

**CITY OF WINDCREST ECONOMIC DEVELOPMENT CORPORATION
BOARD OF DIRECTORS**

Regular Meeting

**November 29, 2012
6:00 P.M.**

Windcrest City Hall

NOTICE IS HEREBY GIVEN THAT A REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE WINDCREST ECONOMIC DEVELOPMENT CORPORATION (WEDC) WILL BE HELD AT WINDCREST CITY HALL, 8601 MIDCROWN, WINDCREST, TEXAS ON THE 29th DAY OF NOVEMBER 2012 STARTING APPROXIMATELY 6:00 P.M. DURING THE MEETING, THE BOARD WILL CONSIDER, DELIBERATE AND MAY TAKE ACTION UPON ANY OF THE SUBJECTS LISTED BELOW.

Vision Statement: Nourish and develop a vibrant community that consistently pushes the limits.

Mission Statement: Facilitate interaction between business, city and other community organizations to nourish the economic health and well being of Windcrest, its citizens and the region.

Request all pagers and cell phones be turned off, except emergency on-call personnel. Citizens are asked to refrain from talking during proceedings unless recognized by the Presiding Officer.

CITIZEN COMMUNICATION: AS A COURTESY TO CITIZENS IN ATTENDANCE, AND AT THE DISCRETION OF THE PRESIDING OFFICER OF THE MEETING, CITIZENS WILL BE GIVEN A REASONABLE OPPORTUNITY TO STATE THEIR COMMENTS OR ASK QUESTIONS REGARDING ANY ITEM ON THE AGENDA, AND PRIOR TO THE BOARD TAKING ACTION ON ANY ACTION ITEMS LISTED. THE BOARD REQUESTS COMMENTS BE BRIEF, TO THE POINT, AND NO LONGER THAN 5 MINUTES. TIME CANNOT BE YIELDED TO ANOTHER SPEAKER.

Consistent with Windcrest City Council Resolution No. 292, the WEDC Board elects to audio and video record its meetings. The recordings are preserved electronically as the official minutes of its meetings.

I. Call To Order

1. Determination of a Quorum
2. Pledge of Allegiance
3. Prayer
4. Vote to consider the excuse of absent board member(s), if applicable

II. Visitors/Presentations

1. Sarah Mangham, Municipal Finance Officer, will present the 4th Quarterly Public Funds Investment Report for July 1, 2012 – September 30, 2012. [Att. 1]
2. Sarah Mangham, Municipal Finance Officer, will give an update on the WEDC finances for the months of September and October 2012. [Atts. 2 and 3]

III. Citizens to be Heard

IV. Discussion

None.

V. Discuss and Act

1. The WEDC Board of Directors will discuss and may take action on the request of Jaquie Rothermel of the Windcrest Light Up Committee for funding assistance in the amount of \$2,000. [Att. 4]
2. The WEDC Board of Directors will review, discuss and may take action on Resolution No. 12-003 (R), a resolution approving the purchase of a weather station and pan/tilt/zoom camera from Weather Metrics, Inc., fee for these services not to exceed \$13,000 with maintenance of the Station and HD Camera expected to not exceed \$250 per month, and authorizing the EDC Director to negotiate and execute an agreement for such purchase and an agreement for software maintenance/licensing fee and parts maintenance from Weather Metrics, Inc. [Atts. 5, 5a, 5b, 5c, 5d, 5e]
3. The WEDC Board of Directors will discuss and may take action to clarify the renewal duration and terms of the consulting agreement with Robert Colunga, Colunga Group LLC. [Att. 6]
4. The WEDC Board of Directors will review, discuss and may take action on Promoting Windcrest budget line items to include any recurring costs that have been historically budgeted for Promoting Windcrest Projects. [Att. 7]
5. The WEDC Board of Directors will discuss and may take action to appoint a committee to meet with the Windcrest Golf Club Board of Directors and General Manager regarding their May 17, 2012 request for funding assistance for the Windcrest Golf Club Improvement Project. [Att. 8]
6. The WEDC Board of Directors will discuss and may take action on the request to plan our mixer dates for a full year and appoint a committee to help with planning of events and getting the word out to the local businesses . [Att. 9]
7. The WEDC Board of Directors will discuss and may take action regarding dates for upcoming Board meetings in December due to holidays. [Att. 10]

VI. General Announcements and Future Agenda Items Requested

VII. Adjournment

I, the undersigned authority, do hereby certify that the above Notice of Meeting of the Board of Directors of the WEDC is a true and correct copy of said Notice and I posted a true and correct copy of said Notice on the bulletin board at the Windcrest City Hall in a convenient place to the public. Said Notice was posted 72 hours prior to the 29th of November 2012.

By: Kelly Rodriguez
Kelly Rodriguez, Assistant City Secretary

I certify that the attached notice and agenda of items considered by the WEDC Meeting was removed by me from the City Hall bulletin board on the ____ of November 2012.

By: _____
Kelly Rodriguez, Assistant City Secretary

Windcrest EDC
Quarterly Investment Report
July 1, 2012 - September 30, 2012
Portfolio Summary Management Report

<u>Portfolio as of July 31, 2012</u>		<u>Portfolio as of September 30, 2012</u>	
Beginning Book Value	\$ 2,508,928	Ending Book Value	\$ 2,104,835
Beginning Market Value	\$ 2,508,928	Ending Market Value	\$ 2,104,835
		Investment Income for the quarter	\$ 68
Unrealized Gain / Loss	\$ -	Unrealized Gain/Loss	\$ -
		Change in Unrealized Gain/Loss	\$ -
		*Change in Market Value:	\$ (404,093)

Authorized by:

Sarah Mangham
 Sarah Mangham, CGFO
 Municipal Finance Officer

Sherry Mosier
 Sherry Mosier
 EDC Director

This report is prepared in compliance with the City's Investment Policy and reporting requirements in the Government Code Chapter 2256.

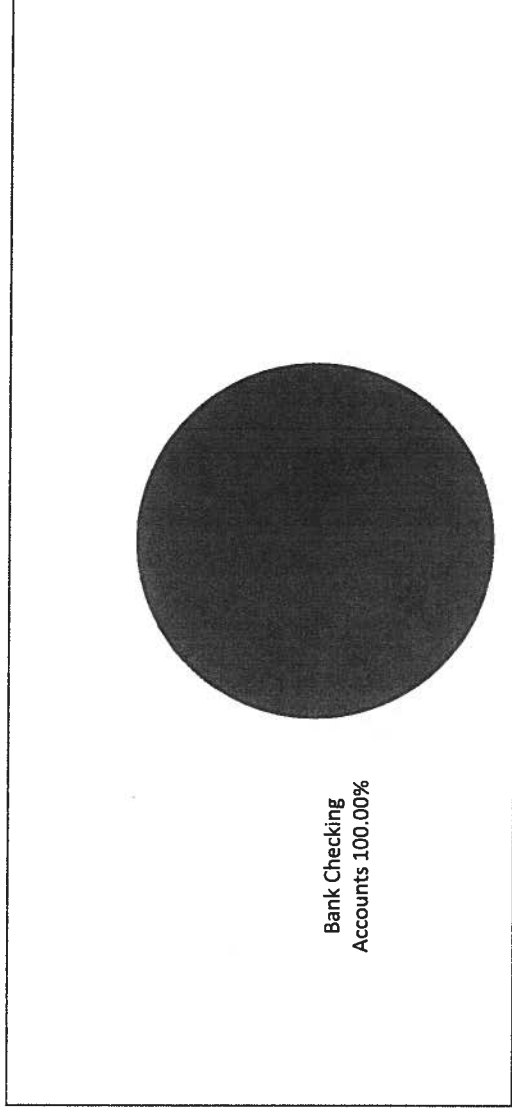
*Change in Market Value is required data, but will primarily reflect the receipt and expenditures of the City's funds from quarter to quarter.

Your Portfolio

As of September 30, 2012

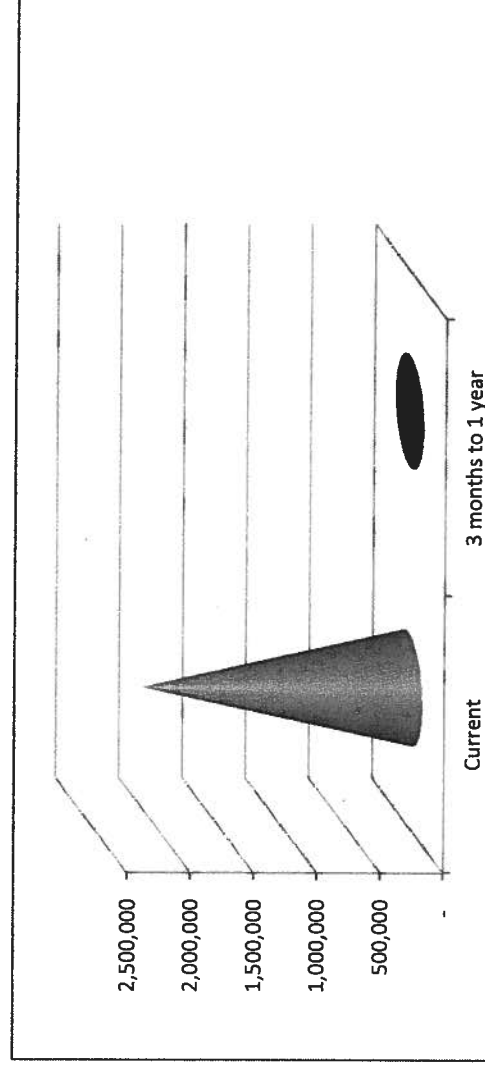
Your portfolio by diversification.

Bank Checking Accounts 2,104,835



Your portfolio by maturity.

Current 2,104,835
3 months to 1 year -



Your Portfolio

As of September 30, 2012

Investments	Par Value	Market Value	Book Value	% of Portfolio	Term (days)
Investment Pools	-	-	-	0.00%	1
Money Market Funds	-	-	-	0.00%	1
Bank Accounts	2,104,835	2,104,835	2,104,835	100.00%	1
CDs	-	-	-	0.00%	129/365

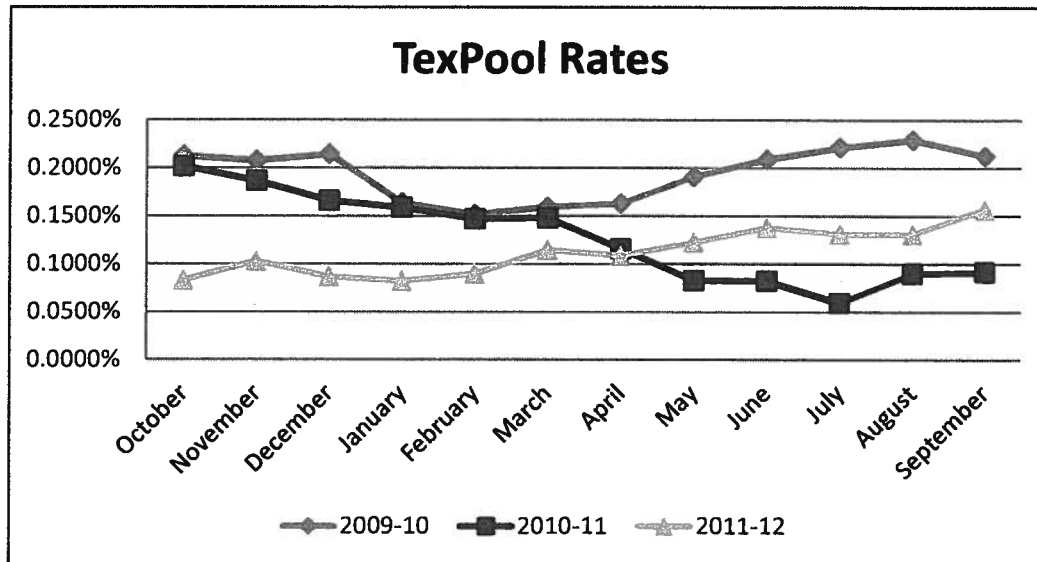
WINDCREST EDC FINANCE SUMMARY
For the Period Ending September 30, 2012

Acct Code		Account	Rate	Term (days)
Frost Bank Accounts:				
13-1105	Economic Development Corporation	\$ 384,374	0.0010%	1
13-1106	Economic Development Corporation Escrow	\$ 1,720,461	0.0010%	1
	Total - Frost National Bank	\$ 2,104,835	0.0010%	1
INVESTMENTS:				
	Texpool (breakout by fund below)	\$ -	0.0000%	1
13-1115	Economic Dev. Fund	-		
	TOTAL ALL FUNDS	\$ 2,104,835		

Fund	Fund Title	Balance	Interest Earned
13	Economic Development	2,104,835.00	68.22
	Total	2,104,835.00	68.22

TEXPOOL

	2009-10	2010-11	2011-12
October	0.2129%	0.2019%	0.0835%
November	0.2077%	0.1867%	0.1033%
December	0.2145%	0.1661%	0.0871%
January	0.1639%	0.1590%	0.0826%
February	0.1518%	0.1471%	0.0900%
March	0.1594%	0.1481%	0.1148%
April	0.1630%	0.1160%	0.1090%
May	0.1910%	0.0832%	0.1229%
June	0.2090%	0.0827%	0.1383%
July	0.2216%	0.0597%	0.1316%
August	0.2294%	0.0900%	0.1313%
September	0.2127%	0.0917%	0.1572%



FROST - ALL ACCOUNTS

	2009-10	2010-11	2011-12
October	0.5000%	0.0010%	0.0010%
November	0.5000%	0.0010%	0.0010%
December	0.5000%	0.0010%	0.0010%
January	0.5000%	0.0010%	0.0010%
February	0.5000%	0.0010%	0.0010%
March	0.5000%	0.0010%	0.0010%
April	0.0010%	0.0010%	0.0010%
May	0.0010%	0.0010%	0.0010%
June	0.0010%	0.0010%	0.0010%
July	0.0010%	0.0010%	0.0010%
August	0.0010%	0.0010%	0.0010%
September	0.0010%	0.0010%	0.0010%

No graph for Frost Accounts.

CITY OF WINCREST
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: SEPTEMBER 30TH, 2012

13 -ECONOMIC DEVELOPMENT CORP

FINANCIAL SUMMARY

% OF YEAR COMPLETED:100.00

	PRIOR YEAR YTD BALANCE	AMENDED BUDGET	CURRENT PERIOD	YEAR TO DATE BALANCE	YEAR TO DATE ENCUMBERED	% OF BUDGET	BUDGET BALANCE
REVENUE SUMMARY							
ALL REVENUES	1,922,600.89	2,213,495	94,308.55	2,498,717.48	0.00	112.89 (	285,222)
TOTAL REVENUES	1,922,600.89	2,213,495	94,308.55	2,498,717.48	0.00	112.89 (	285,222)
EXPENDITURE SUMMARY							
00-GENERAL EXPENDITURES							
SALARIES & BENEFITS	75,050.86	86,010	13,872.29	81,214.35	0.00	94.42 (	4,796)
OTHER EXPENSES	35,761.15	48,582	4,084.18	126,056.46	0.00	259.47	77,474
CAPITAL EXPENSES	104,523.72	3,662,364	396,545.19	1,986,208.79	0.00	54.23 (	1,676,155)
OTHER INCOME/EXPENSES	0.00	0	0.00	0.00	0.00	0.00	0
TOTAL 00-GENERAL EXPENDITURES	215,335.73	3,796,956	414,501.66	2,193,479.60	0.00	57.77	1,603,476
TOTAL EXPENDITURES	215,335.73	3,796,956	414,501.66	2,193,479.60	0.00	57.77	1,603,476
REVENUE OVER/(UNDER) EXPENDITURES	1,707,265.16 (	1,583,461) (	320,193.11)	305,237.88	0.00	19.28-(	1,888,699)

CITY OF WINCREST
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: SEPTEMBER 30TH, 2012

13 -ECONOMIC DEVELOPMENT CORP

% OF YEAR COMPLETED:100.00

REVENUES	PRIOR YEAR YTD BALANCE	AMENDED BUDGET	CURRENT PERIOD	YEAR TO DATE BALANCE	YEAR TO DATE ENCUMBERED	% OF BUDGET	BUDGET BALANCE
13-4105 INCOME - OTHER	1,600,000.00	1,845,138	0.00	1,875,952.62	0.00	101.67 (	30,815)
13-4110 INCOME - OTHER (HOT)	0.00	0	0.00	0.00	0.00	0.00	0
13-4111 INCOME - OTHER (GEN.FUND)	0.00	0	0.00	219,185.64	0.00	0.00 (	219,186)
13-4112 INCOME-WALZEM RD GRANT	0.00	0	0.00	0.00	0.00	0.00	0
13-4113 INCOME-CORPORATE DONATIONS	0.00	0	0.00	0.00	0.00	0.00	0
13-4115 SALES TAX (.25)	322,536.91	367,857	94,278.82	403,390.85	0.00	109.66 (	35,534)
13-4301 INTEREST	63.98	500	29.73	188.37	0.00	37.67	312
13-4900 PROCEEDS FROM CAPITAL LEASE	0.00	0	0.00	0.00	0.00	0.00	0
 TOTAL REVENUES	 1,922,600.89	 2,213,495	 94,308.55	 2,498,717.48	 0.00	 112.89 (	 285,222)

CITY OF WINCREST
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: SEPTEMBER 30TH, 2012

13 -ECONOMIC DEVELOPMENT CORP

% OF YEAR COMPLETED:100.00

DEPARTMENTAL EXPENDITURES	PRIOR YEAR YTD BALANCE	AMENDED BUDGET	CURRENT PERIOD	YEAR TO DATE BALANCE	YEAR TO DATE ENCUMBERED	% OF BUDGET	BUDGET BALANCE
00-GENERAL EXPENDITURES							
=====							
SALARIES & BENEFITS							
13-500-009 SALARIES - EDC	37,497.46	43,149	8,076.93	40,384.65	0.00	93.59	2,764
13-500-010 ADMINISTRATIVE EXPENSES	132.91	0	0.00	0.00	0.00	0.00	0
13-500-011 EDC LONGEVITY	0.00	0	0.00	0.00	0.00	0.00	0
13-500-013 STIPEND	0.00	0	0.00	0.00	0.00	0.00	0
13-500-018 EDC EDUCATION PAY	492.10	0	0.00	0.00	0.00	0.00	0
13-500-020 EDC OVERTIME	62.66	0	0.00	0.00	0.00	0.00	0
13-500-030 SOCIAL SECURITY-EDC	6,307.39	3,137	419.60	2,938.01	0.00	93.66	199
13-500-040 HEALTH INSURANCE-EDC	1,440.58	1,231	19.56	136.92	0.00	11.12	1,094
13-500-050 RETIREMENT-EDC	7,803.00	3,080	356.20	2,493.78	0.00	80.97	586
13-500-060 WORKERS COMPENSATION-EDC	1,279.35	278	0.00	0.00	0.00	0.00	278
13-500-070 UNEMPLOYMENT COMPENSATION	72.00	135	0.00	260.99	0.00	193.33 (	126)
13-500-080 CONTRACT LABOR	0.00	35,000	5,000.00	35,000.00	0.00	100.00	0
13-500-095 TERMINATION PAYOUT	19,963.41	0	0.00	0.00	0.00	0.00	0
TOTAL SALARIES & BENEFITS	75,050.86	86,010	13,872.29	81,214.35	0.00	94.42	4,796
OTHER EXPENSES							
13-500-100 PUBLIC RELATION FEES-GENE	0.00	0	0.00	0.00	0.00	0.00	0
13-500-115 MOBILE TELEPHONE	0.00	1,100	166.17	841.93	0.00	76.54	258
13-500-120 DUES & SUBSCRIPTIONS	3,499.05	700	345.00	936.50	0.00	133.79 (	237)
13-500-130 TRAINING (	1,150.00)	1,400	1,055.51	1,930.51	0.00	137.89 (	531)
13-500-132 TRAVEL	270.80	1,300	0.00	628.77	0.00	48.37	671
13-500-135 MEALS & ENTERTAINMENT	35.50	1,280	17.50	1,078.08	0.00	84.23	202
13-500-200 COMPUTER MAINTENANCE	41.71	0	0.00	147.35	0.00	0.00 (	147)
13-500-201 WEBSITE MAINTENANCE	440.00	0	0.00	735.00	0.00	0.00 (	735)
13-500-205 REPAIRS & MAINT OF BUILDI	0.00	0	0.00	797.56	0.00	0.00 (	798)
13-500-250 LEGAL EXPENSES	30,744.75	30,000	2,500.00	110,940.00	0.00	369.80 (	80,940)
13-500-290 AUDIT	0.00	5,500	0.00	5,500.00	0.00	100.00	0
13-500-430 SUPPLIES (	1,111.57)	1,140	0.00	1,132.65	0.00	99.36	7
13-500-440 ELECTION EXPENSES	0.00	0	0.00	0.00	0.00	0.00	0
13-500-510 VEHICLE EXPENSE-EDC	0.00	0	0.00	0.00	0.00	0.00	0
13-500-515 HEALTH EXPENSE ALLOW-DIRE	1,968.11	0	0.00	0.00	0.00	0.00	0
13-500-520 MOVING EXPENSE-DIRECTOR	0.00	0	0.00	0.00	0.00	0.00	0
13-500-540 VEHICLE FUEL	26.00	14	0.00	0.00	0.00	0.00	14
13-500-590 POSTAGE	0.00	85	0.00	45.00	0.00	52.94	40
13-500-630 LEGAL ADVERTISING	59.75	0	0.00	276.28	0.00	0.00 (	276)
13-500-640 COPIER USAGE	0.00	1,443	0.00	956.83	0.00	66.31	486
13-500-650 WALZEM RD GRANT EXPENSES	0.00	0	0.00	0.00	0.00	0.00	0
13-500-700 CONTINGENCIES	937.05	4,620	0.00	110.00	0.00	2.38	4,510
TOTAL OTHER EXPENSES	35,761.15	48,582	4,084.18	126,056.46	0.00	259.47 (	77,474)
CAPITAL EXPENSES							
13-500-800 EDC PROJECTS	9,623.00	46,170	0.00	2,145.41	0.00	4.65	44,025
13-500-801 PROMOTING WINDCREST	0.00	36,080	0.00	13,693.85	0.00	37.95	22,386
13-500-810 CAPITAL EXPENSE	18,261.34	0	0.00	0.00	0.00	0.00	0

CITY OF WINCREST
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: SEPTEMBER 30TH, 2012

13 -ECONOMIC DEVELOPMENT CORP

% OF YEAR COMPLETED:100.00

DEPARTMENTAL EXPENDITURES	PRIOR YEAR YTD BALANCE	AMENDED BUDGET	CURRENT PERIOD	YEAR TO DATE BALANCE	YEAR TO DATE ENCUMBERED	% OF BUDGET	BUDGET BALANCE
13-500-890 TLF LOAN PAYMENTS	27,189.94	134,976	194,698.00	279,993.90	0.00	207.44 (	145,018)
13-500-891 RACKER ROAD PROJECT	31,652.58	3,445,138	197,798.49	1,636,662.43	0.00	47.51	1,808,476
13-500-892 TLF INTEREST	17,796.86	0	4,048.70	53,713.20	0.00	0.00 (	53,713)
TOTAL CAPITAL EXPENSES	104,523.72	3,662,364	396,545.19	1,986,208.79	0.00	54.23	1,676,155
OTHER INCOME/EXPENSES							
13-500-900 PRIOR PERIOD ADJUSTMENT	0.00	0	0.00	0.00	0.00	0.00	0
TOTAL OTHER INCOME/EXPENSES	0.00	0	0.00	0.00	0.00	0.00	0
TOTAL 00-GENERAL EXPENDITURES	215,335.73	3,796,956	414,501.66	2,193,479.60	0.00	57.77	1,603,476
TOTAL EXPENDITURES	215,335.73	3,796,956	414,501.66	2,193,479.60	0.00	57.77	1,603,476
REVENUE OVER/(UNDER) EXPENDITURES	1,707,265.16 (	1,583,461) (	320,193.11)	305,237.88	0.00	19.28-(	1,888,699)

CITY OF WINCREST
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: OCTOBER 31ST, 2012

13 -ECONOMIC DEVELOPMENT CORP
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 08.33

	PRIOR YEAR YTD BALANCE	AMENDED BUDGET	CURRENT PERIOD	YEAR TO DATE BALANCE	YEAR TO DATE ENCUMBERED	% OF BUDGET	BUDGET BALANCE
REVENUE SUMMARY							
ALL REVENUES	1.05	382,821	15.95	15.95	0.00	0.00	382,805
TOTAL REVENUES	1.05	382,821	15.95	15.95	0.00	0.00	382,805
EXPENDITURE SUMMARY							
00-GENERAL EXPENDITURES							
SALARIES & BENEFITS	0.00	148,899	6,273.67	6,273.67	0.00	4.21 (	142,625)
OTHER EXPENSES	3,456.83	102,154	5,957.39	5,957.39	0.00	5.83 (	96,197)
CAPITAL EXPENSES	11,246.70	1,813,541	21,273.70	21,273.70	0.00	1.17 (	1,792,267)
OTHER INCOME/EXPENSES	0.00	0	0.00	0.00	0.00	0.00	0
TOTAL 00-GENERAL EXPENDITURES	14,703.53	2,064,594	33,504.76	33,504.76	0.00	1.62	2,031,089
TOTAL EXPENDITURES	14,703.53	2,064,594	33,504.76	33,504.76	0.00	1.62	2,031,089
REVENUE OVER/(UNDER) EXPENDITURES (	14,702.48) (	1,681,773) (	33,488.81 (	33,488.81)	0.00	1.99 (	1,648,284)

CITY OF WINCREST
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: OCTOBER 31ST, 2012

13 -ECONOMIC DEVELOPMENT CORP

% OF YEAR COMPLETED: 08.33

REVENUES	PRIOR YEAR YTD BALANCE	AMENDED BUDGET	CURRENT PERIOD	YEAR TO DATE BALANCE	YEAR TO DATE ENCUMBERED	% OF BUDGET	BUDGET BALANCE
13-4105 INCOME - OTHER	0.00	0	0.00	0.00	0.00	0.00	0
13-4110 INCOME - OTHER (HOT)	0.00	0	0.00	0.00	0.00	0.00	0
13-4111 INCOME - OTHER (GEN.FUND)	0.00	0	0.00	0.00	0.00	0.00	0
13-4112 INCOME-WALZEM RD GRANT	0.00	0	0.00	0.00	0.00	0.00	0
13-4113 INCOME-CORPORATE DONATIONS	0.00	0	0.00	0.00	0.00	0.00	0
13-4115 SALES TAX (.25)	0.00	382,571	0.00	0.00	0.00	0.00	382,571
13-4301 INTEREST	1.05	250	15.95	15.95	0.00	6.38	234
13-4900 PROCEEDS FROM CAPITAL LEASE	0.00	0	0.00	0.00	0.00	0.00	0
TOTAL REVENUES	1.05	382,821	15.95	15.95	0.00	0.00	382,805

CITY OF WINCREST
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: OCTOBER 31ST, 2012

13 -ECONOMIC DEVELOPMENT CORP

% OF YEAR COMPLETED: 08.33

DEPARTMENTAL EXPENDITURES	PRIOR YEAR YTD BALANCE	AMENDED BUDGET	CURRENT PERIOD	YEAR TO DATE BALANCE	YEAR TO DATE ENCUMBERED	% OF BUDGET	BUDGET BALANCE
00-GENERAL EXPENDITURES							
=====							
SALARIES & BENEFITS							
13-500-009 SALARIES - EDC	0.00	70,000	2,692.31	2,692.31	0.00	3.85	67,308
13-500-010 ADMINISTRATIVE EXPENSES	0.00	0	0.00	0.00	0.00	0.00	0
13-500-011 EDC LONGEVITY	0.00	0	0.00	0.00	0.00	0.00	0
13-500-013 STIPEND	0.00	0	0.00	0.00	0.00	0.00	0
13-500-018 EDC EDUCATION PAY	0.00	0	0.00	0.00	0.00	0.00	0
13-500-020 EDC OVERTIME	0.00	0	0.00	0.00	0.00	0.00	0
13-500-030 SOCIAL SECURITY-EDC	0.00	5,465	419.60	419.60	0.00	7.68	5,045
13-500-040 HEALTH INSURANCE-EDC	0.00	876	5.56	5.56	0.00	0.63	870
13-500-050 RETIREMENT-EDC	0.00	7,140	356.20	356.20	0.00	4.99	6,784
13-500-060 WORKERS COMPENSATION-EDC	0.00	283	0.00	0.00	0.00	0.00	283
13-500-070 UNEMPLOYMENT COMPENSATION	0.00	135	0.00	0.00	0.00	0.00	135
13-500-080 CONTRACT LABOR	0.00	65,000	2,800.00	2,800.00	0.00	4.31	62,200
13-500-095 TERMINATION PAYOUT	0.00	0	0.00	0.00	0.00	0.00	0
TOTAL SALARIES & BENEFITS	0.00	148,899	6,273.67	6,273.67	0.00	4.21	142,625
OTHER EXPENSES							
13-500-100 PUBLIC RELATION FEES-GENE	0.00	0	0.00	0.00	0.00	0.00	0
13-500-115 MOBILE TELEPHONE	0.00	1,450	55.39	55.39	0.00	3.82	1,395
13-500-120 DUES & SUBSCRIPTIONS	0.00	1,400	652.00	652.00	0.00	46.57	748
13-500-130 TRAINING	0.00	5,000	0.00	0.00	0.00	0.00	5,000
13-500-132 TRAVEL	0.00	15,000	0.00	0.00	0.00	0.00	15,000
13-500-135 MEALS & ENTERTAINMENT	0.00	5,000	0.00	0.00	0.00	0.00	5,000
13-500-200 COMPUTER MAINTENANCE	0.00	200	0.00	0.00	0.00	0.00	200
13-500-201 WEBSITE MAINTENANCE	0.00	720	0.00	0.00	0.00	0.00	720
13-500-205 REPAIRS & MAINT OF BUILDI	0.00	0	0.00	0.00	0.00	0.00	0
13-500-250 LEGAL EXPENSES	2,500.00	60,000	2,500.00	2,500.00	0.00	4.17	57,500
13-500-290 AUDIT	0.00	5,500	2,750.00	2,750.00	0.00	50.00	2,750
13-500-430 SUPPLIES	0.00	1,200	0.00	0.00	0.00	0.00	1,200
13-500-440 ELECTION EXPENSES	0.00	0	0.00	0.00	0.00	0.00	0
13-500-510 VEHICLE EXPENSE-EDC	0.00	0	0.00	0.00	0.00	0.00	0
13-500-515 HEALTH EXPENSE ALLOW-DIRE	0.00	0	0.00	0.00	0.00	0.00	0
13-500-520 MOVING EXPENSE-DIRECTOR	0.00	0	0.00	0.00	0.00	0.00	0
13-500-540 VEHICLE FUEL	0.00	0	0.00	0.00	0.00	0.00	0
13-500-590 POSTAGE	0.00	145	0.00	0.00	0.00	0.00	145
13-500-630 LEGAL ADVERTISING	0.00	476	0.00	0.00	0.00	0.00	476
13-500-640 COPIER USAGE	956.83	1,443	0.00	0.00	0.00	0.00	1,443
13-500-650 WALZEM RD GRANT EXPENSES	0.00	0	0.00	0.00	0.00	0.00	0
13-500-700 CONTINGENCIES	0.00	4,620	0.00	0.00	0.00	0.00	4,620
TOTAL OTHER EXPENSES	3,456.83	102,154	5,957.39	5,957.39	0.00	5.83	96,197
CAPITAL EXPENSES							
13-500-800 EDC PROJECTS	0.00	200,000	9,875.00	9,875.00	0.00	4.94	190,125
13-500-801 PROMOTING WINDCREST	0.00	38,282	152.00	152.00	0.00	0.40	38,130
13-500-810 CAPITAL EXPENSE	0.00	0	0.00	0.00	0.00	0.00	0

CITY OF WINCREST
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: OCTOBER 31ST, 2012

13 -ECONOMIC DEVELOPMENT CORP

% OF YEAR COMPLETED: 08.33

DEPARTMENTAL EXPENDITURES	PRIOR YEAR YTD BALANCE	AMENDED BUDGET	CURRENT PERIOD	YEAR TO DATE BALANCE	YEAR TO DATE ENCUMBERED	% OF BUDGET	BUDGET BALANCE
13-500-890 TLF LOAN PAYMENTS	11,246.70	659,960	7,744.86	7,744.86	0.00	1.17	652,215
13-500-891 RACKER ROAD PROJECT	0.00	915,299	0.00	0.00	0.00	0.00	915,299
13-500-892 TLF INTEREST	0.00	0	3,501.84	3,501.84	0.00	0.00 (	3,502)
TOTAL CAPITAL EXPENSES	11,246.70	1,813,541	21,273.70	21,273.70	0.00	1.17	1,792,267
OTHER INCOME/EXPENSES							
13-500-900 PRIOR PERIOD ADJUSTMENT	0.00	0	0.00	0.00	0.00	0.00	0
TOTAL OTHER INCOME/EXPENSES	0.00	0	0.00	0.00	0.00	0.00	0
TOTAL 00-GENERAL EXPENDITURES	14,703.53	2,064,594	33,504.76	33,504.76	0.00	1.62	2,031,089
TOTAL EXPENDITURES	14,703.53	2,064,594	33,504.76	33,504.76	0.00	1.62	2,031,089
REVENUE OVER/(UNDER) EXPENDITURES (	14,702.48) (	1,681,773) (	33,488.81 (	33,488.81)	0.00	1.99 (	1,648,284)



Agenda Item Report

November 20, 2012

Contact – Sherry Mosier
smosier@windcrest-tx.gov

SUBJECT: Deliberation and possible action regarding funding for Windcrest Light-Up

1. BACKGROUND/HISTORY

The WEDC has historically budgeted to provide funding to the Windcrest Light-Up in amounts ranging from \$8,500 to \$4,000. Last year, the WEDC budgeted for \$4,000; however, only \$1,655 was actually spent. Therefore, Jaquie Rothermel of the Windcrest Light-Up Committee is requesting funding assistance from the WEDC for this year's Light-Up in the amount of \$2,000.

2. FINDINGS/CURRENT ACTIVITY

The annual Windcrest Light-Up is a decades-old tradition in which thousands of visitors come to see the free lighting event annually. Residents, businesses, schools and churches decorate their homes and buildings with breathtaking displays of holiday lights and other decor. A contest is held to pick the most beautifully decorated homes/buildings in various judging categories and awards given. This event is historically made possible through numerous volunteers, The City, the WEDC and the Windcrest Women's Club.

To maintain this long tradition, the WEDC should seek to continue its support of the Annual Windcrest Light-Up which assists in the promotion of this great City and helps bring visitors to the City and its local businesses.

3. FINANCIAL IMPACT -
\$2,000.

4. SOURCE OF FUNDING

Promoting Windcrest (Beginning Balance \$38,282). Currently, the only expenditures that have been earmarked for Promoting Windcrest projects and have received Board approval are the website which we owe a remaining balance of \$4,037 due at completion of the site and the WEDC promotional

items (i.e. name badges, car decals, shirts, table cloth) which has an approved budget of \$1,500. I also have a suggested budget of \$1,500 for business mixers for this fiscal year. Outside of those planned expenses, we spent \$100 on photos of the Board members for the website. So taking all into consideration, we have a remaining budget of \$30,245.

5. ACTION OPTIONS/RECOMMENDATION

Staff recommends action is taken by the WEDC Board of Directors to approve funding for the Windcrest Light-Up in the amount of \$2,000.



WEDC Agenda Item Report

November 29, 2012

Contact – Robert Colunga
rcolunga@windcrest-tx.gov

Resolution #: No. 12-003 (R)

SUBJECT: Deliberation and possible action on a resolution to authorize Purchase of Metrics Weather Meteorological Weather Station and a High Definition Pan Tilt Zoom Camera

1. BACKGROUND/HISTORY

The City & WEDC have investigated into several areas to determine how to better serve the community concerning marketing, communication and public safety to name just a few. The City & WEDC explored a unique way to do this is through a weather station system that is located here in Windcrest. One of the best ways to market our city to business and the public is to have them hear about us all the time. Through media outlets like TV, Radio, Internet, etc., which are the best ways to get information out about us. The Weather Station will also give us a visible presence in the TV, Radio, Internet and other Medias with a very small upfront cost. This exposure on daily basis helps to highlight our city and business community. The placement of this station at the Windcrest Golf Course will be a unique way of featuring an iconic business here in Windcrest. During the light up portion of the year this will truly be a unique way to see how beautiful our city is. Simply put this literally puts us on the map.

2. FINDINGS/CURRENT ACTIVITY

With City & WEDC permission we have explored into the Weather Station and the impact it will have for public safety, communication and marketing the City of Windcrest.

Contacted the following media outlets, Channel 4(WOAI-NBC), Channel 5(KENS-CBS), Channel 12(KSAT-ABC) and Channel 29(KABB-Fox). KENS submitted an estimated cost which was nearly triple the cost of the WOAI and did not have the radio coverage and would re-occur every year, where our

cost on WOAI was minimal. At KSAT, I spoke with Mike Osterhage – Meteorologist and Brian Alonzo Chief Producer of the Weather, they both informed me that they did not offer such a product and would contact us if they did. KABB is now owned by the same company as WOAI and our now moving into the same building. They are not sure what products they will be sharing but they will let us know as soon as things become settled. I have attached the pricing from KENS and WOAI.

To ensure the highest level of communication with our community, we feel that this system will be able to notify residents of Windcrest and businesses not only through our early warning devices located here at City Hall but through the media's(TV, Radio, internet, etc.) as well as through our own website and smart phone application, which can all be integrated through this device to communicate issues of public safety. This Weather Station will also communicate current conditions as well as a view of our Windcrest Golf Course and Windcrest Elementary School. Having our city mentioned in the media several times a day only brings awareness to our Jewel of a City. This will not only benefit the City of Windcrest but have a positive financial impact for our business the more we attract people to our City. By bringing more attention to our city we will create an avenue for more visitors, more interest in our community and business will want to see who we are.

3. FINANCIAL IMPACT -

The fee for these services is not to exceed \$13,000.00. Maintenance of the Station and HD Camera is expected to not exceed \$250 per month. The return for our investment in what we receive in advertising, awareness and presence in the area far out ways the cost of this Station. I spoke with Sarah Mangham concerning the purchase of the weather station and she concluded that we can capitalize the item and confirmed it with the audit report(see attached email)

4. FUNDING SOURCE

WEDC Projects Fund (Beginning Balance of \$200,000): The Board approved allocation of \$60,000 for the Storefront and Streetscape Improvement Program, therefore, the current remaining balance is \$140,000. *[This information supplemented by Sherry Mosier, EDC Director]*

5. ACTION OPTIONS/RECOMMENDATION

It is recommended that action be taken for the authorization to Purchase the Weather Station and High Definition Pan Tilt Zoom Camera and Authorize the Tim Maloney, WEDC President and WEDC Director Sherry Mosier to negotiate and sign a contract for the maintenance of the system not to exceed \$250 per month.

RESOLUTION NO. 12-003 (R)

A RESOLUTION APPROVING THE PURCHASE OF AWEATHER STATION AND PAN/ TILT/ ZOOM CAMERA FROM WEATHER METRICS, INC. AND AUTHORIZING THE WEDC DIRECTOR TO NEGOTIATE AND EXECUTE AN AGREEMENT FOR SUCH PURCHASE AND AN AGREEMENT FOR SOFTWARE MAINTENANCE/LICENSING FEE AND PARTS MAINTENANCE FROM WEATHER METRICS, INC.

WHEREAS, it would enhance the safety and welfare of the citizens and the businesses of the City of Windcrest for the City of Windcrest Economic Development Corporation (WEDC) to install and operate a remotely controlled weather camera at a location in the City, such as the Windcrest Golf Course, in order to observe weather conditions and other images beneficial to the City of Windcrest; and

WHEREAS, the WEDC intends to collaborate with WOAI-TV in the operation and broadcasting of weather conditions and other images from the remotely controlled weather camera.

NOW, THEREFORE, BE IT RESOLVED by the City of Windcrest Economic Development Corporation, that:

1. That the purchase of a weather station and a pan/ tilt/ zoom camera from Weather Metrics, Inc. for a price of \$13,000.00 and the purchase of a software maintenance/ licensing fee and parts maintenance agreement for the camera for a price of \$210.00 per month are hereby approved.

2. The WEDC Director is authorized to negotiate and execute agreements for such purchases on behalf of the WEDC.

DULY PASSED AND APPROVED, on the 8th day of November, 2012 at a regular meeting of the City of Windcrest Economic Development Corporation, Texas, which meeting was held in compliance with the Open Meetings Act, Tex. Gov't. Code, §551.001, et. seq. at which meeting a quorum was present and voting.

CITY OF WINDCREST ECONOMIC DEVELOPMENT CORPORATION, TEXAS

Tim Maloney, President of the Board

ATTEST:

Kelly Rodriguez, Assistant City Secretary

APPROVED:

Harry Adams, WEDC Board Attorney

Robert Colunga

From: Grimm, Erika <egrimm@kens5.com>
Sent: Thursday, November 15, 2012 4:09 PM
To: Robert Colunga
Cc: Avant, Sander; Swartzendruber, Karen; Grimm, Erika
Subject: RE: WeatherBug for City of Windcrest

Robert,

Hello. As promised, I wanted to get back with you regarding the expenditure amount to have and be part of the KENS5-Television Weather Bug which includes a camera installed at the City of Windcrest location.

\$39,000 net WEATHERBUG CAMERA LOCATION is the annual cost which is billed monthly. This would also include online presence on the weather bug page which includes production of any banner advertisements.

- Monthly bills may fluctuate based on # of weeks per month.
- Windcrest's Weather Bug Camera will go into rotation of the camera views that will be shown during KENS 5 Newscasts.
 - *Please note: Camera selection is determined by weather events happening across the viewing area. No guarantee of # of times per week and/or newscast.*

Requirements for location:

- Location for the camera would need to provide high speed internet connection and a source of power (standard outlet)
- Installation is provided, cost. Please allow for 4-6 weeks to install the camera.

Sincerely,
Erika

Erika L. Grimm, LSM
KENS5-TV (CBS Affiliate)
5400 Fredericksburg Rd. San Antonio, TX 78229
egrimm@kens5.com 210.377.8751 direct line, 210.340.6506 fax
Assistant: Mary Hernandez mhernandez@kens5.com phone: 210.377.8789



From: Grimm, Erika
Sent: Thursday, November 15, 2012 9:07 AM

To: Swartzendruber, Karen
Cc: 'rcolunga@windcrest-tx.gov'
Subject: WeatherBug for City of Windcrest

Karen,

I know you and News have been discussing the Weather Bug sponsorship this week for City of Windcrest, do we have a price for this type of sponsorship prepared to send them?

I just got off the phone with Robert, who is CCed on this email, and his deadline to submit something for the Monday council meeting is tomorrow 11/16, Friday.

Can we please get together today so we can give him at least an idea of what the costs would be for Sponsorship and installment of the Weather Bug camera?

At this point, he does not need a full presentation.

Sincerely,
Erika

Erika L. Grimm, LSM
KENS5-TV (CBS Affiliate)
5400 Fredericksburg Rd. San Antonio, TX 78229
egrimm@kens5.com 210.377.8751 direct line, 210.340.6506 fax
Assistant: Mary Hernandez mhernandez@kens5.com phone: 210.377.8789



Robert Colunga

From: Sarah Mangham
Sent: Monday, November 19, 2012 10:46 AM
To: Robert Colunga
Cc: Sherry Mosier
Subject: RE: Weather Station

This is the normal practice.



Sarah Mangham, CGFO
Municipal Finance Officer
p: 210.655.0022 ext. 2410
f: 210.655.8776
smangham@windcrest-tx.gov
8601 Midcrown
Windcrest, TX 78239
<http://www.windcrest-tx.gov>

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From: Robert Colunga
Sent: Monday, November 19, 2012 10:04 AM
To: Sarah Mangham
Cc: Sherry Mosier
Subject: RE: Weather Station

Does the documentation from our Auditor confirm this as well?



Robert F. Colunga
Government Relations / Business Development

p: 210.655.0022 x2160
f: 210.655.8776
rcolunga@windcrest-tx.gov
8601 Midcrown
Windcrest, TX 78239
<http://www.windcrest-tx.gov>

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From: Sarah Mangham
Sent: Monday, November 19, 2012 10:03 AM
To: Robert Colunga
Cc: Sherry Mosier
Subject: RE: Weather Station

We will capitalize the actual equipment. We can move the cost down from projects. We can do a budget adjustment moving it from projects down to capital items.



Sarah Mangham, CGFO
Municipal Finance Officer
p: 210.655.0022 ext. 2410
f: 210.655.8776
smangham@windcrest-tx.gov
8601 Midcrown
Windcrest, TX 78239
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From: Robert Colunga
Sent: Friday, November 16, 2012 1:27 PM
To: Sarah Mangham

Cc: Sherry Mosier
Subject: Weather Station

Sarah can you please tell me how we can categorize the Weather Station in the budget? I am looking to see if it can be placed as a capital item and that we have documentation to support how we categorize it?

Thank you,



Robert F. Colunga

Government Relations / Business Development

p: 210.655.0022 x2160

f: 210.655.8776

rcolunga@windcrest-tx.gov

8601 Midcrown

Windcrest, TX 78239

<http://www.windcrest-tx.gov>

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4-ZONE WEATHER-CAMERA NETWORK

Exclusive Opportunity for the City of Windcrest



**STORM
TRACKER 4**

Central Zone
Wednesday

**STORM
TRACKER 4**

**NEWS
4**
WOAI
WOAI.com

WOAI 4-ZONE WEATHER-CAMERA NETWORK

- Ⓢ A remote camera and weather sensors strategically placed at the Windcrest Golf Course.
- Ⓢ The camera will provide a LIVE remote view and weather from the Windcrest Golf Course, with amazing time-lapse features shown on-air.
- Ⓢ News 4 WOAI features at least one weather camera in every newscast and on WOAI.com 24/7.
- Ⓢ There are currently four other Weather Cam Network Cameras:

*Benavides Rhodes Insurance Co., Eagle Pass
The Landmark, New Braunfels
Randle Rath Building, Gonzales
The Vidorra, Downtown San Antonio*



4 Zone Network



Central Zone
San Antonio



Hill Country Zone
New Braunfels



Eastern Zone
Gonzales



Western Zone
Eagle Pass

A Live Remote Camera and Weather Sensors located at the City of Windcrest Golf Course, live on News 4 WOAI newscasts and available 24 hours a day on WOAI.com... brought to News 4 viewers by the **City of Windcrest**.



**As a 4-Zone Weather-Camera location,
the City of Windcrest will be featured
24/7 on our web site WOAI.com and in
various News 4 WOAI newscasts**

Day	Time	Viewers 2+	Day	Time	Viewers 2+
Mon-Fri	4:30-7am	68,000	Saturday	5-5:30pm	42,000
Mon-Fri	5-5:30pm	58,700	Saturday	10—10:30pm	49,000
Mon-Fri	6-6:30pm	61,400	Sunday	5:-5:30-pm	82,400
Mon-Fri	630-7pm	49,900	Sunday	10-10:30pm	125,600
Mon-Fri	10-10:35pm	60,000			



Source: Nielsen Feb 2012



StormTracker 4 Team... A Trusted Brand

We are living in a time of weather extremes. John Gerard is a Certified Broadcast Meteorologist with over 30 years of television experience. He holds the distinguished seals of broadcasting approval from both the American Meteorological Society (AMS) and the National Weather Association (NWA).

John has been on the air for some memorable weather events such as tracking Hurricanes Katrina and Wilma across South Florida, a legendary April snowfall in Tennessee, and the Miami Tornado that struck downtown Miami and Miami Beach in 1997. His work that day is included in a special presentation on tornadoes produced by the Discovery Channel that still airs worldwide several times a year.



John Gerard
Chief Meteorologist



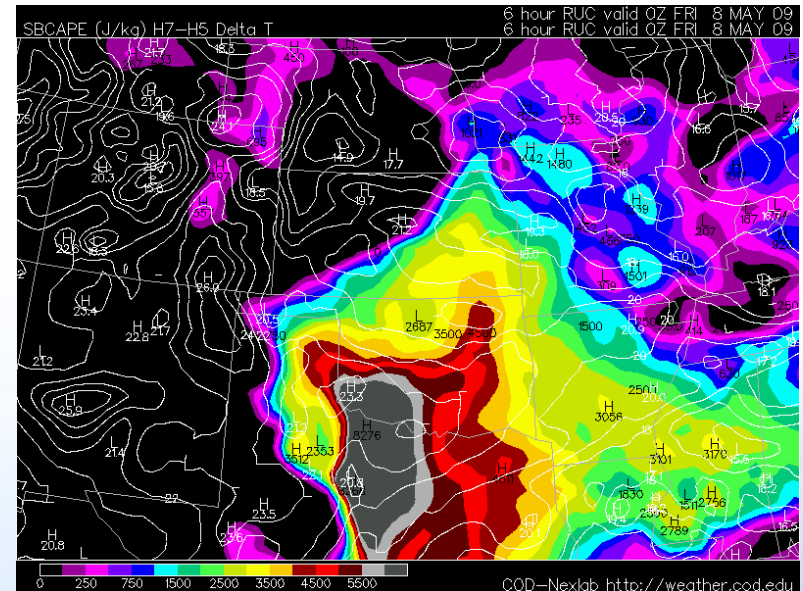
Albert Flores – Morning Meteorologist
As the morning Meteorologist for WOAI his goal is to give you something to smile about and feel informed every time you tune in.



WEATHER IS OF SPECIAL IMPORTANCE TO OUR RESIDENTS

Weather is big business in Texas!
Our residents are fascinated by all
kinds of weather and its affect on
their daily lives.

WOAI has developed a program
alongside the 4-Zone Forecast to
entice our weather-fanatical residents...
and we are offering this unique
opportunity to the **City of Windcrest**.



UNIQUE OPPORTUNITY FOR THE CITY OF WINDCREST

ADVANTAGES FOR THE CITY OF WINDCREST

@ Live Camera with shot of the Golf Course 24/7 on WOAI.com

Weather Metrics/WeatherVision is the only remote location camera system designed specifically for local TV stations through dynamic live, clip, and time lapse video. WeatherVision camera systems have the ability to Zoom, pan and tilt.

@ Live data for **City of Windcrest** 24/7 with weather information on WOAI.com

Each weather sensor accurately measures a variety of current weather conditions from wind speed, temperature, humidity and much more. WeatherVision data sensors are no bigger than a coffee can and with no moving parts they are one of the most reliable sensors available.

@ The Windcrest camera will be highlighted in the News on WOAI TV several times a week.



Weather Metrics, Inc.
Enhancing Peoples Lives through Weather Technology
ADDENDUM 2
to WxVision.Net™ Contract

This contract is entered into by and between **WEATHER METRICS, INC.** (“SELLER”) and **WOAI-TV** (“CUSTOMER”) on this 17th day of October, 2012. This contract becomes effective when signed by both parties.

All Terms and Conditions outlined in this agreement are in addition to those previously agreed to by **WOAI-TV** in the **WXVISION.NET SYSTEM CONTRACT** and any addendums, entered into by and between **WEATHER METRICS, INC.** (“SELLER”) and **WOAI-TV** (“CUSTOMER”) on the 3rd day of May, 2012

“CUSTOMER”:	WOAI-TV	Phone:	210-226-4444
	1031 Navarro	Email:	jackierutledge@woaitv.com
	San Antonio, TX 78205	Contact:	Jackie Rutledge General Manager

SALES PRICE:

\$ 12,000 (twelve thousand, and no/100's) for one weather station and one pan/tilt/zoom camera.

\$ 210.00 (two-hundred and ten dollars and no/100's dollars) per month per unit for the camera, pan/tilt/zoom (p/t/z), and StreamVision™ software maintenance/licensing fee and parts maintenance on the camera, p/t/z and **StreamVision™ package**, beginning the first month following delivery of equipment, until the end of the contract previously agreed to by WOAI-TV.

TERMS:

The terms of payment shall be:

- \$9,000.00 (nine thousand, and no/100's dollars) due upon signing of this addendum.

The remaining terms are outlined in additional Addendum number 3.

Monthly Maintenance and additional Stream Vision are outlined in additional Addendum number 3.

SCHEDULE: Please see attached Equipment Schedule

The system involves a single copy software license granted by “SELLER”. The software in this system is licensed only to “CUSTOMER”; it is not sold, but remains the property of “SELLER”.

SHIPMENT: The “CUSTOMER” will pay all shipping and handling.

Weather Metrics, Inc.
Enhancing Peoples Lives through Weather Technology

“SELLER”:
WEATHER METRICS, INC.

“CUSTOMER”:
WOAI-TV

By: _____

By: _____

Title: _____

Title: _____

Date: _____

Date: _____

Schedule of Equipment

Equipment:

One (1) WxView™ Weather Station with one (1) WxVision™ Pan/Tilt/Zoom Camera:

- WxView Weather Station - Ruggedized, anti-corrosive high impact materials, confirmed accurate to 125 mph winds, -43 (wind chill -83)/+122 degrees Fahrenheit. Sonar wind sensor, impact rain sensor
- WeatherVision™ Outdoor HD Camera w/ Dual Lenses and up to 20X Zoom
- Ruggedized, anti-corrosive high impact materials, confirmed accurate to 125 mph winds, -43 (wind chill -83)/+122 degrees Fahrenheit
- WeatherVision™ Camera Software Packages
- WeatherVision Pan/Tilt/Zoom Unit and Controller
- Non-penetrating roof mount galvanized steel
- Managed PC computer pre-configured included
- Up to 250' of cabling for installation
- All hardware required for installation

StreamVision Services Provided

StreamVision – Hosted Website Streaming

- The base StreamVision plan includes 20,000 viewer-minutes for each StreamVision Camera.
- A viewer-minute is defined as each minute a viewer watches a video feed on the “CUSTOMER’S” Website rounded up to the next minute.
- The total viewer minutes for all of the cameras in a StreamVision contract are shared between all of the cameras in the contract. If “CUSTOMER” uses more than the allotted viewer-minutes “CUSTOMER” is billed \$0.0025 (.25/100’s dollars) per additional viewer-minute.

Weather Metrics, Inc.
Enhancing Peoples Lives through Weather Technology
ADDENDUM 3
to WxVision.Net™ Contract

This contract is entered into by and between **WEATHER METRICS, INC.** (“SELLER”) and **WOAI-TV** (“CUSTOMER”) on this 17th day of October, 2012. This contract becomes effective when signed by both parties.

All Terms and Conditions outlined in this agreement are in addition to those previously agreed to by **WOAI-TV** in the **WXVISION.NET SYSTEM CONTRACT** and any addendums, entered into by and between **WEATHER METRICS, INC.** (“SELLER”) and **WOAI-TV** (“CUSTOMER”) on the 3rd day of May, 2012

“CUSTOMER”:	WOAI-TV	Phone:	210-226-4444
	1031 Navarro	Email:	jackierutledge@woaitv.com
	San Antonio, TX 78205	Contact:	Jackie Rutledge General Manager

SALES PRICE:

\$ 12,000 (twelve thousand, and no/100's) for one weather station and one pan/tilt/zoom camera.(\$9,000 first payment is outlined in Addendum 2)

\$ 210.00 (two-hundred and ten dollars and no/100's dollars) per month per unit for the camera, pan/tilt/zoom (p/t/z), and StreamVision™ software maintenance/licensing fee and parts maintenance on the camera, p/t/z and **StreamVision™ package**, beginning the first month following delivery of equipment, until the end of the contract previously agreed to by WOAI-TV.(See Addendum 2)

TERMS:

The terms of payment shall be:

- \$ 250.00 (Two hundred fifty and no/100's dollars) payable monthly for 12 (twelve) months effective December 1st, 2012, through November 1st, 2013.(**This amount is additional \$3,000 as outlined in Addendum 2**

\$ 210.00 (two-hundred and ten dollars and no/100's dollars) per month per unit for the camera, pan/tilt/zoom (p/t/z), and StreamVision™ software maintenance/licensing fee and parts maintenance on the camera, p/t/z and **StreamVision™ package**, beginning the first month following delivery of equipment, until the end of the contract previously agreed to by WOAI-TV.(See Addendum 2)

SCHEDULE: Please see attached Equipment Schedule

The system involves a single copy software license granted by “SELLER”. The software in this system is licensed only to “CUSTOMER”; it is not sold, but remains the property of “SELLER”.

SHIPMENT: The “CUSTOMER” will pay all shipping and handling.

Weather Metrics, Inc.
Enhancing Peoples Lives through Weather Technology

“SELLER”:
WEATHER METRICS, INC.

“CUSTOMER”:
WOAI-TV

By: _____

By: _____

Title: _____

Title: _____

Date: _____

Date: _____

Schedule of Equipment

Equipment: Camera was already purchased with Addendum 2.

One (1) WxView™ Weather Station with one (1) WxVision™ Pan/Tilt/Zoom Camera: (See Addendum 2)

- WxView Weather Station - Ruggedized, anti-corrosive high impact materials, confirmed accurate to 125 mph winds, -43 (wind chill -83)/+122 degrees Fahrenheit. Sonar wind sensor, impact rain sensor
- WeatherVision™ Outdoor HD Camera w/ Dual Lenses and up to 20X Zoom
- Ruggedized, anti-corrosive high impact materials, confirmed accurate to 125 mph winds, -43 (wind chill -83)/+122 degrees Fahrenheit
- WeatherVision™ Camera Software Packages
- WeatherVision Pan/Tilt/Zoom Unit and Controller
- Non-penetrating roof mount galvanized steel
- Managed PC computer pre-configured included
- Up to 250' of cabling for installation
- All hardware required for installation

StreamVision Services Provided

StreamVision – Hosted Website Streaming

- The base StreamVision plan includes 20,000 viewer-minutes for each StreamVision Camera.
- A viewer-minute is defined as each minute a viewer watches a video feed on the “CUSTOMER’S” Website rounded up to the next minute.
- The total viewer minutes for all of the cameras in a StreamVision contract are shared between all of the cameras in the contract. If “CUSTOMER” uses more than the allotted viewer-minutes “CUSTOMER” is billed \$0.0025 (.25/100’s dollars) per additional viewer-minute.



Agenda Item Report

November 20, 2012

Contact – Sherry Mosier
smosier@windcrest-tx.gov

SUBJECT: Deliberation and possible action to clarify the duration and terms of the contract renewal with Robert Colunga, Colunga Group LLC

1. BACKGROUND/HISTORY

At the August 20, 2012 WEDC Board meeting, the WEDC Board reviewed, discussed and took action on the renewal of the Consulting Agreement with Robert Colunga, Colunga Group LLC. However, there appears to be a question as to whether the Board approved renewal of the contract for 6 months or 12 months. There was also considerable discussion regarding Consultant's request for a cell phone allowance and because Harry Adams, EDC Board Attorney, was not present at this meeting due to vacation, it was requested by Tim Maloney, EDC Board President, that the issue of an allowance be tabled and a legal opinion obtained from Mr. Adams upon his return. With that said, the Board took action to approve renewal of the Consulting Agreement contingent on the legal opinion of Mr. Adam's and further requested modifications be made to the Consulting Agreement to reflect the legal opinion of Mr. Adams. Subsequently at the September 13, 2012 Board meeting, the Board approved an increase of \$200 in the monthly contract amount (i.e. \$2,500 to \$2,600 semi-monthly).

2. FINDINGS/CURRENT ACTIVITY

Staff learned of the discrepancy in the perception of the contract duration after providing Mr. Colunga with the proposed contract renewal prepared by Mr. Adams. After consultation with Mr. Adams and Mr. Maloney it was determined that this issue needed to come back before the Board for discussion and clarification. Per the recommendation of counsel, Mr. Maloney's presence at any meeting regarding Consultant's contract is important and the reason behind the delay in bringing this item forward until now. Staff would encourage the Board to review the video of the August 20, 2012 meeting to see firsthand why the duration of the contract is in question.

3. FINANCIAL IMPACT -

The financial impact is payment of consulting fees of \$2,600 semi-monthly for a period of 6 months, at a total contract amount of \$ 31,200 vs. a period of 12 months, at a total contract amount of \$62,400.

4. ACTION OPTIONS/RECOMMENDATION

Staff recommends action is taken by the WEDC Board of Directors to clarify their intent with respect to the duration and terms of Mr. Colunga's Consulting Agreement.



Agenda Item Report

November 20, 2012

Contact – Sherry Mosier

smosier@windcrest-tx.gov

SUBJECT: Deliberation and possible action regarding Promoting Windcrest budget line items to include any recurring costs that have been historically budgeted for Promoting Windcrest projects

1. BACKGROUND/HISTORY

The November 8, 2012 agenda included a request by Board members to obtain a history of any recurring costs that have been historically budgeted for Promoting Windcrest projects and what has already been allocated so as to determine budget line items for this fiscal year's budget. Staff provided the requested information as attached.

2. FINDINGS/CURRENT ACTIVITY

The purpose of this request is so that the Board is aware of past commitments, recurring costs and what's already allocated in this year's fiscal budget so as to make informed decisions regarding future requests that may be considered as Promoting Windcrest projects.

3. FINANCIAL IMPACT

Not Applicable.

4. ACTION OPTIONS/RECOMMENDATION

Staff recommends that the Board review, discuss and take action on the information that was presented at the November 8, 2012 Board meeting and consider approving itemization of various projects indicated as suggested line items for Promoting Windcrest projects.

Economic Development Corporation				
Promoting Windcrest	2009 / 2010	2010 / 2011	2011 / 2012	2012 / 2013
Entrances & Landscaping		5,375		3,000
Windcrest Light Up Funding	8,500	3,225	1,655	2,000
Buy Windcrest Bucks				1,000
Banners in Business District	2,180			
Public Relation/Marketing Projects	10,514			
Windcrest Gatefold			8,228	
Website	12,165		4,938	5,037
Business Mixers			345	1,500
WEDC Name Badges, Car Decals, Tablecloth, Shirts				1,500
Windcrest Business Calendar				5,000
Totals	33,358	8,600	15,166	19,037

Black print delineates funds spent

Blue print delineates funds earmarked for projects via board approval

Red print delineates funds suggested by director



Agenda Item Report

November 20, 2012

Contact – Sherry Mosier
smosier@windcrest-tx.gov

SUBJECT: Deliberation and possible action to appoint a committee to interface with the Windcrest Golf Club Board of Directors and/or General Manager regarding their request for funding assistance for the Windcrest Golf Club Improvement Project

1. BACKGROUND/HISTORY

On May 17, 2012, Dennis Dooley, on behalf of the Windcrest Golf Club Board of Directors made a presentation and submitted a request to the WEDC for funding assistance for the Windcrest Golf Club Improvement Project. Leonard Neeper, WEDC Board Member, and Robert Colunga, WEDC Consultant, met with members of the Windcrest Golf Club Board of Directors and/or Dennis Dooley, General Manager, on various occasions regarding this request. Your Director has engaged in conversations with Dennis Dooley regarding this matter as well.

2. FINDINGS/CURRENT ACTIVITY

Mr. Neeper is requesting that the WEDC Board of Directors discuss and take formal action to appoint a committee consisting of himself, Robert Colunga and Roy Wratishlaw to interface with the Windcrest Golf Club Board of Directors and/or General Manager regarding the request for WEDC funding.

3. FINANCIAL IMPACT -

None at this time.

4. SOURCE OF FUNDING

None at this time.

5. ACTION OPTIONS/RECOMMENDATION

Staff recommends action is taken by the WEDC Board of Directors to discuss and appoint a committee to interface with the Windcrest Golf Club Board of Directors and/or General Manager.



Agenda Item Report

November 20, 2012

Contact – Sherry Mosier
smosier@windcrest-tx.gov

SUBJECT: Deliberation and possible action to plan our mixer dates for a full year and appoint a committee to help with planning and advertising of the events

1. BACKGROUND/HISTORY

Due to the low business turnout at our November 14, 2012 Business Mixer, Sue Alexander has made a suggestion that we need to plan our mixer dates for a full year. This will help us notify our businesses in adequate time to try to get maximum participation. Staff is additionally requesting that a committee be appointed to help with planning of the event and getting the word out to the local businesses.

2. FINDINGS/CURRENT ACTIVITY

Staff had been thinking along those same lines even before the November 14, 2012 mixer was set. The Chambers of Commerce usually set their mixers well in advance and includes information regarding the location, date and time in a list of upcoming events as well as event specific e-blasts. This way these businesses have adequate advanced notice of the mixer so they can plan for attendance and not schedule managers' meetings or inventory during these times.

3. FINANCIAL IMPACT -

None at this time.

4. ACTION OPTIONS/RECOMMENDATION

Staff recommends action is taken by the WEDC Board of Directors to review, discuss and take action on future dates for business mixers and appointment of a committee. Staff recommends Thursday, February 7, 2013 for post-holiday mixer (possibly a lunch and learn to jump start the new year) and Monday, April 15, 2013 for the WEDC Golf Tournament. Staff would like to get input from the Board on additional date(s) during the summer.



Agenda Item Report

November 20, 2012

Contact – Sherry Mosier
smosier@windcrest-tx.gov

SUBJECT: Deliberation and possible action regarding dates for upcoming Board meetings in December due to holidays.

1. BACKGROUND/HISTORY

Due to the upcoming holiday season and the potential for a lack of quorum due to holiday conflicts, it is requested that the Board review the calendar and determine if adjustments need to be made to the normal meeting dates which are the 2nd and 4th Thursday of each month or the 13th and 27th for the month of December.

2. FINDINGS/CURRENT ACTIVITY

Staff has been notified by the City Secretary's office that the Water Board made a request back in November 2011 to reserve Council Chambers for their Board meeting to be held on December 13, 2012 at 7pm due to Light-Up occurring the following week. The WEDC can either keep the December 13, 2012 date for its meeting at 6pm knowing that it will need to wrap things up a little before 7pm or consider moving the date. Additionally, because the 4th Thursday of December falls on the week of Christmas (i.e. December 27th), the Board needs to determine if it wants to maintain the December 27th date or cancel the meeting altogether with the next meeting to occur on January 10, 2013, the week following the New Year holiday.

3. FINANCIAL IMPACT -

Not Applicable.

4. SOURCE OF FUNDING

Not Applicable.

5. ACTION OPTIONS/RECOMMENDATION

Staff recommends action is taken by the WEDC Board of Directors to review, discuss and take action on dates for December 2012 Board meetings and further recommends that the December 13th date be kept to end slightly

before 7pm and the December 27th date be canceled altogether with the next meeting to occur on January 10, 2013.