



**AGENDA  
CITY OF WINDCREST, TEXAS**

**REGULAR CITY COUNCIL MEETING**

**October 20, 2014**

**5:15 P.M.**

**NOTICE IS HEREBY GIVEN THAT A SPECIAL WINDCREST CITY COUNCIL MEETING WILL BE HELD AT WINDCREST CITY HALL, 8601 MIDCROWN, WINDCREST, TEXAS ON THE 20<sup>TH</sup> DAY OF OCTOBER 2014 STARTING AT 5:15 P.M. DURING THE MEETING THE FOLLOWING SUBJECTS WILL BE CONSIDERED AND THE COUNCIL MAY TAKE ACTION ON ANY OF THE LISTED SUBJECTS.**

**THE CITY COUNCIL RESERVES THE OPTION TO RECESS THE MEETING DURING THE EVENING OF OCTOBER 20, 2014 AND TO RECONVENE THE MEETING ON THE FOLLOWING DAY, OCTOBER 21, 2014 AT 9:00 A.M. AT THE WINDCREST CITY HALL, 8601 MIDCROWN, WINDCREST, TEXAS.**

**IT IS ANTICIPATED THAT MEMBERS OF OTHER CITY BOARDS, COMMISSIONS AND COMMITTEES MAY ATTEND THE MEETING IN NUMBERS THAT MAY CONSTITUTE A QUORUM OF SUCH OTHER CITY BOARDS, COMMISSIONS AND COMMITTEES, SO THAT NOTICE IS HEREBY GIVEN THAT THE MEETING IS ALSO A MEETING OF THE OTHER CITY BOARDS, COMMISSIONS AND COMMITTEES WHOSE MEMBERS ARE IN ATTENDANCE. THE MEMBERS OF THE OTHER CITY BOARDS, COMMISSIONS AND COMMITTEES MAY PARTICIPATE IN DISCUSSIONS WHICH OCCUR AT THE MEETING, BUT NO ACTION WILL BE TAKEN BY THE OTHER BOARDS, COMMISSIONS AND COMMITTEES WHOSE MEMBERS ARE IN ATTENDANCE.**

*Ordinance No. 618 (09/20/10), Repealing Ordinance No. 593*

At all City Council, City Commission or City Board meetings, the agenda shall include a "citizens to be heard" item. It is suggested that Citizens wishing to speak during this item sign in on the sign up roster prior to the meeting. During "citizens to be heard" comments, each individual may speak on an agenda item or any other matter affecting the city. In addition to the "citizens to be heard" portion of meetings, a person may make comments on agenda items prior to the vote on the agenda item. A member of the public will have a total of six (6) minutes to be heard during a City Council, City Commission or City Board Meeting. This does not include any responses from the body. The six (6) minutes time limit authorized herein may not be transferred to another speaker in whole or in part. The presiding Officer or his/her designee will assign a Time Keeper to each meeting. The Time Keeper will maintain strict compliance of the six (6) minute rule, stopping speakers who exceed the allotted time. As authorized by Section 551.042 of the Texas Government Code, the Presiding Officer may direct a City Official to make a statement of specific factual information in

response to an inquiry made by a member of the public or of the City Council, or; a recitation of existing policy in response to an inquiry made by a member of the public or the City Council. Any deliberation or decision about the subject of the inquiry shall be limited to a proposal to place the subject on the agenda for a subsequent meeting. Any question posed by a Citizen, Council Member, Board Member or Commission Member for which an answer is not available at a meeting shall be answered by a member of the staff or Presiding Officer at the next regular meeting of the Body, if an answer is reasonably available and prudent. If the information is sensitive, staff will seek advice from the City Attorney.

**REQUEST ALL PAGERS AND CELL PHONES BE TURNED OFF, EXCEPT EMERGENCY ON-CALL PERSONNEL. CITIZENS ARE ASKED TO REFRAIN FROM TALKING DURING COUNCIL PROCEEDINGS.**

Meeting Chair: please remind each participant in your meeting that they must speak into a microphone; the recording is the Official Minutes of your meeting and all who speak must be recorded. All guest speakers and citizens to be heard must speak from podium. Please interrupt speakers during meeting if you recognize that they are not speaking into microphone and have them do so.

**I. Call to Order, Pledge of Allegiance, Invocation and Announcement**

**II. Citizens to be Heard on Subsequent and Non-Subsequent Agenda Items**

1. A member of the public will have three (3) minutes to discuss non-subsequent agenda items.
2. A member of the public will have six (6) minutes to discuss subsequent agenda items.
3. City Council may discuss and respond to current and past agendas on subsequent and non-subsequent agenda items by citizens to be heard.

**III. Monthly Department Reports Month Ending September 2014 For FY 2013 / 2014**

1. Fire Department – Eric Vargas, Acting Fire Chief will present the monthly Fire Department report for the month of September. The discussion will include Summary of Calls for the Month of September 2014 (FY 2013 / 2014) including the response times for the City, County and Annexed area. (Att. 1)
2. Police Department – Police Chief Al Ballew, will present the monthly Police Department including Code Enforcement and Animal Control reports for the month of September 2014. (FY 2013 / 2014). (Att. 2)
3. Public Works/Landscaping – Tom Garcia, Director of Public Works will present the monthly Public Works and Landscaping reports for the month of September 2014. (FY 2013 / 2014). (Att. 3)
4. City Secretary / Civic Center – Kelly Rodriguez, City Secretary / Asst. Court Administrator, will present the City Secretary and Civic Center report for the month of September 2014. (FY 2013 / 2014). (Att. 4)

5. Court – Rafael Castillo, Jr., City Manager / Court Administrator and Kelly Rodriguez, City Secretary / Asst. Court Administrator, will present the Municipal Court report for the month of September 2014 (FY 2013/2014). (Att. 5)
6. Building Service/Health – Rafael Castillo, Jr., City Manager / Kelly Rodriguez, City Secretary and Heather Weidenbach, Asst. City Secretary / Permits Clerk will present the Building Services, Health report for the month of September 2014. (FY 2013 / 2014). (Att. 6)
7. Post Office – Rafael Castillo, Jr., City Manager / Kelly Rodriguez, City Secretary and David Rodulfo, Records Management / Post Office Supervisor will present the Post Office report for the month of September 2014 (FY 2013/2014). (Att. 7)
8. EDC – Robert Colunga, Windcrest Economic Development Director will present the EDC report for the month of September 2014. (FY 2013 / 2014). (Att. 8)
9. Public Affairs / PR / Marketing / Event Specialist – Krysten Vela will present an update on past and upcoming City projects and events. (Att. 9)

**IV. Presentations**

1. Mayor and City Council will recognize Finance Department staff for implementing financial transparency and receiving a Leadership Circle Award from the Texas Comptroller of Public Accounts. (Att. 9)

**V. Ordinances** \**"In conjunction with the first reading of an ordinance, a motion should be made to either "reject the proposed ordinance" or "to forward the proposed ordinance to a subsequent City Council meeting for final adoption at its second reading". \**

None

**VI. Resolutions**

1. City Council will review, discuss and may take action on Resolution No. 2014-520(R), a resolution approving the purchase of sun shades from Shade Pro Permanent Shade Structure for the Takas Park baseball fields and authorizing the city manager to negotiate and execute a contract for such purchase. (Att. 10)

**VII. Discuss and Act**

None

**VIII. Executive Session**

1. City Council will convene into a closed meeting as authorized by Section 551.071 of the Texas Government Code to consult with its attorney concerning pending litigation regarding City of Windcrest vs. Bexar County Water Control & Improvement District #10.

**IX. Open Session**

1. City Council will review, discuss and may take action on pending litigation regarding City of Windcrest vs. Bexar County Water Control & Improvement District #10.

**X. General Announcements & Future Agenda Items Requested**

*Per Ordinance No. 618, repealing Ordinance No. 593; Section 9: Every agenda shall include an item entry granting a member the opportunity to propose an item for consideration of future agendas for Regular or Special Meetings. Any member may request the inclusion of such items at any meeting.*

**XI. Adjournment**

**The City Council reserves the right to retire into executive session whenever it is considered necessary and legally justified under the Texas Government Code, Subchapter D, Sections 551.071 et. seq. including, but not limited to, consultation with attorney, real property, prospective gifts, personnel matters, exclusion of witness, security devices, and economic development matters.**

**I, the undersigned authority, do hereby certify that the above Notice of Meeting of the City Council of the City of Windcrest is a true and correct copy of said Notice and was posted on the bulletin board at City Hall of said City in a convenient place to the public and said Notice was posted more than seventy-two hours prior to the meeting on October 20, 2014.**

By:  , City Secretary

**In compliance with the Americans With Disabilities Act, the City of Windcrest Council Chambers are wheelchair accessible, and accessible parking spaces are available. The City of Windcrest will provide for reasonable accommodations for persons attending City Council meetings. To better serve you, requests should be received 48 hours prior to the meetings. Please contact Kelly Rodriguez, City Secretary, at 210-655-0022 ext. 2150 or Fax 210-655-8776.**

**I certify that the attached notice and agenda of items to be considered by the City Council was removed by me from the City Hall bulletin board on the \_\_\_\_ October, 2014.**

\_\_\_\_ Title: \_\_\_\_\_



# WINDCREST TEXAS

## Fire Department Report for the month of September 2014

### Highlights

1. Bald for Breast Cancer t-shirts arrived and are available for purchase in the Fire Department Administrative office or they can be ordered online at <http://www.booster.com/windcrestb4b> for \$20.00
2. Assisted Kirby Fire Department with a building fire.
3. Assisted Camelot VFD with a building fire.
4. Assisted Converse Fire Department with a trash fire.
5. The Fire Department would like to assist the citizens of Windcrest this fall/winter season by checking smoke detectors to ensure they are working properly. Any resident, who is interested in having their smoke detector checked by the Fire Department, should contact the Fire Department.

### Goals

1. Prepare for Fire Prevention Week October 5-11, 2014
2. 2<sup>nd</sup> Annual Bald for Breast Cancer fundraiser benefitting SLEW Wellness Center; will be held October 22, 2014 from 11am-2pm at the Windcrest Fire Department.
3. Begin planning for 4<sup>th</sup> Annual Firefighters Gala.
4. Begin planning for the 45<sup>th</sup> Annual Firemen's Picnic
5. Citizen Smoke Detector inspections

### Summary

During the month of September 2014, the Fire Department responded to 143 calls. 100 EMS, 6 fire and 37 other, which included assist the public, false alarms, dispatched and cancelled enroute and good intent calls.

## Fire Department Report for the month of September 2014

| September 2014        | Fire | EMS | Other |     |
|-----------------------|------|-----|-------|-----|
| City (includes Annex) | 1    | 38  | 22    |     |
| County Calls          | 2    | 60  | 11    |     |
| Other Mutual Aid      | 3    | 2   | 4     |     |
| September Sub-total   | 6    | 100 | 37    | 143 |

### The Windcrest Volunteers provided:

- 2,072 hours of scheduled volunteer time for the month of September. (25 active volunteers; average of 21 hours per person per week). (1<sup>st</sup> week of September 538 hours, 2<sup>nd</sup> week of September 502 hours, 3<sup>rd</sup> week of September 448 hours and the 4<sup>th</sup> week of September 584 hours)
- 672 hours (168 hours per week) of scheduled volunteer time was for Command for the month of September.

### Average response time:

City: 4 minutes 45 seconds  
County: 6 minutes 07 seconds  
Annex: 5 minutes 25 seconds

### Rainfall:

September Total: .54  
Year to date total: 23.18

### Apparatus Report:

1. New command truck is just about complete. Will be making an inspection on the vehicle in October.
2. Our current fleet are running at their fullest potential.

**Fire Department Report for the month of September 2014**



*October 16, 2014*

*SIGNATURE*

*DATE*

*Heather Weidenbach*

*October 16, 2014*

*SIGNATURE*

*DATE*

**Windcrest  
Police Department  
Monthly Report**

**September 2014**

**A.O. "Al" Ballew  
Chief of Police**



## HIGHLIGHTED CALLS FOR SERVICE

### **AGGRAVATED SEXUAL ASSAULT - CHILD**

**09/09/2014**

THREE YEAR OLD CHILD SEXUALLY ASSAULTED BY A 13 YEAR OLD, WHO IS A FRIEND OF THE FAMILY

### **BURGLARY HABITATION**

### **AGGRAVATED SEXUAL ASSAULT - CHILD**

**09/10/2014**

ADULT MALE SUSPECT SNUCK INTO A RESIDENCE AND WAS FOUND IN BED WITH THE RESIDENT'S 15 YEAR OLD DAUGHTER. SUSPECT IS AN ACQUAINTANCE OF THE VICTIM. SUSPECT WAS ARRESTED AND BOOKED FOR LISTED VIOLATIONS

### **EVADING ARREST**

### **RESISTING ARREST**

### **WANTED PERSON - ARREST WARRANT**

**09/23/2014**

### **WALZEM RD. @ IH 35 NORTH**

SUBJECT WAS SEEN IN THE AREA BRANDISHING A KNIFE. SUBJECT WAS LOCATED LATER BY OFFICERS BUT FLED ON FOOT WHEN OFFICERS ATTEMPTED TO MAKE CONTACT. SUSPECT FLED INTO THE RESTROOM OF A LOCAL BUSINESS STILL ARMED WITH THE KNIFE. SUSPECT REFUSED TO EXIT THE RESTROOM WITH THE DEADLY WEAPON, A TASER WAS DEPLOYED. SUSPECT TAKEN INTO CUSTODY AND KNIFE SEIZED WITHOUT INJURIES TO OFFICERS OR THE SUSPECT. SUSPECT WAS ARRESTED AND BOOKED FOR LISTED VIOLATIONS.

## GOALS

1. COMPLETE REVISION OF THE GENERAL MANUAL

## SUMMARY – PATROL OPERATIONS

|                                       |       |                    |        |
|---------------------------------------|-------|--------------------|--------|
| PROACTIVE POLICE ACTIVITIES           | 2,390 | YEAR TO DATE TOTAL | 21,301 |
| CITIZEN CALLS FOR SERVICE             | 546   | YEAR TO DATE TOTAL | 4,749  |
| FELONY ARRESTS                        | 4     | YEAR TO DATE TOTAL | 42     |
| MISDEMEANOR ARRESTS                   | 40    | YEAR TO DATE TOTAL | 431    |
| WARRANT ARRESTS                       | 73    | YEAR TO DATE TOTAL | 412    |
| MUNICIPAL COURT CITATIONS             | 402   | YEAR TO DATE TOTAL | 4,428  |
| WARNING CITATIONS                     | 173   | YEAR TO DATE TOTAL | 1,335  |
| BRIEFINGS, ESCORTS & DEPARTMENT TOURS | 1     | YEAR TO DATE TOTAL | 9      |

## SUMMARY - SPECIAL OPERATIONS DIVISION

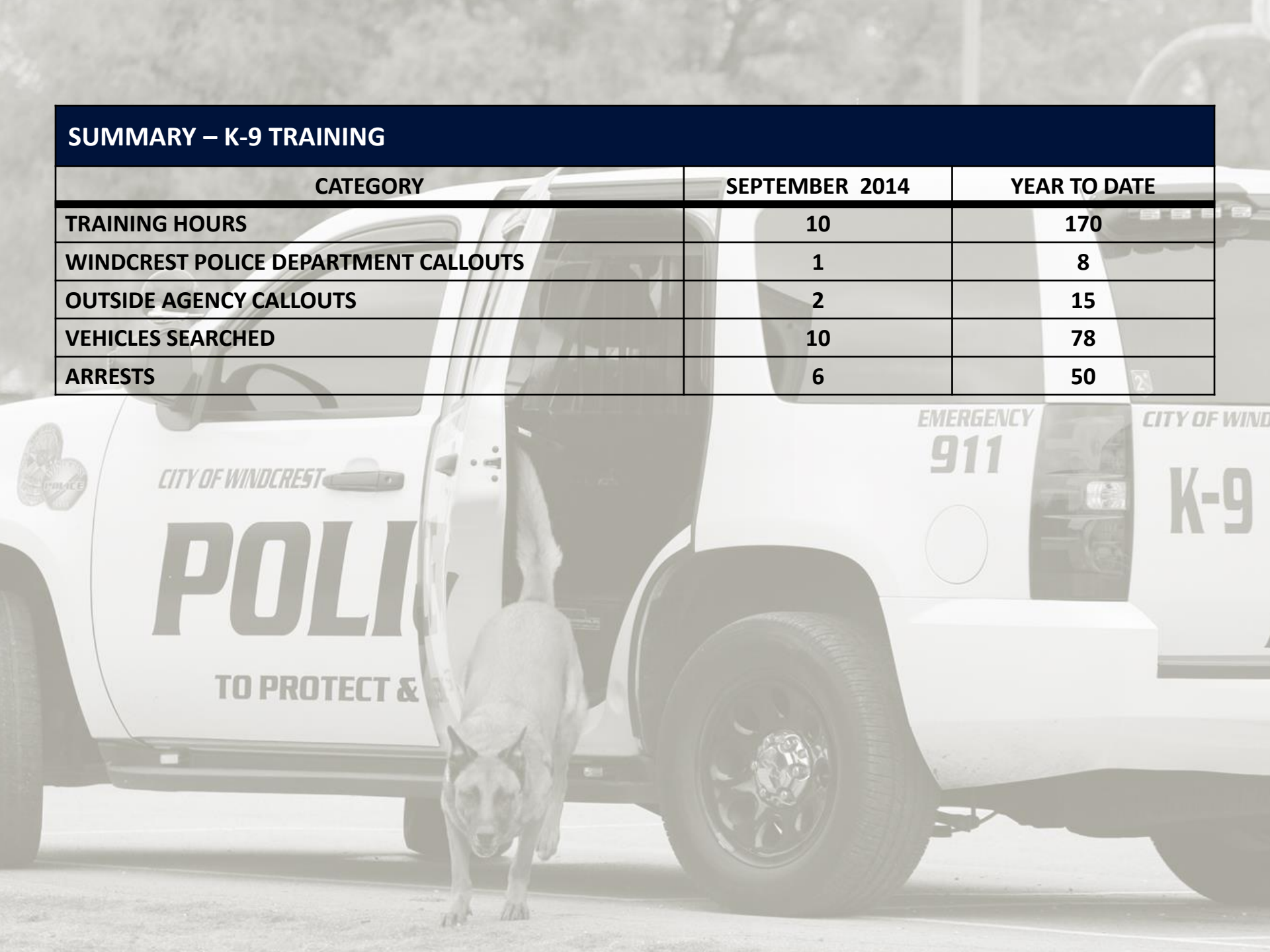
| CATEGORY                                   | SEPTEMBER 2014 | YEAR TO DATE |
|--------------------------------------------|----------------|--------------|
| CLEARED BY ARREST (FELONY)                 | 4              | 32           |
| CLEARED BY ARREST (MISDEMEANOR)            | 7              | 177          |
| SUSPENDED (FELONY)                         | 8              | 46           |
| SUSPENDED (MISDEMEANOR)                    | 27             | 220          |
| CLEARED BY EXCEPTIONAL MEANS (FELONY)      | 0              | 0            |
| CLEARED BY EXCEPTIONAL MEANS (MISDEMEANOR) | 1              | 3            |
| CLEARED NO ARREST (FELONY)                 | 0              | 0            |
| CLEARED NO ARREST (MISDEMEANOR)            | 1              | 8            |
| TRANSFERRED TO OTHER AGENCY (FELONY)       | 1              | 3            |
| TRANSFERRED TO OTHER AGENCY (MISDEMEANOR)  | 0              | 0            |
| UNFOUNDED (FELONY)                         | 0              | 4            |
| UNFOUNDED (MISDEMEANOR)                    | 4              | 7            |
| ACTIVE (FELONY)                            | 6              | 36           |
| ACTIVE (MISDEMEANOR)                       | 13             | 80           |
| TOTAL CASES INVESTIGATED                   | 72             | 610          |
| INVESTIGATORS ASSIGNED                     | 3              |              |
| CASES PER INVESTIGATOR                     | 24             |              |

## SUMMARY – TRAINING

| COURSE                     | PERSONNEL                     | TRAINING HOURS |
|----------------------------|-------------------------------|----------------|
| TLETS MOBILE CERTIFICATION | OFFICERS' SANTANA AND THULEEN | 4              |
| CJIS SECURITY AWARENESS    | OFFICER THULEEN               | 3              |
| INTERPOL CERTIFICATION     | OFFICER THULEEN               | 4              |
| TCIC LESS THAN FULL ACCESS | OFFICER THULEEN               | 4              |
| STATE & FEDERAL LAW UPDATE | CORPORAL LEE                  | 3              |
| THE WINNING MIND           | OFFICERS' GRELE AND JAIME     | 8              |
|                            |                               |                |
| TOTAL TRAINING HOURS       |                               | 26             |

## SUMMARY – K-9 TRAINING

| CATEGORY                             | SEPTEMBER 2014 | YEAR TO DATE |
|--------------------------------------|----------------|--------------|
| TRAINING HOURS                       | 10             | 170          |
| WINDCREST POLICE DEPARTMENT CALLOUTS | 1              | 8            |
| OUTSIDE AGENCY CALLOUTS              | 2              | 15           |
| VEHICLES SEARCHED                    | 10             | 78           |
| ARRESTS                              | 6              | 50           |

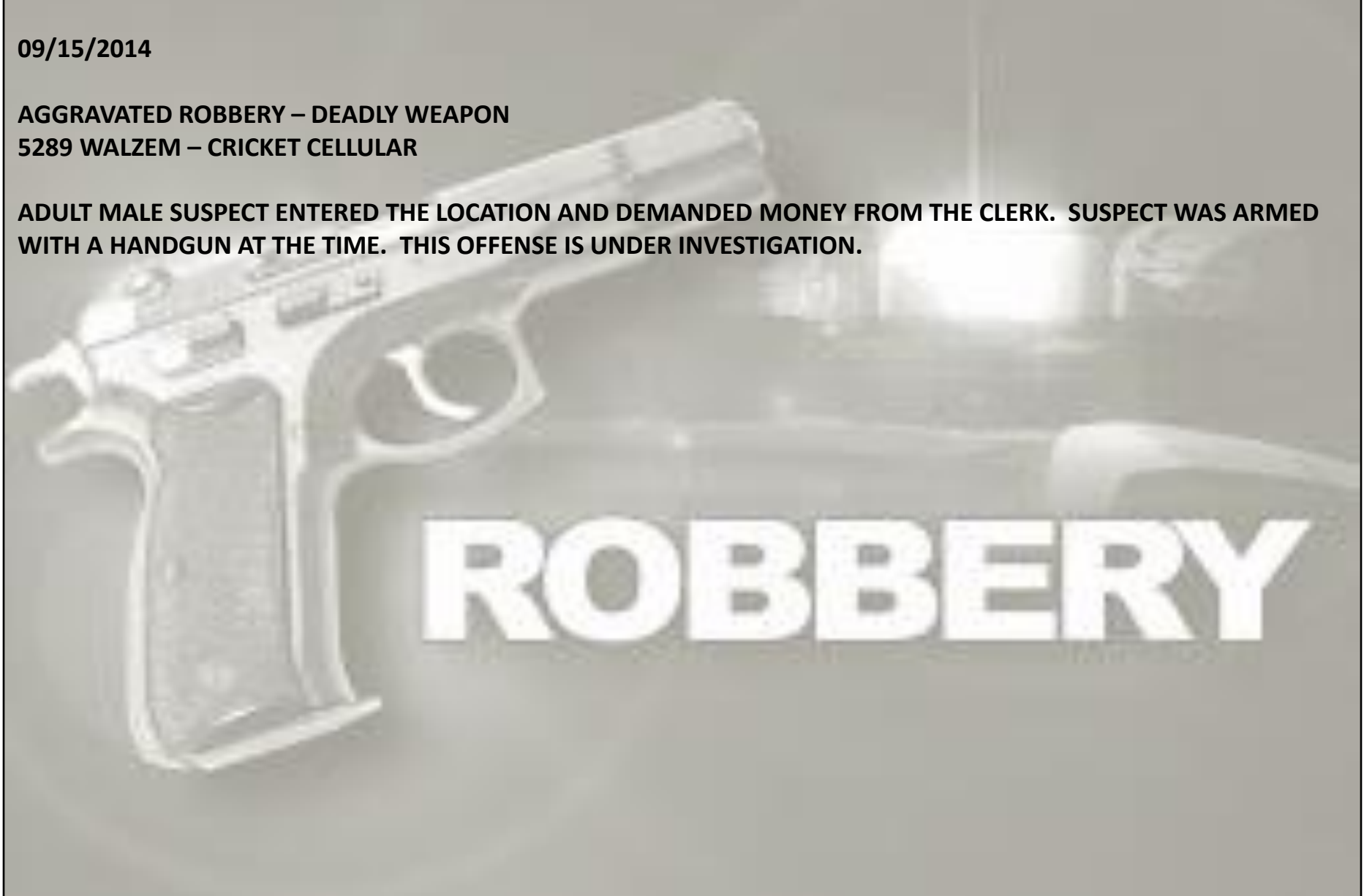


## **SUMMARY – NEWSWORTHY EVENTS**

**09/15/2014**

**AGGRAVATED ROBBERY – DEADLY WEAPON  
5289 WALZEM – CRICKET CELLULAR**

**ADULT MALE SUSPECT ENTERED THE LOCATION AND DEMANDED MONEY FROM THE CLERK. SUSPECT WAS ARMED WITH A HANDGUN AT THE TIME. THIS OFFENSE IS UNDER INVESTIGATION.**



**ROBBERY**

# SUMMARY – VEHICLE FLEET

| 2014                     | WINDCREST POLICE DEPARTMENT FLEET MONTHLY REPORT -SEPTEMBER 2014 |                |            |                    |                   |                |                   |                   |                   |                    |                    |                   |                   |                   |                   |                   |                   |                   |                   |           |             |                    |            |                |                  | MONTHLY TOTAL    |         |
|--------------------------|------------------------------------------------------------------|----------------|------------|--------------------|-------------------|----------------|-------------------|-------------------|-------------------|--------------------|--------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-----------|-------------|--------------------|------------|----------------|------------------|------------------|---------|
|                          | 513                                                              | 660            | 601        | 604                | 711               | 712            | 816               | 850               | 851               | 813                | 814                | 221               | 222               | 223               | 301               | 302               | 303               | 304               | 305               | 401       | 402         | 403                | 404        | P25            | CP2              |                  | CP      |
| JANUARY                  | 300                                                              | SHOP           | 288        | 410                | 25                | 625            | 462               | 1,075             | 659               | 834                | 761                | 1,062             | 1,060             | 1,342             | 1,520             | 1,279             | 874               | 525               | OUT OF TOWN       |           |             |                    |            | 2,481          | When Assigned    | 130              | 15,712  |
| FEBRUARY                 | 248                                                              | 209            | 440        | 975                | 5                 | 957            | 1,423             | 500               | 1,296             | 1,130              | 1,040              | 1,002             | 1,142             | 1,124             | 1,928             | 1,143             | 668               | 427               | 1,674             |           |             |                    |            | 773            |                  | 340              | 18,444  |
| MARCH                    | 340                                                              | 600            | 414        | 925                | 5                 | 703            | 1,115             | 1,306             | 1,297             | 927                | 899                | 1,043             | 507               | 343               | 1,659             | 2,019             | 803               | 430               | Body Shop         | 1,508     |             |                    |            | 1,365          |                  | 343              | 18,451  |
| APRIL                    | 334                                                              | 300            | 461        | 1,437              | 15                | 641            | 1,457             | 822               | 689               | 596                | 938                | 781               | 1,014             | 1,149             | 1,631             | 1,200             | 972               | 362               | Body Shop         | 2,000     |             |                    |            | 348            |                  | 484              | 17,631  |
| MAY                      | 726                                                              | 420            | 824        | 617                | 0                 | 960            | 514               | 1,152             | 2,131             | 352                | 744                | 1,066             | 476               | 1,947             | 1,611             | 1,020             | 930               | 389               | 1,059             | 2,054     | 410         | 393                | 2,086      | 872            |                  | 652              | 23,405  |
| JUNE                     | Unavailable                                                      | 0              | 408        | 55                 | 23                | 520            | 399               | 943               | 1,449             | 35                 | 713                | 1,188             | 950               | 1,848             | 1,507             | 1,388             | 816               | 200               | 1                 | 1,475     | 379         | 738                | 1,123      | 1,632          |                  | 325              | 18,115  |
| JULY                     | 120                                                              | 0              | 0          | 94                 | 10                | 627            | 258               | 532               | 724               | 434                | 784                | 1,164             | 1,090             | 1,933             | 1,903             | 1,512             | 711               | 357               | 150               | 947       | Unavailable | 892                | 888        | 1,305          |                  | 463              | 16,704  |
| AUGUST                   | 77                                                               | 0              | 0          | 215                | 0                 | 1,037          | 489               | Unavailable       | 1,290             | 325                | 778                | 1,244             | 1,375             | Unavailable       | 2,212             | 1,146             | 1,860             | 809               | 383               | 1,367     | 469         | 1,126              | 1,149      | 1,232          |                  | 248              | 18,764  |
| SEPTEMBER                | 973                                                              | 0              | 38         | 24                 | 0                 | 892            | 670               | 671               | 1,409             | 103                | 805                | 1,590             | 985               | 2,616             | 1,374             | 1,343             | 1,431             | 965               | 172               | 1,307     | 503         | 631                | 985        | 1,078          |                  | 482              | 20,074  |
| OCTOBER                  |                                                                  |                |            |                    |                   |                |                   |                   |                   |                    |                    |                   |                   |                   |                   |                   |                   |                   |                   |           |             |                    |            |                |                  |                  |         |
| NOVEMBER                 |                                                                  |                |            |                    |                   |                |                   |                   |                   |                    |                    |                   |                   |                   |                   |                   |                   |                   |                   |           |             |                    |            |                |                  |                  |         |
| DECEMBER                 |                                                                  |                |            |                    |                   |                |                   |                   |                   |                    |                    |                   |                   |                   |                   |                   |                   |                   |                   |           |             |                    |            |                |                  |                  |         |
| TOTAL MILES YEAR TO DATE | 3,118                                                            | 1,529          | 2,873      | 4,658              | 83                | 6,962          | 6,797             | 7,001             | 10,944            | 4,736              | 7,462              | 10,140            | 8,599             | 12,322            | 15,345            | 12,050            | 9,065             | 4,464             | 3,439             | 10,658    | 1,761       | 3,780              | 6,231      | 10,986         |                  | 3,467            | 167,300 |
|                          |                                                                  |                |            |                    |                   |                |                   |                   |                   |                    |                    |                   |                   |                   |                   |                   |                   |                   |                   |           |             |                    |            |                |                  |                  |         |
| TOTAL MILEAGE            | 112,777                                                          | 103,120        | 57,600     | 55,441             | 93,457            | 100,736        | 89,959            | 71,359            | 58,911            | 57,886             | 61,417             | 40,644            | 35,580            | 29,340            | 30,554            | 23,301            | 9,561             | 5,056             | 3,861             | 9,351     | 1,258       | 3,149              | 5,246      | 58,384         | 0                | 70,635           |         |
|                          |                                                                  |                |            |                    |                   |                |                   |                   |                   |                    |                    |                   |                   |                   |                   |                   |                   |                   |                   |           |             |                    |            |                |                  |                  |         |
| YEAR                     | 2005                                                             | 2006           | 2006       | 2006               | 2007              | 2007           | 2008              | 2008              | 2008              | 2008               | 2008               | 2012              | 2012              | 2012              | 2013              | 2013              | 2013              | 2013              | 2013              | 2013      | 2014        | 2014               | 2014       | 2014           | 2007             | 2001             | 2005    |
| MAKE                     | FORD                                                             | FORD           | FORD       | FORD               | FORD              | FORD           | FORD              | FORD              | FORD              | FORD               | FORD               | CHEVROLET         | CHEVROLET         | CHEVROLET         | CHEVROLET         | CHEVROLET         | CHEVROLET         | CHEVROLET         | CHEVROLET         | CHEVROLET | CHEVROLET   | CHEVROLET          | CHEVROLET  | FORD           | FORD             | FORD             |         |
| MODEL                    | CROWN VICTORIA                                                   | CROWN VICTORIA | TAURUS     | TAURUS             | CROWN VICTORIA    | CROWN VICTORIA | CROWN VICTORIA    | CROWN VICTORIA    | CROWN VICTORIA    | EXPLORER           | EXPLORER           | TAHOE             | TAHOE             | TAHOE             | TAHOE             | TAHOE             | TAHOE             | TAHOE             | TAHOE             | TAHOE     | TAHOE       | TAHOE              | TAHOE      | F150           | F150             | TAURUS           |         |
| FLEET ASSIGNMENT         | OPERATIONS                                                       | OPERATIONS     | OPERATIONS | SPECIAL OPERATIONS | PATROL OPERATIONS | WARRANTS       | PATROL OPERATIONS | PATROL OPERATIONS | PATROL OPERATIONS | SPECIAL OPERATIONS | SPECIAL OPERATIONS | PATROL OPERATIONS | PATROL OPERATIONS | PATROL OPERATIONS | PATROL OPERATIONS | PATROL OPERATIONS | PATROL OPERATIONS | PATROL OPERATIONS | PATROL OPERATIONS | WARRANTS  | OPERATIONS  | SPECIAL OPERATIONS | OPERATIONS | ANIMAL CONTROL | CODE ENFORCEMENT | CITIZENS' PATROL |         |

# SUMMARY – ANIMAL CARE & CONTROL

|                                                                                                 | Sep-14 | YEAR TO DAT |
|-------------------------------------------------------------------------------------------------|--------|-------------|
| Calls for service                                                                               | 27     | 325         |
| Business Hours                                                                                  | 24     | 290         |
| Non Business Hours                                                                              | 3      | 27          |
| Dispatched Calls                                                                                | 15     | 232         |
| Calls from Citizens                                                                             | 6      | 37          |
| Self Initiated                                                                                  | 6      | 52          |
| Number of dogs quarantine                                                                       | 0      | 3           |
| Number of dogs retrieved                                                                        | 19     | 152         |
| Number of dogs returned to owner by Animal Control                                              | 9      | 87          |
| Number of dogs taken to Animal Defense League                                                   | 0      |             |
| Number of dogs taken to Humane Society of San Antonio                                           | 0      |             |
| Number of dogs adopted out                                                                      | 4      | 31          |
| Number of dogs fostered                                                                         | 0      | 5           |
| Number of dogs euthanized                                                                       | 1      | 2           |
| Number of dogs which died from disease or unknown illness                                       | 0      | 2           |
| Number of dogs taken to Alamo Heights Kennel Club                                               | 8      | 46          |
| Number of dogs still at Alamo Heights Kennel Club                                               | 1      | 3           |
| Number of dogs returned to owner by Alamo Heights Kennel Club                                   | 1      | 8           |
| Number of dog taken to Broadway Oaks                                                            | 3      | 3           |
| Number of dogs transferred over to Alamo Heights Kennel Club                                    |        |             |
| Number of calls for dogs running at large but were neither Found or caught:                     | 8      | 52          |
| Number of dogs which had tags                                                                   | 0      | 43          |
| Number of dogs with microchip                                                                   | 0      | 24          |
| Number of cats sterilized                                                                       | 0      | 24          |
| Number of animals euthanized due to injury, illness, or were at high risk for the Rabies Virus: | 0      | 1           |
| Raccoon (sick)                                                                                  | 0      | 0           |
| Cat (sick)                                                                                      | 0      |             |
| Skunk (high risk)                                                                               | 0      | 0           |
| Fox (sick and high risk)                                                                        | 0      | 0           |

## Number of deceased animals disposed:

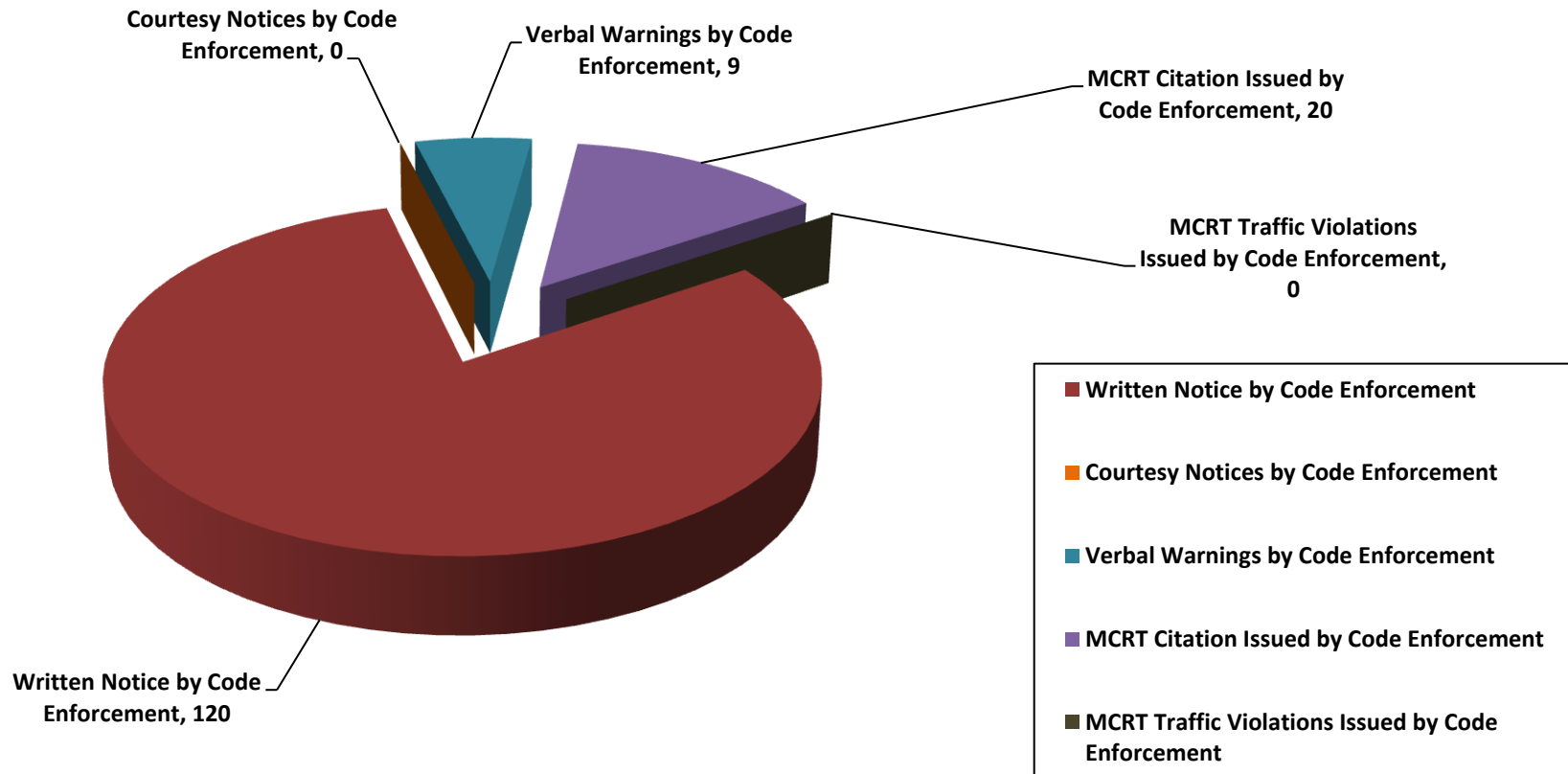
|                                                                    |             |          |
|--------------------------------------------------------------------|-------------|----------|
| Cats                                                               | 1           | 5        |
| Possum                                                             | 0           | 12       |
| Raccoon                                                            | 0           | 1        |
| Skunks                                                             | 1           | 4        |
| Squirrels                                                          | 1           | 13       |
| Deer                                                               |             |          |
| Dog                                                                | 0           | 3        |
| Duck                                                               | 1           | 2        |
| Owl                                                                |             |          |
| Snake                                                              |             |          |
| Dove                                                               | 1           | 2        |
| Turtle                                                             |             |          |
| Number of citations Written for Animal Running At Large            | 0           | 9        |
| Number of Citations for not having                                 | 0           | 11       |
| Number of citations for not having animal registered               | 0           | 5        |
| Number of Written Warnings issued for Animal Running At Large      | 0           | 13       |
| Number of Written Warnings issued for failure to Register Animal   | 0           | 11       |
| Number of Written Warnings issued for not having Animal Vaccinated |             |          |
| Total cost for animal care for the month                           | N/A PENDING | 20370.02 |



## SUMMARY – CODE COMPLIANCE AND ENFORCEMENT

| CITY CODE VIOLATIONS                                    | JAN | FEB | MAR | APR | MAY | JUN | JUL | AUG | SEP | OCT | NOV | DEC | TOTAL |
|---------------------------------------------------------|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-------|
| Parking Violation                                       | 0   | 1   | 2   | 5   | 0   | 1   | 0   | 0   | 2   |     |     |     | 11    |
| Dog's running at large                                  | 0   | 2   | 0   | 0   | 0   | 0   | 0   | 0   | 0   |     |     |     | 2     |
| Animal Registration                                     | 0   | 0   | 0   | 0   | 0   | 0   | 0   | 0   | 0   |     |     |     | 0     |
| Animal Waste disposal                                   | 0   | 0   | 0   | 0   | 0   | 1   | 0   | 0   | 0   |     |     |     | 1     |
| Animal Control Ordinance / Other                        | 0   | 0   | 0   | 0   | 0   | 0   | 0   | 0   | 1   |     |     |     | 1     |
| Overgrown Weeds, Grass, Vegetation Front                | 2   | 0   | 9   | 18  | 13  | 36  | 5   | 7   | 9   |     |     |     | 99    |
| Overgrown Weeds, Grass, Vegetation Alleyway             | 2   | 0   | 9   | 18  | 13  | 36  | 5   | 7   | 9   |     |     |     | 99    |
| Vacated Property                                        | 0   | 0   | 0   | 0   | 0   | 0   | 0   | 0   | 0   |     |     |     | 0     |
| Littering Street                                        | 0   | 0   | 2   | 1   | 2   | 0   | 1   | 0   | 0   |     |     |     | 6     |
| Littering Alley                                         | 0   | 1   | 1   | 1   | 0   | 0   | 0   | 1   | 0   |     |     |     | 4     |
| Barking Dog                                             | 0   | 0   | 0   | 0   | 0   | 0   | 0   | 0   | 1   |     |     |     | 1     |
| No Alarm Permit                                         | 0   | 0   | 0   | 0   | 0   | 0   | 0   | 0   | 0   |     |     |     | 0     |
| No Building Permit                                      | 4   | 2   | 5   | 3   | 8   | 4   | 5   | 6   | 5   |     |     |     | 42    |
| Street for storage parking "Veh. On street"             | 2   | 4   | 4   | 0   | 2   | 2   | 2   | 1   | 0   |     |     |     | 17    |
| Junk Vehicle                                            | 5   | 2   | 4   | 3   | 1   | 1   | 2   | 6   | 1   |     |     |     | 25    |
| Vehicles on grass                                       | 0   | 0   | 0   | 0   | 1   | 0   | 0   | 0   | 0   |     |     |     | 1     |
| R.V. / Boat / Trailer on Driveway/Street                | 3   | 3   | 5   | 2   | 5   | 5   | 4   | 2   | 5   |     |     |     | 34    |
| Health and Sanitation                                   | 1   | 2   | 2   | 3   | 1   | 5   | 3   | 9   | 3   |     |     |     | 29    |
| Overhanging tree limbs "Street" / "Alley"               | 0   | 0   | 0   | 0   | 5   | 3   | 19  | 4   | 4   |     |     |     | 35    |
| Bandit Signs                                            | 24  | 49  | 23  | 18  | 27  | 21  | 33  | 17  | 26  |     |     |     | 238   |
| Stagnant Pool Water                                     | 0   | 0   | 0   | 1   | 0   | 2   | 1   | 2   | 2   |     |     |     | 8     |
| Solicitors                                              | 0   | 0   | 3   | 0   | 0   | 4   | 1   | 0   | 2   |     |     |     | 10    |
| Refusal to pay Solid Waste / Refuse Collection          | 0   | 0   | 0   | 0   | 0   | 0   | 0   | 0   | 51  |     |     |     | 51    |
| Vision Clearance/Obstruction of Intersection            | 0   | 0   | 0   | 0   | 0   | 0   | 1   | 0   | 0   |     |     |     | 1     |
| Obstruction of Streets and Roadways                     | 0   | 0   | 0   | 0   | 0   | 0   | 0   | 0   | 0   |     |     |     | 0     |
| Unsanitary / Unsanitary Conditions                      | 5   | 2   | 0   | 0   | 1   | 5   | 6   | 4   | 6   |     |     |     | 29    |
| No Garage / Estate Permit                               | 0   | 0   | 0   | 0   | 0   | 0   | 0   | 0   | 0   |     |     |     | 0     |
| Teen Curfew                                             | 0   | 0   | 0   | 0   | 0   | 0   | 0   | 0   | 0   |     |     |     | 0     |
| Regulation of Use of Drainage Ditches                   | 0   | 0   | 0   | 0   | 0   | 0   | 0   | 0   | 0   |     |     |     | 0     |
| Graffiti and Tools                                      | 0   | 1   | 0   | 0   | 0   | 0   | 1   | 1   | 0   |     |     |     | 3     |
| Noise Nuisance                                          | 0   | 0   | 0   | 0   | 0   | 0   | 0   | 0   | 1   |     |     |     | 1     |
| Swimming Pools to be Enclosed by Fence                  | 0   | 0   | 0   | 0   | 0   | 0   | 0   | 0   | 0   |     |     |     | 0     |
| Business Sign Maintenance                               | 0   | 2   | 0   | 0   | 0   | 2   | 0   | 1   | 0   |     |     |     | 5     |
| Screening of Refuse Storage Areas                       | 1   | 0   | 1   | 0   | 1   | 0   | 0   | 0   | 0   |     |     |     | 3     |
| Sign Ordinance Violation                                | 3   | 4   | 5   | 6   | 3   | 2   | 2   | 0   | 12  |     |     |     | 37    |
| Business Checks                                         | 3   | 2   | 5   | 4   | 3   | 3   | 6   | 4   | 7   |     |     |     | 37    |
| Buildg/Resid./Fire/Property Maintenance Code Violations | 0   | 0   | 0   | 0   | 0   | 0   | 0   | 0   | 7   |     |     |     | 7     |
| Total Issues Addressed                                  | 55  | 77  | 79  | 83  | 86  | 133 | 97  | 75  | 154 |     |     |     | 839   |
| Written Notice by Code Enforcement                      | 28  | 15  | 36  | 43  | 59  | 109 | 58  | 59  | 120 |     |     |     | 527   |
| Courtesy Notices by Code Enforcement                    | 2   | 0   | 4   | 0   | 0   | 0   | 0   | 0   | 0   |     |     |     | 6     |
| Verbal Warnings by Code Enforcement                     | 0   | 20  | 17  | 19  | 12  | 11  | 15  | 12  | 9   |     |     |     | 115   |
| MCRT Citation Issued by Code Enforcement                | 0   | 0   | 1   | 0   | 10  | 7   | 2   | 5   | 20  |     |     |     | 45    |
| MCRT Traffic Violations Issued by Code Enforcement      | 0   | 0   | 0   | 0   | 2   | 0   | 2   | 0   | 0   |     |     |     | 4     |
| Total Enforced                                          | 30  | 35  | 57  | 62  | 71  | 120 | 73  | 71  | 129 |     |     |     | 648   |

## Code Compliance and Enforcement - September 2014 Enforcement Snapshot



# SUMMARY – SAPD/BCSO AREA DISTRICTS CRIME COMPARISONS SURROUNDING THE CITY OF WINDCREST

Windcrest Police Department

SAPD / BCSO  
Monthly Area Crime Statistics

2014

| **SAPD / BCSO       | January | February | March | April | May | June | July | August | September | October | November | December | YTD Total |
|---------------------|---------|----------|-------|-------|-----|------|------|--------|-----------|---------|----------|----------|-----------|
| Arson               | 1       | 1        | 0     | 1     | 0   | 0    | 0    | 1      | 0         | 0       | 0        | 0        | 4         |
| Assault             | 15      | 8        | 20    | 15    | 20  | 11   | 9    | 9      | 17        | 0       | 0        | 0        | 124       |
| Aggravated Assault  | 7       | 2        | 1     | 3     | 2   | 2    | 9    | 4      | 0         | 0       | 0        | 0        | 30        |
| Assault Family Vio  | 5       | 10       | 6     | 6     | 7   | 10   | 3    | 7      | 7         | 0       | 0        | 0        | 61        |
| Burg Building       | 11      | 16       | 4     | 4     | 9   | 12   | 8    | 6      | 8         | 0       | 0        | 0        | 78        |
| Burg Business       | 3       | 0        | 1     | 0     | 0   | 1    | 3    | 1      | 1         | 0       | 0        | 0        | 10        |
| Burg Habitation     | 37      | 19       | 32    | 35    | 47  | 53   | 64   | 35     | 23        | 0       | 0        | 0        | 345       |
| Burg Vehicle        | 55      | 35       | 28    | 31    | 62  | 39   | 40   | 49     | 10        | 0       | 0        | 0        | 349       |
| Deadly Conduct      | 4       | 5        | 5     | 1     | 4   | 0    | 3    | 2      | 0         | 0       | 0        | 0        | 24        |
| Homicide            | 0       | 0        | 0     | 0     | 0   | 2    | 0    | 1      | 1         | 0       | 0        | 0        | 4         |
| Indecency W/Child   | 0       | 0        | 0     | 0     | 0   | 1    | 1    | 0      | 0         | 0       | 0        | 0        | 2         |
| Injury to Child     | 1       | 0        | 3     | 1     | 1   | 0    | 0    | 1      | 3         | 0       | 0        | 0        | 10        |
| Robbery Business    | 5       | 1        | 0     | 1     | 3   | 2    | 1    | 2      | 1         | 0       | 0        | 0        | 16        |
| Robbery Individual  | 8       | 7        | 4     | 4     | 2   | 2    | 4    | 4      | 0         | 0       | 0        | 0        | 35        |
| Sexual Assault      | 2       | 1        | 1     | 1     | 2   | 2    | 5    | 1      | 3         | 0       | 0        | 0        | 18        |
| Theft               | 24      | 23       | 24    | 27    | 22  | 20   | 35   | 25     | 24        | 0       | 0        | 0        | 224       |
| Theft Motor Vehicle | 14      | 27       | 15    | 16    | 27  | 21   | 15   | 9      | 9         | 0       | 0        | 0        | 153       |
| VPO                 | 2       | 0        | 1     | 0     | 1   | 1    | 2    | 3      | 0         | 0       | 0        | 0        | 10        |
|                     |         |          |       |       |     |      |      |        |           |         |          |          |           |
| Windcrest           | January | February | March | April | May | June | July | August | September | October | November | December | YTD Total |
| Arson               | 0       | 0        | 0     | 0     | 0   | 0    | 0    | 0      | 0         |         |          |          | 0         |
| Assault             | 2       | 0        | 0     | 4     | 2   | 0    | 2    | 1      | 4         |         |          |          | 15        |
| Aggravated Assault  | 0       | 0        | 0     | 0     | 1   | 0    | 1    | 0      | 1         |         |          |          | 3         |
| Assault Family Vio  | 0       | 0        | 0     | 2     | 2   | 2    | 0    | 0      | 3         |         |          |          | 9         |
| Burg Building       | 0       | 1        | 0     | 1     | 0   | 3    | 0    | 1      | 1         |         |          |          | 7         |
| Burg Business       | 0       | 0        | 0     | 0     | 0   | 1    | 1    | 0      | 0         |         |          |          | 2         |
| Burg Habitation     | 3       | 1        | 1     | 0     | 3   | 1    | 0    | 0      | 1         |         |          |          | 10        |
| Burg Vehicle        | 5       | 6        | 8     | 15    | 7   | 7    | 5    | 7      | 8         |         |          |          | 68        |
| Deadly Conduct      | 0       | 0        | 0     | 0     | 0   | 0    | 0    | 0      | 0         |         |          |          | 0         |
| Homicide            | 0       | 0        | 0     | 0     | 0   | 0    | 0    | 0      | 0         |         |          |          | 0         |
| Indecency W/Child   | 0       | 0        | 0     | 0     | 0   | 0    | 0    | 0      | 0         |         |          |          | 0         |
| Injury to Child     | 0       | 0        | 1     | 0     | 0   | 0    | 0    | 0      | 0         |         |          |          | 1         |
| Robbery Business    | 0       | 0        | 0     | 0     | 0   | 0    | 0    | 0      | 1         |         |          |          | 1         |
| Robbery Individual  | 0       | 1        | 1     | 0     | 0   | 0    | 1    | 0      | 0         |         |          |          | 3         |
| Sexual Assault      | 1       | 0        | 0     | 1     | 0   | 0    | 0    | 1      | 1         |         |          |          | 4         |
| Theft               | 16      | 10       | 8     | 20    | 22  | 15   | 11   | 20     | 23        |         |          |          | 145       |
| Theft Motor Vehicle | 1       | 0        | 0     | 0     | 1   | 1    | 1    | 1      | 2         |         |          |          | 7         |
| VPO                 | 0       | 0        | 0     | 1     | 0   | 0    | 0    | 0      | 0         |         |          |          | 1         |
|                     |         |          |       |       |     |      |      |        |           |         |          |          |           |

\*\*SAPD crime stats pertain to the following districts: 3230, 4330, 4340, 4360. BCSO stats pertain to district A30  
SAPD does not track Family Violence Assaults, Misd. Assaults or Misd. Thefts. Windcrest and BCSO tracks all Assaults and Thefts.

## FROM THE CHIEF

Fall is upon us and that means that Halloween is right around the corner! On Friday, October 31<sup>st</sup> from 6:00 to 8:30 p.m., join us at City Hall for the 2<sup>nd</sup> Annual Windcrest Police Department Halloween Trunk or Treat Event. This is an incredible Family Friendly Safe Event with lots of candy, pumpkins, and treats. We will also be showing Family Friendly Halloween movies on a big screen as well as great places to take those spooky Halloween Costume photos!



# Trunk or Treat with the **WINDCREST POLICE DEPARTMENT**

"PROTECTING THE CITY OF LIGHTS"



Friday, October 31, 2014 🎃 6:00–8:30 p.m.  
Windcrest City Hall 🎃 8601 Midcrown Dr.

Lots of Safe Fun 🎃 Candy & Treats



# Have a Safe & Happy Halloween!



RESPECTFULLY SUBMITTED TO THE CITY COUNCIL THROUGH THE CITY MANAGER

*[Handwritten signature]*

October 20, 2014

Date

A.O. "Al" Ballew  
Chief of Police

*Please contact me with any questions concerning this report.  
This reporting is required by the City of Windcrest Charter §5.02.3(h).*



# WINDCREST PUBLIC WORKS HIGHLIGHTS. September 2014

1. Installed new directional signage at Rackspace. Also painted directional arrows both at the intersection nearest Olive Garden.
2. Repaired several alleys by scrapping surface and applying large rock material. The damages are due to shifting and garbage trucks.
3. Cleaned and Repainted City Hall Parking lot.

# Windcrest Public Works

## Monthly Report

September. 2014

Fiscal YTD

2013-2014

**Duties:** September. 2014

Hours

Hours

|                                  |     |      |
|----------------------------------|-----|------|
| 1. Pool Maintenance              | 30  | 330  |
| 2. Facility Repair / Maintenance | 82  | 1070 |
| 3. Landscaping                   | 380 | 3069 |
| 4. Job Education                 | 32  | 104  |
| 5. Restrooms/ Park Trash         | 42  | 422  |
| 6. Pot Holes/ Alley Repair       | 96  | 564  |
| 7. Weed Spraying                 | 8   | 108  |
| 8. Mowing/ Edging                | 340 | 2228 |
| 9. Street Sweep                  | 128 | 1496 |
| 10. Watering City                | 64  | 600  |

|                                  | Hours        | Hours         |
|----------------------------------|--------------|---------------|
| 11. Tree Trimming and Chipping   | 64           | 796           |
| 12. Car Wash                     | 0            | 41            |
| 13. Yard Clean up                | 8            | 274           |
| 14. Signage Replacement & Repair | 24           | 296           |
| 15. Clean and repair Equipment   | 12           | 230           |
| 16. Mechanic                     | 152          | 1560          |
| 17. Miscellaneous                | 16           | 237           |
| 18. Painting Curbs / City        | 32           | 180           |
| 19. Overtime                     | 20           | 228           |
| 20. Doggy Pod install            | N/A          | N/A           |
| 21. Button install               | 0            | 0             |
| 22. Replace basketball goals     | N/A          | N/A           |
| 23. Drain Windy Hollow Pond      | N/A          | N/A           |
| 24. B.B.Q. repair                | N/A          | N/A           |
| 25. Drainage Repair              | 0            | 296           |
| 26. Christmas Tear-down          | 0            | 264           |
| 27. Christmas Set-up             | 0            | 563           |
| 28. Building of Storage          | 0            | 0             |
| 29. Pick Trash/ City Wide        | 120          | 1168          |
| <b>TOTAL HOURS WORKED</b>        | <b>1,650</b> | <b>16,124</b> |



# WINDCREST TEXAS

## City Secretary / Asst. Court Administrator Report for the month of September 2014

### Highlights

1. Prepared/posted agenda and attended Special / Regular City Council meeting 09.08 & 15.14.
2. Prepared agenda for the Planning & Zoning Commission Meeting / Public Hearing 09.04.14 and published public hearing notice
3. Prepared/posted agenda and attended Parks & Recreation Committee Meeting 09.10.14
4. Posted agenda and attended WEDC meeting 09.11.14.
5. Attended and assisted with court on 09.09, 16, 23.14
6. Prepared City Secretary and Court articles for City newsletter.
7. Arranged with permits clerk for Ninfa Guerra (Admin Clerk) to cross train in permits.
8. Met with Warrant Officer Duquette on new ways to increase community contact regarding warrants.
9. Open Records filled....
  - a. 29 Police/Accident/Fire/Court Reports/Permits
10. Civic Center Rentals
  - a. 10 Civic Organizations
  - b. 2 Resident Events
  - c. 1 City Event

### Goals

1. Continue training/education as City Secretary
2. Continue training/education as Asst. Court Administrator / Court Clerk.
3. Keep up with organization of City Records.
4. Continue working with Admin/Court staff to ensure customer service and professionalism.

Respectfully submitted to City Council, through the City Manager.

*Kelly Rodriguez*

*September 30, 2014*

SIGNATURE

DATE

Kelly Rodriguez, City Secretary

Please contact me with any questions concerning this report 655-0022 ext. 2150  
This reporting is required by the City of Windcrest Charter § 5.02.3(h)

## SEPTEMBER 2014 OPEN RECORDS REQUESTS

|    |                     |                 |
|----|---------------------|-----------------|
| 1  | MICHAEL GONZALES    | PERMIT COPY     |
| 2  | LEXIS NEXIS         | ACCIDENT REPORT |
| 3  | MARVIN MONTERO      | PERSONNEL FILE  |
| 4  | JAMES STOLEY        | ACCIDENT REPORT |
| 5  | LAKESHA GREEN       | ACCIDENT REPORT |
| 6  | CINDY WAIKEM        | POLICE REPORT   |
| 7  | JACQUELINE WICKWARE | POLICE VIDEOS   |
| 8  | HENRY MONCADA       | PERMITS         |
| 9  | VALERIE SULLIVAN    | POLICE REPORT   |
| 10 | GRACE TAMEZ         | POLICE REPORT   |
| 11 | ELROY WATSON        | POLICE REPORT   |
| 12 | MARVIN MONTERO      | POLICE REPORT   |
| 13 | YELLOW DOG          | ACCIDENT REPORT |
| 14 | LEXIS NEXIS         | ACCIDENT REPORT |
| 15 | LEXIS NEXIS         | ACCIDENT REPORT |
| 16 | GERRY RUSH          | ACCIDENT REPORT |
| 17 | LON EDDIE GAINE     | POLICE REPORT   |
| 18 | HENRY MONCADA       | POLICE REPORT   |
| 19 | CHERYL HYATT        | POLICE REPORT   |
| 20 | ANDREW DEL CUETO    | POLICE REPORT   |
| 21 | KEVIN VEALS         | POLICE REPORT   |
| 22 | LEXIS NEXIS         | ACCIDENT REPORT |
| 23 | SAMMY LEE WOODS     | POLICES REPORTS |
| 24 | YELLOW DOG          | ACCIDENT REPORT |
| 25 | LEXIS NEXIS         | ACCIDENT REPORT |
| 26 | METRO REPORTING     | ACCIDENT REPORT |
| 27 | ENSEARCH EXPRESS    | ACCIDENT REPORT |
| 28 | LEXIS NEXIS         | ACCIDENT REPORT |
| 29 | LEXIS NEXIS         | ACCIDENT REPORT |

|        |                    |    |
|--------|--------------------|----|
| TOTALS | POLICE REPORTS     | 12 |
|        | FIRE REPORTS       | 0  |
|        | ACCIDENT REPORTS   | 14 |
|        | CITY INFO/PERMITS  | 3  |
|        | COURT              | 0  |
|        | OTHER (NOT WINDCRE | 0  |

|                |    |
|----------------|----|
| TOTAL REQUESTS | 29 |
|----------------|----|

**SEPTEMBER 2014 CIVIC CENTER STATISTICS**

| DATE     | NAME               | RESIDENT OR NON | TYPE OF FUNCTION    | HOURS  | SOUND SYSTEM | SECURITY |
|----------|--------------------|-----------------|---------------------|--------|--------------|----------|
| 09.03.14 | ARTS AND CRAFTS    | CIVIC           | CIVIC               | 9A-12  | NO           | NO       |
| 09.05.14 | PUBLIC WORKS       | EMPLOYEES       | APPRECIATION DINNER | 6P-10P | NO           | NO       |
| 09.08.14 | GARDEN CLUB        | CIVIC           | MTG                 | 10A-2P | NO           | NO       |
| 09.09.14 | OPTIMIST           | CIVIC           | MTG                 | 7A-12P | YES          | NO       |
| 09.09.14 | LIONS CLUB         | CIVIC           | MTG                 | 6P-9P  | YES          | NO       |
| 09.10.14 | LITTLE LEAGUE      | CIVIC           | MTG                 | 6P-8P  | NO           | NO       |
| 09.17.14 | ARTS AND CRAFTS    | CIVIC           | MTG                 | 9A-12  | NO           | NO       |
| 09.17.14 | LIONS CLUB         | CIVIC           | MTG                 | 6P-9P  | YES          | NO       |
| 09.18.14 | GOURMET CLUB       | CIVIC           | MTG                 | 9A-2P  | NO           | NO       |
| 09.20.14 | STEVE BROCKMAN     | RESIDENT        | PARTY               | 5P-9P  | NO           | NO       |
| 09.23.14 | LIONS CLUB         | CIVIC           | MTG                 | 6P-9P  | YES          | NO       |
| 09.27.14 | BRANDELYN WILLIAMS | RESIDENT        | PARTY               | 3P-9P  | YES          | NO       |
| 9.29.14  | FINANCE OFFICE     | EMPLOYEES       | INFO LUNCHEON       | 10A-2P | NO           | NO       |
| 09.30.14 | CERT WPD           | CIVIC           | MTG                 | 8A-8P  | NO           | NO       |

# CITY OF WINDCREST MUNICIPAL COURT - OFFICIAL MONTHLY ACTIVITY REPORT

|                                    | Oct. 13      | Nov. 13      | Dec. 13      | Jan. 14      | Feb. 14      | Mar. 14      | Apr. 14      | May. 14      | Jun. 14      | Jul. 14      | Aug. 14      | Sept. 14     | TOTAL         | Medium Average |
|------------------------------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|---------------|----------------|
| Cases Filed                        | 672          | 367          | 511          | 539          | 491          | 866          | 693          | 642          | 844          | 704          | 604          | 494          | 7,427         | 742.7          |
| Fines Paid                         | 23           | 16           | 8            | 18           | 27           | 47           | 11           | 10           | 13           | 15           | 16           | 26           | 230           | 23             |
| Bond Forfeiture                    | 0            | 0            | 0            | 0            | 0            | 0            | 0            | 0            | 0            | 0            | 0            | 0            | 0             | 0              |
| Not Guilty                         | 50           | 47           | 25           | 27           | 27           | 36           | 44           | 37           | 29           | 36           | 33           | 46           | 437           | 44             |
| Guilty                             | 196          | 167          | 128          | 107          | 192          | 316          | 190          | 170          | 201          | 259          | 248          | 323          | 2,497         | 250            |
| Dismissed                          | 89           | 120          | 73           | 69           | 119          | 138          | 141          | 93           | 125          | 132          | 132          | 93           | 1,324         | 132            |
| Compliance Dismissals              | 41           | 43           | 31           | 38           | 60           | 71           | 55           | 44           | 48           | 48           | 55           | 46           | 580           | 58             |
| Defensive Driving                  | 34           | 31           | 19           | 22           | 15           | 27           | 22           | 16           | 14           | 10           | 21           | 8            | 239           | 24             |
| Deferred Disposition               | 64           | 71           | 68           | 55           | 59           | 50           | 61           | 50           | 62           | 72           | 74           | 73           | 759           | 76             |
| Insurance                          | 2            | 4            | 7            | 4            | 5            | 8            | 3            | 4            | 2            | 3            | 7            | 3            | 52            | 5              |
| Orders for Community Svc.          | 9            | 4            | 0            | 1            | 0            | 1            | 0            | 0            | 0            | 2            | 0            | 0            | 17            | 2              |
| Appeals                            | 0            | 0            | 0            | 0            | 0            | 0            | 0            | 0            | 0            | 0            | 0            | 0            | 0             | 0              |
| TOTAL CASES HEARD                  | 508          | 503          | 359          | 341          | 504          | 694          | 527          | 424          | 495          | 577          | 586          | 618          | 6,136         | 614            |
| Failure to Appear/Warrants         | 455          | 236          | 283          | 301          | 150          | 358          | 361          | 244          | 261          | 394          | 343          | 370          | 3,756         | 376            |
| Warrant Officer Fine/Fee Collected | \$30,632.63  | \$16,260.50  | \$10,307.00  | \$23,033.87  | \$53,103.53  | \$47,032.30  | \$21,385.84  | \$21,455.27  | \$20,457.20  | \$29,784.50  | \$35,298.97  | \$47,261.31  | \$ 356,012.92 | \$ 35,601.29   |
| Warrant Officer Activity           | 226          | 106          | 60           | 141          | 285          | 262          | 153          | 142          | 134          | 197          | 243          | 203          | 2,152         | 215.2          |
| Court Fines                        | \$ 45,119.22 | \$ 50,289.77 | \$ 23,882.90 | \$ 35,712.30 | \$ 47,896.52 | \$ 58,446.63 | \$46,898.02  | \$ 27,778.76 | \$ 30,523.93 | \$ 54,996.21 | \$ 50,717.39 | \$ 64,455.49 | \$ 536,717.14 | \$ 53,671.71   |
| State Fees                         | \$ 23,675.80 | \$ 24,929.85 | \$ 16,312.55 | \$ 14,365.86 | \$ 19,632.99 | \$ 26,035.83 | \$ 17,434.44 | \$ 14,727.24 | \$ 12,382.75 | \$ 15,810.13 | \$ 24,251.05 | \$ 31,123.80 | \$ 240,682.29 | \$ 24,068.23   |
| City Share of State Fees (10%)     | \$ 2,367.58  | \$ 2,492.99  | \$ 1,631.26  | \$ 1,436.59  | \$ 1,963.30  | \$ 2,603.59  | \$ 1,744.00  | \$ 1,473.00  | \$ 1,239.00  | \$ 1,581.00  | \$ 2,426.00  | \$ 3,113.00  | \$ 24,071.31  | \$ 2,407.13    |
| Court Technology Fund              | \$ 1,382.61  | \$ 1,474.74  | \$ 854.44    | \$ 843.22    | \$ 1,203.83  | \$ 1,788.21  | \$ 1,114.78  | \$ 903.17    | \$ 948.40    | \$ 1,543.28  | \$ 1,456.27  | \$ 1,925.80  | \$ 15,438.75  | \$ 1,543.88    |
| Court Building Security Fund       | \$ 1,036.95  | \$ 1,106.08  | \$ 640.82    | \$ 632.39    | \$ 902.88    | \$ 1,341.14  | \$ 836.06    | \$ 677.41    | \$ 711.29    | \$ 1,157.47  | \$ 1,092.12  | \$ 1,444.42  | \$ 11,579.03  | \$ 1,157.90    |
| Fee to Omni/State                  | \$ 2,249.32  | \$ 4,447.22  | \$ 1,720.68  | \$ 2,115.15  | \$ 4,282.12  | \$ 5,992.77  | \$ 3,177.16  | \$ 2,073.61  | \$ 2,775.05  | \$ 3,774.72  | \$ 4,158.75  | \$ 7,201.04  | \$ 43,967.59  | \$ 4,396.76    |
| Lineberger Fees                    | \$ 2,469.85  | \$ 1,207.72  | \$ 802.80    | \$ 2,080.17  | \$ 6,028.97  | \$ 9,616.86  | \$ 1,980.11  | \$ 983.40    | \$ 748.50    | \$ 1,758.35  | \$ 2,970.13  | \$ 4,545.63  | \$ 35,192.45  | \$ 3,519.25    |
| TOTAL CITY REVENUE                 | \$ 47,486.80 | \$ 52,782.78 | \$ 25,514.18 | \$ 37,148.89 | \$ 49,859.82 | \$ 61,050.22 | \$ 48,642.02 | \$ 29,251.76 | \$ 31,762.93 | \$ 56,577.21 | \$ 53,143.39 | \$ 67,568.49 | \$ 560,788.45 | \$ 56,078.85   |
| PRIOR Years Total Collections      | \$ 35,303.99 | \$ 33,642.03 | \$ 29,823.18 | \$ 32,804.59 | \$ 53,954.14 | \$ 42,860.14 | \$ 46,521.48 | \$ 41,022.87 | \$ 31,003.03 | \$ 48,269.94 | \$ 38,415.44 | \$ 32,102.54 | \$ 433,820.83 | \$ 43,362.08   |

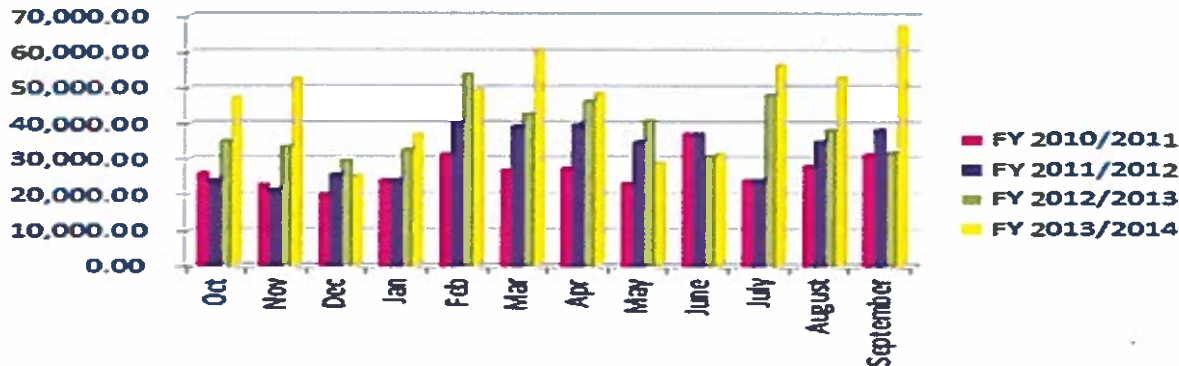
|                                   |      |      |     |     |      |      |      |      |    |      |    |    |              |
|-----------------------------------|------|------|-----|-----|------|------|------|------|----|------|----|----|--------------|
| Persons Arrested (Held in WCPD)   | 18   | 10   | 4   | 11  | 21   | 26   | 17   |      | 19 | 24   | 42 | 54 | 246          |
| Persons Incarcerated (HELD IN GC) | 4    | 6    | 1   | 1   | 6    | 4    | 2    | 3    | 0  | 8    | 11 |    | 46           |
| Cost of Incarceration             | 1250 | 1750 | 350 | 500 | 2050 | 2300 | 1100 | 2150 | 0  | 2900 |    |    | \$ 14,350.00 |

## 2012/2013

|                                    |              |              |              |              |              |              |              |              |              |              |              |              |               |
|------------------------------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|---------------|
| Persons Arrested                   | 21           | 10           | 9            | 10           | 15           | 27           | 16           | 23           | 43           | 25           | 13           | 30           | 242           |
| Persons Incarcerated               | 7            | 3            | 2            | 1            | 4            | 2            | 3            | 6            | 5            | 7            | 4            | 6            | 50            |
| Cost of Incarceration              | \$ 1,600.00  | \$ 1,200.00  | \$ 950.00    | \$ 350.00    | \$ 950.00    | \$ 400.00    | \$ 600.00    | \$ 3,050.00  | \$ 1,800.00  | \$ 2,350.00  | \$ 2,400.00  | \$ 2,250.00  | \$ 17,900.00  |
| Warrant Officer Fine/Fee Collected | \$ 17,546.57 | \$ 14,935.87 | \$ 13,991.81 | \$ 17,128.17 | \$ 48,992.94 | \$ 30,814.91 | \$ 21,571.01 | \$ 21,596.97 | \$ 26,300.25 | \$ 26,265.67 | \$ 23,869.06 | \$ 27,315.50 | \$ 290,328.73 |
| Warrant Officer Activity           | 164          | 108          | 118          | 115          | 249          | 199          | 135          | 154          | 222          | 216          | 149          | 128          | 1,957         |

## TOTAL CITY REVENUE FROM COURT

(4 year comparison)

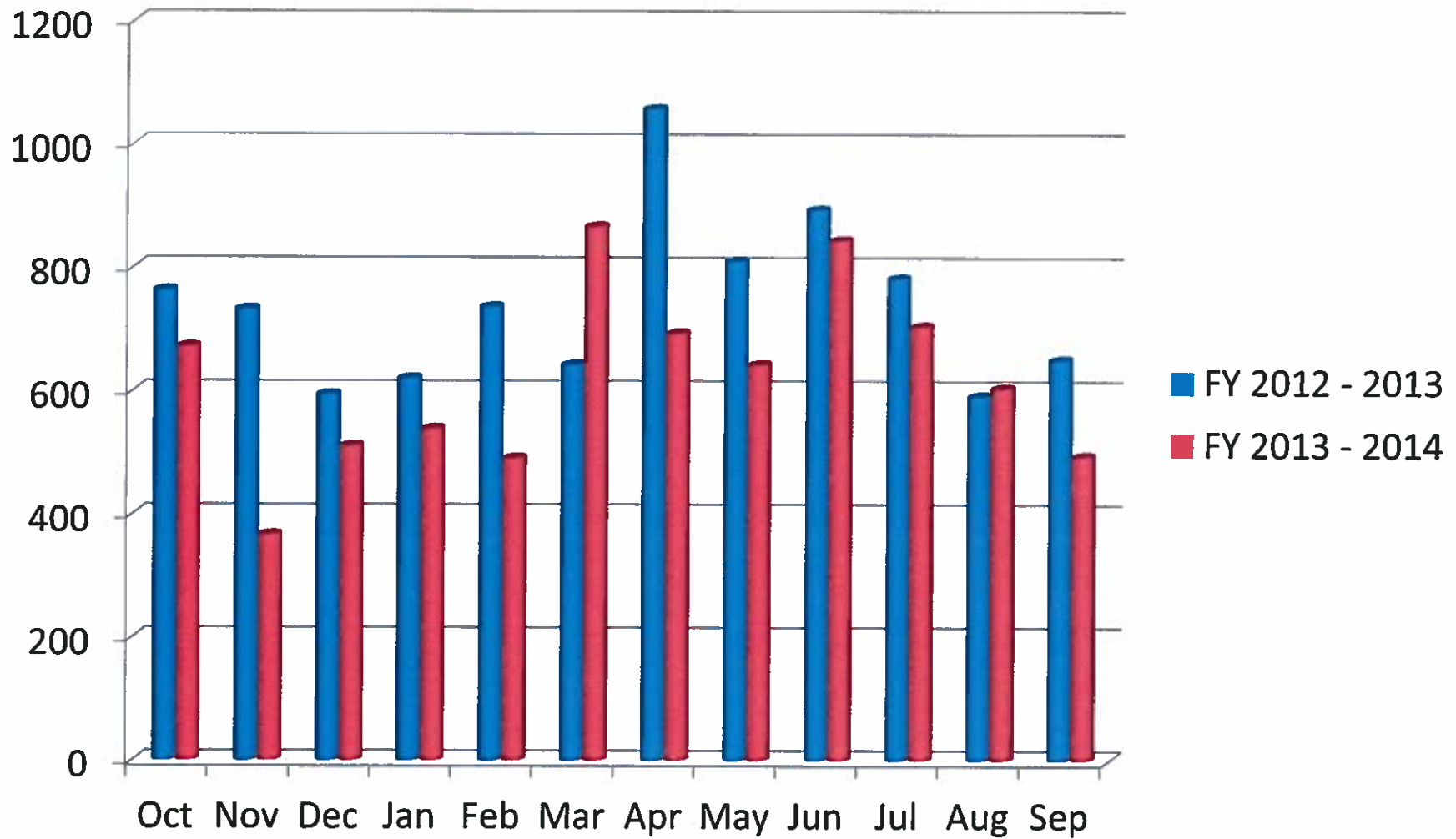


*[Handwritten Signature]*

# CASES FILED

FY 2012/2013 vs. FY 2013/2014

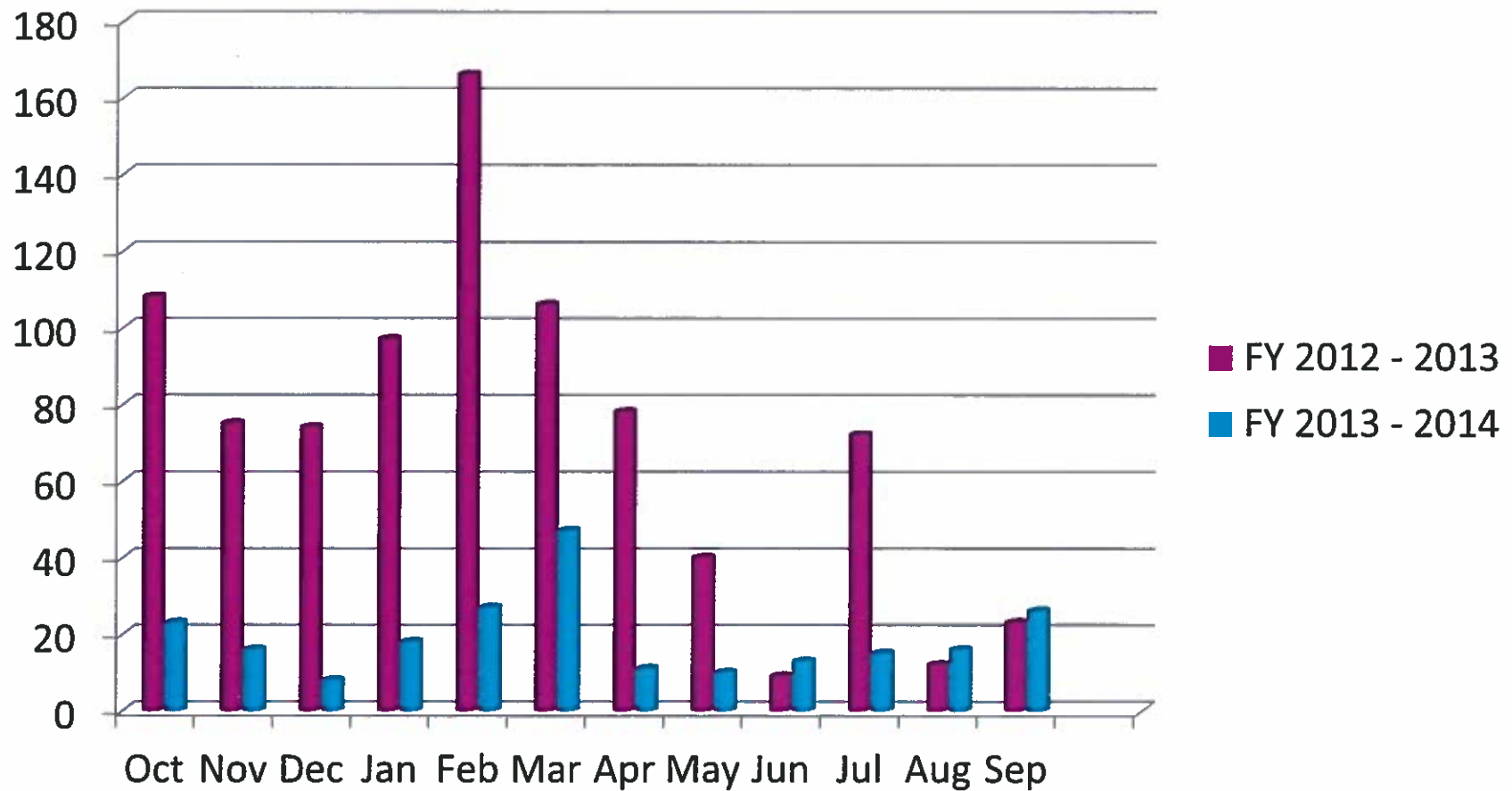
(Citations from Police Department, Code Enforcement, Animal Control)



# FINES PAID

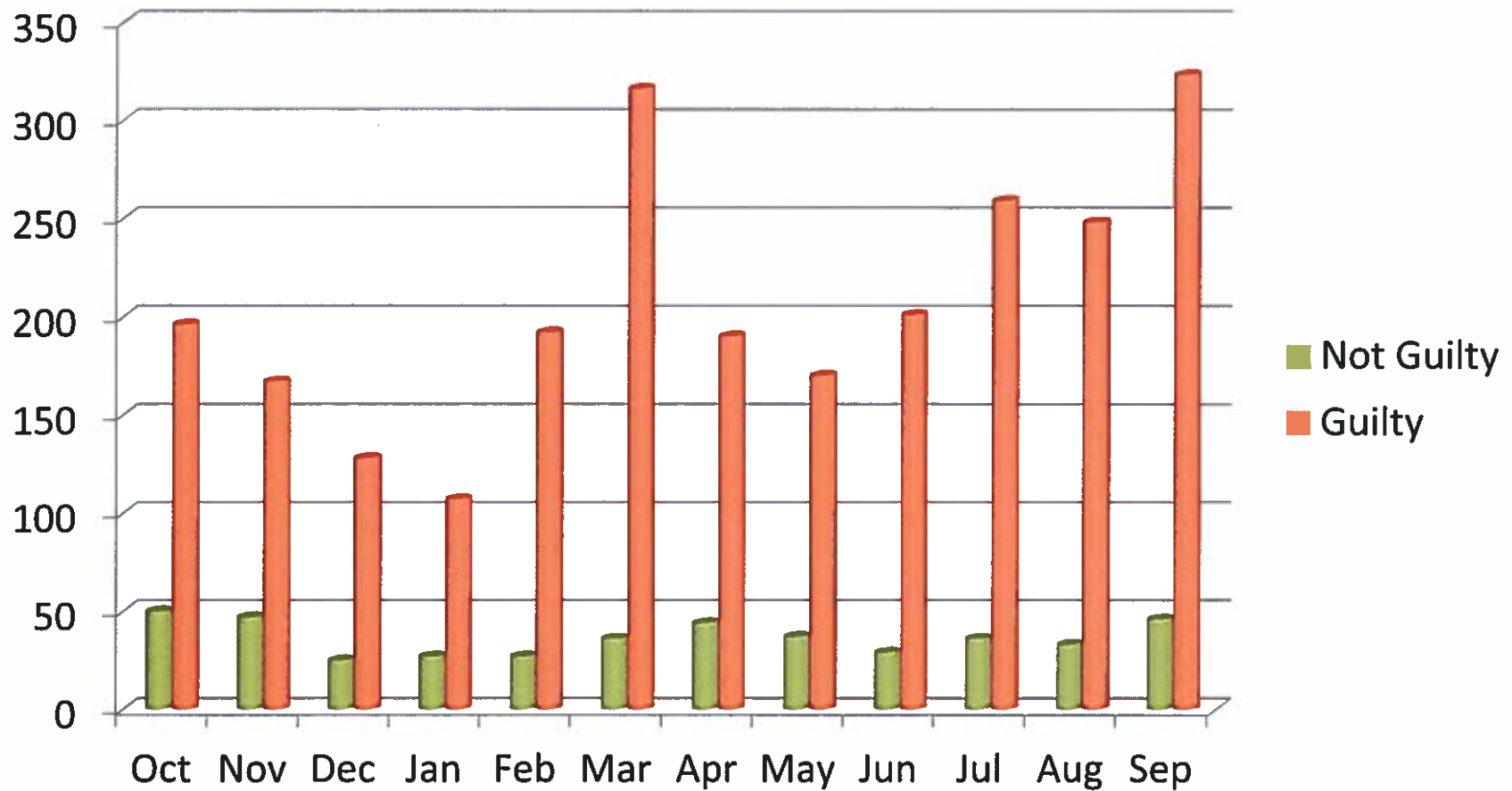
FY 2012/2013 vs. FY 2013/2014

(Number of cases in which defendants came in and paid in full and case was closed. Does not include defendants who were granted Deferred Disposition or Defensive Driving)



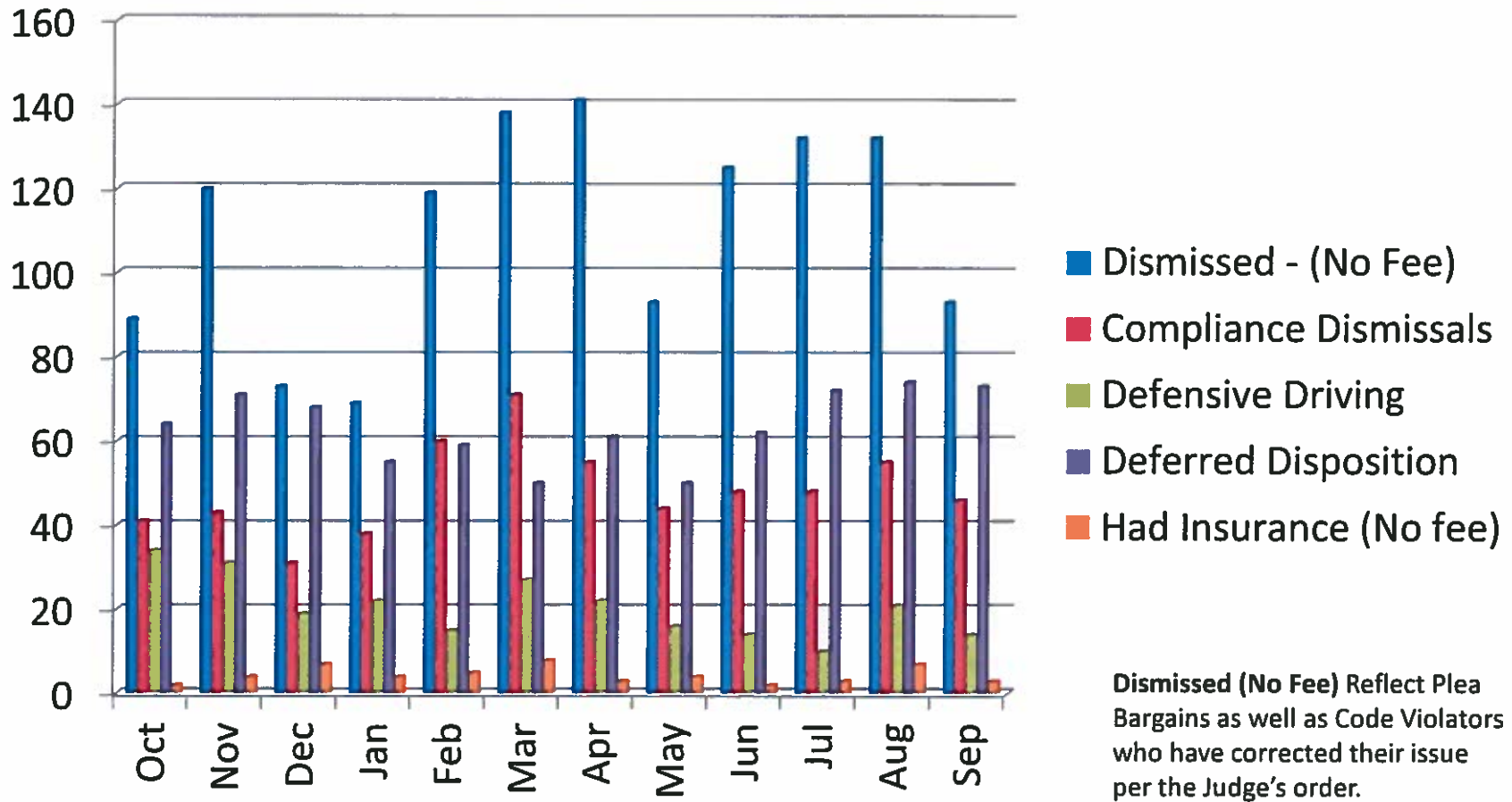
# NOT GUILTY / GUILTY

(Numbers only, not \$ amounts. Guilty column correlates with defendants who paid fines in FY 2012 – 2013 from above slide)



# DISMISSALS

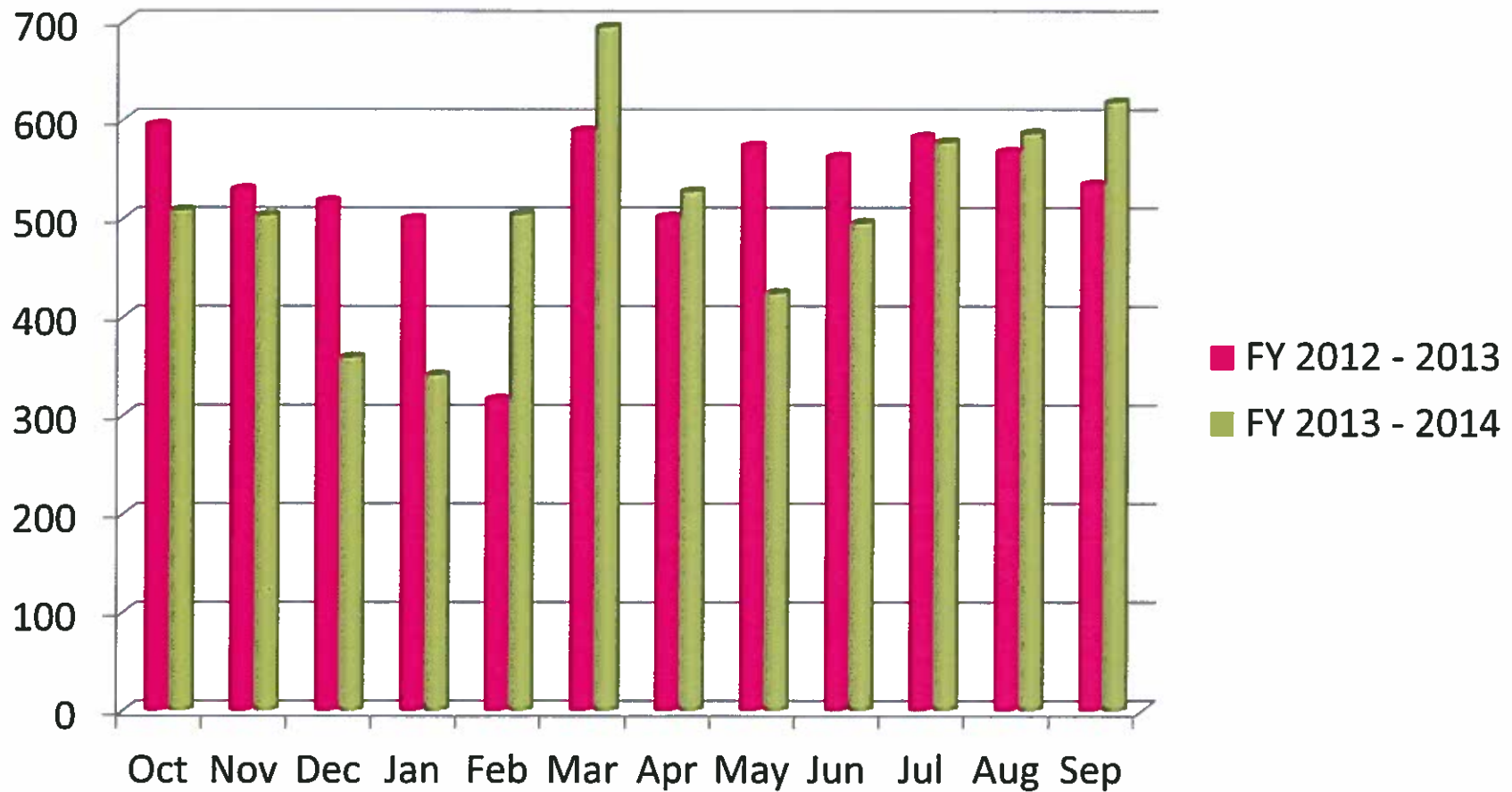
(Numbers only, not \$ amounts)



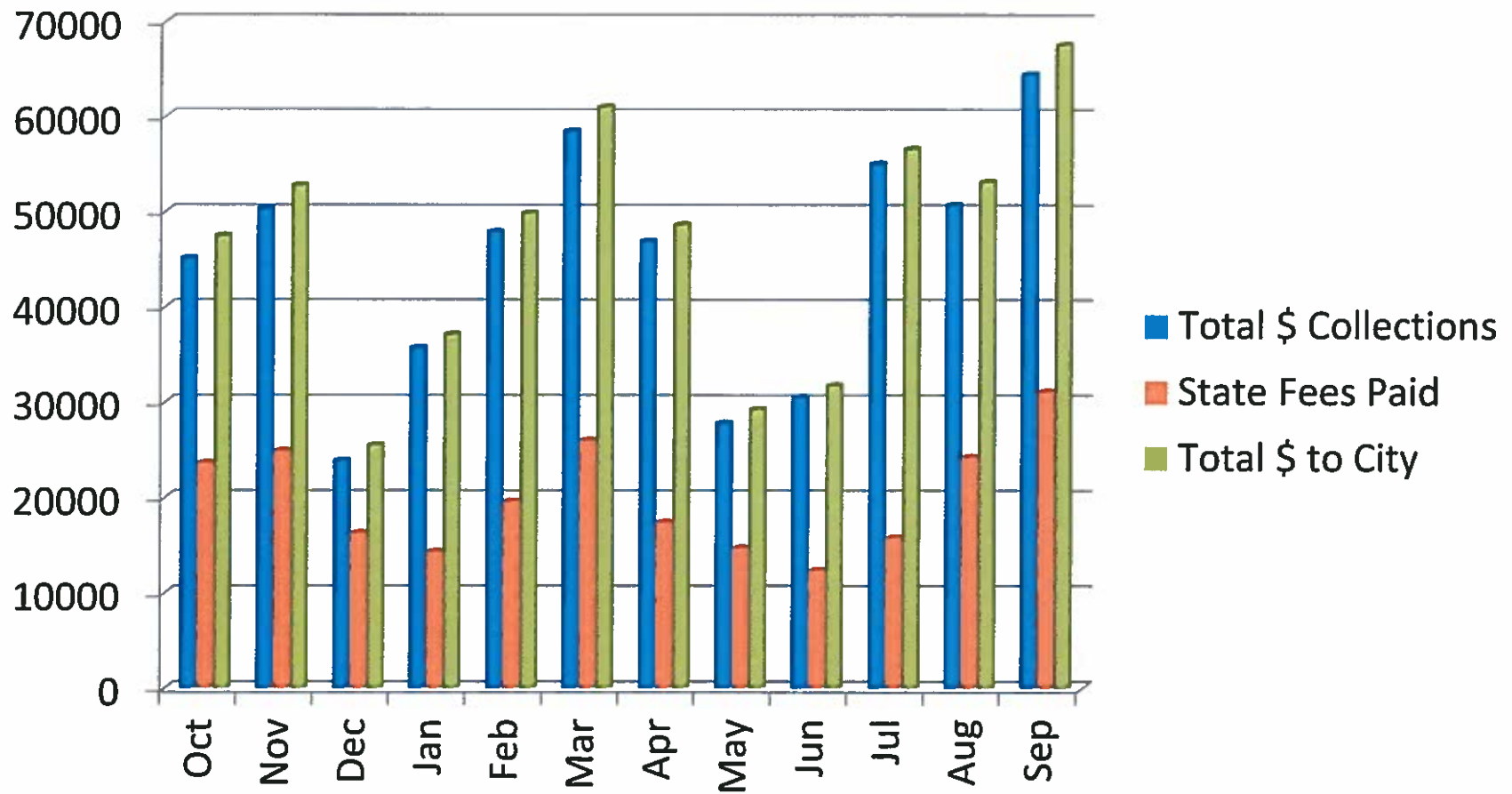
# TOTAL CASES HEARD

FY 2012/2013 vs. FY 2013/2014

(Includes...Fines Paid, Not Guilty/Guilty, and Dismissals. Numbers only, not \$ amounts)

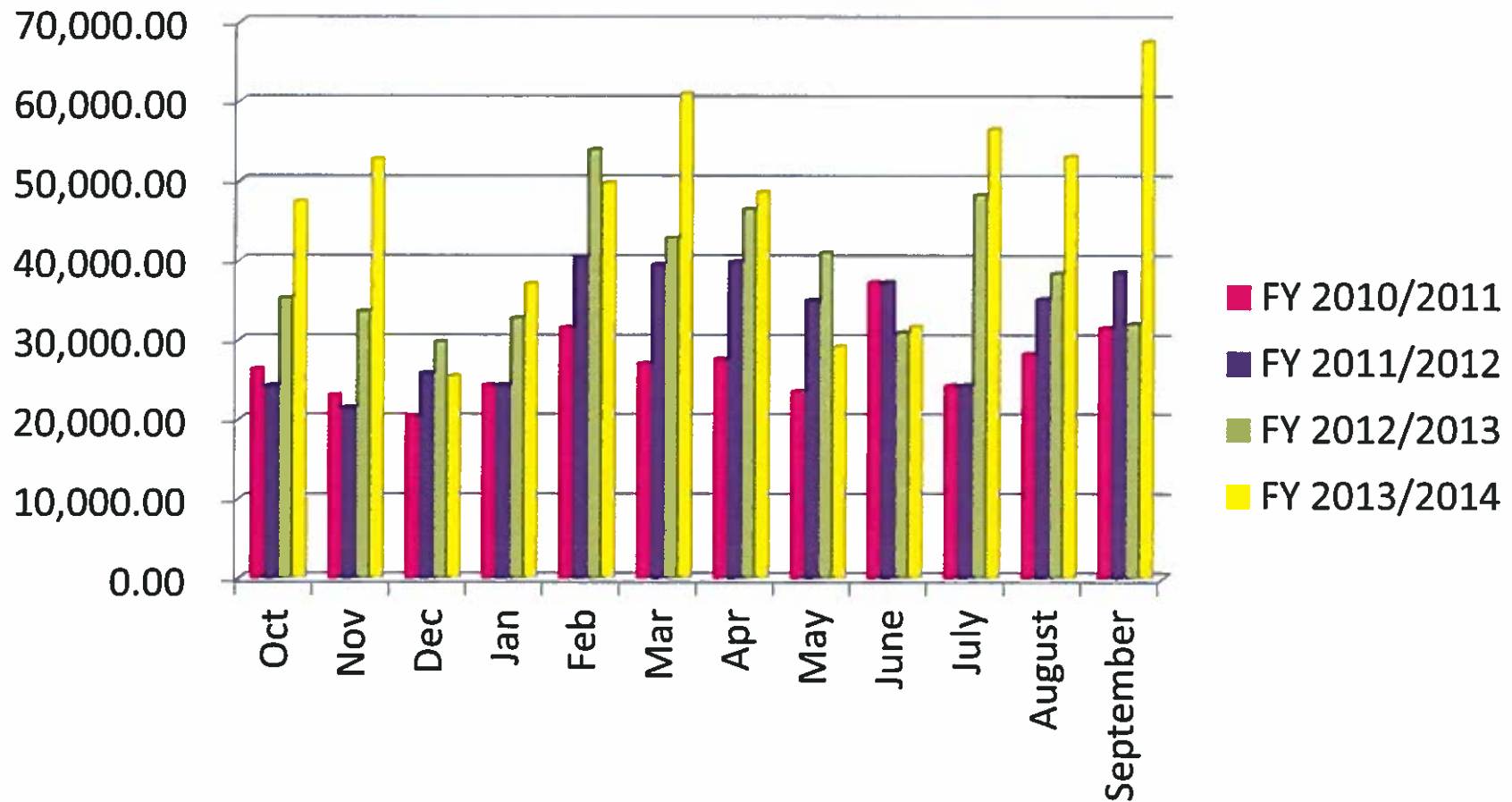


# DISTRIBUTION OF TOTAL COURT COLLECTIONS



# TOTAL CITY REVENUE FROM COURT

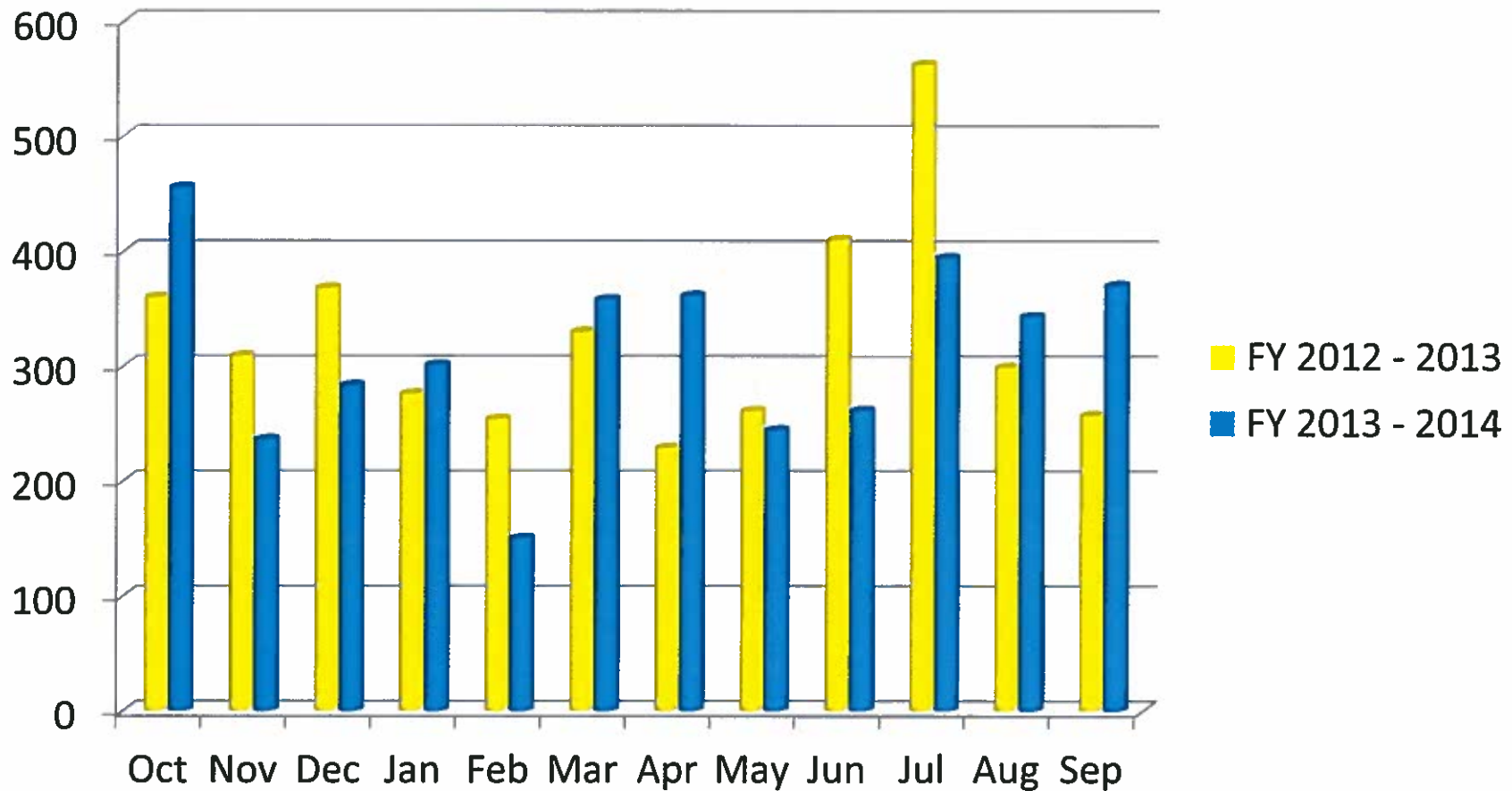
(4 year comparison)



# FTA WARRANTS ISSUED

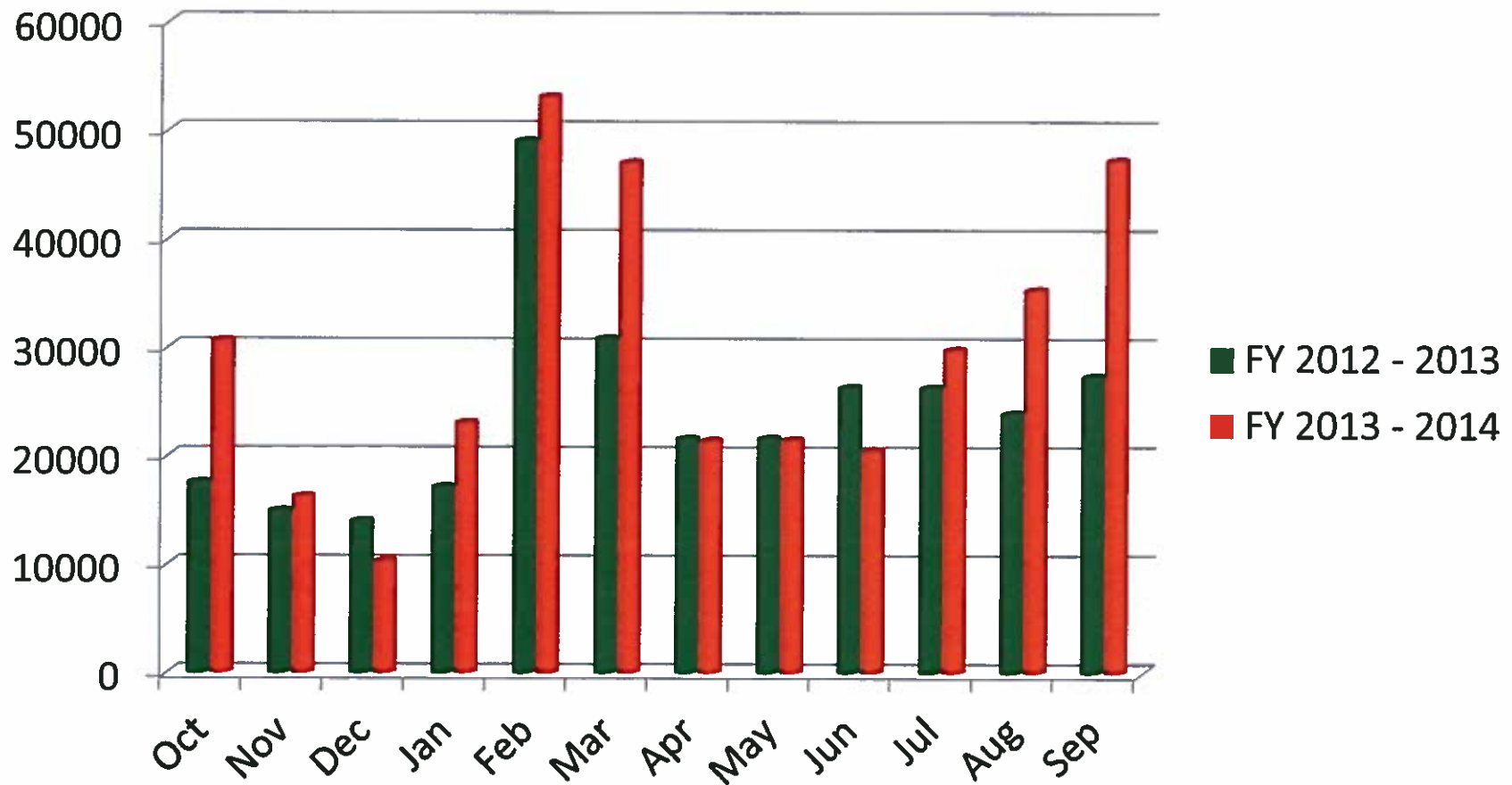
FY 2012 – 2013 vs. FY 2013 - 2014

(Numbers only, not \$ amounts)



# WARRANT COMPARISON OF FINES AND FEES COLLECTED

(FY 2012 – 2013 vs FY 2013 – 2014)



| September - 2014 |          |                           |                                            |         |
|------------------|----------|---------------------------|--------------------------------------------|---------|
| #                | CITATION | DEFENDANT                 | WARRANT OFFICER COMMENT                    | ACTION  |
| 1                | 74332    | CISNEROS, PRINCESS GINA   | Defendant Came In Paid - Contacted by 4171 | Fine    |
| 2                | E 41417  | SPANGENBERG, RAYMOND J    | Def Held @ WPD - 4175                      | PR Bond |
| 3                | 73468    | MOORE, JERIMIAH D         | Def Held @ WPD - 4173                      | Bond    |
| 4                | E 39297  | GREENWOOD, DESTINY NICOLE | Def Held @ WPD - 4174                      | Fine    |
| 5                | E36071   | URIBE, SANDRA I.          | Online Payment - Contacted By Reyes        | Fine    |
| 6                | E21498   | COLAW, ELIZABETH MAE      | Def Held @ WPD - 4104                      | Fine    |
| 7                | 73540    | MILLER, JIMMIE JR         | Def Held @ WPD - Trans To Guadalupe 4171   | Jailed  |
| 8                | E33854   | GILMER, ANTHONY H         | Def Held @ WPD - Trans To Guadalupe 4175   | Jailed  |
| 9                | 00435    | WASHINGTON, JOHAH-MARK    | Defendant Came In Paid                     | Fine    |
| 10               | E39349   | SANCHEZ, FRANCISCA        | Defendant Paid On Site                     | Fine    |
| 11               | E36111   | AGUILAR-SALAZAR, JUAN     | Defendant Came In Paid - Contacted by 4106 | Fine    |
| 12               | 51249    | CRYER, ALEXANDER P        | Defendant Came In Paid                     | Fine    |
| 13               | E 39047  | JOPES, TANTERA T          | Def Held @ WPD                             | Fine    |
| 14               | 74302    | SHIRANI,HASSAN B          | Online Payment                             | Fine    |
| 15               | E42713   | TREVINO, FRANCES MARIE    | Defendant Came In Paid                     | Bond    |
| 16               | 684558   | DAVIS, WHITNEY            | Defendant Came In Paid                     | Bond    |
| 17               | 67613    | PRINGLE, ROBERT SEAN      | Def Held @ WPD - Trans To Guadalupe        | Jailed  |
| 18               | E29245   | PIERCE, FALLON ASHLEY     | Def Held @ WPD - 4175                      | Fine    |
| 19               | 71668    | AVALOS, RAY ANTHONY       | Def Held @ WPD - 4175 / LPR                | Fine    |
| 20               | E27865   | POWELL, DEVAN CARDEAI     | Def Held @ WPD - 4175 / LPR                | Bond    |
| 21               | E33777   | YRACHETA, MARLINA MARIE   | Def Held @ WPD - 4106                      | Fine    |
| 22               | E15497   | MOORE, TIA DIONDRA        | Def Held @ WPD - 4175 / LPR                | Bond    |
| 23               | EF34159  | PETERSON, DOMINIC         | Def Held @ WPD - 4176 / LPR                | Fine    |
| 24               | E44610   | DUCA, MARTIZA VIVIANA     | Online Payment                             | Bond    |
| 25               | E39813   | ORTIZ, RAY ANGEL          | Defendant Came In Paid                     | Fine    |
| 26               | E33093   | HILL, WALTER              | Defendant Came In Paid                     | Fine    |
| 27               | E 41688  | RAMOS, FRANK ANTHONY      | Defendant Came In Paid                     | Fine    |
| 28               | E 31933  | TSCHUDY, ANDREA           | Defendant Came In Paid                     | Fine    |
| 29               | 66256    | PARKER, KENNETH           | Defendant Came In Paid                     | Fine    |
| 30               | 67982A   | ANDERSON, ELTON C         | Def Held @ WPD - 4175 / LPR                | Fine    |
| 31               | 01201    | WILKERSON, MARIAH S       | Def Held @ WPD - 4108 / LPR                | Fine    |
| 32               | E 41773  | CLOUD, JAMES D            | Def Held @ WPD - 4175                      | Bond    |

|    |         |                            |                                                  |        |
|----|---------|----------------------------|--------------------------------------------------|--------|
| 33 | 68793   | COCHRAN, AHMADRA R         | Def Held @ WPD - 4175                            | Fine   |
| 34 | E 39146 | VILLEDIA HERNANDEZ, YANIRA | Def Held @ WPD                                   | Fine   |
| 35 | 68165A  | ALEJANDRO, JOHN A          | Def Held @ WPD - 4104 / LPR                      | Fine   |
| 36 | 73541   | MOORE, JAMES S             | Defendant Came In Paid                           | Fine   |
| 37 | 68937   | GORMAN, ALFRED C           | Def Held @ WPD - Trans To Guadalupe - 4171 / LPR | Jailed |
| 38 | E21134  | HEBERT-SNEED, SONDRIA N    | Def Held @ WPD - 4171 / LPR                      | Fine   |
| 39 | E14072  | MARTINEZ, LUIS A           | Defendant Came In Paid - CONTACTED BY 4171 / LPR | Fine   |
| 40 | 65401A  | MINCHOW, JACOB E           | Def Held @ WPD - 4178 / LPR                      | Fine   |
| 41 | E 43218 | WILLIAMS, MICHELLE R       | Defendant Came In Paid                           | Fine   |
| 42 | E 41716 | MARIE, ALEXANDRA C         | Defendant Came In Paid                           | Bond   |
| 43 | 70429AF | ONEAL, CHRISTOPHER C       | Def Held @ WPD - 4175 / LPR                      | Fine   |
| 44 | E 37124 | BENITEZ, ROBERT            | Defendant Came In Paid                           | Fine   |
| 45 | E12347  | TOWNSLEY, BRIAN R          | Online Payment                                   | Fine   |
| 46 | 72441   | HERNANDEZ, FRACHESCA       | Def Held @ WPD - 4175 / LPR                      | Fine   |
| 47 | E 30086 | DRUMMER, DARLYNE M         | Defendant Came In Paid-Contacted By 4173 / LPR   | Bond   |
| 48 | E 34657 | CASH, ZHENELLE NICOLE      | Defendant Came In Paid - CONTACTED BY 4171       | Bond   |
| 49 | 69006A  | ANDERSON, KENDRA C         | Def Held @ WPD - 4175 / LPR                      | Fine   |
| 50 | 70471A  | HERRERA, AMY ELIZABETH     | Def Held @ WPD - 4106 / LPR                      | Fine   |
| 51 | 01406   | ORTEGA, RENE D             | Online Payment                                   | Fine   |
| 52 | E31837  | BELL, EBONY L              | Defendant Came In Paid-Contacted By 4175 / LPR   | Bond   |
| 53 | E33853  | STEIDEL, GREGORY M         | Online Payment-Contacted By 4108 / LPR           | Fine   |
| 54 | E32933  | CROCKETT, LEILANI J        | Def Held @ WPD - 4175                            | Bond   |
| 55 | E35017  | AGUINAGA-LARA, SILVESTRE   | Defendant Came In Paid                           | Fine   |
| 56 | 70715A  | HERNANDEZ, ADRIAN A        | Online Payment (Square)- Contacted By 4175 / LPR | Fine   |
| 57 | 69917A  | CARMARRILLO, BRENDA        | Def Held @ WPD - 4108 / LPR                      | Bond   |
| 58 | E34640  | MCDONALD, JUSTIN M         | Def Held @ WPD - 4169                            | Bond   |
| 59 | 71670   | SKELTON, WILLIAM J         | Defendant Came In Paid-Contacted By 4108 / LPR   | Fine   |
| 60 | 73276   | MCTYER, DAREK II           | Online Payment - Contacted By 4106 / LPR         | Fine   |
| 61 | E40226  | MONRREAL, JENNIFER R       | Defendant Came In Paid                           | Fine   |
| 62 | E00530  | MAJESKY, MELANIE R         | Def Held @ WPD - 4175 / LPR                      | Fine   |
| 63 | E 17274 | SHERMAN, TANESHA N         | Def Held @ WPD - 4106 / LPR                      | Bond   |
| 64 | E 14008 | ZAMORA, ARLEEN C           | Def Held @ WPD - 4171 / LPR                      | Bond   |
| 65 | 72050   | ARREDONDO, MARCUS A        | Online Payment-Contacted By 4169 (TRAFFIC STOP)  | Fine   |
| 66 | 68069   | ALEMAN, NARCISCO C         | Online Payment                                   | Fine   |

|     |         |                      |                                                  |         |
|-----|---------|----------------------|--------------------------------------------------|---------|
| 67  | 71830   | MCMILLION, DONELL E  | Def Held @ WPD - Trans To Guadalupe - 4175 / LPR | Jailed  |
| 68  | 72801   | LUNA, CHRISTINA P    | Online Payment-Contacted By 4175 / LPR           | Fine    |
| 69  | 65073F  | TEAL, CARLTON        | Online Payment                                   | Fine    |
| 70  | E 33678 | HAYWOOD, BRIAN A     | Payment By Mail - Contacted By 4169 / LPR        | Fine    |
| 71  | E 17023 | THOMPSON, VALERIE L  | Def Held @ WPD - 4179 / LPR                      | Fine    |
| 72  | 65224   | VILLEGAS, JAVIER     | Payment By Mail                                  | Fine    |
| 73  | E 37632 | STRONG, NATHAN K     | Def Held @ WPD - 4175                            | Fine    |
| 74  | E37653  | DRISCOLL, TERRENCE D | Def Held @ WPD - 4172                            | Fine    |
| 75  | E 17326 | RICKS, TREVA D       | Def Held @ WPD - 4106 / LPR                      | Bond    |
| 76  | 66248   | HADNOT, PALERA L     | Online Payment                                   | Fine    |
| 77  | E 28374 | RODRIGUEZ, MARIANA   | Def Held @ WPD - 4175 / LPR                      | Bond    |
| 78  | 68606   | SCOTT, LAWRENCE L    | Defendant Came In Paid                           | Fine    |
| 79  | E 37877 | GONZALES, JACOB      | Def Came In Held @ WPD - 4175                    | PR Bond |
| 80  | E39044  | WILSON, MONICA D     | Held @ WPD - 4108                                | Fine    |
| 81  | 62435   | POGUE, TREVAR T      | Def Held @ WPD - Trans To Guadalupe              | Jailed  |
| 82  | E 39322 | URIBE, MICHELLE M    | Def Held @ WPD - 4175                            | Bond    |
| 83  | 69827A  | SIMS, CHRISTOPHER A  | Defendant Came In Paid                           | Fine    |
| 84  | E 39190 | MANNING, TRAVIS A    | Def Held @ WPD - 4104                            | Jailed  |
| 85  | E 40084 | LEWIS, JOSHUA M      | Online Payment                                   | Fine    |
| 86  | E 36086 | WHITE, DANESHA N     | Defendant Came In Paid - Contacted by 4104       | Fine    |
| 87  | E 21392 | RANDLE, SHONA G      | Def Held @ WPD - 4179                            | Jailed  |
| 88  | 64286   | BOUDREAUX, MICHAEL J | Online Payment                                   | Fine    |
| 89  | E 28120 | PACHECO, ROSELIE     | Defendant Came In Paid - Contacted by 4175       | Bond    |
| 90  | E 37877 | GONZALES, JACOB      | Defendant Came In Paid                           | Fine    |
| 91  | 67210   | WILLIS, MELANIE M    | Def Held @ WPD - 4175                            | PR Bond |
| 92  | 73219   | ESCALERA, GREGORY C  | Defendant Came In Paid - Contacted by 4175       | Bond    |
| 93  | 69866A  | COLON, ERIC M        | Def Held @ WPD - Trans To Guadalupe - 4175 / LPR | Jailed  |
| 94  | 67210   | WILLIS, MELANIE M    | Defendant Came In Paid - Contacted by 4175       | Fine    |
| 95  | E 00554 | GOMEZ, CARLOS A      | Defendant Came In Paid                           | Fine    |
| 96  | 73546   | MITCHELL, CURTIS W   | Defendant Came In Paid - Contacted by 4172 / LPR | Bond    |
| 97  | E 34632 | PERSHALL, KELLY J    | Defendant Came In Paid - Contacted by 4175       | Fine    |
| 98  | EF17326 | RICKS, TREVA         | Def Held @ WPD - 4106 / LPR                      | Bond    |
| 99  | E 36430 | REYNA, GRACIE A      | Def Held @ WPD - 4178 / LPR                      | Bond    |
| 100 | E 24512 | VALDEZ, CHARLES M    | Defendant Came In Paid                           | Bond    |

|     |         |                          |                                                  |      |
|-----|---------|--------------------------|--------------------------------------------------|------|
| 101 | 72747   | AGUILAR, LAURA MARITZA D | Defendant Came In Paid - Contacted by 4106 / LPR | Fine |
| 102 | 58380   | MASCORRO, BLANCA L       | Online Payment                                   | Fine |
| 103 | E 40495 | GONZALEZ, OSCAR A        | Defendant Came In Paid                           | Bond |
| 104 | E 41656 | ZOBRIST, MICHAEL J       | Online Payment - Contacted by 4175               | Fine |
| 105 | 67430A  | JOHNSON, DARRYL S. JR    | Online Payment (Square)- Contacted By 4175 / LPR | Fine |
| 106 | 67866A  | BAKER, CANDACY L         | Def Held @ WPD - 4175 / LPR                      | Bond |
| 107 | E 34130 | ROBINSON, ISAIAH J       | Defendant Came In Paid                           | Fine |
| 108 | 74329   | WILSON, TIMOTHY W        | Defendant Came In Paid                           | Bond |
| 109 | EF18238 | SCOTT, PORSHE C          | Defendant Came In Paid                           | Fine |
| 110 | E 21284 | LEWIS, SERINA            | Def Held @ WPD - 4175 / LPR                      | Bond |
| 111 | 73906   | SILVEIRA, MARCELA T      | Def Walked In And Held @ WPD                     | Bond |
| 112 | 73732   | CARLOS, GABRIEL          | Def Held @ WPD - 4106 / LPR                      | Fine |

Total: 112

Police Officer Contacts = 203

LPR Hits = 40

| \$\$\$   | WARR | ARR | JLD | DAYS JAILED |
|----------|------|-----|-----|-------------|
| \$501.00 | 2    |     |     |             |
| \$0.00   | 2    | 1   |     |             |
| \$100.00 | 3    | 1   |     |             |
| \$188.00 | 1    | 1   |     |             |
| \$388.00 | 1    |     |     |             |
| \$426.40 | 2    | 1   |     |             |
|          | 2    | 1   | 1   | 6           |
|          | 1    | 1   | 1   | 3           |
| \$659.10 | 2    |     |     |             |
| \$241.00 | 1    |     |     |             |
| \$158.00 | 1    |     |     |             |
| \$704.60 | 3    |     |     |             |
| \$176.00 | 1    | 1   |     |             |
| \$471.00 | 2    |     |     |             |
| \$200.00 | 2    |     |     |             |
| \$100.00 | 3    |     |     |             |
|          | 3    | 1   | 1   | 4           |
| \$996.90 | 6    | 1   |     |             |
| \$201.50 | 1    | 1   |     |             |
| \$600.00 | 4    | 1   |     |             |
| \$264.90 | 1    | 1   |     |             |
| \$600.00 | 3    | 1   |     |             |
| \$89.00  | 1    | 1   |     |             |
| \$250.00 | 1    |     |     |             |
| \$371.00 | 1    |     |     |             |
| \$283.00 | 1    |     |     |             |
| \$254.00 | 1    |     |     |             |
| \$239.00 | 1    |     |     |             |
| \$656.00 | 3    |     |     |             |
| \$629.00 | 2    | 1   |     |             |
| \$720.00 | 3    | 1   |     |             |
| \$500.00 | 3    | 1   |     |             |

|            |   |   |   |   |
|------------|---|---|---|---|
| \$700.00   | 5 | 1 |   |   |
| \$896.00   | 3 | 1 |   |   |
| \$103.00   | 1 | 1 |   |   |
| \$145.00   | 1 | 1 |   |   |
|            | 2 | 1 | 1 | 5 |
| \$196.17   | 1 | 1 |   |   |
| \$672.10   | 2 |   |   |   |
| \$600.00   | 3 | 1 |   |   |
| \$321.00   | 1 |   |   |   |
| \$600.00   | 3 |   |   |   |
| \$200.00   | 1 | 1 |   |   |
| \$287.00   | 1 |   |   |   |
| \$665.60   | 2 |   |   |   |
| \$140.90   | 1 | 1 |   |   |
| \$300.00   | 3 |   |   |   |
| \$1,000.00 | 5 |   |   |   |
| \$492.00   | 2 | 1 |   |   |
| \$644.00   | 1 | 1 |   |   |
| \$1,076.40 | 2 |   |   |   |
| \$200.00   | 2 |   |   |   |
| \$581.10   | 2 |   |   |   |
| \$600.00   | 3 | 1 |   |   |
| \$911.30   | 3 |   |   |   |
| \$170.17   | 1 |   |   |   |
| \$260.00   | 1 | 1 |   |   |
| \$400.00   | 2 | 1 |   |   |
| \$910.00   | 3 |   |   |   |
| \$815.10   | 2 |   |   |   |
| \$454.00   | 2 |   |   |   |
| \$691.00   | 3 | 1 |   |   |
| \$300.00   | 2 | 1 |   |   |
| \$800.00   | 4 | 1 |   |   |
| \$832.00   | 3 |   |   |   |
| \$655.20   | 2 |   |   |   |

|            |   |   |   |    |
|------------|---|---|---|----|
|            | 4 | 1 | 1 | 15 |
| \$263.00   | 1 |   |   |    |
| \$124.80   | 1 |   |   |    |
| \$607.10   | 3 |   |   |    |
| \$265.00   | 2 | 1 |   |    |
| \$1,144.00 | 4 |   |   |    |
| \$543.00   | 2 | 1 |   |    |
| \$371.00   | 1 | 1 |   |    |
| \$200.00   | 2 | 1 |   |    |
| \$1,038.70 | 4 |   |   |    |
| \$300.00   | 2 | 1 |   |    |
| \$327.60   | 1 |   |   |    |
|            | 1 | 1 |   |    |
| \$406.00   | 1 | 1 |   |    |
|            | 3 | 1 | 1 | 8  |
| \$400.00   | 2 | 1 |   |    |
| \$735.80   | 3 |   |   |    |
|            | 1 | 1 | 1 | 5  |
| \$764.00   | 3 |   |   |    |
| \$246.00   | 1 |   |   |    |
|            | 3 | 1 | 1 | 7  |
| \$881.40   | 3 |   |   |    |
| \$290.00   | 6 |   |   |    |
| \$290.00   | 1 |   |   |    |
|            | 1 | 1 |   |    |
| \$100.00   | 2 |   |   |    |
|            | 4 | 1 | 1 | 9  |
| \$208.00   | 1 |   |   |    |
| \$202.67   | 1 |   |   |    |
| \$360.00   | 2 |   |   |    |
| \$125.10   | 1 |   |   |    |
| \$200.00   | 1 | 1 |   |    |
| \$600.00   | 3 | 1 |   |    |
| \$600.00   | 3 |   |   |    |

|            |    |   |
|------------|----|---|
| \$778.00   | 3  |   |
| \$442.00   | 1  |   |
| \$400.00   | 2  |   |
| \$1,651.00 | 5  |   |
| \$183.17   | 1  |   |
| \$1,000.00 | 11 | 1 |
| \$725.53   | 2  |   |
| \$100.00   | 2  |   |
| \$256.00   | 1  |   |
| \$300.00   | 3  | 1 |
| \$600.00   | 3  | 1 |
| \$646.00   | 1  | 1 |

|             |          |          |        |             |
|-------------|----------|----------|--------|-------------|
| \$47,261.31 | 248      | 54       | 9      | 62          |
| TOTAL       | WARRANTS | ARRESTED | JAILED | DAYS JAILED |



# WINDCREST

## TEXAS

### Building Services/Health Reports for the month of September 2014

#### Highlights

##### Alarm Permits:

1. Entered new alarm permit applications and alarm renewal notices.

##### Commercial Permit Highlights September 2014:

1. El Tropical Jugos Y Frutas applied for and was approved for a sign for their new business at 4927 Walzem Rd.
2. Bratton Bros Sign Co. applied for and was approved for a sign permit to replace the old sign face panel at 8201 Roughrider (State Farm, David Swift)
3. Executive Signs applied for and was approved for a sign permit to remove an existing sign and install a new monument sign Windcrest Cosmetic Dentistry located at 8211 Roughrider.
4. Budget Signs applied for and was approved for a sign permit to replace an existing 21' x 28' face and a 9' x 28' face on existing double sided pylon sign at Rackspace.
5. Firetrol Protection System submitted and was approved to modify an existing sprinkler heads at PetSmart located at 8520 Fourwinds.
6. Firetrol Protection System submitted and was approved to install a new fire alarm system for the future In-N-Out Burger located at 8202 IH 35 N.
7. Firetrol Protection System submitted and was approved to install a new fire sprinkler system at the future In-N-Out Burger located at 8202 IH 35 N.
8. Firetrol Protection System submitted and was approved to modify existing fire sprinklers at the future Buffalo Wild Wings located at 8450 IH 35 N.
9. Firetrol Protection System submitted and was approved to install a fixed pipe system/kitchen hood fire suppression for the future In-N-Out Burger located at 8202 IH 35 N.
10. Brown Excavation submitted plans and was approved for a utility permit for the sewer and water infrastructure for 8202 IH 35 N.
11. Ad Lite Electric was issued an electrical permit for Buffalo Wild Wings located at 8450 IH 35 N.
12. Ad Lite Electric was issued an electrical permit for Petsmart to add lights, outlets and a/c for pet adoption center located at 8520 Fourwinds.
13. EL&S Electric was issued an electrical permit to relocate electrical outlets for the soda, tea, ice machine to a new wall at Pizza Hut located at 5331 Walzem.
14. Merle Admire Electric was issued an electrical permit to relocate receptacles from ceiling to wall for new wall mount projectors at Windcrest Elementary located at 465 Faircrest.
15. VGM Heating and Cooling was issued a mechanical permit for the installation of air conditioning system to include 4-roof top a/c units, 3 exhaust fans and 2 grease hoods.
16. Rosenberg Indoor Comfort was issued a mechanical permit replace a 7.5 ton unit package at Taco Cabana located at 8105 Fourwinds.
17. MS Mechanical Services was issued a mechanical permit to install 2 new RTU's, 3 exhaust fans and 20 duct outlets.

## Building Services/Health Reports for the month of September 2014

18. J&D Plumbing was issued a plumbing permit for plumbing remodel at Buffalo Wild Wings located at 8450 IH 35 N.
19. Met with City Staff and Brown Excavation to discuss the traffic control plan for Fourwinds & Windsor Hill as they perform work on the water and sewer infrastructure.

### Certificate of Occupancy:

1. Hocus Pocus Halloween store applied for a certificate of occupancy for a temporary Halloween store at 5461 Walzem Rd.
2. R&M Combs Entertainment applied for a certificate of occupancy for a temporary haunted house at 5405 Walzem Rd.
3. Ana Maria's Unique Boutique applied for a certificate of occupancy for a retail store at 5447 Walzem Rd.

### Permits Summary:

A total of 49 permits were issued for the month of September with permit fees totaling \$6,540.55 plus \$75.00 in re-inspection fees for a total of \$6,615.55 for the month of September.

29 total permits issued for residential homes

16 total permits issued for commercial

1 utility permit issued

3 certificate of occupancy applications received

BB Inspections performed 60 inspections for the month.

### Fiscal Year 2013-2014 Totals

Permit Fees: \$ 206,860.19

Permits: 625 permits issued

Inspections: 723 inspections performed by BB Inspections



### Assistant City Secretary:

1. Attended the Regular City Council Meeting on September 15, 2014 to give Building Services report.

### Newsletter & Events:

1. Assisted the American Legion with preparing the Patriot Day Ceremony and attended the ceremony on September 11, 2014.

### Health Report –

Continue to assist Mr. Davis with food permit applications for temporary food permits and mobile food trucks.

There was no food handler class for the month of September.

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**Building Services/Health Reports for the month of September 2014**

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**Post Office – Provided Post Office coverage during lunch on September 30, 2014**

**Respectfully submitted to City Council, through the City Manager.**

*SIGNATURE Heather Weidenbach*

*Date: 10/13/14*

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*Heather Weidenbach, Asst. City Secretary/Permits*

**Please contact me with any questions concerning this report 655-0022 ext. 2320  
This reporting is required by the City of Windcrest Charter § 5.02.3(h).**

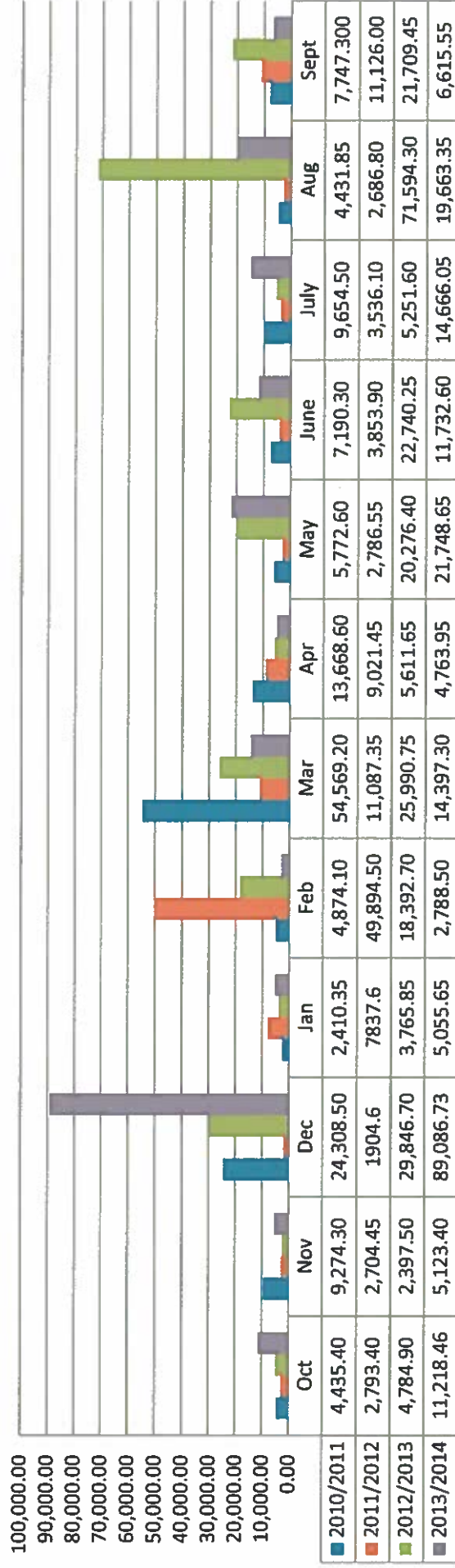
# Permit ApplicationsDollars

| Year      | Oct       | Nov      | Dec       | Jan      | Feb       | Mar       | Apr       | May       | Jun       | July      | Aug       | Sept      | Year to Date |
|-----------|-----------|----------|-----------|----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|--------------|
| 2010/2011 | 4,435.40  | 9,274.30 | 24,308.50 | 2,410.35 | 4,874.10  | 54,569.20 | 13,668.60 | 5,772.60  | 7,190.30  | 9,654.50  | 4,431.85  | 7,747.300 | 148,237.00   |
| 2011/2012 | 2,793.40  | 2,704.45 | 1904.6    | 7837.6   | 49,894.50 | 11,087.35 | 9,021.45  | 2,786.55  | 3,853.90  | 3,536.10  | 2,686.80  | 11,126.00 | 109,232.70   |
| 2012/2013 | 4,784.90  | 2,397.50 | 29,846.70 | 3,765.85 | 18,392.70 | 25,990.75 | 5,611.65  | 20,276.40 | 22,740.25 | 5,251.60  | 71,594.30 | 21,709.45 | 232,362.05   |
| 2013/2014 | 11,218.46 | 5,123.40 | 89,086.73 | 5,055.65 | 2,788.50  | 14,397.30 | 4,763.95  | 21,748.65 | 11,732.60 | 14,666.05 | 19,663.35 | 6,615.55  | 206,860.19   |

## Monthly Totals by Permit Fiscal Year 2013/2014

|                 | Oct       | Nov      | Dec       | Jan      | Feb      | Mar       | Apr      | May       | Jun       | July      | Aug       | Sept     |            |
|-----------------|-----------|----------|-----------|----------|----------|-----------|----------|-----------|-----------|-----------|-----------|----------|------------|
| Mechanical      | 930.00    | 1,540.00 | 9,160.00  | 830.00   | 380.00   | 12,193.00 | 910.00   | 1,870.00  | 1,340.00  | 710.00    | 1,290.00  | 1,560.00 | 32,713.00  |
| Plumbing        | 1,750.00  | 395.00   | 735.00    | 575.00   | 1,445.00 | 350.00    | 1,075.00 | 530.00    | 640.00    | 885.00    | 680.00    | 725.00   | 9,785.00   |
| Electrical      | 2,593.46  | 463.90   | 1,328.45  | 412.15   | 345.00   | 90.00     | 606.85   | 399.55    | 448.00    | 780.05    | 514.05    | 727.05   | 8,708.51   |
| Remodel         | 50.00     | 5.00     | 15.00     | 70.00    | 65.00    | 65.00     | 60.00    | 75.00     | 15.00     | 30.00     | 45.00     | 25.00    | 520.00     |
| Commercial      | 0.00      | 0.00     | 68,829.03 | 0.00     | 0.00     | 0.00      | 0.00     | 14,250.00 | 0.00      | 0.00      | 0.00      | 0.00     | 83,079.03  |
| Comm Rmdl       | 3,651.00  | 255.00   | 4,231.00  | 884.00   | 0.00     | 60.00     | 1,669.00 | 433.00    | 5,765.50  | 1,469.00  | 16,228.50 | 0.00     | 34,646.00  |
| Signs           | 1,914.00  | 289.50   | 258.00    | 492.00   | 123.50   | 418.00    | 63.50    | 742.00    | 137.50    | 0.00      | 144.50    | 598.50   | 5,181.00   |
| Pools           | 5.00      | 0.00     | 0.00      | 834.00   | 0.00     | 0.00      | 0.00     | 0.00      | 0.00      | 0.00      | 0.00      | 0.00     | 839.00     |
| Fence           | 0.00      | 463.00   | 10.00     | 5.00     | 0.00     | 10.00     | 10.00    | 20.00     | 5.00      | 10.00     | 15.00     | 0.00     | 548.00     |
| Irrigation      | 0.00      | 0.00     | 0.00      | 0.00     | 0.00     | 76.30     | 184.60   | 297.60    | 251.60    | 30.00     | 406.30    | 0.00     | 1,246.40   |
| Roof            | 0.00      | 10.00    | 5.00      | 5.00     | 5.00     | 10.00     | 10.00    | 10.00     | 10.00     | 15.00     | 15.00     | 10.00    | 105.00     |
| Roof Comm       | 0.00      | 0.00     | 0.00      | 0.00     | 0.00     | 0.00      | 0.00     | 0.00      | 1,903.00  | 0.00      | 0.00      | 0.00     | 1,903.00   |
| Sprinkler/Fire  | 0.00      | 1,302.00 | 3,965.25  | 373.50   | 0.00     | 0.00      | 0.00     | 0.00      | 0.00      | 7,521.00  | 0.00      | 2,595.00 | 15,756.75  |
| New Residential | 0.00      | 0.00     | 0.00      | 0.00     | 0.00     | 0.00      | 0.00     | 2,746.50  | 567.00    | 2,841.00  | 0.00      | 0.00     | 6,154.50   |
| Re-Insp Fee     | 225.00    | 300.00   | 450.00    | 375.00   | 225.00   | 825.00    | 75.00    | 375.00    | 450.00    | 375.00    | 225.00    | 75.00    | 3,975.00   |
| Utility         | 0.00      | 0.00     | 0.00      | 0.00     | 0.00     | 0.00      | 0.00     | 0.00      | 0.00      | 0.00      | 0.00      | 0.00     | 0.00       |
| Cert of Occup   | 100.00    | 100.00   | 100.00    | 200.00   | 200.00   | 300.00    | 100.00   | 0.00      | 200.00    | 0.00      | 100.00    | 300.00   | 1,700.00   |
|                 | 11,218.46 | 5,123.40 | 89,086.73 | 5,055.65 | 2,788.50 | 14,397.30 | 4,763.95 | 21,748.65 | 11,732.60 | 14,666.05 | 19,663.35 | 6,615.55 | 206,860.19 |

# **Total Dollars of Building Permits Issued** **Fiscal Year 2013-2014 Year to Date = \$206,860.19**





# WINDCREST TEXAS

## Post Office Report for the month of September 2014

### Highlights

1. Total sales for September 2014 were \$62,475.86. That includes all postage stamps/meter postage and money order fees.
2. For our Post office customers convenience. We put box and envelope display so people don't have to wait in line just to get a box.
3. We have new personnel being cross trained so we can keep our post office fully staffed at all times.

### Goals

1. We will be hiring seasonal help by mid October.
2. We are still working toward building a counter for customers convenience.
3. We are also working on a plan to build a wheelchair accessible counter for those needing this type of accommodation
4. Once again, our ultimate goal is to provide the citizens of Windcrest with a Post Office that is clean and efficiently run.

**Respectfully submitted to City Council, through the City Manager.**

  
SIGNATURE

David Rodolfo Post Office Supervisor

October 01, 2014

DATE

**Please contact me with any questions concerning this report 655-0022 ext. 2430**

***This reporting is required by the City of Windcrest Charter § 5.02.3(h)***



**Robert Colunga WEDC Executive Director**

**WEDC Report for Month of September, 2014**

1. Working towards a Fiesta event in Windcrest during the April 2015 time frame.
2. Meeting and working with the Fiesta Commission
3. Working with the Bunch family long time owners of the property at the former Al's formal ware for re-facing their property and utilization of the Storefront and Streetscape Improvement Program.
4. Working with Whitestone – Reit with new tenant on finalization of retail space,.
5. Working with Whataburger and Whitestone-Reit on the new Whataburger training facility located at the former University of Phoenix location.
6. Working with In n Out Burger Construction Team and working with all appropriate agencies,.
7. Work with Buffalo Wild Wings on their project and move in to the former Marie Callender's
8. Working with Valcor and a new company on a possible lease/purchase of former Office Max building.
9. Working with Fast Signs for new locations in Windcrest to grow their business.
10. Working with TX Dot on issues concerning Walzem Road.
11. Working with the Department of Homeland Security(in Windcrest) concerning a variety issues.
12. Working on the WEDC Financial Investment Committee to and use of Lone Star and Tex Pool accounts
13. Working with Krysten Vela our new member of the team and training and educating her as to the dealings and interactions of the WEDC.
14. Working with Rackspace on further development of their complex and utilization of their facilities and current status of construction and staffing.
15. Working with several interested parties in the Office Max building as well as the old Chuck E Cheese location and the call center which will temporarily be placed there.
16. Working with media on progress and developments in Windcrest.
17. Completing the Windcrest Cosmetic Dentistry for Storefront Program and completion of improvements.
18. B-3 Zoning and Coordination with prospective businesses
19. Working with New Burke's Outlet store in the Windcrest Park Centre
20. Windcrest Master Plan Committee agenda, workshops and meetings.
21. Planning and Zoning Agenda and assisting businesses with their questions and request.
22. Continued marketing strategies for the year and modifying our approach in Marketing Windcrest as needed
23. Working with the Walzem Road Area Revitalization Committee and other local entities and HOA which have an effect on Windcrest.
24. Work with TXDOT on construction issues with the 35 expansion.
25. Working with NEISD on construction issues, communication with the WEDC and COW
26. Working with Rackspace on future projects and development.
27. Working with Valcor properties on new business to be located in the Old Chuck E Chees location.

28. Working with Park & Recreation Board on placement of one of our bike racks and the property owners of Starbucks for another location – Mr. Dooley has been out of pocket.
29. Working with the City of Windcrest & Rackspace on the transition of the road system around Rackspace.
30. Working with various stores on their applications for the Storefront and Streetscape Improvement Program.
31. Working with the Weitzman Group, Whitestone-Reit, Turner Busby Development with potential businesses and development.
32. Interacting with other communities and addressing issues and concerns they may perceive with future or possible development which is occurring in Windcrest.
33. Working on closing with developer on lot located on the 111 acres area.
34. Development issues with the 111 acres to ensure we have as much commercial utilization as possible and if at all possible no multi-family and to work with local governmental agencies and state agencies to ensure success of the development.
35. Working with the City of San Antonio on sync issues with Walzem Road and Racker Road as they are contracted by TX DOT for synchronization and maintenance and working with them and the City of Windcrest to create a contract for future maintenance of the City of Windcrest Street lights.
36. Working with the MPO, Alamo RMA, NEP, ACCOG, CPS, SAWS, TX DOT on projects that effect our Cities development and growth and working with again with our legislators in Austin to ensure that our needs are presented and have a voice. Also work with our City Boards when needed to assist in Government Relations, i.e. Parks and Rec, Zoning, etc.
37. Working with the Planning and Zoning on workshops and assisting them in their duties. Working with Ms. Cedillo in bringing up new board members up to speed with current developments.
38. Updating of Develop Windcrest website and Windcrest Windfall website and phone application and working with businesses to get new incentives for the application users.





## Marketing & Public Relations Analyst Report for the month of September 2014

### Highlights

1. Completed the October newsletter by collecting and editing articles, working with the publisher on the front cover and meeting with the Newsletter Committee on Wednesday evenings.
2. Organized and attended the Public Works appreciation event held at the Civic Center on Friday, Sept. 5.
3. Attended special city council meeting on Monday, Sept. 8.
4. Worked with all department heads to update [www.windcrest-tx.gov](http://www.windcrest-tx.gov) and [www.gowindcrest.com](http://www.gowindcrest.com). Continued to learn more about these websites and updated them periodically.
5. Assisted with developing the State of the City Address.
6. Took pictures of the construction progress at In-N-Out Burger, Buffalo Wild Wings and the Windcrest Cosmetic & General Dentistry office and posted to the city's social media channels.
7. Met with Vicki Krueger and Chief Ballew regarding National Night Out planning and Trunk or Treat planning. Sent NNO artwork to Clearchannel to be uploaded to the billboard.
8. Met with Olive Garden, Rackspace and Robert Colunga to discuss parking lot adjustments between the restaurant and Rackspace.
9. Took pictures during the Patriot Day Ceremony on Thursday, Sept. 11 at City Hall and uploaded them to the city's Facebook page.
10. Attended WEDC Board meeting on Thursday, Sept. 11.
11. Attended regular city council meeting and Mayor's State of the City Address on Monday, Sept. 15.
12. Attended the Social Media for Natural Disaster Response & Recovery on Wednesday, Sept. 17 at the Emergency Operations Center.
13. Attended the Fourwinds & Windsor Hill Traffic Control Plan Meeting.
14. Created a social media calendar for the month of October.
15. Assisted the Finance Department in coordinating an employee appreciation lunch held Monday, Sept. 9.
16. Looked through last year's notes for Firefighter's Gala and the Firefighter's picnic to prepare for next year. Working with the newsletter committee to get ahead of these upcoming events.
17. Devised a working plan for this year's Light Up.
18. Began researching volunteer groups for upcoming city events. Will reach out to those groups in October.

### Goals

1. Keep city websites updated and accurate.
2. Keep up with organization of city events by maintaining detailed calendars.
3. Start executing plan for this year's Light Up
4. Enhance city social media pages and increase followers/likers.

Respectfully submitted to City Council, through the City Manager.

*[Handwritten signature]*

*Krysten M Vela*

Oct. 7, 2014

SIGNATURE

DATE

Krysten Vela, Marketing & Public Relations Analyst

Please contact me with any questions concerning this report 655-0022 ext. 2160

*This reporting is required by the City of Windcrest Charter § 5.02.3(h)*

## Kelly Rodriguez

---

**From:** Sarah Mangham  
**Sent:** Monday, October 13, 2014 12:22 PM  
**To:** Rafael Castillo; Alan Baxter; alanebaxter@aol.com; James Shelton; Gerd Jacobi; Pamela Dodson; JGRETZ@satx.rr.com; James McFall  
**Cc:** Kelly Rodriguez; Al Ballew; Tom Garcia; Robert Colunga; Krysten Vela; Erick Vargas  
**Subject:** Texas Comptroller Leadership Circle Award

**Importance:** High

**Follow Up Flag:** Follow up  
**Flag Status:** Flagged

All:

I am happy and extremely proud that we are now a PLATINUM City in the Texas Comptroller Leadership Circle Award Program. To let you know a little history, we had kicked this around, and never had time to update our website.

**With my current staff of Robin, Natalia, and Marlene, we have updated our website to receive the highest award of Platinum.**

See below.

New Platinum designation in the Leadership Circle



**Texas Comptroller  
Leadership Circle**

We're excited to announce that in 2014, the Texas Comptroller is enhancing the Leadership Circle program by spotlighting entities that meet an even higher standard of financial transparency by adding the Platinum Award level.

We will award Leadership Circle designees with a certificate reflecting their Circle Award level: platinum, gold, silver or bronze.



“Platinum” spotlights entities that go above and beyond providing financial transparency.



“Gold” highlights those entities that are setting the bar with their transparency efforts.



“Silver” encourages those who are making progress.



“Bronze” inspires those who are just beginning their transparency efforts.

Financial transparency is an ongoing goal for any government entity. We encourage and applaud local governments across Texas that are stepping up efforts to give taxpayers a transparent look at where their money goes.

***Sarah Mangham, CGFO***  
***Municipal Finance Officer***  
***p: 210.655.0022 ext. 2410***  
***f: 210.655.8776***

CONFIDENTIALITY NOTICE: If you have received this communication in error, please notify the sender by reply message and then delete this message from your files. This e-mail transmission and any attached documents may contain confidential information belonging to the sender, is legally privileged, and intended for use only by the intended recipient(s). If you are not an intended recipient, or the employee or agent responsible for delivering the message to the intended recipient, you are hereby notified that any dissemination, distribution, copying or forwarding of this communication is strictly prohibited. Unauthorized interception of this message may be in violation of the Electronic Communications Privacy Act, 18 U.S.C. §2510 et seq.

---

**From:** Annette Holmes [<mailto:Annette.Holmes@cpa.state.tx.us>]

**Sent:** Monday, October 13, 2014 12:00 PM

**To:** Sarah Mangham

**Cc:** Ronald Gipson; Frank Alvarez

**Subject:** Texas Comptroller Leadership Circle Award

## Leadership Circle Award Notification Samples

### PLATINUM

Dear Ms. Sarah Mangham,

Congratulations on your success in implementing financial transparency and receiving a Leadership Circle Award.

As the regional representative for your region, I am pleased to inform you that City of Windcrest has earned a PLATINUM Leadership Circle Award by scoring 21 of twenty-two possible points on our rating's criteria. This award designation is valid for one year from today's date. At the end of 12 months, you are welcome to resubmit an application to qualify for the Leadership Circle Award again.



Texas Comptroller  
Leadership Circle

We will mail your Leadership Circle Award certificate within 10 working days. The platinum insignia indicating that you have earned this award will be added to your listing on our [Texas Transparency](#) website. Copies of this insignia for use on your website and documents are included in the attachment.

Please call if you have any questions.

Sincerely,

*Annette Holmes*

Economic Development & Analysis  
Texas Comptroller of Public Accounts  
111 East 17th Street, Room 1118  
Austin, TX 78711-1440

Phone: (512) 475-3792  
(800) 531-5441 (Ext. 5-3792)  
Fax: (512) 475-0664



## **City Council Agenda Item Report**

**October 20th, 2014**

**Contact – Sarah Mangham**  
[smangham@windcrest-tx.gov](mailto:smangham@windcrest-tx.gov)

**Resolution #: 2014-520(R)**

---

**SUBJECT: DELIBERATION AND POSSIBLE ACTION ON A RESOLUTION  
APPROVING THE PURCHASE OF SUN SHADES FROM SHADE PRO  
PERMANENT SHADE STRUCTURES FOR TAKAS PARK BASEBALL  
FIELDS AND AUTHORIZING THE CITY MANAGER TO NEGOTIATE AND  
EXECUTE A CONTRACT FOR SUCH PURCHASE**

---

- 1. BACKGROUND/HISTORY**  
This purchase would enhance the safety of the citizens of the City of Windcrest for the City to purchase sun shades from Shade Pro Permanent Shade Structures for Takas Park baseball fields.
- 2. FINDINGS/CURRENT ACTIVITY**  
City of Windcrest has determined that this procurement is necessary to ensure that we are upgrading the environment for our citizens that use Takas Park baseball fields.
- 3. FINANCIAL IMPACT -**  
Approximate amount of 13,137.00 (Thirteen Thousand One Hundred Thirty Seven Dollars and Zero Cents).
- 4. ACTION OPTIONS/RECOMMENDATION**  
Staff recommends to take action on Resolution to purchase sun shades for the Takas Park baseball fields.



# WINDCREST TEXAS

## WRITTEN QUOTE FORM

Department Name/Number: Parks and Recreation

Description of Item: Shades

Budgeted in Acct #: 01-506-800

| Vendor Name/Address          | Amount of Quote | Terms/Remarks                                        |
|------------------------------|-----------------|------------------------------------------------------|
| Shade Pro                    | 13,137.00       | 4-16x24, 2-14x24, Installation and Delivery Included |
| Creative Components          | 18,666.00       | 4-16x24, 2-14x24                                     |
| USA Shade& Fabric Structures | 42,870.00       | 4-16x24, 2-14x24, Installation and Delivery Included |
|                              |                 |                                                      |

COMMENTS: \_\_\_\_\_

RECOMMENDED VENDOR: \_\_\_\_\_

REASON: \_\_\_\_\_

IF LESS THAN THREE QUOTES ARE OBTAINED, CHECK THE FOLLOWING REASON:

☐ Sole Source ☐ State Contract ☐ Other: \_\_\_\_\_

\_\_\_\_\_  
Signature of Person Receiving Quotes

\_\_\_\_\_  
Date

Approval by Department Head:

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

-----To be Completed by Finance / City Manager's Office (if required)-----

Approval by Municipal Finance Officer :

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

Approval by City Manager:

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

Council approval (if required):

Council Approval

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_



**RESOLUTION NUMBER 2014-520(R)**

**A RESOLUTION APPROVING THE PURCHASE OF SUN SHADES FROM SHADE PRO PERMANENT SHADE STRUCTURE FOR THE TAKAS PARK BASEBALL FIELDS AND AUTHORIZING THE CITY MANAGER TO NEGOTIATE AND EXECUTE A CONTRACT FOR SUCH PURCHASE**

WHEREAS, it would enhance the health, safety and welfare of the citizens of the City of Windcrest for the City to purchase sun shades for Takas Park baseball fields from Shade Pro Permanent Shade Structures.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Windcrest, Texas, that:

1. The purchase of sun shades for Takas Park from Shade Pro Permanent Shade Structures in the approximate amount of \$13,137.00 is hereby approved.
2. The City Manager is authorized to negotiate and execute a contract for such purchase on behalf of the city.

DULY PASSED AND APPROVED, on the \_\_\_\_ day of \_\_\_\_\_ 2014 at a regular meeting of the City Council of the City of Windcrest, Texas, which meeting was held in compliance with the Open Meetings Act, Tex. Gov't. Code, §551.001, et. seq. at which meeting a quorum was present and voting.

\_\_\_\_\_  
Alan Baxter, Mayor

ATTEST:

\_\_\_\_\_  
Kelly Rodriguez, City Secretary

APPROVED AS TO FORM:

\_\_\_\_\_  
Michael S. Brennan, City Attorney