

**AGENDA
CITY OF WINDCREST, TEXAS
REGULAR CITY COUNCIL MEETING**

November 21, 2011

7:00 P.M.

NOTICE IS HEREBY GIVEN THAT A REGULAR WINDCREST CITY COUNCIL MEETING WILL BE HELD AT WINDCREST CITY HALL, 8601 MIDCROWN, WINDCREST, TEXAS ON THE 21st DAY OF NOVEMBER 2011 STARTING AT 7:00 P.M. DURING THE MEETING THE FOLLOWING SUBJECTS WILL BE CONSIDERED AND THE COUNCIL MAY TAKE ACTION ON ANY OF THE LISTED SUBJECTS.

THE CITY COUNCIL RESERVES THE OPTION TO RECESS THE MEETING DURING THE EVENING OF NOVEMBER 22, 2011 AND TO RECONVENE THE MEETING ON THE FOLLOWING DAY, NOVEMBER 23, 2011 AT 9:00 A.M. AT THE WINDCREST CITY HALL, 8601 MIDCROWN, WINDCREST, TEXAS.

IT IS ANTICIPATED THAT MEMBERS OF OTHER CITY BOARDS, COMMISSIONS AND COMMITTEES MAY ATTEND THE MEETING IN NUMBERS THAT MAY CONSTITUTE A QUORUM OF SUCH OTHER CITY BOARDS, COMMISSIONS AND COMMITTEES, SO THAT NOTICE IS HEREBY GIVEN THAT THE MEETING IS ALSO A MEETING OF THE OTHER CITY BOARDS, COMMISSIONS AND COMMITTEES WHOSE MEMBERS ARE IN ATTENDANCE. THE MEMBERS OF THE OTHER CITY BOARDS, COMMISSIONS AND COMMITTEES MAY PARTICIPATE IN DISCUSSIONS WHICH OCCUR AT THE MEETING, BUT NO ACTION WILL BE TAKEN BY THE OTHER BOARDS, COMMISSIONS AND COMMITTEES WHOSE MEMBERS ARE IN ATTENDANCE.

Ordinance No. 618 (09/20/10), Repealing Ordinance No. 593

At all City Council, City Commission or City Board meetings, the agenda shall include a "citizens to be heard" item. It is suggested that Citizens wishing to speak during this item sign in on the sign up roster prior to the meeting. During "citizens to be heard" comments, each individual may speak on an agenda item or any other matter affecting the city. In addition to the "citizens to be heard" portion of meetings, a person may make comments on agenda items prior to the vote on the agenda item. A member of the public will have a total of six (6) minutes to be heard during a City Council, City Commission or City Board Meeting. This does not include any responses from the body. The six (6) minutes time limit authorized herein may not be transferred to another speaker in whole or in part. The presiding Officer or his/her designee will assign a Time Keeper to each meeting. The Time Keeper will maintain strict compliance of the six (6) minute rule, stopping speakers who exceed the allotted time. As authorized by Section 551.042 of the Texas Government Code, the Presiding Officer may direct a City Official to make a statement of specific factual information in response to an inquiry made by a member of the public or of the City Council, or a recitation of existing policy in response to an inquiry made by a member of the public or the City Council. Any deliberation of or decision about the subject of the inquiry shall be limited to a proposal to place the subject on the agenda for a subsequent meeting. Any question posed by a Citizen, Council Member, Board Member or Commission Member for which an answer is not available at a meeting shall be answered by a member of the staff or Presiding Officer at the next regular meeting of the Body, if an answer is reasonably available and prudent. If the information is sensitive, staff will seek advice from the City Attorney.

REQUEST ALL PAGERS AND CELL PHONES BE TURNED OFF, EXCEPT EMERGENCY ON-CALL PERSONNEL. CITIZENS ARE ASKED TO REFRAIN FROM TALKING DURING COUNCIL PROCEEDINGS.

Meeting Chair: please remind each participant in your meeting that they must speak into a microphone; the recording is the Official Minutes of your meeting and all who speak must be recorded. All guest speakers and citizens to be heard must speak from podium. Please interrupt speakers during meeting if you recognize that they are not speaking into microphone and have them do so.

I. Call to Order, Pledge of Allegiance, Invocation and Announcements

II. Citizens to be Heard on Subsequent and Non-Subsequent Agenda Items

1. A member of the public will have three (3) minutes to discuss non-subsequent agenda items.
2. A member of the public will have six (6) minutes to discuss subsequent agenda items.
3. City Council may discuss and respond to current and past agendas on subsequent and non-subsequent agenda items by citizens to be heard.

III. Presentations

1. Don McCrary and Associates will update City Council on Racker Road.
2. Linebarger Goggan Blair & Sampson, LLP will give a presentation regarding the City of Windcrest Fees & Fines Collection Program.
(Rafael Castillo, City Manager, Heather Weidenbach, City Secretary and Kelly Rodriquez, Court Clerk Request)

IV. Unaudited Financials

City Council may take action if deemed necessary.

1. Sarah Mangham, Municipal Finance Officer, will present City Council the unaudited Balance Sheet year to date comparisons for month ending September 30, 2011 (FY 2010 – 2011). (Att. 1)
2. Sarah Mangham, Municipal Finance Officer, will present City Council the unaudited Balance Sheet year to date comparisons for month ending October 31, 2011 (FY 2011-2012). (Att. 2)

V. Monthly Department Reports Month Ending October 31, 2011 For FY 2011 – 2012

1. Fire Department – Dan Reese, Fire Chief will present the monthly Fire Department report for the month of October. The discussion will include Summary of Calls for the Month of October 2011 (FY 2011-2012) including the response times for the City, County and Annexed area. (Att. 3)

2. Police Department/Code Compliance/Animal Control –Interim Police Chief Joe O’Brien, Lt. Dale Clark, Jacob Gonzalez and William Clark will present the monthly Police Department/Code Compliance/Animal Control reports for the month of October 2011 (FY 2011-2012). (Att.4, 5, 6)
3. Public Works – Chris Gamboa, Interim Director of Public Works will present the monthly Public Works report for the month of October 2011 (FY 2011-2012). (Att.7)
4. Court – Rafael Castillo; City Manager, Heather Weidenbach, City Secretary/Assistant Court Administrator; Kelly Rodriguez, Municipal Court Clerk; and will present the Court report for the month of October 2011 (FY 2011-2012). (Att.8)
6. Building Service/Health – Heather Weidenbach, City Secretary will present the Building Services and Health report for the month of October 2011 (FY 2011-2012) (Att.9, 10)

VII. Ordinances *“In conjunction with the first reading of an ordinance, a motion should be made to either “reject the proposed ordinance” or “to forward the proposed ordinance to a subsequent City Council meeting for final adoption at its second reading”.**

1. City Council will consider and act upon Ordinance No. 2011-654 (O), an ordinance adopting a Moratorium on construction of carports and the acceptance of applications for carport building permits for a period of six months from the adoption of this ordinance. (Att. 11)

VIII. Resolutions

1. City Council will review, discuss and take action on a resolution adopting the City of Windcrest Cafeteria Plan including a Dependent Care Flexible Spending Account and Health Flexible Spending Account effective October 1, 2011. (Sarah Mangham, Municipal Finance Officer) (Att. 12)

IX. Discuss and Act

1. City Council will discuss and may take action on a request from the Parks & Recreation Board assigning Don McCrary & Associates Project Managers for the Civic Center Improvements/Renovations. (Rafael Castillo, City Manager and Kelly Rodriguez, Asst. City Secretary/Municipal Court Clerk)

2. City Council will discuss and may take action to appoint another member to the Parks & Recreation Board. *(Mayor Alan Baxter Request)*
3. City Council will discuss the upcoming Light-Up Ceremony scheduled for December 15, 2011 at 6:00pm at City Hall.

XII. General Announcements & Future Agenda Items Requested

Per Ordinance No. 618, repealing Ordinance No. 593; Section 9: Every agenda shall include an item entry granting a member the opportunity to propose an item for consideration of future agendas for Regular or Special Meetings. Any member may request the inclusion of such items at any meeting.

XIV. Adjournment

I, the undersigned authority, do hereby certify that the above Notice of Meeting of the City Council of the City of Windcrest is a true and correct copy of said Notice and was posted on the bulletin board at City Hall of said City in a convenient place to the public and said Notice was posted more than seventy-two hours prior to the meeting on November 21, 2011.

By: Heather Weidenbach, City Secretary

In compliance with the Americans With Disabilities Act, the City of Windcrest Council Chambers are wheelchair accessible, and accessible parking spaces are available. The City of Windcrest will provide for reasonable accommodations for persons attending City Council meetings. To better serve you, requests should be received 48 hours prior to the meetings. Please contact Heather Weidenbach, City Secretary, at 210-655-0022 ext. 2150 or Fax 210-655-8776.

I certify that the attached notice and agenda of items to be considered by the City Council was removed by me from the City Hall bulletin board on the ____ November, 2011.

____ Title: _____

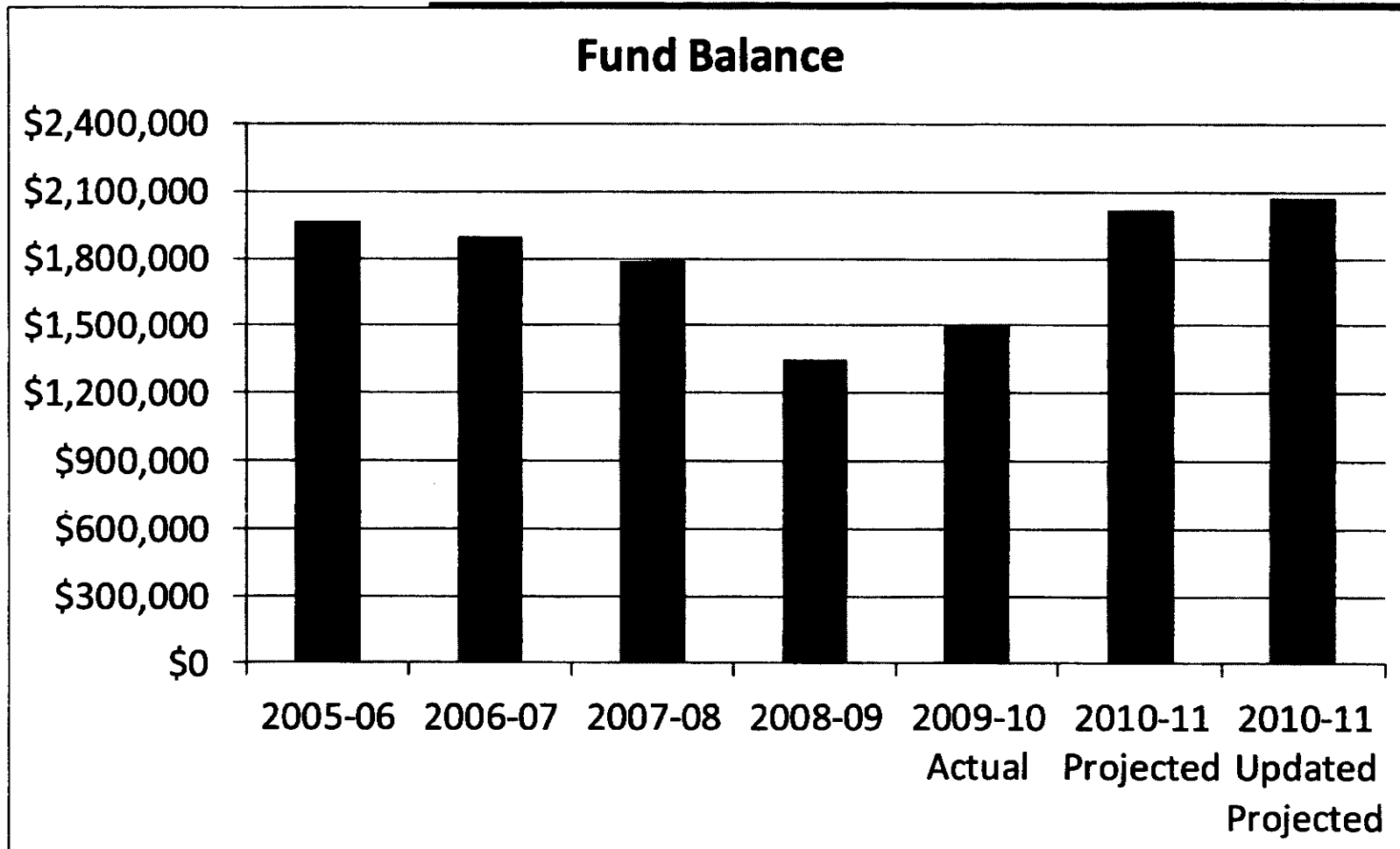
FY 2010-11 Finance Report

September 30, 2011

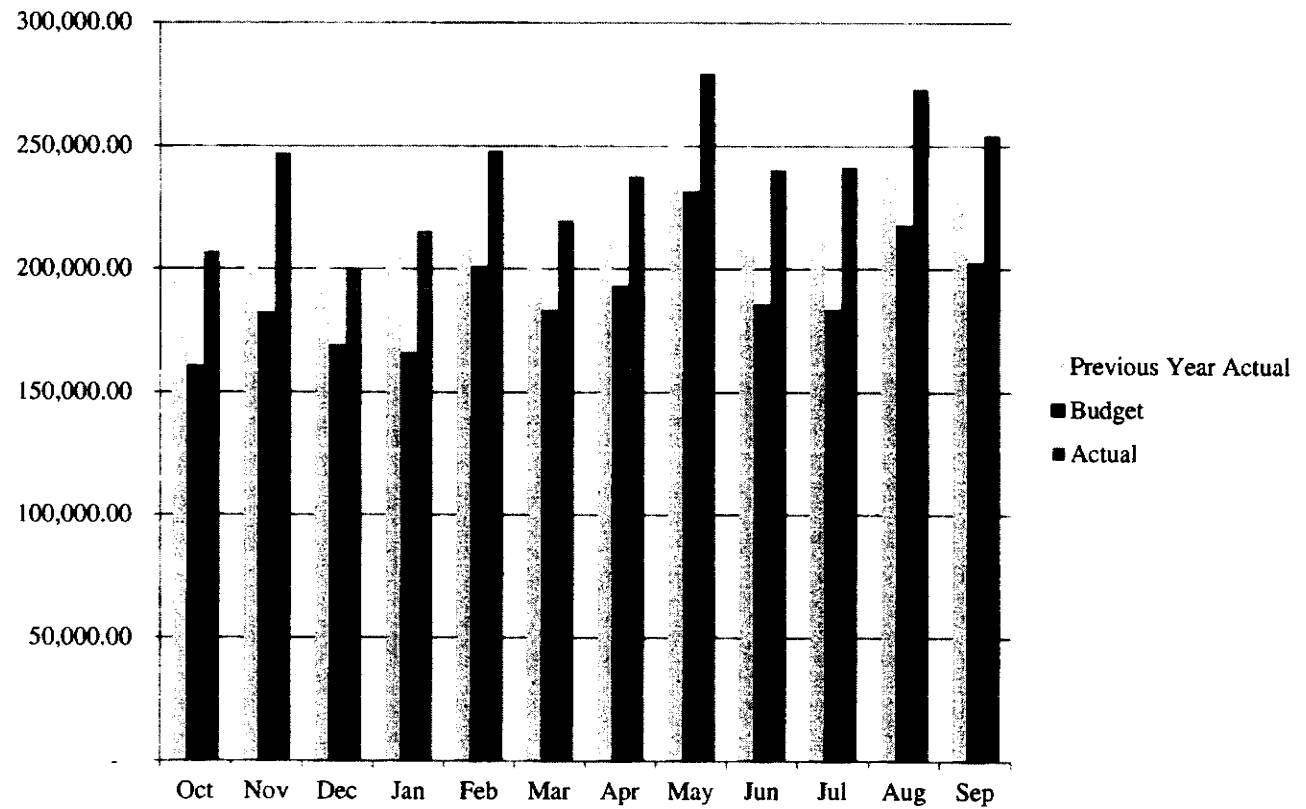


WINDCREST
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FY 2010-11 General Fund Overview

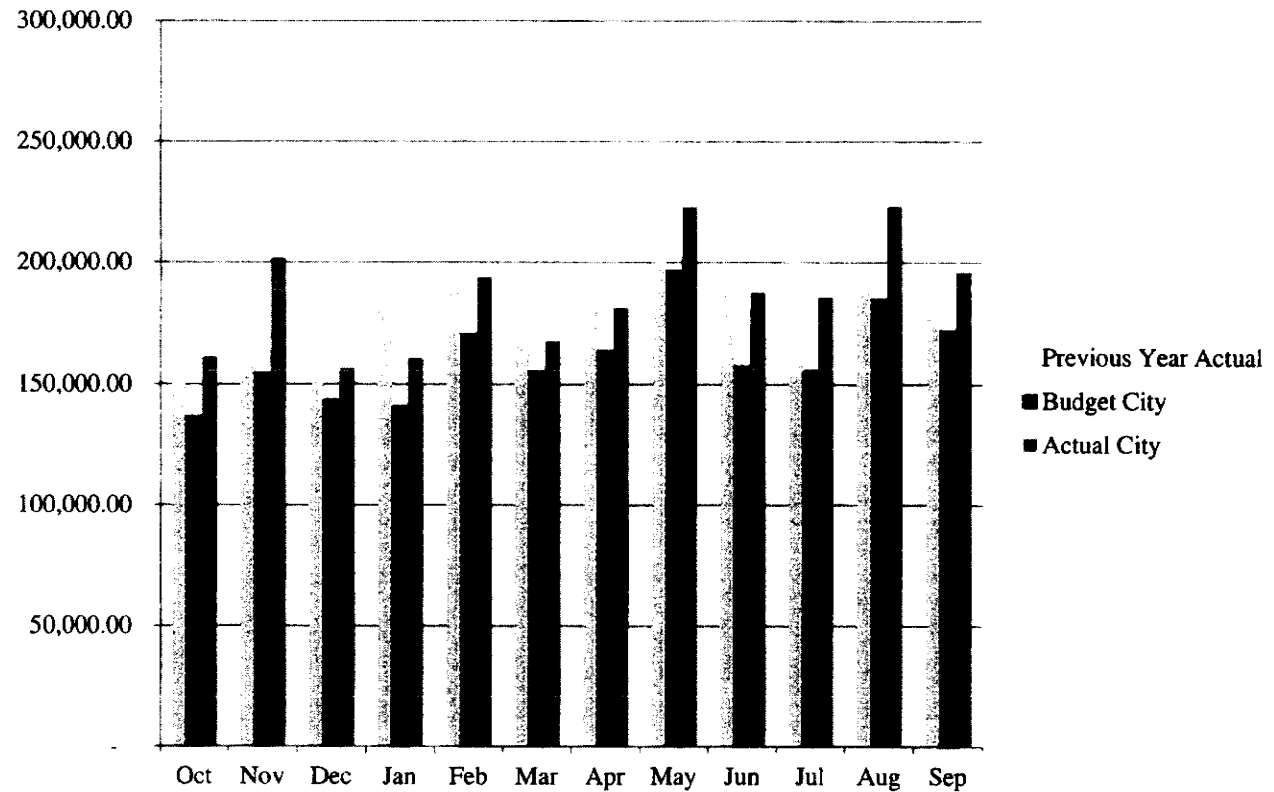


FY 2010-11 Total Sales Tax



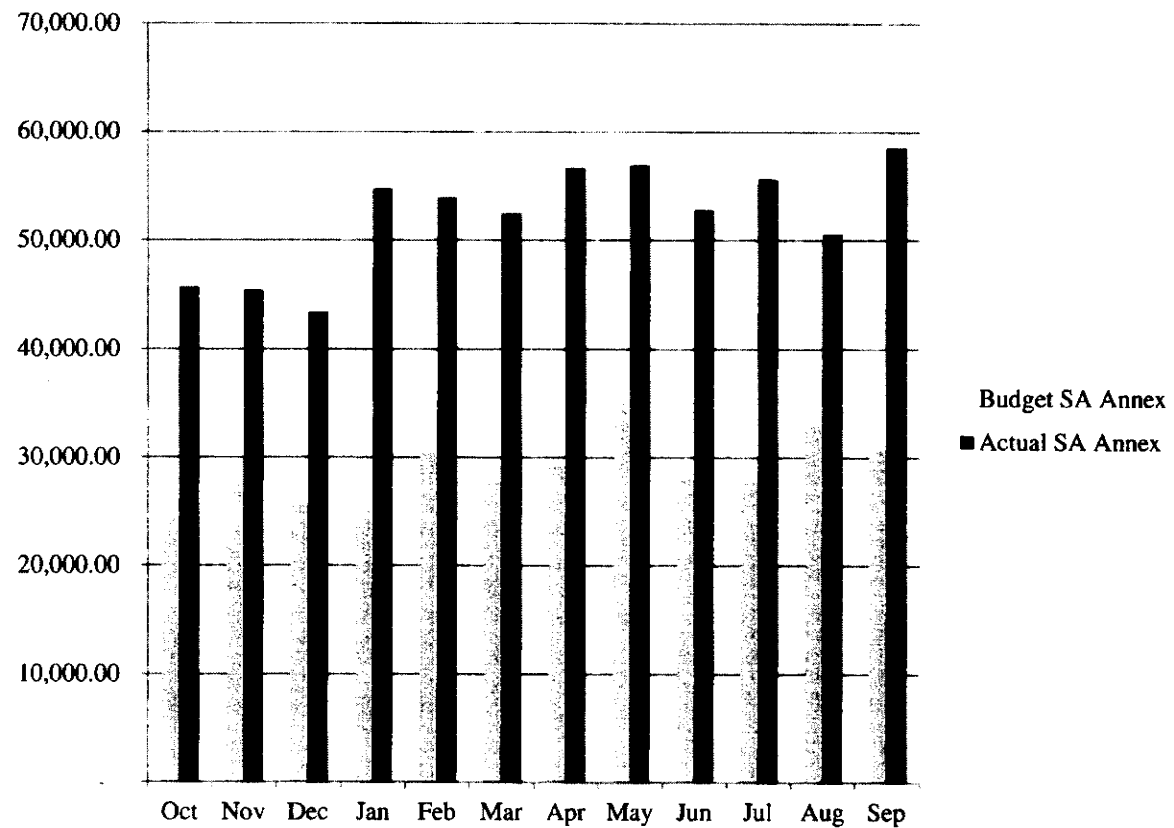
FY 2010-11

Sales Tax Less Annexation Portion



FY 2010-11

Windcrest Annexation Portion



FY 2010-11 Budget Overview General Fund

	Original Budget	Amended Budget	As of September 30, 2011	Percentage of Budget 100%
Revenues	4,570,478	4,634,930	4,717,097	101.77%
Expenditures	4,531,847	4,540,647	4,209,042	92.70%
Admin	140,865	140,865	141,655	100.56%
Police	1,315,252	1,315,252	1,262,538	95.99%
Fire	152,822	174,822	141,148	80.74%
Special Events	81,387	81,387	45,296	55.66%
Parks & Rec	174,503	224,503	234,804	104.59%
Fleet Mechanic	320,410	320,410	394,739	123.20%
Court	204,605	204,605	187,578	91.68%

FY 2010-11 Budget Overview General Fund

	Original Budget	Amended Budget	As of September 30, 2011	Percentage of Budget 100.00%
Facility Division	92,500	94,300	92,466	98.06%
Civic Center	74,377	74,377	69,917	94.00%
Contract Services	445,100	506,503	418,050	82.54%
Emer.Mgmt/Tech Support	260,410	260,410	269,910	103.65%
Public Works	630,641	630,641	531,436	84.27%
Animal Control	47,673	47,673	59,163	124.10%
Inspections	123,892	123,892	118,880	95.95%
Finance	201,957	140,554	112,715	80.19%
City Management	213,407	148,407	101,018	68.07%
Post Office	52,046	52,046	27,729	53.28%

FY 2010-11 Budget Overview General Fund

	As of September 30, 2011	As of September 30, 2010	Difference
Revenues	4,717,087	5,039,493	-322,406
Expenditures	4,209,042	4,889,336	-680,294
Admin	141,655	127,381	14,274
Police	1,262,538	1,252,383	10,155
Fire	141,148	238,969	-97,821
Special Events	45,296	45,241	55.00
Parks & Rec	234,804	143,179	91,625
Fleet Mechanic	394,739	281,470	113,269
Court	187,578	212,961	-25,383

FY 2010-11

Budget Overview

General Fund

	As of September 30, 2011	As of September 30, 2010	Difference
Facility Division	92,466	75,905	16,561
Civic Center	69,917	120,198	-50,281
Contract Services	418,050	466,712	-48,662
Emer.Mgmt/Tech Support	269,910	271,051	-1,141
Public Works	531,436	548,758	-17,322
Animal Control	59,163	48,449	-10,714
Inspections	118,880	121,523	-2,643
Finance	112,715	195,150	-82,435
City Management	101,018	242,923	-141,905
Post Office	27,729	49,635	-21,906

FY 2010-11 Budget Overview Other Funds

	Original Budget	Amended Budget	As of September 30, 2011	Percentage of Budget 100.00%
Garbage – Revenues	770,600	770,600	872,418	113.21%
Garbage – Expenses	755,000	755,000	895,914	118.66%
Debt Service – Revenues	337,261	337,261	254,166	75.36%
Debt Service – Expenses	476,375	476,375	476,075	99.94%
Capital Projects – Streets – Revenues	-----	-----	330,488	-----
Capital Projects – Streets – Expenses	-----	-----	181,861	-----

FY 2010-11 Budget Overview Other Funds

	Original Budget	Amended Budget	As of September 30, 2011	Percentage of Budget 100.00%
Hotel/Motel – Revenues	-----	-----	153,697	-----
Hotel/Motel – Expenses	-----	-----	500.00	-----
WCCPD – Revenues	300,300	300,300	402,711	134.10%
WCCPD – Expenses	390,682	390,682	379,331	97.09%
EDC – Revenues	355,000	1,900,500	1,930,484	101.58%
EDC – Expenses	347,660	1,816,934	226,582	12.47%

FY 2010-11

Budget Overview

Summary of Non-Major Funds

	Fund Balance 9-30-10		Fund Balance 9-30-11	
Asset Seizure Fund – Federal	347		347	
County Fire Contribution	14,524		19,743	
School Crossing Guard	33,481		35,602	
DARE	320		--	
Police Donations	2,865		2,903	
Asset Seizure Fund – State	17,890		20,426	
Police Education Training Fund	8,702		10,457	
Roosevelt Scholarship Fund	6,091		4,092	
Court Technology Fund	8,816		17,369	
Court Building Security Fund	4,426		10,521	

Budget Moves

<u>GL Code</u>	<u>GL Description</u>	<u>Description</u>	<u>Original Budget</u>	<u>Adjustment</u>	<u>Current Budget</u>
		BUDGET ADJ NO#			
4470	LEASE OF LAND			50,000.00	50,000.00CR
	Parks & Rec				
506- 810	CAPITAL IMPROVEMENTS		15,000.00	50,000.00	65,000.00
		BUDGET ADJ NO# : 000289			
4442	Platting/Zoning/Var Fees		1,000.00	4,000.00	5,000.00
		BUDGET ADJ NO# : 000286			
4460	MISC Income		95,000.00	53,452.10	148,452.10

Budget Moves

<u>GL Code</u>	<u>GL Description</u>	<u>Description</u>	<u>Original Budget</u>	<u>Adjustment</u>	<u>Current Budget</u>
Police		BUDGET ADJ			
		NO# : 000284			
502-010	POLICE SALARIES		739,691.00	(300.00)	739,391.00
502-018	POLICE EDUCATION PAY		3,000.00	300.00	3,300.00
Public		BUDGET ADJ			
Works		NO# : 000285			
516-240	CONTRACT OUT MAINTENANCE		750.00	611.64	1,361.64
516-700	CONTINGENCIES		1,000.00	(611.64)	388.36

Budget Moves

<u>GL Code</u>	<u>GL Description</u>	<u>Description</u>	<u>Original Budget</u>	<u>Adjustment</u>	<u>Current Budget</u>
Parks & Rec					
BUDGET ADJ NO#					
: 000281					
506	GREEN BELT	11/30/2010	5,000.00	2,245.00CR	2,755.00
260	CLEANING				
506	CAPITAL	11/30/2010	15,000.00	2,245.00	17,245.00
800	EXPENDITURE				
BUDGET ADJ NO#					
: 000282					

506	GREEN BELT	11/30/2010	5,000.00	2,245.00CR	2,755.00
260	CLEANING				
506	CAPITAL	11/30/2010	15,000.00	2,245.00	17,245.00
800	EXPENDITURE				

BUDGET ADJ NO#					
: 000283					
Finance					
520-	FINANCE	12/31/2010 Move to	150,065.00	3,566.32CR	146,498.68
010	SALARIES	cover Term. p out			
520-	TERMINATION	12/31/2010 Move to	3,426.00	3,566.32	6,992.32
095	PAY-OUT -	cover Term. p out			
	FIN				

Budget Moves

<u>GL Code</u>	<u>GL Description</u>	<u>Description</u>	<u>Original Budget</u>	<u>Adjustment</u>	<u>Current Budget</u>
Finance		BUDGET ADJ NO# :			
520-010	FINANCE SALARIES		146,498.68	(61,403.00)	85,095.68
520-040	FINANCE INSURANCE		12,049.00	(2,865.00)	9,184.00
520-700	CONTINGENCIES		600.00	2,865.00	3,465.00
Facilities		BUDGET ADJ NO# :			
510-240	CONTRACT MAINT		2,000.00	(1,000.00)	1,000.00
510-430	SUPPLIES		2,000.00	1,000.00	3,000.00
Public		BUDGET ADJ NO# :			
516-010	PUBLIC WORKS -		329,214.00	(2,163.00)	327,051.00
516-095	TERMINATION PAY-OUT		-	2,163.00	2,163.00
CONTRACT		BUDGET ADJ NO# :			
514-285	CONTRACT SERVICES -		-	61,403.00	61,403.00

Budget Moves

EMER MGT / TECH SUPPORT

BUDGET ADJ NO# : 000292

515-010	SALARIES	83,272.00	(4,765.98)	78,506.02
515-090	TERMINATION PAY-OUT	4,396.00	3,309.56	7,705.56
515-210	TELEPHONE MAINT. CONTRACT	4,259.00	1,456.42	5,715.42
515-210	TELEPHONE MAINT. CONTRACT	5,715.42	7,000.00	12,715.42
515-221	MOBILE DATA TERMINAL SERVICE	13,520.00	(7,000.00)	6,520.00

Budget Moves

<u>GL Code</u>	<u>GL Description</u>	<u>Description</u>	<u>Original Budget</u>	<u>Adjustment</u>	<u>Current Budget</u>
Fire Department		BUDGET ADJ NO# : 000294			
01-4508	Grant Proceeds - AACOG		-	22,000.00	22,000.00
01-503-800	Capital Expenditures		-	22,000.00	22,000.00
Parks & Recreation		BUDGET ADJ NO# : 000300			
01-506-130	Training		2,000.00	(330.00)	1,670.00
01-506-800	Capital Expenditures		15,000.00	330.00	15,330.00
Capital		BUDGET ADJ NO# : 000293			
510-800	Capital Expenditures		-	1,800.00	1,800.00

Budget Moves

June 2011

<u>GL Code</u>	<u>GL Description</u>	<u>Description</u>	<u>Original Budget</u>	<u>Adjustment</u>	<u>Current Budget</u>
BUDGET ADJ					
NO# 299 - 6/06/11					
01 4101	ADVALOREM TAX		1,655,401.00	(65,000.00)	1,590,401.00
01 525-010	CITY MANAGER SAL		95,000.00	(9,000.00)	86,000.00
01 525-095	TERMINATION PAYOUT		57,806.00	(56,000.00)	1,806.00
Court					
BUDGET ADJ					
NO# 301 - 6/06/11					
01 508- 010	COURT SALARIES		116,998.00	(4,500.00)	112,498.00
01 508-	WARRANT JAIL COSTS		-	4,500.00	4,500.00
Court					
BUDGET ADJ					
NO# 303 - 6/14/11					
01 506-	TRAINING		1,670.00	(1,670.00)	-
01 506-	CAPITAL EXPENDITURE		15,330.00	1,670.00	17,000.00

Budget Moves July 2011

No budgets adjustments in July.

Budget Moves August 2011

No budgets adjustments in August.

Budget Moves September 2011

No budgets adjustments in September.

Summary of Accounts Balances

City of Windcrest Account Balance Report (Recap)

Residential Garbage	\$ 51,320.64
Commercial Garbage - MISC	(11.79)
MISC Fees - Liquor	287.50
Commercial Garbage Penalty	533.09
Residential Garbage Sales tax	4,225.20
Residential Garbage Penalty	7,094.53
Residential Garbage - Recycle	(39.13)
MISC Fees - Vehicle Storage	563.88
Commercial Garbage Sales Tax	472.98
Recycling Sales Tax	(0.39)
Unapplied Credits	-
Commercial Garbage	5,754.38
MISC Fees - Food Permits	1,294.97
Fees - Sales Tax (Vehicle)	46.53
Total Account Balance	<u>71,542.39</u>

**This amount does not include outstanding Warrants.

2010-11 Monthly Finance Report

Questions

CITY OF WINDCREST FINANCE SUMMARY
For the Period Ending September 30, 2011

	Account Balance	Interest Rate
Frost Bank Accounts:		
Pooled Checking	\$ 17,422	0.01%
General Fund Money Market	\$ 798,706	0.01%
General Fund Development Escrow	\$ 1,670,070	0.01%
General Fund Certificate of Deposit	\$ 25,000	0.23%
 Garbage Fund Checking	 \$ 19,468	 0.01%
Garbage Fund Money Market	\$ 123,458	0.01%
 Debt Service Fund	 \$ 30,786	 0.01%
 Capital Projects Street Fund	 \$ 58,265	 0.01%
 Hotel/Motel Occupancy Tax Fund	 \$ 114,461	 0.01%
 Windcrest Crime Control & Prevention Dist. Fund	 \$ 205,823	 0.01%
 Economic Development Corporation	 \$ 1,747,165	 0.01%
 Asset Forfeiture/Seizure Savings (Federal)	 \$ 347	 0.01%
 County Fire Contribution Savings	 \$ 8,433	 0.01%
 School Crossing Guard Savings	 \$ 35,599	 0.01%
 Dare Program Fund Savings	 \$ -	 0.01%
 Police Donation Savings	 \$ 2,895	 0.01%
 Asset Forfeiture/Seizure Savings (State)	 \$ 533	 0.01%
 Police Education/Training Savings	 \$ 10,456	 0.01%
 Roosevelt Scholarship Fund	 \$ 4,092	 0.01%
 Municipal Court Technology Fund	 \$ 16,258	 0.01%
 Municipal Court Building Security Fund	 \$ 9,740	 0.01%
Total - Frost National Bank	\$ 4,898,975	
INVESTMENTS:		
IBC Bank Escrow CD Account	\$ 202,511	0.60%
Texpool (breakout by fund on following page)	\$ 1,239,026	0.1590%
Texpool for Streets	\$ 10,220	0.1590%
Total TexPool	\$ 1,249,246	
 TOTAL ALL FUNDS	 \$ 6,350,732	

Texpool Breakout by Fund

Fund Name	Balance 9/30/2011
General Fund	961,827.90
Garbage	32,488.11
Debt Service	473.46
Capital Project Street	215,928.10
Economic Dev. Fund	4.54
County Fire Contribution	10,946.07
Asset Seizure Fund - State	<u>17,357.94</u>
 Total	 <u><u>1,239,026.12</u></u>

BALANCE SHEET

AS OF: SEPTEMBER 30TH, 2011

01 -GENERAL FUND

ACCT#	TITLE	
ASSETS		

1100	CASH - FROST OPERATING	9.91
1102	CLAIM ON CASH	1.05
1105	SAVINGS	798,694.62
1110	PETTY CASH	1,200.00
1116	INVESTMENT/CERT DEPOSIT	0.00
1120	CERT. OF DEPOSIT-RESTRICTED	25,000.00
1125	INVESTMENT/TEXPOOL	961,827.90
1126	FROST ESCROW	1,670,069.57
1127	IBC BANK ESCROW	202,510.88
1201	PREPAID INSURANCE	(1,417.66)
1205	PREPAID EMS SERVICE	0.00
1210	PREPAID VOLUNTEER PENSION	3,552.00
1215	PREPAID MAINTENANCE CONTRACTS	0.00
1310	DUE FROM GARBAGE FUND	(7,944.04)
1320	DUE FROM ASSET FORF/SEIZ	0.00
1325	DUE FROM S C G FUND	0.00
1330	DUE FROM COUNTY FIRE CONT	16,057.88
1335	DUE FROM DARE PROGRAM FN	0.00
1340	DUE FROM POLICE DONATION ACCT	0.00
1345	DUE FROM ASSET SEIZ/STATE	0.00
1350	DUE FROM POLICE TRAINING FUND	0.00
1351	DUE FROM ROOSEVELT SCHOLARSHIP	0.00
1353	DUE FROM COURT TECH. FUND	(295.21)
1354	DUE FROM COURT BLDG. SEC. FUND	(5,944.13)
1355	DUE FROM EDC	(35,963.88)
1356	DUE FROM HOTEL/MOTEL TAX FUND	0.00
1357	DUE FROM TX TAX NOTES 2002 FUN	16,400.27
1380	DUE FROM WCCPD	15,887.97
1381	DUE FROM TX TAX NOTES 2005	51,353.32
1501	1/R-ADVALOREM TAXES	34,260.51
1505	ALLOW FOR DOUBTFUL ACCTS	(8,727.40)
1510	1/R-SALES TAX	297,956.09
1515	1/R-LIQUOR TAX	4,403.37
1562	1/R - GRANT FUNDS	6,094.78
1601	1/R-MISC FEES	1,992.88
1605	1/R-FRANCHISE	21,478.20
1608	1/R - UNAPPLIED CREDITS	0.00
1620	1/R-WATER DISTRICT #10	0.00
1635	1/R-MISC. II	0.00
		4,068,458.88
TOTAL ASSETS		4,068,458.88
=====		
LIABILITIES		
=====		
2200	PAGES PAYABLE	47,027.05
2205	FED WITHHOLDING	9,402.42
2210	FICA PAYABLE - EMPLOYER	3,561.08
2215	FICA PAYABLE - EMPLOYEE	0.00
2220	MEDICARE PAYABLE EMPLOYER	1,174.53
2225	MEDICARE PAYABLE EMPLOYEE	0.00
2230	MRS PAYABLE	4,636.36

BALANCE SHEET

AS OF: SEPTEMBER 30TH, 2011

01 -GENERAL FUND

ACCOUNT# TITLE

LIABILITIES - (CONTINUED)

2235	WVC TAXES PAYABLE	0.00
2240	TRUSTEE PAYABLE	3,167.83
2242	SEC 457B DEF.COMP. PAYABLE	4,710.71
2245	LIFE INSURANCE PAYABLE	(243.67)
2250	SUPPLEMENTAL INSURANCE	2,962.63
2251	DEPENDENT DENTAL INSURANCE	1,092.72
2252	DEPENDENT VISION INSURANCE	290.82
2255	DEP HLTH/OPT LIFE PAYABLE	13,658.86
2256	I/P FSA Med Ded	0.00
2257	I/P FSA DEP DED	0.00
2258	DUE TO EWALD TRACTOR	0.00
2259	I/P MISC DED	65,300.00
2310	DUE TO GARBAGE FUND	0.00
2320	DUE TO ASSET FORF/SEIZ FN	0.00
2325	DUE TO S.C.G. FUND	0.00
2330	DUE TO COUNTY FIRE CONTRI	0.00
2335	DUE TO DARE PROGRAM FUND	0.00
2340	DUE TO POLICE DONATION FUND	0.00
2345	DUE TO ASSET SEIZURE/STAT	0.00
2350	DUE TO POLICE TRAINING FUND	0.00
2351	DUE TO ROOSEVELT SCHOLARSHIP	0.00
2353	DUE TO COURT TECHNOLOGY FUND	0.00
2354	DUE TO COURT BLDG SECURITY FUN	0.00
2355	DUE TO EDC FUND	0.00
2356	DUE TO HOTEL/MOTEL TAX FUND	0.00
2357	DUE TO TEXAS TAX NOTE FUND	0.00
2358	DUE TO WCC&PD FUND	0.00
2400	I/P PENDING	179,967.39
2401	I/P-GENERAL FUND	43,225.43
2402	I/P-COMP TO VICTIMS(CVC)	15.00
2403	I/P-REHABILITATION(CR)	0.00
2404	I/P-CRIMINAL JUSTICE(CJP)	0.00
2405	I/P-PERSONNEL TRAIN(JCPT)	2.00
2406	I/P-MANAGEMENT(LEMI)	0.00
2407	I/P-OFFICIERS ADM(LEOA)	0.00
2408	I/P-GENERAL REVENUE (GR)	0.00
2409	I/P-LIAB INS (OCL)	0.00
2410	I/P-SALES TAX	(29,452.73)
2411	BOND ESCROW	11,218.00
2412	I/P-CONTINUING ED(LEOCE)	0.00
2413	I/P TIME PAYMENT	44.99
2414	I/P MUN. BLDG. SECURITY (MCBS)	0.00
2415	I/P FUGITIVE APPREHENSION (FA)	5.00
2416	I/P CONSOLIDATED CRT COST(CCC)	912.23
2417	I/P JUVENILE CRIME(JCD)	0.50
2418	I/P FTA FEE (FTA)	5,354.31
2420	DEPOSITS-CONTRACTORS	3,717.00
2421	I/P-RESTITUTION	0.00
2422	DEPOSITS-VEHICLE STORAGE	4,686.08
2423	I/P-CHILD SAFETY SEAT & BELT	339.01
2424	I/P CORRECTIONAL MGMT (CMI)	0.50
2425	DEPOSITS-CIVIC CENTER	(3,015.00)

BALANCE SHEET

AS OF: SEPTEMBER 30TH, 2011

01 -GENERAL FUND

ACCOUNT# TITLE

LIABILITIES - (CONTINUED)

2426	A/P INDIGENT DEFENSE FEE	46.74
2427	DEPOSITS - TACO CABANA	25,000.00
2428	A/P - MUNI SVC BUREAU	304.99
2429	A/P - STATE TRAFFIC FEES	294.58
2430	BOND REFUNDS	(688.00)
2431	A/P - STATE JURY FEE (SJRF)	93.52
2432	A/P - EXPUNCTION FEE (EXPUNG)	0.00
2433	A/P-RESTITUT FEE-STATE (RSTS)	0.00
2434	A/P-JUDICIAL FEE-STATE (JFCT)	126.30
2436	A/P-LINEBARGER COURT COLLECTIO	5,361.23
2437	A/P-CIVIL JUSTICE FINE (CJFS)	(2.14)
2440	FROST BANK ESCROW FUNDS	1,625,890.09
2470	ACCRUED COMPENSATED ABSENCES	0.00
2475	ENCUMBRANCES	700.66
2476	RESERVE FOR ENCUMBRANCES	(700.66)
2477	PRIOR YEAR ENCUMBRANCES	3.00
2478	RESERVE PRIOR YEAR ENCUMBRANCE	(3.00)
2501	DEFERRED REVENUE-TAXES	34,260.09
2502	DEFERRED REVENUE - OTHER	0.00
TOTAL LIABILITIES		2,064,448.45

EQUITY

3201	FUND BALANCE	699,406.57
3202	FUND BALANCE-RESTRICTED	0.00
3205	FOR ECONOMIC IMPACT	175,000.00
3207	FOR CASHFLOW	175,000.00
3209	FOR EMERGENCY CONTINGENCY	35,000.00
3213	FOR STREET MAINTENANCE	300,000.00
3214	FOR STREET SWEEPER	111,559.00
TOTAL BEGINNING EQUITY		1,495,965.57

TOTA .	REVENUE	4,717,087.28
TOTA .	EXPENSES	4,209,042.42
TOTAL SURPLUS/(DEFICIT)		508,044.86

TOTAL EQUITY & SURPLUS/(DEFICIT)		2,004,010.43
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TOTAL LIABILITIES, EQUITY & SURPLUS/DEFICIT		4,068,458.88
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CITY OF WINCREST
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: SEPTEMBER 30TH, 2011

01 -GENERAL FUND
FINANCIAL SUMMARY

% OF YEAR COMPLETED:100.00

	ORIGINAL BUDGET	AMENDED BUDGET	CURRENT PERIOD	YEAR TO DATE BALANCE	PRIOR YEAR YTD BALANCE	TOTAL ENCUMBERED	% OF BUDGET	BUDGET BALANCE
REVENUE SUMMARY								
ALL REVENUES	4,570,478	4,634,930	215,427.61	4,717,087.28	5,039,493.17	0.00	101.77 (	82,157.18)
TOTAL REVENUES	4,570,478	4,634,930	215,427.61	4,717,087.28	5,039,493.17	0.00	101.77 (	82,157.18)
EXPENDITURE SUMMARY								
01-ADMINISTRATION								
SALARIES & BENEFITS	130,365	130,365	15,247.11	137,945.27	119,436.16	0.00	105.81 (	7,580.27)
OTHER EXPENSES	10,500	10,500	545.54	3,709.85	7,945.30	0.00	35.33	6,790.15
CAPITAL EXPENSES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL 01-ADMINISTRATION	140,865	140,865	15,792.65	141,655.12	127,381.46	0.00	100.56 (	790.12)
02-POLICE DEPARTMENT								
SALARIES & BENEFITS	1,271,352	1,271,352	214,150.02	1,235,836.16	1,226,188.57	0.00	97.21	35,515.84
OTHER EXPENSES	40,500	40,500	2,794.02	24,157.91	22,943.98	0.00	59.65	16,342.09
CAPITAL EXPENSES	3,400	3,400	0.00	2,543.80	3,250.70	0.00	74.82	856.20
TOTAL 02-POLICE DEPARTMENT	1,315,252	1,315,252	216,944.04	1,262,537.87	1,252,383.25	0.00	95.99	52,714.13
03-FIRE DEPARTMENT								
SALARIES & BENEFITS	105,647	105,647	3,931.76	81,268.63	177,366.68	0.00	76.92	24,378.37
OTHER EXPENSES	47,175	47,175	5,285.05	41,943.04	40,781.65	0.00	88.91	5,231.96
CAPITAL EXPENSES	0	22,000	0.00	17,936.82	20,821.00	0.00	81.53	4,063.18
TOTAL 03-FIRE DEPARTMENT	152,822	174,822	9,216.81	141,148.49	238,969.33	0.00	80.74	33,673.51
04-SPECIAL SERVICES								
SALARIES & BENEFITS	137	137	17.34	195.12 (	7,167.99)	0.00	142.42 (	58.12)
OTHER EXPENSES	81,250	81,250	5,776.67	45,100.92	52,408.97	0.00	55.51	36,149.08
CAPITAL EXPENSES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL 04-SPECIAL SERVICES	81,387	81,387	5,794.01	45,296.04	45,240.98	0.00	55.66	36,090.96
06-PARKS & RECREATION								
SALARIES & BENEFITS	46,003	46,003	9,508.27	60,218.11	58,410.91	0.00	130.90 (	14,215.11)
OTHER EXPENSES	98,500	96,500	16,027.15	105,704.59	84,767.88	0.00	109.54 (	9,204.59)
CAPITAL EXPENSES	30,000	82,000	604.10	68,881.60	0.00	0.00	84.00	13,118.40
TOTAL 06-PARKS & RECREATION	174,503	224,503	26,139.52	234,804.30	143,178.79	0.00	104.59 (	10,301.30)
07-FLEET MECHANIC								
SALARIES & BENEFITS	40,944	40,944	5,567.47	40,507.03	33,740.52	0.00	98.93	436.97
OTHER EXPENSES	279,466	279,466	100,544.25	354,231.72	247,729.71	0.00	126.75 (	74,765.72)
CAPITAL EXPENSES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL 07-FLEET MECHANIC	320,410	320,410	106,111.72	394,738.75	281,470.23	0.00	123.20 (	74,328.75)
08-COURT								
SALARIES & BENEFITS	162,736	158,236	22,262.39	142,347.97	177,915.96	0.00	89.96	15,888.03
OTHER EXPENSES	41,869	46,369	16,510.07	45,229.85	35,045.26	0.00	97.54	1,139.15
CAPITAL EXPENSES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL 08-COURT	204,605	204,605	38,772.46	187,577.82	212,961.22	0.00	91.68	17,027.18

CITY OF WINCREST
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: SEPTEMBER 30TH, 2011

01 -GENERAL FUND
FINANCIAL SUMMARY

% OF YEAR COMPLETED:100.00

	ORIGINAL BUDGET	AMENDED BUDGET	CURRENT PERIOD	YEAR TO DATE BALANCE	PRIOR YEAR YTD BALANCE	TOTAL ENCUMBERED	% OF BUDGET	BUDGET BALANCE
10-FACILITY DIVISION								
OTHER EXPENSES	92,500	92,500	5,329.98	92,466.29	75,904.94	0.00	99.96	33.71
CAPITAL EXPENSES	0	1,800	0.00	0.00	0.00	0.00	0.00	1,800.00
TOTAL 10-FACILITY DIVISION	92,500	94,300	5,329.98	92,466.29	75,904.94	0.00	98.06	1,833.71
11-CIVIC CENTER								
SALARIES & BENEFITS	53,627	53,627	6,861.40	49,702.66	102,534.76	0.00	92.68	3,924.34
OTHER EXPENSES	20,750	20,750	1,857.24	20,214.18	17,662.91	0.00	97.42	535.82
CAPITAL EXPENSES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL 11-CIVIC CENTER	74,377	74,377	8,718.64	69,916.84	120,197.67	0.00	94.00	4,460.16
14-CONTRACT SERVICES								
OTHER EXPENSES	445,100	506,503	39,854.29	418,049.50	466,712.03	0.00	82.54	88,453.50
CAPITAL EXPENSES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL 14-CONTRACT SERVICES	445,100	506,503	39,854.29	418,049.50	466,712.03	0.00	82.54	88,453.50
15-EMER.MGMT/TECH SUPPORT								
SALARIES & BENEFITS	104,543	103,087	34.68	38,862.66	125,612.47	0.00	37.70	64,223.92
OTHER EXPENSES	155,867	157,323	22,943.74	151,462.04	144,500.23	0.00	96.27	5,861.38
CAPITAL EXPENSES	0	0	78,417.80	79,585.11	937.86	0.00	0.00 (	79,585.11)
TOTAL 15-EMER.MGMT/TECH SUPPORT	260,410	260,410	101,396.22	269,909.81	271,050.56	0.00	103.65 (	9,499.81)
16-PUBLIC WORKS								
SALARIES & BENEFITS	459,891	459,891	67,082.84	457,652.18	469,904.62	0.00	99.51	2,238.82
OTHER EXPENSES	90,750	90,750	5,017.05	73,783.89	78,853.17	0.00	81.30	16,966.11
CAPITAL EXPENSES	80,000	80,000	0.00	0.00	0.00	0.00	0.00	80,000.00
TOTAL 16-PUBLIC WORKS	630,641	630,641	72,099.89	531,436.07	548,757.79	0.00	84.27	99,204.93
17-ANIMAL CONTROL								
SALARIES & BENEFITS	38,973	38,973	15,467.27	49,289.51	40,017.87	0.00	126.47 (	10,316.51)
OTHER EXPENSES	8,700	8,700	632.00	9,873.65	8,431.02	0.00	113.49 (	1,173.65)
CAPITAL EXPENSES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL 17-ANIMAL CONTROL	47,673	47,673	16,099.27	59,163.16	48,448.89	0.00	124.10 (	11,490.16)
18-WCCPD								
SALARIES & BENEFITS	0	0	0.00	0.00	203,649.66	0.00	0.00	0.00
TOTAL 18-WCCPD	0	0	0.00	0.00	203,649.05	0.00	0.00	0.00
19-INSPECTIONS								
SALARIES & BENEFITS	113,892	113,892	6,359.72	111,273.13	118,071.73	0.00	97.70	2,618.87
OTHER EXPENSES	10,000	10,000	3,100.00	7,606.61	3,450.85	0.00	76.07	2,393.39
CAPITAL EXPENSES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL 19-INSPECTIONS	123,892	123,892	9,459.72	118,879.74	121,522.58	0.00	95.95	5,012.26
20-FINANCE								
SALARIES & BENEFITS	193,857	129,589	13,587.80	106,450.11	191,762.23	0.00	82.14	23,138.89
OTHER EXPENSES	8,100	10,965	414.77	6,265.29	3,387.68	0.00	57.14	4,699.71
CAPITAL EXPENSES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL 20-FINANCE	201,957	140,554	14,002.57	112,715.40	195,149.91	0.00	80.19	27,838.60

CITY OF WINCREST
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: SEPTEMBER 30TH, 2011

01 -GENERAL FUND

FINANCIAL SUMMARY

% OF YEAR COMPLETED:100.00

	ORIGINAL BUDGET	AMENDED BUDGET	CURRENT PERIOD	YEAR TO DATE BALANCE	PRIOR YEAR YTD BALANCE	TOTAL ENCUMBERED	% OF BUDGET	BUDGET BALANCE
21-ECONOMIC DEVELOPMENT(E								
SALARIES & BENEFITS	0	0	0.00	0.00	220,190.94	0.00	0.00	0.00
OTHER EXPENSES	0	0	0.00	0.00	3,609.96	0.00	0.00	0.00
OTHER INCOME/EXPENSES	0	0	0.00	0.00	20,000.00	0.00	0.00	0.00
TOTAL 21-ECONOMIC DEVELOPMENT(E	0	0	0.00	0.00	243,800.90	0.00	0.00	0.00
25-CITY MANAGEMENT								
SALARIES & BENEFITS	183,407	118,407	16,820.20	79,689.83	217,645.04	0.00	67.30	38,717.17
OTHER EXPENSES	30,000	30,000	2,955.57	21,328.44	25,276.78	0.00	71.09	8,671.56
TOTAL 25-CITY MANAGEMENT	213,407	148,407	19,775.77	101,018.27	242,921.82	0.00	68.07	47,388.73
27-POST OFFICE								
SALARIES & BENEFITS	45,246	45,246	1,722.13	21,453.68	42,679.14	0.00	47.42	23,792.32
OTHER EXPENSES	6,800	6,800	107.81	6,275.27	6,955.45	0.00	92.28	524.73
CAPITAL EXPENSES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL 27-POST OFFICE	52,046	52,046	1,829.94	27,728.95	49,634.59	0.00	53.28	24,317.05
29-MERIT INCREASES								
SALARIES & BENEFITS	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL 29-MERIT INCREASES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
00-GENERAL EXPENDITURES								
SALARIES & BENEFITS	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL 00-GENERAL EXPENDITURES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES	4,531,847	4,540,647	707,337.50	4,209,042.42	4,889,336.00	0.00	92.70	331,604.58
REVENUE OVER/(UNDER) EXPENDITURES	38,631	94,283 (	491,909.89)	508,044.86	150,157.17	0.00	538.85 (	413,761.76)

BALANCE SHEET

AS OF: SEPTEMBER 30TH, 2011

02 -GARBAGE FUND

ACCOUNT# TITLE

ASSETS

1100 CASH	19,467.58	
1102 CLAIM ON CASH	4.45	
1105 SAVINGS	123,458.35	
1115 INVESTMENT - TEXPOOL	32,488.11	
1315 DUE FROM GENERAL FUND	0.00	
1601 I/R-COMMERCIAL GARBAGE	35,784.24	
1605 I/R-RESIDENTIAL GARBAGE	(239,594.26)	
1606 ALLOW FOR DOUBTFUL ACCTS	(2,389.96)	
1607 I/R-RECYCLING INCOME	0.00	
1608 I/R - UNAPPLIED CREDITS	(2,335.74)	
1610 I/R-ACCRUED INTEREST	0.00	
	(33,117.23)	
TOTAL ASSETS		(33,117.23)

LIABILITIES

2315 DUE TO GENERAL FUND	18,681.77	
2400 I/P PENDING	60,302.43	
2410 I/P-SALES TAX	3,659.31	
2415 I/P-GARBAGE CONTRACTOR	64,809.15	
2420 DEFERRED REVENUE-RESIDENT	(266,718.91)	
TOTAL LIABILITIES	(119,266.25)	

EQUITY

3201 FUND BALANCE	109,645.23	
TOTAL BEGINNING EQUITY	109,645.23	
TOTAL REVENUE	872,418.28	
TOTAL EXPENSES	895,914.49	
TOTAL SURPLUS/(DEFICIT)	(23,496.21)	

TOTAL EQUITY & SURPLUS/(DEFICIT)	86,149.02
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TOTAL LIABILITIES, EQUITY & SURPLUS/DEFICIT	(33,117.23)
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CITY OF WINCREST
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: SEPTEMBER 30TH, 2011

02 -GARBARIE FUND

FINANCIAL SUMMARY

% OF YEAR COMPLETED:100.00

	ORIGINAL BUDGET	AMENDED BUDGET	CURRENT PERIOD	YEAR TO DATE BALANCE	PRIOR YEAR YTD BALANCE	TOTAL ENCUMBERED	% OF BUDGET	BUDGET BALANCE
REVENUE SUMMARY								
ALL REVENUES	770,600	770,600	72,046.55	872,418.28	813,746.87	0.00	113.21 (	101,818.28)
TOTAL REVENUES	770,600	770,600	72,046.55	872,418.28	813,746.87	0.00	113.21 (	101,818.28)
EXPENDITURE SUMMARY								
00-GENERAL EXPENDITURES								
SALARIES & BENEFITS	755,000	755,000	60,302.43	848,414.51	800,582.37	0.00	112.37 (	93,414.51)
OTHER EXPENSES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
OTHER INCOME/EXPENSES	0	0	0.00	47,499.98	0.00	0.00	0.00 (	47,499.98)
TOTAL 00-GENERAL EXPENDITURES	755,000	755,000	60,302.43	895,914.49	800,582.37	0.00	118.66 (	140,914.49)
TOTAL EXPENDITURES	755,000	755,000	60,302.43	895,914.49	800,582.37	0.00	118.66 (	140,914.49)
REVENUE OVER/(UNDER) EXPENDITURES	15,600	15,600	11,744.12 (	23,496.21)	13,164.50	0.00	150.62-	39,096.21

BALANCE SHEET

AS OF: SEPTEMBER 30TH, 2011

13 -ECONOMIC DEVELOPMENT CORP

ACCOUNT# TITLE

ASSETS

1102 CLAIM ON CASH	4.55
1105 CASH - CHECKING	147,168.23
1106 Savings - TLF Proceeds	1,599,996.45
1115 INVESTMENTS-TEXPOOL#15900001	4.54
1116 INVESTMENTS-TEXPOOL#15900003	0.00
1315 DUE FROM GENERAL FUND	0.00
1375 DUE FROM HOT FUND	0.00
1510 A/R SALES TAX	62,399.08
	1,809,572.85

TOTAL ASSETS	1,809,572.85
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LIABILITIES

2315 DUE TO GENERAL FUND	(33,269.56)
2320 DUE TO TAXING ENTITIES	0.00
2400 A/P PENDING	8,355.92
2401 ACCOUNTS PAYABLE	0.00
2402 LIAMO TITLE ESCROW FUNDS	0.00
2410 A/P - SALES TAX	(6,199.13)
TOTAL LIABILITIES	(31,112.77)

EQUITY

3201 FUND BALANCE	146,019.92
TOTAL BEGINNING EQUITY	146,019.92

TOTAL REVENUE	1,930,483.73
TOTAL EXPENSES	235,818.03
TOTAL SURPLUS/(DEFICIT)	1,694,665.70

TOTAL EQUITY & SURPLUS/(DEFICIT)	1,840,685.62
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TOTAL LIABILITIES, EQUITY & SURPLUS/DEFICIT	1,809,572.85
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CITY OF WINCREST
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: SEPTEMBER 30TH, 2011

13 -ECONOMIC DEVELOPMENT CORP
FINANCIAL SUMMARY

% OF YEAR COMPLETED:100.00

	ORIGINAL BUDGET	AMENDED BUDGET	CURRENT PERIOD	YEAR TO DATE BALANCE	PRIOR YEAR YTD BALANCE	TOTAL ENCUMBERED	% OF BUDGET	BUDGET BALANCE
REVENUE SUMMARY								
ALL REVENUES	355,000	1,900,500	32,354.38	1,930,483.73	379,372.65	0.00	101.58 (	29,983.73)
TOTAL REVENUES	355,000	1,900,500	32,354.38	1,930,483.73	379,372.65	0.00	101.58 (	29,983.73)
EXPENDITURE SUMMARY								
00-GENERAL EXPENDITURES								
SALARIES & BENEFITS	225,060	100,604	86.70	75,050.86	202,810.64	0.00	74.60	25,553.14
OTHER EXPENSES	56,300	50,596	5,399.89	35,761.15	64,368.77	0.00	70.68	14,834.85
CAPITAL EXPENSES	66,300	1,665,734	15,652.58	115,770.42	60,127.15	0.00	6.95	1,549,963.08
OTHER INCOME/EXPENSES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL 00-GENERAL EXPENDITURES	347,660	1,816,934	21,139.17	226,582.43	327,306.66	0.00	12.47	1,590,351.07
TOTAL EXPENDITURES	347,660	1,816,934	21,139.17	226,582.43	327,306.66	0.00	12.47	1,590,351.07
REVENUE OVER/(UNDER) EXPENDITURES	7,340	83,567	11,215.21	1,703,901.30	52,065.79	0.00	2,038.98 (	1,620,334.80)

BALANCE SHEET

AS OF: SEPTEMBER 30TH, 2011

16 -HOTEL/MOTEL TAX FUND

ACCOUNT# TITLE

ASSETS

1102 CLAIM ON CASH	12,567.70
1105 SAVINGS	114,461.07
1115 INVESTMENTS	0.00
1315 DUE FROM GENERAL FUND	0.00
1357 DUE FROM TEXAS TAX NOTE FUND	0.00
1515 A/R - ACCRUED INTEREST	0.00
1550 A/R - MISCELLANEOUS	0.00
	127,028.77

TOTAL ASSETS	127,028.77
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LIABILITIES

2315 DUE TO GENERAL FUND	0.00
2357 DUE TO TEXAS TAX NOTES FUND	0.00
2375 DUE TO EDC FUND	0.00
2400 A/P PENDING	500.00
TOTAL LIABILITIES	500.00

EQUITY

3201 FUND BALANCE	41,510.52
TOTAL BEGINNING EQUITY	41,510.52
TOTAL REVENUE	153,697.16
TOTAL EXPENSES	68,678.91
TOTAL SURPLUS/(DEFICIT)	85,018.25
TOTAL EQUITY & SURPLUS/(DEFICIT)	126,528.77

TOTAL LIABILITIES, EQUITY & SURPLUS/DEFICIT	127,028.77
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CITY OF WINCREST
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: SEPTEMBER 30TH, 2011

16 -HOTEL/MOTEL TAX FUND
FINANCIAL SUMMARY

% OF YEAR COMPLETED:100.00

	ORIGINAL BUDGET	AMENDED BUDGET	CURRENT PERIOD	YEAR TO DATE BALANCE	PRIOR YEAR YTD BALANCE	TOTAL ENCUMBERED	% OF BUDGET	BUDGET BALANCE
REVENUE SUMMARY								
ALL REVENUES	0	0	12,568.64	153,697.16	160,171.31	0.00	0.00 (	153,697.16)
TOTAL REVENUES	0	0	12,568.64	153,697.16	160,171.31	0.00	0.00 (	153,697.16)
EXPENDITURE SUMMARY								
00-GENERAL EXPENDITURES								
SALARIES & BENEFITS	0	0	500.00	500.00	900.00	0.00	0.00 (	500.00)
CAPITAL EXPENSES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL 00-GENERAL EXPENDITURES	0	0	500.00	500.00	900.00	0.00	0.00 (	500.00)
TOTAL EXPENDITURES	0	0	500.00	500.00	900.00	0.00	0.00 (	500.00)
REVENUE OVER/ (UNDER) EXPENDITURES	0	0	12,068.64	153,197.16	159,271.31	0.00	0.00 (	153,197.16)

BALANCE SHEET

AS OF: SEPTEMBER 30TH, 2011

17 -DEBT SERVICE

ACCOUNT# TITLE

ASSETS

=====

1102 CLAIM ON CASH	4.91
1105 SAVINGS	30,786.11
1115 INVESTMENTS	473.46
1315 DUE FROM GENERAL FUND	0.00
1356 DUE FROM HOTEL/MOTEL TAX FND	0.00
1515 A/R - ACCRUED INTEREST	0.00
1550 A/R - MISCELLANEOUS	0.00
	31,264.48

TOTAL ASSETS	31,264.48
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LIABILITIES

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2315 DUE TO GENERAL FUND	94,130.27
2356 DUE TO HOTEL/MOTEL TAX FUND	24,595.00
2400 A/P PENDING	0.00
TOTAL LIABILITIES	118,725.27

EQUITY

=====

3201 FUND BALANCE	14,448.15
TOTAL BEGINNING EQUITY	14,448.15

TOTAL REVENUE	254,166.06
TOTAL EXPENSES	356,075.00
TOTAL SURPLUS/(DEFICIT)	(101,908.94)

TOTAL EQUITY & SURPLUS/(DEFICIT)	(87,460.79)
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TOTAL LIABILITIES, EQUITY & SURPLUS/DEFICIT	31,264.48
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CITY OF WINCREST
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: SEPTEMBER 30TH, 2011

17 -DEBT SERVICE

FINANCIAL SUMMARY

% OF YEAR COMPLETED:100.00

	ORIGINAL BUDGET	AMENDED BUDGET	CURRENT PERIOD	YEAR TO DATE BALANCE	PRIOR YEAR YTD BALANCE	TOTAL ENCUMBERED	% OF BUDGET	BUDGET BALANCE
REVENUE SUMMARY								
ALL REVENUES	337,261	337,261	1,578.25	254,166.06	331,384.26	0.00	75.36	83,094.94
TOTAL REVENUES	337,261	337,261	1,578.25	254,166.06	331,384.26	0.00	75.36	83,094.94
EXPENDITURE SUMMARY								
00-GENERAL EXPENDITURES								
OTHER EXPENSES	476,375	476,375	0.00	476,075.00	592,277.50	0.00	99.94	300.00
TOTAL 00-GENERAL EXPENDITURES	476,375	476,375	0.00	476,075.00	592,277.50	0.00	99.94	300.00
TOTAL EXPENDITURES	476,375	476,375	0.00	476,075.00	592,277.50	0.00	99.94	300.00
REVENUE OVER/(UNDER) EXPENDITURES	(139,114)	(139,114)	1,578.25	(221,908.94)	(260,893.24)	0.00	159.52	82,794.94

BALANCE SHEET

AS OF: SEPTEMBER 30TH, 2011

18 -WCC&PI FUND

ACCOUNT# TITLE

ASSETS

1102 CLAIM ON CASH	22.24
1105 CASH - SAVINGS	205,823.43
1210 PREPAID MAINTENANCE	0.00
1315 DUE FROM GENERAL FUND	0.00
1510 P/R-SALES TAX	64,543.04
1515 P/R - MISC.	0.00
	270,388.71

TOTAL ASSETS	270,388.71
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LIABILITIES

2315 DUE TO GENERAL FUND	89,945.28
2400 P/P PENDING	6,602.94
2410 P/P - SALES TAX	(6,199.13)
TOTAL LIABILITIES	90,349.09

EQUITY

3201 FUND BALANCE	188,254.12
TOTAL BEGINNING EQUITY	188,254.12

TOTAL REVENUE	402,711.28
TOTAL EXPENSES	410,925.78
TOTAL SURPLUS/(DEFICIT)	(8,214.50)

TOTAL EQUITY & SURPLUS/(DEFICIT)	180,039.62
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TOTAL LIABILITIES, EQUITY & SURPLUS/DEFICIT	270,388.71
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CITY OF WINCREST
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: SEPTEMBER 30TH, 2011

18 -WCC&P> FUND

FINANCIAL SUMMARY

% OF YEAR COMPLETED:100.00

	ORIGINAL BUDGET	AMENDED BUDGET	CURRENT PERIOD	YEAR TO DATE BALANCE	PRIOR YEAR YTD BALANCE	TOTAL ENCUMBERED	% OF BUDGET	BUDGET BALANCE
REVENUE SUMMARY								
ALL REVENUES	300,300	300,300	40,127.97	402,711.28	371,142.06	0.00	134.10 (	102,411.28)
TOTAL REVENUES	300,300	300,300	40,127.97	402,711.28	371,142.06	0.00	134.10 (	102,411.28)
EXPENDITURE SUMMARY								
00-GENERAL EXPENDITURES								
SALARIES & BENEFITS	204,288	204,288	30,207.72	218,116.02	201,182.06	0.00	106.77 (	13,828.02)
OTHER EXPENSES	186,394	186,394	5,386.39	161,214.80	158,245.23	0.00	86.49	25,179.20
CAPITAL EXPENSES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
OTHER INCOME/EXPENSES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL 00-GENERAL EXPENDITURES	390,682	390,682	35,594.11	379,330.82	359,427.29	0.00	97.09	11,351.18
TOTAL EXPENDITURES	390,682	390,682	35,594.11	379,330.82	359,427.29	0.00	97.09	11,351.18
REVENUE OVER/(UNDER) EXPENDITURES	(90,382)	(90,382)	4,533.86	23,380.46	11,714.77	0.00	25.87--(	113,762.46)

BALANCE SHEET

AS OF: SEPTEMBER 30TH, 2011

19 -CAPITAL PROJECTS STREETS

ACCOUNT# TITLE

ASSETS

1102 CLAIM ON CASH	13.16
1105 CASH - SAVINGS	58,264.57
1115 INVESTMENTS-TEXPOOL #159000002	10,219.96
1116 INVESTMENTS-TEXPOOL#159000001	215,928.10
1315 DUE FROM GENERAL FUND	0.00
1510 I/R-SALES TAX	62,399.08
	346,824.87

TOTAL ASSETS	346,824.87
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LIABILITIES

2315 DUE TO GENERAL FUND	(115,076.68)
2400 I/P PENDING	8,355.92
2410 I/P - SALES TAX	0.00
TOTAL LIABILITIES	(106,720.76)

EQUITY

3201 FUND BALANCE	424,919.23
TOTAL BEGINNING EQUITY	424,919.23
TOTAL REVENUE	330,487.85
TOTAL EXPENSES	301,861.45
TOTAL SURPLUS/(DEFICIT)	28,626.40

TOTAL EQUITY & SURPLUS/(DEFICIT)	453,545.63
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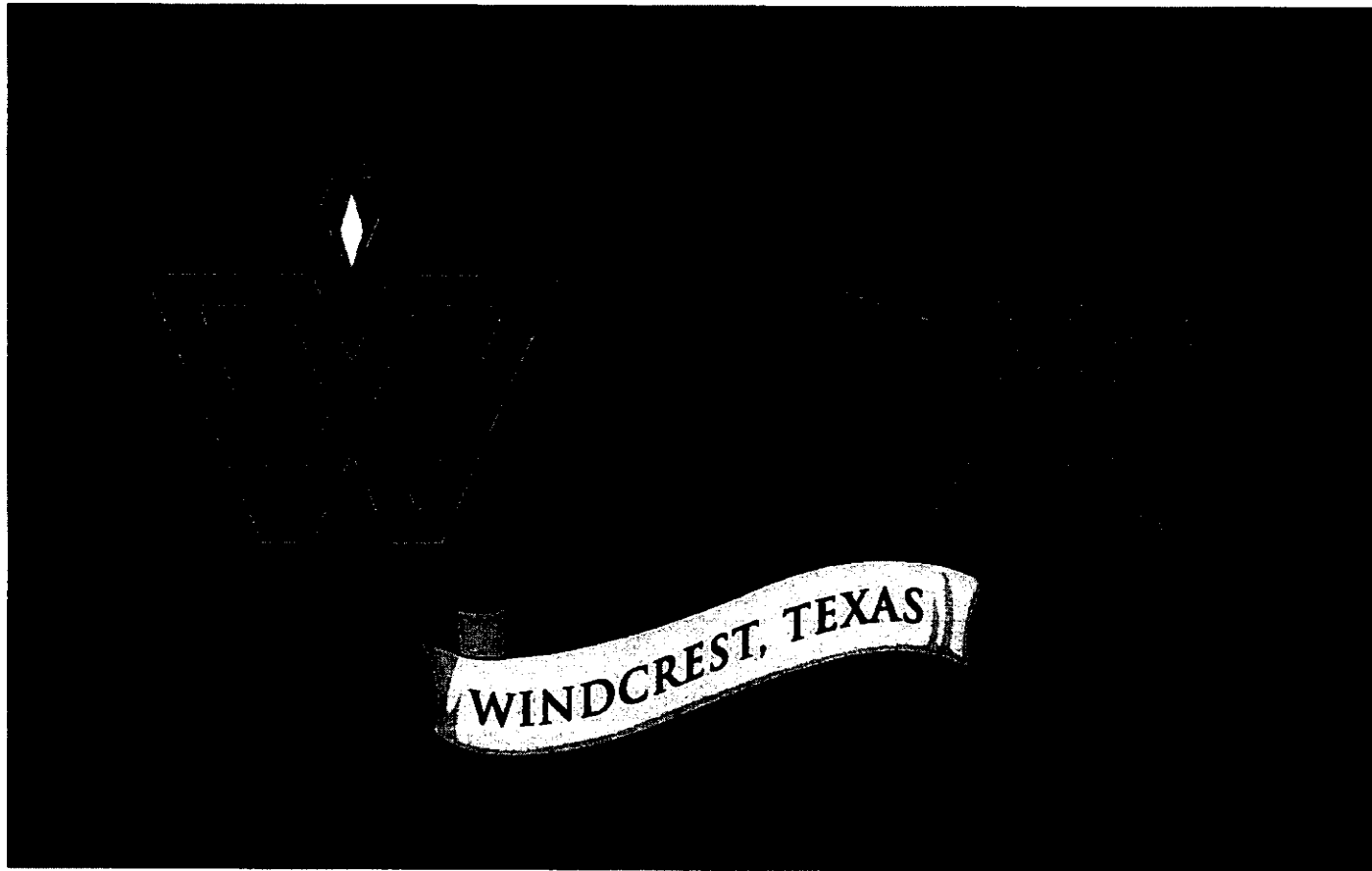
TOTAL LIABILITIES, EQUITY & SURPLUS/DEFICIT	346,824.87
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CITY OF WINCREST
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: SEPTEMBER 30TH, 2011

19 -CAPITAL PROJECTS STREETS
FINANCIAL SUMMARY

% OF YEAR COMPLETED:100.00

	ORIGINAL BUDGET	AMENDED BUDGET	CURRENT PERIOD	YEAR TO DATE BALANCE	PRIOR YEAR YTD BALANCE	TOTAL ENCUMBERED	% OF BUDGET	BUDGET BALANCE
REVENUE SUMMARY								
ALL REVENUES	0	0	32,354.41	330,487.85	331,016.01	0.00	0.00 (	330,487.85)
TOTAL REVENUES	0	0	32,354.41	330,487.85	331,016.01	0.00	0.00 (	330,487.85)
 EXPENDITURE SUMMARY								
 00-GENERAL EXPENDITURES								
SALARIES & BENEFITS	0	0	22,495.00	36,562.43	0.00	0.00	0.00 (	36,562.43)
CAPITAL EXPENSES	0	0	0.00	145,299.02	168,746.78	0.00	0.00 (	145,299.02)
TOTAL 00-GENERAL EXPENDITURES	0	0	22,495.00	181,861.45	168,746.78	0.00	0.00 (	181,861.45)
TOTAL EXPENDITURES	0	0	22,495.00	181,861.45	168,746.78	0.00	0.00 (	181,861.45)
REVENUE OVER/(UNDER) EXPENDITURES	0	0	9,859.41	148,626.40	162,269.23	0.00	0.00 (	148,626.40)

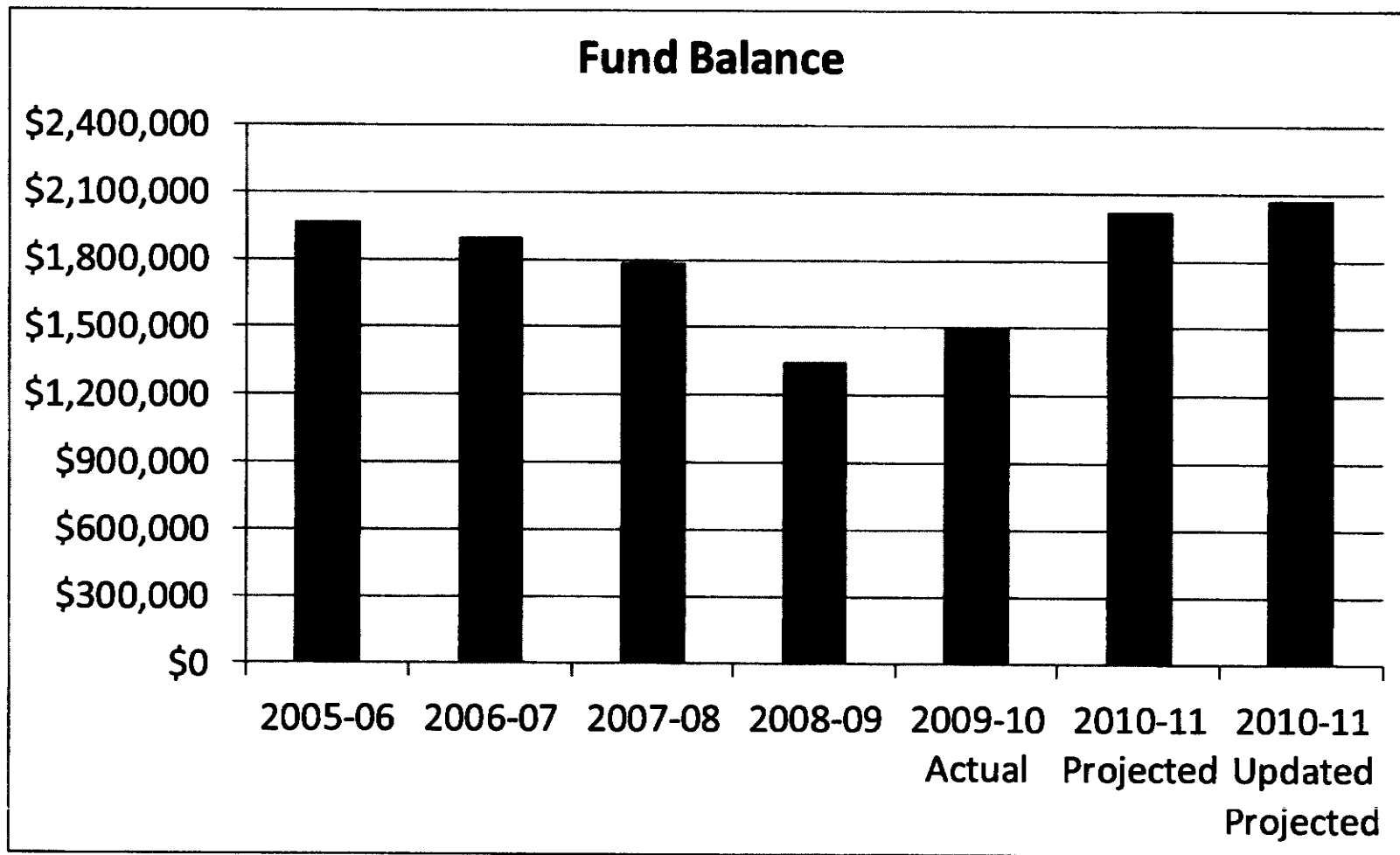


Monthly Finance Report

October 2011

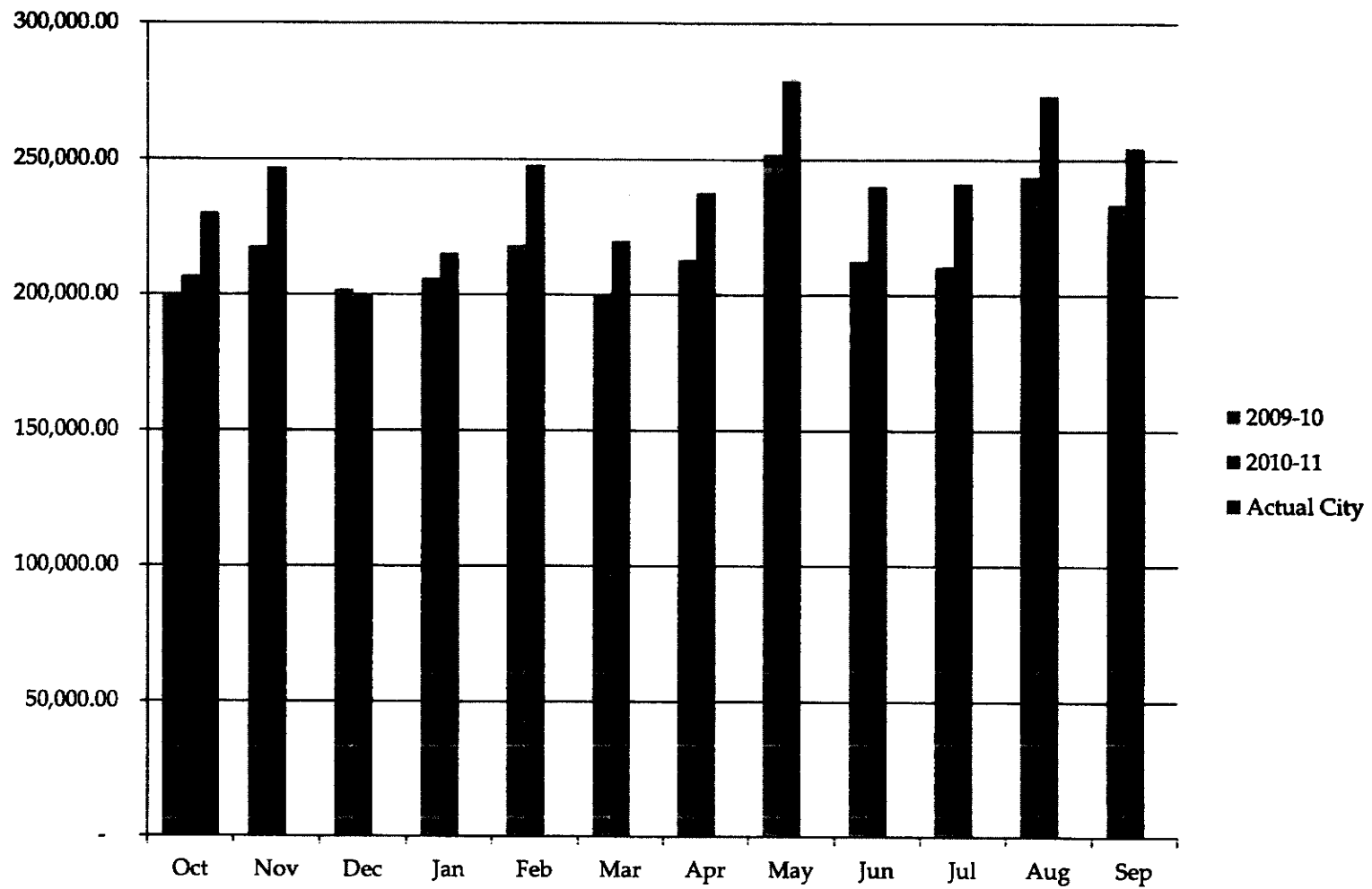
● Submitted November 10, 2011

11/16/2011 ● 1

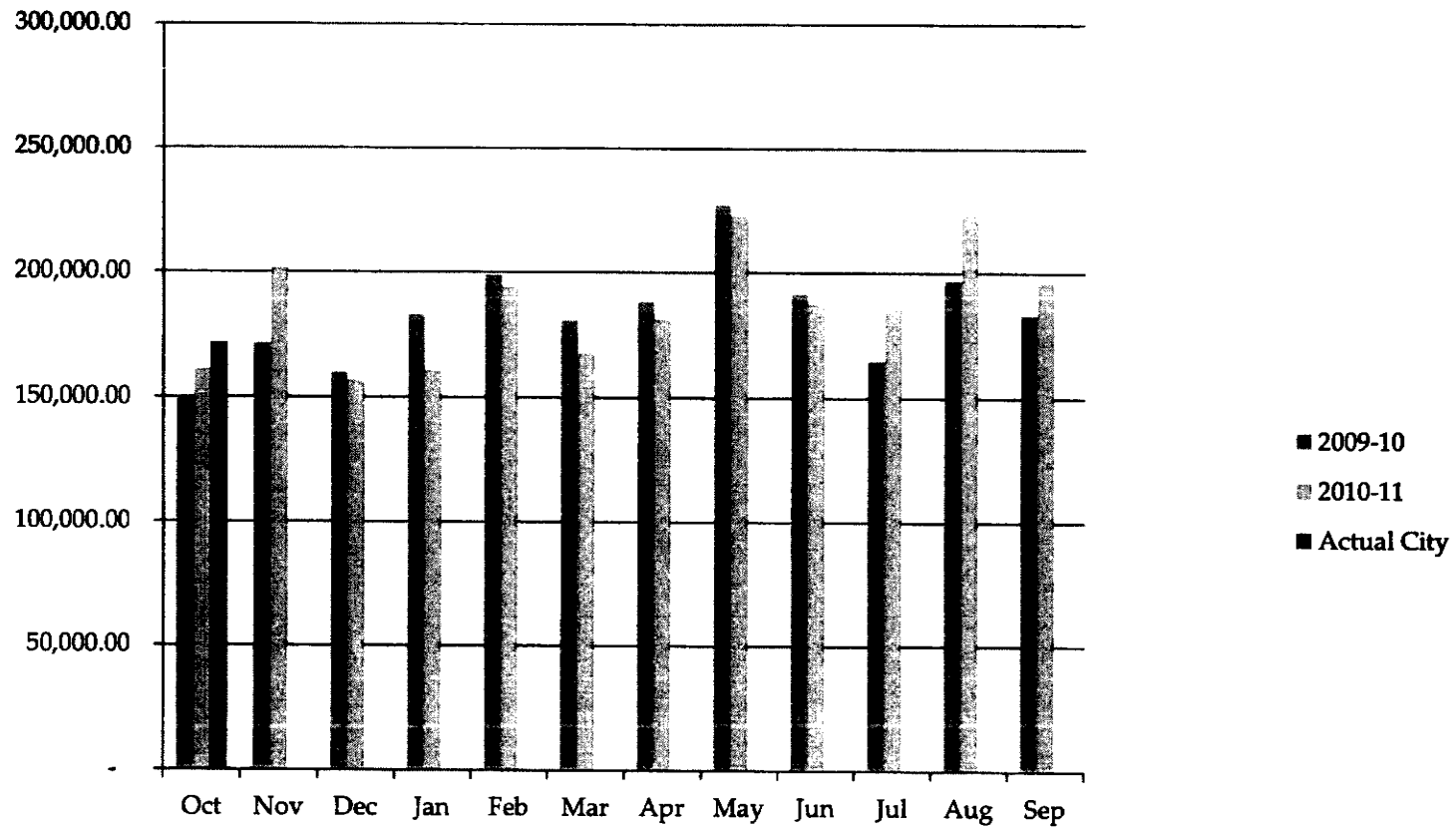


Monthly Finance Report

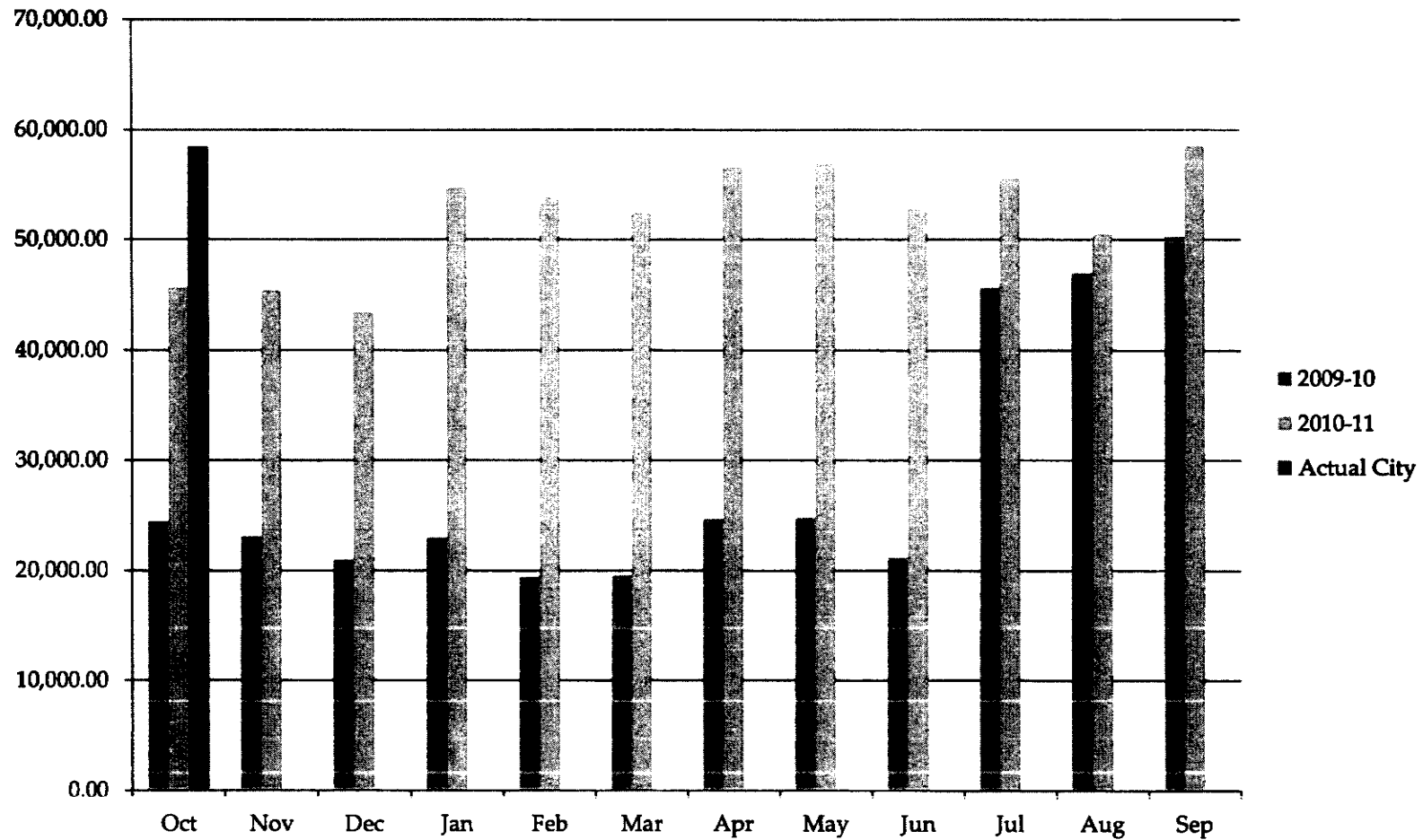
October 2011



Total Sales Tax October 2011



Sales Tax less Annexation Portion October 2011



Windcrest Annexation Portion October 2011

- Finance Accomplishments
 - ADP Payroll system up and running
 - Approved Budget loaded into INCODE and placed on the web
 - Begin the processing of Chief of Police Applications (33 applicants)

- Up and coming
 - Preparing for the Fiscal Year 2010-2011 Audit
 - Working with ADP on job descriptions and personnel manual
 - Drafting updates to the following policies
 - Fiscal Policy
 - Investment Policy
 - Annual Investment Report presented to Council

October 2011

CITY OF WINDCREST FINANCE SUMMARY
For the Period Ending October 31, 2011

	Account Balance	Interest Rate
Frost Bank Accounts:		
Pooled Checking	\$ 69,929	0.01%
General Fund Money Market	\$ 798,706	0.01%
General Fund Development Escrow	\$ 1,670,082	0.01%
General Fund Certificate of Deposit	\$ 25,000	0.23%
 Garbage Fund Checking	 \$ 19,468	 0.01%
Garbage Fund Money Market	\$ 123,459	0.01%
 Debt Service Fund	 \$ 30,786	 0.01%
 Capital Projects Street Fund	 \$ 58,265	 0.01%
 Hotel/Motel Occupancy Tax Fund	 \$ 114,462	 0.01%
 Windcrest Crime Control & Prevention Dist. Fund	 \$ 238,700	 0.01%
 Economic Development Corporation	 \$ 1,735,919	 0.01%
 Asset Forfeiture/Seizure Savings (Federal)	 \$ 347	 0.01%
 County Fire Contribution Savings	 \$ 8,433	 0.01%
 School Crossing Guard Savings	 \$ 35,599	 0.01%
 Dare Program Fund Savings	 \$ -	 0.01%
 Police Donation Savings	 \$ 2,895	 0.01%
 Asset Forfeiture/Seizure Savings (State)	 \$ 533	 0.01%
 Police Education/Training Savings	 \$ 10,457	 0.01%
 Roosevelt Scholarship Fund	 \$ 4,092	 0.01%
 Municipal Court Technology Fund	 \$ 16,258	 0.01%
 Municipal Court Building Security Fund	 \$ 9,740	 0.01%
Total - Frost National Bank	\$ 4,973,129	
INVESTMENTS:		
IBC Bank Escrow CD Account	\$ 202,511	0.60%
Texpool (breakout by fund on following page)	\$ 1,239,026	0.1590%
Texpool for Streets	\$ 10,220	0.1590%
Total TexPool	\$ 1,249,246	
 TOTAL ALL FUNDS	 \$ 6,424,886	

Texpool Breakout by Fund

Fund Name	Balance 10/31/2011
General Fund	961,827.90
Garbage	32,488.11
Debt Service	473.46
Capital Project Street	215,928.10
Economic Dev. Fund	4.54
County Fire Contribution	10,946.07
Asset Seizure Fund - State	<u>17,357.94</u>
 Total	 <u><u>1,239,026.12</u></u>

BALANCE SHEET

AS OF: OCTOBER 31ST, 2011

01 -GENERAL FUND

ACCOUNT# TITLE

ASSETS

=====

1100 CASH - FROST OPERATING	9.91
1102 CLAIM ON CASH	(176,062.32)
1105 SAVINGS	798,705.86
1110 PETTY CASH	1,200.00
1116 INVESTMENT/CERT DEPOSIT	0.00
1120 CERT. OF DEPOSIT-RESTRICTED	25,000.00
1125 INVESTMENT/TEXPOOL	961,827.90
1126 FROST ESCROW	1,670,082.34
1127 FBC BANK ESCROW	202,510.88
1201 PREPAID INSURANCE	(1,417.66)
1205 PREPAID EMS SERVICE	0.00
1210 PREPAID VOLUNTEER PENSION	3,552.00
1215 PREPAID MAINTENANCE CONTRACTS	0.00
1310 DUE FROM GARBAGE FUND	(7,944.04)
1320 DUE FROM ASSET FORF/SEIZ	0.00
1325 DUE FROM S C G FUND	0.00
1330 DUE FROM COUNTY FIRE CONT	16,057.88
1335 DUE FROM DARE PROGRAM FN	0.00
1340 DUE FROM POLICE DONATION ACCT	0.00
1345 DUE FROM ASSET SEIZ/STATE	0.00
1350 DUE FROM POLICE TRAINING FUND	0.00
1351 DUE FROM ROOSEVELT SCHOLARSHIP	0.00
1353 DUE FROM COURT TECH. FUND	(295.21)
1354 DUE FROM COURT BLDG. SEC. FUND	(5,944.13)
1355 DUE FROM EDC	(35,963.88)
1356 DUE FROM HOTEL/MOTEL TAX FUND	0.00
1357 DUE FROM TX TAX NOTES 2002 FUN	16,400.27
1380 DUE FROM WCCPD	15,887.97
1381 DUE FROM TX TAX NOTES 2005	51,353.32
1501 A/R-ADVALOREM TAXES	32,617.23
1505 ALLOW FOR DOUBTFUL ACCTS	(8,727.40)
1510 A/R-SALES TAX	135,394.48
1515 A/R-LIQUOR TAX	4,403.37
1562 A/R - GRANT FUNDS	6,094.78
1601 A/R-MISC FEES	1,992.88
1605 A/R-FRANCHISE	21,478.20
1608 A/R - UNAPPLIED CREDITS	0.00
1620 A/R-WATER DISTRICT #10	0.00
1635 A/R-MISC. II	0.00
	3,728,214.63

TOTAL ASSETS

3,728,214.63

LIABILITIES

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2200 WAGES PAYABLE	(7,446.00)
2205 FED WITHHOLDING	1,108.65
2210 FICA PAYABLE - EMPLOYER	487.86
2215 FICA PAYABLE - EMPLOYEE	0.00
2220 MEDICARE PAYABLE EMPLOYER	113.52
2225 MEDICARE PAYABLE EMPLOYEE	0.00
2230 MRS PAYABLE	6,361.83

BALANCE SHEET

AS OF: OCTOBER 31ST, 2011

01 -GENERAL FUND

ACCOUNT# TITLE

LIABILITIES - (CONTINUED)

2235	TWC TAXES PAYABLE	0.00
2240	TRUSTEE PAYABLE	2,087.62
2242	SEC 457B DEF.COMP. PAYABLE	4,225.71
2245	LIFE INSURANCE PAYABLE	(523.42)
2250	SUPPLEMENTAL INSURANCE	(1,372.29)
2251	DEPENDENT DENTAL INSURANCE	687.71
2252	DEPENDENT VISION INSURANCE	166.70
2255	DEP HLTH/OPT LIFE PAYABLE	10,257.31
2256	W/P FSA Med Ded	323.06
2257	W/P FSA DEP DED	0.00
2258	DUE TO EMALD TRACTOR	0.00
2259	W/P MISC DED	65,329.18
2310	DUE TO GARBAGE FUND	0.00
2320	DUE TO ASSET FORF/SEIZ FN	0.00
2325	DUE TO S.C.G. FUND	0.00
2330	DUE TO COUNTY FIRE CONTRI	0.00
2335	DUE TO DARE PROGRAM FUND	0.00
2340	DUE TO POLICE DONATION FUND	0.00
2345	DUE TO ASSET SEIZURE/STAT	0.00
2350	DUE TO POLICE TRAINING FUND	0.00
2351	DUE TO ROOSEVELT SCHOLARSHIP	0.00
2353	DUE TO COURT TECHNOLOGY FUND	0.00
2354	DUE TO COURT BLDG SECURITY FUN	0.00
2355	DUE TO EDC FUND	0.00
2356	DUE TO HOTEL/MOTEL TAX FUND	0.00
2357	DUE TO TEXAS TAX NOTE FUND	0.00
2358	DUE TO WCC&PD FUND	0.00
2400	W/P PENDING	26,491.15
2401	W/P-GENERAL FUND	43,225.43
2402	W/P-COMP TO VICTIMS(CVC)	15.00
2403	W/P-REHABILITATION(CR)	0.00
2404	W/P-CRIMINAL JUSTICE(CJP)	(43,225.63)
2405	W/P-PERSONNEL TRAIN(JCPT)	2.00
2406	W/P-MANAGEMENT(LEMI)	0.00
2407	W/P-OFFICIERS ADM(LEOA)	0.00
2408	W/P-GENERAL REVENUE (GR)	0.00
2409	W/P-LIAB INS (OCL)	0.00
2410	W/P-SALES TAX	(29,436.39)
2411	BOND ESCROW	10,818.00
2412	W/P-CONTINUING ED(LEOCE)	0.00
2413	W/P TIME PAYMENT	133.86
2414	W/P MUN. BLDG. SECURITY (MCBS)	0.00
2415	W/P FUGITIVE APPREHENSION (FA)	5.00
2416	W/P CONSOLIDATED CRT COST(CCC)	8,115.45
2417	W/P JUVENILE CRIME(JCD)	0.50
2418	W/P FTA FEE (FTA)	6,862.60
2420	DEPOSITS-CONTRACTORS	3,717.00
2421	W/P-RESTITUTION	0.00
2422	DEPOSITS-VEHICLE STORAGE	4,661.08
2423	W/P-CHILD SAFETY SEAT & BELT	339.01
2424	W/P CORRECTIONAL MGMT (CMI)	0.50
2425	DEPOSITS-CIVIC CENTER	(4,020.00)

BALANCE SHEET

AS OF: OCTOBER 31ST, 2011

01 -GENERAL FUND

ACCOUNT# TITLE

LIABILITIES - (CONTINUED)

2426	W/P INDIGENT DEFENSE FEE	394.07
2427	DEPOSITS - TACO CABANA	25,000.00
2428	W/P - MUNI SVC BUREAU	347.92
2429	W/P - STATE TRAFFIC FEES	3,537.17
2430	BOND REFUNDS	(688.00)
2431	W/P - STATE JURY FEE (SJRF)	812.33
2432	W/P - EXPUNCTION FEE (EXPUNG)	0.00
2433	W/P-RESTITUT FEE-STATE (RSTS)	0.00
2434	W/P-JUDICIAL FEE-STATE (JFCT)	1,084.70
2436	W/P-LINEBARGER COURT COLLECTIO	6,340.73
2437	W/P-CIVIL JUSTICE FINE (CJFS)	7.99
2440	TROST BANK ESCROW FUNDS	1,625,902.86
2470	ACCURED COMPENSATED ABSENCES	0.00
2475	ENCUMBRANCES	700.66
2476	RESERVE FOR ENCUMBRANCES	(700.66)
2477	PRIOR YEAR ENCUMBRANCES	3.00
2478	RESERVE PRIOR YEAR ENCUMBRANCE	(3.00)
2501	DEFERRED REVENUE-TAXES	34,260.09
2502	DEFERRED REVENUE - OTHER	0.00
	TOTAL LIABILITIES	1,806,511.86

EQUITY

3201	UND BALANCE	1,207,451.43
3202	UND BALANCE-RESTRICTED	0.00
3205	FOR ECONOMIC IMPACT	175,000.00
3207	FOR CASHFLOW	175,000.00
3209	FOR EMERGENCY CONTINGENCY	35,000.00
3213	FOR STREET MAINTENANCE	300,000.00
3214	FOR STREET SWEEPER	111,559.00
	TOTAL BEGINNING EQUITY	2,004,010.43

TOTAL REVENUE	241,202.03
TOTAL EXPENSES	323,509.69
TOTAL SURPLUS/(DEFICIT)	(82,307.66)

TOTAL EQUITY & SURPLUS/(DEFICIT)	1,921,702.77
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TOTAL LIABILITIES, EQUITY & SURPLUS/DEFICIT	3,728,214.63
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CITY OF WINCREST
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: OCTOBER 31ST, 2011

01 -GENERAL FUND

FINANCIAL SUMMARY

% OF YEAR COMPLETED: 08.33

	ORIGINAL BUDGET	AMENDED BUDGET	CURRENT PERIOD	YEAR TO DATE BALANCE	PRIOR YEAR YTD BALANCE	TOTAL ENCUMBERED	% OF BUDGET	BUDGET BALANCE
REVENUE SUMMARY								
ALL REVENUES	4,821,749	4,821,749	241,202.03	241,202.03	198,252.05	0.00	5.00	4,580,546.97
TOTAL REVENUES	4,821,749	4,821,749	241,202.03	241,202.03	198,252.05	0.00	5.00	4,580,546.97
EXPENDITURE SUMMARY								
01-ADMINISTRATION								
SALARIES & BENEFITS	139,247	139,247	7,560.42	7,560.42	5,643.41	0.00	5.43	131,686.58
OTHER EXPENSES	10,250	10,250	207.24	207.24	493.44	0.00	2.02	10,042.76
CAPITAL EXPENSES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL 01-ADMINISTRATION	149,497	149,497	7,767.66	7,767.66	6,137.25	0.00	5.20	141,729.34
02-POLICE DEPARTMENT								
SALARIES & BENEFITS	1,292,027	1,292,027	80,966.12	80,966.12	49,883.40	0.00	6.27	1,211,060.88
OTHER EXPENSES	90,050	90,050	2,579.33	2,579.33	1,822.49	0.00	2.86	87,470.67
CAPITAL EXPENSES	63,750	63,750	0.00	0.00	0.00	0.00	0.00	63,750.00
TOTAL 02-POLICE DEPARTMENT	1,445,827	1,445,827	83,545.45	83,545.45	51,706.49	0.00	5.78	1,362,281.55
03-FIRE DEPARTMENT								
SALARIES & BENEFITS	99,254	99,254	6,050.17	6,050.17	4,536.32	0.00	6.10	93,203.83
OTHER EXPENSES	99,116	99,116	2,536.52	2,536.52	2,595.88	0.00	2.56	96,579.48
CAPITAL EXPENSES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL 03-FIRE DEPARTMENT	198,370	198,370	8,586.69	8,586.69	7,132.20	0.00	4.33	189,783.31
04-SPECIAL SERVICES								
SALARIES & BENEFITS	74,457	74,457	0.00	0.00	12.73	0.00	0.00	74,457.00
OTHER EXPENSES	100,150	100,150	8,403.78	8,403.78	4,535.53	0.00	8.39	91,746.22
CAPITAL EXPENSES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL 04-SPECIAL SERVICES	174,607	174,607	8,403.78	8,403.78	4,548.26	0.00	4.81	166,203.22
06-PARKS & RECREATION								
SALARIES & BENEFITS	0	0	0.00	0.00	790.01	0.00	0.00	0.00
OTHER EXPENSES	58,000	58,000	2,841.70	2,841.70	8,561.57	0.00	4.90	55,158.30
CAPITAL EXPENSES	22,140	22,140	399.99	399.99	6,690.00	0.00	1.81	21,740.01
TOTAL 06-PARKS & RECREATION	80,140	80,140	3,241.69	3,241.69	16,041.58	0.00	4.05	76,898.31
07-FLEET MECHANIC								
SALARIES & BENEFITS	44,104	44,104	1,376.00	1,376.00	1,757.17	0.00	3.12	42,728.00
OTHER EXPENSES	92,850	92,850	11,367.46	11,367.46	109,832.57	0.00	12.24	81,482.54
CAPITAL EXPENSES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL 07-FLEET MECHANIC	136,954	136,954	12,743.46	12,743.46	111,589.74	0.00	9.30	124,210.54
08-COURT								
SALARIES & BENEFITS	165,304	165,304	9,736.06	9,736.06	6,339.67	0.00	5.89	155,567.94
OTHER EXPENSES	49,169	49,169	419.84	419.84	1,324.15	0.00	0.85	48,749.16
CAPITAL EXPENSES	5,000	5,000	0.00	0.00	0.00	0.00	0.00	5,000.00
TOTAL 08-COURT	219,473	219,473	10,155.90	10,155.90	7,663.82	0.00	4.63	209,317.10

CITY OF WINCREST
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: OCTOBER 31ST, 2011

01 -GENERAL FUND

FINANCIAL SUMMARY

% OF YEAR COMPLETED: 08.33

	ORIGINAL BUDGET	AMENDED BUDGET	CURRENT PERIOD	YEAR TO DATE BALANCE	PRIOR YEAR YTD BALANCE	TOTAL ENCUMBERED	% OF BUDGET	BUDGET BALANCE
10-FACILITY DIVISION								
OTHER EXPENSES	74,000	74,000	4,481.85	4,481.85	7,518.75	0.00	6.06	69,518.15
CAPITAL EXPENSES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL 10-FACILITY DIVISION	74,000	74,000	4,481.85	4,481.85	7,518.75	0.00	6.06	69,518.15
11-CIVIC CENTER								
SALARIES & BENEFITS	86,047	86,047	4,379.29	4,379.29	2,276.20	0.00	5.09	81,667.71
OTHER EXPENSES	20,750	20,750	896.91	896.91	585.35	0.00	4.32	19,853.09
CAPITAL EXPENSES	100,000	100,000	0.00	0.00	0.00	0.00	0.00	100,000.00
TOTAL 11-CIVIC CENTER	206,797	206,797	5,276.20	5,276.20	2,861.55	0.00	2.55	201,520.80
14-CONTRACT SERVICES								
OTHER EXPENSES	360,140	360,140	67,660.26	67,660.26	21,810.25	0.00	18.79	292,479.74
CAPITAL EXPENSES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL 14-CONTRACT SERVICES	360,140	360,140	67,660.26	67,660.26	21,810.25	0.00	18.79	292,479.74
15-EMER.MGMT/TECH SUPPORT								
SALARIES & BENEFITS	0	0	0.00	0.00	6,023.46	0.00	0.00	0.00
OTHER EXPENSES	200,609	200,609	8,899.72	8,899.72	12,942.53	0.00	4.44	191,709.28
CAPITAL EXPENSES	40,000	40,000	26,815.25	26,815.25	0.00	0.00	67.04	13,184.75
TOTAL 15-EMER.MGMT/TECH SUPPORT	240,609	240,609	35,714.97	35,714.97	18,965.99	0.00	14.84	204,894.03
16-PUBLIC WORKS								
SALARIES & BENEFITS	438,522	438,522	37,972.39	37,972.39	20,611.73	0.00	8.66	400,549.61
OTHER EXPENSES	104,900	104,900	3,037.92	3,037.92	1,850.17	0.00	2.90	101,862.08
CAPITAL EXPENSES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL 16-PUBLIC WORKS	543,422	543,422	41,010.31	41,010.31	22,461.90	0.00	7.55	502,411.69
17-ANIMAL CONTROL								
SALARIES & BENEFITS	60,803	60,803	4,538.33	4,538.33	1,793.77	0.00	7.46	56,264.67
OTHER EXPENSES	9,200	9,200	1,354.40	1,354.40	704.99	0.00	14.72	7,845.60
CAPITAL EXPENSES	5,000	5,000	0.00	0.00	0.00	0.00	0.00	5,000.00
TOTAL 17-ANIMAL CONTROL	75,003	75,003	5,892.73	5,892.73	2,498.76	0.00	7.86	69,110.27
18-WCCPD								
SALARIES & BENEFITS	0	0	0.00	0.00	8,631.75	0.00	0.00	0.00
TOTAL 18-WCCPD	0	0	0.00	0.00	8,631.75	0.00	0.00	0.00
19-INSPECTIONS								
SALARIES & BENEFITS	45,209	45,209	2,493.10	2,493.10	5,047.76	0.00	5.51	42,715.90
OTHER EXPENSES	38,474	38,474	0.00	0.00	105.94	0.00	0.00	38,474.00
CAPITAL EXPENSES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL 19-INSPECTIONS	83,683	83,683	2,493.10	2,493.10	5,153.70	0.00	2.98	81,189.90
20-FINANCE								
SALARIES & BENEFITS	100,462	100,462	5,141.33	5,141.33	14,081.94	0.00	5.12	95,320.67
OTHER EXPENSES	94,630	94,630	6,810.00	6,810.00	112.75	0.00	7.20	87,820.00
CAPITAL EXPENSES	600	600	0.00	0.00	0.00	0.00	0.00	600.00
TOTAL 20-FINANCE	195,692	195,692	11,951.33	11,951.33	14,194.69	0.00	6.11	183,740.67

CITY OF WINCREST
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: OCTOBER 31ST, 2011

01 -GENERAL FUND

FINANCIAL SUMMARY

% OF YEAR COMPLETED: 08.33

	ORIGINAL BUDGET	AMENDED BUDGET	CURRENT PERIOD	YEAR TO DATE BALANCE	PRIOR YEAR YTD BALANCE	TOTAL ENCUMBERED	% OF BUDGET	BUDGET BALANCE
21-ECONOMIC DEVELOPMENT(E								
SALARIES & BENEFITS	0	0	0.00	0.00 (	4,271.50)	0.00	0.00	0.00
OTHER EXPENSES	0	0	0.00	0.00	168.13	0.00	0.00	0.00
OTHER INCOME/EXPENSES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL 21-ECONOMIC DEVELOPMENT(E	0	0	0.00	0.00 (	4,103.17)	0.00	0.00	0.00
25-CITY MANAGEMENT								
SALARIES & BENEFITS	116,806	116,806	6,025.95	6,025.95	2,517.65	0.00	5.16	110,780.05
OTHER EXPENSES	14,140	14,140	935.39	935.39	1,080.00	0.00	6.62	13,204.61
TOTAL 25-CITY MANAGEMENT	130,946	130,946	6,961.34	6,961.34	3,597.65	0.00	5.32	123,984.66
27-POST OFFICE								
SALARIES & BENEFITS	12,258	12,258	503.33	503.33	1,138.49	0.00	4.11	11,754.67
OTHER EXPENSES	11,700	11,700	450.00	450.00	515.21	0.00	3.85	11,250.00
CAPITAL EXPENSES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL 27-POST OFFICE	23,958	23,958	953.33	953.33	1,654.10	0.00	3.98	23,004.67
29-MERIT INCREASES								
SALARIES & BENEFITS	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL 29-MERIT INCREASES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
00-GENERAL EXPENDITURES								
SALARIES & BENEFITS	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL 00-GENERAL EXPENDITURES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES								
	4,339,118	4,339,118	316,840.05	316,840.05	310,065.26	0.00	7.30	4,022,277.95
REVENUE OVER/(UNDER) EXPENDITURES								
	482,631	482,631 (	75,638.02) (	75,638.02) (	111,813.21)	0.00	15.67-	558,269.02

BALANCE SHEET

AS OF: OCTOBER 31ST, 2011

02 -GARBAGE FUND

ACCOUNT# TITLE

ASSETS

1100 CASH	19,467.72
1102 CLAIM ON CASH	205,349.46
1105 SAVINGS	123,459.43
1115 INVESTMENT - TEXPOOL	32,488.11
1315 DUE FROM GENERAL FUND	0.00
1601 I/R-COMMERCIAL GARBAGE	28,624.00
1605 I/R-RESIDENTIAL GARBAGE	(202,814.55)
1606 ALLOW FOR DOUBTFUL ACCTS	(2,389.96)
1607 I/R-RECYCLING INCOME	0.00
1608 I/R - UNAPPLIED CREDITS	(1,102.68)
1610 I/R-ACCRUED INTEREST	0.00

203,081.53

TOTAL ASSETS

203,081.53

LIABILITIES

2315 DUE TO GENERAL FUND	18,681.77
2400 I/P PENDING	0.00
2410 I/P-SALES TAX	25,573.72
2415 I/P-GARBAGE CONTRACTOR	64,809.15
2420 DEFERRED REVENUE-RESIDENT	(266,718.91)

TOTAL LIABILITIES (157,654.27)

EQUITY

3201 FUND BALANCE	86,149.02
TOTAL BEGINNING EQUITY	86,149.02

TOTAL REVENUE 274,914.79

TOTAL EXPENSES 328.01

TOTAL SURPLUS/(DEFICIT) 274,586.78

TOTAL EQUITY & SURPLUS/(DEFICIT) 360,735.80

TOTAL LIABILITIES, EQUITY & SURPLUS/DEFICIT 203,081.53

CITY OF WINCREST
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: OCTOBER 31ST, 2011

02 -GARBAJE FUND
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 08.33

	ORIGINAL BUDGET	AMENDED BUDGET	CURRENT PERIOD	YEAR TO DATE BALANCE	PRIOR YEAR YTD BALANCE	TOTAL ENCUMBERED	% OF BUDGET	BUDGET BALANCE
REVENUE SUMMARY								
ALL REVENUES	882,815	882,815	274,914.79	274,914.79	75,097.96	0.00	31.14	607,900.29
TOTAL REVENUES	882,815	882,815	274,914.79	274,914.79	75,097.96	0.00	31.14	607,900.29
EXPENDITURE SUMMARY								
00-GENERAL EXPENDITURES								
SALARIES & BENEFITS	882,815	882,815	328.01	328.01	8,000.00	0.00	0.04	882,487.32
OTHER EXPENSES	100,000	100,000	0.00	0.00	0.00	0.00	0.00	100,000.00
OTHER INCOME/EXPENSES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL 00-GENERAL EXPENDITURES	982,815	982,815	328.01	328.01	8,000.00	0.00	0.03	982,487.32
TOTAL EXPENDITURES	982,815	982,815	328.01	328.01	8,000.00	0.00	0.03	982,487.32
REVENUE OVER/(UNDER) EXPENDITURES	(100,000)	(100,000)	274,586.78	274,586.78	67,097.96	0.00	274.59-	(374,587.03)

BALANCE SHEET

AS OF: OCTOBER 31ST, 2011

13 -ECONOMIC DEVELOPMENT CORP

ACCOUNT#	TITLE	
ASSETS		

1102	CLAIM ON CASH	25,560.95
1105	CASH - CHECKING	135,922.58
1106	Savings - TLF Proceeds	1,599,996.45
1115	INVESTMENTS-TEXPOOL#15900001	4.54
1116	INVESTMENTS-TEXPOOL#15900003	0.00
1315	DUE FROM GENERAL FUND	0.00
1375	DUE FROM HOT FUND	0.00
1510	A/R SALES TAX	28,486.76
		1,789,971.28
TOTAL ASSETS		1,789,971.28

LIABILITIES		

2315	DUE TO GENERAL FUND	(33,269.56)
2320	DUE TO TAXING ENTITIES	0.00
2400	A/P PENDING	0.00
2401	ACCOUNTS PAYABLE	0.00
2402	FLAMO TITLE ESCROW FUNDS	0.00
2410	A/P - SALES TAX	(6,199.13)
TOTAL LIABILITIES		(39,468.69)
EQUITY		

3201	FUND BALANCE	1,840,685.62
TOTAL BEGINNING EQUITY		1,840,685.62
TOTAL REVENUE		1.05
TOTAL EXPENSES		11,246.70
TOTAL SURPLUS/(DEFICIT)		(11,245.65)
TOTAL EQUITY & SURPLUS/(DEFICIT)		1,829,439.97
TOTAL LIABILITIES, EQUITY & SURPLUS/DEFICIT		1,789,971.28

CITY OF WINCREST
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: OCTOBER 31ST, 2011

13 -ECONOMIC DEVELOPMENT CORP

FINANCIAL SUMMARY

% OF YEAR COMPLETED: 08.33

	ORIGINAL BUDGET	AMENDED BUDGET	CURRENT PERIOD	YEAR TO DATE BALANCE	PRIOR YEAR YTD BALANCE	TOTAL ENCUMBERED	% OF BUDGET	BUDGET BALANCE
REVENUE SUMMARY								
ALL REVENUES	411,811	411,811	1.05	1.05	23,038.99	0.00	0.00	411,809.95
TOTAL REVENUES	411,811	411,811	1.05	1.05	23,038.99	0.00	0.00	411,809.95
EXPENDITURE SUMMARY								
00-GENERAL EXPENDITURES								
SALARIES & BENEFITS	87,445	87,445	0.00	0.00	22,315.46	0.00	0.00	87,445.00
OTHER EXPENSES	52,018	52,018	0.00	0.00	48.70	0.00	0.00	52,018.00
CAPITAL EXPENSES	1,667,126	1,667,126	11,246.70	11,246.70	0.00	0.00	0.67	1,655,879.30
OTHER INCOME/EXPENSES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL 00-GENERAL EXPENDITURES	1,806,589	1,806,589	11,246.70	11,246.70	22,364.16	0.00	0.62	1,795,342.30
TOTAL EXPENDITURES	1,806,589	1,806,589	11,246.70	11,246.70	22,364.16	0.00	0.62	1,795,342.30
REVENUE OVER/(UNDER) EXPENDITURES	(1,394,778)	(1,394,778)	(11,245.65)	(11,245.65)	674.83	0.00	0.81	(1,383,532.35)

BALANCE SHEET

AS OF: OCTOBER 31ST, 2011

16 -HOTEL MOTEL TAX FUND

ACCOUNT# TITLE

ASSETS

1102 CLAIM ON CASH	23,695.90
1105 SAVINGS	114,462.04
1115 INVESTMENTS	0.00
1315 DUE FROM GENERAL FUND	0.00
1357 DUE FROM TEXAS TAX NOTE FUND	0.00
1515 I/R - ACCRUED INTEREST	0.00
1550 I/R - MISCELLANEOUS	0.00
	138,157.94

TOTAL ASSETS	138,157.94
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LIABILITIES

2315 DUE TO GENERAL FUND	0.00
2357 DUE TO TEXAS TAX NOTES FUND	0.00
2375 DUE TO EDC FUND	0.00
2400 I/P PENDING	0.00
TOTAL LIABILITIES	0.00

EQUITY

3201 FUND BALANCE	126,528.77
TOTAL BEGINNING EQUITY	126,528.77
TOTAL REVENUE	11,629.17
TOTAL EXPENSES	0.00
TOTAL SURPLUS/(DEFICIT)	11,629.17
TOTAL EQUITY & SURPLUS/(DEFICIT)	138,157.94

TOTAL LIABILITIES, EQUITY & SURPLUS/DEFICIT	138,157.94
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CITY OF WINCREST
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: OCTOBER 31ST, 2011

16 -HOTEL/MOTEL TAX FUND
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 08.33

	ORIGINAL BUDGET	AMENDED BUDGET	CURRENT PERIOD	YEAR TO DATE BALANCE	PRIOR YEAR YTD BALANCE	TOTAL ENCUMBERED	% OF BUDGET	BUDGET BALANCE
REVENUE SUMMARY								
ALL REVENUES	162,009	162,009	11,629.17	11,629.17	12,515.13	0.00	7.18	150,379.83
TOTAL REVENUES	162,009	162,009	11,629.17	11,629.17	12,515.13	0.00	7.18	150,379.83
EXPENDITURE SUMMARY								
00-GENERAL EXPENDITURES								
SALARIES & BENEFITS	0	0	0.00	0.00	0.00	0.00	0.00	0.00
CAPITAL EXPENSES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL 00-GENERAL EXPENDITURES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
REVENUE OVER/(UNDER) EXPENDITURES	162,009	162,009	11,629.17	11,629.17	12,515.13	0.00	7.18	150,379.83

BALANCE SHEET

AS OF: OCTOBER 31ST, 2011

17 -DEBT SERVICE

ACCOUNT# TITLE

ASSETS

1102	CLAIM ON CASH	(23,290.84)	
1105	SAVINGS	30,786.35	
1115	INVESTMENTS	473.46	
1315	DUE FROM GENERAL FUND	0.00	
1356	DUE FROM HOTEL/MOTEL TAX FND	0.00	
1515	A/R - ACCRUED INTEREST	0.00	
1550	A/R - MISCELLANEOUS	0.00	
			7,968.97

TOTAL ASSETS	7,968.97
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LIABILITIES

2315	DUE TO GENERAL FUND	94,130.27	
2356	DUE TO HOTEL/MOTEL TAX FUND	24,595.00	
2400	A/P PENDING	(23,295.75)	
	TOTAL LIABILITIES		95,429.52

EQUITY

3201	UND BALANCE	(87,460.79)	
	TOTAL BEGINNING EQUITY	(87,460.79)	

TOTAL REVENUE	0.24
TOTAL EXPENSES	0.00
TOTAL SURPLUS/(DEFICIT)	0.24

TOTAL EQUITY & SURPLUS/(DEFICIT)	(87,460.55)
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TOTAL LIABILITIES, EQUITY & SURPLUS/DEFICIT	7,968.97
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CITY OF WINCREST
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: OCTOBER 31ST, 2011

17 -DEBT SERVICE

FINANCIAL SUMMARY

% OF YEAR COMPLETED: 08.33

	ORIGINAL BUDGET	AMENDED BUDGET	CURRENT PERIOD	YEAR TO DATE BALANCE	PRIOR YEAR YTD BALANCE	TOTAL ENCUMBERED	% OF BUDGET	BUDGET BALANCE
REVENUE SUMMARY								
ALL REVENUES	361,157	361,157	0.24	0.24	14,137.73	0.00	0.00	361,156.73
TOTAL REVENUES	361,157	361,157	0.24	0.24	14,137.73	0.00	0.00	361,156.73
 EXPENDITURE SUMMARY								
00-GENERAL EXPENDITURES								
OTHER EXPENSES	476,592	476,592	0.00	0.00	0.00	0.00	0.00	476,592.00
TOTAL 00-GENERAL EXPENDITURES	476,592	476,592	0.00	0.00	0.00	0.00	0.00	476,592.00
TOTAL EXPENDITURES	476,592	476,592	0.00	0.00	0.00	0.00	0.00	476,592.00
REVENUE OVER/(UNDER) EXPENDITURES	(115,435)	(115,435)	0.24	0.24	14,137.73	0.00	0.00	(115,435.27)

BALANCE SHEET

AS OF: OCTOBER 31ST, 2011

18 -WCC&P) FUND

ACCOUNT#	TITLE	
ASSETS		

1102	CLAIM ON CASH	(17,192.38)
1105	CASH - SAVINGS	238,699.54
1210	PREPAID MAINTENANCE	0.00
1315	DUE FROM GENERAL FUND	0.00
1510	A/R-SALES TAX	31,668.65
1515	A/R - MISC.	0.00
		253,175.81
TOTAL ASSETS		253,175.81

LIABILITIES		

2315	DUE TO GENERAL FUND	89,945.28
2400	A/P PENDING	950.24
2410	A/P - SALES TAX	(6,199.13)
TOTAL LIABILITIES		84,696.39
EQUITY		

3201	FUND BALANCE	180,039.62
TOTAL BEGINNING EQUITY		180,039.62
TOTAL REVENUE		1.72
TOTAL EXPENSES		11,561.92
TOTAL SURPLUS/(DEFICIT)		(11,560.20)
TOTAL EQUITY & SURPLUS/(DEFICIT)		168,479.42
TOTAL LIABILITIES, EQUITY & SURPLUS/DEFICIT		253,175.81

CITY OF WINCREST
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: OCTOBER 31ST, 2011

18 -WCC&PI FUND

FINANCIAL SUMMARY

% OF YEAR COMPLETED: 08.33

	ORIGINAL BUDGET	AMENDED BUDGET	CURRENT PERIOD	YEAR TO DATE BALANCE	PRIOR YEAR YTD BALANCE	TOTAL ENCUMBERED	% OF BUDGET	BUDGET BALANCE
REVENUE SUMMARY								
ALL REVENUES	378,265	378,265	1.72	1.72	29,183.98	0.00	0.00	378,263.28
TOTAL REVENUES	378,265	378,265	1.72	1.72	29,183.98	0.00	0.00	378,263.28
EXPENDITURE SUMMARY								
00-GENERAL EXPENDITURES								
SALARIES & BENEFITS	207,712	207,712	11,200.63	11,200.63	21,060.87	0.00	5.39	196,511.37
OTHER EXPENSES	136,556	136,556	361.29	361.29	778.10	0.00	0.26	136,194.71
CAPITAL EXPENSES	82,250	82,250	0.00	0.00	0.00	0.00	0.00	82,250.00
OTHER INCOME/EXPENSES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL 00-GENERAL EXPENDITURES	426,518	426,518	11,561.92	11,561.92	21,838.97	0.00	2.71	414,956.08
TOTAL EXPENDITURES	426,518	426,518	11,561.92	11,561.92	21,838.97	0.00	2.71	414,956.08
REVENUE OVER/(UNDER) EXPENDITURES	(48,253)	(48,253)	(11,560.20)	(11,560.20)	7,345.01	0.00	23.96	(36,692.80)

BALANCE SHEET

AS OF: OCTOBER 31ST, 2011

19 -CAPITAL PROJECTS STREETS

ACCOUNT# TITLE

ASSETS

1102	CLAIM ON CASH	25,569.56
1105	CASH - SAVINGS	58,265.02
1115	INVESTMENTS-TEXPOOL #159000002	10,219.96
1116	INVESTMENTS-TEXPOOL#159000001	215,928.10
1315	DUE FROM GENERAL FUND	0.00
1510	V/R-SALES TAX	28,486.76
		338,469.40

TOTAL ASSETS	338,469.40
--------------	------------

LIABILITIES

2315	DUE TO GENERAL FUND	(115,076.68)
2400	A/R PENDING	12,457.57
2410	A/R - SALES TAX	0.00
	TOTAL LIABILITIES	(102,619.11)

EQUITY

3201	FUND BALANCE	453,545.63
	TOTAL BEGINNING EQUITY	453,545.63

TOTAL REVENUE	0.45
TOTAL EXPENSES	12,457.57
TOTAL SURPLUS/(DEFICIT)	(12,457.12)

TOTAL EQUITY & SURPLUS/(DEFICIT)	441,088.51
----------------------------------	------------

TOTAL LIABILITIES, EQUITY & SURPLUS/DEFICIT	338,469.40
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CITY OF WINCREST
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: OCTOBER 31ST, 2011

19 -CAPITA , PROJECTS STREETS

FINANCIAL SUMMARY

% OF YEAR COMPLETED: 08.33

	ORIGINAL BUDGET	AMENDED BUDGET	CURRENT PERIOD	YEAR TO DATE BALANCE	PRIOR YEAR YTD BALANCE	TOTAL ENCUMBERED	% OF BUDGET	BUDGET BALANCE
REVENUE SUMMARY								
ALL REVENUES	367,859	367,859	0.45	0.45	23,088.44	0.00	0.00	367,858.55
TOTAL REVENUES	367,859	367,859	0.45	0.45	23,088.44	0.00	0.00	367,858.55
EXPENDITURE SUMMARY								
00-GENERAL EXPENDITURES								
SALARIES & BENEFITS	0	0	12,457.57	12,457.57	0.00	0.00	0.00	(12,457.57)
CAPITAL EXPENSES	240,000	240,000	0.00	0.00	0.00	0.00	0.00	240,000.00
TOTAL 00-GENERAL EXPENDITURES	240,000	240,000	12,457.57	12,457.57	0.00	0.00	5.19	227,542.43
TOTAL EXPENDITURES	240,000	240,000	12,457.57	12,457.57	0.00	0.00	5.19	227,542.43
REVENUE OVER/(UNDER) EXPENDITURES	127,859	127,859	(12,457.12)	(12,457.12)	23,088.44	0.00	9.74-	140,316.12



Volunteer Fire Department Report for the month of October 2011

Highlights

- Hugh Peace, long time member of the Windcrest Volunteer Fire Department passed away in October, we have attached a memorial to the end of this report.
- The Windcrest Volunteer Fire Department participated in the Lone Star Extrication Challenge on October 22 in Buda Texas. While they did not place, they continue to show the diversity and training available at Windcrest VFD.
- San Antonio College Fire Academy used Windcrest VFD as a model fire station when they brought their fire cadets for training and a tour in October.
- As noted last month, Fire Prevention week was a very busy time for the WVFD, many briefings and demonstrations were given to a variety of groups, mostly schools.
- WVFD members participated in Halloween activities by handing out candy at the Fire Station from 7PM until about 9PM. This was a very well attended event.
- We are working with Luis Chavira, a citizen of Windcrest and a qualified fire inspector to complete required fire inspections for the City of Windcrest. We hope to have a letter of understanding with him soon.

Goals

- We are exploring options to increase our space. We currently have approximately 40 volunteers and are in need of office area and an area to due required reports.
- We continue to plan for the first event in our annual Firefighter's Picnic – the Gala that will occur on Saturday, March 3rd in a newly renovated Civic Center.

Summary

During the month of October 2011, the Fire Department responded to 130 calls. 95 EMS, 6 fire and 29 other, which included assists to the public, false alarms, hazardous and good intent calls.

Year to Date Totals (October – September)

	Fire	EMS	Other
City (includes Annex)	33	724	164
County Calls	19	674	91
Other Mutual Aid	51	19	85
Sub-total	103	1417	340
October	6	95	29
Grand Total	109	1512	370

Total all calls: 1990

Volunteer Department Report for the month of October 2011

The Windcrest Volunteers provided:

- 1606 hours of scheduled volunteer time for the month of October.
- That equates to an average of 2.4 person staffing 24 hours a day.
- Actual staffing on calls for the month of July
 - o 5.06 persons for all calls – EMS and Fire
 - o 7.00 persons for Fire only calls

The average response times for the City include calls to the new annexation area, and San Antonio mutual aid calls.

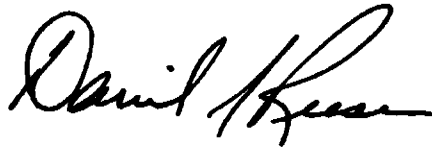
Average response time:

City	47 Calls	02 min. 36 seconds
County	55 Calls	04 min. 96 seconds
Annex	8 Calls	03 min. 38 seconds

▪ Rainfall:

October	2.63 inches
Year-to-date	12.77 inches

Respectively submitted to the City Council through the City Manager



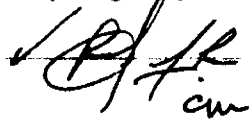
November 16, 2011

SIGNATURE

DATE

Please contact me with any questions concerning this report

This reporting is required by the City of Windcrest Charter § 5.02.3(h).



cm 11/16/2011

Volunteer Department Report for the month of October 2011

In Memoriam



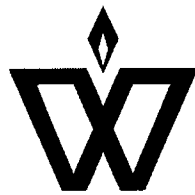
We are saddened by the loss of our good friend and retired Master Firefighter Hugh Peace.

Hugh Peace, Windcrest Volunteer Fire Department (WVFD) 1975 to 2009.

Hugh was accepted into the WVFD in October 1975. In his 34 years of service he: Achieved a Master Firefighter Certification in 1992 Served as the Training Officer for the WVFD from 1976 to 2004 Attended and taught at the Texas A&M Fire School from 1976 to 1995 Taught Weather at the Texas A&M Fire School for 9 years Served as the training coordinator for WVFD with the State Fireman and Fire Marshal's Association Served the Fire Association as President, Vice President, Sergeant at Arms and Picnic Chairman Receive the honor of Firefighter of the Year in 1990 Personally sold over 6,600 ticket to the annual Fireman's Picnic Hugh and his wife Frances are the first residents of Windcrest.

Thank you Hugh – well done.

You will be missed...Rest in Peace.



WINDCREST TEXAS

Police Department Report for the month of October 2011

Highlights

- 1) While on patrol K-9 Officer Matthew Hernandez was approached by a motorist who reported a dead body on I 35 N at Eisenhower. The motorist gave the officer what was later found to be a false name and phone number. Officer Hernandez took the time to record the license plate of the reporting person's vehicle as he drove away. This information was given to SAPD who was able to ID this same subject as the driver who struck the man on the highway, thereby clearing a Vehicular Homicide.
- 2) Patrolman Douglas Cianchetta began work with the Windcrest Police Department as our newest Patrol Officer on October 10, 2011

Goals

- 1) Sergeant Gene Tovar attends and completes Leadership Command College Module II of the Law Enforcement Management Institute of Texas at Texas Women's University, Denton, TX.
- 2) Purchase and outfit 2 new patrol vehicles

Summary Patrol

Proactive police activities: 1,219	Year to date total : 10,341
Citizen calls for service: 115	Year to date total :4,500
Felony arrests: 2	Year to date total :29
Misdemeanor arrests: 39	Year to date total :261
Warrant arrests: 17	Year to date total: 167
Moving traffic violations: 352	Year to date total :3,762
Other non-traffic violations:36	Year to date total :242
Warning Citations: 93	Year to date total :1,467
Briefings, escorts & department tours: 1	Year to date total: 4

Summary Criminal Investigation Division

CID	Total Cases	Inv Assigned	Cases per Inv
2011	628	3	210



WINDCREST TEXAS

Summary Criminal Investigation Division

	October 2011	Year to Date
Cleared by arrest (F)	5	36
Cleared by arrest (M)	15	202
Suspended (F)	3	24
Suspended (M)	26	187
Cleared by Exceptional means (F)	1	3
Cleared by exceptional means (M)	1	3
Cleared no arrest (F)	0	0
Cleared no arrest (M)	0	3
Transferred to other Agency (F)	1	4
Transferred to other agency (M)	0	0
Unfounded (F)	4	8
Unfounded (M)	0	9
Active (F)	6	65
Active (M)	3	79
Total Cases Investigated	65	628

Summary Officer Training

Course	Officer	Training Hours
	No In-Service Training For October 2011	
Total		0

Summary Training K9

Training Hours: 31	Year to date training hours: 191
WPD callouts: 1	Year to date WPD callouts: 7
Outside agency callouts: 3	Year to date outside agency callouts: 21
Vehicles searched: 23	Year to date vehicles searched: 121

Arrests: 5	Year to date arrests: 70
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Summary Staff Incidents

None

Special Inquiries / Concerns / Safety Tips

Happy Holidays...but our presents have been stolen

The Windcrest Police Department is requesting community assistance in the prevention of vehicle burglaries. The following are helpful recommendations to assure that the upcoming holidays are not extra merry for car burglars.

- Keep all doors locked and windows closed while in or out of your vehicle.
- Park your vehicle in an area that is visible to the public and well lit at night.
- Do not leave gifts or other valuables in plain sight in your vehicle; it is a welcome opportunity for thieves. Ladies when going out, place your purse in the trunk when you leave home, not when you get to your destination.
- When out at the malls and stores shopping, lock your car doors and take valuables with you.
- If you must leave packages in your car, put them in the trunk. Keep the receipts with you. Once you place your packages in the trunk, leave the parking lot. Thieves watch for this and when you walk back into the store, they strike. Vehicle stereo equipment that can be removed should be secured in the trunk as well.
- If your vehicle has a built-in security system, use it.
- When leaving for a holiday or vacation, do not pack your car the night before. It only makes a more attractive target for a thief.
- Consider installing a security system. You may qualify for a discount on your auto insurance.
- Never leave an electronic garage door opener in the car. If a thief has it, it could be used to gain access into your home.

If your car is stolen or burglarized, report it to the police immediately. No matter how quick the errand, NEVER leave your car running, or your keys inside; not even in your own driveway. Always roll up the windows and lock the car, even if it is in front of your home or you are running into the house or store for "just a minute".

Please report suspicious persons or activities immediately by calling the Windcrest Police Department at (210)655-2666.

Respectively submitted to the City Council through the City Manager

Joseph O'Brien

October 21, 2011

SIGNATURE

DATE

Please contact me with any questions concerning this report
This reporting is required by the City of Windcrest Charter § 5.02.3(h).

✓ *Raff* cm 11/7/2011

**San Antonio	January	February	March	April	May	June	July	August	September	October	November	December	YTD Total
Arson	0	0	0	0	0	0	0	0	0	0			0
Assault	0	0	0	0	0	0	0	0	0	0			0
Aggravated Assault	3	4	7	7	3	3	3	0	0	2			32
Assault Family Vio	0	0	0	0	0	0	0	0	0	0			0
Burg Building	6	3	2	6	10	6	7	0	0	4			44
Burg Business	8	6	7	13	10	10	6	0	0	2			62
Burg Habitation	41	21	26	45	63	36	40	0	0	26			298
Burg Vehicle	62	38	71	87	75	73	88	0	0	16			510
Deadly Conduct	3	1	1	0	3	1	7	0	0	0			16
Homicide	0	0	0	1	1	1	1	0	0	0			4
Indecency W/Child	2	0	1	1	0	1	1	0	0	0			6
Injury to Child	0	0	0	0	0	0	0	0	0	0			0
Robbery Business	1	1	0	1	4	2	4	0	0	1			14
Robbery Individual	7	8	4	2	7	5	10	0	0	2			45
Sexual Assault	8	3	1	4	4	3	1	0	0	0			24
Theft	4	3	9	13	8	9	6	0	0	1			53
Theft Motor Vehicle	18	19	17	11	15	24	26	0	0	16			146
VPO	0	0	0	0	0	0	0	0	0	0			0
Windcrest	January	February	March	April	May	June	July	August	September	October	November	December	YTD Total
Arson	0	0	0	0	0	0	0	0	1	0			1
Assault	3	3	1	3	0	5	3	2	1	1			22
Aggravated Assault	1	0	0	0	0	0	0	1	0	0			2
Assault Family Vio	1	2	1	3	1	0	3	3	0	2			16
Burg Building	0	0	0	0	3	0	0	1	1	2			7
Burg Business	0	0	3	1	1	2	0	0	0	0			7
Burg Habitation	2	0	2	4	2	2	1	2	2	1			18
Burg Vehicle	7	7	4	10	11	8	17	5	7	6			82
Deadly Conduct	0	0	0	0	0	0	0	0	0	0			0
Homicide	0	0	0	0	0	0	0	0	0	0			0
Indecency W/Child	0	0	0	0	0	1	0	0	0	0			1
Injury to Child	0	1	0	1	0	0	0	0	2	0			4
Robbery Business	0	0	0	0	2	0	1	0	0	1			4
Robbery Individual	0	0	0	1	1	1	0	0	0	1			4
Sexual Assault	0	0	0	0	0	2	0	0	1	0			3
Theft	13	21	8	8	14	12	16	13	14	18			137
Theft Motor Vehicle	2	1	4	0	1	0	2	0	1	1			12
VPO	0	0	1	0	0	0	0	0	0	0			1

**The San Antonio crime stats pertain to the following districts:

3250, 3260, 3330, 3340, 3350, and 3360

Note: Effective January 1, 2011 SAPD Crime Analysis no longer tracks Misd. and Family Violence Assaults

**WINDCREST POLICE DEPARTMENT
MONTHLY REPORT**

**TRAINING SUMMARY
October 2011**

Date	Topic	Presentation	Student(s)	Instructor	Topic Cost	Travel Cost
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No Formal
Training for
October 2011

2011	P-412	P-513	P-660	P-711	P-712	P-714	P-816	P-850	P-851	U-601	U-604	U-813	U-814	CP	MONTHLY TOTAL
JANUARY	1475	1023	1460	1063		1078	1232	863	378	583	938	516	683		11292
FEBRUARY	1238	307	886	558		1042	97	959	480	573	539	308	544		7531
MARCH	1225	818	629	593		629	0	1708	352	485	539	512	541		8031
APRIL	1422	733	1071	837	774	870	1088	1295	430	507	306	590	508	408	10839
MAY	1483	889	1053	405	1025	648	1388	1503	356	501	988	451	827	611	12128
JUNE	757	621	1199	1731	1516	818	1180	1381	464	357	777	567	738	614	12720
JULY	1157	509	1269	1611	1147	732	1261	1146	423	403	557	345	728	571	11859
AUGUST	212	298	1138	1379	1565	672	1278	1308	518	247	796	1023	726	611	11771
SEPTEMBER	954	856	1221	817	1504	1321	997	1428	1066	418	760	708	1082	720	13852
OCTOBER	275	455	653	994	484	548	1094	1139	653	2389	860	743	901	636	11824
NOVEMBER															0
DECEMBER															0
TOTAL MILES	10198	6509	10579	9988	8015	8358	9615	12730	5120	6463	7060	5763	7278	4171	111847
YEAR	2004	2005	2006	2007	2007	2007	2008	2008	2008	2006	2006	2008	2008	2005	
MAKE	FORD	FORD	FORD	FORD	FORD	FORD	FORD	FORD	FORD	FORD	FORD	FORD	FORD	FORD	
MODEL	Interceptor	CV	Interceptor	Interceptor	Interceptor	Interceptor	Interceptor	Interceptor	Interceptor	Taurus	Taurus	Explorer	Explorer	Taurus	
ASSIGNMENT	Patrol	Patrol	Patrol	Patrol	Warrants	Patrol	K-9	Patrol	Patrol	Chief	CID	CID	CID	Citizen Patrol	

ANIMAL CONTROL STASTICS FOR OCTOBER 2011.

Calls for service	43
Business Hours	40
Non Business Hours	3
Dispatched Calls	28
Calls from citizens	3
Self initiated	12
Number of dogs retrieved	10
Number of dogs returned to owners by staff members of the Camelot Animal Hospital	6
Number of dogs returned to owner by Animal Control	1
Number of dogs taken to Animal Shelters	1
Canyon Lake Animal Shelter Society (1from previous month)	1
Animal Defence League	0
Humane Society of San Antonio	0
Number of dogs that escaped from Camelot Animal Hospital	0
Number of dogs adopted out	1
Number of dogs euthanized	0
Number of dogs which died from disease	0
Number of dogs still remaining at the Camelot Animal Hospital	2
Number of carry over of dogs from previous month still at Camelot Animal Hospital:	0
Breed of dogs retrieved:	
Rottweiler	0
Lab/mix	0
Poodle	1
Shepherd/mix	0
PitBull/mix	0
Beagle	0
Collie/mix	0
Chihuahua	1
Yorkie	0
Belgian Malonais	0

Shih Tzu	0
Dalmatian	0
Basset Hound	0
Airedale Terrier	0
Boxer/mix	0
Husky	0
Toy Fox Terrier	0
Carolina dog	0
Dachshund	0
Mixed	8
Pug	0
Bull Terrier	0
Number of calls for dog running at large but were neither located Nor retrieved.	10
Number of dogs which had tags	1
Number of dogs with microchip	1
Number of cats sterilized (Domestic Short Hair)	4
Number of animals euthanized due to injury, illness, or were at high Risk for the rabies virus:	2
Raccoon (sick)	0
Cat (sick)	0
Skunk (high risk)	2
Fox (sick and high risk)	0
Number of deceased animals disposed of	8
Cats	3
Opossum	0
Raccoon	0
Skunks	0
Squirrels	4
Deer	0
Dog	0
Duck	1

For the month of Oct.

- 1 deceased squirrel was removed from the 300 block of Crestwind
- 1 deceased squirrel was removed from the 8800 block of Midcrown
- 1 deceased squirrel was removed from the 500 block of Crestway
- 1 deceased squirrel was removed from the 8300 block of Midcrown

1 deceased cat was removed from the 200 block of Weathercock
1 deceased cat was removed from the 5400 block of Parkcrest
1 deceased cat was removed from the 8500 block of Midcrown
1 deceased duck was removed from the 6100 block of Brookfalls

Number of citations written for Animal Running At Large	0
Number of citations written for failure to register animal	0
Number of citations for not having animal vaccinated	0

Number of Written Warnings issued for Animal Running At Large	1
Number of Written Warnings issued for failure to register animal	0
Number of Written Warnings issued for not having animal vaccinated	0

Total cost for animal care for the month of October.	\$1087.00
--	-----------

W. Clark

W Clark ACO

City of Windcrest

8601 Midcrown Drive
Windcrest, TX 78239-2516
Phone: (210) 655-0022

Windcrest Animal Control --"WE CARE"

Incident Report

Incident ID: 1113302

Status: Complete

Printed: 10-06-2011 13:24:45

Origination

Date: 10-03-2011 13:51:26 Logged by: William C Clark,
Reason: Other
Precinct:
Location: 6003 WINTERHAVEN WINDCREST, TX

Citizen Making Report

Owner of animal at origination

Bite Victim

Animal Information

Species	CAT ID#: 1298	Primary color	BLACK	<u>Current Owner</u>
Breed	DOMESTIC SHORT HAIR	Secondary color	WHITE	
Gender	MALE/NOT STERILIZED	Age		
Pe: Name		Size	MEDIUM	
License		Collar Type		
Vacc ID		Collar Color		
Microchip				
Registration				

Dispatch and Outcome

Assigned to:	William C Clark,	On	10-03-2011 07:40:01	Priority	0
Final Outcome:	Other	On	10-03-2011 07:40:35		

Notes

Or 10-3-11 at approx. 0740 hours, three traps were set at 6003 Winterhaven as part of the TNR program
Or 10-4-11, a cat was trapped and then transported to the Camelot Animal Hospital to be sterilized and given a rabies vaccination.

The cat was a black with a white chest, male DSH and was issued Camelot Animal Hospital rabies tag #1391.
The total cost for this cat was \$30.00.
Or 10-6-11, the cat was released back at 6003 Winterhaven.

City of Windcrest

8601 Midcrown Drive
Windcrest, TX 78239-2516
Phone: (210) 655-0022

Windcrest Animal Control --"WE CARE"

Incident Report

Incident ID: 1113303

Status: Complete

Printed: 10-06-2011 13:25:29

Origination

Date: 10-03-0011 13:54:58 Logged by: William C Clark,
Reason: Other
Precinct:
Location: 6003 WILDWIND WINDCREST, TX

Citizen Making Report

Owner of animal at origination

Bite Victim

Animal Information - No specific animal is associated with this Incident

Species	ID#: 0	Primary color	Current Owner
Breed		Secondary color	
Gender		Age	
Pet Name		Size	
License		Collar Type	
Vacc ID		Collar Color	
Microchip			
Registration			

Dispatch and Outcome

Assigned to:	William C Clark,	On	10-03-2011 07:55:05	Priority	0
Final Outcome:	Other	On	10-03-2011 07:55:20		

Notes

On 10-3-11 at approx. 0755 hours, two traps were set at 6003 Wildwind as part of the TNR program.
On 10-4-11, an opossum was trapped and later released in a wooded area.

City of Windcrest

8601 Midcrown Drive
Windcrest, TX 78239-2516
Phone: (210) 655-0022

Windcrest Animal Control --"WE CARE"

Incident Report

Incident ID: 1113304

Status: Complete

Printed: 10-06-2011 13:28:26

Origination

Date: 10-03-0011 13:57:39 Logged by: William C Clark,
Reason: Other
Precinct:
Location: 509 FENWICK WINDCREST, TX

Citizen Making Report

Owner of animal at origination

Bite Victim

Animal Information

Species	CAT ID#: 1299	Primary color	BLACK	<u>Current Owner</u>
Breed	DOMESTIC SHORT HAIR	Secondary color		
Gender	FEMALE/NOT STERILIZED	Age		
Pet Name		Size	SMALL	
License		Collar Type		
Vacc ID		Collar Color		
Microchip				
Registration				

Dispatch and Outcome

Assigned to:	William C Clark,	On	10-03-2011 08:10:07	Priority	0
Final Outcome:	Other	On	10-03-2011 08:10:26		

Notes

On 10-3-11 at approx. 0810 hours, a trap was set at 509 Fenwick as part of the TNR program.
On 10-4-11, a cat was trapped and then transported to the Camelot Animal Hospital to be sterilized and given a rabies vaccination.

The cat was a black female DSH and was issued CAH rabies tag #1390. The total cost for the cat was \$60.00
On 10-6-11, the cat was released back at 509 Fenwick.

City of Windcrest

8301 Midcrown Drive
Windcrest, TX 78239-2516
Phone: (210) 655-0022

Windcrest Animal Control --"WE CARE"

Incident Report

Incident ID: 1113305

Status: Complete

Printed: 10-06-2011 13:29:21

Origination

Date: 10-03-2011 14:01:01 Logged by: William C Clark,
Reason: Other
Precinct:
Location: 606 WEATHERLY WINDCREST, TX

Citizen Making Report

Owner of animal at origination

Bite Victim

Animal Information - No specific animal is associated with this Incident

Species	ID#: 0	Primary color	<u>Current Owner</u>
Breed		Secondary color	
Gender		Age	
Pet Name		Size	
License		Collar Type	
Vacc ID		Collar Color	
Microchip			
Registration			

Dispatch and Outcome

Assigned to:	William C Clark,	On	10-03-2011 08:30:15	Priority	0
Final Outcome:	Other	On	10-03-2011 08:30:30		

Notes

On 10-3-11 at approx. 0830 hours, a trap was set at 606 Weatherly as part of the TNR program.
On 10-5-11, a cat was trapped but it was released due to it have already been sterilized. The left ear had been clipped which indicated that the cat had been taken care of in the past.

City of Windcrest

8301 Midcrown Drive
Windcrest, TX 78239-2516
Phone: (210) 655-0022

Windcrest Animal Control --"WE CARE"

Incident Report

Incident ID: 1113331

Status: Complete

Printed: 10-06-2011 13:30:52

Origination

Date: 10-04-2011 13:44:01 Logged by: William C Clark,
Reason: Stray
Precinct:
Location: 306 CRESTWIND WINDCREST, TX

Citizen Making Report

Owner of animal at origination

Bite Victim

Animal Information

Species	DOG ID#: 1294	Primary color	BLACK	<u>Current Owner</u>
Breed	LABRADOR RETRIEVER	Secondary color		
Gender	MALE/NOT STERILIZED	Age	SENIOR	
Pet Name		Size	LARGE	
License		Collar Type	CHOKE-CHAIN	
Vacc ID		Collar Color		
Microchip				
Registration				

Dispatch and Outcome

Assigned to:	Andres Fuentes	On	10-03-2011 18:48:41	Priority	0
Final Outcome:	Animal Picked Up	On	10-04-2011 19:48:59		

Notes

On 10-3-11 at approx. 1845 hours, ACO Fuentes was dispatched to 306 Crestwind for a report of a stray dog being detained by a citizen. He made location and took custody of the black Lab and checked it for a micro chip, none was found. He then transported the dog to the Public Works yard and placed him in the kennel cage to await transport to the Camelot Animal Hospital on 10-4-11.
On 10-4-11 a photograph of the dog was taken and he was transported to the Camelot Animal Hospital where he was turned over to a staff member.

City of Windcrest

8301 Midcrown Drive
Windcrest, TX 78239-2516
Phone: (210) 655-0022

Windcrest Animal Control --"WE CARE"

Incident Report

Incident ID: 1113354

Status: Complete

Printed: 10-06-2011 13:31:19

Origination

Date: 10-04-2011 10:57:36 Logged by: William C Clark,
Reason: Dead Animal
Precinct:
Location: 300 CRESTWIND WINDCREST, TX

Citizen Making Report

Owner of animal at origination

Bite Victim

Animal Information - No specific animal is associated with this Incident

Species	ID#: 0	Primary color	Current Owner
Breed		Secondary color	
Gender		Age	
Pet Name		Size	
License		Collar Type	
Vacc ID		Collar Color	
Microchip			
Registration			

Dispatch and Outcome

Assigned to:	William C Clark,	On	10-04-2011 09:20:46	Priority	0
Final Outcome:	Animal Picked Up	On	10-04-2011 10:59:56		

Notes

On 10-4-11 at approx. 0920 hours, a deceased squirrel was removed from the 300 block of Crestwind and then disposed of.

City of Windcrest

8601 Midcrown Drive
Windcrest, TX 78239-2516
Phone: (210) 655-0022

Windcrest Animal Control --"WE CARE"

Incident Report

Incident ID: 1113355

Status: Complete

Printed: 10-06-2011 13:31:47

Origination

Date: 10-04-2011 11:16:34 Logged by: William C Clark,
Reason: Stray
Precinct:
Location: 302 ZEPHYR WINDCREST, TX

Citizen Making Report
Sally Zambrano

Owner of animal at origination
[REDACTED]

Bite Victim

Animal Information

Species	DOG ID#: 1293	Primary color	BROWN	<u>Current Owner</u>
Breed	CHIHUAHUA	Seconday color		
Gender	MALE/NOT STERILIZED	Age	ADULT	
Pet Name	PACO	Size	SMALL	
Licenses		Collar Type	LEATHER	
Vacc ID		Collar Color	BROWN	
Microchip				
Registration				

Dispatch and Outcome

Assigned to:	William C Clark,	On	10-03-2011 13:50:28	Priority	0
Final Outcome:	Return To Owner	On	10-04-2011 10:00:48		

Notes

On 10-3-11 at approx. 1350 hours, I was contacted by a concerned citizen who related that they had found a Chihuahua dog running loose by the tennis courts.
We made location and noticed that there were three tags attached to the dog's collar. We called all telephone numbers available but were unable to find a valid number for the owner.
The lady who found the dog asked if she could take the dog home until the owner is located. She was told that she could take the dog.
On 10-3-11 at approx. 1630 hours, I received a call from the owner's grandson who advised that he was looking for the dog. I informed him that I would get the dog in the morning and return it to him.
On 10-4-11, I called Mrs. [REDACTED] and she brought the dog to me and I returned the dog to the owner's daughter. ([REDACTED])

On 10-4-11, the dog was returned to the owner's daughter.

City of Windcrest

£601 Midcrown Drive
Windcrest, TX 78239-2516
Phone: (210) 655-0022

Windcrest Animal Control --"WE CARE"

Incident Report

Incident ID: 1113410

Status: Complete

Printed: 10-06-2011 13:32:13

Origination

Date: 10-05-2011 10:40:07 Logged by: William C Clark,
Reason: Stray
Precinct:
Location: 9300 JIM SEAL DR WINDCREST, TX

Citizen Making Report

Owner of animal at origination

Bite Victim

Animal Information - No specific animal is associated with this Incident

Species	ID#: 0	Primary color	Current Owner
Breed		Seconday color	
Gender		Age	
Pet Name		Size	
License		Collar Type	
Vacc ID		Collar Color	
Microchip			
Registration			

Dispatch and Outcome

Assigned to:	William C Clark,	On	10-05-2011 09:10:14	Priority	0
Final Outcome:	Other	On	10-05-2011 09:20:03		

Notes

On 10-5-11 at approx. 0910 hours, I was contacted by a concerned citizen who reported a stray Chihuahua type dog running loose in Takas Park.
I made location and tried to catch the dog but it ran away and I lost sight of it.

City of Windcrest

8601 Midcrown Drive
Windcrest, TX 78239-2516
Phone: (210) 655-0022

Windcrest Animal Control --"WE CARE"

Incident Report

Incident ID: 1113353

Status: Complete

Printed: 10-06-2011 08:40:55

Origination

Date: 10-04-2011 11:00:43 Logged by: William C Clark,
Reason: Other
Precinct:
Location: 5806 WINTERHAVEN WINDCREST, TX

Citizen Making Report

Owner of animal at origination
Austin Harvill
5806 Winterhaven
Windcrest, TX 78239

Bite Victim

Animal Information

Species	DOG ID#: 1297	Primary color	BROWN	<u>Current Owner</u>
Breed	MIXED BREED	Secondary color		
Gender	UNKNOWN/NOT STERILIZED	Age		
Pet Name	BENSON	Size	MEDIUM	
License		Collar Type		
Vacc ID		Collar Color		
Microchip				
Registration				

Dispatch and Outcome

Assigned to:	William C Clark,	On	10-04-2011 07:51:16	Priority	0
Final Outcome:	Other	On	10-04-2011 07:51:26		

Notes

On 10-4-11 at approx. 0751 hours, I was dispatched to the alley way in the 5800 block of Winterhaven for a report of a dog running loose. I was advised that the dog in question belongs at 5806 Winterhaven but the residents had moved out and left the dog. We made location and checked the entire area but did not see any loose dog. I checked the residence at 5806 Winterhaven and it did appear as if the residents are moving out. The lights were still on and there were a few items inside which indicated that the dog may not have been abandoned yet. I did see the dog in the backyard and it appeared to be healthy. It is unknown if the residents had abandoned the dog or if someone returns and takes care of the dog. I am unable to enter the private property to take the dog because I do not know if the dog has actually been abandoned. I will follow up on this situation.

On 10-5-11 at approx. 1500 hours, contact was made with the owner of the residence [REDACTED]. He related that on 9-27-11, he started eviction papers on Mr. [REDACTED] and told him he needed to vacate the premises. [REDACTED] related that Mr. [REDACTED] started moving out over the weekend, but he is not sure if the move has been completed. I advised him of the concern of the dog being left behind and asked his permission to go onto his property and give the dog food and water. He gave his consent to do so. I advised him that if the dog is still there on 10-10-11, we will go get the dog and treat it as any other stray. He gave his consent to remove the dog from his property if indeed it has been abandoned. I asked if he had any phone numbers for Mr. [REDACTED] so that I can try and contact him concerning the dog. He advised that the number he has is no longer valid.

ACO Fuentes went to the residence and provided food and water for the dog. We will continue to do this until we pick the dog up on 10-10-11.

On 10-5-11 Mr. [REDACTED] contacted ACO Fuentes and gave him a valid phone number for a Miss [REDACTED] who was one of the occupants of 5806 Winterhaven. ACO Fuentes contacted her and advised her of the situation concerning the possible abandonment of the dog. She related that she thought that Mr. [REDACTED] would be taking the dog when he finished moving out. ACO Fuentes explained the seriousness of abandoning an animal and advised that she could face criminal charges. She informed him that she would try and get in touch with Mr. [REDACTED] and have him take the dog.

On 10-6-07 at approx. 0715 hours, ACO Fuentes went to check on the dog and he discovered that the dog was no longer at the residence. It appeared as if the owner returned and took the dog. No other action will be taken.

City of Windcrest

8301 Midcrown Drive
Windcrest, TX 78239-2516
Phone: (210) 655-0022

Windcrest Animal Control --"WE CARE"

Incident Report

Incident ID: 1113475

Status: Complete

Printed: 10-07-2011 08:59:45

Origination

Date: 10-07-2011 08:56:10 Logged by: William C Clark,
Reason: Pack
Precinct:
Location: 200 ZEPHYR WINDCREST, TX

Citizen Making Report

Owner of animal at origination

Bite Victim

Animal Information - No specific animal is associated with this Incident

Species	ID#: 0	Primary color	<u>Current Owner</u>
Breed		Secondary color	
Gender		Age	
Pet Name		Size	
License		Collar Type	
Vacc ID		Collar Color	
Microchip			
Registration			

Dispatch and Outcome

Assigned to:	William C Clark,	On	10-07-2011 08:26:42	Priority	0
Final Outcome:	Animal Not Found	On	10-07-2011 08:58:56		

Notes

On 10-7-11 at approx. 0826 hours, I was dispatched to the 200 block of Zephyr for a report of five stray dogs running loose. We made location and checked the entire neighborhood but did not see any dogs.

City of Windcrest

8301 Midcrown Drive
Windcrest, TX 78239-2516
Phone: (210) 655-0022

Windcrest Animal Control --"WE CARE"

Incident Report

Incident ID: 1113537

Status: Complete

Printed: 10-10-2011 09:22:06

Origination

Date: 10-10-2011 07:57:58 Logged by: William C Clark,
Reason: Stray
Precinct:
Location: 5837 NORTHGAP WINDCREST, TX

Citizen Making Report

Owner of animal at origination

Bite Victim

Animal Information

Species	DOG ID#: 1300	Primary color	WHITE	<u>Current Owner</u>
Breed	PAPILLON	Secondary color		
Gender	MALE/NOT STERILIZED	Age	ADULT	
Pet Name		Size	SMALL	
License		Collar Type		
Vacc ID		Collar Color		
Microchip				
Registration				

Dispatch and Outcome

Assigned to:	William C Clark,	On	10-08-2011 12:22:48	Priority	0
Final Outcome:	Animal Picked Up	On	10-10-2011 13:05:03		

Notes

On 10-8-11 at approx. 1223 hours, I was dispatched to 5837 Northgap for a report of a citizen having a dog detained at the residence. I made location and observed a small white Poodle type dog in the frontyard. I tried making contact with the resident but there was no one home. Just as I was calling the citizen VIA telephone, she drove up and related that the dog has been coming to her house for a couple of days and she did not know who it belonged to. I took the dog and transported to the Public Works yard and placed it in the outside kennel cage to await transport to the Camelot Animal Hospital on 10-10-11. The dog was given enough food and water to sustain it until 10-10-11. On 10-10-11, the dog was photographed checked for a micro chip, none was found. I was then transported to the Camelot Animal Hospital where it was released to staff members.

City of Windcrest

8301 Midcrown Drive
Windcrest, TX 78239-2516
Phone: (210) 655-0022

Windcrest Animal Control --"WE CARE"

Incident Report

Incident ID: 1113619

Status: Complete

Printed: 10-12-2011 12:42:07

Origination

Date: 10-10-2011 09:51:45 Logged by: William C Clark,
Reason: Unwanted
Precinct:
Location: 426 WINDCREST WINDCREST, TX

Citizen Making Report

Owner of animal at origination

Bite Victim

Animal Information - No specific animal is associated with this Incident

Species	ID#: 0	Primary color	<u>Current Owner</u>
Breed		Secondary color	
Gender		Age	
Pet Name		Size	
License		Collar Type	
Vacc ID		Collar Color	
Microchip			
Registration			

Dispatch and Outcome

Assigned to:	William C Clark,	On	10-10-2011 09:37:24	Priority	0
Final Outcome:	Other	On	10-10-2011 09:55:38		

Notes

On 10-10-11 at approx. 0937 hours, the dispatcher asked that I call a citizen concerning an Opossum in a trap. I called and spoke with Jimmy who related that he had trapped an Opossum and he wanted to know what to do with it. I advised him that he could take it and release it a wooded area. No other action taken.

City of Windcrest

8601 Midcrown Drive
Windcrest, TX 78239-2516
Phone: (210) 655-0022

Windcrest Animal Control --"WE CARE"

Incident Report

Incident ID: 1113621

Status: Complete

Printed: 10-12-2011 12:42:25

Origination

Date: 10-10-2011 11:04:42 Logged by: William C Clark,
Reason: Dead Animal
Precinct:
Location: 6100 BROOKFALLS WINDCREST, TX

Citizen Making Report

Owner of animal at origination

Bite Victim

Animal Information - No specific animal is associated with this Incident

Species	ID#: 0	Primary color	Current Owner
Breed		Secondary color	
Gender		Age	
Pet Name		Size	
License		Collar Type	
Vacc ID		Collar Color	
Microchip			
Registration			

Dispatch and Outcome

Assigned to:	William C Clark,	On	10-10-2011 09:58:38	Priority	0
Final Outcome:	Animal Picked Up	On	10-10-2011 10:08:48		

Notes

On 10-10-11 at approx. 0958 hours, I was dispatched to the duck pond in reference to a deceased duck.
I made location and picked the duck up and then disposed of same.

City of Windcrest

8601 Midcrown Drive
Windcrest, TX 78239-2516
Phone: (210) 655-0022

Windcrest Animal Control --"WE CARE"

Incident Report

Incident ID: 1113667

Status: Complete

Printed: 10-12-2011 12:43:12

Origination

Date: 10-11-2011 11:18:54 Logged by: William C Clark,
Reason: Stray
Precinct:
Location: 200 ZEPHYR WINDCREST, TX

Citizen Making Report

Owner of animal at origination

Bite Victim

James McDonough
242 Zephyr
Windcrest, TX 78239
(210) 655-6872

Animal Information - No specific animal is associated with this Incident

Species	ID#: 0	Primary color	Current Owner
Breed		Secondary color	
Gender		Age	
Pet Name		Size	
License		Collar Type	
Vacc ID		Collar Color	
Microchip			
Registration			

Dispatch and Outcome

Assigned to:	William C Clark,	On	10-11-2011 10:19:27	Priority	0
Final Outcome:	Return To Owner	On	10-11-2011 10:22:34		

Notes

On 10-11-11 at approx. 1019 hours, I was dispatched to the 200 block of Zephyr for a report of six dogs running loose. I made location and observed three dogs in the area of the tennis courts. I tried to catch them but they ran away into the alley. I had to drive around the block to get back to them again and when I tried to catch them, they ran away. I relocated them in the frontyard of 242 Zephyr so I contacted the resident to see if the dogs belonged to him. He advised that the dogs were his and they must have dug out from under the fence. He advised that he would make sure that they do not get out again. I advised him that should the dogs get out again, he could receive a court summons for the city ordinance violation.

City of Windcrest

8001 Midcrown Drive
Windcrest, TX 78239-2516
Phone: (210) 655-0022

Windcrest Animal Control --"WE CARE"

Incident Report

Incident ID: 1113668

Status: Complete

Printed: 10-12-2011 12:43:46

Origination

Date: 10-11-2011 12:57:48 Logged by: William C Clark,
Reason: Stray
Precinct:
Location: 9300 JIM SEAL DR WINDCREST, TX

Citizen Making Report

Owner of animal at origination

Bite Victim

Animal Information - No specific animal is associated with this Incident

Species	ID#: 0	Primary color	Current Owner
Breed		Secondary color	
Gender		Age	
Pet Name		Size	
License		Collar Type	
Vacc ID		Collar Color	
Microchip			
Registration			

Dispatch and Outcome

Assigned to:	William C Clark,	On 10-11-2011 12:24:28	Priority 0
Final Outcome:	Other	On 10-11-2011 13:44:40	

Notes

On 10-11-11 at approx. 1224 hours, I was dispatched to Takas park for a report of a Lab and Rotweiler dog running loose. I recognized the description of the dogs so I went to the owner's residence to advise him that his dogs were out. Upon arrival, I observed that the dogs had already been put back into the yard. A neighbor contacted me and related that he had been walking the dogs when they saw another dog running loose. The dogs then broke free from his grip and started running after the other dog. He managed to catch them and brought them back home. No other action was taken.

City of Windcrest

8601 Midcrown Drive
Windcrest, TX 78239-2516
Phone: (210) 655-0022

Windcrest Animal Control --"WE CARE"

Incident Report

Incident ID: 1113712

Status: Complete

Printed: 10-12-2011 12:44:00

Origination

Date: 10-12-2011 09:29:00 Logged by: William C Clark,
Reason: Stray
Precinct:
Location: 465 FAIRCREST WINDCREST, TX

Citizen Making Report

Owner of animal at origination

Bite Victim

Animal Information - No specific animal is associated with this Incident

Species	ID#: 0	Primary color	Current Owner
Breed		Secondary color	
Gender		Age	
Pet Name		Size	
License		Collar Type	
Vacc ID		Collar Color	
Microchip			
Registration			

Dispatch and Outcome

Assigned to:	William C Clark,	On 10-12-2011 09:09:29	Priority 0
Final Outcome:	Animal Not Found	On 10-12-2011 09:12:40	

Notes

On 10-12-11 at approx. 0909 hours, I was dispatched to the Windcrest Elementary School for a report of a black dog running loose in the area of the portable building.
I made location and started looking for the dog when I was advised that the owner had already retrieved it.
No other action was taken.

City of Windcrest

8601 Midcrown Drive
Windcrest, TX 78239-2516
Phone: (210) 655-0022

Windcrest Animal Control --"WE CARE"

Incident Report

Incident ID: 1113755

Status: Complete

Printed: 10-13-2011 09:36:08

Origination

Date: 10-13-2011 09:33:05 Logged by: William C Clark,
Reason: Dead Animal
Precinct:
Location: 5400 PARKCREST WINDCREST, TX

Citizen Making Report

Owner of animal at origination

Bite Victim

Animal Information - No specific animal is associated with this Incident

Species	ID#: 0	Primary color	<u>Current Owner</u>
Breed		Seconday color	
Gender		Age	
Pet Name		Size	
License		Collar Type	
Vacc ID		Collar Color	
Microchip			
Registration			

Dispatch and Outcome

Assigned to:	William C Clark,	On	10-13-2011 09:09:32	Priority	0
Final Outcome:	Animal Picked Up	On	10-13-2011 09:09:41		

Notes

On 10-13-11 at approx. 0909 hours, I removed a deceased cat from the 5400 block of Parkcrest and then disposed of same.

City of Windcrest

£601 Midcrown Drive
Windcrest, TX 78239-2516
Phone: (210) 655-0022

Windcrest Animal Control --"WE CARE"

Incident Report

Incident ID: 1113801

Status: Complete

Printed: 10-25-2011 14:10:18

Origination

Date: 10-14-2011 10:43:45 Logged by: William C Clark,
Reason: Bite Case
Precinct:
Location: 8900 WILLMON WAY WINDCREST, TX

Citizen Making Report

Owner of animal at origination

Bite Victim

Animal Information

Species DOG ID#: 1301
Breed MIXED BREED
Gender FEMALE/NOT STERILIZED
Pot Name
License
Vacc ID
Microchip
Registration

Primary color TAN
Secondary color
Age ADULT
Size MEDIUM
Collar Type
Collar Color

Current Owner

Dispatch and Outcome

Assigned to: William C Clark, On 10-14-2011 08:38:22 Priority 0
Final Outcome: Animal Picked Up On 10-14-2011 09:15:27

Notes

On 10-14-11 at approx. 0838 hours, I was dispatched to 8922 Willmon Way for a report of a dog bite upon a person as well as another dog. I made location and contacted the victim [REDACTED] who related that as she was walking in the alley, four medium sized dogs attacked her and bit her on both legs. I noticed puncture wounds just above and on the ankles on both legs. She was asked if she wanted EMS called for medical treatment. She said no.

An unknown neighbor related that the victim's husband was on the way over to take her for medical treatment. He also related that he observed the incident and he related that he observed the dogs attack another smaller dog and ran away dragging it and then they finally dropped the smaller dog.

I did observe a man sitting next to the dog a few yards away.

I then asked her to remain where she was until I could speak with the man who had the dog.

I made contact with Mr. [REDACTED] who related that the dog actually belonged to his mother and she was on the way to pick up the dog and take it to get medical attention.

The dog was still alive but was not moving. I observed blood on the left rear thigh and back area as well as the neck.

I spoke with Officer Shepherd who related that he had spoken to the dog's owner and gathered her information and then let her go to look for her dogs.

I advised him that I was going to go get my camera to take some pictures of the dog and victim.

He advised that he was going to go look for the dogs as well.

By the time I got my camera and walked back to the alley, both the victim and the dog had already been taken away.

I then started to leave and look for the dogs when I observed the owner driving up. I made contact with her and she related that she had no idea that her dogs had gotten out and she was trying to find them. She had one dog with her and she was trying to find the other three.

I explained the situation to her and I advised that her dogs had to be quarantined for ten days at her expense.

I took custody of her dog and I advised her that I would be looking for the other dogs as well. She advised that she would contact me if and when she finds the other dogs.

She was then issued three citations for City Code violations, Animal running at large, failure to vaccinate animal and failure to register animal.

She asked what could happen next. I explained that this matter was civil in nature and not criminal and my job was to handle the call and quarantine the dogs for observation.

I then departed and transported the dog to the Camelot Animal Hospital where the staff member was informed of the incident and was told that the dog had to be quarantined.

As I was speaking to her, the dispatcher called and advised that Mrs. [REDACTED] was at City Hall with the other dogs. I returned to City Hall and then had Mrs. [REDACTED] follow me back to the Camelot Animal Hospital. The other three dogs were then released to the staff member with

Windcrest Animal Control --"WE CARE"

Printed using Shelter Pro

City of Windcrest

8601 Midcrown Drive
Windcrest, TX 78239-2516
Phone: (210) 655-0022

Windcrest Animal Control --"WE CARE"

Incident Report

Incident ID: 1113801

Status: Complete

Printed: 10-25-2011 14:10:18

Notes

the same instructions given for the other dog.

No other action was taken at this time and I will follow up on 10-17-11.

On 10-17-11 at approx. 1515 hours, I called and spoke to Mr. [REDACTED] to check on his wife. He related that she was taken to the Texas Mad Clinic where she was given stitches and was prescribed antibiotics for her wounds. I explained that the dogs were quarantined and will be held for ten days for observation and the owner was issued citations for the city code violations.

He asked if I could speak to the owner about paying the medical bills. I explained that the matter was civil and I could not get involved in making or having anyone pay any money.

He advised that he understood.

On 10-18-11, I spoke to Mrs. [REDACTED] concerning her dogs. She was informed that the dogs would be returned to her once the quarantine period was completed.

I asked her if she had heard anything concerning the Poodle that had been attacked. She related that she had heard that the dog had died but she did not know if it had to be put down due to the injuries or if it had died on its own.

She then asked if the lady who had been bitten was going to sue her or not. I again advised her that the matter was civil and I had nothing to do with that aspect of the situation. She advised that she understood.

On 10-19-11, Chief Obrien asked me if I knew how the dogs had gotten out of their yard. I advised him that neither I or the owner had any knowledge of how the dogs got out.

He also asked how the Poodle was attacked. I informed him that I was told that the Poodle was running loose in the alley when it was attacked by the dogs.

No other information at this time.

On 10-21-11 at approx. 1030 hours, Code Compliance Officer Gonzalez advised me that he had observed three dogs at 8906 Willmon way and he asked if the dogs had been released. I advised him that as far as I knew, the dogs were still being quarantined at the Camelot Animal Hospital and I will check into the situation.

Approx. 20 minutes later, Officer Shepherd advised me that the dogs had been released back to [REDACTED]. I then went to 8906 Willmon Way to talk to Mrs. Clark to find out how she got the dogs released from quarantine without my knowledge. She was not at home so I called her.

She related that during our conversation on 10-18-11, I told her that the dogs would be released to her on 10-21-11. I told her that I did not tell her that the dogs would be released, I told her that I would check into it to see if the dogs could be released on 10-21-11 since the 10 day quarantine ended on 10-23-11 and the hospital would not be open on that date. I never told her that the dogs would be released. I instructed her to take the dogs back to the Camelot Animal Hospital so that they could finish out the quarantine period. She advised that she was at work and could not take the dogs at this time. I then instructed her to take the dogs back on 10-22-11 at 0900 hours, she advised that she would do so.

I then went to the Camelot Animal Hospital and learned that [REDACTED] came to the facility after business hours between 1800-1830 hours on 10-20-11 and made contact with a non employee of the hospital. She told the lady that she was there to pick up her dogs so the lady released them to her. The lady did not know that the dogs were being quarantined and she called the Doctor and just told him that a woman was there to pick up her dogs so he told her to release them, not realizing that the dogs were the one's being quarantined. Dr. Lee advised that he would put the dogs back under quarantine on 10-22-11.

I then advised the staff members that [REDACTED] would be bringing the dogs back on 10-22-11.

I also instructed them that they are not to release any dogs that the City Of Windcrest has brought in for quarantine until after the ten day quarantine period. I also asked them to call me if they had any questions concerning any dogs brought in by the city of Windcrest Animal Control.

I later made contact with [REDACTED] and reminded her to take the dogs in on 10-22-11, she said that she would do so.

No other action taken at this time.

On 10-24-11, I contacted [REDACTED] who related that on 10-22-11, she took her dogs back to the Camelot Hospital as instructed.

She related that later that evening, she was contacted by a staff member who informed her that two of the dogs had escaped when they were let outside to go to relieve themselves. She related that they somehow got out of the fence. She related that she then went to the Camelot Animal Hospital and assisted the staff member in finding her two dogs. She then took them home to prevent further escapes. She did however leave the other two dogs in quarantine.

I advised her that I would look into the matter and I also advised her that the two dogs were ready to be released from quarantine and she could get them at anytime. The dogs did not show any sign of rabies.

No other action taken.

City of Windcrest

8601 Midcrown Drive
Windcrest, TX 78239-2516
Phone: (210) 655-0022

Windcrest Animal Control --"WE CARE"

Citation Report

Citation ID: 1156

Printed: 10-25-2011 14:10:22

Offense

Issue Date:	10-14-2011	<u>Citation written to</u>
Offense Date:	10-14-2011 09:15:27	Susan Clark
Præinct:		8906 Willmon Way
Officer:	William C Clark,	Windcrest, TX 78239
Offense(s):	Stray	

Animal Information

Species	DOG ID#: 1301	Primary color	TAN	<u>Current Owner</u>
Breed	MIXED BREED	Seconday color		
Gender	FEMALE/NOT STERILIZED	Age	ADULT	
Pe: Name		Size	MEDIUM	
License		Collar Type		
Vacc ID		Collar Color		
Microchip				
Registration				

Fine

Fine Amount	\$35.00	Paid	\$0.00	Balance due	\$35.00
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Notes

Animal running at large, failure to vaccinate animal, failure to register animal

City of Windcrest

8601 Midcrown Drive
Windcrest, TX 78239-2516
Phone: (210) 655-0022

Windcrest Animal Control --"WE CARE"

Incident Report

Incident ID: 1113949

Status: Complete

Printed: 10-17-2011 11:00:12

Origination

Date: 10-17-2011 10:00:32 Logged by: William C Clark,
Reason: Stray
Precinct:
Location: 202 WEATHERCOCK WINDCREST, TX

Citizen Making Report

Owner of animal at origination

Bite Victim

Juana Pantoja
202 Weathercock
Windcrest, TX 78239

Animal Information - No specific animal is associated with this Incident

Species	ID#: 0	Primary color	Current Owner
Breed		Seconday color	
Gender		Age	
Pet Name		Size	
License		Collar Type	
Vacc ID		Collar Color	
Microchip			
Registration			

Dispatch and Outcome

Assigned to:	William C Clark,	On	10-17-2011 08:52:59	Priority	0
Final Outcome:	Other	On	10-17-2011 09:20:13		

Notes

On 10-17-11 at approx. 0852 hours, I was dispatched to the alley in the 200 block of Weathercock for a report of two German Shepherd dogs running loose. I had knowledge of the dogs from a previous call so I went to 202 Weathercock to contact the owner but there was no one home and no one answered the phone when I called. I located the dogs in the alley behind the house and they were sitting next to an older Golden Retriever dog who appeared to be stuck under the fence. I managed to get the Shepherds back into the yard but I had to figure out how to get the Retriever from under the fence. I called ACO Fuentes to come and assist me. We managed to dig a hole deep enough to pull the dog completely from under the fence and then put it into the backyard. We then used boards and rocks to cover the hole that had been dug to help prevent the dogs from digging again.

City of Windcrest

£601 Midcrown Drive
Windcrest, TX 78239-2516
Phone: (210) 655-0022

Windcrest Animal Control --"WE CARE"

Incident Report

Incident ID: 1113951

Status: Complete

Printed: 10-17-2011 11:02:03

Origination

Date: 10-17-2011 10:38:00 Logged by: William C Clark,
Reason: Stray
Precinct:
Location: 8726 MIDCROWN DR WINDCREST, TX

Citizen Making Report

Owner of animal at origination

Bite Victim

Animal Information - No specific animal is associated with this Incident

Species	ID#: 0	Primary color	<u>Current Owner</u>
Breed		Secondary color	
Gender		Age	
Net Name		Size	
License		Collar Type	
Vacc ID		Collar Color	
Microchip			
Registration			

Dispatch and Outcome

Assigned to:	William C Clark,	On	10-17-2011 09:05:05	Priority	0
Final Outcome:	Animal Not Found	On	10-17-2011 09:30:47		

Notes

On 10-17-11 at approx. 0905 hours, I was dispatched to 8726 Midcrown for a report of a black dog in the frontyard. I was busy on another call at this time so by the time I made location, I was unable to locate the dog.

City of Windcrest

8601 Midcrown Drive
Windcrest, TX 78239-2516
Phone: (210) 655-0022

Windcrest Animal Control --"WE CARE"

Incident Report

Incident ID: 1113954

Status: Complete

Printed: 10-17-2011 11:02:37

Origination

Date: 10-17-2011 10:46:41 Logged by: William C Clark,
Reason: Other
Precinct:
Location: 421 SPACEWAY WINDCREST, TX

Citizen Making Report

Owner of animal at origination

Bite Victim

Animal Information - No specific animal is associated with this Incident

Species	ID#: 0	Primary color	Current Owner
Breed		Secondary color	
Gender		Age	
Pet Name		Size	
License		Collar Type	
Vacc ID		Collar Color	
Microchip			
Registration			

Dispatch and Outcome

Assigned to:	William C Clark,	On	10-17-2011 10:01:48	Priority	0
Final Outcome:	Other	On	10-17-2011 10:01:10		

Notes

On 10-17-11 at approx. 0940 hours, I set a trap in the alley behind 421 Spaceway as part of the Trap Neuter return program. The resident had contacted me in the past concerning a feral cat that she has been taking care of and now she wants to have it sterilized.

City of Windcrest

8601 Midcrown Drive
Windcrest, TX 78239-2516
Phone: (210) 655-0022

Windcrest Animal Control --"WE CARE"

Incident Report

Incident ID: 1113955

Status: Complete

Printed: 10-17-2011 10:59:08

Origination

Date: 10-17-2011 10:50:20 Logged by: William C Clark,
Reason: Stray
Precinct:
Location: 6018 NORTHGAP WINDCREST, TX

Citizen Making Report

Owner of animal at origination

Bite Victim

Animal Information - No specific animal is associated with this Incident

Species	ID#: 0	Primary color	<u>Current Owner</u>
Breed		Secondary color	
Gender		Age	
Pet Name		Size	
License		Collar Type	
Vacc ID		Collar Color	
Microchip			
Registration			

Dispatch and Outcome

Assigned to:	William C Clark,	On	10-17-2011 10:01:54	Priority	0
Final Outcome:	Other	On	10-17-2011 10:13:04		

Notes

On 10-17-11 at approx. 1001 hours, I was dispatched to 6018 Northgap to meet with the Code Compliance Officer who was out with a dog at this location.
I made location and contacted Gonzalez who related that he observed the little black dog running loose in the street and then it went to this address as if it lived there.
Gonzalez related that there was no one at home at this time.
I tried to catch the dog to check the rabies tag but the dog ran away. I searched the area and located it in the alley behind this residence but when I tried to catch it, it ran away again.
I went back to the front of the house and the dog returned to the frontyard. I tried to get it to go into the backyard but it ran away again and I was unable to find it.
No other action taken.

City of Windcrest

£601 Midcrown Drive
Windcrest, TX 78239-2516
Phone: (210) 655-0022

Windcrest Animal Control --"WE CARE"

Incident Report

Incident ID: 1113962

Status: Complete

Printed: 10-17-2011 14:42:11

Origination

Date: 10-17-2011 14:38:08 Logged by: William C Clark,
Reason: Other
Precinct:
Location: 400 FLIPPIN ESTATES WINDCREST, TX

Citizen Making Report

Owner of animal at origination

Bite Victim

Animal Information - No specific animal is associated with this Incident

Species	ID#: 0	Primary color	<u>Current Owner</u>
Breed		Seconday color	
Gender		Age	
Pst Name		Size	
L cense		Collar Type	
Vacc ID		Collar Color	
Microchip			
Registration			

Dispatch and Outcome

Assigned to:	William C Clark,	On	10-17-2011 13:20:38	Priority	0
Final Outcome:	Other	On	10-17-2011 13:20:55		

Notes

On 10-17-11, two traps were set in the alley way of the 400 block of Flippin Estates as part of the Trap Nueter return program. The residents in this gated community had expressed concerns of feral cats in the area.

City of Windcrest

£601 Midcrown Drive
Windcrest, TX 78239-2516
Phone: (210) 655-0022

Windcrest Animal Control --"WE CARE"

Incident Report

Incident ID: 1113963

Status: Complete

Printed: 10-17-2011 14:49:32

Origination

Date: 10-17-2011 14:42:35 Logged by: William C Clark,
Reason: Sick
Precinct:
Location: 6200 SPINDRIFT WINDCREST, TX

Citizen Making Report

Owner of animal at origination

Bite Victim

Animal Information - No specific animal is associated with this Incident

Species	ID#: 0	Primary color	<u>Current Owner</u>
Breed		Secondary color	
Gender		Age	
Pet Name		Size	
License		Collar Type	
Vacc ID		Collar Color	
Microchip			
Registration			

Dispatch and Outcome

Assigned to:	William C Clark,	On	10-17-2011 13:00:00	Priority	0
Final Outcome:	Other	On	10-17-2011 14:30:22		

Notes

On 10-17-11 at approx. 1300 hours, a concerned citizen called and related that there was a sick or injured bobcat in the green space in the 6200 block of Spindrift.

I made location and discovered that the animal was a Horn Owl and not a Bobcat.

There were neighbors out and they advised that they had already called Wildlife Rescue and someone was on the way.

We set there and waited the arrival of the Wildlife Rescue employee (Kimberly) who in turn caught the Owl and took it away.

No other action was taken.

City of Windcrest

8601 Midcrown Drive
Windcrest, TX 78239-2516
Phone: (210) 655-0022

Windcrest Animal Control --"WE CARE"

Incident Report

Incident ID: 1113969

Status: Complete

Printed: 10-17-2011 16:26:31

Origination

Date: 10-17-2011 16:24:00 Logged by: William C Clark,
Reason: Dead Animal
Precinct:
Location: 8500 MIDCROWN DR WINDCREST, TX

Citizen Making Report

Owner of animal at origination

Bite Victim

Animal Information - No specific animal is associated with this Incident

Species	ID#: 0	Primary color	<u>Current Owner</u>
Breed		Secondary color	
Gender		Age	
Pet Name		Size	
License		Collar Type	
Vacc ID		Collar Color	(210) 653-0099
Microchip			
Registration			

Dispatch and Outcome

Assigned to:	William C Clark,	On	10-17-2011 15:06:00	Priority	0
Final Outcome:	Animal Picked Up	On	10-17-2011 15:26:03		

Notes

On 10-17-11 at approx. 1506 hours, I was advised of a deceased cat in the 8500 block of Midcrown Dr.. I made location and removed the cat and disposed of same.

City of Windcrest

8601 Midcrown Drive
Windcrest, TX 78239-2516
Phone: (210) 655-0022

Windcrest Animal Control --"WE CARE"

Incident Report

Incident ID: 1113970

Status: Complete

Printed: 10-17-2011 16:23:30

Origination

Date: 10-17-2011 16:21:29 Logged by: William C Clark,
Reason: Dead Animal
Precinct:
Location: 8300 MIDCROWN WINDCREST, TX

Citizen Making Report

Owner of animal at origination

Bite Victim

Animal Information - No specific animal is associated with this Incident

Species	ID#: 0	Primary color	<u>Current Owner</u>
Breed		Secondary color	
Gender		Age	
Pet Name		Size	
License		Collar Type	
Vacc ID		Collar Color	
Microchip			
Registration			

Dispatch and Outcome

Assigned to:	William C Clark,	On	10-17-2011 16:20:50	Priority	0
Final Outcome:	Animal Picked Up	On	10-17-2011 16:20:10		

Notes

On 10-17-11 at approx. 1620, I removed a deceased squirrel from the 8300 block of Midcrown and disposed of same.

City of Windcrest

8601 Midcrown Drive
Windcrest, TX 78239-2516
Phone: (210) 655-0022

Windcrest Animal Control --"WE CARE"

Incident Report

Incident ID: 1114002

Status: Complete

Printed: 10-18-2011 11:03:56

Origination

Date: 10-18-2011 11:01:35 Logged by: William C Clark,
Reason: Stray
Precinct:
Location: 8700 MIDCROWN DR WINDCREST, TX

Citizen Making Report

Owner of animal at origination

Bite Victim

Animal Information - No specific animal is associated with this Incident

Species	ID#: 0	Primary color	Current Owner
Breed		Secondary color	
Gender		Age	
Pet Name		Size	
License		Collar Type	
Vacc ID		Collar Color	
Microchip			
Registration			

Dispatch and Outcome

Assigned to:	William C Clark,	On 10-18-2011 09:00:19	Priority 0
Final Outcome:	Animal Not Found	On 10-18-2011 09:03:30	

Notes

On 10-18-11 at approx. 0900 hours, I was advised of a large black dog running loose in the 8700 block of Midcrown Dr.. I drove the entire length of Midcrown but did not see any dogs.

City of Windcrest

3601 Midcrown Drive
Windcrest, TX 78239-2516
Phone: (210) 655-0022

Windcrest Animal Control --"WE CARE"

Incident Report

Incident ID: 1114047

Status: Complete

Printed: 10-19-2011 14:56:34

Origination

Date: 10-19-2011 14:53:09 Logged by: William C Clark,
Reason: Stray
Precinct:
Location: 8400 EAGLECREST WINDCREST, TX

Citizen Making Report

Owner of animal at origination

Bite Victim

Animal Information - No specific animal is associated with this Incident

Species	ID#: 0	Primary color	Current Owner
Breed		Secondary color	
Gender		Age	
Pet Name		Size	
License		Collar Type	
Vacc ID		Collar Color	
Microchip			
Registration			

Dispatch and Outcome

Assigned to:	William C Clark,	On 10-19-2011 11:30:04	Priority 0
Final Outcome:	Animal Not Found	On 10-19-2011 11:45:09	

Notes

On 10-19-11 at approx. 1130 hours, I was dispatched to the area of Eaglecrest and Windrock for a report of a stray brown female dog running loose in the area.
I made location and checked the entire area of Eaglecrest and Windrock but was unable to find the dog.

City of Windcrest

8601 Midcrown Drive
Windcrest, TX 78239-2516
Phone: (210) 655-0022

Windcrest Animal Control --"WE CARE"

Incident Report

Incident ID: 1114049

Status: Complete

Printed: 10-19-2011 15:00:10

Origination

Date: 10-19-2011 14:56:56 Logged by: William C Clark,
Reason: Stray
Precinct:
Location: 5800 WINDING RIDGE WINDCREST, TX

Citizen Making Report

Owner of animal at origination

Bite Victim

Animal Information - No specific animal is associated with this Incident

Species	ID#: 0	Primary color	<u>Current Owner</u>
Breed		Seconday color	
Gender		Age	
Pet Name		Size	
License		Collar Type	
Vacc ID		Collar Color	
Microchip			
Registration			

Dispatch and Outcome

Assigned to:	William C Clark,	On	10-19-2011 14:06:28	Priority	0
Final Outcome:	Animal Not Found	On	10-19-2011 14:35:39		

Notes

On 10-19-11 at approx. 1406 hours, I was dispatched to the area of Winding Ridge and Bonny Brook for a report of two dogs running loose. I made location and checked the entire area including the park but was unable to find the dogs.

City of Windcrest

8001 Midcrown Drive
Windcrest, TX 78239-2516
Phone: (210) 655-0022

Windcrest Animal Control --"WE CARE"

Incident Report

Incident ID: 1114101

Status: Complete

Printed: 10-21-2011 13:21:17

Origination

Date: 10-20-2011 13:56:33 Logged by: William C Clark,
Reason: Dead Animal
Precinct:
Location: 200 WEATHERCOCK WINDCREST, TX

Citizen Making Report

Owner of animal at origination

Bite Victim

Animal Information - No specific animal is associated with this Incident

Species	ID#: 0	Primary color	<u>Current Owner</u>
Breed		Secondary color	
Gender		Age	
Pet Name		Size	
License		Collar Type	
Vacc ID		Collar Color	
Microchip			(210) 653-0099
Registration			

Dispatch and Outcome

Assigned to:	William C Clark,	On	10-20-2011 12:51:16	Priority	0
Final Outcome:	Animal Picked Up	On	10-20-2011 12:56:43		

Notes

On 10-20-11 at approx. 1251 hours, I was dispatched to the 200 block of Weathercock for a report of a deceased animal in the street. I made location and removed the deceased cat and then disposed of same.

City of Windcrest

8601 Midcrown Drive
Windcrest, TX 78239-2516
Phone: (210) 655-0022

Windcrest Animal Control --"WE CARE"

Incident Report

Incident ID: 1114131

Status: Complete

Printed: 10-21-2011 13:22:04

Origination

Date: 10-21-2011 12:58:30 Logged by: William C Clark,
Reason: Stray
Precinct:
Location: 8535 EAGLECREST WINDCREST, TX

Citizen Making Report

Owner of animal at origination

Bite Victim

Debbie Andrews
708 Fenwick
Windcrest, TX 78239
(210) 653-2022

Animal Information

Species	DOG ID#: 1302	Primary color	BLACK	<u>Current Owner</u>
Breed	LABRADOR RETRIEVER	Seconday color		
Gender	FEMALE/NOT STERILIZED	Age	ADULT	
Pet Name		Size	LARGE	
License		Collar Type	NYLON	
Vacc ID		Collar Color	PINK	
Microchip				
Registration				

Dispatch and Outcome

Assigned to:	William C Clark,	On	10-21-2011 10:00:10	Priority	0
Final Outcome:	Return To Owner	On	10-21-2011 13:30:15		

Notes

On 10-21-11 at approx. 1000 hours, ACO Fuentes was dispatched to 8535 Eaglecrest for a report of a stray dog being detained in the backyard. Upon his arrival, he discovered that the dog was too large to be placed in the carry kennel cage that he had so he left the dog there until I arrived back into the city.

When I arrived back, he informed me of the the dog so I went to 8535 Eaglecrest and took custody of the dog.

The dog was transported to the Camelot Animal Hospital where I photographed it and checked for a microchip, none was found. The dog was then released to a Camelot Animal Hospital staff member.

Approx. 1145 hours, the dispatcher advised that she had received a call from a Mrs. Debbie Andrews who was looking for her dog. When the dispatcher gave me the description of the missing dog, I determined that it was the same dog that I had just picked up.

I then called Mrs. Andrews and instructed her on how to retrieve her dog.

No other action was taken.

On 10-21-11, the dog was released to the owner by Camelot Animal Hospital staff members.

City of Windcrest

8301 Midcrown Drive
Windcrest, TX 78239-2516
Phone: (210) 655-0022

Windcrest Animal Control --"WE CARE"

Incident Report

Incident ID: 1114136

Status: Complete

Printed: 10-21-2011 13:22:29

Origination

Date: 10-21-2011 13:18:00 Logged by: William C Clark,
Reason: Dead Animal
Precinct:
Location: 500 CRESTWAY WINDCREST, TX

Citizen Making Report

Owner of animal at origination

Bite Victim

Animal Information - No specific animal is associated with this Incident

Species	ID#: 0	Primary color	<u>Current Owner</u>
Breed		Secondary color	
Gender		Age	
Pet Name		Size	
License		Collar Type	
Vacc ID		Collar Color	
Microchip			
Registration			

Dispatch and Outcome

Assigned to:	William C Clark,	On	10-21-2011 12:50:51	Priority	0
Final Outcome:	Animal Picked Up	On	10-21-2011 12:50:00		

Notes

On 10-21-11 at approx. 1250 hours, I removed a deceased squirrel from the 500 block of Crestway and then disposed of same.

City of Windcrest

8601 Midcrown Drive
Windcrest, TX 78239-2516
Phone: (210) 655-0022

Windcrest Animal Control --"WE CARE"

Incident Report

Incident ID: 1114256

Status: Complete

Printed: 10-27-2011 10:54:27

Origination

Date: 10-24-2011 10:28:30 Logged by: William C Clark,
Reason: Other
Precinct:
Location: 500 FENWICK WINDCREST, TX

Citizen Making Report

Owner of animal at origination

Bite Victim

Animal Information - No specific animal is associated with this Incident

Species	ID#: 0	Primary color	Current Owner
Breed		Secondary color	
Gender		Age	
Pe: Name		Size	
License		Collar Type	
Vacc ID		Collar Color	
Microchip			
Registration			

Dispatch and Outcome

Assigned to:	William C Clark,	On 10-24-2011 08:30:59	Priority 0
Final Outcome:	Other	On 10-24-2011 08:30:09	

Notes

On 10-24-11 at approx. 0830 hours, I set a trap in the alley of the 500 block of Fenwick as part of the TNR program.
On 10-25-11, a cat was trapped and after looking at it, it was discovered that the cat had already been trapped and then sterilized. The tip of the ear had already been clipped.
On 10-26-11, an Opossum was trapped and was later released in a wooded area.

On 10-27-11, the trap was removed from this location.

City of Windcrest

8501 Midcrown Drive
Windcrest, TX 78239-2516
Phone: (210) 655-0022

Windcrest Animal Control --"WE CARE"

Incident Report

Incident ID: 1114260

Status: Complete

Printed: 10-27-2011 10:53:19

Origination

Date: 10-24-2011 10:19:30
Reason: Other
Precinct:
Location: 400 FLIPPIN ESTATES WINDCREST, TX
Logged by: William C Clark,

Citizen Making Report

Owner of animal at origination

Bite Victim

Animal Information - No specific animal is associated with this Incident

Species	ID#: 0	Primary color	<u>Current Owner</u>
Breed		Secondary color	
Gender		Age	
Per Name		Size	
License		Collar Type	
Vacc ID		Collar Color	
Microchip			
Registration			

Dispatch and Outcome

Assigned to:	William C Clark,	On	10-24-2011 08:45:32	Priority	0
Final Outcome:	Animal Picked Up	On	10-27-2011 08:45:49		

Notes

On 10-24-11 at approx. 0845 hours, I set three traps in the alley of the 400 block of Flippin Estates as part of the TNR program.
On 10-27-11, an Opossum and a skunk were trapped. The Opossum was later released in a wooded area and the skunk was euthanized due to it being at high risk for rabies., it was later disposed of.

All traps were removed from the location on 10-27-11

City of Windcrest

8601 Midcrown Drive
Windcrest, TX 78239-2516
Phone: (210) 655-0022

Windcrest Animal Control --"WE CARE"

Incident Report

Incident ID: 1114295

Status: Complete

Printed: 10-25-2011 14:28:12

Origination

Date: 10-25-2011 14:16:12 Logged by: William C Clark,
Reason: Stray
Precinct:
Location: 8726 MIDCROWN WINDCREST, TX

Citizen Making Report

Owner of animal at origination

Bite Victim

Hilda Garcia
8726 Midcrown Dr
Windcrest, TX 78239
(210) 618-8522

Animal Information

Species	DOG ID#: 1303	Primary color	BLACK	<u>Current Owner</u>
Breed	MIXED BREED	Seconday color	WHITE	
Gender	FEMALE/NOT STERILIZED	Age	ADULT	
Pet Name	LUNA	Size	LARGE	
License		Collar Type		
Vacc ID		Collar Color		
Microchip				
Registration				

Dispatch and Outcome

Assigned to:	William C Clark,	On	10-25-2011 10:49:11	Priority	0
Final Outcome:	Other	On	10-25-2011 11:05:24		

Notes

On 10-25-11 at approx. 1049 hours, I was dispatched to the 8700 block of Midcrown Dr. for a report of a dog running loose in the area. It was reported that it was the same dog that I had gotten calls on last week. I made location and observed the dog in the street and I also observed the owner trying to catch it. She related that a City Public Service employee had left the gate open and the dog ran out. She managed to catch the dog and put it back into her yard. I advised her that I had received calls in the past concerning her dog running loose so she was issued a written warning, #07455 for a city code violation, #3.111 Animal Running at Large. She was advised that she could receive a Court Summons if the dog was caught running loose again, she advised that she understood. No other action was taken.

City of Windcrest

8601 Midcrown Drive
Windcrest, TX 78239-2516
Phone: (210) 655-0022

Windcrest Animal Control --"WE CARE"

Incident Report

Incident ID: 1114338

Status: Complete

Printed: 10-27-2011 10:55:28

Origination

Date: 10-26-2011 15:20:55 Logged by: William C Clark,
Reason: Dead Animal
Precinct:
Location: 8800 MIDCROWN DR WINDCREST, TX

Citizen Making Report

Owner of animal at origination

Bite Victim

Animal Information - No specific animal is associated with this Incident

Species	ID#: 0	Primary color	<u>Current Owner</u>
Breed		Secondary color	
Gender		Age	
Pet Name		Size	
License		Collar Type	
Vacc ID		Collar Color	
Microchip			
Registration			

Dispatch and Outcome

Assigned to:	William C Clark,	On	10-26-2011 14:16:26	Priority	0
Final Outcome:	Animal Picked Up	On	10-26-2011 14:16:26		

Notes

On 10-26-11 at approx. 1416 hours, a deceased squirrel was removed from the 8800 block of Midcrown Dr and was then disposed of.

City of Windcrest

8601 Midcrown Drive
Windcrest, TX 78239-2516
Phone: (210) 655-0022

Windcrest Animal Control --"WE CARE"

Incident Report

Incident ID: 1114343

Status: Complete

Printed: 10-27-2011 10:55:44

Origination

Date: 10-26-2011 16:25:21 Logged by: William C Clark,
Reason: Other
Precinct:
Location: 202 ZEPHYR WINDCREST, TX

Citizen Making Report

Owner of animal at origination

Bite Victim

Animal Information - No specific animal is associated with this Incident

Species	ID#: 0	Primary color	Current Owner
Breed		Seconday color	
Gender		Age	
Pet Name		Size	
License		Collar Type	
Vacc ID		Collar Color	
Microchip			
Registration			

Dispatch and Outcome

Assigned to:	William C Clark,	On 10-26-2011 16:15:14	Priority 0
Final Outcome:	Other	On 10-26-2011 16:22:24	

Notes

On 10-26-11 at approx. 1615 hours, I was dispatched to 202 Zephyr for a report of a loose dog in the yard tearing up trash. I made location and observed the dog and it went back under the fence to 206 Zephyr so I contacted the resident and asked if the dog was her's. She advised that the dog was her's and she did not know that it was out. I advised her that the dog had went under the fence. She immediately went out and placed cinder blocks at the hole to keep the dog inside. I advised her to keep the dog(s) in her yard or she could receive a Court Summons. No other action was taken.

City of Windcrest

8601 Midcrown Drive
Windcrest, TX 78239-2516
Phone: (210) 655-0022

Windcrest Animal Control --"WE CARE"

Incident Report

Incident ID: 1114367

Status: Complete

Printed: 10-28-2011 11:13:32

Origination

Date: 10-27-2011 10:59:40
Reason: Stray
Precinct:
Location: 700 MOORSIDE WINDCREST, TX
Logged by: William C Clark,

Citizen Making Report

Pam Dodson

642 Moorside Dr

Windcrest, TX 78239

(210) 590-8436

Owner of animal at origination

Bite Victim

Animal Information

Species	DOG ID#: 1304	Primary color	TAN	<u>Current Owner</u>
Breed	MIXED BREED	Secondary color	WHITE	
Gender	MALE/NOT STERILIZED	Age	ADULT	
Pet Name		Size	MEDIUM	
License		Collar Type		
Vacc ID		Collar Color		
Microchip				
Registration				

Dispatch and Outcome

Assigned to:	William C Clark,	On	10-27-2011 08:00:44	Priority	0
Final Outcome:	Animal Picked Up	On	10-27-2011 08:10:53		

Notes

On 10-27-11 at approx. 0800 hours, I was dispatched to the corner of Moorside and Parkcrest for a report of a stray tan and white dog. I made location and observed the dog in the frontyard of 701 Moorside. The dog then departed the yard and started running in the public street. With the help of Mrs. Dodson, the dog was caught and then transported to the Camelot Animal Hospital where it was photographed and checked for a micro chip, none was found. The dog was then released to the Camelot Animal Hospital staff member. He was asked to assist in finding someone or a shelter who would be willing to take the dog, he advised that he would check.

City of Windcrest

8601 Midcrown Drive
Windcrest, TX 78239-2516
Phone: (210) 655-0022

Windcrest Animal Control --"WE CARE"

Incident Report

Incident ID: 1114375

Status: Complete

Printed: 10-28-2011 11:13:06

Origination

Date: 10-27-2011 10:56:02 Logged by: William C Clark,
Reason: Stray
Precinct:
Location: 5900 NORTHGAP WINDCREST, TX

Citizen Making Report

Owner of animal at origination

Bite Victim

Animal Information - No specific animal is associated with this Incident

Species	ID#: 0	Primary color	<u>Current Owner</u>
Breed		Secondary color	
Gender		Age	
Pe Name		Size	
License		Collar Type	
Vaccine ID		Collar Color	
Microchip			
Registration			

Dispatch and Outcome

Assigned to:	William C Clark,	On 10-27-2011 09:30:11	Priority 0
Final Outcome:	Animal Not Found	On 10-27-2011 09:38:21	

Notes

On 10-27-11 at approx. 0930 hours, I was dispatched to the alley behind 5927 Northgap for a report of a stray tan colored dog running loose. I made location and checked both sides of the alley as well as the entire street but was unable to locate any dog.

City of Windcrest

8601 Midcrown Drive
Windcrest, TX 78239-2516
Phone: (210) 655-0022

Windcrest Animal Control --"WE CARE"

Incident Report

Incident ID: 1114406

Status: Complete

Printed: 10-28-2011 11:20:20

Origination

Date: 10-28-2011 11:13:58 Logged by: William C Clark,
Reason: Noise
Precinct:
Location: 237 WEATHERCOCK WINDCREST, TX

Citizen Making Report

Owner of animal at origination

Bite Victim

Animal Information - No specific animal is associated with this Incident

Species	ID#: 0	Primary color	Current Owner
Breed		Secondary color	
Gender		Age	
Pe Name		Size	
License		Collar Type	
Vacc ID		Collar Color	
Microchip			
Registration			

Dispatch and Outcome

Assigned to:	William C Clark,	On 10-28-2011 08:54:40	Priority 0
Final Outcome:	Other	On 10-28-2011 09:08:14	

Notes

On 10-28-11 at approx. 0854 hours, I was dispatched to the 200 block of Weathercock for a report of barking dogs causing a noise disturbance.

Myself and Code Compliance Officer Gonzales made location and stopped in front of the caller's residence to listen but we did not hear any barking dogs. The caller came outside and advised that the dogs at 237 Weathercock had been barking but they had stopped barking when she had called to complain.

No action was taken.

City of Windcrest

8601 Midcrown Drive
Windcrest, TX 78239-2516
Phone: (210) 655-0022

Windcrest Animal Control --"WE CARE"

Incident Report

Incident ID: 1114

Status: Complete

Printed: 10-28-2011 15:10:46

Origination

Date: 10-28-2011 15:06:01 Logged by: William C Clark,
Reason: Dead Animal
Precinct:
Location: 700 WINFIELD WINDCREST, TX

Citizen Making Report

Owner of animal at origination

Bite Victim

Animal Information - No specific animal is associated with this Incident

Species	ID#: 0	Primary color	Current Owner
Breed		Secondary color	
Gender		Age	
Pe Name		Size	
License		Collar Type	
Vacc ID		Collar Color	
Microchip			
Registration			

Dispatch and Outcome

Assigned to:	William C Clark,	On	10-28-2011 14:45:06	Priority	0
Final Outcome:	Animal Picked Up	On	10-28-2011 14:49:16		

Notes

On 10-28-11 at approx. 1445 hours, I was dispatched to the 700 block of Winfield for a report of a deceased Squirrel. I made location and removed same and then disposed of it.

City of Windcrest

8601 Midcrown Drive
Windcrest, TX 78239-2516
Phone: (210) 655-0022

Windcrest Animal Control --"WE CARE"

Incident Report

Incident ID: 1114465

Status: Complete

Printed: 11-01-2011 08:38:49

Origination

Date: 10-31-2011 08:46:17 Logged by: Andres Fuentes
Reason: Sick
Precinct:
Location: 465 FAIRCREST WINDCREST, TX

Citizen Making Report

Owner of animal at origination

Bite Victim

Animal Information - No specific animal is associated with this Incident

Species	ID#: 0	Primary color	Current Owner
Breed		Secondary color	
Gender		Age	
Pe: Name		Size	
License		Collar Type	
Vacc ID		Collar Color	
Microchip			
Registration			

Dispatch and Outcome

Assigned to:	Andres Fuentes	On 10-29-2011 17:17:27	Priority 0
Final Outcome:	Animal Picked Up	On 10-29-2011 17:30:35	

Notes

On 10-29-2011 at approx 1700 hours, I was dispatched to the Parking lot of the Windcrest Elementary School for a report of a sick Opossum in the area.
I made location and started looking for the Opossum when Miss Evelyn Griess arrived and she told me where the Opossum was. I then picked it up and it did appear to be sick, missing hair and something appeared to be wrong with it's eyes.
I then called Wildlife Rescue to ascertain if they could come and get the sick animal, I was advised that I would have to bring it to their facility.
I then called Chief Obrien and advised him of the situation and he authorized me to take the Opossum to the Wildlife Rescue facility.
The animal was then transported and released to a staff member.

City of Windcrest

8601 Midcrown Drive
Windcrest, TX 78239-2516
Phone: (210) 655-0022

Windcrest Animal Control --"WE CARE"

Incident Report

Incident ID: 1114543

Status: Complete

Printed: 11-01-2011 08:44:05

Origination

Date: 10-31-2011 12:53:45 Logged by: Andres Fuentes
Reason: Stray
Precinct:
Location: 701 WINFIELD WINDCREST, TX

Citizen Making Report

Owner of animal at origination

Bite Victim

Animal Information

Species	DOG ID#: 1305	Primary color	TAN	<u>Current Owner</u>
Breed	MIXED BREED	Secondary color		
Gender	FEMALE/NOT STERILIZED	Age	ADULT	
Pe: Name		Size		
License		Collar Type		
Vacc ID		Collar Color		
Microchip				
Registration				

Dispatch and Outcome

Assigned to:	Andres Fuentes	On	10-31-2011 13:08:17	Priority	0
Final Outcome:	Animal Picked Up	On	10-31-2011 13:08:22		

Notes

On 10-31-2011 at approx. 1145 hours, I was dispatched to 701 Winfield for a report of a stray dog being detainet by a citizen. I made location and took custody of the mixed breed female dog and checked it for a micro chip. none was found. I then transported the dog to the Camelot Animal Hospital where it was photographed and then released to a staff member.

City of Windcrest
Monthly Code Enforcement Report

Att. 6

Current Code Compliance Officer in Training

	Oct.	Nov.	Dec.	Jan.	Feb.	Mar.	Apr.	May	Jun.	Jul.	Aug.	Sept.	TOTAL
City Violations													
Parking Violation	2												2
Dog's running at large	2												2
Animal Waste disposal													
Weeds, Grass, Vegetation	5												5
Vacated Property													
Littering Street	3												3
Littering Alley	1												1
Barking Dog													
No Alarm Permit	4												4
No Building Permit	2												2
Street for storage parking "Veh. On street"	3												3
Junk Vehicle	2												2
Vehicles on grass	5												5
R.V. / Boat / Trailer on Driveway	3												3
R.V. / Boat / Trailer on Street													
Vision Clearance													
Overhanging tree limbs "Street"	2												2
Overhanging tree limbs "Alley"													
Overflowing Dumpster													
Bandit Signs	36												36
Emptying pool into street	2												2
Solicitors	1												1
Watering wrong time of day	18												18
Watering wrong day	3												3
Wasting Water "Sprinklers running onto street"													
Refusal to pay Solid Waste													
Obstruction of Streets and Roadways	3												3
Unsanitary / Unsanitary Conditions	2												2
No Garage / Estate Permit													
Total Issues Addressed	99												99
Written Notice by Code Enforcement	16												16
Verbal Warnings by Code Enforcement	31												31
MCRT Citation Issued by Code Enforcement	0												0
Written Warnings by PD	3												3
MCRT Citation Issued by PD	3												3
Total Enforced	53												53

Please make sure

* 3 HRS / Day in Field

D.D. Chaffin

Confirms.

[Signature]

[Signature] 11/17/2011

Prepared by JGonzalez 11/04/2011



WINDCREST TEXAS

Street Report for the month of September 2011

Highlights

Every Monday trash is picked up throughout the city as needed.

Every Friday washed vehicles, mow the hill top, playground and ball fields.

Pool is checked every day for P.H. balance and trash in skimmers. Check the pumps for trash and service if needed.

The street sweeper is in service as schedule, a total of 8 days of sweeping due to a very low amount of debris that accumulated as we continue to go through this drought.

Mow, edge and trim throughout the city as followed:
Eaglecrest Island and Target Building.

Trees and limbs removed from green spaces and parks from a previous storm with heavy winds.

A total of 2 days of trash pickup that was left behind or from residents putting out trash too late from the curb side pickup.

A total of 10 days of cleaning up flood plain behind the shop.

Remove weeds, trash and equipment to get access to A/C unit behind the maintenances building for replacement.

3 days of spraying weeds throughout the city as needed.

Put out copper sulfate in Autumn Sunset, Hidden Hollow and Brookfalls ponds to control the growth of algae.

Repair sprinkler system at Windgarden Circle.

Andres Fuentes did 4 days of minor mechanic repairs to help keep the fleet going and 2 days of full time duty of Animal Control.

Special Events:

Friday, October 7 set up for Haz-Mat and on Saturday, October 8 to assist on checking I.D.'s and control traffic flow for Haz-Mat.

Landscaping:

Mow, edge and trim city hall, fire dorms and civic center.
Irrigate Windgarden Circle, Windway Island, Corto Circle and city hall.
Spread fertilizer after irrigating.
Water grass as permitted under water restrictions.

Lay out stepping stones behind Gulfcrest fire dorm, spread out dirt and plant sod.

Windcrest EDC Report for the month of June 2009

Sod was also planted at city hall and at the civic center.

Install a park bench between the two office trailers.

Clean up all leaves, trash and rock around fire dorm on Dalecrest Dr.

Pull weeds, pick up trash and trim bushes on Islands on Walzem Rd.

Goals

Strip Pickle Ball court and start on 3 year sign project as required by Federal Lands Highway (FLH).

Summary

Keeping the city looking beautiful and at its best for city residents and visitors.

Respectively submitted to the City Council through the City Manager

Christopher Gamboa

3 November 2011

SIGNATURE

DATE

Please contact me with any questions concerning this report

This reporting is required by the City of Windcrest Charter § 5.02.3(h).

✓ R/G
on 11/4/2011

CITY OF WINDCREST MUNICIPAL COURT - OFFICIAL MONTHLY REPORT

	Oct. 11	Nov. 11	Dec. 11	Jan. 12	Feb. 12	Mar. 12	Apr. 12	May 12	Jun 12	Jul. 12	Aug. 12	Sept. 12	TOTAL	Medium Average
Cases Filed	455													
Fines Paid	52													
Bond Forfeiture	0													
Not Guilty	10													
Guilty	59													
Dismissed	78													
Compliance Dismissals	10													
Defensive Driving	21													
Deferred Disposition	30													
Insurance	26													
Orders for Community Svc.	0													
Appeals	0													
TOTAL CASES HEARD	316													
Failure to Appear/Warrants	290													
Warrant Officer Fine/Fee Collected	13,358													
Warrant Officer Activity	31													
Court Fines	22,975.87													
State Fees	12,639.01													
City Share of State Fees (10%)	1,264.00													
Court Technology Fund	720.34													
Court Building Security Fund	540.22													
Fee to Omni/State	1,508.29													
Linebarger Fees	979.50													
TOTAL CITY REVENUE	24,239.87													
PRIOR Years Total Collections	26,354.80	23,096.47	20,308.63	24,356.13	31,594.01	27,069.32	27,631.75	23,550.00	26,227.47	24,319.00	28,296.64	31,528.41	316,332.63	

(October 10-Sept. 11)

Warrant Officer Fine/Fee Collected	7,391	6,475.50	7,069	9,584	15,585	17,622	15,193	18,010	24,188.85	10,943.65	16,723.10	20,726.40	169,511.96	
Warrant Officer Activity	34	28	21	26	45	53	47	53	68	41	44	67	527	
Persons Arrested (Held in WCPD)	6												6	
Persons Incarcerated (HELD IN GC)	0												0	
Cost of Incarceration	600												600	

(October 10 - Sept. 11)

Persons Arrested	0													
Persons Incarcerated	0													
Cost of Incarceration	0													

TOTAL CITY REVENUE

FY 2009-2010 vs. FY 2010-2011

25600
25400
25200
25000
24800
24600
24400
24200
24000
23800
23600

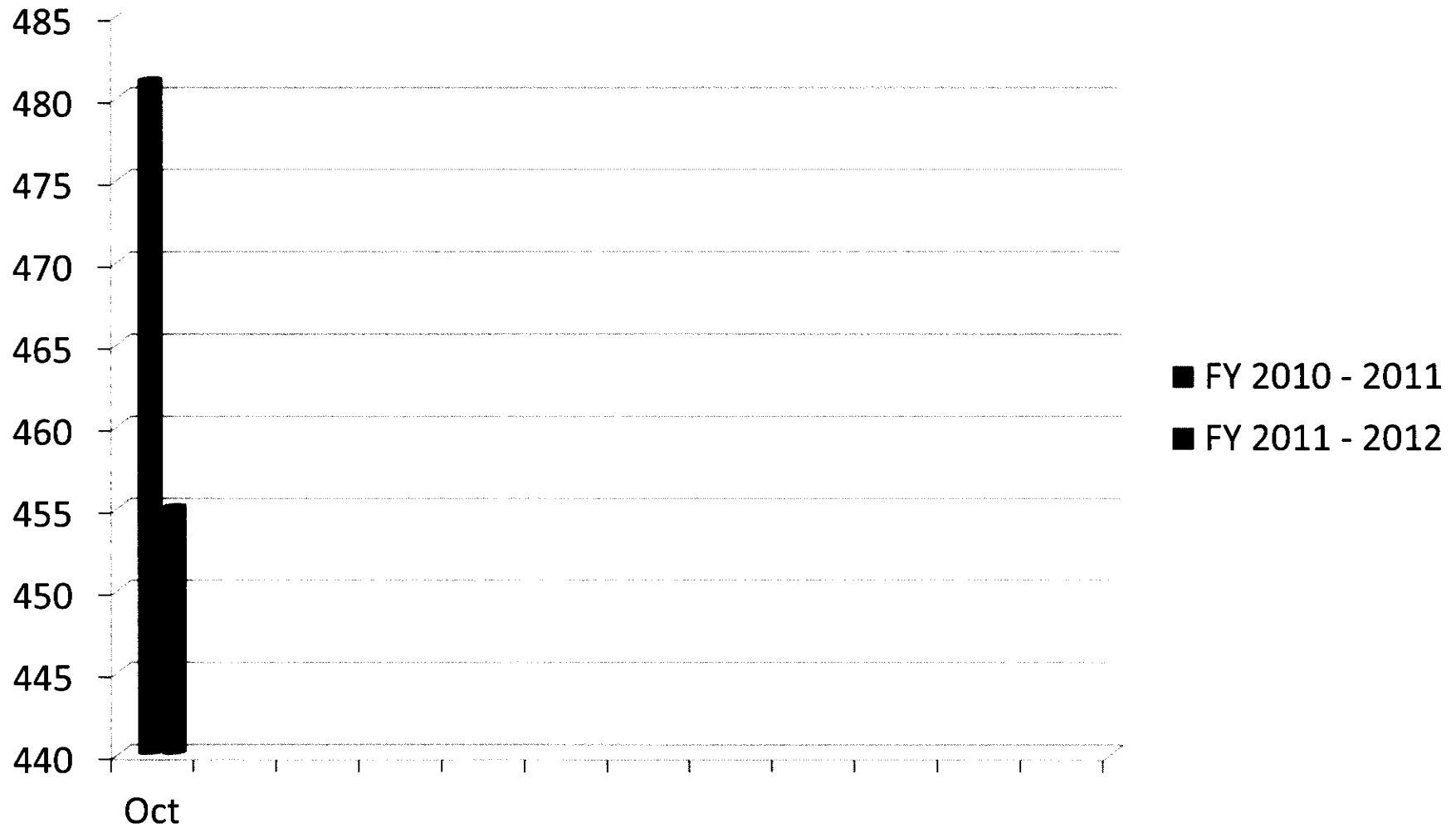
FY 2010 - 2011
FY 2011 - 2012

Oct

CASES FILED

FY 2009/2010 vs. FY 2010/2011

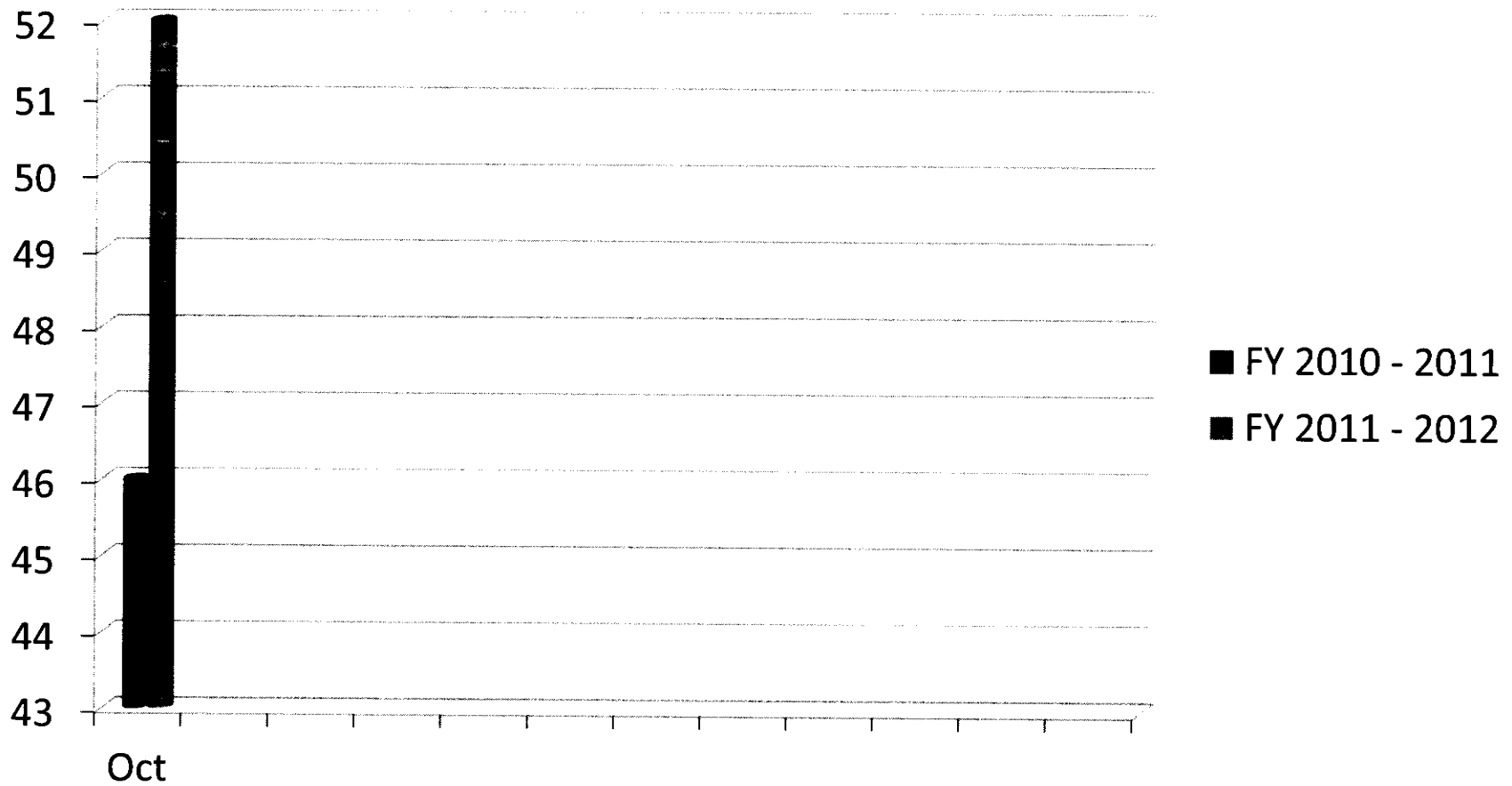
(Citations from Police Department, Code Enforcement, Animal Control)



FINES PAID

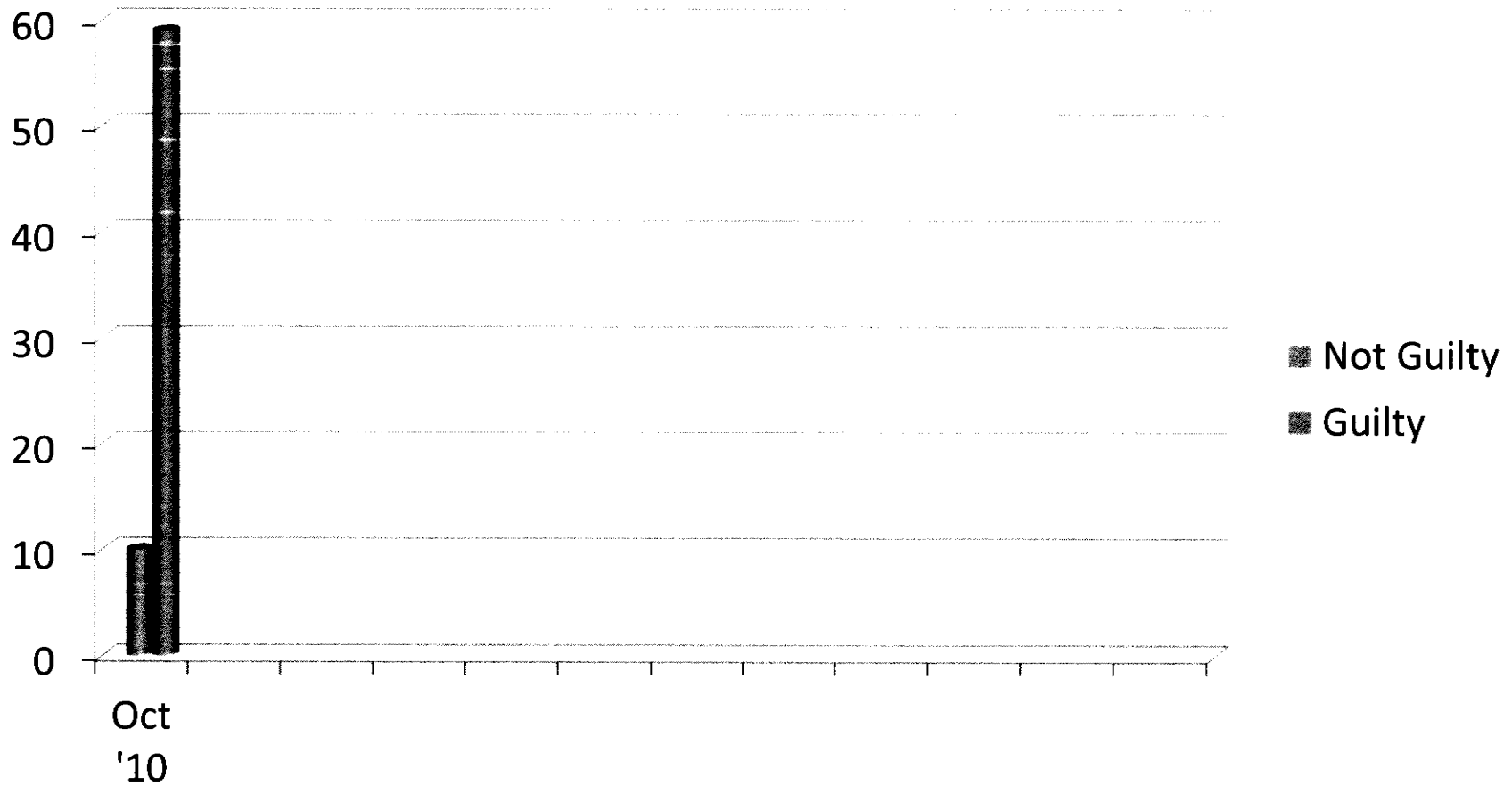
FY 2009/2010 vs. FY 2010/2011

(Number of cases in which defendants came in and paid. Does not include defendants who were granted Deferred Disposition or Defensive Driving)



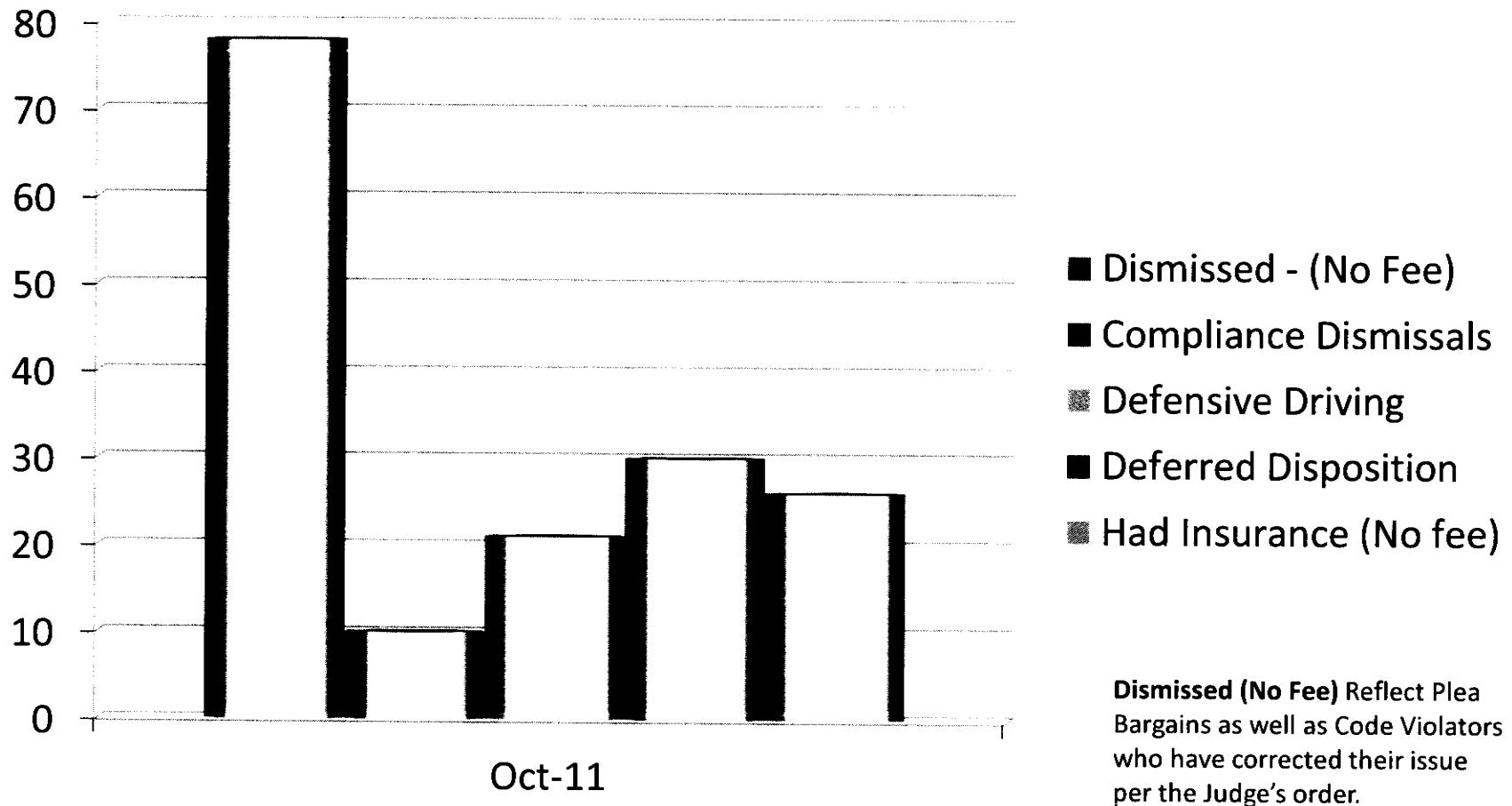
NOT GUILTY / GUILTY

(Numbers only, not \$ amounts. Guilty column correlates with defendants who paid fines in FY 2011 – 2012 from above slide)



DISMISSALS

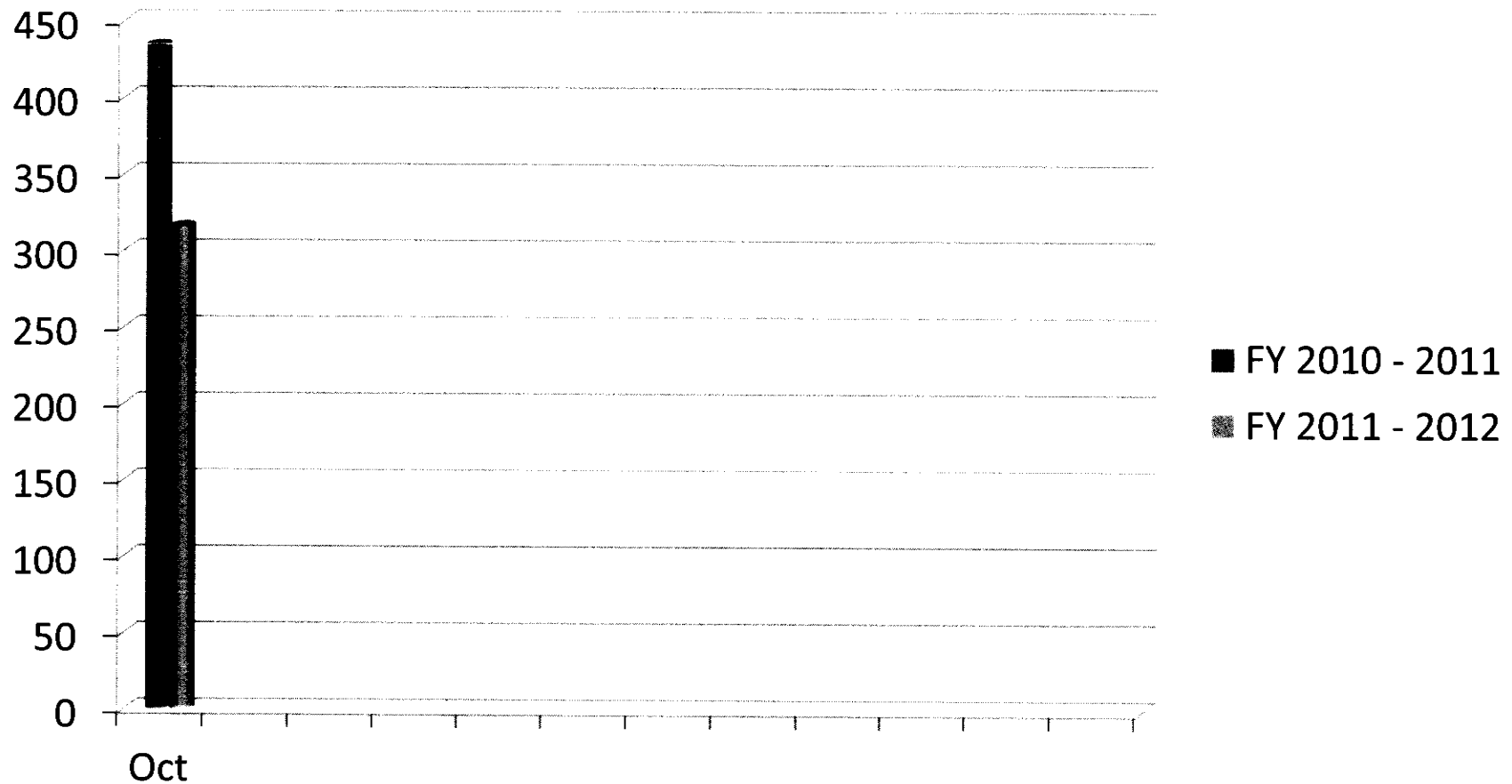
(Numbers only, not \$ amounts)



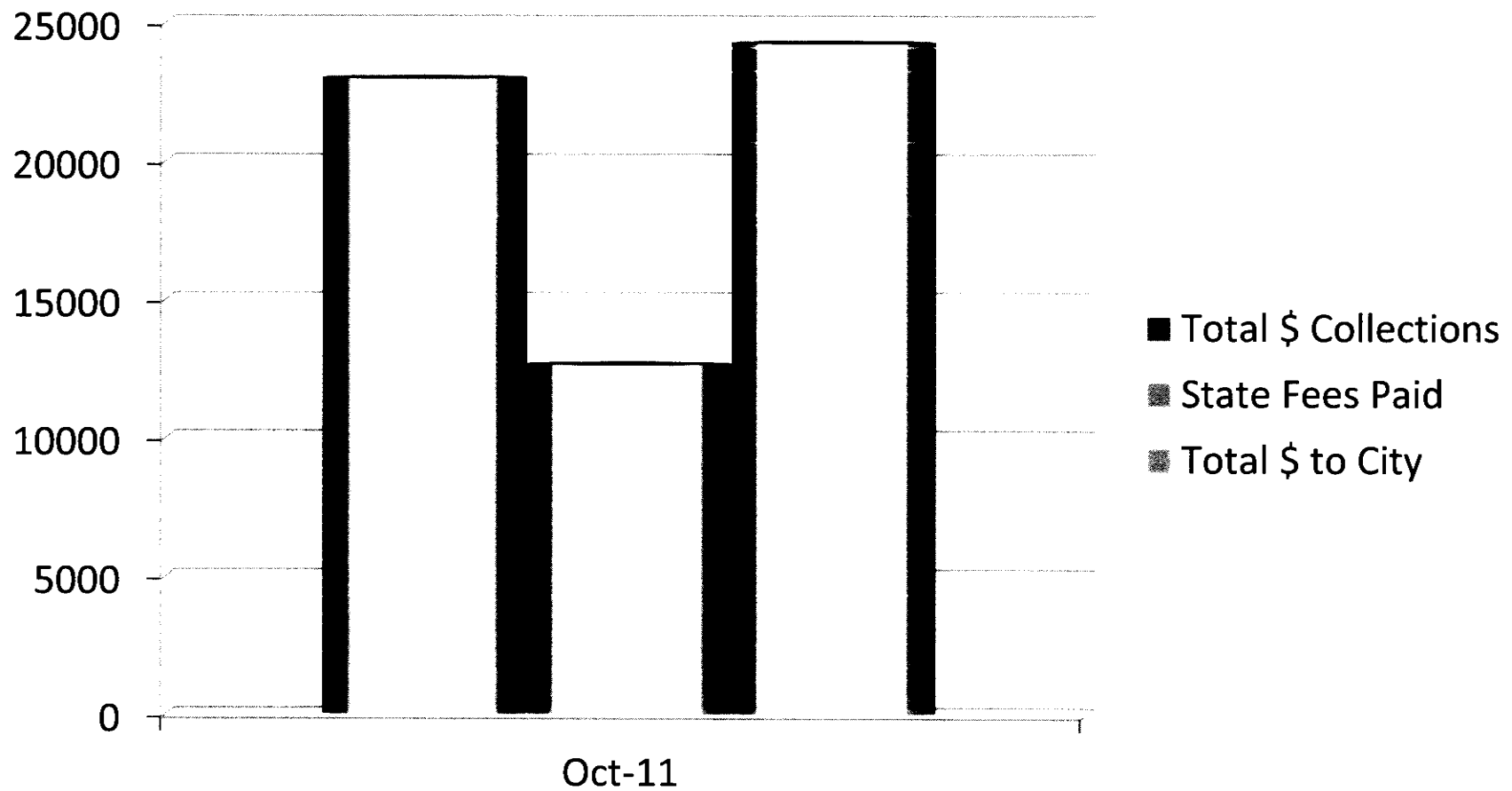
TOTAL CASES HEARD

FY 2009/2010 vs. FY 2010/2011

(Includes...Fines Paid, Not Guilty/Guilty, and Dismissals. Numbers only, not \$ amounts)

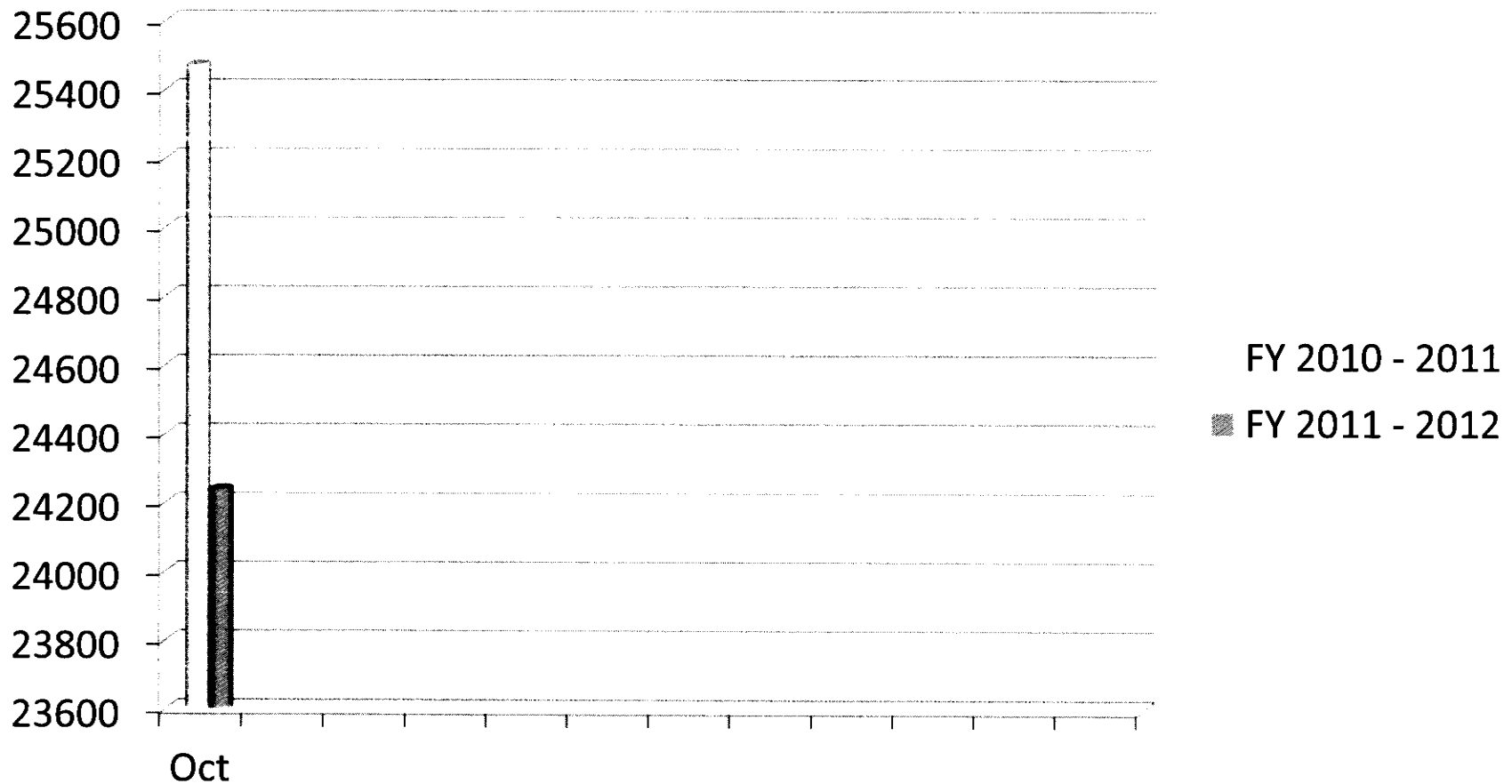


DISTRIBUTION OF TOTAL COURT COLLECTIONS



TOTAL CITY REVENUE

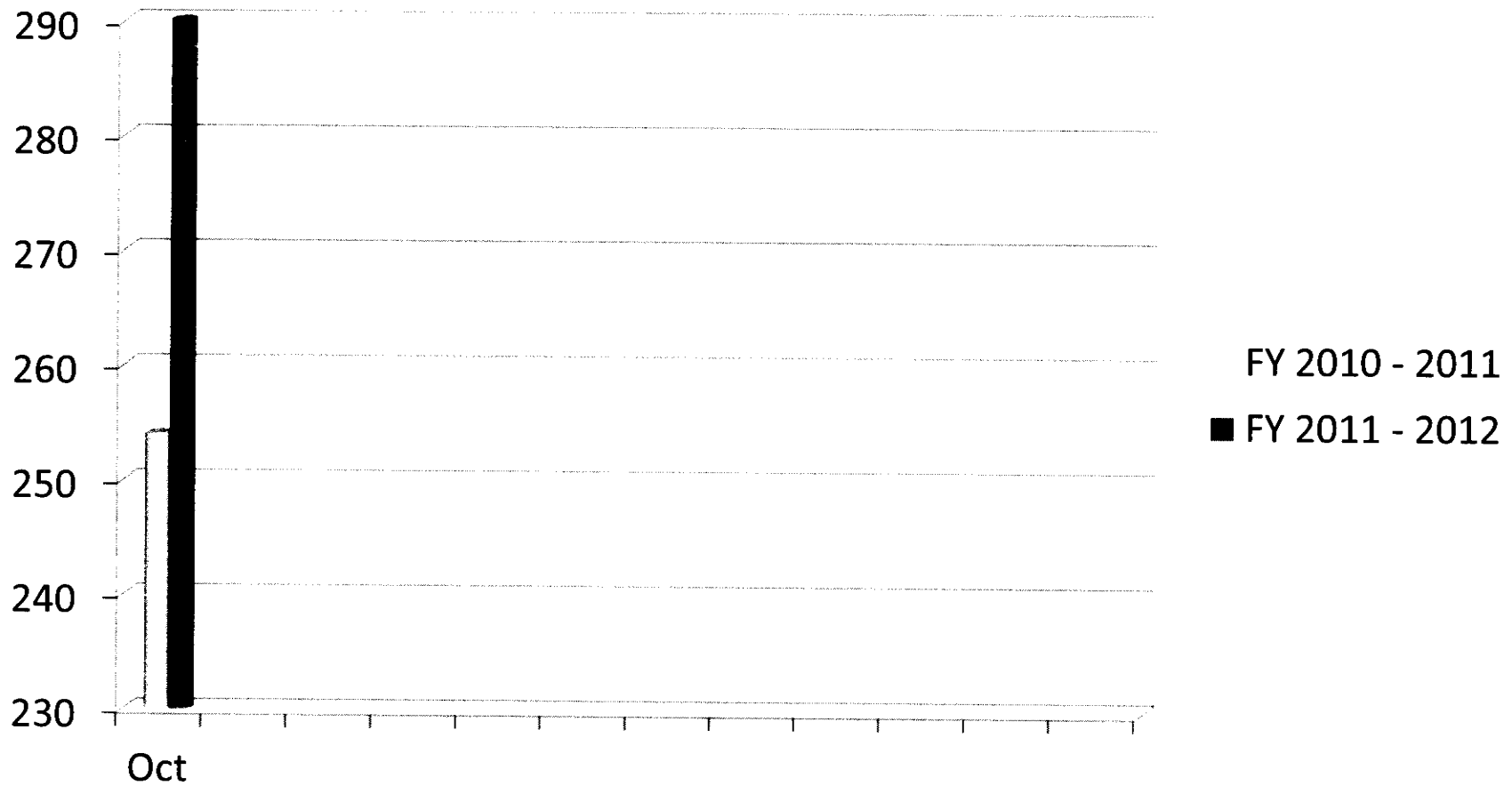
(FY 2009/2010 vs. FY 2010/2011)



FTA WARRANTS ISSUED

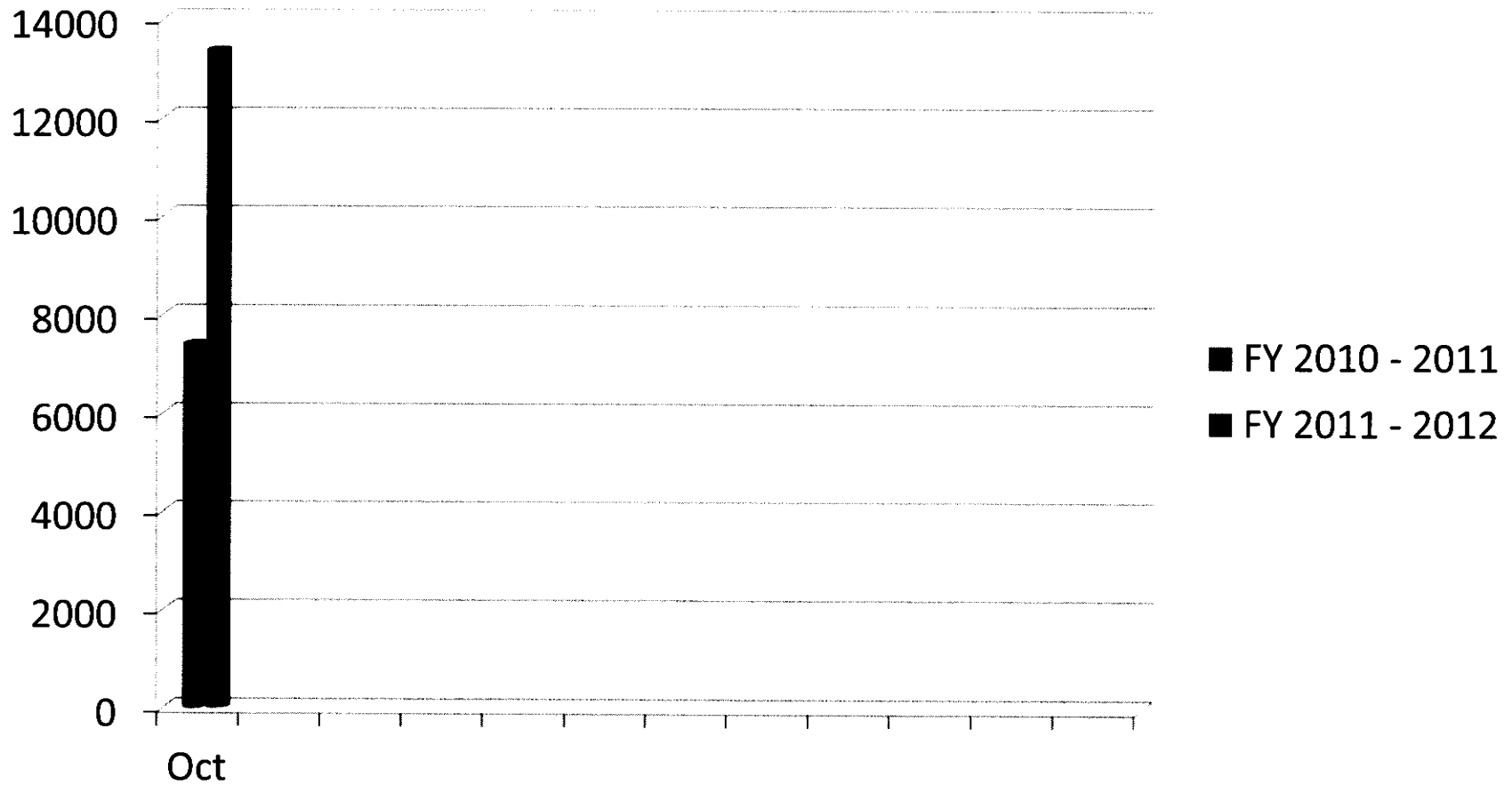
FY 2009 – 2010 vs. FY 2010 - 2011

(Numbers only, not \$ amounts)



WARRANT COMPARISON OF FINES AND FEES COLLECTED

(FY 2009 – 2010 vs FY 2010 – 2011)



WARRANT OFFICER REPORT FOR THE MONTH OF OCTOBER 2011

Citation No#.	Defendant Name	Warrant Officer Comments	ACTION
Page 1 of	* DENOTES ARREST	** DENOTES MAGISTRATION	
69132 (2010)	Ramirez, Marco	Went to listed residence address. No ans. Left Red Tag.	Fine/Fees \$724.10
68951 (2011)	Tolsma, William	Went to listed residence address. No ans. Left Red Tag.	Posted Bond \$200
68188 (2011)	Neal, Monique	Went to listed work address. Left card w/manager.	Posted Bond \$300
61621 (2008)	Gower, Andrea	Contacted subj regarding Warrants. Subj will pay fine/fees.	Fine/Fees \$690.30
67708 (2011)	Rios, Jeremy	Contacted subj regarding Warrants. Subj will pay fine/fees.	Fine/Fees \$492.70
49539 (2003)	McPherson, Brandon	Contacted subj regarding Warrants. Subj will post bond.	Posted Bond \$300
68499 (2009)	Gonzalez, Kenneth	Went to listed residence address. No ans. Left Red tag.	Fine/Fees \$837.20
68690 (2011)	McBride, Brtan	Contacted subj @ work address. Subj will pay fine/fees.	Fine/Fees \$372
68591 (2011)	Monzon, Joshua	Went to listed work address. Left card w/mng.	Posted Bond \$200
68780 (2011)	Harbour, Hannah	Went to listed residence address. No ans. Left Red Tag.	Posted Bond \$300
70135 (2011)	Hayes, Daniel	Contacted subj regarding Warrants. Subj will pay fine/fees.	Fine/Fees \$504.40
66525 (2010)	Montemayor, Marissa	Contacted subj regarding Warrant. Subj will pay fine/fees.	Fine/Fees \$549.90
69010 (2011)	Soliz, David	Went to listed residence address. No ans. Left Red Tag.	Posted Bond \$300
*65385 (2010)	Willingham, David	Subj Arrested. Processed @ WPD.	Fine/Fees \$330
58183 (2006)	Gilliam, Christopher	Went to listed residence address. No ans. Left Red tag.	Fine/Fees \$120
66165 (2011)	Abobo-Lacaden, Racquel	Went to listed residence address. No ans. Left Red Tag.	Posted Bond \$400
67343 (2011)	Chase, Kevin	Went to listed residence address. No ans. Left Red tag.	Fine/Fees \$243.10
*9030A (2011)	Castano, Sergio	Subj Arrested. Processed @ WPD.	Posted Bond \$300
64956 (2008)	Perkins, Calos	Went to listed residence address. No ans. Left Red Tag.	Posted Bond \$1500
58339 (2006)	Toney, Amber	Went to listed residence address. No ans. Left Red Tag.	Fine/Fees \$570.70
57896 (2006)	Levinson, Sharon	Went to listed residence address. No ans. Left Red Tag.	Fine/Fees \$1098.50
50096 (2004)	McCall, Laverne	Contacted subj's Commanding Officer. Subj will pay fine/fees.	Fine/Fees \$228.10
*6797 (2011)	Fox, Kyle	Subj Arrested. Processed @ WPD	Posted Bond \$400
*69409 (2011)	Morales, Megan	Subj Arrested. Processed @ WPD	Posted Bond \$200
*68841 (2011)	Parsons, Tina	Subj Arrested. Processed @ WPD.	Fine/Fees \$880
67475 (2010)	Rodriguez, Yliana	Went to listed residence address. No ans. Left Red Tag.	Fine/Fees \$187.20
69270 (2011)	Petrowski, Susan	Contacted subj regarding Warrants. Subj will post bond.	Posted Bond \$200
*69371 (2011)	Jackson, Hadley	Subj Arrested. Processed @ WPD.	Posted Bond \$300
69436 (2011)	Estrada, Priscilla	Contacted subj regarding Warrants. Subj will post bond.	Posted Bond \$200
58778 (2007)	McGarity, Tanice	Contacted subj regarding Warrant. Subwill pay fine/fees.	Fine/Fees \$130

[illegible]



WINDCREST TEXAS

Building Services Report for the month of October 2011

Highlights

1. Two applications for Certificate of Occupancy's were accepted.
2. Permit issued to demo the interior space of the old Circuit City building.

Goals

1. Continue issuing building permits, performing inspections and registering contractors.

Summary

A total of 35 permits were issued for the month with permit fees totaling \$2,793.40
70 inspections were performed by BB Inspections.

Health Report – See Attached Documents

Respectfully submitted to City Council, through the City Manager.

Heather Weidenbach

November 17, 2011

SIGNATURE

DATE

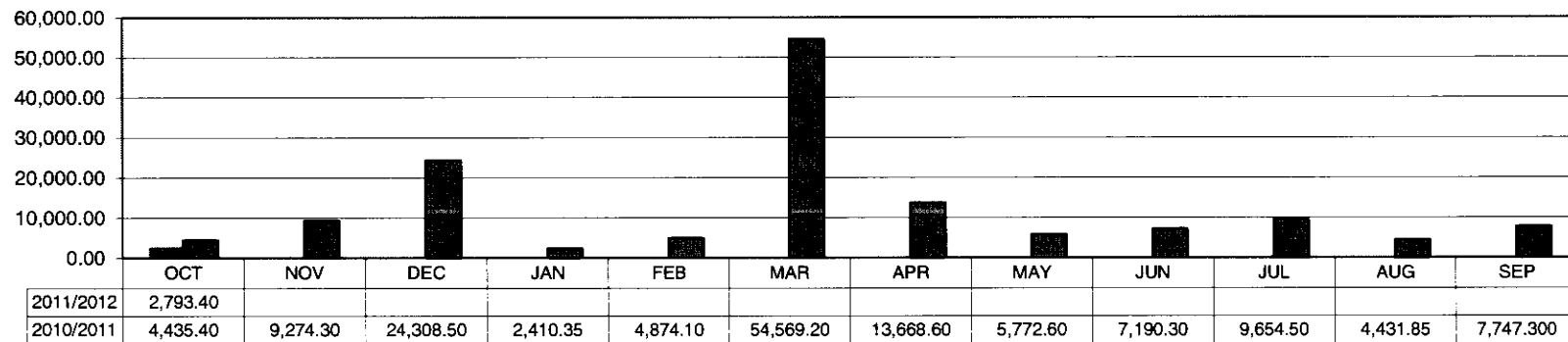
Heather Weidenbach, City Secretary/Permits

Please contact me with any questions concerning this report 655-0022 ext. 2150

This reporting is required by the City of Windcrest Charter § 5.02.3(h).

**TOTAL DOLLARS OF BUILDING PERMITS ISSUED
FY 2011/2012 AS OF OCTOBER 2011 = 2,793.40**

■ 2011/2012
■ 2010/2011



TOTAL NUMBER OF PERMITS ISSUED BY MONTH (FY11/12)

[illegible]

TOTAL DOLLAR AMOUNTS BY PERMIT TYPE (FY 2011/2012)

[illegible]

**CITY OF WINDCREST
DEPARTMENT OF HEALTH
NARRATIVE REPORT
October 2011**

1. *Benny's Tacos:* Foods are not covered and dated in the walk in cooler. The dishwashing machine is not sanitizing. The exhaust hood filters need cleaning. The back flow preventor is installed on the hot water line of the hot water heater and does not protect the ice machine. Some foods are stacked on top of each other without covers. Reinspection found improved conditions with the following exceptions. Foods are not labeled properly. Fans are to be covered with washable covers.

2. *IHOP:* The grill area was cleaned to remove built up food residue and grease. The fryers are still not satisfactory. The backflow preventor was installed on the ice machine. Will follow up.

3. *China Harbor:* Two inspections of this facility this month. The first inspection was a follow up on the cook's line cooler. The unit was functioning properly. The dishwasher was again not working properly. All dishes are to be washed in the dishwashing machine and then hand sanitized in the three compartment sink until the reliability of this machine is established. The repair company found that the water softener was not working and had oxidized the dishwashing machine nozzles. Unit was repaired and is working properly.

4. Ruth's Mexican Restaurant: The dishes and utensils were not being properly washed, rinsed, and sanitized. Repeat item. The correct procedure was discussed with the manager. Will reinspect.

5. La Familia: This proposed facility and numerous items that are to be completed before opening were identified. Will reinspect before allowing to open.

6. Windcrest Elementary: The food establishment permit was renewed.

7. Bill Miller BBQ: This was a follow up inspection. The dishwashing operation was satisfactory however the back door seal was installed improperly. Reinspection for food handler training will be conducted after the November class.

FOOD HANDLER SANITATION TRAINING: One food handler training class was conducted in October.

ORDINANCE NO. 2011-654 (O)

AN ORDINANCE
ADOPTING A MORATORIUM ON CONSTRUCTION OF
CARPORTS AND THE ACCEPTANCE OF APPLICATIONS FOR
CARPORT BUILDING PERMITS FOR A PERIOD OF SIX
MONTHS FROM THE ADOPTION OF THIS ORDINANCE.

WHEREAS, the City of Windcrest Code of Ordinances does not appear to authorize or prohibit the construction of carports in the City; and

WHEREAS, it is necessary to review the desirability of the installation of carports in the City and the compatibility of carports with existing residential neighborhood construction patterns; and

WHEREAS, the beauty of the City of Windcrest may be compromised if new carports are constructed before completion of the review of the desirability of carports is completed and implemented; and

WHEREAS, a temporary moratorium of six months is necessary to protect the beauty and charm of the City against the proliferation of carports and to maintain the status quo pending further action by the Planning and Zoning Commission and the City Council of the City of Windcrest.

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF WINDCREST, TEXAS as follows:

SECTION 1. INTENT

It is the intent of this ordinance to limit temporarily, for a period of six months, the acceptance of applications for carport building permits and the construction of carports in the City. The purpose of this ordinance is to promote the orderly review of the desirability of carports in the City in order to protect the health, safety and general welfare of the citizens of the City of Windcrest. It is not the intent of this ordinance to deny development rights protected by law.

SECTION 2. DEFINITION

For the purposes of this Ordinance, a carport is a motor vehicle shelter built either as a free standing structure or as an extension from the side of a building of which the main component is a roof supported primarily by columns rather than by walls.

SECTION 3. LIMITATION OF ACCEPTANCE OF APPLICATIONS

Except as otherwise provided herein, after adoption of this Ordinance, no employee, officer, agent, department or board of the City shall accept for filing an application for a carport building permit. If any building permit is submitted to the City, the City shall take no action on it and shall return it, with any proffered application fee, to the applicant.

SECTION 4. TERM OF MORATORIUM

Unless extended or shortened by the City Council, this ordinance shall continue in effect until six (6) months after its adoption.

SECTION 5. APPEALS

If the Windcrest Building Official refuses to accept an application for a carport building permit hereunder, the applicant may appeal the decision to the City Council. The appeal shall be in

writing and shall be transmitted to the City Secretary accompanied by all documents necessary and appropriate for a residential or commercial building permit in the City. The appeal shall be considered by the City Council within thirty days after the appeal is received in the office of the City Secretary, unless the applicant requests a later hearing. If the City Council determines that application of this ordinance to the applicant would be likely to deprive the applicant's rights protected by law, or that the proposed work would not interfere with the beauty and charm of the City, then the City Council may grant the appeal and direct the Windcrest Building Official to accept the application for filing and processing. The City Council may stipulate conditions necessary to ensure that the proposed work will not cause adverse effects on the beauty and charm of the City and neighboring properties. In no event shall the granting of an appeal guarantee that the City will issue the permit unless it is otherwise in compliance with all applicable codes, laws and regulations.

SECTION 6. NOT APPLICABLE TO PENDING APPLICATIONS

This ordinance does not apply to applications for carport building permits that were received by the City before November 21, 2011. Such applications shall be processed in accordance with applicable policies and procedures then in effect.

SECTION 7. SEVERABILITY

It is hereby declared to be the intention of the City Council that the sections, paragraphs, sentences, clauses and phrases of this ordinance are severable, and, if any phrase, clause, sentence, paragraph or section of this ordinance shall be declared void, ineffective or unconstitutional by the valid judgment or final decree of a court of competent jurisdiction, such voidness, ineffectiveness or

unconstitutionality shall not affect any of the remaining phrases, clauses, sentences, paragraphs and sections of this ordinance.

PASSED AND APPROVED this ____ day of _____, 2011.

Alan E. Baxter, MAYOR

ATTEST:

Heather Weidenbach, CITY SECRETARY

APPROVED:

Michael S. Brennan, CITY ATTORNEY

Premier Pension Solutions
A Limited Liability Company

City Of Windcrest
Attn: Ms. Sarah Mangham
8601 Midcrown
Windcrest, TX 78239

Dear Ms. Mangham:

Please find enclosed the three-ring binder that contains the cafeteria plan documentation for the City of Windcrest Cafeteria Plan effective October 1, 2011. The following is a brief explanation of each item:

Plan Document – The legal document containing the written provisions of your plan. The Plan Document should be read carefully, signed and maintained in the Employer's permanent records.

Adopting Resolution – This resolution formally adopts the plan document. It should be signed and incorporated into the Board's minutes.

Summary Plan Description - A document containing a comprehensive description of the cafeteria plan, including the terms and conditions of participation. The SPD is written so as to be understood by the average participant, and contains sufficient detail so that participants and beneficiaries are reasonably informed of their rights and obligations. The SPD must be provided to participants within 90 days of eligibility.

Please sign and return to us in the enclosed envelope the loose copies of the Plan Document and Adopting Resolution.

For your convenience, please find enclosed administrative forms. Your plan is designed to automatically include any eligible insurance premiums and it is not necessary to have employees complete any forms to participate. Rather, if a participant does not wish to have his/her premiums deducted pre-tax, he/she needs to complete the *Election Not to Participate*. The Change in Status Election Form should be used when an employee with a qualifying change in status wishes to add or drop coverage in your group health plan.

Thank you for this opportunity to be of service. Please let me know should you have any questions or need additional information.

Sincerely,



Patrick E. Rhynes

Enclosures

P. O. Box 7247 • Waco, TX 76714



801 Washington Ave., Ste. 302 • Waco, TX 76701

ADOPTING RESOLUTION

The undersigned Principal of City of Windcrest (the Employer) hereby certifies that the following resolutions were duly adopted by the Employer on _____, and that such resolutions have not been modified or rescinded as of the date hereof:

RESOLVED, that the form of Cafeteria Plan including a Dependent Care Flexible Spending Account and Health Flexible Spending Account effective October 1, 2011, presented to this meeting is hereby approved and adopted and that the duly authorized agents of the Employer are hereby authorized and directed to execute and deliver to the Administrator of the Plan one or more counterparts of the Plan.

RESOLVED, that the Administrator shall be instructed to take such actions that are deemed necessary and proper in order to implement the Plan, and to set up adequate accounting and administrative procedures to provide benefits under the Plan.

RESOLVED, that the duly authorized agents of the Employer shall act as soon as possible to notify the employees of the Employer of the adoption of the Cafeteria Plan by delivering to each employee a copy of the summary description of the Plan in the form of the Summary Plan Description presented to this meeting, which form is hereby approved.

The undersigned further certifies that attached hereto as Exhibits A and B, respectively, are true copies of City of Windcrest Cafeteria Plan and the Summary Plan Description approved and adopted in the foregoing resolutions.

Principal

Date: _____

IN WITNESS WHEREOF, this Plan document is hereby executed this
_____ day of _____.

City of Windcrest

By _____
EMPLOYER

CITY OF WINDCREST CAFETERIA PLAN

PLAN SPONSOR CERTIFICATION

The City of Windcrest ("Employer") sponsors a Health Flexible Spending Account (the "Plan") as part of the City of Windcrest Cafeteria Plan. Certain members of Employer's workforce perform service in connection with administration of the Plan. Employer acknowledges and agrees that the Standards for Privacy of Individually Identified Health Information (45 CFR Part 164, the "Privacy Standards"), prohibit the Plan or its business associates from disclosing Protected Health Information (as defined in Section 164.501 of the Privacy Standards) to members of the Employer's workforce unless the Employer agrees to the conditions and restrictions set out below. To induce the Plan to disclose Protected Health Information to members of Employer's workforce as necessary for them to perform administrative functions for the Plan, the Employer hereby accepts these conditions and restrictions and certifies that the Plan documents have been amended to reflect these conditions and restrictions. The Employer agrees to:

- (a) Not use or further disclose the information other than as permitted or required by the Plan documents or as required by law;
- (b) Ensure that any agent or subcontractor, to whom it provides Protected Health Information received from the Plan, agrees to the same restrictions and conditions that apply to the Employer with respect to such information;
- (c) Not use or disclose Protected Health Information for employment-related actions and decisions or in connection with any other benefit or employee benefit plan of the Employer;
- (d) Report to the Plan any use or disclosure of the Protected Health Information of which it becomes aware that is inconsistent with the uses or disclosures permitted by the Plan or required by law;
- (e) Make available Protected Health Information to individual Plan members in accordance with Section 164.524 of the Privacy Standards;
- (f) Make available Protected health Information for amendment by individual Plan members and incorporate any amendments to Protected Health Information in accordance with Section 164.526 of the Privacy Standards;
- (g) Make available the Protected Health Information required to provide an accounting of disclosures to individual Plan members in accordance with Section 164.528 of the Privacy Standards;
- (h) Make its internal practices, books and records relating to the use and disclosure of Protected Health Information received from the Plan available to the Department of Health and Human Services for purposes of determining compliance by the Plan with the Privacy Standards;
- (i) If feasible, return or destroy all Protected Health Information received from the Plan that the Employer still maintains in any form, and retain no copies of such Information when no longer needed for the purpose for which disclosure was made, except that, if such return or destruction is not feasible, limit further uses and disclosures to those purposes that make the return or destruction of the information infeasible; and
- (j) Ensure the adequate separation between the Plan and members of the Employer's workforce, as required by Section 164.504(f)(2)(iii) of the Privacy Standards and Section COMPLIANCE WITH HIPAA PRIVACY STANDARDS of the City of Windcrest Cafeteria Plan.

Adopted this _____ day of _____, 20 _____

Plan Sponsor