

City of Windcrest



**DEPARTMENT HEAD REPORTS @ 5 P.M.
CITY COUNCIL MEETING @ 6 P.M.**

JANUARY 13, 2020

CITY COUNCIL CHAMBERS @ 8601 MIDCROWN

6:00 P.M.

NOTICE IS HEREBY GIVEN THAT A CITY OF WINDCREST CITY COUNCIL MEETING WILL BE HELD AT WINDCREST CITY HALL, 8601 MIDCROWN, WINDCREST, TEXAS ON THE 13th DAY OF JANUARY 2020, STARTING AT 6:00 P.M. DURING THE MEETING THE FOLLOWING SUBJECTS WILL BE CONSIDERED AND THE COUNCIL MAY TAKE ACTION ON ANY OF THE LISTED SUBJECTS.

THE CITY COUNCIL RESERVES THE OPTION TO RECESS THE MEETING DURING THE EVENING OF JANUARY 13, 2020, AND TO RECONVENE THE MEETING ON THE FOLLOWING DAY, JANUARY 14, 2020, AT 9:00 A.M. AT THE WINDCREST CITY HALL, 8601 MIDCROWN, WINDCREST, TEXAS.

NOTICE OF ASSISTANCE AT THE PUBLIC MEETING

The City of Windcrest Council Chambers are wheelchair accessible, and accessible parking spaces are available. In compliance with Americans with Disabilities Act, the City of Windcrest will provide reasonable accommodations for persons attending the meeting. To better serve you, requests should be received 48 hours prior to the meeting. Please contact the City Secretary's Office, at 210-655-0022 ext. 2150 or Fax 210-655-8776, or 711 Texas Relay.

- I. CALL TO ORDER**
- II. ROLL CALL**
- III. PLEDGE OF ALLEGIANCE AND INVOCATION**
- IV. MONTHLY DEPARTMENT HEAD REPORTS FOR MONTH ENDING DECEMBER 2019 FOR FY 2019/2020**
 - a) Briefing and discussion on the monthly Fire Department reports for the month of December, to include Summary of Calls along with response times for the City, County, and Annex area. [Dan Kramer, Fire Chief]
 - b) Briefing and discussion on the monthly Windcrest Volunteer Fire Association financial report for the month of December. [Lilia Ayla, President]
 - c) Briefing and discussion on the monthly Police Department reports including Code Enforcement and Animal Control reports for the month of December. [Darrell Volz, Chief of Police]
 - d) Briefing and discussion on the monthly Municipal Court report for the month of December. [Dusty DeHoyos, Assistant City Secretary]
 - e) Briefing and discussion on the monthly Public Works and Landscaping reports for the month of December. [Tom Garcia, Director of Public Works]
 - f) Briefing and discussion on the monthly City of Windcrest Economic Development Corporation report for the month of December. [Jennifer Newman, President of City of Windcrest Economic Development Corporation]

- g) Briefing and discussion on the monthly Civic Center report for the month of December. [Don Hakala, Finance Director]
- h) Briefing and discussion on the monthly Office of the City Secretary reports for the month of December. [Rachel C. Dominguez, City Secretary]
 - Building Services Report
 - Public Information Act Requests
 - U.S. Postal Contract Unit
 - Boards and Commissions Update
- i) Briefing and discussion on past and upcoming City projects and events. [Elizabeth Dick, Public Affairs / PR / Marketing / Event Specialist]

V. CITIZENS TO BE HEARD

- Citizens may address the City Council on topics not on the agenda for no more than three (3) minutes.
- In addition to the foregoing, citizens shall also have the opportunity to address the City Council during consideration of posted agenda items for no more than six (6) minutes.
- A City Official may make a statement of specific factual information in response to an inquiry made by a member of the public, or a recitation of existing policy in response to an inquiry made by a member of the public.

THE FOLLOWING ITEMS MAY BE CONSIDERED AT ANY TIME DURING THE REGULAR COUNCIL MEETING:

VI. FINANCIAL REPORTS

- a) Presentation, discussion, and acceptance of the unaudited monthly financial report for the month ending December 31, 2019 (FY2019/2020). [Donald Hakala, Finance Director]
- b) Presentation, discussion and acceptance of the City of Windcrest 4th Quarter FY 18/19 Investment Report and Windcrest Economic Development Corporation 4th Quarter FY18/19 Investment Report. [Donald Hakala, Finance Director]

VII. RESOLUTION

- a) City Council will discuss and take action on Resolution 2020-501(R), a resolution accepting a grant from the Firehouse Subs Public Safety Foundation for the purchase of a Lucas 3 Chest Compression device with external power supply valued up to \$13,641.42. [Dan Kramer, Fire Chief]

VIII. DISCUSSION & ACTION

- a) City Council will review and discuss proposed revisions to the City of Windcrest Travel and Training Policy, Resolution 2019-737(R). [Frank Archuleta, Councilmember Place 4]
- b) City Council will review and discuss a proposed recommendation for the transfer of personnel expenses from the Windcrest Police Department General Fund to the Windcrest Crime Control Prevention District fund, and allocating the expense savings toward funding a City of Windcrest Fire Department position or positions. [Wes Manning, Councilmember Place 1]

IX. CITY MANAGER'S REPORT**X. EXECUTIVE SESSION**

The City Council may meet in executive session to discuss the following items pursuant to Texas Local Government Code sec. 552.071 (consultation with attorney):

- a) Legal implications of secondary employment of public employees, including overtime and minimum wage laws; and
- b) Legal issues associated with current procedures for filing complaints against city employees and officers and obtaining legal advice

XI. GENERAL ANNOUNCEMENTS & FUTURE AGENDA ITEMS REQUESTED

Per Ordinance No. 618, repealing Ordinance No. 593; Section 9: Every agenda shall include an item entry granting a member the opportunity to propose an item for consideration of future agendas for Regular or Special Meetings. Any member may request the inclusion of such items at any meeting.

XII. ADJOURNMENT

The City Council reserves the right to retire into executive session whenever it is considered necessary and legally justified under the Texas Government Code, Subchapter D, Sections 551.071 et. seq. including, but not limited to, consultation with attorney, real property, prospective gifts, personnel matters, exclusion of witness, security devices, and economic development matters.

It is anticipated that members of other city boards, commissions and committees may attend the meeting in numbers that may constitute a quorum of such other city boards, commissions and committees, so that notice is hereby given that the meeting is also a meeting of the other city boards, commissions and committees whose members are in attendance. The members of the other city boards, commissions and committees may participate in discussions which occur at the meeting, but no action will be taken by the other boards, commissions and committees whose members are in attendance.

I, the undersigned authority, do hereby certify that the above Notice of Meeting of the City Council of the City of Windcrest is a true and correct copy of said Notice and was posted on the bulletin board at City Hall of said City in a convenient place to the public and said Notice was posted more than seventy-two (72) hours prior to the meeting on January 13, 2020.

By: _____
Rachel C. Dominguez, City Secretary