

City of Windcrest



AGENDA DEPARTMENT HEAD REPORTS AT 5:00 PM CITY COUNCIL MEETING AT 6:00 PM AUGUST 17, 2026

**JUDGE STEPHEN P. TAKAS, JR. -
COURTROOM
CITY HALL 8601 MIDCROWN**

DHR @ 5 PM/CCM @ 6 PM

NOTICE IS HEREBY GIVEN THAT THE CITY OF WINDCREST CITY COUNCIL WILL HOLD A **REGULAR CITY COUNCIL MEETING AND PUBLIC HEARING ON THE PROPOSED FISCAL YEAR 2026/2027 WINDCREST CRIME CONTROL AND PREVENTION DISTRICT BUDGET**, AT WINDCREST CITY HALL LOCATED AT 8601 MIDCROWN, WINDCREST, TEXAS ON MONDAY, AUGUST 17, 2026, STARTING AT 6:00 PM. DEPARTMENT HEAD REPORTS WILL BE HEARD AT 5:00 P.M.

THE CITY COUNCIL RESERVES THE OPTION TO RECESS THE MEETING DURING THE EVENING OF MONDAY, AUGUST 17, 2026, AND TO RECONVENE THE MEETING ON THE FOLLOWING BUSINESS DAY, WEDNESDAY, AUGUST 18, 2026, AT 9:00 A.M. AT THE WINDCREST CITY HALL, 8601 MIDCROWN, WINDCREST, TEXAS.

NOTICE OF ASSISTANCE AT THE PUBLIC MEETING

The City of Windcrest Council Chambers are wheelchair accessible, and accessible parking spaces are available. In compliance with Americans with Disabilities Act, the City of Windcrest will provide reasonable accommodations for persons attending the meeting. To better serve you, requests should be received 48 hours prior to the meeting. Please contact the City Secretary's Office, at 210-655-0022 ext. 2150 or Fax 210-655-8776, or 711 Texas Relay.

I. CALL TO ORDER

II. ROLL CALL

III. PLEDGE OF ALLEGIANCE AND INVOCATION

IV. MONTHLY DEPARTMENT HEAD REPORTS FOR THE MONTH OF JULY FY 2026/2027

- a) Briefing and discussion on the monthly Fire Department reports for the month of July, to

include Summary of Calls along with response times for the City, County, and Annex area.
[Ivan Hernandez, Fire Chief]

- b) Briefing and discussion on the monthly Windcrest Volunteer Fire Alliance financial report for the month of July. [WVFA Representative]
- c) Briefing and discussion on the monthly Police Department reports including Code Enforcement and Animal Control reports for the month of July. [David Ellis, Chief of Police]
- d) Briefing and discussion on the monthly Municipal Court report for the month of July. [Claudia Carrera, Municipal Assistant Court Administrator]
- e) Briefing and discussion on the monthly Public Works reports for the month of July. [Dusty DeHoyos, Public Works Director]
- f) Briefing and discussion on the monthly City of Windcrest Economic Development Corporation report for the month of July. [Mario Hernandez, Director of Windcrest Economic Development Corporation]
- g) Briefing and discussion on the monthly Office of the City Secretary, Civic Center and special events reports for the month of July. [Rachel C. Dominguez, City Secretary]

THE FOLLOWING ITEMS MAY BE CONSIDERED AT ANY TIME DURING THE REGULAR COUNCIL MEETING:

V. PROCLAMATION

- a) Designation of September 7 - September 11, 2026 as National Payroll Week.

VI. CITIZENS TO BE HEARD/CITIZEN PARTICIPATION

- Citizens may address the City Council on topics not on the agenda for no more than three (3) minutes.
- Citizens shall also have the opportunity to address the City Council during consideration of posted agenda items for no more than six (6) minutes.
- A City Official may make a statement of specific factual information in response to an inquiry made by a member of the public, or a recitation of existing policy in response to an inquiry made by a member of the public.

VII. PRESENTATION

- a) Presentation from MRB Consultants on the City of Windcrest Comprehensive Master Plan (CMP) process and introduction of the 2026 CMP Steering Committee.
- b) Presentation from HUB International Texas on the City of Windcrest health benefits package for fiscal year 2026/2027.
- c) Presentation from Leonard Young, City Engineer, on a recommendation on the selection of an architectural/engineering design services firm based on proposals received in response to the Request for Statement of Qualifications (RFQ) #2025-2026-003 and selection process.
- d) Presentation from Councilman Greg Turner on concepts and vision of city gateways. [Greg Turner, Council Member Place 3]

VIII. PUBLIC HEARING***OPENING OF PUBLIC HEARING***

- a) City Council will hold a Public Hearing to receive comments from the public regarding the Proposed Fiscal Year 2026/2027 Windcrest Crime Control and Prevention District Budget.

CLOSING OF PUBLIC HEARING**IX. FINANCIALS**

- a) Presentation, discussion, and acceptance of the unaudited monthly financial report for the month of July 2026.
- b) Presentation, discussion and acceptance of the FY2025/2026 3rd Quarter Investment Report.

X. CONSENT AGENDA

- a) Briefing, discussion, and action on a resolution approving the amended and restated Master Economic Incentive Agreement (MEIA) with SAT Walzem, Ltd. and simultaneous sale of Holiday Inn Express with transfer and/or assignment of the amended and restated MEIA to 8204 SA LLC. [Ronnie J. Guest, Jr., City Manager]
- b) Briefing, discussion, and action on a resolution approving and adopting amendments to the City of Windcrest Fleet Safety Policy. [Ronnie J. Guest, Jr., City Manager]
- c) Briefing, discussion and action on a resolution approving and adopting the City of Windcrest FY 26/27 Purchasing Policy. [Ronnie J. Guest, Jr., City Manager]
- d) Briefing, discussion and action on a resolution approving and adopting the City of Windcrest FY 26/27 Travel and Training Policy. [Ronnie J. Guest, Jr., City Manager]
- e) Briefing, discussion and action on a resolution approving and adopting the City of Windcrest FY26/27 Investment Policy. [Ronnie J. Guest, Jr., City Manager]
- f) Briefing, discussion and action on a resolution on approving and adopting the City of Windcrest FY26/27 Cash Handling Policy. [Ronnie J. Guest, Jr., City Manager]

XI. ORDINANCE

- a) Briefing, discussion and action on an ordinance approving and adopting the City of Windcrest fiscal year 2026/2027 Legislative Calendar. **1st Reading**
- b) Briefing, discussion and action on an ordinance on approving and adopting the FY 2026/2027 organizational chart and departmental classifications. **1st Reading**
- c) Briefing, discussion and action on an ordinance approving and adopting the FY 2026/2027 fees for various city services and consolidating those fees for convenience. **1st Reading**

XII. RESOLUTION

- a) Briefing, discussion, and action on a resolution appointing members to the Windcrest Crime Control and Prevention District Board of Directors. [Ronnie J. Guest, Jr., City Manager]
- b) Briefing, discussion and action on a resolution approving the Written Statement and Findings

of the Need for Specialized Contingent Fee Legal Services pursuant to Texas Govt. Code 2254. [Ronnie J. Guest, Jr., City Manager]

- c) Briefing, discussion and action on approving a resolution authorizing legal services agreement with Linebarger Goggan Blair & Sampson, LLP and City of Windcrest for the Collection of Delinquent Property Taxes. [Ronnie J. Guest, Jr., City Manager]
- d) Briefing, discussion and action on a resolution on approving and appointing providers for medical, dental, vision, life, accidental death and dismemberment, long-term disability, and supplemental plans for employees for fiscal year 2026/2027. [Ronnie J. Guest, Jr., City Manager]

XIII. DISCUSSION AND ACTION

- a) Briefing, discussion and possible action on a recommendation appointing a firm for architectural/engineering design services for community pool facility improvements and authorizing the City Manager to negotiate a contract for such services (RFQ#2025-2026-003). [Ronnie J. Guest, Jr., City Manager]
- b) Briefing, discussion and possible action on the City of Windcrest Comprehensive Master Plan process and 2026 Steering Committee. [Ronnie J. Guest, Jr., City Manager]
- c) Briefing, discussion and possible action on the performance review of attorney services. [Cindy Strzelecki, Council Member Place 2, Susie Hamilton, Council Member Place 1]
- d) Briefing, discussion and possible action on an investigation and reclamation of city-owned parking spaces at 5609 Winsong Drive. [Susie Hamilton, Council Member Place 1]
- e) Briefing, discussion and possible action on the creation of a Request for Qualification for Building Manager Contract Services. [Susie Hamilton, Council Member Place 1]
- f) Briefing, discussion, and possible action to authorize a one-time stipend payment of \$1,000.00 to city employees in November 2026 to be designated from the FY 2026/2027 budget. [Susie Hamilton, Council Member Place 1]
- g) Briefing, discussion and possible action on the City of Windcrest Proposed Budget for Fiscal Year 2026/2027. [Ronnie J. Guest, Jr., City Manager]

XIV. EXECUTIVE SESSION

The City Council of the City of Windcrest reserves the right to adjourn into executive session at any time during the course of the meeting to discuss any matter listed below. After the conclusion of the executive session, the City Council will reconvene into open session and may take action on any items discussed in executive session.

- a) Govt Code §551.087 (economic development) on Industrial Commercial Properties and Windcrest International Business Park status and update.
- b) Govt Code 551.074 (personnel matters) related to the performance, duties, and evaluation of the City Manager.
- c) Pursuant to Govt. Code § 551.071 (consultation with attorney) deliberation regarding possible litigation on matters related to the *City of San Antonio and City of Windcrest*.

XV. CITY MANAGER'S REPORT

Any oral report provided by the city manager will be informational only and not for council action. The city manager may provide updates on community and upcoming city events, the status of the operation of individual departments, any unusual activity from any specific department which has occurred since the posting of the agenda, or to provide potential topics of discussion which may appear on a future agenda.

XVI. GENERAL ANNOUNCEMENTS & FUTURE AGENDA ITEMS REQUESTED

Per Ordinance No. 618, repealing Ordinance No. 593; Section 9: Every agenda shall include an item entry granting a member the opportunity to propose an item for consideration of future agendas for Regular or Special Meetings. Any member may request the inclusion of such items at any meeting.

XVII. ADJOURNMENT

DECORUM REQUIRED: Any disruptive behavior, including shouting or derogatory statements or comments may be ruled out of order by the Presiding Officer. Continuation of this type of behavior could result in a request by the Presiding Officer that the individual leave the meeting, and if refused, an order of removal.

ACTION BY COUNCIL AUTHORIZED: The City Council may vote and/or act upon any item within this Agenda. The Council reserves the right to retire into executive session concerning any of the items listed on this Agenda, pursuant to and in accordance with Texas Government Code § 551.072 (Deliberations about Real Property); § 551.073 (Deliberations about Gifts & Donations); § 551.076 (Deliberations about Security Devices); §551.087 (Economic Development); §551.074 (Personnel Matters); and § 551.071 (Consultation with Attorney) to seek the advice of its attorney about pending or contemplated litigation, settlement offer or on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas conflict with the Open Meetings Act and may invoke this right where the City Attorney, the Mayor or a majority of the Governing Body deems an executive session is necessary to allow privileged consultation between the City Attorney and the governing body, if considered necessary and legally justified under the Open Meetings Act. The attorney may appear in person or appear in executive session by conference call in accordance with applicable state law.

EXECUTIVE SESSIONS APPROVED BY CITY ATTORNEY: This agenda has been reviewed and approved by the City's legal counsel and the presence of any subject in any Executive Session portion of the agenda constitutes a written interpretation of Texas Government Code Chapter 551 by legal counsel for the body and constitutes an opinion by the attorney that the items discussed therein may be legally discussed in the closed portion of the meeting considering available opinions of a court of record and opinions of the Texas Attorney General known to the attorney. This provision has been added to this agenda with the intent to meet all elements necessary to satisfy Texas Government Code Chapter 551.144(c) and the meeting is conducted by all participants in reliance on this opinion.

ATTENDANCE BY OTHER ELECTED OR APPOINTED OFFICIALS: It is anticipated that members of other city boards, commissions and committees may attend the meeting in numbers that may constitute a quorum of such other city boards, commissions and committees, so that notice is hereby given that the meeting is also a meeting of the other city boards, commissions and committees whose members are in attendance. The members of the other city boards, commissions and committees may participate in discussions which occur at the meeting, but no action will be taken by the other boards, commissions, and

committees whose members are in attendance.

I, the undersigned authority, do hereby certify that the above Notice of Meeting of the City Council of the City of Windcrest is a true and correct copy of said Notice and was posted on the bulletin board at City Hall of said City in a convenient place to the public and said Notice was posted more than three (3) business days prior to the meeting on August 17, 2026.

BY:

A handwritten signature in black ink, reading "Rachel C. Dominguez". The signature is written in a cursive, flowing style with a large loop at the end of the last name.

Rachel C. Dominguez, TRMC
City Secretary