

City of Windcrest



**DEPARTMENT HEAD REPORTS @ 5 P.M.
CITY COUNCIL MEETING @ 6 P.M.**

FEBRUARY 24, 2020

CITY COUNCIL CHAMBERS @ 8601 MIDCROWN

6:00 P.M.

NOTICE IS HEREBY GIVEN THAT A CITY OF WINDCREST CITY COUNCIL MEETING WILL BE HELD AT WINDCREST CITY HALL, 8601 MIDCROWN, WINDCREST, TEXAS ON THE 24th DAY OF FEBRUARY 2020, STARTING AT 6:00 P.M. DURING THE MEETING THE FOLLOWING SUBJECTS WILL BE CONSIDERED AND THE COUNCIL MAY TAKE ACTION ON ANY OF THE LISTED SUBJECTS. DEPARTMENT HEAD REPORTS WILL BE HEARD BEGINNING AT 5:00 P.M.

THE CITY COUNCIL RESERVES THE OPTION TO RECESS THE MEETING DURING THE EVENING OF FEBRUARY 24, 2020, AND TO RECONVENE THE MEETING ON THE FOLLOWING DAY, FEBRUARY 25, 2020, AT 9:00 A.M. AT THE WINDCREST CITY HALL, 8601 MIDCROWN, WINDCREST, TEXAS.

NOTICE OF ASSISTANCE AT THE PUBLIC MEETING

The City of Windcrest Council Chambers are wheelchair accessible, and accessible parking spaces are available. In compliance with Americans with Disabilities Act, the City of Windcrest will provide reasonable accommodations for persons attending the meeting. To better serve you, requests should be received 48 hours prior to the meeting. Please contact the City Secretary's Office, at 210-655-0022 ext. 2150 or Fax 210-655-8776, or 711 Texas Relay.

- I. CALL TO ORDER**
- II. ROLL CALL**
- III. PLEDGE OF ALLEGIANCE AND INVOCATION**
- IV. MONTHLY DEPARTMENT HEAD REPORTS FOR MONTH ENDING DECEMBER 2019 FOR FY 2019/2020**
 - a) Briefing and discussion on the monthly Fire Department reports for the month of January, to include Summary of Calls along with response times for the City, County, and Annex area. [Dan Kramer, Fire Chief]
 - b) Briefing and discussion on the monthly Windcrest Volunteer Fire Association financial report for the month of January. [Lilia Ayla, President]
 - c) Briefing and discussion on the monthly Police Department reports including Code Enforcement and Animal Control reports for the month of January. [Darrell Volz, Chief of Police]
 - d) Briefing and discussion on the monthly Municipal Court report for the month of January. [Claudia Carrera, Municipal Assistant Court Administrator]
 - e) Briefing and discussion on the monthly Public Works and Landscaping reports for the month of January. [Tom Garcia, Director of Public Works]

- f) Briefing and discussion on the monthly City of Windcrest Economic Development Corporation report for the month of January. [Jennifer Newman, President of City of Windcrest Economic Development Corporation]
- g) Briefing and discussion on the monthly Civic Center report for the month of January. [Don Hakala, Finance Director]
- h) Briefing and discussion on the monthly Office of the City Secretary reports for the month of January. [Rachel C. Dominguez, City Secretary]
 - Building Services Report
 - Public Information Act Requests
 - U.S. Postal Contract Unit
 - Boards and Commissions Update
- i) Briefing and discussion on past and upcoming City projects and events. [Elizabeth Dick, Public Affairs / PR / Marketing / Event Specialist]
 - Community Garage Sale: March 5 – March 8
 - Movie in the Park (Shazam) – Teen Night: March 13
 - Community Brush and Bulk Pick Up: March 16 – April 3
 - Fiesta Especial 5K & Parade: April 18
 - Spring Community Shred Day: April 26

V. CITIZENS TO BE HEARD

- a) Citizens may address the City Council on topics not on the agenda for no more than three (3) minutes.
- b) In addition to the foregoing, citizens shall also have the opportunity to address the City Council during consideration of posted agenda items for no more than six (6) minutes.
- c) A City Official may make a statement of specific factual information in response to an inquiry made by a member of the public, or a recitation of existing policy in response to an inquiry made by a member of the public.

THE FOLLOWING ITEMS MAY BE CONSIDERED AT ANY TIME DURING THE REGULAR COUNCIL MEETING:

VI. FINANCIAL REPORTS

- a) Presentation, discussion, and acceptance of the unaudited monthly financial report for the month ending January 31, 2019 (FY2019/2020). [Donald Hakala, Finance Director]

VII. ORDINANCE

- a) City Council will discuss and take action on Ordinance 2020-002(O), an ordinance amending the Windcrest Crime Control Prevention (WCCPD) District fund of the City of Windcrest, Texas municipal budget Fiscal Year 2019-2020, approving the funding of two (2) existing paid police officer positions in order to provide relief from the City's General Revenue Fund and eliminating various budgeted expenditures from WCCPD fund. [Don Hakala, Finance Director] First Reading
- b) City Council will discuss and take action on Ordinance 2020-003(O), an ordinance amending the garbage fund of the City of Windcrest, Texas municipal budget for Fiscal Year 2019-2020, approving the creation of one (1) new utility clerk position and reducing bad debt. [Don Hakala, Finance Director] First Reading

- c) City Council will discuss and take action on Ordinance 2020-004(O), an ordinance amending the general fund of the City of Windcrest, Texas municipal budget for Fiscal Year 2019-2020, approving the removal of funding for two (2) existing paid police officer positions in order to provide relief from the City's General Revenue Fund and increase operating expenditures in the Police Department. [Don Hakala, Finance Director] First Reading
- d) City Council will discuss and take action on Ordinance 2020-005(O), an ordinance amending the City of Windcrest, Texas municipal budget for Fiscal Year 2019-2020, approving an employee pay scale. [Don Hakala, Finance Director] First Reading
- e) City Council will discuss and take action on Ordinance 2020-006(O), an ordinance approving a budget for Fiscal Year 19/20 for six (6) paid career firefighter. [Don Hakala, Finance Director] First Reading
- f) City Council will discuss and take action on Ordinance 2020-007(O), an ordinance amending Chapter 2, Article III – Ethics – of the Windcrest Code of Ordinances to provide additional authority to the Ethics Commission to investigate and enforce ethical violation and the ability to institute certain civil penalties. [Rafael Castillo, Jr., City Manager/Ryan S. Henry, City Attorney] First Reading
- g) City Council will discuss and take action on Ordinance 2020-008(O), an ordinance adopting a procedure to demolish or abate property damage by fire or dangerous conditions by amending section 12-27, 22-1, 103-185, 103-187, and creating section 103-194 of the City of Windcrest's Code of Ordinances to execute emergency abatements. [Rafael Castillo, Jr., City Manager/Ryan S. Henry, City Attorney] First Reading
- h) City Council will discuss and take action on Ordinance 2020-009(O), an ordinance establishing the annual appointment of a mayor pro tempore during the first city council meeting following a general election. [Dan Reese, Mayor] First Reading

VIII. RESOLUTION

- a) City Council will discuss and take action on Resolution 2020-505(R), a resolution to authorize the contract for depository bank services and security agreement for the purpose of managing the funds of the City of Windcrest, Texas. [Don Hakala, Finance Director]
- b) City Council will discuss and take action on Resolution 2020-506(R), a resolution to authorize and ratify the closing of the City of Windcrest IBC Bank Account and authorize the transfer of funds from the City of Windcrest IBC Bank account to the General Fund. [Don Hakala, Finance Director]
- c) City Council will discuss and take action on Resolution 2020-507(R), a resolution approving a contract for an insurance agent of record and authorizing the City Manager to negotiate and execute a contract for such services. [Don Hakala, Finance Director]
- d) City Council will discuss and take action on Resolution 2020-508(R), a resolution approving a Memorandum of Understanding with Greater Randolph Area Services Program, Inc. [Rafael Castillo, City Manager]
- e) City Council will discuss and take action on Resolution 2020-509(R), a resolution appointing member to City Board and Commissions, to fill vacancies and expired terms. [Rafael Castillo, Jr., City Manager/Rachel C. Dominguez, City Secretary]
 - i. Windcrest Economic Development Corporation
 - ii. Board of Adjustment
 - iii. Planning and Zoning Commission

- f) City Council will discuss and take action on Resolution 2020-510(R), a resolution electing a Mayor Pro Tempore. [Dan Reese, Mayor]

IX. DISCUSSION & ACTION

- a) City Council will review and discuss designating a travel and training budget for City Council Member and Mayor, from the Fiscal Year 19/20 allocated travel and training budget. [Joan Pedrotti, Mayor Pro Tem]

X. CITY MANAGER'S REPORT

XI. EXECUTIVE SESSION

The City Council may meet in executive session to discuss the following items pursuant to Texas Local Government Code sec. 552.071 (consultation with attorney):

- a) Legal issues adjusting the purchase order for the VFD's fire truck; and
- b) Legal issues associated with the creation of six (6) paid career fire fighters; and
- c) Legal issues regarding the Tax Split dispute between Windcrest and the City of San Antonio.
- d) Update and discussion on potential litigation regarding
 - 1) 421 Faircrest Dr.-Unsanitary Conditions
 - 2) 225 Windcrest Dr- Fire on 11.12.2019

RETURN TO OPEN SESSION

Council may discuss and act on any item discussed in executive session.

XII. GENERAL ANNOUNCEMENTS & FUTURE AGENDA ITEMS REQUESTED

Per Ordinance No. 618, repealing Ordinance No. 593; Section 9: Every agenda shall include an item entry granting a member the opportunity to propose an item for consideration of future agendas for Regular or Special Meetings. Any member may request the inclusion of such items at any meeting.

XIII. ADJOURNMENT

The City Council reserves the right to retire into executive session whenever it is considered necessary and legally justified under the Texas Government Code, Subchapter D, Sections 551.071 et. seq. including, but not limited to, consultation with attorney, real property, prospective gifts, personnel matters, exclusion of witness, security devices, and economic development matters.

It is anticipated that members of other city boards, commissions and committees may attend the meeting in numbers that may constitute a quorum of such other city boards, commissions and committees, so that notice is hereby given that the meeting is also a meeting of the other city boards, commissions and committees whose members are in attendance. The members of the other city boards, commissions and committees may participate in discussions which occur at the meeting, but no action will be taken by the other boards, commissions and committees whose members are in attendance.

I, the undersigned authority, do hereby certify that the above Notice of Meeting of the City Council of the City of Windcrest is a true and correct copy of said Notice and was posted on the bulletin board at City Hall of said City in a convenient place to the public and said Notice was posted more than seventy-two (72) hours prior to the meeting on February 24, 2020.

By: _____
Rachel C. Dominguez, City Secretary