



CITY OF WINDCREST, TEXAS

SPECIAL CITY COUNCIL MEETING

February 4, 2019

**Special City Council Meeting
6:00 P.M.**

NOTICE IS HEREBY GIVEN THAT A SPECIAL WINDCREST CITY COUNCIL MEETING WILL BE HELD AT WINDCREST CITY HALL, 8601 MIDCROWN, WINDCREST, TEXAS ON THE 4th DAY OF FEBRUARY 2019 STARTING AT 6:00 P.M. DURING THE MEETING THE FOLLOWING SUBJECTS WILL BE CONSIDERED AND THE COUNCIL MAY TAKE ACTION ON ANY OF THE LISTED SUBJECTS.

THE CITY COUNCIL RESERVES THE OPTION TO RECESS THE MEETING DURING THE EVENING OF FEBRUARY 4, 2019 AND TO RECONVENE THE MEETING ON THE FOLLOWING DAY, FEBRUARY 5, 2019 AT 9:00 A.M. AT THE WINDCREST CITY HALL, 8601 MIDCROWN, WINDCREST, TEXAS.

IT IS ANTICIPATED THAT MEMBERS OF OTHER CITY BOARDS, COMMISSIONS AND COMMITTEES MAY ATTEND THE MEETING IN NUMBERS THAT MAY CONSTITUTE A QUORUM OF SUCH OTHER CITY BOARDS, COMMISSIONS AND COMMITTEES, SO THAT NOTICE IS HEREBY GIVEN THAT THE MEETING IS ALSO A MEETING OF THE OTHER CITY BOARDS, COMMISSIONS AND COMMITTEES WHOSE MEMBERS ARE IN ATTENDANCE. THE MEMBERS OF THE OTHER CITY BOARDS, COMMISSIONS AND COMMITTEES MAY PARTICIPATE IN DISCUSSIONS WHICH OCCUR AT THE MEETING, BUT NO ACTION WILL BE TAKEN BY THE OTHER BOARDS, COMMISSIONS AND COMMITTEES WHOSE MEMBERS ARE IN ATTENDANCE.

REQUEST ALL PAGERS AND CELL PHONES BE TURNED OFF, EXCEPT EMERGENCY ON-CALL PERSONNEL. CITIZENS ARE ASKED TO REFRAIN FROM TALKING DURING COUNCIL PROCEEDINGS.

Ordinance No. 2016-618B (O) establishes certain protocols for City Council meetings.

At all City Council, City Commission or City Board meetings, the agenda shall include a "citizens to be heard" item. It is suggested that Citizens wishing to speak during this item sign in on the sign up roster prior to the meeting. During "Citizens to be Heard", citizens may address the City Council on topics not on the agenda for no more than three (3) minutes. In addition to the foregoing, citizens shall also have the opportunity to address the City Council during consideration of posted agenda items for no more than six (6) minutes. Each citizen shall therefore have the opportunity to address the City Council for a total of nine (9) minutes. This does not include any responses from the body. The six (6) minutes time limit authorized herein may not be transferred to another speaker in whole or in part. The presiding Officer or his/her designee will assign a Time Keeper to each meeting. The Time Keeper will maintain strict compliance of the six (6) minute rule, stopping speakers who exceed the allotted time. As authorized by Section 551.042 of the Texas

Government Code, a city official may make a statement of specific factual information in response to an inquiry made by a member of the public or a recitation of existing city policy. Any deliberation of or decision about the subject of the inquiry shall be limited to a proposal to place the subject on the agenda for a subsequent meeting. Any question posed by a Citizen, Council Member, Board Member or Commission Member for which an answer is not available at a meeting shall be answered by a member of the staff or Presiding Officer at the next regular meeting of the Body, if an answer is reasonably available and prudent. If the information is sensitive, staff will seek advice from the City Attorney.

Meeting Chair: please remind each participant in your meeting that they must speak into a microphone; the recording is the Official Minutes of your meeting and all who speak must be recorded. All guest speakers and citizens to be heard must speak from podium. Please interrupt speakers during meeting if you recognize that they are not speaking into microphone and have them do so.

I. Call to Order, Pledge of Allegiance, Invocation and Announcement

II. Citizens to be Heard

1. Citizens may address the City Council on topics not on the agenda for no more than three (3) minutes.
2. In addition to the foregoing, citizens shall also have the opportunity to address the City Council during consideration of posted agenda items for no more than six (6) minutes.
3. A City Official may make a statement of specific factual information in response to an inquiry made by a member of the public, or a recitation of existing policy in response to an inquiry made by a member of the public.

III. Reports

1. Report from Jose Perez, President of the Windcrest Volunteer Fire Association (WVFA) on the City of Windcrest Light Up “Fill the Boot” event.
2. Briefing and discussion on the 7th Annual Firefighter’s Gala on Saturday, March 2, 2019, at Grandberry Hills Event Center by Jose Perez, President of the Windcrest Volunteer Fire Association. Councilmember Cindy Strzelecki.
3. Briefing and discussion on the 48th Annual Firefighter’s Picnic on Saturday, May 18, 2019, at Takas Park by Jose Perez, President of the Windcrest Volunteer Fire Association. Councilmember Cindy Strzelecki.
4. Update from the Website Committee and discussion. Councilmember Cindy Strzelecki.

5. Update from the Finance/Investment Committee and discussion. Councilmember Cindy Strzelecki.
6. Briefing and discussion on the 2018 Street CIP Bond update. Mayor Dan Reese and Rafael Castillo, City Manager.

IV. Unaudited Financials**City Council may take action if deemed necessary*

1. Presentation, discussion and acceptance of the unaudited Monthly Financial Report for the month ending December 31, 2018 (FY 2018-2019). Donald Hakala, Finance Director.
2. Presentation, discussion and acceptance of the First Quarter Investment Report ending December 31, 2018 (FY 2018—2019). Donald Hakala, Finance Director.

V. Ordinances **"In conjunction with the first reading of an ordinance, a motion should be made to either "reject the proposed ordinance" or "to forward the proposed ordinance to a subsequent City Council meeting for final adoption at its second reading".**

1. City Council will review, discuss and may take action on Ordinance No. 2019-689(O) ordering a Special Election to be held on May 4, 2019 on Proposed Charter Amendments. (Second Reading). Rafael Castillo, City Manager.
2. City Council will review, discuss and may take action on Ordinance No. 2019-688(O) re-establishing staggered terms for all boards and commissions. (Second Reading). Rafael Castillo, City Manager.

VI. Resolutions

None.

VII. Discussion & Action

1. City Council will review, discuss and may take action on reviewing, altering, and approving Proposed Charter Amendments to Ordinance No. 2017-689(O), including Propositions 1 through 15. Rafael Castillo, City Manager.
2. City Council will review, discuss and may take action on cancelling or rescheduling the regularly scheduled meeting currently set for February 18, 2019 (Presidents' Day). Mayor Dan Reese.
3. City Council will review, discuss and may take action on updating the City Council Chamber's audio, visual, and live streaming system capabilities. Councilmember Cindy Strzelecki.

4. City Council will review, discuss and may take action on a status report by David Rudolfo, Assistant City Secretary on the processing of Publication Information Act Open Records Requests. Councilmember Cindy Strzelecki.
5. City Council will discuss and may take action on participating in the Texas Scenic City Certification Program. Councilmember Frank Archuleta.
6. City Council will review, discuss, and may take action on possible dates for garage sales and curbside brush pick up in 2019. Mayor Pro Tem Joan Pedrotti.

VIII. Executive Session

1. City Council will convene into a closed session under the Texas Government Code, Subchapter D, Sections 551.071 et seq. to review and discuss the following:
 - a. Applications for City Secretary position (pursuant to §551.074 – personnel matters);
 - b. Applications for permanent or interim Fire Chief position (pursuant to §551.074 – personnel matters);
 - c. City Council will convene into a closed session as authorized by Sections 551.071 (consultation with attorney) and 551.074 (personnel matters) of the Texas Government Code to discuss the position of chief of police, including but not limited to, qualifications, hiring process, appointment, interim status, and evaluation criteria. The City Council may include within the discussion any person having knowledge the Council believes is necessary to have a full discussion. CCM Flick requested.
 - d. Appointment of permanent or interim Police Chief position (pursuant to §551.074 – personnel matters); and
 - e. Contemplated litigation related to property located at 438 Crestwind Drive (pursuant to §551.071 – consultation with attorney).

IX. Open Session From Executive Session

City Council may discuss and take action on any matter addressed in the preceding closed session.

X. General Announcements & Future Agenda Items Requested

Per Ordinance No. 618, repealing Ordinance No. 593; Section 9: Every agenda shall include an item entry granting a member the opportunity to propose an item for

consideration of future agendas for Regular or Special Meetings. Any member may request the inclusion of such items at any meeting.

XI. Adjournment

The City Council reserves the right to retire into executive session whenever it is considered necessary and legally justified under the Texas Government Code, Subchapter D, Sections 551.071 et. seq. including, but not limited to, consultation with attorney, real property, prospective gifts, personnel matters, exclusion of witness, security devices, and economic development matters.

I, the undersigned authority, do hereby certify that the above Notice of Meeting of the City Council of the City of Windcrest is a true and correct copy of said Notice and was posted on the bulletin board at City Hall of said City in a convenient place to the public and said Notice was posted more than seventy-two (72) hours prior to the meeting on February 1, 2019.

By: Marie Gelles, Interim City Secretary

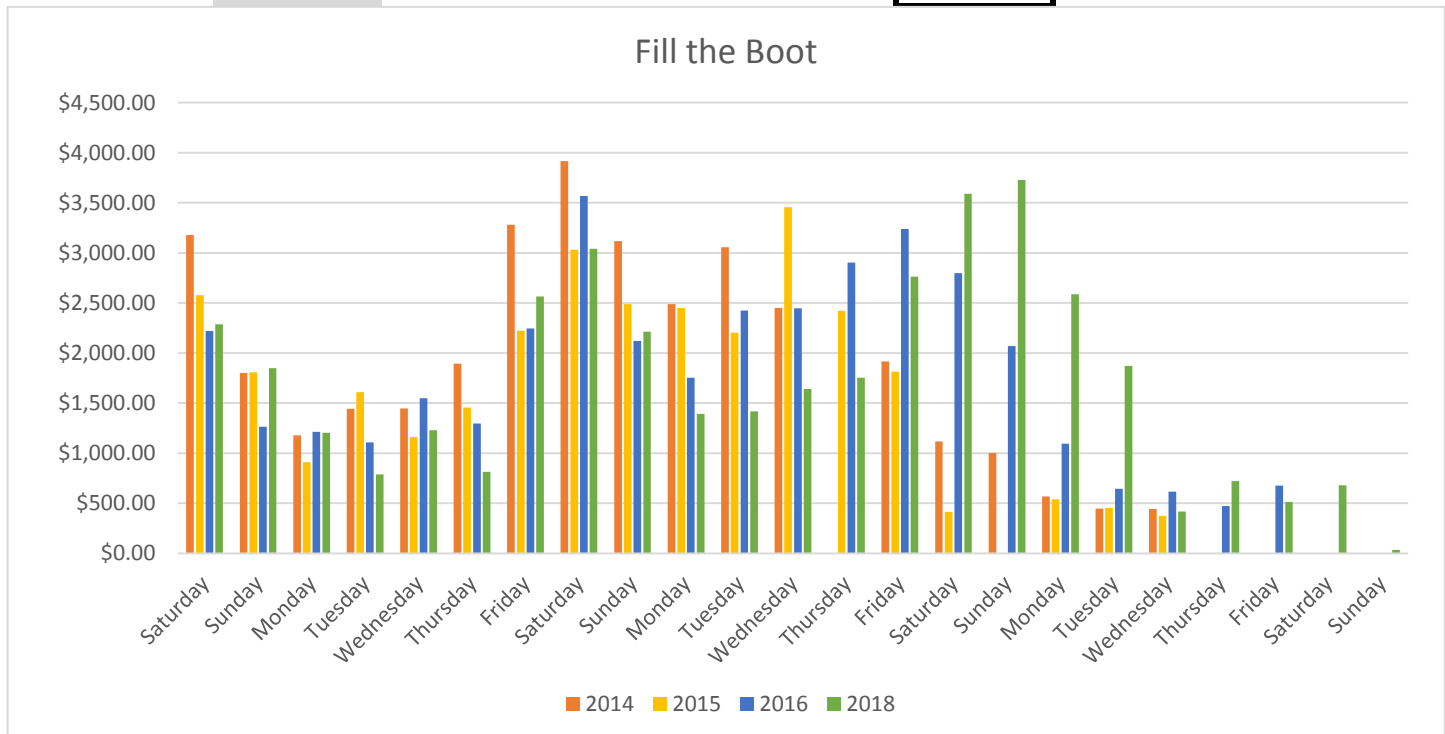
In Compliance with the Americans With Disabilities Act, the City of Windcrest Council Chambers are wheelchair accessible, and accessible parking spaces are available. The City of Windcrest will provide for reasonable accommodations for persons attending City Council meetings. To better serve you, requests should be received 48 hours prior to the meetings. Please contact David Rodulfo Jr, Assistant City Secretary, at 210.655.0022 ext. 2150 or Fax 210.655.8776.

I certify that the attached notice and agenda of items to be considered by the City Council was removed by me from the City Hall bulletin board on the ____ February, 2019.

_____ Title: Interim City Secretary

WVFA Fill the Boot Historical Data

	2014	2015	2016	2018	Difference from previous year	Yearly Average
Saturday	\$3,179.00	\$2,577.50	\$2,219.81	\$2,286.50	\$66.69	\$2,565.70
Sunday	\$1,800.00	\$1,806.00	\$1,264.50	\$1,849.11	\$584.61	\$1,679.90
Monday	\$1,178.00	\$910.00	\$1,211.65	\$1,202.50	-\$9.15	\$1,125.54
Tuesday	\$1,441.50	\$1,610.50	\$1,107.20	\$788.50	-\$318.70	\$1,236.93
Wednesday	\$1,446.00	\$1,163.50	\$1,550.00	\$1,230.50	-\$319.50	\$1,347.50
Thursday	\$1,894.00	\$1,456.00	\$1,295.00	\$814.50	-\$480.50	\$1,364.88
Friday	\$3,280.00	\$2,224.00	\$2,245.00	\$2,565.50	\$320.50	\$2,578.63
Saturday	\$3,915.74	\$3,030.50	\$3,567.00	\$3,042.00	-\$525.00	\$3,388.81
Sunday	\$3,118.00	\$2,489.00	\$2,121.00	\$2,213.50	\$92.50	\$2,485.38
Monday	\$2,487.50	\$2,451.00	\$1,752.00	\$1,391.00	-\$361.00	\$2,020.38
Tuesday	\$3,055.50	\$2,204.50	\$2,425.00	\$1,417.00	-\$1,008.00	No Maps 2015 \$2,275.50
Wednesday	\$2,448.00	\$3,455.00	\$2,445.00	\$1,640.00	-\$805.00	\$2,497.00
Thursday	Christmas	\$2,421.00	\$2,904.00	\$1,752.00	-\$1,152.00	\$2,359.00
Friday	\$1,915.00	\$1,815.00	\$3,237.50	\$2,761.50	-\$476.00	\$2,432.25
Saturday	\$1,118.00	\$414.00	\$2,796.50	\$3,590.00	\$793.50	\$1,979.63
Sunday	\$1,002.00	Rain	\$2,070.50	\$3,726.50	\$1,656.00	\$2,266.33
Monday	\$568.00	\$540.00	\$1,093.50	\$2,587.00	\$1,493.50	\$1,197.13
Tuesday	\$445.00	\$453.00	\$643.50	\$1,871.00	\$1,227.50	No Maps 2016 \$853.13
Wednesday	\$443.00	\$372.70	\$617.00	\$418.00	-\$199.00	\$462.68
Thursday			\$471.00	\$721.00	\$250.00	\$596.00
Friday			\$675.76	\$513.16	-\$162.60	\$594.46
Saturday				\$680.00	\$680.00	\$680.00
Sunday				\$35.50	\$35.50	\$35.50
Totals	\$34,734.24	\$31,393.20	\$37,712.42	\$39,096.27	Difference	
	Christmas				\$1,383.85	



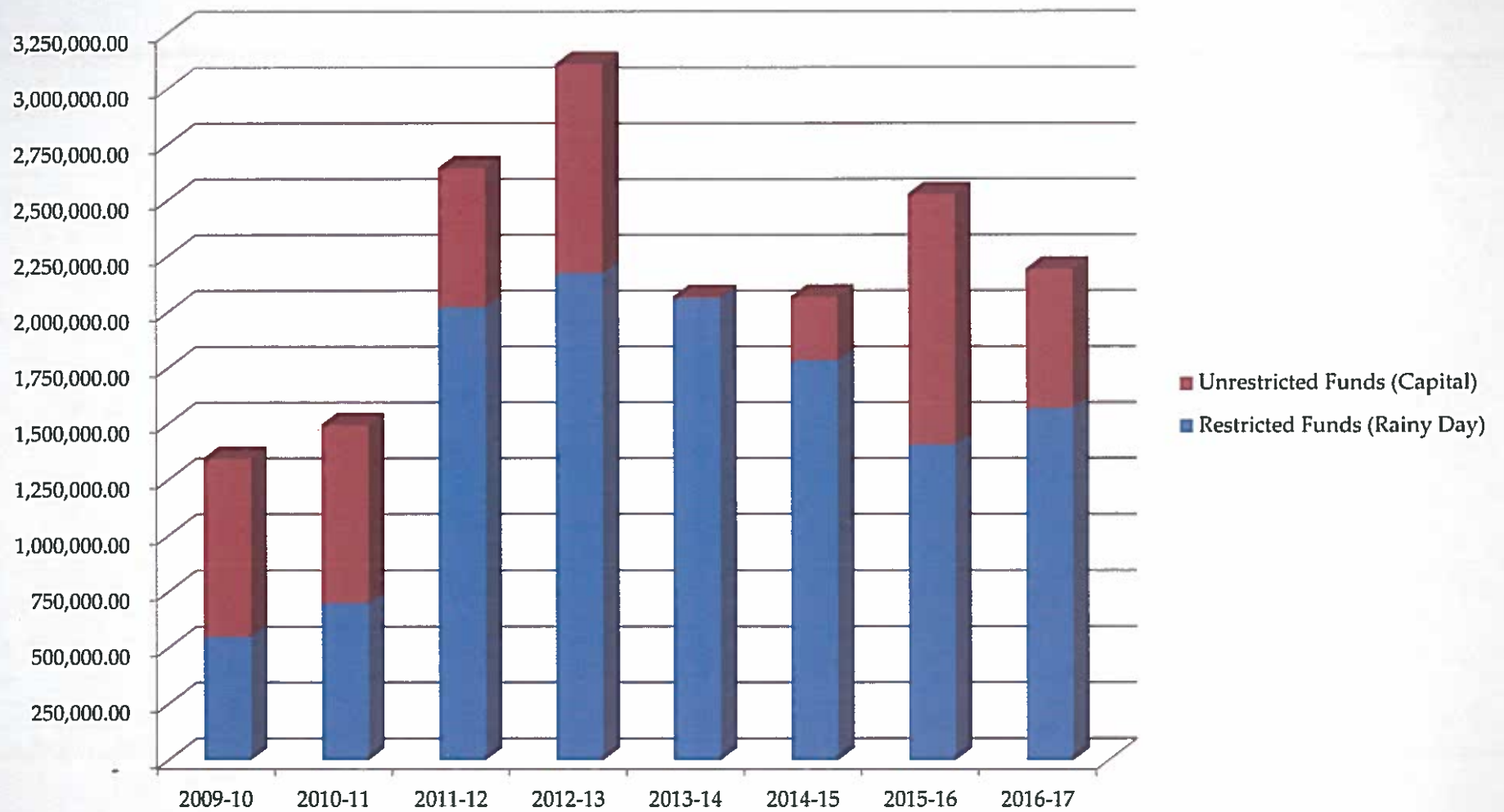
There are no figures from 2017 due to the "Bugle Crew" was the Association NOT the WVFA.



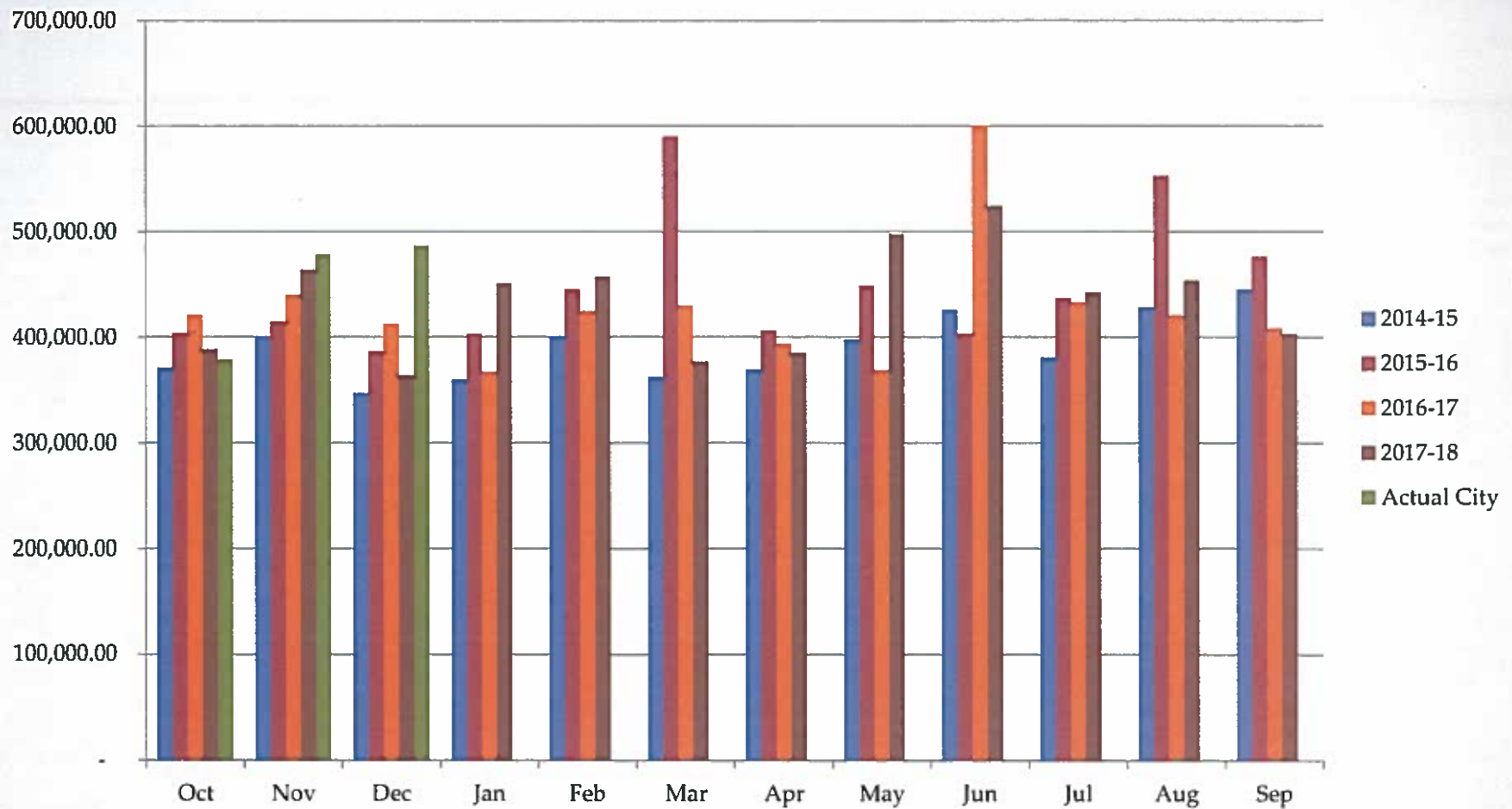
Monthly Finance Report
December 2018

OK [Signature] 01/10/2019

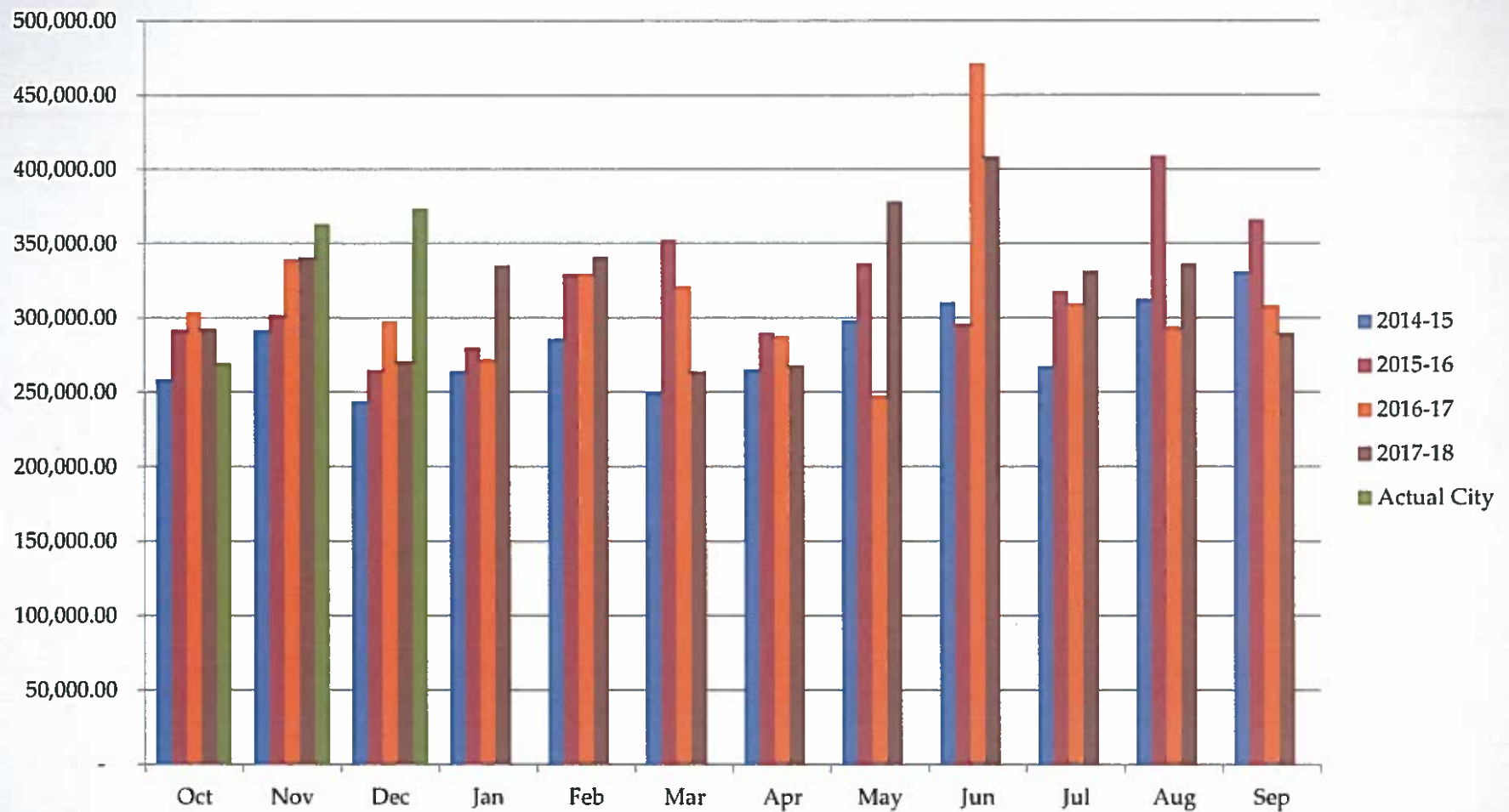
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Fund Balance

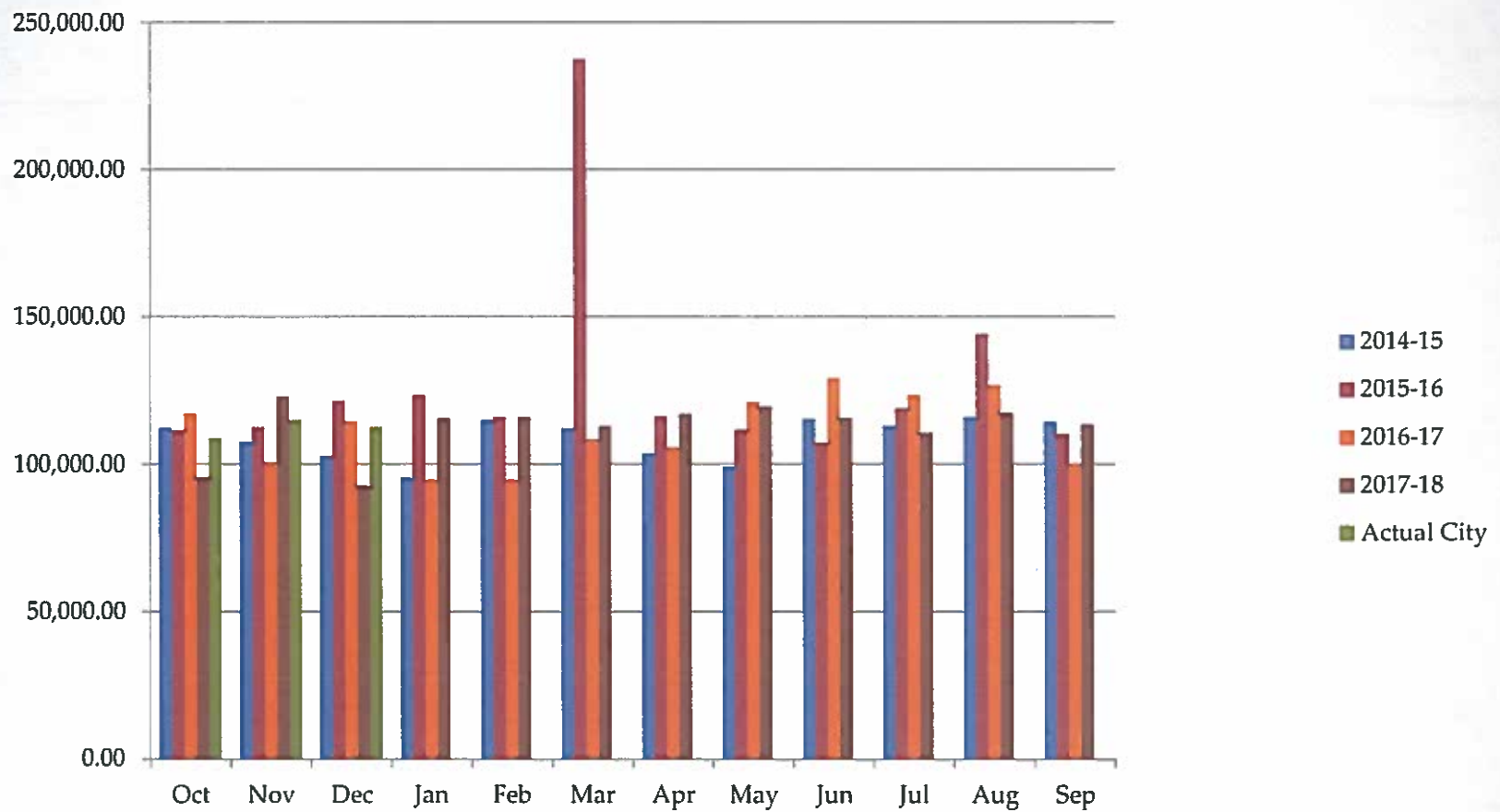


City of Windcrest Total Sales Tax



City of Windcrest

Sales Tax less SA Annexation



City of Windcrest

Windcrest's Portion of SA Annexation

<u>Fund</u>	<u>YTD Revenues</u>	<u>YTD Expenditures</u>	<u>Current Cash Balance</u>
General	\$2,003,052.78	\$1,986,549.61	\$901,249.33
Garbage	\$493,844.92	\$294,353.63	\$26,894.81
Asset Seizure - Federal	\$1.51	\$0.00	\$353.22
County Fire Contribution	\$0.00	\$22,362.04	\$3,946.07
School Crossing Guard	\$1,127.03	\$900.57	\$14,338.18
Police Donations	\$659.18	\$1,008.19	\$2,155.50
Asset Seizure - State	\$1.67	\$0.00	\$390.82
Police Education Training	\$15.12	\$1,365.60	\$3,545.53
Roosevelt Scholarship	\$0.01	\$0.00	\$0.00
Economic Development Corp	\$71,985.29	\$42,719.89	\$566,746.97
Court Technology	\$2,702.88	\$0.00	\$21,198.07
Court Building Security	\$1,931.18	\$0.00	\$720.11
Hotel / Motel Tax	\$69,139.12	\$0.00	\$194,650.33
Debt Service	\$0.00	\$0.00	\$0.03
WCCPD	\$71,699.54	\$267,615.94	\$567,794.93
Capital Projects – Streets	\$69,644.36	\$0.00	\$43,323.66
Public, Education & Government	\$3,327.67	\$0.00	\$0.00
Pooled Cash			<u>\$1,113,940.42</u>
Total Cash			<u>\$3,461,247.98</u>

**Monthly Financial Report (MFR) as of
December 31, 2018**

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Treasurer's Report

Bank Account Summary

Sales Tax Graphs

 Total City of Windcrest Sales Tax

 City of Windcrest Sales Tax - SA Annexation

 Sales tax associated with the SA Annexation

General Fund:

 Balance Sheet, Financial Statement Summary and Financial Statement Summary

Garbage Fund:

 Balance Sheet, Financial Statement Summary and Financial Statement Summary

Economic Development Corporation:

 Balance Sheet, Financial Statement Summary and Financial Statement Summary

Hotel Motel Fund:

 Balance Sheet, Financial Statement Summary and Financial Statement Summary

Debt Service Fund:

 Balance Sheet, Financial Statement Summary and Financial Statement Summary

Windcrest Crime Control & Prevention District Fund:

 Balance Sheet, Financial Statement Summary and Financial Statement Summary

Capital Projects Street Fund:

 Balance Sheet, Financial Statement Summary and Financial Statement Summary

Summary of Total Assets in Non-Major Funds:

Asset Seizure Fund - Federal	\$	353
County Fire Contribution	\$	-
School Crossing Guard	\$	14,338
DARE	\$	-
Police Donations	\$	2,156
Asset Seizure Fund - State	\$	391
Police Education Training Fund	\$	3,546
Roosevelt Scholarship Funds	\$	-
Court Technology Fund	\$	21,198
Court Building Security Fund	\$	720

December 31, 2018

12/31/2018

Treasurer's Report to Council Members:

The following summary and attached report is the monthly financial report for December 2018
This report covers **25.00%** of the current fiscal year. If you would like additional detail to support the report, it is available at the City Manager's office.

	Current Month	Prior Year	Current Y.T.D.	Prior Y.T.D.	Y.T.D. % to Budget
General Fund:					
Income (1)	\$ 1,262,570	\$ 983,065	\$ 2,003,053	\$ 1,485,748	27.61%
Expenditures (2)	\$ 702,162	\$ 322,768	\$ 1,986,550	\$ 1,623,308	28.48%
Net	\$ 560,408	\$ 660,298	\$ 16,503	\$ (137,560)	
Garbage Fund:					
Income	\$ 75,988	\$ 42,557	\$ 493,845	\$ 354,782	41.79%
Expenditures	\$ 81,633	\$ 77,797	\$ 294,354	\$ 156,638	27.45%
	\$ (5,645)	\$ (35,240)	\$ 199,491	\$ 198,144	
Debt Service Fund:					
Income	\$ -	\$ -	\$ -	\$ -	
Transfers In	\$ -	\$ -	\$ -	\$ -	
Expenditures	\$ -	\$ -	\$ -	\$ -	
Net	\$ -	\$ -	\$ -	\$ -	
Capital Projects Fund:					
Income	\$ 69,558	\$ 51,968	\$ 69,644	\$ 52,015	
Expenditures	\$ -	\$ -	\$ -	\$ 202,740	
Transfers Out	\$ -	\$ -	\$ -	\$ -	
Net	\$ 69,558	\$ 51,968	\$ 69,644	\$ (150,725)	
Total Funds:					
Income	\$ 1,408,115	\$ 1,077,590	\$ 2,566,542	\$ 1,892,545	
Expenditures	\$ 783,795	\$ 400,565	\$ 2,280,903	\$ 1,982,687	
Transfers In / (Out)	\$ -	\$ -	\$ -	\$ -	
Net All Funds	\$ 624,321	\$ 677,026	\$ 285,639	\$ (90,141)	
Sales Tax Collections (Actual Received):					
Crime Control District	\$ 69,468	\$ 51,879	\$ 191,701	\$ 173,588	
EDC	\$ 69,501	\$ 51,941	\$ 191,914	\$ 173,716	
General Fund	\$ 278,002	\$ 207,765	\$ 767,655	\$ 694,867	
Ad Valorem Tax Offset	\$ 69,501	\$ 51,941	\$ 191,914	\$ 173,717	
For Street Maintenance	\$ 69,501	\$ 51,941	\$ 191,914	\$ 173,717	
Net Sales Tax	\$ 555,972	\$ 415,467	\$ 1,535,097	\$ 1,389,605	
Annexed Area to S.A.	\$ (112,684)	\$ (92,797)	\$ (336,715)	\$ (311,480)	

We recommend that this Treasurer's Report be approved.

Respectfully Submitted,

Donald Hakala/Rafael Castillo Jr.
Finance Director City Manager

CITY OF WINDCREST FINANCE SUMMARY
For the Period Ending December 2018

	Account	Interest Rate
Frost Bank Accounts:		
Pooled Checking	\$ 1,113,940	0.01%
General Fund Money Market	\$ 545,034	0.01%
General Fund Development Escrow	\$ -	0.01%
General Fund Certificate of Deposit	\$ 25,000	0.25%
Garbage Fund Checking	\$ 25,994	0.01%
Garbage Fund Money Market	\$ 468	0.01%
Debt Service Fund	\$ 0	0.01%
Capital Projects Street Fund	\$ 24,460	0.01%
Hotel/Motel Occupancy Tax Fund	\$ 194,650	0.01%
Windcrest Crime Control & Prevention Dist. Fund	\$ 567,795	0.01%
Economic Development Corporation	\$ 566,747	0.01%
Asset Forfeiture/Seizure Savings (Federal)	\$ 353	0.01%
County Fire Contribution Savings	\$ -	0.01%
School Crossing Guard Savings	\$ 14,338	0.01%
Dare Program Fund Savings	\$ -	0.01%
Police Donation Savings	\$ 2,156	0.01%
Asset Forfeiture/Seizure Savings (State)	\$ 391	0.01%
Police Education/Training Savings	\$ 3,546	0.01%
Roosevelt Scholarship Fund	\$ -	0.01%
Municipal Court Technology Fund	\$ 21,198	0.01%
Municipal Court Building Security Fund	\$ 720	0.01%
Total - Frost National Bank	\$ 3,106,791	
INVESTMENTS:		
IBC Bank Escrow CD Account	\$ 207,687	0.25%
Texpool (breakout by fund on following page)	\$ 136,219	2.2030%
Texpool for Streets	\$ 10,551	2.2030%
Total TexPool	\$ 146,771	
TOTAL ALL FUNDS	\$ 3,461,248	

A handwritten signature in blue ink, appearing to be 'P.B.', with a large checkmark to its left.

Texpool Breakout by Fund

		Balance
Fund #	Fund Name	12/31/2018
1	General Fund	123,529.03
2	Garbage	432.15
17	Debt Service	-
19	Capital Project Street	8,312.08
13	Economic Dev. Fund	-
5	County Fire Contribution	3,946.07
9	Asset Seizure Fund - State	-
	Total	136,219.33

01 -GENERAL FUND

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE
ASSETS		
=====		
01-1100	CASH - FROST OPERATING	30.54
01-1102	CLAIM ON CASH	200,058.78
01-1105	SAVINGS	545,033.73
01-1110	PETTY CASH	1,500.00
01-1111	STORE PETTY CASH	100.00
01-1112	VISA CARDS-PETTY CASH	0.00
01-1113	POOL PETTY CASH	0.00
01-1116	INVESTMENT/CERT DEPOSIT	0.00
01-1120	CERT. OF DEPOSIT-RESTRICTED	25,000.00
01-1125	INVESTMENT/TEXPOOL	123,529.03
01-1126	FROST ESCROW	0.00
01-1127	IBC BANK ESCROW	207,686.57
01-1128	EXPENSE CARD	(965.08)
01-1129	EXPENCE CARD A	153.06
01-1130	EXPENCE CARD B	996.65
01-1131	EXPENCE CARD C	887.28
01-1132	EXPENCE CARD D	878.04
01-1133	EXPENCE CARD E	218.70
01-1134	EXPENCE CARD F	120.42
01-1135	EXPENCE TRAVEL CARD 1	938.02
01-1136	EXPENCE TRAVEL CARD 2	358.79
01-1137	EXPENCE TRAVEL CARD 3	990.14
01-1138	EXPENCE TRAVEL CARD 4	275.00
01-1201	PREPAID INSURANCE	0.00
01-1204	PREPAID SALES TAX	0.00
01-1205	PREPAID EMS SERVICE	0.00
01-1210	PREPAID VOLUNTEER PENSION	0.00
01-1215	PREPAID MAINTENANCE CONTRACTS	0.00
01-1310	DUE FROM GARBAGE FUND	284,672.33
01-1320	DUE FROM ASSET FORF/SEIZ	0.00
01-1325	DUE FROM S C G FUND	0.00
01-1330	DUE FROM COUNTY FIRE CONT	22,000.00
01-1335	DUE FROM DARE PROGRAM FN	0.00
01-1340	DUE FROM POLICE DONATION ACCT	1,200.00
01-1345	DUE FROM ASSET SEIZ/STATE	0.00
01-1350	DUE FROM POLICE TRAINING FUND	1,150.00
01-1351	DUE FROM ROOSEVELT SCHOLARSHIP	0.00
01-1353	DUE FROM COURT TECH. FUND	0.00
01-1354	DUE FROM COURT BLDG. SEC. FUND	0.00
01-1355	DUE FROM EDC	145,000.00
01-1356	DUE FROM HOTEL/MOTEL TAX FUND	39,225.00
01-1357	DUE FROM TX TAX NOTES 2002 FUN	0.00
01-1380	DUE FROM WCCPD	37,000.00
01-1381	DUE FROM TX TAX NOTES 2005	338,000.00
01-1383	DUE FROM HRA	0.00
01-1501	A/R-ADVALOREM TAXES	42,360.76
01-1504	ALLOWANCE FOR DOUBT -WARRANTS	(616,618.64)
01-1505	ALLOW FOR DOUBTFUL ACCTS	(6,354.11)

CITY OF WINCREST
BALANCE SHEET
AS OF: DECEMBER 31ST, 2018

01 -GENERAL FUND

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE	
01-1510	A/R-SALES TAX	(0.96)	
01-1515	A/R-LIQUOR TAX	0.00	
01-1562	A/R - GRANT FUNDS	0.00	
01-1601	A/R-MISC FEES	4,607.12	
01-1602	A/R WARRANTS - CITY PORTION	822,158.18	
01-1605	A/R-FRANCHISE	113,465.57	
01-1608	A/R - UNAPPLIED CREDITS	0.00	
01-1620	A/R-WATER DISTRICT #10	0.00	
01-1635	A/R-MISC. II	(15,563.50)	
01-1636	A/R POST OFFICE PETTY CASH	200.00	
		<u>2,320,291.42</u>	
	TOTAL ASSETS		2,320,291.42
			=====
LIABILITIES			
=====			
01-2200	WAGES PAYABLE	0.00	
01-2205	FED WITHHOLDING	0.00	
01-2210	FICA PAYABLE - EMPLOYER	0.00	
01-2215	FICA PAYABLE - EMPLOYEE	0.00	
01-2220	MEDICARE PAYABLE EMPLOYER	0.00	
01-2225	MEDICARE PAYABLE EMPLOYEE	0.00	
01-2230	TMRS PAYABLE	36,183.89	
01-2235	TWC TAXES PAYABLE	0.00	
01-2240	TRUSTEE PAYABLE	0.00	
01-2242	SEC 457B DEF.COMP. PAYABLE	1,115.00	
01-2245	LIFE INSURANCE PAYABLE	(872.79)	
01-2246	SHORT TERM DISABILITY	685.33	
01-2248	LEGALSHIELD VOL DED	0.00	
01-2250	SUPPLEMENTAL INSURANCE	2,338.67	
01-2251	DEPENDENT DENTAL INSURANCE	(299.93)	
01-2252	DEPENDENT VISION INSURANCE	144.95	
01-2255	DEP HLTH/OPT LIFE PAYABLE	3,727.48	
01-2256	A/P FSA Med Ded	918.45	
01-2257	A/P FSA DEP DED	0.00	
01-2258	DUE TO EWALD TRACTOR	0.00	
01-2259	A/P MISC DED	0.00	
01-2310	DUE TO GARBAGE FUND	0.00	
01-2320	DUE TO ASSET FORF/SEIZ FN	0.00	
01-2325	DUE TO S.C.G. FUND	144.70	
01-2330	DUE TO COUNTY FIRE CONTRI	0.00	
01-2335	DUE TO DARE PROGRAM FUND	0.00	
01-2340	DUE TO POLICE DONATION FUND	0.00	
01-2345	DUE TO ASSET SEIZURE/STAT	0.00	
01-2350	DUE TO POLICE TRAINING FUND	0.00	
01-2351	DUE TO ROOSEVELT SCHOLARSHIP	0.00	
01-2353	DUE TO COURT TECHNOLOGY FUND	0.00	
01-2354	DUE TO COURT BLDG SECURITY FUN	0.00	
01-2355	DUE TO EDC FUND	0.00	
01-2356	DUE TO HOTEL/MOTEL TAX FUND	0.00	

01 -GENERAL FUND

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE
01-2357	DUE TO TEXAS TAX NOTE FUND	0.00
01-2358	DUE TO WCC&PD FUND	0.00
01-2400	A/P PENDING	0.00
01-2401	A/P-GENERAL FUND	0.00
01-2402	A/P-COMP TO VICTIMS(CVC)	224.13
01-2403	A/P-REHABILITATION(CR)	0.00
01-2404	A/P-CRIMINAL JUSTICE(CJP)	10.00
01-2405	A/P-PERSONNEL TRAIN(JCPT)	29.90
01-2406	A/P-MANAGEMENT(LEMI)	0.00
01-2407	A/P-OFFICIERS ADM(LEOA)	0.00
01-2408	A/P-GENERAL REVENUE (GR)	0.00
01-2409	A/P-LIAB INS (OCL)	0.00
01-2410	A/P-SALES TAX	98,934.61
01-2411	BOND ESCROW	8,395.10
01-2412	A/P-CONTINUING ED(LEOCE)	0.00
01-2413	A/P TIME PAYMENT	488.56
01-2414	A/P MUN. BLDG. SECURITY (MCBS)	0.00
01-2415	A/P FUGITIVE APPREHENSION (FA)	49.71
01-2416	A/P CONSOLIDATED CRT COST(CCC)	26,109.84
01-2417	A/P JUVENILE CRIME(JCD)	4.97
01-2418	A/P FTA FEE (FTA)	4,554.36
01-2420	DEPOSITS-CONTRACTORS	0.00
01-2421	A/P-RESTITUTION	0.00
01-2422	DEPOSITS-VEHICLE STORAGE	3,819.38
01-2423	AP-CHILD SAFETY SEAT & BELT	71.35
01-2424	A/P CORRECTIONAL MGMT (CMI)	4.97
01-2425	DEPOSITS-CIVIC CENTER	(3,390.00)
01-2426	A/P INDIGENT DEFENSE FEE	1,298.59
01-2427	DEPOSITS - TACO CABANA	0.00
01-2428	A/P - MUNI SVC BUREAU	0.00
01-2429	A/P - STATE TRAFFIC FEES	8,855.55
01-2430	BOND REFUNDS	2,905.00
01-2431	A/P - STATE JURY FEE (SJRF)	2,597.83
01-2432	A/P - EXPUNCTION FEE (EXPUNG)	0.00
01-2433	A/P-RESTITUT FEE-STATE (RSTS)	0.00
01-2434	A/P-JUDICIAL FEE-STATE (JFCT)	3,506.71
01-2436	A/P-LINEBARGER COURT COLLECTIO	288.00
01-2437	A/P-CIVIL JUSTICE FINE (CJFS)	338.99
01-2438	BONDS APPLIED	0.00
01-2440	FROST BANK ESCROW FUNDS	0.00
01-2449	A/P CAPITAL LEASE	0.00
01-2450	A/P LEASE	0.00
01-2451	A/P SALES TAX PAYBACK	37,112.13
01-2455	A/P VFFP	0.00
01-2470	ACCRUED COMPENSATED ABSENCES	0.00
01-2471	PENDING PRIOR PERIOD AJE	(0.07)
01-2475	ENCUMBRANCES	0.00
01-2476	RESERVE FOR ENCUMBRANCES	0.00
01-2477	PRIOR YEAR ENCUMBRANCES	0.00
01-2478	RESERVE PRIOR YEAR ENCUMBRANCE	0.00

01 -GENERAL FUND

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE	
01-2501	DEFERRED REVENUE-TAXES	36,006.65	
01-2502	DEFERRED REVENUE - OTHER	0.00	
01-2503	DEFERRED REVENUE - WARRANTS	<u>205,539.54</u>	
	TOTAL LIABILITIES		<u>481,841.55</u>
EQUITY			
=====			
01-3201	FUND BALANCE	1,821,946.70	
01-3202	FUND BALANCE-RESTRICTED	0.00	
01-3205	FOR ECONOMIC IMPACT	0.00	
01-3207	FOR CASHFLOW	0.00	
01-3209	FOR EMERGENCY CONTINGENCY	0.00	
01-3213	FOR STREET MAINTENANCE	0.00	
01-3214	FOR STREET SWEEPER	<u>0.00</u>	
	TOTAL BEGINNING EQUITY	<u>1,821,946.70</u>	
	TOTAL REVENUE	2,003,052.78	
	TOTAL EXPENSES	<u>1,986,549.61</u>	
	TOTAL INCREASE/(DECREASE) IN FUND BAL.	16,503.17	
	TOTAL EQUITY & FUND BALANCE		<u>1,838,449.87</u>
	TOTAL LIABILITIES, EQUITY & FUND BALANCE		<u>2,320,291.42</u>
			=====

CITY OF WINCREST
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: DECEMBER 31ST, 2018

01 -GENERAL FUND

% OF YEAR COMPLETED: 25.00

	ORIGINAL BUDGET	AMENDED BUDGET	CURRENT PERIOD	YEAR TO DATE BALANCE	PRIOR YEAR YTD BALANCE	TOTAL ENCUMBERED	% OF BUDGET	BUDGET BALANCE
<u>REVENUE SUMMARY</u>								
ALL REVENUES	7,255,480	7,255,480	1,262,569.54	2,003,052.78	1,512,835.58	0.00	27.61	5,252,427.18
TOTAL REVENUES	7,255,480	7,255,480	1,262,569.54	2,003,052.78	1,512,835.58	0.00	27.61	5,252,427.18
<u>EXPENDITURE SUMMARY</u>								
<u>01-ADMINISTRATION</u>								
SALARIES & BENEFITS	171,044	171,044	13,747.76	49,892.94	42,137.12	0.00	29.17	121,150.64
OTHER EXPENSES	84,000	84,000	15,921.67	56,238.78	16,797.53	100.00	67.07	27,661.22
CAPITAL EXPENSES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
OTHER INCOME/EXPENSES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL 01-ADMINISTRATION	255,044	255,044	29,669.43	106,131.72	58,934.65	100.00	41.65	148,811.86
<u>02-POLICE DEPARTMENT</u>								
SALARIES & BENEFITS	2,232,212	2,232,212	256,093.31	626,443.22	621,064.88	0.00	28.06	1,605,768.99
OTHER EXPENSES	114,300	114,300	2,454.19	32,512.56	28,747.06	2,900.00	30.98	78,887.44
CAPITAL EXPENSES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
OTHER INCOME/EXPENSES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL 02-POLICE DEPARTMENT	2,346,512	2,346,512	258,547.50	658,955.78	649,811.94	2,900.00	28.21	1,684,656.43
<u>03-FIRE DEPARTMENT</u>								
SALARIES & BENEFITS	214,523	214,523	26,582.20	53,417.34	45,106.78	0.00	24.90	161,105.74
OTHER EXPENSES	193,700	193,700	3,859.15	11,567.56	72,193.20	18,037.75	15.28	164,094.69
CAPITAL EXPENSES	0	0	0.00	0.00	3,757.10	10,115.00	0.00	10,115.00
OTHER INCOME/EXPENSES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL 03-FIRE DEPARTMENT	408,223	408,223	30,441.35	64,984.90	121,057.08	28,152.75	22.82	315,085.43
<u>04-SPECIAL SERVICES</u>								
SALARIES & BENEFITS	85,359	85,359	2,358.28	5,625.92	13,876.88	0.00	6.59	79,733.14
OTHER EXPENSES	140,785	140,785	17,430.39	45,259.70	61,532.98	0.00	32.15	95,525.30
CAPITAL EXPENSES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
OTHER INCOME/EXPENSES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL 04-SPECIAL SERVICES	226,144	226,144	19,788.67	50,885.62	75,409.86	0.00	22.50	175,258.44
SALARIES & BENEFITS	0	0	0.00	0.00	0.00	0.00	0.00	0.00
OTHER EXPENSES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
CAPITAL EXPENSES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
OTHER INCOME/EXPENSES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL	0	0	0.00	0.00	0.00	0.00	0.00	0.00
<u>06-PARKS & RECREATION</u>								
SALARIES & BENEFITS	0	0	0.00	0.00	0.00	0.00	0.00	0.00
OTHER EXPENSES	156,500	156,500	14,669.75	45,469.58	24,419.17	1,503.20	30.01	109,527.22
CAPITAL EXPENSES	0	0	0.00	0.00	19,178.00	0.00	0.00	0.00

CITY OF WINCREST
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: DECEMBER 31ST, 2018

01 -GENERAL FUND
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 25.00

	ORIGINAL BUDGET	AMENDED BUDGET	CURRENT PERIOD	YEAR TO DATE BALANCE	PRIOR YEAR YTD BALANCE	TOTAL ENCUMBERED	% OF BUDGET	BUDGET BALANCE
OTHER INCOME/EXPENSES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL 06-PARKS & RECREATION	156,500	156,500	14,669.75	45,469.58	43,597.17	1,503.20	30.01	109,527.22
<u>07-FLEET MECHANIC</u>								
SALARIES & BENEFITS	68,402	68,402	7,497.96	19,830.70	18,859.06	0.00	28.99	48,571.59
OTHER EXPENSES	111,450	111,450	2,613.00	19,826.93	20,275.59	1,076.76	18.76	90,546.31
CAPITAL EXPENSES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
OTHER INCOME/EXPENSES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL 07-FLEET MECHANIC	179,852	179,852	10,110.96	39,657.63	39,134.65	1,076.76	22.65	139,117.90
<u>08-COURT</u>								
SALARIES & BENEFITS	395,427	395,427	33,304.55	95,414.81	84,601.40	0.00	24.13	300,011.80
OTHER EXPENSES	34,300	34,300	1,300.24	5,740.77	7,784.60	805.44	19.09	27,753.79
CAPITAL EXPENSES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
OTHER INCOME/EXPENSES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL 08-COURT	429,727	429,727	34,604.79	101,155.58	92,386.00	805.44	23.73	327,765.59
<u>DEPT 09</u>								
OTHER EXPENSES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
CAPITAL EXPENSES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
OTHER INCOME/EXPENSES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL DEPT 09	0	0	0.00	0.00	0.00	0.00	0.00	0.00
<u>10-FACILITY DIVISION</u>								
OTHER EXPENSES	215,000	215,000	22,933.89	41,147.80	28,841.18	0.00	19.14	173,852.20
CAPITAL EXPENSES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
OTHER INCOME/EXPENSES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL 10-FACILITY DIVISION	215,000	215,000	22,933.89	41,147.80	28,841.18	0.00	19.14	173,852.20
<u>11-CIVIC CENTER</u>								
SALARIES & BENEFITS	121,559	121,559	7,479.26	22,204.74	21,186.23	0.00	18.27	99,354.75
OTHER EXPENSES	46,000	46,000	8,829.45	18,305.50	15,518.98	706.04	41.33	26,988.46
CAPITAL EXPENSES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
OTHER INCOME/EXPENSES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL 11-CIVIC CENTER	167,559	167,559	16,308.71	40,510.24	36,705.21	706.04	24.60	126,343.21
<u>14-CONTRACT SERVICES</u>								
OTHER EXPENSES	436,046	436,046	34,373.42	168,055.13	136,914.77	0.00	38.54	267,990.77
CAPITAL EXPENSES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
OTHER INCOME/EXPENSES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL 14-CONTRACT SERVICES	436,046	436,046	34,373.42	168,055.13	136,914.77	0.00	38.54	267,990.77
<u>15-TECH SUPPORT</u>								
SALARIES & BENEFITS	0	0	0.00	0.00	0.00	0.00	0.00	0.00
OTHER EXPENSES	274,000	274,000	24,546.49	133,204.53	55,258.53	0.00	48.61	140,795.47
CAPITAL EXPENSES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
OTHER INCOME/EXPENSES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL 15-TECH SUPPORT	274,000	274,000	24,546.49	133,204.53	55,258.53	0.00	48.61	140,795.47

CITY OF WINCREST
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: DECEMBER 31ST, 2018

01 -GENERAL FUND
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 25.00

	ORIGINAL BUDGET	AMENDED BUDGET	CURRENT PERIOD	YEAR TO DATE BALANCE	PRIOR YEAR YTD BALANCE	TOTAL ENCUMBERED	% OF BUDGET	BUDGET BALANCE
16-PUBLIC WORKS								
SALARIES & BENEFITS	607,485	607,485	69,558.44	197,084.93	182,849.06	0.00	32.44	410,400.28
OTHER EXPENSES	103,500	103,500	11,633.90	18,126.49	12,204.92	240.00	17.75	85,133.51
CAPITAL EXPENSES	0	0	0.00	0.00	1,873.57	0.00	0.00	0.00
OTHER INCOME/EXPENSES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL 16-PUBLIC WORKS	710,985	710,985	81,192.34	215,211.42	196,927.55	240.00	30.30	495,533.79
17-ANIMAL CONTROL								
SALARIES & BENEFITS	120,188	120,188	12,346.82	34,172.62	31,300.31	0.00	28.43	86,014.90
OTHER EXPENSES	58,800	58,800	65.00	11,208.25	14,165.69	0.00	19.06	47,591.75
CAPITAL EXPENSES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
OTHER INCOME/EXPENSES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL 17-ANIMAL CONTROL	178,988	178,988	12,411.82	45,380.87	45,466.00	0.00	25.35	133,606.65
18-WCCPD								
SALARIES & BENEFITS	0	0	0.00	0.00	0.00	0.00	0.00	0.00
OTHER INCOME/EXPENSES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL 18-WCCPD	0	0	0.00	0.00	0.00	0.00	0.00	0.00
19-CODE ENFORCEMENT								
SALARIES & BENEFITS	68,996	68,996	9,132.32	21,478.26	21,201.38	0.00	31.13	47,517.70
OTHER EXPENSES	2,385	2,385	0.00	179.99	1,407.99	0.00	7.55	2,205.01
CAPITAL EXPENSES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
OTHER INCOME/EXPENSES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL 19-CODE ENFORCEMENT	71,381	71,381	9,132.32	21,658.25	22,609.37	0.00	30.34	49,722.71
20-FINANCE								
SALARIES & BENEFITS	313,704	313,704	34,246.00	82,968.41	76,648.69	0.00	26.45	230,735.52
OTHER EXPENSES	38,850	38,850	4,867.64	7,227.55	7,598.69	0.00	18.60	31,622.45
CAPITAL EXPENSES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
OTHER INCOME/EXPENSES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL 20-FINANCE	352,554	352,554	39,113.64	90,195.96	84,247.38	0.00	25.58	262,357.97
21-ECONOMIC DEVELOPMENT(E)								
SALARIES & BENEFITS	0	0	0.00	0.00	1,969.29	0.00	0.00	0.00
OTHER EXPENSES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
OTHER INCOME/EXPENSES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL 21-ECONOMIC DEVELOPMENT(E)	0	0	0.00	0.00	1,969.29	0.00	0.00	0.00
23-DEPT								
OTHER EXPENSES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
CAPITAL EXPENSES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
OTHER INCOME/EXPENSES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL 23-DEPT	0	0	0.00	0.00	0.00	0.00	0.00	0.00
25-CITY MANAGEMENT								
SALARIES & BENEFITS	184,171	184,171	23,489.62	49,344.99	46,526.23	0.00	26.79	134,825.71
OTHER EXPENSES	10,550	10,550	28.00	405.00	7,579.25	0.00	3.84	10,145.00
OTHER INCOME/EXPENSES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL 25-CITY MANAGEMENT	194,721	194,721	23,517.62	49,749.99	54,105.48	0.00	25.55	144,970.71

CITY OF WINCREST
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: DECEMBER 31ST, 2018

01 -GENERAL FUND
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 25.00

	ORIGINAL BUDGET	AMENDED BUDGET	CURRENT PERIOD	YEAR TO DATE BALANCE	PRIOR YEAR YTD BALANCE	TOTAL ENCUMBERED	% OF BUDGET	BUDGET BALANCE
<u>26-POOL</u>								
SALARIES & BENEFITS	79,686	79,686	3,500.00	3,500.00	3,500.00	0.00	4.39	76,186.43
OTHER EXPENSES	38,600	38,600	1,530.47	4,586.11	4,125.52	212.99	12.43	33,800.90
CAPITAL EXPENSES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
OTHER INCOME/EXPENSES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL 26-POOL	118,286	118,286	5,030.47	8,086.11	7,625.52	212.99	7.02	109,987.33
<u>27-POST OFFICE</u>								
SALARIES & BENEFITS	49,667	49,667	6,979.46	15,568.41	17,780.25	0.00	31.35	34,098.97
OTHER EXPENSES	21,800	21,800	187.88	187.88	3,406.71	0.00	0.86	21,612.12
CAPITAL EXPENSES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
OTHER INCOME/EXPENSES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL 27-POST OFFICE	71,467	71,467	7,167.34	15,756.29	21,186.96	0.00	22.05	55,711.09
<u>28-HUMAN RESOUCES</u>								
OTHER EXPENSES	145,000	145,000	14,480.13	28,462.55	28,092.82	0.00	19.63	116,537.45
OTHER INCOME/EXPENSES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL 28-HUMAN RESOUCES	145,000	145,000	14,480.13	28,462.55	28,092.82	0.00	19.63	116,537.45
<u>29-MERIT INCREASES</u>								
SALARIES & BENEFITS	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL 29-MERIT INCREASES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
<u>30-CAPITAL</u>								
OTHER EXPENSES	25,000	25,000	0.00	0.00	0.00	0.00	0.00	25,000.00
CAPITAL EXPENSES	309,982	309,982	14,121.38	61,889.66	25,260.82	48,990.00	35.77	199,102.53
OTHER INCOME/EXPENSES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL 30-CAPITAL	334,982	334,982	14,121.38	61,889.66	25,260.82	48,990.00	33.10	224,102.53
<u>00-GENERAL EXPENDITURES</u>								
SALARIES & BENEFITS	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL 00-GENERAL EXPENDITURES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES	7,272,972	7,272,972	702,162.02	1,986,549.61	1,825,542.23	84,687.18	28.48	5,201,734.75
REVENUE OVER/(UNDER) EXPENDITURES	(17,492)	(17,492)	560,407.52	16,503.17	(312,706.65)	(84,687.18)	389.81	50,692.43

CITY OF WINCREST
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: DECEMBER 31ST, 2018

01 -GENERAL FUND

% OF YEAR COMPLETED: 25.00

REVENUES	ORIGINAL BUDGET	AMENDED BUDGET	CURRENT PERIOD	YEAR TO DATE BALANCE	PRIOR YEAR YTD BALANCE	TOTAL ENCUMBERED	% OF BUDGET	BUDGET BALANCE
01-4101 ADVALOREM TAX CURRENT	2,200,002	2,200,002	863,891.75	1,189,333.65	975,017.36	0.00	54.06	1,010,668.60
01-4105 ADVALOREM TAX DELINQUENT	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-4110 ADVALOREM TAX PEN & INT	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-4115 SALES TAX	2,396,651	2,396,651	278,001.98	278,001.98	207,764.85	0.00	11.60	2,118,649.44
01-4116 SALES TX-AD VALOREM TX OFFSET	562,272	562,272	69,500.50	69,500.50	51,941.20	0.00	12.36	492,771.44
01-4117 SALES TAX FOR STREET MAINT.	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-4118 HOTEL OCC. TAX FUND TRANSER	165,000	165,000	0.00	0.00	0.00	0.00	0.00	165,000.00
01-4119 HOTEL OCC.TAX F. TRSFR CAPITAL	45,000	45,000	0.00	0.00	0.00	0.00	0.00	45,000.00
01-4120 MIXED BEVERAGE GROSS RECEIPTS	26,000	26,000	0.00	7,605.99	0.10	0.00	29.25	18,394.01
01-4201 CPS ENERGY FRANCHISE FEES	496,095	496,095	0.00	143,490.37	48,951.04	0.00	28.92	352,604.46
01-4205 AT&T TELECOM FRANCHISE FEES	61,215	61,215	0.00	9,663.34	11,430.15	0.00	15.79	51,551.21
01-4210 TIME WARNER CABLE & TEL FEES	69,918	69,918	0.00	19,159.51	598.50	0.00	27.40	50,758.25
01-4211 TWC - PEG Fee 1%	12,120	12,120	0.00	0.00	21,306.72	0.00	0.00	12,120.00
01-4215 OTHER TELECOM FEES	2,000	2,000	36.92	733.36	82.60	0.00	36.67	1,266.64
01-4230 FRANCHISE FEES -WATER	2,600	2,600	0.00	0.00	0.00	0.00	0.00	2,600.00
01-4301 INTEREST	675	675	3,177.39	6,679.71	3,241.44	0.00	989.59 (	6,004.71)
01-4302 FRANCHISE FEE- SANITATION	1,125	1,125	77.60	229.77	169.06	0.00	20.42	895.23
01-4310 COURT FINES	563,896	563,896	27,418.87	89,169.92	110,256.38	0.00	15.81	474,726.24
01-4320 WINDCREST GIFT SHOP	500	500	206.44	479.30	0.00	0.00	95.86	20.70
01-4352 WINDFEST	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-4354 FOREST OF ANGELS MEMORIAL	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-4355 LITTLE LEAGUE FEES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-4357 CRAPE MYRTLE DONATIONS	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-4401 SWIMMING POOL FEES	30,298	30,298	0.00	0.00 (	80.00)	0.00	0.00	30,298.08
01-4402 SWIMMING POOL CONCESSIONS	4,700	4,700	0.00	0.00	0.00	0.00	0.00	4,700.00
01-4403 SWIMMING POOL B-PARTIES	4,200	4,200	0.00	0.00	0.00	0.00	0.00	4,200.00
01-4408 CONTRACTOR ANNUAL REGISTRATION	5,520	5,520	300.00	900.00	1,000.00	0.00	16.30	4,620.00
01-4409 BUILDING PERMIT FEES	210,000	210,000	8,527.70	33,613.21	36,930.79	0.00	16.01	176,386.79
01-4410 FOOD PERMIT FEES	26,463	26,463	3,725.00	5,325.00	4,200.00	0.00	20.12	21,137.65
01-4420 LIQUOR LICENSE FEES	2,100	2,100	435.00	435.00	750.00	0.00	20.71	1,665.00
01-4425 VEHICLE STORAGE FEES	14,000	14,000	0.00	1,080.00 (	23.79)	0.00	7.71	12,920.00
01-4430 CIVIC CENTER FEES	21,880	21,880	1,885.00	4,150.00	6,156.00	0.00	18.97	17,730.32
01-4435 DOG TAG & IMPOUNDMENT FEES	450	450	0.00	60.00	130.00	0.00	13.33	390.00
01-4440 MISCELLANEOUS FEES	2,000	2,000	137.30	480.20	598.60	0.00	24.01	1,519.80
01-4441 ALARM & PERMIT FEES	4,500	4,500	200.00	800.00	650.00	0.00	17.78	3,700.00
01-4442 PLATTING/ZONING/VAR FEES	300	300	0.00	0.00	0.00	0.00	0.00	300.00
01-4444 FOOD HANDLER TRAINING FEES	1,000	1,000	0.00	0.00	0.00	0.00	0.00	1,000.00
01-4450 POST OFFICE SUBSIDY	25,000	25,000	0.00	2,083.33	6,249.99	0.00	8.33	22,916.67
01-4451 EDC REIMBURSEMENT	30,000	30,000	0.00	0.00	0.00	0.00	0.00	30,000.00
01-4455 WCCPD REIMBURSEMENT	53,000	53,000	0.00	0.00	0.00	0.00	0.00	53,000.00
01-4460 MISCELLANEOUS INCOME	25,000	25,000	881.42	2,578.63	12,416.58	0.00	10.31	22,421.37
01-4461 WORKER'S COMP	0	0	0.00	0.00	548.00	0.00	0.00	0.00
01-4462 DONATIONS FD	0	0	0.00	0.00	50.00	0.00	0.00	0.00
01-4470 LEASE OF LAND	50,000	50,000	4,166.67	12,500.01	12,500.01	0.00	25.00	37,499.99
01-4471 LEASE OF BUILDING SPACE	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-4475 INCOME - BAD DEBT	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-4500 COURT TECHNOLOGY TRANS IN	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-4501 GARBAGE FUND ADMIN TRANSFER	125,000	125,000	0.00	125,000.00	0.00	0.00	100.00	0.00
01-4502 FIRE TRUCK REIMBURSEMENT	0	0	0.00	0.00	0.00	0.00	0.00	0.00

CITY OF WINCREST
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: DECEMBER 31ST, 2018

01 -GENERAL FUND

% OF YEAR COMPLETED: 25.00

REVENUES	ORIGINAL BUDGET	AMENDED BUDGET	CURRENT PERIOD	YEAR TO DATE BALANCE	PRIOR YEAR YTD BALANCE	TOTAL ENCUMBERED	% OF BUDGET	BUDGET BALANCE
01-4503 LASERFICHE RECORD SYS TRANSFER	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-4504 COURT SECURITY FUND TRANSFER	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-4505 GARBAGE FUND TRANSFER	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-4507 GRANT PROCEEDS CJD	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-4508 GRANT PROCEEDS - AACOG	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-4509 GRANT PROCEEDS-TP&W	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-4510 GRANT PROCEEDS-TCFP	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-4511 GRANT PROCEEDS-DOJ	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-4512 GRANT PROCEEDS - TXDOT	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-4513 GRANT PROCEEDS WFD	15,000	15,000	0.00	0.00	0.00	0.00	0.00	15,000.00
01-4550 CAPITAL LEASE	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-4900 PROCEEDS FROM CAPITAL LEASE	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES	7,255,480	7,255,480	1,262,569.54	2,003,052.78	1,512,835.58	0.00	27.61	5,252,427.18

CITY OF WINCREST
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01 -GENERAL FUND

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DEPARTMENTAL EXPENDITURES	ORIGINAL BUDGET	AMENDED BUDGET	CURRENT PERIOD	YEAR TO DATE BALANCE	PRIOR YEAR YTD BALANCE	TOTAL ENCUMBERED	% OF BUDGET	BUDGET BALANCE
<u>01-ADMINISTRATION</u>								
<u>SALARIES & BENEFITS</u>								
01-501-010 ADMIN. SALARIES	116,351	116,351	9,827.34	32,851.84	27,482.58	0.00	28.24	83,499.59
01-501-011 ADMIN.LONGEVITY	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-501-014 STIPEND	4,169	4,169	0.00	3,474.23	3,164.82	0.00	83.33	694.87
01-501-015 ADMIN INCENTIVE PAY-BILINGUA	600	600	69.24	150.02	161.56	0.00	25.00	449.98
01-501-018 ADMIN.EDUCATION PAY	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-501-020 ADMIN. OVERTIME	2,700	2,700	4.21	74.48	92.68	0.00	2.76	2,625.52
01-501-030 SOCIAL SECURITY	9,107	9,107	753.17	2,814.91	2,546.41	0.00	30.91	6,292.52
01-501-040 HEALTH INSURANCE	26,022	26,022	2,290.86	6,525.81	6,312.11	0.00	25.08	19,496.64
01-501-045 INSURANCE - BCWID	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-501-050 RETIREMENT	9,993	9,993	802.94	3,001.65	2,376.96	0.00	30.04	6,991.52
01-501-060 WORKERS' COMPENSATION	1,100	1,100	0.00	1,000.00	0.00	0.00	90.91	100.00
01-501-070 UNEMPLOYMENT COMPENSATION	1,000	1,000	0.00	0.00	0.00	0.00	0.00	1,000.00
01-501-095 TERMINATION PAY-OUT	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL SALARIES & BENEFITS	171,044	171,044	13,747.76	49,892.94	42,137.12	0.00	29.17	121,150.64
<u>OTHER EXPENSES</u>								
01-501-130 BONDS & TRAINING	4,500	4,500	0.00	276.00	989.29	0.00	6.13	4,224.00
01-501-151 Contract Svc - Inspections	60,000	60,000	14,675.00	44,265.00	14,240.00	0.00	73.78	15,735.00
01-501-420 OFFICE SUPPLIES	6,000	6,000	246.67	794.99	1,752.55	100.00	14.92	5,105.01
01-501-431 EMPLOYEE APPRECIATION LUNCHE	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-501-440 ELECTION SUPPLIES	13,000	13,000	0.00	9,902.79	0.00	0.00	76.18	3,097.21
01-501-500 GENERAL/GIFT SHOP	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-501-590 POSTAGE	500	500	0.00	0.00	0.00	0.00	0.00	500.00
01-501-600 OFFICE EQUIPMENT & MAINT	0	0	1,000.00	1,000.00	0.00	0.00	0.00	1,000.00
01-501-650 VEHICLE EXPENSE	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-501-700 CONTINGENCIES	0	0	0.00	0.00	184.31	0.00	0.00	0.00
TOTAL OTHER EXPENSES	84,000	84,000	15,921.67	56,238.78	16,797.53	100.00	67.07	27,661.22
<u>CAPITAL EXPENSES</u>								
01-501-800 CAPITAL EXPENDITURES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL EXPENSES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
<u>OTHER INCOME/EXPENSES</u>								
01-501-900 UNALLOCATED FUNDS	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL OTHER INCOME/EXPENSES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL 01-ADMINISTRATION	255,044	255,044	29,669.43	106,131.72	58,934.65	100.00	41.65	148,811.86

CITY OF WINCREST
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02-POLICE DEPARTMENT								
SALARIES & BENEFITS								
01-502-010 POLICE SALARIES	1,228,180	1,228,180	152,946.08	323,024.94	302,023.47	0.00	26.30	905,155.49
01-502-011 POLICE LONGEVITY	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-502-012 CIVILIAN SALARIES	205,333	205,333	15,771.19	38,733.17	54,548.77	0.00	18.86	166,599.85
01-502-013 CIVILIAN LONGEVITY	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-502-014 POLICE SPECIAL ASSIGNMENT SA	10,200	10,200	519.24	1,125.02	1,534.68	0.00	11.03	9,074.98
01-502-015 POL INCENTIVE PAY-BILING & S	12,300	12,300	840.81	1,883.81	2,066.92	0.00	15.32	10,416.19
01-502-016 CIV INCENTIVE PAY-BILING & S	2,400	2,400	96.77	247.99	414.49	0.00	10.33	2,152.01
01-502-017 POLICE SALARIES-CERTIFICATIO	16,541	16,541	1,234.78	2,729.21	2,954.24	0.00	16.50	13,811.79
01-502-018 POLICE EDUCATION PAY	4,000	4,000	173.10	375.05	323.12	0.00	9.38	3,624.95
01-502-019 POLICE TUITION REIMBURSEMENT	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-502-020 POLICE OVERTIME	90,000	90,000	14,517.24	25,428.69	39,014.48	0.00	28.25	64,571.31
01-502-021 7K HOURS	40,000	40,000	6,694.62	14,208.87	15,430.97	0.00	35.52	25,791.13
01-502-022 CIVILIAN OVERTIME	30,000	30,000	2,969.23	5,072.34	8,787.87	0.00	16.91	24,927.66
01-502-023 POL INCENTIVE PAY - SDP	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-502-025 STIPEND (CIVILIAN & POLICE)	38,912	38,912	0.00	36,131.97	30,041.80	0.00	92.86	2,779.63
01-502-026 HAZARDOUS DUTY PAY	15,000	15,000	1,412.47	3,184.96	2,919.50	0.00	21.23	11,815.04
01-502-030 SOCIAL SECURITY	100,841	100,841	13,219.30	29,910.36	31,106.11	0.00	29.66	70,930.44
01-502-030CSOCIAL SECURITY CIVILIAN	18,003	18,003	1,436.97	3,672.84	5,637.35	0.00	20.40	14,330.14
01-502-040 HEALTH INSURANCE	246,173	246,173	18,213.19	53,979.58	53,046.89	0.00	21.93	192,193.26
01-502-050 RETIREMENT	109,384	109,384	14,390.89	32,572.82	30,808.63	0.00	29.78	76,811.01
01-502-050CRETIREMENT CIVILIAN	19,762	19,762	1,527.70	3,910.84	5,389.81	0.00	19.79	15,850.87
01-502-060 WORKERS' COMPENSATION	40,000	40,000	10,000.00	50,000.00	35,000.00	0.00	125.00 (	10,000.00)
01-502-070 UNEMPLOYMENT COMPENSATION	5,184	5,184	129.73	250.76	15.78	0.00	4.84	4,933.24
01-502-095 TERMINATION PAY-OUT	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-502-096 EXEMPT VACATION PAY-OUT	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL SALARIES & BENEFITS	2,232,212	2,232,212	256,093.31	626,443.22	621,064.88	0.00	28.06	1,605,768.99
OTHER EXPENSES								
01-502-120 DUES & SUBSCRIPTIONS	500	500	0.00	0.00	350.00	0.00	0.00	500.00
01-502-130 BONDS & TRAINING	7,500	7,500	0.00	225.00	1,048.20	0.00	3.00	7,275.00
01-502-140 EMPLOYMENT SCREENING	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-502-400 CITIZEN'S PATROL	2,500	2,500	0.00	267.00	100.14	0.00	10.68	2,233.00
01-502-420 OFFICE SUPPLIES	5,000	5,000	1,372.11	1,410.89	1,300.53	0.00	28.22	3,589.11
01-502-430 MISCELLANEOUS SUPPLIES	1,000	1,000	650.53	6,682.22	3,444.93	0.00	668.22 (	5,682.22)
01-502-431 EMPLOYEE APPRECIATION LUNCHE	0	0	0.00	0.00	120.25	0.00	0.00	0.00
01-502-432 MOBILE DATA/PHONE	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-502-433 PD IT SOFTWARE HARDWARE & SU	14,000	14,000	0.00	1,636.64	0.00	0.00	11.69	12,363.36
01-502-450 LAB FEES/CRIME SCENE SUPP	13,500	13,500	110.30	2,590.15	5,474.78	0.00	19.19	10,909.85
01-502-480 UNIFORM ALLOWANCE	8,500	8,500	0.00	5,798.18	1,993.17	2,900.00	102.33 (	198.18)
01-502-520 BICYCLE PARTS & MAINTENANCE	1,000	1,000	321.25	321.25	0.00	0.00	32.13	678.75
01-502-540 VEHICLE FUEL	60,000	60,000	0.00	13,567.89	14,891.05	0.00	22.61	46,432.11
01-502-550 PRISONER EXPENSE	300	300	0.00	0.00	0.00	0.00	0.00	300.00
01-502-590 POSTAGE	500	500	0.00	13.34	24.01	0.00	2.67	486.66
01-502-700 CONTINGENCIES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL OTHER EXPENSES	114,300	114,300	2,454.19	32,512.56	28,747.06	2,900.00	30.98	78,887.44

CITY OF WINCREST
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<u>CAPITAL EXPENSES</u>								
01-502-800 CAPITAL EXPENDITURES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL EXPENSES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
<u>OTHER INCOME/EXPENSES</u>								
01-502-900 UNALLOCATED FUNDS	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL OTHER INCOME/EXPENSES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL 02-POLICE DEPARTMENT	2,346,512	2,346,512	258,547.50	658,955.78	649,811.94	2,900.00	28.21	1,684,656.43

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03-FIRE DEPARTMENT								
=====								
SALARIES & BENEFITS								
01-503-010 FIRE DEPT. SALARIES	132,371	132,371	12,317.76	26,706.73	31,889.86	0.00	20.18	105,664.31
01-503-011 FIRE DEPT. LONGEVITY	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-503-012 STIPEND	2,779	2,779	0.00	3,474.22	3,531.51	0.00	125.00 (	694.82)
01-503-015 FIRE INCENTIVE PAY-BILINGUAL	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-503-020 FIRE OVERTIME	5,500	5,500	0.00	0.00	3,846.38	0.00	0.00	5,500.00
01-503-030 SOCIAL SECURITY	10,547	10,547	942.32	2,308.85	3,216.35	0.00	21.89	8,238.28
01-503-040 HEALTH INSURANCE	26,219	26,219	1,483.16	3,596.86	4,200.02	0.00	13.72	22,621.91
01-503-050 RETIREMENT	11,407	11,407	998.96	2,447.65	3,040.19	0.00	21.46	8,959.09
01-503-060 WORKERS' COMPENSATION	4,000	4,000	10,840.00	14,840.00	2,500.00	0.00	371.00 (	10,840.00)
01-503-070 UNEMPLOYMENT COMPENSATION	500	500	0.00	43.03	9.67	0.00	8.61	456.97
01-503-080 VOLUNTEER PENSION FUND	21,200	21,200	0.00	0.00 (	7,127.20)	0.00	0.00	21,200.00
01-503-095 TERMINATION PAY-OUT	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL SALARIES & BENEFITS	214,523	214,523	26,582.20	53,417.34	45,106.78	0.00	24.90	161,105.74
OTHER EXPENSES								
01-503-130 TRAINING	12,000	12,000	0.00	1,100.00	4,315.85	0.00	9.17	10,900.00
01-503-140 EMPLOYMENT SCREENING	0	0	54.00	1,854.00	27.00	0.00	0.00 (	1,854.00)
01-503-150 HAZMAT PROGRAM	300	300	0.00	0.00	267.32	0.00	0.00	300.00
01-503-215 MOBILE PHONES CONTRACT	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-503-220 MOBILE PHONES MAINTENANCE	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-503-221 MOBILE DATA TERMINAL SERVICE	3,000	3,000	601.80	601.80	100.00	0.00	20.06	2,398.20
01-503-223 PAGER CONTRACT	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-503-224 PAGER MAINTENANCE	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-503-226 PAGER MAINTENANCE - FIRE	1,000	1,000	0.00	0.00	0.00	0.00	0.00	1,000.00
01-503-227 RADIO CONTRACT	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-503-229 RADIO MAINTENANCE	5,500	5,500	0.00	0.00	0.00	0.00	0.00	5,500.00
01-503-396 EOC EQUIPMENT & SUPPLIES	5,000	5,000	0.00	2,855.00	3,274.98	1,925.68	95.61	219.32
01-503-420 OFFICE SUPPLIES	3,500	3,500	0.00	330.49	159.00	0.00	9.44	3,169.51
01-503-430 SUPPLIES & EQUIPMENT	36,000	36,000	0.00	765.36	40,143.44	13,363.31	39.25	21,871.33
01-503-431 EMPLOYEE APPRECIATION LUNCHE	900	900	0.00	0.00	620.63	0.00	0.00	900.00
01-503-450 MEDICAL SUPPLIES	7,000	7,000	0.00	0.00	623.66	0.00	0.00	7,000.00
01-503-460 MEDICAL TRAINING	7,500	7,500	50.00	50.00	0.00	0.00	0.67	7,450.00
01-503-480 UNIFORM ALLOWANCE	12,000	12,000	0.00	226.00	2,972.84	383.94	5.08	11,390.06
01-503-503 VEHICLE PARTS - FIRE	8,000	8,000	6.29	6.29	0.00	0.00	0.08	7,993.71
01-503-540 VEHICLE FUEL	16,800	16,800	0.00	0.00	1,645.46	0.00	0.00	16,800.00
01-503-590 POSTAGE	200	200	0.00	6.67	108.24	0.00	3.34	193.33
01-503-603 VEHICLE OUTSIDE MAINT. FIRE	30,000	30,000	610.27	739.20	6,505.67	0.00	2.46	29,260.80
01-503-610 DORM - TELEPHONE	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-503-620 DORM - UTILITIES & CABLE	8,000	8,000	2,536.79	2,536.79	892.86	0.00	31.71	5,463.21
01-503-630 DORM - REPAIRS & MAINT	10,000	10,000	0.00	251.66	9,205.57	2,189.82	24.41	7,558.52
01-503-700 CONTINGENCIES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-503-703 LEASE PURCHASE - FIRE DEPT	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-503-704 LEASE PURCHASE - INTEREST	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-503-710 TRAVEL	5,500	5,500	0.00	0.00	556.18	0.00	0.00	5,500.00
01-503-730 ANNUAL PUMP TESTS	2,500	2,500	0.00	0.00	0.00	0.00	0.00	2,500.00
01-503-740 MAINTENANCE CONTRACTS	12,000	12,000	0.00	0.00	0.00	0.00	0.00	12,000.00

CITY OF WINCREST
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01 -GENERAL FUND

% OF YEAR COMPLETED: 25.00

DEPARTMENTAL EXPENDITURES	ORIGINAL BUDGET	AMENDED BUDGET	CURRENT PERIOD	YEAR TO DATE BALANCE	PRIOR YEAR YTD BALANCE	TOTAL ENCUMBERED	% OF BUDGET	BUDGET BALANCE
01-503-750 SCBA TESTS	4,000	4,000	0.00	244.30	774.50	175.00	10.48	3,580.70
01-503-760 LADDER TESTS	3,000	3,000	0.00	0.00	0.00	0.00	0.00	3,000.00
TOTAL OTHER EXPENSES	193,700	193,700	3,859.15	11,567.56	72,193.20	18,037.75	15.28	164,094.69
<u>CAPITAL EXPENSES</u>								
01-503-800 CAPITAL EXPENDITURES	0	0	0.00	0.00	2,031.39	0.00	0.00	0.00
01-503-801 CAPITAL EQUIPMENT	0	0	0.00	0.00	0.00	7,970.00	0.00	(7,970.00)
01-503-802 CAPITAL FACILITIES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-503-803 CAPITAL FLEET	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-503-804 CAPITAL PPE(PERS. PROTECT.EQ	0	0	0.00	0.00	1,725.71	2,145.00	0.00	(2,145.00)
TOTAL CAPITAL EXPENSES	0	0	0.00	0.00	3,757.10	10,115.00	0.00	(10,115.00)
<u>OTHER INCOME/EXPENSES</u>								
01-503-900 UNALLOCATED FUNDS	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL OTHER INCOME/EXPENSES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
 TOTAL 03-FIRE DEPARTMENT	 408,223	 408,223	 30,441.35	 64,984.90	 121,057.08	 28,152.75	 22.82	 315,085.43

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DEPARTMENTAL EXPENDITURES	ORIGINAL BUDGET	AMENDED BUDGET	CURRENT PERIOD	YEAR TO DATE BALANCE	PRIOR YEAR YTD BALANCE	TOTAL ENCUMBERED	% OF BUDGET	BUDGET BALANCE
04-SPECIAL SERVICES								
=====								
SALARIES & BENEFITS								
01-504-009 SALARIES	50,773	50,773	0.00	0.00	7,681.95	0.00	0.00	50,772.80
01-504-010 SALARIES - MAYOR & COUNCIL	14,400	14,400	2,135.00	4,562.50	1,607.54	0.00	31.68	9,837.50
01-504-011 SALARIES - PLANNING & ZONING	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-504-012 SALARIES-CITY MANAGER	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-504-013 LONGEVITY	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-504-014 STIPEND	1,390	1,390	0.00	0.00	558.03	0.00	0.00	1,389.70
01-504-030 SOCIAL SECURITY	4,765	4,765	163.33	349.02	793.83	0.00	7.32	4,416.38
01-504-040 HEALTH INSURANCE	8,701	8,701	21.52	32.28	2,063.57	0.00	0.37	8,668.51
01-504-050 RETIREMENT	4,230	4,230	0.00	0.00	670.04	0.00	0.00	4,230.37
01-504-060 WORKERS COMPENSATION	600	600	0.00	600.00	500.00	0.00	100.00	0.00
01-504-070 UNEMPLOYMENT COMP	500	500	38.43	82.12	1.92	0.00	16.42	417.88
01-504-095 TERMINATION PAY-OUT	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL SALARIES & BENEFITS	85,359	85,359	2,358.28	5,625.92	13,876.88	0.00	6.59	79,733.14
OTHER EXPENSES								
01-504-110 BANK ACTIVITY CHARGES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-504-120 DUES & SUBSCRIPTIONS	4,085	4,085	0.00	0.00	145.00	0.00	0.00	4,085.00
01-504-135 EMPLOYEE RECOGNITION PROG	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-504-140 EMPLOYEE APPRECIATION FUND	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-504-145 EMPLOYEE WELLNESS PROGRAM	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-504-400 CITIZEN'S PATROL	500	500	0.00	0.00	0.00	0.00	0.00	500.00
01-504-420 OFFICE SUPPLIES	1,000	1,000	0.00	100.00	77.38	0.00	10.00	900.00
01-504-440 ELECTION SUPPLIES/EXPENSES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-504-460 SPECIAL EVENTS	30,000	30,000	3,983.58	8,153.63	11,906.69	0.00	27.18	21,846.37
01-504-465 JULY 4TH EVENT	10,000	10,000	0.00	0.00	0.00	0.00	0.00	10,000.00
01-504-470 LIGHT UP	30,000	30,000	13,446.81	23,318.79	39,395.37	0.00	77.73	6,681.21
01-504-475 50th ANNIVERSARY EVENTS	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-504-480 WINDCREST PROUD	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-504-485 WINDFEST	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-504-486 FIREMAN'S PICNIC & WINDFEST	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-504-490 WINDCREST YOUTH ACTIVITIES	1,200	1,200	0.00	0.00	0.00	0.00	0.00	1,200.00
01-504-590 POSTAGE	18,000	18,000	0.00	2,239.29	3,106.59	0.00	12.44	15,760.71
01-504-609 TRANSFER TO TXWEACT	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-504-610 NEWSLETTER	15,000	15,000	0.00	2,920.10	4,421.97	0.00	19.47	12,079.90
01-504-630 LEGAL ADVERTISING	13,000	13,000	0.00	7,353.75	364.13	0.00	56.57	5,646.25
01-504-635 ADVERTISING	9,000	9,000	0.00	0.00	0.00	0.00	0.00	9,000.00
01-504-645 MAYOR - COUNCIL EXPENSES	6,000	6,000	0.00	1,174.14	1,233.41	0.00	19.57	4,825.86
01-504-650 MILEAGE & ENTERTAINMENT EXPE	3,000	3,000	0.00	0.00	882.44	0.00	0.00	3,000.00
TOTAL OTHER EXPENSES	140,785	140,785	17,430.39	45,259.70	61,532.98	0.00	32.15	95,525.30
CAPITAL EXPENSES								
01-504-800 CAPITAL EXPENDITURES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL EXPENSES	0	0	0.00	0.00	0.00	0.00	0.00	0.00

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DEPARTMENTAL EXPENDITURES	ORIGINAL BUDGET	AMENDED BUDGET	CURRENT PERIOD	YEAR TO DATE BALANCE	PRIOR YEAR YTD BALANCE	TOTAL ENCUMBERED	% OF BUDGET	BUDGET BALANCE
OTHER INCOME/EXPENSES								
01-504-900 UNALLOCATED FUNDS	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL OTHER INCOME/EXPENSES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL 04-SPECIAL SERVICES	226,144	226,144	19,788.67	50,885.62	75,409.86	0.00	22.50	175,258.44

% OF YEAR COMPLETED: 25.00

DEPARTMENTAL EXPENDITURES	ORIGINAL BUDGET	AMENDED BUDGET	CURRENT PERIOD	YEAR TO DATE BALANCE	PRIOR YEAR YTD BALANCE	TOTAL ENCUMBERED	% OF BUDGET	BUDGET BALANCE
<u>SALARIES & BENEFITS</u>								
01-505-010 SALARIES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-505-011 LONGEVITY	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-505-020 OVERTIME	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-505-030 SOCIAL SECURITY	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-505-040 HEALTH INSURANCE	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-505-050 RETIREMENT	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-505-060 WORKERS' COMPENSATION	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-505-070 UNEMPLOYMENT COMPENSATION	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL SALARIES & BENEFITS	0	0	0.00	0.00	0.00	0.00	0.00	0.00
<u>OTHER EXPENSES</u>								
01-505-100 UTILITIES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-505-130 TRAINING	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-505-225 RADIO MAINTNANCE	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-505-240 CONTRACT MAINTENANCE OUTS	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-505-430 SUPPLIES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-505-480 UNIFORM ALLOWANCE	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-505-500 VEHICLE PARTS	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-505-510 VEHICLE OUTSIDE MAINTENAN	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-505-520 EQUIPMENT REPAIR	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-505-525 EQUIPMENT RENTAL	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-505-530 STREET SIGNS & MARKERS	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-505-700 CONTINGENCIES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-505-710 STREET CRACK FILLING MATERIA	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-505-720 ALLEY CURB/SIDEWALK REPAIR	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-505-750 1998 FLOOD DAMAGE	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL OTHER EXPENSES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
<u>CAPITAL EXPENSES</u>								
01-505-800 CAPITAL EXPENDITURES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-505-810 STREET CAPITAL REPAIRS	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL EXPENSES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
<u>OTHER INCOME/EXPENSES</u>								
01-505-900 UNALLOCATED FUNDS	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL OTHER INCOME/EXPENSES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL	0	0	0.00	0.00	0.00	0.00	0.00	0.00

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06-PARKS & RECREATION								
SALARIES & BENEFITS								
01-506-010 POOL SALARIES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-506-011 LONGEVITY	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-506-020 OVERTIME	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-506-030 SOCIAL SECURITY	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-506-040 HEALTH INSURANCE	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-506-050 RETIREMENT	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-506-060 WORKERS' COMPENSATION	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-506-070 UNEMPLOYMENT COMP-POOL	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL SALARIES & BENEFITS	0	0	0.00	0.00	0.00	0.00	0.00	0.00
OTHER EXPENSES								
01-506-100 UTILITIES	25,000	25,000	201.57	1,178.66	230.58	0.00	4.71	23,821.34
01-506-130 TRAINING	2,000	2,000	0.00	0.00	0.00	0.00	0.00	2,000.00
01-506-240 CONTRACT MAINTENANCE OUTS	3,500	3,500	1,066.28	2,873.29	1,009.68	1,378.20	121.47	751.49
01-506-250 CONTRACT MAINT.-GREEN BEL	60,000	60,000	3,287.96	20,349.41	16,814.76	0.00	33.92	39,650.59
01-506-255 CONTRACT SERVICES - POOL	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-506-260 GREEN BELT CLEANING	3,000	3,000	545.58	1,109.19	515.13	0.00	36.97	1,890.81
01-506-430 SUPPLIES	8,500	8,500	399.96	1,166.90	139.32	0.00	13.73	7,333.10
01-506-431 EMPLOYEE APPRECIATION LUNCHE	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-506-520 EQUIPMENT REPAIR	9,500	9,500	76.32	2,489.46	623.24	0.00	26.20	7,010.54
01-506-630 FACILITY MAINTENANCE	25,000	25,000	9,092.08	16,152.84	4,616.89	125.00	65.11	8,722.16
01-506-631 POND MAINTENANCE	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-506-635 TREES / SHRUBS/LANDSCAPING	20,000	20,000	0.00	149.83	469.57	0.00	0.75	19,850.17
01-506-640 LITTLE LEAGUE	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-506-700 CONTINGENCIES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL OTHER EXPENSES	156,500	156,500	14,669.75	45,469.58	24,419.17	1,503.20	30.01	109,527.22
CAPITAL EXPENSES								
01-506-800 CAPITAL EXPENDITURE	0	0	0.00	0.00	19,178.00	0.00	0.00	0.00
01-506-810 CAPITAL IMPROVEMENTS	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-506-819 PARKS LIGHTS PRINCIPAL	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-506-820 PARKS LIGHTS PROJECT	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-506-892 INTEREST	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL EXPENSES	0	0	0.00	0.00	19,178.00	0.00	0.00	0.00
OTHER INCOME/EXPENSES								
01-506-900 UNALLOCATED FUNDS	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL OTHER INCOME/EXPENSES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL 06-PARKS & RECREATION	156,500	156,500	14,669.75	45,469.58	43,597.17	1,503.20	30.01	109,527.22

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07-FLEET MECHANIC								
=====								
SALARIES & BENEFITS								
01-507-010 MECHANIC SALARIES	47,161	47,161	5,542.82	11,864.81	11,114.40	0.00	25.16	35,295.86
01-507-011 MECHANIC LONGEVITY	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-507-012 STIPEND	1,390	1,390	0.00	1,389.69	1,116.05	0.00	100.00	0.01
01-507-015 MECHANIC INCENTIVE PAY-BILIN	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-507-020 OVERTIME	1,000	1,000	340.05	408.06	858.28	0.00	40.81	591.94
01-507-030 SOCIAL SECURITY	3,684	3,684	379.81	893.01	907.25	0.00	24.24	2,791.28
01-507-040 HEALTH INSURANCE	8,649	8,649	758.18	2,167.11	2,241.35	0.00	25.06	6,481.99
01-507-050 RETIREMENT	4,019	4,019	477.10	1,108.02	1,021.73	0.00	27.57	2,910.51
01-507-060 WORKERS' COMPENSATION	2,000	2,000	0.00	2,000.00	1,600.00	0.00	100.00	0.00
01-507-070 UNEMPLOYMENT COMPENSATION	500	500	0.00	0.00	0.00	0.00	0.00	500.00
01-507-090 TERMINATION PAY-OUT	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL SALARIES & BENEFITS	68,402	68,402	7,497.96	19,830.70	18,859.06	0.00	28.99	48,571.59
OTHER EXPENSES								
01-507-120 DUES & SUBSCRIPTIONS	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-507-130 TRAINING	1,000	1,000	0.00	0.00	0.00	0.00	0.00	1,000.00
01-507-315 VEHICLE DEDUCTIBLE	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-507-420 OFFICE SUPPLIES	250	250	0.00	0.00	0.00	0.00	0.00	250.00
01-507-430 FLEET TOOLS & SUPPLIES	6,000	6,000	110.26	968.77	2,515.25	201.19	19.50	4,830.04
01-507-431 EMPLOYEE APPRECIATION LUNCHE	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-507-450 ENVIRONMENTAL FEES	700	700	0.00	0.00	0.00	0.00	0.00	700.00
01-507-480 UNIFORM ALLOWANCE	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-507-501 VEHICLE PARTS-ADMIN	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-507-502 VEHICLE PARTS-POLICE	18,000	18,000	961.85	2,467.27	3,923.27	0.00	13.71	15,532.73
01-507-503 VEHICLE PARTS-FIRE	3,500	3,500	0.00	68.09	91.52	0.00	1.95	3,431.91
01-507-506 VEHICLE PARTS-PARKS & REC	1,000	1,000	0.00	0.00	88.67	0.00	0.00	1,000.00
01-507-508 VEHICLE PARTS-WARRANT OFFICE	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-507-515 VEHICLE PARTS-EMC/TECH	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-507-516 VEHICLE PARTS-PUBLIC WORKS	10,000	10,000	239.77	1,328.49	1,744.91	0.00	13.28	8,671.51
01-507-518 DEBT SERVICE - INTEREST	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-507-519 VEHICLE PARTS-INSPECTION	500	500	0.00	53.60	53.60	0.00	10.72	446.40
01-507-520 EQUIPMENT REPAIR	15,000	15,000	134.78	1,461.59	374.40	0.00	9.74	13,538.41
01-507-540 VEHICLE FUEL	20,000	20,000	0.00	3,097.35	3,292.08	0.00	15.49	16,902.65
01-507-602 VEHICLE OUTSIDE MAINT-POLICE	25,000	25,000	246.50	9,461.93	4,459.13	875.57	41.35	14,662.50
01-507-603 VEHICLE OUTSIDE MAINT-FIRE	5,000	5,000	0.00	0.00	1,851.36	0.00	0.00	5,000.00
01-507-606 VEHICLE OUTSIDE MAINT-PARKS&	1,000	1,000	0.00	0.00	0.00	0.00	0.00	1,000.00
01-507-608 VEHICLE OUTSIDE MAINT-WRNT O	0	0	0.00	0.00	155.00	0.00	0.00	0.00
01-507-615 VEHICLE OUTSIDE MAINT-EMC/TE	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-507-616 VEHICLE OUTSIDE MAINT-PW	3,500	3,500	919.84	919.84	288.22	0.00	26.28	2,580.16
01-507-619 VEHICLE OUTSIDE MAINT-INSP	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-507-700 CONTINGENCIES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-507-701 TML STORM DAMAGE	0	0	0.00	0.00	1,438.18	0.00	0.00	0.00
01-507-702 LEASE PURCHASE-POLICE PRINCI	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-507-703 LEASE PURCHASE-FIRE PRINCIPA	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-507-704 DEBT SERVICE - INTEREST	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-507-706 LEASE PURCHASE-PARKS	0	0	0.00	0.00	0.00	0.00	0.00	0.00

CITY OF WINCREST
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AS OF: DECEMBER 31ST, 2018

01 -GENERAL FUND

% OF YEAR COMPLETED: 25.00

DEPARTMENTAL EXPENDITURES	ORIGINAL BUDGET	AMENDED BUDGET	CURRENT PERIOD	YEAR TO DATE BALANCE	PRIOR YEAR YTD BALANCE	TOTAL ENCUMBERED	% OF BUDGET	BUDGET BALANCE
01-507-716 DEBT SERVICE - PRINCIPAL	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-507-717 DEBT SERVICE - INTEREST	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-507-719 LEASE PURCHASE-INSPECTION	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-507-721 LEASE PURCHASE-EDC	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-507-725 LEASE PURCHASE - CITY MGMT	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-507-730 VEHICLE/EQUIPMENT TESTING	1,000	1,000	0.00	0.00	0.00	0.00	0.00	1,000.00
TOTAL OTHER EXPENSES	111,450	111,450	2,613.00	19,826.93	20,275.59	1,076.76	18.76	90,546.31
<u>CAPITAL EXPENSES</u>								
01-507-800 CAPITAL EXPENDITURES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL EXPENSES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
<u>OTHER INCOME/EXPENSES</u>								
01-507-900 UNALLOCATED FUNDS	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL OTHER INCOME/EXPENSES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
 TOTAL 07-FLEET MECHANIC	 179,852	 179,852	 10,110.96	 39,657.63	 39,134.65	 1,076.76	 22.65	 139,117.90

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08-COURT								
SALARIES & BENEFITS								
01-508-010 COURT SALARIES	280,237	280,237	25,192.47	65,183.04	57,213.89	0.00	23.26	215,054.02
01-508-011 COURT LONGEVITY	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-508-012 STIPEND	8,338	8,338	0.00	7,553.01	6,130.31	0.00	90.58	785.21
01-508-015 COURT INCENTIVE PAY-BILINGUA	1,800	1,800	70.76	151.97	162.27	0.00	8.44	1,648.03
01-508-017 CERTIFICATION PAY - COURT	900	900	0.00	0.00	161.56	0.00	0.00	900.00
01-508-018 COURT EDUCATION PAY	300	300	0.00	0.00	0.00	0.00	0.00	300.00
01-508-020 COURT OVERTIME	10,000	10,000	706.52	2,017.90	1,959.83	0.00	20.18	7,982.10
01-508-030 SOCIAL SECURITY	22,203	22,203	2,057.67	5,923.77	5,350.08	0.00	26.68	16,279.36
01-508-040 HEALTH INSURANCE	43,434	43,434	3,581.57	6,461.12	8,461.50	0.00	14.88	36,972.65
01-508-050 RETIREMENT	24,214	24,214	1,695.56	5,124.00	4,160.54	0.00	21.16	19,090.43
01-508-060 WORKER'S COMPENSATION	3,000	3,000	0.00	3,000.00	1,000.00	0.00	100.00	0.00
01-508-070 UNEMPLOYMENT COMPENSATION	1,000	1,000	0.00	0.00	1.42	0.00	0.00	1,000.00
01-508-095 TERMINATION PAY-OUT	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL SALARIES & BENEFITS	395,427	395,427	33,304.55	95,414.81	84,601.40	0.00	24.13	300,011.80
OTHER EXPENSES								
01-508-120 DUES & SUBSCRIPTIONS	500	500	0.00	0.00	80.00	0.00	0.00	500.00
01-508-130 BONDS & TRAINING	7,000	7,000	400.00	1,228.74	1,703.72	265.44	21.35	5,505.82
01-508-150 JUDGE	5,000	5,000	519.24	1,125.02	1,211.56	0.00	22.50	3,874.98
01-508-160 PROSECUTOR	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-508-165 WARRANT JAIL COSTS	8,000	8,000	0.00	1,050.00	2,650.00	350.00	17.50	6,600.00
01-508-170 JURY SERVICE FEES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-508-180 COURT OF RECORD/STENOGRAPHER	500	500	0.00	0.00	0.00	0.00	0.00	500.00
01-508-185 EQUIPMENT MAINTENANCE	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-508-420 OFFICE SUPPLIES	9,000	9,000	198.80	2,017.52	1,607.94	190.00	24.53	6,792.48
01-508-431 EMPLOYEE APPRECIATION LUNCHE	300	300	0.00	0.00	0.00	0.00	0.00	300.00
01-508-480 UNIFORM ALLOWANCE	2,000	2,000	0.00	0.00	6.50	0.00	0.00	2,000.00
01-508-481 CONTINGENCIES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-508-540 FUEL	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-508-590 POSTAGE	2,000	2,000	182.20	319.49	524.88	0.00	15.97	1,680.51
TOTAL OTHER EXPENSES	34,300	34,300	1,300.24	5,740.77	7,784.60	805.44	19.09	27,753.79
CAPITAL EXPENSES								
01-508-800 CAPITAL EXPENDITURES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-508-810 TRANSFER TO COURT SEC. FUND	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL EXPENSES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
OTHER INCOME/EXPENSES								
01-508-900 UNALLOCATED FUNDS	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL OTHER INCOME/EXPENSES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL 08-COURT	429,727	429,727	34,604.79	101,155.58	92,386.00	805.44	23.73	327,765.59

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DEPARTMENTAL EXPENDITURES	ORIGINAL BUDGET	AMENDED BUDGET	CURRENT PERIOD	YEAR TO DATE BALANCE	PRIOR YEAR YTD BALANCE	TOTAL ENCUMBERED	% OF BUDGET	BUDGET BALANCE
<u>10-FACILITY DIVISION</u>								
=====								
<u>OTHER EXPENSES</u>								
01-510-100 UTILITIES	140,000	140,000	17,186.62	17,262.53	12,399.46	0.00	12.33	122,737.47
01-510-115 MOBILE TELEPHONES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-510-170 JANITORIAL SERVICES	27,000	27,000	1,863.33	12,079.99	7,322.50	0.00	44.74	14,920.01
01-510-240 CONTRACT MAINTENANCE	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-510-430 SUPPLIES	10,000	10,000	746.67	1,687.10	1,382.50	0.00	16.87	8,312.90
01-510-630 FACILITY MAINTENANCE	35,000	35,000	3,137.27	9,990.18	7,736.72	0.00	28.54	25,009.82
01-510-650 FIRE ALARM & EXT. INSPECTION	3,000	3,000	0.00	0.00	0.00	0.00	0.00	3,000.00
01-510-700 CONTINGENCIES	0	0	0.00	128.00	0.00	0.00	0.00	(128.00)
TOTAL OTHER EXPENSES	215,000	215,000	22,933.89	41,147.80	28,841.18	0.00	19.14	173,852.20
<u>CAPITAL EXPENSES</u>								
01-510-800 CAPITAL EXPENDITURES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL EXPENSES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
<u>OTHER INCOME/EXPENSES</u>								
01-510-900 UNALLOCATED FUNDS	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL OTHER INCOME/EXPENSES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL 10-FACILITY DIVISION	215,000	215,000	22,933.89	41,147.80	28,841.18	0.00	19.14	173,852.20

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<u>11-CIVIC CENTER</u>								
<u>SALARIES & BENEFITS</u>								
01-511-010 CIVIC CENTER SALARIES	76,536	76,536	5,348.74	10,419.35	10,453.82	0.00	13.61	66,116.15
01-511-011 CIVIC CENTER LONGEVITY	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-511-012 STIPEND	2,779	2,779	0.00	1,389.69	1,299.40	0.00	50.00	1,389.71
01-511-020 OVERTIME - CIVIC CENTER	5,000	5,000	658.66	658.66	430.92	0.00	13.17	4,341.34
01-511-030 SOCIAL SECURITY	6,237	6,237	353.65	772.89	994.00	0.00	12.39	5,464.58
01-511-040 HEALTH INSURANCE	17,169	17,169	743.30	2,144.79	2,076.11	0.00	12.49	15,024.40
01-511-050 RETIREMENT	6,838	6,838	374.91	819.36	931.98	0.00	11.98	6,018.57
01-511-060 WORKERS' COMPENSATION	6,000	6,000	0.00	6,000.00	5,000.00	0.00	100.00	0.00
01-511-070 UNEMPLOYMENT COMPENSATION	1,000	1,000	0.00	0.00	0.00	0.00	0.00	1,000.00
01-511-095 TERMINATION PAY-OUT	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL SALARIES & BENEFITS	121,559	121,559	7,479.26	22,204.74	21,186.23	0.00	18.27	99,354.75
<u>OTHER EXPENSES</u>								
01-511-100 UTILITIES	27,000	27,000	6,529.35	6,529.35	13,742.68	0.00	24.18	20,470.65
01-511-430 SUPPLIES	4,000	4,000	934.85	4,433.22	1,005.29	576.66	125.25	1,009.88
01-511-431 EMPLOYEE APPRECIATION LUNCHE	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-511-512 STIPEND	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-511-630 FACILITY MAINTENANCE	15,000	15,000	1,365.25	7,342.93	771.01	129.38	49.82	7,527.69
01-511-700 CONTINGENCIES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL OTHER EXPENSES	46,000	46,000	8,829.45	18,305.50	15,518.98	706.04	41.33	26,988.46
<u>CAPITAL EXPENSES</u>								
01-511-800 CAPITAL EXPENDITURES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL EXPENSES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
<u>OTHER INCOME/EXPENSES</u>								
01-511-900 UNALLOCATED FUNDS	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL OTHER INCOME/EXPENSES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL 11-CIVIC CENTER	167,559	167,559	16,308.71	40,510.24	36,705.21	706.04	24.60	126,343.21

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<u>14-CONTRACT SERVICES</u>								
<u>=====</u>								
<u>OTHER EXPENSES</u>								
01-514-220 FOOD HEALTH OFFICER FEES	22,000	22,000	0.00	0.00	5,400.00	0.00	0.00	22,000.00
01-514-250 LEGAL & CITY ATTORNEY	34,646	34,646	4,200.00	9,800.00	7,875.00	0.00	28.29	24,845.90
01-514-255 SPECIAL LEGAL FEES	85,000	85,000	25,099.50	32,737.25	23,241.77	0.00	38.51	52,262.75
01-514-258 FINANCIAL SERVICES	10,000	10,000	0.00	0.00	0.00	0.00	0.00	10,000.00
01-514-260 DUES & FEES-BCAD	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-514-270 DUES & FEES - BEXAR CO ELECT	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-514-280 FEES-DELINQUENT COLLECTOR	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-514-285 Contract Services - MFO	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-514-290 AUDIT	30,000	30,000	0.00	0.00	0.00	0.00	0.00	30,000.00
01-514-300 EMS	70,000	70,000	0.00	0.00	0.00	0.00	0.00	70,000.00
01-514-310 MUNICIPAL INSURANCE	90,000	90,000	2,000.00	94,999.86	86,466.38	0.00	105.56 (	4,999.86)
01-514-320 ENGINEER / ARCHITECT	50,000	50,000	0.00	0.00	0.00	0.00	0.00	50,000.00
01-514-321 CONTRACT PLANNING SERVICES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-514-325 SALES TAX COLLECTION SERVICE	6,000	6,000	0.00	14,868.00	9,052.80	0.00	247.80 (	8,868.00)
01-514-328 CABLE TV FRANC FEE COMPLIANC	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-514-360 MOBILITY IMPAIRED TRANSPORT	12,000	12,000	0.00	0.00	0.00	0.00	0.00	12,000.00
01-514-367 WATER RESOURCES STUDY	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-514-368 WASTE MANAGEMENT ADD ON	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-514-385 SALARY SURVEY	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-514-400 CREDIT CARD TERMINAL	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-514-403 RECORDS MANAGEMENT	17,000	17,000	2,291.92	13,332.02	2,586.82	0.00	78.42	3,667.98
01-514-405 RECORDS STORAGE RENTAL	8,200	8,200	782.00	2,318.00	2,292.00	0.00	28.27	5,882.00
01-514-410 RECORDS DESTRUCTION	1,200	1,200	0.00	0.00	0.00	0.00	0.00	1,200.00
01-514-430 SUPPLIES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-514-500 PURCHASE OF LAND	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL OTHER EXPENSES	436,046	436,046	34,373.42	168,055.13	136,914.77	0.00	38.54	267,990.77
<u>CAPITAL EXPENSES</u>								
01-514-800 CAPITAL EXPENDITURES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL EXPENSES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
<u>OTHER INCOME/EXPENSES</u>								
01-514-900 UNALLOCATED FUNDS	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL OTHER INCOME/EXPENSES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL 14-CONTRACT SERVICES	436,046	436,046	34,373.42	168,055.13	136,914.77	0.00	38.54	267,990.77

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15-TECH SUPPORT								
=====								
<u>SALARIES & BENEFITS</u>								
01-515-010 EMC/TECH SUPPORT SALARIES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-515-011 EMC/TECH LONGEVITY	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-515-020 EMT/TECH SUPPORT OVERTIME	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-515-030 EMC/TECH SOCIAL SECURITY	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-515-040 EMC/TECH HEALTH INSURANCE	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-515-050 EMC/TECH RETIREMENT	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-515-060 WORKER'S COMPENSATION	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-515-070 UNEMPLOYMENT COMPENSATION	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-515-090 EMC/TECH TERM.PAY-OUT	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL SALARIES & BENEFITS	0	0	0.00	0.00	0.00	0.00	0.00	0.00
<u>OTHER EXPENSES</u>								
01-515-120 DUES & SUBSCRIPTIONS	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-515-130 EMC/TECH TRAINING	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-515-200 COMPUTER CONTRACTS	67,000	67,000	4,072.70	26,030.24	5,870.86	0.00	38.85	40,969.76
01-515-201 COMPUTER MAINTENANCE	5,000	5,000	685.79	1,371.58	307.28	0.00	27.43	3,628.42
01-515-205 TELECOMMUNICATIONS CONTRACT	59,500	59,500	13,439.82	37,224.43	31,632.85	0.00	62.56	22,275.57
01-515-210 TELEPHONE MAINT.CONTRACT	7,000	7,000	0.00	377.50	0.00	0.00	5.39	6,622.50
01-515-215 MOBILE PHONES CONTRACT	15,000	15,000	4,623.95	4,438.05	1,564.55	0.00	29.59	10,561.95
01-515-220 MOBILE PHONES MAINTENANCE	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-515-221 MOBILE DATA TERMINAL SERVICE	5,000	5,000	910.26	910.26	214.95	0.00	18.21	4,089.74
01-515-223 PAGER CONTRACT	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-515-225 PAGER MAINTENANCE	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-515-226 PAGER MAINTENANCE-FIRE	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-515-227 RADIO CONTRACT	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-515-229 RADIO MAINTENANCE	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-515-286 CONTRACTSERVICES - IT	94,000	94,000	0.00	61,288.33	8,780.06	0.00	65.20	32,711.67
01-515-330 WEBSITE SUPPORT CONTRACT	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-515-332 WEBSITE MAINTENANCE	6,500	6,500	0.00	0.00	4,427.98	0.00	0.00	6,500.00
01-515-333 CLOUD HOSTING FEES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-515-395 EMERGENCY MGMT SUPPORT	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-515-396 EOC EQUIPMENT & SUPPLIES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-515-430 TECH SUPPLIES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-515-460 COPIER CONTRACT & SUPPLIES	15,000	15,000	813.97	1,564.14	2,460.00	0.00	10.43	13,435.86
01-515-480 UNIFORM ALLOWANCE	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-515-520 EQUIPMENT REPAIR	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-515-522 AUDIO VISUAL MAINTENANCE	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-515-525 LEASE PURCHASE-RECORDS MGMT	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-515-700 CONTINGENCIES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL OTHER EXPENSES	274,000	274,000	24,546.49	133,204.53	55,258.53	0.00	48.61	140,795.47
<u>CAPITAL EXPENSES</u>								
01-515-800 CAPITAL EXPENSE	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL EXPENSES	0	0	0.00	0.00	0.00	0.00	0.00	0.00

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01 -GENERAL FUND

% OF YEAR COMPLETED: 25.00

DEPARTMENTAL EXPENDITURES	ORIGINAL BUDGET	AMENDED BUDGET	CURRENT PERIOD	YEAR TO DATE BALANCE	PRIOR YEAR YTD BALANCE	TOTAL ENCUMBERED	% OF BUDGET	BUDGET BALANCE
<u>OTHER INCOME/EXPENSES</u>								
01-515-900 UNALLOCATED FUNDS	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL OTHER INCOME/EXPENSES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL 15-TECH SUPPORT	274,000	274,000	24,546.49	133,204.53	55,258.53	0.00	48.61	140,795.47

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16-PUBLIC WORKS								
SALARIES & BENEFITS								
01-516-010 PUBLIC WORKS SALARIES	398,944	398,944	49,855.04	107,606.89	101,032.46	0.00	26.97	291,337.06
01-516-011 PUBLIC WORKS LONGEVITY	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-516-012 STIPEND	13,897	13,897	0.00	15,286.61	12,107.28	0.00	110.00	1,389.61
01-516-015 P.W .INCENTIVE PAY-BILINGUAL	600	600	69.24	150.02	161.56	0.00	25.00	449.98
01-516-018 P.W. EDUCATION PAY	300	300	34.62	75.01	80.78	0.00	25.00	224.99
01-516-020 PUBLIC WORKS OVERTIME	10,000	10,000	3,014.07	5,032.04	5,186.49	0.00	50.32	4,967.96
01-516-030 SOCIAL SECURITY	31,284	31,284	4,043.14	9,783.37	9,810.18	0.00	31.27	21,500.84
01-516-040 HEALTH INSURANCE	86,168	86,168	8,219.52	23,626.64	23,368.85	0.00	27.42	62,541.06
01-516-050 RETIREMENT	34,292	34,292	4,296.07	10,392.90	9,101.46	0.00	30.31	23,899.45
01-516-060 WORKERS' COMPENSATION	25,000	25,000	0.00	25,000.00	22,000.00	0.00	100.00	0.00
01-516-070 UNEMPLOYMENT COMPENSATION	2,000	2,000	26.74	131.45	0.00	0.00	6.57	1,868.55
01-516-080 CONTRACT LABOR	5,000	5,000	0.00	0.00	0.00	0.00	0.00	5,000.00
01-516-095 TERMINATION PAY-OUT	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL SALARIES & BENEFITS	607,485	607,485	69,558.44	197,084.93	182,849.06	0.00	32.44	410,400.28
OTHER EXPENSES								
01-516-100 UTILITIES	25,000	25,000	6,730.61	6,730.61	849.86	0.00	26.92	18,269.39
01-516-130 TRAINING	2,000	2,000	0.00	0.00	0.00	0.00	0.00	2,000.00
01-516-140 EMPLOYMENT SCREENING	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-516-240 CONTRACT OUT MAINTENANCE	5,000	5,000	643.00	643.00	0.00	0.00	12.86	4,357.00
01-516-430 SUPPLIES	15,000	15,000	250.11	3,167.23	3,177.35	0.00	21.11	11,832.77
01-516-431 EMPLOYEE APPRECIATION LUNCHE	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-516-480 UNIFORM ALLOWANCE	18,000	18,000	1,606.16	5,059.40	5,330.45	0.00	28.11	12,940.60
01-516-510 VEHICLE OUTSIDE MAINTENAN	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-516-525 EQUIPMENT RENTAL	3,500	3,500	379.73	379.73	0.00	0.00	10.85	3,120.27
01-516-530 STREET SIGNS & MARKERS	10,000	10,000	98.00	140.28	252.00	240.00	3.80	9,619.72
01-516-590 POSTAGE	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-516-630 FACILITIES MAINTENANCE	15,000	15,000	31.99	111.94	2,595.26	0.00	0.75	14,888.06
01-516-700 CONTINGENCIES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-516-710 STREET CRACK FILLING MATERIA	5,000	5,000	1,894.30	1,894.30	0.00	0.00	37.89	3,105.70
01-516-720 ALLEY/CURB/SIDEWALK REPAIR	5,000	5,000	0.00	0.00	0.00	0.00	0.00	5,000.00
TOTAL OTHER EXPENSES	103,500	103,500	11,633.90	18,126.49	12,204.92	240.00	17.75	85,133.51
CAPITAL EXPENSES								
01-516-800 CAPITAL EXPENDITURES	0	0	0.00	0.00	793.57	0.00	0.00	0.00
01-516-810 STREET CAPITAL REPAIRS	0	0	0.00	0.00	1,080.00	0.00	0.00	0.00
01-516-890 STREET SWEEPER PRINCIPAL	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-516-892 STREET SWEEPER INTEREST	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL EXPENSES	0	0	0.00	0.00	1,873.57	0.00	0.00	0.00
OTHER INCOME/EXPENSES								
01-516-900 UNALLOCATED FUNDS	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL OTHER INCOME/EXPENSES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL 16-PUBLIC WORKS	710,985	710,985	81,192.34	215,211.42	196,927.55	240.00	30.30	495,533.79

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DEPARTMENTAL EXPENDITURES	ORIGINAL BUDGET	AMENDED BUDGET	CURRENT PERIOD	YEAR TO DATE BALANCE	PRIOR YEAR YTD BALANCE	TOTAL ENCUMBERED	% OF BUDGET	BUDGET BALANCE
17-ANIMAL CONTROL								
SALARIES & BENEFITS								
01-517-010 SALARIES-ANIMAL CONTROL	72,913	72,913	8,643.38	18,607.52	17,575.24	0.00	25.52	54,305.22
01-517-011 LONGEVITY	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-517-012 STIPEND	2,779	2,779	0.00	2,779.39	2,232.11	0.00	100.00	0.01
01-517-013 Salaries - Animal on call	3,000	3,000	415.38	899.98	969.22	0.00	30.00	2,100.02
01-517-020 OVERTIME-ANIMAL CONTROL	7,000	7,000	308.08	872.03	627.45	0.00	12.46	6,127.97
01-517-030 SOCIAL SECURITY	6,343	6,343	713.03	1,764.00	1,778.71	0.00	27.81	4,578.82
01-517-040 HEALTH INSURANCE	17,203	17,203	1,501.68	4,359.34	4,271.59	0.00	25.34	12,843.60
01-517-050 RETIREMENT	6,950	6,950	765.27	1,890.36	1,645.99	0.00	27.20	5,059.26
01-517-060 WORKER'S COMPENSATION	3,000	3,000	0.00	3,000.00	2,200.00	0.00	100.00	0.00
01-517-070 UNEMPLOYMENT COMPENSATION	1,000	1,000	0.00	0.00	0.00	0.00	0.00	1,000.00
TOTAL SALARIES & BENEFITS	120,188	120,188	12,346.82	34,172.62	31,300.31	0.00	28.43	86,014.90
OTHER EXPENSES								
01-517-230 VET/INPOUNDING/SHELTER	28,900	28,900	45.00	2,848.25	5,835.69	0.00	9.86	26,051.75
01-517-231 INPOUNDING/SHELTER	24,400	24,400	0.00	8,040.00	8,310.00	0.00	32.95	16,360.00
01-517-240 TRAINING & CERTIFICATION	1,500	1,500	0.00	0.00	0.00	0.00	0.00	1,500.00
01-517-420 EQUIPMENT	2,100	2,100	20.00	20.00	20.00	0.00	0.95	2,080.00
01-517-430 SUPPLIES	900	900	0.00	0.00	0.00	0.00	0.00	900.00
01-517-480 UNIFORMS	1,000	1,000	0.00	300.00	0.00	0.00	30.00	700.00
TOTAL OTHER EXPENSES	58,800	58,800	65.00	11,208.25	14,165.69	0.00	19.06	47,591.75
CAPITAL EXPENSES								
01-517-800 CAPITAL EXPENDITURES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL EXPENSES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
OTHER INCOME/EXPENSES								
01-517-900 UNALLOCATED FUNDS	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL OTHER INCOME/EXPENSES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL 17-ANIMAL CONTROL	178,988	178,988	12,411.82	45,380.87	45,466.00	0.00	25.35	133,606.65

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18-WCCPD								

<u>SALARIES & BENEFITS</u>								
01-518-010 WCCPD SALARIES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-518-011 WCCPD LONGEVITY	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-518-014 WCCPD SPECIAL ASSIGN PAY-K-9	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-518-015 WCCPD INCEN PAY-BILING & SHI	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-518-017 WCCPD CERTIFICATION PAY	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-518-020 WCCPD OVERTIME	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-518-021 WCCPD-7K HOURS	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-518-030 WCCPD SOCIAL SECURITY	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-518-040 WCCPD HEALTH INSURANCE	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-518-050 WCCPD RETIREMENT	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-518-060 WCCPD WORKERS COMP	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-518-070 UNEMPLOYMENT COMPENSATION	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-518-095 WCCPD TERM.PAYOUT	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL SALARIES & BENEFITS	0	0	0.00	0.00	0.00	0.00	0.00	0.00
<u>OTHER INCOME/EXPENSES</u>								
01-518-900 UNALLOCATED FUNDS	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL OTHER INCOME/EXPENSES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL 18-WCCPD	0	0	0.00	0.00	0.00	0.00	0.00	0.00

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19-CODE ENFORCEMENT								
SALARIES & BENEFITS								
01-519-010 INSPECTION SALARIES	46,720	46,720	6,243.88	12,506.01	11,862.01	0.00	26.77	34,213.70
01-519-011 INSPECTIONS LONGEVITY	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-519-012 STIPEND	1,390	1,390	0.00	1,389.69	1,299.40	0.00	100.00	0.01
01-519-015 INSP.INCENTIVE PAY-BILINGUAL	600	600	6.52	6.95	53.70	0.00	1.16	593.05
01-519-018 INSPECTION EDUCATION PAY	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-519-020 OVERTIME	1,800	1,800	909.63	1,684.50	2,161.39	0.00	93.58	115.50
01-519-026 HAZARDOUS DUTY PAY	480	480	0.00	0.00	36.92	0.00	0.00	480.00
01-519-030 SOCIAL SECURITY	3,712	3,712	578.67	1,257.71	1,239.11	0.00	33.88	2,454.05
01-519-040 HEALTH INSURANCE	8,647	8,647	780.16	2,200.08	2,296.95	0.00	25.44	6,447.06
01-519-050 RETIREMENT	4,048	4,048	613.46	1,333.32	1,251.90	0.00	32.94	2,714.33
01-519-060 WORKER'S COMPENSATION	1,100	1,100	0.00	1,100.00	1,000.00	0.00	100.00	0.00
01-519-070 UNEMPLOYMENT COMPENSATION	500	500	0.00	0.00	0.00	0.00	0.00	500.00
TOTAL SALARIES & BENEFITS	68,996	68,996	9,132.32	21,478.26	21,201.38	0.00	31.13	47,517.70
OTHER EXPENSES								
01-519-120 DUES & SUBSCRIPTIONS	135	135	0.00	0.00	0.00	0.00	0.00	135.00
01-519-125 CONTRACT INSPECTION SVCS	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-519-130 BONDS & TRAINING	500	500	0.00	0.00	1,184.11	0.00	0.00	500.00
01-519-140 EMPLOYMENT SCREENING	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-519-150 CONTRACT SERVICES - INSPECTI	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-519-420 OFFICE SUPPLIES	750	750	0.00	0.00	0.00	0.00	0.00	750.00
01-519-430 SUPPLIES & EQUIPMENT	500	500	0.00	0.00	0.00	0.00	0.00	500.00
01-519-480 UNIFORMS	500	500	0.00	179.99	223.88	0.00	36.00	320.01
01-519-490 VEHICLE PARTS	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-519-540 VEHICLE FUEL	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-519-700 CONTINGENCIES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL OTHER EXPENSES	2,385	2,385	0.00	179.99	1,407.99	0.00	7.55	2,205.01
CAPITAL EXPENSES								
01-519-800 CAPITAL EXPENDITURES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL EXPENSES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
OTHER INCOME/EXPENSES								
01-519-900 UNALLOCATED FUNDS	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL OTHER INCOME/EXPENSES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL 19-CODE ENFORCEMENT	71,381	71,381	9,132.32	21,658.25	22,609.37	0.00	30.34	49,722.71

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<u>20-FINANCE</u>								
=====								
<u>SALARIES & BENEFITS</u>								
01-520-010 FINANCE SALARIES	231,328	231,328	26,691.39	57,705.46	54,427.85	0.00	24.95	173,622.43
01-520-011 FINANCE LONGEVITY	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-520-012 STIPEND	5,559	5,559	0.00	5,558.77	4,464.22	0.00	100.00	0.03
01-520-015 FINANCE BILINGUAL PAY	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-520-018 FINANCE EDUCATION PAY	650	650	69.24	150.02	161.56	0.00	23.08	499.98
01-520-020 FINANCE OVERTIME	3,000	3,000	0.00	138.67	61.51	0.00	4.62	2,861.33
01-520-030 FINANCE SOCIAL SECURITY	17,926	17,926	2,134.35	4,927.05	4,631.61	0.00	27.49	12,999.03
01-520-040 FINANCE HEALTH INSURANCE	34,786	34,786	3,068.44	8,722.02	7,722.17	0.00	25.07	26,064.35
01-520-050 FINANCE RETIREMENT	19,455	19,455	2,282.58	5,266.42	4,679.77	0.00	27.07	14,188.37
01-520-060 WORKER'S COMPENSATION	500	500	0.00	500.00	500.00	0.00	100.00	0.00
01-520-070 UNEMPLOYMENT COMPENSATION	500	500	0.00	0.00	0.00	0.00	0.00	500.00
01-520-095 TERMINATION PAY-OUT - FINANC	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL SALARIES & BENEFITS	313,704	313,704	34,246.00	82,968.41	76,648.69	0.00	26.45	230,735.52
<u>OTHER EXPENSES</u>								
01-520-120 DUES & SUBSCRIPTIONS	750	750	0.00	0.00	250.10	0.00	0.00	750.00
01-520-130 BONDS & TRAINING	6,500	6,500	475.00	2,810.21	144.95	0.00	43.23	3,689.79
01-520-140 EMPLOYMENT SCREENING	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-520-260 DUES & FEES- BCAD	13,000	13,000	2,329.00	2,329.00	2,378.00	0.00	17.92	10,671.00
01-520-280 FEES-DELINQUENT COLLECTOR	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-520-285 CONTRACT SERVICES - MFO	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-520-289 CONTRACT SUPPORT	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-520-400 BANK/CREDIT CARD TERMINAL CH	8,000	8,000	35.00	35.00	3,019.74	0.00	0.44	7,965.00
01-520-420 OFFICE SUPPLIES	8,000	8,000	1,778.64	1,778.64	1,413.90	0.00	22.23	6,221.36
01-520-431 EMPLOYEE APPRECIATION LUNCHE	600	600	0.00	0.00	0.00	0.00	0.00	600.00
01-520-433 IT SOFTWARE HARDWARE & SUPPLI	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-520-590 POSTAGE	1,000	1,000	250.00	274.70	392.00	0.00	27.47	725.30
01-520-600 OFFICE EQUIP. & MAINT	1,000	1,000	0.00	0.00	0.00	0.00	0.00	1,000.00
01-520-700 CONTINGENCIES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL OTHER EXPENSES	38,850	38,850	4,867.64	7,227.55	7,598.69	0.00	18.60	31,622.45
<u>CAPITAL EXPENSES</u>								
01-520-800 CAPITAL EXPENDITURES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL EXPENSES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
<u>OTHER INCOME/EXPENSES</u>								
01-520-900 UNALLOCATED FUNDS	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL OTHER INCOME/EXPENSES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
 TOTAL 20-FINANCE	 352,554	 352,554	 39,113.64	 90,195.96	 84,247.38	 0.00	 25.58	 262,357.97

CITY OF WINCREST
REVENUE & EXPENSE REPORT (UNAUDITED)
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01 -GENERAL FUND

% OF YEAR COMPLETED: 25.00

DEPARTMENTAL EXPENDITURES	ORIGINAL BUDGET	AMENDED BUDGET	CURRENT PERIOD	YEAR TO DATE BALANCE	PRIOR YEAR YTD BALANCE	TOTAL ENCUMBERED	% OF BUDGET	BUDGET BALANCE
<u>21-ECONOMIC DEVELOPMENT(E</u>								
<u>SALARIES & BENEFITS</u>								
01-521-010 EDC SALARIES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-521-011 EDC LONGEVITY	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-521-018 EDC EDUCATION PAY	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-521-020 EDC OVERTIME	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-521-030 SOCIAL SECURITY	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-521-040 HEALTH INSURANCE	0	0	0.00	0.00	1,969.29	0.00	0.00	0.00
01-521-050 RETIREMENT	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-521-060 WORKERS COMPENSATION	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-521-070 UNEMPLOYMENT COMPENSATION	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-521-095 TERMINATION PAY-OUT	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL SALARIES & BENEFITS	0	0	0.00	0.00	1,969.29	0.00	0.00	0.00
<u>OTHER EXPENSES</u>								
01-521-430 SUPPLIES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-521-510 VEHICLE ALLOWANCE-DIRECTOR	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-521-515 HEALTH INS. ALLOWANCE-DIRECT	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-521-590 POSTAGE	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL OTHER EXPENSES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
<u>OTHER INCOME/EXPENSES</u>								
01-521-900 TRANSFER TO EDC FUND	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-521-901 UNALLOCATED FUNDS	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL OTHER INCOME/EXPENSES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
 TOTAL 21-ECONOMIC DEVELOPMENT(E	 0	 0	 0.00	 0.00	 1,969.29	 0.00	 0.00	 0.00

CITY OF WINCREST
REVENUE & EXPENSE REPORT (UNAUDITED)
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01 -GENERAL FUND

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DEPARTMENTAL EXPENDITURES	ORIGINAL BUDGET	AMENDED BUDGET	CURRENT PERIOD	YEAR TO DATE BALANCE	PRIOR YEAR YTD BALANCE	TOTAL ENCUMBERED	% OF BUDGET	BUDGET BALANCE
25-CITY MANAGEMENT								
SALARIES & BENEFITS								
01-525-010 CITY MANAGEMENT SALARIES	145,630	145,630	16,969.62	36,767.50	35,033.71	0.00	25.25	108,862.25
01-525-011 LONGEVITY	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-525-012 STIPEND	1,390	1,390	0.00	1,389.70	1,299.40	0.00	100.00	0.00
01-525-017 CERTIFICATION PAY	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-525-018 EDUCATION PAY	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-525-019 TUITION REIMBURSEMENT	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-525-020 CITY MANAGEMENT OVERTIME	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-525-030 SOCIAL SECURITY	11,141	11,141	827.61	2,339.17	2,110.02	0.00	21.00	8,801.51
01-525-040 HEALTH INSURANCE	9,087	9,087	816.14	2,254.05	2,076.11	0.00	24.80	6,833.24
01-525-050 RETIREMENT	11,923	11,923	1,376.25	3,094.57	3,006.99	0.00	25.95	8,828.71
01-525-060 WORKER'S COMPENSATION	3,500	3,500	3,500.00	3,500.00	3,000.00	0.00	100.00	0.00
01-525-070 UNEMPLOYMENT COMPENSATION	500	500	0.00	0.00	0.00	0.00	0.00	500.00
01-525-080 CONTRACT LABOR - HR	1,000	1,000	0.00	0.00	0.00	0.00	0.00	1,000.00
01-525-095 TERMINATION PAYOUT	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL SALARIES & BENEFITS	184,171	184,171	23,489.62	49,344.99	46,526.23	0.00	26.79	134,825.71
OTHER EXPENSES								
01-525-120 DUES & SUBSCRIPTIONS	750	750	28.00	56.00	28.00	0.00	7.47	694.00
01-525-121 ADP Contract	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-525-130 BONDS & TRAINING	1,000	1,000	0.00	275.00	14.00	0.00	27.50	725.00
01-525-140 EMPLOY. SCREENING & RECRUITM	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-525-150 MOVING EXPENSE - CITY MGR	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-525-420 OFFICE SUPPLIES	1,000	1,000	0.00	0.00	107.55	0.00	0.00	1,000.00
01-525-430 HR SUPPLIES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-525-640 EMPLOYEE RECOGNITION	6,800	6,800	0.00	74.00	7,396.20	0.00	1.09	6,726.00
01-525-645 MEALS & ENTERTAINMENT	1,000	1,000	0.00	0.00	33.50	0.00	0.00	1,000.00
01-525-650 VEHICLE EXPENSE	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-525-655 Cell Phone Allowance	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL OTHER EXPENSES	10,550	10,550	28.00	405.00	7,579.25	0.00	3.84	10,145.00
OTHER INCOME/EXPENSES								
01-525-900 TRANSFER TO EDC	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-525-901 TRANSFER TO STREETS FUND	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-525-902 UNALLOCATED FUNDS	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL OTHER INCOME/EXPENSES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL 25-CITY MANAGEMENT	194,721	194,721	23,517.62	49,749.99	54,105.48	0.00	25.55	144,970.71

CITY OF WINCREST
REVENUE & EXPENSE REPORT (UNAUDITED)
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01 -GENERAL FUND

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DEPARTMENTAL EXPENDITURES	ORIGINAL BUDGET	AMENDED BUDGET	CURRENT PERIOD	YEAR TO DATE BALANCE	PRIOR YEAR YTD BALANCE	TOTAL ENCUMBERED	% OF BUDGET	BUDGET BALANCE
<u>26-POOL</u>								
<u>SALARIES & BENEFITS</u>								
01-526-010 SALARIES	65,650	65,650	0.00	0.00	0.00	0.00	0.00	65,650.00
01-526-020 OVERTIME	2,800	2,800	0.00	0.00	0.00	0.00	0.00	2,800.00
01-526-030 SOCIAL SECURITY	5,236	5,236	0.00	0.00	0.00	0.00	0.00	5,236.43
01-526-040 HEALTH INSURANCE	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-526-050 RETIREMENT	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-526-060 WORKER'S COMPENSATION	3,500	3,500	3,500.00	3,500.00	3,500.00	0.00	100.00	0.00
01-526-070 UNEMPLOYMENT COMPENSATION	2,500	2,500	0.00	0.00	0.00	0.00	0.00	2,500.00
TOTAL SALARIES & BENEFITS	79,686	79,686	3,500.00	3,500.00	3,500.00	0.00	4.39	76,186.43
<u>OTHER EXPENSES</u>								
01-526-100 UTILITIES	7,000	7,000	476.13	2,357.13	25.62	0.00	33.67	4,642.87
01-526-130 BONDS & TRAINING	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-526-140 EMPLOYMENT SCREENING	1,500	1,500	0.00	0.00	0.00	0.00	0.00	1,500.00
01-526-210 EQUIPMENT LEASE	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-526-255 CONTRACT SERVICES - POOL	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-526-420 OFFICE SUPPLIES	1,000	1,000	0.00	0.00	0.00	0.00	0.00	1,000.00
01-526-430 MISCELLANEOUS SUPPLIES	3,500	3,500	110.50	261.02	61.32	0.00	7.46	3,238.98
01-526-431 POOL CHEMICALS	12,000	12,000	0.00	997.18	1,201.98	0.00	8.31	11,002.82
01-526-480 UNIFORM ALLOWANCE	1,600	1,600	0.00	0.00	0.00	0.00	0.00	1,600.00
01-526-500 VEHICLE PARTS	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-526-510 VEHICLE OUTSIDE MAINTENANCE	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-526-520 EQUIPMENT REPAIR	6,000	6,000	0.00	14.99	0.00	0.00	0.25	5,985.01
01-526-630 FACILITY MAINTENANCE	5,000	5,000	943.84	955.79	2,836.60	212.99	23.38	3,831.22
01-526-700 CONTINGENCIES	1,000	1,000	0.00	0.00	0.00	0.00	0.00	1,000.00
TOTAL OTHER EXPENSES	38,600	38,600	1,530.47	4,586.11	4,125.52	212.99	12.43	33,800.90
<u>CAPITAL EXPENSES</u>								
01-526-800 CAPITAL EXPENDITURES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL EXPENSES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
<u>OTHER INCOME/EXPENSES</u>								
01-526-900 UNALLOCATED FUNDS	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL OTHER INCOME/EXPENSES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL 26-POOL	118,286	118,286	5,030.47	8,086.11	7,625.52	212.99	7.02	109,987.33

CITY OF WINCREST
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01 -GENERAL FUND

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DEPARTMENTAL EXPENDITURES	ORIGINAL BUDGET	AMENDED BUDGET	CURRENT PERIOD	YEAR TO DATE BALANCE	PRIOR YEAR YTD BALANCE	TOTAL ENCUMBERED	% OF BUDGET	BUDGET BALANCE
27-POST OFFICE								
SALARIES & BENEFITS								
01-527-010 POST OFFICE SALARIES	31,485	31,485	5,468.51	10,187.31	11,756.73	0.00	32.36	21,297.23
01-527-011 LONGEVITY	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-527-012 STIPEND	1,390	1,390	0.00	1,389.69	1,116.05	0.00	100.00	0.01
01-527-015 P. O. INCENTIVE PAY-BILINGUA	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-527-020 OVERTIME - POST OFFICE	1,200	1,200	30.65	83.00	289.66	0.00	6.92	1,117.00
01-527-030 SOCIAL SECURITY	2,500	2,500	411.86	869.90	1,043.62	0.00	34.79	1,630.47
01-527-040 HEALTH INSURANCE	8,579	8,579	736.86	2,182.27	2,170.39	0.00	25.44	6,397.08
01-527-050 RETIREMENT	2,763	2,763	298.95	733.07	649.34	0.00	26.53	2,030.35
01-527-060 WORKER'S COMPENSATION	1,000	1,000	0.00	76.00	750.00	0.00	7.60	924.00
01-527-070 UNEMPLOYMENT COMPENSATION	750	750	32.63	47.17	4.46	0.00	6.29	702.83
01-527-095 TERMINATION PAY-OUT	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL SALARIES & BENEFITS	49,667	49,667	6,979.46	15,568.41	17,780.25	0.00	31.35	34,098.97
OTHER EXPENSES								
01-527-120 DUES & SUBSCRIPTIONS	0	0	0.00	0.00	14.00	0.00	0.00	0.00
01-527-130 BONDS & TRAINING	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-527-420 OFFICE SUPPLIES - POST OFFIC	6,000	6,000	187.88	187.88	398.03	0.00	3.13	5,812.12
01-527-421 CONTRACT / SEASONAL HELP	3,200	3,200	0.00	0.00	250.00	0.00	0.00	3,200.00
01-527-590 POSTAGE - POST OFFICE	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-527-600 OFFICE EQUIPMENT & MAINTENAN	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-527-610 OFFICE EQUIPMENT LEASE	12,200	12,200	0.00	0.00	3,244.68	0.00	0.00	12,200.00
01-527-700 CONTINGENCIES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-527-710 INVENTORY ADJUSTMENTS	400	400	0.00	0.00	0.00	0.00	0.00	400.00
TOTAL OTHER EXPENSES	21,800	21,800	187.88	187.88	3,406.71	0.00	0.86	21,612.12
CAPITAL EXPENSES								
01-527-800 CAPITAL EXPENSE	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL EXPENSES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
OTHER INCOME/EXPENSES								
01-527-900 UNALLOCATED FUNDS	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL OTHER INCOME/EXPENSES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL 27-POST OFFICE	71,467	71,467	7,167.34	15,756.29	21,186.96	0.00	22.05	55,711.09

CITY OF WINCREST
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28-HUMAN RESOUCES								
=====								
OTHER EXPENSES								
01-528-130 INSURANCE ADMIN. FEES	4,000	4,000	290.00	1,170.00	1,170.00	0.00	29.25	2,830.00
01-528-140 EMPLOYMENT SCREENING/RECRUIT	14,000	14,000	1,350.29	4,065.32	524.50	0.00	29.04	9,934.68
01-528-141 ADP SERVICES	60,000	60,000	9,891.30	14,831.50	13,415.40	0.00	24.72	45,168.50
01-528-142 RECOGNITION PROGRAM	2,000	2,000	750.00	750.00	0.00	0.00	37.50	1,250.00
01-528-143 EMPLOYEE WELLNESS PROGRAM	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-528-150 EMP MED COST ASSIST	65,000	65,000	2,198.54	7,645.73	12,982.92	0.00	11.76	57,354.27
01-528-160 EMP RECONGITION PROGRAM	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-528-162 INSURANCE INCREASE	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-528-170 EMP WELLNESS PROGRAM	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-528-172 TMRS	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-528-175 TRANSFER TO HRA FUND 12	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-528-180 COLA 2%	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-528-701 PRIOR YEAR ADJUSTMENTS	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL OTHER EXPENSES	145,000	145,000	14,480.13	28,462.55	28,092.82	0.00	19.63	116,537.45
OTHER INCOME/EXPENSES								
01-528-900 UNALLOCATED FUNDS	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL OTHER INCOME/EXPENSES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL 28-HUMAN RESOUCES	145,000	145,000	14,480.13	28,462.55	28,092.82	0.00	19.63	116,537.45

CITY OF WINCREST
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30-CAPITAL								
=====								
OTHER EXPENSES								
01-530-506 PARKS CAPITAL	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-530-507 FLEET CAPITAL	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-530-508 COURT CAPITAL	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-530-525 CITY MANAGER CAPITAL	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-530-526 POOL CAPITAL	25,000	25,000	0.00	0.00	0.00	0.00	0.00	25,000.00
01-530-527 POST OFFICE CAPITAL	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-530-528 HUMAN RESOURCES CAPITAL	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL OTHER EXPENSES	25,000	25,000	0.00	0.00	0.00	0.00	0.00	25,000.00
CAPITAL EXPENSES								
01-530-801 ADMIN CAPITAL	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-530-802 POLICE CAPITAL	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-530-803 FIRE CAPITAL	108,770	108,770	0.00	0.00	0.00	8,990.00	8.27	99,780.10
01-530-804 SPECIAL SERVICES CAPITAL	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-530-806 PARKS CAPITAL	91,043	91,043	14,121.38	61,889.66	25,260.82	0.00	67.98	29,153.62
01-530-810 FACILITY CAPITAL	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-530-811 CIVIC CENTER CAPITAL	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-530-814 CONTRACT SERVICES CAPITAL	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-530-815 TECH SUPPORT CAPITAL	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-530-816 PUBLIC WORKS CAPITAL	58,169	58,169	0.00	0.00	0.00	0.00	0.00	58,168.81
01-530-817 ANIMAL CONTROL CAPITAL	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-530-819 CODE ENFORCEMENT CAPITAL	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-530-820 FINANCE CAPITAL	52,000	52,000	0.00	0.00	0.00	40,000.00	76.92	12,000.00
TOTAL CAPITAL EXPENSES	309,982	309,982	14,121.38	61,889.66	25,260.82	48,990.00	35.77	199,102.53
OTHER INCOME/EXPENSES								
01-530-925 TRANSFER OUT TO STREETS	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL OTHER INCOME/EXPENSES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL 30-CAPITAL	334,982	334,982	14,121.38	61,889.66	25,260.82	48,990.00	33.10	224,102.53

CITY OF WINCREST
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: DECEMBER 31ST, 2018

01 -GENERAL FUND

% OF YEAR COMPLETED: 25.00

DEPARTMENTAL EXPENDITURES	ORIGINAL BUDGET	AMENDED BUDGET	CURRENT PERIOD	YEAR TO DATE BALANCE	PRIOR YEAR YTD BALANCE	TOTAL ENCUMBERED	% OF BUDGET	BUDGET BALANCE
00-GENERAL EXPENDITURES								
=====								
SALARIES & BENEFITS								
01-500-030 SOCIAL SECURITY	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-500-050 RETIREMENT	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL SALARIES & BENEFITS	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL 00-GENERAL EXPENDITURES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES	7,272,972	7,272,972	702,162.02	1,986,549.61	1,825,542.23	84,687.18	28.48	5,201,734.75
REVENUE OVER/(UNDER) EXPENDITURES	(17,492)	(17,492)	560,407.52	16,503.17	(312,706.65)	84,687.18)	389.81	50,692.43

CITY OF WINCREST
BALANCE SHEET
AS OF: DECEMBER 31ST, 2018

02 -GARBAGE FUND

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE	
ASSETS			
=====			
02-1100	CASH	25,994.18	
02-1102	CLAIM ON CASH	142,515.65	
02-1105	SAVINGS	468.48	
02-1115	INVESTMENT - TEXPOOL	432.15	
02-1315	DUE FROM GENERAL FUND	0.00	
02-1601	A/R-COMMERCIAL GARBAGE	125,439.64	
02-1605	A/R-RESIDENTIAL GARBAGE	284,927.90	
02-1606	ALLOW FOR DOUBTFUL ACCTS	(159,936.44)	
02-1607	A/R-RECYCLING INCOME	0.00	
02-1608	A/R - UNAPPLIED CREDITS	(18,195.41)	
02-1610	A/R-ACCRUED INTEREST	0.00	
		<u>401,646.15</u>	
	TOTAL ASSETS		401,646.15
			=====
LIABILITIES			
=====			
02-2315	DUE TO GENERAL FUND	284,672.33	
02-2400	A/P PENDING	0.00	
02-2410	A/P-SALES TAX	25,887.60	
02-2415	A/P-GARBAGE CONTRACTOR	0.00	
02-2420	DEFERRED REVENUE-RESIDENT	0.00	
	TOTAL LIABILITIES	<u>310,559.93</u>	
EQUITY			
=====			
02-3201	FUND BALANCE	(108,405.07)	
	TOTAL BEGINNING EQUITY	(108,405.07)	
	TOTAL REVENUE	493,844.92	
	TOTAL EXPENSES	<u>294,353.63</u>	
	TOTAL INCREASE/(DECREASE) IN FUND BAL.	199,491.29	
	TOTAL EQUITY & FUND BALANCE	<u>91,086.22</u>	
	TOTAL LIABILITIES, EQUITY & FUND BALANCE		401,646.15
			=====

CITY OF WINCREST
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: DECEMBER 31ST, 2018

02 -GARBAGE FUND

% OF YEAR COMPLETED: 25.00

	ORIGINAL BUDGET	AMENDED BUDGET	CURRENT PERIOD	YEAR TO DATE BALANCE	PRIOR YEAR YTD BALANCE	TOTAL ENCUMBERED	% OF BUDGET	BUDGET BALANCE
<u>REVENUE SUMMARY</u>								
ALL REVENUES	1,181,673	1,181,673	75,987.62	493,844.92	354,782.13	0.00	41.79	687,828.38
TOTAL REVENUES	1,181,673	1,181,673	75,987.62	493,844.92	354,782.13	0.00	41.79	687,828.38
<u>EXPENDITURE SUMMARY</u>								
<u>00-GENERAL EXPENDITURES</u>								
SALARIES & BENEFITS	920,000	920,000	80,327.08	159,675.01	77,796.91	0.00	17.36	760,324.99
OTHER EXPENSES	28,500	28,500	1,305.45	9,678.62	2,946.00	272.94	34.92	18,548.44
OTHER INCOME/EXPENSES	125,000	125,000	0.00	125,000.00	0.00	0.00	100.00	0.00
TOTAL 00-GENERAL EXPENDITURES	1,073,500	1,073,500	81,632.53	294,353.63	80,742.91	272.94	27.45	778,873.43
TOTAL EXPENDITURES	1,073,500	1,073,500	81,632.53	294,353.63	80,742.91	272.94	27.45	778,873.43
REVENUE OVER/(UNDER) EXPENDITURES	108,173	108,173 (	5,644.91)	199,491.29	274,039.22 (	272.94)	184.17 (	91,045.05)

CITY OF WINCREST
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: DECEMBER 31ST, 2018

02 -GARBAGE FUND

% OF YEAR COMPLETED: 25.00

REVENUES	ORIGINAL BUDGET	AMENDED BUDGET	CURRENT PERIOD	YEAR TO DATE BALANCE	PRIOR YEAR YTD BALANCE	TOTAL ENCUMBERED	% OF BUDGET	BUDGET BALANCE
02-4101 INCOME-COMMERCIAL	531,523	531,523	55,614.53	160,971.32	125,199.93	0.00	30.28	370,551.98
02-4105 INCOME-RESIDENTIAL	621,000	621,000	3,204.59	310,668.12	229,566.10	0.00	50.03	310,331.88
02-4107 INCOME-RECYCLING	0	0	0.00	0.00	0.00	0.00	0.00	0.00
02-4110 INCOME-LATE CHARGE	29,000	29,000	17,128.42	22,092.66 (	29.27)	0.00	76.18	6,907.34
02-4115 INCOME-INTEREST	150	150	40.08	112.82	45.37	0.00	75.21	37.18
02-4130 INCOME - MISCELLANEOUS	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES	1,181,673	1,181,673	75,987.62	493,844.92	354,782.13	0.00	41.79	687,828.38

CITY OF WINCREST
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: DECEMBER 31ST, 2018

02 -GARBAGE FUND

% OF YEAR COMPLETED: 25.00

DEPARTMENTAL EXPENDITURES	ORIGINAL BUDGET	AMENDED BUDGET	CURRENT PERIOD	YEAR TO DATE BALANCE	PRIOR YEAR YTD BALANCE	TOTAL ENCUMBERED	% OF BUDGET	BUDGET BALANCE
<u>00-GENERAL EXPENDITURES</u>								
=====								
<u>SALARIES & BENEFITS</u>								
02-500-010 EXPENSES-COMMERCIAL	426,000	426,000	37,850.56	74,721.97	36,519.51	0.00	17.54	351,278.03
02-500-020 EXPENSES-RESIDENTIAL	494,000	494,000	42,476.52	84,953.04	41,277.40	0.00	17.20	409,046.96
02-500-030 EXPENSES-ADMINISTRATIVE	0	0	0.00	0.00	0.00	0.00	0.00	0.00
02-500-040 EXPENSES-BAD DEBT	0	0	0.00	0.00	0.00	0.00	0.00	0.00
02-500-050 EXPENSES-MED.WASTE & CLEAN U	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL SALARIES & BENEFITS	920,000	920,000	80,327.08	159,675.01	77,796.91	0.00	17.36	760,324.99
<u>OTHER EXPENSES</u>								
02-500-590 POSTAGE	3,500	3,500	0.00	875.00	735.00	0.00	25.00	2,625.00
02-500-591 EXPENSE - ALLY REPAIR	20,000	20,000	1,305.45	8,803.62	2,211.00	272.94	45.38	10,923.44
02-500-592 EXPENSES - ADDITIONAL CITY S	5,000	5,000	0.00	0.00	0.00	0.00	0.00	5,000.00
TOTAL OTHER EXPENSES	28,500	28,500	1,305.45	9,678.62	2,946.00	272.94	34.92	18,548.44
<u>OTHER INCOME/EXPENSES</u>								
02-500-900 EXPENSES-TRANSFER GENERAL FU	125,000	125,000	0.00	125,000.00	0.00	0.00	100.00	0.00
TOTAL OTHER INCOME/EXPENSES	125,000	125,000	0.00	125,000.00	0.00	0.00	100.00	0.00
TOTAL 00-GENERAL EXPENDITURES	1,073,500	1,073,500	81,632.53	294,353.63	80,742.91	272.94	27.45	778,873.43
TOTAL EXPENDITURES	1,073,500	1,073,500	81,632.53	294,353.63	80,742.91	272.94	27.45	778,873.43
REVENUE OVER/(UNDER) EXPENDITURES	108,173	108,173 (	5,644.91)	199,491.29	274,039.22 (	272.94)	184.17 (	91,045.05)

CITY OF WINCREST
BALANCE SHEET
AS OF: DECEMBER 31ST, 2018

04 -ASSET SEIZ FUND- FEDERAL

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE	
ASSETS			
=====			
04-1102	CLAIM ON CASH	136.56	
04-1105	SAVINGS	353.22	
04-1115	INVESTMENTS	0.00	
04-1315	DUE FROM GENERAL FUND	0.00	
04-1515	A/R-ACCRUED INTEREST	0.00	
04-1550	A/R-MISCELLANEOUS	0.00	
		<u>489.78</u>	
TOTAL ASSETS			489.78
			=====
LIABILITIES			
=====			
04-2315	DUE TO GENERAL FUND	0.00	
04-2400	A/P PENDING	0.00	
	TOTAL LIABILITIES	<u>0.00</u>	
EQUITY			
=====			
04-3201	FUND BALANCE-RESTRICTED	488.27	
	TOTAL BEGINNING EQUITY	<u>488.27</u>	
TOTAL REVENUE		1.51	
TOTAL EXPENSES		<u>0.00</u>	
TOTAL INCREASE/(DECREASE) IN FUND BAL.		1.51	
TOTAL EQUITY & FUND BALANCE		<u>489.78</u>	
TOTAL LIABILITIES, EQUITY & FUND BALANCE			489.78
			=====

CITY OF WINCREST
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: DECEMBER 31ST, 2018

04 -ASSET SEIZ FUND- FEDERAL

% OF YEAR COMPLETED: 25.00

	ORIGINAL BUDGET	AMENDED BUDGET	CURRENT PERIOD	YEAR TO DATE BALANCE	PRIOR YEAR YTD BALANCE	TOTAL ENCUMBERED	% OF BUDGET	BUDGET BALANCE
<u>REVENUE SUMMARY</u>								
ALL REVENUES	0	0	0.53	1.51	0.60	0.00	0.00 (	1.51)
TOTAL REVENUES	0	0	0.53	1.51	0.60	0.00	0.00 (	1.51)
<u>EXPENDITURE SUMMARY</u>								
<u>00-GENERAL EXPENDITURES</u>								
SALARIES & BENEFITS	0	0	0.00	0.00	0.00	0.00	0.00	0.00
CAPITAL EXPENSES	0	0	0.00	0.00	20.00	0.00	0.00	0.00
TOTAL 00-GENERAL EXPENDITURES	0	0	0.00	0.00	20.00	0.00	0.00	0.00
TOTAL EXPENDITURES	0	0	0.00	0.00	20.00	0.00	0.00	0.00
REVENUE OVER/ (UNDER) EXPENDITURES	0	0	0.53	1.51 (	19.40)	0.00	0.00 (	1.51)

CITY OF WINCREST
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: DECEMBER 31ST, 2018

04 -ASSET SEIZ FUND- FEDERAL

% OF YEAR COMPLETED: 25.00

REVENUES	ORIGINAL BUDGET	AMENDED BUDGET	CURRENT PERIOD	YEAR TO DATE BALANCE	PRIOR YEAR YTD BALANCE	TOTAL ENCUMBERED	% OF BUDGET	BUDGET BALANCE
04-4101 INCOME-COURT FORFEITED PR	0	0	0.00	0.00	0.00	0.00	0.00	0.00
04-4105 INCOME-ABAND/SEIZED PROP	0	0	0.00	0.00	0.00	0.00	0.00	0.00
04-4115 INCOME-INTEREST	0	0	0.53	1.51	0.60	0.00	0.00 (	1.51)
TOTAL REVENUES	0	0	0.53	1.51	0.60	0.00	0.00 (	1.51)

CITY OF WINCREST
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: DECEMBER 31ST, 2018

04 -ASSET SEIZ FUND- FEDERAL

% OF YEAR COMPLETED: 25.00

DEPARTMENTAL EXPENDITURES	ORIGINAL BUDGET	AMENDED BUDGET	CURRENT PERIOD	YEAR TO DATE BALANCE	PRIOR YEAR YTD BALANCE	TOTAL ENCUMBERED	% OF BUDGET	BUDGET BALANCE
00-GENERAL EXPENDITURES								
=====								
SALARIES & BENEFITS								
04-500-050 MISCELLANEOUS	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL SALARIES & BENEFITS	0	0	0.00	0.00	0.00	0.00	0.00	0.00
CAPITAL EXPENSES								
04-500-800 CAPITAL EXPENDITURES	0	0	0.00	0.00	20.00	0.00	0.00	0.00
TOTAL CAPITAL EXPENSES	0	0	0.00	0.00	20.00	0.00	0.00	0.00
TOTAL 00-GENERAL EXPENDITURES	0	0	0.00	0.00	20.00	0.00	0.00	0.00
TOTAL EXPENDITURES	0	0	0.00	0.00	20.00	0.00	0.00	0.00
REVENUE OVER/(UNDER) EXPENDITURES	0	0	0.53	1.51 (	19.40)	0.00	0.00 (	1.51)

CITY OF WINCREST
BALANCE SHEET
AS OF: DECEMBER 31ST, 2018

05 -COUNTY FIRE CONTRIBUTION

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE	
ASSETS			
=====			
05-1102	CLAIM ON CASH	12,511.32	
05-1105	SAVINGS	0.00	
05-1115	INVESTMENTS	3,946.07	
05-1315	DUE FROM GENERAL FUND	0.00	
05-1515	A/R-ACCRUED INTEREST	0.00	
05-1550	A/R-MISCELLANEOUS	0.00	
		<u>16,457.39</u>	
	TOTAL ASSETS		16,457.39
			=====
LIABILITIES			
=====			
05-2315	DUE TO GENERAL FUND	22,000.00	
05-2400	A/P PENDING	0.00	
	TOTAL LIABILITIES	<u>22,000.00</u>	
EQUITY			
=====			
05-3201	FUND BALANCE-RESTRICTED	16,819.43	
	TOTAL BEGINNING EQUITY	<u>16,819.43</u>	
	TOTAL REVENUE	0.00	
	TOTAL EXPENSES	<u>22,362.04</u>	
	TOTAL INCREASE/(DECREASE) IN FUND BAL. (	22,362.04)	
	TOTAL EQUITY & FUND BALANCE	(<u>5,542.61</u>)	
	TOTAL LIABILITIES, EQUITY & FUND BALANCE		16,457.39
			=====

CITY OF WINCREST
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: DECEMBER 31ST, 2018

05 -COUNTY FIRE CONTRIBUTION

% OF YEAR COMPLETED: 25.00

	ORIGINAL BUDGET	AMENDED BUDGET	CURRENT PERIOD	YEAR TO DATE BALANCE	PRIOR YEAR YTD BALANCE	TOTAL ENCUMBERED	% OF BUDGET	BUDGET BALANCE
<u>REVENUE SUMMARY</u>								
ALL REVENUES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
<u>EXPENDITURE SUMMARY</u>								
<u>00-GENERAL EXPENDITURES</u>								
SALARIES & BENEFITS	0	0	12,973.00	22,362.04	0.00	0.00	0.00	(22,362.04)
OTHER EXPENSES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
CAPITAL EXPENSES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL 00-GENERAL EXPENDITURES	0	0	12,973.00	22,362.04	0.00	0.00	0.00	(22,362.04)
TOTAL EXPENDITURES	0	0	12,973.00	22,362.04	0.00	0.00	0.00	(22,362.04)
REVENUE OVER/(UNDER) EXPENDITURES	0	0	(12,973.00)	(22,362.04)	0.00	0.00	0.00	22,362.04

CITY OF WINCREST
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: DECEMBER 31ST, 2018

05 -COUNTY FIRE CONTRIBUTION

% OF YEAR COMPLETED: 25.00

REVENUES	ORIGINAL BUDGET	AMENDED BUDGET	CURRENT PERIOD	YEAR TO DATE BALANCE	PRIOR YEAR YTD BALANCE	TOTAL ENCUMBERED	% OF BUDGET	BUDGET BALANCE
05-4101 INCOME-BEXAR COUNTY	0	0	0.00	0.00	0.00	0.00	0.00	0.00
05-4105 INCOME - OTHER	0	0	0.00	0.00	0.00	0.00	0.00	0.00
05-4115 INCOME-INTEREST	0	0	0.00	0.00	0.00	0.00	0.00	0.00
05-4120 GRANT PROCEEDS - FIRE	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES	0	0	0.00	0.00	0.00	0.00	0.00	0.00

CITY OF WINCREST
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: DECEMBER 31ST, 2018

05 -COUNTY FIRE CONTRIBUTION

% OF YEAR COMPLETED: 25.00

DEPARTMENTAL EXPENDITURES	ORIGINAL BUDGET	AMENDED BUDGET	CURRENT PERIOD	YEAR TO DATE BALANCE	PRIOR YEAR YTD BALANCE	TOTAL ENCUMBERED	% OF BUDGET	BUDGET BALANCE
<u>00-GENERAL EXPENDITURES</u>								
=====								
<u>SALARIES & BENEFITS</u>								
05-500-010 FIRE SUPPLIES	0	0	12,973.00	21,862.04	0.00	0.00	0.00 (	21,862.04)
05-500-050 MISCELLANEOUS	0	0	0.00	500.00	0.00	0.00	0.00 (	500.00)
TOTAL SALARIES & BENEFITS	0	0	12,973.00	22,362.04	0.00	0.00	0.00 (	22,362.04)
<u>OTHER EXPENSES</u>								
05-500-431 EMPLOYEE APPRECIATION LUNCHE	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL OTHER EXPENSES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
<u>CAPITAL EXPENSES</u>								
05-500-800 CAPITAL EXPENDITURES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL EXPENSES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL 00-GENERAL EXPENDITURES	0	0	12,973.00	22,362.04	0.00	0.00	0.00 (	22,362.04)
TOTAL EXPENDITURES	0	0	12,973.00	22,362.04	0.00	0.00	0.00 (	22,362.04)
REVENUE OVER/(UNDER) EXPENDITURES	0	0 (	12,973.00) (	22,362.04)	0.00	0.00	0.00	22,362.04

CITY OF WINCREST
BALANCE SHEET
AS OF: DECEMBER 31ST, 2018

06 -SCHOOL CROSSING GUARD

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE	
ASSETS			
=====			
06-1102	CLAIM ON CASH	33,900.30	
06-1105	SAVINGS	14,338.18	
06-1115	INVESTMENTS	0.00	
06-1315	DUE FROM GENERAL FUND	0.00	
06-1515	A/R-ACCRUED INTEREST	0.00	
06-1550	A/R-MISCELLANEOUS	0.00	
		<u>48,238.48</u>	
TOTAL ASSETS			48,238.48
			=====
LIABILITIES			
=====			
06-2315	DUE TO GENERAL FUND	0.00	
06-2400	A/P PENDING	0.00	
	TOTAL LIABILITIES	<u>0.00</u>	
EQUITY			
=====			
06-3201	FUND BALANCE-RESTRICTED	48,012.02	
	TOTAL BEGINNING EQUITY	<u>48,012.02</u>	
TOTAL REVENUE		1,127.03	
TOTAL EXPENSES		<u>900.57</u>	
TOTAL INCREASE/(DECREASE) IN FUND BAL.		226.46	
TOTAL EQUITY & FUND BALANCE		<u>48,238.48</u>	
TOTAL LIABILITIES, EQUITY & FUND BALANCE			48,238.48
			=====

CITY OF WINCREST
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: DECEMBER 31ST, 2018

06 -SCHOOL CROSSING GUARD

% OF YEAR COMPLETED: 25.00

	ORIGINAL BUDGET	AMENDED BUDGET	CURRENT PERIOD	YEAR TO DATE BALANCE	PRIOR YEAR YTD BALANCE	TOTAL ENCUMBERED	% OF BUDGET	BUDGET BALANCE
<u>REVENUE SUMMARY</u>								
ALL REVENUES	6,337	6,337	21.71	1,127.03	1,540.17	0.00	17.78	5,209.97
TOTAL REVENUES	6,337	6,337	21.71	1,127.03	1,540.17	0.00	17.78	5,209.97
<u>EXPENDITURE SUMMARY</u>								
<u>00-GENERAL EXPENDITURES</u>								
SALARIES & BENEFITS	4,000	4,000	9.04	900.57	760.31	0.00	22.51	3,099.43
CAPITAL EXPENSES	20,000	20,000	0.00	0.00	3,483.00	0.00	0.00	20,000.00
TOTAL 00-GENERAL EXPENDITURES	24,000	24,000	9.04	900.57	4,243.31	0.00	3.75	23,099.43
TOTAL EXPENDITURES	24,000	24,000	9.04	900.57	4,243.31	0.00	3.75	23,099.43
REVENUE OVER/(UNDER) EXPENDITURES	(17,663)	(17,663)	12.67	226.46	(2,703.14)	0.00	1.28-	(17,889.46)

CITY OF WINCREST
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: DECEMBER 31ST, 2018

06 -SCHOOL CROSSING GUARD

% OF YEAR COMPLETED: 25.00

REVENUES	ORIGINAL BUDGET	AMENDED BUDGET	CURRENT PERIOD	YEAR TO DATE BALANCE	PRIOR YEAR YTD BALANCE	TOTAL ENCUMBERED	% OF BUDGET	BUDGET BALANCE
06-4101 INCOME-BEXAR COUNTY	6,237	6,237	0.00	1,065.91	1,515.59	0.00	17.09	5,171.09
06-4115 INCOME-INTEREST	100	100	21.71	61.12	24.58	0.00	61.12	38.88
06-4310 SCHOOL ZONE FINES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES	6,337	6,337	21.71	1,127.03	1,540.17	0.00	17.78	5,209.97

CITY OF WINCREST
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: DECEMBER 31ST, 2018

06 -SCHOOL CROSSING GUARD

% OF YEAR COMPLETED: 25.00

DEPARTMENTAL EXPENDITURES	ORIGINAL BUDGET	AMENDED BUDGET	CURRENT PERIOD	YEAR TO DATE BALANCE	PRIOR YEAR YTD BALANCE	TOTAL ENCUMBERED	% OF BUDGET	BUDGET BALANCE
<u>00-GENERAL EXPENDITURES</u>								
=====								
<u>SALARIES & BENEFITS</u>								
06-500-010 DARE PROGRAM	0	0	0.00	0.00	0.00	0.00	0.00	0.00
06-500-020 SAFETY EQUIPMENT	0	0	0.00	0.00	0.00	0.00	0.00	0.00
06-500-030 STREET MAINTENANCE	0	0	0.00	0.00	0.00	0.00	0.00	0.00
06-500-050 MISCELLANEOUS	4,000	4,000	9.04	900.57	760.31	0.00	22.51	3,099.43
TOTAL SALARIES & BENEFITS	4,000	4,000	9.04	900.57	760.31	0.00	22.51	3,099.43
<u>CAPITAL EXPENSES</u>								
06-500-800 CAPITAL EXPENDITURES	20,000	20,000	0.00	0.00	3,483.00	0.00	0.00	20,000.00
TOTAL CAPITAL EXPENSES	20,000	20,000	0.00	0.00	3,483.00	0.00	0.00	20,000.00
TOTAL 00-GENERAL EXPENDITURES	24,000	24,000	9.04	900.57	4,243.31	0.00	3.75	23,099.43
TOTAL EXPENDITURES	24,000	24,000	9.04	900.57	4,243.31	0.00	3.75	23,099.43
REVENUE OVER/(UNDER) EXPENDITURES	(17,663)	(17,663)	12.67	226.46	(2,703.14)	0.00	1.28-	(17,889.46)

CITY OF WINCREST
BALANCE SHEET
AS OF: DECEMBER 31ST, 2018

07 -DARE PROGRAM FUND

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE	
ASSETS			
=====			
07-1102	CLAIM ON CASH	0.00	
07-1105	SAVINGS	0.00	
07-1115	INVESTMENTS	0.00	
07-1315	DUE FROM GENERAL FUND	0.00	
07-1515	A/R-ACCRUED INTEREST	0.00	
07-1550	A/R-MISCELLANEOUS	0.00	
		<u>0.00</u>	
			<u>0.00</u>
TOTAL ASSETS			0.00
			=====
LIABILITIES			
=====			
07-2315	DUE TO GENERAL FUND	0.00	
07-2400	A/P PENDING	0.00	
	TOTAL LIABILITIES	<u>0.00</u>	
EQUITY			
=====			
07-3201	FUND BALANCE-RESTRICTED	0.00	
	TOTAL BEGINNING EQUITY	<u>0.00</u>	
	TOTAL REVENUE	0.00	
	TOTAL EXPENSES	<u>0.00</u>	
	TOTAL INCREASE/(DECREASE) IN FUND BAL.	0.00	
	TOTAL EQUITY & FUND BALANCE	<u>0.00</u>	
	TOTAL LIABILITIES, EQUITY & FUND BALANCE		0.00
			=====

CITY OF WINCREST
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: DECEMBER 31ST, 2018

07 -DARE PROGRAM FUND

% OF YEAR COMPLETED: 25.00

	ORIGINAL BUDGET	AMENDED BUDGET	CURRENT PERIOD	YEAR TO DATE BALANCE	PRIOR YEAR YTD BALANCE	TOTAL ENCUMBERED	% OF BUDGET	BUDGET BALANCE
<u>REVENUE SUMMARY</u>								
ALL REVENUES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
<u>EXPENDITURE SUMMARY</u>								
<u>00-GENERAL EXPENDITURES</u>								
SALARIES & BENEFITS	0	0	0.00	0.00	0.00	0.00	0.00	0.00
CAPITAL EXPENSES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL 00-GENERAL EXPENDITURES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
REVENUE OVER/ (UNDER) EXPENDITURES	0	0	0.00	0.00	0.00	0.00	0.00	0.00

CITY OF WINCREST
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: DECEMBER 31ST, 2018

07 -DARE PROGRAM FUND

% OF YEAR COMPLETED: 25.00

REVENUES	ORIGINAL BUDGET	AMENDED BUDGET	CURRENT PERIOD	YEAR TO DATE BALANCE	PRIOR YEAR YTD BALANCE	TOTAL ENCUMBERED	% OF BUDGET	BUDGET BALANCE
07-4101 INCOME-DONATIONS	0	0	0.00	0.00	0.00	0.00	0.00	0.00
07-4115 INCOME-INTEREST	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES	0	0	0.00	0.00	0.00	0.00	0.00	0.00

CITY OF WINCREST
BALANCE SHEET
AS OF: DECEMBER 31ST, 2018

08 -POLICE DONATIONS ACCOUNT

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE	
ASSETS			
=====			
08-1102	CLAIM ON CASH	516.81	
08-1105	SAVINGS	2,155.50	
08-1315	DUE FROM GENERAL FUND	<u>0.00</u>	
			<u>2,672.31</u>
TOTAL ASSETS			2,672.31
			=====
LIABILITIES			
=====			
08-2315	DUE TO GENERAL FUND	1,200.00	
08-2400	A/P PENDING	<u>0.00</u>	
	TOTAL LIABILITIES		<u>1,200.00</u>
EQUITY			
=====			
08-3201	FUND BALANCE	<u>1,821.32</u>	
	TOTAL BEGINNING EQUITY	1,821.32	
TOTAL REVENUE		659.18	
TOTAL EXPENSES		<u>1,008.19</u>	
TOTAL INCREASE/(DECREASE) IN FUND BAL. (		349.01)	
TOTAL EQUITY & FUND BALANCE			<u>1,472.31</u>
TOTAL LIABILITIES, EQUITY & FUND BALANCE			2,672.31
			=====

CITY OF WINCREST
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: DECEMBER 31ST, 2018

08 -POLICE DONATIONS ACCOUNT

% OF YEAR COMPLETED: 25.00

	ORIGINAL BUDGET	AMENDED BUDGET	CURRENT PERIOD	YEAR TO DATE BALANCE	PRIOR YEAR YTD BALANCE	TOTAL ENCUMBERED	% OF BUDGET	BUDGET BALANCE
<u>REVENUE SUMMARY</u>								
ALL REVENUES	2,520	2,520	103.26	659.18	224.40	0.00	26.16	1,860.82
TOTAL REVENUES	2,520	2,520	103.26	659.18	224.40	0.00	26.16	1,860.82
<u>EXPENDITURE SUMMARY</u>								
<u>00-GENERAL EXPENDITURES</u>								
SALARIES & BENEFITS	2,000	2,000	514.20	1,008.19	1,830.00	0.00	50.41	991.81
OTHER EXPENSES	500	500	0.00	0.00	273.16	0.00	0.00	500.00
CAPITAL EXPENSES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL 00-GENERAL EXPENDITURES	2,500	2,500	514.20	1,008.19	2,103.16	0.00	40.33	1,491.81
TOTAL EXPENDITURES	2,500	2,500	514.20	1,008.19	2,103.16	0.00	40.33	1,491.81
REVENUE OVER/(UNDER) EXPENDITURES	20	20 (	410.94) (	349.01) (	1,878.76)	0.00	1,745.05-	369.01

CITY OF WINCREST
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: DECEMBER 31ST, 2018

08 -POLICE DONATIONS ACCOUNT

% OF YEAR COMPLETED: 25.00

REVENUES	ORIGINAL BUDGET	AMENDED BUDGET	CURRENT PERIOD	YEAR TO DATE BALANCE	PRIOR YEAR YTD BALANCE	TOTAL ENCUMBERED	% OF BUDGET	BUDGET BALANCE
08-4101 INCOME-POLICE DONATIONS	2,500	2,500	100.00	650.00	218.51	0.00	26.00	1,850.00
08-4102 INCOME-WINDCREST PROUD	0	0	0.00	0.00	0.00	0.00	0.00	0.00
08-4106 INCOME-SWIM TEAM DONATIONS	0	0	0.00	0.00	0.00	0.00	0.00	0.00
08-4115 INCOME-INTEREST	20	20	3.26	9.18	5.89	0.00	45.90	10.82
TOTAL REVENUES	2,520	2,520	103.26	659.18	224.40	0.00	26.16	1,860.82

CITY OF WINCREST
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: DECEMBER 31ST, 2018

08 -POLICE DONATIONS ACCOUNT

% OF YEAR COMPLETED: 25.00

DEPARTMENTAL EXPENDITURES	ORIGINAL BUDGET	AMENDED BUDGET	CURRENT PERIOD	YEAR TO DATE BALANCE	PRIOR YEAR YTD BALANCE	TOTAL ENCUMBERED	% OF BUDGET	BUDGET BALANCE
<u>00-GENERAL EXPENDITURES</u>								
=====								
<u>SALARIES & BENEFITS</u>								
08-500-010 MISCELLANEOUS EXPENSES	2,000	2,000	514.20	1,008.19	1,830.00	0.00	50.41	991.81
TOTAL SALARIES & BENEFITS	2,000	2,000	514.20	1,008.19	1,830.00	0.00	50.41	991.81
<u>OTHER EXPENSES</u>								
08-500-431 EMPLOYEE APPRECIATION LUNCHE	500	500	0.00	0.00	273.16	0.00	0.00	500.00
TOTAL OTHER EXPENSES	500	500	0.00	0.00	273.16	0.00	0.00	500.00
<u>CAPITAL EXPENSES</u>								
08-500-800 CAPITAL EXPENDITURES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL EXPENSES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL 00-GENERAL EXPENDITURES	2,500	2,500	514.20	1,008.19	2,103.16	0.00	40.33	1,491.81
TOTAL EXPENDITURES	2,500	2,500	514.20	1,008.19	2,103.16	0.00	40.33	1,491.81
REVENUE OVER/(UNDER) EXPENDITURES	20	20 (	410.94) (	349.01) (	1,878.76)	0.00	1,745.05-	369.01

09 -ASSET SEIZURE FUND- STATE

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE	
ASSETS			
=====			
09-1102	CLAIM ON CASH	2,502.56	
09-1105	SAVINGS	390.82	
09-1115	INVESTMENTS	0.00	
09-1315	DUE FROM GENERAL FUND	0.00	
09-1515	A/R-ACCRUED INTEREST	0.00	
09-1550	A/R-MISCELLANEOUS	0.00	
		<u>2,893.38</u>	
TOTAL ASSETS			2,893.38
			=====
LIABILITIES			
=====			
09-2315	DUE TO GENERAL FUND	0.00	
09-2400	A/P PENDING	0.00	
	TOTAL LIABILITIES	<u>0.00</u>	
EQUITY			
=====			
09-3201	FUND BALANCE	2,891.71	
	TOTAL BEGINNING EQUITY	<u>2,891.71</u>	
TOTAL REVENUE		1.67	
TOTAL EXPENSES		<u>0.00</u>	
TOTAL INCREASE/(DECREASE) IN FUND BAL.		1.67	
TOTAL EQUITY & FUND BALANCE		<u>2,893.38</u>	
TOTAL LIABILITIES, EQUITY & FUND BALANCE			2,893.38
			=====

CITY OF WINCREST
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: DECEMBER 31ST, 2018

09 -ASSET SEIZURE FUND- STATE

% OF YEAR COMPLETED: 25.00

	ORIGINAL BUDGET	AMENDED BUDGET	CURRENT PERIOD	YEAR TO DATE BALANCE	PRIOR YEAR YTD BALANCE	TOTAL ENCUMBERED	% OF BUDGET	BUDGET BALANCE
<u>REVENUE SUMMARY</u>								
ALL REVENUES	1,000	1,000	0.59	1.67	0.67	0.00	0.17	998.33
TOTAL REVENUES	1,000	1,000	0.59	1.67	0.67	0.00	0.17	998.33
<u>EXPENDITURE SUMMARY</u>								
<u>00-GENERAL EXPENDITURES</u>								
SALARIES & BENEFITS	600	600	0.00	0.00	2,386.00	0.00	0.00	600.00
CAPITAL EXPENSES	0	0	0.00	0.00	537.15	0.00	0.00	0.00
TOTAL 00-GENERAL EXPENDITURES	600	600	0.00	0.00	2,923.15	0.00	0.00	600.00
TOTAL EXPENDITURES	600	600	0.00	0.00	2,923.15	0.00	0.00	600.00
REVENUE OVER/(UNDER) EXPENDITURES	400	400	0.59	1.67 (	2,922.48)	0.00	0.42	398.33

CITY OF WINCREST
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: DECEMBER 31ST, 2018

09 -ASSET SEIZURE FUND- STATE

% OF YEAR COMPLETED: 25.00

REVENUES	ORIGINAL BUDGET	AMENDED BUDGET	CURRENT PERIOD	YEAR TO DATE BALANCE	PRIOR YEAR YTD BALANCE	TOTAL ENCUMBERED	% OF BUDGET	BUDGET BALANCE
09-4101 INCOME-COURT FORFEITED PR	0	0	0.00	0.00	0.00	0.00	0.00	0.00
09-4105 INCOME-ABAND/SEIZED PROP	1,000	1,000	0.00	0.00	0.00	0.00	0.00	1,000.00
09-4115 INCOME-INTEREST	0	0	0.59	1.67	0.67	0.00	0.00 (	1.67)
TOTAL REVENUES	1,000	1,000	0.59	1.67	0.67	0.00	0.17	998.33

CITY OF WINCREST
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: DECEMBER 31ST, 2018

09 -ASSET SEIZURE FUND- STATE

% OF YEAR COMPLETED: 25.00

DEPARTMENTAL EXPENDITURES	ORIGINAL BUDGET	AMENDED BUDGET	CURRENT PERIOD	YEAR TO DATE BALANCE	PRIOR YEAR YTD BALANCE	TOTAL ENCUMBERED	% OF BUDGET	BUDGET BALANCE
00-GENERAL EXPENDITURES								
=====								
SALARIES & BENEFITS								
09-500-050 MISCELLANEOUS	600	600	0.00	0.00	2,386.00	0.00	0.00	600.00
TOTAL SALARIES & BENEFITS	600	600	0.00	0.00	2,386.00	0.00	0.00	600.00
CAPITAL EXPENSES								
09-500-800 CAPITAL EXPENDITURES	0	0	0.00	0.00	537.15	0.00	0.00	0.00
TOTAL CAPITAL EXPENSES	0	0	0.00	0.00	537.15	0.00	0.00	0.00
TOTAL 00-GENERAL EXPENDITURES	600	600	0.00	0.00	2,923.15	0.00	0.00	600.00
TOTAL EXPENDITURES	600	600	0.00	0.00	2,923.15	0.00	0.00	600.00
REVENUE OVER/(UNDER) EXPENDITURES	400	400	0.59	1.67 (	2,922.48)	0.00	0.42	398.33

CITY OF WINCREST
BALANCE SHEET
AS OF: DECEMBER 31ST, 2018

10 -POLICE EDUCATION TRAINING

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE	
ASSETS			
=====			
10-1102	CLAIM ON CASH	(1,406.21)	
10-1105	SAVINGS	3,545.53	
10-1115	INVESTMENTS	0.00	
10-1315	DUE FROM GENERAL FUND	0.00	
10-1515	A/R ACCRUED INTEREST	0.00	
10-1550	A/R-MISCELLANEOUS	0.00	
10-1601	A/R-MISCELLANEOUS INCOME	0.00	
		<u>2,139.32</u>	
TOTAL ASSETS			2,139.32
			=====
LIABILITIES			
=====			
10-2315	DUE TO GENERAL FUND	1,150.00	
10-2400	A/P PENDING	0.00	
	TOTAL LIABILITIES	<u>1,150.00</u>	
EQUITY			
=====			
10-3201	FUND BALANCE	2,339.80	
	TOTAL BEGINNING EQUITY	<u>2,339.80</u>	
TOTAL REVENUE		15.12	
TOTAL EXPENSES		<u>1,365.60</u>	
TOTAL INCREASE/(DECREASE) IN FUND BAL.		(1,350.48)	
TOTAL EQUITY & FUND BALANCE		<u>989.32</u>	
TOTAL LIABILITIES, EQUITY & FUND BALANCE			2,139.32
			=====

CITY OF WINCREST
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: DECEMBER 31ST, 2018

10 -POLICE EDUCATION TRAINING

% OF YEAR COMPLETED: 25.00

	ORIGINAL BUDGET	AMENDED BUDGET	CURRENT PERIOD	YEAR TO DATE BALANCE	PRIOR YEAR YTD BALANCE	TOTAL ENCUMBERED	% OF BUDGET	BUDGET BALANCE
<u>REVENUE SUMMARY</u>								
ALL REVENUES	1,000	1,000	5.37	15.12	1.85	0.00	1.51	984.88
TOTAL REVENUES	1,000	1,000	5.37	15.12	1.85	0.00	1.51	984.88
<u>EXPENDITURE SUMMARY</u>								
<u>00-GENERAL EXPENDITURES</u>								
SALARIES & BENEFITS	1,000	1,000	325.00	1,365.60	0.00	0.00	136.56 (	365.60)
CAPITAL EXPENSES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL 00-GENERAL EXPENDITURES	1,000	1,000	325.00	1,365.60	0.00	0.00	136.56 (	365.60)
TOTAL EXPENDITURES	1,000	1,000	325.00	1,365.60	0.00	0.00	136.56 (	365.60)
REVENUE OVER/(UNDER) EXPENDITURES	0	0 (	319.63) (	1,350.48)	1.85	0.00	0.00	1,350.48

CITY OF WINCREST
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: DECEMBER 31ST, 2018

10 -POLICE EDUCATION TRAINING

% OF YEAR COMPLETED: 25.00

REVENUES	ORIGINAL BUDGET	AMENDED BUDGET	CURRENT PERIOD	YEAR TO DATE BALANCE	PRIOR YEAR YTD BALANCE	TOTAL ENCUMBERED	% OF BUDGET	BUDGET BALANCE
10-4101 INCOME-LEOSE	0	0	0.00	0.00	0.00	0.00	0.00	0.00
10-4105 INCOME- OTHER	1,000	1,000	0.00	0.00	0.00	0.00	0.00	1,000.00
10-4115 INCOME-INTEREST	0	0	5.37	15.12	1.85	0.00	0.00 (	15.12)
TOTAL REVENUES	1,000	1,000	5.37	15.12	1.85	0.00	1.51	984.88

CITY OF WINCREST
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: DECEMBER 31ST, 2018

10 -POLICE EDUCATION TRAINING

% OF YEAR COMPLETED: 25.00

DEPARTMENTAL EXPENDITURES	ORIGINAL BUDGET	AMENDED BUDGET	CURRENT PERIOD	YEAR TO DATE BALANCE	PRIOR YEAR YTD BALANCE	TOTAL ENCUMBERED	% OF BUDGET	BUDGET BALANCE
<u>00-GENERAL EXPENDITURES</u>								
=====								
<u>SALARIES & BENEFITS</u>								
10-500-050 EDUCATION/TRAINING	1,000	1,000	325.00	1,365.60	0.00	0.00	136.56 (	365.60)
TOTAL SALARIES & BENEFITS	1,000	1,000	325.00	1,365.60	0.00	0.00	136.56 (	365.60)
<u>CAPITAL EXPENSES</u>								
10-500-800 CAPITAL EXPENDITURES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL EXPENSES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL 00-GENERAL EXPENDITURES	1,000	1,000	325.00	1,365.60	0.00	0.00	136.56 (	365.60)
TOTAL EXPENDITURES	1,000	1,000	325.00	1,365.60	0.00	0.00	136.56 (	365.60)
REVENUE OVER/(UNDER) EXPENDITURES	0	0 (	319.63) (	1,350.48)	1.85	0.00	0.00	1,350.48

CITY OF WINCREST
BALANCE SHEET
AS OF: DECEMBER 31ST, 2018

11 -ROOSEVELT SCHOLARSHIP FND

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE	
ASSETS			
=====			
11-1102	CLAIM ON CASH	4.04	
11-1105	SAVINGS	0.00	
11-1115	INVESTMENTS	0.00	
11-1315	DUE FROM GENERAL FUND	0.00	
11-1515	A/R-ACCRUED INTEREST	0.00	
11-1550	A/R-MISCELLANEOUS	0.00	
		<u>4.04</u>	
TOTAL ASSETS			4.04
			=====
LIABILITIES			
=====			
11-2315	DUE TO GENERAL FUND	0.00	
11-2400	A/P PENDING	0.00	
	TOTAL LIABILITIES	<u>0.00</u>	
EQUITY			
=====			
11-3201	FUND BALANCE	4.03	
	TOTAL BEGINNING EQUITY	<u>4.03</u>	
TOTAL REVENUE		0.01	
TOTAL EXPENSES		<u>0.00</u>	
TOTAL INCREASE/(DECREASE) IN FUND BAL.		0.01	
TOTAL EQUITY & FUND BALANCE		<u>4.04</u>	
TOTAL LIABILITIES, EQUITY & FUND BALANCE			4.04
			=====

CITY OF WINCREST
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: DECEMBER 31ST, 2018

11 -ROOSEVELT SCHOLARSHIP FND

% OF YEAR COMPLETED: 25.00

	ORIGINAL BUDGET	AMENDED BUDGET	CURRENT PERIOD	YEAR TO DATE BALANCE	PRIOR YEAR YTD BALANCE	TOTAL ENCUMBERED	% OF BUDGET	BUDGET BALANCE
<u>REVENUE SUMMARY</u>								
ALL REVENUES	0	0	0.00	0.01	7.14	0.00	0.00 (	0.01)
TOTAL REVENUES	0	0	0.00	0.01	7.14	0.00	0.00 (	0.01)
<u>EXPENDITURE SUMMARY</u>								
<u>00-GENERAL EXPENDITURES</u>								
SALARIES & BENEFITS	0	0	0.00	0.00	0.00	0.00	0.00	0.00
CAPITAL EXPENSES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL 00-GENERAL EXPENDITURES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
REVENUE OVER/(UNDER) EXPENDITURES	0	0	0.00	0.01	7.14	0.00	0.00 (	0.01)

CITY OF WINCREST
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: DECEMBER 31ST, 2018

11 -ROOSEVELT SCHOLARSHIP FND

% OF YEAR COMPLETED: 25.00

REVENUES	ORIGINAL BUDGET	AMENDED BUDGET	CURRENT PERIOD	YEAR TO DATE BALANCE	PRIOR YEAR YTD BALANCE	TOTAL ENCUMBERED	% OF BUDGET	BUDGET BALANCE
11-4101 INCOME	0	0	0.00	0.00	0.00	0.00	0.00	0.00
11-4115 INCOME-INTEREST	0	0	0.00	0.01	7.14	0.00	0.00 (	0.01)
TOTAL REVENUES	0	0	0.00	0.01	7.14	0.00	0.00 (	0.01)

CITY OF WINCREST
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: DECEMBER 31ST, 2018

11 -ROOSEVELT SCHOLARSHIP FND

% OF YEAR COMPLETED: 25.00

DEPARTMENTAL EXPENDITURES	ORIGINAL BUDGET	AMENDED BUDGET	CURRENT PERIOD	YEAR TO DATE BALANCE	PRIOR YEAR YTD BALANCE	TOTAL ENCUMBERED	% OF BUDGET	BUDGET BALANCE
<u>00-GENERAL EXPENDITURES</u>								
=====								
<u>SALARIES & BENEFITS</u>								
11-500-050 EXPENDITURES-MISCELLANEOUS	0	0	0.00	0.00	0.00	0.00	0.00	0.00
11-500-060 MISC-SETUP 501.c3	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL SALARIES & BENEFITS	0	0	0.00	0.00	0.00	0.00	0.00	0.00
<u>CAPITAL EXPENSES</u>								
11-500-800 CAPITAL EXPENDITURES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL EXPENSES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL 00-GENERAL EXPENDITURES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
REVENUE OVER/ (UNDER) EXPENDITURES	0	0	0.00	0.01	7.14	0.00	0.00 (	0.01)

CITY OF WINCREST
BALANCE SHEET
AS OF: DECEMBER 31ST, 2018

13 -ECONOMIC DEVELOPMENT CORP

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE	
ASSETS			
=====			
13-1102	CLAIM ON CASH	188,726.55	
13-1105	CASH - CHECKING	455,685.53	
13-1106	Savings - TLF Proceeds	0.00	
13-1115	INVESTMENTS-TEXPOOL#15900001	0.00	
13-1116	INVESTMENTS-TEXPOOL#15900003	0.00	
13-1117	EXPENSE CARD	0.00	
13-1118	EDC - Investment First Public	111,061.44	
13-1204	PREPAID SALES TAX	0.26	
13-1315	DUE FROM GENERAL FUND	0.00	
13-1375	DUE FROM HOT FUND	0.00	
13-1510	A/R SALES TAX	(0.02)	
			<u>755,473.76</u>
TOTAL ASSETS			755,473.76
			=====
LIABILITIES			
=====			
13-2200	WAGES PAYABLE	0.00	
13-2315	DUE TO GENERAL FUND	145,000.00	
13-2320	DUE TO TAXING ENTITIES	0.00	
13-2400	A/P PENDING	0.00	
13-2401	ACCOUNTS PAYABLE	0.00	
13-2402	ALAMO TITLE ESCROW FUNDS	0.00	
13-2410	A/P - SALES TAX	0.00	
13-2451	A/P SALES TAX PAYBACK	7,422.42	
TOTAL LIABILITIES			<u>152,422.42</u>
EQUITY			
=====			
13-3201	FUND BALANCE	573,785.94	
TOTAL BEGINNING EQUITY		573,785.94	
TOTAL REVENUE		71,985.29	
TOTAL EXPENSES		<u>42,719.89</u>	
TOTAL INCREASE/(DECREASE) IN FUND BAL.		29,265.40	
TOTAL EQUITY & FUND BALANCE			<u>603,051.34</u>
TOTAL LIABILITIES, EQUITY & FUND BALANCE			755,473.76
			=====

CITY OF WINCREST
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: DECEMBER 31ST, 2018

13 -ECONOMIC DEVELOPMENT CORP

% OF YEAR COMPLETED: 25.00

	ORIGINAL BUDGET	AMENDED BUDGET	CURRENT PERIOD	YEAR TO DATE BALANCE	PRIOR YEAR YTD BALANCE	TOTAL ENCUMBERED	% OF BUDGET	BUDGET BALANCE
<u>REVENUE SUMMARY</u>								
ALL REVENUES	510,300	510,300	70,214.42	71,985.29	52,337.62	0.00	14.11	438,314.71
TOTAL REVENUES	510,300	510,300	70,214.42	71,985.29	52,337.62	0.00	14.11	438,314.71
<u>EXPENDITURE SUMMARY</u>								
<u>00-GENERAL EXPENDITURES</u>								
SALARIES & BENEFITS	139,446	139,446	6,364.71	16,066.90	21,113.77	0.00	11.52	123,378.85
OTHER EXPENSES	208,800	208,800	16,318.62	26,652.99	7,186.71	0.00	12.76	182,147.01
CAPITAL EXPENSES	0	0	0.00	0.00	1,200.00	0.00	0.00	0.00
OTHER INCOME/EXPENSES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL 00-GENERAL EXPENDITURES	348,246	348,246	22,683.33	42,719.89	29,500.48	0.00	12.27	305,525.86
TOTAL EXPENDITURES	348,246	348,246	22,683.33	42,719.89	29,500.48	0.00	12.27	305,525.86
REVENUE OVER/(UNDER) EXPENDITURES	162,054	162,054	47,531.09	29,265.40	22,837.14	0.00	18.06	132,788.85

CITY OF WINCREST
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: DECEMBER 31ST, 2018

13 -ECONOMIC DEVELOPMENT CORP

% OF YEAR COMPLETED: 25.00

REVENUES	ORIGINAL BUDGET	AMENDED BUDGET	CURRENT PERIOD	YEAR TO DATE BALANCE	PRIOR YEAR YTD BALANCE	TOTAL ENCUMBERED	% OF BUDGET	BUDGET BALANCE
13-4105 INCOME - OTHER	0	0	0.00	0.00	0.00	0.00	0.00	0.00
13-4110 INCOME - OTHER (HOT)	0	0	0.00	0.00	0.00	0.00	0.00	0.00
13-4111 INCOME - OTHER (GEN.FUND)	0	0	0.00	0.00	0.00	0.00	0.00	0.00
13-4112 INCOME-WALZEM RD GRANT	0	0	0.00	0.00	0.00	0.00	0.00	0.00
13-4113 INCOME-CORPORATE DONATIONS	0	0	0.00	0.00	0.00	0.00	0.00	0.00
13-4115 SALES TAX (.25)	510,000	510,000	69,500.50	69,500.50	51,941.20	0.00	13.63	440,499.50
13-4301 INTEREST	300	300	713.92	2,484.79	396.42	0.00	828.26 (	2,184.79)
13-4900 PROCEEDS FROM CAPITAL LEASE	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES	510,300	510,300	70,214.42	71,985.29	52,337.62	0.00	14.11	438,314.71

CITY OF WINCREST
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: DECEMBER 31ST, 2018

13 -ECONOMIC DEVELOPMENT CORP

% OF YEAR COMPLETED: 25.00

DEPARTMENTAL EXPENDITURES	ORIGINAL BUDGET	AMENDED BUDGET	CURRENT PERIOD	YEAR TO DATE BALANCE	PRIOR YEAR YTD BALANCE	TOTAL ENCUMBERED	% OF BUDGET	BUDGET BALANCE
<u>00-GENERAL EXPENDITURES</u>								
=====								
<u>SALARIES & BENEFITS</u>								
13-500-009 SALARIES - EDC	46,592	46,592	1,200.00	1,200.00	8,910.30	0.00	2.58	45,392.00
13-500-010 ADMINISTRATIVE EXPENSES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
13-500-011 EDC LONGEVITY	0	0	0.00	0.00	0.00	0.00	0.00	0.00
13-500-013 STIPEND	0	0	0.00	0.00	1,299.40	0.00	0.00	0.00
13-500-018 EDC EDUCATION PAY	0	0	0.00	0.00	0.00	0.00	0.00	0.00
13-500-020 EDC OVERTIME	2,000	2,000	0.00	0.00	0.00	0.00	0.00	2,000.00
13-500-030 SOCIAL SECURITY-EDC	3,764	3,764	91.80	91.80	828.94	0.00	2.44	3,672.49
13-500-040 HEALTH INSURANCE-EDC	8,694	8,694	633.99	2,016.18	106.82	0.00	23.19	6,677.47
13-500-050 RETIREMENT-EDC	4,029	4,029	97.32	97.32	760.05	0.00	2.42	3,931.29
13-500-060 WORKERS COMPENSATION-EDC	1,000	1,000	0.00	1,000.00	500.00	0.00	100.00	0.00
13-500-070 UNEMPLOYMENT COMPENSATION	500	500	21.60	21.60	8.26	0.00	4.32	478.40
13-500-080 CONTRACT LABOR	72,867	72,867	4,320.00	11,640.00	8,700.00	0.00	15.97	61,227.20
13-500-095 TERMINATION PAYOUT	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL SALARIES & BENEFITS	139,446	139,446	6,364.71	16,066.90	21,113.77	0.00	11.52	123,378.85
<u>OTHER EXPENSES</u>								
13-500-100 PUBLIC RELATION FEES-GENERAL	10,000	10,000	0.00	50.21	0.00	0.00	0.50	9,949.79
13-500-115 MOBILE TELEPHONE	1,200	1,200	0.00	0.00	0.00	0.00	0.00	1,200.00
13-500-120 DUES & SUBSCRIPTIONS	1,500	1,500	75.75	151.50	201.50	0.00	10.10	1,348.50
13-500-130 TRAINING	7,000	7,000	0.00	0.00	275.00	0.00	0.00	7,000.00
13-500-132 TRAVEL	18,000	18,000	0.00	0.00	0.00	0.00	0.00	18,000.00
13-500-135 MEALS & ENTERTAINMENT	7,000	7,000	54.71	54.71	220.97	0.00	0.78	6,945.29
13-500-200 COMPUTER MAINTENANCE	4,000	4,000	0.00	0.00	20.00	0.00	0.00	4,000.00
13-500-201 WEBSITE MAINTENANCE	2,000	2,000	0.00	6,527.82	0.00	0.00	326.39	4,527.82
13-500-205 REPAIRS & MAINT OF BUILDING	1,000	1,000	0.00	0.00	0.00	0.00	0.00	1,000.00
13-500-250 LEGAL EXPENSES	50,000	50,000	15,776.94	19,369.96	4,736.57	0.00	38.74	30,630.04
13-500-290 AUDIT	7,000	7,000	0.00	0.00	0.00	0.00	0.00	7,000.00
13-500-325 SALES TAX COLLECTION SERVICE	1,600	1,600	0.00	0.00	1,526.40	0.00	0.00	1,600.00
13-500-430 SUPPLIES	4,000	4,000	411.22	411.22	221.51	0.00	10.28	3,588.78
13-500-440 ELECTION EXPENSES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
13-500-510 VEHICLE EXPENSE-EDC	1,000	1,000	0.00	0.00	262.53	0.00	0.00	1,000.00
13-500-515 HEALTH EXPENSE ALLOW-DIRECTO	0	0	0.00	0.00	0.00	0.00	0.00	0.00
13-500-520 MOVING EXPENSE-DIRECTOR	0	0	0.00	0.00	0.00	0.00	0.00	0.00
13-500-540 VEHICLE FUEL	1,000	1,000	0.00	0.00	114.53	0.00	0.00	1,000.00
13-500-590 POSTAGE	500	500	0.00	0.00	49.64	0.00	0.00	500.00
13-500-630 LEGAL ADVERTISING	0	0	0.00	0.00	0.00	0.00	0.00	0.00
13-500-640 COPIER USAGE	0	0	0.00	0.00	0.00	0.00	0.00	0.00
13-500-650 WALZEM RD GRANT EXPENSES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
13-500-700 CONTINGENCIES	4,000	4,000	0.00	87.57	0.00	0.00	2.19	3,912.43
13-500-750 EDC PROJECTS	43,000	43,000	0.00	0.00	0.00	0.00	0.00	43,000.00
13-500-751 PROMOTING WINDCREST	45,000	45,000	0.00	0.00	0.00	0.00	0.00	45,000.00
TOTAL OTHER EXPENSES	208,800	208,800	16,318.62	26,652.99	7,186.71	0.00	12.76	182,147.01
<u>CAPITAL EXPENSES</u>								
13-500-800 EDC PROJECTS	0	0	0.00	0.00	0.00	0.00	0.00	0.00
13-500-801 PROMOTING WINDCREST	0	0	0.00	0.00	1,200.00	0.00	0.00	0.00

CITY OF WINCREST
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: DECEMBER 31ST, 2018

13 -ECONOMIC DEVELOPMENT CORP

% OF YEAR COMPLETED: 25.00

DEPARTMENTAL EXPENDITURES	ORIGINAL BUDGET	AMENDED BUDGET	CURRENT PERIOD	YEAR TO DATE BALANCE	PRIOR YEAR YTD BALANCE	TOTAL ENCUMBERED	% OF BUDGET	BUDGET BALANCE
13-500-810 CAPITAL EXPENSE	0	0	0.00	0.00	0.00	0.00	0.00	0.00
13-500-890 TLF LOAN PAYMENTS	0	0	0.00	0.00	0.00	0.00	0.00	0.00
13-500-891 RACKER ROAD PROJECT	0	0	0.00	0.00	0.00	0.00	0.00	0.00
13-500-892 TLF INTEREST	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL EXPENSES	0	0	0.00	0.00	1,200.00	0.00	0.00	0.00
OTHER INCOME/EXPENSES								
13-500-900 PRIOR PERIOD ADJUSTMENT	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL OTHER INCOME/EXPENSES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL 00-GENERAL EXPENDITURES	348,246	348,246	22,683.33	42,719.89	29,500.48	0.00	12.27	305,525.86
TOTAL EXPENDITURES	348,246	348,246	22,683.33	42,719.89	29,500.48	0.00	12.27	305,525.86
REVENUE OVER/(UNDER) EXPENDITURES	162,054	162,054	47,531.09	29,265.40	22,837.14	0.00	18.06	132,788.85

CITY OF WINCREST
BALANCE SHEET
AS OF: DECEMBER 31ST, 2018

14 -COURT TECHNOLOGY FUND

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE	
ASSETS			
=====			
14-1102	CLAIM ON CASH	3,173.83	
14-1105	CASH - SAVINGS	21,198.07	
14-1315	DUE FROM GENERAL FUND	<u>0.00</u>	
			<u>24,371.90</u>
TOTAL ASSETS			24,371.90
			=====
LIABILITIES			
=====			
14-2315	DUE TO GENERAL FUND	0.00	
14-2400	A/P PENDING	<u>0.00</u>	
	TOTAL LIABILITIES		<u>0.00</u>
EQUITY			
=====			
14-3201	FUND BALANCE	<u>21,669.02</u>	
	TOTAL BEGINNING EQUITY	<u>21,669.02</u>	
TOTAL REVENUE		2,702.88	
TOTAL EXPENSES		<u>0.00</u>	
TOTAL INCREASE/(DECREASE) IN FUND BAL.		<u>2,702.88</u>	
TOTAL EQUITY & FUND BALANCE			<u>24,371.90</u>
TOTAL LIABILITIES, EQUITY & FUND BALANCE			24,371.90
			=====

CITY OF WINCREST
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: DECEMBER 31ST, 2018

14 -COURT TECHNOLOGY FUND

% OF YEAR COMPLETED: 25.00

	ORIGINAL BUDGET	AMENDED BUDGET	CURRENT PERIOD	YEAR TO DATE BALANCE	PRIOR YEAR YTD BALANCE	TOTAL ENCUMBERED	% OF BUDGET	BUDGET BALANCE
<u>REVENUE SUMMARY</u>								
ALL REVENUES	15,677	15,677	892.27	2,702.88	3,331.87	0.00	17.24	12,974.12
TOTAL REVENUES	15,677	15,677	892.27	2,702.88	3,331.87	0.00	17.24	12,974.12
<u>EXPENDITURE SUMMARY</u>								
<u>00-GENERAL EXPENDITURES</u>								
SALARIES & BENEFITS	4,625	4,625	0.00	0.00	0.00	0.00	0.00	4,625.00
CAPITAL EXPENSES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL 00-GENERAL EXPENDITURES	4,625	4,625	0.00	0.00	0.00	0.00	0.00	4,625.00
TOTAL EXPENDITURES	4,625	4,625	0.00	0.00	0.00	0.00	0.00	4,625.00
REVENUE OVER/(UNDER) EXPENDITURES	11,052	11,052	892.27	2,702.88	3,331.87	0.00	24.46	8,349.12

CITY OF WINCREST
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: DECEMBER 31ST, 2018

14 -COURT TECHNOLOGY FUND

% OF YEAR COMPLETED: 25.00

REVENUES	ORIGINAL BUDGET	AMENDED BUDGET	CURRENT PERIOD	YEAR TO DATE BALANCE	PRIOR YEAR YTD BALANCE	TOTAL ENCUMBERED	% OF BUDGET	BUDGET BALANCE
14-4101 INCOME-COURT TECHNOLOGY FEES	15,500	15,500	860.17	2,612.51	3,257.74	0.00	16.85	12,887.49
14-4115 INCOME - INTEREST	177	177	32.10	90.37	74.13	0.00	51.06	86.63
TOTAL REVENUES	15,677	15,677	892.27	2,702.88	3,331.87	0.00	17.24	12,974.12

CITY OF WINCREST
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: DECEMBER 31ST, 2018

14 -COURT TECHNOLOGY FUND

% OF YEAR COMPLETED: 25.00

DEPARTMENTAL EXPENDITURES	ORIGINAL BUDGET	AMENDED BUDGET	CURRENT PERIOD	YEAR TO DATE BALANCE	PRIOR YEAR YTD BALANCE	TOTAL ENCUMBERED	% OF BUDGET	BUDGET BALANCE
<u>00-GENERAL EXPENDITURES</u>								
=====								
<u>SALARIES & BENEFITS</u>								
14-500-050 MISCELLANEOUS	4,625	4,625	0.00	0.00	0.00	0.00	0.00	4,625.00
TOTAL SALARIES & BENEFITS	4,625	4,625	0.00	0.00	0.00	0.00	0.00	4,625.00
<u>CAPITAL EXPENSES</u>								
14-500-800 CAPITAL EXPENDITURES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL EXPENSES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL 00-GENERAL EXPENDITURES	4,625	4,625	0.00	0.00	0.00	0.00	0.00	4,625.00
TOTAL EXPENDITURES	4,625	4,625	0.00	0.00	0.00	0.00	0.00	4,625.00
REVENUE OVER/(UNDER) EXPENDITURES	11,052	11,052	892.27	2,702.88	3,331.87	0.00	24.46	8,349.12

CITY OF WINCREST
BALANCE SHEET
AS OF: DECEMBER 31ST, 2018

15 -COURT BLDG. SECURITY FUND

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE	
ASSETS			
=====			
15-1102	CLAIM ON CASH	44,981.64	
15-1105	CASH - SAVINGS	720.11	
15-1315	DUE FROM GENERAL FUND	<u>0.00</u>	
			<u>45,701.75</u>
TOTAL ASSETS			45,701.75
			=====
LIABILITIES			
=====			
15-2315	DUE TO GENERAL FUND	0.00	
15-2400	A/P PENDING	<u>0.00</u>	
	TOTAL LIABILITIES		<u>0.00</u>
EQUITY			
=====			
15-3201	FUND BALANCE	<u>43,770.57</u>	
	TOTAL BEGINNING EQUITY	<u>43,770.57</u>	
TOTAL REVENUE		1,931.18	
TOTAL EXPENSES		<u>0.00</u>	
TOTAL INCREASE/(DECREASE) IN FUND BAL.		<u>1,931.18</u>	
TOTAL EQUITY & FUND BALANCE			<u>45,701.75</u>
TOTAL LIABILITIES, EQUITY & FUND BALANCE			45,701.75
			=====

CITY OF WINCREST
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: DECEMBER 31ST, 2018

15 -COURT BLDG. SECURITY FUND

% OF YEAR COMPLETED: 25.00

	ORIGINAL BUDGET	AMENDED BUDGET	CURRENT PERIOD	YEAR TO DATE BALANCE	PRIOR YEAR YTD BALANCE	TOTAL ENCUMBERED	% OF BUDGET	BUDGET BALANCE
<u>REVENUE SUMMARY</u>								
ALL REVENUES	11,559	11,559	646.19	1,931.18	2,444.30	0.00	16.71	9,627.82
TOTAL REVENUES	11,559	11,559	646.19	1,931.18	2,444.30	0.00	16.71	9,627.82
<u>EXPENDITURE SUMMARY</u>								
<u>00-GENERAL EXPENDITURES</u>								
SALARIES & BENEFITS	0	0	0.00	0.00	0.00	0.00	0.00	0.00
CAPITAL EXPENSES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL 00-GENERAL EXPENDITURES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
REVENUE OVER/(UNDER) EXPENDITURES	11,559	11,559	646.19	1,931.18	2,444.30	0.00	16.71	9,627.82

CITY OF WINCREST
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: DECEMBER 31ST, 2018

15 -COURT BLDG. SECURITY FUND

% OF YEAR COMPLETED: 25.00

REVENUES	ORIGINAL BUDGET	AMENDED BUDGET	CURRENT PERIOD	YEAR TO DATE BALANCE	PRIOR YEAR YTD BALANCE	TOTAL ENCUMBERED	% OF BUDGET	BUDGET BALANCE
15-4101 INCOME-COURT BLDG SECURITY FEE	11,556	11,556	645.10	1,928.11	2,443.07	0.00	16.68	9,627.89
15-4115 INCOME - INTEREST	3	3	1.09	3.07	1.23	0.00	102.33 (	0.07)
15-4120 TRANSFER FROM GENERAL FUND	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES	11,559	11,559	646.19	1,931.18	2,444.30	0.00	16.71	9,627.82

CITY OF WINCREST
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: DECEMBER 31ST, 2018

15 -COURT BLDG. SECURITY FUND

% OF YEAR COMPLETED: 25.00

DEPARTMENTAL EXPENDITURES	ORIGINAL BUDGET	AMENDED BUDGET	CURRENT PERIOD	YEAR TO DATE BALANCE	PRIOR YEAR YTD BALANCE	TOTAL ENCUMBERED	% OF BUDGET	BUDGET BALANCE
00-GENERAL EXPENDITURES								
=====								
SALARIES & BENEFITS								
15-500-050 MISCELLANEOUS	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL SALARIES & BENEFITS	0	0	0.00	0.00	0.00	0.00	0.00	0.00
CAPITAL EXPENSES								
15-500-800 CAPITAL EXPENDITURES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL EXPENSES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL 00-GENERAL EXPENDITURES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
REVENUE OVER/(UNDER) EXPENDITURES	11,559	11,559	646.19	1,931.18	2,444.30	0.00	16.71	9,627.82

CITY OF WINCREST
BALANCE SHEET
AS OF: DECEMBER 31ST, 2018

16 -HOTEL/MOTEL TAX FUND

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE	
ASSETS			
=====			
16-1102	CLAIM ON CASH	18,157.45	
16-1105	SAVINGS	194,650.33	
16-1115	INVESTMENTS	0.00	
16-1315	DUE FROM GENERAL FUND	0.00	
16-1357	DUE FROM TEXAS TAX NOTE FUND	0.00	
16-1515	A/R - ACCRUED INTEREST	0.00	
16-1550	A/R - MISCELLANEOUS	0.00	
			212,807.78
	TOTAL ASSETS		212,807.78
			=====
LIABILITIES			
=====			
16-2315	DUE TO GENERAL FUND	39,225.00	
16-2357	DUE TO TEXAS TAX NOTES FUND	0.00	
16-2375	DUE TO EDC FUND	0.00	
16-2400	A/P PENDING	0.00	
	TOTAL LIABILITIES		39,225.00
EQUITY			
=====			
16-3201	FUND BALANCE	104,443.66	
	TOTAL BEGINNING EQUITY	104,443.66	
	TOTAL REVENUE	69,139.12	
	TOTAL EXPENSES	0.00	
	TOTAL INCREASE/(DECREASE) IN FUND BAL.	69,139.12	
	TOTAL EQUITY & FUND BALANCE		173,582.78
	TOTAL LIABILITIES, EQUITY & FUND BALANCE		212,807.78
			=====

CITY OF WINCREST
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: DECEMBER 31ST, 2018

16 -HOTEL/MOTEL TAX FUND

% OF YEAR COMPLETED: 25.00

	ORIGINAL BUDGET	AMENDED BUDGET	CURRENT PERIOD	YEAR TO DATE BALANCE	PRIOR YEAR YTD BALANCE	TOTAL ENCUMBERED	% OF BUDGET	BUDGET BALANCE
<u>REVENUE SUMMARY</u>								
ALL REVENUES	276,350	276,350	23,089.64	69,139.12	18,523.07	0.00	25.02	207,210.88
TOTAL REVENUES	276,350	276,350	23,089.64	69,139.12	18,523.07	0.00	25.02	207,210.88
<u>EXPENDITURE SUMMARY</u>								
<u>00-GENERAL EXPENDITURES</u>								
SALARIES & BENEFITS	0	0	0.00	0.00	0.00	0.00	0.00	0.00
CAPITAL EXPENSES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL 00-GENERAL EXPENDITURES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
REVENUE OVER/ (UNDER) EXPENDITURES	276,350	276,350	23,089.64	69,139.12	18,523.07	0.00	25.02	207,210.88

CITY OF WINCREST
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: DECEMBER 31ST, 2018

16 -HOTEL/MOTEL TAX FUND

% OF YEAR COMPLETED: 25.00

REVENUES	ORIGINAL BUDGET	AMENDED BUDGET	CURRENT PERIOD	YEAR TO DATE BALANCE	PRIOR YEAR YTD BALANCE	TOTAL ENCUMBERED	% OF BUDGET	BUDGET BALANCE
16-4101 INCOME-HOT	276,000	276,000	22,771.61	68,353.54	18,441.44	0.00	24.77	207,646.46
16-4105 INCOME-OTHER	0	0	0.00	0.00	0.00	0.00	0.00	0.00
16-4115 INCOME-INTEREST	350	350	318.03	785.58	81.63	0.00	224.45 (	435.58)
TOTAL REVENUES	276,350	276,350	23,089.64	69,139.12	18,523.07	0.00	25.02	207,210.88

CITY OF WINCREST
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: DECEMBER 31ST, 2018

16 -HOTEL/MOTEL TAX FUND

% OF YEAR COMPLETED: 25.00

DEPARTMENTAL EXPENDITURES	ORIGINAL BUDGET	AMENDED BUDGET	CURRENT PERIOD	YEAR TO DATE BALANCE	PRIOR YEAR YTD BALANCE	TOTAL ENCUMBERED	% OF BUDGET	BUDGET BALANCE
00-GENERAL EXPENDITURES								
=====								
<u>SALARIES & BENEFITS</u>								
16-500-040 ADVERTISING & PROMOTION	0	0	0.00	0.00	0.00	0.00	0.00	0.00
16-500-050 MISCELLANEOUS	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL SALARIES & BENEFITS	0	0	0.00	0.00	0.00	0.00	0.00	0.00
<u>CAPITAL EXPENSES</u>								
16-500-800 CAPITAL EXPENDITURES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL EXPENSES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL 00-GENERAL EXPENDITURES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
REVENUE OVER/ (UNDER) EXPENDITURES	276,350	276,350	23,089.64	69,139.12	18,523.07	0.00	25.02	207,210.88

CITY OF WINCREST
BALANCE SHEET
AS OF: DECEMBER 31ST, 2018

17 -DEBT SERVICE

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE	
ASSETS			
=====			
17-1102	CLAIM ON CASH	439.09	
17-1105	SAVINGS	0.00	
17-1115	INVESTMENTS	0.00	
17-1315	DUE FROM GENERAL FUND	0.00	
17-1356	DUE FROM HOTEL/MOTEL TAX FND	0.00	
17-1501	A/R - ADVALOREM TAXES	2,841.35	
17-1505	ALLOW FOR DOUBTFUL ACCTS	(426.20)	
17-1515	A/R - ACCRUED INTEREST	0.00	
17-1550	A/R - MISCELLANEOUS	0.00	
		<u>2,854.24</u>	
	TOTAL ASSETS		2,854.24
			=====
LIABILITIES			
=====			
17-2315	DUE TO GENERAL FUND	0.00	
17-2356	DUE TO HOTEL/MOTEL TAX FUND	0.00	
17-2400	A/P PENDING	0.00	
17-2501	DEFERRED REVENUE - TAXES	2,413.79	
	TOTAL LIABILITIES	<u>2,413.79</u>	
EQUITY			
=====			
17-3201	FUND BALANCE	440.45	
	TOTAL BEGINNING EQUITY	440.45	
	TOTAL REVENUE	0.00	
	TOTAL EXPENSES	0.00	
	TOTAL INCREASE/(DECREASE) IN FUND BAL.	0.00	
	TOTAL EQUITY & FUND BALANCE	<u>440.45</u>	
	TOTAL LIABILITIES, EQUITY & FUND BALANCE		2,854.24
			=====

17 -DEBT SERVICE

% OF YEAR COMPLETED: 25.00

	ORIGINAL BUDGET	AMENDED BUDGET	CURRENT PERIOD	YEAR TO DATE BALANCE	PRIOR YEAR YTD BALANCE	TOTAL ENCUMBERED	% OF BUDGET	BUDGET BALANCE
<u>REVENUE SUMMARY</u>								
ALL REVENUES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
<u>EXPENDITURE SUMMARY</u>								
<u>00-GENERAL EXPENDITURES</u>								
OTHER EXPENSES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL 00-GENERAL EXPENDITURES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
REVENUE OVER/(UNDER) EXPENDITURES	0	0	0.00	0.00	0.00	0.00	0.00	0.00

CITY OF WINCREST
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: DECEMBER 31ST, 2018

17 -DEBT SERVICE

% OF YEAR COMPLETED: 25.00

REVENUES	ORIGINAL BUDGET	AMENDED BUDGET	CURRENT PERIOD	YEAR TO DATE BALANCE	PRIOR YEAR YTD BALANCE	TOTAL ENCUMBERED	% OF BUDGET	BUDGET BALANCE
17-4101 INCOME - TAX NOTES PROCEEDS	0	0	0.00	0.00	0.00	0.00	0.00	0.00
17-4105 INCOME - OTHER	0	0	0.00	0.00	0.00	0.00	0.00	0.00
17-4115 INCOME - INTEREST	0	0	0.00	0.00	0.00	0.00	0.00	0.00
17-4116 INCOME - SALES TAX (.25)	0	0	0.00	0.00	0.00	0.00	0.00	0.00
17-4117 AD VALOREM TAX (I&S .073841)	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES	0	0	0.00	0.00	0.00	0.00	0.00	0.00

CITY OF WINCREST
BALANCE SHEET
AS OF: DECEMBER 31ST, 2018

18 -WCC&PD FUND

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE	
ASSETS			
=====			
18-1102	CLAIM ON CASH	(87,706.33)	
18-1105	CASH - SAVINGS	567,794.93	
18-1210	PREPAID MAINTENANCE	0.00	
18-1315	DUE FROM GENERAL FUND	0.00	
18-1510	A/R-SALES TAX	0.00	
18-1515	A/R - MISC.	0.00	
		<u>480,088.60</u>	
TOTAL ASSETS			480,088.60
			=====
LIABILITIES			
=====			
18-2200	WAGES PAYABLE	0.00	
18-2230	TMRS PAYABLE	0.00	
18-2250	INSURANCE A/P	0.40	
18-2315	DUE TO GENERAL FUND	37,000.00	
18-2400	A/P PENDING	0.00	
18-2410	A/P - SALES TAX	0.00	
18-2451	A/P SALES TAX PAYBACK	27,761.57	
	TOTAL LIABILITIES	<u>64,761.97</u>	
EQUITY			
=====			
18-3201	FUND BALANCE	611,243.03	
	TOTAL BEGINNING EQUITY	<u>611,243.03</u>	
TOTAL REVENUE		71,699.54	
TOTAL EXPENSES		<u>267,615.94</u>	
TOTAL INCREASE/(DECREASE) IN FUND BAL.		(195,916.40)	
TOTAL EQUITY & FUND BALANCE		<u>415,326.63</u>	
TOTAL LIABILITIES, EQUITY & FUND BALANCE			480,088.60
			=====

CITY OF WINCREST
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: DECEMBER 31ST, 2018

18 -WCC&PD FUND

% OF YEAR COMPLETED: 25.00

	ORIGINAL BUDGET	AMENDED BUDGET	CURRENT PERIOD	YEAR TO DATE BALANCE	PRIOR YEAR YTD BALANCE	TOTAL ENCUMBERED	% OF BUDGET	BUDGET BALANCE
<u>REVENUE SUMMARY</u>								
ALL REVENUES	694,922	694,922	70,283.98	71,699.54	52,860.45	0.00	10.32	623,222.46
TOTAL REVENUES	694,922	694,922	70,283.98	71,699.54	52,860.45	0.00	10.32	623,222.46
<u>EXPENDITURE SUMMARY</u>								
<u>00-GENERAL EXPENDITURES</u>								
SALARIES & BENEFITS	492,090	492,090	55,264.10	132,228.56	87,235.09	0.00	26.87	359,861.62
OTHER EXPENSES	271,935	271,935	9,012.44	38,273.40	22,297.96	0.00	14.07	233,661.60
CAPITAL EXPENSES	233,800	233,800	11,901.98	97,113.98	45,024.75	4,394.00	43.42	132,292.02
OTHER INCOME/EXPENSES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL 00-GENERAL EXPENDITURES	997,825	997,825	76,178.52	267,615.94	154,557.80	4,394.00	27.26	725,815.24
TOTAL EXPENDITURES	997,825	997,825	76,178.52	267,615.94	154,557.80	4,394.00	27.26	725,815.24
REVENUE OVER/ (UNDER) EXPENDITURES	(302,903)	(302,903)	(5,894.54)	(195,916.40)	(101,697.35)	(4,394.00)	66.13	(102,592.78)

CITY OF WINCREST
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: DECEMBER 31ST, 2018

18 -WCC&PD FUND

% OF YEAR COMPLETED: 25.00

REVENUES	ORIGINAL BUDGET	AMENDED BUDGET	CURRENT PERIOD	YEAR TO DATE BALANCE	PRIOR YEAR YTD BALANCE	TOTAL ENCUMBERED	% OF BUDGET	BUDGET BALANCE
18-4101 INCOME - SALES TAX	691,922	691,922	69,468.06	69,468.06	51,886.85	0.00	10.04	622,453.94
18-4102 INCOME-K9 DONATIONS	0	0	0.00	0.00	0.00	0.00	0.00	0.00
18-4105 INCOME - OTHER	0	0	0.00	0.00	0.00	0.00	0.00	0.00
18-4115 INCOME - INTEREST	3,000	3,000	815.92	2,231.48	973.60	0.00	74.38	768.52
18-4120 PROCEEDS FROM GUN SALES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
18-4900 PROCEEDS FROM CAPITAL LEASE	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES	694,922	694,922	70,283.98	71,699.54	52,860.45	0.00	10.32	623,222.46

CITY OF WINCREST
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: DECEMBER 31ST, 2018

18 -WCC&PD FUND

% OF YEAR COMPLETED: 25.00

DEPARTMENTAL EXPENDITURES	ORIGINAL BUDGET	AMENDED BUDGET	CURRENT PERIOD	YEAR TO DATE BALANCE	PRIOR YEAR YTD BALANCE	TOTAL ENCUMBERED	% OF BUDGET	BUDGET BALANCE
<u>00-GENERAL EXPENDITURES</u>								
<u>SALARIES & BENEFITS</u>								
18-500-009 SALARIES	316,912	316,912	39,096.64	81,190.45	51,057.07	0.00	25.62	235,721.67
18-500-010 ADMINISTRATIVE EXPENSE	1,500	1,500	0.00	0.00	0.00	0.00	0.00	1,500.00
18-500-011 LONGEVITY	0	0	0.00	0.00	0.00	0.00	0.00	0.00
18-500-013 STIPEND	9,728	9,728	0.00	9,033.00	4,464.22	0.00	92.86	694.90
18-500-014 SPECIAL ASSIGNMENT PAY K-9	13,500	13,500	519.24	1,125.02	1,211.56	0.00	8.33	12,374.98
18-500-015 INCENTIVE PAY-BILING & SHIFT	2,400	2,400	143.53	308.43	178.05	0.00	12.85	2,091.57
18-500-017 CERTIFICATION PAY	500	500	276.96	513.53	242.34	0.00	102.71 (	13.53)
18-500-018 EDUCATION PAY	300	300	69.24	121.17	80.78	0.00	40.39	178.83
18-500-019 TUITION REIMBURSEMENT	0	0	0.00	0.00	0.00	0.00	0.00	0.00
18-500-020 OVERTIME	22,200	22,200	1,722.24	4,378.53	5,949.07	0.00	19.72	17,821.47
18-500-021 7K HOURS	3,500	3,500	627.65	1,240.32	1,536.13	0.00	35.44	2,259.68
18-500-026 HAZARDOUS DUTY PAY	1,000	1,000	96.93	207.71	161.56	0.00	20.77	792.29
18-500-030 SOCIAL SECURITY	25,942	25,942	3,222.23	7,434.78	5,216.40	0.00	28.66	18,507.30
18-500-040 HEALTH INSURANCE	60,833	60,833	5,980.78	14,374.90	8,388.44	0.00	23.63	46,458.51
18-500-050 RETIREMENT	28,275	28,275	3,450.98	7,957.31	5,118.47	0.00	28.14	20,317.36
18-500-060 WORKERS COMPENSATION	4,000	4,000	0.00	4,000.00	3,631.00	0.00	100.00	0.00
18-500-070 UNEMPLOYMENT COMPENSATION	1,500	1,500	57.68	343.41	0.00	0.00	22.89	1,156.59
TOTAL SALARIES & BENEFITS	492,090	492,090	55,264.10	132,228.56	87,235.09	0.00	26.87	359,861.62
<u>OTHER EXPENSES</u>								
18-500-120 DUES & SUBSCRIPTIONS	3,000	3,000	0.00	0.00	0.00	0.00	0.00	3,000.00
18-500-130 BONDS & TRAINING	8,500	8,500	0.00	0.00	351.50	0.00	0.00	8,500.00
18-500-250 LEGAL EXPENSE	0	0	0.00	0.00	0.00	0.00	0.00	0.00
18-500-290 AUDIT	20,000	20,000	0.00	11,657.00	9,890.00	0.00	58.29	8,343.00
18-500-325 SALES TAX COLLECTION SERVICE	10,000	10,000	0.00	1,267.00	3,229.40	0.00	12.67	8,733.00
18-500-420 OFFICE SUPPLIES/FURNITURE	11,000	11,000	0.00	0.00	0.00	0.00	0.00	11,000.00
18-500-430 JUVENILE PROG.FEES & SUPPLIE	0	0	0.00	0.00	0.00	0.00	0.00	0.00
18-500-431 MISCELLANEOUS SUPPLIES	21,000	21,000	0.00	480.20	0.00	0.00	2.29	20,519.80
18-500-433 IT SOFTWARE HARDWARE&SUPPLIES	0	0	0.00	911.46	1,700.00	0.00	0.00 (	911.46)
18-500-435 K-9 PROGRAM EXPENSES	10,000	10,000	557.62	2,012.35	276.80	0.00	20.12	7,987.65
18-500-440 ELECTION EXPENSE	0	0	0.00	0.00	0.00	0.00	0.00	0.00
18-500-450 SYSTEM ACCESS FEE	14,035	14,035	0.00	0.00	0.00	0.00	0.00	14,035.00
18-500-480 UNIFORMS	5,000	5,000	31.85	151.83	168.05	0.00	3.04	4,848.17
18-500-485 WEAPONS & AMMUNITION	22,500	22,500	461.36	5,923.76	0.00	0.00	26.33	16,576.24
18-500-486 PERSONAL PROTECTIVE EQUIPMEN	21,000	21,000	0.00	1,798.00	0.00	0.00	8.56	19,202.00
18-500-487 VEHICLE EQUIPMENT	12,900	12,900	4,633.10	5,118.05	0.00	0.00	39.67	7,781.95
18-500-488 EMERGENCY SERVICES	10,000	10,000	0.00	0.00	0.00	0.00	0.00	10,000.00
18-500-489 COMMUNITY SERVICES	8,500	8,500	0.00	0.00	0.00	0.00	0.00	8,500.00
18-500-490 MEMORIAL SERVICES	4,000	4,000	0.00	0.00	0.00	0.00	0.00	4,000.00
18-500-500 MISC. CRIME PREVENTION	27,000	27,000	3,328.51	5,653.75	6,597.21	0.00	20.94	21,346.25
18-500-515 DEBT SERVICE - PRINCIPAL	0	0	0.00	0.00	0.00	0.00	0.00	0.00
18-500-516 DEBT SERVICE - PRINCIPAL	0	0	0.00	0.00	0.00	0.00	0.00	0.00
18-500-517 MAINTENANCE ON EQUIPMENT	60,500	60,500	0.00	3,300.00	85.00	0.00	5.45	57,200.00
18-500-518 DEBT SERVICE - INTEREST	0	0	0.00	0.00	0.00	0.00	0.00	0.00
18-500-520 BICYCLE PARTS & MAINTENANCE	3,000	3,000	0.00	0.00	0.00	0.00	0.00	3,000.00
TOTAL OTHER EXPENSES	271,935	271,935	9,012.44	38,273.40	22,297.96	0.00	14.07	233,661.60

CITY OF WINCREST
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: DECEMBER 31ST, 2018

18 -WCC&PD FUND

% OF YEAR COMPLETED: 25.00

DEPARTMENTAL EXPENDITURES	ORIGINAL BUDGET	AMENDED BUDGET	CURRENT PERIOD	YEAR TO DATE BALANCE	PRIOR YEAR YTD BALANCE	TOTAL ENCUMBERED	% OF BUDGET	BUDGET BALANCE
<u>CAPITAL EXPENSES</u>								
18-500-800 CAPITAL EXPENDITURES	<u>233,800</u>	<u>233,800</u>	<u>11,901.98</u>	<u>97,113.98</u>	<u>45,024.75</u>	<u>4,394.00</u>	<u>43.42</u>	<u>132,292.02</u>
TOTAL CAPITAL EXPENSES	233,800	233,800	11,901.98	97,113.98	45,024.75	4,394.00	43.42	132,292.02
<u>OTHER INCOME/EXPENSES</u>								
18-500-900 PRIOR PERIOD ADJUSTMENTS	<u>0</u>	<u>0</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL OTHER INCOME/EXPENSES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
 TOTAL 00-GENERAL EXPENDITURES	 997,825	 997,825	 76,178.52	 267,615.94	 154,557.80	 4,394.00	 27.26	 725,815.24
 TOTAL EXPENDITURES	 997,825	 997,825	 76,178.52	 267,615.94	 154,557.80	 4,394.00	 27.26	 725,815.24
REVENUE OVER/(UNDER) EXPENDITURES	(302,903) (	302,903) (	5,894.54) (	195,916.40) (	101,697.35) (	4,394.00)	66.13 (	102,592.78)

CITY OF WINCREST
BALANCE SHEET
AS OF: DECEMBER 31ST, 2018

19 -CAPITAL PROJECTS STREETS

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE	
ASSETS			
=====			
19-1102	CLAIM ON CASH	539,175.15	
19-1105	CASH - SAVINGS	24,460.27	
19-1115	INVESTMENTS-TEXPOOL #159000002	10,551.31	
19-1116	INVESTMENTS-TEXPOOL#159000001	8,312.08	
19-1204	PREPAID SALES TAX	0.26	
19-1315	DUE FROM GENERAL FUND	0.00	
19-1510	A/R-SALES TAX	(90.03)	
		<u>582,409.04</u>	
			582,409.04
			=====
LIABILITIES			
=====			
19-2315	DUE TO GENERAL FUND	338,000.00	
19-2400	A/P PENDING	0.00	
19-2410	A/P - SALES TAX	0.00	
19-2441	Construction Retainage	2,495.47	
19-2451	A/P SALES TAX PAYBACK	<u>7,422.42</u>	
	TOTAL LIABILITIES	<u>347,917.89</u>	
EQUITY			
=====			
19-3201	FUND BALANCE	<u>164,846.79</u>	
	TOTAL BEGINNING EQUITY	<u>164,846.79</u>	
	TOTAL REVENUE	69,644.36	
	TOTAL EXPENSES	<u>0.00</u>	
	TOTAL INCREASE/(DECREASE) IN FUND BAL.	69,644.36	
	TOTAL EQUITY & FUND BALANCE	<u>234,491.15</u>	
	TOTAL LIABILITIES, EQUITY & FUND BALANCE		582,409.04
			=====

CITY OF WINCREST
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: DECEMBER 31ST, 2018

19 -CAPITAL PROJECTS STREETS

% OF YEAR COMPLETED: 25.00

	ORIGINAL BUDGET	AMENDED BUDGET	CURRENT PERIOD	YEAR TO DATE BALANCE	PRIOR YEAR YTD BALANCE	TOTAL ENCUMBERED	% OF BUDGET	BUDGET BALANCE
<u>REVENUE SUMMARY</u>								
ALL REVENUES	510,300	510,300	69,558.01	69,644.36	52,014.78	0.00	13.65	440,655.64
TOTAL REVENUES	510,300	510,300	69,558.01	69,644.36	52,014.78	0.00	13.65	440,655.64
<u>EXPENDITURE SUMMARY</u>								
<u>00-GENERAL EXPENDITURES</u>								
SALARIES & BENEFITS	0	0	0.00	0.00	0.00	0.00	0.00	0.00
OTHER EXPENSES	0	0	0.00	0.00	1,526.40	0.00	0.00	0.00
CAPITAL EXPENSES	0	0	0.00	0.00	189,758.60	25,920.33	0.00	(25,920.33)
TOTAL 00-GENERAL EXPENDITURES	0	0	0.00	0.00	191,285.00	25,920.33	0.00	(25,920.33)
TOTAL EXPENDITURES	0	0	0.00	0.00	191,285.00	25,920.33	0.00	(25,920.33)
REVENUE OVER/(UNDER) EXPENDITURES	510,300	510,300	69,558.01	69,644.36	(139,270.22)	(25,920.33)	8.57	466,575.97

CITY OF WINCREST
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: DECEMBER 31ST, 2018

19 -CAPITAL PROJECTS STREETS

% OF YEAR COMPLETED: 25.00

REVENUES	ORIGINAL BUDGET	AMENDED BUDGET	CURRENT PERIOD	YEAR TO DATE BALANCE	PRIOR YEAR YTD BALANCE	TOTAL ENCUMBERED	% OF BUDGET	BUDGET BALANCE
19-4101 INCOME - TAX NOTES PROCEEDS	0	0	0.00	0.00	0.00	0.00	0.00	0.00
19-4105 TRANSFER FROM GENERAL FUND	0	0	0.00	0.00	0.00	0.00	0.00	0.00
19-4115 INCOME - INTEREST	300	300	57.51	143.86	73.58	0.00	47.95	156.14
19-4116 INCOME-SALES TAX (.25)	510,000	510,000	69,500.50	69,500.50	51,941.20	0.00	13.63	440,499.50
TOTAL REVENUES	510,300	510,300	69,558.01	69,644.36	52,014.78	0.00	13.65	440,655.64

CITY OF WINCREST
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: DECEMBER 31ST, 2018

19 -CAPITAL PROJECTS STREETS

% OF YEAR COMPLETED: 25.00

DEPARTMENTAL EXPENDITURES	ORIGINAL BUDGET	AMENDED BUDGET	CURRENT PERIOD	YEAR TO DATE BALANCE	PRIOR YEAR YTD BALANCE	TOTAL ENCUMBERED	% OF BUDGET	BUDGET BALANCE
<u>00-GENERAL EXPENDITURES</u>								
=====								
<u>SALARIES & BENEFITS</u>								
19-500-050 MISCELLANEOUS EXPENSE	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL SALARIES & BENEFITS	0	0	0.00	0.00	0.00	0.00	0.00	0.00
<u>OTHER EXPENSES</u>								
19-500-320 ENGINEER/ARCHITECT	0	0	0.00	0.00	0.00	0.00	0.00	0.00
19-500-325 SALES TAX COLLECTION SERVICE	0	0	0.00	0.00	1,526.40	0.00	0.00	0.00
TOTAL OTHER EXPENSES	0	0	0.00	0.00	1,526.40	0.00	0.00	0.00
<u>CAPITAL EXPENSES</u>								
19-500-800 CAPITAL EXPENDITURES	0	0	0.00	0.00	189,758.60	25,920.33	0.00 (	25,920.33)
19-500-810 STREET MAINTENANCE	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL EXPENSES	0	0	0.00	0.00	189,758.60	25,920.33	0.00 (	25,920.33)
TOTAL 00-GENERAL EXPENDITURES	0	0	0.00	0.00	191,285.00	25,920.33	0.00 (	25,920.33)
TOTAL EXPENDITURES	0	0	0.00	0.00	191,285.00	25,920.33	0.00 (	25,920.33)
REVENUE OVER/(UNDER) EXPENDITURES	510,300	510,300	69,558.01	69,644.36 (	139,270.22) (	25,920.33)	8.57	466,575.97

CITY OF WINCREST
BALANCE SHEET
AS OF: DECEMBER 31ST, 2018

20 -PUBLIC, EDUCATION&GOV.

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE	
ASSETS			
=====			
20-1102	CLAIM ON CASH	<u>16,253.23</u>	
			<u>16,253.23</u>
TOTAL ASSETS			16,253.23
=====			
LIABILITIES			
=====			
20-2400	A/P PENDING	<u>0.00</u>	
TOTAL LIABILITIES			<u>0.00</u>
EQUITY			
=====			
20-3201	FUND BALANCE	<u>12,925.56</u>	
TOTAL BEGINNING EQUITY		<u>12,925.56</u>	
TOTAL REVENUE		3,327.67	
TOTAL EXPENSES		<u>0.00</u>	
TOTAL INCREASE/(DECREASE) IN FUND BAL.		3,327.67	
TOTAL EQUITY & FUND BALANCE		<u>16,253.23</u>	
TOTAL LIABILITIES, EQUITY & FUND BALANCE			16,253.23
=====			

CITY OF WINCREST
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: DECEMBER 31ST, 2018

20 -PUBLIC, EDUCATION&GOV.

% OF YEAR COMPLETED: 25.00

	ORIGINAL BUDGET	AMENDED BUDGET	CURRENT PERIOD	YEAR TO DATE BALANCE	PRIOR YEAR YTD BALANCE	TOTAL ENCUMBERED	% OF BUDGET	BUDGET BALANCE
<u>REVENUE SUMMARY</u>								
ALL REVENUES	<u>12,000</u>	<u>12,000</u>	<u>0.00</u>	<u>3,327.67</u>	<u>0.00</u>	<u>0.00</u>	<u>27.73</u>	<u>8,672.33</u>
TOTAL REVENUES	12,000	12,000	0.00	3,327.67	0.00	0.00	27.73	8,672.33
REVENUE OVER/(UNDER) EXPENDITURES	12,000	12,000	0.00	3,327.67	0.00	0.00	27.73	8,672.33

CITY OF WINCREST
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: DECEMBER 31ST, 2018

20 -PUBLIC, EDUCATION&GOV.

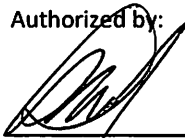
% OF YEAR COMPLETED: 25.00

REVENUES	ORIGINAL BUDGET	AMENDED BUDGET	CURRENT PERIOD	YEAR TO DATE BALANCE	PRIOR YEAR YTD BALANCE	TOTAL ENCUMBERED	% OF BUDGET	BUDGET BALANCE
20-4105 INCOME OTHER	12,000	12,000	0.00	3,327.67	0.00	0.00	27.73	8,672.33
TOTAL REVENUES	12,000	12,000	0.00	3,327.67	0.00	0.00	27.73	8,672.33
REVENUE OVER/(UNDER) EXPENDITURES	12,000	12,000	0.00	3,327.67	0.00	0.00	27.73	8,672.33

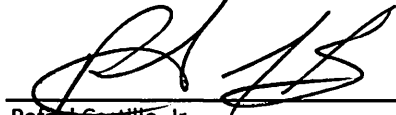
City of Windcrest
Quarterly Investment Report
October 1, 2018 to December 31, 2018
Portfolio Summary Management Report

<u>Portfolio as of October 1, 2018</u>		<u>Portfolio as of December 31, 2018</u>	
Beginning Book Value	\$ 2,096,490	Ending Book Value	\$ 2,832,142
Beginning Market Value	\$ 2,096,490	Ending Market Value	\$ 2,832,142
		Investment Income for the quarter	\$ 10,135
Unrealized Gain / Loss	\$ -	Unrealized Gain/Loss	\$ -
		Change in Unrealized Gain/Loss	\$ -
		*Change in Market Value:	\$ 735,652

Authorized by:

 1/18/2019

Don Hakala, CPA
Municipal Finance Officer



Rafael Castillo, Jr.
City Manager

This report is prepared in compliance with the City's Investment Policy and reporting requirements in the Government Code Chapter 2256.

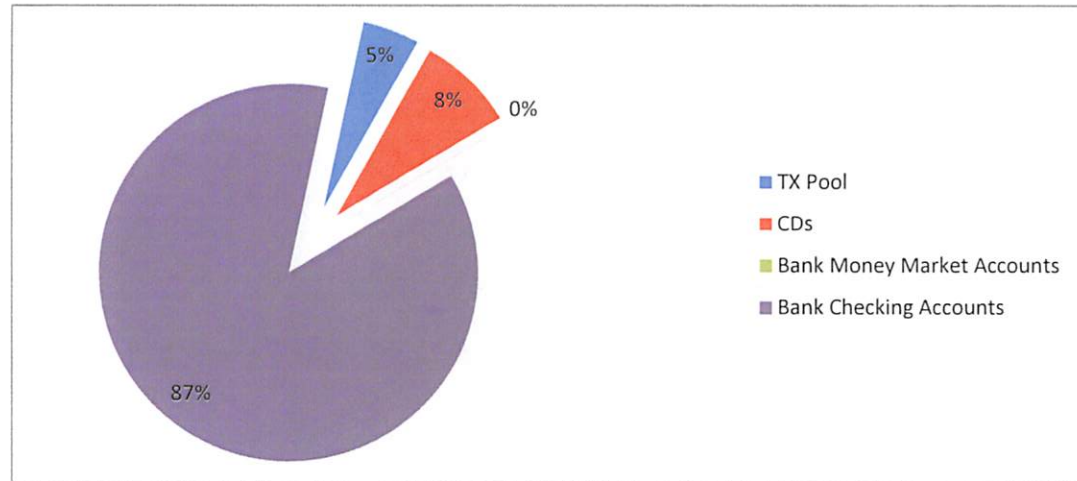
*Change in Market Value is required data, but will primarily reflect the receipt and expenditures of the City's funds from quarter to quarter.

Your Portfolio

As of December 31, 2018

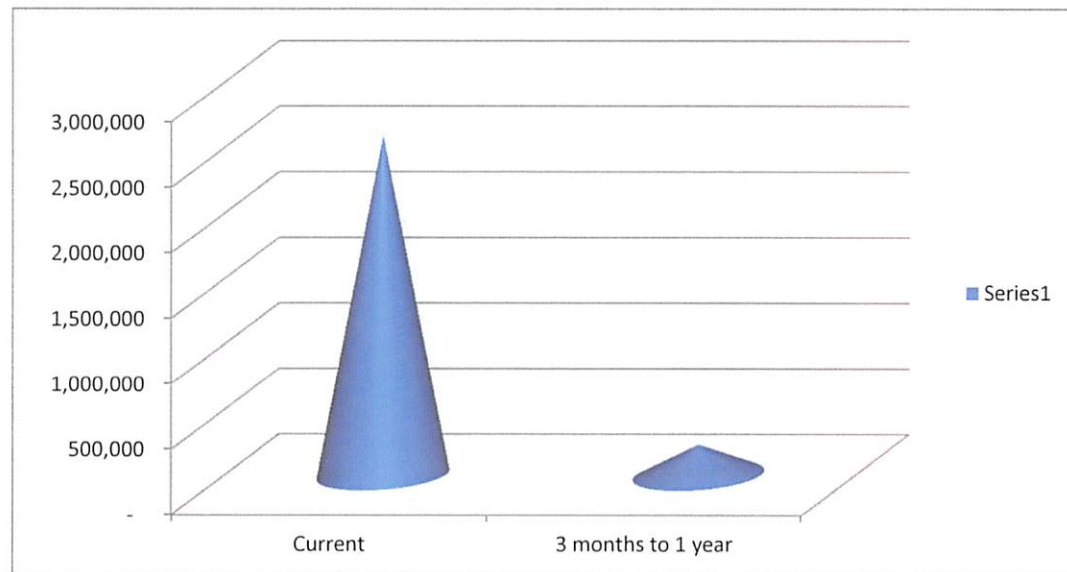
Your portfolio by diversification.

TX Pool	136,219
CDs	232,687
Bank Money Market Accounts	-
Bank Checking Accounts	2,452,685



Your portfolio by maturity.

Current	2,588,904
3 months to 1 year	232,687



Your Portfolio

As of December 31, 2018

Investments	Par Value	Market Value	Book Value	% of Portfolio	Term (days)
Investment Pools	136,219	136,219	136,219	4.83%	1
Money Market Funds	-	-	-	0.00%	1
Bank Accounts	2,452,685	2,452,685	2,452,685	86.93%	1
CDs	232,687	232,687	232,687	8.25%	129/365
Weighted Average Maturity (TexPool)					27

CITY OF WINDCREST FINANCE SUMMARY
For the Period Ending December 31, 2018

	Account	Interest Rate Avg.	Term (days)
Frost Bank Accounts:			
• Pooled Checking	\$ 1,095,514	1.91%	1
• General Fund Money Market	\$ 545,034	1.91%	1
• General Fund Development Escrow	\$ -	1.91%	1
• Garbage Fund Checking	\$ 25,994	1.91%	1
• Garbage Fund Money Market	\$ 468	1.91%	1
• Debt Service Fund	\$ -	1.91%	1
• Capital Projects Street Fund	\$ 24,460	1.91%	1
• Hotel/Motel Occupancy Tax Fund	\$ 194,650	1.91%	1
• Windcrest Crime Control & Prevention Dist. Fund	\$ 523,863	1.91%	1
• Asset Forfeiture/Seizure Savings (Federal)	\$ 353	1.91%	1
• County Fire Contribution Savings	\$ -	1.91%	1
• School Crossing Guard Savings	\$ 14,338	1.91%	1
• Dare Program Fund Savings	\$ -	1.91%	1
• Police Donation Savings	\$ 2,156	1.91%	1
• Asset Forfeiture/Seizure Savings (State)	\$ 391	1.91%	1
• Police Education/Training Savings	\$ 3,546	1.91%	1
• Roosevelt Scholarship Fund	\$ -	1.91%	1
• Municipal Court Technology Fund	\$ 21,198	1.91%	1
• Municipal Court Building Security Fund	\$ 720	1.91%	1
Total - Frost National Bank	\$ 2,452,685		

INVESTMENTS:

• IBC Bank Escrow CD Account	\$ 207,687	0.65%	129
• General Fund Certificate of Deposit	\$ 25,000	1.20%	365
• Texpool for Streets	\$ 10,551	2.2100%	1
Texpool (breakout by fund on following page)	\$ 136,219	2.2100%	1

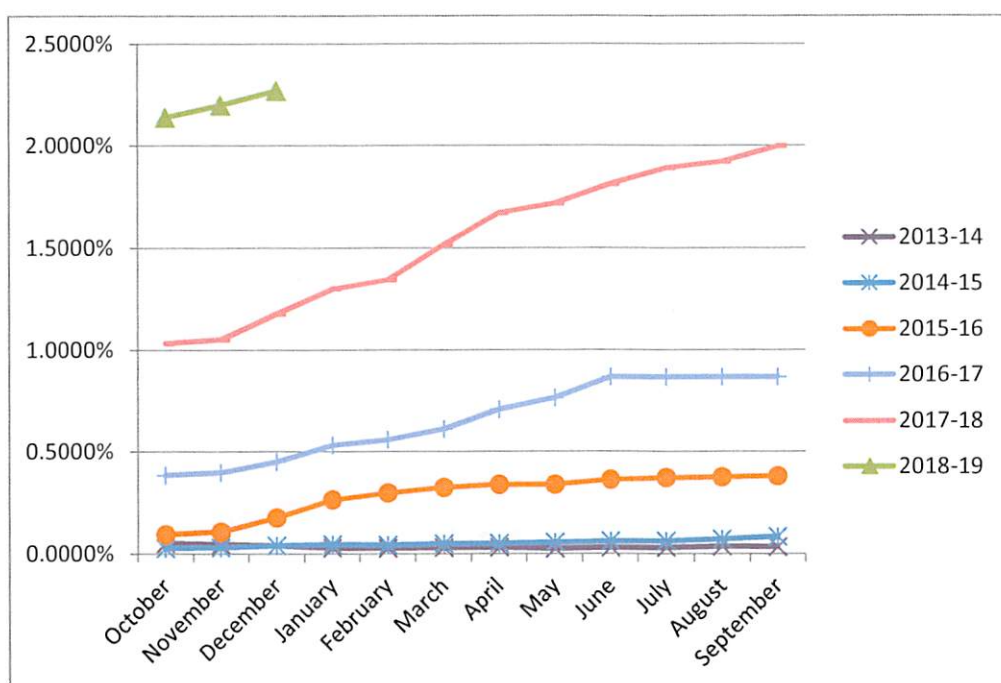
01-1125	General Fund	123,529.03
02-1115	Garbage	432.15
17-1115	Debt Service	-
19-1116	Capital Project Street	8,312.08
13-1115	Economic Dev. Fund	-
05-1115	County Fire Contribution	3,946.07
09-1115	Asset Seizure Fund - State	-

Total All Funds	136,219.33	<u>\$ 2,832,142</u>
------------------------	-------------------	----------------------------

Fund	Fund Title	Balance	Interest Earned
1	General Fund	901,249.33	6,679.71
2	Garbage Fund	26,894.81	112.82
4	Asset Seazure-Fed	353.22	1.51
5	County Fire Contribution	3,946.07	-
6	School Crossing Guard	14,338.18	61.12
7	Dare Program	-	-
8	Police Donation	2,155.50	9.18
9	Asset Seazure-State	390.82	1.67
10	Police Education/Traning	3,545.53	15.12
11	Roosevelt Scholarship	-	-
14	Court Technology	21,198.07	90.37
15	Court Building Security	720.11	3.07
16	Hotel/Motel	194,650.33	785.58
17	Debt Services	-	-
18	WCCPD	523,862.82	2,231.48
19	Capital Projects Streets	43,323.66	143.86
99	Pooled Cash	1,095,513.99	-
	Total	2,832,142.44	10,135.49

TEXPOOL

	2013-14	2014-15	2015-16	2016-17	2017-18	2018-19
October	0.0494%	0.0268%	0.0945%	0.3832%	1.0318%	2.1377%
November	0.0453%	0.0297%	0.1067%	0.3960%	1.0506%	2.1980%
December	0.0394%	0.0384%	0.1752%	0.4497%	1.1764%	2.2687%
January	0.0271%	0.0448%	0.2635%	0.5313%	1.2989%	
February	0.0257%	0.0418%	0.2966%	0.5582%	1.3438%	
March	0.0300%	0.0487%	0.3239%	0.6110%	1.5156%	
April	0.0310%	0.0500%	0.3377%	0.7063%	1.6704%	
May	0.0245%	0.0552%	0.3374%	0.7635%	1.7159%	
June	0.0287%	0.0600%	0.3613%	0.8660%	1.8110%	
July	0.0300%	0.0606%	0.3697%	0.8660%	1.8896%	
August	0.0352%	0.0697%	0.3735%	0.8660%	1.9205%	
September	0.0320%	0.0827%	0.3780%	0.8660%	1.9953%	



IBC CD

	2013-14	2014-15	2015-16	2016-17	2017-18	2018-19
November	0.6000%	0.6000%	0.2500%	0.2500%	0.2500%	0.6500%
March	0.6000%	0.6000%	0.2500%	0.2500%	0.2500%	
July	0.6000%	0.6000%	0.2500%	0.2500%	0.2500%	

No graph for this CD.

Frost CD

	2013-14	2014-15	2015-16	2016-17	2017-18	2018-19
July	0.2500%	0.2500%	0.0500%	0.1000%	1.2000%	1.2000%

No graph for this CD.

FROST - ALL ACCOUNTS

	2013-14	2014-15	2015-16	2016-17	2017-18	2018-19
October	0.0010%	0.0010%	0.0010%	0.0010%	0.6900%	1.8200%
November	0.0010%	0.0010%	0.0010%	0.0010%	0.7300%	1.9000%
December	0.0010%	0.0010%	0.0010%	0.1000%	0.8800%	1.9900%
January	0.0010%	0.0010%	0.0010%	0.1700%	0.9900%	
February	0.0010%	0.0010%	0.0010%	0.1700%	1.0800%	
March	0.0010%	0.0010%	0.0010%	0.1800%	1.2000%	
April	0.0010%	0.0010%	0.0010%	0.3700%	1.3600%	
May	0.0010%	0.0010%	0.0010%	0.4600%	1.4100%	
June	0.0010%	0.0010%	0.0010%	0.5500%	1.5200%	
July	0.0010%	0.0010%	0.0010%	0.6400%	1.5500%	
August	0.0010%	0.0010%	0.0010%	0.7200%	1.6100%	
September	0.0010%	0.0010%	0.0010%	0.6800%	1.6800%	

ORDINANCE NO. 2019-689(O)

AN ORDINANCE BY THE CITY COUNCIL OF THE CITY OF WINDCREST, TEXAS TO ORDER A SPECIAL ELECTION TO BE HELD ON MAY 4, 2019 TO CONSIDER AMENDMENTS TO THE CHARTER OF THE CITY OF WINDCREST; MAKING PROVISIONS FOR THE CONDUCT OF SUCH SPECIAL ELECTION; AND RESOLVING OTHER MATTERS RELATED TO THE CONDUCT OF SUCH SPECIAL ELECTION

WHEREAS, Section 9.004 of the Texas Local Government Code authorizes the governing body of a municipality to submit proposed charter amendments to the qualified voters of the municipality for their approval at an election to be held on the first authorized uniform election date prescribed by the Election Code; and

WHEREAS, the City Council has determined that it would be in the public interest for the citizens of the City to consider certain amendments to the City of Windcrest Charter.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF WINDCREST, TEXAS THAT:

SECTION 1. A special election shall be held on May 4, 2019, a uniform election date, in the City of WINDCREST, Texas, which date is not less than seventy-eight (78) days from the date of the adoption of this ordinance, for the purpose of considering adoption of the charter amendment propositions attached hereto in Exhibit "A".

SECTION 2. The official ballots shall be prepared in accordance with the Texas Election Code, as amended, so as to permit electors to vote FOR or AGAINST the aforesaid charter amendment propositions.

SECTION 3. Voting on election day and during early voting shall be done on Election Systems & Software, Inc. (ES&S) iVotronic Touch Screen Voting Unit with ballot tabulation performed by the Bexar County Elections Administrator. Voting by mail ballot and provisional voting shall be done by paper ballot.

SECTION 4. The polling place designated for Windcrest voting precincts 4050, 4051, 4107, 4192 and 4195 for voting in the May 4, 2019, special election shall be at a location determined by the Bexar County Elections Administrator and such polling place shall be open on the election day from 7:00 a.m. to 7:00 p.m.

SECTION 5. The polling places for WINDCREST voting precincts 4050, 4051, 4107, 4192 and 4195 for early voting for the May 4, 2019 special election shall be determined by the Bexar County Elections Administrator, and the hours are currently scheduled as follows:

Monday, April 22, 2019 through Thursday, April 25, 2019- 8:00 a.m. to 6:00 p.m.

Friday, April 26, 2019- Closed

Saturday, April 27, 2019- 8:00 a.m. to 6:00 p.m.

Sunday, April 28, 2019- Closed

Monday, April 29, 2019 and Tuesday April 30, 2019–8:00 a.m. to 8:00 p.m.

SECTION 6. Applications for ballots by mail shall be mailed to Jacquelyn F. Callanen, Bexar County Elections Administrator, at 203 W. Nueva, Suite 361, San Antonio, Texas 78207. Applications for ballots by mail must be received by the Early Voting Clerk no later than the close of business on the date required by the Texas Election Code.

SECTION 7. The City Council authorizes the City Manager, or his designee, to negotiate and enter into an election agreement or agreements with the Bexar County Elections Administrator in accordance with the provisions of the Texas Election Code, and to pay the charges for such election services. The City Manager may also enter into a contract for the conduct of a joint election with other governmental entities in Bexar County, Texas.

SECTION 8. Jacquelyn F. Callanen, Bexar County Elections Administrator, is designated as the election officer to conduct the special election on May 4, 2019, and early voting for said election.

SECTION 9. Notice of the May 4, 2019 special election shall be posted and published in accordance with the Texas Election Code.

SECTION 10. The recitals contained in the preamble hereof are hereby found to be true, and such recitals are hereby made a part of this ordinance for all purposes and are adopted as a part of the judgment and findings of the City.

SECTION 11. All ordinances, or parts thereof, which are in conflict or inconsistent with any provision of this ordinance are hereby repealed to the extent of such conflict, and the provisions of this ordinance shall be and remain controlling as to the matters ordained herein.

SECTION 12. This ordinance shall be construed and enforced in accordance with the laws of the State of Texas and the United States of America.

SECTION 13. If any provision of this ordinance or the application thereof to any person or circumstance shall be held to be invalid, the remainder of this ordinance and the application of such provision to other persons and circumstances shall nevertheless be valid, and the city council hereby declares that this ordinance would have been enacted without such invalid provision.

SECTION 14. It is officially found, determined, and declared that the meeting at which this ordinance is adopted was open to the public and public notice of the time, place, and subject matter of the public business to be considered at such meeting, including this ordinance, was given, all as required by Chapter 551, as amended, Texas Government Code.

SECTION 15. This ordinance shall be in force and effect from and after its final passage, and it is so resolved.

SECTION 16. If a majority of the votes are cast for any charter amendment proposition, the city council shall declare the proposition passed so that the City of Windcrest charter will be amended accordingly.

PASSED on first reading on the 23rd day of January, 2019 at a special meeting of the City Council of the City of WINDCREST, Texas which meeting was held in compliance with the Open Meetings Act, Tex. Gov't Code, §551.001, et.seq. at which meeting a quorum was present and voting.

PASSED AND APPROVED on second reading on the _____ day of February, 2019 at a special meeting of the City Council of the City of WINDCREST, Texas which meeting was held in compliance with the Open Meetings Act, Tex. Gov't Code, §551.001, et.seq. at which meeting a quorum was present and voting.

MAYOR

ATTEST:

CITY SECRETARY

APPROVED AS TO FORM:

CITY ATTORNEY

Exhibit A

PROPOSITION I

SHALL SECTIONS 3.07, 3.08, 3.09, 3.12, AND 10.3 OF THE CITY CHARTER BE AMENDED TO CLARIFY THE ETHICAL STANDARDS IMPOSED UPON COUNCIL MEMBERS, CHANGE THE PROCEDURE FOR CONSIDERING COMPLAINTS AGAINST COUNCIL MEMBERS, INVESTIGATIONS INTO COMPLAINTS, REMOVAL FROM OFFICE FOR MEMBERS OF THE CITY COUNCIL AND FILLING VACANCIES ON THE CITY COUNCIL?

Proposition I would amend the specifically listed sections to read as follows:

Sec. 3.07. - City Council to Judge Qualifications of Members

The City Council shall be the sole judge of the qualifications of its members under Section 3.04, and the grounds for forfeiture of their office under Section 3.08. In order to exercise these powers, the City Council shall have power to subpoena witnesses, administer oaths, and require the production of evidence. A member charged with conduct constituting grounds for forfeiture of office shall be entitled to a public hearing on demand, and notice of such hearing shall be published one (1) time in the designated official newspaper of the City at least one (1) week in advance of the hearing.

Sec. 3.08. - Removal of Elective Officers; Grounds for Removal

A. *Causes.* The Mayor or any City Council member shall be subject to investigation, censure, or removal from office for any one (1) or more of the following causes:

- (1) Incompetence, misfeasance or malfeasance in office;
- (2) Conviction of a crime involving moral turpitude;
- (3) Failure at any time to possess any of the qualifications of office as provided by this Charter or by state law;
- (4) Willful violation of any express prohibition of this Charter;
- (5) Abandonment of office or neglect to perform the duties thereof;
- (6) Failure for any other cause to perform the duties of office as required by this Charter or by law; or
- (7) Any of the grounds listed under Texas Local Government Code Section 21.022 and Section 21.025 [V.T.C.A., Government Code §§ 21.022 and 21.0245].

B. *Initiation.* Removal proceedings shall be initiated when a sworn written complaint charging a member of the City Council with an act or omission that is a cause for removal is presented to the Mayor or, if the complaint is against the Mayor, to the Mayor *Pro Tempore*. To be a valid complaint, such complaint must specify the section or sections of the Charter or law the charged member of the Council is alleged to have violated and the specific factual basis for

the belief a violation has occurred. The Mayor or Mayor *Pro Tempore*, may not dismiss a complaint based on the factual allegations but must present the complaint to the City Council. The Mayor or Mayor *Pro Tempore* receiving the complaint shall file it with the City Secretary within three (3) working days, who then shall provide a copy to the member complained against and all other Council Members within three (3) working days. The Mayor or the Mayor *Pro Tempore* shall set a time and date for a hearing on the complaint within sixty (60) days of the presentation of the sworn complaint.

If the City Attorney believes, in his/her sole discretion, that independent legal advice is required for the City Council, the City Attorney may appoint and retain independent outside legal counsel to represent the City Council for purposes of the complaint and hearing.

C. *Hearing and decision.* The remaining members of the City Council shall conduct a hearing to hear and review evidence regarding the sworn complaint.

1. The member complained against shall have a right to representation at the hearing and to question and cross-examine all witnesses but may not vote on the question of removal;
2. All hearings held under this subsection shall be conducted in open session, except (a) that the City Council may conduct a closed session to get advice from its attorney pursuant to the Texas Open Meetings Act or (b) the member complained against requests the deliberations be conducted in executive session;
3. The member complained against and subject to any investigation and/or hearing under this section shall be entitled to written notice of the allegations of removal or forfeiture and/or the alleged violation of this Charter as applicable;
4. A member of City Council who initiated or is the subject of the investigation or hearing shall not sit at the dais and shall not participate in deliberation or vote;
5. The City Council may adopt by ordinance rules of procedures to be followed during a hearing under this section;
6. At the beginning of the hearing, while in open session, the presiding officer shall state the nature of the hearing and the allegations to be considered;
7. The City Council shall be provided the results of any investigation and a presentation of the evidence against the member complained against including, but not limited to, testimony from individuals. Such results are confidential during the pendency of the charges and shall not be released while a complaint is pending;
8. The individual who is subject to the hearing shall be provided an opportunity to respond to the allegations and present any relevant evidence including, but not limited to, testimony from individuals;

9. The City Council may ask questions of any individual and demand the production of documents;
10. For purposes of a hearing under this section, no public comment shall be allowed unless agreed to by a majority vote of the members of the City Council present;
11. In the case of a violation of this section of the Charter or Section 3.085, City Council shall vote on the removal from office as an individual item. If the City Council determines by at least an eighty (80%) percent affirmative vote of the City Council present at the hearing, excluding the accused member, that removal is warranted, it shall declare a forfeiture, declare the office holder removed and the position vacant. A vacancy shall be filled consistent with this Charter;
12. The City Council may, for any violation which is not a qualification for office, impose a censure or other penalty upon a determination the charged member is in violation of this section of the Charter;
13. Any decision of the City Council shall be voted on in open session. After a vote on whether a violation has occurred, the City Council shall set out, in a subsequent meeting and in a written resolution, its decision. As each remaining member of the City Council may have different reasons for a specific vote, the collective grounds for the vote need not be set out in the resolution. Such resolution shall be issued regardless of whether the vote was for or against a determination a violation occurred;
14. The decision of the City Council shall be final and binding.

Sec. 3.09. - Vacancies on the City Council

- A. The office of a City Council member or office of the Mayor shall become vacant upon death, resignation, recall, or removal from office in any manner authorized by law or this Charter, or forfeiture of office.
- B. A City Council member or the Mayor shall forfeit office if they lack, at any time during the term of office, any qualifications for the office prescribed by this Charter or law, or failure to attend three (3) consecutive City Council meetings, whether they be regular or special meetings, without being excused by the City Council. The City Council shall be the final judge in matters involving forfeiture of office by a City Council member. An assertion a City Council member has three (3) consecutive unexcused absences from regular meetings may be brought by any member of the public or the City government, which will trigger the hearing requirements set forth in section 3.08.
- C. If for any reason a vacancy exists on the City Council, the remaining members of the City Council shall select a person qualified for the position, as described in the Charter, within thirty (30) days of the occurrence of the vacancy. An official who has been recalled or removed may not be reappointed to any immediate vacancy. Once appointed, the person shall serve until the position can be filled at the next regular

election date. Notwithstanding subsection (D), if more than one vacancy exists on the City Council, the remaining members shall select persons qualified for the vacant positions in the order the vacancies occurred. Such selection must be made consistent with state law.

D. In the event that a legal quorum of the elected City Council cannot be convened due to a disaster resulting in multiple injuries, deaths, or forfeiture of offices, the surviving City Council members and the Board chairs, and, if necessary, in order of succession, the (1) Board Vice Chairs of the Economic Development Corporation, (2) Planning and Zoning Commission and (3) Board of Adjustment, in numbers sufficient to constitute an interim City Council shall, within fifteen (15) days of such disaster, or as provided in the Texas Election Code, call for an election to fill all vacant City Council positions. Such constituted interim City Council shall serve until the requested election occurs.

Sec. 3.12. - Investigations by City Council

The City Council shall have the power to inquire into the affairs of the City and the conduct of any City department, office, agency, officer, or employee of the City and to make investigations as to municipal affairs, and for these purposes may subpoena witnesses, administer oaths, take testimony, and compel the production of reports, papers, and other documentary evidence. Failure or refusal to produce evidence, to comply with a subpoena, or to obey a lawful order issued in the exercise of these powers by the City Council shall be enforced through all criminal, civil, and administrative means available under state law and set out in the City's Code of Ordinances.

Sec. 10.3. - Ethics, Standards of Conduct, and Conflicts of Interest

The City Council shall develop and adopt a City Code of Ethics within one (1) year of approval of this Charter.

10.3.1. *Conduct of administrators and elected officials.* The conduct of City administration will comply with all state laws and restrictions in this Charter. The conduct of elected and appointed officials must be of the highest moral and ethical standards.

10.3.2. *Financial interests to comply with Texas law.* The Mayor, the City Council, and all City officials, elected or appointed, shall comply with the rules and regulations regarding personal financial interests as set out in State law.

10.3.3. *Anti-Discrimination laws apply.* There shall be no discrimination in the administration of the City's business based on race, religion, national origin, sex, age, or political affiliation by any elected or appointed official or City employee except to the extent exceptions are expressly authorized by state or federal law.

10.3.4. *Annual review of Code of Ethics.* The City Council will annually review and amend the Code of Ethics as needed.

The proposition on the ballot shall state as follows:

PROPOSITION I

“SHALL SECTIONS 3.07, 3.08, 3.09, 3.12, AND 10.3 OF THE CITY CHARTER BE AMENDED TO CLARIFY THE ETHICAL STANDARDS IMPOSED UPON COUNCIL MEMBERS, CHANGE THE PROCEDURE FOR CONSIDERING COMPLAINTS AGAINST COUNCIL MEMBERS, INVESTIGATIONS INTO COMPLAINTS, REMOVAL FROM OFFICE FOR MEMBERS OF THE CITY COUNCIL AND FILLING VACANCIES ON THE CITY COUNCIL?”

FOR

AGAINST

PROPOSITION II

SHALL SECTIONS 7.01, 7.02, 7.03, 7.04, 7.05, AND 7.06 OF THE CITY CHARTER BE AMENDED TO CHANGE THE STANDARDS AND PROCEDURES FOR RECALL PETITIONS AGAINST MEMBERS OF THE CITY COUNCIL, FOR INITIATIVES AND FOR REFERENDUMS?

This proposition would amend the designated sections to read as follows:

Sec. 7.01. - Powers.

A. *General.* The people of the City of Windcrest reserve the power to direct legislation by initiative, to reject any legislation enacted by the City Council by referendum, and to recall the Mayor and any or all members of the City Council. However, such power shall not extend to the granting of franchises, budget, or any capital program, or relating to appropriation of money, issuing of bonds, setting of utility rates, and levy of taxes or salaries of City officers or employees, or any other ordinance not subject to initiative as provided by state statute or common law. The powers of initiative and referendum are limited to legislative acts.

The Council is authorized to conduct non-binding elections. With the exception of submitting a recall petition as a ballot measure, nothing in this Article should be construed as preventing the City Council from having the authority to submit an ordinance, the repeal of an ordinance, or any other legislative matter to the citizens of Windcrest to consider as a measure at an election.

B. *Initiative.* The registered voters of the City shall have power to direct legislation by the passage of ordinances through initiative, subject to the limitations set forth in Section 7.01(A).

C. *Referendum.* The registered voters of the City shall have power to require reconsideration of any adopted ordinance, subject to the limitations set forth in Section 7.01(A).

D. *Recall.* The registered voters of the City shall have the power to petition for recall of the Mayor or any Council Member.

Sec. 7.02. - Commencement of Petition; Petitioners Committee; Affidavit

Any three (3) qualified voters may commence initiative, referendum, or recall proceedings by filing with the City Secretary an affidavit stating that they will constitute the petitioners committee and be responsible for circulating the petition and filing it in proper form as provided in this Charter and under Texas law, stating their names, mailing addresses, physical addresses, e-mail addresses, phone numbers, and specifying the mailing address to which all notices to the petitioners committee are to be sent. Such affidavit shall set out in full the proposed initiative ordinance, or citing the ordinances sought to be reconsidered by referendum, or the name of the Mayor or City Council member to be recalled.

Sec. 7.03. - Petition Form, Content, and Process

All papers and pages of a petition shall be uniform in size and style and shall be assembled as one instrument for filing. Each signature on the petition shall comply with the provisions of Section 277.002, Validity of Petition Signatures, Texas Election Code.

No signature on said petition shall have been affixed prior to the filing of the affidavit of petitioners committee.

Petitions shall be returned to the Office of the City Secretary for filing within ninety (90) calendar days after filing of the affidavit of petitioners committee.

To the extent authorized by state law, petitions shall be accompanied by a verification for signatures for the petition and shall be verified by oath in the following form to be affixed on the bottom of each page of the petitions:

“Date: _____, 20_____

STATE OF TEXAS

COUNTY OF BEXAR

I, _____, being first duly sworn, and under the penalty of perjury, on oath depose and say that I am one of the signers of the above petition, and that the statements made therein are true, and that each signature appearing thereto was made in my presence on the day and date it purports to have been made, and I solemnly swear that the same is the genuine signature of the person it purports to be.

Signature

Sworn and subscribed before me this day of 20__ .

NOTARY PUBLIC, STATE OF TEXAS

My commission expires:_____”

Noncompliance with the verification shall not be grounds to invalidate the petition but may subject the petitioners committee or the affiant to other disciplinary measures.

Sec. 7.04. - Recall Petition

The residents of the City reserve the power to recall the Mayor and any or all members of the City Council. Before the question of a recall shall be submitted to the registered voters of the City, a petition demanding such question to be so submitted shall first be filed with the City Secretary’s Office. Said petition must be signed by registered voters in the City in a number not less than twenty-five percent (25%) of the number of voters who cast a vote in the last Mayoral election in the City of Windcrest.

Recall petitions shall contain the name of the City Official who is the subject of recall. The petition shall be addressed to the City Council of the City and shall state distinctly and specifically the alleged action(s) and the factual circumstance(s) surrounding such action(s) taken by the official subject to the recall petition that warrant the reason for the recall. Such

statements shall be factual and substantiated not in violation of the law. Such statement shall give the individual sought to be removed notice of the matter(s) and thing(s) with which the individual's recall is predicated. If there be more than one (1) reason, said petition shall distinctly and specifically state each reason upon which such petition for removal is predicated and shall distinctly and specifically state the alleged action(s) and the factual circumstance(s) surrounding such action(s) taken by the individual that warrant the recall as to give the individual sought to be removed notice of the matter(s) and thing(s) on which the recall is predicated.

The statement of charges or grounds for recall shall **be least** two hundred fifty (250) but **no more** than four hundred (400) words. The petition bearers or carriers shall give each potential signer of the recall petition time to read the statement of charges before signing the petition. Within five (5) working days of receipt of a recall petition, or as soon as practicable, the City Secretary shall serve the City official who is subject of the recall a copy of the recall petition charges or allegations. Within five (5) working days after the City official is served a copy of the recall petition charges or allegations, the City official may file a written response with the City Secretary's Office.

Sec. 7.04.1. - Basis for Recall

Specific acts of malfeasance, incompetence, moral turpitude, or ethical failures, as defined by Texas law, conviction of violations of criminal law, excluding Class C misdemeanors and traffic violations, or failure to comply with the provisions of this Charter constitute basis for a recall. The basis for recall shall be specifically stated in the petition and be in sufficient detail so as to allow the official who is the subject of the recall petition to be informed as to the allegations against him or her. A separate petition is required for the recall of each elected official.

Sec. 7.04.2. - Two-Year Recall Limitation and Consecutive Term Exception

Elected officials shall not be subject to recall during the first six (6) months of that official's elected term of office. The final six (6) months of an elected official's term of office shall be exempt from recall.

Sec. 7.04.3. - Review of Petition

The recall petition, with the required number of signatures of registered voters of the City, and all papers and documents supporting the allegations in the petition, shall be filed with the City Secretary. The City Secretary and the City Attorney shall review the petition for recall to determine that it meets the requirements of this Charter and state law. The City Attorney shall certify the petition to the City Secretary that the petition meets the minimum legal requirements under this Charter and state law or shall list any non-compliance contained within the petition. The City Attorney's review shall assume, for purposes of certification, the grounds for recall stated in the petition are true and the City Attorney shall not review the factual merits of the grounds for recall. The City Secretary shall certify the petition, or return a petition found not in compliance with this Charter to the petitioners committee with the written findings of noncompliance clearly stated within ten (10) calendar days of submission. The petitioners committee may correct errors or omissions in the petition and may resubmit the corrected petition to the City Secretary within ten (10) calendar days. The City Secretary shall provide one copy of the certified petition to the petitioners committee and one to the City Council.

Sec. 7.04.4. - Procedure After Certification

Upon certification of the petition, the elected official made the subject of the petition may resign. If the official chooses not to resign, the official may, within five (5) working days of the petition's certification, request, in writing to the City Secretary, a special meeting. In this event, the City Council shall order such special meeting to be held, **no more** than thirty (30) days and **no less** than fifteen (15) days before early voting.

At any special meeting held under this Section, the individual whose removal is sought shall have a thirty (30) minute period to state their response to the recall petition. There shall be no public participation in the special meeting and no other items of business shall be a part of the special meeting.

This special meeting is not a trial. A separate special meeting must be allowed, if requested, for each elected official who is the subject of a recall petition. If, at the conclusion of the special meeting, the official who is the subject of the recall petition chooses not to resign, the City Council shall order a recall election for the next regular election date.

Sec. 7.04.5. - Recall Ballot

Ballots prepared and used in the recall election shall read as follows: "Shall _____ Be Removed From the Office of _____ By Recall?" The ballot shall also provide two (2) options, both printed on the ballot; one for removal by the term "YES", the other against removal by the term "NO". The City Secretary and the Election Judge shall count the ballots.

Sec. 7.04.6. - Results of a Recall Election

A simple majority vote shall decide the issue of recall. If less than a majority of the votes favor a recall, the elected official shall continue to serve. If a majority of votes are cast in favor of a recall, the City Council shall declare the position vacant, and ensure the filling of the vacancy in accordance with the provisions of this Charter. The recalled official is considered removed from the position and does not sit in any holdover capacity unless otherwise authorized by this Charter. An official who has been recalled may not be reappointed to any immediate vacancy.

Sec. 7.04.7. - Recall Resulting in Less Than a Quorum

Should multiple successful recall petitions reduce the number of serving City Council members to less than a quorum, the remaining City Council members, including the Mayor, shall have the authority to continue to conduct City business, including filling vacancies and scheduling elections. In the event the entire City Council, including the Mayor, is recalled, the recalled officials shall remain in a holdover position for the singular and ministerial purpose of calling a special election consistent with state law. The calling of the special election shall occur at the first council meeting where an election may be called under state law.

Sec. 7.05. - Initiatives and Referendum.

A. General. Initiative or referendum may be initiated under this Charter by submitting a petition to the City Secretary stating that the purpose of the petition is to initiate an ordinance, or, to request repeal of an ordinance passed by the City Council.

The petition must contain the verified signatures in a number of at least twenty percent (20%) of the number of voters who cast a vote in the last Mayoral election in the City of Windcrest.

B. Initiative. In addition to the required number of signatures, a petition for initiative shall have a copy attached of the full text of the proposed legislation in the form of an ordinance, including a descriptive caption. Each page of the petition shall have, at the top of the page, the full descriptive caption of the proposed ordinance. No ordinance on the same subject as an initiated ordinance which has been defeated at any election may be initiated by the voters within four (4) years from the date of such election. Any ordinance adopted by initiative shall not be subject to repeal or substantial modification by action of the Council for a period of four (4) years from the date of the election, except by referendum election called by the Council or by referendum petition submitted by registered voters in accordance with this Charter. Notwithstanding the four (4) year prohibition, the City Council may make required modifications of an ordinance passed by initiative if such modifications are required to bring the ordinance in conformity with state or federal law.

C. Referendum. In addition to the required number of signatures, a petition for referendum shall have the specific ordinance to be repealed. A petition for referendum on the same subject matter may only be submitted once every four (4) years. Any ordinance repealed by referendum shall not be reinstituted in whole or substantial part by action of the Council for a period of four (4) years from the date of the election, except by initiative election called by the Council or by initiative petition submitted by registered voters in accordance with this Charter.

Sec. 7.05.1. - Form and Review of the Petition

The petition for initiative or referendum shall be readable, understandable, and clearly state the action being requested. Within ten (10) calendar days of the filing of the petition, the City Secretary and the City Attorney shall determine if the petition meets the requirements set forth in this Charter. If so, the City Secretary shall submit it to the City Council at the next regularly scheduled meeting. If the petition fails to meet the requirements of this Charter, the City Secretary shall, within ten (10) calendar days, return it to the petitioners committee stating reasons for its return. Insufficiencies may be corrected within ten (10) working days of notice.

Sec. 7.05.2. - Submission to the Voters

A. Initiative. Upon presentation to the City Council, it shall become the duty of the City Council, within forty-five (45) calendar days after the date the petition is finally determined sufficient, to pass and adopt such ordinance without alteration as to meaning or effect, or to call for an election, to be held on the soonest date allowed under the Texas Election Code. If a majority of the registered electors voting on a proposed initiative ordinance vote in its favor, it shall be considered adopted upon the canvassing of the election results and shall be treated in all respects in the same manner as ordinances of the same kind adopted by the Council. If conflicting ordinances are approved at the same election, the one receiving the greatest number of affirmative votes shall prevail to the extent of such conflict.

B. Referendum. Upon presentation to the City Council, it shall become the duty of the City Council, within forty-five (45) calendar days after the date the petition is finally determined sufficient, to repeal such ordinance or to call for an election, to be held on the soonest date allowed under the Texas Election Code.

Sec. 7.05.3. - Ballot Form and Results

Ordinances submitted to the electorate in accordance with the initiative and referendum provisions of this Charter shall be submitted on a ballot which contains the substance of the ordinance to be adopted or repealed. More than one ordinance may be placed on a single ballot and be voted upon at the same election. The vote shall consist of a simple "for" or "against" each proposed ordinance. Any measure receiving a majority of the votes in favor shall be deemed to have passed. Any measure which is not approved by a majority of the votes shall be deemed defeated. If conflicting measures are approved at the same election, the one receiving the greatest number of affirmative votes shall prevail to the extent of such conflict.

Sec. 7.06. - Non-Binding Elections

The City Council, upon its own motion and by the affirmative vote of a majority of the full membership of the City Council, may submit to popular vote at an election for adoption or rejection any proposed ordinance, resolution, or measure, or may submit for repeal any existing ordinance, resolution, or measure. The results of said election shall not have a binding effect on the City Council.

The proposition on the ballot shall state as follows:

PROPOSITION II

“SHALL SECTIONS 7.01, 7.02, 7.03, 7.04, 7.05, AND 7.06 OF THE CITY CHARTER BE AMENDED TO CHANGE THE STANDARDS AND PROCEDURES FOR RECALL PETITIONS AGAINST MEMBERS OF THE CITY COUNCIL, FOR INITIATIVES AND FOR REFERENDUMS?”

FOR	_____
AGAINST	_____

PROPOSITION III

SHALL SECTIONS 3.02 AND 5.02 OF THE CITY CHARTER BE AMENDED TO CHANGE THE AUTHORITY OF THE CITY MANAGER AND MAYOR, REMOVING THE MAYOR AS AN OPERATING OFFICER, AND DESIGNATING THE CITY COUNCIL AS THE DIRECT SUPERVISOR OF THE CITY MANAGER?

This proposition would amend the designated sections to read as follows:

Sec. 3.02. - Mayor

The person elected Mayor shall be the ceremonial head of the City government. The Mayor shall preside over all meetings of the City Council. The Mayor may debate and discuss any matters before the City Council and shall vote only to break a tie vote of the City Council. The Mayor shall be recognized as the head of the City government for all emergency management purposes, and by the governor for purposes of military law.

Sec. 5.02. - City Manager

5.02.1. *Qualifications, appointment.* The City Council shall appoint and may remove the City Manager upon the affirmative vote of a majority of the City Council and shall supervise the City Manager by majority vote. The City Manager shall be chosen and compensated solely on the basis of experience, education, training, ability, and performance. The City Council shall require the City Manager to reside within a reasonable distance as determined by the City Council. The City Council shall establish compensation for the City Manager and review performance on an annual basis. No member of the City Council shall, during the term of office for which they are elected or for one (1) year after leaving office, be appointed City Manager. The City Council shall perform a review of the City Manager's performance at least annually, but no more than twice in any fiscal year.

5.02.2. *Direction and supervision of employees, department heads.* The City Manager shall be responsible to the City Council for the proper administration of all the affairs and business of the City. Except for the purpose of inquiry, the City Council and its members shall deal with the City staff through the City Manager, and neither the City Council nor any member not having administrative or executive functions under this Charter shall give orders to any of the subordinates of the City Manager either publicly or privately.

5.02.3. *Specific powers and duties.* The City Manager shall be required to:

- (a) Ensure the enforcement of all state laws and City ordinances;
- (b) Hire, suspend, or remove any employee of the City, except as otherwise provided by law, this Charter, or personnel rules adopted pursuant to this Charter. The City Manager may authorize any employee who is subject to the City Manager's direction and supervision to exercise these powers with respect to subordinates in that employee's department, office or agency;
- (c) Provide employees with an annual written performance review;

- (d) Attend all City Council meetings except when excused. May participate in all discussions but may not vote;
- (e) Prepare and submit the proposed annual budget and be responsible for the administration of the adopted budget;
- (f) Keep the City Council advised of the financial condition and needs of the City and make such recommendations as seem desirable;
- (g) Prepare and submit to the City Council at the end of each fiscal year a complete report on the finances and administrative activities of the City for such preceding fiscal year;
- (h) Make such other reports as the City Council may require concerning the operations of the City;
- (i) Meet with, discuss with, confer with, and advise the Mayor and/or any member of the City Council regarding the business of the City;
- (j) May delegate to City employees nondiscretionary ministerial and administrative tasks to carry out his duties;
- (k) Shall direct and supervise the administration of all departments, offices, and agencies of the City, except as otherwise provided by this Charter or by law;
- (l) Approve contracts and budget line items not to exceed \$25,000.00, unless authorized by the City Council;
- (m) Shall have the authority to execute on behalf of the City, standard form documents including, but not limited to, deeds, releases of liens, rental agreements, easements, right-of-way agreements, joint use agreements, and other similar documents as authorized by the City Council;
- (n) Perform such other duties as may be prescribed in this Charter or required by the City Council;
- (o) Implant and oversee policies crafted by the City Council.

5.02.4. *Acting City Manager.* The City Manager may designate an officer of the City to serve as acting City Manager when the City Manager is temporarily absent or on leave, subject to the approval of the City Council. If the City Manager is unable to appoint an officer to serve as acting City Manager, the City Council may designate a qualified person to perform the duties of the office of City Manager when the office is vacant or during the City Manager's extended absence or disability and may set the compensation paid to such person during such time. The City Council may revoke such designation at any time and appoint another individual, including an employee of the City, to serve until the City Manager shall return or his disability shall cease.

The proposition on the ballot shall state as follows:

PROPOSITION III

“SHALL SECTIONS 3.02 AND 5.02 OF THE CITY CHARTER BE AMENDED TO CHANGE THE AUTHORITY OF THE CITY MANAGER AND MAYOR, REMOVING THE MAYOR AS AN OPERATING OFFICER, AND DESIGNATING THE CITY COUNCIL AS THE DIRECT SUPERVISOR OF THE CITY MANAGER?”

FOR

AGAINST

PROPOSITION IV

SHALL SECTIONS 3.01, 3.03, 3.05, AND 3.10 OF THE CITY CHARTER BE AMENDED TO DESIGNATE PLACE POSITIONS FOR MEMBERS OF THE CITY COUNCIL, ADJUST THE AUTHORITY OF THE COUNCIL OVER THE CITY MANAGER AND DEPARTMENT HEADS, AND CLARIFYING QUORUM REQUIREMENTS.

This proposition shall amend the designated sections to read as follows:

Sec. 3.01. - City Council [Composition]

The City Council shall be comprised of a Mayor and five (5) City Council members. The council member positions shall be labeled as Place 1, Place 2, Place 3, Place 4, and Place 5.

Sec. 3.03. - Powers of the City Council

The City shall have the power of local self-government to the fullest extent permitted by law. All powers of the City and the determination of all matters of policy shall be vested in the City Council. Except where in conflict with and otherwise expressly provided by this Charter, the City Council shall have all powers authorized to be exercised by the City Council in accordance with the laws of the State of Texas. Among the exclusive powers that may be exercised by the City Council, the following are hereby enumerated for greater certainty, but are not intended as limitations:

- (1) Appoint and remove the City Manager, and other such city officers as designed by this Charter;
- (2) Establish other administrative departments;
- (3) Establish the City's organizational chart and the number and position of employees;
- (4) Adopt the City budget;
- (5) Authorize the issuance of bonds by a bond ordinance and other debts allowed by law;
- (6) Hear complaints of nonfeasance, malfeasance, and misfeasance, and inquire into the conduct of any office, department, or agency of the City and make investigations as to municipal affairs. For this purpose, the City Council shall have the power to administer oaths, subpoena, witnesses, and to compel the production of books, papers, and other evidence material to the inquiry. The City Council shall provide, by ordinance, penalties for contempt in failing or refusing to obey any such subpoena or to produce any such books, papers or other evidence, and shall have the power to punish any such contempt in the manner provided by the ordinance;
- (7) Appoint all commissions, boards, committees, task forces, and/or appointed groups to assist the City Council in the performance of its duties and responsibilities;
- (8) Set and fix the salaries and compensation for the non-elective City officers and employees;
- (9) Adopt and modify the zoning plan and the building code of the City;

- (10) Compromise and settle any and all claims and lawsuits of every kind and character in favor or against the City;
- (11) Adopt plats;
- (12) Adopt and amend the Comprehensive Plan;
- (13) Adopt parliamentary procedures and amend such rules as necessary for the orderly operation of government; and
- (14) Adopt and modify the official map of the City;
- (15) Determine and adopt policies of the City;
- (16) Adopt and impose taxes;
- (17) The City shall have all the powers granted to cities by other state, federal and local law together with all of the implied powers necessary to carry into execution those powers and those express and implied powers necessary for the government, interests, health, welfare and good order of the City and its inhabitants.

Sec. 3.05. - Terms of Office

The Mayor's term of office shall be for a period of two (2) years. The five (5) City Council members shall have a term of two (2) years each. At an election held on a uniform election date the Mayor, Council Place 4 and Council Place 5 shall be elected on odd numbered years, and Council Place 1, Council Place 2, and Council Place 3 shall be elected on even numbered years. Such designated terms do not prohibit special elections due to resignation, forfeiture of office, death or other vacancy requiring a special election under state law.

Sec. 3.10. - Meetings/Quorum

Regular meetings of the City Council shall be held at such times as may be prescribed from time to time by resolution of the City Council. Special meetings shall be called by the City Secretary upon the written request of the Mayor, the City Manager, or two (2) members of the City Council. Notice of any regular or special meetings of the City Council shall state the subject(s) to be considered at the meeting and shall be posted to the public in accordance with the laws of the State of Texas. A quorum shall consist of three (3) City Council members, unless otherwise provided for by state law. The City Council may sanction its members for misconduct and may compel the attendance of absent members. Items may be placed on the agenda by the request of the Mayor, the City Manager, or a City Council Member. Posted agendas will provide for "Citizens to be Heard" allowing citizens the opportunity to address the City Council on topics not on the agenda for no more than three (3) minutes. Citizens shall also have an opportunity to address the City Council during consideration of the posted agenda items for no more than six (6) minutes. These opportunities for citizens to speak will be included in the agendas of all Council Meetings, Special Council Meetings and Workshops. Citizens to be Heard shall be placed on the agenda after calling the meeting to order and invocation, if any. This rule applies to all boards and City commissions.

The proposition on the ballot shall state as follows:

PROPOSITION IV

“SHALL SECTIONS 3.01, 3.03, 3.05, AND 3.10 OF THE CITY CHARTER BE AMENDED TO DESIGNATE PLACE POSITIONS FOR MEMBERS OF THE CITY COUNCIL, ADJUST THE AUTHORITY OF THE COUNCIL OVER THE CITY MANAGER AND DEPARTMENT HEADS, AND CLARIFYING QUORUM REQUIREMENTS?”

FOR

AGAINST

PROPOSITION V

SHALL SECTION 3.07 OF THE CITY CHARTER BE AMENDED TO CLARIFY THE
AUTHORITY TO INDEMNIFY PUBLIC OFFICERS

This proposition would amend the designated section to read as follows:

Sec. 3.07. - Compensation

Members of the City Council may receive compensation as set by City ordinance, except that City Council members shall be entitled to reimbursement of all necessary and reasonable expenses incurred in the performance of their official City Council duties, upon approval of such expenses by the City Council. The City Council may indemnify the Mayor or any City Council member consistent with the terms of this Charter and state law.

The proposition on the ballot shall state as follows:

PROPOSITION V

“SHALL SECTION 3.07 OF THE CITY CHARTER BE AMENDED TO CLARIFY THE
AUTHORITY TO INDEMNIFY PUBLIC OFFICERS?”

FOR

AGAINST

PROPOSITION VI

SHALL THE CITY CHARTER BE AMENDED BY ADDING SECTION 3.085 TO IMPOSE EXPRESS PROHIBITIONS ON THE CITY COUNCIL AND MAYOR?

This proposition would amend City Charter by adding Section 3.085, which reads as follows:

Sec. 3.085 – Prohibitions

- A. No member of City Council shall accept or admit liability or pay any claim for damages asserted against the City. City Council shall not accept or admit liability without first obtaining a written opinion from the City Attorney regarding the City's liability therein and only then upon a majority vote of the City Council.
- B. No member of City Council shall be employed in or appointed to the positions of City Manager, City Attorney, or Department Head until one (1) year after the expiration of the term for which he/she was elected to the City Council and for any other compensated City position until one (1) year after the expiration of the term for which he/she was elected to the City Council unless approved by the City Council. This subsection shall not apply to a volunteer who receives a stipend that is the same as the stipend received by other similarly situated volunteers.
- C. Except for the purpose of inquiries and investigations, unless otherwise provided in this Charter, the City Council as a whole and its individual members shall deal with City officers and employees who are subject to the direction and supervision of the City Manager solely through the City Manager, and neither the City Council nor its individual members shall give orders to any such officer or employee, either publicly or privately.
- D. Neither the City Council nor any of its members shall dictate to the City Manager the appointment of any person to office or employment. No member of City Council shall interfere with the City Manager in the performance of the duties of that office or prevent the City Manager from exercising the City Manager's own judgment in the appointment of officers and employees whose employment, appointment, and supervision are reserved by this Charter for the City Manager. Except for the purpose of inquiry and investigations, the City Council and its members shall deal with the City Staff solely through the City Manager, and neither the City Council, as a body or any individual member, nor any individual not having administrative or executive functions under this Charter shall give orders to any of the subordinates of the City Manager, either publicly or privately.
- E. It shall be unlawful for the Mayor or a Council Member to release any attorney-client privileged communication. The City Council as the governing body of the City solely holds and is entitled to the attorney client-privilege and it may only be waived by an affirmative vote of two-thirds ($\frac{2}{3}$) of the City Council.

The proposition on the ballot shall state as follows:

PROPOSITION VI

“SHALL THE CITY CHARTER BE AMENDED BY ADDING SECTION 3.085 TO IMPOSE EXPRESS PROHIBITIONS ON THE CITY COUNCIL AND MAYOR?”

FOR

AGAINST

PROPOSITION VII

SHALL SECTIONS 3.13 AND 3.14 OF THE CITY CHARTER BE AMENDED TO CHANGE THE PROCESS FOR PASSAGE OF ORDINANCES AND RESOLUTIONS AND PROVIDING FOR LIMITED PASSAGE OF SPECIFIC ORDINANCES UPON ONE READING?

The proposition on the ballot shall state as follows:

Sec. 3.13. - Procedures for Passage of Ordinances and Resolutions

A. *Passage.* Ordinances shall be introduced to the City Council only in written or printed form. The subject or subjects of all ordinances shall be clearly expressed in the title. Except as may otherwise be prescribed in this Charter, an ordinance shall not be finally passed at the meeting of the City Council at which it is first introduced, but it shall then be read, and the City Council will determine whether it shall be rejected or further considered at a subsequent meeting of the City Council. If rejected, no further action shall be required. Upon second reading, the ordinance may be adopted and enacted. The affirmative vote of three (3) or more members of the City Council is required to enact any ordinance, unless otherwise provided for by state law.

B. Ordinances passed upon one reading. Notwithstanding section 3.13(A) above, ordinances which may be passed upon first introduction include ordinances canvassing an election, ordinances calling an election, ordinances required by state law to approve a contract, annexation ordinances where such annexation first requires at least two (2) public hearings, ordinances setting a tax rate as required by state law, and ordinances adopting a budget if at least two (2) budget workshops or public hearings have occurred to discussed the pending budget. Any ordinance necessary to protect the public's peace, health, safety and general welfare may be passed as an emergency and become effective at once upon one (1) reading of the City Council, upon the approval of a majority vote of the City Council members that it is an emergency at said reading and the finding of an emergency shall be stated within the ordinance.

C. *Penalty and franchise ordinances.* Caption or title and penalties of every ordinance imposing any penalty, fine, or forfeiture shall, as soon as practical after passage thereof, be published one (1) time in the designated official newspaper of the City of Windcrest. All ordinances granting, confirming, extending, renewing, or amending a franchise shall be accepted in writing by the grantees and shall be published as otherwise provided in this Charter.

D. *Resolutions and ordinances.* The City Council shall evidence its official actions by written ordinances, resolutions, or oral motions. The style of all ordinances shall be: "Be it Ordained by the City Council of the City of Windcrest, Texas;" and the style of all resolutions shall be: "Be it Resolved by the City Council of the City of Windcrest." Every Ordinance shall be authenticated by the signature of the Mayor, or in the Mayor's absence

the Mayor Pro Tempore. The City Secretary shall attest all signatures. All ordinances and resolutions passed by the City Council shall become effective immediately from and after passage except where publication of a caption is required or where the ordinance, state law, or other provisions of this Charter provide otherwise, in which case the effective date shall be as prescribed in the ordinance.

Sec. 3.14. - Code of Ordinances

The City Council shall have the power to cause the ordinances of the City to be printed, in code form, and shall have the same arranged and digested, as often as the City Council may deem advisable, provided that failure to print the ordinance shall not affect its validity. The City Council shall have power to cause the ordinances of the City to be corrected, amended, revised, codified and printed in code form as often as the Council deems advisable, and such printed code, when adopted by the Council, shall be in full force and effect without the necessity of publishing the same or any part thereof in a newspaper. Such printed code shall be admitted in evidence in all courts and places without further proof.

The proposition on the ballot shall state as follows:

PROPOSITION VII

“SHALL SECTIONS 3.13 AND 3.14 OF THE CITY CHARTER BE AMENDED TO CHANGE THE PROCESS FOR PASSAGE OF ORDINANCES AND RESOLUTIONS AND PROVIDING FOR LIMITED PASSAGE OF SPECIFIC ORDINANCES UPON ONE READING?”

FOR

AGAINST

PROPOSITION VIII

SHALL SECTIONS 4.01, 4.02, 4.03, 4.07, AND 4.08 OF THE CITY CHARTER BE AMENDED TO CHANGE THE PROCEDURE FOR CITY ADMINISTRATION OF ELECTIONS?"

This proposition would amend the designated sections to read as follows:

Sec. 4.01. - City Elections

The general City election shall be held annually on a uniform election date in November, or the date nearest thereto as may be required by state law. Each qualified voter shall be entitled to vote. Candidates for each seat, including the Mayor, shall be elected at large.

Sec. 4.02. - Regulation of Elections

All City elections shall be conducted in accordance with the applicable provisions of the Texas Election Code and other state and federal law. The City Council shall appoint the clerks, judges and other election officials and shall provide for their compensation and other expenses incurred in holding said election. The City Council may adopt such permitted additional regulations for the conduct of individuals which is not inconsistent with state or federal law.

Sec. 4.03. - Special Elections

The City Council, by ordinance or resolution, may call such special elections as are authorized by state law or this Charter, fix the time and place of holding the same, and provide all means for holding such special elections. Every special election shall be called and held according to the state provisions governing elections.

Sec. 4.07. - Elections Determined by Plurality

A plurality vote for an elected office is that number which is greater than the number cast for any other candidate for the respective position. The candidate who receives a plurality vote shall be declared elected. In the event of a tie, a runoff election shall be held in accordance with the Texas Election Code.

Sec. 4.08. - Oath of Office

All City of Windcrest elected and appointed officers shall take and sign the Oath of Office prescribed for state elective and appointed offices, respectively, by the Constitution of the State of Texas and by the laws of this state. Every officer of the City shall, before entering upon the duties of the office, take and subscribe to the oaths required by state law, filed and kept in the office of the City Secretary.

The proposition on the ballot shall state as follows:

PROPOSITION VIII

“SHALL SECTIONS 4.01, 4.02, 4.03, 4.07, AND 4.08 OF THE CITY CHARTER BE AMENDED TO CHANGE THE PROCEDURE FOR CITY ADMINISTRATION OF ELECTIONS?”

FOR

AGAINST

PROPOSITION IX

SHALL SECTION 5.03 OF THE CITY CHARTER BE AMENDED TO CLARIFY THE AUTHORITY OF THE CITY ATTORNEY AND PROVIDE THE PROCEDURE FOR REMOVAL OF THE CITY ATTORNEY?

This proposition would amend the designated section to read as follows:

Sec. 5.03. - City Attorney

5.03.1. *Appointment.* There shall be a department and office of City Attorney. The City Council shall appoint a competent and licensed attorney who shall have not less than five (5) years' experience practicing municipal law in Texas. The City Council may retain special counsel or appoint Assistant City Attorneys at any time it deems appropriate and necessary. The City Attorney can be removed with or without cause by an affirmative vote of three members of the City Council. Unless a legal conflict of interest exists, all legal counsel of the City shall be responsible for reporting information to the City Attorney regarding any representation of the City. Pursuant to state law, the City Attorney is the designated attorney for the state in municipal court and any designated prosecutors hold such positions subject to the City Attorney's direction. The City Attorney may designate such special counsel and special prosecutors as he/she deems appropriate to properly represent the interest of the City, or the state in municipal court. All City Attorney designations are subject to funding provided for in the budget or by the City Council. The City Attorney may be appointed or terminated by an affirmative vote of three Council Members at a properly called public meeting.

The proposition on the ballot shall state as follows:

PROPOSITION IX

“SHALL SECTION 5.03 OF THE CITY CHARTER BE AMENDED TO CLARIFY THE AUTHORITY OF THE CITY ATTORNEY AND PROVIDE THE PROCEDURE FOR REMOVAL OF THE CITY ATTORNEY?”

FOR

AGAINST

PROPOSITION X

SHALL SECTIONS 5.06 OF THE CITY CHARTER BE AMENDED TO CHANGE THE AUTHORITY OF THE OFFICE OF CITY SECRETARY AND CHANGE THE PROCEDURE FOR APPOINTMENT?

This proposition would amend the designated section to read as follows:

Sec. 5.06. - City Secretary

5.06.1. *Appointment and compensation.* The City Council shall appoint the City Secretary. The City Secretary shall receive compensation as may be fixed by the City Council. If the City Secretary is temporarily unable to perform appointed duties, the City Manager or City Council may designate an alternate.

5.06.2. *Duties.* The City Secretary shall:

- (a) Give notice of City Council meetings;
- (b) Attend all City Council meetings and keep accurate records of all actions taken by the City Council;
- (c) Maintain the official records and files of the City;
- (d) Administer oaths required by law;
- (e) Attest contracts, assessment certificates, ordinance resolutions, and other legal instruments when executed by the authorized officers of the City;
- (f) Serve as the election official for all City elections;
- (g) Hold and maintain the City seal and affix it to all appropriate documents as required;
- (h) Supervise the administrative staff as directed by City Council;
- (i) Serve as Assistant Court Administrator;
- (j) Perform such other duties as may be required by the City Manager, this Charter, or the laws of the State of Texas.

The proposition on the ballot shall state as follows:

PROPOSITION X

“SHALL SECTIONS 5.06 OF THE CITY CHARTER BE AMENDED CHANGE THE AUTHORITY OF THE OFFICE OF CITY SECRETARY AND CHANGE THE PROCEDURE FOR APPOINTMENT?”

FOR

AGAINST

PROPOSITION XI

SHALL SECTION 5.07.3 OF THE CITY CHARTER BE AMENDED TO CLARIFY APPOINTMENT AND DUTIES OF THE MUNICIPAL COURT CLERK?

This proposition would amend the designated sections to read as follows:

5.07.3. *Clerk of the Court.* The Clerk of the Municipal Court of Record shall be appointed as provided for by state law. The City Manager may appoint such deputy clerks as such become necessary. The Clerk of the Court and any deputies appointed by the City Manager shall have the power to administer oaths and affidavits, make certificates, affix the seal of said court as necessary and required by law, and do and perform any and all acts usual and necessary to be performed by clerks and deputy clerks of municipal courts of the State of Texas. The clerk and other court personnel perform their duties under the direction and control of the presiding judge.

The proposition on the ballot shall state as follows:

PROPOSITION XI

“SHALL SECTION 5.07.3 OF THE CITY CHARTER BE AMENDED TO CLARIFY APPOINTMENT AND DUTIES OF THE MUNICIPAL COURT CLERK?”

FOR

AGAINST

PROPOSITION XII

SHALL SECTION 8.05 OF THE CITY CHARTER BE AMENDED TO CLARIFY THE AUTHORITY TO GRANT AND REGULATE FRANCHISES AND PERMITS UNDER THE TEXAS TRANSPORTATION CODE?

This proposition would amend the designated section to read as follows:

Sec. 8.05. - Power to grant franchises.

The Council shall have the power, subject to the provisions hereof, by ordinance to confer upon any person, firm, corporation, or other legal entity, the franchise or right to use the public property of the City for the purpose of furnishing to the public any general public service or benefit, including, but not limited to, heat, light, power, telephone service, transportation, or other telecommunication providers for compensation or hire. The City shall have the power by ordinance to grant, renew, and extend all franchises of all public utilities of every character operating within the City. A grant cannot be exclusive of other franchises, nor granted for an indeterminate term.

The Council shall have the power to confer upon any person, firm, corporation, or other legal entity a franchise, permit, or license authorized by Texas Transportation Code §316.021 or any other state or federal law for the purposes authorized by such laws.

The proposition on the ballot shall state as follows:

PROPOSITION XII

“SHALL SECTION 8.05 OF THE CITY CHARTER BE AMENDED TO CLARIFY THE AUTHORITY TO GRANT AND REGULATE FRANCHISES AND PERMITS UNDER THE TEXAS TRANSPORTATION CODE?”

FOR

AGAINST

PROPOSITION XIII

SHALL SECTIONS 10.01 AND 10.02 OF THE CITY CHARTER BE AMENDED TO CHANGE THE LEGAL PROCESS PROCEDURE, LEGAL NOTICE PROVISIONS, CHARTER CONSTRUCTION AND TO CONFORM THE SECTIONS TO CURRENT STATE LAW?

This proposition would amend the designated sections to read as follows:

Sec. 10.1. - General legal considerations.

10.01.1. *Property not subject to garnishment or execution.* No property owned or held by the City shall be subject to garnishment or execution of any kind or nature except as provided by state law.

10.01.2. *Municipal acquisition of property.* The City shall have the power to acquire property within or without its boundaries, subject to limitations within this Charter or state law, for any public purpose, by purchase, gift, devise or lease.

10.01.3. *Indemnification of officers, employees and officials.* The City Council shall, by appropriate ordinance, provide for the indemnification and legal defense of the officers and employees of the City, including the City Council, Boards, Commissions, Committees, and volunteers approved by the Mayor (or City Manager) against any cost, loss, or expense, including court costs and attorney's fees, to the extent allowed by state law, arising out of any action based upon alleged negligent act or acts of such person during the discharge of that person's duties, committed within the scope of such person's services. Indemnification under this Article shall not be provided for knowing, willful, or intentional violations of any statute or ordinance.

10.1.4. *Bond or security not required.* It shall not be necessary in any action, suit or proceeding in which the City is a party, for any bond or other security to be executed on behalf of the City. Any action will proceed as if such bond or security had been given. The absence of such bond or security shall not negate the liability of the City established in such proceedings, and in any finding against the City, it shall be liable as if such security had been given.

10.01.5 *Construction of the Charter.* The Charter shall not be construed as a mere grant of enumerated powers but shall be construed as a general grant of power and as a limitation of power on the government of the City of Windcrest in the same manner as the Constitution of Texas is construed as a limitation on the powers of the Legislature. Except where expressly prohibited by this Charter, each and every power under Article XI, Section 5 of the Constitution of Texas, which it would be competent for the people of the City of Windcrest to expressly grant to the City, shall be construed to be granted to the City by this Charter.

10.01.6. *Severability.* If any chapter, article, section, paragraph, sentence, clause or phrase of this Charter shall be held unconstitutional or invalid for any reason by a court of competent jurisdiction, such holding shall not affect the remainder of the Charter nor the context in which such provision so held invalid may appear.

10.01.7 *Judicial Notice.* This Charter shall be deemed a public act, may be read in evidence without pleading or proof, and judicial notice shall be taken thereof in all courts and places provided that the City Secretary certifies the most current City Charter with any amendments.

10.01.8 *Service of Process Against the City.* All legal process against the City shall be served upon the City Manager.

Sec. 10.02. - Claims Against the City

10.02.1. *Notice of claim.* No action may be filed in any court of competent jurisdiction seeking damages for personal injury or property loss or damage based upon the alleged liability of the City of Windcrest unless and until notice of such alleged loss or damage claimed is first provided to the City Secretary. Such claim must be filed within 180 calendar days of the alleged occurrence of loss or damage. Such notice shall be in writing and shall provide a sworn statement of alleged facts, the date and location of the alleged facts asserted as a basis for such liability, the nature and extent of any and all damage or injury asserted by the claimant, the basis for the alleged liability of the City, and shall demand compensation in a specific dollar amount.

10.02.2. *Thirty (30) day waiting period.* No action may be filed in a court of competent jurisdiction prior to the expiration of thirty (30) calendar days from the date notice of the claim was provided. During this thirty (30) calendar day period, the City may deny the claim, ask for additional information, or make an offer of settlement on the claim. Offers of settlement may not be made without the concurring opinion of the City Attorney that the facts establish the liability of the City, and that the amount of the offer is supported by the evidence available. Negotiations and discussions toward settlement of the claim may continue beyond the thirty (30) calendar day period.

10.02.3. *Nonwaiver of rights.* Nothing contained in this Article shall be construed to mean that the City of Windcrest waives any rights, privileges, defenses, or immunities in tort actions which are provided in common law, the Texas Constitution, the U.S. Constitution or the general laws of the State of Texas.

10.02.4 *Power to Settle Claims.* The City Council shall have the power to compromise and settle any and all claims and lawsuits of every kind and character, in favor of, or against, the City, including suits by the City to recover delinquent taxes after consulting with the City Attorney

The proposition on the ballot shall state as follows:

PROPOSITION XIII

“SHALL SECTIONS 10.01 AND 10.02 OF THE CITY CHARTER BE AMENDED TO CHANGE THE LEGAL PROCESS PROCEDURE, LEGAL NOTICE PROVISIONS, CHARTER CONSTRUCTION AND TO CONFORM THE SECTIONS TO CURRENT STATE LAW?”

FOR

AGAINST

PROPOSITION XIV

SHALL SECTIONS 1.03, 1.04 AND 1.05 OF THE CITY CHARTER BE AMENDED TO CHANGE THE POWER OF THE CITY TO ESTABLISH, ALTER, EXPAND, AND CONTRACT IT BOUNDARIES?

This proposition would amend the designated sections to read as follows:

Sec. 1.03. - Boundaries

The boundaries and limits of the City of Windcrest shall be those established and described in ordinances duly passed by the City Council of the City of Windcrest in accordance with state law. The City shall prepare a map that shows the boundaries of the municipality. A copy of the map shall be kept in the office of the City Secretary. If the City annexes or disannexes territory, then the map shall be immediately corrected to reflect the new territory. Further, the map must reflect all shared territory with another local government, territory under a development agreement which includes a territory, and all extraterritorial jurisdictions of the City.

Sec. 1.04. - Adjustment of Boundaries (Annexation)

1. The boundaries and limits of the City may be enlarged and extended by the acquisition of additional territory, irrespective of size and configuration, by the methods hereinafter set forth. The City may also reduce its boundaries by the methods contained hereinafter.
2. The City Council shall have the power by ordinance to fix the boundary limits of the City and to provide for the alteration, retraction and extension of said boundary limits and the acquisition of additional territory, lying adjacent to the City, in any manner provided by law. Such alteration includes the ability to exchange territory with another municipality or enter into any agreement for territory authorized by law.
 - a. Before the City may disannex an area, acquire an area or extend its extraterritorial jurisdiction, the City Manager must present a written report on the financial impact of the proposed acquisition or extension and the adoption of any proposed service plan to the City Council.
 - b. Action to acquire an area or extend the City's extraterritorial jurisdiction shall be initiated by ordinance as required under state law.
3. When any additional territory has been so acquired, the same shall be part of the City of Windcrest and the property situated therein shall bear its pro rata part of the taxes levied by the City. The inhabitants thereof shall be entitled to all the rights and privileges of other citizens of the City and shall be bound by the acts, ordinances, resolutions and regulations of the City.
4. The extraterritorial jurisdiction of the boundaries may be altered by the City Council as provided by state law.

Sec. 1.05. - Contraction of Boundaries (Disannexation)

Notwithstanding Section 1.04, when the City Council determines there exists within the corporate limits of the City a territory not suitable or necessary for City purposes, the City Council may disannex the territory as part of the City by ordinance after notice, a public hearing, and vote of the City Council of Windcrest.

The proposition on the ballot shall state as follows:

PROPOSITION XIV

“SHALL SECTIONS 1.03, 1.04 AND 1.05 OF THE CITY CHARTER BE AMENDED TO CHANGE THE POWER OF THE CITY TO ESTABLISH, ALTER, EXPAND, AND CONTRACT IT BOUNDARIES?”

FOR

AGAINST

PROPOSITION XV

SHALL SECTIONS 10.4 AND 11.01 OF THE CITY CHARTER BE AMENDED TO CLARIFY THE PROCEDURES AND CHANGE THE TRANSITION PROVISIONS UPON PASSAGE OF CHARTER AMENDMENTS?

This proposition would amend the designated sections to read as follows:

Sec. 11.01. - Amendment of this Charter

Amendments to this Charter shall be framed, proposed, and adopted in the manner provided by Texas Local Government Code as now or hereafter amended. Nothing in this section prohibits the City Council from forming a Charter Review Committee at any time or from submitting any amendments to the Charter to election on its own initiative at any time in compliance with state law.

Sec. 10.04. - Transitional Provisions Upon Passage of Charter Amendments

10.4.1. *Validation of ordinances.* All ordinances, resolutions, rules, contracts, and regulations of the City heretofore ordained, passed, adopted, or enacted, that are in force at the time this Charter becomes effective, and which are not in conflict with such Charter, shall remain in full force until altered, amended, or repealed after such Charter takes effect.

10.4.2. *City elections.* The Mayor and Council Members shall be elected for a term of two years according to the election cycle currently established. The Mayor's term of office shall be for a period of two (2) years. The five (5) City Council members shall have a term of two (2) years each. At an election held on a uniform election date the Mayor and Council Members shall be elected for a term of two years according to the election cycle currently established (i.e. November of even numbered years the Council Members for Places 1, 2, and 3 shall be elected. In November of odd numbered years the Office of Mayor and Council Members for Places 4 and 5 shall be elected). Such designated terms do not prohibit special elections due to resignation, forfeiture of office, death or other vacancy requiring a special election under state law.

10.4.3. *Existing officials and employees retain positions.* Nothing in this Charter except as specifically provided herein, shall affect or impair the rights and privileges of persons who are City officers or employees at the time of its adoption. All persons holding elected offices that are retained under this Charter will continue to fill those offices for the terms to which they were elected.

10.4.4. *Existing City business continue.* All rights, claims, actions, orders, contracts, franchises, and legal or administrative proceedings in existence at the time of the adoption of this Charter shall continue until completion. All renewals or new rights arising after the adoption of the Charter shall be conducted pursuant to the Charter.

The proposition on the ballot shall state as follows:

PROPOSITION XV

“SHALL SECTIONS 10.4 AND 11.01 OF THE CITY CHARTER BE AMENDED TO CLARIFY THE PROCEDURES AND CHANGE THE TRANSITION PROVISIONS UPON PASSAGE OF CHARTER AMENDMENTS?”

FOR

AGAINST

ORDINANCE NO. 2019-690(O)

**AN ORDINANCE RECONSTITUTING THE WINDCREST BOARD OF
ADJUSTMENT, PLANNING AND ZONING COMMISSION, AND PARKS
AND RECREATION COMMISSION BY AMENDING SECTION 113-68,
SECTION 113-62, SECTION 26-21 AND CREATING CHAPTER 2, ARTICLE
III – ETHICS - OF THE WINDCREST CODE OF ORDINANCES IN ORDER
TO ESTABLISH STAGGERED TERMS**

WHEREAS, the City of Windcrest previously created a board of adjustment, a planning and zoning commission, an ethics commission, and a parks and recreation commission; and

WHEREAS, the appointed members to each board and commission are appointed for staggered terms; and

WHEREAS, the appointments and term designations have become offset over time; and

WHEREAS, uniform term dates are determined to be of assistance in keeping track of terms and who holds such terms; and

WHEREAS, membership of the Windcrest Board of Adjustment, Planning and Zoning Commission, and Parks and Recreation Commission and terms of office need to be clarified and appropriate appointments and removals need to be made; and

WHEREAS, the City Council did not set the terms for those appointed to the Ethics Commission as of the date of this ordinance; and

WHEREAS, the City Council of the City of Windcrest finds it is necessary to reconstitute the Board of Adjustment, Planning and Zoning Commission, Parks and Recreation Commission and establish the organization of the Ethics Commission; and

WHEREAS, this ordinance is meant to resets the terms to allow for staggering of terms; and

WHEREAS, the City Council for the City of Windcrest finds that a “term” of appointment runs and was always intended to run from a unified appointment date for a designated time period. Each appointed member takes the position pursuant to the designated term slot, regardless of when the member is appointed or takes office; and

WHEREAS, in order to prevent future confusion by members and the public, all appointed members must take their oath of office within thirty (30) calendar days of the effective date of their appointment; and

WHEREAS, the failure of an appointee to take their oath of office within thirty (30) calendar days of the effective date of appointment results in the automatic revocation of the appointment and the position must be brought back to the City Council for appointment.

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF WINDCREST, TEXAS that the following sections of the Windcrest Code of Ordinances shall be amended as follows:

I. Section 113-68 of the Windcrest Code of Ordinances is hereby repealed and the City Council adopts the following as the amended Code which shall read as follows:

Section 113-68 Board of Adjustment - Reconstituted.

- a. Effective March 1, 2019, the Board of Adjustment is dissolved and simultaneously reconstituted with staggered terms as follows:
 - i. Place 1 Term – Begins March 1, 2019 with a two-year term expiring March 1st in odd numbered years;
 - ii. Place 2 Term - Begins March 1, 2019 with a term expiring March 1, 2020 as a one-year term, then being a two-year term from March 12, 2020 forward in time with the term expiring on March 1st in even numbered years;
 - iii. Place 3 Term – Begins March 1, 2019 with a two-year term expiring March 1st in odd numbered years;
 - iv. Place 4 Term - Begins March 1, 2019 with a two-year term expiring March 1st in odd numbered years;
 - v. Place 5 Term – Begins March 1, 2019 with a term expiring March 1, 2020 as a one-year term, then being a two-year term from March 12, 2020 forward in time with the term expiring on March 1st in even numbered years;
 - vi. Alternate Place A1 Term - Begins March 1, 2019 with a term expiring March 1st in odd numbered years;
 - vii. Alternate Place A2 Term - Begins March 1, 2019 with a term expiring March 1, 2020 as a one-year term, then being a two-year term from March 12, 2020 forward in time with the term expiring on March 1st in even numbered years;
 - viii. Alternate Place A3 Term - Begins March 1, 2019 with a term expiring March 1, 2020 as a one-year term, then being a two-year term from March 12, 2020 forward in time with the term expiring on March 1st in even numbered years.
- b. All undecided matters pending before the Board of Adjustment on February 28, 2019 are abated for purposes of the dissolution of the Board and said abatement is lifted automatically by this reconstitution of the Board. All issues in any undecided matter carries forward under the reconstituted Board just as if no dissolution or reconstitution had occurred.

- c. The appointment for the positions of the reconstituted Board of Adjustment, effective March 1, 2019, are as follow:

Place No.	Position	Term Assigned	Term Expires
1	Elizabeth Dick	3/1/2019	3/1/2021
2	Alan Thompson	3/1/2019	3/1/2020
3	Veronica Dixon	3/1/2019	3/1/2021
4	Norma Weatherspoon	3/1/2019	3/1/2021
5	Lidia Oliverez	3/1/2019	3/1/2020
	<u>Alternates:</u>		
A1	Gwen Wilson	3/1/2019	3/1/2021
A2	Robert Rohlender	3/1/2019	3/1/2020
A3	Vacant	3/1/2019	3/1/2020

- d. All future appointments, either for full terms or partial terms, shall be appointed for the designated terms of two (2) years as listed in Section I(a). The dates of the designated terms shall not change in order to preserve the staggered nature of the appointments. The date on which the individual is appointed or takes their oath of office shall not alter the term time period listed above, but shall only serve as the period the person takes office.

II. Section 113-62 of the Windcrest Code of Ordinances is hereby repealed and the City Council adopts the following as the amended Code which shall read as follows:

Section 113-62 - Planning and Zoning Commission - Reconstituted.

- a. Effective March 1, 2019, the Planning and Zoning Commission is reconstituted with staggered terms as follows:
- Place 1 Term – Begins March 1, 2019 with a two-year term expiring March 1st in odd numbered years;
 - Place 2 Term - Begins March 1, 2019 with a term expiring March 1, 2020 as a one-year term, then being a two-year term from March 12, 2020 forward in time with the term expiring on March 1st in even numbered years;
 - Place 3 Term – Begins March 1, 2019 with a two-year term expiring March 1st in odd numbered years;
 - Place 4 Term - Begins March 1, 2019 with a term expiring March 1, 2020 as a one-year term, then being a two-year term from March 12, 2020 forward in time with the term expiring on March 1st in even numbered years;
 - Place 5 Term – Begins March 1, 2019 with a two-year term expiring March 1st in odd numbered years;

- vi. Place 6 Term - Begins March 1, 2019 with a term expiring March 1, 2020 as a one-year term, then being a two-year term from March 12, 2020 forward in time with the term expiring on March 1st in even numbered years;
 - vii. Place 7 Term - Begins March 1, 2019 with a two-year term expiring March 1st in odd numbered years;
 - viii. Alternate Place A1 Term - Begins March 1, 2019 with a term expiring March 1, 2020 as a one-year term, then being a two-year term from March 12, 2020 forward in time with the term expiring on March 1st in even numbered years;
 - ix. Alternate Place A2 Term - Begins March 1, 2019 a two-year term expiring March 1st in odd numbered years;
 - x. Alternate Place A3 Term - Begins March 1, 2019 with a term expiring March 1, 2020 as a one-year term, then being a two-year term from March 12, 2020 forward in time with the term expiring on March 1st in even numbered years.
- b. All undecided matters pending before the Planning and Zoning Commission on February 28, 2019 carries forward under the reconstituted Commission just as if no reconstitution had occurred.
- c. The Commission shall be composed of seven (7) resident citizens who are taxpayers, real property owners and qualified voters of the City of Windcrest who shall hold no other position in city government with compensation for services set by the City Council. Members are appointed by the City Council upon recommendation from the mayor and serve at the will of the City Council pursuant to state law. Vacancies occurring in the Commission shall be filled by the City Council for the unexpired term period. The city secretary and mayor shall be ex-officio members of this commission
- d. The Commission shall select from its membership a chairman, a vice chairman, and other officers as deemed necessary by the Planning and Zoning Commission. The chairman and vice-chairman shall serve for a period of one (1) year, and thereafter until their successors are duly appointed by the Commission. The Commission shall adopt rules for the transaction of business, and shall keep a record of its resolutions, transactions, findings, and determinations, of which the record shall be a public record. At least one (1) meeting per month shall be held, and additional meetings may be held from time to time upon the call of the chairman. On occasion, it may be necessary for the Commission to hold joint meetings with the City Council to provide for the expeditious handling of planning and zoning matters. When these joint meetings are held, the mayor of the City of Windcrest will be in charge of the meeting, in accordance with Texas Law.

- e. The appointment for the positions of the reconstituted Planning and Zoning Commission, effective March 1, 2019, are as follow:

Place No.	Position	Appointment	Term Expires
1	Ron Armes	3/1/2019	3/1/2021
2	Nikki Walker	3/1/2019	3/1/2020
3	Rainbeau Presti	3/1/2019	3/1/2021
4	Majie Takas	3/1/2019	3/1/2020
5	Steven Hall	3/1/2019	3/1/2021
6	Ronda Rowland	3/1/2019	3/1/2020
7	Matthew Halbert	3/1/2019	3/1/2021
	Alternates:		
A1	Vacant – term running	3/1/2019	3/1/2020
A2	Vacant – term running	3/1/2019	3/1/2021
A2	Vacant - term running	3/1/2019	3/1/2020

III. Section 26-21 of the Windcrest Code of Ordinances is hereby repealed and the City Council adopts the following as the amended Code which shall read as follows:

Section 26-21 – Parks and Recreation Commission - Reconstituted.

- a. Effective March 1, 2019, the Parks and Recreation Commission is reconstituted with staggered terms as follows:
- A. Place 1 Term – Begins March 1, 2019 with a three-year term expiring March 1st on the third anniversary of this term’s creation;
 - B. Place 2 Term - Begins March 1, 2019 with a term expiring March 1, 2020 as a one-year term, then being a three-year term from March 12, 2020 forward in time with the term expiring on March 1st on the third anniversary;
 - C. Place 3 Term – Begins March 1, 2019 with a three-year term expiring March 1st on the third anniversary of this term’s creation;
 - D. Place 4 Term - Begins March 1, 2019 with a term expiring March 1, 2020 as a one-year, term then being a three-year term from March 12, 2020 forward in time with the term expiring on March 1st on the third anniversary;
 - E. Place 5 Term – Begins March 1, 2019 with a three-year term expiring March 1st on the third anniversary of this term’s creation;
 - F. Place 6 Term - Begins March 1, 2019 with a term expiring March 1, 2020 as a one-year term, then being a three-year term from March 12, 2020 forward in time with the term expiring on March 1st on the third anniversary;

- G. Place 7 Term - Begins March 1, 2019 with a three-year term expiring March 1st on the third anniversary of this term's creation;
 - H. Alternate Place A1 Term - Begins March 1, 2019 with a term expiring March 1, 2020 as a one-year term, then being a three-year term from March 12, 2020 forward in time with the term expiring on March 1st on the third anniversary;
 - I. Alternate Place A2 Term - Begins March 1, 2019 with a three-year term expiring March 1st on the third anniversary of this term's creation;
- b. All undecided matters pending before the Commission on February 28, 2019 carries forward under the reconstituted Commission just as if no reconstitution had occurred.
 - c. The appointment for the positions of the reconstituted Parks and Recreation Commission, effective March 1, 2019, are as follow:

Place No.	Position	Appointment	Term Expires
1	Jeannette Lynch	3/1/2019	3/1/2022
2	Mary Lee Seal	3/1/2019	3/1/2020
3	Jay Eldridge	3/1/2019	3/1/2022
4	Bill Zulaica	3/1/2019	3/1/2020
5	Tom Gest	3/1/2019	3/1/2022
6	Betty Riggs	3/1/2019	3/1/2020
7	Robin Alva	3/1/2019	3/1/2022
	<u>Alternate:</u>		
A1	Arthur Flinn	3/1/2019	3/1/2020
A2	Bob Sanders	3/1/2019	3/1/2022

IV. Chapter 2, Article III – Ethics is hereby created in the Windcrest Code of Ordinances and the City Council adopts the following as the Code which shall read as follows:

Article III – Ethics

Section 2-50 – Ethics Commission - Creation.

The City of Windcrest Ethics Commission is hereby established under this Code of Ordinances.

Section 2-51 - Organization

Effective March 1, 2019, the City of Windcrest Ethics Commission shall consist of five (5) members of the community appointed by the City Council who shall be citizens of Windcrest. Each appointed member shall be appointed for a two (2) year

term by the City Council. Due to the nature and role of the Ethics Commission, an appointed member of the Commission can be removed by an affirmative vote of no less than four (4) City Council members. The City Council may vote to fill an unexpired term by an affirmative vote of three (3). Members of the Commission may be removed with or without cause.

Section 2-52 – Term Periods

The terms of the Commission shall be staggered terms as follows:

- A. Place 1 Term – Begins March 1, 2019 with a two-year term expiring March 1st in odd numbered years;
- B. Place 2 Term - Begins March 1, 2019 with a term expiring March 1, 2020 as a one-year term, then being a two-year term from March 12, 2020 forward in time with the term expiring on March 1st in even numbered years;
- C. Place 3 Term – Begins March 1, 2019 with a two-year term expiring March 1st in odd numbered years;
- D. Place 4 Term - Begins March 1, 2019 with a term expiring March 1, 2020 as a one-year term, then being a two-year term from March 12, 2020 forward in time with the term expiring on March 1st in even numbered years;
- E. Place 5 Term – Begins March 1, 2019 with a two-year term expiring March 1st in odd numbered years;

The appointment for the positions of Ethics Commission, effective March 1, 2019, are as follow:

Place No.	Position	Appointment	Term Expires
1	Rose Marie Caballero	3/1/2019	3/1/2021
2	Jill S. Vogel	3/1/2019	3/1/2020
3	Carol Hobough	3/1/2019	3/1/2021
4	Mary Hatch	3/1/2019	3/1/2020
5	James McClain	3/1/2019	3/1/2021

For purposes of the first meeting of the Ethics Commission after passage of this ordinance, the mayor shall assign a presiding officer from the members. The first order of business shall be the election of a chair, vice-chair, and secretary by the members of the Commission. The elected chair shall preside over all meetings. In the absence of the chair, the vice-chair shall assume the duties of presiding officer. The secretary shall keep minutes or designate a minute keeper.

Section 2-53 – Duties and Authority

The City of Windcrest Ethics Commission has the authority and duty to investigate written complaints of alleged unethical behavior by a member of the City Council or a

member of a City-appointed board, commission or committee and to make a recommendation to the City Council on the complaint and potential action, if any.

Before a complaining person may file a written complaint with the City Council regarding alleged unethical behavior by a member of the City Council or a member of a City-appointed board, commission or committee, the complaining person must first file the written complaint with the Ethics Commission by submitting the written complaint to the chair.

The Ethics Commission shall also have the authority and duty to review the City's ethics policies and ordinance and submit recommendations to the City Council for policy adjustments.

The Ethics Commission may adopt procedural rules and regulations to properly execute Commission business. However, the Ethics Commission shall have no authority to make a final determination on a written complaint or impose a penalty. The Ethics Commission must submit a written report to the City Council detailing any recommendations on a written complaint, or a policy or an ordinance.

PASSED on first reading on the 23rd day of January, 2019 at a special meeting of the City Council of the CITY of WINDCREST, Texas which meeting was held in compliance with the Open Meetings Act, Tex. Gov't Code, §551.001, et.seq. at which meeting a quorum was present and voting.

PASSED AND APPROVED on second reading on the _____ day of February, 2019 at a special meeting of the City Council of the CITY of WINDCREST, Texas which meeting was held in compliance with the Open Meetings Act, Tex. Gov't Code, §551.001, et.seq. at which meeting a quorum was present and voting.

Dan Reese, Mayor

ATTEST:

City Secretary

APPROVED AS TO FORM:

Ryan Henry, City Attorney

Exhibit A

PROPOSITION I

SHALL SECTIONS 3.07, 3.08, 3.09, 3.12, AND 10.3 OF THE CITY CHARTER BE AMENDED TO CLARIFY THE ETHICAL STANDARDS IMPOSED UPON COUNCIL MEMBERS, CHANGE THE PROCEDURE FOR CONSIDERING COMPLAINTS AGAINST COUNCIL MEMBERS, INVESTIGATIONS INTO COMPLAINTS, REMOVAL FROM OFFICE FOR MEMBERS OF THE CITY COUNCIL AND FILLING VACANCIES ON THE CITY COUNCIL?

Proposition I would amend the specifically listed sections to read as follows:

Sec. 3.07. - City Council to Judge Qualifications of Members

The City Council shall be the sole judge of the qualifications of its members under Section 3.04, and the grounds for forfeiture of their office under Section 3.08. In order to exercise these powers, the City Council shall have power to subpoena witnesses, administer oaths, and require the production of evidence. A member charged with conduct constituting grounds for forfeiture of office shall be entitled to a public hearing on demand, and notice of such hearing shall be published one (1) time in the designated official newspaper of the City at least one (1) week in advance of the hearing.

Sec. 3.08. - Removal of Elective Officers; Grounds for Removal

A. *Causes.* The Mayor or any City Council member shall be subject to investigation, censure, or removal from office for any one (1) or more of the following causes:

- (1) Incompetence, misfeasance or malfeasance in office;
- (2) Conviction of a crime involving moral turpitude;
- (3) Failure at any time to possess any of the qualifications of office as provided by this Charter or by state law;
- (4) Willful violation of any express prohibition of this Charter;
- (5) Abandonment of office or neglect to perform the duties thereof;
- (6) Failure for any other cause to perform the duties of office as required by this Charter or by law; or
- (7) Any of the grounds listed under Texas Local Government Code Section 21.022 and Section 21.025 [V.T.C.A., Government Code §§ 21.022 and 21.0245].

B. *Initiation.* Removal proceedings shall be initiated when a sworn written complaint charging a member of the City Council with an act or omission that is a cause for removal is presented to the Mayor or, if the complaint is against the Mayor, to the Mayor *Pro Tempore*. To be a valid complaint, such complaint must specify the section or sections of the Charter or law the charged member of the Council is alleged to have violated and the specific factual basis for

the belief a violation has occurred. The Mayor or Mayor *Pro Tempore*, may not dismiss a complaint based on the factual allegations but must present the complaint to the City Council. The Mayor or Mayor *Pro Tempore* receiving the complaint shall file it with the City Secretary within three (3) working days, who then shall provide a copy to the member complained against and all other Council Members within three (3) working days. The Mayor or the Mayor *Pro Tempore* shall set a time and date for a hearing on the complaint within sixty (60) days of the presentation of the sworn complaint.

If the City Attorney believes, in his/her sole discretion, that independent legal advice is required for the City Council, the City Attorney may appoint and retain independent outside legal counsel to represent the City Council for purposes of the complaint and hearing.

C. *Hearing and decision.* The remaining members of the City Council shall conduct a hearing to hear and review evidence regarding the sworn complaint.

1. The member complained against shall have a right to representation at the hearing and to question and cross-examine all witnesses but may not vote on the question of removal;
2. All hearings held under this subsection shall be conducted in open session, except (a) that the City Council may conduct a closed session to get advice from its attorney pursuant to the Texas Open Meetings Act or (b) the member complained against requests the deliberations be conducted in executive session;
3. The member complained against and subject to any investigation and/or hearing under this section shall be entitled to written notice of the allegations of removal or forfeiture and/or the alleged violation of this Charter as applicable;
4. A member of City Council who initiated or is the subject of the investigation or hearing shall not sit at the dais and shall not participate in deliberation or vote;
5. The City Council may adopt by ordinance rules of procedures to be followed during a hearing under this section;
6. At the beginning of the hearing, while in open session, the presiding officer shall state the nature of the hearing and the allegations to be considered;
7. The City Council shall be provided the results of any investigation and a presentation of the evidence against the member complained against including, but not limited to, testimony from individuals. Such results are confidential during the pendency of the charges and shall not be released while a complaint is pending;
8. The individual who is subject to the hearing shall be provided an opportunity to respond to the allegations and present any relevant evidence including, but not limited to, testimony from individuals;

9. The City Council may ask questions of any individual and demand the production of documents;
10. For purposes of a hearing under this section, no public comment shall be allowed unless agreed to by a majority vote of the members of the City Council present;
11. In the case of a violation of this section of the Charter or Section 3.085, City Council shall vote on the removal from office as an individual item. If the City Council determines by at least an eighty (80%) percent affirmative vote of the City Council present at the hearing, excluding the accused member, that removal is warranted, it shall declare a forfeiture, declare the office holder removed and the position vacant. A vacancy shall be filled consistent with this Charter;
12. The City Council may, for any violation which is not a qualification for office, impose a censure or other penalty upon a determination the charged member is in violation of this section of the Charter;
13. Any decision of the City Council shall be voted on in open session. After a vote on whether a violation has occurred, the City Council shall set out, in a subsequent meeting and in a written resolution, its decision. As each remaining member of the City Council may have different reasons for a specific vote, the collective grounds for the vote need not be set out in the resolution. Such resolution shall be issued regardless of whether the vote was for or against a determination a violation occurred;
14. The decision of the City Council shall be final and binding.

Sec. 3.09. - Vacancies on the City Council

- A. The office of a City Council member or office of the Mayor shall become vacant upon death, resignation, recall, or removal from office in any manner authorized by law or this Charter, or forfeiture of office.
- B. A City Council member or the Mayor shall forfeit office if they lack, at any time during the term of office, any qualifications for the office prescribed by this Charter or law, or failure to attend three (3) consecutive City Council meetings, whether they be regular or special meetings, without being excused by the City Council. The City Council shall be the final judge in matters involving forfeiture of office by a City Council member. An assertion a City Council member has three (3) consecutive unexcused absences from regular meetings may be brought by any member of the public or the City government, which will trigger the hearing requirements set forth in section 3.08.
- C. If for any reason a vacancy exists on the City Council, the remaining members of the City Council shall select a person qualified for the position, as described in the Charter, within thirty (30) days of the occurrence of the vacancy. An official who has been recalled or removed may not be reappointed to any immediate vacancy. Once appointed, the person shall serve until the position can be filled at the next regular

election date. Notwithstanding subsection (D), if more than one vacancy exists on the City Council, the remaining members shall select persons qualified for the vacant positions in the order the vacancies occurred. Such selection must be made consistent with state law.

D. In the event that a legal quorum of the elected City Council cannot be convened due to a disaster resulting in multiple injuries, deaths, or forfeiture of offices, the surviving City Council members and the Board chairs, and, if necessary, in order of succession, the (1) Board Vice Chairs of the Economic Development Corporation, (2) Planning and Zoning Commission and (3) Board of Adjustment, in numbers sufficient to constitute an interim City Council shall, within fifteen (15) days of such disaster, or as provided in the Texas Election Code, call for an election to fill all vacant City Council positions. Such constituted interim City Council shall serve until the requested election occurs.

Sec. 3.12. - Investigations by City Council

The City Council shall have the power to inquire into the affairs of the City and the conduct of any City department, office, agency, officer, or employee of the City and to make investigations as to municipal affairs, and for these purposes may subpoena witnesses, administer oaths, take testimony, and compel the production of reports, papers, and other documentary evidence. Failure or refusal to produce evidence, to comply with a subpoena, or to obey a lawful order issued in the exercise of these powers by the City Council shall be enforced through all criminal, civil, and administrative means available under state law and set out in the City's Code of Ordinances.

Sec. 10.3. - Ethics, Standards of Conduct, and Conflicts of Interest

The City Council shall develop and adopt a City Code of Ethics within one (1) year of approval of this Charter.

10.3.1. *Conduct of administrators and elected officials.* The conduct of City administration will comply with all state laws and restrictions in this Charter. The conduct of elected and appointed officials must be of the highest moral and ethical standards.

10.3.2. *Financial interests to comply with Texas law.* The Mayor, the City Council, and all City officials, elected or appointed, shall comply with the rules and regulations regarding personal financial interests as set out in State law.

10.3.3. *Anti-Discrimination laws apply.* There shall be no discrimination in the administration of the City's business based on race, religion, national origin, sex, age, or political affiliation by any elected or appointed official or City employee except to the extent exceptions are expressly authorized by state or federal law.

10.3.4. *Annual review of Code of Ethics.* The City Council will annually review and amend the Code of Ethics as needed.

The proposition on the ballot shall state as follows:

PROPOSITION I

“SHALL SECTIONS 3.07, 3.08, 3.09, 3.12, AND 10.3 OF THE CITY CHARTER BE AMENDED TO CLARIFY THE ETHICAL STANDARDS IMPOSED UPON COUNCIL MEMBERS, CHANGE THE PROCEDURE FOR CONSIDERING COMPLAINTS AGAINST COUNCIL MEMBERS, INVESTIGATIONS INTO COMPLAINTS, REMOVAL FROM OFFICE FOR MEMBERS OF THE CITY COUNCIL AND FILLING VACANCIES ON THE CITY COUNCIL?”

FOR

AGAINST

PROPOSITION II

SHALL SECTIONS 7.01, 7.02, 7.03, 7.04, 7.05, AND 7.06 OF THE CITY CHARTER BE AMENDED TO CHANGE THE STANDARDS AND PROCEDURES FOR RECALL PETITIONS AGAINST MEMBERS OF THE CITY COUNCIL, FOR INITIATIVES AND FOR REFERENDUMS?

This proposition would amend the designated sections to read as follows:

Sec. 7.01. - Powers.

A. *General.* The people of the City of Windcrest reserve the power to direct legislation by initiative, to reject any legislation enacted by the City Council by referendum, and to recall the Mayor and any or all members of the City Council. However, such power shall not extend to the granting of franchises, budget, or any capital program, or relating to appropriation of money, issuing of bonds, setting of utility rates, and levy of taxes or salaries of City officers or employees, or any other ordinance not subject to initiative as provided by state statute or common law. The powers of initiative and referendum are limited to legislative acts.

The Council is authorized to conduct non-binding elections. With the exception of submitting a recall petition as a ballot measure, nothing in this Article should be construed as preventing the City Council from having the authority to submit an ordinance, the repeal of an ordinance, or any other legislative matter to the citizens of Windcrest to consider as a measure at an election.

B. *Initiative.* The registered voters of the City shall have power to direct legislation by the passage of ordinances through initiative, subject to the limitations set forth in Section 7.01(A).

C. *Referendum.* The registered voters of the City shall have power to require reconsideration of any adopted ordinance, subject to the limitations set forth in Section 7.01(A).

D. *Recall.* The registered voters of the City shall have the power to petition for recall of the Mayor or any Council Member.

Sec. 7.02. - Commencement of Petition; Petitioners Committee; Affidavit

Any three (3) qualified voters may commence initiative, referendum, or recall proceedings by filing with the City Secretary an affidavit stating that they will constitute the petitioners committee and be responsible for circulating the petition and filing it in proper form as provided in this Charter and under Texas law, stating their names, mailing addresses, physical addresses, e-mail addresses, phone numbers, and specifying the mailing address to which all notices to the petitioners committee are to be sent. Such affidavit shall set out in full the proposed initiative ordinance, or citing the ordinances sought to be reconsidered by referendum, or the name of the Mayor or City Council member to be recalled.

Sec. 7.03. - Petition Form, Content, and Process

All papers and pages of a petition shall be uniform in size and style and shall be assembled as one instrument for filing. Each signature on the petition shall comply with the provisions of Section 277.002, Validity of Petition Signatures, Texas Election Code.

No signature on said petition shall have been affixed prior to the filing of the affidavit of petitioners committee.

Petitions shall be returned to the Office of the City Secretary for filing within ninety (90) calendar days after filing of the affidavit of petitioners committee.

To the extent authorized by state law, petitions shall be accompanied by a verification for signatures for the petition and shall be verified by oath in the following form to be affixed on the bottom of each page of the petitions:

“Date: _____, 20_____

STATE OF TEXAS

COUNTY OF BEXAR

I, _____, being first duly sworn, and under the penalty of perjury, on oath depose and say that I am one of the signers of the above petition, and that the statements made therein are true, and that each signature appearing thereto was made in my presence on the day and date it purports to have been made, and I solemnly swear that the same is the genuine signature of the person it purports to be.

Signature

Sworn and subscribed before me this day of 20__ .

NOTARY PUBLIC, STATE OF TEXAS

My commission expires:_____”

Noncompliance with the verification shall not be grounds to invalidate the petition but may subject the petitioners committee or the affiant to other disciplinary measures.

Sec. 7.04. - Recall Petition

The residents of the City reserve the power to recall the Mayor and any or all members of the City Council. Before the question of a recall shall be submitted to the registered voters of the City, a petition demanding such question to be so submitted shall first be filed with the City Secretary’s Office. Said petition must be signed by registered voters in the City in a number not less than twenty-five percent (25%) of the number of voters who cast a vote in the last Mayoral election in the City of Windcrest.

Recall petitions shall contain the name of the City Official who is the subject of recall. The petition shall be addressed to the City Council of the City and shall state distinctly and specifically the alleged action(s) and the factual circumstance(s) surrounding such action(s) taken by the official subject to the recall petition that warrant the reason for the recall. Such

statements shall be factual and substantiated not in violation of the law. Such statement shall give the individual sought to be removed notice of the matter(s) and thing(s) with which the individual's recall is predicated. If there be more than one (1) reason, said petition shall distinctly and specifically state each reason upon which such petition for removal is predicated and shall distinctly and specifically state the alleged action(s) and the factual circumstance(s) surrounding such action(s) taken by the individual that warrant the recall as to give the individual sought to be removed notice of the matter(s) and thing(s) on which the recall is predicated.

The statement of charges or grounds for recall shall **be least** two hundred fifty (250) but **no more** than four hundred (400) words. The petition bearers or carriers shall give each potential signer of the recall petition time to read the statement of charges before signing the petition. Within five (5) working days of receipt of a recall petition, or as soon as practicable, the City Secretary shall serve the City official who is subject of the recall a copy of the recall petition charges or allegations. Within five (5) working days after the City official is served a copy of the recall petition charges or allegations, the City official may file a written response with the City Secretary's Office.

Sec. 7.04.1. - Basis for Recall

Specific acts of malfeasance, incompetence, moral turpitude, or ethical failures, as defined by Texas law, conviction of violations of criminal law, excluding Class C misdemeanors and traffic violations, or failure to comply with the provisions of this Charter constitute basis for a recall. The basis for recall shall be specifically stated in the petition and be in sufficient detail so as to allow the official who is the subject of the recall petition to be informed as to the allegations against him or her. A separate petition is required for the recall of each elected official.

Sec. 7.04.2. - Two-Year Recall Limitation and Consecutive Term Exception

Elected officials shall not be subject to recall during the first six (6) months of that official's elected term of office. The final six (6) months of an elected official's term of office shall be exempt from recall.

Sec. 7.04.3. - Review of Petition

The recall petition, with the required number of signatures of registered voters of the City, and all papers and documents supporting the allegations in the petition, shall be filed with the City Secretary. The City Secretary and the City Attorney shall review the petition for recall to determine that it meets the requirements of this Charter and state law. The City Attorney shall certify the petition to the City Secretary that the petition meets the minimum legal requirements under this Charter and state law or shall list any non-compliance contained within the petition. The City Attorney's review shall assume, for purposes of certification, the grounds for recall stated in the petition are true and the City Attorney shall not review the factual merits of the grounds for recall. The City Secretary shall certify the petition, or return a petition found not in compliance with this Charter to the petitioners committee with the written findings of noncompliance clearly stated within ten (10) calendar days of submission. The petitioners committee may correct errors or omissions in the petition and may resubmit the corrected petition to the City Secretary within ten (10) calendar days. The City Secretary shall provide one copy of the certified petition to the petitioners committee and one to the City Council.

Sec. 7.04.4. - Procedure After Certification

Upon certification of the petition, the elected official made the subject of the petition may resign. If the official chooses not to resign, the official may, within five (5) working days of the petition's certification, request, in writing to the City Secretary, a special meeting. In this event, the City Council shall order such special meeting to be held, **no more** than thirty (30) days and **no less** than fifteen (15) days before early voting.

At any special meeting held under this Section, the individual whose removal is sought shall have a thirty (30) minute period to state their response to the recall petition. There shall be no public participation in the special meeting and no other items of business shall be a part of the special meeting.

This special meeting is not a trial. A separate special meeting must be allowed, if requested, for each elected official who is the subject of a recall petition. If, at the conclusion of the special meeting, the official who is the subject of the recall petition chooses not to resign, the City Council shall order a recall election for the next regular election date.

Sec. 7.04.5. - Recall Ballot

Ballots prepared and used in the recall election shall read as follows: "Shall _____ Be Removed From the Office of _____ By Recall?" The ballot shall also provide two (2) options, both printed on the ballot; one for removal by the term "YES", the other against removal by the term "NO". The City Secretary and the Election Judge shall count the ballots.

Sec. 7.04.6. - Results of a Recall Election

A simple majority vote shall decide the issue of recall. If less than a majority of the votes favor a recall, the elected official shall continue to serve. If a majority of votes are cast in favor of a recall, the City Council shall declare the position vacant, and ensure the filling of the vacancy in accordance with the provisions of this Charter. The recalled official is considered removed from the position and does not sit in any holdover capacity unless otherwise authorized by this Charter. An official who has been recalled may not be reappointed to any immediate vacancy.

Sec. 7.04.7. - Recall Resulting in Less Than a Quorum

Should multiple successful recall petitions reduce the number of serving City Council members to less than a quorum, the remaining City Council members, including the Mayor, shall have the authority to continue to conduct City business, including filling vacancies and scheduling elections. In the event the entire City Council, including the Mayor, is recalled, the recalled officials shall remain in a holdover position for the singular and ministerial purpose of calling a special election consistent with state law. The calling of the special election shall occur at the first council meeting where an election may be called under state law.

Sec. 7.05. - Initiatives and Referendum.

A. General. Initiative or referendum may be initiated under this Charter by submitting a petition to the City Secretary stating that the purpose of the petition is to initiate an ordinance, or, to request repeal of an ordinance passed by the City Council.

The petition must contain the verified signatures in a number of at least twenty percent (20%) of the number of voters who cast a vote in the last Mayoral election in the City of Windcrest.

B. Initiative. In addition to the required number of signatures, a petition for initiative shall have a copy attached of the full text of the proposed legislation in the form of an ordinance, including a descriptive caption. Each page of the petition shall have, at the top of the page, the full descriptive caption of the proposed ordinance. No ordinance on the same subject as an initiated ordinance which has been defeated at any election may be initiated by the voters within four (4) years from the date of such election. Any ordinance adopted by initiative shall not be subject to repeal or substantial modification by action of the Council for a period of four (4) years from the date of the election, except by referendum election called by the Council or by referendum petition submitted by registered voters in accordance with this Charter. Notwithstanding the four (4) year prohibition, the City Council may make required modifications of an ordinance passed by initiative if such modifications are required to bring the ordinance in conformity with state or federal law.

C. Referendum. In addition to the required number of signatures, a petition for referendum shall have the specific ordinance to be repealed. A petition for referendum on the same subject matter may only be submitted once every four (4) years. Any ordinance repealed by referendum shall not be reinstituted in whole or substantial part by action of the Council for a period of four (4) years from the date of the election, except by initiative election called by the Council or by initiative petition submitted by registered voters in accordance with this Charter.

Sec. 7.05.1. - Form and Review of the Petition

The petition for initiative or referendum shall be readable, understandable, and clearly state the action being requested. Within ten (10) calendar days of the filing of the petition, the City Secretary and the City Attorney shall determine if the petition meets the requirements set forth in this Charter. If so, the City Secretary shall submit it to the City Council at the next regularly scheduled meeting. If the petition fails to meet the requirements of this Charter, the City Secretary shall, within ten (10) calendar days, return it to the petitioners committee stating reasons for its return. Insufficiencies may be corrected within ten (10) working days of notice.

Sec. 7.05.2. - Submission to the Voters

A. Initiative. Upon presentation to the City Council, it shall become the duty of the City Council, within forty-five (45) calendar days after the date the petition is finally determined sufficient, to pass and adopt such ordinance without alteration as to meaning or effect, or to call for an election, to be held on the soonest date allowed under the Texas Election Code. If a majority of the registered electors voting on a proposed initiative ordinance vote in its favor, it shall be considered adopted upon the canvassing of the election results and shall be treated in all respects in the same manner as ordinances of the same kind adopted by the Council. If conflicting ordinances are approved at the same election, the one receiving the greatest number of affirmative votes shall prevail to the extent of such conflict.

B. Referendum. Upon presentation to the City Council, it shall become the duty of the City Council, within forty-five (45) calendar days after the date the petition is finally determined sufficient, to repeal such ordinance or to call for an election, to be held on the soonest date allowed under the Texas Election Code.

Sec. 7.05.3. - Ballot Form and Results

Ordinances submitted to the electorate in accordance with the initiative and referendum provisions of this Charter shall be submitted on a ballot which contains the substance of the ordinance to be adopted or repealed. More than one ordinance may be placed on a single ballot and be voted upon at the same election. The vote shall consist of a simple "for" or "against" each proposed ordinance. Any measure receiving a majority of the votes in favor shall be deemed to have passed. Any measure which is not approved by a majority of the votes shall be deemed defeated. If conflicting measures are approved at the same election, the one receiving the greatest number of affirmative votes shall prevail to the extent of such conflict.

Sec. 7.06. - Non-Binding Elections

The City Council, upon its own motion and by the affirmative vote of a majority of the full membership of the City Council, may submit to popular vote at an election for adoption or rejection any proposed ordinance, resolution, or measure, or may submit for repeal any existing ordinance, resolution, or measure. The results of said election shall not have a binding effect on the City Council.

The proposition on the ballot shall state as follows:

PROPOSITION II

“SHALL SECTIONS 7.01, 7.02, 7.03, 7.04, 7.05, AND 7.06 OF THE CITY CHARTER BE AMENDED TO CHANGE THE STANDARDS AND PROCEDURES FOR RECALL PETITIONS AGAINST MEMBERS OF THE CITY COUNCIL, FOR INITIATIVES AND FOR REFERENDUMS?”

FOR	_____
AGAINST	_____

PROPOSITION III

SHALL SECTIONS 3.02 AND 5.02 OF THE CITY CHARTER BE AMENDED TO CHANGE THE AUTHORITY OF THE CITY MANAGER AND MAYOR, REMOVING THE MAYOR AS AN OPERATING OFFICER, AND DESIGNATING THE CITY COUNCIL AS THE DIRECT SUPERVISOR OF THE CITY MANAGER?

This proposition would amend the designated sections to read as follows:

Sec. 3.02. - Mayor

The person elected Mayor shall be the ceremonial head of the City government. The Mayor shall preside over all meetings of the City Council. The Mayor may debate and discuss any matters before the City Council and shall vote only to break a tie vote of the City Council. The Mayor shall be recognized as the head of the City government for all emergency management purposes, and by the governor for purposes of military law.

Sec. 5.02. - City Manager

5.02.1. *Qualifications, appointment.* The City Council shall appoint and may remove the City Manager upon the affirmative vote of a majority of the City Council and shall supervise the City Manager by majority vote. The City Manager shall be chosen and compensated solely on the basis of experience, education, training, ability, and performance. The City Council shall require the City Manager to reside within a reasonable distance as determined by the City Council. The City Council shall establish compensation for the City Manager and review performance on an annual basis. No member of the City Council shall, during the term of office for which they are elected or for one (1) year after leaving office, be appointed City Manager. The City Council shall perform a review of the City Manager's performance at least annually, but no more than twice in any fiscal year.

5.02.2. *Direction and supervision of employees, department heads.* The City Manager shall be responsible to the City Council for the proper administration of all the affairs and business of the City. Except for the purpose of inquiry, the City Council and its members shall deal with the City staff through the City Manager, and neither the City Council nor any member not having administrative or executive functions under this Charter shall give orders to any of the subordinates of the City Manager either publicly or privately.

5.02.3. *Specific powers and duties.* The City Manager shall be required to:

- (a) Ensure the enforcement of all state laws and City ordinances;
- (b) Hire, suspend, or remove any employee of the City, except as otherwise provided by law, this Charter, or personnel rules adopted pursuant to this Charter. The City Manager may authorize any employee who is subject to the City Manager's direction and supervision to exercise these powers with respect to subordinates in that employee's department, office or agency;
- (c) Provide employees with an annual written performance review;

- (d) Attend all City Council meetings except when excused. May participate in all discussions but may not vote;
- (e) Prepare and submit the proposed annual budget and be responsible for the administration of the adopted budget;
- (f) Keep the City Council advised of the financial condition and needs of the City and make such recommendations as seem desirable;
- (g) Prepare and submit to the City Council at the end of each fiscal year a complete report on the finances and administrative activities of the City for such preceding fiscal year;
- (h) Make such other reports as the City Council may require concerning the operations of the City;
- (i) Meet with, discuss with, confer with, and advise the Mayor and/or any member of the City Council regarding the business of the City;
- (j) May delegate to City employees nondiscretionary ministerial and administrative tasks to carry out his duties;
- (k) Shall direct and supervise the administration of all departments, offices, and agencies of the City, except as otherwise provided by this Charter or by law;
- (l) Approve contracts and budget line items not to exceed \$25,000.00, unless authorized by the City Council;
- (m) Shall have the authority to execute on behalf of the City, standard form documents including, but not limited to, deeds, releases of liens, rental agreements, easements, right-of-way agreements, joint use agreements, and other similar documents as authorized by the City Council;
- (n) Perform such other duties as may be prescribed in this Charter or required by the City Council;
- (o) Implant and oversee policies crafted by the City Council.

5.02.4. *Acting City Manager.* The City Manager may designate an officer of the City to serve as acting City Manager when the City Manager is temporarily absent or on leave, subject to the approval of the City Council. If the City Manager is unable to appoint an officer to serve as acting City Manager, the City Council may designate a qualified person to perform the duties of the office of City Manager when the office is vacant or during the City Manager's extended absence or disability and may set the compensation paid to such person during such time. The City Council may revoke such designation at any time and appoint another individual, including an employee of the City, to serve until the City Manager shall return or his disability shall cease.

The proposition on the ballot shall state as follows:

PROPOSITION III

“SHALL SECTIONS 3.02 AND 5.02 OF THE CITY CHARTER BE AMENDED TO CHANGE THE AUTHORITY OF THE CITY MANAGER AND MAYOR, REMOVING THE MAYOR AS AN OPERATING OFFICER, AND DESIGNATING THE CITY COUNCIL AS THE DIRECT SUPERVISOR OF THE CITY MANAGER?”

FOR

AGAINST

PROPOSITION IV

SHALL SECTIONS 3.01, 3.03, 3.05, AND 3.10 OF THE CITY CHARTER BE AMENDED TO DESIGNATE PLACE POSITIONS FOR MEMBERS OF THE CITY COUNCIL, ADJUST THE AUTHORITY OF THE COUNCIL OVER THE CITY MANAGER AND DEPARTMENT HEADS, AND CLARIFYING QUORUM REQUIREMENTS.

This proposition shall amend the designated sections to read as follows:

Sec. 3.01. - City Council [Composition]

The City Council shall be comprised of a Mayor and five (5) City Council members. The council member positions shall be labeled as Place 1, Place 2, Place 3, Place 4, and Place 5.

Sec. 3.03. - Powers of the City Council

The City shall have the power of local self-government to the fullest extent permitted by law. All powers of the City and the determination of all matters of policy shall be vested in the City Council. Except where in conflict with and otherwise expressly provided by this Charter, the City Council shall have all powers authorized to be exercised by the City Council in accordance with the laws of the State of Texas. Among the exclusive powers that may be exercised by the City Council, the following are hereby enumerated for greater certainty, but are not intended as limitations:

- (1) Appoint and remove the City Manager, and other such city officers as designed by this Charter;
- (2) Establish other administrative departments;
- (3) Establish the City's organizational chart and the number and position of employees;
- (4) Adopt the City budget;
- (5) Authorize the issuance of bonds by a bond ordinance and other debts allowed by law;
- (6) Hear complaints of nonfeasance, malfeasance, and misfeasance, and inquire into the conduct of any office, department, or agency of the City and make investigations as to municipal affairs. For this purpose, the City Council shall have the power to administer oaths, subpoena, witnesses, and to compel the production of books, papers, and other evidence material to the inquiry. The City Council shall provide, by ordinance, penalties for contempt in failing or refusing to obey any such subpoena or to produce any such books, papers or other evidence, and shall have the power to punish any such contempt in the manner provided by the ordinance;
- (7) Appoint all commissions, boards, committees, task forces, and/or appointed groups to assist the City Council in the performance of its duties and responsibilities;
- (8) Set and fix the salaries and compensation for the non-elective City officers and employees;
- (9) Adopt and modify the zoning plan and the building code of the City;

- (10) Compromise and settle any and all claims and lawsuits of every kind and character in favor or against the City;
- (11) Adopt plats;
- (12) Adopt and amend the Comprehensive Plan;
- (13) Adopt parliamentary procedures and amend such rules as necessary for the orderly operation of government; and
- (14) Adopt and modify the official map of the City;
- (15) Determine and adopt policies of the City;
- (16) Adopt and impose taxes;
- (17) The City shall have all the powers granted to cities by other state, federal and local law together with all of the implied powers necessary to carry into execution those powers and those express and implied powers necessary for the government, interests, health, welfare and good order of the City and its inhabitants.

Sec. 3.05. - Terms of Office

The Mayor's term of office shall be for a period of two (2) years. The five (5) City Council members shall have a term of two (2) years each. At an election held on a uniform election date the Mayor, Council Place 4 and Council Place 5 shall be elected on odd numbered years, and Council Place 1, Council Place 2, and Council Place 3 shall be elected on even numbered years. Such designated terms do not prohibit special elections due to resignation, forfeiture of office, death or other vacancy requiring a special election under state law.

Sec. 3.10. - Meetings/Quorum

Regular meetings of the City Council shall be held at such times as may be prescribed from time to time by resolution of the City Council. Special meetings shall be called by the City Secretary upon the written request of the Mayor, the City Manager, or two (2) members of the City Council. Notice of any regular or special meetings of the City Council shall state the subject(s) to be considered at the meeting and shall be posted to the public in accordance with the laws of the State of Texas. A quorum shall consist of three (3) City Council members, unless otherwise provided for by state law. The City Council may sanction its members for misconduct and may compel the attendance of absent members. Items may be placed on the agenda by the request of the Mayor, the City Manager, or a City Council Member. Posted agendas will provide for "Citizens to be Heard" allowing citizens the opportunity to address the City Council on topics not on the agenda for no more than three (3) minutes. Citizens shall also have an opportunity to address the City Council during consideration of the posted agenda items for no more than six (6) minutes. These opportunities for citizens to speak will be included in the agendas of all Council Meetings, Special Council Meetings and Workshops. Citizens to be Heard shall be placed on the agenda after calling the meeting to order and invocation, if any. This rule applies to all boards and City commissions.

The proposition on the ballot shall state as follows:

PROPOSITION IV

“SHALL SECTIONS 3.01, 3.03, 3.05, AND 3.10 OF THE CITY CHARTER BE AMENDED TO DESIGNATE PLACE POSITIONS FOR MEMBERS OF THE CITY COUNCIL, ADJUST THE AUTHORITY OF THE COUNCIL OVER THE CITY MANAGER AND DEPARTMENT HEADS, AND CLARIFYING QUORUM REQUIREMENTS?”

FOR

AGAINST

PROPOSITION V

SHALL SECTION 3.07 OF THE CITY CHARTER BE AMENDED TO CLARIFY THE
AUTHORITY TO INDEMNIFY PUBLIC OFFICERS

This proposition would amend the designated section to read as follows:

Sec. 3.07. - Compensation

Members of the City Council may receive compensation as set by City ordinance, except that City Council members shall be entitled to reimbursement of all necessary and reasonable expenses incurred in the performance of their official City Council duties, upon approval of such expenses by the City Council. The City Council may indemnify the Mayor or any City Council member consistent with the terms of this Charter and state law.

The proposition on the ballot shall state as follows:

PROPOSITION V

“SHALL SECTION 3.07 OF THE CITY CHARTER BE AMENDED TO CLARIFY THE
AUTHORITY TO INDEMNIFY PUBLIC OFFICERS?”

FOR

AGAINST

PROPOSITION VI

SHALL THE CITY CHARTER BE AMENDED BY ADDING SECTION 3.085 TO IMPOSE EXPRESS PROHIBITIONS ON THE CITY COUNCIL AND MAYOR?

This proposition would amend City Charter by adding Section 3.085, which reads as follows:

Sec. 3.085 – Prohibitions

- A. No member of City Council shall accept or admit liability or pay any claim for damages asserted against the City. City Council shall not accept or admit liability without first obtaining a written opinion from the City Attorney regarding the City's liability therein and only then upon a majority vote of the City Council.
- B. No member of City Council shall be employed in or appointed to the positions of City Manager, City Attorney, or Department Head until one (1) year after the expiration of the term for which he/she was elected to the City Council and for any other compensated City position until one (1) year after the expiration of the term for which he/she was elected to the City Council unless approved by the City Council. This subsection shall not apply to a volunteer who receives a stipend that is the same as the stipend received by other similarly situated volunteers.
- C. Except for the purpose of inquiries and investigations, unless otherwise provided in this Charter, the City Council as a whole and its individual members shall deal with City officers and employees who are subject to the direction and supervision of the City Manager solely through the City Manager, and neither the City Council nor its individual members shall give orders to any such officer or employee, either publicly or privately.
- D. Neither the City Council nor any of its members shall dictate to the City Manager the appointment of any person to office or employment. No member of City Council shall interfere with the City Manager in the performance of the duties of that office or prevent the City Manager from exercising the City Manager's own judgment in the appointment of officers and employees whose employment, appointment, and supervision are reserved by this Charter for the City Manager. Except for the purpose of inquiry and investigations, the City Council and its members shall deal with the City Staff solely through the City Manager, and neither the City Council, as a body or any individual member, nor any individual not having administrative or executive functions under this Charter shall give orders to any of the subordinates of the City Manager, either publicly or privately.
- E. It shall be unlawful for the Mayor or a Council Member to release any attorney-client privileged communication. The City Council as the governing body of the City solely holds and is entitled to the attorney client-privilege and it may only be waived by an affirmative vote of two-thirds ($\frac{2}{3}$) of the City Council.

The proposition on the ballot shall state as follows:

PROPOSITION VI

“SHALL THE CITY CHARTER BE AMENDED BY ADDING SECTION 3.085 TO IMPOSE EXPRESS PROHIBITIONS ON THE CITY COUNCIL AND MAYOR?”

FOR

AGAINST

PROPOSITION VII

SHALL SECTIONS 3.13 AND 3.14 OF THE CITY CHARTER BE AMENDED TO CHANGE THE PROCESS FOR PASSAGE OF ORDINANCES AND RESOLUTIONS AND PROVIDING FOR LIMITED PASSAGE OF SPECIFIC ORDINANCES UPON ONE READING?

The proposition on the ballot shall state as follows:

Sec. 3.13. - Procedures for Passage of Ordinances and Resolutions

A. *Passage.* Ordinances shall be introduced to the City Council only in written or printed form. The subject or subjects of all ordinances shall be clearly expressed in the title. Except as may otherwise be prescribed in this Charter, an ordinance shall not be finally passed at the meeting of the City Council at which it is first introduced, but it shall then be read, and the City Council will determine whether it shall be rejected or further considered at a subsequent meeting of the City Council. If rejected, no further action shall be required. Upon second reading, the ordinance may be adopted and enacted. The affirmative vote of three (3) or more members of the City Council is required to enact any ordinance, unless otherwise provided for by state law.

B. Ordinances passed upon one reading. Notwithstanding section 3.13(A) above, ordinances which may be passed upon first introduction include ordinances canvassing an election, ordinances calling an election, ordinances required by state law to approve a contract, annexation ordinances where such annexation first requires at least two (2) public hearings, ordinances setting a tax rate as required by state law, and ordinances adopting a budget if at least two (2) budget workshops or public hearings have occurred to discussed the pending budget. Any ordinance necessary to protect the public's peace, health, safety and general welfare may be passed as an emergency and become effective at once upon one (1) reading of the City Council, upon the approval of a majority vote of the City Council members that it is an emergency at said reading and the finding of an emergency shall be stated within the ordinance.

C. *Penalty and franchise ordinances.* Caption or title and penalties of every ordinance imposing any penalty, fine, or forfeiture shall, as soon as practical after passage thereof, be published one (1) time in the designated official newspaper of the City of Windcrest. All ordinances granting, confirming, extending, renewing, or amending a franchise shall be accepted in writing by the grantees and shall be published as otherwise provided in this Charter.

D. *Resolutions and ordinances.* The City Council shall evidence its official actions by written ordinances, resolutions, or oral motions. The style of all ordinances shall be: "Be it Ordained by the City Council of the City of Windcrest, Texas;" and the style of all resolutions shall be: "Be it Resolved by the City Council of the City of Windcrest." Every Ordinance shall be authenticated by the signature of the Mayor, or in the Mayor's absence

the Mayor Pro Tempore. The City Secretary shall attest all signatures. All ordinances and resolutions passed by the City Council shall become effective immediately from and after passage except where publication of a caption is required or where the ordinance, state law, or other provisions of this Charter provide otherwise, in which case the effective date shall be as prescribed in the ordinance.

Sec. 3.14. - Code of Ordinances

The City Council shall have the power to cause the ordinances of the City to be printed, in code form, and shall have the same arranged and digested, as often as the City Council may deem advisable, provided that failure to print the ordinance shall not affect its validity. The City Council shall have power to cause the ordinances of the City to be corrected, amended, revised, codified and printed in code form as often as the Council deems advisable, and such printed code, when adopted by the Council, shall be in full force and effect without the necessity of publishing the same or any part thereof in a newspaper. Such printed code shall be admitted in evidence in all courts and places without further proof.

The proposition on the ballot shall state as follows:

PROPOSITION VII

“SHALL SECTIONS 3.13 AND 3.14 OF THE CITY CHARTER BE AMENDED TO CHANGE THE PROCESS FOR PASSAGE OF ORDINANCES AND RESOLUTIONS AND PROVIDING FOR LIMITED PASSAGE OF SPECIFIC ORDINANCES UPON ONE READING?”

FOR

AGAINST

PROPOSITION VIII

SHALL SECTIONS 4.01, 4.02, 4.03, 4.07, AND 4.08 OF THE CITY CHARTER BE AMENDED TO CHANGE THE PROCEDURE FOR CITY ADMINISTRATION OF ELECTIONS?"

This proposition would amend the designated sections to read as follows:

Sec. 4.01. - City Elections

The general City election shall be held annually on a uniform election date in November, or the date nearest thereto as may be required by state law. Each qualified voter shall be entitled to vote. Candidates for each seat, including the Mayor, shall be elected at large.

Sec. 4.02. - Regulation of Elections

All City elections shall be conducted in accordance with the applicable provisions of the Texas Election Code and other state and federal law. The City Council shall appoint the clerks, judges and other election officials and shall provide for their compensation and other expenses incurred in holding said election. The City Council may adopt such permitted additional regulations for the conduct of individuals which is not inconsistent with state or federal law.

Sec. 4.03. - Special Elections

The City Council, by ordinance or resolution, may call such special elections as are authorized by state law or this Charter, fix the time and place of holding the same, and provide all means for holding such special elections. Every special election shall be called and held according to the state provisions governing elections.

Sec. 4.07. - Elections Determined by Plurality

A plurality vote for an elected office is that number which is greater than the number cast for any other candidate for the respective position. The candidate who receives a plurality vote shall be declared elected. In the event of a tie, a runoff election shall be held in accordance with the Texas Election Code.

Sec. 4.08. - Oath of Office

All City of Windcrest elected and appointed officers shall take and sign the Oath of Office prescribed for state elective and appointed offices, respectively, by the Constitution of the State of Texas and by the laws of this state. Every officer of the City shall, before entering upon the duties of the office, take and subscribe to the oaths required by state law, filed and kept in the office of the City Secretary.

The proposition on the ballot shall state as follows:

PROPOSITION VIII

“SHALL SECTIONS 4.01, 4.02, 4.03, 4.07, AND 4.08 OF THE CITY CHARTER BE AMENDED TO CHANGE THE PROCEDURE FOR CITY ADMINISTRATION OF ELECTIONS?”

FOR

AGAINST

PROPOSITION IX

SHALL SECTION 5.03 OF THE CITY CHARTER BE AMENDED TO CLARIFY THE AUTHORITY OF THE CITY ATTORNEY AND PROVIDE THE PROCEDURE FOR REMOVAL OF THE CITY ATTORNEY?

This proposition would amend the designated section to read as follows:

Sec. 5.03. - City Attorney

5.03.1. *Appointment.* There shall be a department and office of City Attorney. The City Council shall appoint a competent and licensed attorney who shall have not less than five (5) years' experience practicing municipal law in Texas. The City Council may retain special counsel or appoint Assistant City Attorneys at any time it deems appropriate and necessary. The City Attorney can be removed with or without cause by an affirmative vote of three members of the City Council. Unless a legal conflict of interest exists, all legal counsel of the City shall be responsible for reporting information to the City Attorney regarding any representation of the City. Pursuant to state law, the City Attorney is the designated attorney for the state in municipal court and any designated prosecutors hold such positions subject to the City Attorney's direction. The City Attorney may designate such special counsel and special prosecutors as he/she deems appropriate to properly represent the interest of the City, or the state in municipal court. All City Attorney designations are subject to funding provided for in the budget or by the City Council. The City Attorney may be appointed or terminated by an affirmative vote of three Council Members at a properly called public meeting.

The proposition on the ballot shall state as follows:

PROPOSITION IX

“SHALL SECTION 5.03 OF THE CITY CHARTER BE AMENDED TO CLARIFY THE AUTHORITY OF THE CITY ATTORNEY AND PROVIDE THE PROCEDURE FOR REMOVAL OF THE CITY ATTORNEY?”

FOR

AGAINST

PROPOSITION X

SHALL SECTIONS 5.06 OF THE CITY CHARTER BE AMENDED TO CHANGE THE AUTHORITY OF THE OFFICE OF CITY SECRETARY AND CHANGE THE PROCEDURE FOR APPOINTMENT?

This proposition would amend the designated section to read as follows:

Sec. 5.06. - City Secretary

5.06.1. *Appointment and compensation.* The City Council shall appoint the City Secretary. The City Secretary shall receive compensation as may be fixed by the City Council. If the City Secretary is temporarily unable to perform appointed duties, the City Manager or City Council may designate an alternate.

5.06.2. *Duties.* The City Secretary shall:

- (a) Give notice of City Council meetings;
- (b) Attend all City Council meetings and keep accurate records of all actions taken by the City Council;
- (c) Maintain the official records and files of the City;
- (d) Administer oaths required by law;
- (e) Attest contracts, assessment certificates, ordinance resolutions, and other legal instruments when executed by the authorized officers of the City;
- (f) Serve as the election official for all City elections;
- (g) Hold and maintain the City seal and affix it to all appropriate documents as required;
- (h) Supervise the administrative staff as directed by City Council;
- (i) Serve as Assistant Court Administrator;
- (j) Perform such other duties as may be required by the City Manager, this Charter, or the laws of the State of Texas.

The proposition on the ballot shall state as follows:

PROPOSITION X

“SHALL SECTIONS 5.06 OF THE CITY CHARTER BE AMENDED CHANGE THE AUTHORITY OF THE OFFICE OF CITY SECRETARY AND CHANGE THE PROCEDURE FOR APPOINTMENT?”

FOR

AGAINST

PROPOSITION XI

SHALL SECTION 5.07.3 OF THE CITY CHARTER BE AMENDED TO CLARIFY APPOINTMENT AND DUTIES OF THE MUNICIPAL COURT CLERK?

This proposition would amend the designated sections to read as follows:

5.07.3. *Clerk of the Court.* The Clerk of the Municipal Court of Record shall be appointed as provided for by state law. The City Manager may appoint such deputy clerks as such become necessary. The Clerk of the Court and any deputies appointed by the City Manager shall have the power to administer oaths and affidavits, make certificates, affix the seal of said court as necessary and required by law, and do and perform any and all acts usual and necessary to be performed by clerks and deputy clerks of municipal courts of the State of Texas. The clerk and other court personnel perform their duties under the direction and control of the presiding judge.

The proposition on the ballot shall state as follows:

PROPOSITION XI

“SHALL SECTION 5.07.3 OF THE CITY CHARTER BE AMENDED TO CLARIFY APPOINTMENT AND DUTIES OF THE MUNICIPAL COURT CLERK?”

FOR

AGAINST

PROPOSITION XII

SHALL SECTION 8.05 OF THE CITY CHARTER BE AMENDED TO CLARIFY THE AUTHORITY TO GRANT AND REGULATE FRANCHISES AND PERMITS UNDER THE TEXAS TRANSPORTATION CODE?

This proposition would amend the designated section to read as follows:

Sec. 8.05. - Power to grant franchises.

The Council shall have the power, subject to the provisions hereof, by ordinance to confer upon any person, firm, corporation, or other legal entity, the franchise or right to use the public property of the City for the purpose of furnishing to the public any general public service or benefit, including, but not limited to, heat, light, power, telephone service, transportation, or other telecommunication providers for compensation or hire. The City shall have the power by ordinance to grant, renew, and extend all franchises of all public utilities of every character operating within the City. A grant cannot be exclusive of other franchises, nor granted for an indeterminate term.

The Council shall have the power to confer upon any person, firm, corporation, or other legal entity a franchise, permit, or license authorized by Texas Transportation Code §316.021 or any other state or federal law for the purposes authorized by such laws.

The proposition on the ballot shall state as follows:

PROPOSITION XII

“SHALL SECTION 8.05 OF THE CITY CHARTER BE AMENDED TO CLARIFY THE AUTHORITY TO GRANT AND REGULATE FRANCHISES AND PERMITS UNDER THE TEXAS TRANSPORTATION CODE?”

FOR

AGAINST

PROPOSITION XIII

SHALL SECTIONS 10.01 AND 10.02 OF THE CITY CHARTER BE AMENDED TO CHANGE THE LEGAL PROCESS PROCEDURE, LEGAL NOTICE PROVISIONS, CHARTER CONSTRUCTION AND TO CONFORM THE SECTIONS TO CURRENT STATE LAW?

This proposition would amend the designated sections to read as follows:

Sec. 10.1. - General legal considerations.

10.01.1. *Property not subject to garnishment or execution.* No property owned or held by the City shall be subject to garnishment or execution of any kind or nature except as provided by state law.

10.01.2. *Municipal acquisition of property.* The City shall have the power to acquire property within or without its boundaries, subject to limitations within this Charter or state law, for any public purpose, by purchase, gift, devise or lease.

10.01.3. *Indemnification of officers, employees and officials.* The City Council shall, by appropriate ordinance, provide for the indemnification and legal defense of the officers and employees of the City, including the City Council, Boards, Commissions, Committees, and volunteers approved by the Mayor (or City Manager) against any cost, loss, or expense, including court costs and attorney's fees, to the extent allowed by state law, arising out of any action based upon alleged negligent act or acts of such person during the discharge of that person's duties, committed within the scope of such person's services. Indemnification under this Article shall not be provided for knowing, willful, or intentional violations of any statute or ordinance.

10.1.4. *Bond or security not required.* It shall not be necessary in any action, suit or proceeding in which the City is a party, for any bond or other security to be executed on behalf of the City. Any action will proceed as if such bond or security had been given. The absence of such bond or security shall not negate the liability of the City established in such proceedings, and in any finding against the City, it shall be liable as if such security had been given.

10.01.5 *Construction of the Charter.* The Charter shall not be construed as a mere grant of enumerated powers but shall be construed as a general grant of power and as a limitation of power on the government of the City of Windcrest in the same manner as the Constitution of Texas is construed as a limitation on the powers of the Legislature. Except where expressly prohibited by this Charter, each and every power under Article XI, Section 5 of the Constitution of Texas, which it would be competent for the people of the City of Windcrest to expressly grant to the City, shall be construed to be granted to the City by this Charter.

10.01.6. *Severability.* If any chapter, article, section, paragraph, sentence, clause or phrase of this Charter shall be held unconstitutional or invalid for any reason by a court of competent jurisdiction, such holding shall not affect the remainder of the Charter nor the context in which such provision so held invalid may appear.

10.01.7 *Judicial Notice.* This Charter shall be deemed a public act, may be read in evidence without pleading or proof, and judicial notice shall be taken thereof in all courts and places provided that the City Secretary certifies the most current City Charter with any amendments.

10.01.8 *Service of Process Against the City.* All legal process against the City shall be served upon the City Manager.

Sec. 10.02. - Claims Against the City

10.02.1. *Notice of claim.* No action may be filed in any court of competent jurisdiction seeking damages for personal injury or property loss or damage based upon the alleged liability of the City of Windcrest unless and until notice of such alleged loss or damage claimed is first provided to the City Secretary. Such claim must be filed within 180 calendar days of the alleged occurrence of loss or damage. Such notice shall be in writing and shall provide a sworn statement of alleged facts, the date and location of the alleged facts asserted as a basis for such liability, the nature and extent of any and all damage or injury asserted by the claimant, the basis for the alleged liability of the City, and shall demand compensation in a specific dollar amount.

10.02.2. *Thirty (30) day waiting period.* No action may be filed in a court of competent jurisdiction prior to the expiration of thirty (30) calendar days from the date notice of the claim was provided. During this thirty (30) calendar day period, the City may deny the claim, ask for additional information, or make an offer of settlement on the claim. Offers of settlement may not be made without the concurring opinion of the City Attorney that the facts establish the liability of the City, and that the amount of the offer is supported by the evidence available. Negotiations and discussions toward settlement of the claim may continue beyond the thirty (30) calendar day period.

10.02.3. *Nonwaiver of rights.* Nothing contained in this Article shall be construed to mean that the City of Windcrest waives any rights, privileges, defenses, or immunities in tort actions which are provided in common law, the Texas Constitution, the U.S. Constitution or the general laws of the State of Texas.

10.02.4 *Power to Settle Claims.* The City Council shall have the power to compromise and settle any and all claims and lawsuits of every kind and character, in favor of, or against, the City, including suits by the City to recover delinquent taxes after consulting with the City Attorney

The proposition on the ballot shall state as follows:

PROPOSITION XIII

“SHALL SECTIONS 10.01 AND 10.02 OF THE CITY CHARTER BE AMENDED TO CHANGE THE LEGAL PROCESS PROCEDURE, LEGAL NOTICE PROVISIONS, CHARTER CONSTRUCTION AND TO CONFORM THE SECTIONS TO CURRENT STATE LAW?”

FOR

AGAINST

PROPOSITION XIV

SHALL SECTIONS 1.03, 1.04 AND 1.05 OF THE CITY CHARTER BE AMENDED TO CHANGE THE POWER OF THE CITY TO ESTABLISH, ALTER, EXPAND, AND CONTRACT IT BOUNDARIES?

This proposition would amend the designated sections to read as follows:

Sec. 1.03. - Boundaries

The boundaries and limits of the City of Windcrest shall be those established and described in ordinances duly passed by the City Council of the City of Windcrest in accordance with state law. The City shall prepare a map that shows the boundaries of the municipality. A copy of the map shall be kept in the office of the City Secretary. If the City annexes or disannexed territory, then the map shall be immediately corrected to reflect the new territory. Further, the map must reflect all shared territory with another local government, territory under a development agreement which includes a territory, and all extraterritorial jurisdictions of the City.

Sec. 1.04. - Adjustment of Boundaries (Annexation)

1. The boundaries and limits of the City may be enlarged and extended by the acquisition of additional territory, irrespective of size and configuration, by the methods hereinafter set forth. The City may also reduce its boundaries by the methods contained hereinafter.
2. The City Council shall have the power by ordinance to fix the boundary limits of the City and to provide for the alteration, retraction and extension of said boundary limits and the acquisition of additional territory, lying adjacent to the City, in any manner provided by law. Such alteration includes the ability to exchange territory with another municipality or enter into any agreement for territory authorized by law.
 - a. Before the City may disannex an area, acquire an area or extend its extraterritorial jurisdiction, the City Manager must present a written report on the financial impact of the proposed acquisition or extension and the adoption of any proposed service plan to the City Council.
 - b. Action to acquire an area or extend the City's extraterritorial jurisdiction shall be initiated by ordinance as required under state law.
3. When any additional territory has been so acquired, the same shall be part of the City of Windcrest and the property situated therein shall bear its pro rata part of the taxes levied by the City. The inhabitants thereof shall be entitled to all the rights and privileges of other citizens of the City and shall be bound by the acts, ordinances, resolutions and regulations of the City.
4. The extraterritorial jurisdiction of the boundaries may be altered by the City Council as provided by state law.

Sec. 1.05. - Contraction of Boundaries (Disannexation)

Notwithstanding Section 1.04, when the City Council determines there exists within the corporate limits of the City a territory not suitable or necessary for City purposes, the City Council may disannex the territory as part of the City by ordinance after notice, a public hearing, and vote of the City Council of Windcrest.

The proposition on the ballot shall state as follows:

PROPOSITION XIV

“SHALL SECTIONS 1.03, 1.04 AND 1.05 OF THE CITY CHARTER BE AMENDED TO CHANGE THE POWER OF THE CITY TO ESTABLISH, ALTER, EXPAND, AND CONTRACT IT BOUNDARIES?”

FOR

AGAINST

PROPOSITION XV

SHALL SECTIONS 10.4 AND 11.01 OF THE CITY CHARTER BE AMENDED TO CLARIFY THE PROCEDURES AND CHANGE THE TRANSITION PROVISIONS UPON PASSAGE OF CHARTER AMENDMENTS?

This proposition would amend the designated sections to read as follows:

Sec. 11.01. - Amendment of this Charter

Amendments to this Charter shall be framed, proposed, and adopted in the manner provided by Texas Local Government Code as now or hereafter amended. Nothing in this section prohibits the City Council from forming a Charter Review Committee at any time or from submitting any amendments to the Charter to election on its own initiative at any time in compliance with state law.

Sec. 10.04. - Transitional Provisions Upon Passage of Charter Amendments

10.4.1. *Validation of ordinances.* All ordinances, resolutions, rules, contracts, and regulations of the City heretofore ordained, passed, adopted, or enacted, that are in force at the time this Charter becomes effective, and which are not in conflict with such Charter, shall remain in full force until altered, amended, or repealed after such Charter takes effect.

10.4.2. *City elections.* The Mayor and Council Members shall be elected for a term of two years according to the election cycle currently established. The Mayor's term of office shall be for a period of two (2) years. The five (5) City Council members shall have a term of two (2) years each. At an election held on a uniform election date the Mayor and Council Members shall be elected for a term of two years according to the election cycle currently established (i.e. November of even numbered years the Council Members for Places 1, 2, and 3 shall be elected. In November of odd numbered years the Office of Mayor and Council Members for Places 4 and 5 shall be elected). Such designated terms do not prohibit special elections due to resignation, forfeiture of office, death or other vacancy requiring a special election under state law.

10.4.3. *Existing officials and employees retain positions.* Nothing in this Charter except as specifically provided herein, shall affect or impair the rights and privileges of persons who are City officers or employees at the time of its adoption. All persons holding elected offices that are retained under this Charter will continue to fill those offices for the terms to which they were elected.

10.4.4. *Existing City business continue.* All rights, claims, actions, orders, contracts, franchises, and legal or administrative proceedings in existence at the time of the adoption of this Charter shall continue until completion. All renewals or new rights arising after the adoption of the Charter shall be conducted pursuant to the Charter.

The proposition on the ballot shall state as follows:

PROPOSITION XV

“SHALL SECTIONS 10.4 AND 11.01 OF THE CITY CHARTER BE AMENDED TO CLARIFY THE PROCEDURES AND CHANGE THE TRANSITION PROVISIONS UPON PASSAGE OF CHARTER AMENDMENTS?”

FOR

AGAINST



CITY COUNCIL AGENDA REPORT

DATE: January 29, 2019

AGENDA OF: February 4, 2019

DEPARTMENT: Mayor

SUBJECT: Reschedule City Council Meeting

RECOMMENDATION:

Recommend rescheduling the February 18, 2019 Regular Council Meeting to Monday, February 25, 2019.

BACKGROUND:

City Council Meetings are held on the first and third Monday of each month. In the event that a City Council Meeting falls on a city, state, or federal holiday, the City Council may, by motion, reschedule or cancel the date of the meeting. February 18, 2019 is a City holiday (Presidents' Day).

DISCUSSION:

FISCAL IMPACT/SOURCE OF FUNDING:

Submitted by:

A handwritten signature in blue ink, appearing to be 'D. R.', is written over a horizontal line.

ATTACHMENTS/ADDITIONAL INFORMATION:

Swagit Productions, LLC
12801 N. Central Expressway
Suite 900
Dallas, TX 75243



January 24, 2018

Don Hakala
Finance Officer
Windcrest, Texas

Don,

Swagit Productions, LLC, would first like to thank you for your time and the opportunity to earn your business. In an overpriced, complicated and hands-on video industry, Swagit has created an affordable, simple and **hands-free** solution that offers the most current advancements in video streaming technology.

Swagit's primary goal is to bring governments an easy solution and provide improved transparency to your constituents without the additional workload. A company that first specialized in turnaround streams for television stations and newspapers, Swagit has grown significantly to a diverse client list that consists of a variety of government entities including: cities, counties, states, school districts, newspapers, television stations, etc.

Below is a list of just some of the unique advantages of our EASE™ solution.

- Completely **hands-free** recording, uploading and archiving
- Indexing and time-stamping
- 24/7 Support and Customer Service
- An open API, which allows for seamless integration with any agenda management software
- No training needed
- Unlimited storage
- 98.99% uptime
- Latest software upgrades

Sincerely

Russell Towers
Account Manager
Swagit Productions, LLC
214-432-5905 x237 (Office)
214-750-9513 (Fax)
rtowers@swagit.com

EXECUTIVE SUMMARY / COMPANY HISTORY

Swagit Productions, LLC is a privately held company headquartered in Dallas, Texas. Founded in 2003, Swagit is a progressive company that is pioneering the broadband multimedia communication service industry by providing clients a **hands-free** approach to always being connected to end-users' information needs. In combining Swagit's EASE™ and Avior™ solutions, clients are offered the most comprehensive **hands-free** experience possible.

Swagit specializes in providing streaming media solutions to cities, counties, states and school districts. Furthermore, Swagit is a complete video production entity: including services such as post-production, studio and recording booth sessions.

Swagit began with a mission to supply clients an affordable solution to stream their own content in an overpriced, complicated, hands-on video industry. What began as a company that specialized in turnaround streams for cities, counties, states and school districts, Swagit has grown significantly and provides an open API which allows for integrations with all Agenda/Document Management Solutions. This lets our clients choose the 'best of breed' Agenda Management Solution for their unique needs.



With Swagit's EASE™ streaming video solution, clients are able to stream their public content live and on-demand through the jurisdiction's website. HTML5 compatibility makes getting to the content even easier and more convenient as viewers are able to access all of the video content via their computer, smart phone or tablet. Archived meetings are indexed and broken up into clips per each agenda item for a greater end-user experience.

Avior™ is Swagit's broadcast solution comprised of two to four cameras and pro-video switching equipment that allows either Swagit engineers to control the cameras remotely or on-site camera control by government staff. It is the Avior™ solution combined with EASE™ that allows for clients to be able to outsource all of the production and video streaming/indexing to Swagit Productions, LLC for a completely end-to-end, **hands-free** solution.

The Swagit network stretches across North America guaranteeing that you and your constituents are always connected. Our network insures fast connect times from the closest point-of-presence (POP) to an end-user's location. In addition, Swagit's network is fully redundant giving clients the peace of mind of redundancy and keeping with the Swagit motto of "Always Connected."

POINTS OF DIFFERENCE

- Swagit's EASE™ solution is a completely **hands-free** and requires no staff time or resources
- Sound Search allows residents to search for the spoken word in a meeting which is sync to video
- Swagit's open API allows integrations with any agenda management solution
- Swagit is the only government streaming provider that has developed its own content delivery network, ensuring quick and reliable connections for your constituents
- Unlimited storage for Specialty content and Meetings
- Swagit's unique **hands-free** solutions typically qualify as a sole sourced purchase, allowing for quick deployments

EASE™ – Extensible Automated Streaming Engine

The Extensible Automated Streaming Engine (EASE™) is a software framework comprised of foundation and extension modules that work together to automate many otherwise manually intensive tasks. This completely hands-off solution meets the current and future needs of your entity without creating any additional work for the city's clerks or webmasters.

- **Video Capture and Encoding**

EASE™ Encoder records content according to your broadcast schedule and transfer the recorded audio/video to the Swagit Content Network via a secure Virtual Private Network (VPN) connection, making it available for live and/or on-demand streaming.

- **Indexing and Cross Linking**

Using your published meeting agendas as a guide, Swagit's Managed Service Division (SMSD) index's the meetings without any work from the city. SMSD will annotate your content by adding jump-to points with specific item headings, giving users the greatest flexibility to find the specific content they need. With these jump-to points, users can step through video by searching for or clicking specific items.

- **Agenda Management Integration**

If meeting packets or other related information is available online, SMSD will link them directly to the video player for easy access.

Swagit's EASE™ solution integrates with all Document/Agenda Management solutions.

- **Archiving**

Client audio/video can be stored securely on the Swagit Content Network indefinitely. Fault tolerance and high availability is assured through replication of audio/video content to multiple, geographically redundant, Storage Area Networks (SAN). Our standard packages include 80GB of storage, enough for approximately three full years of city council meetings.

- **Presentation**

By navigating through the video library, users can view a list of meetings chronologically and once in a selected meeting you can unleash the power of the jump-to markers to search for specific points within individual audio/video clips.

- **Delivery**

In order to deliver on-demand content to end users in a format that is native to their computer's operating system, Swagit can deliver content in major streaming video formats such as Flash and HTML5.

EASE™ – Extensible Automated Streaming Engine

Swagit also streams in HTML5 providing content to mobile devices such as the iPhone, iPad and other mobile devices.



■ Monitoring

Swagit is monitoring all aspects of the Swagit Content Network to ensure its health and availability. This monitoring extends to cover remote Swagit EASE™ Encoders deployed on client premises. In the rare event of trouble our engineers are promptly notified so that they may dispatch a swift response in accordance with our support procedures.

■ Statistics

Swagit collates log files from our streaming servers monthly and processes them with the industry recognized Google Analytics. Google Analytics generates reports ranging from high-level, executive overviews to in depth quality of service statistics. These reports help to highlight growth trends and identify popular content.

■ Support

Beyond our proactive monitoring and response, Swagit offers ongoing, 24/7 technical support for any issues our clients may encounter. While our choice of quality hardware vendors and a thorough pre-installation testing phase go a long way toward ensuring trouble free operation of our EASE™ Encoders, we do recognize that occasionally unforeseen issues arise. In the event that our engineers detect a fault, they will work to diagnose the issue. If necessary, next business day replacement of parts will be completed. Swagit offers continual software updates and feature enhancements to our services and products for the life of your managed services contract.

PRICING – EASE™ Up-Front Costs

Swagit's EASE™ encoders offer broadcasters and other administrators the ability to stream live events to cable television providers (i.e. AT&T U-verse®), over the Internet through a high-speed connection, or to mobile devices such as iPhones, iPads or Androids. Furthermore, the unit can record and archive all media for on-demand viewing as well.

Item Description	Type	Costs (Up-Front)
EASE™ H Encoder - AT&T U-verse® Compatible (Recommended for PEG Broadcasters)	1U Server	
Future proofed analog to digital transition: SDI, HDMI, DVI, VGA, Component, Composite, S-video Video, Osprey 827e Capture Card, Embedded SDI, AES, SPDIF, HDMI, Balanced (mini XLR), Unbalanced Audio, System Burn-in, Rackmount Kit, 3 Year Full System Warranty.		
EASE™ HD-SDI Remote Video Indexing Kit (Includes Scheduler)	Software	
Branded Video Library, Media Player and Sound Search Integration	Setup	
Remote Network Installation (Typically 3 hours)	Setup	
Content Migration and Hosting	Setup	
Total Upfront Cost		
EASE™ H Encoder - Hardware/Software/Provisioning + Capture Card *		\$7,450.00



PRICING – EASE™ Monthly Managed Services

Swagit's Extensible Automated Streaming Engine (EASE™) solution meets all current and future needs for government ***without*** creating any additional work for staff. EASE™ is a hands-free tool that eliminates the need for client staff members to spend time on indexing, editing or time-stamping video content. Each EASE™ package includes *On-demand* archiving, a 24/7 LIVE Stream via Internet and PEG, streaming to Apple devices (ex: iPad & iPhone) and up to 120 hours of additional specialty content each year. Client also has the ability to upload media via FTP as an option if live streaming is not applicable.

Service Description		Costs (Monthly)
Package 1	(EASE™) Up to 50 indexed meetings a year	\$950.00
Package 2	(EASE™) Up to 100 indexed meetings a year	\$1,250.00

(OPTIONAL) Services/Upgrades – Individual Pricing	Costs
Additional Indexed On-Demand Meeting	\$150.00/meeting
Closed Captioning Services*	Call for Quote
Programming, Development or Design Implementation	\$ 150.00/hour
Sound Search (page 10)	\$75.00/month
Social Media eXstream (page 11)	\$125.00/month

We offer a Price Match Guarantee for all “apples-to-apples” services.

* Service is priced on per event hour, including any breaks/executive session time, and requires proper closed captioning hardware. Event hour is rounded up to the nearest half hour.

PRICING – AVIOR™ plus EASE™ Up-Front Costs

Swagit's EASE™ encoders offer broadcasters and other administrators the ability to stream live events to cable television providers (i.e. AT&T U-verse®), over the Internet through a high-speed connection, or to mobile devices such as iPhones, iPads or Androids. Furthermore, the unit can record and archive all media for on-demand viewing as well.

AVIOR Components	Qty	Price
Bolin HD PTZ Camera	3	
Camera Power Connectors	3	
Camera Mounts	3	
Sony – Visca DS-Cable	4	
EASE C Streaming Encoder	2	
Black Magic Studio HD Live Production Switcher with Multi-View Monitor	1	
Black Magic HyperDeck Studio Mini with SD cards	1	
Mini Converter SDI Distribution and Bi-Directional HDMI	1	
Avior Control Software	1	
PDU Remote Power Switch and Management including Battery Backup	1	
Control Monitors (comes as pair for rack mount, if not in swagit rack sub required)	1	
Presentation Converter/Scaler	1	
Cables, Connectors, Converters, 16U Rack, Rack Shelving and Hardware for necessary for installation	1	
CG for Video Graphics/Titles Overlay	1	
Labor Required for Installation	1	
Total		\$34,950.00

* There may be additional installation costs incurred based on the building/fire code for the jurisdiction, any unknown cabling requirements or impediments to the installation such as fire walls, lack of a drop ceiling, conduit requirements, etc., along with other accessibility issues. For final installation costs, we would need to engage in further discussions, receive a detailed site plan of rooms involved along with pictures, or possibly conduct a physical site visit.

** Swagit requires a 50% Deposit Upfront on all Avior Systems.

Cameras controlled remotely by Swagit's staff.

PRICING – AVIOR™ plus EASE™ Monthly Managed Services

Swagit's Extensible Automated Streaming Engine (EASE™) solution meets all current and future needs for government ***without*** creating any additional work for staff. EASE™ is a hands-free tool that eliminates the need for client staff members to spend time on indexing, editing or time-stamping video content. Each EASE™ package includes *On-demand* archiving, a 24/7 LIVE Stream via Internet and PEG, streaming to Apple devices (ex: iPad & iPhone) and up to 120 hours of additional specialty content each year. Client also has the ability to upload media via FTP as an option if live streaming is not applicable.

Service Description		Costs (Monthly)
Package 1	(EASE™/AVIOR) Up to 50 indexed and remotely switched meetings a year	\$1,495.00
Package 2	(EASE™/AVIOR) Up to 100 indexed and remotely switched meetings a year	\$1,975.00

(OPTIONAL) Services/Upgrades – Individual Pricing	Costs
Additional Indexed On-Demand Meeting	\$150.00/meeting
Remote Switching (Approved Broadcast Systems Only)	\$175.00/event
Closed Captioning Services*	Call for Quote
Programming, Development or Design Implementation	\$ 150.00/hour
Sound Search (page 10)	\$75.00/month
Social Media eXstream (page 11)	\$125.00/month

We offer a Price Match Guarantee for all “apples-to-apples” services.

* Service is priced on per event hour, including any breaks/executive session time, and requires proper closed captioning hardware. Event hour is rounded up to the nearest half hour.

CAPTIONING SERVICES —

Streaming Video Enhancement

Caption Sync

If transcripts already exist for video(s), Caption Sync is the best option and least expensive way to create captions. Simply upload your transcripts to Swagit and we'll synchronize the text with the media. This feature is calculated on a per-event basis, but can be put into an existing streaming package for convenience and rate discounts.

Turnaround times for transcript syncing depends on the duration of your files. However, most content will be aligned within 4 business days.

On-Demand Captions

Swagit provides closed captions and transcripts that are word-to-word time-synchronized, while targeting a 97% accuracy rate. This feature is calculated on an hourly basis, but can be put into an existing streaming package for convenience and rate discounts.

Turnaround times for transcript syncing depends on the duration of your files. However, most content will be aligned within 4 business days.

Live Plus Caption Sync

With additional encoding and/or decoding hardware, Swagit can provide real-time captions for live programming and sync those captions for on-demand usage after the event has come to its completion. Live captioning can be distributed to both TV and the Web simultaneously. This feature is calculated on an hourly basis, but can be put into an existing streaming package for convenience and rate discounts.

Turnaround times for transcript syncing depends on the duration of your files. However, most content will be aligned within 4 business days.

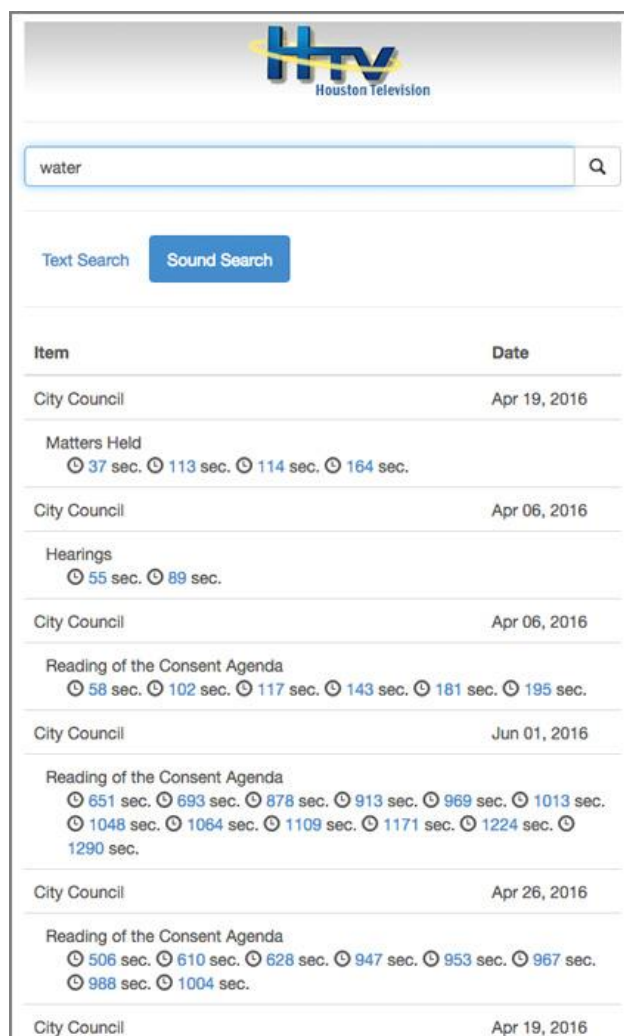
NOTE – Captioning rates are in full hours only, and are based on total length of meeting or event, which includes breaks, closed sessions, and other non-captioned events during that length of time.

Sound Search™

Sound Search is a new product which improves the search for specific content. A positive search hit will take the viewer to the exact location within a meeting that the word or phrase was spoken.

Results show individual time(s) during the meeting a keyword is verbally spoken and provides a direct jump-to link.

When a search result is chosen, the audio/video clip will begin playing several seconds prior to the search result in order to give greater context to the result.



The screenshot displays the Houston Television (Htv) website's Sound Search interface. At the top, the Htv logo is visible. Below it, a search bar contains the keyword "water". Under the search bar, there are two buttons: "Text Search" and "Sound Search". The "Sound Search" button is highlighted. Below the buttons, a table lists search results. Each result entry includes the item name, the date, and a list of timestamps where the keyword was spoken, each preceded by a circular icon with a play symbol.

Item	Date
City Council	Apr 19, 2016
Matters Held	
37 sec. 113 sec. 114 sec. 164 sec.	
City Council	Apr 06, 2016
Hearings	
55 sec. 89 sec.	
City Council	Apr 06, 2016
Reading of the Consent Agenda	
58 sec. 102 sec. 117 sec. 143 sec. 181 sec. 195 sec.	
City Council	Jun 01, 2016
Reading of the Consent Agenda	
651 sec. 693 sec. 878 sec. 913 sec. 969 sec. 1013 sec. 1048 sec. 1064 sec. 1109 sec. 1171 sec. 1224 sec. 1290 sec.	
City Council	Apr 26, 2016
Reading of the Consent Agenda	
506 sec. 610 sec. 628 sec. 947 sec. 953 sec. 967 sec. 988 sec. 1004 sec.	
City Council	Apr 19, 2016

Social Media eXstream – Social Live Video Streaming

Instantly stream live your jurisdiction's local events to followers and engage with viewers in real time with Swagit's Social Media eXstream Package. Live streaming is the future growth of social media and has become a part of culture that government can easily use to reach more residents online. Users can watch live broadcasts, whether on PC or mobile device, in a matter of seconds. Social Media eXstream connects your meetings and events with live social platforms such as Facebook Live and YouTube Live.

- Live Webcast Streaming to Social Media Networks
- Affordable and Simple
- Gives Residents Additional Accessibility to Your Meetings and Events
- Grow Your Audience
- Expand Your Reach

Streaming to social media live platforms, such as Facebook Live, will instantly expand your audience and increase distribution channels. Facebook will engage your viewers by sending an alert to your followers notifying them before the stream begins. Residents can then easily connect, interact and follow your event in real time.



OPEN RECORDS REPORT 2019 JANUARY

			SUBMITTED	RELEASED
1	TAMMY MCDONALD	POLICE REPORT	1.02.19	
2	THAT'S THE TICKET	COURT	1.02.19	
3	COMEDY DRIVING CLUB	COURT	1.03.19	
4	LEXIS NEXIS	POLICE REPORT		1.04.19
5	STEPHANIE JONES	ACCIDENT REPORT	1.09.19	
6	TAYLOR QUALLS	ACCIDENT REPORT	1.14.19	
7	SAN ANTONIO POLICE DEPT	ACCIDENT REPORT	1.15.19	1.16.19
8	POLICE REPORT PROCUREMENT	ACCIDENT REPORT		
9	METROPOLITAN REPORTING	ACCIDENT REPORT		
10	IVAN IBARRA	ACCIDENT REPORT	1.02.19	
11	ORANGE COUNTY SHERIFF	COURT	1.11.19	1.16.19
12	UNITED STATES ARMY	COURT	1.09.19	1.16.19
14	ROLANDRA FERGUSON	POLICE REPORT	1.16.19	1.17.19
15	METROPOLITAN REPORTING	POLICE REPORT		1.16.19
16	YELLOW DOG REPORTS	ACCIDENT REPORT		
17	GAMEZ LAW FIRM	ACCIDENT REPORT	1.22.19	
18	YELLOW DOG REPORTS	ACCIDENT REPORT		
19	SELMA POLICE DEPT	POLICE REPORT	1.23.19	1.24.19
20	LISA HARRIS	ACCIDENT REPORT	1.05.19	
21	CLARISSA MALDONADO	ACCIDENT REPORT	1.02.19	1.03.19
22	US DEPARTMENT OF STATE	POLICE REPORT	1.08.19	1.09.19
23	SAN ANTONIO POLICE DEPT	POLICE REPORT	1.09.19	
24	STEPHANIE JONES	ACCIDENT REPORT	1.09.19	
25	STACE LONG	POLICE REPORT	1.29.19	1.29.19
26	BRIAN BLACK	POLICE REPORT	1.25.19	
27	DODGE PERMITS	PERMITS	1.18.19	
28	PHILLIP PETERSON	POLICE REPORT	1.02.19	
29	RITA CANTU	POLICE REPORT	12.27.18	1.08.19
30	SARAH ROMERO	OTHER	12.19.18	1.02.19
31	CLARISSA MALDONADO	ACCIDENT REPORT	1.02.19	1.03.19

POLICE REPORTS	11
ACCIDENT REPORTS	13
PERMITS	1
COURT	4
OTHER	1
TOTAL	32



8601 Midcrown Drive
Windcrest, Texas 78239
Phone (210) 655-0022
Fax (210) 655-8776

Public Records Request Form

Requestor's Name: _____ Telephone: _____
Please Print

Address: _____
(Please print) House number and street City State Zip Code

I understand that:

- 1) My request is limited to the information in existence at the time and on the day my request is received.
- 2) The City has no duty to answer questions or create documents to respond to a request pursuant to the Texas Public Information Act, but if I ask a question, the City will make a diligent effort to determine whether there is information responsive to my question in its records and respond.
- 3) Certain information held by the City may be confidential as a matter of law, or may be excluded from public disclosure when applying various provisions of the Texas Public Information Act.*

Therefore, to assist in processing your request, please choose Option A or Option B below:

OPTION A - Initial: _____, *I hereby agree to limit the scope of my request* to only those documents/information contained in the City's records that the City believes is non-confidential and available to the public pursuant to the Texas Public Information Act or any other applicable law. I will accept documents/information with certain information redacted on this basis and consider my request completely fulfilled. I understand that if I am not satisfied with the information provided under this basis, that I can make a new request at any time which includes the redacted information and the City will seek an opinion of the Texas Attorney General regarding whether the redacted information sought in the new request can be excluded from public disclosure as explained in Option B.

OPTION B - Initial: _____, *I do not agree to limit the scope of my request.* I want all available documents regardless of whether the City considers the information to be confidential or subject to being excluded. I understand that the City has the duty to seek an opinion from the Texas Attorney General's Office, Open Records Division which will consist of the following:

- 1) A written request for an opinion from the Texas Attorney General by the City within ten (10) business days (excluding weekends & holidays recognized by the City) from the date that the City receives my initial request;
- 2) A written brief sent to the Attorney General's Office within fifteen (15) days from the date that the City received my initial request;
- 3) I might receive a request for clarification of my request if it is vague and ambiguous which will toll (postpone) the deadline for the City's request for an opinion from the Texas Attorney General's Office;
- 4) A waiting period of up to forty-five (45) days for the Attorney General's Office to render an opinion from the date they receive the written brief. I understand that until an opinion is rendered the City cannot fully respond to my request until a final decision is made by the Texas Attorney General's Office regarding my request. I understand that the Texas Attorney General may rule that the information can or cannot be released and I understand that the City may disagree with the opinion provided by the Texas Attorney General's Office. In such cases, the City may seek a decision from a Travis County District Court or higher court, before records are released.

This is a double sided request form; both sides must be completed (continued on the reverse side).

I understand that documents/information held by a Court, whether a Justice Court, City Court, or District Court are Judicial Records and are not subject to disclosure pursuant to the Texas Public Information Act. Any request for records made for judicial records will be handled pursuant to the Judicial Records Act and will not be considered a request pursuant to the Texas Public Information Act.

Description of Information Requested:

Requestor's Signature: _____ Date: _____

Written request attached: yes no

Cost per page standard size up to 8.5" x 14	\$.10 / page
Non standard sizes	\$.55 / page
VHS Video cassette	\$2.50 each
Audio cassette	\$1.00 each
CD and DVD	\$1.00 each
Personnel Cost for more than 50 pages	\$15.00 / hour
Postage	Actual Cost
Accident Report	\$6.00
Other Cost	Actual Cost
Overhead charge (20% of Personnel Charges)	

For City Use Only

Request received by: _____ Date: _____

Notes/Comments:

Fees waived in Accordance with procedures: Yes No

City personnel time spent complying with this request: _____ Initials: _____

Released by: _____ Date: _____

Total Charges: _____



WINDCREST POLICE DEPARTMENT
MOTOR VEHICLE ACCIDENT REPORT REQUEST FORM

REQUESTER MUST PROVIDE AT LEAST 2 OF THE FOLLOWING:

- 1) DATE OF ACCIDENT:

- 2) SPECIFIC ADDRESS, HIGHWAY OR STREET WHERE THE ACCIDENT OCCURRED:

- 3) NAME OF ANY PERSON INVOLVED IN THE ACCIDENT:

WINDCREST POLICE DEPARTMENT CASE NUMBER, IF AVAILABLE:

FEE SCHEDULE:

ACCIDENT REPORT	\$6.00
CERTIFIED ACCIDENT REPORT	\$8.00
CERTIFICATION THAT NO REPORT IS ON FILE	\$6.00

PRINTED NAME _____

SIGNATURE _____

A PREFACE TO THE PUBLIC INFORMATION ACT HANDBOOK

The Act. The Texas Public Information Act (the “Public Information Act” or the “Act”) gives the public the right to request access to government information. Below is a description of the basic procedures, rights and responsibilities under the Act.

Making a Request. The Act is triggered when a person submits a written request to a governmental body. The request must ask for records or information already in existence. The Act does not require a governmental body to create new information, to do legal research, or to answer questions. In preparing a request, a person may want to ask the governmental body what information is available.

Charges to the Requestor. A person may ask to view the information, get copies of the information, or both. If a request is for copies of information, the governmental body may charge for the copies. If a request is only for an opportunity to inspect information, then usually the governmental body may not impose a charge on the requestor. However, under certain limited circumstances a governmental body may impose a charge for access to information. All charges imposed by a governmental body for copies or for access to information must comply with the rules prescribed by the Office of the Attorney General (“OAG”), unless another statute authorizes a governmental body to set its own charges.

Exceptions to the Act. Although the Act makes most government information available to the public, some exceptions exist. If an exception might apply and the governmental body wishes to withhold the information, the governmental body generally must, within ten business days of receiving the open records request, refer the matter to the OAG for a ruling on whether an exception applies. If the OAG rules that an exception applies, the governmental body will not release the information. If a governmental body improperly fails to release information, the Act authorizes the requestor or the OAG to file a civil lawsuit to compel the governmental body to release the information.

Questions or Complaints. To reach the OAG’s Open Government Hotline, call toll-free (877) 673-6839 (877-OPEN TEX). Hotline staff can answer questions about the proper procedures for using and complying with the Act and can assist both governmental bodies and people requesting information from a governmental body. Hotline staff also review written complaints about alleged violations of the Act. If a complaint relates to charges, contact the OAG’s Cost Hotline toll-free at (888) 672-6787 (888-ORCOSTS) or forward a written complaint. Certain violations of the Act may involve possible criminal penalties. Those violations must be reported to the appropriate county attorney or criminal district attorney.

Federal Agencies. The Act does not apply to the federal government or to any of its departments or agencies. If you are seeking information from the federal government, the appropriate law is the federal Freedom of Information Act (“FOIA”). FOIA’s rules and procedures are different from those of the Public Information Act.

IV. PROCEDURES FOR ACCESS TO PUBLIC INFORMATION

A. Informing the Public of Basic Rights and Responsibilities Under the Act

Section 552.205 of the Government Code requires the officer for public information of a governmental body to display a sign, in the form required by the attorney general, that contains basic information about the rights of a requestor, the responsibilities of a governmental body, and the procedures for inspecting or obtaining a copy of public information under the Public Information Act.⁴⁶ The sign is to be displayed at one or more places in the administrative offices of the governmental body where it is plainly visible to members of the public requesting information and employees of the governmental body whose duties involve receiving or responding to requests under the Act. The sign's format as prescribed by the attorney general is available on the attorney general's website. In addition, a chart outlining various deadlines to which governmental bodies are subject can be found in Part Eight of this *Handbook*.

B. The Request for Public Information

A governmental body that receives a verbal request for information may require the requestor to submit that request in writing because the governmental body's duty under section 552.301(a) to request a ruling from the attorney general arises only after it receives a written request.⁴⁷ Open Records Decision No. 654 (1997) held the Public Information Act did not require a governmental body to respond to a request for information sent by electronic mail. However, the 75th Legislature amended section 552.301 by defining a written request for information to include "a request made in writing that is sent to the officer for public information, or the person designated by that officer, by electronic mail or facsimile transmission."⁴⁸ Therefore, Open Records Decision No. 654 (1997) is superseded by the 1997 amendment of section 552.301.

Generally, a request for information need not name the Act or be addressed to the officer for public information.⁴⁹ An overly technical reading of the Act does not effectuate the purpose of the Act; a written communication that reasonably can be judged to be a request for public information is a request for information under the Public Information Act.⁵⁰ However, a request made by electronic mail or facsimile transmission must be sent to the officer for public information or the officer's designee.⁵¹ Requests for a state agency's records that are stored in the Texas State Library and Archives Commission's State and Local Records Management Division should be directed to the originating agency, rather than to the state library.⁵²

A governmental body must make a good faith effort to relate a request to information that it holds.⁵³ A governmental body may ask a requestor to clarify a request for information if the request is

⁴⁶ Gov't Code § 552.205(a).

⁴⁷ Open Records Decision No. 304 at 2 (1982).

⁴⁸ Gov't Code § 552.301(c).

⁴⁹ See Open Records Decision Nos. 497 at 3 (1988), 44 at 2 (1974).

⁵⁰ Open Records Decision No. 44 at 2 (1974).

⁵¹ Gov't Code § 552.301(c).

⁵² Open Records Decision No. 617 (1993).

⁵³ Open Records Decision No. 561 at 8 (1990).

unclear.⁵⁴ Section 552.222(b) provides that if a large amount of information has been requested, the governmental body may discuss with the requestor how the scope of the request might be narrowed, but the governmental body may not inquire into the purpose for which information will be used.⁵⁵ Section 552.222 also provides that a request for information is considered withdrawn if the requestor does not respond in writing to a governmental body's written request for clarification or additional information within 61 days.⁵⁶ The governmental body's written request for clarification or additional information must include a statement as to the consequences of the failure by the requestor to timely respond.⁵⁷ If the requestor's original request for information was sent by electronic mail, a governmental body may consider the request for information withdrawn if the governmental body sends its request for clarification to the electronic mail address from which the original request was sent or another electronic mail address, and the governmental body does not receive a timely written response or response by electronic mail from the requestor.⁵⁸ If the requestor's original request for information was not sent by electronic mail, a governmental body may consider the request for information withdrawn if the governmental body sent its request for clarification by certified mail to the requestor's physical or mailing address, and the governmental body does not receive a timely written response from the requestor.⁵⁹ When a governmental body, acting in good faith, requests clarification or narrowing of an unclear or overbroad request, the ten business day period to request an attorney general ruling is measured from the date the requestor responds to the request for clarification or narrowing.⁶⁰ A governmental body may, however, make certain inquiries of a requestor who seeks information relating to motor vehicle records to determine if the requestor is authorized to receive the information under the governing statute.⁶¹ Similarly, a governmental body may require a requestor seeking an interior photograph taken by an appraisal district for property tax appraisal purposes to provide additional information sufficient to determine whether the requestor is eligible to receive the photograph.⁶² In addition, a governmental body may make inquiries of a requestor in order to establish proper identification.⁶³

It is implicit in several provisions of the Act that it applies only to information already in existence.⁶⁴ Thus, the Act does not require a governmental body to prepare new information in response to a request.⁶⁵ Furthermore, the Act does not require a governmental body to inform a requestor if the requested information comes into existence after the request has been made.⁶⁶ Consequently, a governmental body is not required to comply with a continuing request to supply information on a

⁵⁴ Gov't Code § 552.222(b).

⁵⁵ Gov't Code § 552.222(b).

⁵⁶ Gov't Code § 552.222(d).

⁵⁷ Gov't Code § 552.222(e).

⁵⁸ Gov't Code § 552.222(g).

⁵⁹ Gov't Code § 552.222(f).

⁶⁰ *City of Dallas v. Abbott*, 304 S.W.3d 380, 387 (Tex. 2010).

⁶¹ Gov't Code § 552.222(c) (referencing Transp. Code ch. 730).

⁶² Gov't Code § 552.222(c-1).

⁶³ Gov't Code § 552.222(a).

⁶⁴ See Gov't Code §§ 552.002, .021, .227, .351.

⁶⁵ *A & T Consultants, Inc. v. Sharp*, 904 S.W.2d 668, 676 (Tex. 1995); *Fish v. Dallas Indep. Sch. Dist.*, 31 S.W.3d 678, 681 (Tex. App.—Eastland 2000, pet. denied); Attorney General Opinion H-90 (1973); Open Records Decision Nos. 452 at 2-3 (1986), 342 at 3 (1982), 87 (1975).

⁶⁶ Open Records Decision No. 452 at 3 (1986).

periodic basis as such information is prepared in the future.⁶⁷ Moreover, the Act does not require a governmental body to prepare answers to questions or to do legal research.⁶⁸ Section 552.227 states that “[a]n officer for public information or the officer’s agent is not required to perform general research within the reference and research archives and holdings of state libraries.”

Section 552.232 provides for the handling of repetitious or redundant requests.⁶⁹ Under this section, a governmental body that receives a request for information for which it determines it has already furnished or made copies available to the requestor upon payment of applicable charges under Subchapter F may respond to the request by certifying to the requestor that it has already made the information available to the person. The certification must include a description of the information already made available; the date of the governmental body’s receipt of the original request for the information; the date it furnished or made the information available; a certification that no changes have been made to the information; and the name, title, and signature of the officer for public information, or his agent, who makes the certification.

Section 552.0055 provides that a *subpoena duces tecum* or request for discovery issued in compliance with a statute or rule of civil or criminal procedure is not considered to be a request for information under the Public Information Act.

C. The Governmental Body’s Duty to Produce Public Information Promptly

The Act designates the chief administrative officer and each elected county officer as the officer for public information for a governmental body.⁷⁰ In general, the officer for public information must protect public information and promptly make it available to the public for copying or inspecting.⁷¹ Section 552.221 specifies the duties of the officer for public information upon receiving a request for public information. Section 552.221 reads in part:

- (a) An officer for public information of a governmental body shall promptly produce public information for inspection, duplication, or both on application by any person to the officer. In this subsection, “promptly” means as soon as possible under the circumstances, that is, within a reasonable time, without delay.**
- (b) An officer for public information complies with Subsection (a) by:**
 - (1) providing the public information for inspection or duplication in the offices of the governmental body; or**

⁶⁷ Attorney General Opinion JM-48 at 2 (1983); Open Records Decision Nos. 476 at 1 (1987), 465 at 1 (1987).

⁶⁸ See Open Records Decision Nos. 563 at 8 (1990) (considering request for federal and state laws and regulations), 555 at 1–2 (1990) (considering request for answers to fact questions).

⁶⁹ Gov’t Code § 552.232.

⁷⁰ See Gov’t Code §§ 552.201, .202 (designating officer for public information and identifying department heads as agents for that officer); see also *Keever v. Finlan*, 988 S.W.2d 300, 301 (Tex. App.—Dallas 1999, pet. dism’d) (school district superintendent, rather than school board member, is chief administrative officer and custodian of public records).

⁷¹ See Gov’t Code § 552.203 (listing general duties of officer for public information).

- (2) sending copies of the public information by first class United States mail if the person requesting the information requests that copies be provided and pays the postage and any other applicable charges that the requestor has accrued under Subchapter F.



- (b-1) In addition to the methods of production described by Subsection (b), an officer for public information for a governmental body of this state complies with Subsection (a) by referring a requestor to an exact Internet location or uniform resource locator (URL) address on a website maintained by the governmental body and accessible to the public if the requested information is identifiable and readily available on that website. If the person requesting the information prefers a manner other than access through the URL, the governmental body must supply the information in the manner required by Subsection (b).



- (b-2) If an officer for public information for a governmental body provides by e-mail an Internet location or uniform resource locator (URL) address as permitted by Subsection (b-1), the e-mail must contain a statement in a conspicuous font clearly indicating that the requestor may nonetheless access the requested information by inspection or duplication or by receipt through United States mail, as provided by Subsection (b).⁷²

Thus, in order to comply with section 552.221, generally a governmental body must either provide the information for inspection or duplication in its offices or send copies of the information by first class United States mail. The 84th Legislature amended section 552.221 to provide an additional option for a “political subdivision.”⁷³ The 85th Legislature expanded this option to apply to all governmental bodies.⁷⁴ A governmental body may comply with section 552.221 by referring the requestor to an exact Internet location or URL address maintained by the governmental body and accessible to the public, if the requested information is identifiable and readily accessible on the website.⁷⁵ If the governmental body uses e-mail to refer the requestor to an Internet location or URL address, the e-mail must contain a statement in a conspicuous font indicating the requestor may still choose to inspect the information or receive copies of the information.⁷⁶ If the requestor prefers to inspect the information or receive copies instead of accessing the information on the governmental body’s website, the governmental body must either provide the information for inspection or duplication in its offices or send copies of the information by first class mail.⁷⁷ Although the attorney general has determined in a formal decision that a public information officer does not fulfill his or her duty under section 552.221 by simply referring a requestor to a governmental body’s website, this decision is superseded by the amendment to section 552.221.

⁷² Gov’t Code § 552.221(b-1), (b-2).

⁷³ See Act of May 27, 2015, 84th Leg., R.S., ch. 692, § 1, 2015 Tex. Gen. Laws 2167.

⁷⁴ Gov’t Code § 552.221(b-1), (b-2).

⁷⁵ Gov’t Code § 552.221(b-1).

⁷⁶ Gov’t Code § 552.221 (b-2).

⁷⁷ Gov’t Code § 552.221(b-1).

Presentation by Frank Archuleta

Council Member Place 4



WINDCREST

TEXAS



Scenic City

CERTIFICATION PROGRAM

Scenic Texas

Scenic Texas preserves and enhances the
visual character of Windcrest

Who Developed this Program?



What is the Scenic City Certification Program?

The *Scenic City Certification Program* incentivizes Texas municipalities to implement high-quality scenic standards for public roadways and public spaces.

Cities with strong scenic standards benefit from enhanced economic development, improved quality of life and a stronger sense of place.



How Does the Program Work?

- The Scenic City Certification Program incorporates a detailed set of model standards for the development of public roadways and public spaces.
- Any Texas city may apply to the program for an objective review of the city's existing municipal ordinances as compared to the Scenic City model.
- The evaluation compares these standards to the Scenic City model devised by the Scenic City Program Partner organizations.
- Assessment is points-based, with every applicant receiving a detailed, score evaluation.



How Does the Program Work?

- Primary value: the assessment and scoresheet
- Every city that applies receives a 360° assessment in the form of a detailed scoresheet.
- Official certification can be earned by cities that score in the upper range of available points and demonstrate existence of threshold standards for landscaping or tree-planting and thoughtful sign regulation.



Scenic City Certification Application

- Application is detailed – not complicated
- Copies provided Windcrest Councilmember in your packets



Evaluation Standards

- Sign regulation
- Landscaping, landscape protection, screening
- Parks, trails and open spaces
- Lighting standards and design integrity
- Litter and graffiti prohibition
- Utility and cable line programs
- Unique features



Pathway to Certification

PATHWAY TO CERTIFICATION

Get Started

☆ Required phone orientation ☆

Submit application by 03-31-2019

Application reviewed and
preliminary scores released by
06-14-2019

APPEAL preliminary score

ACCEPT preliminary score

**FINAL SCORES
RELEASED BY 07-31-2019**

Scenic City Certification Application

Section 1

Streetscape: protection of native and established trees, landscaping and sidewalks



- ☐ 1.1 Trees and/or landscaping along major roadways, city streets, street medians or in parking lots are required. *[Mandatory requirement]*

- ☐ 1.2 Require upkeep of landscaping to ensure viability of plants.

- ☐ 1.3 Landscape requirements apply to all public, private and institutional developments and must be installed in a sound manner and in accordance with accepted good planting procedures.

- ☐ 1.4 Landscaping and screening required to be installed as a part of project construction. Existing landscape areas to be retained shall be protected from vehicular encroachment during and after the construction phase by appropriate barriers.

- ☐ 1.5 Sidewalks required to be a minimum of 5 feet in width; 8 feet in transit corridors; 10 feet in downtowns and high-density areas. Sidewalks must be maintained in good condition and have pedestrian buffers with a minimum width of 2 feet.

- ☐ 1.6 Please describe your enforcement program: a) methods, b) budget, and c) number of FTEs or their equivalent.

Scenic City Certification Application

Section 5

Lighting standards for streetscapes and public spaces



- ☐ 5.1 Street lighting program that places emphasis on the selection of lighting equipment and the

Section 6

Landscaping in parking lots



- ☐ 6.1 Incorporate appropriately-scaled, well-graded and planted earth berms, shrubs, or other landscaping on parking area perimeters to screen the parking area from streets and other facilities.

Section 5: Lighting standards for streetscapes and public spaces

- ☐ 5.1 Street lighting program that emphasizes the selection of lighting equipment and the location of street lighting, in order to provide visibility, safety, and security for pedestrians and vehicles.

Example: Flower Mound Code of Ordinances, Chapter 98, Article IV, Division 6, Subdivision II, Section 1121

https://www.municode.com/library/tx/flower_mound/codes/code_of_ordinances?nodeId=SPBLADERE_CH98ZO_ARTIVSUDIRE_DIV6OULI_SDIINOUSMUUS_S98-1121PUOB

their equivalent.

their equivalent.



What are the levels of certification?



PROUD TO BE
A Certified *Scenic* City

PLATINUM

90+% of possible points

GOLD

80-89% of possible points

SILVER

70-79% of possible points

BRONZE

60-69% of possible points

RECOGNIZED

50-59% of possible points

Benefits of Participation

- Provides expert third-party evaluation of existing standards
- Forms a basis for continual review and analysis of development plans
- Serves as a platform to educate citizens on the impact of local regulations
- Supports economic development efforts



What if standards not met?

- No wasted effort
- No bar to reapplication
- Receive valuable evaluation
- Blueprint for success



2019 Application Deadline March 31

Apply at www.sceniccitycertification.org



Take-Aways

- View the Scenic City Program as a low investment, high ROR diagnostic tool to advance your city's development goals
- Understand the value and the utility of the 360° evaluation you'll earn
- Submit your application by March 31 for 2019 consideration
- COST \$749 To Rank up \$300 (Must accomplish by 2021)
- RECERTICATION EVERY FIVE (5) YEARS Cost \$300

***SUBJECT TO YOUR QUESTIONS
THIS CONCLUDES MY BRIEFING***

FRANK ARCHULETA
SERVING WINDCREST