



Bexar County Water Control and Improvement District #10

8601 Midcrown Drive
Windcrest TX 78239
(210) 655-2888

(Posted November 14, 2025: at 3:00 p.m.)

NOTICE OF REGULAR BOARD MEETING

NOTICE IS HEREBY GIVEN THAT THE BOARD OF DIRECTORS ("BOARD"), OF THE BEXAR COUNTY WATER CONTROL AND IMPROVEMENT DISTRICT #10 ("DISTRICT"), WILL HOLD ITS REGULAR MONTHLY BOARD MEETING AT THE CITY OF WINDCREST'S COUNCIL CHAMBERS, 8601 MIDCROWN DRIVE, WINDCREST, TEXAS AT **6:00 P.M., THURSDAY, NOVEMBER 20, 2025**, FOR THE PURPOSE OF CONSIDERING THE FOLLOWING AGENDA.

Call Meeting To Order, Take Attendance And Pledge Of Allegiance

I. Announcements

The Board Of Directors Of The Bexar County Water Control And Improvement District No. 10 Will, During The Meeting, Close The Meeting And Hold An Executive Session Pursuant To And In Accordance With Chapter 551 Of The Texas Open Meetings Act. The Board Of Directors May, At Any Time During The Meeting, Close The Meeting And Hold An Executive Session For Consultation With Its Attorneys Concerning Any Of The Matters To Be Considered During The Meeting Pursuant To Chapter 551 Of The Texas Open Meetings Act.

II. Read, Correct/Amend, And Approve The Regular Board Meeting Minutes Of October 16, 2025.

III. Accept Public Comments (Strict 5 Minute Time Limit Per Visitor). Visitors That Wish To Speak Must Sign In On The Sign-Up Sheet Located At The Doorway. Visitors Must Sign In Before The Meeting Begins. Public Comments Will Not Be Allowed/Accepted After This Time.

PUBLIC COMMENT STANDARD STATEMENT

The Board will now open the floor to members of the public for public comment. Individuals will be called in the order they registered on the sign-in sheet prior to the beginning of the meeting. While the Board welcomes comments and participation from the public, please be advised of the following guidelines:

- 1. Comments may relate to general matters involving the District or a specific item(s) on the Board's agenda.*
- 2. Comments shall be limited to five (5) minutes per individual.*
- 3. Comments relating to general matters involving the District shall be presented during the Public Comment Session at the beginning of the meeting.*
- 4. Comments relating to a specific item(s) on the Board's agenda may be presented either (a) during the Public Comment Session at the beginning of the meeting; or (b) during consideration of the specific agenda item(s).*
- 5. An individual shall register (by including name and address) on the sign-in sheet prior to the beginning of the meeting his/her choice to either comment (a) during the Public Comment Session at the beginning of the meeting or (b) during consideration of each specific agenda item(s).*
- 6. At the Board's discretion, if five (5) or more individuals desire to comment on a specific item, such comments shall be limited to two (2) minutes per individual.*
- 7. No individual shall transfer his/her allotted time to comment to another individual.*

8. *If (a) an individual needs a translator to translate his/her public comments, and (b) the Board is not providing translation equipment that allows the Board to hear translated public comments simultaneously, the comments of an individual using a translator shall be limited to ten (10) minutes per individual.*
9. *Comments should be directed to the entire Board and not to one individual member of the Board.*
10. *The Board strives to maintain open, courteous and respectful communications with the public. Please extend the same courtesy to the Board when addressing your comments.*
11. *While individuals are free to express their opinions, whether positive or critical of any act, omission, policy, procedure, program, or service of the District and/or the Board, does expect that all individuals shall exercise decorum during the conduct of the meeting. Any individual engaging in disruptive behavior, including shouting, the use of vulgar language or gestures, or derogatory comments and statements intended to incite a breach of the peace, and/or preventing, interfering, or otherwise obstructing a lawfully called meeting, may be asked to leave the meeting.*

Pursuant to Section 551.042 of the Texas Open Meetings Act, the Board may not deliberate or decide on any inquiry or concern raised by a member of the public or member of the Board that has not been posted on the agenda. The Board may, however, consider a proposal to place the subject on the agenda for a future meeting, or respond to a question presented to the Board if the response is limited to either a statement of specific factual information or a recitation of existing policy.

IV. CONSENT ITEMS:

A. The Board Will Deliberate And May Take Action On A Resolution Approving The Ratification Of The District General Manager's Payment To R.L. Jones, LP In The Amount Of \$301,568.00 For Completion Of The Water Main Replacement 2025 Project That Will Become Part Of The District's Water Utility System And Which Is Included In The District's 2025 Capital Improvements Plan. *(BCWCID10 CIP)*

B. The Board Will Deliberate And May Take Action On A Resolution Approving The Ratification Of The District General Manager's Payment To MK1 Construction Services In The Amount Of \$1,031.06 For Driveway Repair Work At 626 Richfield Due To Damage During Construction On The District's 2025 Capital Improvements Project. *(BCWCID10 CIP)*

C. The Board Will Deliberate And May Take Action On A Resolution Approving The Ratification Of The District General Manager's Payment To R.L. Jones, LP In The Amount Of \$187,534.75 For Finalization Of The Water Main Replacement 2025 Project That Will Become Part Of The District's Water Utility System And Which Is Included In The District's 2025 Capital Improvements Plan. *(BCWCID10 CIP)*

D. The Board Will Deliberate And May Take Action On A Resolution Approving The Ratification Of The District General Manager's Payment To Young Professional Services In The Amount Of \$5,950.00 For Engineering Design Services For The Water Main Improvements 2025 Project That Will Become Part Of The District's Water Utility System And Which Is Included In The District's 2025 Capital Improvements Plan. *(BCWCID10 CIP)*

E. The Board Will Deliberate And May Take Action On A Resolution Approving The Ratification Of The District General Manager's Payment To MK1 Construction Services In The Amount Of \$662.45 For The Installation Of Flowable Fill To Make Repairs Completed At Windway and Fenwick Drive Due To Damage During Construction On The District's 2025 Capital Improvements Project. *(BCWCID10 CIP)*

F. The Board Will Deliberate And May Take Action On A Resolution Approving The Ratification Of The District General Manager's Payment To Jorge A Pedroz In The Amount Of \$2,250.00. For Driveway Repairs At 626 Richfield Due To Damage During Construction On The District's 2025 Capital Improvements Project. *(BCWCID10 CIP)*

G. The Board Will Deliberate And May Take Action On A Resolution Approving The Ratification Of The District General Manager's Payment To Affordable Pump Solutions LLC The Amount Of \$4,751.77 For The Purchase Of A Replacement Pump For Well #2, That Will Become Part Of The District's Water Utility System and Which Is Included In The District's 2025 Capital Improvements Plan. *(BCWCID10 CIP)*

H. The Board Will Deliberate And May Take Action On A Resolution Authorizing And Approving The Renewal Of A Certificate Of Deposit In The Amount Of \$100,000.00 (As Of October 31, 2025) With Security Service Federal Credit Union For Twenty five (25) Months Or Less, Whichever Is Most Advantageous For The District And Its Ratepayers; Authorizing And Directing The General Manager To Execute Any And All Documents Necessary For The Renewal Of A Certificate Of Deposit In The Amount Of \$100,000.00 (As Of October 31, 2025) With Security Service Federal Credit Union For Twenty five (25) Months Or Less, Whichever Is Most Advantageous For The District And Its Ratepayers.

I. The Board Will Deliberate And May Take Action To Approve The 2026 District Holiday Schedule.

V. ITEMS FOR INDIVIDUAL CONSIDERATION:

A. A Presentation By The General Manager And The District's Engineer Regarding The District's 2025 Capital Improvements Plan; And Board Deliberation Regarding The District's 2025 Capital Improvements Plan.

B. A Presentation By Josh Bennett with Kamstrup Automatic Meters Regarding Kamstrup Automatic Meter Costs and Savings; And Board Deliberation Regarding The Kamstrup Automatic Meter Costs And Savings.

C. The Board Will Discuss And May Take Action On A Resolution Approving The Implementation Of Kamstrup Automatic Meters' ("Kamstrup") Automatic Meters, Installation Of Kamstrup's Billing Program And Training The District's Employees With Kamstrup On The Use Of Its Automatic Meters and Billing Program.

D. The Board Will Discuss And May Take Action On A Resolution Approving And Adopting The Rate With The Texas County District Retirement System For The District's Employee Retirement Plan For 2026.

E. The Board Will Discuss And May Take Action On A Resolution Approving And Adopting The District's 2026 Budget.

F. The Board Will Discuss And May Take Action On A Resolution Approving The 2025 Sustained Superior Performance (SSP) Awards For The District's Employees As Determined By The District's General Manager And The District's General Manager As Determined By The Board; Authorizing And Directing The General Manager To Pay Such Sustained Superior Performance (SSP) Awards To The District's Employees Including The District's General Manager.

G. The Board Will Deliberate And May Take Action Regarding Pending Negotiations Between The City of Windcrest, Texas ("City") And The District Concerning The Lease Agreement And The Interlocal Cooperation Contract Between the City And The District.

H. The Board Will Deliberate And May Take Action On Instructing The General Manager To Sign The Second Amendment To Tower Lease With Option With T-Mobile For Rental Of The Standpipe (Well #2).

VI. BRIEFING SESSION

A. Statement Of Operations And Investment Report. Summary Of Income And Expenses For Previous Month. In-Depth Report On Areas That Experienced Significantly Higher Or Lower Levels Than Expected. Update On Investments, Including Balances, Rates Of Return, Maturity Dates, And Market Conditions.

B. Manager's Report. Summary Of Significant Activity That Affected Operations Or Has Potential Of Affecting Operations. Includes Personnel Update, Significant Expenditures, Weather Conditions, Capital Improvement Project Status, Operational Statistics, And Responses To Inquiries From The Board And / Or Visitors.

VII. The Regular Session Of October 16, 2025, Regular Board Meeting Is Hereby Recessed To Hold An Executive Session And Discuss The Matters Listed Below Pursuant To Sections 551.071 And 552.074 Of The Texas Open Meetings Act.

VIII. EXECUTIVE SESSION

A. To Deliberate The Employment, Evaluation, Reassignment, Duties, Discipline, Or Dismissal Of The District's Employees, Including The District's General Manager As Authorized By Texas Government Code § 551.074, And Consultation With the District's Legal Counsel Regarding Legal Issues Involving The Employment, Evaluation, Reassignment, Duties, Discipline, Or Dismissal Of The District's Employees, Including The District's General Manager As Authorized by Texas Government Code § 551.071(2).

B. To Consult With and Seek Advice From The District's Attorneys Regarding Pending Litigation Styled As Cause No. 2025CV02705; FIT School Of Tennis, LLC. Vs. Bexar County WCID No. 10; In The County Court At Law No. 3; Bexar County, Texas; As Authorized By Section 551.071(1) Of The Texas Government Code.

C. To Consult With And Seek Advice From The District's Attorney(s) Regarding Legal Issues Involving Applying For And Obtaining From The Appropriate City Of Windcrest, Texas City Council, Planning And Zoning Commission, Board Of Adjustment, Zoning Enforcement And Administration Official, And/Or Director Of Building Services, If Required, A City Of Windcrest, Texas Zoning District Amendment, Any Variance(s) Of Regulations And/Or Special Exception(s), Approval(s), And/Or Any Permit(s) For The Erection, Siting And Construction Of An Accessory (Storage) Building As An Accessory Use At The Bexar County Water Control And Improvement District No. 10's Storage Tank Site Located At CB 5474A, Block 28, Lot 5, Bexar CAD Property ID 342858 In The City Of Windcrest, Texas And Situated In A City Of Windcrest, Texas R-1 Single Family Dwelling District; As Authorized By Section 551.071(2) Of The Texas Government Code.

D. The Board Will Consult With The District's Legal Counsel In A Closed Session, As Authorized By Texas Government Code § 551.071(2), To Discuss And Seek Advice Upon One Or More Matter(s) In Which The Duty Of The Attorney To The District Under The Texas Disciplinary Rules Of

Professional Conduct Of The State Bar Of Texas Clearly Conflicts With Chapter 551, Texas Government Code.

****As Used Herein, "Closed Meeting" Shall Have The Definition Ascribed To That Term By Texas Government Code § 551.001. As Required By Texas Government Code § 551.102, The Final Action, Decision, Or Vote On A Matter Deliberated In A Closed Meeting Will Be Made In An Open Meeting****

- IX. The Regular Session Of The Regular Board Meeting Of November 20, 2025, Is Hereby Reconvened.
- X. The Board Will Deliberate And May Take Action On Pending Litigation Styled As Cause No. 2025CV02705; FIT School Of Tennis, LLC. Vs. Bexar County WCID No. 10; In The County Court At Law No. 3; Bexar County, Texas.
- XI. The Board Will Deliberate And May Take Action On Applying For And Obtaining From The Appropriate City Of Windcrest, Texas City Council, Planning And Zoning Commission, Board Of Adjustment, Zoning Enforcement And Administration Official, And/Or Director Of Building Services, If Required, A City Of Windcrest, Texas Zoning District Amendment, Any Variance(s) Of Regulations And/Or Special Exception(s), Approval(s), And/Or Any Permit(s) For The Erection, Siting And Construction Of An Accessory (Storage) Building As An Accessory Use At The Bexar County Water Control And Improvement District No. 10's Storage Tank Site Located At CB 5474A, Block 28, Lot 5, Bexar CAD Property ID 342858 In The City Of Windcrest, Texas And Situated In A City Of Windcrest, Texas R-1 Single Family Dwelling District.
- XII. Other Business Brought Before The Board. (No Deliberations And /Or Decision Will Occur Except To Schedule At Next Scheduled Board Meeting In Order To Place Subject On Agenda And Give Staff Time To Evaluate And Make Recommendations.)
- XIII. Adjournment. The Bexar County Water Control And Improvement District No. 10 Board Of Directors Meeting Of November 20, 2025, Is Hereby Adjourned.

PROPOSED BUDGET – Fiscal Year 2026 01.01.2026

	2025 BUDGET	2026 PROPOSED	\$ of Budget	
REVENUE			TO WATER	TO SEWER
OPEATING INCOME				
Water Income	\$1,300,000	\$1,300,000	100%	
Sewer Income	\$1,377,400	\$1,377,000		100%
EAA / Water Right Fees	\$ 136,500	\$ 136,500	70%	30%
TCEQ Regulatory Assessment	\$ 16,000	\$ 16,000	100%	
Miscellaneous Fees	\$ 68,800	\$ 68,800	80%	20%
Total-Operating Income	\$2,898,300	\$2,898,300	50%	50%
OPERATING EXPENSES				
Interest & Sinking Fund / CIP	\$ 440,000	\$ 440,000	75%	25%
Insurance-General	\$ 39,000	\$ 39,000	60%	40%
Insurance-Group	\$ 100,000	\$ 100,000	75%	25%
Office Expenses	\$ 90,000	\$ 110,000	50%	50%
Professional Services	\$ 75,000	\$ 75,000	50%	50%
Maintenance & Repaires	\$ 240,000	\$ 200,000	75%	25%
Utilities	\$ 104,000	\$ 104,000	95%	05%
EAA Permit Fees	\$ 136,500	\$ 136,500	100%	
Payroll Taxes (SS/MediCare)	\$ 43,000	\$ 43,000	75%	25%
Retirement Contribution	\$ 30,000	\$ 30,000	75%	25%
Salaries	\$ 556,000	\$ 565,000	75%	25%
Employee Merit Award	\$ 16,500	\$ 16,500	75%	25%
Sewer Contract (SAWS)	\$ 925,000	\$ 925,000		100%
TCEQ Assessments / Fees	\$ 16,000	\$ 16,000	59%	41%
Conservation / Rebate Program	\$ 2,000	\$ 2,000	75%	25%
Election	\$ 0	\$ 12,000	50%	50%
Office Rental	\$ 1,200	\$ 1,200	50%	50%
IT / Web	\$ 5,000	\$ 5,000	60%	40%
No Charge Windcrest Accounts	\$ 12,000	\$ 12,000	60%	40%
Bad Debt / Adjustments to Accts	\$ 3,000	\$ 3,000	50%	50%
Total-Operating Expenses	\$2,834,900	\$2,835,200	50%	50%
NON- OPERATING INCOME				
Interest Income-Operating Fund	\$ 60,000	\$ 60,000	50%	50%
TOTAL INCOME	\$ 123,400	\$ 123,100		