City of Windcrest

AGENDA
DEPARTMENT HEAD REPORTS AT 5:00 PM
CITY COUNCIL MEETING AT 6:00 PM
APRIL 21, 2025

CITY COUNCIL CHAMBERS - 8601 MIDCROWN **DHR @ 5 PM/CCM @ 6 PM**

NOTICE IS HEREBY GIVEN THAT THE CITY OF WINDCREST CITY COUNCIL WILL HOLD A REGULAR CITY COUNCIL MEETING AT WINDCREST CITY HALL LOCATED AT 8601 MIDCROWN, WINDCREST, TEXAS ON MONDAY, APRIL 21, 2025, STARTING AT 6:00 PM. DEPARTMENT HEAD REPORTS WILL BE HEARD AT 5:00 P.M.

THE CITY COUNCIL RESERVES THE OPTION TO RECESS THE MEETING DURING THE EVENING OF MONDAY, APRIL 21, 2025, AND TO RECONVENE THE MEETING ON THE FOLLOWING BUSINESS DAY, TUESDAY, APRIL 22, 2025, AT 9:00 A.M. AT THE WINDCREST CITY HALL, 8601 MIDCROWN, WINDCREST, TEXAS.

NOTICE OF ASSISTANCE AT THE PUBLIC MEETING

The City of Windcrest Council Chambers are wheelchair accessible, and accessible parking spaces are available. In compliance with Americans with Disabilities Act, the City of Windcrest will provide reasonable accommodations for persons attending the meeting. To better serve you, requests should be received 48 hours prior to the meeting. Please contact the City Secretary's Office, at 210-655-0022 ext. 2150 or Fax 210-655-8776, or 711 Texas Relay.

I. CALL TO ORDER

II. ROLL CALL

III. PLEDGE OF ALLEGIANCE AND INVOCATION

IV. MONTHLY DEPARTMENT HEAD REPORTS FOR MONTH OF MARCH FY24-25

a) Briefing and discussion on the monthly Fire Department reports for the month of March, to include Summary of Calls along with response times for the City, County, and Annex area. [Ivan Hernandez, Fire Chief]

b) Briefing and discussion on the monthly Windcrest Volunteer Fire Alliance financial report for the month of March. [WVFA Representative]

c) Briefing and discussion on the monthly Police Department reports including Code Enforcement and Animal Control reports for the month of March. [David Ellis, Interim Chief of Police]

d) Briefing and discussion on the monthly Municipal Court report for the month of March. [Claudia Carrera, Municipal Assistant Court Administrator]

e) Briefing and discussion on the monthly Public Works reports for the month of March. [Dusty DeHoyos, Public Works Director]

f) Briefing and discussion on the monthly City of Windcrest Economic Development Corporation report for the month of March. [Mario Hernandez, Director of Windcrest Economic Development Corporation]

g) Briefing and discussion on the monthly Office of the City Secretary, Civic Center and special events reports for the month of March. [Rachel C. Dominguez, City Secretary]

THE FOLLOWING ITEMS MAY BE CONSIDERED AT ANY TIME DURING THE REGULAR COUNCIL MEETING:

V. CITIZENS TO BE HEARD/CITIZEN PARTICIPATION

• Citizens may address the Windcrest City Council on topics not on the agenda for no more than three (3) minutes.
• Citizens shall also have the opportunity to address the Windcrest City Council during consideration of posted agenda items for no more than six (6) minutes.
• A City Official may make a statement of specific factual information in response to an inquiry made by a member of the public, or a recitation of existing policy in response to an inquiry made by a member of the public.

VI. PUBLIC HEARING

OPENING OF PUBLIC HEARING

a) City Council will hold a public hearing to receive comments from the public to consider a recommendation from the Windcrest Planning and Zoning Commission regarding a request from Take 5 Oil Change to obtain a special use permit to allow an oil change facility at 5331 Walzem Rd., Windcrest, Texas - BCAD Property ID# 343993.

CLOSING OF PUBLIC HEARING

VII. FINANCIALS

a) Presentation, discussion, and acceptance of the unaudited monthly financial report for the month ending March 2025.

b) Presentation, discussion, and acceptance of the second quarter investment report for fiscal year 2024/2025. []

VIII. CONSENT AGENDA

a) City Council will review, discuss, and may act on a resolution approving the sale of Engine 187 Bravo by the Windcrest Fire Department. [Natalia Witmer, MFO/Interim City Manager]

b) City Council will review, discuss, and may act on a resolution dedicating vacant city-owned property located on the northwest corner of Crestway Drive and Jim Seal Drive, Windcrest, Bexar County, Texas, as parkland/recreation land. [Natalia Witmer, MFO/Interim City Manager]

IX. ORDINANCE

a) City Council will review, discuss, and may take action on an ordinance granting a special use permit for Take 5 Oil Change allowing an oil change facility at 5331 Walzem Rd., Windcrest, Texas - BCAD Property ID# 343993 **1st Reading** [Natalia Witmer, MFO/Interim City Manager]

b) City Council will review, discuss, and may act on an amendment to Chapter 12 of the City of Windcrest Code of Ordinances to amend section 12-21-Fire Marshal, by adding a designee. **1st Reading** [Natalia Witmer, MFO/Interim City Manager]

c) City Council will review, discuss, and may act on an ordinances amending Chapter 1 of the City of Windcrest Code of Ordinances by adopting section 1-12 regarding third party review fees. **1st Reading** [Natalia Witmer, Interim City Manager/MFO]

X. DISCUSSION AND ACTION

a) City Council will review, discuss, and may act on approving the transfer of certain numbers of acres of irrigation water to the Bexar County Water Control Improvement District #10 for the uses necessary for the city's retention ponds. [Natalia Witmer, MFO/Interim City Manager]

b) City Council will review, discuss and may act on the realignment of the vehicle storage and Public Work Maintenance yard property. [Natalia Witmer, Interim City Manager/MFO]

c) City Council will review, discuss and may act on establishing a standing Request for Proposal/Qualification Scoring and Evaluation Committee. [Natalia Witmer, MFO/Interim City Manager]

d) City Council will review, discuss, and may act on an Ordinance amending Section 20-2 of the Windcrest Code of Ordinances. [Natalia Witmer, MFO/Interim City Manager]

e) City Council will review, discuss, and may act on a Request for Qualifications for a Compliance Audit. [Adam Astleford, Council Member Place 5]

f) City Council will review, discuss, and may take action on scoring and selecting a firm for executive search services for the City Manager position. [Adam Astleford, Council Member Place 5]

XI. EXECUTIVE SESSION

The Windcrest City Council of the City of Windcrest reserves the right to adjourn into executive session at any time during course of the meeting to discuss any matter listed below:

a) Pursuant to Govt. Code § 551.071 (consultation with attorney) deliberation regarding existing litigation *Cause No.2025-CI-02429 In the District Court of Bexar County, Texas 57th District Jimmie Cole vs. City of Windcrest and City of Windcrest.* []

XII. CITY MANAGER'S REPORT

Any oral report provided by the city manager will be informational only and not for council action. The city manager may provide updates on community and upcoming city events, the status of the operation of individual departments, any unusual activity from any specific department which has occurred since the posting of the agenda, or to provide potential topics of discussion which may appear on a future agenda.

XIII. General Announcements & Future Agenda Items Requested

Per Ordinance No. 618, repealing Ordinance No. 593; Section 9: Every agenda shall include an item entry granting a member the opportunity to propose an item for consideration of future agendas for Regular or Special Meetings. Any member may request the inclusion of such items at any meeting.

XIV. Adjournment

Decorum Required: Any disruptive behavior, including shouting or derogatory statements or comments may be ruled out of order by the Presiding Officer. Continuation of this type of behavior could result in a request by the Presiding Officer that the individual leave the meeting, and if refused, an order of removal.

Action by Council Authorized: The City Council may vote and/or act upon any item within this Agenda. The Council reserves the right to retire into executive session concerning any of the items listed on this Agenda, pursuant to and in accordance with Texas Government Code § 551.072 (Deliberations about Real Property); § 551.073 (Deliberations about Gifts & Donations); § 551.076 (Deliberations about Security Devices); §551.087 (Economic Development); §551.074 (Personnel Matters) and, § 551.071to seek the advice of its attorney about pending or contemplated litigation, settlement offer or on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas conflict with the Open Meetings Act and may invoke this right where the City Attorney, the Mayor or a majority of the Governing Body deems an executive session is necessary to allow privileged consultation between the City Attorney and the governing body, if considered necessary and legally justified under the Open Meetings Act. The attorney may appear in person or appear in executive session by conference call in accordance with applicable state law.

Executive Sessions Approved by City Attorney: This agenda has been reviewed and approved by the City's legal counsel and the presence of any subject in any Executive Session portion of the agenda constitutes a written interpretation of Texas Government Code Chapter 551 by legal counsel for the body and constitutes an opinion by the attorney that the items discussed therein may be legally discussed in the closed portion of the meeting considering available opinions of a court of record and opinions of the Texas Attorney General known to the attorney. This provision has been added to this agenda with the intent to meet all elements necessary to satisfy Texas Government Code Chapter 551.144(c) and the meeting is conducted by all participants in reliance on this opinion.

Attendance by Other Elected or Appointed Officials: It is anticipated that members of other city boards, commissions and committees may attend the meeting in numbers that may constitute a quorum of such other city boards, commissions and committees, so that notice is hereby given that the meeting is also a meeting of the other city boards, commissions and committees whose members are in attendance. The members of the other city boards, commissions and committees may participate in discussions which occur at the meeting, but no action will be taken by the other boards, commissions, and committees whose members are in attendance.

I, the undersigned authority, do hereby certify that the above Notice of Meeting of the City Council of the City of Windcrest is a true and correct copy of said Notice and was posted on the bulletin board at City Hall of said City in a convenient place to the public and said Notice was posted more than seventy-two (72) hours prior to the meeting on April 21, 2025.

BY:

Rachel C. Dominguez, TRMC
City Secretary