

**AGENDA
CITY OF WINDCREST, TEXAS
WINDCREST CRIME CONTROL AND PREVENTION DISTRICT**

November 26, 2012

5:00 P.M.

NOTICE IS HEREBY GIVEN THAT A WINDCREST CRIME CONTROL AND PREVENTION DISTRICT MEETING WILL BE HELD AT WINDCREST CITY HALL, 8601 MIDCROWN, WINDCREST, TEXAS ON THE 26th DAY OF NOVEMBER 2012 STARTING AT 5:00 P.M. DURING THE MEETING THE FOLLOWING SUBJECTS WILL BE CONSIDERED AND THE BOARD MAY TAKE ACTION ON ANY OF THE LISTED SUBJECTS.

THE WCCPD RESERVES THE OPTION TO RECESS THE MEETING DURING THE EVENING OF NOVEMBER 26, 2012 AND TO RECONVENE THE MEETING ON THE FOLLOWING DAY, NOVEMBER 27, 2012 AT 9:00 A.M. AT THE WINDCREST CITY HALL, 8601 MIDCROWN, WINDCREST, TEXAS.

IT IS ANTICIPATED THAT MEMBERS OF CITY COUNCIL AND OTHER CITY BOARDS, COMMISSIONS AND COMMITTEES MAY ATTEND THE MEETING IN NUMBERS THAT MAY CONSTITUTE A QUORUM OF SUCH OTHER CITY BOARDS, COMMISSIONS AND COMMITTEES, SO THAT NOTICE IS HEREBY GIVEN THAT THE MEETING IS ALSO A MEETING OF THE OTHER CITY BOARDS, COMMISSIONS AND COMMITTEES WHOSE MEMBERS ARE IN ATTENDANCE. THE MEMBERS OF THE OTHER CITY BOARDS, COMMISSIONS AND COMMITTEES MAY PARTICIPATE IN DISCUSSIONS WHICH OCCUR AT THE MEETING, BUT NO ACTION WILL BE TAKEN BY THE OTHER BOARDS, COMMISSIONS AND COMMITTEES WHOSE MEMBERS ARE IN ATTENDANCE.

Ordinance No. 618 (09/20/10), Repealing Ordinance No. 593

At all City Council, City Commission or City Board meetings, the agenda shall include a "citizens to be heard" item. It is suggested that Citizens wishing to speak during this item sign in on the sign up roster prior to the meeting. During "citizens to be heard" comments, each individual may speak on an agenda item or any other matter affecting the city. In addition to the "citizens to be heard" portion of meetings, a person may make comments on agenda items prior to the vote on the agenda item. A member of the public will have a total of six (6) minutes to be heard during a City Council, City Commission or City Board Meeting. This does not include any responses from the body. The six (6) minutes time limit authorized herein may not be transferred to another speaker in whole or in part. The presiding Officer or his/her designee will assign a Time Keeper to each meeting. The Time Keeper will maintain strict compliance of the six (6) minute rule, stopping speakers who exceed the allotted time. As authorized by Section 551.042 of the Texas Government Code, the Presiding Officer may direct a City Official to make: a statement of specific factual information in response to an inquiry made by a member of the public or of the City Council, or; a recitation of existing policy in response to an inquiry made by a member of the public or the City Council. Any deliberation of or decision about the subject of the inquiry shall be limited to a proposal to place the subject on the agenda for a subsequent meeting. Any question posed by a Citizen, Council Member, Board Member or Commission Member for which an answer is not available at a meeting shall be answered by a member of the staff or Presiding Officer at the next regular meeting of the Body, if an answer is reasonably available and prudent. If the information is sensitive, staff will seek advice from the City Attorney.

REQUEST ALL PAGERS AND CELL PHONES BE TURNED OFF, EXCEPT EMERGENCY ON-CALL PERSONNEL. CITIZENS ARE ASKED TO REFRAIN FROM TALKING DURING COUNCIL PROCEEDINGS.

Meeting Chair: please remind each participant in your meeting that they must speak into a microphone; the recording is the Official Minutes of your meeting and all who speak must be recorded. All guest speakers and citizens to be heard must speak from podium. Please interrupt speakers during meeting if you recognize that they are not speaking into microphone and have them do so.

I. Call to Order, Pledge of Allegiance, Invocation and Announcements

II. Citizens to be Heard on Subsequent and Non-Subsequent Agenda Items

1. A member of the public will have three (3) minutes to discuss non-subsequent agenda items.
2. A member of the public will have six (6) minutes to discuss subsequent agenda items.

III. Discuss and Act

1. The WCCPD Board of Directors will review, discuss and may take action on the increase in radio cost to come from fund balance. *(Chief Al Ballew requested)* (Att. 1)

IX. General Announcements & Future Agenda Items Requested

Per Ordinance No. 618, repealing Ordinance No. 593; Section 9: Every agenda shall include an item entry granting a member the opportunity to propose an item for consideration of future agendas for Regular or Special Meetings. Any member may request the inclusion of such items at any meeting.

X. Adjournment

I, the undersigned authority, do hereby certify that the above Notice of Meeting of the City Council of the City of Windcrest is a true and correct copy of said Notice and was posted on the bulletin board at City Hall of said City in a convenient place to the public and said Notice was posted more than seventy-two hours prior to the meeting on November 26, 2012.

By:  , City Secretary

In compliance with the Americans With Disabilities Act, the City of Windcrest Council Chambers are wheelchair accessible, and accessible parking spaces are available. The City of Windcrest will provide for reasonable accommodations for persons attending City Council meetings. To better serve you, requests should be received 48 hours prior to the meetings. Please contact Kelly Rodriguez, City Secretary, at 210-655-0022 ext. 2150 or Fax 210-655-8776.

I certify that the attached notice and agenda of items to be considered by the City Council was removed by me from the City Hall bulletin board on the ____ November, 2012.

____ Title: _____



WINDCREST TEXAS

City Council Agenda Item Report

November 26, 2012

Contact – Sarah Mangham

smangham@windcrest-tx.gov

SUBJECT:

**DELIBERATION AND POSSIBLE ACTION ON THE
WCCPD AUTHORIZING THE INCREASE IN RADIO
COST TO COME FROM FUND BALANCE.**

1. BACKGROUND/HISTORY

Back during the budget process we got a price for radios. The amount was approved in the budget.

2. FINDINGS/CURRENT ACTIVITY

We have started the process for the purchase of the radios, and have realized that there is an increase in the price of the radios since the time of the quote for the budget.

3. FINANCIAL IMPACT -

The increase in cost will come from the Fund Balance. After all the sales tax has been posted for the fiscal year ending 2011-12, our new projected fund balance for the beginning of 2012-13 is \$237,890. An increase of \$91,614.00. Funds are available from fund balance. The amount needed is

4,614.15

4. ACTION OPTIONS/RECOMMENDATION

Staff recommends the board to approve this amount and we will move it forward to the City Council for final approval.

City of Winderest
Fiscal Year 2012-2013
Budget Worksheet

18 - WCCAPD FUND
00- GENERAL EXPENDITURES
DEPARTMENT EXPENSES
11/13/2012 11:32

	2008-2009 ACTUAL	2009-2010 ACTUAL	2010-2011 ACTUAL	(CURRENT BUDGET	2011-2012 Y-T-D ACTUAL 5/31/2012	(PROJECTED YEAR END	PERCENTAGE OF BUDGET	2012-2013 ADOPTED BUDGET
BEGINNING FUND BALANCE								
UNRESERVED, UNDESIGNATED	-	-	-					-
CAPITAL IMPROVEMENT RESERVE	-	-	-					-
UNRESERVED, DESIGNATED	164,152	176,539	188,254			188,254		188,254
TOTAL BEGINNING FUND BALANCE	164,152	176,539	188,254			188,254		188,254
REVENUES								
4101 INCOME - SALES TAX	307,296	349,185	404,789	378,250	184,016	389,250	105.55%	393,380
4102 INCOME - K9 DONATIONS	1,307	1,030	-	-	-	-	0.00%	-
4205 INCOME - OTHER	-	-	3,880	-	-	-	0.00%	-
4115 INCOME - INTEREST	2,399	927	18	15	9	24	93.33%	14
0120 PROCEEDS FROM GUN SALES	200	-	-	-	-	-	0.00%	-
4900 PROCEEDS FROM CAPITAL LEASE	22,117	-	-	-	-	-	0.00%	-
TOTAL REVENUES	332,159	371,242	408,685	378,265	184,025	389,264		393,394
SALARIES & BENEFITS								
500-009 SALARIES	79,327	142,935	138,750	140,156	57,804	214,238	81.44%	140,172
500-010 ADMINISTRATIVE EXPENSE	2,634	572	-	1,000	-	2,000	200.00%	2,000
500-022 LONGEVITY	485	1,990	-	-	-	-	100.00%	-
500-012 STIPEND	-	-	-	2,500	2,332	2,333	0.00%	5,267
500-014 SPECIAL ASSIGNMENT PAY K-9	3,231	3,000	4,063	4,500	1,154	2,308	51.29%	4,500
500-025 INCENTIVE PAY-BONUS	697	1,657	1,799	2,200	300	531	24.13%	2,400
500-016 INCENTIVE PAY - SHIFT	-	-	-	-	-	-	0.00%	-
500-017 CERTIFICATION PAY	-	1,639	2,092	900	531	900	200.00%	-
500-028 EDUCATION PAY	-	-	-	300	-	-	0.00%	300
500-018 TUITION REIMBURSEMENT	-	-	-	-	-	-	0.00%	-
500-020 OVERTIME ****	1,595	2,637	7,168	5,600	7,947	12,417	211.73%	17,200
500-021 7K HOURS	-	634	1,075	-	1,445	2,541	0.00%	2,200
500-030 SOCIAL SECURITY	6,073	11,284	15,322	12,793	5,983	10,340	87.68%	22,962
500-040 HEALTH INSURANCE	20,394	17,791	28,217	21,347	8,770	22,347	100.00%	18,710
500-050 RETIREMENT	5,957	11,990	17,192	13,011	6,203	20,478	80.53%	11,965
500-060 WORKERS' COMPENSATION	109	4,268	9,211	3,365	-	3,065	0.00%	3,065
500-070 UNEMPLOYMENT COMPENSATION	179	786	288	540	-	540	100.00%	540
TOTAL SALARIES & BENEFITS	208,681	281,183	218,116	208,212	92,468	182,937	87.86%	222,701
OTHER EXPENSES								
500-130 BONDS & TRAINING	775	2,751	3,780	5,575	545	1,000	17.94%	5,000
500-250 LEGAL EXPENSE	-	-	-	-	-	-	0.00%	-
500-290 AUDIT	-	-	-	-	-	-	0.00%	-
500-420 OFFICE SUPPLIES	-	161	-	500	-	275	55.00%	500
500-430 JUVENILE PROG. FEES & SUPPLIES	-	-	-	-	-	-	0.00%	-
500-435 K-9 PROGRAM EXPENSE	1,829	4,954	2,455	5,000	1,875	5,000	200.00%	5,000
500-440 ELECTION EXPENSE	7,626	-	-	-	-	-	0.00%	-
500-450 SYSTEM ACCESS FEE	10,186	11,153	10,072	10,072	-	10,072	100.00%	10,200
500-480 UNIFORMS	-	639	946	2,000	545	2,000	100.00%	2,000
500-500 MSC. CRIME PREVENTION	-	1,161	-	5,000	-	4,800	96.00%	5,000
500-515 VEHICLE LEASE	21,335	21,335	48,373	-	-	-	0.00%	-
500-516 EQUIP. LEASE-DISPATCH & POL. RAO	103,191	103,191	62,613	62,625	62,624	62,624	100.00%	-
500-517 MAINTENANCE ON EQUIPMENT	31,828	12,797	32,965	45,284	200	45,284	100.00%	45,284
TOTAL OTHER EXPENSES	176,873	158,244	162,215	136,056	65,729	131,055	96.32%	72,884
CAPITAL EXPENSES								
500-800 CAPITAL EXPENDITURES	23,317	-	-	82,250	183	127,250	0.00%	133,000
TOTAL CAPITAL EXPENSES	23,317	-	-	82,250	183	127,250	0.00%	133,000
OTHER INCOME / EXPENSES								
500-900 PRIOR PERIOD ADJUSTMENTS	10,000	-	-	-	-	-	0.00%	-
TOTAL OTHER INCOME/EXPENSES	10,000	-	-	-	-	-	0.00%	-
FUND 18 TOTALS WCCAPD	319,872	159,427	379,331	426,518	158,388	441,242	103.45%	448,585
ENDING FUND BALANCE								
UNRESERVED, UNDESIGNATED	-	-	-					-
CAPITAL IMPROVEMENT RESERVE	-	-	-					-
UNRESERVED, DESIGNATED	176,539	188,254	217,008			146,276		217,008
TOTAL ENDING FUND BALANCE	176,539	188,254	217,008			146,276		217,008
AVERAGE MONTHLY EXPENSES	26,656	29,952				36,770		24,881
ESTIMATED MONTHS OF FUND BALANCE	6.62	6.29				3.98		3.70
IDEAL NUMBER OF MONTHS OF FUND BALANCE	3.00	3.00				3.00		3.00

**Overline is for STOP Program

DECREASED PD BUDGET BY \$125,000 PLUS 4 SWORN POSITIONS (\$212,000.00) WHICH DECREASED OVERALL CAPITAL EXP FROM \$288,000.00 TO \$158,000.00.

after
all posted
updated
fund Balne
is
237,890.00

182,699.00