AGENDA
CITY OF WINDCREST, TEXAS
REGULAR CITY COUNCIL MEETING
FEBRUARY 22, 2010
7:00 p.m.

NOTICE IS HEREBY GIVEN THAT A REGULAR CITY COUNCIL MEETING OF THE CITY OF WINDCREST WILL BE HELD AT WINDCREST CITY HALL, 8601 MIDCROWN, WINDCREST, TEXAS ON THE 22ND DAY OF FEBRUARY, 2010 AT 7:00 P.M. DURING THE MEETING THE FOLLOWING SUBJECTS WILL BE CONSIDERED AND THE COUNCIL MAY TAKE ACTION ON ANY OF THE LISTED SUBJECTS.

THE CITY COUNCIL RESERVES THE OPTION TO RECESS THE MEETING DURING THE EVENING OF FEBRUARY 22, 2010 AND TO RECONVENE THE MEETING ON THE FOLLOWING DAY, FEBRUARY 23, 2010 AT 9:00 A.M. AT THE WINDCREST CITY HALL, 8601 MIDCROWN, WINDCREST, TEXAS.

IT IS ANTICIPATED THAT MEMBERS OF OTHER CITY BOARDS, COMMISSIONS AND COMMITTEES MAY ATTEND THE MEETING IN NUMBERS THAT MAY CONSTITUTE A QUORUM OF SUCH OTHER CITY BOARDS, COMMISSIONS AND COMMITTEES, SO THAT NOTICE IS HEREBY GIVEN THAT THE MEETING IS ALSO A MEETING OF THE OTHER CITY BOARDS, COMMISSIONS AND COMMITTEES WHOSE MEMBERS ARE IN ATTENDANCE. THE MEMBERS OF THE OTHER CITY BOARDS, COMMISSIONS AND COMMITTEES MAY PARTICIPATE IN DISCUSSIONS WHICH OCCUR AT THE MEETING, BUT NO ACTION WILL BE TAKEN BY THE OTHER BOARDS, COMMISSIONS AND COMMITTEES WHOSE MEMBERS ARE IN ATTENDANCE.

Ordinance No. 593 (8/17/09)
At regular City Council, City Commission or City Board meetings, the agenda will include a "citizens to be heard" item. Citizens wishing to speak during this item shall be required to sign in on the sign up roster prior to the meeting. During "citizens to be heard" comments, each individual may speak on an agenda item or any other matter affecting the city. In addition to the "citizens to be heard" portion of meetings, a person may make comments on agenda items as the agenda item is called by the Presiding Officer. A member of the public will have a total of six (6) minutes to be heard, which includes speaking and response time, during a City Council, City Commission or City Board meeting. The six (6) minute time limits authorized herein may not be transferred to another speaker in whole or in part. The presiding Officer or his designee will assign a time keeper to each meeting. The Time Keeper will maintain strict compliance of the six (6) minute rule, stopping speakers who exceed the allotted time. As authorized by Section 551.042 of the Texas Government Code, the Presiding Officer may direct a city official to make (1) a statement of specific factual information in response to an inquiry made by a member of the public or of the City Council, or (2) a recitation of existing policy in response to an inquiry made by a member of the public or the City Council. Any deliberation of or decision about the subject of the inquiry shall be limited to a proposal to place the subject on the agenda for a subsequent meeting.

Meeting Chair: please remind each participant in your meeting that they must speak into a microphone; the recording is the Official Minutes of your meeting and all who speak must be recorded. All guest speakers and citizens to be heard must speak from podium. Please interrupt speakers during meeting if you recognize that they are not speaking into microphone and have them do so.

I. Call to Order, Pledge of Allegiance and Invocation.

II. Presentations

1. Mayor Rick Bruns, City Council and Parks and Recreation Commission will honor the late Councilwoman Charlotte LoBasso by proclamation and establishing the "Trees for Charlotte" grove to be located in Takas Park. (Att. 1)

2. EMC/IT Manager Trey Hall will read a proclamation on Severe Weather Awareness Week. (Att. 2)

3. Chief of Police Joe Pabon will present the Racial Profiling Statistical Report for 2009. (Att. 3)

4. WEDC Executive Director Ray Watson will provide information to the City Council on the ongoing process undertaken by Department Heads and the WEDC Board of Directors in developing a mission statement and goals for the City of Windcrest.

III. Citizens To Be Heard

Please limit time to six (6) minutes.

IV. Action Items

1. Representative from SA Partnership will provide a presentation to City Council on the architectural portion of the revised City Master Plan. The City Council will consider and may take action to approve the architectural master plan. (Att. 4)

2. City Council will review, discuss and take action on Ordinance No. 609, an ordinance amending Chapter 20, Traffic and Parking, of the Code of Ordinances of the City of Windcrest by amending Section 20.108, parking prohibited on certain streets during designated hours. *The City Council will consider a motion to adopt Ordinance No. 609 at its first reading as authorized in Section 3.13 of the City Charter because one reading of the ordinance is sufficient for adequate consideration of the ordinance.* (Att. 5)

3. City Council will review, discuss and take action to approve the recommendation from the City Engineer on awarding a contract for FY10 Street Repair Project. (Att. 6)

4. City Council will review, discuss and take action to approve the Mayor's appointment of Windcrest resident Harold Woods as chair of a special committee to be established for Windfest 2010.

5. City Council will review, discuss and take action on the Treasurer's Report for the month of December (Att. 7) along with budget adjustments for the month of January (Att. 8).

VI. New Business

Per Ordinance No. 593, Section 8: At each regular meeting, an agenda item will be included authorizing requests by members of the City Council, City Commission or City Board for subjects to be considered at future meetings. In order for a requested item to be included in a future agenda, two (2) members must request the inclusion of such item or else the agenda item will not be included on the agenda of a future meeting unless included by direction of the Mayor or City Manager.

VII. Adjournment

I, the undersigned authority, do hereby certify that the above Notice of Meeting of the City Council of the City of Windcrest is a true and correct copy of said Notice and was posted on the bulletin board at City Hall of said City in a convenient place to the public and said Notice was posted more than seventy-two hours prior to February 22, 2010.

By: Tracy Freimarck **City Secretary**

In compliance with the Americans With Disabilities Act, the City of Windcrest Council Chambers are wheelchair accessible, and accessible parking spaces are available. The City of Windcrest will provide for reasonable accommodations for persons attending City Council meetings. To better serve you, requests should be received 48 hours prior to the meetings. Please contact Tracy Freimarck, City Secretary, at 210-655-0022 ext. 2150 or Fax 210-655-8776.

I certify that the attached notice and agenda of items to be considered by the City Council was removed by me from the City Hall bulletin board on the ____ of February, 2010.

_____

Title: _____

This Agenda has been reviewed and approved by City Council's legal counsel and the presence of any subject in any Executive Session portion of the agenda constitutes a written interpretation of Texas Government Code Chapter 551 by legal counsel for the governmental body and constitutes an opinion by the attorney that the items discussed therein may be legally discussed in the closed portion of the meeting considering available opinions of a court of record and opinions of the Texas Attorney General known to the attorney. This provision has been added to this agenda with the intent to meet all elements necessary to satisfy Texas Local Government Code §551.144(c) and the meeting is conducted by all participants in reliance on this opinion.

WINDCREST PROCLAMATION
Charlotte LoBasso Day
February 22, 2010

WHEREAS Charlotte LoBasso dedicated her life to the betterment of her community; and

WHEREAS Charlotte LoBasso was a constant source of encouragement to others through her caring spirit, warm smile and enthusiasm; and

WHEREAS Charlotte LoBasso, through her service to others by her involvement in her church, civic organizations and participation in a multitude of community service projects, earned her the respect of City Officials, civic leaders and the affection of a host of area residents who were proud to call her "friend"; and

WHEREAS Charlotte LoBasso always exemplified the highest degree of excellence in the execution of her civic duties while serving on City Council from May 2002 to May 2008; and

WHEREAS Charlotte LoBasso represented so much that makes our community great; and

WHEREAS the city and community of Windcrest, Texas is forever indebted to Charlotte LoBasso for her many works of service and kindness;

NOW, THEREFORE I, RICHARD BRUNS, MAYOR OF THE CITY OF WINDCREST, do hereby proclaim February 22nd as

CHARLOTTE LOBASSO DAY

In memory of our fellow citizen who epitomized the word "volunteer" through her actions and dedication to the Windcrest community, and I ask each citizen to honor her by pursing her example.

In witness thereof, I have hereunto set my hand and caused the Seal of the City of Windcrest and signatures of the City to be affixed this 22nd day of February, 2010.

RICHARD BRUNS, MAYOR

Attest:

Tracy Freimarck

TRACY FREIMARCK, CITY SECRETARY

AH. 1

WINDCREST PROCLAMATION
Severe Weather Awareness Week
February 21-27, 2010

WHEREAS the Texas Division of Emergency Management and the National Weather Service has declared the week of February 21-27, 2010 as Severe Weather Awareness Week; and

WHEREAS Severe Weather can affect any Texas resident at anytime; and

WHEREAS This is an opportunity to help prepare our residents to deal with the extreme weather events that come our way in Texas; and

WHEREAS This is an excellent time to build public awareness by reminding our residents to update their emergency plans, double check emergency supply kits and get prepared for tornadoes, floods, hail, straight-line windstorms and other hazardous events;

NOW, THEREFORE I, RICHARD BRUNS, MAYOR OF THE CITY OF WINDCREST, do recognize the week of February 21-27, 2010, as Severe Weather Awareness Week. I call upon all residents of the City of Windcrest to join with the City Council in recognizing the importance of being prepared for severe weather and assessing the preparedness of our homes, families and businesses.

In witness thereof, I have hereunto set my hand and caused the Seal of the City of Windcrest and signatures of the City to be affixed.

RICHARD BRUNS, MAYOR

Attest:

Tracy Freimarck

TRACY FREIMARCK, CITY SECRETARY

AH. 2

02-01-10

Since January 1, 2009, the Windcrest Police Department in accordance with the Texas Racial Profiling Law (S.B. No. 1074), has been collecting police contact data for the purpose of identifying and responding (if necessary) to concerns regarding racial profiling practices. It is my hope that the findings provided in this report will serve as evidence that the Windcrest Police Department continues to strive towards the goal of maintaining strong relations with the community.

In this report, the reader will encounter several sections designed at providing background information on the rationale and objectives of the Texas Racial Profiling Law. Other sections contain information relevant to the institutional policies adopted by the Windcrest Police Department prohibiting the practice of racial profiling among its officers.

The final components of this report provide statistical data relevant to the public contacts made during the period of 1/1/09 and 12/31/09. The analysis of the data and recommendations for future areas of research are also included. It is my sincere hope that the channels of communication between community leaders and the Windcrest Police Department continue to strengthen as we move forward to meet the challenges of the near future.

Sincerely,

Chief of Police

AH.3

Police Contact Data
Annual Report
January 1, 2009---December 31, 2009

Table of Contents

(I) Introduction

a) Opening Statement Outlining Rationale and Objective of Report
b) Table of Contents
c) The Texas Law on Racial Profiling
d) Outline of Requirements Introduced by The Texas Racial Profiling Law

(II) Background

a) City/County Historical and Demographical Information
b) Police Department's Background/Demographics
c) Police Department's General Orders/Procedures (includes organizational chart)
d) Report on Inventory/Usage of Video/Audio Equipment in Police Vehicles
e) Police Department's Partnerships with the Local Community

(III) Responding to the Texas Racial Profiling Law

a) Institutional Policy on Racial Profiling (definition/prohibition of racial profiling)
b) Implementation of Complaint Process Addressing Allegations of Racial Profiling Practices (includes efforts relevant to the implementation of an educational campaign aimed at informing the public on the complaint process)
c) Training Administered to Law Enforcement Personnel
d) Tables Depicting Police Contact Information (1/1/09—12/31/09). Includes Tier 1 information for all contacts and Comparative Analysis for traffic contacts.
e) Report on Complaints (if any) Filed Against Officers for Violating Racial Profiling Policy (includes institutional procedures/corrective action used when responding to racial profiling complaints)
f) Analysis and Interpretation of Data

(IV) Summary of Findings

a) Summary Statement Regarding Findings
b) Recommendations Addressing Issues of Concern (if applicable)
c) Check List/Contact Information

AN ACT

relating to the prevention of racial profiling by certain peace officers.

BE IT ENACTED BY THE LEGISLATURE OF THE STATE OF TEXAS:

SECTION 1. Chapter 2, Code of Criminal Procedure, is amended by adding Articles 2.131 through 2.138 to read as follows:

Art. 2.131. RACIAL PROFILING PROHIBITED. A peace officer may not engage in racial profiling.

Art. 2.132. LAW ENFORCEMENT POLICY ON RACIAL PROFILING. (a) In this article:

(1) "Law enforcement agency" means an agency of the state, or of a county, municipality, or other political subdivision of the state, that employs peace officers who make traffic stops in the routine performance of the officers' official duties.

(2) "Race or ethnicity" means of a particular descent, including Caucasian, African, Hispanic, Asian, or Native American descent.

(b) Each law enforcement agency in this state shall adopt a detailed written policy on racial profiling. The policy must:

(1) clearly define acts constituting racial profiling;

(2) strictly prohibit peace officers employed by the agency from engaging in racial profiling;

(3) implement a process by which an individual may file a complaint with the agency if the individual believes that a peace officer employed by the agency has engaged in racial profiling with respect to the individual;

(4) provide public education relating to the agency's complaint process;

(5) require appropriate corrective action to be taken against a peace officer employed by the agency who, after an investigation, is shown to have engaged in racial profiling in violation of the agency's policy adopted under this article;

(6) require collection of information relating to traffic stops in which a citation is issued and to arrests resulting from those traffic stops, including information relating to:

(A) the race or ethnicity of the individual detained; and

(B) whether a search was conducted and, if so, whether the person detained consented to the search; and

(7) require the agency to submit to the governing body of each county or municipality served by the agency an annual report of the information collected under Subdivision (6) if the agency is an agency of a county, municipality, or other political subdivision of the state.

(c) The data collected as a result of the reporting requirements of this article shall not constitute prima facie evidence of racial profiling.

(d) On adoption of a policy under Subsection (b), a law enforcement agency shall examine the feasibility of installing video camera and transmitter-activated equipment in each agency law enforcement motor vehicle regularly used to make traffic stops and transmitter-activated equipment in each agency law enforcement motorcycle regularly used to make traffic stops. If a law enforcement agency installs video or audio equipment as provided by this subsection, the policy adopted by the agency under Subsection (b) must include standards for reviewing video and audio documentation.

(e) A report required under Subsection (b)(7) may not include identifying information about a peace officer who makes a traffic stop or about an individual

who is stopped or arrested by a peace officer. This subsection does not affect the collection of information as required by a policy under Subsection (b)(6).

(f) On the commencement of an investigation by a law enforcement agency of a complaint described by Subsection (b)(3) in which a video or audio recording of the occurrence on which the complaint is based was made, the agency shall promptly provide a copy of the recording to the peace officer who is the subject of the complaint on written request by the officer.

Art. 2.133. REPORTS REQUIRED FOR TRAFFIC AND PEDESTRIAN STOPS. (a) In this article:

(1) "Race or ethnicity" has the meaning assigned by Article 2.132(a).

(2) "Pedestrian stop" means an interaction between a peace officer and an individual who is being detained for the purpose of a criminal investigation in which the individual is not under arrest.

(b) A peace officer who stops a motor vehicle for an alleged violation of a law or ordinance regulating traffic or who stops a pedestrian for any suspected offense shall report to the law enforcement agency that employs the officer information relating to the stop, including:

(1) a physical description of each person detained as a result of the stop, including:

(A) the person's gender; and

(B) the person's race or ethnicity, as stated by the person or, if the person does not state the person's race or ethnicity, as determined by the officer to the best of the officer's ability;

(2) the traffic law or ordinance alleged to have been violated or the suspected offense;

(3) whether the officer conducted a search as a result of the stop and, if so, whether the person detained consented to the search;

(4) whether any contraband was discovered in the course of the search and the type of contraband discovered;

(5) whether probable cause to search existed and the facts supporting the existence of that probable cause;

(6) whether the officer made an arrest as a result of the stop or the search, including a statement of the offense charged;

(7) the street address or approximate location of the stop; and

(8) whether the officer issued a warning or a citation as a result of the stop, including a description of the warning or a statement of the violation charged.

Art. 2.134. COMPILATION AND ANALYSIS OF INFORMATION COLLECTED. (a) In this article, "pedestrian stop" means an interaction between a peace officer and an individual who is being detained for the purpose of a criminal investigation in which the individual is not under arrest.

(b) A law enforcement agency shall compile and analyze the information contained in each report received by the agency under Article 2.133. Not later than March 1 of each year, each local law enforcement agency shall submit a report containing the information compiled during the previous calendar year to the governing body of each county or municipality served by the agency in a manner approved by the agency.

(c) A report required under Subsection (b) must include:

(1) a comparative analysis of the information compiled under Article 2.133 to:

(A) determine the prevalence of racial profiling by peace officers employed by the agency; and

(B) examine the disposition of traffic and pedestrian stops made by officers employed by the agency, including searches resulting from the stops; and

(2) information relating to each complaint filed with the agency alleging that a peace officer employed by the agency has engaged in racial profiling.

(d) A report required under Subsection (b) may not include identifying information about a peace officer who makes a traffic or pedestrian stop or about an individual who is stopped or arrested by a peace officer. This subsection does not affect the reporting of information required under Article 2.133(b)(1).

(e) The Commission on Law Enforcement Officer Standards and Education shall develop guidelines for compiling and reporting information as required by this article.

(f) The data collected as a result of the reporting requirements of this article shall not constitute prima facie evidence of racial profiling.

Art. 2.135. EXEMPTION FOR AGENCIES USING VIDEO AND AUDIO EQUIPMENT. (a) A peace officer is exempt from the reporting requirement under Article 2.133 and a law enforcement agency is exempt from the compilation, analysis, and reporting requirements under Article 2.134 if:

(1) during the calendar year preceding the date that a report under Article 2.134 is required to be submitted:

(A) each law enforcement motor vehicle regularly used by an officer employed by the agency to make traffic and pedestrian stops is equipped with video camera and transmitter-activated equipment and each law enforcement motorcycle regularly used to make traffic and pedestrian stops is equipped with transmitter-activated equipment; and

(B) each traffic and pedestrian stop made by an officer employed by the agency that is capable of being recorded by video and audio or audio equipment, as appropriate, is recorded by using the equipment; or

(2) the governing body of the county or municipality served by the law enforcement agency, in conjunction with the law enforcement agency, certifies to the Department of Public Safety, not later than the date specified by rule by the department, that the law enforcement agency needs funds or video and audio equipment for the purpose of installing video and audio equipment as described by Subsection (a)(1)(A) and the agency does not receive from the state funds or video and audio equipment sufficient, as determined by the department, for the agency to accomplish that purpose.

(b) Except as otherwise provided by this subsection, a law enforcement agency that is exempt from the requirements under Article 2.134 shall retain the video and audio or audio documentation of each traffic and pedestrian stop for at least 90 days after the date of the stop. If a complaint is filed with the law enforcement agency alleging that a peace officer employed by the agency has engaged in racial profiling with respect to a traffic or pedestrian stop, the agency shall retain the video and audio or audio record of the stop until final disposition of the complaint.

(c) This article does not affect the collection or reporting requirements under Article 2.132.

Art. 2.136. LIABILITY. A peace officer is not liable for damages arising from an act relating to the collection or reporting of information as required by Article 2.133 or under a policy adopted under Article 2.132.

Art. 2.137. PROVISION OF FUNDING OR EQUIPMENT. (a) The Department of Public Safety shall adopt rules for providing funds or video and audio equipment to law enforcement agencies for the purpose of installing video and audio equipment as described by Article 2.135(a)(1)(A), including specifying criteria to prioritize funding or equipment provided to law enforcement agencies. The criteria may include consideration of tax

effort, financial hardship, available revenue, and budget surpluses. The criteria must give priority to:

(1) law enforcement agencies that employ peace officers whose primary duty is traffic enforcement;

(2) smaller jurisdictions; and

(3) municipal and county law enforcement agencies.

(b) The Department of Public Safety shall collaborate with an institution of higher education to identify law enforcement agencies that need funds or video and audio equipment for the purpose of installing video and audio equipment as described by Article 2.135(a)(1)(A). The collaboration may include the use of a survey to assist in developing criteria to prioritize funding or equipment provided to law enforcement agencies.

(c) To receive funds or video and audio equipment from the state for the purpose of installing video and audio equipment as described by Article 2.135(a)(1)(A), the governing body of a county or municipality, in conjunction with the law enforcement agency serving the county or municipality, shall certify to the Department of Public Safety that the law enforcement agency needs funds or video and audio equipment for that purpose.

(d) On receipt of funds or video and audio equipment from the state for the purpose of installing video and audio equipment as described by Article 2.135(a)(1)(A), the governing body of a county or municipality, in conjunction with the law enforcement agency serving the county or municipality, shall certify to the Department of Public Safety that the law enforcement agency has installed video and audio equipment as described by Article 2.135(a)(1)(A) and is using the equipment as required by Article 2.135(a)(1).

Art. 2.138. RULES. The Department of Public Safety may adopt rules to implement Articles 2.131-2.137.

SECTION 2. Chapter 3, Code of Criminal Procedure, is amended by adding Article 3.05 to read as follows:

Art. 3.05. RACIAL PROFILING. In this code, "racial profiling" means a law enforcement-initiated action based on an individual's race, ethnicity, or national origin rather than on the individual's behavior or on information identifying the individual as having engaged in criminal activity.

SECTION 3. Section 96.641, Education Code, is amended by adding Subsection (j) to read as follows:

(j) As part of the initial training and continuing education for police chiefs required under this section, the institute shall establish a program on racial profiling. The program must include an examination of the best practices for:

(1) monitoring peace officers' compliance with laws and internal agency policies relating to racial profiling;

(2) implementing laws and internal agency policies relating to preventing racial profiling; and

(3) analyzing and reporting collected information.

SECTION 4. Section 1701.253, Occupations Code, is amended by adding Subsection (e) to read as follows:

(e) As part of the minimum curriculum requirements, the commission shall establish a statewide comprehensive education and training program on racial profiling for officers licensed under this chapter. An officer shall complete a program established under this subsection not later than the second anniversary of the date the officer is licensed under this chapter or the date the officer applies for an intermediate proficiency certificate, whichever date is earlier.

SECTION 5. Section 1701.402, Occupations Code, is amended by adding Subsection (d) to read as follows:

(d) As a requirement for an intermediate proficiency certificate, an officer must complete an education and training program on racial profiling established by the commission under Section 1701.253(e).

SECTION 6. Section 543.202, Transportation Code, is amended to read as follows:

Sec. 543.202. FORM OF RECORD. (a) In this section, "race or ethnicity" means of a particular descent, including Caucasian, African, Hispanic, Asian, or Native American descent.

(b) The record must be made on a form or by a data processing method acceptable to the department and must include:

(1) the name, address, physical description, including race or ethnicity, date of birth, and driver's license number of the person charged;

(2) the registration number of the vehicle involved;

(3) whether the vehicle was a commercial motor vehicle as defined by Chapter 522 or was involved in transporting hazardous materials;

(4) the person's social security number, if the person was operating a commercial motor vehicle or was the holder of a commercial driver's license or commercial driver learner's permit;

(5) the date and nature of the offense, including whether the offense was a serious traffic violation as defined by Chapter 522;

(6) whether a search of the vehicle was conducted and whether consent for the search was obtained;

(7) the plea, the judgment, and whether bail was forfeited;

(8) [~~(7)~~] the date of conviction; and

(9) [~~(8)~~] the amount of the fine or forfeiture.

SECTION 7. Not later than January 1, 2002, a law enforcement agency shall adopt and implement a policy and begin collecting information under the policy as required by Article 2.132, Code of Criminal Procedure, as added by this Act. A local law enforcement agency shall first submit information to the governing body of each county or municipality served by the agency as required by Article 2.132, Code of Criminal Procedure, as

added by this Act, on March 1, 2003. The first submission of information shall consist of information compiled by the agency during the period beginning January 1, 2002, and ending December 31, 2002.

SECTION 8. A local law enforcement agency shall first submit information to the governing body of each county or municipality served by the agency as required by Article 2.134, Code of Criminal Procedure, as added by this Act, on March 1, 2004. The first submission of information shall consist of information compiled by the agency during the period beginning January 1, 2003, and ending December 31, 2003.

SECTION 9. Not later than January 1, 2002:

(1) the Commission on Law Enforcement Officer Standards and Education shall establish an education and training program on racial profiling as required by Subsection (e), Section 1701.253, Occupations Code, as added by this Act; and

(2) the Bill Blackwood Law Enforcement Management Institute of Texas shall establish a program on racial profiling as required by Subsection (j), Section 96.641, Education Code, as added by this Act.

SECTION 10. A person who on the effective date of this Act holds an intermediate proficiency certificate issued by the Commission on Law Enforcement Officer Standards and Education or has held a peace officer license issued by the Commission on Law Enforcement Officer Standards and Education for at least two years shall complete an education and training program on racial profiling established under Subsection (e), Section 1701.253, Occupations Code, as added by this Act, not later than September 1, 2003.

SECTION 11. An individual appointed or elected as a police chief before the effective date of this Act shall complete a program on racial profiling established under Subsection (j), Section 96.641, Education Code, as added by this Act, not later than September 1, 2003.

SECTION 12. This Act takes effect September 1, 2001.

S.B. No. 1074

President of the Senate Speaker of the House

I hereby certify that S.B. No. 1074 passed the Senate on April 4, 2001, by the following vote: Yeas 28, Nays 2; May 21, 2001, Senate refused to concur in House amendments and requested appointment of Conference Committee; May 22, 2001, House granted request of the Senate; May 24, 2001, Senate adopted Conference Committee Report by a viva-voce vote.

Secretary of the Senate

I hereby certify that S.B. No. 1074 passed the House, with amendments, on May 15, 2001, by a non-record vote; May 22, 2001, House granted request of the Senate for appointment of Conference Committee; May 24, 2001, House adopted Conference Committee Report by a non-record vote.

Chief Clerk of the House

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S.B. No. 1074

Approved:

_____
Date

_____
Governor

3m

Guidelines for Compiling and Reporting Data under Senate Bill 1074

Background

Senate Bill 1074 of the 77th Legislature established requirements in the Texas Code of Criminal Procedure (TCCP) for law enforcement agencies. The Commission developed this document to assist agencies in complying with the statutory requirements.

The guidelines are written in the form of standards using a style developed from accreditation organizations including the Commission on Accreditation for Law Enforcement Agencies (CALEA). The standards provide a description of ***what*** must be accomplished by an agency but allows wide latitude in determining ***how*** the agency will achieve compliance with each applicable standard.

Each standard is composed of two parts: the standard statement and the commentary. The *standard statement* is a declarative sentence that places a clear-cut requirement, or multiple requirements, on an agency. The commentary supports the standard statement but is not binding. The commentary can serve as a prompt, as guidance to clarify the intent of the standard, or as an example of one possible way to comply with the standard.

Standard 1

Each law enforcement agency has a detailed written directive that:

- clearly defines acts that constitute racial profiling;
- strictly prohibits peace officers employed by the agency from engaging in racial profiling;
- implements a process by which an individual may file a complaint with the agency if the individual believes a peace officer employed by the agency has engaged in racial profiling with respect to the individual filing the complaint;
- provides for public education relating to the complaint process;
- requires appropriate corrective action to be taken against a peace officer employed by the agency who, after investigation, is shown to have engaged in racial profiling in violation of the agency's written racial profiling policy; and
- requires the collection of certain types of data for subsequent reporting.

***Standard 1** is addressed in the Windcrest Police Department Procedure #402 / 42 Racial / Bias Related Profiling.

Commentary

Article 2.131 of the TCCP prohibits officers from engaging in racial profiling, and article 2.132 of the TCCP now requires a written policy that contains the elements listed in this standard. The article also specifically defines a law enforcement agency as it applies to this statute as an " agency of the state, or of a county, municipality, or other political subdivision of the state, that employs peace officers who make traffic stops in the routine performance of the officers' official duties."

The article further defines race or ethnicity as being of "a particular descent, including Caucasian, African, Hispanic, Asian, or Native American." The statute does not limit the required policies to just these ethnic groups. This written policy is to be adopted and implemented no later than January 1, 2002.

3N

Standard 2

Each peace officer who stops a motor vehicle for an alleged violation of a law or ordinance regulating traffic, or who stops a pedestrian for any suspected offense reports to the employing law enforcement agency information relating to the stop, to include:

- a physical description of each person detained, including gender and the person's race or ethnicity, as stated by the person, or, if the person does not state a race or ethnicity, as determined by the officer's best judgment;
- the traffic law or ordinance alleged to have been violated or the suspected offense;
- whether the officer conducted a search as a result of the stop and, if so, whether the person stopped consented to the search;
- whether any contraband was discovered in the course of the search, and the type of contraband discovered;
- whether probable cause to search existed, and the facts supporting the existence of that probable cause;
- whether the officer made an arrest as a result of the stop or the search, including a statement of the offense charged;
- the street address or approximate location of the stop; and
- whether the officer issued a warning or citation as a result of the stop, including a description of the warning or a statement of the violation charged.

*The Windcrest Police Department is exempt from the Tier 2 data collection requirements due to the implementation of the mobile video cameras.

Commentary

The information required by 2.133 TCCP is used to complete the agency reporting requirements found in Article 2.134. A peace officer and an agency may be exempted from this requirement under Article 2.135 TCCP Exemption for Agencies Using Video and Audio Equipment. An agency may be exempt from this reporting requirement by applying for the funds from the Department of Public Safety for video and audio equipment and the State does not supply those funds. Section 2.135 (a)(2) states, "the governing body of the county or municipality served by the law enforcement agency, in conjunction with the law enforcement agency, certifies to the Department of Public Safety, not later than the date specified by rule by the department, that the law enforcement agency needs funds or video and audio equipment for the purpose of installing video and audio equipment as described by Subsection (a) (1) (A) and the agency does not receive from the state funds for video and audio equipment sufficient, as determined by the department, for the agency to accomplish that purpose."

Standard 3

The agency compiles the information collected under 2.132 and 2.133 and analyzes the information identified in 2.133.

*The Windcrest Police Department has compiled the data as required for Tier 1 collection, analyzed this data, and provided a copy of the report to the governing body.

Commentary

Senate Bill 1074 from the 77th Session of the Texas Legislature created requirements for law enforcement agencies to gather specific information and to report it to each county or municipality served. New sections of law were added to the Code of Criminal Procedure regarding the reporting of traffic and pedestrian stops. Detained is defined as when a person stopped is not free to leave.

Article 2.134 TCCP requires the agency to compile and provide and analysis of the information collected by peace officer employed by the agency. The report is provided to the governing body of the municipality or county no later than March 1 of each year and covers the previous calendar year.

There is data collection and reporting required based on Article 2.132 CCP (tier one) and Article 2.133 CCP (tier two).

The minimum requirements for "tier one" data for traffic stops in which a citation results are:

1) the race or ethnicity of individual detained (race and ethnicity as defined by the bill means of "a particular descent, including Caucasian, African, Hispanic, Asian, or Native American");
2) whether a search was conducted, and if there was a search, whether it was a consent search or a probable cause search; and
3) whether there was a custody arrest.

The minimum requirements for reporting on "tier two" reports include traffic and pedestrian stops. Tier two data include:

1) the detained person's gender and race or ethnicity;
2) the type of law violation suspected, e.g., hazardous traffic, non-hazardous traffic, or other criminal investigation (the Texas Department of Public Safety publishes a categorization of traffic offenses into hazardous or non-hazardous);
3) whether a search was conducted, and if so whether it was based on consent or probable cause;
4) facts supporting probable cause;
5) the type, if any, of contraband that was collected;
6) disposition of the stop, e.g., arrest, ticket, warning, or release;
7) location of stop; and
8) statement of the charge, e.g., felony, misdemeanor, or traffic.

Tier one reports are made to the governing body of each county or municipality served by the agency an annual report of information if the agency is an agency of a county, municipality, or other political subdivision of the state. Tier one and two reports are reported to the county or municipality not later than March 1 for the previous calendar year beginning March 1, 2003. Tier two reports include a comparative analysis between the race and ethnicity of persons detained to see if a differential pattern of treatment can be discerned based on the disposition of stops including searches resulting from the stops. The reports also include information relating to each complaint filed with the agency alleging that a peace officer employed by the agency has engaged in racial profiling. An agency may be exempt from the tier two reporting requirement by applying for the funds from the Department of Public Safety for video and audio equipment and the State does not supply those funds [See 2.135 (a)(2) TCCP].

Reports should include both raw numbers and percentages for each group. Caution should be exercised in interpreting the data involving percentages because of statistical distortions caused by very small numbers in any particular category, for example, if only one American Indian is stopped and searched, that stop would not provide an accurate comparison with 200 stops among Caucasians with 100 searches. In the first case, a 100% search rate would be skewed data when compared to a 50% rate for Caucasians.

Standard 4

If a law enforcement agency has video and audio capabilities in motor vehicles regularly used for traffic stops, or audio capabilities on motorcycles regularly used to make traffic stops, the agency:

- adopts standards for reviewing and retaining audio and video documentation; and
- promptly provides a copy of the recording to a peace officer who is the subject of a complaint on written request by the officer.

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***Standard 4** is addressed in the Windcrest Police Department Procedure #403 / 41 Mobile Video Recording Equipment.

Commentary

The agency should have a specific review and retention policy. Article 2.132 TCCP specifically requires that the peace officer be promptly provided with a copy of the audio or video recordings if the officer is the subject of a complaint and the officer makes a written request.

Standard 5

Agencies that do not currently have video or audio equipment must examine the feasibility of installing such equipment.

*Mobile video equipment has been installed in the patrol cars.

Commentary

None

Standard 6

Agencies that have video and audio recording capabilities are exempt from the reporting requirements of Article 2.134 TCCP and officers are exempt from the reporting requirements of Article 2.133 TCCP provided that:

- the equipment was in place and used during the proceeding calendar year; and
- video and audio documentation is retained for at least 90 days.

***Standard 6** relating to the 90 day retention requirement is addressed in the Windcrest Police Department procedure #402 / 42 Mobile Video Recording Equipment.

Commentary

The audio and video equipment and policy must have been in place during the previous calendar year. Audio and video documentation must be kept for at least 90 days or longer if a complaint has been filed. The documentation must be retained until the complaint is resolved. Peace officers are not exempt from the requirements under Article 2.132 TCCP.

Standard 7

Agencies have citation forms or other electronic media that comply with Section 543.202 of the Transportation Code.

*The Windcrest Police Department Municipal Court Summons complies with Section 543.202. The written warnings are accompanied by a Racial Profile Contact Sheet that complies with Section 543.202.

Commentary

Senate Bill 1074 changed Section 543.202 of the Transportation Code requiring citations to include:

- race or ethnicity, and
- whether a search of the vehicle was conducted and whether consent for the search was obtained.

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History of the City of Windcrest, Texas

The City of Windcrest was incorporated on September 18, 1959 and at that time consisted of approximately 51 residents. Windcrest was a dream come true for Barbee and Murray Winn who turned a cornfield into a City that they and all residents of Windcrest, then, now and in the future, can be proud to call home.

Today, the City of Windcrest has a population of 5,300 plus residents. It is a community-oriented suburban city in which its residents enjoy and take a vast amount of pride in keeping the spirit of Windcrest alive through the City's government, civic organizations, various clubs and the Windcrest Volunteer Fire Department.

The City of Windcrest is a home rule city providing its residents with services such as Police, Fire, Emergency Medical, Public Works, Animal Control, Planning and Zoning and Garbage and Recycling collection. The services the City provides for its residents are citizen oriented and were established for a First Class Municipal Complex. Bexar County Water Control and Improvement District No.10 provide the City with its water.

Police Department Background

The Windcrest Police Department was founded in 1959. At the time, the Windcrest Police Department was only made up of one Town Marshall. Today, the Windcrest Police Department has the following staff member positions available: nineteen commissioned officers, six reserve officers and nine staff members.

The Windcrest Police Department is committed to being responsive to the community in the delivery of quality services by providing high quality, community-oriented police service with sensitivity.

With community service as the foundation, the Police Department is driven by the goal of enhancing the quality of life for all citizens through innovative approaches to problem solving, crime prevention, and teamwork. The Police Department nurtures the public trust by holding themselves to the highest standards of performance and ethics. To fulfill this mission, the Windcrest Police Department is dedicated to providing a quality work environment and the development of its members through effective training and leadership.

The department promotes, to all its members, engaging in community-policing practices in order to provide quality service to all residents of the community. In 2002, The Windcrest Police Department adopted a policy, in accordance to the Texas Law on Racial Profiling, banishing racial profiling practices among all Windcrest Police Department officers.

Windcrest Police Department General Orders

The following section establishes the mission, vision, values, goals, objectives, oath, ethics, and employment practices of the Windcrest Police Department. Each of these components is reviewed on an annual basis in order to ensure it adequately addresses the emerging needs of the department, the city, and the residents of the Windcrest community.

Mission

It is the mission of the Windcrest Police Department to nurture the public trust by maintaining the highest standards of performance and ethics. To fulfill this mission, the Windcrest police Department is dedicated to providing a quality work environment and the development of its members through effective training and leadership.

Vision

We, the men and women of the Windcrest Police Department, are committed to excellence in leadership, providing progressive and proactive services, developing community partnerships, and building for a better future.

Values

We, the members of the Windcrest Police Department, value the following in our members and our organization:

- Honesty
- Professionalism
- Integrity
- Compassion
- Cultural Diversity

Goals

With community service as its foundation, the Windcrest Police department is driven by the goal of enhancing the quality of life for all citizens through innovative approaches to problem solving, crime prevention and teamwork.

Oath of Office

Each member and volunteer of the Windcrest Police Department shall subscribe to and abide by the Oath of Office:

> *I _____ do solemnly swear or affirm that I will faithfully execute the duties of a Police Officer of the City of Windcrest, Bexar County, Texas, and will to the best of my ability preserve, protect and defend the Constitution and Laws of the United States, and of this State, and of this City; and I furthermore solemnly swear or affirm that I have not directly nor indirectly paid, offered, or promised to pay, contributed, nor promised to contribute, any money or valuable thing to receive my appointment.*
>
> *So Help Me God.*

Upon swearing to the Oath of Office, a signed copy is placed in the employee's personnel file.

Code of Ethics

Each member of the Windcrest Police Department shall subscribe to and abide by the Code of Ethics:

> *As a Law Enforcement Officer, my fundamental duty is to serve humanity; to safeguard lives and property; to protect the innocent against deception, the weak against oppression or intimidation, and the peaceful against violence or disorder; and to respect the Constitutional Rights of all people to liberty, equality and justice.*
>
> *I will keep my private life unsullied as an example to all; maintain courageous calm in the face of danger, scorn, or ridicule; develop self-restraint; and be constantly mindful of the welfare of others. Honest in obeying the laws of the land and the regulations of my Department. Whatever I see or hear of a confidential nature or that is confided to me in my official capacity will be kept ever secret unless revelation is necessary in the performance of my duty.*
>
> *I will never act officiously or permit personal feelings, prejudices, animosities, or friendships to influence my decisions. With no compromise for crime and with relentless prosecution of criminals, I will enforce the law courteously and appropriately without fear or favor, malice or violence and never accepting gratuities.*

I recognize the badge of my office as a symbol of public faith, and I accept it as a public trust to be held so long as I am true to ethics of Law Enforcement. I will constantly strive to achieve these objectives and ideals, dedicating myself to my chosen profession . . . Law Enforcement.

The newly sworn member shall be given one copy of the Code of Ethics.

Equal Opportunity/Affirmative Action

The policy of the Windcrest Police Department is to be fair and impartial in all of its relations with its employees or applicants for employment while adhering to the concept of equal employment opportunity and affirmative action as a necessary element of basic merit system principles. In order to achieve this goal, the Windcrest Police Department hereby reaffirms its official policy that discrimination on the basis of race, sex, color, religion, national origin, age, mental or physical handicap, disabled or veteran status is prohibited by all employees of the Windcrest Police Department. This policy will apply and is not limited to recruitment, promotion, hiring, layoff, termination, demotion, transfer, training, rates of pay, fringe benefits, or other forms of compensation, use of facilities, and other terms, conditions and privileges of employment for all job classifications. The City of Windcrest will take the necessary steps in its employment policies, practices and procedures and make reasonable accommodations in order to assure that appropriate equal employment opportunities are available to all persons.

Video Policy

Beginning January 01, 2003 with the installment of video cameras the following shall apply: Each motor vehicle regularly used by this department to make traffic and pedestrian stops is equipped with a video camera and transmitter-activated equipment; and;

Each traffic and pedestrian stop made by an officer of this department that is capable of being recorded by video and audio, or audio, as appropriate, is recorded.

It is the policy of this department that it is to retain the video and audiotapes, or the audiotape of each traffic and pedestrian stop for at least ninety (90) days after the date of the stop. If a complaint is filed with this department alleging that one of our officers has engaged in racial profiling with respect to a traffic or pedestrian stop, this department retains the video and audiotapes, or the audiotape of the stop until final disposition of the complaint.

Supervisors ensure that officers of this department are recording their traffic and pedestrian stops. A recording of each officer will be reviewed at least once every ninety (90) days.

*If the equipment used to record audio and/or video of traffic or pedestrian stops is malfunctioning or otherwise not operable, the officer making the stop is encouraged to properly record and report the information as required in Standard Operating Procedure (SOP) #01-2002 section .03 Data collection.

Community Partnerships

Although the Windcrest Police Department has always enjoyed the support of the community, since January 1, 2002, it has made extraordinary efforts to reach out to community leaders. This effort has been well received by the Windcrest community; particularly, members of the minority community.

The Windcrest Police Department has kept the public informed of the traffic contact data collection effort. Further, it plans to present the data analyzed, on or before March 1, 2010, to its governing body. This will be done in an effort to keep community leaders informed on the current practices of the Windcrest Police Department.

The Windcrest Police Department has enjoyed a history regarding community partnerships with various organizations. Some of these include various churches and schools in and around the city, numerous civic organizations, business districts and through the Windcrest Citizen's Patrol.

(II) Comparative Analysis

Table 1. Comparison of Self-Initiated Stops of all contacts in 2008 and 2009.

Race/Ethnicity*	Contacts 2009		Contacts 2008		Variance	
	N	%	N	%	N	%
Caucasian	2045	39	2580	35	-535	-4
African	1391	27	1866	25	-475	-3
Hispanic	1680	32	2752	37	-1072	-5
Asian/Pacific Islander	114	2	165	2	-51	0
Native American	0	0	0	0	0	0
Middle Eastern/Indian	7	0	9	0	-2	0
Total	5237	100	7372	100		

* Race/Ethnicity are defined by Senate Bill 1074 as being of a "particular descent, including Caucasian, African, Hispanic, Asian, or Native American". The Windcrest Police Department has included Middle Eastern/Indian.

(I) Tier 1 Data

Table 1. General Demographics of Contacts and Searches for 2009

Race/Ethnicity*	Contacts		Probable Cause		Consent	
	N	%	N	%	N	%
Caucasian	2045	39	147	7	49	2
African	1391	27	138	10	45	3
Hispanic	1680	32	163	10	62	4
Asian/Pacific Islander	114	2	3	3	3	3
Native American	0	0	0	0	0	0
Middle Eastern/Indian	7	0	1	14	0	0
Total	5237	100	452	9	159	3

* Race/Ethnicity is defined by Senate Bill 1074 as being of a "particular descent, including Caucasian, African, Hispanic, Asian, or Native American". The Windcrest Police Department has included Middle Eastern/Indian.

Racial Profiling Policy

I. PURPOSE

The purpose of the policy is to reaffirm the Windcrest Police Department's commitment to unbiased policing in all its encounters between officer and any person; to reinforce procedures that serve to ensure public confidence and mutual trust through the provision of services in a fair and equitable fashion; and to protect our officers from unwarranted accusations of misconduct when they act within the dictates of departmental policy and the law.

II. POLICY

It is the policy of this department to police in a proactive manner and, to aggressively investigate suspected violations of law. Officers shall actively enforce state and federal laws in a responsible and professional manner, without regard to race, ethnicity or national origin. Officers are strictly prohibited from engaging in racial profiling as defined in this policy. This policy shall be applicable to all persons, whether drivers, passengers or pedestrians.

Officers shall conduct themselves in a dignified and respectful manner at all times when dealing with the public. Two of the fundamental rights guaranteed by both the United States and Texas constitutions are equal protection under the law and freedom from unreasonable searches and seizures by government agents. The right of all persons to be treated equally and to be free from unreasonable searches and seizures must be respected. Racial profiling is an unacceptable patrol tactic and will not be condoned.

This policy shall not preclude officers from offering assistance, such as upon observing a substance leaking from a vehicle, a flat tire, or someone who appears to be ill, lost or confused. Nor does this policy prohibit stopping someone suspected of a crime based upon observed actions and/or information received about the person.

III. DEFINITIONS

Racial Profiling – A law enforcement-initiated action based on an individual's race, ethnicity, or national origin rather than on the individual's behavior or on information identifying the individual as having engaged in criminal activity.

Racial profiling pertains to persons who are viewed as suspects or potential suspects of criminal behavior. The term is not relevant as it pertains to witnesses, complainants or other citizen contacts.

The prohibition against racial profiling does not preclude the use of race, ethnicity or national origin as factors in a detention decision. Race, ethnicity or national origin may be legitimate factors in a detention decision when used as part of an actual description of a specific suspect for whom an officer is searching. Detaining an individual and conducting an inquiry into that person's activities simply because of that individual's race, ethnicity or national origin is racial profiling. Examples of racial profiling include but are not limited to the following:

1. Citing a driver who is speeding in a stream of traffic where most other drivers are speeding because of the cited driver's race, ethnicity or national origin.

2. Detaining the driver of a vehicle based on the determination that a person of that race, ethnicity or national origin is unlikely to own or possess that specific make or model of vehicle.

3. Detaining an individual based upon the determination that a person of that race, ethnicity or national origin does not belong in a specific part of town or a specific place.

A law enforcement agency can derive at two principles from the adoption of this definition of racial profiling:

1. Police may not use racial or ethnic stereotypes as factors in selecting whom to stop and search, while police may use race in conjunction with other known factors of the suspect.

2. Law enforcement officers may not use racial or ethnic stereotypes as factors in selecting whom to stop and search. Racial profiling is not relevant as it pertains to witnesses, etc.

Race or Ethnicity – Of a particular decent, including Caucasian, African, Hispanic, Asian, or Native American.

Pedestrian Stop – An interaction between a peace officer and an individual who is being detained for the purpose of a criminal investigation in which the individual is not under arrest.

Traffic Stop – A peace officer that stops a motor vehicle for an alleged violation of a law or ordinance regulating traffic.

IV. CITATION DATA COLLECTION & REPORTING

An officer is required to collect information relating to traffic stops in which a citation is issued. On the citation officers must include:

1. the violators race or ethnicity;
2. whether a search was conducted;
3. was the search consensual; and
4. arrest for this cited violation or any other violation.

By March of each year, the department shall submit a report to their governing board that includes the information gathered by the citations. The report will include:

1. a breakdown of citations by race or ethnicity;
2. number of citations that resulted in a search;
3. number of searches that were consensual; and
4. number of citations that resulted in custodial arrest for this cited violation or any other violation.

Not later than March 1st of each year, this department shall submit a report to our governing body containing this information from the preceding calendar year.

Informing the Public on the Process of Filing a Complaint with the Windcrest Police Department

(I) Educational Campaign:

In accordance to Senate Bill 1704, the Windcrest Police Department has made significant efforts to launch an educational campaign aimed at informing the public on issues relevant to the complaint process. Special emphasis has been placed on informing community members on filing a complaint relevant to racial profiling practices.

The command staff of the Windcrest Police Department has spoken at various civic organizations, before city council, and the general public attending these meetings where community members have been informed on efforts being made by the police department to continue banning racial profiling practices among its officers. Information regarding the banning of racial profiling has been posted on the Department's Internet website and through a public information bulletin released on December 26, 2001. In addition, information regarding this ban has been printed in the City of Windcrest monthly Newsletter, which is distributed to members of the community in an effort to reach out to individuals who have difficulty attending public forums of discussion.

(II) Filing a Complaint Based on Violations of the Texas Law on Racial Profiling

The following information has been distributed to residents of the City of Windcrest:

UNDERSTANDING THE PROCESS

Once an individual has filed a complaint regarding racial profiling, he/she should expect the following process to commence as indicated in the Windcrest Police Department policy #596/06 Internal Investigations and General Order #402/42 Racial/Bias Related Profiling section .06 Complaint Investigation:

THE INTERVIEW

A police officer (rank of sergeant or higher) will interview the individual filing the complaint. The officer will ask the alleged victim questions about what happened. It is possible that the officer may be able to explain the officer(s)' actions to your satisfaction.

- Usually, the alleged victim will be interviewed at the Police Department's Main Building. It is possible that he/she may be videotaped during the interview.
- The individual filing the complaint may bring a lawyer, family member or friend to the interview.
- The police officer will ask the individual filing a complaint for the names of witnesses and other police officers that may know facts about the complaint.

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- A police photographer may take pictures of any injuries that the alleged victim think are related to the complaint.

THE INVESTIGATION

After the interview, the Windcrest Police Department will investigate the alleged misconduct. Investigators will talk to witnesses and visit the site of the incident.

- The investigators will consist of police officers assigned to the Professional Standards Section.
- All officers will be interviewed and witnesses whom the alleged victim has named will be contacted and interviewed, if they agree.
- The alleged victim will receive a letter regarding the progress of the investigation. Although it is impossible to estimate how long the investigation will take, the alleged victim will receive periodic reports on its status.
- A report will then be prepared.

THE REVIEW PROCESS

The Police Chief reviews every complaint after the investigation is completed and a report is written.

- If the complaint includes excessive force or charges an officer with a crime, it will also be reviewed by an officer designated by the Chief of Police.
- This designated officer will review your complaint, statements from all witnesses and reports from the investigation. This designated officer may ask for additional information before making its recommendations to the Police Chief.
- The results of investigations that suggest there are no charges that the police officer used excessive force or committed a crime are also reviewed by the Police Chief.
- The Police Chief reviews investigations and makes the final decision on all complaints.

THE FINDINGS

The results of your complaint are called "findings". There are four possible findings:

- **Sustained** - The complaint has been supported: The officer(s) involved acted improperly and may be disciplined.
- **Unfounded** - The investigation found no basis to the complaint filed.
- **Exonerated** - The police officer(s) involved acted properly and will not be disciplined; or
- **Not provable** - There was not enough evidence to prove the complaint true or false so no further action will be taken.

The Police Chief will decide on a finding after the complaint has been reviewed. Further, he/she will inform the alleged victim through an official letter of the final decision.

(III) A COMMITMENT TO RESPOND TO THE NEEDS OF THE COMMUNITY

The Windcrest Police Department has made a commitment to its citizens regarding the following:

1. The department shall accept complaints from any person who believes he or she has been stopped or searched based on racial, ethnic or national origin profiling. No person shall be discouraged, intimidated or coerced from filing a complaint, nor discriminated against because he or she filed such a complaint.

2. Any employee who receives an allegation of racial profiling, including the officer who initiated the stop, shall record the person's name, address and telephone number, and forward the complaint through the appropriate channel or direct the individual(s). Any employee contacted shall provide to that person information regarding the Department's process for filing a complaint. All employees will report any allegation of racial profiling to their superior before the end of their shift.

3. Investigation of a complaint shall be conducted in a thorough and timely manner. All complaints will be acknowledged in writing to the initiator who will receive disposition regarding said complaint within a reasonable period of time. The investigation shall be reduced to writing and any reviewer's comments or conclusions shall be filed with the chief. When applicable, findings and/or suggestions for disciplinary action, retraining, or changes in policy shall be filed with the chief.

4. If a racial profiling complaint is sustained against an officer, it will result in appropriate corrective and/or disciplinary action, up to and including termination.

5. If there is a departmental video or audio recording of the events upon which a complaint of racial profiling is based, upon commencement of an investigation by this department into the complaint and written request of the officer made the subject of the complaint, this department shall promptly provide a copy of the recording to that officer.

Training

In compliance with the Texas Racial Profiling Law, the Windcrest Police Department has asked that all its officers adhere to all Texas Commission on Law Enforcement Officer Standards and Education (TCLEOSE) training and the Law Enforcement Management Institute of Texas (LEMIT) requirements as mandated by law.

All officers from the Windcrest Police Department have been asked to complete a TCLEOSE training and education program on racial profiling not later than the second anniversary of the date the officer is licensed under Chapter 1701 of the Texas Occupations Code or the date the officer applies for an intermediate proficiency certificate, whichever date is earlier. A person who on September 1, 2001, held a TCLEOSE intermediate proficiency certificate, or who had held a peace officer license issued by TCLEOSE for at least two years, will complete a TCLEOSE training and education program on racial profiling not later than September 1, 2005.

The Chief of Police, as part of the initial training and continued education for such appointment, attended the LEMIT program on racial profiling. This fulfills the training requirement as specified in the Education Code (96.641) of the Texas Racial Profiling Training law.

Corrective Action

It is the policy of the Windcrest Police Department that any officer who, after an internal investigation, has been found guilty of engaging in racial profiling, that one of the following series of disciplinary measures is taken (as per the recommendation of the Chief of Police):

1) Officer is retrained in racial sensitivity issues

2) Officer is reprimanded or suspended and as a condition of further involvement with the police department is asked to undergo racial sensitivity training

3) Officer is terminated

Data on Corrective Action

The following table contains data regarding officers that have been the subject of a complaint, during the time period of 1/1/09---12/31/09, based on allegations outlining possible violations related to the Texas Racial Profiling Law. The final disposition of the case is also included.

[√]

Check above if the Windcrest police department has not received any complaints, on any members of its police force, for having violated the Texas Racial Profiling Law during the time period of 1/1/09 ---- 12/31/09.

Complaints Filed for Possible Violations of S.R. 1074 (The Texas Racial Profiling Law)

Complaint No.	Alleged Violation	Disposition of the Case

Additional Comments:

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Analysis

The data presented in this report contains valuable information regarding police contacts with the public between 1/1/09 and 12/31/09. The law does not require an agency to compare the numbers of police contacts with any other data. The law requires a comparative analysis of the data collected. Different methodologies used with which to do comparative analysis results in different conclusions as the following reveals.

The Texas Commission of Law Enforcement Officer Standards and Education (TCLEOSE) provided on their web site a spreadsheet with which to record and compare the data collected. Attached are two spreadsheets with data as it pertains to those areas required by law for an agency to collect for tier one data.

This analysis showed the following:

For traffic and pedestrian contacts Caucasians were contacted at a higher percentage rate than any other race calculated. For the search category it was broken down to: None, Probable Cause, and Consent.

Under Probable Cause African-Americans were searched at 31 %, Hispanics were searched at 36% compared to Caucasians at 33%.

Hispanics gave Consent to a Search at 39%, while African-Americans did so at 28% and Caucasians at 31%.

Summary Statement

The findings suggest that the Windcrest Police Department does not currently experience a problem regarding racial profiling practices. This is supported by the fact that it has not received complaints from community members regarding officers' misconduct associated with racial profiling practices.

The continuing effort to collect police contact data will assure an on-going evaluation of the Windcrest Police Department practices. Thus, allowing for the citizens of the Windcrest community to benefit from professional and courteous service from their police department.

Recommendations

Based on the findings introduced in this report, the Chief of Police, along with command staff, have agreed to adopt the following measures aimed at addressing potential racial profiling problems:

- Continue to provide racial sensitivity training to its police personnel
- Continue to disseminate information to all officers regarding the guidelines of behavior acceptable under the newly adopted Texas Racial Profiling Law
- Continue to inform the public regarding any newly adopted measures by the police department
- Keep City Council and other city officials informed of measures being implemented at the Windcrest Police Department

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Checklist

(I) The following requirements ***must*** be met by all law enforcement agencies in the State of Texas:

☐ Clearly defined act of actions that constitute racial profiling

☐ Statement indicating prohibition of any peace officer employed by the Windcrest Police Department from engaging in racial profiling

☐ Implement a process by which an individual may file a complaint regarding racial profiling violations

☐ Provide public education related to the complaint process

☐ Implement disciplinary guidelines for officer found in violation of the Texas Racial Profiling Law

☐ Collect data (Tier 1) that includes information on
a) Race and ethnicity of individual detained
b) Whether a search was conducted
c) If there was a search, whether it was a consent search or a probable cause search
d) Whether a custody arrest took place

☐ Produce an annual report on police contacts (Tier 1) and present this to local governing body by March 1, 2010.

☐ Adopt a policy, if video/audio equipment is installed, on standards for reviewing video and audio documentation

(II) For additional questions regarding the information presented in this report, please contact:

Chief Joe Pabon
8601 Midcrown Drive
Windcrest, Texas 78239
(210) 655-2666

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Table 2: Search by Race

Search	White	% of Race	% of Search	Black	% of Race	% of Search
None	1849	90%	40%	1208	87%	26%
Probable Cause	147	7%	33%	138	10%	31%
Consent	49	2%	31%	45	3%	28%
	2045 Total	**100% of Race**	**39% of all Searches**	**1391 Total**	**100% of Race**	**27% of all Searches**

Search	Hispanic	% of Race	% of Search	Asian/Pacific Islander	% of Race	% of Search
None	1455	87%	31%	108	95%	2%
Probable Cause	163	10%	36%	3	3%	1%
Consent	62	4%	39%	3	3%	2%
	1680 Total	**100% of Race**	**32% of all Searches**	**114 Total**	**100% of Race**	**2% of all Searches**

Search	Native American	% of Race	% of Search	Middle Eastern/Indian	% of Race	% of Search
None	0	#DIV/0!	0%	6	86%	0%
Probable Cause	0	#DIV/0!	0%	1	14%	0%
Consent	0	#DIV/0!	0%	0	0%	0%
	0 Total	**#DIV/0! of Race**	**0% of all Searches**	**7 Total**	**100% of Race**	**0% of all Searches**

Search	Total %	Number
None	88%	**4626**
Probable Cause	9%	**452**
Consent	3%	**159**
	100%	**5237**

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Table 3: Custodial Arrest by Race

Custodial	White	% of Race	% of Custodial Arrest	Black	% of Race	% of Custodial Arrest
Yes	30	1%	25%	38	3%	32%
No	2015	99%	39%	1353	97%	26%
	2045 Total	**100% of Race**	**39% of all Custodial Arrest**	**1391 Total**	**100% of Race**	**27% of all Custodial Arrest**

Custodial	Hispanic	% of Race	% of Custodial Arrest	Asian/Pacific Islander	% of Race	% of Custodial Arrest
Yes	46	3%	39%	2	2%	2%
No	1634	97%	32%	112	98%	2%
	1680 Total	**100% of Race**	**32% of all Custodial Arrest**	**114 Total**	**100% of Race**	**2% of all Custodial Arrest**

Custodial	Native American	% of Race	% of Custodial Arrest	Middle Eastern/Indian	% of Race	% of Custodial Arrest
Yes	0	#DIV/0!	0%	2	29%	2%
No	0	#DIV/0!	0%	5	71%	0%
	0 Total	**#DIV/0! of Race**	**0% of all Custodial Arrest**	**7 Total**	**100% of Race**	**0% of all Custodial Arrest**

Custodial	Total %	Number
Yes	2%	**118**
No	98%	**5119**
	100%	**5237**

WPD VIDEO EQUIPMENT

Eight WatchGuard in car video camera systems installed in each of the 8 patrol vehicles in March-May 2007, replacing 7 Mobile Vision video systems installed since 2003.

3pp

WPD DEMOGRAPHICS
As of Dec 31, 2009

1.	Chief of Police:	1 H/M
2.	Assistant Chief of Police	POSITION OPEN
3.	Patrol Lieutenant:	1 W/M
4.	Detective Sergeant:	1 W/M
5.	Detective Corporal:	1 H/M
6.	Patrol Sergeant:	1 H/M
7.	Patrol Corporal:	1 W/M
	Patrol Corporal:	POSITION OPEN
8.	Detective	1 H/M
9.	Patrol Officers:	6 W/M
		4 H/M
		1 B/M
10.	Part-Time Paid Regular:	1 H/M
11.	Non-Paid Regular:	1 I/M
12.	Communications Manager:	1 W/F
13.	Records Manager:	1 W/F
14.	Records Manager Asst:	1 W/M
		1 H/F
15.	Dispatchers:	1 W/F
		1 W/M
		1 H/F
		1 H/M

Conceptual MASTER PLAN

CITY OF WINDCREST

July 16, 2008 DRAFT

SA Partnership
Architects
San Antonio & Boerne, TX 210.227.2282

Introduction:

This master plan is a complex study to address the revitalization and redevelopment of the City of Windcrest, Texas. It involves analysis of existing conditions for parks and open spaces, commercial/retail, offices, and housing environments. It studies current land uses, trends, and opportunities. The Master Plan makes recommendations for redevelopments and future revitalizations to benefit the City of Windcrest as a whole, while focusing on key catalytic developments.

Windcrest's Economic Development Department and City Manager, in collaboration with Rackspace Hosting USA and Dominion Advisory Group/B&M Real Estate, as a public/private collaboration between the City of Windcrest and two key stakeholders, have commissioned the Master Plan. The undertaking of this Master Plan study is prepared by SA Partnership. The City of Windcrest continues to collaborate mutually with the neighboring City of San Antonio planning department, especially for the portion of Walzem which remains in SA boundaries, and the other neighboring Windcrest sites. Collaboration also continues other distinctive public entities such as TxDOT, SAWS, and CPS current plans for the area (see appendix for list of participants). Bexar County has provided aerial photographs and property public information as a basis for most maps developed by SA Partnership.

Note: This master plan is termed 'Conceptual' until the Windcrest's City Council approves the Master Plan. If approved, the name of this document will change simply to the Master Plan.

It is an underlying intent that this Master Plan be a living-breathing document, to be modified by the effects of time and future unforeseen needs of the Windcrest community.

Principles:

- To redevelop the **first impression of Windcrest's ima**ge upon entering the city, as a reflection of the positive inner vitality of the residents and future residents.

- To revitalize and redevelop businesses along Walzem Rd and IH-35 as catalytic generators. To spark new economic development to bring in more established and incubator businesses, **to create a "Tech Town"** culture of computer technologies, and to attract entertainment and a full range of mixed uses. To create a **Quality of Life-Style**.

- To give new direction to the City of Windcrest for **greening**, literally greening with new parks/open space, new walk/bike path linkages, more developments with green spaces and 'green' conscious sustainable built environments.

- To explore the potential opportunities for **new annexations** for **more parks and housing** that will contribute to urban/suburban amenities for new younger families with younger children with programmed open green space with tot lots, play fields, etc

- To update Windcrest's previous master plans completed in 1968 and 2000, **to reflect current trends and opportunities in land uses**. To generate conceptual new zoning codes that reflect complexity of mixed uses and new building forms.

- To **revitalize the existing residential areas, impacted by new defined urban amenities**, while stabilizing transitions between the older generation of residents with younger families.

- To be aware of the **influx of populations** into the Windcrest area. To prepare for reception and absorption of 5000 potential Rackspace employees over the next five years. To prepare for the reception and absorption of 11,200 potential employees from nearby BRAC medical facilities and Fort Sam Houston. To maximize the City of Windcrest's potential gain from **significant growth** in technology and the military.

- To explore site planning for **Rackspace facility campus and proximic areas as intense catalytic development generators** to spur on immediate growth on the surrounding areas.

- To explore the **possible relocation of Windcrest's City Hall offices, police and fire stations** in a centralized location, especially now that the southern boundaries have shifted the geographic center of the City.

- To encourage traffic and transportation **to become more organized** while promoting **alternative links and paths.**

- To re-envision a **new image** for Windcrest's frontage that reflects its higher character of community.

History of Windcrest:

Historically, the area of Windcrest was farm land owned by Barbee and Murray Winn. Its **terrain** was fairly level, with soils typical to eluvial creeks with slight susceptibility to erosion, shrinkage and swelling. Walzem Creek cut a swale from Weidner Road towards the southwest to IH35 and Walzem Road. In the northeast, the land rises to ridges and knolls. Thus, Windcrest does not need to treat areas beyond the city for storm protection.

Like San Antonio, Windcrest's **climate and weather** is a modified subtropical climate, located on the edge of the Gulf Coastal Plains. The weather with moderate temperatures rarely above 100 degrees and averages only 20 days below freezing days per year. Typically there is a 70% chance of sunshine during summer and 50% during winter. Clear skies prevail to form a historically ideal area for location of airfields and flying planes, hence the Windcrest/San Antonio area has been a place for locating military bases. Windcrest has a close proximity to Randolph Air Force Base and Fort Sam Houston.

Around 1954, from the influx of WWII families, the first Windcrest homes were built. Growth was guided by land planning for subdivisions comprised of single family plats for most portions of the city. The **City of Windcrest** was incorporated in 1959. The nine-hole golf course opened in 1959. Krueger Middle School opened nearby in San Antonio in1962. Windcrest Elementary and Roosevelt High School opened in 1963 and 1966 respectively, then Edward H. White Middle School was opened in 1970 within the City of Windcrest.

In 1976, Windsor Park Mall opened as San Antonio's sixth mall and third largest. As a Melvin Simon & Associates project, the mall had 116 shops including JCPenney, Montgomery Wards, and Joske's as large tenants, and later added Mervyn's. Joske's was later bought out by Dillard's and the space was made into a food court on the upper level. In 1989, Simon remodeled Windsor Park with skylights and fountains, but unfortunately did not remodel the exterior. After a series of unfortunate events, Simon sells the mall. The last store Mervyn's closes it doors in 2005.

Northeast S.A. to get new $20 million mall

second front page

San Antonio News

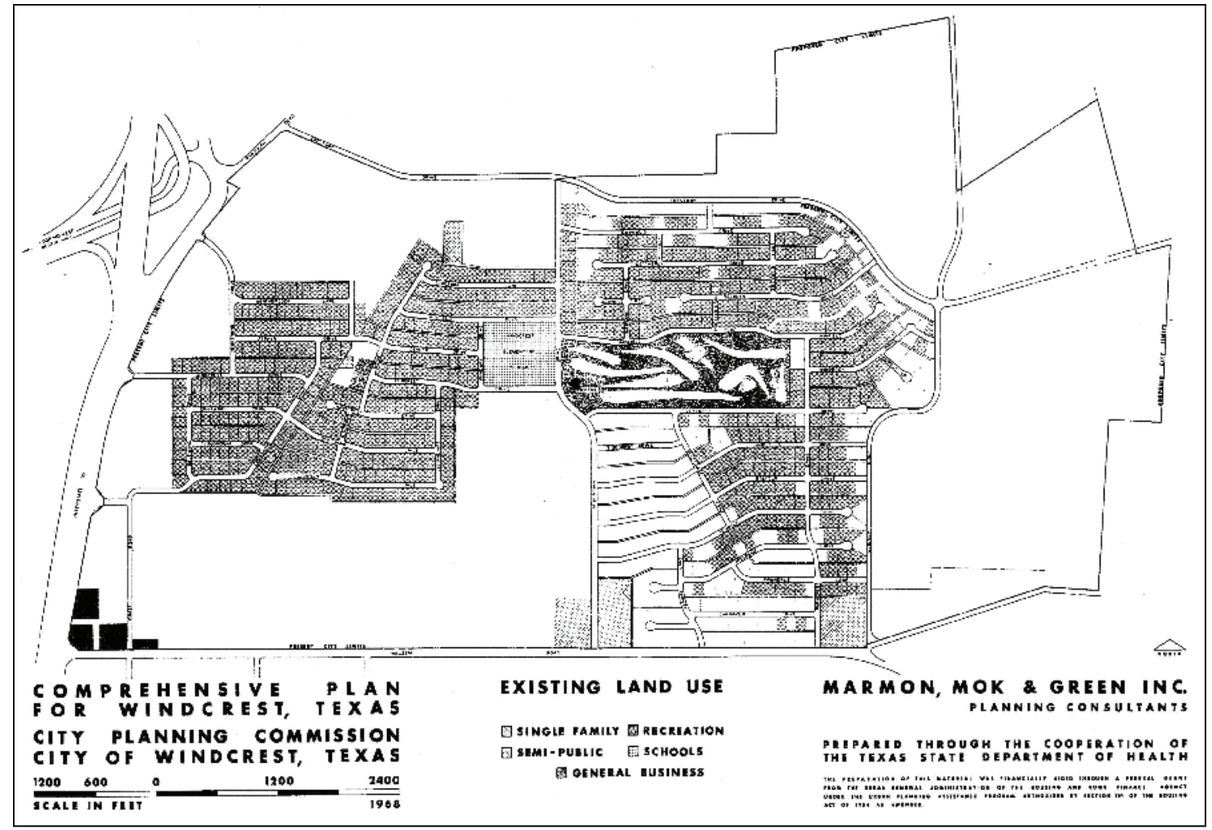
Page 2-A

Friday, January 11, 1974

Windsor Mall's Motif Natural

Look of New Mall

INTERIOR VIEW of Windsor Park Mall, which has grand opening ceremonies scheduled July 29, shows use of greenery and alternate shaded walkways, reflecting the openness of the Texas Hill Country (Staff Photo.)



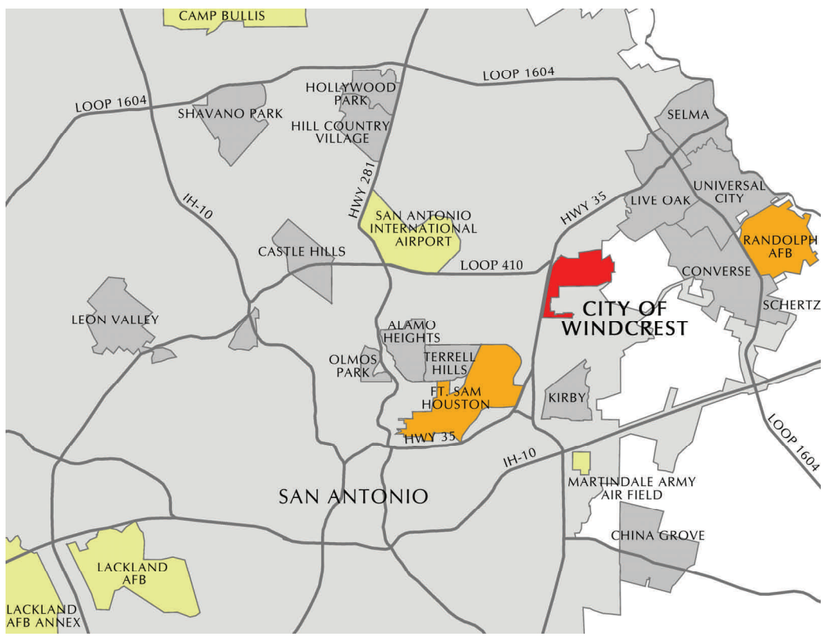
An early Master Plan produced by Marmon, Mok & Green, Inc, Planning Consultants, for the Citizens of Windcrest, Texas, shows the golf course and the first residential areas. Illustration is from: *Windcrest, Texas Comprehensive Development Plan – Research and Plan Report, San Antonio, Texas, March 1968.*

City Boundaries

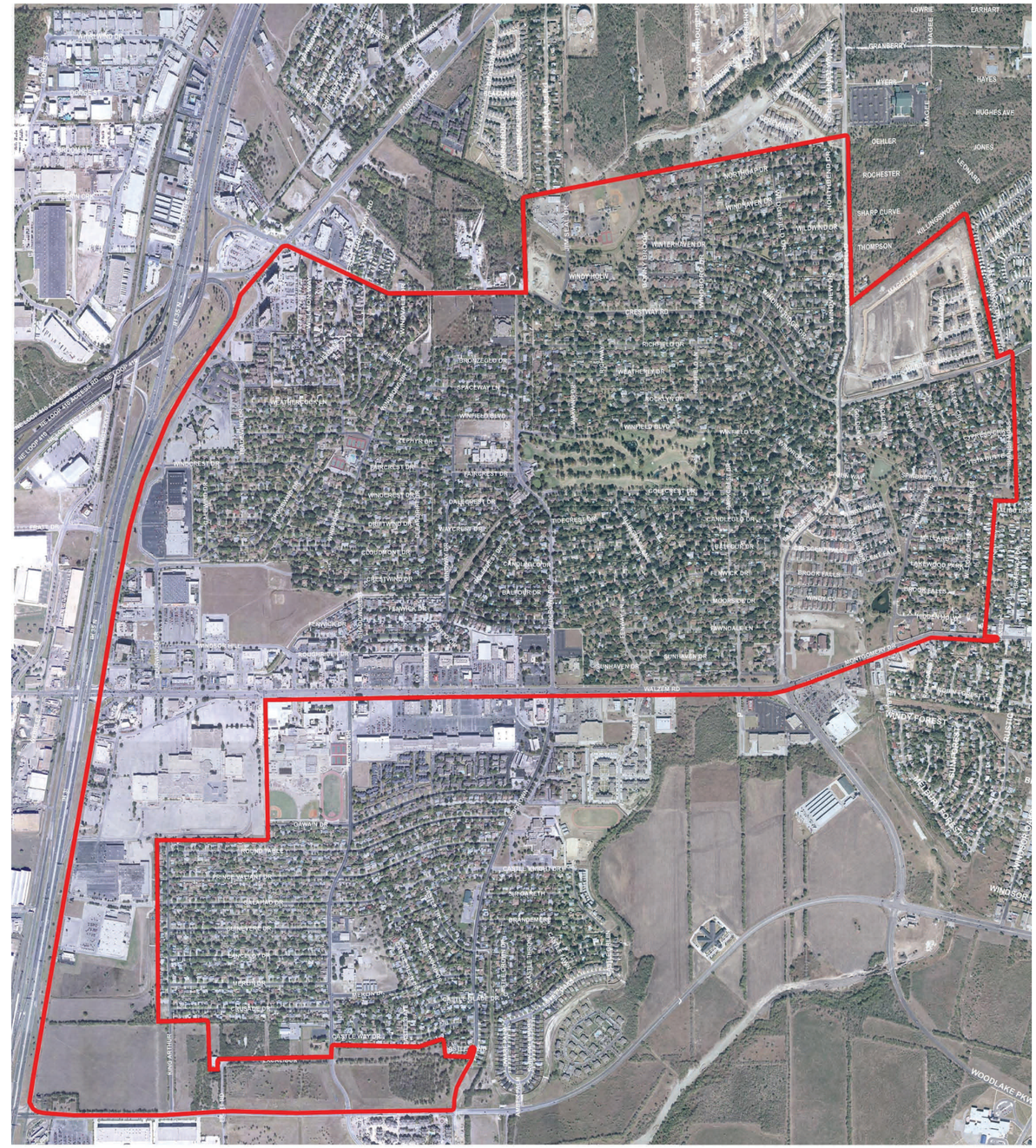
The City of Windcrest eventually neighbored the City of San Antonio, and they have historically agreed upon extraterritorial jurisdictions. This still holds true today for overlapping areas along IH-35, Crestway Drive and Walzem Road. Until recently the neighboring boundary streets are IH-35/Loop 410 to the west, Randolph Boulevard and Crestway Road to the north, Weidner Road to the east and Walzem Road to the south. With the annexation, the new boundary on the south extends to Eisenhauer Road. Both San Antonio and Bexar County border on the east sides of Windcrest. On the north and east, Windcrest's city boundaries mainly follow imaginary lines along residential streets. But on the west and south, the boundaries follow the physical built developments along the commercial districts of Walzem and IH-35 highway structures. Prior to the annexations, the geographically center of Windcrest was the golf course and city hall. The residential is grouped around in the surrounding areas. The recent annexation shifted the geographical center closer to Walzem Road.

On the residential outskirts, residences have a higher density. On west and south, the city is bounded by commercial properties, the high school, churches, and other institutions, so that they serve a larger community of people rather than Windcrest alone.

Until the recent annexation, Windcrest had approximately 1161 acres. With 229 acres annexed to the area south of Rackspace, the total is now 1380 acres or 2.1558 square miles.



Location Map



Current City Boundaries Map

Demographics:

As of 2007, the population of Windcrest has approximately 5,149 people, with a population growth of 0.86 percent since the 2000 census which had a population of 5,105. Prior to the annexation, Windcrest had 4.17 persons per acre. With the annexation Windcrest has 3.73 persons per acre with its current population, or 2,388.44 persons per square mile. However, the planning intensity of the annex may increase the population significantly.

Males: 2,335	(45.7%)	
Females: 2,770	(54.3%)	
Median Resident Age:	56.0 years	
Texas Median Age:	32.3 years	

Windcrest is known as a place to retire, primarily for those who served in the armed forces. The age breakdown indicates that the population decline probably occurred due to natural decrease and not because of increased out-migration. The median age in 2000 was 56 with approximately 46% of the population age 60 and above. At the same time, the vacancy rate in 2000 was 2.8%.

Races in Windcrest:	White Non-Hispanic (73.8%)	Hispanic (14.9%)
	Black (8.2%)	Other race (3.8%)
	Two or more races (1.4%)	American Indian (0.6%)

Total can be greater than 100% because Hispanics could be counted in other races.

Estimated median household income in 2007: $69,180 (*it was $60,596 in year 2000*)

Windcrest	$69,180
Texas	$42,139

The median home cost in Windcrest is $179,000 with home appreciation at 4 percent last year. Compared to the US average, Windcrest's cost of living is 27.21% lower.

Estimated median house/condo value in 2007: 179,000 (it was $120,600 in year 2000)

Windcrest	$179,000
Texas	$106,000

Homes: 2,280 (2,223 occupied; 1,871 owner occupied; 352 renter occupied)

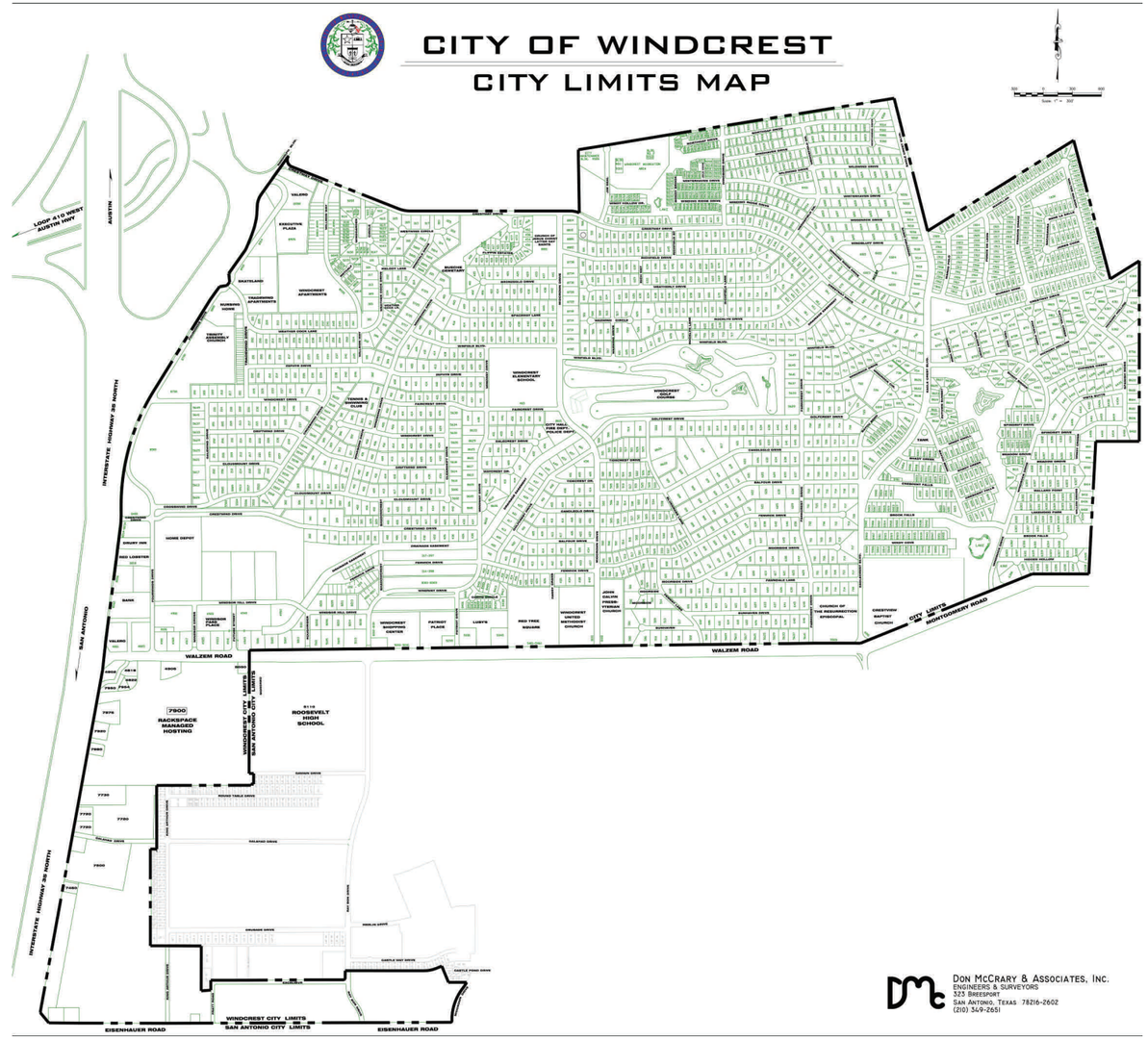
% renters Windcrest	16%
Texas:	36%

Housing units in Windcrest with a mortage: 848
(80 have second mortages, 49 home equity loan, 0 both second mortage and home equity loan)
Houses without a mortage: 928

Housing density: 1255 houses/condos per square mile, or about 4 houses per acres.

Data above from: www.city-data.com/city/Windcrest-Texas.html and City of Windcrest

There is a high percentage of owned houses in Windcrest,much higher than other cities, with owners perhaps having more discretionary income because mortgages are not part of the household budgets, with the exception of fixed income retired seniors. There is also a high percentage of owner occupied homes, indicating fewer transitory renters.



Windcrest's single-family detached houses are very low in density at approximately 4 units per acre. Most affordable communities strive for to achieve at least 8 to 12 units per acre detached, and above 12 units when semi–attached or attached. The higher the units per acre, the more urban the community.

Commercial Economic Development:

According to *Windcrest Towne Centre: Retail Market Area Opportunity Analysis and Development Concept* report by the Center for Economic Development at UTSA, Total Sales were published as Reported by the Texas Comptroller of Public Accounts for Windcrest to be $168,245,852 in year 2000 and $148,005,919 in year 2001, marking a -12.0% change. (We assume that sales have stabilized since this report was made more than 5 years ago.) The report stated most of Windcrest's sales were in:

Convenience Stores	$5,434,360	4%
Computer Stores	$723,015	0%
Restaurants	$4,727,671	3%
Restaurants with Beer	$2,010,913	1%
Hobby & Toy Shops	$3,219,189	2%
Gift Shops	$1,904,197	1%
And Misc Retail	$4,141,035.	3%
Total Selected Retail	$22,160,380	15% of total for zip codes 78239, 78217, 78218 &78233

According to the *Buxton Community ID Report*: the nearest Shopping Centers above 1000 GLA (gross lease-able area) are approximately 7 minutes away from Windcrest at The Forum and Olympia Parkway north on IH-35 and 218, North Star Mall about 10 minutes to the west of Windcrest on Loop 410. The former Windsor Park Mall had a 7 minute travel reach that extended geographically from almost IH-10 to the south, bordering Terrell Hills to the southwest, near San Antonio International Airport on the west, and near Loop 1604 to the northeast.

This report included an analysis of the potential for developing a conference/business hotel in the City of Windcrest, based on the following strengths and weaknesses of Windcrest as a possible hotel location:

- Near major crossroads of IH-35 and Loop 410;
- Proximity to San Antonio International Airport is approximately 6 miles; and
- Proximity to military bases and employment centers.

Two hotels in Windcrest are: Drury Inn and Pear Tree Inn by Drury.

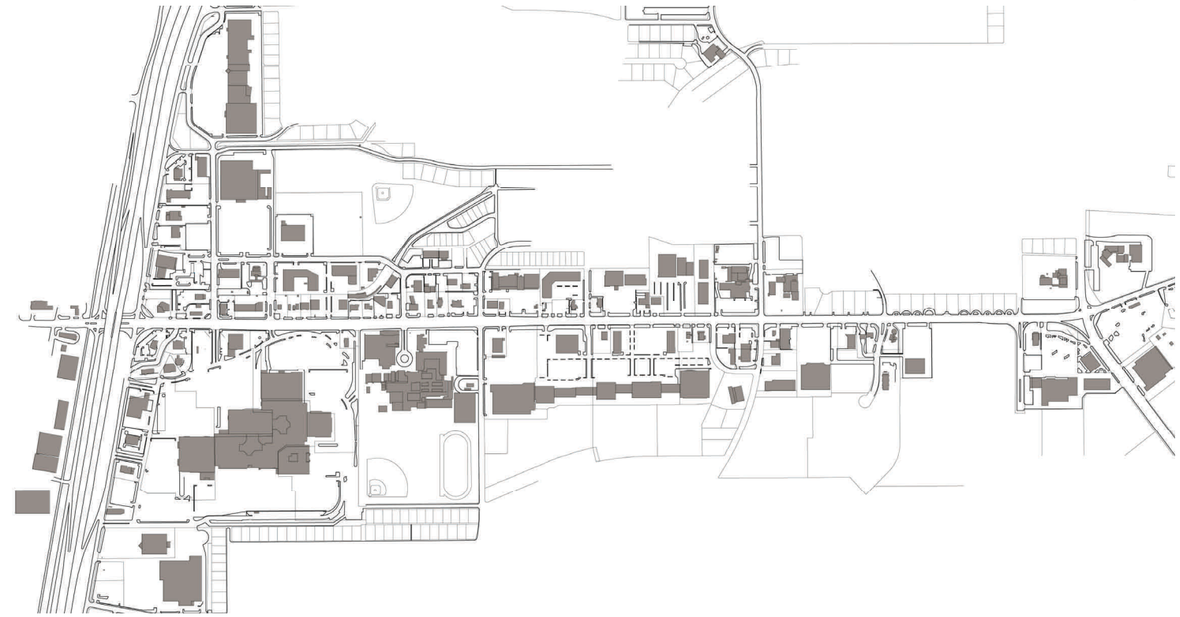
	Drury Inn	Pear Tree Inn by Drury
Number of Rooms	81 rooms	105 rooms.
2001 Revenue	$1,417,247	$1,473,296
Occupancy	$73.1%	63.2%

The above data based from source: *Texas Hotel Performance Factbook*.

Walzem Road Commercial Corridor Study:

The Walzem Road Corridor Study for this master plan extends from IH-35 to the intersection at EagleCrest Boulevard. At first glance Walzem Road seems to be developed to a saturation level of typical suburban development. Our team analyzed the general economic conditions of Walzem and found that there is a lot more room for future growth developments. Through the Bexar County Appraisal District, we have studied assessed property values, acreages of land, and square footages of buildings. To summarize the commercial status in factual numbers:

- The Walzem Road Commercial Corridor is comprised of approximately **8,405,112 square feet**, or **192.9548 acres of land**.
- The Walzem corridor has approximately **2,385,341 total square feet of buildings**.



- The **grand total value of these properties is $70,998,040,** according to the 2008 assessment. County.

From the above data, we can interpret the current Floor Area Ratio, FAR, for the corridor. The FAR signifies the mass of buildings and building intensity. We calculate the current FAR to be: 2,385,341 sf area of buildings divided by 8,405,112 sf of land, equal to a **FAR of 0.28**. This indicates a very low intensity and low scale, dispersed suburban business district.

Windcrest's Buying Power

The generated figures below analytically demonstrate the potential buying power of Windcrest's residents:

Total Household Income for Windcrest = 2,280 households x $69,180 median income = $157,730,400
Say conservative 1/3 (33%) of discretionary income for retail sales = $57,576,800 potential
Say aggressive ½ (50%) of discretionary income for retail sales = $78,865,200 potential
Basing Gross Floor Area at $75 yearly sales per square foot = **767,691 to 1,051,536 square feet Commercial potential**,

Considering the addition of 5000 Rackspace employees:

With only 2280 existing houses in Windcrest, there is a **need for at least 2,720 units**.
5000 Rackspace employees @ $65,000 average salaries = $325,000,000 potential
Say conservative 1/3 (33%) of discretionary income for retail sales = $108,333,333 potential
Retail Gross Floor Area @ $75 yearly sales per square foot = **1,444,444 square feet Commercial potential**,
For a total estimated need of **2,495,980 square feet Commercial**

Compared to the 2,385,341 existing square feet, an additional (5%) 110,639 square feet are needed. This may appear to be a small need, but Windcrest realizes the need for:

A paradigm shift of local businesses that also serve the local community, and
Additional population influx and absorption of BRAC military staff projected at 11,000 to the regional area by the year 2011.

Therefore more housing should to be introduced, not only to absorb the new Rackspace employees and the military staff, but also to reinforce Windcrest's commercial and business growth.

Parks and Green Spaces:

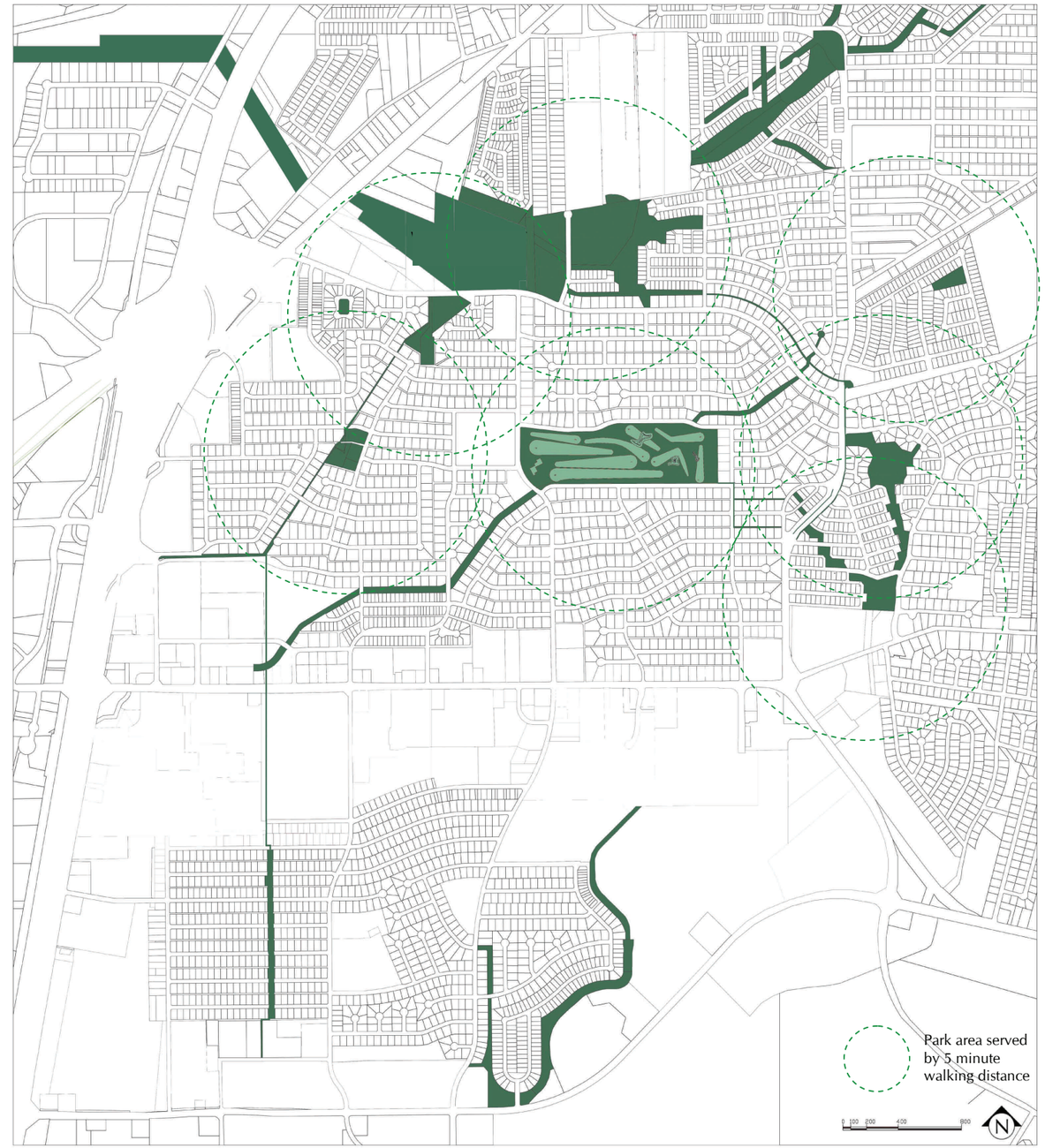
Texas Parks and Wildlife Department made a 2005 report called *Land and Water Resources: Conservation and Recreation Plan*, which quantifies local park acres per city per the following excerpt cities, listed by order of population:

City	Acres per 1,000 Population	City Population	Number of Parks	Total City Park Acres
Houston	10.30	1,953,631	478	20,107.83
Dallas	19.70	1,188,580	450	23,378.63
San Antonio	7.90	1,144,646	208	9064.05
Austin	37.20	656,562	266	24,408.10
Leon Valley	2.60	9,239	1	23.74
Live Oak	9.30	9,156	1	85.42
Highland Park	7.90	8,842	12	70.20
River Oaks	0.50	6,985	1	3.59
Boerne	55.6	6,178	6	343.20
Windcrest	**2.10**	**5,105**	**1**	**10.64**
Castle Hills	0.60	4.202	1	2.71
Balcones Heights	0.70	3,016	1	2.10

In the City of Windcrest however, most residential areas have access to a park within a five (5) minute walking radius.

Area Map:

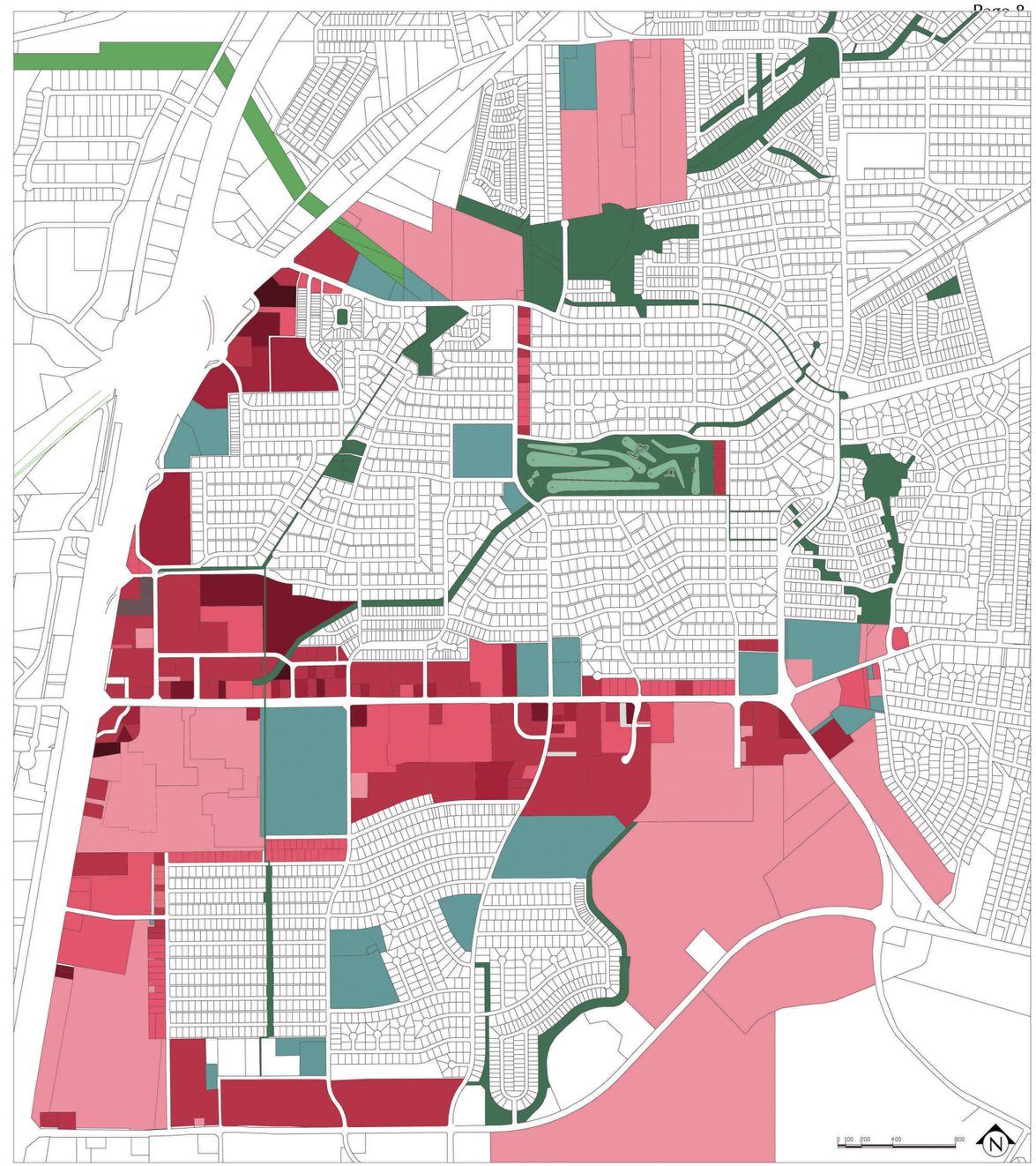
SA Partnership updated the City of Windcrest map digitizing information from Bexar County Appraisal District data of existing property parcel lines. Building footprints and street curbs were digitized using Bexar County's recent 2006 aerial photographs of the Longhorn U.S Geological Survey Map courtesy of Bexar County. (These maps should not be used as survey maps to build accurate building plans from. Please seek actual property surveys and/or plats to confirm accurate metes and bounds, and existing building setbacks.)



Area map depicts property parcel lines and with green spaces, paths/linkages with parks.

Land Values:

This map illustrates the relative land values of various perimeter commercial and non-residential properties. The relative land values are based on dollars per square foot of property, including land values and building improvements. This map analysis uses data researched from Bexar County's assessor's tax information, available as public information. The significance of this map is not to show how much more a property may be worth than its neighbor, but rather what properties are better poised for redevelopment now, and which ones can eventually be redeveloped at a later date. The lighter the pink, the more underutilized the property. The darker pinks have higher current utilization, an exception being darker properties which are still vacant and/or unbuilt. Because most of the internal residential properties will probably be re-modeled with private funding and loans, these numerous properties appear blank. Most homeowners already know the appraisal of their property with yearly Bexar County assessments for taxes. Hint, those next to green open spaces are worth more. It should be noted that the City of Windcrest is the owner of all the public alley ways and thus there is the potential to convert alleys into linear green parks.



LEGEND

- HIGHER
- HIGH
- MEDIUM-HIGH
- MEDIUM
- MEDIUM-LOW
- LOW
- GOVERNMENT/ NON-PROFIT
- GREEN SPACE
- OPEN SPACE
- OTHER

Relative Land Values map.

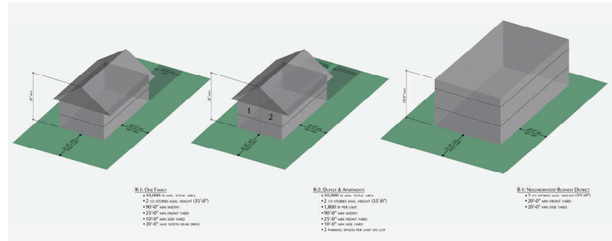
Existing Land Uses and Zoning:

Based on Windcrest's current zoning map and verification of land ownership, the updated map illustrates current single use zoning. Single uses are allowed from R-1 One Family Dwellings to R-2 Businesses. Although R-2 zoning does not exclude housing, it does not explicitly allow housing. Most of the zoned land uses call for detached buildings. To the right are basic 3D diagrams of how current zoning affects the land use, setbacks and building massing on properties.

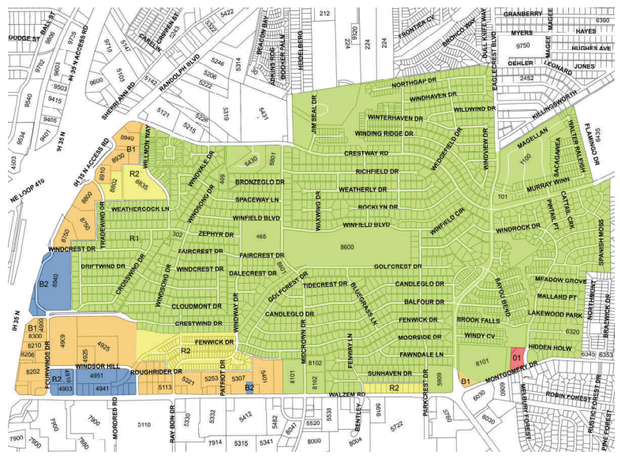
Most of the R-1 One Family Dwellings are centered around the 9 hole golf course. Almost all of the one family dwelling have been developed on available zoned land and very few residual residential vacant lots exist.

The existing commercial/offices are on the exterior Windcrest city boundaries, tied mainly to high traffic areas of Walzem Road and IH-35/access roads. Churches, Non-profits and other institutions share higher visibility in these perimeter areas.

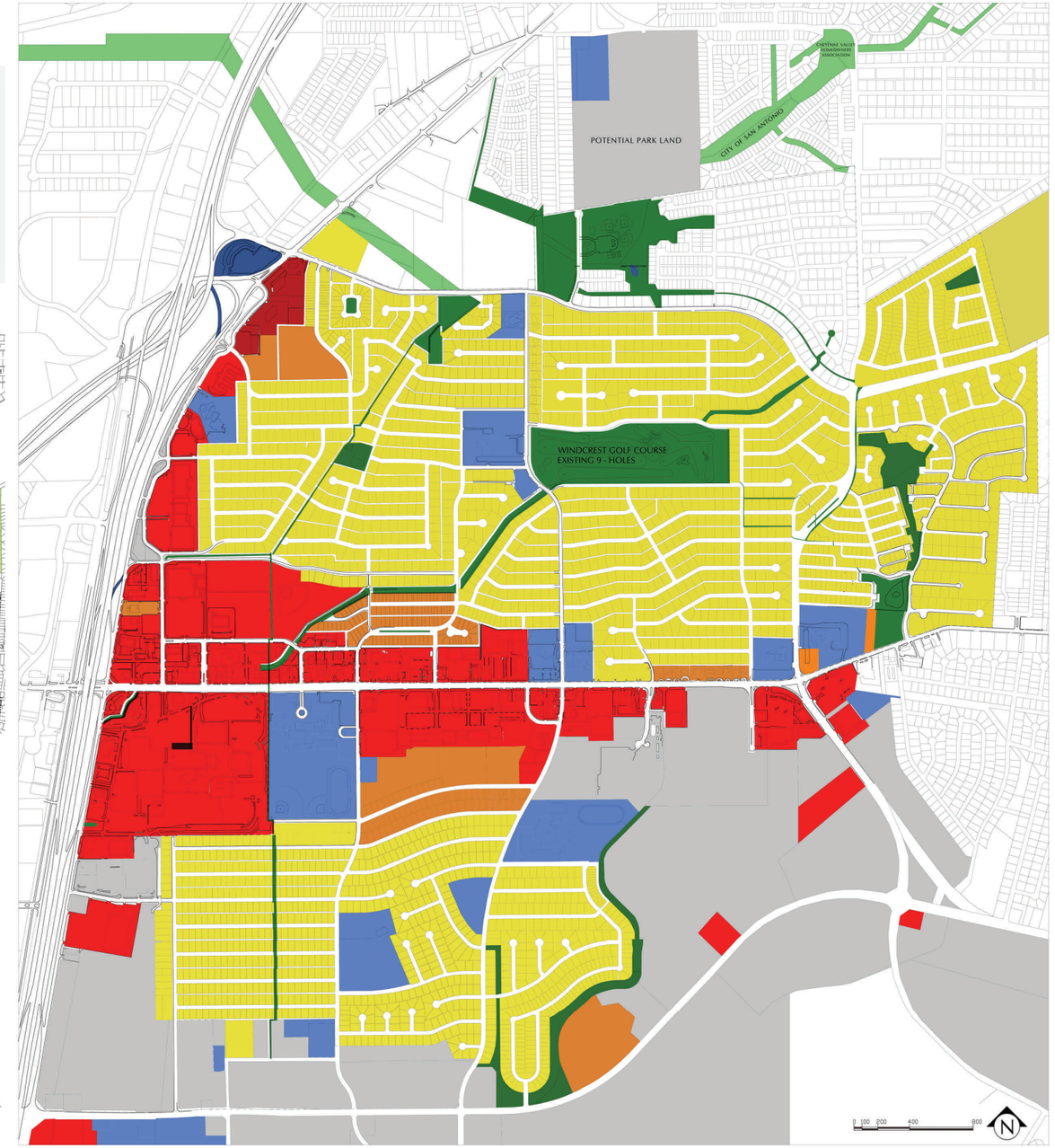
The map also illustrates current zoning for City of San Antonio's Camelot I Neighborhood, located to the south of Windcrest. This zoning information was provided by the COSA's Planning Department in their recent efforts to update their neighborhood's master plan.



3D Diagrams of current zoning based on land uses.



Current City of Windcrest zoning map.



Updated current City of Windcrest zoning map, including the City of San Antonio Camelot I neighborhood to the south.

Proposed Land Uses and Zoning:

What we propose does not change the established zoning, but rather enhance it to meet Windcrest's current and future needs.

Residential single family detached dwelling units are to still be maintained in the center, on residential streets. To diversify and be flexible to meet various residential needs, we propose expanding to **extended-family Residential**, allowing additions with access from the street or alley, (while maintaining FARs, percentage of building footprint on lot coverage, permeability, reduced setbacks, density, etc. —guidelines to be determined.) Garden Homes are included in this category. Duplex and Apartments are increased on the perimeter, on busy commercialized streets.

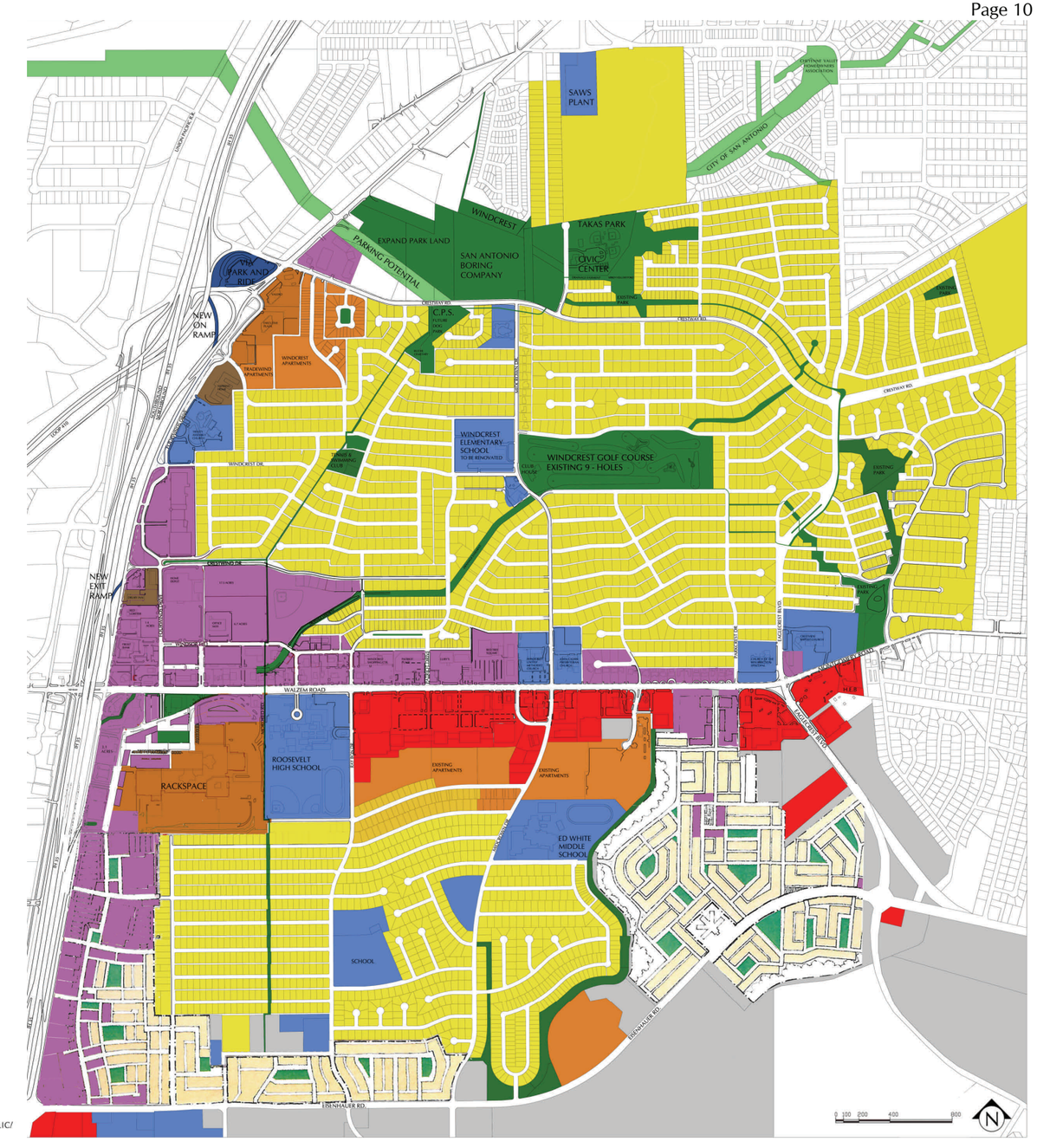
We propose the introduction R3-**Denser Residential** as Apartments, Condos, and Lofts for those complexes with more than 3 stories requiring parking garage structures. **Hotels** have their own classification of H, which also includes long stay hotels.

Businesses and **Professional Offices** still have respective categories B-1, B-2 and O-1, but we propose introducing M- **Mixed Uses** to include a mix of Residential, Hotels, Businesses (Commercial and Retail) and Offices. Businesses would occupy the first floors, while Offices would occupy the middle and upper floors, and Hotels and Residential would occupy the upper floors.

We propose an obvious land use overlooked in previous zoning studies and that is a specific zoning for **Parks and Recreation** – P, to encompass open green space, programmed green space for recreation and linear linkage paths. Parks and green space have had a historical place in being the catalysts to attracting development to Windcrest and will continue to be developed with new opportunities.

We propose a **Boulevard Overlay District Zone**, as shown in the maps on the next two pages for Walzem Road.

To complete the land use layered effect, we recommend **Transitional Zoning** to be as part of the 'rear' of the commercial zones and their residential neighbors. The alleys and current buffer requirements are minimal separators. These transitional areas could have stepped setbacks and residential units such as lofts within the newer developments.



Proposed City of Windcrest zoning map.

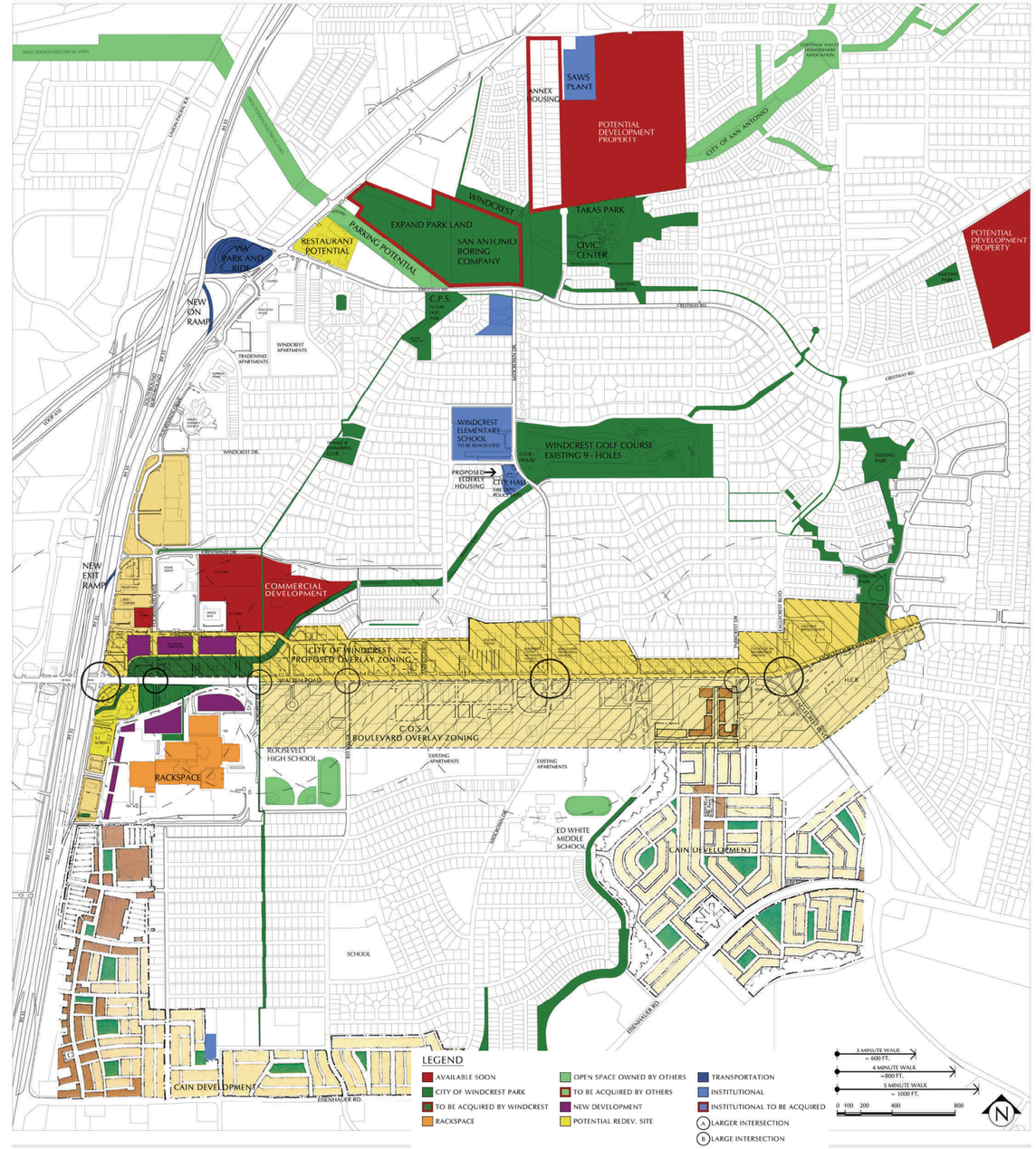
Key Developments and Opportunities:

The Windcrest community has a lot of pride and maintains its city with great care. Unfortunately, the community's values are not reflected physically in the first impressions upon entering the city. Existing developments along IH-35 and particularly the west entrance of Walzem Road offer bleak first visual impressions of the city, through hodgepodge and chaotic commercial developments that are not organized collectively, lesser desired uses, and vacancies. It became apparent early in our team's study that to change the perceived image of Windcrest, to that of what the Windcrest community really offers, the team would need to seek ways/strategies to redevelop the entry area of Windcrest on Walzem Road. The team also realized that new development could not just be on a scale of renovations or rehabilitations of the existing fabric, but confront head-on with planning for a larger scale redevelopment. This initial redevelopment had to have enough critical mass and momentum to be a catalyst to generate future developments in the area.

In the City of Windcrest, there are opportunities for properties to be developed, while other properties show signs of stabilization and unlikely change. There still are opportunities to acquire vacant/underdeveloped land. There are large acreage parcels near Windsor Hill road just one block away from Walzem Road, one to the north of Takas Park, one to the east with mobile homes that could be redeveloped, and two large parcels to the south of Rackspace and to the southeast of Walzem road being planned for development. The latter two properties are being subdivided for re-sale according to the developer's planned mixed-use developments. Anchors to the community that are unlikely to change are the established church properties and the public schools. There are several opportunities for mixed used commercial/offices along the commercialized corridors of Walzem Road and IH-35, to become neighborhood business districts. There are opportunities for residential conversions along Walzem Road into denser housing types with possible mixed uses.

Parks can be expanded through the green linkages along drainage easement, utility easements, and alley ways to create a network of green pathways— Windcrest's own 'emerald necklace' metropolitan park system. In a community that is looking towards a 'green' future, to minimize the usage of cars, these green paths connect the internalized residential to the commercial face of the community. On the map, the major intersections have 1000 foot radii indicating a walking distance reach of a 5 minute walk Most residences in Windcrest have access to a park within a 5 minute walk. It is community amenity to have a 5 minute walk access to its commercial areas, so that businesses can count on local foot traffic.

The City of San Antonio plans to implement a Boulevard Overlay Zoning District from the centerline of Walzem road to 500' back. This overlay zoning would not be a substitute for the existing commercial zoning but would add criteria to redevelopments as a requirement for permitting. Criteria being considered is on design of building frontages, land usage, signage, etc. As an effort to mutually balance Walzem street and new developments on both jurisdictional sides, we propose Windcrest also establish a similar Boulevard Overlay Zoning District mirroring similar criteria for development. However, we propose a back boundary to follow existing commercial zoning, not 500' depth, and to have Transitional Zoning as part of the rear buffer.

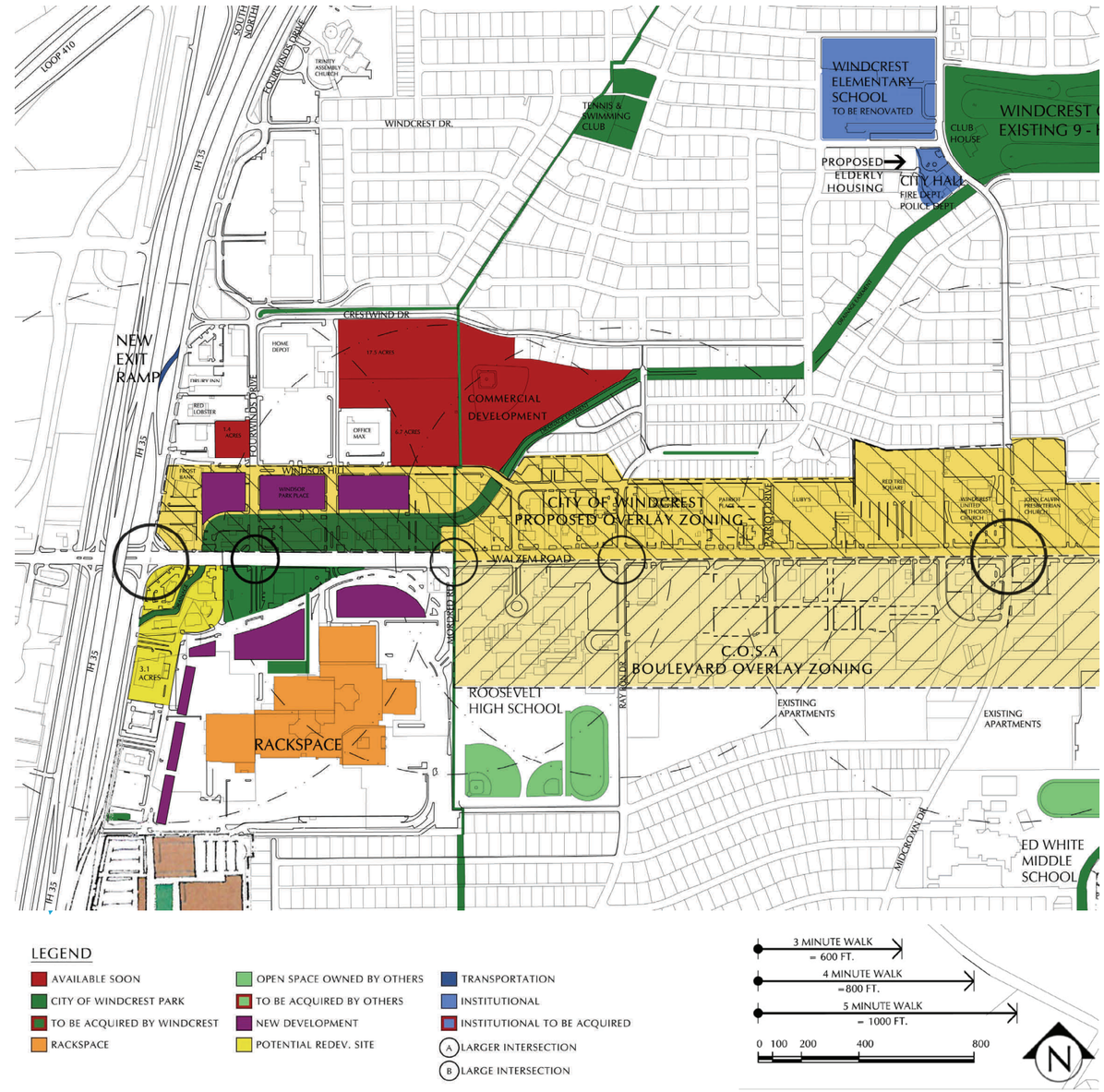


Areas of opportunities for initial developments/redevelopments.

Key Developments and Opportunities (aka the beginnings of Tech Town):

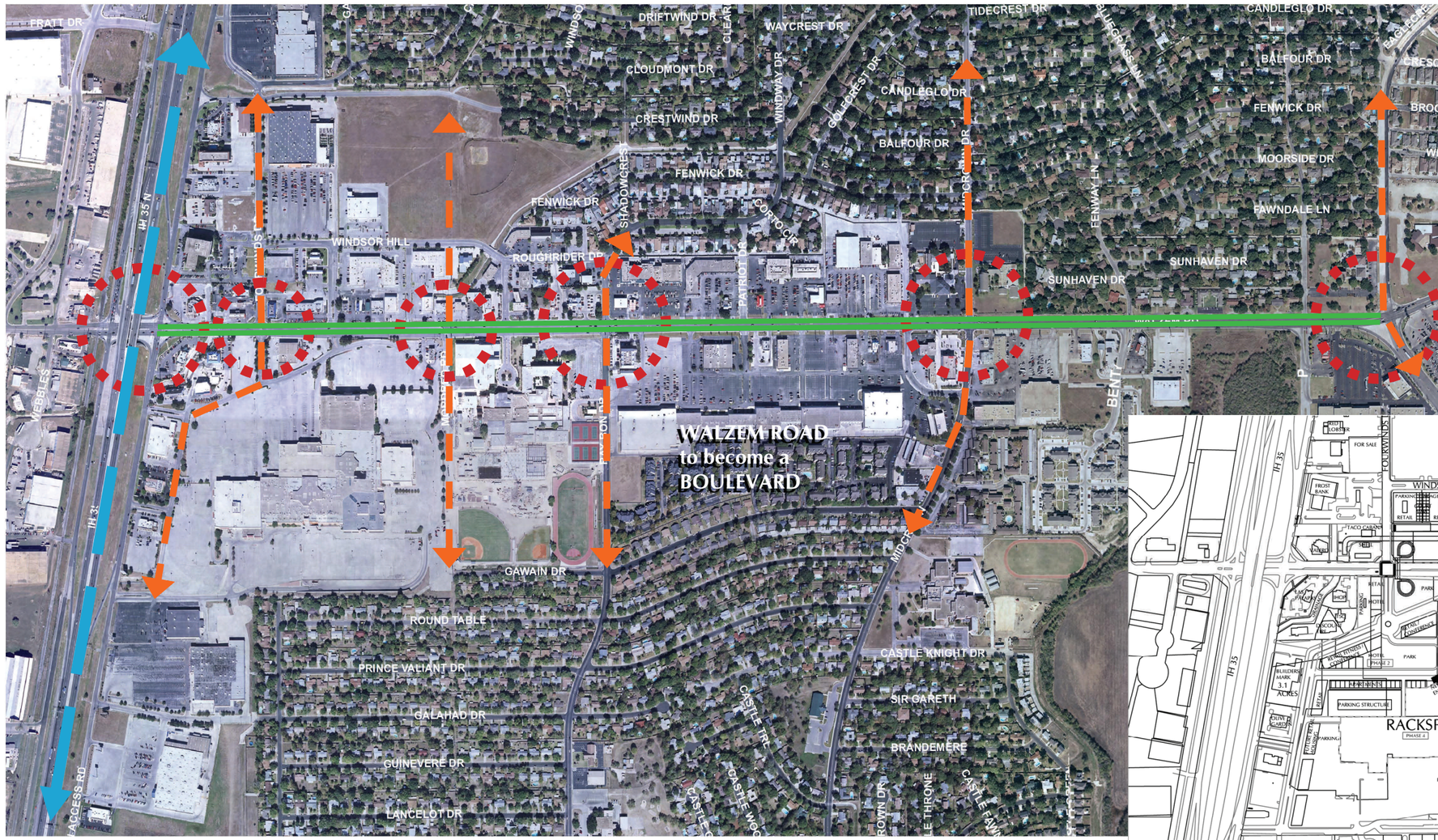
Rackspace Hosting USA decided to use the vacant Windsor Park Mall building as their new corporate headquarters. The Windsor Park Mall property has nearly 80 acres of land and 1,100,000 square feet of building. A portion was last used as a shelter for hurricane Katrina evacuees. Rackspace has started construction to renovate the Mervyn's store on the east side and plans to continue to renovate the entire structure in the next 2 to 3 years to have computer servers and approximately 5000 employees. Rackspace would like to have a 'pocket' park, lofts and apartments, add restaurant, bars and entertainment venues — amenities to attract and keep employees. As key stakeholder in Windcrest, Rackspace would also like to have a new frontage, not by simply changing the old mall's façade, but by adding new and compatible uses, thereby contributing to Windcrest's new image. A hotel with convention/conference rooms, retail and gym facilities would become part of the mix. Although a hotel may 'seam' to be an easy fit and first step, it must be planned with strong crucial developmental links to the immediate north side to (trickle down) affect Windcrest's existing residential neighborhood. A grand park of dedicated green space surrounded by new mixed used developments of higher intensities would provide a new image for Windcrest. It must also establish strong linkage to new developments to the south planned by Urban Real Estate Development, particularly connecting to the new main street 'spine' that will have flanking mixed uses on a smaller scaled street. At the Rackspace site, this street would transition to a roundabout node, and then continue to the north and the established neighborhood and golf course.

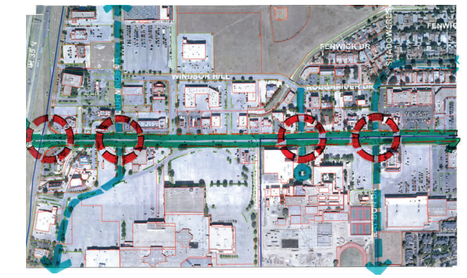
As previously mentioned, the Walzem commercial corridor has approximately 2,385,341 total square of buildings. The commercial building stock ranges from small 'pads' to 'strip mall' to 'big box' spaces. This commercial building stock could accommodate small incubator businesses such as technology start-ups and related computer media to other larger businesses.

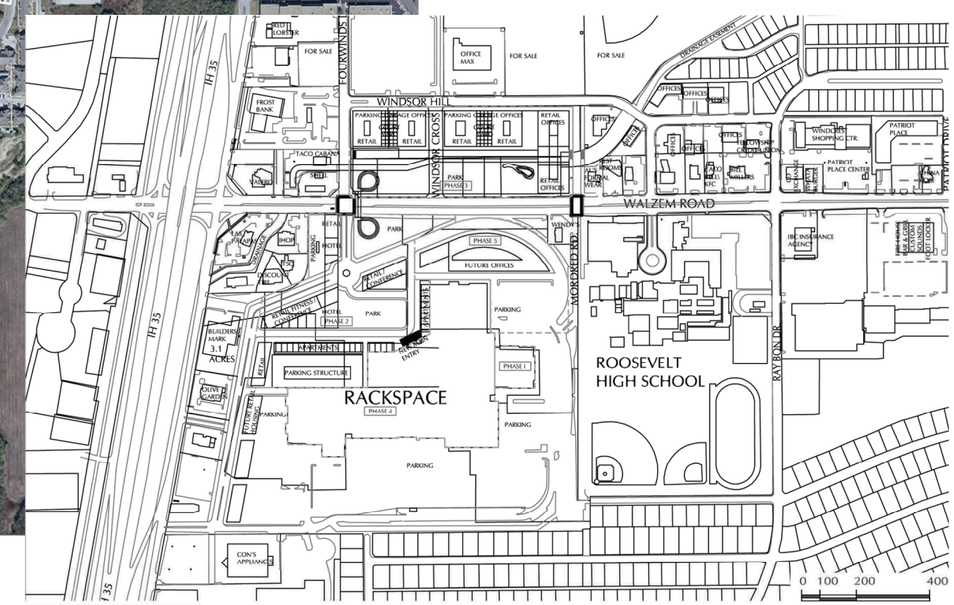


Areas of opportunities at Walzem Boulevard

Composite of aerial photographs, courtesy Live Maps by Google, showing north elevations of existing Walzem Road developments.





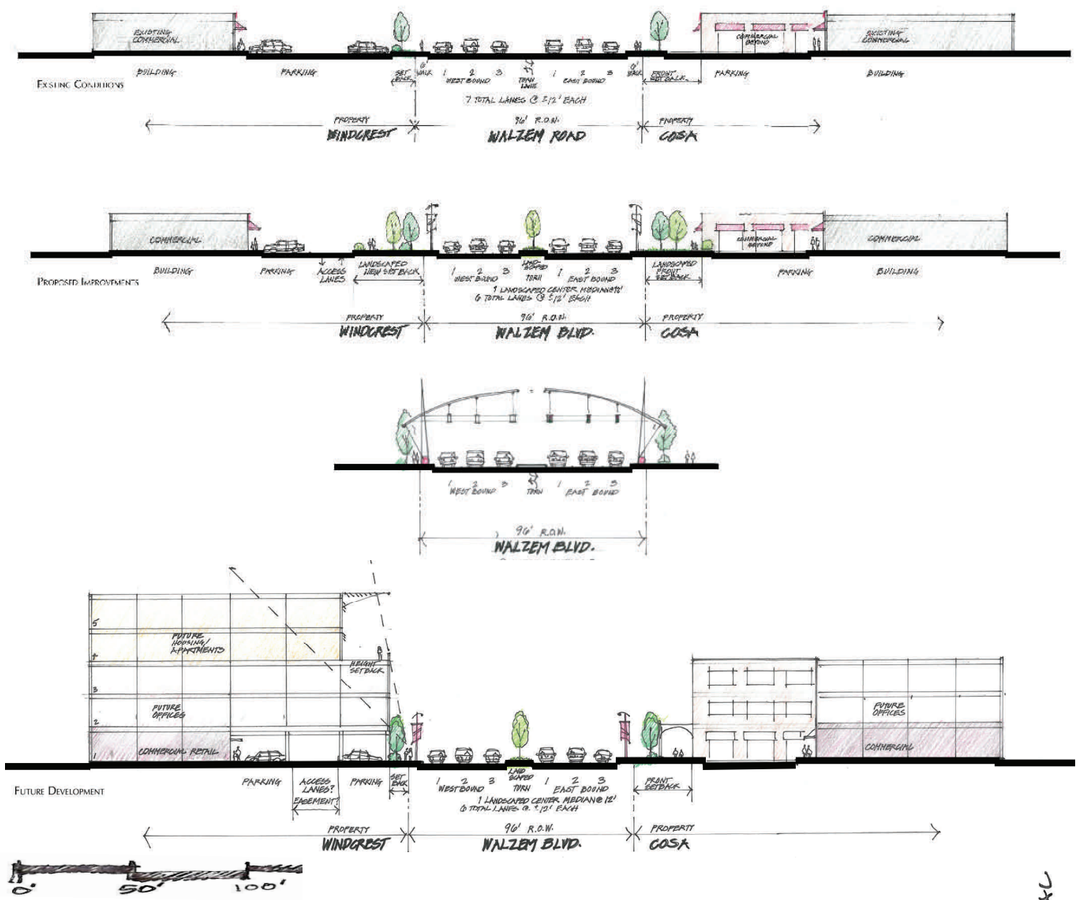


The diagram shows key intersections to become enhanced nodes at Walzem. These key intersections are recommended to replace multiple cross traffic points.
Walzem Road aerial photo, "Longhorn quadrant" courtesy of Bexar County and City of Windcrest.

***Conceptual* MASTER PLAN**
CITY OF WINDCREST

WALZEM ROAD

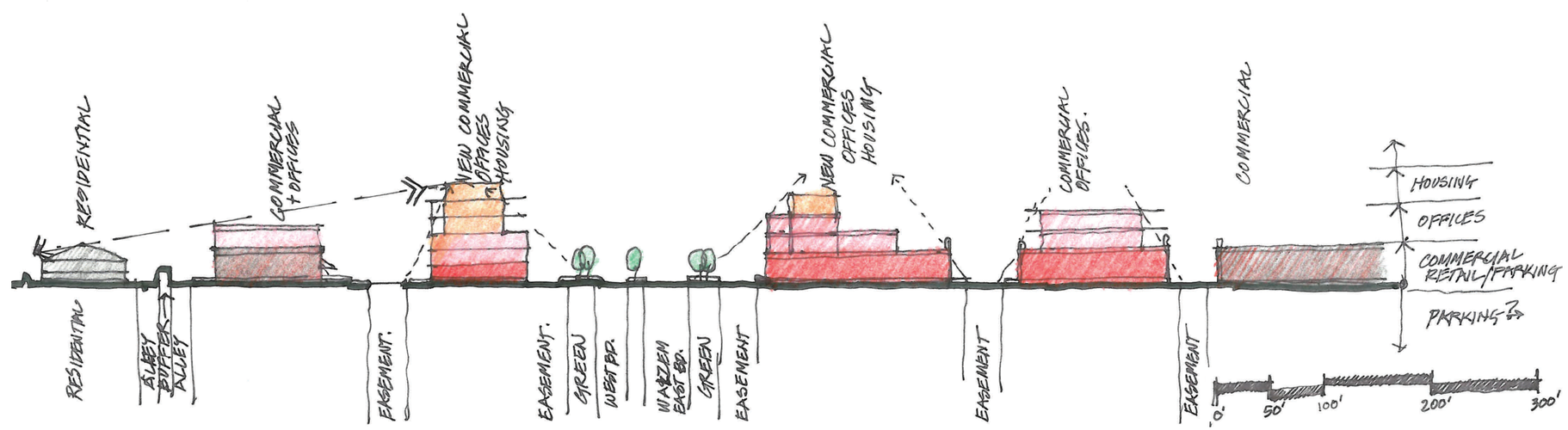
SA Partnership
Architects
San Antonio & Boerne, TX 210.227.2282

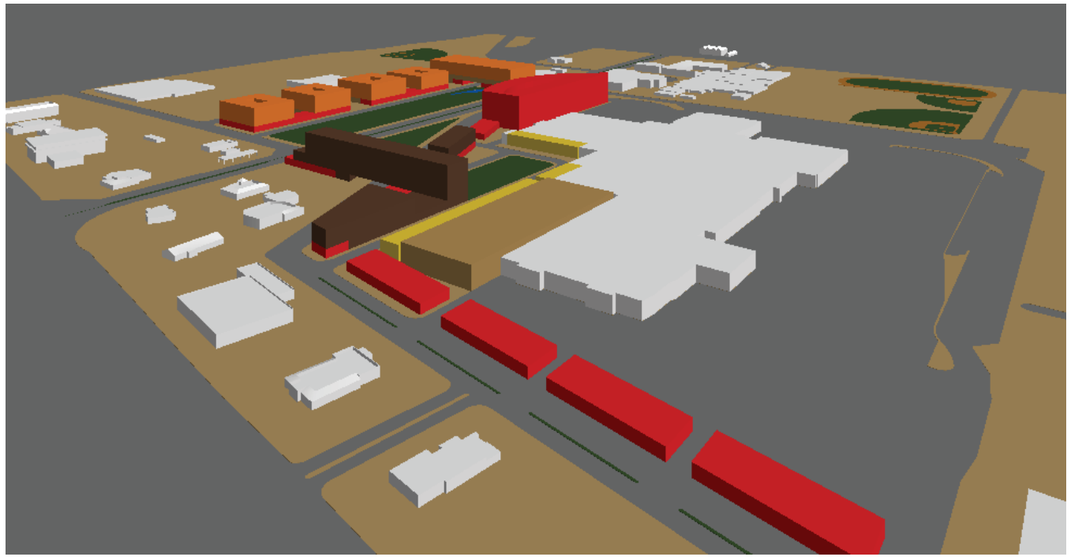


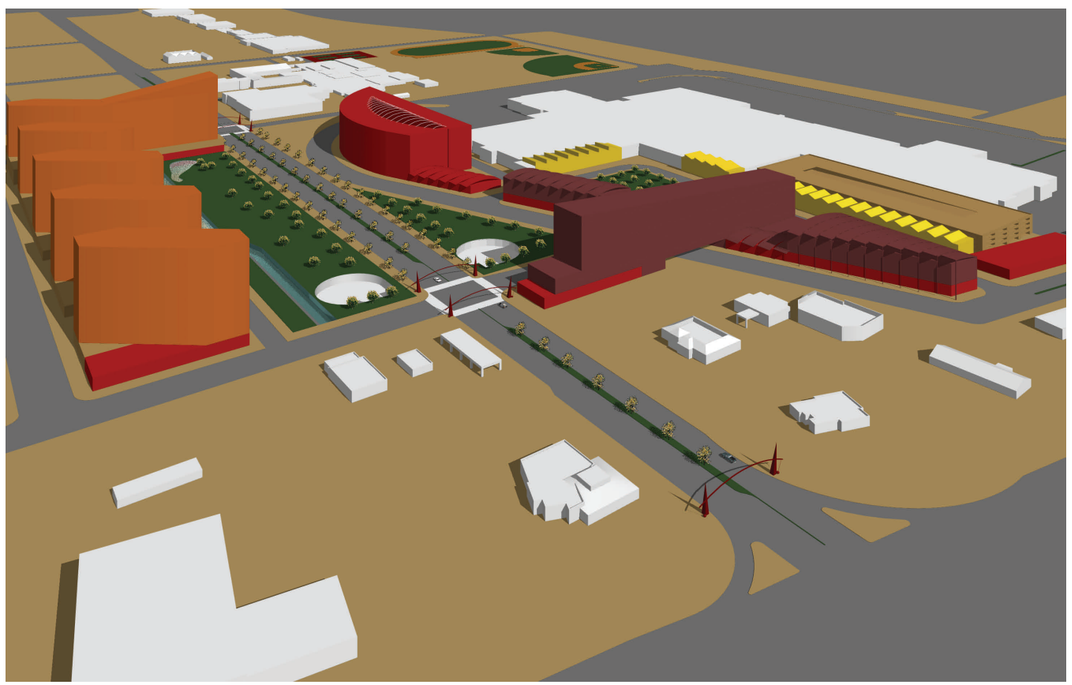
Walzem Road—Becoming a Boulevard:

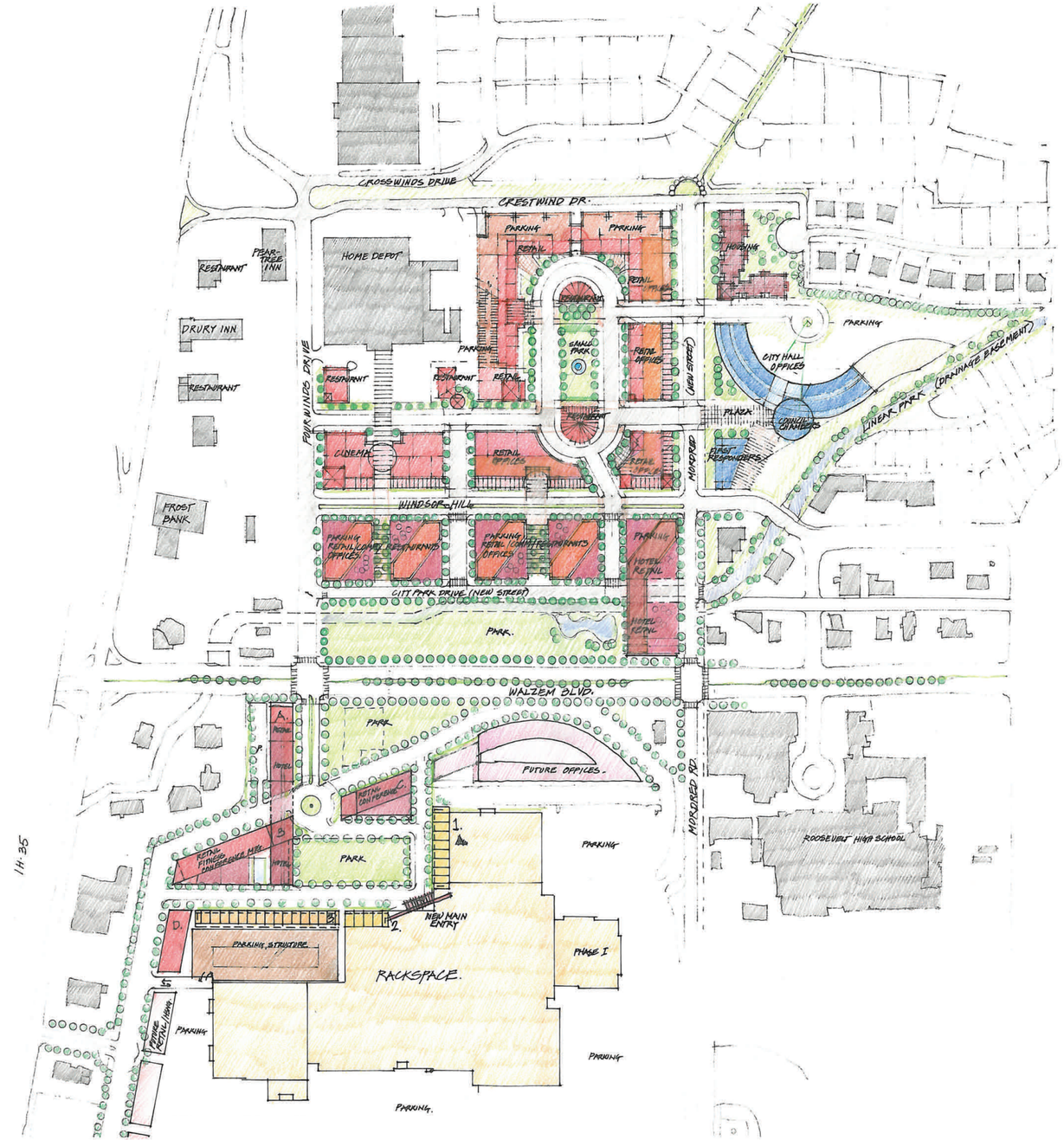
The current design of **Walzem** Road has 3 eastbound and 3 westbound lanes near IH-35 and 2/2 on the remainder. In the center Walzem is a median of one lane width, with painted markings. This center median does not control the cross traffic from one side of Walzem to the other side of the road. There are over 150 curb cuts along Walzem allowing cross traffic to penetrate. TxDot has reported over 500 potential points where accidents happen along Walzem. The center median has been an unsafe place for drivers to accelerate/decelerate and turn, unable to see other oncoming vehicles doing the same maneuvers. Astonishingly, the most accidents occur on Walzem near Roosevelt High School. In order to increase safety, Walzem Road is planned to have a central median by TxDOT and enhanced by City of Windcrest with trees and plantings. These medians should be longer in length to allow for controlled traffic to turn only at key intersections. These intersections could become distinct nodes with enhanced traffic lights and signage. The plan also recommends wider planted setbacks along Walzem, on Windcrest and the San Antonio side. Walzem's right-of-way dimensions would not change. New pedestrian walks would not be close to the high volume of traffic, but the new walks could also be set back for pedestrian comfort. Not only would traffic safety be provided, but pedestrian safety would be increased allowing pedestrians to feel safer about walking along and crossing Walzem. Walzem would have a new image, that from 'road' to a new 'boulevard'.

The Master Plan proposes to have a larger planned setback along Walzem on the Windcrest side, San Antonio plans to mirror this effect by implementing a 500 foot Boulevard Overlay Zone. A Boulevard Overlay Zone is also proposed on the Windcrest side of Walzem to guide redevelopment from design through the permitting process.









Conceptual MASTER PLAN
CITY OF WINDCREST

POTENTIAL DEVELOPMENTS

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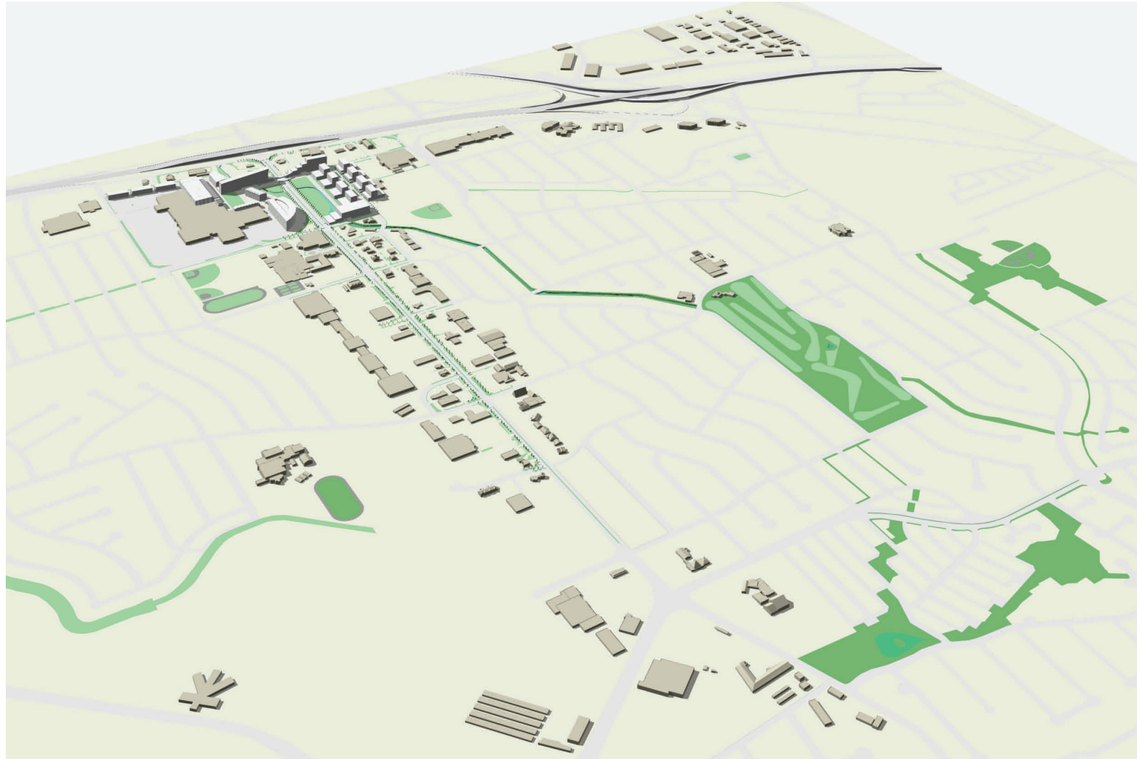

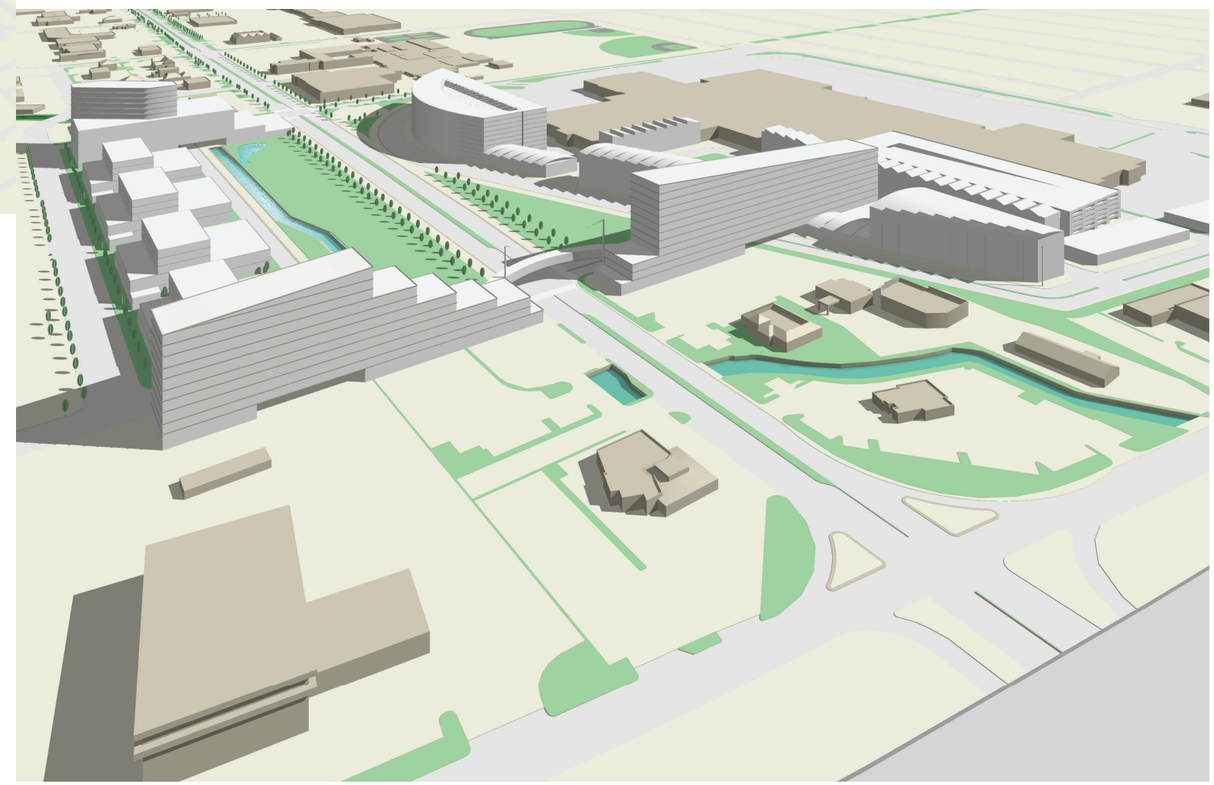

MASSING MODELS

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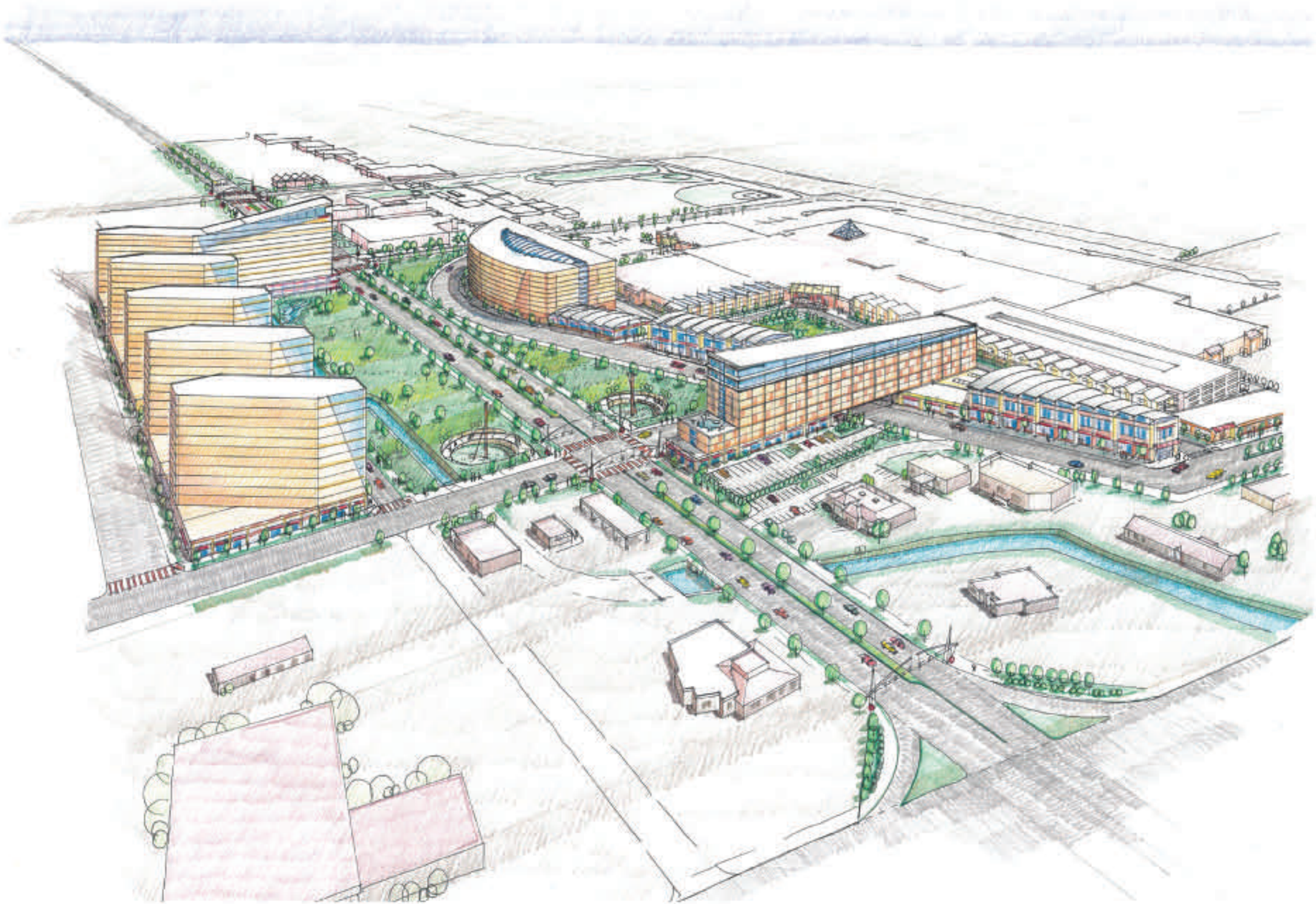

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CITY OF WINDCREST

ILLUSTRATIVE AERIAL

SA P SA Partnership
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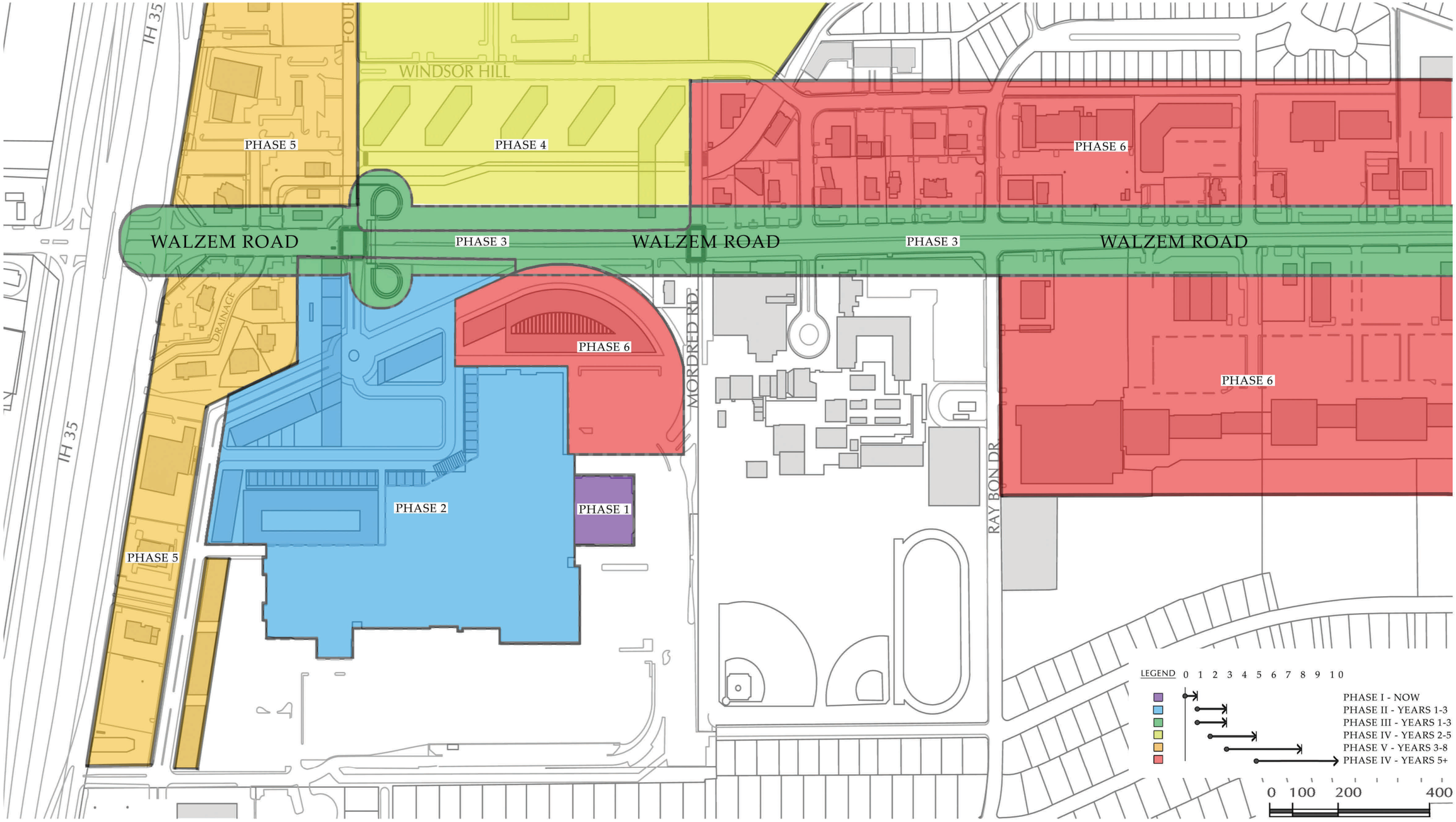

Phasing Diagram

Conceptual **MASTER PLAN**
CITY OF WINDCREST

CATALYTIC PHASES

SA Partnership
Architects
San Antonio & Boerne, TX 210.227.2282

Next Steps:

Acknowledgements:

Client:
Windcrest Economic Development Corporation
Rackspace Hosting USA
Dominion Advisory Group

Urban Design, Planning and Architecture:
SA Partnership, LLP

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We also wish to thank:
Mayor Jack Leonhardt
Ronnie Cain, City Manager, City of Windcrest
City Council, City of Windcrest
Planning and Zoning Board, City of Windcrest

Nina Nixon Mendez, Planning Manager, City of San Antonio
Michael Taylor, Sr Planner, City of San Antonio
Patrick Howard, Assistant Director, City of San Antonio
TxDOT
SAWS
CPS

For letting our team attend Charrettes:
Gary Cain, Urban Real Estate Group
Andres Duany, Duany Plater-Zyberk & Company
Charrette participants

A special thank you to:
David Barnett, Simon Group
Walter Busby, Galo Properties

ORDINANCE NO. 609

AN ORDINANCE AMENDING CHAPTER 20, TRAFFIC AND PARKING, OF THE CODE OF ORDINANCES OF THE CITY OF WINDCREST BY AMENDING SECTION 20.108, PARKING PROHIBITED ON CERTAIN STREETS DURING DESIGNATED HOURS

WHEREAS, The City of Windcrest, Texas, deems it necessary to amend the City Code of the City of Windcrest relating to prohibiting parking on certain streets during designated hours;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF WINDCREST, TEXAS:

That Chapter 20, Traffic and Parking, Section 20.108 of the Code of Ordinances is amended by adding the following to the end of fourth paragraph:

"This prohibition does not apply to school buses".

PASSED and APPROVED this 22ND day of February, 2010.

_____
Richard Bruns, Mayor

ATTEST:

_____
Tracy Freimarck, City Secretary

APPROVED AS TO FORM:

_____
Michael Brennan, City Attorney

AH.5

Don McCrary & Associates, Inc.

City of Windcrest, Texas
2010 Street Repair Project

BID TABULATION
City of Windcrest
Thursday, February 11, 2010 @ 10:30 AM

BIDDER	TIME OPENED	ADDENDUM 1	2	3	4	5	6	BID BOND	BASE BID ITEMS	PLUS / MINUS	ALTERNATE #1 BID	ALTERNATE #2 BID	ALTERNATE #3 BID	TOTAL BID
JR Site Work	10:35							✓	$197,050.00					$197,050.00
Wagner Mat.	10:38							✓	$180,875.00					$180,875.00
R Running Paving	10:40							✓	$123,900.00					$123,900.00

This is to certify that at 10:30 AM, Central Time on THURSDAY, February 11, 2010, that bids tabulated herein were publicly opened, read, checked, and the above totals are correct as to additions and extensions, and bids were accompanied by acceptable certified checks or bidders bonds.

ENGINEER

WITNESS FOR OWNER

February 10, 2010

Treasurer's Report to Council Members:

The following summary and attached report is the monthly financial report for December 2009. This report covers 25.00 % of the current fiscal year. If you desire more detail to support the attached documents it is available to you at the City Administrator's office at City Hall.

	Current Month	Prior Year	Current Y.T.D.	Prior Y.T.D.	Y.T.D. % to Budget
General Fund:					
Income	$422,392	$416,863	$1,246,207	$1,178,775	24.070%
Expenditures	$366,394	$386,049	$1,306,842	$1,274,466	26.160%
Net	$55,998	$30,814	($60,635)	($95,691)	
Garbage Fund:					
Income	$63,805	$60,294	$189,042	$179,888	24.730%
Expenditures	$54,769	$52,693	$208,129	$179,741	27.590%
Net	$9,036	$7,601	($19,087)	$147	
Debt Service Fund:					
Income	$114,256	$87,040	$179,762	$145,682	51.6100%
Transfers In	$0	$0	$112,068	$108,895	
Expenditures	$0	$7,648	$149,673	$116,843	25.2500%
Net	$114,256	$79,392	$142,157	$137,734	
Capital Projects Fund:					
Income	$26,043	$21,332	$79,698	$65,113	
Expenditures	$8,000	$0	$8,000	$76	
Transfers Out	$0	$0	$0	$0	
Net	$18,043	$21,332	$71,698	$65,037	
Total Funds:					
Income	$626,496	$585,529	$1,694,709	$1,569,458	
Expenditures	$429,163	$446,390	$1,672,644	$1,571,126	
Transfers In / (Out)	$0	$0	$112,068	$108,895	
Net All Funds	$197,333	$139,139	$134,133	$107,227	
Total Sales Tax Collections: (before payment to City of S.A. for annexed area)	$232,093	$189,906	$710,268	$574,052	
Crime Control District	$28,898	$23,015	$86,562	$69,016	
EDC Fund	28,892	23,701	88,530	71,768	
General Fund	116,519	95,788	358,116	289,732	
Ad Valorem Tax Offset-Gen. Fund	28,892	23,701	88,530	71,768	
Street Maint-Tax Notes 2005 Fund	28,892	23,701	88,530	71,768	
	$232,093	$189,906	$710,268	$574,052	

It is recommended that this Treasurer's Report be approved.

Respectfully Submitted,

F.R. Cain
City Manager

AH. 7

CITY OF WINDCREST FINANCE SUMMARY
For the Period Ending December 31, 2009

Frost Bank Accounts	**Account Balance**	**Interest Rate**
General Fund Checking	7,573.91	1.50%
General Fund Money Market	482,774.33	1.50%
General Fund Development Escrow	2,066,152.10	1.50%
Garbage Fund Checking	2,333.60	1.50%
Garbage Fund Money Market	195,632.22	1.50%
Asset Forfeiture/Seizure Fund (Federal)	10.14	1.50%
County Fire Contribution Fund	5,979.26	1.50%
School Crossing Guard Fund	29,039.35	1.50%
Dare Program Fund	318.18	1.50%
Police Donation Fund	3,124.43	1.50%
Asset Forfeiture/Seizure Savings (State)	530.01	1.50%
Police Education/Training Fund	6,862.29	1.50%
Roosevelt Scholarship Fund	3,524.62	1.50%
Economic Development Corporation	12,969.99	1.50%
Municipal Court Technology Fund	1,921.57	1.50%
Municipal Court Building Security Fund	3,324.21	1.50%
Hotel/Motel Occupancy Tax Fund	27,458.64	1.50%
Tax Notes-Series 2002	9.68	1.50%
Windcrest Crime Control & Prevention Dist. Fund	78,318.90	1.50%
Texas Tax Notes-Series 2005	101,748.59	1.50%
TOTAL FROST NATIONAL BANK	**$3,029,606.02**	
IBC Bank Escrow CD Account	**$200,025.47**	
INVESTMENTS		
Texpool	**$1,177,698.50**	0.2090%
TOTAL ALL FUNDS	**$4,407,329.99**	

7a

CASH FLOW MANAGEMENT REPORT

FOR THE MONTH ENDING DECEMBER 2009

	BEGINNING BALANCE 12/01/2009	INFLOWS add	OUTFLOWS (less)	ENDING BALANCE 12/31/2009	CASH FLOW VARIANCE 12//2009	CUMULATIVE CASH FLOW VARIANCE 2009/2010
GENERAL FUND						
Frost National Bank	2,416,451.35					
IBC Bank	200,025.47					
Investment- Texpool	716,012.36					
Sales Tax & Liquor Taxes received		145,410.65				
Bank Deposits Frost National Bank		432,303.75				
Interest recorded		3,013.43				
Checks written			455,892.42			
Transfer In / (out)		301,844.61	286,524.20			
Transfer Out-Portion of Ad Valorem Taxes			114,225.62			
for Streets for the period Dec. 2009						
TOTALS : GENERAL FUND	$3,332,489.18	$882,572.44	$856,642.24	$3,358,419.38	$25,930.20	($76,939.81)
GARBAGE FUND						
Frost National Bank	222,601.22					
Investment - Texpool	32,006.65					
Bank Deposits - Commercial		29,436.40				
Bank Deposits - Residential		5,558.02				
Bank Deposits - Recycling		7.88				
Interest recorded		252.32				
Checks written			59,634.34			
Transfers In / (out)		60,000.00	60,250.00			
TOTALS: GARBAGE FUND	$254,607.87	$95,254.62	$119,884.34	$229,978.15	($24,629.72)	$99,556.35
SPECIAL FUNDS						
Frost National Bank	213,449.92					
Investment - TexPool	58,600.83					
Bank Deposits		69,617.18				
Interest recorded		230.27				
Checks Written			105,842.44			
Transfer In / (out)		1,524.20	5,587.13			
TOTALS: SPECIAL FUNDS	$272,050.75	$71,371.65	$111,429.57	$231,992.83	($40,057.92)	($139,153.39)
DEBT SERVICE FUND						
Frost National Bank	$9.67					
Investment-Texpool	$58,164.03					
Bank Deposits		$0.00				
Interest		$30.61				
Transfers In/Out		$0.00	$0.00			
Debt Service Payment			$0.00			
Transfer In-Portion of Ad Valorem Taxes		$114,225.62				
for Streets for the period Dec.2009						
	$58,173.70	$114,256.23	$0.00	$172,429.93	$114,256.23	$142,156.54
CAPITAL PROJECTS FUND						
Frost National Bank	$75,762.50					
Investment-Texpool	$320,704.31					
Sales Tax		$28,891.89				
Interest		$158.48				
Transfers In/Out		$0.00	$11,007.48			
TOTALS: CAPITAL PROJECTS FUND	$396,466.81	$29,050.37	$11,007.48	$414,509.70	$18,042.89	$70,442.16
TOTAL BALANCE: Cash & Investments	$4,313,788.31	$1,192,505.31	$1,098,963.63	$4,407,329.99	$93,541.68	$96,061.85

Jb

Sales Tax Collections in Annexed Area

October 2009 Payment (for August 2009 collections)	48,921.42
Nov. 2009 Payment (for Sept. 2009 collections)	46,287.64
Dec. 2009 Payment (for Oct. 2009 collections)	42,104.68
	137,313.74
	x 50%
One-Half Due to City of San Antonio	68,656.87

7C

CITY OF WINDCREST
HOTEL OCCUPANCY TAX (HOT)

MONTH ENDING (FILING PERIOD)	TOTAL ROOM RECEIPTS	TOTAL TAXABLE RECEIPTS	TOTAL TAX COLLECTIONS CURRENT	PRIOR YEAR	INCREASE (DECREASE)
PEAR TREE INN					
OCT 09	68,809.98	57,197.20	4,003.80	6,619.91	(2,616.11)
NOV 09	75,910.19	68,811.70	4,816.82	5,928.43	(1,111.61)
DEC 09	108,053.45	108,053.45	7,563.74	7,306.69	257.05
JAN 10			-	5,480.72	(5,480.72)
FEB 10			-	7,952.01	(7,952.01)
MAR 10			-	8,664.56	(8,664.56)
APR 10			-	4,773.67	(4,773.67)
MAY 10			-	4,878.67	(4,878.67)
JUN 10			-	7,248.52	(7,248.52)
JUL 10			-	7,921.49	(7,921.49)
AUG 10			-	6,779.13	(6,779.13)
SEP 10			-	5,227.53	(5,227.53)
DRURY INN					
OCT 09	70,836.70	62,102.75	4,347.19	6,166.88	(1,819.69)
NOV 09	78,335.78	69,454.85	4,861.84	6,721.75	(1,859.91)
DEC 09	125,809.88	122,066.00	8,544.62	5,013.60	3,531.02
JAN 10			-	4,319.14	(4,319.14)
FEB 10			-	7,801.43	(7,801.43)
MAR 10			-	10,333.91	(10,333.91)
APR 10			-	6,660.91	(6,660.91)
MAY 10			-	4,908.98	(4,908.98)
JUN 10			-	8,185.69	(8,185.69)
JUL 10			-	7,683.45	(7,683.45)
AUG 10			-	7,213.52	(7,213.52)
SEP 10			-	5,033.28	(5,033.28)

	CURRENT	PRIOR YEAR	INCREASE (DECREASE)
COMBINED CURRENT PERIOD TOTAL	16,108.36	12,320.29	3,788.07
COMBINED YTD TOTAL	34,138.02	37,757.26	(3,619.24)

7d

BALANCE SHEET

AS OF: DECEMBER 31ST, 2009

01 -GENERAL FUND

ACCOUNT#	TITLE			
ASSETS				
1100	CASH - FROST OPERATING	7,573.91		
1105	SAVINGS	482,774.33		
1110	PETTY CASH	1,200.00		
1116	INVESTMENT/CERT DEPOSIT	0.00		
1120	CERT. OF DEPOSIT-RESTRICTED	25,000.00		
1125	INVESTMENT/TEXPOOL	601,893.55		
1126	FROST ESCROW	2,066,152.10		
1127	IBC BANK ESCROW	200,025.47		
1201	PREPAID INSURANCE	0.00		
1205	PREPAID EMS SERVICE	0.00		
1210	PREPAID VOLUNTEER PENSION	0.00		
1215	PREPAID MAINTENANCE CONTRACTS	0.00		
1310	DUE FROM GARBAGE FUND	0.00		
1320	DUE FROM ASSET FORF/SEIZ	0.00		
1325	DUE FROM S C G FUND	28.49		
1330	DUE FROM COUNTY FIRE CONT	484.89		
1335	DUE FROM DARE PROGRAM FN	0.00		
1340	DUE FROM POLICE DONATION ACCT	64.39		
1345	DUE FROM ASSET SEIZ/STATE	0.00		
1350	DUE FROM POLICE TRAINING FUND	0.00		
1351	DUE FROM ROOSEVELT SCHOLARSHIP	0.00		
1353	DUE FROM COURT TECH. FUND	(901.15)		
1354	DUE FROM COURT BLDG. SEC. FUND	(675.90)		
1355	DUE FROM EDC	1,450.49		
1356	DUE FROM HOTEL/MOTEL TAX FUND	0.00		
1357	DUE FROM TEXAS TAX NOTES FUND	(0.25)		
1380	DUE FROM WCCPD	0.00		
1381	DUE FROM TX TAX NOTES 2005	0.00		
1501	A/R-ADVALOREM TAXES	29,402.49		
1505	ALLOW FOR DOUBTFUL ACCTS	(8,727.40)		
1510	A/R-SALES TAX	264,461.29		
1515	A/R-LIQUOR TAX	4,403.37		
1562	A/R - GRANT FUNDS	(1,314.07)		
1601	A/R-MISC FEES	1,810.28		
1605	A/R-FRANCHISE	21,478.20		
1608	A/R - UNAPPLIED CREDITS	0.00		
1620	A/R-WATER DISTRICT #10	0.00		
1635	A/R-MISC. II	0.00		
			3,696,584.48	
	TOTAL ASSETS			3,696,584.48
LIABILITIES				
2200	WAGES PAYABLE	124,584.97		
2205	FED WITHHOLDING	16,967.12		
2210	FICA PAYABLE - EMPLOYER	10,678.04		
2215	FICA PAYABLE - EMPLOYEE	0.00		
2220	MEDICARE PAYABLE EMPLOYER	2,497.29		
2225	MEDICARE PAYABLE EMPLOYEE	0.00		
2230	TMRS PAYABLE	10,268.35		
2235	TWC TAXES PAYABLE	0.00		

7e

BALANCE SHEET

AS OF: DECEMBER 31ST, 2009

01 -GENERAL FUND

ACCOUNT#	TITLE	
LIABILITIES - (CONTINUED)		
2240	TRUSTEE PAYABLE	2,087.62
2242	SEC 457B DEF.COMP. PAYABLE	4,225.71
2245	LIFE INSURANCE PAYABLE	570.46
2250	SUPPLEMENTAL INSURANCE	2,673.28
2251	DEPENDENT DENTAL INSURANCE	373.98
2252	DEPENDENT VISION INSURANCE	53.84
2255	DEP HLTH/OPT LIFE PAYABLE	4,617.60
2258	DUE TO EWALD TRACTOR	0.00
2310	DUE TO GARBAGE FUND	0.00
2320	DUE TO ASSET FORF/SEIZ FN	0.00
2325	DUE TO S.C.G. FUND	0.00
2330	DUE TO COUNTY FIRE CONTRI	0.00
2335	DUE TO DARE PROGRAM FUND	0.00
2340	DUE TO POLICE DONATION FUND	0.00
2345	DUE TO ASSET SEIZURE/STAT	0.00
2350	DUE TO POLICE TRAINING FUND	0.00
2351	DUE TO ROOSEVELT SCHOLARSHIP	0.00
2353	DUE TO COURT TECHNOLOGY FUND	0.00
2354	DUE TO COURT BLDG SECURITY FUN	0.00
2355	DUE TO EDC FUND	0.00
2356	DUE TO HOTEL/MOTEL TAX FUND	0.00
2357	DUE TO TEXAS TAX NOTE FUND	0.00
2358	DUE TO WCC&PD FUND	0.00
2399	FROST BANK ESCROW FUNDS	2,066,152.10
2401	A/P-GENERAL FUND	42,943.66
2402	A/P-COMP TO VICTIMS(CVC)	480.00
2403	A/P-REHABILITATION(CR)	0.00
2404	A/P-CRIMINAL JUSTICE(CJP)	50.00
2405	A/P-PERSONNEL TRAIN(JCPT)	49.00
2406	A/P-MANAGEMENT(LEMI)	5.00
2407	A/P-OFFICIERS ADM(LEOA)	10.00
2408	A/P-GENERAL REVENUE (GR)	25.00
2409	A/P-LIAB INS (OCL)	75.00
2410	A/P-SALES TAX	13.23
2411	BOND ESCROW	7,188.00
2412	A/P-CONTINUING ED(LEOCE)	20.00
2413	A/P TIME PAYMENT	348.58
2414	A/P MUN. BLDG. SECURITY (MCBS)	0.00
2415	A/P FUGITIVE APPREHENSION (FA)	110.00
2416	A/P CONSOLIDATED CRT COST(CCC)	25,743.67
2417	A/P JUVENILE CRIME(JCD)	7.75
2418	A/P FTA FEE (FTA)	9,439.10
2420	DEPOSITS-CONTRACTORS	4,657.20
2421	A/P-RESTITUTION	0.00
2422	DEPOSITS-VEHICLE STORAGE	4,753.60
2423	AP-CHILD SAFETY SEAT & BELT	50.00
2424	A/P CORRECTIONAL MGMT (CMI)	4.50
2425	DEPOSITS-CIVIC CENTER	2,820.00
2426	A/P INDIGENT DEFENSE FEE	1,230.30
2427	DEPOSITS - TACO CABANA	25,000.00
2428	A/P - MUNI SVC BUREAU	304.99
2429	A/P - STATE TRAFFIC FEES	11,723.13

7f

BALANCE SHEET

AS OF: DECEMBER 31ST, 2009

01 -GENERAL FUND

ACCOUNT#	TITLE		
LIABILITIES - (CONTINUED)			
2430	BOND REFUNDS	0.00	
2431	A/P - STATE JURY FEE (SJRF)	2,500.94	
2432	A/P - EXPUNCTION FEE (EXPUNG)	0.00	
2433	A/P-RESTITUT FEE-STATE (RSTS)	0.00	
2434	A/P-JUDICIAL FEE-STATE (JFCT)	3,352.72	
2436	A/P-LINEBARGER COURT COLLECTIO	2,080.11	
2437	A/P-CIVIL JUSTICE FINE (CJFS)	0.00	
2470	ACCRUED COMPENSATED ABSENCES	0.00	
2475	ENCUMBRANCES	700.66	
2476	RESERVE FOR ENCUMBRANCES	(700.66)	
2477	PRIOR YEAR ENCUMBRANCES	3.00	
2478	RESERVE PRIOR YEAR ENCUMBRANCE	(3.00)	
2501	DEFERRED REVENUE-TAXES	20,675.09	
2502	DEFERRED REVENUE - OTHER	0.00	
	TOTAL LIABILITIES		2,411,410.93
EQUITY			
3201	FUND BALANCE	549,249.40	
3202	FUND BALANCE-RESTRICTED	0.00	
3205	FOR ECONOMIC IMPACT	175,000.00	
3207	FOR CASHFLOW	175,000.00	
3209	FOR EMERGENCY CONTINGENCY	35,000.00	
3213	FOR STREET MAINTENANCE	300,000.00	
3214	FOR FIRE TRUCK	111,559.00	
	TOTAL BEGINNING EQUITY	1,345,808.40	
	TOTAL REVENUE	1,246,207.50	
	TOTAL EXPENSES	1,306,842.35	
	TOTAL SURPLUS/(DEFICIT)	(60,634.85)	
	TOTAL EQUITY & SURPLUS/(DEFICIT)		1,285,173.55
	TOTAL LIABILITIES, EQUITY & SURPLUS/DEFICIT		3,696,584.48

FINANCIAL STATEMENT

AS OF: DECEMBER 31ST, 2009

01 -GENERAL FUND

FINANCIAL SUMMARY

ACCT # ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
REVENUE SUMMARY						
01 -GENERAL FUND	5,177,089.00	422,392.23	1,246,207.50	24.07	0.00	(3,930,881.50)
*** TOTAL REVENUES ***	5,177,089.00	422,392.23	1,246,207.50	24.07	0.00	(3,930,881.50)
EXPENDITURE SUMMARY						
01-ADMINISTRATION	151,486.00	11,449.27	43,417.72	28.66	0.00	(108,068.28)
02-POLICE DEPARTMENT	1,339,970.00	99,385.80	332,743.80	24.83	0.00	(1,007,226.20)
03-FIRE DEPARTMENT	226,365.00	20,196.05	63,227.28	27.93	0.00	(163,137.72)
04-SPECIAL SERVICES	76,401.00	6,133.78	17,294.00	22.64	0.00	(59,107.00)
06-PARKS & RECREATION	123,366.00	6,524.42	20,578.23	16.68	0.00	(102,787.77)
07-FLEET MECHANIC	291,634.00	9,537.80	135,817.14	46.57	0.00	(155,816.86)
08-COURT	231,695.00	16,626.76	58,010.39	25.04	0.00	(173,684.61)
10-FACILITY DIVISION	75,470.00	5,615.59	18,037.48	23.90	0.00	(57,432.52)
11-CIVIC CENTER	121,751.00	9,517.97	30,517.31	25.07	0.00	(91,233.69)
14-CONTRACT SERVICES	363,164.00	32,123.06	102,368.74	28.19	0.00	(260,795.26)
15-EMER.MGMT/TECH SUPPOR	307,004.00	27,398.49	68,714.04	22.38	0.00	(238,289.96)
16-PUBLIC WORKS	552,374.00	40,179.21	136,199.79	24.66	0.00	(416,174.21)
17-ANIMAL CONTROL	49,147.00	3,384.65	12,762.03	25.97	0.00	(36,384.97)
18-WCCPD	205,762.00	15,318.27	53,848.87	26.17	0.00	(151,913.13)
19-INSPECTIONS	125,845.00	8,989.12	32,223.38	25.61	0.00	(93,621.62)
20-FINANCE	197,378.00	14,609.45	51,089.38	25.88	0.00	(146,288.62)
21-ECONOMIC DEVELOPMENT(E	245,046.00	16,399.02	49,433.88	20.17	0.00	(195,612.12)
25-CITY MANAGEMENT	259,198.00	18,366.24	66,287.84	25.57	0.00	(192,910.16)
27-POST OFFICE	52,487.00	4,639.28	14,271.05	27.19	0.00	(38,215.95)
29-MERIT INCREASES	0.00	0.00	0.00	0.00	0.00	0.00
*** TOTAL EXPENDITURES ***	4,995,543.00	366,394.23	1,306,842.35	26.16	0.00	(3,688,700.65)
** EXCESS REVENUES/EXPENDITURES **	181,546.00	55,998.00	(60,634.85)	33.40-	0.00	(242,180.85)

7h

FINANCIAL STATEMENT

AS OF: DECEMBER 31ST, 2009

01 -GENERAL FUND

REVENUES

ACCT #	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
4101	ADVALOREM TAX CURRENT	1,711,407.00	229,711.27	462,965.23	27.05	0.00	(1,248,441.77)
4105	ADVALOREM TAX DELINQUENT	0.00	0.00	0.00	0.00	0.00	0.00
4110	ADVALOREM TAX PEN & INT	0.00	0.00	0.00	0.00	0.00	0.00
4115	SALES TAX	1,440,000.00	104,488.86	317,883.54	22.08	0.00	(1,122,116.46)
4116	SALES TX-AD VALOREM TX OFFSET	300,000.00	25,884.41	78,722.67	26.24	0.00	(221,277.33)
4117	SALES TAX FOR STREET MAINT.	0.00	0.00	0.00	0.00	0.00	0.00
4118	HOTEL OCC. TAX FUND TRANSER	87,872.00	0.00	0.00	0.00	0.00	(87,872.00)
4120	MIXED BEVERAGE GROSS RECEIPTS	19,000.00	0.00	4,403.37	23.18	0.00	(14,596.63)
4201	CPS ENERGY FRANCHISE FEES	240,000.00	0.00	68,822.23	28.68	0.00	(171,177.77)
4205	AT&T TELECOM FRANCHISE FEES	40,000.00	0.00	10,504.32	26.26	0.00	(29,495.68)
4210	TIME WARNER CABLE & TEL FEES	75,000.00	0.00	23,309.00	31.08	0.00	(51,691.00)
4215	OTHER TELECOM FEES	1,500.00	0.00	400.58	26.71	0.00	(1,099.42)
4230	FRANCHISE FEES - OTHER	20,000.00	0.00	0.00	0.00	0.00	(20,000.00)
4301	INTEREST	20,000.00	645.75	1,530.19	7.65	0.00	(18,469.81)
4310	COURT FINES	350,000.00	24,065.19	79,029.31	22.58	0.00	(270,970.69)
4352	WINDFEST	0.00	0.00	0.00	0.00	0.00	0.00
4355	LITTLE LEAGUE FEES	0.00	0.00	0.00	0.00	0.00	0.00
4357	CRAPE MYRTLE DONATIONS	0.00	0.00	0.00	0.00	0.00	0.00
4401	SWIMMING POOL FEES	30,000.00	0.00	0.00	0.00	0.00	(30,000.00)
4408	CONTRACTOR ANNUAL REGISTRATION	2,500.00	140.00	730.80	29.23	0.00	(1,769.20)
4409	BUILDING PERMIT FEES	150,000.00	30,131.60	52,580.80	35.05	0.00	(97,419.20)
4410	FOOD PERMIT FEES	13,500.00	0.00	500.00	3.70	0.00	(13,000.00)
4420	LIQUOR LICENSE FEES	2,500.00	0.00	0.00	0.00	0.00	(2,500.00)
4425	VEHICLE STORAGE FEES	18,500.00	160.42	370.42	2.00	0.00	(18,129.58)
4430	CIVIC CENTER FEES	25,000.00	445.00	2,020.00	8.08	0.00	(22,980.00)
4435	DOG TAG & IMPOUNDMENT FEES	1,800.00	5.00	135.00	7.50	0.00	(1,665.00)
4440	MISCELLANEOUS FEES	5,000.00	301.90	1,374.10	27.48	0.00	(3,625.90)
4441	ALARM & PERMIT FEES	19,000.00	1,850.00	4,025.00	21.18	0.00	(14,975.00)
4442	PLATTING/ZONING/VAR FEES	500.00	0.00	1,000.00	200.00	0.00	500.00
4444	FOOD HANDLER TRAINING FEES	5,000.00	18.00	333.00	6.66	0.00	(4,667.00)
4450	POST OFFICE SUBSIDY	25,000.00	2,083.33	6,249.99	25.00	0.00	(18,750.01)
4451	EDC REIMBURSEMENT	225,046.00	0.00	33,020.36	14.67	0.00	(192,025.64)
4455	WCCPD REIMBURSEMENT	203,964.00	0.00	38,530.60	18.89	0.00	(165,433.40)
4460	MISCELLANEOUS INCOME	40,000.00	2,461.50	7,766.99	19.42	0.00	(32,233.01)
4475	INCOME - BAD DEBT	0.00	0.00	0.00	0.00	0.00	0.00
4501	GARBAGE FUND ADMIN TRANSFER	95,000.00	0.00	45,000.00	47.37	0.00	(50,000.00)
4502	FIRE TRUCK REIMBURSEMENT	0.00	0.00	0.00	0.00	0.00	0.00
4503	LASERFICHE RECORD SYS TRANSFER	0.00	0.00	0.00	0.00	0.00	0.00
4504	COURT SECURITY FUND TRANSFER	10,000.00	0.00	5,000.00	50.00	0.00	(5,000.00)
4507	GRANT PROCEEDS CJD	0.00	0.00	0.00	0.00	0.00	0.00
4508	GRANT PROCEEDS - AACOG	0.00	0.00	0.00	0.00	0.00	0.00
4509	GRANT PROCEEDS-TP&W	0.00	0.00	0.00	0.00	0.00	0.00
4510	GRANT PROCEEDS-TCFP	0.00	0.00	0.00	0.00	0.00	0.00
4900	PROCEEDS FROM CAPITAL LEASE	0.00	0.00	0.00	0.00	0.00	0.00

7i

FINANCIAL STATEMENT

AS OF: DECEMBER 31ST, 2009

01 -GENERAL FUND

REVENUES

ACCT # ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
*** TOTAL REVENUES ***	5,177,089.00	422,392.23	1,246,207.50	24.07	0.00	(3,930,881.50)

7j

FINANCIAL STATEMENT

AS OF: DECEMBER 31ST, 2009

01 -GENERAL FUND

01-ADMINISTRATION

DEPARTMENT EXPENDITURES

ACCT #	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
SALARIES & BENEFITS							
501-010	ADMIN. SALARIES	105,522.00	8,072.39	28,237.49	26.76	0.00	(77,284.51)
501-011	ADMIN.LONGEVITY	1,560.00	120.04	420.14	26.93	0.00	(1,139.86)
501-015	ADMIN INCENTIVE PAY-BILINGUAL	0.00	0.00	0.00	0.00	0.00	0.00
501-018	ADMIN.EDUCATION PAY	600.00	46.16	161.56	26.93	0.00	(438.44)
501-020	ADMIN. OVERTIME	600.00	21.40	57.72	9.62	0.00	(542.28)
501-030	SOCIAL SECURITY	8,284.00	631.89	2,209.08	26.67	0.00	(6,074.92)
501-040	HEALTH INSURANCE	13,104.00	767.01	3,315.51	25.30	0.00	(9,788.49)
501-045	INSURANCE - BCWID	0.00	42.80	3,366.14	0.00	0.00	3,366.14
501-050	RETIREMENT	8,392.00	578.20	2,021.39	24.09	0.00	(6,370.61)
501-060	WORKERS' COMPENSATION	519.00	36.25	108.75	20.95	0.00	(410.25)
501-070	UNEMPLOYMENT COMPENSATION	405.00	0.00	0.00	0.00	0.00	(405.00)
501-095	TERMINATION PAY-OUT	0.00	0.00	0.00	0.00	0.00	0.00
501-096	EXEMPT VACATION PAY-OUT	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL SALARIES & BENEFITS		138,986.00	10,316.14	39,897.78	28.71	0.00	(99,088.22)
OTHER EXPENSES							
501-130	BONDS & TRAINING	2,000.00	401.85	1,058.04	52.90	0.00	(941.96)
501-420	OFFICE SUPPLIES	5,000.00	690.54	2,390.25	47.81	0.00	(2,609.75)
501-600	OFFICE EQUIPMENT & MAINT	1,000.00	0.00	0.00	0.00	0.00	(1,000.00)
501-650	VEHICLE EXPENSE	1,500.00	10.37	40.07	2.67	0.00	(1,459.93)
501-700	CONTINGENCIES	3,000.00	30.37	31.58	1.05	0.00	(2,968.42)
TOTAL OTHER EXPENSES		12,500.00	1,133.13	3,519.94	28.16	0.00	(8,980.06)
CAPITAL EXPENSES							
501-800	CAPITAL EXPENDITURES	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL EXPENSES		0.00	0.00	0.00	0.00	0.00	0.00
TOTAL 01-ADMINISTRATION		151,486.00	11,449.27	43,417.72	28.66	0.00	(108,068.28)

7k

FINANCIAL STATEMENT

AS OF: DECEMBER 31ST, 2009

01 -GENERAL FUND

02-POLICE DEPARTMENT

DEPARTMENT EXPENDITURES

ACCT #	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
SALARIES & BENEFITS							
502-010	POLICE SALARIES	724,917.00	57,053.33	193,946.16	26.75	0.00	(530,970.84)
502-011	POLICE LONGEVITY	11,550.00	840.16	2,975.15	25.76	0.00	(8,574.85)
502-012	CIVILIAN SALARIES	209,344.00	15,198.71	50,540.21	24.14	0.00	(158,803.79)
502-013	CIVILIAN LONGEVITY	4,110.00	300.08	911.78	22.18	0.00	(3,198.22)
502-014	POLICE SPECIAL ASSIGNMENT SAL	1,800.00	92.32	323.12	17.95	0.00	(1,476.88)
502-015	POL INCENTIVE PAY-BILING & SDP	4,200.00	304.65	1,026.98	24.45	0.00	(3,173.02)
502-016	CIV.INCENTIVE PAY-BILING & SDP	1,800.00	66.12	186.18	10.34	0.00	(1,613.82)
502-017	POLICE SALARIES-CERTIFICATION	12,300.00	900.12	2,871.17	23.34	0.00	(9,428.83)
502-018	POLICE EDUCATION PAY	3,600.00	184.64	646.24	17.95	0.00	(2,953.76)
502-019	POLICE TUITION REIMBURSEMENT	4,000.00	0.00	0.00	0.00	0.00	(4,000.00)
502-020	POLICE OVERTIME	8,000.00	122.08	738.65	9.23	0.00	(7,261.35)
502-021	7K HOURS	11,000.00	980.39	4,246.37	38.60	0.00	(6,753.63)
502-022	CIVILIAN OVERTIME	5,000.00	232.04	1,667.94	33.36	0.00	(3,332.06)
502-030	SOCIAL SECURITY	59,912.00	4,374.95	14,870.11	24.82	0.00	(45,041.89)
502-030C	SOCIAL SECURITY CIVILIAN	16,849.00	1,220.52	4,003.75	23.76	0.00	(12,845.25)
502-040	HEALTH INSURANCE	99,861.00	8,690.94	23,551.50	23.58	0.00	(76,309.50)
502-050	RETIREMENT	60,695.00	4,273.39	14,422.07	23.76	0.00	(46,272.93)
502-050C	RETIREMENT CIVILIAN	17,070.00	1,118.41	3,759.35	22.02	0.00	(13,310.65)
502-060	WORKERS' COMPENSATION	38,972.00	2,537.40	7,612.20	19.53	0.00	(31,359.80)
502-070	UNEMPLOYMENT COMPENSATION	3,090.00	0.00	0.00	0.00	0.00	(3,090.00)
502-095	TERMINATION PAY-OUT	0.00	0.00	0.00	0.00	0.00	0.00
502-096	EXEMPT VACATION PAY-OUT	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL SALARIES & BENEFITS		1,298,070.00	98,490.25	328,298.93	25.29	0.00	(969,771.07)
OTHER EXPENSES							
502-130	BONDS & TRAINING	8,000.00	695.00	1,802.15	22.53	0.00	(6,197.85)
502-140	EMPLOYMENT SCREENING	0.00	0.00	0.00	0.00	0.00	0.00
502-420	OFFICE SUPPLIES	4,500.00	0.00	0.00	0.00	0.00	(4,500.00)
502-430	MISCELLANEOUS SUPPLIES	6,000.00	19.57	490.80	8.18	0.00	(5,509.20)
502-450	LAB FEES/CRIME SCENE SUPP	7,500.00	180.98	1,954.98	26.07	0.00	(5,545.02)
502-480	UNIFORM ALLOWANCE	7,000.00	0.00	196.94	2.81	0.00	(6,803.06)
502-520	BICYCLE PARTS & MAINTENANCE	0.00	0.00	0.00	0.00	0.00	0.00
502-550	PRISONER EXPENSE	4,500.00	0.00	0.00	0.00	0.00	(4,500.00)
502-700	CONTINGENCIES	1,000.00	0.00	0.00	0.00	0.00	(1,000.00)
TOTAL OTHER EXPENSES		38,500.00	895.55	4,444.87	11.55	0.00	(34,055.13)
CAPITAL EXPENSES							
502-800	CAPITAL EXPENDITURES	3,400.00	0.00	0.00	0.00	0.00	(3,400.00)
TOTAL CAPITAL EXPENSES		3,400.00	0.00	0.00	0.00	0.00	(3,400.00)
TOTAL 02-POLICE DEPARTMENT		1,339,970.00	99,385.80	332,743.80	24.83	0.00	(1,007,226.20)

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CAPITAL EXPENDITURES				
POLICE DEPARTMENT				
2009 / 2010				
Budget Item	Date Acquired	Budget Amount	Actual Amount	Remaining Balance
Ballistic Vests		3,400.00		3,400.00
Total Capital Expenditures		3,400.00	0.00	3,400.00

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FINANCIAL STATEMENT

AS OF: DECEMBER 31ST, 2009

01 -GENERAL FUND

03-FIRE DEPARTMENT

DEPARTMENT EXPENDITURES

ACCT #	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
SALARIES & BENEFITS							
503-010	FIRE DEPT. SALARIES	123,977.00	9,420.97	32,777.39	26.44	0.00	(91,199.61)
503-011	FIRE DEPT. LONGEVITY	1,050.00	64.64	226.24	21.55	0.00	(823.76)
503-015	FIRE INCENTIVE PAY-BILINGUAL	600.00	0.00	0.00	0.00	0.00	(600.00)
503-020	FIRE OVERTIME	500.00	29.68	56.39	11.28	0.00	(443.61)
503-030	SOCIAL SECURITY	9,649.00	727.43	2,525.39	26.17	0.00	(7,123.61)
503-040	HEALTH INSURANCE	8,806.00	734.38	2,203.14	25.02	0.00	(6,602.86)
503-050	RETIREMENT	8,225.00	483.83	1,680.03	20.43	0.00	(6,544.97)
503-060	WORKERS' COMPENSATION	7,618.00	492.98	1,478.94	19.41	0.00	(6,139.06)
503-070	UNEMPLOYMENT COMPENSATION	540.00	0.00	0.00	0.00	0.00	(540.00)
503-080	VOLUNTEER PENSION FUND	22,000.00	5,500.00	5,500.00	25.00	0.00	(16,500.00)
503-095	TERMINATION PAY-OUT	0.00	0.00	0.00	0.00	0.00	0.00
	TOTAL SALARIES & BENEFITS	182,965.00	17,453.91	46,447.52	25.39	0.00	(136,517.48)
OTHER EXPENSES							
503-130	TRAINING	3,000.00	66.11	1,069.74	35.66	0.00	(1,930.26)
503-140	EMPLOYMENT SCREENING	0.00	0.00	0.00	0.00	0.00	0.00
503-150	HAZMAT PROGRAM	800.00	0.00	0.00	0.00	0.00	(800.00)
503-420	OFFICE SUPPLIES	1,500.00	38.88	340.67	22.71	0.00	(1,159.33)
503-430	SUPPLIES & EQUIPMENT	5,000.00	892.64	3,639.92	72.80	0.00	(1,360.08)
503-450	MEDICAL SUPPLIES	3,000.00	0.00	225.98	7.53	0.00	(2,774.02)
503-460	MEDICAL TRAINING	2,000.00	0.00	0.00	0.00	0.00	(2,000.00)
503-480	UNIFORM ALLOWANCE	1,600.00	0.00	0.00	0.00	0.00	(1,600.00)
503-610	DORM - TELEPHONE	1,600.00	133.34	400.02	25.00	0.00	(1,199.98)
503-620	DORM - UTILITIES & CABLE	10,000.00	826.35	2,719.94	27.20	0.00	(7,280.06)
503-630	DORM - REPAIRS & MAINT	3,000.00	418.46	7,367.67	245.59	0.00	4,367.67
503-700	CONTINGENCIES	1,500.00	366.36	436.36	29.09	0.00	(1,063.64)
503-710	TRAVEL	2,400.00	0.00	0.00	0.00	0.00	(2,400.00)
503-730	ANNUAL PUMP TESTS	3,500.00	0.00	0.00	0.00	0.00	(3,500.00)
503-740	MAINTENANCE CONTRACTS	4,500.00	0.00	579.46	12.88	0.00	(3,920.54)
503-750	SCBA TESTS	0.00	0.00	0.00	0.00	0.00	0.00
503-760	LADDER TESTS	0.00	0.00	0.00	0.00	0.00	0.00
	TOTAL OTHER EXPENSES	43,400.00	2,742.14	16,779.76	38.66	0.00	(26,620.24)
CAPITAL EXPENSES							
503-800	CAPITAL EXPENDITURES	0.00	0.00	0.00	0.00	0.00	0.00
	TOTAL CAPITAL EXPENSES	0.00	0.00	0.00	0.00	0.00	0.00
	TOTAL 03-FIRE DEPARTMENT	226,365.00	20,196.05	63,227.28	27.93	0.00	(163,137.72)

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FINANCIAL STATEMENT

AS OF: DECEMBER 31ST, 2009

01 -GENERAL FUND

04-SPECIAL SERVICES

DEPARTMENT EXPENDITURES

ACCT #	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
SALARIES & BENEFITS							
504-010	SALARIES - MAYOR & COUNCIL	0.00	0.00	0.00	0.00	0.00	0.00
504-011	SALARIES - PLANNING & ZONING	0.00	0.00	0.00	0.00	0.00	0.00
504-012	SALARIES-CITY MANAGER	0.00	0.00	0.00	0.00	0.00	0.00
504-013	LONGEVITY	0.00	0.00	0.00	0.00	0.00	0.00
504-030	SOCIAL SECURITY	0.00	0.00	0.00	0.00	0.00	0.00
504-040	HEALTH INSURANCE	0.00	0.00	0.00	0.00	0.00	0.00
504-050	RETIREMENT	0.00	0.00	0.00	0.00	0.00	0.00
504-060	WORKERS COMPENSATION	151.00	7.25	21.75	14.40	0.00	(129.25)
504-070	UNEMPLOYMENT COMP	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL SALARIES & BENEFITS		151.00	7.25	21.75	14.40	0.00	(129.25)
OTHER EXPENSES							
504-110	BANK ACTIVITY CHARGES	15,250.00	1,711.71	4,750.92	31.15	0.00	(10,499.08)
504-120	DUES & SUBSCRIPTIONS	5,000.00	1,312.40	2,737.65	54.75	0.00	(2,262.35)
504-135	EMPLOYEE RECOGNITION PROG	0.00	0.00	0.00	0.00	0.00	0.00
504-140	EMPLOYEE APPRECIATION FUND	0.00	0.00	97.34	0.00	0.00	97.34
504-145	EMPLOYEE WELLNESS PROGRAM	0.00	0.00	0.00	0.00	0.00	0.00
504-400	CITIZEN'S PATROL	1,500.00	0.00	641.01	42.73	0.00	(858.99)
504-420	COPIER PAPER	5,000.00	0.00	0.00	0.00	0.00	(5,000.00)
504-440	ELECTION SUPPLIES/EXPENSES	0.00	0.00	48.57	0.00	0.00	48.57
504-460	SPECIAL EVENTS	5,000.00	458.15	1,587.58	31.75	0.00	(3,412.42)
504-470	LIGHT UP	5,000.00	1,255.74	1,709.34	34.19	0.00	(3,290.66)
504-475	50th ANNIVERSARY EVENTS	0.00	(387.00)	(789.99)	0.00	0.00	(789.99)
504-480	WINDCREST PROUD	5,000.00	7.32	503.84	10.08	0.00	(4,496.16)
504-485	WINDFEST	5,000.00	0.00	0.00	0.00	0.00	(5,000.00)
504-490	WINDCREST YOUTH ACTIVITIES	5,000.00	267.73	930.26	18.61	0.00	(4,069.74)
504-590	POSTAGE	15,000.00	1,330.95	4,049.11	26.99	0.00	(10,950.89)
504-610	NEWSLETTER	2,000.00	0.00	0.00	0.00	0.00	(2,000.00)
504-630	LEGAL ADVERTISING	4,000.00	0.00	776.25	19.41	0.00	(3,223.75)
504-635	ADVERTISING	0.00	0.00	0.00	0.00	0.00	0.00
504-645	MAYOR - COUNCIL EXPENSES	2,500.00	169.53	169.53	6.78	0.00	(2,330.47)
504-650	MILEAGE & ENTERTAIMNENT EXPENS	1,000.00	0.00	60.84	6.08	0.00	(939.16)
TOTAL OTHER EXPENSES		76,250.00	6,126.53	17,272.25	22.65	0.00	(58,977.75)
CAPITAL EXPENSES							
504-800	CAPITAL EXPENDITURES	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL EXPENSES		0.00	0.00	0.00	0.00	0.00	0.00
TOTAL 04-SPECIAL SERVICES		76,401.00	6,133.78	17,294.00	22.64	0.00	(59,107.00)

FINANCIAL STATEMENT

AS OF: DECEMBER 31ST, 2009

01 -GENERAL FUND

06-PARKS & RECREATION

DEPARTMENT EXPENDITURES

ACCT #	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
SALARIES & BENEFITS							
506-010	POOL SALARIES	36,000.00	0.00	828.38	2.30	0.00	(35,171.62)
506-011	LONGEVITY	0.00	0.00	0.00	0.00	0.00	0.00
506-020	OVERTIME	0.00	0.00	0.00	0.00	0.00	0.00
506-030	SOCIAL SECURITY	2,754.00	0.00	63.39	2.30	0.00	(2,690.61)
506-040	HEALTH INSURANCE	0.00	0.00	0.00	0.00	0.00	0.00
506-050	RETIREMENT	0.00	0.00	0.00	0.00	0.00	0.00
506-060	WORKERS' COMPENSATION	1,622.00	108.75	326.25	20.11	0.00	(1,295.75)
506-070	UNEMPLOYMENT COMP-POOL	540.00	0.00	0.00	0.00	0.00	(540.00)
TOTAL SALARIES & BENEFITS		40,916.00	108.75	1,218.02	2.98	0.00	(39,697.98)
OTHER EXPENSES							
506-100	UTILITIES	15,000.00	1,157.20	4,795.72	31.97	0.00	(10,204.28)
506-130	TRAINING	200.00	0.00	0.00	0.00	0.00	(200.00)
506-240	CONTRACT MAINTENANCE OUTS	3,000.00	190.00	570.00	19.00	0.00	(2,430.00)
506-250	CONTRACT MAINT.-GREEN BEL	32,000.00	2,570.42	7,711.26	24.10	0.00	(24,288.74)
506-255	CONTRACT SERVICES - POOL	2,500.00	0.00	0.00	0.00	0.00	(2,500.00)
506-260	GREEN BELT CLEANING	5,000.00	0.00	0.00	0.00	0.00	(5,000.00)
506-430	SUPPLIES	10,000.00	1,641.35	4,334.61	43.35	0.00	(5,665.39)
506-520	EQUIPMENT REPAIR	6,000.00	374.00	1,536.29	25.60	0.00	(4,463.71)
506-630	FACILITY MAINTENANCE	3,000.00	310.92	2,780.42	92.68	0.00	(219.58)
506-635	TREES / SHRUBS/LANDSCAPING	5,000.00	171.78	(2,368.09)	47.36-	0.00	(7,368.09)
506-700	CONTINGENCIES	750.00	0.00	0.00	0.00	0.00	(750.00)
TOTAL OTHER EXPENSES		82,450.00	6,415.67	19,360.21	23.48	0.00	(63,089.79)
CAPITAL EXPENSES							
506-800	CAPITAL EXPENDITURE	0.00	0.00	0.00	0.00	0.00	0.00
506-810	CAPITAL IMPROVEMENTS	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL EXPENSES		0.00	0.00	0.00	0.00	0.00	0.00
TOTAL 06-PARKS & RECREATION		123,366.00	6,524.42	20,578.23	16.68	0.00	(102,787.77)

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FINANCIAL STATEMENT

AS OF: DECEMBER 31ST, 2009

01 -GENERAL FUND

07-FLEET MECHANIC

DEPARTMENT EXPENDITURES

ACCT #	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
SALARIES & BENEFITS							
507-010	MECHANIC SALARIES	27,540.00	1,190.67	6,496.99	23.59	0.00	(21,043.01)
507-011	MECHANIC LONGEVITY	420.00	16.16	96.96	23.09	0.00	(323.04)
507-015	MECHANIC INCENTIVE PAY-BILINGU	0.00	0.00	0.00	0.00	0.00	0.00
507-020	OVERTIME	600.00	0.00	330.87	55.15	0.00	(269.13)
507-030	SOCIAL SECURITY	2,185.00	84.59	483.46	22.13	0.00	(1,701.54)
507-040	HEALTH INSURANCE	4,354.00	362.84	1,088.52	25.00	0.00	(3,265.48)
507-050	RETIREMENT	2,213.00	84.48	484.74	21.90	0.00	(1,728.26)
507-060	WORKERS' COMPENSATION	1,565.00	101.50	304.50	19.46	0.00	(1,260.50)
507-070	UNEMPLOYMENT COMPENSATION	135.00	0.00	0.00	0.00	0.00	(135.00)
507-090	TERMINATION PAY-OUT	0.00	0.00	0.00	0.00	0.00	0.00
	TOTAL SALARIES & BENEFITS	39,012.00	1,840.24	9,286.04	23.80	0.00	(29,725.96)
OTHER EXPENSES							
507-120	DUES & SUBSCRIPTIONS	100.00	0.00	0.00	0.00	0.00	(100.00)
507-130	TRAINING	500.00	0.00	0.00	0.00	0.00	(500.00)
507-315	VEHICLE DEDUCTIBLE	3,000.00	0.00	1,000.00	33.33	0.00	(2,000.00)
507-420	OFFICE SUPPLIES	250.00	0.00	0.00	0.00	0.00	(250.00)
507-430	FLEET TOOLS & SUPPLIES	6,000.00	5.15	1,564.86	26.08	0.00	(4,435.14)
507-450	ENVIRONMENTAL FEES	500.00	0.00	0.00	0.00	0.00	(500.00)
507-480	UNIFORM ALLOWANCE	0.00	0.00	0.00	0.00	0.00	0.00
507-501	VEHICLE PARTS-ADMIN	1,000.00	0.00	0.00	0.00	0.00	(1,000.00)
507-502	VEHICLE PARTS-POLICE	7,000.00	1,097.19	2,484.87	35.50	0.00	(4,515.13)
507-503	VEHICLE PARTS-FIRE	3,500.00	186.32	1,374.35	39.27	0.00	(2,125.65)
507-506	VEHICLE PARTS-PARKS & REC	1,500.00	0.00	0.00	0.00	0.00	(1,500.00)
507-508	VEHICLE PARTS-WARRANT OFFICER	500.00	0.00	222.38	44.48	0.00	(277.62)
507-515	VEHICLE PARTS-EMC/TECH	0.00	0.00	0.00	0.00	0.00	0.00
507-516	VEHICLE PARTS-PUBLIC WORKS	6,000.00	0.00	952.47	15.87	0.00	(5,047.53)
507-519	VEHICLE PARTS-INSPECTION	1,000.00	41.55	41.55	4.16	0.00	(958.45)
507-520	EQUIPMENT REPAIR	10,000.00	409.95	1,679.91	16.80	0.00	(8,320.09)
507-540	VEHICLE FUEL	60,000.00	4,818.66	16,668.64	27.78	0.00	(43,331.36)
507-602	VEHICLE OUTSIDE MAINT-POLICE	7,000.00	0.00	969.67	13.85	0.00	(6,030.33)
507-603	VEHICLE OUTSIDE MAINT-FIRE	6,000.00	1,138.74	4,080.34	68.01	0.00	(1,919.66)
507-606	VEHICLE OUTSIDE MAINT-PARKS&RE	1,000.00	0.00	0.00	0.00	0.00	(1,000.00)
507-608	VEHICLE OUTSIDE MAINT-WRNT OFF	1,000.00	0.00	0.00	0.00	0.00	(1,000.00)
507-615	VEHICLE OUTSIDE MAINT-EMC/TECH	0.00	0.00	214.62	0.00	0.00	214.62
507-616	VEHICLE OUTSIDE MAINT-PW	1,500.00	0.00	994.35	66.29	0.00	(505.65)
507-619	VEHICLE OUTSIDE MAINT-INSP	500.00	0.00	0.00	0.00	0.00	(500.00)
507-700	CONTINGENCIES	1,000.00	0.00	43.12	4.31	0.00	(956.88)
507-702	LEASE PURCHASE-POLICE VEHICLES	21,730.00	0.00	7,804.20	35.91	0.00	(13,925.80)
507-703	LEASE PURCHASE-FIRE DEPT	88,441.00	0.00	71,334.79	80.66	0.00	(17,106.21)
507-706	LEASE PURCHASE-PARKS	0.00	0.00	0.00	0.00	0.00	0.00
507-716	LEASE PURCHASE-PUBLIC WORKS	10,488.00	0.00	10,488.38	100.00	0.00	0.38
507-719	LEASE PURCHASE-INSPECTION	0.00	0.00	0.00	0.00	0.00	0.00
507-721	LEASE PURCHASE-EDC	4,613.00	0.00	4,612.60	99.99	0.00	(0.40)

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FINANCIAL STATEMENT

AS OF: DECEMBER 31ST, 2009

01 -GENERAL FUND

07-FLEET MECHANIC

DEPARTMENT EXPENDITURES

ACCT #	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
507-725	LEASE PURCHASE - CITY MGMT	7,500.00	0.00	0.00	0.00	0.00	(7,500.00)
507-730	VEHICLE/EQUIPMENT TESTING	1,000.00	0.00	0.00	0.00	0.00	(1,000.00)
	TOTAL OTHER EXPENSES	252,622.00	7,697.56	126,531.10	50.09	0.00	(126,090.90)
CAPITAL EXPENSES							
507-800	CAPITAL EXPENDITURES	0.00	0.00	0.00	0.00	0.00	0.00
	TOTAL CAPITAL EXPENSES	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL 07-FLEET MECHANIC		291,634.00	9,537.80	135,817.14	46.57	0.00	(155,816.86)

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FINANCIAL STATEMENT

AS OF: DECEMBER 31ST, 2009

01 -GENERAL FUND

08-COURT

DEPARTMENT EXPENDITURES

ACCT #	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
SALARIES & BENEFITS							
508-010	COURT SALARIES	132,222.00	10,057.28	36,124.39	27.32	0.00	(96,097.61)
508-011	COURT LONGEVITY	1,560.00	87.72	387.82	24.86	0.00	(1,172.18)
508-015	COURT INCENTIVE PAY-BILINGUAL	1,200.00	92.32	323.12	26.93	0.00	(876.88)
508-018	COURT EDUCATION PAY	300.00	23.08	80.78	26.93	0.00	(219.22)
508-020	COURT OVERTIME	10,000.00	1,003.82	2,195.93	21.96	0.00	(7,804.07)
508-030	SOCIAL SECURITY	13,655.00	1,035.94	3,527.20	25.83	0.00	(10,127.80)
508-040	HEALTH INSURANCE	13,299.00	750.04	2,943.90	22.14	0.00	(10,355.10)
508-050	RETIREMENT	11,259.00	814.44	2,763.82	24.55	0.00	(8,495.18)
508-060	WORKER'S COMPENSATION	2,753.00	181.24	543.72	19.75	0.00	(2,209.28)
508-070	UNEMPLOYMENT COMPENSATION	878.00	0.00	0.00	0.00	0.00	(878.00)
508-095	TERMINATION PAY-OUT	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL SALARIES & BENEFITS		187,126.00	14,045.88	48,890.68	26.13	0.00	(138,235.32)
OTHER EXPENSES							
508-120	DUES & SUBSCRIPTIONS	500.00	0.00	36.00	7.20	0.00	(464.00)
508-130	BONDS & TRAINING	2,000.00	155.00	595.00	29.75	0.00	(1,405.00)
508-150	JUDGE	19,393.00	1,145.62	4,009.67	20.68	0.00	(15,383.33)
508-160	PROSECUTOR	13,826.00	1,063.54	3,722.39	26.92	0.00	(10,103.61)
508-170	JURY SERVICE FEES	200.00	0.00	0.00	0.00	0.00	(200.00)
508-180	COURT OF RECORD/STENOGRAPHER	1,000.00	68.58	268.58	26.86	0.00	(731.42)
508-420	OFFICE SUPPLIES	7,200.00	148.14	488.07	6.78	0.00	(6,711.93)
508-480	UNIFORM ALLOWANCE	450.00	0.00	0.00	0.00	0.00	(450.00)
TOTAL OTHER EXPENSES		44,569.00	2,580.88	9,119.71	20.46	0.00	(35,449.29)
CAPITAL EXPENSES							
508-800	CAPITAL EXPENDITURES	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL EXPENSES		0.00	0.00	0.00	0.00	0.00	0.00
TOTAL 08-COURT		231,695.00	16,626.76	58,010.39	25.04	0.00	(173,684.61)

FINANCIAL STATEMENT

AS OF: DECEMBER 31ST, 2009

01 -GENERAL FUND

10-FACILITY DIVISION

DEPARTMENT EXPENDITURES

ACCT #	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
OTHER EXPENSES							
510-100	UTILITIES	32,000.00	2,706.60	9,990.31	31.22	0.00	(22,009.69)
510-115	MOBILE TELEPHONES	0.00	0.00	0.00	0.00	0.00	0.00
510-170	JANITORIAL SERVICES	26,220.00	2,185.00	6,305.00	24.05	0.00	(19,915.00)
510-240	CONTRACT MAINTENANCE	2,000.00	0.00	0.00	0.00	0.00	(2,000.00)
510-430	SUPPLIES	2,000.00	143.73	376.49	18.82	0.00	(1,623.51)
510-630	FACILITY MAINTENANCE	10,000.00	580.26	1,365.68	13.66	0.00	(8,634.32)
510-650	FIRE ALARM & EXT. INSPECTIONS	1,750.00	0.00	0.00	0.00	0.00	(1,750.00)
510-700	CONTINGENCIES	1,500.00	0.00	0.00	0.00	0.00	(1,500.00)
	TOTAL OTHER EXPENSES	75,470.00	5,615.59	18,037.48	23.90	0.00	(57,432.52)
CAPITAL EXPENSES							
510-800	CAPITAL EXPENDITURES	0.00	0.00	0.00	0.00	0.00	0.00
	TOTAL CAPITAL EXPENSES	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL 10-FACILITY DIVISION		75,470.00	5,615.59	18,037.48	23.90	0.00	(57,432.52)

7t

FINANCIAL STATEMENT

AS OF: DECEMBER 31ST, 2009

01 -GENERAL FUND

11-CIVIC CENTER

DEPARTMENT EXPENDITURES

ACCT #	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
SALARIES & BENEFITS							
511-010	CIVIC CENTER SALARIES	63,168.00	4,868.13	17,041.74	26.98	0.00	(46,126.26)
511-011	CIVIC CENTER LONGEVITY	1,440.00	110.80	387.80	26.93	0.00	(1,052.20)
511-020	OVERTIME - CIVIC CENTER	14,100.00	879.09	3,377.44	23.95	0.00	(10,722.56)
511-030	SOCIAL SECURITY	6,021.00	446.25	1,582.51	26.28	0.00	(4,438.49)
511-040	HEALTH INSURANCE	8,733.00	728.00	2,184.00	25.01	0.00	(6,549.00)
511-050	RETIREMENT	5,356.00	358.57	1,275.76	23.82	0.00	(4,080.24)
511-060	WORKERS' COMPENSATION	4,778.00	311.74	935.22	19.57	0.00	(3,842.78)
511-070	UNEMPLOYMENT COMPENSATION	405.00	0.00	0.00	0.00	0.00	(405.00)
511-095	TERMINATION PAY-OUT	0.00	0.00	0.00	0.00	0.00	0.00
	TOTAL SALARIES & BENEFITS	104,001.00	7,702.58	26,784.47	25.75	0.00	(77,216.53)
OTHER EXPENSES							
511-100	UTILITIES	8,000.00	507.95	1,572.15	19.65	0.00	(6,427.85)
511-430	SUPPLIES	3,000.00	230.89	290.89	9.70	0.00	(2,709.11)
511-630	FACILITY MAINTENANCE	6,000.00	1,076.55	1,869.80	31.16	0.00	(4,130.20)
511-700	CONTINGENCIES	750.00	0.00	0.00	0.00	0.00	(750.00)
	TOTAL OTHER EXPENSES	17,750.00	1,815.39	3,732.84	21.03	0.00	(14,017.16)
CAPITAL EXPENSES							
511-800	CAPITAL EXPENDITURES	0.00	0.00	0.00	0.00	0.00	0.00
	TOTAL CAPITAL EXPENSES	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL 11-CIVIC CENTER		121,751.00	9,517.97	30,517.31	25.07	0.00	(91,233.69)

7u

FINANCIAL STATEMENT

AS OF: DECEMBER 31ST, 2009

01 -GENERAL FUND

14-CONTRACT SERVICES

DEPARTMENT EXPENDITURES

ACCT #	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
OTHER EXPENSES							
514-220	FOOD HEALTH OFFICER FEES	12,000.00	1,000.00	3,000.00	25.00	0.00	(9,000.00)
514-250	LEGAL & CITY ATTORNEY	24,000.00	2,000.00	6,000.00	25.00	0.00	(18,000.00)
514-255	SPECIAL LEGAL FEES	110,000.00	7,415.30	46,150.89	41.96	0.00	(63,849.11)
514-260	DUES & FEES-BCAD	12,000.00	0.00	3,180.00	26.50	0.00	(8,820.00)
514-270	DUES & FEES - BEXAR CO ELECTNS	8,000.00	0.00	0.00	0.00	0.00	(8,000.00)
514-280	FEES-DELINQUENT COLLECTOR	0.00	0.00	0.00	0.00	0.00	0.00
514-290	AUDIT	14,500.00	5,000.00	10,000.00	68.97	0.00	(4,500.00)
514-300	EMS	70,000.00	11,666.66	17,499.99	25.00	0.00	(52,500.01)
514-310	MUNICIPAL INSURANCE	70,000.00	4,932.50	14,797.50	21.14	0.00	(55,202.50)
514-320	ENGINEER / ARCHITECT	15,000.00	0.00	0.00	0.00	0.00	(15,000.00)
514-325	SALES TAX COLLECTION SERVICE	4,564.00	0.00	0.00	0.00	0.00	(4,564.00)
514-328	CABLE TV FRANC FEE COMPLIANCE	0.00	0.00	0.00	0.00	0.00	0.00
514-360	MOBILITY IMPAIRED TRANSPORT	12,000.00	0.00	0.00	0.00	0.00	(12,000.00)
514-367	WATER RESOURCES STUDY	0.00	0.00	0.00	0.00	0.00	0.00
514-385	SALARY SURVEY	5,500.00	0.00	0.00	0.00	0.00	(5,500.00)
514-400	CREDIT CARD TERMINAL	1,500.00	108.60	336.36	22.42	0.00	(1,163.64)
514-405	RECORDS STORAGE RENTAL	2,900.00	0.00	1,404.00	48.41	0.00	(1,496.00)
514-410	RECORDS DESTRUCTION	1,200.00	0.00	0.00	0.00	0.00	(1,200.00)
	TOTAL OTHER EXPENSES	363,164.00	32,123.06	102,368.74	28.19	0.00	(260,795.26)
CAPITAL EXPENSES							
514-800	CAPITAL EXPENDITURES	0.00	0.00	0.00	0.00	0.00	0.00
	TOTAL CAPITAL EXPENSES	0.00	0.00	0.00	0.00	0.00	0.00
	TOTAL 14-CONTRACT SERVICES	363,164.00	32,123.06	102,368.74	28.19	0.00	(260,795.26)

7v

FINANCIAL STATEMENT

AS OF: DECEMBER 31ST, 2009

01 -GENERAL FUND

15-EMER.MGMT/TECH SUPPOR

DEPARTMENT EXPENDITURES

ACCT #	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
SALARIES & BENEFITS							
515-010	EMC/TECH SUPPORT SALARIES	102,552.00	7,478.22	25,566.04	24.93	0.00	(76,985.96)
515-011	EMC/TECH LONGEVITY	1,140.00	55.40	193.90	17.01	0.00	(946.10)
515-020	EMT/TECH SUPPORT OVERTIME	0.00	0.00	197.32	0.00	0.00	197.32
515-030	EMC/TECH SOCIAL SECURITY	7,932.00	493.37	1,769.73	22.31	0.00	(6,162.27)
515-040	EMC/TECH HEALTH INSURANCE	8,816.00	738.15	2,214.45	25.12	0.00	(6,601.55)
515-050	EMC/TECH RETIREMENT	8,036.00	496.65	1,732.46	21.56	0.00	(6,303.54)
515-060	EMC/TECH WORKERS COMP	497.00	29.00	87.00	17.51	0.00	(410.00)
515-070	EMC/TECH UNEMP. COMP.TAXES	270.00	0.00	0.00	0.00	0.00	(270.00)
515-090	EMC/TECH TERM.PAY-OUT	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL SALARIES & BENEFITS		129,243.00	9,290.79	31,760.90	24.57	0.00	(97,482.10)
OTHER EXPENSES							
515-120	DUES & SUBSCRIPTIONS	750.00	278.00	457.11	60.95	0.00	(292.89)
515-130	EMC/TECH TRAINING	500.00	0.00	0.00	0.00	0.00	(500.00)
515-200	COMPUTER CONTRACTS	57,758.00	8,136.35	8,549.35	14.80	0.00	(49,208.65)
515-201	COMPUTER MAINTENANCE	20,211.00	2,409.90	5,480.11	27.11	0.00	(14,730.89)
515-205	TELECOMMUNICATIONS CONTRACT	25,000.00	1,586.83	4,804.74	19.22	0.00	(20,195.26)
515-210	TELEPHONE MAINT.CONTRACT	4,259.00	0.00	3,840.00	90.16	0.00	(419.00)
515-215	MOBILE PHONES CONTRACT	17,350.00	(61.16)	3,149.64	18.15	0.00	(14,200.36)
515-220	MOBILE PHONES MAINTENANCE	280.00	0.00	0.00	0.00	0.00	(280.00)
515-221	MOBILE DATA TERMINAL SERVICE	9,200.00	0.00	1,087.13	11.82	0.00	(8,112.87)
515-223	PAGER CONTRACT	1,848.00	0.00	352.52	19.08	0.00	(1,495.48)
515-225	PAGER MAINTENANCE	116.00	0.00	0.00	0.00	0.00	(116.00)
515-226	PAGER MAINTENANCE-FIRE	1,000.00	0.00	0.00	0.00	0.00	(1,000.00)
515-227	RADIO CONTRACT	7,512.00	0.00	0.00	0.00	0.00	(7,512.00)
515-229	RADIO MAINTENANCE	1,372.00	1,200.00	1,200.00	87.46	0.00	(172.00)
515-330	WEBSITE SUPPORT CONTRACT	4,000.00	3,708.00	3,708.00	92.70	0.00	(292.00)
515-332	WEBSITE MAINTENANCE	0.00	0.00	0.00	0.00	0.00	0.00
515-395	EMERGENCY MGMT SUPPORT	0.00	0.00	0.00	0.00	0.00	0.00
515-396	EOC EQUIPMENT & SUPPLIES	2,000.00	0.00	0.00	0.00	0.00	(2,000.00)
515-430	TECH SUPPLIES	4,000.00	0.00	403.38	10.08	0.00	(3,596.62)
515-460	COPIER CONTRACT & SUPPLIES	17,000.00	849.78	3,908.21	22.99	0.00	(13,091.79)
515-480	UNIFORM ALLOWANCE	450.00	0.00	0.00	0.00	0.00	(450.00)
515-520	EQUIPMENT REPAIR	620.00	0.00	0.00	0.00	0.00	(620.00)
515-522	AUDIO VISUAL MAINTENANCE	1,035.00	0.00	0.00	0.00	0.00	(1,035.00)
515-525	LEASE PURCHASE-RECORDS MGMT SY	0.00	0.00	0.00	0.00	0.00	0.00
515-700	CONTINGENCIES	500.00	0.00	12.95	2.59	0.00	(487.05)
TOTAL OTHER EXPENSES		176,761.00	18,107.70	36,953.14	20.91	0.00	(139,807.86)
CAPITAL EXPENSES							
515-800	CAPITAL EXPENSE	1,000.00	0.00	0.00	0.00	0.00	(1,000.00)
TOTAL CAPITAL EXPENSES		1,000.00	0.00	0.00	0.00	0.00	(1,000.00)
TOTAL 15-EMER.MGMT/TECH SUPPOR		307,004.00	27,398.49	68,714.04	22.38	0.00	(238,289.96)

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CAPITAL EXPENDITURES				
EMERGENCY MGMT / TECH SUPPORT				
2009 / 2010				
Budget Item	Date Acquired	Budget Amount	Actual Amount	Remaining Balance
Pagers (6 @ $500 each - fire dept)		1,000.00		1,000.00
Total Capital Expenditures		1,000.00	0.00	1,000.00

7x

FINANCIAL STATEMENT

AS OF: DECEMBER 31ST, 2009

01 -GENERAL FUND

16-PUBLIC WORKS

DEPARTMENT EXPENDITURES

ACCT #	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
SALARIES & BENEFITS							
516-010	PUBLIC WORKS SALARIES	316,374.00	24,343.50	85,072.91	26.89	0.00	(231,301.09)
516-011	PUBLIC WORKS LONGEVITY	11,765.00	867.80	3,007.28	25.56	0.00	(8,757.72)
516-015	P.W .INCENTIVE PAY-BILINGUAL	1,800.00	138.48	484.68	26.93	0.00	(1,315.32)
516-018	P.W. EDUCATION PAY	300.00	23.08	80.78	26.93	0.00	(219.22)
516-020	PUBLIC WORKS OVERTIME	4,800.00	20.26	2,198.38	45.80	0.00	(2,601.62)
516-030	SOCIAL SECURITY	25,630.00	1,896.03	6,768.89	26.41	0.00	(18,861.11)
516-040	HEALTH INSURANCE	43,670.00	3,635.71	11,245.61	25.75	0.00	(32,424.39)
516-050	RETIREMENT	25,966.00	1,784.05	6,365.66	24.52	0.00	(19,600.34)
516-060	WORKERS' COMPENSATION	41,269.00	2,689.66	8,068.98	19.55	0.00	(33,200.02)
516-070	UNEMPLOYMENT COMPENSATION	1,350.00	0.00	0.00	0.00	0.00	(1,350.00)
516-095	TERMINATION PAY-OUT	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL SALARIES & BENEFITS		472,924.00	35,398.57	123,293.17	26.07	0.00	(349,630.83)
OTHER EXPENSES							
516-100	UTILITIES	38,000.00	3,495.24	7,126.53	18.75	0.00	(30,873.47)
516-130	TRAINING	1,200.00	0.00	0.00	0.00	0.00	(1,200.00)
516-140	EMPLOYMENT SCREENING	0.00	0.00	0.00	0.00	0.00	0.00
516-240	CONTRACT OUT MAINTENANCE	750.00	0.00	0.00	0.00	0.00	(750.00)
516-430	SUPPLIES	11,500.00	436.08	2,091.64	18.19	0.00	(9,408.36)
516-480	UNIFORM ALLOWANCE	8,000.00	501.88	1,502.47	18.78	0.00	(6,497.53)
516-510	VEHICLE OUTSIDE MAINTENAN	0.00	0.00	0.00	0.00	0.00	0.00
516-525	EQUIPMENT RENTAL	2,000.00	49.10	428.00	21.40	0.00	(1,572.00)
516-530	STREET SIGNS & MARKERS	5,000.00	0.00	1,459.64	29.19	0.00	(3,540.36)
516-700	CONTINGENCIES	2,000.00	0.00	0.00	0.00	0.00	(2,000.00)
516-710	STREET CRACK FILLING MATERIAL	0.00	0.00	0.00	0.00	0.00	0.00
516-720	ALLEY/CURB/SIDEWALK REPAIR	11,000.00	298.34	298.34	2.71	0.00	(10,701.66)
TOTAL OTHER EXPENSES		79,450.00	4,780.64	12,906.62	16.24	0.00	(66,543.38)
CAPITAL EXPENSES							
516-800	CAPITAL EXPENDITURES	0.00	0.00	0.00	0.00	0.00	0.00
516-810	STREET CAPITAL REPAIRS	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL EXPENSES		0.00	0.00	0.00	0.00	0.00	0.00
TOTAL 16-PUBLIC WORKS		552,374.00	40,179.21	136,199.79	24.66	0.00	(416,174.21)

7y

FINANCIAL STATEMENT

AS OF: DECEMBER 31ST, 2009

01 -GENERAL FUND

17-ANIMAL CONTROL

DEPARTMENT EXPENDITURES

ACCT #	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
SALARIES & BENEFITS							
517-010	SALARIES-ANIMAL CONTROL	27,293.00	2,099.52	7,348.59	26.92	0.00	(19,944.41)
517-011	LONGEVITY	420.00	32.32	113.12	26.93	0.00	(306.88)
517-020	OVERTIME-ANIMAL CONTROL	1,000.00	0.79	96.44	9.64	0.00	(903.56)
517-030	SOCIAL SECURITY	2,197.00	163.16	578.10	26.31	0.00	(1,618.90)
517-040	HEALTH INSURANCE	4,354.00	362.84	1,088.52	25.00	0.00	(3,265.48)
517-050	RETIREMENT	2,225.00	149.28	529.05	23.78	0.00	(1,695.95)
517-060	WORKER'S COMPENSATION	2,823.00	181.24	543.72	19.26	0.00	(2,279.28)
517-070	UNEMPLOYMENT COMP	135.00	0.00	0.00	0.00	0.00	(135.00)
TOTAL SALARIES & BENEFITS		40,447.00	2,989.15	10,297.54	25.46	0.00	(30,149.46)
OTHER EXPENSES							
517-230	VET/INPOUNDING/SHELTER	7,000.00	395.50	2,213.00	31.61	0.00	(4,787.00)
517-240	TRAINING & CERTIFICATION	1,000.00	0.00	0.00	0.00	0.00	(1,000.00)
517-420	EQUIPMENT & SUPPLIES	700.00	0.00	251.49	35.93	0.00	(448.51)
TOTAL OTHER EXPENSES		8,700.00	395.50	2,464.49	28.33	0.00	(6,235.51)
CAPITAL EXPENSES							
517-800	CAPITAL EXPENDITURES	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL EXPENSES		0.00	0.00	0.00	0.00	0.00	0.00
TOTAL 17-ANIMAL CONTROL		49,147.00	3,384.65	12,762.03	25.97	0.00	(36,384.97)

FINANCIAL STATEMENT

AS OF: DECEMBER 31ST, 2009

01 -GENERAL FUND

18-WCCPD

DEPARTMENT EXPENDITURES

ACCT #	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
SALARIES & BENEFITS							
518-010	WCCPD SALARIES	142,228.00	11,166.37	38,894.27	27.35	0.00	(103,333.73)
518-011	WCCPD LONGEVITY	2,280.00	163.90	544.80	23.89	0.00	(1,735.20)
518-014	WCCPD SPECIAL ASSIGN PAY-K-9	3,000.00	230.76	807.66	26.92	0.00	(2,192.34)
518-015	WCCPD INCEN PAY-BILING & SHIFT	2,400.00	109.72	441.15	18.38	0.00	(1,958.85)
518-017	WCCPD CERTIFICATION PAY	1,800.00	126.94	415.44	23.08	0.00	(1,384.56)
518-020	WCCPD OVERTIME	6,600.00	42.48	1,210.87	18.35	0.00	(5,389.13)
518-021	WCCPD-7K HOURS	0.00	0.00	102.74	0.00	0.00	102.74
518-030	WCCPD SOCIAL SECURITY	11,973.00	857.48	3,048.45	25.46	0.00	(8,924.55)
518-040	WCCPD HEALTH INSURANCE	17,910.00	1,463.25	4,447.75	24.83	0.00	(13,462.25)
518-050	WCCPD RETIREMENT	12,129.00	838.38	2,978.77	24.56	0.00	(9,150.23)
518-060	WCCPD WORKERS COMP	4,872.00	318.99	956.97	19.64	0.00	(3,915.03)
518-070	WCCPD UNEMPLOYMENT TAXES	570.00	0.00	0.00	0.00	0.00	(570.00)
518-095	WCCPD TERM.PAYOUT	0.00	0.00	0.00	0.00	0.00	0.00
	TOTAL SALARIES & BENEFITS	205,762.00	15,318.27	53,848.87	26.17	0.00	(151,913.13)
TOTAL 18-WCCPD		205,762.00	15,318.27	53,848.87	26.17	0.00	(151,913.13)

7aa

FINANCIAL STATEMENT

AS OF: DECEMBER 31ST, 2009

01 -GENERAL FUND

19-INSPECTIONS

DEPARTMENT EXPENDITURES

ACCT #	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
SALARIES & BENEFITS							
519-010	INSPECTION SALARIES	89,035.00	6,850.10	23,975.99	26.93	0.00	(65,059.01)
519-011	INSPECTIONS LONGEVITY	1,440.00	87.72	307.02	21.32	0.00	(1,132.98)
519-015	INSP.INCENTIVE PAY-BILINGUAL	1,200.00	92.32	323.12	26.93	0.00	(876.88)
519-018	INSPECTION EDUCATION PAY	600.00	46.16	161.56	26.93	0.00	(438.44)
519-020	OVERTIME	600.00	11.07	125.16	20.86	0.00	(474.84)
519-030	SOCIAL SECURITY	7,105.00	572.85	1,934.94	27.23	0.00	(5,170.06)
519-040	HEALTH INSURANCE	8,802.00	728.70	2,186.10	24.84	0.00	(6,615.90)
519-050	RETIREMENT	7,198.00	527.70	1,774.11	24.65	0.00	(5,423.89)
519-060	WORKER'S COMPENSATION	1,095.00	72.50	217.50	19.86	0.00	(877.50)
519-070	UNEMPLOYMENT COMPENSATION	270.00	0.00	0.00	0.00	0.00	(270.00)
TOTAL SALARIES & BENEFITS		117,345.00	8,989.12	31,005.50	26.42	0.00	(86,339.50)
OTHER EXPENSES							
519-120	DUES & SUBSCRIPTIONS	500.00	0.00	95.00	19.00	0.00	(405.00)
519-130	BONDS & TRAINING	4,000.00	0.00	542.31	13.56	0.00	(3,457.69)
519-140	EMPLOYMENT SCREENING	0.00	0.00	0.00	0.00	0.00	0.00
519-420	OFFICE SUPPLIES	1,000.00	0.00	580.57	58.06	0.00	(419.43)
519-430	SUPPLIES & EQUIPMENT	2,000.00	0.00	0.00	0.00	0.00	(2,000.00)
519-480	UNIFORMS	500.00	0.00	0.00	0.00	0.00	(500.00)
519-700	CONTINGENCIES	500.00	0.00	0.00	0.00	0.00	(500.00)
TOTAL OTHER EXPENSES		8,500.00	0.00	1,217.88	14.33	0.00	(7,282.12)
CAPITAL EXPENSES							
519-800	CAPITAL EXPENDITURES	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL EXPENSES		0.00	0.00	0.00	0.00	0.00	0.00
TOTAL 19-INSPECTIONS		125,845.00	8,989.12	32,223.38	25.61	0.00	(93,621.62)

7bb

FINANCIAL STATEMENT

AS OF: DECEMBER 31ST, 2009

01 -GENERAL FUND

20-FINANCE

DEPARTMENT EXPENDITURES

ACCT #	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
SALARIES & BENEFITS							
520-010	FINANCE SALARIES	146,405.00	11,269.24	39,487.02	26.97	0.00	(106,917.98)
520-011	FINANCE LONGEVITY	3,660.00	272.34	953.19	26.04	0.00	(2,706.81)
520-015	FINANCE BILINGUAL PAY	600.00	46.16	161.56	26.93	0.00	(438.44)
520-018	FINANCE EDUCATION PAY	1,200.00	92.32	323.12	26.93	0.00	(876.88)
520-020	FINANCE OVERTIME	900.00	50.66	106.84	11.87	0.00	(793.16)
520-030	FINANCE SOCIAL SECURITY	11,687.00	897.53	3,127.78	26.76	0.00	(8,559.22)
520-040	FINANCE HEALTH INSURANCE	13,250.00	1,105.05	3,315.15	25.02	0.00	(9,934.85)
520-050	FINANCE RETIREMENT	11,839.00	825.40	2,876.45	24.30	0.00	(8,962.55)
520-060	FINANCE WORKERS COMP	732.00	50.75	152.25	20.80	0.00	(579.75)
520-070	FINANCE UNEMPLOYMENT COMP	405.00	0.00	0.00	0.00	0.00	(405.00)
	TOTAL SALARIES & BENEFITS	190,678.00	14,609.45	50,503.36	26.49	0.00	(140,174.64)
OTHER EXPENSES							
520-120	DUES & SUBSCRIPTIONS	1,000.00	0.00	0.00	0.00	0.00	(1,000.00)
520-130	BONDS & TRAINING	1,500.00	0.00	79.00	5.27	0.00	(1,421.00)
520-140	EMPLOYMENT SCREENING	0.00	0.00	0.00	0.00	0.00	0.00
520-420	OFFICE SUPPLIES	3,000.00	0.00	333.62	11.12	0.00	(2,666.38)
520-600	OFFICE EQUIP. & MAINT	600.00	0.00	173.40	28.90	0.00	(426.60)
520-700	CONTINGENCIES	600.00	0.00	0.00	0.00	0.00	(600.00)
	TOTAL OTHER EXPENSES	6,700.00	0.00	586.02	8.75	0.00	(6,113.98)
CAPITAL EXPENSES							
520-800	CAPITAL EXPENDITURES	0.00	0.00	0.00	0.00	0.00	0.00
	TOTAL CAPITAL EXPENSES	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL 20-FINANCE		197,378.00	14,609.45	51,089.38	25.88	0.00	(146,288.62)

7cc

FINANCIAL STATEMENT

AS OF: DECEMBER 31ST, 2009

01 -GENERAL FUND

21-ECONOMIC DEVELOPMENT(E

DEPARTMENT EXPENDITURES

ACCT #	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
SALARIES & BENEFITS							
521-010	EDC SALARIES	175,024.00	12,879.19	39,283.42	22.44	0.00	(135,740.58)
521-011	EDC LONGEVITY	930.00	55.40	193.90	20.85	0.00	(736.10)
521-018	EDC EDUCATION PAY	1,800.00	69.24	242.34	13.46	0.00	(1,557.66)
521-020	EDC OVERTIME	900.00	1.08	1.08	0.12	0.00	(898.92)
521-030	SOCIAL SECURITY	13,945.00	1,015.96	3,112.68	22.32	0.00	(10,832.32)
521-040	HEALTH INSURANCE	13,308.00	1,110.56	2,606.00	19.58	0.00	(10,702.00)
521-050	RETIREMENT	14,127.00	932.67	2,851.24	20.18	0.00	(11,275.76)
521-060	WORKERS COMPENSATION	857.00	58.00	174.00	20.30	0.00	(683.00)
521-070	UNEMPLOYMENT COMPENSATION	555.00	0.00	0.00	0.00	0.00	(555.00)
521-095	TERMINATION PAY-OUT	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL SALARIES & BENEFITS		221,446.00	16,122.10	48,464.66	21.89	0.00	(172,981.34)
OTHER EXPENSES							
521-430	SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00
521-510	VEHICLE ALLOWANCE-DIRECTOR	0.00	0.00	0.00	0.00	0.00	0.00
521-515	HEALTH INS. ALLOWANCE-DIRECTOR	3,600.00	276.92	969.22	26.92	0.00	(2,630.78)
521-590	POSTAGE	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL OTHER EXPENSES		3,600.00	276.92	969.22	26.92	0.00	(2,630.78)
OTHER INCOME/EXPENSES							
521-900	TRANSFER TO EDC FUND	20,000.00	0.00	0.00	0.00	0.00	(20,000.00)
TOTAL OTHER INCOME/EXPENSES		20,000.00	0.00	0.00	0.00	0.00	(20,000.00)
TOTAL 21-ECONOMIC DEVELOPMENT(E		245,046.00	16,399.02	49,433.88	20.17	0.00	(195,612.12)

7dd

FINANCIAL STATEMENT

AS OF: DECEMBER 31ST, 2009

01 -GENERAL FUND

25-CITY MANAGEMENT

DEPARTMENT EXPENDITURES

ACCT #	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
SALARIES & BENEFITS							
525-010	CITY MANAGEMENT SALARIES	180,810.00	13,908.48	48,679.68	26.92	0.00	(132,130.32)
525-011	LONGEVITY	4,902.00	370.16	1,295.56	26.43	0.00	(3,606.44)
525-017	CERTIFICATION PAY	900.00	69.24	242.34	26.93	0.00	(657.66)
525-018	EDUCATION PAY	900.00	46.16	161.56	17.95	0.00	(738.44)
525-019	TUITION REIMBURSEMENT	4,000.00	0.00	0.00	0.00	0.00	(4,000.00)
525-020	CITY MANAGEMENT OVERTIME	0.00	0.00	0.00	0.00	0.00	0.00
525-030	SOCIAL SECURITY	14,712.00	591.46	3,238.28	22.01	0.00	(11,473.72)
525-040	HEALTH INSURANCE	9,213.00	766.28	2,298.84	24.95	0.00	(6,914.16)
525-050	RETIREMENT	15,013.00	1,070.72	3,686.62	24.56	0.00	(11,326.38)
525-060	WORKER'S COMPENSATION	678.00	58.00	174.00	25.66	0.00	(504.00)
525-070	UNEMPLOYMENT COMPENSATION	270.00	0.00	0.00	0.00	0.00	(270.00)
525-095	TERMINATION PAYOUT	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL SALARIES & BENEFITS		231,398.00	16,880.50	59,776.88	25.83	0.00	(171,621.12)
OTHER EXPENSES							
525-120	DUES & SUBSCRIPTIONS	2,000.00	435.00	670.00	33.50	0.00	(1,330.00)
525-130	BONDS & TRAINING	2,000.00	0.00	623.12	31.16	0.00	(1,376.88)
525-140	EMPLOY. SCREENING & RECRUITM	12,000.00	393.25	2,350.75	19.59	0.00	(9,649.25)
525-420	OFFICE SUPPLIES	2,000.00	0.00	415.15	20.76	0.00	(1,584.85)
525-430	HR SUPPLIES	2,000.00	11.42	100.41	5.02	0.00	(1,899.59)
525-645	MEALS & ENTERTAINMENT	3,000.00	92.21	413.02	13.77	0.00	(2,586.98)
525-650	VEHICLE EXPENSE	4,800.00	553.86	1,938.51	40.39	0.00	(2,861.49)
TOTAL OTHER EXPENSES		27,800.00	1,485.74	6,510.96	23.42	0.00	(21,289.04)
TOTAL 25-CITY MANAGEMENT		259,198.00	18,366.24	66,287.84	25.57	0.00	(192,910.16)

7ee

FINANCIAL STATEMENT

AS OF: DECEMBER 31ST, 2009

01 -GENERAL FUND

27-POST OFFICE

DEPARTMENT EXPENDITURES

ACCT #	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
SALARIES & BENEFITS							
527-010	POST OFFICE SALARIES	35,260.00	2,690.71	9,449.10	26.80	0.00	(25,810.90)
527-011	LONGEVITY	175.00	0.00	0.00	0.00	0.00	(175.00)
527-015	P. O. INCENTIVE PAY-BILINGUAL	600.00	0.00	0.00	0.00	0.00	(600.00)
527-020	OVERTIME - POST OFFICE	675.00	1.83	11.67	1.73	0.00	(663.33)
527-030	SOCIAL SECURITY	2,808.00	206.00	723.79	25.78	0.00	(2,084.21)
527-040	HEALTH INSURANCE	4,354.00	362.84	1,088.52	25.00	0.00	(3,265.48)
527-050	RETIREMENT	2,070.00	136.41	477.96	23.09	0.00	(1,592.04)
527-060	WORKER'S COMPENSATION	175.00	14.50	43.50	24.86	0.00	(131.50)
527-070	UNEMPLOYMENT COMPENSATION	270.00	0.00	0.00	0.00	0.00	(270.00)
527-095	TERMINATION PAY-OUT	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL SALARIES & BENEFITS		46,387.00	3,412.29	11,794.54	25.43	0.00	(34,592.46)
OTHER EXPENSES							
527-120	DUES & SUBSCRIPTIONS	0.00	0.00	0.00	0.00	0.00	0.00
527-130	BONDS & TRAINING	400.00	0.00	0.00	0.00	0.00	(400.00)
527-420	OFFICE SUPPLIES - POST OFFICE	2,000.00	391.99	802.51	40.13	0.00	(1,197.49)
527-590	POSTAGE - POST OFFICE	0.00	0.00	0.00	0.00	0.00	0.00
527-600	OFFICE EQUIPMENT & MAINTENANCE	1,000.00	535.00	535.00	53.50	0.00	(465.00)
527-610	OFFICE EQUIPMENT LEASE	2,000.00	0.00	839.00	41.95	0.00	(1,161.00)
527-700	CONTINGENCIES	300.00	300.00	300.00	100.00	0.00	0.00
527-710	INVENTORY ADJUSTMENTS	400.00	0.00	0.00	0.00	0.00	(400.00)
TOTAL OTHER EXPENSES		6,100.00	1,226.99	2,476.51	40.60	0.00	(3,623.49)
CAPITAL EXPENSES							
527-800	CAPITAL EXPENSE	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL EXPENSES		0.00	0.00	0.00	0.00	0.00	0.00
TOTAL 27-POST OFFICE		52,487.00	4,639.28	14,271.05	27.19	0.00	(38,215.95)

7ff

FINANCIAL STATEMENT

AS OF: DECEMBER 31ST, 2009

01 -GENERAL FUND

29-MERIT INCREASES

DEPARTMENT EXPENDITURES

ACCT #	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
SALARIES & BENEFITS							
529-010	MERIT INCREASE SALARIES	0.00	0.00	0.00	0.00	0.00	0.00
529-030	SOCIAL SECURITY	0.00	0.00	0.00	0.00	0.00	0.00
529-050	RETIREMENT	0.00	0.00	0.00	0.00	0.00	0.00
529-060	WORKERS COMP	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL SALARIES & BENEFITS		0.00	0.00	0.00	0.00	0.00	0.00
TOTAL 29-MERIT INCREASES		0.00	0.00	0.00	0.00	0.00	0.00
*** TOTAL EXPENDITURES ***		4,995,543.00	366,394.23	1,306,842.35	26.16	0.00	(3,688,700.65)
** EXCESS REVENUES/EXPENDITURES **		181,546.00	55,998.00	(60,634.85)	33.40-	0.00	(242,180.85)

*** END OF REPORT ***

BALANCE SHEET

AS OF: DECEMBER 31ST, 2009

02 -GARBAGE FUND

ACCOUNT#	TITLE			
ASSETS				
1100	CASH	2,333.60		
1105	SAVINGS	195,632.22		
1115	INVESTMENT - TEXPOOL	32,012.33		
1120	INVESTMENT/ TREASURY BILL	0.00		
1315	DUE FROM GENERAL FUND	0.00		
1601	A/R-COMMERCIAL GARBAGE	19,786.18		
1605	A/R-RESIDENTIAL GARBAGE	15,921.28		
1606	ALLOW FOR DOUBTFUL ACCTS	(1,000.96)		
1607	A/R-RECYCLING INCOME	0.00		
1608	A/R - UNAPPLIED CREDITS	1,637.56		
1610	A/R-ACCRUED INTEREST	0.00		
			266,322.21	
	TOTAL ASSETS			266,322.21
LIABILITIES				
2315	DUE TO GENERAL FUND	0.00		
2410	A/P-SALES TAX	4,998.40		
2415	A/P-GARBAGE CONTRACTOR	53,633.15		
2420	DEFERRED REVENUE-RESIDENT	130,296.59		
	TOTAL LIABILITIES		188,928.14	
EQUITY				
3201	FUND BALANCE	96,480.73		
	TOTAL BEGINNING EQUITY	96,480.73		
	TOTAL REVENUE	189,042.04		
	TOTAL EXPENSES	208,128.70		
	TOTAL SURPLUS/(DEFICIT)	(19,086.66)		
	TOTAL EQUITY & SURPLUS/(DEFICIT)		77,394.07	
	TOTAL LIABILITIES, EQUITY & SURPLUS/DEFICIT			266,322.21

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FINANCIAL STATEMENT

AS OF: DECEMBER 31ST, 2009

02 -GARBAGE FUND

FINANCIAL SUMMARY

ACCT # ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
REVENUE SUMMARY						
02 -GARBAGE FUND	764,300.00	63,805.30	189,042.04	24.73	0.00	(575,257.96)
*** TOTAL REVENUES ***	764,300.00	63,805.30	189,042.04	24.73	0.00	(575,257.96)
EXPENDITURE SUMMARY						
00-GENERAL EXPENDITURES	754,300.00	54,768.95	208,128.70	27.59	0.00	(546,171.30)
*** TOTAL EXPENDITURES ***	754,300.00	54,768.95	208,128.70	27.59	0.00	(546,171.30)
** EXCESS REVENUES/EXPENDITURES **	10,000.00	9,036.35	(19,086.66)	190.87-	0.00	(29,086.66)

7ii

FINANCIAL STATEMENT

AS OF: DECEMBER 31ST, 2009

02 -GARBAGE FUND

REVENUES

ACCT #	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
4101	INCOME-COMMERCIAL	255,100.00	22,639.86	65,784.91	25.79	0.00	(189,315.09)
4105	INCOME-RESIDENTIAL	494,200.00	40,509.24	116,905.19	23.66	0.00	(377,294.81)
4107	INCOME-RECYCLING	200.00	7.88	21.38	10.69	0.00	(178.62)
4110	INCOME-LATE CHARGE	12,000.00	379.01	5,525.55	46.05	0.00	(6,474.45)
4115	INCOME-INTEREST	2,600.00	252.32	769.84	29.61	0.00	(1,830.16)
4130	INCOME - MISCELLANEOUS	200.00	16.99	35.17	17.59	0.00	(164.83)
*** TOTAL REVENUES ***		764,300.00	63,805.30	189,042.04	24.73	0.00	(575,257.96)

7jj

FINANCIAL STATEMENT

AS OF: DECEMBER 31ST, 2009

02 -GARBAGE FUND

00-GENERAL EXPENDITURES

DEPARTMENT EXPENDITURES

ACCT #	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
SALARIES & BENEFITS							
500-010	EXPENSES-COMMERCIAL	210,300.00	20,063.53	58,567.95	27.85	0.00	(151,732.05)
500-020	EXPENSES-RESIDENTIAL	449,000.00	34,705.42	104,560.75	23.29	0.00	(344,439.25)
500-030	EXPENSES-ADMINISTRATIVE	95,000.00	0.00	45,000.00	47.37	0.00	(50,000.00)
500-040	EXPENSES-BAD DEBT	0.00	0.00	0.00	0.00	0.00	0.00
500-050	EXPENSES-MED.WASTE & CLEAN UP	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL SALARIES & BENEFITS		754,300.00	54,768.95	208,128.70	27.59	0.00	(546,171.30)
OTHER INCOME/EXPENSES							
500-900	EXPENSES-TRANSFER GENERAL FUND	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL OTHER INCOME/EXPENSES		0.00	0.00	0.00	0.00	0.00	0.00
TOTAL 00-GENERAL EXPENDITURES		754,300.00	54,768.95	208,128.70	27.59	0.00	(546,171.30)
*** TOTAL EXPENDITURES ***		754,300.00	54,768.95	208,128.70	27.59	0.00	(546,171.30)
** EXCESS REVENUES/EXPENDITURES **		10,000.00	9,036.35	(19,086.66)	190.87-	0.00	(29,086.66)

*** END OF REPORT ***

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Budget Adjustments

January 2010

AH.8

CITY OF WINDCREST
BUDGET ADJUSTMENT FORM

TYPE OF TRANSFER:

__X__ INTER-DEPARTMENTAL TRANSER _____ INTRA-DEPARTMENTAL TRANSFER

_____ SUPPLEMENTAL APPROPRIATION

FROM: FUND 01	DEPT. Police	ACCT. # See Below	AMOUNT
REASON: Move R.Davila Bilingual & Certification.Pay from Police to WCCPD Move A. Lee Certtification Pay from Police to WCCPD			
From : GL 502-015 Police Incentive Pay-Bilingual GL 502-017 Police Certification Pay			600 1,200
		TOTAL	1,800

TO: FUND 01	DEPT: WCCPD	ACCT # See Below	AMOUNT
REASON: Move R.Davila Bilingua &, Certification Pay from Police to WCCPD Move A. Lee Certtification Pay from Police to WCCPD			
To: GL 518-015 GL 518-017	WCCPD Incentive Pay-Bilingual WCCPD Certification Pay		600 1.200
		TOTAL:	1,800

REQUESTED BY: [signature] DATE: 01/28/10
DEPARTMENT HEAD

RECOMMENDED BY: Betsy M. Ills DATE: 01/28/10
FINANCE DIRECTOR

APPROVED BY: [signature] DATE: 02/11/10
CITY MANAGER

APPROVED BY: _____ DATE: _____
CITY COUNCIL ACTION (SIGNED BY MAYOR)

8a

PACKET: 00230-BUD.ADJ-CERT & BILING PAY WCCP

BUDGET CODE: CB-Current Budget

FUND	ACCOUNT	DATE	DESCRIPTION	ADJUSTMENT	ORIGINAL BUDGET	PREVIOUS ADJUSTMENTS	NEW BUDGET	BUDGET BALANCE
Budget Adj. # 000254								
01	502-015	1/28/2010	RECLASS BIL PAY TO POL INCENTIVE PAY-BILING & SDP	600.00-	4,800.00	0.00	4,200.00	2,733.30
01	518-015	1/28/2010	RECLASS BIL PAY FRO WCCPD INCEN PAY-BILING & SHIFT	600.00	1,800.00	0.00	2,400.00	1,777.74
01	502-017	1/28/2010	RECLASS CERT PAY TO POLICE SALARIES-CERTIFICATION	1,200.00-	13,500.00	0.00	12,300.00	8,044.03
01	518-017	1/28/2010	RECLASS CERT PAY FR WCCPD CERTIFICATION PAY	1,200.00	600.00	0.00	1,800.00	1,176.84
			TOTAL IN PACKET--				0.00	

*** NO WARNINGS ***

*** NO ERRORS ***

*** END OF REPORT ***

8b

Department Head Reports

WINDCREST
TEXAS

Report for the month of January 2010

Highlights

1) Additional Cameras have been purchased and will be set up at various locations of the city to identify possible graffiti taggers.
2) Officer Adam Lee and K9 Rocky assisted SAPD in arresting another suspect who was committing a burglary of a business.

Goals

1) Detective Sergeant Scott Purcell graduate from the Law Enforcement Management Institute of Texas.
2) Lt. Dale Clark graduate from the Law Enforcement Management Institute of Texas.

Summary

Proactive police activities: 1,111 year to date total 1,111
Citizen calls for service: 408 year to date total 408
Felony arrests: 5 year to date total 5
Misdemeanor arrests: 40 year to date total 40
Moving traffic violations: 407 year to date total 407
Other non-traffic violations: 34 year to date total 34
Warning Citations: 151 year to date total 151
Code Violations: 9 year to date total 9

Respectively submitted to the City Council through the City Manager

Joe Pabon — *February 4, 2010*

SIGNATURE — *DATE*

Please contact me with any questions concerning this report

This reporting is required by the City of Windcrest Charter § 5.02.3(h).

WINDCREST
TEXAS

Report for the month of January 2010

Highlights

Goals

Summary

A total of 52 permits were issued for the month with permit fees totaling $5,985.20.
75 inspections were performed.
Permit Fees FY 09/10: YTD $57,374.20

Respectively submitted to the City Council through the City Manager

David Cadena, Jr. *2/4/10*

SIGNATURE *DATE*

David Cadena, Director of Building Services

Please contact me with any questions concerning this report 655-0022 ext. 2440

This reporting is required by the City of Windcrest Charter § 5.02.3(h).

CITY OF WINDCREST MUNICIPAL COURT - OFFICIAL MONTHLY REPORT

	Oct. '09	Nov.	Dec.	Jan. '10	Feb.	March	April	May	June	July	Aug.	Sept.	TOTAL
Cases Filed	618	505	598	495									
Fines Paid	64	42	49	50									
Bond Forfeiture	0	0	0	0									
Not Guilty	12	38	16	27									
Guilty	64	64	70	54									
Dismissed	90	121	107	88									
Compliance Dismissals	42	40	32	45									
Defensive Driving	28	24	19	22									
Deferred Disposition	75	50	59	61									
Insurance	32	20	18	12									
Orders for Community Svc.	3	0	0	1									
Appeals	0	0	0	0									
TOTAL CASES HEARD	349	354	370	310									
Failure to Appear/Warrants	175	184	302	172									
Warrant Officer Fine/Fee Collected	12,082	11,692.15	5,601	8,970									
Warrant Officer Activity	42	47	24	31									
Court Fines	29,188.75	25,775.37	24,131.19	27,689.42									
State Fees	14,414.50	15,611.07	15,785.02	15,554.28									
City Share of State Fees (10%)	1,441.45	1,561.11	1,578.50	1,555.43									
Court Technology Fund	831.08	856.71	901.15	865.24									
Court Building Security Fund	623.32	642.49	675.90	648.94									
Fee to Omni/State	2,204.34	1,762.94	2,089.41	1,338.40									
Linebarger Fees (as of 08-01-09)	266.32	348.90	151.20	351.60									
TOTAL CITY REVENUE	**30,630.20**	**27,336.48**	**25,709.69**	**29,422.85**									
PRIOR Years Total Collections	35,415.33	30,162.96	27,988.22	35,002.45	39,467.98	34,923.41	32,773.82	26,431.52	24,540.96	29,304.68	23,630.86	21,758.67	361,400.86

(October 08-Sept. 09)

Warrant Officer Fine/Fee Collected	10,877	11,369.25	7,710	14,502	21,443	24,662	14,813	14,055	15460	9297.5	9,530.30	9,590	163,309.05
Warrant Officer Activity	49	47	40	64	78	93	66	60	64	41	52	46	700

WARRANT OFFICER REPORT FOR THE MONTH OF JANUARY 2010			
Citation No.#	Defendant Name	Warrant Officer Comments	Fine/Fee paid
Page 1 of 2			
68162 (2009)	Flores, Moguel	Went to listed residence address. No ans. Left Red Tag.	Posted Bond $200
67829 (2009)	Breshears, Ronda	Went to listed residence address. No ans. Left Red tag.	Posted Bond $200
67857 (2009)	Bermea, Luis	Went to listed residence address. No ans. Left ed tag.	Fine/Fees $207
67553 (2009)	Price, Kourtnei	Contacted subj regarding Warrants. Subj will post bond.	Posted Bond $200
68024 (2009)	Espinoza, Ana	Went to listed residence address. No ans. Left Red Tag.	Posted Bond $200
68701 (2009)	Moreno, Roy	Went to listed residence address. No ans. Left Red Tag.	Posted Bond $100
67833 (2009)	Sales, Johnny	Went to work address. Subj will post bond.	Posted Bond $100
64925 (2009)	Davis, Benjamin	Contacted subj in Denver. Subj will pay fine/fees.	Fine/Fees $1429
50646 (2004)	Jackson, Lisa	Went to listed residence address. No ans. Left Red Tag.	Fine/Fees $677
66728 (2009)	Lueders, Arron	Went to listed residence address. No ans. Left Red Tag.	Fine/Fees $504
61979 (2009)	Gil, Desirre	Went to listed residence address. No ans. Left Red Tag.	Fine/Fees $362
68842 (2009)	Morton, Curmenia	Went to listed residence address. No ans. Left Red Tag.	Posted Bond $200
66092 (2009)	Clifford, Joseph	Went to listed residence address. Left Red Tag w/subj's Father.	Fine/Fees $219
68469 (2009)	Marroquin, Robin	Went to listed residence address. No ans. Left Red tag.	Posted Bond $100
66664 (2009)	Green, Keyona	Went to listed residence address. Left Red Tag w/Grandmother..	Posted Bond $200
55310 (2005)	Gamboa, Brian	Went to listed residence address. Subj Granted Time Served.	Fine/Fees $60
68536 (2009)	Livingston, Robert	Contacted subj regarding Warrants. Subj will pay fine/fees.	Fine/Fees $427
66089 (2009)	Weathers, Tanisha	Contacted subj regarding Warrant..Subj will pay fine/fees.	Fine/Fees $126
68331 (2009)	Patterson, Oliver	Went to listed residence address. No ans. Left red tag.	Posted Bond $200
67798 (2009)	Moreira, Ramon	Contacted subj regarding Warrants. Subj will post bond.	Posted Bond $200
66532 (2009)	King, Rachel	Went to listed residence address. No ans. Left Red tag.	Fine/Fees $441
69094 (2009)	Rivera, Jaime	Contacted subj regarding Warrants. Subj will post bond.	Posted Bond $300
67232 (2009)	Maldonado, Radames	Contacted subj regarding Warrant. Subj will pay fine/fees.	Fine/Fees $140
61392 (2009)	Flores, Christina	Contacted subj regarding Warrant. Subj will pay fine/fees.	Fine/Fees $414
63494 (2009)	Green, Christopher	Contacted subj regarding Warrants. Subj will pay fine/fees.	Fine/Fees $207
68113 (2009)	Brown, John	Went to listed residence address. Subj will post bond.	Posted Bond $200
68701 (2009)	Moreno, Roy	Went to listed residence address. No ans. Left Red Tag.	Posted Bond $100
50503 (2004)	Ramirez, Andres	Went to listed residence address. No ans. Left Red Tag.	Fine/Fees $704.60
60795 (2007)	Wright, Timothy	Went to listed residence address. Left Red Tag w/subj's Mother.	Fine/Fees $253
68241 (2009)	Mehdi, Carlos	Went to listed residence address. No ans. Left Red Tag.	Posted Bond $100
68061 (2009)	Darden, Tiblte	Went to listed residence Address. No ans. Left Red Tag.	Posted Bond $200
	SEE PAGE 2		

WARRANT OFFICER REPORT FOR THE MONTH OF JANUARY 2010

WORKED 31 CASES

$8,970.60 FINES, FEES, BONDS COLLECTED

WINDCREST
TEXAS

Public Works street Report for the month of January 2010

Highlights

1. 3 Days of street sweeping.
2. Every Monday pick up trash and mow, edge and trim around the city as needed.
3. 2 days of picking up leaves at city hall.
4. Pot holes around the city as needed;
   Parkcrest 7 Bags.
   Fourwinds 2 Bags.
   Randolph Blvd. 1 Bag
5. Wash vehicles every Fridays.
6. Shred field in back of shop area.
7. Clean up drain in front of I.N.S. building by Randolph Blvd. and Winfield Blvd. by the golf curse.
8. Clean up leaves blown out into the street by resident.
9. 7 days of taking down Christmas decorations.
10. Due to heavy rains. Barricades are put out and picked up around the city as needed.
11. Repair and replace street signs around the city as needed due to strong winds.
12. Repair alley wash outs and pick up gravel on the roads as needed due to heavy rains.
13. Put out chat-rock on icy roads and intersections due to residents running sprinkler systems around the city.
14. There was a total of 20 days of heavy and light rain including weekends.

Goals

Public work is on alert and stand by for bad weather. We strive to keep the roads safe for our residents and visitors.
Continue to work on allies and beautify the city.

Summary

Safety first, watch for low water crossing and for Icy conditions.

Respectively submitted to the City Council through the City Manager

Charles Lackey *Tuesday,February09,2010*

SIGNATURE *DATE*

Please contact me with any questions concerning this report

This reporting is required by the City of Windcrest Charter § 5.02.3(h).

WINDCREST
TEXAS

EM/IT Department report for the month of January 2010.

Highlights

1. Deployed a more robust anti-virus solution throughout the network with integrated web filtering and more granular firewall solution that will be able to grow and adapt better than the current architecture.
2. Assisted the Director of Building Services in completing pre-census paperwork and returning it to the Census Bureau.

Goals

1. Attend the Texas Homeland Security Conference in San Antonio.
2. Correct software issues with the InCode server.

Summary

Corrected an issue with the booking camera in Patrol not sending captured images to the software. Performed quarterly archive backup of the LaserFiche Repository Volumes. Changed the rate plan on the EMC cell phone while on vacation out of the state. Restarted InCode server browser services on several occasions to allow users to access data for the program to function, believe the issue to be operating system corruption. With Dailey-Wells assistance corrected static on radios by adjusting volume settings in the dispatch radio stacks. Reset a few patrolmen's passwords when they were forgotten and had been locked out their accounts. Got all users setup on new "e-mail spam filter" and trained several users on the operation of the spam filter user console. Reset the Fire Marshal's cell phone programming to get the address book to function. Power On Reset one of the dispatch console monitors on dispatch station #2 when it stopped displaying. Setup and purchased wireless keyboard for the Permit Clerk/Civic Center Administrator's computer. With the assistance of Knight Office Solution got the Fire Department desktop printer cleaned and restored to proper functionality. Corrected time clock polling issue with the assistance of ExecuTime support to get the polling of the time clocks back into sync with the server application. Corrected default action in Microsoft Access to allow the operation of the FADMS software on the dispatch systems. Worked on departmental goals for 2010 and turned them in to the Assistant City Manager. Also worked on a city mission statement with fellow department heads. Added all of the 2010 holidays to the ExecuTime schedule and the City's website. Corrected a LaserFiche repository access issue by restarting the APPBUDCOW server. Assisted several users access legitimate websites by fine tuning the web blocker application put into place. Had to setup dispatcher's e-mail access and replace program icons after reloading primary dispatch station. Found and distributed a random password generator website to help users change their passwords every 90 days. Purchased and installed speakers for the Records Clerk to be able to receive free webinar training from MCCi and LaserFiche. Renewed and activated the license key for Service Desk Plus software. Corrected mouse issues in Microsoft Office for two of the PD records clerks by applying the LaserFiche fix for integration with MS Office patch. Migrated the FirePrograms database to Microsoft SQL server and updated to latest version. Updated the WSUS update listing and approved updates to go through to workstations. Performed the monthly required maintenance on all server RAID arrays by performing consistency checks. Finished upgrading all client

workstations to the new Antivirus software and removed the older SEP administration console from the server that housed it. Corrected an access to the LaserFiche server by all PD computers by changing a firewall setting. Corrected PD records access to the older cardinal software by resetting the server. Replaced the toner cartridge in the printer in Finance to correct and misprinting issue. Ordered and replaced toner and ink in the EDC printers. Corrected the Patrol Sergeant's inability to access Microsoft Outlook e-mail by having him change his password.

Respectively submitted to the City Council through the City Manager

February 15, 2010

SIGNATURE *DATE*

Please contact me with any questions concerning this report

This reporting is required by the City of Windcrest Charter § 5.02.3(h).

WINDCREST
TEXAS

Windcrest Economic Development Corporation's Monthly Report for the month of February 2010

Highlights

1) WEDC
   a. Met with Board President Bob Duff on numerous occasions
   b. WEDC Board held their monthly meeting on February 5, 2010

2) Rackspace
   a. Rackspace has moved the second phase of employees into the mall.
   b. We continue to work with them on their Road Project.

3) County Officials
   a. Continued meetings with County officials concerning BRAC commission and Fort Sam Houston

4) State officials
   a. Met with State Officials concerning Rackspace and other issues that we are looking toward for the upcoming legislative session

5) CPS
   a. Met with CPS concerning Walzem Road and the master plan
   b. Met with CPS for their Strategic Energy Plan Update 2010
   c. Working with CPS energy on a new potential Data Center project to be located in the Walzem Road area
   d. Met with CPS concerning upgrades in system
   e. Tom Long facilitated the Strategic Planning session for the WEDC.

6) Legal Council
   a. Visited with George Hyde on numerous occasions

7) NEP
   a. Held a NEP Economic Development meeting on February 11th.

8) SA Partnership
   a. Have met with Frank Valadez on numerous occasions to finalize master plan

9) Private Developers/Architects/Engineers
   a. Have met with numerous developers interested in 111 acre development project as well as interested in other parts of the city of Windcrest

b. Continue to work with Whitestone REIT on project Phoenix.

10) Walzem Road Area Revitalization Group

11) Business Report
   a. We continue to work to find a replacement for all of our vacant space
   b. We continue to work with all of our businesses to meet their needs and to ensure that the leakage of business has stopped and that we are now in the process of getting new business into the community
   c. We are currently working on a Business Retention Program to move forward on meeting our businesses needs.

12) Gave numerous presentations to multiple groups this past month

Goals

GOALS

The Board Members were asked to set up goals for the EDC Staff. How do we capitalize on the opportunities? How do we get there?

1. Re-initiate a BRE Program by April 2010
   a. Meet with the top 30 businesses (money makers) by 2011.
   b. Staff will figure out how to get there
   c. Staff will bring back a proposal to board in March

2. Improve communications within the year utilizing what we have by August 2010.
   a. Newsletter Column (email notifications)
   b. Newsletters in the major businesses
   c. EDC Website
   d. Identify potential communication channels and have suggestions on March 8th Board Meeting

3. Update WEDC targeted business by June 2010

4. Identify and market Windcrest location advantages to six (6) targeted developers by September 2010.

5. Continue and enhance our relationship with surrounding communities.

Summary

The WEDC held a planning and visioning session on Friday, February 5th This event was very productive in that the WEDC created a Vision Statement, a Mission Statement and a multitude of goals for the WEDC. These goals will be implemented into measurable benchmarks that can be utilized for employee evaluations as well as benchmarking the overall effectiveness of the WEDC. We continue to work with Rackspace in our efforts to get their road project underway. We also continue to work with our entire business district to ensure that their needs are met from the community.

Windcrest Economic Development Corporation's Monthly Report for the month of February 2010

Respectively submitted to the City Council through the City Manager

February 9, 2010

SIGNATURE *DATE*

C. R. Watson

Executive Director, WEDC

Please contact me with any questions concerning this report 210-967-9381

This reporting is required by the City of Windcrest Charter § 5.02.3(h).

WINDCREST
TEXAS

Windcrest Public Information and Marketing Report for the month of February 2010

Highlights

1) Fire Department
   a. Continue to monitor and evaluate materials being posted on Windcrest Fire Department Web site
   b. Worked with Fire Department on the idea of vehicle wraps and discussed the wishes of the department
2) Texas Creative
   a. Continue to evaluate and discuss brand standards with Department Heads and the uses of the logo and tagline
   b. Stressed the importance of the logo and the branding process to City employees
   c. Worked with Stephanie Bailey on the construction of the new EDC Web site
   d. Evaluate and distribute materials to Texas Creative to be posted to site
   e. Worked through some of the final staging and evaluations of the new site
3) Web site
   a. Assisted IT with new City Web site
   b. Construct, wrote and took photographs for EDC pages
   c. Took photographs and designed vignettes for the opening page of the Web site
4) Newsletter
   a. Complete recommendations and implement newsletter changes
   b. Gathered, edited, and worked with Neighborhood News on newsletter editions
   c. Worked on the online newsletter and uploaded the February edition on the Web
5) Twitter and Facebook
   a. Continue to update Twitter and upcoming events on Facebook almost daily.
   b. Continue to take pictures of city events and post on Facebook
6) Light-Up
   a. Worked closely with Council person Bach to develop certificates for the Light-Up Winners
7) Media
   a. Continue to develop media relations and work to promote city projects
   b. Collaborated with City officials and EDC officials on several media events.
8) Police Department
   a. Worked with several individuals within the department concerning vehicle wraps, colors and logo usage
9) Office
   a. Met with Lori Harris and several individuals from Office Depot concerning our printing needs
   b. Gathered necessary information and items for Office Depot representatives
10) Graphics Design Team
   a. Developed a graphics design team to collaborate and discuss vehicles stripes and wraps
   b. Discuss use of the new logo and colors on vehicles

c. Work closely with various design companies regarding colors, designs and costs of vehicle wraps and stripes
d. Gather bids from design companies and report to graphics design group estimated costs

Goals

1. Continue to work with Texas Creative on the rebranding vision for the City
2. Work with Texas Creative on new concepts and new way to use the brand.
3. Continue to work with department heads on topics for Twitter and Facebook
4. Continuously work to re-brand Windcrest as a city
5. Work on the new online newsletter and develop new and exciting ideas for the various editions.
6. Work closely with public to keep them informed on issues and topics that arise in the City.
7. Continue to keep Windcrest in the news positively.

Summary

I have been working closely with department heads and others within the City to gather bids and estimates for our vehicle wrapping and branding. We have been working with design companies and gathering samples of their work to compare to our colors and reflective needs. We have uploaded the second edition of the online newsletter complete with a valentines theme. If you haven't gotten the chance yet, please visit the Web site and download the newsletter. As always, I continue to rebrand the city, work with the media and keep the City in the news positively.

Respectively submitted to the City Council through the City Manager

Jarrott Wilkinson

February 9, 2010

SIGNATURE *DATE*

J. Wilkinson

Marketing and Public Information Officer

Please contact me with any questions concerning this report 210-314-9191

This reporting is required by the City of Windcrest Charter § 5.02.3(h).