

City of Windcrest



AGENDA

DEPARTMENT HEAD REPORTS @ 5PM

CITY COUNCIL MEETING @ 6PM

September 19, 2022

CITY COUNCIL CHAMBERS @ 8601 MIDCROWN

DHR@ 5P.M./CCM & PH @ 6 P.M.

NOTICE IS HEREBY GIVEN THAT THE CITY OF WINDCREST CITY COUNCIL WILL HOLD A REGULAR CITY COUNCIL MEETING AND PUBLIC HEARING AT WINDCREST CITY HALL LOCATED AT 8601 MIDCROWN, WINDCREST, TEXAS ON THE 19th DAY OF SEPTEMBER 2022, STARTING AT 6:00 P.M. DEPARTMENT HEAD REPORTS WILL BE HEARD AT 5:00 P.M.

THE CITY COUNCIL RESERVES THE OPTION TO RECESS THE MEETING DURING THE EVENING OF SEPTEMBER 19, 2022, AND TO RECONVENE THE MEETING ON THE FOLLOWING DAY, SEPTEMBER 20 2022 AT 9:00 A.M. AT THE WINDCREST CITY HALL, 8601 MIDCROWN, WINDCREST, TEXAS.

NOTICE OF ASSISTANCE AT THE PUBLIC MEETING

The City of Windcrest Council Chambers are wheelchair accessible, and accessible parking spaces are available. In compliance with Americans with Disabilities Act, the City of Windcrest will provide reasonable accommodations for persons attending the meeting. To better serve you, requests should be received 48 hours prior to the meeting. Please contact the City Secretary's Office, at 210-655-0022 ext. 2150 or Fax 210-655-8776, or 711 Texas Relay.

I. CALL TO ORDER

II. ROLL CALL

III. PLEDGE OF ALLEGIANCE AND INVOCATION

IV. MONTHLY DEPARTMENT HEAD REPORTS FOR MONTH ENDING AUGUST FOR FY 2021/2022

- a) Briefing and discussion on the monthly Fire Department reports for the month of August, to include Summary of Calls along with response times for the City, County, and Annex area. [Ivan Hernandez, Fire Chief]
- b) Briefing and discussion on the monthly Windcrest Volunteer Fire Association financial report for the month of August. [Terrill Woodley, President]
- c) Briefing and discussion on the monthly Police Department reports including Code Enforcement and Animal Control reports for the month of August. [Darrell Volz, Chief of Police]

- d) Briefing and discussion on the monthly Municipal Court report for the month of August. [Claudia Carrera, Municipal Assistant Court Administrator]
- e) Briefing and discussion on the monthly Public Works reports for the month of August. [Chris Gamboa, Interim Director of Public Works]
- f) Briefing and discussion on the monthly City of Windcrest Economic Development Corporation report for the month of August. [Jennifer Newman, President of Windcrest Economic Development Corporation]
- g) Briefing and discussion on the monthly Office of the City Secretary reports for the month of August. [Rachel C. Dominguez, City Secretary]
- h) Briefing and discussion on Civic Center, past and upcoming special events. [Elizabeth Dick, Civic Center and Special Events Specialist]

V. CITIZENS TO BE HEARD/CITIZEN PARTICIPATION

- Citizens may address the City Council on topics not on the agenda for no more than three (3) minutes.
- Citizens shall also have the opportunity to address the City Council during consideration of posted agenda items for no more than six (6) minutes.
- A City Official may make a statement of specific factual information in response to an inquiry made by a member of the public, or a recitation of existing policy in response to an inquiry made by a member of the public.

THE FOLLOWING ITEMS MAY BE CONSIDERED AT ANY TIME DURING THE REGULAR COUNCIL MEETING:

VI. FINANCIALS

- a) Presentation, discussion and acceptance of the unaudited monthly financial report for the month ending August 31, 2022. [Rafael Castillo, Jr, City Manager]

VII. PRESENTATION

- a) City Council will receive a presentation from YPR Consulting on the following projects:
 - i. Proposed fence options for the Windcrest Dog Park at Takas Park
 - ii. Update on the pool structure evaluation at Windsong
 - iii. City branding options on the BCWID#10 Water Tank located at a currently unaddressed property at Winsong Dr. and Zephyr Dr. more particularly described as BCAD#342321

VIII. CONSENT AGENDA

- a) City Council will review, discuss and may act on Resolution 2022-545(R), a resolution approving the Fiscal Year 2022/2023 employee benefits package. [Rafael Castillo, Jr., City Manager]
- b) City Council will review, discuss, and may act on Resolution 2022-546(R), a resolution approving the Fiscal Year 2022/2023 Travel Policy. [Rafael Castillo, Jr., City Manager]

- c) City Council will review, discuss, and may act on Resolution 2022-547(R), a resolution approving the Fiscal Year 2022/2023 Purchasing Policy. [Rafael Castillo, Jr., City Manager]
- d) City Council will review, discuss, and may act on Resolution 2022-548(R), a resolution approving the Fiscal Year 2022/2023 Investment Policy. [Rafael Castillo, Jr., City Manager]
- e) City Council will review, discuss, and may act on Ordinance 2022-016(O), an Ordinance approving the FY22/23 City of Windcrest Organizational Chart. [Rafael Castillo, Jr., City Manager] 2st Reading
- f) City Council will review, discuss, and may act on Ordinance 2022-017(O), an Ordinance approving the FY22/23 City of Windcrest Master Fee Schedule. [Rafael Castillo, Jr., City Manager] 2 Reading
- g) City Council will review, discuss, and may act on Ordinance 2022-018(O), an Ordinance approving a 2:1 TMRS employee retirement contribution [Wes Manning, Place 1] 2nd Reading

IX. ORDINANCE

- a) City Council will review, discuss, and may act on Ordinance 2022-019(O), an ordinance approving and adopting a budget for operating the municipal government of the City of Windcrest for the Fiscal Year beginning October 1, 2022 and ending on September 30, 2023. [Rafael Castillo, Jr.] 1st Reading
- b) City Council will review, discuss, and may act on Ordinance 2022-020(O), an ordinance adopting a tax rate and levying a tax upon all property subject to taxation within the City of Windcrest, Texas for the 2022 Tax Year for the use and support of the municipal government of the City of Windcrest for the Fiscal Year beginning October 1, 2022 and ending September 30, 2023. [Rafael Castillo, Jr.] 1st Reading
- c) City Council will review, discuss, and may act on Ordinance 2022-021(R), an ordinance amending the Windcrest Crime Control and Prevention District Fund for Fiscal Year 2021/2022 in the amount not to exceed \$40,000 for property room equipment. [Rafael Castillo, Jr., City Manager] 1st Reading

X. RESOLUTION

- a) City Council will review, discuss and may act on Resolution 2022-549(R), a resolution ratifying the recently adopted Fiscal Year 2021/2022 Budget. [Rafael Castillo, Jr., City Manager]
- b) City Council will review, discuss, and may act on Resolution 2022-550(R), a resolution appointing member to various City of Windcrest Board and Commissions. [Rafael Castillo, Jr., City Manager]
- c) City Council will review, discuss, and may act on Resolution 2022-551(R), a resolution memorializing the official votes by the City of Windcrest City Council for the Texas Municipal League Intergovernmental Risk Pool Board of Trustees. [Dan Reese, Mayor]

XI. DISCUSS AND ACT

- a) City Council will review, discuss, and may act on any of the following project as presented by YPR Consulting:
 - i. Proposed fence options for the Windcrest Dog Park at Takas Park
 - ii. Update on the pool structure evaluation at Windsong
 - iii. City branding options on the BCWID#10 Water Tank located at a currently unaddressed property at Winsong Dr. and Zephyr Dr. more particularly described as BCAD#342321
- b) City Council will review, discuss, and may act on donating a 2012 Chevy Tahoe, Vehicle# 187 (Fire Department Utility Truck) to the University of Texas Health Science Center. [Rafael Castillo, Jr, City Manager]
- c) City Council will review, discuss, and may act on approving a professional services agreement with Lone Star Ambulance Service 1, LLC d/b/a Allegiance Mobile Health for ambulance and emergency services. [Rafael Castillo, Jr., City Manager]
- d) City Council will review, discuss, and may act on a special consideration request to home fowl at the residence of 614 Crestway Drive, R1 Zoning District. [Rafael Castillo, Jr.]
- e) City Council will review, discuss, and may act on City branding options on the BCWID#10 Water Tank located at a currently unaddressed property at Winsong Dr. and Zephyr Dr. more particularly described as BCAD#342321. [Dan Reese, Mayor]
- f) City Council will review, discuss, and may act on beginning negotiations on renewing the City Manager's contract for a three-year term. [Wes Manning, Councilmember Place 1]
- g) City Council will review, discuss, and may act on redefining the use and restriction of shade structures. [Dan Reese, Mayor]
- h) City Council will review, discuss, and may act on approving a janitorial contract for the Civic Center. [Rafael Castillo, Jr.]
- i) City Council will review, discuss, and may act on approving a new Civic Center rental contract. [Rafael Castillo, Jr.]
- j) City Council will review, discuss, and may act on the setting the legislative calendar for Fiscal Year 2022/2023. [Rafael Castillo, Jr., City Manager]

XII. CITY MANAGER'S REPORT**XIII. EXECUTIVE SESSION**

The City Council of the City of Windcrest reserves the right to adjourn into executive session at any time during course of the meeting to discuss any matter listed below:

- i. Pursuant to Govt. Code 551.072 for deliberation regarding real property, 551.087 for deliberation regarding economic development planning and 551.071 for consultation with attorney.
- ii. Pursuant to Govt. Code 551.071 for consultation with attorney, regarding the professional

- services agreement with Lone Star Ambulance Service 1, LLC d/b/a Allegiance Mobile Health for ambulance and emergency services. [Rafael Castillo, Jr., City Manager]
- iii. Pursuant to Govt Code 551.071 for consultation with attorney, regarding legal issues for potential litigation or claims regarding and related to litigation for:
- a. 421 Faircrest
 - b. Red Tree Square
 - c. 4903 Walzem Road

XIV. GENERAL ANNOUNCEMENTS & FUTURE AGENDA ITEMS REQUESTED

Per Ordinance No. 618, repealing Ordinance No. 593; Section 9: Every agenda shall include an item entry granting a member the opportunity to propose an item for consideration of future agendas for Regular or Special Meetings. Any member may request the inclusion of such items at any meeting

XV. ADJOURNMENT

DECORUM REQUIRED: *Any disruptive behavior, including shouting or derogatory statements or comments may be ruled out of order by the Presiding Officer. Continuation of this type of behavior could result in a request by the Presiding Officer that the individual leave the meeting, and if refused, an order of removal.*

ACTION BY COUNCIL AUTHORIZED: *The City Council may vote and/or act upon any item within this Agenda. The Council reserves the right to retire into executive session concerning any of the items listed on this Agenda, pursuant to and in accordance with Texas Government Code § 551.072 (Deliberations about Real Property); § 551.073 (Deliberations about Gifts & Donations); § 551.076 (Deliberations about Security Devices); §551.087 (Economic Development); §551.074 (Personnel Matters) and, § 551.071 to seek the advice of its attorney about pending or contemplated litigation, settlement offer or on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas conflict with the Open Meetings Act and may invoke this right where the City Attorney, the Mayor or a majority of the Governing Body deems an executive session is necessary to allow privileged consultation between the City Attorney and the governing body, if considered necessary and legally justified under the Open Meetings Act. The attorney may appear in person, or appear in executive session by conference call in accordance with applicable state law.*

EXECUTIVE SESSIONS APPROVED BY CITY ATTORNEY: *This agenda has been reviewed and approved by the City's legal counsel and the presence of any subject in any Executive Session portion of the agenda constitutes a written interpretation of Texas Government Code Chapter 551 by legal counsel for the body and constitutes an opinion by the attorney that the items discussed therein may be legally discussed in the closed portion of the meeting considering available opinions of a court of record and opinions of the Texas Attorney General known to the attorney. This provision has been added to this agenda with the intent to meet all elements necessary to satisfy Texas Government Code Chapter 551.144(c) and the meeting is conducted by all participants in reliance on this opinion.*

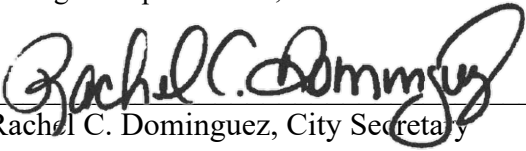
ATTENDANCE BY OTHER ELECTED OR APPOINTED OFFICIALS:

It is anticipated that members of other city boards, commissions and committees may attend the meeting in numbers that may constitute a quorum of such other city boards, commissions and committees, so that notice is hereby given that the meeting is also a meeting of the other city boards, commissions and committees whose members are in attendance. The members of the other city boards, commissions and committees may participate in discussions which occur at the meeting, but no action will be taken by the other boards, commissions, and committees whose members are in attendance.

I, the undersigned authority, do hereby certify that the above Notice of Meeting of the City Council of the City

of Windcrest is a true and correct copy of said Notice and was posted on the bulletin board at City Hall of said City in a convenient place to the public and said Notice was posted more than seventy-two (72) hours prior to the meeting on September 19, 2022.

BY:



Rachel C. Dominguez, City Secretary