

**AGENDA
CITY OF WINDCREST, TEXAS
REGULAR CITY COUNCIL MEETING**

October 15, 2012

**Executive Session
4:00 P.M.**

**Department Head Reports & Presentations
5:15 P.M.**

**Regular City Council Meeting
6:00 P.M.**

NOTICE IS HEREBY GIVEN THAT A REGULAR WINDCREST CITY COUNCIL MEETING WILL BE HELD AT WINDCREST CITY HALL, 8601 MDCROWN, WINDCREST, TEXAS ON THE 15th DAY OF OCTOBER 2012 STARTING AT 4:00 P.M. DURING THE MEETING THE FOLLOWING SUBJECTS WILL BE CONSIDERED AND THE COUNCIL MAY TAKE ACTION ON ANY OF THE LISTED SUBJECTS.

THE CITY COUNCIL RESERVES THE OPTION TO RECESS THE MEETING DURING THE EVENING OF OCTOBER 15, 2012 AND TO RECONVENE THE MEETING ON THE FOLLOWING DAY, OCTOBER 16, 2012 AT 9:00 A.M. AT THE WINDCREST CITY HALL, 8601 MDCROWN, WINDCREST, TEXAS.

IT IS ANTICIPATED THAT MEMBERS OF OTHER CITY BOARDS, COMMISSIONS AND COMMITTEES MAY ATTEND THE MEETING IN NUMBERS THAT MAY CONSTITUTE A QUORUM OF SUCH OTHER CITY BOARDS, COMMISSIONS AND COMMITTEES, SO THAT NOTICE IS HEREBY GIVEN THAT THE MEETING IS ALSO A MEETING OF THE OTHER CITY BOARDS, COMMISSIONS AND COMMITTEES WHOSE MEMBERS ARE IN ATTENDANCE. THE MEMBERS OF THE OTHER CITY BOARDS, COMMISSIONS AND COMMITTEES MAY PARTICIPATE IN DISCUSSIONS WHICH OCCUR AT THE MEETING, BUT NO ACTION WILL BE TAKEN BY THE OTHER BOARDS, COMMISSIONS AND COMMITTEES WHOSE MEMBERS ARE IN ATTENDANCE.

Ordinance No. 618 (09/20/10), Repealing Ordinance No. 593

At all City Council, City Commission or City Board meetings, the agenda shall include a "citizens to be heard" item. It is suggested that Citizens wishing to speak during this item sign in on the sign up roster prior to the meeting. During "citizens to be heard" comments, each individual may speak on an agenda item or any other matter affecting the city. In addition to the "citizens to be heard" portion of meetings, a person may make comments on agenda items prior to the vote on the agenda item. A member of the public will have a total of six (6) minutes to be heard during a City Council, City Commission or City Board Meeting. This does not include any responses from the body. The six (6) minutes time limit authorized herein may not be transferred to another speaker in whole or in part. The presiding Officer or his/her designee will assign a Time Keeper to each meeting. The Time Keeper will maintain strict compliance of the six (6) minute rule, stopping speakers who exceed the allotted time. As authorized by Section 551.042 of the Texas Government Code, the Presiding Officer may direct a City Official to make: a statement of specific factual information in response to an inquiry made by a member of the public or of the City Council, or; a recitation of existing policy in response to an inquiry made by a member of the public or the City Council. Any deliberation or decision about the subject of the inquiry shall be limited to a proposal to place the subject on the agenda for a subsequent meeting. Any question posed by a Citizen, Council Member, Board Member or Commission Member for which an answer is not available at a meeting shall be answered by a member of the staff or

Presiding Officer at the next regular meeting of the Body, if an answer is reasonably available and prudent. If the information is sensitive, staff will seek advice from the City Attorney.

REQUEST ALL PAGERS AND CELL PHONES BE TURNED OFF, EXCEPT EMERGENCY ON-CALL PERSONNEL. CITIZENS ARE ASKED TO REFRAIN FROM TALKING DURING COUNCIL PROCEEDINGS.

Meeting Chair: please remind each participant in your meeting that they must speak into a microphone; the recording is the Official Minutes of your meeting and all who speak must be recorded. All guest speakers and citizens to be heard must speak from podium. Please interrupt speakers during meeting if you recognize that they are not speaking into microphone and have them do so.

I. Call to Order, Pledge of Allegiance, Invocation and Announcements

II. Executive Session (4:00 P.M.)

1. City Council will convene into a closed session as authorized by Section 551.074(a)(1) of the Texas Government Code, as amended, to deliberate the reassignment and duties of the Municipal Finance Officer.
2. City Council will convene into a closed for consultation with the city attorney and outside counsel for the city as authorized by section 551.071 (1) (A) of the Government Code regarding pending litigation with Gary Cain and related entities, Ronnie Cain and related entities, Henry Moncada and Lidia Moncada.

III. Discuss and Act

1. City Council will discuss and may take action regarding city litigation with Gary Cain and related entities, Ronnie Cain and related entities, Henry Moncada and Lidia Moncada, including engagement of outside counsel for specialized legal issues.
2. City Council will discuss and may take action on the reassignment and duties of the Municipal Finance Officer.

IV. Monthly Department Reports Month Ending September 30, 2012 For FY 2011 – 2012 (5:15 P.M.)

1. Fire Department – Dan Reese, Fire Chief will present the monthly Fire Department report for the month of September. The discussion will include Summary of Calls for the Month of September 2012 (FY 2011-2012) including the response times for the City, County and Annexed area. (Att. 1)
2. Police Department – Police Chief Al Ballew, will present the monthly Police Department including Code Enforcement and Animal Control reports for the month of September 2012. (FY 2011-2012). (Att. 2)

3. Public Works/Landscaping – Tom Garcia, Director of Public Works will present the monthly Public Works and Landscaping reports for the month of September 2012 (FY 2011-2012). (Att. 3)
4. Court – Rafael Castillo; City Manager; Kelly Rodriguez, Asst. City Secretary, Interim Asst. Court Administrator, will present the Court report for the month of September 2012 (FY 2011-2012). (Att. 4)
5. Building Service/Health – Kelly Rodriguez, Asst. City Secretary will present the Building Services and Health report for the month of September 2012 (FY 2011-2012) (Att. 5)
6. EDC – Sherry Mosier, EDC Director will present the EDC report for the month of September 2012 (FY 2011-2012). (Att. 6)
7. Public Affairs / PR / Marketing / Event Specialist – Katye Brought will present an update on upcoming City projects and events.

V. Regular City Council Meeting (6:00 P.M.)

VI. Citizens to be Heard on Subsequent and Non-Subsequent Agenda Items

1. A member of the public will have three (3) minutes to discuss non-subsequent agenda items.
2. A member of the public will have six (6) minutes to discuss subsequent agenda items.
3. City Council may discuss and respond to current and past agendas on subsequent and non-subsequent agenda items by citizens to be heard.

VII. Presentations

1. Mayor Alan E. Baxter and Sarah Mangham, Municipal Finance Officer, will give a presentation regarding fund balances and tax rates.
(Mayor Alan E. Baxter and Sarah Mangham, Municipal Finance Officer, Requested.)
2. Raba Kistner and associates will provide an update on the progress of the Civic Center and City Entrance Landscaping projects. *(Rafael Castillo Jr., City Manager, Requested.)*

VIII. Discuss and Act

1. City Council will discuss and may take action on the recommendation from the Parks and Recreation Commission to allocate \$65,000 in funds from the CIP toward the renovation of the baseball complex and to authorize the city manager to commence negotiations with Raba Kistner and Young Professional Resources for project management, specifications and plans, and the development of bid packages. *(Rafael Castillo Jr, City Manager, Jan Leaders, Parks and Recreation Commission Chair, Requested.)* (Att. 7)

IX. Ordinances **"In conjunction with the first reading of an ordinance, a motion should be made to either "reject the proposed ordinance" or "to forward the proposed ordinance to a subsequent City Council meeting for final adoption at its second reading".* *

1. City Council will consider and act upon Ordinance No. 2012-654C, an ordinance extending the moratorium on construction of carports and prohibiting the acceptance of applications for carport building permits adopted on December 5, 2011 for an additional two months.
Second Reading (Mayor Alan Baxter, Rafael Castillo, Jr., City Manager, and Sarah Mangham, Municipal Finance Officer requested) (Att. 8)

X. Resolutions

1. City Council will review, discuss and may take action on Resolution 2012-409 (R), a resolution to extend the current contracts for the collection of municipal court fees and fines and delinquent ad valorem taxed provided by Linebarger, Goggan, Blair & Sampson, LLP. *(Mike Brennan, City Attorney, Rafael Castillo Jr., City Manager, and Sarah Mangham, Municipal Finance Officer, Requested)* (Att. 9)

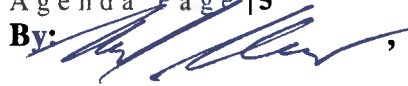
XI. General Announcements & Future Agenda Items Requested

Per Ordinance No. 618, repealing Ordinance No. 593; Section 9: Every agenda shall include an item entry granting a member the opportunity to propose an item for consideration of future agendas for Regular or Special Meetings. Any member may request the inclusion of such items at any meeting.

XII. Adjournment

I, the undersigned authority, do hereby certify that the above Notice of Meeting of the City Council of the City of Windcrest is a true and correct copy of said Notice and was posted on the bulletin board at City Hall of said City in a convenient place to the public and said Notice was posted more than seventy-two hours prior to the meeting on October 15, 2012.

By:

, Interim Alternate City Secretary

In compliance with the Americans With Disabilities Act, the City of Windcrest Council Chambers are wheelchair accessible, and accessible parking spaces are available. The City of Windcrest will provide for reasonable accommodations for persons attending City Council meetings. To better serve you, requests should be received 48 hours prior to the meetings. Please contact Kelly Rodriguez, Assistant City Secretary, at 210-655-0022 ext. 2150 or Fax 210-655-8776.

I certify that the attached notice and agenda of items to be considered by the City Council was removed by me from the City Hall bulletin board on the ____ October, 2012.

____ Title: _____



WINDCREST

TEXAS

Volunteer Fire Department Report for the month of SEPTEMBER 2012

Highlights

- Our five Paramedics have been cleared by our Medical Director to start IV's as necessary. Acadian Ambulance is usually on scene within minutes but we have the capability to start the IV if necessary. We are looking at other ways of increasing our capabilities based on skill levels.
- One of our medic response teams was nominated for a medical award in the Acadian Ambulance system. It was the result of some extraordinary efforts in a medical call in Windcrest that was a full arrest. The patient's pulse was restored prior to arrival in the Emergency Room.

Goals

- Training, we will be participating in night live burn training at San Antonio Fire Academy toward the end of October.
- Short term
 - Halloween – we will be at the Fire Station handing out candy. This has been a very well attended event in the past and we are looking at ways to draw more people in.
 - Light –Up – just around the corner. We are planning more festivities including Santa in the Bay for two nights. We will be soliciting support from the local business community for advertisements in the map which was a big hit last year.
- Longer Term
 - Gala – 2nd annual Gala will be on March 2nd, we have already sold 6 of 24 tables for the event, it will be sold out
 - Picnic – May 17-18. A little farther out but we are in the planning stages now.

Summary

During the month of September 2012, the Fire Department responded to 145 calls. 103 EMS, 6 fire and 36 other, which included assists to the public, false alarms, hazardous and good intent calls.

Year to Date Totals (October - August)

	Fire	EMS	Other
City (includes Annex)	14	635	173
County Calls	117	444	93
Other Mutual Aid	39	47	110
Sub-total	170	1126	376
September 2012	Fire	EMS	Other
City (includes Annex)	0	51	27

Volunteer Department Report for the month of September 2012

County Calls	4	47	6
Other Mutual Aid	2	5	3
September Sub-total	6	103	36
Grand Total	176	1229	412

Total all calls: 1817

The Windcrest Volunteers provided:

- 1332 hours of scheduled volunteer time for the month of September.
- That equates to an average of 2.0 person staffing 24 hours a day.
- Actual staffing on calls for the month of July
 - 3.39 persons for all calls – EMS and Fire
 - 5.50 persons for Fire only calls

The average response times for the City include calls to the new annexation area, and San Antonio mutual aid calls.

Average response time:

City	69 Calls	03 min. 52 seconds
County	51 Calls	05 min. 25 seconds
Annex	6 Calls	05 min. 30 seconds

▪ Rainfall:

September	10.31 inches
Year-to-date	35.79 inches

Respectively submitted to the City Council through the City Manager



October 12, 2012

SIGNATURE

DATE

Please contact me with any questions concerning this report
This reporting is required by the City of Windcrest Charter § 5.02.3(h).



WINDCREST

TEXAS

Police Department

Report for the month of September 2012

Highlights

- 1) Officer arrested a Minor driver for Driving Under the Influence of Intoxicants. The vehicle's passenger was arrested for Unlawfully Carrying and Possession of a Stolen Firearm
- 2) Officer on patrol at a local church observed an adult male stealing spare tires from the church's vans. Suspect arrested and booked. All property recovered.

Goals

- 1) Purchase and installation of new in car computers for Patrol Division (on-going)
- 2) Purchase and make ready on new Police Patrol Unit (on-going)
- 3) Purchase and make ready 2 new Police Patrol Units

Summary Patrol

Proactive police activities: 1,828	Year to date total : 16,628
Citizen calls for service: 523	Year to date total : 4,620
Felony arrests: 3	Year to date total :45
Misdemeanor arrests: 23	Year to date total : 264
Warrant arrests: 3	Year to date total:121
Moving traffic violations: 351	Year to date total : 4,132
Other non-traffic violations:17	Year to date total :213
Warning Citations: 23	Year to date total : 969
Briefings, escorts & department tours: 2	Year to date total: 7

Summary Criminal Investigation Division

CID	Total Cases	Inv Assigned	Cases per Inv
2012	47	3	16



WINDCREST

TEXAS

Summary Criminal Investigation Division

	August 2012	Year to Date
Cleared by arrest (Felony)	2	40
Cleared by arrest (Misdemeanor)	10	178
Suspended (Felony)	2	49
Suspended (Misdemeanor)	18	244
Cleared by Exceptional means (Felony)	0	3
Cleared by exceptional means (Misdemeanor)	0	4
Cleared no arrest (Felony)	0	1
Cleared no arrest (Misdemeanor)	0	2
Transferred to other Agency (Felony)	0	0
Transferred to other agency (Misdemeanor)	0	1
Unfounded (Felony)	2	5
Unfounded (Misdemeanor)	0	6
Active (Felony)	4	39
Active (Misdemeanor)	11	59
Total Cases Investigated	47	633

Summary Officer Training

Course	Officer	Training Hours
TLETS Mobile Certification	Rosales	4
TCIC Less Than Full Access	Rosales	4
Street Crimes Seminar	M. Hernandez	24

Summary Training K9

Training Hours: 20	Year to date training hours: 222
WPD callouts: 0	Year to date WPD callouts: 5
Outside agency callouts: 3	Year to date outside agency callouts:40
Vehicles searched: 11	Year to date vehicles searched: 123
Arrests: 2	Year to date arrests: 91

Summary Staff Incidents**Special Inquiries / Concerns / Safety Tips**

The Wolves are at the Gates!

I want to be very honest...I promised honesty when I accepted the position of Chief of Police and I vowed to my Father a very long time ago, that I would always be honest despite its consequences. The Windcrest Police Department fights a daily battle protecting each of you, your families and the City as a whole. We are your Warriors' in Blue and that makes Windcrest a haven for you and your family! The



Wolves are at the Gates, so to speak...waiting for an opportunity. That opportunity avails itself when your Warriors' in Blue are few. Do some people live in denial that there is evil in the world, yes, some do! Do you wonder what exactly your Police Department does...besides patrolling and writing tickets? The Windcrest Police Department is a proactive versus reactive department, issuing crime prevention notices, residential and business checks and consistent tactical patrol, we stop crime before it happens! In addition, we work hard on crime prevention education, through the distribution of crime prevention literature, presentations, and our new City Crime Watch Program. The City of Windcrest is used daily as a thoroughfare between San Antonio and other surrounding communities. An average of over 250,000 vehicles a month traverse thru Windcrest at Eaglecrest and Crestway alone...that's an average of a quarter million vehicles a month just on one of our major roadways. Windcrest residential population is set at approximately 5,500. During the daytime, the City of Windcrest population easily exceeds an average of over 30,000!

The Windcrest Police Department must deal with transient traffic, enforcing traffic laws to insure that the residents continue to enjoy a safe lifestyle while walking or biking...our traffic enforcement is more aggressive than ever! We aggressively patrol our residential and business areas to insure that property crimes do not occur. We arrest subjects involved in assaults, thefts, robberies, family violence, burglaries, vehicle burglaries, narcotics trafficking, homicide and other violent crimes. We check on residences, leaving crime prevention reminders for example when garage doors are left open. We patrol through parking lots at our businesses to prevent vehicle burglaries...robberies and other malicious crimes. We stop drivers operating their vehicles while they are drunk. We impound vehicles that are driving thru Windcrest without insurance and when drivers are operating a vehicle without a drivers license. We stop violent criminals on a regular basis, stopping vehicles regularly with drivers and/or passengers that are armed. We put our lives on the line 24 hours-a-day, 7 days-a-week, 365 days-a-year to stop criminals (wolves) that do not care about you or this community and who are willing to jeopardize your safety and even your life. We are always prepared to deal with evil...the wolves, whenever they come, so that you do not have to! We stop them and we do it very well!

At your service,

A.O. "Al" Ballew

Chief of Police

Respectively submitted to the City Council through the City Manager

A. C. "Al" Ballew

October 15, 2012

SIGNATURE

DATE

Please contact me with any questions concerning this report
This reporting is required by the City of Windcrest Charter § 5.02.3(h).

WINDCREST POLICE DEPARTMENT MONTHLY ACTIVITY REPORT - PATROL

SEPTEMBER 2012

OFFICERS	NUMBER OF OFFICERS ASSIGNED TO DIVISION:	REPORTS										ARRESTS										OTHER ACTIVITY										ASSIGNMENTS										ABSENCES			DETAIL																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																				
		REGULAR: 15	PAID REG 0	NON-PAID REG 1	TOTAL: 16	OFFENSE REPORTS	MISC. INCIDENT RPTS	SUPPLEMENTAL RPTS	ACCIDENT RPTS	INTEL RPTS	ARREST RPTS	TOTAL RPTS	PERSONS ARRESTED	FELONY	MISDEMEANOR	CURFEW	WARRANTS	ARRESTS ON CALL	ARRESTS ON SIGHT	# PERSONS CITED	CITATIONS	WARNINGS	TOTAL CITATIONS	CRM PREV REMINDER	PARKING VIO. NOTICE	ON SIGHT ACTIVITY	OPEN DOOR / WIN	BUSINESS CHECKS	HOUSE CHECKS	REGULAR DUTY DAYS	VEH PATROL HOURS	BREAK	TRAINING	MAJOR INCIDENT	COURT	BIKE HOURS	OTHER ASSIGNMENT	TOTAL HOURS	OVERTIME	PATROL VEH MILEAGE	RELIEF DAYS	SCHD TIME OFF	UNSCHEG TIME OFF																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																						
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Pt. Hastings 4177	10	34	1	1	0	2	48	2	0	1	0	1	1	1	19	19	11	30	39	29	84	0	109	19	22	142.50	19.00	0.00	11.00	0.00	0.00	1.50	174.00	1.50	636	8	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	DAYS																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																	
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Pt Dumas 4169	6	56	0	0	0	1	63	2	0	1	0	1	0	2	39	67	12	79	14	8	35	0	113	0	21	149.00	21	0.00	0.00	0.00	0.00	0.00	170.00	0.00	585	9	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	EVENINGS																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																
Pt Duquette 4175	6	45	1	2	0	4	58	8	0	7	0	2	2	2	79	89	10	99	45	19	65	0	116	0	23	157.50	22	0.00	0.00	0.00	0.00	0.00	179.50	0.00	679	7	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	EVENINGS																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																															
Pt. Pena 4176	7	27	0	2	0	0	36	0	0	0	0	0	0	0	51	60	14	74	3	0	5	0	88	0	20	134.00	19	0.00	1.00	0.00	0.00	0.00	164.00	4.00	701	10	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0

WINDCREST POLICE DEPARTMENT

MONTHLY REPORT

2012 VEHICLE OPERATIONS

	2012	P-660	P-711	P-712	P-714	P-816	P-850	P-851	P-221	P-222	U-513	U-601	U-604	U-813	U-814	P25	PW1	CP	MONTHLY TOTAL
JANUARY	1,072	846	501	773	934	572	1,008	2,294	860	2,720	1,007	393	646	984	0			671	14,635
FEBRUARY	514	1324	247	1269	1118	0	783	1498	1243	2426	962	623	698	731	616	841	454	636	16879
MARCH	1029	1900	935	1329	1072	1040	1211	1255	1221	2808	365	623	692	731	460	1177	338	566	18021
APRIL	438	1844	1149	994	1547	1570	564	1354	766	2308	499	698	698	731	616	1104	365	447	16994
MAY	1182	1924	1284	1212	1668	1445	972	1302	1370	2634	463	626	497	238	871	748	292	538	18518
JUNE	1536	714	1747		1554	1681	1546	1168	1658	2054	363	655	800	549	748	266	507	17546	
JULY	1164	1902	1153		1715	673	1461	1270	1225	2320	276	693	1083	629	993	438	637	17632	
AUGUST	1201	1510	1455		1393	1712	1014	1697	755	2664	293	775	1003	456	1050	562	621	18161	
SEPTEMBER	1253	1565	1504		1562	1466	1154	1543	1367	1106	254	662	684	656	721	555	590	16642	
OCTOBER																		0	
NOVEMBER																		0	
DECEMBER																		0	
TOTAL MILES	9389	13529	9975	5577	12563	10159	9713	13,381	10,465	21040	4482	5771	8866	4130	7505	3270	5213	155028	
YEAR	2006	2007	2007	2007	2008	2008	2008	2012	2012	2005	2006	2006	2008	2008	2007	2001	2005		
MAKE	FORD	FORD	FORD	FORD	FORD	FORD	FORD	Chev	Chev	FORD	FORD	FORD	FORD	FORD	FORD	Ford	FORD		
MODEL	Interceptor	Interceptor	Interceptor	Interceptor	Interceptor	Interceptor	Interceptor	Tahoe	Tahoe	Interceptor	Taurus	Taurus	Explorer	Explorer	F150	F150	Taurus		
ASSIGNMENT	Chief	Patrol	Warrants	Patrol	Patrol	Patrol	Patrol	Patrol	Patrol	K-9	Asst/Chief	Lieutenant	CID	CID	CID	Animal Control	Code Compliance	Citizen Patrol	

WINDCREST POLICE DEPARTMENT

MONTHLY REPORT

2012 VEHICLE OPERATIONS

Monthly Mileage		JULY																		
	Miles	Mileage	Hours	Avg Speed	Daily Miles															
P-660	1,253	86818	5535	16	42															
P-711	1,565	82251	6051	14	52															
P-712	1,504	76541	1829	42	50															
P-714	X	X	X	X	X															
P-816	1,562	67628	5641	12	52															
P-850	1,466	46687	3537	13	49															
P-851	1,154	31341	2332	13	38															
P-221	1,543	13371	N/A		51															
P-222	1,367	10465	N/A		46															
U-513	1,106	90128	N/A		37															
U-601	254	49283	N/A		4															
U-604	662	40838	N/A		22															
U-813	684	43212	N/A		23															
U-814	656	44144	N/A		22															
P25	721	31600	N/A		24															
PW1	555	79526	N/A		19															
Citizen Patrol	590	58742	N/A		20															
TOTAL	16,642																			

City of Windcrest Monthly Code Enforcement Report

CODE ENFORCEMENT OFFICER

City Code Violations	Oct.	Nov.	Dec.	Jan.	Feb.	Mar.	Apr.	May	Jun.	Jul.	Aug.	Sept.	TOTAL
Parking Violation	2	1	6	4	0	0	1	0	2	5	1	2	24
Dog's running at large	2	2	1	2	2	2	0	1	0	0	0	0	12
Animal Registration	0	0	0	2	0	3	0	0	0	0	0	0	5
Animal Waste disposal	0	1	1	0	0	1	0	0	0	0	1	0	4
Overgrown Weeds, Grass, Vegetation Front	5	14	8	1	28	45	49	45	30	20	9	8	262
Overgrown Weeds, Grass, Vegetation Alleyway	0	11	13	2	17	18	11	11	15	12	9	8	127
Vacated Property	0	1	0	0	0	0	0	0	0	0	4	2	7
Littering Street	3	0	0	1	0	1	0	0	1	0	1	4	11
Littering Alley	1	1	1	0	1	0	0	1	0	0	1	0	6
Barking Dog	0	0	0	0	0	0	0	0	1	0	2	0	3
No Alarm Permit	4	5	1	0	0	0	0	0	1	0	2	0	13
No Building Permit	2	1	0	5	2	0	1	1	1	2	17	2	35
Street for storage parking "Veh. On street"	3	2	6	1	0	0	0	0	4	1	5	1	23
Junk Vehicle	2	0	2	1	0	0	11	0	4	3	6	2	31
Vehicles on grass	5	2	2	4	2	0	0	1	1	4	1	0	22
R.V. / Boat / Trailer on Driveway/Street	3	3	6	5	0	1	3	2	13	11	6	3	56
Health and Sanitation	0	0	1	0	3	0	3	0	2	1	0	4	14
Overhanging tree limbs "Street" / "Alley"	0	1	0	0	0	0	0	13	10	48	47	25	144
Bandit Signs	36	29	20	46	49	45	40	43	35	32	52	64	491
Stagnant Pool Water	0	0	1	0	0	0	0	0	1	1	9	3	15
Emptying pool into street	2	1	1	0	0	0	0	2	0	0	0	0	6
Solicitors	1	1	0	2	2	1	0	0	1	1	3	2	14
Watering wrong time of day	18	2	0	7	3	0	0	0	1	2	20	9	62
Watering wrong day	3	1	0	1	0	0	0	1	0	0	2	0	8
Wasting Water "Street/Alley"	0	5	0	1	1	0	0	0	0	1	0	0	8
Refusal to pay Solid Waste	0	0	0	19	0	0	0	0	0	0	0	0	19
Obstruction of Streets and Roadways	3	1	1	0	0	0	5	1	4	1	1	1	18
Unsanitary / Unsanitary Conditions	2	9	5	1	3	0	5	3	3	9	6	2	48
No Garage / Estate Permit	0	0	0	0	0	0	0	0	0	1	1	0	2
Teen Curfew	0	0	9	4	6	0	3	1	0	0	0	0	23
Regulation of Use of Drainage Ditches	0	0	6	0	2	0	0	0	0	0	0	0	8
Graffiti and Tools	0	0	1	0	1	0	0	0	0	0	11	0	13
Noise Nuisance	0	0	0	1	0	0	1	0	1	0	1	0	4
Swimming Pools to be Enclosed by Fence	0	0	0	0	0	0	0	0	0	5	3	2	10
Screaming of Refuse Storage Areas	0	0	0	0	0	0	0	0	0	0	3	1	4
Total Issues Addressed	97	94	92	110	122	117	133	126	132	160	202	145	1530
Written Notice by Code Enforcement	16	35	31	27	41	67	55	55	57	116	168	81	749
Verbal Warnings by Code Enforcement	31	23	22	26	18	4	23	23	27	42	48	66	353
MCRT Citation Issued by Code Enforcement	0	0	0	0	0	0	0	0	2	2	3	8	15
Written Warning by PD	3	8	3	2	2	2	2	2	0	0	0	0	24
MCRT Citation Issued by PD	3	1	16	11	12	5	13	13	0	0	0	0	74
Total Enforced	53	67	72	66	73	78	93	93	115	138	148	75	1071

CITY OF WINDCREST ANIMAL CONTROL STATISTICS

	September	Running Total	2012/2013
Calls for service	6	428	434
Business Hours	23	416	439
Non Business Hours	2	12	14
Dispatched Calls	18	298	316
Calls from Citizens	2	9	11
Self Initiated	5	121	126

Number of dogs retrieved	7	94	101
Number of dogs returned to owners by staffmembers of the Camelot Animal Hospital	0	18	18
Number of dogs returned to owner by Animal Control	3	28	31
Number of dogs taken to Canyon Lake Animal Shelter Society	0	1	1
Number of dogs taken to Animal Defense League	1	21	22
Number of dogs taken to Humane Society of San Antonio	1	0	1
Number of dogs adopted out	0	13	13
Number of dogs fostered	0	1	1
Number of dogs euthanized	2	1	3
Number of dogs which died from disease or unknown illness	0	1	1
Number of dogs still at Camelot Animal Hospital	0	0	0
Number of carry-over of dogs from previous month still at Camelot Animal Hospital:	0	0	0
Number of dogs which escaped from Camelot Animal Hospital	0	1	1
Number of dogs transferred over to Camelot Animal Hospital	0	4	4
Number of dogs taken to Alamo Heights Kennel Club	4	7	11
Number of dogs still at Alamo Heights Kennel Club	1	1	2
Number of dogs returned to owner by Alamo Heights Kennel Club	0	2	2

Number of dogs transferred over to Alamo Heights Kennel Club	2	1	3
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Breed of dogs retrieved:

Poodle	0	3	3
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Beagle	1
Chihuahua	1
Husky	0
Dachshund	0
Mixed or Labradors	2
Golden Retriever	0
Irish Setter	0
Mini Pincher	0
Cocker Spaniel	1
German Shepherd	0
Pit Bull	0
Rottweiler	1
Basset Hound	0
Pug	0
Schnauzer	0
Shih Tzu	0

2	3
4	5
2	2
4	4
63	65
1	1
1	1
1	1
2	3
1	1
4	4
1	2
1	1
1	1
1	1

Number of calls for dogs running at large but were neither Found or caught:	6
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104	110
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Number of dogs which had tags	1
Number of dogs with microchip	0

7	8
11	11

Number of cats sterilized	0
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50	50
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ANIMALS AT HIGH RISK FOR RABIES CONSIST OF:	
FOXES, COYOTES, BATS, RACCOONS, SKUNKS	0

2	2
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Number of animals euthanized due to injury, illness, or were at high risk for the Rabies Virus:

Raccoon (sick)	0
Cat (sick)	0
Skunk (high risk)	0

0	0
0	0
2	2

Fox (sick and high risk)	0
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0	0
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Number of deceased animals disposed:

Cats	1
Possum	4
Raccoon	0
Skunks	0
Squirrels	1
Deer	0
Dog	0
Duck	0
Owl	0
Snake	0
Dove	0
Turtle	1

21	22
18	22
6	6
0	0
33	34
1	1
3	3
8	8
1	1
1	1
2	3

Number of citations Written for Animal Running At Large	0
Number of Citations for not having animal vaccinated	0
Number of citations for not having animal registered	0

5	5
4	4
4	4

Number of Written Warnings issued for Animal Running At Large	0
Number of Written Warnings issued for failure to Register Animal	0
Number of Written Warnings issued for not having Animal Vaccinated	0

13	13
2	2
1	1

Total cost for animal care for the month	538.77
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10640.5	11179.27
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Windcrest Police Department

City of San Antonio
Monthly Area Crime Statistics

2012

**San Antonio	January	February	March	April	May	June	July	August	September	October	November	December	YTD Total
Arson	0	0	0	0	0	0	0	0	0				0
Assault	0	0	0	0	0	0	0	0	0				0
Aggravated Assault	4	3	6	3	5	5	6	5	4				41
Assault Family Vio	0	0	0	0	0	0	0	0	0				0
Burg Building	10	5	7	6	10	0	4	11	7				60
Burg Business	16	16	12	9	9	0	32	7	6				107
Burg Habitation	56	33	49	47	54	33	32	48	42				394
Burg Vehicle	71	62	67	78	76	44	67	52	51				568
Deadly Conduct	4	1	2	1	2	6	4	3	2				25
Homicide	1	0	0	0	0	0	2	0	1				4
Indecency W/Child	1	1	6	2	0	3	2	1	0				16
Injury to Child	0	0	1	0	0	0	0	0	0				1
Robbery Business	2	4	1	1	1	1	1	1	6				18
Robbery Individual	8	14	2	4	8	9	6	9	6				66
Sexual Assault	2	6	5	3	3	5	2	3	3				32
Theft	6	6	4	4	5	6	4	2	2				39
Theft Motor Vehicle	35	12	12	22	22	37	25	23	27				215
VPO	0	0	0	0	0	0	0	0	0				0
Windcrest	January	February	March	April	May	June	July	August	September	October	November	December	YTD Total
Arson	0	0	0	0	0	0	0	0	0				0
Assault	0	0	2	1	3	1	2	1	4				14
Aggravated Assault	0	0	0	0	1	0	0	0	0				1
Assault Family Vio	1	2	1	2	1	2	2	1	0				12
Burg Building	0	0	1	1	2	0	3	0	0				7
Burg Business	1	1	0	0	1	0	0	0	0				3
Burg Habitation	2	1	0	4	2	3	2	1	1				16
Burg Vehicle	10	20	14	13	7	10	13	11	12				110
Deadly Conduct	0	0	2	0	0	0	1	0	0				3
Homicide	0	0	0	1	0	0	0	0	0				1
Indecency W/Child	0	0	0	0	0	0	0	0	0				0
Injury to Child	0	1	0	0	0	0	1	0	0				2
Robbery Business	0	0	0	0	0	0	1	0	1				2
Robbery Individual	0	0	0	0	0	0	0	0	0				0
Sexual Assault	0	0	0	0	0	0	0	0	0				0
Theft	26	13	32	16	17	12	26	14	13				169
Theft Motor Vehicle	4	3	1	2	1	1	2	0	2				16
VPO	0	0	0	0	0	0	0	0	1				1

**The San Antonio crime stats pertain to the following districts:

3250, 3260, 3330, 3340, 3350, and 3360

Note: Effective January 1, 2011 SAPD Crime Analysis no longer tracks Misd. and Family Violence Assaults

Windcrest Public Works Monthly Report

Month of : September ,2012

Duties;

1. Pool Maintenance	30 Hrs.
2. Facility Repair/ Maintenance	246Hrs.
3. Landscaping	204 Hrs.
4. Job Education	40 Hrs.
5. Restrooms/ Park Trash	30 Hrs.
6. Pot Holes	10 Hrs.
7. Weed Spraying	18 Hrs.
8. Grass Areas / Drainage Areas	266 Hrs.
9. Street Sweep	82 Hrs.
10. Watering City	78 Hrs.
11. Tree Trimming and Chipping	184 Hrs.
12. Car Wash	28 Hrs.
13. Yard Clean up	20 Hrs.
14. Signage Replacement & Repair	42 Hrs.
15. Clean and repair Equipment	35 Hrs.
16. Mechanic	112 Hrs.
17. Miscellaneous	56 Hrs.
18. Painting Curbs / City	74 Hrs.
19. Animal Control/ Andreas Fuentes	96 Hrs.

Total Hrs. Worked

1651 Hrs.

Public Works Highlights for ***September***

- 1. Clear Brook Falls Park area from concrete and rebar sticking out of ground. Kids use this area frequently.***
- 2. Relocated Ice machine for the WLL. Also lifted the Ice machine to allow for gravity drain.***
- 3. Created and installed ventilation at WLL for Ice machine room.***
- 4. Trimmed and cleared many broken limbs in Parks and in green spaces. Recent storms knocked down many limbs.***
- 5. Replaced 20 more stop signs in our city. This is being done to comply with Texas mandate.***
- 6. Painting of Yellow and Red curbs. There are many , process continues.***
- 7. Continue to maintain Interstate 35 frontage road area. Tx Dot has informed us they have no money or man power.***
- 8. Cut and cleaned up 6320 Brook Falls.***

CITY OF WINDCREST MUNICIPAL COURT - OFFICIAL MONTHLY REPORT

	Oct. 11	Nov. 11	Dec. 11	Jan. 12	Feb. 12	Mar. 12	Apr. 12	May. 12	Jun. 12	Jul. 12	Aug. 12	Sept. 12	TOTAL	Medium Average
Cases Filed	455	472	479	805	512	444	469	759	706	611	762	614	2,723	
Fines Paid	52	28	44	61	0	120	87	82	115	80	78	68	238	
Bond Forfeiture	0	0	0	0	0	0	0	0	0	0	0	0	0	
Not Guilty	10	13	15	17	17	17	25	20	20	32	33	49	72	
Guilty	59	58	64	39	64	78	68	68	73	63	77	73	271	
Dismissed	78	59	71	74	79	107	58	58	72	105	162	178	361	
Compliance Dismissals	10	31	28	40	53	47	47	37	60	59	46	55	162	
Defensive Driving	21	19	29	36	18	32	30	59	43	49	57	41	123	
Deferred Disposition	30	39	52	70	50	60	67	81	101	98	101	73	241	
Insurance	26	12	14	15	26	24	23	15	10	14	7	8	93	
Orders for Community Svc.	0	0	0	0	0	0	0	0	1	4	0	2	0	
Appeals	0	0	0	0	0	0	0	0	1	0	0	0	0	
TOTAL CASES HEARD	316	260	306	353	419	491	434	438	595	513	561	546	1,624	
Failure to Appear/Warrants	290	178	199	275	192	247	182	185	173	403	249	287	1,134	
Warrant Officer Fine/Fee Collected	13,359	9,248.10	8,404	14,333	24,867	26,859	14,910	14,562	19,557.57	15,898.90	17,918.82	15,331.91	70,210.10	
Warrant Officer Activity	31	29	20	33	54	75	42	46	55	42	53	57	537	
Court Fines	22,975.87	20,410.65	24,553.43	22,921.85	38,093.36	37,204.37	37,884.67	32,423.46	34,963.07	37,046.90	32,950.13	36,396.08	377,832.84	
State Fees	12,639.01	10,978.85	13,103.48	14,469.59	23,172.00	22,966.05	19,466.51	16,735.78	23,362.51	23,769.42	22,151.06	21,346.40	224,201.26	
City Share of State Fees (10%)	1,264.00	1,097.89	1,310.00	1,447.00	2,317.00	2,300.00	1,949.00	1,674.00	2,335.28	2,376.00	2,215.11	2,194.64	22,419.92	
Court Technology Fund	720.34	657.24	738.38	811.30	1,322.89	1,395.79	1,108.08	1,101.87	1,263.79	1,295.39	1,208.35	1,199.10	12,823.52	
Court Building Security Fund	540.22	492.91	553.82	608.46	992.21	1,046.85	831.83	829.38	947.86	971.57	906.26	899.27	9,620.64	
Fee to Omni/State	1,508.29	1,566.17	1,320.19	1,407.25	3,138.43	2,590.06	2,371.62	2,441.52	2,515.97	1,808.90	2,204.24	2,129.13	25,001.87	
Lineberger Fees	979.50	449.42	1,088.40	1,383.60	4,756.98	3,022.91	1,433.37	1,161.92	881.07	1,224.30	891.90	1,100.22	18,373.59	
TOTAL CITY REVENUE	24,239.47	21,508.54	25,863.43	24,368.85	40,410.36	39,504.37	39,833.67	35,028.71	37,298.35	39,422.90	35,174.24	38,530.72	401,184.01	33,926.00
PRIOR Years Total Collections	26,354.80	23,096.47	20,308.63	24,356.13	31,594.01	27,069.32	27,631.75	23,550.00	28,227.47	24,319.00	28,296.64	31,528.41	316,332.63	

(October 10 - Sept. 11)

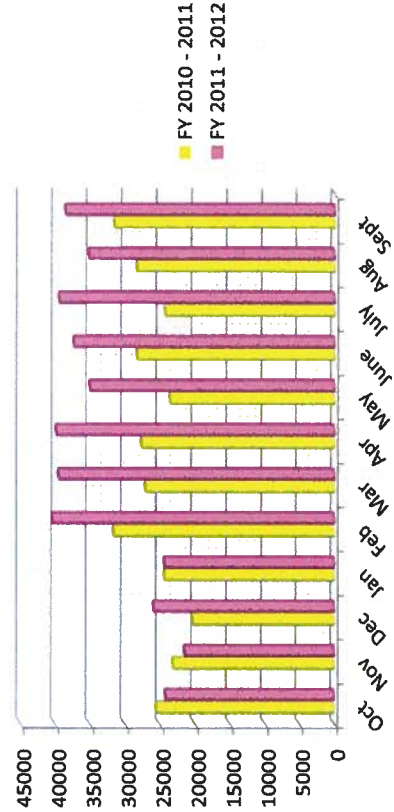
Warrant Officer Fine/Fee Collected	7,391	6,475.50	7,069	9,584	15,585	17,622	15,193	18,010	24,188.85	15,898.90	16,723.10	20,726.40	189,511.96
Warrant Officer Activity	34	28	21	26	45	53	47	53	68	42	44	67	527
Persons Arrested (Held in WCPD)	6	11	5	12	5	27	6	3	25	8	15	26	149
Persons Incarcerated (HELD IN GC)	0	5	2	3	2	2	2	0	4	1	3	2	24
Cost of Incarceration	600	1,300	850	1200	1000	650	600	400	1500	300	950	2	9,350

(October 10 - Sept. 11)

Persons Arrested	0	0	0	0	0	0	2	9	17	16	12	22	78
Persons Incarcerated	0	0	0	0	0	0	1	3	8	5	7	11	35
Cost of Incarceration	0	0	0	0	0	0	50	1250	1400	2200	2450	5100	12,450

TOTAL CITY REVENUE

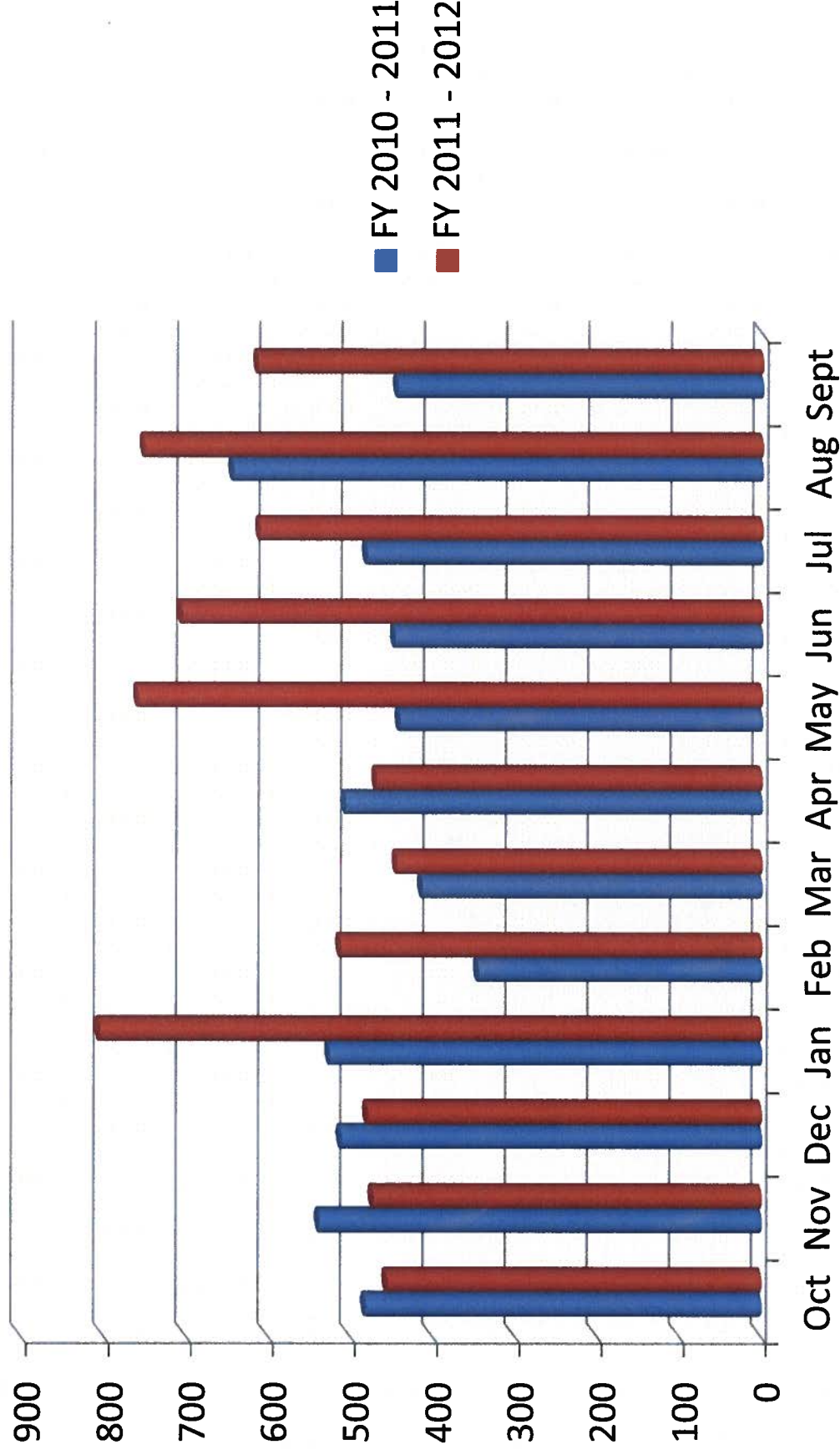
(FY 2010/2011 vs. FY 2011/2012)



CASES FILED

FY 2010/2011 vs. FY 2011/2012

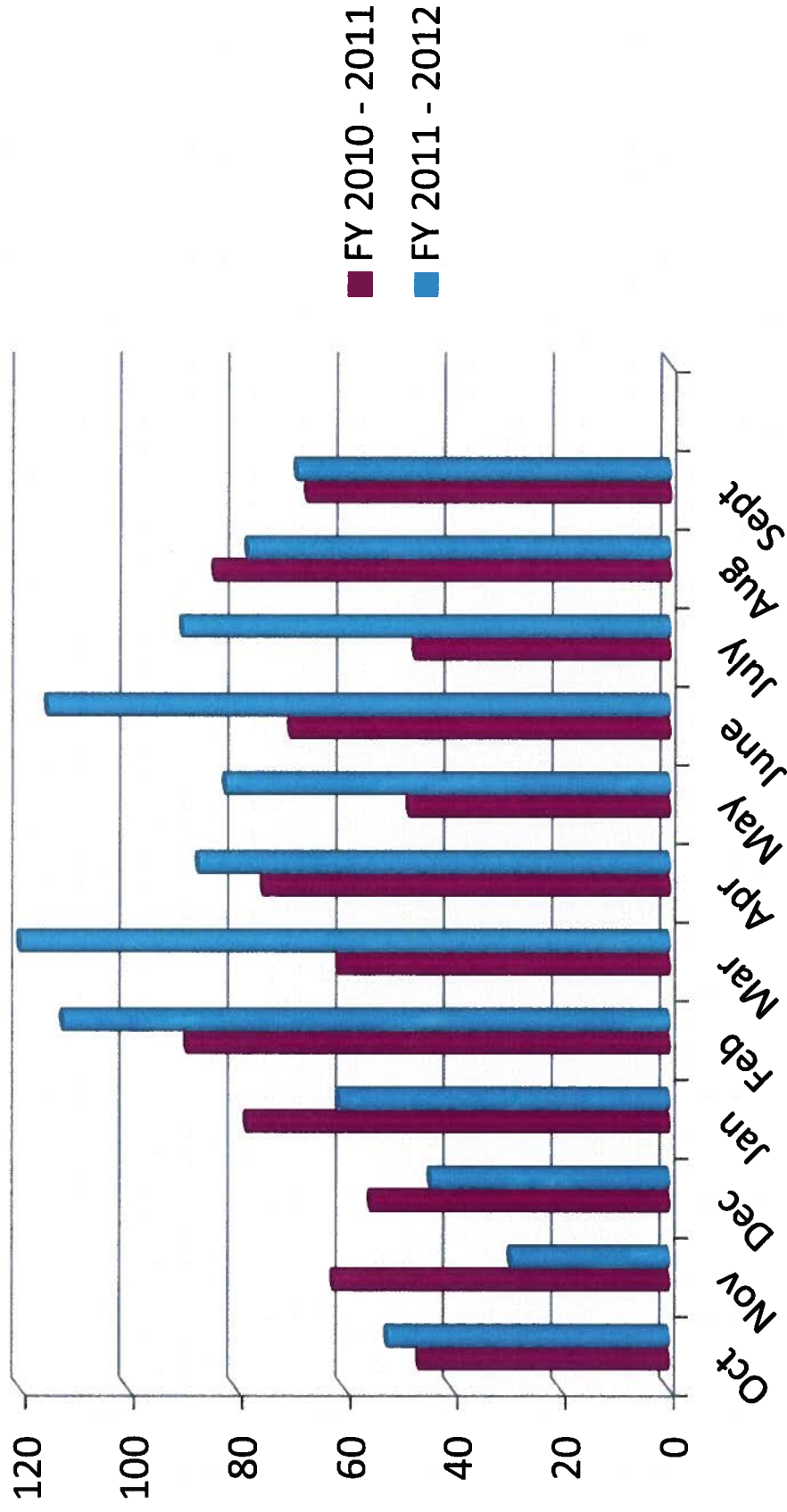
(Citations from Police Department, Code Enforcement, Animal Control)



FINES PAID

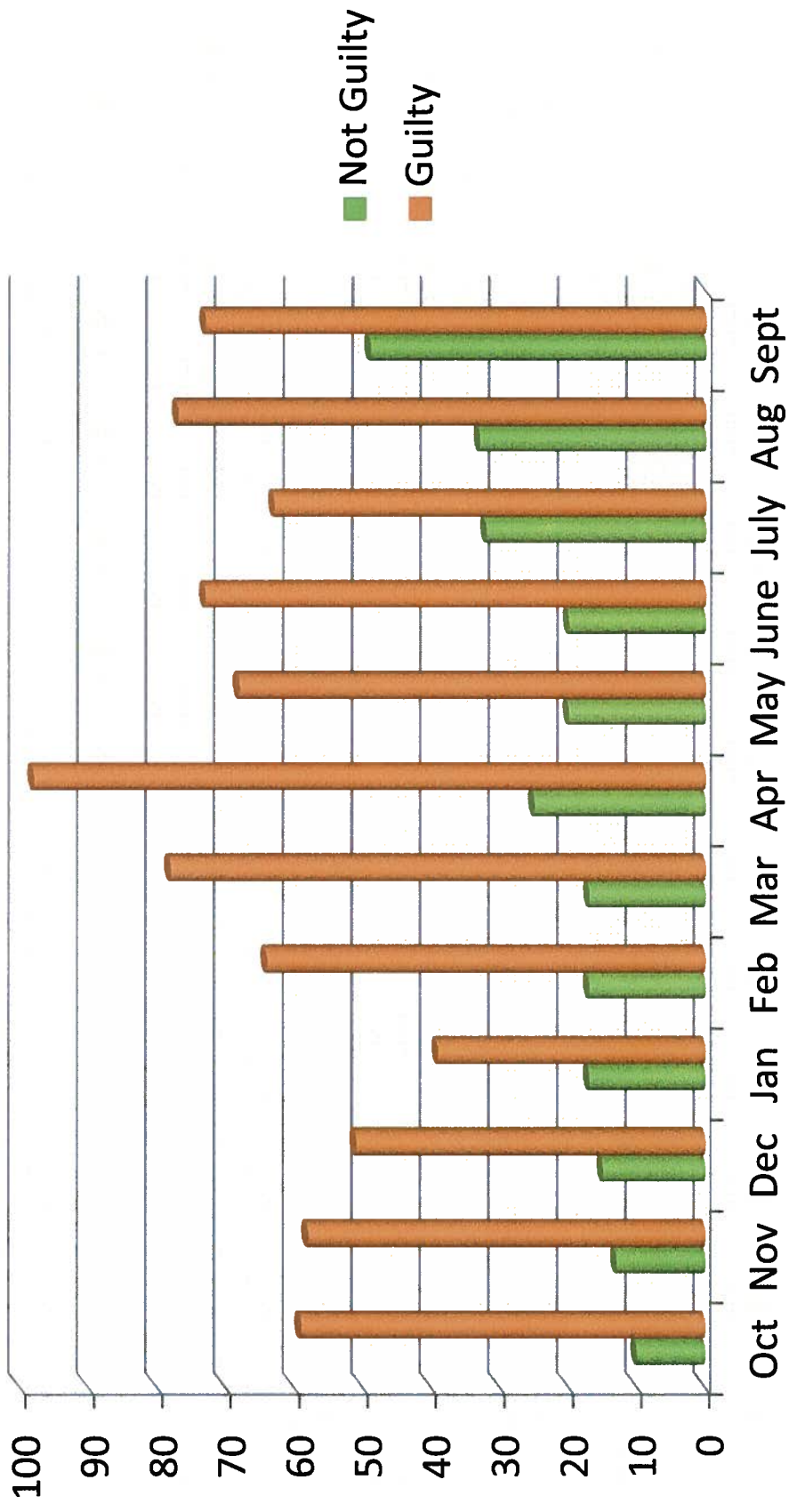
FY 2010/2011 vs. FY 2011/2012

(Number of cases in which defendants came in and paid. Does not include defendants who were granted Deferred Disposition or Defensive Driving)



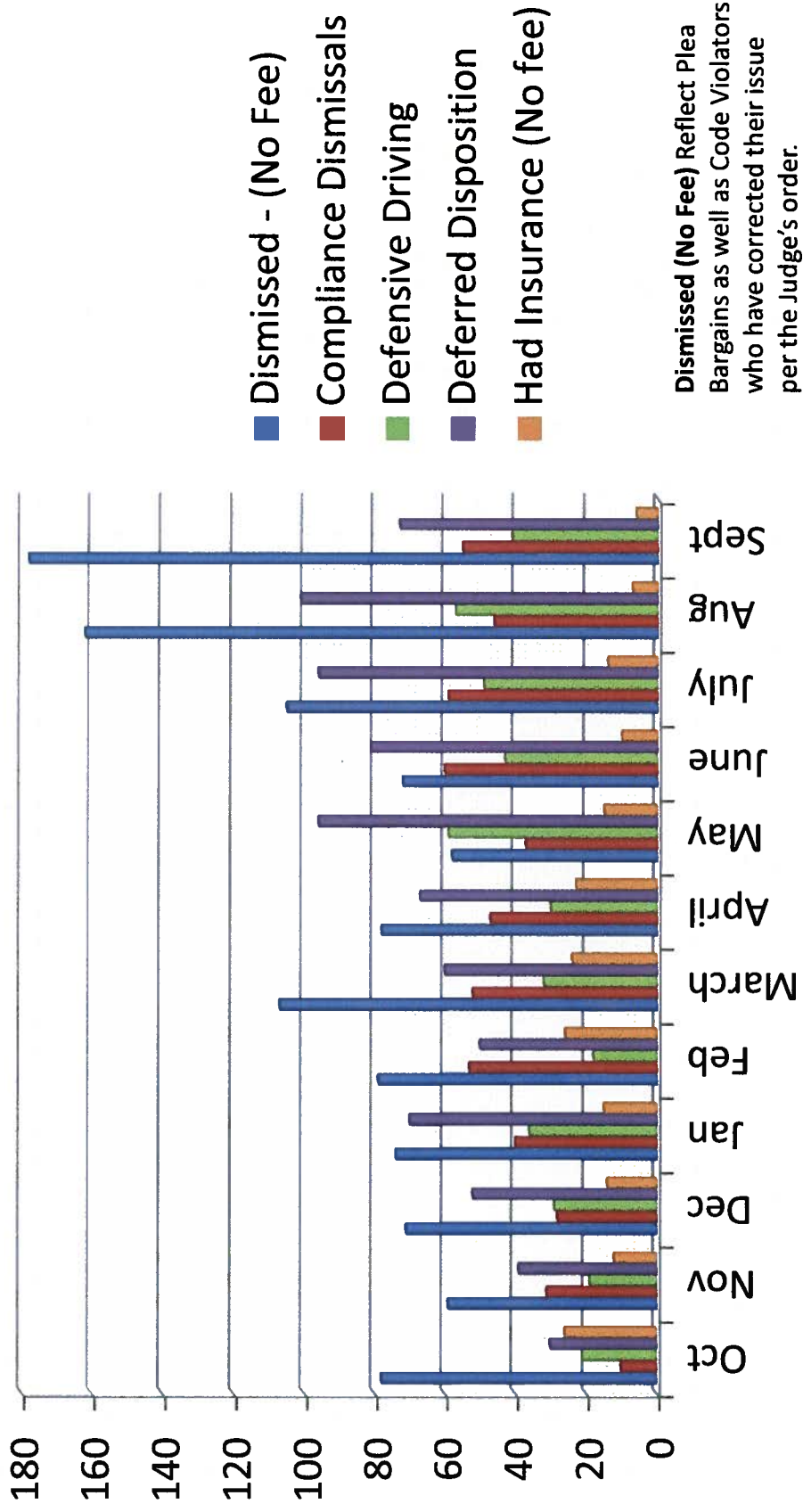
NOT GUILTY / GUILTY

(Numbers only, not \$ amounts. Guilty column correlates with defendants who paid fines in FY 2011 – 2012 from above slide)



DISMISSALS

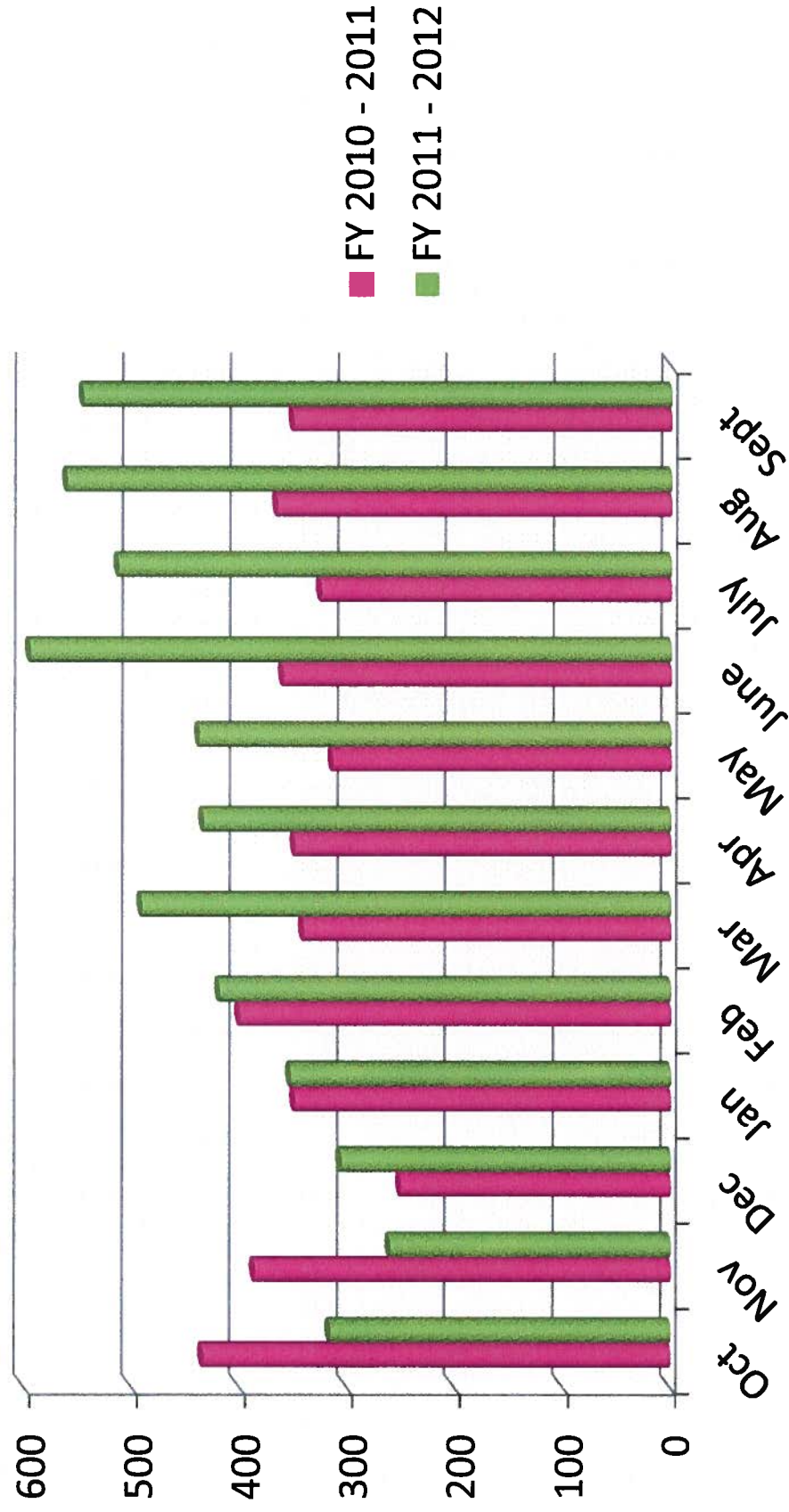
(Numbers only, not \$ amounts)



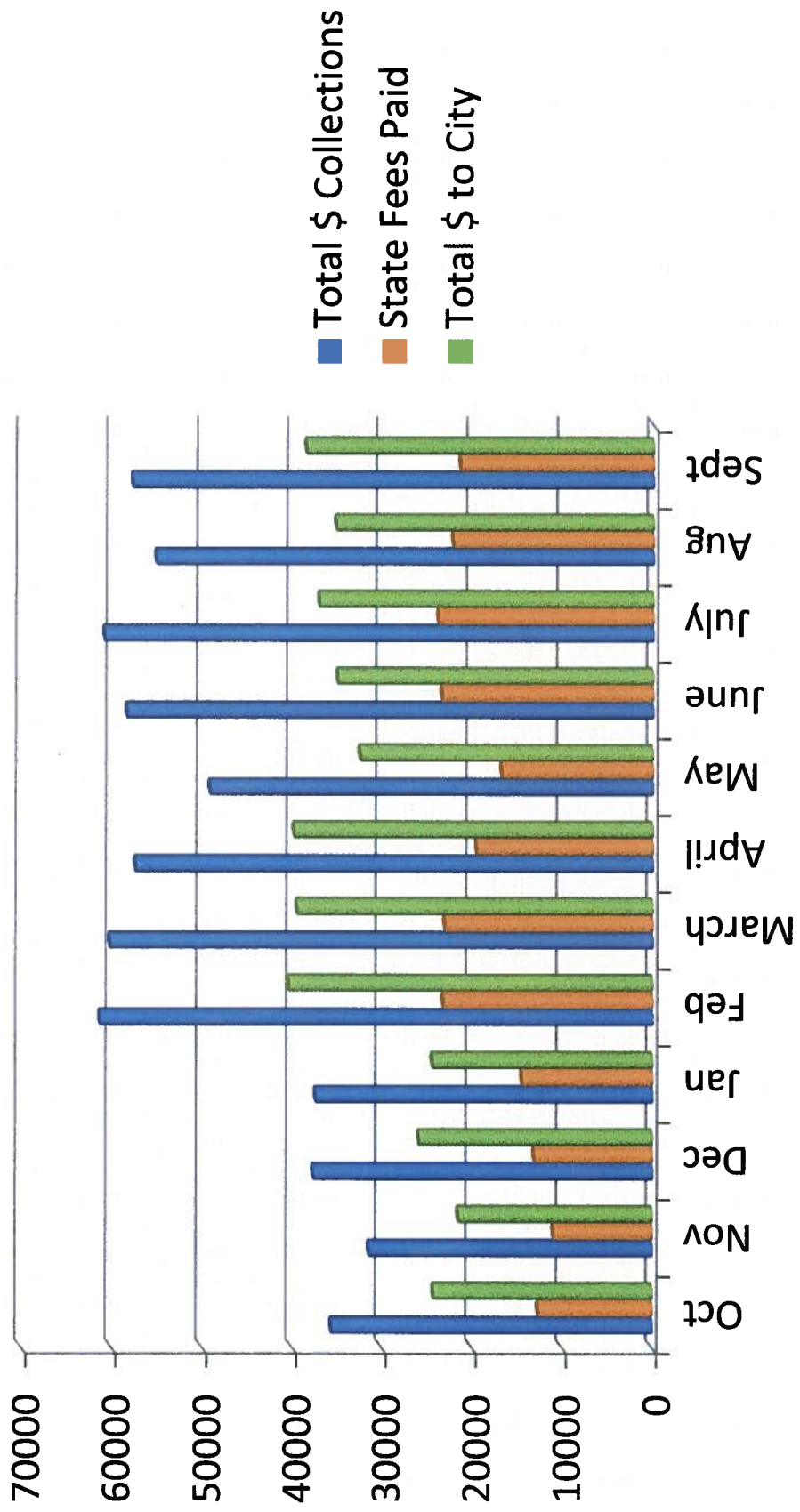
TOTAL CASES HEARD

FY 2010/2011 vs. FY 2011/2012

(Includes...Fines Paid, Not Guilty/Guilty, and Dismissals. Numbers only, not \$ amounts)

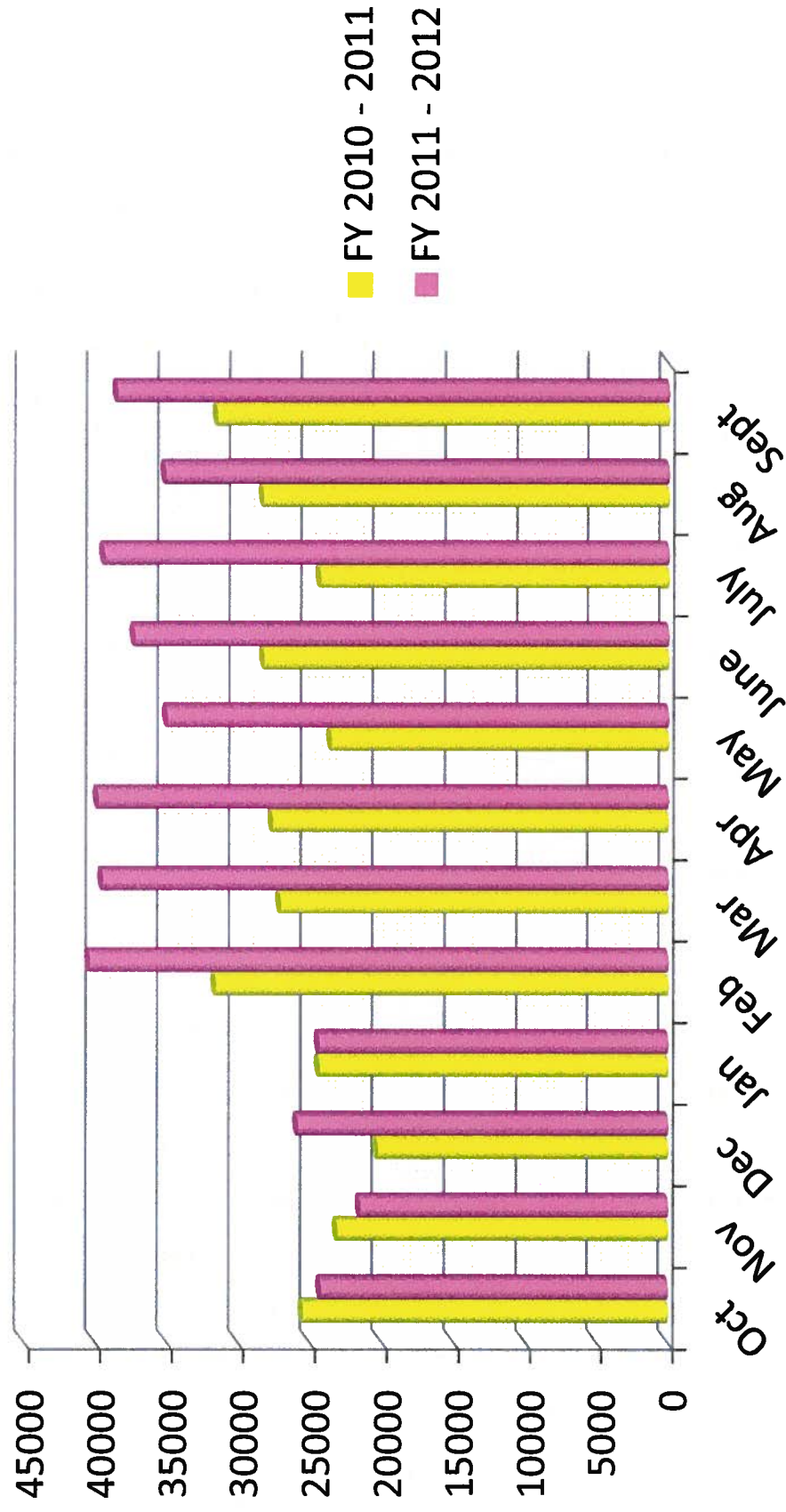


DISTRIBUTION OF TOTAL COURT COLLECTIONS



TOTAL CITY REVENUE

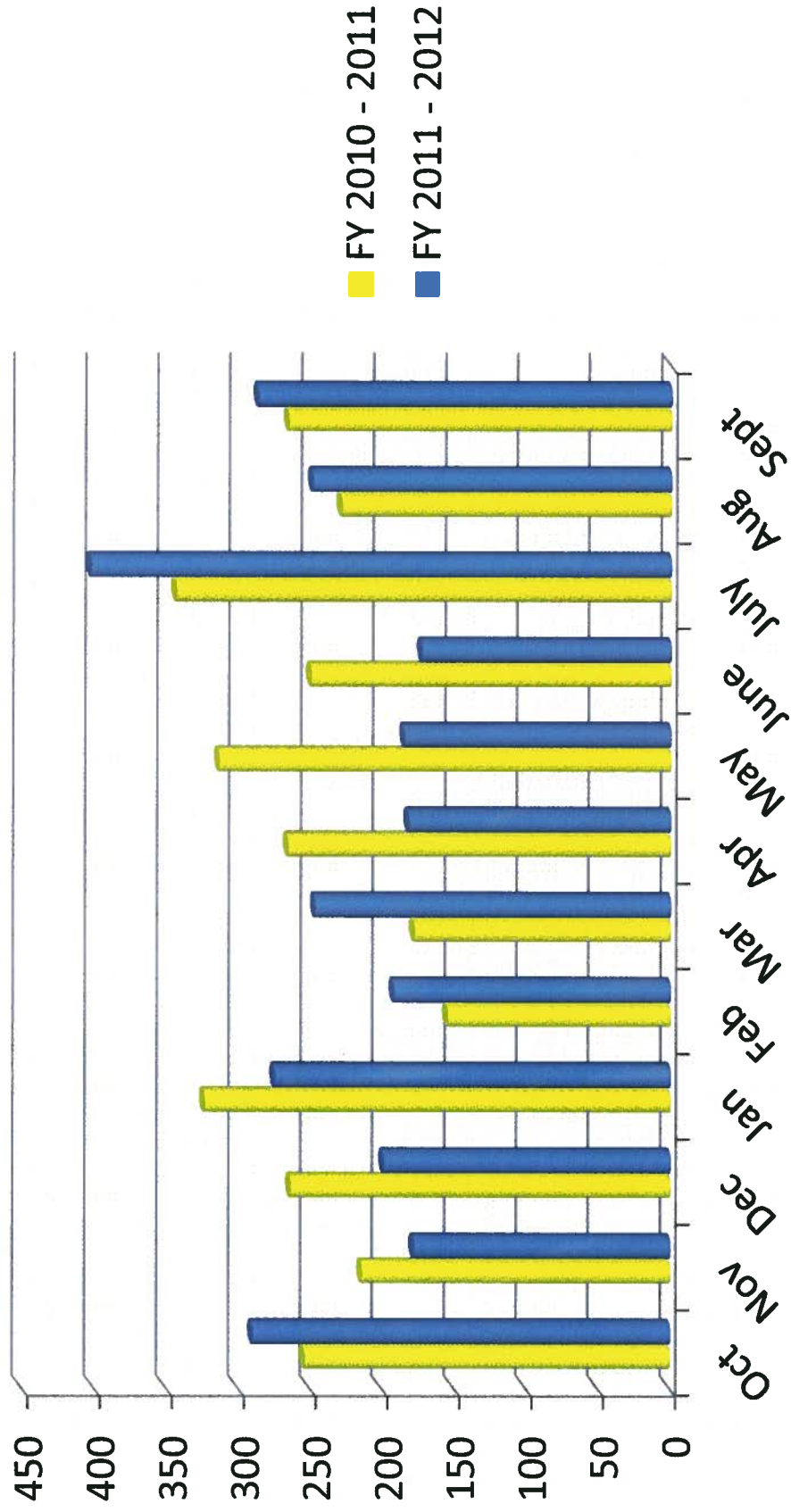
(FY 2010/2011 vs. FY 2011/2012)



FTA WARRANTS ISSUED

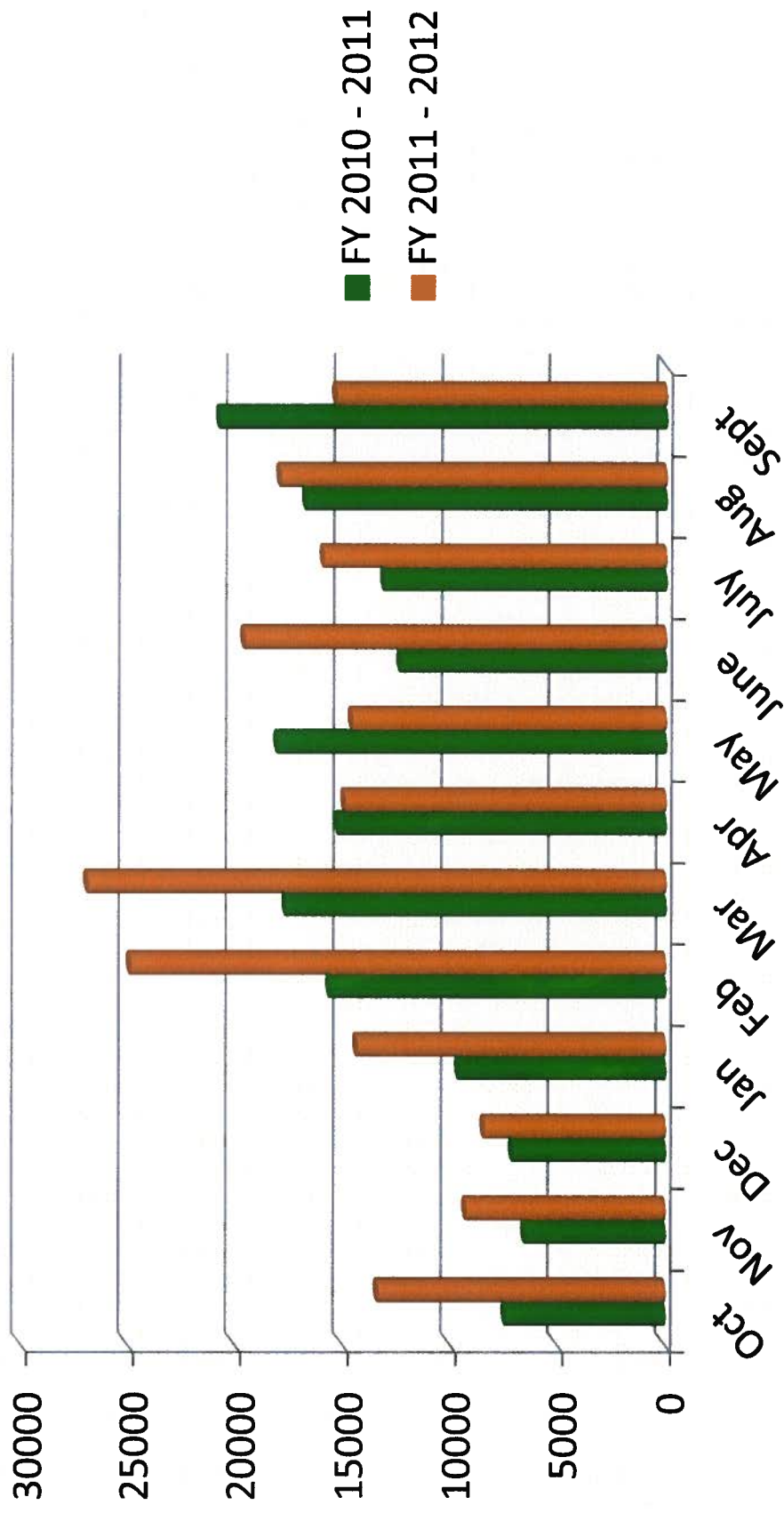
FY 2010 – 2011 vs. FY 2011 – 2012

(Numbers only, not \$ amounts)



WARRANT COMPARISON OF FINES AND FEES COLLECTED

(FY 2010 – 2011 vs FY 2011 – 2012)



CITATION #	DEFENDANT NAME	WARRANT OFFICER COMMENT	ACTION	\$\$\$	#
PAGE 1 OF	* DENOTED ARREST	** DENOTES ARREST & MAGISTRATE	FINE/FEE/BOND	\$\$ TAKEN	
71286	*TAYLOR, SHANTELL	DEF HELD @ WPD	BOND	200	1
70400A	*ROCHA, ANGELO	DEF HELD @ WPD	BOND	400	2
71318	*SAMUELS, GLENN	DEF HELD @ WPD	FINES	210	3
70541A	*FISHER, RYAN	DEF HELD @ WPD	BOND	200	4
E10669	*MCAFFEE, DONTE	DEF HELD @ WPD	BOND	300	5
71655	*BAEZ, RUBEN	DEF HELD @ WPD	BOND	200	6
0.00419	*KIMBROUGH, TAMARA	DEF HELD @ WPD	BOND	200	7
67296A	*BAKER, RICHARD	DEF HELD @ WPD	BOND	300	8
71524	*CRANE, SHERMAN	DEF HELD @ WPD	FINE	329	9
71410	*THOMAS, BRIANNA	DEF HELD @ WPD	BOND/PR	0	10
70442A	*SANDOVAL, JONATHAN	DEF HELD @ WPD	BOND	400	11
53433	*BENNETT, JERRY	DEF HELD @ WPD	BOND	300	12
72110	*SUAREZ, JANE	DEF HELD @ WPD	BOND	200	13
72028	*JOYNER, KELVIN	DEF HELD @ WPD	BOND	150	15
70560A	*ABREAU, BRIAN	DEF HELD @ WPD	FINE	407	16
70440A	*MUNOZ, BALDOMERO	DEF HELD @ WPD	BOND	175	17
0.04404	*MOORE, JASMINE	DEF HELD @ WPD	BOND	200	18
71608	MEIJA, TERRI	DEF CONTACTED, PAID	FINE	665.6	19
69995A	TREADWELL, NICHOLAS	DEF CONTACTED BY PHONE, LMM	FINE	148	20
71941	CLAUDIO, MELISSA	DEF CONTACTED, CAME IN	BOND	600	21
71461	KIEHN, PAUL	DEF CONTACTED @ WK	BOND	200	22
69567	GARAY, MARIA	DEF RAN, N/A, LEFT HANGER	FINE	577.01	23
49176	REYES, JOHN	DEF CONTACTED, LMM	FINE	704	24
70586AF	DIAMOND, BRENNAN	DEF CALLED, LMM	FINE	172	25
72275	HERRMAN, CRAIG	DEF RAN, LEFT HANGER	BOND	200	26
70769	GARCIA, H4RMAN	DEF CONTACTED, NA ANSWER, LMM	FINE/PP	20	27
63,713	LOZANO, SANDRA	DEF RAN, LEFT HANGER	FINE	130	28
70180A	PRATHER, ABRAHAM	DEF CONTACTED, LMM	FINE	336.7	29
E04036	DOUGLAS, CHRISTOPHER	DEF CONTACTED ON STOP, CM IN	BOND	200	30
		PAGE 1			

[illegible]

[illegible]



WINDCREST TEXAS

Building Services Report for the month of August 2012

Highlights

1. 8100 Roughrider – New business, Nurse Aid Training.

Goals

1. Continue issuing building permits, performing inspections and registering contractors.
2. Follow up and updating expired Business registrations and Certificate of Occupancy if not on file.

Summary

A total of 46 permits were issued for the month with permit fees totaling \$10,901, plus \$225,00 in re-inspection fees for a total of \$11,126.
51 inspections were performed by BB Inspections.

Health Report – See Attached Documents

Respectfully submitted to City Council, through the City Manager.

Kelly Rodriguez, Natalia Witmer

October 2nd, 2012

SIGNATURE

DATE

Kelly Rodriguez, City Secretary, Administrative Assistant II/Permits

**Please contact me with any questions concerning this report 655-0022 ext. 2150
This reporting is required by the City of Windcrest Charter § 5.02.3(h).**

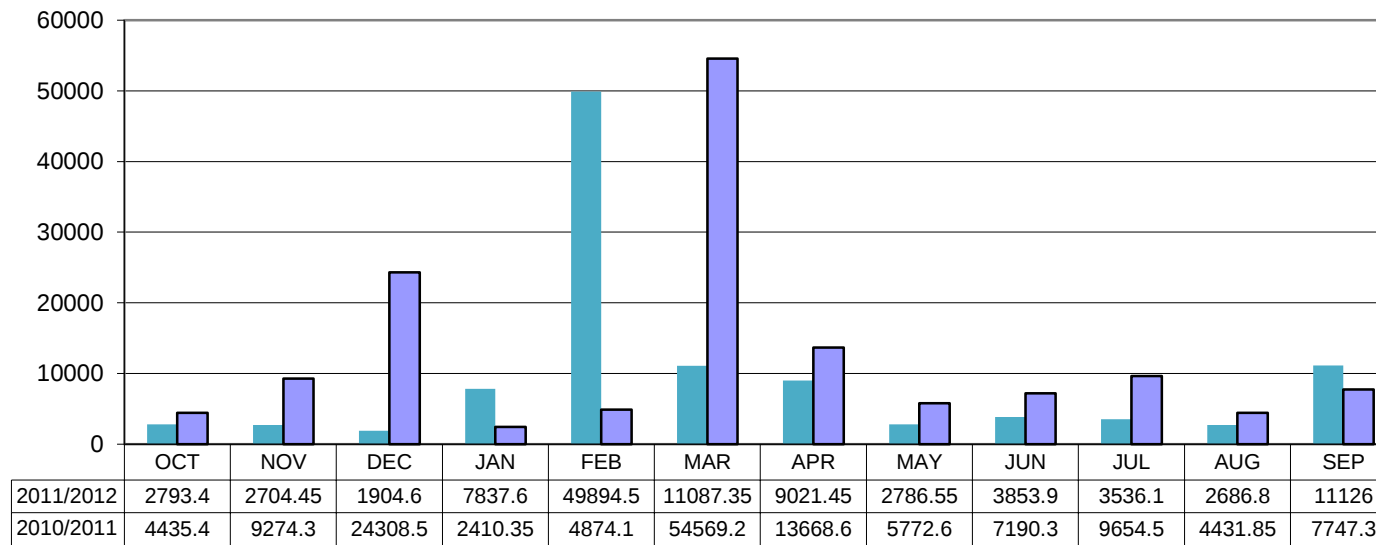
PERMIT APPLICATIONS DOLLARS

YEAR	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	YTD
2010/2011	4,435.40	9,274.30	24,308.50	2,410.35	4,874.10	54,569.20	13,668.60	5,772.60	7,190.30	9,654.50	4,431.85	7,747.300	148,237.00
2011/2012	2,793.40	2,704.45	1904.6	7837.6	49,894.50	11,087.35	9,021.45	2,786.55	3,853.90	3,536.10	2,686.80	11,126.00	109,232.70

MONTHLY TOTALS BY PERMIT FY 2011/2012

	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	
MECHANICAL	980.00	1,020.00	1,145.00	140.00	200.00	1,930.00	2,710.00	1,170.00	720.00	1,300.00	900.00	2,920.00	15,135.00
PLUMBING	405.00	360.00	360.00	755.00	640.00	715.00	700.00	600.00	565.00	290.00	560.00	510.00	6,460.00
ELECTRICAL	213.40	142.15	145.00	300.00	435.20	497.75	919.95	626.55	346.85	312.80	125.00	170.00	4,234.65
REMODEL	50.00	50.00	15.00	55.00	25.00	20.00	30.00	30.00	20.00	35.00	40.00	7,061.00	7,431.00
COMMERCIAL	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
COMMERCIAL RMDL	100.00	0.00	0.00	5,107.00	41,379.00	6,576.00	90.00	0.00	0.00	0.00	0.00	0.00	53,252.00
SIGNS	0.00	714.00	0.00	340.00	122.00	1,038.00	0.00	95.00	228.00	543.00	245.50	60.00	3,385.50
POOLS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
FENCE	0.00	5.00	0.00	5.00	5.00	0.00	5.00	5.00	0.00	5.00	72.00	0.00	102.00
IRRIGATION	0.00	38.30	159.60	162.60	99.30	140.60	0.00	0.00	86.30	79.30	44.30	0.00	810.30
ROOF	20.00	0.00	5.00	10.00	40.00	20.00	20.00	10.00	15.00	10.00	25.00	80.00	255.00
Roof - Commercial	0.00	0.00	0.00	738.00	202.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	940.00
SPRINKLER/FIRE	0.00	0.00	0.00	0.00	1,230.00	0.00	1,683.00	0.00	1,222.75	786.00	0.00	0.00	4,921.75
NEW RESIDENTIAL	0.00	0.00	0.00	0.00	0.00	0.00	2,638.50	0.00	0.00	0.00	0.00	0.00	2,638.50
RE INSP FEE	825.00	375.00	75.00	225.00	300.00	150.00	225.00	150.00	450.00	75.00	375.00	225.00	3,450.00
UTILITY	0.00	0.00	0.00	0.00	5,217.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	5,217.00
CERT OF OCCUP	200.00	0.00	0.00	0.00	0.00	0.00	0.00	100.00	200.00	100.00	300.00	100.00	1,000.00
	2,793.40	2,704.45	1,904.60	7,837.60	49,894.50	11,087.35	9,021.45	2,786.55	3,853.90	3,536.10	2,686.80	11,126.00	109,232.70

**TOTAL DOLLARS OF BUILDING PERMITS ISSUED
FY 2011/2012 AS OF September 2012 = \$109,232.70**



■ 2011/2012 ■ 2010/2011

**CITY OF WINDCREST
DEPARTMENT OF HEALTH
NARRATIVE REPORT
September 2012**

1. *Pizza Hut:* Some food items on the salad bar were below 41F but some were found at 50F. Items are to all be prechilled before placing on line and then rotated out within two hours.

2. *Leticia's Mexican Restaurant (Rackspace inside catering):* Restaurant does not have a Windcrest food establishment permit. Food handler training certificates have expired and are not certified and approved for Windcrest. The hot food line was less than the required 135F. Facility was not allowed to return to Rackspace until the food establishment permit was obtained. Corrected immediately.

3. *Las Palapas:* A complaint was received from a customer that the waitress was eating foods with her hands and then handling the customer's food without washing her hands. Discussed this cross contamination with the District Manager. The men's rest room has a strong off odor. Will be corrected immediately. The walk in cooler was on defrost during the day. Must defrost during off hours.

4. *Subway:* Food items were found stored in the handwashing sink. The walk in door does not close properly which can affect the unit temperature.

5. *Shoney's*: The cold buffet service line was from 42-47F. Food items are being pre-chilled but should be rotated out within two hours.

6. *Rackspace Mobile Food Trucks*: Three vendors were inspected in September.

7. *Rackspace Inside Food Units*: Ground Town is a permanent coffee bar and is in excellent condition. Food handler training is not current. Rudy's BBQ is a rotating lunch food catering service. Excellent operation. Food handler training is not current.

8. *China Rose*: Food items in the cooler are to be covered, labeled and kept off the floor.

9. *Pho Hai An*: A complaint was received that cockroaches were seen in the dining room. No live roaches were found but some dead were noted in the storage room. A pest control company is employed on a monthly basis with the last visit on 9-12-12. Will reinspect.

FOOD HANDLER SANITATION TRAINING: No food handler training class was conducted in September.



Economic Development Corporation Report for the month of September 2012

Highlights

1. Interfaced with Neighborhood News to add Windcrest Businesses to City's newsletter distribution list;
2. Met with Dennis Dooley to work on outline draft of information, forms, etc. for proposed EDC Golf Tournament and Business Mixer;
3. Interfaced with Kandice Lopez of Allied Advertising and Chris Gamboa of Public Works to inquire as to status of EDC banners;
4. Telephone conference on September 4th with John C. Huggins, GIS Analyst, Cox|McLain Environmental Consulting, Inc. re: IH35 Environmental Study;
5. Interfaced with Tim Maloney, Roy Wratishaw, Sue Alexander, Kevin Fleuret, Chief Ballew and Harry Adams re: Graffiti Program Proposal and placement on September 13th EDC Agenda for discussion and action;
6. Interfaced with Samantha Fojtik, Marketing Representative for North San Antonio Chamber, regarding membership solicitations and status;
7. Telephone conference with Ruth Fritz, new City nominee to Walzem Road Area Revitalization, Inc. (WRAR) Board of Directors, to discuss role, meetings, etc. and emailed her a copy of the Walzem Road Area Business District Strategic Revitalization Plan and contact information for WRAR;
8. Attended NEP ED Committee - Development Services Groups Meeting on September 5th;
9. Met with TxDOT representatives on September 6th re: IH35 Projects (i.e. Proposition 12 improvements and PEL Expansion Study);
10. Interfaced with Debbie Bundy and Elizabeth Kuhlmann or RBFCU re: criteria for special membership groups and whether Windcrest residents can become a special group eligible for membership;
11. Prepared and submitted EDC newsletter article for October issue;
12. Prepared and submitted City Council report for month of August;
13. Coordinated with Harry Adams, Tim Maloney, Kelly Rodriguez, Sarah Mangham and Jim Bray of Don McCrary Engineers on EDC agendas, board packages, etc. for September 13th and 27th EDC Board meetings;
14. Attended Basic Economic Development Course on September 11-14, 2012 in Austin sponsored by the Texas Economic Development Council and the Texas Engineering Extension Service;
15. Attended Regular City Council Meeting on September 17th to give EDC report for month of August;
16. Researched City of San Antonio's Planning and Zoning Commissions' agendas for information (i.e. staff recommendation memos, agenda calendars, etc.) on matters pertaining to 5722 Walzem Road (i.e. proposed Wal-Mart site) and forwarded to City Manager with copies to Mayor and Tim Maloney;
17. Contacted Pete Vega, COSA Zoning Case Manager, to discuss Case No. Z2012193 re: 5722 Walzem Road (proposed Wal-Mart site) and sent formal email request for a copy of the completed Traffic Impact Analysis (TIA) Threshold Worksheet associated with zoning application;
18. Emailed copy of Traffic Impact Analysis (TIA) Threshold Worksheet for 5722 Wal-Mart (i.e. proposed Wal-Mart site) to City Manager with copies to Mayor

Economic Development Corporation Report for the month of September 2012

- and Tim Maloney as well as Jonathan Bean of TxDOT;
19. Assisted City Manager with preparation of letter to Sheryl Sculley, City Manager for City of San Antonio, advising of concerns the City of Windcrest regarding the impact the proposed development will have on traffic on Walzem Road as well as several additional streets located within the City of Windcrest (i.e. Midcrown Drive, Crestway Drive, Eaglecrest Boulevard, Fenway Lane and Parkcrest Drive) and crime in the area;
 20. Attended City of San Antonio Zoning Commission hearing with EDC Consultant, Robert Colunga, on September 18th re: Case No. Z2012193 re: 5722 Walzem Road (i.e. proposed Wal-Mart site) and briefly met with attorneys, broker and engineer for project;
 21. Contacted Martha Zurita of Accion of Texas (a non-profit micro lender) to schedule meeting to obtain information on loans and technical assistance they provide to entrepreneurs and small businesses for inclusion on EDC website under proposed Business Toolbox tab;
 22. Telephone conference on September 19th with Les Heinen of CDS Muery Engineers & Surveyors re: Renovation of Windcrest Elementary and emailed him copies of the City's zoning map as well as copies of Chapters 5, 19 and 23 of the Code of Ordinances;
 23. Attended Elmcroft of Windcrest Open House on September 20th;
 24. Attended IH35 Planning and Environmental Linkages (PEL) Study Technical Advisory Committee Meeting on September 21st;
 25. Met with Cheryl Lewis, Operations Manager, and Rose Ramirez, new Property Manager, of Whitestone REIT on September 21st to discuss status of Windsor Park Centre (i.e. tenant satisfaction to include increased sales, dumpster enclosure for Mattress Firm, etc.);
 26. Interfaced with Jack Leonhardt to follow-up on Campos zoning matter to inquire if Mr. Campos had contacted him or the surrounding neighbors to discuss the property per direction of the Mayor;
 27. Meeting with City Manager and Col. Henry Berman re: P&Z issues to include conference call with Mike Brenan;
 28. Coordinated letter agreement and related attachment with Tim Maloney, Rackspace representatives, J3 Company and Jim Bray addressed to Elizabeth Crago of Darden Restaurants re: Olive Garden's parking concerns in conjunction with construction of Racker Road Project;
 29. Citizen On Patrol ride along with Col. Henry Berman and Katye Brought;
 30. Attended P&Z Commission Public Hearing on September 25th and offered staff support to the Commission re: Carports;
 31. Prepared written list of motions made by P&Z Commission re: Carports and emailed to P&Z Chair and 2 additional Commissioners for their review and confirmation prior to emailing to
 32. Lunch with Dan Nixon and Tim Daher of Whitestone REIT on September 26th to discuss status of recruitment of potential retailers for vacant space and parking lot issues at Windsor Park Centre;
 33. Prepared Council Agenda Item Report for October 1, 2012 meeting requesting EDC Board reappointments and emailed to Michael McAlear;
 34. Prepared draft Business Toolbox and Economic Development Incentives synopsis for distribution to EDC Board as part of Director's report to Board;
 35. Attended September 27th EDC Board meeting;
 36. Met with parties throughout month of September who have properties within Windcrest under contract to discuss plans for the properties, regulations, development and permitting process, signage, etc.;
 37. Ongoing discussions with regional business owner interested in opening second location in Windcrest and assisting with prospective locations of

Economic Development Corporation Report for the month of September 2012

storefront;

38. Interfaced with Jim Bray, Tim Maloney, City Manager and Mayor throughout month of September re: Racker Road Project (i.e. lighting, easements, etc.);
39. Site visits of Racker Road Project to see progress throughout month of September;
40. Interfaced with Cara Nichols of Rackspace and Katye Brought to coordinate Racker Feedback Session;
41. Interfaced with Gloria Johnson-Ramirez, Project Coordinator for Walzem Road Revitalization, Inc. (WRAR) throughout month of September re: design standards for Walzem Road, her resignation and future point of contact for organization;
42. Interfaced with Steve Reed, City of Irving, re: use of Ch. 380 Agreements in conjunction with their Residential Economic Incentives Program;
43. Continued to interface with Lisa Pepi, Board Treasurer, throughout month of September regarding Treasury Review, Bond Council, TLF Loan, etc.
44. Met with Sarah Mangham throughout month of September re: EDC financial matters, invoices, audit, treasury review, etc., approved invoices and submitted for payment, copied checks/related backup, distributed checks to vendors and reviewed journal entries;
45. Interfaced with Harry Adams, Tim Maloney and several other EDC Board members, respectively, throughout month of September regarding renewal of Consulting Agreement with Robert Colunga of Colunga Group, LLC;
46. Interfaced with several EDC Board members throughout month of September re: financial matters, pending/potential EDC projects and/or programs, re-appointments and other matters;
47. Office conferences with Robert Colunga throughout month of September on EDC projects (i.e. website, smartphone app., business prospects, etc.) and related City projects; and
48. Attended City Staff meetings throughout month of September.

Goals

1. Continue to reach out to recruit new business;
2. Continue to reach out to existing businesses to develop relationships and gain trust;
3. Continue to work with local governments and community leaders, economic development professionals, etc.;
4. Continue to work with the Planning and Zoning Commission on pending and future matters as they relate to the Windcrest Business District and future development within the City;
5. Continue to work with the City of San Antonio and surrounding community leaders on the Walzem Road Revitalization Initiative;
6. Continue to work with various City officials, staff and consultants on marketing tools to promote Windcrest; and
7. Continue work on Basic Community Economic Development Plan to include promotion of EDC's new Storefront and Streetscape Improvement Program approved by Board on September 27th, City economic incentives, Banker's consortium, local incentives and rebates available through CPS, Alamo Workforce Solutions, etc. as well as other local and state programs).

Respectfully submitted to City Council, through the City Manager.

Economic Development Corporation Report for the month of September 2012

Sherry L. Mosier

October 8, 2012

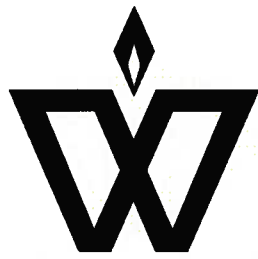
SIGNATURE

DATE

Sherry L. Mosier, EDC Director

Please contact me with any questions concerning this report 655-0022 ext. 2580

This reporting is required by the City of Windcrest Charter § 5.02.3(h).



WINDCREST TEXAS

City Council Agenda Item Report

October 15, 2012

Contact – Tom Garcia
tgarcia@windcrest-tx.gov

SUBJECT: Deliberation and possible action on the recommendation from the Parks and Recreation Commission to allocate \$65,000 in funds from the CIP toward the renovation of the baseball complex and to authorize the city manager to commence negotiations with Raba Kistner and Young Professional Resources for project management, specifications and plans, and the development of bid packages.

1. BACKGROUND/HISTORY

The Parks and Recreation Commission during its meeting on October 10, 2012 formally recommended the allocation of CIP funds towards the renovation of the baseball complex at Takas Park.

2. FINDINGS/CURRENT ACTIVITY

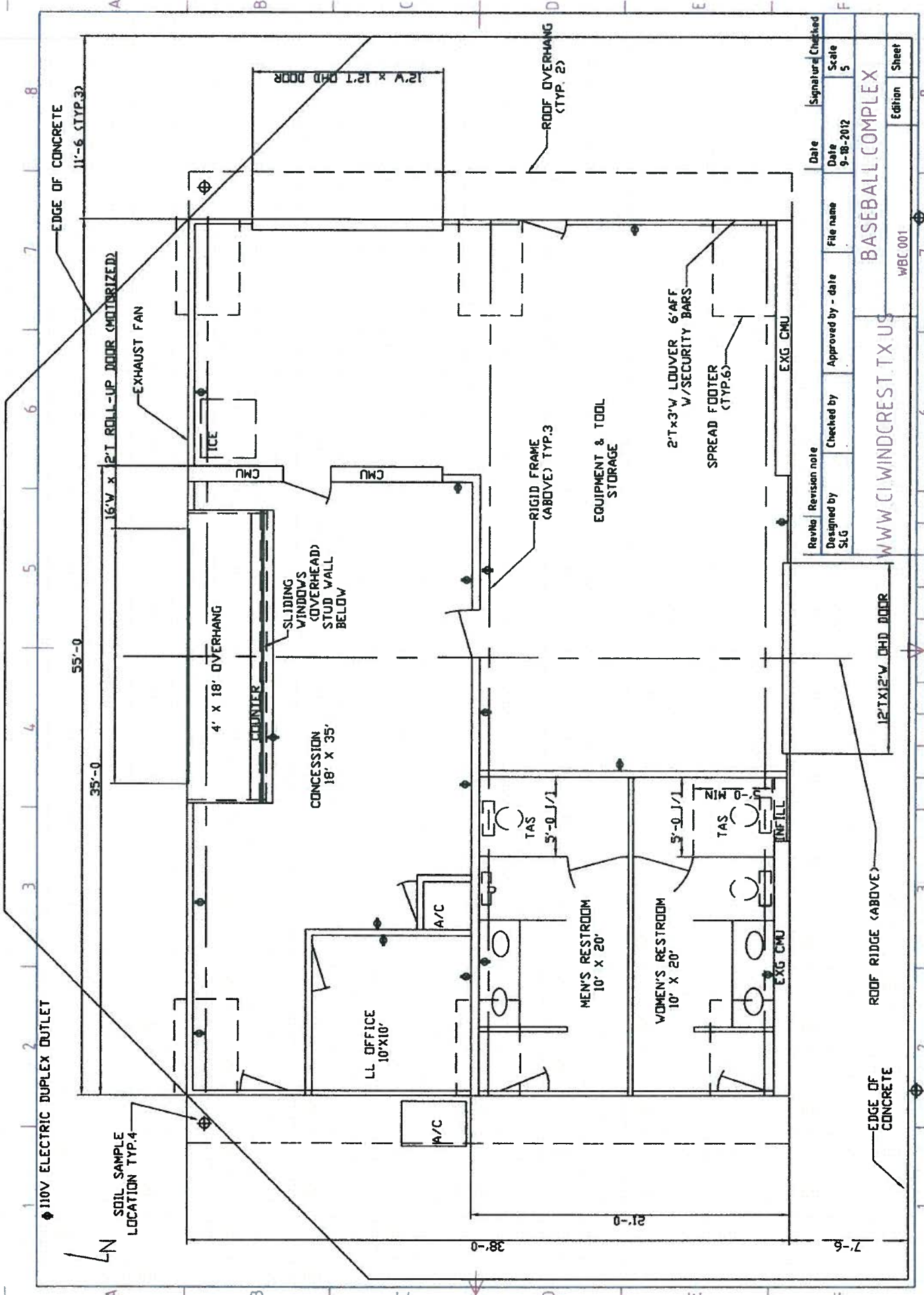
The City seeks the engineering consulting experience and expertise needed to best procure and manage the construction services necessary for the performance of renovation and construction projects at the Takas Park baseball complex.

3. FINANCIAL IMPACT -

The Parks and Recreation Commission recommend the appropriation of \$65,000 from the CIP fund to perform such renovations.

4. ACTION OPTIONS/RECOMMENDATION

Staff recommends action to be taken to authorize the city manager to begin negotiations with Raba Kistner and Young Professional resources for project management, specifications and plans, and the development of bid packages pending the City Council's approval of the Commission's recommendation.



Revised	Revision note	Checked by	Approved by - date	File name	Date	Signature	Checked
SLG					9-18-2012		5

BASEBALL COMPLEX

WWW.CI.WINDCREST.TX.US

WBC 001

Sheet

8

ORDINANCE NO. 2012-654C

AN ORDINANCE
EXTENDING THE MORATORIUM ON CONSTRUCTION OF
CARPORTS AND PROHIBITING THE ACCEPTANCE OF
APPLICATIONS FOR CARPORT BUILDING PERMITS
ADOPTED ON DECEMBER 5, 2011 FOR AN ADDITIONAL TWO
MONTHS

WHEREAS, the City of Windcrest Code of Ordinances does not appear to authorize or prohibit the construction of carports in the City; and

WHEREAS, it is necessary to review the desirability of the installation of carports in the City and the compatibility of carports with existing residential neighborhood construction patterns; and

WHEREAS, the beauty of the City of Windcrest may be compromised if new carports are constructed before the review of the desirability of carports is completed and implemented; and

WHEREAS, a temporary moratorium of six months prohibiting the construction of carports and the acceptance of applications for carport building permits was enacted on December 5, 2011 which expired June 5, 2012; and

WHEREAS, an additional moratorium of sixty (60) days was enacted so that said moratorium would expire on August 5, 2012; and

WHEREAS, an additional moratorium of sixty (60) days was enacted so that said moratorium would expire on October 3, 2012; and

WHEREAS, the Planning and Zoning Commission met on September 25, 2012 to consider the desirability of carports in the city; and

WHEREAS, an additional two month extension of said moratorium is needed to complete the City's review of the desirability of carports in the City.

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF WINDCREST, TEXAS that the moratorium prohibiting the construction of carports and the acceptance of applications for carport building permits is extended until December 3, 2012.

PASSED AND APPROVED this 15th day of October, 2012.

MAYOR

ATTEST:

ALTERNATE INTERIM CITY SECRETARY

APPROVED:

CITY ATTORNEY

STATE OF TEXAS §

COUNTY OF BEXAR §

RESOLUTION NUMBER 2012-409 (R)

**A RESOLUTION TO EXTEND THE CURRENT CONTRACTS FOR THE
COLLECTION OF MUNICIPAL COURT FEES AND FINES AND
DELINQUENT AD VALOREM TAXES
PROVIDED BY LINEBARGER GOGGAN BLAIR & SAMPSON, LLP**

WHEREAS, City of Windcrest contracts with **Linebarger Goggan Blair & Sampson, LLP** to enforce the collection of all delinquent court fees and fines and ad valorem taxes by virtue of separately written contracts both dated **January 26, 2009**, (“the Contracts”); and

WHEREAS, the **City of Windcrest** amended the fees and contract on July 17, 2009 to address the collection of receivables for offenses prior to June 18, 2003; and

WHEREAS, Linebarger Goggan Blair & Sampson, LLP has demonstrated they have fulfilled all terms and conditions of the Contracts in collecting delinquent court fees and fines and ad valorem tax receivables for the **City of Windcrest**; and

WHEREAS, on the 4th day of April 2011, the **City of Windcrest** extended the Contracts with **Linebarger Goggan Blair & Sampson, LLP** retroactively for an additional period of one year expiring January 31, 2012; and

WHEREAS, City of Windcrest desires exercise its contractual option to extend the Contracts with **Linebarger Goggan Blair & Sampson, LLP** on its same terms and conditions for a period of three (3) years retroactively beginning on February 1, 2012 and expiring on January 31, 2015.

NOW, THEREFORE, BE IT RESOLVED AND ORDERED by the **City Council of City of Windcrest** that this resolution, which serves as the Extension Agreement between the **City of Windcrest** and the law firm of **Linebarger Goggan Blair & Sampson, LLP**, is hereby **PASSED** and **APPROVED** on this day.

This resolution shall take effect immediately from and after its passage in accordance with the provisions of the law.

PASSED AND APPROVED this 15th day of October 2012.

City of Windcrest

By: _____
Alan E. Baxter, Mayor

ATTEST:

Michael McAlear, Alternate Interim City Secretary