WINDCREST
TEXAS

AGENDA
CITY OF WINDCREST, TEXAS

SPECIAL CITY COUNCIL MEETING

March 25, 2015

6:00 P.M.

NOTICE IS HEREBY GIVEN THAT A SPECIAL WINDCREST CITY COUNCIL MEETING WILL BE HELD AT WINDCREST CITY HALL, 8601 MIDCROWN, WINDCREST, TEXAS ON THE 25TH DAY OF MARCH 2015 STARTING AT 6:00 P.M. DURING THE MEETING THE FOLLOWING SUBJECTS WILL BE CONSIDERED AND THE COUNCIL MAY TAKE ACTION ON ANY OF THE LISTED SUBJECTS.

THE CITY COUNCIL RESERVES THE OPTION TO RECESS THE MEETING DURING THE EVENING OF MARCH 25, 2015 AND TO RECONVENE THE MEETING ON THE FOLLOWING DAY, MARCH 26, 2015 AT 9:00 A.M. AT THE WINDCREST CITY HALL, 8601 MIDCROWN, WINDCREST, TEXAS.

IT IS ANTICIPATED THAT MEMBERS OF OTHER CITY BOARDS, COMMISSIONS AND COMMITTEES MAY ATTEND THE MEETING IN NUMBERS THAT MAY CONSTITUTE A QUORUM OF SUCH OTHER CITY BOARDS, COMMISSIONS AND COMMITTEES, SO THAT NOTICE IS HEREBY GIVEN THAT THE MEETING IS ALSO A MEETING OF THE OTHER CITY BOARDS, COMMISSIONS AND COMMITTEES WHOSE MEMBERS ARE IN ATTENDANCE. THE MEMBERS OF THE OTHER CITY BOARDS, COMMISSIONS AND COMMITTEES MAY PARTICIPATE IN DISCUSSIONS WHICH OCCUR AT THE MEETING, BUT NO ACTION WILL BE TAKEN BY THE OTHER BOARDS, COMMISSIONS AND COMMITTEES WHOSE MEMBERS ARE IN ATTENDANCE.

Ordinance No. 618 (09/20/10), Repealing Ordinance No. 593
At all City Council, City Commission or City Board meetings, the agenda shall include a "citizens to be heard" item. It is suggested that Citizens wishing to speak during this item sign in on the sign up roster prior to the meeting. During "citizens to be heard" comments, each individual may speak on an agenda item or any other matter affecting the city. In addition to the "citizens to be heard" portion of meetings, a person may make comments on agenda items prior to the vote on the agenda item. A member of the public will have a total of six (6) minutes to be heard during a City Council, City Commission or City Board Meeting. This does not include any responses from the body. The six (6) minutes time limit authorized herein may not be transferred to another speaker in whole or in part. The presiding Officer or his/her designee will assign a Time Keeper to each meeting. The Time Keeper will maintain strict compliance of the six (6) minute rule, stopping speakers who exceed the allotted time. As authorized by Section 551.042 of the Texas Government Code, the Presiding Officer may direct a City Official to make: a statement of specific factual information in

response to an inquiry made by a member of the public or of the City Council, or; a recitation of existing policy in response to an inquiry made by a member of the public or the City Council. Any deliberation of or decision about the subject of the inquiry shall be limited to a proposal to place the subject on the agenda for a subsequent meeting. Any question posed by a Citizen, Council Member, Board Member or Commission Member for which an answer is not available at a meeting shall be answered by a member of the staff or Presiding Officer at the next regular meeting of the Body, if an answer is reasonably available and prudent. If the information is sensitive, staff will seek advice from the City Attorney.

REQUEST ALL PAGERS AND CELL PHONES BE TURNED OFF, EXCEPT EMERGENCY ON-CALL PERSONNEL. CITIZENS ARE ASKED TO REFRAIN FROM TALKING DURING COUNCIL PROCEEDINGS.

Meeting Chair: please remind each participant in your meeting that they must speak into a microphone; the recording is the Official Minutes of your meeting and all who speak must be recorded. All guest speakers and citizens to be heard must speak from podium. Please interrupt speakers during meeting if you recognize that they are not speaking into microphone and have them do so.

I. Call to Order, Pledge of Allegiance, Invocation and Announcement

II. Citizens to be Heard on Subsequent and Non-Subsequent Agenda Items

1. A member of the public will have three (3) minutes to discuss non-subsequent agenda items.

2. A member of the public will have six (6) minutes to discuss subsequent agenda items.

3. City Council may discuss and respond to current and past agendas on subsequent and non-subsequent agenda items by citizens to be heard.

III. Public Hearing

City Council will convene a public hearing to receive public comment on a proposed Master Plan (Land Development Plan). (Att. 1)

IV. Ordinances

"In conjunction with the first reading of an ordinance, a motion should be made to either "reject the proposed ordinance" or "to forward the proposed ordinance to a subsequent City Council meeting for final adoption at its second reading".

City Council will review, discuss and may take action on Ordinance No. 2015-726(O), an ordinance adopting a master plan for the orderly development of the community. (Att. 2) (Ref: 09.08.14 P&Z http://windcresttx.granicus.com/MediaPlayer.php?view_id=8&clip_id=1312 // 09.15.14 RCCM http://windcresttx.granicus.com/MediaPlayer.php?view_id=8&clip_id=1321)

V. Resolutions

City Council will review, discuss and may take action on Resolution No. 2015-537(R), a resolution approving an interim operating agreement with Raiser LLC (a.k.a. "Uber") and authorizing the City Manager to execute said agreement on behalf of the City. (Att. 3)

VI. Discuss and Act

City Council will review, discuss and may take action on an interim operating agreement with Raiser LLC (a.k.a. "Uber").

VII. General Announcements & Future Agenda Items Requested

Per Ordinance No. 618, repealing Ordinance No. 593; Section 9: Every agenda shall include an item entry granting a member the opportunity to propose an item for consideration of future agendas for Regular or Special Meetings. Any member may request the inclusion of such items at any meeting.

VIII. Adjournment

The City Council reserves the right to retire into executive session whenever it is considered necessary and legally justified under the Texas Government Code, Subchapter D, Sections 551.071 et. seq. including, but not limited to, consultation with attorney, real property, prospective gifts, personnel matters, exclusion of witness, security devices, and economic development matters.

I, the undersigned authority, do hereby certify that the above Notice of Meeting of the City Council of the City of Windcrest is a true and correct copy of said Notice and was posted on the bulletin board at City Hall of said City in a convenient place to the public and said Notice was posted more than seventy-two hours prior to the meeting on March 25, 2015.

By: Kelly Rodriguez **, City Secretary**

In compliance with the Americans With Disabilities Act, the City of Windcrest Council Chambers are wheelchair accessible, and accessible parking spaces are available. The City of Windcrest will provide for reasonable accommodations for persons attending City Council meetings. To better serve you, requests should be received 48 hours prior to the meetings. Please contact Kelly Rodriguez, City Secretary, at 210-655-0022 ext. 2150 or Fax 210-655-8776.

I certify that the attached notice and agenda of items to be considered by the City Council was removed by me from the City Hall bulletin board on the ____ March, 2015.

_____ Title: _____

Legals/Public Notices

NOTICE OF PUBLIC AUCTION

AUCTION MARCH 13TH AT 10:00 AM.

It will be held here at 11931 O'Connor Rd. San Antonio, TX 78233 and performed by Roger Addington.

Those which will be sold that day are:

B10 - Lafayette Parker - picture frames, shadow boxes, sleigh bed, household items
B23 - James Gipson - nail guns, tools, household items
C1 - Larry Joe Cockerham - furniture, household items
C4 - Rhonda L. Benavides - bed frame, household items
D12- John Bonilla - excercise equipment, bikes, child's gate, wheel chair, household items

NOTICE OF PUBLIC MEETING TO DISCUSS JUDSON INDEPENDENT SCHOOL DISTRICT'S State Financial Accountability Rating

Judson Independent School District will hold a public meeting March 17, 2015 at 6:00 p.m. in the Judson ISD Board Room ERC Building 8205 Palisades Drive Live Oak, Texas 78233

The purpose of this meeting is to discuss Judson Independent School District's superior achievement rating on the state's financial accountability rating system.

PUBLIC NOTICE

March 14, 2015 Household Hazardous Waste Disposal has been cancelled due to a conflict with scheduling. A new date will be published in the NE Herald.

PUBLIC NOTICE
CITY OF WINDCREST

In accordance with Code Section 23.703.2, the City of Windcrest will convene a public hearing conducted by the Windcrest City Council to receive public comment on a proposed Master Plan (Land Development Plan). The public hearing is scheduled to be held on March 25, 2015, at 6:00 p.m. in the City Council Chambers located at the Windcrest City Hall, 8601 Midcrown Dr., Windcrest, TX. Copies of the Master Plan (Land Development Plan) and related materials are available for review at the City Secretary office at City Hall and on line at the City of Windcrest website: http://www.windcrest-tx.com/.

Advertise: 210-250-2345
Prime Time newspapers EN

Professions

Legals/Public Notices

PUBLIC NOTICE

CITY OF CONVERSE
ORDINANCE # 401J-2015

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF CONVERSE, TEXAS, AMENDING CODE OF ORDINANCES, CITY OF CONVERSE, TEXAS, PART II CODE OF ORDINANCES, CHAPTER 44 TRAFFIC AND MOTOR VEHICLES, ARTICLE III. SPECIFIC STREET REGULATION, DIVISION 3. SPEED LIMIT, SECTION 44-135. SCHOOL ZONES AND ESTABLISHING AN EFFECTIVE DATE. PASSED AND APPROVED BY CONVERSE CITY COUNCIL ON FEBRUARY 17, 2015.

PUBLIC NOTICE

ORDINANCE NO. O-2015-760

AN ORDINANCE ORDERING A SPECIAL ELECTION ON THE REAUTHORIZATION OF THE LOCAL SALES AND USE TAX IN THE CITY OF KIRBY, TEXAS AT THE RATE OF ONE-FOURTH OF ONE PERCENT TO CONTINUE TO PROVIDE REVENUE FOR MAINTENANCE AND REPAIR OF MUNICIPAL STREETS; MAKING PROVISION FOR THE CONDUCT OF THE ELECTION, INCLUDING CITY INTENTION TO ENTER INTO A JOINT ELECTION AGREEMENT AND/OR CONTRACT FOR ELECTION SERVICES WITH THE BEXAR COUNTY ELECTIONS ADMINISTRATOR; RESOLVING OTHER MATTERS INCIDENT AND RELATED TO SUCH ELECTION; AND PROVIDING AN EFFECTIVE DATE

ORDINANCE NO. O-2015-761

AN ORDINANCE ORDERING A SPECIAL ELECTION ON AMENDMENTS TO THE CITY CHARTER OF THE CITY OF KIRBY, TEXAS; MAKING PROVISION FOR THE CONDUCT OF THE ELECTION INCLUDING CITY INTENTION TO ENTER INTO A JOINT ELECTION AGREEMENT AND/OR A CONTRACT FOR ELECTION SERVICES WITH THE BEXAR COUNTY ELECTION ADMINISTRATOR; RESOLVING OTHER MATTERS INCIDENT AND RELATED TO SUCH ELECTION; AND PROVIDING AN EFFECTIVE DATE

ORDINANCE NO. 2015-762

AN ORDINANCE OF THE CITY OF KIRBY, TEXAS AMENDING SECTIONS 150.15, 150.16, 150.26, 150.27, 150.28, 150.29, AND 150.31 OF THE CITY'S CODE OF ORDINANCES RELATING TO BUILDING, ELECTRICAL, MECHANICAL, PLUMBING, ENERGY CONSERVATION, AND RESIDENTIAL CODES AND ADDING SECTIONS 150.32, 150.33, 150.34, AND 150.35 RELATING TO EXISTING BUILDING, PERFORMANCE, LIFE SAFETY, AND FUEL GAS CODES TO THE CITY'S CODE OF ORDINANCES TO ADOPT CERTAIN 2015 INTERNATIONAL AND OTHER CODES AND STANDARDS, ESTABLISHING CERTAIN BUILDING CODE AND BUILDING RELATED REGULATIONS AND REQUIREMENTS, AND ESTABLISHING A PENALTY OF A FINE OF NOT LESS THAN $500 NOR MORE THAN $2,000 FOR VIOLATION WITH EACH DAY A VIOLATION OCCURS CONSTITUTING A SEPARATE OFFENSE

ORDINANCE NO. O-2015-763

Professions

Legals/Public Notices

AN ORDINANCE AMENDING THE ZONING ORDINANCE OF THE CITY OF KIRBY, TEXAS, TO GRANT SPECIFIC USE PERMIT #2015-001 FOR USE OF THE PROPERTY AT 2924 ACKERMAN ROAD, KIRBY, TEXAS FOR A SINGLE FAMILY RESIDENCE

ORDINANCE NO. O-2015-764

AN ORDINANCE AMENDING THE ZONING ORDINANCE OF THE CITY OF KIRBY, TEXAS, TO GRANT SPECIFIC USE PERMIT #2015-002 FOR USE OF THE PROPERTY AT 4814 GIBBS SPRAWL ROAD, KIRBY, TEXAS FOR A SINGLE FAMILY RESIDENCE

ORDINANCE NO. O-2015-765

AN ORDINANCE OF THE CITY OF KIRBY ACCEPTING AND ADOPTING THE REPORT OF THE 2015 CHARTER REVIEW COMMISSION

Read at duly called City Council meeting on the 12th day of February2015.

Passed and approved this 26th day of February, 2015.

/s/Timothy Wilson, Mayor

/s/Patty Cox, TRMC
City Secretary

HOMES FOR SALE

FAIR HOUSING NOTICE
All real estate & rental advertising in this newspaper is subject to the Fair Housing Act which makes it illegal to advertise "any perference limitation or discrimination based on race, color, religion, sex, handicap, familial status, or national origin, or an intention, to make any such preference, limitation or discrimination." Familial status includes children under the age of 18 living with parents or legal custodians; pregnant women and people securing custody of children under 18. This newspaper will not knowingly accept any advertising for real estate, which is in violation of the law. Our readers are hereby informed that all dwellings advertised in this newspaper are available on an equal opportunity basis. To camplain of discrimination call HUD Toll-Free telephone number for the hearing impaired is 1-800-927-9275.

Condos/Duplexes/Townhomes

MED CTR Lafayette Place, 2/2 Condo Downstairs, 7500 Callaghan, 2-Carport 1600sf, Upgraded, Granite, S/S Appls, $125,000, By Appt Only, 210-253-9632

Downtown - Homes - Sale

203 & 215 FELISA, SA TX 78210 Homes 4 Sale-You Move Home. Land Not 4 Sale. Call Audrey 210-849-9193

Advertise: 210-250-2345
Prime Time newspapers EN

Professions

North Central - Homes - Sale

SPRING BRANCH-River Crossing, Owner Finance spectacular hill country estate, 4-4-1 (4,907sf) ready move in, 15% down with a competitive % rate, easy qualifying, serious inquiries, $720,000. Negotiable. Call to schedule a viewing at (830)388-6817

Northeast - Homes - Sale

ATTENTION!
GOT TAX $$$$$$ Summit Ridge MHC
Has Great Pre-owned Homes Priced to sell!! Call Today for Details
Several Different Floor Plans Must Close By 3/31/2015 Call SUN HOMES Today for Details 888-254-1719 www.4summitridge.com Financing Options Available EHO RBI35281

Northwest - Homes - Sale

3-Bed/2-Bath Home $34,995, 1600sq ft
Appliances Included Priced to sell! www.stonebridge.com 888.287.3144
RBI 35280

HOMEBUYERS PROGRAM FOR BAD CREDIT NOW AVAILABLE!

LIMITED MONTHLY ENROLLMENT REPUTABLE COMPANY W/PROVEN SUCCESS 210-248-9061

NON-QUAL Move in within 10 days! Quick closing! VA/HUD Homes. 210-509-7199 Agent - Silver Dollar

Manufactured Homes/Sites - Sale

THE TEXAS MANUFACTURED HOUSING STANDARDS ACT STATES (in part) "It is unlawful for a retailer or broker to fail to comply with the requirements and provisions of the Texas Credit Code or the Truth-In-Lending Act or to advertise any interest rate or finance charge which is not expressed as an annual percentage rate (APR), A violation of this subsection does not create a cause of action nor claim for damages by the consumer. The consumer shall not recover more than the penalties set forth in the Texas Credit Code and federal Truth-In-Lending Act." For information regarding compliance with advertising requirements, contact: Federal Trade Commission (214) 979-9350.

LEGACY '13 Mobile Home to be moved, 3/2, 18x76, Exc. Condition, Must Sell! 830-770-0461 for more details

LVISD, FSBO, 3-2 Mobile Home on 3/4 acre lot in Hickory Hills. Back Porch Addtl Rm $78K obo (210)422-2982.

Manufactured Homes/Sites - Sale

100 + MOBILE HOME LOTS in Guadalupe County. Please call Craig for information 210-496-7775

Surrounding Areas

BANDERA $124/mo buys land in gated comm, RV, MH, or a house, amenities:boat ramp,fishing pier,pool clubhouse+restaurant 830460-8354

REAL ESTATE SERVICES

Real Estate Notices

WE BUY HOUSES-CASH & QUICK
25 yrs Experience. Privacy Assured. Any Area. Any Condition.

WE ALSO PAY CASH FOR NOTES Performing or not
Call John 210-300-4000
www.alamobuyers.com

WE BUY UGLY HOUSES.com
WE ARE LOCAL!!
1-800-301-3223

WE BUY HOUSES $$ CASH $$ Any Condition 210-378-7720

Garage Sale: 9 EN
Call 210-250-2345 to advertise in Prime Time newspapers.
HEARST *media services*

LAND

Acreage/Lots

30 ACRES facing SW Loop 410,1 mile west of Highway 16 South. contact Sharon for directions: 210.328.1891 email Teresa for information: teresanebeker@hotmail.com

12 ACRES Mobiles or Site built homes. Owner Finance with only $500 down. No credit check! Floresville area. 210-725-4687

BOERNE AREA Walnut Grove Rd 4+acres $71,900. Walnut Hill Subdiv. 0.5ac $34,900. 281-797-8566/Agent

100 + MOBILE HOME LOTS in Guadalupe County. Please call Craig for information 210-496-7775

MOBILE HOME LOT, FOR SALE, half acre, Bandera Hill Country, water & sewer already installed. FINANCING AVAIL 830-460-8354

MOBIL hm lot, 1ac, sep, elec, wtr. 20 mi N of 1604 out 281, dwn 306. $34,900 10%dn $280.59/mo.Ray 830-302-0381

1 ACRE between Pearsall and Devine. Small Down. No credit check, No interest for 5 months, No city taxes, Financing by owner. 210-654-2476

11.34 AC. S. OF GEORGE WEST OFF HWY 281. ELECTRICITY, HEAVY SOUTH TX BRUSH COVER, DEER, HOGS, TURKEY. $2,240 DOWN, $408/MO. 866-286-0199 ranchenterprisesltd.com

5.05 ACRES-MUST SELL! Exc Home Site! To Pay Med Bills. Bear Spring Ranch. Make Offer, 210-287-5591

Farm & Ranch

HUNTING RANCHES/ ROCKSPRINGS AREA WE ARE DIVIDING A HUGE SW TX RANCH CHOOSE YOUR RANCH FROM THOUSANDS OF ACRES VERY REMOTE HIGH MOUNTAINS VISTAS, HUGE PINON PINES, OAKS & HEAVY COVER, LARGE LOW FENCED NEIGHBORS, PROFESSIONAL GAME MGMT. OUR EXCLUSIVE GAME MANAGEMENT PROGRAM PRODUCES HIGH QUALITY WHITE TAILS, AXIS DEER AND ALL OTHER FREE RANGING GAME. WATER & ELECTRCITY TO EACH RANCH. CALL US FOR A PERSONAL SHOWING EXCELLENT FINANCING 10% DOWN JIM 361-877-4002 BILL 361-815-0140

HUNTERS PARADISE
45ac Ranch in SW Bexar Co Fish/Hunt w/2-homes, 40x50 shop, 3 overhead doors, w/restrms+office. 2-wells, 7ac lake & the Medina River. Oak/Pecan trees, $799k, 210.889.8621 www.selectrealtysanantonio.com

45 AC. VAL VERDE COUNTY N. OF COMSTOCK. GOOD BRUSH COVER. DEER, TURKEY, HOGS, JAVELINA, QUAIL. NEAR LAKE AMISTAD. $2,239 DOWN, $408/MO. 800-876-9720 ranchenterprisesltd.com

15 ACRES Kerrville paved road frontage, huge oaks, Texas Vet FIN. $89,000 210-471-9899

21.6+/- ACRES next to New Walmart in Devine, TX w/IH-35 Frtg. R. Jay Watson, Broker, 830-879-5999 tierrarojarealestate.com

Hill Country Property

4 AC., N. OF HARPER
HILL COUNTRY LIVING. BEAUTIFUL OAK TREES, PAVED ROADS, ELECT., WELL WATER AT 250'. STARTING AT $2,475 DOWN AND $410/MONTH. 800-876-9720 ranchenterprisesltd.com

4 AC., N. OF HARPER
HILL COUNTRY LIVING. BEAUTIFUL OAK TREES, PAVED ROADS, ELECT., WELL WATER AT 250'. STARTING AT $790 DOWN AND $337/MONTH. 800-876-9720 ranchenterprisesltd.com

50.8 ACRE, 3 Bed, 3 Bath, Great views overlooking the YO Ranch Wildlife exempt with great hunting (native & exotic game) $469,000, 210-213-7807

1.38 Acre REPO LAND Heavily Wooded. Very Serene. Owner Financed with only $500 dn. Pmts from $348/mo. 830-228-4888

200AC ROCK HOME, Hill Country Exotics and Whitetail On Hwy 290 near IH10, 210-317-7288

BEAUTIFUL WOODED 1.26 Acre tract of land. Gated with private Guadalupe River park! $500 down is all you need. Owner Financed. Call 830-228-4888 for more info. No Credit Check!

LAND REPO, Hill Country/Bandera, 1/4acre Medina Lake access, water sewer & elec. Fin Avail 830-796-3143

15 TO 20 AC. EDWARDS, MENARD OR CONCHO COUNTIES. LIVE OAK, MESQUITE, CEDAR COVER, ABUNDANT NATIVE & EXOTIC GAME. STARTING AT $2,695 DOWN, $491/MO. 800-876-9720 ranchenterprisesltd.com

To Advertise: 210-250-2345 EN

LIFEGUARDS

The City of Live Oak is accepting applications for the position of Lifeguards. Applicants must be 16 years and older. This is a responsible position requiring a flexible work schedule. American Red Cross Certification required. Successful completion of pre-employment physical/drug testing before final placement is required. Open: until filled. Applications accepted at City Hall, 8001 Shin Oak Drive, Live Oak, TX 78233, M-F, 8:00 AM and 5:00 PM. Additional information can be obtained by contacting H/R at 210-653-9140, ext. 201 by web at www.liveoaktx.net. The City of Live Oak is an EOE.

WINDCREST
TEXAS

SEPTEMBER 4, 2014

SUBJECT: Master Plan Process

1. BACKGROUND/HISTORY

A Master Plan is the only public document that describes the community as a whole. It is a policy statement that outlines long term goals and a guide to short term decisions. It provides an assessment of the community needs and can be a blueprint for the community's physical development. The Master Plan is a public document adopted by government with full input from the community and is continually adopted as conditions change..

The City of Windcrest currently does not have an approved Master Plan. A Draft Conceptual Plan was developed in 2007 but not adopted.

The City of Windcrest is now re-examining the need to plan comprehensively for the future and has tasked the Planning and Zoning Commission with implementing this task.

2. FINDINGS/CURRENT ACTIVITY

On June 20, 2013 the Planning and Zoning Commission met to discuss the Comprehensive Planning Process and develop a work program for completion. During that Workshop, the Commissioners heard about the various types of Master Plans adopted by communities. They discussed the need for simplicity in approach and the flexibility in having the Master Plan grow with the City and its goals. They decided to use the General Plan concept as its model.

The General Plan outlines the scope of the community Vision with goals, objectives, and basic maps. Attachment 1 is provided for consideration as a first draft of the Windcrest General Plan to be used as a blueprint for preparation. The Draft presented is based on input by the Commission made in workshops during the Summer, 2013.

The contents of the General Plan are as follows:

1) **Vision**—how do we see Windcrest in the future?

2) **Guiding Principles**—our values and philosophy for insuring that the City grows in the manner agreed upon by the community through their participation.

3) The Draft General Plan provides for three major **Goals** agreed upon by the Commission-- Growth Management, Economic Development and Community Identity.

4) Each Goal in turn has a series of **Policies** that must be implemented for achieving that Goal.

5) Along with the Policies, **Action Plan/Task** statement(s) for implementation will be prepared by staff in collaboration with City Council during its policy deliberations.

These will be the guiding tenets for staff as approved by the City Council and budgeted for future work programs as the Master Plan is carried out over time.

On January 6, 2014 the Draft General Plan was forwarded to City Council for preliminary review.
At that time, it was agreed that the Windcrest community go forward with the process. (Addendum One)

The City Council established a Master Plan Review Committee (MPRC) made up of Windcrest community residents and business owners to further develop the Policies and related Action Plan components.

The MPRC held a series of community workshops in Spring, 2014 to insure that the Draft meets the intent and spirit of the Windcrest Vision. They followed with a series of several meetings from May to June to refine the PZ draft. The MPRC then presented their findings to the Commission on July 2 and met again on July 17. (See attached MPRC packet –Addendum Two--for full history of process.)

The Commission then met on Saturday, July 26, 2014 in workshop mode to develop the final draft.

The Planning and Zoning Commission presented and discussed their Final Draft of the Master Plan on August 7, 2014.
In accordance with Chapter 23 a Public hearing is being held today prior to forwarding to City Council for consideration.

The Master Plan Draft, prepared by the Planning and Zoning Commission and attached hereto is offered for consideration and formal recommendation to the City Council as approved by process January, 2014.

WINDCREST
TEXAS

RESOLUTION NO. 2014-001PZ (R)

A RESOLUTION RECOMMENDING A MASTER PLAN FOR THE ORDERLY DEVELOPMENT OF THE COMMUNITY

WHEREAS, Chapter 23 of the City Code of the City of Windcrest authorizes the Planning and Zoning Commission to prepare a Land Development Plan and related Community Plans as a comprehensive plan to insure the orderly and desirable development of the City of Windcrest; and

WHEREAS, the Planning and Zoning Commission met in 2013 in a series of workshops and formal meetings to develop a DRAFT Master Plan to forward to the City Council for review, with a recommendation to seek public input; and

WHEREAS, the City Council approved a public input process in January, 2014 and appointed a Master Plan Review Committee to insure community involvement; and

WHEREAS, the Master Plan Review Committee held a series of community workshops and met as a Committee to review the Planning and Zoning Commission DRAFT Master Plan; and

WHEREAS, the Commission and Committee met in open session to discuss possible revisions to the DRAFT Master Plan; and

WHEREAS, the Planning and Zoning Commission met and developed a final version for submission to the City Council for review and further public consideration.

NOW, THEREFORE BE IT RESOLVED by the Planning and Zoning Commission of the City of Windcrest, Texas, that:

1) The Planning and Zoning Commission forward the final version of the Master Plan to the City Council for consideration after a public hearing thereon.
2) The Planning and Zoning Commission formally recognizes and thanks the members of the Master Plan Review Committee for their time and dedication to this task for the City of Windcrest's positive future direction.

DULY PASSED AND APPROVED, on the _____ day of _____, 2014 at a regular meeting of the Planning and Zoning Commission of the City of Windcrest, Texas, which meeting was held in compliance with the Open Meetings Act, Tex. Gov't. Code, §551.001, et. seq. at which meeting a quorum was present and voting.

Planning and Zoning Commission of the City of Windcrest, Texas

_____

Henry Berman, Chairman

ATTEST:

_____

Secretary

WINDCREST
TEXAS

Dear Member of the Master Plan Review Committee,

On behalf of the Planning and Zoning Commission, I want to thank you for your tireless work as a member of the Windcrest Master Plan Committee.

We know that your task as a representative of outlining the tenets of Windcrest's future was not easy. We understand the countless hours spent with residents at the neighborhood workshops and then meeting during the course of the Summer to prepare your Draft of the Master Plan were done with the utmost spirit of wanting to do what is right for all.

Thank you for your commitment, patience and diligence in this effort in your revising of the Draft Plan we prepared over a year ago. It is stronger and more relevant because of your participation and allowing for community dialogue.

We will continue that effort in holding a public hearing and then forwarding to City Council for their final review and hearings as well.

Once again, the Future of Windcrest is our entire community, because of your dedication to this open process.

Sincerely,

P&Z Commissioners

Master Plan Committee

2014-707(O)

01/06/2014

Pam Dodson
City Council

Col. Sue Alexander
WEDC

Leonard Neeper
WEDC

Rebekah Gergen
WEDC

Jan Leaders
P&R Commission

Marilee Seal
Resident

Rick Kendrick
Resident

Kim Wright
Resident

Lovetta Cummings
Resident

David Diaz
Resident

Rick Cockerham
Resident

Ann Marie Arnicar
Resident

Tinee Riggs
Resident

Betty Riggs
Resident

Bob Dovalina
Resident

Ruth Fritz
Resident

David E. Marquez, Executive Director
Bexar County Economic Development Department

Jaime Waltman
Rackspace

Jonathan Bean, P.E.
TX Dept. of Transportation

ADDENDUM

PART ONE

PLANNING AND ZONING COMMISSION

WINDCREST
TEXAS

January 6, 2014

SUBJECT: Master Plan Process

1. BACKGROUND/HISTORY

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2) **Guiding Principles**—our values and philosophy for insuring that the City grows in the manner agreed upon by the community through their participation.

3) The Draft General Plan provides for three major **Goals** agreed upon by the Commission-- Growth Management, Economic Development and Community Identity.

4) Each Goal in turn has a series of **Policies** that must be implemented for achieving that Goal.

5) Along with the Policies, a detailed **Action Plan/Task** statement for implementation must be prepared.

These will be the guiding tenets for staff as approved by the City Council and budgeted for future work programs as the General Plan is carried out over time.

3. FINAL IMPACT

The Commission has approved the Draft General Plan outline and concept and forwards it to City Council for community review and preparation.

ACTION/RECOMMENDATION

1) On November 18, the Draft General Plan (Attachment 1) was forwarded to City Council for preliminary review.
   At that time, it was agreed that the Windcrest community go forward with the process.

2) The City Council shall establish a Master Plan Review Committee (MPRC) made up of Windcrest community residents and business owners to further develop the Policies and related Action Plan components.

   a) As appointees of the City Council, the MPRC may comprise residents from several areas of the City representing a variety of neighborhoods, businesses and other stakeholders.

   b) The MPRC may also have representatives from key boards and Commissions.

   c) The Committee may also contain a roster of alternate members available for participation, to assure continuity during the process.

   d) It shall be the responsibility of each Committee member to communicate with their constituencies as the Planning process goes forward.

   e) The MPRC should be of a number that fully represents the Windcrest community.

   f) In the initial phase, the MPRC may hold a community workshop(s) to promote full input of ideas and opportunities.

   g) The MRPC will then hold a series of public meetings to insure that the Draft meets the intent and spirit of the Windcrest Vision.

   h) The MPRC shall meet regularly with the Planning and Zoning Commission to report its progress.

3) The Committee will report its findings to the Commission. The Commission will hold public hearings on the final draft as presented by the MPRC.

4) At such time it will then be forwarded to City Council for adoption after community meetings and Public hearings are held to insure all opportunities for input.

The roles and responsibilities of the Committee as well as a proposed timeline are outlined in Attachment 2.
It is anticipated that the process will be completed by mid-year 2014.

GENERAL PLAN

ATTACHMENT 1

WINDCREST

INTRODUCTION

Every city is different. Each a mixture of old and new homes, shopping centers, markets, shaded walkable streets, and busy commercial corridors. Whatever the combination, it is still a collection of people. People with different tastes, interests and resources who have settled in that special geographic area because they found employment, schools for their children or a place to retire.

What makes it a community and differentiates itself from other places is its economic condition, culture and its history. These factors and more affect the nature of a community. However, the one pivotal factor that makes a difference is the extent to which the community has guided the use and development of its environment through a Master Plan.

A Master Plan helps a community effect its growth and development. As a balance, it can be an important tool to prevent degradation of resources, maintain the commercial and economic base, provide good public facilities or improve housing stock and infrastructure.

PURPOSE

The Master Plan is the only public document that describes the community as a whole in terms of its complex and mutually supporting networks.

As a policy statement of long-term goals, it provides both a broad long-term perspective and a guide to short-term community decisions.

A Master Plan is prepared and implemented with an eye to:

- Influence and manage the development of the community;
- Coordinate public and private investment;
- Minimize conflict between land uses;
- Increase both the benefits and cost-effectiveness of public investment;

- Forecast and ensure that infrastructure and community facilities are established in advance of demand and located to best serve the community.

Master plans provide the basis for rational decision making but do not replace the decision-making process, nor take the place of the City's codes and other ordinances in establishing regulations. In applying such regulations, consideration should be given to the principles, goals and policies of the Master Plan.

The Master Plan is intended to provide guidance in the evaluation of future decisions on land use, infrastructure improvements, transportation and other issues. In addition, ordinances proposed and considered after the Master Plan adoption should be consistent with the relevant goals and policies contained in the Plan. If an ordinance establishing or modifying rules or regulations is being considered contrary to the goals and policies of the Plan, either the Plan should be reviewed and amended prior to the adoption of the ordinance, or it should clearly state those circumstances that necessitate its conflict with the Plan.

Community planning is a continuous and dynamic process. It helps the community achieve goals important to its citizens and the community at large. Over time, these goals will likely change. At that time the community must again review where they have been, how they got there and what has changed and where they want to go next.

The Planning and Zoning Commission should perform an annual review of the Master Plan principles, goals and policies and forward recommendations for amendments to the Plan to the City Council. The Commission should also prepare an annual report on development and planning activities. The report should indicate changes in current trends and appropriate laws and regulations, include recommendations for changes to the Master Plan's implementation and evaluate the City's progress.

GENERAL PLAN

VISION

The City of Windcrest promotes a high quality of life, balancing neighborhood stability, economic opportunity and responsible growth.

GUIDING PRINCIPLES

- Preserve, protect and enhance the integrity, economic viability and livability of Windcrest's neighborhoods.
- Promote economic diversity and jobs creation.
- Encourage a balance of new development and redevelopment.
- Support the implementation of the Parks and Recreation Open Space Master Plan, adopted July 25, 2012 (Resolution 2012-385 R).
- Provide an environment for the positive community input and collaboration in attaining the Master Plan Goals and Policies.

Realizing both the Vision and Guiding Principles require clear attainable Goals that address basic issues for Windcrest. Policies for attaining the goals must direct the City's planning and implementation strategies.

The key is to create goals and policies that Windcrest can use to measure its progress in fulfilling the vision for the future.

These goals and policies are dynamic. It is important that the entire community, citizens and organizations continue to share their ideas regarding the future.

GOALS AND POLICIES

Growth Management: Utilize City resources and authority to manage growth and development.

Policy 1-Conduct a review of city codes, ordinances and the Master Plan and revise all outdated, conflicting or ineffective requirements and definitions.

Activity/Task 1

Activity/Task 2

Activity/Task 3 etc....

Policy 2-Develop a process for responding to projected change.

Policy 3-Develop, implement and annually update a comprehensive five-year Capital Improvements Plan that sets priorities for specific projects.

Policy 4-Minimize the negative impact and maximize the benefit from development located outside and adjacent to Windcrest.

Economic Development: Promote a business-government relationship that addresses the need of businesses to operate in a positive and mutually beneficial environment.

Policy 1-Recognize and support the efforts of the Windcrest Economic Development Corporation.

Policy 2-Encourage economic diversity and jobs creation compatible with the quality of life values of Windcrest.

Policy 3-Create an environment of entrepreneurship, productivity and innovation in Windcrest that promotes business start-up and growth.

Policy 4-Take advantage of the proximity of Windcrest to both information technology and large military posts/bases as magnets for growth.

Community Identity: Plan, locate and maintain infrastructure, utilities and facilities to aid and maintain safe, healthy and sustainable environment for community activity.

Policy 1-Locate police, fire, and code compliance facilities to provide effective service and support the efforts of volunteer services on the community behalf of safety and security.

Policy 2-Ensure that components of the Windcrest Parks and Recreation Open Space Master Plan are supported for implementation.

Policy 3-Provide and encourage transportation options that emphasize convenience, safety, environmental quality and efficiency.

Policy 4-Provide safe, attractive, well-maintained neighborhoods for all residents.

ATTACHMENT 2

ROLE OF CITIZEN COMMITTEE

Reaching consensus on goals, policies, objectives, strategies and tasks for adoption is an intensive, time-consuming and at times, controversial process. Through public discussion, the proposed Goals and related elements are analyzed, tested and verified.

People will differ in their opinions and it is important for the community to spell out its objectives/policies. These provide the criteria by which the community measures its progress and success in meeting its goals. They help the community to evaluate how well it has accomplished them.

As differences of opinion arise it is imperative they all be given consideration. They will cause further and deeper reexamination of the Goals and Policies/Objectives to assure that they meet the community's values and Vision.

As the Master Planning Process goes forward, this process of questioning, discussion and resolution will lead to a commitment to the Goals. The entire City of Windcrest will acknowledge its full participatory role in the Plan's preparation and its implementation.

ROLE OF CITIZEN COMMITTEE: **DUTIES**

Duty of Care

Act in good faith for the best interests of the Community

Act reasonably, competently and prudently

Duty of Loyalty

Put interests of Windcrest above all else

No self-dealing; No self-interest

Duty of Obedience

Obligation to advance Mission for preparing Master Plan

Duty to act ethically and consistent with Mission

ROLE OF CITIZEN COMMITTEE: **MAJOR RESPONSIBILITIES**

Define the Character of the Community

- Establish, disseminate and steward the Mission
- Preserve the autonomy of the elected and appointed officials and their roles
- Engage with community at all levels

Provide Effective Leadership

- Support the Master Planning Process established
- Promote the Master Plan

Chart a course for the Future

- Set major direction for the Master Plan preparation
- Develop a strategy to meet the requirements set out by the City Council
- Eg., Outreach/education methods, timing, budget…

ROLE OF CITIZEN COMMITTEE: **SETTING DIRECTION**

Strategic Leadership: Community Engagement

Where are we now?

How did we get here?

Where do we want to be in 5-10 years?

How do we meet the challenges?

Does the way we operate help to meet our Goals?

How do we invest in our future?

How do we maximize what we have now?

How do we inspire and invite the Possibilities?!

ROLE OF CITIZEN COMMITTEE: **COMPOSITION**

1. As appointees of the City Council the Committee may comprise residents from several areas of the City representing a variety of neighborhoods, businesses and other stakeholders.

2. The committee may also have representatives from key Boards and Commissions.

3. The committee may also have a roster of alternates available for participation, to assure continuity during the process.

4. It shall be the responsibility of each member to communicate with their constituencies as the Planning process goes forward and encourage their participation.

5. The committee should be of a number that fully represents the Windcrest community.

ROLE OF CITIZEN COMMITTEE: **MEMBERSHIP**

The Committee shall be comprised of:

Two City Council members—One of which will act as Chair

Two members of the Economic Development Council

One member of the Parks Advisory Board

Two members representing neighborhood/resident interests

Two members representing commercial/business interests

Member of Planning and Zoning Commission (acts as oversight and non-voting)

Technical Advisory members including:

- TXDOT
- NEISD
- SA Economic Development Foundation (which will include all utilities)
- Bexar County Economic Development Office (which will include all County services)

ROLE OF CITIZEN COMMITTEE: **OUTREACH/INPUT**

In the initial phase, the Committee may hold a community workshop(s) to promote full input of ideas and opportunities.

The Committee will then hold a series of public meetings to insure that the Draft meets the intent and spirit of the Windcrest Vision.

The committee shall utilize all methods of technological opportunities as well as traditional measures to assure maximum participation at all sessions.

The Committee shall meet regularly with the Planning and Zoning Commission to report its progress.

ROLE OF CITIZEN COMMITTEE: **APPROVAL PROCESS**

The Committee will report its findings to the Planning and Zoning Commission. The Commission will hold public hearings on the final draft as presented.

At such time it will then be forwarded to City Council for adoption after community meetings and public hearings are held to insure all opportunities for input.

IMPLEMENTATION

Once adopted, the Master Plan will be used as a guideline for scheduling future projects and programs with related budgetary and policy considerations.

It will be reconsidered for updates as directed by the City Council.

ROLE OF CITIZEN COMMITTEE: **SCHEDULE****

JANUARY, 2014

January 6—City Council approves process and appoints Committee

Mid-January—Committee convenes and develops work program

Week of January 27—Committee hosts community meetings to gather input

FEBRUARY

Week of February 3—Committee hosts community meetings to gather input

Week of February 10—Update presented to Planning and Zoning Commission

Week of February 17-28—Committee convenes to prepare DRAFT Plan outline

MARCH

Week of March 3—Presentation of update to Planning and Zoning Commission and public hearing schedule for PZ and City Council

Schedule: continued

Week of March 24—First Public hearing for Planning and Zoning commission

APRIL

Week of April 7—Second PZ public hearing

Week of April 21—First City Council public hearing

MAY

Week of May 5—Second City Council Public Hearing and approval

**TENTATIVE SCHEDULE BASED ON COMMUNITY INPUT, AVAILABILITY AND LEGAL POSTING REQUIREMENTS.

WINDCREST

TEXAS

ORDINANCE NO. 2014-707 (O)

AN ORDINANCE AUTHORIZING COMMENCEMENT OF THE WINDCREST MASTER PLAN DEVELOPMENT PROCESS AND APPOINTMENT OF A MASTER PLAN REVIEW COMMITTEE.

WHEREAS, Section 23.703 of the City Code of the City of Windcrest provides for the function and duty of the Planning and Zoning Commission to develop and recommend a comprehensive plan for the City; and

WHEREAS, the Commission has met and developed a DRAFT General Plan Concept for review by the City Council; and

WHEREAS, based on review and discussion on November 18, 2013, the City Council refined the DRAFT General Plan Concept purpose and direction and forwarded it to staff to prepare the process for community engagement; and

WHEREAS, a Master Plan Review Committee will be appointed by the City Council to provide oversight and insure community participation; and

WHEREAS, the Planning and Zoning Commission is charged with the responsibility of direction and review for the Plan as it evolves.

NOW THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF WINDCREST:

SECTION 1. City Council approves the following appointments:

City Council— (who will serve as Chair)

City Council—

Economic Development Council—

Economic Development Council—

Member of Parks Commission—

Representative of Resident/Neighborhood—

Representative of Resident/Neighborhood—

Representative of Commercial/Business—

Representative of Commercial/Business—

Member of Planning and Zoning Commission

Technical Advisory Members:

TXDOT

NEISD

San Antonio Economic Development Foundation (will include all utilities and related agencies)

Bexar County Economic Development (includes all County services)

The Planning and Zoning Commission member will be non-voting.

The City Council will appoint the vice-chair.

SECTION 2. The Master Plan Review Committee will follow the process outlined in Attachment 1 and Attachment 2 of the City Council memorandum approved on January 6, 2014.

SECTION 3. The Master Plan Review Committee will serve until the Master Plan is approved by the City Council.

PASSED AND APPROVED, on the _____ day of _____, 2014 at a regular meeting of the City Council of the City of Windcrest, Texas which meeting was held in compliance with the Open Meetings Act, Tex. Gov't Code, §551.001, et.seq. at which meeting a quorum was present and voting.

_____
Alan Baxter, Mayor

ATTEST:

_____
Kelly Rodriguez, City Secretary

APPOVED:

_____
Michael S. Brenan, City Attorney

WINDCREST

TEXAS

ORDINANCE NO. 2014-707 (O)

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WHEREAS, the Planning and Zoning Commission is charged with the responsibility of direction and review for the Plan as it evolves.

NOW THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF WINDCREST:

SECTION 1. City Council approves the following appointments:

City Council— (who will serve as Chair)

City Council—

Economic Development Council—

Economic Development Council—

Member of Parks Commission—

Representative of Resident/Neighborhood—

Representative of Resident/Neighborhood—

Representative of Commercial/Business—

Representative of Commercial/Business—

Member of Planning and Zoning Commission

Technical Advisory Members:

TXDOT

NEISD

San Antonio Economic Development Foundation (will include all utilities and related agencies)

Bexar County Economic Development (includes all County services)

The Planning and Zoning Commission member will be non-voting.

The City Council will appoint the vice-chair.

SECTION 2. The Master Plan Review Committee will follow the process outlined in Attachment 1 and Attachment 2 of the City Council memorandum approved on January 6, 2014.

SECTION 3. The Master Plan Review Committee will serve until the Master Plan is approved by the City Council.

PASSED AND APPROVED, on the 16th day of January, 2014 at a regular meeting of the City Council of the City of Windcrest, Texas which meeting was held in compliance with the Open Meetings Act, Tex. Gov't Code, §551.001, et.seq. at which meeting a quorum was present and voting.

Alan Baxter, Mayor

ATTEST:

Kelly Rodriguez, City Secretary

APPOVED:

Michael S. Brenan, City Attorney

Master Plan Committee

2014-707(O)

01/06/2014

Pam Dodson
City Council

Col. Sue Alexander
WEDC

Leonard Neeper
WEDC

Rebekah Gergen
WEDC

Jan Leaders
P&R Commission

Marilee Seal
Resident

Rick Kendrick
Resident

Kim Wright
Resident

Lovetta Cummings
Resident

David Diaz
Resident

Rick Cockerham
Resident

Ann Marie Arnicar
Resident

Tinee Riggs
Resident

Betty Riggs
Resident

Bob Dovalina
Resident

Ruth Fritz
Resident

David E. Marquez, Executive Director
Bexar County Economic Development Department

Jaime Waltman
Rackspace

Jonathan Bean, P.E.
TX Dept. of Transportation

ADDENDUM

PART TWO

MASTER PLAN REVIEW COMMITTEE

PROCESS:

ROSTER

PUBLIC INVOLVEMENT

WORK SESSIONS

MASTER PLAN REVIEW COMMITTEE PROCESS

On June 20, 2013 the Planning and Zoning Commission met to discuss the Comprehensive Planning Process and develop a work program for completion. During that Workshop, the Commissioners heard about the various types of Master Plans adopted by communities. They discussed the need for simplicity in approach and the flexibility in having the Master Plan grow with the City and its goals. They decided to use the Master Plan concept as its model.

The contents of the Plan are as follows:

I) Vision - how do we see Windcrest in the future?

2) **Guiding Principles—our values and philosophy for insuring that the City grows in the manner agreed upon by the community through their participation.**

3) **The Draft Master Plan provides for three major Goals agreed upon by the Commission— Growth Management, Economic Development and Community Identity.**

4) **Each Goal in turn has a series of Policies that must be implemented for achieving that Goal.**

5) **Along with the Policies, a detailed Action Plan/Task statement for implementation must be prepared.**

These will be the guiding tenets for staff as approved by the City Council and budgeted for future work programs as the General Plan is carried out over time.

The Commission approved the Draft Master Plan outline and concept and forwarded it to City Council for community review and preparation.

At that time, the City Council established a Master Plan Review Committee (MPRC) made up of Windcrest community residents and business owners to further develop the goals and related components.

As appointees of the City Council, the MPRC was comprised of residents from several areas of the City representing a variety of neighborhoods, businesses and other stakeholders. The MPRC may also had representatives from key boards and commissions. The Committee was chaired by Mayor Pro-tem Pam Dodson. (See Roster Attachment 1)

It was the responsibility of each Committee member to communicate with their constituencies as the Planning process goes forward.

In the initial phase, the MPRC held three community workshops to promote full input of ideas and opportunities. These were done April 16, 17 and 19. (See Appendix One)

The MRPC then held a series of public meetings to insure that the Draft meets the intent and spirit of the Windcrest Vision. These meetings were held, May 7, 22, June 4, 18 and 25 and July 2. (See Appendix Two)

The Committee reported its findings to the Planning and Zoning Commission on July 2 holding a joint meeting to outline their Draft and meeting again on July 17. (See Attachment 2).

The Master Plan Review Committee committed countless hours to this process ensuring collaboration and full opportunities for community input.

Master Plan Committee

2014-707(0)

01/06/2014

Pam Dodson
City Council

Col. Sue Alexander
WEDC

Leonard Neeper
WEDC

Rebekah Gergen
WEDC

Jan Leaders
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Development

Marilee Seal
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Department

Jaime Waltman

Rackspace

Jonathan Bean, P.E.
TX Dept of Transportation

ATTACHMENT 1

Master Plan Committee

2014-707(O)

01/06/2014

Pam Dodson
City Council

Col. Sue Alexander
WEDC

Leonard Neeper
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Bexar County Economic Development Department

Jaime Waltman
Rackspace

Jonathan Bean, P.E.
TX Dept. of Transportation

ATTACHMENT 2

WINDCREST

Master Plan Review Committee

Final Presentation

VISION

The Proud City of Windcrest promotes a high quality of life, balancing neighborhood stability, economic opportunity and responsible growth.

GUIDING PRINCIPLES

***Preserve, protect and enhance the integrity of Windcrest's neighborhoods.**

***Promote economic diversity.**

***Continue to provide an environment for positive community input and collaboration in developing the direction of the City of Windcrest.**

GOALS AND POLICIES

COMMUNITY IDENTITY: Plan, locate develop and maintain infrastructure, utilities and facilities to aid and provide a viable environment for community activity.

Policy 1-Provide city facilities to ensure effective and timely service supporting all efforts on behalf of the community.

Policy 2-Provide and encourage transportation options that emphasize convenience, safety, environmental quality and efficiency.

Policy 3-Promote safe, attractive, well-maintained neighborhoods for all residents.

Policy 4-Promote excellence in education for our community.

Policy 5-Promote an ongoing review and improvement of infrastructure and utilities.

ECONOMIC DEVELOPMENT: Promote business and government relationships that addresses the need of businesses to operate in a positive and mutually beneficial environment. (ie. Surrounding communities, the county and the State of Texas)

Policy 1-Recognize and support the efforts of the Windcrest Economic Development Corporation.

Policy2-Encoiurage economic diversity compatible with the Windcrest VISION.

Policy3-Create an environment of entrepreneurship, productivity and innovation in Windcrest that promotes business start-up and growth.

Policy 4-Take advantage of the proximity of Windcrest to existing and future economic generators as magnets for growth.

Policy 5-Support business retention and expansion within the City of Windcrest.

GROWTH MANAGEMENT: Utilize City resources and authority to manage growth and development.

Policy 1-Conduct a review of city codes, ordinances and the Master Plan and revise all outdated, conflicting or ineffective requirements and definitions.

Policy 2-Develop a process a responding to future change.

Policy 3- Conduct an annual review of 5 year Capital Improvement Plan to set priorities for project implementation.

Policy 4-Maximize the benefit and impact from development located outside and adjacent to Windcrest.

APPENDIX

ONE

Master Plan Review Committee

Community Work Sessions

April, 2014

City of Windcrest — General Plan
Master Plan Review Committee

Citizen and Stakeholder Work Sessions

April 16, 17, and 19, 2014
Windcrest City Hall Council Chambers

Work Session Overview

Convener:	City of Windcrest Master Plan Review Committee (MPRC)
Purpose:	To obtain considered input about Windcrest's draft general plan.
Focus:	Key Elements of Draft General Plan
Format:	An organized and facilitated work session to both inform and engage participants.
Product:	Participant suggestions about the draft general plan and its implementation.

Work Session Agenda

Opening (5 minutes)

Welcome
Review Work Session Purpose, Focus, Format, Product, Agenda and Logistics

Stage Setting (10 minutes)

Review Background Information

Draft General Plan Discussion (45 minutes)

Table/Group Roles
Discussion and Identification of Suggested Changes
Review Table/Group Suggestions

Plan Implementation Discussion (35 minutes)

Discussion and Identification of Priorities
Review Table/Group Priorities

Closure (5 minutes)

Next Steps
For Information, Please Contact: Robert Colunga at 655-
0022 Adjourn

cwinplngl

City of Windcrest — General Plan

Background Information

General Plan Approach

The proposed general plan is substantially different from the last master plan effort in Windcrest. First, the current plan describes a vision and articulates principles, areas of focus, goals and policies to achieve that vision over time, rather than employing graphics to depict what a future community should look like. Second, rather than relying on outside professionals to do the work, the current effort engages the mayor and city council, planning and zoning commission, a plan review committee and citizens and stakeholders to collaboratively develop the general plan.

General Plan Development Process

During 2013 the Windcrest Planning and Zoning Commission developed the current draft general plan. In March 2014 City Council appointed a Master Plan Review Committee (MPRC) to solicit input from citizens and stakeholders and to oversee refinements to the draft general plan.

General Plan Elements

The draft general plan lays out policies to guide both short- and long-term decisions about Windcrest's development. The draft plan contains the following elements:

– introduction and purpose -vision statement
– guiding principles -areas of focus
-goals and policies

Schedule for Citizen and Stakeholder Work Sessions

The MPRC is conducting three identical, facilitated work sessions for citizens and stakeholders at the Windcrest City Hall Council Chambers:

Wednesday, April 16, 2014, 6:00 p.m. — 7:45 p.m.
Thursday, April 17, 2014, 6:00 p.m. — 7:45 p.m.
Saturday, April 19, 2014, 9:30 a.m. — 11:15 a.m.

Work Sessions Follow-Up

The Master Plan Review Committee will use the results from the three work sessions to revise the draft general plan. The revised draft plan will be reviewed and recommended for approval by the Planning and Zoning Commission and then approved by the City Council; in each case public hearings will be conducted to seek input from citizens and stakeholders. This process will occur over the coming months with the eventual adoption of the general plan expected during summer 2014.

cwinpln06

City of Windcrest — General Plan
Citizen and Stakeholder Work Sessions
April 16, 17 and 19, 2014

Discussion Topics/Tasks

Self-Managed Discussion Group Roles (identify a person for each role)

Recorder: monitors group discussion; assists group reach consensus; records consensus response to the assigned task

Printer: clearly writes/prints group's consensus response on a single flip chart sheet

Timekeeper: keeps group moving forward with the assigned task and ensures the group completes its work on time

Draft General Plan Discussion

Carefully review and note changes to Key Elements of Draft General Plan (pink sheet). As a group, identify and agree on suggested changes to the key elements. Focus on substantive content, not on "wordsmithing."

Specifically Consider:
- -the kind of community that Windcrest values and seeks to enhance
- -where Windcrest should focus time/energy/resources to achieve its vision
- -goals by which Windcrest can best achieve the community it seeks

Time: 30 minutes (5-7 minutes each for vision, guiding principles, areas of focus and goals)

Product: group consensus on substantive changes to key elements of draft general plan

Plan Implementation Discussion

Once Windcrest has adopted a general plan, where should the community place emphasis to implement the plan over the next several years?

Specifically Consider:
- -need for additional plans for specific community areas and/or functions
- -community support infrastructure (roads, utilities, facilities, etc.) -
- protection and enhancement of the physical environment
- -city governance: codes, regulations, policies, procedures, etc.
- -where it is most important to focus attention to make the plan happen

Time: 25 minutes

Product: group consensus on 3-4 priorities to implement the adopted general plan

City of Windcrest — General Plan

Key Elements of Draft General Plan

Vision

The City of Windcrest promotes a high quality of life, balancing neighborhood stability, economic opportunity and responsible growth.

Guiding Principles

a. preserve, protect and enhance the integrity, economic viability and livability of Windcrest's neighborhoods
b. promote economic diversity and jobs creation
c. encourage a balance of new development and redevelopment
d. support the implementation of the Parks and Recreation Open Space Master Plan, adopted on July 25, 2012 (Resolution 2012-385R)
e. provide an environment for positive community input and collaboration in attaining the Master Plan Goals and Policies

Areas of Focus

a. growth management
b. economic development
c. community identity

Goals

A. Growth Management

Utilize City resources and authority to manage growth and development.

B. Economic Development

Promote a business-government relationship that addresses the need of businesses to operate in a positive and mutually beneficial environment.

C. Community Identity

Plan, locate and maintain infrastructure, utilities and facilities to aid and maintain a safe, healthy and sustainable environment for community activity.

NOTE: Lettering has been added as an item reference aid for the work sessions.

cwinping10

City of Windcrest — General Plan
Master Plan Review Committee

Citizen and Stakeholder Work Session

Wednesday, April 16, 2014
6:05 p.m. — 7:29 p.m.
Windcrest City Hall Council Chambers

Work Session Notes

22 citizens/stakeholders participated in this work session

Draft General Plan

Suggested changes to key elements of the draft general plan.

Table One

Vision

-balanced neighborhoods — growth, stability, high quality for families, change of life

Guiding Principles

-security — police, fire
-infrastructure
-job creation
-growth of city to fit needs/requirements of vision
-parks and recreation
-new development

Areas of Focus

-town homes
-shops, businesses — EDC
-streets, water
-codes/ordinances

Goals

-improve water supply
-safer city
-traffic control
-cameras in park

Table Three

Vision

-high quality of life
-responsible growth

Guiding Principles

-build important and lasting relationships with adjoining entities that impact Windcrest

Draft General Plan

Suggested changes to key elements of the draft general **p**

Ian.

Table Three (continued)

Areas of Focus

-o.k., no comments

Goals

(a transformation (traffic)
(b with responsible business/
(c preservation of homes — pride

Table Four

Vision

-acceptable

Guiding Principles

(a improve, recruit
(b essential to (a.)
(c support existing development
(d too specific
(e acceptable

Areas of Focus

-o.k.

Goals

(b appropriate businesses
(c to match our demographics

Table Six

Vision

-question on economic opportunity

Guiding Principles

(b.) not city government role

Areas of Focus

(b.) does it belong here, how is it different from goals

Goals

(b.) one more time — change "development" to "promoting business friendly environment"

Plan Implementation

Where should the community place emphasis to implement the plan over the next several years?

Table One

-city government codes/regulations
-security
-infrastructure, water supply

Plan Implementation

Where should the community place emphasis to implement the plan over the next several years?

Table Three

-safety
-improve golf course area lighting
-improve Walzem Road
-community unity
-emergency education

Table Four

-infrastructure (roads, sewer, water mains, parks)
-specific guidelines for enforcement of master plan -economic development
-communication

Table Six

-water — amount available and infrastructure
-recycle program
-revise codes

City of Windcrest — General Plan
Master Plan Review Committee

Citizen and Stakeholder Work Session

Thursday, April 17, 2014
6:09 p.m. — 7:27 p.m.
Windcrest City Hall Council Chambers

Work Session Notes

16 citizens/stakeholders participated in this work session

Draft General Plan

Suggested changes to key elements of the draft general plan.

Table One

Vision

-define quality of life and responsible growth

Guiding Principles

-combine b. and c., moving economic viability down
-delete "positive" in e.

Areas of Focus

-combine a. and b.
-change c. to "community built environment"

Goals

-combine a. and b.
-change c to "community build environment"
-define "sustainable"

Table Three

Vision

-building neighborhood stability vague (what does this mean?)
-responsible growing right business to Windcrest
-making sure infrastructure can support growth of business

Guiding Principles

-livability - please consider promoting advancement of school system within guiding principles

Areas of Focus

-c. community identity — continue support of Christmas Light Up

Goals

-Windcrest needs to gain control of utilities for timely repairs -doesn't address beautifying neighborhoods

Draft General Plan

Suggested changes to key elements of draft general plan.

Table Five

Vision

-no changes

Guiding Principles

-e. provide an environment for positive community input and collaboration in attaining the City Master Plan Goals and Policies

Areas of Focus

-d. city water management

Goals

-add water management collaboration with external stakeholders to achieve the master plan for the city's vision

Table Eight

Vision

-safety
-beautification of city
-improve quality of schools

Guiding Principles

-b. empty buildings
-b. tax breaks to attract new small businesses to create new jobs
-d. community garden
-d. park next to Office Max
-d. what is Parks and Recreation Open Space Master Plan (clarify)

Areas of Focus

-a. do not annex undesirable areas
-b. tax breaks for small business
-b. attract more businesses to support Rackspace (subcontractors)
-c. Christmas Light Up, attract more residents, give theme at end of year instead of mid-year

Goals

-create environment to attract younger, professional families
-keep water district

Plan Implementation

Where should the community place emphasis to implement the plan over the next several years? Table One

1. long-term additional plans for the "built environment"
2. infrastructure (long-term and short-term)
3. economic development (long-term and short-term)
4. water plans (procurement and conservation)

Plan Implementation

Where should the community place emphasis to implement the plan over the next several years? Table Three

1. **public education improvements**
2. **review, revise and enforce codes and zoning**
3. **emphasis on infrastructure to support community**
4. **do economic development**

Table Five

1. **economic development**
2. **code enforcement**
3. **infrastructure ... roads**
4. **focus attention on water concerns**

Table Eight

1. **school improvements**
2. **improve communication between city hall and citizens, including light up time**
3. **fix sidewalks, roads and beautify city**
4. **attract new small businesses, desirable businesses**

owmping22

City of Windcrest — General Plan
Master Plan Review Committee

Citizen and Stakeholder Work Session

Saturday, April 19, 2014
9:39 a.m. — 11:01 a.m.
Windcrest City Hall Council Chambers

Work Session Notes

10 citizens/stakeholders participated in this work session

Draft General Plan

Suggested changes to key elements of the draft general plan.

Table Six

Vision

-"viable" economic growth

Guiding Principles

-c. responsible business development that improves quality of life and does not have a negative impact

Areas of Focus

-o.k.

Goals

-a. add citizen input

Table Seven

Vision

-is good as stated

Guiding Principles

-should be identified in detail: preserve; protect; enhance: structuralfethical; integrity?
-move "support the implementation of Parks and Recreation Open Space Master Plan"

Areas of Focus

-redefine identity

Goals

-what are we going to do with growth management, economic development and community identity
-what are the timelines from start to finish
-how do we maintain these goals, and do we have an alternative plan

Draft General Plan

Suggested changes to key elements of the draft general plan (continued).

Table Eight

Vision

-put emphasis on young family living

Guiding Principles

-a. clarify integrity

-d. emphasize walking trails in city

Areas of Focus

-o.k.

Goals

-c. add: for safety and healthiness of residents continuous sidewalks

Plan Implementation

Where should the community place emphasis to implement the plan over the next several years?

Table Six

-protection
-governance
-additional plans
-infrastructure

Table Seven

1. community support infrastructure
2. city governance: noise ordinance needs to be improved
3. protection

Table Eight

-protect and enhance the physical environment
-review and enforce city codes, regulations policies and procedures
-community support infrastructure
-where important, put/apply funds to accomplish

APPENDIX

TWO

Master Plan Review Committee

MEETINGS

May-June, 2014

WINDCREST
TEXAS

AGENDA
CITY OF WINDCREST, TEXAS

Master Plan Review Committee

May 07, 2014

6:00 P.M.

NOTICE IS HEREBY GIVEN THAT A MASTER PLAN REVIEW COMMITTEE MEETING WILL BE HELD AT WINDCREST CITY HALL, 8601 MIDCROWN, WINDCREST, TEXAS ON THE 07th DAY OF MAY 2014 STARTING AT 6:00 P.M. DURING THE MEETING THE FOLLOWING SUBJECTS WILL BE CONSIDERED AND THE COMMITTEE MAY TAKE ACTION ON ANY OF THE LISTED SUBJECTS.

THE MPRC RESERVES THE OPTION TO RECESS THE MEETING DURING THE EVENING OF MAY 07, 2014 AND TO RECONVENE THE MEETING ON THE FOLLOWING DAY, MAY 08, 2014 AT 9:00 A.M. AT THE WINDCREST CITY HALL, 8601 MIDCROWN, WINDCREST, TEXAS.

IT IS ANTICIPATED THAT MEMBERS OF OTHER CITY BOARDS, COMMISSIONS AND COMMITTEES MAY ATTEND THE MEETING IN NUMBERS THAT MAY CONSTITUTE A QUORUM OF SUCH OTHER CITY BOARDS, COMMISSIONS AND COMMITTEES, SO THAT NOTICE IS HEREBY GIVEN THAT THE MEETING IS ALSO A MEETING OF THE OTHER CITY BOARDS, COMMISSIONS AND COMMITTEES WHOSE MEMBERS ARE IN ATTENDANCE. THE MEMBERS OF THE OTHER CITY BOARDS, COMMISSIONS AND COMMITTEES MAY PARTICIPATE IN DISCUSSIONS WHICH OCCUR AT THE MEETING, BUT NO ACTION WILL BE TAKEN BY THE OTHER BOARDS, COMMISSIONS AND COMMITTEES WHOSE MEMBERS ARE IN ATTENDANCE.

REQUEST ALL PAGERS AND CELL PHONES BE TURNED OFF, EXCEPT EMERGENCY ON-CALL PERSONNEL. CITIZENS ARE ASKED TO REFRAIN FROM TALKING DURING COUNCIL PROCEEDINGS.

Meeting Chair: please remind each participant in your meeting that they must speak into a microphone: the recording is the Official Minutes of your meeting. and all who speak must be recorded. All guest speakers and citizens to be heard must speak from podium. Please interrupt speakers during meeting if you recognize that they are not speaking into microphone and have them do so.

I. Call to Order

II. Opening

I. Welcome — Pamela Dodson, MPRC Chair, Windcrest Mayor Pro Tern

2. Introduction of Master Plan Review Committee Members

III. **Master Plan Review Committee**

1. Overview of committee assignments

IV. **Draft General Plan** (15 min)

1. Review of Community Workshops

2. Presentation of Outcomes

3. Discussion and development of draft components

4. Update of Original Draft

V. **Closure** (5 minutes)

1. Schedule next work session

VI. Adjournment

I, the undersigned authority, do hereby certify that the above Notice of Meeting of the Master Plan Review Committee of the City of Windcrest is a true and correct copy of said Notice and was posted on the bulletin board at City Hall of said City in a convenient place to the public and said Notice was posted more than seventy-two hours prior to the meeting on May 07, 2014.

By: , City Secretary

In compliance with the Americans With Disabilities Act, the City of Windcrest Council Chambers are wheelchair accessible, and accessible parking spaces are available. The City of Windcrest will provide for reasonable accommodations for persons attending City Council meetings. To better serve you, requests should be received 48 hours prior to the meetings. Please contact Kelly Rodriguez, City Secretary, at 210-655-0022 ext. 2150 or Fax 210-655-8776.

1 certify that the attached notice and agenda of items to be considered by the Master Plan Review Committee was remo►ed by me from the City Hall bulletin board on the day of May, 2014.

_____ Title: _____

GENERAL PLAN

WI N DCREST

INTRODUCTION

Every city is different. Each a mixture of old and new homes, shopping centers, markets, shaded walkable streets, and busy commercial corridors. Whatever the combination, it is still a collection of people. People with different tastes, interests and resources who have settled in that special geographic area because they found employment, schools for their children or a place to retire.

What makes it a community and differentiates itself from other places is its economic condition, culture and its history. These factors and more affect the nature of a community. However, the one pivotal factor that makes a difference is the extent to which the community has guided the use and development of its environment through a Master Plan.

A Master Plan helps a community affect its growth and development. As a balance, it can be an important tool to prevent degradation of resources, maintain the commercial and economic base, provide good public facilities or improve housing stock and infrastructure.

PURPOSE

The Master Plan is the only public document that describes the community as a whole in terms of its complex and mutually supporting networks.

As a policy statement of long-term goals, it provides both a broad long-term perspective and a guide to short-term community decisions.

A Master Plan is prepared and implemented with an eye to:

- Influence and manage the development of the community;
- Coordinate public and private investment;
- Minimize conflict between land uses;
- Increase both the benefits and cost-effectiveness of public investment;

- **Forecast and ensure that infrastructure and community facilities are established in advance of demand and located to best serve the community.**

Master plans provide the basis for rational decision making but do not replace the decision-making process, nor take the place of the City's codes and other ordinances in establishing regulations. In applying such regulations, consideration should be given to the principles, goals and policies of the Master Plan.

The Master Plan is intended to provide guidance in the evaluation of future decisions on land use, infrastructure improvements, transportation and other issues. In addition, ordinances proposed and considered after the Master Plan adoption should be consistent with the relevant goals and policies contained in the Plan. If an ordinance establishing or modifying rules or regulations is being considered contrary to the goals and policies of the Plan, either the Plan should be reviewed and amended prior to the adoption of the ordinance, or it should clearly state those circumstances that necessitate its conflict with the Plan.

Community planning is a continuous and dynamic process. It helps the community achieve goals important to its citizens and the community at large. Over time, these goals will likely change. At that time the community must again review where they have been, how they got there and what has changed and where they want to go next.

The Planning and Zoning Commission should perform an annual review of the Master Plan principles, goals and policies and forward recommendations for amendments to the Plan to the City Council. The Commission should also prepare an annual report on development and planning activities. The report should indicate changes in current trends and appropriate laws and regulations, include recommendations for changes to the Master Plan's implementation and evaluate the City's progress.

GENERAL PLAN

VISION

The City of Windcrest promotes a high quality of life, balancing neighborhood stability, economic opportunity and responsible growth.

GUIDING PRINCIPLES

- **Preserve, protect and enhance the integrity, economic viability and livability of Windcrest's neighborhoods.**
- **Promote economic diversity and jobs creation.**
- **Encourage a balance of new development and redevelopment.**
- **Support the implementation of the Parks and Recreation Open Space Master Plan, adopted July 25, 2012 (Resolution 2012-385 R).**
- **Provide an environment for the positive community input and collaboration in attaining the Master Plan Goals and Policies.**

The Vision and Guiding Principles require clear attainable Goals that address basic issues for Windcrest. Policies for attaining the goals must direct the City's planning and implementation strategies.

The key is to create goals and policies that Windcrest can use to measure its progress in fulfilling the vision for the future.

These goals and policies are dynamic. It is important that the entire community, citizens and organizations continue to share their ideas regarding the future.

GENERAL PLAN

GOALS AND POLICIES

Growth Management: **Utilize City resources and authority to manage growth and development.**

Policy 1-Conduct a review of city codes, ordinances and the Master Plan and revise all outdated, conflicting or ineffective requirements and definitions.

Activity/Task 1

Activity/Task 2

Activity/Task 3 etc....

Policy 2-Develop a process for responding to projected change.

Policy 3-Develop, implement and annually update a comprehensive five-year Capital Improvements Plan that sets priorities for specific projects.

Policy 4-Minimize the negative impact and maximize the benefit from development located outside and adjacent to Windcrest.

Economic Development: **Promote a business-government relationship that addresses the need of businesses to operate in a positive and mutually beneficial environment.**

Policy 1-Recognize and support the efforts of the Windcrest Economic Development Corporation.

Policy 2-Encourage economic diversity and jobs creation compatible with the quality of life values of Windcrest.

Policy 3-Create an environment of entrepreneurship, productivity and innovation in Windcrest that promotes business start-up and growth.

Policy 4-Take advantage of the proximity of Windcrest to both information technology and large military posts/bases as magnets for growth.

Community Identity: **Plan, locate and maintain infrastructure, utilities and facilities to aid and maintain safe, healthy and sustainable environment for community activity.**

Policy 1-Provide police, fire, and code compliance facilities to provide effective service and support the efforts of volunteer services on the community behalf of safety and security.

Policy 2-Ensure that components of the Windcrest Parks and Recreation Open Space Master Plan are supported for implementation.

Policy 3-Provide and encourage transportation options that emphasize convenience, safety, environmental quality and efficiency.

Policy 4-Provide safe, attractive, well-maintained neighborhoods for all residents.

City of Windcrest — General Plan

Key Elements of Draft General Plan

Vision

The City of Windcrest promotes a high quality of life, balancing neighborhood stability, economic opportunity and responsible growth.

Guiding Principles

a. preserve, protect and enhance the integrity, economic viability and livability of Windcrest's neighborhoods
b. promote economic diversity and jobs creation
c. encourage a balance of new development and redevelopment
d. support the implementation of the Parks and Recreation Open Space Master Plan, adopted on July 25, 2012 (Resolution 2012-385R)
e. provide an environment for positive community input and collaboration in attaining the Master Plan Goals and Policies

Areas of Focus

a. growth management
b. economic development
c. community identity

Goals

A. Growth Management

Utilize City resources and authority to manage growth and development.

B. Economic Development

Promote a business-government relationship that addresses the need of businesses to operate in a positive and mutually beneficial environment.

C. Community Identity

Plan, locate and maintain infrastructure, utilities and facilities to aid and maintain a safe, healthy and sustainable environment for community activity.

NOTE: Lettering has been added as an item reference aid for the work sessions.

cwmplng10

WINIDCREST
TEXAS

AGENDA
CITY OF WINDCREST, TEXAS

Master Plan Review Committee

May 22, 2014

6:00 P.M.

NOTICE IS HEREBY GIVEN THAT A MASTER PLAN REVIEW COMMITTEE MEETING WILL BE HELD AT WINDCREST CITY HALL, 8601 MIDCROWN, WINDCREST, TEXAS ON THE 22nd DAY OF MAY 2014 STARTING AT 6:00 P.M. DURING THE MEETING THE FOLLOWING SUBJECTS WILL BE CONSIDERED AND THE COMMITTEE MAY TAKE ACTION ON ANY OF THE LISTED SUBJECTS.

THE MPRC RESERVES THE OPTION TO RECESS THE MEETING DURING THE EVENING OF MAY 22, 2014 AND TO RECONVENE THE MEETING ON THE FOLLOWING DAY, MAY 23, 2014 AT 9:00 A.M. AT THE WINDCREST CITY HALL, 8601 MIDCROWN, WINDCREST, TEXAS.

IT IS ANTICIPATED THAT MEMBERS OF OTHER CITY BOARDS, COMMISSIONS AND COMMITTEES MAY ATTEND THE MEETING IN NUMBERS THAT MAY CONSTITUTE A QUORUM OF SUCH OTHER CITY BOARDS, COMMISSIONS AND COMMITTEES, SO THAT NOTICE IS HEREBY GIVEN THAT THE MEETING IS ALSO A MEETING OF THE OTHER CITY BOARDS, COMMISSIONS AND COMMITTEES WHOSE MEMBERS ARE IN ATTENDANCE. THE MEMBERS OF THE OTHER CITY BOARDS, COMMISSIONS AND COMMITTEES MAY PARTICIPATE IN DISCUSSIONS WHICH OCCUR AT THE MEETING, BUT NO ACTION WILL BE TAKEN BY THE OTHER BOARDS, COMMISSIONS AND COMMITTEES WHOSE MEMBERS ARE IN ATTENDANCE.

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I. Call to Order

II. Cpg,iin

1. Welcome — Pamela Dodson, MPRC Chair, Windcrest Mayor Pro Tern

2. Introduction of Master Plan Review Committee Members

III. Master Plan Review Committee

1. Review of activities conducted at May 7 MPRC meeting (Att. 1)
   Ref: 05.07.14 MPRC
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IV. Draft General Plan

1. Continued discussion, development and refinement of Master Plan DRAFT components:

   a. Vision
   b. Guiding Principles
   c. Goals

V. Closure

1. Determine next steps
2. Set future meeting

VI. Adjournment

I, the undersigned authority, do hereby certify that the above Notice of Meeting of the Master Plan Review Committee of the City of Windcrest is a true and correct copy of said Notice and was posted on the bulletin board at City Hall of said City in a convenient place to the public and said Notice was posted more than seventy-two hours prior to the meeting on May 22, 2014.

By: , City Secretary

In compliance with the Americans With Disabilities Act, the City of Windcrest Council Chambers are wheelchair accessible, and accessible parking spaces are available. The City of Windcrest will provide for reasonable accommodations for persons attending City Council meetings. To better serve you, requests should be received 48 hours prior to the meetings. Please contact Kelly Rodriguez, City Secretary, at 210-655-0022 ext. 2150 or Fax 210-6558776.

I certify that the attached notice and agenda of items to be considered by the Master Plan Review Committee was removed by me from the City Hall bulletin board on the _ day of May, 2014.

_____ Title:

City of Windcrest Vision
05.07.14 Meeting

Balanced neighborhood
High quality of life
Responsible growth
(define - neighborhood stability)
Responsible growing right business
Infrastructure (Implementation ? Vision?)
Safety
Beautification of City of Windcrest
Improve quality of schools
"viable" eco growth
Young families

Windcrest is:

"Community that is safe w/quality living with a future"

Promotes a high quality of life with economic opportunity and responsible growth.

Proud

"Proud community that that promotes safety high quality of life with a future"

"Proud community with an exceptional quality of life that promotes, safety economic opportunity and responsible growth."

Guiding Principles

Security (police, fire) *UVIBILITY*
Infrastructure
Job creation
Growth of City / needs of vision
Parks & Rec
New development
Lasting relationships w/other entities (new)
Improve and recruit
Support existing development
Livability (school system as part of process, retention of neigh. Children w/in school)(new)
Add "city" to Master Plan
Business' must have a positive impact (new)
Walking trails (implementation)

Goals & Policies

Goals (which ones)
Growth Mgmnt (find other terminology)
Economic Development
Community ID
    Policies (What)

Citizen Input
Implementation & Alternatives
Sidewalks
Water Supply
Safe City
Traffic Control
Transportation
Preservation of Homes & Pride
Define sustainable
Control of utilities for timely repairs
External stakeholders / water

WINDCREST
TEXAS

AGENDA
CITY OF WINDCREST, TEXAS

Master Plan Review Committee

June 04, 2014

6:00 P.M.

NOTICE IS HEREBY GIVEN THAT A MASTER PLAN REVIEW COMMITTEE MEETING WILL BE HELD AT WINDCREST CITY HALL, 8601 MIDCROWN, WINDCREST, TEXAS ON THE 04[6] DAY OF JUNE 2014 STARTING AT 6:00 P.M. DURING THE MEETING THE FOLLOWING SUBJECTS WILL BE CONSIDERED AND THE COMMITTEE MAY TAKE ACTION ON ANY OF THE LISTED SUBJECTS.

THE MPRC RESERVES THE OPTION TO RECESS THE MEETING DURING THE EVENING OF JUNE 04, 2014 AND TO RECONVENE THE MEETING ON THE FOLLOWING DAY, JUNE 05, 2014 AT 9:00 A.M. AT THE WINDCREST CITY HALL, 8601 MIDCROWN, WINDCREST, TEXAS.

IT IS ANTICIPATED THAT MEMBERS OF OTHER CITY BOARDS, COMMISSIONS AND COMMITTEES MAY ATTEND THE MEETING IN NUMBERS THAT MAY CONSTITUTE A QUORUM OF SUCH OTHER CITY BOARDS, COMMISSIONS AND COMMITTEES, SO THAT NOTICE IS HEREBY GIVEN THAT THE MEETING IS ALSO A MEETING OF THE OTHER CITY BOARDS, COMMISSIONS AND COMMITTEES WHOSE MEMBERS ARE IN ATTENDANCE. THE MEMBERS OF THE OTHER CITY BOARDS, COMMISSIONS AND COMMITTEES MAY PARTICIPATE IN DISCUSSIONS WHICH OCCUR AT THE MEETING, BUT NO ACTION WILL BE TAKEN BY THE OTHER BOARDS, COMMISSIONS AND COMMITTEES WHOSE MEMBERS ARE IN ATTENDANCE.

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I. Call to Order

II. Opening

1. Welcome — Pamela Dodson, MPRC Chair, Windcrest Mayor Pro Tern

2. Introduction of Master Plan Review Committee Members

III. Master Plan Review Committee

1. Review of activities conducted at May 7th and 22" MPRC meeting (Att. 1)
Ref: 05.07.14 MPRC
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IV. Draft General Plan

1. Continued discussion, development and refinement of Master Plan DRAFT components:

   a. Vision
   b. Guiding Principles
   c. Goals

V. Closure

1. Determine next steps
2. Set future meeting

VI. Adjournment

I, the undersigned authority, do hereby certify that the above Notice of Meeting of the Master Plan Review Committee of the City of Windcrest is a true and correct copy of said Notice and was posted on the bulletin board at City Hall of said City in a convenient place to the public and said Notice was posted more than seventy-two hours prior to the meeting on June 04, 2014.

, City Secretary

In compliance with the Americans With Disabilities Act, the City of Windcrest Council Chambers are wheelchair accessible, and accessible parking spaces are available. The City of Windcrest will provide far reasonable accommodations for persons attending City Council meetings. To better serve you, requests should be received 48 hours prior to the meetings. Please contact Kelly Rodriguez, City Secretary, at 210-655-0022 ext. 2150 or Fax 210-655-8776.

I certify that the attached notice and agenda of items to be considered by the Master Plan Revien Committee was removed by me from the City Hall bulletin board on the day of June, 2014.

_____ Title: _____

City of Windcrest Vision
05.07.14 Meeting

Balanced neighborhood
High quality of life
Responsible growth
(define — neighborhood stability)
Responsible growing right business
Infrastructure (Implementation ? Vision?)
Safety
Beautification of City of Windcrest
Improve quality of schools
"viable" eco growth
Young families

Windcrest is:

"Community that is safe w/quality living with a future"

Promotes a high quality of life with economic opportunity and responsible growth.

Proud

"Proud community that that promotes safety high quality of life with a future"

"Proud community with an exceptional quality of life that promotes, safety economic opportunity and responsible growth."

Guiding Principles

Security (police, fire) *LIVIBILITY*
Infrastructure
Job creation
Growth of City / needs of vision
Parks & Rec
New development
Lasting relationships w/other entities (new)
Improve and recruit
Support existing development
Livability (school system as part of process, retention of neigh. Children w/in school)(new)
Add "city" to Master Plan
Business' must have a positive impact (new)
Walking trails (implementation)

Goals & Policies

Goals (which ones)
Growth Mgmnt (find other terminology)
Economic Development
Community ID
    Policies (What)

Citizen Input
Implementation & Alternatives
Sidewalks
Water Supply
Safe City
Traffic Control
Transportation
Preservation of Homes & Pride
Define sustainable
Control of utilities for timely repairs
External stakeholders / water

05.22.14

MPRC Meeting

VISION AND MISSION STATEMENT

What does success look like for Windcrest
Focus on the outcome

Statement: The proud City of Windcrest promotes a high quality of life: balancing neighborhood stability, economic opportunity and responsible growth.

The City of Windcrest is a proud community with a high quality of life that promotes, safety economic opportunity and responsible growth

f Guiding Principles

Preserve, protect and enhance the integrity and livability of Windcrest's

neighborhoods Promote economic viability and diversity

Continue to provide an environment for positive community input and collaboration in developing the direction of the City.

MISSION

Why do we exist?

Purpose of organization

WINDCREST
TEXAS

AGENDA
CITY OF WINDCREST, TEXAS

Master Plan Review Committee

June 18, 2014

6:00 P.M.

NOTICE IS HEREBY GIVEN THAT A MASTER PLAN REVIEW COMMITTEE MEETING WILL BE HELD AT WINDCREST CITY HALL, 8601 MIDCROWN, WINDCREST, TEXAS ON THE 18th DAY OF JUNE 2014 STARTING AT 6:00 P.M. DURING THE MEETING THE FOLLOWING SUBJECTS WILL BE CONSIDERED AND THE COMMITTEE MAY TAKE ACTION ON ANY OF THE LISTED SUBJECTS.

THE MPRC RESERVES THE OPTION TO RECESS THE MEETING DURING THE EVENING OF JUNE 18, 2014 AND TO RECONVENE THE MEETING ON THE FOLLOWING DAY, JUNE 19, 2014 AT 9:00 A.M. AT THE WINDCREST CITY HALL, 8601 MIDCROWN, WINDCREST, TEXAS.

IT IS ANTICIPATED THAT MEMBERS OF OTHER CITY BOARDS, COMMISSIONS AND COMMITTEES MAY ATTEND THE MEETING IN NUMBERS THAT MAY CONSTITUTE A QUORUM OF SUCH OTHER CITY BOARDS, COMMISSIONS AND COMMITTEES, SO THAT NOTICE IS HEREBY GIVEN THAT THE MEETING IS ALSO A MEETING OF THE OTHER CITY BOARDS, COMMISSIONS AND COMMITTEES WHOSE MEMBERS ARE IN ATTENDANCE. THE MEMBERS OF THE OTHER CITY BOARDS, COMMISSIONS AND COMMITTEES MAY PARTICIPATE IN DISCUSSIONS WHICH OCCUR AT THE MEETING, BUT NO ACTION WILL BE TAKEN BY THE OTHER BOARDS, COMMISSIONS AND COMMITTEES WHOSE MEMBERS ARE IN ATTENDANCE.

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WINDCREST
TEXAS

AGENDA
CITY OF WINDCREST, TEXAS

Master Plan Review Committee

June 25, 2014

6:00 P.M.

NOTICE IS HEREBY GIVEN THAT A MASTER PLAN REVIEW COMMITTEE MEETING WILL BE HELD AT WINDCREST CITY HALL, 8601 MIDCROWN, WINDCREST, TEXAS ON THE 25th DAY OF JUNE 2014 STARTING AT 6:00 P.M. DURING THE MEETING THE FOLLOWING SUBJECTS WILL BE CONSIDERED AND THE COMMITTEE MAY TAKE ACTION ON ANY OF THE LISTED SUBJECTS.

THE MPRC RESERVES THE OPTION TO RECESS THE MEETING DURING THE EVENING OF JUNE 25, 2014 AND TO RECONVENE THE MEETING ON THE FOLLOWING DAY, JUNE 26, 2014 AT 9:00 A.M. AT THE WINDCREST CITY HALL, 8601 MIDCROWN, WINDCREST, TEXAS.

IT IS ANTICIPATED THAT MEMBERS OF OTHER CITY BOARDS, COMMISSIONS AND COMMITTEES MAY ATTEND THE MEETING IN NUMBERS THAT MAY CONSTITUTE A QUORUM OF SUCH OTHER CITY BOARDS, COMMISSIONS AND COMMITTEES, SO THAT NOTICE IS HEREBY GIVEN THAT THE MEETING IS ALSO A MEETING OF THE OTHER CITY BOARDS, COMMISSIONS AND COMMITTEES WHOSE MEMBERS ARE IN ATTENDANCE. THE MEMBERS OF THE OTHER CITY BOARDS, COMMISSIONS AND COMMITTEES MAY PARTICIPATE IN DISCUSSIONS WHICH OCCUR AT THE MEETING, BUT NO ACTION WILL BE TAKEN BY THE OTHER BOARDS, COMMISSIONS AND COMMITTEES WHOSE MEMBERS ARE IN ATTENDANCE.

REQUEST ALL PAGERS AND CELL PHONES BE TURNED OFF, EXCEPT EMERGENCY ON-CALL PERSONNEL. CITIZENS ARE ASKED TO REFRAIN FROM TALKING DURING COUNCIL PROCEEDINGS.

Meeting Chair: please remind each participant in your meeting that they must speak into a microphone; the recording is the Official Minutes of your meeting and all who speak must be recorded. All guest speakers and citizens to be heard must speak from podium. Please interrupt speakers during meeting if you recognize that they are not speaking into microphone and have them do so.

I. **Call to Order**

II. apgiin

1. Welcome — Pamela Dodson, MPRC Chair, Windcrest Mayor Pro Tern

2. Introduction of Master Plan Review Committee Members

III. Master Plan Review Committee

1. Review of activities conducted at previous MPRC meetings. (Att. 1)
   Ref: 05.07.14 MPRC
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IV. Draft General Plan

1. Continued discussion, development and refinement of Master Plan DRAFT components:

   a. Vision
   b. Guiding Principles
   c. Goals

V. Closure

1. Determine next steps
2. Set future meeting

VI. Adjournment

I, the undersigned authority, do hereby certify that the above Notice of Meeting of the Master Plan Review Committee of the City of Windcrest is a true and correct copy of said Notice and was posted on the bulletin board at City Hall of said City in a convenient place to the public and said Notice was posted more than seventy-two hours prior to the meeting on June 25, 2014.

By: , City Secretary

In compliance with the Americans With Disabilities Act, the City of Windcrest Council Chambers are wheelchair accessible, and accessible parking spaces are available. The City of Windcrest will provide for reasonable accommodations for persons attending City Council meetings. To better serve you, requests should be received 48 hours prior to the meetings. Please contact Kelly Rodriguez, City Secretary, at 210-655-0022 ext. 2150 or Fax 210-6558776.

I certify that the attached notice and agenda of items to be considered by the Master Plan Review Committee was removed by me from the City Hall bulletin board on the ___ day of June. 2014. Title:

City of Windcrest Vision
05.07.14 Meeting

Balanced neighborhood
High quality of life
Responsible growth
(define - neighborhood stability)
Responsible growing right business
Infrastructure (Implementation ? Vision?)
Safety
Beautification of City of Windcrest
improve quality of schools
"viable" eco growth
Young families

Windcrest is:

"Community that is safe w/quality living with a future"

Promotes a high quality of life with economic opportunity and responsible growth.

Proud

"Proud community that that promotes safety high quality of life with a future"

"Proud community with an exceptional quality of life that promotes, safety economic opportunity and responsible growth."

Guiding Principles

Security (police, fire) *LIVIBILITY*
Infrastructure
Job creation
Growth of City / needs of vision
Parks & Rec
New development
Lasting relationships w/other entities (new)
Improve and recruit
Support existing development
Livability (school system as part of process, retention of neigh. Children w/in school)(new)
Add "city" to Master Plan
Business' must have a positive impact (new)
Walking trails (implementation)

Goals & Policies

Goals (which ones)
Growth Mgmnt (find other terminology)
Economic Development
Community ID
    Policies (What)

Citizen Input
Implementation & Alternatives
Sidewalks
Water Supply
Safe City
Traffic Control
Transportation
Preservation of Homes & Pride
Define sustainable
Control of utilities for timely repairs
External stakeholders / water

05.22.14

MPRC Meeting

VISION AND MISSION STATEMENT

What does success look like for Windcrest
Focus on the outcome

Statement: The proud City of Windcrest promotes a high quality of life: balancing neighborhood stability, economic opportunity and responsible growth.

The City of Windcrest is a proud community with a high quality of life that promotes, safety economic opportunity and responsible growth

- **Guiding Principles**

  Preserve, protect and enhance the integrity and livability of Windcrest's neighborhoods

  Promote economic viability and diversity

  Continue to provide an environment for positive community input and collaboration in developing the direction of the City.

MISSION

Why do we exist?

Purpose of organization

MPRC

06.04.14

Statement: key words / differentiators

Balancing neighborhood stability
Safety

Guiding Principles:

Preserve, protect & enhance the integrity & livability of neighborhoods
Promote economic viability & diversity
Continue to provide an environment for positive community input & collaboration in developing the direction.

Community Identity:

Plan, locate, develop and maintain infrastructure, utilities and facilities to aid and provide a viable environment for community activity.

Concepts

- Future development
- Technology / utilizing
- Schools (New Policy)
  - Promote excellence in education for our Community.
  - <u>Activities</u>
  - Notify school board of need to support Windcrest students.
  - Participate NEISD mtgs.
  - Volunteer w/mentoring
  - Advocate excellence in education through program offerings for students
  - Development and disseminate outreach components.
- Water Quality
- Codes
- WW
- Transportation

Economic Development

Growth Management

06.18.14
MPRC

Community Identity

Plan, locate, develop and maintain infrastructure utilities and facilities to aid and provide a viable environment for community activity

Policy 1— Provide city facilities to provide for effective and timely service and support the efforts of volunteer service on behalf of the community

Policy 2 — Provide and encourage transportation options that emphasize convenience, safety, environmental quality and efficiency.

Possible Activity

- **Elderly riders / GRASP**
- **Awareness**

Policy 3 — Promote safe, attractive, well-maintained neighborhoods for all residents.

Possible Activities

- **Sidewalk plan**
- **Bicycle plan**
- **Bicycle safety**

Policy 5

Promote an ongoing review and improvement of Infrastructure &

utilities. Possible Activity

- **Develop**

relationships Economic Development

Promote a business-government relationship that addresses the need of businesses to operate in a positive and mutually beneficial environment.

Policy 1 — Recognize and support the efforts of the Windcrest Economic Development Corporation.

Policy 2 — Encourage economic diversity and jobs creation compatible with the quality of life values of Windcrest.

Growth Management

Utilize City resources and authority to manage growth and development and develop Policy

1— good

Policy 2 — Develop processes for responding to future change

Policy 3 — Conduct annual review of 5 year CIP that sets priorities for certains projects

Possible Activity

Reconvene CIP committee every 3 years scheduled tasks

Consider Admin/Operational facilities & needs.

Policy 4 - Maximize the benefit and impact from development located outside and adjacent to Windcrest.

Growth Managment

WINDCREST
TEXAS

AGENDA
CITY OF WINDCREST, TEXAS
PLANNING AND ZONING COMMISSION

August 07, 2014

6:00 P.M.

NOTICE IS HEREBY GIVEN THAT A MEETING OF THE WINDCREST PLANNING AND ZONING COMMISSION WILL BE HELD AT WINDCREST CITY HALL, 8601 MIDCROWN, WINDCREST, TEXAS ON THE 7th DAY OF AUGUST 2014 STARTING AT 6:00 P.M. DURING THE MEETING THE FOLLOWING SUBJECTS WILL BE CONSIDERED AND THE COMMISSION MAY TAKE ACTION ON ANY OF THE LISTED SUBJECTS.

THE PLANNING AND ZONING COMMISSION RESERVES THE OPTION TO RECESS THE MEETING DURING THE MORNING OF AUGUST 07, 2014 AND TO RECONVENE THE MEETING ON AUGUST 08, 2014 AT 9:00 A.M. AT THE WINDCREST CITY HALL, 8601 MIDCROWN, WINDCREST, TEXAS.

IT IS ANTICIPATED THAT MEMBERS OF OTHER CITY COUNCIL, BOARDS, COMMISSIONS AND COMMITTEES MAY ATTEND THE MEETING IN NUMBERS THAT MAY CONSTITUTE A QUORUM OF SUCH OTHER CITY COUNCIL, BOARDS, COMMISSIONS AND COMMITTEES, SO THAT NOTICE IS HEREBY GIVEN THAT THE MEETING IS ALSO A MEETING OF THE OTHER CITY COUNCIL, BOARDS, COMMISSIONS AND COMMITTEES WHOSE MEMBERS ARE IN ATTENDANCE. THE MEMBERS OF THE OTHER CITY COUNCIL, BOARDS, COMMISSIONS AND COMMITTEES MAY PARTICIPATE IN DISCUSSIONS WHICH OCCUR AT THE MEETING, BUT NO ACTION WILL BE TAKEN BY THE OTHER COUNCIL, BOARDS, COMMISSIONS AND COMMITTEES WHOSE MEMBERS ARE IN ATTENDANCE.

Ordinance No. 618 (09/20/10), Repealing Ordinance No. 593

At all City Council, City Commission or City Board meetings, the agenda shall include a "citizens to be heard" item. It is suggested that Citizens wishing to speak during this item sign in on the sign up roster prior to the meeting. During "citizens to be heard" comments, each individual may speak on an agenda item or any other matter affecting the city. In addition to the "citizens to be heard" portion of meetings, a person may make comments on agenda items prior to the vote on the agenda item. A member of the public will have a total of six (6) minutes to be heard during a City Council, City Commission or City Board Meeting. This does not include any responses from the body. The six (6) minutes time limit authorized herein may not be transferred to another speaker in whole or in part. The presiding Officer or his/her designee will assign a Time Keeper to each meeting. The Time Keeper will maintain strict compliance of the six (6) minute rule, stopping speakers who exceed the allotted time. As authorized by Section 551.042 of the Texas Government Code, the Presiding Officer may direct a City Official to make: a statement of specific factual information in response to an inquiry made by a member of the public or of the City Council, or; a recitation of existing

policy in response to an inquiry made by a member of the public or the City Council. Any deliberation of or decision about the subject of the inquiry shall be limited to a proposal to place the subject on the agenda for a subsequent meeting. Any question posed by a Citizen, Council Member, Board Member or Commission Member for which an answer is not available at a meeting shall be answered by a member of the staff or Presiding Officer at the next regular meeting of the Body, if an answer is reasonably available and prudent. If the information is sensitive, staff will seek advice from the City Attorney.

REQUEST ALL PAGERS AND CELL PHONES BE TURNED OFF, EXCEPT EMERGENCY ON-CALL PERSONNEL. CITIZENS ARE ASKED TO REFRAIN FROM TALKING DURING COUNCIL PROCEEDINGS.

Meeting Chair: please remind each participant in your meeting that they must speak into a microphone; the recording is the Official Minutes of your meeting and all who speak must be recorded. All guest speakers and citizens to be heard must speak from podium. Please interrupt speakers during meeting if you recognize that they are not speaking into microphone and have them do so.

I. Call to Order

II. Citizens to be Heard on Subsequent and Non-Subsequent Agenda Items

1. A member of the public will have three (3) minutes to discuss non-subsequent agenda items.

2. A member of the public will have six (6) minutes to discuss subsequent agenda items.

3. City Council may discuss and respond to current and past agendas on subsequent and non-subsequent agenda items by citizens to be heard.

III. Discuss and Act

1. The Planning and Zoning Commission will review the Proposed Draft Master as presented by the Master Plan Review Committee and prepared July, 2014 during the Planning and Zoning Commission workshop. The Master Plan outlines the Vision, Guiding Principles, goals and Objectives for Windcrest's future planning.

2. The Planning and Zoning Commission may at this time designate the schedule for public hearing prior to submittal for City Council review in accordance with Section 23.703 of the Windcrest City code.

IV. General Announcements & Future Agenda Items Requested

Per Ordinance No. 618, repealing Ordinance No. 593; Section 9: Every agenda shall include an item entry granting a member the opportunity to propose an item for consideration of future agendas for Regular or Special Meetings. Any member may request the inclusion of such items at any meeting.

IV. Adjournment

The Planning and Zoning Commission reserves the right to retire into executive session whenever it is considered necessary and legally justified under the Texas Government Code, Subchapter D, Sections 551.071 et. seq. including, but not limited to, consultation with attorney, real property, prospective gifts, personnel matters, exclusion of witness, security devices, and economic development matters.

I, the undersigned authority, do hereby certify that the above Notice of Meeting of the Planning and Zoning Commission of the City of Windcrest is a true and correct copy of said Notice and was posted on the bulletin board at City Hall of said City in a convenient place to the public and said Notice was posted more than seventy-two hours prior to the meeting on August 07, 2014.

By: Kelly Rodriguez**, City Secretary**

In compliance with the Americans With Disabilities Act, the City of Windcrest Council Chambers are wheelchair accessible, and accessible parking spaces are available. The City of Windcrest will provide for reasonable accommodations for persons attending Planning & Zoning Commission meetings. To better serve you, requests should be received 48 hours prior to the meetings. Please contact Kelly Rodriguez, City Secretary, at 210-655-0022 ext. 2150 or Fax 210-655-8776.

I certify that the attached notice and agenda of items to be considered by the Planning and Zoning Commission was removed by me from the City Hall bulletin board on the ____ August, 2014.

_____ Title:

WINDCREST
TEXAS

August 7, 2014

SUBJECT: Master Plan Process

1. BACKGROUND/HISTORY

A Master Plan is the only public document that describes the community as a whole. It is a policy statement that outlines long term goals and a guide to short term decisions. It provides an assessment of the community needs and can be a blueprint for the community's physical development. The Master Plan is a public document adopted by government with full input from the community and is continually adopted as conditions change..

The City of Windcrest currently does not have an approved Master Plan. A Draft Conceptual Plan was developed in 2007 but not adopted.

The City of Windcrest is now re-examining the need to plan comprehensively for the future and has tasked the Planning and Zoning Commission with implementing this task.

2. FINDINGS/CURRENT ACTIVITY

On June 20, 2013 the Planning and Zoning Commission met to discuss the Comprehensive Planning Process and develop a work program for completion. During that Workshop, the Commissioners heard about the various types of Master Plans adopted by communities. They discussed the need for simplicity in approach and the flexibility in having the Master Plan grow with the City and its goals. They decided to use the General Plan concept as its model.

The General Plan outlines the scope of the community Vision with goals, objectives, and basic maps. Attachment 1 is provided for consideration as a first draft of the Windcrest General Plan to be used as a blueprint for preparation. The Draft presented is based on input by the Commission made in workshops over the Summer, 2013.

The contents of the General Plan are as follows:

1) **Vision**—how do we see Windcrest in the future?

2) **Guiding Principles**—our values and philosophy for insuring that the City grows in the manner agreed upon by the community through their participation.

3) The Draft General Plan provides for three major **Goals** agreed upon by the Commission--Growth Management, Economic Development and Community Identity.

4) Each Goal in turn has a series of **Policies** that must be implemented for achieving that Goal.

5) Along with the Policies, a detailed **Action Plan/Task** statement for implementation must be prepared.

These will be the guiding tenets for staff as approved by the City Council and budgeted for future work programs as the General Plan is carried out over time.

On November 18, the Draft General Plan was forwarded to City Council for preliminary review. At that time, it was agreed that the Windcrest community go forward with the process.

The City Council shall established a Master Plan Review Committee (MPRC) made up of Windcrest community residents and business owners to further develop the Policies and related Action Plan components.

The MPRC held a series of community workshops in Spring, 2014 to insure that the Draft meets the intent and spirit of the Windcrest Vision. They followed with a series of several meetings from May to June to refine the PZ draft. The MPRC then presented their findings to the Commission on July 2 and met again on July 17. (See attached MPRC packet for full history of process.)

The Commission then met on Saturday, July 26, 2014 in workshop mode to develop the final draft.

Today the Planning and Zoning Commission presents their Final Draft of the Master Plan and will set a calendar for public review and Public hearing prior to forwarding to City Council for consideration.

The Master Plan Draft, prepared by the Planning and Zoning Commission and attached hereto is offered for consideration.

WINDCREST MASTER PLAN

INTRODUCTION

Every city is different. Each a mixture of old and new homes, shopping centers, markets, shaded walk-able streets, and busy commercial corridors. Whatever the combination, it is still a collection of people; People with different tastes, interests, and resources who have settled in that special geographic area because they found employment, schools for their children, or a place to retire.

What makes it a community, and differentiates itself from other places, is its economic condition, culture, and its history. These factors and more affect the nature of a community. However, the one pivotal factor that makes a difference is the extent to which the community has guided the use and development of its environment through a Master Plan.

A Master Plan helps a community affect its growth and development. As a balance, it can be an important tool to prevent degradation of resources, maintain the commercial and economic base, provide good public facilities, or improve housing stock and infrastructure.

PURPOSE

The Master Plan is the only public document that describes the community as a whole, in terms of its complex and mutually supporting networks.

As a policy statement of long-term goals, it provides both a broad long-term perspective and a guide to short-term community decisions.

A Master Plan is prepared and implemented with an eye to:

- Influence and manage the development of the community;
- Coordinate public and private investment;
- Minimize conflict between land uses;
- Increase both the benefits and cost-effectiveness of public investment;
- Forecast and ensure that infrastructure and community facilities are established in advance of demand and are located to best serve the community.

Master plans provide the basis for rational decision-making, but do not replace the decision-making process, nor take the place of the City's codes and other ordinances in establishing regulations. In applying such regulations, consideration should be given to the principles, goals, and policies of the Master Plan.

The Master Plan is intended to provide guidance in the evaluation of future decisions on land use, infrastructure improvements, transportation, and other issues. In addition, ordinances proposed and considered after the Master Plan adoption should be consistent with the relevant goals and policies contained in the Plan. If an ordinance establishing or modifying rules or regulations is being considered contrary to the goals and policies of the Plan, either the Plan should be reviewed and amended prior to the adoption of the ordinance, or the ordinance should clearly state those circumstances that necessitate its conflict with the Plan.

Community planning is a continuous and dynamic process. It helps the community achieve goals important to its citizens and the community at large. Over time, these goals will likely change. At that time, the community must again review where they have been, how they got there, what has changed, and where they want to go next.

The Planning and Zoning Commission should perform an annual review of the Master Plan principles, goals, and policies and forward recommendations for amendments to the Plan to the City Council. The Commission should also prepare an annual report on development and planning activities. The report should indicate changes in current trends and appropriate laws and regulations, include recommendations for changes to the Master Plan's implementation, and evaluate the City's progress.

VISION

The City of Windcrest promotes, in this order, a high quality of life, neighborhood stability, economic opportunity, and responsible growth.

GUIDING PRINCIPLES

- Preserve, protect, and enhance the integrity and livability of Windcrest's neighborhoods.
- Promote both economic diversity and viability for residents and businesses.
- Continue to provide an environment that encourages community input and collaboration in developing the direction of the City of Windcrest.

Realizing both the Vision and Guiding Principles require clear attainable Goals that address basic issues for Windcrest. Policies for attaining the goals must direct the City's planning and implementation strategies.

The key is to create goals and policies that Windcrest can use to measure its progress in fulfilling the vision for the future.

These goals and policies are dynamic. It is important that the entire community, citizens and organizations, continue to share their ideas regarding the future.

DRAFT

GOALS AND POLICIES

Growth Management: Utilize City authority to create and manage resources, growth, and development.

Policy 1-Conduct a review, when required, of city codes, ordinances, and the Master Plan and revise as needed.

Policy 2-Prior to adoption of the annual budget, conduct an annual review of the comprehensive five-year Capital Improvements Plan that sets priorities for specific projects.

Policy 3-Assess and address the potential impact from development located in the areas surrounding Windcrest.

Economic Development: Promote business and government relationships that address the need for businesses to operate in a positive and mutually beneficial environment.

Policy 1-Collaborate with and support community efforts for economic development.

Policy 2- Encourage economic diversity compatible with the Windcrest Vision.

Policy 3-Create an environment of entrepreneurship and innovation in Windcrest that promotes business start-up and growth.

Policy 4-Take advantage of the proximity of Windcrest to existing and future economic generators, as magnets for growth.

Policy 5-Support business retention and expansion within the City of Windcrest.

Community Identity: Plan, locate, develop, and maintain infrastructure, utilities, and facilities to aid and promote a safe, viable environment for community activity.

Policy 1-Provide city facilities for effective and timely service, and promote an ongoing review and improvement of infrastructure and utilities.

Policy 2-Support the efforts of volunteer services on behalf of the community.

Policy 3-Promote and encourage transportation options that emphasize convenience, safety, environmental quality, and efficiency.

Policy 4-Promote safe, attractive, well-maintained neighborhoods for all residents.

Policy 5-Promote involvement in education for our community.

DRAFT

MASTER PLAN REVIEW COMMITTEE PROCESS

On June 20, 2013 the Planning and Zoning Commission met to discuss the Comprehensive Planning Process and develop a work program for completion. During that Workshop, the Commissioners heard about the various types of Master Plans adopted by communities. They discussed the need for simplicity in approach and the flexibility in having the Master Plan grow with the City and its goals. They decided to use the Master Plan concept as its model.

The contents of the Plan are as follows:

I) Vision - how do we see Windcrest in the future?

2) **Guiding Principles—our values and philosophy for insuring that the City grows in the manner agreed upon by the community through their participation.**

3) **The Draft Master Plan provides for three major Goals agreed upon by the Commission— Growth Management, Economic Development and Community Identity.**

4) **Each Goal in turn has a series of Policies that must be implemented for achieving that Goal.**

5) **Along with the Policies, a detailed Action Plan/Task statement for implementation must be prepared.**

These will be the guiding tenets for staff as approved by the City Council and budgeted for future work programs as the General Plan is carried out over time.

The Commission approved the Draft Master Plan outline and concept and forwarded it to City Council for community review and preparation.

At that time, the City Council established a Master Plan Review Committee (MPRC) made up of Windcrest community residents and business owners to further develop the goals and related components.

As appointees of the City Council, the MPRC was comprised of residents from several areas of the City representing a variety of neighborhoods, businesses and other stakeholders. The MPRC may also had representatives from key boards and commissions. The Committee was chaired by Mayor Pro-tem Pam Dodson. (See Roster Attachment 1)

It was the responsibility of each Committee member to communicate with their constituencies as the Planning process goes forward.

In the initial phase, the MPRC held three community workshops to promote full input of ideas and opportunities. These were done April 16, 17 and 19. (See Appendix One)

The MRPC then held a series of public meetings to insure that the Draft meets the intent and spirit of the Windcrest Vision. These meetings were held, May 7, 22, June 4, 18 and 25 and July 2. (See Appendix Two)

The Committee reported its findings to the Planning and Zoning Commission on July 2 holding a joint meeting to outline their Draft and meeting again on July 17. (See Attachment 2).

The Master Plan Review Committee committed countless hours to this process ensuring collaboration and full opportunities for community input.

Master Plan Committee

2014-707(0)

01/06/2014

Pam Dodson
City Council

Col. Sue Alexander
WEDC

Leonard Neeper
WEDC

Rebekah Gergen
WEDC

Jan Leaders
P&R Commission

Marilee Seal
Resident

Rick Kendrick

Resident

Kim Wright
Resident

Lovetta Cummings
Resident

David Diaz
Resident

Rick Cockerham
Resident

Ann Marie Arnicar
Resident

Tinee Riggs
Resident

Betty Riggs
Resident

Bob Dovalina
Resident

Ruth Fritz
Resident

David E. Marquez, Executive Director
Bexar County Economic
Development
Department

Jaime Waltman

Rackspace

Jonathan Bean, P.E.
TX Dept of Transportation

ATTACHMENT 2

WINDCREST

Master Plan Review Committee

Final Presentation

VISION

The Proud City of Windcrest promotes a high quality of life, balancing neighborhood stability, economic opportunity and responsible growth.

GUIDING PRINCIPLES

***Preserve, protect and enhance the integrity of Windcrest's neighborhoods.**

***Promote economic diversity.**

***Continue to provide an environment for positive community input and collaboration in developing the direction of the City of Windcrest.**

GOALS AND POLICIES

COMMUNITY IDENTITY: Plan, locate develop and maintain infrastructure, utilities and facilities to aid and provide a viable environment for community activity.

Policy 1-Provide city facilities to ensure effective and timely service supporting all efforts on behalf of the community.

Policy 2-Provide and encourage transportation options that emphasize convenience, safety, environmental quality and efficiency.

APPENDIX

ONE

Master Plan Review Committee

Community Work Sessions

April, 2014

City of Windcrest — General Plan
Master Plan Review Committee

Citizen and Stakeholder Work Sessions

April 16, 17, and 19, 2014
Windcrest City Hall Council Chambers

Work Session Overview

Convener:	**City of Windcrest Master Plan Review Committee (MPRC)**
Purpose:	**To obtain considered input about Windcrest's draft general plan.**
Focus:	**Key Elements of Draft General Plan**
Format:	**An organized and facilitated work session to both inform and engage participants.**
Product:	**Participant suggestions about the draft general plan and its implementation.**

Work Session Agenda

Opening (5 minutes)

Welcome
Review Work Session Purpose, Focus, Format, Product, Agenda and Logistics

Stage Setting (10 minutes)

Review Background Information

Draft General Plan Discussion (45 minutes)

Table/Group Roles
Discussion and Identification of Suggested Changes
Review Table/Group Suggestions

Plan Implementation Discussion (35 minutes)

Discussion and Identification of Priorities
Review Table/Group Priorities

Closure (5 minutes)

Next Steps
For Information, Please Contact: Robert Colunga at 655-0022 Adjourn

cwinplngII

City of Windcrest — General Plan

Background Information

General Plan Approach

The proposed general plan is substantially different from the last master plan effort in Windcrest. First, the current plan describes a vision and articulates principles, areas of focus, goals and policies to achieve that vision over time, rather than employing graphics to depict what a future community should look like. Second, rather than relying on outside professionals to do the work, the current effort engages the mayor and city council, planning and zoning commission, a plan review committee and citizens and stakeholders to collaboratively develop the general plan.

General Plan Development Process

During 2013 the Windcrest Planning and Zoning Commission developed the current draft general plan. In March 2014 City Council appointed a Master Plan Review Committee (MPRC) to solicit input from citizens and stakeholders and to oversee refinements to the draft general plan.

General Plan Elements

The draft general plan lays out policies to guide both short- and long-term decisions about Windcrest's development. The draft plan contains the following elements:

- introduction and purpose -vision statement
- guiding principles -areas of focus -goals and policies

Schedule for Citizen and Stakeholder Work Sessions

The MPRC is conducting three identical, facilitated work sessions for citizens and stakeholders at the Windcrest City Hall Council Chambers:

Wednesday, April 16, 2014, 6:00 p.m. — 7:45 p.m.
Thursday, April 17, 2014, 6:00 p.m. — 7:45 p.m.
Saturday, April 19, 2014, 9:30 a.m. — 11:15 a.m.

Work Sessions Follow-Up

The Master Plan Review Committee will use the results from the three work sessions to revise the draft general plan. The revised draft plan will be reviewed and recommended for approval by the Planning and Zoning Commission and then approved by the City Council; in each case public hearings will be conducted to seek input from citizens and stakeholders. This process will occur over the coming months with the eventual adoption of the general plan expected during summer 2014.

cwinpln06

City of Windcrest — General Plan
Citizen and Stakeholder Work Sessions
April 16, 17 and 19, 2014

Discussion Topics/Tasks

Self-Managed Discussion Group Roles (identify a person for each role)

Recorder: monitors group discussion; assists group reach consensus; records consensus response to the assigned task

Printer: clearly writes/prints group's consensus response on a single flip chart sheet

Timekeeper: keeps group moving forward with the assigned task and ensures the group completes its work on time

Draft General Plan Discussion

Carefully review and note changes to Key Elements of Draft General Plan (pink sheet). As a group, identify and agree on suggested changes to the key elements. Focus on substantive content, not on "wordsmithing."

Specifically Consider:
- -the kind of community that Windcrest values and seeks to enhance
- -where Windcrest should focus time/energy/resources to achieve its vision
- -goals by which Windcrest can best achieve the community it seeks

Time: 30 minutes (5-7 minutes each for vision, guiding principles, areas of focus and goals)

Product: group consensus on substantive changes to key elements of draft general plan

Plan Implementation Discussion

Once Windcrest has adopted a general plan, where should the community place emphasis to implement the plan over the next several years?

Specifically Consider:
- -need for additional plans for specific community areas and/or functions
- -community support infrastructure (roads, utilities, facilities, etc.) - protection and enhancement of the physical environment
- -city governance: codes, regulations, policies, procedures, etc.
- -where it is most important to focus attention to make the plan happen

Time: 25 minutes

Product: group consensus on 3-4 priorities to implement the adopted general plan

City of Windcrest — General Plan

Key Elements of Draft General Plan

Vision

The City of Windcrest promotes a high quality of life, balancing neighborhood stability, economic opportunity and responsible growth.

Guiding Principles

a. preserve, protect and enhance the integrity, economic viability and livability of Windcrest's neighborhoods
b. promote economic diversity and jobs creation
c. encourage a balance of new development and redevelopment
d. support the implementation of the Parks and Recreation Open Space Master Plan, adopted on July 25, 2012 (Resolution 2012-385R)
e. provide an environment for positive community input and collaboration in attaining the Master Plan Goals and Policies

Areas of Focus

a. growth management
b. economic development
c. community identity

Goals

A. Growth Management

Utilize City resources and authority to manage growth and development.

B. Economic Development

Promote a business-government relationship that addresses the need of businesses to operate in a positive and mutually beneficial environment.

C. Community Identity

Plan, locate and maintain infrastructure, utilities and facilities to aid and maintain a safe, healthy and sustainable environment for community activity.

NOTE: Lettering has been added as an item reference aid for the work sessions.

cwinping10

City of Windcrest — General Plan
Master Plan Review Committee

Citizen and Stakeholder Work Session

Wednesday, April 16, 2014
6:05 p.m. — 7:29 p.m.
Windcrest City Hall Council Chambers

Work Session Notes

22 citizens/stakeholders participated in this work session

Draft General Plan

Suggested changes to key elements of the draft general plan.

Table One

Vision

-balanced neighborhoods — growth, stability, high quality for families, change of life

Guiding Principles

-security — police, fire
-infrastructure
-job creation
-growth of city to fit needs/requirements of vision
-parks and recreation
-new development

Areas of Focus

-town homes
-shops, businesses — EDC
-streets, water
-codes/ordinances

Goals

-improve water supply
-safer city
-traffic control
-cameras in park

Table Three

Vision

-high quality of life
-responsible growth

Guiding Principles

-build important and lasting relationships with adjoining entities that impact Windcrest

Draft General Plan

Suggested changes to key elements of the draft general p

Ian.

Table Three (continued)

Areas of Focus

-o.k., no comments

Goals

(a transformation (traffic)
(b with responsible business/
(c preservation of homes — pride

Table Four

Vision

-acceptable

Guiding Principles

(a improve, recruit
(b essential to (a.)
(c support existing development
(d too specific
(e acceptable

Areas of Focus

-o.k.

Goals

(b appropriate businesses
(c to match our demographics

Table Six

Vision

-question on economic opportunity

Guiding Principles

(b.) not city government role

Areas of Focus

(b.) does it belong here, how is it different from goals

Goals

(b.) one more time — change "development" to "promoting business friendly environment"

Plan Implementation

Where should the community place emphasis to implement the plan over the next several years?

Table One

-city government codes/regulations
-security
-infrastructure, water supply

Plan Implementation

Where should the community place emphasis to implement the plan over the next several years?

Table Three

-safety
-improve golf course area lighting
-improve Walzem Road
-community unity
-emergency education

Table Four

-infrastructure (roads, sewer, water mains, parks)
-specific guidelines for enforcement of master plan -economic development
-communication

Table Six

-water — amount available and infrastructure
-recycle program
-revise codes

City of Windcrest — General Plan
Master Plan Review Committee

Citizen and Stakeholder Work Session

Thursday, April 17, 2014
6:09 p.m. — 7:27 p.m.
Windcrest City Hall Council Chambers

Work Session Notes

16 citizens/stakeholders participated in this work session

Draft General Plan

Suggested changes to key elements of the draft general plan.

Table One

Vision

-define quality of life and responsible growth

Guiding Principles

-combine b. and c., moving economic viability down
-delete "positive" in e.

Areas of Focus

-combine a. and b.
-change c. to "community built environment"

Goals

-combine a. and b.
-change c to "community build environment"
-define "sustainable"

Table Three

Vision

-building neighborhood stability vague (what does this mean?)
-responsible growing right business to Windcrest
-making sure infrastructure can support growth of business

Guiding Principles

-livability - please consider promoting advancement of school system within guiding principles

Areas of Focus

-c. community identity — continue support of Christmas Light Up

Goals

-Windcrest needs to gain control of utilities for timely repairs -doesn't address beautifying neighborhoods

Draft General Plan

Suggested changes to key elements of draft general plan.

Table Five

Vision

-no changes

Guiding Principles

-e. provide an environment for positive community input and collaboration in attaining the City Master Plan Goals and Policies

Areas of Focus

-d. city water management

Goals

-add water management collaboration with external stakeholders to achieve the master plan for the city's vision

Table Eight

Vision

-safety
-beautification of city
-improve quality of schools

Guiding Principles

-b. empty buildings
-b. tax breaks to attract new small businesses to create new jobs
-d. community garden
-d. park next to Office Max
-d. what is Parks and Recreation Open Space Master Plan (clarify)

Areas of Focus

-a. do not annex undesirable areas
-b. tax breaks for small business
-b. attract more businesses to support Rackspace (subcontractors)
-c. Christmas Light Up, attract more residents, give theme at end of year instead of mid-year

Goals

-create environment to attract younger, professional families
-keep water district

Plan Implementation

Where should the community place emphasis to implement the plan over the next several years? Table One

1. long-term additional plans for the "built environment"
2. infrastructure (long-term and short-term)
3. economic development (long-term and short-term)
4. water plans (procurement and conservation)

Plan Implementation

Where should the community place emphasis to implement the plan over the next several years? **Table Three**

1. **public education improvements**
2. **review, revise and enforce codes and zoning**
3. **emphasis on infrastructure to support community**
4. **do economic development**

Table Five

1. **economic development**
2. **code enforcement**
3. **infrastructure ... roads**
4. **focus attention on water concerns**

Table Eight

1. **school improvements**
2. **improve communication between city hall and citizens, including light up time**
3. **fix sidewalks, roads and beautify city**
4. **attract new small businesses, desirable businesses**

cwmplng22

City of Windcrest — General Plan
Master Plan Review Committee

Citizen and Stakeholder Work Session

Saturday, April 19, 2014
9:39 a.m. — 11:01 a.m.
Windcrest City Hall Council Chambers

Work Session Notes

10 citizens/stakeholders participated in this work session

Draft General Plan

Suggested changes to key elements of the draft general plan.

Table Six

Vision

-"viable" economic growth

Guiding Principles

-c. responsible business development that improves quality of life and does not have a negative impact

Areas of Focus

-o.k.

Goals

-a. add citizen input

Table Seven

Vision

-is good as stated

Guiding Principles

-should be identified in detail: preserve; protect; enhance: structuralfethical; integrity?
-move "support the implementation of Parks and Recreation Open Space Master Plan"

Areas of Focus

-redefine identity

Goals

-what are we going to do with growth management, economic development and community identity
-what are the timelines from start to finish
-how do we maintain these goals, and do we have an alternative plan

Draft General Plan

Suggested changes to key elements of the draft general plan (continued).

Table Eight

Vision

-put emphasis on young family living

Guiding Principles

-a. clarify integrity

-d. emphasize walking trails in city

Areas of Focus

-o.k.

Goals

-c. add: for safety and healthiness of residents continuous sidewalks

Plan Implementation

Where should the community place emphasis to implement the plan over the next several years?

Table Six

-protection

-governance

-additional plans

-infrastructure

Table Seven

1. community support infrastructure
2. city governance: noise ordinance needs to be improved
3. protection

Table Eight

-protect and enhance the physical environment

-review and enforce city codes, regulations policies and procedures

-community support infrastructure

-where important, put/apply funds to accomplish

APPENDIX

TWO

Master Plan Review Committee

MEETINGS

May-June, 2014

WINDCREST
TEXAS

AGENDA
CITY OF WINDCREST, TEXAS

Master Plan Review Committee

May 07, 2014

6:00 P.M.

NOTICE IS HEREBY GIVEN THAT A MASTER PLAN REVIEW COMMITTEE MEETING WILL BE HELD AT WINDCREST CITY HALL, 8601 MIDCROWN, WINDCREST, TEXAS ON THE 07'h DAY OF MAY 2014 STARTING AT 6:00 P.M. DURING THE MEETING THE FOLLOWING SUBJECTS WILL BE CONSIDERED AND THE COMMITTEE MAY TAKE ACTION ON ANY OF THE LISTED SUBJECTS.

THE MPRC RESERVES THE OPTION TO RECESS THE MEETING DURING THE EVENING OF MAY 07, 2014 AND TO RECONVENE THE MEETING ON THE FOLLOWING DAY, MAY 08, 2014 AT 9:00 A.M. AT THE WINDCREST CITY HALL, 8601 MIDCROWN, WINDCREST, TEXAS.

IT IS ANTICIPATED THAT MEMBERS OF OTHER CITY BOARDS, COMMISSIONS AND COMMITTEES MAY ATTEND THE MEETING IN NUMBERS THAT MAY CONSTITUTE A QUORUM OF SUCH OTHER CITY BOARDS, COMMISSIONS AND COMMITTEES, SO THAT NOTICE IS HEREBY GIVEN THAT THE MEETING IS ALSO A MEETING OF THE OTHER CITY BOARDS, COMMISSIONS AND COMMITTEES WHOSE MEMBERS ARE IN ATTENDANCE. THE MEMBERS OF THE OTHER CITY BOARDS, COMMISSIONS AND COMMITTEES MAY PARTICIPATE IN DISCUSSIONS WHICH OCCUR AT THE MEETING, BUT NO ACTION WILL BE TAKEN BY THE OTHER BOARDS, COMMISSIONS AND COMMITTEES WHOSE MEMBERS ARE IN ATTENDANCE.

REQUEST ALL PAGERS AND CELL PHONES BE TURNED OFF, EXCEPT EMERGENCY ON-CALL PERSONNEL. CITIZENS ARE ASKED TO REFRAIN FROM TALKING DURING COUNCIL PROCEEDINGS.

Meeting Chair: please remind each participant in your meeting that they must speak into a microphone: the recording is the Official Minutes of your meeting. and all who speak must be recorded. All guest speakers and citizens to be heard must speak from podium. Please interrupt speakers during meeting if you recognize that they are not speaking into microphone and have them do so.

I. Call to Order

II. Opening

I. Welcome — Pamela Dodson, MPRC Chair, Windcrest Mayor Pro Tern

2. Introduction of Master Plan Review Committee Members

III. **Master Plan Review Committee**

1. Overview of committee assignments

IV. **Draft General Plan** (15 min)

1. Review of Community Workshops

2. Presentation of Outcomes

3. Discussion and development of draft components

4. Update of Original Draft

V. **Closure** (5 minutes)

1. Schedule next work session

VI. Adjournment

I, the undersigned authority, do hereby certify that the above Notice of Meeting of the Master Plan Review Committee of the City of Windcrest is a true and correct copy of said Notice and was posted on the bulletin board at City Hall of said City in a convenient place to the public and said Notice was posted more than seventy-two hours prior to the meeting on May 07, 2014.

By: , City Secretary

In compliance with the Americans With Disabilities Act, the City of Windcrest Council Chambers are wheelchair accessible, and accessible parking spaces are available. The City of Windcrest will provide for reasonable accommodations for persons attending City Council meetings. To better serve you, requests should be received 48 hours prior to the meetings. Please contact Kelly Rodriguez, City Secretary, at 210-655-0022 ext. 2150 or Fax 210-655-8776.

1 certify that the attached notice and agenda of items to be considered by the Master Plan Review Committee was remo▶ed by me from the City Hall bulletin board on the day of May, 2014.

_____ Title: _____

GENERAL PLAN

WI N DCREST

INTRODUCTION

Every city is different. Each a mixture of old and new homes, shopping centers, markets, shaded walkable streets, and busy commercial corridors. Whatever the combination, it is still a collection of people. People with different tastes, interests and resources who have settled in that special geographic area because they found employment, schools for their children or a place to retire.

What makes it a community and differentiates itself from other places is its economic condition, culture and its history. These factors and more affect the nature of a community. However, the one pivotal factor that makes a difference is the extent to which the community has guided the use and development of its environment through a Master Plan.

A Master Plan helps a community affect its growth and development. As a balance, it can be an important tool to prevent degradation of resources, maintain the commercial and economic base, provide good public facilities or improve housing stock and infrastructure.

PURPOSE

The Master Plan is the only public document that describes the community as a whole in terms of its complex and mutually supporting networks.

As a policy statement of long-term goals, it provides both a broad long-term perspective and a guide to short-term community decisions.

A Master Plan is prepared and implemented with an eye to:

- Influence and manage the development of the community;
- Coordinate public and private investment;
- Minimize conflict between land uses;
- Increase both the benefits and cost-effectiveness of public investment;

- **Forecast and ensure that infrastructure and community facilities are established in advance of demand and located to best serve the community.**

Master plans provide the basis for rational decision making but do not replace the decision-making process, nor take the place of the City's codes and other ordinances in establishing regulations. In applying such regulations, consideration should be given to the principles, goals and policies of the Master Plan.

The Master Plan is intended to provide guidance in the evaluation of future decisions on land use, infrastructure improvements, transportation and other issues. In addition, ordinances proposed and considered after the Master Plan adoption should be consistent with the relevant goals and policies contained in the Plan. If an ordinance establishing or modifying rules or regulations is being considered contrary to the goals and policies of the Plan, either the Plan should be reviewed and amended prior to the adoption of the ordinance, or it should clearly state those circumstances that necessitate its conflict with the Plan.

Community planning is a continuous and dynamic process. It helps the community achieve goals important to its citizens and the community at large. Over time, these goals will likely change. At that time the community must again review where they have been, how they got there and what has changed and where they want to go next.

The Planning and Zoning Commission should perform an annual review of the Master Plan principles, goals and policies and forward recommendations for amendments to the Plan to the City Council. The Commission should also prepare an annual report on development and planning activities. The report should indicate changes in current trends and appropriate laws and regulations, include recommendations for changes to the Master Plan's implementation and evaluate the City's progress.

GENERAL PLAN

VISION

The City of Windcrest promotes a high quality of life, balancing neighborhood stability, economic opportunity and responsible growth.

GUIDING PRINCIPLES

- **Preserve, protect and enhance the integrity, economic viability and livability of Windcrest's neighborhoods.**
- **Promote economic diversity and jobs creation.**
- **Encourage a balance of new development and redevelopment.**
- **Support the implementation of the Parks and Recreation Open Space Master Plan, adopted July 25, 2012 (Resolution 2012-385 R).**
- **Provide an environment for the positive community input and collaboration in attaining the Master Plan Goals and Policies.**

The Vision and Guiding Principles require clear attainable Goals that address basic issues for Windcrest. Policies for attaining the goals must direct the City's planning and implementation strategies.

The key is to create goals and policies that Windcrest can use to measure its progress in fulfilling the vision for the future.

These goals and policies are dynamic. It is important that the entire community, citizens and organizations continue to share their ideas regarding the future.

GOALS AND POLICIES

Growth Management: **Utilize City resources and authority to manage growth and development.**

Policy 1-Conduct a review of city codes, ordinances and the Master Plan and revise all outdated, conflicting or ineffective requirements and definitions.

Activity/Task 1

Activity/Task 2

Activity/Task 3 etc....

Policy 2-Develop a process for responding to projected change.

Policy 3-Develop, implement and annually update a comprehensive five-year Capital Improvements Plan that sets priorities for specific projects.

Policy 4-Minimize the negative impact and maximize the benefit from development located outside and adjacent to Windcrest.

Economic Development: **Promote a business-government relationship that addresses the need of businesses to operate in a positive and mutually beneficial environment.**

Policy 1-Recognize and support the efforts of the Windcrest Economic Development Corporation.

Policy 2-Encourage economic diversity and jobs creation compatible with the quality of life values of Windcrest.

Policy 3-Create an environment of entrepreneurship, productivity and innovation in Windcrest that promotes business start-up and growth.

Policy 4-Take advantage of the proximity of Windcrest to both information technology and large military posts/bases as magnets for growth.

Community Identity: **Plan, locate and maintain infrastructure, utilities and facilities to aid and maintain safe, healthy and sustainable environment for community activity.**

Policy 1-Provide police, fire, and code compliance facilities to provide effective service and support the efforts of volunteer services on the community behalf of safety and security.

Policy 2-Ensure that components of the Windcrest Parks and Recreation Open Space Master Plan are supported for implementation.

Policy 3-Provide and encourage transportation options that emphasize convenience, safety, environmental quality and efficiency.

Policy 4-Provide safe, attractive, well-maintained neighborhoods for all residents.

City of Windcrest — General Plan

Key Elements of Draft General Plan

Vision

The City of Windcrest promotes a high quality of life, balancing neighborhood stability, economic opportunity and responsible growth.

Guiding Principles

a. **preserve, protect and enhance the integrity, economic viability and livability of Windcrest's neighborhoods**
b. **promote economic diversity and jobs creation**
c. **encourage a balance of new development and redevelopment**
d. **support the implementation of the Parks and Recreation Open Space Master Plan, adopted on July 25, 2012 (Resolution 2012-385R)**
e. **provide an environment for positive community input and collaboration in attaining the Master Plan Goals and Policies**

Areas of Focus

a. **growth management**
b. **economic development**
c. **community identity**

Goals

A. Growth Management

Utilize City resources and authority to manage growth and development.

B. Economic Development

Promote a business-government relationship that addresses the need of businesses to operate in a positive and mutually beneficial environment.

C. Community Identity

Plan, locate and maintain infrastructure, utilities and facilities to aid and maintain a safe, healthy and sustainable environment for community activity.

NOTE: Lettering has been added as an item reference aid for the work sessions.

WINIDCREST
TEXAS

AGENDA
CITY OF WINDCREST, TEXAS

Master Plan Review Committee

May 22, 2014

6:00 P.M.

NOTICE IS HEREBY GIVEN THAT A MASTER PLAN REVIEW COMMITTEE MEETING WILL BE HELD AT WINDCREST CITY HALL, 8601 MIDCROWN, WINDCREST, TEXAS ON THE 22nd DAY OF MAY 2014 STARTING AT 6:00 P.M. DURING THE MEETING THE FOLLOWING SUBJECTS WILL BE CONSIDERED AND THE COMMITTEE MAY TAKE ACTION ON ANY OF THE LISTED SUBJECTS.

THE MPRC RESERVES THE OPTION TO RECESS THE MEETING DURING THE EVENING OF MAY 22, 2014 AND TO RECONVENE THE MEETING ON THE FOLLOWING DAY, MAY 23, 2014 AT 9:00 A.M. AT THE WINDCREST CITY HALL, 8601 MIDCROWN, WINDCREST, TEXAS.

IT IS ANTICIPATED THAT MEMBERS OF OTHER CITY BOARDS, COMMISSIONS AND COMMITTEES MAY ATTEND THE MEETING IN NUMBERS THAT MAY CONSTITUTE A QUORUM OF SUCH OTHER CITY BOARDS, COMMISSIONS AND COMMITTEES, SO THAT NOTICE IS HEREBY GIVEN THAT THE MEETING IS ALSO A MEETING OF THE OTHER CITY BOARDS, COMMISSIONS AND COMMITTEES WHOSE MEMBERS ARE IN ATTENDANCE. THE MEMBERS OF THE OTHER CITY BOARDS, COMMISSIONS AND COMMITTEES MAY PARTICIPATE IN DISCUSSIONS WHICH OCCUR AT THE MEETING, BUT NO ACTION WILL BE TAKEN BY THE OTHER BOARDS, COMMISSIONS AND COMMITTEES WHOSE MEMBERS ARE IN ATTENDANCE.

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I. Call to Order

II. Cpg,iin

1. Welcome — Pamela Dodson, MPRC Chair, Windcrest Mayor Pro Tern

2. Introduction of Master Plan Review Committee Members

III. Master Plan Review Committee

1. Review of activities conducted at May 7 MPRC meeting (Att. 1)
   Ref: 05.07.14 MPRC
   http://vAqdcreslic qniniotS.corrilMediaPlaver.nhn?vieve id=8&clip id=1238

IV. Draft General Plan

1. Continued discussion, development and refinement of Master Plan DRAFT components:

   a. Vision
   b. Guiding Principles
   c. Goals

V. Closure

1. Determine next steps
2. Set future meeting

VI. Adjournment

I, the undersigned authority, do hereby certify that the above Notice of Meeting of the Master Plan Review Committee of the City of Windcrest is a true and correct copy of said Notice and was posted on the bulletin board at City Hall of said City in a convenient place to the public and said Notice was posted more than seventy-two hours prior to the meeting on May 22, 2014.

By: , City Secretary

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I certify that the attached notice and agenda of items to be considered by the Master Plan Review Committee was removed by me from the City Hall bulletin board on the _ day of May, 2014.

_____ Title:

City of Windcrest Vision
05.07.14 Meeting

Balanced neighborhood
High quality of life
Responsible growth
(define - neighborhood stability)
Responsible growing right business
Infrastructure (Implementation ? Vision?)
Safety
Beautification of City of Windcrest
Improve quality of schools
"viable" eco growth
Young families

Windcrest is:

"Community that is safe w/quality living with a future"

Promotes a high quality of life with economic opportunity and responsible growth.

Proud

"Proud community that that promotes safety high quality of life with a future"

"Proud community with an exceptional quality of life that promotes, safety economic opportunity and responsible growth."

Guiding Principles

Security (police, fire) *UVIBILITY*
Infrastructure
Job creation
Growth of City / needs of vision
Parks & Rec
New development
Lasting relationships w/other entities (new)
Improve and recruit
Support existing development
Livability (school system as part of process, retention of neigh. Children w/in school)(new)
Add "city" to Master Plan
Business' must have a positive impact (new)
Walking trails (implementation)

Goals & Policies

Goals (which ones)
Growth Mgmnt (find other terminology)
Economic Development
Community ID
    Policies (What)

Citizen Input
Implementation & Alternatives
Sidewalks
Water Supply
Safe City
Traffic Control
Transportation
Preservation of Homes & Pride
Define sustainable
Control of utilities for timely repairs
External stakeholders / water

WINDCREST

TEXAS

AGENDA
CITY OF WINDCREST, TEXAS

Master Plan Review Committee

June 04, 2014

6:00 P.M.

NOTICE IS HEREBY GIVEN THAT A MASTER PLAN REVIEW COMMITTEE MEETING WILL BE HELD AT WINDCREST CITY HALL, 8601 MIDCROWN, WINDCREST, TEXAS ON THE 04^{6} DAY OF JUNE 2014 STARTING AT 6:00 P.M. DURING THE MEETING THE FOLLOWING SUBJECTS WILL BE CONSIDERED AND THE COMMITTEE MAY TAKE ACTION ON ANY OF THE LISTED SUBJECTS.

THE MPRC RESERVES THE OPTION TO RECESS THE MEETING DURING THE EVENING OF JUNE 04, 2014 AND TO RECONVENE THE MEETING ON THE FOLLOWING DAY, JUNE 05, 2014 AT 9:00 A.M. AT THE WINDCREST CITY HALL, 8601 MIDCROWN, WINDCREST, TEXAS.

IT IS ANTICIPATED THAT MEMBERS OF OTHER CITY BOARDS, COMMISSIONS AND COMMITTEES MAY ATTEND THE MEETING IN NUMBERS THAT MAY CONSTITUTE A QUORUM OF SUCH OTHER CITY BOARDS, COMMISSIONS AND COMMITTEES, SO THAT NOTICE IS HEREBY GIVEN THAT THE MEETING IS ALSO A MEETING OF THE OTHER CITY BOARDS, COMMISSIONS AND COMMITTEES WHOSE MEMBERS ARE IN ATTENDANCE. THE MEMBERS OF THE OTHER CITY BOARDS, COMMISSIONS AND COMMITTEES MAY PARTICIPATE IN DISCUSSIONS WHICH OCCUR AT THE MEETING, BUT NO ACTION WILL BE TAKEN BY THE OTHER BOARDS, COMMISSIONS AND COMMITTEES WHOSE MEMBERS ARE IN ATTENDANCE.

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I. **Call to Order**

II. **Opening**

1. Welcome — Pamela Dodson, MPRC Chair, Windcrest Mayor Pro Tern

2. Introduction of Master Plan Review Committee Members

III. Master Plan Review Committee

I. Review of activities conducted at May 7th and 22" MPRC meeting (Att. 1)
Ref: 05.07.14 MPRC
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IV. Draft General Plan

1. Continued discussion, development and refinement of Master Plan DRAFT components:

   a. Vision
   b. Guiding Principles
   c. Goals

V. Closure

I, Determine next steps
2. Set future meeting

VI. Adjournment

I, the undersigned authority, do hereby certify that the above Notice of Meeting of the Master Plan Review Committee of the City of Windcrest is a true and correct copy of said Notice and was posted on the bulletin board at City Hall of said City in a convenient place to the public and said Notice was posted more than seventy-two hours prior to the meeting on June 04, 2014.

, City Secretary

In compliance with the Americans With Disabilities Act, the City of Windcrest Council Chambers are wheelchair accessible, and accessible parking spaces are available. The City of Windcrest will provide far reasonable accommodations for persons attending City Council meetings. To better serve you, requests should be received 48 hours prior to the meetings. Please contact Kelly Rodriguez, City Secretary, at 210-655-0022 ext. 2150 or Fax 210-655-8776.

I certify that the attached notice and agenda of items to be considered by the Master Plan Revien Committee was removed by me from the City Hall bulletin board on the day of June, 2014.

_____ **Title:** _____

City of Windcrest Vision
05.07.14 Meeting

Balanced neighborhood
High quality of life
Responsible growth
(define — neighborhood stability)
Responsible growing right business
Infrastructure (Implementation ? Vision?)
Safety
Beautification of City of Windcrest
Improve quality of schools
"viable" eco growth
Young families

Windcrest is:

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Promotes a high quality of life with economic opportunity and responsible growth.

Proud

"Proud community that that promotes safety high quality of life with a future"

"Proud community with an exceptional quality of life that promotes, safety economic opportunity and responsible growth."

Guiding Principles

Security (police, fire) *LIVIBILITY*
Infrastructure
Job creation
Growth of City / needs of vision
Parks & Rec
New development
Lasting relationships w/other entities (new)
Improve and recruit
Support existing development
Livability (school system as part of process, retention of neigh. Children w/in school)(new)
Add "city" to Master Plan
Business' must have a positive impact (new)
Walking trails (implementation)

Goals & Policies

Goals (which ones)
Growth Mgmnt (find other terminology)
Economic Development
Community ID
    Policies (What)

Citizen Input
Implementation & Alternatives
Sidewalks
Water Supply
Safe City
Traffic Control
Transportation
Preservation of Homes & Pride
Define sustainable
Control of utilities for timely repairs
External stakeholders / water

05.22.14

MPRC Meeting

VISION AND MISSION STATEMENT

What does success look like for Windcrest
Focus on the outcome

Statement: The proud City of Windcrest promotes a high quality of life: balancing neighborhood stability, economic opportunity and responsible growth.

The City of Windcrest is a proud community with a high quality of life that promotes, safety economic opportunity and responsible growth

f Guiding Principles

Preserve, protect and enhance the integrity and livability of Windcrest's

neighborhoods Promote economic viability and diversity

Continue to provide an environment for positive community input and collaboration in developing the direction of the City.

MISSION

Why do we exist?

Purpose of organization

WINDCREST
TEXAS

AGENDA
CITY OF WINDCREST, TEXAS

Master Plan Review Committee

June 18, 2014

6:00 P.M.

NOTICE IS HEREBY GIVEN THAT A MASTER PLAN REVIEW COMMITTEE MEETING WILL BE HELD AT WINDCREST CITY HALL, 8601 MIDCROWN, WINDCREST, TEXAS ON THE 18th DAY OF JUNE 2014 STARTING AT 6:00 P.M. DURING THE MEETING THE FOLLOWING SUBJECTS WILL BE CONSIDERED AND THE COMMITTEE MAY TAKE ACTION ON ANY OF THE LISTED SUBJECTS.

THE MPRC RESERVES THE OPTION TO RECESS THE MEETING DURING THE EVENING OF JUNE 18, 2014 AND TO RECONVENE THE MEETING ON THE FOLLOWING DAY, JUNE 19, 2014 AT 9:00 A.M. AT THE WINDCREST CITY HALL, 8601 MIDCROWN, WINDCREST, TEXAS.

IT IS ANTICIPATED THAT MEMBERS OF OTHER CITY BOARDS, COMMISSIONS AND COMMITTEES MAY ATTEND THE MEETING IN NUMBERS THAT MAY CONSTITUTE A QUORUM OF SUCH OTHER CITY BOARDS, COMMISSIONS AND COMMITTEES, SO THAT NOTICE IS HEREBY GIVEN THAT THE MEETING IS ALSO A MEETING OF THE OTHER CITY BOARDS, COMMISSIONS AND COMMITTEES WHOSE MEMBERS ARE IN ATTENDANCE. THE MEMBERS OF THE OTHER CITY BOARDS, COMMISSIONS AND COMMITTEES MAY PARTICIPATE IN DISCUSSIONS WHICH OCCUR AT THE MEETING, BUT NO ACTION WILL BE TAKEN BY THE OTHER BOARDS, COMMISSIONS AND COMMITTEES WHOSE MEMBERS ARE IN ATTENDANCE.

REQUEST ALL PAGERS AND CELL PHONES BE TURNED OFF, EXCEPT EMERGENCY ON-CALL PERSONNEL. CITIZENS ARE ASKED TO REFRAIN FROM TALKING DURING COUNCIL PROCEEDINGS.

Meeting Chair: please remind each participant in your meeting that they must speak into a microphone; the recording is the Official Minutes of your meeting and all who speak must be recorded. All guest speakers and citizens to be heard must speak from podium. Please interrupt speakers during meeting if you recognize that they are not speaking into microphone and have them do so.

WINDCREST
TEXAS

AGENDA
CITY OF WINDCREST, TEXAS

Master Plan Review Committee

June 25, 2014

6:00 P.M.

NOTICE IS HEREBY GIVEN THAT A MASTER PLAN REVIEW COMMITTEE MEETING WILL BE HELD AT WINDCREST CITY HALL, 8601 MIDCROWN, WINDCREST, TEXAS ON THE 25th DAY OF JUNE 2014 STARTING AT 6:00 P.M. DURING THE MEETING THE FOLLOWING SUBJECTS WILL BE CONSIDERED AND THE COMMITTEE MAY TAKE ACTION ON ANY OF THE LISTED SUBJECTS.

THE MPRC RESERVES THE OPTION TO RECESS THE MEETING DURING THE EVENING OF JUNE 25, 2014 AND TO RECONVENE THE MEETING ON THE FOLLOWING DAY, JUNE 26, 2014 AT 9:00 A.M. AT THE WINDCREST CITY HALL, 8601 MIDCROWN, WINDCREST, TEXAS.

IT IS ANTICIPATED THAT MEMBERS OF OTHER CITY BOARDS, COMMISSIONS AND COMMITTEES MAY ATTEND THE MEETING IN NUMBERS THAT MAY CONSTITUTE A QUORUM OF SUCH OTHER CITY BOARDS, COMMISSIONS AND COMMITTEES, SO THAT NOTICE IS HEREBY GIVEN THAT THE MEETING IS ALSO A MEETING OF THE OTHER CITY BOARDS, COMMISSIONS AND COMMITTEES WHOSE MEMBERS ARE IN ATTENDANCE. THE MEMBERS OF THE OTHER CITY BOARDS, COMMISSIONS AND COMMITTEES MAY PARTICIPATE IN DISCUSSIONS WHICH OCCUR AT THE MEETING, BUT NO ACTION WILL BE TAKEN BY THE OTHER BOARDS, COMMISSIONS AND COMMITTEES WHOSE MEMBERS ARE IN ATTENDANCE.

REQUEST ALL PAGERS AND CELL PHONES BE TURNED OFF, EXCEPT EMERGENCY ON-CALL PERSONNEL. CITIZENS ARE ASKED TO REFRAIN FROM TALKING DURING COUNCIL PROCEEDINGS.

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I. **Call to Order**

II. apgiin

1. Welcome — Pamela Dodson, MPRC Chair, Windcrest Mayor Pro Tem

2. Introduction of Master Plan Review Committee Members

III. Master Plan Review Committee

1. Review of activities conducted at previous MPRC meetings. (Att. 1)
   Ref: 05.07.14 MPRC
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IV. **Draft General Plan**

1. Continued discussion, development and refinement of Master Plan DRAFT components:

   a. Vision
   b. Guiding Principles
   c. Goals

V. **Closure**

1. Determine next steps
2. Set future meeting

VI. **Adjournment**

I, the undersigned authority, do hereby certify that the above Notice of Meeting of the Master Plan Review Committee of the City of Windcrest is a true and correct copy of said Notice and was posted on the bulletin board at City Hall of said City in a convenient place to the public and said Notice was posted more than seventy-two hours prior to the meeting on June 25, 2014.

By: , City Secretary

In compliance with the Americans With Disabilities Act, the City of Windcrest Council Chambers are wheelchair accessible, and accessible parking spaces are available. The City of Windcrest will provide for reasonable accommodations for persons attending City Council meetings. To better serve you, requests should be received 48 hours prior to the meetings. Please contact Kelly Rodriguez, City Secretary, at 210-655-0022 ext. 2150 or Fax 210-6558776.

I certify that the attached notice and agenda of items to be considered by the Master Plan Review Committee was removed by me from the City Hall bulletin board on the ___ day of June. 2014. Title:

City of Windcrest Vision
05.07.14 Meeting

Balanced neighborhood
High quality of life
Responsible growth
(define - neighborhood stability)
Responsible growing right business
Infrastructure (Implementation ? Vision?)
Safety
Beautification of City of Windcrest
improve quality of schools
"viable" eco growth
Young families

Windcrest is:

"Community that is safe w/quality living with a future"

Promotes a high quality of life with economic opportunity and responsible growth.

Proud

"Proud community that that promotes safety high quality of life with a future"

"Proud community with an exceptional quality of life that promotes, safety economic opportunity and responsible growth."

Guiding Principles

Security (police, fire) *LIVIBILITY*
Infrastructure
Job creation
Growth of City / needs of vision
Parks & Rec
New development
Lasting relationships w/other entities (new)
Improve and recruit
Support existing development
Livability (school system as part of process, retention of neigh. Children w/in school)(new)
Add "city" to Master Plan
Business' must have a positive impact (new)
Walking trails (implementation)

Goals & Policies

Goals (which ones)
Growth Mgmnt (find other terminology)
Economic Development
Community ID
    Policies (What)

Citizen Input
Implementation & Alternatives
Sidewalks
Water Supply
Safe City
Traffic Control
Transportation
Preservation of Homes & Pride
Define sustainable
Control of utilities for timely repairs
External stakeholders / water

05.22.14

MPRC Meeting

VISION AND MISSION STATEMENT

What does success look like for Windcrest
Focus on the outcome

Statement: The proud City of Windcrest promotes a high quality of life: balancing neighborhood stability, economic opportunity and responsible growth.

The City of Windcrest is a proud community with a high quality of life that promotes, safety economic opportunity and responsible growth

- **Guiding Principles**

  Preserve, protect and enhance the integrity and livability of Windcrest's neighborhoods

  Promote economic viability and diversity

  Continue to provide an environment for positive community input and collaboration in developing the direction of the City.

MISSION

Why do we exist?

Purpose of organization

MPRC

06.04.14

Statement: key words / differentiators

Balancing neighborhood stability
Safety

Guiding Principles:

Preserve, protect & enhance the integrity & livability of neighborhoods
Promote economic viability & diversity
Continue to provide an environment for positive community input & collaboration in developing the direction.

Community Identity:

Plan, locate, develop and maintain infrastructure, utilities and facilities to aid and provide a viable environment for community activity.

Concepts

- Future development
- Technology / utilizing
- Schools (New Policy)
  - Promote excellence in education for our Community.
  - Activities
  - Notify school board of need to support Windcrest students.
  - Participate NEISD mtgs.
  - Volunteer w/mentoring
  - Advocate excellence in education through program offerings for students
  - Development and disseminate outreach components.
- Water Quality
- Codes
- WW
- Transportation

Economic Development

Growth Management

06.18.14
MPRC

Community Identity

Plan, locate, develop and maintain infrastructure utilities and facilities to aid and provide a viable environment for community activity

Policy 1— Provide city facilities to provide for effective and timely service and support the efforts of volunteer service on behalf of the community

Policy 2 — Provide and encourage transportation options that emphasize convenience, safety, environmental quality and efficiency.

Possible Activity

- **Elderly riders / GRASP**
- **Awareness**

Policy 3 — Promote safe, attractive, well-maintained neighborhoods for all residents.

Possible Activities

- **Sidewalk plan**
- **Bicycle plan**
- **Bicycle safety**

Policy 5

Promote an ongoing review and improvement of Infrastructure &

utilities. Possible Activity

- **Develop**

relationships Economic Development

Promote a business-government relationship that addresses the need of businesses to operate in a positive and mutually beneficial environment.

Policy 1 — Recognize and support the efforts of the Windcrest Economic Development Corporation.

Policy 2 — Encourage economic diversity and jobs creation compatible with the quality of life values of Windcrest.

Growth Management

Utilize City resources and authority to manage growth and development and develop Policy

1— good

Policy 2 — Develop processes for responding to future change

Policy 3 — Conduct annual review of 5 year CIP that sets priorities for certains projects

Possible Activity

Reconvene CIP committee every 3 years scheduled tasks

Consider Admin/Operational facilities & needs.

Policy 4 - Maximize the benefit and impact from development located outside and adjacent to Windcrest.

Growth Managment

WINDCREST
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Master Plan

VISION

The City of Windcrest promotes a high quality of life: balancing neighborhood stability, economic opportunity, and responsible growth.

Guiding Principles

- Preserve, protect, and enhance the integrity and livability of Windcrest's neighborhoods.
- Promote both economic diversity and viability for residents and businesses.
- Continue to provide an environment which encourages community input and collaboration in developing the direction of the City of Windcrest.

Growth Management: Utilize City authority to create and manage resources for growth and development.

Policy 1: Conduct a review as required and/or as needed of city codes, ordinances and the Master Plan and revise as needed.

Policy 2: Prior to the adoption of the annual budget, conduct an annual review of the comprehensive five-year capital improvements plan that sets priorities for specific projects.

Policy 3: Assess and address the potential impact from development located in the areas surrounding Windcrest.

Economic Development: Promote business and government relationships that address the need for businesses to operate in a positive and mutually beneficial environment.

Policy 1: Collaborate and support the community efforts for economic development.

Policy 2: Encourage economic diversity compatible with the Windcrest vision.

Policy 3: Create an environment of entrepreneurship, and innovation in Windcrest that promotes business start-up and growth.

Policy 4: Take advantage of the proximity of Windcrest to existing and future economic generators as magnets for growth.

Policy 5: Support business retention and expansion within the City of Windcrest.

Community Identity: Plan, locate, develop, and maintain infrastructure, utilities, and facilities to aid and promote a safe, viable environment for community activity.

Policy 1: Provide city facilities for effective and timely service and promote an ongoing review and improvement of infrastructure and utilities.

Policy 2: Support the efforts of volunteer services on behalf of the community.

Policy 3: Promote and encourage transportation options that emphasize convenience, safe environmental quality and efficiency.

Policy 4: Promote safe, attractive, well-maintained neighborhoods for all residents.

Policy 5: Promote involvement in education for community.

WINDCREST
TEXAS

ORDINANCE NO. 2015-726 (O)

AN ORDINANCE ADOPTING A MASTER PLAN FOR THE ORDERLY DEVELOPMENT OF THE COMMUNITY

WHEREAS, Chapter 113 of the City Code of the City of Windcrest authorizes the Planning and Zoning Commission to prepare a Land Development Plan and related Community Plans as a comprehensive plan to insure the orderly and desirable development of the City of Windcrest; and

WHEREAS, the Planning and Zoning Commission met in 2013 in a series of workshops and formal meetings to develop a DRAFT Master Plan to forward to the City Council for review, with a recommendation to seek public input; and

WHEREAS, the City Council approved a public input process in January, 2014 and appointed a Master Plan Review Committee to insure community involvement; and

WHEREAS, the Master Plan Review Committee held a series of community workshops and met as a Committee to review the Planning and Zoning Commission DRAFT Master Plan; and

WHEREAS, the Commission and Committee met in open session to discuss possible revisions to the DRAFT Master Plan; and

WHEREAS, the Planning and Zoning Commission met and developed a final version for submission to the City Council for review and further public consideration.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF WINDCREST, TEXAS, that the Master Plan to insure the orderly and desirable development of the City of Windcrest submitted by the Planning and Zoning Commission to the City Council is approved.

PASSED AND APPROVED, on the ____ day of _____, 2015 at a special meeting of the City Council of the City of Windcrest, Texas which meeting was held in compliance with the Open Meetings Act, Tex. Gov't Code, §551.001, et.seq. at which meeting a quorum was present and voting.

_____
Alan Baxter, Mayor

ATTEST:

_____
Kelly Rodriguez, City Secretary

APPROVED:

_____
Michael S. Brenan, City Attorney

INTERIM OPERATING AGREEMENT

THIS AGREEMENT is entered into this ___ day of March 2015, between the CITY OF _____, a Texas municipal corporation, whose address is _____ _____ (hereinafter referred to as the "City"), and RASIER LLC, a Delaware limited-liability company that is a subsidiary of Uber Technologies, Inc., commonly referred to as "Uber", whose address is 1455 Market Street, Suite 400, San Francisco, CA 94103 (hereinafter referred to as "Rasier").

Rasier refers to itself as a ride-sharing network that uses a digital platform to connect passengers to ridesharing operators using personal vehicles for the purpose of transportation. The City of _____ has referred to this form of transportation service as a vehicle for hire, a transportation network company and/or a ride-sharing network. Regardless of how this form of transportation service is defined now by either of the parties, it is essentially an organization that matches drivers and riders on a prearranged basis, for trips provided by drivers using a personal vehicle, which will need to be resolved for any future ordinance.

"Rasier Partner" shall mean an individual who uses a personal vehicle to provide transportation services requested through the Uber platform in _____.

"Rasier Partner Vehicle" shall mean a personal vehicle that is used by a Rasier partner to provide transportation services requested through the Uber platform.

"Transportation Network Company (TNC) Services" shall mean transportation of a passenger between points chosen by the passenger and prearranged with a Rasier Partner through the use of Uber's digital network or software application. TNC Services shall begin when a Rasier Partner accepts a request for transportation received through Uber's digital network or software application service, continue while the Rasier Partner transports the passenger in the Rasier Partner's vehicle, and end when the passenger exits the Rasier Partners's vehicle. TNC Service is not taxicab, for-hire vehicle or street hail service.

Rasier and the City agree to the principles set forth below with respect to Rasier's use of the Uber platform, which it licenses from Uber Technologies, Inc. The parties agree that Rasier's acceptance of these principles acknowledges, solely for the purposes of this Agreement, that the City has the authority to enter into this Agreement. Rasier does not waive its right to contest the applicability of any laws or rules under the _____ City Code, the General Statutes of the State of Texas to Rasier, its use of the Uber platform, or Rasier Partners offering services requested through the Uber platform. Rasier does not waive its right to propose or support different principles, terms or conditions, or to raise any defense in any other local, state or federal regulatory or legal proceeding, including municipal-level proceedings. The City does not waive any right or authority to initiate any action under the _____ City Code or the General Statutes of the State of Texas.

RASIER AND THE CITY AGREE AS FOLLOWS:

Pursuant to this Agreement, the City agrees to permit Rasier to operate in the City of ___ _____, subject to the conditions and restrictions set forth herein, until such time as the City shall adopt rules addressing rideshare network services. This Agreement shall expire

upon the effective date of any amendment to the _____ City Code addressing ridesharing network services, or two (2) years from the date hereof, whichever is first. The City may terminate this agreement upon thirty (30) days notice in its reasonable discretion.

RASIER AGREES TO THE FOLLOWING:

1. Rasier shall maintain a website that provides a customer service telephone number or email address.

2. Rasier shall maintain an agent for service of process in the State of Texas.

3. Rasier shall maintain accurate and up to date records of all Rasier Partners providing services requested through the Uber platform.

4. Upon completion of a trip, Rasier shall transmit or cause to be transmitted an electronic receipt to the passenger's email address or mobile application documenting the origination and destination of the trip and a description of the total amount paid, if any.

5. Rasier Partners shall accept only rides booked through Uber's digital platform and shall not solicit or accept street-hails.

6. Rasier Partners may offer service for compensation, no-charge, or suggested compensation. Rasier shall disclose rates used to determine any compensation or suggested compensation in the Uber App and/or website.

7. The app used by Rasier to connect Rasier Partners and passengers must display for the passenger a picture of the Rasier Partner and a picture or description (including license plate number) of the vehicle.

8. Rasier shall establish a driver-training program designed to ensure that each driver safely operates his or her vehicle prior to the driver being able to offer service.

9. Rasier shall implement a zero tolerance policy on the use of drugs or alcohol applicable to any Rasier Partner, provide notice of the zero tolerance policy on its website, as well as the procedures to report a complaint about a driver with whom the passenger was matched and for whom the passenger reasonably suspects was under the influence of drugs or alcohol during the course of the ride, and immediately deactivate said driver's access to the Uber platform upon receipt of a passenger complaint alleging a violation of the zero tolerance policy. The suspension shall last the duration of the investigation.

10. Prior to permitting a person to act as a Rasier Partner, and annually thereafter, Rasier shall obtain and review a criminal history research report for such person. The criminal background check will be a national criminal background check including the national sex offender database. Any person who has been convicted, within the past seven years, of driving under the influence of drugs or alcohol, fraud, sexual offenses,

use of a motor vehicle to commit a felony, a crime involving property damage, and/or theft, acts of violence, or acts of terror shall not be permitted to be a Rasier Partner.

11. The following automobile liability insurance requirements shall apply:

a. During the time period beginning when a Rasier Partner driver has logged into a TNC's digital network and indicated that they are available to receive requests for transportation until such time when the TNC driver accepts a request for transportation through the TNC's digital network, Transportation network company insurance shall be in the amount of at least thirty thousand dollars ($30,000) for death and personal injury per person, sixty thousand dollars ($60,000) for death and personal injury per incident, and twenty five thousand dollars ($25,000) for property damage.

b. Automobile liability insurance in the amounts required in subparagraph (11)(a) shall be maintained by Rasier and provide coverage in the event a participating Rasier Partner's own automobile liability policy excludes coverage according to its policy terms or does not provide coverage of at least the limits required in subparagraph (11)(a).

c. The following automobile liability insurance requirements shall apply while a Rasier Partner is providing TNC Services:

i. Primary automobile liability insurance that recognizes the Rasier Partner's provision of TNC Services;

ii. Automobile liability insurance of at least $1,000,000 for death, personal injury and property damage;

d. The coverage requirements of subparagraph (11)(c) may be satisfied by any of the following

i. Automobile liability insurance maintained by the Rasier Partner; or

ii. Automobile liability insurance maintained by Rasier; or

iii. Any combination of subparagraphs (11)(d) (i) and (ii).

e. In every instance where insurance maintained by a Rasier Partner to fulfill the insurance requirements of this paragraph 11 has lapsed, failed to provide the required coverage, denied a claim for the required coverage or otherwise ceased to exist, insurance maintained by Rasier shall provide the coverage required by this paragraph 11 beginning with the first dollar of a claim.

f. Insurance required by this paragraph 11 may be placed with an insurer authorized to do business in the state or with an eligible surplus lines insurer.

12. Rasier Partners shall:

    a. Possess a valid driver's license, proof of registration, maintain current automobile liability insurance, and be at least eighteen years of age; and

    b. Provide proof of both the Rasier Partner's personal insurance and excess liability insurance in the case of an accident; provided, that the Rasier Partner shall have twenty-four (24) hours to provide proof of excess liability insurance.

13. Rasier Partner Vehicles may be street-legal coupes, sedans, or light-duty vehicles, including without limitation, vans, minivans, sport utility vehicles (SUVs), hatchbacks, convertibles and pickup trucks.

14. All Rasier Partner Vehicles shall have a vehicle inspection conducted annually by Rasier or a third party before being used to provide a service.

THE CITY AGREES TO THE FOLLOWING:

1. The City shall have the authority to enforce the requirements of this Agreement. Failure to adhere to the requirements of this Agreement by Rasier or a Rasier Partner may result in sanctions imposed by the City, or termination of this Agreement, at the City's discretion.

THE CITY OF _____	Rasier LLC,
By: _____	By:
Name: _____	Name:
Its: _____	Its:

WINDCREST
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RESOLUTION NUMBER 2015-537(R)

A RESOLUTION APPROVING AN INTERIM OPERATING AGREEMENT WITH RASIER, LLC (UBER) FOR RIDE-SHARING SERVICES AND AUTHORIZING THE CITY MANAGER TO EXECUTE ALL DOCUMENTS RELATED THERETO

WHEREAS, the Windcrest City Council has determined that it would promote the health, safety and welfare of the citizens to enter into an Interim Operating Agreement with Rasier, LLC (Uber) for ride-sharing services.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WINDCREST that the attached Interim Operating Agreement with Rasier, LLC (Uber) for ride-sharing services is hereby approved and the City Manager is authorized to execute all documents related thereto on behalf of the city.

DULY PASSED AND APPROVED, on the ____ day of _____, 2015 at a special meeting of the City Council of the City of Windcrest, Texas, which meeting was held in compliance with the Open Meetings Act, Tex. Gov't. Code, §551.001, et. seq. at which meeting a quorum was present and voting.

_____
Alan Baxter, Mayor

ATTEST:

_____
Kelly Rodriguez, City Secretary

APPROVED AS TO FORM:

_____
Michael S. Brenan, City Attorney