAURUS	CROWN VICTORIA	CROWN VICTORIA	CROWN VICTORIA	CROWN VICTORIA	CROWN VICTORIA	EXPLORER	EXPLORER	TAHOE	TAHOE	TAHOE	TAHOE	TAHOE	TAHOE	TAHOE	TAHOE	TAHOE	F150	F150	TAURUS	
FLEET ASSIGNMENT	OPERATIONS	OPERATIONS	OPERATIONS	SPECIAL OPERATIONS	PATROL OPERATIONS	WARRANTS	PATROL OPERATIONS	PATROL OPERATIONS	PATROL OPERATIONS	SPECIAL OPERATIONS	SPECIAL OPERATIONS	PATROL OPERATIONS	PATROL OPERATIONS	PATROL OPERATIONS	PATROL OPERATIONS	PATROL OPERATIONS	PATROL OPERATIONS	PATROL OPERATIONS	PATROL OPERATIONS	WARRANTS	ANIMAL CONTROL	CODE ENFORCEMENT	CITIZENS' PATROL	

SUMMARY – ANIMAL CARE & CONTROL

CITY OF WINDCREST ANIMAL CONTROL STATISTICS

	Mar-14	YEAR TO DAT
Calls for service	34	89
Business Hours	32	82
Non Business Hours	2	7
Dispatched Calls	23	66
Calls from Citizens	5	5
Self Initiated	6	16
Number of dogs quarantine		3
Number of dogs retrieved	17	44
Number of dogs returned to owner by Animal Control	8	25
Number of dogs taken to Animal Defense League	0	
Number of dogs taken to Humane Society of San Antonio	0	
Number of dogs adopted out	6	10
Number of dogs fostered	1	1
Number of dogs euthanized	0	0
Number of dogs which died from disease or unknown illness	0	1
Number of dogs taken to Alamo Heights Kennel Club	7	17
Number of dogs still at Alamo Heights Kennel Club	3	3
Number of dogs returned to owner by Alamo Heights Kennel Club	2	2
Number of dogs transferred over to Alamo Heights Kennel Club		
Number of calls for dogs running at large but were neither Found or caught:	3	7
Number of dogs which had tags	3	15
Number of dogs with microchip	3	10
Number of cats sterilized	1	7
Number of animals euthanized due to injury, illness, or were at high risk for the Rabies Virus:	0	0
Raccoon (sick)	0	0
Cat (sick)	0	
Skunk (high risk)	0	0
Fox (sick and high risk)	0	0

Number of deceased animals disposed:

Cats	1	1
Possum	2	4
Raccoon	1	1
Skunks	1	2
Squirrels	2	3
Deer		
Dog	1	2
Duck		
Owl		
Snake		
Dove		
Turtle		
Number of citations Written for Animal Running At Large	1	3
Number of Citations for not having	1	2
Number of citations for not having animal registered	1	3
Number of Written Warnings issued for Animal Running At Large	2	0
Number of Written Warnings issued for failure to Register Animal	2	
Number of Written Warnings issued for not having Animal Vaccinated		
Total cost for animal care for the month	1761.29	6283.18



SUMMARY – CODE COMPLIANCE AND ENFORCEMENT

[illegible]

SUMMARY – SAPD/BCSO AREA DISTRICTS CRIME COMPARISONS SURROUNDING THE CITY OF WINDCREST

Windcrest Police Department

SAPD / BCSO
Monthly Area Crime Statistics

2014

**SAPD / BCSO	January	February	March	April	May	June	July	August	September	October	November	December	YTD Total
Arson	1	1	0	0	0	0	0	0	0	0	0	0	2
Assault	15	8	20	0	0	0	0	0	0	0	0	0	43
Aggravated Assault	7	2	1	0	0	0	0	0	0	0	0	0	10
Assault Family Vio	5	10	6	0	0	0	0	0	0	0	0	0	21
Burg Building	11	15	3	0	0	0	0	0	0	0	0	0	29
Burg Business	3	0	1	0	0	0	0	0	0	0	0	0	4
Burg Habitation	37	19	24	0	0	0	0	0	0	0	0	0	80
Burg Vehicle	55	33	27	0	0	0	0	0	0	0	0	0	115
Deadly Conduct	4	5	2	0	0	0	0	0	0	0	0	0	11
Homicide	0	0	0	0	0	0	0	0	0	0	0	0	0
Indecency W/Child	0	0	0	0	0	0	0	0	0	0	0	0	0
Injury to Child	1	0	3	0	0	0	0	0	0	0	0	0	4
Robbery Business	5	1	0	0	0	0	0	0	0	0	0	0	6
Robbery Individual	8	7	2	0	0	0	0	0	0	0	0	0	17
Sexual Assault	2	1	1	0	0	0	0	0	0	0	0	0	4
Theft	24	23	24	0	0	0	0	0	0	0	0	0	71
Theft Motor Vehicle	11	15	14	0	0	0	0	0	0	0	0	0	40
VPO	2	0	1	0	0	0	0	0	0	0	0	0	3
Windcrest	January	February	March	April	May	June	July	August	September	October	November	December	YTD Total
Arson	0	0	0										0
Assault	2	0	0										2
Aggravated Assault	0	0	0										0
Assault Family Vio	0	0	0										0
Burg Building	0	1	0										1
Burg Business	0	0	0										0
Burg Habitation	3	1	1										5
Burg Vehicle	5	6	8										19
Deadly Conduct	0	0	0										0
Homicide	0	0	0										0
Indecency W/Child	0	0	0										0
Injury to Child	0	0	1										1
Robbery Business	0	0	0										0
Robbery Individual	0	1	1										2
Sexual Assault	1	0	0										1
Theft	16	10	8										34
Theft Motor Vehicle	1	0	0										1
VPO	0	0	0										0

**SAPD crime stats pertain to the following districts: 3230, 4330, 4340, 4360. BCSO stats pertain to district A30
SAPD does not track Family Violence Assaults, Misd. Assaults or Misd. Thefts. Windcrest and BCSO tracks all Assaults and Thefts.

FROM THE CHIEF

It is the Mission of the Police Department to maintain a strong partnership with the Windcrest community and to insure that the City of Windcrest continues to be a safe, secure and fear free City. It is through this mission that we not only partner with the citizens of Windcrest but also with the business community as well. It is a commitment that never ends, but only gets stronger through our unwavering relationship with the Citizens of this beautiful City.

To help us with our Mission and further strengthen this solid foundation, I want to personally thank our Windcrest Police Department Citizens' Patrol. These citizens, generously volunteer their time and talents acting as the "Eyes & Ears" for the Police Department, helping to keep the City of Windcrest safe and fear free of crime.

I wanted to highlight their volunteer efforts and commitment this month and make sure each and every one of our Citizens' Patrol members knows just how much they are appreciated. Thank you!

Join Citizens' Patrol...Make a Difference and Become Something Bigger Than Yourself!

For more information about becoming a member of Citizens' Patrol, please contact my WPD Citizens' Patrol Coordinator, Sgt. Mark Williams at (210)655-0022, extension 2240.

Sincerely,

A.O. "Al" Ballew
Chief of Police



RESPECTFULLY SUBMITTED TO THE CITY COUNCIL THROUGH THE CITY MANAGER



A.O. "Al" Ballew
Chief of Police

APRIL 21, 2014

Date

*Please contact me with any questions concerning this report.
This reporting is required by the City of Windcrest Charter §5.02.3(h).*



WINDCREST PUBLIC WORKS

HIGHLIGHTS

Mar. 2014

1. Replaced 20' of Fascia board at Civic Center
2. Prepped outside area of Civic Center for Fireman's Gala.
3. Decorated inside of Civic Center for Fireman's Gala.
4. Cleaned out concrete drainage area of Bueche Cemetery retention pond.
(Approx. 3 dump truck loads of material was removed).
5. Tradewind alley repair.
(Over 20 yards of concrete was used to complete job).

Windcrest Public Works

Monthly Report

Mar. 2014

Fiscal YTD

2013-2014

Duties: Mar. 2014

Hours

Hours

1. Pool Maintenance	44	128
2. Facility Repair / Maintenance	108	522
3. Landscaping	286	1158
4. Job Education	0	8
5. Restrooms/ Park Trash	42	206
6. Pot Holes/ Alley Repair	248	380
7. Weed Spraying	16	42
8. Mowing/ Edging	150	410
9. Street Sweep	128	704
10. Watering City	42	282

	Hours	Hours
11. Tree Trimming and Chipping	120	438
12. Car Wash	0	0
13. Yard Clean up	30	180
14. Signage Replacement & Repair	64	184
15. Clean and repair Equipment	30	130
16. Mechanic	160	736
17. Miscellaneous	24	133
18. Painting Curbs / City	0	20
19. Overtime	48	128
20. Doggy Pod install	N/A	N/A
21. Button install	0	0
22. Replace basketball goals	N/A	N/A
23. Drain Windy Hollow Pond	N/A	N/A
24. B.B.Q. repair	N/A	N/A
25. Drainage Repair	36	208
26. Christmas Tear-down	0	264
27. Christmas Set-up	0	563
28. Building of Storage	0	0
29. Pick Trash/ City Wide	152	492
TOTAL HOURS WORKED	1,728	7,316



WINDCREST TEXAS

City Secretary / Asst. Court Administrator Report for the month of MARCH 2014

Highlights

1. Prepared/posted agenda and attended Special / Regular City Council meeting 03.03.14 / 03.07.14 / 03.17.14.
2. Prepared/posted agenda and attended Joing SCCM / Planning & Zoning Meeting 03.06.14
3. Prepared/posted agenda and attended Board of Adjustment meeting 03.10.14.
4. Posted agenda and attended the Windcrest Economic Development Corporation meeting 03.13.14 and 03.27.14.
5. Prepared/posted agenda and attended Citizen Code Committee Meetings 03.19.14
6. Prepared/posted agenda for Master Plan Review Committee Orientation on 03.20.14.
7. Prepared/posted agenda and attended Parks & Recreation meeting 03.26.14.
8. Prepared City Secretary and Court articles for City newsletter.
9. Attended and assisted with court on 03.04,11 & 18.14
10. Meeting with Becky Cedillo and Bob Ashcroft in regards to the Master Plan process and meeting dates.
11. Prepared resident mail outs with information regarding dates and times of the Master Plan Review Committee Community Workshops.
12. Advertised for the City Wide Garage Sales held March 20-23, 2014
13. Open Records filled....
 - a. 14 Police/Accident/Fire/Court Reports/Permits
 - b. 1 Request for hire dates for Robert Colunga and Tom Pittman
 - c. 1 Request for Ordinance 588
14. Civic Center Rentals
 - a. 10 Civic Organizations
 - b. 5 Resident Events
 - c. 5 City Events / Meetings

Goals

1. Continue training/education as City Secretary (Classes in April & August)
2. Continue training/education as Asst. Court Administrator / Court Clerk. (Classes in South Padre & Houston).
3. Keep up with organization of City Records.
4. Keep City website updated.
5. Continue working with Admin/Court staff to ensure customer service and professionalism.

Respectfully submitted to City Council, through the City Manager.

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ent.

Kelly Rodriguez

April 01, 2014

SIGNATURE

DATE

Kelly Rodriguez, City Secretary

Please contact me with any questions concerning this report 655-0022 ext. 2150

This reporting is required by the City of Windcrest Charter § 5.02.3(h)

FEBUARY 2014 OPEN RECORDS REPORT

1 ENSEARCH EXPRESS	ACCIDENT REPORT
2 SALISHA GRAY	POLICE REPORT
3 BENZENIA BENNETT	POLICE REPORT
4 RICHARD ESCOBAR	POLICE REPORT
5 TRACY TUCKER	ACCIDENT REPORT
6 LEXIS NEXIS	ACCIDENT REPORT
7 LEXIS NEXIS	ACCIDENT REPORT
8 DILLON COLLIER	HIRE DATES R. COLUNGA T. PITTMAN
9 KIMBERLEY SAUCEDA	POLICE REPORT
10 ANDREA GREEN	CRIME STATS
11 LIN CHANG LONG	ACCIDENT REPORT
12 JIMMY CRAWFORD	ORDINANCE 588
13 LEROY WOLFORD	POLICE REPORT
14 THAT'S THE TICKET	DSC LIST
15 FUNNY BONE	DSC LIST
16 YELLOW DOG	POLICE REPORT

CIVIC CENTER MARCH 2014 STATISTICS

DATE	NAME	RESIDENT OR NON	TYPE OF FUNCTION	HOURS	SOUND SYSTEM	SECURITY
03.01.14	RAYMOND GRANA	RESIDENT	RETIREMENT PARTY	7P-12A	YES	YES
03.03.14	GARDEN CLUB	CIVIC	MTG	10A-1P	YES	NO
03.04.14	OPTIMIST CLUB	CIVIC	MTG	9:30A-11A	NO	NO
03.05.14	ARTS AND CRAFTS	CIVIC	MTG	9:30-11:30	NO	NO
03.07.14	ELDA ESPITIA	RESIDENT	RECEPTION	6P-10P	NO	NO
03.08.14	MELISSA CROW	CIVIC	MTG	11A-4P	NO	NO
03.09.14	SHANNON LORTON	RESIDENT	B DAY	1P-5P	YES	NO
03.11.14	LIONS CLUB	CIVIC	MTG	6P-9P	NO	NO
03.13.14	AMY WINN LITLE LEAGUE	CIVIC	MTG	6P-9P	NO	NO
03.14.14	REBECCA NORTH	RESIDENT	B DAY	7P-11P	YES	YES
03.15.14	FIREMANS GALA	CITY	GALA	ALL DAY	YES	YES
03.18.14	WPD	CITY	TRNG	9A-5P	YES	NO
03.19.14	ARTS AND CRAFTS	CIVIC	MTG	9A-11	YES	NO
03.19.14	WPD	CITY	TRNG	12P-5P	YES	NO
03.20.14	WPD	CITY	TRNG	9A-5P	YES	NO
03.21.14	WPD	CITY	TRNG	9A-3P	YES	NO
03.21.14	ANTHONY GREEN	RESIDENT	RECEPTION	5:30P-9:30P	NO	NO
03.24.14	WPD	CITY	TRNG	9A-5P	YES	NO
03.25.14	LIONS CLUB	CIVIC	MTG	6P-9P	YES	NO
03.26.14	WOMENS CLUB	CIVIC	MTG	9A-1P	YES	NO
03.29.14	LIONS CLUB	CIVIC	SPAG DINNER	ALL DAY	YES	NO

CITY OF WINDCREST MUNICIPAL COURT - OFFICIAL MONTHLY ACTIVITY REPORT

	Oct. 13	Nov. 13	Dec. 13	Jan. 14	Feb. 14	Mar. 14	Apr. 14	May 14	Jun. 14	Jul. 14	Aug. 14	Sept. 14	TOTAL	Medium Average
Cases Filed	672	367	511	539	491	866								0
Fines Paid	23	16	8	18	27	47								0
Bond Forfeiture	0	0	0	0	0	0								0
Not Guilty	0	0	0	0	0	0								0
Guilty	196	167	126	107	192	316								0
Dismissed	89	120	73	69	119	138								0
Compliance Dismissals	41	31	31	38	60	71								0
Defensive Driving	34	31	19	22	15	27								0
Deferred Disposition	64	71	68	55	59	50								0
Insurance	2	4	7	4	5	8								0
Orders for Community Svc.	9	4	0	1	0	1								0
Appeals	0	0	0	0	0	0								0
TOTAL CASES HEARD	508	503	359	341	504	694								0
Failure to Appear/Warrants	455	236	283	301	150	358								0
Warrant Officer Fine/Fee Collected	\$30,632.63	\$16,260.50	\$10,307.00	\$23,033.87	\$53,103.53	\$47,032.30								0
Warrant Officer Activity	226	106	60	141	265	262								0
Court Fines	\$ 45,119.22	\$ 50,289.77	\$ 23,882.90	\$ 35,712.30	\$ 47,896.52	\$ 58,446.63								0
State Fees	\$ 23,675.80	\$ 24,929.85	\$ 16,312.55	\$ 14,365.86	\$ 19,632.99	\$ 26,035.83								0
City Share of State Fees (10%)	\$ 2,367.58	\$ 2,492.99	\$ 1,631.26	\$ 1,436.59	\$ 1,963.30	\$ 2,603.59								0
Court Technology Fund	\$ 1,362.61	\$ 1,474.74	\$ 854.44	\$ 843.22	\$ 1,203.83	\$ 1,768.21								0
Court Building Security Fund	\$ 1,036.95	\$ 1,106.08	\$ 640.82	\$ 632.39	\$ 902.89	\$ 1,341.14								0
Fee to OnnisiState	\$ 2,249.32	\$ 4,447.22	\$ 1,720.68	\$ 2,115.15	\$ 4,282.12	\$ 5,992.77								0
Lineberger Fees	\$ 2,469.85	\$ 1,207.72	\$ 802.80	\$ 2,080.17	\$ 6,028.97	\$ 9,616.86								0
TOTAL CITY REVENUE	\$ 47,486.80	\$52,782.76	\$25,514.16	\$37,148.09	\$49,859.82	\$61,050.22								\$46,819.56
PRORR Years Total Collections	\$ 35,303.99	\$ 33,642.03	\$ 29,823.18	\$ 32,804.59	\$ 53,954.14	\$ 42,860.14	\$ 46,521.48	\$ 41,072.87	\$ 31,003.03	\$ 48,288.84	\$ 38,415.44	\$ 32,102.54	\$ 433,620.83	\$ 43,562.08

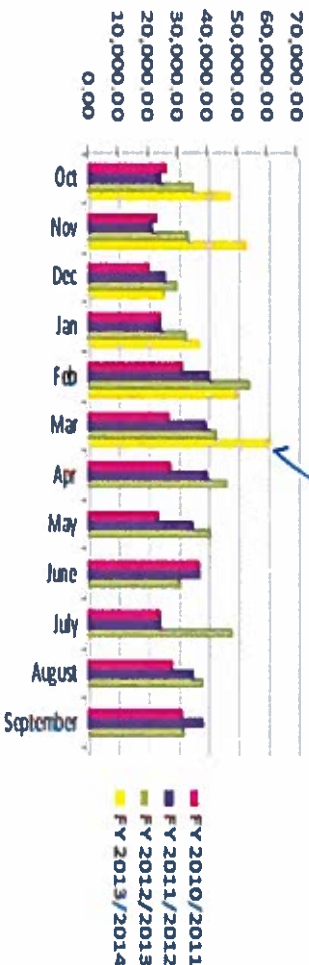
Warrant Officer Fine/Fee Collected	\$ 17,546.57	\$ 14,835.87	\$ 13,991.81	\$ 17,128.17	\$ 48,992.84	\$ 30,814.91	\$ 21,571.01	\$ 21,596.97	\$ 28,300.25	\$ 26,265.67	\$ 23,869.06	\$ 27,315.50	\$ 290,328.73	\$ 29,002.87
Warrant Officer Activity	164	108	118	115	249	199	135	154	222	216	149	128	1,957	186
Persons Arrested (Held in WCPD)	18	10	4	11	21	26							64	
Persons Incarcerated (Held in GC)	4	6	1	1	6	4							18	
Cost of Incarceration		1750	350	500	2050								4650	

(October 12 - Sept. 13)

Persons Arrested	21	10	9	10	15	27	16	23	43	25	13	30	242
Persons Incarcerated	7	3	2	1	4	2	3	6	5	7	4	6	50
Cost of Incarceration	\$ 1,600.00	\$ 1,200.00	\$ 950.00	\$ 350.00	\$ 950.00	\$ 400.00	\$ 600.00	\$ 3,050.00	\$ 1,800.00	\$ 2,350.00	\$ 2,400.00	\$ 2,250.00	\$ 17,900.00

TOTAL CITY REVENUE

(4 year comparison)

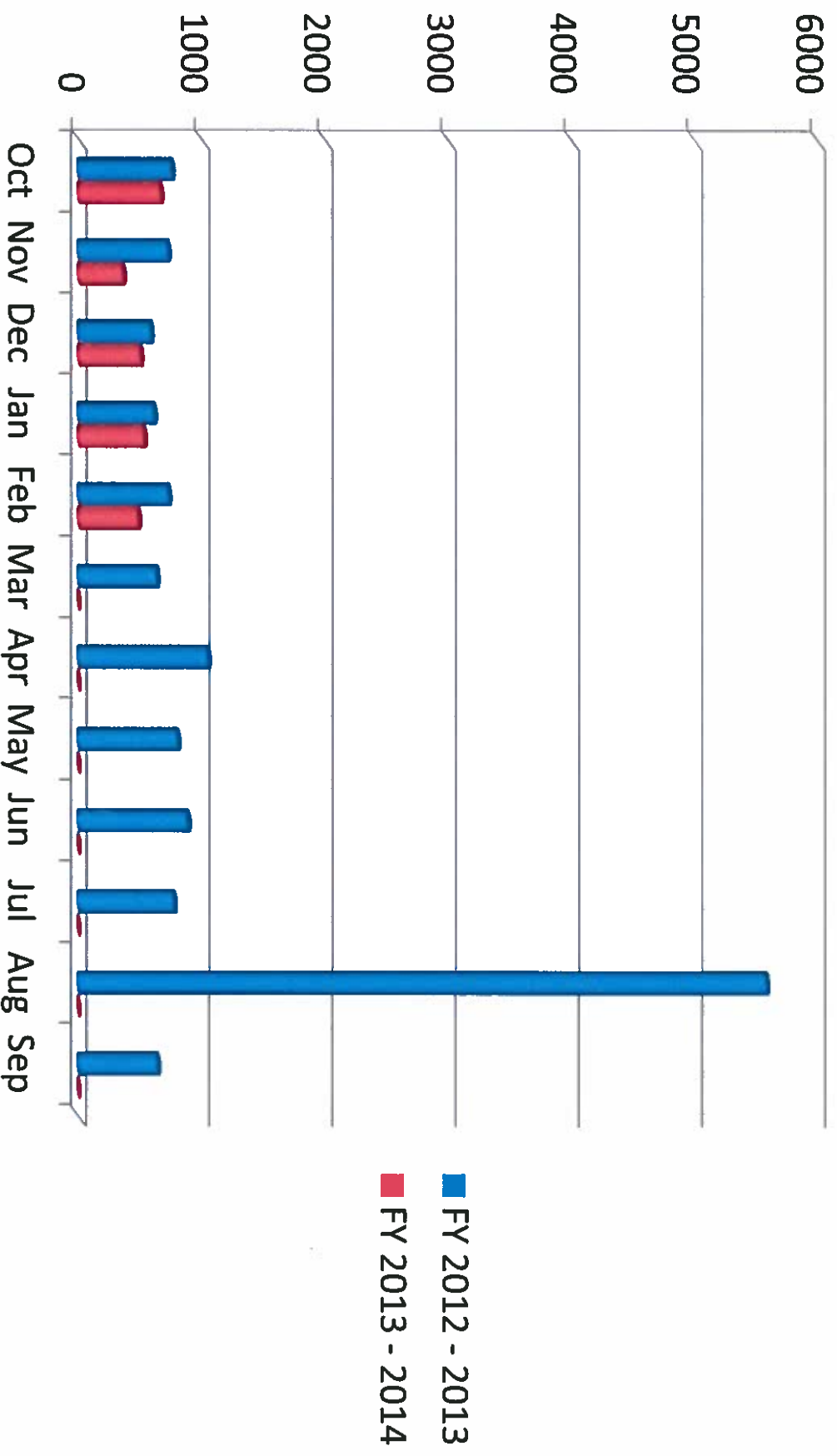


[Signature]

CASES FILED

FY 2012/2013 vs. FY 2013/2014

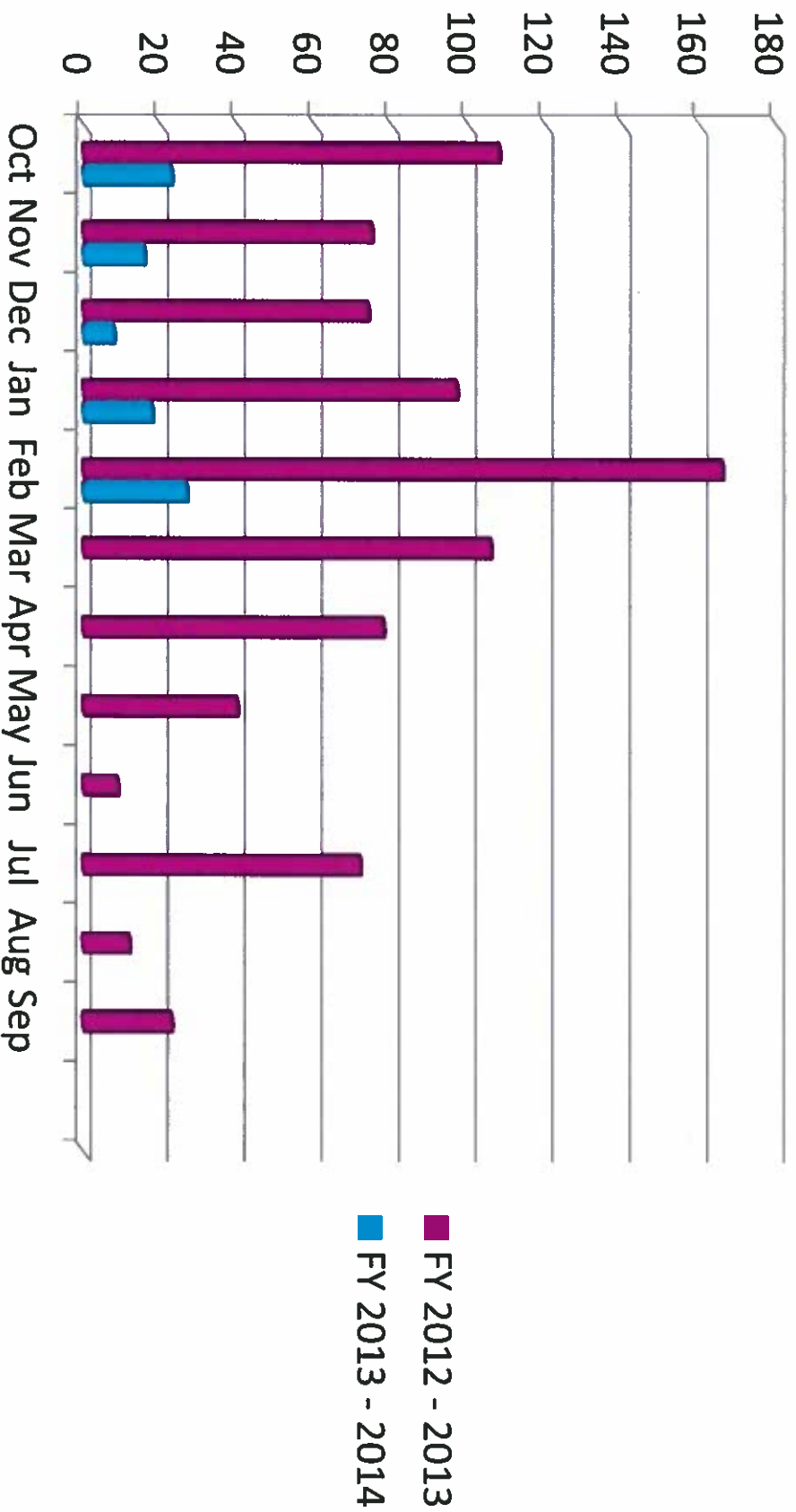
(Citations from Police Department, Code Enforcement, Animal Control)



FINES PAID

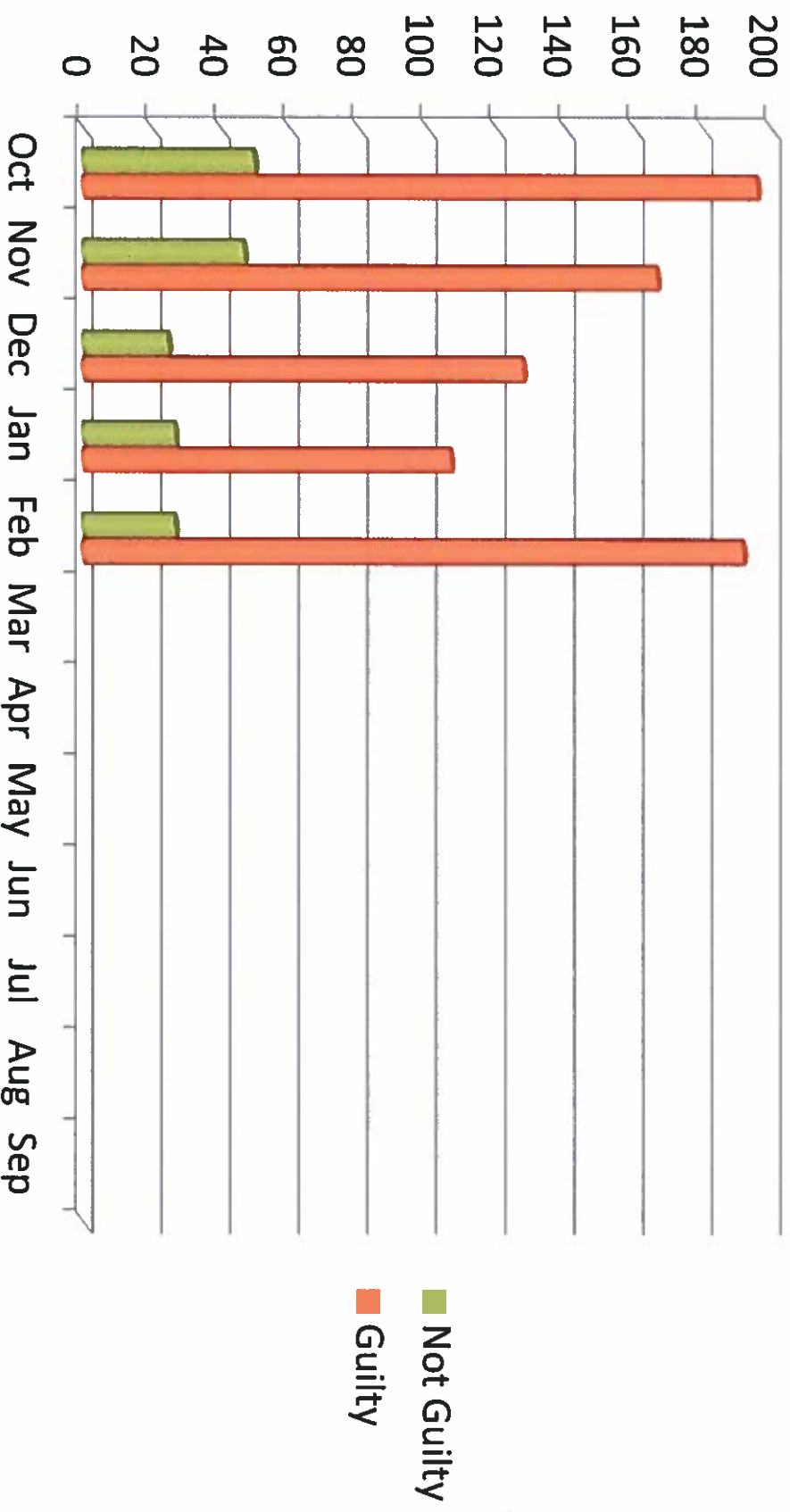
FY 2012/2013 vs. FY 2013/2014

(Number of cases in which defendants came in and paid. Does not include defendants who were granted Deferred Disposition or Defensive Driving)



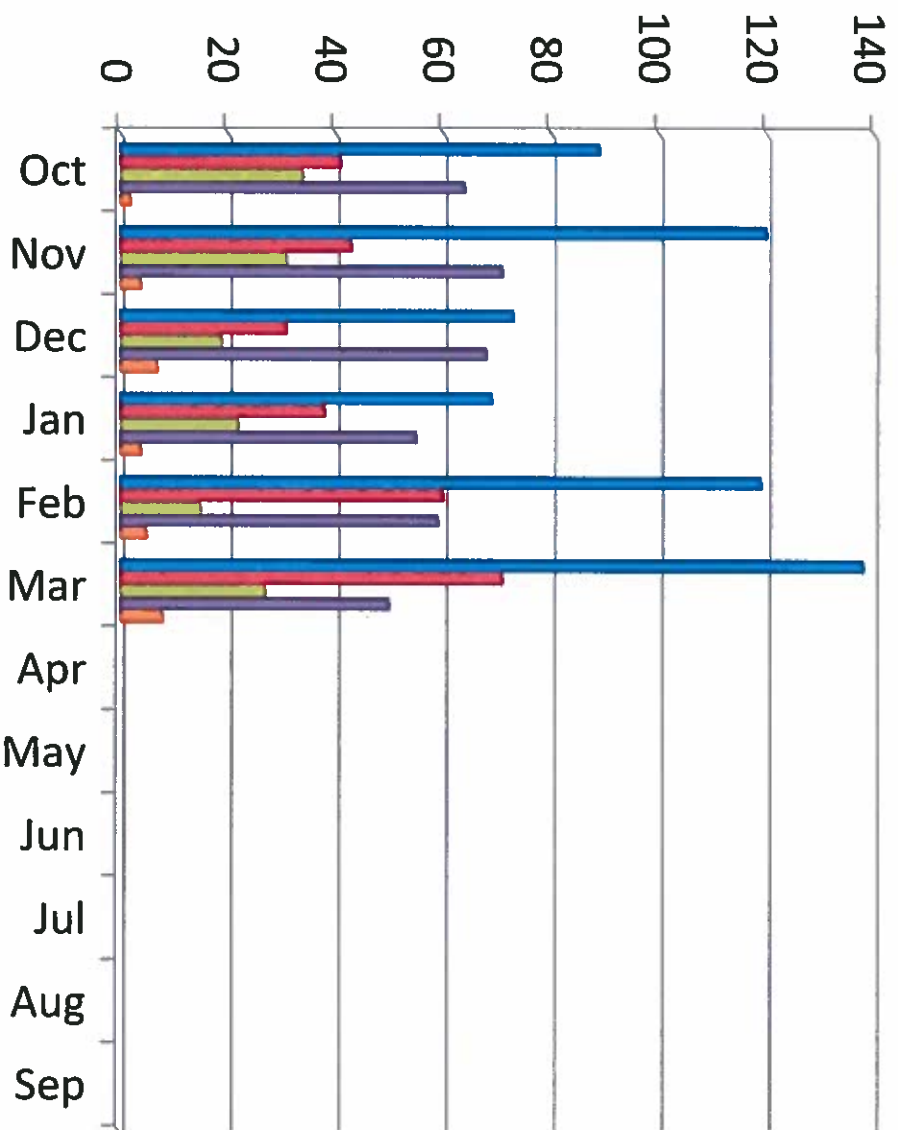
NOT GUILTY / GUILTY

(Numbers only, not \$ amounts. Guilty column correlates with defendants who paid fines in FY 2012 – 2013 from above slide)



DISMISSALS

(Numbers only, not \$ amounts)



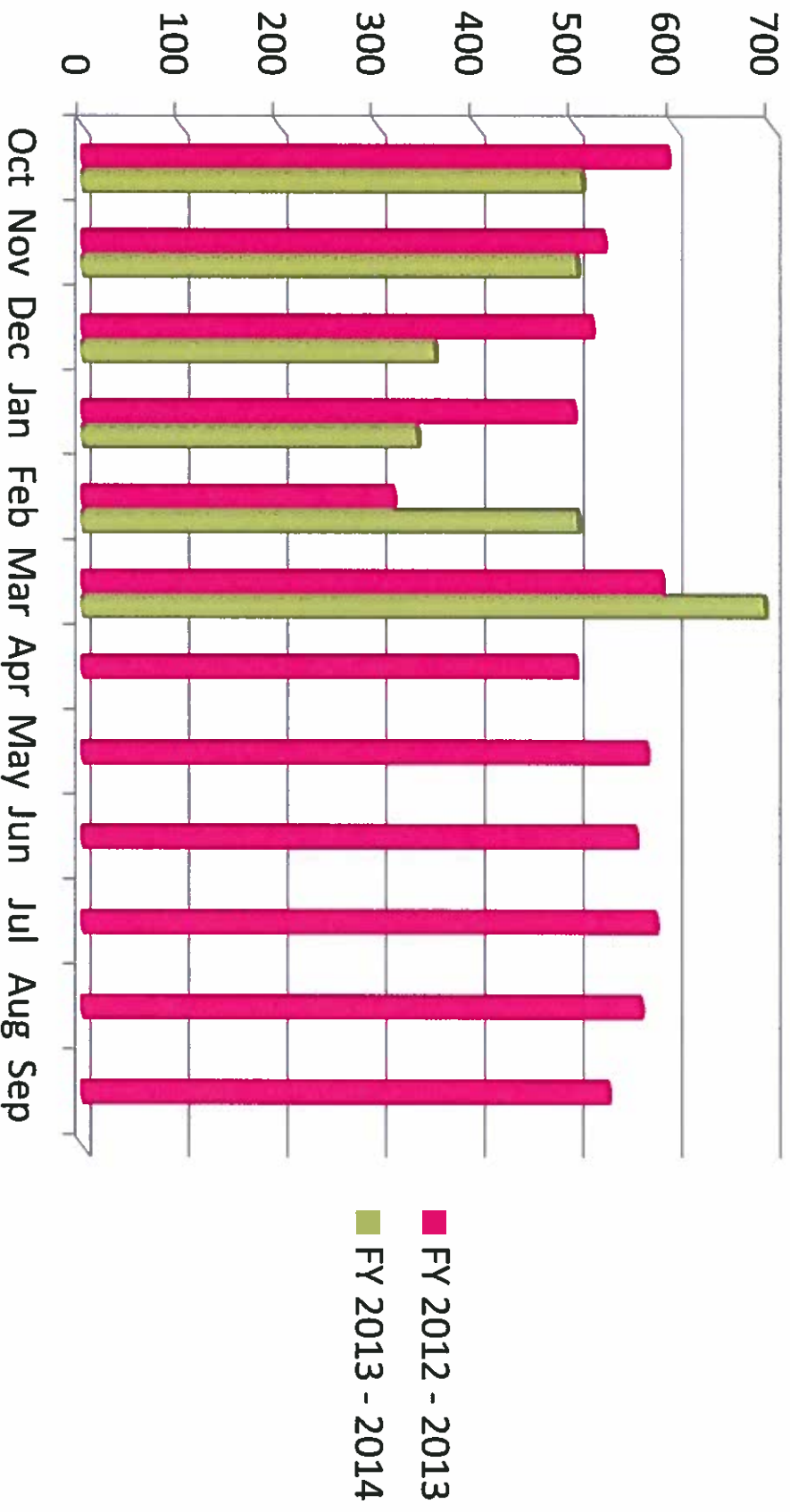
- Dismissed - (No Fee)
- Compliance Dismissals
- Defensive Driving
- Deferred Disposition
- Had Insurance (No fee)

Dismissed (No Fee) Reflect Plea Bargains as well as Code Violators who have corrected their issue per the Judge's order.

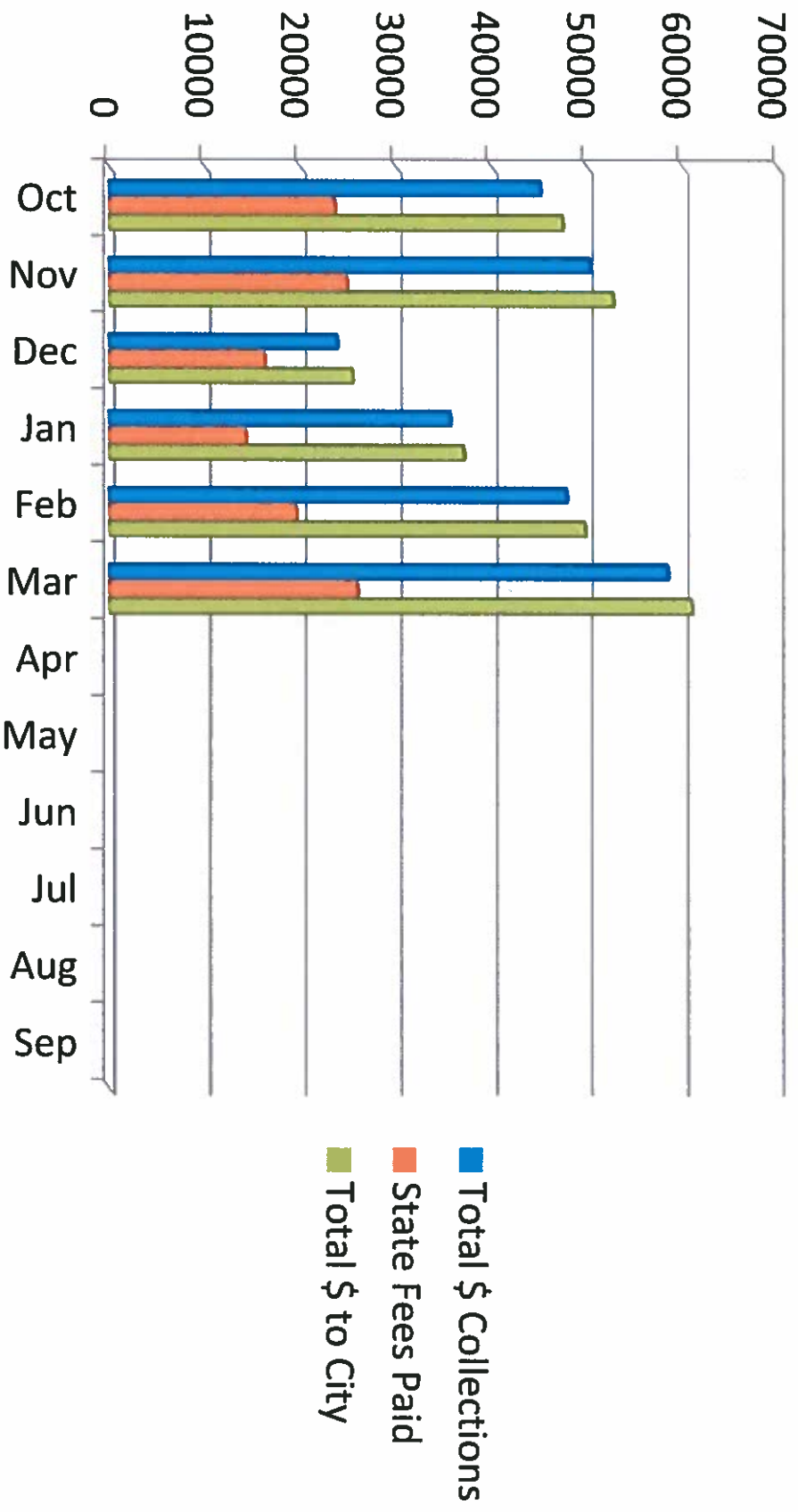
TOTAL CASES HEARD

FY 2012/2013 vs. FY 2013/2014

(Includes...Fines Paid, Not Guilty/Guilty, and Dismissals. Numbers only, not \$ amounts)

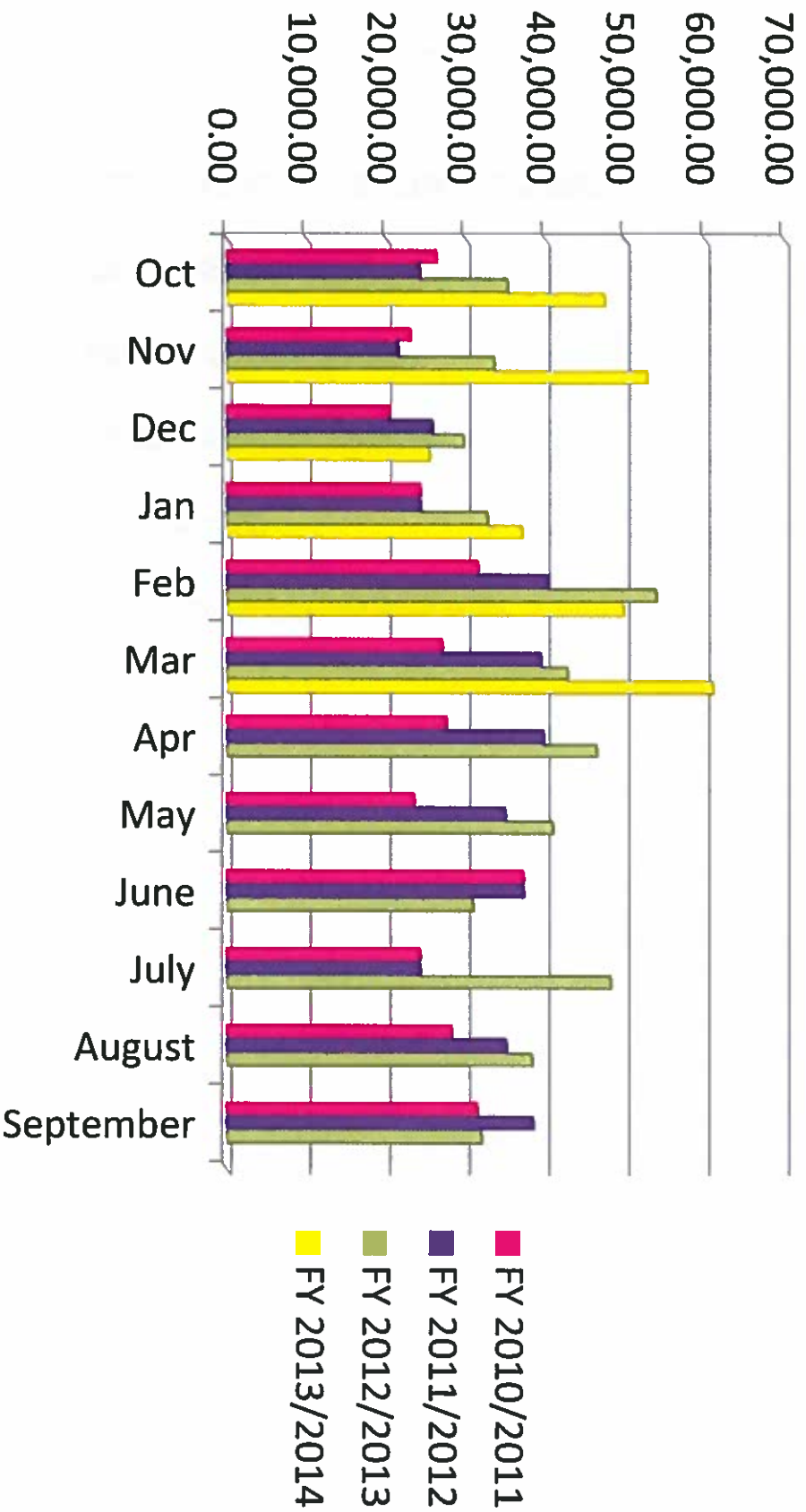


DISTRIBUTION OF TOTAL COURT COLLECTIONS



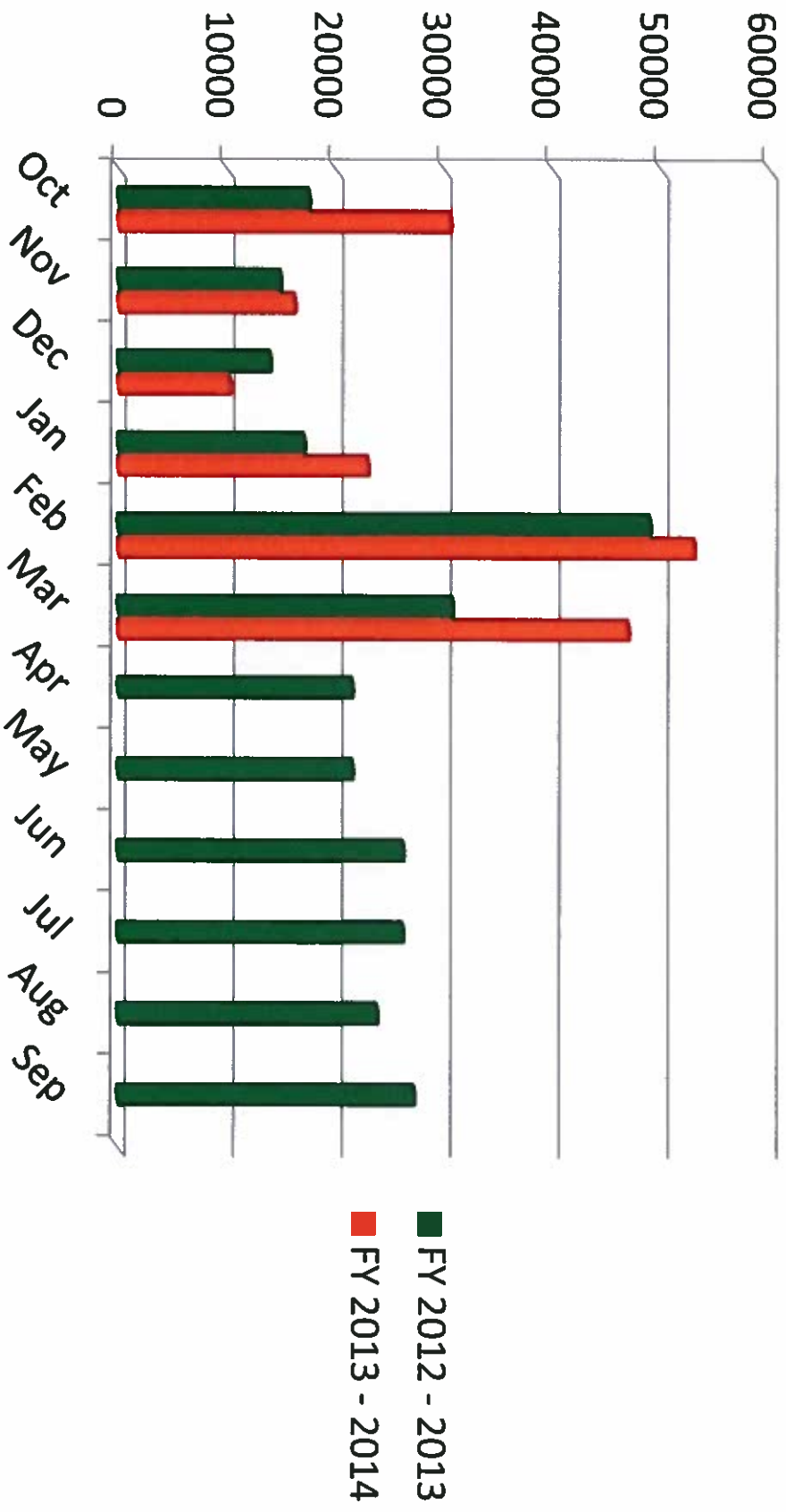
TOTAL CITY REVENUE

(4 year comparison)



WARRANT COMPARISON OF FINES AND FEES COLLECTED

(FY 2012 – 2013 vs FY 2013 – 2014)



14-Mar

CITATION	DEFENDANT	WARRANT OFFICER COMMENT	ACTION	\$\$\$	#	WARFARR	JLD
50933	LEWIS, JONAVAS	DEF HELD @ WPD	BOND	100	1 3	1	
66050	BASKN, TITUS	DEF CONTACTED, PAID	BOND	400	2 4		
E37066	CEASER, DESIREE	DEF HELD @ WPD	BOND	300	3 3		
69084	UGARTE, EMELIA	DEF CONTACTED, PAID	BOND	400	4 2		
21870	KING, MMCHAEAL	DEF CONTACTED, PAID	FINE	777	5 3		
64742	TEMKIN, TIMMOTHY	DEF CONTACTED, PAID	FINE	656.5	6 2		
63242	DORSEY-BROOKS, KIM	DEF CONTACTED, PAID	FINE	656.5	7 2		
72004	HERNANDEZ, RCRDO	DEF CONTACTED, PAID	FINE	672.1	8 2		
E12822	SIMMONS, ,DEANSIN	DEF CONTACTED, PAID	FINE	171	9 1		
58868	WHITE, JAIMEECE	DEF HELD @ WPD	JAILED	0	10 4	1	1
85366	RODRIGUEZ, ROBERT	DEF CONTACTED, OAID	FINE	447.2	11 1		
E37097	LEONARD, COLBERT	DEF HELD @ WPD	BOND	500	12 4	1	
69926A	ADAMS, RIBERT	DEF CONTACTED, PAID	FINE	493	13 2		
68863	CARDENAS, GEORGE	DEF CONTACTED, PAID	FINE	447.2	14 1		
67078A	STEVENSON, JERHON	DEF CAME IN, PAID	FINE	331.5	15 1		
E33710	ALMAZAN, REYNALDDO	DEF CAME IN, PAID	FINE	704.6	16 2		
66208A	LOPEZ, ADOLFO	DEF RAN, PAID	FINE	465.4	17 2		
E30139	WARE, MJOYETTA	DEF CAME IN, PAID	FINE	164	18 1		
58040	SANCHEZ, DANIEL	DEF CONTACTED, PAID	FINE	498	19 2		
72200	SALAZAR, OSCAR	DEF CONTACTED, PAID	BOND	600	20 3		
E20610	SERRATO, NATASHA	DEF CAME IN, PAID	FINE	187.2	21 1		
E18640	GIBERT, FRANK	DEF RAN, PAID	FINE	659.1	22 2		
49682	GLOSSON, JACQUELINE	DEF CONTACTED, PAID	FINE	887.9	23 4		
67176	LOPEZ, MIGUEL	DEFCONTACTED, PAID	FINE	434.2	24 2		
E30016	ZUNIGA, YVETTE	DEF CONTACTED, PAID	FINE	2W19	25 1		
E35081	DIXON, LARRY	DEF HELD @ WPD	JAILED	0	26 3	1	1
E33687	GALVAN, BRITTANY	DEF HELD @ WPD	FINE	487	27 2	1	
E21034	VILLARREAL, LETICIA	DEF CONTACTED, PAID	FINE	332	28 1		
70801	LOPEZ, JESSICA	DEF CONTACTED, PAID	FINE	642.2	29 1		
E31884	BERNAL, JESSICA	DEF RAN, PAID	FINE	263	30 1		
66814	GONZALEZ, SASHA	DEF CAME IN, PAID	FINE	712.4	31 3		
E11201	MURPHY, LAURA	DEF RAN, LEFT HANGER	BOND	180	32 3		
E12404	GALLEGOS, MARIANO	DEF CAME IN, PAID	FINE	652.6	33 2		
E35839	THOMAS, JOSALYN	DEF CAME IN, PAID	BOND	300	34 3		
E24581	DOOLEY, STEVEN	DEF RAN, CAME IN	FINE	369	35 1		
E33620	FIORE, COLBY	DEF HELD @ WPD	FINE	334	36 1		
E16368	RODRIGUEZ, CRYSTAL	DEF CAME IN, PAID	BOND	300	37 3		
E31241	ROBINSON, ADAM	DEF CONTACTED, PAID O/L	FINE	848.9	38 3		
EF00600	WILSON, GRACE	ATTY DEAL	FINE	506	39 2		
73075	SORIANO, MARK	DEF CONTACTED, CAME IN	BOND	300	40 3		
E20961	DAVIS, SANDRA	DEF CONTACTED, PAID	FINE	267.9	41 1		
67174	DIAZ, ROGER	DEF CONTACTED, PAID	FINE	542.6	42 2		
E49271	MOFFITT, NATALIE	DEF RAN, PAID	FINE	413	43 2		
68516	MUNOZ, MICHELLE	DER P/U ON CALL	FINE	569	44 1		
E24539	GROVE, JAZMIN	DEF RAN, CAME IN	FINE	202.8	45 1		
E21261	GRIFFIN, KENDARIUS	DEF HELD @ WPD	BOND	200	46 2	1	
E31955	WHITTINGTON, SARAH	DEF RAN, CAM,E IN,PAID	BOND	300	47 3		

E32244	CEDILLO, ISRAEL	DEF CONTACTED, CAME IN	FINE	269	48	1	
E36646	HOLLIS, WILLIAM	DEF CAME IN, PAID	BOND	450	49	4	
E30262	SEIN, RAYMOND	DEF CONTACTED, PAID O/L	FINE	910	50	3	
E33156	NEAL, KHRYSAL	DEF CONTACTED, PAID	BOND	200	51	2	
71822	NUNEZ, RAQUEL	DEF CONTACTED, CAME IN	FINE	666.9	52	2	
70428A	ALLEN, SANDY	DEF CONTACTED, CAME IN	FINE	309.4	53	1	
E28831	HAYNE, TRAVIS	DEF HELD @ WPD	FINE	364	54	1	1
E27850	CADRAIN, ROBIN	DEF HELD @ WPD	BOND	200	55	2	1
E34444	MACKEY, GREGORY	DEF HELD @ WPD	BOND	200	56	3	1
E20844	BRATCHER-MOLLET	DEF HELD @ WPD	FINE	585	57	2	1
E18254	JONES, AMANDA	DEF CONTACTED, PAID	FINE	140.9	58	1	
73705	GONZALES, JOHN	DEF HELD @ WPD	BOND	300	59	3	1
E34511	LOPEZ, RICARDO	DEF HELD @ WPD	BOND	250	60	4	1
E16375	DENARD, JARRELL	DEF HELD @ WPD	FINE	199	61	1	1
51224	BARRAGAN, STANLEY	DEF HELD @ WPD	FINE	345.8	62	2	1
71067	CLANTON, ROGER	DEF HELD @ WPD	BOND	200	63	2	1
E30387	GOMEZ, RICAR	DEF CONTACTED, PAID	BOND	400	64	4	
E30113	JULIAN, JUSTIN	DEF CONTACTED, PAID	FINE	865.8	65	3	
E33109	OQUINN, CHARLES	DEF PAID O/L	FINE	848.9	66	3	
67163	DAVIS, DERRICK	DEF RAN, CAME IN	FINE	1203.8	67	4	
60628	RODRIGUEZ, ANGEL	DEF CONTACTED, PAID	FINE	395.5	68	4	
E35253	CARBALLO, FERNANDO	DEF CONTACTED, PAID	BOND	200	69	2	
68950	FREDRICK, ROSTEK	DEF PAID ON LINE	FINE	543.4	70	2	
E14158	JACKSON, BRIANNA	DEF CONTACTED, CAME IN	FINE	908	71	2	
E30486	CADENA, ANGEL	DEF RAN, CAME IN	FINE	473	72	2	
E38033	SHIRANI, MHAASSAN	DEF HELD @ WPD	FINE	471	73	2	1
E10724	HORN, JORDAN	DEF CONTACTED, PAID O/L	FINE	460.2	74	1	
63810	OSTEEN, DANIEL	DEF CONTACTED, PAID O/L	FINE	729.3	75	3	
E36597	POE, ANNA	DEF RAN, CAME IN PAID	BOND	100	76	2	
E36543	LUKETIC, RALPH	DEF HELD @ WPD	BOND	200	77	2	1
	HERRERA, GILBERT	DEF HELD @ WPD	BOND	200	78	2	1
E38067	FERNANDEZ, ANTONIO	DEF HELD @ WPD	BOND	200	79	2	1
E31998	GLASGOW, ANDREW	DEF HELD @ WPD	BOND	300	80	3	1
E36585	ANDERSON, SHAWNA	DEF RAN, PAID O/L	FINE	616	81	3	
54034	CARRILLO, ERICKA	DEF CONTACTED, M PAID O/L	FINE	382.2	82	3	
E36699	SMITH, BRANDON	DEF CONTACTED, CAME IN	BOND	200	83	3	
73650	MORALE, JUSTIN	DEF HELD @ WPD	BOND	200	84	2	1
72792	CARUTHERS, FREDRICK	DEF HELD @ WPD	BOND	300	85	3	1
	PORTILLO, CAESAR	DEF HELD @ WPD	BOND	150	86	3	1
E34549	ABBAJAY-WATTS, KRISTIN	DEF RAN, PAID O/L	FINE	496	87	2	
E30569	WICHERT, THOMAS	DEF CONTACTED, CAME IN	FINE	369	88	1	
71470	DAVIS, ORLANDO	def contacted, came in paid	FINE	369	89	1	
66253	allen, charles	DEF HELD @ WPD	jailed	0	90	6	1 1
e28179	tovar, angelica	DEF HELD @ WPD	BOND	400	91	4	1
e3715	ankeney, craig	DEF CONTACTED, CAME IN	FINE	1100	92	3	
70785	KURDI, LAURUZE	DEF CONTACTED, PAID	FINE	601.9	93	2	
73459	COFER, SHADONA	DEF CONTACTED, PAID	BOND	200	94	2	
E28292	GALLARDO, FLOR	DE CONTACTED, PAID	BOND	200	95	####	
E36558	WASHINGTON, LAUREN	DEF HELD @ WPD	JAILED	0	96	4	1 1

73333	MARTINEZ-JOSE, ANGEL	DEF CONTACTED, PAID	BOND	200	97 2
E36591	HENRY, JAMONICA	DEF CONTACTED, PAID	BOND	100	98
	CHATMAN, COURTNEY	DEF RAN, PAID	FINE	841.1	99 4
68119A	MAY, BEVERLY	DEF HELD @ WPD	BOND	500	100 5
50249	FLUCKER, TIMOTHY	DEF CONTACTED, PAID	BOND	500	101 5
E16652	BAKER, PHILLIP	DEF CONTACTED, PAID	BOND	1000	102 6
E38117	GONZALES, CHRISTOPHER	DEF CONTACTED, PAID	BOND	300	103 3
61610	MAHA, DARLY	DEF CONTACTED, PAID	FINE	530.4	104 2
63659	BIOS, TIFFANY	DEF CONTACTED, PAID	FINE	958.1	105 3
50914	roundtree, chalisha	def contacted, paid	FINE	480	106 2
E34477	CLAYTON, SHANESA	DEF CONTACTED, BOND	FINE	224.9	107 2
66434	BOND, JAMAL	DEF HELD @ WPD	BOND	2000	108 6
73338	charrise, george	def contacted, p[aid	BOND	50	109 2
				47032.3	262 26 4

2014	\$	23,033.87	\$	53,103.53	\$	47,032.00	\$	123,169.40
2013	\$	17,128.20	\$	48,992.98	\$	30,714.91	\$	96,836.09
1ST	\$	57,199.50						
2ND	\$	123,169.40						
3RD								
4TH								
TOTAL	\$	180,368.90						



WINDCREST

TEXAS

Building Services/Health/Post Office Reports for the month of March 2014

Highlights

Alarm Permits:

1. Continue to update alarm renewal notices.

Commercial Permit Highlights March 2014:

1. Met with representatives from IDEA Public Schools to go the permit process for opening a new school at 8750 Fourwinds Dr.
2. Met with Bury representatives, city staff and Water district to discuss the street cut on Fourwinds Dr.
3. Bexar County Water Improvement District #10 obtained a utility permit for Alpha to make repairs around a manhole located in the 6000 block of Winding Ridge.
4. RTM Construction obtained a utility permit to install the underground water line w/DCDA & spigot at 465 Faircrest.
5. Amazing Jump located 7702 IH 35 N, obtained a permit for the addition of two party rooms that are partition wall constructed <8' with no electric or plumbing.
6. Avenue Electric obtained an electrical permit to refurbish the meter loop and to trench to the sign pedestal to connect electrical at 5401 Walzem Rd.
7. Comet Signs applied and permit issued for a sign permit to install 2 sets of channel letters, window vinyl and 1 banner at 5401 Walzem Rd (Rodney D Young).
8. Mr. Songmoo Shim representing Gigante Flea Market obtained a sign permit to have "For Lease" banners placed on the building which are good till November 7, 2014.
9. Office Max located at 4925 Windsor Hill applied for and permit issued for a "Closing Sale" banner that is valid until May 31, 2014.
10. Ideal National Mechanical Corp obtained HVAC permit for 465 Faircrest to provide HVAC to new classroom, library and central plant addition at Windcrest Elementary.

Certificate of Occupancy:

1. Certificate of Occupancy application was received and issued for Incredible Smiles of Texas located at 8213 Roughrider. Business changed name and dentist from Paul Slattery, DDS to Incredible Smiles of Texas.
2. Certificate of Occupancy application was received from Crickett Wireless. Business changing name from AIO Wireless to Crickett.
3. Certificate of Occupancy application was received from IDEA Public Schools. IDEA Walzem is planning on opening for the 2014 Fall School Semester located at 8750 Fourwinds.

Building Services/Health/Post Office Reports for the month of March 2014

Newsletter & Events:

1. Attended Newsletter Committee meetings on March 5th & 12th to prepare for the April newsletter and to discuss and finalize plans for the Firefighter's Gala.
2. Assisted Amanda Oscar, Fire Department Administrative Assistant in the printing and folding of programs for the Firefighter's Gala.
3. Assisted in the set-up, photos and clean-up of the Firefighter's Gala on March 15, 2014.

Goals

1. Follow up and update expired Business registrations, Food Permits and Certificate of Occupancy.

Summary

A total of 43 permits were issued for the month with permit fees totaling \$13,272.30 plus \$825.00 in re-inspection fees and \$300.00 for a certificate of occupancy applications for a total of \$15,572.30 for the month of March.

35 total permits issued for residential homes

8 total permits issued for commercial

BB Inspections performed inspections for the month.

Health Report –

Continue to assist Mr. Davis with food permit renewals: process payments and mailing out certificates.

Post Office – Total sales for March 2014 that includes all postage stamps/meter postage and money order fees is \$58,598.01

Respectfully submitted to City Council, through the City Manager.



Building Services/Health/Post Office Reports for the month of March 2014

SIGNATURE Heather Weidenbach

Date: 3/11/14

Heather Weidenbach, Asst. City Secretary/Permits

**Please contact me with any questions concerning this report 655-0022 ext. 2200
This reporting is required by the City of Windcrest Charter § 5.02.3(h).**

Permit ApplicationsDollars

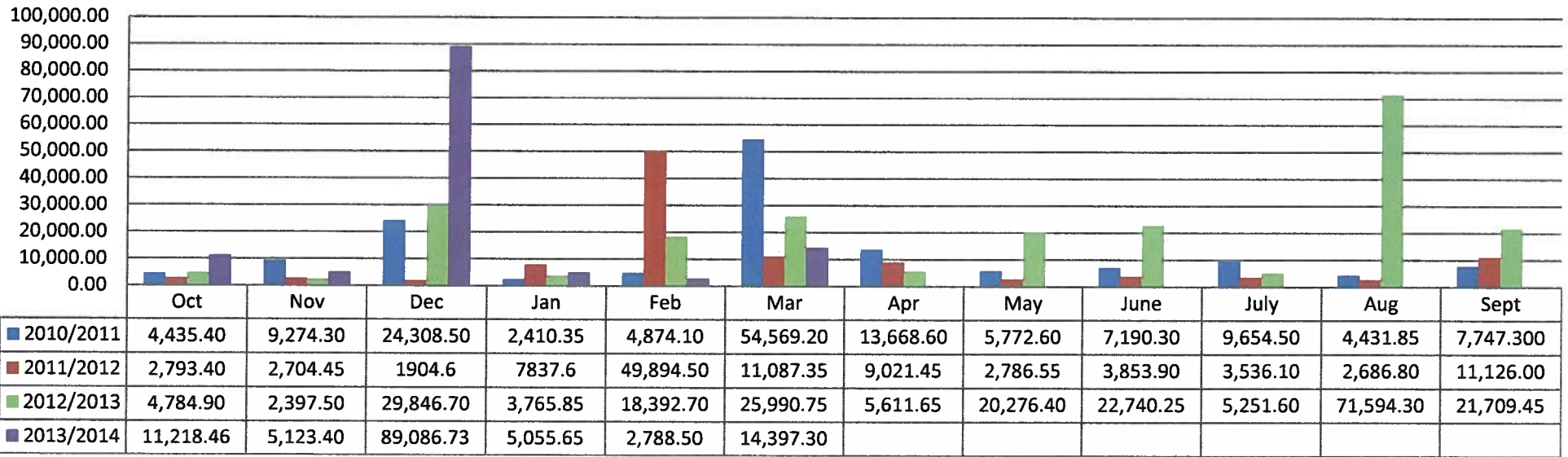
Year	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Year to Date
2010/2011	4,435.40	9,274.30	24,308.50	2,410.35	4,874.10	54,569.20	13,668.60	5,772.60	7,190.30	9,654.50	4,431.85	7,747.300	148,237.00
2011/2012	2,793.40	2,704.45	1904.6	7837.6	49,894.50	11,087.35	9,021.45	2,786.55	3,853.90	3,536.10	2,686.80	11,126.00	109,232.70
2012/2013	4,784.90	2,397.50	29,846.70	3,765.85	18,392.70	25,990.75	5,611.65	20,276.40	22,740.25	5,251.60	71,594.30	21,709.45	232,362.05
2013/2014	11,218.46	5,123.40	89,086.73	5,055.65	2,788.50	14,397.30							127,670.04

Monthly Totals by Permit Fiscal Year 2013/2014

	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	July	Aug	Sept	
Mechanical	930.00	1,540.00	9,160.00	830.00	380.00	12,193.00							25,033.00
Plumbing	1,750.00	395.00	735.00	575.00	1,445.00	350.00							5,250.00
Electrical	2,593.46	463.90	1,328.45	412.15	345.00	90.00							5,232.96
Remodel	50.00	5.00	15.00	70.00	65.00	65.00							270.00
Commercial	0.00	0.00	68,829.03	0.00	0.00	0.00							68,829.03
Comm Rmdl	3,651.00	255.00	4,231.00	884.00	0.00	60.00							9,081.00
Signs	1,914.00	289.50	258.00	492.00	123.50	418.00							3,495.00
Pools	5.00	0.00	0.00	834.00	0.00	0.00							839.00
Fence	0.00	463.00	10.00	5.00	0.00	10.00							488.00
Irrigation	0.00	0.00	0.00	0.00	0.00	76.30							76.30
Roof	0.00	10.00	5.00	5.00	5.00	10.00							35.00
Roof Comm	0.00	0.00	0.00	0.00	0.00	0.00							0.00
Sprinkler/Fire	0.00	1,302.00	3,965.25	373.50	0.00	0.00							5,640.75
New Residential	0.00	0.00	0.00	0.00	0.00	0.00							0.00
Re-Insp Fee	225.00	300.00	450.00	375.00	225.00	825.00							2,400.00
Utility	0.00	0.00	0.00	0.00	0.00	0.00							0.00
Cert of Occup	100.00	100.00	100.00	200.00	200.00	300.00							1,000.00
	11,218.46	5,123.40	89,086.73	5,055.65	2,788.50	14,397.30							

CP/B

Total Dollars of Building Permits Issued
Fiscal Year 2013-2014 Year to Date = \$127,670.04



**CITY OF WINDCREST
DEPARTMENT OF HEALTH
NARRATIVE REPORT
March 2014**

1. *Benny's Taco's*: An open sack of flour was found in the storeroom with the scoop left inside. Flour should be stored in a closed container and the scoop should never be left inside.

2. *Shoney's*: Disposable gloves are to be worn when wrapping silverware. The posted food permit has expired.

3. *Taste Crepes (Rackspace Inside Vendor)*: The cold food storage ice chest was found at 66F with no ice inside the container. Products must be maintained at 41F or less. Corrected immediately. No Food handler training certificates were available for review.

4. *Taco Cabana*: The condiment bar was found at 48F. Products must be maintained at 41F or less. Refrigerator temperature was adjusted immediately.

5. *IHOP*: Current food permit was not posted. Additional cleaning is needed between and under stoves on the weekend grill units. On-line food handler cards have not been submitted to the City for review and approval.

6. Valero 1041: The food permit was improperly posted. Food handler training cards are not available for review.

7. Food Permits Rackspace Mobile Units: The below listed mobile units have not renewed their food permits and must provide tax receipt information to City Finance Department. Rackspace coordinator has been informed that these vendors may be Suspended.

Winner Winner Chicken Dinner
Sabor Colombiana
Mr. Meximum

8. Food Permits-Local Restaurants: The below listed restaurants were inspected and found to have expired food permits. Follow ups will be conducted and further action will be taken.

Starbucks
Taco Bell/KFC
Thai Chalurn
Whataburger
Subway--Corrected

FOOD HANDLER SANITATION TRAINING: No food handler-training class was held in March.

Robert Colunga WEDC Executive Director

WEDC Report for Month of March, 2014

1. Working with In-n-Out Burger staff and contractors to coordinate construction and development of their first location in Bexar County.
2. Analysis of current and past WEDC Budgets and utilization with Ms. Mangham assistance.
3. Coordinating the demolition of the Old Frost Bank Building.
4. Working with potential buyers of the Red Tree Square property
5. Working on the WEDC Financial Investment Committee
6. Working on the hire of a new staff employee with Colonel Alexander
7. Working with Rackspace on further development of their complex and utilization of their facilities.
8. Working with several interested parties in the Office Max building as well as the old Chuck E Cheese location.
9. Execution of San Dollar Pools for Storefront Program and completion of improvements.
10. B-3 Zoning and Coordination with prospective businesses
11. Working with New Burke's Outlet store in the Windcrest Park Centre
12. Windcrest Master Plan Committee agenda, workshops and meetings.
13. Planning and Zoning Agenda and assisting businesses with their questions and request.
14. WEDC is creating a new Business Retention and Expansion Program to present the WEDC Board for Approval.
15. Implementing marketing strategy for the 2014 year and modifying our approach in Marketing Windcrest
16. Working with the Walzem Road Area Revitalization Committee and other local entities and HOA which have an effect on Windcrest.
17. Work with TXDOT on construction issues with the 35 expansion.
18. Working with developer on the demolition of the old Frost Bank building located on the access road for the end of this year and working on a re-plat of the area.
19. Working with Drury Inns on new client for their location formerly Marie Calendars.
20. Working with Rackspace on future projects and development.
21. Working with Valcor properties on new business to be located in the Old Chuck E Cheese location.
22. Working with Park & Recreation Board on placement of one of our bike racks and the property owners of Starbucks for another location.
23. Completion the Racker Road project and to complete turnover to the City of Windcrest.
24. Working with various stores on their applications for the Storefront and Streetscape Improvement Program.
25. Working with the Weitzman Group, Whitestone-Reit, Turner Busby Development with potential businesses and development.
26. Interacting with other communities and addressing issues and concerns they may perceive with future or possible development which is occurring in Windcrest.

27. Working on closing with developer on lot located on the 111 acres area.
28. Development issues with the 111 acres to ensure we have as much commercial utilization as possible and if at all possible no multi-family and to work with local governmental agencies and state agencies to ensure success of the development.
29. Working with the City of San Antonio on sync issues with Walzem Road and Racker Road as they are contracted by TX DOT for synchronization and maintenance and working with them and the City of Windcrest to create a contract for future maintenance of the City of Windcrest Street lights.
30. Working with the City of San Antonio to clean up boundary issues which are a hindrance to future development both on the 111 acres and on lots along the IH35 access road.
31. Working with the MPO, Alamo RMA, NEP, ACCOG, CPS, SAWS, TX DOT on projects that effect our Cities development and growth and working with again with our legislators in Austin to ensure that our needs our presented and have a voice. Also work with our City Boards when needed to assist in Government Relations, i.e. Parks and Rec, Zoning, etc.
32. or committees that have a direct effect on our City.
33. Create and Develop a strategic master plan for the City, WEDC and other governing boards that coincides with what the City Council, WEDC Board and other boards envision for the short and long term goals with Katie Brought. This would entail a schedule of events for the year with planning and committees, looking at events for educations, business development, community, governmental, etc.
34. Working with the Planning and Zoning on workshops and assisting them in their duties. Working with Ms. Cedillo in bringing up new board members up to speed with current developments.
35. Updating of Develop Windcrest website and Windcrest Windfall website and phone application and working with businesses to get new incentives for the application users.



City Council Agenda Item Report

04/21/2014

Contact – Erick Vargas, Acting Fire Chief

evargas@windcrest-tx.gov

Al Ballew, Chief of Police

aballew@windcrest-tx.gov

Resolution #: 2014-494(R)

SUBJECT: Deliberation and possible action on a resolution to purchase a 2015 Ford F-550 4X4 Fire Command-Squad Truck from Metro Fire Apparatus Specialists, Inc.

1. BACKGROUND/HISTORY

The Windcrest Volunteer Fire Department serving the City of Windcrest has previously utilized a Command Vehicle. The Command Vehicle that is currently in use is in need of replacement. Additional equipment is required to provide immediate emergency response to the homes and businesses of the City of Windcrest. The Command Vehicle currently utilized does not provide any direct fire-fighting capabilities at scenes. It is currently a transportation vehicle only with no equipped emergency fire-fighting resources.

2. FINDINGS/CURRENT ACTIVITY

The proposed Fire Command-Squad Truck will improve emergency response and greatly enhance public safety. Fire Command routinely arrives at scenes prior to other fire vehicles that are equipped with fire-fighting apparatus. A Fire Command vehicle equipped with necessary equipment will enable Command to deliver immediate and necessary fire-fighting response, thus increasing public safety and fire emergency services versus having to wait for further fire apparatus vehicles response before delivering emergency service. Due to the volunteer status of the Windcrest Volunteer Fire Department, this new vehicle is greatly needed to provide immediate fire suppression capabilities to Fire Command upon first arrival at a scene. The Department contacted two vendors within the State of Texas, (See Quote Forms Attached). Metro Fire Apparatus Specialists, Inc. being located in Houston,

Texas and providing an HGAC Discount of \$14,000.00. There are other vendors available in the United States, however, the Fire Department is a Public Safety Agency providing emergency response and must secure immediate service for repair or other warranty work. Therefore, purchasing this vehicle through a vendor located within Texas, will ensure immediate response for the majority of repairs and other required maintenance being conducted on onsite at the Windcrest Fire Department facilities versus having to rely on service from a vendor located in another state and thus keeping emergency vehicles out of service for lengthy periods.

3. FINANCIAL IMPACT -

\$170,000.00 is available and will be funded from the Fire Department Capital Expenditures line item (01-503-800). Terms: \$47,593.00 is due upon receipt of the Ford Chassis to Metro Fire Facility. The balance of \$122,407.00 is due upon delivery of the completed truck to the Windcrest Fire Department.

4. ACTION OPTIONS/RECOMMENDATION

Staff recommends Council to take action and approve the purchase of a replacement Fire Command-Squad Truck from Metro Fire Apparatus Specialists, Inc.

Windcrest Fire Department

Brush Truck Specifications

WARRANTY

The warranty on the body and the components shall be a full two (2) year warranty. The warranty does not include the Ford Chassis any Ford supplied items.

The warranty includes all parts and labor and shall cover any component that fails due to manufacturer's defect or installation caused.

The warranty is in addition to any manufacturer's warranty supplied and/or listed within these specifications.

The warranties will be performed by Metro Fire at the location closet to the fire department, where possible, the warranties could be performed at the fire department.

The warranty shall not include parts that are damaged due to abuse.

CHASSIS

The chassis shall be a 2015 Ford F550, 4x4 SD Crew Cab 176" WB DRW XL (W5H)

Powertrain

Powerstroke 6.7L V-8 OHV direct diesel injection 32 valve intercooled turbo diesel engine * 200 amp HD alternator *

750 amp (total) 78 amp hours (Ah) (total) battery dual batteries with run down protection * 6-speed electronic

SelectShift automatic transmission with overdrive, lock-up, driver selection * Part-time four-wheel drive with

electronic transfer case shift, auto locking hubs * Limited slip differential, driveline traction control * 4.88 axle ratio *

Stainless steel exhaust

Steering and Suspension

Hydraulic power-assist re-circulating ball steering * 4-wheel disc brakes with front and rear vented discs * Firm ride

suspension * Mono-beam non-independent front suspension * Front anti-roll bar * HD front coil springs * HD front

shocks * Rigid rear axle * Rear leaf suspension * Rear anti-roll bar * HD rear leaf springs * HD rear shocks * Front

and rear 19.5" x 6.00" argent steel wheels * LT225/70SR19.5 BSW AT front and rear tires

Windcrest Fire Department

Brush Truck Specifications

Safety

4-wheel anti-lock braking system * Dual airbags, seat mounted driver and passenger side-impact airbags, curtain 1st and 2nd row overhead airbags * Front height adjustable seatbelts * SecuriLock immobilizer, panic alarm, security system

Comfort and Convenience

Air conditioning, underseat ducts * AM/FM stereo, clock, seek-scan, 2 speakers, fixed antenna * Power door locks with 2 stage unlock, keyfob (all doors) keyless entry * 2 12V DC power outlets, retained accessory power * Analog instrumentation display includes tachometer, engine temperature gauge, turbo/supercharger boost gauge, transmission fluid temp gauge, engine hour meter, exterior temp, systems monitor, trip odometer * Warning indicators include oil pressure, engine temperature, battery, lights on, key, low fuel, door ajar, service interval, brake fluid * Steering wheel with tilt and telescopic adjustment * Power front and rear windows with deep tint, driver and passenger 1-touch down * Variable intermittent front windshield wipers, sliding rear window * Passenger side vanity mirror * Day-night rearview mirror * Interior lights include dome light with fade, front and rear reading lights, illuminated entry * Full overhead console with storage, glove box, front cupholder, instrument panel bin, dashboard storage, driver and passenger door bins, rear door bins * Upfitter switches

Seating and Interior

Seating capacity of 6 * 40-20-40 split-bench front seat with adjustable head restraints, center armrest with storage * 4-way adjustable driver seat includes lumbar support * 4-way adjustable passenger seat * 60-40 folding rear split-bench seat with FlexFold flip forward cushion/seatback, 3 adjustable rear head restraints * Vinyl faced front seats with vinyl back material * Vinyl faced rear seats with carpet back material * Full cloth headliner, full vinyl/rubber floor covering, urethane gear shift knob, chrome interior accents

Windcrest Fire Department

Brush Truck Specifications

Exterior Features

Side impact beams, front license plate bracket, fully galvanized steel body material *
Black fender flares * Black side window moldings, black front windshield molding * Black
door handles * Black grille * 4 doors * Trailer harness *
Driver and passenger power remote black heated convex spotter folding manual
extendable trailer outside mirrors
with turn signal indicators * Front chrome bumper with front tow hooks * Aero-composite
halogen headlamps *
Additional exterior lights include cab clearance lights, underhood light, remote activated
perimeter/approach lights *
Clearcoat monotone paint * Snow plow provision

Warranty

Basic 36 month/36,000 miles Powertrain 60
month/60,000 miles
Corrosion Perforation 60 month/unlimited mileage Roadside Assistance 60
month/60,000 miles
Diesel Engine 60 month/100,000 miles

Dimensions and Capacities

Output 300 hp @ 2,800 rpm Torque 660
lb.-ft. @ 1,600 rpm
1st gear ratio 3.974 2nd gear ratio
..... 2.318
3rd gear ratio 1.516 4th gear ratio
..... 1.149
5th gear ratio 0.858 6th gear ratio
..... 0.674
Reverse gear ratio 3.128 Curb weight
..... 8,580 lbs.
GVWR 19,500 lbs. Front
7,000 lbs.
Rear GAWR 14,706 lbs. Payload
..... 10,098 lbs.
Front curb weight 4,999 lbs. Rear curb weight
..... 3,581 lbs.
Front axle capacity 7,000 lbs. Rear axle capacity
..... 14,706 lbs.
Front spring rating 7,000 lbs. Rear spring rating
..... 15,000 lbs.
Front tire/wheel capacity 7,500 lbs. Rear tire/wheel capacity
..... 15,000 lbs.
Towing capacity 16,000 lbs. 5th-wheel towing capacity
..... 16,400 lbs.
Front legroom 41.1 " Rear legroom
..... 42.1 "

Windcrest Fire Department

Brush Truck Specifications

Front headroom 40.7 " Rear headroom
..... 40.8 "
Front hiproom 67.6 " Rear hiproom
..... 67.6 "
Front shoulder room 68.0 " Rear shoulder room
..... 68.0 "
Passenger area volume 133.5 cu.ft. Length
..... 261.9 "
Body width 93.9 " Body height
..... 80.8 "
Wheelbase 176.0 " Cab to axle
..... 60.0 "
Axle to end of frame 47.6 " Front tread
..... 74.8 "
Rear tread 74.0 " Turning radius
..... 25.8 '
Fuel tank 40.0 gal. Rear frame height loaded
..... 27.9 "
Rear frame height unloaded 33.3 "

Selected Options

Engine: 6.7L 4V OHV Power Stroke Diesel V8 B20

Transmission: TorqShift 6-Speed Auto w/OD

Rear Axle Ratio: Limited Slip w/4.88

GVWR: 19,500 lb Payload Plus Upgrade Package

- W5H Base Vehicle white (W5H)
- (99Y) Engine: 6.8L 3-Valve SOHC EFI NA V10; (44T) Transmission: TorqShift 5-Speed Auto w/OD : Includes SelectShift.; (X48) 4.88 Axle Ratio; (STDGV) GVWR: 18,000 lbs Payload Package; (TFB) Tires: 225/70Rx19.5G BSW AS (6); (64Z) Wheels: 19.5" Argent Painted Steel (6); (A) HD Vinyl 40/20/40 Split Bench Seat : Includes driver side manual lumbar support, center armrest, cupholder and storage.; (587) Radio: AM/FM Stereo w/Digital Clock : Includes 2 speakers.

- **Emissions:** 50 State Emissions System
- **Powertrain:** 99T Engine: 6.7L 4V OHV Power Stroke Diesel V8 B20 200 Amp Extra Heavy Duty Alternator; (X41) 4.10 Axle Ratio; Dual 78 AH Batteries. Includes clean idle decal and intelligent oil life minder. Torque: 660

ft.lbs. @ 1600 rpm.

- **Transmission:** TorqShift 6-Speed Auto w/OD
Includes SelectShift.

Windcrest Fire Department

Brush Truck Specifications

- **Limited Slip w/4.88 Axle Ratio**

- **GVWR:** 19,500 lb Payload Plus Upgrade Package

Includes upgraded frame, upgraded springs and low deflection/high capacity. Increases max RGAWR to 14, 706. NOTE: See Order Guide Supplemental Reference for further details on GVWR.

- **Wheels & Tires:** TGB Tires: 225/70Rx19.5G BSW Max Traction OPT 215.00

Includes 4 traction tires on the rear and 2 traction tires on the front. Not recommended for over the road applications; could incur irregular front tire wear and/or NVH. Optional spare is traction.

- **Wheels:** Aluminum Wheels

Seats & Seat Trim: A HD Vinyl 40/20/40 Split Bench Seat INC Included
Includes driver side manual lumbar support, center armrest, cupholder and storage.

Other Options:

PAINT Monotone Paint Application

176WB 176" Wheelbase/60" Cab to Axle

17F XL Decor Group

Chrome Front Bumper

90L Power Equipment Group

Accessory Delay; Power Locks; Remote Keyless Entry; Perimeter Anti-Theft Alarm; Power Front & Rear Side Windows : Includes 1-touch up and down power driver and passenger window.; MyKey : Includes owner controls feature.; Manual Telescoping Trailer-Tow Mirrors : Includes power heated glass, heated convex spotter mirror and integrated clearance lights/turn signals.; SecuriLock Passive Anti-Theft System (PATS). Deletes passenger-side lock cylinder. Includes upgraded door-trim panel.

473 Snow Plow Prep Package

Includes pre-selected springs (see Order Guide Supplemental Reference for springs/FGAWR of specific vehicle configurations). NOTE 1: Restrictions apply; see Supplemental Reference or Body Builders Layout Book for details. NOTE 2: Also allows for the attachment of a winch.

213 4x4 Electronic-Shift-On-The-Fly (ESOF)

Includes manual locking hubs and auto rotary control on instrument panel.

587 Radio: AM/FM Stereo w/Digital Clock INC Included

Includes 2 speakers.

Fleet Options

433 Manual Sliding Rear Window w/Privacy Glass

Interior Colors For : Primary w/XL (super, crew) AS Steel

Primary Colors For : Primary w/XL (super, crew)

Z1 Oxford White

Windcrest Fire Department

Brush Truck Specifications

Chassis Warranty

Basic: .36 month/36,000 miles

Powertrain: 60.month/60,000 miles

Corrosion Perforation:60 month/unlimited mileage

Roadside Assistance: 60 month/60,000 miles

Diesel Engine: 60.month/100,000 miles

Cab Modifications

Remove front center seat and install center console.

Cab Steps

There shall be two (2), one on each side of the cab, Westin black powder coated "Nerf" bars provided and installed for ease of entry into and out of the cab.

ELECTRICAL MODIFICATIONS

There shall be a 100 amp manual reset circuit breaker wired directly off the batteries. This shall supply power to all inline fuses and added electrical wiring, except for the winch connections.

Any modifications made by the body builder shall be installed after the manual reset circuit breaker to aid in isolating electrical problems.

There shall be a 200 amp continuous duty solenoid that shall control the fuse block, booster reel motor, fire pump engine, and all ignition activated accessories.

The solenoid shall be installed under the hood adjacent to the manual reset circuit breaker.

There shall be an inline fuse block installed within the center console with a minimum of ten (10) fuses. These fuses shall be ignition controlled and will be used for emergency lighting, the fire department supplied radio, and the siren.

A Whelen WBUA97 back up alarm shall be installed to increase the DB levels when the transmission of the chassis is placed into reverse.

The headlight switch shall control the walkway lighting.

Windcrest Fire Department

Brush Truck Specifications

Console

There shall be a center console install between the front seats. It shall be capable of holding a Whelen siren with light control, customer supplied radio, and customer supplied docking station for Panasonic notebook.

RANCH HAND REPLACEMENT BUMPER

There shall be a Ranch Hand replacement bumper with grill guard installed on the front of the chassis. The unit shall be powder coated black.

There shall be an Akron 3462 electric monitor installed on the Ranch Hand replacement bumper with an Akron 3293 low flow nozzle 30-125 GPM. The monitor will be controlled by a joystick mounted inside the cab. The valve to operate opening and closing the monitor will be an Akron swing out valve controlled from inside the cab.

CHASSIS SUSPENSION LEVELING

The rear suspension shall be altered after the unit is completed. The alteration shall level the apparatus from front to back.

BODY

The body will be constructed from 100% heat-treated aluminum alloy. All materials will be 6061-T6 extrusions with 37,000-psi minimum tensile strength. The floor will be constructed of extruded planks that provide rigid reinforcement every 5" underneath, and a tongue in groove joint on top.

The long sills are minimum 6" x 2 3/4" aluminum channel and will be located directly above the chassis frame rails. The front, back, and side rails are a custom shape with extruded ribs for added strength, and stake pockets will be cut into the inside of all rails. All bed corners will be mitered for safety and the unit will have flush mounted 2 1/2" grommet style clearance, marker and I.D. FMVSS lights, with harness.

The body overall length will be 10'.

There will be eight (8), four (4) each side; 3/16" steel "C" channel body mounting brackets installed to mount the bed to the chassis frame rails.

There will be 3 5/8" White 3M Scotchlite "Diamond Grade" striping provided on the sides and rear of the body channel.

There will be 1/4" black 3M outline tape provided on the top and the bottom of the diamond grade stripe to highlight the main stripe.

Windcrest Fire Department

Brush Truck Specifications

There will be two (2) mud flaps provided and installed on the rear axle of the vehicle. The mud flaps will have a chrome plated anti-sail bracket installed behind the rear axle.

The fuel fill spout and cap will be recessed mounted into the bed rail on the driver's side, behind the rear axle. The fuel fill hose will be extended from the body side to the fuel tank.

There shall be a Cast Products LP0004-A polished aluminum license plate holder with light installed on the rear body.

Tailboard Assembly

The Tailboard Assembly shall be installed and include:

- One (1) TC-D1-02940 96" Smooth Aluminum "Tailboard"
- One (1) WHE-WBUA97 Back-Up Alarm
- Two (2) WHE-M6BTT Brake/Tail/Turn Lights
- Two (2) WHE-M6BUW Back-Up Lights
- Four (4) WHE-M6FC Chrome Flanges
- One (1) CAS-LP0004-A License Plate Holder with Light

The tailboard assembly shall be totally removable for ease of repair and replacement.

The tailboard assembly shall be striped with lime green and red diamond grade striping to comply with NFPA.

The rear tailboard shall be a 4" style tubular bumper

BATTERY CHARGER

There shall be a Kussmaul Auto Charge 1200 battery conditioner with Super Auto Eject installed to allow charging of the battery systems. The Auto Eject and the LED indicator shall be installed on the left rear side of the bed in the lower skirting.

The Kussmaul Auto Charge location shall be addressed at pre-construction

Windcrest Fire Department

Brush Truck Specifications

CAB GUARD - BULKHEAD

There shall be an aluminum bulkhead with protected 3/8" thick window bars. The bulkhead shall be mounted to the front of the body, and shall be constructed using 5 1/2" wide extrusions that match the appearance of the rub rails. Below the window shall be made of 1/8" aluminum tread plate.

The cab guard shall be approximately 40" high x 96" wide.

The cab guard shall be striped with 3 5/8" White Scotchlite "Diamond Grade" stripe with black outline on the vertical structure

CAFSYSTEM

There shall be a Waterous 200-100-DS slide-in CAFS system.

CAFSsystem Components

- GHH Rand 100 sCFM (2.8 m3/min)
- Aquis™ 2.5 Foam Proportioner
- Electric Auto-Sync Balancing System

Pump / Transmission Specifications

- Waterous CPD-2 Centrifugal water pump, aluminum case, double-hubbed bronze impeller, stainless steel shaft and maintenance-free mechanical seal.
- 3-inch NPT Intake
- 2-inch NPT Discharge
- Venturi Primer w/electric activation switch
- "Poly Chain" drive transmission with an automatic tensioner and 8mm pitch sprockets.

Engine Specifications

- Deutz, Model D201104I, three-cylinder, air/oil-cooled, delivering a maximum of 60 HP (45 kW), four-cycle, diesel fueled. Two (2) year manufacturer's warranty.
- The engine uses a pulse fuel pump (fuel tank not supplied).
- Pressure lube system with spin-on oil filter. An extension hose is installed on the engine oil drain with a valve located at the oil pan and a plug installed in the end of the hose to facilitate oil changes.
- 12 or 24-volt electric with 40A alternator, electric ignition and start switch.
- Spark Arrestor Muffler

Windcrest Fire Department

Brush Truck Specifications

Pump Operator's Panel:

- Auto Sync™
- Air compressor, foam proportioner controls
- Water pressure and air pressure gauges
- Chrome-plated discharge connection
- Venturi priming system w/push to prime activation
- Auxiliary compressed air outlet and valve control
- LED Lighting
- I/C Push-Pull valve actuators and gauge

Frame:

High-strength, stainless steel frame

Warranty:

5 year warranty

Pump Fuel System

The pump will be plumbed to the chassis fuel tank.

BOOSTER REEL

There will be one (1) Hannay HAN-SBEPF-26-25-26RT booster hose reel provided and installed on the driver's side rear bed. The reel will be mounted to the surface of the bed.

The booster reel will be a fully electric rewind utilizing a ½ h.p. rewind motor. The reel will be complete with a chrome plated roller assembly, push button rewind switch and a manual rewind hand crank.

There shall be 200' of 1" booster hose installed on the booster reel.

There shall be one (1) Ziamatic UBM-2 Universal nozzle mount installed at the booster reel to hold the nozzle.

Discharges

- One (1) 1.5" cross lay preconnected
- One (1) 1" booster reel preconnected
- One (1) 2.5" rear discharge

Suction

There shall be one (1) 2.5" direct fill at the rear of the body

Windcrest Fire Department

Brush Truck Specifications

WATER TANK

The water tank shall be manufactured by Plas-Mac Inc.

The water tank shall have a capacity of a minimum 250 gallons water.

The tank shall be constructed of .5" co-polymer poly-propylene with a black textured color.

The tank shall be baffled and vented to prevent pump cavitations, and shall have a fill tower provided.

The water tank shall carry a 20 year manufacturer's warranty against manufacturer's defects.

FOAM TANK

There shall be a twenty (20) gallon internal foam tank supplied and installed within the water tank.

This tank will have a 6" x 6" fill tower with a hinged lid, 1 ½" master check valve, and a low level tank switch.

Electric fluid indicator

There shall be (1) FRC electric water indicator installed on the rear remote pump control.

There shall be (1) FRC mini electric water gauge mounted inside the chassis cab.

LETTERING AND STRIPING

The lettering and striping will be installed in accordance with the Fire Department design.

All lettering and stripping will be 3M material.

The design of the striping and lettering will be determined at the pre-construction meeting.

Windcrest Fire Department

Brush Truck Specifications

EMERGENCY EQUIPMENT

The following emergency equipment shall be provided and installed:

- One (1) Whelen 54" Liberty Lightbar with LED lighting. With takedown and alley lights
- Twelve (12) Whelen M7 linear super-LED red LED with clear lens
- Twelve (12) Whelen M7FC chrome flanges

All lighting and emergency equipment shall be controlled and/or switched from inside the cab from the siren.

Scene Lighting

There shall be one (1) Rigid LED scene light mounted on each side of body and rear of body.

There shall be two (2) Dually D2 lights installed on the rear of the body.

STORAGE

There shall be one (1) compartment on the left side of the body. The approximant dimensions are 90"L X 36"H X 24"D. The door shall be a satin finished R.O.M. roll up door.

There shall be a tray custom designed for rescue tool and there shall be two (2) Ziamatic walk away brackets installed with positive hold down straps.

There shall be one (1) long tool storage compartment with a door on the right side. The compartment will be approximately 90"L X 36"H X 14"W. There shall be one (1) shelf in the compartment full depth approximately 18" from top.

There shall be Pac Trac installed on the right side of body approximately 90"W X 36"H

There shall be one (1) open topped storage box in front of the cross lay approximately 90"L X 9"W X 10"D. This box will serve to hold supply hose 2.5" or 3".

LOOSE EQUIPMENT

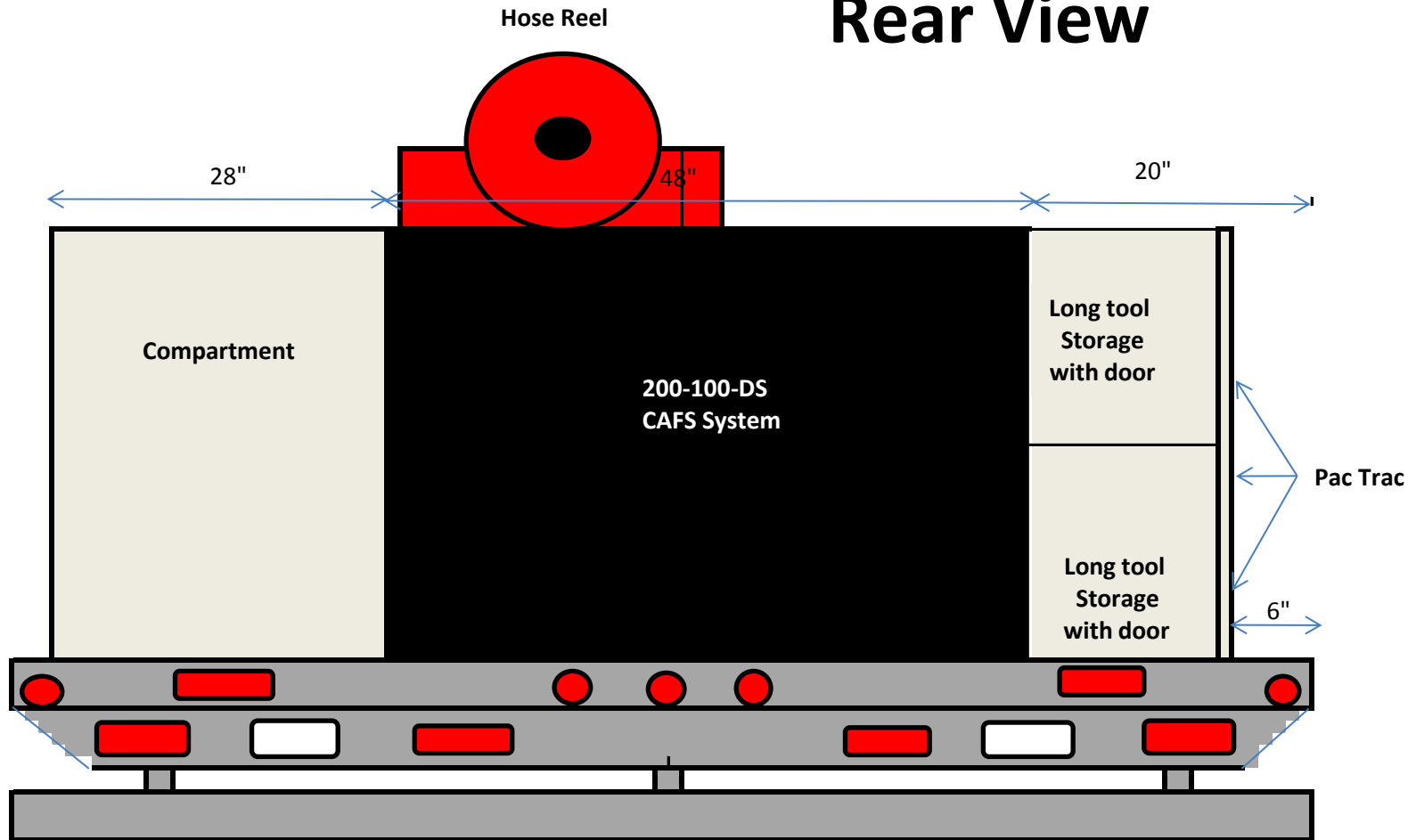
The following loose equipment shall be provided and installed on the completed apparatus:

- Two (2) SL-90503 Survivor flashlight
- Twelve (12) PAC-1004-PT Handlelock strap mount
- One (1) MET-HYDRANT/SPANNER SET
- Four (4) PHO-WD881 Phos-Chek class A foam 5 gallon pail
- One (1) Tool mount for rescue tools

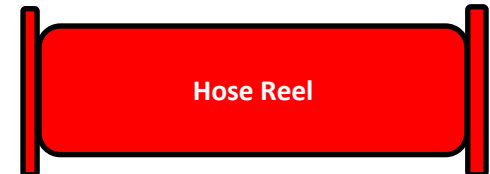
Windcrest Fire Department

Brush Truck Specifications

Rear View



Left side



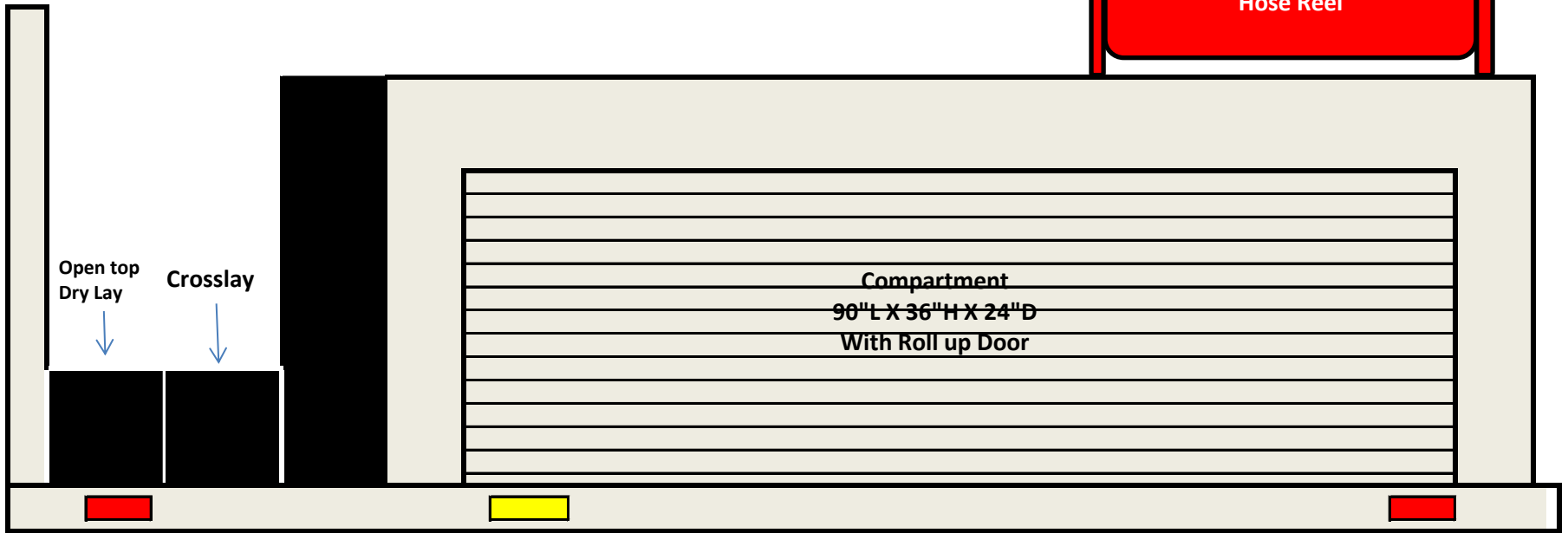
Open top
Dry Lay

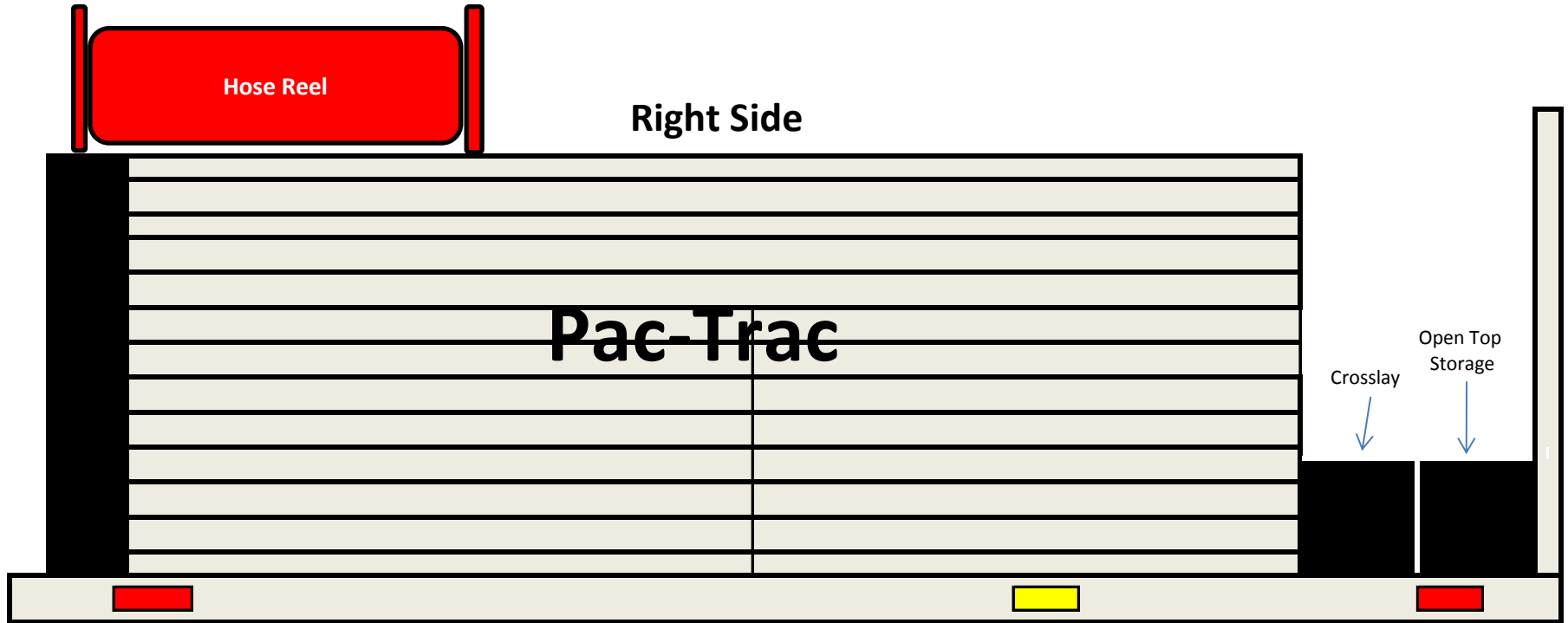


Crosslay

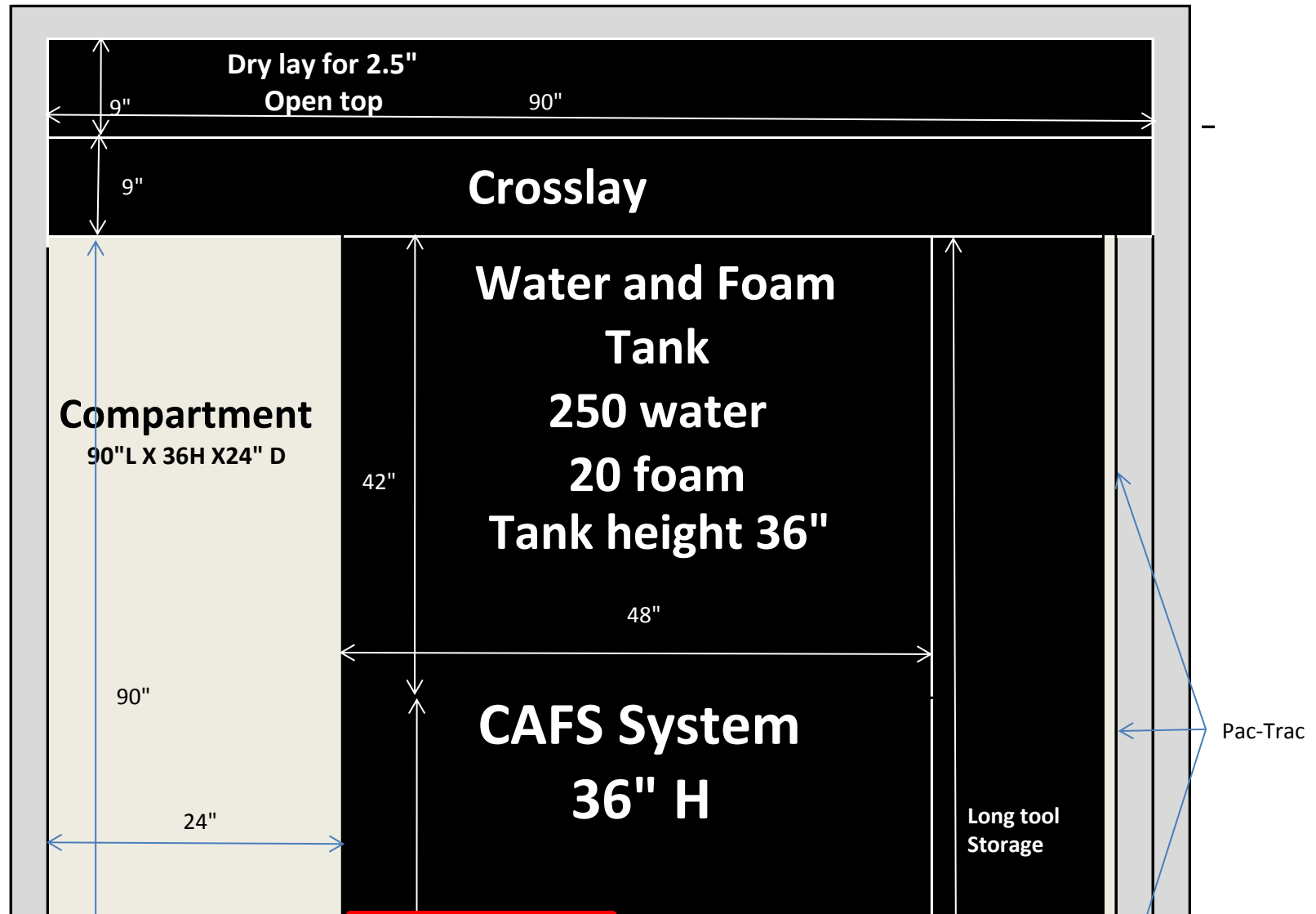


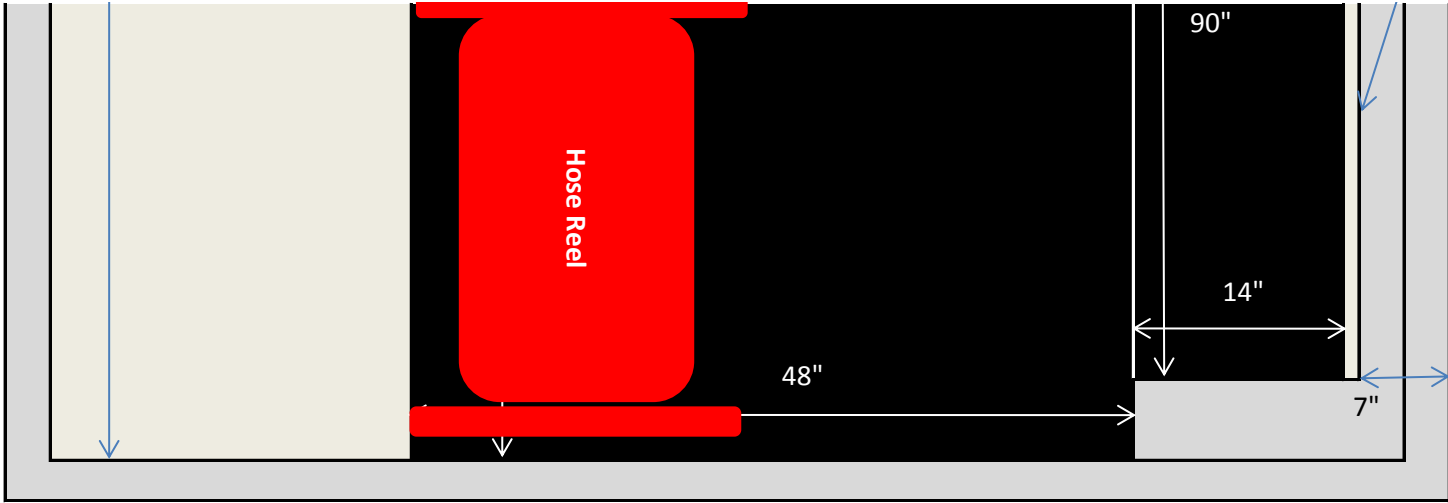
Compartment
90" L X 36" H X 24" D
With Roll up Door





Top View







Apparatus Specialists, Inc.

17350 State Hwy 249 Suite 249 / Houston, Texas 77064 / (713) 692-0911 / (713) 692-1591
fax

PROPOSAL

Wednesday, April 16, 2014

Windcrest Fire Department
8601 Midcrown Drive
Windcrest TX 78239
Attn: Erick A. Vargas

The undersigned is prepared to furnish for you, upon an order being placed by you, for final acceptance by Metro Fire Apparatus Specialists, Inc at its office in Houston, Texas the apparatus and equipment herein named and for the following prices:

One (1) Metro brush truck body as per the attached specifications to be installed on a Ford F550 4 X 4 chassis

TOTAL \$170,000.00

(HGAC Fee included)

No State, Federal or local taxes included

The apparatus and equipment are to be supplied and shipped in accordance with the specifications and approvals by the Windcrest Fire Department. Delays due to strikes, war or other causes beyond our control not preventing, within **180 calendar days after receipt of order**, and to be delivered to you at:

Windcrest Fire Department
Windcrest, Texas

The specifications herein contained shall form a part of the final contract, and are subject to changes desired by the Windcrest Fire Department. The proposal specifications are supplied for construction purposes. Any additions and/or changes to the enclosed specifications shall be generated and/or approved by the Windcrest Fire Department, and accepted by Metro Fire Apparatus Specialists, Inc.

Unless accepted within 45 days from this date, Metro Fire Apparatus Specialists, Inc. reserves the right to withdraw this proposal.

Terms: \$47,593.00 due upon receipt of chassis to Metro facility. The balance of **\$122,407.00** due upon delivery of completed truck to Windcrest Fire Department.

By: *Allen Walters*
Allen Walters-Territory Manager

"The Apparatus Specialists"



5313 Big Six Alvarado, TX 76009

Office #: (817) 783-3833 | Office #: (888) 452-2701

Office fax # (817)-783-3038 Shop Fax #: (817) 783-6622

www.brushtruck.com

QUOTE FOR WINDCREST FIRE DEPARTMENT

March 12, 2014

Body & Components Warranty

The warranty on the body and the components shall be a full two (2) year warranty. The warranty does not include the Ford Chassis any Ford supplied items.

The warranty includes all parts and labor and shall cover any component that fails due to manufacturer's defect or installation caused.

The warranty is in addition to any manufacturer's warranty supplied and/or listed within these specifications.

The warranties will be performed by Metro Fire at the location closet to the fire department, where possible, the warranties could be performed at the fire department.

The warranty shall not include parts that are damaged due to abuse.

Chassis

The chassis shall be a 2015 Ford F550, 4x4 SD Crew Cab 176" WB DRW XL (W5H)

Powertrain

Powerstroke 6.7L V-8 OHV direct diesel injection 32 valve intercooled turbo diesel engine * 200 amp HD alternator *

750 amp (total) 78 amp hours (Ah) (total) battery dual batteries with run down protection * 6-speed electronic

SelectShift automatic transmission with overdrive, lock-up, driver selection * Part-time four-wheel drive with electronic transfer case shift, auto locking hubs * Limited slip differential, driveline traction control * 4.88 axle ratio *

Stainless steel exhaust

Steering and Suspension

Hydraulic power-assist re-circulating ball steering * 4-wheel disc brakes with front and rear vented discs * Firm ride suspension * Mono-beam non-independent front suspension * Front anti-roll bar *

HD front coil springs * HD front shocks * Rigid rear axle * Rear leaf suspension * Rear anti-roll bar * HD rear leaf springs * HD rear shocks *

Front and rear 19.5" x 6.00" argent steel wheels * LT225/70SR19.5 BSW AT front and rear tires

Safety

4-wheel anti-lock braking system * Dual airbags, seat mounted driver and passenger side-impact airbags, curtain 1st and 2nd row overhead airbags * Front height adjustable seatbelts

* SecuriLock immobilizer, panic alarm, security system

Comfort and Convenience

Air conditioning, underseat ducts * AM/FM stereo, clock, seek-scan, 2 speakers, fixed antenna * Power door locks with 2 stage unlock, keyfob (all doors) keyless entry * 2 12V DC power outlets, retained accessory power * Analog instrumentation display includes tachometer, engine temperature gauge, turbo/supercharger boost gauge, transmission fluid temp gauge, engine hour meter, exterior temp, systems monitor, trip odometer * Warning indicators include oil pressure, engine temperature, battery, lights on, key, low fuel, door ajar, service interval, brake fluid * Steering wheel with tilt and telescopic adjustment * Power front and rear windows with deep tint, driver and passenger 1-touch down * Variable intermittent front windshield wipers, sliding rear window * Passenger side vanity mirror * Day-night rearview mirror * Interior lights include dome light with fade, front and rear reading lights, illuminated entry * Full overhead console with storage, glove box, front cup holder, instrument panel bin, dashboard storage, driver and passenger door bins, rear door bins * Upfitter switches

Seating and Interior

Seating capacity of 6 * 40-20-40 split-bench front seat with adjustable head restraints, center armrest with storage * 4-way adjustable driver seat includes lumbar support * 4-way adjustable passenger seat * 60-40 folding rear split-bench seat with FlexFold flip forward cushion/seatback, 3 adjustable rear head restraints * Vinyl faced front seats with vinyl back material * Vinyl faced rear seats with carpet back material * Full cloth headliner, full vinyl/rubber floor covering, urethane gear shift knob, chrome interior accents

Exterior Features

Side impact beams, front license plate bracket, fully galvanized steel body material * Black fender flares * Black side window moldings, black front windshield molding * Black door handles * Black grille * 4 doors * Trailer harness * Driver and passenger power remote black heated convex spotter folding manual extendable trailer outside mirrors with turn signal indicators * Front chrome bumper with front tow hooks * Aero-composite halogen headlamps * Additional exterior lights include cab clearance lights, underhood light, remote activated perimeter/approach lights * Clearcoat monotone paint * Snow plow provision

Warranty

Basic 36 month/36,000 miles Powertrain 60 month/60,000 miles
Corrosion Perforation 60 month/unlimited mileage Roadside Assistance 60 month/60,000 miles
Diesel Engine 60 month/100,000 miles

Dimensions and Capacities

Output 300 hp @ 2,800 rpm Torque 660 lb.-ft. @ 1,600 rpm
1st gear ratio 3.974 2nd gear ratio 2.318
3rd gear ratio 1.516 4th gear ratio 1.149
5th gear ratio 0.858 6th gear ratio..... 0.674
Reverse gear ratio 3.128

Dimensions and Capacities (continued)

Curb weight 8,580 lbs.
GVWR 19,500 lbs. Front 7,000 lbs.
Rear GAWR 14,706 lbs. Payload 10,098 lbs.
Front curb weight 4,999 lbs. Rear curb weight 3,581 lbs.
Front axle capacity 7,000 lbs. Rear axle capacity 14,706 lbs.
Front spring rating 7,000 lbs. Rear spring rating 15,000 lbs.
Front tire/wheel capacity 7,500 lbs. Rear tire/wheel capacity 15,000 lbs.
Towing capacity 16,000 lbs. 5th-wheel towing capacity 16,400 lbs.
Front legroom 41.1 " Rear legroom 42.1 "
Front headroom 40.7 " Rear headroom 40.8 "
Front hiproom 67.6 " Rear hiproom 67.6 "
Front shoulder room 68.0 " Rear shoulder room 68.0 "
Passenger area volume 133.5 cu.ft. Length 261.9 "
Body width 93.9 " Body height 80.8 "
Wheelbase 176.0 " Cab to axle 60.0 "
Axle to end of frame 47.6 " Front tread 74.8 "
Rear tread 74.0 " Turning radius 25.8 '
Fuel tank 40.0 gal. Rear frame height loaded 27.9 "
Rear frame height unloaded 33.3 "

Selected Options

Engine: 6.7L 4V OHV Power Stroke Diesel V8 B20

Transmission: TorqShift 6-Speed Auto w/OD

Rear Axle Ratio: Limited Slip w/4.88

GVWR: 19,500 lb Payload Plus Upgrade Package

W5H Base Vehicle white (W5H)

(99Y) Engine: 6.8L 3-Valve SOHC EFI NA V10; (44T) Transmission:

TorqShift 5-Speed Auto w/OD : Includes SelectShift.; (X48) 4.88 Axle Ratio;

(STDGV) GVWR: 18,000 lbs Payload Package; (TFB) Tires: 225/70Rx19.5G

BSW AS (6); (64Z) Wheels: 19.5" Argent Painted Steel (6); (A) HD Vinyl

40/20/40 Split Bench Seat : Includes driver side manual lumbar support,

center armrest, cupholder and storage.; (587) Radio: AM/FM Stereo

w/Digital Clock : Includes 2 speakers.

Emissions: 50 State Emissions System

Powertrain: 99T Engine: 6.7L 4V OHV Power Stroke Diesel V8 B20

200 Amp Extra Heavy Duty Alternator; (X41) 4.10 Axle Ratio; Dual 78 AH

Batteries. Includes clean idle decal and intelligent oil life minder.

Torque: 660ft.lbs. @ 1600 rpm.

Transmission: TorqShift 6-Speed Auto w/OD Includes Select Shift.

Limited Slip w/4.88 Axle Ratio

GVWR: 19,500 lb Payload Plus Upgrade Package

Includes upgraded frame, upgraded springs and low deflection/high capacity.

Increases max RGAWR to 14, 706. NOTE: See Order Guide Supplemental

Reference for further details on GVWR.

Wheels & Tires: TGB Tires: 225/70Rx19.5G BSW Max Traction OPT 215.00

Includes 4 traction tires on the rear and 2 traction tires on the front. Not

recommended for over the road applications; could incur irregular front tire

wear and/or NVH. Optional spare is traction.

Selected Options: (continued)

Wheels: Aluminum Wheels

Seats & Seat Trim: A HD Vinyl 40/20/40 Split Bench Seat INC Included

Includes driver side manual lumbar support, center armrest, cupholder and storage.

Other Options:

PAINT Monotone Paint Application

176WB 176" Wheelbase/60" Cab to Axle

17F XL Decor Group

Chrome Front Bumper

90L Power Equipment Group

Accessory Delay; Power Locks; Remote Keyless Entry; Perimeter Anti-Theft

Alarm; Power Front & Rear Side Windows : Includes 1-touch up and down

power driver and passenger window.; MyKey : Includes owner controls

feature.; Manual Telescoping Trailer-Tow Mirrors : Includes power heated glass, heated convex spotter mirror and integrated clearance lights/turn signals.; SecuriLock Passive Anti-Theft System (PATs). Deletes passenger-side lock cylinder. Includes upgraded door-trim panel.

473 Snow Plow Prep Package

Includes pre-selected springs (see Order Guide Supplemental Reference for springs/FGAWR of specific vehicle configurations). NOTE 1: Restrictions apply; see Supplemental Reference or Body Builders Layout Book for details. NOTE 2: Also allows for the attachment of a winch.

213 4x4 Electronic-Shift-On-The-Fly (ESOF)

Includes manual locking hubs and auto rotary control on instrument panel.

587 Radio: AM/FM Stereo w/Digital Clock INC Included

Includes 2 speakers.

Fleet Options

433 Manual Sliding Rear Window w/Privacy Glass

Interior Colors For : Primary w/XL (super, crew) AS Steel

Primary Colors For : Primary w/XL (super, crew)

Z1 Oxford White

Chassis Warranty

Basic: .36 month/36,000 miles

Powertrain: 60.month/60,000 miles

Corrosion Perforation:60 month/unlimited mileage

Roadside Assistance: 60 month/60,000 miles

Diesel Engine: 60.month/100,000 miles

Cab Modifications

Remove front center seat and install center console.

Cab Steps

There shall be two (2), one on each side of the cab, Westin black powder coated "Nerf" bars provided and installed for ease of entry into and out of the cab.

Electrical Modifications

There shall be a 100 amp manual reset circuit breaker wired directly off the batteries. This shall supply power to all inline fuses and added electrical wiring, except for the winch connections.

Any modifications made by the body builder shall be installed after the manual reset circuit breaker to aid in isolating electrical problems.

There shall be a 200 amp continuous duty solenoid that shall control the fuse block, booster reel motor, fire pump engine, and all ignition activated accessories.

The solenoid shall be installed under the hood adjacent to the manual reset circuit breaker.

There shall be an inline fuse block installed within the center console with a minimum of ten (10) fuses. These fuses shall be ignition controlled and will be used for emergency lighting, the fire department supplied radio, and the siren.

A Whelen WBUA97 back up alarm shall be installed to increase the DB levels when the transmission of the chassis is placed into reverse.

The headlight switch shall control the walkway lighting.

Console

There shall be a center console install between the front seats. It shall be capable of holding a Whelen siren with light control, customer supplied radio, and customer supplied docking station for Panasonic notebook.

Ranch Hand Replacement Bumper

There shall be a Ranch Hand replacement bumper with grill guard installed on the front of the chassis. The unit shall be powered coated black.

There shall be an Akron 3462 electric monitor installed on the Ranch Hand replacement bumper with an Akron 3293 low flow nozzle 30-125 GPM. The monitor will be controlled by a joystick mounted inside the cab. The valve to operate opening and closing the monitor will be an Akron swing out valve controlled from inside the cab.

Chassis Suspension Leveling

The rear suspension shall be altered after the unit is completed. The alteration shall level the apparatus from front to back

Body

The body will be constructed from 100% heat-treated aluminum alloy. All materials will be 6061-T6 extrusions with 37,000-psi minimum tensile strength. The floor will be constructed of extruded planks that provide rigid reinforcement every 5" underneath, and a tongue in groove joint on top.

Body (continued)

The long sills are minimum 6" x 2 3/4" aluminum channel and will be located directly above the chassis frame rails. The front, back, and rub rails are a custom shape with extruded ribs for added strength, and stake pockets will be cut into the inside of all rails. All bed corners will be mitered for safety and the unit will have flush mounted 2 1/2" grommet style clearance, marker and I.D. FMVSS lights, with harness.

The body overall length will be 10'.

There will be eight (8), four (4) each side; 3/16" steel "C" channel body mounting brackets installed to mount the bed to the chassis frame rails.

There will be 3 5/8" White 3M Scotchlite "Diamond Grade" striping provided on the sides and rear of the body channel.

There will be 1/4" black 3M outline tape provided on the top and the bottom of the diamond grade stripe to high light the main stripe.

There will be two (2) mud flaps provided and installed on the rear axle of the vehicle. The mud flaps will have a chrome plated anti-sail bracket installed behind the rear axle.

The fuel fill spout and cap will be recessed mounted into the bed rail on the driver's side, behind the rear axle. The fuel fill hose will be extended from the body side to the fuel tank.

There shall be a Cast Products LP0004-A polished aluminum license plate holder with light installed on the rear body.

Tailboard Assembly

The Tailboard Assembly shall be installed and include:

- One (1) TC-D1-02940 96" Smooth Aluminum "Tailboard"
- One (1) WHE-WBUA97 Back-Up Alarm
- Two (2) WHE-M6BTT Brake/Tail/Turn Lights
- Two (2) WHE-M6BUW Back-Up Lights
- Four (4) WHE-M6FC Chrome Flanges
- One (1) CAS-LP0004-A License Plate Holder with Light

The tailboard assembly shall be totally removable for ease of repair and replacement.

The tailboard assembly shall be striped with lime green and red diamond grade striping to comply with NFPA.

The rear tailboard shall be a 4" style tubular bumper

Battery Charger

There shall be a Kussmaul Auto Charge 1200 battery conditioner with Super Auto Eject installed to allow charging of the battery systems. The Auto Eject and the LED indicator shall be installed on the left rear side of the bed in the lower skirting.

The Kussmaul Auto Charge location shall be addressed at pre-construction

Cab Guard Bulkhead

There shall be an aluminum bulkhead with protected 3/8" thick window bars. The bulkhead shall be mounted to the front of the body, and shall be constructed using 5 1/2" wide extrusions that match the appearance of the rub rails. Below the window shall be made of 1/8" aluminum tread plate.

The cab guard shall be approximately 40" high x 96" wide.

The cab guard shall be striped with 3 5/8" White Scotchlite "Diamond Grade" stripe with black outline on the vertical structure

CAF System

There shall be a Waterous 200-100-DS slide-in CAFS system.

CAF System Components

- GHH Rand 100 sCFM (2.8 m3/min)
- Aquis™ 2.5 Foam Proportioner
- Electric Auto-Sync Balancing System

Pump / Transmission Specifications

- Waterous CPD-2 Centrifugal water pump, aluminum case, double-hubbed bronze impeller, stainless steel shaft and maintenance-free mechanical seal.
- 3-inch NPT Intake
- 2-inch NPT Discharge
- Venturi Primer w/electric activation switch
- "Poly Chain" drive transmission with an automatic tensioner and 8mm pitch sprockets.

Engine Specifications

- Deutz, Model D201104I, three-cylinder, air/oil-cooled, delivering a maximum of 60 HP (45 kW), four-cycle, diesel fueled. Two (2) year manufacturer's warranty.
- The engine uses a pulse fuel pump (fuel tank not supplied).
- Pressure lube system with spin-on oil filter. An extension hose is installed on the engine oil drain with a valve located at the oil pan and a plug installed in the end of the hose to facilitate oil changes.
- 12 or 24-volt electric with 40A alternator, electric ignition and start switch.
- Spark Arrestor Muffler

Pump Operator's Panel:

- Auto Sync™
- Air compressor, foam proportioner controls
- Water pressure and air pressure gauges
- Chrome-plated discharge connection
- Venturi priming system w/push to prime activation
- Auxiliary compressed air outlet and valve control
- LED Lighting
- I/C Push-Pull valve actuators and gauge

Frame:

High-strength, stainless steel frame

Warranty:

5 year warranty

Pump Fuel System

The pump will be plumbed to the chassis fuel tank.

Booster Reel

There will be one (1) Hannay HAN-SBEPF-26-25-26RT booster hose reel provided and installed on the driver's side rear bed. The reel will be mounted to the surface of the bed.

The booster reel will be a fully electric rewind utilizing a ½ h.p. rewind motor. The reel will be complete with a chrome plated roller assembly, push button rewind switch and a manual rewind hand crank.

There shall be 200' of 1" booster hose installed on the booster reel.

There shall be one (1) Ziamatic UBM-2 Universal nozzle mount installed at the booster reel to hold the nozzle.

Discharges

- One (1) 1.5" cross lay preconnected
- One (1) 1" booster reel preconnected
- One (1) 2.5" rear discharge

Suction

There shall be one (1) 2.5" direct fill at the rear of the body

Water Tank

The water tank shall be manufactured by Plas-Mac Inc.

The water tank shall have a capacity of a minimum 250 gallons water.

The tank shall be constructed of .5" co-polymer poly-propylene with a black textured color.

Water Tank

The tank shall be baffled and vented to prevent pump cavitations, and shall have a fill tower provided.

The water tank shall carry a 20 year manufacturer's warranty against manufacturer's defects.

Foam Tank

There shall be a twenty (20) gallon internal foam tank supplied and installed within the water tank.

This tank will have a 6" x 6" fill tower with a hinged lid, 1 ½" master check valve, and a low level tank switch.

Electric fluid indicator

There shall be (1) FRC electric water indicator installed on the rear remote pump control.

There shall be (1) FRC mini electric water gauge mounted inside the chassis cab.

Lettering & Striping

The lettering and striping will be installed in accordance with the Fire Department design.

All lettering and stripping will be 3M material.

The design of the striping and lettering will be determined at the pre-construction meeting.

Emergency Warning Equipment

The following emergency equipment shall be provided and installed:

One (1) Whelen 54" Liberty Lightbar with LED lighting. With takedown and alley lights

Twelve (12) Whelen M7 linear super-LED red LED with clear lens

Twelve (12) Whelen M7FC chrome flanges

All lighting and emergency equipment shall be controlled and/or switched from inside the cab from the siren.

Scene Lighting

There shall be one (1) Rigid LED scene light mounted on each side of body and rear of body.

There shall be two (2) Dually D2 lights installed on the rear of the body.

Storage

There shall be one (1) compartment on the left side of the body. The approximate dimensions are 90"L X 36"H X 24"D. The door shall be a satin finished R.O.M. roll up door.

There shall be a tray custom designed for rescue tool and there shall be two (2) Ziamatic walk away brackets installed with positive hold down straps.

There shall be one (1) long tool storage compartment with a door on the right side. The compartment will be approximately 90"L X 36"H X 14"W. There shall be one (1) shelf in the compartment full depth approximately 18" from top.

There shall be Pac Trac installed on the right side of body approximately 90"W X 36"H

There shall be one (1) open topped storage box in front of the cross lay approximately 90"L X 9"W X 10"D. This box will serve to hold supply hose 2.5" or 3".

Loose Equipment

The following loose equipment shall be provided and installed on the completed apparatus:

Two (2) SL-90503 Survivor flashlight

Twelve (12) PAC-1004-PT Handlelock strap mount

One (1) MET-HYDRANT/SPANNER SET

Four (4) PHO-WD881 Phos-Chek class A foam 5 gallon pail

One (1) Tool mount for rescue tools

Total Price: \$184,975.00

Don Gibson

don@wildfiretruck.com

Metro Fire Apparatus Specialists, Inc.
1745 Parana Drive
Houston, TX 78239
(713) 692-0911 Phone
(713) 692-1591 Fax

Quote

Customer: Windcrest Fire Department
 8601 Midcrown Drive
 Windcrest TX 78239

Contact: Erick A. Vargas

Entered By: Allen Walters

Quote #:	70319-0
Cust Code:	WIN003
Date:	2/21/2014

No.	Order	Item Number	Description	Price	Extended
1	1	Chassis	With the following items	\$79,023.00	\$79,023.00
			Nerfbars		
			Ranch hand black steel		
			Front bumper replacement		
			Heavy duty tank suspension		
			Heavy duty electrical system		
			Kussmaul 1200 charge kit		
			Center console		
			Customer supplied radios		
			Akron-3462 monitor on front bumper.		
			2 ea SL-90503 flashlights		
			Mount docking station		
			HGAC Fee		
2	1	Body	with the following items	\$38,543.00	\$38,543.00
			Emergency warning LED lights		
			120" Aluminum bed		
			Tailboard assembly		
			Side and rear scene lights		
			4" tubed back bumper		
			Pac trac on right side of tank		
			12 ea PAC-1004-PT mounts		
			Custom compart on left side		
			Long tool compartmet w/door		
			Hydrant-spanner set		
			Mounts for rescue tools		
			lettering and striping		
			2 ea SCBA mounts		
3	1	Plumbing	with the following items	\$66,859.00	\$66,859.00

WAT-200-100-DS CAFS
system w/250 gal water tank
w/20 gal foam cell
2.5" discharge manifold
1.5" discharge crosslay
Hannay 1" booster reel w/hose
Electronic level indicator
Electronic mini level indicator
open top compart
20 gallons Class A foam
Pump fuel plumbed to
chassis fuel tank

Subtotal	\$184,425.00
Discount	\$14,425.00
Total	\$170,000.00

Quote Good For 45 Days



Apparatus Specialists, Inc.

10940 W. Sam Houston Parkway N. Suite 325 Houston TX 77064 Phone (281) 517-0911 Fax (281) 517-0091

March 3, 2014

Windcrest Fire Department
8601 Midcrown Drive
Windcrest TX 78239

Chief Vargas,

I standard warranty on a Metro Fire brush truck is 2 years. It is our practice to come to your fire station to do repairs. Although, there could be a problem too large to take care at your station. In that case and that case only, the truck would have to come to our shop in South Houston Texas for repairs. These problems are very unlikely, but do happen from time to time.

Regards,
Allen Walters
Territory Manager
Metro Fire Apparatus Specialists, Inc.

"Never Settle for Average – Excel to Perfection"



WINDCREST TEXAS

TELEPHONE/WRITTEN QUOTE FORM

Department Name/Number: FIRE - 503

Description of Item: FIRE COMMAND-SQUAD TRUCK

Budgeted in Acct #: 01 503-800

Vendor Name/Address	Amount of Quote	Terms/Remarks
METRO FIRE APPARATUS SPECIALISTS, INC.	\$170,000.00	QUOTE ATTACHED
WILD FIRE TRUCK AND EQUIPMENT SALES	\$184,975.00	QUOTE ATTACHED

COMMENTS: METRO BRUSH TRUCK BODY AS PER THE ATTACHED SPECIFICATIONS TO BE INSTALLED ON A FORD F550 4 X 4 CHASSIS TOTAL \$170,000.00

RECOMMENDED VENDOR: METRO FIRE APPARATUS SPECIALISTS, INC.

REASON: ONLY TWO VENDORS IN TEXAS FOR THIS TYPE OF TRUCK WITH REQUIRED EQUIPMENT THAT WERE AVAILABLE FOR QUOTES. METRO BRUSH TRUCK ALSO INCLUDES AN HGAC DISCOUNT OF \$14,425.00.

IF LESS THAN THREE QUOTES ARE OBTAINED, CHECK THE FOLLOWING REASON:

☐ Sole Source ☐ State Contract ☒ Other: TWO IN-STATE VENDORS

Signature of Person Receiving Quotes

Date

Approval by Department Head:

Signature

Date

-----To be Completed by Finance - City Manager's Office (if required)-----

Approval by Municipal Finance Officer :

Signature

Date

Approval by City Manager:

Signature

Date

Council approval (if required):



RESOLUTION NUMBER 2014-494(R)

A RESOLUTION APPROVING THE PURCHASE OF A FORD F550 4X4 FIRE COMMAND-SQUAD TRUCK AND NECESSARY EQUIPMENT FOR THE WINDCREST VOLUNTEER FIRE DEPARTMENT AND AUTHORIZING THE CITY MANAGER TO NEGOTIATE AND EXECUTE CONTRACTS FOR SUCH PURCHASES

WHEREAS, it would enhance the safety and welfare of the citizens of the City of Windcrest for the City to purchase a Ford F550 4X4 Fire Command – Squad Truck and necessary equipment for the Windcrest Volunteer Fire Department; and

WHEREAS, the City of Windcrest City Council authorizes the purchase of the Ford F550 4X4 Command - Squad Truck displayed in attachment A from Metro Fire Apparatus Specialists, Inc, in accordance with purchasing guidelines.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Windcrest, Texas, that:

1. The purchase of the Ford F550 4X4 Command-Squad Truck displayed in attachment A for a price of One Hundred-Seventy Thousand Dollars and Zero Cents (\$170,000.00) is approved.

2. The City Manager is authorized to negotiate and execute a contract with Metro Fire Apparatus Specialists, Inc., for such purchase.

DULY PASSED AND APPROVED, on the _____ day of _____, 2014 at a regular meeting of the City Council of the City of Windcrest, Texas, which meeting was held in compliance with the Open Meetings Act, Tex. Gov't. Code, §551.001, et. seq. at which meeting a quorum was present and voting.

Alan Baxter, Mayor

ATTEST:

Kelly Rodriguez, City Secretary

APPROVED AS TO FORM:

Michael S. Brennan, City Attorney