

**CITY OF WINDCREST ECONOMIC DEVELOPMENT CORPORATION
BOARD OF DIRECTORS**

Regular Meeting

**March 28, 2013
6:00 P.M.**

Windcrest City Hall

NOTICE IS HEREBY GIVEN THAT A REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE WINDCREST ECONOMIC DEVELOPMENT CORPORATION (WEDC) WILL BE HELD AT WINDCREST CITY HALL, 8601 MIDCROWN, WINDCREST, TEXAS ON THE 28th DAY OF MARCH 2013 STARTING APPROXIMATELY 6:00 P.M. DURING THE MEETING, THE BOARD WILL CONSIDER, DELIBERATE AND MAY TAKE ACTION UPON ANY OF THE SUBJECTS LISTED BELOW.

Vision Statement: Nourish and develop a vibrant community that consistently pushes the limits.

Mission Statement: Facilitate interaction between business, city and other community organizations to nourish the economic health and well being of Windcrest, its citizens and the region.

Request all pagers and cell phones be turned off, except emergency on-call personnel. Citizens are asked to refrain from talking during proceedings unless recognized by the Presiding Officer.

CITIZEN COMMUNICATION: AS A COURTESY TO CITIZENS IN ATTENDANCE, AND AT THE DISCRETION OF THE PRESIDING OFFICER OF THE MEETING, CITIZENS WILL BE GIVEN A REASONABLE OPPORTUNITY TO STATE THEIR COMMENTS OR ASK QUESTIONS REGARDING ANY ITEM ON THE AGENDA, AND PRIOR TO THE BOARD TAKING ACTION ON ANY ACTION ITEMS LISTED. THE BOARD REQUESTS COMMENTS BE BRIEF, TO THE POINT, AND NO LONGER THAN 5 MINUTES. TIME CANNOT BE YIELDED TO ANOTHER SPEAKER.

Consistent with Windcrest City Council Resolution No. 292, the WEDC Board elects to audio and video record its meetings. The recordings are preserved electronically as the official minutes of its meetings.

I. Call To Order

1. Determination of a Quorum
2. Pledge of Allegiance
3. Prayer
4. Vote to consider the excuse of absent board member(s), if applicable

II. Visitors/Presentations

1. Jim Bray of Don McCrary & Associates, Inc. will give an update on the Racker Road Project to include a projected completion date for the project.

III. Citizens to be Heard

IV. Discussion

None.

V. Discuss and Act (Part One)

1. The WEDC Board of Directors will discuss and may take action to authorize the purchase of bike racks for installation within various areas of the community, more particularly the business district, as a WEDC project at a maximum budget of \$5,000. [Att. 1]

VI. Executive Session

1. The WEDC Board of Directors will convene into a closed session as authorized by Texas Government Code 551.074 to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of the EDC Director.

VII. Discuss and Act (Part Two)

1. The WEDC Board of Directors will reconvene into an Open Session to consider and take action or no action regarding the position of the EDC Director as discussed in the Executive Session.

VIII. General Announcements and Future Agenda Items Requested

IX. Adjournment

I, the undersigned authority, do hereby certify that the above Notice of Meeting of the Board of Directors of the WEDC is a true and correct copy of said Notice and I posted a true and correct copy of said Notice on the bulletin board at the Windcrest City Hall in a convenient place to the public. Said Notice was posted 72 hours prior to the 28th of March 2013.

By: Kelly Rodriguez
Kelly Rodriguez, City Secretary

I certify that the attached notice and agenda of items considered by the WEDC Meeting was removed by me from the City Hall bulletin board on the ____ of March 2013.

By: _____
Kelly Rodriguez, City Secretary



Agenda Item Report

March 25, 2013

Contact – Sherry Mosier
smosier@windcrest-tx.gov

SUBJECT: Deliberation and possible action to authorize the purchase of bike racks for installation within various areas of the community, more particularly the business district, as a WEDC project at a maximum budget of \$5,000.

1. BACKGROUND/HISTORY

Lisa Pepi proposed the idea of the WEDC purchasing and installing bike racks within various areas of the community, more particularly the business district, as a potential WEDC project. It is believed that strategically installing bike racks throughout the business district and other areas of the city will encourage alternate forms of travel throughout the city and attract additional traffic to the commercial areas.

2. FINDINGS/CURRENT ACTIVITY

At the request of Lisa Pepi, Staff investigated the types of racks available and the price ranges. Lisa Pepi and Staff reviewed several options and would like to bring forth three options as indicated below for the Board to consider. At this time, it is requested that the WEDC purchase two to three bike racks to place throughout the community, more particularly the commercial areas of the city, and if they turn out to be valued additions then the WEDC can look at purchasing additional bike racks in the future. A couple of the local commercial property owners have already given their approval to install a bike rack on their property if the WEDC chooses to do so as a project.

3. FINANCIAL IMPACT

- Option 1: DuMor 188-05 Series Bike Rack, Qty. of 2 for approx. \$2,000 (each rack holds 5 bikes X 2 racks = 10 bikes)
- Option 2: DuMor 130-20 HG Series Bike Rack, Qty. of 2 for approx. \$1,200 (each rack holds 5 bikes X 2 racks = 10 bikes)
- Option 3: DuMor 83 Series Inverted U Bike Rack, Qty. of 4 for approx. \$4,000 (each rack holds 3 bikes X 4 racks = 12 bikes)

Note: The options above include cost of bike racks, surface mounting and freight but does not include installation as such varies depending on racks or combination of racks selected.

4. FUNDING SOURCE

EDC Projects budget is \$200,000 less \$60,000 earmarked for Storefront and Streetscape Improvement Program and \$13,000 earmarked for the Metrics Weather Meteorological Weather Station and High Definition Pan Tilt Zoom Camera. Therefore, a total of \$127,000 remains in the EDC projects budget.

5. ACTION OPTIONS/RECOMMENDATION

Staff recommends action is taken by the WEDC Board of Directors to authorize the purchase and installation of bike racks via one of the options as listed above within various areas of the community, more particularly the business district.



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Bike Rack 188

Bike Racks



Shown with S-2 Option Covers

Support Options:
 S-1 Embedment and
 S-2 Surface Plate

- Attractive Design
- Support Options: S-1 Embedment
S-2 Surface Plate

Materials

Frame: 2" x 1" x 13 ga. and 1" square x 13 ga. steel tube

Vertical Wheel Supports: 3/4" square x 11 ga. steel tube

Caps: Cast iron

Fasteners: Stainless steel

Finish: See our [options page](#) for choice of polyester powder finish. (Shown in Black)

188-05 41-1/4" long, 5 openings, 61 lbs.

188-07 57-1/4" long, 7 openings, 70 lbs.

188-09 73-1/4" long, 9 openings, 79 lbs.

188-11 89-1/4" long, 11 openings, 89 lbs.

188-13 105-1/4" long, 13 openings, 98 lbs.

188-15 121-1/4" long, 15 openings, 107 lbs.

View Specifications

[188-05](#), [188-07](#)

[188-09](#), [188-11](#)

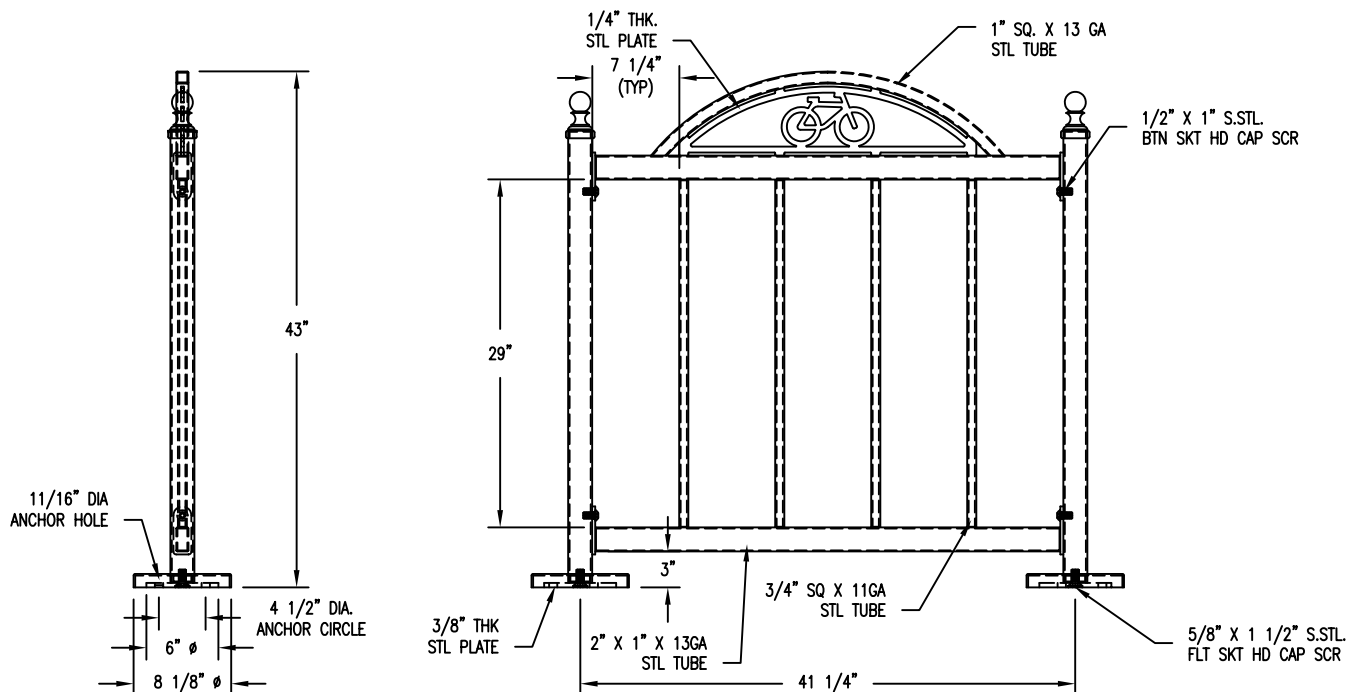
[188-13](#), [188-15](#)

[<-- Back to selection page](#)

Phone: 800-598-4018

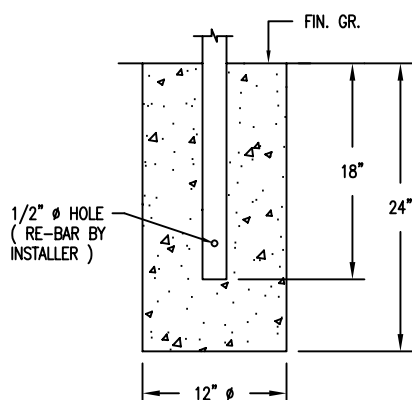
E-mail: sales@dumor.com

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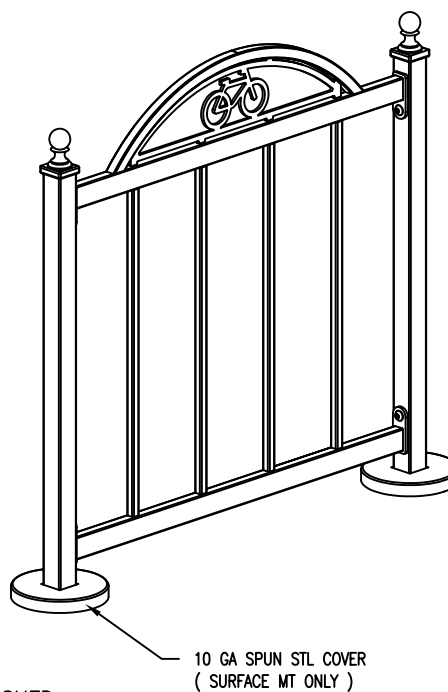


* ☐ S-2 SURFACE MOUNT *

(SEE NOTES)



☐ S-1 EMBEDMENT



NOTES:

- 1.) ALL STL. MEMBERS COATED W/ ZINC RICH EPOXY THEN FINISHED W/ POLYESTER POWDER COATING.
 - 2.) 1/2" X 3 3/4" EXPANSION ANCHOR BOLTS PROVIDED FOR OPTION S-2.
- * UPCHARGE APPLIES TO SUPPORT OPTION – CONSULT YOUR LOCAL REPRESENTATIVE.

DuMor, inc.
P.O. Box 142 Mifflintown, PA 17059-0142

SCALE : NONE
DATE DRAWN : 1/13/11
DRAWN BY : JSB
DATE REV. :
REV. BY :

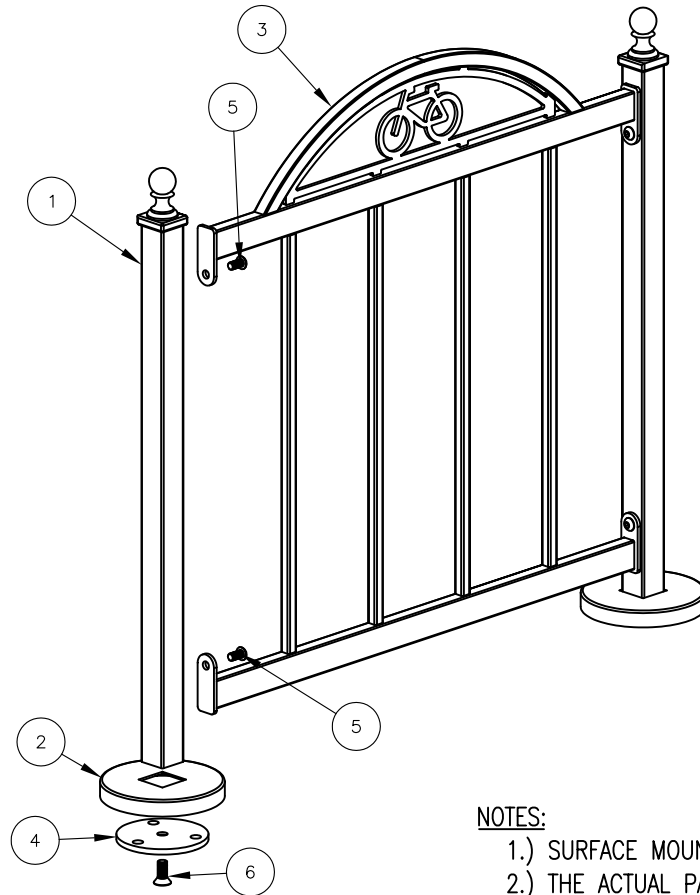
TITLE : BIKE RACK

REV. A

DRAWING NUMBER

188-05

SHEET 1 OF 2



NOTES:

- 1.) SURFACE MOUNT OPTION SHOWN.
- 2.) THE ACTUAL PARTS WILL NOT BE NUMBERED; NUMBERS ONLY APPLY TO DRAWING.
- 3.) SEE SPEC SHEET 1 FOR MOUNTING AND OPENING DETAILS.

INSTALLATION FOR SURFACE MOUNT

STEP 1:

USE 2 - PCS. 2" SQ. SUPPORT POST FOR SURFACE MOUNT (1)
 2 - PCS. 10 GAUGE X 8" DIA. ANCHOR PLATE COVER (2)
 2 - PCS. 3/8" THICK SURFACE MOUNT PLATE (4)
 2 - PCS. 5/8" X 1 1/2" SS FLT SKT HD CAP SCREW (6)
 SLIDE 10 GAUGE ANCHOR PLATE COVER (2) ONTO 2" SQ. SUPPORT POST FOR SURFACE MOUNT (1). ATTACH 3/8" THICK SURFACE MOUNT PLATE (4) TO 2" SQ. SUPPORT POST FOR SURFACE MOUNT (1) USING HARDWARE (6). TIGHTEN HARDWARE.

STEP 2:

USE 1 - PC. STL BIKE RACK FRAME, 9 OPENINGS (3)
 4 - PCS. 1/2" X 1" SS BTN SKT HD CAP SCREW (5)
 ATTACH STL BIKE RACK FRAME, 9 OPENINGS (3) TO STEP 1 ASSEMBLY USING HARDWARE (5). SQUARE AND TIGHTEN HARDWARE.

STEP 3:

ANCHOR AS SPECIFIED ON SHEET 1.

ITEM	QTY	PART NO	DESCRIPTION
1	2	0-188-00-02/S-2	2" SQ SUPPORT POST FOR SURFACE MOUNT
2	2	0-188-00-04	10 GA X 8" DIA STL ANCHOR PLATE COVER
3	1	0-188-05-01	STL BIKE RACK, 5 OPENINGS
4	2	0-83-00-03	3/8" THK SURFACE MOUNT PLATE
5	4	1-12-056	1/2" X 1" SS BTN SKT HD CAP SCR
6	2	1-12-102	5/8" X 1 1/2" SS FLT SKT HD CAP SCR

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SCALE : NONE
 DATE DRAWN : 1/13/11
 DRAWN BY : JSB
 DATE REV. :
 REV. BY :

TITLE : BIKE RACK ASSEMBLY

REV. A	DRAWING NUMBER 188-05	SHEET 2 OF 2
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Bike Racks 125 & 130

Bike Racks



Shown with S-2 Option Covers

Support Options

- S-1** Embedment
- S-2** Surface Plate

- **POWDER COAT OR HOT-DIPPED GALVANIZED FINISH**
- **DESIGNED TO ACCOMMODATE 5 TO 13 BIKES**
- **AVAILABLE IN 2-7/8" O.D. SCHEDULE 40 STEEL PIPE (125 SERIES) AND 2-3/8" O.D. SCHEDULE 40 STEEL PIPE (130 SERIES)**

Materials

2-7/8" O.D.

Model No.

125-20
125-30
125-40
125-50
125-60

View Specifications

[125-20](#), [125-30](#), [125-40](#)
[125-50](#), [125-60](#)

No. of Bikes	Weight
5	97 lbs.
7	134 lbs.
9	170 lbs.
11	206 lbs.
13	256 lbs.

Materials

2-3/8" O.D.

Model No.

130-20
130-30
130-40
130-50
130-60

View Specifications

[130-20](#), [130-30](#), [130-40](#)
[130-50](#), [130-60](#)

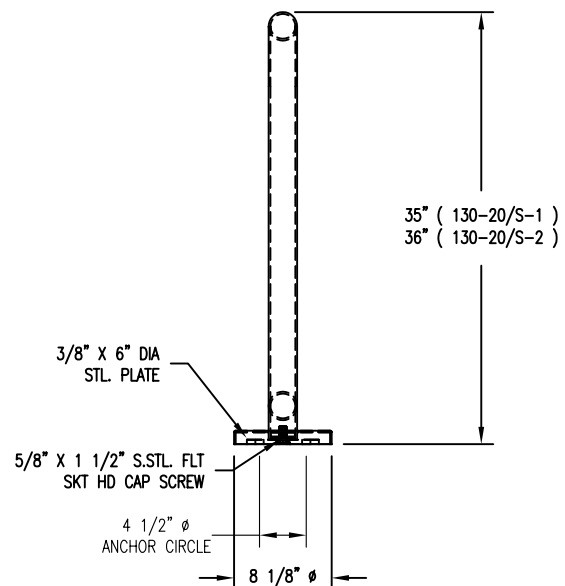
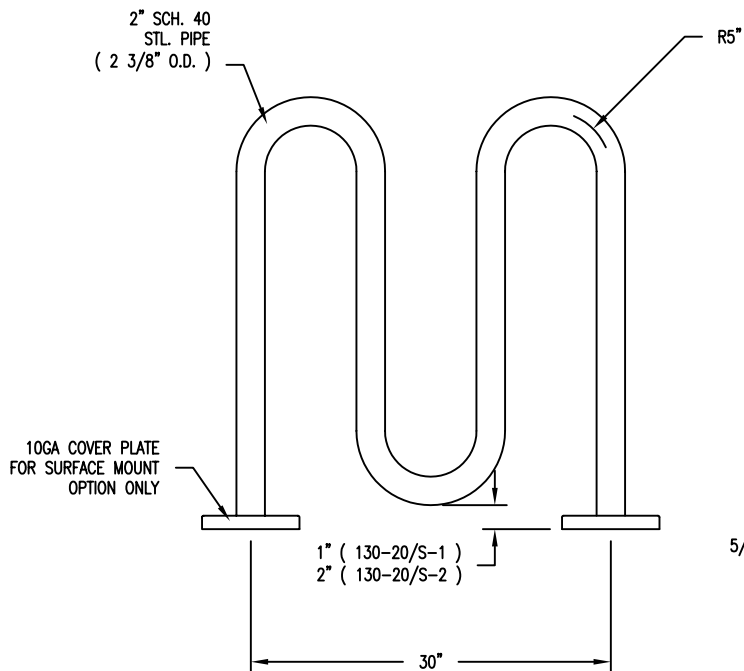
No. of Bikes	Weight
5	62 lbs.
7	84 lbs.
9	107 lbs.
11	129 lbs.
13	161 lbs.

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Phone: 800-598-4018

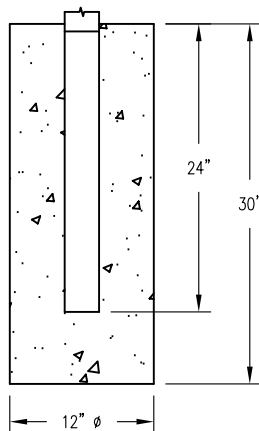
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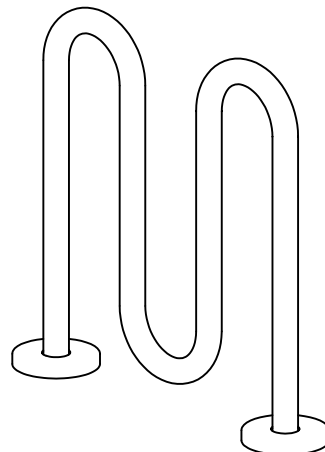


* ☐ S-2 SURFACE MOUNT *

(SEE NOTES)



☐ S-1 EMBEDMENT



FINISH OPTIONS

- ☐ HOT DIPPED GALVANIZED (VISIBLE VENT HOLES)
- ☐ COATED W/ ZINC RICH EPOXY THEN FINISHED W/ POLYESTER POWDER COATING.

NOTES:

- 1.) 1/2" X 3 3/4" EXPANSION ANCHOR BOLTS PROVIDED FOR OPTION S-2.
 - 2.) PLUGS PROVIDED FOR VISIBLE VENT HOLES. (HOT DIPPED GALV. ONLY)
- * UPCHARGE APPLIES TO SUPPORT OPTION - CONSULT YOUR LOCAL REPRESENTATIVE.


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SCALE : NONE
DATE DRAWN : 1/6/11
DRAWN BY : JSB
DATE REV. : 2/28/12
REV. BY : JSB

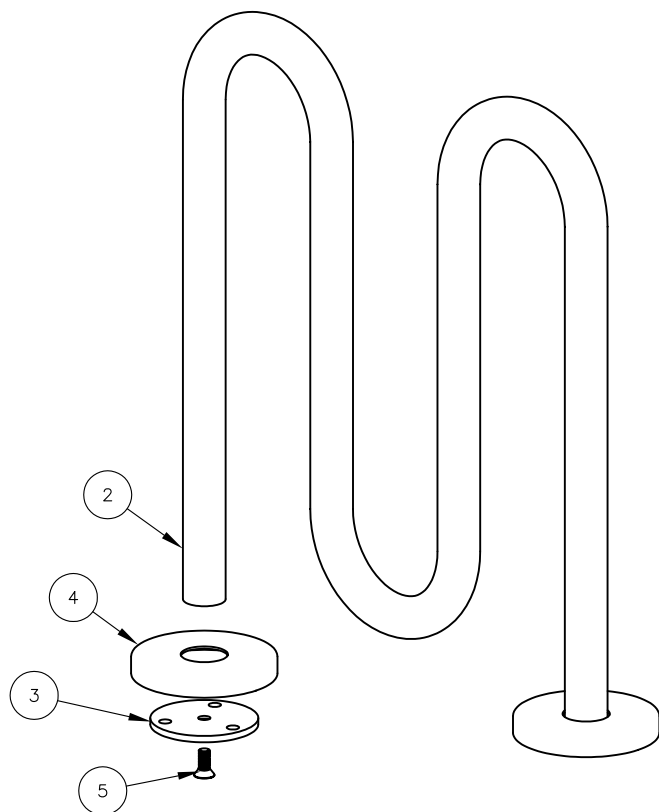
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REV.
B

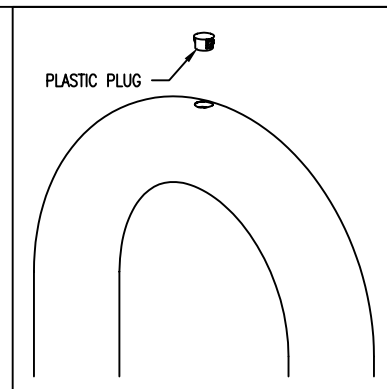
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130-20

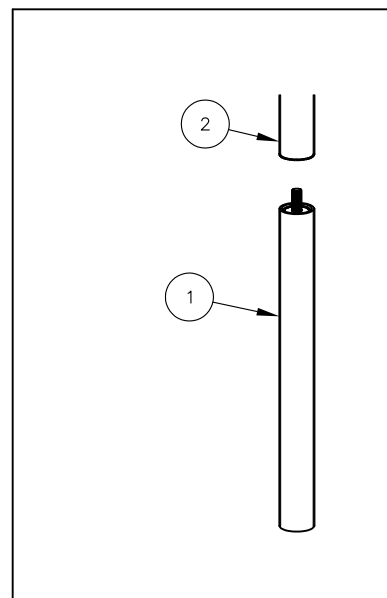
SHEET
1 OF 2



S-2 SURFACE MOUNT OPTION



HOT-DIPPED GALV. BIKE RACK ONLY



S-1 EMBEDMENT OPTION

INSTALLATION FOR SURFACE MOUNT

STEP 1:

- USE 1 - PC. BIKE LOOP, SURFACE MOUNT (2)
 2 - PCS. 3/8" THK SURFACE MOUNT PLATE (3)
 2 - PCS. 10 GA X 8" DIA ANCHOR PLATE COVER (4)
 2 - PCS. 5/8" X 1 1/2" SS FLT SKT HD CAP SCREW (5)
 SLIDE 10 GA X 8" DIA ANCHOR COVER (4) OVER BIKE LOOP,
 SURFACE MOUNT (2) LEGS. ATTACH 3/8" THK. SURFACE
 MOUNT PLATE (3) TO BIKE LOOP, SURFACE MOUNT (2) USING
 HARDWARE (5).

STEP 2:

ANCHOR ACCORDINGLY.

INSTALLATION FOR PLASTIC PLUG HOT-DIPPED GALV ONLY

INSERT PLASTIC PLUG INTO HOLE ON TOP OF EACH LOOP

(S-1 OPTION)

(S-2 OPTION)

(S-2 OPTION)

(S-2 OPTION)

ITEM	QTY	PART NO	DESCRIPTION
1	2	0-130-06/S-1	EMBEDMENT EXTENSION
2	1	0-130-20/S-2	2 PEAK LOOP BIKE RACK FOR SURF MT
3	2	0-83-00-03	3/8" THK SURFACE MOUNT PLATE
4	2	0-83-00-04	10 GA X 8" DIA STL ANCHOR PLATE COVER
5	2	1-12-102	5/8" X 1 1/2" SS FLT SKT HD CAP SCR


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SCALE : NONE
 DATE DRAWN : 1/6/11
 DRAWN BY : JSB
 DATE REV. : 2/28/12
 REV. BY : JSB

TITLE : BIKE RACK ASSEMBLY

REV.
B

DRAWING
NUMBER

130-20

SHEET
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Phone: 800-598-4018

Bike Rack 83

Bike Racks



Shown with S-2 Option Covers

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• EASILY ADAPTS TO ANY AREA

Materials

Frame: 2-3/8" O.D. x 11-gauge wall galvanized steel tube or 2-3/8" O.D. schedule 40 steel pipe on powder coat

Finish: See our [options page](#) for choice of polyester powder finish (shown in Bronze).

83-00G Galvanized Loop (31 lbs.)

S-1 Embedment
S-2 Surface Plate
S-4 Sub-Floor

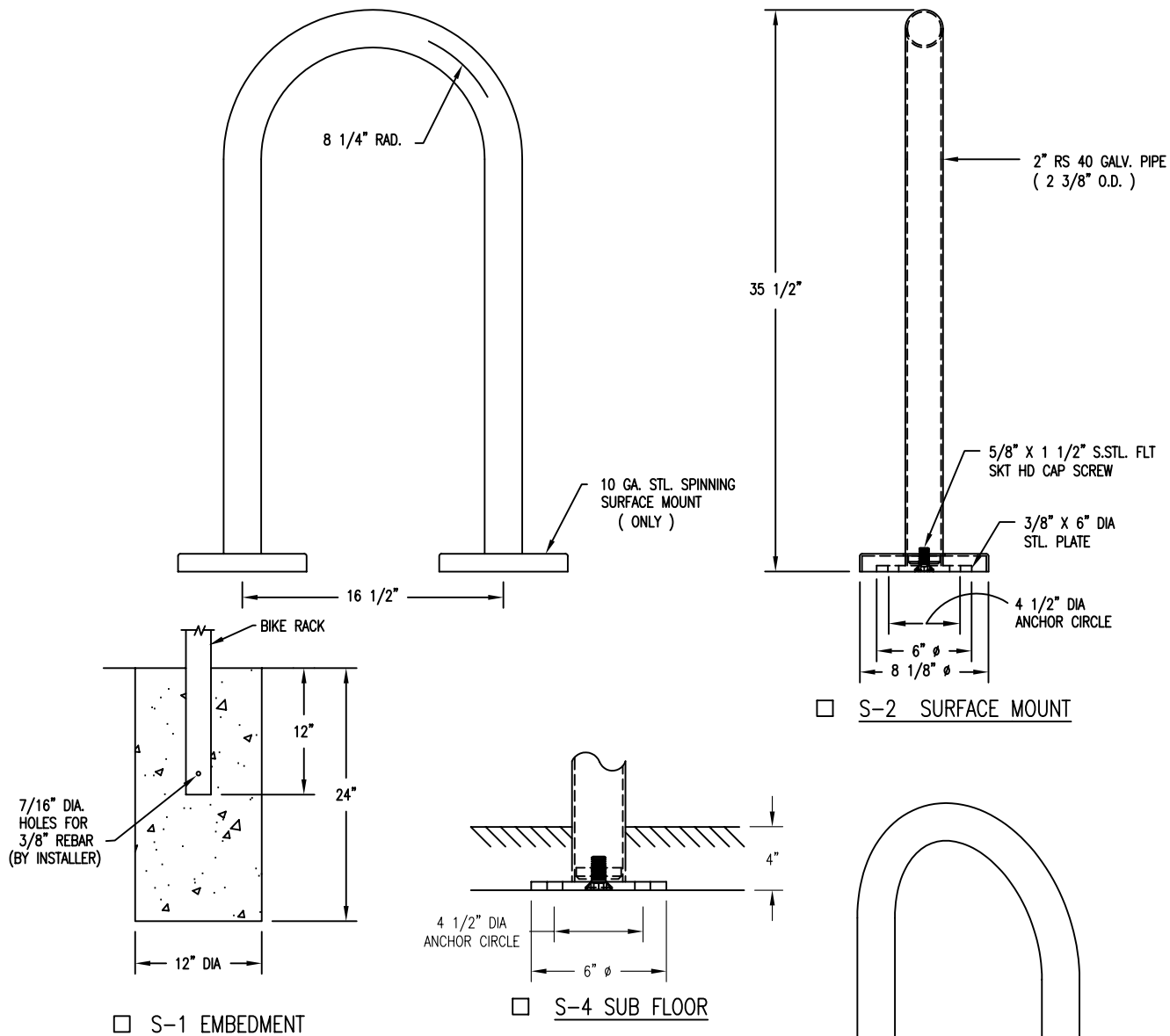
83-00 Powder-Coated Loop (31 lbs.)

S-1 Embedment
S-2 Surface Plate
S-4 Sub-Floor

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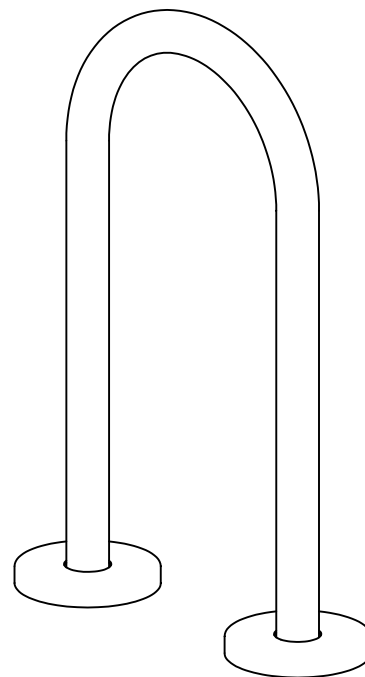


FINISH OPTIONS

- ☐ GALV. FINISH
- ☐ COATED W/ ZINC RICH EPOXY THEN FINISHED W/ POLYESTER POWDER COATING.

NOTE:

- 1.) 1/2" X 3 3/4" EXPANSION ANCHOR BOLTS PROVIDED FOR OPTIONS S-2 & S-4.



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SCALE : NONE
DATE DRAWN : 3/22/94
DRAWN BY : CDC
DATE REV. : 11/11/09
REV. BY : AWH

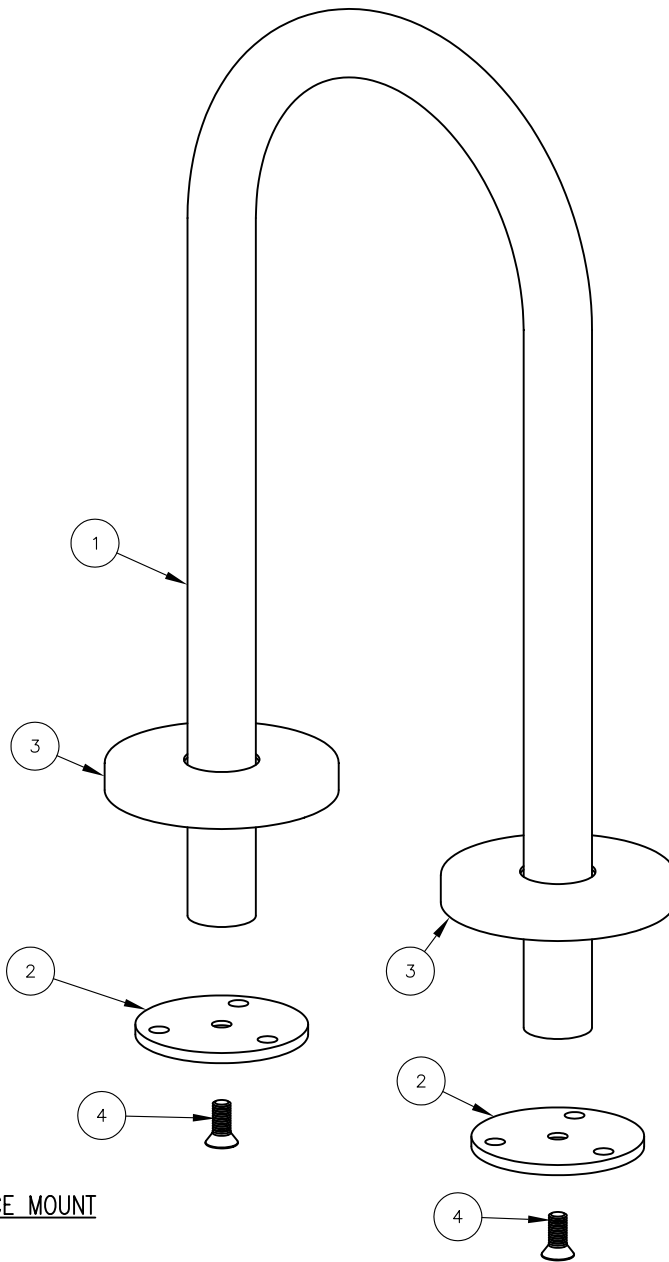
TITLE : LOOP BIKE RACK

REV. F

DRAWING NUMBER

83 SERIES

SHEET 1 OF 2



INSTALLATION FOR SURFACE MOUNT

STEP 1:

- USE 1 - PC. BIKE LOOP, SURFACE MOUNT (1)
- 2 - PCS. 3/8" THK SURFACE MOUNT PLATE (2)
- 2 - PCS. 10 GA X 8" DIA ANCHOR PLATE COVER (3)
- 2 - PCS. 5/8" X 1 1/2" SS FLT SKT HD CAP SCREW (4)

SLIDE 10 GA X 8" DIA ANCHOR COVER (3) OVER BIKE LOOP, SURFACE MOUNT (1) LEGS. ATTACH 3/8" THK. SURFACE MOUNT PLATE (2) TO BIKE LOOP, SURFACE MOUNT (1) USING HARDWARE (4).

STEP 2:

ANCHOR ACCORDINGLY.

INSTALLATION FOR SUB FLOOR

SAME AS SURFACE MOUNT BUT DO NOT USE 10 GA X 8" DIA ANCHOR PLATE COVER.

ITEM	QTY	PART NO	DESCRIPTION
1	1	0-83-00-01/S-2	BIKE LOOP, SURF MOUNT
2	2	0-83-00-03	3/8" THK SURFACE MOUNT PLATE
3	2	0-83-00-04	10 GA X 8" DIA STL ANCHOR PLATE COVER
4	2	1-12-102	5/8" X 1 1/2" SS FLT SKT HD CAP SCR

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SCALE : NONE
DATE DRAWN : 3/22/94
DRAWN BY : CDC
DATE REV. : 11/11/09
REV. BY : AWH

TITLE : LOOP BIKE RACK ASSEMBLY

REV.
F

DRAWING
NUMBER

83 SERIES

SHEET
2 OF 2