

City of Windcrest



AGENDA PARKS AND RECREATION COMMISSION MEETING MAY 28, 2026

**JUDGE STEPHEN P TAKAS, JR. COURT ROOM
CITY HALL - 8601 MIDCROWN**

6:00 PM

NOTICE IS HEREBY GIVEN THAT A CITY OF WINDCREST PARKS AND RECREATION COMMISSION MEETING WILL BE HELD AT WINDCREST CITY HALL, 8601 MIDCROWN, WINDCREST, TEXAS ON THURSDAY, MAY 28, 2026, STARTING AT 6:00 PM.

THE PARKS AND RECREATION COMMISSION RESERVES THE OPTION TO RECESS THE MEETING DURING THE EVENING OF MAY 28, 2026, AND TO RECONVENE THE MEETING ON THE FOLLOWING BUSINESS DAY, MAY 29, 2026, AT 9:00 A.M. AT THE WINDCREST CITY HALL, 8601 MIDCROWN, WINDCREST, TEXAS.

NOTICE OF ASSISTANCE AT THE PUBLIC MEETING

The City of Windcrest Council Chambers are wheelchair accessible, and accessible parking spaces are available. In compliance with Americans with Disabilities Act, the City of Windcrest will provide reasonable accommodations for persons attending the meeting. To better serve you, requests should be received 48 hours prior to the meeting. Please contact the City Secretary's Office, at 210-655-0022 ext. 2150 or Fax 210-655-8776, or 711 Texas Relay.

I. CALL TO ORDER

II. ROLL CALL

III. VOTE TO EXCUSE ABSENT MEMBERS

IV. PLEDGE OF ALLEGIANCE AND INVOCATION

V. CITIZENS TO BE HEARD

- Citizens may address the Commission on topics not on the agenda for no more than three (3) minutes.
- Citizens shall also have the opportunity to address the Commission during consideration of posted agenda items for no more than six (6) minutes.

- A City Official may make a statement of specific factual information in response to an inquiry made by a member of the public, or a recitation of existing policy in response to an inquiry made by a member of the public.

THE FOLLOWING ITEMS MAY BE CONSIDERED AT ANY TIME DURING THE PARKS AND RECREATION COMMISSION MEETING:

VI. PRESENTATION

- a) Presentation by the City Secretary on Chapter 2 Administration, Article IV of the City of Windcrest Code of Ordinances regarding Parliamentary Procedures for Public Meetings.

VII. DISCUSSION AND ACTION

- a) The Parks and Recreation Commission will review, discuss, and may act on updates to the Parks and Recreation Open Space Plan (living document). [Selina Angel, Parks and Recreation Place 2]
- b) The Parks and Recreation Commission will review, discuss, and may act on the Parks and Recreation Special Event budget for fiscal year 2025/2026, including funding, expenditures, event costs, and related matters. [Rachel Dominguez, City Secretary]
- c) The Parks and Recreation Commission will review, discuss, and may take action on the City of Windcrest 2026 Light-Up categories. [Jim Flinn, Parks and Recreation Place 1]
- d) The Parks and Recreation Commission will discuss, and act on a recommendation to City Council for the Parks and Recreation Commission Chair and Vice Chair. [Rachel Dominguez, City Secretary]
- e) The Parks and Recreation Commission will review, discuss and may act on budget allocation of the proposed Fiscal Year 2026/2027 Parks and Recreation special events budget. [Lamar Lawson, Parks and Recreation Chairman/Place 4]

VIII. DIRECTOR OF PUBLIC WORKS REPORT

Any oral report provided by the director of public works will be informational only and not for Commission action. The director may provide updates on upcoming city/community events, the status of the operation of the public works department, or to provide potential topics of discussion which may appear on a future agenda.

IX. EXECUTIVE SESSION

The Parks and Recreation Commission of the City of Windcrest reserves the right to adjourn into executive session at any time during the course of the meeting to discuss any matter listed below. After the conclusion of the executive session, the City Council will reconvene into open session and may take action on any items discussed in executive session.

X. GENERAL ANNOUNCEMENTS & FUTURE AGENDA ITEMS REQUESTED

Per Ordinance No. 618, repealing Ordinance No. 593; Section 9: Every agenda shall include an item entry granting a member the opportunity to propose an item for consideration of future agendas for Regular or Special Meetings. Any member may request the inclusion of such items at any meeting.

XI. ADJOURNMENT

DECORUM REQUIRED: Any disruptive behavior, including shouting or derogatory statements or comments may be ruled out of order by the Presiding Officer. Continuation of this type of behavior could result in a request by the Presiding Officer that the individual leave the meeting, and if refused, an order of removal.

ACTION BY COMMISSION AUTHORIZED: The Parks and Recreation Commission may vote and/or act upon any item within this Agenda. The Commission reserves the right to retire into executive session concerning any of the items listed on this Agenda, pursuant to and in accordance with Texas Government Code § 551.072 (Deliberations about Real Property); § 551.073 (Deliberations about Gifts & Donations); § 551.076 (Deliberations about Security Devices); §551.087 (Economic Development); §551.074 (Personnel Matters); and § 551.071 (Consultation with Attorney) to seek the advice of its attorney about pending or contemplated litigation, settlement offer or on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas conflict with the Open Meetings Act and may invoke this right where the City Attorney, the Mayor or a majority of the Commission deems an executive session is necessary to allow privileged consultation between the City Attorney and the Commission, if considered necessary and legally justified under the Open Meetings Act. The attorney may appear in person or appear in executive session by conference call in accordance with applicable state law.

ATTENDANCE BY OTHER ELECTED OR APPOINTED OFFICIALS: It is anticipated that members of the City Council, or other city boards, commissions and committees may attend the meeting in numbers that may constitute a quorum of such other city boards, commissions and committees, so that notice is hereby given that the meeting is also a meeting of the other city boards, commissions and committees whose members are in attendance. The members of the other city boards, commissions and committees may participate in discussions which occur at the meeting, but no action will be taken by the other boards, commissions, and committees whose members are in attendance.

I, the undersigned authority, do hereby certify that the above Notice of Meeting of the Parks and Recreation Commission of the City of Windcrest is a true and correct copy of said Notice and was posted on the bulletin board at City Hall of said City in a convenient place to the public and said Notice was posted more than three (3) business days prior to the meeting on May 28, 2026.

BY:

A handwritten signature in black ink that reads "Rachel C. Dominguez". The signature is written in a cursive, flowing style.

Rachel C. Dominguez, TRMC
City Secretary