



**AGENDA
CITY OF WINDCREST, TEXAS**

REGULAR CITY COUNCIL MEETING

April 4, 2016

**Executive Session
6:15 P.M.**

**Regular City Council Meeting
7:00 P.M.**

NOTICE IS HEREBY GIVEN THAT A REGULAR WINDCREST CITY COUNCIL MEETING WILL BE HELD AT WINDCREST CITY HALL, 8601 MIDCROWN, WINDCREST, TEXAS ON THE 04th DAY OF APRIL 2016 STARTING AT 6:15 P.M. DURING THE MEETING THE FOLLOWING SUBJECTS WILL BE CONSIDERED AND THE COUNCIL MAY TAKE ACTION ON ANY OF THE LISTED SUBJECTS.

THE CITY COUNCIL RESERVES THE OPTION TO RECESS THE MEETING DURING THE EVENING OF APRIL 4, 2016 AND TO RECONVENE THE MEETING ON THE FOLLOWING DAY, APRIL 5, 2016 AT 9:00 A.M. AT THE WINDCREST CITY HALL, 8601 MIDCROWN, WINDCREST, TEXAS.

IT IS ANTICIPATED THAT MEMBERS OF OTHER CITY BOARDS, COMMISSIONS AND COMMITTEES MAY ATTEND THE MEETING IN NUMBERS THAT MAY CONSTITUTE A QUORUM OF SUCH OTHER CITY BOARDS, COMMISSIONS AND COMMITTEES, SO THAT NOTICE IS HEREBY GIVEN THAT THE MEETING IS ALSO A MEETING OF THE OTHER CITY BOARDS, COMMISSIONS AND COMMITTEES WHOSE MEMBERS ARE IN ATTENDANCE. THE MEMBERS OF THE OTHER CITY BOARDS, COMMISSIONS AND COMMITTEES MAY PARTICIPATE IN DISCUSSIONS WHICH OCCUR AT THE MEETING, BUT NO ACTION WILL BE TAKEN BY THE OTHER BOARDS, COMMISSIONS AND COMMITTEES WHOSE MEMBERS ARE IN ATTENDANCE.

REQUEST ALL PAGERS AND CELL PHONES BE TURNED OFF, EXCEPT EMERGENCY ON-CALL PERSONNEL. CITIZENS ARE ASKED TO REFRAIN FROM TALKING DURING COUNCIL PROCEEDINGS.

Ordinance No. 2016-618B(O) establishes certain protocols for City Council meetings.

At all City Council, City Commission or City Board meetings, the agenda shall include a "citizens to be heard" item. It is suggested that Citizens wishing to speak during this item sign in on the sign up roster prior to the meeting. During "Citizens to be Heard", citizens may address the City Council on topics not on the agenda for no more than three (3) minutes. In addition to the foregoing, citizens shall also have the opportunity to address the City Council during consideration of posted agenda items for no more than six (6) minutes. Each citizen shall therefore have the opportunity to address the City Council for a total of nine (9) minutes. This does not include any responses from the body. The six (6) minutes time limit authorized herein may not be transferred to another speaker in whole or in part. The presiding Officer or his/her designee will assign a Time Keeper to each meeting. The Time Keeper will maintain strict compliance of the six (6) minute rule, stopping speakers who exceed the allotted time. As authorized by Section 551.042 of the Texas Government Code, a city official may make a statement of specific factual information in response to an inquiry made by a member of the public or a recitation of existing city policy. Any deliberation of or decision about the subject of the inquiry shall be limited to a proposal to place the subject on the agenda for a subsequent meeting. Any question posed by a Citizen, Council Member, Board Member or Commission Member for which an answer is not available at a meeting shall be answered by a member of the staff or Presiding Officer at the next regular meeting of the Body, if an answer is reasonably available and prudent. If the information is sensitive, staff will seek advice from the City Attorney.

Meeting Chair: please remind each participant in your meeting that they must speak into a microphone; the recording is the Official Minutes of your meeting and all who speak must be recorded. All guest speakers and citizens to be heard must speak from podium. Please interrupt speakers during meeting if you recognize that they are not speaking into microphone and have them do so.

I. Call to Order, Pledge of Allegiance, Invocation and Announcement

II. Executive Session (6:15 p.m.)

The City Council will convene into a a closed session as authorized by Section 551.072 and Section 551.087 of the Government Code to discuss and deliberate the purchase and lease of real property and economic development negotiations for a business prospect to be located within the city (IH-35 Hotel Project).

III. Citizens to be Heard

1. Citizens may address the City Council on topics not on the agenda for no more than three (3) minutes.
2. In addition to the foregoing, citizens shall also have the opportunity to address the City Council during consideration of posted agenda items for no more than six (6) minutes.
3. A City Official may make a statement of specific factual information in response to an inquiry made by a member of the public, or a recitation of existing policy in response to an inquiry made by a member of the public.

IV. Open Session (7:00 p.m.)

The City Council will consider and take possible action concerning the purchase and lease of real property within the city and approval of incentives and authorizing documents for the business prospect known as the IH-35 Hotel Project. (Att. 1)

V. Ordinances **"In conjunction with the first reading of an ordinance, a motion should be made to either "reject the proposed ordinance" or "to forward the proposed ordinance to a subsequent City Council meeting for final adoption at its second reading". **

1. City Council will review, discuss and may take action on Ordinance No. 2016-742(O), an ordinance amending Chapter 109, Signs, Section 109-3, Purpose, Section 109-8, Building Permits for Signs, Section 109-9, Easements or Public Property, and Section 109-19, Political Signs and Temporary Signs for church and nonprofit organization events, by repealing references and authorization for political and temporary signs on public property Mayor Baxter and CCM Shelton requested (Ref: 03.07.16 RCCM http://windcresttx.granicus.com/MediaPlayer.php?view_id=8&clip_id=1664 // 03.21.16 RCCM http://windcresttx.granicus.com/MediaPlayer.php?view_id=8&clip_id=1676) (Att. 2) **First Reading**
2. City Council will review, discuss and may take action on Ordinance No. 2016-618C(O) an ordinance amending Ordinance No. 2016-618B(O) enacted on February 1, 2016 by limiting the time available for "presentations" during a meeting agenda. CCM Wright requested (03.21.16 RCCM http://windcresttx.granicus.com/MediaPlayer.php?view_id=8&clip_id=1676) (Att. 3) **First Reading**
3. City Council will review, discuss and may take action on amending Ordinance No. 2016-618D(O), an ordinance amending Ordinance No. 2016-618B(O) enacted on February 1, 2016 by changing the commencement time of regular city council meetings to 6:00 pm. Mayor Baxter and CCM Shelton requested (03.21.16 RCCM http://windcresttx.granicus.com/MediaPlayer.php?view_id=8&clip_id=1676) (Att. 4) **First Reading**

VI. Resolutions

None

VII. Discuss & Act

1. City Council will review, discuss and may take action on the job description for Public Affairs / PR / Marketing /Events Specialist. CCM Dodson requested (Att. 5)

2. City Council will review, re-cap, discuss and may take action to authorize the City Manager to take all steps necessary to evaluate the opportunities, economic impact and viability of being the home of the San Antonio Polo Association, as well as using said field(s) and facilities or other properties for multi-use purposes (For example: Equestrian competitions, Soccer Fields and flex fields).
Mayor Baxter requested (Att. 6)
3. City Council will review, discuss, and may take action on scheduling interviews with the Municipal Finance Officer applicants. *Rafael Castillo, Jr., City Manager requested (03.21.16 RCCM http://windcresttx.granicus.com/MediaPlayer.php?view_id=8&clip_id=1676) (Att. 7)*

VIII. General Announcements & Future Agenda Items Requested

Per Ordinance No. 618, repealing Ordinance No. 593; Section 9: Every agenda shall include an item entry granting a member the opportunity to propose an item for consideration of future agendas for Regular or Special Meetings. Any member may request the inclusion of such items at any meeting.

IX. Adjournment

The City Council reserves the right to retire into executive session whenever it is considered necessary and legally justified under the Texas Government Code, Subchapter D, Sections 551.071 et. seq. including, but not limited to, consultation with attorney, real property, prospective gifts, personnel matters, exclusion of witness, security devices, and economic development matters.

I, the undersigned authority, do hereby certify that the above Notice of Meeting of the City Council of the City of Windcrest is a true and correct copy of said Notice and was posted on the bulletin board at City Hall of said City in a convenient place to the public and said Notice was posted more than seventy-two hours prior to the meeting on April 4, 2016.

By:  , City Secretary

In compliance with the Americans With Disabilities Act, the City of Windcrest Council Chambers are wheelchair accessible, and accessible parking spaces are available. The City of Windcrest will provide for reasonable accommodations for persons attending City Council meetings. To better serve you, requests should be received 48 hours prior to the meetings. Please contact Kelly Rodriguez, City Secretary, at 210-655-0022 ext. 2150 or Fax 210-655-8776.

I certify that the attached notice and agenda of items to be considered by the City Council was removed by me from the City Hall bulletin board on the ____ April 4, 2016.

____ Title: _____

**CITY OF WINDCREST ECONOMIC DEVELOPMENT CORPORATION
BOARD OF DIRECTORS**

Regular Meeting

**February 11, 2016
6:00 P.M.**

Windcrest City Hall

NOTICE IS HEREBY GIVEN THAT A REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE WINDCREST ECONOMIC DEVELOPMENT CORPORATION (WEDC) WILL BE HELD AT WINDCREST CITY HALL, 8601 MIDCROWN, WINDCREST, TEXAS ON THE 11th DAY OF FEBRUARY 2016 STARTING AT 6:00 P.M. DURING THE MEETING, THE BOARD WILL CONSIDER, DELIBERATE AND MAY TAKE ACTION UPON ANY OF THE SUBJECTS LISTED BELOW.

Vision Statement: Nourish and develop a vibrant community that consistently pushes the limits.

Mission Statement: Facilitate interaction between business, city and other community organizations to nourish the economic health and wellbeing of Windcrest, its citizens and the region.

*Request all pagers and cell phones be turned off, except emergency on-call personnel.
Citizens are asked to refrain from talking during proceedings unless recognized by the
Presiding Officer.*

CITIZEN COMMUNICATION: AS A COURTESY TO CITIZENS IN ATTENDANCE, AND AT THE DISCRETION OF THE PRESIDING OFFICER OF THE MEETING, CITIZENS WILL BE GIVEN A REASONABLE OPPORTUNITY TO STATE THEIR COMMENTS OR ASK QUESTIONS REGARDING ANY ITEM ON THE AGENDA, AND PRIOR TO THE BOARD TAKING ACTION ON ANY ACTION ITEMS LISTED. THE BOARD REQUESTS COMMENTS BE BRIEF, TO THE POINT, AND NO LONGER THAN 5 MINUTES. TIME CANNOT BE YIELDED TO ANOTHER SPEAKER.

Consistent with Windcrest City Council Resolution No. 292, the WEDC Board elects to audio and video record its meetings. The recordings are preserved electronically as the official minutes of its meetings.

I. Call To Order

1. Determination of a Quorum
2. Pledge of Allegiance
3. Prayer
4. Vote to consider the excuse of absent board member(s), if applicable

II. Visitors/Presentations

1. Robert Colunga, Executive Director, will give a report on the WEDC activities for the month of January 2016.(Att.1)
2. Robert Colunga, Executive Director, will give an update on the WEDC finances as of January 31, 2016.(Att. 2)

III. Citizens to be Heard

IV. Discussion

V. Discuss and Act

1. The WEDC Board will Consider and take possible action concerning a process to fill vacancy on Board of Directors, including recommendation to the Windcrest City Councilon for replacement for Colonel Roy Wratishlaw as director on WEDC.

VI. Executive Session

1. Consultation with Attorney under Section 551.071 regarding legal issues pertaining to real estate and/or economic development and discuss of purchase, lease, sale or exchange of real property (IH35 Hotel Project).

VII. Open Session

1. The WEDC Board will Consider and take possible action to approve lease and transactional documents I-35 Hotel Project.

VIII. General Announcements and Future Agenda Items Requested

IX. Adjournment

I, the undersigned authority, do hereby certify that the above Notice of Meeting of the Board of Directors of the WEDC is a true and correct copy of said Notice and I posted a true and correct copy of said Notice on the bulletin board at the Windcrest City Hall in a convenient place to the public. Said Notice was posted 72 hours prior to the 11th of February 2016.

By: Kelly Rodriguez
Kelly Rodriguez, City Secretary

I certify that the attached notice and agenda of items considered by the WEDC Meeting was removed by me from the City Hall bulletin board on the 11th of February 2016.

By: _____
Kelly Rodriguez, City Secretary

Robert Colunga WEDC Executive Director

WEDC Report for Month of January 2016

1. Completing lease agreement with hotel project referred to as IH35 Project.
2. Working with potential new business on the 11.2 acres between King Arthur and Fratt Rd.
3. Creating the NTW(New To Windcrest) program and informing developers and Commercial Property Managers of the process and working with City on the residential end.
4. Continued communications with TX DOT on Construction issues and time lines for the interruption of Walzem Road, Randolph blvd., access road and turn arounds.
5. Working on closing and platting of new area on Eisenhower and King Arthur
6. Preparing and bringing before platting changes for development in the City of Windcrest.
7. Finalizing with Drury, TXDOT and tenant on final stages of lease agreement and development of the pad site, changes to plat and TXDOT for IH35 access road issues.
8. Working with the owners of the property located next to Conn's where Amazing jump is located on new tenants and development of the outlying area of the building on the east side of the property.
9. Continuing meetings with engineers, staff, inspectors and utilities on four new developments and working with city staff on possible items requiring council approval.
10. Continue to work with Rackspace on possible new business located on the former Windsor Park Mall Area.
11. Working with Lipscomb/Busby on multiple new possible owners for retail development on the 111 acres with businesses who have placed an LOI- Letter of Interest.
12. Final stage of the IH35 Project with developers, investors and legal to finalize the development and incentives here in Windcrest.
13. Closing with Stratford Land and developers on the sale of property on 26 acres of property and on another sale of approximately 35 acres.
14. Working the Weitzman Group on matters concerning the development of their property and two additions (Pollo Tropical & Holiday Inn).

CITY OF WINCREST
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JANUARY 31ST, 2016

13 -ECONOMIC DEVELOPMENT CORP
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 33.33

	ORIGINAL BUDGET	AMENDED BUDGET	CURRENT PERIOD	YEAR TO DATE BALANCE	PRIOR YEAR YTD BALANCE	TOTAL ENCUMBERED	% OF BUDGET	BUDGET BALANCE
REVENUE SUMMARY								
ALL REVENUES	502,497	502,497	40,275.17	79,416.30	66,627.96	0.00	15.80	423,080.70
TOTAL REVENUES	502,497	502,497	40,275.17	79,416.30	66,627.96	0.00	15.80	423,080.70
EXPENDITURE SUMMARY								
00-GENERAL EXPENDITURES								
SALARIES & BENEFITS	133,000	133,000	7,841.90	31,542.00	33,890.00	0.00	23.72	101,458.00
OTHER EXPENSES	90,987	90,987	5,537.62	14,455.70	15,543.53	0.00	15.89	76,531.30
CAPITAL EXPENSES	263,631	263,631	15,146.70	41,058.10	48,351.80	0.00	15.57	222,572.90
OTHER INCOME/EXPENSES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL 00-GENERAL EXPENDITURES	487,618	487,618	28,526.22	87,055.80	97,785.33	0.00	17.85	400,562.20
TOTAL EXPENDITURES	487,618	487,618	28,526.22	87,055.80	97,785.33	0.00	17.85	400,562.20
REVENUE OVER/(UNDER) EXPENDITURES	14,879	14,879	11,748.95 (	7,639.50) (	31,157.37)	0.00	51.34-	22,518.50

CITY OF WINCREST
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JANUARY 31ST, 2016

13 -ECONOMIC DEVELOPMENT CORP

% OF YEAR COMPLETED: 33.33

REVENUES	ORIGINAL BUDGET	AMENDED BUDGET	CURRENT PERIOD	YEAR TO DATE BALANCE	PRIOR YEAR YTD BALANCE	TOTAL ENCUMBERED	% OF BUDGET	BUDGET BALANCE
13-4105 INCOME - OTHER	0	0	0.00	0.00	0.00	0.00	0.00	0.00
13-4110 INCOME - OTHER (HOT)	0	0	0.00	0.00	0.00	0.00	0.00	0.00
13-4111 INCOME - OTHER (GEN.FUND)	0	0	0.00	0.00	0.00	0.00	0.00	0.00
13-4112 INCOME-WALZEM RD GRANT	0	0	0.00	0.00	0.00	0.00	0.00	0.00
13-4113 INCOME-CORPORATE DONATIONS	0	0	0.00	0.00	0.00	0.00	0.00	0.00
13-4115 SALES TAX (.25)	502,247	502,247	40,275.07	79,415.71	66,627.00	0.00	15.81	422,831.29
13-4301 INTEREST	250	250	0.10	0.59	0.96	0.00	0.24	249.41
13-4900 PROCEEDS FROM CAPITAL LEASE	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES	502,497	502,497	40,275.17	79,416.30	66,627.96	0.00	15.80	423,080.70

CITY OF WINCREST
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JANUARY 31ST, 2016

13 -ECONOMIC DEVELOPMENT CORP

% OF YEAR COMPLETED: 33.33

DEPARTMENTAL EXPENDITURES	ORIGINAL BUDGET	AMENDED BUDGET	CURRENT PERIOD	YEAR TO DATE BALANCE	PRIOR YEAR YTD BALANCE	TOTAL ENCUMBERED	% OF BUDGET	BUDGET BALANCE
00-GENERAL EXPENDITURES								
=====								
SALARIES & BENEFITS								
13-500-009 SALARIES - EDC	0	0	0.00	0.00	0.00	0.00	0.00	0.00
13-500-010 ADMINISTRATIVE EXPENSES	37,000	37,000	0.00	0.00	0.00	0.00	0.00	37,000.00
13-500-011 EDC LONGEVITY	0	0	0.00	0.00	0.00	0.00	0.00	0.00
13-500-013 STIPEND	0	0	0.00	500.00	0.00	0.00	0.00 (	500.00)
13-500-018 EDC EDUCATION PAY	0	0	0.00	0.00	0.00	0.00	0.00	0.00
13-500-020 EDC OVERTIME	0	0	0.00	0.00	0.00	0.00	0.00	0.00
13-500-030 SOCIAL SECURITY-EDC	0	0	0.00	0.00	0.00	0.00	0.00	0.00
13-500-040 HEALTH INSURANCE-EDC	0	0	0.00	25.10	0.00	0.00	0.00 (	25.10)
13-500-050 RETIREMENT-EDC	0	0	0.00	0.00	0.00	0.00	0.00	0.00
13-500-060 WORKERS COMPENSATION-EDC	0	0	0.00	0.00	0.00	0.00	0.00	0.00
13-500-070 UNEMPLOYMENT COMPENSATION	0	0	116.90	116.90	0.00	0.00	0.00 (	116.90)
13-500-080 CONTRACT LABOR	96,000	96,000	7,725.00	30,900.00	33,890.00	0.00	32.19	65,100.00
13-500-095 TERMINATION PAYOUT	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL SALARIES & BENEFITS	133,000	133,000	7,841.90	31,542.00	33,890.00	0.00	23.72	101,458.00
OTHER EXPENSES								
13-500-100 PUBLIC RELATION FEES-GENERAL	0	0	0.00	0.00	0.00	0.00	0.00	0.00
13-500-115 MOBILE TELEPHONE	0	0	0.00	30.50	52.43	0.00	0.00 (	30.50)
13-500-120 DUES & SUBSCRIPTIONS	3,000	3,000	420.00	849.90	375.75	0.00	28.33	2,150.10
13-500-130 TRAINING	8,000	8,000	0.00	619.00	223.41	0.00	7.74	7,381.00
13-500-132 TRAVEL	18,000	18,000	0.00	488.26	20.00	0.00	2.71	17,511.74
13-500-135 MEALS & ENTERTAINMENT	7,000	7,000	66.08	743.64	1,844.18	0.00	10.62	6,256.36
13-500-200 COMPUTER MAINTENANCE	4,500	4,500	1,353.10	1,353.10	52.43	0.00	30.07	3,146.90
13-500-201 WEBSITE MAINTENANCE	2,000	2,000	30.50	91.50	0.00	0.00	4.58	1,908.50
13-500-205 REPAIRS & MAINT OF BUILDING	1,674	1,674	0.00	0.00	149.80	0.00	0.00	1,674.00
13-500-250 LEGAL EXPENSES	30,000	30,000	0.00	3,756.36	7,394.54	0.00	12.52	26,243.64
13-500-290 AUDIT	3,500	3,500	3,500.00	3,500.00	4,000.00	0.00	100.00	0.00
13-500-430 SUPPLIES	3,250	3,250	128.94	565.42	867.29	0.00	17.40	2,684.58
13-500-440 ELECTION EXPENSES	2,500	2,500	0.00	0.00	0.00	0.00	0.00	2,500.00
13-500-510 VEHICLE EXPENSE-EDC	0	0	0.00	0.00	0.00	0.00	0.00	0.00
13-500-515 HEALTH EXPENSE ALLOW-DIRECTO	0	0	0.00	998.06	0.00	0.00	0.00 (	998.06)
13-500-520 MOVING EXPENSE-DIRECTOR	0	0	39.00	100.50	0.00	0.00	0.00 (	100.50)
13-500-540 VEHICLE FUEL	1,000	1,000	0.00	0.00	22.01	0.00	0.00	1,000.00
13-500-590 POSTAGE	500	500	0.00	9.80	5.95	0.00	1.96	490.20
13-500-630 LEGAL ADVERTISING	0	0	0.00	895.00	0.00	0.00	0.00 (	895.00)
13-500-640 COPIER USAGE	1,443	1,443	0.00	0.00	0.00	0.00	0.00	1,443.00
13-500-650 WALZEM RD GRANT EXPENSES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
13-500-700 CONTINGENCIES	4,620	4,620	0.00	454.66	535.74	0.00	9.84	4,165.34
TOTAL OTHER EXPENSES	90,987	90,987	5,537.62	14,455.70	15,543.53	0.00	15.89	76,531.30
CAPITAL EXPENSES								
13-500-800 EDC PROJECTS	80,000	80,000	0.00	90.00	90.00	0.00	0.11	79,910.00
13-500-801 PROMOTING WINDCREST	48,671	48,671	3,900.00	7,228.00	3,275.00	0.00	14.85	41,443.00
13-500-810 CAPITAL EXPENSE	0	0	0.00	0.00	0.00	0.00	0.00	0.00

CITY OF WINCREST
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JANUARY 31ST, 2016

13 -ECONOMIC DEVELOPMENT CORP

% OF YEAR COMPLETED: 33.33

DEPARTMENTAL EXPENDITURES	ORIGINAL BUDGET	AMENDED BUDGET	CURRENT PERIOD	YEAR TO DATE BALANCE	PRIOR YEAR YTD BALANCE	TOTAL ENCUMBERED	% OF BUDGET	BUDGET BALANCE
13-500-890 TLF LOAN PAYMENTS	103,049	103,049	9,825.95	29,371.91	28,994.06	0.00	28.50	73,677.10
13-500-891 RACKER ROAD PROJECT	0	0	0.00	0.00	10,471.31	0.00	0.00	0.00
13-500-892 TLF INTEREST	31,911	31,911	1,420.75	4,368.19	5,521.43	0.00	13.69	27,542.80
TOTAL CAPITAL EXPENSES	263,631	263,631	15,146.70	41,058.10	48,351.80	0.00	15.57	222,572.90
OTHER INCOME/EXPENSES								
13-500-900 PRIOR PERIOD ADJUSTMENT	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL OTHER INCOME/EXPENSES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL 00-GENERAL EXPENDITURES	487,618	487,618	28,526.22	87,055.80	97,785.33	0.00	17.85	400,562.20
TOTAL EXPENDITURES	487,618	487,618	28,526.22	87,055.80	97,785.33	0.00	17.85	400,562.20
REVENUE OVER/ (UNDER) EXPENDITURES	14,879	14,879	11,748.95 (	7,639.50) (	31,157.37)	0.00	51.34-	22,518.50

Windcrest

Compound Period : Monthly

Nominal Annual Rate : 3.250 %

CASH FLOW DATA

Event	Date	Amount	Number	Period	End Date
1 Loan	03/28/2011	1,600,000.00	1		
2 Payment	05/01/2011	11,246.70	16	Monthly	08/01/2012
3 Payment	09/01/2012	198,746.70	1		
4 Payment	10/01/2012	11,246.70	12	Monthly	09/01/2013
5 Payment	09/30/2013	250,000.00	1		
6 Payment	10/01/2013	11,246.70	12	Monthly	09/01/2014
7 Payment	09/18/2014	175,000.00	1		
8 Payment	10/01/2014	11,246.70	64	Monthly	01/01/2020
9 Payment	01/01/2020	10,446.82	1		

AMORTIZATION SCHEDULE - Normal Amortization

	Date	Payment	Interest	Principal	Balance
Loan	03/28/2011				1,600,000.00
1	05/01/2011	11,246.70	4,904.74	6,341.96	1,593,658.04
2	06/01/2011	11,246.70	4,316.16	6,930.54	1,586,727.50
3	07/01/2011	11,246.70	4,297.39	6,949.31	1,579,778.19
4	08/01/2011	11,246.70	4,278.57	6,968.13	1,572,810.06
5	09/01/2011	11,246.70	4,259.69	6,987.01	1,565,823.05
6	10/01/2011	11,246.70	4,240.77	7,005.93	1,558,817.12
7	11/01/2011	11,246.70	4,221.80	7,024.90	1,551,792.22
8	12/01/2011	11,246.70	4,202.77	7,043.93	1,544,748.29
9	01/01/2012	11,246.70	4,183.69	7,063.01	1,537,685.28
10	02/01/2012	11,246.70	4,164.56	7,082.14	1,530,603.14
11	03/01/2012	11,246.70	4,145.38	7,101.32	1,523,501.82
12	04/01/2012	11,246.70	4,126.15	7,120.55	1,516,381.27
13	05/01/2012	11,246.70	4,106.87	7,139.83	1,509,241.44
14	06/01/2012	11,246.70	4,087.53	7,159.17	1,502,082.27
15	07/01/2012	11,246.70	4,068.14	7,178.56	1,494,903.71
16	08/01/2012	11,246.70	4,048.70	7,198.00	1,487,705.71
17	09/01/2012	198,746.70	4,029.20	194,717.50	1,292,988.21
18	10/01/2012	11,246.70	3,501.84	7,744.86	1,285,243.35
19	11/01/2012	11,246.70	3,480.87	7,765.83	1,277,477.52
20	12/01/2012	11,246.70	3,459.83	7,786.87	1,269,690.65
21	01/01/2013	11,246.70	3,438.75	7,807.95	1,261,882.70
22	02/01/2013	11,246.70	3,417.60	7,829.10	1,254,053.60
23	03/01/2013	11,246.70	3,396.40	7,850.30	1,246,203.30
24	04/01/2013	11,246.70	3,375.13	7,871.57	1,238,331.73
25	05/01/2013	11,246.70	3,353.82	7,892.88	1,230,438.85
26	06/01/2013	11,246.70	3,332.44	7,914.26	1,222,524.59

Windcrest

	Date	Payment	Interest	Principal	Balance
27	07/01/2013	11,246.70	3,311.00	7,935.70	1,214,588.89
28	08/01/2013	11,246.70	3,289.51	7,957.19	1,206,631.70
29	09/01/2013	11,246.70	3,267.96	7,978.74	1,198,652.96
30	09/30/2013	250,000.00	3,095.15	246,904.85	951,748.11
31	10/01/2013	11,246.70	84.74	11,161.96	940,586.15
32	11/01/2013	11,246.70	2,547.42	8,699.28	931,886.87
33	12/01/2013	11,246.70	2,523.86	8,722.84	923,164.03
34	01/01/2014	11,246.70	2,500.24	8,746.46	914,417.57
35	02/01/2014	11,246.70	2,476.55	8,770.15	905,647.42
36	03/01/2014	11,246.70	2,452.80	8,793.90	896,853.52
37	04/01/2014	11,246.70	2,428.98	8,817.72	888,035.80
38	05/01/2014	11,246.70	2,405.10	8,841.60	879,194.20
39	06/01/2014	11,246.70	2,381.15	8,865.55	870,328.65
40	07/01/2014	11,246.70	2,357.14	8,889.56	861,439.09
41	08/01/2014	11,246.70	2,333.06	8,913.64	852,525.45
42	09/01/2014	11,246.70	2,308.92	8,937.78	843,587.67
43	09/18/2014	175,000.00	1,276.94	173,723.06	669,864.61
44	10/01/2014	11,246.70	775.39	10,471.31	659,393.30
45	11/01/2014	11,246.70	1,785.86	9,460.84	649,932.46
46	12/01/2014	11,246.70	1,760.23	9,486.47	640,445.99
47	01/01/2015	11,246.70	1,734.54	9,512.16	630,933.83
48	02/01/2015	11,246.70	1,708.78	9,537.92	621,395.91
49	03/01/2015	11,246.70	1,682.95	9,563.75	611,832.16
50	04/01/2015	11,246.70	1,657.05	9,589.65	602,242.51
51	05/01/2015	11,246.70	1,631.07	9,615.63	592,626.88
52	06/01/2015	11,246.70	1,605.03	9,641.67	582,985.21
53	07/01/2015	11,246.70	1,578.92	9,667.78	573,317.43
54	08/01/2015	11,246.70	1,552.73	9,693.97	563,623.46
55	09/01/2015	11,246.70	1,526.48	9,720.22	553,903.24
56	10/01/2015	11,246.70	1,500.15	9,746.55	544,156.69
57	11/01/2015	11,246.70	1,473.76	9,772.94	534,383.75
58	12/01/2015	11,246.70	1,447.29	9,799.41	524,584.34
59	01/01/2016	11,246.70	1,420.75	9,825.95	514,758.39
60	02/01/2016	11,246.70	1,394.14	9,852.56	504,905.83
61	03/01/2016	11,246.70	1,367.45	9,879.25	495,026.58
62	04/01/2016	11,246.70	1,340.70	9,906.00	485,120.58
63	05/01/2016	11,246.70	1,313.87	9,932.83	475,187.75
64	06/01/2016	11,246.70	1,286.97	9,959.73	465,228.02
65	07/01/2016	11,246.70	1,259.99	9,986.71	455,241.31
66	08/01/2016	11,246.70	1,232.95	10,013.75	445,227.56
67	09/01/2016	11,246.70	1,205.82	10,040.88	435,186.68
68	10/01/2016	11,246.70	1,178.63	10,068.07	425,118.61
69	11/01/2016	11,246.70	1,151.36	10,095.34	415,023.27
70	12/01/2016	11,246.70	1,124.02	10,122.68	404,900.59
71	01/01/2017	11,246.70	1,096.61	10,150.09	394,750.50
72	02/01/2017	11,246.70	1,069.12	10,177.58	384,572.92
73	03/01/2017	11,246.70	1,041.55	10,205.15	374,367.77

Windcrest

	Date	Payment	Interest	Principal	Balance
74	04/01/2017	11,246.70	1,013.91	10,232.79	364,134.98
75	05/01/2017	11,246.70	986.20	10,260.50	353,874.48
76	06/01/2017	11,246.70	958.41	10,288.29	343,586.19
77	07/01/2017	11,246.70	930.55	10,316.15	333,270.04
78	08/01/2017	11,246.70	902.61	10,344.09	322,925.95
79	09/01/2017	11,246.70	874.59	10,372.11	312,553.84
80	10/01/2017	11,246.70	846.50	10,400.20	302,153.64
81	11/01/2017	11,246.70	818.33	10,428.37	291,725.27
82	12/01/2017	11,246.70	790.09	10,456.61	281,268.66
83	01/01/2018	11,246.70	761.77	10,484.93	270,783.73
84	02/01/2018	11,246.70	733.37	10,513.33	260,270.40
85	03/01/2018	11,246.70	704.90	10,541.80	249,728.60
86	04/01/2018	11,246.70	676.35	10,570.35	239,158.25
87	05/01/2018	11,246.70	647.72	10,598.98	228,559.27
88	06/01/2018	11,246.70	619.01	10,627.69	217,931.58
89	07/01/2018	11,246.70	590.23	10,656.47	207,275.11
90	08/01/2018	11,246.70	561.37	10,685.33	196,589.78
91	09/01/2018	11,246.70	532.43	10,714.27	185,875.51
92	10/01/2018	11,246.70	503.41	10,743.29	175,132.22
93	11/01/2018	11,246.70	474.32	10,772.38	164,359.84
94	12/01/2018	11,246.70	445.14	10,801.56	153,558.28
95	01/01/2019	11,246.70	415.89	10,830.81	142,727.47
96	02/01/2019	11,246.70	386.55	10,860.15	131,867.32
97	03/01/2019	11,246.70	357.14	10,889.56	120,977.76
98	04/01/2019	11,246.70	327.65	10,919.05	110,058.71
99	05/01/2019	11,246.70	298.08	10,948.62	99,110.09
100	06/01/2019	11,246.70	268.42	10,978.28	88,131.81
101	07/01/2019	11,246.70	238.69	11,008.01	77,123.80
102	08/01/2019	11,246.70	208.88	11,037.82	66,085.98
103	09/01/2019	11,246.70	178.98	11,067.72	55,018.26
104	10/01/2019	11,246.70	149.01	11,097.69	43,920.57
105	11/01/2019	11,246.70	118.95	11,127.75	32,792.82
106	12/01/2019	11,246.70	88.81	11,157.89	21,634.93
107	01/01/2020	11,246.70	58.59	11,188.11	10,446.82
108	01/01/2020	10,446.82	0.00	10,446.82	0.00

**CITY OF WINDCREST ECONOMIC DEVELOPMENT CORPORATION
BOARD OF DIRECTORS**

Regular Meeting

**March 10, 2016
6:00 P.M.**

Windcrest City Hall

NOTICE IS HEREBY GIVEN THAT A REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE WINDCREST ECONOMIC DEVELOPMENT CORPORATION (WEDC) WILL BE HELD AT WINDCREST CITY HALL, 8601 MIDCROWN, WINDCREST, TEXAS ON THE 10th DAY OF MARCH 2016 STARTING AT 6:00 P.M. DURING THE MEETING, THE BOARD WILL CONSIDER, DELIBERATE AND MAY TAKE ACTION UPON ANY OF THE SUBJECTS LISTED BELOW.

Vision Statement: Nourish and develop a vibrant community that consistently pushes the limits.

Mission Statement: Facilitate interaction between business, city and other community organizations to nourish the economic health and wellbeing of Windcrest, its citizens and the region.

*Request all pagers and cell phones be turned off, except emergency on-call personnel.
Citizens are asked to refrain from talking during proceedings unless recognized by the
Presiding Officer.*

CITIZEN COMMUNICATION: AS A COURTESY TO CITIZENS IN ATTENDANCE, AND AT THE DISCRETION OF THE PRESIDING OFFICER OF THE MEETING, CITIZENS WILL BE GIVEN A REASONABLE OPPORTUNITY TO STATE THEIR COMMENTS OR ASK QUESTIONS REGARDING ANY ITEM ON THE AGENDA, AND PRIOR TO THE BOARD TAKING ACTION ON ANY ACTION ITEMS LISTED. THE BOARD REQUESTS COMMENTS BE BRIEF, TO THE POINT, AND NO LONGER THAN 5 MINUTES. TIME CANNOT BE YIELDED TO ANOTHER SPEAKER.

Consistent with Windcrest City Council Resolution No. 292, the WEDC Board elects to audio and video record its meetings. The recordings are preserved electronically as the official minutes of its meetings.

I. Call To Order

1. Determination of a Quorum
2. Pledge of Allegiance
3. Prayer
4. Vote to consider the excuse of absent board member(s), if applicable

II. Visitors/Presentations

1. Sobhan Amaraneni owner of LPA Walzem Corporation Inc.(The UPS Store 6624) will give a presentation on his application for the WEDC Storefront and Streetscape Improvement Program. (Att. 1)
2. Robert Colunga, Executive Director, will give a report on the WEDC activities for the month of January 2016.(Att.2)
3. Robert Colunga, Executive Director, will give an update on the WEDC finances as of January 31, 2016.(Att. 3)

III. Citizens to be Heard

IV. Discussion

V. Discuss and Act

1. The WEDC Board will Consider and take possible action regarding the application of LPA Walzem Corporation Inc.(The UPS Store 6624) for funds in the WEDC Storefront and Streetscape Improvement Program. (Att. 1)

VI. Executive Session

1. Consultation with Attorney under Section 551.071 regarding legal issues pertaining to real estate and/or economic development and discuss of purchase, lease, sale or exchange of real property (IH35 Hotel Project).

VII. Open Session

1. The WEDC Board will Consider and take possible action to approve lease, master economic incentive agreement and transactional documents I-35 Hotel Project.

VIII. General Announcements and Future Agenda Items Requested

IX. Adjournment

I, the undersigned authority, do hereby certify that the above Notice of Meeting of the Board of Directors of the WEDC is a true and correct copy of said Notice and I posted a true and correct copy of said Notice on the bulletin board at the Windcrest City Hall in a convenient place to the public. Said Notice was posted 72 hours prior to the 10th of March 2016.

By: Kelly Rodriguez
Kelly Rodriguez, City Secretary

I certify that the attached notice and agenda of items considered by the WEDC Meeting was removed by me from the City Hall bulletin board on the _____ of March 2016.

By: _____
Kelly Rodriguez, City Secretary

LPA Walzem Corporation Inc. (The UPS Store 6628)

March 1, 2016

Sent via E-mail to: rcolunga@windcrest-tx.gov.com

Robert F. Colunga
Executive Director
Windcrest Economic Development Corporation
8601 Midcrown
Windcrest TX 78239

Re: 5003 Walzem Road Exterior Signage Improvements

Dear Robert,

We are excited to say our UPS Store project on Walzem road is completed and operational.

Our Exterior work related to the signage (Exterior Sign, and Sign in Pylon) was done by the Approved vendor for UPS Corporation Inc. Project installation was inspected and approved by the UPS Corporate office.

All the expenses related to signage were paid to the vendor by LPA Walzem Corporation Inc. (The UPS Store) through our UPS Corporate office.

We want to let you know that bills have been paid in full. Please find the attached invoices that shows paid in full.

Please let us know if there is any further information needed from us to complete the grant request.

Regards,

 03/01/2016

Sobhan Amaraneni

Owner

LPA Walzem Corporation Inc.(The UPS Store 6628)
(619) 384 4609

**STOREFRONT AND STREETSCAPE
IMPROVEMENT PROGRAM
APPLICATION**

Applicant Name: LPA WALTEM CORPORATION (THE UPS STORE 6628)

Applicant Address: 5003 WALTEM Road
WINDCREST, TX 78218

Contact Person: SOBHAN AMARANENI

Phone: (619) 384 4609

Email: SAMARANENI@GMAIL.COM

Business Description: THE UPS STORE (SHIPPING, PACKING,
MAIL BOXES, PRINTING, AND RETAIL SERVICES)

Certificate of Occupancy/Business Registration Number and Date Issued: _____

151002006 10/02/2015

Texas Sales and Use Tax I.D. Number: 3-20559-2555-9

Relationship between the Applicant and the storefront and/or streetscape:

☒ Owner ☒ Tenant

Property Owner: CASA BUNCH, LLC

Property Owner's Phone: (210) 325-0109

Length and expiration date of lease of business: 5 Years, 12/23/2019

If expiration date less than 2 years, do you intend to renew? _____

Square footage of establishment: 1880

Days/hours of operation: M-F: 8:00-6:30 pm, SAT 9:00-3:00

Are all of the business' local, state and federal taxes paid up-to-date?

☒ Yes ☐ No (if no, provide explanation) _____

Does the business have any outstanding City of Windcrest code violations and/or fines?

☐ Yes ☒ No (if yes, provide explanation) _____

Grant Amount Requested: \$ 5,724 [~]

Estimated Cost of the Project: \$ 11,448 [~]

Worked to be performed by: CPS

Estimated Project Start and End Dates: 10/01/2015 ENDED 11/30/2015

What is Applicants' current or past community involvement?: UPS RUNS

TOYS FOR TOTS, & Book Drive Every Year. This is Year
we are donating all the books collected to WALTON ELEMENTARY
School. Also we do Free packing for all the Armed Forces.
OFFER DISCOUNTS TO SCHOOLS in our neighbourhood.
Please include the following information with your application:

1. If the Applicant is a business tenant, letter of permission from the property owner to participate in the Storefront and Streetscape Improvement Program
 - a. Letters should include the expiration date of the current lease
2. Color photographs of existing conditions with description of what is represented in each photograph prior to making the proposed improvements
3. Written statement of the project scope and why improvements are needed. Provide as much detail as possible, including what you are changing or replacing, type of new materials to be used, color, location on building, etc.
4. Architectural drawings and/or renderings of the improvements, reflecting placement, materials and colors to be used. Some minor projects may only require pictures of materials.
5. A copy of bids from at least two (2) different contractors plus an additional bid if Applicant is a licensed contractor and plans to do the work.

By affixing your signature the Applicant acknowledges they have read and agreed to the Windcrest Economic Development Corporation Storefront and Streetscape Improvement Program Guidelines and General Conditions. The Applicant understands that this application and its contents shall be binding on the Applicant at the discretion of the WEDC. Applicant understands that all grants are awarded on rebate basis after all work has been certified completed by the Windcrest Economic Development Corporation. Applicant understands that his/her project will be evaluated and recommendations made as to scope of work to be included in the Storefront and Streetscape Improvement Program. Applicant understands that submittal of this application in no way guarantees him/her a grant from the Windcrest Economic Development Corporation. Applicant understands that additional information may be requested as needed. The Windcrest Economic Development Corporation reserves the right to reject any and all applications at its sole discretion.

It is expressly understood that work commenced or completed prior to the final approval of the grant is ineligible for funding. The Applicant is solely responsible for overseeing the work and will not seek to hold the City of Windcrest or the Windcrest Economic Development Corporation liable for any property damage, personal injury, or other loss related to the Storefront and Streetscape Improvement Program. The Applicant agrees to indemnify the City of Windcrest and Windcrest Economic Development Corporation and/or their agents, employees, officers and/or directors from any claims or damages resulting from the project, including reasonable attorneys' fees.

If property is owned by a corporation, partnership, or joint venture, an individual legally authorized to represent the entity must sign below on behalf of the entity.

Signature of Applicant: *Ashton Lulu* Date: 03/01/2016

Printed Name of Applicant: SOBHAN AMARANEND Title: OWNER

Signature of Property Owner: *Sara A. Bunch* Date: 03/01/2016

Printed Name of Property Owner: Sara A. Bunch Title: member

The UPS Store



AFTER COMPLETION

5003

Fax

We
Print

Brochures
Flyers
Business Cards

International
Shipping

The UPS Store
Print & Business Services

The UPS Store
Print & Business Services

Print
& Ship

AFTER COMPLETION

The UPS Store



5003

Fax



International Shipping

We Print

The UPS Store
Print & Business Services

The UPS Store
Print & Business Services



AFTER
COMPLETION

The UPS Store



210-599-9968

eyetx
VISION
CENTER

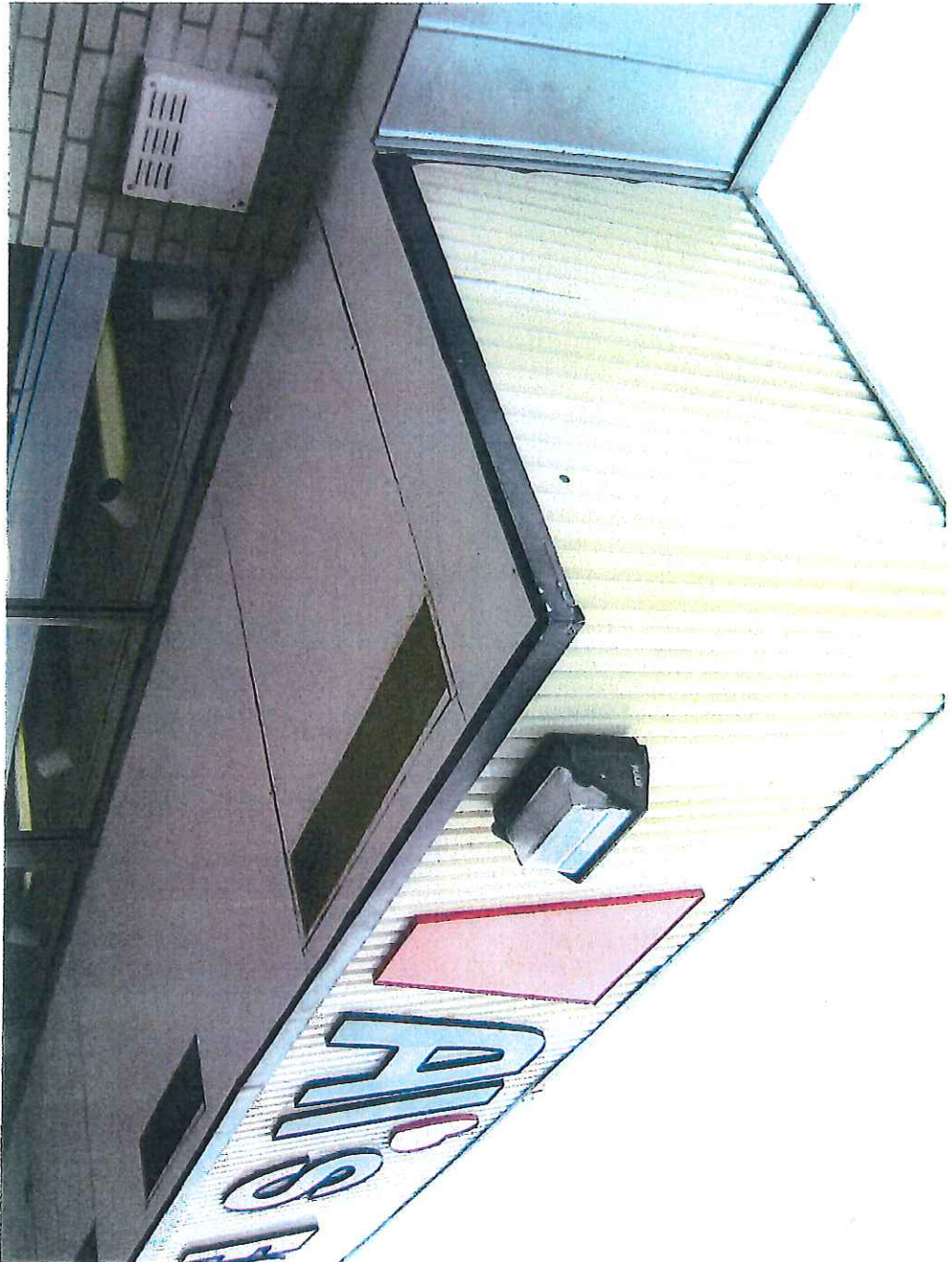
DIAMOND
253-6426

TRY OUR
DRILLED DOGS

AFTER
COMPLETION



BEFORE COMPLETION



DRAINAGE DITCH

DUMPSTER

*** MUST BE OPEN ENOUGH SO A UPS DELIVERY TRUCK CAN PASS THROUGH ***



NORTH

BACK DOOR

BACK DOOR

COMING SOON

THE UPS STORE

BOOST

DIAGONAL
OR
PARALLEL
DIAGONAL
OR
PARALLEL
DIAGONAL
OR
PARALLEL

GAS
METERS

IN FRONT OF BUILDING PARALLEL PARKING

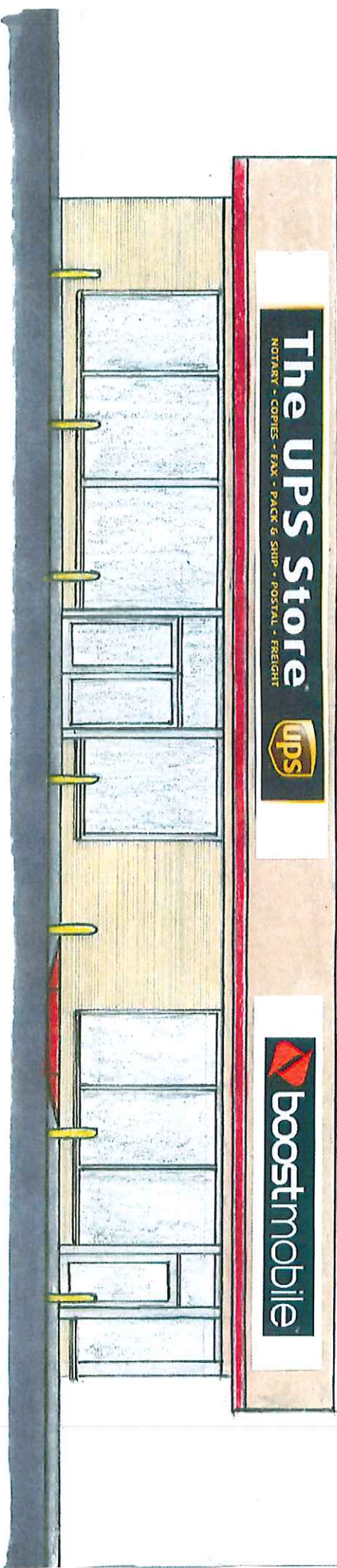
BEHIND BUS STOP PARALLEL PARKING

WALZEM ROAD

P R O P E R T Y L I N E P R O P E R T Y L I N E

R E E T A I N I N G W A L L

SEPORT Completion



STREET FACADE REVITALAZATION

5003-5005 WALZEM ROAD, WINDCREST, TEXAS

CASA Bunch, LLC 2213 Lockhill-Selma Road, #122
San Antonio, Texas 78230-3007

Scale: 1/8" = 1'0"

CASA Bunch, LLC

2313 Lockhill-Selma, #122 San Antonio, TX 78230-3007

Chris A. Bunch, Partner

chris@casabunch.com

210-410-1413

Sara A. Bunch, Partner

sara@casabunch.com

210-325-0109

Tuesday, March 01, 2016

Sobhan Amaraneni

LPA Walzem Corporation, Inc.

d/b/a The UPS Store #6628

5003 Walzem Road

Windcrest TX 78239

Regarding: Windcrest Economic Development Corporation
 Storefront and Streetscape improvement Program
 Property Owner's/Landlord's consent

Dear Sobhan,

We are writing per your request in order to complete the WEDC grant paperwork. As Landlord and the property owners you have our permission to participate in the Storefront and Streetscape improvement Program.

Per the information you provided, we understand that we must include the expiration date of the current lease. The current lease that we have is for five (5) years and started on October 1, 2015. That said the current lease expires on September 31, 2020. Additionally, your lease has three (3) renewal options each of which for a five (5) year period. We look forward to you being our tenant for the long term.

Please let us know if there is further information needed from us as your Landlord and as the property owner to complete your Storefront and Streetscape improvement Program application.

Sincerely,

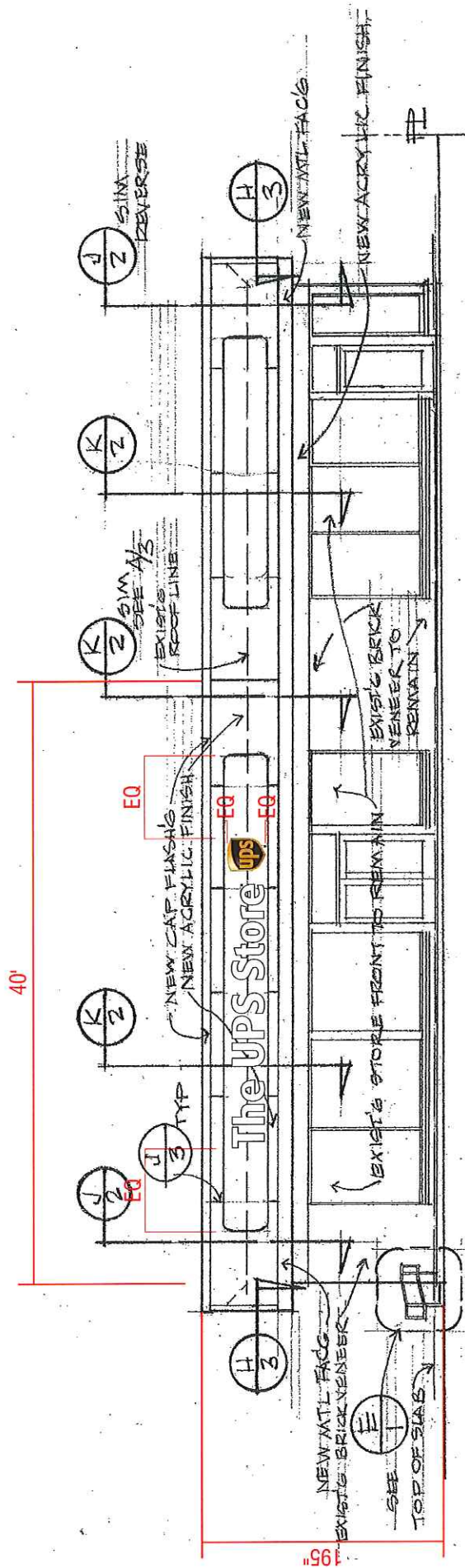


Chris A. Bunch, Partner

9FW -White/LED Channel Letters with Shield-Flush Mounted (1.2 ratio)

Sq Ft: 53.85

end view



proposed conditions - south elevation
scale: 3/32"=1'

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	CALIFORNIA 400 West Walnut Street, Gardena, CA 90248 (800) 921-4655 • Fax (310) 380-1451		GEORGIA 1640 Sands Place SE Suite A / Marietta, GA 30067 Toll Free: (877) 387-3576 • Fax: (770) 952-4710	
	REVISIONS			
	NO.	COMMENTS	DATE	

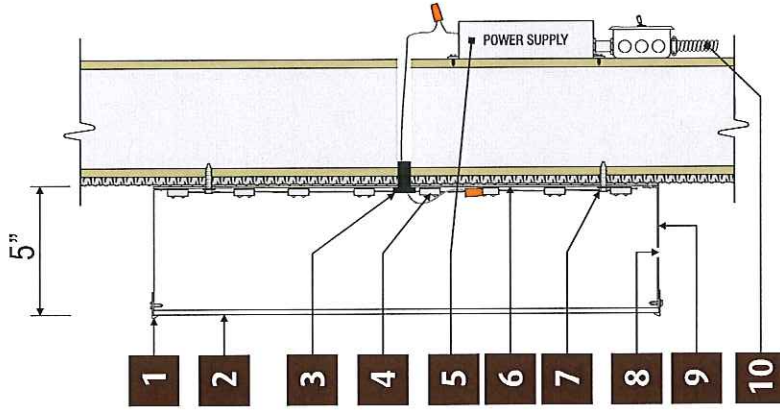
Sign 1

9FW-White/LED Channel Letters with Shield-Flush Mounted (1.2 ratio)

Qty 1.

Sq Ft: 53.85

ALL BUILDING PENETRATIONS TO BE SEALED WATERTIGHT.



1 BROWN TRIMCAP (3/4" TRIM CAP FOR LETTERS 18" & UNDER, 1" TRIM CAP FOR LETTERS OVER 18"), TYPICAL..

2 LETTERS: 3/16" WHITE 2447 ACRYLIC.
LOGO: 3/16" WHITE 2447 ACRYLIC W/ 4 COLOR DIGITAL PRINT OVERLAD.

3 INSULATED BUSHING W/ LOW VOLTAGE WIRE FROM POWER SUPPLY TO EACH LETTER.

4 INTERNALLY ILLUMINATED LETTERS W/ ABLIGHT WHITE LED'S VHB TAPED TO METAL BACKS.

5 LOW VOLTAGE POWER SUPPLY WITH LOCK-ABLE DISCONNECT SWITCH. POWER SUPPLY GROUND WIRE TO BE CONNECTED TO CIRCUIT GROUND WIRE PER LOCAL CODE.

6 .050" WHITE PRE-PAINTED ALUMINUM METAL BACKS .

7 #10 SCREWS LONG ENOUGH TO PENETRATE WALL BACKING.
OPTIONAL MOUNTING HARDWARE: 1. THREADED ROD WITH CLIPS WITH NUTS & WASHERS ON INSIDE OF WALL, 2. TOGGLE BOLTS.

8 1/4" DIAMETER WEEP HOLES IN LOW POINTS OF EACH LETTER.

9 5" DEEP .040" ALLIANCE ALUMINUM AUTUMN BROWN RETURNS.

10 120V PRIMARY POWER TO BE WITHIN 5 FEET OF THE CENTER OF THE SIGN.

This sign is intended to be installed in accordance with the requirements of article 600 of the National Electric Code and/or other applicable local codes. This includes proper grounding and bonding of the sign.

Section Detail

UL listed & labeled sign-OUTDOOR WET LOCATION SIGN

UL 48 Standard Table 4.10

Voltage range V	Uninsulated to insulated,		Insulated in insulated,		Insulated to dead metal,	
	mm	(in)	mm	(in)	mm	(in)
0 - 600	not applicable		not applicable		not applicable	
601 - 1,000	19.1	(0.75)	6.4	(0.252)	3.2	(0.126)
1,001 - 2,500	19.1	(0.75)	9.5	(0.375)	6.4	(0.252)
2,501 - 5,000	19.1	(0.75)	12.7	(0.50)	6.4	(0.252)
5,001 - 10,000	28.4	(1.12)	19.1	(0.75)	9.5	(0.375)
10,001 - 15,000	38.1	(1.50)	25.4	(1.00)	12.7	(0.50)

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400 West Walnut Street, Gardena, CA 90248
(800) 927-4555 • Fax (310) 380-7451

GEORGIA
1640 Sands Place SE Suite A Marietta, GA 30067
Toll Free: (877) 367-3576 • Fax (770) 952-4710

REVISIONS

NO	COMMENTS	DATE

Client The UPS Store

Address 5003 Walzem Road, San Antonio TX 78212

Design No. 24259 Store No. 6628

Scale: AS NOTED Sheet 2 of 4

Drawn By: PB Date 05/05/15

Approved By: Date

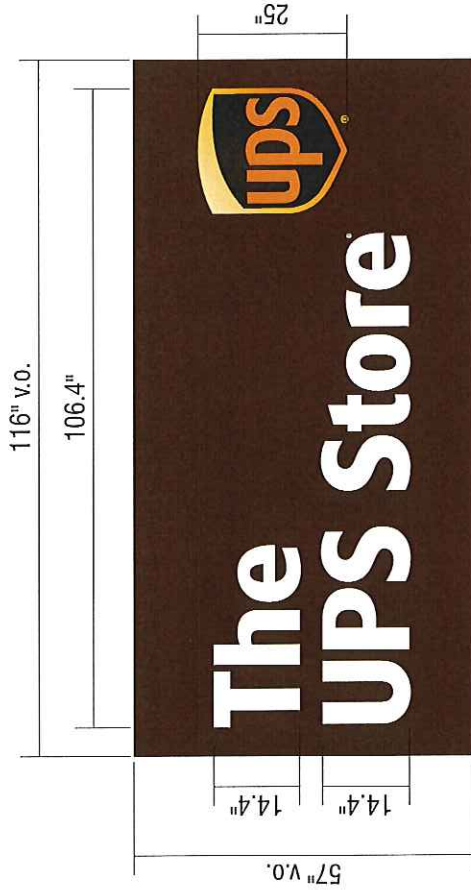
Sign 2

Custom-(2) new polycarbonate panels with vinyl graphics applied (ILLUMINATED).

Scale: 3/8" = 1'

Sq Ft: 49.8

Cut Size: 60" x 119.5"



Section Detail typical

← 3/16" white polycarbonate panel
with UPS vinyl applied first surface.
UPS graphic logo to be 4 color
digital print applied first surface.

COLOR SPECIFICATIONS:

White Panel
3/16" white polycarbonate.
panel to show
thru for white letters.

UPS Brown
3M Deep Mahogany
Brown vinyl 7725-19

UPS Gold
3M Trans. Sunflower Yellow
Vinyl 3630-25

Note: pylon structure and cabinets
by others.



proposed conditions - pylon elevation
Scale: 3/16" = 1'

This is an original unpublished drawing created by Elro Signs. It is submitted for your personal use in conjunction with a project being planned for you. It is not to be shown to anyone outside your organization nor is it to be used, reproduced, copied or exhibited in any fashion without the express written consent of Elro Signs.

elro signs
CALIFORNIA
400 West Walnut Street, Gardena, CA 90248
(800) 927-4555 • Fax (310) 380-7451
GEORGIA
1640 Sands Place SE Suite A / Marietta, GA 30067
Toll Free: (877) 367-3576 • Fax (770) 952-4710

REVISIONS

NO.	COMMENTS	DATE

Client The UPS Store

Address 5003 Walzem Road, San Antonio TX 78212
Design No. 24259 Store No. 6628
Scale: AS NOTED Sheet 3 of 4
Drawn By: PB Date 05/05/15
Approved By: Date



SITE PLAN

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REVISIONS

NO.	COMMENTS	DATE

Client **The UPS Store**
 Address **5003 Walzem Road, San Antonio TX 78212**
 Design No. **24259** Store No. **6628**
 Scale: **AS NOTED** Sheet **4** of **4**
 Drawn By: **PB** Date **05/05/15**
 Approved By: _____ Date _____

The UPS Store®

6060 Cornerstone Court West
San Diego, CA 92121
US
Phone: (800) 831-2407

Invoice

Date Oct 16, 2015	Page 1
Invoice Number IN044918	
Invoice Type SG	

Sold To:

LPA WALZEM CORPORATION, INC #6628
5003 WALZEM RD
SAN ANTONIO, TX 78239

Ship To:

LPA WALZEM CORPORATION, INC #6628
5003 WALZEM RD
SAN ANTONIO, TX 78239

Order No. ORD02990	Order Date Sep 14, 2015	Customer No. 6628	Salesperson	PO Number	Ship Via	Terms PREPAI
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Qty. Ord.	Qty. Shp.	Qty. B/O	Item Number	Description	Unit Price	Taxable	Extended Price
1.0000	1.0000	0.0000	150148	EXTERIOR SIGNS-ELRO	7,258.00000	No	7,258.00
1.0000	1.0000	0.0000	*ESHIPPING	ELRO Shipping	590.00000	No	590.00
1.0000	1.0000	0.0000	*EINSTALL	ELRO INSTALLATION	1,620.00000	No	1,620.00
2.0000	2.0000	0.0000	150148	EXTERIOR SIGNS-ELRO	650.00000	No	1,300.00
1.0000	1.0000	0.0000	*EINSTALL	ELRO INSTALLATION	680.00000	No	680.00
Due Date				Amount Due	Discount Date	Disc. Amount	
Oct 15, 2016				11,448.00	Oct 16, 2015	0.00	

Comments:

Tax summary:

Tax Rate	Amount
0.00	0.00
0.00	
0.00	
0.00	
0.00	
0.00%	0.00

Subtotal	11,448.00
Total sales tax	0.00
Total amount	11,448.00
Less payment	0.00
Less pmt. disc	0.00
Amount due	11,448.00



City of Windcrest
8601 Midcrown
Windcrest, TX 78239
(210)655-0022, Fax (210)655-8776
ACCESSORY BUILDING PERMIT

PERMIT #:	151002006	DATE ISSUED:	10/02/2015
JOB ADDRESS:	5003 WALZEM	LOT #:	
PARCEL ID:		BLK #:	
SUBDIVISION:		ZONING:	
ISSUED TO:	LPA WALZEM CORPORATION INC	CONTRACTOR:	LPA WALZEM CORPORATION INC
ADDRESS:	5003 WALZEM ROAD	ADDRESS:	5503 WALZEM ROAD
CITY, STATE ZIP:	WINDCREST TX 78239	CITY, STATE ZIP:	WINDCREST TX 78239
PHONE:		PHONE:	
WORK DESC:	CERTIFICATE OF OCCUPANCY	SETBACKS:	
VALUATION:	\$ 0.00	FRONT:	
SQ FT	0.00	REAR:	
OCCP TYPE:			
CNST TYPE:			

FEE CODE	DESCRIPTION	AMOUNT
COFO	CERTIFICATE OF OCCUPANCY	\$ 100.00
TOTAL		\$ 100.00

NOTES: CERTIFICATE OF OCCUPANCY *****

NOTICE

PERSON'S OPERATING WITHIN CITY LIMITS MAY ONLY USE DUMPSTER UNITS PROVIDED BY ALLIED WASTE SERVICES.
PLEASE CALL (210) 648-5222 FOR ASSISTANCE.

THIS PERMIT BECOMES NULL AND VOID IF WORK OR CONSTRUCTION AUTHORIZED IS NOT COMMENCED WITHIN 90 DAYS, OR IF CONSTRUCTION OR WORK IS SUSPENDED OR ABANDONED FOR A PERIOD OF 60 DAYS AT ANY TIME AFTER WORK IS COMMENCED.

I HEREBY CERTIFY THAT I HAVE READ AND EXAMINED THIS DOCUMENT AND KNOW THE SAME TO BE TRUE AND CORRECT. ALL PROVISIONS OF LAWS AND ORDINANCES GOVERNING THIS TYPE OF WORK WILL BE COMPLIED WITH WHETHER SPECIFIED HEREIN OR NOT. GRANTING OF A PERMIT DOES NOT PRESUME TO GIVE AUTHORITY TO VIOLATE OR CANCEL THE PROVISION OF ANY OTHER STATE OR LOCAL LAW REGULATING CONSTRUCTION OR THE PERFORMANCE OF CONSTRUCTION.

Agatha Lee
(SIGNATURE OF CONTRACTOR OR AUTHORIZED AGENT)

10/02/2015
DATE

Ninfa V. Guerra
(APPROVED BY)

10/2/15
DATE

Evaluation Form

Below is the evaluation criteria and point system that will be used to assess each of the submitted projects.

Evaluation Factor	Possible Points	Score
Design quality of proposed improvements	20	20
Consistency of design with business activity	10	10
Compatibility with design of surrounding buildings and neighborhood	10	10
Proposed improvements are sufficient to improve the aesthetics of the building/retail center	20	20
Improvement of property will significantly impact the revitalization efforts of the City	30	30
Community involvement of Applicant	10	10
TOTAL SCORE RECEIVED	100	100

AK
3/7/16

Robert Colunga WEDC Executive Director

WEDC Report for Month of February 2016

1. Working the UPS Store Walzem on their application for the WEDC Storefront and Streetscape Improvement Program.
2. Working with Mr. Oh, the new owner of what was the Milan Beauty School and working with him on his development of the largest Beauty Supply store within 200 miles.
3. Working with Mr. Rodriguez on his new restaurant development of what was the China Rose.
4. Working with Whataburger on new developments for their business here in Windcrest.
5. Working with owners on platting and pre-construction issues on a new business to be located behind the Shoney's.
6. Finalizing plat with Drury for their new development next to the Buffalo Wild Wings.
7. Working with legal to update the City Council and WEDC Board on the lease agreement with hotel project referred to as IH35 Project.
8. Working with potential SA Polo Association on the 11.2 acres between King Arthur and Fratt Rd.
9. Continued communications with TX DOT on Construction issues and time lines for the interruption of Walzem Road, Randolph blvd., access road and turn arounds.
10. Working on closing and platting of new area on Eisenhower and King Arthur
11. Preparing and bringing before platting changes for development in the City of Windcrest.
12. Working with the owners of the property located next to Conn's where Amazing jump is located on new tenants and development of the outlying area of the building on the east side of the property.
13. Continuing meetings with engineers, staff, inspectors and utilities on four new developments and working with city staff on possible items requiring council approval.
14. Continue to work with Rackspace on possible new business located on the former Windsor Park Mall Area.

15. Working with Lipscomb/Busby on multiple new possible owners for retail development on the 111 acres with businesses who have placed an LOI- Letter of Interest.
16. Closing with Stratford Land and developers on the sale of property on 26 acres of property and on another sale of approximately 35 acres.

CITY OF WINCREST
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: FEBRUARY 29TH, 2016

13 -ECONOMIC DEVELOPMENT CORP
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 41.67

	ORIGINAL BUDGET	AMENDED BUDGET	CURRENT PERIOD	YEAR TO DATE BALANCE	PRIOR YEAR YTD BALANCE	TOTAL ENCUMBERED	% OF BUDGET	BUDGET BALANCE
REVENUE SUMMARY								
ALL REVENUES	502,497	502,497	44,733.50	124,149.80	161,586.85	0.00	24.71	378,347.20
TOTAL REVENUES	502,497	502,497	44,733.50	124,149.80	161,586.85	0.00	24.71	378,347.20
EXPENDITURE SUMMARY								
00-GENERAL EXPENDITURES								
SALARIES & BENEFITS	133,000	133,000	12.54	31,554.54	41,615.00	0.00	23.73	101,445.46
OTHER EXPENSES	90,987	90,987	998.06	15,529.51	18,877.89	0.00	17.07	75,457.49
CAPITAL EXPENSES	263,631	263,631	0.00	41,058.10	60,483.50	0.00	15.57	222,572.90
OTHER INCOME/EXPENSES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL 00-GENERAL EXPENDITURES	487,618	487,618	1,010.60	88,142.15	120,976.39	0.00	18.08	399,475.85
TOTAL EXPENDITURES	487,618	487,618	1,010.60	88,142.15	120,976.39	0.00	18.08	399,475.85
REVENUE OVER/ (UNDER) EXPENDITURES	14,879	14,879	43,722.90	36,007.65	40,610.46	0.00	242.00 (	21,128.65)

CITY OF WINCREST
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: FEBRUARY 29TH, 2016

13 -ECONOMIC DEVELOPMENT CORP

% OF YEAR COMPLETED: 41.67

REVENUES	ORIGINAL BUDGET	AMENDED BUDGET	CURRENT PERIOD	YEAR TO DATE BALANCE	PRIOR YEAR YTD BALANCE	TOTAL ENCUMBERED	% OF BUDGET	BUDGET BALANCE
13-4105 INCOME - OTHER	0	0	0.00	0.00	0.00	0.00	0.00	0.00
13-4110 INCOME - OTHER (HOT)	0	0	0.00	0.00	0.00	0.00	0.00	0.00
13-4111 INCOME - OTHER (GEN.FUND)	0	0	0.00	0.00	0.00	0.00	0.00	0.00
13-4112 INCOME-WALZEM RD GRANT	0	0	0.00	0.00	0.00	0.00	0.00	0.00
13-4113 INCOME-CORPORATE DONATIONS	0	0	0.00	0.00	0.00	0.00	0.00	0.00
13-4115 SALES TAX (.25)	502,247	502,247	44,733.50	124,149.21	161,585.72	0.00	24.72	378,097.79
13-4301 INTEREST	250	250	0.00	0.59	1.13	0.00	0.24	249.41
13-4900 PROCEEDS FROM CAPITAL LEASE	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES	502,497	502,497	44,733.50	124,149.80	161,586.85	0.00	24.71	378,347.20

CITY OF WINCREST
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: FEBRUARY 29TH, 2016

13 -ECONOMIC DEVELOPMENT CORP

% OF YEAR COMPLETED: 41.67

DEPARTMENTAL EXPENDITURES	ORIGINAL BUDGET	AMENDED BUDGET	CURRENT PERIOD	YEAR TO DATE BALANCE	PRIOR YEAR YTD BALANCE	TOTAL ENCUMBERED	% OF BUDGET	BUDGET BALANCE
00-GENERAL EXPENDITURES =====								
SALARIES & BENEFITS								
13-500-009 SALARIES - EDC	0	0	0.00	0.00	0.00	0.00	0.00	0.00
13-500-010 ADMINISTRATIVE EXPENSES	37,000	37,000	0.00	0.00	0.00	0.00	0.00	37,000.00
13-500-011 EDC LONGEVITY	0	0	0.00	0.00	0.00	0.00	0.00	0.00
13-500-013 STIPEND	0	0	0.00	500.00	0.00	0.00	0.00 (	500.00)
13-500-018 EDC EDUCATION PAY	0	0	0.00	0.00	0.00	0.00	0.00	0.00
13-500-020 EDC OVERTIME	0	0	0.00	0.00	0.00	0.00	0.00	0.00
13-500-030 SOCIAL SECURITY-EDC	0	0	0.00	0.00	0.00	0.00	0.00	0.00
13-500-040 HEALTH INSURANCE-EDC	0	0	12.54	37.64	0.00	0.00	0.00 (	37.64)
13-500-050 RETIREMENT-EDC	0	0	0.00	0.00	0.00	0.00	0.00	0.00
13-500-060 WORKERS COMPENSATION-EDC	0	0	0.00	0.00	0.00	0.00	0.00	0.00
13-500-070 UNEMPLOYMENT COMPENSATION	0	0	0.00	116.90	0.00	0.00	0.00 (	116.90)
13-500-080 CONTRACT LABOR	96,000	96,000	0.00	30,900.00	41,615.00	0.00	32.19	65,100.00
13-500-095 TERMINATION PAYOUT	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL SALARIES & BENEFITS	133,000	133,000	12.54	31,554.54	41,615.00	0.00	23.73	101,445.46
OTHER EXPENSES								
13-500-100 PUBLIC RELATION FEES-GENERAL	0	0	0.00	0.00	0.00	0.00	0.00	0.00
13-500-115 MOBILE TELEPHONE	0	0	0.00	30.50	52.43	0.00	0.00 (	30.50)
13-500-120 DUES & SUBSCRIPTIONS	3,000	3,000	0.00	925.65	795.63	0.00	30.86	2,074.35
13-500-130 TRAINING	8,000	8,000	0.00	619.00	1,933.41	0.00	7.74	7,381.00
13-500-132 TRAVEL	18,000	18,000	0.00	488.26	770.40	0.00	2.71	17,511.74
13-500-135 MEALS & ENTERTAINMENT	7,000	7,000	0.00	743.64	1,881.18	0.00	10.62	6,256.36
13-500-200 COMPUTER MAINTENANCE	4,500	4,500	0.00	1,353.10	52.43	0.00	30.07	3,146.90
13-500-201 WEBSITE MAINTENANCE	2,000	2,000	0.00	91.50 (	52.31)	0.00	4.58	1,908.50
13-500-205 REPAIRS & MAINT OF BUILDING	1,674	1,674	0.00	0.00	149.80	0.00	0.00	1,674.00
13-500-250 LEGAL EXPENSES	30,000	30,000	0.00	3,756.36	8,656.93	0.00	12.52	26,243.64
13-500-290 AUDIT	3,500	3,500	0.00	3,500.00	2,000.00	0.00	100.00	0.00
13-500-430 SUPPLIES	3,250	3,250	0.00	565.42	877.30	0.00	17.40	2,684.58
13-500-440 ELECTION EXPENSES	2,500	2,500	0.00	0.00	0.00	0.00	0.00	2,500.00
13-500-510 VEHICLE EXPENSE-EDC	0	0	0.00	0.00	0.00	0.00	0.00	0.00
13-500-515 HEALTH EXPENSE ALLOW-DIRECTO	0	0	998.06	1,996.12	0.00	0.00	0.00 (	1,996.12)
13-500-520 MOVING EXPENSE-DIRECTOR	0	0	0.00	100.50	0.00	0.00	0.00 (	100.50)
13-500-540 VEHICLE FUEL	1,000	1,000	0.00	0.00	22.01	0.00	0.00	1,000.00
13-500-590 POSTAGE	500	500	0.00	9.80	5.95	0.00	1.96	490.20
13-500-630 LEGAL ADVERTISING	0	0	0.00	895.00	0.00	0.00	0.00 (	895.00)
13-500-640 COPIER USAGE	1,443	1,443	0.00	0.00	0.00	0.00	0.00	1,443.00
13-500-650 WALZEM RD GRANT EXPENSES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
13-500-700 CONTINGENCIES	4,620	4,620	0.00	454.66	1,732.73	0.00	9.84	4,165.34
TOTAL OTHER EXPENSES	90,987	90,987	998.06	15,529.51	18,877.89	0.00	17.07	75,457.49
CAPITAL EXPENSES								
13-500-800 EDC PROJECTS	80,000	80,000	0.00	90.00	90.00	0.00	0.11	79,910.00
13-500-801 PROMOTING WINDCREST	48,671	48,671	0.00	7,228.00	4,005.00	0.00	14.85	41,443.00
13-500-810 CAPITAL EXPENSE	0	0	0.00	0.00	155.00	0.00	0.00	0.00

CITY OF WINCREST
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: FEBRUARY 29TH, 2016

13 -ECONOMIC DEVELOPMENT CORP

% OF YEAR COMPLETED: 41.67

DEPARTMENTAL EXPENDITURES	ORIGINAL BUDGET	AMENDED BUDGET	CURRENT PERIOD	YEAR TO DATE BALANCE	PRIOR YEAR YTD BALANCE	TOTAL ENCUMBERED	% OF BUDGET	BUDGET BALANCE
13-500-890 TLF LOAN PAYMENTS	103,049	103,049	0.00	29,371.91	38,846.62	0.00	28.50	73,677.10
13-500-891 RACKER ROAD PROJECT	0	0	0.00	0.00	10,471.31	0.00	0.00	0.00
13-500-892 TLF INTEREST	31,911	31,911	0.00	4,368.19	6,915.57	0.00	13.69	27,542.80
TOTAL CAPITAL EXPENSES	263,631	263,631	0.00	41,058.10	60,483.50	0.00	15.57	222,572.90
OTHER INCOME/EXPENSES								
13-500-900 PRIOR PERIOD ADJUSTMENT	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL OTHER INCOME/EXPENSES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL 00-GENERAL EXPENDITURES	487,618	487,618	1,010.60	88,142.15	120,976.39	0.00	18.08	399,475.85
TOTAL EXPENDITURES	487,618	487,618	1,010.60	88,142.15	120,976.39	0.00	18.08	399,475.85
REVENUE OVER/(UNDER) EXPENDITURES	14,879	14,879	43,722.90	36,007.65	40,610.46	0.00	242.00 (	21,128.65)



City Council Agenda Item Report

April 4, 2016

Contact – Mayor Alan E. Baxter
abaxter@windcrest-tx.gov

SUBJECT: City Council will review, discuss and may take action on Ordinance No. 2016-742(O), an ordinance amending Chapter 109, Signs, Section 109-3, Purpose, Section 109-8, Building Permits for Signs, Section 109-9, Easements or Public Property, and Section 109-19, Political Signs and Temporary Signs for church and nonprofit organization events, by repealing references and authorization for political and temporary signs on public property.

- 1. BACKGROUND/HISTORY – I HAVE RECEIVED MANY COMPLAINTS ABOUT POLITICAL SIGNS OVER THE YEARS. I AM CONFIDENT OTHERS HAVE AS WELL. WITH ELECTIONS EVERY YEAR, OUR BEAUTIFUL GREEN SPACES ARE FILLED WITH MULTIPLE SIGNS FROM THE SAME CANDIDATE(S). THIS IS NOT PLEASING TO THE EYE, AND IT CAUSES HARDSHIP FOR OUR PUBLIC WORKS DEPARTMENT AS THEY HAVE TO PICK UP ALL THE SIGNS, THEN MOW, AND THEN REPLACE. SOMETIMES THE PW CREW EVEN FIELDS COMPLAINTS BECAUSE THE SIGN WAS NOT REPLACED EXACTLY WHERE IT ORIGINALLY STOOD. THIS IS RATHER DIFFICULT. LAST YEAR, I COUNTED 53 SIGNS ON THE WINDWAY MEDIAN ALONE.**
- 2. FINDINGS/CURRENT ACTIVITY – THERE WAS A RECENT CHANGE IN THE LAW VIA THE COURTS. AS A RESULT, WE SHOULD ADDRESS CONCERNS TIMELY. CURRENTLY, WE ONLY ALLOW SIGNS FROM CANDIDATES IN WINDCREST ELECTIONS. THIS IS NOT PROPER AS PER RECENT COURT CASES DO NOT ALLOW THIS NARROW OF AN INTERPRETATION. IF WE ALLOW ONE TYPE OF POLITICAL SIGN, WE HAVE TO ALLOW THEM ALL. WITH SO MANY POSITIONS AND CANDIDATES – THIS IS GOING TO BE OVERWHELMING. IT IS ALSO MY UNDERSTANDING THAT A MUNICIPALITY CANNOT SINGLE OUT JUST POLITICAL SIGNS. SO IT HAS TO BE ALL OR NOTHING.**
- 3. FINANCIAL IMPACT – NONE. IT WILL SAVE MONEY AS PERHAPS CANDIDATES WILL NOT SPEND AS MUCH ON SIGNS AND EITHER WILL FUNDRAISERS. I BELIEVE THAT PRIVATE**

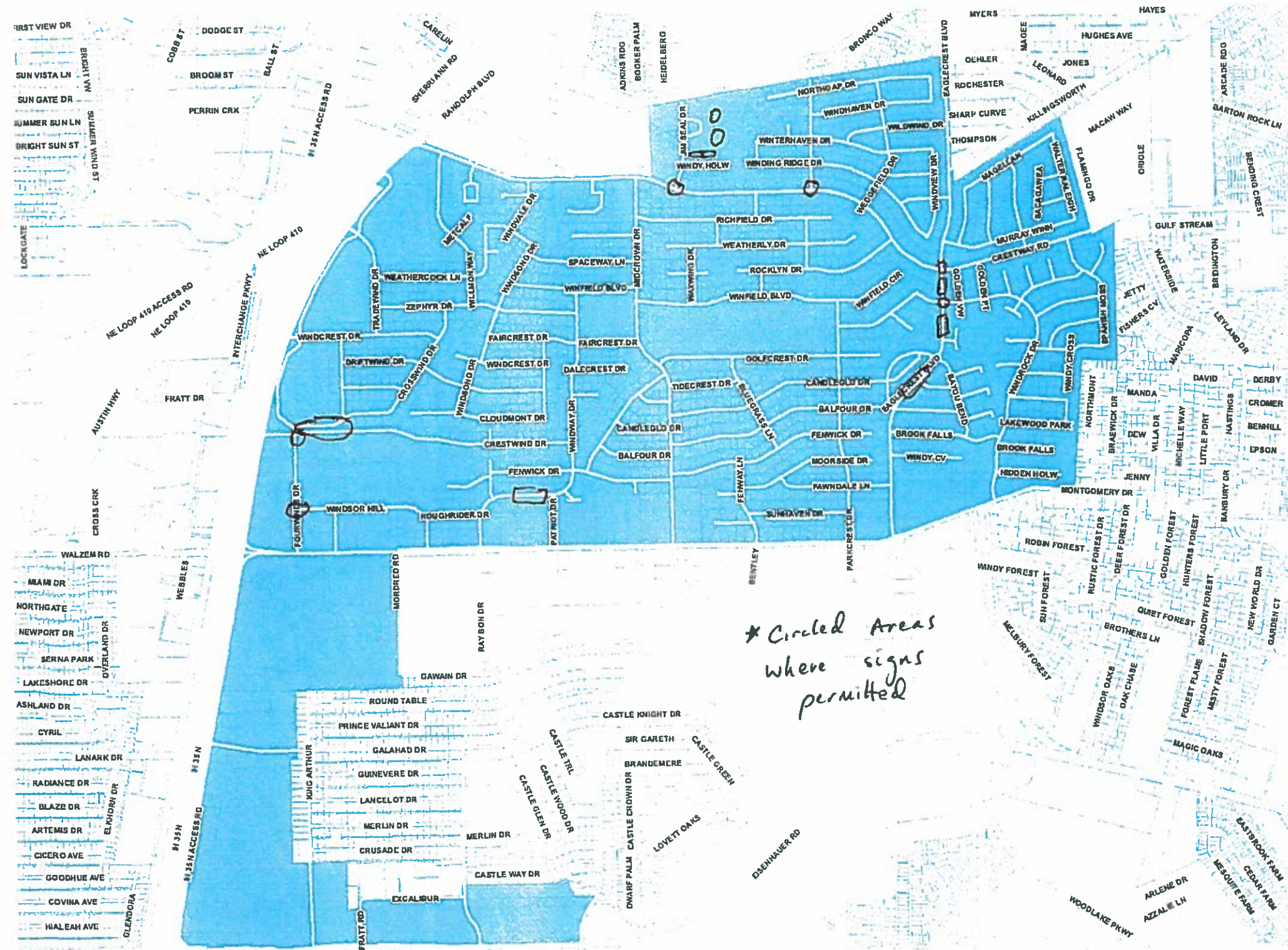
CITIZENS ON KEY LOCATIONS WILL ALLOW CHARITY SIGNS. IF ONLY ONE SIGN IS ALLOWED, IT WILL ACTUALLY STAND OUT MORE AND BE A MORE EFFECTIVE ADVERTISING TOOL. IT WONT TURN PEOPLE OFF AS MUCH EITHER.

4. ACTION OPTIONS/RECOMMENDATION – CUT DOWN THE NUMBER OF DESIGNATED AREAS OR ELIMINATE SIGNS ON CITY OWNED/PUBLIC PROPERTY. IN MY OPINION, KEEPING AS IS WILL NOT BE PRODUCTIVE OR ACCEPTABLE.

Sec. 109-19. - Political signs and temporary signs for church and nonprofit organization events.

- (a) Temporary signs for church and nonprofit organization events. Permits for temporary signs not exceeding 32 square feet which comply with the requirements of this chapter shall be issued without charge for church and nonprofit organization events.
- (b) Political signs defined. Political signs are signs which advocate or support one or more candidates for elective office, or causes, positions, beliefs or views.
- (c) Mobile signs for political campaigns are prohibited. Mobile, portable or vehicular political signs, except bumper stickers, are prohibited. Political signs that are transported from one location to another must be covered during transport so the message cannot be seen.
- (d) Placement of political signs and church and nonprofit organization signs on public property.
 - (1) Political signs and temporary church and nonprofit organization event signs may not be placed on public property owned or controlled by the city, except in the following locations:
 - a. Median of Windway.
 - b. Medians of Eaglecrest.
 - c. Median of Windrock.
 - d. Median of Windsor Hill between Fourwinds and Windsor-Cross.
 - e. Two small islands in Crestway.
 - f. Drainage ditch between Crestwind and Crosswind.
 - g. With the express consent of the adjacent private real property owner, the front yard extension over the public right-of-way between the front property line of private real property and the curb of the street in front of such private real property.
 - h. With the express consent of the adjacent private real property owner, the side yard extension over the public right-of-way between the side property line of corner private real property and the curb of the street on the side of such private real property.
 - i. Takas Park on the grassy area a distance of ten feet from the curb south of the community center and the two curbed planting islands east of the community center.
 - (2) Such signs must relate to scheduled elections or an event held by a church or nonprofit organization located within the city and may not be erected, used or installed more than 20 days preceding the commencement of early voting for the election or 20 days preceding the church or nonprofit organization event to which the sign pertains and shall be removed no later than 48 hours after the conclusion of the election or the event to which the sign pertains. Such signs may not exceed four square feet in area. Such signs may not be illuminated or have any moving elements, or extend over sidewalks or driveways.
- (e) Consent of private property owner required for placement of political signs and church and nonprofit organization signs. Political signs and church or nonprofit organization signs may not be located on private real property without the consent of the occupant. Such signs must be freestanding. Such signs on private real property may not be larger than 36 square feet, no higher than eight feet, have no moving elements or be illuminated.
- (f) Public nuisance. All political signs and church or nonprofit organization event signs placed or posted in violation of this chapter are hereby declared to be public nuisances. City employees are hereby directed and required to remove and store such signs at the city maintenance facility. Political candidates or committees, churches and nonprofit organizations may claim removed signs any time prior to the date of the advertised function or election. Political signs and church or nonprofit organization signs in a damaged or unsightly condition, or no longer standing, shall be removed and destroyed.

(Code 1986, §§ 4.801—4.806; Ord. No. 627, 10-18-2010)



*Circled Areas
where signs
permitted

ORDINANCE NO. _____

AN ORDINANCE AMENDING CHAPTER 109, SIGNS, SECTION 109-19, POLITICAL SIGNS AND TEMPORARY SIGNS FOR CHURCH AND NONPROFIT ORGANIZATION EVENTS, BY REPEALING REGULATIONS PERTAINING TO POLITICAL, CHURCH AND NONPROFIT ORGANIZATION EVENTS ON PUBLIC PROPERTY

WHEREAS, the City Council of the City of Windcrest has determined that the placement of signs, including political signs and signs for church and nonprofit organization events, on public easements and public property should be prohibited.

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF WINDCREST, TEXAS that Chapter 109, Signs, Section 109-19, Political signs and temporary signs for church and nonprofit organization events, is amended by repealing regulations pertaining to political, church and nonprofit organization events on public property, so that Section 109-19 of the Code of Ordinances shall read as follows:

“Sec. 109-19.- Political signs on public and private property.

(a) *Political signs defined.* Political signs are signs which advocate or support one or more candidates for elective office, or causes, positions, beliefs or views.

(b) Political signs are prohibited on public property and easements.

(c) Political signs with an effective area less the thirty-six (36) feet, less than eight (8) feet in height and with no moving elements or illuminations may be located on private real property with the consent of the private property owner. Such signs shall not require a permit or payment of a fee. Political signs with an effective area of greater than thirty-six (36) feet, more than eight (8) feet in height and with moving elements may not be located on private real property, except that a sign, including a billboard, that contains primarily a political message on a temporary basis and that is generally available for rent or purchase to carry commercial advertising or other messages that are not primarily political is permitted.

(d) Mobile, portable or vehicular political signs, except bumper stickers, are prohibited. Political signs that are transported from one location to another must be covered during transport so that the message cannot be seen.”

NOW THEREFORE, BE IT FURTHER ORDAINED BY THE CITY COUNCIL OF THE CITY OF WINDCREST, TEXAS that Chapter 109, Signs, Section 109-3, Purpose, is amended by modifying the third sentence thereof to read as follows:

“Signs must be located on the premises of the business advertised.”

NOW THEREFORE, BE IT FURTHER ORDAINED BY THE CITY COUNCIL OF THE CITY OF WINDCREST, TEXAS that Chapter 109, Signs, Section 109-8, Building Permits for Signs, is amended by modifying subsection (a) as follows:

“(a) All business, institutional and directional signs, whether permanent or temporary in nature, require a permit. Generally homeowner signs or political signs do not require a permit.”

This Ordinance shall become effective five (5) days after its publication.

PASSED AND APPROVED, on the ____ day of _____, 2016 at a regular meeting of the City Council of the City of Windcrest, Texas which meeting was held in compliance with the Open Meetings Act, Tex. Gov’t Code, §551.001, et.seq. at which meeting a quorum was present and voting.

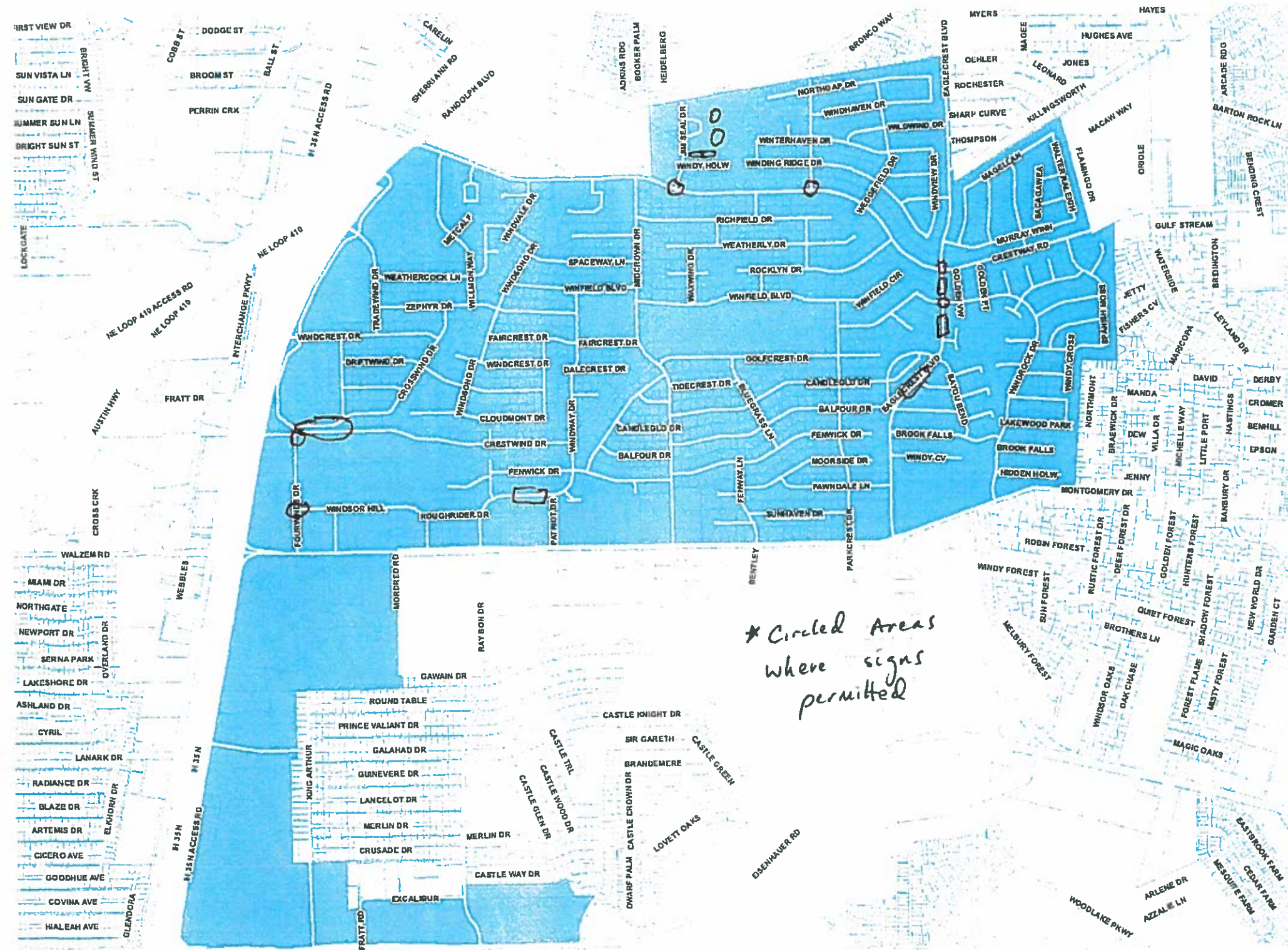
Alan Baxter, Mayor

ATTEST:

Kelly Rodriguez, City Secretary

APPROVED:

Michael S. Brennan, City Attorney



*Circled Areas
where signs
permitted



ORDINANCE NO. 2016-742(O)

AN ORDINANCE AMENDING CHAPTER 109, SIGNS, SECTION 109-3, PURPOSE, SECTION 109-8, BUILDING PERMITS FOR SIGNS, SECTION 109-9, EASEMENTS OR PUBLIC PROPERTY, AND SECTION 109-19, POLITICAL SIGNS AND TEMPORARY SIGNS FOR CHURCH AND NONPROFIT ORGANIZATION EVENTS, BY REPEALING REFERENCES AND AUTHORIZATION FOR POLITICAL AND TEMPORARY SIGNS ON PUBLIC PROPERTY

WHEREAS, the City Council of the City of Windcrest has determined that the placement of signs on public easements and public property of the city should be prohibited, except on city property adjacent to city owned polling places on election days.

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF WINDCREST, TEXAS that Chapter 109, Signs, Section 109-3, Purpose, is amended by modifying the third sentence thereof to read as follows:

“Signs must be located on the premises of the business advertised.”

NOW THEREFORE, BE IT FURTHER ORDAINED BY THE CITY COUNCIL OF THE CITY OF WINDCREST, TEXAS that Chapter 109, Signs, Section 109-8, Building Permits for Signs, is amended by modifying subsection (a) as follows:

“(a) All business, institutional and directional signs, whether permanent or temporary in nature, require a permit. Generally homeowner signs or political signs on private property do not require a permit.”

NOW THEREFORE, BE IT FURTHER ORDAINED BY THE CITY COUNCIL OF THE CITY OF WINDCREST, TEXAS that Chapter 109, Signs, Section 109-9, Easements or Public Property, of the Code of Ordinances is amended by modifying the wording of said section to read as follows:

“No permanent or temporary sign shall be placed or installed over public easements or on public property of the city, except (1) for traffic or other governmental signs necessary for the public health and safety, and (2) that temporary signs may be placed on city owned property adjacent to city

owned polling places on election days in compliance with state election laws in areas marked off for such temporary signs.”

NOW THEREFORE, BE IT FURTHER ORDAINED BY THE CITY COUNCIL OF THE CITY OF WINDCREST, TEXAS that Chapter 109, Signs, Section 109-19, Political signs and temporary signs for church and nonprofit organization events, is amended by repealing regulations pertaining to political, church and nonprofit organization events on public property, so that Section 109-19 of the Code of Ordinances shall read as follows:

“Sec. 109-19.- Political signs on public and private property.

(a) *Political signs defined.* Political signs are signs which advocate or support one or more candidates for elective office, or causes, positions, beliefs or views.

(b) Political signs with an effective area less the thirty-six (36) feet, less than eight (8) feet in height and with no moving elements or illuminations may be located on private real property with the consent of the private property owner. Such signs shall not require a permit or payment of a fee. Political signs with an effective area of greater than thirty-six (36) feet, more than eight (8) feet in height and with moving elements may not be located on private real property, except that a sign, including a billboard, that contains primarily a political message on a temporary basis and that is generally available for rent or purchase to carry commercial advertising or other messages that are not primarily political, is permitted.”

This Ordinance shall become effective five (5) days after its publication.

PASSED AND APPROVED, on the ____ day of _____, 2016 at a regular meeting of the City Council of the City of Windcrest, Texas which meeting was held in compliance with the Open Meetings Act, Tex. Gov’t Code, §551.001, et.seq. at which meeting a quorum was present and voting.

Alan Baxter, Mayor

ATTEST:

Kelly Rodriguez, City Secretary

APPROVED:

Michael S. Brenan, City Attorney



ORDINANCE NO. 2016-618C(O)

AN ORDINANCE AMENDING ORDINANCE NO. 2016-618B(O)
ENACTED ON FEBRUARY 1, 2016 BY LIMITING THE TIME
AVAILABLE FOR "PRESENTATIONS" DURING A MEETING
AGENDA

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF WINDCREST, TEXAS that Ordinance 2016-618B(O) is amended by adding the following paragraph after the second paragraph of Section 7 relating to agendas:

"Presentations included in meeting agendas shall be limited in duration to ten (10) minutes unless the City Council for good cause authorizes by motion a longer duration. An agenda shall include the required time limit as part of the heading of the presentation portion of the agenda."

This ordinance shall be effective upon its adoption and the City Secretary shall cause a copy of it to be made available on the city website.

PASSED and APPROVED this 4th day of April, 2016.

ALAN E. BAXTER, MAYOR

ATTEST:

KELLY RODRIGUEZ, CITY SECRETARY

APPROVED AS TO FORM:

MICHAEL S. BRENAN, CITY ATTORNEY



City Council Agenda Item Report

April 4, 2016

Contact – Mayor Alan E. Baxter

abaxter@windcrest-tx.gov

CCM Jim Shelton

jshelton@windcrest-tx.gov

SUBJECT: City Council will review, discuss and may take action on amending Ordinance No. 2016-618D(O), an ordinance amending Ordinance No. 2016-618B(O) enacted on February 1, 2016 by changing the commencement time of regular city council meetings to 6:00 pm.

- 1. BACKGROUND/HISTORY – MANY YEARS AGO, REGULAR CITY COUNCIL MEETING START TIMES WERE 7 PM. ADDITIONALLY, THERE WAS ONE REGULAR CITY COUNCIL MEETING PER MONTH. AT THE APPROXIMATE TIME WHEN THREE NEW COUNCIL PERSONS WERE ELECTED (DODSON, SHELTON, BAXTER) THE TIMES FOR THESE MEETINGS WERE CHANGED TO 6 PM AND A SECOND MEETING WAS ADDED. THERE BECAME TWO CITY COUNCIL MEETINGS PER MONTH - ONE ON THE FIRST MONDAY OF THE MONTH COMBINED WITH THE ONE ON THE THIRD MONDAY OF EVERY MONTH UNLESS HOLIDAYS OR ON THE RARE OCCASION THE COUNCIL CANCELLED THE FIRST MEETING OF THE MONTH DUE TO IT BEING NOT BEING NECESSARY. ADDITIONALLY, DEPARTMENT HEAD REPORTS WERE CONDUCTED AT THE SECOND MEETING AND BEGAN AT 5:15 PM. THE TIMES WERE CHANGED TO ACCOMMODATE THE BUSINESS COMMUNITY, OUR EMPLOYEES AND MOST IMPORTANTLY THE CITIZENS. AFTER THE RECENT ELECTION, THE CURRENT COUNCIL SWITCHED THE TIME TO 7 PM FOR SAID MEETINGS INCLUDING PLACING THE DEPARTMENT HEAD REPORTS AT 7 PM.**
- 2. FINDINGS/CURRENT ACTIVITY – THE CURRENT COUNCIL CHANGED THE TIMES BACK TO 7 PM AS THEY WANTED TO INCREASE IN PERSON ATTENDANCE. THIS HAS NOT HAPPENED. IN FACT, WE HAVE LESS PEOPLE ATTENDING PLUS BECAUSE OF THE LATER TIME, SEVERAL ATTENDEES ARE LEAVING EARLY WHICH RARELY HAPPENED WITH THE 6 PM**

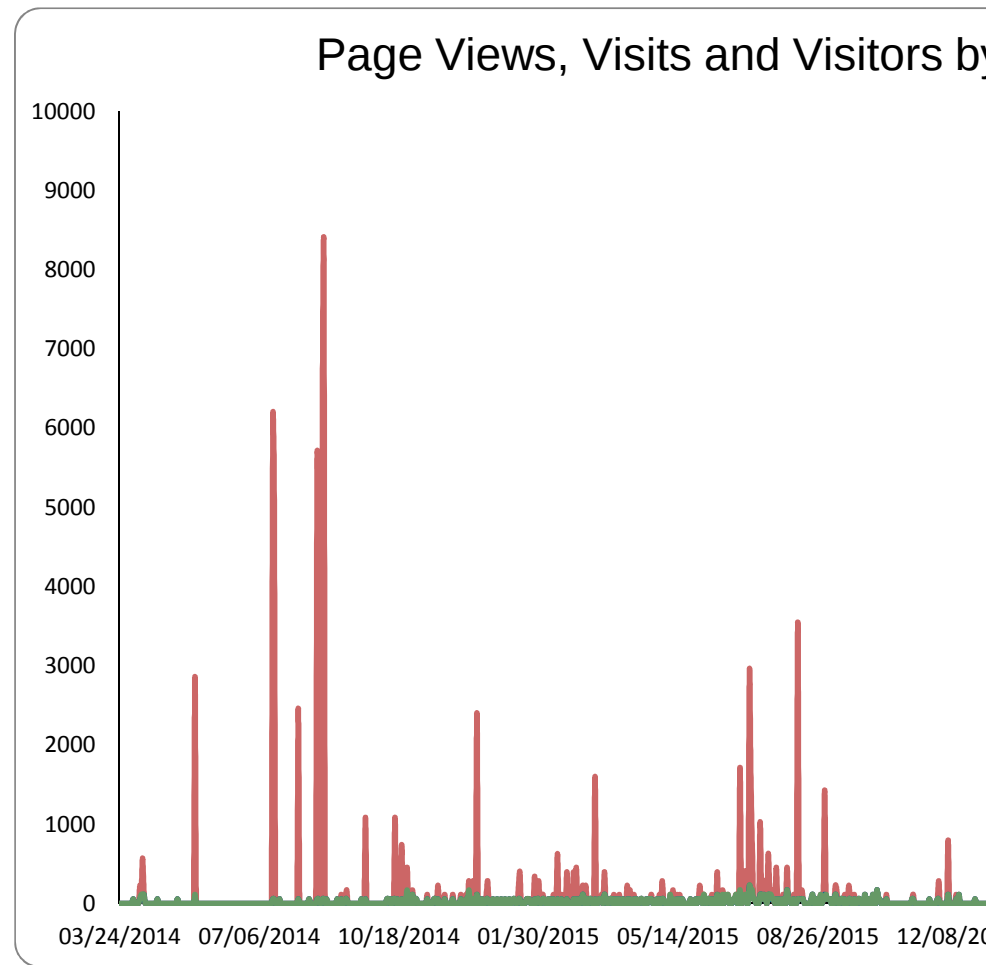
START TIME. THE CURRENT SITUATION HAS CAUSED SOME DISSATISFACTION WITH THE BUSINESS COMMUNITY AND IS PUTTING ADDED WORK TIME ON THE EMPLOYEES. REGARDLESS OF THE NEGATIVES, IF THE CITIZENS ARE ACCOMMODATED BETTER BY A MOVE IN TIME, THEN THE DECISION SHOULD ALWAYS FALL IN FAVOR OF THE CITIZENS. HOWEVER, THIS DOES NOT PROVE TO BE THE CASE. FURTHERMORE, WE ARE THE ONLY CITY IN THE SURROUNDING AREA THAT GOES LIVE ON THE INTERNET, RECORDS MEETING BOTH AUDIO AND VISUAL AND ARCHIVES THE MEETINGS. THEY ARE EASILY ACCESSIBLE FOR CITIZENS TO WATCH AT THEIR LEISURE. I BELIEVE THE FINDINGS SHOW, THAT ATTENDANCE AND VIEWING OF MEETINGS IS ISSUE DRIVEN AND NOT TIME DRIVEN.

3. FINANCIAL IMPACT – THE LATER THE MEETINGS, THE MORE IT COSTS THE CITY OF WINDCREST MONEY AND PRODUCTIVITY. THIS SHOULD BE BALANCED WITH THE NEEDS OF THE CITIZENS.

4. ACTION OPTIONS/RECOMMENDATION – I BELIEVE WE SHOULD GO BACK TO THE 6 PM START TIME AND 5:15 DEPARTMENT HEAD REPORTS AS WE DID FOR MANY YEARS. THE TRIAL PERIOD OF 7 PM MEETINGS WAS NOT A WASTE OF EFFORTS – IT JUST PROVED TO NOT HAVE THE RESULTS INTENDED WHILE CAUSING MANY ISSUES THAT ARE NOT PRODUCTIVE.

Page Views, Visits and Visitors by Day

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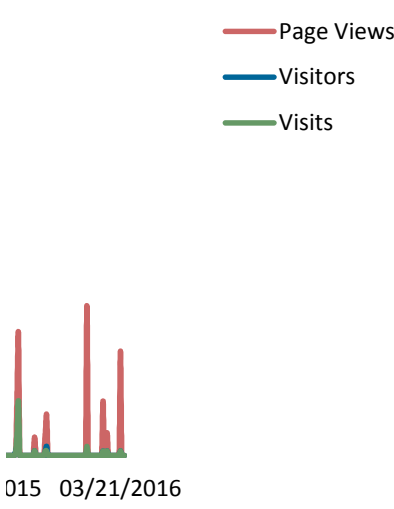
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03/17/2016	0	0	0
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03/22/2016	0	0	0
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y Day



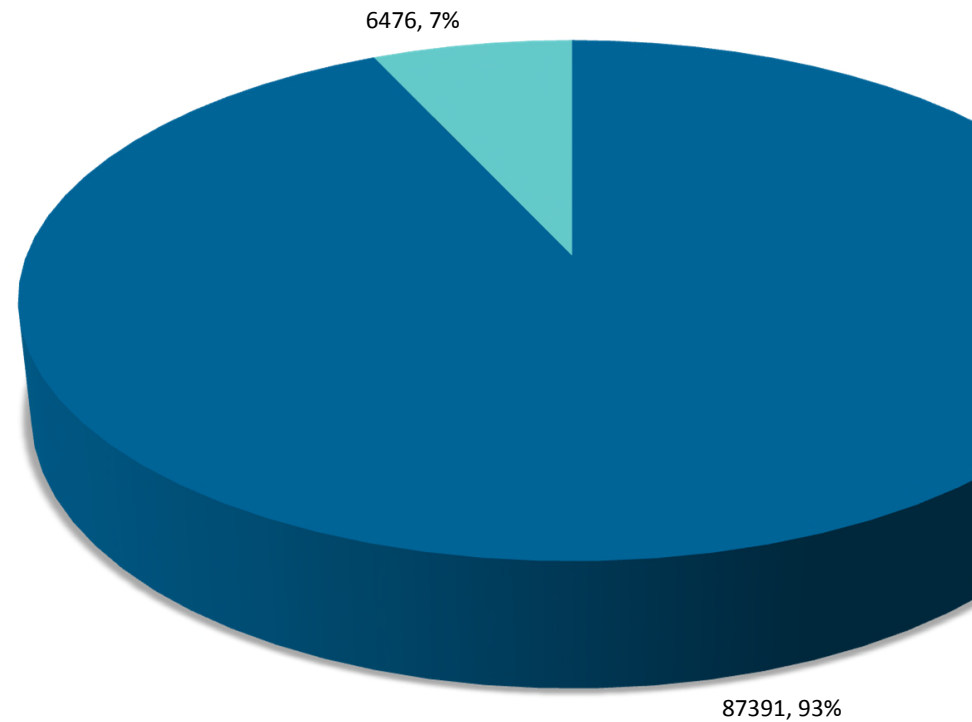
Page Views by Mobile, Desktop or Laptop

Desktop or Lapto Mobile Device

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Page Views by Mobile, Desktop or



Laptop



■ Desktop or Laptop

■ Mobile Device

Media Views

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03.07.16 RCCM	/mediaplayer.php?view_id=8&clip_id=1664	Archive
04.06.15 SCCM / Public Hearing	/mediaplayer.php?view_id=8&clip_id=1440	Archive
04.07.14 SCCM	/mediaplayer.php?view_id=8&clip_id=1212	Archive
04.08.14 SCCM	/mediaplayer.php?view_id=8&clip_id=1213	Archive
05.05.14 SCCM	/mediaplayer.php?view_id=8&clip_id=1235	Archive
06.01.15 Joint SCCM / P&Z Commission	/mediaplayer.php?view_id=8&clip_id=1481	Archive
06.15.15 RCCM	/mediaplayer.php?view_id=8&clip_id=1496	Archive
06.17.15 Citizen Code Committee	/mediaplayer.php?view_id=8&clip_id=1498	Archive
06.29.15 SCCM	/mediaplayer.php?view_id=8&clip_id=1508	Archive
07.06.15 SCCM	/mediaplayer.php?view_id=8&clip_id=1514	Archive
07.09.15 WEDC	/mediaplayer.php?view_id=8&clip_id=1519	Archive
07.14.15 SCCM / Budget Workshop	/mediaplayer.php?view_id=8&clip_id=1525	Archive
07.15.15 SCCM / Budget Workshop	/mediaplayer.php?view_id=8&clip_id=1530	Archive
07.20.15 RCCM	/mediaplayer.php?view_id=8&clip_id=1532	Archive
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Page Views

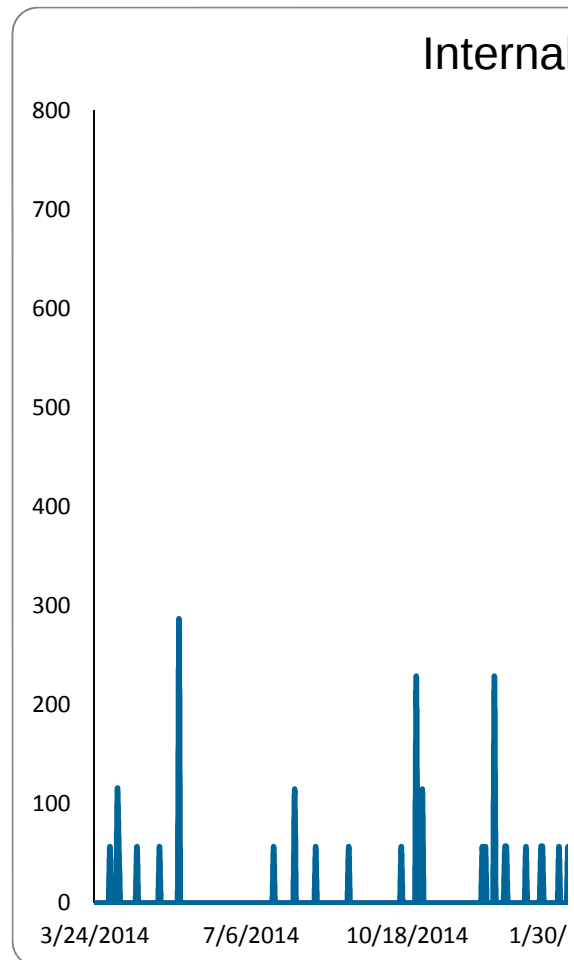
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4/30/2014	0	0
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5/2/2014	0	0
5/3/2014	0	0



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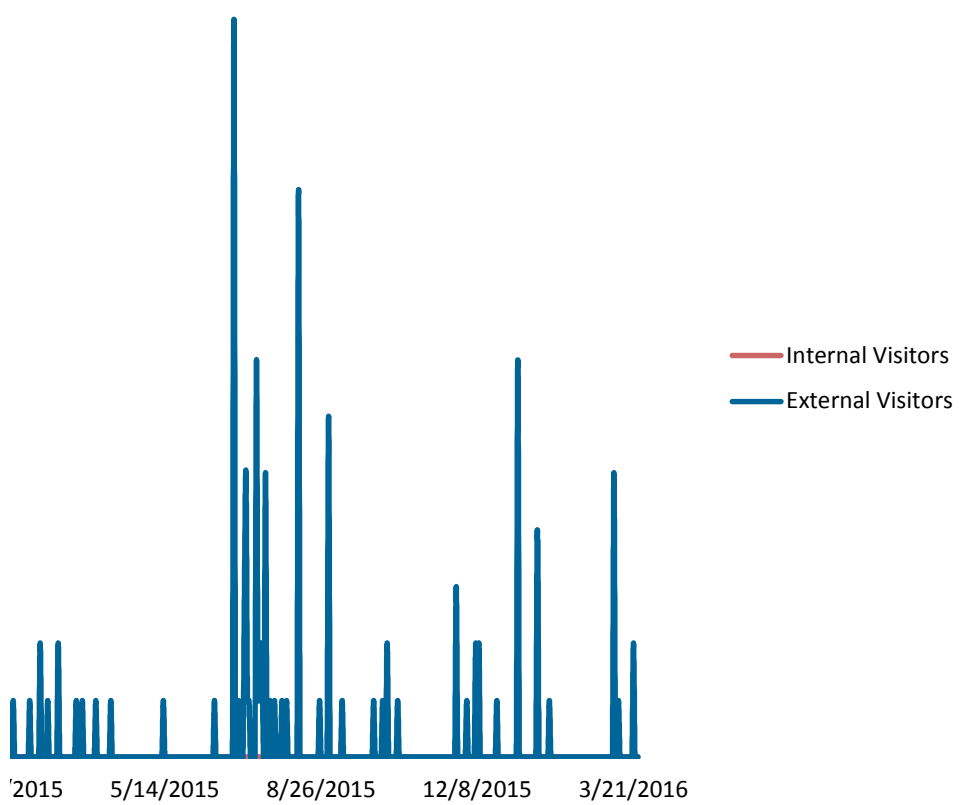
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09.08.14 SCCM - Sep 8th, 2014

09.11.14 WEDC - Sep 11th, 2014

MEET THE CANDIDATES - Oct 13th, 2014

10.20.14 RCCM - Oct 20th, 2014

12.04.14 P&Z / Public Hearing - Dec 4th, 2014

BCWCID10 Special Board Mtg 12/18/2014 - Dec 18th, 2014

BCWCID10 Special Board Mtg 12/22/2014 - Dec 22nd, 2014

BCWCID10 Regular 01/15/2015 - Jan 15th, 2015

BCWCID10 Special 01/26/2015 - Jan 26th, 2015

BCWCID10 Special Meeting 02/11/2015 - Feb 11th, 2015

02.23.15 RCCM - Feb 23rd, 2015

BCWCID#10 Regular 03/19/2015 - Mar 19th, 2015

04.06.15 SCCM / Public Hearing - Apr 6th, 2015

06.01.15 Joint SCCM / P&Z Commission - Jun 1st, 2015

06.17.15 Citizen Code Committee - Jun 17th, 2015

07.09.15 WEDC - Jul 9th, 2015

07.15.15 SCCM / Budget Workshop - Jul 15th, 2015

Granicus - Archives

08.03.15 SCCM - Aug 3rd, 2015

08.05.15 SCCM / Budget Workshop - Aug 5th, 2015

09.24.15 SCCM - Sep 24th, 2015

10.28.15 Citizen Code Committee - Oct 28th, 2015

11.16.15 SCCM - Nov 16th, 2015

11.16.15 RCCM - Nov 16th, 2015

BCWCID10 Regular 11/19/2015 - Nov 19th, 2015

11.30.15 SCCM - Nov 30th, 2015

Regular City Council Meeting - Nov 16th, 2009

Regular City Council Meeting 08/16/10 AMENDED - Aug 16th, 2010

11.05.12 SCCM - Nov 5th, 2012

04.21.14 RCCM - Apr 21st, 2014

08.04.14 Joint SCCM/P&Z Commission Meeting - Aug 4th, 2014

08.18.14 RCCM - Aug 18th, 2014

BCWCID10 Regular 01/15/2015 - Jan 15th, 2015

02.02.15 SCCM - Feb 2nd, 2015

03.16.15 RCCM - Mar 16th, 2015

05.13.15 Parks & Recreation - May 13th, 2015

08.03.15 SCCM - Aug 3rd, 2015

BCWCID 10 Regular Board Mtg 10/15/2015 - Oct 16th, 2015

01.25.16 RCCM - Jan 25th, 2016

(not set)

All Meeting Archives

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(direct)	7106	direct
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bing	57	search
m.facebook.com	57	social

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Location	Page Views
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Fort Walton Beach	57
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Live Oak	57
New Braunfels	57
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ORDINANCE NO. 2016-618D(O)

AN ORDINANCE AMENDING ORDINANCE NO. 2016-618B(O) ENACTED ON FEBRUARY 1, 2016 BY CHANGING THE COMMENCEMENT TIME OF REGULAR CITY COUNCIL MEETINGS TO 6:00 PM

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF WINDCREST, TEXAS that Ordinance 2016-618B(O) is amended by revising the second paragraph of Section 1 relating to meeting schedules to read as follows:

“Regular City Council Meetings, inclusive of closed sessions and staff reports, may commence between 6:00 pm and 7:00 pm as determined by the Presiding Officer considering the convenience and participation of the public, members and staff.”

This ordinance shall be effective upon its adoption and the City Secretary shall cause a copy of it to be made available on the city website.

PASSED and APPROVED this ____ day of April, 2016.

ALAN E. BAXTER, MAYOR

ATTEST:

KELLY RODRIGUEZ, CITY SECRETARY

APPROVED AS TO FORM:

MICHAEL S. BRENAN, CITY ATTORNEY



JOB DESCRIPTION

Job description statements are intended to describe the general nature and level of work being performed by employees assigned to this job title. They are not intended to be construed as an exhaustive list of all responsibilities, duties and skills required.

EFFECTIVE DATE: October 2011

JOB TITLE: Public Affairs / PR / Marketing /
Events Specialist

DEPARTMENT: Civic Center

REPORTING RESPONSIBILITY: Mayor / Council Members and City Manager

SCOPE OF SUPERVISION: Civic Center and Pool Employees

FLSA CLASSIFICATION: Exempt

- I. **JOB SUMMARY:** Reporting to the Mayor and Council Members, the Public Affairs / PR / Marketing / Events Specialist performs the day to day operations of the Civic Center and the marketing of the City to residents, businesses, and tourists, within the City of Windcrest to include financial responsibility associated with the Civic Center, Parks & Recreation, and Pool Departments.

Responsible for organizing and executing 3 Windcrest Proud events per year. These events are organized events for residents and business to be able to have a social event that is beneficial to all.

Oversee and coordinate the publications of the monthly Newsletter. This will include reaching out to organizations and individuals to seek out articles. Also working with the Publisher and the Newsletter committee with set-up on the monthly newsletter and to ensure all are on website.

Assist with website content and give ideas with regard to what should be on the website regarding activities and marketing points.

Run and book the Civic Center scheduling and overseeing the use of this facility.

Oversee the operations of the Pool. Work with the Pool Supervisors and be the liaison for the City Manager.

Develop, organize and execute 3 Senior Nights per year.

Develop, organize and execute three summer events for families per year.

Assist with Windcrest light up and marketing of the event. Reach out to media and advertisers, as well as plan and execute activities around the light up – for example, Announcements of Winners, printing of maps, and the Christmas Carol Party held at City Hall.

Assist with Memorial Day and 4th of July Celebrations.

Work with organizations of the city – Women's Club, Garden Club, Boy Scouts, Little league, Swim team, etc...

Attend all EDC and Parks and Rec Meetings. Attend City Council Meetings as needed.

Reach out to hotels to make sure their concerns are addressed.

Attempt to bring in events that attract tourists and visitors – Mini-Triathlon, Golf Tournament, Tennis Tournament, etc...

Assist and Coordinate with the Firemen Gala and Picnic.

Exercise energetic initiative, innovation, and impeccable discernment in achieving the public relations of all aspects of the City.

II. JOB REQUIREMENTS:

A. EDUCATION AND/OR EXPERIENCE: Bachelor's Degree in Business Administration, Marketing, or Public Administration is preferred, but not required. Minimum of two years progressively responsible marketing experience or other related experience. Seven years of work experience in Marketing is equal to a Bachelor's Degree.

B. CONTINUING EDUCATION: Participate with organizations such as Texas Hotel / Motel Lodging Association and the Texas Association of Convention and Visitors Bureau to remain current on practices

and procedures in marketing and promoting tourism to coincide with the mission of the city of Windcrest may be required.

C. SKILLS:

1. **READING:** Local, state, and federal laws; resolutions; ordinances; technical reports; manuals; memos; office communications; legal opinions; policies and procedures.
2. **WRITING:** Ability to communicate effectively in writing.
3. **MATH:** Operation of calculator and computer skills(e.g. Excel, etc.).
4. **REASONING:** Constantly make decisions, analyze, synthesize, troubleshoot, and act on a wide variety of sources and types of information on a daily basis. Helping to formulate policy, and developing and implementing new strategies and procedures. Skill in organizing resources and establishing priorities.
5. **SPEAKING:** Effective verbal communication skill required.
6. **SUPERVISORY:** Ability to supervise and train employees, to include organizing, prioritizing, and scheduling work assignments.
7. **MANAGERIAL:** Ability to develop, prepare and implement effective city policies and procedures. Ability to develop personnel and effectively instruct, guide, coach, teach, and mentor personnel
8. **Financial:** Ability to perform analysis of financial statements and determine feasibility of business plans and economic development proposals.
9. **INTERPERSONAL:** Work with staff, the general public, news media, Mayor, City Council, Board of Directors and other agencies, clear verbal communication required, composure and decision making skills in emergency situations required.

10. **OTHER JOB SKILLS:** Skill in the use of computers to create work product for the successful completion of assigned duties. Ability to respond outside of normal working hours on an on call basis. Knowledge, ability and certifications required to maintain the skills necessary to effectively carry out the multiple job duties and responsibilities.

III. ESSENTIAL JOB FUNCTIONS:

- A. City of Windcrest Policy and Program Development**
 1. Develop and recommend policies which will result in the implementation of the City's overall public relations, marketing and tourism.
 2. Develop materials for promoting the City of Windcrest.
 3. Responsible for a brief written monthly report the City Manager and City Council.
- B. Media, Business, Community Relations, Marketing, and Advertising Program**
 1. Plan and implement a comprehensive media, business, community relations, marketing, and advertising program. This component should include concept development, marketing materials, media releases, participation in local, area, and other promotional activities designed to enhance the City's image as a place to live, work, and invest.
 2. Develop a program to utilize media, advertising, speaking engagements, displays, brochures, posters, and other materials to inform, educate, and enhance the image of the City as a place to live and visit.
- C. Community Liaison, Involvement, Intergovernmental and Interagency Coordination**
 1. Coordinate marketing activities with appropriate City, area, regional, state, and federal agencies.
 2. Establish strong working relationships with members of the local business community, and local civic and governmental officials.
 3. Meet with local businesses on a scheduled basis.
 4. Network with officials from surrounding communities to maintain an awareness of projects and developments that may have an impact on the City.
 5. Represent the City with other governmental entities, agencies, boards, and associations related to marketing and public relations to include tourism.
 6. Have access to and work with City officials and department heads in the performance of the position's duties.

IV. OTHER JOB FUNCTIONS: Other duties as assigned by the Windcrest City Council.

V. WORKING CONDITIONS AND JOB DEMANDS: Work may, on occasion, involve exposure to unusual elements, such as extreme temperatures, dirt, dust, fumes, smoke, unpleasant odors, and/or loud noises. Work environment involves minimal exposure to physical risks, such as operating dangerous equipment or working with chemicals.

JOB DUTIES	PERCENT OF TIME	STRENGTH	PHYSICAL DEMAND
ESSENTIAL FUNCTIONS	85%	H	A B C D E G H I J K M N Q R S U
OTHER JOB FUNCTIONS	15%	M	A B C D E G H I J K M N Q R S U

ESSENTIAL FUNCTIONS - LISTED IN DESCENDING ORDER OF FREQUENCY; IN THE STRENGTH COLUMN, S= SEDENTARY, L= LIGHT, M= MEDIUM, H= HEAVY, VH= VERY HEAVY.

PHYSICAL DEMANDS - SEE CODE LISTED IN PHYSICAL DEMAND COLUMN; A= STANDING, B= SITTING, C= WALKING, D= LIFTING, E= CARRYING, F= PUSHING/PULLING, G= REACHING, H= HANDLING, I= FINE DEXTERITY, J= KNEELING, K= CROUCHING, L=CRAWLING, M= BENDING, N= TWISTING, O= CLIMBING, P= BALANCING, Q= VISION, R= HEARING, S=TALKING, T= FOOT CONTROLS, U= OTHER

Other duties may be assigned to meet business needs.

The Director will adhere to City of Windcrest personnel policies and procedures.

I have reviewed this Job Description and find it to be a fair description of Job Responsibility and Duties.

Employee-Signature

Mayor Signature

CITY OF WINCREST
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: FEBRUARY 29TH, 2016

01 -GENERAL FUND

% OF YEAR COMPLETED: 41.67

DEPARTMENTAL EXPENDITURES	ORIGINAL BUDGET	AMENDED BUDGET	CURRENT PERIOD	YEAR TO DATE BALANCE	PRIOR YEAR YTD BALANCE	TOTAL ENCUMBERED	% OF BUDGET	BUDGET BALANCE
04-SPECIAL SERVICES								
SALARIES & BENEFITS								
01-504-009 SALARIES	42,000	42,000	2,385.59	10,249.57	15,606.26	0.00	24.40	31,750.43
01-504-010 SALARIES - MAYOR & COUNCIL	10,100	10,100	840.00	4,560.00	5,280.00	0.00	45.15	5,540.00
01-504-011 SALARIES - PLANNING & ZONING	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-504-012 SALARIES-CITY MANAGER	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-504-013 LONGEVITY	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-504-014 STIPEND	1,083	1,083	0.00	541.42	1,582.84	0.00	49.99	541.58
01-504-030 SOCIAL SECURITY	3,226	3,226	18.36	371.04	1,500.13	0.00	11.50	2,855.12
01-504-040 HEALTH INSURANCE	6,552	6,552	4,516.35	6,529.19	0.00	0.00	99.66	22.50
01-504-050 RETIREMENT	3,024	3,024	0.00	0.00	1,186.90	0.00	0.00	3,024.00
01-504-060 WORKERS COMPENSATION	354	354	164.50	164.50	354.00	0.00	46.47	189.50
01-504-070 UNEMPLOYMENT COMP	135	135	0.00	0.00	0.00	0.00	0.00	135.00
TOTAL SALARIES & BENEFITS	66,474	66,474	7,924.80	22,415.72	25,610.13	0.00	33.72	44,058.13
OTHER EXPENSES								
01-504-110 BANK ACTIVITY CHARGES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-504-120 DUES & SUBSCRIPTIONS	4,085	4,085	1,254.75	2,607.75	2,041.50	0.00	63.84	1,477.25
01-504-135 EMPLOYEE RECOGNITION PROG	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-504-140 EMPLOYEE APPRECIATION FUND	71	71	0.00	0.00	71.38	0.00	0.00	71.38
01-504-145 EMPLOYEE WELLNESS PROGRAM	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-504-400 CITIZEN'S PATROL	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-504-420 COPIER PAPER	500	600	532.55	532.55	38.00	0.00	88.76	67.45
01-504-440 ELECTION SUPPLIES/EXPENSES	26,000	26,000	0.00	5,405.85	0.00	0.00	20.79	20,594.15
01-504-460 SPECIAL EVENTS	30,000	30,000	4,699.45	12,088.49	8,510.47	0.00	40.29	17,911.51
01-504-470 LIGHT UP	39,500	35,400	4,330.36	27,640.19	38,504.70	0.00	78.08	7,759.81
01-504-475 50th ANNIVERSARY EVENTS	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-504-480 WINDCREST PROUD	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-504-485 WINDFEST	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-504-486 FIREMAN'S PICNIC & WINDFEST	5,000	5,000	0.00	0.00	0.00	0.00	0.00	5,000.00
01-504-490 WINDCREST YOUTH ACTIVITIES	1,200	1,200	0.00	550.57	294.00	0.00	45.88	649.43
01-504-590 POSTAGE	18,000	22,000	9,897.90	18,481.03	10,064.73	0.00	84.00	3,518.97
01-504-609 TRANSFER TO TXHEACT	2,000	2,000	0.00	0.00	1,219.55	0.00	0.00	2,000.00
01-504-610 NEWSLETTER	10,000	10,000	3,099.16	6,799.16	5,278.39	0.00	67.99	3,200.84
01-504-630 LEGAL ADVERTISING	13,400	13,400	6,544.82	6,544.82	806.12	0.00	48.84	6,855.18
01-504-635 ADVERTISING	7,000	7,000	3,188.82	6,238.69	2,936.77	0.00	89.12	761.31
01-504-645 MAYOR - COUNCIL EXPENSES	4,300	4,300	120.00	1,184.55	2,092.05	0.00	27.55	3,115.45
01-504-650 MILEAGE & ENTERTAINMENT EXPE	2,000	2,000	0.00	0.00	1,937.40	0.00	0.00	2,000.00
TOTAL OTHER EXPENSES	163,056	163,056	27,290.17	88,073.65	73,799.06	0.00	54.01	74,982.73
CAPITAL EXPENSES								
01-504-800 CAPITAL EXPENDITURES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL EXPENSES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
OTHER INCOME/EXPENSES								
01-504-900 UNALLOCATED FUNDS	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL OTHER INCOME/EXPENSES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL 04-SPECIAL SERVICES	229,530	229,530	35,214.97	110,489.37	99,409.19	0.00	48.14	119,040.86



City Council Agenda Item Report

April 4, 2016

Contact – Mayor Alan E. Baxter
abaxter@windcrest-tx.gov

SUBJECT: City Council will review, discuss and may take action to authorize the City Manager to take all steps necessary to evaluate the opportunities, economic impact and viability of being the home of the San Antonio Polo Association, as well as using said field(s) and facilities for multi-use purposes (For example: Equestrian competitions, Soccer Fields and flex fields).

1. BACKGROUND/HISTORY – WE WERE GIVEN A PRESENTATION TWO MEETINGS AGO REGARDING POLO. THE SAN ANTONIO POLO ASSOCIATION, WITH THE CITY OF WINDCREST AS HOST, CONDUCTED TWO POLO EXHIBITIONS IN WINDCREST (NOTE: AT THE TIME OF WRITING THIS AGENDA ITEM, ONLY ONE EVENT HAS OCCURRED. I ASSUME WEATHER WILL COOPERATE WITH REGARD TO HOSTING THE SECOND EVENT) THAT WERE FREE TO ATTEND IN ORDER TO GAUGE THE INTEREST OF THE CITIZENS IF WINDCREST WOULD BE RECEPTIVE TO BE THE FUTURE HOME OF THE SA POLO ASSOCIATION.

2. FINDINGS/CURRENT ACTIVITY – THE SAN ANTONIO POLO ASSOCIATION WOULD LIKE TO FIND A HOME FOR THEIR SPORT AND ORGANIZATION. THEY HAVE PLACED WINDCREST AS THEIR NUMBER ONE OPTION. THE SA POLO ASSOCIATION HAS IDENTIFIED TWO PIECES OF PROPERTY THAT WOULD SERVE THEM SHOULD IT WORK OUT BETWEEN ALL PARTIES. FIRST STEP – TO GAUGE THE INTEREST OF THE CITIZENS. DO THEY WANT IT? SO FAR, WE HAVE NOT FOUND OPPOSITION FROM ANYONE ON CRESTWIND OR FENWICK – HOUSES THAT BORDER THE FIELD WHERE THE POLO EXHIBITIONS WERE HELD. THE BUSINESSES AND RESIDENTS HAVE BEEN ENTHUSIASTICALLY FOR IT. WE HAVE LOOKED AT OTHER POSSIBILITIES – USE THE FIELDS AS SOCCER FIELDS AND AS A PARK FOR THE WEST SIDE OF WINDCREST. THERE COULD BE A POSSIBLE JOINT VENTURE BETWEEN THE SA POLO ASSOCIATION AND THE CITY. WE NEED TO DO MORE STUDY.

3. FINANCIAL IMPACT – WE HAVE A BRIEF AND HASTILY PUT TOGETHER STUDY. THIS WAS DONE TO SEE IF THIS IS SOMETHING THAT SHOULD BE PURSUED. THIS IS A HUGE OPPORTUNITY FOR WINDCREST. IT IS ONE THAT SHOULD BE THOROUGHLY STUDIED

PROVIDED THE EXHIBITIONS ARE MET WITH FAVOR. OTHER CITIES ARE COMPETING FOR THIS OPPORTUNITY - TO BE THE HOME OF THE SA POLO ASSOCIATION. IT WILL BE AN ECONOMIC GENERATOR FOR THE EATERIES, HOTELS AND OTHER ESTABLISHMENTS. IT WILL ALSO BE A FUNDRAISER FOR ALL PARTICIPATING LOCAL CHARITIES. ADDITIONALLY, IT WILL GARNER WINDCREST LOCAL, STATEWIDE, NATIONAL AND INTERNATIONAL EXPOSURE. FINALLY, IT WILL RAISE THE HOME VALUES IN ALL OF WINDCREST, PRIMARILY THOSE HOMES ON THE WEST SIDE OF THE CITY WHILE PROVIDING GREEN SPACE AND A PARK FOR THAT AREA. THE STRATFORD LAND TRACT WILL ALSO PROVIDE A FIELD AND WOULD HAVE THAT AREA AS GREEN SPACE. OTHERWISE, IT WILL MOST LIKELY BE WAREHOUSE OR STORAGE UNITS.

4. ACTION OPTIONS/RECOMMENDATION – ALLOW THE CITY MANAGER TO TAKE ALL STEP NECESSARY TO ASSIST IN CONDUCTING THIS STUDY AND ANALYSIS. POSSIBLE JOINT VENTURE, EXPLORE OPTIONS WITH THE COUNTY, AND EXPLORE OPTIONS WITH THE CITY OF SA IF COUNCIL DOES NOT WANT TO PURSUE THE LAND EAST OF HOME DEPOT ON THE WEST SIDE OF WINDCREST.



City Council Agenda Item Report

March 21, 2016

Contact – Mayor Alan E. Baxter
abaxter@windcrest-tx.gov

Discuss and Act #6

SUBJECT: City Council will review, discuss and may take action to authorize the City Manager to take all steps necessary to evaluate the opportunities, economic impact and viability of being the home of the San Antonio Polo Association, as well as using said field(s) and facilities for multi-use purposes (For example: Equestrian competitions, Soccer Fields and flex fields).

- 1. BACKGROUND/HISTORY – WE WERE GIVEN A PRESENTATION LAST MEETING REGARDING POLO. THE SAN ANTONIO POLO ASSOCIATION WOULD LIKE TO HAVE TWO EXHIBITIONS IN WINDCREST THAT WOULD BE FREE TO ATTEND IN ORDER TO GAUGE THE INTEREST OF THE CITIZENS IF WINDCREST WOULD BE RECEPTIVE TO BE THE FUTURE HOME OF THE SA POLO ASSOCIATION.**
- 2. FINDINGS/CURRENT ACTIVITY – SA POLO ASSOCIATION IS PREPARING TO CONDUCT TWO POLE EXHIBITIONS IN WINDCREST. THEY HAVE IDENTIFIED TWO PIECE OF PROPERTY THAT WOULD SERVE THEM SHOULD IT WORK OUT BETWEEN ALL PARTIES. FIRST STEP – TO GAUGE THE INTEREST OF THE CITIZENS. DO THEY WANT IT? SO FAR, WE HAVE NOT FOUND OPPOSITION FROM ANYONE. THE BUSINESSES AND RESIDENTS HAVE BEEN ENTHUSIASTICALLY FOR IT. WE HAVE LOOKED AT OTHER POSSIBILITIES – USE THE FIELDS AS SOCCER FIELDS AND AS A PARK FOR THE WEST SIDE OF WINDCREST. WE NEED TO DO MORE STUDY.**
- 3. FINANCIAL IMPACT – WE HAVE A BRIEF AND HASTILY PUT TOGETHER STUDY. THIS WAS DONE TO SEE IF THIS IS SOMETHING THAT SHOULD BE PURSUED. THIS IS A HUGE OPPORTUNITY FOR WINDCREST. IT IS ONE THAT SHOULD BE THOROUGHLY STUDIED PROVIDED THE EXHIBITIONS ARE MET WITH FAVOR. OTHER CITIES ARE COMPETING FOR THIS OPPORTUNITY - TO BE THE HOME OF THE SA POLO ASSOCIATION. IT WILL BE AN ECONOMIC GENERATOR FOR THE EATERIES, HOTELS AND OTHER ESTABLISHMENTS. IT WILL ALSO BE A**

FUNDRAISER FOR ALL PARTICIPATING LOCAL CHARITIES. ADDITIONALLY, IT WILL GARNER WINDCREST LOCAL, STATEWIDE, NATIONAL AND INTERNATIONAL EXPOSURE. FINALLY, IT WILL RAISE THE HOME VALUES IN ALL OF WNDCREST, PRIMARILY THOSE HOMES ON THE WEST SIDE OF THE CITY WHILE PROVIDING GREEN SPACE AND A PARK FOR THAT AREA. THE STRATFORD LAND TRACT WILL ALSO PROVIDE A FIELD AND WOULD HAVE THAT AREA AS GREEN SPACE. OTHERWISE, IT WILL MOST LIKELY BE WAREHOUSE OR STORAGE UNITS.

4. ACTION OPTIONS/RECOMMENDATION – ALLOW THE CITY MANAGER TO TAKE ALL STEP NECESSARY TO ASSIST IN CONDUCTING THIS STUDY AND ANALYSIS.

WINDCREST ECONOMIC DEVELOPMENT CORPORATION
Proudly Serving the Citizens of Windcrest

S.A. POLO CLUB IMPACT STATEMENT



The S.A. Polo Club can contribute to the City of Windcrest in many ways.

- **ECONOMIC IMPACT:** As employers, contractors, and tourist attraction. Polo clubs can have a major regional economic impact, leading to jobs, tourism and improved quality of life.
 - \$35 Million dollars total estimated economic impact in 5 years.
 - 50 + full-time equivalent jobs supported
 - 3 Million dollars of outside Bexar County revenue estimated annually
 - \$70,000.00 plus in Sales Tax Revenue/H.O.T. Revenue generated annually
 - Housing values in the area will be increased especially surrounding the Polo fields
 - Attract new businesses to the area which would add the estimated revenues
 - Additional amenities for the youth in soccer fields and practice fields
 - Community Events, Shows, Gatherings, etc.

Some of the leading Polo clubs around the country that are in the urban settings have seen ancillary businesses come in, in support of the Polo clubs. Surrounding businesses such as Hotels, Restaurants and other retail establishments have seen large increases in revenue that has been directly correlated to the Polo events. Through our research we have not spoken with any businesses who did not have a positive opinion concerning the Polo club. Other Economic Development Corporations such as in Houston our very encouraged by the continued growth and development of the sport. While we feel the true increase in realized revenue to the City of Windcrest will be greater it is very difficult to quantify some other businesses that might be affected as well, such as the retail stores such as Ross or Cavender's or even the Office Depot or the UPS Store.

- **EDUCATION & CHARITY:** The Windcrest area is ever working to increase our outreach to have a positive effect on our education system, such as through the Windcrest North East Bridge Builders. Since the Polo Association is a 501c3 and a charitable organization much of their outreach is with our youth and giving them role models and mentors who can assist them in realizing their goals in life and guiding them in the right direction.
 - Nearly the entire proceeds of the Polo Club goes to charities and much of the administrative cost and other operating cost is bared by its members.

WINDCREST ECONOMIC DEVELOPMENT CORPORATION
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S.A. POLO CLUB IMPACT STATEMENT



- Raises \$100's of Thousands of dollars every year for many of our Veterans Groups
- Offers their fields at no cost to many other organizations who work with children
- Fundraisers for other charitable 501©3 organizations, especially the ones who support the local community
- Have special time with many of the youth after every match
- Reaching out to local educators and inviting the youth to the practices for free.
- Community engagement programs that work towards bringing the community together and build pride in the community.

On a National Scale the U.S. Polo Association and the San Antonio Polo Club are not just recognized on a national basis but recognized Worldwide. The Development of a Polo Grounds in the City of Windcrest would generate national and international exposure for the City of Windcrest.

- It is estimated that there are nearly 600 Polo Clubs worldwide and there are over 300 Polo Clubs in the United States alone.
- The San Antonio Polo Club is the longest continually operating Polo Club in the Nation(since 1920)
- The Polo Club brings in clubs not just around Texas and the nation and at times from other countries as well.
- With a dedicated Polo Grounds and complex the S.A. Polo club would be able to attract many more members, large events and international clubs.
- The Polo Members are not just affluent but many are philanthropist as well and it would only help to bring awareness to the area and continue us on the path to further ensure that the education the children of this area will help set them up for a prosperous future.
- The possibilities for development and enhancing the area are boundless if the Polo Grounds are located in Windcrest, Texas. The exposure and attraction to the area would help to continue the revitalization of the area and take it to another level not previously conceived.

The WEDC after doing a preliminary study of the S.A. Polo Club and its Economic Impact on the area feels that bringing the S.A. Polo Club to Windcrest and having the Windcrest Polo Grounds as an example would not only bring more businesses and growth to the area but the social economic effects would be positive as well not to mention to continue to make Windcrest the place to live in Texas.

We have also attached the breakdown of U.S. Polo Association as well as some frequently asked questions concerning the sport of polo.

POLO FREQUENTLY ASKED QUESTIONS

A group of reporters covering the Duchess of York's visit to Palm Beach Polo and Country Club earlier this year were passing the time in the press tent discussing the game of polo. Most had never seen a polo match before and were curious about how it was played. One of the journalists, who evidently had seen a game or two before, tried to describe it to his colleagues in terms they could easily understand. "It's a lot like hockey," he explained, "except they can't get the goaltender's horse to flop down in front of the goal."

Those of you who've tried explaining polo to the uninitiated may appreciate this guide to the origins of some of the sport's more baffling customs, terminology and peculiarities.



Polo Pony

A horse that is fifty-eight inches or less is considered a pony, regardless of its breeding. Originally, no horse higher than thirteen hands and two inches (fifty-four inches) was allowed to play in the game of polo. Today there is no limitation, but naturally the smaller animals, provided they can carry the weight of the rider and are swift, are better. Arabian blood and Quarter horse blood as well as Western Range horse blood usually produce the desired type. The polo pony must be courageous, intelligent, sensitive (without being nervous or too high-strung), obedient, highly trained and must love the game. Polo ponies, after they have had a little schooling, soon learn to follow the ball for themselves.

Why do the players wear white pants?

Like many polo traditions, this one can be traced back to India, where the game was played by nobility and later introduced to British army officers stationed there in the nineteenth century. Competing in the intense heat, players preferred clothing that was light in weight and color. We all know that jodhpurs, the tailored riding britches still worn by some players, took their name from the Indian state of Jodhpur, but how many also realize that Brooks Brothers developed the button-down collar specifically for polo players (who wanted to keep their collar tabs from flapping in their faces)? Polo, it seems, has always been fashionable.

What happened to the horses' manes and tails?

POLO FREQUENTLY ASKED QUESTIONS

Free flowing manes and tails are a danger in polo because they can become entangled with players' mallets or with the reins as the rider tries to control his horse. Manes, therefore, are shaved and the ponies' tails are wrapped or braided to prevent the hazard. Wrapping or braiding long ago supplanted the crueler practice of docking (amputating) the horse's tail near the base so all that remained was a short stump.



What are the little boards that run the length of the field?

By definition, polo fields can be “boarded” or “unboarded,” the former preferred where spectators are in close proximity to the field to keep the ball in play and those chasing it from ending up in someone’s lap. Standing no more than 11 inches high and made of wood, sideboards are generally painted red or green. White sideboards were the fashion at early clubs until 1926, when Frank Hitchcock, brother to the famous 10-goaler Tommy Hitchcock, was seriously injured in a freak accident at the Meadow Brook Club in New York. Unable to spot the ball against the white sideboards, Hitchcock was riding along the boards when he lost his balance, fell and struck his head on the wooden planks. He was in a coma for weeks but eventually recovered from the accident. Club officials immediately decreed that white would no longer be the color of choice for polo boards.

Can you use the same horse for an entire game?

No. Polo ponies run the equivalent of one to two miles during a seven-and-a-half-minute chukker, so they must be rested frequently. At the high-goal level, players ideally will have a fresh horse every period although many will “double” on their best ponies. Even at this level, it’s rare but not unheard of for a pony to be played three chukkers in the same game—it happened in the famed International Matches between England and the United States.

What is a score called and why do the teams change directions whenever there is one?

Points scored in polo are called goals, which is much more straightforward than trying to explain why polo teams don’t change field directions by periods or halves like other sports. One theory is that the practice of changing after every point (sorry, goal) scored originated in the days when many polo fields ran east-west (they’re usually situated north-south now) and neither team wanted to play for

POLO FREQUENTLY ASKED QUESTIONS

extended periods of time with the sun and/or wind in their faces. It's a plausible explanation, especially when you consider that in late nineteenth-century periods of play changed every time a goal was scored. We know the practice dates to at least 1873, when England's Hurlingham Polo Association drew up its polo rules.



What are all the people doing out on the field at halftime?

It's customary at polo matches to invite the public onto the field at halftime to tread in the divots kicked up by the horses. The custom has a practical as well as a public-relations value: the field is repaired for the teams by the time they begin the second half of play. It's not clear who was the first enterprising club manager to realize he had an abundant and cheap grounds-keeping crew at his disposal, but old-timers will tell you the job used to be done by hired help. In the 1920s, for example, laborers at the polo clubs tapped in the divots after every period with a tool resembling an oversized croquet mallet. Between games, wives of the polo grooms, many of whom were immigrants, could be found on hands and knees cutting dandelions and other weeds from the field.

What do they call the opening play in polo?

In hockey, it's a face-off, in basketball it's the tip-in, but in polo it's known as the throw-in. The umpire tosses the ball in between the two teams as they line up parallel to one another. In earlier days, the custom was to place the ball in the middle of the field and have two opposing players charge it from opposite directions. This practice was eventually discontinued, probably because of incidents like the one that occurred in 1888 at Myopia Polo Club in Massachusetts. Living up to the club's name, the riders charged myopically at the ball and collided head-on, knocking one of them out cold.

POLO FREQUENTLY ASKED QUESTIONS



Why are there no left-handed players?

Lefties were officially banned from polo in the mid-1930s for safety reasons, but the restriction was relaxed after World War II when polo players of any persuasion were a scarce lot. The USPA reinstated the lefty ban again in 1974 and it's stuck: there are no more left-handed polo players. To understand why, consider this: you're driving merrily down the road when all of a sudden, coming straight at you, is a crazed Englishman driving on the left side of the road. The panic you'd feel in that situation is just what a right-handed polo player feels when he and a lefty approach the ball from opposite directions.

Are women allowed to play polo with men?

Since both sexes are rated on the same handicap scale, men and women can and do play together. The highest rated woman player in the world is rated at 3 goals (America's Sunny Hale). Sixty-odd years ago, the U. S. Women's Polo Association had a 10-goal woman player.

Is the weakest player always the No. 4?

The No. 1 and 4 positions are considered the best places to put the team's weaker players, particularly the latter because it's primarily a defensive role. The No. 4, or Back position is certainly the least respected. Among the great No. 4s in polo history is Devereux Milburn, a 10-goaler and one of the game's best scholars and teachers, but many others who wore the same number were unjustly denied 10-goal status. A turn-of-the-century player said sarcastically of polo's most maligned lot: "Everyone wanted to play back in the early years because it was the most spectacular position. Most of the time the back stood between the goal posts; if he met the ball as it was going through and made a brilliant save, he was good, but if he missed, then it was the other fellow who played well."

Yes, but if he could only get his horse to flop down and smother the ball. . .

Who invented polo?

POLO FREQUENTLY ASKED QUESTIONS

The precise origins of the sport are obscure, although we do know that it was played by Persian noblemen as early as 500 B.C. The Indian army can be credited with introducing polo to the West, and their counterparts, nineteenth-century British cavalry officers, with refining the game into an amateur sport for the British aristocracy. The father of American polo is James Gordon Bennett, publisher of *The New York Herald*, who imported the game from England and organized the first polo match on U. S. soil in 1876.

Will polo ever become a nationally televised sport?

The media has shown an interest in polo with major games being broadcast in Argentina and England, but it has yet to catch on in the United States.

Some years ago CBS covered the Americas Polo Championship for several years; cable viewers watched the Polo Masters and ESPN televised three major tournaments from Palm Beach Polo and Country Club.

That being said, there are three problems standing in the way of further progress: the size of the polo field (the equivalent of nine football fields, it's so big it's difficult and expensive to film a match), the complexity of the game (especially for first time viewers) and the lack of permanent, identifiable professional teams with which fans can form an allegiance.

What was the longest polo game ever played?

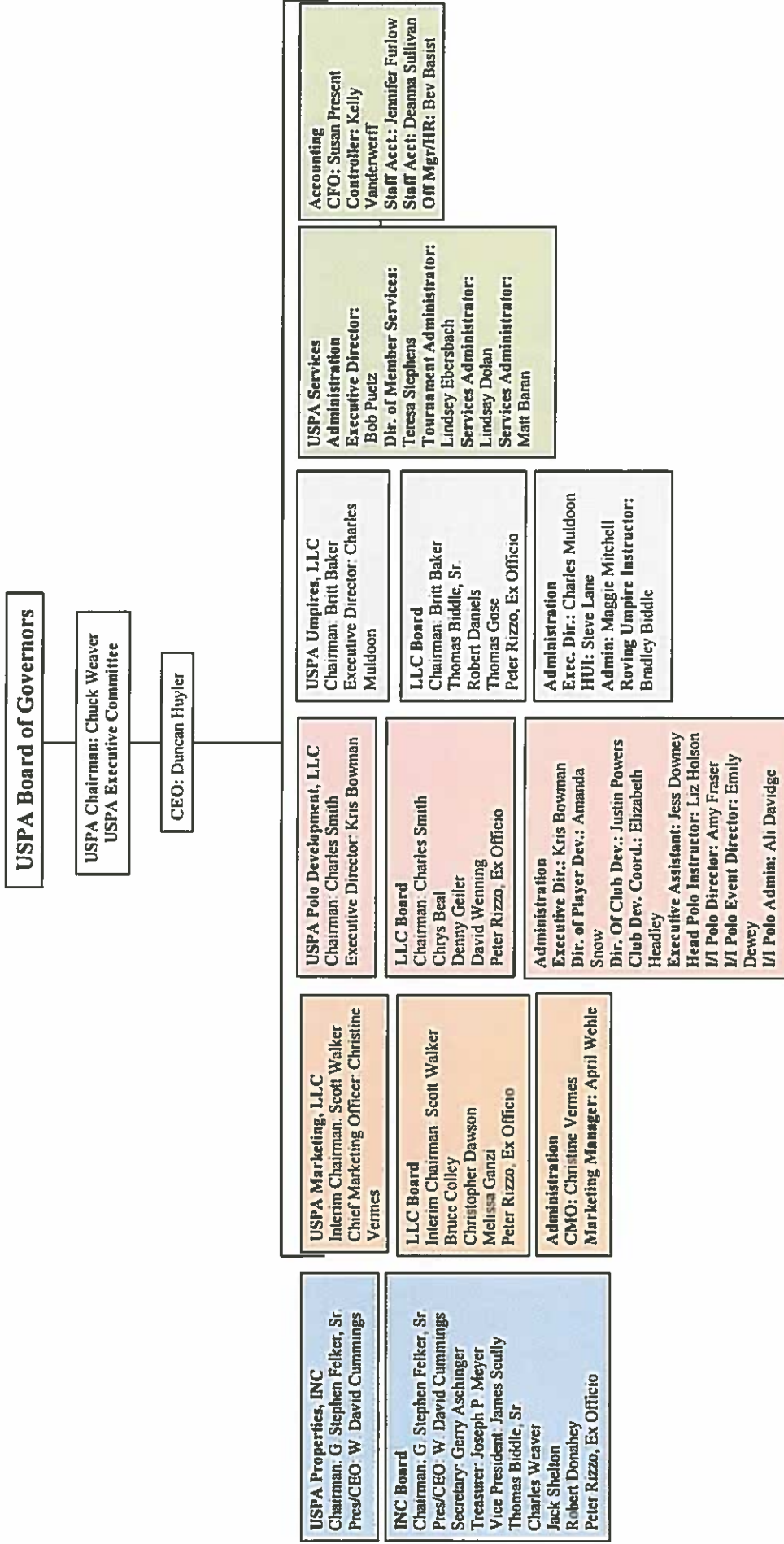
It's believed to be a 12-chukker match between Roslyn and Laddie Sanford's Hurricanes at the old Meadow Brook club in New York. Pat Roark broke a 7-7 tie late in the twelfth period of a game that ran twice the length of today's standard six-chukker match. The moon came up over the grandstand as the winning goal was scored.

Do polo teams have coaches?

Coaches are rarely used in amateur or professional polo, probably because they're considered an expensive luxury and duplicate the duties of the team captain, a player-coach who generally plays at the No. 3 position. These player-coaches manage the team on the field in consultation with their employers, the team "owners," better known as patrons. To add further confusion to the situation, patrons, customarily are players as well. The only ones, watching from the sidelines are the grooms, who probably, could tell their bosses a thing or two about managing the team. (But you know what they say about too many chiefs). Only collegiate and scholastic teams consistently employ coaches.

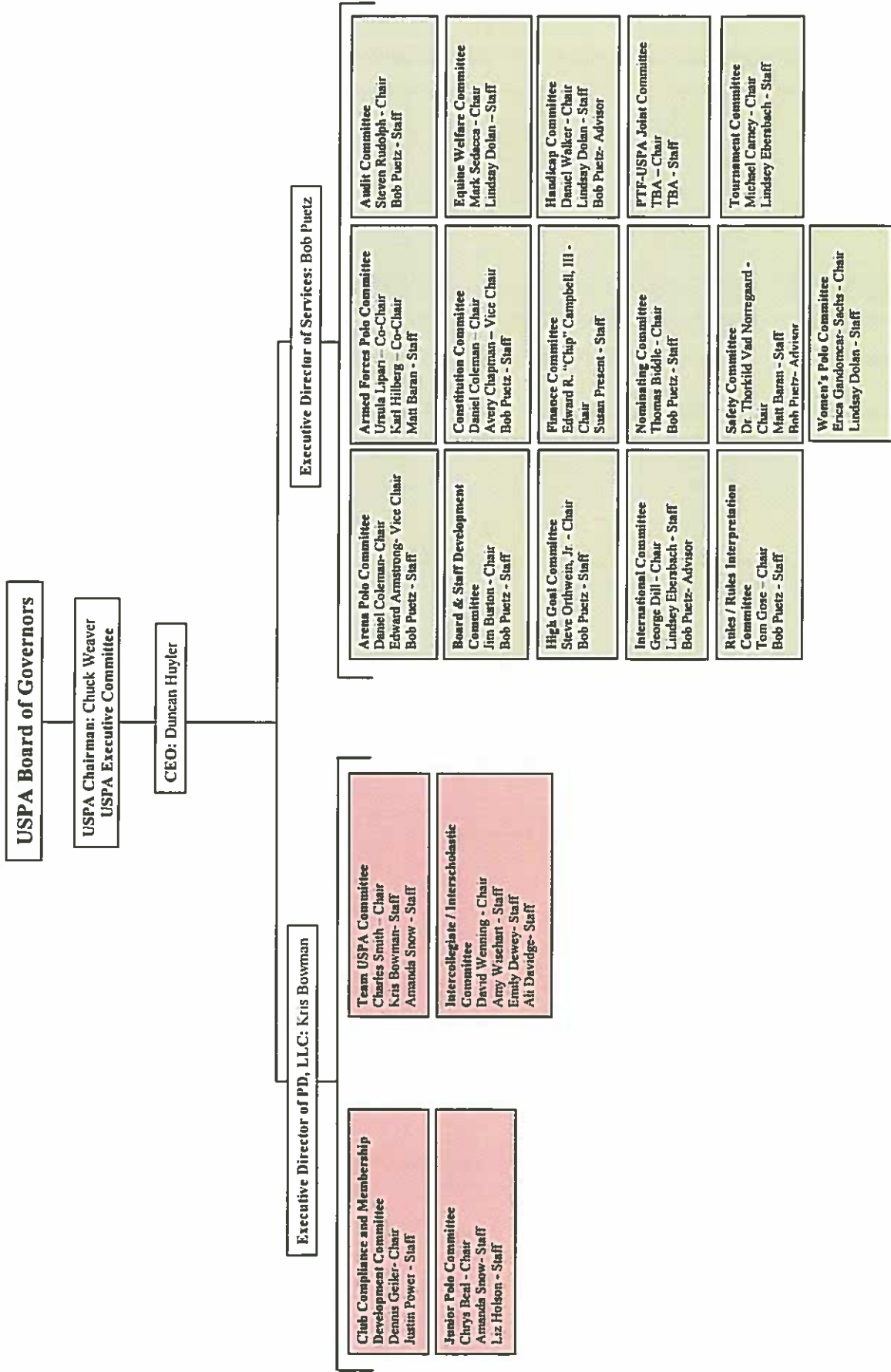


2015 USPA Organizational Chart





2015 USPA Committee Chair & Staff Chart





City Council Agenda Item Report

April 4, 2016

Contact – Rafael Castillo, Jr., City Manager
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SUBJECT: City Council will review, discuss, and may take action on scheduling interviews with the Municipal Finance Officer applicants.

- 1. BACKGROUND/HISTORY – ORIGINALLY, THE CITY COUNCIL WAS GOING TO HAVE PHONE INTERVIEWS WITH THE FIVE TOP CANDIDATES AS CHOSEN BY THE COMMITTEE OF CITIZENS FORMED BY THE COUNCIL.**
- 2. FINDINGS/CURRENT ACTIVITY – THE CITY OF WINDCREST CANNOT CONDUCT PHONE INTERVIEWS IN AN EXECUTIVE SESSION. THIS DOES NOT MEET THE OPEN MEETINGS ACT STANDARDS.**
- 3. FINANCIAL IMPACT – TO BRING 5 CANDIDATES IN FOR IN PERSON INTERVIEWS AND THEN PARE DOWN TO TWO - THREE FOR A MORE IN DEPTH INTERVIEW IS A BURDEN ON ALL.**
- 4. ACTION OPTIONS/RECOMMENDATION – ALLOW THE CITY MANAGER TO PHONE INTERVIEW THE TOP CANDIDATES AND PARE DOWN TO TWO OR THREE, AND THEN THE CITY WILL BEAR THE COSTS OF BRINGING IN AND INTERVIEWING THE FINALISTS 2-3 FOR AN IN PERSON INTERVIEW. THIS IS A MUCH MORE EFFICIENT METHOD, AND MORE TIMELY. WE NEED TO SECURE AN MFO IN THE VERY NEAR FUTURE.**