

City of Windcrest



AGENDA

DEPARTMENT HEAD REPORTS @ 5PM

CITY COUNCIL MEETING & PUBLIC HEARING @ 6PM

August 15, 2022

CITY COUNCIL CHAMBERS @ 8601 MIDCROWN

DHR@ 5P.M./CCM & PH @ 6 P.M.

NOTICE IS HEREBY GIVEN THAT THE CITY OF WINDCREST CITY COUNCIL WILL HOLD A REGULAR CITY COUNCIL MEETING AND PUBLIC HEARING AT WINDCREST CITY HALL LOCATED AT 8601 MIDCROWN, WINDCREST, TEXAS ON THE 15th DAY OF AUGUST 2022, STARTING AT 6:00 P.M. DEPARTMENT HEAD REPORTS WILL BE HEARD AT 5:00 P.M.

THE CITY COUNCIL RESERVES THE OPTION TO RECESS THE MEETING DURING THE EVENING OF AUGUST 15, 2022, AND TO RECONVENE THE MEETING ON THE FOLLOWING DAY, AUGUST 16 2022 AT 9:00 A.M. AT THE WINDCREST CITY HALL, 8601 MIDCROWN, WINDCREST, TEXAS.

NOTICE OF ASSISTANCE AT THE PUBLIC MEETING

The City of Windcrest Council Chambers are wheelchair accessible, and accessible parking spaces are available. In compliance with Americans with Disabilities Act, the City of Windcrest will provide reasonable accommodations for persons attending the meeting. To better serve you, requests should be received 48 hours prior to the meeting. Please contact the City Secretary's Office, at 210-655-0022 ext. 2150 or Fax 210-655-8776, or 711 Texas Relay.

I. CALL TO ORDER

II. ROLL CALL

III. PLEDGE OF ALLEGIANCE AND INVOCATION

IV. MONTHLY DEPARTMENT HEAD REPORTS FOR MONTH ENDING JULY FOR FY 2021/2022

- a) Briefing and discussion on the monthly Fire Department reports for the month of July, to include Summary of Calls along with response times for the City, County, and Annex area. [Ivan Hernandez, Fire Chief]
- b) Briefing and discussion on the monthly Windcrest Volunteer Fire Association financial report for the month of July. [Terrill Woodley, President]
- c) Briefing and discussion on the monthly Police Department reports including Code Enforcement and Animal Control reports for the month of July. [Darrell Volz, Chief of Police]
- d) Briefing and discussion on the monthly Municipal Court report for the month of

- July. [Claudia Carrera, Municipal Assistant Court Administrator]
- e) Briefing and discussion on the monthly Public Works reports for the month of July. [Chris Gamboa, Interim Director of Public Works]
 - f) Briefing and discussion on the monthly City of Windcrest Economic Development Corporation report for the month of July. [Jennifer Newman, President of Windcrest Economic Development Corporation]
 - g) Briefing and discussion on the monthly Office of the City Secretary reports for the month of July. [Rachel C. Dominguez, City Secretary]
 - h) Briefing and discussion on Civic Center, past and upcoming special events. [Elizabeth Dick, Civic Center and Special Events Specialist]

V. CITIZENS TO BE HEARD/CITIZEN PARTICIPATION

- Citizens may address the City Council on topics not on the agenda for no more than three (3) minutes.
- Citizens shall also have the opportunity to address the City Council during consideration of posted agenda items for no more than six (6) minutes.
- A City Official may make a statement of specific factual information in response to an inquiry made by a member of the public, or a recitation of existing policy in response to an inquiry made by a member of the public.

THE FOLLOWING ITEMS MAY BE CONSIDERED AT ANY TIME DURING THE REGULAR COUNCIL MEETING:

VI. FINANCIALS

- a) Presentation, discussion and acceptance of the unaudited monthly financial report for the month ending July 30, 2022. [Rafael Castillo, Jr, City Manager]

VII. PROCLAMATION

- a) Proclamation of National Payroll Week presented to Alamo Chapter of American Payroll Association.

VIII. PRESENTATION

- a) City Council will receive a presentation on the Fiscal year 2022/2023 Employee Benefits Package. [Rafael Castillo, Jr., City Manager]

IX. CONSENT AGENDA

- a) City Council will review, discuss and may act on Resolution 2022-533(R), a resolution approving the purchase of a 10 foot dump truck for the Public Works Department. [Rafael Castillo, Jr., City Manager]
- b) City Council will review, discuss, and may act on Resolution 2022-534(R), a resolution approving a service agreement between the City of Windcrest and Roadrunner Towing. [Rafael Castillo, Jr., City Manager]

X. PUBLIC HEARING*OPENING OF PUBLIC HEARING*

- a) The Windcrest City Council will hold a public hearing to received comments on the proposed City of Windcrest Fiscal Year 22/23 budget and tax rate.

*CLOSING OF PUBLIC HEARING***XI. ORDINANCE**

- a) City Council will review, discuss, and may act on Ordinance 2022-014(O), an Ordinance calling for a General Election for Place 1,2, and 3 on the Windcrest City Council. [Dan Reese, Mayor] 1st Reading
- b) City Council will review, discuss, and may act on Ordinance 2022-015(O), an Ordinance calling for a Special Election to consider proposed amendments to the 2019 City of Windcrest Charter. [Dan Reese, Mayor] 1st Reading
- c) City Council will review, discuss, and may act on Ordinance 2022-016(O), an Ordinance approving the FY22/23 City of Windcrest Organizational Chart. [Rafael Castillo, Jr., City Manager] 1st Reading
- d) City Council will review, discuss, and may act on Ordinance 2022-017(O), an Ordinance approving the FY22/23 City of Windcrest Master Fee Schedule. [Rafael Castillo, Jr., City Manager] 1 Reading
- e) City Council will review, discuss, and may act on Ordinance 2022-018(O), an Ordinance approving a 2:1 TMRS employee retirement contribution [Wes Manning, Place 1] 1st Reading

XII. RESOLUTION

- a) City Council will review, discuss and may act on Resolution 2022-535(R), a resolution appointing member to the Windcrest Economic Development Corporation. [Rafael Castillo, Jr., City Manager]
- b) City Council will review, discuss, and may act on Resolution 2022-536(R), a resolution approving FY22/23 employee Health Reimbursement Account. [Rafael Castillo, Jr., City Manager]

XIII. DISCUSS AND ACT

- a) City Council will review, discuss, and may act on the employee benefits package for FY22/23. [Rafael Castillo, Jr., City Manager]
- b) City Council will review, discuss, and may act on the Proposed FY22/23 Budget and Tax Rate. [Rafael Castillo, Jr., City Manager]
- c) City Council will review, discuss, and may act on the City of Windcrest FY22/23 Travel Policy. [Rafael Castillo, Jr., City Manager]

- d) City Council will review, discuss, and may act on the City of Windcrest FY22/23 Purchasing Policy. [Rafael Castillo, Jr., City Manager]
- e) City Council will review, discuss, and may act on the City of Windcrest FY22/23 Investment Policy. [Rafael Castillo, Jr., City Manager]

XIV. CITY MANAGER'S REPORT

XV. EXECUTIVE SESSION

The City Council of the City of Windcrest reserves the right to adjourn into executive session at any time during course of the meeting to discuss any matter listed below:

- i. Pursuant to Govt. Code 551.072 for deliberation regarding real property, 551.087 for deliberation regarding economic development planning and 551.071 for consultation with attorney.

XVI. GENERAL ANNOUNCEMENTS & FUTURE AGENDA ITEMS REQUESTED

Per Ordinance No. 618, repealing Ordinance No. 593; Section 9: Every agenda shall include an item entry granting a member the opportunity to propose an item for consideration of future agendas for Regular or Special Meetings. Any member may request the inclusion of such items at any meeting

XVII. ADJOURNMENT

DECORUM REQUIRED: *Any disruptive behavior, including shouting or derogatory statements or comments may be ruled out of order by the Presiding Officer. Continuation of this type of behavior could result in a request by the Presiding Officer that the individual leave the meeting, and if refused, an order of removal.*

ACTION BY COUNCIL AUTHORIZED: *The City Council may vote and/or act upon any item within this Agenda. The Council reserves the right to retire into executive session concerning any of the items listed on this Agenda, pursuant to and in accordance with Texas Government Code § 551.072 (Deliberations about Real Property); § 551.073 (Deliberations about Gifts & Donations); § 551.076 (Deliberations about Security Devices); §551.087 (Economic Development); §551.074 (Personnel Matters) and, § 551.071 to seek the advice of its attorney about pending or contemplated litigation, settlement offer or on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas conflict with the Open Meetings Act and may invoke this right where the City Attorney, the Mayor or a majority of the Governing Body deems an executive session is necessary to allow privileged consultation between the City Attorney and the governing body, if considered necessary and legally justified under the Open Meetings Act. The attorney may appear in person, or appear in executive session by conference call in accordance with applicable state law.*

EXECUTIVE SESSIONS APPROVED BY CITY ATTORNEY: *This agenda has been reviewed and approved by the City's legal counsel and the presence of any subject in any Executive Session portion of the agenda constitutes a written interpretation of Texas Government Code Chapter 551 by legal counsel for the body and constitutes an opinion by the attorney that the items discussed therein may be legally discussed in the closed portion of the meeting considering available opinions of a court of record and opinions of the Texas Attorney General known to the attorney. This provision has been added to this agenda with the intent to meet all elements necessary to satisfy Texas Government Code Chapter 551.144(c) and the meeting is conducted by all participants in reliance on this opinion.*

ATTENDANCE BY OTHER ELECTED OR APPOINTED OFFICIALS:

It is anticipated that members of other city boards, commissions and committees may attend the meeting in numbers that may constitute a quorum of such other city boards, commissions and committees, so that notice is hereby given that the meeting is also a meeting of the other city boards, commissions and committees whose members are in attendance. The members of the other city boards, commissions and committees may participate in discussions which occur at the meeting, but no action will be taken by the other boards, commissions, and committees whose members are in attendance.

I, the undersigned authority, do hereby certify that the above Notice of Meeting of the City Council of the City of Windcrest is a true and correct copy of said Notice and was posted on the bulletin board at City Hall of said City in a convenient place to the public and said Notice was posted more than seventy-two (72) hours prior to the meeting on August 15, 2022.

BY: //§//Rachel C. Dominguez, City Secretary