

**CITY OF WINDCREST ECONOMIC DEVELOPMENT CORPORATION
BOARD OF DIRECTORS**

Regular Meeting

**December 12, 2013
6:00 P.M.**

Windcrest City Hall

NOTICE IS HEREBY GIVEN THAT A REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE WINDCREST ECONOMIC DEVELOPMENT CORPORATION (WEDC) WILL BE HELD AT WINDCREST CITY HALL, 8601 MIDCROWN, WINDCREST, TEXAS ON THE 12th DAY OF DECEMBER 2013 STARTING APPROXIMATELY 6:00 P.M. DURING THE MEETING, THE BOARD WILL CONSIDER, DELIBERATE AND MAY TAKE ACTION UPON ANY OF THE SUBJECTS LISTED BELOW.

Vision Statement: Nourish and develop a vibrant community that consistently pushes the limits.

Mission Statement: Facilitate interaction between business, city and other community organizations to nourish the economic health and well being of Windcrest, its citizens and the region.

Request all pagers and cell phones be turned off, except emergency on-call personnel. Citizens are asked to refrain from talking during proceedings unless recognized by the Presiding Officer.

CITIZEN COMMUNICATION: AS A COURTESY TO CITIZENS IN ATTENDANCE, AND AT THE DISCRETION OF THE PRESIDING OFFICER OF THE MEETING, CITIZENS WILL BE GIVEN A REASONABLE OPPORTUNITY TO STATE THEIR COMMENTS OR ASK QUESTIONS REGARDING ANY ITEM ON THE AGENDA, AND PRIOR TO THE BOARD TAKING ACTION ON ANY ACTION ITEMS LISTED. THE BOARD REQUESTS COMMENTS BE BRIEF, TO THE POINT, AND NO LONGER THAN 5 MINUTES. TIME CANNOT BE YIELDED TO ANOTHER SPEAKER.

Consistent with Windcrest City Council Resolution No. 292, the WEDC Board elects to audio and video record its meetings. The recordings are preserved electronically as the official minutes of its meetings.

I. Call To Order

1. Determination of a Quorum
2. Pledge of Allegiance
3. Prayer
4. Vote to consider the excuse of absent board member(s), if applicable

II. Visitors/Presentations

1. Sarah Mangham, Municipal Finance Officer, will give an update on the findings requested by the WEDC board on the potential creation of a bank account for EDC funds separate from the City of Windcrest depository contract [Att 1].
2. Sarah Mangham, Municipal Finance Officer, will present the end of year Public Funds Investment Report for 2013.(Att. 2)
3. Sarah Mangham, Municipal Finance Officer, will give an update on the WEDC finances as of September 30, 2013 (Att. 3)

4. Robert Colunga, Executive Director, will give an update on current activities and future projects and objectives.(Att. 4)

III. Discussion

None.

IV. Discuss and Act

1. The WEDC Board of Directors will discuss and may take action on the creation of a bank account for EDC funds separate from the City of Windcrest depository contract and the solicitation of a Request for Proposals for an EDC depository contract.

V. Executive Session

VI. General Announcements and Future Agenda Items Requested

VII. Adjournment

I, the undersigned authority, do hereby certify that the above Notice of Meeting of the Board of Directors of the WEDC is a true and correct copy of said Notice and I posted a true and correct copy of said Notice on the bulletin board at the Windcrest City Hall in a convenient place to the public. Said Notice was posted 72 hours prior to the 12th of December, 2013.

By: 
Kelly Rodriguez, City Secretary

I certify that the attached notice and agenda of items considered by the WEDC Meeting was removed by me from the City Hall bulletin board on the _____ of December, 2013.

By: _____
Kelly Rodriguez, City Secretary

Attachment #1



WINDCREST TEXAS

EDC Agenda Item Report

December 12, 2013

Contact –Sarah Mangham

smangham@windcrest-tx.gov

SUBJECT:

**DISCUSSION ON THE EDC CHECKING
ACCOUNT AND DIRECTION ON IF THE
BOARD WANTS TO GO OUT FOR BIDS ON
THE BANKING SERVICES.**

1. BACKGROUND/HISTORY

There was an audit item that discussed moving the EDC's accounts out of the banking contract with the City, and to have the EDC accounts tied to the EDC tax id number.

2. FINDINGS/CURRENT ACTIVITY

If the banking bids gives us an account similar to the one that the City has with Frost Bank, the EDC would have enough earned credit to be separate and NOT have to pay fees.

If the EDC goes out for Bids, the funds would have the insurance up to 250,000 (FDIC insurance coverage). The Board would need to consider also opening a second account at a different bank or approved investment entity (TexPool, or TXStar for example) to ensure safety of funds.

There would need to be coordination on the transfer of fund for the monthly sales tax. This currently gets deposited to the City and the City transfers the funds to the EDC.

3. FINANCIAL IMPACT -

On the cost of going out for bids. Legal advertisement, and staff time.

4. ACTION OPTIONS/RECOMMENDATION

Staff seeks direction from the Board on how to proceed.

Windcrest EDC
Summary of Fees and Income Credit

0485	October-12	November-13	December-13	January-13	February-13	March-13	April-13	May-13	June-13	July-13	August-13	September-13
Balance	\$ 442,616	\$ 328,644	\$ 389,464	\$ 416,770	422,855.76	733,188.31	\$ 366,770	346,514.31	\$ 545,438	\$ 381,858	\$ 374,899	464,149.92
Less Legal Reserve	44,261.56	32,864.41	38,946.40	41,677.00	42,285.58	73,318.83	36,676.95	34,651.43	54,543.82	38,185.79	37,489.93	46,414.99
Positive Balance for Earnings Allowance	398,354.07	295,779.72	350,517.60	375,093.00	380,570.18	659,869.48	330,092.59	311,862.88	490,894.41	343,672.11	337,409.36	417,734.93
	4,195.40	4,195.40	4,195.40	4,195.40	4,195.40	4,195.40	4,195.40	4,195.40	4,195.40	4,195.40	4,195.40	4,195.40
Income Credit	94.95	70.50	83.55	89.41	90.71	157.28	78.68	74.33	117.01	81.92	80.42	99.57
Fees	33.99	32.80	32.75	34.10	33.24	36.95	37.54	34.19	32.84	32.17	24.23	54.42
Income Credit Not Utilized	60.96	37.70	50.80	55.31	57.47	120.33	41.14	40.14	84.17	49.75	56.19	45.15

Attachment #2

Windcrest EDC
Quarterly Investment Report
July 1, 2013 to September 30, 2013
Portfolio Summary Management Report

<u>Portfolio as of June 30, 2013</u>		<u>Portfolio as of September 30, 2013</u>	
Beginning Book Value	\$ 1,199,143	Ending Book Value	\$ 662,151
Beginning Market Value	\$ 1,199,143	Ending Market Value	\$ 662,151
	\$ 27	Investment Income for the quarter	\$ 19
Unrealized Gain / Loss	\$ -	Unrealized Gain/Loss	\$ -
		Change in Unrealized Gain/Loss	\$ -
		*Change in Market Value:	\$ (536,992)

Authorized by:



Sarah Mangham, CGFO
Municipal Finance Officer



Robert Collinga
EDC Director

This report is prepared in compliance with the City's Investment Policy and reporting requirements in the Government Code Chapter 2256.

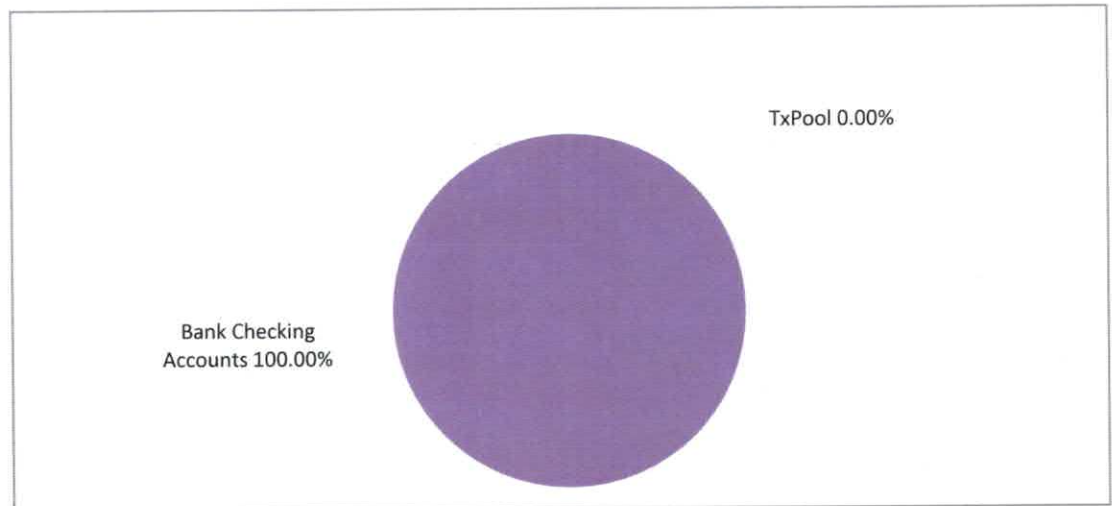
*Change in Market Value is required data, but will primarily reflect the receipt and expenditures of the City's funds from quarter to quarter.

Your Portfolio

As of September 30, 2013

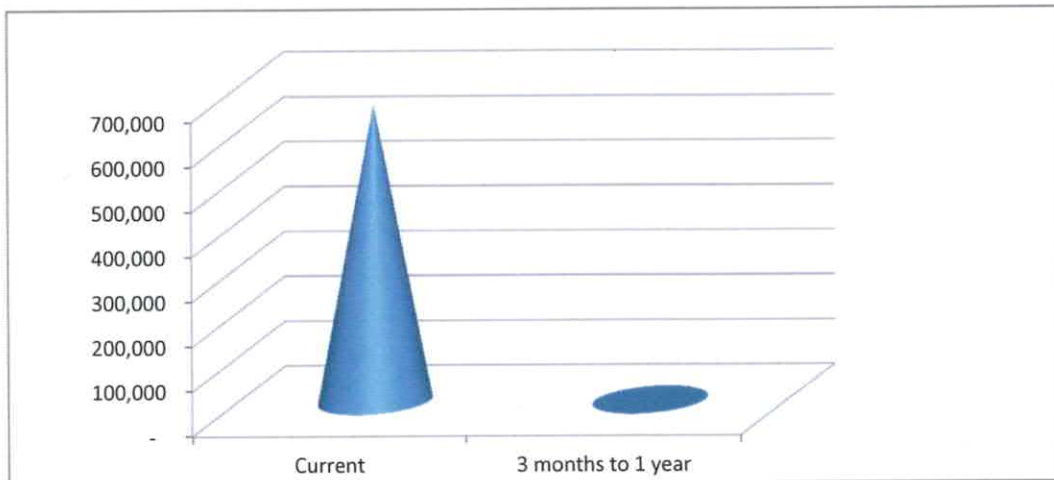
Your portfolio by diversification.

TxPool	-
Bank Checking Accounts	662,151



Your portfolio by maturity.

Current	662,151
3 months to 1 year	-



Your Portfolio

As of September 30, 2013

Investments	Par Value	Market Value	Book Value	% of Portfolio	Term (days)
Investment Pools	-	-	-	0.00%	1
Money Market Funds	-	-	-	0.00%	1
Bank Accounts	662,151	662,151	662,151	100.00%	1
CDs	-	-	-	0.00%	129/365

Attachment #3

WINDCREST EDC FINANCE SUMMARY
For the Period Ending September 30, 2013

		Account	Rate	Term (days)
Acct Code	Frost Bank Accounts:			
13-1102	Pooled Cash	\$ 64,700		
13-1105	Economic Development Corporation	\$ 133,300	0.0010%	1
13-1106	Economic Development Corporation Escrow	\$ 464,150	0.0010%	1
	Total - Frost National Bank	\$ 662,151	0.0010%	1
	INVESTMENTS:			
	Texpool (breakout by fund below)	\$ -	0.0000%	1
13-1115	Economic Dev. Fund	-		
	TOTAL ALL FUNDS	\$ 662,151		

Fund	Fund Title	Balance	Interest Earned
13	Economic Development	662,150.58	18.92
	Total	662,150.58	18.92

FROST - ALL ACCOUNTS

	2009-10	2010-11	2011-12	2012-2013
October	0.5000%	0.0010%	0.0010%	0.0010%
November	0.5000%	0.0010%	0.0010%	0.0010%
December	0.5000%	0.0010%	0.0010%	0.0010%
January	0.5000%	0.0010%	0.0010%	0.0010%
February	0.5000%	0.0010%	0.0010%	0.0010%
March	0.5000%	0.0010%	0.0010%	0.0010%
April	0.0010%	0.0010%	0.0010%	0.0010%
May	0.0010%	0.0010%	0.0010%	0.0010%
June	0.0010%	0.0010%	0.0010%	0.0010%
July	0.0010%	0.0010%	0.0010%	0.0010%
August	0.0010%	0.0010%	0.0010%	0.0010%
September	0.0010%	0.0010%	0.0010%	0.0010%

No graph for Frost Accounts.

13 -ECONOMIC DEVELOPMENT CORP

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE	
ASSETS			
=====			
13-1102	CLAIM ON CASH	64,700.30	
13-1105	CASH - CHECKING	133,300.36	
13-1106	Savings - TLF Proceeds	464,149.92	
13-1115	INVESTMENTS-TEXPOOL#15900001	0.00	
13-1116	INVESTMENTS-TEXPOOL#15900003	0.00	
13-1117	EXPENSE CARD	7,243.62	
13-1315	DUE FROM GENERAL FUND	0.00	
13-1375	DUE FROM HOT FUND	0.00	
13-1510	A/R SALES TAX	118,595.06	
			787,989.26
TOTAL ASSETS			787,989.26
=====			
LIABILITIES			
=====			
13-2315	DUE TO GENERAL FUND	40,000.00	
13-2320	DUE TO TAXING ENTITIES	0.00	
13-2400	A/P PENDING	279,500.27	
13-2401	ACCOUNTS PAYABLE	0.00	
13-2402	ALAMO TITLE ESCROW FUNDS	0.00	
13-2410	A/P - SALES TAX	35,498.72	
	TOTAL LIABILITIES		354,998.99
=====			
EQUITY			
=====			
13-3201	FUND BALANCE	1,871,601.95	
	TOTAL BEGINNING EQUITY	1,871,601.95	
TOTAL REVENUE		525,704.59	
TOTAL EXPENSES		1,964,316.27	
TOTAL INCREASE/(DECREASE) IN FUND BAL.		(1,438,611.68)	
TOTAL EQUITY & FUND BALANCE			432,990.27
TOTAL LIABILITIES, EQUITY & FUND BALANCE			787,989.26
=====			

CITY OF WINCREST
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: SEPTEMBER 30TH, 2013

13 -ECONOMIC DEVELOPMENT CORP
FINANCIAL SUMMARY

% OF YEAR COMPLETED:100.00

	PRIOR YEAR YTD BALANCE	AMENDED BUDGET	CURRENT PERIOD	YEAR TO DATE BALANCE	YEAR TO DATE ENCUMBERED	% OF BUDGET	BUDGET BALANCE
<u>REVENUE SUMMARY</u>							
ALL REVENUES	2,487,568.13	382,821	181,609.20	525,704.59	0.00	137.32 (	142,884)
TOTAL REVENUES	2,487,568.13	382,821	181,609.20	525,704.59	0.00	137.32 (	142,884)
<u>EXPENDITURE SUMMARY</u>							
<u>00-GENERAL EXPENDITURES</u>							
SALARIES & BENEFITS	81,214.35	150,837	11,534.86	136,003.20	0.00	90.17 (	14,834)
OTHER EXPENSES	126,456.46	100,216	2,728.08	59,763.94	0.00	59.63 (	40,452)
CAPITAL EXPENSES	2,252,344.85	1,813,541	274,660.14	1,768,549.13	0.00	97.52 (	44,992)
OTHER INCOME/EXPENSES	0.00	0	0.00	0.00	0.00	0.00	0
TOTAL 00-GENERAL EXPENDITURES	2,460,015.66	2,064,594	288,923.08	1,964,316.27	0.00	95.14	100,278
TRANSFERS	0.00	0	0.00	0.00	0.00	0.00	0
TOTAL EXPENDITURES	2,460,015.66	2,064,594	288,923.08	1,964,316.27	0.00	95.14	100,278
REVENUE OVER/(UNDER) EXPENDITURES	27,552.47 (	1,681,773) (	107,313.88 (	1,438,611.68)	0.00	85.54 (	243,161)

CITY OF WINCREST
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: SEPTEMBER 30TH, 2013

13 -ECONOMIC DEVELOPMENT CORP

% OF YEAR COMPLETED:100.00

REVENUES	PRIOR YEAR YTD BALANCE	AMENDED BUDGET	CURRENT PERIOD	YEAR TO DATE BALANCE	YEAR TO DATE ENCUMBERED	% OF BUDGET	BUDGET BALANCE
13-4105 INCOME - OTHER	1,875,952.62	0	0.00	7,046.56	0.00	0.00 (	7,047)
13-4110 INCOME - OTHER (HOT)	0.00	0	0.00	0.00	0.00	0.00	0
13-4111 INCOME - OTHER (GEN.FUND)	219,185.64	0	75,000.00	75,000.00	0.00	0.00 (	75,000)
13-4112 INCOME-WALZEM RD GRANT	0.00	0	0.00	0.00	0.00	0.00	0
13-4113 INCOME-CORPORATE DONATIONS	0.00	0	0.00	0.00	0.00	0.00	0
13-4115 SALES TAX (.25)	392,241.50	382,571	106,603.34	443,540.57	0.00	115.94 (	60,970)
13-4301 INTEREST	188.37	250	5.86	117.46	0.00	46.98	133
13-4900 PROCEEDS FROM CAPITAL LEASE	0.00	0	0.00	0.00	0.00	0.00	0
TOTAL REVENUES	2,487,568.13	382,821	181,609.20	525,704.59	0.00	137.32 (	142,884)

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CITY OF WINCREST
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: SEPTEMBER 30TH, 2013

13 -ECONOMIC DEVELOPMENT CORP

% OF YEAR COMPLETED:100.00

DEPARTMENTAL EXPENDITURES	PRIOR YEAR YTD BALANCE	AMENDED BUDGET	CURRENT PERIOD	YEAR TO DATE BALANCE	YEAR TO DATE ENCUMBERED	% OF BUDGET	BUDGET BALANCE
00-GENERAL EXPENDITURES							
=====							
<u>SALARIES & BENEFITS</u>							
13-500-009 SALARIES - EDC	40,384.65	70,000	0.00	42,397.96	0.00	60.57	27,602
13-500-010 ADMINISTRATIVE EXPENSES	0.00	0	4,000.00	4,040.20	0.00	0.00 (	4,040)
13-500-011 EDC LONGEVITY	0.00	0	0.00	0.00	0.00	0.00	0
13-500-013 STIPEND	0.00	1,938	0.00	1,871.86	0.00	96.60	66
13-500-018 EDC EDUCATION PAY	0.00	0	0.00	0.00	0.00	0.00	0
13-500-020 EDC OVERTIME	0.00	0	0.00	0.00	0.00	0.00	0
13-500-030 SOCIAL SECURITY-EDC	2,938.01	5,465	0.00	3,662.97	0.00	67.03	1,802
13-500-040 HEALTH INSURANCE-EDC	136.92	876	334.86	10,129.28	0.00	1,156.31 (	9,253)
13-500-050 RETIREMENT-EDC	2,493.78	7,140	0.00	3,165.93	0.00	44.34	3,974
13-500-060 WORKERS COMPENSATION-EDC	0.00	283	0.00	0.00	0.00	0.00	283
13-500-070 UNEMPLOYMENT COMPENSATION	260.99	135	0.00	135.00	0.00	100.00	0
13-500-080 CONTRACT LABOR	35,000.00	65,000	7,200.00	70,600.00	0.00	108.62 (	5,600)
13-500-095 TERMINATION PAYOUT	0.00	0	0.00	0.00	0.00	0.00	0
TOTAL SALARIES & BENEFITS	81,214.35	150,837	11,534.86	136,003.20	0.00	90.17	14,834
<u>OTHER EXPENSES</u>							
13-500-100 PUBLIC RELATION FEES-GENE	0.00	0	0.00	0.00	0.00	0.00	0
13-500-115 MOBILE TELEPHONE	841.93	1,450	0.00	830.85	0.00	57.30	619
13-500-120 DUES & SUBSCRIPTIONS	936.50	1,400	0.00	2,502.00	0.00	178.71 (	1,102)
13-500-130 TRAINING	1,930.51	5,000	225.00	755.00	0.00	15.10	4,245
13-500-132 TRAVEL	628.77	13,062	0.00	8,677.33	0.00	66.43	4,385
13-500-135 MEALS & ENTERTAINMENT	1,078.08	5,000	3.08	4,899.36	0.00	97.99	101
13-500-200 COMPUTER MAINTENANCE	147.35	200	0.00	886.90	0.00	443.45 (	687)
13-500-201 WEBSITE MAINTENANCE	735.00	720	0.00	313.00	0.00	43.47	407
13-500-205 REPAIRS & MAINT OF BUILDI	797.56	0	0.00	0.00	0.00	0.00	0
13-500-250 LEGAL EXPENSES	110,940.00	60,000	2,500.00	30,150.00	0.00	50.25	29,850
13-500-290 AUDIT	5,500.00	5,500	0.00	4,900.00	0.00	89.09	600
13-500-430 SUPPLIES	1,532.65	1,200	0.00	1,406.54	0.00	117.21 (	207)
13-500-440 ELECTION EXPENSES	0.00	0	0.00	0.00	0.00	0.00	0
13-500-510 VEHICLE EXPENSE-EDC	0.00	0	0.00	0.00	0.00	0.00	0
13-500-515 HEALTH EXPENSE ALLOW-DIRE	0.00	0	0.00	0.00	0.00	0.00	0
13-500-520 MOVING EXPENSE-DIRECTOR	0.00	0	0.00	0.00	0.00	0.00	0
13-500-540 VEHICLE FUEL	0.00	0	0.00	48.00	0.00	0.00 (	48)
13-500-590 POSTAGE	45.00	145	0.00	101.20	0.00	69.79	44
13-500-630 LEGAL ADVERTISING	276.28	476	0.00	0.00	0.00	0.00	476
13-500-640 COPIER USAGE	956.83	1,443	0.00	0.00	0.00	0.00	1,443
13-500-650 WALZEM RD GRANT EXPENSES	0.00	0	0.00	0.00	0.00	0.00	0
13-500-700 CONTINGENCIES	110.00	4,620	0.00	4,293.76	0.00	92.94	326
TOTAL OTHER EXPENSES	126,456.46	100,216	2,728.08	59,763.94	0.00	59.63	40,452
<u>CAPITAL EXPENSES</u>							
13-500-800 EDC PROJECTS	2,145.41	200,000	0.00	22,858.58	0.00	11.43	177,141
13-500-801 PROMOTING WINDCREST	13,693.85	38,282	2,166.74	32,801.21	0.00	85.68	5,481
13-500-810 CAPITAL EXPENSE	0.00	0	0.00	2,520.00	0.00	0.00 (	2,520)

CITY OF WINCREST
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: SEPTEMBER 30TH, 2013

13 -ECONOMIC DEVELOPMENT CORP

% OF YEAR COMPLETED:100.00

DEPARTMENTAL EXPENDITURES	PRIOR YEAR YTD BALANCE	AMENDED BUDGET	CURRENT PERIOD	YEAR TO DATE BALANCE	YEAR TO DATE ENCUMBERED	% OF BUDGET	BUDGET BALANCE
13-500-890 TLF LOAN PAYMENTS	279,821.85	659,960	264,891.04	346,195.00	0.00	52.46	313,765
13-500-891 RACKER ROAD PROJECT	1,902,798.49	915,299	0.00	1,325,408.94	0.00	144.81 (	410,110)
13-500-892 TLF INTEREST	<u>53,885.25</u>	<u>0</u>	<u>7,602.36</u>	<u>38,765.40</u>	<u>0.00</u>	<u>0.00</u> (	<u>38,765)</u>
TOTAL CAPITAL EXPENSES	2,252,344.85	1,813,541	274,660.14	1,768,549.13	0.00	97.52	44,992
<u>OTHER INCOME/EXPENSES</u>							
13-500-900 PRIOR PERIOD ADJUSTMENT	<u>0.00</u>	<u>0</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0</u>
TOTAL OTHER INCOME/EXPENSES	0.00	0	0.00	0.00	0.00	0.00	0
TOTAL 00-GENERAL EXPENDITURES	2,460,015.66	2,064,594	288,923.08	1,964,316.27	0.00	95.14	100,278
<u>TRANSFERS</u>							
=====							
13-900-500 TRANSFER TO GEN. FUND	<u>0.00</u>	<u>0</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0</u>
TOTAL TRANSFERS	0.00	0	0.00	0.00	0.00	0.00	0
TOTAL EXPENDITURES	2,460,015.66	2,064,594	288,923.08	1,964,316.27	0.00	95.14	100,278
REVENUE OVER/ (UNDER) EXPENDITURES	27,552.47 (	1,681,773) (	107,313.88 (	1,438,611.68)	0.00	85.54 (	243,161)

Compound Period: Monthly

Nominal Annual Rate: 3.250%

TLF loan
Balance
as 12/9/13

CASH FLOW DATA

Event	Date	Amount	Number	Period	End Date
1 Loan	3/28/2011	1,600,000.00	1		
2 Payment	5/1/2011	11,246.70	16	Monthly	8/1/2012
3 Payment	9/1/2012	198,746.70	1		
4 Payment	10/1/2012	11,246.70	12	Monthly	9/1/2013
5 Payment	10/1/2013	250,000.00	1		
6 Payment	11/1/2013	11,246.70	96	Monthly	10/1/2021
7 Payment	11/1/2021	2,973.48	1		

AMORTIZATION SCHEDULE - Normal Amortization

	Date	Payment	Interest	Principal	Balance
Loan	3/28/2011				1,600,000.00
31	11/1/2013	11,246.70	2,578.06	8,668.64	943,230.67
32	12/1/2013	11,246.70	2,554.58	8,692.12	934,538.55
33	1/1/2014	11,246.70	2,531.04	8,715.66	925,822.89
34	2/1/2014	11,246.70	2,507.44	8,739.26	917,083.63
35	3/1/2014	11,246.70	2,483.77	8,762.93	908,320.70
36	4/1/2014	11,246.70	2,460.04	8,786.66	899,534.04
37	5/1/2014	11,246.70	2,436.24	8,810.46	890,723.58
38	6/1/2014	11,246.70	2,412.38	8,834.32	881,889.26
39	7/1/2014	11,246.70	2,388.45	8,858.25	873,031.01
40	8/1/2014	11,246.70	2,364.46	8,882.24	864,148.77
41	9/1/2014	11,246.70	2,340.40	8,906.30	855,242.47
42	10/1/2014	11,246.70	2,316.28	8,930.42	846,312.05
43	11/1/2014	11,246.70	2,292.10	8,954.60	837,357.45
44	12/1/2014	11,246.70	2,267.84	8,978.86	828,378.59
45	1/1/2015	11,246.70	2,243.53	9,003.17	819,375.42
46	2/1/2015	11,246.70	2,219.14	9,027.56	810,347.86
47	3/1/2015	11,246.70	2,194.69	9,052.01	801,295.85
48	4/1/2015	11,246.70	2,170.18	9,076.52	792,219.33
49	5/1/2015	11,246.70	2,145.59	9,101.11	783,118.22
50	6/1/2015	11,246.70	2,120.95	9,125.75	773,992.47
51	7/1/2015	11,246.70	2,096.23	9,150.47	764,842.00
52	8/1/2015	11,246.70	2,071.45	9,175.25	755,666.75
53	9/1/2015	11,246.70	2,046.60	9,200.10	746,466.65
54	10/1/2015	11,246.70	2,021.68	9,225.02	737,241.63
55	11/1/2015	11,246.70	1,996.70	9,250.00	727,991.63
56	12/1/2015	11,246.70	1,971.64	9,275.06	718,716.57

Attachment

#4

Robert Colunga WEDC Executive Director

WEDC Report for Month of November, 2013

1. WEDC is creating a new Business Retention and Expansion Program to present the WEDC Board for Approval.
2. Develop new marketing strategy for the 2014 year and modifying our approach in Marketing Windcrest
3. Work with TXDOT on construction issues with the 35 expansion.
4. Working with Windcrest City Manager on the Windcrest Master Plan Committee to be presented to the City Council.
5. Working with developer on the demolition of the old Frost Bank building located on the access road for the end of this year and working on a re-plat of the area.
6. Working with Whitestone-Reit with the development of the Burkes Outlet store.
7. Working with Rackspace on future projects and development.
8. Working with Valcor properties on new business to be located in the Old Chuck E Cheese location.
9. Working with Park & Recreation Board on placement of one of our bike racks and the property owners of Starbucks for another location.
10. Closing of the Racker Road project and to ensure that all request of the WEDC board are being met as to the completion and working with Rackspace to ensure that all aspects of our involvement in the Rackspace Campus are completed and ready for turnover to the City of Windcrest.
11. Working with San Dollar Pools, Dunkin Donuts, Baskin Robbins and Dr. Chan neck and back pain clinic on their applications for the Storefront and Streetscape Improvement Program.
12. Working with Frost Bank on their Grand Re-Opening of their new branch offices.
13. Assisting the Fire Department so they can utilize the old Frost bank building for training purposes.
14. Working with the Weitzman Group, Whitestone-Reit, Turner Busby Development with potential businesses and development.
15. Interacting with other communities and addressing issues and concerns they may perceive with future or possible development which is occurring in Windcrest.
16. Working on closing with developer on lot located on the 111 acres area.
17. Development issues with the 111 acres to ensure we have as much commercial utilization as possible and if at all possible no multi-family and to work with local governmental agencies and state agencies to ensure success of the development.
18. Working with the City of San Antonio on sync issues with Walzem Road and Racker Road as they are contracted by TX DOT for synchronization and maintenance and working with them and the City of Windcrest to create a contract for future maintenance of the City of Windcrest Street lights.
19. Working with the City of San Antonio to clean up boundary issues which are a hindrance to future development both on the 111 acres and on lots along the IH35 access road.

20. Working with the MPO, Alamo RMA, NEP, ACCOG, CPS, SAWS, TX DOT on projects that effect our Cities development and growth and working with again with our legislators in Austin to ensure that our needs our presented and have a voice. Also work with our City Boards when needed to assist in Government Relations, i.e. Parks and Rec, Zoning, etc.
21. Working with governing bodies to ensure that the City of Windcrest has an involvement in boards or committees that have a direct effect on our City.
22. Create and Develop a strategic master plan for the City, WEDC and other governing boards that coincides with what the City Council, WEDC Board and other boards envision for the short and long term goals with Katie Brought. This would entail a schedule of events for the year with planning and committees, looking at events for educations, business development, community, governmental, etc.
23. Working with the Planning and Zoning on workshops and assisting them in their duties. Working with Ms. Cedillo in bringing up new board members up to speed with current developments.
24. Updating of Develop Windcrest website and Windcrest Windfall website and phone application and working with businesses to get new incentives for the application users.