

City of Windcrest



DEPARTMENT HEAD REPORTS @ 5 P.M.

CITY COUNCIL MEETING & FISCAL YEAR 21/22 BUDGET WORKSHOP @ 6 P.M.

JULY 19, 2021

CITY COUNCIL CHAMBERS @ 8601 MIDCROWN

DHR @ 5 P.M. & CCM @ 6 P.M.

NOTICE IS HEREBY GIVEN THAT A CITY OF WINDCREST CITY COUNCIL MEETING AND FISCAL YEAR 2021/2022 BUDGET WORKSHOP WILL BE HELD AT WINDCREST CITY HALL LOCATED AT 8601 MIDCROWN, WINDCREST, TEXAS ON THE 19th DAY OF JULY 2021, STARTING AT 6:00 P.M. DEPARTMENT HEAD REPORTS WILL BE HEARD AT 5:00 P.M.

THE CITY COUNCIL RESERVES THE OPTION TO RECESS THE MEETING DURING THE EVENING OF JULY 19, 2021 AND TO RECONVENE THE MEETING ON THE FOLLOWING DAY, JULY 20, 2021 AT 9:00 A.M. AT THE WINDCREST CITY HALL, 8601 MIDCROWN, WINDCREST, TEXAS.

NOTICE OF ASSISTANCE AT THE PUBLIC MEETING

The City of Windcrest Council Chambers are wheelchair accessible, and accessible parking spaces are available. In compliance with Americans with Disabilities Act, the City of Windcrest will provide reasonable accommodations for persons attending the meeting. To better serve you, requests should be received 48 hours prior to the meeting. Please contact the City Secretary's Office, at 210-655-0022 ext. 2150 or Fax 210-655-8776, or 711 Texas Relay.

I. CALL TO ORDER

II. ROLL CALL

III. PLEDGE OF ALLEGIANCE AND INVOCATION

IV. MONTHLY DEPARTMENT HEAD REPORTS FOR MONTH ENDING JUNE FOR FY2020/2021

- a) Briefing and discussion on the monthly Fire Department reports for the month of June, to include Summary of Calls along with response times for the City, County, and Annex area. [Dan Kramer, Fire Chief]
- b) Briefing and discussion on the monthly Windcrest Volunteer Fire Association financial report for the month of June. [Daniel Andrade, President]
- c) Briefing and discussion on the monthly Police Department reports including Code Enforcement and Animal Control reports for the month of June. [Darrell Volz, Chief of Police]

- d) Briefing and discussion on the monthly Municipal Court report for the month of June. [Claudia Carrera, Municipal Assistant Court Administrator]
- e) Briefing and discussion on the monthly Public Works and Landscaping reports for the month of June. [Chris Gamboa, Interim Director of Public Works]
- f) Briefing and discussion on the monthly City of Windcrest Economic Development Corporation report for the month of June. [Jennifer Newman, President of City of Windcrest Economic Development Corporation]
- g) Briefing and discussion on the monthly Office of the City Secretary reports for the month of June. [Rachel C. Dominguez, City Secretary]
- h) Briefing and discussion on Civic Center, past and upcoming special events. [Elizabeth Dick, Civic Center and Special Events Specialist]

V. CITIZENS TO BE HEARD/CITIZEN PARTICIPATION

- a) Citizens may address the City Council on topics not on the agenda for no more than three (3) minutes.
- b) Citizens shall also have the opportunity to address the City Council during consideration of posted agenda items for no more than six (6) minutes.
- c) A City Official may make a statement of specific factual information in response to an inquiry made by a member of the public, or a recitation of existing policy in response to an inquiry made by a member of the public.

THE FOLLOWING ITEMS MAY BE CONSIDERED AT ANY TIME DURING THE REGULAR COUNCIL MEETING:

VI. PRESENTATIONS

- a) City Council will receive a presentation from Rose Mary Fry, Degrees of Work, and may have discussion on the finalized City of Windcrest 2021-2023 Strategic Plan. [Dan Reese, Mayor]
- b) City Council will receive a presentation from David Hook, Parks and Recreation Chairman, on the 2021 Parks and Recreation Open Space Plan, approved by the Parks and Recreation Commission, recommended for adoption consideration by the Windcrest City Council. [Dan Reese, Mayor]
- c) City Council will receive a presentation from David Hook, Parks and Recreation Chairman, and may have discussion on a recommendation approved by the Parks and Recreation Commission, on the development of a dog park in the City of Windcrest. [Rafael Castillo, Jr., City Manager]
- d) City Council will receive an update, from Leonard Young, City Engineer, and may have discussion on proposed bond projects to be placed on the November 2, 2021 Special Bond Election ballot. [Rafael Castillo, Jr., City Manager]
- e) City Council will receive an update and presentation from Daniel Andrade and may have discussion on the Windcrest Volunteer Fire Association Audit. [Rafael Castillo, Jr., City Manager]

- f) City Council will receive a presentation from Dan Kramer, Fire Chief and may have discussion on the status of the American Rescue Plan Act of 2021 (Coronavirus Local Fiscal Recovery Funds). [Cindy Strzelecki, Councilmember Place 2]

VII. FINANCIAL REPORTS

- a) Presentation, discussion, and acceptance of the unaudited monthly financial report for the month ending May 31, 2021 (FY20/21). [Rafael Castillo, Jr., City Manager]
- b) Presentation, discussion, and acceptance of the unaudited monthly financial report for the month ending June 30, 2021 (FY20/21). [Rafael Castillo, Jr., City Manager]
- c) Presentation, discussion and acceptance of the City of Windcrest Third Quarter Investment Report for the period duration April 1, 2021 – June 30, 2021. [Rafael Castillo, Jr., City Manager]

VIII. ORDINANCE

- a) City Council will review, discuss, and take action on Ordinance 2021-008(O), an ordinance authorizing an interlocal agreement with the City of San Antonio for concurrent jurisdiction of criminal cases, punishable by fine only, that are committed within two hundred (200) yards of the city limits. [Rafael Castillo, Jr., City Manager] **2nd Reading**
- b) City Council will review, discuss, and take action on Ordinance 2021-009(O), an ordinance amending the general fund of the municipal budget for fiscal year 2020/2021, in the amount of \$310,000.00 in order to balance the 2020-2021 fiscal year budget. [Rafael Castillo, Jr., City Manager] **1st Reading**

IX. RESOLUTION

- a) City Council will review, discuss, and take action on Resolution 2021-524(R), a resolution adopting the City of Windcrest 2021-2023 Strategic Plan. [Dan Reese, Mayor]
- b) City Council will review, discuss, and take action on Resolution 2021-525(R), a resolution updating the names of authorized representatives of the City of Windcrest to approve banking transactions at Frost Bank. [Rafael Castillo, Jr., City Manager]
- c) City Council will review, discuss, and take action on resolution amending the names of authorized representatives of the City of Windcrest to approve financial transactions at TexPool/TexPool Prime. [Rafael Castillo, Jr., City Manager]
- d) City Council will review, discuss, and take action on Resolution 2021-526(R), a resolution to accept available and qualifying reimbursement funds from the American Rescue Plan Act Coronavirus Local Fiscal Recovery Funds (CLFRF) applied for. [Rafael Castillo, Jr.]

X. DISCUSSION & ACTION

- a) City Council will review, discuss and may take action on proposed 2021 bond projects to be place on the November 2, 2021 Special Election ballot. [Rafael Castillo, Jr., City Manager]
- b) City Council will review, discuss and may take action on the development of a dog park in the City of Windcrest. [Wes Manning, Councilmember Place 1]

- c) City Council will review, discuss, and may take action on setting dates for the Proposed FY 2021 – 2022 Budget Public Hearings. [Rafael Castillo, Jr., City Manager]
- d) City Council will review, discuss, and may take action on an ordinance approving and adopting a budget for operating the municipal government of the City of Windcrest for fiscal year beginning October 1, 2021 and ending on September 30, 2022; appropriating money for the various funds and purposes of such budget including appropriations of money to pay interest and principal sinking fund requirements on all indebtedness; providing a savings and severability clause; repealing all ordinances and appropriations in conflict with the provisions of this ordinance; and establishing an effective date. [Rafael Castillo, Jr., City Manager]
- e) City Council will review, discuss, and may take action on an ordinance adopting the tax rate and levying a tax upon all property subject to taxation within the City of Windcrest, Texas, for the 2022 tax year for the use and support of the municipal government of the City of Windcrest for the fiscal year beginning October 1, 2021, and ending on September 30, 2022; apportioning said levy among the various funds and items for which revenue must be raised including providing a sinking fund for the retirement bonded debt of the city; and establishing an effective date. [Rafael Castillo, Jr., City Manager]

XI. FISCAL YEAR 2021/2022 BUDGET WORKSHOP

- a) City Council will review, discuss, and may take action on the following City of Windcrest Fiscal Year 2021/2022 Proposed Budgets:
 - i. General Fund Accounts
 - Revenues
 - Administration
 - Police Department
 - Fire Department
 - Special Services
 - Parks and Recreation
 - Fleet Mechanic
 - Court
 - Facility Division
 - Civic Center
 - Contract Services
 - Tech Support
 - Public Works
 - Animal Control
 - Code Enforcement
 - Finance
 - City Management
 - Pool
 - Post Office
 - Human Resource
 - Capital
 - ii. Garbage Fund
 - iii. Debt Service Fund
 - iv. Asset Seizure Fund (Federal)

- v. Asset Seizure Fund (State)
- vi. County Fire Contribution Fund
- vii. School Crossing Guard Fund
- viii. Police Donations Fund
- ix. Police Education Training Fund
- x. Roosevelt Scholarship Fund
- xi. Court Technology Fund
- xii. Court Building Security Fund
- xiii. Hotel Occupancy Tax Fund
- xiv. Economic Development Corporation (EDC)
- xv. Windcrest Crime Control Prevention District (WCCPD)
- xvi. Street Fund – Capital Improvement Projects (CIP)
- xvii. Public, Education, and Government
- xviii. 2019 Series A Bond
- xix. 2019 Series B Bond

XII. CITY MANAGER’S REPORT

XIII. EXECUTIVE SESSION

The City Council will convene in closed session to discuss the following matters:

- a) Pursuant to Texas Government Code Sec. 551.071 (consultation with attorney) regarding Sales Tax Assurance.

XIV. GENERAL ANNOUNCEMENTS & FUTURE AGENDA ITEMS REQUESTED

Per Ordinance No. 618, repealing Ordinance No. 593; Section 9: Every agenda shall include an item entry granting a member the opportunity to propose an item for consideration of future agendas for Regular or Special Meetings. Any member may request the inclusion of such items at any meeting.

XV. ADJOURNMENT

DECORUM REQUIRED: *Any disruptive behavior, including shouting or derogatory statements or comments may be ruled out of order by the Presiding Officer. Continuation of this type of behavior could result in a request by the Presiding Officer that the individual leave the meeting, and if refused, an order of removal.*

ACTION BY COUNCIL AUTHORIZED: *The City Council may vote and/or act upon any item within this Agenda. The Council reserves the right to retire into executive session concerning any of the items listed on this Agenda, pursuant to and in accordance with Texas Government Code § 551.072 (Deliberations about Real Property); § 551.073 (Deliberations about Gifts & Donations); § 551.076 (Deliberations about Security Devices); §551.087 (Economic Development); §551.074 (Personnel Matters) and, § 551.071 to seek the advice of its attorney about pending or contemplated litigation, settlement offer or on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas conflict with the Open Meetings Act and may invoke this right where the City Attorney, the Mayor or a majority of the Governing Body deems an executive session is necessary to allow privileged consultation between the City Attorney and the governing body, if considered necessary and legally justified under the Open Meetings Act. The attorney may appear in person, or appear in executive session by conference call in accordance with applicable state law.*

EXECUTIVE SESSIONS APPROVED BY CITY ATTORNEY: *This agenda has been reviewed and approved by the City's legal counsel and the presence of any subject in any Executive Session portion of the agenda constitutes a written interpretation of Texas Government Code Chapter 551 by legal counsel for the body and constitutes an opinion by the attorney that the items discussed therein may be legally discussed in the closed portion of the meeting considering available opinions of a court of record and opinions of the Texas Attorney General known to the attorney. This provision has been added to this agenda with the intent to meet all elements necessary to satisfy Texas Government Code Chapter 551.144(c) and the meeting is conducted by all participants in reliance on this opinion.*

ATTENDANCE BY OTHER ELECTED OR APPOINTED OFFICIALS:

It is anticipated that members of other city boards, commissions and committees may attend the meeting in numbers that may constitute a quorum of such other city boards, commissions and committees, so that notice is hereby given that the meeting is also a meeting of the other city boards, commissions and committees whose members are in attendance. The members of the other city boards, commissions and committees may participate in discussions which occur at the meeting, but no action will be taken by the other boards, commissions and committees whose members are in attendance.

I, the undersigned authority, do hereby certify that the above Notice of Meeting of the City Council of the City of Windcrest is a true and correct copy of said Notice and was posted on the bulletin board at City Hall of said City in a convenient place to the public and said Notice was posted more than seventy-two (72) hours prior to the meeting on July 19, 2021.

BY: _____
Rachel C. Dominguez, City Secretary