

City of Windcrest



AGENDA DEPARTMENT HEAD REPORTS AT 5:00 PM CITY COUNCIL MEETING AT 6:00 PM DECEMBER 16, 2024

CITY COUNCIL CHAMBERS - 8601 MIDCROWN

DHR @ 5 PM/CCM @ 6 PM

NOTICE IS HEREBY GIVEN THAT THE CITY OF WINDCREST CITY COUNCIL WILL HOLD A REGULAR CITY COUNCIL MEETING AT WINDCREST CITY HALL LOCATED AT 8601 MIDCROWN, WINDCREST, TEXAS ON MONDAY, DECEMBER 16, 2024, STARTING AT 6:00 PM. DEPARTMENT HEAD REPORTS WILL BE HEARD AT 5:00 P.M.

THE CITY COUNCIL RESERVES THE OPTION TO RECESS THE MEETING DURING THE EVENING OF MONDAY, DECEMBER 16, 2024, AND TO RECONVENE THE MEETING ON THE FOLLOWING BUSINESS DAY, DECEMBER 17, 2024, AT 9:00 A.M. AT THE WINDCREST CITY HALL, 8601 MIDCROWN, WINDCREST, TEXAS.

NOTICE OF ASSISTANCE AT THE PUBLIC MEETING

The City of Windcrest Council Chambers are wheelchair accessible, and accessible parking spaces are available. In compliance with Americans with Disabilities Act, the City of Windcrest will provide reasonable accommodations for persons attending the meeting. To better serve you, requests should be received 48 hours prior to the meeting. Please contact the City Secretary's Office, at 210-655-0022 ext. 2150 or Fax 210-655-8776, or 711 Texas Relay.

I. CALL TO ORDER

II. ROLL CALL

III. PLEDGE OF ALLEGIANCE AND INVOCATION

IV. MONTHLY DEPARTMENT HEAD REPORTS FOR MONTH OF NOVEMBER FY24-25

- a) Briefing and discussion on the monthly Fire Department reports for the month of November, to include Summary of Calls along with response times for the City, County, and Annex area.
[Ivan Hernandez, Fire Chief]
- b) Briefing and discussion on the monthly Windcrest Volunteer Fire Alliance financial report for the month of November. [WVFA Representative]

- c) Briefing and discussion on the monthly Police Department reports including Code Enforcement and Animal Control reports for the month of November. [David Ellis, Lieutenant]
- d) Briefing and discussion on the monthly Municipal Court report for the month of November. [Claudia Carrera, Municipal Assistant Court Administrator]
- e) Briefing and discussion on the monthly Public Works reports for the month of November. [Dusty DeHoyos, Public Works Director]
- f) Briefing and discussion on the monthly City of Windcrest Economic Development Corporation report for the month of November. [Mario Hernandez, Director of Windcrest Economic Development Corporation]
- g) Briefing and discussion on the monthly Office of the City Secretary and special events reports for the month of November. [Rachel C. Dominguez, City Secretary]

THE FOLLOWING ITEMS MAY BE CONSIDERED AT ANY TIME DURING THE REGULAR COUNCIL MEETING:

V. SPECIAL RECOGNITION

- a) Special recognition of Windcrest Police Department Officer Brooks recognizing life-saving efforts. [Lt. David Ellis]

VI. CITIZENS TO BE HEARD/CITIZEN PARTICIPATION

- Citizens may address the City Council on topics not on the agenda for no more than three (3) minutes.
- Citizens shall also have the opportunity to address the City Council during consideration of posted agenda items for no more than six (6) minutes.
- A City Official may make a statement of specific factual information in response to an inquiry made by a member of the public, or a recitation of existing policy in response to an inquiry made by a member of the public.

VII. FINANCIALS

- a) Presentation, discussion, and acceptance of the 4th quarter investment report for FY23-24. [Rafael Castillo, Jr., City Manager]

VIII. DISCUSSION AND ACTION

- a) City Council will review, discuss, and may act on amending the City of Windcrest Code of Ordinance, Chapter 103 Building Code regarding accessory buildings. [Rafael Castillo, Jr., City Manager]
- b) City Council will review, discuss, and may act on a request from the Windcrest Fire Department for permission to apply for the FY24 Assistance to Firefighters Grant (AFG). [Rafael Castillo, Jr., City Manager]
- c) City Council will review, discuss, and may act on a request from the Windcrest Fire Department to implement a Multi-Jurisdictional Hazard Mitigation Plan with Bexar County. [Rafael Castillo, Jr., City Manager]
- d) City Council will review, discuss and may act on renewing the Windcrest Little League Lease

agreement with the City of Windcrest. [Rafael Castillo, Jr., City Manager]

- e) City Council will review, discuss, and may act on drafting a Request for Qualifications/Proposal (RFQ/RFP) for the City Manager position or a firm for executive search service for the City Manager position. [Adam Astleford, Council Member Place 5]

IX. EXECUTIVE SESSION

The City Council of the City of Windcrest reserves the right to adjourn into executive session at any time during course of the meeting to discuss any matter listed below:

- i. *Discuss the duties, responsibilities, appointment, discipline, termination, or direction to the Chief of Police pursuant to Texas Government Code sec. 551.074 and legal issues associated with such discussion and action pursuant to Texas Government Code sec. 551.071.*
- ii. *Discuss and consultation with outside legal counsel regarding internal investigation into issues raised before the city manager regarding Open Meetings Act and related issues pursuant to Texas Government Code sec. 551.074 and legal issues associated with such discussion pursuant to Texas Government Code sec. 551.071.*

X. CITY MANAGER'S REPORT

Any oral report provided by the city manager will be informational only and not for council action. The city manager may provide updates on community and upcoming city events, the status of the operation of individual departments, any unusual activity from any specific department which has occurred since the posting of the agenda, or to provide potential topics of discussion which may appear on a future agenda.

XI. GENERAL ANNOUNCEMENTS & FUTURE AGENDA ITEMS REQUESTED

Per Ordinance No. 618, repealing Ordinance No. 593; Section 9: Every agenda shall include an item entry granting a member the opportunity to propose an item for consideration of future agendas for Regular or Special Meetings. Any member may request the inclusion of such items at any meeting.

XII. ADJOURNMENT

DECORUM REQUIRED: Any disruptive behavior, including shouting or derogatory statements or comments may be ruled out of order by the Presiding Officer. Continuation of this type of behavior could result in a request by the Presiding Officer that the individual leave the meeting, and if refused, an order of removal.

ACTION BY COUNCIL AUTHORIZED: The City Council may vote and/or act upon any item within this Agenda. The Council reserves the right to retire into executive session concerning any of the items listed on this Agenda, pursuant to and in accordance with Texas Government Code § 551.072 (Deliberations about Real Property); § 551.073 (Deliberations about Gifts & Donations); § 551.076 (Deliberations about Security Devices); § 551.087 (Economic Development); § 551.074 (Personnel Matters) and, § 551.071 to seek the advice of its attorney about pending or contemplated litigation, settlement offer or on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas conflict with the Open Meetings Act and may invoke this right where the City Attorney, the Mayor or a majority of the Governing Body deems an executive session is necessary to allow privileged consultation between the City Attorney and the governing body, if considered necessary and legally justified under the Open Meetings Act. The attorney may appear in person or appear in executive session by conference call in accordance with applicable state law.

EXECUTIVE SESSIONS APPROVED BY CITY ATTORNEY: This agenda has been reviewed and approved by the City's legal counsel and the presence of any subject in any Executive Session portion of the agenda constitutes a written interpretation of Texas Government Code Chapter 551 by legal counsel for the body and constitutes an opinion by the attorney that the items discussed therein may be legally discussed in the closed portion of the meeting considering available opinions of a court of record and opinions of the Texas Attorney General known to the attorney. This provision has been added to this agenda with the intent to meet all elements necessary to satisfy Texas Government Code Chapter 551.144(c) and the meeting is conducted by all participants in reliance on this opinion.

ATTENDANCE BY OTHER ELECTED OR APPOINTED OFFICIALS: It is anticipated that members of other city boards, commissions and committees may attend the meeting in numbers that may constitute a quorum of such other city boards, commissions and committees, so that notice is hereby given that the meeting is also a meeting of the other city boards, commissions and committees whose members are in attendance. The members of the other city boards, commissions and committees may participate in discussions which occur at the meeting, but no action will be taken by the other boards, commissions, and committees whose members are in attendance.

I, the undersigned authority, do hereby certify that the above Notice of Meeting of the City Council of the City of Windcrest is a true and correct copy of said Notice and was posted on the bulletin board at City Hall of said City in a convenient place to the public and said Notice was posted more than seventy-two (72) hours prior to the meeting on December 16, 2024.

BY:

A handwritten signature in black ink, reading "Rachel C. Dominguez". The signature is fluid and cursive, with the first letters of each word being capitalized and prominent.

Rachel C. Dominguez, City Secretary

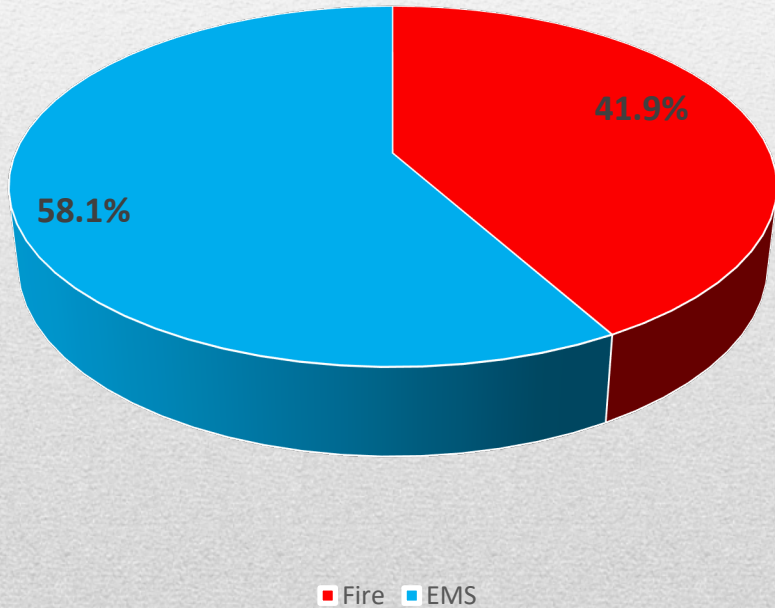
Windcrest Fire Department

**Monthly Report for
December 16, 2024**



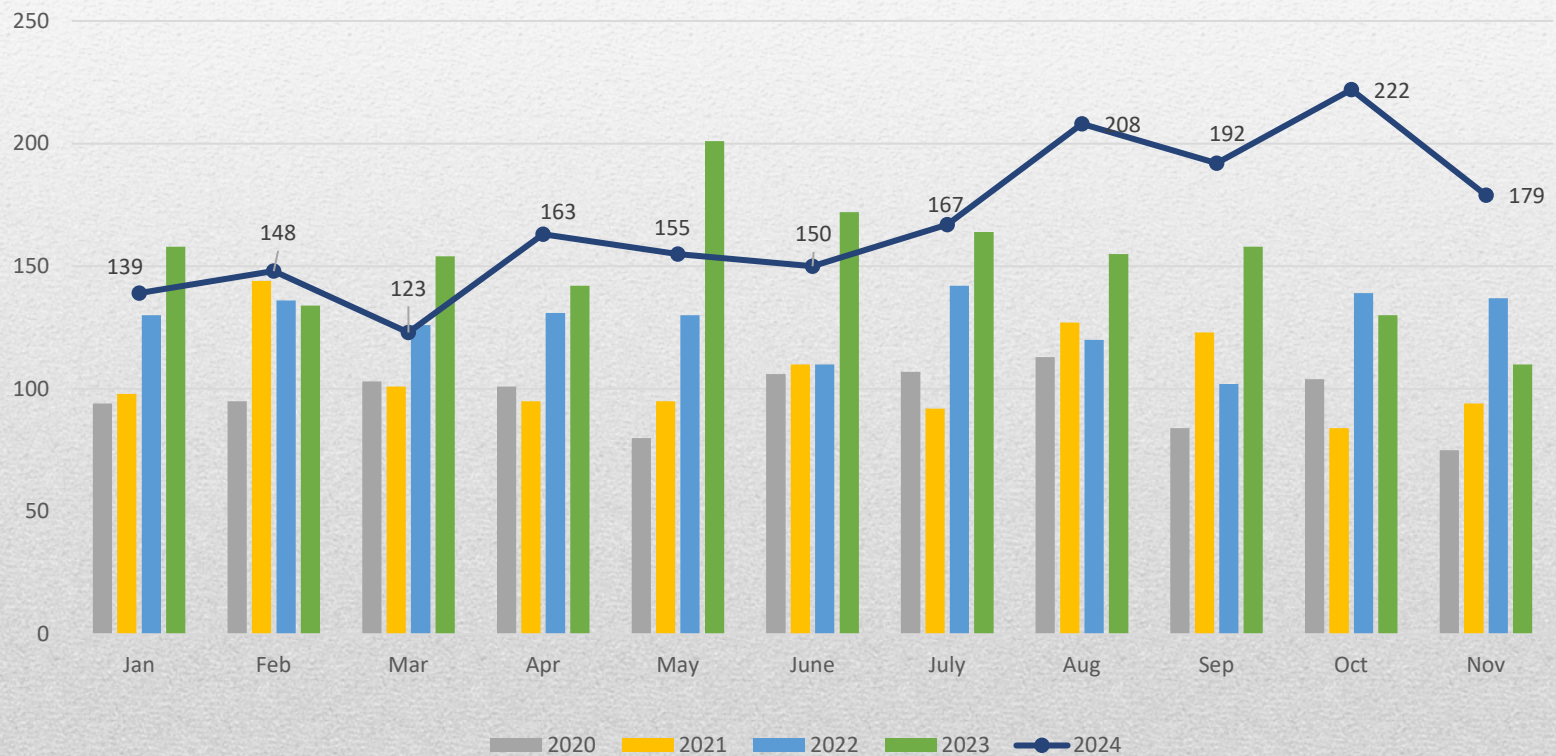
Summary Calls 2024

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	Total
Fire	46	65	43	63	51	67	77	74	68	79	75		708
EMS	93	83	80	100	104	83	90	134	124	143	104		1138



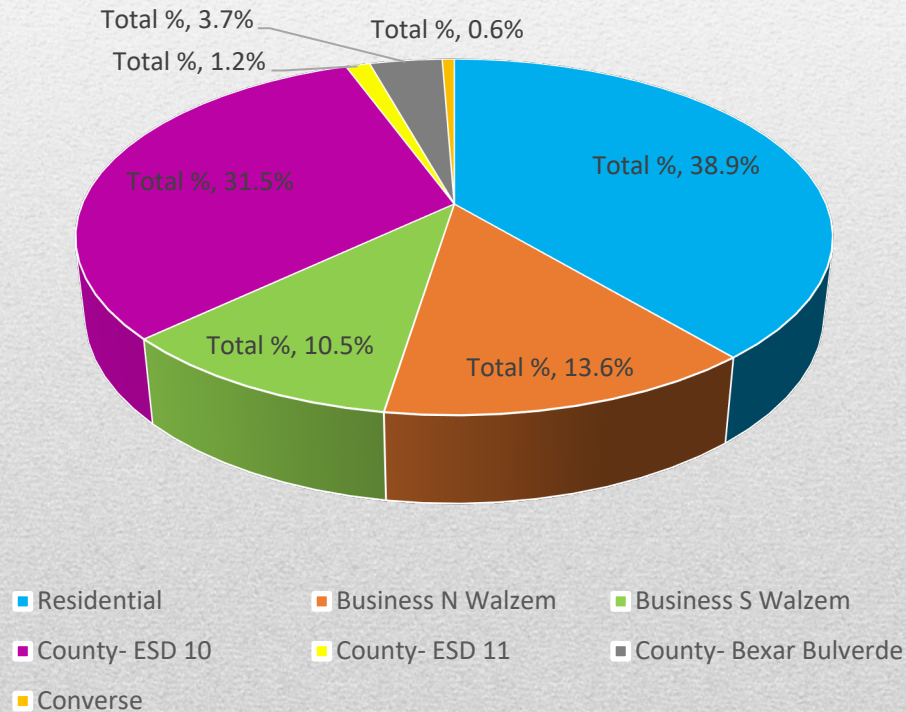
Historic Total Monthly Call Volume

	Jan	Feb	Mar	Apr	May	June	July	Aug	Sep	Oct	Nov	Dec	Total
2020	94	95	103	101	80	106	107	113	84	104	75	91	1153
2021	98	144	101	95	95	110	92	127	123	84	94	135	1298
2022	130	136	126	131	130	110	142	120	102	139	137	140	1543
2023	158	134	154	142	201	172	164	155	158	130	110	103	1781
2024	139	148	123	163	155	150	167	208	192	222	179		1846



Percentage of Calls by District

Responses by District												
	Jan	Feb	Mar	Apr	May	June	July	Aug	Sep	Oct	Nov	Total
Residential				43	56	59	50	68	61	57	63	457
Business N Walzem				75	68	51	71	50	79	80	22	496
Business S Walzem				33	21	17	17	17	17	24	17	163
County- ESD 10				9	6	10	24	59	32	53	51	244
County- ESD 11				1	1	7	1	2	0	2	2	16
County- Bexar Bulverde				2	3	3	4	5	3	4	6	30
Converse				0	0	3	0	7	0	2	1	13



Automatic Aid/ Mutual Aid Received

Automatic/ Mutual Aid Received												
	Jan	Feb	Mar	Apr	May	June	July	Aug	Sep	Oct	Nov	Total
County- ESD 10						4	12	4	12	5	3	40
County- ESD 11						4	7	5	7	3	3	29
County- Bexar Bulverde						4	7	4	6	4	3	28
Converse						5	8	8	8	3	3	35
Fort Sam						4	7	4	6	3	3	27

- Automatic aid is when other departments are dispatched at the same time Windcrest is dispatched for fire response.
- Converse EMS had been utilized when Allegiance EMS and Acadian EMS are unavailable.

Automatic Vehicle Locator (AVL) Response

AVL Response											
	Jan	Feb	Mar	Apr	May	June	July	Aug	Sep	Oct	Total
County- ESD 10							17	50	25	51	143
County- ESD 11							0	0	0	0	0

- July 22, 2024, Windcrest joined ESD 10 and 12 with utilizing Automatic Vehicle Locator (AVL) responses for medical calls
 - Sends closest First Responder to call
 - We are in a trial phase and have meetings with the other Bexar County Fire Departments
 - ESD 11 and Bexar Bulverde (ESD 3) started using AVL
- Windcrest has had 50 medical calls for response to the County utilizing AVL
 - Reviewing with other departments and Fire Dispatch for vehicles used for response and making adjustments on the how the system makes recommendations
 - Changes made in Sept. on how system looks at vehicles

Automatic Vehicle Locator (AVL) Received

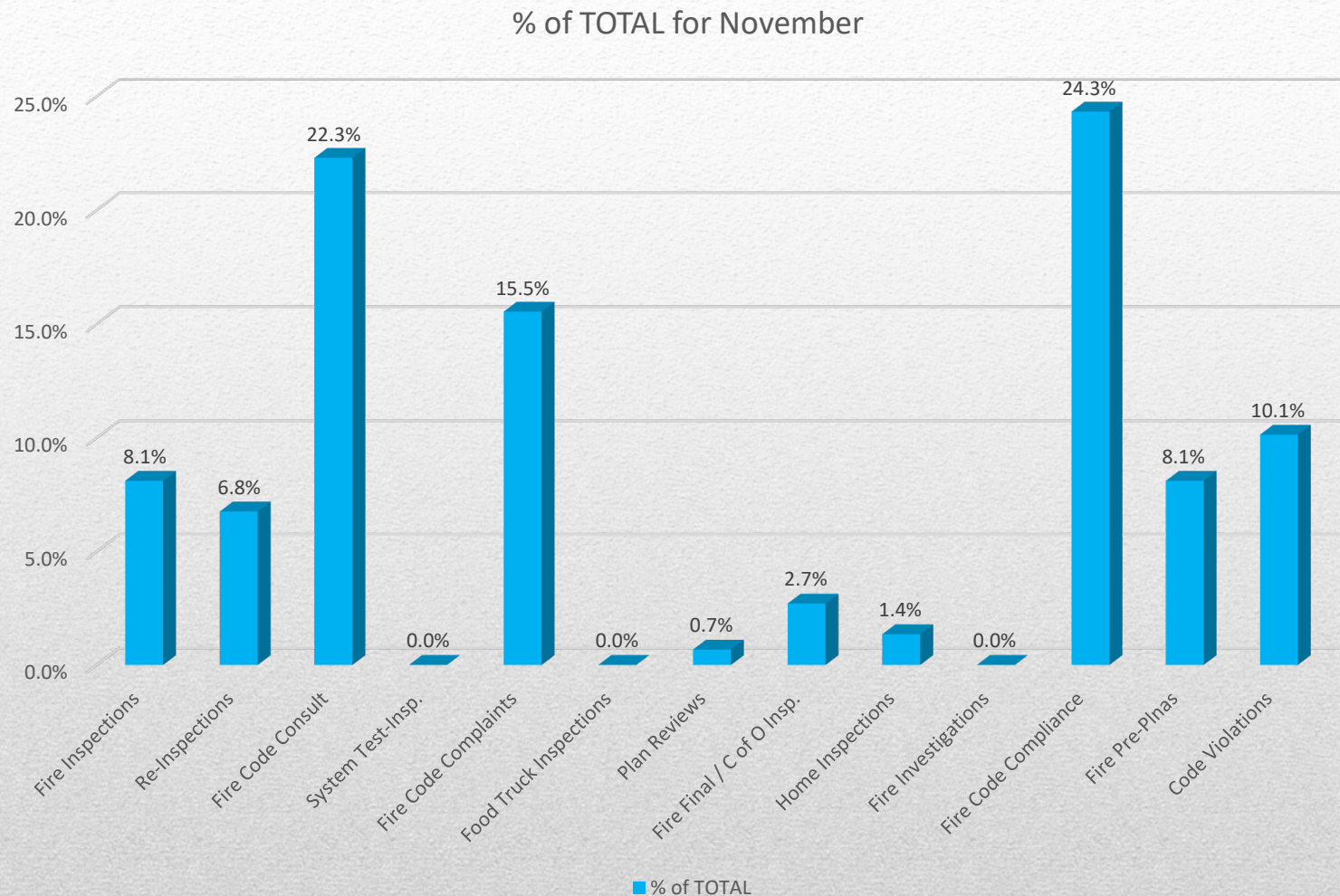
AVL Received												
	Jan	Feb	Mar	Apr	May	June	July	Aug	Sep	Oct	Nov	Total
County- ESD 10							1	13	6	13	11	44
County- ESD 11							0	2	1	0	0	3

- Number of AVL calls that Windcrest received assistance
 - Windcrest FD on another call and a second or third call came in at the same time
 - Windcrest continues to be notified of the calls, but instead of Windcrest units on the first call having to ask for assistance, the system utilized by Fire Dispatch sees that Windcrest unit is unavailable and will automatically dispatch the next closest unit.

Fire Inspector/ Investigator

Fire Inspections 2024												
	January	February	March	April	May	June	July	August	September	October	November	Total
Fire Inspections	11	14	17	27	18	19	27	30	27	26	12	228
Re-Inspections	0	0	0	8	0	0	3	1	1	13	10	36
Fire Code Consult	27	24	30	24	28	24	35	30	28	30	33	313
System Test-Insp.	2	2	5	13	7	4	0	0	0	1	0	34
Fire Code Complaints	20	28	21	26	27	19	22	17	23	27	23	253
Food Truck Inspections	0	0	0	6	1	3	3	0	0	3	0	16
Plan Reviews	0	1	3	0	11	1	2	3	1	2	1	25
Fire Final / C of O Insp.	3	2	2	0	7	3	7	7	5	5	4	45
Home Inspections	3	3	1	7	0	1	7	1	1	0	2	26
Fire Investigations	2	0	0	1	1	2	1	2	0	2	0	11
Fire Code Compliance	31	26	28	27	24	21	22	26	35	29	36	305
Fire Pre-Plans	20	29	15	5	6	0	6	7	11	14	12	125
Code Violations	32	38	73	93	66	42	87	118	86	67	15	717
Total	151	167	195	237	196	139	222	242	218	219	148	2134

Fire Inspector/ Investigator



Volunteer Hours

Volunteer Hours FY 24/25			
Name	Oct. 2024	Nov. 2024	Total
FF R. Acosta	142.47	29.09	171.56
FF L. Ayala	22.96	17.06	40.02
FF A. Basen	33.06	39.88	72.94
FF J. Basen	4.35	24.27	28.62
FF W. Baumann	16.33	21.01	37.34
FF Benson	66.35	1.67	68.02
FF Budzinski	51.37	88.45	139.82
Medic J. Gonzales	21.6	23.88	45.48
Dorm FF Martinez	113.91	141.12	255.03
FF J. Nava	20.25	0	20.25
FF Vehle	7.42	21.42	28.84
Dorm FF D. Villanueva	102.82	127.27	230.09
Total	602.89	535.12	1138.01

- Required Volunteer Hours:
 - 20 Hours a month and 2 out of the 6 trainings a month
 - Dorm Members= 106 hours a month
 - * Joined in the middle of the month

- Reviewing Ambulance Contract
- Reviewing Policies and updating
- Reviewing Fire Codes
- Working on AFG Grant

- Attended the following
 - One firefighter attended Wildland training in the pandhandle
 - City Thanksgiving Luncheon
 - Fire VS Pd Softball game (Fire won)
 - Met with Allegiance COO and Supervisor
 - Medical Director Meeting
 - Dedication Tree Ceremony
 - Candy Cane Lane Ceremony
 - Six members attended EMS conference
 - Eastside Chief meeting

Apparatus Status

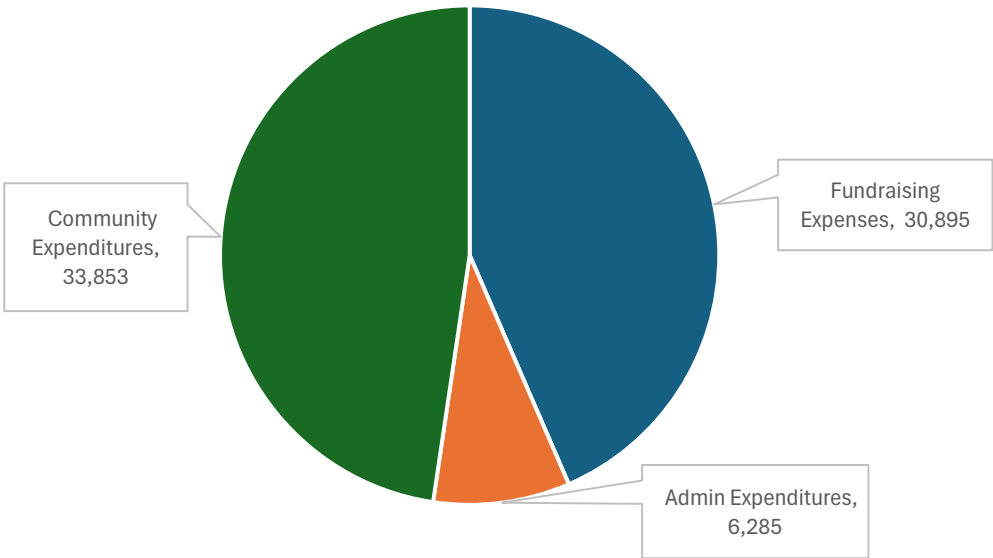
- Engine 187 is in Service
- Engine 187B is in OOS
- Platform 187 is in Service
- Brush 187 is Out of Service
- Squad 187 is in Service
- Chief 187 is in Service
- AC 187 is in Service
- FM 187 is in Service

Ivan Hernandez
Fire Chief/Emergency Management Coordinator
Windcrest Fire Department
firechief@windcrest-tx.gov
210-655-0022 ext. 2180

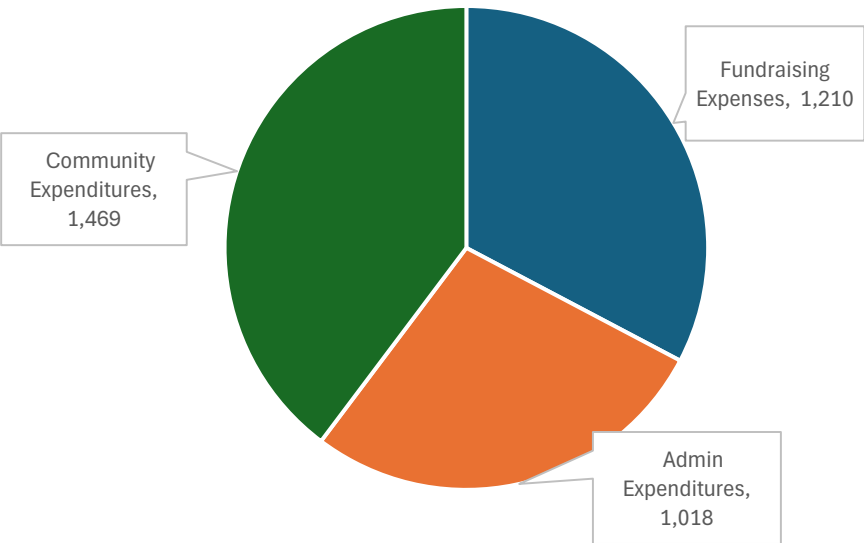
Windcrest Volunteer Fire Alliance
Financial Summary - November 2024

Bank Balance as of January 1, 2024	162,044
Bank Balance as of October 31, 2024	148,915
Total Revenue for the Eleven Months ended November 30, 2024	57,916

Alliance Expenditures - Year to Date October 2024



Alliance Expenditures - Month of October 2024



Windcrest Volunteer Fire Alliance

Statement of Financial Activity

	Year-to-Date October 31, 2024	Month Ended October 31, 2024
Revenue		
Fill The Boot	\$ 35,928	\$ -
Gala / Picnic Revenue	20,700	-
General Donations	1,287	482
Total Revenue	57,916	482
Cost of Goods Sold		
Fill the Boot Expenses	21,259	
Light-UP	1,210	1,210
Picnic & Gala Gross Expenses	8,426	
Total Cost of Goods Sold	30,895	1,210
Gross Profit	27,021	(727)
Expenditures		
Admin Expenditures		
Accounting Services	275	-
Administration	1,412	106
Hospitality Funds	1,373	3
Storage	2,789	241
Refunds Received	(454)	-
Technology Funds	890	669
Total Admin Expenditures	6,285	1,018
Association Expenditure		
Apparatus Reserved	208	-
Association Functions	422	92
Charity/Donations	500	500
Dorm Expenses	1,830	877
Fire / EMS Equipment	25,678	
Reimbursement	175	-
Training	3,326	-
Training Travel Expenses	1,714	-
Total Association Expenditure	33,853	1,469
Uncategorized Expense	131	-
Total Expenditures	40,269	2,487
RBFCU Dividend Income	119	10
Net Operating Revenue	\$ (13,129)	\$ (3,205)

Monday, Nov 11, 2024 01:40:28 PM GMT-8 - Cash Basis

Windcrest Volunteer Fire Alliance
Statement of Activity

	Year-to-Date October 31, 2024	Month Ended October 31, 2024
Revenue	57,916	482
Fundraising Expenses	30,895	1,210
Admin Expenditures	6,285	1,018
Community Expenditures	33,853	1,469
Dividends	119	10
Net Operating Revenue	(13,129)	(3,205)

Monday, Nov 11, 2024 01:40:28 PM GMT-8 - Cash Basis

Windcrest Volunteer Fire Alliance
Statement of Financial Position
As of October 31, 2024

	Jan 2024	Feb 2024	Mar 2024	Apr 2024	May 2024	Jun 2024	Jul 2024	Aug 2024	Sep 2024	Oct 2024	Nov-24
ASSETS											
Current Assets											
Bank Accounts											
Frost x7589 Money Market	25,108.42	25,108.42	25,108.42	25,108.42	25,108.42	25,108.42	25,108.42	25,108.42	25,108.42	25,108.42	25,108.42
RBFCU x2643 Savings	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
RBFCU x3436 Checking	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
WVFA Basic Business xx9010	135,380.79	137,044.07	123,333.68	130,805.89	133,232.59	130,008.35	127,670.53	127,187.25	106,394.94	104,756.37	101,545.78
WVFA Business Savings xx9001	22,205.53	22,210.82	22,216.48	22,221.96	22,227.62	22,233.10	22,238.76	22,244.43	22,249.91	22,255.58	22,261.07
Total Bank Accounts	\$ 182,694.74	\$ 184,363.31	\$ 170,658.58	\$ 178,136.27	\$ 180,568.63	\$ 177,349.87	\$ 175,017.71	\$ 174,540.10	\$ 153,753.27	\$ 152,120.37	\$ 148,915.27
Other Current Assets											
x Payments to deposit	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
x Uncategorized Asset	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Other Current Assets	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Total Current Assets	\$ 182,694.74	\$ 184,363.31	\$ 170,658.58	\$ 178,136.27	\$ 180,568.63	\$ 177,349.87	\$ 175,017.71	\$ 174,540.10	\$ 153,753.27	\$ 152,120.37	\$ 148,915.27
TOTAL ASSETS	\$ 182,694.74	\$ 184,363.31	\$ 170,658.58	\$ 178,136.27	\$ 180,568.63	\$ 177,349.87	\$ 175,017.71	\$ 174,540.10	\$ 153,753.27	\$ 152,120.37	\$ 148,915.27
LIABILITIES AND EQUITY											
Liabilities											
Total Liabilities											
Equity											
Unrestricted Net Assets	162,043.92	162,043.92	162,043.92	162,043.92	162,043.92	162,043.92	162,043.92	162,043.92	162,043.92	162,043.92	162,043.92
Net Revenue	20,650.82	22,319.39	8,614.66	16,092.35	18,524.71	15,305.95	12,973.79	12,496.18	-8,290.65	-9,923.55	-13,128.65
Total Equity	\$ 182,694.74	\$ 184,363.31	\$ 170,658.58	\$ 178,136.27	\$ 180,568.63	\$ 177,349.87	\$ 175,017.71	\$ 174,540.10	\$ 153,753.27	\$ 152,120.37	\$ 148,915.27
TOTAL LIABILITIES AND EQUITY	\$ 182,694.74	\$ 184,363.31	\$ 170,658.58	\$ 178,136.27	\$ 180,568.63	\$ 177,349.87	\$ 175,017.71	\$ 174,540.10	\$ 153,753.27	\$ 152,120.37	\$ 148,915.27

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Windcrest Police Department Monthly - December 2024

PATROL OPERATIONS SECTION

	JAN '24	FEB '24	MAR '24	APR '24	MAY '24	JUN '24	JUL '24	AUG '24	SEP '24	OCT '24	NOV '24	DEC '23	TOTAL
PROACTIVE POLICE ACTIVITIES	3415	2751	2364	2568	2485	3294	2130	3273	3306	3270	3718	3904	36478
TOTAL CALLS FOR SERVICE	4742	3626	3325	3528	3677	4179	3899	4015	3760	3654	3222	4758	46385
COVER CALLS (2 PLUS OFFICERS)	221	262	235	360	330	308	316	395	841	529	763	254	4814
FELONY CHARGES	32	63	58	64	30	39	31	22	15	10	17	49	430
MISDEMEANOR CHARGES	114	188	81	124	78	78	73	67	46	39	56	111	1055
D.W.I. ARREST	1	1	2	1	1	1	0	0	1	0	3	2	13
CITY ORDINANCE ENFORCEMENT	42	29	15	23	10	16	30	41	69	23	25	17	340
ARREST ON-CALL	28	82	39	25	17	22	40	29	19	27	24	32	384
ARREST ON-SIGHT	19	19	19	23	26	29	26	24	21	9	25	39	279
WARRANTS CLEARED	12	25	18	18	7	12	10	12	3	4	8	17	146
MUNICIPAL COURT CITATIONS	1001	851	663	735	668	1041	1043	1232	924	1006	1107	983	11254
WARNING CITATIONS	126	104	86	86	106	96	134	130	215	130	161	188	1562
PARKING VIOLATION NOTICES	18	10	10	14	9	20	4	11	0	13	22	14	145
CRIME PREVENTION NOTICES	1193	889	832	850	854	1033	986	973	879	1067	1168	1230	11954
BUSINESS / RESIDENTIAL CHECKS	1142	953	825	923	925	1155	1041	992	982	1134	1356	1447	12875
IMPOUNDED VEHICLES	17	14	16	24	13	30	22	29	23	23	26	22	259
MENTAL HEALTH	6	9	4	5	3	1	2	6	4	5	5	11	61

SCHOOL RESOURCE OFFICER

SCHOOL SAFETY PATROL HOURS	20	25	15	21	22	0	0	30	21	20	22	14	210
ORGANIZATION AND PREP HOURS	0	0	0	0	0	0	3	0	3	5	2	4	17
TOTAL EVENTS	0	0	0	0	3	0	2	2	2	3	2	2	16
TOTAL PRESENTATIONS	0	0	0	0	3	0	0	0	2	2	2	2	11

DISPATCHER ACTIVITY

OFFICER INITIATED CALLS	4176	3038	2748	2945	3126	3669	3359	3494	3239	3008	2676	4176	39654
TELEPHONE CALLS FOR SERVICE	505	540	474	373	358	362	356	343	355	464	415	495	5040
911 CALL FOR SERVICE	41	27	84	180	173	127	160	165	157	177	126	68	1485
WALK IN CALL FOR SERVICE	20	18	19	29	19	21	24	13	9	5	4	19	200

City Ordinance Enforcement New Data Report (Patrol Only)

ORDINANCE VIOLATIONS BY PATROL ONLY

* WARRANTS CLEARED = ALL WARRANTS TO INCLUDE WINDCREST WARRANTS (PATROL ARREST ONLY)

ONE ACTIVITY IN ONE CALL)

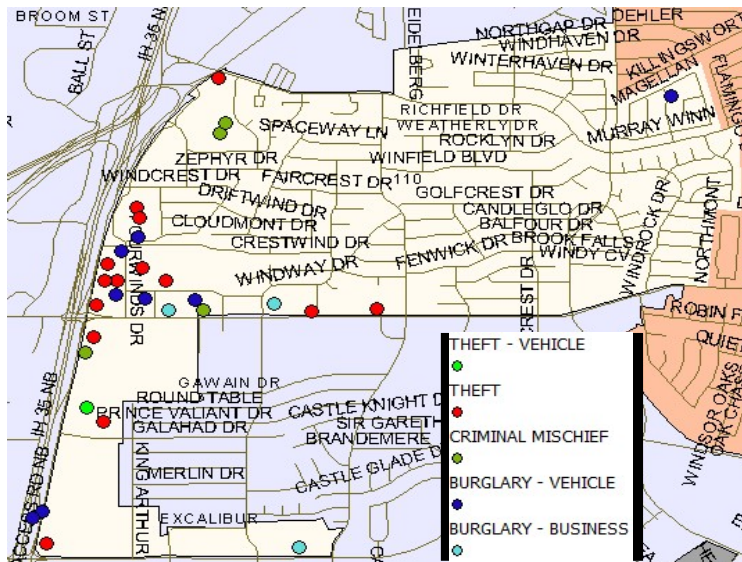
Windcrest Police Department Monthly - December 2024

CRIMINAL INVESTIGATIONS UNIT SUMMARY

SPECIAL OPS DIVISION	JAN '24	FEB '24	MAR '24	APR '24	MAY '24	JUN '24	JUL '24	AUG '24	SEP '24	OCT '24	NOV '24	DEC '24	TOTAL
FILED with DA	54	17	43	31	35	16	26	17	17	25	11		292
Closed, Pending Further Information	35	21	23	46	24	27	5	17	28	33	30		289
ACTIVE ARREST CASES PREPARING FOR THE DA	18	39	20	23	9	22	25	16	18	10	13		213
ACTIVE FUGITIVE	0	4	0	0	0	0	9	3	0	10	6		32
EXCEPTIONAL CLEARED	18	7	5	5	4	0	3	4	1	4	2		53
FILED w/ DA PENDING LABS	10	4	11	7	7	4	9	9	11	3	1		76
ACTIVE TOTAL	93	92	108	98	101	97	122	102	147	31	33		1024
UNFOUNDED	3	1	3	3	0	1	1	1	0	2	0		15
ASSIGNED	85	86	65	75	58	57	53	42	66	41	65		693
FELONY CASES ASSIGNED	30	42	37	31	22	30	22	19	24	22	27		306
MISDEMEANOR CASES ASSIGNED	46	42	28	37	35	23	28	23	34	17	38		351
EVIDENCE VIDEO FOR COURT	182	102	148	161	111	112	165	142	123	99	43		1388
EVIDENCE SUBMITTED TO CRIME LAB	0	21	48	28	29	125	15	10	8	14	18		316
BACKGROUND INVESTIGATIONS APPLICANTS	0	3	1	3	8	4	3	3	0	12	5		42

CITIZENS' PATROL SUMMARY													
PATROL HOURS	33	18	25	49	38	51	21	66	51	62	45	40	499
ORGANIZATION AND PREP	0	0	0	0	0	0	0	2	0	0	0	0	2
EVENTS	0	0	0	0	0	0	0	1	1	1	0	0	3
TRAINING AND MEETINGS HOURS	1	0	0	0	0	0	0	0	0	0	0	0	1
CITIZEN PATROL PARTICIPANTS	16	18	17	25	22	18	8	23	21	22	19	15	224

Windcrest Police Department Current Crime Map - November 2024



Case	Reported	Nature	Incident address
2438789	08:19:47 11/04/24	Burg-Business	4931 WALZEM RD; ACE AMERICAS CASH
2439238	00:23:11 11/08/24	Burg-Business	5231 WALZEM RD; Elan Wireless
2441574	11:21:36 11/30/24	Burg-Business	5101 EISENHAUER RD SUITE 650; FERGUSON ENTERPRISES
2438462	08:05:56 11/01/24	Burg-Vehicle	8480 FOURWINDS DR; GREEN CARPET
2439411	15:12:02 11/09/24	Burg-Vehicle	7312 IH 35 N
2439448	22:28:53 11/09/24	Burg-Vehicle	4957 WALZEM RD; IGLESIA PENTECOSTAL
2439506	11:08:16 11/10/24	Burg-Vehicle	4909 WINDSOR HILL; HOME DEPOT
2439834	14:57:54 11/13/24	Burg-Vehicle	4909 WINDSOR HILL; HOME DEPOT
2440239	11:01:23 11/17/24	Burg-Vehicle	8204 IH 35 N; HOLIDAY INN EXPRESS & SUITES
2440544	06:56:19 11/20/24	Burg-Vehicle	7288 IH 35 N ACCESS RD NB
2440567	10:43:44 11/20/24	Burg-Vehicle	4900 CRESTWIND DR; DRURY INN AND SUITES
2440621	21:21:38 11/20/24	Burg-Vehicle	1923 FRANCIS DRAKE
2440789	14:52:18 11/22/24	Burg-Vehicle	4910 WINDSOR HILL; SECURITY SERVICE FCU
2441562	07:17:47 11/30/24	Burg-Vehicle	4900 CRESTWIND DR; DRURY INN AND SUITES
2438482	11:00:29 11/01/24	Crim Mischief	8835 WILLMON WAY; CRESTWIND APARTMENTS OFFICE
2439396	10:31:43 11/09/24	Crim Mischief	8835 WILLMON WAY BLDG N
2440406	23:20:58 11/18/24	Crim Mischief	7920 IH 35 N; OLIVE GARDEN
2441541	23:45:57 11/29/24	Theft <\$100	4801 WALZEM RD; CIRCLE K
2441525	20:21:35 11/29/24	Theft <\$100	5100 CRESTWAY RD; CIRCLE K
2441311	15:15:49 11/27/24	Theft	4909 WINDSOR HILL; HOME DEPOT
2441224	17:27:28 11/26/24	Theft	4909 WINDSOR HILL; HOME DEPOT
2441221	15:39:40 11/26/24	Theft	5100 CRESTWAY RD; CIRCLE K
2441164	06:48:28 11/26/24	Theft <\$100	4801 WALZEM RD; CIRCLE K
2441123	15:56:32 11/25/24	Theft	4909 WINDSOR HILL; HOME DEPOT
2441106	11:25:21 11/25/24	Theft	7280 IH 35 N; QUIK TRIP
2440956	22:19:11 11/23/24	Theft <\$100	8206 IH 35 N; CHIPOTLE
2440922	18:35:16 11/23/24	Theft \$100-\$750	5465 WALZEM RD; WSS
2440907	17:04:28 11/23/24	Theft \$750-\$2500	4909 WINDSOR HILL; HOME DEPOT
2440903	15:03:59 11/23/24	Theft	4909 WINDSOR HILL; HOME DEPOT
2440677	12:35:35 11/21/24	Theft <\$100	4801 WALZEM RD; CIRCLE K
2440665	10:51:50 11/21/24	Theft <\$100	5465 WALZEM RD; WSS
2440654	08:06:30 11/21/24	Theft <\$100	7280 IH 35 N; QUIK TRIP
2440616	20:14:45 11/20/24	Theft \$100-\$750	8540 FOURWINDS DR; ROSS DRESS FOR LESS
2440490	18:52:07 11/19/24	Theft	4909 WINDSOR HILL; HOME DEPOT
2440484	16:21:42 11/19/24	Theft <\$100	4909 WINDSOR HILL; HOME DEPOT
2440468	12:08:42 11/19/24	Theft \$750-\$2500	7950 IH 35 N; EZ PAWN & LOAN
2440390	20:00:12 11/18/24	Theft \$100-\$750	4925 WINDSOR HILL; ASIA SUPERMARKET
2440260	14:27:05 11/17/24	Theft <\$100	4909 WINDSOR HILL; HOME DEPOT
2440226	08:16:28 11/17/24	Theft of Service	5299 WALZEM RD; TAQUERIA GARIBALDI
2440160	17:19:03 11/16/24	Theft \$100-\$750	8540 FOURWINDS DR; ROSS DRESS FOR LESS
2440124	08:25:10 11/16/24	Theft \$2500-\$30K	8231 FOURWINDS DR; THE CARWASH EXPRESS
2439955	20:47:49 11/14/24	Theft \$100-\$750	8640 FOURWINDS DR; CAVENDERS BOOT CITY
2439937	14:49:44 11/14/24	Theft \$750-\$2500	4909 WINDSOR HILL; HOME DEPOT
2439936	14:48:56 11/14/24	Theft \$750-\$2500	4909 WINDSOR HILL; HOME DEPOT
2439730	13:49:21 11/12/24	Theft \$100-\$750	4909 WINDSOR HILL; HOME DEPOT
2439723	10:53:07 11/12/24	Theft <\$100	4909 WINDSOR HILL; HOME DEPOT
2439644	16:54:59 11/11/24	Theft \$100-\$750	4909 WINDSOR HILL; HOME DEPOT
2439406	13:17:47 11/09/24	Theft \$100-\$750	8640 FOURWINDS DR; CAVENDERS BOOT CITY
2439391	08:27:16 11/09/24	Theft \$100-\$750	4909 WINDSOR HILL; HOME DEPOT
2439310	16:38:59 11/08/24	Theft <\$100	7280 IH 35 N; QUIK TRIP
2439214	20:20:07 11/07/24	Theft <\$100	5100 CRESTWAY RD; CIRCLE K
2439166	10:29:09 11/07/24	Theft <\$100	7702 IH 35 N; GOODWILL
2439079	13:42:59 11/06/24	Theft <\$100	7280 IH 35 N; QUIK TRIP
2439005	22:38:03 11/05/24	Theft <\$100	5100 CRESTWAY RD; CIRCLE K

2438966	15:32:51 11/05/24	Theft \$100-\$750
2438954	11:53:46 11/05/24	Theft <\$100
2438905	04:04:33 11/05/24	Theft <\$100
2438515	16:12:44 11/01/24	Theft
2438514	16:06:20 11/01/24	Theft <\$100
2438508	14:19:49 11/01/24	Theft <\$100
2438506	14:03:34 11/01/24	Theft <\$100
2438503	13:31:23 11/01/24	Theft \$100-\$750
2438489	11:58:59 11/01/24	Theft <\$100
2441127	17:09:15 11/25/24	Theft-Vehicle

4909 WINDSOR HILL; HOME DEPOT
4909 WINDSOR HILL; HOME DEPOT
4801 WALZEM RD; CIRCLE K
4909 WINDSOR HILL; HOME DEPOT
7280 IH 35 N; QUIK TRIP
5100 CRESTWAY RD; CIRCLE K
5100 CRESTWAY RD; CIRCLE K
8300 IH 35 N; WHATABURGER
4909 WINDSOR HILL; HOME DEPOT
7730 IH 35 N; CONNS

Windcrest Police Department Monthly - December 2024

WINDCREST POLICE DEPARTMENT CODE COMPLIANCE UNIT

SUPPORT SERVICES SECTION	JAN '24	FEB '24	MAR '24	APR '24	MAY '24	JUN '24	JUL '24	AUG '24	SEP '24	OCT '24	NOV '24	DEC '24	TOTAL
JUNK VEHICLE	1	4	0	0	0	1	0	0	0	2	2	2	12
STREET USED FOR STORAGE (VEHICLE)	0	0	0	0	0	0	0	0	0	0	0	1	1
RV-BOAT-TRAILER ON DRIVEWAY/STREET	1	5	12	5	3	1	3	6	6	4	3	2	51
VEHICLES ON GRASS	0	0	0	2	0	0	2	0	0	4	0	2	10
OVERGROWN VEGETATION (FRONT)	13	29	26	44	21	12	2	17	19	33	10	27	253
OVERGROWN VEGETATION (ALLEY)	1	1	2	1	118	117	75	3	4	3	3	4	332
VACATED PROPERTY	0	0	0	0	0	0	0	0	0	0	0	0	0
OVERHANGING TREE LIMBS (STREET-ALLEY)	0	2	1	1	0	1	2	5	4	8	0	2	26
NO ALARM PERMIT (RESIDENTIAL)	0	0	0	0	0	1	0	0	0	0	0	0	1
NO ALARM PERMIT (COMMERCIAL)	0	0	0	0	0	0	0	0	0	0	0	0	0
NO BUILDING PERMIT (RESIDENTIAL)	0	1	1	3	2	4	4	1	2	1	2	0	21
NO BUILDING PERMIT (COMMERCIAL)	0	0	3	0	1	0	1	3	1	0	1	0	10
SWIMMING POOLS (STAGNANT)	0	0	0	1	0	0	1	0	0	0	0	0	2
SWIMMING POOLS (UNSECURED)	0	1	1	0	0	2	0	0	1	0	0	0	5
NON-REPUBLIC DUMPSTER										3	0		3
SOLID WASTE-REFUSE COLLECT (NON-PAY)	0	0	0	3	0	0	0	0	0	0	0	5	8
UNSIGHTLY-UNSANITARY CONDITION	3	1	3	5	5	7	10	6	19	7	5	2	73
GRAFFITI AND TOOLS	0	0	0	0	0	0	0	0	1	0	0	0	1
NOISE NUISANCE	0	0	0	0	0	0	1	0	0	0	0	1	2
SIGN ORDINANCE (VIOLATION)	0	1	0	0	0	0	0	0	0	0	0	2	3
EXTERIOR LIGHTING										1	5		6
BUSINESS/RESIDENTIAL FOLLOW UP	25	123	132	150	97	26	65	103	96	179	105	138	1239
SOLICITORS (VIOLATIONS)	0	2	0	0	0	0	0	0	0	0	1	0	3
SIGNS (BANDIT)	0	30	9	14	7	8	34	5	1	14	18	15	155
TOTAL ISSUES ADDRESSED	44	200	190	229	254	180	190	149	154	259	155	203	2207
CITATIONS ISSUED (CODE)	9	1	0	5	4	2	1	0	6	2	15	4	49
WRITTEN NOTICES ISSUED (CODE)	6	33	35	65	145	141	84	34	50	56	19	30	698
TOTAL ENFORCED	15	34	35	70	149	143	85	34	56	58	34	34	747

Windcrest Police Department Monthly - December 2024

WINDCREST POLICE DEPARTMENT ANIMAL CARE AND CONTROL UNIT

SUPPORT SERVICES SECTION	JAN '24	FEB '24	MAR '24	APR '24	MAY '24	JUN '24	JUL '24	AUG '24	SEP '24	OCT '24	NOV '24	DEC '24	TOTAL
CALLS FOR SERVICE (DISPATCHED)	42	35	36	36	47	41	52	21	51	64	43	37	505
CALLS FOR SERVICE (DIRECT)	0	17	0	0	0	0	0	4	0	4	0	0	25
TOTAL CALLS	42	52	36	36	47	41	52	25	51	68	43	37	530
DOGS RECOVERED	7	15	19	12	10	16	14	7	15	6	10	11	142
DOGS REGISTERED	4	9	10	5	3	5	5	2	4	10	11	5	73
DOGS QUARANTINED	0	0	0	0	0	1	0	0	0	0	0	3	4
DOGS IMPOUNDED	5	11	8	5	8	5	4	3	10	3	4	0	66
DOGS ADOPTED	2	4	1	3	2	2	0	7	0	0	1	1	23
DOGS FOSTERED	1	1	1	1	1	4	0	0	0	0	1	0	10
DOGS EUTHANIZED (INJURY AND/OR ILLNESS)	1	0	1	0	0	1	0	0	0	0	0	0	3
DOGS RETURNED TO OWNER (DIRECT)	8	4	16	9	2	3	8	4	8	2	5	8	77
DOGS RETURNED TO OWNER (IMPOUND FACILITY)	3	2	2	1	1	2	1	0	2	1	0	3	18
DOGS RUNNING AT LARGE (NO CATCH)	10	9	4	2	9	3	13	5	13	0	7	6	81
DOGS RECOVERED (WITH TAGS)	0	0	0	0	1	0	1	4	0	1	2	0	9
DOGS RECOVERED (WITH MICROCHIP)	5	1	2	6	1	5	5	0	0	0	3	9	37
CATS REGISTERED (DOMESTIC)	0	0	0	0	0	0	0	0	0	0	2	0	2
CATS STERILIZED (FERAL)	1	2	0	5	1	0	0	0	0	1	2	0	12
DECEASED DOMESTIC ANIMAL (ILL OR UNK)	0	3	0	0	0	3	3	1	0	1	2	2	15
WILD ANIMALS - (ILL OR UNK)	8	2	3	4	7	4	2	1	5	9	3	0	48
CITATIONS - LEASH VIOLATION	0	0	0	0	0	0	0	0	0	0	0	7	7
CITATIONS - ANIM AT LARGE	5	4	4	2	2	2	4	0	3	2	4	7	39
CITATIONS - ANIM VAC	5	4	0	2	2	2	0	1	1	1	2	7	27
CITATIONS - ANIM REG	5	3	2	2	2	2	4	0	0	1	0	0	21
WARNING - ANIM AT LARGE	0	2	1	3	0	1	1	2	1	2	2	0	15
WARNING - ANIMAL VAC	0	0	0	0	0	1	1	0	0	0	0	0	2
WARNING - ANIMAL REG	0	2	0	0	0	1	1	0	0	0	1	0	5
COST - IMPOUND/SHELTER	\$12,378.91	\$13,532.53	\$15,275.37	\$14,112.21	\$19,293.58	\$23,034.11	\$53,656.86	\$47,082.82	\$38,355.00	\$43,665.00	***	\$11,602.70	\$291,989.09
COST - VETERINARY/CARE	\$2,149.30	\$1,671.68	\$20,284.93	\$5,180.05	\$2,684.87	\$3,223.44	\$4,954.45	\$8,179.02	\$2,271.24	\$6,238.09	\$2,982.95	\$0.00	\$59,820.02
TOTAL COST	\$14,528.21	\$15,204.21	\$35,560.30	\$19,292.26	\$21,978.45	\$26,257.55	\$58,611.31	\$55,261.84	\$40,626.24	\$49,903.09	\$2,982.95	\$0.00	\$340,206.41

 #502

December 9, 2024

David Ellis
Lieutenant
(FOR CHIEF JIM COLE)

*Please contact me with any questions concerning this report.
This reporting is required by the City of Windcrest Charter § 5.02.3(h).*

CITY OF WINDCREST MUNICIPAL COURT - OFFICIAL MONTHLY ACTIVITY REPORT FY 2024-2025

	Oct. 2024	Nov. 2024	Dec. 2024	Jan. 2025	Feb. 2025	Mar. 2025	Apr. 2025	May. 2025	Jun. 2025	Jul. 2025	Aug. 2025	Sept. 2025	TOTAL	Medium Average
Cases Filed	1101	743												922
Fines Paid	38	29												34
Bond Forfeiture	0	0												0
Not Guilty	0	0												0
Guilty	418	371												395
Dismissed	143	216												180
Compliance Dismissals	18	36												27
Defensive Driving	18	22												20
Deferred Disposition	55	30												43
Insurance	4	4												4
Online Payments	263	230												263.00
Orders for Community Svc.	11	0												6
Appeals	0	0												0
TOTAL CASES HEARD	705	688												697
Failure to Appear/Warrants	841	232												537
Warrant Officer Fine/Fee Addressed	\$31,892.91	\$30,986.60												31,440
Warrant Officer Activity	194	197												196
Court Fines	\$82,313.69	\$ 63,563.13											\$145,876.82	\$72,938.41
State Fees	\$43,130.28	\$ 39,042.30											\$82,172.58	\$41,086.29
City Share of State Fees (10%)	\$4,313.03	\$ 3,904.23											\$8,217.26	\$4,108.63
Court Technology Fund	\$2,111.78	\$ 1,929.60											\$4,041.38	\$2,020.69
Court Building Security Fund	\$2,511.84	\$ 2,329.59											\$4,841.43	\$2,420.72
Fee to Omni/State	\$1,692.35	\$ 1,316.02											\$3,008.37	\$1,504.19
Collection Agency Fees	\$3,561.24	\$ 2,676.11											\$6,237.35	\$3,118.68
TOTAL CITY REVENUE	\$86,626.72	\$67,467.36											\$154,094.08	\$77,047.04
PRIOR Year Total Revenue	\$88,354.15	\$ 65,307.25	\$ 53,460.98	\$ 95,053.96	\$ 84,798.43	\$ 89,869.10	\$ 91,580.68	\$ 82,734.26	\$ 65,593.35	\$ 84,648.80	\$ 66,300.04	\$ 80,806.04	\$948,507.04	\$ 79,042.25
Percentage of Revenue Reached from Prior Year													16%	

Persons Arrested (Held in WCPD)	0	0	0	0	0	0	0	0	0	0	0	0	\$ -
Persons Incarcerated (HELD IN GC)	0	0	0	0	0	0	0	0	0	0	0	0	\$ -
Cost of Incarceration	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

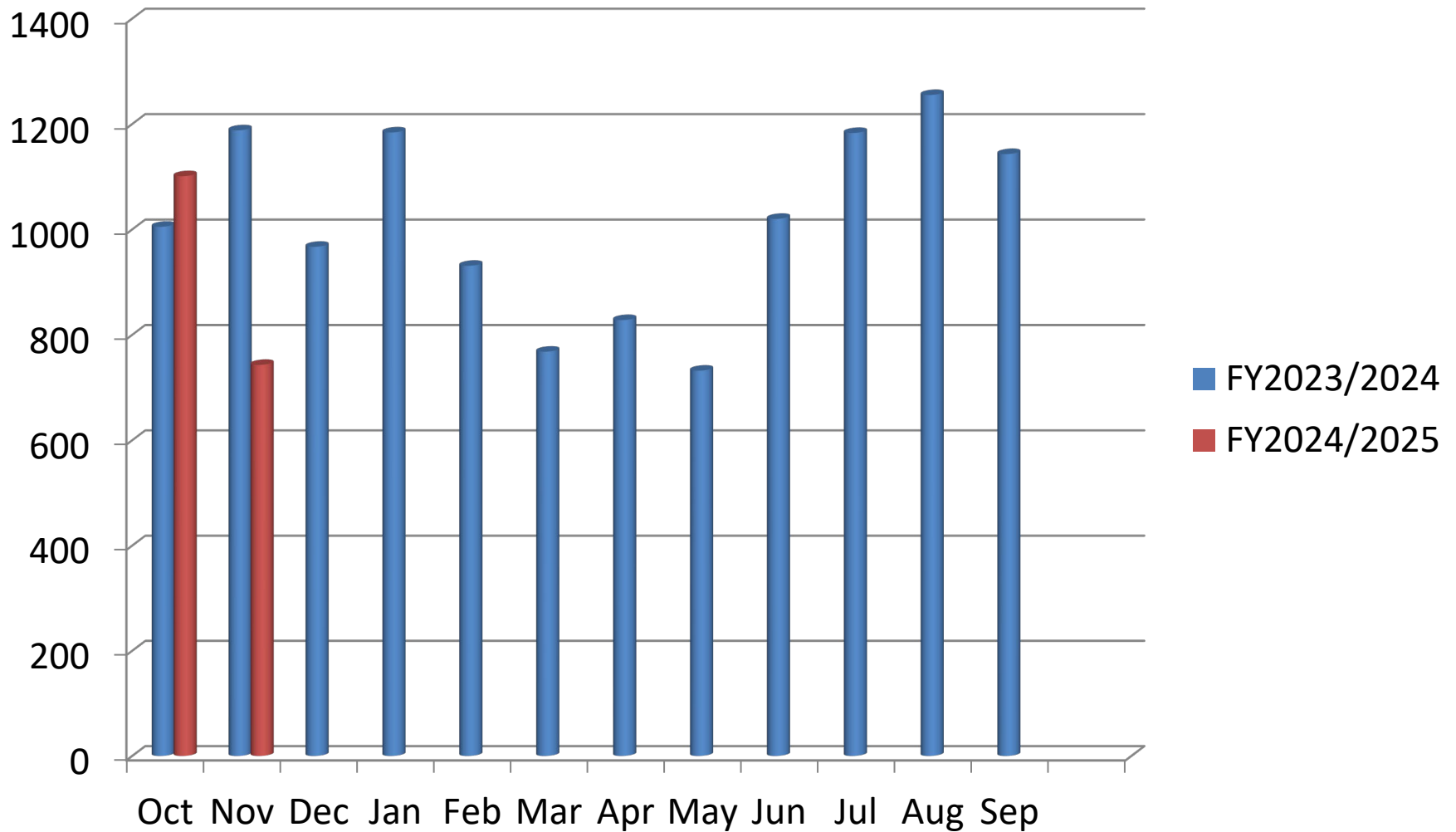
2023/2024 Court Activity														
Cases Filed	1005	1188	967	1184	931	768	828	732	1020	1183	1255	1143	12204	
Court Fines	\$ 83,510.21	\$ 61,560.44	\$ 50,348.38	\$ 89,581.73	\$ 80,356.86	\$ 85,127.00	\$ 87,643.00	\$ 78,770.35	\$ 61,965.25	\$ 79,929.09	\$ 62,482.23	\$ 76,528.73	\$ 897,803.27	
TOTAL CASES HEARD	784	676	582	878	784	753	710	730	689	634	764	802	8786	
Persons Arrested	0	0	0	0	0	0	0	0	0	0	0	0	\$ -	
Persons Incarcerated	0	0	0	0	0	0	0	0	0	0	0	0	\$ -	
Cost of Incarceration	\$0	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0	\$ -	
Warrant Officer Fine/Fee Addressed	\$33,727.00	\$34,045.80	\$ 21,865.90	\$41,114.74	\$48,384.62	\$ 52,087.42	\$35,462.60	\$35,170.47	\$38,508.60	\$34,428.82	\$ 28,452.82	\$ 37,758.74	\$ 441,007.53	\$36,750.63
Warrant Officer Activity	252	300	184	273	277	345	198	180	182	188	209	237	2825	235



CASES FILED

FY 2022/2023 vs. FY 2023/2024

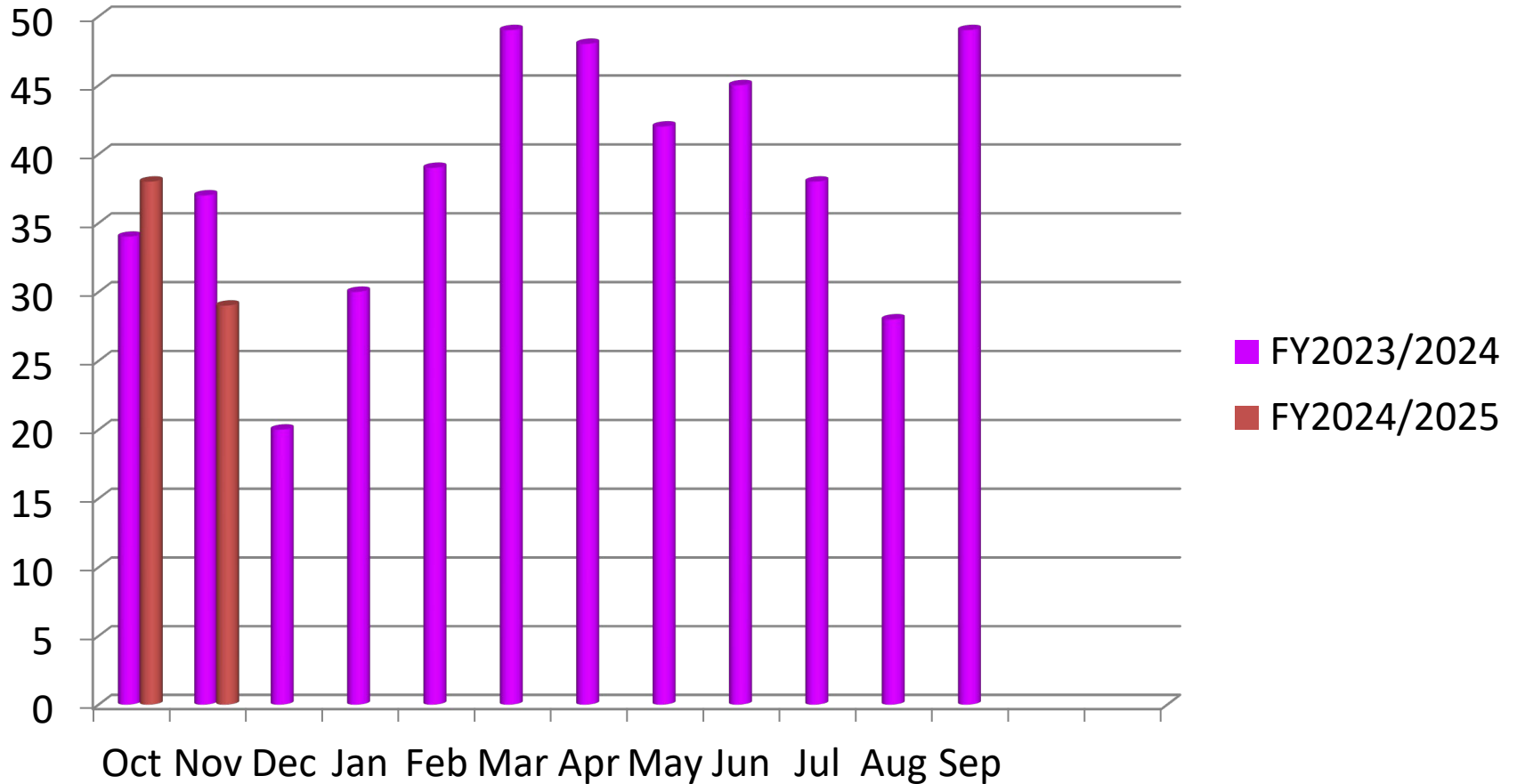
(Citations from Police Department, Code Enforcement, Animal Control)



FINES PAID

FY 2021/2022 vs. FY 2022/2023

(Number of cases in which defendants came in and paid in full and case was closed. Does not include defendants who were granted Deferred Disposition or Defensive Driving)



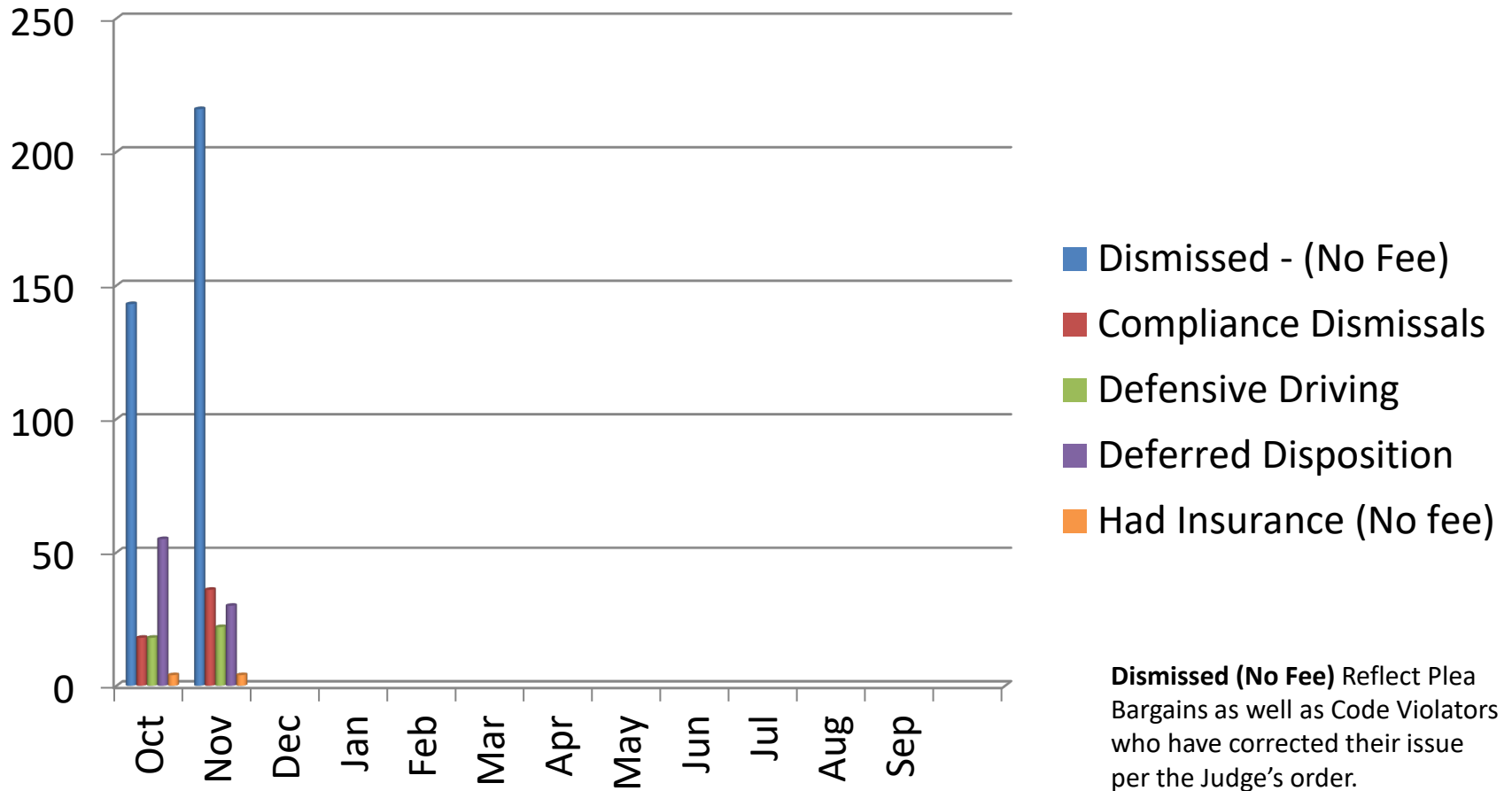
NOT GUILTY / GUILTY

(Numbers only, not \$ amounts. Guilty column correlates with defendants who paid fines in FY 2024/2025 from above slide)

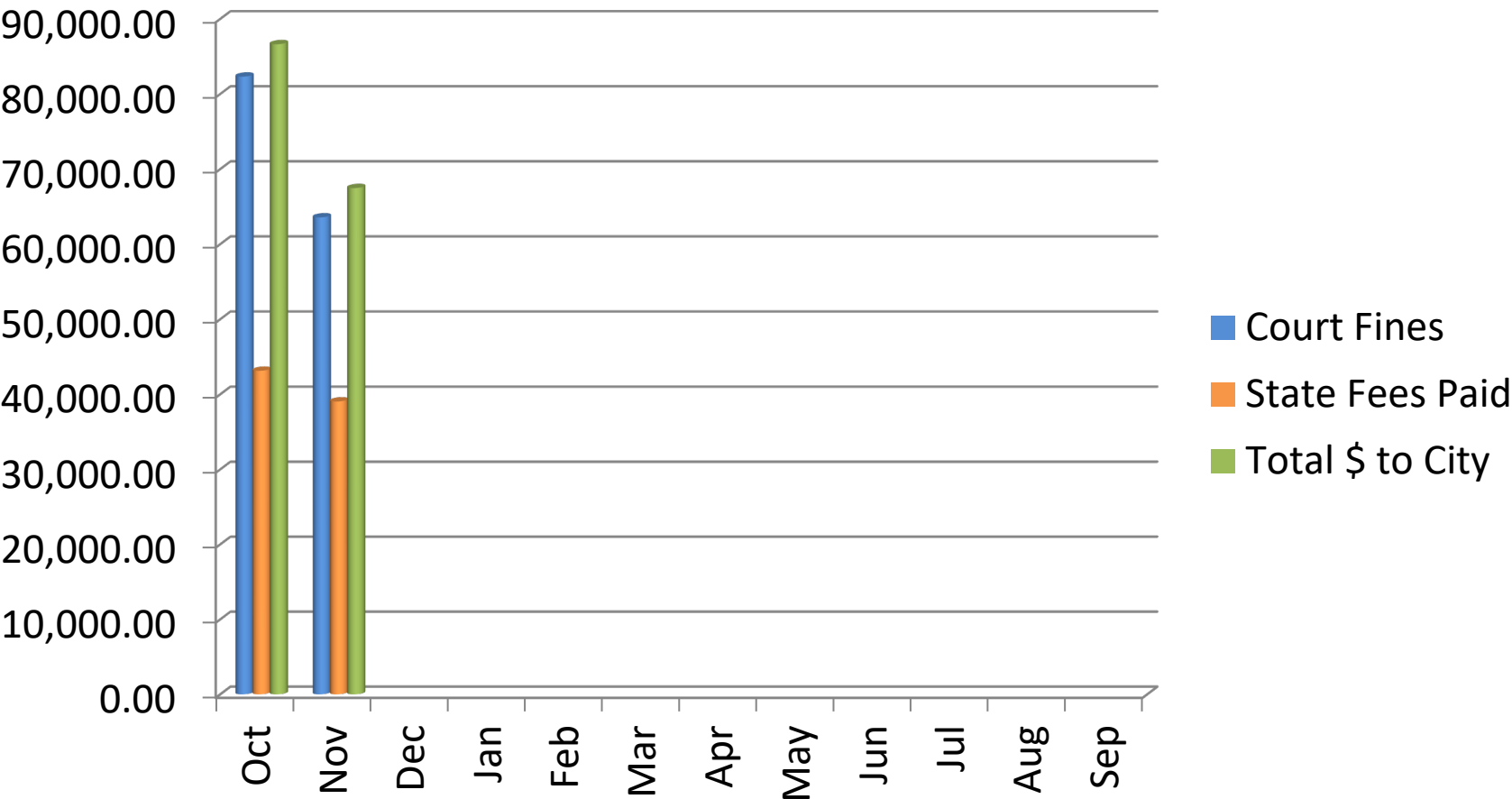


DISMISSALS

(Numbers only, not \$ amounts)

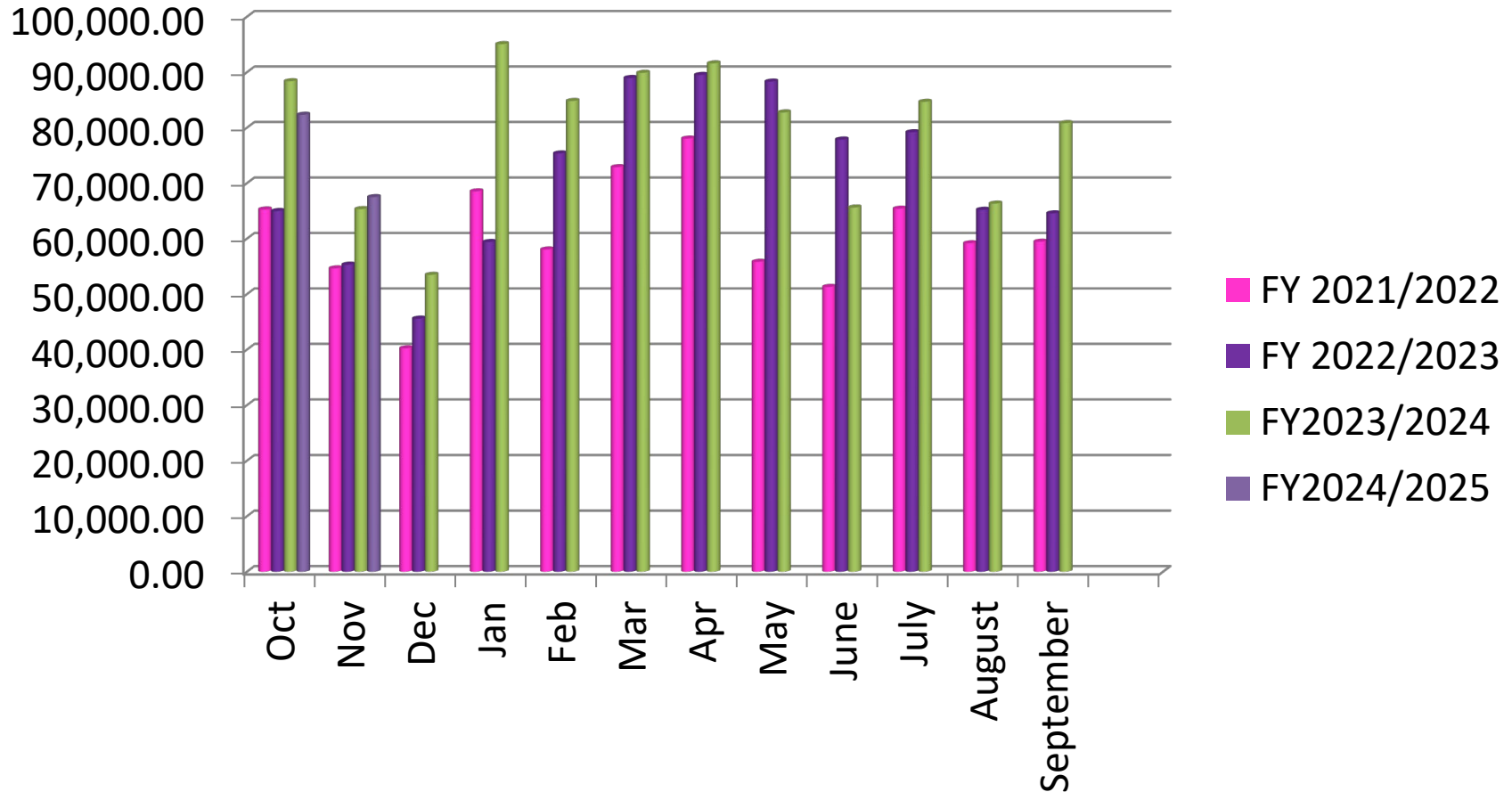


DISTRIBUTION OF TOTAL COURT COLLECTIONS



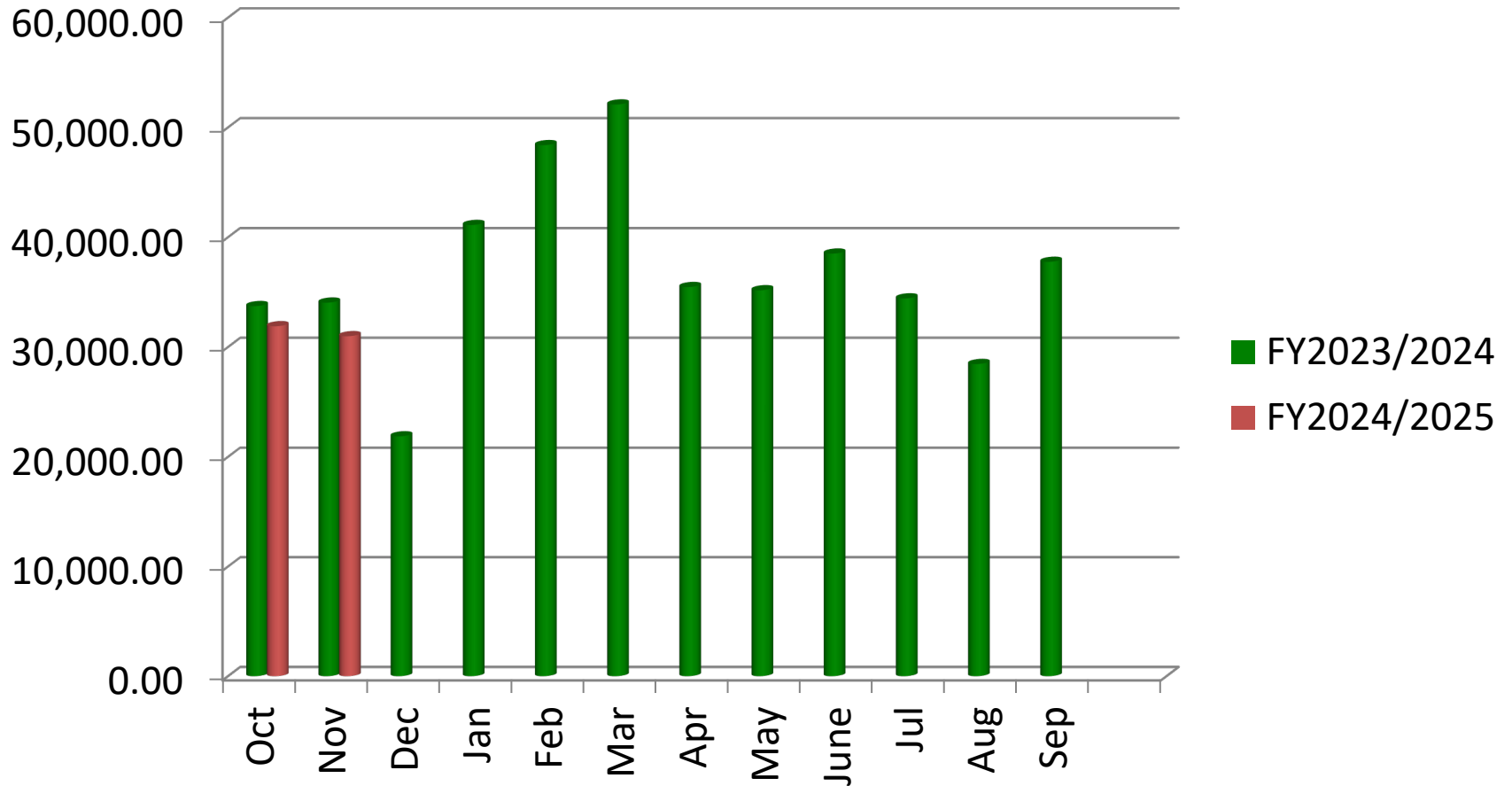
TOTAL CITY REVENUE FROM COURT

(4 year comparison)



WARRANT COMPARISON OF FINES AND FEES COLLECTED

(FY 2023/2024 vs FY 2024/2025)



PROJECT HIGHLIGHTS

- Dedication Tree built and decorated (Fig.1&2)
- Dedication Tree ceremony support
- Candy Cane Lane décor set up (Fig.3-6)
- Candy Cane Lane ceremony support
- City Hall Light Up tree built and decorated
- City Hall big ornaments set up (Fig. 7&8)
- City Hall inflatables set up
- City Hall tree wrapping
- Windcrest Elm. Tree Wrapping
- Midcrown light pole garland and bows.
- Tree wrapping at Golfcrest Fire Dorm
- Monument Tree draping (Fig.9)
- Assist Windcrest Garden Club with Poinsettias at City Hall (Fig.10)
- Removed fallen tree limbs from alleyways
- Woodwick Alley Repair – Base Added
- 5600 Walzem alley repair- Base added (Fig.11&12)
- Irrigation system repair – Golfcrest Fire Dorm
- Irrigation system repair – Windcrest Civic Center
- Haz Mat Removal from yard
- Civic Center event support
- Mow Edge Trim City Hall and Dorms.
- Mow Edge Trim Civic Center.
- Mow Edge Trim Winnbrook Estates retention area and playground.
- Mow Edge Trim Windway Island.
- Tree Trimming Autumn Sunset Park
- Assist with trash pick up on Bronzeglo during water line repair
- Fallen Tree Removal Takas Park – (<40 years old)
- Speed limit sign replaced – 8800 Blk Fourwinds (Fig.13)
- New address signs for RV and Maint. Yard.
- RV yard gate repair – **preventative action taken to reduce future down time ,consider replacement**
- Dog Park sign made
- Relaced broken crosswalk flashers – Windcrest Elm. (Fig.14)
- Contracted Sidewalk Repair – 8600 Blk Autumn Sunset

Facilities:

- Light up remote installation
 - City Hall outdoor lighting repair. – Behind Fire bay
 - Fire Department door lock replacement
-

- Fire Dorm stove repair. - Golfcrest
- Police Department bathroom and kitchen light repairs
- City hall sink and drain clog removals
- Civic center light repair
- Fire dorm bathroom exhaust fan replacement- Both
- PD door repair
- PD toilet repair
- Civic Center power outage

Street Sweeping:

- Total recorded sweeping miles: 132
- Total # of days equaling: 10
- Total out of service days: 14 **Sweeper down, Transmission.**

Future projects:

- Alley repairs.
- Oak Trimming before end of season.
- Light up teardown
- Tree planting in cooler weather.
- Brook Falls Pond weed removal.
- Continue Crack Seal
- Continue fire curb painting
- Windcrest “Candle” light system repairs
- Replace Crosswalk Flasher-Crestway

Fig.1

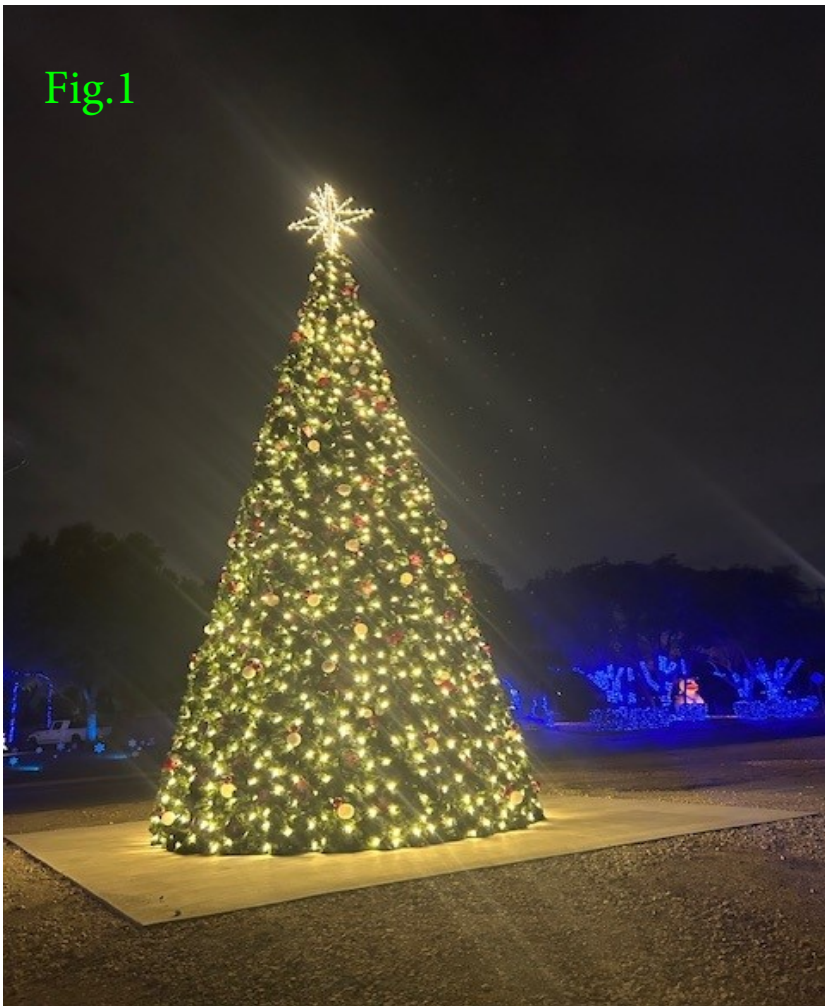


Fig.2



Fig.3



Fig.4



Fig.5



Fig.6



Fig.7



Fig.8



Fig. 9



Fig. 10



Fig.10 - Before



Fig11 - After



Fig.12

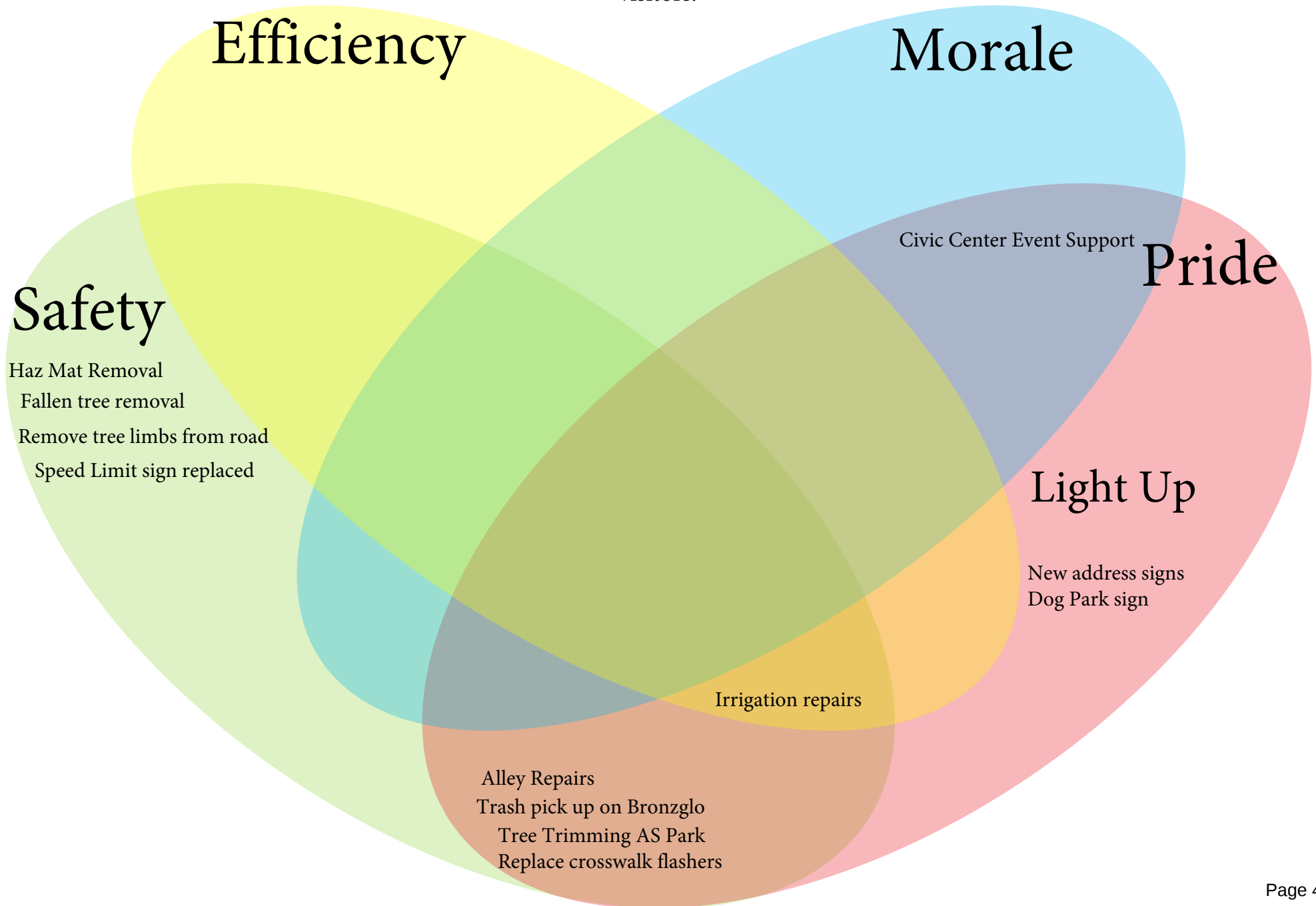


Fig.13



Mission Statement

The Windcrest Public Works Department strives to create a safe,
beautiful, and inclusive environment for all residents and
visitors.





WEDC Report to the City Council – December 16, 2024

Jennifer Newman, President of the Board

Project Activity

Project Maple Crust, a commercial baking operation, is considering WIBP for a 30,000 to 50,000 sq. ft. space. The project would invest approximately \$6.2 million and create 50 jobs. (L-MH)

Work continues with the current owner of the Builders Mark property to clear up the right of way and access issues in preparation for the property sale. The national restaurant chain, which is in tow by the new owner, is still considering the property, and WEDC, along with MERIT Real Estate, have 2 other possible projects doing their due diligence on the site. (L-MH)

Whitestone REIT, the owner of the Windsor Park Centre, has presented a draft lease to a large fitness center prospect for the Urban Air space in their development. We are also working with Whitestone on a retail tenant for the Whataburger University space in the same development. (L-MH)

Leads and Prospect Development

We developed five new leads during November from our combined cold-calling efforts and leads submitted by the Governor's Office, local brokers, and greater SATX. Analysis and follow-up continue as needed. WEDC and the city also hosted the owner of ICP and toured the WIBP space, which is nearing completion. We anticipate the previous Montgomery Ward building being the first space to be marketable. The final improvements involve removing columns to accommodate the spacing needed by prospects. The spacing improvements are vital to marketing the property and will take 3 to 4 months. (L-MH and KN)

Business Retention/Expansion/Technical Assistance

Our BRE efforts in November included visits to several businesses, including Mamma Lou's Soul Food, Global Windcrest Leasing, Lingerie Line, On the Grind, and Hidden Leaf Smoke Shop. These visits allow us to provide technical assistance as needed and provide valuable insights into their operations and potential areas for promotional collaboration. (L-KN)

Real Estate

The Conn's facility has now been cleared for sale; the company was still considering keeping certain leases, allowing a new owner to continue the operation by acquiring the lease. The Windcrest property will not be part of the leases to be sold under the bankruptcy proceedings. We are working closely with the owners as they continue the sale of the property. WEDC is in a good position to work closely with the new owners. (L-MH)

New Businesses

No new businesses were announced in November.

Other Business

Karen and board member Rip Stimpson attended a Sales Tax Workshop in Austin sponsored by the Texas Economic Development Council. The day-long workshop covered Sales Tax for economic development, the Open Meetings Act, and the Public Information Act.

WEDC Social Media Analytics

July 2024 through September 2024

	September	October	November
FACEBOOK			
Total Followers	296	302	308
Total Posts/Reels/Stories	44	38	27
Facebook Reach	380	786	914
Content Interactions	107	93	108
GOOGLE			
Business Profile Interactions	38	36	29
Business Profile Views	202	274	156
Called Us	3	1	0
Map Direction Requests	29	28	27
Clicks from Google to Website	6	7	2
INSTAGRAM			
Total Followers	748	746	748
Total Posts/Reels/Stories	42	31	27
Instagram Reach	303	288	516
Content Interactions	41	36	76
LINKEDIN			
Total Followers	101	102	101
# of Posts	47	32	22
Page Views	9	4	3
THREADS			
Total Followers	156	163	167
Total Posts/Reels/Stories	41	19	12

If you wish to receive a more detailed report with additional statistics,
please contact Karen at the WEDC.



Office of City Secretary

Department Head Report for the month of November 2024



CONTRACTED INSPECTIONS

- **Permit Inspections: 65**
- **Health Inspections: 9**
- **Plan Reviews: 27**
- **Total Expense: \$6,675.00**

BUILDING PERMITS

- **Permits Issued: 66**
- **\$9,871.11 - Total Payments**

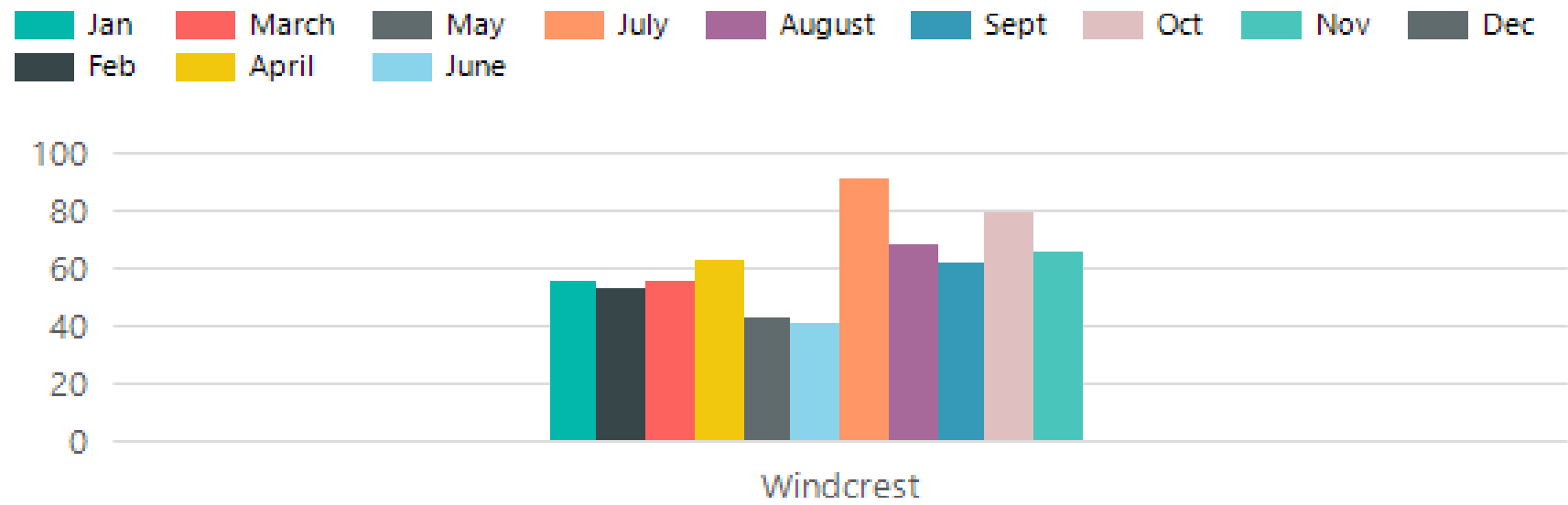
PUBLIC INFORMATION REQUESTS

- **Requests Received: 66**
 - 0 Court Records
 - 24 OCS/Permits Division
 - 35 PD Incident Report Requests
 - 2 PD Audio/Video Requests
 - 5 Crash Report Requests

MPN Project Volume

November 2024

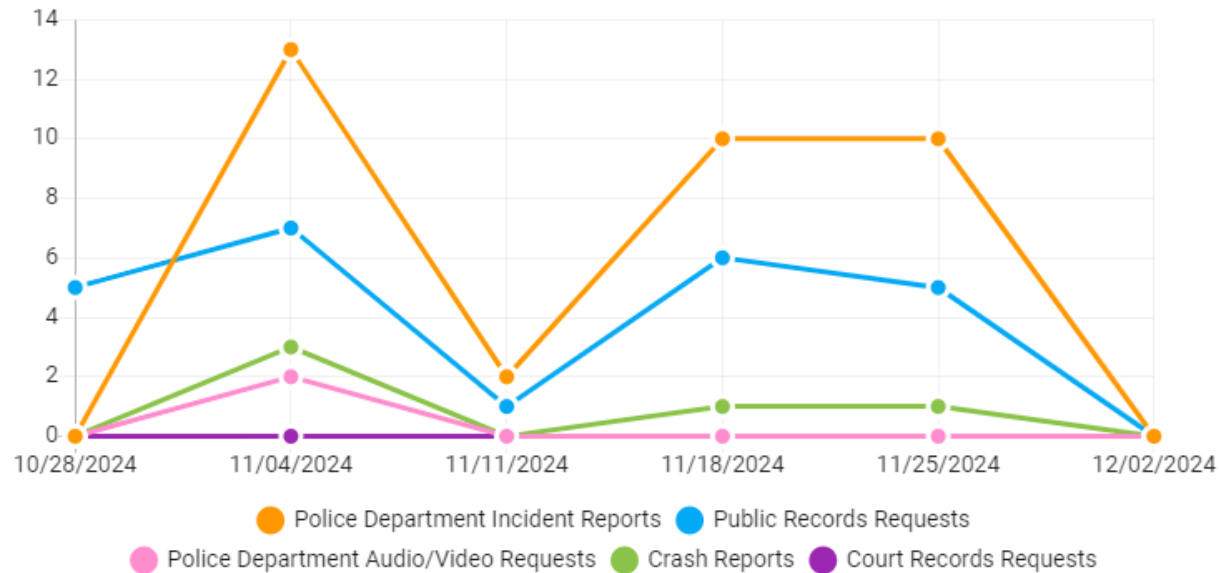
Monthly Project Volume by Jurisdiction



Jurisdiction	Jan	Feb	March	April	May	June	July	August	Sept	Oct	Nov	Dec	Year Total
Windcrest, TX	56	53	56	63	43	41	91	68	62	79	66	0	678
Totals:	56	53	56	63	43	41	91	68	62	79	66	0	678

PUBLIC INFORMATION REQUEST MONTHLY SUMMARY

Processed Requests



35

Police Department Incident Reports

24

Public Records Requests

2

Police Department Audio/Video Requests

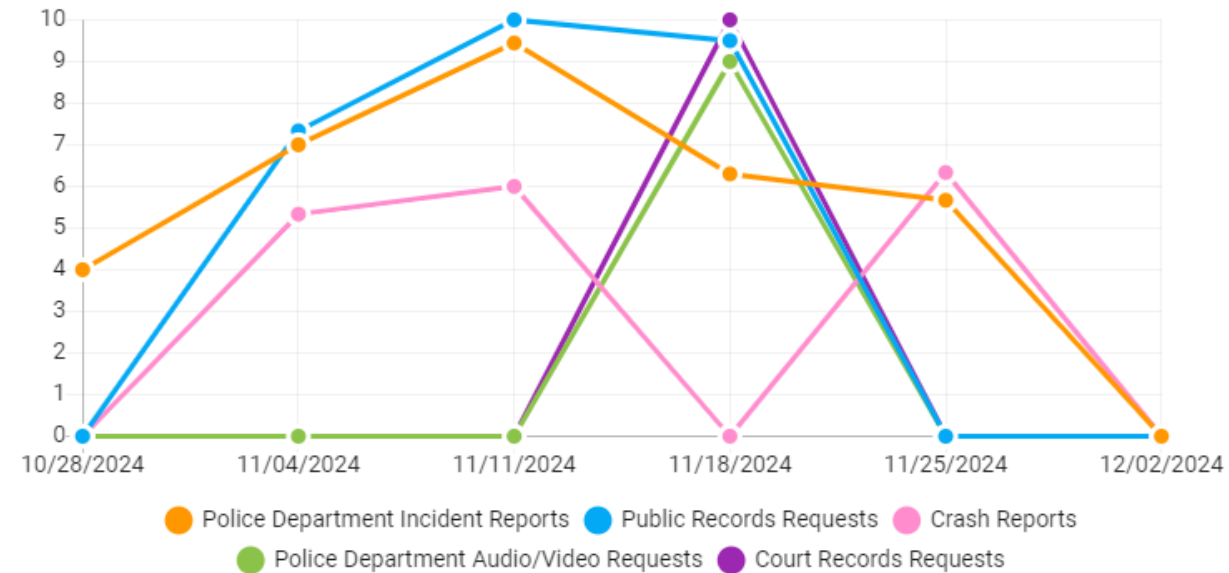
5

Crash Reports

0

Court Records Requests

Average Completion Time



7.26

Police Department Incident Reports

8.31

Public Records Requests

5.86

Crash Reports

9

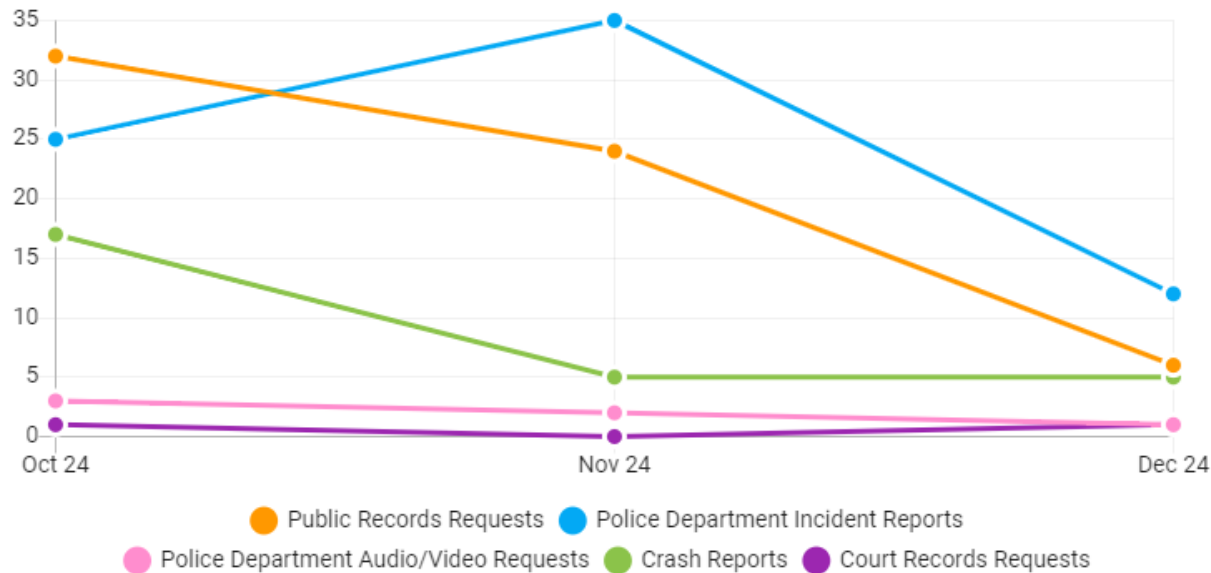
Police Department Audio/Video Requests

10

Court Records Requests

PUBLIC INFORMATION REQUEST YTD SUMMARY

Processed Requests



62

Public Records Requests

72

Police Department Incident Reports

6

Police Department Audio/Video Requests

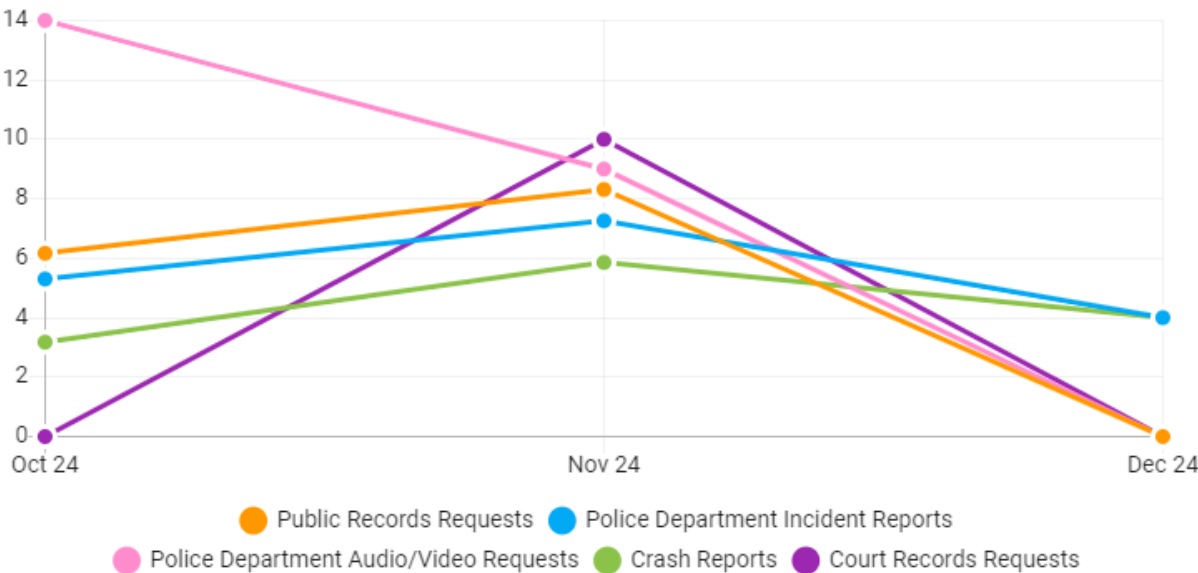
27

Crash Reports

2

Court Records Requests

Average Completion Time



6.91

Public Records Requests

6.26

Police Department Incident Reports

12.33

Police Department Audio/Video Requests

3.96

Crash Reports

10

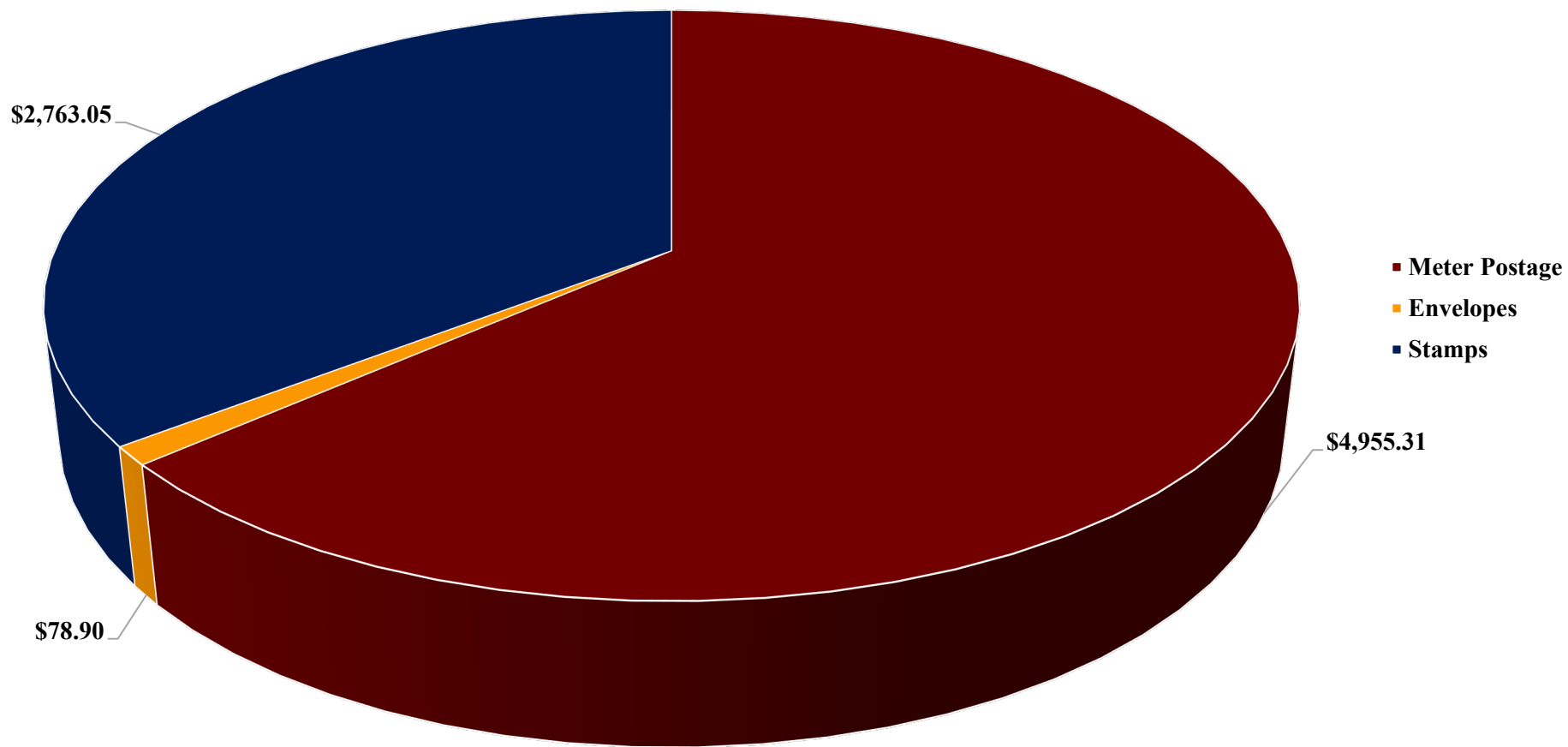
Court Records Requests



		Windcrest Contract Postal Unit			
		Item Summary			
		Date: 11/1/2024 12:00:00 AM to 11/30/2024 11:59:59 PM			
Department		Item Name		Qty Sold	Ext Price
110 Meter Postage		Media Mail		13	89.44
110 Meter Postage		First Class Flat		89	187.96
110 Meter Postage		First Class Letter		125	95.01
110 Meter Postage		Certified Return Receipt ONLY		10	89.5
110 Meter Postage		Express Mail		1	45.1
110 Meter Postage		Certified w/Postage		12	78.85
110 Meter Postage		Flat Rate Legal Mailer		2	21.5
110 Meter Postage		Large Flat Rate		14	364
110 Meter Postage		Priority Flat Rate Envelope		43	449.35
110 Meter Postage		Small Flat Rate		10	110
110 Meter Postage		Insurance		2	47.45
110 Meter Postage		Express Flat Rate Envelope		6	192
110 Meter Postage		Priority Mail		34	580.25
110 Meter Postage		Certified Mail		11	53.35
110 Meter Postage		Medium Flat Rate		21	405.3
110 Meter Postage		Padded Flat Rate Mailer		18	201.6
110 Meter Postage		Ground Advantage		172	1,944.65
110 Meter Postage				583	4,955.31
090 Global/Envelopes		Stamped Envelope		24	22.8
090 Global/Envelopes		Global Daisy Intl.		34	56.1
090 Global/Envelopes				58	78.9
007 Forever Stamps		Book of Flags		35	511
007 Forever Stamps		Purple Heart Stamp		245	178.85
007 Forever Stamps		Garden Delights Bklt		32	467.2
007 Forever Stamps		Madona & Child Book		15	219
007 Forever Stamps		Flag Coil		10	730
007 Forever Stamps		Holiday Joy Book		45	657
007 Forever Stamps				382	2,763.05
				1,023	7,797.26

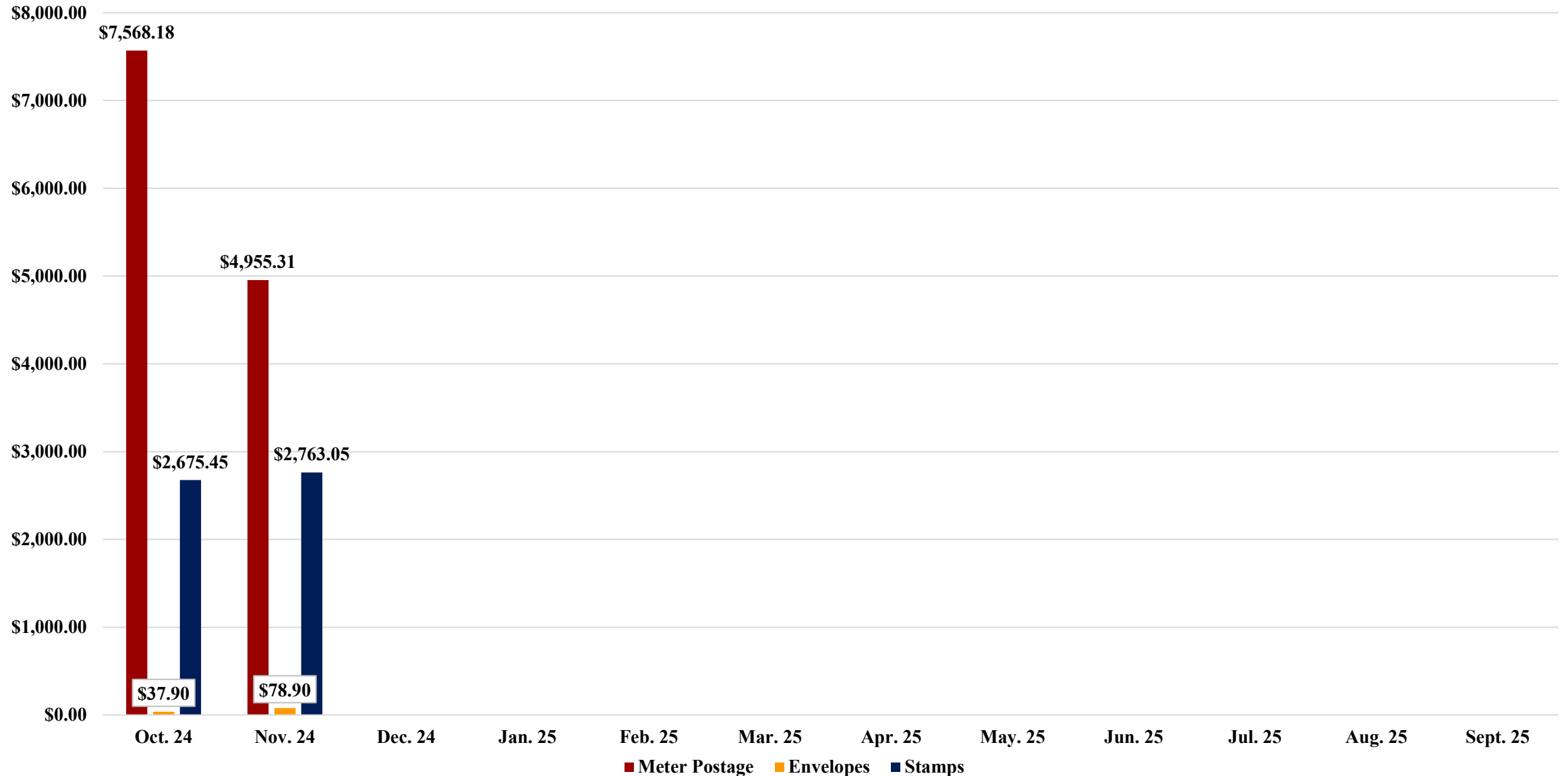


November Post Office Sales



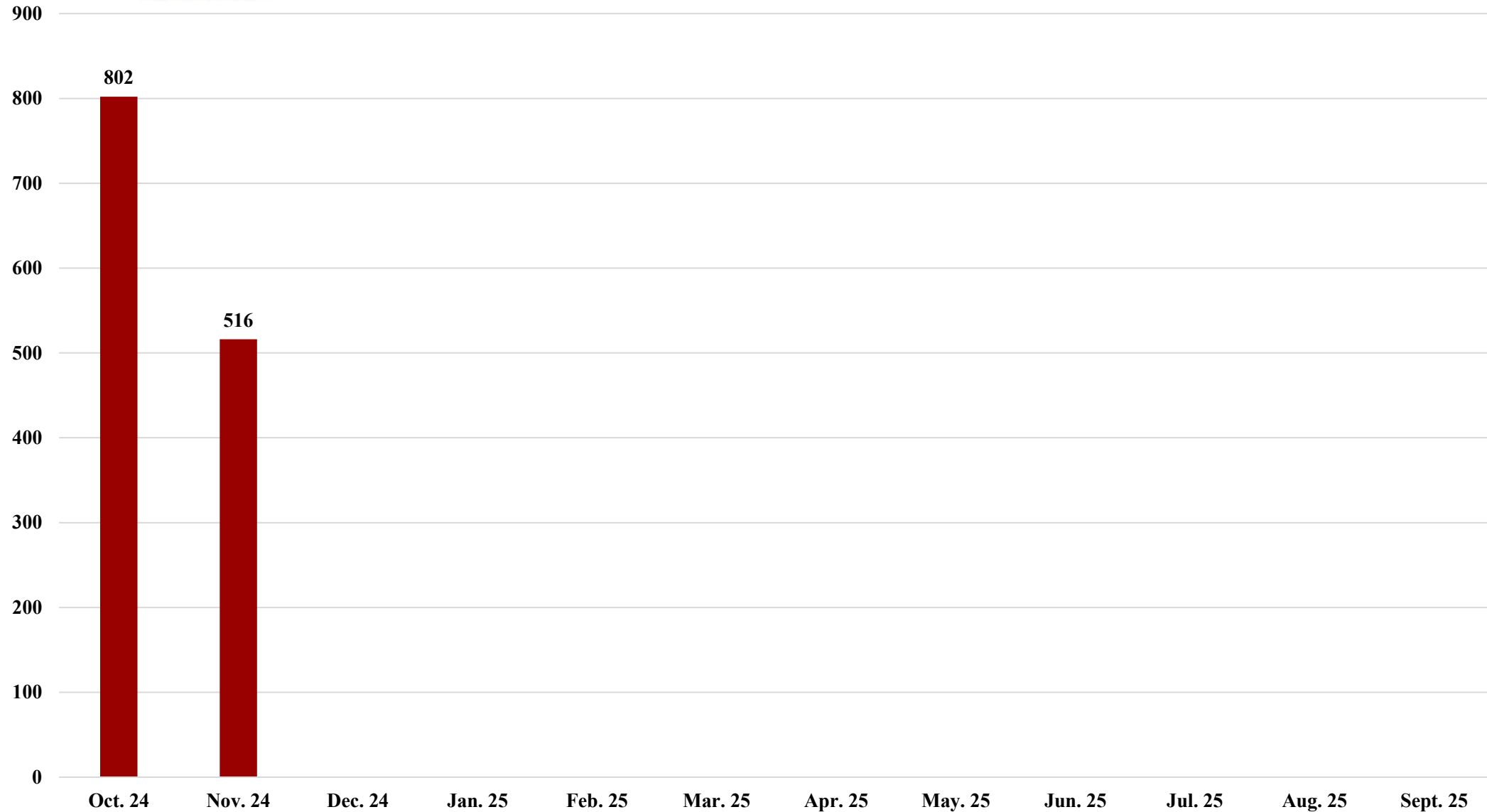


Monthly Sales FY 24-25





Customers FY 24-25



City of Windcrest

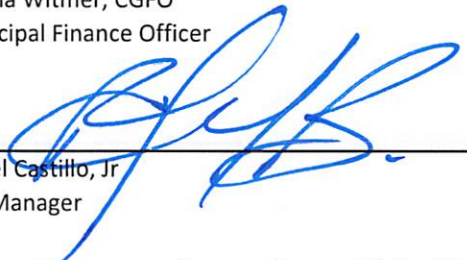
Quarterly Investment Report July 1, 2024 to September 30, 2024 Portfolio Summary Management Report

<u>Portfolio as of July 1, 2024</u>		<u>Portfolio as of September 30, 2024</u>	
Beginning Book Value	\$ 14,269,327	Ending Book Value	\$ 13,450,591
Beginning Market Value	\$ 14,269,327	Ending Market Value	\$ 13,450,591
		Investment Income for the quarter	\$ 92,973
Unrealized Gain / Loss	\$ -	Unrealized Gain/Loss	\$ -
		Change in Unrealized Gain/Loss	\$ -
		*Change in Market Value:	\$ (818,736)

Authorized by:

 12.03.24

Natalia Witmer, CGFO
Municipal Finance Officer



Rafael Castillo, Jr.
City Manager

This report is prepared in compliance with the City's Investment Policy and reporting requirements in the Government Code Chapter 2256.

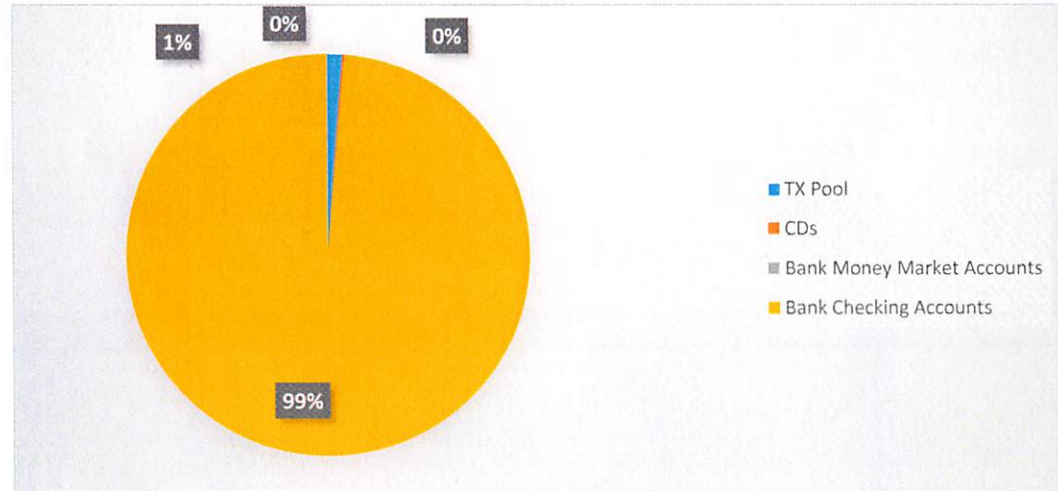
*Change in Market Value is required data, but will primarily reflect the receipt and expenditures of the City's funds from quarter to quarter.

Your Portfolio

As of September 30, 2024

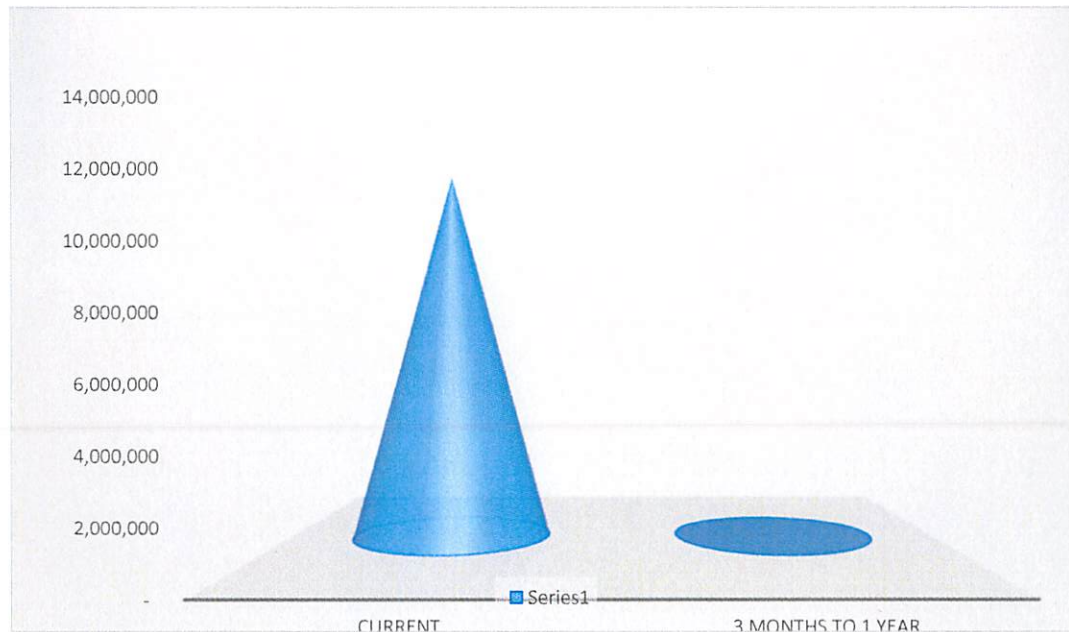
Your portfolio by diversification.

TX Pool	165,025
CDs	26,498
Bank Money Market Accounts	-
Bank Checking Accounts	13,259,067



Your portfolio by maturity.

Current	13,424,092
3 months to 1 year	26,498



Your Portfolio

As of September 30, 2024

Investments	Par Value	Market Value	Book Value	% of Portfolio	Term (days)
Investment Pools	165,025	165,025	165,025	1.23%	1
Money Market Funds	-	-	-	0.00%	1
Bank Accounts	13,259,067	13,259,067	13,259,067	98.58%	1
CDs	26,498	26,498	26,498	0.20%	129/365
Weighted Average Maturity (TexPool)					31

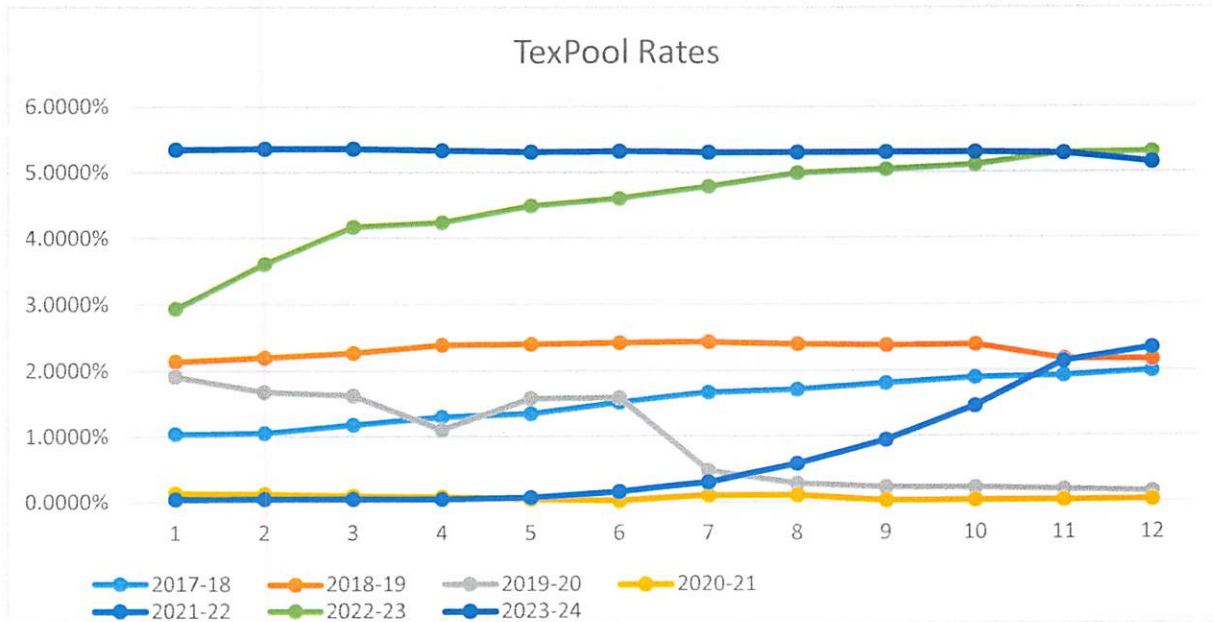
CITY OF WINDCREST FINANCE SUMMARY
For the Period Ending September 30, 2024

	Account	Interest Rate Avg.	Term (days)
Frost Bank Accounts:			
• Pooled Checking	\$ 7,258,810	4.37%	1
• General Fund Money Market	\$ 5,150	4.37%	1
• MEIA Proceeds	\$ 4,727,831	4.37%	1
• Garbage Fund Checking	\$ 28,670	4.37%	1
• Garbage Fund Money Market	\$ 517	4.37%	1
• Debt Service Fund	\$ -	4.37%	1
• Capital Projects Street Fund	\$ 26,978	4.37%	1
• Hotel/Motel Occupancy Tax Fund	\$ 229,178	4.37%	1
• Windcrest Crime Control & Prevention Dist. Fund	\$ 478,846	4.37%	1
• Asset Forfeiture/Seizure Savings (Federal)	\$ 390	4.37%	1
• School Crossing Guard Savings	\$ 15,664	4.37%	1
• Police Donation Savings	\$ 1,839	4.37%	1
• Asset Forfeiture/Seizure Savings (State)	\$ 431	4.37%	1
• Police Education/Training Savings	\$ 9,029	4.37%	1
• Municipal Court Technology Fund	\$ 23,381	4.37%	1
• Municipal Court Building Security Fund	\$ 794	4.37%	1
• 2019 Series A	\$ 451,560	4.37%	1
Total - Frost National Bank	\$ 13,259,067		
INVESTMENTS:			
• General Fund Certificate of Deposit	\$ 26,498	3.80%	365
• Texpool for Streets	\$ 12,020	5.2596%	1
• Texpool (breakout by fund on following page)	\$ 153,005	5.2596%	1
01-1125 General Fund	144,260.78		
02-1115 Garbage	432.15		
17-1115 Debt Service	-		
19-1116 Capital Project Street	8,312.08		
09-1115 Asset Seizure Fund - State	-		
Total All Funds	153,005.01	\$ 13,450,591	

Fund	Fund Title	Balance	Interest Earned
1	General Fund	4,903,740.35	77,964.60
2	Garbage Fund	29,619.04	277.28
4	Asset Seazure-Fed	389.51	3.70
6	School Crossing Guard	15,664.07	150.25
8	Police Donation	1,838.53	17.47
9	Asset Seazure-State	430.99	4.09
10	Police Education/Traning	9,028.68	92.75
14	Court Technology	23,380.50	222.12
15	Court Building Security	794.36	7.55
16	Hotel/Motel	229,178.34	2,530.26
17	Debt Services	-	-
18	WCCPD	478,845.78	7,018.37
19	Capital Projects Streets	47,310.55	414.98
21	2019 Series A	451,560.31	4,269.90
99	Pooled Cash	7,258,809.65	-
	Total	13,450,590.66	92,973.32

TEXPOOL

	2017-18	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24
October	1.0318%	2.1377%	1.9115%	0.1335%	0.0354%	2.9336%	5.3589%
November	1.0506%	2.1980%	1.6774%	0.1231%	0.0381%	3.6110%	5.3724%
December	1.1764%	2.2687%	1.6226%	0.0909%	0.0376%	4.1765%	5.3694%
January	1.2989%	2.3892%	1.1000%	0.0793%	0.0376%	4.2443%	5.3455%
February	1.3438%	2.3972%	1.5800%	0.0431%	0.0632%	4.4991%	5.3251%
March	1.5156%	2.4164%	1.5900%	0.0187%	0.1536%	4.6108%	5.3350%
April	1.6704%	2.4344%	0.4800%	0.1010%	0.3000%	4.7984%	5.3200%
May	1.7159%	2.4005%	0.2800%	0.1010%	0.5800%	5.0035%	5.3200%
June	1.8110%	2.3812%	0.2200%	0.0174%	0.9400%	5.0543%	5.3200%
July	1.8896%	2.3876%	0.2100%	0.0189%	1.4600%	5.1238%	5.3173%
August	1.9205%	2.1715%	0.1800%	0.0222%	2.1400%	5.3047%	5.2977%
September	1.9953%	2.1635%	0.1500%	0.0279%	2.3500%	5.3218%	5.1637%



Frost CD

	2017-18	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24
July	1.2000%	1.2000%	1.6000%	0.1000%	0.1000%	4.3600%	3.8000%

No graph for this CD.

FROST - ALL ACCOUNTS

	2017-18	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24
October	0.6900%	1.8200%	1.5700%	0.0100%	0.0100%	0.0100%	5.5800%
November	0.7300%	1.9000%	1.3300%	0.0100%	0.0100%	0.0100%	5.5800%
December	0.8800%	1.9900%	1.3000%	0.0100%	0.0100%	0.0100%	4.5800%
January	0.9900%	2.0300%	1.1900%	0.0100%	0.0100%	3.5900%	4.5600%
February	1.0800%	2.0300%	1.1800%	0.0100%	0.0100%	3.9600%	4.5300%
March	1.2000%	2.0300%	1.1900%	0.0100%	0.0200%	3.9600%	4.5800%
April	1.3600%	2.0600%	0.1200%	0.0100%	0.0200%	4.0200%	4.4400%
May	1.4100%	2.0300%	0.0100%	0.0100%	0.0200%	4.2600%	4.4400%
June	1.5200%	2.0300%	0.0100%	0.0100%	0.0200%	4.4600%	4.4500%
July	1.5500%	1.9600%	0.0100%	0.0100%	0.0350%	4.4900%	4.4500%
August	1.6100%	1.8700%	0.0100%	0.0100%	0.0400%	4.5500%	4.4200%
September	1.6800%	1.7200%	0.0100%	0.0100%	0.0700%	4.5900%	4.2400%

RESOLUTION 2024-010(R)

A RESOLUTION APPROVING A NEW WINDCREST LITTLE LEAGUE LEASE COMMENCING JANUARY 1, 2024 AND ENDING DECEMBER 31, 2024 AND AUTHORIZING THE CITY MANAGER TO EXECUTE SAID LEASE ON BEHALF OF THE CITY

WHEREAS, the Windcrest Little League has leased the ball field complex owned by the City of Windcrest in Takas Park for many years; and

WHEREAS, it would be in the public interest of the youth and citizens of Windcrest to continue the little league use of such ball field complex by the Windcrest Little League.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WINDCREST, TEXAS that the attached Windcrest Little League lease commencing January 1, 2024 and ending December 31, 2024 is hereby approved and the City Manager is authorized to execute such lease on behalf of the City

DULY PASSED AND APPROVED, on the 5th day of February, 2024 at a regular meeting of the City Council of the City of Windcrest, Texas, which was held in compliance with the Open Meetings Act, Gov't. Code §551.001, et. Seq. at which meeting a quorum was present and voting.

CITY OF WINDCREST, TEXAS

Dan Reese, Mayor

ATTEST:

Rachel C. Dominguez, City Secretary

APPROVED:

Ryan Henry, City Attorney

WINDCREST LITTLE LEAGUE LEASE AGREEMENT

WHEREAS, the WINDCREST LITTLE LEAGUE (hereinafter referred to as “WLL”) has requested permission to use the Ball Field Complex owned by the CITY OF WINDCREST (hereinafter referred to as “CITY”) in Takas Park, 9312 Jim Seal Drive, Windcrest, Texas for the year 2024; and

WHEREAS, the CITY has determined that such use of the Ball Field Complex (which includes three fields with two dugouts per field, the area adjacent to the westernmost field **Monday thru Friday from 5:00 P.M. to 10:00 P.M. and Saturday -Sunday from 8:00 A.M. – 10:00 P.M.**, a field house consisting of a concession area, storage area and restrooms, spectator areas and a batting and pitching cage) will be in the public interest and contributes to the general welfare of the community.

NOW THEREFORE, KNOW ALL PERSONS BY THESE PRESENTS, for a good and valuable consideration, CITY and WLL agree as follows:

1. WLL is authorized to use the Ball Field Complex beginning January 1, 2024 and shall conclude use of the Ball Field Complex on December 31, 2024 to host little league softball and baseball games, tournaments, practices, and/or other uses consistent with these uses. Any use of the Ball Field Complex for uses not expressly noted in this agreement shall require WLL to request prior written approval by CITY through the City Manager.
2. WLL shall provide in-kind consideration in the approximate value of \$10,000.00 to improve, repair, and/or maintain the Ball Field Complex during the duration of the lease term in exchange for its use of the Ball Field Complex as directed under this lease.
3. WLL shall appoint one member of the Windcrest City Council and the Windcrest Economic Development Corporation ex officio members of WLL Board of Directors. Ex officio members of WLL Board of Directors are entitled to notice of all meetings of the WLL Board of Directors and are authorized to attend such meetings. While the ex officio members are nonvoting members of the WLL Board of Directors. The appointed ex officio members shall serve for the term of this lease agreement and reappointments ex officio members will run concurrent with the renewal of each contract renewal. In the event that an ex officio member is not able to serve the full term, WLL shall appoint a replacement from the members of Windcrest City Council or the Windcrest Economic Development Corporation, depending on which entity holds the vacancy, to serve the remainder of the unexpired term.
4. CITY reserves the right to terminate WLL’s use of the Ball Field complex if WLL fails to cure a material breach of this agreement within thirty (30) days after notice of the material breach from the City, or without cause at the end of any season. WLL shall indemnify CITY and shall hold and save CITY, its boards, officers and employees harmless from and against all claims, lawsuits, judgments, costs, liens,

WINDCREST LITTLE LEAGUE LEASE AGREEMENT

losses, expenses, fees (including attorney fees and cost of defense), proceedings, actions, demands, causes of action, liability and suits of any kind and nature, including personal or bodily injury (including death), property damage, or other harm for which recovery of damages is sought that is found by a court of competent jurisdiction to be caused by the intentional or negligent act, error, or omission of WLL, any agent, officer, director, representative, employee, affiliate, or subcontractor of WLL, or their respective officers, agents, employees, directors, or representatives, while using the Ball Field Complex. This indemnity does not apply to any liability resulting from the negligence of CITY, its officers, employees, contractors or subcontractors. WLL shall advise CITY in writing of any known claim or demand against WLL or CITY related to or arising out of WLL's use of the Ball Field complex within seven (7) days from the date in which WLL received. WLL shall furnish and maintain a general liability insurance policy in the amount of \$1,000,000.00 protecting WLL and CITY against the liabilities referred to in this paragraph and shall furnish a copy of such insurance or its renewals to CITY prior to the use of the Ball Field Complex.

5. Any notice to any party under this agreement shall be in writing sent by certified or registered mail, and shall be effective on the earlier of (a) the date when delivered and receipted for by a person at the address specified within this agreement, or (b) the date which is three (3) days after mailing (postage prepaid) by certified or registered mail, return receipt requested, to such address; provided, that in either case notices shall be delivered to such other address as shall have been specified in writing by such party to all parties hereto prior to the notice being delivered.
6. WLL's financial records shall be open to inspection by CITY through its City Manager during regular business hours or provided upon request by the City Manager for review within three (3) days of such request. Additionally, at the end of every third month of the lease term, WLL shall submit a financial report to the Office of the City Secretary.
7. WLL shall provide CITY a monthly report to the City Manager or the City Manager's designee indicating every entity or person that used the Ball Field Complex by listing the name, address, and telephone number of such entity or person.
8. WLL shall provide CITY a monthly calendar of scheduled events per calendar year. Understanding, dates of tournaments, and scheduled events change regularly, WLL shall inform the CITY of any changes to the calendar a minimum of 7 calendar days prior to an event.
9. When WLL has a designated reservation, it reserves the right to authorize use of the Ball Field Complex by other entities during the term of this agreement, so long as it does not interfere with the scheduled use by WLL. WLL may not authorize the use of the Ball Field Complex by any other entity without the written consent of CITY. Such consent shall not be unreasonably withheld. Any Sublessor's name and contact information shall be provided to the CITY prior to use of the facility.

WINDCREST LITTLE LEAGUE LEASE AGREEMENT

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WINDCREST LITTLE LEAGUE LEASE AGREEMENT

17. Attached hereto is a copy of the Rules and Regulations pertaining to the use of Takas Park. The parties agree that CITY can amend these rules from time to time during the course of this lease without otherwise affecting this lease. The rules in force at any such time will be the Rules and Regulations CITY currently has in effect for the use of Takas Park
18. The phrases, clauses, sentences, paragraphs, and sections of this agreement are severable, and if any phrase, clause, sentence, paragraph, or section of this agreement should be declared unconstitutional by the valid judgment or decree of any court of competent jurisdiction, such unconstitutionality shall not affect any of the remaining phrases, clauses, sentences, paragraphs, or sections of this agreement, since the same would have been incorporated by WLL and CITY without incorporation in this agreement of any such unconstitutional phrases, sentences, paragraphs, or sections.
19. This agreement is not a contract for goods or services and shall not be interpreted as such.

WINDCREST LITTLE LEAGUE

CITY OF WINDCREST

Print Name & Title

Address: _____

Phone: () _____

Rafael Castillo, Jr., City Manager

Address: 8601 Midcrown
Windcrest, Texas 78239
Phone (210) 655-0022

ATTEST:

Rachel C. Dominguez, City Secretary

Resolution: 2024-**(R)

APPROVED AS TO FORM:

Ryan S. Henry, City Attorney



WINDCREST LITTLE LEAGUE LEASE AGREEMENT

WHEREAS, the WINDCREST LITTLE LEAGUE (hereinafter referred to as “WLL”) has requested permission to use the Ball Field Complex owned by the CITY OF WINDCREST (hereinafter referred to as “CITY”) in Takas Park, 9312 Jim Seal Drive, Windcrest, Texas for the year 2025; and

WHEREAS, the CITY has determined that such use of the Ball Field Complex (which includes four fields with two dugouts per field, the area adjacent to the westernmost field Monday thru Friday from 5:00 P.M. to 10:00 P.M. and Saturday -Sunday from 8:00 A.M. – 10:00 P.M., a field house consisting of a concession area, storage area and restrooms, spectator areas and a batting and pitching cage) will be in the public interest and contributes to the general welfare of the community.

NOW THEREFORE, KNOW ALL PERSONS BY THESE PRESENTS, for a good and valuable consideration, CITY and WLL agree as follows:

1. WLL is authorized to use the Ball Field Complex beginning January 1, 2025, and shall conclude use of the Ball Field Complex on December 31, 2025, to host little league softball and baseball games, tournaments, practices, and/or other uses consistent with these uses. Any use of the Ball Field Complex for uses not expressly noted in this agreement shall require WLL to request prior written approval by CITY through the City Manager.
2. WLL shall provide in-kind consideration in the approximate value of \$10,000.00 to improve, repair, and/or maintain the Ball Field Complex during the duration of the lease term in exchange for its use of the Ball Field Complex as directed under this lease.
3. WLL shall appoint one member of the Windcrest City Council and the Windcrest Economic Development Corporation ex officio members of WLL Board of Directors. Ex officio members of WLL Board of Directors are entitled to notice of all meetings of the WLL Board of Directors and are authorized to attend such meetings. While the ex officio members are nonvoting members of the WLL Board of Directors. The appointed ex officio members shall serve for the term of this lease agreement and reappointments ex officio members will run concurrent with the renewal of each contract renewal. In the event that an ex officio member is not able to serve the full term, WLL shall appoint a replacement from the members of Windcrest City Council or the Windcrest Economic Development Corporation, depending on which entity holds the vacancy, to serve the remainder of the unexpired term.
4. CITY reserves the right to terminate WLL’s use of the Ball Field complex if WLL fails to cure a material breach of this agreement within thirty (30) days after notice of the material breach from the City, or without cause at the end of any season. WLL shall indemnify CITY and shall hold and save CITY, its boards, officers and employees harmless from and against all claims, lawsuits, judgments, costs, liens,

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losses, expenses, fees (including attorney fees and cost of defense), proceedings, actions, demands, causes of action, liability and suits of any kind and nature, including personal or bodily injury (including death), property damage, or other harm for which recovery of damages is sought that is found by a court of competent jurisdiction to be caused by the intentional or negligent act, error, or omission of WLL, any agent, officer, director, representative, employee, affiliate, or subcontractor of WLL, or their respective officers, agents, employees, directors, or representatives, while using the Ball Field Complex. This indemnity does not apply to any liability resulting from the negligence of CITY, its officers, employees, contractors or subcontractors. WLL shall advise CITY in writing of any known claim or demand against WLL or CITY related to or arising out of WLL's use of the Ball Field complex within seven (7) days from the date in which WLL received. WLL shall furnish and maintain a general liability insurance policy in the amount of \$1,000,000.00 protecting WLL and CITY against the liabilities referred to in this paragraph and shall furnish a copy of such insurance or its renewals to CITY prior to the use of the Ball Field Complex.

5. Any notice to any party under this agreement shall be in writing sent by certified or registered mail, and shall be effective on the earlier of (a) the date when delivered and receipted for by a person at the address specified within this agreement, or (b) the date which is three (3) days after mailing (postage prepaid) by certified or registered mail, return receipt requested, to such address; provided, that in either case notices shall be delivered to such other address as shall have been specified in writing by such party to all parties hereto prior to the notice being delivered.
6. WLL's financial records shall be open to inspection by CITY through its City Manager during regular business hours or provided upon request by the City Manager for review within three (3) days of such request. Additionally, at the end of every third month of the lease term, WLL shall submit a financial report to the Office of the City Secretary.
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CITY OF WINDCREST

Print Name & Title

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Phone: () _____

Rafael Castillo, Jr., City Manager

Address: 8601 Midcrown
Windcrest, Texas 78239
Phone (210) 655-0022

ATTEST:

Rachel C. Dominguez, City Secretary

Resolution: 2025-**(R)

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Ryan S. Henry, City Attorney



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CITY OF WINDCREST

Print Name & Title

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Phone (210) 655-0022

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