

City of Windcrest



AGENDA DEPARTMENT HEAD REPORTS AT 5:00 PM CITY COUNCIL MEETING AT 6:00 PM MARCH 16, 2026

**JUDGE STEPHEN P. TAKAS COURTROOM
WINDCREST CITY HALL - 8601 MIDCROWN**

DHR @ 5 PM/CCM @ 6 PM

NOTICE IS HEREBY GIVEN THAT THE CITY OF WINDCREST CITY COUNCIL WILL HOLD A REGULAR CITY COUNCIL MEETING AT WINDCREST CITY HALL LOCATED AT 8601 MIDCROWN, WINDCREST, TEXAS ON MONDAY, MARCH 16, 2026, STARTING AT 6:00 PM. DEPARTMENT HEAD REPORTS WILL BE HEARD AT 5:00 P.M.

THE CITY COUNCIL RESERVES THE OPTION TO RECESS THE MEETING DURING THE EVENING OF MONDAY, MARCH 16, 2026, AND TO RECONVENE THE MEETING ON THE FOLLOWING BUSINESS DAY, MARCH 17, 2026, AT 9:00 A.M. AT THE WINDCREST CITY HALL, 8601 MIDCROWN, WINDCREST, TEXAS.

NOTICE OF ASSISTANCE AT THE PUBLIC MEETING

The City of Windcrest Council Chambers are wheelchair accessible, and accessible parking spaces are available. In compliance with Americans with Disabilities Act, the City of Windcrest will provide reasonable accommodations for persons attending the meeting. To better serve you, requests should be received 48 hours prior to the meeting. Please contact the City Secretary's Office, at 210-655-0022 ext. 2150 or Fax 210-655-8776, or 711 Texas Relay.

I. CALL TO ORDER

II. ROLL CALL

- a) Consider and take possible action to excuse absence of councilmember(s), if applicable.

III. PLEDGE OF ALLEGIANCE AND INVOCATION

IV. MONTHLY DEPARTMENT HEAD REPORTS FOR THE MONTH OF FEBRUARY FY 2025/2026

- a) Briefing and discussion on the monthly Fire Department reports for the month of February, to include Summary of Calls along with response times for the City, County, and Annex area.
[Ivan Hernandez, Fire Chief]

- b) Briefing and discussion on the monthly Windcrest Volunteer Fire Alliance financial report for the month of February. [WVFA Representative]
- c) Briefing and discussion on the monthly Police Department reports including Code Enforcement and Animal Control reports for the month of February. [David Ellis, Chief of Police]
- d) Briefing and discussion on the monthly Municipal Court report for the month of February. [Claudia Carrera, Assistant Municipal Court Administrator]
- e) Briefing and discussion on the monthly Public Works reports for the month of February. [Dusty DeHoyos, Public Works Director]
- f) Briefing and discussion on the monthly City of Windcrest Economic Development Corporation report for the month of February. [Mario Hernandez, Director of Windcrest Economic Development Corporation]
- g) Briefing and discussion on the monthly Office of the City Secretary, Civic Center and special events reports for the month of February. [Rachel C. Dominguez, City Secretary]

THE FOLLOWING ITEMS MAY BE CONSIDERED AT ANY TIME DURING THE REGULAR COUNCIL MEETING:

V. CITIZENS TO BE HEARD/CITIZEN PARTICIPATION

- Citizens may address the City Council on topics not on the agenda for no more than three (3) minutes.
- Citizens shall also have the opportunity to address the City Council during consideration of posted agenda items for no more than six (6) minutes.
- A City Official may make a statement of specific factual information in response to an inquiry made by a member of the public, or a recitation of existing policy in response to an inquiry made by a member of the public.

VI. PROCLAMATION

- a) Proclamation in recognition and honoring National Red Cross month.

VII. PRESENTATION

- a) Presentation on the Public Information Act as related to elected officials' special right of access (LCG§552 SUBCHAPTER K).
- b) Presentation on the adopted City of Windcrest Records Management Program (Ordinance 242) as required by Local Government Code Chapter 201.

VIII. FINANCIALS

- a) Presentation, discussion, and acceptance of the unaudited monthly financial report for the month of February.

IX. ORDINANCE

- a) City Council will review, discuss, and may act on an ordinance amending Chapter 14 Health, Section 14-8, Construction Waste Disposal and Receptacles. **2nd Reading** [Ronnie J. Guest,

Jr., City Manager]

- b) City Council will review, discuss, and may act on an ordinance amending the City of Windcrest Code of Ordinances to provide regulations for portable storage units. **2nd Reading**

X. DISCUSSION AND ACTION

- a) Discussion, review, and may act on approving the request from the Windcrest Women's Club to mount their North East Independent School District 2025-2026 Superintendent Award at the Takas Park Civic Center. [Cindy Strzelecki, Council Member Place 2]
- b) Discuss, review, and may act on approving the acceptance of Texas Fire Connect Grant through Rural VFD Assistance Program, in the amount of \$165,000 toward the purchase of a brush truck for the Windcrest Fire Department. [Ronnie J. Guest, Jr., City Manager]
- c) Discuss, review and may act on the adoption of a policy relating to cash payments following the discontinuation of production of pennies by the federal government. [Ronnie J. Guest, Jr., City Manager]
- d) Discuss, review, and may act on the publication and development of a Request for Proposal for a Record of Agent for employee benefits programs. [Ronnie J. Guest, Jr., City Manager]
- e) Discuss, review, and may act on the City of Windcrest Code of Ordinances related to tree canopy, maintenance, property owner responsibilities and best practice recommendations from the Texas A & M Forestry Service. [Cindy Strzelecki, Council Member Place 2]
- f) Discuss, review, and may act on the City of Windcrest July Jubilee Celebration on July 11, 2026. [Susie Hamilton, Council Member Place 1]

XI. EXECUTIVE SESSION

The City Council of the City of Windcrest reserves the right to adjourn into executive session at any time during the course of the meeting to discuss any matter listed below. After the conclusion of the executive session, the City Council will reconvene into open session and may take action on any items discussed in executive session.

- a) Pursuant to Govt Code §551.087 (economic development) on Industrial Commercial Properties and Windcrest International Business Park status and update.

XII. CITY MANAGER'S REPORT

Any oral report provided by the city manager will be informational only and not for council action. The city manager may provide updates on community and upcoming city events, the status of the operation of individual departments, any unusual activity from any specific department which has occurred since the posting of the agenda, or to provide potential topics of discussion which may appear on a future agenda.

XIII. GENERAL ANNOUNCEMENTS & FUTURE AGENDA ITEMS REQUESTED

Per Ordinance No. 618, repealing Ordinance No. 593; Section 9: Every agenda shall include an item entry granting a member the opportunity to propose an item for consideration of future agendas for Regular or Special Meetings. Any member may request the inclusion of such items at any meeting.

XIV. ADJOURNMENT

DECORUM REQUIRED: Any disruptive behavior, including shouting or derogatory statements or comments may be ruled out of order by the Presiding Officer. Continuation of this type of behavior could result in a request by the Presiding Officer that the individual leave the meeting, and if refused, an order of removal.

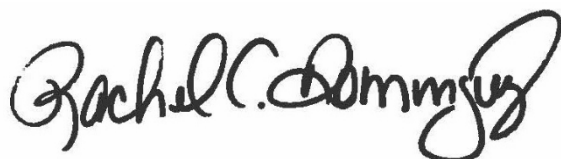
ACTION BY COUNCIL AUTHORIZED: The City Council may vote and/or act upon any item within this Agenda. The Council reserves the right to retire into executive session concerning any of the items listed on this Agenda, pursuant to and in accordance with Texas Government Code § 551.072 (Deliberations about Real Property); § 551.073 (Deliberations about Gifts & Donations); § 551.076 (Deliberations about Security Devices); § 551.087 (Economic Development); § 551.074 (Personnel Matters); and § 551.071 (Consultation with Attorney) to seek the advice of its attorney about pending or contemplated litigation, settlement offer or on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas conflict with the Open Meetings Act and may invoke this right where the City Attorney, the Mayor or a majority of the Governing Body deems an executive session is necessary to allow privileged consultation between the City Attorney and the governing body, if considered necessary and legally justified under the Open Meetings Act. The attorney may appear in person or appear in executive session by conference call in accordance with applicable state law.

EXECUTIVE SESSIONS APPROVED BY CITY ATTORNEY: This agenda has been reviewed and approved by the City's legal counsel and the presence of any subject in any Executive Session portion of the agenda constitutes a written interpretation of Texas Government Code Chapter 551 by legal counsel for the body and constitutes an opinion by the attorney that the items discussed therein may be legally discussed in the closed portion of the meeting considering available opinions of a court of record and opinions of the Texas Attorney General known to the attorney. This provision has been added to this agenda with the intent to meet all elements necessary to satisfy Texas Government Code Chapter 551.144(c) and the meeting is conducted by all participants in reliance on this opinion.

ATTENDANCE BY OTHER ELECTED OR APPOINTED OFFICIALS: It is anticipated that members of other city boards, commissions and committees may attend the meeting in numbers that may constitute a quorum of such other city boards, commissions and committees, so that notice is hereby given that the meeting is also a meeting of the other city boards, commissions and committees whose members are in attendance. The members of the other city boards, commissions and committees may participate in discussions which occur at the meeting, but no action will be taken by the other boards, commissions, and committees whose members are in attendance.

I, the undersigned authority, do hereby certify that the above Notice of Meeting of the City Council of the City of Windcrest is a true and correct copy of said Notice and was posted on the bulletin board at City Hall of said City in a convenient place to the public and said Notice was posted more than three (3) business days prior to the meeting on March 16, 2026.

BY:



Rachel C. Dominguez, TRMC
City Secretary