

City of Windcrest



AGENDA CITY COUNCIL MEETING AND FY 2025/2026 BUDGET GOAL SETTING WORKSHOP 6:00 PM MARCH 10, 2025

CITY COUNCIL CHAMBERS - 8601 MIDCROWN

CCM @ 6 PM

NOTICE IS HEREBY GIVEN THAT THE CITY OF WINDCREST CITY COUNCIL WILL HOLD A SPECIAL CITY COUNCIL MEETING AND FISCAL YEAR (FY) 2025-2026 BUDGET GOAL SETTING WORKSHOP AT WINDCREST CITY HALL LOCATED AT 8601 MIDCROWN, WINDCREST, TEXAS ON MONDAY, MARCH 10, 2025, STARTING AT 6:00 PM.

THE CITY COUNCIL RESERVES THE OPTION TO RECESS THE MEETING DURING THE EVENING OF MONDAY, MARCH 10, 2025, AND TO RECONVENE THE MEETING ON THE FOLLOWING BUSINESS DAY, TUESDAY, MARCH 11, 2025, AT 6:00 P.M. AT THE WINDCREST CITY HALL, 8601 MIDCROWN, WINDCREST, TEXAS.

NOTICE OF ASSISTANCE AT THE PUBLIC MEETING

The City of Windcrest Council Chambers are wheelchair accessible, and accessible parking spaces are available. In compliance with Americans with Disabilities Act, the City of Windcrest will provide reasonable accommodations for persons attending the meeting. To better serve you, requests should be received 48 hours prior to the meeting. Please contact the City Secretary's Office, at 210-655-0022 ext. 2150 or Fax 210-655-8776, or 711 Texas Relay.

I. CALL TO ORDER

II. ROLL CALL

III. PLEDGE OF ALLEGIANCE AND INVOCATION

IV. CITIZENS TO BE HEARD/CITIZEN PARTICIPATION

- Citizens may address the Windcrest City Council on topics not on the agenda for no more than three (3) minutes.
- Citizens shall also have the opportunity to address the Windcrest City Council during consideration of posted agenda items for no more than six (6) minutes.
- A City Official may make a statement of specific factual information in response to an inquiry made by a member of the public, or a recitation of existing policy in response to an inquiry made by

a member of the public.

THE FOLLOWING ITEMS MAY BE CONSIDERED AT ANY TIME DURING THE REGULAR COUNCIL MEETING:

V. MAYOR'S ADDRESS AND OPENING REMARKS

VI. FINANCIALS

- a) City Council will receive an overview of the FY 2024/2025 financial and year end projections. [Natalia Witmer, MFO/Interim City Manager]

VII. DISCUSSION AND ACTION ITEMS

- a) City Council Budget Goal Setting Workshop, council providing projects, objectives, and instruction to staff in order to prepare for the FY 2025/2026 Budget, establishing budget policy direction that will guide priorities for the FY 2025/2026 Proposed Budget and the FY 2025/2026 Budget Plan to include possible action on matters presented and discussed.
 - 2021 - 2023 City of Windcrest adopted Strategic Plan and alignment of FY 2025-2026 budget policy direction including but not limited to:
 - Infrastructure
 - Public Service
 - Parks and Recreation
 - Economic Development
 - Schools & Community Relations
 - Marketing & Communications
 - FY 2025-2026 City Council priority-setting goals, initiatives, and mandates
 - City Council identification of and setting of key goals, projects, and council objectives
 - City Council identification of critical issues and challenges
 - Resource Allocation for FY 2025/2026
 - City Council to provide budget allocation and resource requirements to support goals
 - City Council to provide identification of potential funding sources or adjustments needed for proposed goals, initiatives, and mandates.

[Natalia Witmer, MFO/Interim City Manager]

- b) City Council will discuss, review and may act on the approval of a community engagement survey for the FY 2025/2026 Budget Development process. [Natalia Witmer, MFO/Interim City Manager]

VIII. GENERAL ANNOUNCEMENTS & FUTURE AGENDA ITEMS REQUESTED

Per Ordinance No. 618, repealing Ordinance No. 593; Section 9: Every agenda shall include an item

entry granting a member the opportunity to propose an item for consideration of future agendas for Regular or Special Meetings. Any member may request the inclusion of such items at any meeting.

IX. ADJOURNMENT

DECORUM REQUIRED: Any disruptive behavior, including shouting or derogatory statements or comments may be ruled out of order by the Presiding Officer. Continuation of this type of behavior could result in a request by the Presiding Officer that the individual leave the meeting, and if refused, an order of removal.

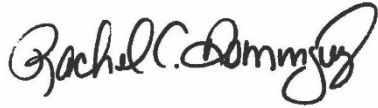
ACTION BY COUNCIL AUTHORIZED: The City Council may vote and/or act upon any item within this Agenda. The Council reserves the right to retire into executive session concerning any of the items listed on this Agenda, pursuant to and in accordance with Texas Government Code § 551.072 (Deliberations about Real Property); § 551.073 (Deliberations about Gifts & Donations); § 551.076 (Deliberations about Security Devices); §551.087 (Economic Development); §551.074 (Personnel Matters) and, § 551.071 to seek the advice of its attorney about pending or contemplated litigation, settlement offer or on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas conflict with the Open Meetings Act and may invoke this right where the City Attorney, the Mayor or a majority of the Governing Body deems an executive session is necessary to allow privileged consultation between the City Attorney and the governing body, if considered necessary and legally justified under the Open Meetings Act. The attorney may appear in person or appear in executive session by conference call in accordance with applicable state law.

EXECUTIVE SESSIONS APPROVED BY CITY ATTORNEY: This agenda has been reviewed and approved by the City's legal counsel and the presence of any subject in any Executive Session portion of the agenda constitutes a written interpretation of Texas Government Code Chapter 551 by legal counsel for the body and constitutes an opinion by the attorney that the items discussed therein may be legally discussed in the closed portion of the meeting considering available opinions of a court of record and opinions of the Texas Attorney General known to the attorney. This provision has been added to this agenda with the intent to meet all elements necessary to satisfy Texas Government Code Chapter 551.144(c) and the meeting is conducted by all participants in reliance on this opinion.

ATTENDANCE BY OTHER ELECTED OR APPOINTED OFFICIALS: It is anticipated that members of other city boards, commissions and committees may attend the meeting in numbers that may constitute a quorum of such other city boards, commissions and committees, so that notice is hereby given that the meeting is also a meeting of the other city boards, commissions and committees whose members are in attendance. The members of the other city boards, commissions and committees may participate in discussions which occur at the meeting, but no action will be taken by the other boards, commissions, and committees whose members are in attendance.

I, the undersigned authority, do hereby certify that the above Notice of Meeting of the City Council of the City of Windcrest is a true and correct copy of said Notice and was posted on the bulletin board at City Hall of said City in a convenient place to the public and said Notice was posted more than seventy-two (72) hours prior to the meeting on March 10, 2025.

BY:

A handwritten signature in black ink, appearing to read "Rachel C. Dominguez". The signature is fluid and cursive, with the first name "Rachel" being more prominent.

Rachel C. Dominguez, TRMC
City Secretary

City of Windcrest
General Fund Summary by Department
Fiscal Year 2024-2025

		A	B	C	D	E
		FY 24-25 Approved Budget	FY2024-25 1st Qtr. Amended Budget	FY 2024-25 Projected Year End 3/10/2025	\$ Change	% Change
General Fund	Total Fund Balance	4,982,034.00	4,982,034.00 (1A)	4,982,034.00		
	Assigned Fund Balance	535,000.00	535,000.00	535,001.00		
	Unrestricted Fund Balance	4,447,034.00	4,447,034.00	4,447,033.00		
	Revenues	10,649,905.00	10,610,297.00	10,717,966.00	107,669.00	1.01
	Admin	432,963.00	432,963.00	417,594.00	(15,369.00)	-3.55
	Police	3,086,553.00	3,086,553.00	2,727,718.00	(358,835.00)	-11.63
	Fire	1,646,697.00	1,646,697.00	1,646,637.00	(60.00)	0.00
	Special Services	262,142.00	262,142.00	261,083.00	(1,059.00)	-0.40
	Parks	244,514.00	244,514.00	244,050.00	(464.00)	-0.19
	Fleet Mechanic	242,675.00	242,675.00	240,238.00	(2,437.00)	-1.00
	Court	558,301.00	558,301.00	564,504.00	6,203.00	1.11
	Facility Division	183,000.00	183,000.00	183,000.00	-	0.00
	Civic Center	343,565.00	343,565.00	347,968.00	4,403.00	1.28
	Contract Services	1,004,972.00	1,085,553.00	1,270,200.00	184,647.00	17.01
	Tech Support	414,326.00	414,326.00	412,900.00	(1,426.00)	-0.34
	Public Works	884,257.00	884,257.00	884,816.00	559.00	0.06
	Animal Control	290,727.00	440,727.00	682,714.20	241,987.20	54.91
	Code Enforcement	78,281.00	78,281.00	70,916.00	(7,365.00)	-9.41
	Finance	425,964.00	425,964.00	422,397.00	(3,567.00)	-0.84
	City Manager	233,346.00	233,346.00	207,215.00	(26,131.00)	-11.20
	Pool	17,500.00	17,500.00	14,000.00	(3,500.00)	-20.00
	Post Office	95,272.00	95,272.00	87,063.00	(8,209.00)	-8.62
	Human Resources	142,700.00	142,700.00	152,000.00	9,300.00	6.52
	Capital	225,772.00	225,772.00	225,772.00	-	0.00
	Total Expenditures	10,813,527.00	11,044,108.00	11,062,785.20		
	Ending Fund Balance	4,818,412.00	4,548,223.00	4,637,214.80		
	Total Expenditures* Less Capital	10,587,755.00	10,818,336.00	10,837,013.20		
	Ending Fund Balance* Less Capital	5,044,184.00	4,773,995.00	4,862,986.80		
	Revenue over/(under) expenditures	-\$163,622.00	-\$433,811.00	-\$344,819.20		

				FY 24-25 % of Operating Expenditures less Capital	FY 24-25 months of Operating Expenditures less Capital
Projected Fund Balance year end FY24-25	4,818,412.00	4,548,223.00	4,637,214.80	42.79	5.13
Restricted Fund Balance (25 %, based on operating expenditures ,	2,646,938.75	2,704,584.00	2,709,253.30	25.00	3.00
Unrestricted Fund Balance (FY Ending Fund Balance -(minus) 25% Restricted Fund Balance)	1,636,473.25	1,308,639.00	1,392,961.50	12.85	1.54
Assigned Fund Balance	535,000.00	535,000.00	535,000.00	4.94	0.59
Total Fund Balance Year End	4,818,412.00	4,548,223.00	4,637,214.80		

* City Charter . Article VI- Finance. Section 6.12 Reserve Fund

http://windcresttx.granicus.com/MediaPlayer.php?view_id=8&clip_id=1781

https://library.municode.com/tx/windcrest/codes/code_of_ordinances?nodeId=PTICH_AI

	FY 23-24	FY 24-25
Publication expenditure	\$8,371	\$12,555.00
Lobbying	\$0.00	\$0.00

(1A) Audit FY 23-24

<https://www.windcrest-tx.gov/ArchiveCenter/ViewFile/Item/1879>