

City of Windcrest



CITY COUNCIL MEETING DECEMBER 7, 2020

CITY COUNCIL CHAMBERS @ 8601 MIDCROWN

CCM @ 6 P.M.

NOTICE IS HEREBY GIVEN THAT A CITY OF WINDCREST CITY COUNCIL MEETING WILL BE HELD AT WINDCREST CITY HALL LOCATED AT 8601 MIDCROWN, WINDCREST, TEXAS ON THE 7th DAY OF DECEMBER 2020, STARTING AT 6:00 P.M.

DUE TO THE GOVERNOR'S SUSPENSION OF CERTAIN PROVISIONS OF THE TEXAS OPEN MEETINGS ACT TO HELP SLOW THE SPREAD OF COVID-19, NOTICE IS HEREBY GIVEN THAT ONE OR MORE OF THE CITY COUNCILMEMBERS MAY BE IN ATTENDANCE VIA WEBEX AND WILL ATTEND FROM A LOCATION OTHER THAN 8601 MIDCROWN.

THE CITY COUNCIL RESERVES THE OPTION TO RECESS THE MEETING DURING THE EVENING OF DECEMBER 7, 2020, AND TO RECONVENE THE MEETING ON THE FOLLOWING DAY, DECEMBER 8, 2020, AT 9:00 A.M. AT THE WINDCREST CITY HALL, 8601 MIDCROWN, WINDCREST, TEXAS.

NOTICE OF ASSISTANCE AT THE PUBLIC MEETING

The City of Windcrest Council Chambers are wheelchair accessible, and accessible parking spaces are available. In compliance with Americans with Disabilities Act, the City of Windcrest will provide reasonable accommodations for persons attending the meeting. To better serve you, requests should be received 48 hours prior to the meeting. Please contact the City Secretary's Office, at 210-655-0022 ext. 2150 or Fax 210-655-8776, or 711 Texas Relay.

- I. CALL TO ORDER**
- II. ROLL CALL**
- III. PLEDGE OF ALLEGIANCE AND INVOCATION**
- IV. CITIZENS TO BE HEARD/CITIZEN PARTICIPATION**
 - a) Citizens may address the City Council on topics not on the agenda for no more than three (3) minutes.
 - b) Citizens shall also have the opportunity to address the City Council during consideration of posted agenda items for no more than six (6) minutes.
 - c) Only a maximum of six (6) members of the public will be permitted in the City Council Chambers at a time. All attendees will be required to be screened for present signs of COVID-19 prior to entering City Hall.
 - d) Four (4) hours prior to the meeting, an email to the city secretary at citysecretary@windcrest-tx.gov is required, to be added to the attendee list ensuring proper physical distance seating inside

and outside City Council Chambers.

- e) An email statement may be sent to the City Secretary @ citysecretary@windcrest-tx.gov to be read into the meeting to City Council. Statements will be provided to Council and available to the public not in attendance after the meeting.
- f) A City Official may make a statement of specific factual information in response to an inquiry made by a member of the public, or a recitation of existing policy in response to an inquiry made by a member of the public.

THE FOLLOWING ITEMS MAY BE CONSIDERED AT ANY TIME DURING THE REGULAR COUNCIL MEETING:

V. DISCUSSION & ACTION

- a) City Council will review, discuss, and may take action on a recommendation to the Parks and Recreation Commission on next steps toward the development of a Parks and Recreation Master Plan. [Dan Reese, Mayor]
- b) City Council will review, discuss and act on amending Chapter 14, Article II, Division 1 generally and Division 2 Permits, for a permit allowing temporary mobile food vendors to operate in the City of Windcrest. [Rafael Castillo Jr., City Manager]
- c) City Council will review, discuss and act on amending Chapter 18, business registration process, Article II, Section 18-19, 18-20, 18-22 through 18-24 creating sections 18-25 and creating Article I, Section 18-1 a business permitting process. [Rafael Castillo, Jr., City Manager]

VI. CITY MANAGER'S REPORT

VII. EXECUTIVE SESSION

At any time during the meeting, the City Council may recess into executive session in the City Hall Conference Room to deliberate or discuss any of the following items:

- a) Pursuant to Texas Government Code Sec. 551.071 (consultation with attorney) regarding Genesis – Trusted Driver Program.

VIII. GENERAL ANNOUNCEMENTS & FUTURE AGENDA ITEMS REQUESTED

Per Ordinance No. 618, repealing Ordinance No. 593; Section 9: Every agenda shall include an item entry granting a member the opportunity to propose an item for consideration of future agendas for Regular or Special Meetings. Any member may request the inclusion of such items at any meeting.

IX. ADJOURNMENT

DECORUM REQUIRED: *Any disruptive behavior, including shouting or derogatory statements or comments may be ruled out of order by the Presiding Officer. Continuation of this type of behavior could result in a request by the Presiding Officer that the individual leave the meeting, and if refused, an order of removal.*

DEC 04 '20 13:17

ACTION BY COUNCIL AUTHORIZED: *The City Council may vote and/or act upon any item within this Agenda. The Council reserves the right to retire into executive session concerning any of the items listed on this Agenda, pursuant to and in accordance with Texas Government Code § 551.072 (Deliberations about Real Property); § 551.073 (Deliberations about Gifts & Donations); § 551.076 (Deliberations about Security Devices); §551.087 (Economic Development); §551.074 (Personnel Matters) and, § 551.071 to seek the advice of its attorney about pending or contemplated litigation, settlement offer or on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas conflict with the Open Meetings Act and may invoke this right where the City Attorney, the Mayor or a majority of the Governing Body deems an executive session is necessary to allow privileged consultation between the City Attorney and the governing body, if considered necessary and legally justified under the Open Meetings Act. The attorney may appear in person, or appear in executive session by conference call in accordance with applicable state law.*

EXECUTIVE SESSIONS APPROVED BY CITY ATTORNEY: *This agenda has been reviewed and approved by the City's legal counsel and the presence of any subject in any Executive Session portion of the agenda constitutes a written interpretation of Texas Government Code Chapter 551 by legal counsel for the body and constitutes an opinion by the attorney that the items discussed therein may be legally discussed in the closed portion of the meeting considering available opinions of a court of record and opinions of the Texas Attorney General known to the attorney. This provision has been added to this agenda with the intent to meet all elements necessary to satisfy Texas Government Code Chapter 551.144(c) and the meeting is conducted by all participants in reliance on this opinion.*

ATTENDANCE BY OTHER ELECTED OR APPOINTED OFFICIALS:

It is anticipated that members of other city boards, commissions and committees may attend the meeting in numbers that may constitute a quorum of such other city boards, commissions and committees, so that notice is hereby given that the meeting is also a meeting of the other city boards, commissions and committees whose members are in attendance. The members of the other city boards, commissions and committees may participate in discussions which occur at the meeting, but no action will be taken by the other boards, commissions and committees whose members are in attendance.

I, the undersigned authority, do hereby certify that the above Notice of Meeting of the City Council of the City of Windcrest is a true and correct copy of said Notice and was posted on the bulletin board at City Hall of said City in a convenient place to the public and said Notice was posted more than seventy-two (72) hours prior to the meeting on December 7, 2020.

By:


Rachel C. Dominguez, City Secretary



Parks and Recreation Open Space Master Plan

***Adopted by Windcrest City Council on July 25, 2012
Windcrest City Resolution 2012-385 (R),***

Windcrest City Council

Alan Baxter, Mayor

Gerd 'Jake' E Jacobi

Jim Shelton

Pam Dodson

Rita Davis

John Gretz

Rafael Castillo, City Manager

Tom Garcia, Public Works Director

Michael McAlear, Special Assistant

Andrew Hunt, Raba Kistner Engineering

Peter Olfers, Texas Landscape Architect

As recommended by

Windcrest Parks & Recreation Commission

Jan Leaders, Chair

Joe Ann Hilliard

Mike Scott

Dennis Dooley

Jay Eldridge

Will Harrison

Scott Gorton

>PRELIMINARY COPY<

Pending approval by Texas Parks and Wildlife Department

INTRODUCTION

Scope

The City of Windcrest Parks and Recreation Master Plan intends to:

- Develop a comprehensive Plan to set priorities and establish direction and purpose in the City's Open Space Plan growth and development.
- Provide goals and objective for the City to strive for in continuing to provide residents with a sense of community by providing Open space areas and parks for leisure and recreational use.
- Ensure that all members of the City of Windcrest have safe, comfortable, and relaxing areas in which to enjoy recreation and leisure time.
- Give clear documentation of the direction of the Windcrest Parks and Recreation System Master Plan for approval by the Texas Parks and Wildlife Department in order for local parks and trailways grant programs.

The Windcrest Parks and Recreation Open Space Master Plan will provide overall guidance for City government to aid with decision-making of capital improvement needs, daily operations, and continuing programs intended for the citizens of Windcrest, Texas. The goals and objectives espoused in this Plan will meet comprehensive community needs by providing both short and long-term goals and objectives of the City Parks and Recreation system. After adoption by the city of Windcrest this plan will give direction and purpose to future decisions by Windcrest City government.



Brook Falls Lake with winter migratory birds

The Windcrest, Texas Parks and Recreation System Master Plan is required to qualify for Texas Parks and Wildlife statewide park and trail system grant funding. This is a new Master Plan to comply with the Texas Parks and Wildlife Master Plan requirements as initiated in 1994 and should provide suitable direction until needing an update in 2017. This plan will serve as a guide for local parks and trails decision making until that time. Good

quality of life is complemented by an active lifestyle with outdoor recreation and activities to aid in overall relaxation as provided for by this Open Space Plan.

Development of Windcrest parks will require both purpose and direction as embodied by input from citizens and leadership from City government and administration. This ongoing development will require citizen input, planning, establishment of programs and activities, fiscal planning and financing from City government, assessment of direction and changing priorities, and continued city support from both advisory boards and volunteers. An assessment of ever-diminishing natural wildlife concerns will also be encompassed by this Plan. The City of Windcrest will need continued support from both citizens and corporate sponsorship to achieve success with a dynamic direction for future improvements to this Park system.



Takas Park and Civic Center

This Windcrest, Texas Parks and Recreation Open space Master Plan will provide citizens with an inventory of the existing park and recreation facilities together with a clear assessment of future needs as embodied by the ever-changing dynamics of a modern city. This Plan will also assist with any private, federal, state, or county funding as applied for by City Officials. Ever-changing demands for sports programs and complexes, together with health and wellness programs, will be priorities of this program co-existing with leisure activities, birthday parties, and nature in the great outdoors.

Enhancement of the quality of life is an ever-changing goal of the City of Windcrest; together with evolving City demographics and changing times it makes this Parks and Recreation Master Plan an ever-evolving work in progress. This Master Plan is but a broad outline of changing specifics that our City is always hurrying to address and keep its citizens as comfortable, fit, and happy as possible. The Parks and Recreation Master Plan is and will continue to be ever changing and continually growing in scope and nature.

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GOALS AND OBJECTIVES

GOAL 1

Ensure that Windcrest parks and related facilities are considered an integral part of the daily operation and infrastructure of the city. Plan well, be creative and objective with funding, and attract continued quality growth to enhance lifestyles, overall health, and citizen quality of life and family values by enriching the environment around them.

Objectives

- 1a) Develop and institute a Park Improvement Plan for the City of Windcrest
- 1b) Plan for a continued conservation, maintenance, and upgrade of existing and new Open Spaces for the health, recreation, and leisure time recreation of citizens of Windcrest
- 1c) Develop and implement a non-motorized city mobility plan that will incorporate hike & bike trails into the existing City plan and infrastructure.
- 1d) Identify and implement standards to incorporate city wide continuity in public landscape and aesthetics through out the city.

GOAL 2

Plan, maintain, update, and improve existing diversified park and recreation open space facilities based upon the diversity of lifestyles and needs in the Windcrest community.

Objectives

- 2a) Plan, budget for, and develop new Parks and Greenways for the City of Windcrest.
- 2b) Budget and plan for Park infrastructure replacement and upgrades due to aging and/or increases in usage.
- 2c) Provide for continuous Landscape upgrades and additions as recognized by needs.

GOAL 3

Support local business activities, open space recreation opportunities, and health & fitness events for residents and employees of local businesses.

Objectives

- 3a) Cultivate, develop, and support relationships with new or existing local youth and adult sport associations to assist in needs recognition of planning, developing, designing, building, and maintaining local sports and recreation facilities.
- 3b) Acquisition and development of new parks and recreational facilities in new and existing areas as determined by need.
- 3c) Design, develop, and build new Linear Greenways as requested/recognized in existing Creek ways throughout the city.
- 3d) Aid local businesses in developing their own landscape improvements and private parks.

GOAL 4

Ensure that City of Windcrest Parks and Trails are accessible and safe for all users.

Objectives

- 4a) Renovate and develop existing parks to provide a safe park system for all users and allow access to as many types of users as possible.
- 4b) Budget for and provide safe, well-marked, easily accessible, and when required well-lit parks and recreation facilities.
- 4c) Establish and coordinate with City Police and Citizens Patrol for security measures protecting the park and recreation system and programs.



Proposed new Park in West Windcrest

GOAL 5

Conserve and protect the existing natural heritage and resources of the city of Windcrest

Objectives

- 5a) Plan, research, and budget for conservation of these sites for educational interpretation and citizen enjoyment.
- 5b) Identify and enhance natural, cultural, historical, and archeological resources in the City of Windcrest.
- 5c) Focus on natural resource and energy efficiency and conservation when rebuilding or constructing parks in Windcrest.

GOAL 6

Develop a trail system which will link various parks, greenbelts, & open spaces and incorporate both public and semi-public uses.

Objectives

- 6a) Plan, design, constructs, and maintains trail ways for varying uses as to best accommodate citizen needs.
- 6b) Keep healthy exercise in mind for citizen well-being.
- 6c) Develop trails with an emphasis on preserving existing natural resources and promoting eco-friendly landscaping.

GOAL 7

Plan, maintain, update, and improve new diversified park and recreation open space facilities based upon the diversity of lifestyles and needs in the Windcrest community.

Objectives

- 7a) Be responsive to Citizen requests for maintenance and assistance.
- 7b) Keep Citizen input in mind for planning and upgrading Parks and Trails.
- 7c) Be proactive in anticipating areas of concern and potential problems in the Windcrest Park and Trails system.



Crestwind Drive Proposed Walking Trail

PLAN DEVELOPMENT PROCESS

The development of the City of Windcrest Park and Recreation Master Plan first began in the summer of 2003 with the City's request for funding from a Department of Parks and Wildlife Local Park Planning Assistance Program when Windcrest developed a staged 5 year City Park System Enhancement Plan. This Plan set objectives for achieving goals including Trails & Bridges, Takas Park, and City-Wide Enhancements. This plan set both specifically targeted projects & objectives and on-going areas of improvements. The areas were specifically set out, planned, funded, and completed per the request to upgrade the existing Park.

A recent change in City government direction and emphasis has brought more of a citizen input-oriented style of government. This, in turn, has led to more emphasis on surveys and citizen input. Administration leaders have opened up for development many more areas in which citizens desire upgrade and improvements. The majority of these have been completed using City of Windcrest funding for a Civic Center upgrade, City landscaping improvements, Pickle Ball court renovations, and the anticipated (on-going) establishment of a new youth soccer complex. A new softball field is also being contemplated due to resident and local business interest. Shade structures are being added to existing playscapes and Little League field improvements are all being completed as Windcrest Capital Improvement Programs and funded by City sourcing.

In addition to these City-financed improvement projects, additional Park improvements have been requested in different Parks throughout the City. Walking Trails and Park improvements are both highly-requested items through survey results. These upgrades are currently in budgeting for their inclusion in capital funding through the City of Windcrest Parks and Recreation Open Space Master Plan as approved by the Texas Parks and Wildlife Department.

The City of Windcrest has recently designated the island in the center of Brook Falls Lake as a 'Natural Area' with no Landscaping or artificial intervention so as to allow migratory birds free use of the island. A natural inventory of plants, complete with on-line access and connections to Google Earth software has been conducted by local students & residents and is being made available to individuals.

A recent Special Call for Applications for Local Park Outdoor Grants by the Texas Parks and Wildlife Department has resulted in an Application Package being drafted in order to request funding for an east Windcrest Walking Trail complete with Wildlife Interpretive signs at the lakes on either end of the proposed trail. The package will also include a much-requested playscape at the southern lake.

AREAS & FACILITIES INVENTORY/USAGE

Citizens

Windcrest seeks to keep residents & business partner employees fit and offer recreational and educational opportunities through its Park system. Continued input sought from both keep Windcrest invigorated and dynamic. A volunteer Parks and Recreation Commission helps coordinate efforts to maintain, upgrade, and add to the existing Parks and Recreation Open Space Master Plan with support from Windcrest City Administration and City Council.

Businesses

Business in Windcrest, while dominated by Rackspace, has many other large Business Partners and has been diversified into several differing areas.

Tourism

Windcrest Tourism is primarily local residents with out-of-town guests and business associates of Windcrest businesses. Many regional attractions draw residential and business visitors.



Winnbrook Estates has requested several upgrades for deeded Park land



FACILITIES INVENTORY

Facilities Index	Acreage	Some Accessible Features	Restroom	Benches/ Bleachers	Picnic Tables	Exercise Equipment	Playground	Swimming Pool	Basketball Court	Baseball Fields	Soccer Field	Concession Stand	Gazebo	Tennis Courts	Natural Areas	Meeting Hall	Kitchen	Trail
<u>Parks</u>																		
Takas Park	11.867		X	X	X	X	X		X	X	X	X	X	X	X			X
Autumn Sunset Park	5.27			X	X								X					X
Brook Falls Park	4.38			X	X								X		X			X
<u>Other Facilities</u>																		
Civic Center	N/A	X	X	X	X											X	X	
Swimming Pool	N/A	X	X	X	X	X		X				X						

Public Schools

Windcrest Elementary School

The Elementary School has the following amenities:

- 2 Playgrounds with swings, slides and other exercise equipment
- 2 Gymnasiums

Private Recreational Facilities

Windcrest Golf Club

9 hole golf course open to the public

Windcrest Tennis Center

7 Tennis Courts

1 Pickleball Court

State Parks and Lakes (within a 50 miles radius)

Parks

Government Canyon State Natural Area

Guadalupe River State Park

Honey Creek State Natural Area

Lakes

Calaveras Lake

Victor Braunig Lake

Lake Medina

Canyon Lake

PARK & TRAIL PLANNING

Parks and trails become an interlocking network of open spaces connecting recreation, fitness, natural resources, leisure, and transportation needs of a community. This city wide system is bounded by aesthetics and safety as priorities with these goals being objectives. Differing modes of transportation will define parameters and limitations of different types of trails. These trails in Windcrest will be separated according to design considerations into the following:

Types of Trails

- ◆Separated Trails- Separate trails and trail systems provided for each different type of trail user such as pedestrian, wheelchair, bicyclists, skaters, etc.
- ◆Shared Trails- Common trails used by more than one type of individual with varying means of transportation with varying design and or environment parameters restricting trail usage by some groups.
- ◆Multi-use Trails- Varying trail usage groups occupying the same trail or trail corridor with varying needs, surfaces, and regulations depending on transportation mode .

Trail Surfaces and Markings

The following section on trail surfacing is an excerpt from the study **Rio Grande Trail Corridor Study: Trail Surfacing Report.**

Considerations When Choosing Trail Surfacing Options

There are many factors to consider when deciding which trail surface is most suitable. Aside from funding source and initial capital cost considerations, the following items must be addressed before reaching a decision on trail surfacing:

Concrete

- Non-permeable
- Permeable
- Pavers

Concrete is a mixture of sand, gravel, and mortar and provides the hardest, fastest, and smoothest surface for recreational activities. It typically has the longest lifespan of any trail material assuming it was designed and installed correctly. When properly constructed and maintained on a regular basis, concrete can last 25 years or more. The high cost of concrete trails is often the most limiting factor since it is one of the most expensive surfaces to install. Concrete may be used for constructing trails with grades exceeding 15% without significant erosion concerns.

Concrete trails are generally more appropriate for urban settings and areas where there is a high volume of trail use. These trails are appropriate for the widest variety of trail uses, ages

and abilities. When placed in an intimate, natural setting, the wider, bright white concrete often detracts from the aesthetic beauty. However, the lighter color of concrete reflects more heat and is cooler than asphalt. Concrete can be tinted to blend in with native soil color but ultimately increases the cost of the material.

Asphalt

- Permeable
- Non-Permeable
- Recycled Asphalt
- Recycled Glassphalt

Asphalt is composed of a small aggregate held together by either a hot-mix or cold-mix bituminous (coal-based) compound. The resulting trail surface is hard and smooth, also very suitable for a wide range of recreational activities. Asphalt may be used on steeper alignments without significant erosion concerns.



Trail managers should pay close attention to the sub-base preparation that will underlay asphalt trails as the surface is typically thinner than concrete and more susceptible to cracking by frost heaving and tree roots. Proper drainage is also required since asphalt and concrete channel the surface water, often resulting in erosion concerns.

Numerous types of permeable asphalt are now available and help address some of the concerns associated with non-permeable trail and parking surfaces. Recycled materials are also becoming common in asphalt paving, including Recycled Asphalt Products (RAP),

which reuses old recycled asphalt or glassphalt which uses recycled crushed glass as an aggregate substitute.

When installed properly on suitable sub-grade, asphalt products typically have a life span less than half that of a concrete trail, averaging approximately 10 years. As with any surfaced trail, proper installation is imperative. Poorly installed asphalt or concrete trails may not last three years before problems begin to arise. Like concrete, asphalt prices are directly influenced by the by rising fuel costs and price quotes from suppliers are rarely guaranteed for more than a few weeks

Crushed rock trail whose curving, undulating shapes of nature are appropriate to the setting

Soiltac – This is an eco-safe, biodegradable, liquid copolymer used to stabilize and solidify soil or aggregate and is also used for erosion control and dust suppression.

Poly Pavement – This product is a liquid soil solidifier that converts native soils into a durable wear surface.

Natural Pave – Natural Pave XL resin pavement binder emulsion is mixed with aggregate materials to produce compacted pavement surfaces that retain the natural coloration and texture of the constituent aggregate material. Resin pavement mixtures contain no petroleum ingredients and are appropriate for use in sensitive natural environments, including access to beach, estuary and riparian areas.

EMC Squared – EMC Squared is highly effective in improving the stability behavior of a broad spectrum of aggregate and soil materials for service applications in a wide variety of climatic conditions. The product technology is both user-friendly and environmentally affable.

StaLok/Stabilizer – Made from ground seed hulls of the plantago plant native to Arizona. Stabilizer is a nontoxic, non-staining organic soil stabilizer. StaLock is a polymer enhanced version of the 20-year-old product.

Soil-Sement – Soil-Sement is an environmentally safe, advanced powerful polymer emulsion that produces highly effective dust control, erosion control and soil stabilization.

What are the existing soil and environmental conditions in the area?

- characteristics of the native soils • soil constraints and possible solutions
- hydrologic patterns of the area • topographic relief

What are the aesthetical considerations?

- curving, undulating shapes in nature
- dealing with the feel of straight, dusty roads (levee/canal roads)
- diversity of views during trail experience

What is the overall management strategy and what will be the long-term operating costs?

- effects of user groups on different surfaces, depths and widths
- maintenance and long-term durability
- law enforcement and park/trail patrol
- vandalism issues (graffiti on hard surfaces, deformation, arson)

What is the anticipated trail use?

- volume of use
- types of use
- seasons of use

What is the availability of surfacing materials?

- cost/benefit analysis for surfacing types
- distance of material source to project site
- methods and equipment required for proper installation
- embodied energy requirements from processing and transportation of materials

Prepared for New Mexico State Parks, Energy, Minerals and Natural Resources Dept.

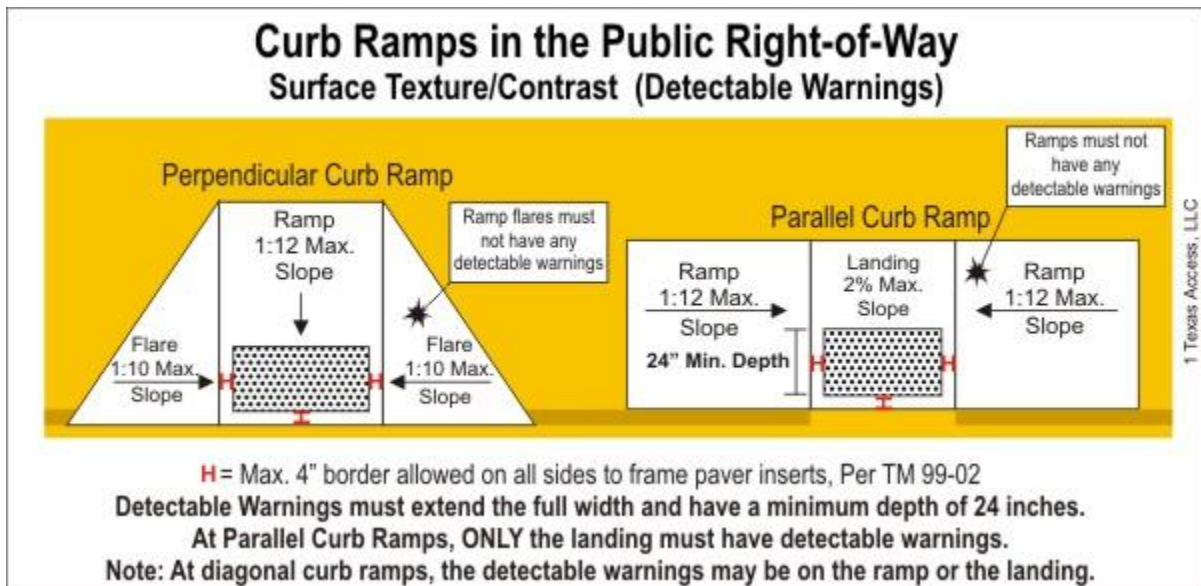
<http://www.americantrails.org/resources/trailbuilding/Rio-Grande-Trail-Surfacing.html>

Per ***The National Center on Accessibility*** the minimum requirements found in the Outdoor Developed Areas Final Report are based on several principles. They include:

1. Protect resource and environment
2. Preserve experience
3. Provide for equality of opportunity
4. Maximize accessibility
5. Be reasonable
6. Address safety
7. Be clear, simple, and understandable
8. Provide guidance
9. Be enforceable and measurable
10. Be consistent with ADAAG (as much as possible)
11. Be based on independent use by persons with disabilities

One of the challenges the committee faced was building consensus on criteria for accessible trails. Trails provide unique outdoor experiences that at times may be difficult to make accessible while maintaining the natural elements. Accessibility requirements vary for each individual. For example, a person who uses a manual wheelchair with a strong upper body may be able to easily transverse slopes that a

mother pushing a stroller could have difficulty maneuvering. In other words, useable does not necessarily indicate accessible.



http://www.texasaccess.com/tas_illustrations.htm#Exterior_Route_Connecting_with_a_Public_ROW_Sidewalk_that_Exceeds_2%

Trail Width, Access & Slope (Grade)

Per Texas Accessibility Standards minimum & 7'-0 wide where possible

Signage

<http://www.fs.fed.us/outdoors/naturewatch/start/planning/Interp-Sign-Design.PDF>



<http://www.fs.fed.us/t-d/pubs/htmlpubs/em7100-15/page47.htm>

Lighting

Per City of Windcrest Parks & Recreation standards

Traffic Control

The number of multi-use trails throughout the U.S. has grown substantially in the last

twenty years. When the national, nonprofit Rails to Trails Conservancy formed in 1985, it was estimated that there were about 250 miles of rail trails nationwide. Now there are more than 13,000 miles of rail trails in addition to hiking, snowmobiling and other off-road trails, and many more miles of canal towpaths, river and stream banks, and utility and other corridors that have been developed as community trails. A growing interest in improved health and fitness and recreational pursuits such as bicycling and rollerblading have contributed to the popularity of trails and fueled demand.

Few multi-use trails would have been built without enactment of the Intermodal Surface Transportation Efficiency Act (ISTEA) in 1991. ISTEA included the Transportation Enhancements (TEP) and Recreational Trails (RTP) Programs, which, for the first time in history, provided a dedicated stream of substantial funding for trail projects and helped launch the trails movement across the nation. In 1988, the Transportation Equity Act of the Twenty-first Century (TEA-21) continued the TEP and RTP funding and added the Congestion Mitigation and Air Quality (CMAQ) Improvement Program as another funding source that could be applied to trail projects. In 2005, the Safe, Accountable, Flexible, Efficient Transportation Equity Act: A Legacy for Users (SAFETEA-LU) continued TEP, RTP, and CMAQ, and added the Safe Routes to School Program, which will provide funds to improve and/or develop public roads, bicycle-pedestrian pathways, or trails in the vicinity of schools.

The trails and greenways movement was also aided by the 1994 publication of *The National Bicycling and Walking Study: Transportation Choices for a Changing America*. Goals outlined in this Federal Highway Administration (FHWA) document were to double the percentage of trips made by bicycling and walking, reduce bicycle and pedestrian casualties by ten percent, and plan and construct needed facilities including trails.¹

from Road and Trail Intersection Safety Funded by the National Highway Traffic Safety Administration

LAND CHARACTERISTICS & IDENTIFICATION

Terrain

Windcrest terrain is typical of the southern edge of the Texas Hill country, combining some of both gradual and abrupt elevation changes with inconsistent rainfall amounts, requiring use of xeriscape planting for many landscapes. Terrain has been sampled and tested for engineering requirements of civil and structural nature.

South central Texas between the Edwards Plateau to the northwest and the Gulf Coastal Plains to the southeast.

The city's gently rolling terrain is dotted with oak trees, mesquite, and cacti, which flourish under the clear or partly cloudy skies that prevail more than 60 percent of the time. Although San Antonio lies 140 miles from the Gulf of Mexico, the seat of Bexar County, pronounced "Bear," is still close enough to experience the warm, muggy air of a semitropical climate. During the winter, temperatures drop below the freezing mark an average of only 20 days; precipitation is mostly in the form of light rain or drizzle. Annual rainfall is nearly 28 inches, enough for production of most crops. May and September see the most rainfall, building to thunderstorms with winds from the southeast. The city's proximity to the Gulf of Mexico, however, can bring San Antonio some severe tropical storms. Summers are hot; in fact, federal studies of weather patterns rank San Antonio as the fourth hottest city in the nation because of the average 111 days each year that temperatures reach 90 degrees or higher.

<http://www.city-data.com/us-cities/The-South/San-Antonio-Geography-and-Climate.html>

Flora & fauna



Egyptian Geese in Brook Falls Lake (migratory)

Many migratory birds use the three existing Windcrest Park Lakes for stops or temporary destinations of their migratory routes. Windcrest is home to many different birds (listed below):

Birds: Loons, Purple Martins, Great White Egrets, Humming Birds, Crows, Grackles, Kingfishers, Grey Herons, Cardinals, Mourning Doves, Mocking Birds, Brown Headed Cowbirds, American Goldfinch (winter migrating), American Wigeon, Ravens, Egyptian Geese, and Night Herons, Yellow Crowned Night Heron, Green Heron, Egyptian Goose, Black-bellied whistling duck, Mallard duck, Teal ducks, Muscovy ducks, Barn swallow, Tree swallow, Blue jay, Pinion jay, Common nighthawk, Black vulture, Cooper's hawk, Chimney swift, Yellow bellied sapsucker, Phoebe, Shrike, Vireo, Wren, House Wren, Cedar waxwing, Warbler, Sparrow, House finch. Meadowlark, Red winged blackbird, Scissor tail flycatcher, Red breasted robin, Great blue heron, Comorant, Gull, Tern, Flycatcher, Chickadee, Owl.

Bats: Fruit bat, Mexican free-tail bat

Turtles: Red-eared sliders, Alligator snapping Turtles, Soft-shelled Turtles

Fish: Rio Grande Perch, Black Bass, Catfish

Trees: Bald Cypress trees, Live Oak trees, Spanish Oak trees, Hackberry trees, Monterrey Oak trees, Texas Sycamore trees, Mountain Laurel trees, Mesquite trees, Red Oak Trees

Shrubs: Crepe myrtle, Mexican heather, Texas sage, Astia, Plumbago,



The Island in Brook Falls Lake is left Natural, used for nesting by a variety of birds

Why is there an interest in migratory birds in Texas?

Of the 338 species that are listed as Nearctic-Neotropical migrants in North America (north of Mexico), 333 of them (or 98.5%) have been recorded in Texas. This means that of the 615 species of birds documented in Texas, 54% of them are Nearctic-Neotropical migratory birds. Texas is important to these migrants and these migrants are important to Texas.

What exactly is a Nearctic-Neotropical Migrant?

These species are collectively known by a host of other names. The species that comprise this group basically breed in temperate latitudes (i.e., U.S. and Canada), but leave for the winter

for tropical latitudes farther south (i.e., Central and South America). Their migratory habits are part of their lives and heritage.

*Common names follow the 7th edition of the AOU Checklist.

Added modifiers in quotes represent distinct subspecies.

<http://www.tpwd.state.tx.us/huntwild/wild/birding/migration/>



Ruby-throated Hummingbird photo courtesy of Mark Lockwood

Regional Proximities & Park access

Windcrest is located in Bexar County. U.S. Interstate 35 borders the western edge and Walzem Road bisects the western part of the City with Crestway Drive another major east-west artery. Eisenhower Road is the southern boundary of Windcrest.

Windcrest is 12 miles from San Antonio center and adjacent to San Antonio City limits for the perimeter of its boundary. Randolph Air Force Base is approximately 11 miles and Fort Sam Houston 7 miles away. The city limits include approximately 3 square miles.

Just south of Windcrest across Walzem road is Roosevelt High School and Ed White Middle School. Windcrest Elementary School is inside Windcrest city limits.

Proximity to Major Metros; Nearby Cities (Distance in Miles):

San Antonio 12

New Braunfels 23

Corpus Christi 150

Austin 69

Laredo 168

Kerrville 69

Del Rio 164

Dallas 267

Houston 196

PHYSICAL FACTORS/RELATIONSHIPS

The Windcrest area has a mild subtropical climate, with temperatures ranging from an average high of 95 degrees in July and an average low of 39 degrees in January.

Windcrest averages 2 to 3 inches of rain per month, with precipitation varying often and occasional small periods of diminished rainfall dependent upon Texas weather patterns.

Businesses in Windcrest:

Windcrest has very few unoccupied tenant slots for new businesses and enjoys excellent occupancy rates with duration consistency in software support, banking, restaurant, educational, lodging, retail, and other sectors.

Windcrest businesses include Rackspace U S Inc., U S Immigration & Naturalization Services, University of Phoenix, Milan Institute of Cosmetology, Drury Inn & Suites, Office Depot, Pear Tree Hotel, Mattress Firm, Home Depot, Texas Med Clinic, Conn's Appliances, Pets Mart, Banks, Restaurants, various other retail businesses.



Proposed Midcrown to Walzem Greenway location

DEMOGRAPHICS & DIVERSITY

Income

Estimated median household income in 2009: \$71,360 (it was \$60,596 in 2000)

Windcrest: \$71,360

Texas: \$48,259

Estimated per capita income in 2009: \$37,214

Ethnicity

- White alone - 3,083 (57.5%)
- Hispanic - 1,300 (24.2%)
- Black alone - 651 (12.1%)
- Asian alone - 210 (3.9%)
- Two or more races - 99 (1.8%)
- American Indian alone - 12 (0.2%)
- Other race alone - 5 (0.09%)
- Native Hawaiian and Other Pacific Islander alone - 4 (0.07%)

Population in 2010: 5,364. Population change since 2000: +5.1%

Males: 2,512  (46.8%)

Females: 2,852  (53.2%)

Median resident age:  55.1 years

Texas median age:  40.8 years

Homes

Estimated median house or condo value in 2009: \$174,511 (\$120,400 in 2000)

Windcrest: \$174,511

Texas: \$125,800

Families

Average 2009 household size:

Windcrest:  2.3 people

Texas:  2.5 people

Percentage of family households:

Windcrest:  69.4%

Whole state:  70.3%

Percentage of households with unmarried partners:

Windcrest:  2.9%

Whole state:  4.4%

PUBLIC SURVEY RESULTS

Due to public communications from both residents and business associates concerning direction and priorities of the municipal Parks & Recreation system, the following Public Survey of residents and local businesses was conducted between July 6 & 27, 2012
The survey was conducted using the following questionnaire:

CITY OF WINDCREST Parks questionnaire

Street: _____

- 1) How familiar are you with the Windcrest Parks and Recreation Commission?
Not Familiar I've heard of it Familiar I've seen a meeting I've seen multiple meetings
- 2) How often do you visit a Windcrest City Park? (Please Circle One)
Never Rarely Occasionally Frequently Very Frequently

Please tell us how satisfied or dissatisfied you are with each of the following:

Please rate on a scale from 1-5, where 1 is the least satisfied and 5 is the most satisfied. (Please Circle One)

- | | | | | | |
|---|---|---|---|---|---|
| ● 3) How satisfied are you with the walking trails/greenways? | 1 | 2 | 3 | 4 | 5 |
| ● 4) Biking trails? | 1 | 2 | 3 | 4 | 5 |
| ● 5) How satisfied are you with the playground facilities? | 1 | 2 | 3 | 4 | 5 |
| ● 6) Picnic Facilities? | 1 | 2 | 3 | 4 | 5 |
| ● 7) Restrooms? | 1 | 2 | 3 | 4 | 5 |
| ● 8) Protection of Natural Resources? | 1 | 2 | 3 | 4 | 5 |
| ● 9) Ball Fields? | 1 | 2 | 3 | 4 | 5 |
| ● 10) Fitness Areas? | 1 | 2 | 3 | 4 | 5 |
| ● 11) Swimming Facilities? | 1 | 2 | 3 | 4 | 5 |
| ● 12) Park Facility Parking? | 1 | 2 | 3 | 4 | 5 |
| ● 13) How safe do you feel when visiting a city park? | 1 | 2 | 3 | 4 | 5 |
| ● 14) How satisfied are you with the Parks and Recreation organized activities? | 1 | 2 | 3 | 4 | 5 |
| ● 15) How satisfied are you with the City's Park facilities, in general? | 1 | 2 | 3 | 4 | 5 |

Which of the following would you like to see more of in Windcrest?

Please rate on a scale of 1-5, where 1 is the least and 5 is the most. (Please Circle One)

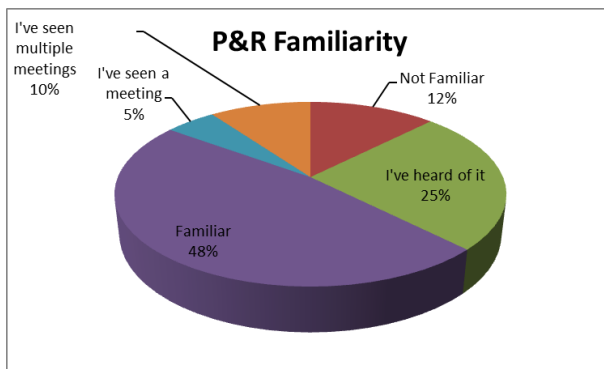
- | | | | | | |
|--|---|---|---|---|---|
| ● 16) Baseball / Softball Fields | 1 | 2 | 3 | 4 | 5 |
| ● 17) Soccer / Football Fields | 1 | 2 | 3 | 4 | 5 |
| ● 18) Picnic Areas | 1 | 2 | 3 | 4 | 5 |
| ● 19) Walking/jogging trails | 1 | 2 | 3 | 4 | 5 |
| ● 20) Biking trails | 1 | 2 | 3 | 4 | 5 |
| ● 21) Playgrounds | 1 | 2 | 3 | 4 | 5 |
| ● 22) Dog Parks | 1 | 2 | 3 | 4 | 5 |
| ● 23) Natural Areas | 1 | 2 | 3 | 4 | 5 |
| ● 24) Swimming Pools | 1 | 2 | 3 | 4 | 5 |
| ● 25) Shuffleboard/ Pickleball Facilities | 1 | 2 | 3 | 4 | 5 |
| ● 26) Skating/skateboarding facility | 1 | 2 | 3 | 4 | 5 |
| ● 27) Outdoor Basketball / Volleyball Courts | 1 | 2 | 3 | 4 | 5 |
| ● Other: _____ | 1 | 2 | 3 | 4 | 5 |
- 28) Which of the following categories describe your age? (Please Circle One)
Under 18 18-24 25-44 45-64 65 and Older
 - 29) Do you have children/grandchildren/dependents living with you under the age of 15? (Please Circle One)
Yes No
 - 30) Do you have children/grandchildren/dependents who regularly visit you under the age of 15? (Please Circle One)
Yes No

Thank you~

Results of this survey have been compiled as follows:



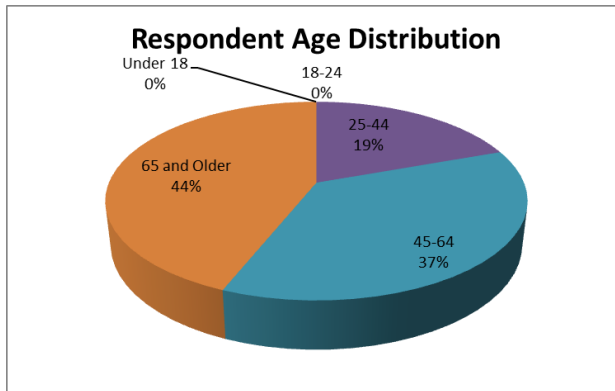
How often do you visit a Windcrest Park?	
Never	0
Rarely	5
Occasionally	15
Frequently	17
Very Frequently	3



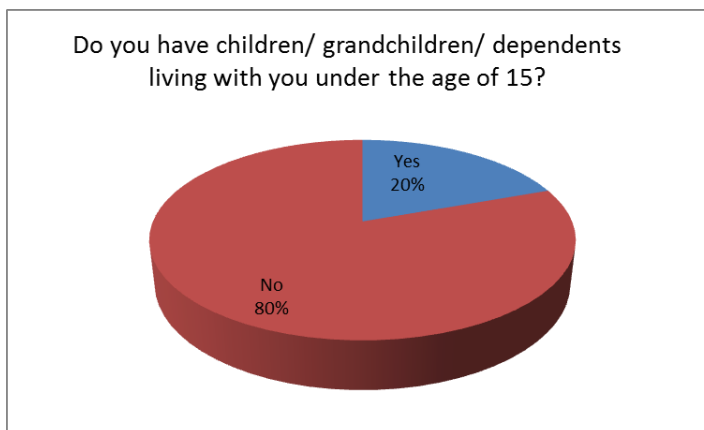
How familiar are you with the Windcrest Parks and Recreation Commission?	
Not Familiar	5
I've heard of it	10
Familiar	19
I've seen a meeting	2
I've seen multiple meetings	4

Satisfaction			
	Mean	Mode	Median
WalkTrail/Grnwly	3.62	4	4
BikTrail	3.00	4	3
PlyGrnd	4.00	4	4
Picnic(a)	3.36	3	3
Restrooms	2.81	2	3
NatResouces	3.40	4	4
BallFields	3.88	4	4
Fitness	3.47	4	4
Swm	3.86	5	4
Parking	4.05	5	4
Safety	4.08	5	4
OrgActivities	3.18	3	3
Parks	3.41	3	3
Needs Assessment			
	Mean	Mode	Median
BaseballSoftball	2.50	1	2
Soccer/Football	2.52	1	2
Picnic(b)	3.26	4	3
Walk/Jog	3.57	4	4
BikTrail(b)	3.31	3	3
Plygrnd	3.18	4	4
DogPark	2.85	4	3
NatAreas	3.68	5	3.5
Swmg	2.94	2	3
Shuff/Pickle	3.69	5	4
Skate	2.29	1	2
OutdoorBask/Voll	2.48	2	2
Other	4.32	5	5

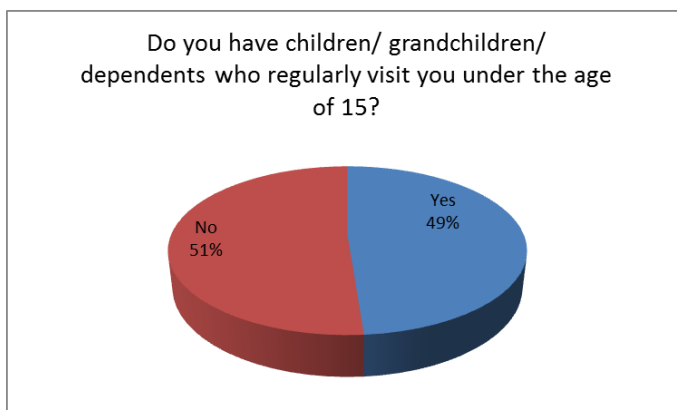
Satisfaction							
Rating	1	2	3	4	5	Total Score	Priority
WalkTrail/Grnwly	2	0	13	13	6	123	7
BikTrail	4	5	9	11	1	90	1
PlyGrnd	0	2	7	14	11	136	11
Picnic(a)	3	3	11	11	5	111	4
Restrooms	6	11	8	8	4	104	2
NatResouces	4	3	10	11	7	119	6
BallFields	0	2	10	11	10	128	9
Fitness	3	3	10	11	7	118	5
Swm	2	4	4	12	13	135	10
Parking	0	2	8	13	14	150	12
Safety	0	0	11	14	14	159	13
OrgActivities	3	5	11	11	3	105	3
Parks	0	5	15	14	3	126	8
Needs Assessment							
Rating	1	2	3	4	5	Total Score	Priority
BaseballSoftball	12	7	7	2	6	85	9
Soccer/Football	11	6	7	6	3	83	10
Picnic(b)	3	6	9	11	5	111	5
Walk/Jog	1	4	10	14	6	125	2
BikTrail(b)	4	6	9	7	9	116	4
Plygrnd	7	4	4	14	5	108	6
DogPark	8	8	4	9	5	97	8
NatAreas	1	5	11	4	13	125	2
Swmg	6	8	8	8	5	103	7
Shuff/Pickle	7	3	4	6	19	144	1
Skate	12	7	10	3	2	78	13
OutdoorBask/Vol	9	9	8	4	3	82	11
Other	2	1	1	0	15	82	11



Age	
Under 18	0
18-24	0
25-44	8
45-64	15
65 and Older	18



Do you have children/ grandchildren/ dependents living with you under the age of 15?	
Yes	8
No	33



Do you have children/ grandchildren/ dependents who regularly visit you under the age of 15?	
Yes	20
No	21

(Results as of 07-24-2012)

PARK ADDITIONS/IMPROVEMENT ASSESSMENT

Individual needs assessments of different cities vary widely according to many of the previously mentioned demographic and cultural diversities obtained in varying locations. Local governments must assess a cross-cultural, gender, age, and attitudinal sampling of their populace to meet with current needs and desires. Windcrest is unique in that it has a large cross-sampling of families and individuals with change as the ever-present common denominator with respect to this diversity, giving a wide-spread socio-economic canvas of colors, styles, and textures. The city of Windcrest works closely with schools, as exemplified by the assistance given in preparing this Plan from the High School in providing Plant and open-space inventories, and also with business partners, as evidenced by the efforts and commitments by Rackspace U S, Inc. to Park development south of Walzem Road. This local cooperation is both recognized and lauded as public involvement representing strong values and beliefs.

Windcrest continues to develop current Parks and to determine suitability of existing City lands for development into new parks and linear greenways. Rackspace, US, Inc. has proven to be an exemplary model of Corporate citizenship by proposing a large private park in Windcrest built upon it's own Headquarters complex lands. Additionally, an existing plot of land adjacent to the existing Takas Park land is in the process of being built up and leveled by the City for an anticipated soccer field complex for a youth league. Landscaping added to the primary thoroughfare in Windcrest has added color and aesthetics in an upgrade provided by a joint Task force with the City of San Antonio. Seven different Monument sign entries have had capital money budgeted and are in the process of being renovated and upgraded through efforts by a Texas Landscape Architect.

Several existing greenways have been targeted for upgrades by development into walkways and/or hike & bike trails for both exercise and recreational purposes. An existing park in east Windcrest has also been chosen for immediate preliminary upgrades which will be provided by the City of Windcrest. This park had land (2 ½ acres) set aside for a park by the original developer and some basic landscaping with 4 parking places and roadside only landscaping. The City of Windcrest is in the process assuming deeding, then of providing benches, picnic tables, added parking, and a walkway per a survey of residents.

Efforts to provide continuing community input through 'Town Hall' public meetings with recognition and action toward individual communications from local citizens includes ongoing improvements at several local Parks. These meetings and communications have indicated a noticeable appreciation for walking and biking opportunities, as well as a desire for outdoor recreation and exercise. Children's and Grandchildren's play and exercise availability was also noted as a popular choice. Existing interaction with soccer and baseball leagues has also been a source of requests and opportunities for upgrades. Trails for varying use has been a quite popular request, along with interest in local natural resources and wildlife. Landscaping and beautification opportunities have also been brought up repeatedly, along with a noted desire to be more pro-active with xeriscape and water conservation issues.

A current effort to complete a community survey is also under way to bring more citizens into our community's efforts to make our City a leader in proactive involvement. This will

keep our residents a source of inspiration for new opportunities to improve our community in a direction which will benefit more of our older and younger populace by keeping healthy and fit through low-stress exercising running, biking, and walking. Development of the recently added subdivision will also be at the forefront of our continued efforts, along with additional business and residential development as occurs.

An attempt is underway to provide an added park in West Windcrest, along with an opportunity to create an open space ‘Doggie Park’, which have both been widely requested choices by members of the public. Both of these areas require land acquisition or permission for access. Coordination of linear greenways and access routes will be inter-woven with attempts to adhere to Texas ‘Safe Routes to School’ standards.



Proposed Takas Park Lake and Trails Accessibility upgrade

PARKS/OPEN SPACE AND TRAILS CLASSIFICATIONS

Hike & bike

Table 2: Multi-Use Trail Design Features and Recommended Guidelines for Construction of New Trails

Trail Design Feature

Alignment

Grade

Clearing (Vegetation)

Tread

Line of Sight

Bench Construction/

Sideslopes

Outslope

Climbing Turn

Switchbacks

Turnouts/Passing Sections

Vista Points

Rolling Grade Dip

Recommended Guideline

Layout should fit to the terrain. Trail should follow the contours of the area. (curvilinear) (2,3, 4)

Max. Pitch - 10% slope; Max. Sustained Pitch - 12% slope; 15% slope may be allowed for short sections depending on the physical and environmental constraints. Percentage of slope is expressed in vertical rise per 100 feet of run.) (2, 4)

Min. Width - 8 ft.; Height - 10 ft.; for 48" to 60" tread (1, 2, 3, 7, 10,11)

Min. - 48"; Max. - 60" for multi-use classification. (1, 2, 3, 8, 11)

1. Min. +/- 85 feet for trail grades of 5-10%

2. Min. +/- 50 feet for trail grades of 10-12% and at blind turns (2, 4, 5)

1. Sideslopes between 10 to 30 percent, excavation of the trail bed shall be constructed with a balance section of 1/2 cut and 1/2 fill.

2. Sideslopes between 30 to 50 percent, will require a 3/4 bench cut with 1/4 fill construction to accommodate the trail bed.

3. Sideslopes above 50 percent, the entire trail shall be full bench cut construction. (2, 4, 7, 8, 9)

2%-5% from uphill (inside) edge to outside edge of trail (1, 2)

Constructed on sideslopes less than 30 percent (4)

Curve constructed on sideslopes from 30% to 45%. Switchback curve is established with a 6-foot radius at the inside of the turn. The maximum grade entering the turn shall be 5% maximum for 15 feet. The turn should be flat if possible (1, 2, 3, 4, 7, 10, 11)

1. Trail grades between 5%- 10% placement at +/- 500 ft.

2. Trail grades between 10%- 12% placement at +/- 100 feet. (2, 6)

Vista points should be developed at significant outlook areas that will allow for rest and an aesthetic visual experience (2)

A cross drainage swale that is placed at 45" to the trail with a flow line of 4% from uphill to downhill with rock rip-rap outfall. This provides a smooth transition for trail runners and mountain bicyclists (1, 2, 3, 8)

from Nat. Park Service <http://www.nps.gov/samo/parkmgmt/upload/SmmartMultiUse.pdf>

Walking

Per Texas Accessibility Standards where possible

Roads w/bike lane

Per Texas Department of Transportation (DOT) standards

Sidewalk

Per Texas DOT standards and Texas Accessibility Standards where possible

Cart access

Under the ordinance, golf carts can be operated on public roadways within the City of Windcrest per City of Windcrest regulations and ordinances:

Sim http://www.galvestonpolice.net/official/?page_id=224

DEPARTMENT OF AGRICULTURE Forest Service RIN 0596–AC47

National Trail Classification System, FSM 2350 and FSH 2309.18

AGENCY: Forest Service, USDA

Trail Class

The current Trail Classes range from Minimal/Undeveloped (Trail Class 1) to Fully Developed (Trail Class 5):

Trail Class 1: Minimal/Undeveloped Trail

Trail Class 2: Simple/Minor Development Trail

Trail Class 3: Developed/Improved Trail

Trail Class 4: Highly Developed Trail

Trail Class 5: Fully Developed Trail

Each Trail Class has descriptors for the physical characteristics of trails, including tread and traffic flow, obstacles, constructed features and tread elements, signs, and typical recreational environment and experience.

Frequently Asked Questions about Greenways

What are Greenways?

"A linear open space; a corridor composed of natural vegetation. Greenways can be used to create connected networks of open space that include traditional parks and natural areas."

<http://www.smartgrowth.org>

"A linear open space established along a corridor, such as a river or railroad right-of way, and usually developed for non-vehicular public use. Examples include the Platte River Greenway in Denver, the Capital Area Greenway in Raleigh, North Carolina, and the Willamette Greenway in Portland, Oregon."

<http://www.ci.norman.ok.us/planning/greenbelt/glossary.htm>

Also see these links for more definitions:

<http://www.umass.edu/greenway/Greenways/2GR-def.html>

<http://www.aevv-egwa.org>

<http://www.lospatios.com/pdfs/SA%20Greenways%20FAQ.pdf>

NEEDS ASSESSMENT AND PRIORITIES

The Windcrest Park/Open Space Master Plan is receiving direction toward needs assessment and setting of priorities through a combination of open public ‘Town Hall’ meetings and a questionnaire recently sent to residents. These meeting have begun with the intention of holding them on a regular basis to seek input, answer questions, and establish timelines for Park priorities and actions. The public questionnaire was developed to help determine varying needs and requests as provided by different areas of the city.

Priorities are established by assessment of a balanced combination of public requests and available capital as provided by the City of Windcrest Administration. This project capital can be supplemented by matching grants from the State of Texas Parks and Wildlife Department, which often allow a project to be greatly enhanced by funding a major improvement not made available through city funding alone.



Proposed Autumn Sunset Greenway Walking Trail Site

Several Locations in Windcrest are available for health/fitness focus. Walking Trails for all ages have been identified by City Administration as having required physical characteristics and right-of-way/availability. These Trails are proposed for fitness and well-being with conservation of existing natural resources in mind.

FUTURE PLANNING AND IMPLEMENTATION

Windcrest Parks and greenways have been targeted by the Mayor and City Manager for immediate attention and given definite financial support throughout the coming 5 years. This funding is to be dispensed on an annual basis through the City's Capital Improvement Program (CIP). This program receives monies through a variety of municipal sources including the Hotel Occupancy Tax and other various funds. Projects not in prioritized order:

Windcrest Entrances Landscaping

- 8 entries

- Fourwinds entry

Autumn Sunset Greenway

- Walking Trail

- Benches

- Small Playscape @ Bolder Falls Park

- Interpretive Wildlife signs



Autumn Sunset Lake Existing Walkway near proposed Walking Trail Tie-in

Takas Park Trail Full TAS (Texas Accessibility Standards) Upgrade

- Walking surface replacement x 8' width

- 3 additional TAS bridges

- Restrooms

- Landscape

Soccer field Crestway

- Fields (3?)

- Parking

- Landscape

- Water



Proposed Takas Park and Windcrest Civic Center Walking Trail Accessibility Upgrade

11.72 acre West Windcrest Park

- Land Acquisition
- Development
- Baseball field rebuild
- Walking trail
- Picnic tables
- Playscape
- Landscape

Midcrown to Walzem Greenway

- Walking Trail
- Benches
- Landscape
- Lighting
- Business area showcase

Winnbrook Park

- Picnic Tables/walkway
- Benches
- Added Parking
- Walking Trail
- Landscape/sprinkler extension

Winnbrook Retention Pond Backstop/small soccer field

Crestway to Winfield Greenway

- Walking Trail
- Benches
- Landscape

North & West sides of golf course Walking trail

Rackspace Park

Privately Developed

Crestway Dog Park

CPS access

Parking

Fencing

Takas to Autumn Sunset Parks Hike/Bike access

Brook Falls greenway

Trail

Benches

Landscaping



Proposed Brook Falls Greenway location

Crestwind Greenway

Trail

Benches

Landscaping

Lighting

Business area showcase

Future Eisenhower Rd Park Lands

Lighting

RESOLUTION NUMBER 2012-385 (R)

A RESOLUTION APPROVING A PRELIMINARY OPEN SPACE MASTER PLAN FOR THE CITY OF WINDCREST, TEXAS FOR SUBMISSION TO THE TEXAS PARKS & WILDLIFE DEPARTMENT IN CONNECTION WITH A LOCAL PARK GRANT PROGRAM APPLICATION

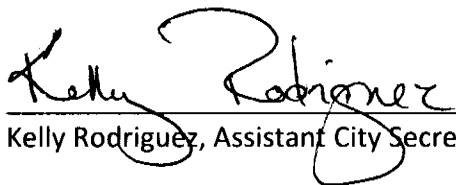
WHEREAS, the Windcrest City Council has determined that it would promote the health, safety and welfare of the citizens of the City of Windcrest to develop an Open Space Master Plan as part of its local park grant program application and to submit a preliminary version of such plan to the Texas Parks & Wildlife Department for consideration prior to final adoption of said plan.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WINDCREST that the preliminary Open Space Master Plan attached hereto shall be submitted to the Texas Parks & Wildlife Department for consideration for a local park grant. A final version of the Open Space Master Plan shall be adopted in the future after public input and analysis by the City Council.

Passed and approved this 25th day of July, 2012.



Alan E. Baxter, Mayor



Kelly Rodriguez, Assistant City Secretary

DRAFT



**Parks and Recreation Open Space
Master Plan (Interim)**

2019

Version 0.3

DRAFT

Placeholder—City Resolution

Adopted by Windcrest City Council on October XX, 2019

Windcrest City Resolution 2019-XX

Windcrest City Council

Dan Reese, Mayor

Arthur James “Jim” Flinn, City Council Place #1

Cindy Strzelecki, City Council Place #2

Greg Turner, City Council Place #3

Frank Archuleta, City Council Place #4

Joan Pedrotti, City Council Place #5 and Mayor Pro Tempore

City Staff

Rafael Castillo, City Manager

Ryan Henry, City Attorney

Rachel C. Dominguez ,City Secretary

Edward “Dusty” DeHoyos, Assistant City Secretary

Tom Garcia, Public Works Director

As recommended by:

Windcrest Parks & Recreation Commission

Vacant, Commissioner Place #1

Marilee Seal, Commissioner Place #2

Jay Eldridge, Commissioner Place #3

David C. Hook, Commissioner Place #4 and Chair

Harold Higgins, Sr., Commissioner Place #5

Betty Ann Riggs, Commissioner Place #6

Robin Alva, Commissioner Place #7 and Vice Chair

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V. Executive Summary

The



Figure 1.



Figure 2.

VI. Purpose and Duration

The



Figure 3.



Figure 4.

VII. Goals and Objectives

To provide the Parks and Recreation Commission guidance in its planning and support activities, the City of Windcrest adopts the following goals and supporting objectives.

Goal 1. The City of Windcrest Parks and Recreation Commission should be RESPONSIVE to Windcrest citizen and inhabitant desires for recreation and quality of life activities.

Objective 1A. Parks and greenspaces should incorporate multi-purpose, adaptable spaces for recreational activities.

Objective 1B. Uses of Windcrest city parks and greenspaces should be supportive of traditional Windcrest activities, e.g. Christmas Light-Up, American Independence Day celebration activities, and the Fire Fighters' Picnic.

Objective 1C. City parks, greenspaces, and recreational activities should support Windcrest residents, Windcrest businesses and their employees, lodgers and Windcrest hotels, and neighboring citizens.

Goal 2. The City of Windcrest Parks and Recreation Commission should ANTICIPATE community growth and facility upkeep to ensure the parks and greenspaces can be enjoyed by everyone.

Objective 2A. The Commission shall submit an annual budget request to City Council for city parks and greenspaces acquisition, maintenance, and improvements and for recreational activities and facilities.

Objective 2B. The Commission shall conduct public outreach within the Windcrest Community as necessary to foresee and determine changes and adaptations of existing park lands and facilities to meet the needs of citizens.

Objective 2C. The Commission should coordinate and participate with other Windcrest commissions as needed to facilitate its goals and objectives.

Goal 3. The City of Windcrest will make INNOVATIVE use of its park and greenspaces waters, lands, and skies for the benefit of the general Windcrest community and neighboring communities.

Objective 3A. Recreational use and promoted activities Windcrest of parks, greenspaces, and lakes should result in improved health, welfare, quality of life, and other benefits for the community in general.

Objective 3B. The Parks and Recreation Commission shall, from time to time, recommend to City Council innovative events and activities that showcase the City of Windcrest.

Objective 3C. Innovation may involve risk. The City of Windcrest supports reasonable risk-taking in the development of innovative forms of recreation and quality of life activities.

VIII. U.S. Census Data for Windcrest, Texas (2018 estimate)

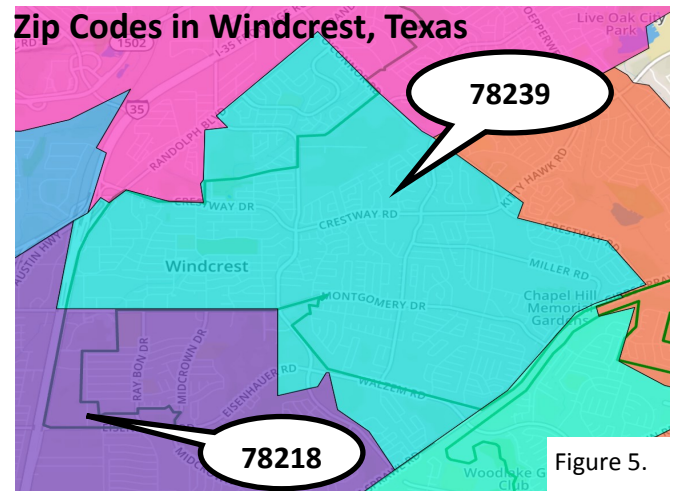


Figure 5.

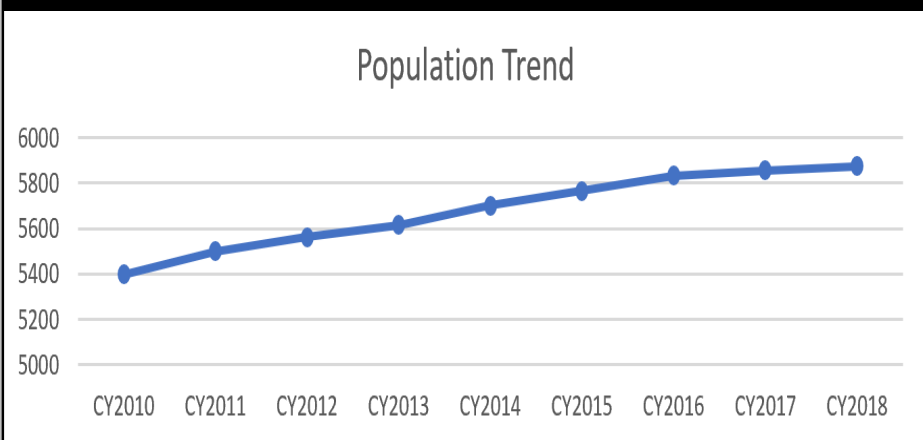
Source: <https://www.zipdatamaps.com/zipcodes-san-antonio-tx> on Sept 18, 2019

The Future of Windcrest

Population Data for City of Windcrest, Texas

Year	Population	% Annual
CY2010	5398	0
CY2011	5500	+1.890
CY2012	5563	+1.145
CY2013	5616	+0.953
CY2014	5702	+1.531
CY2015	5766	+1.122
CY2016	5833	+1.162
CY2017	5857	+0.411
CY2018	5874	+0.290

Based upon an average annual population change of 1.063% derived as a simple average from the annual change in population from CY2010 to CY 2018, the estimated population in 2019 is 5934. Using the same rate of population change, the predicted Windcrest population for 2025 is 6,323, **an increase of 389 residential citizens.**



Source: <https://factfinder.census.gov/faces/tableservices/jsf/pages/productview.xhtml?src=bkmk> on Sept 18, 2019

Figure 6.

IX. Park and Greenspace Inventory

Facilities Index	Acres	ADA Accessible Features	Restrooms	Benches/Bleachers	Picnic Tables	Exercise Equipment	Playground	Swimming Pool	Basketball Court	Baseball Fields	Soccer Fields	Concession Stand	Gazebo	Tennis Courts	Pickleball Courts	Natural Areas	Meeting Hall	Kitchen	Trail
<u>Parks</u>																			
Autumn Sunset Park	5.27		0												0		0	0	X
Brook Falls Park	4.38		0												0		0	0	X
Takas Park	11.867		2			?	1		1	4	1	1	1	2	1		0	0	X
Winbrook Park			0	3/0	3										0		0	0	0
<u>Other Facilities</u>																			
Civic Center			2												0		1	1	0
Swimming Pool			2					3							0		0	0	0

Figure 7.

X. Area Descriptions

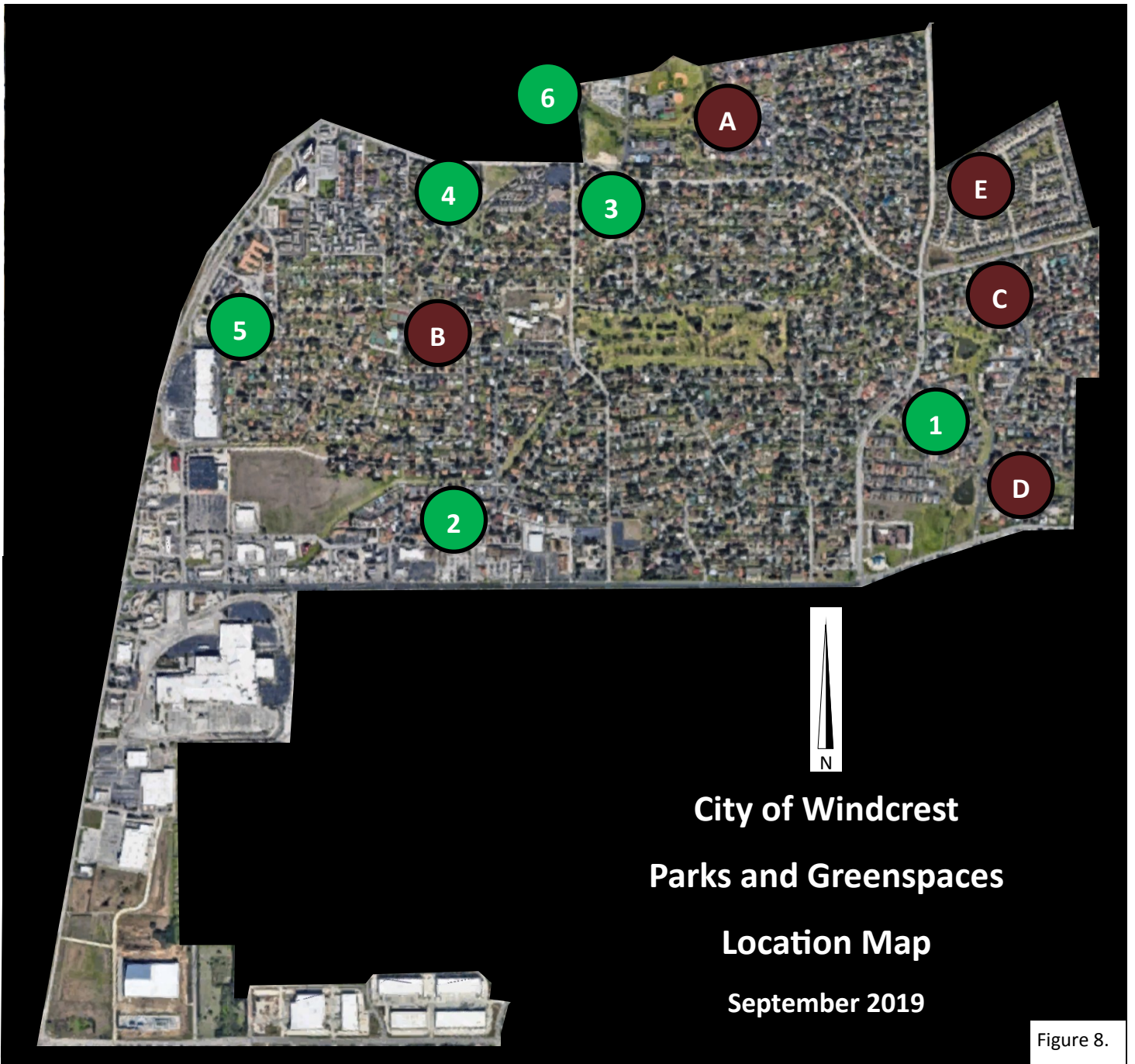


Figure 8.

Parks

- A** Takas Park
- B** City Swimming Pool
- C** Autumn Sunset Park
- D** Brook Falls Park
- E** Winbrook Park

Greenspaces

- 1** Autumn Sunset to Brook Falls Parks
- 2** Traffic Island, 8300 Windway Avenue
- 3** Open Lot, 500 Crestway Avenue
- 4** Open Lot, 5300 Crestway Avenue
- 5** Open area, 200 Crestwind Drive
- 6** City Public Works Easement, 9310 Jim Seal Drive



Figure 9.

A. Takas Park

Brief history of Takas Park



Figure 10.



Takas Park

Windcrest, Texas

Taken September 9, 2019
By Planehook Aviation Services, LLC

Figure 11.

Recreation Center



Figure 12.



Figure 13.



Figure 14.

Baseball Complex



Figure 15.



Figure 16.

Playground



Figure 17.

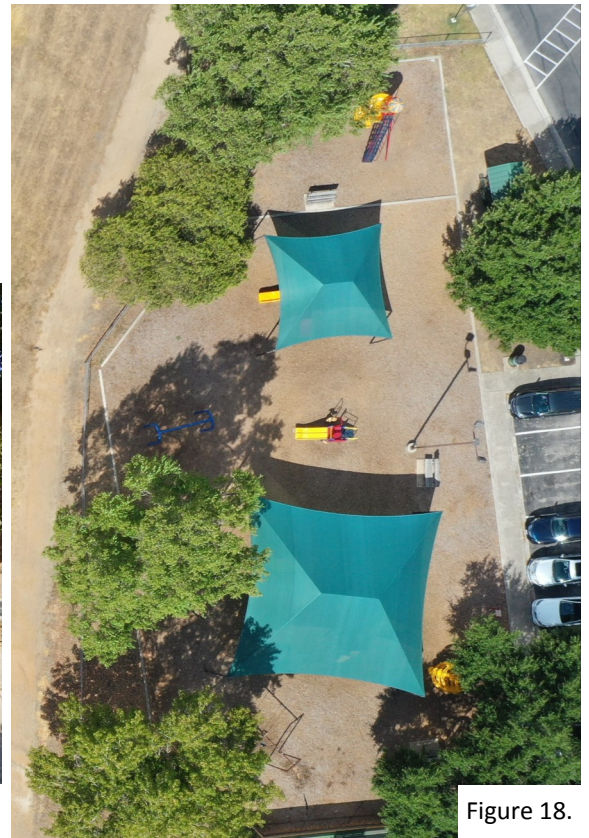


Figure 18.

Tennis and Pickleball Courts

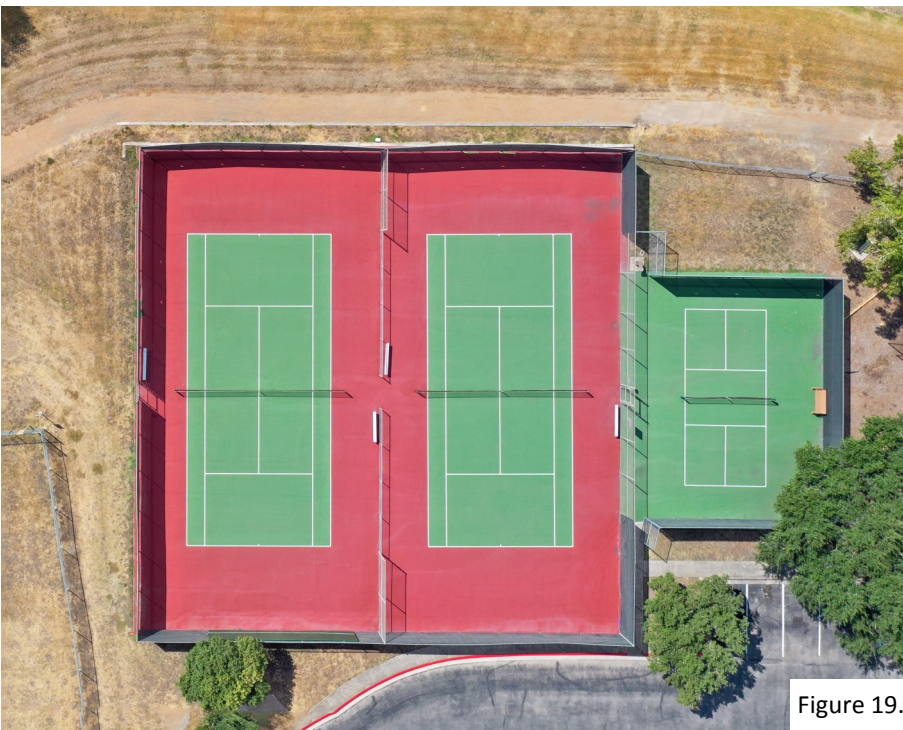


Figure 19.



Figure 20.



Windy Hollow Walking Trail

Figure 21.

Takas Lake and Water Retention Area



Figure 22.

B. Windcrest Swimming Pool



Figure 23.



Figure 24.

Open to the Public

OPEN FROM

MEMORIAL DAY

MAY 27 WEEKEND

TO

LABOR DAY

SEPTEMBER 2

WINDCREST POOL MUNICIPAL

For Information or Reservations

City Pool (210) 792-6560

Pool Parties

Swim Team

Swim Lessons

Fun for All!



Figure 26



Figure 27.

City Swimming Pools, Windcrest, Texas

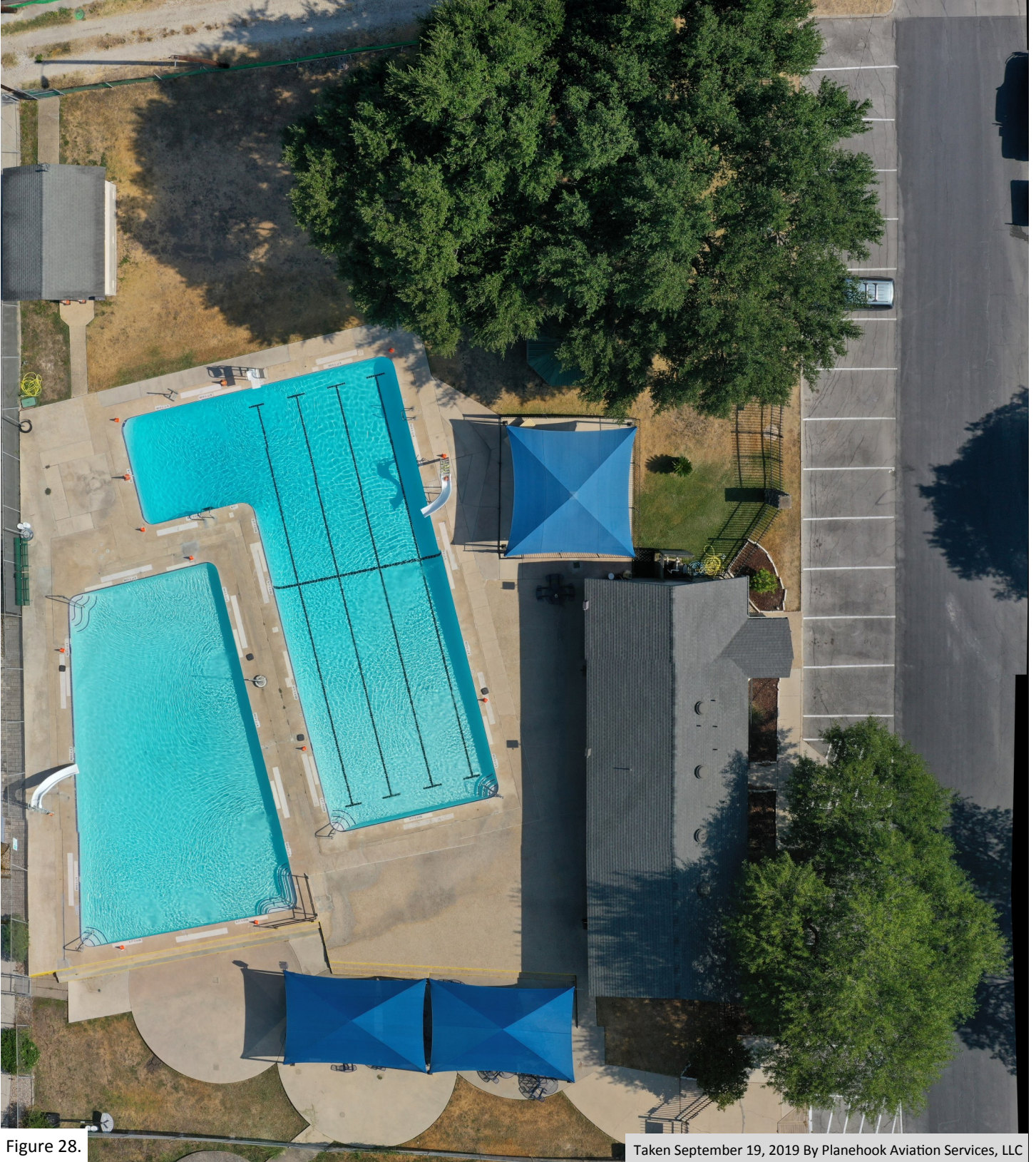


Figure 28.

Taken September 19, 2019 By Planehook Aviation Services, LLC



C. Autumn Sunset Park and Lake

Brief history of Autumn Sunset Park and Lake.



Autumn Sunset Park Windcrest, Texas



Figure 31.

Aerial image courtesy of Planehook Aviation Services,

D. Brook Falls Park and Lake

Brief history of Brook Falls Park and Lake.



Figure 32.

Figure XX. Brook Falls Park Sign

Brief description of Brook Falls Park and Lake.



Figure 33.

Aerial image courtesy of Planehook Aviation Services, LLC



Brook Falls Park
Windcrest, Texas

Figure 34.

Aerial image courtesy of Planehook Aviation Services, LLC

E. Winbrook Park



Figure 36.



Figure 35.

Brief history of Winbrook Park.

The

F. Greenspaces

1. Between Autumn Sunset and Brook Falls Parks



Figure 37.

2. Traffic Island, 8333 Windway Drive



Figure 38.



Figure 39.

3. Currently vacant area, 500 Block of Crestway Road

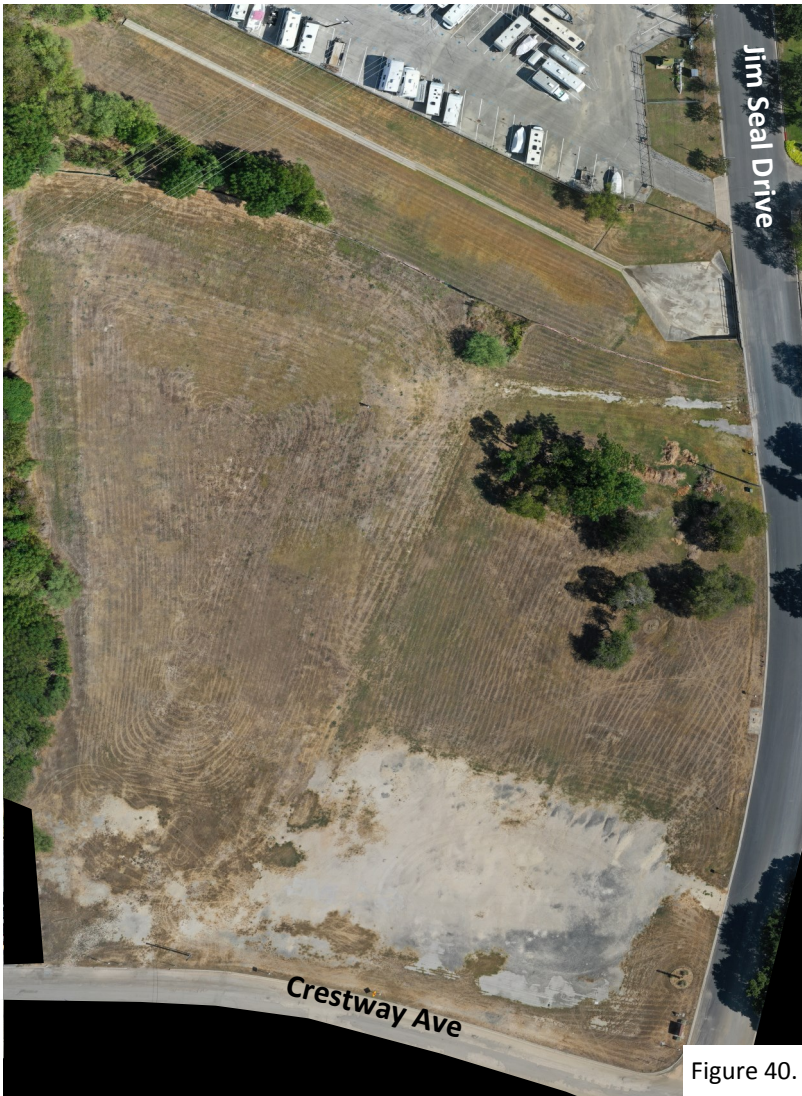


Figure 40.

4. Currently vacant area, 5319 Crestway Road



Figure 41.



Figure 42.

5. Currently vacant lot and drainage area, 200 Block of Crestwind Ave



Figure 43.

6. 306 Cloudmont Drive



Figure 44.



Figure 45.



Figure 46.



Figure 47.

XI. Short-term Plans

In the interest of moving forward while the replacement master plan is being developed, the following short-term plans are determined to meet the goals of being RESPONSIVE, ANTICIPATORY, and INNOVATIVE. The proposed plans are intended to have maximum return on investment for Windcrest quality of life.

1. **Dog Park and Pet Walking Areas.** Mentioned in the previous master plan, pet parks and walking areas are important to pet owners—both residential citizens and temporary residents staying at Windcrest hotels. Designated walking areas provide recreation and exercise while providing designated areas for pets to relieve themselves. Pet owners or tenders are required to remove solid pet waste so that others may enjoy the same space with their pets.

The heat in south-central Texas is legend. This heat causes concern for the well-being of pets as hard surfaces retain heat and burn the paws of pets. Therefore, pet areas should have well-kept grasses to ensure paws are not burned. Pet parks and walking areas should generally be green grassy environments, within the lawful limits of watering restrictions.

Pet walking areas should be equipped with pet waste receptacles and complimentary pet waste plastic bags stationed at regular intervals. Dog parks should provide not only pet waste receptacles and bags but also dog watering stations.

- A. **Designated Off-Leash Parks.** Currently, there are no public off-leash areas in Windcrest. The Parks and Recreation Commission will explore areas within the City where such an area can be established. At a

minimum, such an area would have pet waste receptacles and bags, a dog watering station, and fencing or other perimeter to keep pets within the off-leash area.

- B. **Greenspaces Supporting Pets.**

Windcrest has a number of greenspaces that can support pet and human exercise. The Parks and Recreation Commission will explore and identify areas that are sufficient to support pet and human exercise.



Figure 48.



Figure 49.

2. **Periodic Fishing at Autumn Sunset Lake.** There is no denying that fishing as a form of recreation requires patience and is, in general, a calming pastime. The fish inhabiting the waters at Takas Park are part of a mosquito control program and are not intended to be fished or eaten. However, other bodies of water in Windcrest parks are suitable for game fish.

The Texas Wildlife and Fishing Department has offered an opportunity for a limited stocking of game fish for the Autumn Sunset water retention area. The Parks and Recreation Commission will examine and make a recommendation to City Council concerning a test program for limited fishing.

Currently, there is a prohibition for fishing in public bodies of water owned by Windcrest.

However, with a city code modification, limited fishing opportunities could be allowed. Texas State freshwater fishing rules and regulations would apply.

- A. **Age-based Fishing Events.** Freshwater fishing in the State of Texas allows for those under the age of 17, both resident and non-resident, to fish without a license. Therefore, a simple first test of local interest would be a weekend fishing event for young anglers under the age of 17. Game fish for such an event can come from Texas State Fisheries.



Figure 50.



Figure 51.

- B. **Limited Seasonal Fishing.**

According to Texas Wildlife and Fishing sources, a minimum of two weeks opportunity to fish would allow for Texas Fisheries Service to provide game fish to stock Park waters. Trout would be stocked during the Spring season. Catfish would be stocked during the Fall season. The Parks and Recreation Commission will examine and recommend to City Council a plan for limited seasonal fishing in Autumn Sunset Park waters.

3. **Remote Control Aircraft Flying Area.** The recreational assets of the City of Windcrest are not only terrestrial but also skyward. Unlike other nearby cities and unincorporated areas of Bexar County, Windcrest enjoys unique airspace that allows for enjoyment by model aircraft flyers and remote pilots. This unencumbered airspace—Class G airspace—is best accessed at Brook Falls Park.

A. **Recreational RC Flying.** Most model aircraft are hand-launched or lift-off vertically from the ground, requiring no additional investment of grounds care at the grassy field on the south side of Brooks Fall Park. The area can be designated as a Remote Controlled (RC) Aircraft friendly zone. The Parks and Recreation Commission will explore signage requirements to promote area use.



Figure 52.



Figure 53.

B. **First Responder Unmanned Aircraft System (UAS) Flying Training Area.** Local area first response units are investing in unmanned aircraft systems that can improve public safety and protect their responders. The Windcrest airspace provides an opportunity for such units with an area to practice launch, mission tasks, and recovery without the need for extensive travel.

C. **Drone Competition Event Area.** New to the competitive athletic scene is drone racing. The same skills learned in drone racing directly transfer to the unmanned aviation industry for aerial inspections, photogrammetric surveys, and real estate imagery. Promoting safe and responsible recreation using UAS make INNOVATIVE use of the natural assets of the City of Windcrest. The Parks and Recreation Commission will examine and recommend to City Council drone events and supporting activities which will benefit the city and local businesses.



Figure 54.



Figure 55.

4. **Sports After Dark.** Individual and team athletic activities at Takas Park are generally limited to daylight hours. Providing user-demand nighttime illumination to existing facilities allows for enjoyment before sunrise and after sunset.

A. **Baseball Complex Lighting.** Currently, the three ball fields of the Baseball Complex are not lit. The Parks and Recreation Commission will examine and make recommendations to City Council on what lighting would be required to support nighttime baseball and softball activities.

B. **Tennis and Pickleball Court Lighting.** The Texas heat makes it difficult for recreational and competitive athletes to practice and compete during the day. So, many seek places to play both before sunrise and after sunset. Therefore, providing Windcrest park users the best opportunities to use park facilities requires the use of lights. The Parks and Recreation Commission will examine and make recommendations to City Council on lighting requirements for the Takas Park Tennis and Pickleball Complex.

C. **Basketball Court Improvements.** Basketball is a sport that is enjoyed by many age groups. Like Tennis and Pickleball, the Texas heat makes it difficult for players to enjoy the sport at Takas Park’s outdoor court during daylight in the summer months. The Parks and Recreation Commission will examine the practicality of adding improvements to the basketball court and nearby areas to support both comfortable day and illuminated night use and make recommendations to City Council.



Figure 57.



Figure 56.

D. **Takas Park Pedestrian and Parking Safety Lighting.** To ensure participants and observers are safe, The Parks and Recreation Commission will examine the need for safety lighting for Takas Park and make recommendations to City Council on safety and security lighting.



August 21, 2019

Leonard D Young, PE
Young Professional Resources
8209 Roughrider Dr.
Suite 101
Windcrest, Texas 78238

Dear Mr. Young:

We appreciate the opportunity to provide you with the following planning proposal for services for a new Park and Recreation and Open Space Master Plan for Windcrest, Texas. This outline of services meets the application requirements for Texas Parks and Wildlife Local Park Grant and Recreational Trails Grant funding.

SCOPE OF SERVICES

A scope of services, to include planning and special services as described in the work outline below.

PROPOSED OUTLINE OF MASTER PLANNING SERVICES

1. Introduction
 - a. Describe the Master Plan Purpose & Expected Duration
 - b. Explain the City of Windcrest Parks & Recreation Department's Role in the planning process describe past successes
 - c. Analyze Windcrest Community Profile, Trends in Future Growth and projected community
2. Establish Goals & Objectives of the master plan to identify the following:
 - a. Community Vision
 - b. Community Mission
 - c. Master Plan Goals
3. Plan Preparation & Public Input Process
 - a. Overview of Process
 - b. Inventory and Collect Data for all existing Public Parks
 - c. Develop plans and graphics that illustrate park locations and facilities currently available
 - d. Collect data and develop a wish list for open space facilities

- e. Review of Public comments, develop trends, and determine priorities for new park and recreation open space plan.
 - f. Produce all Meeting Minutes and Notices
 - g. Review all public input and determine if additional input through surveys and other electronic information gathering is required.
- 4. Park Unit Concepts & Standards
 - a. Standard Park Development Components guidelines
 - b. Overall Availability of Parks based on pedestrian access
 - c. Basic Park Units determination
- 5. Park System Portfolio & Inventory
 - a. Jurisdictional Park Unit Summary Tables
 - b. Park Amenity Inventory
- 6. Park System Assessment of Needs
 - a. Identify Needs and Methodology
- 7. Priorities & Justification
 - a. Priorities & Rankings
 - b. Matrix of Neighborhood & Community Park Need
 - c. Mapped Areas of Need for Acquisition & Development
- 8. Implementation and Action Plan
 - a. Implementation Guidelines
 - b. 5 Year Action Plan
 - c. Conclusion with Implementation Timeline
 - d. Develop matrix of possible Funding Sources
 - e. Identification of possible "Quick Victory" Projects
- 9. Appendix
 - a. Portfolio of Existing Parks, Facilities and Open Space
 - b. Outline of 2014 Parks, Recreation & Open Space Master Plan.

Please contact me should you have any questions or need additional information. I look forward to working with to refine this scope of services and fee for our project.

Respectively,

TERRA DESIGN GROUP, INC.



Walter Heard, RLA
President

City of Windcrest

PROJECT WORK PLAN AND FEE PROPOSAL BREAKDOWN

Project: City of Windcrest Master Plan
 Prime Consultant: Terra Design Group
 Subconsultant: TBD
 Proposal Date: 9/24/2019
 Prepared By: Walter Heard

	Principal \$185.00	Senior Landscape Architect \$145.00	Graphics \$125.00	Design Landscape Architect \$95.00	CAD Operator \$65.00	Clerical \$40.00			
TASK	HOURS	HOURS	HOURS	HOURS	HOURS	HOURS	HOURS	TASK HOURS	TASK / PHASE FEE
Master Plan	60	104	71	34	176	174	619	619	\$56,685.00
1 Introduction		8				3		11	\$1,280.00
2 Goals & Objectives	12	16				5		33	\$4,740.00
3 Plan Preparation & Input Process	4	6	12	12	20			54	\$5,550.00
4 Park Unit Concepts & Standards		12	24	12	40	64		152	\$11,040.00
5 Park System Portfolio & Inventory	3	6	5		34	24		72	\$5,220.00
6 Park System Assessment of Needs	6	10	6		24	6		52	\$5,110.00
7 Priorities & Justification	12	14			13	14		53	\$5,655.00
8 Implementation and Action Plan	17	22	20	10	45	34		148	\$14,070.00
9 Appendix	6	10	4			24		44	\$4,020.00
Master Plan for Funding (a continuation of the base Master Plan Services)	33	69	60	31	47	76	283	316	\$32,650.00
1								0	\$0.00
2								0	\$0.00
3								0	\$0.00
4 Park Unit Concepts & Standards		8	4	6	4	2		24	\$2,570.00
5 Park System Portfolio & Inventory	3	4	6	12	8	12		45	\$4,025.00
6 Park System Assessment of Needs	4	8	3		8	18		41	\$3,515.00
7 Priorities & Justification	8	6	3		7	10		34	\$3,580.00
8 Implementation and Action Plan	12	20	12	7	20	10		81	\$8,985.00
9 Appendix	6	23	32	6		24		91	\$9,975.00
TOTAL BASE FEE WITH HOUR BREAKDOWN	93	173	131	65	223	250	902	935	\$89,335.00