



**WINDCREST CRIME CONTROL PREVENTION DISTRICT
FISCAL YEAR 2022/2023 BUDGET WORKSHOP**

MARCH 30, 2022

CITY COUNCIL CHAMBERS @ 8601 MIDCROWN

1:00 P.M.

NOTICE IS HEREBY GIVEN THAT A CITY OF WINDCREST CRIME CONTROL PREVENTION DISTRICT (WCCPD) MEETING FISCAL YEAR 2022/2023 BUDGET WORKSHOP WILL BE HELD AT WINDCREST CITY HALL, 8601 MIDCROWN, WINDCREST, TEXAS ON THE 30th DAY MARCH, 2022, STARTING AT 1:00 P.M. DURING THE MEETING THE FOLLOWING SUBJECTS WILL BE CONSIDERED AND THE WCCPD MAY TAKE ACTION ON ANY OF THE LISTED SUBJECTS.

THE WCCPD COMMISSON RESERVES THE OPTION TO RECESS THE MEETING DURING THE AFTERNOON OF MARCH 30, 2022, AND TO RECONVENE THE MEETING/WORKSHOP ON THE FOLLOWING DAY MARCH 30, 2022 AT 1P.M. AT THE WINDCREST CITY HALL, 8601 MIDCROWN, WINDCREST, TEXAS.

NOTICE OF ASSISTANCE AT THE PUBLIC MEETING

The City of Windcrest Council Chambers is wheelchair accessible, and accessible parking spaces are available. In compliance with Americans with Disabilities Act, the City of Windcrest will provide reasonable accommodations for persons attending the meeting. To better serve you, requests should be received 48 hours prior to the meeting. Please contact the City Secretary's Office, at 210-655-0022 ext. 2150 or Fax 210-655-8776, or 711 Texas Relay.

I. CALL TO ORDER

II. ROLL CALL

III. PLEDGE OF ALLEGIANCE & INVOCATION

IV. CITIZENS TO BE HEARD

- a) Citizens may address the Windcrest Crime Control Prevention District on topics not on the agenda for no more than three (3) minutes.
- b) Citizens shall also have the opportunity to address the Windcrest Crime Control Prevention District during consideration of posted agenda items for no more than six (6) minutes.
- c) A City Official may make a statement of specific factual information in response to an inquiry made by a member of the public, or a recitation of existing policy in response to an inquiry made by a member of the public.

V. FISCAL YEAR 2022/2023 BUDGET WORKSHOP

- a) Windcrest Crime Control Prevention District will review, discuss, and may take action on the Windcrest Crime Control Prevention District Fiscal Year 2022-2023 Proposed Budget.

- b) Windcrest Crime Control Prevention District will review, discuss, and may take action on the setting public hearing dates for the Windcrest Crime Control Prevention District Proposed FY22/23 Budget Public Hearings.

VI. GENERAL ANNOUNCEMENTS & FUTURE AGENDA ITEMS REQUESTED

Per Ordinance No. 618, repealing Ordinance No. 593; Section 9: Every agenda shall include an item entry granting a member the opportunity to propose an item for consideration of future agendas for Regular or Special Meetings. Any member may request the inclusion of such items at any meeting.

VII. ADJOURNMENT

AGENDA NOTICES:

DECORUM REQUIRED:

Any disruptive behavior, including shouting or derogatory statements or comments may be ruled out of order by the Presiding Officer. Continuation of this type of behavior could result in a request by the Presiding Officer that the individual leave the meeting, and if refused, an order of removal.

ACTION BY COMMISSION AUTHORIZED:

The WCCPD may vote and/or act upon any item within this Agenda. The WCCPD reserves the right to retire into executive session concerning any of the items listed on this Agenda, pursuant to and in accordance with Texas Government Code § 551.072 (Deliberations about Real Property); § 551.073 (Deliberations about Gifts & Donations); § 551.076 (Deliberations about Security Devices); § 551.087 (Economic Development); and, § 551.071 to seek the advice of its attorney about pending or contemplated litigation, settlement offer or on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas conflict with the Open Meetings Act and may invoke this right where the City Attorney, the Chairperson or a majority of the Governing Body deems an executive session is necessary to allow privileged consultation between the City Attorney and the governing body, if considered necessary and legally justified under the Open Meetings Act. The attorney may appear in person or appear in executive session by conference call in accordance with applicable state law.

EXECUTIVE SESSIONS APPROVED BY CITY ATTORNEY:

This agenda has been reviewed and approved by the City's legal counsel and the presence of any subject in any Executive Session portion of the agenda constitutes a written interpretation of Texas Government Code Chapter 551 by legal counsel for the body and constitutes an opinion by the attorney that the items discussed therein may be legally discussed in the closed portion of the meeting considering available opinions of a court of record and opinions of the Texas Attorney General known to the attorney. This provision has been added to this agenda with the intent to meet all elements necessary to satisfy Texas Government Code Chapter 551.144(c) and the meeting is conducted by all participants in reliance on this opinion.

ATTENDANCE BY OTHER ELECTED OR APPOINTED OFFICIALS:

It is anticipated that members of the City Council, or other city board, commissions and/or committees may attend the meeting in numbers that may constitute a quorum of the other city boards, commissions and/or committees. Notice is hereby given that the meeting, to the extent required by law, is also noticed as a meeting of the other boards, commissions and/or committees of the City, whose members may be in attendance. The members of the boards, commissions and/or committees may participate in discussions on the same items listed on the agenda, which occur at the meeting, but no action will be taken by such in attendance unless such item and action is specifically provided for on an agenda for that board, commission or committee subject to the Texas Open Meetings Act.

I, the undersigned authority, do hereby certify that the above Notice of Meeting of the Windcrest Crime Control Prevention District of the City of Windcrest is a true and correct copy of said Notice and was posted on the bulletin board at City Hall of said City in a convenient place to the public and said Notice was posted more than seventy-two (72) hours prior to the meeting on March 30, 2022.

By: //§// Rachel C. Dominguez, City Secretary

WCCPD FISCAL YEAR 2022-2023 BUDGET WORKSHEET

			2018-2019	2019-2020	2020-2021	Fiscal Year 2021-2022			Fiscal Year 2022-2023			
			ACTUAL	ACTUAL	ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	PROPOSED BUDGET	\$ Change	% Change
BEGINNING FUND BALANCE			631,607.00	490,206.00	313,134.00	728,338.00	728,338.00	728,338.00	867,890.36	867,890.36	139,552.36	19.16
FUND BALANCE ACTIVITY			-	-	-	-	-	-				
FUND REVENUES												
18 4101	INCOME - SALES TAX	861,222.00	925,773.00	1,270,378.00	1,030,545.00	311,058.00	1,206,580.60	1,242,778.02	-	36,197.42	3.00	
18 4102	INCOME-K9 DONATIONS	-	-	-	-	-	-	-	-	-	-	
18 4105	INCOME - OTHER	-	-	56,651.00	-	215,430.00	215,430.00	-	-	(215,430.00)	-100.00	
18 4115	INCOME - INTEREST	10,157.00	2,801.00	36.00	50.00	25.00	50.00	50.00	-	-	-	
18 4120	PROCEEDS FROM GUN SALES	-	-	-	-	-	-	-	-	-	-	
18 4900	PROCEEDS FROM CAPITAL LEASE	-	-	-	-	-	-	-	-	-	-	
TOTAL REVENUES		871,379.00	928,574.00	1,327,065.00	1,030,595.00	526,513.00	1,422,060.60	1,242,828.02	-	(179,232.58)	-12.60	
FUND SALARIES AND BENEFITS												
18 500-009	SALARIES	295,072.00	395,158.00	424,474.00	611,133.00	181,146.00	490,284.00	498,696.00	-	8,412.00	1.72	
18 500-010	ADMINISTRATIVE EXPENSE	-	-	-	-	-	-	-	-	-	-	
18 500-011	LONGEVITY	-	-	-	-	-	-	-	-	-	-	
18 500-013	STIPEND	9,033.00	-	-	-	-	-	-	-	-	-	
18 500-014	SPECIAL ASSIGNMENT PAY K-9	4,414.00	4,624.00	4,203.00	4,500.00	-	2,000.00	600.00	-	(1,400.00)	-70.00	
18 500-015	INCENTIVE PAY-BILING & SHIFT	1,191.00	1,613.00	1,648.00	1,200.00	536.00	1,200.00	600.00	-	(600.00)	-50.00	
18 500-017	CERTIFICATION PAY	1,921.00	2,486.00	2,639.00	3,500.00	1,395.00	3,000.00	2,100.00	-	(900.00)	-30.00	
18 500-018	EDUCATION PAY	444.00	902.00	1,057.00	1,200.00	523.00	1,000.00	1,500.00	-	500.00	50.00	
18 500-019	TUITION REIMBURSEMENT	-	-	-	-	-	-	-	-	-	-	
18 500-020	OVERTIME	16,160.00	23,096.00	43,012.00	22,200.00	15,408.00	37,500.00	35,000.00	-	(2,500.00)	-6.67	
18 500-021	7K HOURS	5,854.00	6,272.00	7,160.00	18,420.00	2,886.00	7,000.00	19,614.08	-	12,614.08	180.20	
18 500-026	HAZARDOUS DUTY PAY	822.00	3,017.00	3,242.00	3,600.00	1,426.00	3,500.00	2,400.00	-	(1,100.00)	-31.43	
18 500-030	SOCIAL SECURITY	24,730.00	33,317.00	36,480.00	51,940.00	15,152.00	36,000.00	42,879.00	-	6,879.00	19.11	
18 500-040	HEALTH INSURANCE	56,987.00	52,298.00	63,080.00	111,141.00	26,700.00	65,700.00	101,879.00	-	36,179.00	55.07	
18 500-050	RETIREMENT	25,498.00	33,368.00	35,363.00	50,808.00	14,619.00	35,000.00	41,618.00	-	6,618.00	18.91	
18 500-060	WORKERS COMPENSATION	4,000.00	20,002.00	7,274.00	30,313.00	12,632.00	30,313.00	25,223.00	-	(5,090.00)	-16.79	
18 500-070	UNEMPLOYMENT COMPENSATION	1,241.00	1,005.00	1,314.00	3,024.00	2,397.00	5,000.00	9,000.00	-	4,000.00	80.00	
TOTAL SALARIES & BENEFITS		447,367.00	577,158.00	630,946.00	912,979.00	274,820.00	717,497.00	781,109.08	-	63,612.08	8.87	
FUND OTHER EXPENSES												
18 500-120	DUES & SUBSCRIPTIONS	1,736.00	-	-	-	-	-	-	-	-	-	
18 500-130	BONDS & TRAINING	1,310.00	-	-	-	-	-	-	-	-	-	
18 500-250	LEGAL EXPENSE	-	-	-	-	-	-	-	-	-	-	
18 500-290	AUDIT	20,522.00	18,500.00	8,200.00	10,000.00	-	8,200.00	10,000.00	-	1,800.00	21.95	
18 500-325	SALES TAX COLLECTION SERVICES	4,649.00	12,179.00	4,887.00	10,000.00	71,722.00	86,722.00	20,000.00	-	(66,722.00)	-76.94	
18 500-420	OFFICE SUPPLIES/FURNITURE	7,086.00	-	-	-	-	-	-	-	-	-	
18 500-430	JUVENILE PROG.FEES & SUPPLIES	947.00	-	-	-	-	-	-	-	-	-	
18 500-431	MISCELLANEOUS SUPPLIES	12,551.00	-	-	-	-	-	-	-	-	-	
18 500-433	IT SOFTWARE HARDWARE&SUPPLIES	3,543.00	(5,400.00)	-	-	-	-	-	-	-	-	
18 500-435	K-9 PROGRAM EXPENSES	10,941.00	-	-	-	-	-	-	-	-	-	
18 500-440	ELECTION EXPENSE	-	-	-	-	-	-	-	-	-	-	
18 500-450	SYSTEM ACCESS FEE	-	-	-	-	-	-	-	-	-	-	
18 500-480	UNIFORMS	6,940.00	-	-	-	-	-	-	-	-	-	
18 500-485	WEAPONS & AMMUNITION	24,205.00	-	-	-	-	-	-	-	-	-	
18 500-486	PERSONAL PROTECTIVE EQUIPMENT	2,754.00	-	-	-	-	-	-	-	-	-	
18 500-487	VEHICLE EQUIPMENT	6,367.00	-	-	-	-	-	-	-	-	-	
18 500-488	EMERGENCY SERVICES	6,500.00	-	-	-	-	-	-	-	-	-	
18 500-489	COMMUNITY SERVICES	3,338.00	-	-	-	-	-	-	-	-	-	
18 500-490	MEMORIAL SERVICES	636.00	-	-	-	-	-	-	-	-	-	
18 500-500	MISC. CRIME PREVENTION	7,669.00	3,952.00	-	-	-	-	-	-	-	-	
18 500-515	DEBT SERVICE - PRINCIPAL	-	-	-	-	-	-	-	-	-	-	
18 500-516	DEBT SERVICE - PRINCIPAL	-	-	-	-	-	-	-	-	-	-	
18 500-517(1)	MAINTENANCE ON EQUIPMENT	67,057.00	(632.00)	103,817.00	99,400.00	2,250.00	103,817.00	99,400.00	-	(4,417.00)	-4.25	
18 500-518	DEBT SERVICE - INTEREST	-	-	-	-	-	-	-	-	-	-	
18 500-520	BICYCLE PARTS & MAINTENANCE	-	-	-	-	-	-	-	-	-	-	
*18 500-800(2)	CAPITAL EXPENDITURES	323,662.00	446,889.00	111,011.00	65,000.00	163,976.00	313,272.24	279,058.00	-	(34,214.24)	-10.92	
18 500-900	PRIOR PERIOD ADJUSTMENTS	-	-	-	-	-	-	-	-	-	-	
18 500-901	TRANSFER TO GEN FUND	53,000.00	53,000.00	53,000.00	53,000.00	-	53,000.00	53,000.00	-	-	-	
FUND TOTAL OTHER EXPENSES		565,413.00	528,488.00	280,915.00	237,400.00	237,948.00	565,011.24	461,458.00	-	(103,553.24)	-18.33	
FUND TOTAL EXPENDITURES		1,012,780.00	1,105,646.00	911,861.00	1,150,379.00	512,768.00	1,282,508.24	1,242,567.08	-	-	-	
FUND REVENUES OVER/UNDER EXPENDITURES		(141,401.00)	(177,072.00)	415,204.00	(119,784.00)	13,745.00	139,552.36	260.94	-	-	-	
FUND END BALANCE		\$ 490,206.00	\$ 313,134.00	\$ 728,338.00	\$ 608,554.00	\$ 742,083.00	\$ 867,890.36	\$ 868,151.30	\$ 867,890.36	-	-	

(1) MAINTENANCE ON EQUIPMENT ITEMS (18-500-517)

*DAILY WELLS CONTRACT MAINTENANCE 11,300.00	11,300.00
(MOTOROLA)SPILMAN CONTRACT MAINTENANCE 64,000.00	64,000.00
GIS CONTRACT MAINTENANCE 2,600.00	2,600.00
COSA CONTRACT MAINTENANCE RADIO 20,000.00	20,000.00
COMMERCIAL ELECTRONICS 1,500.00	1,500.00
TOTAL	99,400.00

(2) CAPITAL EXPENDITURE - ITEM (18-500-800)

Operations Division Fleet - Patrol Operations	\$90,000.00
Vehicle Graphics	\$2,400.00
Patrol Fleet Upfitting	\$34,000.00
Mobile Police Radio's (In-Car) P25 Compliant	\$10,000.00
Radar Speed Displays (Mobile Units)	\$4,400.00
Vehicle Mobile Data Terminals (Laptops)	\$9,000.00
Laptop Stands and Charging Docks	\$3,200.00
Property and Evidence Upgrades-Equipment	\$20,000.00
* TOTAL	\$173,000.00

NOTE: WCCPD EXPENDITURES WERE MOVED TO THE GENERAL FUND, POLICE DEPARTMENT (01-502)

* FY 20-21 ARPA funds reimbursement, Ordinance 2022-005(O) 3/21/2022

* FY 21-22 ARPA funds reimbursement, Ordinance 2022-005(O) 3/21/2022

* Line item 18-500-800 the balance difference \$106,058.00; two Police Vehicles will be ordered in FY 21-22 and anticipated delivery will be in FY 22-23.

WCCPD 5 Year Sales Tax Analysis

Month	FY17-18	+/-%	FY18-19	+/-%2	FY19-20	+/-%3	FY20-21	+/-%4	FY21-22 Projected YE	+/-%5	FY22-23 Projected
OCT (DEC)	51,886.85	33.88	69,468.06	4.46	72,568.83	16.49	84,535.19	7.94	91,247.27	3.00	93,984.69
NOV (JAN)	64,116.68	4.33	66,892.07	7.09	71,632.88	21.09	86,739.21	13.11	98,110.83	3.00	101,054.15
DEC (FEB)	65,432.04	5.01	68,711.87	15.79	79,561.37	19.32	94,934.40	28.19	121,699.49	3.00	125,350.47
JAN (MARCH)	53,834.09	8.67	58,500.61	15.72	67,697.60	10.82	75,021.42	26.59	94,970.80	3.00	97,819.92
FEB(APR)	55,039.31	4.58	57,557.68	18.09	67,970.10	11.31	75,656.55	3.00	77,926.25	3.00	80,264.03
MARCH(MAY)	71,057.06	4.64	74,350.74	2.69	76,347.58	32.54	101,194.18	3.00	104,230.01	3.00	107,356.91
APR(JUNE)	74,867.96	(14.17)	64,262.56	0.34	64,481.12	24.62	80,359.00	3.00	82,769.77	3.00	85,252.86
MAY(JULY)	63,057.53	(2.83)	61,271.99	40.04	85,806.96	6.14	91,078.72	10.47	100,611.08	3.00	103,629.41
JUNE(AUG)	63,983.67	24.17	79,451.49	16.86	92,848.64	5.82	98,254.36	3.00	101,201.99	3.00	104,238.05
JULY(SEPT.)	57,556.66	46.13	84,108.73	(0.40)	83,774.40	22.02	102,221.82	3.00	105,288.47	3.00	108,447.13
AUG(OCT.)	54,031.56	37.76	74,434.91	(5.46)	70,373.39	267.35	258,514.88	(60.16)	103,000.00	3.00	106,090.00
SEPT(NOV)	68,201.01	49.87	102,210.97	(9.29)	92,710.62	31.45	121,868.58	3.00	125,524.64	3.00	129,290.38
	743,064.42	16.84	861,221.68	8.83	925,773.49	39.08	1,270,378.31	3.68	1,206,580.60	3.00	1,242,778.01

* Includes prior period Sales Tax allocation. Partial amount was used to project FY 22-23 Sales Tax revenues.

* Projected FY 2021-2022 Sales Tax revenue, factoring 3% annual increase.

* Projected FY 2022-2023 Sales Tax revenues, factoring 2% annual increase.

