City of Windcrest

SEP 13 '19 11:45

AGENDA

City Council Meeting (CCM) w/ Department Head Reports @ 5 P.M.

September 16, 2019

City Council Chambers @ 8601 Midcrown **5:00 P.M.**

NOTICE IS HEREBY GIVEN THAT A CITY OF WINDCREST CITY COUNCIL MEETING WILL BE HELD AT WINDCREST CITY HALL, 8601 MIDCROWN, WINDCREST, TEXAS ON THE 16th DAY OF SEPTEMBER, 2019, STARTING AT 6:00 P.M. DURING THE MEETING THE FOLLOWING SUBJECTS WILL BE CONSIDERED AND THE COUNCIL MAY TAKE ACTION ON ANY OF THE LISTED SUBJECTS.

THE CITY COUNCIL RESERVES THE OPTION TO RECESS THE MEETING DURING THE EVENING OF SEPTEMBER 16, 2019, AND TO RECONVENE THE MEETING ON THE FOLLOWING DAY, SEPTEMBER 17, 2019, AT 9:00 A.M. AT THE WINDCREST CITY HALL, 8601 MIDCROWN, WINDCREST, TEXAS.

NOTICE OF ASSISTANCE AT THE PUBLIC MEETING

The City of Windcrest Council Chambers are wheelchair accessible, and accessible parking spaces are available. In compliance with Americans with Disabilities Act, the City of Windcrest will provide reasonable accommodations for persons attending the meeting. To better serve you, requests should be received 48 hours prior to the meeting. Please contact the City Secretary's Office, at 210-655-0022 ext. 2150 or Fax 210-655-8776, or 711 Texas Relay.

I. **Call to Order**

II. **Roll Call**

III. **Pledge of Allegiance and Invocation**

IV. **Citizens to be Heard.**

- Citizens may address the City Council on topics not on the agenda for no more than three (3) minutes.
- In addition to the foregoing, citizens shall also have the opportunity to address the City Council during consideration of posted agenda items for no more than six (6) minutes.
- A City Official may make a statement of specific factual information in response to an inquiry made by a member of the public, or a recitation of existing policy in response to an inquiry made by a member of the public.

THE FOLLOWING ITEMS MAY BE CONSIDERED AT ANY TIME DURING THE REGULAR COUNCIL MEETING:

V. **Consent Agenda**

a) **Monthly Department Head Reports for Month Ending August 2019 for FY 2018/2019**

i. Briefing and discussion on the monthly Fire Department reports for the month of August, to include Summary of Calls along with response times for the City, County, and Annex area. [Dan Kramer, Fire Chief]

ii. Briefing and discussion on the monthly Windcrest Volunteer Fire Department financial report for the month of August. [James Palmer, President]

- Windcrest Volunteer Firefighter Pension Fund

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iii. Briefing and discussion on the monthly Police Department reports including Code Enforcement and Animal Control reports for the month of August. [Darrell Volz, Chief of Police]

iv. Briefing and discussion on the monthly Municipal Court report for the month of August. [Claudia Carrera, Assistant Court Administrator]

v. Briefing and discussion on the monthly Public Works and Landscaping reports for the month of August. [Tom Garcia, Director of Public Works]

vi. Briefing and discussion on the monthly City of Windcrest Economic Development Corporation report for the month of August. [Jennifer Newman, President of City of Windcrest Economic Development Corporation]

vii. Briefing and discussion on the monthly Civic Center report for the month of August. [Don Hakala, Finance Director]

viii. Briefing and discussion on the monthly Office of the City Secretary reports for the month of August. [Rachel C. Dominguez, City Secretary]

- Building Services Report
- Public Information Act Request
- November 2019 Election Update
- U.S. Postal Service Update

ix. Briefing and discussion on past and upcoming City projects and events. [Elizabeth Dick, Public Affairs / PR / Marketing / Event Specialist]

- Movie in the Park
- Community Garage Sale Dates
- Bulk and Brush Pick Up Dates
- artWalk – 60th Anniversary Celebration
- Halloween Movie – Hocus Pocus®
- Light Up Event – Registrations & Donations

b) Unaudited Financials

City Council may take action if deemed necessary.

i. Presentation, discussion and acceptance of the unaudited monthly financial report for the month ending August 31, 2019 (FY 2018-2019). [Don Hakala, Municipal Finance Director]

c) **Ordinance** *"In conjunction with the first reading of an ordinance, a motion should be made to either "reject the proposed ordinance" or "to forward the proposed ordinance to a subsequent City Council meeting for final adoption at its second reading."*

i. City Council will review, discuss and may take action on Ordinance 2019-702, an ordinance setting fees for City Services and consolidating those fees for convenience; amending various city ordinances; and containing a severability clause and an effective date. [Don Halaka, Municipal Finance Officer] **2nd reading**

ii. City Council will review, discuss and may take action on Ordinance 2019-703, an ordinance adopting an organizational chart and departmental classifications. [Don Halaka, Municipal Finance Officer] **2nd reading**

iii. City Council will review, discuss, and may take action on Ordinance 2019-710, an ordinance adding two (2) alternate members to the Ethics Commission. [Jim Flinn, Council Place 1] **2nd reading**

iv. City Council will review, discuss and may take action on Ordinance 2019-711, an ordinance creating a zoning use for municipal green space but not assigning the use to any specific properties. [Rafael Castillo, Jr., City Manager] **2nd reading**

VI. NEW BUSINESS

a) **Quarterly Investment Reports: April 1 – June 30, 2019**

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i. City of Windcrest 3rd Quarter Investment Report

ii. Windcrest Economic Development Corporation 3rd Quarter Investment Report

b) **Ordinance** *"In conjunction with the first reading of an ordinance, a motion should be made to either "reject the proposed ordinance" or "to forward the proposed ordinance to a subsequent City Council meeting for final adoption at its second reading."*

i. City Council will review, discuss, and may take action on Ordinance 2019-700, an ordinance approving and adopting a budget for operating the municipal government of the City of Windcrest for the Fiscal Year beginning October 1, 2019 and ending on September 30, 2020; appropriating money for the various funds and purposes of such budget including appropriations of money to pay interest and principal sinking fund requirements on all indebtedness; providing a savings and severability clause; repealing all ordinances and appropriations in conflict with the provisions of this ordinance; and establishing an effective date. [Don Hakala, Municipal Finance Director] **1st reading**

ii. City Council will review, discuss, and may take action on Ordinance 2019-701, an ordinance adopting the tax rate and levying a tax upon all property subject to taxation within the City of Windcrest, Texas, for the 2019 tax year for the use and support of the municipal government of the City of Windcrest for the Fiscal Year beginning October 1, 2019 and ending on September 30, 2020; apportioning said levy among the various funds and items for which revenue must be raised including providing a sinking fund for the retirement of the bonded debt of the city; and establishing an effective date. [Don Hakala, Municipal Finance Director] **1st reading**

iii. City Council will review, discuss, and may take action on Ordinance 2019-712, an ordinance granting a special use permit to WCW Montgomery, LLC, for the construction of a car wash in a B-1 zoning district, Neighborhood Business District, at 6001 Montgomery, Windcrest, Texas 78239, BCAD Property #1097009. [Rafael Castillo, Jr., City Manager] **1st reading**

c) **Discuss and Act**

i. City Council will review, discuss, and may act on the proposed oak wilt ordinance for the City of Windcrest. [Cindy Strzelecki, Council Member Place 2

- Erin Davis, Staff Forester I, with the Texas A & M Forest Service, will speak on the importance of the prevention and awareness of oak wilt.

ii. City Council will review, discuss and may act on Resolution 2019-735, a resolution revising the City of Windcrest Purchasing Policy providing a defined set of guidelines for all departments within the City of Windcrest to utilize in the purchase of all City related items. [Don Hakala, Municipal Finance Director]

iii. City Council will review, discuss, and may act on Resolution 2019-736, a resolution adopting an Investment Policy in accordance with Chapter 2256 of the Government Code, commonly known as the "Public Funds Investment Act." [Don Hakala, Municipal Finance Director]

iv. City Council will review, discuss, and may act on Resolution 2019-737, a resolution creating a Travel and Training Policy for allowable City expenditures to be incurred for employee travel and training; identifying guidelines city employees and elected officials must follow when traveling on City business related to training and professional development. [Don Hakala, Municipal Finance Director]

VII. GENERAL ANNOUNCEMENTS & FUTURE AGENDA ITEMS REQUESTED

Per Ordinance No. 618, repealing Ordinance No. 593; Section 9: Every agenda shall include an item entry granting a member the opportunity to propose an item for consideration of future agendas for Regular or Special Meetings. Any member may request the inclusion of such items at any meeting.

VIII. ADJOURNMENT

The City Council reserves the right to retire into executive session whenever it is considered necessary and legally justified under the Texas Government Code, Subchapter D, Sections 551.071 et. seq. including, but not limited to, consultation with attorney, real property, prospective gifts, personnel matters, exclusion of witness, security devices, and economic development matters.

It is anticipated that members of other city boards, commissions and committees may attend the meeting in numbers that may constitute a quorum of such other city boards, commissions and committees, so that notice is hereby given that the meeting is also a meeting of the other city boards, commissions and committees whose members are in attendance. The members of the other city boards, commissions and committees may participate in discussions which occur at the meeting, but no action will be taken by the other boards, commissions and committees whose members are in attendance.

I, the undersigned authority, do hereby certify that the above Notice of Meeting of the City Council of the City of Windcrest is a true and correct copy of said Notice and was posted on the bulletin board at City Hall of said City in a convenient place to the public and said Notice was posted more than seventy-two (72) hours prior to the meeting on September 16, 2019.

By: Rachel C. Dominguez

Rachel C. Dominguez, City Secretary

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Windcrest Fire Department

Monthly Report
August 2019

- We have no new cadets off of probation this month
- We have 2 applicants in various stages of the process

New Additions

- **Arrangements have been made for a quarterly live fire training to be held at Fort Sam Houston's burn facility**

- **The EMT-Basic class was started with several members of the department attending**

TRAINING

Apparatus Status

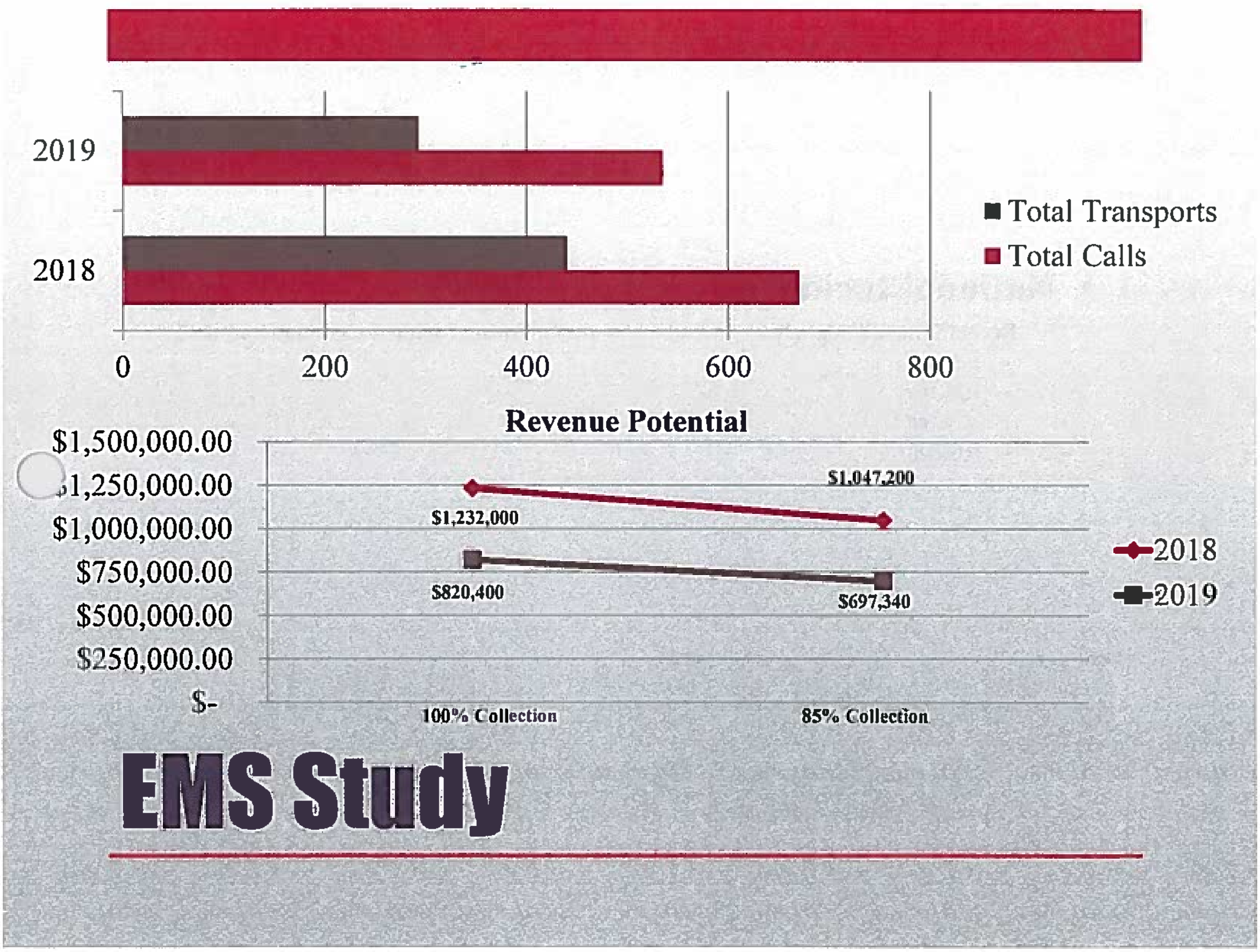
- E-2 is in service and is the "First Out" Engine
  - A/C is repaired!
- E-1 out of service
  - The pump is being repaired and the brake system is being inspected
- Brush 145 is in service
- Rescue 145 is in service and "First Out" QRV
- Chief 145 is in service
  - A/C is blowing warm air
  - There is a small oil leak at the main seal that will have to be repaired in the new budget year

- National Night Out with the Police Department at Takas Park on October 1st
- "Bald for Breast Cancer" will be coming up in October
- The kickball game has been moved to October 12th, at 9:00 a.m.
- Halloween Haunted House and Trunk or Treat on October 31st

Events

Fire Department Current Projects

- Training
  - We are heavily focused on training and working towards having all of our firefighters certified to a minimum of EMT-Basic and TCFP Basic Structural Firefighter



2019
2018
Total Transports
Total Calls
0
200
400
600
800
Revenue Potential
$1,500,000.00
$1,250,000.00
$1,000,000.00
$750,000.00
$500,000.00
$250,000.00
$-
$1,232,000
$1,047,200
$820,400
$697,340
100% Collection
85% Collection
2018
2019
EMS Study

- National Incident Command System
  - Recertifying all department members in the following Incident Command courses:
    - ICS-100
    - ICS-200
    - ICS-700
    - ICS-800

Emergency Management Current Projects

Captain Mike Arnold – 357 hours

Firefighter Madelyn Bishop – 280 hours

Cadet Jack Schuebach – 214 hours

Cadet Artemis Botello – 202.26 hours

Probationary Firefighter Wyatt Paris – 190 hours

Top 5 Volunteer Hours - August

Engineer Terrill Woodley – 3617 hours
Assistant Chief Weidenbach – 1247 hours
Firefighter Madelyn Bishop – 1044 hours
Engineer Jorge Garcia – 1015 hours
Captain Matt Needham – 997 hours

Top 5 Volunteer Hours - YTD

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
Total	92	84	90	105	95	116	86	117				
Fire	34	23	32	39	32	47	35	40				
EMS	58	61	58	66	63	69	51	77				

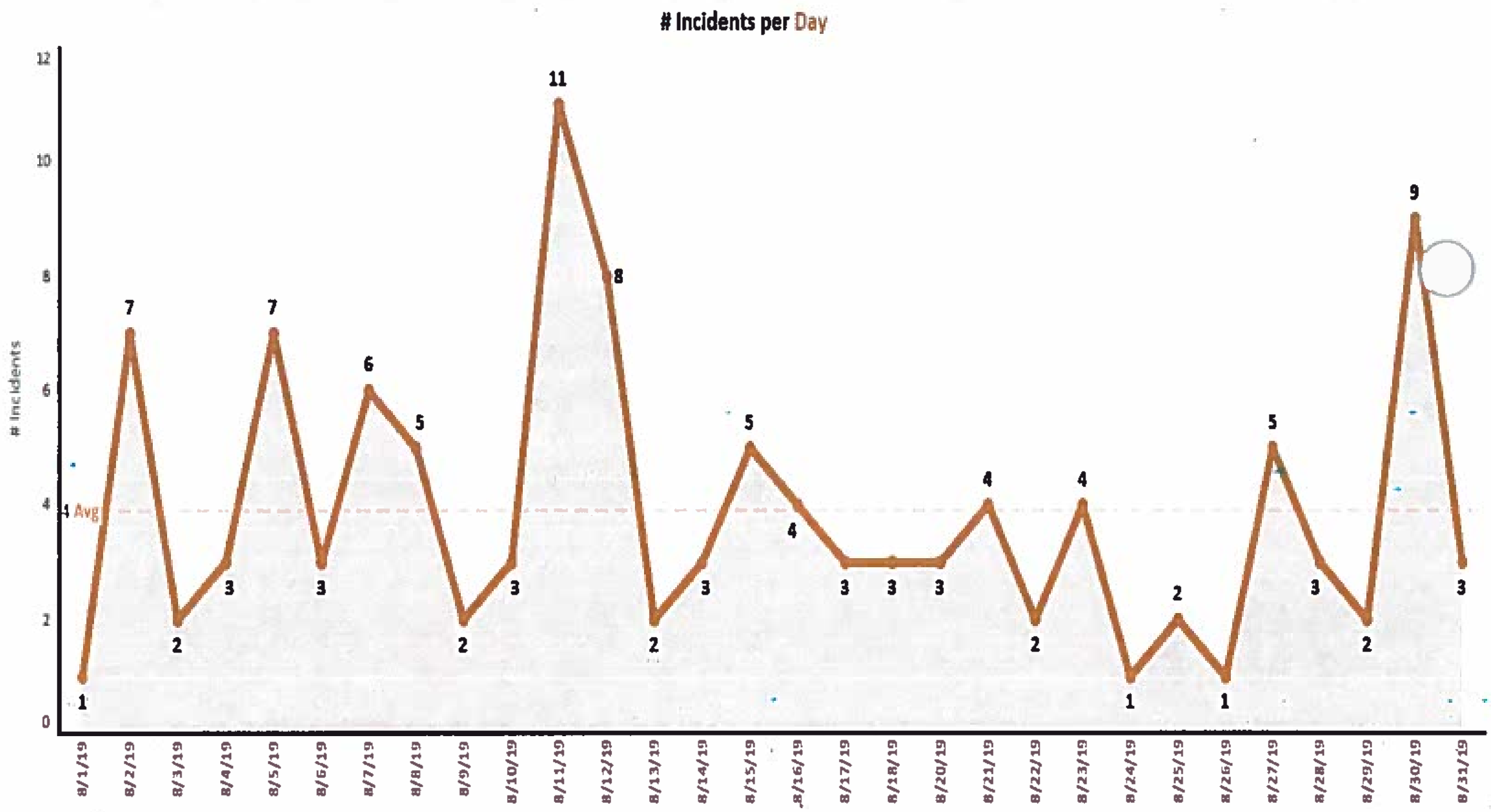
2019

Department Volume

Windcrest Fire Department

Incident Measures per Day

117	4	3	1	11
Incidents	Average	Median	Minimum	Maximum



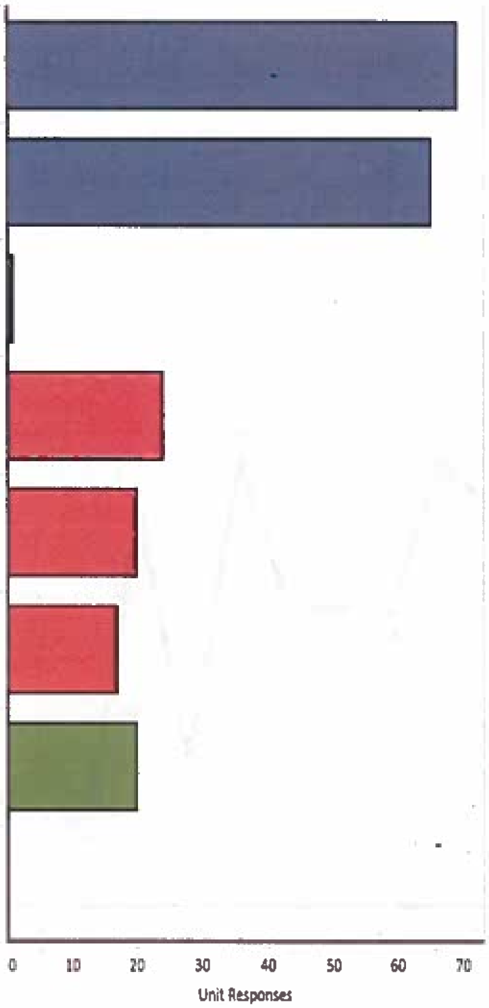
Unit Responses Volume

EMS Fire Command Other

Windcrest Fire Department

Unit Responses by Group

Unit Group	Unit	Unit Responses
EMS	R145	69
	M145	65
	M145B	1
F[illegible]	E145B	24
	E145	20
	B145	17
Command	CH145	20
Other	Null	0

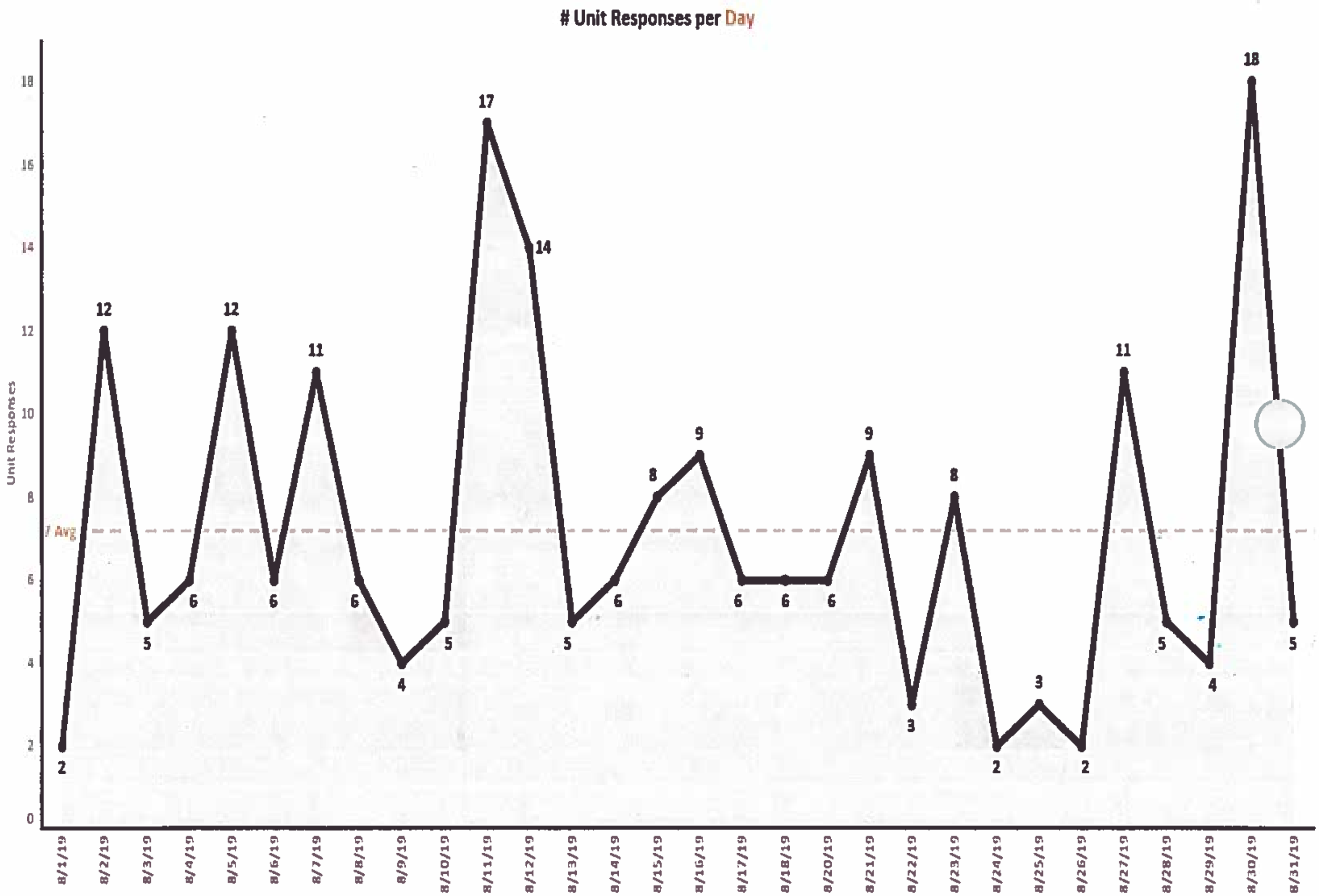


Unit Responses

Unit	Unit Responses
R145	69
M145	65
E145B	24
CH145	20
E145	20
B145	17
M145B	1
Null	0

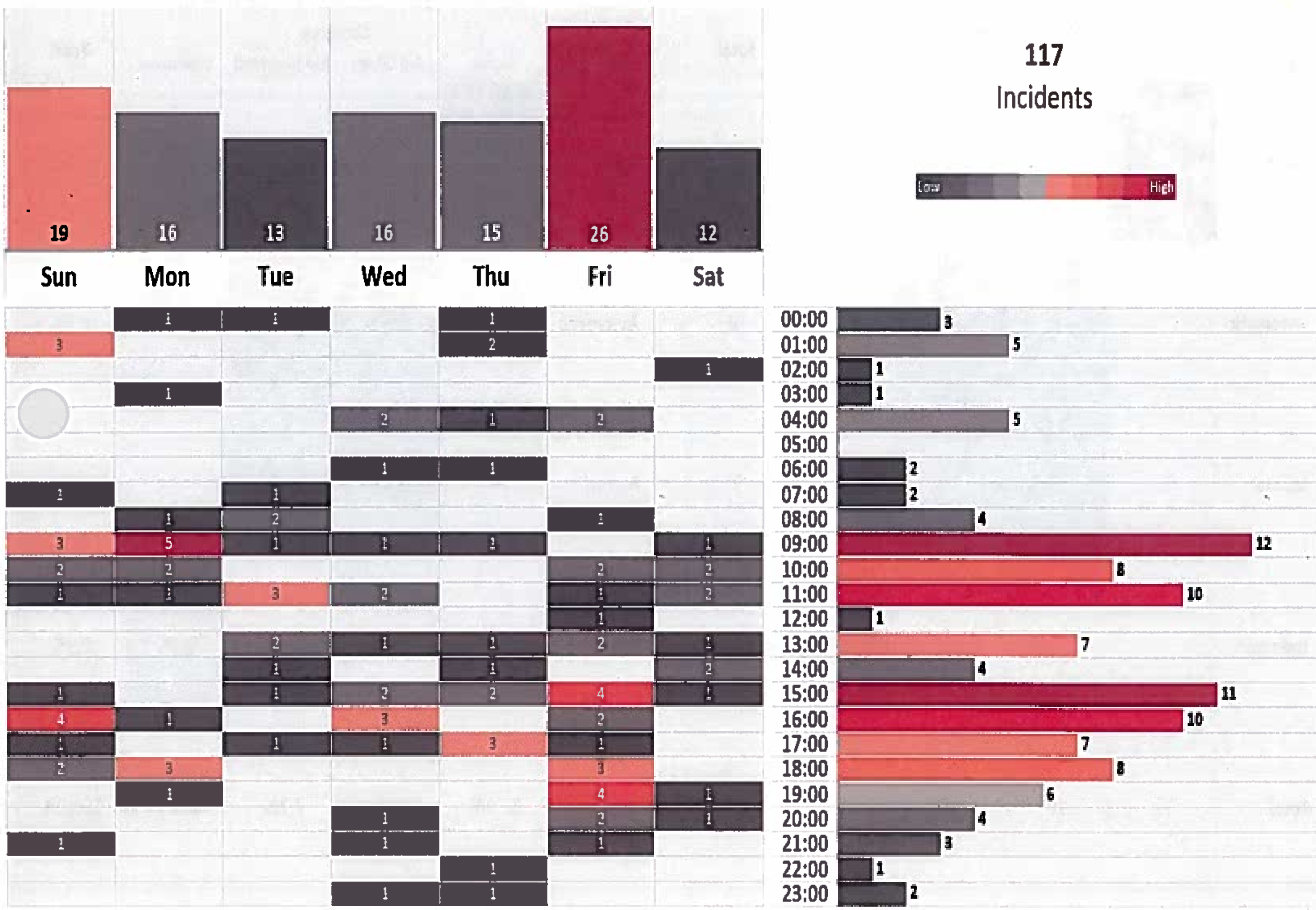
Unit Responses Trend

Windcrest Fire Department



Department Incidents by Day & Hour

Windcrest Fire Department



Mutual Aid Category & Type: Count

Type	Category: None	Aid Given	Aid Received	Unknown	Total
None	97				97
Automatic		4	6		10
Mutual		6	3		9
Unknown				1	1
Total	97	10	9	1	117

Mutual Aid by Category & Type: % of Total Incidents

Type	Category: None	Aid Given	Aid Received	Unknown	Total
None	82.9%				82.9%
Automatic		3.4%	5.1%		8.5%
Mutual		5.1%	2.6%		7.7%
Unknown				0.9%	0.9%
Total	82.9%	8.5%	7.7%	0.9%	100.0%

Mutual Aid Department

Windcrest Fire Department

Mutual Aid Category & Agency: Count

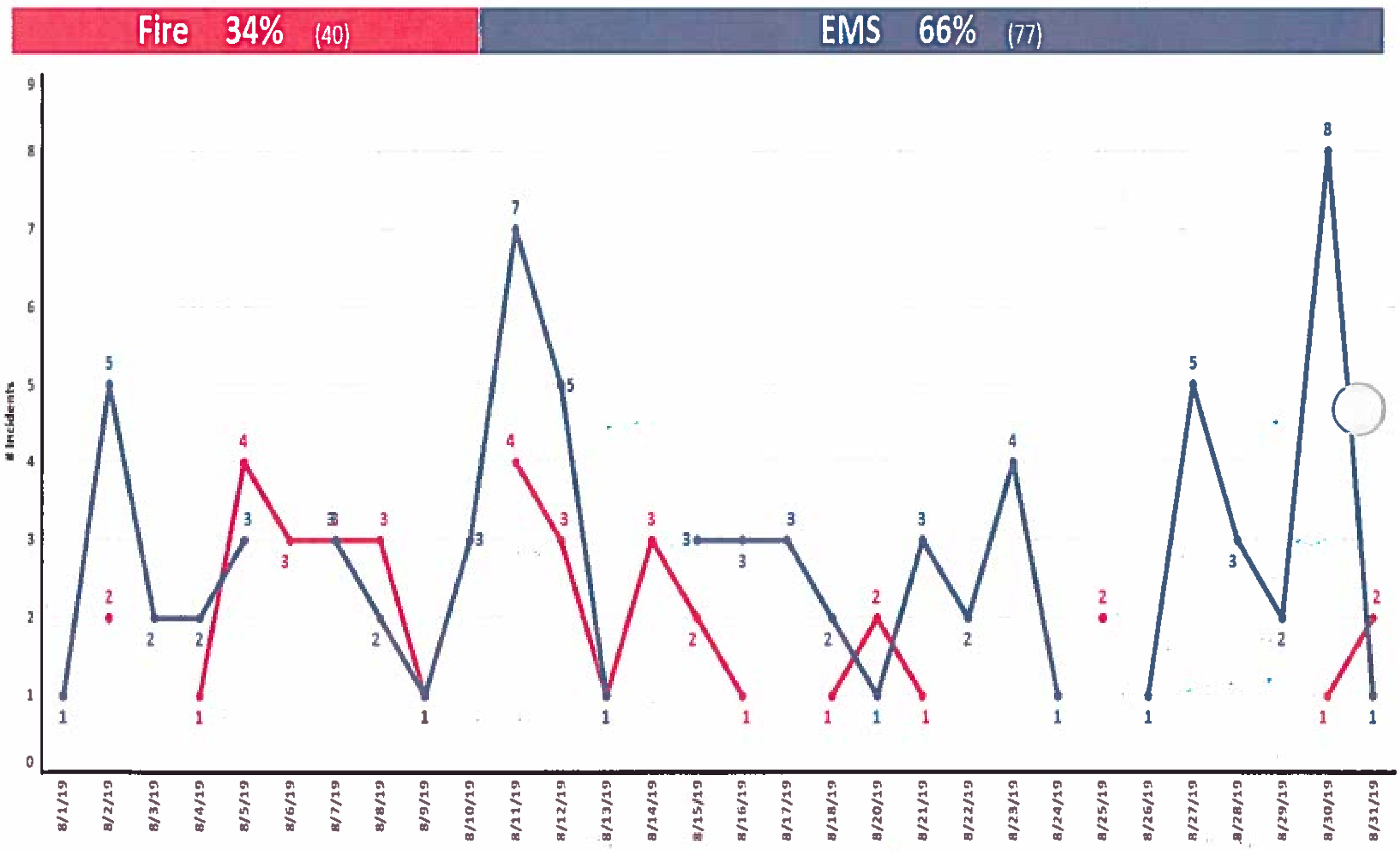
Department	Category: None	Aid Given	Aid Received	Unknown	Total
None	97				97
ESD10		8	9		17
San Antonio Fire		2			2
Unknown				1	1
Total	97	10	9	1	117

Mutual Aid Category & Agency: % of Total Incidents

Department	Category: None	Aid Given	Aid Received	Unknown	Total
None	82.9%				82.9%
ESD10		6.8%	7.7%		14.5%
San Antonio Fire		1.7%			1.7%
Unknown				0.9%	0.9%
Total	82.9%	8.5%	7.7%	0.9%	100.0%

Department Fire/EMS Volume

Fire / EMS Incidents by NFIRS Report Incident Type



	8/1/19	8/2/19	8/3/19	8/4/19	8/5/19	8/6/19	8/7/19	8/8/19	8/9/19	8/10/19	8/11/19	8/12/19	8/13/19	8/14/19	8/15/19
Fire		29%		33%	57%	####	50%	60%	50%		36%	38%	50%	####	40%
EMS	####	71%	####	67%	43%		50%	40%	50%	####	64%	63%	50%		60%

	8/16/19	8/17/19	8/18/19	8/20/19	8/21/19	8/22/19	8/23/19	8/24/19	8/25/19	8/26/19	8/27/19	8/28/19	8/29/19	8/30/19	8/31/19
Fire	25%		33%	67%	25%				####					11%	67%
EMS	75%	####	67%	33%	75%	####	####	####		####	####	####	####	89%	33%

Department Response Time

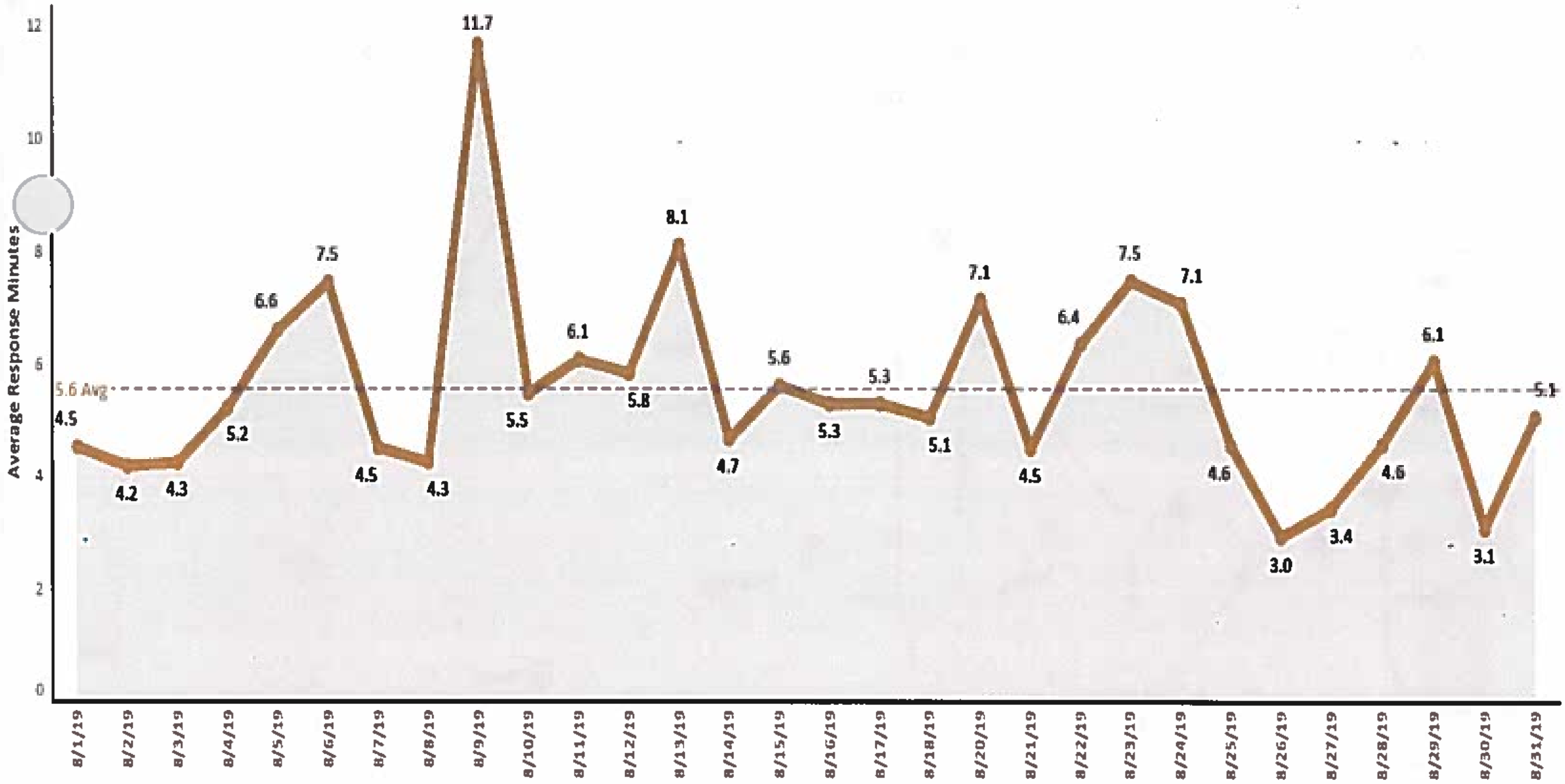
Incidents with valid Response Times

Windcrest Fire Department

Response Time Minutes

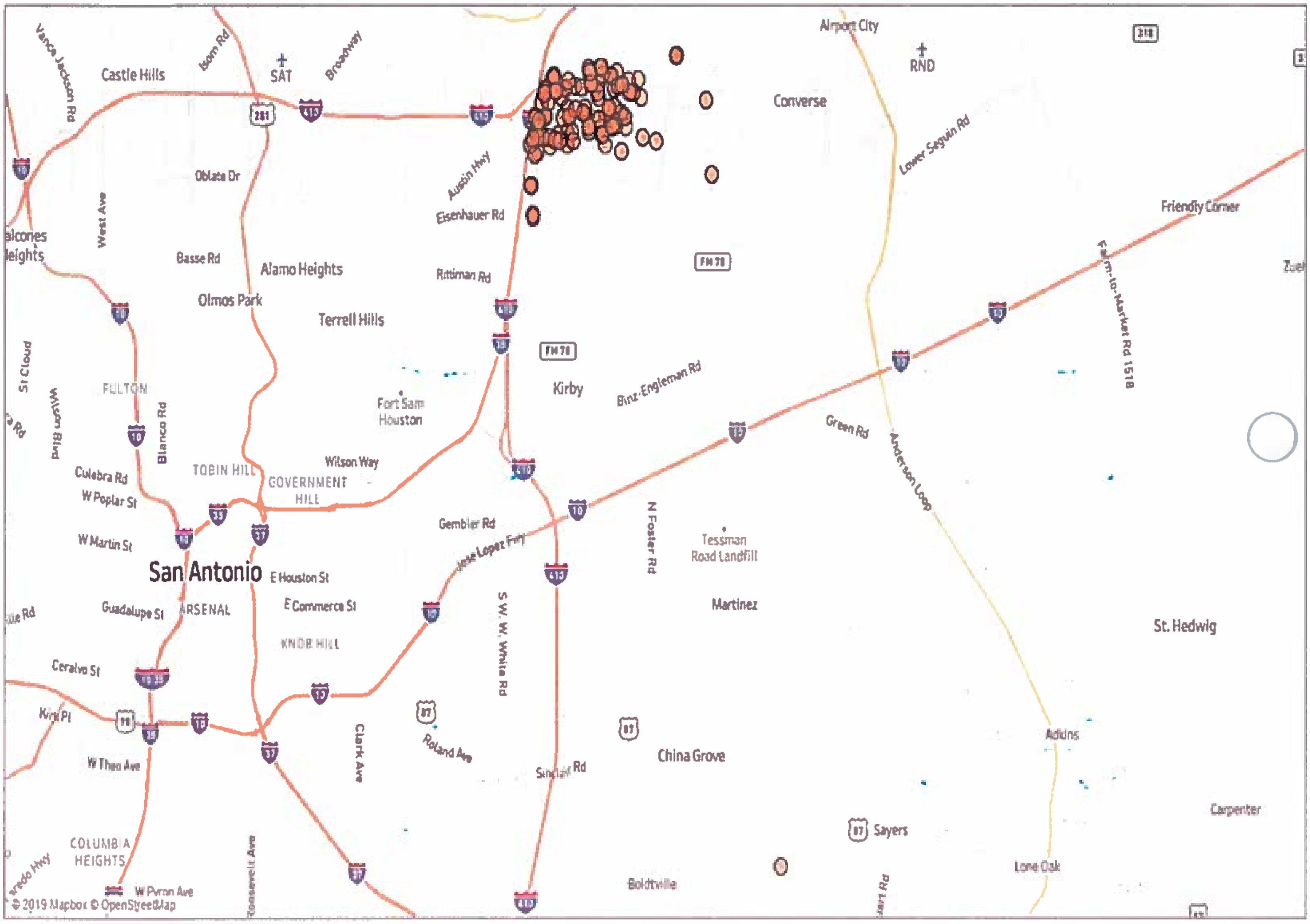
5.4	4.7	8.3	0.0	23.2	112
Average	Median	90th Percentile	Minimum	Maximum	Incidents

Response Time - Average Minutes per *Day*

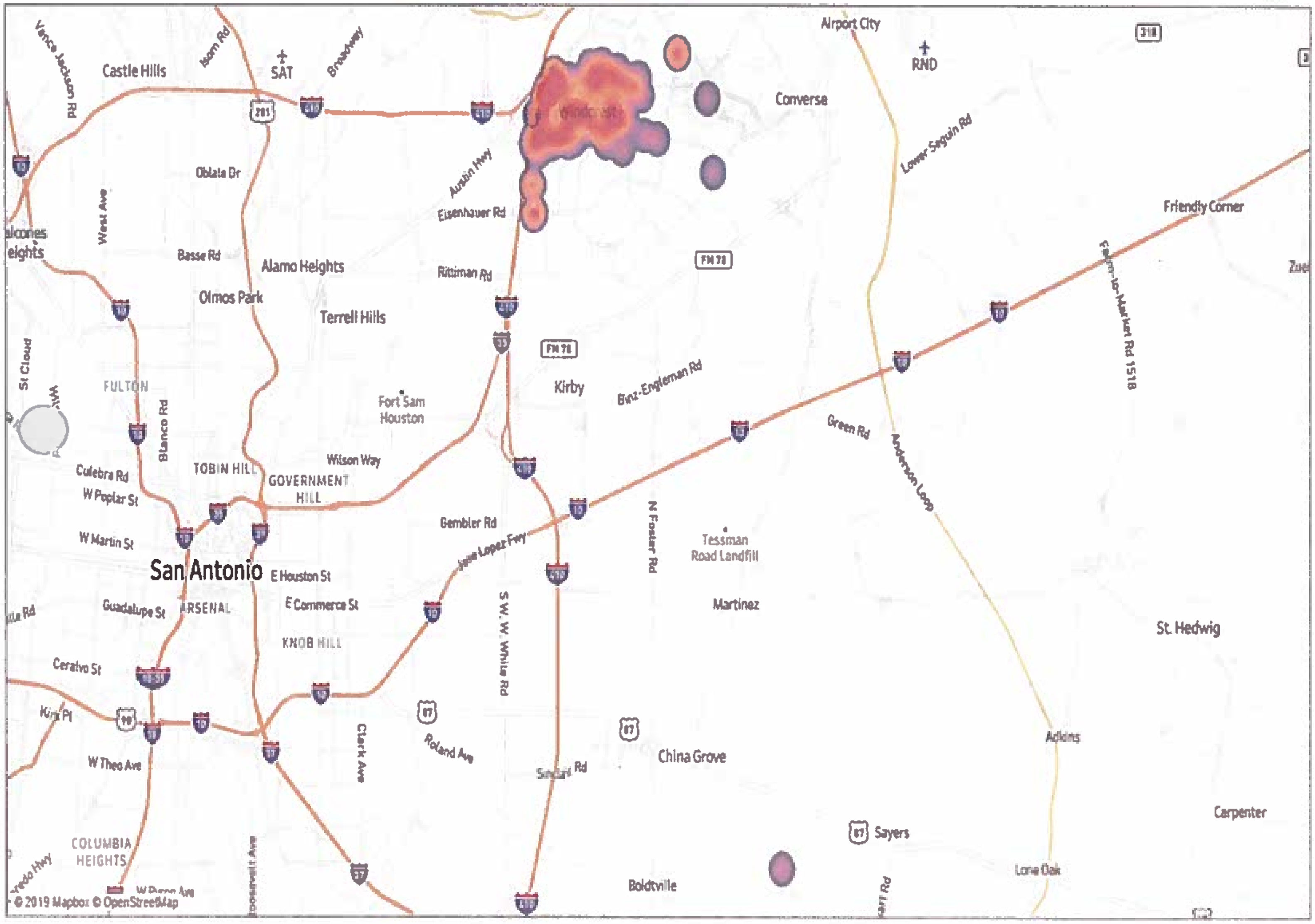


Incident Locations

Windcrest Fire Department



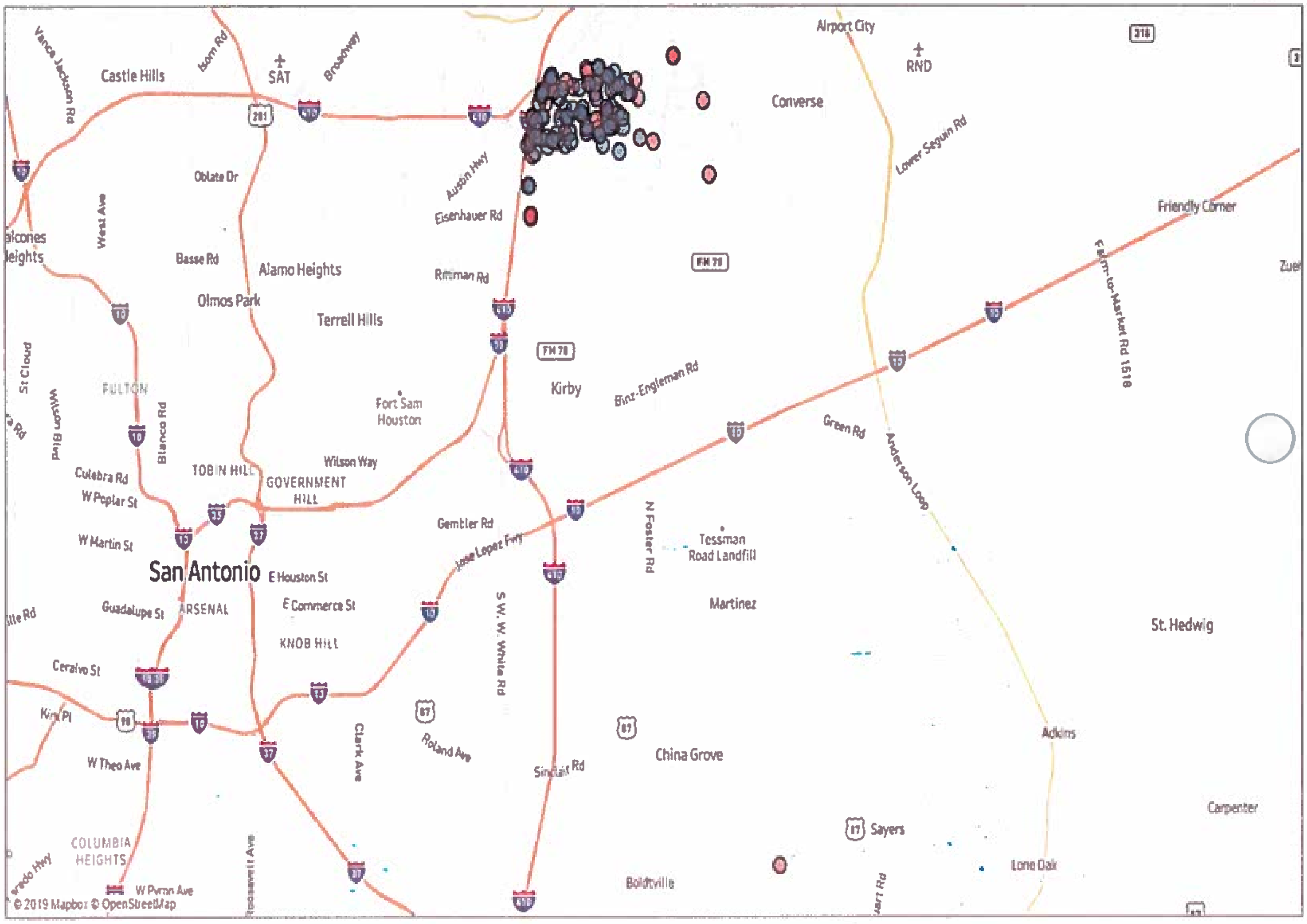
Incident Location Heat Map Low High **Windcrest Fire Department**



Incident Locations by Type

Click to highlight Fire or EMS **Fire** **EMS**

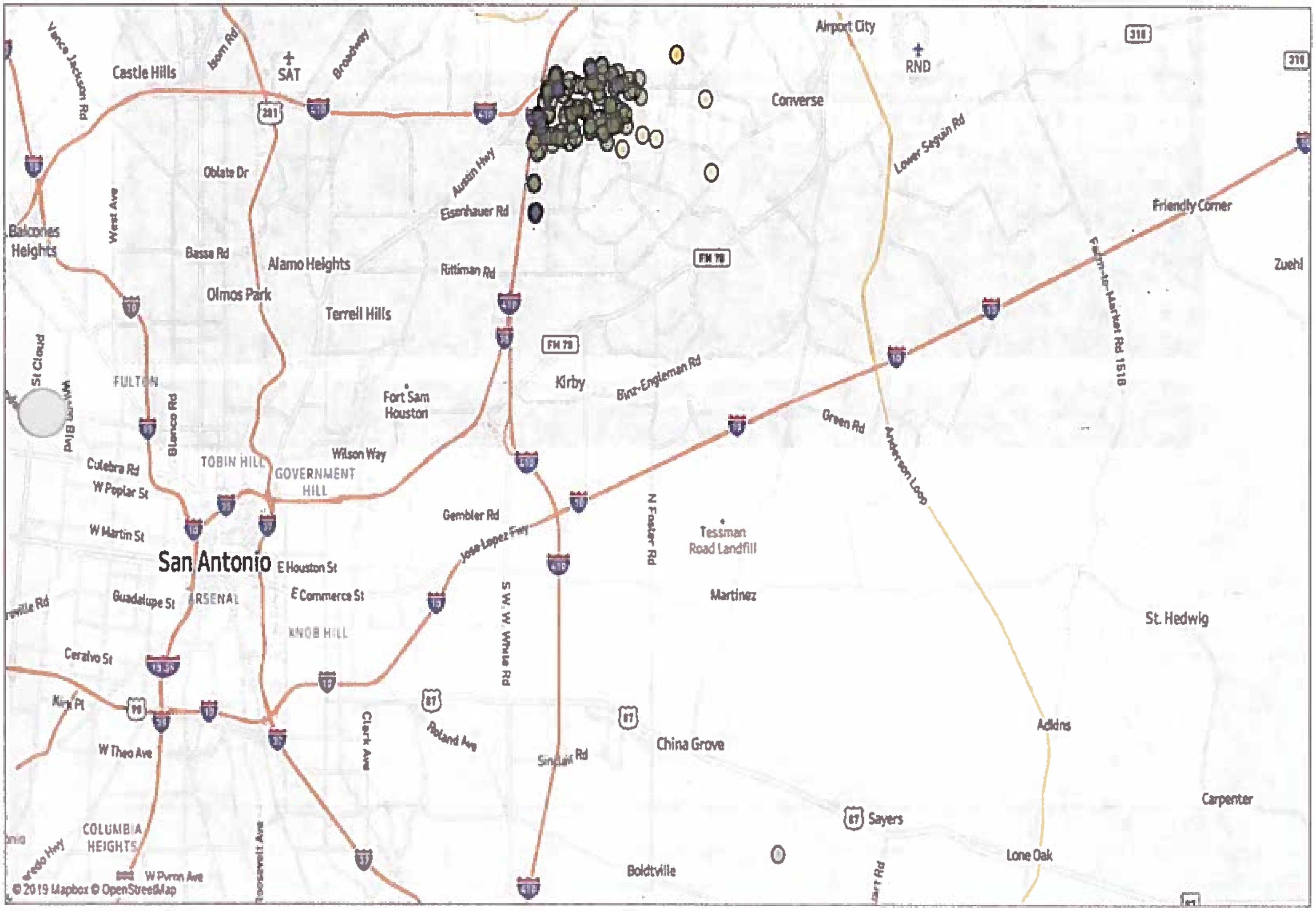
Windcrest Fire Department



Incident Locations by Mutual Aid

Click to Hi.. ☐ Aid Giv.. ☐ Aid Rec.. ☐ None

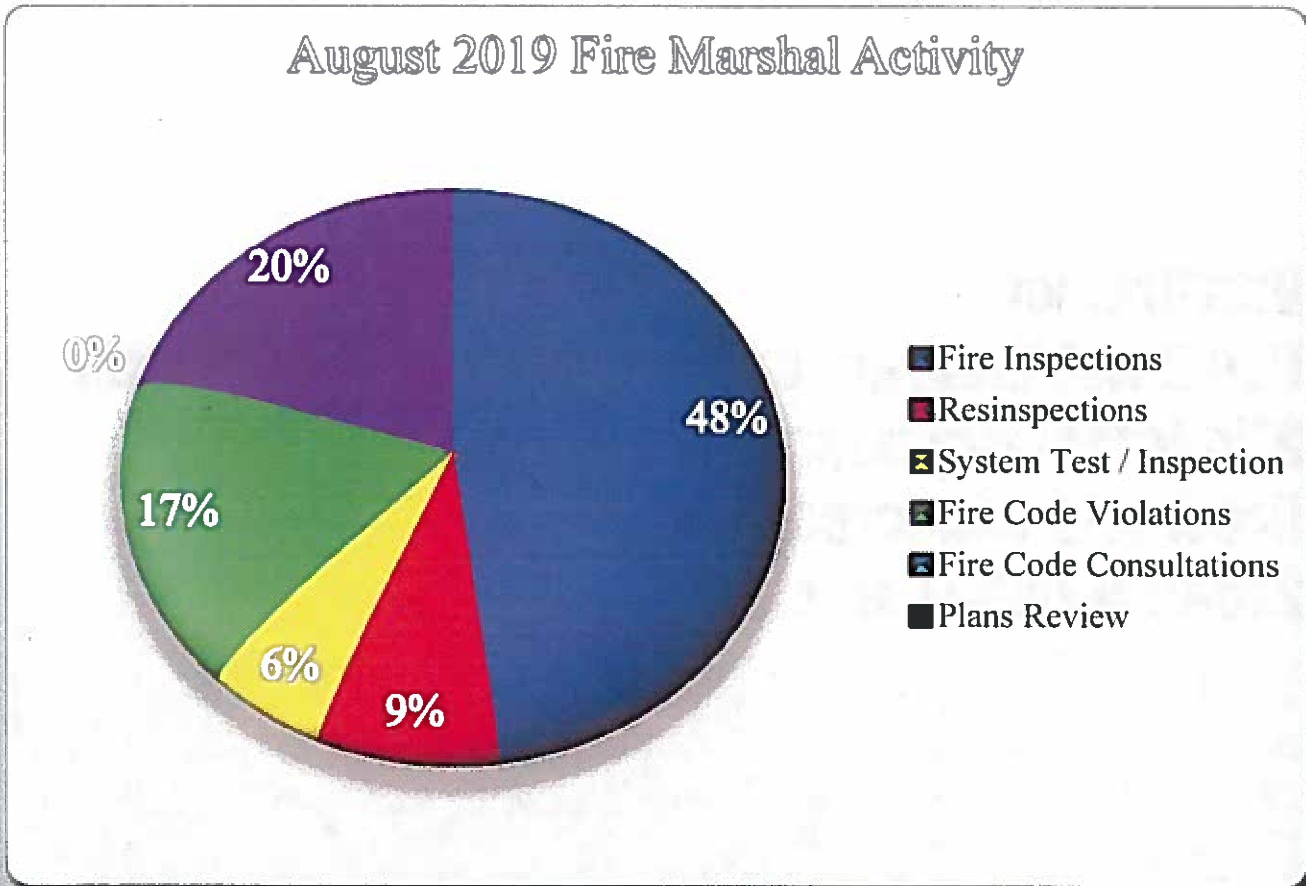
Windcrest Fire Department



FIRE MARSHAL REPORT

08/01/2019 – 08/31/2019

Detailed Breakdown by Incident Type		
INCIDENT TYPE	# INCIDENTS	% of TOTAL
Fire Inspection	33	47.8%
Reinspection	6	8.7%
Home Inspection	0	0.0%
Fire Code Complaints	12	17.4%
Fire Code Consultation	0	0.0%
C of O Inspection	0	0.0%
System Test/Inspection	4	5.8%
Plans Review	14	20.3%
TOTAL INCIDENTS:	69	100.0%



August 2019 Fire Marshal Activity
20%
0%
48%
17%
6%
9%
Fire Inspections
Resinspections
System Test / Inspection
Fire Code Violations
Fire Code Consultations
Plans Review

Dan Kramer
Fire Chief/Emergency Management Coordinator
Windcrest Fire Department
firechief@windcrest-tx.gov
210-655-0022 ext. 2180

WVFA WVFD 2019 Budget 08.2019

	Projected Income	BUDGETED	ACTUAL	DIFFERENCE
1	SODA SALES	$850.00	$0.00	-$850.00
2	BIRTHDAY PARTY DONATIONS	$100.00	$0.00	-$100.00
3	OTHER EMS & FIRE DONATIONS	$3,000.00	$1,902.69	-$1,097.31
4	INTEREST INCOME	$50.00	$0.00	-$50.00
5	MEDICAL SUPPLY REIMBURSMENTS	$0.00	$0.00	$0.00
6	PICNIC / GALA GROSS REVENUE	$60,000.00	$36,789.78	-$23,210.22
	CORPORATE DONATIONS GALA & PICNIC			
	WINDCREST GOLD & ELITE			
	GALA TICKET SALES	Gala	Tickets Sold	106
	GALA AUCTION FUNDRAISERS			
	GALA CORPORATE SPONSORS			
	PICNIC AUCTION FUNDRAISERS			
	PICNIC TICKETS	Picnic	Tickets Sold	534
7	FILL THE BOOT	$25,000.00	$28,288.30	$3,288.30
8	BREAST CANCER T-SHIRTS	$0.00	$0.00	$0.00
9	EDC GOLF	$0.00	$0.00	$0.00
10	FIRST RESPONDER PER-RUN RECEIPTS	$0.00	$0.00	$0.00
11	GRANT FUNDED INSURANCE	$0.00	$0.00	$0.00
12	GRANT FUNDED EQUIPMENT	$0.00	$5,403.00	$5,403.00
13	GRANT FUNDED TRAINING	$0.00	$0.00	$0.00
14	INCOME NOT BUDGETED	$0.00	$0.00	$0.00
		$89,000.00	$72,383.77	-$15,976.23

	PROJECTED EXPENSES	Budgeted	Spent	Remaining
15	BONUSES & AWARDS*	$500.00	$0.00	$500.00
16	WEBSITE UPGRADES*	$1,000.00	$0.00	$1,000.00
17	FIRE PREVENTION WEEK	$0.00	$0.00	$0.00
18	STORAGE UNIT FEES	$5,000.00	$4,618.00	$382.00
19	ID CARDS	$0.00	$0.00	$0.00
20	SFFMA DUES	$1,500.00	$0.00	$1,500.00
21	OFFICE SUPPLIES	$350.00	$0.00	$350.00
22	POSTAGE	$2,500.00	$0.00	$2,500.00
23	PUBLIC RELATIONS (FLOWERS, ETC.)	$4,000.00	$2,176.46	$1,823.54
24	SURITY BOND	$200.00	$0.00	$200.00
25	CHAPLAIN	$0.00	$0.00	$0.00
26	EMERGENCY EXPENSES	$700.00	$0.00	$700.00
27	CLOTHING ALLOWANCE*	$1,000.00	$533.65	$466.35
28	INSTALLATION BANQUET*	$1,000.00	$287.42	$712.58
29	FAMILY FUNCTIONS (QUARTERLY)	$400.00	$218.79	$181.21

June Financial Report
Printed 9/12/2019

30	SODA PURCHASES	$800.00	$126.87	$673.13
31	MEDICAL SUPPLIES	$0.00	$0.00	$0.00
32	PICNIC & GALA GROSS EXPENSES	$40,000.00	$24,829.86	$15,170.14
33	WINDCREST GOLD EXPENSES*	$1,000.00	$0.00	$1,000.00
34	TRAINING	$25,000.00	$11,162.29	$13,837.71
35	GRANT FUNDED TRAINING	$0.00	$0.00	$0.00
36	MEDICAL TRAINING	$6,000.00	$2,679.28	$3,320.72
37	TRAINING CERTIFICATION	$500.00	$0.00	$500.00
38	EQUIPMENT & MAINTENANCE. MISC	$10,000.00	$1,585.20	$8,414.80
39	DORM ALLOWANCE	$0.00	$0.00	$0.00
40	TURNOUT GEAR, R/R ALLOWANCE*	$10,000.00	$7,651.00	$2,349.00
41	GRANT FUNDED EQUIPMENT	$0.00	$0.00	$0.00
42	ANGEL TREE	$2,000.00	$2,000.00	$0.00
43	ROOSEVELT	$1,000.00	$0.00	$1,000.00
44	AUXILIARY FUND	$1,200.00	$0.00	$1,200.00
45	REHAB (WVFD)	$500.00	$0.00	$500.00
46	GRANT FUNDED INSURANCE	$0.00	$0.00	$0.00
47	EXPENSES NOT BUDGETED	$500.00	$0.00	$500.00
48	BREAST CANCER T-SHIRTS	$0.00	$0.00	$0.00
49	HALLOWEEN	$600.00	$413.15	$186.85
53	300 CLUB	$0.00	$0.00	$0.00
54	CPA (TAXES)	$1,500.00	$0.00	$1,500.00
		$118,750.00	$58,281.97	$58,968.03

50	QUINT/COMMAND REPAIRS	$0.00	$0.00	$0.00
51	BRUSH TRUCK / GRANT	$0.00	$0.00	$0.00
52	DORM MAINTENANCE/REPAIRS/UPGRADES	$0.00	$0.00	$0.00
55	LEGAL SERVICES	$5,000.00	$52.00	$4,948.00

INCOME TO EXPENSES	-$34,750.00		
BANK ACCOUNT TOTALS			
Account Balance FROST BANK	$45,728.15		
Account Balance RBFCU CX	$0.00		
Account Balance RBFCU 2019	$75,102.30	Checking	Savings
Bank Totals	**$120,830.45**		
Un-reserved Funds	$31,830.45		
Dorm Deposits	$100.00		

Windcrest Police Department Monthly - August 2019

PATROL OPERATIONS SECTION

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YTD
PROACTIVE POLICE ACTIVITIES	5361	5204	5344	5470	4553	4983	5109	4881					40855
DISPATCH CALLS FOR SERVICE	1272	1045	1305	1447	1377	1420	2218	3002					13086
COVER CALLS (2 OR MORE OFFICERS)	238	205	295	255	275	291	285	334					2178
FELONY CHARGES	48	14	32	21	20	14	19	16					184
MISDEMEANOR CHARGES	6	68	82	86	75	53	56	74					500
D.W.I. ARREST	0	1	3	0	2	0	1	1					8
CURFEW VIOLATIONS (PATROL ONLY)	7	2	2	8	3	0	0	0					22
ARREST ON-CALL	6	22	14	23	25	9	18	22					139
ARREST ON-SIGHT	48	38	84	67	54	48	41	75					455
WARRANTS CLEARED (PATROL ONLY)	224	292	266	306	79	54	110	104					1435
MUNICIPAL COURT CITATIONS	402	315	501	544	484	589	408	367					3610
WARNING CITATIONS	358	269	426	528	347	336	292	283					2839
PARKING VIOLATION NOTICES	119	134	120	123	87	105	225	181					1094
CRIME PREVENTION NOTICES	267	221	228	244	213	283	489	549					2494
BUSINESS / RESIDENTIAL CHECKS	3475	3716	3461	3296	3613	3578	3199	2994					27331
IMPOUNDED VEHICLES	46	40	70	80	42	76	47	49					450

SCHOOL RESOURCE OFFICER

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YTD
SCHOOL SAFETY PATROL HOURS	30	28	31	30	25	25	25	25					219
ORGANIZATION AND PREP HOURS	5	5	6	6	5	5	6	7					45
TOTAL EVENTS	0	0	0	0	1	0	0	2					3
TOTAL PRESENTATIONS	0	0	0	0	2	0	0	2					4

DISPATCHER ACTIVITY

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YTD
OFFICER INITIATED CALLS	750	668	884	1008	940	977	1737	2498					9462
TELEPHONE CALLS FOR SERVICE	276	259	310	312	336	324	380	378					2575
911 CALL FOR SERVICE	85	90	90	108	88	101	80	114					756
WALK IN CALL FOR SERVICE	19	0	20	19	13	17	21	12					121
OTHER AGENCY CALL FOR/SERVICE	0	26	1	0	0	1	0	0					28

* PROACTIVE POLICE ACTIVITIES = TRAFFIC CITATIONS, PARKING VIOLATIONS, ON-SIGHT ACTIVITY, BUSINESS CHECKS, CRIME PREVENTION REMINDERS AND CURFEW VIOLATIONS BY PATROL ONLY

* WARRANTS CLEARED = ALL WARRANTS TO INCLUDE WINDCREST WARRANTS (PATROL ARREST ONLY)

* OFFICER INITIATED CALLS FOR SERVICE = CALLS GENERATED BY OFFICERS WITHOUT BEING DISPATCHED (OFFICERS MAY GENERATE CALL BUT DEAL WITH MORE THAN ONE ACTIVITY IN ONE CALL)

Windcrest Police Deparment Monthly - August 2019

CRIMINAL INVESTIGATIONS UNIT SUMMARY

SPECIAL OPS DIVISION	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YTD
CLEARED BY ALL ARREST	25	40	33	59	45	30	36	76					345
SUSPENDED (PENDING FURTHER LEADS)	33	30	29	26	25	22	40	37					242
CLEARED BY INVESTIGATION (FELONY)	1	2	2	3	1	1	2	5					17
CLEARED BY INVESTIGATION (MISD)	5	1	2	0	3	3	4	2					20
CLEARED NO ARREST (FELONY)	0	0	0	0	0	0	0	0					0
CLEARED NO ARREST (MISDEMEANOR)	1	2	1	0	1	0	2	4					11
ACTIVE (FELONY)	5	1	2	2	4	2	2	0					18
ACTIVE (MISDEMEANOR)	0	2	1	3	4	3	1	6					20
TOTAL CASES INVESTIGATED	70	78	70	93	84	61	87	130					673
CASES FILED - DISTRICT ATTORNEY (FELONY)	0	2	2	3	0	0	2	5					14
CASES FILED - DISTRICT ATTORNEY (MISDEMEANOR)	5	2	2	2	3	2	4	2					22
[illegible]DENCE SUBMITTED TO BEXAR COUNTY [illegible]	4	1	17	0	1	0	0	0					23
EVIDENCE SUBMITTED TO TEXAS DPS LAB	0	1	1	1	1	0	0	25					29
BACKGROUND INVESTIGATIONS APPLICANTS					8	6	5	0					19
WARRANTS UNIT SUMMARY													
WARRANTS CLEARED	155	251	251	215	183	174	169	154					1552
PERSONS ARRESTED	18	10	16	23	28	10	23	28					154
OFFICER CONTACTS	107	226	163	112	139	129	137	220					1233
PERSONS JAILED	0	2	1	2	1	1	0	3					10
DAYS JAILED - GUADALUPE COUNTY	0	20	13	21	2	17	0	22					95
WINDCREST WARRANTS CLEARED / TOTAL BY WPD	224	292	543	302	262	209	269	223					2324
CITIZENS' PATROL SUMMARY													
PATROL HOURS	80	71	48	58	79	68	41	5					450
ORGANIZATION AND PREP	2	2	2	2	2	2	2	2					16
EVENTS	0	0	0	0	1	0	0	0					1
TRAINING AND MEETINGS HOURS	4	4	4	4	4	4	4	2					30
CITIZEN PATROL PARTICIPANTS				33	24	26	19	27					129

Windcrest PD Monthly Report -August 2019

BCSO	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YTD
Arson	0	1	1	2	0	0	0	0					**4**
Assault	7	10	11	14	16	13	10	15					**96**
Aggravated Assault	1	0	2	4	1	0	1	1					**10**
Assault Family Violence	6	5	8	9	10	5	9	7					**59**
Burg Building	1	2	2	1	1	1	1	3					**12**
Burg Habitation	9	7	8	6	5	6	16	8					**65**
Burg Vehicle	7	7	11	5	14	3	7	12					**66**
Deadly Conduct	2	2	0	0	1	1	1	0					**7**
Homicide	0	0	0	0	0	0	0	0					**0**
Indecency W/Child	1	1	0	0	1	1	0	0					**4**
Injury to Child	0	0	0	1	0	0	0	1					**2**
Robbery Business	0	0	0	0	0	0	0	0					**0**
Robbery Individual	0	3	0	0	1	1	1	3					**9**
Sexual Assault	1	0	0	1	1	1	1	0					**5**
Theft	12	24	15	12	21	13	20	21					**138**
Theft Motor Vehicle	1	5	11	8	9	7	6	10					**57**
Total	48	67	69	63	81	52	73	81	0	0	0	0	534
WINDCREST	**JAN**	**FEB**	**MAR**	**APR**	**MAY**	**JUN**	**JUL**	**AUG**	**SEP**	**OCT**	**NOV**	**DEC**	**YTD**
Arson	0	0	0	0	0	0	0	0					**0**
Assault	3	2	1	3	1	0	3	2					**15**
Aggravated Assault	1	0	0	0	0	0	0	0					**1**
Assault Family Violence	0	0	0	0	0	2	0	0					**2**
Burg Building	0	1	1	0	0	2	2	0					**6**
Burg Habitation	1	3	0	1	2	1	1	4					**13**
Burg Vehicle	22	9	12	5	7	10	7	9					**81**
Deadly Conduct	1	0	0	0	0	0	0	1					**2**
Homicide	2	0	0	0	0	0	0	0					**2**
Indecency W/Child	0	0	0	0	0	0	0	0					**0**
Injury to Child	0	0	0	0	0	0	0	0					**0**
Robbery Business	1	0	0	0	0	0	1	0					**2**
Robbery Individual	0	0	0	0	0	1	0	0					**1**
Sexual Assault	0	1	0	2	0	1	0	0					**4**
Theft	17	21	10	12	14	11	27	35					**147**
Theft Motor Vehicle	2	1	1	2	1	0	1	1					**9**
Total	50	38	25	25	25	28	42	52	0	0	0	0	285

Windcrest Police Department Monthly - August 2019

ITEM	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	2019 YTD
JUNK VEHICLE	19	15	13	15	12	20	10	11					115
STREET USED FOR STORAGE (VEHICLE)	6	3	8	5	0	2	2	3					29
RV-BOAT-TRAILER ON DRIVEWAY/STREET	16	18	12	9	13	21	15	16					120
VEHICLES ON GRASS	8	10	6	5	8	5	4	3					49
OVERGROWN VEGETATION (FRONT)	7	49	56	53	16	11	13	5					210
OVERGROWN VEGETATION (ALLEY)	8	10	20	23	46	51	63	16					237
VACATED PROPERTY	2	5	4	5	3	8	8	7					42
OVERHANGING TREE LIMBS (STREET-ALLEY)	5	3	6	8	10	13	23	29					97
NO ALARM PERMIT (RESIDENTIAL)	X	X	X	X	10	7	8	6					31
NO ALARM PERMIT (COMMERCIAL)	13	10	5	6	5	4	5	3					51
NO BUILDING PERMIT (RESIDENTIAL)	X	X	X	X	6	17	10	3					36
NO BUILDING PERMIT (COMMERCIAL)	4	5	4	23	7	12	6	20					81
SWIMMING POOLS (STAGNANT)	2	3	5	8	16	10	6	6					56
SWIMMING POOLS (UNSECURED)	0	1	0	3	4	0	0	0					8
[illegible]ID WASTE-REFUSE COLLECT (NON-PAY)	3	1	0	0	0	0	0	2					6
[illegible]SIGHTLY-UNSANITARY CONDITION	10	11	20	18	21	26	33	28					167
GRAFFITI AND TOOLS	3	2	1	2	0	0	1	1					10
NOISE NUISANCE	2	3	2	3	1	5	4	3					23
SIGN ORDINANCE (VIOLATION)	5	3	2	6	6	10	5	6					43
BUSINESS CHECKS	50	50	50	50	50	50	50	50					400
DAYLIGHT CURFEW-YOUTH (VIOLATIONS)	0	17	25	17	5	6	0	0					70
SOLICITORS (VIOLATIONS)	6	7	3	5	7	10	6	5					49
SIGNS (BANDIT)	30	45	36	25	30	35	30	25					256
TOTAL ISSUES ADDRESSED	216	293	314	324	285	329	302	241					2304
CITATIONS ISSUED (CODE)	0	17	20	18	4	1	1	2					63
CITATIONS ISSUED (TRAFFIC)	0	5	2	3	3	7	40	60					120
WRITTEN NOTICES ISSUED (CODE)	136	196	228	230	205	244	222	164					1625
TOTAL ENFORCED	136	218	250	251	212	252	263	226					1808

* "X" INDICATES DATA WAS NOT KEPT FOR THAT MONTH

Windcrest Police Department Monthly - August 2019

WINDCREST POLICE DEPARTMENT ANIMAL CARE AND CONTROL UNIT

ITEM	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YTD
CALLS FOR SERVICE (DISPATCHED)	42	62	45	59	67	72	52	43					442
CALLS FOR SERVICE (DIRECT)	4	7	5	3	4	6	5	4					38
TOTAL CALLS	46	69	50	62	71	78	57	47	0	0	0	0	480
DOGS RECOVERED	14	13	15	16	19	12	9	17					115
DOGS REGISTERED	39	48	13	15	18	42	11	12					198
DOGS QUARINTINED	0	0	0	0	0	4	0	0					4
DOGS IMPOUNDED	10	13	8	16	13	10	9	11					90
DOGS ADOPTED	3	1	2	5	7	4	3	2					27
DOGS FOSTERED	0	0	0	0	0	0	0	1					1
DOGS EUTHANIZED (INJURY AND/OR ILLNESS)	0	0	0	0	4	1	1	0					6
DOGS RETURNED TO OWNER (DIRECT)	8	2	7	0	3	2	2	4					26
DOGS RETURNED TO OWNER (IMPOUND FACILITY)	4	2	6	5	5	6	1	1					30
DOGS RUNNING AT LARGE (NO CATCH)	3	4	3	3	4	3	2	3					25
DOGS RECOVERED (WITH TAGS)	3	1	3	1	1	2	1	2					14
DOGS RECOVERED (WITH MICROCHIP)	2	1	2	2	0	1	0	1					9
CATS REGISTERED (DOMESTIC)	7	10	3	3	4	4	1	0					32
CATS STERILIZED (FERAL)	5	1	0	1	3	1	2	3					16
DECEASED DOMESTIC ANIMAL (ILL OR UNK)	3	2	3	2	3	1	2	1					17
WILD ANIMALS - (ILL OR UNK)	8	25	8	6	9	15	9	6					86
CITATIONS - LEASH VIO	0	0	0	0	0	0	0	0					0
CITATIONS - ANIM AT LARGE	3	5	2	1	4	2	2	1					20
CITATIONS - ANIM VAC	3	2	2	1	3	2	2	0					15
CITATIONS - ANIM REG	0	2	1	1	4	2	0	1					11
WARNING - ANIM AT LARGE	2	1	3	2	0	0	0	3					11
WARNING - ANIMAL VAC	2	1	3	0	1	0	0	0					7
WARNING - ANIMAL REG	0	0	0	2	1	0	0	0					3
COST - IMPOUND/SHELTER	$526.00	$1,383.00	$0.00	$2,886.00	$2,011.00	$3,171.00	$5,770.00	$2,921.00					$18,668.00
COST - VETERINARY/CARE	$227.26	$69.85	$2,160.10	$326.00	$2,304.82	$564.10	$2,290.00						$7,942.13
TOTAL COST	$753.26	$1,452.85	$2,160.10	$3,212.00	$4,315.82	$3,735.10	$8,060.00	$2,921.00	$0.00	$0.00	$0.00	$0.00	$26,610.13

**** COST - VETERINARY/CARE BILL WAS NOT SENT INTO US THIS MONTH TO GET TOTAL.

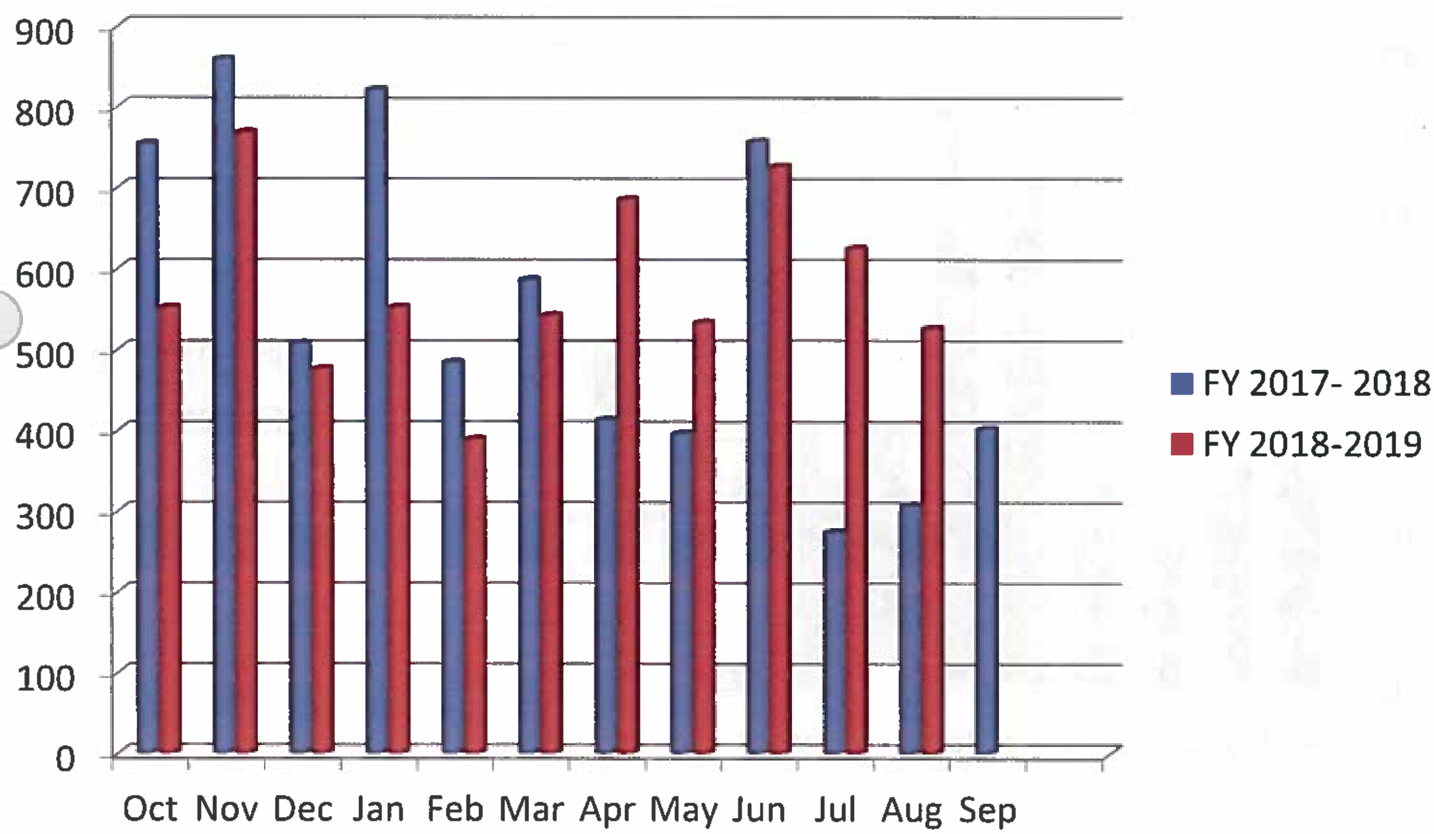
RESPECTFULLY SUBMITTED TO THE CITY COUNCIL THROUGH THE CITY MANAGER	
Darrell E. Volz Chief of Police	September 5, 2019 Date

Please contact me with any questions concerning this report.
This reporting is required by the City of Windcrest Charter δ 5.02.3(h).

CASES FILED

FY 2016/2017 vs. FY 2017/2018

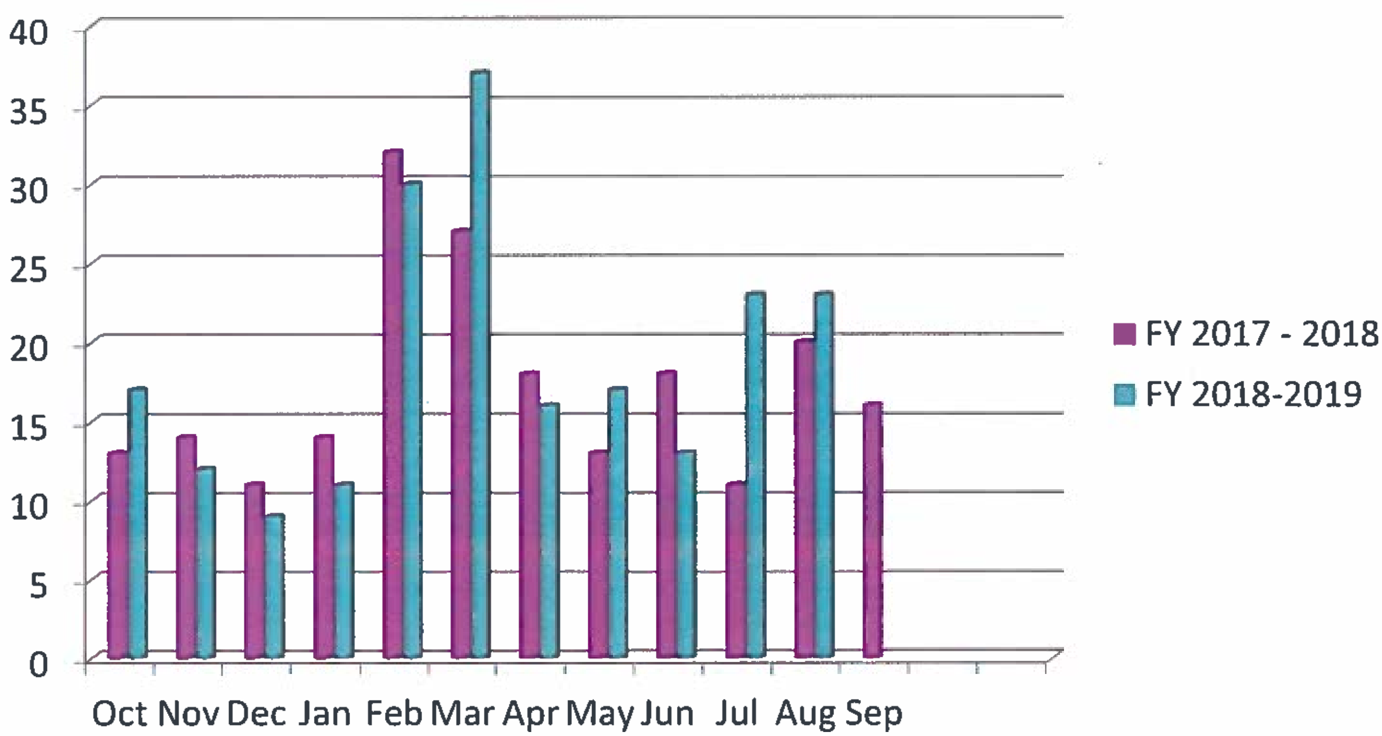
(Citations from Police Department, Code Enforcement, Animal Control)



FINES PAID

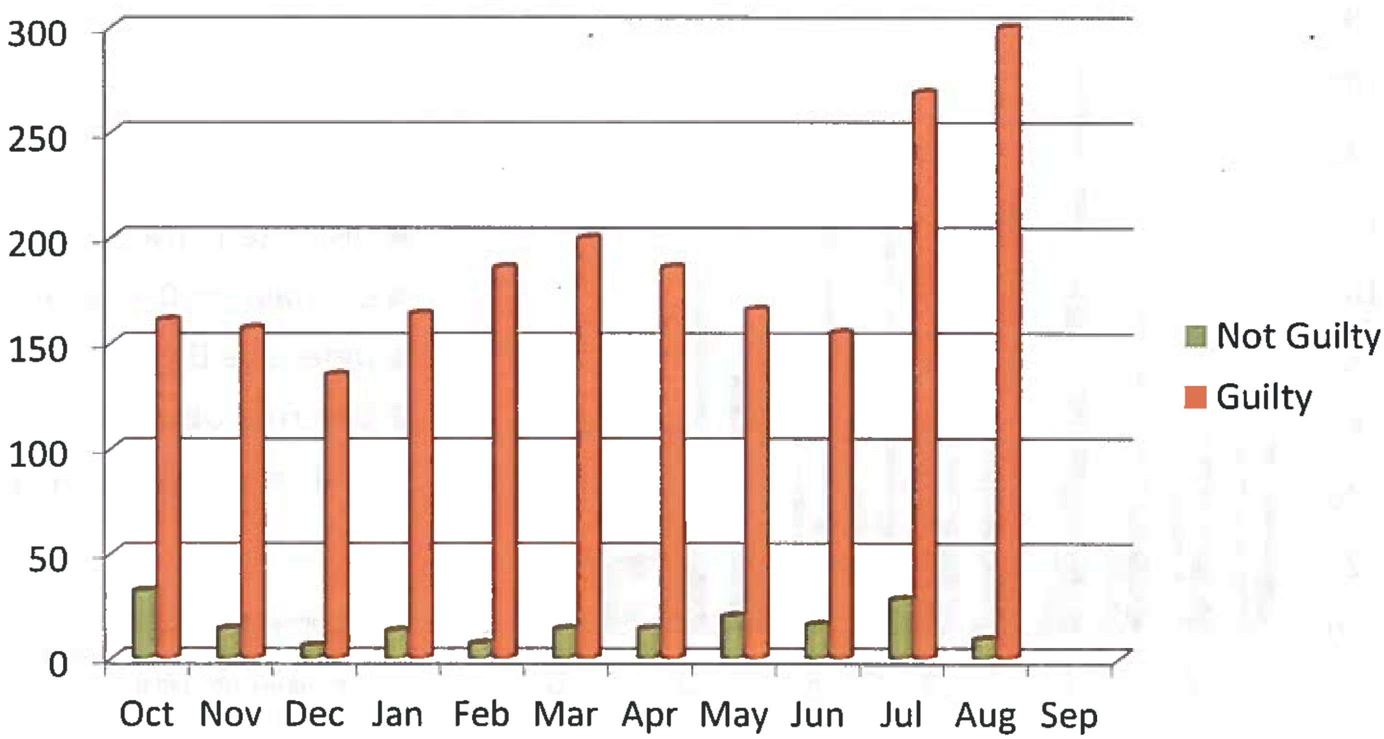
FY 2016/2017 vs. FY 2017/2018

(Number of cases in which defendants came in and paid in full and case was closed. Does not include defendants who were granted Deferred Disposition or Defensive Driving)



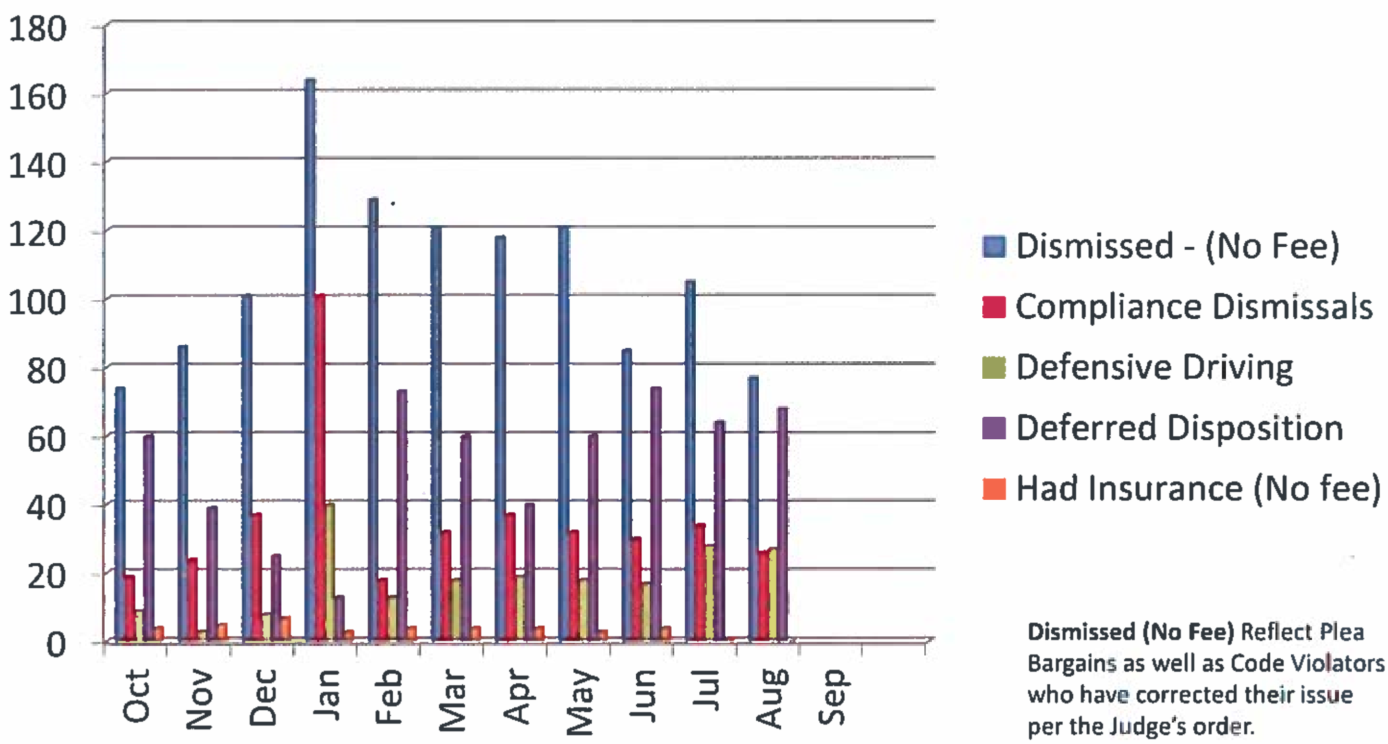
NOT GUILTY / GUILTY

(Numbers only, not $ amounts. Guilty column correlates with defendants who paid fines in FY 2017 – 2018 from above slide)



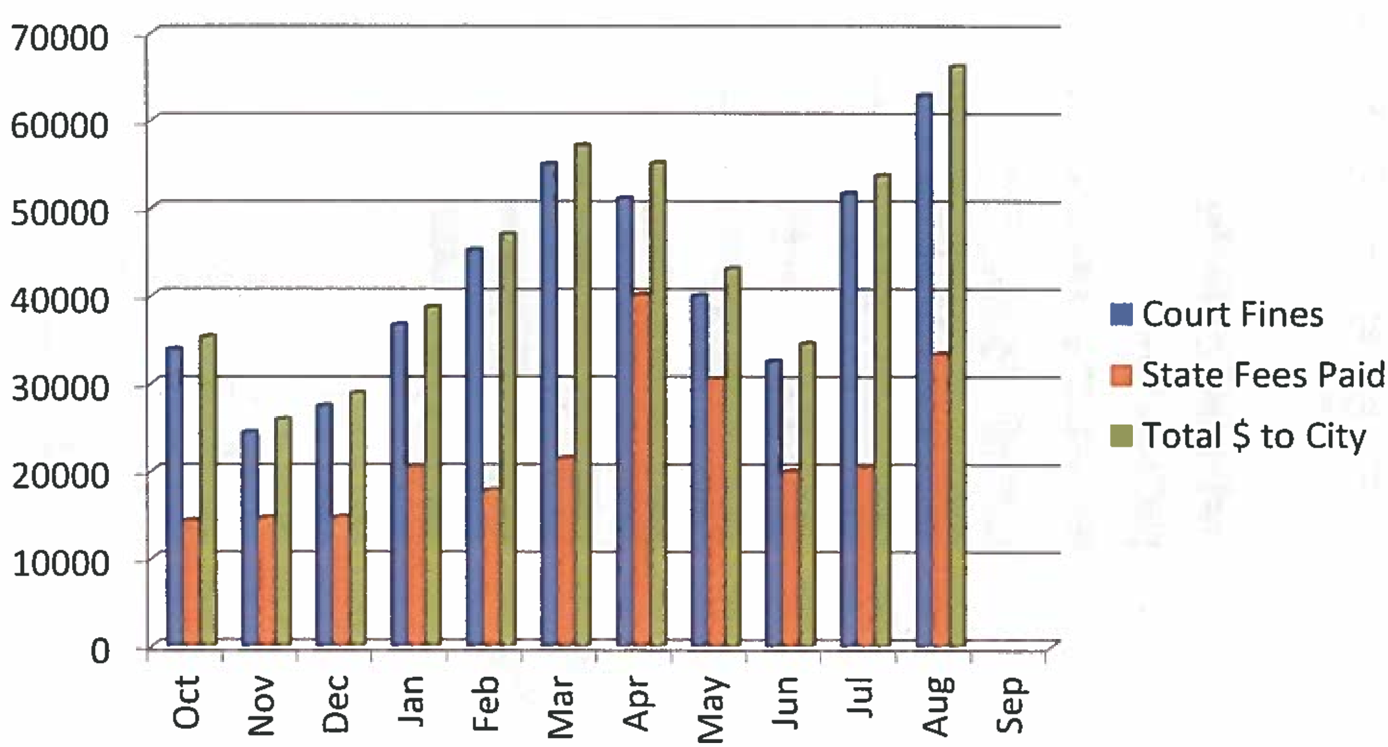
DISMISSALS

(Numbers only, not $ amounts)



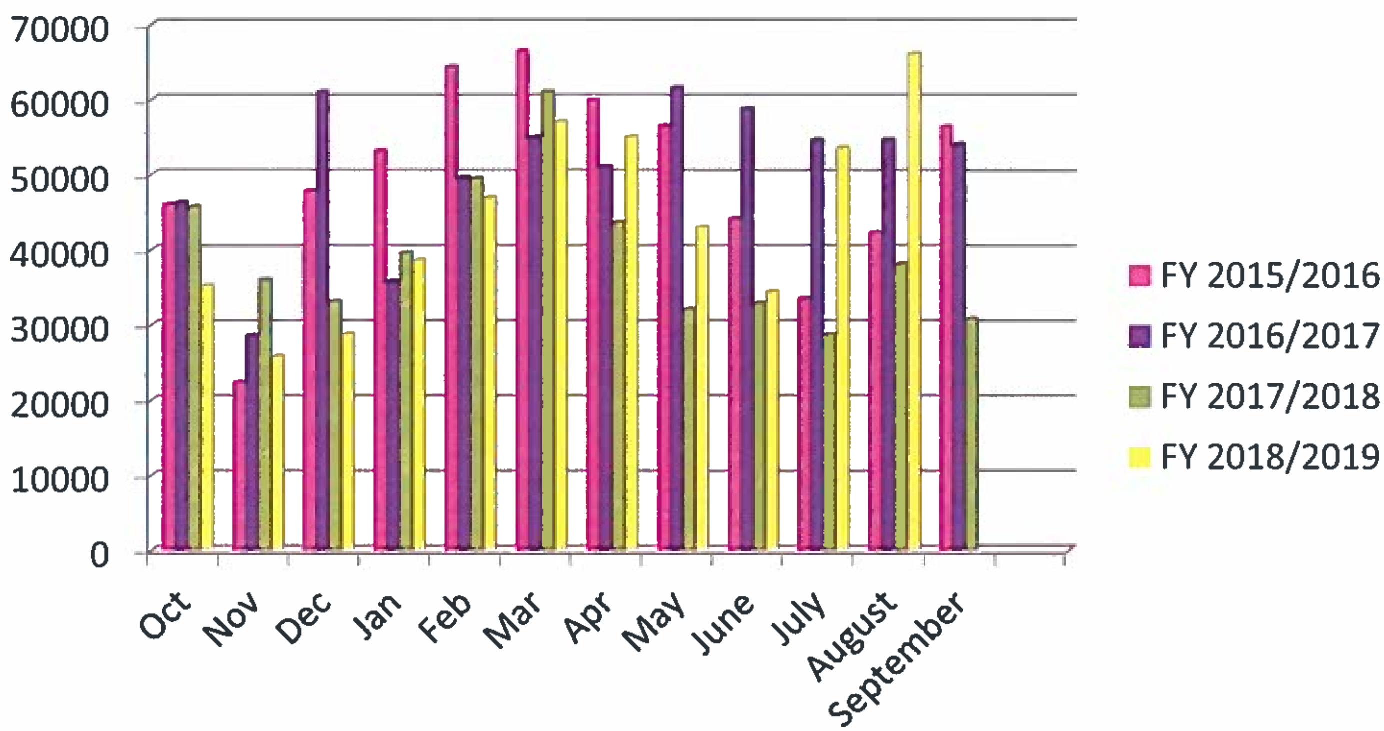
Dismissed (No Fee) Reflect Plea Bargains as well as Code Violators who have corrected their issue per the Judge's order.

DISTRIBUTION OF TOTAL COURT COLLECTIONS



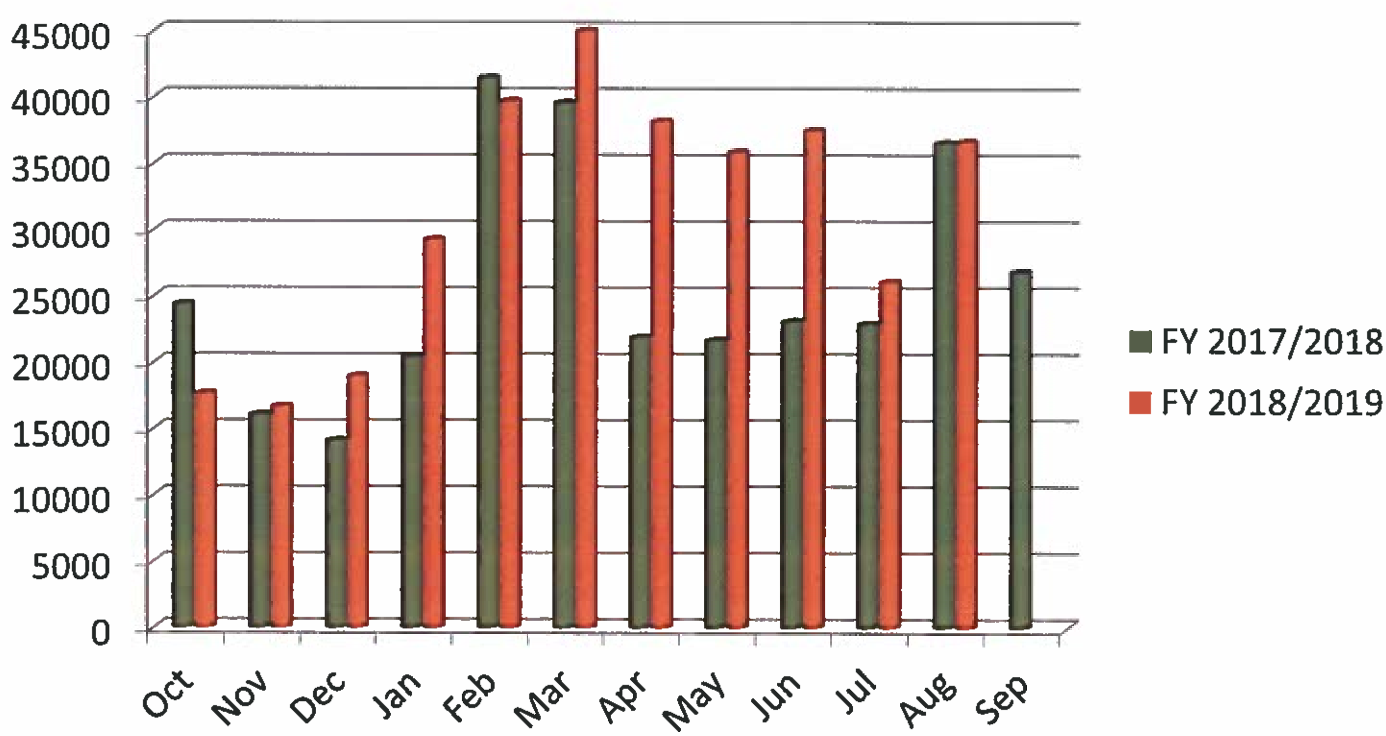
TOTAL CITY REVENUE FROM COURT

(4 year comparison)



WARRANT COMPARISON OF FINES AND FEES COLLECTED

(FY 2016 – 2017 vs FY 2017 – 2018)



PROJECT HIGHLIGHTS

1. Crack seal and asphalt application on Mooreside and Parkcrest.
2. Alley Repair on 600 blk of Balfour.
3. Removed large amount of dead wood from Dahler Ditch.
4. Assisted Fire Dept. with structure fire at Wilmon Way apartments. Pulled down burning structure with back hoe and cleaned up parking lot of debris.
5. Cleaned drainage area behind IHOP.
6. Cleaned drainage area of Windy Hollow Retention area.
7. Repaired leak in men's shower area at pool.
8. Completed another round of contract mowing.
9. Replaced timer on aerator in Autumn Sunset Retention area.
10. Treated all retention areas for blue Green algae. (Used Cutrine Plus)
11. Started the erosion repair project at Brook Falls retention areas.
12. Re-painted identification numbers for slots in RV park.
13. Removed trees growing in green space area located by the UPS store per Code enforcement request.
14. Re-landscaped the small island at Fenwick and Wind Way.

Name	18-Oct	18-Nov	18-Dec	19-Jan	19-Feb	19-Mar	19-Apr	19-May	19-Jun	19-Jul	19-Aug	19-Sep	Total YTD
Pool Maintenance	23	24	18	21	19	30	66	138	50	21	36		446
Facility Repair/Maintenance	161	160	110	123	133	130	258	198	110	147	176		1706
Landscaping	328	240	192	280	300	504	336	420	312	267	292		3471
Job Education	11	0	26	0	0	11	11	0	0	51	0		110
Restrooms/ Park Trash	46	32	24	21	27	42	44	44	40	21	44		385
Pot Holes/ Streets	156	80	88	80	182	126	12	80	24	40	72		940
Alley Repair	20	28	40	40	18	10	36	24	8	80	64		368
Weed Sprying/ Ant Treatment	24	12	8	16	8	8	6	16	12	20	16		146
Mowing/ Edging/ Blowing	400	160	220	144	200	224	213	280	336	300	328		2805
Street Sweep	160	152	128	168	152	160	168	176	120	168	176		1728
Watering City	16	12	10	21	8	12	16	8	8	21	32		164
Tree Trimming and Chipping	48	72	164	60	80	48	140	80	192	160	152		1196
Car Wash	12	8	20	12	10	16	12	8	10	12	12		132
Yard Cleaning	12	6	8	8	6	8	8	8	12	8	16		100
Sinage Replacement and Repair	8	60	32	56	24	24	120	24	8	48	16		420
Clean And Repair Equipment	16	12	16	12	8	8	12	16	12	12	16		140
Mechanic	184	136	144	168	144	80	128	176	160	168	176		1664
Miscellaneous	8	6	56	24	18	16	12	16	12	40	24		232
Painting Streets and Curbs	0	0	0	0	80	0	0	0	42	12	0		134
Overtime	30	64	116	0	0	0	28	5	0	93	12		348
Button Install	0	0	0	0	0	0	0	0	0	0	0		0
Drainage Repair and Clean up	16	0	16	16	16	12	16	12	24	48	72		248
Pond Maintenance	12	8	6	12	16	4	8	12	12	8	24		122
Pick Trash City Wide	134	128	120	128	125	118	126	124	112	123	128		1366
Christmas Set-Up/ Decorations	0	376	0	0	0	0	0	0	0	0	0		376
Christmas Tear-Down	0	0	0	392	0	0	0	0	0	0	0		392
Total Hours	**1825**	**1776**	**1562**	**1802**	**1574**	**1591**	**1776**	**1865**	**1616**	**1868**	**1884**	**0**	**19139**

WEDC Report to the City Council

Jennifer Newman, President WEDC Board

September 16, 2019

Project update

Watershed Car Wash is now developing the plans for the $4 million investment at the old Chase Bank site. Thank you to the Board of Adjustment and the Planning and Zoning Commission for their quick work and recommendation to the Council concerning the setback variance they needed to make the site work.

As you know TaskUs has taken over 77,000 sq. ft. of space in the Rackspace building, where they will employ 1200 in serving their business processing customers. We are working with the Vice President of Operations and the VP of Facilities to arrange a visit to the new office for Windcrest leadership and will keep you informed. This is the first major tenant, outside of Rackspace, in the building. Their investment and employment are in addition to the Rackspace commitment to Windcrest.

Along with the Mayor and Mayor pro tem we continue our efforts to update the Master Economic Incentive Agreement (MEIA) with Rackspace. The goal continues to be keeping Rackspace in Windcrest long term and maximize opportunities on the 66-acre campus. I think the Mayor will agree that we have made great strides towards our goals and have developed a good relationship with the new CEO and the new executives at Rackspace. TaskUs is an excellent example of what can come from this new agreement. The current agreement expires in January of 2023.

Windcrest Senior Village

A second Public Hearing was held for the project that was very well attended, approximately 30 residents. There was only one citizen who voiced any direct opposition to the proposed Windcrest Senior Village plan; her opposition was based on the project not attracting a younger population. The focus now shifts to drafting the contract and lease that are needed to establish the structure and incentive package. Also, the identification of a strong and capable Master Developer to complete, own and operate the campus. The City and the WEDC will have a very active role in the identification process. A reminder to the Council and citizens that the land plans for the project are on display in our office and I, Mario or other Board members can answer questions about the project and process.

Other Topics

On August 29th I made a presentation to the Planning and Zoning Commission to offer the WEDC assistance should the City leadership and the Commission decide to expand on the current City Master Plan. The WEDC is considering developing a Plan that would focus on economic development issues and priorities but would be willing to make it a part of a larger City plan.

The Board has elected new Board member Roberto Chapa as the WEDC Treasurer.

Thank you.

WINDCREST
TEXAS

Civic Center Report
August 2019

Events scheduled in the month of August 2019:

8/3/2019	RESIDENT	RESIDENT
8/4/2019	RESIDENT	RESIDENT
8/10/2019	RESIDENT	RESIDENT
8/17/2019	RESIDENT	RESIDENT
8/19/2019	TRAINING	WVFD
8/22/2019	TRAINING	WVFD
8/24/2019	RESIDENT	RESIDENT
8/25/2019	TRAINING	WVFD
8/26/2019	TRAINING	WVFD
8/27/2019	CIVIC ORG	LION'S CLUB
8/29/2019	TRAINING	WVFD

**YMCA has rented center Monday through Friday through Aug 19th*

	Fees Collected	YTD Collected	Prior YTD
August	$1,785.00	$31,930.00	$18,711.00

	Deposits Collected	YTD Collected	Prior YTD
August	$300.00	$8,170.00	$4,900.00

	Deposits Refunded	YTD refunds
August	$760.00	$7,660.00

I. PERMIT REPORT

Alarm Permits

- 15 Renewals were mailed for residential and commercial business alarm permits that are close to expire in August – October 2019.

II. PERMIT HIGHLIGHTS

- QT tanks are in, diesel and auto islands installed. The convenient store is half way built. 1/3 of concrete has been poured.
- Smoothie King is through framing, walls are being put up, and more than halfway complete. We estimate opening by end of year.
- Global project will have 72 lease spaces per floor. Currently the fire suppression system is being installed. Pending completion date.

III. PERMITS SUMMARY

- 78 Permits issued for the month of June.
- 46 Residential Permits.
- 32 Commercial Permits.

IV. PROJECT VALUATION/COST OF WORK REPORTED BY CONTRACTORS

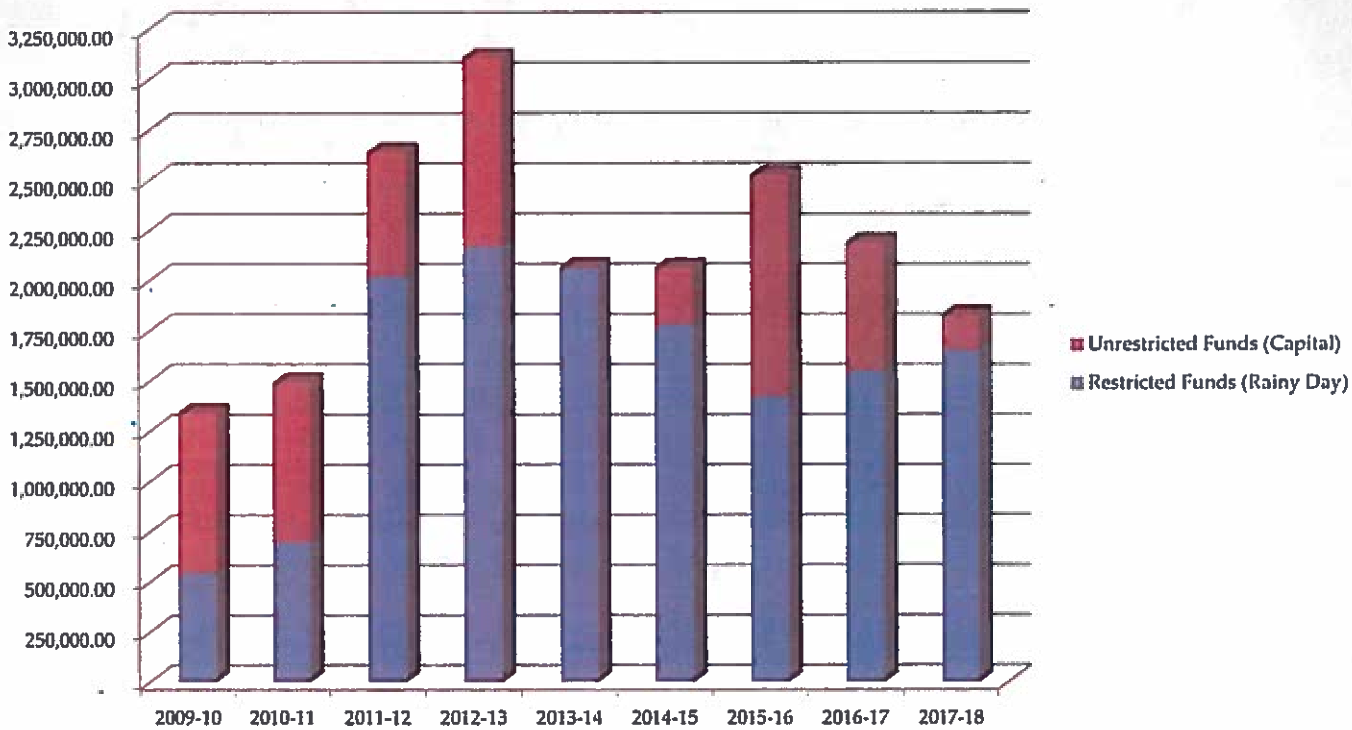
- $25,502.75

$14,002.96 total amount paid for permits. *This number includes permits issued for prior months.

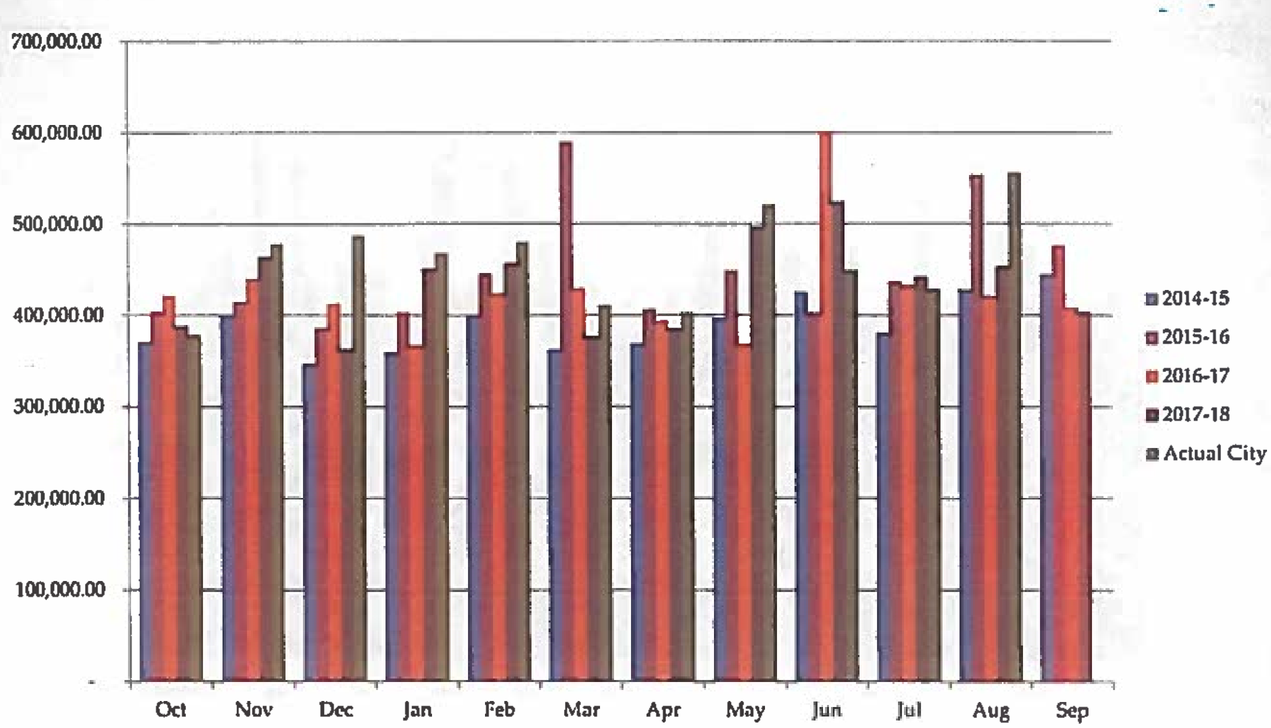
V. FOOD HEALTH REPORT

- Dannis Thayer, Health Inspector conducted 11 health inspections in August.

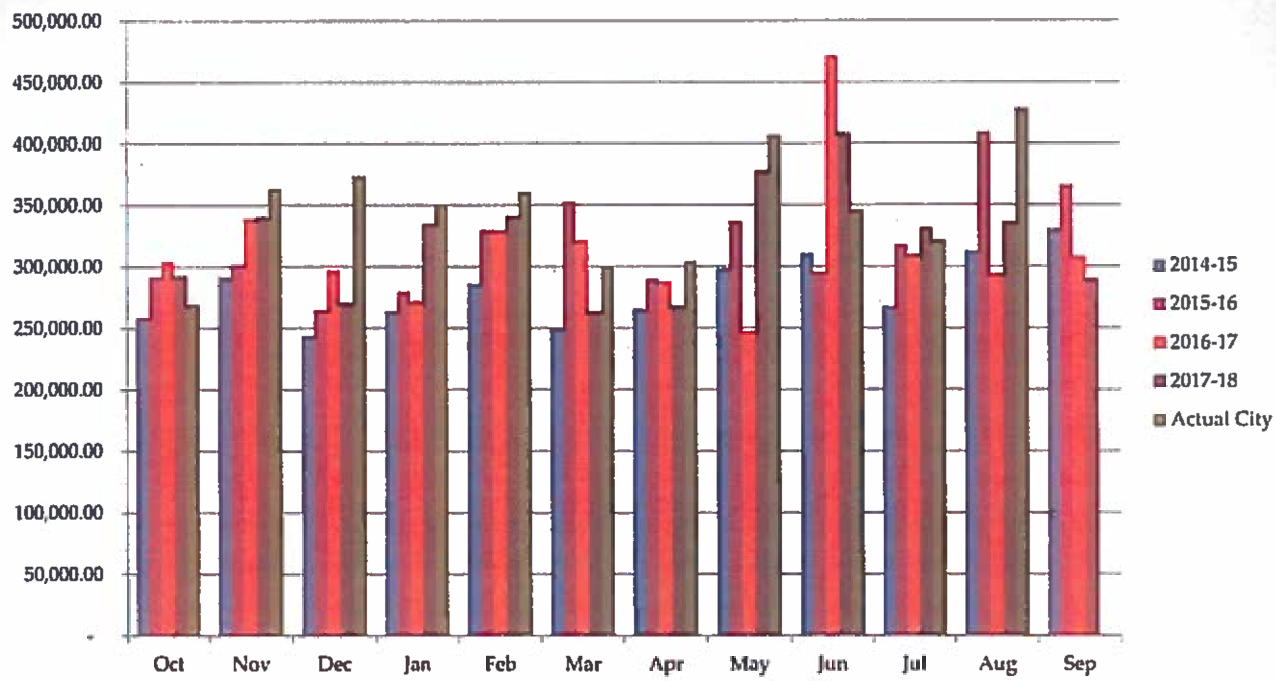
Monthly Finance Report
August 2019



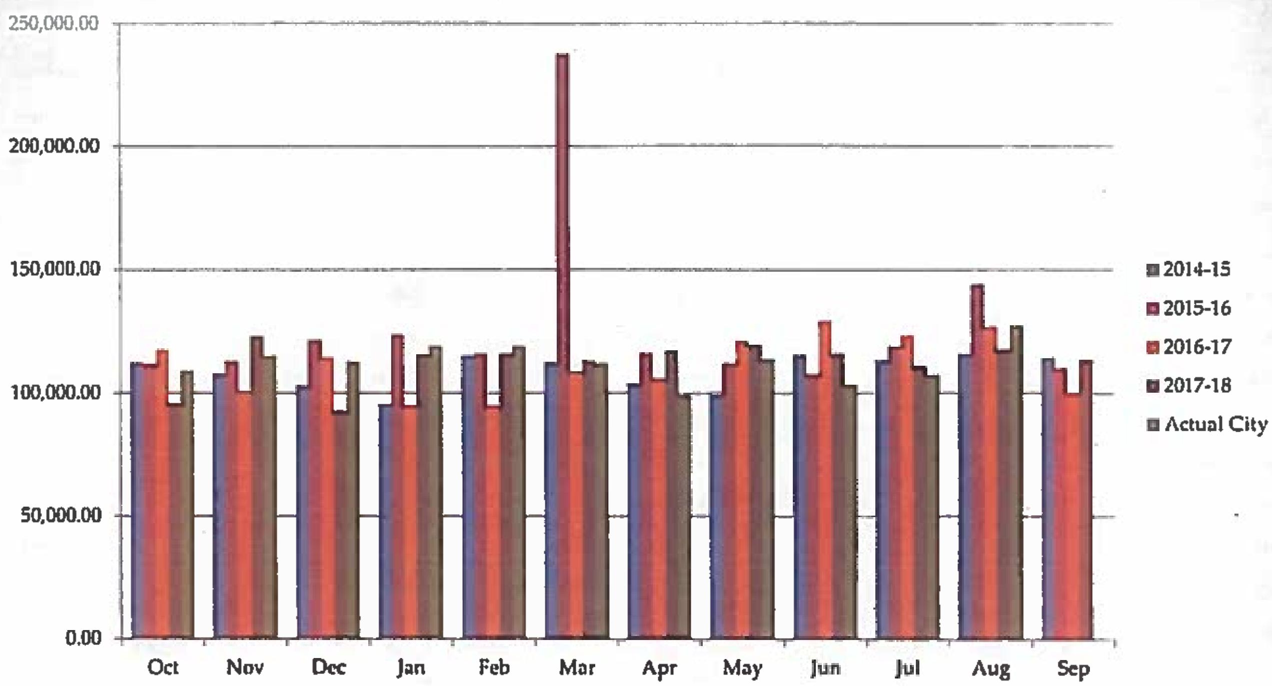
Fund Balance



City of Windcrest
Total Sales Tax



City of Windcrest
Sales Tax less SA Annexation



City of Windcrest

Windcrest's Portion of SA Annexation

Fund	YTD Revenues	YTD Expenditures	Current Cash Balance
General	$6,374,893 34	$6,714,126 26	$910,870.21
Garbage	$1,199,484.48	$1,201,513 35	$27,212 71
Asset Seizure - Federal	$5.74	$0.00	$357.45
County Fire Contribution	$6,676 00	$1,801.04	$3,946 07
School Crossing Guard	$6,672.50	$5,849.73	$14,510 45
Police Donations	$1,183 31	$1,084 76	$1,729 85
Asset Seizure - State	$6 36	$0.00	$395.51
Police Education Training	$2,572 70	$1,365.60	$3,546.90
Economic Development Corp	$486,542.80	$231,116.09	$797,659.18
Court Technology	$13,553.08	$829.45	$21,452.74
Court Building Security	$9,886 29	$1,450 22	$728.75
Hotel / Motel Tax	$231,742.52	$0.00	$180,094.50
Debt Service	$0.00	$0.00	$0.03
WCCPD	$609,046.94	$724,678 19	$582,505 15
Capital Projects – Streets	$475,520.92	$40,668.71	$43,785 65
Public, Education & Government	$13,737.09	$0.00	$0.00
2019 Series A	$7,557,695.45	$128,023.83	7,429,671.62
2019 series B	$2,063,013.61	$731,299.21	2,006,842.88
Pooled Cash			**$481,365.03**
Total Cash			**$12,506,674.68**

Bidding from TRANS from 2019 Series "B" fund.

Re: we paid for fire Dept "pumper"
8/28/2019

Monthly Financial Report (MFR) as of
August 31, 2019

Table of Contents

Summary of Total Assets in Non-Major Funds:

Asset Seizure Fund - Federal	$	357
County Fire Contribution	$	-
School Crossing Guard	$	14,510
Police Donations	$	1,730
Asset Seizure Fund - State	$	396
Police Education Training Fund	$	3,547
Court Technology Fund	$	21,453
Court Building Security Fund	$	729

August 31, 2019

8/31/2019

Treasurer's Report to Council Members:

The following summary and attached report is the monthly financial report for August 2019
This report covers 91.67% of the current fiscal year. If you would like additional detail to support the report, it is available at the City Manager's office.

	Current Month	Prior Year	Current Y.T.D.	Prior Y.T.D.	Y.T.D. % to Budget
General Fund:					
Income (1)	$ 658,308	$ 428,984	$ 6,374,893	$ 5,504,268	87.86%
Expenditures (2)	$ 518,536	$ 413,647	$ 6,714,126	$ 5,995,192	93.10%
Net	$ 139,772	$ 15,337	$ (339,233)	$ (490,925)	
Garbage Fund:					
Income	$ (5,544)	$ 632	$ 1,199,484	$ 852,456	101.51%
Expenditures	$ 99,987	$ 165,649	$ 1,201,513	$ 721,998	111.95%
	$ (105,531)	$ (165,017)	$ (2,029)	$ 130,458	
Debt Service Fund:					
Income	$ -	$ -	$ -	$ -	
Transfers In	$ -	$ -	$ -	$ -	
Expenditures	$ -	$ -	$ -	$ -	
Net	$ -	$ -	$ -	$ -	
Capital Projects Fund:					
Income	$ 79,465	$ 64,875	$ 475,521	$ 436,324	
Expenditures	$ -	$ 6,570	$ 40,669	$ 406,923	
Transfers Out	$ -	$ -			
Net	$ 79,465	$ 58,305	$ 434,852	$ 29,401	
2019 Series A					
Income	$ 25,291	$ -	$ 7,557,695	$ -	
Expenditures	$ -	$ -	$ 128,024	$ -	
Transfers Out	$ -	$ -			
Net	$ 25,291	$ -	$ 7,429,672	$ -	
2019 Series B					
Income	$ 3,990	$ -	$ 2,063,014	$ -	
Expenditures	$ 569,638	$ -	$ 731,299	$ -	
Transfers Out	$ -	$ -			
Net	$ (565,648)	$ -	$ 1,331,714	$ -	
Total Funds:					
Income	$ 761,509	$ 64,875	$ 8,033,216	$ 436,324	
Expenditures	$ 1,188,161	$ 6,570	$ 2,963,005	$ 406,923	
Transfers In / (Out)	$ -	$ -	$ -	$ -	
Net All Funds	$ (426,653)	$ 58,305	$ 5,070,211	$ 29,401	
Sales Tax Collections (Actual Received):					
Crime Control District	$ 79,451	$ 63,984	$ 700,445	$ 621,919	
EDC	$ 79,411	$ 64,827	$ 700,965	$ 623,194	
General Fund	$ 317,645	$ 259,308	$ 2,803,864	$ 2,492,779	
Ad Valorem Tax Offset	$ 79,411	$ 64,827	$ 700,966	$ 623,195	
For Street Maintenance	$ 79,411	$ 64,827	$ 701,093	$ 623,322	
Net Sales Tax	$ 635,331	$ 517,773	$ 5,607,333	$ 4,984,409	
Annexed Area to S.A.	$ (127,246)	$ (117,402)	$ (1,246,282)	$ (1,125,676)	

We recommend that this Treasurer's Report be approved.

Respectfully Submitted,

Donald Hakala/Rafael Castillo Jr.

Finance Director City Manager

CITY OF WINDCREST FINANCE SUMMARY
For the Period Ending August 2019

Frost Bank Accounts:		Account	Interest Rate
Pooled Checking	$	481,365	1.77%
General Fund Money Market	$	551,863	1.87%
General Fund Development Escrow	$	-	
General Fund Certificate of Deposit	$	25,000	1.60%
Garbage Fund Checking	$	26,306	1.77%
Garbage Fund Money Market	$	474	1.87%
Debt Service Fund	$	0	1.77%
Capital Projects Street Fund	$	24,754	1.77%
Hotel/Motel Occupancy Tax Fund	$	180,095	1.77%
Windcrest Crime Control & Prevention Dist. Fund	$	582,505	1.77%
Economic Development Corporation	$	797,659	1.77%
Asset Forfeiture/Seizure Savings (Federal)	$	357	1.77%
County Fire Contribution Savings	$	-	1.77%
School Crossing Guard Savings	$	14,510	1.77%
Police Donation Savings	$	1,730	1.77%
Asset Forfeiture/Seizure Savings (State)	$	396	1.77%
Police Education/Training Savings	$	3,547	1.77%
Municipal Court Technology Fund	$	21,453	1.77%
Municipal Court Building Security Fund	$	729	1.77%
2019 Series A	$	7,429,672	1.77%
2019 Series B	$	2,006,843	1.77%
Total - Frost National Bank	$	12,149,258	
INVESTMENTS:			
IBC Bank Escrow CD Account	$	208,310	0.65%
Texpool (breakout by fund on following page)	$	138,387	2.1700%
Texpool for Streets	$	10,719	2.1700%
Total TexPool	$	149,107	
TOTAL ALL FUNDS	$	12,506,675	

Texpool Breakout by Fund

Fund #	Fund Name	Balance 8/31/2019
1	General Fund	125,696.77
2	Garbage	432.15
17	Debt Service	-
19	Capital Project Street	8,312.08
13	Economic Dev. Fund	-
5	County Fire Contribution	3,946.07
9	Asset Seizure Fund - State	-
	Total	138,387.07

BALANCE SHEET
AS OF: AUGUST 31ST, 2019

01 -GENERAL FUND

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE
ASSETS		
01-1100	CASH - FROST OPERATING	0.00
01-1102	CLAIM ON CASH	406,344.20
01-1105	SAVINGS	551,862.96
01-1110	PETTY CASH	1,800.00
01-1111	STORE PETTY CASH	100.00
01-1112	VISA CARDS-PETTY CASH	0.00
01-1113	POOL PETTY CASH	200.00
01-1116	INVESTMENT/CERT DEPOSIT	0.00
01-1120	CERT. OF DEPOSIT-RESTRICTED	25,000.00
01-1125	INVESTMENT/TEXPOOL	125,696.77
01-1126	FROST ESCROW	0.00
01-1127	IBC BANK ESCROW	208,310.48
01-1128	EXPENSE CARD	4,607.76
01-1129	EXPENCE CARD A	893.88
01-1130	EXPENCE CARD B	1,144.92
01-1131	EXPENCE CARD C	974.49
01-1132	EXPENCE CARD D	887.31
01-1133	EXPENCE CARD E	1,052.24
[illegible]34	EXPENCE CARD F	885.56
[illegible]35	EXPENCE TRAVEL CARD 1	1,019.23
[illegible]136	EXPENCE TRAVEL CARD 2	654.43
01-1137	EXPENCE TRAVEL CARD 3	873.19
01-1138	EXPENCE TRAVEL CARD 4	391.72
01-1201	PREPAID INSURANCE	0.00
01-1204	PREPAID SALES TAX	0.00
01-1205	PREPAID EMS SERVICE	0.00
01-1210	PREPAID VOLUNTEER PENSION	0.00
01-1215	PREPAID MAINTENANCE CONTRACTS	0.00
01-1310	DUE FROM GARBAGE FUND	284,672.33
01-1320	DUE FROM ASSET FORF/SEIZ	0.00
01-1325	DUE FROM S C G FUND	0.00
01-1330	DUE FROM COUNTY FIRE CONT	0.00
01-1335	DUE FROM DARE PROGRAM FN	0.00
01-1340	DUE FROM POLICE DONATION ACCT	0.00
01-1345	DUE FROM ASSET SEIZ/STATE	0.00
01-1350	DUE FROM POLICE TRAINING FUND	0.00
01-1351	DUE FROM ROOSEVELT SCHOLARSHIP	0.00
01-1353	DUE FROM COURT TECH. FUND	0.00
01-1354	DUE FROM COURT BLDG. SEC. FUND	0.00
01-1355	DUE FROM EDC	145,000.00
01-1356	DUE FROM HOTEL/MOTEL TAX FUND	0.00
01-1357	DUE FROM TX TAX NOTES 2002 FUN	0.00
01-1380	DUE FROM WCCPD	0.00
01-1381	DUE FROM TX TAX NOTES 2005	0.00
01-1383	DUE FROM HRA	0.00
01-1501	A/R-ADVALOREM TAXES	47,671.75
01-1504	ALLOWANCE FOR DOUBT -WARRANTS	(465,148.24)
01-1505	ALLOW FOR DOUBTFUL ACCTS	(7,150.76)

BALANCE SHEET
AS OF: AUGUST 31ST, 2019

01 -GENERAL FUND

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE		
01-1510	A/R-SALES TAX	(0.96)		
01-1515	A/R-LIQUOR TAX	0.00		
01-1562	A/R - GRANT FUNDS	0.00		
01-1601	A/R-MISC FEES	6,798.10		
01-1602	A/R WARRANTS - CITY PORTION	620,197.65		
01-1605	A/R-FRANCHISE	0.00		
01-1608	A/R - UNAPPLIED CREDITS	0.00		
01-1620	A/R-WATER DISTRICT #10	0.00		
01-1635	A/R-MISC. II	0.00		
01-1636	A/R POST OFFICE PETTY CASH	200.00		
			1,964,939.01	
	TOTAL ASSETS			1,964,939.01

LIABILITIES

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE
01-2200	WAGES PAYABLE	0.00
01-2205	FED WITHHOLDING	0.00
01-2210	FICA PAYABLE - EMPLOYER	0.00
01-2215	FICA PAYABLE - EMPLOYEE	0.00
01-2220	MEDICARE PAYABLE EMPLOYER	0.00
01-2225	MEDICARE PAYABLE EMPLOYEE	0.00
01-2230	TMRS PAYABLE	34,602.70
01-2235	TWC TAXES PAYABLE	0.00
01-2240	TRUSTEE PAYABLE	0.00
01-2242	SEC 457B DEF.COMP. PAYABLE	7,000.00
01-2245	LIFE INSURANCE PAYABLE	(663.97)
01-2246	SHORT TERM DISABILITY	494.15
01-2248	LEGALSHIELD VOL DED	0.00
01-2250	SUPPLEMENTAL INSURANCE	4,161.06
01-2251	DEPENDENT DENTAL INSURANCE	(3,182.86)
01-2252	DEPENDENT VISION INSURANCE	(37.65)
01-2255	DEP HLTH/OPT LIFE PAYABLE	3,977.77
01-2256	A/P FSA Med Ded	(991.55)
01-2257	A/P FSA DEP DED	0.00
01-2258	DUE TO EWALD TRACTOR	0.00
01-2259	A/P MISC DED	0.00
01-2310	DUE TO GARBAGE FUND	0.00
01-2320	DUE TO ASSET FORF/SEIZ FN	0.00
01-2325	DUE TO S.C.G. FUND	144.70
01-2330	DUE TO COUNTY FIRE CONTRI	0.00
01-2335	DUE TO DARE PROGRAM FUND	0.00
01-2340	DUE TO POLICE DONATION FUND	0.00
01-2345	DUE TO ASSET SEIZURE/STAT	0.00
01-2350	DUE TO POLICE TRAINING FUND	0.00
01-2351	DUE TO ROOSEVELT SCHOLARSHIP	0.00
01-2353	DUE TO COURT TECHNOLOGY FUND	0.00
01-2354	DUE TO COURT BLDG SECURITY FUN	0.00
01-2355	DUE TO EDC FUND	0.00
01-2356	DUE TO HOTEL/MOTEL TAX FUND	0.00

01 -GENERAL FUND

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE
01-2357	DUE TO TEXAS TAX NOTE FUND	0.00
01-2358	DUE TO WCC&PD FUND	0.00
01-2400	A/P PENDING	90,715.18
01-2401	A/P-GENERAL FUND	0.00
01-2402	A/P-COMP TO VICTIMS(CVC)	300.41
01-2403	A/P-REHABILITATION(CR)	0.00
01-2404	A/P-CRIMINAL JUSTICE(CJP)	10.00
01-2405	A/P-PERSONNEL TRAIN(JCPT)	40.07
01-2406	A/P-MANAGEMENT(LEMI)	0.00
01-2407	A/P-OFFICIERS ADM(LEOA)	0.00
01-2408	A/P-GENERAL REVENUE (GR)	0.00
01-2409	A/P-LIAB INS (OCL)	0.00
01-2410	A/P-SALES TAX	2,415.20
01-2411	BOND ESCROW	15,372.10
01-2412	A/P-CONTINUING ED(LEOCE)	0.00
01-2413	A/P TIME PAYMENT	441.00
01-2414	A/P MUN. BLDG. SECURITY (MCBS)	0.00
01-2415	A/P FUGITIVE APPREHENSION (FA)	15.43
01-2416	A/P CONSOLIDATED CRT COST(CCC)	37,146.58
01-2417	A/P JUVENILE CRIME(JCD)	7.51
[illegible]18	A/P FTA FEE (FTA)	5,943.88
[illegible]20	DEPOSITS-CONTRACTORS	0.00
[illegible]421	A/P-RESTITUTION	0.00
01-2422	DEPOSITS-VEHICLE STORAGE	3,819.38
01-2423	AP-CHILD SAFETY SEAT & BELT	618.56
01-2424	A/P CORRECTIONAL MGMT (CMI)	7.51
01-2425	DEPOSITS-CIVIC CENTER	2,410.00
01-2426	A/P INDIGENT DEFENSE FEE	1,832.67
01-2427	DEPOSITS - TACO CABANA	0.00
01-2428	A/P - MUNI SVC BUREAU	0.00
01-2429	A/P - STATE TRAFFIC FEES	14,441.37
01-2430	BOND REFUNDS	3,417.00
01-2431	A/P - STATE JURY FEE (SJRF)	3,705.46
01-2432	A/P - EXPUNCTION FEE (EXPUNG)	0.00
01-2433	A/P-RESTITUT FEE-STATE (RSTS)	0.00
01-2434	A/P-JUDICIAL FEE-STATE (JFCT)	4,968.68
01-2436	A/P-LINEBARGER COURT COLLECTIO	9,101.20
01-2437	A/P-CIVIL JUSTICE FINE (CJFS)	48.18
01-2438	BONDS APPLIED	0.00
01-2440	FROST BANK ESCROW FUNDS	0.00
01-2449	A/P CAPITAL LEASE	0.00
01-2450	A/P LEASE	0.00
01-2451	A/P SALES TAX PAYBACK	37,112.13
01-2455	A/P VFFP	0.00
01-2470	ACCRUED COMPENSATED ABSENCES	0.00
01-2471	PENDING PRIOR PERIOD AJE	0.07)
01-2475	ENCUMBRANCES	0.00
01-2476	RESERVE FOR ENCUMBRANCES	0.00
01-2477	PRIOR YEAR ENCUMBRANCES	0.00
01-2478	RESERVE PRIOR YEAR ENCUMBRANCE	0.00

01 -GENERAL FUND

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE		
01-2501	DEFERRED REVENUE-TAXES	40,520.99		
01-2502	DEFERRED REVENUE - OTHER	0.00		
01-2503	DEFERRED REVENUE - WARRANTS	155,049.41		
	TOTAL LIABILITIES		474,964.18	
EQUITY				
======				
01-3201	FUND BALANCE	1,829,207.75		
01-3202	FUND BALANCE-RESTRICTED	0.00		
01-3205	FOR ECONOMIC IMPACT	0.00		
01-3207	FOR CASHFLOW	0.00		
01-3209	FOR EMERGENCY CONTINGENCY	0.00		
01-3213	FOR STREET MAINTENANCE	0.00		
01-3214	FOR STREET SWEEPER	0.00		
	TOTAL BEGINNING EQUITY	1,829,207.75		
	TOTAL REVENUE	6,374,893.34		
	TOTAL EXPENSES	6,714,126.26		
	TOTAL INCREASE/(DECREASE) IN FUND BAL.	(339,232.92)		
	TOTAL EQUITY & FUND BALANCE		1,489,974.83	
	TOTAL LIABILITIES, EQUITY & FUND BALANCE			1,964,939.01
				==============

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: AUGUST 31ST, 2019

01 -GENERAL FUND

% OF YEAR COMPLETED: 91.67

	ORIGINAL BUDGET	AMENDED BUDGET	CURRENT PERIOD	YEAR TO DATE BALANCE	PRIOR YEAR YTD BALANCE	TOTAL ENCUMBERED	% OF BUDGET	BUDGET BALANCE
REVENUE SUMMARY								
ALL REVENUES	7,255,480	7,255,480	658,307.95	6,374,893.34	5,510,528.43	(35.00)	87.86	880,621.62
TOTAL REVENUES	7,255,480	7,255,480	658,307.95	6,374,893.34	5,510,528.43	(35.00)	87.86	880,621.62
EXPENDITURE SUMMARY								
01-ADMINISTRATION								
SALARIES & BENEFITS	171,044	171,044	14,296.33	177,302.37	143,428.42	0.00	103.66	(6,258.79)
OTHER EXPENSES	84,000	99,000	1,095.12	92,691.28	91,260.97	100.00	93.73	6,208.72
CAPITAL EXPENSES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
OTHER INCOME/EXPENSES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL 01-ADMINISTRATION	255,044	270,044	15,391.45	269,993.65	234,689.39	100.00	100.02	(50.07)
02-POLICE DEPARTMENT								
SALARIES & BENEFITS	2,232,212	2,082,212	167,335.16	1,955,278.50	1,923,642.55	0.00	93.90	126,933.71
R EXPENSES	114,300	114,300	1,971.17	105,720.72	117,130.85	7,485.00	99.04	1,094.28
TAL EXPENSES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
ER INCOME/EXPENSES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL 02-POLICE DEPARTMENT	2,346,512	2,196,512	169,306.33	2,060,999.22	2,040,773.40	7,485.00	94.17	128,027.99
03-FIRE DEPARTMENT								
SALARIES & BENEFITS	214,523	194,523	10,885.20	162,116.62	188,546.44	0.00	83.34	32,406.46
OTHER EXPENSES	193,700	193,700	14,066.34	123,924.63	144,202.67	28,302.51	78.59	41,472.86
CAPITAL EXPENSES	0	0	0.00	0.00	0.00	2,145.00	0.00	(2,145.00)
OTHER INCOME/EXPENSES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL 03-FIRE DEPARTMENT	408,223	388,223	24,951.54	286,041.25	332,749.11	30,447.51	81.52	71,734.32
04-SPECIAL SERVICES								
SALARIES & BENEFITS	85,359	55,359	4,759.39	35,531.42	44,013.87	0.00	64.18	19,827.64
OTHER EXPENSES	140,785	140,785	9,067.07	117,432.70	126,580.76	0.00	83.41	23,352.30
CAPITAL EXPENSES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
OTHER INCOME/EXPENSES	0	(20,000)	0.00	0.00	0.00	0.00	0.00	(20,000.00)
TOTAL 04-SPECIAL SERVICES	226,144	176,144	13,826.46	152,964.12	170,594.63	0.00	86.84	23,179.94
SALARIES & BENEFITS	0	0	0.00	0.00	0.00	0.00	0.00	0.00
OTHER EXPENSES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
CAPITAL EXPENSES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
OTHER INCOME/EXPENSES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL	0	0	0.00	0.00	0.00	0.00	0.00	0.00
06-PARKS & RECREATION								
SALARIES & BENEFITS	0	0	0.00	0.00	0.00	0.00	0.00	0.00
OTHER EXPENSES	156,500	156,500	9,989.87	120,869.83	109,536.57	1,774.64	78.37	33,855.53
CAPITAL EXPENSES	0	0	0.00	0.00	0.00	0.00	0.00	0.00

01 -GENERAL FUND
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 91.67

	ORIGINAL BUDGET	AMENDED BUDGET	CURRENT PERIOD	YEAR TO DATE BALANCE	PRIOR YEAR YTD BALANCE	TOTAL ENCUMBERED	% OF BUDGET	BUDGET BALANCE
OTHER INCOME/EXPENSES	0	(18,000)	0.00	0.00	0.00	0.00	0.00	(18,000.00)
TOTAL 06-PARKS & RECREATION	156,500	138,500	9,989.87	120,869.83	109,536.57	1,774.64	88.55	15,855.53
07-FLEET MECHANIC								
SALARIES & BENEFITS	68,402	68,402	4,895.46	61,031.09	58,797.33	0.00	89.22	7,371.20
OTHER EXPENSES	111,450	111,450	3,284.45	89,533.27	87,267.26	1,722.13	81.88	20,194.60
CAPITAL EXPENSES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
OTHER INCOME/EXPENSES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL 07-FLEET MECHANIC	179,852	179,852	8,179.91	150,564.36	146,064.59	1,722.13	84.67	27,565.80
08-COURT								
SALARIES & BENEFITS	395,427	342,427	22,383.74	274,767.64	282,747.92	0.00	80.24	67,658.97
OTHER EXPENSES	34,300	34,300	2,276.47	20,293.43	21,427.12	0.00	59.16	14,006.57
CAPITAL EXPENSES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
OTHER INCOME/EXPENSES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL 08-COURT	429,727	376,727	24,660.21	295,061.07	304,175.04	0.00	78.32	81,665.54
DEPT 09								
OTHER EXPENSES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
CAPITAL EXPENSES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
OTHER INCOME/EXPENSES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL DEPT 09	0	0	0.00	0.00	0.00	0.00	0.00	0.00
10-FACILITY DIVISION								
OTHER EXPENSES	215,000	215,000	26,430.11	269,738.45	148,189.47	2,348.72	126.55	(57,087.17)
CAPITAL EXPENSES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
OTHER INCOME/EXPENSES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL 10-FACILITY DIVISION	215,000	215,000	26,430.11	269,738.45	148,189.47	2,348.72	126.55	(57,087.17)
11-CIVIC CENTER								
SALARIES & BENEFITS	121,559	121,559	8,088.20	99,646.66	59,775.01	0.00	81.97	21,912.83
OTHER EXPENSES	46,000	46,000	10,979.67	45,214.86	38,833.38	835.42	100.11	(50.28)
CAPITAL EXPENSES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
OTHER INCOME/EXPENSES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL 11-CIVIC CENTER	167,559	167,559	19,067.87	144,861.52	98,608.39	835.42	86.95	21,862.55
14-CONTRACT SERVICES								
OTHER EXPENSES	436,046	561,046	32,796.63	485,523.77	358,127.29	0.00	86.54	75,522.13
CAPITAL EXPENSES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
OTHER INCOME/EXPENSES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL 14-CONTRACT SERVICES	436,046	561,046	32,796.63	485,523.77	358,127.29	0.00	86.54	75,522.13
15-TECH SUPPORT								
SALARIES & BENEFITS	0	0	0.00	0.00	0.00	0.00	0.00	0.00
OTHER EXPENSES	274,000	324,000	10,815.03	364,754.74	341,817.98	0.00	112.58	(40,754.74)
CAPITAL EXPENSES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
OTHER INCOME/EXPENSES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL 15-TECH SUPPORT	274,000	324,000	10,815.03	364,754.74	341,817.98	0.00	112.58	(40,754.74)

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: AUGUST 31ST, 2019

01 -GENERAL FUND
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 91.67

	ORIGINAL BUDGET	AMENDED BUDGET	CURRENT PERIOD	YEAR TO DATE BALANCE	PRIOR YEAR YTD BALANCE	TOTAL ENCUMBERED	% OF BUDGET	BUDGET BALANCE
16-PUBLIC WORKS								
SALARIES & BENEFITS	607,485	607,485	44,738.00	558,354.10	554,857.31	0.00	91.91	49,131.11
OTHER EXPENSES	103,500	103,500	6,263.53	113,894.48	83,899.92	1,432.93	111.43	(11,827.41)
CAPITAL EXPENSES	0	0	0.00	0.00	5.36	0.00	0.00	0.00
OTHER INCOME/EXPENSES	0	(9,000)	0.00	0.00	0.00	0.00	0.00	(9,000.00)
TOTAL 16-PUBLIC WORKS	710,985	701,985	51,001.53	672,248.58	638,762.59	1,432.93	95.97	28,303.70
17-ANIMAL CONTROL								
SALARIES & BENEFITS	120,188	120,188	8,840.94	108,370.31	102,632.90	0.00	90.17	11,817.21
OTHER EXPENSES	58,800	58,800	4,476.56	29,632.83	39,402.04	0.00	50.40	29,167.17
CAPITAL EXPENSES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
OTHER INCOME/EXPENSES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL 17-ANIMAL CONTROL	178,988	178,988	13,317.50	138,003.14	142,034.94	0.00	77.10	40,984.38
18-WCCPD								
SALARIES & BENEFITS	0	0	0.00	0.00	0.00	0.00	0.00	0.00
OTHER INCOME/EXPENSES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL 18-WCCPD	0	0	0.00	0.00	0.00	0.00	0.00	0.00
19-CODE ENFORCEMENT								
SALARIES & BENEFITS	68,996	68,996	5,345.61	65,132.46	63,851.53	0.00	94.40	3,863.50
OTHER EXPENSES	2,385	2,385	0.00	179.99	8,385.57	0.00	7.55	2,205.01
CAPITAL EXPENSES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
OTHER INCOME/EXPENSES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL 19-CODE ENFORCEMENT	71,381	71,381	5,345.61	65,312.45	72,237.10	0.00	91.50	6,068.51
20-FINANCE								
SALARIES & BENEFITS	313,704	313,704	23,598.56	282,149.44	265,212.29	0.00	89.94	31,554.49
OTHER EXPENSES	38,850	38,850	409.46	27,872.30	23,528.17	0.00	71.74	10,977.70
CAPITAL EXPENSES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
OTHER INCOME/EXPENSES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL 20-FINANCE	352,554	352,554	24,008.02	310,021.74	288,740.46	0.00	87.94	42,532.19
21-ECONOMIC DEVELOPMENT(E								
SALARIES & BENEFITS	0	0	0.00	0.00	0.00	0.00	0.00	0.00
OTHER EXPENSES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
OTHER INCOME/EXPENSES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL 21-ECONOMIC DEVELOPMENT(E	0	0	0.00	0.00	0.00	0.00	0.00	0.00
23-DEPT								
OTHER EXPENSES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
CAPITAL EXPENSES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
OTHER INCOME/EXPENSES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL 23-DEPT	0	0	0.00	0.00	0.00	0.00	0.00	0.00
25-CITY MANAGEMENT								
SALARIES & BENEFITS	184,171	184,171	14,373.95	166,979.78	159,132.76	0.00	90.67	17,190.92
OTHER EXPENSES	10,550	10,550	736.78	5,459.32	8,177.39	0.00	51.75	5,090.68
OTHER INCOME/EXPENSES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL 25-CITY MANAGEMENT	194,721	194,721	15,110.73	172,439.10	167,310.15	0.00	88.56	22,281.60

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: AUGUST 31ST, 2019

01 -GENERAL FUND
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 91.67

	ORIGINAL BUDGET	AMENDED BUDGET	CURRENT PERIOD	YEAR TO DATE BALANCE	PRIOR YEAR YTD BALANCE	TOTAL ENCUMBERED	% OF BUDGET	BUDGET BALANCE
26-POOL								
SALARIES & BENEFITS	79,686	79,686	17,696.13	77,376.48	70,438.43	0.00	97.10	2,309.95
OTHER EXPENSES	38,600	38,600	2,861.98	26,054.25	26,102.21	1,154.99	70.49	11,390.76
CAPITAL EXPENSES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
OTHER INCOME/EXPENSES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL 26-POOL	118,286	118,286	20,558.11	103,430.73	96,540.64	1,154.99	88.42	13,700.71
27-POST OFFICE								
SALARIES & BENEFITS	49,667	49,667	3,849.15	45,599.49	47,047.24	0.00	91.81	4,067.89
OTHER EXPENSES	21,800	21,800	0.00	5,106.26	15,444.18	549.50	25.94	16,144.24
CAPITAL EXPENSES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
OTHER INCOME/EXPENSES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL 27-POST OFFICE	71,467	71,467	3,849.15	50,705.75	62,491.42	549.50	71.72	20,212.13
28-HUMAN RESOUCES								
OTHER EXPENSES	145,000	145,000	5,154.26	100,542.11	114,047.80	0.00	69.34	44,457.89
OTHER INCOME/EXPENSES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL 28-HUMAN RESOUCES	145,000	145,000	5,154.26	100,542.11	114,047.80	0.00	69.34	44,457.89
29-MERIT INCREASES								
SALARIES & BENEFITS	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL 29-MERIT INCREASES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
30-CAPITAL								
OTHER EXPENSES	25,000	25,000	0.00	24,953.11	0.00	0.00	99.81	46.89
CAPITAL EXPENSES	309,982	419,982	24,775.73	475,097.57	281,048.04	8,990.00	115.26	(64,105.38)
OTHER INCOME/EXPENSES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL 30-CAPITAL	334,982	444,982	24,775.73	500,050.68	281,048.04	8,990.00	114.40	(64,058.49)
00-GENERAL EXPENDITURES								
SALARIES & BENEFITS	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL 00-GENERAL EXPENDITURES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES	7,272,972	7,272,972	518,536.05	6,714,126.26	6,148,539.00	56,840.84	93.10	502,004.44
REVENUE OVER/(UNDER) EXPENDITURES	(17,492)	(17,492)	139,771.90	(339,232.92)	(638,010.57)	(56,875.84)	2,264.57	378,617.18

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: AUGUST 31ST, 2019

01 -GENERAL FUND

% OF YEAR COMPLETED: 91.67

REVENUES	ORIGINAL BUDGET	AMENDED BUDGET	CURRENT PERIOD	YEAR TO DATE BALANCE	PRIOR YEAR YTD BALANCE	TOTAL ENCUMBERED	% OF BUDGET	BUDGET BALANCE
01-4101 ADVALOREM TAX CURRENT	2,200,002	2,200,002	9,709.72	2,182,996.63	1,890,505.24	0.00	99.23	17,005.62
01-4105 ADVALOREM TAX DELINQUENT	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-4106 STREET FUND TRANSFER	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-4110 ADVALOREM TAX PEN & INT	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-4115 SALES TAX	2,396,651	2,396,651	317,645.20	1,896,020.65	1,743,764.49	0.00	79.11	500,630.77
01-4116 SALES TX-AD VALOREM TX OFFSET	562,272	562,272	79,411.31	474,005.17	435,941.14	0.00	84.30	88,266.77
01-4117 SALES TAX FOR STREET MAINT.	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-4118 HOTEL OCC. TAX FUND TRANSER	165,000	165,000	0.00	180,000.00	0.00	0.00	109.09 (	15,000.00)
01-4119 HOTEL OCC.TAX F. TRSFR CAPITAL	45,000	45,000	0.00	0.00	0.00	0.00	0.00	45,000.00
01-4120 MIXED BEVERAGE GROSS RECEIPTS	26,000	26,000	0.00	23,013.11	23,288.87	0.00	88.51	2,986.89
01-4121 HOTEL OCC. TAX SPECIAL EVENTS	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-4201 CPS ENERGY FRANCHISE FEES	496,095	496,095	129,379.20	373,136.24	405,097.89	0.00	75.21	122,958.59
01-4205 AT&T TELECOM FRANCHISE FEES	61,215	61,215	9,159.76	32,759.86	42,221.80	0.00	53.52	28,454.69
01-4210 TIME WARNER CABLE & TEL FEES	69,918	69,918	19,750.11	79,456.22	1,960.30	0.00	113.64 (	9,538.46)
01-4211 TWC - PEG Fee 1%	12,120	12,120	0.00	0.00	74,666.94	0.00	0.00	12,120.00
01-4215 OTHER TELECOM FEES	2,000	2,000	604.14	2,806.22	817.40	0.00	140.31 (	806.22)
01-4230 FRANCHISE FEES -WATER	2,600	2,600	0.00	3,485.41	3,145.60	0.00	134.05 (	885.41)
01-4301 INTEREST	675	675	3,133.24	32,809.37	19,092.10	0.00	4,860.65 (	32,134.37)
01-4302 FRANCHISE FEE- SANITATION	1,125	1,125	343.94	1,125.62	835.65	0.00	100.06 (	0.62)
[illegible]10 COURT FINES	563,896	563,896	62,814.22	479,111.23	419,954.58	0.00	84.96	84,784.93
[illegible]20 WINDCREST GIFT SHOP	500	500	0.00	479.30	29.78	0.00	95.86	20.70
0[illegible]352 WINDFEST	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-4354 FOREST OF ANGELS MEMORIAL	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-4355 LITTLE LEAGUE FEES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-4357 CRAPE MYRTLE DONATIONS	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-4401 SWIMMING POOL FEES	30,298	30,298	2,926.00	25,329.00	27,123.25	0.00	83.60	4,969.08
01-4402 SWIMMING POOL CONCESSIONS	4,700	4,700	335.25	3,949.75	4,497.50	0.00	84.04	750.25
01-4403 SWIMMING POOL B-PARTIES	4,200	4,200	630.00	3,822.00	3,747.00	0.00	91.00	378.00
01-4408 CONTRACTOR ANNUAL REGISTRATION	5,520	5,520	200.00	3,690.00	2,960.00	0.00	66.85	1,830.00
01-4409 BUILDING PERMIT FEES	210,000	210,000	14,002.96	198,927.88	199,721.84	0.00	94.73	11,072.12
01-4410 FOOD PERMIT FEES	26,463	26,463	750.00	16,100.00	19,325.00	0.00	60.84	10,362.65
01-4420 LIQUOR LICENSE FEES	2,100	2,100	0.00	2,197.50	2,455.00	0.00	104.64 (	97.50)
01-4425 VEHICLE STORAGE FEES	14,000	14,000	480.00	17,739.46	13,590.85	0.00	126.71 (	3,739.46)
01-4430 CIVIC CENTER FEES	21,880	21,880	1,545.00	28,115.00	17,551.00	0.00	128.49 (	6,234.68)
01-4435 DOG TAG & IMPOUNDMENT FEES	450	450	15.00	310.00	515.00	0.00	68.89	140.00
01-4440 MISCELLANEOUS FEES	2,000	2,000	270.10	2,103.60	1,914.40	0.00	105.18 (	103.60)
01-4441 ALARM & PERMIT FEES	4,500	4,500	100.00	2,300.00	3,300.00	0.00	51.11	2,200.00
01-4442 PLATTING/ZONING/VAR FEES	300	300	0.00	70.00	35.00	0.00	23.33	230.00
01-4444 FOOD HANDLER TRAINING FEES	1,000	1,000	0.00	0.00	200.00	0.00	0.00	1,000.00
01-4450 POST OFFICE SUBSIDY	25,000	25,000	0.00	18,749.97	22,916.63	0.00	75.00	6,250.03
01-4451 EDC REIMBURSEMENT	30,000	30,000	0.00	60,000.00	0.00	0.00	200.00 (	30,000.00)
01-4455 WCCPD REIMBURSEMENT	53,000	53,000	0.00	0.00	0.00	0.00	0.00	53,000.00
01-4460 MISCELLANEOUS INCOME	25,000	25,000	4,852.80	53,957.05	68,252.56 (	35.00)	215.69 (	28,922.05)
01-4461 WORKER'S COMP	0	0	0.00	9,060.40	15,218.25	0.00	0.00 (	9,060.40)
01-4462 DONATIONS FD	0	0	0.00	0.00	50.00	0.00	0.00	0.00
01-4463 DONATIONS SPECIAL EVENTS	0	0	250.00	250.00	0.00	0.00	0.00 (	250.00)
01-4470 LEASE OF LAND	50,000	50,000	0.00	41,666.70	45,833.37	0.00	83.33	8,333.30
01-4471 LEASE OF BUILDING SPACE	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-4475 INCOME - BAD DEBT	0	0	0.00	0.00	0.00	0.00	0.00	0.00

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: AUGUST 31ST, 2019

01 -GENERAL FUND

% OF YEAR COMPLETED: 91.67

REVENUES	ORIGINAL BUDGET	AMENDED BUDGET	CURRENT PERIOD	YEAR TO DATE BALANCE	PRIOR YEAR YTD BALANCE	TOTAL ENCUMBERED	% OF BUDGET	BUDGET BALANCE
01-4500 COURT TECHNOLOGY TRANS IN	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-4501 GARBAGE FUND ADMIN TRANSFER	125,000	125,000	0.00	125,000.00	0.00	0.00	100.00	0.00
01-4502 FIRE TRUCK REIMBURSEMENT	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-4503 LASERFICHE RECORD SYS TRANSFER	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-4504 COURT SECURITY FUND TRANSFER	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-4505 GARBAGE FUND TRANSFER	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-4507 GRANT PROCEEDS CJD	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-4508 GRANT PROCEEDS - AACOG	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-4509 GRANT PROCEEDS-TP&W	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-4510 GRANT PROCEEDS-TCFP	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-4511 GRANT PROCEEDS-DOJ	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-4512 GRANT PROCEEDS - TXDOT	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-4513 GRANT PROCEEDS WFD	15,000	15,000	0.00	350.00	0.00	0.00	2.33	14,650.00
01-4548 TRANSFER FROM FUNF 03	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-4549 PROCEEDS SALES OF FIXED ASSETS	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-4550 CAPITAL LEASE	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-4900 PROCEEDS FROM CAPITAL LEASE	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES	7,255,480	7,255,480	658,307.95	6,374,893.34	5,510,528.43	(35.00)	87.86	880,621.62

01 -GENERAL FUND

% OF YEAR COMPLETED: 91.67

DEPARTMENTAL EXPENDITURES	ORIGINAL BUDGET	AMENDED BUDGET	CURRENT PERIOD	YEAR TO DATE BALANCE	PRIOR YEAR YTD BALANCE	TOTAL ENCUMBERED	% OF BUDGET	BUDGET BALANCE
01-ADMINISTRATION								
SALARIES & BENEFITS								
01-501-010 ADMIN. SALARIES	116,351	116,351	10,522.70	115,733.51	99,328.40	0.00	99.47	617.92
01-501-011 ADMIN.LONGEVITY	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-501-014 STIPEND	4,169	4,169	0.00	3,474.23	3,714.86	0.00	83.33	694.87
01-501-015 ADMIN INCENTIVE PAY-BILINGUA	600	600	46.16	542.38	553.92	0.00	90.40	57.62
01-501-018 ADMIN.EDUCATION PAY	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-501-020 ADMIN. OVERTIME	2,700	2,700	0.00	464.35	313.77	0.00	17.20	2,235.65
01-501-030 SOCIAL SECURITY	9,107	9,107	742.61	8,844.23	8,008.61	0.00	97.11	263.20
01-501-040 HEALTH INSURANCE	26,022	26,022	2,180.57	21,607.24	22,732.43	0.00	83.03	4,415.21
01-501-045 INSURANCE - BCWID	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-501-050 RETIREMENT	9,993	9,993	804.29	9,384.69	8,253.30	0.00	93.91	608.48
01-501-060 WORKERS' COMPENSATION	1,100	1,100	0.00	1,000.00	0.00	0.00	90.91	100.00
01-501-070 UNEMPLOYMENT COMPENSATION	1,000	1,000	0.00	8.24	523.13	0.00	0.82	991.76
01-501-080 CONTRACT LABOR	0	0	0.00	16,243.50	0.00	0.00	0.00 (	16,243.50)
01-501-095 TERMINATION PAY-OUT	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL SALARIES & BENEFITS	171,044	171,044	14,296.33	177,302.37	143,428.42	0.00	103.66 (	6,258.79)

DEPARTMENTAL EXPENDITURES	ORIGINAL BUDGET	AMENDED BUDGET	CURRENT PERIOD	YEAR TO DATE BALANCE	PRIOR YEAR YTD BALANCE	TOTAL ENCUMBERED	% OF BUDGET	BUDGET BALANCE
O[illegible] EXPENSES								
[illegible]-130 BONDS & TRAINING	4,500	4,500	751.30	2,172.03	3,675.77	0.00	48.27	2,327.97
[illegible]01-151 Contract Svc - Inspections	60,000	60,000	0.00	57,893.00	75,304.36	0.00	96.49	2,107.00
01-501-420 OFFICE SUPPLIES	6,000	6,000	340.82	4,456.21	6,785.64	100.00	75.94	1,443.79
01-501-431 EMPLOYEE APPRECIATION LUNCHE	0	0	0.00	0.00	172.27	0.00	0.00	0.00
01-501-440 ELECTION SUPPLIES	13,000	28,000	0.00	27,026.54	5,250.04	0.00	96.52	973.46
01-501-500 GENERAL/GIFT SHOP	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-501-590 POSTAGE	500	500	3.00	13.50	14.70	0.00	2.70	486.50
01-501-600 OFFICE EQUIPMENT & MAINT	0	0	0.00	1,130.00	242.50	0.00	0.00 (	1,130.00)
01-501-650 VEHICLE EXPENSE	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-501-700 CONTINGENCIES	0	0	0.00	0.00 (	184.31)	0.00	0.00	0.00
TOTAL OTHER EXPENSES	84,000	99,000	1,095.12	92,691.28	91,260.97	100.00	93.73	6,208.72
CAPITAL EXPENSES								
01-501-800 CAPITAL EXPENDITURES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL EXPENSES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
OTHER INCOME/EXPENSES								
01-501-900 UNALLOCATED FUNDS	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL OTHER INCOME/EXPENSES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL 01-ADMINISTRATION	255,044	270,044	15,391.45	269,993.65	234,689.39	100.00	100.02 (	50.07)

01 -GENERAL FUND

% OF YEAR COMPLETED: 91.67

DEPARTMENTAL EXPENDITURES	ORIGINAL BUDGET	AMENDED BUDGET	CURRENT PERIOD	YEAR TO DATE BALANCE	PRIOR YEAR YTD BALANCE	TOTAL ENCUMBERED	% OF BUDGET	BUDGET BALANCE
02-POLICE DEPARTMENT								
SALARIES & BENEFITS								
01-502-010 POLICE SALARIES	1,228,180	1,078,160	109,220.66	1,206,725.35	1,070,414.71	0.00	111.92 (	128,544.92)
01-502-011 POLICE LONGEVITY	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-502-012 CIVILIAN SALARIES	205,333	205,333	4,528.80	91,026.93	155,571.40	0.00	44.33	114,306.09
01-502-013 CIVILIAN LONGEVITY	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-502-014 POLICE SPECIAL ASSIGNMENT SA	10,200	10,200	346.16	4,067.38	4,754.00	0.00	39.88	6,132.62
01-502-015 POL INCENTIVE PAY-BILING & S	12,300	12,300	556.89	6,233.80	7,947.87	0.00	50.68	6,066.20
01-502-016 CIV.INCENTIVE PAY-BILING & S	2,400	2,400	55.25	829.41	1,395.70	0.00	34.56	1,570.59
01-502-017 POLICE SALARIES-CERTIFICATIO	16,541	16,541	761.64	8,891.57	9,762.84	0.00	53.75	7,649.43
01-502-018 POLICE EDUCATION PAY	4,000	4,000	138.48	1,148.23	1,073.22	0.00	28.71	2,851.77
01-502-019 POLICE TUITION REIMBURSEMENT	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-502-020 POLICE OVERTIME	90,000	90,000	7,127.21	61,746.17	92,076.10	0.00	68.61	28,253.83
01-502-021 7K HOURS	40,000	40,000	4,626.76	46,849.93	49,789.21	0.00	117.12 (	6,849.93)
01-502-022 CIVILIAN OVERTIME	30,000	30,000	1,681.04	15,832.77	27,765.19	0.00	52.78	14,167.23
01-502-023 POL INCENTIVE PAY - SOP	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-502-025 STIPEND (CIVILIAN & POLICE)	38,912	38,912	0.00	36,131.97	34,992.12	0.00	92.86	2,779.63
01-502-026 HAZARDOUS DUTY PAY	15,000	15,000	821.62	10,117.89	11,214.33	0.00	67.45	4,882.11
01-502-030 SOCIAL SECURITY	100,841	100,841	9,166.92	102,278.52	96,931.04	0.00	101.43 (	1,437.72)
01-502-030CSOCIAL SECURITY CIVILIAN	18,003	18,003	477.93	8,519.27	14,665.93	0.00	47.32	9,483.71
01-502-040 HEALTH INSURANCE	246,173	246,173	17,980.50	189,209.53	187,076.46	0.00	76.86	56,963.31
01-502-050 RETIREMENT	109,384	109,384	9,350.49	106,797.52	103,198.27	0.00	97.64	2,586.31
01-502-050CRETIREMENT CIVILIAN	19,762	19,762	476.78	8,779.39	15,037.00	0.00	44.43	10,982.32
01-502-060 WORKERS' COMPENSATION	40,000	40,000	0.00	50,000.00	35,000.00	0.00	125.00 (	10,000.00)
01-502-070 UNEMPLOYMENT COMPENSATION	5,184	5,184	18.03	92.87	4,977.16	0.00	1.79	5,091.13
01-502-095 TERMINATION PAY-OUT	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-502-096 EXEMPT VACATION PAY-OUT	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL SALARIES & BENEFITS	2,232,212	2,082,212	167,335.16	1,955,278.50	1,923,642.55	0.00	93.90	126,933.71
OTHER EXPENSES								
01-502-120 DUES & SUBSCRIPTIONS	500	500	0.00	407.41	617.00	0.00	81.48	92.59
01-502-130 BONDS & TRAINING	7,500	7,500	530.00	6,509.07	2,408.56	0.00	86.79	990.93
01-502-140 EMPLOYMENT SCREENING	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-502-400 CITIZEN'S PATROL	2,500	2,500	0.00	267.00	1,015.21	0.00	10.68	2,233.00
01-502-420 OFFICE SUPPLIES	5,000	5,000	0.00	4,275.87	4,426.53	0.00	85.52	724.13
01-502-430 MISCELLANEOUS SUPPLIES	1,000	1,000	1,005.37	9,905.24	12,519.62	0.00	990.52 (	8,905.24)
01-502-431 EMPLOYEE APPRECIATION LUNCHE	0	0	0.00	0.00	120.25	0.00	0.00	0.00
01-502-432 MOBILE DATA/PHONE	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-502-433 PD IT SOFTWARE HARDWARE & SU	14,000	14,000	0.00	17,963.05	11,946.32	0.00	128.31 (	3,963.05)
01-502-450 LAB FEES/CRIME SCENE SUPP	13,500	13,500	389.80	4,981.85	12,381.92	0.00	36.90	8,518.15
01-502-480 UNIFORM ALLOWANCE	8,500	8,500	46.00	11,343.21	6,321.26	7,485.00	221.51 (	10,328.21)
01-502-520 BICYCLE PARTS & MAINTENANCE	1,000	1,000	0.00	321.25	1,086.22	0.00	32.13	678.75
01-502-540 VEHICLE FUEL	60,000	60,000	0.00	47,053.74	64,196.78	0.00	78.42	12,946.26
01-502-550 PRISONER EXPENSE	300	300	0.00	2,626.50	0.00	0.00	875.50 (	2,326.50)
01-502-590 POSTAGE	500	500	0.00	66.53	91.18	0.00	13.31	433.47
01-502-700 CONTINGENCIES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL OTHER EXPENSES	114,300	114,300	1,971.17	105,720.72	117,130.85	7,485.00	99.04	1,094.28

01 -GENERAL FUND

% OF YEAR COMPLETED: 91.67

DEPARTMENTAL EXPENDITURES	ORIGINAL BUDGET	AMENDED BUDGET	CURRENT PERIOD	YEAR TO DATE BALANCE	PRIOR YEAR YTD BALANCE	TOTAL ENCUMBERED	% OF BUDGET	BUDGET BALANCE
CAPITAL EXPENSES								
01-502-800 CAPITAL EXPENDITURES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL EXPENSES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
OTHER INCOME/EXPENSES								
01-502-900 UNALLOCATED FUNDS	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL OTHER INCOME/EXPENSES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL 02-POLICE DEPARTMENT	2,346,512	2,196,512	169,306.33	2,060,999.22	2,040,773.40	7,485.00	94.17	128,027.99

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: AUGUST 31ST, 2019

01 -GENERAL FUND

% OF YEAR COMPLETED: 91.67

DEPARTMENTAL EXPENDITURES	ORIGINAL BUDGET	AMENDED BUDGET	CURRENT PERIOD	YEAR TO DATE BALANCE	PRIOR YEAR YTD BALANCE	TOTAL ENCUMBERED	% OF BUDGET	BUDGET BALANCE
03-FIRE DEPARTMENT								
SALARIES & BENEFITS								
01-503-010 FIRE DEPT. SALARIES	132,371	112,371	8,204.20	108,008.61	110,013.46	0.00	96.12	4,362.43
01-503-011 FIRE DEPT. LONGEVITY	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-503-012 STIPEND	2,779	2,779	0.00	3,474.22	4,081.55	0.00	125.00 (	694.82)
01-503-015 FIRE INCENTIVE PAY-BILINGUAL	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-503-020 FIRE OVERTIME	5,500	5,500	26.80	228.94	5,755.42	0.00	4.16	5,271.06
01-503-030 SOCIAL SECURITY	10,547	10,547	525.76	7,974.46	10,869.79	0.00	75.61	2,572.67
01-503-040 HEALTH INSURANCE	26,219	26,219	1,502.06	15,391.58	13,260.01	0.00	58.70	10,827.19
01-503-050 RETIREMENT	11,407	11,407	626.38	8,672.57	11,153.85	0.00	76.03	2,734.17
01-503-060 WORKERS' COMPENSATION	4,000	4,000	0.00	14,840.00	2,500.00	0.00	371.00 (	10,840.00)
01-503-070 UNEMPLOYMENT COMPENSATION	500	500	0.00	9.76	609.96	0.00	1.95	490.24
01-503-080 VOLUNTEER PENSION FUND	21,200	21,200	0.00	3,516.48	6,238.00	0.00	16.59	17,683.52
01-503-095 TERMINATION PAY-OUT	0	0	0.00	0.00	24,064.40	0.00	0.00	0.00
TOTAL SALARIES & BENEFITS	214,523	194,523	10,885.20	162,116.62	188,546.44	0.00	83.34	32,406.46
OTHER EXPENSES								
01-503-130 TRAINING	12,000	12,000	2,686.96	9,106.04	9,621.47	0.00	75.88	2,893.96
01-503-140 EMPLOYMENT SCREENING	0	0	0.00	3,019.37	1,662.58	27.00	0.00 (	3,046.37)
01-503-150 HAZMAT PROGRAM	300	300	0.00	0.00	267.32	0.00	0.00	300.00
01-503-215 MOBILE PHONES CONTRACT	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-503-220 MOBILE PHONES MAINTENANCE	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-503-221 MOBILE DATA TERMINAL SERVICE	3,000	3,000	0.00	601.80	276.31	0.00	20.06	2,398.20
01-503-223 PAGER CONTRACT	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-503-224 PAGER MAINTENANCE	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-503-226 PAGER MAINTENANCE - FIRE	1,000	1,000	0.00	0.00	562.92	0.00	0.00	1,000.00
01-503-227 RADIO CONTRACT	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-503-229 RADIO MAINTENANCE	5,500	5,500	0.00	0.00	7,975.50	0.00	0.00	5,500.00
01-503-396 EOC EQUIPMENT & SUPPLIES	5,000	5,000	0.00	3,349.96	4,298.91	1,925.68	105.51 (	275.64)
01-503-420 OFFICE SUPPLIES	3,500	3,500	759.47	5,194.52	3,565.90	0.00	148.41 (	1,694.52)
01-503-430 SUPPLIES & EQUIPMENT	36,000	36,000	5,244.63	31,589.57	34,312.50	19,375.46	141.57 (	14,965.03)
01-503-431 EMPLOYEE APPRECIATION LUNCHE	900	900	0.00	162.39	944.28	0.00	18.04	737.61
01-503-450 MEDICAL SUPPLIES	7,000	7,000	415.93	3,630.13	5,403.73	0.00	51.86	3,369.87
01-503-460 MEDICAL TRAINING	7,500	7,500	200.00	3,540.00	191.08	0.00	47.20	3,960.00
01-503-480 UNIFORM ALLOWANCE	12,000	12,000	1,502.52	10,499.05	6,928.58	784.55	94.03	716.40
01-503-503 VEHICLE PARTS - FIRE	8,000	8,000	756.16	4,236.71	4,035.21	0.00	52.96	3,763.29
01-503-540 VEHICLE FUEL	16,800	16,800	0.00	8,749.50	6,992.89	0.00	52.08	8,050.50
01-503-590 POSTAGE	200	200	0.00	39.72	181.57	0.00	19.86	160.28
01-503-603 VEHICLE OUTSIDE MAINT. FIRE	30,000	30,000	902.93	18,039.32	19,937.21	0.00	60.13	11,960.68
01-503-610 DORM - TELEPHONE	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-503-620 DORM - UTILITIES & CABLE	8,000	8,000	1,195.44	6,521.63	3,468.78	0.00	81.52	1,478.37
01-503-630 DORM - REPAIRS & MAINT	10,000	10,000	402.30	1,634.73	16,321.11	2,189.82	38.25	6,175.45
01-503-700 CONTINGENCIES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-503-703 LEASE PURCHASE - FIRE DEPT	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-503-704 LEASE PURCHASE - INTEREST	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-503-710 TRAVEL	5,500	5,500	0.00	1,103.24	891.24	0.00	20.06	4,396.76
01-503-730 ANNUAL PUMP TESTS	2,500	2,500	0.00	715.00	2,499.50	0.00	28.60	1,785.00
01-503-740 MAINTENANCE CONTRACTS	12,000	12,000	0.00	6,040.58	11,520.42	4,000.00	83.67	1,959.42

01 -GENERAL FUND

% OF YEAR COMPLETED: 91.67

DEPARTMENTAL EXPENDITURES	ORIGINAL BUDGET	AMENDED BUDGET	CURRENT PERIOD	YEAR TO DATE BALANCE	PRIOR YEAR YTD BALANCE	TOTAL ENCUMBERED	% OF BUDGET	BUDGET BALANCE
01-503-750 SCBA TESTS	4,000	4,000	0.00	3,613.22	2,343.66	0.00	90.33	386.78
01-503-760 LADDER TESTS	3,000	3,000	0.00	2,538.15	0.00	0.00	84.61	461.85
TOTAL OTHER EXPENSES	193,700	193,700	14,066.34	123,924.63	144,202.67	28,302.51	78.59	41,472.86
CAPITAL EXPENSES								
01-503-800 CAPITAL EXPENDITURES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-503-801 CAPITAL EQUIPMENT	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-503-802 CAPITAL FACILITIES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-503-803 CAPITAL FLEET	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-503-804 CAPITAL PPE(PERS. PROTECT.EQ	0	0	0.00	0.00	0.00	2,145.00	0.00 (	2,145.00)
TOTAL CAPITAL EXPENSES	0	0	0.00	0.00	0.00	2,145.00	0.00 (	2,145.00)
OTHER INCOME/EXPENSES								
01-503-900 UNALLOCATED FUNDS	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL OTHER INCOME/EXPENSES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL 03-FIRE DEPARTMENT	408,223	388,223	24,951.54	286,041.25	332,749.11	30,447.51	81.52	71,734.32

01 -GENERAL FUND

% OF YEAR COMPLETED: 91.67

DEPARTMENTAL EXPENDITURES	ORIGINAL BUDGET	AMENDED BUDGET	CURRENT PERIOD	YEAR TO DATE BALANCE	PRIOR YEAR YTD BALANCE	TOTAL ENCUMBERED	% OF BUDGET	BUDGET BALANCE
04-SPECIAL SERVICES								
SALARIES & BENEFITS								
01-504-009 SALARIES	50,773	20,773	1,521.50	13,787.50	16,884.52	0.00	66.37	6,985.30
01-504-010 SALARIES - MAYOR & COUNCIL	14,400	14,400	3,005.00	19,295.00	13,082.54	0.00	133.99 (	4,895.00)
01-504-011 SALARIES - PLANNING & ZONING	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-504-012 SALARIES-CITY MANAGER	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-504-013 LONGEVITY	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-504-014 STIPEND	1,390	1,390	0.00	0.00	649.70	0.00	0.00	1,389.70
01-504-030 SOCIAL SECURITY	4,765	4,765	229.88	1,705.00	2,823.88	0.00	35.78	3,060.40
01-504-040 HEALTH INSURANCE	8,701	8,701	0.00	21.52	2,040.00	0.00	0.25	8,679.27
01-504-050 RETIREMENT	4,230	4,230	0.00	0.00	1,891.49	0.00	0.00	4,230.37
01-504-060 WORKERS COMPENSATION	600	600	0.00	600.00	500.00	0.00	100.00	0.00
01-504-070 UNEMPLOYMENT COMP	500	500	3.01	122.40	283.34	0.00	24.48	377.60
01-504-095 TERMINATION PAY-OUT	0	0	0.00	0.00	5,858.40	0.00	0.00	0.00
TOTAL SALARIES & BENEFITS	85,359	55,359	4,759.39	35,531.42	44,013.87	0.00	64.18	19,827.64
OTHER EXPENSES								
01-504-110 BANK ACTIVITY CHARGES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-504-120 DUES & SUBSCRIPTIONS	4,085	4,085	0.00	1,814.50	1,583.00	0.00	44.42	2,270.50
01-504-135 EMPLOYEE RECOGNITION PROG	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-504-140 EMPLOYEE APPRECIATION FUND	0	0	62.00	62.00	11.00	0.00	0.00 (	62.00)
01-504-145 EMPLOYEE WELLNESS PROGRAM	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-504-400 CITIZEN'S PATROL	500	500	0.00	0.00	0.00	0.00	0.00	500.00
01-504-420 OFFICE SUPPLIES	1,000	1,000	0.00	1,555.36	4,659.50	0.00	155.54 (	555.36)
01-504-440 ELECTION SUPPLIES/EXPENSES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-504-460 SPECIAL EVENTS	30,000	30,000	4,839.19	36,829.87	21,949.41	0.00	122.77 (	6,829.87)
01-504-465 JULY 4TH EVENT	10,000	10,000	663.42	2,016.56	15,491.84	0.00	20.17	7,983.44
01-504-470 LIGHT UP	30,000	30,000	0.00	35,747.74	39,441.31	0.00	119.16 (	5,747.74)
01-504-475 50th ANNIVERSARY EVENTS	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-504-480 WINDCREST PROUD	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-504-485 WINDFEST	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-504-486 FIREMAN'S PICNIC & WINDFEST	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-504-490 WINDCREST YOUTH ACTIVITIES	1,200	1,200	0.00	0.00	0.00	0.00	0.00	1,200.00
01-504-590 POSTAGE	18,000	18,000	0.00	3,296.27	9,026.64	0.00	18.31	14,703.73
01-504-609 TRANSFER TO TXWEACT	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-504-610 NEWSLETTER	15,000	15,000	2,923.06	16,072.37	18,530.87	0.00	107.15 (	1,072.37)
01-504-630 LEGAL ADVERTISING	13,000	13,000	267.35	8,553.76	4,795.29	0.00	65.80	4,446.24
01-504-635 ADVERTISING	9,000	9,000	0.00	4,213.67	2,030.56	0.00	46.82	4,786.33
01-504-645 MAYOR - COUNCIL EXPENSES	6,000	6,000	67.98	5,151.01	5,876.92	0.00	85.85	848.99
01-504-650 MILEAGE & ENTERTAINMENT EXPE	3,000	3,000	244.07	2,119.59	3,184.42	0.00	70.65	880.41
TOTAL OTHER EXPENSES	140,785	140,785	9,067.07	117,432.70	126,580.76	0.00	83.41	23,352.30
CAPITAL EXPENSES								
01-504-800 CAPITAL EXPENDITURES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL EXPENSES	0	0	0.00	0.00	0.00	0.00	0.00	0.00

01 -GENERAL FUND

% OF YEAR COMPLETED: 91.67

DEPARTMENTAL EXPENDITURES	ORIGINAL BUDGET	AMENDED BUDGET	CURRENT PERIOD	YEAR TO DATE BALANCE	PRIOR YEAR YTD BALANCE	TOTAL ENCUMBERED	% OF BUDGET	BUDGET BALANCE
OTHER INCOME/EXPENSES								
01-504-900 UNALLOCATED FUNDS	0	(20,000)	0.00	0.00	0.00	0.00	0.00	(20,000.00)
TOTAL OTHER INCOME/EXPENSES	0	(20,000)	0.00	0.00	0.00	0.00	0.00	(20,000.00)
TOTAL 04-SPECIAL SERVICES	226,144	176,144	13,826.46	152,964.12	170,594.63	0.00	86.84	23,179.94

01 -GENERAL FUND

% OF YEAR COMPLETED: 91.67

DEPARTMENTAL EXPENDITURES	ORIGINAL BUDGET	AMENDED BUDGET	CURRENT PERIOD	YEAR TO DATE BALANCE	PRIOR YEAR YTD BALANCE	TOTAL ENCUMBERED	% OF BUDGET	BUDGET BALANCE
SALARIES & BENEFITS								
01-505-010 SALARIES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-505-011 LONGEVITY	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-505-020 OVERTIME	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-505-030 SOCIAL SECURITY	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-505-040 HEALTH INSURANCE	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-505-050 RETIREMENT	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-505-060 WORKERS' COMPENSATION	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-505-070 UNEMPLOYMENT COMPENSATION	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL SALARIES & BENEFITS	0	0	0.00	0.00	0.00	0.00	0.00	0.00
OTHER EXPENSES								
01-505-100 UTILITIES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-505-130 TRAINING	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-505-225 RADIO MAINTNANCE	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-505-240 CONTRACT MAINTENANCE OUTS	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-505-430 SUPPLIES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-505-480 UNIFORM ALLOWANCE	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-505-500 VEHICLE PARTS	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-505-510 VEHICLE OUTSIDE MAINTENAN	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-505-520 EQUIPMENT REPAIR	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-505-525 EQUIPMENT RENTAL	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-505-530 STREET SIGNS & MARKERS	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-505-700 CONTINGENCIES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-505-710 STREET CRACK FILLING MATERIA	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-505-720 ALLEY CURB/SIDEWALK REPAIR	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-505-750 1998 FLOOD DAMAGE	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL OTHER EXPENSES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
CAPITAL EXPENSES								
01-505-800 CAPITAL EXPENDITURES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-505-810 STREET CAPITAL REPAIRS	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL EXPENSES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
OTHER INCOME/EXPENSES								
01-505-900 UNALLOCATED FUNDS	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL OTHER INCOME/EXPENSES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL	0	0	0.00	0.00	0.00	0.00	0.00	0.00

% OF YEAR COMPLETED: 91.67

DEPARTMENTAL EXPENDITURES	ORIGINAL BUDGET	AMENDED BUDGET	CURRENT PERIOD	YEAR TO DATE BALANCE	PRIOR YEAR YTD BALANCE	TOTAL ENCUMBERED	% OF BUDGET	BUDGET BALANCE
06-PARKS & RECREATION								
SALARIES & BENEFITS								
01-506-010 POOL SALARIES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-506-011 LONGEVITY	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-506-020 OVERTIME	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-506-030 SOCIAL SECURITY	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-506-040 HEALTH INSURANCE	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-506-050 RETIREMENT	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-506-060 WORKERS' COMPENSATION	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-506-070 UNEMPLOYMENT COMP-POOL	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL SALARIES & BENEFITS	0	0	0.00	0.00	0.00	0.00	0.00	0.00
OTHER EXPENSES								
01-506-100 UTILITIES	25,000	25,000	905.47	8,884.61	7,301.40	0.00	35.54	16,115.39
01-506-130 TRAINING	2,000	2,000	105.00	1,129.00	1,088.00	0.00	56.45	871.00
01-506-240 CONTRACT MAINTENANCE OUTS	3,500	3,500	250.00	7,641.02	4,788.99	1,378.20	257.69	(5,519.22)
01-506-250 CONTRACT MAINT.-GREEN BEL	60,000	60,000	3,367.97	58,049.59	59,251.72	0.00	96.75	1,950.41
0[illegible]06-255 CONTRACT SERVICES - POOL	0	0	0.00	0.00	0.00	0.00	0.00	0.00
[illegible]6-260 GREEN BELT CLEANING	3,000	3,000	0.00	1,109.19	1,323.09	0.00	36.97	1,890.81
[illegible]6-430 SUPPLIES	8,500	8,500	422.58	7,006.87	4,607.75	0.00	82.43	1,493.13
0[illegible]06-431 EMPLOYEE APPRECIATION LUNCHE	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-506-520 EQUIPMENT REPAIR	9,500	9,500	1,400.87	8,663.67	7,069.58	271.44	94.05	564.89
01-506-630 FACILITY MAINTENANCE	25,000	25,000	2,771.88	22,471.03	20,109.11	125.00	90.38	2,403.97
01-506-631 POND MAINTENANCE	0	0	653.25	1,220.25	673.35	0.00	0.00	(1,220.25)
01-506-635 TREES / SHRUBS/LANDSCAPING	20,000	20,000	112.85	4,694.60	3,323.58	0.00	23.47	15,305.40
01-506-640 LITTLE LEAGUE	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-506-700 CONTINGENCIES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-506-701 LEASE PURCHASE PRINCIPAL	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-506-702 LEASE PURCHASE INTEREST	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL OTHER EXPENSES	156,500	156,500	9,989.87	120,869.83	109,536.57	1,774.64	78.37	33,855.53
CAPITAL EXPENSES								
01-506-800 CAPITAL EXPENDITURE	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-506-810 CAPITAL IMPROVEMENTS	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-506-819 PARKS LIGHTS PRINCIPAL	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-506-820 PARKS LIGHTS PROJECT	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-506-892 INTEREST	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL EXPENSES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
OTHER INCOME/EXPENSES								
01-506-900 UNALLOCATED FUNDS	0	(18,000)	0.00	0.00	0.00	0.00	0.00	(18,000.00)
TOTAL OTHER INCOME/EXPENSES	0	(18,000)	0.00	0.00	0.00	0.00	0.00	(18,000.00)
TOTAL 06-PARKS & RECREATION	156,500	138,500	9,989.87	120,869.83	109,536.57	1,774.64	88.55	15,855.53

01 -GENERAL FUND

% OF YEAR COMPLETED: 91.67

DEPARTMENTAL EXPENDITURES	ORIGINAL BUDGET	AMENDED BUDGET	CURRENT PERIOD	YEAR TO DATE BALANCE	PRIOR YEAR YTD BALANCE	TOTAL ENCUMBERED	% OF BUDGET	BUDGET BALANCE
07-FLEET MECHANIC								
SALARIES & BENEFITS								
01-507-010 MECHANIC SALARIES	47,161	47,161	3,627.21	42,900.05	40,617.02	0.00	90.97	4,260.62
01-507-011 MECHANIC LONGEVITY	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-507-012 STIPEND	1,390	1,390	0.00	1,389.69	1,299.40	0.00	100.00	0.01
01-507-015 MECHANIC INCENTIVE PAY-BILIN	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-507-020 OVERTIME	1,000	1,000	34.01	442.07	938.49	0.00	44.21	557.93
01-507-030 SOCIAL SECURITY	3,684	3,684	233.26	2,871.83	2,750.49	0.00	77.95	812.46
01-507-040 HEALTH INSURANCE	8,649	8,649	722.37	7,946.07	8,003.96	0.00	91.87	703.03
01-507-050 RETIREMENT	4,019	4,019	278.61	3,481.38	3,420.92	0.00	86.63	537.15
01-507-060 WORKERS' COMPENSATION	2,000	2,000	0.00	2,000.00	1,600.00	0.00	100.00	0.00
01-507-070 UNEMPLOYMENT COMPENSATION	500	500	0.00	0.00	167.05	0.00	0.00	500.00
01-507-090 TERMINATION PAY-OUT	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL SALARIES & BENEFITS	68,402	68,402	4,895.46	61,031.09	58,797.33	0.00	89.22	7,371.20
OTHER EXPENSES								
01-507-120 DUES & SUBSCRIPTIONS	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-507-130 TRAINING	1,000	1,000	0.00	0.00	161.30	0.00	0.00	1,000.00
01-507-315 VEHICLE DEDUCTIBLE	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-507-420 OFFICE SUPPLIES	250	250	0.00	264.04	0.00	0.00	105.62 (	14.04)
01-507-430 FLEET TOOLS & SUPPLIES	6,000	6,000	64.01	13,139.25	7,192.81	317.51	224.28 (	7,456.76)
01-507-431 EMPLOYEE APPRECIATION LUNCHE	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-507-450 ENVIRONMENTAL FEES	700	700	0.00	0.00	158.43	0.00	0.00	700.00
01-507-480 UNIFORM ALLOWANCE	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-507-501 VEHICLE PARTS-ADMIN	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-507-502 VEHICLE PARTS-POLICE	18,000	18,000	334.28	16,179.15	15,868.04	92.49	90.40	1,728.36
01-507-503 VEHICLE PARTS-FIRE	3,500	3,500	0.00	68.09	91.52	0.00	1.95	3,431.91
01-507-506 VEHICLE PARTS-PARKS & REC	1,000	1,000	0.00	1,889.16	88.67	0.00	188.92 (	889.16)
01-507-508 VEHICLE PARTS-WARRANT OFFICE	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-507-515 VEHICLE PARTS-EMC/TECH	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-507-516 VEHICLE PARTS-PUBLIC WORKS	10,000	10,000	371.61	4,410.91	6,010.63	312.82	47.24	5,276.27
01-507-518 DEBT SERVICE - INTEREST	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-507-519 VEHICLE PARTS-INSPECTION	500	500	38.29	261.06	290.99	0.00	52.21	238.94
01-507-520 EQUIPMENT REPAIR	15,000	15,000	797.42	7,782.45	7,515.19	0.00	51.88	7,217.55
01-507-540 VEHICLE FUEL	20,000	20,000	0.00	27,523.87	14,839.26	0.00	137.62 (	7,523.87)
01-507-602 VEHICLE OUTSIDE MAINT-POLICE	25,000	25,000	959.08	14,500.31	29,347.93	999.31	62.00	9,500.38
01-507-603 VEHICLE OUTSIDE MAINT-FIRE	5,000	5,000	0.00	129.54	1,851.36	0.00	2.59	4,870.46
01-507-606 VEHICLE OUTSIDE MAINT-PARKS&	1,000	1,000	0.00	0.00	0.00	0.00	0.00	1,000.00
01-507-608 VEHICLE OUTSIDE MAINT-WRNT O	0	0	0.00	0.00	155.00	0.00	0.00	0.00
01-507-615 VEHICLE OUTSIDE MAINT-EMC/TE	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-507-616 VEHICLE OUTSIDE MAINT-PW	3,500	3,500	594.57	3,260.25	2,257.95	0.00	93.15	239.75
01-507-619 VEHICLE OUTSIDE MAINT-INSP	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-507-700 CONTINGENCIES	0	0	125.19	125.19	0.00	0.00	0.00 (	125.19)
01-507-701 TML STORM DAMAGE	0	0	0.00	0.00	1,438.18	0.00	0.00	0.00
01-507-702 LEASE PURCHASE-POLICE PRINCI	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-507-703 LEASE PURCHASE-FIRE PRINCIPA	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-507-704 DEBT SERVICE - INTEREST	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-507-706 LEASE PURCHASE-PARKS	0	0	0.00	0.00	0.00	0.00	0.00	0.00

DEPARTMENTAL EXPENDITURES	ORIGINAL BUDGET	AMENDED BUDGET	CURRENT PERIOD	YEAR TO DATE BALANCE	PRIOR YEAR YTD BALANCE	TOTAL ENCUMBERED	% OF BUDGET	BUDGET BALANCE
01-507-716 DEBT SERVICE - PRINCIPAL	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-507-717 DEBT SERVICE - INTEREST	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-507-719 LEASE PURCHASE-INSPECTION	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-507-721 LEASE PURCHASE-EDC	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-507-725 LEASE PURCHASE - CITY MGMT	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-507-730 VEHICLE/EQUIPMENT TESTING	1,000	1,000	0.00	0.00	0.00	0.00	0.00	1,000.00
TOTAL OTHER EXPENSES	111,450	111,450	3,284.45	99,533.27	87,267.26	1,722.13	81.88	20,194.60
CAPITAL EXPENSES								
01-507-800 CAPITAL EXPENDITURES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL EXPENSES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
OTHER INCOME/EXPENSES								
01-507-900 UNALLOCATED FUNDS	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL OTHER INCOME/EXPENSES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL 07-FLEET MECHANIC	179,852	179,852	8,179.91	150,564.36	146,064.59	1,722.13	84.67	27,565.80

01 -GENERAL FUND

% OF YEAR COMPLETED: 91.67

DEPARTMENTAL EXPENDITURES	ORIGINAL BUDGET	AMENDED BUDGET	CURRENT PERIOD	YEAR TO DATE BALANCE	PRIOR YEAR YTD BALANCE	TOTAL ENCUMBERED	% OF BUDGET	BUDGET BALANCE
08-COURT								
SALARIES & BENEFITS								
01-508-010 COURT SALARIES	280,237	227,237	16,779.75	205,744.50	208,733.18	0.00	90.54	21,492.56
01-508-011 COURT LONGEVITY	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-508-012 STIPEND	8,338	8,338	0.00	7,553.01	6,863.69	0.00	90.58	785.21
01-508-015 COURT INCENTIVE PAY-BILINGUA	1,800	1,800	46.16	544.98	813.72	0.00	30.28	1,255.02
01-508-017 CERTIFICATION PAY - COURT	900	900	0.00	0.00	577.00	0.00	0.00	900.00
01-508-018 COURT EDUCATION PAY	300	300	0.00	0.00	0.00	0.00	0.00	300.00
01-508-020 COURT OVERTIME	10,000	10,000	316.65	4,712.70	4,583.42	0.00	47.13	5,287.30
01-508-030 SOCIAL SECURITY	22,203	22,203	1,307.92	17,037.40	16,716.58	0.00	76.73	5,165.73
01-508-040 HEALTH INSURANCE	43,434	43,434	2,886.48	22,385.84	28,110.72	0.00	51.54	21,047.93
01-508-050 RETIREMENT	24,214	24,214	1,043.71	13,772.89	14,457.01	0.00	56.88	10,441.54
01-508-060 WORKER'S COMPENSATION	3,000	3,000	0.00	3,000.00	1,000.00	0.00	100.00	0.00
01-508-070 UNEMPLOYMENT COMPENSATION	1,000	1,000	3.07	16.32	892.60	0.00	1.63	983.68
01-508-095 TERMINATION PAY-OUT	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL SALARIES & BENEFITS	395,427	342,427	22,383.74	274,767.64	282,747.92	0.00	80.24	67,658.97
OTHER EXPENSES								
01-508-120 DUES & SUBSCRIPTIONS	500	500	195.36	275.36	106.00	0.00	55.07	224.64
01-508-130 BONDS & TRAINING	7,000	7,000	134.36	3,320.52	3,748.86	0.00	47.44	3,679.48
01-508-150 JUDGE	5,000	5,000	346.16	4,667.38	4,628.92	0.00	93.35	332.62
01-508-160 PROSECUTOR	0	0	0.00	400.00	0.00	0.00	0.00	(400.00)
01-508-165 WARRANT JAIL COSTS	8,000	8,000	750.00	4,900.00	4,150.00	0.00	61.25	3,100.00
01-508-170 JURY SERVICE FEES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-508-180 COURT OF RECORD/STENOGRAPHER	500	500	0.00	0.00	190.00	0.00	0.00	500.00
01-508-185 EQUIPMENT MAINTENANCE	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-508-420 OFFICE SUPPLIES	9,000	9,000	565.79	4,304.46	6,213.43	0.00	47.83	4,695.54
01-508-431 EMPLOYEE APPRECIATION LUNCHE	300	300	0.00	355.37	0.00	0.00	118.46	(55.37)
01-508-480 UNIFORM ALLOWANCE	2,000	2,000	0.00	0.00	739.28	0.00	0.00	2,000.00
01-508-481 CONTINGENCIES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-508-540 FUEL	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-508-590 POSTAGE	2,000	2,000	284.80	2,070.34	1,650.63	0.00	103.52	(70.34)
TOTAL OTHER EXPENSES	34,300	34,300	2,276.47	20,293.43	21,427.12	0.00	59.16	14,006.57
CAPITAL EXPENSES								
01-508-800 CAPITAL EXPENDITURES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-508-810 TRANSFER TO COURT SEC. FUND	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL EXPENSES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
OTHER INCOME/EXPENSES								
01-508-900 UNALLOCATED FUNDS	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL OTHER INCOME/EXPENSES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL 08-COURT	429,727	376,727	24,660.21	295,061.07	304,175.04	0.00	78.32	81,665.54

01 -GENERAL FUND

% OF YEAR COMPLETED: 91.67

DEPARTMENTAL EXPENDITURES	ORIGINAL BUDGET	AMENDED BUDGET	CURRENT PERIOD	YEAR TO DATE BALANCE	PRIOR YEAR YTD BALANCE	TOTAL ENCUMBERED	% OF BUDGET	BUDGET BALANCE
DEPT 09								
OTHER EXPENSES								
01-509-100 UTILITIES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-509-240 CONTRACT MAINTENANCE	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-509-430 SUPPLIES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-509-630 FACILITY MAINTENANCE	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-509-700 CONTINGENCIES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL OTHER EXPENSES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
CAPITAL EXPENSES								
01-509-800 CAPITAL EXPENDITURES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL EXPENSES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
OTHER INCOME/EXPENSES								
01-509-900 UNALLOCATED FUNDS	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL OTHER INCOME/EXPENSES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
DEPT 09	0	0	0.00	0.00	0.00	0.00	0.00	0.00

01 -GENERAL FUND

% OF YEAR COMPLETED: 91.67

DEPARTMENTAL EXPENDITURES	ORIGINAL BUDGET	AMENDED BUDGET	CURRENT PERIOD	YEAR TO DATE BALANCE	PRIOR YEAR YTD BALANCE	TOTAL ENCUMBERED	% OF BUDGET	BUDGET BALANCE
10-FACILITY DIVISION								
OTHER EXPENSES								
01-510-103 UTILITIES	140,000	140,000	16,707.93	184,312.78	72,625.74	0.00	131.65	(44,312.78)
01-510-115 MOBILE TELEPHONES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-510-170 JANITORIAL SERVICES	27,000	27,000	1,863.33	27,852.88	21,624.25	0.00	103.16	(852.88)
01-510-240 CONTRACT MAINTENANCE	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-510-430 SUPPLIES	10,000	10,000	480.85	8,311.57	10,033.91	1,159.62	94.71	528.81
01-510-630 FACILITY MAINTENANCE	35,000	35,000	7,378.00	48,833.22	42,877.57	1,189.10	142.92	(15,022.32)
01-510-650 FIRE ALARM & EXT. INSPECTION	3,000	3,000	0.00	300.00	1,028.00	0.00	10.00	2,700.00
01-510-700 CONTINGENCIES	0	0	0.00	128.00	0.00	0.00	0.00	(128.00)
TOTAL OTHER EXPENSES	215,000	215,000	26,430.11	269,738.45	148,189.47	2,348.72	126.55	(57,087.17)
CAPITAL EXPENSES								
01-510-800 CAPITAL EXPENDITURES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL EXPENSES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
OTHER INCOME/EXPENSES								
01-510-900 UNALLOCATED FUNDS	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL OTHER INCOME/EXPENSES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL 10-FACILITY DIVISION	215,000	215,000	26,430.11	269,738.45	148,189.47	2,348.72	126.55	(57,087.17)

01 -GENERAL FUND

% OF YEAR COMPLETED: 91.67

DEPARTMENTAL EXPENDITURES	ORIGINAL BUDGET	AMENDED BUDGET	CURRENT PERIOD	YEAR TO DATE BALANCE	PRIOR YEAR YTD BALANCE	TOTAL ENCUMBERED	% OF BUDGET	BUDGET BALANCE
11-CIVIC CENTER								
SALARIES & BENEFITS								
01-511-010 CIVIC CENTER SALARIES	76,536	76,536	6,445.11	71,140.73	38,570.45	0.00	92.95	5,394.77
01-511-011 CIVIC CENTER LONGEVITY	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-511-012 STIPEND	2,779	2,779	0.00	2,779.38	1,482.76	0.00	100.00	0.02
01-511-020 OVERTIME - CIVIC CENTER	5,000	5,000	55.65	1,829.69	583.78	0.00	36.59	3,170.31
01-511-030 SOCIAL SECURITY	6,237	6,237	437.40	4,985.61	3,156.61	0.00	79.93	1,251.86
01-511-040 HEALTH INSURANCE	17,169	17,169	714.93	7,864.23	7,549.55	0.00	45.80	9,304.96
01-511-050 RETIREMENT	6,838	6,838	435.11	5,044.02	3,224.62	0.00	73.77	1,793.91
01-511-060 WORKERS' COMPENSATION	6,000	6,000	0.00	6,000.00	5,000.00	0.00	100.00	0.00
01-511-070 UNEMPLOYMENT COMPENSATION	1,000	1,000	0.00	3.00	207.24	0.00	0.30	997.00
01-511-095 TERMINATION PAY-OUT	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL SALARIES & BENEFITS	121,559	121,559	8,088.20	99,646.66	59,775.01	0.00	81.97	21,912.83
OTHER EXPENSES								
01-511-100 UTILITIES	27,000	27,000	0.00	5,367.91	20,048.47	0.00	19.88	21,632.09
01-511-430 SUPPLIES	4,000	4,000	8,673.42	19,752.21	5,180.09	576.66	508.22 (	16,328.87)
01-511-431 EMPLOYEE APPRECIATION LUNCHE	0	0	0.00	0.00	0.00	0.00	0.00	0.00
[illegible]1-512 STIPEND	0	0	0.00	0.00	0.00	0.00	0.00	0.00
[illegible]1-630 FACILITY MAINTENANCE	15,000	15,000	2,306.25	20,094.74	13,604.83	258.76	135.69 (	5,353.50)
[illegible]1-700 CONTINGENCIES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL OTHER EXPENSES	46,000	46,000	10,979.67	45,214.86	38,833.38	835.42	100.11 (	50.28)
CAPITAL EXPENSES								
01-511-800 CAPITAL EXPENDITURES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL EXPENSES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
OTHER INCOME/EXPENSES								
01-511-900 UNALLOCATED FUNDS	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL OTHER INCOME/EXPENSES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL 11-CIVIC CENTER	167,559	167,559	19,067.87	144,861.52	98,608.39	835.42	86.95	21,862.55

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: AUGUST 31ST, 2019

01 -GENERAL FUND

% OF YEAR COMPLETED: 91.67

DEPARTMENTAL EXPENDITURES	ORIGINAL BUDGET	AMENDED BUDGET	CURRENT PERIOD	YEAR TO DATE BALANCE	PRIOR YEAR YTD BALANCE	TOTAL ENCUMBERED	% OF BUDGET	BUDGET BALANCE
14-CONTRACT SERVICES								
OTHER EXPENSES								
01-514-220 FOOD HEALTH OFFICER FEES	22,000	22,000	7,195.00	22,505.00	12,900.00	0.00	102.30 (	505.00)
01-514-250 LEGAL & CITY ATTORNEY	34,646	34,646	9,715.00	52,522.82	29,074.90	0.00	151.60 (	17,876.92)
01-514-255 SPECIAL LEGAL FEES	85,000	210,000	8,211.20	136,984.69	89,374.46	0.00	65.23	73,015.31
01-514-258 FINANCIAL SERVICES	10,000	10,000	0.00	0.00	0.00	0.00	0.00	10,000.00
01-514-260 DUES & FEES-BCAD	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-514-270 DUES & FEES - BEXAR CO ELECT	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-514-280 FEES-DELINQUENT COLLECTOR	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-514-285 Contract Services - MFO	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-514-290 AUDIT	30,000	30,000	920.00	32,985.00	12,580.00	0.00	109.95 (	2,985.00)
01-514-300 EMS	70,000	70,000	5,000.00	55,000.00	45,000.00	0.00	78.57	15,000.00
01-514-310 MUNICIPAL INSURANCE	90,000	90,000	0.00	99,866.86	86,466.38	0.00	110.96 (	9,866.86)
01-514-320 ENGINEER / ARCHITECT	50,000	50,000	0.00	5,580.00	30,836.25	0.00	11.16	44,420.00
01-514-321 CONTRACT PLANNING SERVICES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-514-325 SALES TAX COLLECTION SERVICE	6,000	6,000	0.00	32,540.00	27,639.80	0.00	542.33 (	26,540.00)
01-514-328 CABLE TV FRANC FEE COMPLIANC	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-514-360 MOBILITY IMPAIRED TRANSPORT	12,000	12,000	0.00	12,000.00	12,000.00	0.00	100.00	0.00
01-514-367 WATER RESOURCES STUDY	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-514-368 WASTE MANAGEMENT ADD ON	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-514-385 SALARY SURVEY	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-514-400 CREDIT CARD TERMINAL	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-514-403 RECORDS MANAGEMENT	17,000	17,000	650.43	25,455.40	4,587.50	0.00	149.74 (	8,455.40)
01-514-405 RECORDS STORAGE RENTAL	8,200	8,200	805.00	9,684.00	7,668.00	0.00	118.10 (	1,484.00)
01-514-410 RECORDS DESTRUCTION	1,200	1,200	300.00	400.00	0.00	0.00	33.33	800.00
01-514-430 SUPPLIES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-514-500 PURCHASE OF LAND	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL OTHER EXPENSES	436,046	561,046	32,796.63	485,523.77	358,127.29	0.00	86.54	75,522.13
CAPITAL EXPENSES								
01-514-800 CAPITAL EXPENDITURES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL EXPENSES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
OTHER INCOME/EXPENSES								
01-514-900 UNALLOCATED FUNDS	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL OTHER INCOME/EXPENSES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL 14-CONTRACT SERVICES	436,046	561,046	32,796.63	485,523.77	358,127.29	0.00	86.54	75,522.13

01 -GENERAL FUND

% OF YEAR COMPLETED: 91.67

DEPARTMENTAL EXPENDITURES	ORIGINAL BUDGET	AMENDED BUDGET	CURRENT PERIOD	YEAR TO DATE BALANCE	PRIOR YEAR YTD BALANCE	TOTAL ENCUMBERED	% OF BUDGET	BUDGET BALANCE
15-TECH SUPPORT								
SALARIES & BENEFITS								
01-515-010 EMC/TECH SUPPORT SALARIES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-515-011 EMC/TECH LONGEVITY	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-515-020 EMT/TECH SUPPORT OVERTIME	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-515-030 EMC/TECH SOCIAL SECURITY	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-515-040 EMC/TECH HEALTH INSURANCE	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-515-050 EMC/TECH RETIREMENT	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-515-060 WORKER'S COMPENSATION	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-515-070 UNEMPLOYMENT COMPENSATION	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-515-090 EMC/TECH TERM.PAY-OUT	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL SALARIES & BENEFITS	0	0	0.00	0.00	0.00	0.00	0.00	0.00
OTHER EXPENSES								
01-515-120 DUES & SUBSCRIPTIONS	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-515-130 EMC/TECH TRAINING	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-515-200 COMPUTER CONTRACTS	67,000	117,000	3,921.73	107,059.65	94,059.61	0.00	91.50	9,940.35
01-515-201 COMPUTER MAINTENANCE	5,000	5,000	0.00	7,582.94	8,078.16	0.00	151.66	(2,582.94)
01-515-205 TELECOMMUNICATIONS CONTRACT	59,500	59,500	3,466.10	51,130.69	113,842.38	0.00	85.93	8,369.31
01-515-210 TELEPHONE MAINT.CONTRACT	7,000	7,000	0.00	545.00	1,040.00	0.00	7.79	6,455.00
01-515-215 MOBILE PHONES CONTRACT	15,000	15,000	1,142.47	23,312.63	22,321.17	0.00	155.42	(8,312.63)
01-515-220 MOBILE PHONES MAINTENANCE	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-515-221 MOBILE DATA TERMINAL SERVICE	5,000	5,000	2,284.73	11,586.45	1,591.05	0.00	231.73	(6,586.45)
01-515-223 PAGER CONTRACT	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-515-225 PAGER MAINTENANCE	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-515-226 PAGER MAINTENANCE-FIRE	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-515-227 RADIO CONTRACT	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-515-229 RADIO MAINTENANCE	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-515-286 CONTRACTSERVICES - IT	94,000	94,000	0.00	139,124.72	77,975.57	0.00	148.01	(45,124.72)
01-515-330 WEBSITE SUPPORT CONTRACT	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-515-332 WEBSITE MAINTENANCE	6,500	6,500	0.00	0.00	14,465.48	0.00	0.00	6,500.00
01-515-333 CLOUD HOSTING FEES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-515-395 EMERGENCY MGMT SUPPORT	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-515-396 EOC EQUIPMENT & SUPPLIES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-515-430 TECH SUPPLIES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-515-460 COPIER CONTRACT & SUPPLIES	15,000	15,000	0.00	24,412.66	8,444.56	0.00	162.75	(9,412.66)
01-515-480 UNIFORM ALLOWANCE	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-515-520 EQUIPMENT REPAIR	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-515-522 AUDIO VISUAL MAINTENANCE	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-515-525 LEASE PURCHASE-RECORDS MGMT	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-515-700 CONTINGENCIES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL OTHER EXPENSES	274,000	324,000	10,815.03	364,754.74	341,817.98	0.00	112.58	(40,754.74)
CAPITAL EXPENSES								
01-515-800 CAPITAL EXPENSE	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL EXPENSES	0	0	0.00	0.00	0.00	0.00	0.00	0.00

01 -GENERAL FUND

% OF YEAR COMPLETED: 91.67

DEPARTMENTAL EXPENDITURES	ORIGINAL BUDGET	AMENDED BUDGET	CURRENT PERIOD	YEAR TO DATE BALANCE	PRIOR YEAR YTD BALANCE	TOTAL ENCUMBERED	% OF BUDGET	BUDGET BALANCE
OTHER INCOME/EXPENSES								
01-515-900 UNALLOCATED FUNDS	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL OTHER INCOME/EXPENSES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL 15-TECH SUPPORT	274,000	324,000	10,815.03	364,754.74	341,817.98	0.00	112.58 (	40,754.74)

% OF YEAR COMPLETED: 91.67

DEPARTMENTAL EXPENDITURES	ORIGINAL BUDGET	AMENDED BUDGET	CURRENT PERIOD	YEAR-TO DATE BALANCE	PRIOR YEAR YTD BALANCE	TOTAL ENCUMBERED	% OF BUDGET	BUDGET BALANCE
16-PUBLIC WORKS								
SALARIES & BENEFITS								
01-516-010 PUBLIC WORKS SALARIES	398,944	398,944	30,817.37	362,734.90	362,697.99	0.00	90.92	36,209.05
01-516-011 PUBLIC WORKS LONGEVITY	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-516-012 STIPEND	13,897	13,897	0.00	13,896.92	14,124.08	0.00	100.00	0.08
01-516-015 P.W .INCENTIVE PAY-BILINGUAL	600	600	46.16	542.38	553.92	0.00	90.40	57.62
01-516-018 P.W. EDUCATION PAY	300	300	23.08	271.19	276.96	0.00	90.40	28.81
01-516-020 PUBLIC WORKS OVERTIME	10,000	10,000	516.63	6,637.00	7,762.91	0.00	66.37	3,363.00
01-516-030 SOCIAL SECURITY	31,284	31,284	2,396.15	29,309.48	30,022.65	0.00	93.69	1,974.73
01-516-040 HEALTH INSURANCE	86,168	86,168	8,548.83	90,028.31	84,652.26	0.00	104.48 (	3,860.61)
01-516-050 RETIREMENT	34,292	34,292	2,389.78	29,924.82	30,579.36	0.00	87.26	4,367.53
01-516-060 WORKERS' COMPENSATION	25,000	25,000	0.00	25,000.00	22,000.00	0.00	100.00	0.00
01-516-070 UNEMPLOYMENT COMPENSATION	2,000	2,000	0.00	9.10	2,187.18	0.00	0.46	1,990.90
01-516-080 CONTRACT LABOR	5,000	5,000	0.00	0.00	0.00	0.00	0.00	5,000.00
01-516-095 TERMINATION PAY-OUT	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL SALARIES & BENEFITS	607,485	607,485	44,738.00	558,354.10	554,857.31	0.00	91.91	49,131.11
OTHER EXPENSES								
6-100 UTILITIES	25,000	25,000	74.69 (	3,415.28)	9,761.29	0.00	13.66-	28,415.28
-130 TRAINING	2,000	2,000	0.00	1,191.00	1,806.33	0.00	59.55	809.00
6-140 EMPLOYMENT SCREENING	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-516-240 CONTRACT OUT MAINTENANCE	5,000	5,000	0.00	1,041.25	361.70	0.00	20.83	3,958.75
01-516-430 SUPPLIES	15,000	15,000	1,570.40	18,655.62	16,810.90	112.93	125.12 (	3,768.55)
01-516-431 EMPLOYEE APPRECIATION LUNCHE	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-516-480 UNIFORM ALLOWANCE	18,000	18,000	2,483.60	25,788.12	21,439.00	0.00	143.27 (	7,788.12)
01-516-510 VEHICLE OUTSIDE MAINTENAN	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-516-525 EQUIPMENT RENTAL	3,500	3,500	0.00	379.73	1,886.05	0.00	10.85	3,120.27
01-516-530 STREET SIGNS & MARKERS	10,000	10,000	976.60	10,678.90	6,006.33	240.00	109.19 (	918.90)
01-516-590 POSTAGE	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-516-630 FACILITIES MAINTENANCE	15,000	15,000	624.00	2,531.13	17,036.60	0.00	16.87	12,468.87
01-516-700 CONTINGENCIES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-516-701 LEASE PURCHASE PRINCIPAL	0	0	0.00	42,305.25	0.00	0.00	0.00 (	42,305.25)
01-516-702 LEASE PURCHASE INTEREST	0	0	0.00	5,863.55	0.00	0.00	0.00 (	5,863.55)
01-516-710 STREET CRACK FILLING MATERIA	5,000	5,000	534.24	8,875.21	5,795.22	1,080.00	199.10 (	4,955.21)
01-516-720 ALLEY/CURB/SIDEWALK REPAIR	5,000	5,000	0.00	0.00	2,996.50	0.00	0.00	5,000.00
TOTAL OTHER EXPENSES	103,500	103,500	6,263.53	113,894.48	83,899.92	1,432.93	111.43 (	11,827.41)
CAPITAL EXPENSES								
01-516-800 CAPITAL EXPENDITURES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-516-810 STREET CAPITAL REPAIRS	0	0	0.00	0.00	5.36	0.00	0.00	0.00
01-516-890 STREET SWEEPER PRINCIPAL	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-516-892 STREET SWEEPER INTEREST	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL EXPENSES	0	0	0.00	0.00	5.36	0.00	0.00	0.00
OTHER INCOME/EXPENSES								
01-516-900 UNALLOCATED FUNDS	0 (	9,000)	0.00	0.00	0.00	0.00	0.00 (	9,000.00)
TOTAL OTHER INCOME/EXPENSES	0 (	9,000)	0.00	0.00	0.00	0.00	0.00 (	9,000.00)
TOTAL 16-PUBLIC WORKS	710,985	701,985	51,001.53	672,248.58	638,762.59	1,432.93	95.97	28,303.70

01 -GENERAL FUND

% OF YEAR COMPLETED: 91.67

DEPARTMENTAL EXPENDITURES	ORIGINAL BUDGET	AMENDED BUDGET	CURRENT PERIOD	YEAR TO DATE BALANCE	PRIOR YEAR YTD BALANCE	TOTAL ENCUMBERED	% OF BUDGET	BUDGET BALANCE
17-ANIMAL CONTROL								
SALARIES & BENEFITS								
01-517-010 SALARIES-ANIMAL CONTROL	72,913	72,913	5,757.52	67,292.01	63,498.56	0.00	92.29	5,620.73
01-517-011 LONGEVITY	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-517-012 STIPEND	2,779	2,779	0.00	2,779.39	2,598.80	0.00	100.00	0.01
01-517-013 Salaries - Animal on call	3,000	3,000	276.92	3,253.80	3,323.04	0.00	108.46	(253.80)
01-517-020 OVERTIME-ANIMAL CONTROL	7,000	7,000	387.60	4,223.02	3,635.17	0.00	60.33	2,776.98
01-517-030 SOCIAL SECURITY	6,343	6,343	492.46	5,933.01	5,732.04	0.00	93.54	409.81
01-517-040 HEALTH INSURANCE	17,203	17,203	1,430.69	15,784.73	15,440.47	0.00	91.76	1,418.21
01-517-050 RETIREMENT	6,950	6,950	495.75	6,104.35	5,837.05	0.00	87.84	845.27
01-517-060 WORKER'S COMPENSATION	3,000	3,000	0.00	3,000.00	2,200.00	0.00	100.00	0.00
01-517-070 UNEMPLOYMENT COMPENSATION	1,000	1,000	0.00	0.00	367.77	0.00	0.00	1,000.00
TOTAL SALARIES & BENEFITS	120,188	120,188	8,840.94	108,370.31	102,632.90	0.00	90.17	11,817.21
OTHER EXPENSES								
01-517-230 VET/INPOUNDING/SHELTER	28,900	28,900	4,057.00	18,724.65	15,277.71	0.00	64.79	10,175.35
01-517-231 INPOUNDING/SHELTER	24,400	24,400	0.00	8,644.30	20,690.00	0.00	35.43	15,755.70
01-517-240 TRAINING & CERTIFICATION	1,500	1,500	0.00	0.00	2,210.73	0.00	0.00	1,500.00
01-517-420 EQUIPMENT	2,100	2,100	419.56	1,783.66	738.00	0.00	84.94	316.34
01-517-430 SUPPLIES	900	900	0.00	180.22	485.60	0.00	20.02	719.78
01-517-480 UNIFORMS	1,000	1,000	0.00	300.00	0.00	0.00	30.00	700.00
TOTAL OTHER EXPENSES	58,800	58,800	4,476.56	29,632.83	39,402.04	0.00	50.40	29,167.17
CAPITAL EXPENSES								
01-517-800 CAPITAL EXPENDITURES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL EXPENSES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
OTHER INCOME/EXPENSES								
01-517-900 UNALLOCATED FUNDS	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL OTHER INCOME/EXPENSES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL 17-ANIMAL CONTROL	178,988	178,988	13,317.50	138,003.14	142,034.94	0.00	77.10	40,984.38

% OF YEAR COMPLETED: 91.67

DEPARTMENTAL EXPENDITURES	ORIGINAL BUDGET	AMENDED BUDGET	CURRENT PERIOD	YEAR TO DATE BALANCE	PRIOR YEAR YTD BALANCE	TOTAL ENCUMBERED	% OF BUDGET	BUDGET BALANCE
18-WCCPD								
SALARIES & BENEFITS								
01-518-010 WCCPD SALARIES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-518-011 WCCPD LONGEVITY	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-518-014 WCCPD SPECIAL ASSIGN PAY-K-9	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-518-015 WCCPD INCEN PAY-BILING & SHI	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-518-017 WCCPD CERTIFICATION PAY	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-518-020 WCCPD OVERTIME	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-518-021 WCCPD-7K HOURS	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-518-030 WCCPD SOCIAL SECURITY	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-518-040 WCCPD HEALTH INSURANCE	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-518-050 WCCPD RETIREMENT	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-518-060 WCCPD WORKERS COMP	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-518-070 UNEMPLOYMENT COMPENSATION	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-518-095 WCCPD TERM.PAYOUT	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL SALARIES & BENEFITS	0	0	0.00	0.00	0.00	0.00	0.00	0.00
OTHER INCOME/EXPENSES								
01-518-900 UNALLOCATED FUNDS	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL OTHER INCOME/EXPENSES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL 18-WCCPD	0	0	0.00	0.00	0.00	0.00	0.00	0.00

01 -GENERAL FUND

% OF YEAR COMPLETED: 91.67

DEPARTMENTAL EXPENDITURES	ORIGINAL BUDGET	AMENDED BUDGET	CURRENT PERIOD	YEAR TO DATE BALANCE	PRIOR YEAR YTD BALANCE	TOTAL ENCUMBERED	% OF BUDGET	BUDGET BALANCE
19-CODE ENFORCEMENT								
SALARIES & BENEFITS								
01-519-010 INSPECTION SALARIES	46,720	46,720	3,593.60	42,433.96	41,040.64	0.00	90.83	4,285.75
01-519-011 INSPECTIONS LONGEVITY	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-519-012 STIPEND	1,390	1,390	0.00	1,389.69	1,482.75	0.00	100.00	0.01
01-519-015 INSP.INCENTIVE PAY-BILINGUAL	600	600	1.74	9.70	59.50	0.00	1.62	590.30
01-519-018 INSPECTION EDUCATION PAY	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-519-020 OVERTIME	1,800	1,800	370.59	4,261.79	4,179.76	0.00	236.77 (	2,461.79)
01-519-026 HAZARDOUS DUTY PAY	480	480	0.00	0.00	36.92	0.00	0.00	480.00
01-519-030 SOCIAL SECURITY	3,712	3,712	324.00	3,899.18	3,785.01	0.00	105.05 (	187.42)
01-519-040 HEALTH INSURANCE	8,647	8,647	733.36	8,066.96	8,156.86	0.00	93.29	580.18
01-519-050 RETIREMENT	4,048	4,048	322.32	3,971.18	3,950.85	0.00	98.11	76.47
01-519-060 WORKER'S COMPENSATION	1,100	1,100	0.00	1,100.00	1,000.00	0.00	100.00	0.00
01-519-070 UNEMPLOYMENT COMPENSATION	500	500	0.00	0.00	159.24	0.00	0.00	500.00
TOTAL SALARIES & BENEFITS	68,996	68,996	5,345.61	65,132.46	63,851.53	0.00	94.40	3,863.50
OTHER EXPENSES								
01-519-120 DUES & SUBSCRIPTIONS	135	135	0.00	0.00	135.00	0.00	0.00	135.00
01-519-125 CONTRACT INSPECTION SVCS	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-519-130 BONDS & TRAINING	500	500	0.00	0.00	1,259.11	0.00	0.00	500.00
01-519-140 EMPLOYMENT SCREENING	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-519-150 CONTRACT SERVICES - INSPECTI	0	0	0.00	0.00	5,250.00	0.00	0.00	0.00
01-519-420 OFFICE SUPPLIES	750	750	0.00	0.00	870.11	0.00	0.00	750.00
01-519-430 SUPPLIES & EQUIPMENT	500	500	0.00	0.00	483.54	0.00	0.00	500.00
01-519-480 UNIFORMS	500	500	0.00	179.99	387.81	0.00	36.00	320.01
01-519-490 VEHICLE PARTS	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-519-540 VEHICLE FUEL	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-519-700 CONTINGENCIES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL OTHER EXPENSES	2,385	2,385	0.00	179.99	8,385.57	0.00	7.55	2,205.01
CAPITAL EXPENSES								
01-519-800 CAPITAL EXPENDITURES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL EXPENSES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
OTHER INCOME/EXPENSES								
01-519-900 UNALLOCATED FUNDS	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL OTHER INCOME/EXPENSES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL 19-CODE ENFORCEMENT	71,381	71,381	5,345.61	65,312.45	72,237.10	0.00	91.50	6,068.51

01 -GENERAL FUND

% OF YEAR COMPLETED: 91.67

DEPARTMENTAL EXPENDITURES	ORIGINAL BUDGET	AMENDED BUDGET	CURRENT PERIOD	YEAR TO DATE BALANCE	PRIOR YEAR YTD BALANCE	TOTAL ENCUMBERED	% OF BUDGET	BUDGET BALANCE
20-FINANCE								
SALARIES & BENEFITS								
01-520-010 FINANCE SALARIES	231,328	231,328	17,794.26	208,956.70	197,119.25	0.00	90.33	22,371.19
01-520-011 FINANCE LONGEVITY	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-520-012 STIPEND	5,559	5,559	0.00	5,558.77	5,197.60	0.00	100.00	0.03
01-520-015 FINANCE BILINGUAL PAY	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-520-018 FINANCE EDUCATION PAY	650	650	46.16	542.38	553.92	0.00	83.44	107.62
01-520-020 FINANCE OVERTIME	3,000	3,000	0.00	138.67	61.51	0.00	4.62	2,861.33
01-520-030 FINANCE SOCIAL SECURITY	17,926	17,926	1,422.50	17,021.70	15,356.11	0.00	94.95	904.38
01-520-040 FINANCE HEALTH INSURANCE	34,786	34,786	2,907.34	31,980.74	29,615.93	0.00	91.93	2,805.63
01-520-050 FINANCE RETIREMENT	19,455	19,455	1,427.90	17,450.48	16,283.97	0.00	89.70	2,004.31
01-520-060 WORKER'S COMPENSATION	500	500	0.00	500.00	500.00	0.00	100.00	0.00
01-520-070 UNEMPLOYMENT COMPENSATION	500	500	0.00	0.00	524.00	0.00	0.00	500.00
01-520-095 TERMINATION PAY-OUT - FINANC	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL SALARIES & BENEFITS	313,704	313,704	23,598.56	282,149.44	265,212.29	0.00	89.94	31,554.49
OTHER EXPENSES								
01-520-120 DUES & SUBSCRIPTIONS	750	750	80.00	80.00	430.10	0.00	10.67	670.00
[illegible]0-130 BONDS & TRAINING	6,500	6,500	0.00	5,625.41	1,199.09	0.00	86.54	874.59
[illegible]0-140 EMPLOYMENT SCREENING	0	0	0.00	0.00	0.00	0.00	0.00	0.00
[illegible]0-260 DUES & FEES- BCAD	13,000	13,000	0.00	8,885.00	8,629.00	0.00	68.35	4,115.00
01-520-280 FEES-DELINQUENT COLLECTOR	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-520-285 CONTRACT SERVICES - MFO	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-520-289 CONTRACT SUPPORT	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-520-400 BANK/CREDIT CARD TERMINAL CH	8,000	8,000	0.00	8,388.14	8,568.83	0.00	104.85	(388.14)
01-520-420 OFFICE SUPPLIES	8,000	8,000	164.46	4,059.70	3,735.05	0.00	50.75	3,940.30
01-520-431 EMPLOYEE APPRECIATION LUNCHE	600	600	0.00	0.00	0.00	0.00	0.00	600.00
01-520-433 IT SOFTWARE HARDWARE &SUPPLI	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-520-590 POSTAGE	1,000	1,000	0.00	669.05	966.10	0.00	66.91	330.95
01-520-600 OFFICE EQUIP. & MAINT	1,000	1,000	0.00	0.00	0.00	0.00	0.00	1,000.00
01-520-700 CONTINGENCIES	0	0	165.00	165.00	0.00	0.00	0.00	(165.00)
TOTAL OTHER EXPENSES	38,850	38,850	409.46	27,872.30	23,528.17	0.00	71.74	10,977.70
CAPITAL EXPENSES								
01-520-800 CAPITAL EXPENDITURES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL EXPENSES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
OTHER INCOME/EXPENSES								
01-520-900 UNALLOCATED FUNDS	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL OTHER INCOME/EXPENSES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL 20-FINANCE	352,554	352,554	24,008.02	310,021.74	288,740.46	0.00	87.94	42,532.19

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: AUGUST 31ST, 2019

01 -GENERAL FUND

% OF YEAR COMPLETED: 91.67

DEPARTMENTAL EXPENDITURES	ORIGINAL BUDGET	AMENDED BUDGET	CURRENT PERIOD	YEAR TO DATE BALANCE	PRIOR YEAR YTD BALANCE	TOTAL ENCUMBERED	% OF BUDGET	BUDGET BALANCE
21-ECONOMIC DEVELOPMENT(E								
SALARIES & BENEFITS								
01-521-010 EDC SALARIES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-521-011 EDC LONGEVITY	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-521-018 EDC EDUCATION PAY	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-521-020 EDC OVERTIME	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-521-030 SOCIAL SECURITY	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-521-040 HEALTH INSURANCE	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-521-050 RETIREMENT	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-521-060 WORKERS COMPENSATION	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-521-070 UNEMPLOYMENT COMPENSATION	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-521-095 TERMINATION PAY-OUT	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL SALARIES & BENEFITS	0	0	0.00	0.00	0.00	0.00	0.00	0.00
OTHER EXPENSES								
01-521-430 SUPPLIES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-521-510 VEHICLE ALLOWANCE-DIRECTOR	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-521-515 HEALTH INS. ALLOWANCE-DIRECT	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-521-590 POSTAGE	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL OTHER EXPENSES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
OTHER INCOME/EXPENSES								
01-521-900 TRANSFER TO EDC FUND	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-521-901 UNALLOCATED FUNDS	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL OTHER INCOME/EXPENSES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL 21-ECONOMIC DEVELOPMENT(E	0	0	0.00	0.00	0.00	0.00	0.00	0.00

01 -GENERAL FUND

% OF YEAR COMPLETED: 91.67

DEPARTMENTAL EXPENDITURES	ORIGINAL BUDGET	AMENDED BUDGET	CURRENT PERIOD	YEAR TO DATE BALANCE	PRIOR YEAR YTD BALANCE	TOTAL ENCUMBERED	% OF BUDGET	BUDGET BALANCE
23-DEPT								
OTHER EXPENSES								
01-523-100 UTILITIES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-523-240 CONTRACT MAINTENANCE	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-523-430 SUPPLIES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-523-630 FACILITY MAINTENENCE	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-523-700 CONTINGENCIES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL OTHER EXPENSES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
CAPITAL EXPENSES								
01-523-800 CAPITAL EXPENSE	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL EXPENSES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
OTHER INCOME/EXPENSES								
01-523-900 UNALLOCATED FUNDS	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL OTHER INCOME/EXPENSES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
23-DEPT	0	0	0.00	0.00	0.00	0.00	0.00	0.00

01 -GENERAL FUND

% OF YEAR COMPLETED: 91.67

DEPARTMENTAL EXPENDITURES	ORIGINAL BUDGET	AMENDED BUDGET	CURRENT PERIOD	YEAR TO DATE BALANCE	PRIOR YEAR YTD BALANCE	TOTAL ENCUMBERED	% OF BUDGET	BUDGET BALANCE
25-CITY MANAGEMENT								
SALARIES & BENEFITS								
01-525-010 CITY MANAGEMENT SALARIES	145,630	145,630	11,873.20	134,048.92	127,727.27	0.00	92.05	11,580.83
01-525-011 LONGEVITY	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-525-012 STIPEND	1,390	1,390	0.00	1,389.70	1,482.75	0.00	100.00	0.00
01-525-017 CERTIFICATION PAY	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-525-018 EDUCATION PAY	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-525-019 TUITION REIMBURSEMENT	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-525-020 CITY MANAGEMENT OVERTIME	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-525-030 SOCIAL SECURITY	11,141	11,141	845.84	9,250.35	8,676.99	0.00	83.03	1,890.33
01-525-040 HEALTH INSURANCE	9,087	9,087	751.35	8,264.85	7,562.09	0.00	90.95	822.44
01-525-050 RETIREMENT	11,923	11,923	903.56	10,525.96	10,524.42	0.00	88.28	1,397.32
01-525-060 WORKER'S COMPENSATION	3,500	3,500	0.00	3,500.00	3,000.00	0.00	100.00	0.00
01-525-070 UNEMPLOYMENT COMPENSATION	500	500	0.00	0.00	159.24	0.00	0.00	500.00
01-525-080 CONTRACT LABOR - HR	1,000	1,000	0.00	0.00	0.00	0.00	0.00	1,000.00
01-525-095 TERMINATION PAYOUT	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL SALARIES & BENEFITS	184,171	184,171	14,373.95	166,979.78	159,132.76	0.00	90.67	17,190.92
OTHER EXPENSES								
01-525-120 DUES & SUBSCRIPTIONS	750	750	14.00	168.00	154.00	0.00	22.40	582.00
01-525-121 ADP Contract	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-525-130 BONDS & TRAINING	1,000	1,000	0.00	275.00	94.00	0.00	27.50	725.00
01-525-140 EMPLOY. SCREENING & RECRUITM	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-525-150 MOVING EXPENSE - CITY MGR	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-525-420 OFFICE SUPPLIES	1,000	1,000	0.00	0.00	214.60	0.00	0.00	1,000.00
01-525-430 HR SUPPLIES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-525-640 EMPLOYEE RECOGNITION	6,800	6,800	722.78	5,016.32	7,546.48	0.00	73.77	1,783.68
01-525-645 MEALS & ENTERTAINMENT	1,000	1,000	0.00	0.00	168.31	0.00	0.00	1,000.00
01-525-650 VEHICLE EXPENSE	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-525-655 Cell Phone Allowance	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL OTHER EXPENSES	10,550	10,550	736.78	5,459.32	8,177.39	0.00	51.75	5,090.68
OTHER INCOME/EXPENSES								
01-525-900 TRANSFER TO EDC	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-525-901 TRANSFER TO STREETS FUND	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-525-902 UNALLOCATED FUNDS	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL OTHER INCOME/EXPENSES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL 25-CITY MANAGEMENT	194,721	194,721	15,110.73	172,439.10	167,310.15	0.00	88.56	22,281.60

01 -GENERAL FUND

% OF YEAR COMPLETED: 91.67

DEPARTMENTAL EXPENDITURES	ORIGINAL BUDGET	AMENDED BUDGET	CURRENT PERIOD	YEAR TO DATE BALANCE	PRIOR YEAR YTD BALANCE	TOTAL ENCUMBERED	% OF BUDGET	BUDGET BALANCE
26-POOL								
SALARIES & BENEFITS								
01-526-010 SALARIES	65,650	65,650	16,424.25	67,613.88	59,469.64	0.00	102.99	(1,963.88)
01-526-020 OVERTIME	2,800	2,800	0.00	949.90	1,705.72	0.00	33.93	1,850.10
01-526-030 SOCIAL SECURITY	5,236	5,236	1,256.45	5,245.13	4,679.91	0.00	100.17	(8.70)
01-526-040 HEALTH INSURANCE	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-526-050 RETIREMENT	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-526-060 WORKER'S COMPENSATION	3,500	3,500	0.00	3,500.00	3,500.00	0.00	100.00	0.00
01-526-070 UNEMPLOYMENT COMPENSATION	2,500	2,500	15.43	67.57	1,083.16	0.00	2.70	2,432.43
TOTAL SALARIES & BENEFITS	79,686	79,686	17,696.13	77,376.48	70,438.43	0.00	97.10	2,309.95
OTHER EXPENSES								
01-526-100 UTILITIES	7,000	7,000	749.97	5,402.84	2,385.08	0.00	77.18	1,597.16
01-526-130 BONDS & TRAINING	0	0	0.00	0.00	105.00	0.00	0.00	0.00
01-526-140 EMPLOYMENT SCREENING	1,500	1,500	0.00	0.00	0.00	0.00	0.00	1,500.00
01-526-210 EQUIPMENT LEASE	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-526-255 CONTRACT SERVICES - POOL	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-526-420 OFFICE SUPPLIES	1,000	1,000	0.00	708.75	1,346.90	0.00	70.88	291.25
6-430 MISCELLANEOUS SUPPLIES	3,500	3,500	548.25	7,631.82	5,788.15	942.00	244.97	(5,073.82)
5-431 POOL CHEMICALS	12,000	12,000	1,063.76	7,197.18	10,186.63	0.00	59.98	4,802.82
6-480 UNIFORM ALLOWANCE	1,600	1,600	0.00	1,401.90	0.00	0.00	87.62	198.10
01-526-500 VEHICLE PARTS	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-526-510 VEHICLE OUTSIDE MAINTENANCE	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-526-520 EQUIPMENT REPAIR	6,000	6,000	0.00	71.59	14.99	0.00	1.19	5,928.41
01-526-630 FACILITY MAINTENANCE	5,000	5,000	500.00	3,640.17	4,891.56	212.99	77.06	1,146.84
01-526-700 CONTINGENCIES	1,000	1,000	0.00	0.00	1,383.90	0.00	0.00	1,000.00
TOTAL OTHER EXPENSES	38,600	38,600	2,861.98	26,054.25	26,102.21	1,154.99	70.49	11,390.76
CAPITAL EXPENSES								
01-526-800 CAPITAL EXPENDITURES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL EXPENSES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
OTHER INCOME/EXPENSES								
01-526-900 UNALLOCATED FUNDS	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL OTHER INCOME/EXPENSES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL 26-POOL	118,286	118,286	20,558.11	103,430.73	96,540.64	1,154.99	88.42	13,700.71

% OF YEAR COMPLETED: 91.67

DEPARTMENTAL EXPENDITURES	ORIGINAL BUDGET	AMENDED BUDGET	CURRENT PERIOD	YEAR TO DATE BALANCE	PRIOR YEAR YTD BALANCE	TOTAL ENCUMBERED	% OF BUDGET	BUDGET BALANCE
27-POST OFFICE								
SALARIES & BENEFITS								
01-527-010 POST OFFICE SALARIES	31,485	31,485	2,422.40	30,777.86	31,651.85	0.00	97.76	706.68
01-527-011 LONGEVITY	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-527-012 STIPEND	1,390	1,390	0.00	1,389.69	1,299.40	0.00	100.00	0.01
01-527-015 P. O. INCENTIVE PAY-BILINGUA	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-527-020 OVERTIME - POST OFFICE	1,200	1,200	304.76	685.26	506.43	0.00	57.11	514.74
01-527-030 SOCIAL SECURITY	2,500	2,500	202.74	2,441.11	2,532.15	0.00	97.63	59.26
01-527-040 HEALTH INSURANCE	8,579	8,579	711.71	7,875.95	7,832.39	0.00	91.80	703.40
01-527-050 RETIREMENT	2,763	2,763	207.54	2,352.03	2,251.20	0.00	85.11	411.39
01-527-060 WORKER'S COMPENSATION	1,000	1,000	0.00	76.00	750.00	0.00	7.60	924.00
01-527-070 UNEMPLOYMENT COMPENSATION	750	750	0.00	1.59	223.82	0.00	0.21	748.41
01-527-095 TERMINATION PAY-OUT	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL SALARIES & BENEFITS	49,667	49,667	3,849.15	45,599.49	47,047.24	0.00	91.81	4,067.89
OTHER EXPENSES								
01-527-120 DUES & SUBSCRIPTIONS	0	0	0.00	0.00	14.00	0.00	0.00	0.00
01-527-130 BONDS & TRAINING	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-527-420 OFFICE SUPPLIES - POST OFFIC	6,000	6,000	0.00	2,642.47	3,771.06	549.50	53.20	2,808.03
01-527-421 CONTRACT / SEASONAL HELP	3,200	3,200	0.00	0.00 (	250.00)	0.00	0.00	3,200.00
01-527-590 POSTAGE - POST OFFICE	0	0	0.00	14.35	0.00	0.00	0.00 (	14.35)
01-527-600 OFFICE EQUIPMENT & MAINTENAN	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-527-610 OFFICE EQUIPMENT LEASE	12,200	12,200	0.00	2,449.44	11,909.12	0.00	20.08	9,750.56
01-527-700 CONTINGENCIES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-527-710 INVENTORY ADJUSTMENTS	400	400	0.00	0.00	0.00	0.00	0.00	400.00
TOTAL OTHER EXPENSES	21,800	21,800	0.00	5,106.26	15,444.18	549.50	25.94	16,144.24
CAPITAL EXPENSES								
01-527-800 CAPITAL EXPENSE	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL EXPENSES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
OTHER INCOME/EXPENSES								
01-527-900 UNALLOCATED FUNDS	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL OTHER INCOME/EXPENSES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL 27-POST OFFICE	71,467	71,467	3,849.15	50,705.75	62,491.42	549.50	71.72	20,212.13

01 -GENERAL FUND

% OF YEAR COMPLETED: 91.67

DEPARTMENTAL EXPENDITURES	ORIGINAL BUDGET	AMENDED BUDGET	CURRENT PERIOD	YEAR TO DATE BALANCE	PRIOR YEAR YTD BALANCE	TOTAL ENCUMBERED	% OF BUDGET	BUDGET BALANCE
28-HUMAN RESOUCES								
OTHER EXPENSES								
01-528-130 INSURANCE ADMIN. FEES	4,000	4,000	290.00	3,705.95	3,240.00	0.00	92.65	294.05
01-528-140 EMPLOYMENT SCREENING/RECRUIT	14,000	14,000	950.05	11,710.87	14,044.22	0.00	83.65	2,289.13
01-528-141 ADP SERVICES	60,000	60,000	0.00	45,510.65	48,098.85	0.00	75.85	14,489.35
01-528-142 RECOGNITION PROGRAM	2,000	2,000	0.00	824.82	628.42	0.00	41.24	1,175.18
01-528-143 EMPLOYEE WELLNESS PROGRAM	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-528-150 EMP MED COST ASSIST	65,000	65,000	3,914.21	38,789.82	48,036.31	0.00	59.68	26,210.18
01-528-160 EMP RECONGITION PROGRAM	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-528-162 INSURANCE INCREASE	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-528-170 EMP WELLNESS PROGRAM	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-528-172 TMRS	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-528-175 TRANSFER TO HRA FUND 12	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-528-180 COLA 2%	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-528-701 PRIOR YEAR ADJUSTMENTS	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL OTHER EXPENSES	145,000	145,000	5,154.26	100,542.11	114,047.80	0.00	69.34	44,457.89
OTHER INCOME/EXPENSES								
[illegible]8-900 UNALLOCATED FUNDS	0	0	0.00	0.00	0.00	0.00	0.00	0.00
[illegible]AL OTHER INCOME/EXPENSES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL 28-HUMAN RESOUCES	145,000	145,000	5,154.26	100,542.11	114,047.80	0.00	69.34	44,457.89

01 -GENERAL FUND

% OF YEAR COMPLETED: 91.67

DEPARTMENTAL EXPENDITURES	ORIGINAL BUDGET	AMENDED BUDGET	CURRENT PERIOD	YEAR TO DATE BALANCE	PRIOR YEAR YTD BALANCE	TOTAL ENCUMBERED	% OF BUDGET	BUDGET BALANCE
29-MERIT INCREASES								
SALARIES & BENEFITS								
01-529-010 MERIT INCREASE SALARIES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-529-030 SOCIAL SECURITY	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-529-050 RETIREMENT	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-529-060 WORKERS COMP	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL SALARIES & BENEFITS	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL 29-MERIT INCREASES	0	0	0.00	0.00	0.00	0.00	0.00	0.00

% OF YEAR COMPLETED: 91.67

DEPARTMENTAL EXPENDITURES	ORIGINAL BUDGET	AMENDED BUDGET	CURRENT PERIOD	YEAR TO DATE BALANCE	PRIOR YEAR YTD BALANCE	TOTAL ENCUMBERED	% OF BUDGET	BUDGET BALANCE
30-CAPITAL								
OTHER EXPENSES								
01-530-506 PARKS CAPITAL	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-530-507 FLEET CAPITAL	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-530-508 COURT CAPITAL	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-530-525 CITY MANAGER CAPITAL	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-530-526 POOL CAPITAL	25,000	25,000	0.00	24,953.11	0.00	0.00	99.81	46.89
01-530-527 POST OFFICE CAPITAL	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-530-528 HUMAN RESOURCES CAPITAL	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL OTHER EXPENSES	25,000	25,000	0.00	24,953.11	0.00	0.00	99.81	46.89
CAPITAL EXPENSES								
01-530-801 ADMIN CAPITAL	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-530-802 POLICE CAPITAL	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-530-803 FIRE CAPITAL	108,770	158,770	16,712.30	181,780.29	26,937.90	8,990.00	120.16 (	32,000.19)
01-530-804 SPECIAL SERVICES CAPITAL	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-530-806 PARKS CAPITAL	91,043	91,043	7,586.94	150,161.58	150,827.34	0.00	164.93 (	59,118.30)
01-530-810 FACILITY CAPITAL	0	0	0.00	21,000.00	0.00	0.00	0.00 (	21,000.00)
[illegible]0-811 CIVIC CENTER CAPITAL	0	0	0.00	11,980.00	24,777.00	0.00	0.00 (	11,980.00)
[illegible]0-814 CONTRACT SERVICES CAPITAL	0	0	0.00	0.00	0.00	0.00	0.00	0.00
[illegible]0-815 TECH SUPPORT CAPITAL	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-530-816 PUBLIC WORKS CAPITAL	58,169	58,169	0.00	5,492.00	78,505.80	0.00	9.44	52,676.81
01-530-817 ANIMAL CONTROL CAPITAL	0	60,000	476.49	61,977.40	0.00	0.00	103.30 (	1,977.40)
01-530-819 CODE ENFORCEMENT CAPITAL	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-530-820 FINANCE CAPITAL	52,000	52,000	0.00	42,706.30	0.00	0.00	82.13	9,293.70
TOTAL CAPITAL EXPENSES	309,982	419,982	24,775.73	475,097.57	281,048.04	8,990.00	115.26 (	64,105.38)
OTHER INCOME/EXPENSES								
01-530-925 TRANSFER OUT TO STREETS	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL OTHER INCOME/EXPENSES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL 30-CAPITAL	334,982	444,982	24,775.73	500,050.68	281,048.04	8,990.00	114.40 (	64,058.49)

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: AUGUST 31ST, 2019

01 -GENERAL FUND

% OF YEAR COMPLETED: 91.67

DEPARTMENTAL EXPENDITURES	ORIGINAL BUDGET	AMENDED BUDGET	CURRENT PERIOD	YEAR TO DATE BALANCE	PRIOR YEAR YTD BALANCE	TOTAL ENCUMBERED	% OF BUDGET	BUDGET BALANCE
00-GENERAL EXPENDITURES								
SALARIES & BENEFITS								
01-500-030 SOCIAL SECURITY	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-500-050 RETIREMENT	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL SALARIES & BENEFITS	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL 00-GENERAL EXPENDITURES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES	7,272,972	7,272,972	518,536.05	6,714,126.26	6,148,539.00	56,840.84	93.10	502,004.44
REVENUE OVER/(UNDER) EXPENDITURES	(17,492)	(17,492)	139,771.90	(339,232.92)	(638,010.57)	(56,875.84)	2,264.57	378,617.18

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CITY OF WINCREST
BALANCE SHEET
AS OF: AUGUST 31ST, 2019

02 -GARBAGE FUND

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE		
ASSETS				
02-1100	CASH	26,306.45		
02-1102	CLAIM ON CASH	26,911.48		
02-1105	SAVINGS	474.11		
02-1115	INVESTMENT - TEXPOOL	432.15		
02-1315	DUE FROM GENERAL FUND	0.00		
02-1601	A/R-COMMERCIAL GARBAGE	137,571.62		
02-1605	A/R-RESIDENTIAL GARBAGE	181,553.04		
02-1606	ALLOW FOR DOUBTFUL ACCTS	(177,201.88)		
02-1607	A/R-RECYCLING INCOME	0.00		
02-1608	A/R - UNAPPLIED CREDITS	(20,402.46)		
02-1610	A/R-ACCRUED INTEREST	0.00		
			175,644.51	
	TOTAL ASSETS			175,644.51
LIABILITIES				
02-2315	DUE TO GENERAL FUND	284,672.33		
[illegible]00	A/P PENDING	159,675.01		
[illegible]10	A/P-SALES TAX	18,702.10		
[illegible]15	A/P-GARBAGE CONTRACTOR	0.00		
02-2420	DEFERRED REVENUE-RESIDENT	0.00		
	TOTAL LIABILITIES		463,049.44	
EQUITY				
02-3201	FUND BALANCE	(285,376.06)		
	TOTAL BEGINNING EQUITY	(285,376.06)		
	TOTAL REVENUE	1,199,484.48		
	TOTAL EXPENSES	1,201,513.35		
	TOTAL INCREASE/(DECREASE) IN FUND BAL.	(2,028.87)		
	TOTAL EQUITY & FUND BALANCE		(287,404.93)	
	TOTAL LIABILITIES, EQUITY & FUND BALANCE			175,644.51

CITY OF WINCREST
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: AUGUST 31ST, 2019

02 -GARBAGE FUND

% OF YEAR COMPLETED: 91.67

	ORIGINAL BUDGET	AMENDED BUDGET	CURRENT PERIOD	YEAR TO DATE BALANCE	PRIOR YEAR YTD BALANCE	TOTAL ENCUMBERED	% OF BUDGET	BUDGET BALANCE
REVENUE SUMMARY								
ALL REVENUES	1,181,673	1,181,673	(5,543.72)	1,199,484.48	852,455.71	0.00	101.51	(17,811.18)
TOTAL REVENUES	1,181,673	1,181,673	(5,543.72)	1,199,484.48	852,455.71	0.00	101.51	(17,811.18)
EXPENDITURE SUMMARY								
00-GENERAL EXPENDITURES								
SALARIES & BENEFITS	920,000	920,000	99,437.42	1,048,364.27	703,539.01	0.00	113.95	(128,364.27)
OTHER EXPENSES	28,500	28,500	550.00	28,149.08	18,458.53	272.94	99.73	77.98
OTHER INCOME/EXPENSES	125,000	125,000	0.00	125,000.00	0.00	0.00	100.00	0.00
TOTAL 00-GENERAL EXPENDITURES	1,073,500	1,073,500	99,987.42	1,201,513.35	721,997.54	272.94	111.95	(128,286.29)
TOTAL EXPENDITURES	1,073,500	1,073,500	99,987.42	1,201,513.35	721,997.54	272.94	111.95	(128,286.29)
REVENUE OVER/(UNDER) EXPENDITURES	108,173	108,173	(105,531.14)	(2,028.87)	130,458.17	(272.94)	2.13-	110,475.11

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: AUGUST 31ST, 2019

02 -GARBAGE FUND

% OF YEAR COMPLETED: 91.67

REVENUES	ORIGINAL BUDGET	AMENDED BUDGET	CURRENT PERIOD	YEAR TO DATE BALANCE	PRIOR YEAR YTD BALANCE	TOTAL ENCUMBERED	% OF BUDGET	BUDGET BALANCE
02-4101 INCOME-COMMERCIAL	531,523	531,523	36,810.86	598,499.55	373,652.27	0.00	112.60	(66,976.25)
02-4105 INCOME-RESIDENTIAL	621,000	621,000	(26,644.99)	562,203.90	460,219.46	0.00	90.53	58,796.10
02-4107 INCOME-RECYCLING	0	0	0.00	0.00	0.00	0.00	0.00	0.00
02-4110 INCOME-LATE CHARGE	29,000	29,000	(15,745.77)	38,350.31	19,558.17	0.00	132.24	(9,350.31)
02-4115 INCOME-INTEREST	150	150	36.18	430.72	286.43	0.00	287.15	(280.72)
02-4130 INCOME - MISCELLANEOUS	0	0	0.00	0.00	(1,260.62)	0.00	0.00	0.00
TOTAL REVENUES	1,181,673	1,181,673	(5,543.72)	1,199,484.48	852,455.71	0.00	101.51	(17,811.18)

02 -GARBAGE FUND

% OF YEAR COMPLETED: 91.67

DEPARTMENTAL EXPENDITURES	ORIGINAL BUDGET	AMENDED BUDGET	CURRENT PERIOD	YEAR TO DATE BALANCE	PRIOR YEAR YTD BALANCE	TOTAL ENCUMBERED	% OF BUDGET	BUDGET BALANCE
00-GENERAL EXPENDITURES								
SALARIES & BENEFITS								
02-500-010 EXPENSES-COMMERCIAL	426,000	426,000	55,415.88	534,010.97	329,644.17	0.00	125.35 (	108,010.97)
02-500-020 EXPENSES-RESIDENTIAL	494,000	494,000	44,021.54	514,353.30	373,894.84	0.00	104.12 (	20,353.30)
02-500-030 EXPENSES-ADMINISTRATIVE	0	0	0.00	0.00	0.00	0.00	0.00	0.00
02-500-040 EXPENSES-BAD DEBT	0	0	0.00	0.00	0.00	0.00	0.00	0.00
02-500-050 EXPENSES-MED.WASTE & CLEAN U	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL SALARIES & BENEFITS	920,000	920,000	99,437.42	1,048,364.27	703,539.01	0.00	113.95 (	128,364.27)
OTHER EXPENSES								
02-500-420 SUPPLIES	0	0	0.00	156.15	0.00	0.00	0.00 (	156.15)
02-500-590 POSTAGE	3,500	3,500	550.00	3,515.00	2,818.85	0.00	100.43 (	15.00)
02-500-591 EXPENSE - ALLY REPAIR	20,000	20,000	0.00	24,477.93	15,639.68	272.94	123.75 (	4,750.87)
02-500-592 EXPENSES - ADDITIONAL CITY S	5,000	5,000	0.00	0.00	0.00	0.00	0.00	5,000.00
TOTAL OTHER EXPENSES	28,500	28,500	550.00	28,149.08	18,458.53	272.94	99.73	77.98
OTHER INCOME/EXPENSES								
02-500-900 EXPENSES-TRANSFER GENERAL FU	125,000	125,000	0.00	125,000.00	0.00	0.00	100.00	0.00
TOTAL OTHER INCOME/EXPENSES	125,000	125,000	0.00	125,000.00	0.00	0.00	100.00	0.00
TOTAL 00-GENERAL EXPENDITURES	1,073,500	1,073,500	99,987.42	1,201,513.35	721,997.54	272.94	111.95 (	128,286.29)
TOTAL EXPENDITURES	1,073,500	1,073,500	99,987.42	1,201,513.35	721,997.54	272.94	111.95 (	128,286.29)
REVENUE OVER/(UNDER) EXPENDITURES	108,173	108,173 (	105,531.14)(	2,028.87)	130,458.17 (	272.94)	2.13-	110,475.11

BALANCE SHEET
AS OF: AUGUST 31ST, 2019

04 -ASSET SEIZ FUND- FEDERAL

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE		
ASSETS				
04-1102	CLAIM ON CASH	136.56		
04-1105	SAVINGS	357.45		
04-1115	INVESTMENTS	0.00		
04-1315	DUE FROM GENERAL FUND	0.00		
04-1515	A/R-ACCRUED INTEREST	0.00		
04-1550	A/R-MISCELLANEOUS	0.00		
			494.01	
	TOTAL ASSETS			494.01
LIABILITIES				
04-2315	DUE TO GENERAL FUND	0.00		
04-2400	A/P PENDING	0.00		
	TOTAL LIABILITIES		0.00	
EQUITY				
04-3201	FUND BALANCE-RESTRICTED	488.27		
	TOTAL BEGINNING EQUITY	488.27		
	TOTAL REVENUE	5.74		
	TOTAL EXPENSES	0.00		
	TOTAL INCREASE/(DECREASE) IN FUND BAL.	5.74		
	TOTAL EQUITY & FUND BALANCE		494.01	
	TOTAL LIABILITIES, EQUITY & FUND BALANCE			494.01

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: AUGUST 31ST, 2019

04 -ASSET SEIZ FUND- FEDERAL

% OF YEAR COMPLETED: 91.67

	ORIGINAL BUDGET	AMENDED BUDGET	CURRENT PERIOD	YEAR TO DATE BALANCE	PRIOR YEAR YTD BALANCE	TOTAL ENCUMBERED	% OF BUDGET	BUDGET BALANCE
REVENUE SUMMARY								
ALL REVENUES	0	0	0.48	5.74	3.40	0.00	0.00	(5.74)
TOTAL REVENUES	0	0	0.48	5.74	3.40	0.00	0.00	(5.74)
EXPENDITURE SUMMARY								
00-GENERAL EXPENDITURES								
SALARIES & BENEFITS	0	0	0.00	0.00	0.00	0.00	0.00	0.00
CAPITAL EXPENSES	0	0	0.00	0.00	20.00	0.00	0.00	0.00
TOTAL 00-GENERAL EXPENDITURES	0	0	0.00	0.00	20.00	0.00	0.00	0.00
TOTAL EXPENDITURES	0	0	0.00	0.00	20.00	0.00	0.00	0.00
REVENUE OVER/(UNDER) EXPENDITURES	0	0	0.48	5.74	(16.60)	0.00	0.00	(5.74)

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: AUGUST 31ST, 2019

04 -ASSET SEIZ FUND- FEDERAL

% OF YEAR COMPLETED: 91.67

REVENUES	ORIGINAL BUDGET	AMENDED BUDGET	CURRENT PERIOD	YEAR TO DATE BALANCE	PRIOR YEAR YTD BALANCE	TOTAL ENCUMBERED	% OF BUDGET	BUDGET BALANCE
04-4101 INCOME-COURT FORFEITED PR	0	0	0.00	0.00	0.00	0.00	0.00	0.00
04-4105 INCOME-ABAND/SEIZED PROP	0	0	0.00	0.00	0.00	0.00	0.00	0.00
04-4115 INCOME-INTEREST	0	0	0.48	5.74	3.40	0.00	0.00	(5.74)
TOTAL REVENUES	0	0	0.48	5.74	3.40	0.00	0.00	(5.74)

04 -ASSET SEIZ FUND- FEDERAL

% OF YEAR COMPLETED: 91.67

DEPARTMENTAL EXPENDITURES	ORIGINAL BUDGET	AMENDED BUDGET	CURRENT PERIOD	YEAR TO DATE BALANCE	PRIOR YEAR YTD BALANCE	TOTAL ENCUMBERED	% OF BUDGET	BUDGET BALANCE
00-GENERAL EXPENDITURES								
SALARIES & BENEFITS								
04-500-050 MISCELLANEOUS	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL SALARIES & BENEFITS	0	0	0.00	0.00	0.00	0.00	0.00	0.00
CAPITAL EXPENSES								
04-500-800 CAPITAL EXPENDITURES	0	0	0.00	0.00	20.00	0.00	0.00	0.00
TOTAL CAPITAL EXPENSES	0	0	0.00	0.00	20.00	0.00	0.00	0.00
TOTAL 00-GENERAL EXPENDITURES	0	0	0.00	0.00	20.00	0.00	0.00	0.00
TOTAL EXPENDITURES	0	0	0.00	0.00	20.00	0.00	0.00	0.00
REVENUE OVER/(UNDER) EXPENDITURES	0	0	0.48	5.74	(16.60)	0.00	0.00	(5.74)

BALANCE SHEET
AS OF: AUGUST 31ST, 2019

05 -COUNTY FIRE CONTRIBUTION

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE		
ASSETS				
05-1102	CLAIM ON CASH	17,748.32		
05-1105	SAVINGS	0.00		
05-1115	INVESTMENTS	3,946.07		
05-1315	DUE FROM GENERAL FUND	0.00		
05-1515	A/R-ACCRUED INTEREST	0.00		
05-1550	A/R-MISCELLANEOUS	0.00		
			21,694.39	
	TOTAL ASSETS			21,694.39
LIABILITIES				
05-2315	DUE TO GENERAL FUND	0.00		
05-2400	A/P PENDING	0.00		
	TOTAL LIABILITIES		0.00	
EQUITY				
05-3201	FUND BALANCE-RESTRICTED	16,819.43		
	TOTAL BEGINNING EQUITY	16,819.43		
	TOTAL REVENUE	6,676.00		
	TOTAL EXPENSES	1,801.04		
	TOTAL INCREASE/(DECREASE) IN FUND BAL.	4,874.96		
	TOTAL EQUITY & FUND BALANCE		21,694.39	
	TOTAL LIABILITIES, EQUITY & FUND BALANCE			21,694.39

05 -COUNTY FIRE CONTRIBUTION

% OF YEAR COMPLETED: 91.67

	ORIGINAL BUDGET	AMENDED BUDGET	CURRENT PERIOD	YEAR TO DATE BALANCE	PRIOR YEAR YTD BALANCE	TOTAL ENCUMBERED	% OF BUDGET	BUDGET BALANCE
REVENUE SUMMARY								
ALL REVENUES	0	0	6,676.00	6,676.00	18,450.35	0.00	0.00 (	6,676.00)
TOTAL REVENUES	0	0	6,676.00	6,676.00	18,450.35	0.00	0.00 (	6,676.00)
EXPENDITURE SUMMARY								
00-GENERAL EXPENDITURES								
SALARIES & BENEFITS	0	0	0.00	1,801.04	1,049.74	3,193.08	0.00 (	4,994.12)
OTHER EXPENSES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
CAPITAL EXPENSES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL 00-GENERAL EXPENDITURES	0	0	0.00	1,801.04	1,049.74	3,193.08	0.00 (	4,994.12)
TOTAL EXPENDITURES	0	0	0.00	1,801.04	1,049.74	3,193.08	0.00 (	4,994.12)
REVENUE OVER/(UNDER) EXPENDITURES	0	0	6,676.00	4,874.96	17,400.61 (	3,193.08)	0.00 (	1,681.88)

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: AUGUST 31ST, 2019

05 -COUNTY FIRE CONTRIBUTION

% OF YEAR COMPLETED: 91.67

REVENUES	ORIGINAL BUDGET	AMENDED BUDGET	CURRENT PERIOD	YEAR TO DATE BALANCE	PRIOR YEAR YTD BALANCE	TOTAL ENCUMBERED	% OF BUDGET	BUDGET BALANCE
05-4101 INCOME-BEXAR COUNTY	0	0	0.00	0.00	0.00	0.00	0.00	0.00
05-4105 INCOME - OTHER	0	0	6,676.00	6,676.00	18,450.35	0.00	0.00 (	6,676.00)
05-4115 INCOME-INTEREST	0	0	0.00	0.00	0.00	0.00	0.00	0.00
05-4120 GRANT PROCEEDS - FIRE	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES	0	0	6,676.00	6,676.00	18,450.35	0.00	0.00 (	6,676.00)

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: AUGUST 31ST, 2019

05 -COUNTY FIRE CONTRIBUTION

% OF YEAR COMPLETED: 91.67

DEPARTMENTAL EXPENDITURES	ORIGINAL BUDGET	AMENDED BUDGET	CURRENT PERIOD	YEAR TO DATE BALANCE	PRIOR YEAR YTD BALANCE	TOTAL ENCUMBERED	% OF BUDGET	BUDGET BALANCE
00-GENERAL EXPENDITURES								
SALARIES & BENEFITS								
05-500-010 FIRE SUPPLIES	0	0	0.00	1,301.04	16.99	3,193.08	0.00	(4,494.12)
05-500-050 MISCELLANEOUS	0	0	0.00	500.00	1,032.75	0.00	0.00	(500.00)
TOTAL SALARIES & BENEFITS	0	0	0.00	1,801.04	1,049.74	3,193.08	0.00	(4,994.12)
OTHER EXPENSES								
05-500-431 EMPLOYEE APPRECIATION LUNCHE	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL OTHER EXPENSES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
CAPITAL EXPENSES								
05-500-800 CAPITAL EXPENDITURES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL EXPENSES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL 00-GENERAL EXPENDITURES	0	0	0.00	1,801.04	1,049.74	3,193.08	0.00	(4,994.12)
TOTAL EXPENDITURES	0	0	0.00	1,801.04	1,049.74	3,193.08	0.00	(4,994.12)
REVENUE OVER/(UNDER) EXPENDITURES	0	0	6,676.00	4,874.96	17,400.61	(3,193.08)	0.00	(1,681.88)

06 -SCHOOL CROSSING GUARD

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE		
ASSETS				
06-1102	CLAIM ON CASH	34,324.34		
06-1105	SAVINGS	14,510.45		
06-1115	INVESTMENTS	0.00		
06-1315	DUE FROM GENERAL FUND	0.00		
06-1515	A/R-ACCRUED INTEREST	0.00		
06-1550	A/R-MISCELLANEOUS	0.00		
			48,834.79	
	TOTAL ASSETS			48,834.79
LIABILITIES				
06-2315	DUE TO GENERAL FUND	0.00		
06-2400	A/P PENDING	0.00		
	TOTAL LIABILITIES		0.00	
EQUITY				
06-3201	FUND BALANCE-RESTRICTED	48,012.02		
	TOTAL BEGINNING EQUITY	48,012.02		
	TOTAL REVENUE	6,672.50		
	TOTAL EXPENSES	5,849.73		
	TOTAL INCREASE/(DECREASE) IN FUND BAL.	822.77		
	TOTAL EQUITY & FUND BALANCE		48,834.79	
	TOTAL LIABILITIES, EQUITY & FUND BALANCE			48,834.79

06 -SCHOOL CROSSING GUARD

% OF YEAR COMPLETED: 91.67

	ORIGINAL BUDGET	AMENDED BUDGET	CURRENT PERIOD	YEAR TO DATE BALANCE	PRIOR YEAR YTD BALANCE	TOTAL ENCUMBERED	% OF BUDGET	BUDGET BALANCE
REVENUE SUMMARY								
ALL REVENUES	6,337	6,337	665.13	6,672.50	6,388.89	0.00	105.29	(335.50)
TOTAL REVENUES	6,337	6,337	665.13	6,672.50	6,388.89	0.00	105.29	(335.50)
EXPENDITURE SUMMARY								
00-GENERAL EXPENDITURES								
SALARIES & BENEFITS	4,000	4,000	18.19	1,699.73	5,630.17	0.00	42.49	2,300.27
CAPITAL EXPENSES	20,000	20,000	0.00	4,150.00	0.00	0.00	20.75	15,850.00
TOTAL 00-GENERAL EXPENDITURES	24,000	24,000	18.19	5,849.73	5,630.17	0.00	24.37	18,150.27
TOTAL EXPENDITURES	24,000	24,000	18.19	5,849.73	5,630.17	0.00	24.37	18,150.27
REVENUE OVER/(UNDER) EXPENDITURES	(17,663)	(17,663)	646.94	822.77	758.72	0.00	4.66-	(18,485.77)

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: AUGUST 31ST, 2019

06 -SCHOOL CROSSING GUARD

% OF YEAR COMPLETED: 91.67

REVENUES	ORIGINAL BUDGET	AMENDED BUDGET	CURRENT PERIOD	YEAR TO DATE BALANCE	PRIOR YEAR YTD BALANCE	TOTAL ENCUMBERED	% OF BUDGET	BUDGET BALANCE
06-4101 INCOME-BEXAR COUNTY	6,237	6,237	645.52	6,439.11	5,616.22	0.00	103.24	(202.11)
06-4115 INCOME-INTEREST	100	100	19.61	233.39	772.67	0.00	233.39	(133.39)
06-4310 SCHOOL ZONE FINES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES	6,337	6,337	665.13	6,672.50	6,388.89	0.00	105.29	(335.50)

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: AUGUST 31ST, 2019

06 -SCHOOL CROSSING GUARD

% OF YEAR COMPLETED: 91.67

DEPARTMENTAL EXPENDITURES	ORIGINAL BUDGET	AMENDED BUDGET	CURRENT PERIOD	YEAR TO DATE BALANCE	PRIOR YEAR YTD BALANCE	TOTAL ENCUMBERED	% OF BUDGET	BUDGET BALANCE
00-GENERAL EXPENDITURES								
SALARIES & BENEFITS								
06-500-010 DARE PROGRAM	0	0	0.00	0.00	0.00	0.00	0.00	0.00
06-500-020 SAFETY EQUIPMENT	0	0	0.00	0.00	0.00	0.00	0.00	0.00
06-500-030 STREET MAINTENANCE	0	0	0.00	0.00	0.00	0.00	0.00	0.00
06-500-050 MISCELLANEOUS	4,000	4,000	18.19	1,699.73	5,630.17	0.00	42.49	2,300.27
TOTAL SALARIES & BENEFITS	4,000	4,000	18.19	1,699.73	5,630.17	0.00	42.49	2,300.27
CAPITAL EXPENSES								
06-500-800 CAPITAL EXPENDITURES	20,000	20,000	0.00	4,150.00	0.00	0.00	20.75	15,850.00
TOTAL CAPITAL EXPENSES	20,000	20,000	0.00	4,150.00	0.00	0.00	20.75	15,850.00
TOTAL 00-GENERAL EXPENDITURES	24,000	24,000	18.19	5,849.73	5,630.17	0.00	24.37	18,150.27
TOTAL EXPENDITURES	24,000	24,000	18.19	5,849.73	5,630.17	0.00	24.37	18,150.27
REVENUE OVER/(UNDER) EXPENDITURES	(17,663)	(17,663)	646.94	822.77	758.72	0.00	4.66-	(18,485.77)

BALANCE SHEET
AS OF: AUGUST 31ST, 2019

08 -POLICE DONATIONS ACCOUNT

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE		
ASSETS				
08-1102	CLAIM ON CASH	190.02		
08-1105	SAVINGS	1,729.85		
08-1315	DUE FROM GENERAL FUND	0.00		
			1,919.87	
	TOTAL ASSETS			1,919.87
LIABILITIES				
08-2315	DUE TO GENERAL FUND	0.00		
08-2400	A/P PENDING	0.00		
	TOTAL LIABILITIES		0.00	
EQUITY				
08-3201	FUND BALANCE	1,821.32		
	TOTAL BEGINNING EQUITY	1,821.32		
	TOTAL REVENUE	1,183.31		
	TOTAL EXPENSES	1,084.76		
	TOTAL INCREASE/(DECREASE) IN FUND BAL.	98.55		
	TOTAL EQUITY & FUND BALANCE		1,919.87	
	TOTAL LIABILITIES, EQUITY & FUND BALANCE			1,919.87

08 -POLICE DONATIONS ACCOUNT

% OF YEAR COMPLETED: 91.67

	ORIGINAL BUDGET	AMENDED BUDGET	CURRENT PERIOD	YEAR TO DATE BALANCE	PRIOR YEAR YTD BALANCE	TOTAL ENCUMBERED	% OF BUDGET	BUDGET BALANCE
REVENUE SUMMARY								
ALL REVENUES	2,520	2,520	202.35	1,183.31	1,256.70	0.00	46.96	1,336.69
TOTAL REVENUES	2,520	2,520	202.35	1,183.31	1,256.70	0.00	46.96	1,336.69
EXPENDITURE SUMMARY								
00-GENERAL EXPENDITURES								
SALARIES & BENEFITS	2,000	2,000	0.00	1,008.19	5,590.27	0.00	50.41	991.81
OTHER EXPENSES	500	500	9.98	76.57	309.06	0.00	15.31	423.43
CAPITAL EXPENSES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL 00-GENERAL EXPENDITURES	2,500	2,500	9.98	1,084.76	5,899.33	0.00	43.39	1,415.24
TOTAL EXPENDITURES	2,500	2,500	9.98	1,084.76	5,899.33	0.00	43.39	1,415.24
REVENUE OVER/(UNDER) EXPENDITURES	20	20	192.37	98.55	(4,642.63)	0.00	492.75	(78.55)

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: AUGUST 31ST, 2019

08 -POLICE DONATIONS ACCOUNT

% OF YEAR COMPLETED: 91.67

REVENUES	ORIGINAL BUDGET	AMENDED BUDGET	CURRENT PERIOD	YEAR TO DATE BALANCE	PRIOR YEAR YTD BALANCE	TOTAL ENCUMBERED	% OF BUDGET	BUDGET BALANCE
08-4101 INCOME-POLICE DONATIONS	2,500	2,500	200.00	1,150.00	1,223.51	0.00	46.00	1,350.00
08-4102 INCOME-WINDCREST PROUD	0	0	0.00	0.00	0.00	0.00	0.00	0.00
08-4106 INCOME-SWIM TEAM DONATIONS	0	0	0.00	0.00	0.00	0.00	0.00	0.00
08-4115 INCOME-INTEREST	20	20	2.35	33.31	33.19	0.00	166.55	(13.31)
TOTAL REVENUES	2,520	2,520	202.35	1,183.31	1,256.70	0.00	46.96	1,336.69

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: AUGUST 31ST, 2019

08 -POLICE DONATIONS ACCOUNT

% OF YEAR COMPLETED: 91.67

DEPARTMENTAL EXPENDITURES	ORIGINAL BUDGET	AMENDED BUDGET	CURRENT PERIOD	YEAR TO DATE BALANCE	PRIOR YEAR YTD BALANCE	TOTAL ENCUMBERED	% OF BUDGET	BUDGET BALANCE
00-GENERAL EXPENDITURES								
SALARIES & BENEFITS								
08-500-010 MISCELLANEOUS EXPENSES	2,000	2,000	0.00	1,008.19	5,590.27	0.00	50.41	991.81
TOTAL SALARIES & BENEFITS	2,000	2,000	0.00	1,008.19	5,590.27	0.00	50.41	991.81
OTHER EXPENSES								
08-500-431 EMPLOYEE APPRECIATION LUNCHE	500	500	9.98	76.57	309.06	0.00	15.31	423.43
TOTAL OTHER EXPENSES	500	500	9.98	76.57	309.06	0.00	15.31	423.43
CAPITAL EXPENSES								
08-500-800 CAPITAL EXPENDITURES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL EXPENSES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL 00-GENERAL EXPENDITURES	2,500	2,500	9.98	1,084.76	5,899.33	0.00	43.39	1,415.24
TOTAL EXPENDITURES	2,500	2,500	9.98	1,084.76	5,899.33	0.00	43.39	1,415.24
REVENUE OVER/(UNDER) EXPENDITURES	20	20	192.37	98.55	(4,642.63)	0.00	492.75	(78.55)

09 -ASSET SEIZURE FUND- STATE

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE		
ASSETS				
09-1102	CLAIM ON CASH	2,502.56		
09-1105	SAVINGS	395.51		
09-1115	INVESTMENTS	0.00		
09-1315	DUE FROM GENERAL FUND	0.00		
09-1515	A/R-ACCRUED INTEREST	0.00		
09-1550	A/R-MISCELLANEOUS	0.00		
			2,898.07	
	TOTAL ASSETS			2,898.07
LIABILITIES				
09-2315	DUE TO GENERAL FUND	0.00		
09-2400	A/P PENDING	0.00		
	TOTAL LIABILITIES		0.00	
EQUITY				
09-3201	FUND BALANCE	2,891.71		
	TOTAL BEGINNING EQUITY	2,891.71		
	TOTAL REVENUE	6.36		
	TOTAL EXPENSES	0.00		
	TOTAL INCREASE/(DECREASE) IN FUND BAL.	6.36		
	TOTAL EQUITY & FUND BALANCE		2,898.07	
	TOTAL LIABILITIES, EQUITY & FUND BALANCE			2,898.07

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: AUGUST 31ST, 2019

09 -ASSET SEIZURE FUND- STATE

% OF YEAR COMPLETED: 91.67

	ORIGINAL BUDGET	AMENDED BUDGET	CURRENT PERIOD	YEAR TO DATE BALANCE	PRIOR YEAR YTD BALANCE	TOTAL ENCUMBERED	% OF BUDGET	BUDGET BALANCE
REVENUE SUMMARY								
ALL REVENUES	1,000	1,000	0.53	6.36	3.79	0.00	0.64	993.64
TOTAL REVENUES	1,000	1,000	0.53	6.36	3.79	0.00	0.64	993.64
EXPENDITURE SUMMARY								
00-GENERAL EXPENDITURES								
SALARIES & BENEFITS	600	600	0.00	0.00	2,923.15	0.00	0.00	600.00
CAPITAL EXPENSES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL 00-GENERAL EXPENDITURES	600	600	0.00	0.00	2,923.15	0.00	0.00	600.00
TOTAL EXPENDITURES	600	600	0.00	0.00	2,923.15	0.00	0.00	600.00
REVENUE OVER/(UNDER) EXPENDITURES	400	400	0.53	6.36	(2,919.36)	0.00	1.59	393.64

09 -ASSET SEIZURE FUND- STATE

% OF YEAR COMPLETED: 91.67

REVENUES	ORIGINAL BUDGET	AMENDED BUDGET	CURRENT PERIOD	YEAR TO DATE BALANCE	PRIOR YEAR YTD BALANCE	TOTAL ENCUMBERED	% OF BUDGET	BUDGET BALANCE
09-4101 INCOME-COURT FORFEITED PR	0	0	0.00	0.00	0.00	0.00	0.00	0.00
09-4105 INCOME-ABAND/SEIZED PROP	1,000	1,000	0.00	0.00	0.00	0.00	0.00	1,000.00
09-4115 INCOME-INTEREST	0	0	0.53	6.36	3.79	0.00	0.00 (	6.36)
TOTAL REVENUES	1,000	1,000	0.53	6.36	3.79	0.00	0.64	993.64

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: AUGUST 31ST, 2019

09 -ASSET SEIZURE FUND- STATE

% OF YEAR COMPLETED: 91.67

DEPARTMENTAL EXPENDITURES	ORIGINAL BUDGET	AMENDED BUDGET	CURRENT PERIOD	YEAR TO DATE BALANCE	PRIOR YEAR YTD BALANCE	TOTAL ENCUMBERED	% OF BUDGET	BUDGET BALANCE
00-GENERAL EXPENDITURES								
SALARIES & BENEFITS								
09-500-050 MISCELLANEOUS	600	600	0.00	0.00	2,923.15	0.00	0.00	600.00
TOTAL SALARIES & BENEFITS	600	600	0.00	0.00	2,923.15	0.00	0.00	600.00
CAPITAL EXPENSES								
09-500-800 CAPITAL EXPENDITURES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL EXPENSES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL 00-GENERAL EXPENDITURES	600	600	0.00	0.00	2,923.15	0.00	0.00	600.00
TOTAL EXPENDITURES	600	600	0.00	0.00	2,923.15	0.00	0.00	600.00
REVENUE OVER/(UNDER) EXPENDITURES	400	400	0.53	6.36	(2,919.36)	0.00	1.59	393.64

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CITY OF WINCREST
BALANCE SHEET
AS OF: AUGUST 31ST, 2019

10 -POLICE EDUCATION TRAINING

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE		
ASSETS				
10-1102	CLAIM ON CASH	0.00		
10-1105	SAVINGS	3,546.90		
10-1115	INVESTMENTS	0.00		
10-1315	DUE FROM GENERAL FUND	0.00		
10-1515	A/R ACCRUED INTEREST	0.00		
10-1550	A/R-MISCELLANEOUS	0.00		
10-1601	A/R-MISCELLANEOUS INCOME	0.00		
			3,546.90	
	TOTAL ASSETS			3,546.90
LIABILITIES				
10-2315	DUE TO GENERAL FUND	0.00		
10-2400	A/P PENDING	0.00		
	TOTAL LIABILITIES		0.00	
EQUITY				
01	FUND BALANCE	2,339.80		
	TOTAL BEGINNING EQUITY	2,339.80		
	TOTAL REVENUE	2,572.70		
	TOTAL EXPENSES	1,365.60		
	TOTAL INCREASE/(DECREASE) IN FUND BAL.	1,207.10		
	TOTAL EQUITY & FUND BALANCE		3,546.90	
	TOTAL LIABILITIES, EQUITY & FUND BALANCE			3,546.90

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: AUGUST 31ST, 2019

10 -POLICE EDUCATION TRAINING

% OF YEAR COMPLETED: 91.67

	ORIGINAL BUDGET	AMENDED BUDGET	CURRENT PERIOD	YEAR TO DATE BALANCE	PRIOR YEAR YTD BALANCE	TOTAL ENCUMBERED	% OF BUDGET	BUDGET BALANCE
REVENUE SUMMARY								
ALL REVENUES	1,000	1,000	4.79	2,572.70	2,570.95	0.00	257.27	(1,572.70)
TOTAL REVENUES	1,000	1,000	4.79	2,572.70	2,570.95	0.00	257.27	(1,572.70)
EXPENDITURE SUMMARY								
00-GENERAL EXPENDITURES								
SALARIES & BENEFITS	1,000	1,000	0.00	1,365.60	2,565.74	0.00	136.56	(365.60)
CAPITAL EXPENSES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL 00-GENERAL EXPENDITURES	1,000	1,000	0.00	1,365.60	2,565.74	0.00	136.56	(365.60)
TOTAL EXPENDITURES	1,000	1,000	0.00	1,365.60	2,565.74	0.00	136.56	(365.60)
REVENUE OVER/(UNDER) EXPENDITURES	0	0	4.79	1,207.10	5.21	0.00	0.00	(1,207.10)

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: AUGUST 31ST, 2019

10 -POLICE EDUCATION TRAINING

% OF YEAR COMPLETED: 91.67

REVENUES	ORIGINAL BUDGET	AMENDED BUDGET	CURRENT PERIOD	YEAR TO DATE BALANCE	PRIOR YEAR YTD BALANCE	TOTAL ENCUMBERED	% OF BUDGET	BUDGET BALANCE
10-4101 INCOME-LEOSE	0	0	0.00	2,510.60	0.00	0.00	0.00 (	2,510.60)
10-4105 INCOME- OTHER	1,000	1,000	0.00	0.00	2,542.83	0.00	0.00	1,000.00
10-4115 INCOME-INTEREST	0	0	4.79	62.10	28.12	0.00	0.00 (	62.10)
TOTAL REVENUES	1,000	1,000	4.79	2,572.70	2,570.95	0.00	257.27 (	1,572.70)

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: AUGUST 31ST, 2019

10 -POLICE EDUCATION TRAINING

% OF YEAR COMPLETED: 91.67

DEPARTMENTAL EXPENDITURES	ORIGINAL BUDGET	AMENDED BUDGET	CURRENT PERIOD	YEAR TO DATE BALANCE	PRIOR YEAR YTD BALANCE	TOTAL ENCUMBERED	% OF BUDGET	BUDGET BALANCE
00-GENERAL EXPENDITURES								
SALARIES & BENEFITS								
10-500-050 EDUCATION/TRAINING	1,000	1,000	0.00	1,365.60	2,565.74	0.00	136.56	(365.60)
TOTAL SALARIES & BENEFITS	1,000	1,000	0.00	1,365.60	2,565.74	0.00	136.56	(365.60)
CAPITAL EXPENSES								
10-500-800 CAPITAL EXPENDITURES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL EXPENSES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL 00-GENERAL EXPENDITURES	1,000	1,000	0.00	1,365.60	2,565.74	0.00	136.56	(365.60)
TOTAL EXPENDITURES	1,000	1,000	0.00	1,365.60	2,565.74	0.00	136.56	(365.60)
REVENUE OVER/(UNDER) EXPENDITURES	0	0	4.79	1,207.10	5.21	0.00	0.00	(1,207.10)

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CITY OF WINCREST
BALANCE SHEET
AS OF: AUGUST 31ST, 2019

13 -ECONOMIC DEVELOPMENT CORP

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE		
ASSETS				
13-1102	CLAIM ON CASH	71,022.84		
13-1105	CASH - CHECKING	797,659.18		
13-1106	Savings - TLF Proceeds	0.00		
13-1115	INVESTMENTS-TEXPOOL#15900001	0.00		
13-1116	INVESTMENTS-TEXPOOL#15900003	0.00		
13-1117	EXPENSE CARD	0.00		
13-1118	EDC - Investment First Public	112,952.81		
13-1204	PREPAID SALES TAX	0.26		
13-1315	DUE FROM GENERAL FUND	0.00		
13-1375	DUE FROM HOT FUND	0.00		
13-1510	A/R SALES TAX	(0.02)		
			981,635.07	
	TOTAL ASSETS			981,635.07
LIABILITIES				
13-2200	WAGES PAYABLE	0.00		
[illegible]15	DUE TO GENERAL FUND	145,000.00		
[illegible]20	DUE TO TAXING ENTITIES	0.00		
[illegible]00	A/P PENDING	5,737.50		
13-2401	ACCOUNTS PAYABLE	0.00		
13-2402	ALAMO TITLE ESCROW FUNDS	0.00		
13-2410	A/P - SALES TAX	0.00		
13-2451	A/P SALES TAX PAYBACK	7,422.42		
	TOTAL LIABILITIES		158,159.92	
EQUITY				
13-3201	FUND BALANCE	568,048.44		
	TOTAL BEGINNING EQUITY	568,048.44		
	TOTAL REVENUE	486,542.80		
	TOTAL EXPENSES	231,116.09		
	TOTAL INCREASE/(DECREASE) IN FUND BAL.	255,426.71		
	TOTAL EQUITY & FUND BALANCE		823,475.15	
	TOTAL LIABILITIES, EQUITY & FUND BALANCE			981,635.07

13 -ECONOMIC DEVELOPMENT CORP

% OF YEAR COMPLETED: 91.67

	ORIGINAL BUDGET	AMENDED BUDGET	CURRENT PERIOD	YEAR TO DATE BALANCE	PRIOR YEAR YTD BALANCE	TOTAL ENCUMBERED	% OF BUDGET	BUDGET BALANCE
REVENUE SUMMARY								
ALL REVENUES	510,300	510,300	80,488.65	486,542.80	442,539.70	0.00	95.34	23,757.20
TOTAL REVENUES	510,300	510,300	80,488.65	486,542.80	442,539.70	0.00	95.34	23,757.20
EXPENDITURE SUMMARY								
00-GENERAL EXPENDITURES								
SALARIES & BENEFITS	139,446	139,446	11,290.15	95,758.17	94,720.90	0.00	68.67	43,687.58
OTHER EXPENSES	208,800	208,800	10,151.54	135,357.92	102,329.28	0.00	64.83	73,442.08
CAPITAL EXPENSES	0	0	0.00	0.00	13,950.00	0.00	0.00	0.00
OTHER INCOME/EXPENSES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL 00-GENERAL EXPENDITURES	348,246	348,246	21,441.69	231,116.09	211,000.18	0.00	66.37	117,129.66
TOTAL EXPENDITURES	348,246	348,246	21,441.69	231,116.09	211,000.18	0.00	66.37	117,129.66
REVENUE OVER/(UNDER) EXPENDITURES	162,054	162,054	59,046.96	255,426.71	231,539.52	0.00	157.62	(93,372.46)

13 -ECONOMIC DEVELOPMENT CORP

% OF YEAR COMPLETED: 91.67

REVENUES	ORIGINAL BUDGET	AMENDED BUDGET	CURRENT PERIOD	YEAR TO DATE BALANCE	PRIOR YEAR YTD BALANCE	TOTAL ENCUMBERED	% OF BUDGET	BUDGET BALANCE
13-4105 INCOME - OTHER	0	0	0.00	20.00	2,500.00	0.00	0.00 (	20.00)
13-4110 INCOME - OTHER (HOT)	0	0	0.00	0.00	0.00	0.00	0.00	0.00
13-4111 INCOME - OTHER (GEN.FUND)	0	0	0.00	0.00	0.00	0.00	0.00	0.00
13-4112 INCOME-WALZEM RD GRANT	0	0	0.00	0.00	0.00	0.00	0.00	0.00
13-4113 INCOME-CORPORATE DONATIONS	0	0	0.00	0.00	0.00	0.00	0.00	0.00
13-4115 SALES TAX (.25)	510,000	510,000	79,411.31	474,005.17	435,941.14	0.00	92.94	35,994.83
13-4301 INTEREST	300	300	1,077.34	12,517.63	4,098.56	0.00	4,172.54 (	12,217.63)
13-4900 PROCEEDS FROM CAPITAL LEASE	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES	510,300	510,300	80,488.65	486,542.80	442,539.70	0.00	95.34	23,757.20

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: AUGUST 31ST, 2019

13 -ECONOMIC DEVELOPMENT CORP

% OF YEAR COMPLETED: 91.67

DEPARTMENTAL EXPENDITURES	ORIGINAL BUDGET	AMENDED BUDGET	CURRENT PERIOD	YEAR TO DATE BALANCE	PRIOR YEAR YTD BALANCE	TOTAL ENCUMBERED	% OF BUDGET	BUDGET BALANCE
00-GENERAL EXPENDITURES								
SALARIES & BENEFITS								
13-500-009 SALARIES - EDC	46,592	46,592	2,400.00	21,723.14	34,479.90	0.00	46.62	24,868.86
13-500-010 ADMINISTRATIVE EXPENSES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
13-500-011 EDC LONGEVITY	0	0	0.00	0.00	0.00	0.00	0.00	0.00
13-500-013 STIPEND	0	0	0.00	0.00	1,482.75	0.00	0.00	0.00
13-500-018 EDC EDUCATION PAY	0	0	0.00	0.00	0.00	0.00	0.00	0.00
13-500-020 EDC OVERTIME	2,000	2,000	0.00	0.00	0.00	0.00	0.00	2,000.00
13-500-030 SOCIAL SECURITY-EDC	3,764	3,764	186.78	1,640.44	2,785.02	0.00	43.58	2,123.85
13-500-040 HEALTH INSURANCE-EDC	8,694	8,694	717.57	7,747.67	7,562.09	0.00	89.12	945.98
13-500-050 RETIREMENT-EDC	4,029	4,029	185.80	1,690.82	2,833.74	0.00	41.97	2,337.79
13-500-060 WORKERS COMPENSATION-EDC	1,000	1,000	0.00	1,000.00	500.00	0.00	100.00	0.00
13-500-070 UNEMPLOYMENT COMPENSATION	500	500	0.00	136.10	187.40	0.00	27.22	363.90
13-500-080 CONTRACT LABOR	72,867	72,867	7,800.00	61,820.00	44,890.00	0.00	84.84	11,047.20
13-500-095 TERMINATION PAYOUT	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL SALARIES & BENEFITS	139,446	139,446	11,290.15	95,758.17	94,720.90	0.00	68.67	43,687.58
OTHER EXPENSES								
13-500-100 PUBLIC RELATION FEES-GENERAL	10,000	10,000	0.00	50.21	0.00	0.00	0.50	9,949.79
13-500-115 MOBILE TELEPHONE	1,200	1,200	41.54	332.32	0.00	0.00	27.69	867.68
13-500-120 DUES & SUBSCRIPTIONS	1,500	1,500	0.00	192.35	1,807.50	0.00	12.82	1,307.65
13-500-130 TRAINING	7,000	7,000	0.00	1,807.62	4,265.00	0.00	25.82	5,192.38
13-500-132 TRAVEL	18,000	18,000	30.00	35.00	6,744.83	0.00	0.19	17,965.00
13-500-135 MEALS & ENTERTAINMENT	7,000	7,000	120.85	626.79	1,439.87	0.00	8.95	6,373.21
13-500-200 COMPUTER MAINTENANCE	4,000	4,000	43.29	43.29	20.00	0.00	1.08	3,956.71
13-500-201 WEBSITE MAINTENANCE	2,000	2,000	4,856.78	6,531.78	1,170.00	0.00	326.59	(4,531.78)
13-500-205 REPAIRS & MAINT OF BUILDING	1,000	1,000	0.00	93.24	0.00	0.00	9.32	906.76
13-500-250 LEGAL EXPENSES	50,000	50,000	3,066.05	39,545.59	68,118.28	0.00	79.09	10,454.41
13-500-290 AUDIT	7,000	7,000	0.00	4,300.00	7,000.00	0.00	61.43	2,700.00
13-500-325 SALES TAX COLLECTION SERVICE	1,600	1,600	0.00	0.00	1,526.40	0.00	0.00	1,600.00
13-500-430 SUPPLIES	4,000	4,000	205.93	2,454.28	6,385.58	0.00	61.36	1,545.72
13-500-440 ELECTION EXPENSES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
13-500-510 VEHICLE EXPENSE-EDC	1,000	1,000	24.00	81.00	262.53	0.00	8.10	919.00
13-500-515 HEALTH EXPENSE ALLOW-DIRECTO	0	0	0.00	0.00	0.00	0.00	0.00	0.00
13-500-520 MOVING EXPENSE-DIRECTOR	0	0	0.00	0.00	0.00	0.00	0.00	0.00
13-500-540 VEHICLE FUEL	1,000	1,000	0.00	57.00	469.09	0.00	5.70	943.00
13-500-590 POSTAGE	500	500	0.00	110.00	51.92	0.00	22.00	390.00
13-500-630 LEGAL ADVERTISING	0	0	0.00	0.00	792.29	0.00	0.00	0.00
13-500-640 COPIER USAGE	0	0	0.00	0.00	0.00	0.00	0.00	0.00
13-500-650 WALZEM RD GRANT EXPENSES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
13-500-700 CONTINGENCIES	4,000	4,000	0.00	266.67	2,275.99	0.00	6.67	3,733.33
13-500-750 EDC PROJECTS	43,000	43,000	1,763.10	4,571.23	0.00	0.00	10.63	38,428.77
13-500-751 PROMOTING WINDCREST	45,000	45,000	0.00	14,259.55	0.00	0.00	31.69	30,740.45
13-500-752 SERVICES AGREEMENT GEN. FUND	0	0	0.00	60,000.00	0.00	0.00	0.00	(60,000.00)
TOTAL OTHER EXPENSES	208,800	208,800	10,151.54	135,357.92	102,329.28	0.00	64.83	73,442.08

13 -ECONOMIC DEVELOPMENT CORP

% OF YEAR COMPLETED: 91.67

DEPARTMENTAL EXPENDITURES	ORIGINAL BUDGET	AMENDED BUDGET	CURRENT PERIOD	YEAR TO DATE BALANCE	PRIOR YEAR YTD BALANCE	TOTAL ENCUMBERED	% OF BUDGET	BUDGET BALANCE
CAPITAL EXPENSES								
13-500-800 EDC PROJECTS	0	0	0.00	0.00	0.00	0.00	0.00	0.00
13-500-801 PROMOTING WINDCREST	0	0	0.00	0.00	13,950.00	0.00	0.00	0.00
13-500-810 CAPITAL EXPENSE	0	0	0.00	0.00	0.00	0.00	0.00	0.00
13-500-890 TLF LOAN PAYMENTS	0	0	0.00	0.00	0.00	0.00	0.00	0.00
13-500-891 RACKER ROAD PROJECT	0	0	0.00	0.00	0.00	0.00	0.00	0.00
13-500-892 TLF INTEREST	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL EXPENSES	0	0	0.00	0.00	13,950.00	0.00	0.00	0.00
OTHER INCOME/EXPENSES								
13-500-900 PRIOR PERIOD ADJUSTMENT	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL OTHER INCOME/EXPENSES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL 00-GENERAL EXPENDITURES	348,246	348,246	21,441.69	231,116.09	211,000.18	0.00	66.37	117,129.66
TOTAL EXPENDITURES	348,246	348,246	21,441.69	231,116.09	211,000.18	0.00	66.37	117,129.66
[illegible]E OVER/(UNDER) EXPENDITURES	162,054	162,054	59,046.96	255,426.71	231,539.52	0.00	157.62	(93,372.46)

BALANCE SHEET
AS OF: AUGUST 31ST, 2019

14 -COURT TECHNOLOGY FUND

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE		
ASSETS				
14-1102	CLAIM ON CASH	12,939.91		
14-1105	CASH - SAVINGS	21,452.74		
14-1315	DUE FROM GENERAL FUND	0.00		
			34,392.65	
	TOTAL ASSETS			34,392.65
LIABILITIES				
14-2315	DUE TO GENERAL FUND	0.00		
14-2400	A/P PENDING	0.00		
	TOTAL LIABILITIES		0.00	
EQUITY				
14-3201	FUND BALANCE	21,669.02		
	TOTAL BEGINNING EQUITY	21,669.02		
	TOTAL REVENUE	13,553.08		
	TOTAL EXPENSES	829.45		
	TOTAL INCREASE/(DECREASE) IN FUND BAL.	12,723.63		
	TOTAL EQUITY & FUND BALANCE		34,392.65	
	TOTAL LIABILITIES, EQUITY & FUND BALANCE			34,392.65

14 -COURT TECHNOLOGY FUND

% OF YEAR COMPLETED: 91.67

	ORIGINAL BUDGET	AMENDED BUDGET	CURRENT PERIOD	YEAR TO DATE BALANCE	PRIOR YEAR YTD BALANCE	TOTAL ENCUMBERED	% OF BUDGET	BUDGET BALANCE
REVENUE SUMMARY								
ALL REVENUES	15,677	15,677	1,796.31	13,553.08	11,558.89	0.00	86.45	2,123.92
TOTAL REVENUES	15,677	15,677	1,796.31	13,553.00	11,558.89	0.00	86.45	2,123.92
EXPENDITURE SUMMARY								
00-GENERAL EXPENDITURES								
SALARIES & BENEFITS	4,625	4,625	0.00	829.45	0.00	1,010.00	39.77	2,785.55
CAPITAL EXPENSES	0	0	0.00	0.00	64,000.00	0.00	0.00	0.00
TOTAL 00-GENERAL EXPENDITURES	4,625	4,625	0.00	829.45	64,000.00	1,010.00	39.77	2,785.55
TOTAL EXPENDITURES	4,625	4,625	0.00	829.45	64,000.00	1,010.00	39.77	2,785.55
REVENUE OVER/(UNDER) EXPENDITURES	11,052	11,052	1,796.31	12,723.63	(52,441.11)	(1,010.00)	105.99	(661.63)

14 -COURT TECHNOLOGY FUND

% OF YEAR COMPLETED: 91.67

REVENUES	ORIGINAL BUDGET	AMENDED BUDGET	CURRENT PERIOD	YEAR TO DATE BALANCE	PRIOR YEAR YTD BALANCE	TOTAL ENCUMBERED	% OF BUDGET	BUDGET BALANCE
14-4101 INCOME-COURT TECHNOLOGY FEES	15,500	15,500	1,767.32	13,208.04	11,140.78	0.00	85.21	2,291.96
14-4115 INCOME - INTEREST	177	177	28.99	345.04	418.11	0.00	194.94	(168.04)
TOTAL REVENUES	15,677	15,677	1,796.31	13,553.08	11,558.89	0.00	86.45	2,123.92

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: AUGUST 31ST, 2019

14 -COURT TECHNOLOGY FUND

% OF YEAR COMPLETED: 91.67

DEPARTMENTAL EXPENDITURES	ORIGINAL BUDGET	AMENDED BUDGET	CURRENT PERIOD	YEAR TO DATE BALANCE	PRIOR YEAR YTD BALANCE	TOTAL ENCUMBERED	% OF BUDGET	BUDGET BALANCE
00-GENERAL EXPENDITURES								
SALARIES & BENEFITS								
14-500-050 MISCELLANEOUS	4,625	4,625	0.00	829.45	0.00	1,010.00	39.77	2,785.55
TOTAL SALARIES & BENEFITS	4,625	4,625	0.00	829.45	0.00	1,010.00	39.77	2,785.55
CAPITAL EXPENSES								
14-500-800 CAPITAL EXPENDITURES	0	0	0.00	0.00	64,000.00	0.00	0.00	0.00
TOTAL CAPITAL EXPENSES	0	0	0.00	0.00	64,000.00	0.00	0.00	0.00
TOTAL 00-GENERAL EXPENDITURES	4,625	4,625	0.00	829.45	64,000.00	1,010.00	39.77	2,785.55
TOTAL EXPENDITURES	4,625	4,625	0.00	829.45	64,000.00	1,010.00	39.77	2,785.55
REVENUE OVER/(UNDER) EXPENDITURES	11,052	11,052	1,796.31	12,723.63	(52,441.11)	(1,010.00)	105.99	(661.63)

BALANCE SHEET
AS OF: AUGUST 31ST, 2019

15 -COURT BLDG. SECURITY FUND

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE		
ASSETS				
15-1102	CLAIM ON CASH	50,477.89		
15-1105	CASH - SAVINGS	728.75		
15-1315	DUE FROM GENERAL FUND	0.00		
			51,206.64	
	TOTAL ASSETS			51,206.64
LIABILITIES				
15-2315	DUE TO GENERAL FUND	0.00		
15-2400	A/P PENDING	0.00		
	TOTAL LIABILITIES		0.00	
EQUITY				
15-3201	FUND BALANCE	43,770.57		
	TOTAL BEGINNING EQUITY	43,770.57		
	TOTAL REVENUE	9,886.29		
	TOTAL EXPENSES	2,450.22		
	TOTAL INCREASE/(DECREASE) IN FUND BAL.	7,436.07		
	TOTAL EQUITY & FUND BALANCE		51,206.64	
	TOTAL LIABILITIES, EQUITY & FUND BALANCE			51,206.64

15 -COURT BLDG. SECURITY FUND

% OF YEAR COMPLETED: 91.67

	ORIGINAL BUDGET	AMENDED BUDGET	CURRENT PERIOD	YEAR TO DATE BALANCE	PRIOR YEAR YTD BALANCE	TOTAL ENCUMBERED	% OF BUDGET	BUDGET BALANCE
REVENUE SUMMARY								
ALL REVENUES	11,559	11,559	1,326.41	9,886.29	8,362.20	0.00	85.53	1,672.71
TOTAL REVENUES	11,559	11,559	1,326.41	9,886.29	8,362.20	0.00	85.53	1,672.71
EXPENDITURE SUMMARY								
00-GENERAL EXPENDITURES								
SALARIES & BENEFITS	0	0	0.00	2,450.22	0.00	0.00	0.00 (	2,450.22)
CAPITAL EXPENSES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL 00-GENERAL EXPENDITURES	0	0	0.00	2,450.22	0.00	0.00	0.00 (	2,450.22)
TOTAL EXPENDITURES	0	0	0.00	2,450.22	0.00	0.00	0.00 (	2,450.22)
REVENUE OVER/(UNDER) EXPENDITURES	11,559	11,559	1,326.41	7,436.07	8,362.20	0.00	64.33	4,122.93

15 -COURT BLDG. SECURITY FUND

% OF YEAR COMPLETED: 91.67

REVENUES	ORIGINAL BUDGET	AMENDED BUDGET	CURRENT PERIOD	YEAR TO DATE BALANCE	PRIOR YEAR YTD BALANCE	TOTAL ENCUMBERED	% OF BUDGET	BUDGET BALANCE
15-4101 INCOME-COURT BLDG SECURITY FEE	11,556	11,556	1,325.43	9,874.58	8,355.24	0.00	85.45	1,681.42
15-4115 INCOME - INTEREST	3	3	0.98	11.71	6.96	0.00	390.33	(8.71)
15-4120 TRANSFER FROM GENERAL FUND	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES	11,559	11,559	1,326.41	9,886.29	8,362.20	0.00	85.53	1,672.71

15 -COURT BLDG. SECURITY FUND

% OF YEAR COMPLETED: 91.67

DEPARTMENTAL EXPENDITURES	ORIGINAL BUDGET	AMENDED BUDGET	CURRENT PERIOD	YEAR TO DATE BALANCE	PRIOR YEAR YTD BALANCE	TOTAL ENCUMBERED	% OF BUDGET	BUDGET BALANCE
00-GENERAL EXPENDITURES								
SALARIES & BENEFITS								
15-500-050 MISCELLANEOUS	0	0	0.00	2,450.22	0.00	0.00	0.00 (	2,450.22)
TOTAL SALARIES & BENEFITS	0	0	0.00	2,450.22	0.00	0.00	0.00 (	2,450.22)
CAPITAL EXPENSES								
15-500-800 CAPITAL EXPENDITURES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL EXPENSES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL 00-GENERAL EXPENDITURES	0	0	0.00	2,450.22	0.00	0.00	0.00 (	2,450.22)
TOTAL EXPENDITURES	0	0	0.00	2,450.22	0.00	0.00	0.00 (	2,450.22)
REVENUE OVER/(UNDER) EXPENDITURES	11,559	11,559	1,326.41	7,436.07	8,362.20	0.00	64.33	4,122.93

16 -HOTEL/MOTEL TAX FUND

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE		
ASSETS				
16-1102	CLAIM ON CASH	0.00		
16-1105	SAVINGS	180,094.50		
16-1115	INVESTMENTS	0.00		
16-1315	DUE FROM GENERAL FUND	0.00		
16-1357	DUE FROM TEXAS TAX NOTE FUND	0.00		
16-1515	A/R - ACCRUED INTEREST	0.00		
16-1550	A/R - MISCELLANEOUS	0.00		
			180,094.50	
	TOTAL ASSETS			180,094.50
LIABILITIES				
16-2315	DUE TO GENERAL FUND	0.00		
16-2357	DUE TO TEXAS TAX NOTES FUND	0.00		
16-2375	DUE TO EDC FUND	0.00		
16-2400	A/P PENDING	0.00		
	TOTAL LIABILITIES		0.00	
EQUITY				
16-3201	FUND BALANCE	128,351.98		
	TOTAL BEGINNING EQUITY	128,351.98		
	TOTAL REVENUE	231,742.52		
	TOTAL EXPENSES	180,000.00		
	TOTAL INCREASE/(DECREASE) IN FUND BAL.	51,742.52		
	TOTAL EQUITY & FUND BALANCE		180,094.50	
	TOTAL LIABILITIES, EQUITY & FUND BALANCE			180,094.50

16 -HOTEL/MOTEL TAX FUND

% OF YEAR COMPLETED: 91.67

	ORIGINAL BUDGET	AMENDED BUDGET	CURRENT PERIOD	YEAR TO DATE BALANCE	PRIOR YEAR YTD BALANCE	TOTAL ENCUMBERED	% OF BUDGET	BUDGET BALANCE
REVENUE SUMMARY								
ALL REVENUES	276,350	276,350	305.89	231,742.52	213,476.80	0.00	83.86	44,607.48
TOTAL REVENUES	276,350	276,350	305.89	231,742.52	213,476.80	0.00	83.86	44,607.48
EXPENDITURE SUMMARY								
00-GENERAL EXPENDITURES								
SALARIES & BENEFITS	0	0	0.00	0.00	0.00	0.00	0.00	0.00
CAPITAL EXPENSES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL 00-GENERAL EXPENDITURES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
REVENUE OVER/(UNDER) EXPENDITURES	276,350	276,350	305.89	231,742.52	213,476.80	0.00	83.86	44,607.48

16 -HOTEL/MOTEL TAX FUND

% OF YEAR COMPLETED: 91.67

REVENUES	ORIGINAL BUDGET	AMENDED BUDGET	CURRENT PERIOD	YEAR TO DATE BALANCE	PRIOR YEAR YTD BALANCE	TOTAL ENCUMBERED	% OF BUDGET	BUDGET BALANCE
16-4101 INCOME-HOT	276,000	276,000	0.00	228,002.67	212,007.11	0.00	82.61	47,997.33
16-4105 INCOME-OTHER	0	0	0.00	0.00	0.00	0.00	0.00	0.00
16-4115 INCOME-INTEREST	350	350	305.89	3,739.85	1,469.69	0.00	1,068.53 (	3,389.85)
TOTAL REVENUES	276,350	276,350	305.89	231,742.52	213,476.80	0.00	83.86	44,607.48

16 -HOTEL/MOTEL TAX FUND

% OF YEAR COMPLETED: 91.67

DEPARTMENTAL EXPENDITURES	ORIGINAL BUDGET	AMENDED BUDGET	CURRENT PERIOD	YEAR TO DATE BALANCE	PRIOR YEAR YTD BALANCE	TOTAL ENCUMBERED	% OF BUDGET	BUDGET BALANCE
00-GENERAL EXPENDITURES								
SALARIES & BENEFITS								
16-500-040 ADVERTISING & PROMOTION	0	0	0.00	0.00	0.00	0.00	0.00	0.00
16-500-050 MISCELLANEOUS	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL SALARIES & BENEFITS	0	0	0.00	0.00	0.00	0.00	0.00	0.00
CAPITAL EXPENSES								
16-500-800 CAPITAL EXPENDITURES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL EXPENSES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL 00-GENERAL EXPENDITURES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
REVENUE OVER/(UNDER) EXPENDITURES	276,350	276,350	305.89	231,742.52	213,476.80	0.00	83.86	44,607.48

BALANCE SHEET
AS OF: AUGUST 31ST, 2019

17 -DEBT SERVICE

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE		
ASSETS				
17-1102	CLAIM ON CASH	439.09		
17-1105	SAVINGS	0.00		
17-1115	INVESTMENTS	0.00		
17-1315	DUE FROM GENERAL FUND	0.00		
17-1356	DUE FROM HOTEL/MOTEL TAX FND	0.00		
17-1501	A/R - ADVALOREM TAXES	2,037.14		
17-1505	ALLOW FOR DOUBTFUL ACCTS	(305.57)		
17-1515	A/R - ACCRUED INTEREST	0.00		
17-1550	A/R - MISCELLANEOUS	0.00		
			2,170.66	
	TOTAL ASSETS			2,170.66
LIABILITIES				
17-2315	DUE TO GENERAL FUND	0.00		
17-2356	DUE TO HOTEL/MOTEL TAX FUND	0.00		
17-2400	A/P PENDING	0.00		
17-2501	DEFFERED REVENUE - TAXES	1,730.21		
	TOTAL LIABILITIES		1,730.21	
EQUITY				
17-3201	FUND BALANCE	440.45		
	TOTAL BEGINNING EQUITY	440.45		
	TOTAL REVENUE	0.00		
	TOTAL EXPENSES	0.00		
	TOTAL INCREASE/(DECREASE) IN FUND BAL.	0.00		
	TOTAL EQUITY & FUND BALANCE		440.45	
	TOTAL LIABILITIES, EQUITY & FUND BALANCE			2,170.66

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: AUGUST 31ST, 2019

17 -DEBT SERVICE

% OF YEAR COMPLETED: 91.67

	ORIGINAL BUDGET	AMENDED BUDGET	CURRENT PERIOD	YEAR TO DATE BALANCE	PRIOR YEAR YTD BALANCE	TOTAL ENCUMBERED	% OF BUDGET	BUDGET BALANCE
REVENUE SUMMARY								
ALL REVENUES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
EXPENDITURE SUMMARY								
00-GENERAL EXPENDITURES								
OTHER EXPENSES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL 00-GENERAL EXPENDITURES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
REVENUE OVER/(UNDER) EXPENDITURES	0	0	0.00	0.00	0.00	0.00	0.00	0.00

17 -DEBT SERVICE

% OF YEAR COMPLETED: 91.67

REVENUES	ORIGINAL BUDGET	AMENDED BUDGET	CURRENT PERIOD	YEAR TO DATE BALANCE	PRIOR YEAR YTD BALANCE	TOTAL ENCUMBERED	% OF BUDGET	BUDGET BALANCE
17-4101 INCOME - TAX NOTES PROCEEDS	0	0	0.00	0.00	0.00	0.00	0.00	0.00
17-4105 INCOME - OTHER	0	0	0.00	0.00	0.00	0.00	0.00	0.00
17-4115 INCOME - INTEREST	0	0	0.00	0.00	0.00	0.00	0.00	0.00
17-4116 INCOME - SALES TAX (.25)	0	0	0.00	0.00	0.00	0.00	0.00	0.00
17-4117 AD VALOREM TAX (I&S)	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES	0	0	0.00	0.00	0.00	0.00	0.00	0.00

17 -DEBT SERVICE

% OF YEAR COMPLETED: 91.67

DEPARTMENTAL EXPENDITURES	ORIGINAL BUDGET	AMENDED BUDGET	CURRENT PERIOD	YEAR TO DATE BALANCE	PRIOR YEAR YTD BALANCE	TOTAL ENCUMBERED	% OF BUDGET	BUDGET BALANCE
00-GENERAL EXPENDITURES								
OTHER EXPENSES								
17-500-211 GO SERIES 2019 A PRINCIPAL E	0	0	0.00	0.00	0.00	0.00	0.00	0.00
17-500-212 GO SERIES 2019 A INTEREST EX	0	0	0.00	0.00	0.00	0.00	0.00	0.00
17-500-213 GO SERIES 2019 B PRINCIPAL E	0	0	0.00	0.00	0.00	0.00	0.00	0.00
17-500-214 GO SERIES 2019 B INTEREST EX	0	0	0.00	0.00	0.00	0.00	0.00	0.00
17-500-351 GO SERIES 2019 A ISSUANCE CO	0	0	0.00	0.00	0.00	0.00	0.00	0.00
17-500-352 GO SERIES 2019 B ISSUANCE CO	0	0	0.00	0.00	0.00	0.00	0.00	0.00
17-500-400 PAY AGENT/REGISTRAR FEES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL OTHER EXPENSES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL 00-GENERAL EXPENDITURES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
REVENUE OVER/(UNDER) EXPENDITURES	0	0	0.00	0.00	0.00	0.00	0.00	0.00

BALANCE SHEET
AS OF: AUGUST 31ST, 2019

18 -WCC&PD FUND

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE		
ASSETS				
18-1102	CLAIM ON CASH	(59,131.40)		
18-1105	CASH - SAVINGS	582,505.15		
18-1210	PREPAID MAINTENANCE	0.00		
18-1315	DUE FROM GENERAL FUND	0.00		
18-1510	A/R-SALES TAX	0.00		
18-1515	A/R - MISC.	0.00		
			523,373.75	
	TOTAL ASSETS			523,373.75
LIABILITIES				
18-2200	WAGES PAYABLE	0.00		
18-2230	TMRS PAYABLE	0.00		
18-2250	INSURANCE A/P	0.40		
18-2315	DUE TO GENERAL FUND	0.00		
18-2400	A/P PENDING	0.00		
18-2410	A/P - SALES TAX	0.00		
18-2451	A/P SALES TAX PAYBACK	7,397.57		
	TOTAL LIABILITIES		7,397.97	
EQUITY				
18-3201	FUND BALANCE	631,607.03		
	TOTAL BEGINNING EQUITY	631,607.03		
	TOTAL REVENUE	609,046.94		
	TOTAL EXPENSES	724,678.19		
	TOTAL INCREASE/(DECREASE) IN FUND BAL.	(115,631.25)		
	TOTAL EQUITY & FUND BALANCE		515,975.78	
	TOTAL LIABILITIES, EQUITY & FUND BALANCE			523,373.75

18 -WCC&PD FUND

% OF YEAR COMPLETED: 91.67

	ORIGINAL BUDGET	AMENDED BUDGET	CURRENT PERIOD	YEAR TO DATE BALANCE	PRIOR YEAR YTD BALANCE	TOTAL ENCUMBERED	% OF BUDGET	BUDGET BALANCE
REVENUE SUMMARY								
ALL REVENUES	694,922	694,922	80,235.85	609,046.94	569,235.08	0.00	87.64	85,875.06
TOTAL REVENUES	694,922	694,922	80,235.85	609,046.94	569,235.08	0.00	87.64	85,875.06
EXPENDITURE SUMMARY								
00-GENERAL EXPENDITURES								
SALARIES & BENEFITS	492,090	492,090	32,127.13	403,020.80	279,631.80	0.00	81.90	89,069.38
OTHER EXPENSES	271,935	271,935	10,171.01	113,039.66	135,632.34	4,437.01	43.20	154,458.33
CAPITAL EXPENSES	233,800	233,800	16,833.26	208,617.73	243,626.14	206,046.80	177.36	(180,864.53)
OTHER INCOME/EXPENSES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL 00-GENERAL EXPENDITURES	997,825	997,825	59,131.40	724,678.19	658,890.28	210,483.81	93.72	62,663.18
TOTAL EXPENDITURES	997,825	997,825	59,131.40	724,678.19	658,890.28	210,483.81	93.72	62,663.18
E OVER/(UNDER) EXPENDITURES	(302,903)	(302,903)	21,104.45	(115,631.25)	(89,655.20)	(210,483.81)	107.66	23,211.88

18 -WCC&PD FUND

% OF YEAR COMPLETED: 91.67

REVENUES	ORIGINAL BUDGET	AMENDED BUDGET	CURRENT PERIOD	YEAR TO DATE BALANCE	PRIOR YEAR YTD BALANCE	TOTAL ENCUMBERED	% OF BUDGET	BUDGET BALANCE
18-4101 INCOME - SALES TAX	691,922	691,922	79,451.49	600,467.07	563,275.19	0.00	86.78	91,454.93
18-4102 INCOME-K9 DONATIONS	0	0	0.00	0.00	0.00	0.00	0.00	0.00
18-4105 INCOME - OTHER	0	0	0.00	0.00	0.00	0.00	0.00	0.00
18-4115 INCOME - INTEREST	3,000	3,000	784.36	8,579.87	5,959.89	0.00	286.00 (	5,579.87)
18-4120 PROCEEDS FROM GUN SALES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
18-4900 PROCEEDS FROM CAPITAL LEASE	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES	694,922	694,922	80,235.85	609,046.94	569,235.08	0.00	87.64	85,875.06

18 -WCC&PD FUND

% OF YEAR COMPLETED: 91.67

DEPARTMENTAL EXPENDITURES	ORIGINAL BUDGET	AMENDED BUDGET	CURRENT PERIOD	YEAR TO DATE BALANCE	PRIOR YEAR YTD BALANCE	TOTAL ENCUMBERED	% OF BUDGET	BUDGET BALANCE
00-GENERAL EXPENDITURES								
SALARIES & BENEFITS								
18-500-009 SALARIES	316,912	316,912	21,304.41	263,143.07	176,466.66	0.00	83.03	53,769.05
18-500-010 ADMINISTRATIVE EXPENSE	1,500	1,500	0.00	0.00	400.00	0.00	0.00	1,500.00
18-500-011 LONGEVITY	0	0	0.00	0.00	0.00	0.00	0.00	0.00
18-500-013 STIPEND	9,728	9,728	0.00	9,033.00	5,197.57	0.00	92.86	694.90
18-500-014 SPECIAL ASSIGNMENT PAY K-9	13,500	13,500	346.16	4,067.38	4,153.92	0.00	30.13	9,432.62
18-500-015 INCENTIVE PAY-BILING & SHIFT	2,400	2,400	105.23	1,075.73	586.50	0.00	44.82	1,324.27
18-500-017 CERTIFICATION PAY	500	500	115.40	1,806.01	900.12	0.00	361.20 (	1,306.01)
18-500-018 EDUCATION PAY	300	300	23.08	421.21	276.96	0.00	140.40 (	121.21)
18-500-019 TUITION REIMBURSEMENT	0	0	0.00	0.00	0.00	0.00	0.00	0.00
18-500-020 OVERTIME	22,200	22,200	1,077.70	13,617.64	18,813.11	0.00	61.34	8,582.36
18-500-021 7K HOURS	3,500	3,500	556.80	5,297.46	4,579.14	0.00	151.36 (	1,797.46)
18-500-026 HAZARDOUS DUTY PAY	1,000	1,000	64.62	756.98	493.94	0.00	75.70	243.02
18-500-030 SOCIAL SECURITY	25,942	25,942	1,780.09	22,571.24	16,070.78	0.00	87.01	3,370.84
18-500-040 HEALTH INSURANCE	60,833	60,833	4,958.13	52,668.28	30,476.34	0.00	86.58	8,165.13
18-500-050 RETIREMENT	28,275	28,275	1,795.47	23,325.11	16,903.20	0.00	82.49	4,949.56
18-500-060 WORKERS COMPENSATION	4,000	4,000	0.00	4,000.00	3,631.00	0.00	100.00	0.00
[illegible]0-070 UNEMPLOYMENT COMPENSATION	1,500	1,500	0.04	1,237.69	682.56	0.00	82.51	262.31
[illegible]L SALARIES & BENEFITS	492,090	492,090	32,127.13	403,020.80	279,631.80	0.00	81.90	89,069.38
OTHER EXPENSES								
18-500-120 DUES & SUBSCRIPTIONS	3,000	3,000	0.00	113.70	6,500.00	0.00	3.79	2,886.30
18-500-130 BONDS & TRAINING	8,500	8,500	30.00	906.96	2,434.05	25.00	10.96	7,568.04
18-500-250 LEGAL EXPENSE	0	0	0.00	0.00	0.00	0.00	0.00	0.00
18-500-290 AUDIT	20,000	20,000	0.00	20,522.00	9,890.00	0.00	102.61 (	522.00)
18-500-325 SALES TAX COLLECTION SERVICE	10,000	10,000	0.00	3,873.00	6,742.40	0.00	38.73	6,127.00
18-500-420 OFFICE SUPPLIES/FURNITURE	11,000	11,000	101.26	2,361.21	1,624.76	4,412.01	61.57	4,226.78
18-500-430 JUVENILE PROG.FEES & SUPPLIE	0	0	0.00	946.52	0.00	0.00	0.00 (	946.52)
18-500-431 MISCELLANEOUS SUPPLIES	21,000	21,000	766.09	2,551.27	4,921.91	0.00	12.15	18,448.73
18-500-433 IT SOFWARE HARDWARE&SUPPLIES	0	0	0.00	1,961.46	9,554.55	0.00	0.00 (	1,961.46)
18-500-435 K-9 PROGRAM EXPENSES	10,000	10,000	215.46	10,940.72	4,865.97	0.00	109.41 (	940.72)
18-500-440 ELECTION EXPENSE	0	0	0.00	0.00	0.00	0.00	0.00	0.00
18-500-450 SYSTEM ACCESS FEE	14,035	14,035	0.00	0.00	0.00	0.00	0.00	14,035.00
18-500-480 UNIFORMS	5,000	5,000	657.59	3,847.16	8,796.02	0.00	76.94	1,152.84
18-500-485 WEAPONS & AMMUNITION	22,500	22,500	4,710.33	24,205.49	11,348.97	0.00	107.58 (	1,705.49)
18-500-486 PERSONAL PROTECTIVE EQUIPMEN	21,000	21,000	0.00	1,798.00	899.99	0.00	8.56	19,202.00
18-500-487 VEHICLE EQUIPMENT	12,900	12,900	0.00	5,402.30	0.00	0.00	41.88	7,497.70
18-500-488 EMERGENCY SERVICES	10,000	10,000	0.00	0.00	0.00	0.00	0.00	10,000.00
18-500-489 COMMUNITY SERVICES	8,500	8,500	2,148.16	2,555.78	0.00	0.00	30.07	5,944.22
18-500-490 MEMORIAL SERVICES	4,000	4,000	0.00	636.01	0.00	0.00	15.90	3,363.99
18-500-500 MISC. CRIME PREVENTION	27,000	27,000	160.78	5,912.76	17,003.30	0.00	21.90	21,087.24
18-500-515 DEBT SERVICE - PRINCIPAL	0	0	0.00	0.00	0.00	0.00	0.00	0.00
18-500-516 DEBT SERVICE - PRINCIPAL	0	0	0.00	0.00	0.00	0.00	0.00	0.00
18-500-517 MAINTENANCE ON EQUIPMENT	60,500	60,500	1,381.34	24,505.32	51,050.42	0.00	40.50	35,994.68
18-500-518 DEBT SERVICE - INTEREST	0	0	0.00	0.00	0.00	0.00	0.00	0.00
18-500-520 BICYCLE PARTS & MAINTENANCE	3,000	3,000	0.00	0.00	0.00	0.00	0.00	3,000.00
TOTAL OTHER EXPENSES	271,935	271,935	10,171.01	113,039.66	135,632.34	4,437.01	43.20	154,458.33

18 -WCC&PD FUND

% OF YEAR COMPLETED: 91.67

DEPARTMENTAL EXPENDITURES	ORIGINAL BUDGET	AMENDED BUDGET	CURRENT PERIOD	YEAR TO DATE BALANCE	PRIOR YEAR YTD BALANCE	TOTAL ENCUMBERED	% OF BUDGET	BUDGET BALANCE
CAPITAL EXPENSES								
18-500-800 CAPITAL EXPENDITURES	233,800	233,800	16,833.26	208,617.73	243,626.14	206,046.80	177.36	(180,864.53)
TOTAL CAPITAL EXPENSES	233,800	233,800	16,833.26	208,617.73	243,626.14	206,046.80	177.36	(180,864.53)
OTHER INCOME/EXPENSES								
18-500-900 PRIOR PERIOD ADJUSTMENTS	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL OTHER INCOME/EXPENSES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL 00-GENERAL EXPENDITURES	997,825	997,825	59,131.40	724,678.19	658,890.28	210,483.81	93.72	62,663.18
TOTAL EXPENDITURES	997,825	997,825	59,131.40	724,678.19	658,890.28	210,483.81	93.72	62,663.18
REVENUE OVER/(UNDER) EXPENDITURES	(302,903)	(302,903)	21,104.45	(115,631.25)	(89,655.20)	(210,483.81)	107.66	23,211.88

19 -CAPITAL PROJECTS STREETS

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE		
ASSETS				
19-1102	CLAIM ON CASH	565,921.01		
19-1105	CASH - SAVINGS	24,754.13		
19-1115	INVESTMENTS-TEXPOOL #159000002	10,719.44		
19-1116	INVESTMENTS-TEXPOOL#159000001	8,312.08		
19-1204	PREPAID SALES TAX	0.26		
19-1315	DUE FROM GENERAL FUND	0.00		
19-1510	A/R-SALES TAX	(90.03)		
			609,616.89	
	TOTAL ASSETS			609,616.89
LIABILITIES				
19-2315	DUE TO GENERAL FUND	0.00		
19-2400	A/P PENDING	0.00		
19-2410	A/P - SALES TAX	0.00		
19-2441	Construction Retainage	2,495.47		
19-2451	A/P SALES TAX PAYBACK	7,422.42		
	TOTAL LIABILITIES		9,917.89	
19-3201	FUND BALANCE	164,846.79		
	TOTAL BEGINNING EQUITY	164,846.79		
	TOTAL REVENUE	475,520.92		
	TOTAL EXPENSES	40,668.71		
	TOTAL INCREASE/(DECREASE) IN FUND BAL.	434,852.21		
	TOTAL EQUITY & FUND BALANCE		599,699.00	
	TOTAL LIABILITIES, EQUITY & FUND BALANCE			609,616.89

19 -CAPITAL PROJECTS STREETS

% OF YEAR COMPLETED: 91.67

	ORIGINAL BUDGET	AMENDED BUDGET	CURRENT PERIOD	YEAR TO DATE BALANCE	PRIOR YEAR YTD BALANCE	TOTAL ENCUMBERED	% OF BUDGET	BUDGET BALANCE
REVENUE SUMMARY								
ALL REVENUES	510,300	510,300	79,464.55	475,520.92	436,323.81	0.00	93.18	34,779.08
TOTAL REVENUES	510,300	510,300	79,464.55	475,520.92	436,323.81	0.00	93.18	34,779.08
EXPENDITURE SUMMARY								
00-GENERAL EXPENDITURES								
SALARIES & BENEFITS	0	0	0.00	0.00	0.00	0.00	0.00	0.00
OTHER EXPENSES	0	0	0.00	26,570.74	15,058.90	0.00	0.00 (	26,570.74)
CAPITAL EXPENSES	0	0	0.00	14,097.97	391,863.77	0.00	0.00 (	14,097.97)
OTHER INCOME/EXPENSES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL 00-GENERAL EXPENDITURES	0	0	0.00	40,668.71	406,922.67	0.00	0.00 (	40,668.71)
TOTAL EXPENDITURES	0	0	0.00	40,668.71	406,922.67	0.00	0.00 (	40,668.71)
REVENUE OVER/(UNDER) EXPENDITURES	510,300	510,300	79,464.55	434,852.21	29,401.14	0.00	85.22	75,447.79

19 -CAPITAL PROJECTS STREETS

% OF YEAR COMPLETED: 91.67

REVENUES	ORIGINAL BUDGET	AMENDED BUDGET	CURRENT PERIOD	YEAR TO DATE BALANCE	PRIOR YEAR YTD BALANCE	TOTAL ENCUMBERED	% OF BUDGET	BUDGET BALANCE
19-4101 INCOME - TAX NOTES PROCEEDS	0	0	0.00	0.00	0.00	0.00	0.00	0.00
19-4105 TRANSFER FROM GENERAL FUND	0	0	0.00	0.00	0.00	0.00	0.00	0.00
19-4115 INCOME - INTEREST	300	300	53.24	1,515.75	382.67	0.00	505.25	(1,215.75)
19-4116 INCOME-SALES TAX (.25)	510,000	510,000	79,411.31	474,005.17	435,941.14	0.00	92.94	35,994.83
TOTAL REVENUES	510,300	510,300	79,464.55	475,520.92	436,323.81	0.00	93.18	34,779.08

19 -CAPITAL PROJECTS STREETS

% OF YEAR COMPLETED: 91.67

DEPARTMENTAL EXPENDITURES	ORIGINAL BUDGET	AMENDED BUDGET	CURRENT PERIOD	YEAR TO DATE BALANCE	PRIOR YEAR YTD BALANCE	TOTAL ENCUMBERED	% OF BUDGET	BUDGET BALANCE
00-GENERAL EXPENDITURES								
SALARIES & BENEFITS								
19-500-050 MISCELLANEOUS EXPENSE	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL SALARIES & BENEFITS	0	0	0.00	0.00	0.00	0.00	0.00	0.00
OTHER EXPENSES								
19-500-320 ENGINEER/ARCHITECT	0	0	0.00	26,570.74	13,532.50	0.00	0.00 (	26,570.74)
19-500-325 SALES TAX COLLECTION SERVICE	0	0	0.00	0.00	1,526.40	0.00	0.00	0.00
TOTAL OTHER EXPENSES	0	0	0.00	26,570.74	15,058.90	0.00	0.00 (	26,570.74)
CAPITAL EXPENSES								
19-500-800 CAPITAL EXPENDITURES	0	0	0.00	14,097.97	391,863.77	0.00	0.00 (	14,097.97)
19-500-810 STREET MAINTENANCE	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL EXPENSES	0	0	0.00	14,097.97	391,863.77	0.00	0.00 (	14,097.97)
OTHER INCOME/EXPENSES								
19-500-900 TRANSFER TO GENERAL FUND	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL OTHER INCOME/EXPENSES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL 00-GENERAL EXPENDITURES	0	0	0.00	40,668.71	406,922.67	0.00	0.00 (	40,668.71)
TOTAL EXPENDITURES	0	0	0.00	40,668.71	406,922.67	0.00	0.00 (	40,668.71)
REVENUE OVER/(UNDER) EXPENDITURES	510,300	510,300	79,464.55	434,852.21	29,401.14	0.00	85.22	75,447.79

20 -PUBLIC, EDUCATION&GOV.

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE		
ASSETS				
20-1102	CLAIM ON CASH	26,662.65		
			26,662.65	
	TOTAL ASSETS			26,662.65
LIABILITIES				
20-2400	A/P PENDING	0.00		
	TOTAL LIABILITIES		0.00	
EQUITY				
20-3201	FUND BALANCE	12,925.56		
	TOTAL BEGINNING EQUITY	12,925.56		
	TOTAL REVENUE	13,737.09		
	TOTAL EXPENSES	0.00		
	TOTAL INCREASE/(DECREASE) IN FUND BAL.	13,737.09		
	TOTAL EQUITY & FUND BALANCE		26,662.65	
	TOTAL LIABILITIES, EQUITY & FUND BALANCE			26,662.65

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: AUGUST 31ST, 2019

20 -PUBLIC, EDUCATION&GOV.

% OF YEAR COMPLETED: 91.67

	ORIGINAL BUDGET	AMENDED BUDGET	CURRENT PERIOD	YEAR TO DATE BALANCE	PRIOR YEAR YTD BALANCE	TOTAL ENCUMBERED	% OF BUDGET	BUDGET BALANCE
REVENUE SUMMARY								
ALL REVENUES	12,000	12,000	3,413.51	13,737.09	12,925.56	0.00	114.48	(1,737.09)
TOTAL REVENUES	12,000	12,000	3,413.51	13,737.09	12,925.56	0.00	114.48	(1,737.09)
REVENUE OVER/(UNDER) EXPENDITURES	12,000	12,000	3,413.51	13,737.09	12,925.56	0.00	114.48	(1,737.09)

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: AUGUST 31ST, 2019

20 -PUBLIC, EDUCATION&GOV.

% OF YEAR COMPLETED: 91.67

REVENUES	ORIGINAL BUDGET	AMENDED BUDGET	CURRENT PERIOD	YEAR TO DATE BALANCE	PRIOR YEAR YTD BALANCE	TOTAL ENCUMBERED	% OF BUDGET	BUDGET BALANCE
20-4105 INCOME OTHER	12,000	12,000	3,413.51	13,737.09	12,925.56	0.00	114.48	(1,737.09)
TOTAL REVENUES	12,000	12,000	3,413.51	13,737.09	12,925.56	0.00	114.48	(1,737.09)
REVENUE OVER/(UNDER) EXPENDITURES	12,000	12,000	3,413.51	13,737.09	12,925.56	0.00	114.48	(1,737.09)

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CITY OF WINCREST
BALANCE SHEET
AS OF: AUGUST 31ST, 2019

21 -2019 SERIES A

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE		
ASSETS				
21-1102	CLAIM ON CASH	0.00		
21-1105	CASH	7,429,671.62		
			7,429,671.62	
	TOTAL ASSETS			7,429,671.62
LIABILITIES				
21-2400	A/P PENDING	0.00		
	TOTAL LIABILITIES		0.00	
EQUITY				
21-3201	FUND BALANCE	0.00		
	TOTAL BEGINNING EQUITY	0.00		
	TOTAL REVENUE	7,557,695.45		
	TOTAL EXPENSES	128,023.83		
	TOTAL INCREASE/(DECREASE) IN FUND BAL.	7,429,671.62		
	TOTAL EQUITY & FUND BALANCE		7,429,671.62	
	TOTAL LIABILITIES, EQUITY & FUND BALANCE			7,429,671.62

21 -2019 SERIES A

% OF YEAR COMPLETED: 91.67

	ORIGINAL BUDGET	AMENDED BUDGET	CURRENT PERIOD	YEAR TO DATE BALANCE	PRIOR YEAR YTD BALANCE	TOTAL ENCUMBERED	% OF BUDGET	BUDGET BALANCE
REVENUE SUMMARY								
ALL REVENUES	0	0	25,290.54	7,557,695.45	0.00	0.00	0.00	(7,557,695.45)
TOTAL REVENUES	0	0	25,290.54	7,557,695.45	0.00	0.00	0.00	(7,557,695.45)
EXPENDITURE SUMMARY								
00-GENERAL EXPENDITURES								
OTHER EXPENSES	0	0	0.00	128,023.83	0.00	0.00	0.00	(128,023.83)
CAPITAL EXPENSES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL 00-GENERAL EXPENDITURES	0	0	0.00	128,023.83	0.00	0.00	0.00	(128,023.83)
TOTAL EXPENDITURES	0	0	0.00	128,023.83	0.00	0.00	0.00	(128,023.83)
REVENUE OVER/(UNDER) EXPENDITURES	0	0	25,290.54	7,429,671.62	0.00	0.00	0.00	(7,429,671.62)

21 -2019 SERIES A

% OF YEAR COMPLETED: 91.67

REVENUES	ORIGINAL BUDGET	AMENDED BUDGET	CURRENT PERIOD	YEAR TO DATE BALANCE	PRIOR YEAR YTD BALANCE	TOTAL ENCUMBERED	% OF BUDGET	BUDGET BALANCE
21-4105 INCOME - OTHER	0	0	0.00	0.00	0.00	0.00	0.00	0.00
21-4106 BOND PREMIUM	0	0	0.00	873,023.83	0.00	0.00	0.00	(873,023.83)
21-4107 BONDISSUANCE	0	0	0.00	6,655,000.00	0.00	0.00	0.00	(6,655,000.00)
21-4115 INCOME-INTEREST	0	0	25,290.54	29,671.62	0.00	0.00	0.00	(29,671.62)
TOTAL REVENUES	0	0	25,290.54	7,557,695.45	0.00	0.00	0.00	(7,557,695.45)

21 -2019 SERIES A

% OF YEAR COMPLETED: 91.67

DEPARTMENTAL EXPENDITURES	ORIGINAL BUDGET	AMENDED BUDGET	CURRENT PERIOD	YEAR TO DATE BALANCE	PRIOR YEAR YTD BALANCE	TOTAL ENCUMBERED	% OF BUDGET	BUDGET BALANCE
00-GENERAL EXPENDITURES								
OTHER EXPENSES								
21-500-200 UNDERWRITERS FEES	0	0	0.00	48,641.20	0.00	0.00	0.00	(48,641.20)
21-500-201 BOND ISSUANCE COST	0	0	0.00	79,382.63	0.00	0.00	0.00	(79,382.63)
TOTAL OTHER EXPENSES	0	0	0.00	128,023.83	0.00	0.00	0.00	(128,023.83)
CAPITAL EXPENSES								
21-500-800 CAPITAL EXPENDITURES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL EXPENSES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL 00-GENERAL EXPENDITURES	0	0	0.00	128,023.83	0.00	0.00	0.00	(128,023.83)
TOTAL EXPENDITURES	0	0	0.00	128,023.83	0.00	0.00	0.00	(128,023.83)
REVENUE OVER/(UNDER) EXPENDITURES	0	0	25,290.54	7,429,671.62	0.00	0.00	0.00	(7,429,671.62)

CITY OF WINCREST
BALANCE SHEET
AS OF: AUGUST 31ST, 2019

22 -2019 SERIES B

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE		
ASSETS				
22-1102	CLAIM ON CASH	(675,128.48)		
22-1105	CASH	2,006,842.88		
22-1201	PREPAID 2019 SERIES B	0.00		
			1,331,714.40	
	TOTAL ASSETS			1,331,714.40
LIABILITIES				
22-2400	A/P PENDING	0.00		
	TOTAL LIABILITIES		0.00	
EQUITY				
22-3201	FUND BALANCE	0.00		
	TOTAL BEGINNING EQUITY	0.00		
	TOTAL REVENUE	2,063,013.61		
	TOTAL EXPENSES	731,299.21		
	TOTAL INCREASE/(DECREASE) IN FUND BAL.	1,331,714.40		
	TOTAL EQUITY & FUND BALANCE		1,331,714.40	
	TOTAL LIABILITIES, EQUITY & FUND BALANCE			1,331,714.40

CITY OF WINCREST
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: AUGUST 31ST, 2019

22 -2019 SERIES B

% OF YEAR COMPLETED: 91.67

	ORIGINAL BUDGET	AMENDED BUDGET	CURRENT PERIOD	YEAR TO DATE BALANCE	PRIOR YEAR YTD BALANCE	TOTAL ENCUMBERED	% OF BUDGET	BUDGET BALANCE
REVENUE SUMMARY								
ALL REVENUES	0	0	3,989.50	2,063,013.61	0.00	0.00	0.00	(2,063,013.61)
TOTAL REVENUES	0	0	3,989.50	2,063,013.61	0.00	0.00	0.00	(2,063,013.61)
EXPENDITURE SUMMARY								
00-GENERAL EXPENDITURES								
OTHER EXPENSES	0	0	0.00	56,170.73	0.00	0.00	0.00	(56,170.73)
CAPITAL EXPENSES	0	0	569,637.93	675,128.48	0.00	0.00	0.00	(675,128.48)
TOTAL 00-GENERAL EXPENDITURES	0	0	569,637.93	731,299.21	0.00	0.00	0.00	(731,299.21)
TOTAL EXPENDITURES	0	0	569,637.93	731,299.21	0.00	0.00	0.00	(731,299.21)
REVENUE OVER/(UNDER) EXPENDITURES	0	0	(565,648.43)	1,331,714.40	0.00	0.00	0.00	(1,331,714.40)

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: AUGUST 31ST, 2019

22 -2019 SERIES B

% OF YEAR COMPLETED: 91.67

REVENUES	ORIGINAL BUDGET	AMENDED BUDGET	CURRENT PERIOD	YEAR TO DATE BALANCE	PRIOR YEAR YTD BALANCE	TOTAL ENCUMBERED	% OF BUDGET	BUDGET BALANCE
22-4105 INCOME - OTHER	0	0	0.00	0.00	0.00	0.00	0.00	0.00
22-4106 BOND PREMIUM	0	0	0.00	246,170.73	0.00	0.00	0.00	(246,170.73)
22-4107 BOND ISSUANCE	0	0	0.00	1,810,000.00	0.00	0.00	0.00	(1,810,000.00)
22-4115 INCOME-INTEREST	0	0	3,989.50	6,842.88	0.00	0.00	0.00	(6,842.88)
TOTAL REVENUES	0	0	3,989.50	2,063,013.61	0.00	0.00	0.00	(2,063,013.61)

% OF YEAR COMPLETED: 91.67

DEPARTMENTAL EXPENDITURES	ORIGINAL BUDGET	AMENDED BUDGET	CURRENT PERIOD	YEAR TO DATE BALANCE	PRIOR YEAR YTD BALANCE	TOTAL ENCUMBERED	% OF BUDGET	BUDGET BALANCE
00-GENERAL EXPENDITURES								
======================								
OTHER EXPENSES								
22-500-200 UNDERWRITERS FEES	0	0	0.00	15,567.30	0.00	0.00	0.00	(15,567.30)
22-500-201 BOND ISSUANCE COST	0	0	0.00	40,603.43	0.00	0.00	0.00	(40,603.43)
TOTAL OTHER EXPENSES	0	0	0.00	56,170.73	0.00	0.00	0.00	(56,170.73)
CAPITAL EXPENSES								
22-500-800 CAPITAL EXPENDITURES	0	0	569,637.93	675,128.48	0.00	0.00	0.00	(675,128.48)
TOTAL CAPITAL EXPENSES	0	0	569,637.93	675,128.48	0.00	0.00	0.00	(675,128.48)
TOTAL 00-GENERAL EXPENDITURES	0	0	569,637.93	731,299.21	0.00	0.00	0.00	(731,299.21)
TOTAL EXPENDITURES	0	0	569,637.93	731,299.21	0.00	0.00	0.00	(731,299.21)
REVENUE OVER/(UNDER) EXPENDITURES	0	0	(565,648.43)	1,331,714.40	0.00	0.00	0.00	(1,331,714.40)

City of Windcrest

Quarterly Investment Report
April 1, 2019 to June 30, 2019
Portfolio Summary Management Report

Portfolio as of April 1, 2019			***Portfolio as of June 30, 2019***		
Beginning Book Value	$	2,868,289	**Ending Book Value**	$	12,420,118
Beginning Market Value	$	2,868,289	**Ending Market Value**	$	12,420,118
			Investment Income for the quarter	$	18,444
Unrealized Gain / Loss	$	-	**Unrealized Gain/Loss**	$	-
			Change in Unrealized Gain/Loss	$	-
			***Change in Market Value:**	$	9,551,829

Authorized by:

Don Hakala, CPA
Municipal Finance Officer

Rafael Castillo, Jr
City Manager

This report is prepared in compliance with the City's Investment Policy and reporting requirements in the Government Code Chapter 2256.

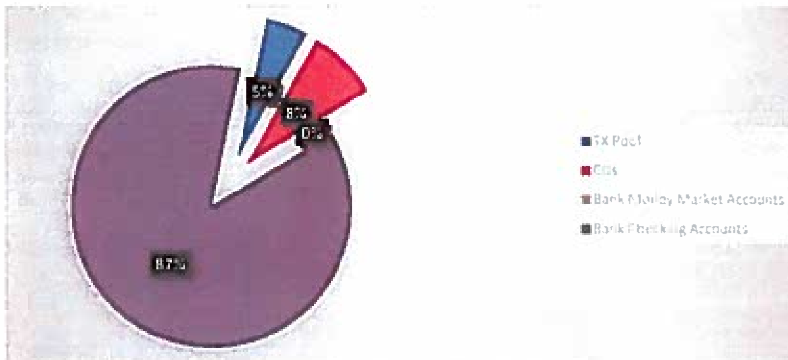
*Change in Market Value is required data, but will primarily reflect the receipt and expenditures of the City's funds from quarter to quarter.

Your Portfolio

As of June 30, 2019

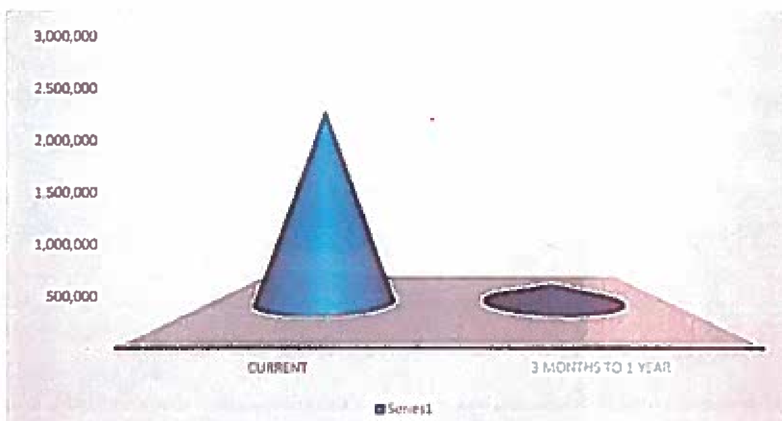
Your portfolio by diversification.

TX Pool	**137,852**
CDs	**207,687**
Bank Money Market Accounts	**-**
Bank Checking Accounts	**12,038,901**



Your portfolio by maturity.

Current	**12,176,753**
3 months to 1 year	**207,687**



Your Portfolio

As of June 30, 2019

Investments	Par Value	Market Value	Book Value	% of Portfolio	Term (days)
Investment Pools	137,852	137,852	137,852	1.11%	1
Money Market Funds	-	-	-	0.00%	1
Bank Accounts	12,038,901	12,038,901	12,038,901	97.21%	1
CDs	207,687	207,687	207,687	1.68%	129/365

Weighted Average Maturity (TexPool) 27

CITY OF WINDCREST FINANCE SUMMARY
For the Period Ending June 30, 2019

			Account	Interest Rate Avg.	Term (days)
Frost Bank Accounts:					
Pooled Checking		$	1,236,475	2.04%	1
General Fund Money Market		$	550,276	2.04%	1
General Fund Development Escrow		$	-	2.04%	1
Garbage Fund Checking		$	26,234	2.04%	1
Garbage Fund Money Market		$	473	2.04%	1
Debt Service Fund		$	-	2.04%	1
Capital Projects Street Fund		$	24,686	2.04%	1
Hotel/Motel Occupancy Tax Fund		$	170,322	2.04%	1
Windcrest Crime Control & Prevention Dist. Fund		$	583,658	2.04%	1
Asset Forfeiture/Seizure Savings (Federal)		$	356	2.04%	1
County Fire Contribution Savings		$	-	2.04%	1
School Crossing Guard Savings		$	14,470	2.04%	1
Police Donation Savings		$	1,792	2.04%	1
Asset Forfeiture/Seizure Savings (State)		$	394	2.04%	1
Police Education/Training Savings		$	3,537	2.04%	1
Roosevelt Scholorship Fund		$	-	2.04%	1
Municipal Court Technology Fund		$	21,393	2.04%	1
Municipal Court Building Security Fund		$	727	2.04%	1
2019 Series A		$	7,404,098	2.04%	1
2019 Series B		$	2,000,010	2.04%	1
Total - Frost National Bank		$	12,038,901		
INVESTMENTS:					
IBC Bank Escrow CD Account		$	207,687	0.65%	129
General Fund Certificate of Deposit		$	25,000	1.20%	365
Texpool for Streets		$	10,678	2.4053%	1
Texpool (breakout by fund on following page)		$	137,852	2.4053%	1
01-1125 General Fund	125,162.00				
02-1115 Garbage	432.15				
17-1115 Debt Service	-				
19-1116 Capital Project Street	8,312.08				
13-1115 Economic Dev. Fund	-				
05-1115 County Fire Contribution	3,946.07				
09-1115 Asset Seizure Fund - State	-				
Total All Funds	137,852.30		$ 12,420,118		

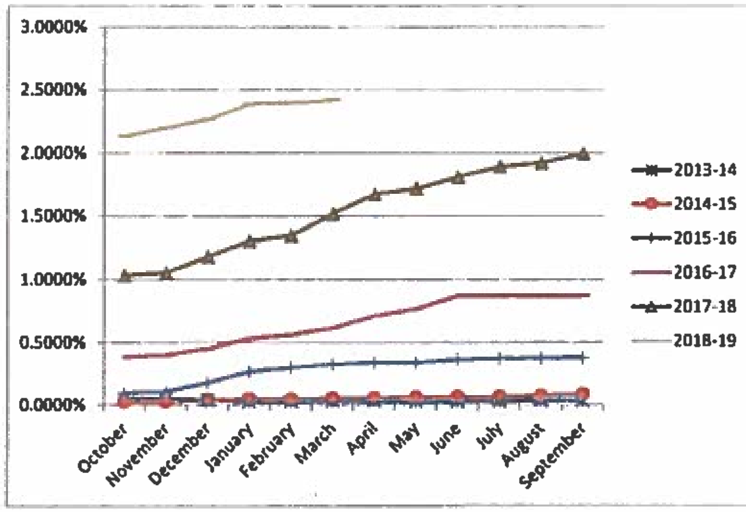
Fund	Fund Title	Balance	Interest Earned
1	General Fund	908,124.90	9,123.55
2	Garbage Fund	27,138.56	121.66
4	Asset Seazure-Fed	356.46	1.62
5	County Fire Contribution	3,946.07	-
6	School Crossing Guard	14,470.27	66.04
8	Police Donation	1,791.54	9.30
9	Asset Seazure-State	394.42	1.80
10	Police Education/Traning	3,537.08	19.49
14	Court Technology	21,393.33	97.62
15	Court Building Security	726.74	3.31
16	Hotel/Motel	170,321.81	1,145.60
17	Debt Services	-	-
18	WCCPD	583,658.37	2,659.53
19	Capital Projects Streets	43,675.63	1,086.46
21	2019 Series A	7,404,098.10	4,098.10
22	2019 Series B	2,000,009.86	9.86
99	Pooled Cash	1,236,474.87	-
	Total	12,420,118.01	18,444.14

* already corrected w/ Bank

9/10/2019

TEXPOOL

	2013-14	2014-15	2015-16	2016-17	2017-18	2018-19
October	0.0494%	0.0268%	0.0945%	0.3832%	1.0318%	2.1377%
November	0.0453%	0.0297%	0.1067%	0.3960%	1.0506%	2.1980%
December	0.0394%	0.0384%	0.1752%	0.4497%	1.1764%	2.2687%
January	0.0271%	0.0448%	0.2635%	0.5313%	1.2989%	2.3892%
February	0.0257%	0.0418%	0.2966%	0.5582%	1.3438%	2.3972%
March	0.0300%	0.0487%	0.3239%	0.6110%	1.5156%	2.4164%
April	0.0310%	0.0500%	0.3377%	0.7063%	1.6704%	2.4344%
May	0.0245%	0.0552%	0.3374%	0.7635%	1.7159%	2.4005%
June	0.0287%	0.0600%	0.3613%	0.8660%	1.8110%	2.3812%
July	0.0300%	0.0606%	0.3697%	0.8660%	1.8896%	
August	0.0352%	0.0697%	0.3735%	0.8660%	1.9205%	
September	0.0320%	0.0827%	0.3780%	0.8660%	1.9953%	



IBC CD

	2013-14	2014-15	2015-16	2016-17	2017-18	2018-19
November	0.6000%	0.6000%	0.2500%	0.2500%	0.2500%	0.6500%
March	0.6000%	0.6000%	0.2500%	0.2500%	0.2500%	0.6500%
July	0.6000%	0.6000%	0.2500%	0.2500%	0.2500%	0.6500%

No graph for this CD.

Frost CD

	2013-14	2014-15	2015-16	2016-17	2017-18	2018-19
July	0.2500%	0.2500%	0.0500%	0.1000%	1.2000%	1.2000%

No graph for this CD.

FROST - ALL ACCOUNTS

	2013-14	2014-15	2015-16	2016-17	2017-18	2018-19
October	0.0010%	0.0010%	0.0010%	0.0010%	0.6900%	1.8200%
November	0.0010%	0.0010%	0.0010%	0.0010%	0.7300%	1.9000%
December	0.0010%	0.0010%	0.0010%	0.1000%	0.8800%	1.9900%
January	0.0010%	0.0010%	0.0010%	0.1700%	0.9900%	2.0300%
February	0.0010%	0.0010%	0.0010%	0.1700%	1.0800%	2.0300%
March	0.0010%	0.0010%	0.0010%	0.1800%	1.2000%	2.0300%
April	0.0010%	0.0010%	0.0010%	0.3700%	1.3600%	2.0600%
May	0.0010%	0.0010%	0.0010%	0.4600%	1.4100%	2.0300%
June	0.0010%	0.0010%	0.0010%	0.5500%	1.5200%	2.0300%
July	0.0010%	0.0010%	0.0010%	0.6400%	1.5500%	
August	0.0010%	0.0010%	0.0010%	0.7200%	1.6100%	
September	0.0010%	0.0010%	0.0010%	0.6800%	1.6800%	

Windcrest EDC
Quarterly Investment Report
April 1, 2019 to June 31, 2019
Portfolio Summary Management Report

Portfolio as of April 1, 2019			***Portfolio as of June 30, 2019***		
Beginning Book Value	$	843,631	Ending Book Value	$	967,036
Beginning Market Value	$	843,631	Ending Market Value	$	967,036
			Investment Income for the quarter	$	4,519
Unrealized Gain / Loss	$	-	Unrealized Gain/Loss	$	-
			Change in Unrealized Gain/Loss	$	-
			*Change in Market Value:	$	123,406

Authorized by:

Don Hakala, CPA
Municipal Finance Officer

Mario Hernandez
EDC Director

This report is prepared in compliance with the City's Investment Policy and reporting requirements in the Government Code Chapter 2256.

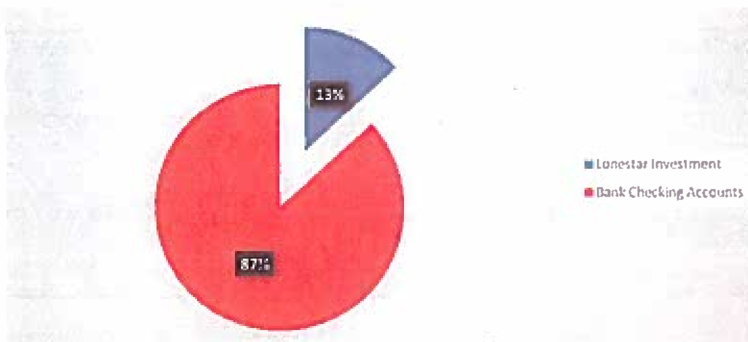
*Change in Market Value is required data, but will primarily reflect the receipt and expenditures of the City's funds from quarter to quarter

Your Portfolio

As of June 30, 2019

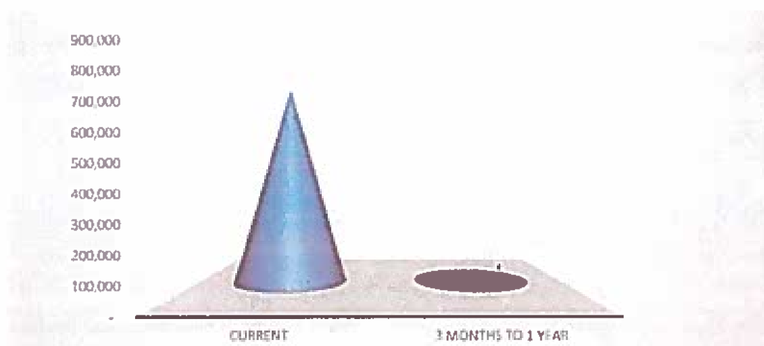
Your portfolio by diversification.

Lonestar Investment	112,719
Bank Checking Accounts	854,317



Your portfolio by maturity.

Current	967,036
3 months to 1 year	-



Your Portfolio

As of June 30, 2019

Investments	Par Value	Market Value	Book Value	% of Portfolio	Term (days)
Investment Pools	112,719	112,719	112,719	11.66%	1
Money Market Funds	-	-	-	0.00%	1
Bank Accounts	854,317	854,317	854,317	88.34%	1
CDs	-	-	-	0.00%	129/365

WINDCREST EDC FINANCE SUMMARY
For the Period Ending June 30, 2019

			Account	Rate(AVG.)	Term (days)
Frost Bank Accounts:					
Pooled Cash*****		$	44,389		
Economic Development Corporation		$	809,929	2.0400%	1
Economic Development Corporation Lonestar Investment Pool		$	-		1
Economic Development Corporation Escrow		$	-		1
Total - Frost National Bank		$	854,317	2.0400%	1
INVESTMENTS:					
		$	112,719	2.5400%	1
Lonestar Investment Pool	112,718.84				
TOTAL ALL FUNDS		$	967,036		

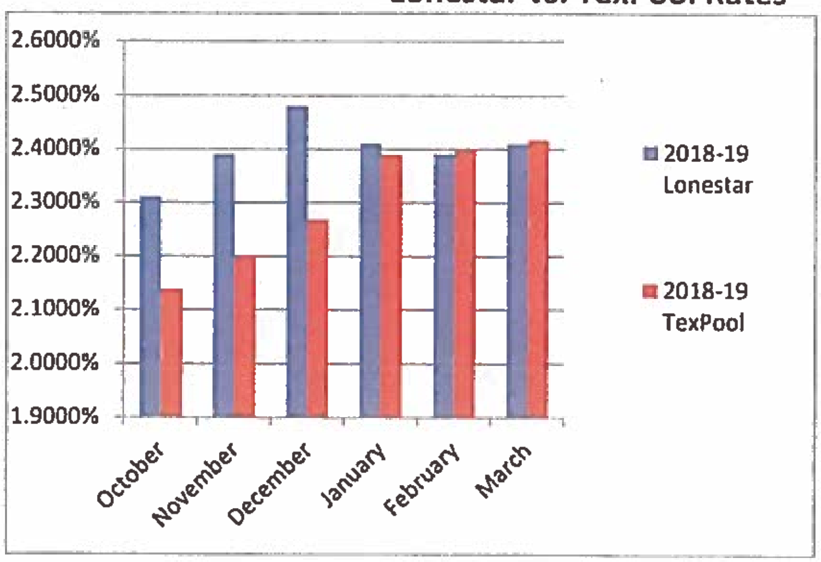
Fund Title	Balance	Interest Earned
Eonomic Development	967,036.20	4,518.91
Total	**967,036.20**	**4,518.91**

FROST - ALL ACCOUNTS

	2013-14	2014-15	2015-16	2016-17	2017-18	2018-19
October	0.0010%	0.0010%	0.0010%	0.0010%	0.6900%	1.8200%
November	0.0010%	0.0010%	0.0010%	0.0010%	0.7300%	1.9000%
December	0.0010%	0.0010%	0.0010%	0.0010%	0.8800%	1.9900%
January	0.0010%	0.0010%	0.0010%	0.1700%	0.9900%	2.0300%
February	0.0010%	0.0010%	0.0010%	0.1700%	1.0800%	2.0300%
March	0.0010%	0.0010%	0.0010%	0.1800%	1.2000%	2.0300%
April	0.0010%	0.0010%	0.0010%	0.3700%	1.3600%	2.0600%
May	0.0010%	0.0010%	0.0010%	0.4600%	1.4100%	2.0300%
June	0.0010%	0.0010%	0.0010%	0.5500%	1.5200%	2.0300%
July	0.0010%	0.0010%	0.0010%	0.6400%	1.5500%	
August	0.0010%	0.0010%	0.0010%	0.7200%	1.6100%	
September	0.0010%	0.0010%	0.0010%	0.6800%	1.6800%	

No graph for Frost Accounts.

Lonestar vs. TexPool Rates



	2018-19 Lonestar	2018-19 TexPool
October	2.3100%	2.1377%
November	2.3900%	2.1980%
December	2.4800%	2.2687%
January	2.4100%	2.3892%
February	2.3900%	2.3972%
March	2.4100%	2.4164%
April	2.5700%	2.4344%
May	2.5400%	2.4005%
June	2.5000%	2.3812%
July		
August		
September		

ORDINANCE NO. 2019-702

AN ORDINANCE SETTING FEES FOR VARIOUS CITY SERVICES AND CONSOLIDATING THOSE FEES FOR CONVENIENCE; AMENDING VARIOUS CITY ORDINANCES; AND CONTAINING A SEVERABILITY CLAUSE AND AN EFFECTIVE DATE.

WHEREAS, the City of Windcrest has adopted numerous ordinances that provide for various fees and charges that are subject to change from time to time; and

WHEREAS, the City has determined that it would be convenient to consolidate those fees in one ordinance that can be reviewed and amended as needed from time to time; and

WHEREAS, the City has adopted a budget for the upcoming fiscal year that incorporates the fees and charges specified herein; and

WHEREAS, the City has determined that the fees and charges specified herein are reasonable, necessary, fair and designed to fund the various activities to which they pertain; and

WHEREAS, the City has conducted a public hearing at which the fees imposed herein were made known to the public and the governing body; and

WHEREAS, the City has determined that the fees set forth herein will promote the health, safety, and welfare of the citizens of Windcrest; and

WHEREAS, this ordinance was adopted at a meeting of the Windcrest City Council held in strict compliance with the Texas Open Meetings Act at which a quorum of the City Council was present and voting;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF WINDCREST, TEXAS:

<u>SECTION 1.</u> Rates Imposed.

The City hereby adopts the Fee Schedule attached as Exhibit "A" and "B" hereto and imposes the fees set forth therein upon the services, activities, events, materials, and supplies that are described therein. These rates shall be collected by the City in accordance with the various City ordinances that more particularly describe each of the fees.

Sanitation rates (Exhibit B) are subject to Consumer Price Index (CPI) increase for Commercial and Residential rates.

SECTION 2. Ordinances Amended.

Each City ordinance that originally provided a fee, charge, or fine that is mentioned on Exhibit "A" and "B" is hereby amended as shown on Exhibit "A" and "B".

SECTION 3. Severability.

Should any portion or part of this ordinance be held for any reason invalid or unenforceable by a court of competent jurisdiction, the same shall not be construed to affect any other valid portion hereof, but all valid portions hereof shall remain in full force and effect.

SECTION 4. Effective Date.

This Ordinance shall be effective upon its passage.

PASSED AND APPROVED THE _____ day of September, 2019.

CITY OF WINDCREST, TEXAS

By: ________________________________
Dan Reese, Mayor

ATTEST:

____
Rachel C. Dominguez, City Secretary

Approved By:

____
Ryan S. Henry, City Attorney

City of Windcrest
Master Fee Schedule as of August 2019
Ordinance 2019-702

ANIMAL CONTROL

Deposits	
Rabies Vaccination	$50.00
Sterilization:	
Male Cat	$75.00
Female Cat	$90.00
Male Dog	$75.00
Female Dog	$90.00
Pet Tags	
Sterilized and Microchipped	Free
Sterilized	$5.00
Not Sterilized	$25.00
Duplicate Pet Tag	$2.00
Reclamation	
1st time dog is reclaimed instance per resident, one dog	$0.00
2nd time dog is reclaimed instance per resident, per dog	$35.00
3rd time dog is reclaimed instance per resident, per dog	$75.00
4th time & subsequent times dog is reclaimed instance per resident, per dog	$200.00
Citations and Fines	
Animal Cruelty	Citation
Dog Off Leash	Citation
Improper Animal Transport	Citation
Inadequate Care and Shelter	Citation
Each instance per residence per cat outside not sterilized	$50.00
Rabies immunization for reclaimed animals without current proof of vaccination	$10.00
Fine for animals in violation of Windcrest Code of Ordinances, Sec. 6-59(b), requiring identification tags or microchip	$25.00
Violation of Windcrest Code of Ordinances, Sec. 6-62, requiring leashing or containment of dogs when under owner's control but outside of owner's fenced premises (The owner will also pay all boarding fees)	$100.00

Dogs captured who have not been registered with the City, an additional (No proof of vaccination cost will be paid by owner)	$100.00

BUILDING AND BUILDING CODE

A. RESIDENTIAL PERMIT FEES

<u>**Building and Building Code**</u>

New Construction	
Single-Family Residential	$950.00 plus $0.52 per square foot of living space
Curb Cuts/Driveways	$50.00
Certificate of Occupancy (non-refundable)	$100.00
Variance Request	$150.00
Demolition Permit	$200.00
Dumpster Permit	$100.00
Plan Review Fee	475.00
Revised Plan Review Fee	$100.00
Non-Compliance Fee (work started or performed without a permit)	$100.00 plus 2x the permit cost. Payment of the double fee shall not relieve any person from fully complying with the requirements of the Code in the execution of the work, nor from any other penalties prescribed herein.
Re-Inspection Fee (for failed inspections)	$75.00 per failed inspection
Failure to Correct Fee (Code violations)	$100.00
Residential Remodels/Maintenance	
Foundation	$5.00
Driveways	$5.00
Sidewalks	$5.00
Re-roofs	$5.00
Fences	$5.00
Accessory Buildings	$5.00
Variance Request	$5.00
Demolition Permit	$100.00
Dumpster Permit	$50.00
Plan Review Fee	$55.00
Revised Plan Review Fee	$55.00
Non-Compliance Fee (work started or performed without a permit)	$100.00 plus 2x the permit cost.

	Payment of the double fee shall not relieve any person from fully complying with the requirements of the Code in the execution of the work, nor from any other penalties prescribed herein.
Re-Inspection Fee (for failed inspections)	$75.00 per failed inspection
Failure to Correct Fee (Code violations)	$100.00

Plumbing Permits

New Construction	$250.00
Remodel	$200.00
Water Softener	$5.00
House Sewer	$5.00
Water Heater	$5.00
Water Piping	$5.00
Water Line	$5.00
Gas Test	$5.00
Lawn Irrigation/Sprinklers	$100.00

HVAC/Mechanical Permits

New Construction	$200.00
Replace Unit	$100.00
A/C Air Duct Replacement	$150.00

Electrical Permits

New Construction	$200.00
Remodels	$150.00

Fire Related Permits

Fire Sprinkler System

Installation	$240.00
Repair	$180.00
Plan Review	$100.00

Fire Alarm

Installation	$240.00
Repair	$180.00
Plan Review	$100.00

False Alarm Fees

3 or less False Alarms within preceding 12 months	$0.00
4 or 5 False Alarms within preceding 12 months	$50.00
6 or 7 False Alarms within preceding 12 months	$75.00
8 or more False Alarms within preceding	$100.00

12 months

Miscellaneous Permits

Swimming Pool/Hot Tub/Spa	$160.00, includes 3 feet wide deck. Electrical permit also required.
Decks, Gazebos, Pergolas, Pool Decks	$100.00

B. COMMERCIAL PERMIT FEE SCHEDULE

Permit Fees Related to Construction, Remodel, Installation, and Replacement

$500 or less of total value	$75.00
$501 to $2,000 of total value	$75.00 + $3.05 for each hundred or fraction thereof over $500.00
$2,001 to $25,000 of total value	$75.00 + $14.00 for each thousand or fraction thereof over $2,000.00
$25,001 to $50,000 of total value	$391.75 + $10.10 for each thousand or fraction thereof over $25,000.00
$50,001 to $100,000 of total value	$643.75 + $7.00 for each thousand or fraction thereof over $50,000.00
$100,001 to $500,000 of total value	$993.75 + $5.60 for each thousand or fraction thereof over $100,000.00
$500,001 to $1,000,000 of total value	$3,233.75 + $4.75 for each thousand or fraction thereof over $500,000.00
$1,000,000 and higher of total value	$5,608.75 + $3.65 for each thousand or fraction thereof over $1,000,000.00
Dumpster Permit	$100.00
Plan Review Fee	$475.00
Revised Plan Review Fee	$100.00
Variance Request	$150.00
Non-Compliance Fee (work started or performed without a permit)	$100.00 plus 2x the permit cost. Payment of the double fee shall not relieve any person from fully complying with the requirements of the Code in the execution of the work, nor from any other penalties prescribed herein.
Re-Inspection Fee (for failed inspections)	$75.00 per failed inspection
Failure to Correct Fee (Code violations)	$100.00

Plumbing Permit	$500.00
HVAC/Mechanical Permit	$400.00
Electrical Permit	$400.00

Billboard Permits

Static Billboards	$250.00
Digital Billboards	$350.00

CHARGES FOR PUBLIC INFORMATION REQUESTS

Materials onto Which Information is Copied

Standard paper copy	$0.10
Nonstandard copy	
Diskette	$1.00
Magnetic tape	Actual cost
Data cartridge	Actual cost
Tape cartridge	Actual cost
Rewritable CD	$1.00
Non-rewritable CD	$1.00
Digital Video Disc (DVD)	$1.00
JAZ drive	Actual cost
Other electronic media	Actual cost
VHS video cassette	$2.50
Audio cassette	$1.00
Oversize paper copy (e.g., 11x17, greenbar, etc . . .)	$0.50

CIVIC CENTER FEES

Resident

Deposit	$100.00 Refundable after event
Rental	$50.00 per hour minimum 4 hours rental
Cleaning	$100.00
Sound system deposit	$100.00
*Security	$35.00 per hour
Optional set up fee by Civic Center Tech	$25.00 per hour (this can be deducted from deposit)

Non-Resident

Deposit	$300.00 Refundable after event
Facility use, kitchen use, audio system use, and clean-up – 4 hours minimum	$1,500.00
Additional hours	$250.00 per hour
*Security	$35.00 per hour

Schools and Churches

Resident rate

Civic Clubs

Usage fee (per meeting)	$25.00 per meeting
Usage fee (per banquet/fundraising event)	$50.00 for banquet/fundraiser event

No cleaning fee	
*Security	$35.00

*Security fee is paid only when an event will be serving alcohol.

GARAGE AND ESTATE SALES

Garage Sale Permit	$10.00
Estate Sale Permit	$25.00

NOTARY FEES

Acknowledgements

Taking the acknowledgement or proof of any deed or other instrument in writing, for registration, including certificate and seal:	$0.00
(1) for the first signature	$0.00
(2) for each additional signature	$0.00
Administering an oath or affirmation with certificate and seal	$0.00
All certificates under seal not otherwise provided for	$0.00
Copies of all records and papers in the Notary Public's Office, per page	$0.00
Taking the depositions of witnesses, per each 100 words	$0.00
Swearing a witness to a deposition, certificate, seal, and other business connected with taking the deposition	$0.00

Protests

Protesting a bill or for non-acceptance or non-payment, register & seal	$0.00
Each notice of protest	$0.00
Certificate and seal to a protest	$0.00
Protesting in all other cases	$0.00

Miscellaneous

All other notarial acts not provided for	$0.00

SWIMMING POOL FEES

Daily Fee	$3.00

Pool Passes

Resident

Single	$60.00
Couple	$90.00
Family	$120.00
Swim lessons, 2x/week, 1-hour daily sessions	$40.00

Non-Resident

Single	$125.00
Couple	$145.00
Family	$170.00
Swim lessons, 2x/week, 1-hour daily sessions	$50.00

Swim Team

1 participant in family	$86.00
Each additional member of the family	$76.00

Pool Parties

Party time length: minimum of 3 hours

10-25 guests	$100.00
Additional hours (per hour)	$30.00
26-50 guests	$125.00
Additional hours (per hour)	$30.00
51-75 guests	$197.50
Additional hours (per hour)	$37.50
76-100 guests	$245.00
Additional hours (per hour)	$45.00

Camps, Daycares, Other Organizations

Per person	$3.00

VEHICLE STORAGE FEES

Deposit	$50.00
Small (size 8'x15')	$240.00
Medium (size 10'x20')	$360.00
Large (size 12'x33')	$480.00
Large (size 12'x33') with electricity	$600.00
X-Large (size 12'x40')	$624.00
X-Large (size 12'x40') with electricity	$744.00

ORDINANCE NO. 2019-703

AN ORDINANCE ADOPTING AN ORGANIZATIONAL CHART AND DEPARTMENTAL CLASSIFICATIONS

WHEREAS, the City Charter requires the City Council to establish the city's organizational chart and departmental classifications in Section 3.03 (3) and Section 5.01.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF WINDCREST THAT the attached organizational chart with departmental classifications is hereby approved and adopted as required by the City Charter and that the previous organizational charts are repealed.

This ordinance shall take effect upon its final passage, and it is so ordained.

DULY PASSED ON FIRST READING, on the __________ day of September, 2019 at a regular meeting of the City Council of the City of Windcrest, Texas, which was held in compliance with the Open Meetings Act, Gov't. Code §551.001, et. Seq. at which meeting a quorum was present and voting.

DULY PASSED AND APPROVED, on the __________ day of September, 2019 at a regular meeting of the City Council of the City of Windcrest, Texas, which was held in compliance with the Open Meetings Act, Gov't. Code §551.001, et. Seq. at which meeting a quorum was present and voting.

CITY OF WINDCREST, TEXAS

____
Dan Reese, Mayor

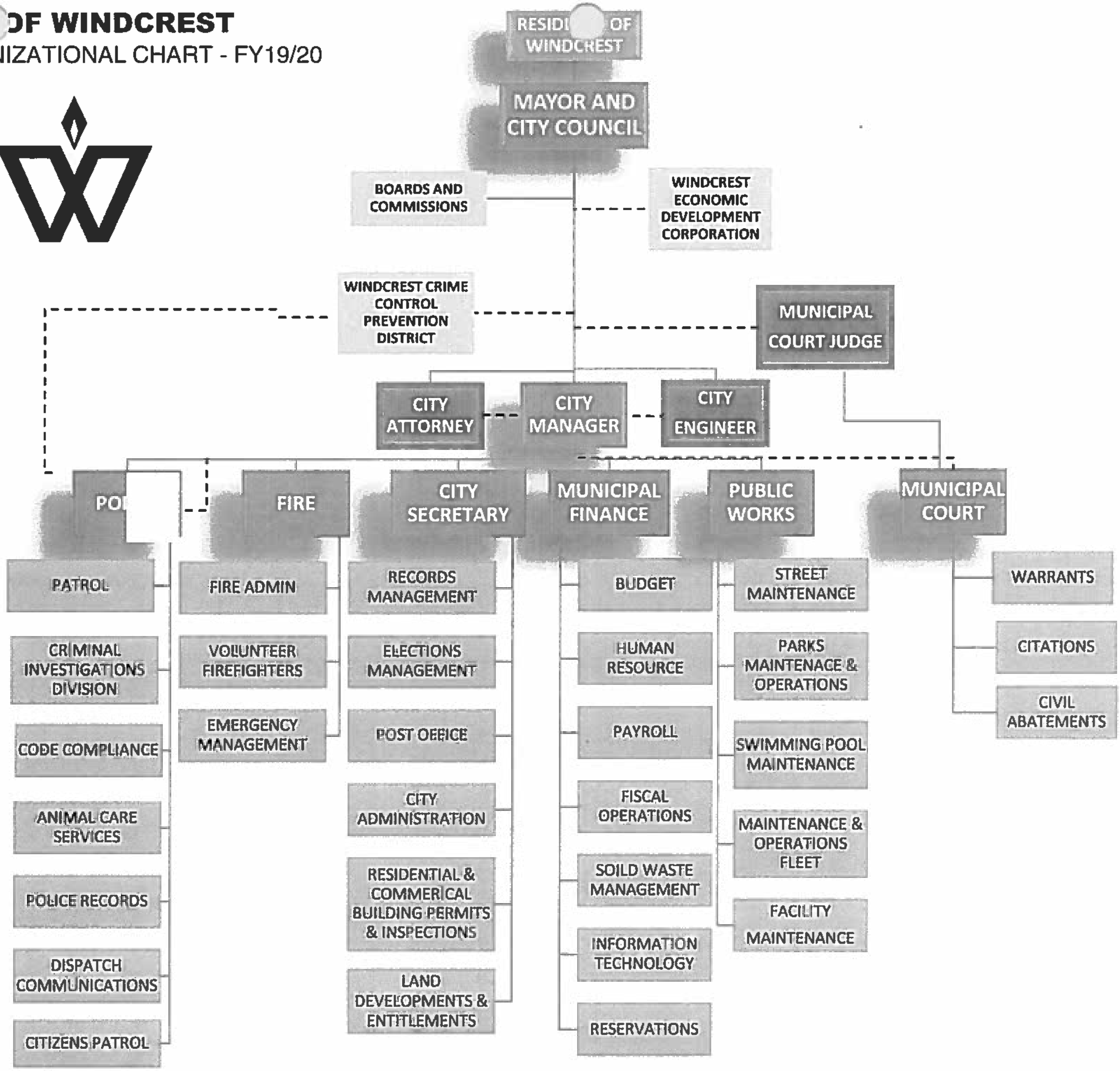
ATTEST:

____
Rachel Dominguez, City Secretary

APPROVED AS TO FORM:

____
Ryan Henry, City Attorney

CIT DF WINDCREST
ORGANIZATIONAL CHART - FY19/20



AS OF SEPTEMBER 2019

ORDINANCE NO. 2019-710

AN ORDINANCE AMENDING CHAPTER 2, ARTICLE III, SECTION 2-51– ETHICS - OF THE WINDCREST CODE OF ORDINANCES IN ORDER TO ESTABLISH AND APPOINT TWO (2) ALTERNATE MEMBERS TO THE ETHICS COMMISSION

WHEREAS, the City of Windcrest previously created an ethics commission; and

WHEREAS, the City Council of the City of Windcrest finds it is necessary to establish two (2) alternate positions of the Ethics Commission; and

WHEREAS, the establishment of two (2) alternates to the Ethics Commission will help ensure a quorum in the event of absences or unexpected terminations of Commission members; and

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF WINDCREST, TEXAS that the City Council amends the following sections of the Windcrest Code of Ordinances which shall read as follows:

I. Chapter 2, Article III – Ethics is hereby created in the Windcrest Code of Ordinances and the City Council adopts the following as the Code which shall read as follows:

Article III – Ethics

Section 2-51 - Organization

Effective March 1, 2019, the City of Windcrest Ethics Commission shall consist of five (5) members and two (2) alternate members of the community appointed by the City Council who shall be citizens of Windcrest. Each appointed member shall be appointed for a two (2) year term by the City Council. Due to the nature and role of the Ethics Commission, an appointed member of the Commission can be removed by an affirmative vote of no less than four (4) City Council members. The City Council may vote to fill an unexpired term by an affirmative vote of three (3). Members of the Commission may be removed with or without cause.

A. Place 1 Term – Begins March 1, 2019 with a two-year term expiring March 1st 1 in odd numbered years;

B. Place 2 Term - Begins March 1, 2019 with a term expiring March 1, 2020 as a one-year term, then being a two-year term from March 12, 2020 forward in time with the term expiring on March 1st in even numbered years;

C. Place 3 Term – Begins March 1, 2019 with a two-year term expiring March 1st in odd numbered years;

D. Place 4 Term - Begins March 1, 2019 with a term expiring March 1, 2020 as a one-year term, then being a two-year term from March 12, 2020 forward in time with the term expiring on March 1st in even numbered years;

E. Place 5 Term – Begins March 1, 2019 with a two-year term expiring March 1st in odd numbered years;

F. Alternate Place A1- Begins March 1, 2019 with a term expiring March 1, 2020 as a one-year term, then being a two-year term from March 12, 2020 forward in time with the term expiring on March 1st in even numbered years;

G. Alternate Place A2 – Begins March 1, 2019 with a two-year term expiring March 1st in odd numbered years;

PASSED on first reading on the 9th day of September , 2019 at a regular meeting of the City Council of the CITY of WINDCREST, Texas which meeting was held in compliance with the Open Meetings Act, Tex. Gov't Code, §551.001, et.seq. at which meeting a quorum was present and voting.

PASSED AND APPROVED on second reading on the day of , 2019 at a regular meeting of the City Council of the CITY of WINDCREST, Texas which meeting was held in compliance with the Open Meetings Act, Tex. Gov't Code, §551.001, et.seq. at which meeting a quorum was present and voting.

City of Windcrest, Texas

____

Dan Reese, Mayor

ATTEST:

____

Rachel C. Dominguez, City Secretary

APPROVED AS TO FORM:

____

Ryan Henry, City Attorney

ORDINANCE NO. 2019-711

AN ORDINANCE AMENDING CHAPTER 113 OF THE CITY OF WINDCREST'S CODE OF ORDINANCES – ZONING, PLANNING AND ZONING COMMISSION, BOARD OF ADJUSTMENT, BY CREATING A NEW ZONE (ENTITLED "M-1 MUNICIPAL GREENSPACE DISTRICT"), AND AMENDING THE CITY'S ZONING MAP TO REFLECT THE APPLICATION OF THE AREA SUBJECT TO THE NEW ZONING DISTRICT

WHEREAS, the City Council of Windcrest has determined a need to protect certain areas for environmental purposes, including areas by and along the golf course; and

WHEREAS, the City Council desires such areas by and along the golf course be maintained a greenspace for public use and compatible uses for public purposes; and

WHEREAS, the City Council has determined the need for a new type of zoning district and to clarify the use of such areas to maintain the natural beauty of the City; and

WHEREAS, the City Council has determined the new zoning classification does not change the current use of the designated areas, but preserves the use and compatible associated uses, and allows certain public uses; and

WHEREAS, the City Council finds it is in the benefit of the public to create the zoning classification and to amend the City's zoning map to reflect the change.

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF WINDCREST, TEXAS that this ordinance is hereby adopted, the below listed sections of Chapter 113 of the City of Windcrest Code of Ordinances are hereby amended as indicated, and the zoning map of the City is hereby amended to reflect the area subject to the amendments to the zoning regulations as indicated below:

I.

Amendments to Chapter 113

Sec. 113-81. - Districts

For the purpose of regulating and restricting the height and size of buildings and other structures, the percentage of lot that may be occupied, the size of yards, and other open spaces, the density of population, and the location and use of buildings, structures, and land for trade, residence or other purposes, the City of Windcrest, Texas, is hereby divided into district of which there shall be ~~five~~ eight classes in number, and which shall be known as:

"B-1" Neighborhood Business District

"B-2" Business District

"B-3" Business District

"O-1" Professional Office District

"R-1" One-Family Dwelling District

"R-2" Duplex and Apartment District

"TR-1" Temporary One Family Dwelling District

~~"O-1" Professional Office District~~

~~"B-1" Neighborhood Business District~~

~~"B-2" Business District~~

"M-1" Municipal Greenspace District

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Sec. 113-251. - Policy.

The public policy of the City of Windcrest is to encourage the dedication of a reasonable percentage of a tract of land for use as a community playground, recreational area, ~~and/or~~ public park, municipal greenspace areas, and public areas housing municipal facilities and buildings.

Sec. 113-252. – Use Regulations.

The following regulations shall apply to the "M-1" Municipal Greenspace District:

(1) Land designated as an M-1 zone shall be primarily used as a greenspace or open space area, and allows uses including public parks, public playgrounds, public swimming pools, golf courses, public tennis courts, public recreation and community buildings.

(2) Only municipally owned buildings and structures are permitted in the M-1 zoning district. Buildings and structures which were in existence prior to the enactment of this zoning classification shall be considered legal non-conforming structures. Municipally owned buildings may be used for municipal services and purposes but may include recreational facilities owned by the City.

(3) The purpose of this zoning district is to help preserve the area as greenspace or an open area, but to also allow the best use of the area for municipal parks, recreation, or other municipal services. Any municipal service is permitted in this district including municipal buildings, public libraries or museums, police and fire stations, and public parking facilities. However, no municipal buildings or services shall be placed which cause any track of land to be reduced to less than sixty percent (60%) of open grass, waterway, or wooded area. No public building may be erected to a height exceeding 60 feet.

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II. Zoning Map Change

The zoning map for the City of Windcrest is hereby amended, and the amended map, which is attached hereto as Exhibit A, is adopted as the new zoning map for the City of Windcrest.

III. CUMULATIVE CLAUSE

That this Ordinance shall be cumulative of all provisions of the City of Windcrest except where the provisions of this Ordinance are in direct conflict with the provisions of such Ordinance, in which event the conflicting provisions of such Ordinance are hereby repealed.

IV. SEVERABILITY

That it is hereby declared to be the intent of the City Council for the City of Windcrest that the phrases, clauses, sentences, paragraphs, and sections of this Ordinance are severable, and if any phrase, clause, sentence, paragraph, or section of this Ordinance should be declared unconstitutional by the valid judgement or decree of any court of competent jurisdiction, such unconstitutionality shall not affect any of the remaining phrases, clauses, sentences, paragraphs, or sections of the Ordinances, since the same would have been enacted by the Town Council without incorporation in this ordinance of any such unconstitutional phrases, sentences, paragraphs, or sections.

V. PROPER NOTICE AND MEETING

It is hereby officially found and determined that the meeting at which this Ordinance was adopted was open to the public and that public notice of the time, place and purpose of said meeting was given as required by the Open Meetings Act, Chapter 551 of the Texas Government Code.

ANY SECTIONS OF CHAPTER 113 WHICH WERE NOT DESIGNATED IN THIS ORDINANCE SHALL NOT BE CONSIDERED AMENDED, REPEALED, OR ADJUSTED AND REMAIN IN FULL FORCE AND EFFECT AS WRITTEN.

ANY SECTIONS OF CHAPTER 113 EXPRESSLY LISTED IN THIS ORDINANCE SHALL BE CONSIDERED AMENDED AS INDICATED ABOVE AND ANY PROVISION OF EACH SECTION WHICH IS INCONSISTENT WITH THE AMENDMENT IS CONSIDERED REPEALED TO THE EXTENT OF THE INCONSISTENCY.

THESE AMENDMENTS ARE TO BE CONSTRUED CONSISTENT WITH SECTION 1-3 OF THE WINDCREST CODE OF ORDINANCES.

DULY PASSED ON FIRST READING, on the __________ day of ________________, 2019 at a regular meeting of the City Council of the City of Windcrest, Texas, which was held in compliance with the Open Meetings Act, Gov't. Code §551.001, et. Seq. at which meeting a quorum was present and voting.

DULY PASSED AND APPROVED, on the __________ day of ________________, 2019 at a regular meeting of the City Council of the City of Windcrest, Texas, which was held in compliance with the Open Meetings Act, Gov't. Code §551.001, et. Seq. at which meeting a quorum was present and voting.

CITY OF WINDCREST, TEXAS

____
Dan Reese, Mayor

ATTEST:

____
Rachael C. Dominguez, City Secretary

APPROVED:

____
Ryan S. Henry, City Attorney

ORDINANCE NO. ____________

AN ORDINANCE APPROVING AND ADOPTING A BUDGET FOR OPERATING THE MUNICIPAL GOVERNMENT OF THE CITY OF WINDCREST FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2019 AND ENDING ON SEPTEMBER 30, 2020; APPROPRIATING MONEY FOR THE VARIOUS FUNDS AND PURPOSES OF SUCH BUDGET INCLUDING APPROPRIATIONS OF MONEY TO PAY INTEREST AND PRINCIPAL SINKING FUND REQUIREMENTS ON ALL INDEBTEDNESS; PROVIDING A SAVINGS AND SEVERABILITY CLAUSE; REPEALING ALL ORDINANCES AND APPROPRIATIONS IN CONFLICT WITH THE PROVISIONS OF THIS ORDINANCE; AND ESTABLISHING AN EFFECTIVE DATE.

WHEREAS, a budget for operating the municipal government of City of Windcrest for the fiscal year October 1, 2019, to September 30, 2020, has been prepared in accordance with Chapter 102 of the Texas Local Government Code for the City of Windcrest, Texas; and

WHEREAS, said budget has been submitted to the City Council in accordance with the Local Government Code; and

WHEREAS, public notice of a public hearing upon this budget has been duly and legally made as required by the Local Government Code; and

WHEREAS, said public hearing on the Proposed Budget has been held; and

WHEREAS, the City's Proposed Budget has been amended in accordance with the Local Government Code; and

WHEREAS, a public hearing has been had upon said amendments to the Proposed Budget and, after full and final consideration of proposed expenditures, revenues, financial condition, and comparative expenditures as presented, it is the consensus of opinion that the budget as considered and amended at said hearings should be approved and adopted.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF WINDCREST:

SECTION 1.

That the City Council of the City of Windcrest ratifies, approves and adopts the budget as finally considered for the fiscal year of October 1, 2019, to September 30, 2020, a copy of which shall be filed with the office of the City Secretary and with the Bexar County Clerk and which shall also be posted on the City's Internet Website, and which is incorporated herein for all intents and purposes.

SECTION 2.

That the appropriations for the 2019-2020 fiscal year for the different administrative units and purposes of the City of Windcrest, Texas be fixed and determined for said fiscal year in accordance with the expenditures shown in said budget, and that the distribution and division of said appropriations be made in accordance with said budget including such amounts shown for providing for sinking funds for payment of the principal and interest and the retirement of the bonded debt of the City of Windcrest.

SECTION 3.

That should any part, portion, or section of this ordinance be declared invalid or inoperative or void for any reason by a court of competent jurisdiction, such decision, opinion or judgment shall in no way affect the remaining portions, parts, or sections or parts of section of this ordinance, which provisions shall be, remain and continue to be in full force and effect.

SECTION 4.

That all ordinances and appropriations for which provision has heretofore been made are hereby expressly repealed if in conflict with the provisions of this ordinance.

SECTION 5.

That this ordinance shall take effect and be in full force and effect from and after its passage and approval according to law.

PASSED, APPROVED AND ADOPTED this ___th day of August, 2019, at a regular meeting of the City Council of the City of Windcrest, Texas, which meeting was held in compliance with the Open Meetings Act, *Tex. Gov't Code* 551.001, et.seq., at which meeting a quorum was present and voting.

____
Dan Reese, Mayor

ATTEST:

____
Rachel Dominguez, City Secretary

CITY OF WINDCREST, TEXAS
PROJECTED FUND SUMMARY
FISCAL YEAR 2018-19 BUDGET
SUMMARY OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE

	Beginning Fund Balance	Projected Revenues	Projected Expenditures	Projected Ending Fund Balance
General Fund	1,829,208.00	7,407,743.00	7,512,392.00	1,724,559
Garbage Fund	(285,376.00)	1,329,955.00	1,165,521.00	(120,942)
Debt Service Fund	440.00	-	-	440
Asset Seizure Fund (Federal)	488.00	5.00	-	493
Asset Seizure Fund (State)	2,892.00	6.00	-	2,898
County Fire Contribution Fund	16,819.00	-	2,000.00	14,819
School Crossing Guard Fund	48,012.00	6,488.00	12,000.00	42,500
Police Donations Fund	1,821.00	1,039.00	1,800.00	1,060
Police Education Training Fund	2,340.00	2,573.00	2,500.00	2,413
*Roosevelt Scholarship Fund	4.00	-	4.00	-
Court Technology Fund	21,669.00	15,653.00	4,625.00	32,697
Court Building Security Fund	43,771.00	11,566.00	2,500.00	52,837
Hotel Occupancy Tax Fund	128,352.00	298,371.00	270,000.00	156,723
EDC	568,048.00	629,904.00	226,651.00	971,301
WCCPD	631,607.00	780,794.00	950,474.00	461,927
Street Fund (CIP)	164,847.00	619,937.00	730,000.00	54,784
Public, Education & Gov.	12,926.00	12,000.00	-	24,926
2019 Series A Fund	-	7,400,000.00	500,000.00	6,900,000
2019 Series B Fund	-	2,000,000.00	105,492.00	1,894,508
Total:	**3,187,868.00**	**20,516,034.00**	**11,485,959.00**	**12,217,943.00**

* Fund will be closed affective 9/30/2019

CITY OF WINDCREST, TEXAS
PROJECTED FUND SUMMARY
FISCAL YEAR 2019-20 BUDGET
SUMMARY OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE

	Projected Beginning Fund Balance	Proposed Revenues	Proposed Expenditures / Transfer Outs		Projected Ending Fund Balance
General Fund	1,724,559	7,744,046	7,281,596	**	2,187,009
Garbage Fund	(120,942)	1,303,250	1,233,500		(51,192)
Debt Service Fund (GO Bond 2019 Series A & B)	440	658,416	653,412		5,444
Asset Seizure Fund (Federal)	493	-	-		493
Asset Seizure Fund (State)	2,898	1,000	600		3,298
County Fire Contribution Fund	14,819	-	-		14,819
School Crossing Guard Fund	42,500	6,337	24,000		24,837
Police Donations Fund	1,060	2,520	2,500		1,080
Police Education Training Fund	2,413	1,000	1,000		2,413
Court Technology Fund	32,697	15,677	4,625		43,749
Court Building Security Fund	52,837	11,558	-		64,395
Hotel Occupancy Tax Fund	156,723	295,037	270,000		181,760
EDC	971,301	556,001	556,164		971,138
WCCPD	461,927	694,922	1,028,785		128,064
Street Fund (CIP)	54,784	619,616	550,000	**	124,400
Public, Education & Gov.	24,926	12,000	-		36,926
2019 Series A Fund	6,900,000	-	6,900,000		-
2019 Series B Fund	1,894,508	-	1,894,508		-
Total:	**12,217,943.00**	**11,921,380.00**	**20,400,690.00**		**3,738,633.00**

City of Windcrest

General Fund Summary by Department

Fiscal Year 2018-2019, 2019-2020

General Fund		18/19 Projected Year End	Proposed FY 19-20
	Fund Balance (as per Audit)	1,829,208.00	1,724,558.00
	Revenues*	7,407,743.00	7,744,046.00
	Admin	300,258.00	326,413.00
	Police	2,372,817.00	2,337,660.00
	Fire	391,985.00	451,898.00
	Special Services	181,748.00	223,987.00
	Parks	138,500.00	161,000.00
	Fleet Mechanic	173,750.00	175,310.00
	Court	346,362.00	392,357.00
	Facility Division	228,350.00	222,000.00
	Civic Center	179,059.00	206,104.00
	Contract Services	482,598.00	443,046.00
	Tech Support	405,000.00	360,500.00
	Public Works	749,408.00	619,217.00
	Animal Control	165,926.00	173,861.00
	Code Enforcement	73,144.00	67,544.00
	Finance	345,253.00	346,871.00
	City Manager	189,030.00	198,079.00
	Pool	111,286.00	147,061.00
	Post Office	63,397.00	73,476.00
	Human Resources*	131,822.00	131,000.00
	CIP	482,700.00	224,212.00
Ending Fund Balance		1,724,558.00	2,187,008.00
Total Expenditures*		7,512,393.00	7,281,596.00
Ending Fund Balance Less Capital		2,207,258.00	2,411,220.00
Total Expenditures* Less Capital		7,029,693.00	7,057,384.00
Revenue over/(under) expenditures		**-$104,650.00**	**$462,450.00**

Using Unrestricted Funds, was approved with the FY 16-17 Budget

Projected Fund Balance year end FY 18-19* and FY19-20	1,724,558.00	2,187,008.00
Restricted Fund Balance (25 %, APPROVED ON 9/20/16)	1,757,423.25	1,764,346.00
Unrestricted Fund Balance (FY Ending Fund Balance -(minus) 25% Restricted Fund Balance)	(32,865.25)	422,662.00
Total Fund Balance year end FY 18-19, 19-20	**1,757,423.25**	**1,731,480.75**

* City Charter . Article VI- Finance. Section 6.12 Reserve Fund
http://windcresttx.granicus.com/MediaPlayer.php?view_id=8&clip_id=1781

	18/19 Projected Year End	Proposed FY 19-20
*** Publication expenditure**	$13,000	$13,000
*** Lobbying**	$0.00	$0.00

Items to consider FY 19-20

Item(s)	Requested	Approved	Option 1	Option 2	Option 3	Option 4	Option 5
			2FTE's	4FTE's	6FTE's		
HRA	$ 65,000.00	$ 50,000.00	$ 65,000.00	$ 65,000.00	$ 65,000.00	$ 65,000.00	$ 50,000.00
-Fire Fighters (6 FTE's)	$ 378,000.00		$ 126,000.00	$ 252,000.00	$ 378,000.00		
-Fire Administrative Assistant (0.5 FTE)	$ 22,500.00	$ 22,500.00	$ -	$ -	$ -	$ -	
-Permits Clerk (0.5 FTE)	$ 22,500.00	$ 22,500.00	$ -	$ -	$ -	$ -	
Insurance increase	$ 25,000.00	$ 25,000.00	$ 25,000.00	$ 25,000.00	$ 25,000.00	$ 25,000.00	$ 25,000.00
-Non Public Safety Personnel Pay Adjustment (GF)							$ 46,000.00
-Public Safety Personnel Pay Adj. (GF)							$ 64,000.00
-Public Safety Personnel Pay Adj. (WCCPD)							$ 10,000.00
							$ -
Total Benefits Increase		$ 120,000.00	$ 247,000.00	$ 373,000.00	$ 499,000.00	$ 121,000.00	$ 195,000.00
25% RESTRICTED RESERVE		$ 30,000.00	$ 61,750.00	$ 93,250.00	$ 124,750.00	$ 30,250.00	$ 48,750.00
Items for FY 2019-20							
-EDC audit adjustment	$ 145,000.00		$ 145,000.00				$ 145,000.00
FD Capital							
Bunker Gear (only for requested paid Fire Fighters)	$ 36,000.00		-	-	-	-	-
2019 Chevy Tahoe (Chiefs Vehicle)	$ 71,890.00		-	-	-	-	-
2019 Chevy Tahoe (Quick Response Medical Vehicle)	$ 71,890.00		-	-	-	-	-
2019 Chevy Tahoe (Fire Marshal's Vehicle)	$ 71,890.00		-	-	-	-	-
			-	-	-	-	-
Total FD	$ 251,670.00		$ -	$ -	$ -	$ -	$ -
PW Capital							
-Street signs	$ 30,000.00	$ 30,000.00					
-Street Sweeper	$ 48,168.81	$ 48,168.81	-	-	-	-	-
Gator, 2 passanger	$ 10,000.00		-	-	-	-	-
Scag mower	$ 10,000.00		-	-	-	-	-
Public Works employee (2FTE)	$ 70,000.00		-	-	-	-	-
Total PW	$ 90,000.00		$ -	$ -	$ -	$ -	$ -

P&R Capital							
-Takas Park improvements	$ 50,000.00						
-Lights lease purchase approved FY 15-16	$ 91,043.28	$ 91,043.28					
-New exercise equipment (P&R)	$ 6,000.00		-	-	-	-	-
Total P&R Capital	$ **6,000.00**		$ -	$ -	$ -	$ -	$ -
Finance Capital							
-New computers	$ 50,000.00	$ 50,000.00					50,000.00
-Plat scanner	$ 10,000.00						-
Total Finance Capital	$ 60,000.00		$ -	$ -	$ -	$ -	$ 50,000.00
Pool Capital							
-Blue shade replacement	$ 8,000.00						-
-Slide	$ 5,500.00						-
Total Pool Capital	$ -		$ -	$ -	$ -	$ -	$ -
Revenue over Expenditures (see GF Summary)(*)							
Avalable funds (Over 25 % required reserve)	$ 422,662.00	$ 422,662.00					

*** Proprty tax rate 0.327469, no increase in FY 19-20**

ORDINANCE NO. ____________

AN ORDINANCE ADOPTING THE TAX RATE AND LEVYING A TAX UPON ALL PROPERTY SUBJECT TO TAXATION WITHIN THE CITY OF WINDCREST, TEXAS, FOR THE 2019 TAX YEAR FOR THE USE AND SUPPORT OF THE MUNICIPAL GOVERNMENT OF THE CITY OF WINDCREST FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2019 AND ENDING ON SEPTEMBER 30, 2020; APPORTIONING SAID LEVY AMONG THE VARIOUS FUNDS AND ITEMS FOR WHICH REVENUE MUST BE RAISED INCLUDING PROVIDING A SINKING FUND FOR THE RETIREMENT OF THE BONDED DEBT OF THE CITY; AND ESTABLISHING AN EFFECTIVE DATE.

WHEREAS, the Chief Appraiser of the Bexar County Tax Appraisal District has prepared and certified the appraisal roll of the City of Windcrest, Texas, said roll being that portion of the approved appraisal roll of the Bexar County Tax Appraisal District which lists property taxable by the City of Windcrest, Texas; and

WHEREAS, the Tax Assessor and Collector of Bexar County has performed the statutory calculations required by Section 26.04 of the Texas Tax Code, and has published the effective tax rate, the rollback tax rate, an explanation of how they were calculated, and has fulfilled all other requirements for publication as contained in Section 26.04(e) of the Texas Tax Code, in a manner designed to come to the attention of all residents of said City and has submitted said rates to the City Council of said City prior to the regular City Council meeting of September xxth 2019; and

WHEREAS, the City Council has complied with all applicable requirements of the Texas Tax Code prior to the setting of the tax rate for said City for 2019.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF WINDCREST:

SECTION 1.

That the tax rate of the City of Windcrest, Texas for the tax year 2019 be, and is hereby, set at **$ 0.327469** on each one hundred dollars ($100) of the taxable value of real and personal property not exempt from taxation by the constitution and laws of this state situated within the corporate limits of said City.

SECTION 2.

That there is hereby levied for the tax year 2019 upon all real and personal property not exempt from taxation by the constitution and laws of this state situated within the corporate limits of said City, and there shall be collected for the use and support of the municipal government of the City of Windcrest, Texas, to provide a sinking fund for the retirement of the bonded debt of said City and to provide for permanent improvements in said City, and said tax, so levied and collected, shall be apportioned to the specific purposes hereinafter set forth; to-wit:

A. For the payment of current expenses and to be deposited in the general fund (for the purposes of maintenance and operations) **$ 0.327469** cents on each one hundred dollars ($100) of the taxable value of such property; and,

B. To provide for sinking funds for the payment of the principal and interest and the retirement of the bonded debt, and the same shall become due as shall be necessary to pay the principal and interest of the current year as follows:

   $0.086075 cents per one hundred dollars ($100) valuation.

SECTION 3.

That the Bexar County Tax Assessor and Collector is hereby authorized to assess and collect the taxes of said City employing the above tax rate.

SECTION 4.

That the Municipal finance Officer of said City shall keep accurate and complete records of all monies collected under this Ordinance and the purposes for which same are expended.

SECTION 5.

That monies collected pursuant to this Ordinance shall be expended as set forth in the City of Windcrest's FY 2019-2020 Annual Budget.

SECTION 6.

That all monies collected which are not specifically appropriated shall be deposited in the general fund.

SECTION 7.

That this ordinance shall take effect and be in full force and effect from and after its passage and approval according to law.

THIS TAX RATE WILL RAISE MORE TAXES FOR MAINTENANCE AND OPERATIONS THAN LAST YEAR'S TAX RATE. THE TAX RATE WILL EFFECTIVELY BE RAISED BY 4.98 PERCENT AND WILL RASE TAXES FOR MAINTENANCE AND OPERATIONS ON A $100,000.00 HOME BY APPROXIMATELY $15.51

PASSED, APPROVED AND ADOPTED this 20th day of September, 2019, at a regular meeting of the City Council of the City of Windcrest, Texas, which meeting was held in compliance with the Open Meetings Act, *Tex. Gov't Code* 551.001, et.seq., at which meeting a quorum was present and voting.

____
Dan Reese, Mayor

ATTEST:

____
Rachel Dominguez, City Secretary

AD VALOREM TAXES ANALYSIS
ESTIMATE OF AD VALOREM TAX REVENUE
AND PROPOSED DISTRIBUTION OF COLLECTIONS
BASED ON 2019 TAX RATE CALCULATION WORKSHEET 7/24/2019

Taxable Assessed Valuation	$764,933,205
Less TIF	$0
Net Taxable Assessed Valuation	$764,933,205
Proposed Tax Rate of $100 Valuation	0.413544
Gross Revenue from Taxes	$3,163,335
Estimated Percent of Collections	99%
Estimated Funds from Tax Levy	$3,131,485

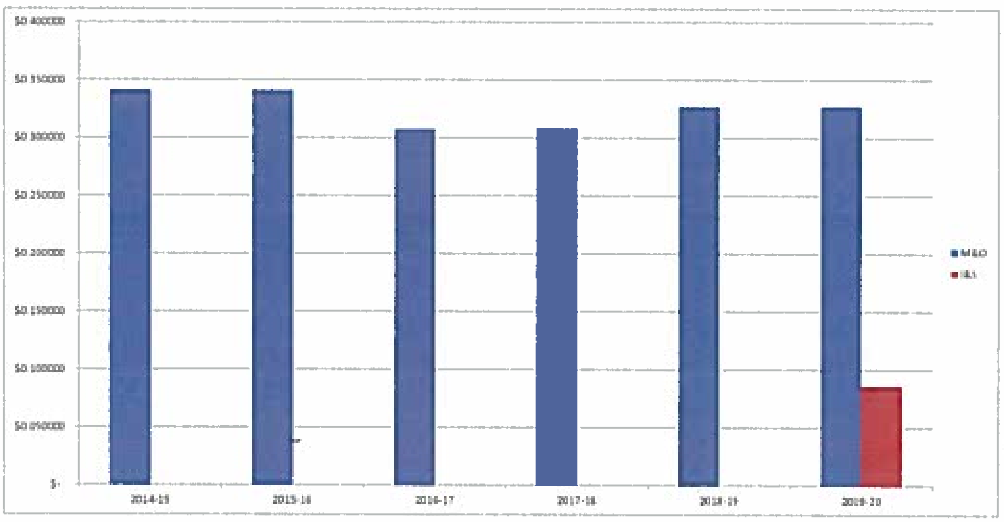
PROPOSED DISTRIBUTION OF ALL TAX COLLECTIONS

	% of Total	Tax Rate	Collections
General Fund (Operations and Maintenance)	78.97%	0.327469	$2,473,069
Interest & Sinking	21.03%	0.086075	658,416
Total	100.01%	0.413544	$3,131,485

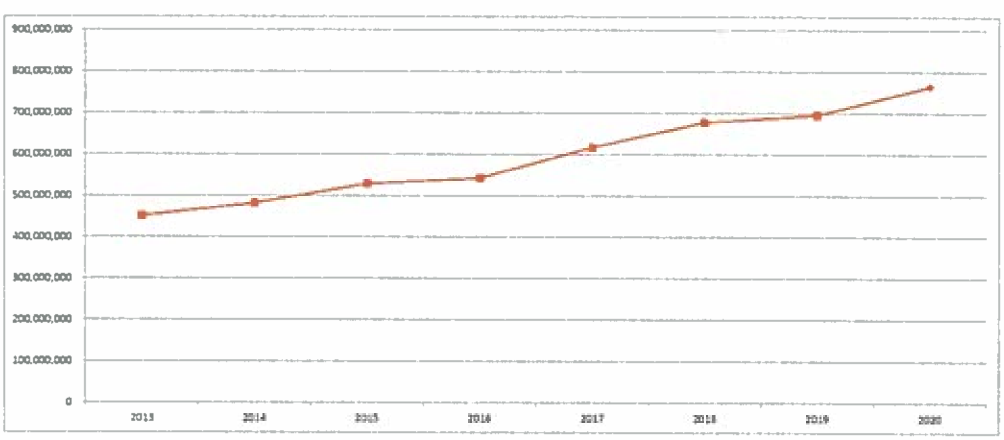
COMPARISON OF PREVIOUS YEARS TAX RATES AND PROPERTY VALUE ANALYSIS

	2014-15	2015-16	2016-17	2017-18	2018-19	2019-20
General Fund (Operations & Maintenance)	0.340900	0.340900	0.308093	0.308092	0.327469	0.327469
Interest & Sinking	0.000000	0.000000	0.000000	0.000000	0.000000	0.086075
Total	0.340900	0.340900	0.308093	0.308092	0.327469	0.413544

Tax Rate



Taxable Assesed Value



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WINDCREST
TEXAS

RESOLUTION NUMBER 2019-~~xxx(R)~~735

A RESOLUTION ADOPTING THE CITY OF WINDCREST PURCHASING POLICY

WHEREAS, the City Council adopted a standardized purchasing policy on or about December 17, 2014; and

WHEREAS, the City Council desires to adopt a revised standardized purchasing policy.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Windcrest, Texas, that:

1. The attached Purchasing Policy is adopted and shall provide the standard guidelines for the purchase of items using the City of Windcrest funds.

2. All previous purchasing policies are hereby repealed.

DULY PASSED AND APPROVED, on the ______ day of ____________, 2019 at a regular meeting of the City Council of the City of Windcrest, Texas, which meeting was held in compliance with the Open Meetings Act, Tex. Gov't. Code, §551.001, et. seq. at which meeting a quorum was present and voting.

City of Windcrest, Texas

____
Dan Reese, Mayor

ATTEST:

____
Rachel C. Dominguez, City Secretary

APPROVED AS TO FORM:

Ryan Henry, City Attorney

WINDCREST

TEXAS

PURCHASING POLICY

Original Adopted: April 18, 2011

Revised Adopted: December 1, 2014

Revised: September 16, 2019

TABLE OF CONTENTS

1. INTRODUCTION

The City of Windcrest Purchasing policy is intended to establish and describe the basic procurement policies under which the City of Windcrest (the "City") will operate. This policy to promote the understanding by employees, vendors, contractors, and the public regarding the procurement of goods and services on behalf of the City. This policy is effective immediately upon issuance, and supersedes all previous purchasing instructions or directives.

The purpose of this procedure manual is to execute policies approved by the City Council. These procedures will be used to:

- Simplify, clarify and modernize the City of Windcrest procurement practices.
- Ensure the application of consistent and sound business practices in City purchasing and demonstrate our ongoing commitment to increasing communication among the departments.
- Bolster public confidence in public procurement procedures.
- Ensure the fair and equitable treatment of all persons dealing with the City procurement system.
- Maximize the procurement value of City funds.
- Safeguard the high quality and integrity of the procurement system.
- Ensure that expenditure of public funds (including federal and state funds) complies with the terms and conditions of the funding source. If federal or state requirements conflict with provisions of this manual, nothing in the manual shall prevent the City from complying with the terms and conditions of the federal or state requirements.

The Finance Department is the City's oversight department for buying and contracting for the acquisition, storage and disposal of goods, and for the procurement of services and construction. Each Department Head will be responsible for following the purchasing policy.

2. FINANCE DEPARTMENT POLICY STATEMENT

The City Manager is responsible for the administrative affairs of the City. The City Manager has delegated the purchasing responsibility within the guidelines established in this manual to the Department Heads and the Finance Department. Each Department Head is authorized to execute orders on behalf of the City within these policy guidelines. Any interpretation of these guidelines necessary for the effective operation of the purchasing function will be made by the City Manager.

3. DEPARTMENT RESPONSIBILITIES

1. Departments will determine the availability of budgeted funds in the appropriate category before requesting a purchase. Purchase requisitions may be returned if funds are not available and will not be processed until the user department identifies available funds.

2. Solicit informal bids (purchases $3,000 to $49,999.99).

3. Submit purchase order requests for all contracts approved by the City Manager or City Council at the time of contract execution.

4. Assist Finance Department with specifications that require a technical background.

5. Submit all other purchase order requests in adherence with this purchasing policy.

6. Submit requests with sufficient lead-time to acquire goods or services in advance of need. A minimum of 2 months, from anticipated award date, for all formal bids.

7. With the assistance of Finance Department, departments will develop detailed and comprehensive minimum specifications for goods and services. Specifications should be written to encourage competition, whenever possible. Products available through a sole source must be justified to Finance Department.

8. Evaluate bids and proposals for compliance with specification; evaluate bids based on the criteria defined in the specifications; and make recommendations for award.

9. Receive and inspect all deliveries of supplies, materials and equipment, and determine their quality and conformance with specifications.

10. All claims regarding damaged material, must be processed in an expeditious manner. The user department should immediately contact the vendor upon discovery of damaged goods, advise Finance Department in writing of the problem, and provide evidence of unsatisfactory performance by a supplier or vendor.

11. When applicable, contacts with suppliers regarding procurement should be arranged through and under the cognizance of Finance Department. Upon request, Purchasing shall be provided copies of any correspondence between suppliers and departments.

12. No Department Head or employee is authorized to indicate in any way or manner to any salesperson or company that they will recommend a particular product.

13. Adhere to this policy and federal, state, and local statutes for procurement.

14. Ensure HUB requirements are met for all solicitation $3,000 - $49,999.99.

4. PURCHASING LIMITS

Each request shall be accompanied by the required approval for the applicable approval authorities. Approval authorities required are as follows:

A. Approvals less than $3,000.00 only require approval from the Department Head.
B. Approvals ranging from $3,000.00 to $24,999.99 require approval from the Department Head, Finance Director.
C. Approvals ranging from $25,000.00 to $49,999.99 require approval from the Department Head, the Finance Director, the City Manager and the City Council.
D. Approvals of $50,000 and above require approval from the Department Head, the Finance Director, the City Manager, and the City Council.

The following table clearly outlines the purchase requisition approval process.

Dollar Range	Approval Authority Required			
Up to $2,999.99	Department Head			
$3,000 - $24,999.99	Department Head	Finance Director	City Manager	
$25,000- $49,999.99	Department Head	Finance Director	City Manager	City Council
$50,000 and greater	Department head	Finance Director	City Manager	City Council

PURCHASES LESS THAN $3,000

A. <u>Delegated Departmental Procedures</u>

Departments, upon approval by the Department Head or pre-approved department designee, may purchase goods and/or services up to $2,999.99 directly from a vendor. These purchases do not require competitive bidding (however competition is encouraged), quotation forms, or purchase orders. This enables departments to procure small purchases in a cost and time-effective manner, using the informal solicitation method. Repetitive purchases within any budget year, which in the aggregate exceed $2,999.99 from any single vendor is considered a purchase in the category of $3,000 to $49,999.99 and shall comply with that procedure.

When requested by a department, Finance Department is available to assist with identifying potential vendors or researching any information needed to make purchases.

Purchasing Card (P Card) – The P Card should be utilized for these types of purchases not to exceed $1,000.00 when able (see Purchasing Card Policy and Procedures).

The Department Head, or department designee, may authorize invoices for payment and forward to the Finance Department.

PURCHASES OF $3,000 TO $49,999.99

A. <u>General Information</u>

Three (3) or more competitive written quotes are required on all purchases of $3,000 or more. Quotes are to be attached to the requisition submitted to Finance Department for processing.

1. All purchases of $3,000 or more shall require a purchase requisition initiated by the Department Head or their designee. No contract or purchase order shall be issued to any vendor unless and until the Finance Department certifies that a sufficient unencumbered appropriated balance is available in the account(s) for which the contract or order is issued and a purchase order is created. Inclusion in an approved budget does not automatically entitle a City department to the equipment, supplies or materials requisitioned. The quotes should be obtained or any formal binding documented quote from the vendor. The City of Windcrest Quote Request Form may be faxed or emailed to each vendor from which the department is requesting a quote from.

2. Section 252.0215 of the Local Government Code requires the city to contact a minimum of two (2) Historically Underutilized Businesses (HUB) on a rotating basis, per information provided on the Centralized Master Bidder's List (CMBL) located on the Window on State Government website (www.window.state.tx.us/procurement) to invite bids. If the list does not identify a HUB in Bexar County, the City is exempt from this requirement.

3. The purchase order documents/quotes must be submited to the Finance department with all known information – including quantity, description, account code, unit price, total price, delivery, and freight and payment terms. The Finance Department will issue a purchase order when the proper authorization and proper documentation is obtained.

4. Repetitive purchases within any budget year, which in the aggregate exceed $49,999.99 from any single vendor, is considered a purchase in the category of more than $50,000 and shall comply with that procedure.

PURCHASES OF MORE THAN $50,000

A. General Information

1. The Texas Local Government Code requires competitive sealed bidding or competitive sealed proposals for city purchases exceeding $50,000 in amount, with very few exceptions such as emergencies, professional services, sole source purchasing and any defined exception per LGC 252. City employees are prohibited from making "separate, sequential, or component purchases to avoid the competitive bidding requirements." A violation of these prohibitions is a Class B misdemeanor ($2,000 fine and/or 180 days in jail), and conviction results in immediate removal from office or employment and ineligibility for other public office or employment for four years after the date of conviction (Local Gov't. Code Section 271.029 and 271.030). "Component" purchases means purchases of the component parts of an item that in normal purchasing practices would be bought in one purchase. "Separate" purchases means purchases made separately of items that in normal purchasing practices

would be bought in one purchase. "Sequential" purchases means purchases of items made over a period that in normal purchasing practices would be bought in one purchase.

2. City Council approval is required for the award of contracts for all purchases for goods and services over $25,000. If the formal bid process is used and the low bid is $50,000 or below, the City Manager has the authority to execute the contract award.

3. Most purchases of more than $50,000 (LGC 252.021) must be expressly approved in advance and require legal advertising and formal sealed bids or proposals. Finance department will be responsible for distribution of bid/proposal requests to vendors.

4. The department shall initiate the bid process by completing a Scope of Work/Service to obtain an Invitation For Bid (IFB), Request For Proposals (RFP), or Request For Qualifications (RFQ).

5. The department for which the items are budgeted will be responsible for preparing or aiding Purchasing in development of specifications and providing information on any known vendor for which they wish to receive a bid package.

6. Finance Department assigns the bid package a number or groups it with other like items already in a bid package. Bid packages are assigned numbers in ascending numerical sequence proceeded by a two-digit number identifying the current fiscal year (e.g. 18-001, 18-002, etc.).

7. Finance Department prepares the IFB, RFP, or RFQ, legal ad(s). In conjunction with the department, Finance will set the advertising dates and schedule the bid opening date and time. Finance will upload the solicitation to www.texasbidsystem.com for national advertising.

8. The Finance Department, will receive bids and place them in a designated area until the date of the bid opening/proposal closing at which time they will be presented. Bids/proposals received after the due date and time will be rejected as non-responsive. The official time received will be the time the Finance Department, or designee, writes on the bid packet. Bid openings are open to the public.

9. The bid openings will be conducted by Finance department or designee and will take place in the Council Chambers or a designated Public Space as otherwise specified.

10. The Finance Department or designee will prepare a tabulation for each item or group of items following the bid opening. Finance will consult with each department involved for consensus of a recommendation. Bids are awarded based on a system authorized by state law, including the lowest ***responsible, responsive bidder or best value bid.***

11. Finance, with input from the user department, will prepare an agenda item request form with the staff recommendation for Council approval and award.

12. The department will submit a requisition to Finance for processing, including the contract number and Council award date and agenda item number.

PURCHASE CARDS & CHARGE ACCOUNTS

Purchase Cards and Charge Accounts are to be used for purchasing small dollar (less than $ 1,000.00), high volume items, and for official City travel. Purchase Cards and Charge Accounts are for official City business purposes only and shall not be used for any personal transactions. Use of the Purchase Card to make purchases of capitalized equipment is prohibited. Improper use of a Purchasing Card or Charge Account may result in disciplinary action, up to and including termination of employment.

<u>All purchase cardholders must be approved by both the Municipal Finance Officer and, City Manager.</u>

<u>All open credit accounts must be approved by the Municipal Finance Officer. An example of open credit accounts would be like Home Depot, Office Max, Sam's, etc...</u>

For more information and detail on Purchase card use and compliance please refer to the Purchase card Policy.

5. PROFESSIONAL SERVICES

"Professional Services" are services which involve mental or intellectual skills, usually accompanied by formal certification or licensing by a state agency, such as accounting, architecture, landscape architecture, land surveying, medicine, optometry, professional engineering, real estate, or professional nursing services. "Professional Services" are defined in Government Chapter Code 2254.

State law prohibits the purchase of professional services by competitive bidding. User departments must select professional service consultants on the basis of demonstrated competence and qualifications, and must negotiate fees on the basis of what is fair and reasonable for the type of services, rather than on a "low bid" basis. Except for architects and engineers, discussed below, both price and qualifications can be considered in selecting consultants.

For professional services, as defined above, involving an anticipated fee of $50,000 or less, the requesting Department Head will utilize standard Professional Services Agreement and obtain approval of the City Manager, Finance Director and City Council. If this service is $1,000 or greater, a purchase requisition must be submitted to Finance Department for processing.

For services involving an anticipated fee of more than $50,000, use the formal Request-For-Qualifications ("RFQ") procedure in coordination with Finance Department. Deviations from the RFQ requirement must be legally compliant, based on statutory exceptions or unusual circumstances, and a written waiver must be approved by the City Manager.

<u>Architects/Engineers:</u>

In the case of architectural or engineering services a two-step process must be followed. The first step is initial selection of the consultant based on demonstrated competence and qualifications (and not considering price); and the second step involves negotiation of a fee with the selected consultant. If fee negotiations are not successful, then fee negotiations with the second most qualified consultant may be undertaken, and so forth. It is important to keep in mind that price may **not** be considered in the initial selection of an engineer or architect.

HIGH TECHNOLOGY PURCHASES: High technology purchases in excess of $50,000 must be made through formal, written, sealed proposals. Departments are prohibited from splitting purchases to avoid the formal proposal requirement. State law requires that the relative importance of price and other evaluation factors be specified in the RFP. All RFP's for high technology purchases must be approved by the Department Head, IT, Legal, and the City Manager or his designee prior to advertisement of the RFP.

CONSTRUCTION PROJECTS

Construction projects include construction activities for buildings, streets, and utility system improvements including renovations and demolitions. The City Manager will designate a Project Manager, for each construction project. These projects sometimes involve the acquisition by the City of real property, right-of-way, or easements, which is recommended, but not required to be completed before the contractor enters the project area. In addition, state law requires most public works projects to be designed and overseen by a registered professional engineer or architect, who can be either in house (Engineering Department) or a contracted consultant. Procurement materials may be prepared by third-party consultants for use in these projects, subject to city acceptance and approval.

Technical specifications/plans and supplementary conditions are developed by the Architect/ Engineer.

a. Asbestos Abatement: If the project involves renovation or demolition work on an existing City building, state law requires an asbestos abatement survey to be conducted by a state licensed person, and material samples must be collected and submitted for analysis at a state certified laboratory. If asbestos is found, the Project Manager must contact the Engineering Department for additional information regarding asbestos abatement. All demolition projects require notification to the Texas Department of Health regardless of whether asbestos is present.

b. Elimination of Architectural Barriers: If the project involves construction of a building with an estimated construction cost of $50,000 or more, the City is required to submit all plans and specifications for the construction or renovation to the Texas Department of Licensing and Regulation for review for removal of barriers to persons with disabilities.

MINOR CONSTRUCTION PROJECTS: Minor construction projects are construction activities under $50,000. The Project Manager for all minor construction projects for all City facilities will be determined by the City Manager.

6. PURCHASE ORDERS

Purchase orders will be required for all purchases equal to or in excess of $1,000 in a fiscal year. The Department Head will submit a requisition to Finance Department, with reasonable lead time for all approvals to be obtained, **PRIOR TO** the purchase of a good or service. Only after the Finance Director, and/or the City Manager or their designee, has approved the PO request the Finance Department will issue a PO number.

Per this purchasing procedure manual, P-cards are not to be used to bypass the need for a purchase order for any good or service from the same vendor that exceeds a total of $1,000 in a fiscal year. If a purchase will exceed $1,000, a P-card should not be used and a purchase requisition should be submitted. In the event a vendor requires payment in the form a P-card, the user department should seek guidance from Finance Department.

7. CHANGE ORDERS

After any contract is signed, and if changes are necessary in the scope of work, the contract price, or the contract time, a change order must be prepared on a City approved form for execution by the contractor and the City. The contractor or consultant must receive written approval from the City prior to initiating any additional work.

- Change orders involving an increase of more than $25,000 must be approved by the City Council.
- Change orders, regardless of amount, which exceed the amount of funding appropriated for the project by the City Council, are subject to City Council approval of a supplemental appropriation before they may be paid.
- The original contract price may not be increased or decreased under by more than 25 percent. The original contract price may not be decreased under the Local Government Code by more than 25 percent without the consent of the contractor. The original contract price may not be increased by more than 25 percent without complying with the bidding process used for the original contract for the work resulting in the increase.

8. EXEMPT PURCHASES

State law provides a few exemptions from competitive bidding. Such examples include:

- The purchase of land or rights-of-ways;
- Personal or professional services, such as engineering, architectural, or planning services;
- Property bought at an auction;
- Property bought at a going-out-of-business sale;
- Property bought from another political subdivision or state or federal

government;

- In case of public calamity, where it becomes necessary to act at once to provide relief for local citizens or to preserve or protect the public health;
- In case of unforeseen damage to public property, machinery, or equipment, where immediate repair is necessary;
- Procurement necessary to preserve or protect public health or safety of the City's residents;
- Procurement for work that is performed and paid for by the day as the work progresses;
- The purchase of electricity, gas, water, and other utility services; and
- Other matters as set forth in Section 252.022 of the Texas Local Gov't. Code.

The application of exemptions from competitive bidding requirements for purchases in excess of $25,000 must be approved in each case by the City Manager, Finance Director and the City Council.

9. EMERGENCY PURCHASES

Emergency purchases are those purchases caused by an unforeseen and dangerous situation that requires immediate action to preserve the health and safety of people or property in the City. When emergency purchases are made, the user department must make the purchase at the best possible price considering all existing circumstances and the necessity for prompt action.

The Finance Department will issue a verbal approval upon request when an emergency occurs which must be followed-up with a purchase order as soon as time permits, or within 48 hours of purchase, whichever occurs first. The user department must submit a purchase requisition within 48 hours after the emergency purchase is made.

Emergency purchase orders in excess of $25,000 **must** be authorized by the Municipal Finance Officer and City Manager and ratified by the City Council at the next scheduled Council Meeting.

10. SOLE SOURCE PURCHASES

State laws allow for a limited exemption from competitive bidding for the purchase of goods where the functional requirements of the City can be satisfied by only one source. This applies to purchases where competition is precluded because of:

- the existence of patents, copyrights, secret processes or natural monopolies;
- the purchase of books, papers, and other materials for a public library if those books, papers, or materials are available only from the person holding exclusive distribution rights to the materials;

- the purchase of electricity, gas, water, and other utility services;
- the purchase of captive replacement parts or components for equipment; and
- other items as specified in Section 252.022 of the Texas Local Gov't. Code.

A product is eligible for sole source purchase only when there is a significant functional difference between the product and other similar products on the market, when an item is available from one supplier, urgency of need limits the capability to complete the requirements, continuity with current or existing processes or services is necessary, or when statutory or regulatory requirements limit competition.

After an independent review by the Finance Department, an interpretation will be provided to the departments as to whether the request is eligible for sole sourcing.

Sole source purchases in excess of $50,000 must be approved by the City Manager and the City Council prior to the purchase. When City Council approval is necessary, a detailed explanation of the sole source basis for the purchase must be included by the user department on the agenda request form. A sole source memorandum must be submitted to Purchasing with the purchase requisition for processing.

11. BLANKET PURCHASE ORDERS

The user department shall submit a purchase request to Purchasing for a blanket purchase order for an amount of estimated annual recurring expenditures. For example, a department would set up a blanket purchase order for vendors from whom they regularly purchase needed supplies. Examples might include office supplies, equipment parts, lubricants, fuel, and so forth.

Utilities, such as Cable, internet, electricity, phone services, and any other service exemption from LGC 252.022, are excluded from the purchase order and bidding requirements.

Contractual payments to financial institutions, previously approved by the City Council, are also not subject to the purchase order requirements.

12. INTERGOVERNMENTAL PURCHASES

It is the policy of the City to facilitate joint purchasing arrangements on an inter-governmental basis. The Municipal Finance Officer will work with other governmental entities to take advantage of the benefits of joint purchasing arrangements.In addition, the Municipal Finance Officer will utilize various cooperative programs available to the City.

13. COMPUTER HARDWARE AND SOFTWARE PURCHASES

The City has adopted the following policy for the purchase of computer hardware and software.

Purchases of computer supplies/equipment $100.00 to $999.99 must have the approval of the Department Head and Municipal Finance Officer.

Purchase of computer supplies/equipment $1,000 - $25,000 must be approved by the Department Head, Municipal Finance Officer, and the City Manager.

If cost is estimated to exceed $50,000 the RFP policy applies.

All original program diskettes/CD's shall be kept by the City Secretary for retention filing at the Records Storage Center. The original software license is kept by the user department for its files.

14. CITY COUNCIL AUTHORIZATION

Contracts for the purchase of goods and services involving an expenditure in excess of $24,999.00 require the approval of the City Council, whether or not the purchase is to be obtained through a competitive bidding or proposals procedure. The Department Head is responsible for timely processing of City Council Agenda Request forms to the City Manager when Council approval is necessary for a purchase.

15. BUYING LOCALLY

The City encourages purchases from vendors in Windcrest when the needs of the City and the requirements for competition in this manual can be met. State law, however, does not permit purchases to be limited to Windcrest vendors when competition is afforded by out-of-town vendors who can meet the City's delivery and/or service requirements.

In purchasing any real property or personal property that is not affixed to real property, if the City receives one or more bids from local bidders, and the bids are within five percent of the lowest responsible bid received by the City from a nonresident bidder, City may award the contract to the lowest responsible bidder who is a local bidder, if the City determines in writing that the local bidder offers the City the best combination of contract price and additional economic development opportunities for the City created by the contract award including the employment of local residents, and increased tax revenues to the city.

Per LGC 271.905 a "local bidder" is defined as a bidder whose principal place of business is in the local government's jurisdiction. For the purpose of this purchasing manual the local government's jurisdiction is the area within the city limits of City of Windcrest.

16. HISTORICALLY UNDERUTILIZED BUSINESSES (HUB'S)

15. State law requires a City to attempt to contact at least two (2) historically underutilized businesses to notify them of the proposed expenditure if the City makes an expenditure between $3,000 and $50,000.

(1) *Definition.* Vendor must be

(a) at least 51% owned by an Asian Pacific American, Black American, Hispanic American, Native American, American woman and/or Service-Disabled Veteran,

(b) an entity with its principal place of business in Texas, and

(c) has an owner residing in Texas with a proportionate interest that actively participates in the control, operations and management of the entity's affairs.

(2) *Requirements.* According to §252.0215 of the Texas Local Government Code, the City, in making an expenditure of more than $3,000 but less than $50,000, must contact at least two (2) HUBs on a rotating basis, based on information provided by the comptroller. If the expenditure is for less than $3,000 or for more than $50,000, this special notification requirement does not apply.

16. CAPITALIZED FIXED ASSETS

A capitalized fixed asset is tangible and intangible property that the City can leverage as a resource in providing services to the residents and inhabitants of the City. A capitalized fixed asset includes land, infrastructure, buildings, furniture and fixtures, motor vehicles and equipment with a cost of $2,500 or more and a useful life of more than two years. Capitalized fixed assets are acquired for use in normal operations and are not for resale. These assets are long-term in nature and are subject to depreciation. Capitalized assets and projects should be charged to a general ledger capital account. Items costing less than $2,500 should not be charged to a general ledger capital account. Any capital purchases/acquisitions (i.e. new buildings, significant building renovations, new vehicles or other motorized equipment, or real property) should be reported to the Finance Director for property liability insurance evaluation. All duties and responsibilities of the fixed assets inventory records are supervised by the Finance Department.

17. SURPLUS

All surplus computer hardware and software must be returned to the IT Director. For all other surplus goods, contact the Finance Department for disposal either by online auction, or City Auction

18. TRAVEL

All travel must be approved by the Municipal Finance Officer and the City Manager, using the attached Travel Request Form. All travel requests shall be made within 2 weeks of the travel date(s). The mileage rate to be reimbursed for all mileage will be the same rate of reimbursement used by the Federal Government. For more detail please refer to the Travel/Training policy.

19. RECYCLED PRODUCTS

The Finance Department encourages all user departments to assist in the purchase of recycled products, where cost savings can be realized, and supports the entire process of recycling.

20. DOCUMENTS

REQUISITION: The Requisition requests authorization for the User Department to enter into a contract with a vendor to purchase goods and/or services for the user department and to charge the appropriate department or project budget once all approvals have been obtained. Requisitions must be forwarded to Purchasing for processing.

PURCHASE ORDER: The primary purchasing document used by the City to secure supplies and/or equipment is the Purchase Order ("PO"). The PO is a binding written agreement between the City and a vendor obligating the City to pay for specified goods or services when delivered in accordance with the purchase order terms. Purchase orders will be issued by the Finance Department only or City Manager's Office. **NO ORDER IS BINDING UPON THE CITY UNTIL A PURCHASE ORDER HAS BEEN ISSUED. NO EMPLOYEE SHALL CONSENT TO AN ORDER ON THE "CONFIRMING" BASIS BEFORE A PURCHASE ORDER HAS BEEN ISSUED. ANY PURCHASE ORDER THAT IS CONFIRMED WITH A VENDOR BEFORE BEING ISSUED A PURCHASE ORDER, WILL BE CONSIDERED AN AUTHORIZED PURCHASE AND WILL NEED TO BE REIMBURSED BY THE EMPLOYEE TO THE CITY.**

BUDGET TRANSFER FORM: In the event that the Department Head needs to transfer budgeted funds between line items, this form must be completed.

FIXED ASSET ACTIVITY FORM: The Fixed Asset Activity Form must be completed for each fixed asset that is added, deleted, or transferred. A fixed asset is a cost of $2,500 or greater at the time of purchase.

21. GLOSSARY OF TERMS

The following definitions are intended to assist you in understanding the language used throughout this policy. When using this policy, if you find a word or words that you may not clearly understand, or if it is not defined in this section, please do not hesitate to contact someone in the Finance Department for clarification and/or interpretation.

Award – The act of accepting a bid, proposal, or offer; thereby resulting in a contract between the City of Buda and a vendor.

Best Value - If the sealed competitive bidding requirement applies to the contract for goods or services, the contract may be awarded to the lowest responsible bidder or to the bidder who provides the goods or services at the best value for the City. In determining the best value for the City, we may consider:

- the purchase price;
- the reputation of the bidder and of the bidder's goods or services;
- the quality of the bidder's goods or services;
- the extent to which the goods or services meet the City's needs;
- the bidder's past relationship with the City.
- the impact on the ability of the City to comply with laws and rules relating to contracting with historically underutilized businesses and non-profit organizations employing persons with disabilities;
- the total long-term cost to the City to acquire the bidder's goods or services, and
- any relevant criteria specifically listed in the request for bids or proposals.

Bid Advertisement - For expenditures over $50,000 a public notice shall be placed in a newspaper of general circulation and published at least once a week for two consecutive weeks. The notice shall contain the time and place at which bids will be publicly opened.

Bonds

- **Bid Bond** - A bond required of a contractor to ensure that the contractor will enter into the contract, for which he has submitted a formal written bid and/or proposal.
- **Payment Bond** - A bond required that ensures that all suppliers and subcontractors of the contractor will be paid for work and/or material supplied in the course of the contract.
- **Performance Bond** - A bond required that guarantees vendor performance during the execution of the contract.

Capital Equipment - Assets that are used in operations with a useful life greater than one year and valued at $2,500 or more at the time of acquisition.

Change Order - A change order is issued to a purchase order or contract if changes in plans or specifications are necessary in order to increase or decrease the quantity of work to be performed or of materials, equipment, or supplies to be furnished. Change orders must not be issued unless funds are available for the increase and the original contract may not be increased by more than 25 percent. The contract may not be decreased by more than 25% without the consent of the contractor.

City Council - The elected officials of the City of Windcrest; Windcrest, Texas given the authority to exercise such powers and jurisdiction of all City business as conferred by the City Charter and the State of Texas Constitution and Laws.

Competitive Bidding - The process wherein a vendor openly competes with other vendors, through a formal or informal process, for the City's business.

Component Purchases - Purchases of component parts of an item, which in normal purchasing practices would be purchased in one purchase.

Consulting Services - The service of studying or advising the City under a contract that does not involve the traditional relationship of employer and employee.

Contract – An Agreement between the city and a vendor to furnish supplies and/or services over a designated period of time.

Contractor – The successful vendor(s) that is awarded a contract by the city.

Delivery Date - The date by which goods or services are needed by the department or are promised by the vendor.

Emergency Procurement – A purchase that is made to meet critical, unforeseen need of the City where the City's ability to serve the public would be impaired if the purchase is not made immediately. Emergency purchases are exempt from standard purchasing procedures and must follow quality for exemption as outlined in Local Government Code 252.022 and must follow the procedure as outlined in the manual.

Encumbrance - Commitments related to unperformed contracts for goods or services.

Goods - A generic term that includes all types of property to be purchased by the City; equipment, supplies, materials, component and repair parts.

Historically Underutilized Business (HUB) – A HUB is at least 51 percent owned by an Asian Pacific American, Black American, Hispanic American, Native American, American woman and/or Service Disabled Veteran, who reside in Texas and actively participate in the control, operations and management of the entity's affairs.

Interlocal Agreement - An agreement made between two governmental entities to perform governmental functions and services (such as purchasing, records management, police /fire protection, public health, etc.) for another as provided under Government Code Chapter 791.025.

Lowest Responsible Bidder –This is the vendor who offers the lowest bid which meets all the specifications, requirements, terms and conditions of the IFB. It is expressly understood that the lowest responsible bid includes any related costs to the City, using a total cost concept. The term "responsible" refers to the financial and practical ability of the bidder to perform the contract. The term is also used to refer to the experience or safety record of the vendor.

Professional Services - Services rendered by members of a recognized profession or possessing a special skill. Such services are generally acquired to obtain information, advice, training, or direct assistance. (Mental or intellectual skills, rather than physical or manual)

Proposal – An offer submitted by a supplier in response to a Request for Proposal (RFP) intended to be used as a basis to negotiate a contract.

Purchase Order - A signed written acceptance of an offer from a vendor. A purchase order may serve as the legal binding contract between the City and the vendor.

Request For Proposal - A formal written document requesting that potential vendors make an offer for goods or services to the City. The request for proposal method of procurement may be used for all goods and services. RFP's differ from invitations to bid in that the City is seeking a solution, not a bid/quotation meeting firm specifications for the lowest price. Proposals are evaluated based on criteria formulated around the most important features of a product or service, of which quality, testing, references, availability or capability may be overriding factors, and price is not the sole factor of the award. All request for proposals are kept secret during negotiations until a contract is awarded.

Request for Qualifications – a Formal written document used when soliciting providers of architectural, engineering, or land surveying services. The City shall comply with Local Government Code 2254.004 in the procurement of these services. The City must first select the most highly qualified provider of those services on the basis of demonstrated competence and qualifications. After a firm has been selected based on qualifications and experience, then a fair and reasonable fee shall be negotiated. If a satisfactory contract cannot be negotiated with the most highly qualified provider of architectural, engineering, or land surveying services, the City shall formally end negotiations with that firm, and select the next most highly qualified firm and begin negotiations with that provider for a fair and responsible bid.

Requisition – An internal document the department user completes to request goods or services. It is the source document for all purchasing activity.

Salvage Items – A designation that applies to surplus items remaining after the completion of the procedure established by this manual for the disposition of surplus property.

Scope of Work (SOW) – A written description of the contractual requirements for materials or services within a Request for Proposal. The SOW should establish a clear understanding of what if needed, encourage competition, satisfy the departmental need, and provide the best value for the City.

Separate Purchases - Purchases made separately of items that in normal purchasing practices would be purchased in one purchase.

Sequential Purchases - Purchases, made over a period of time, of items that m normal purchasing practices would be purchased in one purchase.

Services - A generic term to include all work or labor performed for the City on an independent contractor basis, including maintenance, construction, manual, clerical or professional services.

Sole Source Procurement - Purchases of goods or services that are available from only one supplier. There may be just one vendor because of patents or copyrights, or simply because the vendor is the only one that supplies the good or service. These purchases are exempt from the standard bidding requirement and must qualify as outlined in LGC 252.022 but must comply with the procedures outlined in this manual.

Solicitation – The process of notifying prospective vendors of an opportunity to provide goods and services to the City.

Specifications - A description of the physical or functional characteristics, or of the nature of a supply, service, or construction item; the requirements to be satisfied by a product, material or process indicating, if appropriate, the procedures to determine whether the requirements are satisfied. Specifications should be descriptive, but not restrictive.

State Contract Purchase - Items that are available through the State of Texas Procurement and Support Services Cooperative Purchasing Program. The State has publicly advertised and received qualified bids for specific items. These appear on a listing periodically published by the State. The City of Buda has elected to participate in the cooperative purchasing program for governmental subdivisions and other state agencies.

Surplus Items – A designation that applies to any item purchased with City funds which another City department does not need or cannot be reused/recycled.

Vendor - A generic term applied to individuals and companies alike, who provide goods and services to the City.

RESOLUTION NUMBER 2019-736

A RESOLUTION ADOPTING AN INVESTMENT POLICY

WHEREAS, the City Council adopted an Investment Policy in accordance with Chapter 2256 of the Government Code, commonly known as the "Public Funds Investment Act" and now desires to adopt a revised Investment Policy.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WINDCREST, TEXAS that the attached Investment Policy is hereby adopted as the Investment Policy of the City of Windcrest, Texas.

PASSED AND APPROVED this the day of September, 2019.

City of Windcrest, Texas

____
Dan Reese, Mayor

ATTEST:

____
Rachel C. Dominguez, City Secretary

APPROVED AS TO FORM:

____
Ryan Henry, City Attorney

City of Windcrest

INVESTMENT POLICY AND STRATEGY
Adopted March 4, 2019

I. INTRODUCTION
It is the policy of the City of Windcrest that the administration of its funds and the investment of those funds shall be handled as its highest public trust. Investments shall be made in a manner which will provide the maximum security of principal while meeting the daily cash flow needs of the City and conforming to the Public Funds Investment Act (the "Act") Texas Government Code Chapter 2256. It is the intent of the City to be in complete compliance with local law and the Act.

The receipt of a market rate of return will be secondary to the requirements for safety and liquidity. The earnings from investment will be used in a manner that best serves the interests of the City.

The purpose of this Policy is to set specific investment policy and strategy guidelines. Direct specific investment parameters for the investment of public funds in Texas are found in the Act. The Public Funds Collateral Act, Chapter 2257, Texas Government Code, specifies collateral requirements for all public Texas funds deposits.

II. SCOPE
This investment policy applies to all financial assets of the City and any new funds created unless specifically exempted by the City Council and this Policy.

III. OBJECTIVES
It is the policy of the City that all funds shall be managed and invested with four primary objectives, listed in order of their priority: safety, liquidity, diversification and yield. Investments are to be chosen in a manner which promotes diversity. To match anticipated cash flow requirements the maximum weighted average maturity (WAM) of the overall portfolio may not exceed __6__ months.

Safety
The primary objective of the investment activity is the preservation of capital. Each investment transaction shall be conducted in a manner to avoid capital losses, whether from security defaults, safekeeping, or erosion of market value. Investments in high credit quality securities and decisions based on anticipated cash needs are primary factors in providing safety.

Liquidity
The investment portfolio shall be structured to meet all expected obligations in a timely manner. This shall be achieved by matching investment maturities with forecasted cash flow liabilities and maintaining additional liquidity for unexpected liabilities.

Diversification
The portfolio shall be diversified by institution, market sector and maturity as much as possible.

Yield
The benchmark for the commingled portfolio shall be the comparable period _6_-month U.S. Treasury Bill, designated for its comparability to the expected average cash flow pattern and the Policy maximum weighted average maturity (WAM) limit of _6_months. The investment program shall seek to augment returns above this threshold consistent with risk limitations identified and the City's prudent investment strategy.

Cash management is the process of managing funds in order to insure maximum cash availability and reasonable yield on short-term investments. The City shall strive for a cash management program which includes timely collection of accounts receivable, vendor payments in accordance with invoice terms, and prudent investment of assets.

IV. INVESTMENT STRATEGY

The City maintains one commingled portfolio for investment purposes which incorporates the specific uses and the unique characteristics of the funds in the portfolio. The investment strategy has as its primary objective assurance that anticipated liabilities are matched and adequate investment liquidity provided. The City shall pursue conservative portfolio management strategy. This may be accomplished by creating a laddered maturity structure with some extension for yield enhancement. The maximum maturity of any security will be _12_ months and the maximum dollar weighted average maturity of _6_ months or less will be calculated using the stated final maturity date of each security.

The investment strategy for debt service funds shall have as its primary objective the timely payment of debt service obligations. Successive debt service dates will be fully funded before any investment extensions are made.

V. DELEGATION OF RESPONSIBILITY

The City Manager and Municipal Finance Director will be designated as Investment Officers, by governing body resolution, responsible for investment decisions and activities. The Investment Officer(s) are responsible for creating and maintaining the portfolio in accordance with this Policy, providing timely quarterly reporting to the Council, and establishing supporting procedures. The City may further contract with an SEC registered investment adviser for non-discretionary management of the portfolio.

All investment officers shall attend at least ten (10) hours of training approved by the City Council within twelve months of designation as investment officer and shall attend eight (8) hours of training every two successive fiscal years.

Investment Officers shall refrain from personal and business activity that could conflict with proper execution of the investment program or which could impair their ability to make impartial investment decisions. An Investment Officer who has a personal business relationship within two levels of blood or marriage with an organization seeking to sell an investment to the City shall file a statement disclosing that relationship to the City Council and the Texas Ethics Commission.

City Council Responsibilities

The City Council holds ultimate fiduciary responsibility for the portfolio. It will designate investment officer(s), receive and review quarterly reporting, approve and provide for investment officer training, approve broker/dealers, and review and adopt the Investment Policy and Strategy at least annually.

VI. PRUDENCE AND CONTROLS

The standard of prudence to be applied to all City investments shall be the "prudent person" rule, which states:

> "Investments shall be made with judgment and care, under circumstances then prevailing, which persons of prudence, discretion and intelligence exercise in the management of their own affairs, not for speculation, but for investment, considering the probable safety of their capital as well as the probable income to be derived."

In determining whether an investment officer has exercised prudence with respect to an investment decision, the determination shall be made taking into consideration the investment of all funds under the City's control, over which the officer has responsibility rather than a consideration as to the prudence of a single investment.

The Investment Officer, acting in accordance with written procedures and exercising due diligence, shall be responsible but not liable for a specific security's credit risk or market price changes, provided that these deviations are reported immediately, and that appropriate action is taken to control adverse developments.

Internal Controls

The Investment Officer is responsible for establishing and maintaining internal controls to reasonably assure that assets are protected from loss, theft, or misuse. The concept of reasonable assurance recognizes that the cost of a control should not exceed the benefits likely to be derived, and, the valuation of costs and benefits requires ongoing estimates and judgments by management.

The internal controls shall address the following points at a minimum:

- Control of collusion,
- Separation of transaction authority from accounting and record keeping,
- Custodial safekeeping,
- Clear delegation of authority,
- Written delegation for all transactions, and
- Review, maintenance and monitoring of security procedures both manual and automated.

Annually the Investment Officer shall perform an internal compliance audit to assure compliance with requirements of this Policy and the Act. Annually, the City's external auditor shall review the quarterly reports.

Cash Flow Forecasting

Cash flow forecasting is designed to protect and sustain cash flow requirements of the City. The Investment Officer will analyze and maintain a cash flow plan to monitor and forecast cash positions for investment purposes.

Competitive Bidding

All security transactions will be made on documented competitive bid basis to assure the City is receiving good market rates. When-issued US agency securities should be compared to other securities available in the secondary market to determine competitiveness.

Monitoring Credit Ratings
The Investment Officer shall monitor, on no less than a monthly basis, the credit rating on all authorized investments in the portfolio which require credit ratings based upon independent information from a nationally recognized rating agency. If any security falls below the minimum rating required by Policy, the City Council of the loss of investment within two days.

Monitoring FDIC Status for Mergers and Acquisitions
The Investment Officer shall monitor, on no less than a weekly basis, the status and ownership of all banks issuing brokered CD securities owned by the City based upon information from the FDIC (fdic.gov). If any bank has been acquired or merged with another bank in which brokered CDs are owned by the City, the Investment Officer or Adviser shall immediately liquidate any brokered CD which places the City above the FDIC insurance level.

VII. AUTHORIZED INVESTMENTS

Assets of the City may be invested only in the following instruments as further defined by the Act. If changes are made to the Act they will not be authorized until this Policy is modified and adopted by the City Council. All investment transactions will be made on a competitive basis.

A. Obligations of the United States Government, its agencies and instrumentalities with a maximum stated maturity of 1 year excluding mortgage backed securities.

B. Fully insured or collateralized depository certificates of deposit from banks in Texas, with a maximum maturity of 1 year insured by the Federal Deposit Insurance Corporation, or its successor, or collateralized in accordance with this Policy.

C. AAA-rated, Texas Local Government Investment Pools which strive to maintain a $1 net asset value (NAV) as defined by the Act and authorized by resolution of the City Council.

D. AAA-rated, SEC registered money market mutual funds striving to maintain a $1 net asset value.

E. FDIC insured, brokered certificates of deposit securities from a bank in any US state, delivered versus payment to the City's safekeeping agent, not to exceed 12 months to maturity. Before purchase, the Investment Officer must verify the FDIC status of the bank on www.fdic.gov to assure that the bank is FDIC insured.

F. FDIC insured or collateralized interest bearing and money market accounts from any FDIC insured bank in Texas.

Delivery versus Payment
All securities shall be purchased on a delivery versus payment (DVP) settlement basis. Funds shall not be released until receipt of the security by the City's approved custodian. The custodian shall provide the City with proof of ownership or claim by an original document delivered to the City.

VIII. REPORTING

Quarterly Reporting

The Investment Officers shall submit a signed quarterly investment report to the governing body in accordance with the Act giving detail information on each portfolio and bank position and summary information to permit an informed outside reader to evaluate the performance of the investment program. The report will include the following at a minimum:

-A full description of each individual security or bank/pool position held at the end of the reporting period including the amortized book and market value at the beginning and end of the period,

-Unrealized gains or losses (book value minus market value),
-Overall change in market value during the period as a measure of volatility,
-Weighted average yield of the portfolio and Its applicable benchmarks,
-Earnings for the period,
-Allocation analysis of the total portfolio by market sector and maturity, and
-Statement of compliance of the investment portfolio with the Act and the Investment Policy signed by the Investment Officer(s).

Market prices for the calculation of market value will be obtained from independent sources.

IX. FINANCIAL COUNTER-PARTIES

Depository

At least every five years, a banking services depository shall be selected through a competitive request for proposal or bid process in accordance with the Texas Government Code 105. In selecting a depository, the services, cost of services, credit worthiness, earnings potential, and collateralization by the institutions shall be considered. If securities require safekeeping, the RFP/bid will request information on safekeeping services. The depository contract will provide for collateral if balances exceed the FDIC insurance balance per tax identification number.

All time and demand deposits in any depository of the City shall be insured or collateralized at all times in accordance with this Policy.

Other banking institutions, from which the City may purchase certificates of deposit or place interest bearing accounts, will also be designated as a depository for depository/collateral purposes. All depositories will execute a depository agreement and have the Bank's Board or Bank Loan Committee pass a resolution approving the agreement if collateral is required.

Security Broker/Dealers

All pools, financial institutions, and broker/dealers who desire to transact business with the City must supply the following documents to the Investments Officer(s).

- (if brokers) Financial Industry Regulatory Authority (FINRA) certification and CRD #
- (if brokers) proof of Texas State Securities registration
- policy review certification

Each pool/bank/broker must be provided a copy of the City's current Investment Policy and certify to a review of the Policy stating that the firm has controls in place to assure only Policy approved investments will be sold to the City.

A list of qualified broker/dealers will be reviewed at least annually by the City Council. In order to perfect the DVP process the banking services depository, or its brokerage subsidiary, will not be used as a broker.

XI. COLLATERAL

Time and Demand Deposits Pledged Collateral

All bank time and demand deposits shall be collateralized above the FDIC coverage by pledged collateral. In order to anticipate market changes and provide a level of security for all funds, collateral will be maintained and monitored by the pledging depository at 102% of market value of principal and accrued interest on the deposits. The bank shall monitor and maintain the margins on a daily basis.

Collateral pledged to secure deposits shall be held by an independent financial institution outside the holding company of the depository. The collateral agreement with the depository shall be approved by resolution of the Bank Board or Bank Loan Committee. The Custodian shall provide a monthly report of collateral directly to the City.

All collateral shall be subject to inspection and audit by the City or its independent auditors.

Authorized Collateral

Only the following securities are authorized as collateral for time and demand deposits or repurchase agreements:

A. FDIC insurance coverage.

B. Obligations of the United States, its agencies or instrumentalities, or evidence of indebtedness of the United States guaranteed as to principal and interest including MBS and CMO which pass the bank test.

C. Obligations of any US state or of a county, City or other political subdivision of any state having been rated as investment grade (investment rating no less than "A" or its equivalent) by two nationally recognized rating agencies.

D. Letter of Credit from the FHLB.

XI. SAFEKEEPING

All purchased securities are to be cleared to the City's safekeeping agent on a delivery versus payment (DVP) basis. All safekeeping arrangements shall be approved by the Investment Officer and an agreement of the terms executed in writing. The independent third party custodian shall be required to issue safekeeping receipts to the City listing each specific security, rate, description, maturity, cusip number, and other pertinent information.

XII. INVESTMENT POLICY ADOPTION

The City's Investment Policy shall be reviewed and adopted by resolution of the City Council no less than annually. Any changes made to the Policy must be noted in the adopting resolution.

RESOLUTION NO. 2019-737

A RESOLUTION OF THE CITY OF WINDCREST CITY COUNCIL TO ADOPT POLICIES AND PROCEDURES FOR EMPLOYEES THAT REQUEST APPROVAL FOR TRAVEL AND TRAINING AND REIMBURSEMENT FOR RELATED EXPENDITURES.

WHEREAS, the City of Windcrest has city employees that require approval to attend training, seminars or conferences that are directly related to the employees' jobs; and

WHEREAS, these trainings, seminars, or conferences help ensure that city employees remain current with the latest developments, skills, and new technologies required for their positions; and

WHEREAS, the City Council has developed an Employee Travel & Training Policy and Procedure to govern and regulate employee requests for training, travel, and reimbursement; and

WHEREAS, the Windcrest City Council finds that it is in the best interests of the City and residents that city employees are encouraged and provided with opportunities for professional growth and development so that employees can best fulfill their duties.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WINDCREST, TEXAS instructs the City Manager to adopt the attached policy and procedure, including the Travel Authorization Form, which a City of Windcrest employee must follow in order to timely and properly request approval for training, travel, and/or reimbursement.

DULY PASSED AND APPROVED, on the __________ day of ________________, 2019 at a regular meeting of the City Council of the City of Windcrest, Texas, which was held in compliance with the Open Meetings Act, Gov't. Code §551.001, et. Seq. at which meeting a quorum was present and voting.

CITY OF WINDCREST, TEXAS

____

Dan Reese, Mayor

ATTEST:

____

Rachel C. Dominguez, City Secretary

APPROVED:

____

Ryan S. Henry, City Attorney

POLICY AND PROCEDURE

EMPLOYEE TRAVEL & TRAINING

PURPOSE

This policy is established to create a unifying document for allowable City expenditures to be incurred for employee travel and training. This policy provides the guidelines that employees must follow when traveling on City business related to training and development.

BACKGROUND

Expenditure of public funds for travel and training are always under close scrutiny. As such, it is important to set clear expectations and processes for traveling for employee training and development.

DEFINITIONS

"**Per Diem**" is defined as a pre-set amount of funds provided to an employee for a business-related activity (such as travel or training). The specific amount of the Per Diem is governed by the current IRS Maximum Federal Per Diem Rate Schedule.

"**Purchasing Card**" (or "P-Card") is a card issued by the Purchasing Division to be used for official City business such as making hotel reservations, booking airline flights, etc.

POLICIES and PROCEDURES

POLICY FOR EMPLOYEE TRAVEL AND TRAINING

It is the City's Policy:

A. To encourage professional development and ensure all City employees are given the opportunity for growth and development.
B. That employees demonstrate prudence when using public funds.
C. That training, seminars, conferences and travel must be directly related to the employee's job.
D. That employees should make every reasonable effort to attend training, seminars, and conferences as close as is practicable to the City of Windcrest in order to reduce travel and lodging expenses.
E. That City funds may not be used to pay any portion of a non-City representative's expenses (including spouses and family members of City employees).

F. That expenses for personal travel shall not be charged to or temporarily funded by the City.

G. That City funds will not be advanced to employees with City-issued Purchasing cards for any travel related expenses including hotel reservations, airfare, car rental, etc., for which the P-Card may reasonably be used.

H. Any exception to the stated policy must be approved in writing in advance by the City Manager or Finance Director and result in a lower cost to the City than policy direction provided.

PROCEDURES FOR EMPLOYEE TRAVEL AND TRAINING

General

1. Departments will allocate funds during the budget process for professional development and business travel and any other expenses related to city business.
2. All travel & training must be pre-approved by the Department Head prior to payment of any registration or travel expenses.
3. All employees shall complete and submit a travel & training request with explanation of the training- why it is necessary, is it for a certification, where is the training, how the employee will travel, hotel costs, per diem calculation and agenda (itinerary).
4. All out of state travel must be pre-approved by the City Manager or Finance Director.
5. The budget shall specifically list and identify seminars, conferences, etc. that are anticipated to be attended during the upcoming fiscal year, including locations. The list must be detailed enough to be reviewed by the City Manager or Finance Director and approved as part of the budget process. The City Manager shall determine what an acceptable level of training and travel is for each employee within a department.
6. Supervisors, in cooperation with their employees, are responsible for scheduling and coordinating business travel away from work for their employees.
7. No personal travel shall be combined with the City business travel. *Personal expenses cannot be charged to a City Purchasing Card.*

Means of Travel

A. Transportation expenses shall be reimbursed based on the most economical and common mode of transportation and the most commonly traveled route consistent with the authorized purpose of the trip. Staff should make every reasonable attempt to minimize expenses while traveling where possible. Online and local training should be utilized as much as possible.

B. When multiple employees are attending the same training, reimbursement will only be available when employees share resources, such as carpooling, rather than traveling separately at additional cost to the City.

C. If the traveler chooses to drive instead of fly, the employee must justify that driving is the most reasonable method of travel. Reimbursed mileage must be lower than the cost of airfare to the destination; and must be included in the Travel/Training Request Form as part of the pre-approval. Employees should seek to minimize costs of such travel - such as avoiding toll roads and self-parking vs valet. Utilize city fleet vehicles where possible.

1. If the traveler receives a car allowance:
    1) Mileage will only be reimbursed at the IRS charitable use rate for a trip. Reimbursable mileage is measured from the employee's headquarters (place of work) to the destination and return, unless departing from or arriving to the employee's residence is closer than employee's headquarters. Additional mileage between an employee's residence and place of work is not reimbursed. Tolls are not reimbursed.
2. Return travel should be completed on the day the event ends; if staying beyond the end of the event- hotel and meals, along with other expenses, are the employee's responsibility.

<u>Reservations</u>

A. Employees and Departments who have been issued a Purchasing Card should use the card to make all necessary reservations and registrations for business-related travel and training.

<u>Prepayment of Travel Related Expenses</u>

A. Prepayment for registration, lodging and airfare for any school, conference or seminar can be accomplished by entering a requisition, or by using a Purchasing Card, after the travel/training has received the applicable approvals.

B. Checks along with registration forms for seminars or hotel reservations will be mailed by Accounting unless instructed otherwise.

<u>Travel Advances</u>

A. Requests for travel advances will be submitted on the applicable form to Accounting at least two weeks prior to the occasion for travel.
    1. Per Diem advances should be generated based on the Travel/Training Approval Form.

B. The traveler shall sign the request form which must show the account number(s) to be charged and then route for approval. The traveler's supervisor will sign the request indicating approval. Approval indicates that funds are budgeted and available. The approved request is then forwarded to Accounting. Accounting will verify the request against the approved Travel/Training Request Form.

C. Accounting will not disburse funds more than a weeks prior to the travel date.

D. <u>Reimbursable Expenses</u>

E. Receipts are required to be submitted except where stated otherwise. Upon consideration, reimbursement may be made for the following types of expenditures:

F. Travel:
    1. Coach/economy class airfare and baggage fees

2. The City will not pay/reimburse for "early boarding" or seating upgrades on airlines
3. Expense incurred during use of a City vehicle, including gasoline.
4. Mileage reimbursement for use of personal vehicles (at current IRS mileage rate).
5. Reasonable "economy" airport parking cost.
6. Car Rental and gas expense, in lieu of mileage reimbursement for personal vehicle
7. Return travel should be completed on the day the event ends.

G. Lodging:

1. Actual cost of room plus appropriate tax (Note: Cities are not exempt from any applicable hotel tax).

H. Meals and Tips – Per Diem Table

1. Meals for non-overnight travel and training are taxable per IRS regulations. Actual meal expenses are reimbursable if the employee is away from their primary business location for six hours or more.
2. Employees seeking reimbursement will turn in receipts to Accounting and reimbursement will be made.
3. Per Diem cannot be provided for non-overnight travel, but the reimbursement may not exceed the IRS Meal and Incidental Expenses (M&IE) Per Diem Rate.
4. For overnight travel and training, the City will provide each employee a per diem as determined by the current IRS M&IE Rate.
5. The City will only provide a per diem vs reimbursement for actual meal costs
   - Using the per diem method, the employee is not required to turn in receipts for their meals and incidental expenses.
6. Per Diem amounts granted will be determined by the length of time the employee will be on City business (for example, a 1.5 day training class will be allotted the IRS-defined amounts for the number of meals occurring during the half day). The M&IE breakdown can be found on the IRS website as shown below:

M&IE Breakdown

M&IE Total (1)	**Continental Breakfast/ Breakfast (2)**	**Lunch (2)**	**Dinner (2)**	**Incidental Expenses**	**First & Last Day of Travel (3)**
$55	$13	$14	$23	$5	$41.25

$56	$13	$15	$23	$5	$42.00
$61	$14	$16	$26	$5	$45.75
$66	$16	$17	$28	$5	$49.50
$71	$17	$18	$31	$5	$53.25
$76	$18	$19	$34	$5	$57.00

7. The City will not provide per diem where meals are provided by the conference/training. A detailed agenda is required to determine which meals are provided
8. Employees will not be reimbursed for meals prior to leaving on the trip or upon return.

I. The following is covered by the IRS Meals & Incidentals (**not** separately reimbursable):

1. Tips for meals and services (i.e. bellhops, taxis, valet).
2. Transportation between places of lodging/business and restaurants, if suitable meals cannot be obtained at the place of lodging/business,
3. Business related telephone calls
4. Tolls incurred while at destination

<u>Other Expenses</u>

A. The City will not pay for/reimburse employees for internet access or other optional services at hotels.
B. Taxi Fares/Shuttle services- Actual cost of any taxi fare/shuttle service incurred. Gratuity is covered under the Incidentals allocation of the IRS Per Diem allowance.
C. Registration Fees- Fees charged for registration for any conference, meeting, or seminar are allowed for prepayment or reimbursement. An invoice, registration form and supporting information providing documentation of fees or rates must be submitted with the request for payment.
D. Books and Materials - Expenses for books and manuals required for class. This **excludes** pens, pencils, notebooks, etc. This also **excludes** additional materials that may be for sale at the class or seminar location.

<u>Travel/ Training Form</u>

A. The completed Travel/Training Form must be submitted to the department for review and approval by the traveler's supervisor. After approval, the form and all attachments should be copied and retained by the originating department for their records.

B. Upon department approval, the Travel/Training form with all required receipts and refund documentation attached will be submitted to Accounting. If a reimbursement is due to the employee, a payment will be issued upon the review and approval by the Accounting department.

ACCOUNTABILITY

This policy will be the responsibility of the Finance Department subject to City Manager review and approval.

FORMS

Travel/Training form
Current Per Diem Table- obtain from IRS website

https://www.gsa.gov/travel/plan-book/per-diem-rates
https://www.gsa.gov/travel/plan-book/per-diem-rates

WINDCREST
TEXAS

TRAVEL AUTHORIZATION FORM

Date Submitted: __________ Employee Name: ____________________

Department: ____________________

Date(s) of Travel: ____________________ From: ____________________

Purpose for Travel: ____________________

Travel Destination (city): ____________________.

Please Check one:

Overnight trip Yes / No **Day Trip** Yes / No

Estimated Cost of Trip:

Hotel: ____________________

Nights ______________ Cost: ____________________

Registration Costs: ____________________

Transportation:
City Vehicle Yes / No
Rental Car Yes / No
Mileage (use Fed Rate per mile): ____________________

Meals: Breakfast_$________Lunch_$__________Dinner__________

Per Diem Total (Transportation and Meals): ____________________

Employee Signature: ____________________

Comments:

____

I authorize this travel and certify that the estimated expenditures are for official city business, and that funds are available in the budget from account____________________

Department Head Signature: ____________________

City Manager/Finance: ____________________

Certification of Compliance with Travel Policy

I hereby Certify that the Travel/Training is in compliance with these requirements:

• No out of state travel unless pre-approved by your CM/FD. All in-state travel or training should be approved by the director.
• When multiple employees are attending the same training, reimbursement will only be available when employees share resources, such as carpooling, rather than traveling separately at additional cost to the City.
• Travel and training should be the lowest overall cost to the City. Staff should make every reasonable attempt to minimize expenses while traveling where possible. Online and local training should be utilized as much as possible.
• Departments should implement steps to analyze the cost of travel (fly vs. drive).
• If a vehicle is used, employees should seek to minimize costs of such travel - such as avoiding toll roads and self-parking vs valet. Utilize pool cars where possible.
• When air travel is the overall least costly option, employees should identify and utilize the most cost-effective method of transportation to arrive at their destination (public transit, cab, ride share).
• Return travel should be completed on the day the event ends; if staying beyond the end of the event, hotel and meals are the employee's responsibility.
• Meals & Incidentals will be reimbursed through the IRS Per Diem schedule only.
• Per diem will not be paid where meals are supplied by the training program.
• Employees should manage expenses within the per diem allowance, as actual expenses will not be reimbursed.
• The City will not pay for/reimburse employees for internet access or other optional services at hotels.
• The City will not pay/reimburse for "early boarding" or "economy plus" upgrades on airlines.

Oak Wilt is caused by a fungus that can be prevented by proper pruning techniques and timing.

PRUNING CALENDAR FOR

OAK WILT PREVENTION

FEBRUARY

Beetles that carry the fungus spores from tree to tree are **most active Feb-June.**

Avoid pruning/wounding oaks Feb-June if possible. If pruning is a necessity for safety purposes, make sure to **PAINT ALL OAK WOUNDS IMMEDIATELY anytime of year.**

MARCH

APRIL

MAY

Oak trees typically show symptoms of oak wilt this time of year. Reach out to a tree professional if concerned.

JUNE

JULY

Beetles and fungal mat activity decreases with high temperatures.

AUGUST

Pruning your oak trees in the heat of summer can stress the tree. Try to wait until Fall/Winter to tackle pruning unless safety is a concern.

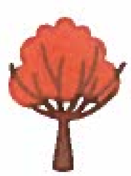
SEPTEMBER

OCTOBER

Now is a good time to prune your trees, but always paint oak wounds immediately!

NOVEMBER

Fall is a great time to plant new trees!



DECEMBER

Be cautious with firewood movement. Never use infected red oak wood.

JANUARY

Wrap up your tree pruning.

Visit texasoakwilt.org for more information.

city of WINDCREST

OAK WILT PREVENTION

Trees are an important public resource that enhance the quality of life, add value to properties and reduce energy costs and pollutants. As such, it is important to hire a Licensed Tree Maintenance Contractor to prune them since they are properly trained and know our City's regulations and requirements.

As you may have heard, oak wilt is a deadly fungal disease that infects and disables the water-conducting system in oak trees. All oaks are susceptible to this disease, but some species are more so than others. With no known cure, methods to control and treatments are expensive and not guaranteed. Here are some tips to help prevent oak wilt in your neighborhood:

- Best time to prune trees is either in the middle of the summer, when temperatures are the hottest, or in late fall/early winter months when temperatures can be the coldest.
- Paint all cuts and wounds on oak trees within 30 minutes.
- Remove Red Oaks identified with oak wilt.
- Know where your firewood comes from. Don't transport unseasoned firewood from diseased Red Oaks.

If you suspect oak wilt in your neighborhood, contact the Texas Forest Service at (210) 494-1742. For additional information, please visit texasoakwilt.org

INTRODUCTION

Oak wilt, one of the most destructive tree diseases in the United States, is killing oak trees in central Texas at epidemic proportions (fig. 1). Oak wilt is an infectious disease caused by the fungus *Ceratocystis fagacearum*, which invades and disables the water-conducting system in susceptible trees. All oaks (*Quercus* spp.) are susceptible to oak wilt to some degree, but some species are affected more than others. Red oaks, particularly Spanish (now Buckley) oak (*Q. buckleyi*), Shumard oak (*Q. shumardii*), and blackjack oak (*Q. marilandica*), are extremely susceptible and may play a unique role in the establishment of new oak wilt infections. White oaks, including post oak (*Q. stellata*), bur oak (*Q. macrocarpa*), and chinkapin oak (*Q. muehlenbergii*), are less susceptible to the fungus but also may die from oak wilt. Live oaks (*Q. virginiana* and *Q. fusiformis*) are intermediate in susceptibility to oak wilt, but are most seriously affected due to their tendency to grow from root sprouts and form vast interconnected root systems that allow movement (or spread) of the fungus among adjacent trees. The successful management of oak wilt depends on correct diagnosis and an understanding of how the pathogen spreads in different oak species.

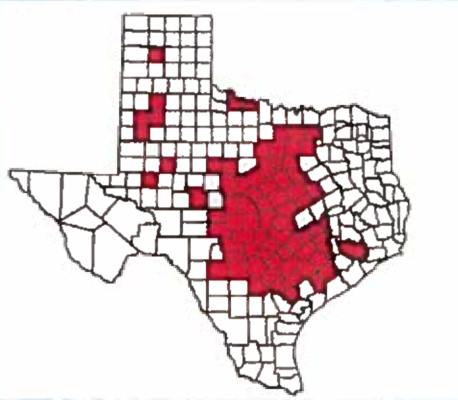


Figure 1 - Shaded areas indicate counties in Texas with confirmed cases of oak wilt.

U.S. Department of Agriculture, Forest Service, Southern Research Station, New Orleans, LA, Revised August 2014, How-To SR-1.

IDENTIFICATION OF OAK WILT

Foliar symptoms, patterns of tree mortality, and the presence of fungal mats can be used as indicators of oak wilt. However, laboratory isolation of the fungus is recommended to confirm the diagnosis. A trained expert should be consulted when in doubt.

Patterns of Tree Mortality

Most live oaks defoliate and die over a 1 to 6 month period following initial appearance of symptoms. Some live oaks take longer to die, and a few untreated trees may survive many years in various stages of decline. A few live oaks in oak wilt centers escape infection or may be resistant to the fungus and apparently remain unaffected by the disease.

Red oaks seldom survive oak wilt and often die within 3 to 4 weeks following the initial appearance of symptoms. During summer months, diseased red oaks often can be spotted from a distance because of their bright autumn-like coloration in contrast to the surrounding greenery.

Foliar Symptoms

Leaves on diseased live oaks often develop yellow (chlorotic) veins that eventually turn brown (necrotic), a symptom of oak wilt that specialists call "veinal necrosis" (fig. 2). Defoliation may be rapid, and dead leaves with brown veins often can be found under the tree for months after defoliation. Leaves may exhibit other patterns of chlorosis and necrosis, such as interveinal chlorosis, marginal scorch, or tip burn, but these symptoms are less reliable than veinal necrosis for diagnosing oak wilt in live oaks.

Foliar symptoms of oak wilt on red oaks are less distinct. In early spring, young leaves simply wilt, turning pale green and brown. Mature leaves develop dark green water soaking symptoms or turn pale green or bronze, starting at the leaf margins and progressing inward.

Fungal Mats

Fungal mats (fig. 3a, b) are reliable indicators for diagnosis of oak wilt. These specialized spore-producing structures most often form in the spring on red oaks that developed advanced symptoms of oak wilt the previous late summer or fall. Fungal mats are not known to occur on live oaks or white oaks. Oak wilt infections of red oaks in late spring and summer usually do not give rise to fungal mats due to high temperatures and low soil moisture conditions. Fungal mats can be found by looking for inconspicuous narrow cracks in the bark of dying red oaks leading to hollow areas between the bark and wood. They often have a distinctive odor similar to fermenting fruit. Fungal mats can be exposed for inspection by chopping away the loose bark.

Laboratory Diagnosis

Oak wilt diagnoses may be confirmed by isolating the fungus from diseased tissues in the laboratory. Samples can be submitted to: Texas Plant Disease Diagnostic Laboratory, 1500 Research Parkway, Suite A130, Texas A&M University Research Park, College Station, TX 77845. A county extension agent, Texas A&M Forest Service forester, or trained arborist should be consulted for proper collection and submission of samples.

Figure 2 - Live oak leaves showing oak wilt symptom known as veinal necrosis.

SPREAD OF OAK WILT

Establishment of New Infections

Red oaks play a key role in the establishment of new infection centers. The oak wilt fungus may be spread overland by insect vectors and by man through movement of wood from infected red oaks to other locations. Fungal mats form beneath the bark of certain diseased red oaks in late fall and especially in spring, but do not form on live oaks or white oaks. Individual fungal mats produce spores for only a few weeks. The fruity odor of fungal mats attracts many kinds of insects, the most important of which are believed to be sap feeding nitidulid beetles. The fungus is transmitted by these small beetles as they emerge from mats and visit fresh wounds on healthy trees, both red oaks and live oaks. Fungal mats are most commonly formed on standing trees, but they also can develop on logs, stumps, and fresh firewood cut from diseased red oaks.

Spread through Roots

Live oaks tend to grow in large, dense groups (called motts) with interconnected roots. The fungus may be transmitted from one tree to another through these root connections. Root transmission is a proven means of spread from one live oak to another. As a result, patches of dead and dying trees (infection centers) are formed. Infection centers among live oaks in Texas expand at an average rate of 75 ft per year, varying from no spread to 150 ft in any one direction. Occasionally, the oak wilt fungus is transmitted through connected roots between red oaks, but movement through roots is slower in red oaks and occurs over shorter distances than in live oaks.

Figure 3 - (a) exposed fungal mat on Buckley (Spanish) oak; (b) multiple oak wilt fungal mats on dead red oak.

DISEASE MANAGEMENT

There are currently four primary approaches used for oak wilt management in Texas. Successful control usually depends on an integrated program incorporating measures from all four approaches. The first approach attempts to prevent the formation of new oak wilt infection centers by eliminating diseased red oaks, handling firewood properly, and painting wounds on healthy oaks. The second approach involves trenching or other measures to disrupt root connections responsible for root transmission of the pathogen. Thirdly, injections of the fungicide propiconazole (Alamo™) into individual, high value trees help reduce crown loss and may extend the life of the tree. These measures will not cure oak wilt, but will significantly reduce tree losses. Finally, the recommended method to reduce the occurrence of oak wilt is to plant and maintain a diversity of native tree species in the landscape, monitor for tree health, and treat oak wilt infections as soon as they are detected.

Preventing New Infections

Infected red oaks that die in late summer or fall should be cut down and burned or buried soon after discovery to prevent insects from transmitting spores from fungal mats that may form on these trees in the fall or following spring. If this is not possible, the trees should be injected with herbicide or deeply girdled with an ax and stripped of all bark 2 to 3 ft above the soil line. Drying of the wood before fall discourages formation of fungal mats.

All wounding of oaks (including pruning) should be avoided from February through June. The least hazardous periods for pruning are during the coldest days in midwinter and extended hot periods in mid to late summer. Regardless of season, all pruning cuts or other wounds to oak trees, including freshly cut stumps and damaged surface roots, should be treated immediately with a wound or latex paint to prevent exposure to contaminated insect vectors.

Transporting unseasoned firewood from diseased red oaks is a potential means of spreading the oak wilt fungus. Oak wilt cannot be transmitted by burning infected firewood, but fungal mats may form on unseasoned firewood in storage. Presently, no vectors have been proven to transmit the fungus from live oaks to other oak trees, but diseased wood from any oak species should never be stored near healthy oak trees unless precautions are taken. It is best to purchase wood that has been thoroughly dried for at least one full year. If firewood from diseased trees is stored near healthy oak trees, it should be covered with clear plastic with the edges buried to prevent insects from leaving the pile.

Stopping Spread through Roots

Measures can be taken to break root connections between live oaks or dense groups of red oaks to reduce or stop root transmission of the oak wilt fungus. The most common technique is to sever roots by trenching at least 4 ft deep with trenching machines, rock saws, or ripper bars. Trenches more than 4 ft deep may be needed to assure control in deeper soils. Although not required, commercially available root barriers may be inserted in the trench to reduce the potential for trench breakouts. Correct placement of the trench is critical for successful protection of uninfected trees. There is a delay between colonization of the root system by the fungus and appearance of symptoms in the crown. Therefore, all trees with symptoms should be carefully identified first. Then, the trench should be placed a minimum of 100 ft beyond these symptomatic trees, even though there may be "healthy" trees at high risk of infection inside the trench. Trees within the 100 ft barrier, including those without symptoms, may be uprooted or cut down and removed to improve the barrier to root transmission. Tree removal should be initiated after trenching, starting with healthy trees adjacent to the trench and gradually working inward to include symptomatic trees.

Oak wilt infection centers are more easily suppressed when detected early, before they become too large. The untreated trees immediately outside the treated area should be closely monitored for several years. If the pathogen appears to have crossed a barrier, the same measures (new trenching and treatment of trees within the barrier) should be repeated while the diseased site is still small.

Fungicide Treatment

Propiconazole (Alamo™) is the only fungicide scientifically tested and proven effective (when properly applied prior to infection) for use as a preventative treatment to protect live oaks. Limited success also may be achieved in trees treated with therapeutic injections during the earliest stages of infection. The fungicide is injected into the tree's water-conducting vascular system through small holes drilled into the root flares at the base of the tree. Treatment success depends on the health of the candidate tree, application rate, and injection technique. Injection should be done only by a trained applicator.

Fungicide injection does not stop root transmission of the fungus. This treatment, therefore, is used best in conjunction with trenching or to protect individual high-value trees in situations where trenching is impractical. Healthy live oaks at high risk of infection in advance of an expanding infection center are preferred candidates for injection. Foliar symptoms can be used in selecting trees as candidates for preventative or therapeutic treatments. A tree with foliar symptoms of oak wilt, as well as any non-symptomatic tree immediately adjacent to a tree with symptoms, should receive a therapeutic treatment. If symptoms are observed in more than 30 percent of the crown, it is unlikely a fungicide injection will be effective. Injections of non-symptomatic trees at greater distances from symptomatic trees (i.e., 75 to 150 ft) will yield the best results for preventative treatments.

There are several steps in the injection process that require careful attention following tree selection. Mixing the fungicide solution, exposing and drilling holes in the root flares, connecting the injection apparatus to the tree, and monitoring uptake must be done according to label specifications and directions. Treatment may take several hours. Information and training are available through county extension or Texas A&M Forest Service offices. The services of a professional arborist or other experienced person may be required to assure proper injection.

Integrated Oak Wilt Management

Early detection and prompt action are essential for successful management of oak wilt. The specific measures taken depend on several circumstances outlined in this brochure, but should include appropriate combinations of the following:

1. Prevent New Infections
   - Cut and dispose of diseased red oaks immediately.
   - Avoid wounding oak trees, including pruning, from February through June, and paint all wounds and fresh stumps regardless of season.
   - Handle oak firewood cautiously, burn all firewood before spring, and never store unseasoned oak wood from infected trees near healthy oaks.
   - Cover unseasoned firewood (from infection centers and unknown origins) with clear plastic, and bury the edges of the plastic.
2. Stop Spread through Roots
   - Install a trench at least 4 ft deep and 100 ft beyond the perimeter of infection centers to break up root connections.
   - Cut or uproot all trees within the 100 ft barrier (except those injected with fungicide).
3. Inject High-value Oaks with Fungicide
   - Identify susceptible, high-value oak trees in proximity to expanding oak wilt infection centers.
   - Consult a trained and licensed arborist (with certified applicator's license) for treatment of susceptible trees with injections of propiconazole (Alamo™).
4. Plant Resistant Trees
   - Plant trees resistant or immune to oak wilt.
   - Favor a diversity of tree species in the landscape by planting trees that are adapted to central Texas.
   - Avoid wounding susceptible oaks during planting.
   - For more information on oak wilt in Texas, visit the internet website texasoakwilt.org.

CAUTION
Pesticides used improperly can be injurious to humans, animals, and plants. Follow directions and heed all precautions on the label.

DISCLAIMER
The use of chemical, trade, or institution names in this brochure is for the information and convenience of the reader. Such use does not constitute official endorsement or approval by the U.S. Department of Agriculture or the Texas A&M Forest Service of any product or service at the exclusion of others that also may be available.

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How to Identify and Manage Oak Wilt in Texas

texasoakwilt.org

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