



**AGENDA
CITY OF WINDCREST, TEXAS**

SPECIAL CITY COUNCIL MEETING

September 09, 2013

**Public Hearing
&
Special City Council Meeting
6:00 P.M.**

NOTICE IS HEREBY GIVEN THAT A PUBLIC HEARING AND SPECIAL WINDCREST CITY COUNCIL MEETING WILL BE HELD AT WINDCREST CITY HALL, 8601 MIDCROWN, WINDCREST, TEXAS ON THE 09TH DAY OF SEPTEMBER 2013 STARTING AT 6:00 P.M. DURING THE MEETING THE FOLLOWING SUBJECTS WILL BE CONSIDERED AND THE COUNCIL MAY TAKE ACTION ON ANY OF THE LISTED SUBJECTS.

THE CITY COUNCIL RESERVES THE OPTION TO RECESS THE MEETING DURING THE EVENING OF SEPTEMBER 09, 2013 AND TO RECONVENE THE MEETING ON THE FOLLOWING DAY, SEPTEMBER 10, 2013 AT 9:00 A.M. AT THE WINDCREST CITY HALL, 8601 MIDCROWN, WINDCREST, TEXAS.

IT IS ANTICIPATED THAT MEMBERS OF OTHER CITY BOARDS, COMMISSIONS AND COMMITTEES MAY ATTEND THE MEETING IN NUMBERS THAT MAY CONSTITUTE A QUORUM OF SUCH OTHER CITY BOARDS, COMMISSIONS AND COMMITTEES, SO THAT NOTICE IS HEREBY GIVEN THAT THE MEETING IS ALSO A MEETING OF THE OTHER CITY BOARDS, COMMISSIONS AND COMMITTEES WHOSE MEMBERS ARE IN ATTENDANCE. THE MEMBERS OF THE OTHER CITY BOARDS, COMMISSIONS AND COMMITTEES MAY PARTICIPATE IN DISCUSSIONS WHICH OCCUR AT THE MEETING, BUT NO ACTION WILL BE TAKEN BY THE OTHER BOARDS, COMMISSIONS AND COMMITTEES WHOSE MEMBERS ARE IN ATTENDANCE.

Ordinance No. 618 (09/20/10), Repealing Ordinance No. 593

At all City Council, City Commission or City Board meetings, the agenda shall include a "citizens to be heard" item. It is suggested that Citizens wishing to speak during this item sign in on the sign up roster prior to the meeting. During "citizens to be heard" comments, each individual may speak on an agenda item or any other matter affecting the city. In addition to the "citizens to be heard" portion of meetings, a person may make comments on agenda items prior to the vote on the agenda item. A member of the public will have a total of six (6) minutes to be heard during a City Council, City Commission or City Board Meeting. This

does not include any responses from the body. The six (6) minutes time limit authorized herein may not be transferred to another speaker in whole or in part. The presiding Officer or his/her designee will assign a Time Keeper to each meeting. The Time Keeper will maintain strict compliance of the six (6) minute rule, stopping speakers who exceed the allotted time. As authorized by Section 551.042 of the Texas Government Code, the Presiding Officer may direct a City Official to make: a statement of specific factual information in response to an inquiry made by a member of the public or of the City Council, or; a recitation of existing policy in response to an inquiry made by a member of the public or the City Council. Any deliberation of or decision about the subject of the inquiry shall be limited to a proposal to place the subject on the agenda for a subsequent meeting. Any question posed by a Citizen, Council Member, Board Member or Commission Member for which an answer is not available at a meeting shall be answered by a member of the staff or Presiding Officer at the next regular meeting of the Body, if an answer is reasonably available and prudent. If the information is sensitive, staff will seek advice from the City Attorney.

REQUEST ALL PAGERS AND CELL PHONES BE TURNED OFF, EXCEPT EMERGENCY ON-CALL PERSONNEL. CITIZENS ARE ASKED TO REFRAIN FROM TALKING DURING COUNCIL PROCEEDINGS.

Meeting Chair: please remind each participant in your meeting that they must speak into a microphone; the recording is the Official Minutes of your meeting and all who speak must be recorded. All guest speakers and citizens to be heard must speak from podium. Please interrupt speakers during meeting if you recognize that they are not speaking into microphone and have them do so.

I. Call to Order, Pledge of Allegiance, Invocation and Announcement

II. Public Hearings

1. City Council will conduct a Public Hearing on Fiscal Year 2013-2014 Proposed Budget for the City of Windcrest. City Manager Rafael Castillo, Jr. and Municipal Finance Officer Sarah Mangham will present the Fiscal Year 2013-2014 Proposed Budget to Council and to the public, and the Council will then receive citizen input and comments regarding the proposed budget. (Ref 09.03.13 SCCM/Budget Hearing http://windcresttx.granicus.com/MediaPlayer.php?view_id=8&clip_id=1114 01:33:04 (Att. 1))
2. City Council will conduct a public hearing for the purpose of receiving citizen's comments regarding the Fiscal Year 2013-2014 proposed tax rate as published in the Herald on 08/13/2013 at \$0.415231/\$100 of which \$0.079353/\$100 is for debt service & \$0.335868/\$100 is for maintenance and operations. The proposed budget is based on a 5% tax rate reduction as compared to last year's. This is below the effective rate of \$0.425108/\$100 and below the rollback rate of \$0.459901/\$100. (Ref 09.13.13 SCCM/Budget http://windcresttx.granicus.com/MediaPlayer.php?view_id=8&clip_id=1114 02:21:01 (Att. 2))

III. Citizens to be Heard on Subsequent and Non-Subsequent Agenda Items (6:00 P.M.)

1. A member of the public will have three (3) minutes to discuss non-subsequent agenda items.
2. A member of the public will have six (6) minutes to discuss subsequent agenda items.
3. City Council may discuss and respond to current and past agendas on subsequent and non-subsequent agenda items by citizens to be heard.

IV. Presentations

None

V. Ordinances **"In conjunction with the first reading of an ordinance, a motion should be made to either "reject the proposed ordinance" or "to forward the proposed ordinance to a subsequent City Council meeting for final adoption at its second reading".* *

1. City Council will review, discuss and may take action on Ordinance No. 2013-700(O), an ordinance adopting the Tax Rate and Levying a Tax upon all property subject to taxation within the City of Windcrest, Texas, for the 2012 Tax Year for the use and support of the Municipal Government of the City of Windcrest for the Fiscal Year beginning October 1, 2012 and ending on September 30, 2013; apportioning said levy among the various funds and items for which revenue must be raised including providing a sinking fund for the retirement of the bonded debt of the City; and establishing an effective date. **(First Reading)** (Att. 4)
2. City Council will review, discuss and may take action on Ordinance No. 2013-701(O), an ordinance approving and adopting a budget for operating the Municipal Government of the City of Windcrest for the Fiscal Year beginning October 1, 2013 and ending September 30, 2014; appropriating money for the various funds and purposes of such budget including appropriations of money to pay interest and principal sinking fund requirements on all indebtedness; providing a savings and severability clause; repealing all ordinances and appropriations in conflict with the provisions of this ordinance; and establishing an effective date. **(First Reading)** (Att. 5)
3. City Council will review, discuss and may take action on Ordinance No. 2013-702(O), an ordinance setting fees for various city services and consolidating those fees for convenience; amending various city ordinances; and containing a severability clause and an effective date. **(First Reading)** (Ref 09.03.13 SCCM/Budget Hearing http://windcresttx.granicus.com/MediaPlayer.php?view_id=8&clip_id=1114 01:18:53) (Att. 6)

4. City Council will review, discuss and may take action on Ordinance No. 2013-703(O), an ordinance adopting an Organizational/Functional Chart. (First Reading) (Att. 7)

VI. Resolutions

1. City Council will review, discuss and may take action on Resolution No. 2013-454(R), a resolution ratifying the recently adopted budget. (Att. 8)
2. City Council will review, discuss and may take action on Resolution No. 2013-455(R), a resolution providing additional funding for Employee Health Reimbursement Accounts. (Ref: 09.03.13 SCCM/Budget Hearing http://windcrestx.granicus.com/MediaPlayer.php?view_id=8&clip_id=1114 (Att. 9)
3. City Council will review, discuss and may take action on Resolution No. 2013-456(R), a resolution authorizing the City Manager to provide Health Insurance to the Municipal Finance Officer in exchange for 9 additional hours per month in Fiscal Year 2013/2014. (Att. 10)
4. City Council will review, discuss and may take action on Resolution No. 2013-457(R), a resolution authorizing the annual renewal of the Acadian Ambulance Services, Inc. agreement upon the same terms and conditions provided in the original agreement and authorizing the City Manager to execute and annual renewal of the agreement. (Att. 11)
5. City Council will review, discuss and may take action on Resolution No. 2013-458(R), a resolution accepting the bid of BDR Services for the removal and installation of five (5) Civic Center light pole concrete bases. (Att. 12)

VII. Discuss and Act

1. City Council will review, discuss and may take action on Fiscal Year 2013-2014 Proposed Budget for the City of Windcrest based on citizen input and comments regarding the proposed budget. (Att. 13)

VIII. General Announcements & Future Agenda Items Requested

Per Ordinance No. 618, repealing Ordinance No. 593; Section 9: Every agenda shall include an item entry granting a member the opportunity to propose an item for consideration of future agendas for Regular or Special Meetings. Any member may request the inclusion of such items at any meeting.

IX. Adjournment

The City Council reserves the right to retire into executive session whenever it is considered necessary and legally justified under the Texas Government Code, Subchapter D, Sections 551.071 et. seq. including, but not limited to, consultation with attorney, real property, prospective gifts, personnel matters, exclusion of witness, security devices, and economic development matters.

I, the undersigned authority, do hereby certify that the above Notice of Meeting of the City Council of the City of Windcrest is a true and correct copy of said Notice and was posted on the bulletin board at City Hall of said City in a convenient place to the public and said Notice was posted more than seventy-two hours prior to the meeting on September 09, 2013.

By:  , City Secretary

In compliance with the Americans With Disabilities Act, the City of Windcrest Council Chambers are wheelchair accessible, and accessible parking spaces are available. The City of Windcrest will provide for reasonable accommodations for persons attending City Council meetings. To better serve you, requests should be received 48 hours prior to the meetings. Please contact Kelly Rodriguez, City Secretary, at 210-655-0022 ext. 2150 or Fax 210-655-8776.

I certify that the attached notice and agenda of items to be considered by the City Council was removed by me from the City Hall bulletin board on the ____ September, 2013.

_____ Title: _____

HEARST *media services*

San Antonio Express-News | mySA.com | Yahoo!

SAN ANTONIO EXPRESS NEWS AFFIDAVIT OF PUBLICATION

STATE OF TEXAS:
COUNTY OF BEXAR

Before me, the undersigned authority, a Notary Public in and for the State of Texas, on this day personally appeared: Lynette Nelson, who after being duly sworn, says that she is the BOOKKEEPER of THE HEARST CORPORATON (SAN ANTONIO EXPRESS-NEWS DIVISION), a daily newspaper published in Bexar County, Texas and that the publication, of which the annexed is a true copy, was published to wit:

Customer ID: 705408

Customer Name: City Of Windcrest

Order ID: 2471465

Publication
EN Classified

Pub Date
13-AUG-13



Lynette Nelson
Bookkeeper

Sworn and subscribed to before me, this 13th day of Aug. A.D. 2013

Notary public in and for the State of Texas





CITY OF WINDCREST

Public Hearing

FY 2013-2014 Budget

Public Hearings on the FY 2013-2014 budget will be held on Tuesday, September 03, 2013 at 9 a.m. and Monday, September 09, 2013 at 6 p.m. at the Windcrest City Hall located at 8601 Midcrown Drive in Windcrest, Texas for the purpose of receiving citizen input. Citizens are encouraged to attend and may submit written and/or oral comments. A copy of the proposed FY 2013-2014 Budget is available for review in the Office of the City Secretary between the hours of 8 A.M. and 5 P.M. and on the City's Website at www.ci.windcrest.tx.us.

The budget is scheduled to be adopted on Monday, September 23, 2012 at the Regular City Council Meeting.

RECEIVED

BY: 
DATE: 8.19.13



HEARST *media services*

San Antonio Express-News | mySA.com | Yahoo!

SAN ANTONIO EXPRESS NEWS AFFIDAVIT OF PUBLICATION

STATE OF TEXAS:
COUNTY OF BEXAR

Before me, the undersigned authority, a Notary Public in and for the State of Texas, on this day personally appeared: Lynette Nelson, who after being duly sworn, says that she is the BOOKKEEPER of THE HEARST CORPORATON (SAN ANTONIO EXPRESS-NEWS DIVISION), a daily newspaper published in Bexar County, Texas and that the publication, of which the annexed is a true copy, was published to wit:

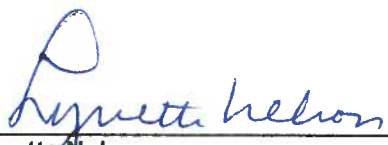
Customer ID: 705408

Customer Name: City Of Windcrest

Order ID: 2471468

Publication
EN Classified

Pub Date
13-AUG-13



Lynette Nelson
Bookkeeper

Sworn and subscribed to before me, this 13th day of Aug A.D. 2013

Notary public in and for the State of Texas





CITY OF WINDCREST

Public Hearing

FY 2013-2014 Tax Rate

Public Hearings on the FY 2013-2014 Tax Rate will be held on Tuesday, September 3, 2012 at 9 a.m. and Monday, September 9, 2013 at 6 p.m. at the Windcrest City Hall located at 8601 Midcrown Drive in Windcrest Texas for the purpose of receiving citizen input. Citizens are encouraged to attend and may submit written and/or oral comments. Information about the proposed FY 2013-2014 Tax Rate is available for review in the Office of the City Secretary from 8 A.M. to 5 P.M. and on the City's Website at www.ci.windcrest.tx.us.

The FY 2013-2014 tax rate is budgeted in the current budget at \$0.415231/100 of the taxable value. This is below both the Effective Rate of \$0.425108/\$100 and the rollback rate of \$0.459901/100.

The tax rate is scheduled to be adopted on Monday, September 23, 2013 at the City Council Meeting.

RECEIVED

BY: 
DATE: 8.19.13



HEARST *media services*

San Antonio Express-News | mySA.com | Yahoo!

SAN ANTONIO EXPRESS NEWS AFFIDAVIT OF PUBLICATION

STATE OF TEXAS:
COUNTY OF BEXAR

Before me, the undersigned authority, a Notary Public in and for the State of Texas, on this day personally appeared: Lynette Nelson, who after being duly sworn, says that she is the BOOKKEEPER of THE HEARST CORPORATON (SAN ANTONIO EXPRESS-NEWS DIVISION), a daily newspaper published in Bexar County, Texas and that the publication, of which the annexed is a true copy, was published to wit:

Customer ID: 705408

Customer Name: City Of Windcrest

Order ID: 2471461

Publication
ENROP

Pub Date
13-AUG-13

Lynette Nelson

Lynette Nelson
Bookkeeper

Sworn and subscribed to before me, this 13th day of Aug. A.D. 2013

Notary public in and for the State of Texas

Olivia D. Chaverra



Attach Ad Here

RECEIVED

BY: [Signature]
DATE: 8.19.13 KR

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CITY OF WINDCREST, TEXAS

FUND SUMMARY

FISCAL YEAR 2013-14 BUDGET

SUMMARY OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE

	Beginning Fund Balance	Proposed Revenues	Expenditures	Ending Fund Balance		Months of Fund Balance
General Fund	3,000,412.00	5,592,069.00	5,068,527.00	3,523,954	8.34 **	422377.25
Garbage Fund	173,529.00	750,745.00	896,307.00	27,967	0.37	74692.25
Debt Service Fund	1,132.00	476,057.00	476,054.00	1,135	0.03	39671.16667
Asset Seizure Fund (Federal)	347.00	-	-	347	-	0
Asset Seizure Fund (State)	3,277.00	-	3,277.00	-	-	273.0833333
County Fire Contribution Fund	13,370.00	21,079.00	32,216.00	2,233	0.83	2684.666667
School Crossing Guard Fund	33,952.00	5,384.00	26,000.00	13,336	6.16	2166.666667
Police Donations Fund	3,373.00	1.00	2,000.00	1,374	-	166.6666667
Police Education Training Fund	6,458.00	1.00	4,000.00	2,459	614,505 7.38	333.3333333
Roosevelt Scholarship Fund	4,092.00	-	3,500.00	592	2.03	291.6666667
Health Reimbursement Account	90,200.00	40,000.00	130,200.00	-	-	10850
Court Technology Fund	41,304.00	14,386.00	-	55,690	-	0
Court Building Security Fund	20,652.00	17,827.00	37,500.00	979	0.31	3125
Hotel Occupancy Tax Fund	106,923.00	153,947.00	185,937.00	74,933	4.84	15494.75
Friends to Animal Control Fund	7,952.00	10,000.00	4,000.00	13,952	-	-
EDC***	233,995.00	487,868.00	556,934.00	164,929	-	46411.16667
WCCPD	207,915.00	623,562.00	547,796.00	283,681	6.21	45649.66667
Street Fund (CIP)	153,694.00	441,739.00	1,320,000.00	(724,567)	- **	110000
Total:	4,102,577.00	8,634,665.00	9,294,248.00	3,442,994.00	4.45	774520.6667

****Staff is proposing to transfer 724,972 from General Fund to Streets CIP Fund to cover construction costs in FY 2013-14**

**SAN ANTONIO EXPRESS NEWS
AFFIDAVIT OF PUBLICATION**

**STATE OF TEXAS:
COUNTY OF BEXAR**

Before me, the undersigned authority, a Notary Public in and for the State of Texas, on this day personally appeared: Lynette Nelson, who after being duly sworn, says that she is the BOOKKEEPER of THE HEARST CORPORATON (SAN ANTONIO EXPRESS-NEWS DIVISION), a daily newspaper published in Bexar County, Texas and that the publication, of which the annexed is a true copy, was published to wit:

Customer ID: 705408

Customer Name: City Of Windcrest

Order ID: 2475325

Publication
EN Classified

Pub Date
22-AUG-13

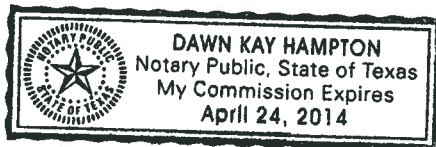
Lynette Nelson

Lynette Nelson
Bookkeeper

Sworn and subscribed to before me, this 23rd day of Aug. A.D. 2013

Notary public in and for the State of Texas

Dawn Kay Hampton



PUBLIC HEARING
City of Windcrest
Windcrest City Council

The City Council of the City of Windcrest will hold a public hearing to consider an amendment to Chapter 23 of the Code of Ordinances to create a new "B-3" Business District. The public hearing will take place at 6:00 p.m. on the 9th day of September, 2013 in the City Council Chambers of the city at 8601 Midcrown, Windcrest, Texas.



City Council Agenda Item Report

September 9, 2013

September 23, 2013

Contact – Sarah Mangham

smangham@windcrest-tx.gov

Ordinance #: 2013-700(O)

SUBJECT: DELIBERATION AND POSSIBLE ACTION ON AN ORDINANCE ADOPTING THE TAX RATE AND LEVYING A TAX UPON ALL PROPERTY SUBJECT TO TAXATION WITHIN THE CITY OF WINDCREST, TEXAS, FOR THE 2012 TAX YEAR FOR THE USE AND SUPPORT OF THE MUNICIPAL GOVERNMENT OF THE CITY OF WINDCREST FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2013 AND ENDING ON SEPTEMBER 30, 2014; APPORTIONING SAID LEVY AMONG THE VARIOUS FUNDS AND ITEMS FOR WHICH REVENUE MUST BE RAISED INCLUDING PROVIDING A SINKING FUND FOR THE RETIREMENT OF THE BONDED DEBT OF THE CITY; AND ESTABLISHING AN EFFECTIVE DATE.

1. BACKGROUND/HISTORY

Every year the Council completes a budget for the next fiscal year to plan and budget for the following year's expenditures. As part of that process the City Council must adopt an annual tax rate.

2. FINDINGS/CURRENT ACTIVITY

The tax rate being proposed and adopted for Fiscal Year 2013/14 is \$0.415231 per 100 dollars of taxable value. This is a 5% reduction in the tax rate from last year.

The O/M rate is \$0.335868, and the debt service rate is \$0.079363 for the total proposed tax rate of \$0.415231.

3. FINANCIAL IMPACT -

Fiscal Year 2013/14 Budget is a balanced budget.

4. ACTION OPTIONS/RECOMMENDATION

Staff recommends to take action on the Ordinance to adopt the Fiscal Year 2012/13 Tax Rate.



ORDINANCE NO. 2013-700(O)

AN ORDINANCE ADOPTING THE TAX RATE AND LEVYING A TAX UPON ALL PROPERTY SUBJECT TO TAXATION WITHIN THE CITY OF WINDCREST, TEXAS, FOR THE 2013 TAX YEAR FOR THE USE AND SUPPORT OF THE MUNICIPAL GOVERNMENT OF THE CITY OF WINDCREST FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2013 AND ENDING ON SEPTEMBER 30, 2014; APPORTIONING SAID LEVY AMONG THE VARIOUS FUNDS AND ITEMS FOR WHICH REVENUE MUST BE RAISED INCLUDING PROVIDING A SINKING FUND FOR THE RETIREMENT OF THE BONDED DEBT OF THE CITY; AND ESTABLISHING AN EFFECTIVE DATE.

WHEREAS, the Chief Appraiser of the Bexar County Tax Appraisal District has prepared and certified the appraisal roll of the City of Windcrest, Texas, said roll being that portion of the approved appraisal roll of the Bexar County Tax Appraisal District which lists property taxable by the City of Windcrest, Texas; and

WHEREAS, the Tax Assessor and Collector of Bexar County has performed the statutory calculations required by Section 26.04 of the Texas Tax Code, and has published the effective tax rate, the rollback tax rate, an explanation of how they were calculated, and has fulfilled all other requirements for publication as contained in Section 26.04(e) of the Texas Tax Code, in a manner designed to come to the attention of all residents of said City and has submitted said rates to the City Council of said City prior to the regular City Council meeting of September ___th 2013; and

WHEREAS, the City Council has complied with all applicable requirements of the Texas Tax Code prior to the setting of the tax rate for said City for 2012.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF WINDCREST:

SECTION 1.

That the tax rate of the City of Windcrest, Texas for the tax year 2013 be, and is hereby, set at \$ 0.415231 on each one hundred dollars (\$100) of the taxable value of real and personal property not exempt from taxation by the constitution and laws of this state situated within the corporate limits of said City.

SECTION 2.

That there is hereby levied for the tax year 2013 upon all real and personal property not exempt from taxation by the constitution and laws of this state situated within the corporate limits of said City, and there shall be collected for the use and support of the municipal government of the City of Windcrest, Texas, to provide a sinking fund for the retirement of the bonded debt of said City and to provide for permanent improvements in said City, and said tax, so levied and collected, shall be apportioned to the specific purposes hereinafter set forth; to-wit:

- A. For the payment of current expenses and to be deposited in the general fund (for the purposes of maintenance and operations) 0.335868 cents on each one hundred dollars (\$100) of the taxable value of such property; and,
- B. To provide for sinking funds for the payment of the principal and interest and the retirement of the bonded debt, and the same shall become due as shall be necessary to pay the principal and interest of the current year as follows:

0.079363 cents per one hundred dollars (\$100) valuation.

SECTION 3.

That the Bexar County Tax Assessor and Collector is hereby authorized to assess and collect the taxes of said City employing the above tax rate.

SECTION 4.

That the Municipal finance Officer of said City shall keep accurate and complete records of all monies collected under this Ordinance and the purposes for which same are expended.

SECTION 5.

That monies collected pursuant to this Ordinance shall be expended as set forth in the City of Windcrest's FY 2013-2014 Annual Budget.

SECTION 6.

That all monies collected which are not specifically appropriated shall be deposited in the general fund.

SECTION 7.

That this ordinance shall take effect and be in full force and effect from and after its passage and approval according to law.

PASSED, APPROVED AND ADOPTED this ____th day of September, 2013, at a regular meeting of the City Council of the City of Windcrest, Texas, which meeting was held in compliance with the Open Meetings Act, *Tex. Gov't Code* 551.001, et.seq., at which meeting a quorum was present and voting.

Alan Baxter, Mayor

ATTEST:

Kelly Rodriguez, City Secretary



City Council Agenda Item Report

September 9, 2013

September 23, 2013

Contact – Sarah Mangham

smangham@windcrest-tx.gov

Ordinance #: 2013-700(O)

SUBJECT: DELIBERATION AND POSSIBLE ACTION ON AN ORDINANCE APPROVING AND ADOPTING A BUDGET FOR OPERATING THE MUNICIPAL GOVERNMENT OF THE CITY OF WINDCREST FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2013 AND ENDING ON SEPTEMBER 30, 2014; APPROPRIATING MONEY FOR THE VARIOUS FUNDS AND PURPOSES OF SUCH BUDGET INCLUDING APPROPRIATIONS OF MONEY TO PAY INTEREST AND PRINCIPAL SINKING FUND REQUIREMENTS ON ALL INDEBTEDNESS; PROVIDING A SAVINGS AND SEVERABILITY CLAUSE; REPEALING ALL ORDINANCES AND APPROPRIATIONS IN CONFLICT WITH THE PROVISIONS OF THIS ORDINANCE; AND ESTABLISHING AN EFFECTIVE DATE.

1. BACKGROUND/HISTORY

Every year the Council completes a budget for the next fiscal year to plan and budget for the following year's expenditures. There have been multiple meetings to create a balanced budget that provides additional benefits for the staff while reducing the Property Tax Rate by 5%.

2. FINDINGS/CURRENT ACTIVITY

Please see next page for a summary of the budget

3. FINANCIAL IMPACT -

Fiscal Year 2013/14 Budget is a balanced budget.

4. ACTION OPTIONS/RECOMMENDATION

Staff recommends to take action on the Ordinance to adopt the Fiscal Year 2013/14 Budget.

**CITY OF WINDCREST, TEXAS
FUND SUMMARY
FISCAL YEAR 2013-14 BUDGET
SUMMARY OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE**

	Beginning Fund Balance	Proposed Revenues	Expenditures / Transfer Outs	Ending Fund Balance
General Fund	3,000,412.00	5,592,069.00	6,230,495.00	** 2,361,986
Garbage Fund	173,529.00	750,745.00	896,307.00	27,967
Debt Service Fund	1,132.00	476,057.00	476,054.00	1,135
Asset Seizure Fund (Federal)	347.00	-	-	347
Asset Seizure Fund (State)	3,277.00	-	3,277.00	-
County Fire Contribution Fund	13,370.00	21,079.00	32,216.00	2,233
School Crossing Guard Fund	33,952.00	5,384.00	26,000.00	13,336
Police Donations Fund	3,373.00	1.00	2,000.00	1,374
Police Education Training Fund	6,458.00	1.00	4,000.00	2,459
Roosevelt Scholarship Fund	4,092.00	-	3,500.00	592
Health Reimbursement Account	90,200.00	40,000.00	130,200.00	-
Court Technology Fund	41,304.00	14,386.00	-	55,690
Court Building Security Fund	20,652.00	17,827.00	37,500.00	979
Hotel Occupancy Tax Fund	106,923.00	153,947.00	185,937.00	74,933
Friends to Animal Control Fund	7,952.00	10,000.00	4,000.00	13,952
EDC***	233,995.00	487,868.00	556,934.00	164,929
WCCPD	207,915.00	623,562.00	547,796.00	283,681
Street Fund (CIP)	153,694.00	1,166,711.00	1,320,000.00	** 405
Total:	4,102,577.00	9,359,637.00	10,456,216.00	3,005,998.00

****Transfer 724,972 from General Fund Balance to Streets CIP Fund to cover construction costs in FY 2013-14.**

**CITY OF WINDCREST, TEXAS
FUND SUMMARY
FISCAL YEAR 2012-13 BUDGET
SUMMARY OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE**

	Beginning Fund Balance	Proposed Revenues	Expenditures	Ending Fund Balance
General Fund	2,643,440.00	5,470,536.00	5,113,564.00	3,000,412
Garbage Fund	197,258.00	872,583.00	896,312.00	173,529
Debt Service Fund	1,133.00	476,584.00	476,585.00	1,132
Asset Seizure Fund (Federal)	347.00	-	-	347
Asset Seizure Fund (State)	10,147.00	-	6,870.00	3,277
County Fire Contribution Fund	8,907.00	21,079.00	16,616.00	13,370
School Crossing Guard Fund	38,568.00	5,384.00	10,000.00	33,952
Police Donations Fund	5,273.00	100.00	2,000.00	3,373
Police Education Training Fund	10,457.00	1.00	4,000.00	6,458
Roosevelt Scholarship Fund	4,092.00	-	-	4,092
Health Reimbursement Account	-	130,200.00	40,000.00	90,200
Court Technology Fund	30,518.00	14,386.00	3,600.00	41,304
Court Building Security Fund	19,844.00	10,808.00	10,000.00	20,652
Hotel Occupancy Tax Fund	138,913.00	153,947.00	185,937.00	106,923
Friends to Animal Control Fund	1,952.00	10,000.00	4,000.00	7,952
EDC***	1,871,601.00	441,972.00	2,079,578.00	233,995
WCCPD	229,289.00	571,373.00	592,747.00	207,915
Street Fund (CIP)	631,852.00	441,842.00	920,000.00	153,694
Total:	5,843,591.00	8,620,795.00	10,361,809.00	4,102,577.00



ORDINANCE NO. 2013-701(O)

AN ORDINANCE APPROVING AND ADOPTING A BUDGET FOR OPERATING THE MUNICIPAL GOVERNMENT OF THE CITY OF WINDCREST FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2013 AND ENDING ON SEPTEMBER 30, 2014; APPROPRIATING MONEY FOR THE VARIOUS FUNDS AND PURPOSES OF SUCH BUDGET INCLUDING APPROPRIATIONS OF MONEY TO PAY INTEREST AND PRINCIPAL SINKING FUND REQUIREMENTS ON ALL INDEBTEDNESS; PROVIDING A SAVINGS AND SEVERABILITY CLAUSE; REPEALING ALL ORDINANCES AND APPROPRIATIONS IN CONFLICT WITH THE PROVISIONS OF THIS ORDINANCE; AND ESTABLISHING AN EFFECTIVE DATE.

WHEREAS, a budget for operating the municipal government of City of Windcrest for the fiscal year October 1, 2013, to September 30, 2014, has been prepared in accordance with Chapter 102 of the Texas Local Government Code for the City of Windcrest, Texas; and

WHEREAS, said budget has been submitted to the City Council in accordance with the Local Government Code; and

WHEREAS, public notice of a public hearing upon this budget has been duly and legally made as required by the Local Government Code; and

WHEREAS, said public hearing on the Proposed Budget has been held; and

WHEREAS, the City's Proposed Budget has been amended in accordance with the Local Government Code; and

WHEREAS, a public hearing has been had upon said amendments to the Proposed Budget and, after full and final consideration of proposed expenditures, revenues, financial condition, and comparative expenditures as presented, it is the consensus of opinion that the

budget as considered and amended at said hearings should be approved and adopted.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF WINDCREST:

SECTION 1.

That the City Council of the City of Windcrest ratifies, approves and adopts the budget as finally considered for the fiscal year of October 1, 2013, to September 30, 2014, a copy of which shall be filed with the office of the City Secretary and with the Bexar County Clerk and which shall also be posted on the City's Internet Website, and which is incorporated herein for all intents and purposes.

SECTION 2.

That the appropriations for the 2013-2014 fiscal year for the different administrative units and purposes of the City of Windcrest, Texas be fixed and determined for said fiscal year in accordance with the expenditures shown in said budget, and that the distribution and division of said appropriations be made in accordance with said budget including such amounts shown for providing for sinking funds for payment of the principal and interest and the retirement of the bonded debt of the City of Windcrest.

SECTION 3.

That should any part, portion, or section of this ordinance be declared invalid or inoperative or void for any reason by a court of competent jurisdiction, such decision, opinion or judgment shall in no way affect the remaining portions, parts, or sections or parts of section of this ordinance, which provisions shall be, remain and continue to be in full force and effect.

SECTION 4.

That all ordinances and appropriations for which provision has heretofore been made are hereby expressly repealed if in conflict with the provisions of this ordinance.

SECTION 5.

That this ordinance shall take effect and be in full force and effect from and after its passage and approval according to law.

PASSED, APPROVED AND ADOPTED this ____th day of September, 2013, at a regular meeting of the City Council of the City of Windcrest, Texas, which meeting was held in compliance with the Open Meetings Act, *Tex. Gov't Code* 551.001, et.seq., at which meeting a quorum was present and voting.

Alan Baxter, Mayor

ATTEST:

Kelly Rodriguez, City Secretary

Michael S. Brennan, City Attorney



City Council Agenda Item Report

September 9, 2013

September 23, 2013

Contact – Sarah Mangham

smangham@windcrest-tx.gov

Ordinance #: 2013-702(O)

SUBJECT: DELIBERATION AND POSSIBLE ACTION ON AN ORDINANCE SETTING FEES FOR VARIOUS CITY SERVICES AND CONSOLIDATING THOSE FEES FOR CONVENIENCE; AMENDING VARIOUS CITY ORDINANCES; AND CONTAINING A SEVERABILITY CLAUSE AND AN EFFECTIVE DATE.

1. BACKGROUND/HISTORY

EVERY YEAR THE COUNCIL COMPLETES A BUDGET FOR THE NEXT FISCAL YEAR TO PLAN AND BUDGET FOR THE FOLLOWING YEAR'S EXPENDITURES. AS PART OF THAT PROCESS THE CITY COUNCIL MUST ALSO ADOPT THE ANNUAL FEES.

2. FINDINGS/CURRENT ACTIVITY

The fee schedule was reviewed by Council on September 3rd.

3. FINANCIAL IMPACT -

Fiscal Year 2013/14 Budget is a balanced budget.

4. ACTION OPTIONS/RECOMMENDATION

Staff recommends to take action on the Ordinance to adopt the Fiscal Year 2013/14 Fee Schedule.

City of Windcrest
Fee Schedule
Fiscal Year 2012-13
Ordinance 2013-691(O)

Attachment A

Building and Building Code

Residential Remodels

Foundation	\$5.00
Driveways	\$5.00
Sidewalks	\$5.00
Re-roofs	\$5.00
Fences	\$5.00
Assessory Buildings	\$5.00
Other remodel not listed below	\$5.00

Building Permit Fees

\$500 or less of total value of construction	\$24
\$501 to \$2,000 of total value of construction	\$23.50 + \$3.05 for each hundred or fraction thereof over \$500.00
\$2,001 to \$25,000 of total value of construction	\$69.25 + \$14.00 for each thousand or fraction thereof over \$2,000.00
\$25,001 to \$50,000 of total value of construction	\$391.75 + \$10.10 for each thousand or fraction thereof over \$25,000.00
\$50,001 to \$100,000 of total value of construction	\$643.75 + \$7.00 for each thousand or fraction thereof over \$50,000.00
\$100,001 to \$500,000 of total value of construction	\$993.75 + \$5.60 for each thousand or fraction thereof over \$100,000.00
\$500,001 to \$1,000,000 of total value of construction	\$3,233.75 + \$4.75 for each thousand or fraction thereof over \$500,000.00
\$1,000,000 and higher of total value of construction	\$5,608.75 + \$3.65 for each thousand or fraction thereof over \$1,000,000.00
Re-Roof	\$50
Curb cuts	\$50
Certificate of Occupancy (Non-Refundable)	\$100
Variance Request	\$150
Moving Permit	\$100

Demolition Permit	\$50.00 for the first 1,000 square fee + \$0.50 per square foot over 1,000 square feet Fee shall be equal to 1/2 of the building permit fee. Such plan checking fee is in addition to the permit fee.
Plan Checking Fee	Where work for which a permit is required started or proceeds prior to obtaining said permit, the fees herein specified shall be doubled, but the payment of such double fee shall not relieve any person from fully complying with the requirements of the code in the execution of the work nor from any other penalties prescribed herein. A fee of \$100.00 shall be assessed for any proceeding with any work without having an approved inspection at the required stage of construction.

Non-Compliance Fee	\$75.00 per failed inspection
Re-Inspection Fee (for failed inspections)	\$75.00 per failed inspection
Failure to correct Code Violations	\$100.00

Plumbing Permits

Plumbing Permits Base Fee	\$30.00 Plus
Water Softener	\$5.00
House Sewer	\$5.00
Water Heater	\$15.00
Gas Test	\$5.00 for one to four outlets + \$1.00 for each additional outlet.
Fuel tanks	\$25.00 for -0- to 1,000 gallons and \$35.00 for 1,001 and over gallons
Fixture or Trap Repair	\$5.00
New fixtures	\$10.00 each fixture
Water line	\$5.00
Grease Trap	\$30
Shower Pan	\$30
Vacuum Breakers	\$5.00 for up to five, \$2.00 each additional breaker over five
Irrigation/Sprinklers/Fire System	\$1.00 per head \$5.00 for one to four outlets, inclusive, and \$1.00 for each additional unit.
Water Piping	\$5.00
Fire Sprinkler System	\$1.50 per head

HVAC / Mechanical Permit Fee	\$30.00 + \$10.00 for the first \$1,000 or fraction thereof, of valuation of the installation plus \$10.00 for each additional \$1,000 or fraction thereof.
-------------------------------------	---

Electrical Permit Fee - Base Fee	\$30.00 +
Swimming Pool	\$45
Temporary Meter Loop	\$30
First 20 fixtures	25.00 + \$.06 for each additional (includes receptacle, switch and outlets)
Signs	\$30

Alarm Permits

3 or less False Alarms within perceeding 12 Months	\$0
4 or 5 False Alarms within perceeding 12 Months	\$50
6 or 7 False Alarms within perceeding 12 Months	\$75
8 or more False Alarms within perceeding 12 Months	\$100

City of Windcrest
Fee Schedule
Fiscal Year 2012-13
Ordinance 2013-691(O)

Attachment A

Garage Sale

Garage Sale Permit	\$10
Estate Sale Permit	\$25

Animal Control

Pet Tag -- Sterilized and Microchipped	Free
Pet Tag -- Sterilized	\$5
Pet Tag -- Not Sterilized	\$10
Duplicate Pet Tag	\$2
1st Time Dog is reclaimed	\$0 Warning and free ride home, 1 dog per address
2nd Time Dog is reclaimed	\$35
3rd Time Dog is reclaimed	\$75
4th Time Dog is reclaimed & subsequent times	\$200
The owner will also pay all boarding fees	
Dog(s) captured not having registered with the City an additional	\$10
No proof of vaccination cost will be paid by owner	

Other Fees & Citations:

Inadequate care and shelter	Citation
Improper animal transport	Citation
Animal cruelty	Citation
Dog off lease	Citation

Deposits

Rabies Vaccination:	\$50
Sterilization:	
Male Cat	\$75
Female Cat	\$90
Male Dog	\$75
Female Dog	\$90

Notary Fees

Protesting a bill or not for non-acceptance or non-payment, register & seal	\$0.00
Each notice of protest	\$0.00
Protesting in all other cases	\$0.00
Certificate and seal to a protest	\$0.00
Taking the acknowledgment or proof of any deed or other instrument in writing, for registration, including certificate and seal:	
(1) for the first signature	\$0.00
(2) for each additional signature	\$0.00
Administering an oath or affirmation with certificate and seal	\$0.00
All certificates under seal not otherwise provided for	\$0.00
Copies of all records, and papers in the Notary Public's Office, for each page	\$0.00
Taking the depositions of witnesses, for each 100 words	\$0.00
Swearing a witness to a deposition, certificate, seal, and other business connected with taking the deposition	\$0.00
All notarial acts not provide for	\$0.00

Charges for Public Information Request

Standard Paper Copy	\$0.10
Nonstandard Copy	
Diskette	\$1.00
Magnetic Tape	actual cost
Data Cartridge	actual cost
Tape Cartridge	actual cost
Rewritable CD	\$1.00
Non-Rewritable CD	\$1.00
Digital Video Disc	\$1.00
JAZ Drive	actual cost
Other Electronic Media	actual cost
VHS Video Cassette	\$2.50
Audio Cassette	\$1.00
Oversize Paper Copy (e.g. 11x17, greenbar, ect...)	\$0.50

City of Windcrest
Fee Schedule
Fiscal Year 2012-13
Ordinance 2013-691(O)

Attachment A

Swimming Pool Fees

Daily Fee \$3.00

Resident:

Single \$60.00
Couple \$90.00
Family \$120.00
Swim Lessons 2week 1hour daily session \$40.00

Non-Resident:

Single \$125.00
Couple \$145.00
Family \$170.00
Swim Lessons 2week 1hour daily session \$50.00

Swim Team

1 Participant in Family \$86.00
Each additional member of the Family \$76.00

Pool Parties

3 hours
10-25 guests \$100.00
Additional hours -(per Hour) \$30.00

26-50 guests \$125.00
Additional hours -(per Hour) \$30.00

51-75 guests \$197.50
Additional hours -(per Hour) \$37.50

76-100 guests \$245.00
Additional hours -(per Hour) \$45.00

Camps, daycares, other type organizations

Per Person \$2.00

Civic Center Fees

Windcrest Resident:

Deposit \$100 –Refundable after event
Rental \$50 per hour minimum 4 hour rental
Cleaning \$100.00
Sound System Deposit \$100-Refundable after event
*Security \$35 per hour
Optional Set Up Fee by Civic Center Tech \$25 per hour (this can be deducted from deposit)

Non-Resident:

Deposit \$300-Refundable after event
4 hours facility use, kitchen use, audio system use, and cleaning \$1,200.00
*Security \$35 per hour

Schools and Churches receive the Windcrest Resident Rate

Civic Clubs

Usage Fee \$25 per meeting
Usage Fee \$50 for banquet/fundraiser event
No Cleaning Fee No Cleaning Fee
*Security \$25 per hour

*Security Fee is only paid when an event will be serving alcohol.

Vehicle Storage Fees

Small (size 8'x15') \$120
Medium (size 10'x20') \$180
Large (size 12'x33') \$240
Large (size 12'x33') with Electricity \$300
X-Large (size 12'x40') \$312
X-Large (size 12'x40') with Electricity \$372
Deposit \$50

FY 2013-14 Sanitation Rates

Type		2013/14	Council Reduction to Residential Rate	Revised 2013-14
Residential 6 Month Rate		112.32	25%	84.24
Size	Freq			
2yd	1	61.06		
	2	111.81		
	3	162.53		
	4	213.24		
	5	263.97		
	6	314.70		
3yd	1	66.99		
	2	122.68		
	3	178.32		
	4	233.96		
	5	289.59		
	6	345.22		
4yd	1	72.99		
	2	133.55		
	3	194.09		
	4	254.67		
	5	315.20		
	6	375.77		
6yd	1	100.93		
	2	178.28		
	3	255.93		
	4	316.73		
	5	370.94		
	6	457.48		
8yd	1	119.54		
	2	203.08		
	3	284.11		
	4	351.97		
	5	449.78		
	6	540.37		
10yd	1	156.74		
	2	249.62		
	3	345.13		
	4	438.49		
	5	534.02		
	6	627.36		
30yd	container			
	container &			
	compactor			
	per pick up			
40yd	container			
	container &			
	compactor			
	per pick up			
hand				
pick up	1	21.76		
	2	36.90		
	on call	33.07		

Call for Pricing



ORDINANCE NO. 2013-702(O)

AN ORDINANCE SETTING FEES FOR VARIOUS CITY SERVICES AND CONSOLIDATING THOSE FEES FOR CONVENIENCE; AMENDING VARIOUS CITY ORDINANCES; AND CONTAINING A SEVERABILITY CLAUSE AND AN EFFECTIVE DATE.

WHEREAS, the City of Windcrest has adopted numerous ordinances that provide for various fees and charges that are subject to change from time to time; and

WHEREAS, the City has determined that it would be convenient to consolidate those fees in one ordinance that can be reviewed and amended as needed from time to time; and

WHEREAS, the City has adopted a budget for the upcoming fiscal year that incorporates the fees and charges specified herein; and

WHEREAS, the City has determined that the fees and charges specified herein are reasonable, necessary, fair and designed to fund the various activities to which they pertain; and

WHEREAS, the City has conducted a public hearing at which the fees imposed herein were made known to the public and the governing body; and

WHEREAS, the City has determined that the fees set forth herein will promote the health, safety, and welfare of the citizens of Windcrest; and

WHEREAS, this ordinance was adopted at a meeting of the Windcrest City Council held in strict compliance with the Texas Open Meetings Act at which a quorum of the City Council was present and voting;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF WINDCREST, TEXAS:

SECTION 1. Rates Imposed.

The City hereby adopts the Fee Schedule attached as Exhibit “A” hereto and imposes the fees set forth therein upon the services, activities, events, materials, and supplies that are described therein. These rates shall be collected by the City in accordance with the various City ordinances that more particularly describe each of the fees.

SECTION 2. Ordinances Amended.

Each City ordinance that originally provided a fee, charge, or fine that is mentioned on Exhibit “A” is hereby amended as shown on Exhibit “A.”

SECTION 3. Severability.

Should any portion or part of this ordinance be held for any reason invalid or unenforceable by a court of competent jurisdiction, the same shall not be construed to affect any other valid portion hereof, but all valid portions hereof shall remain in full force and effect.

SECTION 4. Effective Date.

This Ordinance shall be effective upon its passage.

PASSED AND APPROVED THE ___th day of September, 2013.

CITY OF WINDCREST, TEXAS

By: _____
Alan Baxter, Mayor

ATTEST:

Kelly Rodriguez, City Secretary



City Council Agenda Item Report

September 9, 2013

September 23, 2013

Contact – Sarah Mangham

smangham@windcrest-tx.gov

Ordinance #: 2013-703(O)

**SUBJECT: DELIBERATION AND POSSIBLE ACTION ON AN
ORDINANCE ADOPTING THE FISCAL YEAR 2013/14 ORG/
FUNCTIONAL CHART FOR THE CITY OF WINDCREST.**

1. BACKGROUND/HISTORY

Every year the Council completes a budget for the next fiscal year to plan and budget for the following year's expenditures. As part of that process the City Council also adopts an annual organizational / functional chart.

2. FINDINGS/CURRENT ACTIVITY

The current chart has been discussed and revised by the City Council during the Fiscal Year 2013/14 Budget Meetings.

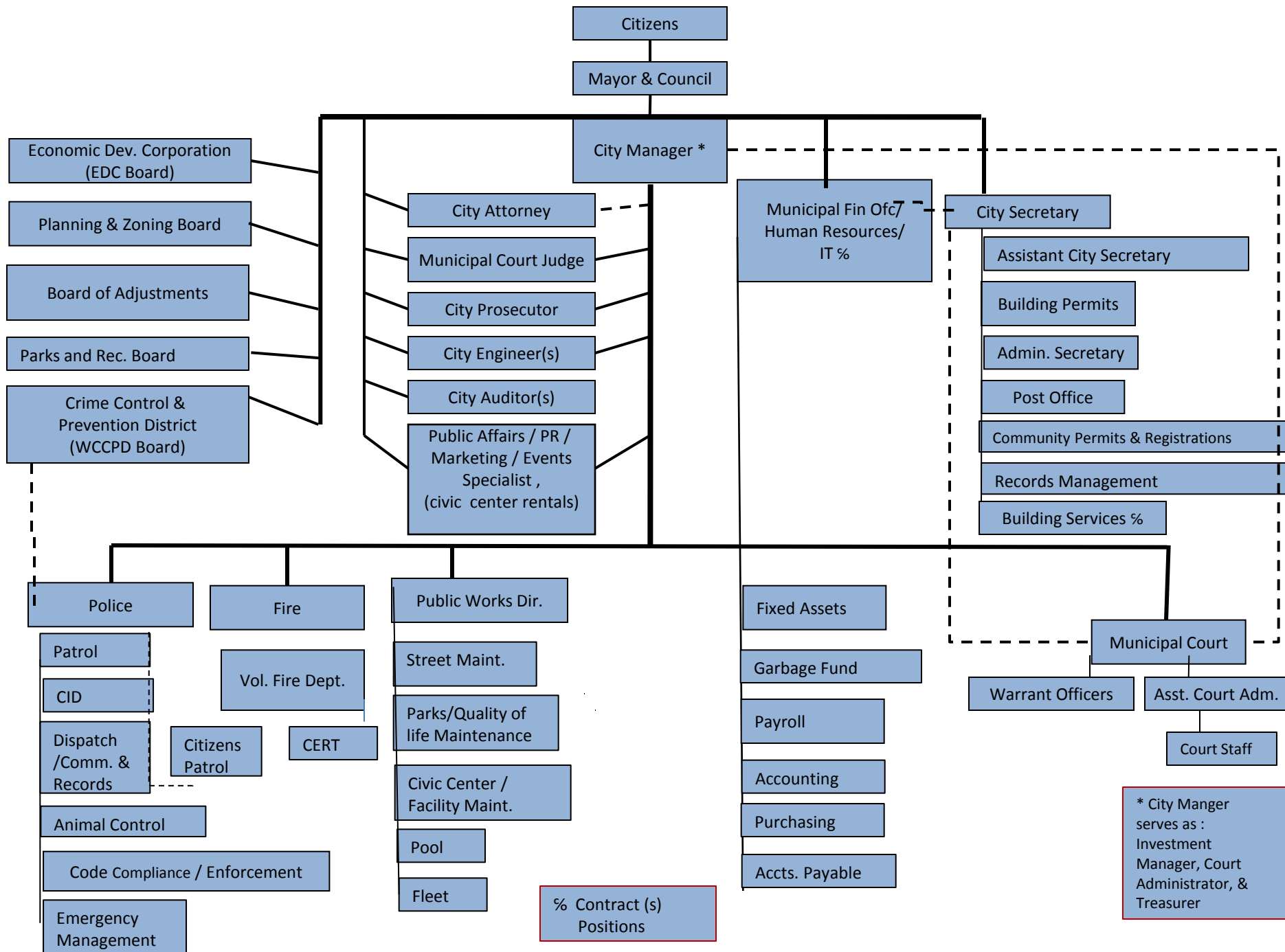
3. FINANCIAL IMPACT -

N/A

4. ACTION OPTIONS/RECOMMENDATION

Staff recommends to take action on the Ordinance to adopt the Fiscal Year 2013/14 Org/Functional Chart.

City of Windcrest Organizational / Functional Chart FY 2013-2014





ORDINANCE NO. 2013-703(O)

**AN ORDINANCE ADOPTING AN ORGANIZATIONAL
CHART AND DEPARTMENTAL CLASSIFICATIONS**

WHEREAS, the City Charter requires the City Council to establish the city's organizational chart and departmental classifications in Section 3.03 (3) and Section 5.01.

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF
THE CITY OF WINDCREST THAT** the attached organizational chart with
departmental classifications is hereby approved and adopted as required by the City
Charter and that the previous organizational charts are repealed.

This ordinance shall take effect upon its final passage, and it is so ordained.

PASSED and ADOPTED this the ____ day of _____, 2013.

Alan Baxter, Mayor

ATTEST:

Kelly Rodriguez, City Secretary

APPROVED AS TO FORM:

Michael S. Brenan, City Attorney



City Council Agenda Item Report

September 9, 2013

September 23, 2013

Contact – Sarah Mangham

smangham@windcrest-tx.gov

Resolution #: 2013-454(R)

**SUBJECT: DELIBERATION AND POSSIBLE ACTION ON A RESOLUTION
RATIFYING THE RECENTLY ADOPTED BUDGET.**

1. BACKGROUND/HISTORY

Every year the Council completes a budget for the next fiscal year to plan and budget for the following year's expenditures. There have been multiple meetings to create a balanced budget that provides additional benefits for the staff while reducing the Property Tax Rate by 5%.

The Local Government Code requires each City to ratify their adopted budget by a resolution.

2. FINDINGS/CURRENT ACTIVITY

Annual requirement as required by the Local Government Code.

3. FINANCIAL IMPACT -

Fiscal Year 2013/14 Budget is a balanced budget.

4. ACTION OPTIONS/RECOMMENDATION

Staff recommends to take action on the Resolution to ratify the recently adopted Fiscal Year 2013/14 Budget.



RESOLUTION NUMBER 2013-454(R)

A RESOLUTION RATIFYING THE RECENTLY ADOPTED BUDGET.

WHEREAS, the City of Windcrest adopted its Budget for fiscal year 2013-2014;
and

WHEREAS, Local Government Code Section 102.007 (c) requires the City to
ratify the Budget by a separate vote;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of
Windcrest, Texas, that:

1. The recently adopted Budget for fiscal year 2013-2014 containing a
property tax increase that raises more revenue from property taxes than was raised from
property taxes in the previous year is hereby ratified.

DULY PASSED AND APPROVED, on the ___th day of September, 2013 at a
regular meeting of the City Council of the City of Windcrest, Texas, which meeting was
held in compliance with the Open Meetings Act, Tex. Gov't. Code, §551.001, et. seq. at
which meeting a quorum was present and voting.

CITY OF WINDCREST, TEXAS

Alan Baxter, Mayor

ATTEST:

Kelly Rodriguez, City Secretary



City Council Agenda Item Report

September 9, 2013

Contact – Sarah Mangham

smangham@windcrest-tx.gov

Resolution #: 2013-455(R)

SUBJECT: DELIBERATION AND POSSIBLE ACTION ON A RESOLUTION DOCUMENTING THE INTENT OF COUNCIL TO PROVIDE THE HRA BENEFIT FOR EACH PERSON TAKING THE CITY OF WINDCREST HEALTH INSURANCE

1. BACKGROUND/HISTORY

During the City Council meetings the Council discussed the proposed budget for Fiscal Year 2012/13, Council discussed and agreed that any person receiving the City's Health Insurance would be eligible to receive funding of up to \$2,100 from the Health Reimbursement Account.

During the City Council meetings the Council discussed the proposed budget for Fiscal Year 2013/14, Council discussed and agreed that any person receiving the City's Health Insurance would be eligible to receive funding of up to \$3,500 from the Health Reimbursement Account.

2. FINDINGS/CURRENT ACTIVITY

This resolution is to document that decision for auditing purposes.

3. FINANCIAL IMPACT -

N/A – Part of the Fiscal Year 2013/14 Budget.

4. ACTION OPTIONS/RECOMMENDATION

Staff recommends to take action on the Resolution documenting the intent of Council that any one accepting the City's Health Insurance being eligible for the \$3,500 HRA benefit.



RESOLUTION NUMBER 2013-455 (R)

**A RESOLUTION PROVIDING ADDITIONAL FUNDING FOR
EMPLOYEE HEALTH REIMBURSEMENT ACCOUNTS**

WHEREAS, in September of 2012 the City Council created Health Reimbursement Accounts for any city employee covered by city funded health insurance up to the amount of \$2,100.00; and

WHEREAS, the City Council has determined that it would be in the public interest to add an additional \$1,400.00 to each employee Health Reimbursement Account (“HRA”), for a total of \$3,500.00 per employee, to be applied as follows:

Prescriptions (Tiers 1 – 3) and Primary Care Physicians (PCP) \$500.00:

- 1st \$250.00 will be reimbursed to the Employee from the City of Windcrest
- 2nd \$250.00 will be paid by the Employee
- 3rd \$250.00 will be reimbursed to the Employee from the City of Windcrest
- 4th \$250.00 will be paid by the Employee

Any deductible related expenses \$2,000.00:

- 1st \$1,500.00 will be paid by the City of Windcrest
- 2nd \$250.00 will be paid by the Employee
- 3rd \$500.00 will be paid by the City of Windcrest
- 4th \$250.00 will be paid by the Employee

Tier 4 Prescriptions, Dental, Vision, Specialists, and ER Costs \$1,000.00, may be used on any covered dependents:

½ of each bill will be reimbursed to the Employee by the City of Windcrest
Maximum amount to be reimbursed is \$1,000.00. This funding may be used towards deductible expenses if requested by the Employee.

WHEREAS, the HRA will be monitored and administered by the Municipal Finance Officer. The Colonial Bride Plan will be offered on a voluntary basis. Colonial will be the city’s cafeteria administrator for the 2013-2014 Fiscal Year at no charge to the city.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Windcrest, Texas, that:

1. \$36,000.00 shall be added to the Health Reimbursement Accounts of city employees so that each employee Health Reimbursement Account will be increased from \$2,100.00 to \$3,500.00 per employee.

2. The Health Reimbursement Accounts (“HRA”) shall be applied as follows:

Prescriptions (Tiers 1 – 3) and Primary Care Physicians (PCP) \$500.00:

1st \$250.00 will be reimbursed to the Employee from the City of Windcrest

2nd \$250.00 will be paid by the Employee

3rd \$250.00 will be reimbursed to the Employee from the City of Windcrest

4th \$250.00 will be paid by the Employee

Any deductible related expenses \$2,000.00:

1st \$1,500.00 will be paid by the City of Windcrest

2nd \$250.00 will be paid by the Employee

3rd \$500.00 will be paid by the City of Windcrest

4th \$250.00 will be paid by the Employee

Tier 4 Prescriptions, Dental, Vision, Specialists, and ER Costs \$1,000.00, may be used on any covered dependents:

½ of each bill will be reimbursed to the Employee by the City of Windcrest

Maximum amount to be reimbursed is \$1,000.00. This funding may be used towards deductible expenses if requested by the Employee.

3. The HRA will be monitored and administered by the Municipal Finance Officer. The Colonial Bride Plan will be offered on a voluntary basis. Colonial will be the city’s cafeteria administrator for the 2013-2014 Fiscal Year at no charge to the city.

DULY PASSED AND APPROVED, on the 9th day of September, 2013 at a special meeting of the City Council of the City of Windcrest, Texas, which meeting was held in compliance with the Open Meetings Act, Tex. Gov’t. Code, §551.001, et. seq. at which meeting a quorum was present and voting.

CITY OF WINDCREST, TEXAS

Alan Baxter, Mayor

ATTEST:

Kelly Rodriguez, Asst. City Secretary



City Council Agenda Item Report

September 9, 2013

Contact – Sarah Mangham
smangham@windcrest-tx.gov

Resolution #: 2013-456(R)

SUBJECT: DELIBERATION AND POSSIBLE ACTION ON A RESOLUTION AUTHORIZING THE CITY MANAGER TO PROVIDE HEALTH INSURANCE TO THE MUNICIPAL FINANCE OFFICER IN EXCHANGE FOR 8 ADDITIONAL HOURS OF WORK PER MONTH IN FISCAL YEAR 2013/2014.

1. BACKGROUND/HISTORY

During the Fiscal Year 2011/12 the City began paying the Health Insurance Premiums for the Municipal Finance Officer in exchange for working 8 additional hours per month via a Resolution. Each year the resolution will be revisited based on the Health Insurance Premiums changes.

2. FINDINGS/CURRENT ACTIVITY

Last year the Municipal Finance Officer worked 8 additional hours to account for her monthly premium. This year the Municipal Finance Officer will continue to work **9 hours** to pay for the monthly premium associated with the Insurance premium of the Municipal Finance Officer.

3. FINANCIAL IMPACT -

\$5,743.20 Budgeted in the Fiscal Year 2013/14 Budget.

4. ACTION OPTIONS/RECOMMENDATION

Staff recommends to take action on Resolution to address compensating the Municipal Finance Officer for working 9 additional hours.



RESOLUTION NUMBER 2013-456(R)

A RESOLUTION AUTHORIZING THE CITY MANAGER TO PROVIDE HEALTH INSURANCE TO THE MUNICIPAL FINANCE OFFICER IN EXCHANGE FOR 9 ADDITIONAL HOURS OF WORK PER MONTH IN FISCAL YEAR 2013/2014.

WHEREAS, the City of Windcrest's City Manager has agreed to provide health insurance at the rate of \$478.60 per month to the Municipal Finance Officer in exchange for working 8 additional hours per month; and

WHEREAS, the City of will provide the Municipal Finance Officer an IRS Form 1099 at the end of the year for such compensation; and

WHEREAS, the City of Windcrest will review and will re-evaluate the number of hours to be worked each year during the budget cycle when the new insurance rates are provided by the provider.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Windcrest, Texas, that:

1. The current Municipal Finance Officer will work 9 additional hours per month in exchange for being provided medical, dental, vision and life insurance benefits.

DULY PASSED AND APPROVED, on the ____ day of September, 2013 at a regular meeting of the City Council of the City of Windcrest, Texas, which meeting was held in compliance with the Open Meetings Act, Tex. Gov't. Code, §551.001, et. seq. at which meeting a quorum was present and voting.

CITY OF WINDCREST, TEXAS

Alan Baxter, Mayor

ATTEST:

Kelly Rodriguez, City Secretary



City Council Agenda Item Report September 9, 2013

Contact – Michael McAlear / Dan Reese
mmcalear@windcrest-tx.gov / dreese@windcrest-tx.gov

Resolution # 2013-457(R)

SUBJECT: Deliberation and possible action on a resolution authorizing the annual renewal of the Acadian Ambulance Services Agreement upon the same terms and conditions provided in the original agreement and authorizing the City Manager to execute an annual renewal of the agreement

1. BACKGROUND/HISTORY

Prior to 2009, the City Contracted with the City of San Antonio for Ambulance Services. Expenditures for said services from 1993-2009 are attached. Subsequently, the City of Windcrest entered into a three year ambulance services agreement with Acadian Ambulance Service for Ambulance and Emergency Medical Services on October 1, 2009 which expired on September 30, 2012. The contract was renewed for a period of one year on August 27, 2012 per Resolution 2012-392(R), ending on September 30, 2013.

2. FINDINGS/CURRENT ACTIVITY

Per the original contract, the Ambulance Services contract renews on an annual basis after the first three year period (2009-2012) provided both parties are in agreement. On July 8, 2013, Acadian Ambulance Services provided the attached letter requesting an annual renewal of the contract without an increase in cost (attached). The duration of the contract renewal would be from October 1, 2013 to September, 30 2014. To date, the City has contracted with Acadian for Ambulance Services for 4 years. Section 2C of the contract provides for the termination of the contract, with or without cause, upon 60 days prior written notice by either party.

3. FINANCIAL IMPACT -

\$69,999.96 would be provided from the Contract Services EMS line item (01-514-300). Currently, Acadian staff are provided board by the City when on duty.

4. ACTION OPTIONS/RECOMMENDATION

Staff recommends the annual renewal of the contract, the development of an RFP for Ambulance Services, and 60 day termination notice of the contract upon release of the RFP.



July 8, 2013

Dan Reese
Fire Chief, City of Windcrest
8601 Midcrown
Windcrest, TX 78239

Dear Chief Reese:

Acadian Ambulance Service is honored to serve the citizens of Windcrest, and we value the partnership we have developed with your city.

As you know, our contract with Windcrest is due for auto-renewal in October. I am pleased to inform you that the amount of the subsidy will not increase.

Throughout the past year, we have worked hard to be a good corporate citizen. We have assisted with public-event and athletic standbys, participated in night out against crime programs and worked closely with your department. We look forward to continuing to offer these services and others as requested by your residents.

If I can be of further service or answer any questions, please don't hesitate to contact me.

Sincerely,

Troy Mayer
Regional Vice President
Acadian Ambulance Service

An **Acadian** company

Vendor: 01-01843

Name:ACADIAN AMBULANCE SERVICE, INC

Bank	Date	Type	Check #	Amount	Status
FNB01	08/09/2013	Check	056097	\$5,833.33-	Outstanding
FNB01	07/12/2013	Check	055829	\$5,833.33-	Cleared
FNB01	06/19/2013	Check	055639	\$5,833.33-	Posted
FNB01	04/19/2013	Check	055287	\$5,833.33-	Posted
FNB01	03/15/2013	Check	055038	\$5,833.33-	Posted
FNB01	03/04/2013	Check	054964	\$5,833.33-	Posted
FNB01	02/22/2013	Check	054902	\$5,833.33-	Posted
FNB01	01/10/2013	Check	054636	\$5,833.33-	Posted
FNB01	12/28/2012	Check	052474	\$5,833.33-	Voided
FNB01	12/20/2012	Check	052384	\$5,833.33-	Posted
FNB01	11/20/2012	Check	052137	\$5,833.33-	Posted
FNB01	10/18/2012	Check	051782	\$5,833.33-	Posted
FNB01	09/24/2012	Check	051611	\$5,833.33-	Posted
FNB01	08/10/2012	Check	051316	\$5,833.33-	Posted
FNB01	07/27/2012	Check	051212	\$5,833.33-	Posted
FNB01	06/15/2012	Check	050943	\$5,833.33-	Posted
FNB01	05/11/2012	Check	050724	\$5,833.33-	Posted
FNB01	04/13/2012	Check	050545	\$5,833.33-	Posted
FNB01	03/16/2012	Check	050364	\$5,833.33-	Posted
FNB01	02/10/2012	Check	050198	\$5,833.33-	Posted
FNB01	01/13/2012	Check	050047	\$5,833.33-	Posted
FNB01	12/09/2011	Check	049871	\$5,833.33-	Posted
FNB01	11/10/2011	Check	049749	\$5,833.33-	Posted
FNB01	10/14/2011	Check	049611	\$5,833.33-	Posted
FNB01	09/09/2011	Check	049419	\$5,833.33-	Posted
FNB01	08/12/2011	Check	049270	\$5,833.33-	Posted
FNB01	07/15/2011	Check	049089	\$5,833.33-	Posted
FNB01	06/17/2011	Check	048916	\$5,833.33-	Posted
FNB01	05/20/2011	Check	048777	\$5,833.33-	Posted
FNB01	04/20/2011	Check	048678	\$5,833.33-	Posted
FNB01	03/18/2011	Check	048574	\$5,833.33-	Posted
FNB01	02/18/2011	Check	048495	\$5,833.33-	
FNB01	01/14/2011	Check	048378	\$5,833.33-	
FNB01	12/17/2010	Check	048296	\$5,833.33-	
FNB01	11/19/2010	Check	048195	\$5,833.33-	
FNB01	10/15/2010	Check	048094	\$5,833.33-	
FNB01	09/24/2010	Check	048006	\$5,833.33-	
FNB01	08/20/2010	Check	047895	\$5,833.33-	
FNB01	07/16/2010	Check	047733	\$11,666.66-	
FNB01	05/21/2010	Check	047503	\$5,833.33-	
FNB01	04/15/2010	Check	047382	\$5,833.33-	
FNB01	03/19/2010	Check	047295	\$5,833.33-	
FNB01	02/12/2010	Check	047177	\$5,833.33-	
FNB01	01/29/2010	Check	047136	\$5,833.33-	
FNB01	12/11/2009	Check	046973	\$11,666.66-	
FNB01	10/16/2009	Check	046767	\$5,833.33-	

Account Number: 01 -514-300		Name:EMS		Fiscal: 2012-2013		
Year	Beginning Balance	Activity	Ending Balance	Original Budget	Adjustments	Ending Budget
1993-1994	0.00	106,926.00	106,926.00	120,000.00	0.00	106,926.00
1994-1995	0.00	117,224.00	117,224.00	125,000.00	0.00	117,225.00
1995-1996	0.00	115,568.00	115,568.00	125,000.00	9,432.00CR	115,568.00
1996-1997	0.00	124,396.00	124,396.00	124,396.00	0.00	124,396.00
1997-1998	0.00	123,140.00	123,140.00	123,140.00	0.00	123,140.00
1998-1999	0.00	130,778.00	130,778.00	130,778.00	0.00	130,778.00
1999-2000	0.00	129,871.00	129,871.00	130,800.00	0.00	130,800.00
2000-2001	0.00	131,021.00	131,021.00	131,021.00	0.00	131,021.00
2001-2002	0.00	135,931.00	135,931.00	136,000.00	0.00	136,000.00
2002-2003	0.00	131,929.00	131,929.00	132,766.00	0.00	132,766.00
2003-2004	0.00	140,237.00	140,237.00	135,000.00	5,237.00	140,237.00
2004-2005	0.00	149,045.00	149,045.00	150,000.00	0.00	150,000.00
2005-2006	0.00	178,799.00	178,799.00	165,570.00	13,229.00	178,799.00
2006-2007	0.00	186,446.00	186,446.00	185,964.00	482.00	186,446.00
2007-2008	0.00	200,201.24	200,201.24	200,000.00	0.00	200,000.00
2008-2009	0.00	287,818.00	287,818.00	205,000.00	82,818.00	287,818.00
2009-2010	0.00	69,999.96	69,999.96	70,000.00	0.00	70,000.00
2010-2011	0.00	69,999.96	69,999.96	70,000.00	0.00	70,000.00
2011-2012	0.00	69,999.96	69,999.96	70,000.00	0.00	70,000.00
2012-2013	0.00	64,166.63	64,166.63	70,000.00	0.00	70,000.00



July 8, 2013

Dan Reese
Fire Chief, City of Windcrest
8601 Midcrown
Windcrest, TX 78239

Dear Chief Reese:

Acadian Ambulance Service is honored to serve the citizens of Windcrest, and we value the partnership we have developed with your city.

As you know, our contract with Windcrest is due for auto-renewal in October. I am pleased to inform you that the amount of the subsidy will not increase.

Throughout the past year, we have worked hard to be a good corporate citizen. We have assisted with public-event and athletic standbys, participated in night out against crime programs and worked closely with your department. We look forward to continuing to offer these services and others as requested by your residents.

If I can be of further service or answer any questions, please don't hesitate to contact me.

Sincerely,

A handwritten signature in blue ink, appearing to read 'Troy Mayer', with a stylized flourish at the end.

Troy Mayer
Regional Vice President
Acadian Ambulance Service

An **Acadian** company

RESOLUTION NO 2012-392 (R)

**A RESOLUTION AUTHORIZING RENEWAL OF THE ACADIAN
AMBULANCE SERVICE AGREEMENT UPON THE SAME TERMS AND
CONDITIONS PROVIDED IN THE ORIGINAL AGREEMENT AND
AUTHORIZING THE CITY MANAGER TO EXECUTE A RENEWAL OF
THE AGREEMENT**

WHEREAS, the City of Windcrest entered into a three year ambulance services agreement with Acadian Ambulance Service on or about October 1, 2009 which will expire on September 30, 2012; and

WHEREAS, the ambulance services agreement provides for automatic annual renewals unless terminated by either party prior to renewal; and

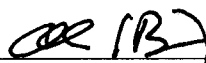
WHEREAS, the City Council has determined that Acadian Ambulance Service has satisfactorily performed its obligations under the agreement and that it would promote the public health and welfare to continue the agreement.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Windcrest, Texas, that:

1. That renewal of the Acadian Ambulance Services Agreement upon the same terms and conditions provided in the original agreement is approved and the City Manager is authorized to execute documents evidencing such renewal.

DULY PASSED AND APPROVED, on the 27th day of August, 2012 at a regular meeting of the City Council of the City of Windcrest, Texas, which meeting was held in compliance with the Open Meetings Act, Tex. Gov't. Code, §551.001, et. seq. at which meeting a quorum was present and voting.

CITY OF WINDCREST, TEXAS



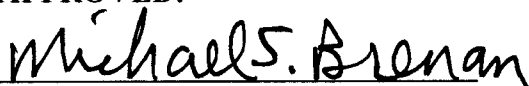
Alan Baxter, Mayor

ATTEST:

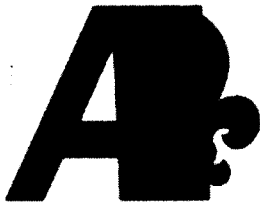


Heather Weidenbach, City Secretary

APPROVED:



Michael S. Brennan, City Attorney



**AMBULANCE SERVICES AGREEMENT
ACADIAN AMBULANCE SERVICE, INC.**

AND

CITY OF WINDCREST, TEXAS

This Ambulance Services Agreement is made and entered into on this 01 day of 10, 2009 ("Effective Date") by and between **THE CITY OF WINDCREST, TEXAS**, hereinafter referred to as "CITY", and **ACADIAN AMBULANCE SERVICE, INC.**, hereinafter referred to as "ACADIAN".

SECTION 1:

- A. Ambulance and Emergency Medical Services (EMS) is essential to the health and welfare of the residents of CITY and to the traveling public visiting and passing through CITY; and CITY recognizes the necessity of establishment of proper ambulance services.
- B. CITY Council has authorized CITY to engage and contract for ambulance and EMS services.
- C. ACADIAN is duly licensed and certified under the laws of the State of Texas to provide ambulance and EMS services.
- D. CITY has selected ACADIAN to be the sole provider of EMS and ambulance transportation.

Now, therefore, in consideration of the premises and of the mutual Agreements, representations, warranties, provisions and covenants herein contained, the parties hereto hereby agree as follows:

SECTION 2:

- A. This Agreement and Exhibit A shall have an initial term of three (3) year(s) from the Effective Date, expiring on midnight on the last day of the month of the third year(s) term. This Agreement shall auto renew every year thereafter unless otherwise terminated with or without cause as stated herein.
- B. This Agreement may be terminated by the CITY at anytime for material default by ACADIAN in the performance of the services up to the standards set forth herein in Sections 3 and 4. Prior to such termination, however, the CITY shall give notice to ACADIAN of the nature of the default, and ACADIAN shall be allowed thirty (30) days from the date of receipt of such notice to correct such default. The occurrence of the same default within any twelve (12) month period shall entitle CITY to cancel this Agreement upon ninety (90) days written notice to the Acadian.
- C. In addition to termination defined in Section 2b, either party (the terminating party) shall retain the absolute right, within the terminating party's sole discretion, with or without cause to terminate this Agreement upon sixty (60) days written notice given to the other party (the non-terminating party).
- D. This Agreement may be terminated by Acadian at anytime for failure of payment from the CITY to Acadian as set forth hereunder. Prior to such termination, however, Acadian shall give the

CITY notice of such failure and the CITY shall be allowed thirty days from the date of receipt of such notice to bring current all amounts due and owing.

SECTION 3 – ACADIAN’S OBLIGATIONS:

Beginning on the effective date of this Agreement and until the sooner of either termination by lapse of time or as set forth herein, ACADIAN shall furnish EMS and ambulance transportation services within the Service Area as set forth below: ("Service Area." for purposes of this Agreement, shall be defined as all of the CITY of Windcrest, Texas.)

- A. The medical protocols utilized, the management of personnel, and operations will be at the sole and absolute discretion of ACADIAN.
- B. ACADIAN agrees to provide and render continuous dispatch capabilities and services for all MICU/ALS/BLS ambulance services calls within the Service Area. For the purposes of this Agreement the term "MICU/ALS/BLS ambulance services" shall mean any ambulance service, which as a result of medical necessity requires a patient to be transported in either an ALS/MICU licensed vehicle or in a BLS licensed vehicle.
- C. Each ambulance utilized hereunder shall be fully staffed by ACADIAN with qualified and appropriate state certified personnel.
- D. Acadian will provide the City of Windcrest with the Certificate of Insurance naming the City as an additional insured to the extent of Acadian's indemnity obligations contained herein. Therefore, Acadian's insurer will answer all claims for which Acadian has agreed to be responsible in this contract
- E. Acadian shall charge and collect fees for ambulance services in accordance with the schedule of fees authorized in the Bexar County contract to service the unincorporated areas of the County.

SECTION 4 – LOCATION OF STATIONS AND RESPONSE TIMES:

ACADIAN will post one (1) ambulance, as arranged, at the location agreed upon within the Service Area. ACADIAN, if indicated, may amend the posting location from time to time to meet specified response criteria. CITY acknowledges and understands that Acadian is allowed and permitted to use the stationed unit in CITY to respond to other areas of Bexar County. This Agreement is intended for non-dedicated, posting only. However, should the unit be dispatched outside of the Service Area, Acadian shall use all reasonable efforts to send a spare unit and crew towards the Service Area to standby and cover until the Service Area unit returns.

This Agreement is not intended to be a contractual arrangement for the evacuation of citizens during a disaster situation and shall not have the effect of same. CITY acknowledges, understands and agrees that a separate agreement must be negotiated for those services, if desired.

SECTION 5 – EXCLUSIVITY:

The parties acknowledge that the efficient, cost effective, and coordinated provision of emergency ambulance services by ACADIAN require that ACADIAN be granted an exclusive, sole-provider operating area. Therefore, this Agreement establishes ACADIAN as the CITY's exclusive provider of primary emergency and non-emergency ambulance services in the Service Area. The CITY will use its best efforts to assure that ACADIAN will receive all 9-1-1 calls for ambulance transportation services within the Service Area, except in cases of disaster, or major community disaster, when ACADIAN will coordinate a sanctioned mutual aid response from other qualified EMS/ambulance companies.

By approving and entering into this contract the CITY agrees ACADIAN shall be the exclusive, sole provider of all emergency and non-emergency transports originating within CITY limits. CITY shall agree to enact an ordinance within ninety (90) days of the herein stated Effective Date stating that ACADIAN shall be the exclusive, sole provider of all emergency and non-emergency transports that originate within the city limits of said CITY.

SECTION 6 – COMPLIANCE WITH LAWS, RULES, AND REGULATIONS:

- A. Each ambulance on shift shall be staffed with a minimum crew consisting of one (1) state certified emergency medical technician (EMT) and one (1) certified paramedic (EMT-P) and shall be capable of providing both Basic Life Support (BLS) and Advanced Life Support (ALS) services, [including Mobile Intensive Care (MICU) level services].
- B. Subject to the obligations of the CITY, ACADIAN shall comply with all necessary licenses, training certificates, communications equipment, basic and advanced life saving equipment, medications, vehicles, and other necessary apparatus and personnel to fully comply with the terms of this Agreement.
- C. ACADIAN, in providing the services set forth in this Agreement, shall at all times comply with and abide by all laws, rules, regulations, and protocols adopted or promulgated by a federal, state, or local legislative or regulatory body.
- D. Notwithstanding any other provision of this Agreement to the contrary, in the event that any provision of this Agreement, or the performance thereof in accordance with its terms, is deemed a violation of any state or federal law by any governmental agency with jurisdiction over the functions performed hereunder, or by a court of competent jurisdiction, the parties shall meet and confer within ten (10) days of the date both parties have received notice of the alleged illegality ("the Notice Date"), and shall negotiate in good faith to amend this Agreement in a manner which eliminates the alleged illegality to their reasonable mutual satisfaction while maintaining the spirit of the terms of this Agreement in effect without amendment thereto, pending the exhaustion of all hearings and appeal rights.
- E. Using appropriate industry methodology, Acadian shall post EMS vehicles as needed at locations throughout the unincorporated service area of Bexar County to ensure that it will meet or exceed the response time metrics as established pursuant to the Bexar County contract for the unincorporated area. Acadian shall produce response time reliability for all

CITY calls, comparable to the standards set forth in the contract for the unincorporated areas of Bexar County. Acadian will provide continuous response capability for all CITY calls, and shall maintain priority posting described in Section 4.

- F. Emergency response times shall be calculated from the time of receipt by Acadian's dispatch center of "essential information" until the arrival at the scene by an EMS vehicle. "Essential Information" shall include the location, any requested directions to location of the call, call back number, and chief complaint or nature of the emergency. Should the initial information be obtained from a 911 data base, a confirmation that the patient's location is the same as that of the caller or a confirmation of the patient's actual location shall be warranted.
- G. Acadian shall have the responsibility to document the nature of the circumstances surrounding any excluded response from the fractal measurement percentage each month. It shall be Acadian's responsibility to prove said responses shall be excluded or same shall be included. Excluded responses may include:
 - 1. Faulty address-match from 911 computers, incorrect or insufficient information from the caller.
 - 2. Responses which occur during periods of abnormally severe weather conditions that could reasonably be expected to substantially impair public safety response time performance.
 - 3. Unusual roadway conditions, blocked bridge or railway crossings which could reasonably be expected to impede public safety response performance.
 - 4. Prank or false calls.
 - 5. Excess runs occurring during unusual system overload which shall be defined as a period of time during which more than two (2) emergency calls are simultaneously in progress in the CITY, during a community emergency, a declared disaster by local, state or federal authorities, or a mutual aid response.
 - 6. Any intentionally delayed response whereby access to a scene is deemed unsafe for EMS personnel and medical vehicles to enter the area until deemed "clear and safe" by law enforcement or fire department officials.

SECTION 7 – INDEMNIFICATION:

ACADIAN COVENANTS AND AGREES TO FULLY INDEMNIFY, AND HOLD HARMLESS, THE CITY AND THE ELECTED OFFICIALS, EMPLOYEES, OFFICERS, AGENTS, AND REPRESENTATIVES OF THE CITY, INDIVIDUALLY OR COLLECTIVELY, FROM AND AGAINST ANY AND ALL COSTS, CLAIMS, LIENS, DAMAGES, LOSSES, EXPENSES, FEES, FINES, PENALTIES, PROCEEDINGS, ACTIONS, DEMANDS, CAUSES OF ACTION, LIABILITY AND SUITS OF ANY KIND AND NATURE, INCLUDING BUT NOT LIMITED TO PERSONAL OR BODILY INJURY, DEATH AND PROPERTY DAMAGE, MADE UPON THE CITY DIRECTLY OR INDIRECTLY TO THE EXTENT ARISING OUT OF, RESULTING FROM OR RELATED TO ACADIAN'S ACTIVITIES UNDER THIS AGREEMENT, INCLUDING ANY ACTS OR OMISSIONS OF ACADIAN, ANY AGENT, OFFICER, DIRECTOR, REPRESENTATIVE, EMPLOYEE, CONSULTANT OR SUBCONTRACTOR OF ACADIAN, AND THEIR RESPECTIVE

OFFICERS, AGENTS, EMPLOYEES, DIRECTORS AND REPRESENTATIVES WHILE IN THE EXERCISE OF PERFORMANCE OF THE RIGHTS OR DUTIES UNDER THIS AGREEMENT, ALL WITHOUT HOWEVER, WAIVING ANY GOVERNMENTAL IMMUNITY AVAILABLE TO THE CITY UNDER TEXAS LAW AND WITHOUT WAIVING ANY DEFENSES OF THE PARTIES UNDER TEXAS LAW. THE PROVISIONS OF THIS INDEMNITY ARE SOLELY FOR THE BENEFIT OF THE PARTIES HERETO AND NOT INTENDED TO CREATE OR GRANT ANY RIGHTS, CONTRACTUAL OR OTHERWISE, TO ANY OTHER PERSON OR ENTITY. ACADIAN SHALL PROMPTLY ADVISE THE CITY IN WRITING OF ANY CLAIM OR DEMAND AGAINST THE CITY OR ACADIAN KNOWN TO ACADIAN RELATED TO OR ARISING OUT OF ACADIAN'S ACTIVITIES UNDER THIS CONTRACT AND SHALL SEE TO THE INVESTIGATION OF AND DEFENSE OF SUCH CLAIM OR DEMAND AT ACADIAN'S COST. THE CITY SHALL HAVE THE RIGHT, AT ITS OPTION AND AT ITS OWN EXPENSE, TO PARTICIPATE IN SUCH DEFENSE WITHOUT RELIEVING ACADIAN OF ANY OF ITS OBLIGATIONS UNDER THIS PARAGRAPH.

SECTION 8 – INDEPENDENT CONTRACTOR:

Notwithstanding anything contained herein to the contrary whatsoever, this Agreement is not intended to create, nor shall it be construed as creating or constituting, an agency or employment relationship between the parties. It is expressly agreed between the parties that ACADIAN is an independent contractor and is in no way an agent or employee of the CITY and in no way shall payments called for hereunder be deemed to be the nature of a salary or individual compensation, but rather shall be deemed and construed to be contractual payments only. ACADIAN is totally and solely responsible for the supervision of its employees and for the quality and nature of their acts while providing BLS/ALS/MICU ambulance services. At no time shall the CITY exercise, in any manner, a supervisory authority over ACADIAN personnel or employees or over the means or methods by which ACADIAN provides ALS/BLS/MICU services hereunder. No employee, agent, or servant of ACADIAN shall be or shall be deemed the employee, agent or servant of the CITY. The CITY is interested only in the results obtained under this Agreement; the manner and means of conducting the performance of this Agreement are the sole control and responsibility of ACADIAN. None of the benefits provided by CITY to its employees (including but not limited to compensation insurance and unemployment insurance) are available from the CITY to the employees, agents, or servants of ACADIAN.

SECTION 9 – INSPECTION:

ACADIAN agrees to allow free and open inspection by the CITY or its designee of its facilities, equipment, and non-patient ambulance records for the purpose of ensuring continuing compliance with the terms of this Agreement and all applicable laws, rules, regulations, and protocols.

SECTION 10 – COMPENSATION:

In order to ensure that ACADIAN has sufficient revenue to make the services contemplated hereunder available to the Service Areas, CITY agrees to pay ACADIAN the sum of Seventy Thousand Dollars (\$70,000), to be paid annually throughout the term of this contract in equal monthly payments of Five Thousand Eight Hundred Thirty Three Dollars and Thirty Three Cents (\$5,833.33)-(the "SUBSIDY"). The CITY agrees to provide a station capable of housing an ambulance crew 24 hours a day at no cost to

ACADIAN. This amount is purely to subsidize the availability of qualified ambulance service and is not in lieu of charges for services rendered to patients.

Transportation will be provided upon request on a non-discriminatory basis for citizens of the CITY. Transportation of emergency patients to local medical facilities will be provided to citizens regardless of their medical insurance coverage or ability to pay. ACADIAN shall bill and collect for its services from citizen's third party payor or from the citizen directly, and CITY shall have no obligation to pay for ACADIAN's services except as specifically stated herein.

Non-emergency ambulance service is provided for citizens that meet medical necessity criteria as set by Medicare.

SECTION 11 – DEFAULTS:

The CITY, at its option, by written notice to ACADIAN, may declare this contract in default on the happening of any of the following:

- A. Default of ACADIAN in the performance of any material obligations hereunder;
- B. A proceeding bankruptcy or under any law for relief of debts to ACADIAN;
- C. Expiration or cancelling of any policy or insurance agreed to be paid for by ACADIAN, or the cessation in force according to its original terms of such insurance, or of any extension or renewal thereof, during the term of this Agreement, unless acceptable replacement coverage has been obtained;
- D. Failure by ACADIAN to operate the ambulance service in accordance with *Chapter 773 of the Health and Safety Code*.
- E. Failure of ACADIAN to comply with any other applicable special or general law or administrative regulation governing special tax districts or the operation of any ambulance service.
- F. Material failure by ACADIAN to perform or provide services as detailed in Section 3, Section 4 and Exhibit A, or to provide information as set forth in Sections 12 of this contract.
- G. In the event of a happening set forth in Section 11, A, D, E, or F, above, ACADIAN shall have 30 days after receipt of the written notice to cure any default, and it shall be the determination of the CITY in its reasonable discretion whether such default has been satisfactorily cured.

SECTION 12 – REPORTING:

ACADIAN will provide, in a format acceptable to the CITY, the following informational reports to CITY or its designee on a monthly basis:

- A. Listing of all responses to calls in CITY provided under this Agreement to include date, time of call received by Acadian, dispatch notification time, and EMS vehicle arrival time, location of patient, type of injury/illness, whether transport was required, and to what facility the patient was taken; and

- B. Statistics demonstrating fulfillment of performance measure requirements, including total average fractile monthly response time for all calls for the month and computation of late response percentage all as calculated as provided in this Agreement.
- C. At the request of the CITY, description of the total "dollars collected per patient billed", in a format and containing detail acceptable to the CITY.

SECTION 13 – SUCCESSORS & ASSIGNS:

Neither party shall have the right to assign this Agreement without the express written consent of the other party. This Agreement and the rights of the parties hereunder shall be binding upon and shall insure the benefit of the parties hereto, their successors and permitted assigns. Notwithstanding the foregoing, it is understood and agreed that ACADIAN may be merged or consolidated with another entity that is a direct or indirect wholly-owned subsidiary of Acadian Ambulance Service, Inc., and that any such entity shall automatically succeed to the rights, powers, and duties of ACADIAN hereunder.

SECTION 14 – MISCELLANEOUS:

- A. This Agreement shall constitute the complete and exclusive statement of understanding between the parties which supersedes all previous Agreements, written or oral, and all other communications between the parties relating to the subject matter of this Agreement. No addition or amendment to this Agreement and Exhibit A attached after Agreement shall be valid and effective unless made in the form of a written amendment which is executed by the parties hereto.
- B. This Agreement shall be construed in accordance with and governed by the laws of the State of Texas.
- C. Any notice required or permitted to be given pursuant to any provisions of this Agreement shall be given in writing, and either delivered in person, deposited in the United States mail, postage pre-paid, registered or certified mail, return receipt requested, properly addressed, or by a nationally recognized overnight courier service, to the following addresses:

If to ACADIAN:

Acadian Ambulance Service, Inc.
4100 Ed Bluestein Blvd., Ste. 100
Austin, TX 78721
Attention: Vice President

If to CITY:

City of Windcrest
8601 Midcrown
Windcrest, TX 78239
Attention: City Manager

Either party can change the notification addresses listed above with proper notice as listed above.

- D. If a state or federal administrative agency finds that the terms of this Agreement are not in compliance with state or federal laws or regulations or CITY or ACADIAN receives advice of outside legal counsel that the terms of this Agreement are not in compliance with state or

federal laws or regulations, or accrediting bodies rules and regulations, or that the Agreement poses a risk to CITY's or ACADIAN's participation in state or federal programs or produces a financial, civil or criminal risk, the parties shall use reasonable efforts to restructure the Agreement to eliminate or restructure the offending provision(s). If the offending provision(s) of the Agreement cannot be so modified, then either party may terminate this Agreement immediately upon written notice to the other party.

- E. Paragraph headings of this Agreement are not part of the substance of this Agreement and shall have no effect upon the construction of this Agreement.

SECTION 15- FORCE MAJEURE:

Hereunder, neither ACADIAN nor CITY shall be responsible to the other for any delay, damage or failure caused by or occasioned by or occasioned by a Force Majeure Event. As used in this Contract, "Force Majeure Event" includes acts of God, action of the elements, warlike action, insurrection, revolution or civil strife, piracy, civil war or hostile action, strikes, differences with workers, acts of public enemies, federal or state laws, rules and regulations of any governmental premises or any other group, organization or informal association (whether or not formally recognized as a government), inability to procure material, equipment or necessary labor in the open market, acute and unusual labor, material or equipment shortages, or any other causes (except financial) beyond the control of either party. Delays due to the above causes, or any of them, shall not be deemed to be a breach of or failure to perform under this Contract. Neither ACADIAN nor CITY shall be required against its will to adjust any labor or similar disputes except in accordance with applicable law.

SECTION 16-LEGAL FEES:

In the event either party brings any action for any relief, declaratory or otherwise, arising out of this Agreement or on account of any breach or default hereof, the prevailing party shall be entitled to receive from the other party, reasonable attorneys' fees, costs, and expenses related to such action.

SECTION 17- SEVERABILITY:

If any portion or portions of this Agreement shall be for any reason invalid or unenforceable, the remaining portion(s) shall be valid and enforceable and carried into effect unless to do so would clearly violate the present legal and valid intention of the parties hereto.

SECTION 18-BINDING EFFECT:

This Agreement shall be binding upon and shall inure to the benefit of the parties hereto, their respective successors, assigns or other legal representatives.

SECTION 19- NON-ASSUMPTION OF LIABILITY:

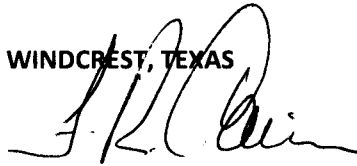
CITY does not assume any liability for the negligent, fraudulent, dishonest or other acts or omissions of ACADIAN. ACADIAN does not assume any liability for the negligent, fraudulent, dishonest or other acts or omissions of CITY.

IN WITNESS THEREOF, the respective parties have hereto caused this Agreement to be signed, sealed, and delivered on the day and year first written above.

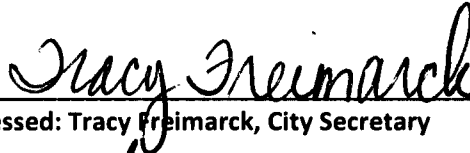
SECTION 20 - PERIODIC REVIEWS:

ACADIAN and CITY agree to conduct periodic reviews of the services rendered under this agreement. Such reviews shall occur at the request of either party, but not less frequently than yearly on or before the anniversary date of this agreement. The CITY will be represented at such periodic reviews by the City Manager and others designated by him and ACADIAN shall be represented by the Texas Regional Executive officer and others designated by him.

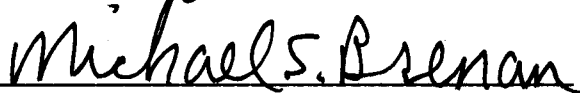
CITY OF WINDCREST, TEXAS



Ronnie Cain, City Manager

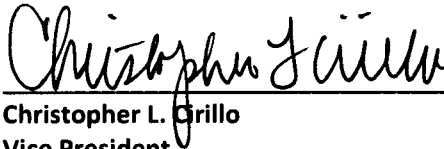


Witnessed: Tracy Freimarck, City Secretary



Approved as to Form: Michael Brennan, City Attorney

ACADIAN AMBULANCE SERVICE, INC.



Christopher L. Grillo
Vice President



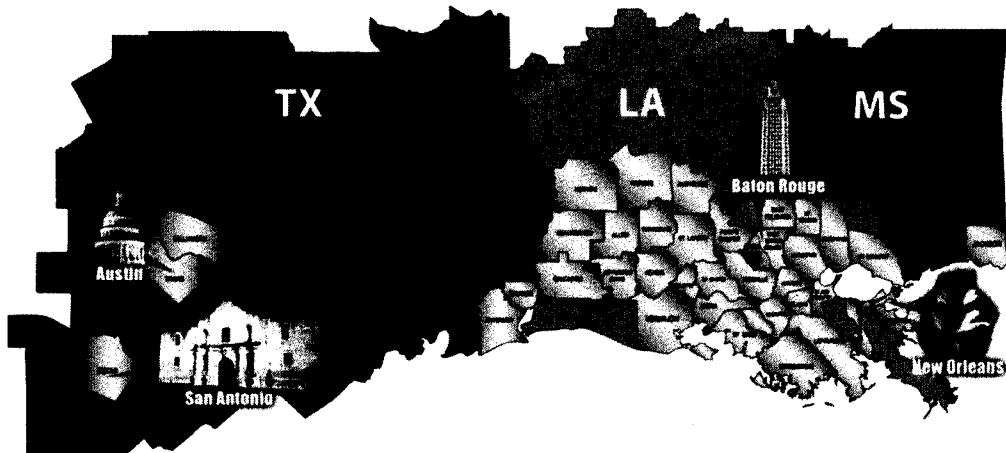
EXHIBIT A

**CONFIDENTIAL PROPOSAL TO PROVIDE
EMERGENCY MEDICAL SERVICES AND AMBULANCE TRANSPORTATION
FOR THE CITY OF WINDCREST, TEXAS**

Acadian Ambulance Service, the nation's largest privately-owned, nationally-accredited and employee-owned ambulance service headquartered in Lafayette, Louisiana, began operations in September of 1971.

Now, after nearly four decades of service, Acadian has grown not only as the largest private-owned ambulance service, but is also regarded and heralded as the premier ambulance and medical transportation company in the US. Earning international acclaim from business, healthcare and political leaders alike for an uncompromised pursuit and dedication to provide excellence in patient care, ongoing innovation, industry research and loyal civic stewardship, Acadian now serves 38 counties and parishes – 34 of which as the primary 911 provider - with a compassionate team of nearly 3,000 employees.

Today, Acadian is among America's most admired companies. Our team has been featured in *Inc.* Magazine, as well as many other trade and business journals and publications.



Acadian is proud to be recognized by the U.S. Senate, the Smithsonian Institute for Innovation and Microsoft Founder and Author Bill Gates, for our continuous dedication to provide innovative solutions intended to evolve and adapt our company to the ever-changing healthcare environment. Whether called to respond to a disaster, or to answer a call for help in a metropolitan CITY, or even respond to

the farthest reaches of Bexar County's rural areas, communities continue to trust the Acadian team to be there during their most critical time of need.

Acadian Ambulance Service Inc. will commence a three-year, sole-provider, 911 emergency medical services (EMS)/ambulance transportation contract for the unincorporated areas of Bexar County, Texas, on the first day of May 2009. Therefore, Acadian is in a favored position to bring forth economies of scale and ambulance response efficiencies for the CITY of Windcrest.

We are pleased to propose the following EMS services in exchange for the CITY granting ACADIAN an exclusive sole-provider ambulance services agreement:

- A** Mobile Intensive Care (MICU) level staffing, which includes a minimum of one (1) EMT and one (1) paramedic, certified in the State of Texas, staffed on-board every ambulance utilized to serve the CITY of Windcrest;
- A** Integration into the Bexar County public safety agency radio network to improve interagency communications and coordinated response among fire, law enforcement and EMS agencies;
- A** Provide one-on-one disposable medical supply exchange with CITY fire and law enforcement personnel;
- A** Provide law enforcement and fire department members Protective Personal Equipment (PPE), such as latex gloves;

A Non-dedicated, free EMS standby services for large community gatherings or public safety standbys such as structure fires and law enforcement tactical incidents, upon request;

A Extend invitations to area fire and law enforcement officers to participate in joint medical course instruction, at the same price AASI employees pays, or free of charge, when applicable;

A Provide CITY leaders with regular EMS statistical reports, excluding confidential patient information, upon request;

A Attend regular meetings to present reports or updates on EMS contract and services;

A Participate in area disaster drills and other public safety planning, development and studies;

*"...communities
continue to trust
the Acadian team
to be there during
their most critical
time of need."*



- A** Commitment to adhere and abide by all applicable local, state and federal laws and regulatory guidelines which govern ambulance services;
- A** Make available Acadian medical treatment protocols which can be adopted by CITY responders, if so desired;



RESOLUTION NO 2013-457(R)

A RESOLUTION AUTHORIZING THE ANNUAL RENEWAL OF THE ACADIAN AMBULANCE SERVICES AGREEMENT UPON THE SAME TERMS AND CONDITIONS PROVIDED IN THE ORIGINAL AGREEMENT AND AUTHORIZING THE CITY MANAGER TO EXECUTE AN ANNUAL RENEWAL OF THE AGREEMENT

WHEREAS, the City of Windcrest entered into a three year ambulance services agreement with Acadian Ambulance Service for Ambulance and Emergency Medical Services on October 1, 2009 which expired on September 30, 2012; and

WHEREAS, on August 27, 2012 at a regular city council meeting, the City Council of Windcrest authorized the annual renewal of the Acadian Ambulance Service Agreement upon the same terms and conditions provided in the original agreement and authorized the City Manager to execute a renewal of the agreement; and

WHEREAS, the agreement renewal will expire on September 30, 2013; and

WHEREAS, the City Council has determined that Acadian Ambulance Service has satisfactorily performed its obligations under the agreement and that it would promote the public health and welfare to continue the agreement.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Windcrest, Texas, that:

1. That annual renewal of the Acadian Ambulance Services Agreement upon the same terms and conditions provided in the original agreement is approved and the City Manager is authorized to execute documents evidencing such renewal.

DULY PASSED AND APPROVED, on the 9th day of September, 2013 at a special meeting of the City Council of the City of Windcrest, Texas, which meeting was held in compliance with the Open Meetings Act, Tex. Gov't. Code, §551.001, et. seq. at which meeting a quorum was present and voting.

CITY OF WINDCREST, TEXAS

Alan Baxter, Mayor

ATTEST:

Kelly Rodriguez, City Secretary

APPROVED:

Michael S. Brenan, City Attorney



City Council Agenda Item Report

September 9th, 2013

Contact – Andrew Hunt/ Michael McAlear
ahunt@rkci.com / mmcalear@windcrest-tx.gov

Resolution #: 2013- 458(R)

SUBJECT: Deliberation and possible action on a resolution accepting the bid of BDR Services for the removal and installation of five Civic Center light pole concrete bases.

1. BACKGROUND/HISTORY

Renovations are currently being performed on the Windcrest Civic Center. As a uniform lighting design is desired by the Parks and Recreation Commission throughout City of Windcrest Parks, City Management requested an expedited purchase of 5 cyclone lighting fixtures in conjunction with Windcrest Civic Center renovations. Purchase of said lights was approved per Resolution 2013-445(R). Prior to installation, existing light poles and concrete bases need to be removed and additional bases need to be installed to conform to new lighting.

2. FINDINGS/CURRENT ACTIVITY

Quotes for the cyclone lighting fixtures and corresponding equipment were solicited from 3 vendors. 3 bids were received. **Bids are displayed in the attached quote sheet.** BDR Services places the low bid of \$14,500.00. The high bid for equivalent services was \$24,971.60.

3. FINANCIAL IMPACT -

\$14,500.00 will be funded from the Hotel/ Motel Fund 16-500-800.

4. ACTION OPTIONS/RECOMMENDATION

Staff recommends the acceptance of the bid of BDR Services in the amount of \$14,500.00.



WINDCREST TEXAS

TELEPHONE/WRITTEN QUOTE FORM

Department Name/Number: PR/506

Description of Item: LIGHT POLE REMOVAL AND BASE INSTALL

Budgeted in Acct #: 16-500-800

Vendor Name/Address	Amount of Quote	Terms/Remarks
MLP VENTURES PO BOX 840, VON ORMY TC 78073	\$17,730.00	
BDR SERVICES 2610 TILLIE DR SAN ANTONIO, TX 78222	\$14,500.00	
MALDONADO NURSERY AND LANDSCAPING 16348 NACOGDOCHES SA TX 78247	\$24,971.60	

COMMENTS: _____

RECOMMENDED VENDOR: BDR SERVICES

REASON: LOW BID

IF LESS THAN THREE QUOTES ARE OBTAINED, CHECK THE FOLLOWING REASON:

☐ Sole Source

☐ State Contract

☐ Other: _____

Sarah M. Manham
Signature of Person Receiving Quotes

9/5/13
Date

Approval by Department Head: _____

Signature

Date

-----To be Completed by Finance / City Manager's Office (if required)-----

Approval by Municipal Finance Officer : _____

Sarah M. Manham
Signature

9-5-13
Date

Approval by City Manager: _____

[Signature]
Signature

9/8/2013
Date

Council approval (if required): _____

Council Approval

BDR SERVICES
2610 TILLIE DR.
SAN ANTONIO, TX 78222
(210) 289-2653

PROPOSAL

TO: City Of Windcrest **DATE:** 09/04/13

JOB: Replacement of 5 pole lights

This proposal consists of: Remove existing pole lights (5 each) set on ground. Excavate to remove existing concrete and install new cones and fill up with new 3000 PSI concrete. Leave it prepared for new or existing light pole installation. Conduit system. 5/8 X8' Ground Rod, and #6 Copper attached to each pole base. Also included in Bid.

All for the sum of \$14,500.00

Will COMPLETE JOB AS PER THE ENGINEERED
DRAWINGS PROVIDED BY M&S ENGINEERING.

Dennis D. Rios
9-4-13

(4) 3/4" x 17"
WITH 3" HOOK ANCHOR BOLT
@ 10" DIAMETER BOLT CIRCLE
(SEE MANUFACTURER DETAIL)

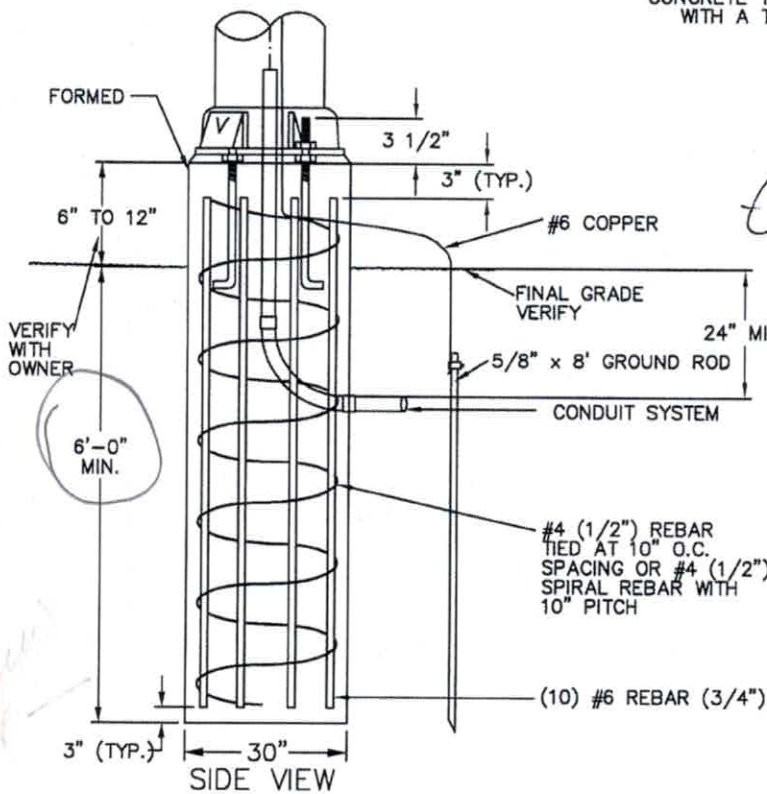
(10) #6 REBAR (3/4")

#4 (1/2") REBAR
TIED AT 10" O.C.
SPACING OR #4 (1/2")
SPIRAL REBAR WITH
10" PITCH

1" SCHUDULE 40 PVC
WITH 90 SWEEPS,
EXTENDED 2' FROM
CONCRETE AND/OR
CONNECTED TO
CONDUIT SYSTEM

TOP VIEW DETAIL

CONCRETE TO BE 3000 PSI @ 28 DAYS
WITH A TOOLED RADIUS ON EDGE



E. Allen Dunn, III
7/16/13



NOTE:
FOUNDATION DESIGN IS PREDICATED ON
THE PRESENCE OF CLAY SOILS WITH A
UNDRAINED COHESIVE STRENGTH OF AT
LEAST 1,000 PSF WITH NO GROUNDWATER
PRESENT WITHIN THE DEPTH OF THE
FOUNDATION.

CONTRACTOR SHALL VERIFY SOIL
CONDITIONS PRIOR TO FOUNDATION
CONSTRUCTIONS. WHERE CONDITIONS
VARY FROM THOSE RECOMMENDED, M&S
SHOULD BE CONTACTED TO REVIEW AND
REVISE OUR DESIGN AS APPROPRIATE.

THIS DETAIL ONLY APPLIES TO THE CYCLONE
PA40-12-SA.

FOUNDATION DIMINSIONS ARE ONLY FOR A
10" BOLT CIRCLE DIAMETER REQUIRED BY
THE LIGHT MANUFACTURER.

STRUCTURAL LIGHT POLE BASE FOR CITY OF WINDCREST, TX

MAIN OFFICE

P.O. BOX 970
SPRING BRANCH, TEXAS 78070
PHONE # (830) 228-5446
FAX # (830) 885-2170

M & S



BRANCH OFFICE

P.O. BOX 391
McQUEENEY, TEXAS 78123

ENGINEERING, L.L.C.

ENGINEERS, PLANNERS, AND SURVEYORS

TEXAS REGISTERED ENGINEERING FIRM F-1394

MLP VENTURES INC.

Construction Managers -- Design/Build

Proposal

Thursday, August 29, 2013

Michael McAlear
City of Windcrest
5601 Midcrown
Windcrest, TX 78239

**RE: Improvements to Windy Hollow Pond
Takas Park – City of Windcrest
Civic Center Light Pole Bases**

Mr. McAlear,

We are pleased to provide you this proposal for the Civic Center light pole bases. Our proposal includes: removal of five (5) each existing concrete bases, installation of new 24" x 5' deep concrete footings (design to match light pole bases at Windy Hollow Pond), compact and backfill around footing, and clean up.

In the sum of:

\$17,730.00 (Seventeen Thousand Seven Hundred Thirty & 00/00 Dollars)

We specifically include: any and all electrical work, disconnecting and removal of existing light fixtures, new J-bolts for light poles (installed by MLP, supplied by others), light pole installation and connection, any and all landscaping work, temporary and permanent irrigation, and after normal business work hours.

We look forward to working with you on this project. If you have any questions or require any additional information, please do not hesitate to contact me @ (210) 623-8172.

Thank you,



JJ Perez
MLP Ventures Inc.



MALDONADO

NURSERY & LANDSCAPING, INC.

ADDITIONAL WORK AUTHORIZATION

To: City of Windcrest
From: Bob Levy
Re: City of Windcrest Civic Center
Job #: 13-3095
Date: August 22, 2013
cc: Job File

Via Email:
No. Of Pages: 1
Proposal Request No.: PR 02
Maldonado AWA No.: 2b

Maldonado Nursery & Landscape is pleased to provide a quote for the landscape / irrigation development services for the above referenced project.

The quote provided is based on the plans and specifications noted below, when no specification is provided Maldonado Nursery & Landscaping, will use those practices as commonly accepted by the TNLA (Texas Landscape and Nursery Association).

Plans: PR 02

Specifications: Original contract requirements

Scope: Note as Follows: Landscape and Irrigation repairs from installation

- Demolition of Existing Pole Bases \$ 2,541.18
 - *Scope:* Labor / Materials - for Demolition and dispose of existing pole lights and cement footings in lawn space. Includes disconnecting existing electrical, removing poles, jack hammering and removing existing pole light footings.
- Drill and Install Bases \$ 21,821.36
 - *Scope:* Labor / Materials to Drill and install 5 –Pole Light column bases per plans provided. 1 Year warranty.
- Sub-Total \$ 24,362.54
- 2.5% Bond \$ 609.06
- **Net Total:** **\$ 24,971.60**

Commercial Landscape/Irrigation

16348 Nacogdoches San Antonio, Texas 78247 Tel: (210) 599-1219 Fax: (210) 599-9736

Construction Schedule Impact:

Schedule Impact for the additional light pole base work: **Additional 10-12 business days**

Exclusions: This price does not include any protection or replacing of any existing landscaping that may be damaged during construction. We will not be held responsible for any damages to pre existing under ground utilities.

SPECIAL NOTE: If we encounter rock while drilling and we are required to get special equipment to drill into rock it will be an additional cost. The cost is yet to be determined.

Exclusions: Tax, Cost of bond, Water Meter, Cost of Water for Establishment & Maintenance, sub grade preparation.

*Should you accept this work, note your authorization to proceed in the space provided below. Return a signed copy to Maldonado followed by a properly executed change order as per the terms and conditions of the original subcontract agreement referencing this project.

Authorization to proceed:_____

Date:_____

Company: _____

PO# / CO# _____

Commercial Landscape/Irrigation

16348 Nacogdoches San Antonio, Texas 78247 Tel: (210) 599-1219 Fax: (210) 599-9736



RESOLUTION NUMBER 2013-458(R)

A RESOLUTION ACCEPTING THE BID OF BDR SERVICES FOR THE REMOVAL AND INSTALLATION OF FIVE CIVIC CENTER LIGHT POLE CONCRETE BASES.

WHEREAS, the City of Windcrest Civic Center is currently undergoing renovations as recommended and approved by the Windcrest Parks and Recreation Commission and the Windcrest City Council; and

WHEREAS, the City of Windcrest Purchasing Policy requires council approval for all purchases between \$10,000 and \$25,000; and

WHEREAS, the City of Windcrest City Council authorizes the acceptance of BDR's bid of \$14,500 for the removal of five (5) existing light poles, removal of concrete bases, and installation of concrete bases for additional light pole installation per the attached proposal (Attch. 1).

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Windcrest, Texas, that:

1. BDR SERVICES' Bid in the amount of Fourteen Thousand, Five Hundred Dollars and Zero Cents (\$14,500) is hereby accepted. The City Manager is instructed to provide notice of award to the contractor and negotiate and execute a contract for such work.

DULY PASSED AND APPROVED, on the 9th day of September, 2013 at a special meeting of the City Council of the City of Windcrest, Texas, which meeting was held in compliance with the Open Meetings Act, Tex. Gov't. Code, §551.001, et. seq. at which meeting a quorum was present and voting.

CITY OF WINDCREST, TEXAS

Alan Baxter, Mayor

ATTEST:

Kelly Rodriguez, City Secretary

APPROVED AS TO FORM

Michael Brennan, City Attorney

Fiscal Year 2013-14

*Proposed Annual Budget
and
Plan for Municipal Services*



*FILED WITH THE CITY SECRETARY
JULY 25, 2013
Updated September 4, 2013*

City of Windcrest, Texas

List of Principal Officials

City Council

Alan E. Baxter - Mayor

Council Members by Place:

Gerd Jacobi - Place 1

Jim Shelton - Place 2

Pamela Dodson - Place 3, Mayor Pro Tem

James McFall - Place 4

John Gretz - Place 5

City Staff

Rafael Castillo Jr., City Manager

Sarah Mangham, Municipal Finance Officer, CGFO

Katie Brought, Public Affairs/PR/MKTG/Events

Kelly Rodriguez, City Secretary

Michael Brennan, City Attorney

Steve Takas, Municipal Judge

Tom Garcia, Public Works

Chief Al Ballew - Police

Chief Dan Reese – Fire

CITY OF WINDCREST, TEXAS
PROPOSED ANNUAL BUDGET AND PLAN OF MUNICIPAL SERVICES
FISCAL YEAR 2013-2014
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Highlights of Accomplishments

New to the City/Instituted during this Administration

Started May 2011

TOTAL TEAM EFFORT

Rackspace

This administration inherited a relationship with Rackspace that was negative. Rackspace was unhappy and they no longer trusted the city. We have worked very hard to repair this relationship. The first thing I did as mayor was publicly apologize to Rackspace. We have since worked as a team, and they will agree that we now enjoy a very close and mutually beneficial relationship. I am confident they will say that they love being in Windcrest. We have grown close, and there is a mutual respect between myself and Chairman of the Board Graham Weston, as well as with many other officials such as Vice President Ken Villano.

Professional

- Attitude – Customer Serviced based Windcrest City Hall. The new slogan is “Customer Service is #1.” The motto amongst the employees is “Team Windcrest.”
- Phone calls during business hours are now answered by a live person and no longer by automated voice mail.
- Uniforms – The Police Chief and Fire Chief wear their uniform every day.
- Dress – the attire is now more professional. The City Manager wears a coat and tie.
- Business Plans (3 month, 6 month, 1 year and 3 year plans) – Departments are required to have a plan; Without a plan, plan to fail.
- Sharing of Calendars – Encourage sharing of calendars between Department Heads and City Council using outlook, which goes hand in hand with our open door policy.
- Team Environment – everyone is cross trained. We never say – we are not paid to do that.
- Answer every call and email within 2 days. If a citizen calls or emails a department head, that person has no more than two days to respond or disciplinary action is taken.
- Invested over \$100,000 in cash in new computers and IT equipment.

Transparency and Accountability

- All council meetings are recorded, live streamed online and archived
- All financial data can be seen online and is available through open records.
- All emails are returned in a timely manner.
- The Mayor’s cell phone number is published.
- Recharged Planning and Zoning Board, Parks and Rec, and Board of Adjustments.
- Formed a Street Committee and a Newsletter Committee-Participatory



- EDC meets 2 times a month instead of 1

Legal

- Capped Legal fees at \$200 per hour. Prior administrations were paying lawyers over \$300 per hour. These expenses were out of line. In almost every case, we have capped fees at \$200 per hour.
- The city has grossed over \$1 million so far in reclaiming stolen/misappropriated funds. The legal team we assembled has grossed over \$1,000,000 that the city lost due to the actions of prior administrations and developers.
- Over \$30 million in potential liabilities resolved – with a profit. Led the legal team which eliminated this debt and potential liabilities while still making a profit.
- Negotiated and executed a new 5 Year Contract with Allied Waste to ensure alley trash pick-up. Alley trash pick-up is important to our city. This service is becoming increasingly hard to negotiate. We signed a new 5 year agreement with little increase in fees. It also includes free brush pick-up.
- Negotiated and executed two, new 5 year contracts with the Bexar County Water and Improvement District #10. We signed a new 5 year lease and 5 year inter-local agreement with the Water District ensuring that they will stay at City Hall and at terms more favorable to the city.
- 30 Year Franchise Agreement with CPS = over \$300,000 per year for the city
- Revised Master Economic Incentive Agreement (MEIA). The revised MEIA relieves the city of liability with regard to many issues. This revised agreement, the original was signed in 2007 by a prior administration, had to be negotiated and signed by Bexar County, the City of San Antonio and Rackspace.
- Signed new 5 year deal with Bexar County Water Control Improvement District #10 (BCWCID #10)

*****The City of Windcrest is now more efficient and profitable than ever before*****

Financial

- The city operated at a loss two years before this administration and then with a very little profit the next year. The City of Windcrest has cut down on expenses, and now operates with approximately a \$1,000,000 profit!
- The Rainy Day fund was increased from less than 3 months of operating expenses to over 4 months, with a plan to have 5 months in the bank
- Developed Capitol Improvement Project Funds (CIP) – these funds are designated and restricted for parks/medians/ common areas and for streets. We formulated a financial plan calling for investment in the community using those funds
- We rezoned our Zip code + 4 to obtain more tax revenue = approximately \$100,000 per year.



- We have a plan that will see the city be DEBT FREE within 3 years and the ability to eliminate city property taxes within 7 years. No city property taxes in Windcrest!
- Restructured organization chart
- All improvements done in cash.
- \$17 million note/debt obligation, Rackspace liabilities due to alleged actions of prior City Manager (approximately \$9 million) and the failure of the City and EDC to meet MEIA agreement obligations owed were all resolved without costing the City one penny.

Courts

- Initiated the policy of arresting persons with warrants, driving without a license and for no insurance
- Re-structured the staff. Some examples are: adding a full time warrant officer, who is a police officer, and adding a full time assistant court clerk.
- Initiated on line payment, and added an extra court date per month to decrease overtime expenses. The City of Windcrest now sees a 40 percent increase in revenue.
- Raised over \$400,000 in the last 2 years alone.
- Warrant Round-Ups 4 times a year.
- Stream lined judicial process to reduce overtime cost.
- Hired full time Warrant Officer, Troy Fackelman
-Sole purpose is to arrest people with outstanding warrants.

Marketing

- Social Media – activated and got active with Facebook and Twitter.
- Constructed two new websites
-GoWindcrest.com to market the city.
-DevelopWindcrest.org to deal with economic development.
- Constructed a phone app for both Android and iPhone Platforms
-WindcrestWindfall.com
- Constructing an Electronic Press Kit (EPK) for the City.
- Improved monthly Newsletter by taking it from a black and white publication to a 20+ page, full color publication
- New Windcrest Light-Up maps for our annual Christmas Light-Up which all for sponsors and are color publications.
- Gatefold highlighting the city.
- Had two official Fiesta events in our city for the first time – a parade and a carnival.

Personnel

- Restructured how Windcrest does business, run it like a business.
- Outsourced IT Department
- New City Manager, Rafael Castillo



- New Chief of Police, Al Ballew
- New Director of Public Works, Tom Garcia
- New Finance Director, Sarah Mangham
- Re-structured the Court Department
- Re-structured the Permit and Inspections Department
- Re-structured the Code Compliance Department
- Re-structured Animal Control
- New Economic Development Corporation (EDC) Director, Robert Colunga
- Created EDC position – Business Development and Public Affairs Director, Michael McAlear
- Created City position - Public Affairs, Social Media, Marketing and Events Coordinator, Katye Brought
- Gave yearly stipend to part time and full time employees
- Added team building events such as:
 - San Antonio Sports Corporate Cup
 - Office lunches
- Have best health insurance of any city in surrounding area by providing:
 - Health Reimbursement Assistance

Public Affairs

The Mayor meets with officials at all levels to discuss Windcrest and make sure we have a seat at the table. Some meetings are as follows:

City

- San Antonio - Mayor Julian Castro and Council Person Ivy Taylor.
- All city's Mayors in the Northeast Partnership (NEP) – Kirby, Selma, Converse, Garden Ridge, Universal City, Cibolo, Schertz, Selma and Live Oak.
- Del Rio City Council Person Rowland Garza and China Grove Council Person John McRae.

County

- County Judge Nelson Wolf, County Commissioners Kevin Wolf, Sergio Rodriguez and Tommy Adkisson, along with EDC Head David Marquez.
- Working with the NEP and the Metropolitan Planning Organization (MPO) towards obtaining more funds for our state roads.

Northeast Independent School District (NEISD)

- Superintendent Dr. Brian Gottardy and Vice-Superintendent Mark Scheffler.

State

- Governor Rick Perry, Lt Gov. Dewhurst, Speaker of the House Joe Strauss, State Senator Jeff Wentworth, State Reps – John Garza and Lyle Larson.



Federal

- Senator John Cornyn, Congressmen Francisco Canseco and Henry Cuellar.

Economic Development

- Have an all new EDC Board.
- Working with the Governor's EDC to bring new businesses to Windcrest as well as the County EDC.
- Engaging our elected officials about the improvements and goals of Windcrest and to help encourage their business contacts to consider Windcrest.
- Working with companies throughout the state and country to look at our great community here in Windcrest.
- Working with the MPO to bring dollars to Walzem Road and modernize our road.
- Working with Texas Department of Transportation to get improvements like syncing lights and better crosswalks for our public safety, as well as creating monthly meetings with them to discuss issues within Windcrest common areas.
- Created the first ever Windcrest Council with the North Chamber, which concentrates in developing and bringing in business to Windcrest and allows another arm for our needs from a legislative stand point.
- Removing the former developers from the property on IH35 and Eisenhower and bringing in new developers who are working to create a new master development for the area.
- Working with Rackspace on the new Racker Road which was promised to Rackspace several years ago with the previous administrations.
- Working with Walzem Road Revitalization Initiative to bring back Walzem Road to a welcoming area for visitors.
- Bringing in a new meteorological computer system so our local channels can identify Windcrest and announce our rainfall and temperature, as well as a live video from our golf course.
- Sales tax revenue has increased over 10% for the year.
- Changed the zip code to ensure all sales tax that Windcrest deserves will be awarded to Windcrest and not San Antonio.
- Windsor Park Center saw an over \$6 million face lift.
- Racker Road pad sites will generate over \$5 million dollars once Racker Road is finished and the pad site are ground leased.
- Rackspace Hosting has completed or is in the construction phase of over 700,000 sq ft with more to come.

Fundraising/Charity

- Firefighter's Gala (first ever and sold out) – We raised over \$25,000 for the Windcrest Fire Department.
- Firefighter's Picnic – Made this a 2 day event. The Fire Department grossed more money than ever.



- Improved the Light-Up maps and raised over \$25,000.
- Gold/Elite – Plus – Added this level for the Windcrest Volunteer Fire Department and raised an additional \$60,000.
- In total, we raised over \$100,000 for the Volunteer Fire Department.
- Windcrest Little League – raised over \$20,000 and repaired ball fields.
- Windcrest Swim Team – raised over \$3000 for the swim team.
- Plan to build a soccer field using donated funds.

Quality of Life

- More Police Officers than ever before in our history. We have added four patrolmen with plans on adding 3 more.
- Purchased two new police Chevrolet Tahoes with cash, and will purchase two more with cash within the next 4 months.
- Purchased new ticket writers and video equipment, as well as new on board computers for the Police Department.
- Created a 3 year CIP plan for street improvement
- Created a committee whose sole purpose is to work with engineers to research and make sure the citizen's wishes are honored.
- Kept the United States Post Office located at City Hall.
- Upgraded the Civic Center with over \$100,000 cash investment.
- Invested in Parks and Landscaping.
- Purchased a new Street Sweeper valued at over \$80,000.
- Largest 4th of July Parades for the past two years in the City of Windcrest's history. We provided free hot dogs, apple pie, ice cream and lemonade to the citizens and public who attended.
- Invested more money on the Windcrest Light –Up than ever before in our history.
- Brought Fiesta Especial to the City of Windcrest-an Official Fiesta Event.
- Held Flag Party for residents to vote on Official Windcrest flag to form solidarity.
- Made sure Windcrest Swimming Pool received necessary updates.
- Re-landscaped civic center & improved inside of civic center.
- Covered playground.
- Overall maintenance of parks.
- Landscaped City Hall and repaired inside.
- Invested \$300,000 in Takas Park Pond
- Maintained and kept alley trash pick-up for citizens

Open, Transparent and Participatory Government

- Committees – New committees were formed that empowered the residents. The Newsletter Committee, a new EDC Board, a new Planning and Zoning Board and a new Parks and Recreation Board.



- Known as the most transparent city as we place all information on website.
- New audio – Invested over \$25,000 in new audio equipment so that citizens can clearly hear the meetings as they are being broadcasted live on the internet, as well as archived.
- Unprecedented amount of Town Hall and Council Meetings to engage the citizens and ask for their input. TEAM WINDCREST. Our best asset is our citizens!

OUR FUTURE

One year

- Pass a balanced budget which provides:
 - o Additional Police Officers
 - o Invest over \$100,000 in our Parks/Common Areas/Amenities
 - Build one regulation sized soccer field-solely funded by donations
 - Continue to improve the Windcrest Little League Baseball Complex
 - o Invest over \$1 million in cash – no debt per year each of the next 3 years on roads/streets.
 - o Reduce Windcrest property taxes for the second consecutive year
 - o Keep residential permits at \$5
 - o Reduce residential garbage bill between 10%-20%
 - o Continue to increase rainy day fund for third consecutive year
 - o Maintain great health benefits for City employees
 - o Increase compensation for City employees for the third consecutive year
 - o Continue to improve on customer service
 - o Parade of Homes in the City of Windcrest
 - o Assist in leasing out the empty retail space on Walzem and the Business District

Three years

- o Continue to decrease Windcrest Property Taxes by 19% next budget and 5% a year on the following two budgets:
 - Totaling 45% in reduction in the next 3 years
- o Close the deals for 6 more restaurants, office complex, hotel and outdoor retail mall.
- o Continue to invest in public safety:
 - Police
 - Fire
- o Have the Windcrest residential area have completely free Wi-Fi by year 3
- o Trash service for Windcrest residents absorbed by the City
- o Continue to improve on quality of life issues, employee benefits and our special events.
- o Invest over \$4 million on the streets and \$1 million on the parks and common areas.

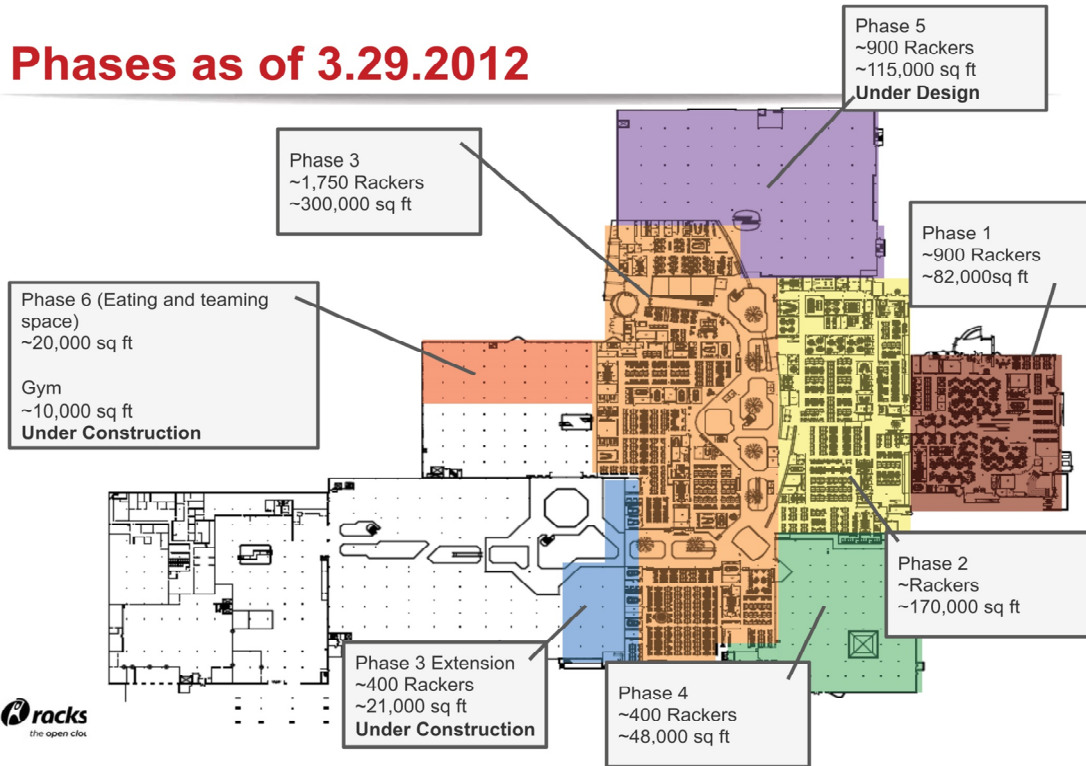


- o Continue to work to retain businesses and grow our sales tax revenue at the more than 10% per annum.
- o Be active with the renovations of \$14.75 million at Windcrest Elementary School.
- o Reducing the speed limit to 20mph in the residential area of Windcrest.
- o Continue to develop relationships with other local, County, State and Federal governments and officials.
- o Ensure that Windcrest is seeking out all benefits available to our city at the County, State and Federal Level (Grants, Improvement Allocations, etc).
- o Make Windcrest the new standard for city governments by taking the city to the cutting edge of technology and transparency.
- o Establish a sister city in China with the Windcrest Economic Development Corporation.
- o Maintain an official Fiesta SA event in our city.
- o Have the Windcrest residential area have completely free Wi-Fi by year 3.
- o Keep residential permits at \$5.



2013-2014 FY Budget Mayor's Summary of Past, Present and Future

Phases as of 3.29.2012

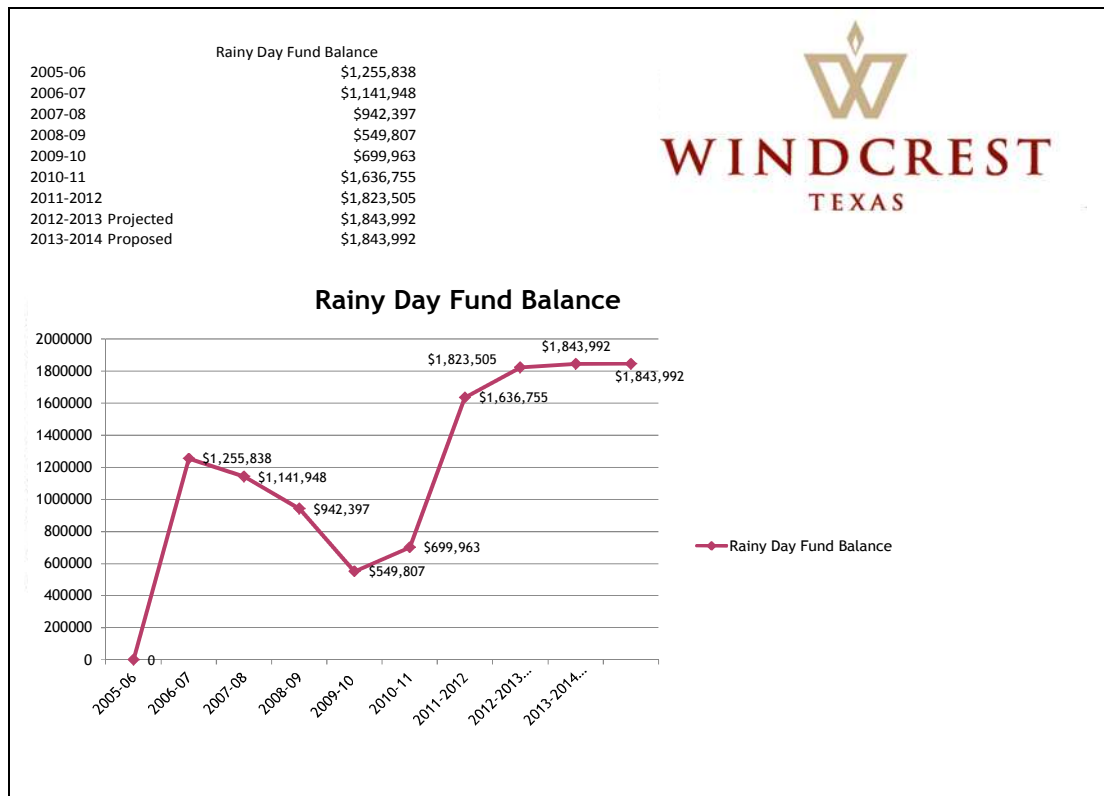
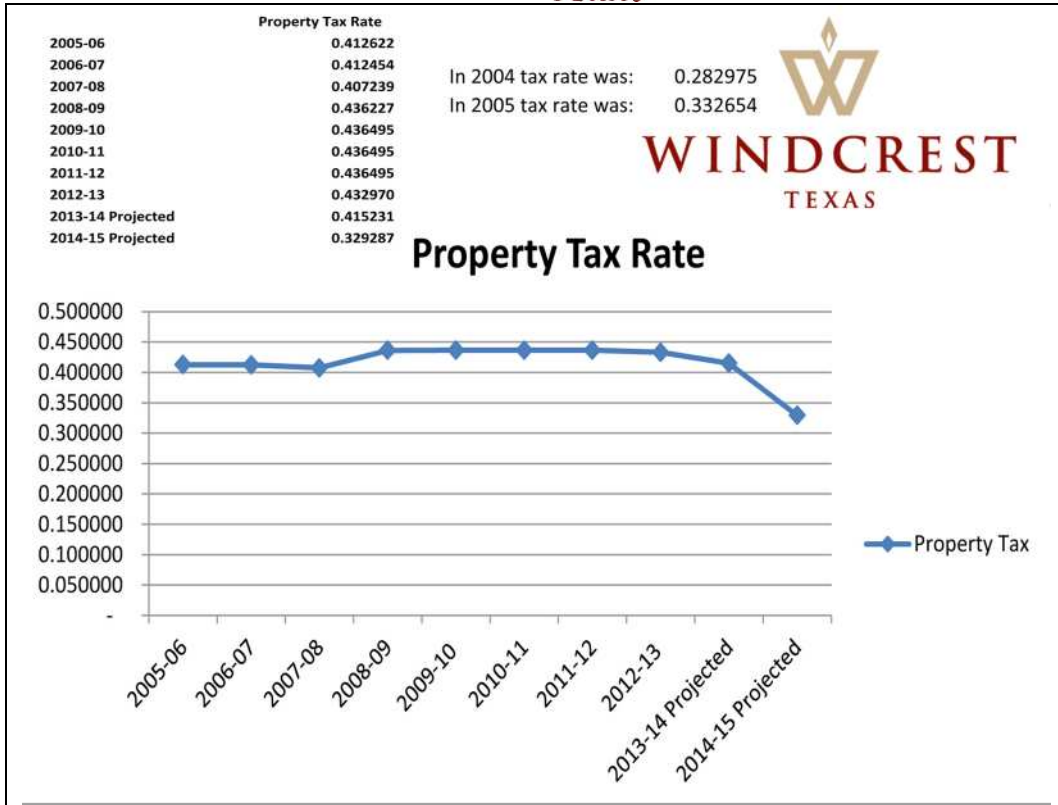


**Under this
administration,
Rackspace has
completed or is in the
construction phase of
over 700,000 sq ft and
more to come!**

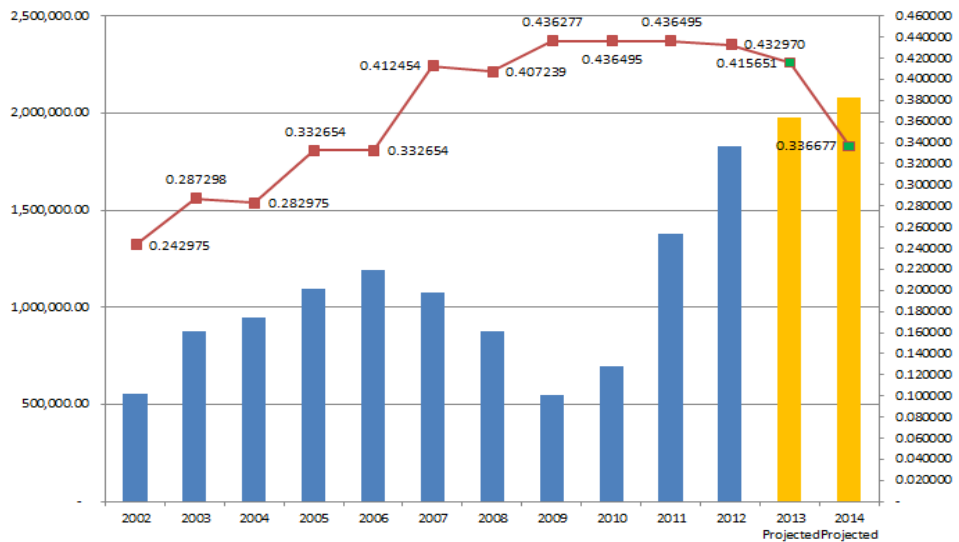
Rackspace permit revenues

Permit Date	Permit #	Cost of Permit	Permit Date	Permit #	Cost of Permit
1/18/2008	RR770	\$100.00	3/24/2011	E653	\$65.00
1/22/2008	RR771	\$36,784.57	3/29/2011	CS222	\$60.00
1/29/2008	E452	\$879.05	4/26/2011	FS040	\$1,608.00
2/19/2008	P1100	\$585.00	6/21/2011	CS228	\$60.00
2/19/2008	M839	\$6,530.00	7/19/2011	E699	\$30.00
3/27/2008	E465	\$60.00	11/4/2011	CS232	\$218.00
3/27/2008	E466	\$30.00	2/16/2012	RR1771	\$30,867.00
4/24/2008	RF1417	\$15,120.00	2/21/2012	FS041	\$1,230.00
5/12/2008	RR786	\$196,000.00	9/24/2012	M1488	\$2,200.00
7/31/2008	P1178	\$1,160.00	10/2/2012	E 753	\$727.40
7/31/2008	M908	\$16,310.00	10/10/2012	P1892	\$65.00
7/31/2008	E484	\$2,550.95	10/12/2012	FS 052	\$50.00
9/12/2008	FS021	\$4,912.75	10/16/2012	E 755	\$35.00
9/30/2008	E494	\$60.00	12/3/2012	M1508	\$2,200.00
9/30/2008	E495	\$60.00	12/12/2012	E767	\$441.70
5/7/2009	E533	\$90.00	12/17/2012	FS054	\$0.00
5/19/2009	RR879	\$0.00	12/20/2012	FS055	\$939.00
6/25/2009	E543	\$60.00	2/11/2013	130211003	\$3,390.00
9/23/2009	FS031	\$2,125.00	2/15/2013	130215007	\$81.00
6/17/2010	CS209	\$109.00	2/19/2013	130219005	\$843.00
3/1/2011	CS221	\$60.00	3/18/2013	130318002	\$231.00
3/3/2011	M1268	\$25,030.00	5/21/2013	1304110001	\$11,838.00
3/3/2011	RR1055	\$17,250.00	6/3/2013	130531008	\$399.00
3/11/2011	P1632	\$1,870.00	6/10/2013	130607001	\$447.00
3/11/2011	E651	\$1,148.00	6/10/2013	130607003	\$14,130.00
3/24/2011	E653	\$65.00	6/11/2013	130611001	\$217.95
					\$401,257.37

WINDCREST TEXAS

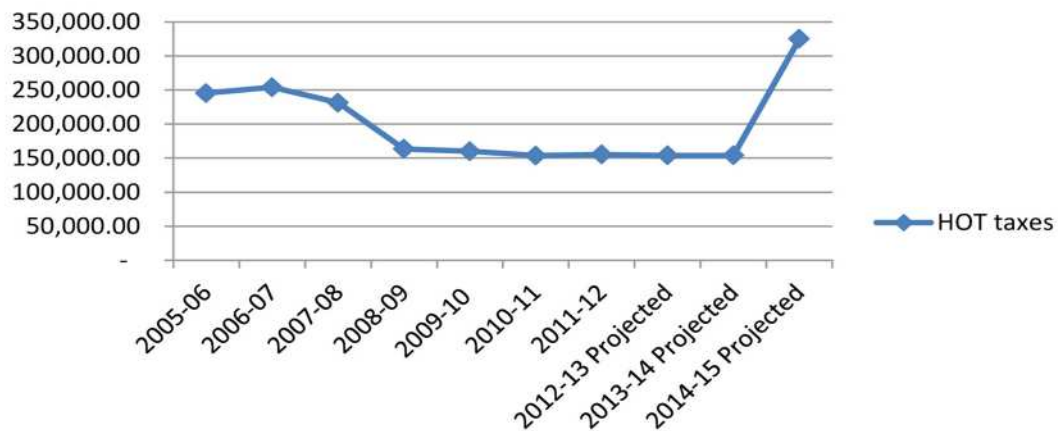


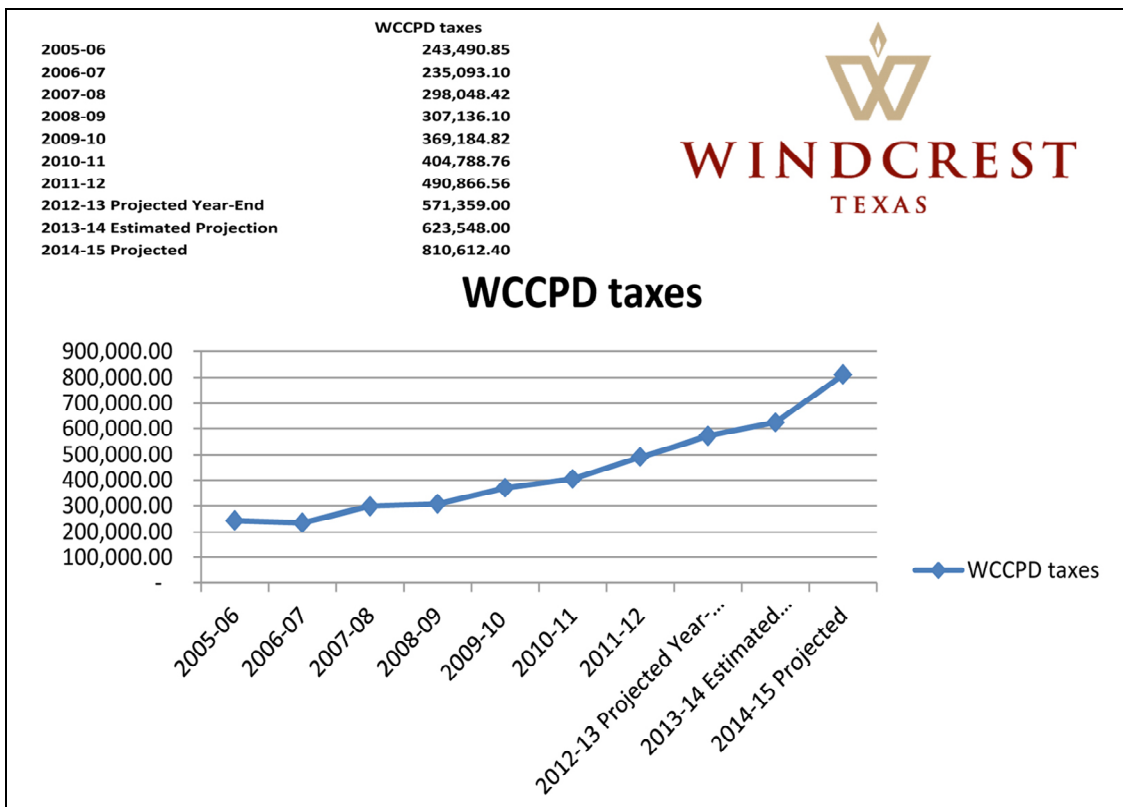
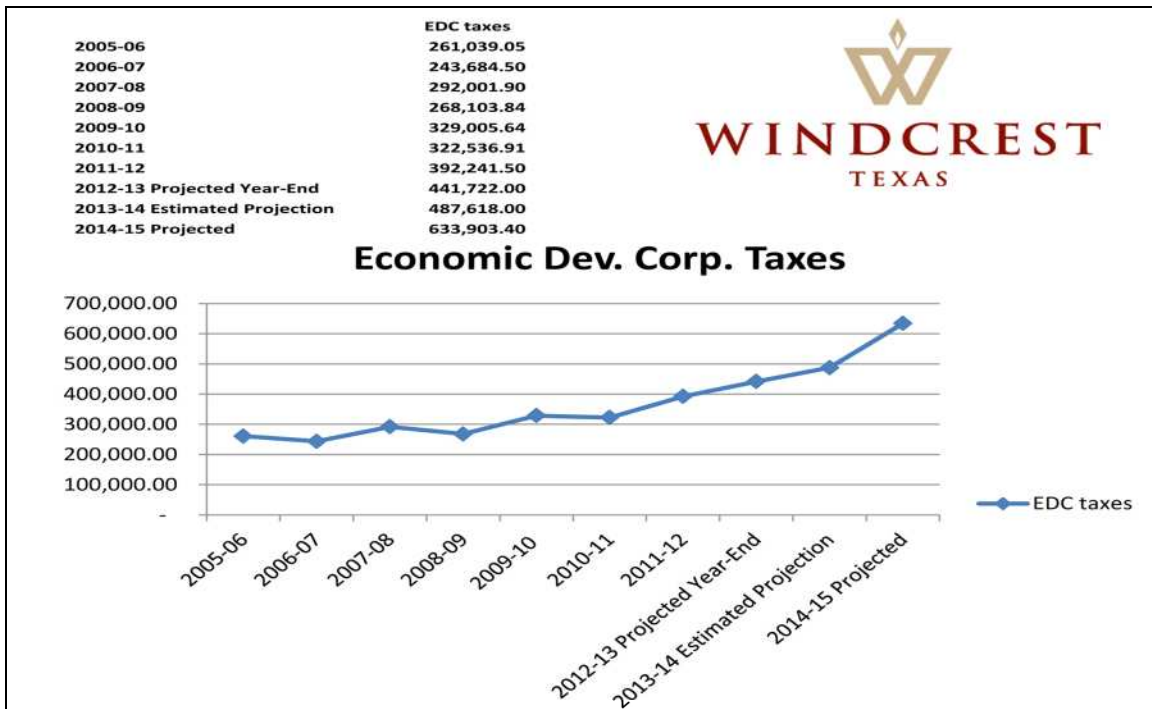
Rainy day fund & property taxes



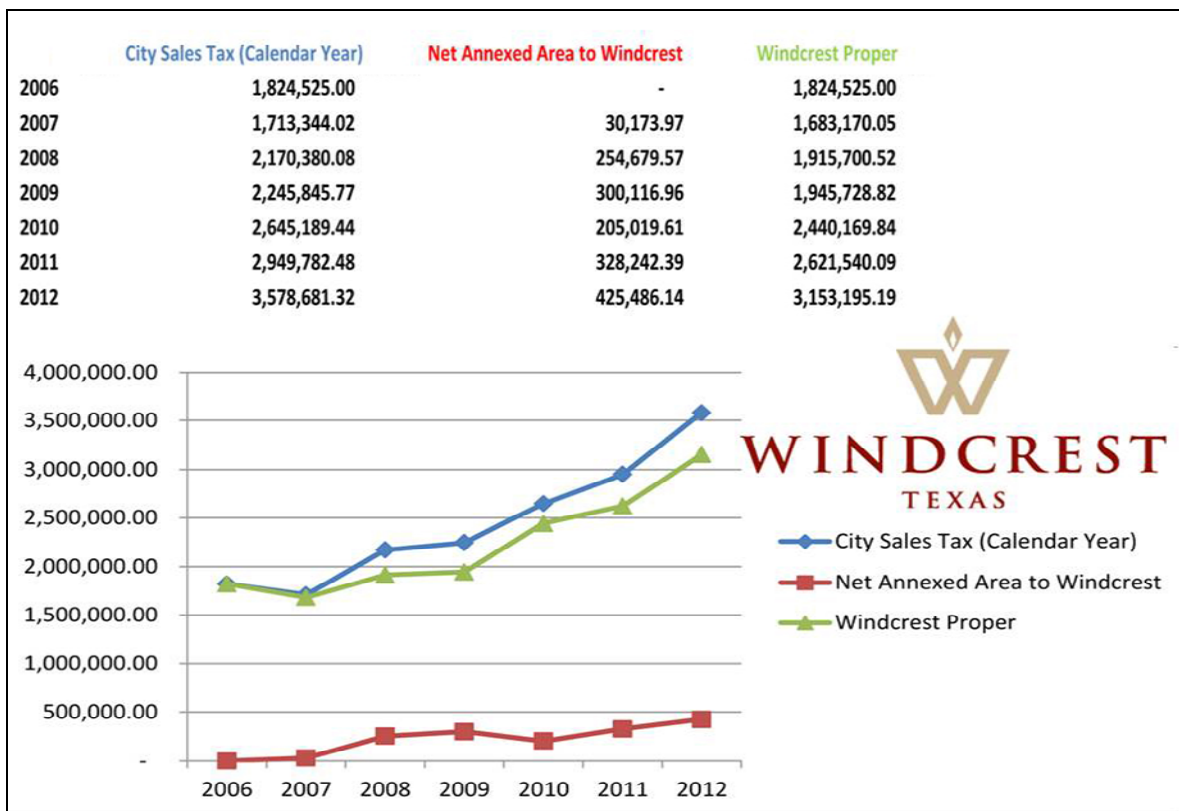
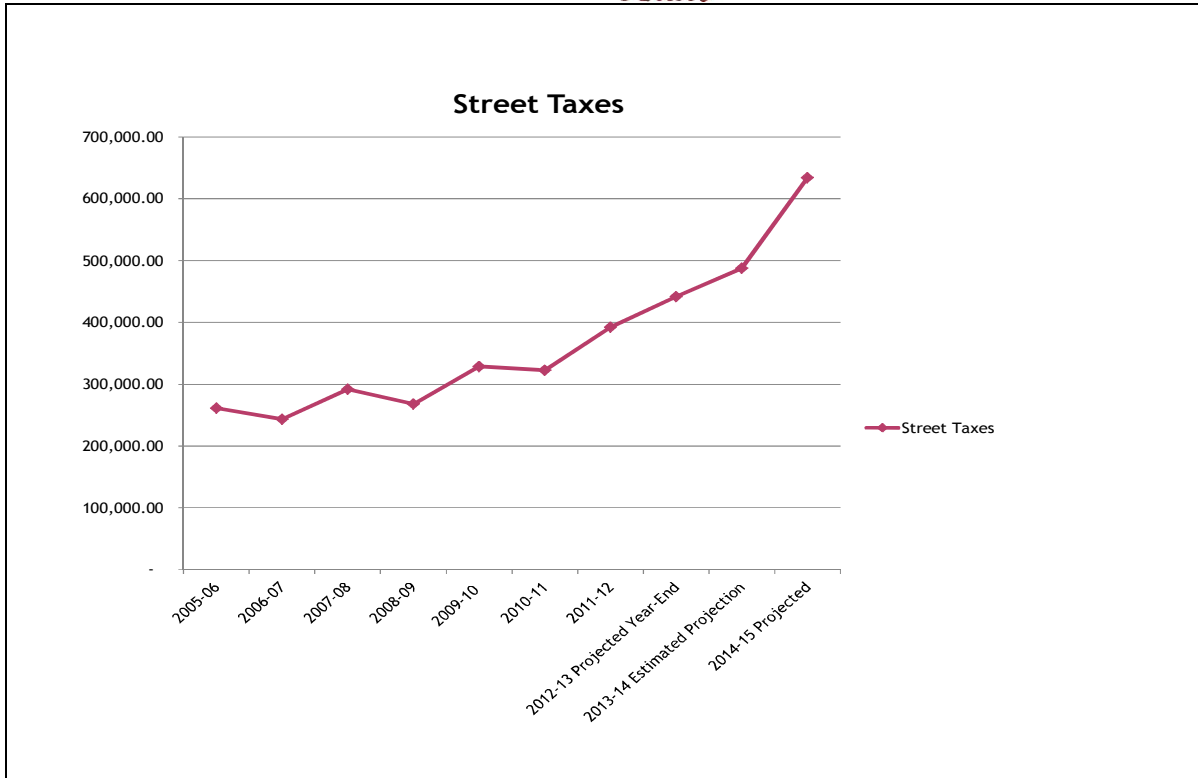
HOT taxes	
2005-06	245,331.98
2006-07	254,034.03
2007-08	231,236.64
2008-09	163,442.04
2009-10	159,969.78
2010-11	153,689.95
2011-12	155,313.35
2012-13 Projected	153,939.00
2013-14 Projected	153,989.00
2014-15 Projected	325,000.00

HOT taxes (Hotel & Motel Tax)





WINDCREST TEXAS

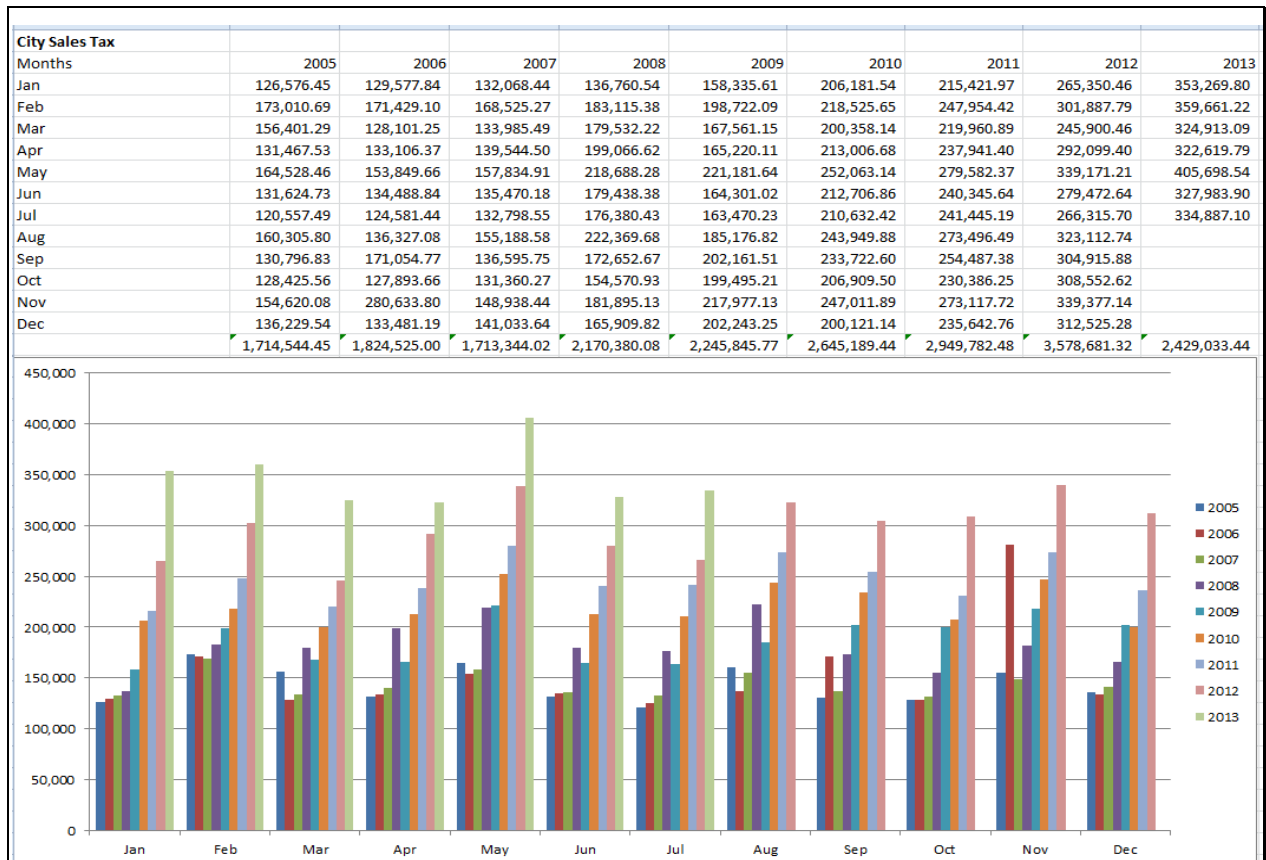


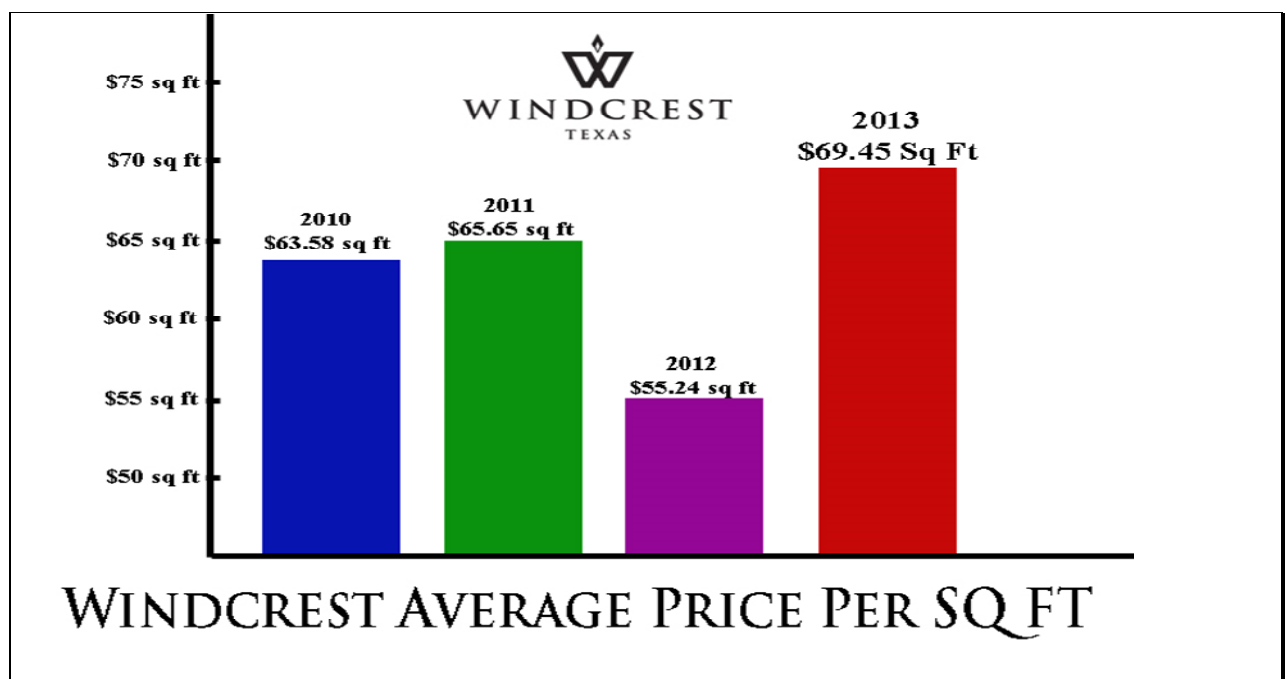
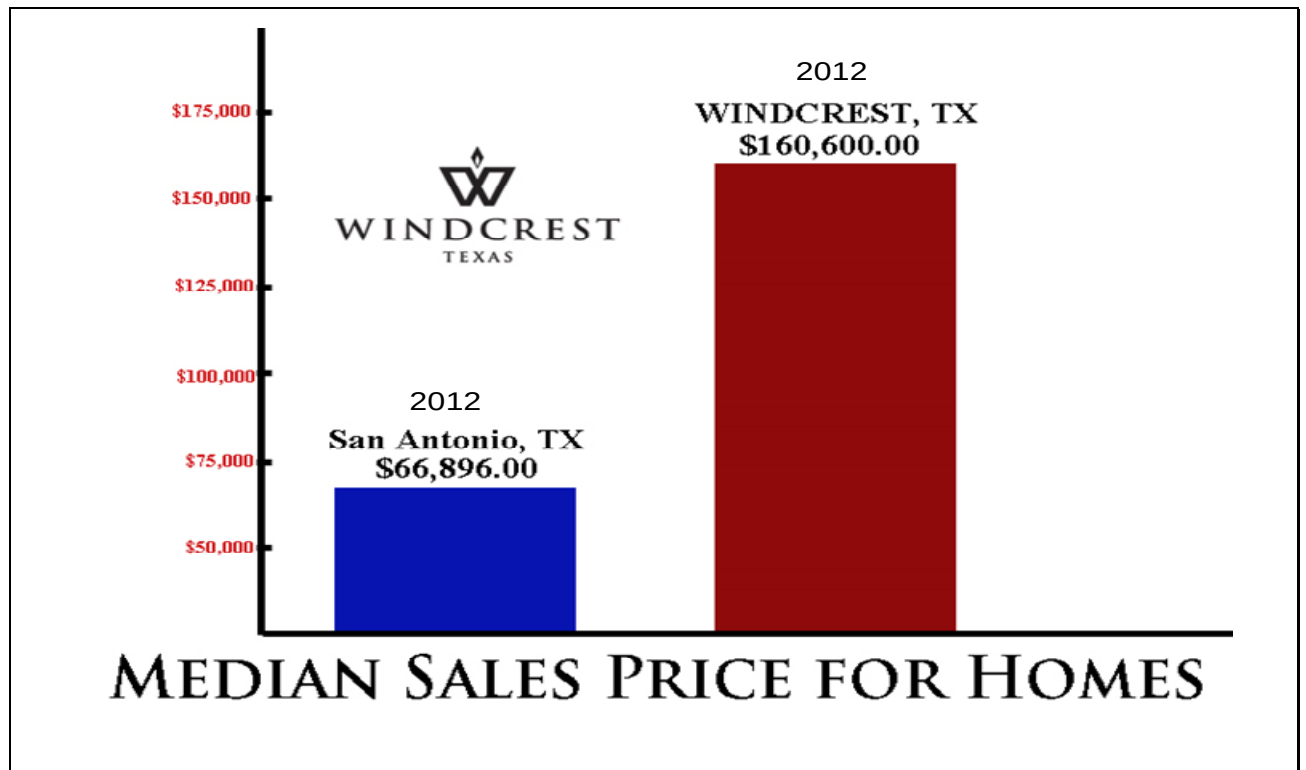


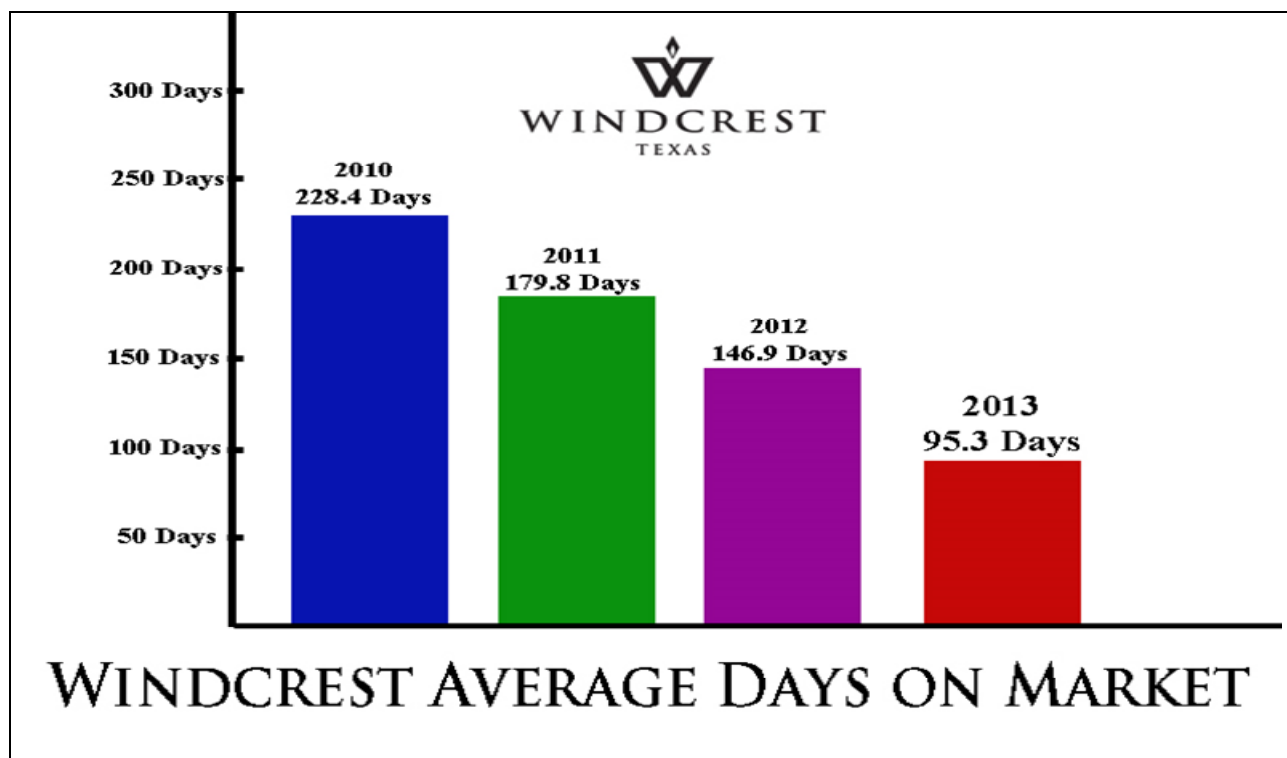
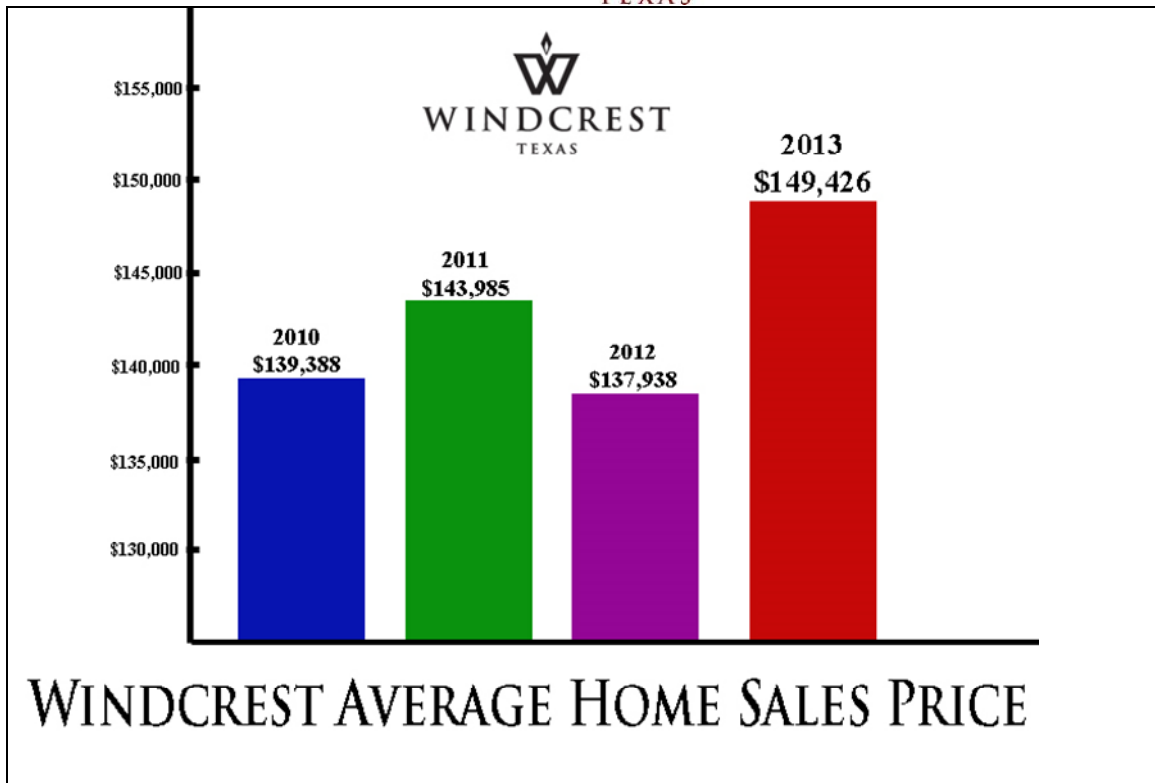
Summary of Sales Tax by City

2005 - 2012

	2005	2006	2007	2008	2009	2010	2011	2012
Alamo Heights	743,548.17	745,588.92	810,429.23	791,758.82	838,854.51	921,735.28	960,582.89	1,058,770.20
Balcones Heights	1,168,608.88	1,284,613.36	1,315,870.88	1,288,256.57	1,163,800.93	1,190,237.34	1,233,405.53	1,410,652.74
Castle Hills	879,318.83	1,144,070.39	932,031.46	1,005,693.32	994,009.26	961,058.28	1,079,857.63	1,128,896.08
China Gove	85,148.31	75,507.72	93,054.50	96,624.85	75,743.75	78,986.70	86,560.43	109,400.16
Converse	1,050,528.85	1,130,988.01	1,435,618.94	2,233,986.00	2,177,397.67	2,343,686.15	2,287,670.12	2,599,037.30
Elmendorf	40,537.89	37,194.29	40,927.18	53,198.26	40,289.69	43,329.44	54,941.50	73,794.32
Fair Oaks Ranch	-	-	-	10,892.62	277,225.86	265,362.37	305,301.81	323,354.48
Grey Forest	29,461.57	24,975.67	23,723.91	22,519.00	20,751.71	22,762.22	24,653.92	25,134.90
Helotes	564,319.59	706,251.29	872,667.48	730,148.36	747,176.81	863,357.00	955,762.70	1,052,131.12
Hill Country Village	1,171,409.33	1,253,778.67	1,309,453.75	1,217,290.04	1,042,917.85	996,710.67	1,048,393.15	1,015,078.78
Hollywood Park	685,715.93	720,573.52	764,616.34	860,605.63	772,765.70	786,598.09	790,935.90	822,071.24
Kirby	201,709.11	204,349.43	209,924.46	215,296.37	202,984.81	229,350.11	231,435.82	238,992.00
Leon Valley	1,659,996.58	1,575,509.27	1,661,307.53	1,840,217.29	2,049,472.89	2,322,295.89	2,364,760.50	2,456,348.45
Live Oak	4,949,832.90	5,102,860.85	5,510,296.93	5,482,594.69	5,460,406.56	5,684,738.40	5,916,739.59	6,364,735.92
Olmos Park	390,831.87	406,128.58	429,296.56	495,261.87	521,393.07	535,224.96	572,124.15	721,962.03
Saint Hedwig	48,617.38	52,392.64	52,298.19	55,047.09	57,353.06	58,229.54	53,892.35	53,934.43
San Antonio	161,951,337.23	195,966,662.26	209,599,572.66	215,808,945.20	202,966,327.47	208,322,620.88	220,171,017.40	244,094,371.26
Selma	2,151,674.28	2,868,137.88	3,337,780.52	3,921,111.80	3,844,824.77	4,062,815.38	4,368,882.61	4,472,520.99
Shavano Park	45,462.26	104,045.58	123,089.48	157,890.74	156,647.30	189,243.87	337,827.06	745,313.32
Somerset	148,499.58	168,924.40	174,809.74	209,297.04	202,673.13	191,680.35	201,492.39	244,813.50
Terrell Hills	105,096.24	125,665.52	154,889.35	161,844.90	157,776.70	206,315.85	201,080.59	249,251.76
Universal City	2,254,126.06	2,436,632.03	2,656,563.95	2,646,476.27	2,523,917.34	2,651,707.53	2,703,285.82	2,931,473.85
Von Ormy	-	-	-	-	10,796.20	154,793.27	187,172.52	259,457.51
Windcrest	1,714,544.45	1,824,525.00	1,713,344.02	2,170,380.08	2,245,845.77	2,645,189.44	2,949,782.48	3,578,681.32
Total Bexar County	182,040,325.29	217,959,375.28	233,221,567.06	241,475,336.81	228,551,352.81	235,728,029.01	249,087,558.86	276,030,177.66



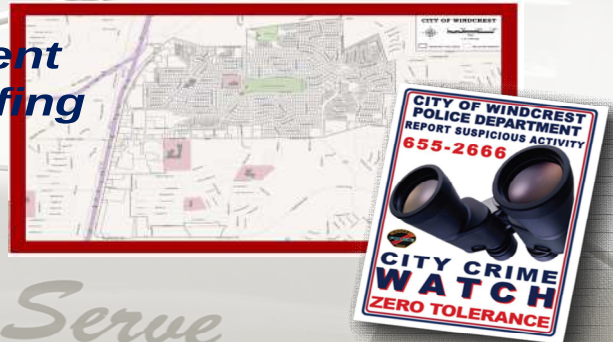




Family Income



Windcrest Police Department City Demographics & Staffing



To Protect and Serve

DIAL 911

Population – 5,493

Square Miles – 2.3

Police Officers – 26

Total Police Officers per square mile – 10.4

Police Officers per Capita – 4.7 per 1000 population

(National Standard is 2.3 per 1000 population)

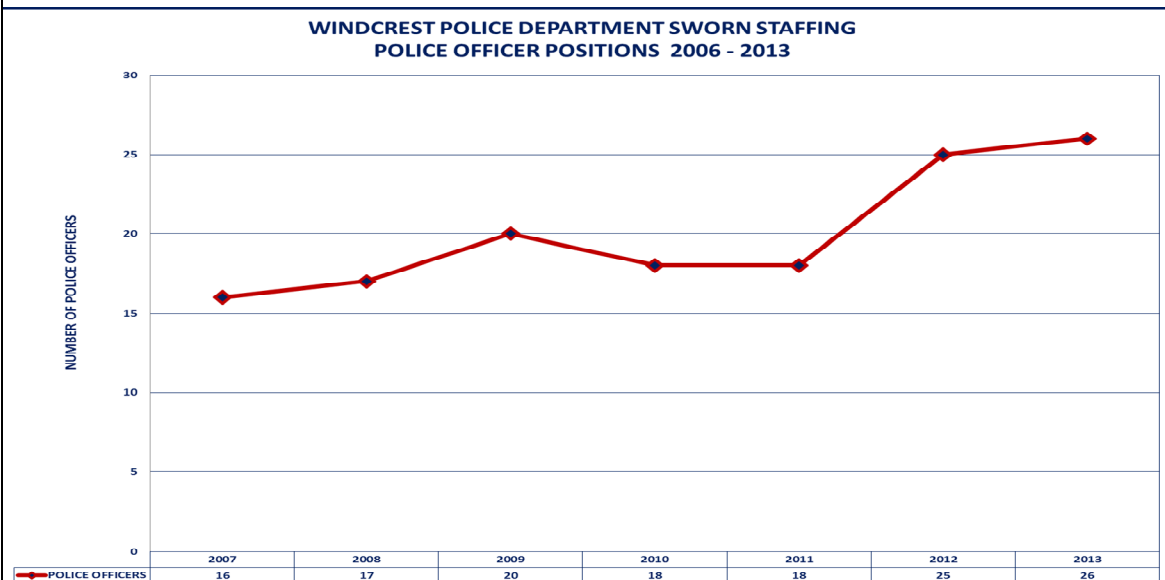
Average Police Response Time – 1 Minute 47 Seconds

Windcrest Police Department 2012-2013 Public Safety Enhancements

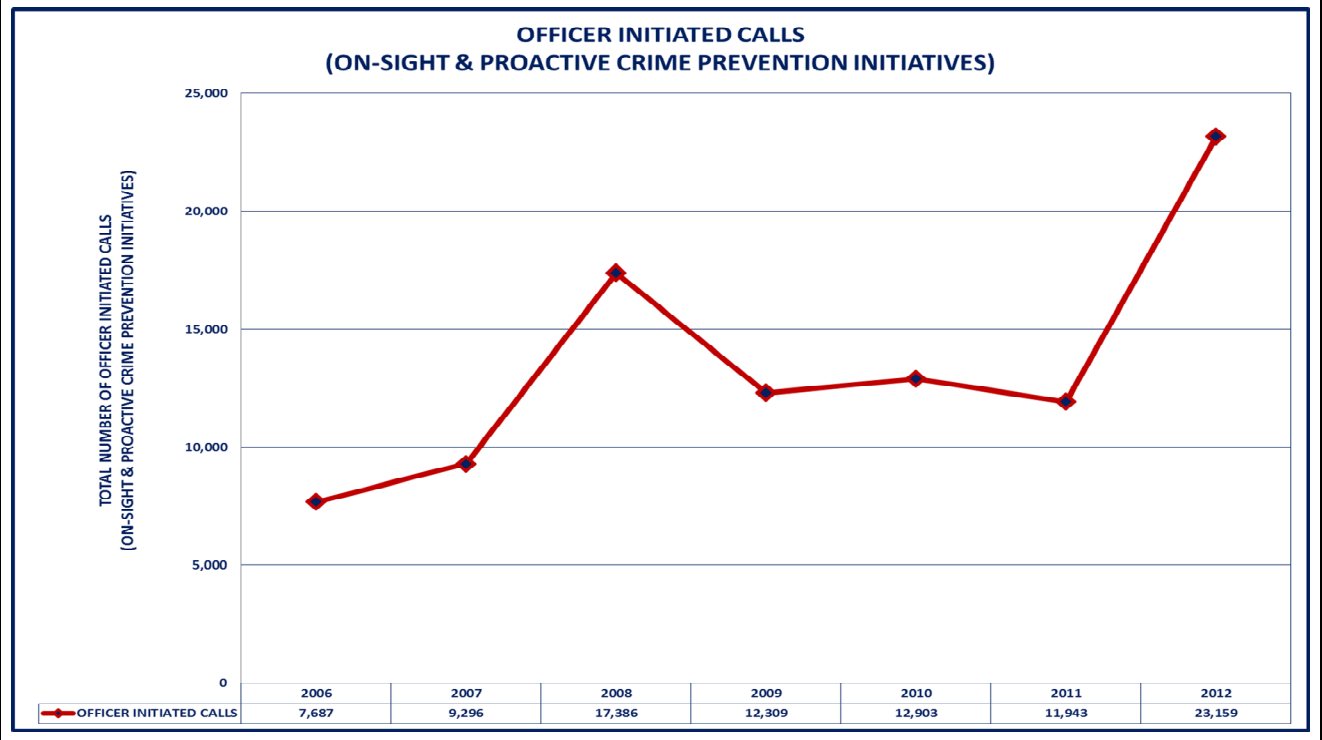
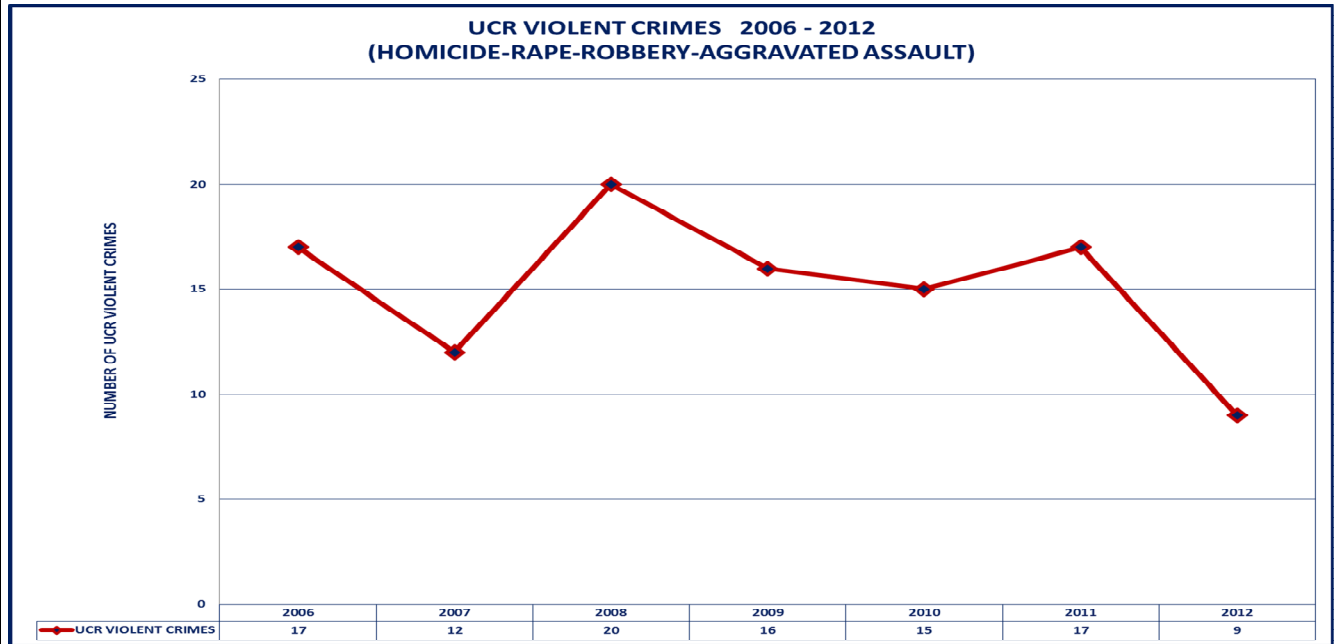
- **New City Crime Watch Program**
- **Equipment, Fleet Replacements and Enhancements – Funded Completely through the Windcrest Crime Control & Prevention District (WCCPD)**
 - 8 New Chevrolet Tahoe Police Vehicles
 - Upgrade of 25 Tasers
 - Upgrade of Laptops for Police Vehicles
 - Implementation of COPSync
 - Implementation of Vidtac (In-Car Video)
 - SWAT Equipment and Staffing Enhancements
- **Increased Officer Staffing - 6 Additional Police Officers**
- **City Wide National Night Out Event**
- **Expansion of Citizens' Patrol**

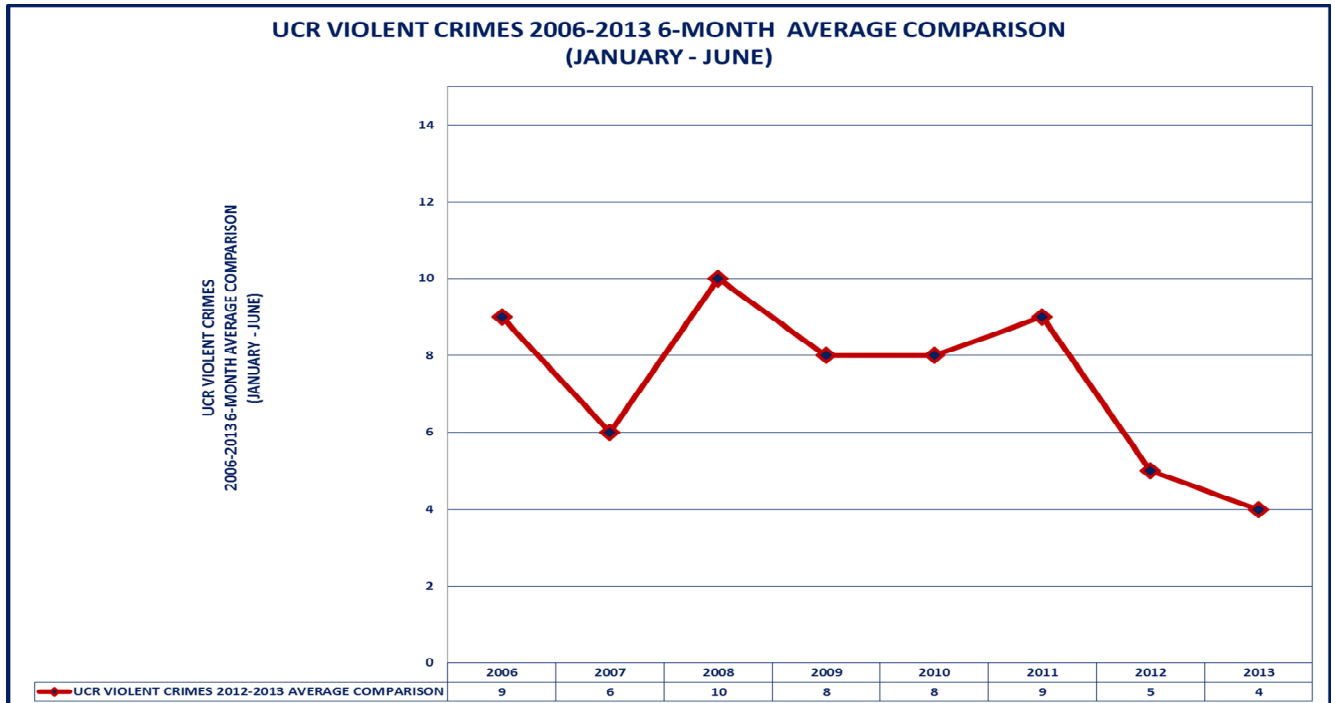


Increase in Police Officer Staffing Targeting Crime, Proactive Crime Prevention Initiatives and Increased Response to Calls for Service



4.7 Officers per 1000 Population





Courts and warrant slides

- Hired full time Warrant Officer, Troy Fackelman
 - Sole purpose is to arrest people with outstanding warrants
- Raised over \$400,000 in last 2 years alone
- Warrant Round-Ups 4 times a year
- Stream lined judicial process to reduce overtime cost

Warrant statistics

	Money Collected	People Affected
2010 - 2011	\$169,511.96	527
2011 – 2012	\$195,248.30	537
2012 – July 2013	\$232,000.00	1464

Began arresting in April 2011

Permits

- FY 2008/2009 \$130,894.41
- FY 2009/2010 \$165,844.60
- FY 2010/2011 \$148,237.00
- FY 2011/2012 \$109,232.70
- FY 2012/2013 \$134,506 to June 2013

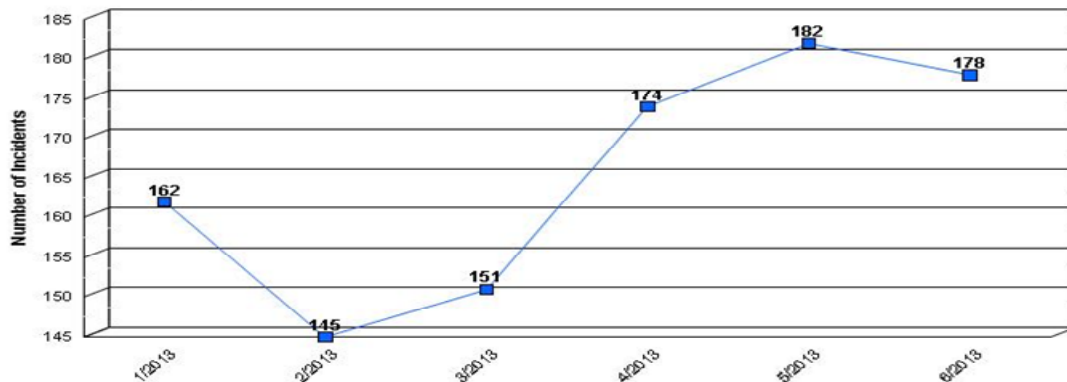


Windcrest Volunteer Fire Department!
Established in 1970



Professional Volunteers....Setting the Standard

• **Did you know...?**



In the past six months of 2013, the
Windcrest Volunteer Fire Department has responded to
Approximately 1,000 calls!

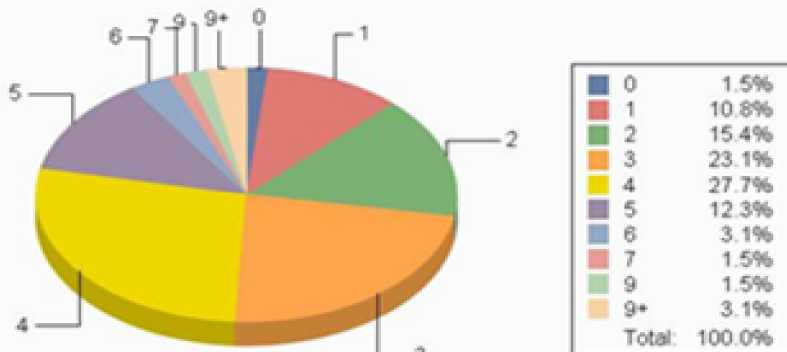


Windcrest Volunteer Fire Department!
Established in 1970



Professional Volunteers....Setting the Standard

Response Times (In Minutes)



Our Response times continue to decrease with Training; just in the past six months
of 2013,

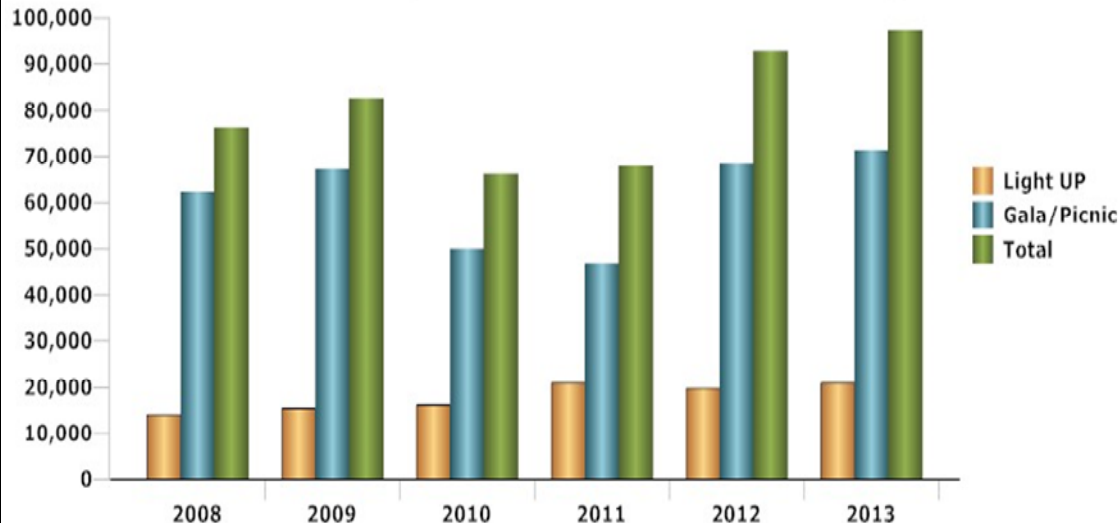
The highest averages of response
Times were between 1 and 4 minutes!
Now that's **fast** when your life may depend on it!



Windcrest Volunteer Fire Department!
Established in 1970
Professional Volunteers....Setting the Standard



Fire Department Fundraising



Windcrest Volunteer Fire Department!
Established in 1970
Professional Volunteers....Setting the Standard



On Average, our team of volunteer Fire Fighters contribute between 1,500 and 2,000 volunteer hours per month!

Those hours do not include the hours contributed to putting together special events for the citizens of Windcrest and surrounding areas like the Annual Fireman's Picnic, help in the July 4th Celebration, the Annual Windcrest Gala, and more!

Thanks to our Great Citizens we are raising more money than we ever have to keep this great department strong and getting BETTER!

2011 Bond Windcrest ES Design Program Summary

1. **Construct New 2-Story Elementary School Classroom Addition to Replace 10 Existing Portables (43,300 sq ft), including:**
 - a. 19 General Classrooms with 10 Shared Student Restrooms
 - b. 1 Music Classroom with Music Office and Storage
 - c. Library and Instructional Media Center with Adjacent Computer Lab
 - d. Teacher Resource Support Areas
 - e. Central Plant (Air-Cooled Chillers)
 - f. Covered Drop-Off/Pick-Up Areas for Parent Loop and Bus Loop
 - g. Achieve LEED Certification for New Classroom Addition

2. **Existing Campus Renovation (8,450 sq ft):**
 - a. Renovate Existing Library and Admin Areas into a New Administrative Office Suite, Counseling Suite, and Clinic
 - b. Provide Campus ALE Classroom Suite
 - c. Provide New Campus Main Entry Lobby
 - d. Aesthetically Improve the Front Entrance to the Campus

Program Summary

*Windcrest Elementary School
North East ISD*

Windcrest ES Design & Construction Timeline



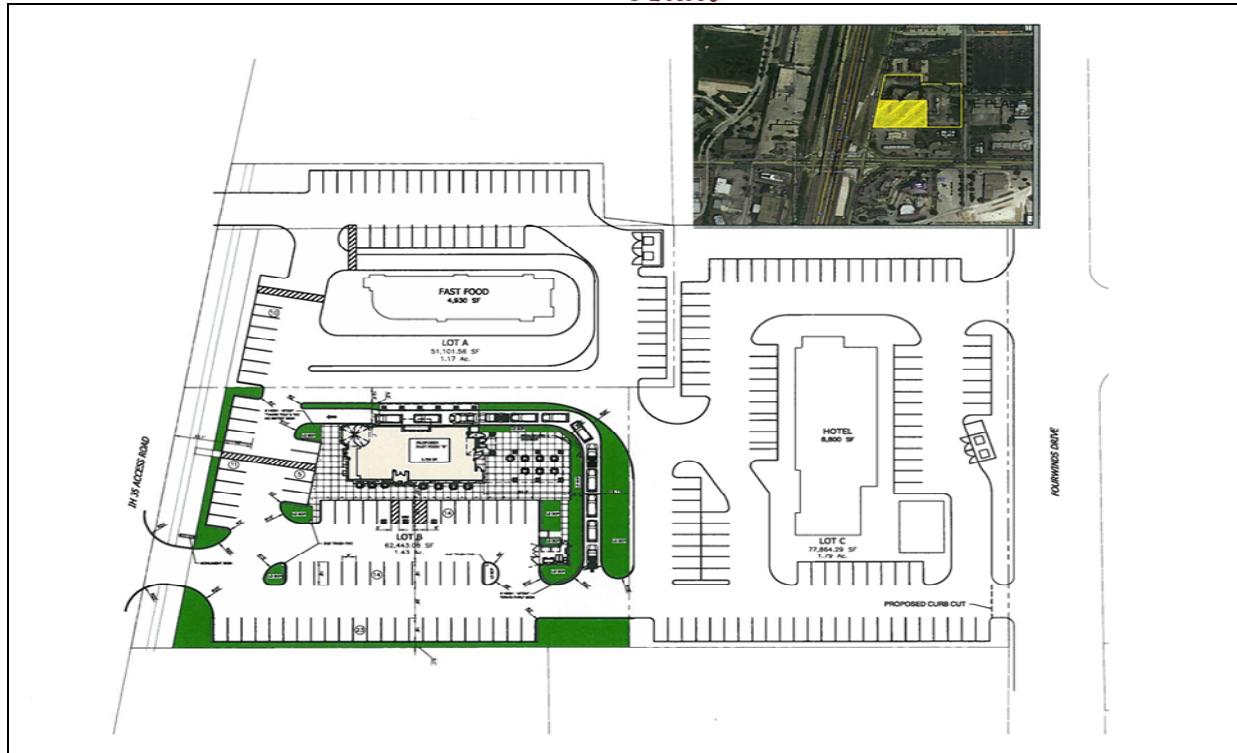
Project Schedule

*Windcrest Elementary School
North East ISD*

Proposed Conceptual Designs

- Must be still recommended by the Windcrest Planning & Zoning Commission, and approved by the Windcrest Economic Development Corporation, Rackspace (with regards to their campus site), and the Windcrest City Council.
- During this process there will be several Community Town Hall Meetings for Resident input.





**\$9 Million Dollars
Invested into the
Windcrest Park Centre
By Whitestone-Reit**

WINDCREST TEXAS

WINDSOR PARK

8600 Fourwinds Drive •

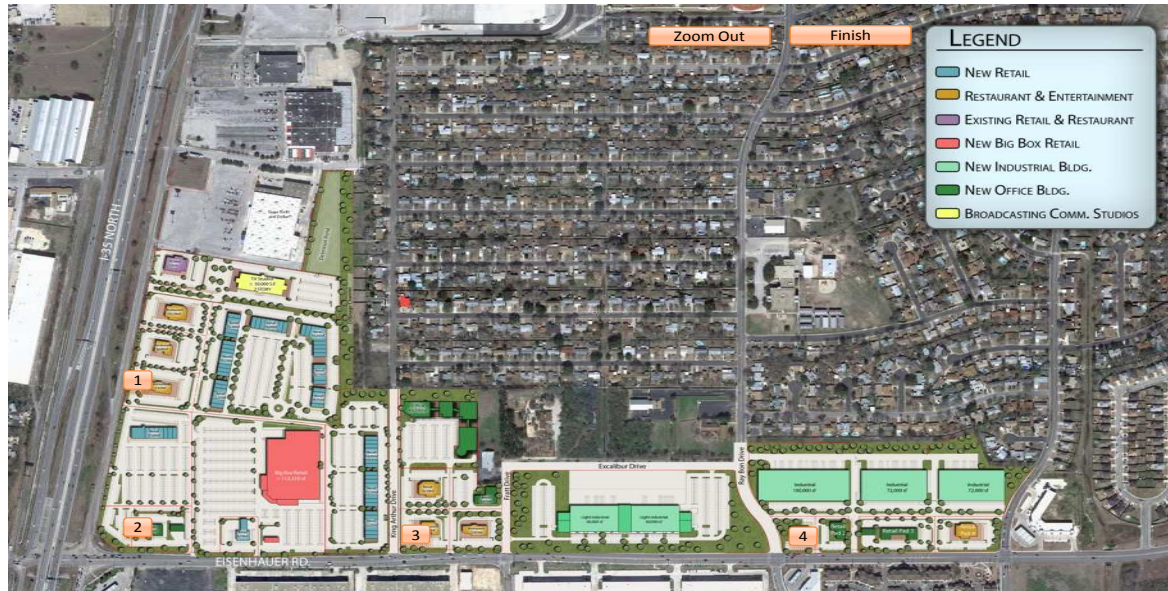
WHITESTONE REIT
 Creating Communities in Our Properties™
 8600 Fourwinds Drive
 San Antonio, TX 78239

713.827.9595
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Overall Windcrest Development

Proposed Conceptual Design



Windcrest 111 Acre Development : Retail Concept

Proposed Conceptual Design



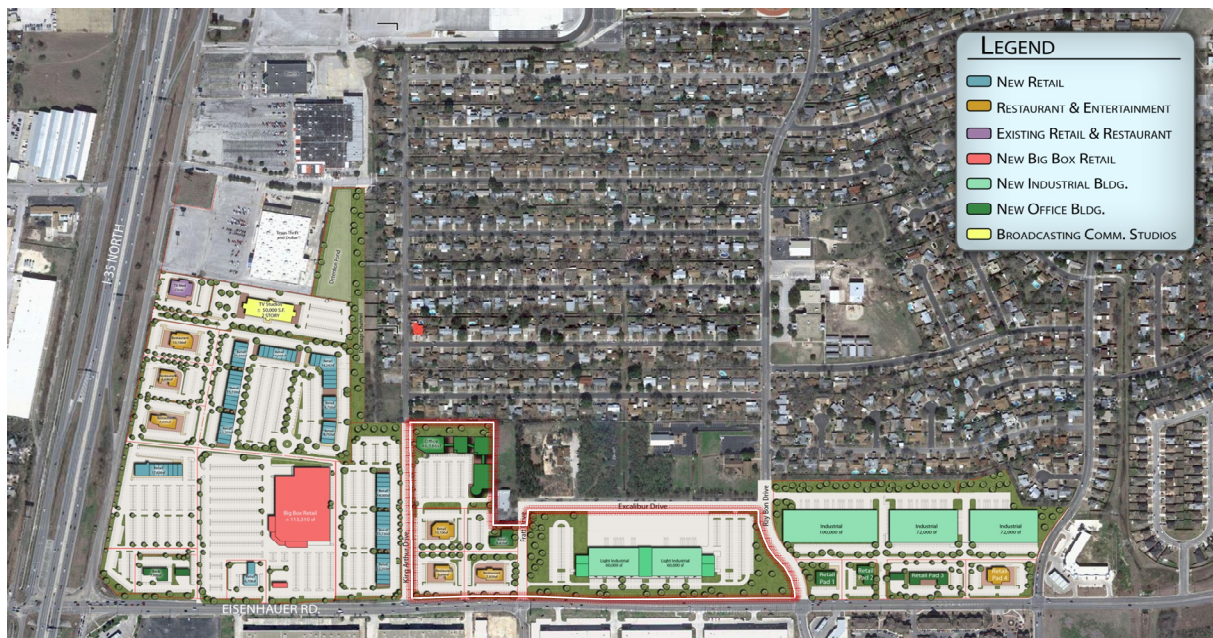
Rackspace Campus Development

Proposed Conceptual Design



Windcrest: Light Industrial Site

Proposed Conceptual Design



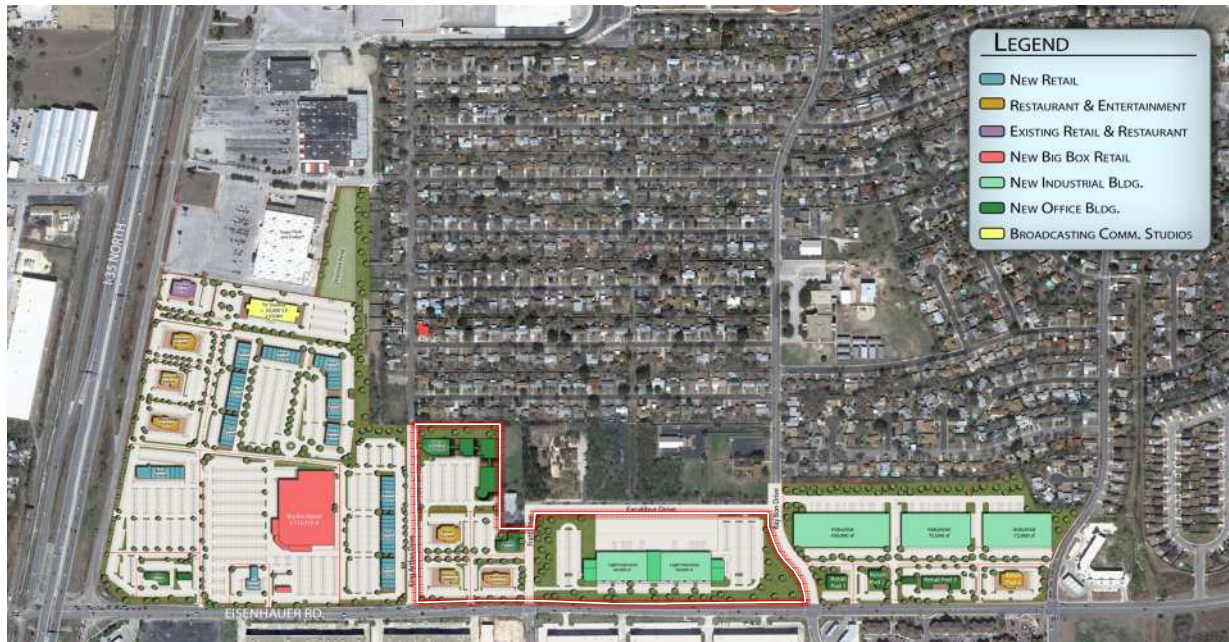
Windcrest 111 Acre Development : Retail Concept

Proposed Conceptual Design



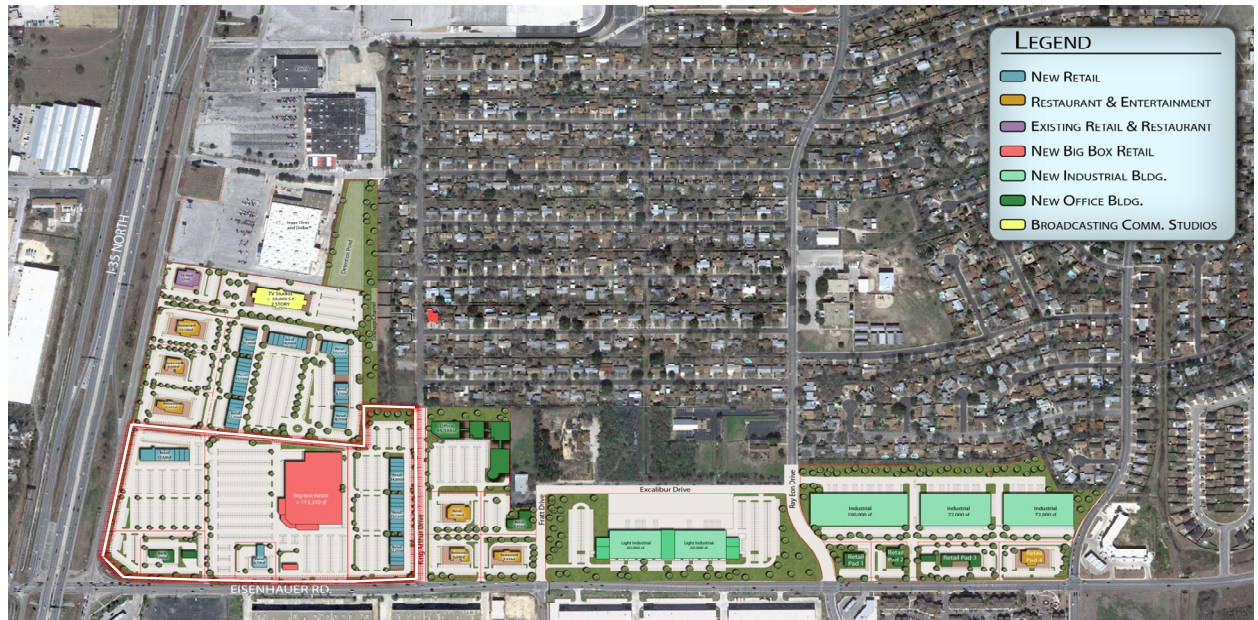
Windcrest: Light Industrial Site

Proposed Conceptual Design



Windcrest 111 Acre Development : Retail Concept

Proposed Conceptual Design



Windcrest 111 Acre Development : Retail Concept

Proposed Conceptual Design



Windcrest: Retail

Proposed Conceptual Design



Windcrest 111 Acre Development : Retail Concept

Proposed Conceptual Design

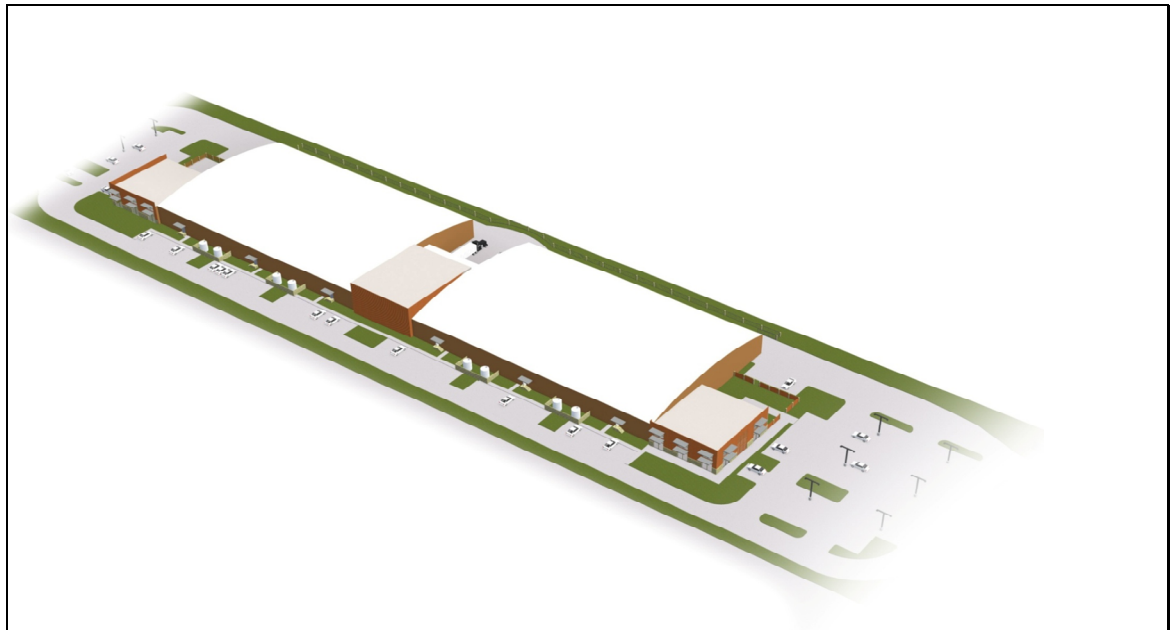


Windcrest: Retail

Proposed Conceptual Design



Green Building Elevation



Green Building Axonometric

WINDCREST TEXAS

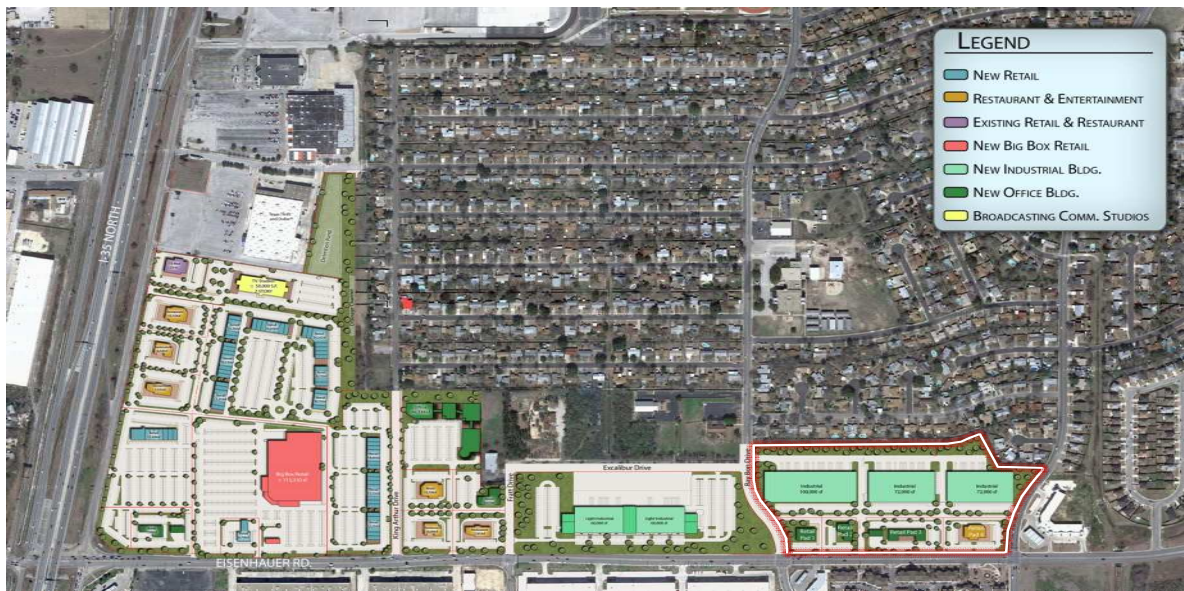


Daytime Rendering

Nighttime Rendering



Green Buildings



Windcrest 111 Acre Development : Retail Concept

Proposed Conceptual Design

ORDINANCE NO. _____

**AN ORDINANCE ADOPTING AN ORGANIZATIONAL
CHART AND DEPARTMENTAL CLASSIFICATIONS**

WHEREAS, the City Charter requires the City Council to establish the city's organizational chart and departmental classifications in Section 3.03 (3) and Section 5.01.

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF
THE CITY OF WINDCREST THAT** the attached organizational chart with departmental classifications is hereby approved and adopted as required by the City Charter and that the previous organizational charts are repealed.

This ordinance shall take effect upon its final passage, and it is so ordained.

PASSED and ADOPTED this the ____ day of _____, 2013.

Alan Baxter, Mayor

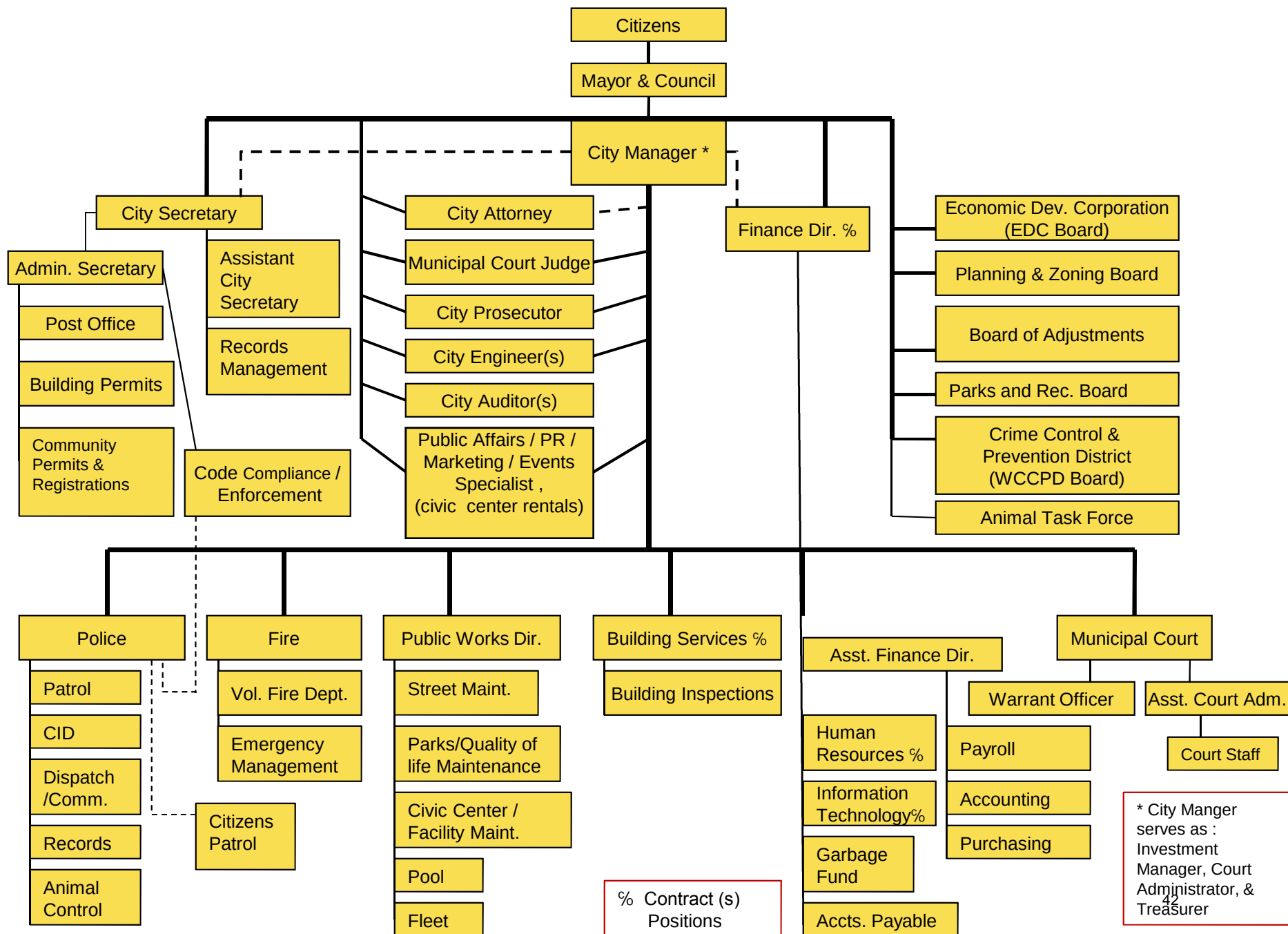
ATTEST:

Kelly Rodriguez, Assistant City Secretary

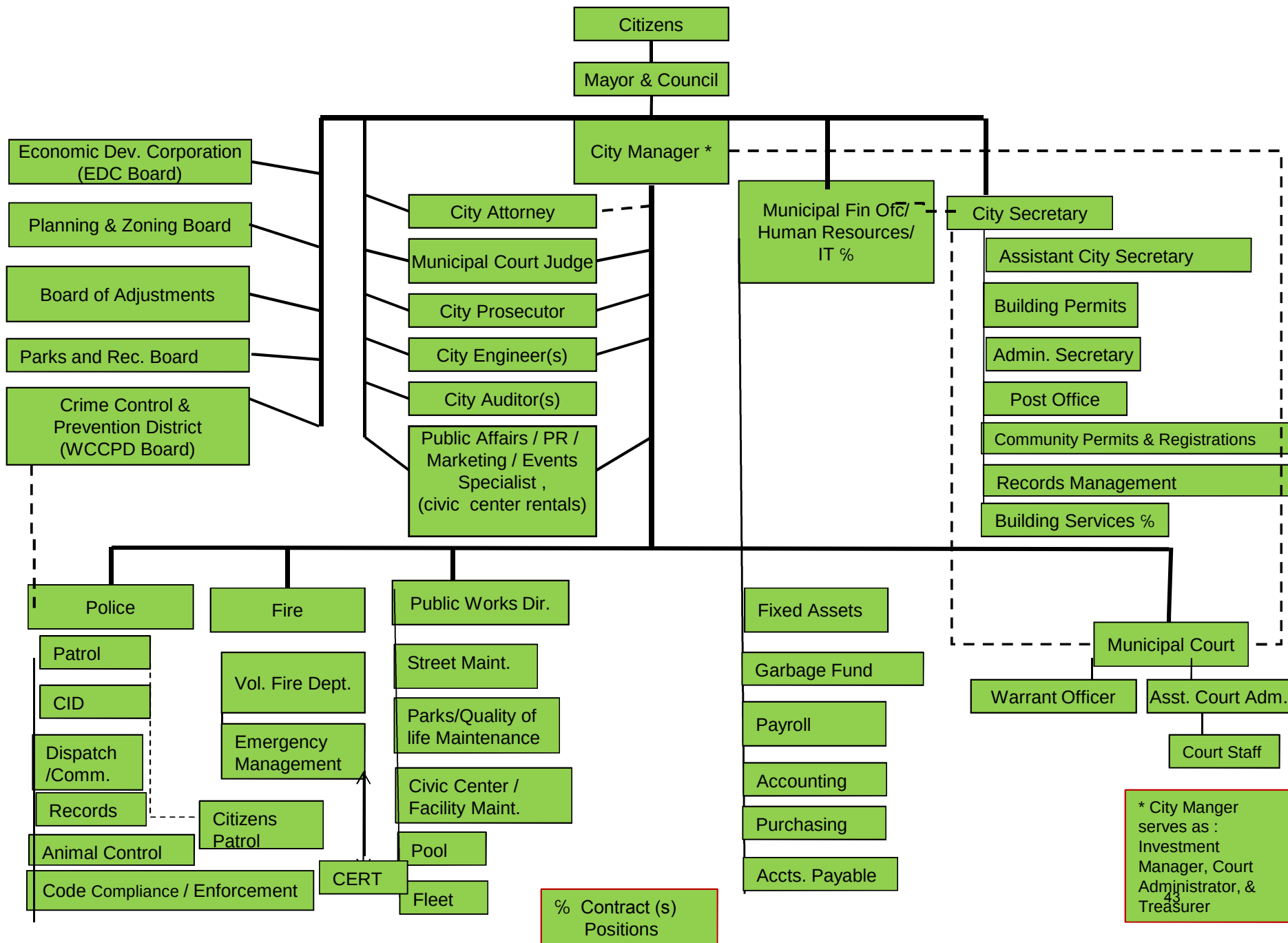
APPROVED AS TO FORM:

Michael S. Brennan, City Attorney

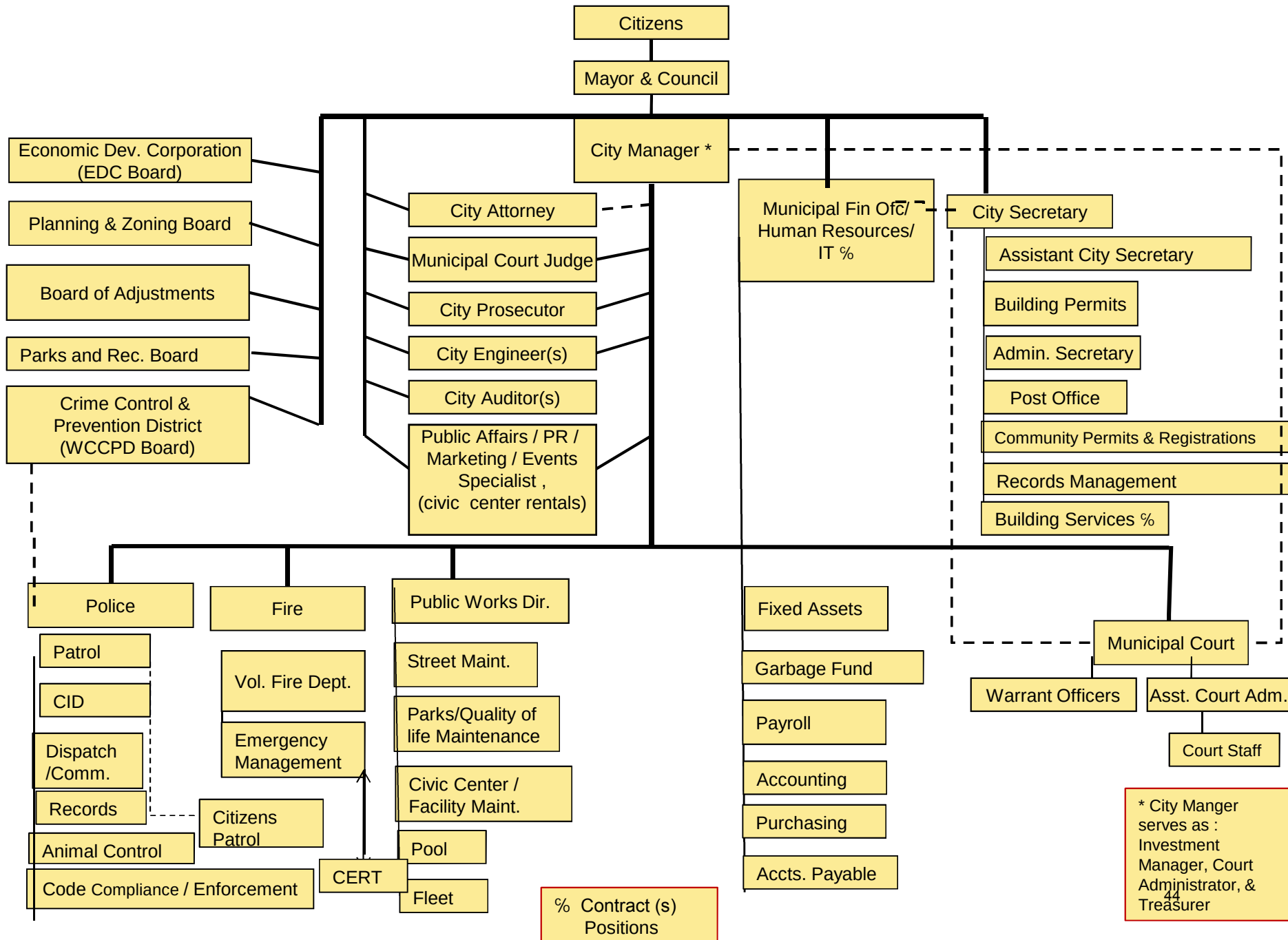
City of Windcrest Organizational / Functional Chart FY 2011-2012 Ordinance # 2011-652 (O)



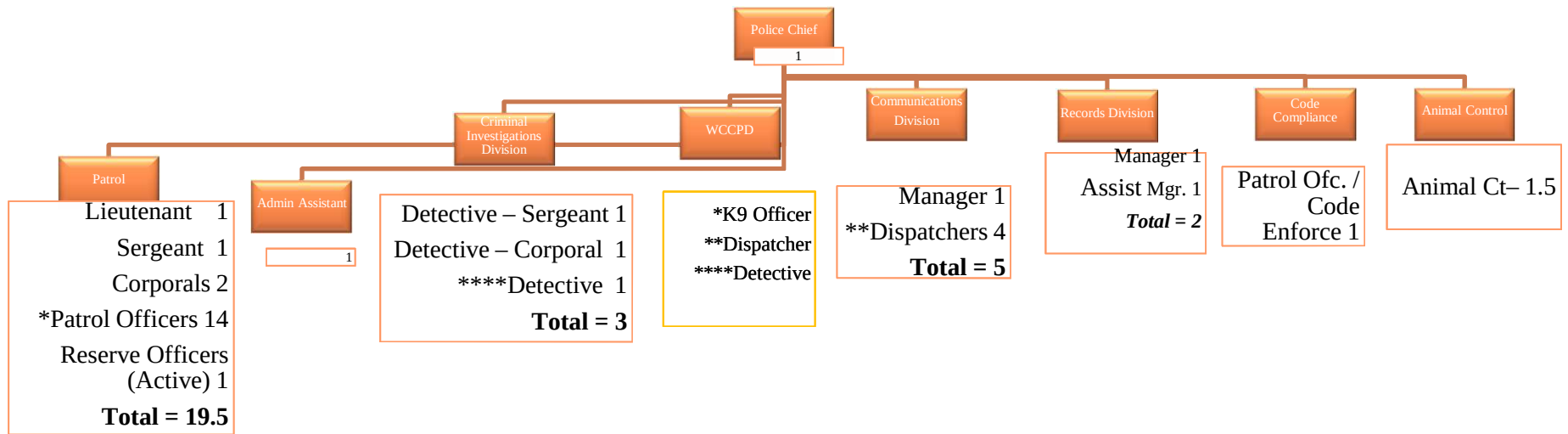
City of Windcrest Organizational / Functional Chart FY 2012-2013



City of Windcrest Organizational / Functional Chart FY 2013-2014 Proposed

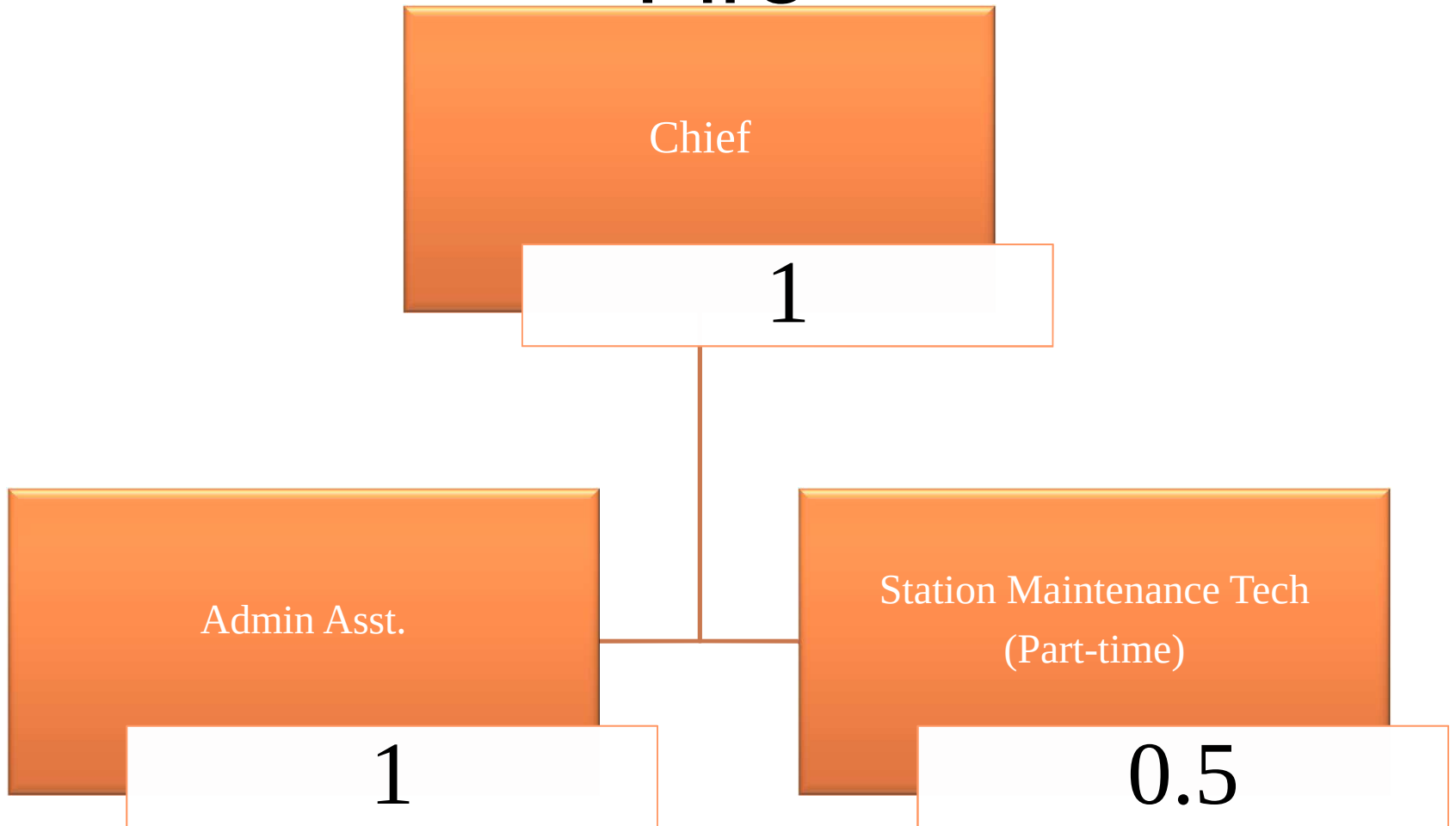


Police and WCCPD

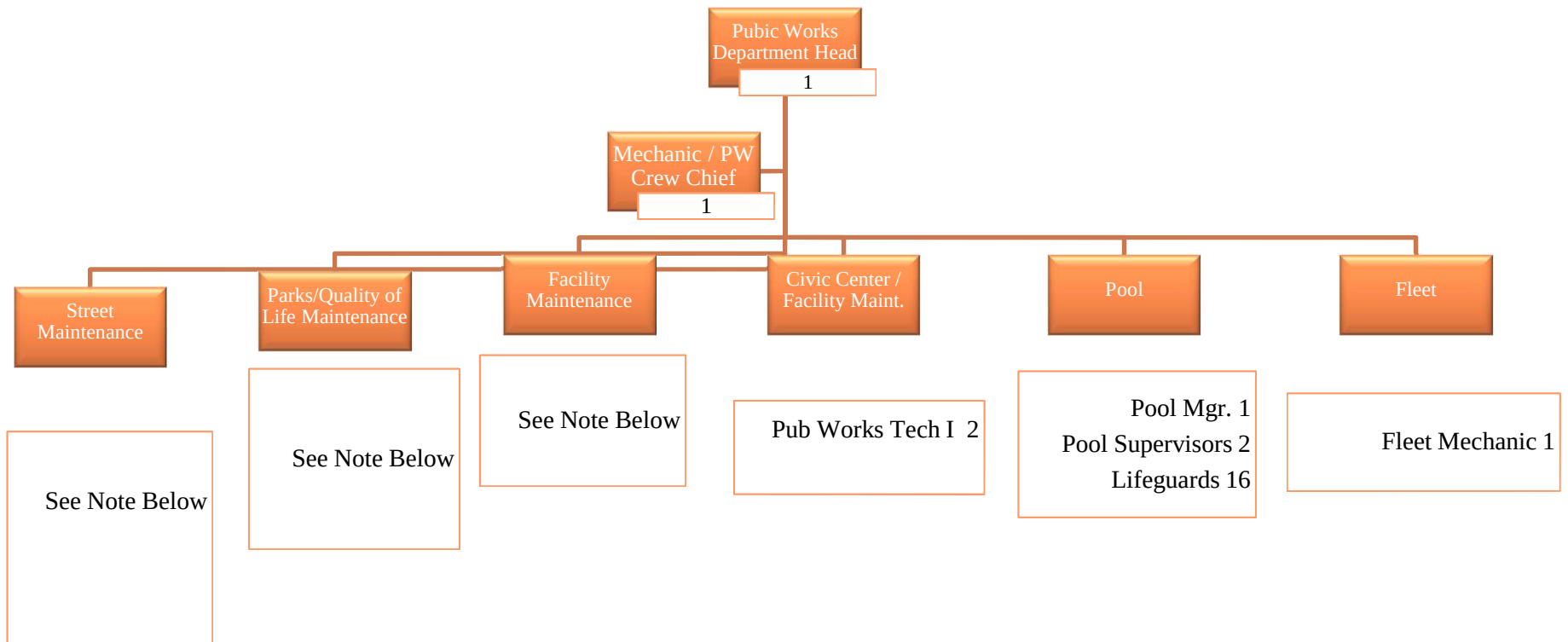


Total Employees 31

Fire



Public Works



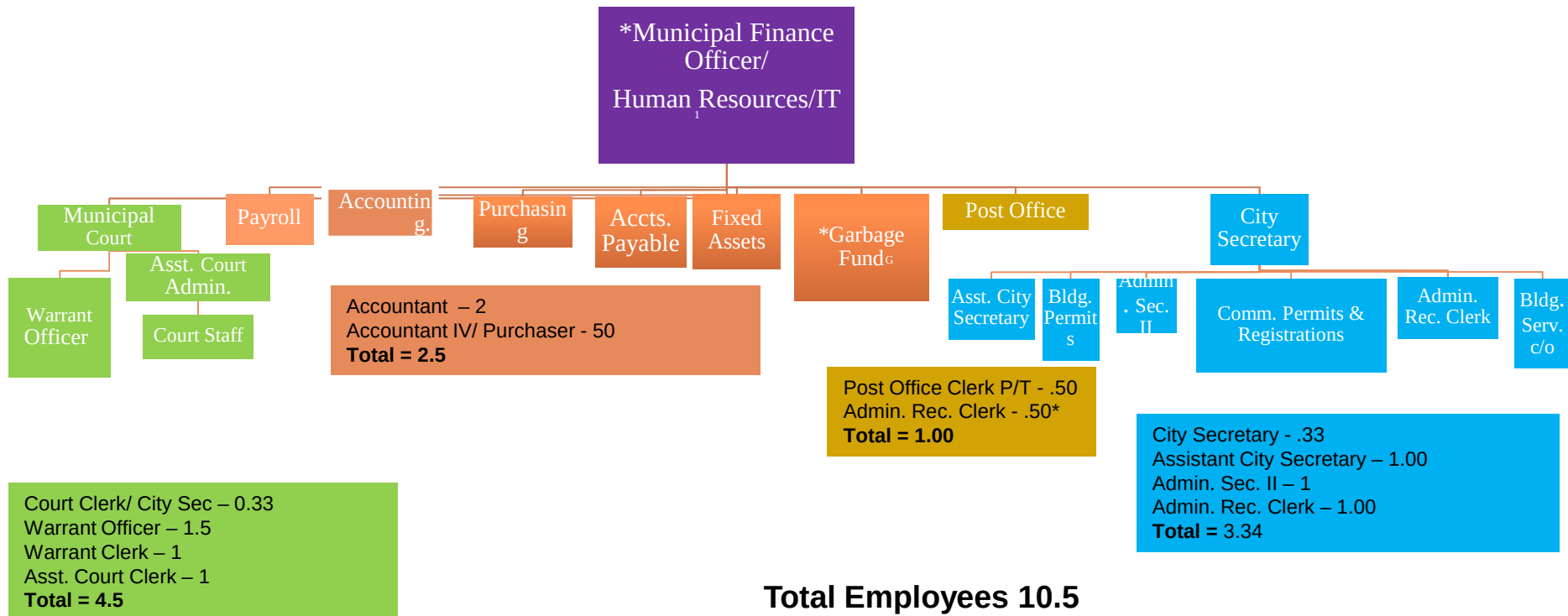
Public Works Tech I - 5.00
 Public Works Tech II - 1.00
 Public Works Tech III - 1.00
 Public Works Tech IV - 1.00

Fleet Mechanic - 1.00
 Civic Center Tech. I - 2.00

Total Employees = 13

Finance/Court/City Secretary

Supervision of Finance Functions only



ORDINANCE NO. _____

AN ORDINANCE ADOPTING THE TAX RATE AND LEVYING A TAX UPON ALL PROPERTY SUBJECT TO TAXATION WITHIN THE CITY OF WINDCREST, TEXAS, FOR THE 2013 TAX YEAR FOR THE USE AND SUPPORT OF THE MUNICIPAL GOVERNMENT OF THE CITY OF WINDCREST FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2013 AND ENDING ON SEPTEMBER 30, 2014; APPORTIONING SAID LEVY AMONG THE VARIOUS FUNDS AND ITEMS FOR WHICH REVENUE MUST BE RAISED INCLUDING PROVIDING A SINKING FUND FOR THE RETIREMENT OF THE BONDED DEBT OF THE CITY; AND ESTABLISHING AN EFFECTIVE DATE.

WHEREAS, the Chief Appraiser of the Bexar County Tax Appraisal District has prepared and certified the appraisal roll of the City of Windcrest, Texas, said roll being that portion of the approved appraisal roll of the Bexar County Tax Appraisal District which lists property taxable by the City of Windcrest, Texas; and

WHEREAS, the Tax Assessor and Collector of Bexar County has performed the statutory calculations required by Section 26.04 of the Texas Tax Code, and has published the effective tax rate, the rollback tax rate, an explanation of how they were calculated, and has fulfilled all other requirements for publication as contained in Section 26.04(e) of the Texas Tax Code, in a manner designed to come to the attention of all residents of said City and has submitted said rates to the City Council of said City prior to the regular City Council meeting of September __th 2013; and

WHEREAS, the City Council has complied with all applicable requirements of the Texas Tax Code prior to the setting of the tax rate for said City for 2012.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF WINDCREST:

SECTION 1.

That the tax rate of the City of Windcrest, Texas for the tax year 2013 be, and is hereby, set at \$ 0.415231 on each one hundred dollars (\$100) of the taxable value of real and personal property not exempt from taxation by the constitution and laws of this state situated within the corporate limits of said City.

SECTION 2.

That there is hereby levied for the tax year 2013 upon all real and personal property not exempt from taxation by the constitution and laws of this state situated within the corporate limits of said City, and there shall be collected for the use and support of the municipal government of the City of Windcrest, Texas, to provide a sinking fund for the retirement of the bonded debt of said City and to provide for permanent improvements in said City, and said tax, so levied and collected, shall be apportioned to the specific purposes hereinafter set forth; to-wit:

- A. For the payment of current expenses and to be deposited in the general fund (for the purposes of maintenance and operations) 0.335868 cents on each one hundred dollars (\$100) of the taxable value of such property; and,
- B. To provide for sinking funds for the payment of the principal and interest and the retirement of the bonded debt, and the same shall become due as shall be necessary to pay the principal and interest of the current year as follows:

0.079363 cents per one hundred dollars (\$100) valuation.

SECTION 3.

That the Bexar County Tax Assessor and Collector is hereby authorized to assess and collect the taxes of said City employing the above tax rate.

SECTION 4.

That the Municipal finance Officer of said City shall keep accurate and complete records of all monies collected under this Ordinance and the purposes for which same are expended.

SECTION 5.

That monies collected pursuant to this Ordinance shall be expended as set forth in the City of Windcrest's FY 2013-2014 Annual Budget.

SECTION 6.

That all monies collected which are not specifically appropriated shall be deposited in the general fund.

SECTION 7.

That this ordinance shall take effect and be in full force and effect from and after its passage and approval according to law.

PASSED, APPROVED AND ADOPTED this ____th day of September, 2013, at a regular meeting of the City Council of the City of Windcrest, Texas, which meeting was held in compliance with the Open Meetings Act, *Tex. Gov't Code* 551.001, et.seq., at which meeting a quorum was present and voting.

Alan Baxter, Mayor

ATTEST:

Kelly Rodriguez, City Secretary

ORDINANCE NO. _____

AN ORDINANCE SETTING FEES FOR VARIOUS CITY SERVICES AND CONSOLIDATING THOSE FEES FOR CONVENIENCE; AMENDING VARIOUS CITY ORDINANCES; AND CONTAINING A SEVERABILITY CLAUSE AND AN EFFECTIVE DATE.

WHEREAS, the City of Windcrest has adopted numerous ordinances that provide for various fees and charges that are subject to change from time to time; and

WHEREAS, the City has determined that it would be convenient to consolidate those fees in one ordinance that can be reviewed and amended as needed from time to time; and

WHEREAS, the City has adopted a budget for the upcoming fiscal year that incorporates the fees and charges specified herein; and

WHEREAS, the City has determined that the fees and charges specified herein are reasonable, necessary, fair and designed to fund the various activities to which they pertain; and

WHEREAS, the City has conducted a public hearing at which the fees imposed herein were made known to the public and the governing body; and

WHEREAS, the City has determined that the fees set forth herein will promote the health, safety, and welfare of the citizens of Windcrest; and

WHEREAS, this ordinance was adopted at a meeting of the Windcrest City Council held in strict compliance with the Texas Open Meetings Act at which a quorum of the City Council was present and voting;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF WINDCREST, TEXAS:

SECTION 1. Rates Imposed.

The City hereby adopts the Fee Schedule attached as Exhibit “A” hereto and imposes the fees set forth therein upon the services, activities, events, materials, and supplies that are described therein. These rates shall be collected by the City in accordance with the various City ordinances that more particularly describe each of the fees.

SECTION 2. Ordinances Amended.

Each City ordinance that originally provided a fee, charge, or fine that is mentioned on Exhibit "A" is hereby amended as shown on Exhibit "A."

SECTION 3. Severability.

Should any portion or part of this ordinance be held for any reason invalid or unenforceable by a court of competent jurisdiction, the same shall not be construed to affect any other valid portion hereof, but all valid portions hereof shall remain in full force and effect.

SECTION 4. Effective Date.

This Ordinance shall be effective upon its passage.

PASSED AND APPROVED THE ___th day of September, 2012.

CITY OF WINDCREST, TEXAS

By: _____
Alan Baxter, Mayor

ATTEST:

Kelly Rodriguez, City Secretary

City of Windcrest
Fee Schedule
Fiscal Year 2012-13
Ordinance 2013-691(O)

Attachment A

Building and Building Code

Residential Remodels

Foundation	\$5.00
Driveways	\$5.00
Sidewalks	\$5.00
Re-roofs	\$5.00
Fences	\$5.00
Assessory Buildings	\$5.00
Other remodel not listed below	\$5.00

Building Permit Fees

\$500 or less of total value of construction	\$24
\$501 to \$2,000 of total value of construction	\$23.50 + \$3.05 for each hundred or fraction thereof over \$500.00
\$2,001 to \$25,000 of total value of construction	\$69.25 + \$14.00 for each thousand or fraction thereof over \$2,000.00
\$25,001 to \$50,000 of total value of construction	\$391.75 + \$10.10 for each thousand or fraction thereof over \$25,000.00
\$50,001 to \$100,000 of total value of construction	\$643.75 + \$7.00 for each thousand or fraction thereof over \$50,000.00
\$100,001 to \$500,000 of total value of construction	\$993.75 + \$5.60 for each thousand or fraction thereof over \$100,000.00
\$500,001 to \$1,000,000 of total value of construction	\$3,233.75 + \$4.75 for each thousand or fraction thereof over \$500,000.00
\$1,000,000 and higher of total value of construction	\$5,608.75 + \$3.65 for each thousand or fraction thereof over \$1,000,000.00
Re-Roof	\$50
Curb cuts	\$50
Certificate of Occupancy (Non-Refundable)	\$100
Variance Request	\$150
Moving Permit	\$100

Demolition Permit	\$50.00 for the first 1,000 square fee + \$0.50 per square foot over 1,000 square feet Fee shall be equal to 1/2 of the building permit fee. Such plan checking fee is in addition to the permit fee.
Plan Checking Fee	Where work for which a permit is required started or proceeds prior to obtaining said permit, the fees herein specified shall be doubled, but the payment of such double fee shall not relieve any person from fully complying with the requirements of the code in the execution of the work nor from any other penalties prescribed herein. A fee of \$100.00 shall be assessed for any proceeding with any work without having an approved inspection at the required stage of construction.

Non-Compliance Fee	\$75.00 per failed inspection
Re-Inspection Fee (for failed inspections)	\$100.00
Failure to correct Code Violations	

Plumbing Permits

Plumbing Permits Base Fee	\$30.00 Plus
Water Softener	\$5.00
House Sewer	\$5.00
Water Heater	\$15.00
Gas Test	\$5.00 for one to four outlets + \$1.00 for each additional outlet.
Fuel tanks	\$25.00 for -0- to 1,000 gallons and \$35.00 for 1,001 and over gallons
Fixture or Trap Repair	\$5.00
New fixtures	\$10.00 each fixture
Water line	\$5.00
Grease Trap	\$30
Shower Pan	\$30
Vacuum Breakers	\$5.00 for up to five, \$2.00 each additional breaker over five
Irrigation/Sprinklers/Fire System	\$1.00 per head \$5.00 for one to four outlets, inclusive, and \$1.00 for each additional unit.
Water Piping	\$5.00
Fire Sprinkler System	\$1.50 per head

HVAC / Mechanical Permit Fee

\$30.00 + \$10.00 for the first \$1,000 or fraction thereof, of valuation of the installation plus \$10.00 for each additional \$1,000 or fraction thereof.

Electrical Permit Fee - Base Fee

Swimming Pool	\$45
Temporary Meter Loop	\$30
First 20 fixtures	25.00 + \$.06 for each additional (includes receptacle, switch and outlets)
Signs	\$30

Alarm Permits

3 or less False Alarms within perceeding 12 Months	\$0
4 or 5 False Alarms within perceeding 12 Months	\$50
6 or 7 False Alarms within perceeding 12 Months	\$75
8 or more False Alarms within perceeding 12 Months	\$100

City of Windcrest
Fee Schedule
Fiscal Year 2012-13
Ordinance 2013-691(O)

Attachment A

Garage Sale

Garage Sale Permit	\$10
Estate Sale Permit	\$25

Animal Control

Pet Tag -- Sterilized and Microchipped	Free
Pet Tag -- Sterilized	\$5
Pet Tag -- Not Sterilized	\$10
Duplicate Pet Tag	\$2
1st Time Dog is reclaimed	\$0 Warning and free ride home, 1 dog per address
2nd Time Dog is reclaimed	\$35
3rd Time Dog is reclaimed	\$75
4th Time Dog is reclaimed & subsequent times	\$200
The owner will also pay all boarding fees	
Dog(s) captured not having registered with the City an additional	\$10
No proof of vaccination cost will be paid by owner	

Other Fees & Citations:

Inadequate care and shelter	Citation
Improper animal transport	Citation
Animal cruelty	Citation
Dog off lease	Citation

Deposits

Rabies Vaccination:	\$50
Sterilization:	
Male Cat	\$75
Female Cat	\$90
Male Dog	\$75
Female Dog	\$90

Notary Fees

Protesting a bill or not for non-acceptance or non-payment, register & seal	\$0.00
Each notice of protest	\$0.00
Protesting in all other cases	\$0.00
Certificate and seal to a protest	\$0.00
Taking the acknowledgment or proof of any deed or other instrument in writing, for registration, including certificate and seal:	
(1) for the first signature	\$0.00
(2) for each additional signature	\$0.00
Administering an oath or affirmation with certificate and seal	\$0.00
All certificates under seal not otherwise provided for	\$0.00
Copies of all records, and papers in the Notary Public's Office, for each page	\$0.00
Taking the depositions of witnesses, for each 100 words	\$0.00
Swearing a witness to a deposition, certificate, seal, and other business connected with taking the deposition	\$0.00
All notarial acts not provide for	\$0.00

Charges for Public Information Request

Standard Paper Copy	\$0.10
Nonstandard Copy	
Diskette	\$1.00
Magnetic Tape	actual cost
Data Cartridge	actual cost
Tape Cartridge	actual cost
Rewritable CD	\$1.00
Non-Rewritable CD	\$1.00
Digital Video Disc	\$1.00
JAZ Drive	actual cost
Other Electronic Media	actual cost
VHS Video Cassette	\$2.50
Audio Cassette	\$1.00
Oversize Paper Copy (e.g. 11x17, greenbar, ect...)	\$0.50

City of Windcrest
Fee Schedule
Fiscal Year 2012-13
Ordinance 2013-691(O)

Attachment A

Swimming Pool Fees

Daily Fee	\$3.00
Resident:	
Single	\$60.00
Couple	\$90.00
Family	\$120.00
Swim Lessons 2week 1hour daily session	\$40.00
Non-Resident:	
Single	\$125.00
Couple	\$145.00
Family	\$170.00
Swim Lessons 2week 1hour daily session	\$50.00
Swim Team	
1 Participant in Family	\$86.00
Each additional member of the Family	\$76.00
Pool Parties	
3 hours	
10-25 guests	\$100.00
Additional hours -(per Hour)	\$30.00
26-50 guests	\$125.00
Additional hours -(per Hour)	\$30.00
51-75 guests	\$197.50
Additional hours -(per Hour)	\$37.50
76-100 guests	\$245.00
Additional hours -(per Hour)	\$45.00
Camps, daycares, other type organizations	
Per Person	\$2.00

Civic Center Fees

Windcrest Resident:	
Deposit	\$100 –Refundable after event
Rental	\$50 per hour minimum 4 hour rental
Cleaning	\$100.00
Sound System Deposit	\$100-Refundable after event
*Security	\$35 per hour
Optional Set Up Fee by Civic Center Tech	\$25 per hour (this can be deducted from deposit)
Non-Resident:	
Deposit	\$300-Refundable after event
4 hours facility use, kitchen use, audio system use, and cleaning	\$1,200.00
*Security	\$35 per hour

Schools and Churches receive the Windcrest Resident Rate

Civic Clubs

Usage Fee	\$25 per meeting
Usage Fee	\$50 for banquet/fundraiser event
No Cleaning Fee	No Cleaning Fee
*Security	\$25 per hour

*Security Fee is only paid when an event will be serving alcohol.

Vehicle Storage Fees

Small (size 8'x15')	\$120
Medium (size 10'x20')	\$180
Large (size 12'x33')	\$240
Large (size 12'x33') with Electricity	\$300
X-Large (size 12'x40')	\$312
X-Large (size 12'x40') with Electricity	\$372
Deposit	\$50

FY 2013-14 Sanitation Rates

Type		2013/14	Council Reduction to Residential Rate	Revised 2013-14
Residential 6 Month Rate		112.32	25%	84.24
Size	Freq			
2yd	1	61.06		
	2	111.81		
	3	162.53		
	4	213.24		
	5	263.97		
	6	314.70		
3yd	1	66.99		
	2	122.68		
	3	178.32		
	4	233.96		
	5	289.59		
	6	345.22		
4yd	1	72.99		
	2	133.55		
	3	194.09		
	4	254.67		
	5	315.20		
	6	375.77		
6yd	1	100.93		
	2	178.28		
	3	255.93		
	4	316.73		
	5	370.94		
	6	457.48		
8yd	1	119.54		
	2	203.08		
	3	284.11		
	4	351.97		
	5	449.78		
	6	540.37		
10yd	1	156.74		
	2	249.62		
	3	345.13		
	4	438.49		
	5	534.02		
	6	627.36		
30yd	container			
	container &			
	compactor			
	per pick up			
40yd	container			
	container &			
	compactor			
	per pick up			
hand				
pick up	1	21.76		
	2	36.90		
	on call	33.07		

Call for Pricing

ORDINANCE NO. _____

AN ORDINANCE APPROVING AND ADOPTING A BUDGET FOR OPERATING THE MUNICIPAL GOVERNMENT OF THE CITY OF WINDCREST FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2013 AND ENDING ON SEPTEMBER 30, 2014; APPROPRIATING MONEY FOR THE VARIOUS FUNDS AND PURPOSES OF SUCH BUDGET INCLUDING APPROPRIATIONS OF MONEY TO PAY INTEREST AND PRINCIPAL SINKING FUND REQUIREMENTS ON ALL INDEBTEDNESS; PROVIDING A SAVINGS AND SEVERABILITY CLAUSE; REPEALING ALL ORDINANCES AND APPROPRIATIONS IN CONFLICT WITH THE PROVISIONS OF THIS ORDINANCE; AND ESTABLISHING AN EFFECTIVE DATE.

WHEREAS, a budget for operating the municipal government of City of Windcrest for the fiscal year October 1, 2013, to September 30, 2014, has been prepared in accordance with Chapter 102 of the Texas Local Government Code for the City of Windcrest, Texas; and

WHEREAS, said budget has been submitted to the City Council in accordance with the Local Government Code; and

WHEREAS, public notice of a public hearing upon this budget has been duly and legally made as required by the Local Government Code; and

WHEREAS, said public hearing on the Proposed Budget has been held; and

WHEREAS, the City's Proposed Budget has been amended in accordance with the Local Government Code; and

WHEREAS, a public hearing has been had upon said amendments to the Proposed Budget and, after full and final consideration of proposed expenditures, revenues, financial condition, and comparative expenditures as presented, it is the consensus of opinion that the budget as considered and amended at said hearings should be approved and adopted.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF WINDCREST:

SECTION 1.

That the City Council of the City of Windcrest ratifies, approves and adopts the budget as finally considered for the fiscal year of October 1, 2013, to September 30, 2014, a copy of which shall be filed with the office of the City Secretary and with the Bexar County Clerk and which shall also be posted on the City's Internet Website, and which is incorporated herein for all intents and purposes.

SECTION 2.

That the appropriations for the 2013-2014 fiscal year for the different administrative units and purposes of the City of Windcrest, Texas be fixed and determined for said fiscal year in accordance with the expenditures shown in said budget, and that the distribution and division of said appropriations be made in accordance with said budget including such amounts shown for providing for sinking funds for payment of the principal and interest and the retirement of the bonded debt of the City of Windcrest.

SECTION 3.

That should any part, portion, or section of this ordinance be declared invalid or inoperative or void for any reason by a court of competent jurisdiction, such decision, opinion or judgment shall in no way affect the remaining portions, parts, or sections or parts of section of this ordinance, which provisions shall be, remain and continue to be in full force and effect.

SECTION 4.

That all ordinances and appropriations for which provision has heretofore been made are hereby expressly repealed if in conflict with the provisions of this ordinance.

SECTION 5.

That this ordinance shall take effect and be in full force and effect from and after its passage and approval according to law.

PASSED, APPROVED AND ADOPTED this ____th day of September, 2013, at a regular meeting of the City Council of the City of Windcrest, Texas, which meeting was held in compliance with the Open Meetings Act, *Tex. Gov't Code* 551.001, et.seq., at which meeting a quorum was present and voting.

Alan Baxter, Mayor

ATTEST:

Kelly Rodriguez, City Secretary

**CITY OF WINDCREST, TEXAS
FUND SUMMARY
FISCAL YEAR 2013-14 BUDGET
SUMMARY OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE**

	Beginning Fund Balance	Proposed Revenues	Expenditures / Transfer Outs	Ending Fund Balance
General Fund	3,000,412.00	5,592,069.00	6,230,495.00	** 2,361,986
Garbage Fund	173,529.00	750,745.00	896,307.00	27,967
Debt Service Fund	1,132.00	476,057.00	476,054.00	1,135
Asset Seizure Fund (Federal)	347.00	-	-	347
Asset Seizure Fund (State)	3,277.00	-	3,277.00	-
County Fire Contribution Fund	13,370.00	21,079.00	32,216.00	2,233
School Crossing Guard Fund	33,952.00	5,384.00	26,000.00	13,336
Police Donations Fund	3,373.00	1.00	2,000.00	1,374
Police Education Training Fund	6,458.00	1.00	4,000.00	2,459
Roosevelt Scholarship Fund	4,092.00	-	3,500.00	592
Health Reimbursement Account	90,200.00	40,000.00	130,200.00	-
Court Technology Fund	41,304.00	14,386.00	-	55,690
Court Building Security Fund	20,652.00	17,827.00	37,500.00	979
Hotel Occupancy Tax Fund	106,923.00	153,947.00	185,937.00	74,933
Friends to Animal Control Fund	7,952.00	10,000.00	4,000.00	13,952
EDC***	233,995.00	487,868.00	556,934.00	164,929
WCCPD	207,915.00	623,562.00	547,796.00	283,681
Street Fund (CIP)	153,694.00	1,166,711.00	1,320,000.00	** 405
Total:	4,102,577.00	9,359,637.00	10,456,216.00	3,005,998.00

****Transfer 724,972 from General Fund Balance to Streets CIP Fund to cover construction costs in FY 2013-14.**

**CITY OF WINDCREST, TEXAS
FUND SUMMARY
FISCAL YEAR 2012-13 BUDGET
SUMMARY OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE**

	Beginning Fund Balance	Proposed Revenues	Expenditures	Ending Fund Balance
General Fund	2,643,440.00	5,470,536.00	5,113,564.00	3,000,412
Garbage Fund	197,258.00	872,583.00	896,312.00	173,529
Debt Service Fund	1,133.00	476,584.00	476,585.00	1,132
Asset Seizure Fund (Federal)	347.00	-	-	347
Asset Seizure Fund (State)	10,147.00	-	6,870.00	3,277
County Fire Contribution Fund	8,907.00	21,079.00	16,616.00	13,370
School Crossing Guard Fund	38,568.00	5,384.00	10,000.00	33,952
Police Donations Fund	5,273.00	100.00	2,000.00	3,373
Police Education Training Fund	10,457.00	1.00	4,000.00	6,458
Roosevelt Scholarship Fund	4,092.00	-	-	4,092
Health Reimbursement Account	-	130,200.00	40,000.00	90,200
Court Technology Fund	30,518.00	14,386.00	3,600.00	41,304
Court Building Security Fund	19,844.00	10,808.00	10,000.00	20,652
Hotel Occupancy Tax Fund	138,913.00	153,947.00	185,937.00	106,923
Friends to Animal Control Fund	1,952.00	10,000.00	4,000.00	7,952
EDC***	1,871,601.00	441,972.00	2,079,578.00	233,995
WCCPD	229,289.00	571,373.00	592,747.00	207,915
Street Fund (CIP)	631,852.00	441,842.00	920,000.00	153,694
Total:	5,843,591.00	8,620,795.00	10,361,809.00	4,102,577.00

RESOLUTION NUMBER _____

A RESOLUTION RATIFYING THE RECENTLY ADOPTED BUDGET.

WHEREAS, the City of Windcrest adopted its Budget for fiscal year 2013-2014;
and

WHEREAS, Local Government Code Section 102.007 (c) requires the City to
ratify the Budget by a separate vote;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of
Windcrest, Texas, that:

1. The recently adopted Budget for fiscal year 2013-2014 containing a
property tax increase that raises more revenue from property taxes than was raised from
property taxes in the previous year is hereby ratified.

DULY PASSED AND APPROVED, on the ____th day of September, 2013 at a
regular meeting of the City Council of the City of Windcrest, Texas, which meeting was
held in compliance with the Open Meetings Act, Tex. Gov't. Code, §551.001, et. seq. at
which meeting a quorum was present and voting.

CITY OF WINDCREST, TEXAS

Alan Baxter, Mayor

ATTEST:

Kelly Rodriguez, City Secretary

**AD VALOREM TAXES ANALYSIS
ESTIMATE OF AD VALOREM TAX REVENUE
AND PROPOSED DISTRIBUTION OF COLLECTIONS
BASED ON CERTIFIED TOTALS DATED 07/19/13**

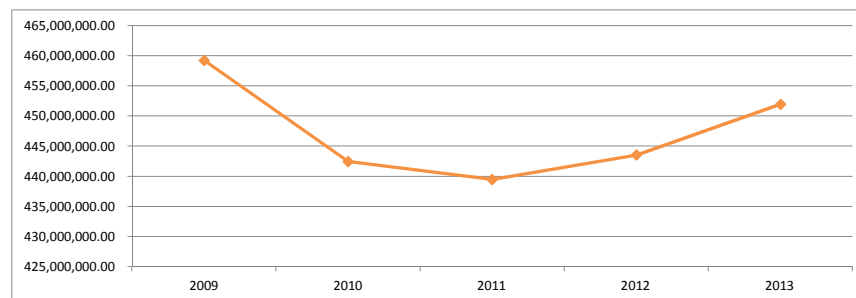
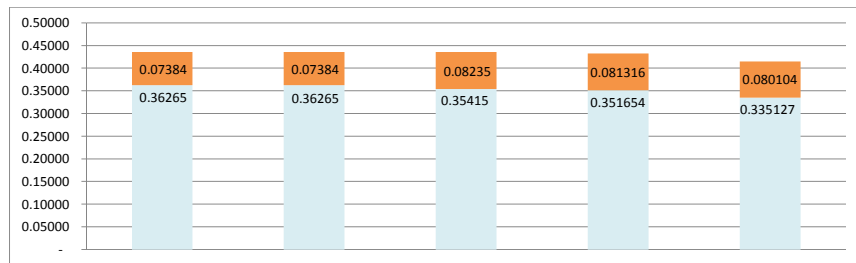
Taxable Assessed Valuation	\$451,957,496
Less TIF	\$0
Net Taxable Assessed Valuation	\$451,957,496
Proposed Tax Rate of \$100 Valuation	0.415231
Gross Revenue from Taxes	\$1,876,668
Estimated Percent of Collections	99%
Estimated Funds from Tax Levy	\$1,857,772

PROPOSED DISTRIBUTION OF ALL TAX COLLECTIONS

	<u>% of Total</u>	<u>Tax Rate</u>	<u>Collections</u>
General Fund (Operations and Maintenance)	80.78%	0.335127	\$1,500,688
GO Refinancing Bonds '08 Principle	23.95%	0.099462	445,000
GO Refinancing Bonds '08 Interest	1.70%	0.007059	31,584
Bank Fees on I & S	0.03%	0.000112	500
I & S Funded w/ Other Revenues	-6.47%	-0.026550	(\$120,000)
Total	106.47%	0.415210	\$1,857,772

COMPARISON OF PREVIOUS YEARS TAX RATES AND PROPERTY VALUE ANALYSIS

	<u>2009-10</u>	<u>2010-11</u>	<u>2011-12</u>	<u>2012-13</u>	<u>2013-14</u>
General Fund (Operations & Maintenance)	0.362654	0.362654	0.354785	0.351654	0.335127
Interest & Sinking	0.073841	0.073841	0.081710	0.081316	0.080104
Total	0.436495	0.436495	0.436495	0.432970	0.415231



Year	Assessed Value	Percentage Decrease	Amount Collected	Percentage Collected	Percentage Collected
2009	459,234,560	n/a	1,933,373	97.19%	97.19%
2010	442,447,015	-3.66%	1,964,949	98.03%	98.03%
2011	442,928,797	0.11%	1,914,028	101.02%	101.02%
Projected as of July 22, 2013	443,554,552	0.14%	1,902,329	100.92%	100.92%
Proposed	451,957,496	1.89%	1,856,744	99.00%	99.00%

	General Fund	Interest & Sinking	Amount Collected
FY 2009-10	1,602,152	331,221	1,933,373
FY 2010-11	1,627,888	337,061	1,964,949
FY 2011-12	1,627,888	337,061	1,964,949
FY 2012-13	1,527,835	357,084	1,884,919
FY 2012-13	1,500,688	356,056	1,856,744

2013 Effective Tax Rate Worksheet

WINDCREST, CITY OF

Date: 07/25/2013

See Chapter 2 of the Texas Comptroller's 2013 Manual for Taxing Units Other than Schools for an explanation of the effective tax rate.

1. 2012 total taxable value. Enter the amount of 2012 taxable value on the 2012 tax roll today. Include any adjustments since last year's certification; exclude Section 25.25(d) one-third over-appraisal corrections from these adjustments. This total includes the taxable value of homesteads with tax ceilings (will deduct in Line 2) and the captured value for tax increment financing (will deduct taxes in Line 14).	\$443,574,052 ✓
2. 2012 tax ceilings. Counties, cities and junior college districts. Enter 2012 total taxable value of homesteads with tax ceilings. These include the homesteads of homeowners age 65 or older or disabled. Other units enter 0. If your taxing units adopted the tax ceiling provision in 2012 or a prior year for homeowners age 65 or older or disabled, use this step.	\$0 ✓
3. Preliminary 2012 adjusted taxable value. Subtract Line 2 from Line 1.	\$443,574,052
4. 2012 total adopted tax rate.	\$0.432970/\$100 ✓
5. 2012 taxable value lost because court appeals of ARB decisions reduced 2012 appraised value. A. Original 2012 ARB Values.	\$0
B. 2012 values resulting from final court decisions.	\$0
C. 2012 value loss. Subtract B from A.	\$0 ✓
6. 2012 taxable value, adjusted for court-ordered reductions. Add Line 3 and Line 5C.	\$443,574,052
7. 2012 taxable value of property in territory the taxing unit deannexed after Jan. 1, 2012. Enter the 2012 value of property in deannexed territory.	\$0 ✓
8. 2012 taxable value lost because property first qualified for an exemption in 2013. Note that lowering the amount or percentage of an existing exemption does not create a new exemption or reduce taxable value. If the taxing unit increased an original exemption, use the difference between the original exempted amount and the increased exempted amount. Do not include value lost to freeport or goods-in-transit exemptions.	
A. Absolute exemptions. Use 2012 market value:	\$780,340
B. Partial exemptions. 2013 exemption amount or 2013 percentage exemption times 2012 value:	\$1,566,596
C. Value loss. Add A and B.	\$2,346,936 ✓
9. 2012 taxable value lost because property first qualified for agricultural appraisal (1-d or 1-d-1), timber appraisal, recreational/scenic appraisal or public access airport special appraisal in 2013. Use only properties that qualified in 2013 for the first time; do not use properties that qualified in 2012.	
A. 2012 market value:	\$0
B. 2013 productivity or special appraised value:	\$0 ✓
C. Value loss. Subtract B from A.	\$0

10. Total adjustments for lost value. Add lines 7, 8C and 9C.	\$2,346,936
11. 2012 adjusted taxable value. Subtract Line 10 from Line 6.	\$441,227,116
12. Adjusted 2012 taxes. Multiply Line 4 by line 11 and divide by \$100.	\$1,910,381
13. Taxes refunded for years preceding tax year 2012. Enter the amount of taxes refunded by the taxing unit for tax years preceding tax year 2012. Types of refunds include court decisions, Tax Code Section 25.25(b) and (c) corrections and Tax Code Section 31.11 payment errors. Do not include refunds for tax year 2012. This line applies only to tax years preceding tax year 2012.	\$9,485
14. Taxes in tax increment financing (TIF) for tax year 2012. Enter the amount of taxes paid into the tax increment fund for a reinvestment zone as agreed by the taxing unit. If the unit has no 2013 captured appraised value in Line 16D, enter 0.	\$0
15. Adjusted 2012 taxes with refunds and TIF adjustment. Add Lines 12 and 13, subtract Line 14.	\$1,919,866
16. Total 2013 taxable value on the 2013 certified appraisal roll today. This value includes only certified values and includes the total taxable value of homesteads with tax ceilings (will deduct in Line 18). These homesteads include homeowners age 65 or older or disabled. A. Certified values: B. Counties: Include railroad rolling stock values certified by the Comptroller's office: C. Pollution control exemption: Deduct the value of property exempted for the current tax year for the first time as pollution control property (use this line based on legal counsel's advice): D. Tax increment financing: Deduct the 2013 captured appraised value of property taxable by a taxing unit in a tax increment financing zone for which the 2013 taxes will be deposited into the tax increment fund. Do not include any new property value that will be included in Line 21 below. E. Total 2013 value. Add A and B, then subtract C and D.	\$437,553,309 \$0 \$0 \$0 \$437,553,309
17. Total value of properties under protest or not included on certified appraisal roll. A. 2013 taxable value of properties under protest. The chief appraiser certifies a list of properties still under ARB protest. The list shows the appraisal district's value and the taxpayer's claimed value, if any, or an estimate of the value if the taxpayer wins. For each of the properties under protest, use the lowest of these values. Enter the total value. B. 2013 value of properties not under protest or included on certified appraisal roll. The chief appraiser gives taxing units a list of those taxable properties that the chief appraiser knows about, but are not included in the appraisal roll certification. These properties also are not on the list of properties that are still under protest. On this list of properties, the chief appraiser includes the market value, appraised value and exemptions for the preceding year and a reasonable estimate of the market value, appraised value and exemptions for the current year. Use the lower market, appraised or taxable value (as appropriate). Enter the total value. C. Total value under protest or not certified: Add A and B.	\$14,565,969 \$0 \$14,565,969
18. 2013 tax ceilings. Enter 2013 total taxable value of homesteads with tax ceilings. These include the homesteads of homeowners age 65 or older or disabled. Other units enter 0. If	\$0

your taxing units adopted the tax ceiling provision in 2012 or a prior year for homeowners age 65 or older or disabled, use this step.	
19. 2013 total taxable value. Add Lines 16E and 17C. Subtract Line 18.	\$452,119,278
20. Total 2013 taxable value of properties in territory annexed after Jan. 1, 2012. Include both real and personal property. Enter the 2013 value of property in territory annexed.	\$0
21. Total 2013 taxable value of new improvements and new personal property located in new improvements. "New" means the item was not on the appraisal roll in 2012. An improvement is a building, structure, fixture or fence erected on or affixed to land. New additions to existing improvements may be included if the appraised value can be determined. New personal property in a new improvement must have been brought into the taxing unit after Jan. 1, 2012, and be located in a new improvement. New improvements do include property on which a tax abatement agreement has expired for 2013.	\$501,810
22. Total adjustments to the 2013 taxable value. Add Lines 20 and 21.	\$501,810
23. 2013 adjusted taxable value. Subtract Line 22 from Line 19.	\$451,617,468
24. 2013 effective tax rate. Divide Line 15 by Line 23 and multiply by \$100.	\$0.425108/\$100
25. COUNTIES ONLY. Add together the effective tax rates for each type of tax the county levies. The total is the 2013 county effective tax rate.	

A county, city or hospital district that adopted the additional sales tax in November 2012 or in May 2013 must adjust its effective tax rate. The Additional Sales Tax Rate Worksheet (Appendix 4) on page 35 of the Texas Comptroller's 2013 Truth-in-Taxation Manual sets out this adjustment. Do not forget to complete the Additional Sales Tax Rate Worksheet if the taxing unit adopted the additional sales tax on these dates.

2013 Rollback Tax Rate Worksheet

WINDCREST, CITY OF

Date: 07/25/2013

See Chapter 3 of the Texas Comptroller's 2013 Manual for Taxing Units Other than School Districts for an explanation of the rollback tax rate.

26. 2012 maintenance and operations (M&O) tax rate.	\$0.351654/\$100
27. 2012 adjusted taxable value. Enter the amount from Line 11.	\$441,227,116
28. 2012 M&O taxes.	
A. Multiply Line 26 by Line 27 and divide by \$100.	\$1,551,592
B. Cities, counties and hospital districts with additional sales tax: Amount of additional sales tax collected and spent on M&O expenses in 2012. Enter amount from full year's sales tax revenue spent for M&O in 2012 fiscal year, if any. Other units enter 0. Counties exclude any amount that was spent for economic development grants from the amount of sales tax spent.	\$441,722
C. Counties: Enter the amount for the state criminal justice mandate. If second or later year, the amount is for increased cost above last year's amount. Other taxing units enter 0.	\$0
D. Transferring function: If discontinuing all of a department, function or activity and transferring it to another unit by written contract, enter the amount spent by the taxing unit discontinuing the function in the 12 months preceding the month of this calculation. If the taxing unit did not operate this function for this 12-month period, use the amount spent in the last full fiscal year in which the unit operated the function. The taxing unit discontinuing the function will subtract this amount in H below. The taxing unit receiving the function will add this amount in H below. Other units enter 0.	\$0
E. Taxes refunded for years preceding tax year 2012: Enter the amount of M&O taxes refunded in the preceding year for taxes before that year. Types of refunds include court decisions, Tax Code Section 25.25(b) and (c) corrections and Tax Code Section 31.11 payment errors. Do not include refunds for tax year 2012. This line applies only to tax years preceding tax year 2012.	\$6,512
F. Enhanced indigent health care expenditures: Enter the increased amount for the current year's enhanced indigent health care expenditures above the preceding tax year's enhanced indigent health care expenditures, less any state assistance.	\$0
G. Taxes in TIF: Enter the amount of taxes paid into the tax increment fund for a reinvestment zone as agreed by the taxing unit. If the taxing unit has no 2013 captured appraised value in Line 16D, enter 0.	\$0
H. Adjusted M&O Taxes. Add A, B, C, E and F. For unit with D, subtract if discontinuing function and add if receiving function. Subtract G.	\$1,999,826
29. 2013 adjusted taxable value. Enter Line 23 from the Effective Tax Rate Worksheet.	\$451,617,468
30. 2013 effective maintenance and operations rate. Divide Line 28H by Line 29 and multiply by \$100.	\$0.442814/\$100
31. 2013 rollback maintenance and operation rate. Multiply Line 30 by 1.08.	\$0.478239/\$100

32. Total 2013 debt to be paid with property taxes and additional sales tax revenue.

"Debt" means the interest and principal that will be paid on debts that:

- (1) are paid by property taxes,
- (2) are secured by property taxes,
- (3) are scheduled for payment over a period longer than one year and
- (4) are not classified in the taxing unit's budget as M&O expenses

A. **Debt** also includes contractual payments to other taxing units that have incurred debts on behalf of this taxing unit, if those debts meet the four conditions above. Include only amounts that will be paid from property tax revenue (or additional sales tax revenue). Do not include appraisal district budget payments. List the debt in Schedule B: Debt Service.

\$476,054

B. Subtract **unencumbered fund amount** used to reduce total debt.

\$120,000

C. Subtract **amount paid** from other resources.

\$0

D. **Adjusted debt.** Subtract B and C from A.

\$356,054

33. Certified 2012 excess debt collections. Enter the amount certified by the collector.

\$0

34. Adjusted 2013 debt. Subtract Line 33 from Line 32D.

\$356,054

35. Certified 2013 anticipated collection rate. Enter the rate certified by the collector. If the rate is 100 percent or greater, enter 100 percent.

99.23%

36. 2013 debt adjusted for collections. Divide Line 34 by Line 35

\$358,817

37. 2013 total taxable value. Enter the amount on Line 19.

\$452,119,278

38. 2013 debt tax rate. Divide Line 36 by Line 37 and multiply by \$100.

\$0.079363/\$100

39. 2013 rollback tax rate. Add Lines 31 and 38.

\$0.557602/\$100

40. COUNTIES ONLY. Add together the rollback tax rates for each type of tax the county levies. The total is the 2013 county rollback tax rate.

A taxing unit that adopted the additional sales tax must complete the lines for the Additional Sales Tax Rate. A taxing unit seeking additional rollback protection for pollution control expenses completes the Additional Rollback Protection for Pollution Control.

2013 Additional Sales Tax Rate Worksheet

WINDCREST, CITY OF

Date: 07/25/2013

41. Taxable Sales. For taxing units that adopted the sales tax in November 2012 or May 2013, enter the Comptroller's estimate of taxable sales for the previous four quarters. Taxing units that adopted the sales tax before November 2012, skip this line.	\$0
42. Estimated sales tax revenue. Counties exclude any amount that is or will be spent for economic development grants from the amount of estimated sales tax revenue. Taxing units that adopted the sales tax in November 2012 or in May 2013. Multiply the amount on Line 41 by the sales tax rate (.01, .005 or .0025, as applicable) and multiply the result by .95. - or - Taxing units that adopted the sales tax before November 2012. Enter the sales tax revenue for the previous four quarters. Do not multiply by .95.	\$441,722
43. 2013 total taxable value. Enter the amount from Line 37 of the Rollback Tax Rate Worksheet.	\$452,119,278
44. Sales tax adjustment rate. Divide Line 42 by Line 43 and multiply by \$100.	\$0.097701/\$100
45. 2013 effective tax rate, unadjusted for sales tax. Enter the rate from Line 24 or 25, as applicable, on the Effective Tax Rate Worksheet.	\$0.425108/\$100
46. 2013 effective tax rate, adjusted for sales tax. Taxing units that adopted the sales tax in November 2012 or in May 2013. Subtract Line 44 from Line 45. Skip to Line 47 if you adopted the additional sales tax before November 2012.	\$0.425108/\$100
47. 2013 rollback tax rate, unadjusted for sales tax. Enter the rate from Line 39 or 40, as applicable, of the Rollback Tax Rate Worksheet.	\$0.557602/\$100
48. 2013 rollback tax rate, adjusted for sales tax. Subtract Line 44 from Line 47.	\$0.459901/\$100

2013 Property Tax Rates in WINDCREST, CITY OF

This notice concerns the 2013 property tax rates for WINDCREST, CITY OF. It presents information about three tax rates. Last year's tax rate is the actual tax rate the taxing unit used to determine property taxes last year. This year's *effective* tax rate would impose the same total taxes as last year if you compare properties taxed in both years. This year's *rollback* tax rate is the highest tax rate the taxing unit can set before taxpayers start rollback procedures. In each case these rates are found by dividing the total amount of taxes by the tax base (the total value of taxable property) with adjustments as required by state law. The rates are given per \$100 of property value.

Last year's tax rate:

Last year's operating taxes	\$1,567,549
Last year's debt taxes	\$362,478
Last year's total taxes	\$1,930,027
Last year's tax base	\$445,764,603
Last year's total tax rate	\$0.432970/\$100

This year's effective tax rate:

Last year's adjusted taxes (after subtracting taxes on lost property)	\$1,919,866
÷ This year's adjusted tax base (after subtracting value of new property)	\$451,617,468
= This year's effective tax rate (Maximum rate unless unit publishes notices and holds hearings.)	\$0.425108/\$100

This year's rollback tax rate:

Last year's adjusted operating taxes (after subtracting taxes on lost property and adjusting for any transferred function, tax increment financing, state criminal justice mandate, and/or enhanced indigent healthcare expenditures)	\$1,999,826
÷ This year's adjusted tax base	\$451,617,468
= This year's effective operating rate	\$0.442814/\$100
x 1.08 = this year's maximum operating rate	\$0.478239/\$100
+ This year's debt rate	\$0.079363/\$100
= This year's total rollback rate	\$0.557602/\$100
- Sales tax adjustment rate	\$0.097701/\$100
= Rollback tax rate	\$0.459901/\$100

Statement of Increase/Decrease

If WINDCREST, CITY OF adopts a 2013 tax rate equal to the effective tax rate of \$0.425108 per \$100 of value, taxes would decrease compared to 2012 taxes by \$-8,032.

Schedule A - Unencumbered Fund Balance

The following estimated balances will be left in the unit's property tax accounts at the end of the fiscal year. These balances are not encumbered by a corresponding debt obligation.

Type of Property Tax Fund	Balance
Maintenance & Operations	3,956,537
Interest & Sinking	1,135

Schedule B - 2013 Debt Service

The unit plans to pay the following amounts for long-term debts that are secured by property taxes. These amounts will be paid from property tax revenues (or additional sales tax revenues, if applicable).

Description of Debt	Principal or Contract Payment to be Paid from Property Taxes	Interest to be Paid from Property Taxes	Other Amounts to be Paid	Total Payment
2008 G.O. Bond	460,000	16,054	0	476,054
Total required for 2013 debt service				\$476,054
- Amount (if any) paid from Schedule A				\$120,000
- Amount (if any) paid from other resources				\$0
- Excess collections last year				\$0
= Total to be paid from taxes in 2013				\$356,054
+ Amount added in anticipation that the unit will collect only 99.23% of its taxes in 2013				\$2,763
= Total debt levy				\$358,817

Schedule C - Expected Revenue from Additional Sales Tax

In calculating its effective and rollback tax rates, the unit estimated that it will receive \$441,722 in additional sales and use tax revenues.

This notice contains a summary of actual effective and rollback tax rates' calculations. You can inspect a copy of the full calculations at 233 N. Pecos-La Trinidad, San Antonio, TX 78207.

Name of person preparing this notice: Albert Uresti, MPA

Title: Bexar County Tax Assessor-Collector

Date Prepared: 07/25/2013

Fiscal Year 2013 – 2014 Budget and Plan for Municipal Services

City of Windcrest, Texas Personnel Schedule

POSITION TITLE	FY2009-10	FY2010-11	FY2011-12	FY2012-13	FY2013-14
CITY MANAGEMENT					
CITY MANAGER	1.00	1.00	1.00	1.00	1.00
ASSISTANT CITY MANAGER	1.00	-	-	-	-
SUBTOTAL FTEs	2.00	1.00	1.00	1.00	1.00
SPECIAL SERVICES					
PUBLIC AFFAIRS/PR/MARKETING. EVENT SPECIALIST	-	-	1.00	1.00	1.00
SUBTOTAL FTEs	-	-	1.00	1.00	1.00
ADMINISTRATION					
CITY SECRETARY	1.00	1.00	1.00	1.00	-
CITY SECRETARY / COURT CLERK	-	-	-	-	0.34
ADMINISTRATIVE SECRETARY II	1.00	1.00	1.00	1.00	1.00
ADMIN RECORDS CLERK	1.00	1.00	1.00	0.50	1.00
ADMINISTRATIVE ASSISTANT	-	-	-	-	-
ADMINISTRATIVE ASSISTANT / ASST CITY SEC	-	-	-	-	1.00
SUBTOTAL FTEs	3.00	3.00	3.00	2.50	3.34
COURTS / WARRANT SERVICE					
COURT CLERK / CITY SECRETARY	1.00	1.00	1.00	1.00	0.33
COURT CLERK / ASST. CITY SECRETARY	1.00	1.00	1.00	1.00	-
ASST. COURT CLERK	1.00	1.00	1.00	1.00	1.00
WARRANTS CLERK	1.00	0.50	0.50	1.00	1.00
WARRANTS CORPORAL	-	-	-	-	1.00
WARRANT OFFICER	1.00	1.00	1.00	1.50	1.00
SUBTOTAL FTEs	5.00	4.50	4.50	5.50	4.33
FINANCE					
MUNICIPAL FINANCE OFFICER	1.00	1.00	-	-	-
ASSISTANT FINANCE OFFICER	1.00	1.00	1.00	-	-
PAYROLL CLERK	1.00	0.50	0.50	-	-
PURCHASER/EDC	-	-	-	-	0.50
ACCOUNTANT IV	-	-	-	1.00	-
ACCOUNTANT I	-	-	-	1.00	2.00
P/T PAYROLL AND AP CLERK	-	-	-	0.50	-
SUBTOTAL FTEs	3.00	2.50	1.50	2.50	2.50
POST OFFICE					
POSTAL CLERK	1.00	1.00	-	1.00	1.00
ADMIN RECORDS CLERK	-	-	-	-	-
POSTAL CLERK (3 PART-TIME)	1.00	1.00	0.50	-	-
SUBTOTAL FTEs	2.00	2.00	0.50	1.00	1.00
ADMINISTRATION	13.00	12.00	9.50	11.50	11.17
POLICE					
CHIEF OF POLICE	1.00	1.00	1.00	1.00	1.00
ASST CHIEF	-	-	-	1.00	-
PATROL COMMANDER - LT.	1.00	1.00	1.00	1.00	1.00
CID COMMANDER - DETECTIVE LT.	-	-	-	-	1.00
CID COMMANDER - DETECTIVE SGT.	1.00	1.00	1.00	1.00	-
PATROL - SGT.	1.00	1.00	1.00	1.00	1.00
CID DETECTIVE CORPORAL	1.00	1.00	1.00	1.00	1.00
PATROL SUPERVISOR CORPORAL	1.00	1.00	1.00	3.00	2.00
PATROL OFFICER	10.50	10.50	9.00	10.50	12.00
RECORDS MANAGER	1.00	1.00	1.00	1.00	1.00
COMMUNICATIONS MANAGER	1.00	1.00	1.00	1.00	-
ASSIST COMM/RECORDS ADMIN	1.00	1.00	1.00	1.00	1.00
DISPATCHER	3.00	3.00	3.00	2.00	3.00
ADMIN ASSISTANT	-	-	-	-	1.00
SUBTOTAL FTEs	22.50	22.50	21.00	24.50	25.00
WCCPD					
K-9 CORPORAL	-	-	-	-	1.00
K-9 OFFICER	1.00	1.00	1.00	1.00	-
CID OFFICER	1.00	1.00	1.00	1.00	1.00
COMMUNICATIONS MANAGER	-	-	-	-	1.00
DISPATCHER	1.00	1.00	2.00	2.00	2.00
RECORDS CLERK	1.00	1.00	-	-	-
SUBTOTAL FTEs	4.00	4.00	4.00	4.00	4.00

Fiscal Year 2013 – 2014 Budget and Plan for Municipal Services

City of Windcrest, Texas Personnel Schedule

POSITION TITLE	FY2009-10	FY2010-11	FY2011-12	FY2012-13	FY2013-14
ANIMAL CONTROL					
ANIMAL CONTROL WARDEN, PUBLIC WORKS TECHNICIAN II	1.00	1.00	1.00	1.00	1.00
PUBLIC WORKS TECHNICIAN II / ANIMAL CONTROL OFFICER	-	-	0.50	0.50	0.50
SUBTOTAL FTEs	1.00	1.00	1.50	1.50	1.50
CODE COMPLIANCE					
BUILDING INSPECTOR	1.00	1.00	-	-	-
CODE COMPLIANCE OFFICER/PATROL OFFICER	1.00	1.00	1.00	1.00	1.00
SUBTOTAL FTEs	2.00	2.00	1.00	1.00	1.00
POLICE DEPARTMENTS					
SUBTOTAL FTEs	29.50	29.50	27.50	31.00	31.50
FIRE					
FIRE FIGHTER, VOLUNTEER CHIEF	1.00	1.00	1.00	1.00	1.00
FIRE DEPARTMENT ADMIN ASST	1.00	1.00	1.00	1.00	1.00
FIRE INSPECTOR	1.00	-	-	-	-
STATION MAINTENANCE TECHNICIAN	0.50	0.50	0.50	0.50	0.50
SUBTOTAL FTEs	3.50	2.50	2.50	2.50	2.50
TAKAS PARK CIVIC CENTER					
CIVIC CENTER COORDINATOR	-	-	-	-	0.33
ADMINISTRATIVE SECRETARY I	1.00	-	-	-	-
PUBLIC WORKS TECHNICIAN I	1.00	1.00	2.00	2.00	2.00
SUBTOTAL FTEs	2.00	1.00	2.00	2.00	2.33
FLEET MECHANIC					
FLEET MECHANIC	1.00	1.00	1.00	1.00	1.00
SUBTOTAL FTEs	1.00	1.00	1.00	1.00	1.00
PUBLIC WORKS					
PUBLIC WORKS DIRECTOR	1.00	1.00	1.00	1.00	1.00
MECHANIC / PW CREW CHIEF	1.00	1.00	1.00	1.00	1.00
PUBLIC WORKS TECHNICIAN I	6.00	6.00	5.00	5.00	5.00
PUBLIC WORKS TECHNICIAN II	-	-	0.50	0.50	1.00
PUBLIC WORKS TECHNICIAN III	1.00	1.00	1.00	1.00	1.00
PUBLIC WORKS TECHNICIAN IV	1.00	1.00	1.00	1.00	1.00
SUBTOTAL FTEs	10.00	10.00	9.50	9.50	10.00
Public Work Departments					
SUBTOTAL FTEs	13.00	12.00	12.50	12.50	13.33
EMERGENCY MGMT / TECH SUPPORT					
EMC COORDINATOR / TECHNOLOGY MANAGER	1.00	1.00	-	-	-
TECHNOLOGY SUPPORT	1.00	0.50	-	-	-
SUBTOTAL FTEs	2.00	1.50	-	-	-
EDC					
EDC DIRECTOR	1.00	1.00	-	-	-
MARKETING, COMMUNITY AFFAIRS, EDC DIRECTOR	1.00	-	1.00	1.00	1.00
PURCHASER / EDC	-	-	-	-	0.50
SUPPORT STAFF	1.00	-	-	-	-
SUBTOTAL FTEs	3.00	1.00	1.00	1.00	1.50
TOTAL EMPLOYEES CITY OF WINDCREST	66.0	59.5	55.0	60.5	62.0

Fiscal Year 2013 – 2014 Budget and Plan for Municipal Services

City of Windcrest, Texas Personnel Schedule

POSITION TITLE	FY2009-10	FY2010-11	FY2011-12	FY2012-13	FY2013-14
CONTRACT / SEASONAL EMPLOYEES					
POOL					
POOL MANAGER / LIFEGUARD (SEASONAL)	1.00	1.00	1.00	1.00	1.00
POOL SUPERVISOR / LIFEGUARD (SEASONAL)	2.00	2.00	2.00	2.00	2.00
LIFE GUARDS (SEASONAL)	13.00	13.00	16.00	16.00	16.00
SUBTOTAL FTEs	16.00	16.00	19.00	19.00	19.00
CONTRACT SERVICES *****					
MUNICIPAL COURT JUDGE	0.50	0.50	0.50	0.50	0.50
PROSECUTOR	0.50	0.50	0.50	0.50	0.50
CITY ATTORNEY	0.50	0.50	0.50	0.50	0.50
MUNICIPAL FINANCE OFFICER	-	-	0.50	0.50	0.50
BUILDING INSPECTIONS	-	-	0.50	0.50	0.50
IT SUPPORT	-	-	0.50	0.50	0.50
SUBTOTAL FTEs	1.50	1.50	3.00	3.00	3.00
TOTAL FTEs WCCDP, EDC and CITY OF WINDCREST	83.5	77.0	77.0	82.5	84.0
Less WCCPD	4.00	4.00	4.00	4.00	4.00
Less EDC	3.00	1.00	1.00	1.00	1.50
TOTAL FTEs CITY OF WINDCREST	76.5	72.0	72.0	77.5	78.5

*****These contract positions has allowed the City to utilize the staff on as needed basis, eliminating cost such as benefits and in some cases office space.

City of Windcrest
General Fund Summary by Department
Fiscal Year 2013-2014

	12/13	13/14
General Fund		
Fund Balance (as per Audit)	2,643,440.00	3,000,412.00
Revenues	5,459,915.00	5,238,499.00
Admin	200,939.00	224,952.00
Police	1,575,624.00	1,740,632.00
Fire	236,891.00	236,875.00
Special Services	184,252.00	195,148.00
Parks	270,260.00	271,847.00
Fleet Mechanic	162,695.00	166,262.00
Court	270,077.00	315,558.00
Facility Division	126,000.00	114,000.00
Civic Center	145,925.00	151,016.00
Contract Services	399,992.00	383,000.00
Tech Support	287,154.00	249,234.00
Public Works	478,725.00	637,970.00
Animal Control	82,449.00	89,071.00
Code Enforcement	58,097.00	60,927.00
Finance	209,100.00	271,551.00
City Manager	131,686.00	873,634.00
Pool	98,437.00	97,696.00
Post Office	36,540.00	43,197.00
Human Resources	148,100.00	107,925.00
Ending Fund Balance	3,000,412.00	2,008,416.00
total Expenditures	5,102,943.00	6,230,495.00

			to Streets
Months of Rainy Day Fund	4.34	4.55	
Rainy Day Fund	1,823,504.90	1,888,058.90	
Reserved for CIP	519,938.10	451,938.10	68,000.00
Reserved for Streets	656,972.00	-	656,972.00
Reserved for Fire CIP			
Reserved for PW CIP			
Reserved for Police CIP			
	3,000,415.00	2,339,997.00	724,972.00
Projected Revenues over/(under) expenditures		21,988.00	

CITY OF WINDCREST
APPROVED BUDGET
AS OF: JULY 31ST, 2013

01 -GENERAL FUND

REVENUES

		(----- 2012-2013 -----) (----- 2013-2014 -----)						
		2009-2010	2010-2011	2011-2012	CURRENT	Y-T-D	PROJECTED	REQUESTED
		ACTUAL	ACTUAL	ACTUAL	BUDGET	ACTUAL	YEAR END	BUDGET
								APPROVED
								BUDGET
BEGINNING FUND BALANCE		1,345,808	1,495,966	2,034,478	2,643,440	2,643,440	2,643,440	3,000,412
								3,000,412
4101	ADVALOREM TAX CURRENT	1,609,118	1,624,715	1,572,988	1,550,638	1,606,584	1,545,745	1,500,688
4105	ADVALOREM TAX DELINQUENT	0	781	0	0	0	0	0
4110	ADVALOREM TAX PEN & INT	0	0	0	0	0	0	0
4115	SALES TAX	1,329,334	1,290,148	1,579,743	1,777,509	1,207,660	1,777,509	1,950,072
4116	SALES TX-AD VALOREM TX OFFSET	329,006	322,537	381,465	441,722	282,627	441,722	487,618
4117	SALES TAX FOR STREET MAINT.	0	0	0	0	0	0	0
4118	HOTEL OCC. TAX FUND TRANSER	87,872	68,179	135,438	106,847	80,135	106,847	186,847
4120	MIXED BEVERAGE GROSS RECEIPTS	18,089	19,188	16,014	18,730	20,544	16,653	18,730
4201	CPS ENERGY FRANCHISE FEES	260,357	273,662	276,196	280,759	198,455	282,980	282,980
4205	AT&T TELECOM FRANCHISE FEES	43,999	57,800	30,281	52,646	583	52,646	52,646
4210	TIME WARNER CABLE & TEL FEES	93,743	99,901	92,728	99,155	75,613	99,155	99,155
4211	TWC - PEG Fee 1%	0	0	0	0	7,003	12,000	0
4215	OTHER TELECOM FEES	1,065	19,549	10,686	29,745	31,643	29,745	29,745
4230	FRANCHISE FEES -WATER	1,420	2,938	21,363	13,109	15,827	13,525	13,109
4301	INTEREST	7,688	3,015	2,558	3,300	1,194	1,600	1,600
4302	FRANCHISE FEE- SANITATION	0	0	0	0	897	1,200	1,200
4310	COURT FINES	327,526	309,354	381,676	448,350	373,686	448,350	448,350
4352	WINDFEST	0	0	0	0	0	0	0
4354	FOREST OF ANGELS MEMORIAL	143	100	(100)	0	0	0	0
4355	LITTLE LEAGUE FEES	0	0	0	0	0	0	0
4357	CRAPE MYRTLE DONATIONS	120	0	0	0	0	0	0
4401	SWIMMING POOL FEES	28,399	29,409	30,519	29,500	25,322	30,500	29,500
4402	SWIMMING POOL CONCESSIONS	0	0	0	0	868	0	0
4403	SWIMMING POOL B-PARTIES	0	0	0	0	2,568	0	0
4408	CONTRACTOR ANNUAL REGISTRATION	2,611	4,612	3,185	3,850	2,920	3,850	3,850
4409	BUILDING PERMIT FEES	187,643	156,539	118,117	158,418	140,327	150,160	159,000
4410	FOOD PERMIT FEES	5,361	13,538	19,763	18,540	18,379	18,540	18,540
4420	LIQUOR LICENSE FEES	855	1,154	1,060	1,655	2,223	2,193	2,555
4425	VEHICLE STORAGE FEES	19,342	20,472	20,459	21,184	18,369	21,184	21,184
4430	CIVIC CENTER FEES	20,313	25,615	21,840	29,010	30,100	29,010	33,500
4435	DOG TAG & IMPOUNDMENT FEES	889	910	690	1,200	856	1,200	1,200
4440	MISCELLANEOUS FEES	5,628	8,196	8,173	7,500	2,703	7,500	7,500
4441	ALARM & PERMIT FEES	34,200	21,815	4,800	6,500	4,470	6,500	6,500
4442	PLATTING/ZONING/VAR FEES	2,000	5,500	500	6,000	440	6,000	6,000
4444	FOOD HANDLER TRAINING FEES	2,959	5,063	4,849	5,000	5,071	5,000	5,000
4450	POST OFFICE SUBSIDY	25,000	25,000	25,000	25,000	20,833	25,000	25,000

01 -GENERAL FUND

REVENUES

				(----- 2012-2013 -----)	(----- 2013-2014 -----)			
	2009-2010	2010-2011	2011-2012	CURRENT	Y-T-D	PROJECTED	REQUESTED	APPROVED
	ACTUAL	ACTUAL	ACTUAL	BUDGET	ACTUAL	YEAR END	BUDGET	BUDGET
4504 COURT SECURITY FUND TRANSFER	10,000	0	0	10,000	0	10,000	10,000	
4507 GRANT PROCEEDS CJD	0	0	0	0	0	0	0	
4508 GRANT PROCEEDS - AACOG	0	0	0	0	0	0	0	
4509 GRANT PROCEEDS-TP&W	10,913	0	0	0	0	0	0	
4510 GRANT PROCEEDS-TCFP	0	0	0	0	0	0	0	
4511 GRANT PROCEEDS-DOJ	1,270	14,211	54,687	22,000	0	22,000	22,000	
4512 GRANT PROCEEDS - TXDOT	0	0	0	0	0	0	0	
4900 PROCEEDS FROM CAPITAL LEASE	37,926	46,500	0	0	0	0	0	
TOTAL REVENUES	5,039,493	4,838,537	5,455,027	5,470,536	4,410,276	5,470,536	5,592,069	
	=====	=====	=====	=====	=====	=====	=====	=====

4115 SALES TAX PERMANENT NOTES:
3/15/13 based on ytd thru Feb 2013. Will up date monthly
4/28/13 based on ytd thru March 2013

4116 SALES TX-AD VALOREM TX OFFPERMANENT NOTES:
3/15/13 based on ytd thru Feb 2013. Will up date monthly

Fiscal Year 2013 – 2014 Budget and Plan for Municipal Services

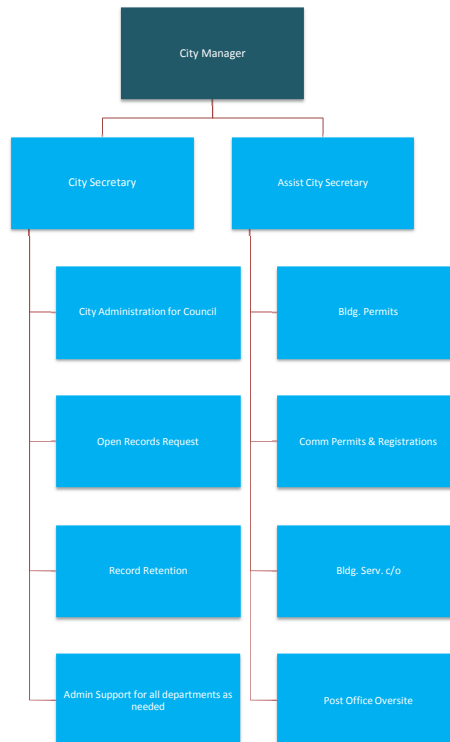
City of Windcrest, Texas ADMINISTRATION

POSITION TITLE	FY2009-10	FY2010-11	FY2011-12	FY2012-13	FY2013-14
CITY SECRETARY	1.00	1.00	1.00	1.00	-
CITY SECRETARY / COURT CLERK					0.34
ADMINISTRATIVE SECRETARY II	1.00	1.00	1.00	1.00	1.00
ADMIN RECORDS CLERK	1.00	1.00	1.00	0.50	1.00
ADMINISTRATIVE ASSISTANT	-	-	-	-	-
ADMINISTRATIVE ASSISTANT / ASST CITY SEC	-	-	-	-	1.00
SUBTOTAL FTEs	3.00	3.00	3.00	2.50	3.34

CONTRACT SERVICES					
BUILDING INSPECTIONS	-	-	0.50	0.50	0.50
TOTAL FTEs **	3.00	3.00	3.50	3.00	3.84

**In the proposed year, there is corrections to reflect the City Secretary's time (between Admin, Court, and Civic Center), and to account for Asst City Secretary.

Functions of the Administration Department



DEPARTMENT EXPENSES

(----- 2012-2013 -----) (----- 2013-2014 -----)

2009-2010	2010-2011	2011-2012	CURRENT	Y-T-D	PROJECTED	REQUESTED	APPROVED
ACTUAL	ACTUAL	ACTUAL	BUDGET	ACTUAL	YEAR END	BUDGET	BUDGET

501-010	ADMIN. SALARIES	86,515	98,579	98,602	90,358	72,497	92,958	111,548	
501-011	ADMIN.LONGEVITY	1,197	0	0	0	0	0	0	
501-014	STIPEND	0	0	1,347	3,719	3,712	3,712	3,500	
501-015	ADMIN INCENTIVE PAY-BILINGUAL	0	0	0	0	0	0	0	
501-018	ADMIN.EDUCATION PAY	343	0	0	600	0	600	0	
501-020	ADMIN. OVERTIME	268	593	1,401	3,089	2,832	2,700	689	
501-030	SOCIAL SECURITY	7,584	7,012	7,628	8,061	6,385	8,061	9,140	
501-040	HEALTH INSURANCE	11,232	19,269	19,418	13,609	9,418	14,809	24,574	
501-045	INSURANCE - BCWID	0	3,560	11,449	0	(10,165)	472	0	
501-050	RETIREMENT	7,632	8,152	7,059	8,638	5,508	8,638	9,331	
501-060	WORKERS' COMPENSATION	485	488	454	540	540	540	540	
501-070	UNEMPLOYMENT COMPENSATION	567	293	540	540	349	540	540	
501-095	TERMINATION PAY-OUT	3,614	0	861	0	0	0	0	
TOTAL SALARIES & BENEFITS		119,436	137,945	148,759	129,154	91,075	133,030	159,862	

501-130	BONDS & TRAINING	1,988	824	1,467	7,000	7,569	7,569	5,380	
501-151	Contract Svc - Inspections	0	0	0	56,375	51,650	50,000	32,000	
501-420	OFFICE SUPPLIES	5,046	2,646	2,531	3,000	4,982	4,030	3,000	
501-431	EMPLOYEE APPRECIATION LUNCHEON	0	0	0	0	0	0	0	
501-440	ELECTION SUPPLIES	0	0	0	0	0	0	20,000	
501-600	OFFICE EQUIPMENT & MAINT	0	26	78	2,400	8,197	2,400	800	
501-650	VEHICLE EXPENSE	113	98	20	750	57	750	750	
501-700	CONTINGENCIES	798	116	3,624	2,260	2,955	3,160	3,160	
TOTAL OTHER EXPENSES		7,945	3,710	7,720	71,785	75,409	67,909	65,090	

501-800	CAPITAL EXPENDITURES	0	0	0	0	0	0	0	
	TOTAL CAPITAL EXPENSES	0	0	0	0	0	0	0	

TOTAL 01-ADMINISTRATION	127,381	141,655	156,479	200,939	166,485	200,939	224,952
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PAYROLL EXPENSES ADMINISTRATION

9/4/13 9:29 AM

Job Title	Hire Date	Years of Service	Salary	Bilingual Pay	Education Pay	Annual Amount	3.00% % of Increase	FY 2013/14	FICA	Retirement	Insurance	Total Salary	Total Hourly Pay
Admin Secretary II	7/1/13	less than 1	23,580.96	-	-	23,580.96	707.43	24,288.39	1,869.06	2,022.62	6,143.26	34,323.32	16.50
City Secretary (33%) Court Clerk (33%) & Civic Center Tech (33%)	5/1/07	6 years	21,000.50	-	-	21,000.50	630.02	21,630.52	1,669.88	1,842.96	6,114.53	31,257.88	15.03
Asst. City Secretary	2/1/00	13 years	37,717.00	-	-	37,717.00	1,131.51	38,848.51	2,999.10	3,235.11	6,114.53	51,197.25	24.61
Admin Records Clerk	5/20/13	less than 1	26,000.00	-	-	26,000.00	780.00	26,780.00	2,067.42	2,230.10	6,114.53	37,192.05	17.88
			108,298.46	-	-	108,298.46	3,248.95	111,547.41	8,605	9,331	24,487	153,971	74

Overtime 689.00
FICA 9,140.00

Retirement	
Oct - Dec	2,455.17
Jan - Sept	6,875.78
	9,330.95

Stipend 3,500.00

Retirement 9,330.95

Workers Comp. 540.00

Worker's Comp Calculations		
112,236.41	x .44%	493.84
		x 1.06
		x .85
		444.95

Unemployment 540.00
1st \$9,000 wages only x # employees

Unemployment Calculation		
9,000.00		
36,000.00	x 1.50%	540.00

Total Employee Health Costs 21,298.08

Total Salaries & Benefits **156,585.45**

Employee Health 5,000 Deductible		
Health	420.69	
Colonial Brid	-	
Vision	5.87	
Dental	17.15	
Life	-	
Total	443.71	
Life (.21 per 1000)		272.91
	21,298.08	24,573.03

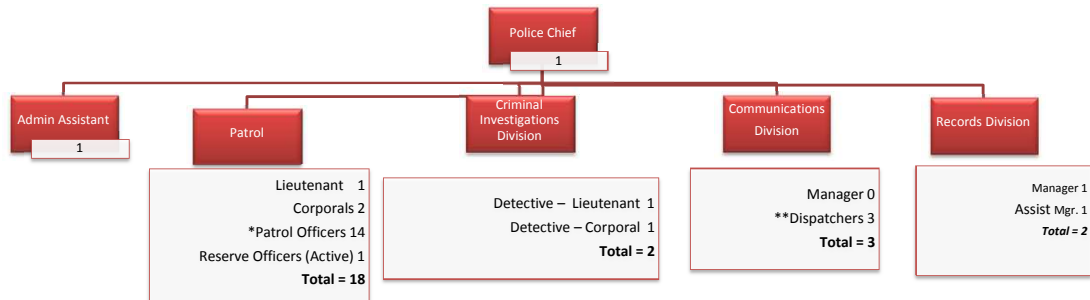
Department Number of Employees 4.00

City Secretary split between Admin and Court

Fiscal Year 2013 – 2014 Budget and Plan for Municipal Services

City of Windcrest, Texas POLICE

POSITION TITLE	FY2008-09	FY2009-10	FY2010-11	FY2011-12	FY2012-13	FY2013-14
CHIEF OF POLICE		1.00	1.00	1.00	1.00	1.00
ASST CHIEF		-	-	-	1.00	-
PATROL COMMANDER - LT.		1.00	1.00	1.00	1.00	1.00
CID COMMANDER - DETECTIVE LT.		-	-	-	-	1.00
CID COMMANDER - DETECTIVE SGT.		1.00	1.00	1.00	1.00	-
PATROL - SGT.		1.00	1.00	1.00	1.00	1.00
CID DETECTIVE CORPORAL		1.00	1.00	1.00	1.00	1.00
PATROL SUPERVISOR CORPORAL		1.00	1.00	1.00	3.00	2.00
PATROL OFFICER		10.50	10.50	9.00	10.50	14.00
RECORDS MANAGER		1.00	1.00	1.00	1.00	1.00
COMMUNICATIONS MANAGER		1.00	1.00	1.00	1.00	-
ASSIST COMM/RECORDS ADMIN		1.00	1.00	1.00	1.00	1.00
DISPATCHER		3.00	3.00	3.00	2.00	3.00
ADMIN ASSISTANT		-	-	-	-	1.00
SUBTOTAL FTEs	0	22.50	22.50	21.00	24.50	27.00



01 -GENERAL FUND

02-POLICE DEPARTMENT

DEPARTMENT EXPENSES

		(----- 2012-2013 -----) (----- 2013-2014 -----)						
		2009-2010	2010-2011	2011-2012	CURRENT	Y-T-D	PROJECTED	REQUESTED
		ACTUAL	ACTUAL	ACTUAL	BUDGET	ACTUAL	YEAR END	BUDGET
								APPROVED
								BUDGET
SALARIES & BENEFITS								
502-010	POLICE SALARIES	693,366	713,132	736,511	805,139	680,305	803,547	876,762
502-011	POLICE LONGEVITY	10,490	0	0	0	0	0	0
502-012	CIVILIAN SALARIES	197,583	184,854	164,284	163,820	128,798	163,820	193,939
502-013	CIVILIAN LONGEVITY	3,553	0	0	0	0	0	0
502-014	POLICE SPECIAL ASSIGNMENT SAL	1,203	1,425	1,729	9,694	5,089	9,694	10,200
502-015	POL INCENTIVE PAY-BILING & SDP	3,701	3,932	3,832	12,300	4,120	12,300	12,300
502-016	CIV.INCENTIVE PAY-BILING & SDP	800	841	2,718	2,401	664	2,401	2,400
502-017	POLICE SALARIES-CERTIFICATION	11,828	10,926	6,636	10,745	8,528	9,200	0
502-018	POLICE EDUCATION PAY	2,367	2,743	1,523	1,201	485	1,201	7,201
502-019	POLICE TUITION REIMBURSEMENT	0	0	0	0	0	0	0
502-020	POLICE OVERTIME	2,205	5,270	18,223	25,000	25,017	25,000	27,000
502-021	7K HOURS	12,002	14,361	22,759	30,580	25,215	26,000	26,000
502-022	CIVILIAN OVERTIME	5,030	5,626	8,799	15,800	14,305	15,778	5,300
502-023	POL INCENTIVE PAY - SDP	0	0	0	3,600	579	0	0
502-025	STIPEND (CIVILIAN & POLICE)	0	0	10,092	30,426	29,154	29,154	26,000
502-026	HAZARDOUS DUTY PAY	0	0	0	19,600	9,432	19,600	19,600
502-030	SOCIAL SECURITY	57,045	67,883	62,763	70,690	74,304	72,255	78,912
502-030C	SOCIAL SECURITY CIVILIAN	15,675	0	9,852	13,580	0	13,580	15,884
502-040	HEALTH INSURANCE	93,268	82,280	100,364	122,554	80,449	123,424	157,673
502-050	RETIREMENT	61,898	79,516	59,332	74,520	66,621	75,974	77,166
502-050C	RETIREMENT CIVILIAN	15,982	0	9,663	14,185	0	14,185	16,675
502-060	WORKERS' COMPENSATION	33,950	35,124	28,127	26,237	26,237	26,237	26,237
502-070	UNEMPLOYMENT COMPENSATION	4,242	1,565	2,970	4,275	1,185	2,174	4,275
502-095	TERMINATION PAY-OUT	0	26,359	805	0	0	0	0
502-096	EXEMPT VACATION PAY-OUT	0	0	9,931	0	0	0	0
TOTAL SALARIES & BENEFITS		1,226,189	1,235,836	1,260,914	1,456,347	1,180,487	1,445,524	1,583,524

502-018 POLICE EDUCATION PAY NEXT YEAR NOTES:
6,000 for associate degrees expected to be obtained in FY
13-14

OTHER EXPENSES

502-120	DUES & SUBSCRIPTIONS	0	0	0	800	205	500	500
502-130	BONDS & TRAINING	3,233	4,877	2,106	2,900	2,940	2,900	4,860
502-140	EMPLOYMENT SCREENING	0	0	0	0	0	0	0
502-400	CITIZEN'S PATROL	0	0	0	2,500	2,014	2,500	2,500

01 -GENERAL FUND

02-POLICE DEPARTMENT

DEPARTMENT EXPENSES

(----- 2012-2013 -----) (----- 2013-2014 -----)

2009-2010	2010-2011	2011-2012	CURRENT	Y-T-D	PROJECTED	REQUESTED	APPROVED
ACTUAL	ACTUAL	ACTUAL	BUDGET	ACTUAL	YEAR END	BUDGET	BUDGET

502-130 BONDS & TRAINING NEXT YEAR NOTES:
860 for bicycle training.
\$4,000 requested went to Police Training Fund

502-430 MISCELLANEOUS SUPPLIES NEXT YEAR NOTES:
Increase asked for ammo.

CAPITAL EXPENSES

502-800 CAPITAL EXPENDITURES	3,251	4,660	41,862	0	0	0	0	_____
TOTAL CAPITAL EXPENSES	3,251	4,660	41,862	0	0	0	0	

TOTAL 02-POLICE DEPARTMENT	1,252,383	1,262,538	1,378,373	1,575,624	1,281,522	1,575,624	1,740,632	
	=====	=====	=====	=====	=====	=====	=====	=====

PAYROLL EXPENSES POLICE - CIVILIAN

		3.00%																	
Name	Job Title	Hire Date	Years of Service	Salary	Bilingual Pay	Special Assign. Pay	CERT Pay	CPI Pay	Mast. Cert	Instr. Pay	Education Pay	Annual Amount	% of Increase	FY 2012/13	FICA	Retirement	Insurance	Total Salary	Hourly Rate
Arispe, Rosalinda	Police Dispatcher	10/1/09	3 Years	31,302.00	-	-	600.00	-	-	-	-	31,902.00	939.06	32,841.06	2,512.34	2,715.96	5,805.06	43,874.42	21.09
Arnold, Doris	Records Manager	7/13/82	31 Years	36,732.80	-	-	-	-	-	-	900.12	37,632.92	1,101.98	38,734.90	2,963.22	3,203.38	5,805.06	50,706.56	24.38
Anderson, Phillip	Assist Comm/Records Admin	2/7/05	7 Years	34,257.60	-	-	600.08	-	-	-	300.00	35,157.68	1,027.73	36,185.41	2,768.18	2,992.53	5,805.06	47,751.18	22.96
Medillin, Valoria	Police Dispatcher	1/10/12	1 Year	28,000.96	-	-	-	-	-	-	-	28,000.96	840.03	28,840.99	2,206.34	2,385.15	5,805.06	39,237.53	18.86
Arechiga, Jesus	Police Dispatcher	10/29/12	Less than 1 Year	27,996.80	-	-	-	-	-	-	-	27,996.80	839.90	28,836.70	2,206.01	2,384.80	5,805.06	39,232.57	18.86
Vacant	Admin Assistant	New		30,000.00	-	-	-	-	-	-	-	30,000.00	900.00	30,900.00	2,363.85	2,555.43	5,805.06	41,624.34	20.01
				188,290.16	-	-	1,200.08	-	-	-	1,200.12	190,690.36	5,648.70	196,339.06	15,019.94	16,237.24	34,830.36	262,426.60	

Overtime **5,300.00**
FICA (7.65%) **15,884.39**

STIPEND **6,000.00**

Retirement **16,675.55**

Retirement	
Oct - Dec	4,410.85
Jan - Sept	12,264.70
	16,675.55

Workers Comp. **778.37**

Worker's Comp Calculations		
196,339.06	x .44%	863.89
		x 1.06
		x .85
		778.37

Unemployment **810.00**
1st \$9,000 wages only x # employees

Unemployment Calculation	
9,000.00	
54,000.00	x 1.50%
	810.00

Total Employee Health Costs **34,830.36**

Total Salaries & Benefits **270,617.73**

Employee Health 5,000	
Health	420.69
Colonial Brid	-
Vision	5.87
Dental	17.15
Life	40.04
Total	483.75
	34,830.36

Full Time 6
Part-Time 0
Department Number of Employees **6.00**

PAYROLL EXPENSES POLICE

3.00%																		
Job Title	Hire Date	Years of Service	Salary	Bilingual Pay	Special Assign.Pay	CERT Pay	CPI Pay	Mast. Cert	Instr. Pay	Education Pay	Annual Amount	% of Increase	FY 2013/14	FICA	Retirement	Insurance	Total Salary	Hourly Rate
Chief of Police	2/10/12		67,277.08					900.00	600.00	600.00	69,377.08	2,018.31	71,395.39	5,461.75	5,904.40	-	82,761.54	39.79
Patrol Commander-Lieut.	6/18/82		57,420.22				600.00	900.00	600.00		59,520.22	1,722.61	61,242.83	4,685.08	5,064.78	6,824.52	77,817.20	37.41
CID Commander - Detective Lt.	7/13/98		53,606.00			600.00			600.00		54,806.00	1,608.18	56,414.18	4,315.68	4,665.45	6,824.52	72,219.84	34.72
Patrol Segeant	2/10/94		48,000.00					900.00		900.00	49,800.00	1,440.00	51,240.00	3,919.86	4,237.55	6,824.52	66,221.93	31.84
CID - Detective Corporal	6/1/04		43,411.68								43,411.68	1,302.35	44,714.03	3,420.62	3,697.85	6,824.52	58,657.02	28.20
Corporal	12/17/07		42,806.40	600.00	600.00	300.00					44,306.40	1,284.19	45,590.59	3,487.68	3,770.34	6,824.52	59,673.13	28.69
Corporal	8/20/07		43,804.80			300.00			600.00		44,704.80	1,314.14	46,018.94	3,520.45	3,805.77	6,824.52	60,169.68	28.93
Patrol Officer	3/30/09		38,417.60	600.00							39,017.60	1,152.53	40,170.13	3,073.01	3,322.07	6,824.52	53,389.73	25.67
Patrol Officer	7/8/13		38,001.60								38,001.60	1,140.05	39,141.65	2,994.34	3,237.01	6,824.52	52,197.52	25.09
Patrol Officer	10/10/11		38,001.60								38,001.60	1,140.05	39,141.65	2,994.34	3,237.01	6,824.52	52,197.52	25.09
Patrol Officer	10/31/11		38,001.60								38,001.60	1,140.05	39,141.65	2,994.34	3,237.01	6,824.52	52,197.52	25.09
Patrol Officer	11/28/11		38,001.60								38,001.60	1,140.05	39,141.65	2,994.34	3,237.01	6,824.52	52,197.52	25.09
Patrol Officer	1/30/12		38,001.60								38,001.60	1,140.05	39,141.65	2,994.34	3,237.01	6,824.52	52,197.52	25.09
Patrol Officer	1/14/13		38,001.60								38,001.60	1,140.05	39,141.65	2,994.34	3,237.01	6,824.52	52,197.52	25.09
Patrol Officer	3/18/13		38,001.60								38,001.60	1,140.05	39,141.65	2,994.34	3,237.01	6,824.52	52,197.52	25.09
Patrol Officer	10/1/12		38,001.60								38,001.60	1,140.05	39,141.65	2,994.34	3,237.01	6,824.52	52,197.52	25.09
Patrol Officer	8/20/12		38,001.60								38,001.60	1,140.05	39,141.65	2,994.34	3,237.01	6,824.52	52,197.52	25.09
Patrol Officer	4/1/13		38,001.60			-					38,001.60	1,140.05	39,141.65	2,994.34	3,237.01	6,824.52	52,197.52	25.09
Patrol Officer	New		38,001.60								38,001.60	1,140.05	39,141.65	2,994.34	3,237.01	6,824.52	52,197.52	25.09
Patrol Officer (April - Sept)	New		19,000.80								19,000.80	570.02	19,570.82	1,497.17	1,618.51	3,412.76	26,099.26	25.09
Patrol Officer (April - Sept)	New		19,000.00								19,000.00	570.00	19,570.00	1,497.11	1,618.44	3,412.76	26,098.30	25.09
			850,762.18	1,200.00	600.00	1,200.00	600.00	2,700.00	2,400.00	1,500.00	860,962.18	25,522.87	886,485.05	67,816.11	73,312.31	129,666.88	1,157,280.34	581.47

Hazardous Duty 19,600.00
Overtime 27,000.00
FICA (7.65%) 72,834.51

Stipend 19,000.00

Retirement 77,166.13

Workers Comp. 29,568.00

Unemployment 2,565.00
 1st \$9,000 wages only x # employees

Total Employee Health Costs 122,841.36

Total Salaries & Benefits #####

Full Time 19
 Part-Time 0
Department Number of Employees **19.00**
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Retirement	
Oct - Dec	20,411.24
Jan - Sept	56,754.90
	77,166.13

Worker's Comp Calculations	
886,485.05	x .44%
	3,900.53
	x 1.06
	x .85
	3,514.38

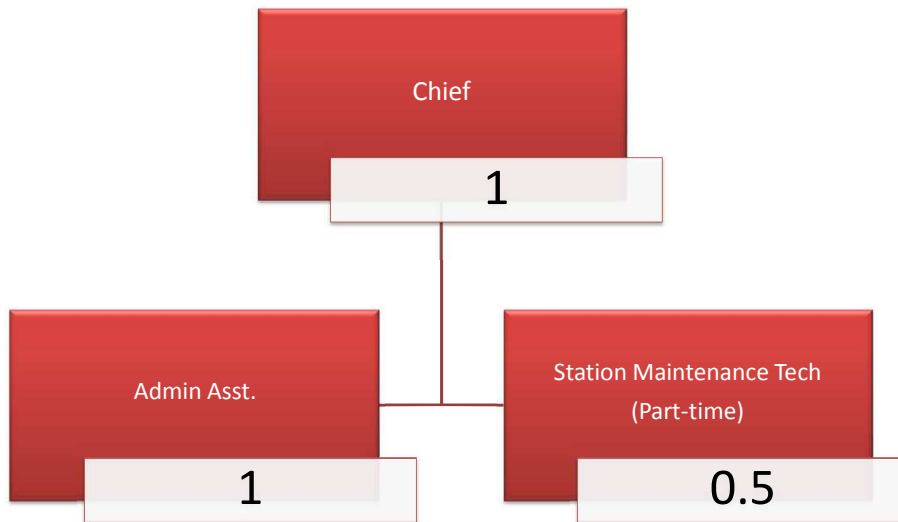
Unemployment Calculation	
9,000.00	
171,000.00	x 1.50%
	2,565.00

Employee Health 5,000	
Health	420.69
Colonial Brid	-
Vision	5.87
Dental	17.15
Life	125.00
Total	568.71
	122,841.36

Fiscal Year 2013 – 2014 Budget and Plan for Municipal Services

City of Windcrest, Texas FIRE

POSITION TITLE	FY2008-09	FY2009-10	FY2010-11	FY2011-12	FY2012-13	FY2013-14
FIRE FIGHTER, VOLUNTEER CHIEF		1.00	1.00	1.00	1.00	1.00
FIRE DEPTMENT ADMIN ASST		1.00	1.00	1.00	1.00	1.00
FIRE INSPECTOR		1.00	-	-	-	-
STATION MAINTENANCE TECHNICIAN		0.50	0.50	0.50	0.50	0.50
SUBTOTAL FTEs	0	3.50	2.50	2.50	2.50	2.50



CITY OF WINDCREST
APPROVED BUDGET
AS OF: JULY 31ST, 2013

01 -GENERAL FUND

03-FIRE DEPARTMENT

DEPARTMENT EXPENSES

(----- 2012-2013 -----) (----- 2013-2014 -----)

	2009-2010 ACTUAL	2010-2011 ACTUAL	2011-2012 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	APPROVED BUDGET
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SALARIES & BENEFITS

503-010 FIRE DEPT. SALARIES	120,691	61,813	61,382	59,000	45,699	59,000	61,766	
503-011 FIRE DEPT. LONGEVITY	963	0	0	0	0	0	0	
503-012 STIPEND	0	0	1,310	3,180	3,180	3,180	2,500	
503-015 FIRE INCENTIVE PAY-BILINGUAL	0	0	0	0	0	0	0	
503-020 FIRE OVERTIME	754	592	986	950	698	950	900	
503-030 SOCIAL SECURITY	10,137	4,584	4,785	4,587	3,894	4,587	5,210	
503-040 HEALTH INSURANCE	8,813	11,355	29,681	26,284	12,109	26,284	27,400	
503-050 RETIREMENT	7,749	2,379	2,233	1,934	4,919	1,934	2,539	
503-060 WORKERS' COMPENSATION	6,596	3,220	1,937	713	405	713	1,937	
503-070 UNEMPLOYMENT COMPENSATION	780	195	405	405	7	252	405	
503-080 VOLUNTEER PENSION FUND	18,804	6,464	12,872	18,000	14,580	18,000	22,000	
503-095 TERMINATION PAY-OUT	2,079	567	0	0	0	0	0	
TOTAL SALARIES & BENEFITS	177,367	91,168	115,590	115,053	85,491	114,901	124,657	

OTHER EXPENSES

503-130 TRAINING	2,996	1,658	4,013	5,000	4,474	5,000	5,000	
503-140 EMPLOYMENT SCREENING	0	0	0	0	612	0	0	
503-150 HAZMAT PROGRAM	800	1,000	1,000	1,000	1,000	1,000	1,000	
503-215 MOBILE PHONES CONTRACT	0	0	0	0	0	0	0	
503-220 MOBILE PHONES MAINTENANCE	0	0	0	0	0	0	0	
503-221 MOBILE DATA TERMINAL SERVICE	0	2,553	3,041	4,900	1,901	4,900	5,500	
503-223 PAGER CONTRACT	0	0	1,125	0	0	0	0	
503-224 PAGER MAINTENANCE	0	0	0	0	0	0	0	
503-226 PAGER MAINTENANCE - FIRE	0	0	729	800	175	729	2,000	
503-227 RADIO CONTRACT	0	0	0	7,500	5,944	7,500	7,500	
503-229 RADIO MAINTENANCE	0	0	175	0	0	0	0	
503-396 EOC EQUIPMENT & SUPPLIES	0	0	700	1,000	614	1,000	1,000	
503-420 OFFICE SUPPLIES	1,435	951	1,455	1,600	978	1,600	1,600	
503-430 SUPPLIES & EQUIPMENT	4,957	3,707	7,041	5,500	4,224	5,500	5,500	
503-431 EMPLOYEE APPRECIATION LUNCHEON	0	0	0	0	0	0	0	
503-450 MEDICAL SUPPLIES	2,907	498	1,491	1,100	471	1,100	1,500	
503-460 MEDICAL TRAINING	716	143	1,920	2,520	1,363	2,300	2,700	
503-480 UNIFORM ALLOWANCE	1,225	1,444	1,503	1,800	277	1,500	1,800	
503-503 VEHICLE PARTS - FIRE	0	0	614	2,500	356	2,500	4,500	
503-540 VEHICLE FUEL	0	0	22,082	22,218	20,974	22,218	22,218	
503-603 VEHICLE OUTSIDE MAINT. FIRE	0	0	3,877	17,000	3,468	17,000	17,000	

CITY OF WINDCREST
APPROVED BUDGET
AS OF: JULY 31ST, 2013

01 -GENERAL FUND

03-FIRE DEPARTMENT

DEPARTMENT EXPENSES

(----- 2012-2013 -----) (----- 2013-2014 -----)

2009-2010	2010-2011	2011-2012	CURRENT	Y-T-D	PROJECTED	REQUESTED	APPROVED
ACTUAL	ACTUAL	ACTUAL	BUDGET	ACTUAL	YEAR END	BUDGET	BUDGET

503-603 VEHICLE OUTSIDE MAINT. FIRNEXT YEAR NOTES:
Budgeted 17,000 for ladder truck repairs.

CAPITAL EXPENSES

503-800 CAPITAL EXPENDITURES	20,821	17,937	19,349	14,000	7,914	14,000	0	
TOTAL CAPITAL EXPENSES	20,821	17,937	19,349	14,000	7,914	14,000	0	

TOTAL 03-FIRE DEPARTMENT	238,969	151,048	223,233	236,891	154,734	236,891	236,875	
	=====	=====	=====	=====	=====	=====	=====	=====

PAYROLL EXPENSES FIRE DEPARTMENT

							3.00%							
Job Title	Hire Date	Years of Service	Salary	Bilingual Pay	Education Pay	Annual Amount	% of Increase	FY 2013/14	FICA	Retirement	Insurance	Total Salary	Total Hourly Pay	
Fire Chief	1/1/08	5 Years	15,080.00	-	-	15,080.00	452.40	15,532.40	1,188.23	-	-	16,720.63	8.04	
Admin Assistant	6/17/13	Less than 1 year	29,806.40	-	-	29,806.40	894.19	30,700.59	2,348.60	2,538.94	5,400	40,987.76	19.71	
Station Maintenance Tech Part-Time	8/3/09	4 Years	15,080.00	-	-	15,080.00	452.40	15,532.40	1,188.23	-	-	16,720.63	16.08	
			59,966.40	-	-	59,966.40	1,798.99	61,765.39	4,725.05	2,538.94	5,399.63	74,429.02		
Overtime			900.00											
FICA (7.65%)			5,210.00											
				Retirement										
				Oct - Dec 691.26										
Stipend			2,500.00	Jan - Sept 1,848.11										
				2,539.37										
Retirement			2,539.37											
Volunteer Pension Fund			22,000.00	Worker's Comp Calculations										
Workers Comp.			1,937.00											
				1,937.00										
Unemployment			405.00	Unemployment Calculation										
1st \$9,000 wages only x # employees				9,000.00										
Employee Health Costs			5,399.63	27,000.00 x 1.50% 405.00										
Volunteer Health Costs			22,000.00											
Total Salaries & Benefits			124,656.39	Employee Health 5,000 Deductible										
				Health 420.69										
				Colonial Bri -										
				Vision 5.87										
				Dental 17.15										
				Life 6.26										
				Total 449.97										
				5,399.63										
Full Time		2												
Part-Time		0.50												
Department Number of Employees		2.50												
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Retirement	
Oct - Dec	691.26
Jan - Sept	1,848.11
	2,539.37

Worker's Comp Calculations	
	1,937.00

Unemployment Calculation	
9,000.00	
27,000.00	x 1.50%
	405.00

Employee Health 5,000 Deductible	
Health	420.69
Colonial Bri	-
Vision	5.87
Dental	17.15
Life	6.26
Total	449.97
	5,399.63

Fiscal Year 2013 – 2014 Budget and Plan for Municipal Services

City of Windcrest, Texas
SPECIAL SERVICES

POSITION TITLE	FY2008-09	FY2009-10	FY2010-11	FY2011-12	FY2012-13	FY2013-14
PUBLIC AFFAIRS/PR/MARKETING. EVENT SPECIALIST		-	-	1.00	1.00	1.00
SUBTOTAL FTEs	0	-	-	1.00	1.00	1.00

01 -GENERAL FUND

04-SPECIAL SERVICES

DEPARTMENT EXPENSES

(----- 2012-2013 -----) (----- 2013-2014 -----)

	2009-2010	2010-2011	2011-2012	CURRENT	Y-T-D	PROJECTED	REQUESTED	APPROVED
	ACTUAL	ACTUAL	ACTUAL	BUDGET	ACTUAL	YEAR END	BUDGET	BUDGET

SALARIES & BENEFITS

504-009 SALARIES	0	0	26,602	43,500	35,135	43,500	44,805	_____
504-010 SALARIES - MAYOR & COUNCIL	(7,055)	0	0	0	0	0	0	_____
504-011 SALARIES - PLANNING & ZONING	(210)	0	0	0	0	0	0	_____
504-012 SALARIES-CITY MANAGER	0	0	0	0	0	0	0	_____
504-013 LONGEVITY	0	0	0	0	0	0	0	_____
504-014 STIPEND	0	0	0	1,292	1,272	1,272	1,000	_____
504-030 SOCIAL SECURITY	0	0	1,883	3,328	3,202	3,328	3,658	_____
504-040 HEALTH INSURANCE	0	0	8,060	10,250	8,394	10,250	16,303	_____
504-050 RETIREMENT	0	0	1,615	3,597	2,554	3,597	3,866	_____
504-060 WORKERS COMPENSATION	97	195	0	173	172	173	182	_____
504-070 UNEMPLOYMENT COMP	0	0	190	135	0	0	135	_____
TOTAL SALARIES & BENEFITS	(7,168)	195	38,350	62,275	50,729	62,120	69,949	_____

OTHER EXPENSES

504-110 BANK ACTIVITY CHARGES	14,460	1,870	142	0	0	0	0	_____
504-120 DUES & SUBSCRIPTIONS	5,327	4,425	2,586	4,585	4,276	4,500	4,085	_____
504-135 EMPLOYEE RECOGNITION PROG	0	0	0	0	0	0	0	_____
504-140 EMPLOYEE APPRECIATION FUND	0	0	20	0	0	0	0	_____
504-145 EMPLOYEE WELLNESS PROGRAM	0	0	0	0	0	0	0	_____
504-400 CITIZEN'S PATROL	748	1,194	1,502	0	0	0	0	_____
504-420 COPIER PAPER	383	0	56	350	215	350	350	_____
504-440 ELECTION SUPPLIES/EXPENSES	0	8,803	0	0	0	0	0	_____
504-460 SPECIAL EVENTS	3,617	777	15,070	15,000	22,071	15,000	15,000	_____
504-470 LIGHT UP	1,709	1,864	16,105	38,881	38,487	38,487	38,000	_____
504-475 50th ANNIVERSARY EVENTS	(1,079)	(75)	(40)	0	0	0	0	_____
504-480 WINDCREST PROUD	1,334	139	4,114	0	0	0	0	_____
504-485 WINDFEST	5,389	0	0	0	0	0	0	_____
504-486 FIREMAN'S PICNIC & WINDFEST	0	0	5,000	5,000	0	5,000	5,000	_____
504-490 WINDCREST YOUTH ACTIVITIES	2,360	0	0	4,500	1,429	4,500	4,500	_____
504-590 POSTAGE	16,163	18,500	23,568	28,000	15,929	28,000	28,000	_____
504-609 TRANSFER TO FRIENDS OF ANIMAL	0	0	1,369	2,000	2,000	2,000	2,000	_____
504-610 NEWSLETTER	0	0	0	0	0	0	0	_____
504-630 LEGAL ADVERTISING	1,798	7,206	4,797	8,297	8,720	8,931	8,900	_____
504-635 ADVERTISING	0	0	500	0	1,136	0	4,000	_____
504-645 MAYOR - COUNCIL EXPENSES	614	398	15,266	14,400	11,112	14,400	14,400	_____
504-650 MILEAGE & ENTERTAINMENT EXPENS	(414)	0	106	964	456	964	964	_____

PAYROLL EXPENSES SPECIAL SERVICES

Job Title	Hire Date	Years of Service	Salary	Cell Phone Reimbursement	Education Pay	Annual Amount	3.00% % of Increase	FY 2013-14	FICA	Retirement	Insurance	Total Salary	Total Hourly Pay
Marketing, Community Affairs, EDC Director	2/21/12		43,500.08	-	-	43,500.08	1,305.00	44,805.08	3,427.59	3,781.55	4,567.00	56,581.22	27.20
			43,500	0	0	43,500	1,305	44,805	3,428	3,782	4,567	56,581	27

Stipend 1,000.00
FICA (7.65%) 3,658.00

Retirement	
Oct - Dec	859.99
Jan - Sept	3,005.96
	3,865.95

Retirement 3,865.95

Workers Comp. 181.59

Worker's Comp Calculations	
45,805.08 x .44%	201.54
	x 1.06
	x .85
	181.59

Unemployment 135.00
1st \$9,000 wages only x # employees

Unemployment Calculation	
9,000.00	
9,000.00 x 1.50%	135.00

Total Employee Health Costs 16,302.42

Total Salaries & Benefits **69,948.04**

Employee Health 5,000 Deductible & Colonial	
Health	420.69
Colonial Bridge	-
Vision	5.87
Dental	17.15
Life	9.14
Total	452.85
	5,434.14

Department Number of Employees 1

Colunga and Mayor Insurance comes from this Dept

01 -GENERAL FUND

06-PARKS & RECREATION

DEPARTMENT EXPENSES

		(----- 2012-2013 -----) (----- 2013-2014 -----)						
		2009-2010	2010-2011	2011-2012	CURRENT	Y-T-D	PROJECTED	REQUESTED
		ACTUAL	ACTUAL	ACTUAL	BUDGET	ACTUAL	YEAR END	BUDGET
								APPROVED
								BUDGET
SALARIES & BENEFITS								
506-010	POOL SALARIES	51,681	53,929	322	0	0	0	0
506-011	LONGEVITY	0	0	0	0	0	0	0
506-020	OVERTIME	156	100	0	0	0	0	0
506-030	SOCIAL SECURITY	3,966	4,282	25	0	0	0	0
506-040	HEALTH INSURANCE	0	0	0	0	0	0	0
506-050	RETIREMENT	109	51	0	0	0	0	0
506-060	WORKERS' COMPENSATION	1,455	1,756	0	0	0	0	0
506-070	UNEMPLOYMENT COMP-POOL	1,044	99	0	0	0	0	0
TOTAL SALARIES & BENEFITS		58,411	60,218	346	0	0	0	0
OTHER EXPENSES								
506-100	UTILITIES	15,268	17,510	9,601	0	14,297	0	0
506-130	TRAINING	0	0	1,449	2,000	177	2,000	2,000
506-240	CONTRACT MAINTENANCE OUTS	2,476	2,329	2,353	3,500	3,785	4,500	3,500
506-250	CONTRACT MAINT.-GREEN BEL	30,845	30,845	34,548	56,183	12,877	56,185	55,272
506-255	CONTRACT SERVICES - POOL	500	3,575	9,132	0	0	0	0
506-260	GREEN BELT CLEANING	444	2,390	12,246	7,500	3,367	7,500	2,500
506-430	SUPPLIES	20,699	18,546	16,708	9,504	6,356	9,500	12,000
506-431	EMPLOYEE APPRECIATION LUNCHEON	0	0	75	75	75	75	75
506-520	EQUIPMENT REPAIR	6,795	5,889	4,829	4,000	3,004	4,000	4,000
506-630	FACILITY MAINTENANCE	2,884	19,613	512	17,000	12,902	17,000	17,000
506-631	POND MAINTENANCE	0	9,762	0	0	0	0	0
506-635	TREES / SHRUBS/LANDSCAPING	4,272	63,176	18,346	20,000	13,467	19,000	25,000
506-700	CONTINGENCIES	586	951	837	500	0	500	500
TOTAL OTHER EXPENSES		84,768	174,586	110,636	120,262	70,305	120,260	121,847

506-250 CONTRACT MAINT.-GREEN BEL PERMANENT NOTES:

Went out for bids in 2013, this is the amount for the
renewal for fy 2013-2014.

CAPITAL EXPENSES

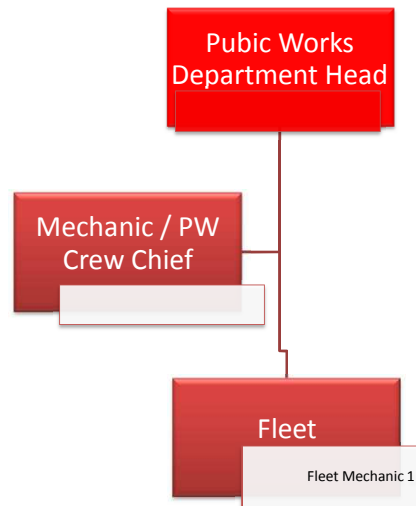
506-800	CAPITAL EXPENDITURE	0	0	49,813	0	30,291	0	0
506-810	CAPITAL IMPROVEMENTS	0	0	32,580	150,000	56,494	150,000	150,000
TOTAL CAPITAL EXPENSES		0	0	82,393	150,000	86,785	150,000	150,000

Fiscal Year 2013 – 2014 Budget and Plan for Municipal Services

City of Windcrest, Texas FLEET

POSITION TITLE
FLEET MECHANIC
SUBTOTAL FTEs

FY2008-09	FY2009-10	FY2010-11	FY2011-12	FY2012-13	FY2013-14
	1.00	1.00	1.00	1.00	1.00
0	1.00	1.00	1.00	1.00	1.00



CITY OF WINDCREST
APPROVED BUDGET
AS OF: JULY 31ST, 2013

01 -GENERAL FUND

07-FLEET MECHANIC

DEPARTMENT EXPENSES

		(----- 2012-2013 -----) (----- 2013-2014 -----)						
		2009-2010	2010-2011	2011-2012	CURRENT	Y-T-D	PROJECTED	REQUESTED
		ACTUAL	ACTUAL	ACTUAL	BUDGET	ACTUAL	YEAR END	BUDGET
								APPROVED
								BUDGET
SALARIES & BENEFITS								
507-010	MECHANIC SALARIES	23,753	28,087	34,246	38,000	30,996	38,000	39,140
507-011	MECHANIC LONGEVITY	69	0	0	0	0	0	0
507-012	STIPEND	0	0	594	1,292	1,272	1,272	1,000
507-015	MECHANIC INCENTIVE PAY-BILINGU	0	0	0	0	0	0	0
507-020	OVERTIME	330	0	2,161	1,600	1,724	1,900	600
507-030	SOCIAL SECURITY	1,941	2,296	2,464	2,712	2,737	2,712	3,224
507-040	HEALTH INSURANCE	4,090	3,929	4,671	4,298	3,869	4,298	5,424
507-050	RETIREMENT	2,010	2,546	2,431	3,193	2,421	3,193	3,287
507-060	WORKERS' COMPENSATION	1,358	1,659	1,376	135	135	135	1,200
507-070	UNEMPLOYMENT COMPENSATION	189	72	135	135	0	135	135
507-090	TERMINATION PAY-OUT	0	1,919	0	0	0	0	0
	TOTAL SALARIES & BENEFITS	33,741	40,507	48,079	51,365	43,153	51,645	54,010
OTHER EXPENSES								
507-120	DUES & SUBSCRIPTIONS	0	0	0	100	0	100	100
507-130	TRAINING	500	0	45	500	0	500	500
507-315	VEHICLE DEDUCTIBLE	3,483	3,106	0	0	0	0	0
507-420	OFFICE SUPPLIES	241	41	330	250	12	250	250
507-430	FLEET TOOLS & SUPPLIES	5,812	6,389	3,301	5,500	3,097	5,500	6,000
507-431	EMPLOYEE APPRECIATION LUNCHEON	0	0	75	75	0	0	75
507-450	ENVIRONMENTAL FEES	0	0	726	700	0	0	700
507-480	UNIFORM ALLOWANCE	0	0	0	0	0	0	0
507-501	VEHICLE PARTS-ADMIN	0	0	178	500	74	500	500
507-502	VEHICLE PARTS-POLICE	6,897	5,152	14,546	10,000	11,180	12,000	10,000
507-503	VEHICLE PARTS-FIRE	2,742	5,314	1,346	3,500	1,660	3,500	3,500
507-506	VEHICLE PARTS-PARKS & REC	1,066	106	1,343	750	151	750	1,750
507-508	VEHICLE PARTS-WARRANT OFFICER	222	10	0	500	0	500	500
507-515	VEHICLE PARTS-EMC/TECH	10	0	0	0	0	0	0
507-516	VEHICLE PARTS-PUBLIC WORKS	4,123	1,570	5,135	4,300	3,436	4,300	5,300
507-518	DEBT SERVICE - INTEREST	0	514	0	0	0	0	0
507-519	VEHICLE PARTS-INSPECTION	70	8	0	0	0	0	0
507-520	EQUIPMENT REPAIR	5,033	8,313	15,870	13,578	10,782	12,000	12,000
507-540	VEHICLE FUEL	72,391	88,857	35,500	32,000	26,490	32,000	32,000
507-602	VEHICLE OUTSIDE MAINT-POLICE	5,214	876	15,069	13,500	13,707	14,073	13,500
507-603	VEHICLE OUTSIDE MAINT-FIRE	5,810	5,673	21,512	7,000	6,469	7,000	7,000
507-606	VEHICLE OUTSIDE MAINT-PARKS&RE	0	0	0	1,500	1,337	1,500	1,000

CITY OF WINDCREST
 APPROVED BUDGET
 AS OF: JULY 31ST, 2013

01 -GENERAL FUND

07-FLEET MECHANIC

DEPARTMENT EXPENSES

				(----- 2012-2013 -----)		(----- 2013-2014 -----)		
	2009-2010	2010-2011	2011-2012	CURRENT	Y-T-D	PROJECTED	REQUESTED	APPROVED
	ACTUAL	ACTUAL	ACTUAL	BUDGET	ACTUAL	YEAR END	BUDGET	BUDGET
507-719 LEASE PURCHASE-INSPECTION	0	0	0	0	0	0	0	_____
507-721 LEASE PURCHASE-EDC	4,613	0	0	0	0	0	0	_____
507-725 LEASE PURCHASE - CITY MGMT	0	0	0	0	0	0	0	_____
507-730 VEHICLE/EQUIPMENT TESTING	0	0	0	1,000	0	1,000	1,000	_____
TOTAL OTHER EXPENSES	247,730	328,232	130,582	111,330	92,481	111,050	112,252	
CAPITAL EXPENSES								
507-800 CAPITAL EXPENDITURES	0	72,500	0	0	0	0	0	_____
TOTAL CAPITAL EXPENSES	0	72,500	0	0	0	0	0	
TOTAL 07-FLEET MECHANIC								
	281,470	441,239	178,661	162,695	135,634	162,695	166,262	
	=====	=====	=====	=====	=====	=====	=====	=====

PAYROLL EXPENSES

Fleet

Job Title	Hire Date	Years of Service	Salary	Bilingual Pay	Education Pay	Annual Amount	3.00% % of Increase	FY 2013/14	FICA	Retirement	Insurance	Total Salary	Total Hourly Pay
Fleet Mechanic	10/24/11	1 Year	38,000.00	-	-	38,000.00	1,140.00	39,140.00	2,994.21	3,236.88	5,169	50,540.09	24.30
			38,000.00	-	-	38,000.00	1,140.00	39,140.00					
Overtime			600.00										
FICA (7.65%)			3,224.00										
Stipend			1,000.00										
Retirement			3,286.50										
Workers Comp.			3,773.92										
Unemployment			135.00										
1st \$9,000 wages only x # employees													
Total Employee Health Costs			5,423.15										
Total Salaries & Benefits			56,582.58										
Full Time		1											
Part-Time		0.00											
Department Number of Employees		1.00											
9/4/13 10:24 AM													

Retirement		
Oct - Dec		869.31
Jan - Sept		2,417.19
		3,286.50

Worker's Comp Calculations		
39,740.00	x 10.54%	4,188.60
		x 1.06
		x .85
		3,773.92

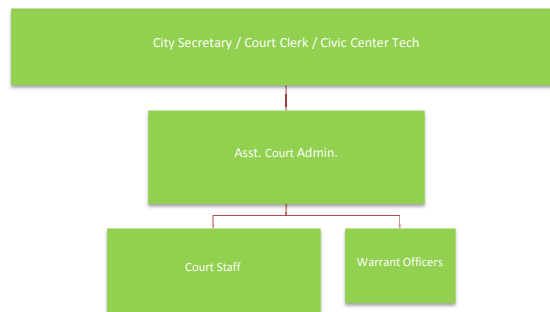
Unemployment Calculation		
9,000.00		
9,000.00	x 1.50%	135.00

Employee Health 5,000 Deductible		
Health		420.69
Colonial Bri		-
Vision		5.87
Dental		17.15
Life		8.22
Total		451.93
		5,423.15

Fiscal Year 2013 – 2014 Budget and Plan for Municipal Services

City of Windcrest, Texas COURT

POSITION TITLE	FY2008-09	FY2009-10	FY2010-11	FY2011-12	FY2012-13	FY2013-14
COURT CLERK / CITY SECRETARY		1.00	1.00	1.00	1.00	0.33
COURT CLERK / ASST. CITY SECRETARY		1.00	1.00	1.00	1.00	-
ASST. COURT CLERK		1.00	1.00	1.00	1.00	1.00
WARRANTS CLERK		1.00	0.50	0.50	1.00	1.00
WARRANTS CORPORAL		-	-	-	-	1.00
WARRANT OFFICER		1.00	1.00	1.00	1.50	1.00
SUBTOTAL FTEs	0	5.00	4.50	4.50	5.50	4.33
CONTRACT SERVICES						
MUNICIPAL COURT JUDGE		0.50	0.50	0.50	0.50	0.50
PROSECUTOR		0.50	0.50	0.50	0.50	0.50
TOTAL FTEs	0	6.00	5.50	5.50	6.50	5.33



01 -GENERAL FUND

08-COURT

DEPARTMENT EXPENSES

		(----- 2012-2013 -----) (----- 2013-2014 -----)						
		2009-2010	2010-2011	2011-2012	CURRENT	Y-T-D	PROJECTED	REQUESTED
		ACTUAL	ACTUAL	ACTUAL	BUDGET	ACTUAL	YEAR END	BUDGET
								APPROVED
								BUDGET
SALARIES & BENEFITS								
508-010	COURT SALARIES	128,088	109,175	142,619	167,375	144,939	172,351	210,249
508-011	COURT LONGEVITY	1,086	0	0	0	0	0	0
508-012	STIPEND	0	0	2,449	6,359	6,359	6,359	5,500
508-015	COURT INCENTIVE PAY-BILINGUAL	1,116	129	0	0	0	0	0
508-017	CERTIFICATION PAY - COURT	0	0	427	900	0	0	900
508-018	COURT EDUCATION PAY	301	303	115	300	0	0	300
508-020	COURT OVERTIME	7,884	6,243	7,327	15,000	15,499	15,000	5,000
508-030	SOCIAL SECURITY	13,466	10,569	12,243	13,936	13,581	15,773	17,985
508-040	HEALTH INSURANCE	9,683	4,115	8,353	18,995	15,357	19,645	26,336
508-050	RETIREMENT	11,669	8,846	9,717	11,491	9,469	11,491	14,213
508-060	WORKER'S COMPENSATION	2,425	2,537	500	500	500	500	500
508-070	UNEMPLOYMENT COMPENSATION	1,101	331	675	675	106	650	675
508-095	TERMINATION PAY-OUT	1,097	101	244	0	0	0	0
TOTAL SALARIES & BENEFITS		177,916	142,348	184,670	235,531	205,809	241,769	281,658
OTHER EXPENSES								
508-120	DUES & SUBSCRIPTIONS	370	70	122	250	0	250	250
508-130	BONDS & TRAINING	1,080	725	2,600	5,000	2,789	3,800	4,400
508-150	JUDGE	14,934	15,316	17,710	4,500	4,431	4,500	4,500
508-160	PROSECUTOR	13,864	14,240	13,468	0	0	0	0
508-165	WARRANT JAIL COSTS	0	12,400	8,500	8,500	9,850	8,500	8,500
508-170	JURY SERVICE FEES	0	0	108	250	0	250	250
508-180	COURT OF RECORD/STENOGRAPHER	269	0	0	1,000	0	1,000	1,000
508-420	OFFICE SUPPLIES	4,338	2,479	5,393	4,746	5,283	4,746	3,000
508-431	EMPLOYEE APPRECIATION LUNCHEON	0	0	0	0	0	0	0
508-480	UNIFORM ALLOWANCE	191	0	0	300	262	262	0
508-481	CONTINGENCIES	0	0	0	5,000	1,057	5,000	5,000
508-540	FUEL	0	0	0	5,000	0	0	0
TOTAL OTHER EXPENSES		35,045	45,230	47,901	34,546	23,672	28,308	26,900
CAPITAL EXPENSES								
508-800	CAPITAL EXPENDITURES	0	0	0	0	0	0	0
508-810	TRANSFER TO COURT SEC. FUND	0	0	0	0	0	0	7,000
TOTAL CAPITAL EXPENSES		0	0	0	0	0	0	7,000

PAYROLL EXPENSES COURT

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Job Title	Hire Date	Years of Service	Salary	Bilingual Pay	CERT Pay	Education Pay	Annual Amount	3.00% % of Increase	FY 2013/14	FICA	Retirement	Insurance	Total Salary	Total Hourly Pay
Judge Part-time	2/1/00	11 Years	20,700.00	-	-	-	20,700.00	-	20,700.00	1,583.55	-	-	22,283.55	
Procecutor Part-time	2/1/00	11 Years	17,697.00	-	-	-	17,697.00	-	17,697.00	1,353.82	-	-	19,050.82	
Warrant - Corporal	7/25/05	7 Years	43,804.80	-	-	-	43,804.80	1,314.14	45,118.94	3,451.60	3,731.34	6,583.86	58,885.74	28.31
Warrant Officer			38,002.00	-	-	-	38,002.00	1,140.06	39,142.06	2,994.37	3,237.05	6,583.86	51,957.34	24.98
City Secretary (33%) Court Clerk (33%) & Civic Center Tech (33%)	5/1/07	5 years	21,000.00	-	-	-	21,000.00	630.00	21,630.00	1,654.70	1,788.80	-	25,073.50	12.05
Court Clerk II	7/7/11	2 Years	32,926.40	-	-	-	32,926.40	987.79	33,914.19	2,594.44	2,804.70	6,583.86	45,897.19	22.07
Warrant Clerk	10/30/12	Less than	30,846.40	-	900.00	300.00	32,046.40	961.39	32,046.40	2,451.55	2,650.24	6,583.86	43,732.05	42.05
			204,976.60	-	900.00	300.00	206,176.60	5,033.39	210,248.60	16,084.02	14,212.13	26,335.44	266,880.18	

Overtime 5,000.00
FICA 17,985.00

Retirement	
Oct - Dec	5,512.40
Jan - Sept	8,701.18
	14,213.58

Stipend 5,500.00

Retirement 14,213.58

Workers Comp. 500.00

Worker's Comp Calculations	
271,880.18	*.44%
	500.00

Unemployment 675.00
1st \$9,000 wages only x # employees

Unemployment Calculation	
9,000.00	
45,000.00	x 1.50%
	675.00

Total Employee Health Costs 26,335.45

Total Salaries & Benefits 280,457.62

Employee Health 5,000 Deductible	
Health	420.69
Colonial Brid	-
Vision	5.87
Dental	17.15
Life	-
Total	<u>443.71</u>
Life (.21 per 1000)	419.78
	21,298.08
	26,335.45

Full Time 4
Part-Time 1.3
Department Number of Employees 5.33

01 -GENERAL FUND

10-FACILITY DIVISION

DEPARTMENT EXPENSES

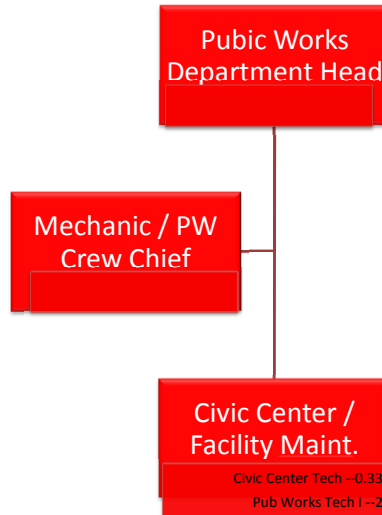
		(----- 2012-2013 -----) (----- 2013-2014 -----)						
		2009-2010	2010-2011	2011-2012	CURRENT	Y-T-D	PROJECTED	REQUESTED
		ACTUAL	ACTUAL	ACTUAL	BUDGET	ACTUAL	YEAR END	BUDGET
								APPROVED
								BUDGET
OTHER EXPENSES								
510-100	UTILITIES	36,411	36,086	37,278	36,700	41,292	36,700	36,700
510-115	MOBILE TELEPHONES	0	0	0	0	0	0	0
510-170	JANITORIAL SERVICES	26,220	18,785	16,100	25,000	19,362	25,000	20,000
510-240	CONTRACT MAINTENANCE	0	0	4,671	3,000	2,830	3,000	3,000
510-430	SUPPLIES	1,257	3,297	5,853	5,500	4,240	5,500	5,500
510-630	FACILITY MAINTENANCE	9,620	33,432	45,010	52,000	38,399	52,000	45,000
510-650	FIRE ALARM & EXT. INSPECTIONS	1,366	250	2,357	2,000	475	2,000	2,000
510-700	CONTINGENCIES	1,031	617	1,617	1,800	1,771	1,800	1,800
TOTAL OTHER EXPENSES		75,905	92,466	112,886	126,000	108,371	126,000	114,000
CAPITAL EXPENSES								
510-800	CAPITAL EXPENDITURES	0	0	47,536	0	0	0	0
TOTAL CAPITAL EXPENSES		0	0	47,536	0	0	0	0
TOTAL 10-FACILITY DIVISION		75,905	92,466	160,422	126,000	108,371	126,000	114,000
		=====	=====	=====	=====	=====	=====	=====

Fiscal Year 2013 – 2014 Budget and Plan for Municipal Services

City of Windcrest, Texas TAKAS PARK AND CIVIC CENTER

POSITION TITLE	FY2008-09	FY2009-10	FY2010-11	FY2011-12	FY2012-13	FY2013-14
CIVIC CENTER COORDINATOR		-	-	-	-	0.33
ADMINISTRATIVE SECRETARY I		1.00	-	-	-	-
PUBLIC WORKS TECHNICIAN I		1.00	1.00	2.00	2.00	2.00
SUBTOTAL FTEs **	0	2.00	1.00	2.00	2.00	2.33

**In prior years, the Civic Center Coordinator salary was coded as Overtime versus as Salary. This corrects that in FY 2013-14 Proposed.



CITY OF WINDCREST
APPROVED BUDGET
AS OF: JULY 31ST, 2013

01 -GENERAL FUND

11-CIVIC CENTER

DEPARTMENT EXPENSES

DEPARTMENT EXPENSES		(----- 2012-2013 -----) (----- 2013-2014 -----)							
		2009-2010	2010-2011	2011-2012	CURRENT	Y-T-D	PROJECTED	REQUESTED	APPROVED
		ACTUAL	ACTUAL	ACTUAL	BUDGET	ACTUAL	YEAR END	BUDGET	BUDGET
SALARIES & BENEFITS									
511-010	CIVIC CENTER SALARIES	64,254	26,403	58,904	56,514	44,365	56,514	68,735	
511-011	CIVIC CENTER LONGEVITY	1,368	0	0	0	0	0	0	
511-012	STIPEND	0	0	1,745	2,584	2,544	2,544	2,000	
511-020	OVERTIME - CIVIC CENTER	11,690	10,776	13,456	15,500	13,813	15,500	4,800	
511-030	SOCIAL SECURITY	6,263	2,716	5,076	5,167	4,520	5,167	6,144	
511-040	HEALTH INSURANCE	8,736	3,929	10,092	8,658	8,950	8,658	10,996	
511-050	RETIREMENT	5,627	2,184	(2,782)	5,071	4,226	5,071	6,082	
511-060	WORKERS' COMPENSATION	4,171	3,610	2,249	270	270	270	3,589	
511-070	UNEMPLOYMENT COMPENSATION	425	83	270	270	0	57	270	
511-095	TERMINATION PAY-OUT	0	0	0	0	0	0	0	
TOTAL SALARIES & BENEFITS		102,535	49,703	89,011	94,034	78,687	93,781	102,616	
511-020	OVERTIME - CIVIC CENTER	NEXT YEAR NOTES:							
		Average of past 3 years OT Expense							
OTHER EXPENSES									
511-100	UTILITIES	8,627	6,980	11,960	19,200	17,367	19,200	17,000	
511-430	SUPPLIES	2,154	1,703	3,946	5,500	2,374	3,000	5,500	
511-431	EMPLOYEE APPRECIATION LUNCHEON	0	0	75	150	150	150	150	
511-512	STIPEND	0	0	0	0	0	0	0	
511-630	FACILITY MAINTENANCE	6,275	10,975	23,150	26,291	29,098	29,044	25,000	
511-700	CONTINGENCIES	606	556	424	750	0	750	750	
TOTAL OTHER EXPENSES		17,663	20,214	39,555	51,891	48,989	52,144	48,400	
CAPITAL EXPENSES									
511-800	CAPITAL EXPENDITURES	0	0	40,808	0	0	0	0	
TOTAL CAPITAL EXPENSES		0	0	40,808	0	0	0	0	
TOTAL 11-CIVIC CENTER		120,198	69,917	169,374	145,925	127,676	145,925	151,016	
		-----	-----	-----	-----	-----	-----	-----	-----

PAYROLL EXPENSES Civic Center

Job Title	Hire Date	Years of Service	Salary	3.00%		7.65%		Annual Amount	% of Increase	FY 2013-14	FICA	Retirement	Insurance	Total Salary	Total Hourly Pay
				Bilingual Pay	Education Pay										
Public Works Technician I	12/20/11	1 Year	27,768.00	-	-			27,768.00	833.04	32,968.00	2,522.05	2,726.45	5,497.73	43,714.24	21.02
Public Works Technician I	2/22/11	2 years	26,166.40	-	-			26,166.40	784.99	26,166.40	2,001.73	2,163.96	5,497.73	35,829.82	17.23
City Secretary (33%), Court Clerk (33%) & Civic Center Tech (33%)	5/1/07	6 years	9,600.00	-	-			9,600.00	288.00	9,600.00	734.40	793.92	-	11,128.32	
			63,534.40	-	-			-	-	68,734.40	5,258.18	5,684.33	10,995.46	90,672.38	38.24

Overtime 4,800.00
FICA (7.65%) 6,144.00

Stipend 2,000.00

Retirement 6,081.29

Retirement	
Oct - Dec	1,608.57
Jan - Sept	4,472.73
	6,081.29

Workers Comp. 3,589.00

Worker's Comp Calculations		
73,534.40	x .44%	323.55
		x 1.06
		x .85
		291.52

Unemployment 270.00
1st \$9,000 wages only x 4 employees

Unemployment Calculation		
9,000.00		
18,000.00	x 1.50%	270.00

Total Employee Health Costs 10,995.46

Total Salaries & Benefits 102,614.16

Employee Health 5,000 Deductible	
Health	420.69
Colonial Brid	-
Vision	5.87
Dental	17.15
Life	14.43
Total	458.14
	10,995.46

Full Time 2
Part-Time 0.50
Department Number of Employees 2.50

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Fiscal Year 2013 – 2014 Budget and Plan for Municipal Services

City of Windcrest, Texas
CONTRACT SERVICES

POSITION TITLE	FY2008-09	FY2009-10	FY2010-11	FY2011-12	FY2012-13	FY2013-14
CONTRACT SERVICES						
CITY ATTORNEY		0.50	0.50	0.50	0.50	0.50
TOTAL FTEs	0	0.50	0.50	0.50	0.50	0.50

01 -GENERAL FUND

14-CONTRACT SERVICES

DEPARTMENT EXPENSES

		(----- 2012-2013 -----) (----- 2013-2014 -----)						
		2009-2010	2010-2011	2011-2012	CURRENT	Y-T-D	PROJECTED	REQUESTED
		ACTUAL	ACTUAL	ACTUAL	BUDGET	ACTUAL	YEAR END	BUDGET
								APPROVED
								BUDGET
OTHER EXPENSES								
514-220	FOOD HEALTH OFFICER FEES	12,000	14,000	14,400	21,600	17,058	21,600	21,600
514-250	LEGAL & CITY ATTORNEY	24,000	24,000	30,000	30,000	31,340	30,000	30,000
514-255	SPECIAL LEGAL FEES	225,082	118,869	137,738	106,400	92,288	110,000	110,000
514-260	DUES & FEES-BCAD	11,848	14,288	0	0	0	0	0
514-270	DUES & FEES - BEXAR CO ELECTNS	30,696	0	0	0	0	0	0
514-280	FEES-DELINQUENT COLLECTOR	0	139	0	0	0	0	0
514-285	Contract Services - MFO	0	64,766	2,777	0	0	0	0
514-290	AUDIT	14,500	35,000	25,805	27,000	26,590	26,590	24,000
514-300	EMS	70,000	70,000	70,000	70,000	58,333	70,000	70,000
514-310	MUNICIPAL INSURANCE	57,499	57,897	56,613	60,000	59,235	58,235	60,000
514-320	ENGINEER / ARCHITECT	40	0	35,719	53,418	56,216	56,000	20,000
514-321	CONTRACT PLANNING SERVICES	0	0	0	0	0	0	24,000
514-325	SALES TAX COLLECTION SERVICE	4,563	0	0	6,000	6,000	6,000	6,000
514-328	CABLE TV FRANC FEE COMPLIANCE	0	0	0	0	0	0	0
514-360	MOBILITY IMPAIRED TRANSPORT	12,000	12,000	12,000	12,000	12,000	12,000	12,000
514-367	WATER RESOURCES STUDY	0	0	0	0	0	0	0
514-385	SALARY SURVEY	0	0	0	0	0	0	0
514-400	CREDIT CARD TERMINAL	1,675	2,733	0	0	0	0	0
514-403	RECORDS MANAGEMENT	0	0	0	6,575	3,585	3,585	0
514-405	RECORDS STORAGE RENTAL	2,808	2,940	6,378	4,800	4,776	4,776	4,200
514-410	RECORDS DESTRUCTION	0	0	1,135	2,200	1,207	1,207	1,200
514-430	SUPPLIES	0	0	0	0	0	0	0
TOTAL OTHER EXPENSES		466,712	416,632	392,565	399,993	368,627	399,993	383,000
CAPITAL EXPENSES								
514-800	CAPITAL EXPENDITURES	0	0	0	0	0	0	0
TOTAL CAPITAL EXPENSES		0	0	0	0	0	0	0
TOTAL 14-CONTRACT SERVICES								
		466,712	416,632	392,565	399,993	368,627	399,993	383,000
		=====	=====	=====	=====	=====	=====	=====

Fiscal Year 2013 – 2014 Budget and Plan for Municipal Services

City of Windcrest, Texas
IT SUPPORT

POSITION TITLE	FY2008-09	FY2009-10	FY2010-11	FY2011-12	FY2012-13	FY2013-14
CONTRACT SERVICES						
IT SUPPORT		-	-	0.50	0.50	0.50
SUBTOTAL FTEs	0	-	-	0.50	0.50	0.50

01 -GENERAL FUND

15-TECH SUPPORT

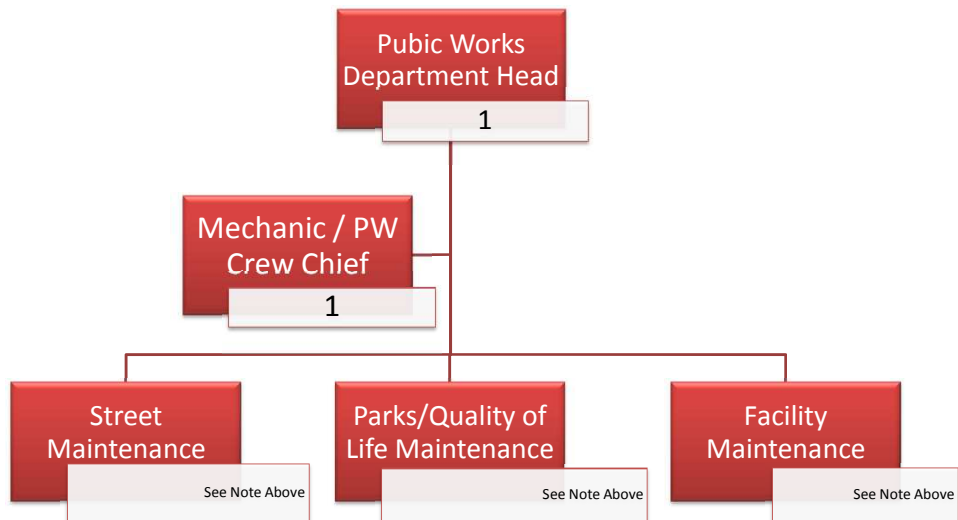
DEPARTMENT EXPENSES

	(----- 2012-2013 -----) (----- 2013-2014 -----)							
	2009-2010	2010-2011	2011-2012	CURRENT	Y-T-D	PROJECTED	REQUESTED	APPROVED
	ACTUAL	ACTUAL	ACTUAL	BUDGET	ACTUAL	YEAR END	BUDGET	BUDGET
SALARIES & BENEFITS								
515-010 EMC/TECH SUPPORT SALARIES	99,379	25,012	0	0	0	0	0	
515-011 EMC/TECH LONGEVITY	673	0	0	0	0	0	0	
515-020 EMT/TECH SUPPORT OVERTIME	400	0	0	0	0	0	0	
515-030 EMC/TECH SOCIAL SECURITY	7,394	2,467	0	0	0	0	0	
515-040 EMC/TECH HEALTH INSURANCE	8,858	1,091	0	0	0	0	0	
515-050 EMC/TECH RETIREMENT	8,143	2,102	0	0	0	0	0	
515-060 WORKER'S COMPENSATION	388	390	0	0	0	0	0	
515-070 UNEMPLOYMENT COMPENSATION	378	93	0	0	0	0	0	
515-090 EMC/TECH TERM.PAY-OUT	0	7,706	0	0	0	0	0	
TOTAL SALARIES & BENEFITS	125,612	38,863	0	0	0	0	0	
 OTHER EXPENSES								
515-120 DUES & SUBSCRIPTIONS	457	0	0	0	70	0	0	
515-130 EMC/TECH TRAINING	487	0	0	0	0	0	0	
515-200 COMPUTER CONTRACTS	57,790	71,130	65,369	67,130	60,174	67,369	67,130	
515-201 COMPUTER MAINTENANCE	15,131	15,080	289	0	2,952	2,800	0	
515-205 TELECOMMUNICATIONS CONTRACT	20,295	16,660	25,698	24,750	24,331	24,750	24,750	
515-210 TELEPHONE MAINT.CONTRACT	4,015	9,856	13,968	16,000	9,498	16,000	16,000	
515-215 MOBILE PHONES CONTRACT	10,938	6,535	6,069	6,535	8,490	6,812	6,535	
515-220 MOBILE PHONES MAINTENANCE	0	0	0	0	0	0	0	
515-221 MOBILE DATA TERMINAL SERVICE	6,383	5,409	6,275	5,409	4,351	6,000	5,409	
515-223 PAGER CONTRACT	1,384	1,826	0	0	0	0	0	
515-225 PAGER MAINTENANCE	0	34	0	0	0	0	0	
515-226 PAGER MAINTENANCE-FIRE	540	425	0	0	0	0	0	
515-227 RADIO CONTRACT	7,248	7,188	2,114	0	0	0	0	
515-229 RADIO MAINTENANCE	189	0	0	0	0	0	0	
515-286 CONTRACTSERVICES - IT	0	0	62,079	59,000	51,640	59,000	74,000	
515-330 WEBSITE SUPPORT CONTRACT	3,708	3,600	4,608	6,000	3,945	6,000	6,000	
515-332 WEBSITE MAINTENANCE	24	0	0	0	0	0	0	
515-333 CLOUD HOSTING FEES	0	0	330	12,000	0	0	0	
515-395 EMERGENCY MGMT SUPPORT	0	0	0	0	0	0	0	
515-396 EOC EQUIPMENT & SUPPLIES	847	0	0	0	0	0	0	
515-430 TECH SUPPLIES	1,759	517	0	0	0	0	0	
515-460 COPIER CONTRACT & SUPPLIES	11,549	12,972	12,723	15,500	4,502	15,500	15,500	
515-480 UNIFORM ALLOWANCE	279	100	0	0	0	0	0	
515-520 EQUIPMENT REPAIR	0	0	0	0	0	0	0	

Fiscal Year 2013 – 2014 Budget and Plan for Municipal Services

City of Windcrest, Texas PUBLIC WORKS

POSITION TITLE	FY2009-10	FY2010-11	FY2011-12	FY2012-13	FY2013-14
PUBLIC WORKS DIRECTOR	1.00	1.00	1.00	1.00	1.00
MECHANIC / PW CREW CHIEF	1.00	1.00	1.00	1.00	1.00
PUBLIC WORKS TECHNICIAN I	6.00	6.00	5.00	5.00	5.00
PUBLIC WORKS TECHNICIAN II	-	-	0.50	0.50	1.00
PUBLIC WORKS TECHNICIAN III	1.00	1.00	1.00	1.00	1.00
PUBLIC WORKS TECHNICIAN IV	1.00	1.00	1.00	1.00	1.00
SUBTOTAL FTEs	10.00	10.00	9.50	9.50	10.00



** Break out of staffing is listed above in the position schedule.

CITY OF WINDCREST
APPROVED BUDGET
AS OF: JULY 31ST, 2013

01 -GENERAL FUND

16-PUBLIC WORKS

DEPARTMENT EXPENSES

		(----- 2012-2013 -----) (----- 2013-2014 -----)						
		2009-2010	2010-2011	2011-2012	CURRENT	Y-T-D	PROJECTED	REQUESTED
		ACTUAL	ACTUAL	ACTUAL	BUDGET	ACTUAL	YEAR END	BUDGET
								APPROVED
								BUDGET
SALARIES & BENEFITS								
516-010	PUBLIC WORKS SALARIES	318,023	314,957	258,099	274,806	248,275	271,856	321,310
516-011	PUBLIC WORKS LONGEVITY	10,857	0	0	0	0	0	0
516-012	STIPEND	0	0	3,785	14,385	14,385	14,385	10,000
516-015	P.W. INCENTIVE PAY-BILINGUAL	1,805	1,377	1,200	1,200	462	1,200	600
516-018	P.W. EDUCATION PAY	301	303	300	300	242	300	300
516-020	PUBLIC WORKS OVERTIME	3,002	11,432	8,632	2,800	3,306	3,500	2,800
516-030	SOCIAL SECURITY	26,527	23,689	20,897	18,781	21,275	20,839	28,869
516-040	HEALTH INSURANCE	43,951	38,981	42,419	40,626	38,036	39,455	61,130
516-050	RETIREMENT	27,560	26,950	27,632	19,898	17,739	19,205	26,647
516-060	WORKERS' COMPENSATION	35,987	37,075	15,608	11,619	11,618	16,567	16,567
516-070	UNEMPLOYMENT COMPENSATION	1,890	726	1,215	1,283	924	977	1,350
516-080	CONTRACT LABOR	0	0	0	7,022	1,291	7,022	7,022
516-095	TERMINATION PAY-OUT	0	2,163	7,564	0	0	0	0
TOTAL SALARIES & BENEFITS		469,905	457,652	387,352	392,720	357,552	395,306	476,595
OTHER EXPENSES								
516-100	UTILITIES	41,850	40,955	46,335	40,930	28,025	41,800	41,800
516-130	TRAINING	1,610	1,154	915	2,000	1,973	1,600	1,000
516-140	EMPLOYMENT SCREENING	0	0	0	0	0	0	0
516-240	CONTRACT OUT MAINTENANCE	147	859	2,328	2,000	873	2,000	10,000
516-430	SUPPLIES	11,446	7,142	12,990	11,500	10,690	10,000	12,000
516-431	EMPLOYEE APPRECIATION LUNCHEON	0	0	75	575	575	575	575
516-480	UNIFORM ALLOWANCE	7,343	8,088	11,008	10,000	9,246	11,000	11,000
516-510	VEHICLE OUTSIDE MAINTENAN	0	0	0	0	0	0	0
516-525	EQUIPMENT RENTAL	793	397	2,640	3,500	356	3,500	3,500
516-530	STREET SIGNS & MARKERS	3,371	4,205	8,149	5,500	5,274	5,244	5,000
516-630	FACILITIES MAINTENANCE	0	0	8,313	5,000	3,436	5,000	5,000
516-700	CONTINGENCIES	1,809	100	128	0	230	200	0
516-710	STREET CRACK FILLING MATERIAL	0	2,771	30	0	0	0	0
516-720	ALLEY/CURB/SIDEWALK REPAIR	10,484	8,113	11,402	0	100	0	0
TOTAL OTHER EXPENSES		78,853	73,784	104,312	81,005	60,777	80,919	89,875
CAPITAL EXPENSES								
516-800	CAPITAL EXPENDITURES	0	0	2,453	0	0	0	69,000
516-810	STREET CAPITAL REPAIRS	0	0	7,146	2,500	139	0	2,500
TOTAL CAPITAL EXPENSES		0	0	9,599	2,500	139	0	71,500

PAYROLL EXPENSES PUBLIC WORKS

Job Title	Hire Date	Years of Service	Salary	Bilingual Pay	Special Assign.		CERT Pay	CPI Pay	Mast. Cert	Instr. Pay	Education Pay	Annual Amount	3.00%		FY 2013/14	FICA	Retirement	Insurance	Total Salary	Total Hourly Pay
					Pay	Pay							% of Increase							
Public Works Director	6/25/12	1 Year	55,000.00	-	-	-	-	-	-	-	-	55,000.00	1,650.00		56,650.00	4,333.73	4,684.96	6,085	71,753.83	34.50
Mechanic / PW Crew Chief	2/16/98	15 Years	42,000.00	600.08	-	-	-	-	-	-	-	42,600.08	1,260.00		43,860.08	3,355.30	3,627.23	6,085	56,927.75	27.37
Public Works Technician IV	1/2/03	10 Years	32,968.00	-	-	-	-	-	-	-	-	32,968.00	989.04		33,957.04	2,597.71	2,808.25	6,085	45,448.15	21.85
Public Works Technician III	2/23/09	4 Years	27,545.00	-	-	-	-	-	-	-	300.04	27,845.04	826.35		28,671.39	2,193.36	2,371.12	6,085	39,321.03	18.90
Public Works Technician I	4/29/13	Less than 1 Year	24,960.00	-	-	-	-	-	-	-	-	24,960.00	748.80		25,708.80	1,966.72	2,126.12	6,085	35,886.79	17.25
Public Works Technician I	11/7/84	29 Years	27,768.00	-	-	-	-	-	-	-	-	27,768.00	833.04		28,601.04	2,187.98	2,365.31	6,085	39,239.48	18.87
Public Works Technician I	8/6/12	1 Year	24,980.80	-	-	-	-	-	-	-	-	24,980.80	749.42		25,730.22	1,968.36	2,127.89	6,085	35,911.63	17.27
Public Works Technician I	1/19/12	1 Year	26,019.00	-	-	-	-	-	-	-	-	26,019.00	780.57		26,799.57	2,050.17	2,216.32	6,085	37,151.21	17.86
Public Works Technician I	8/27/07	6 Years	26,187.20	-	-	-	-	-	-	-	-	26,187.20	785.62		26,972.82	2,063.42	2,230.65	6,085	37,352.04	17.96
Public Works Technician I	10/22/12	Less than 1 Year	24,523.20	-	-	-	-	-	-	-	-	24,523.20	735.70		25,258.90	1,932.31	2,088.91	6,085	35,365.26	17.00
			311,951.20	1,200.00							300.04	312,851.32	9,358.54		322,209.86	24,649.05	26,646.76	60,851.50	434,357.17	

Overtime **2,800.00**
FICA (7.65%) **28,869.00**

Stipend **10,000.00**

Retirement **26,878.32**

Termination Pay Out

Workers Comp. **15,608.00**

Unemployment **1,350.00**
1st \$9,000 wages only x # employees

Total Employee Health Costs **61,129.05**

Total Salaries & Benefits **468,844.22**

Full Time 10.0
Part-Time 0

Department Number of Employees **10.00**
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Retirement	
Oct - Dec	7,109.59
Jan - Sept	19,768.72
	26,878.32

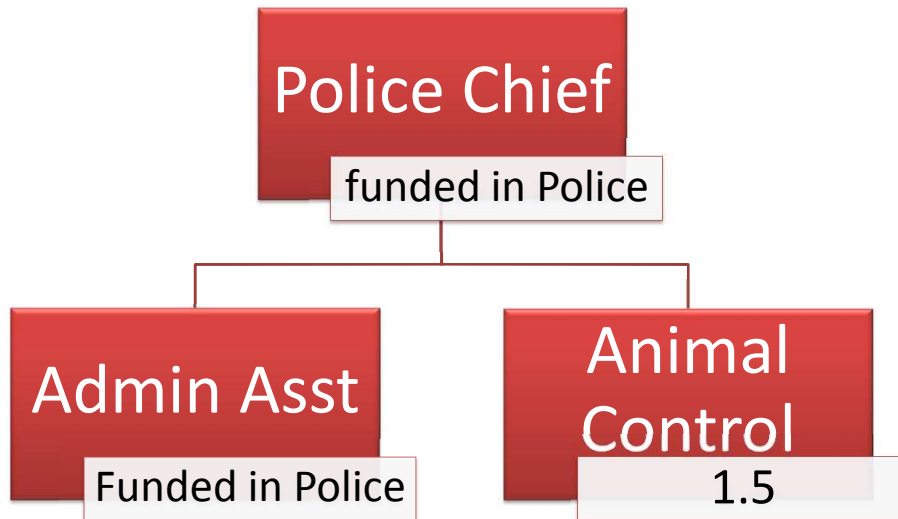
Unemployment Calculation	
9,000.00	
90,000.00	x 1.50%
	1,350.00

Employee Health 5,000 Deductible	
Health	420.69
Colonial Bridge	-
Vision	5.87
Dental	17.15
Life	65.70
Total	509.41
	61,129.05

Fiscal Year 2013 – 2014 Budget and Plan for Municipal Services

City of Windcrest, Texas ANIMAL CONTROL

POSITION TITLE	FY2008-09	FY2009-10	FY2010-11	FY2011-12	FY2012-13	FY2013-14
ANIMAL CONTROL WARDEN, PUBLIC WORKS TECHNICIAN II		1.00	1.00	1.00	1.00	1.00
PUBLIC WORKS TECHNICIAN II / ANIMAL CONTROL OFFICER		-	-	0.50	0.50	0.50
SUBTOTAL FTEs	0	1.00	1.00	1.50	1.50	1.50



CITY OF WINDCREST
APPROVED BUDGET
AS OF: JULY 31ST, 2013

01 -GENERAL FUND

17-ANIMAL CONTROL

DEPARTMENT EXPENSES

DEPARTMENT EXPENSES		(----- 2012-2013 -----) (----- 2013-2014 -----)							
		2009-2010	2010-2011	2011-2012	CURRENT	Y-T-D	PROJECTED	REQUESTED	APPROVED
		ACTUAL	ACTUAL	ACTUAL	BUDGET	ACTUAL	YEAR END	BUDGET	BUDGET
SALARIES & BENEFITS									
517-010	SALARIES-ANIMAL CONTROL	27,429	36,555	42,654	41,652	29,063	41,652	43,095	
517-011	LONGEVITY	392	0	0	0	0	0	0	
517-012	STIPEND	0	0	878	1,938	1,272	1,272	1,500	
517-013	Salaries - Animal on call	0	0	2,500	2,600	700	2,600	2,600	
517-020	OVERTIME-ANIMAL CONTROL	575	1,576	1,514	3,600	3,030	3,600	3,600	
517-030	SOCIAL SECURITY	2,312	2,829	3,498	3,610	2,695	3,610	3,985	
517-040	HEALTH INSURANCE	4,354	3,929	4,854	6,455	4,188	6,455	6,397	
517-050	RETIREMENT	2,342	3,158	3,207	3,742	2,329	3,742	2,376	
517-060	WORKER'S COMPENSATION	2,425	1,171	1,633	1,633	1,633	1,633	1,633	
517-070	UNEMPLOYMENT COMPENSATION	189	72	135	135	0	135	135	
TOTAL SALARIES & BENEFITS		40,018	49,290	60,872	65,365	44,909	64,699	65,321	
OTHER EXPENSES									
517-230	VET/INPOUNDING/SHELTER	6,905	8,488	12,342	10,334	10,859	9,000	9,000	
517-231	INPOUNDING/SHELTER	0	0	0	4,000	2,274	6,000	6,000	
517-240	TRAINING & CERTIFICATION	807	589	2,142	1,000	701	1,000	1,500	
517-420	EQUIPMENT	718	796	825	1,000	1,001	1,000	1,000	
517-430	SUPPLIES	0	0	0	750	253	750	750	
TOTAL OTHER EXPENSES		8,431	9,874	15,309	17,084	15,088	17,750	18,250	
CAPITAL EXPENSES									
517-800	CAPITAL EXPENDITURES	0	0	6,817	0	0	0	5,500	
TOTAL CAPITAL EXPENSES		0	0	6,817	0	0	0	5,500	
517-800	CAPITAL EXPENDITURES	NEXT YEAR NOTES: A/C for animal control unit							
TOTAL 17-ANIMAL CONTROL		48,449	59,163	82,998	82,449	59,998	82,449	89,071	
		-----	-----	-----	-----	-----	-----	-----	-----

PAYROLL EXPENSES ANIMAL CONTROL

Job Title	Hire Date	Years of Service	Salary	Bilingual Pay	Education Pay	Annual Amount	3.00% % of Increase	FY 2013/14	FICA	Retirement	Insurance	Total Salary	Hourly Pay
Animal Control Officer	10/14/08	4 Years	27,892.80	-	-	27,892.80	836.78	28,729.58	2,198	2,375.94	5,169	38,472	18.50
Animal Control Officer (Part-time)	New	Wishlist	13,946.40	-	-	13,946.40	418.39	14,364.79	1,067	-	-	15,432	14.84
			41,839.20	-	-	41,839.20	1,255.18	43,094.38	3,264.81	2,375.94	5,169.00	53,904.13	

Overtime 3,600.00

FICA (7.65%) 3,985.00

Stipend 1,500.00

Retirement 2,675.91

On-call pay 2,600.00

Workers Comp. 1,633.00

Unemployment 135.00

1st \$9,000 wages only x # employees

Total Employee Health Costs 5,396.92

Total Salaries & Benefits 64,620.20

Full Time 1

Part-Time 0.50

Department Number of Employees 1.50

Retirement	
Oct - Dec	707.21
Jan - Sept	1,968.45
	2,675.66

Worker's Comp Calculations	
	1,633.00

Unemployment Calculation	
9,000.00	
9,000.00 x 1.50%	135.00

Employee Health 5,000	
Health	420.69
Colonial Bri	-
Vision	5.87
Dental	17.15
Life	6.03
Total	<u>449.74</u>
	5,396.92

01 -GENERAL FUND

18-WCCPD

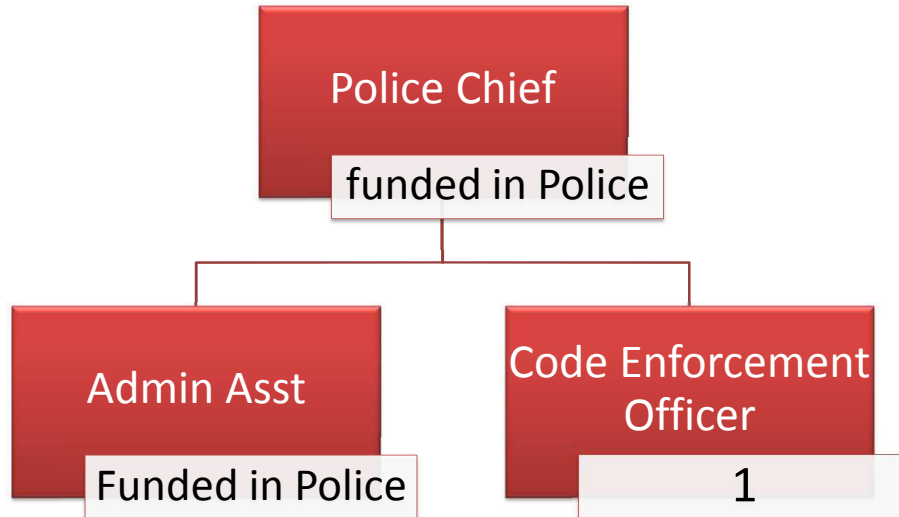
DEPARTMENT EXPENSES

		(----- 2012-2013 -----) (----- 2013-2014 -----)						
	2009-2010	2010-2011	2011-2012	CURRENT	Y-T-D	PROJECTED	REQUESTED	APPROVED
	ACTUAL	ACTUAL	ACTUAL	BUDGET	ACTUAL	YEAR END	BUDGET	BUDGET
SALARIES & BENEFITS								
518-010 WCCPD SALARIES	144,126	0	0	0	0	0	0	_____
518-011 WCCPD LONGEVITY	1,859	0	0	0	0	0	0	_____
518-014 WCCPD SPECIAL ASSIGN PAY-K-9	3,008	0	0	0	0	0	0	_____
518-015 WCCPD INCEN PAY-BILING & SHIFT	1,665	0	0	0	0	0	0	_____
518-017 WCCPD CERTIFICATION PAY	1,643	0	0	0	0	0	0	_____
518-020 WCCPD OVERTIME	2,774	0	0	0	0	0	0	_____
518-021 WCCPD-7K HOURS	775	0	0	0	0	0	0	_____
518-030 WCCPD SOCIAL SECURITY	12,106	0	0	0	0	0	0	_____
518-040 WCCPD HEALTH INSURANCE	17,791	0	0	0	0	0	0	_____
518-050 WCCPD RETIREMENT	12,850	0	0	0	0	0	0	_____
518-060 WCCPD WORKERS COMP	4,268	0	0	0	0	0	0	_____
518-070 UNEMPLOYMENT COMPENSATION	786	0	0	0	0	0	0	_____
518-095 WCCPD TERM.PAYOUT	0	0	0	0	0	0	0	_____
TOTAL SALARIES & BENEFITS	203,649	0	0	0	0	0	0	_____
TOTAL 18-WCCPD	203,649	0	0	0	0	0	0	_____
	=====	=====	=====	=====	=====	=====	=====	=====

Fiscal Year 2013 – 2014 Budget and Plan for Municipal Services

City of Windcrest, Texas CODE COMPLIANCE

POSITION TITLE	FY2008-09	FY2009-10	FY2010-11	FY2011-12	FY2012-13	FY2013-14
BUILDING INSPECTOR		1.00	1.00	-	-	-
CODE COMPLIANCE OFFICER/PATROL OFFICER		1.00	1.00	1.00	1.00	1.00
SUBTOTAL FTEs	0	2.00	2.00	1.00	1.00	1.00



01 -GENERAL FUND

19-CODE ENFORCEMENT

DEPARTMENT EXPENSES

		(----- 2012-2013 -----) (----- 2013-2014 -----)						
		2009-2010	2010-2011	2011-2012	CURRENT	Y-T-D	PROJECTED	REQUESTED
		ACTUAL	ACTUAL	ACTUAL	BUDGET	ACTUAL	YEAR END	BUDGET
								APPROVED
								BUDGET
SALARIES & BENEFITS								
519-010	INSPECTION SALARIES	89,520	87,500	22,491	38,001	30,992	38,001	39,742
519-011	INSPECTIONS LONGEVITY	1,169	0	0	0	0	0	0
519-012	STIPEND	0	0	594	1,292	1,272	1,272	1,000
519-015	INSP.INCENTIVE PAY-BILINGUAL	1,203	968	0	900	741	600	600
519-018	INSPECTION EDUCATION PAY	601	502	0	0	0	0	0
519-020	OVERTIME	213	270	189	1,800	1,149	1,800	1,800
519-026	HAZARDOUS DUTY PAY	0	0	0	126	92	126	0
519-030	SOCIAL SECURITY	7,587	6,675	1,877	3,190	1,017	3,190	3,408
519-040	HEALTH INSURANCE	8,744	6,814	3,297	4,103	1,283	4,403	5,577
519-050	RETIREMENT	7,685	7,424	1,773	3,341	1,058	3,341	3,436
519-060	WORKER'S COMPENSATION	970	976	344	344	344	344	344
519-070	UNEMPLOYMENT COMPENSATION	378	144	261	270	0	270	270
TOTAL SALARIES & BENEFITS		118,072	111,273	30,825	53,367	37,948	53,347	56,177
OTHER EXPENSES								
519-120	DUES & SUBSCRIPTIONS	95	155	0	500	0	500	500
519-125	CONTRACT INSPECTION SVCS	0	6,100	43,300	0	0	0	0
519-130	BONDS & TRAINING	1,379	881	50	1,500	1,135	1,500	1,500
519-140	EMPLOYMENT SCREENING	0	0	0	0	0	0	0
519-150	CONTRACT SERVICES - INSPECTION	0	0	8,120	0	0	0	0
519-420	OFFICE SUPPLIES	792	47	106	750	537	750	750
519-430	SUPPLIES & EQUIPMENT	672	0	888	480	0	500	500
519-480	UNIFORMS	472	424	100	500	434	500	500
519-490	VEHICLE PARTS	0	0	0	1,000	0	1,000	1,000
519-540	VEHICLE FUEL	0	0	985	0	0	0	0
519-700	CONTINGENCIES	40	0	0	0	0	0	0
TOTAL OTHER EXPENSES		3,451	7,607	53,548	4,730	2,106	4,750	4,750
CAPITAL EXPENSES								
519-800	CAPITAL EXPENDITURES	0	0	0	0	0	0	0
TOTAL CAPITAL EXPENSES		0	0	0	0	0	0	0
TOTAL 19-CODE ENFORCEMENT		121,523	118,880	84,374	58,097	40,053	58,097	60,927
		=====	=====	=====	=====	=====	=====	=====

PAYROLL EXPENSES INSPECTIONS & CODE COMPLIANCE

3.00%

Job Title	Hire Date	Years of Service	Salary	Bilingual Pay	Education Pay	Annual Amount	% of Increase	FY 2013/14	FICA	Retirement	Insurance	Total Salary	Total Hourly Pay
Code Compliance/PD Officer	2/22/11	2 Years	38,001.00	600.08	-	38,601.08	1,140.03	39,741.11	3,178	3,286.59	5,577	51,782	24.90
			38,001.00	600.08	-	38,601.08	1,140.03	39,741.11	3,178.21	3,286.59	5,576.52	51,782.43	24.90

Overtime	1,800.00
FICA (7.65%)	3,408.00
STIPEND	1,000.00
Retirement	3,435.45

Retirement	
Oct - Dec	908.71
Jan - Sept	2,526.74
	3,435.45

Workers Comp.	344.00
Unemployment	270.00
1st \$9,000 wages only x # employees	

Worker's Comp Calculations

344.00

Unemployment Calculation

9,000.00

18,000.00 x 1.50%

270.00

Total Salaries & Benefits	55,575.08
--------------------------------------	------------------

Employee Health 5% Increase

Health	420.69
Colonial	-
Vision	5.87
Dental	17.15
Life	21.00
Total	464.71

5,576.52

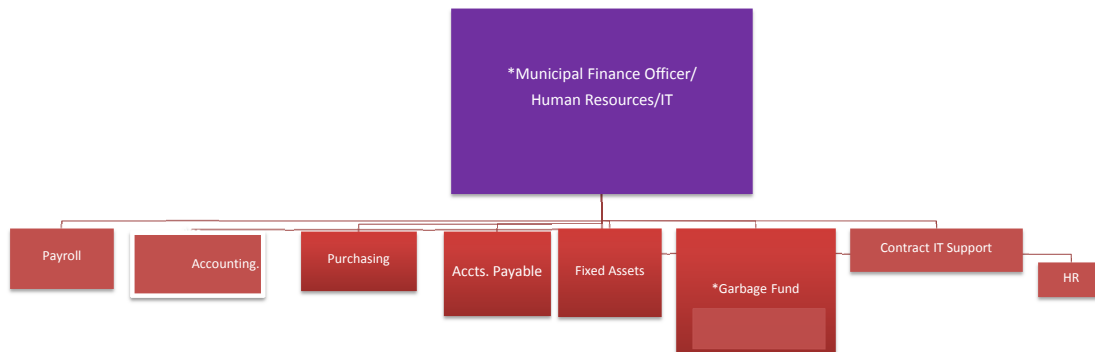
Department Number of Employees 1

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Fiscal Year 2013 – 2014 Budget and Plan for Municipal Services

City of Windcrest, Texas FINANCE

POSITION TITLE	FY2008-09	FY2009-10	FY2010-11	FY2011-12	FY2012-13	FY2013-14
MUNICIPAL FINANCE OFFICER	1	1.00	1.00	-	-	-
ASSISTANT FINANCE OFFICER	1	1.00	1.00	1.00	-	-
PAYROLL CLERK	1	1.00	0.50	0.50	-	-
PURCHASER/EDC	-	-	-	-	-	0.50
ACCOUNTANT IV	-	-	-	-	1.00	-
ACCOUNTANT I	-	-	-	-	1.00	2.00
P/T PAYROLL AND AP CLERK	-	-	-	-	0.50	-
SUBTOTAL FTEs	3	3.00	2.50	1.50	2.50	2.50
CONTRACT SERVICES						
MUNICIPAL FINANCE OFFICER	-	-	-	0.50	0.50	0.50
SUBTOTAL FTEs	0	3.00	2.50	2.00	3.00	3.00



CITY OF WINDCREST
APPROVED BUDGET
AS OF: JULY 31ST, 2013

01 -GENERAL FUND

20-FINANCE

DEPARTMENT EXPENSES

		(----- 2012-2013 -----) (----- 2013-2014 -----)						
		2009-2010	2010-2011	2011-2012	CURRENT	Y-T-D	PROJECTED	REQUESTED
		ACTUAL	ACTUAL	ACTUAL	BUDGET	ACTUAL	YEAR END	BUDGET
								APPROVED
								BUDGET
SALARIES & BENEFITS								
520-010	FINANCE SALARIES	147,360	81,193	81,117	91,836	67,845	89,660	117,544
520-011	FINANCE LONGEVITY	3,377	0	0	0	0	0	0
520-012	STIPEND	0	0	1,131	3,764	3,764	3,764	3,500
520-015	FINANCE BILINGUAL PAY	601	605	600	24	23	24	0
520-018	FINANCE EDUCATION PAY	1,203	68	0	4,000	4,000	4,000	0
520-020	FINANCE OVERTIME	1,177	1,159	541	688	675	850	576
520-030	FINANCE SOCIAL SECURITY	12,439	6,590	6,346	6,351	5,721	6,346	8,494
520-040	FINANCE HEALTH INSURANCE	11,626	4,000	8,736	13,413	11,406	12,000	22,663
520-050	FINANCE RETIREMENT	12,695	5,017	3,572	6,062	4,264	6,062	9,769
520-060	WORKER'S COMPENSATION	679	683	359	359	359	359	381
520-070	UNEMPLOYMENT COMPENSATION	606	144	270	540	303	305	270
520-095	TERMINATION PAY-OUT - FINANCE	0	6,992	0	0	0	0	0
TOTAL SALARIES & BENEFITS		191,762	106,450	102,671	127,038	98,360	123,370	163,197
OTHER EXPENSES								
520-120	DUES & SUBSCRIPTIONS	184	170	458	600	220	600	600
520-130	BONDS & TRAINING	432	537	758	4,000	3,329	4,000	4,800
520-140	EMPLOYMENT SCREENING	0	0	0	0	0	0	0
520-260	DUES & FEES- BCAD	0	0	10,798	11,356	8,320	11,356	11,290
520-280	FEES-DELINQUENT COLLECTOR	0	0	0	139	0	136	139
520-285	CONTRACT SERVICES - MFO	0	0	65,745	67,200	61,044	70,320	80,808
520-289	CONTRACT SUPPORT	0	0	10,696	1,020	956	956	0
520-400	BANK/CREDIT CARD TERMINAL CHAR	0	0	4,787	4,242	5,136	4,242	4,242
520-420	OFFICE SUPPLIES	2,287	2,495	4,017	4,975	5,247	5,240	3,975
520-431	EMPLOYEE APPRECIATION LUNCHEON	0	0	900	1,000	1,000	1,000	1,000
520-600	OFFICE EQUIP. & MAINT	409	0	0	500	0	500	500
520-700	CONTINGENCIES	76	3,063	46	150	137	500	1,000
TOTAL OTHER EXPENSES		3,388	6,265	98,205	95,182	85,389	98,850	108,354
CAPITAL EXPENSES								
520-800	CAPITAL EXPENDITURES	0	0	0	0	0	0	0
TOTAL CAPITAL EXPENSES		0	0	0	0	0	0	0

TOTAL 20-FINANCE

195,150	112,715	200,876	222,220	183,749	222,220	271,551	
=====	=====	=====	=====	=====	=====	=====	=====

PAYROLL EXPENSES FINANCE

3.00%													
Job Title	Hire Date	Years of Service	Salary	Bilingual Pay	Education Pay	Annual Amount	% of Increase	FY 2013/14	FICA	Retirement	Insurance	Total Salary	Total Hourly Pay
Accountant	10/1/12	Less than 1 year	36,920.00	-	-	36,920.00	1,107.60	38,027.60	1,607.11	1,735.79	5,665.53	47,036.03	45.23
Accountant	9/18/12	Less than 1 year	31,200.00	-	-	31,200.00	936.00	32,136.00	2,458.40	2,655.24	5,665.53	42,915.17	28.46
Purchaser/EDC	11/18/11	1 year	46,000.00	-	-	46,000.00	1,380.00	47,380.00	3,624.57	3,914.77	5,665.53	60,584.87	40.18
			114,120.00	-	-	114,120.00	3,423.60	117,543.60	7,690.08	8,305.80	16,996.59	150,536.07	113.86

Overtime 576.00
FICA (7.65%) 8,494.00

Stipend 3,500.00

Retirement 9,768.49

Workers Comp. 381.00

Unemployment 270.00
1st \$9,000 wages only x # employees

Total Employee Health Costs 22,662.11

Total Salaries & Benefits 163,195.20

Full Time** 3
Part-Time 0.50
Department Number of Employees 3.50

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Retirement	
Oct - Dec	2,583.87
Jan - Sept	7,184.62
	9,768.49

Unemployment Calculation	
9,000.00	
18,000.00	x 1.50%
	270.00

Employee Health 5,000 Deductible	
Health	420.69
Colonial Bridg	-
Vision	5.87
Dental	17.15
Life	28.42
Total	472.13
	5,665.53

** Purchaser/EDC is shared 50/50 with EDC. EDC is paying General fund \$23,000 annually for the position

01 -GENERAL FUND

21-ECONOMIC DEVELOPMENT(E)
DEPARTMENT EXPENSES

		(----- 2012-2013 -----) (----- 2013-2014 -----)						
	2009-2010	2010-2011	2011-2012	CURRENT	Y-T-D	PROJECTED	REQUESTED	APPROVED
	ACTUAL	ACTUAL	ACTUAL	BUDGET	ACTUAL	YEAR END	BUDGET	BUDGET
SALARIES & BENEFITS								
521-010 EDC SALARIES	162,922	0	0	0	0	0	0	_____
521-011 EDC LONGEVITY	1,225	0	0	0	0	0	0	_____
521-018 EDC EDUCATION PAY	903	0	0	0	0	0	0	_____
521-020 EDC OVERTIME	317	0	0	0	0	0	0	_____
521-030 SOCIAL SECURITY	13,708	0	0	0	0	0	0	_____
521-040 HEALTH INSURANCE	12,601	0	0	0	0	0	0	_____
521-050 RETIREMENT	25,859	0	0	0	0	0	0	_____
521-060 WORKERS COMPENSATION	776	0	0	0	0	0	0	_____
521-070 UNEMPLOYMENT COMPENSATION	628	0	0	0	0	0	0	_____
521-095 TERMINATION PAY-OUT	1,252	0	0	0	0	0	0	_____
TOTAL SALARIES & BENEFITS	220,191	0	0	0	0	0	0	_____
 OTHER EXPENSES								
521-430 SUPPLIES	0	0	0	0	0	0	0	_____
521-510 VEHICLE ALLOWANCE-DIRECTOR	0	0	0	0	0	0	0	_____
521-515 HEALTH INS. ALLOWANCE-DIRECTOR	3,610	0	0	0	0	0	0	_____
521-590 POSTAGE	0	0	0	0	0	0	0	_____
TOTAL OTHER EXPENSES	3,610	0	0	0	0	0	0	_____
 OTHER INCOME/EXPENSES								
521-900 TRANSFER TO EDC FUND	20,000	0	0	0	0	0	0	_____
TOTAL OTHER INCOME/EXPENSES	20,000	0	0	0	0	0	0	_____
TOTAL 21-ECONOMIC DEVELOPMENT(E)	243,801	0	0	0	0	0	0	_____
	=====	=====	=====	=====	=====	=====	=====	=====

Fiscal Year 2013 – 2014 Budget and Plan for Municipal Services

City of Windcrest, Texas
CITY MANAGER

POSITION TITLE	FY2008-09	FY2009-10	FY2010-11	FY2011-12	FY2012-13	FY2013-14
CITY MANAGER		1.00	1.00	1.00	1.00	1.00
ASSISTANT CITY MANAGER		1.00	-	-	-	-
SUBTOTAL FTEs	-	2.00	1.00	1.00	1.00	1.00

CITY OF WINDCREST
APPROVED BUDGET
AS OF: JULY 31ST, 2013

01 -GENERAL FUND

25-CITY MANAGEMENT

DEPARTMENT EXPENSES

	(----- 2012-2013 -----) (----- 2013-2014 -----)							
	2009-2010	2010-2011	2011-2012	CURRENT	Y-T-D	PROJECTED	REQUESTED	APPROVED
	ACTUAL	ACTUAL	ACTUAL	BUDGET	ACTUAL	YEAR END	BUDGET	BUDGET
SALARIES & BENEFITS								
525-010 CITY MANAGEMENT SALARIES	168,951	64,698	95,000	99,174	77,680	99,174	112,385	_____
525-011 LONGEVITY	3,435	0	0	0	0	0	0	_____
525-012 STIPEND	0	0	530	1,292	1,272	1,272	1,000	_____
525-017 CERTIFICATION PAY	962	7	0	0	0	0	0	_____
525-018 EDUCATION PAY	962	7	0	0	0	0	0	_____
525-019 TUITION REIMBURSEMENT	4,000	0	0	0	0	0	0	_____
525-020 CITY MANAGEMENT OVERTIME	0	0	0	0	0	0	0	_____
525-030 SOCIAL SECURITY	13,222	4,791	6,938	7,967	6,047	7,587	8,951	_____
525-040 HEALTH INSURANCE	7,272	2,621	5,026	4,445	3,928	4,445	5,601	_____
525-050 RETIREMENT	12,122	5,516	6,924	8,526	5,730	8,125	9,213	_____
525-060 WORKER'S COMPENSATION	776	488	418	418	418	418	1,937	_____
525-070 UNEMPLOYMENT COMPENSATION	479	72	135	135	0	135	135	_____
525-080 CONTRACT LABOR - HR	0	0	0	1,000	0	1,000	1,000	_____
525-095 TERMINATION PAYOUT	5,462	1,490	0	0	0	0	0	_____
TOTAL SALARIES & BENEFITS	217,645	79,690	114,971	122,957	95,075	122,156	140,222	
OTHER EXPENSES								
525-120 DUES & SUBSCRIPTIONS	1,045	2,255	655	490	480	490	0	_____
525-121 ADP Contract	0	0	0	0	0	0	0	_____
525-130 BONDS & TRAINING	1,467	310	800	1,100	1,141	1,500	600	_____
525-140 EMPLOY. SCREENING & RECRUITM	13,710	14,887	555	0	0	0	0	_____
525-150 MOVING EXPENSE - CITY MGR	0	1,000	10,000	0	0	0	0	_____
525-420 OFFICE SUPPLIES	961	1,792	1,184	1,200	907	1,200	1,200	_____
525-430 HR SUPPLIES	1,888	0	0	0	0	0	0	_____
525-640 EMPLOYEE RECOGNITION	0	0	976	2,575	1,749	3,900	4,200	_____
525-645 MEALS & ENTERTAINMENT	1,419	229	465	1,924	838	1,000	1,000	_____
525-650 VEHICLE EXPENSE	4,787	0	5	0	0	0	0	_____
525-655 Cell Phone Allowance	0	855	1,440	1,440	1,108	1,440	1,440	_____
TOTAL OTHER EXPENSES	25,277	21,328	16,080	8,729	6,222	9,530	8,440	
OTHER INCOME/EXPENSES								
525-900 TRANSFER TO EDC	0	0	219,186	0	0	0	0	_____
525-901 TRANSFER TO STREETS FUND	0	36,000	0	0	0	0	724,972	_____
TOTAL OTHER INCOME/EXPENSES	0	36,000	219,186	0	0	0	724,972	

PAYROLL EXPENSES CITY MANAGER DEPARTMENT

Job Title	Hire Date	Years of Service	Salary	Bilingual Pay	Education Pay	Annual Amount	0.00% % of Increase	FY 2013/14	FICA	Retirement	Insurance	Total Salary	Total Hourly Pay
City Manager	3/1/11	2 Years	112,385.00	-	-	112,385.00	-	112,385.00	8,597.45	9,212.78	5,603.00	135,798.23	65.29
			112,385.00	-	-	112,385.00	-	112,385.00	8,597.45	9,212.78	5,603.00	135,798.23	

Overtime

-

FICA (7.65%)

8,951.00

Retirement

Oct - Dec 2,458.42

Jan - Sept 6,754.82

9,213.24

Stipend

1,000.00

Retirement

9,213.24

Volunteer Pension Fund

22,000.00

Worker's Comp Calculations

Workers Comp.

1,937.00

1,937.00

Unemployment

405.00

1st \$9,000 wages only x # employees

Unemployment Calculation

9,000.00

27,000.00 x 1.50% **405.00**

Employee Health Costs

5,607.73

Volunteer Health Costs

22,000.00

Total Salaries & Benefits

183,498.97

Employee Health 5,000 Deductible

Health 420.69

Colonial Bridge -

Vision 5.87

Dental 17.15

Life 23.60

Total **467.31**

5,607.73

Full Time

1

Part-Time

0.00

Department Number of Employees

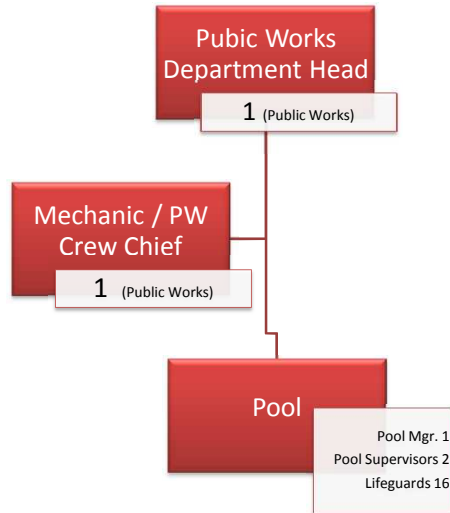
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Fiscal Year 2013 – 2014 Budget and Plan for Municipal Services

City of Windcrest, Texas
POOL
SEASONAL SUMMER

POSITION TITLE	FY2008-09	FY2009-10	FY2010-11	FY2011-12	FY2012-13	FY2013-14
POOL MANAGER / LIFEGUARD (SEASONAL)		1.00	1.00	1.00	1.00	1.00
POOL SUPERVISOR / LIFEGUARD (SEASONAL)		2.00	2.00	2.00	2.00	2.00
LIFE GUARDS (SEASONAL)		13.00	13.00	16.00	16.00	16.00
SUBTOTAL FTEs	0	16.00	16.00	19.00	19.00	19.00



CITY OF WINDCREST
 APPROVED BUDGET
 AS OF: JULY 31ST, 2013

01 -GENERAL FUND

26-POOL

DEPARTMENT EXPENSES

		(----- 2012-2013 -----) (----- 2013-2014 -----)						
		2009-2010	2010-2011	2011-2012	CURRENT	Y-T-D	PROJECTED	REQUESTED
		ACTUAL	ACTUAL	ACTUAL	BUDGET	ACTUAL	YEAR END	BUDGET
								APPROVED
								BUDGET
SALARIES & BENEFITS								
526-010	SALARIES	0	0	58,595	51,200	35,529	51,200	51,200
526-020	OVERTIME	0	0	263	2,800	0	2,800	2,800
526-030	SOCIAL SECURITY	0	0	4,503	4,131	2,718	4,131	4,131
526-040	HEALTH INSURANCE	0	0	0	0	0	0	0
526-050	RETIREMENT	0	0	0	0	0	0	0
526-060	WORKER'S COMPENSATION	0	0	2,135	741	0	2,135	2,135
526-070	UNEMPLOYMENT COMPENSATION	0	0	335	2,430	1,412	2,430	2,430
TOTAL SALARIES & BENEFITS		0	0	65,831	61,302	39,659	62,696	62,696
OTHER EXPENSES								
526-100	UTILITIES	0	0	7,493	14,635	9,751	12,500	12,500
526-130	BONDS & TRAINING	0	0	0	1,500	1,114	1,500	1,500
526-140	EMPLOYMENT SCREENING	0	0	0	0	0	0	0
526-210	EQUIPMENT LEASE	0	0	0	0	0	0	0
526-255	CONTRACT SERVICES - POOL	0	0	0	0	0	5,000	5,000
526-420	OFFICE SUPPLIES	0	0	0	0	110	0	0
526-430	MISCELLANEOUS SUPPLIES	0	0	1,198	10,000	9,611	10,000	10,000
526-480	UNIFORM ALLOWANCE	0	0	0	0	0	0	0
526-500	VEHICLE PARTS	0	0	0	0	0	0	0
526-510	VEHICLE OUTSIDE MAINTENANCE	0	0	0	0	0	0	0
526-520	EQUIPMENT REPAIR	0	0	0	3,500	411	1,500	3,500
526-630	FACILITY MAINTENANCE	0	0	0	7,000	4,386	4,741	2,000
526-700	CONTINGENCIES	0	0	0	500	0	500	500
TOTAL OTHER EXPENSES		0	0	8,692	37,135	25,382	35,741	35,000
CAPITAL EXPENSES								
526-800	CAPITAL EXPENDITURES	0	0	0	0	0	0	0
TOTAL CAPITAL EXPENSES		0	0	0	0	0	0	0
TOTAL 26-POOL		0	0	74,522	98,437	65,041	98,437	97,696
		=====	=====	=====	=====	=====	=====	=====

PAYROLL EXPENSES POOL

Job Title	Hire Date	Years of Service	Salary	Bilingual Pay	Special Assign.		CERT Pay	CPI Pay	Mast. Cert	Instr. Pay	Education Pay	Annual Amount	% of Increase	FY 2013/14
					Pay	Pay								
Pool Manager / Lifeguard			9,600.00	-	-	-	-	-	-	-	-	9,600.00	-	9,600.00
Pool Supervisor / Lifeguards			7,360.00	-	-	-	-	-	-	-	-	7,360.00	-	7,360.00
Pool Supervisor / Lifeguards			7,360.00	-	-	-	-	-	-	-	-	7,360.00	-	7,360.00
Lifeguards			-	-	-	-	-	-	-	-	-	-	-	-
16 Weeks			-	-	-	-	-	-	-	-	-	-	-	-
48 Hours per Week			-	-	-	-	-	-	-	-	-	-	-	-
Average Number of Lifeguards (capacity of 100)			-	-	-	-	-	-	-	-	-	-	-	-
Number of Hours (estimated) 3,072			26,880.00	-	-	-	-	-	-	-	-	26,880.00	-	26,880.00
(average hourly wage - 8.75)			-	-	-	-	-	-	-	-	-	-	-	-
			-	-	-	-	-	-	-	-	-	-	-	-
			51,200.00	-	-	-	-	-	-	-	-	51,200.00	-	51,200.00

Overtime 2,800.00
FICA (7.65%) 4,131.00

Retirement	
Oct - Dec	-
Jan - Sept	-
	-

Workers Comp. 2,135.00

Worker's Comp Calculations	
51,200.00	
	2,135.00

Unemployment 2,430.00
1st \$9,000 wages only x # employees

Unemployment Calculation	
9,000.00	
162,000.00 x 1.50%	2,430.00

Total Employee Health Costs -

Total Salaries & Benefits **62,696.00**

Full Time 0
Part-Time 18
Department Number of Employees 18.00

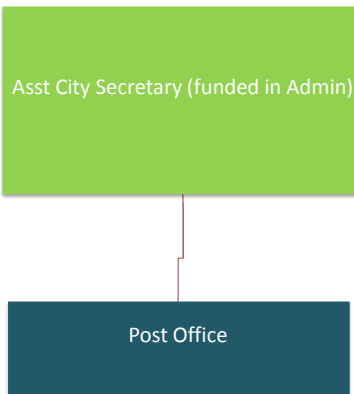
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Employee Health 5% Increase	
Health	322.15
Vision	5.56
Dental	23.50
Life	69.00
Total	420.21
	-
	-

Fiscal Year 2013 – 2014 Budget and Plan for Municipal Services

City of Windcrest, Texas POST OFFICE

POSITION TITLE	FY2008-09	FY2009-10	FY2010-11	FY2011-12	FY2012-13	FY2013-14
POSTAL CLERK		1.00	1.00	-	1.00	1.00
ADMIN RECORDS CLERK		-	-	-	-	-
POSTAL CLERK (3 PART-TIME)		1.00	1.00	0.50	-	-
SUBTOTAL FTEs	-	2.00	2.00	0.50	1.00	1.00



CITY OF WINDCREST
APPROVED BUDGET
AS OF: JULY 31ST, 2013

01 -GENERAL FUND

27-POST OFFICE

DEPARTMENT EXPENSES

	(----- 2012-2013 -----) (----- 2013-2014 -----)							
	2009-2010	2010-2011	2011-2012	CURRENT	Y-T-D	PROJECTED	REQUESTED	APPROVED
	ACTUAL	ACTUAL	ACTUAL	BUDGET	ACTUAL	YEAR END	BUDGET	BUDGET
SALARIES & BENEFITS								
527-010 POST OFFICE SALARIES	32,406	19,824	8,344	19,160	16,791	19,160	22,496	_____
527-011 LONGEVITY	0	0	0	0	0	0	0	_____
527-012 STIPEND	0	0	537	1,792	1,590	1,590	1,000	_____
527-015 P. O. INCENTIVE PAY-BILINGUAL	0	0	0	0	0	0	0	_____
527-020 OVERTIME - POST OFFICE	121	9	9	1,342	894	1,000	600	_____
527-030 SOCIAL SECURITY	2,745	1,486	666	1,313	1,535	1,741	1,875	_____
527-040 HEALTH INSURANCE	3,950	0	1,296	4,584	3,863	4,584	5,985	_____
527-050 RETIREMENT	1,848	(137)	0	1,469	1,053	1,469	1,861	_____
527-060 WORKER'S COMPENSATION	194	195	45	45	0	45	45	_____
527-070 UNEMPLOYMENT COMPENSATION	359	76	135	135	251	251	135	_____
527-095 TERMINATION PAY-OUT	1,056	0	0	0	0	0	0	_____
TOTAL SALARIES & BENEFITS	42,679	21,454	11,033	29,840	25,976	29,840	33,997	_____
 OTHER EXPENSES								
527-120 DUES & SUBSCRIPTIONS	0	0	0	0	0	0	0	_____
527-130 BONDS & TRAINING	245	245	245	300	245	300	300	_____
527-420 OFFICE SUPPLIES - POST OFFICE	2,669	2,288	2,324	2,500	2,561	2,500	2,500	_____
527-421 CONTRACT / SEASONAL HELP	0	0	321	0	0	0	2,500	_____
527-590 POSTAGE - POST OFFICE	0	0	0	0	0	0	0	_____
527-600 OFFICE EQUIPMENT & MAINTENANCE	585	0	0	0	0	0	0	_____
527-610 OFFICE EQUIPMENT LEASE	3,156	3,742	3,156	3,200	2,630	3,200	3,200	_____
527-700 CONTINGENCIES	300	0	0	300	50	300	300	_____
527-710 INVENTORY ADJUSTMENTS	0	0	0	400	0	400	400	_____
TOTAL OTHER EXPENSES	6,955	6,275	6,046	6,700	5,486	6,700	9,200	_____
 CAPITAL EXPENSES								
527-800 CAPITAL EXPENSE	0	0	0	0	0	0	0	_____
TOTAL CAPITAL EXPENSES	0	0	0	0	0	0	0	_____
TOTAL 27-POST OFFICE	49,635	27,729	17,079	36,540	31,462	36,540	43,197	_____
	=====	=====	=====	=====	=====	=====	=====	=====

PAYROLL EXPENSES POST OFFICE

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3.00%

Job Title	Hire Date	Years of Service	Salary	Bilingual Pay	Education Pay	Annual Amount	% of Increase	FY 2013/14	FICA	Retirement	Insurance	Total Salary	Total Hourly Pay
Postal Clerk	7/23/13	Less than 1 year	21,840.00	-	-	21,840.00	655.20	22,495.20	1,720.88	1,860.35	5,984.96	32,061.40	15.41

21,840.00	-	-	21,840.00	655.20	22,495.20	1,721	1,860	5,985	32,061	15
-----------	---	---	-----------	--------	-----------	-------	-------	-------	--------	----

Overtime

600.00

FICA

1,875.00

Retirement

Oct - Dec 505.21

Jan - Sept 1,355.77

1,860.97

Stipend

1,000.00

Retirement

1,860.97

Worker's Comp Calculations

23,095.20 x .44% 101.62

x 1.06

x .85

91.56

Workers Comp.

45.00

Unemployment

135.00

1st \$9,000 wages only x # employees

Unemployment Calculation

9,000.00

9,000.00 x 1.50% 135.00

Total Employee Health Costs

5,324.52

Total Salaries & Benefits

33,335.69

Employee Health 5,000 Deductible

Health 420.69

Colonial Brid -

Vision 5.87

Dental 17.15

Life -

Total 443.71

Life (.21 per 1000) 55.04

5,324.52 5,984.96

Department Number of Employees

1.00

01 -GENERAL FUND

28-HUMAN RESOUCES

DEPARTMENT EXPENSES

	(----- 2012-2013 -----) (----- 2013-2014 -----)						
	2009-2010	2010-2011	2011-2012	CURRENT	Y-T-D	PROJECTED	REQUESTED
	ACTUAL	ACTUAL	ACTUAL	BUDGET	ACTUAL	YEAR END	BUDGET
							APPROVED
							BUDGET
OTHER EXPENSES							
528-121 ADP Contract	0	0	0	0	0	0	0
528-140 EMPLOYMENT SCREENING/RECRUIT	0	0	15,404	13,500	12,544	13,500	13,500
528-141 ADP SERVICES	0	0	43,555	0	0	0	0
528-142 RECOGNITION PROGRAM	0	0	0	2,200	0	2,200	2,200
528-143 EMPLOYEE WELLNESS PROGRAM	0	0	62	2,200	2,053	2,200	2,000
528-150 EMP MED COST ASSIST	0	0	0	130,200	16,596	0	0
528-160 EMP RECONGITION PROGRAM	0	0	0	0	0	0	0
528-162 INSURANCE INCREASE	0	0	0	0	0	0	0
528-170 EMP WELLNESS PROGRAM	0	0	0	0	0	0	0
528-175 TRANSFER TO HRA FUND 12	0	0	0	0	0	130,200	90,225
TOTAL OTHER EXPENSES	0	0	59,021	148,100	31,194	148,100	107,925
TOTAL 28-HUMAN RESOUCES	0	0	59,021	148,100	31,194	148,100	107,925
	=====	=====	=====	=====	=====	=====	=====

CITY OF WINDCREST
APPROVED BUDGET
AS OF: JULY 31ST, 2013

01 -GENERAL FUND

29-MERIT INCREASES

DEPARTMENT EXPENSES

		(----- 2012-2013 -----) (----- 2013-2014 -----)						
	2009-2010	2010-2011	2011-2012	CURRENT	Y-T-D	PROJECTED	REQUESTED	APPROVED
	ACTUAL	ACTUAL	ACTUAL	BUDGET	ACTUAL	YEAR END	BUDGET	BUDGET
SALARIES & BENEFITS								
529-010 MERIT INCREASE SALARIES	0	0	0	0	0	0	0	
529-030 SOCIAL SECURITY	0	0	0	0	0	0	0	
529-050 RETIREMENT	0	0	0	0	0	0	0	
529-060 WORKERS COMP	0	0	0	0	0	0	0	
TOTAL SALARIES & BENEFITS	0	0	0	0	0	0	0	
TOTAL 29-MERIT INCREASES	0	0	0	0	0	0	0	
	=====	=====	=====	=====	=====	=====	=====	=====

CITY OF WINDCREST
 APPROVED BUDGET
 AS OF: JULY 31ST, 2013

01 -GENERAL FUND

00-GENERAL EXPENDITURES

DEPARTMENT EXPENSES

	(----- 2012-2013 -----) (----- 2013-2014 -----)							
	2009-2010	2010-2011	2011-2012	CURRENT	Y-T-D	PROJECTED	REQUESTED	APPROVED
	ACTUAL	ACTUAL	ACTUAL	BUDGET	ACTUAL	YEAR END	BUDGET	BUDGET
SALARIES & BENEFITS								
500-030 SOCIAL SECURITY	0	0	0	0	0	0	0	=====
500-050 RETIREMENT	0	0	0	0	0	0	0	=====
TOTAL SALARIES & BENEFITS	0	0	0	0	0	0	0	
TOTAL 00-GENERAL EXPENDITURES	0	0	0	0	0	0	0	=====
TOTAL EXPENDITURES	4,889,336	4,300,025	4,846,065	5,113,565	4,013,673	5,113,564	6,230,495	=====
REVENUE OVER/(UNDER) EXPENDITURES	150,157	538,512	608,962	356,971	396,603	356,972	(638,426)	=====
PROJECTED ENDING FUND BALANCE	1,495,966	2,034,478	2,643,440	3,000,411	3,040,042	3,000,412	2,361,985	=====

*** END OF REPORT ***

CITY OF WINDCREST
APPROVED BUDGET
AS OF: JULY 31ST, 2013

02 -GARBAGE FUND

REVENUES

		(----- 2012-2013 -----) (----- 2013-2014 -----)						
		2009-2010	2010-2011	2011-2012	CURRENT	Y-T-D	PROJECTED	REQUESTED
		ACTUAL	ACTUAL	ACTUAL	BUDGET	ACTUAL	YEAR END	BUDGET
								APPROVED
								BUDGET
BEGINNING FUND BALANCE		96,481	109,645	150,958	205,445	205,445	205,445	181,716
								181,716
4101	INCOME-COMMERCIAL	313,367	373,029	336,386	373,476	238,418	373,386	373,476
4105	INCOME-RESIDENTIAL	483,710	487,710	499,858	487,710	503,941	487,710	365,783
4107	INCOME-RECYCLING	117	347	223	347	197	347	347
4110	INCOME-LATE CHARGE	14,667	11,124	14,978	11,124	10,729	11,124	11,124
4115	INCOME-INTEREST	1,666	16	15	16	15	16	16
4130	INCOME - MISCELLANEOUS	220	192	42	0	15	0	0
TOTAL REVENUES		813,747	872,418	851,502	872,673	753,315	872,583	750,745
		=====	=====	=====	=====	=====	=====	=====

CITY OF WINDCREST
APPROVED BUDGET
AS OF: JULY 31ST, 2013

02 -GARBAGE FUND

00-GENERAL EXPENDITURES

DEPARTMENT EXPENSES

		(----- 2012-2013 -----) (----- 2013-2014 -----)						
		2009-2010	2010-2011	2011-2012	CURRENT	Y-T-D	PROJECTED	REQUESTED
		ACTUAL	ACTUAL	ACTUAL	BUDGET	ACTUAL	YEAR END	BUDGET
								APPROVED
								BUDGET
SALARIES & BENEFITS								
500-010	EXPENSES-COMMERCIAL	285,714	333,823	294,227	365,651	303,927	365,651	365,651
500-020	EXPENSES-RESIDENTIAL	418,479	351,859	418,565	420,656	333,136	420,656	420,656
500-030	EXPENSES-ADMINISTRATIVE	95,000	58,340	71,250	95,000	47,500	95,000	95,000
500-040	EXPENSES-BAD DEBT	1,389	0	12,973	0	0	0	0
500-050	EXPENSES-MED.WASTE & CLEAN UP	0	0	0	0	0	0	0
	TOTAL SALARIES & BENEFITS	800,582	744,022	797,015	881,307	684,563	881,307	881,307
OTHER EXPENSES								
500-591	EXPENSE - ALLY REPAIR	0	0	0	75,000	7,074	15,000	10,000
500-592	EXPENSES - ADDITIONAL CITY SER	0	0	0	10,000	0	5	5,000
	TOTAL OTHER EXPENSES	0	0	0	85,000	7,074	15,005	15,000
OTHER INCOME/EXPENSES								
500-900	EXPENSES-TRANSFER GENERAL FUND	0	87,083	0	0	23,750	0	0
	TOTAL OTHER INCOME/EXPENSES	0	87,083	0	0	23,750	0	0
TOTAL 00-GENERAL EXPENDITURES		800,582	831,105	797,015	966,307	715,387	896,312	896,307
		=====	=====	=====	=====	=====	=====	=====
TOTAL EXPENDITURES		800,582	831,105	797,015	966,307	715,387	896,312	896,307
		=====	=====	=====	=====	=====	=====	=====
REVENUE OVER/(UNDER) EXPENDITURES		13,165	41,313	54,487	(93,634)	37,929	(23,729)	(145,562)
		=====	=====	=====	=====	=====	=====	=====
PROJECTED ENDING FUND BALANCE		109,645	150,958	205,445	111,811	243,374	181,716	36,154
		=====	=====	=====	=====	=====	=====	=====

*** END OF REPORT ***

CITY OF WINDCREST
APPROVED BUDGET
AS OF: JULY 31ST, 2013

03 -FRIENDS TO ANIMAL CONTROL

REVENUES

				(----- 2012-2013 -----)		(----- 2013-2014 -----)	
	2009-2010	2010-2011	2011-2012	CURRENT	Y-T-D	PROJECTED	REQUESTED
	ACTUAL	ACTUAL	ACTUAL	BUDGET	ACTUAL	YEAR END	BUDGET
							APPROVED
							BUDGET
BEGINNING FUND BALANCE	0	0	0	1,952	1,952	1,952	7,952
4101 INTEREST	0	0	0	0	0	0	0
4102 DONATIONS	0	0	1,368	2,000	2,872	5,000	5,000
4103 TRANSFER IN FROM GENERAL FUND	0	0	1,369	2,000	2,000	5,000	5,000
TOTAL REVENUES	0	0	2,737	4,000	4,872	10,000	10,000
	=====	=====	=====	=====	=====	=====	=====

CITY OF WINDCREST
 APPROVED BUDGET
 AS OF: JULY 31ST, 2013

03 -FRIENDS TO ANIMAL CONTROL

01-ADMINISTRATION

DEPARTMENT EXPENSES

(----- 2012-2013 -----) (----- 2013-2014 -----)

	2009-2010 ACTUAL	2010-2011 ACTUAL	2011-2012 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	APPROVED BUDGET
OTHER EXPENSES								
501-130 MISCELLANIOUS	0	0	785	4,000	2,901	4,000	4,000	
TOTAL OTHER EXPENSES	0	0	785	4,000	2,901	4,000	4,000	
TOTAL 01-ADMINISTRATION	0	0	785	4,000	2,901	4,000	4,000	
TOTAL EXPENDITURES	0	0	785	4,000	2,901	4,000	4,000	
REVENUE OVER/(UNDER) EXPENDITURES	0	0	1,952	0	1,972	6,000	6,000	
PROJECTED ENDING FUND BALANCE	0	0	1,952	1,952	3,923	7,952	13,952	

*** END OF REPORT ***

CITY OF WINDCREST
APPROVED BUDGET
AS OF: JULY 31ST, 2013

04 -ASSET SEIZ FUND- FEDERAL

REVENUES

		(----- 2012-2013 -----) (----- 2013-2014 -----)						
		2009-2010	2010-2011	2011-2012	CURRENT	Y-T-D	PROJECTED	REQUESTED
		ACTUAL	ACTUAL	ACTUAL	BUDGET	ACTUAL	YEAR END	BUDGET
								APPROVED
								BUDGET
BEGINNING FUND BALANCE		10	347	347	347	347	347	347
4101	INCOME-COURT FORFEITED PR	0	0	0	0	0	0	0
4105	INCOME-ABAND/SEIZED PROP	337	0	0	0	0	0	0
4115	INCOME-INTEREST	0	0	0	0	0	0	0
TOTAL REVENUES		337	0	0	0	0	0	0
		=====	=====	=====	=====	=====	=====	=====

CITY OF WINDCREST
APPROVED BUDGET
AS OF: JULY 31ST, 2013

04 -ASSET SEIZ FUND- FEDERAL

00-GENERAL EXPENDITURES

DEPARTMENT EXPENSES

(----- 2012-2013 -----) (----- 2013-2014 -----)

2009-2010 ACTUAL	2010-2011 ACTUAL	2011-2012 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	APPROVED BUDGET
---------------------	---------------------	---------------------	-------------------	-----------------	-----------------------	---------------------	--------------------

SALARIES & BENEFITS

500-050 MISCELLANEOUS

0	0	0	0	0	0	0	0
---	---	---	---	---	---	---	---

TOTAL SALARIES & BENEFITS

0	0	0	0	0	0	0	0
---	---	---	---	---	---	---	---

CAPITAL EXPENSES

500-800 CAPITAL EXPENDITURES

0	0	0	0	0	0	0	0
---	---	---	---	---	---	---	---

TOTAL CAPITAL EXPENSES

0	0	0	0	0	0	0	0
---	---	---	---	---	---	---	---

TOTAL 00-GENERAL EXPENDITURES

0	0	0	0	0	0	0	0
=====	=====	=====	=====	=====	=====	=====	=====

TOTAL EXPENDITURES

0	0	0	0	0	0	0	0
=====	=====	=====	=====	=====	=====	=====	=====

REVENUE OVER/ (UNDER) EXPENDITURES

337	0	0	0	0	0	0	0
=====	=====	=====	=====	=====	=====	=====	=====

PROJECTED ENDING FUND BALANCE

347	347	347	347	347	347	347	347
=====	=====	=====	=====	=====	=====	=====	=====

*** END OF REPORT ***

CITY OF WINDCREST
APPROVED BUDGET
AS OF: JULY 31ST, 2013

05 -COUNTY FIRE CONTRIBUTION

REVENUES

		(----- 2012-2013 -----) (----- 2013-2014 -----)						
	2009-2010	2010-2011	2011-2012	CURRENT	Y-T-D	PROJECTED	REQUESTED	APPROVED
	ACTUAL	ACTUAL	ACTUAL	BUDGET	ACTUAL	YEAR END	BUDGET	BUDGET
BEGINNING FUND BALANCE	19,528	14,525	11,615	8,907	8,907	8,907	13,370	13,370
4101 INCOME-BEXAR COUNTY	19,321	20,674	19,321	21,078	7,026	21,078	21,078	
4105 INCOME - OTHER	0	1,000	1,756	0	0	0	0	
4115 INCOME-INTEREST	64	1	1	1	0	1	1	
4120 GRANT PROCEEDS - FIRE	0	0	0	0	0	0	0	
TOTAL REVENUES	19,385	21,675	21,078	21,079	7,026	21,079	21,079	
	=====	=====	=====	=====	=====	=====	=====	=====

CITY OF WINDCREST
APPROVED BUDGET
AS OF: JULY 31ST, 2013

05 -COUNTY FIRE CONTRIBUTION

00-GENERAL EXPENDITURES

DEPARTMENT EXPENSES

(----- 2012-2013 -----) (----- 2013-2014 -----)

	2009-2010 ACTUAL	2010-2011 ACTUAL	2011-2012 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	APPROVED BUDGET
SALARIES & BENEFITS								
500-010 FIRE SUPPLIES	9,494	16,507	14,007	9,493	5,208	9,493	9,493	
500-050 MISCELLANEOUS	8,950	8,077	9,480	7,123	2,574	7,123	18,123	
TOTAL SALARIES & BENEFITS	18,444	24,584	23,487	16,616	7,782	16,616	27,616	
500-050 MISCELLANEOUS								
NEXT YEAR NOTES:								
Included 11,000 for 1/2 of ISO rating cost.								
OTHER EXPENSES								
500-431 EMPLOYEE APPRECIATION LUNCHEON	0	0	300	0	0	0	0	
TOTAL OTHER EXPENSES	0	0	300	0	0	0	0	
CAPITAL EXPENSES								
500-800 CAPITAL EXPENDITURES	5,945	0	0	4,600	0	0	4,600	
TOTAL CAPITAL EXPENSES	5,945	0	0	4,600	0	0	4,600	
TOTAL 00-GENERAL EXPENDITURES	24,388	24,584	23,787	21,216	7,782	16,616	32,216	
	=====	=====	=====	=====	=====	=====	=====	=====
TOTAL EXPENDITURES	24,388	24,584	23,787	21,216	7,782	16,616	32,216	
	=====	=====	=====	=====	=====	=====	=====	=====
REVENUE OVER/(UNDER) EXPENDITURES	(5,003)	(2,910)	(2,708)	(137)	(756)	4,463	(11,137)	
	=====	=====	=====	=====	=====	=====	=====	=====
PROJECTED ENDING FUND BALANCE	14,525	11,615	8,907	8,770	8,151	13,370	2,233	
	=====	=====	=====	=====	=====	=====	=====	=====

*** END OF REPORT ***

CITY OF WINDCREST
APPROVED BUDGET
AS OF: JULY 31ST, 2013

06 -SCHOOL CROSSING GUARD

REVENUES

		(----- 2012-2013 -----) (----- 2013-2014 -----)						
	2009-2010	2010-2011	2011-2012	CURRENT	Y-T-D	PROJECTED	REQUESTED	APPROVED
	ACTUAL	ACTUAL	ACTUAL	BUDGET	ACTUAL	YEAR END	BUDGET	BUDGET
BEGINNING FUND BALANCE	28,095	33,480	37,793	38,568	38,568	38,568	33,952	33,952
4101 INCOME-BEXAR COUNTY	5,927	5,430	6,107	5,381	4,744	5,381	5,381	_____
4115 INCOME-INTEREST	239	3	3	3	3	3	3	_____
4310 SCHOOL ZONE FINES	50	0	0	0	0	0	0	_____
TOTAL REVENUES	6,215	5,433	6,111	5,384	4,747	5,384	5,384	_____
	=====	=====	=====	=====	=====	=====	=====	=====

CITY OF WINDCREST
 APPROVED BUDGET
 AS OF: JULY 31ST, 2013

06 -SCHOOL CROSSING GUARD

00-GENERAL EXPENDITURES

DEPARTMENT EXPENSES

	(----- 2012-2013 -----) (----- 2013-2014 -----)							
	2009-2010	2010-2011	2011-2012	CURRENT	Y-T-D	PROJECTED	REQUESTED	APPROVED
	ACTUAL	ACTUAL	ACTUAL	BUDGET	ACTUAL	YEAR END	BUDGET	BUDGET
SALARIES & BENEFITS								
500-010 DARE PROGRAM	0	0	0	0	0	0	0	_____
500-020 SAFETY EQUIPMENT	0	0	0	0	0	0	0	_____
500-030 STREET MAINTENANCE	0	0	4,678	0	0	0	0	_____
500-050 MISCELLANEOUS	830	1,120	657	4,000	380	4,000	4,000	_____
TOTAL SALARIES & BENEFITS	830	1,120	5,336	4,000	380	4,000	4,000	
 CAPITAL EXPENSES								
500-800 CAPITAL EXPENDITURES	0	0	0	28,000	0	6,000	22,000	_____
TOTAL CAPITAL EXPENSES	0	0	0	28,000	0	6,000	22,000	
TOTAL 00-GENERAL EXPENDITURES	830	1,120	5,336	32,000	380	10,000	26,000	
	=====	=====	=====	=====	=====	=====	=====	=====
TOTAL EXPENDITURES	830	1,120	5,336	32,000	380	10,000	26,000	
	=====	=====	=====	=====	=====	=====	=====	=====
REVENUE OVER/ (UNDER) EXPENDITURES	5,385	4,313	775	(26,616)	4,367	(4,616)	(20,616)	
	=====	=====	=====	=====	=====	=====	=====	=====
PROJECTED ENDING FUND BALANCE	33,480	37,793	38,568	11,952	42,935	33,952	13,336	
	=====	=====	=====	=====	=====	=====	=====	=====

*** END OF REPORT ***

CITY OF WINDCREST
APPROVED BUDGET
AS OF: JULY 31ST, 2013

07 -DARE PROGRAM FUND

REVENUES

		(----- 2012-2013 -----) (----- 2013-2014 -----)						
	2009-2010	2010-2011	2011-2012	CURRENT	Y-T-D	PROJECTED	REQUESTED	APPROVED
	ACTUAL	ACTUAL	ACTUAL	BUDGET	ACTUAL	YEAR END	BUDGET	BUDGET
BEGINNING FUND BALANCE	317	320	0	0	0	0	0	0
4101 INCOME-DONATIONS	0	0	0	0	0	0	0	_____
4115 INCOME-INTEREST	3	0	0	0	0	0	0	_____
TOTAL REVENUES	3	0	0	0	0	0	0	
	=====	=====	=====	=====	=====	=====	=====	=====

07 -DARE PROGRAM FUND

00-GENERAL EXPENDITURES

DEPARTMENT EXPENSES

	(----- 2012-2013 -----) (----- 2013-2014 -----)						
	2009-2010	2010-2011	2011-2012	CURRENT	Y-T-D	PROJECTED	REQUESTED
	ACTUAL	ACTUAL	ACTUAL	BUDGET	ACTUAL	YEAR END	BUDGET
							APPROVED
							BUDGET
SALARIES & BENEFITS							
500-010 PROGRAM SUPPLIES	0	0	0	0	0	0	0
500-050 MISCELLANEOUS	0	320	0	0	0	0	0
TOTAL SALARIES & BENEFITS	0	320	0	0	0	0	0
CAPITAL EXPENSES							
500-800 CAPITAL EXPENDITURES	0	0	0	0	0	0	0
TOTAL CAPITAL EXPENSES	0	0	0	0	0	0	0
TOTAL 00-GENERAL EXPENDITURES	0	320	0	0	0	0	0
	=====	=====	=====	=====	=====	=====	=====
TOTAL EXPENDITURES	0	320	0	0	0	0	0
	=====	=====	=====	=====	=====	=====	=====
REVENUE OVER/ (UNDER) EXPENDITURES	3	(320)	0	0	0	0	0
	=====	=====	=====	=====	=====	=====	=====
PROJECTED ENDING FUND BALANCE	320	0	0	0	0	0	0
	=====	=====	=====	=====	=====	=====	=====

*** END OF REPORT ***

CITY OF WINDCREST
APPROVED BUDGET
AS OF: JULY 31ST, 2013

08 -POLICE DONATIONS ACCOUNT

REVENUES

		(----- 2012-2013 -----) (----- 2013-2014 -----)						
		2009-2010	2010-2011	2011-2012	CURRENT	Y-T-D	PROJECTED	REQUESTED
		ACTUAL	ACTUAL	ACTUAL	BUDGET	ACTUAL	YEAR END	BUDGET
								APPROVED
								BUDGET
BEGINNING FUND BALANCE		3,002	2,865	4,283	5,273	5,273	5,273	3,373
4101	INCOME-POLICE DONATIONS	1,300	2,130	1,799	0	616	100	0
4102	INCOME-WINDCREST PROUD	0	0	0	0	0	0	0
4106	INCOME-SWIM TEAM DONATIONS	0	0	0	0	0	0	0
4115	INCOME-INTEREST	26	0	0	1	0	0	1
TOTAL REVENUES		1,326	2,130	1,799	1	616	100	1
		=====	=====	=====	=====	=====	=====	=====

08 -POLICE DONATIONS ACCOUNT

00-GENERAL EXPENDITURES

DEPARTMENT EXPENSES

	(----- 2012-2013 -----) (----- 2013-2014 -----)							
	2009-2010	2010-2011	2011-2012	CURRENT	Y-T-D	PROJECTED	REQUESTED	APPROVED
	ACTUAL	ACTUAL	ACTUAL	BUDGET	ACTUAL	YEAR END	BUDGET	BUDGET
SALARIES & BENEFITS								
500-010 MISCELLANEOUS EXPENSES	1,463	712	509	2,000	246	2,000	2,000	
TOTAL SALARIES & BENEFITS	1,463	712	509	2,000	246	2,000	2,000	
OTHER EXPENSES								
500-431 EMPLOYEE APPRECIATION LUNCHEON	0	0	300	0	0	0	0	
TOTAL OTHER EXPENSES	0	0	300	0	0	0	0	
CAPITAL EXPENSES								
500-800 CAPITAL EXPENDITURES	0	0	0	0	0	0	0	
TOTAL CAPITAL EXPENSES	0	0	0	0	0	0	0	
TOTAL 00-GENERAL EXPENDITURES	1,463	712	809	2,000	246	2,000	2,000	
	=====	=====	=====	=====	=====	=====	=====	=====
TOTAL EXPENDITURES	1,463	712	809	2,000	246	2,000	2,000	
	=====	=====	=====	=====	=====	=====	=====	=====
REVENUE OVER/(UNDER) EXPENDITURES	(137)	1,418	990	(1,999)	370	(1,900)	(1,999)	
	=====	=====	=====	=====	=====	=====	=====	=====
PROJECTED ENDING FUND BALANCE	2,865	4,283	5,273	3,274	5,643	3,373	1,374	
	=====	=====	=====	=====	=====	=====	=====	=====

*** END OF REPORT ***

CITY OF WINDCREST
APPROVED BUDGET
AS OF: JULY 31ST, 2013

09 -ASSET SEIZURE FUND- STATE

REVENUES

		(----- 2012-2013 -----) (----- 2013-2014 -----)						
		2009-2010	2010-2011	2011-2012	CURRENT	Y-T-D	PROJECTED	REQUESTED
		ACTUAL	ACTUAL	ACTUAL	BUDGET	ACTUAL	YEAR END	BUDGET
								APPROVED
								BUDGET
BEGINNING FUND BALANCE		17,856	17,890	18,983	10,147	10,147	10,147	3,277
								3,277
4101	INCOME-COURT FORFEITED PR	0	0	2,679	0	0	0	0
4105	INCOME-ABAND/SEIZED PROP	0	2,535	0	0	0	0	0
4115	INCOME-INTEREST	34	0	0	0	1	0	0
TOTAL REVENUES		34	2,535	2,679	0	1	0	0
		=====	=====	=====	=====	=====	=====	=====

09 -ASSET SEIZURE FUND- STATE

00-GENERAL EXPENDITURES

DEPARTMENT EXPENSES

(----- 2012-2013 -----) (----- 2013-2014 -----)

	2009-2010 ACTUAL	2010-2011 ACTUAL	2011-2012 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	APPROVED BUDGET
SALARIES & BENEFITS								
500-050 MISCELLANEOUS	0	1,443	4,205	5,500	2,684	5,500	3,277	
TOTAL SALARIES & BENEFITS	0	1,443	4,205	5,500	2,684	5,500	3,277	
CAPITAL EXPENSES								
500-800 CAPITAL EXPENDITURES	0	0	7,309	0	1,368	1,370	0	
TOTAL CAPITAL EXPENSES	0	0	7,309	0	1,368	1,370	0	
TOTAL 00-GENERAL EXPENDITURES	0	1,443	11,514	5,500	4,051	6,870	3,277	
	=====	=====	=====	=====	=====	=====	=====	=====
TOTAL EXPENDITURES	0	1,443	11,514	5,500	4,051	6,870	3,277	
	=====	=====	=====	=====	=====	=====	=====	=====
REVENUE OVER/(UNDER) EXPENDITURES	34	1,092	(8,835)	(5,500)	(4,051)	(6,870)	(3,277)	
	=====	=====	=====	=====	=====	=====	=====	=====
PROJECTED ENDING FUND BALANCE	17,890	18,983	10,147	4,647	6,097	3,277	0	
	=====	=====	=====	=====	=====	=====	=====	=====

*** END OF REPORT ***

CITY OF WINDCREST
APPROVED BUDGET
AS OF: JULY 31ST, 2013

10 -POLICE EDUCATION TRAINING
REVENUES

		(----- 2012-2013 -----) (----- 2013-2014 -----)						
		2009-2010	2010-2011	2011-2012	CURRENT	Y-T-D	PROJECTED	REQUESTED
		ACTUAL	ACTUAL	ACTUAL	BUDGET	ACTUAL	YEAR END	BUDGET
								APPROVED
								BUDGET
BEGINNING FUND BALANCE		6,839	8,703	10,456	10,457	10,457	10,457	6,458
								6,458
4101	INCOME-LEOSE	1,796	1,753	0	1,753	0	0	0
4105	INCOME- OTHER	0	0	0	0	0	0	0
4115	INCOME-INTEREST	67	1	1	1	1	1	1
TOTAL REVENUES		1,864	1,754	1	1,753	1	1	1
		=====	=====	=====	=====	=====	=====	=====

CITY OF WINDCREST
APPROVED BUDGET
AS OF: JULY 31ST, 2013

10 -POLICE EDUCATION TRAINING

00-GENERAL EXPENDITURES

DEPARTMENT EXPENSES

(----- 2012-2013 -----) (----- 2013-2014 -----)

2009-2010 ACTUAL	2010-2011 ACTUAL	2011-2012 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	APPROVED BUDGET
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SALARIES & BENEFITS

500-050 EDUCATION/TRAINING

0	0	0	4,000	3,067	4,000	4,000	
---	---	---	-------	-------	-------	-------	--

TOTAL SALARIES & BENEFITS

0	0	0	4,000	3,067	4,000	4,000	
---	---	---	-------	-------	-------	-------	--

CAPITAL EXPENSES

500-800 CAPITAL EXPENDITURES

0	0	0	0	0	0	0	
---	---	---	---	---	---	---	--

TOTAL CAPITAL EXPENSES

0	0	0	0	0	0	0	
---	---	---	---	---	---	---	--

TOTAL 00-GENERAL EXPENDITURES

0	0	0	4,000	3,067	4,000	4,000	
=====	=====	=====	=====	=====	=====	=====	=====

TOTAL EXPENDITURES

0	0	0	4,000	3,067	4,000	4,000	
=====	=====	=====	=====	=====	=====	=====	=====

REVENUE OVER/ (UNDER) EXPENDITURES

1,864	1,754	1	(2,247)	(3,066)	(3,999)	(3,999)	
=====	=====	=====	=====	=====	=====	=====	=====

PROJECTED ENDING FUND BALANCE

8,703	10,456	10,457	8,211	7,391	6,458	2,459	
=====	=====	=====	=====	=====	=====	=====	=====

*** END OF REPORT ***

CITY OF WINDCREST
APPROVED BUDGET
AS OF: JULY 31ST, 2013

11 -ROOSEVELT SCHOLARSHIP FND

REVENUES

			(----- 2012-2013 -----) (----- 2013-2014 -----)					
	2009-2010	2010-2011	2011-2012	CURRENT	Y-T-D	PROJECTED	REQUESTED	APPROVED
	ACTUAL	ACTUAL	ACTUAL	BUDGET	ACTUAL	YEAR END	BUDGET	BUDGET
BEGINNING FUND BALANCE	3,513	6,091	4,092	4,092	4,092	4,092	4,092	4,092
4101 INCOME	2,548	0	0	0	0	0	0	_____
4115 INCOME-INTEREST	31	1	0	0	0	0	0	_____
TOTAL REVENUES	2,579	1	0	0	0	0	0	
	=====	=====	=====	=====	=====	=====	=====	=====

11 -ROOSEVELT SCHOLARSHIP FND

00-GENERAL EXPENDITURES

DEPARTMENT EXPENSES

	(----- 2012-2013 -----) (----- 2013-2014 -----)						
	2009-2010	2010-2011	2011-2012	CURRENT	Y-T-D	PROJECTED	REQUESTED
	ACTUAL	ACTUAL	ACTUAL	BUDGET	ACTUAL	YEAR END	BUDGET
							APPROVED
							BUDGET
SALARIES & BENEFITS							
500-050 EXPENDITURES-MISCELLANEOUS	0	2,000	0	2,000	0	0	2,000
500-060 MISC-SETUP 501.c3	0	0	0	1,500	0	0	1,500
TOTAL SALARIES & BENEFITS	0	2,000	0	3,500	0	0	3,500
CAPITAL EXPENSES							
500-800 CAPITAL EXPENDITURES	0	0	0	0	0	0	0
TOTAL CAPITAL EXPENSES	0	0	0	0	0	0	0
TOTAL 00-GENERAL EXPENDITURES	0	2,000	0	3,500	0	0	3,500
	=====	=====	=====	=====	=====	=====	=====
TOTAL EXPENDITURES	0	2,000	0	3,500	0	0	3,500
	=====	=====	=====	=====	=====	=====	=====
REVENUE OVER/ (UNDER) EXPENDITURES	2,579	(1,999)	0	(3,500)	0	0	(3,500)
	=====	=====	=====	=====	=====	=====	=====
PROJECTED ENDING FUND BALANCE	6,091	4,092	4,092	593	4,092	4,092	593
	=====	=====	=====	=====	=====	=====	=====

*** END OF REPORT ***

CITY OF WINDCREST
APPROVED BUDGET
AS OF: JULY 31ST, 2013

12 -HEALTH REIMBURSEMENT ACCT
REVENUES

				(----- 2012-2013 -----)		(----- 2013-2014 -----)		
	2009-2010	2010-2011	2011-2012	CURRENT	Y-T-D	PROJECTED	REQUESTED	APPROVED
	ACTUAL	ACTUAL	ACTUAL	BUDGET	ACTUAL	YEAR END	BUDGET	BUDGET
BEGINNING FUND BALANCE	0	0	0	0	0	0	90,200	90,200
4101 INCOME - FEMA ASSISTANCE	0	0	0	0	0	0	0	_____
4115 INTEREST INCOME	0	0	0	0	0	0	0	_____
4120 TRANSFER FROM GENERAL FUND	0	0	0	130,200	0	130,200	90,225	_____
TOTAL REVENUES	0	0	0	130,200	0	130,200	90,225	
	=====	=====	=====	=====	=====	=====	=====	=====

12 -HEALTH REIMBURSEMENT ACCT

00-GENERAL EXPENDITURES

DEPARTMENT EXPENSES

(----- 2012-2013 -----) (----- 2013-2014 -----)

	2009-2010 ACTUAL	2010-2011 ACTUAL	2011-2012 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	APPROVED BUDGET
OTHER EXPENSES								
500-100 HEALTH REIMBURSEMENT COSTS	0	0	0	130,200	0	40,000	0	
500-120 PROJ#3212 MATERIAL EXPENSE	0	0	0	0	0	0	0	
500-130 PROJ#3212 EQUIPMENT EXPENSE	0	0	0	0	0	0	0	
500-210 PROJ#3213 LABOR COST	0	0	0	0	0	0	0	
500-220 PROJ#3213 MATERIAL EXPENSE	0	0	0	0	0	0	0	
500-230 PROJ#3213 EQUIPMENT EXPENSE	0	0	0	0	0	0	0	
500-310 PROJ#3214 LABOR COST	0	0	0	0	0	0	0	
500-320 PROJ#3214 MATERIAL EXPENSE	0	0	0	0	0	0	0	
500-330 PROJ#3214 EQUIPMENT EXPENSE	0	0	0	0	0	0	0	
500-410 PROJ#3215 LABOR COST	0	0	0	0	0	0	0	
500-420 PROJ#3215 MATERIAL EXPENSE	0	0	0	0	0	0	0	
500-430 PROJ#3215 EQUIPMENT EXPENSE	0	0	0	0	0	0	0	
500-510 PROJ#3216 LABOR COST	0	0	0	0	0	0	0	
500-520 PROJ#3216 MATERIAL EXPENSE	0	0	0	0	0	0	0	
500-530 PROJ#3216 EQUIPMENT EXPENSE	0	0	0	0	0	0	0	
500-610 PROJ#3217 LABOR COST	0	0	0	0	0	0	0	
500-620 PROJ#3217 MATERIAL EXPENSE	0	0	0	0	0	0	0	
500-630 PROJ#3217 EQUIPMENT EXPENSE	0	0	0	0	0	0	0	
TOTAL OTHER EXPENSES	0	0	0	130,200	0	40,000	0	
TOTAL 00-GENERAL EXPENDITURES	0	0	0	130,200	0	40,000	0	
	=====	=====	=====	=====	=====	=====	=====	=====
TOTAL EXPENDITURES	0	0	0	130,200	0	40,000	0	
	=====	=====	=====	=====	=====	=====	=====	=====
REVENUE OVER/ (UNDER) EXPENDITURES	0	0	0	0	0	90,200	90,225	
	=====	=====	=====	=====	=====	=====	=====	=====
PROJECTED ENDING FUND BALANCE	0	0	0	0	0	90,200	180,425	
	=====	=====	=====	=====	=====	=====	=====	=====

CITY OF WINDCREST
APPROVED BUDGET
AS OF: JULY 31ST, 2013

13 -ECONOMIC DEVELOPMENT CORP

REVENUES

		(----- 2012-2013 -----) (----- 2013-2014 -----)						
		2009-2010	2010-2011	2011-2012	CURRENT	Y-T-D	PROJECTED	REQUESTED
		ACTUAL	ACTUAL	ACTUAL	BUDGET	ACTUAL	YEAR END	BUDGET
								APPROVED
								BUDGET
BEGINNING FUND BALANCE		93,954	146,020	1,844,049	1,871,602	1,871,602	1,871,602	233,996
								233,996
4105	INCOME - OTHER	0	1,600,000	1,875,953	0	7,047	0	0
4110	INCOME - OTHER (HOT)	30,000	0	0	0	0	0	0
4111	INCOME - OTHER (GEN.FUND)	20,000	0	219,186	0	0	0	0
4112	INCOME-WALZEM RD GRANT	0	0	0	0	0	0	0
4113	INCOME-CORPORATE DONATIONS	0	0	0	0	0	0	0
4115	SALES TAX (.25)	329,006	322,537	392,242	382,571	282,642	441,722	487,618
4301	INTEREST	367	64	188	250	105	250	250
4900	PROCEEDS FROM CAPITAL LEASE	0	0	0	0	0	0	0
TOTAL REVENUES		379,373	1,922,601	2,487,568	382,821	289,794	441,972	487,868
		=====	=====	=====	=====	=====	=====	=====

Fiscal Year 2013 – 2014 Budget and Plan for Municipal Services

City of Windcrest, Texas EDC

POSITION TITLE	FY2008-09	FY2009-10	FY2010-11	FY2011-12	FY2012-13	FY2013-14
EDC DIRECTOR		1.00	1.00			
MARKETING, COMMUNITY AFFAIRS, EDC DIRECTOR		1.00	-	1.00	1.00	1.00
PURCHASER / EDC		-	-	-	-	0.50
SUPPORT STAFF		1.00	-			
SUBTOTAL FTEs		3.00	1.00	1.00	1.00	1.50

13 -ECONOMIC DEVELOPMENT CORP

00-GENERAL EXPENDITURES

DEPARTMENT EXPENSES

(----- 2012-2013 -----) (----- 2013-2014 -----)

	2009-2010	2010-2011	2011-2012	CURRENT	Y-T-D	PROJECTED	REQUESTED	APPROVED
	ACTUAL	ACTUAL	ACTUAL	BUDGET	ACTUAL	YEAR END	BUDGET	BUDGET
SALARIES & BENEFITS								
500-009 SALARIES - EDC	159,123	37,497	40,385	70,000	42,398	42,398	0	
500-010 ADMINISTRATIVE EXPENSES	1,544	133	0	0	40	4,000	4,000	
500-011 EDC LONGEVITY	1,316	0	0	0	0	0	0	
500-013 STIPEND	0	0	0	1,938	1,872	1,872	0	
500-018 EDC EDUCATION PAY	900	492	0	0	0	0	0	
500-020 EDC OVERTIME	268	63	0	0	0	0	0	
500-030 SOCIAL SECURITY-EDC	12,719	6,307	2,938	5,465	3,663	3,663	0	
500-040 HEALTH INSURANCE-EDC	12,601	1,441	137	876	9,760	8,086	0	
500-050 RETIREMENT-EDC	12,936	7,803	2,494	7,140	3,166	3,166	0	
500-060 WORKERS COMPENSATION-EDC	776	1,279	0	283	0	283	283	
500-070 UNEMPLOYMENT COMPENSATION	628	72	261	135	135	135	135	
500-080 CONTRACT LABOR	0	0	35,000	65,000	49,000	65,000	86,000	
500-095 TERMINATION PAYOUT	0	19,963	0	0	0	0	0	
TOTAL SALARIES & BENEFITS	202,811	75,051	81,214	150,837	110,034	128,603	90,418	

OTHER EXPENSES

500-100 PUBLIC RELATION FEES-GENERAL	0	0	0	0	0	0	0	
500-115 MOBILE TELEPHONE	2,128	0	842	1,450	831	1,450	1,450	
500-120 DUES & SUBSCRIPTIONS	1,402	3,499	937	1,400	2,397	1,400	2,000	
500-130 TRAINING	3,955	(1,150)	1,931	5,000	530	5,000	5,000	
500-132 TRAVEL	2,231	271	629	13,062	9,244	13,062	13,062	
500-135 MEALS & ENTERTAINMENT	2,628	36	1,078	5,000	4,857	5,000	5,000	
500-200 COMPUTER MAINTENANCE	0	42	147	200	887	291	200	
500-201 WEBSITE MAINTENANCE	0	440	735	720	313	720	720	
500-205 REPAIRS & MAINT OF BUILDING	0	0	798	0	0	0	0	
500-250 LEGAL EXPENSES	35,165	30,745	110,940	60,000	20,150	60,000	40,000	
500-290 AUDIT	4,000	0	5,500	5,500	4,900	5,500	5,500	
500-430 SUPPLIES	2,268	(1,112)	1,533	1,200	1,362	1,200	3,250	
500-440 ELECTION EXPENSES	0	0	0	0	0	0	0	
500-510 VEHICLE EXPENSE-EDC	0	0	0	0	0	0	0	
500-515 HEALTH EXPENSE ALLOW-DIRECTOR	3,600	1,968	0	0	0	0	0	
500-520 MOVING EXPENSE-DIRECTOR	0	0	0	0	0	0	0	
500-540 VEHICLE FUEL	246	26	0	0	48	28	0	
500-590 POSTAGE	168	0	45	145	101	145	250	
500-630 LEGAL ADVERTISING	59	60	276	476	0	476	776	
500-640 COPIER USAGE	1,000	0	957	1,443	0	1,443	1,443	

CITY OF WINDCREST
APPROVED BUDGET
AS OF: JULY 31ST, 2013

13 -ECONOMIC DEVELOPMENT CORP

00-GENERAL EXPENDITURES

DEPARTMENT EXPENSES

(----- 2012-2013 -----) (----- 2013-2014 -----)

	2009-2010	2010-2011	2011-2012	CURRENT	Y-T-D	PROJECTED	REQUESTED	APPROVED
	ACTUAL	ACTUAL	ACTUAL	BUDGET	ACTUAL	YEAR END	BUDGET	BUDGET
500-890 TLF LOAN PAYMENTS	0	27,190	279,822	659,960	81,304	350,000	97,450	
500-891 RACKER ROAD PROJECT	0	31,653	1,902,798	915,299	1,132,250	1,222,358	0	
500-892 TLF INTEREST	0	17,797	53,885	0	31,163	40,000	37,513	
TOTAL CAPITAL EXPENSES	60,127	104,524	2,252,345	1,813,541	1,299,695	1,850,640	373,245	
500-890 TLF LOAN PAYMENTS	PERMANENT NOTES: \$97,447.23 annual principle \$250,000 additional pay down of principle of possible							
OTHER INCOME/EXPENSES								
500-900 PRIOR PERIOD ADJUSTMENT	0	0	0	0	0	0	0	
TOTAL OTHER INCOME/EXPENSES	0	0	0	0	0	0	0	
TOTAL 00-GENERAL EXPENDITURES	327,307	215,336	2,460,016	2,064,594	1,456,283	2,079,578	566,934	
	=====	=====	=====	=====	=====	=====	=====	=====

CITY OF WINDCREST
 APPROVED BUDGET
 AS OF: JULY 31ST, 2013

13 -ECONOMIC DEVELOPMENT CORP

00-GENERAL EXPENDITURES

DEPARTMENT EXPENSES

	(----- 2012-2013 -----) (----- 2013-2014 -----)						
	2009-2010	2010-2011	2011-2012	CURRENT	Y-T-D	PROJECTED	REQUESTED
	ACTUAL	ACTUAL	ACTUAL	BUDGET	ACTUAL	YEAR END	BUDGET
							APPROVED
							BUDGET
TRANSFERS							
900-500 TRANSFER TO GEN. FUND	0	9,236	0	0	0	0	23,000
TOTAL TRANSFERS	0	9,236	0	0	0	0	23,000
TOTAL EXPENDITURES	327,307	224,571	2,460,016	2,064,594	1,456,283	2,079,578	589,934
	=====	=====	=====	=====	=====	=====	=====
REVENUE OVER/(UNDER) EXPENDITURES	52,066	1,698,030	27,552	(1,681,773)	(1,166,490)	(1,637,606)	(102,066)
	=====	=====	=====	=====	=====	=====	=====
PROJECTED ENDING FUND BALANCE	146,020	1,844,049	1,871,602	189,829	705,112	233,996	131,929
	=====	=====	=====	=====	=====	=====	=====

*** END OF REPORT ***

CITY OF WINDCREST
APPROVED BUDGET
AS OF: JULY 31ST, 2013

14 -COURT TECHNOLOGY FUND

REVENUES

		(----- 2012-2013 -----) (----- 2013-2014 -----)						
	2009-2010	2010-2011	2011-2012	CURRENT	Y-T-D	PROJECTED	REQUESTED	APPROVED
	ACTUAL	ACTUAL	ACTUAL	BUDGET	ACTUAL	YEAR END	BUDGET	BUDGET
BEGINNING FUND BALANCE	231	8,816	17,664	30,518	30,518	30,518	41,303	41,303
4101 INCOME-COURT TECHNOLOGY FEES	10,257	8,937	12,852	14,383	11,934	14,383	14,383	_____
4115 INCOME - INTEREST	23	1	2	1	2	3	3	_____
TOTAL REVENUES	10,280	8,938	12,853	14,384	11,937	14,386	14,386	
	=====	=====	=====	=====	=====	=====	=====	=====

CITY OF WINDCREST
APPROVED BUDGET
AS OF: JULY 31ST, 2013

14 -COURT TECHNOLOGY FUND

00-GENERAL EXPENDITURES

DEPARTMENT EXPENSES

	(----- 2012-2013 -----) (----- 2013-2014 -----)							
	2009-2010	2010-2011	2011-2012	CURRENT	Y-T-D	PROJECTED	REQUESTED	APPROVED
	ACTUAL	ACTUAL	ACTUAL	BUDGET	ACTUAL	YEAR END	BUDGET	BUDGET
SALARIES & BENEFITS								
500-050 MISCELLANEOUS	65	90	0	0	0	0	0	
TOTAL SALARIES & BENEFITS	65	90	0	0	0	0	0	
 CAPITAL EXPENSES								
500-800 CAPITAL EXPENDITURES	1,630	0	0	0	3,892	3,600	0	
TOTAL CAPITAL EXPENSES	1,630	0	0	0	3,892	3,600	0	
TOTAL 00-GENERAL EXPENDITURES	1,695	90	0	0	3,892	3,600	0	
	=====	=====	=====	=====	=====	=====	=====	=====

CITY OF WINDCREST
 APPROVED BUDGET
 AS OF: JULY 31ST, 2013

14 -COURT TECHNOLOGY FUND

00-GENERAL EXPENDITURES

DEPARTMENT EXPENSES

	2009-2010	2010-2011	2011-2012	CURRENT	Y-T-D	PROJECTED	REQUESTED	APPROVED
	ACTUAL	ACTUAL	ACTUAL	BUDGET	ACTUAL	YEAR END	BUDGET	BUDGET
TRANSFERS								
900-501 TRANSFER TO GEN. FUND	0	0	0	0	0	0	0	
TOTAL TRANSFERS	0	0	0	0	0	0	0	
TOTAL EXPENDITURES	1,695	90	0	0	3,892	3,600	0	
	=====	=====	=====	=====	=====	=====	=====	=====
REVENUE OVER/ (UNDER) EXPENDITURES	8,585	8,848	12,853	14,384	8,045	10,786	14,386	
	=====	=====	=====	=====	=====	=====	=====	=====
PROJECTED ENDING FUND BALANCE	8,816	17,664	30,518	44,902	38,563	41,303	55,689	
	=====	=====	=====	=====	=====	=====	=====	=====

*** END OF REPORT ***

CITY OF WINDCREST
APPROVED BUDGET
AS OF: JULY 31ST, 2013

15 -COURT BLDG. SECURITY FUND

REVENUES

		(----- 2012-2013 -----) (----- 2013-2014 -----)						
	2009-2010	2010-2011	2011-2012	CURRENT	Y-T-D	PROJECTED	REQUESTED	APPROVED
	ACTUAL	ACTUAL	ACTUAL	BUDGET	ACTUAL	YEAR END	BUDGET	BUDGET
BEGINNING FUND BALANCE	7,135	4,426	10,685	19,844	19,844	19,844	20,652	20,652
4101 INCOME-COURT BLDG SECURITY FEE	7,693	6,703	9,642	9,093	8,951	10,807	10,825	_____
4115 INCOME - INTEREST	38	1	1	1	2	1	2	_____
4120 TRANSFER FROM GENERAL FUND	0	0	0	0	0	0	7,000	_____
TOTAL REVENUES	7,731	6,703	9,643	9,094	8,952	10,808	17,827	_____
	=====	=====	=====	=====	=====	=====	=====	=====

15 -COURT BLDG. SECURITY FUND

00-GENERAL EXPENDITURES

DEPARTMENT EXPENSES

		(----- 2012-2013 -----) (----- 2013-2014 -----)						
	2009-2010	2010-2011	2011-2012	CURRENT	Y-T-D	PROJECTED	REQUESTED	APPROVED
	ACTUAL	ACTUAL	ACTUAL	BUDGET	ACTUAL	YEAR END	BUDGET	BUDGET
SALARIES & BENEFITS								
500-050 MISCELLANEOUS	440	444	484	0	0	0	0	
TOTAL SALARIES & BENEFITS	440	444	484	0	0	0	0	
CAPITAL EXPENSES								
500-800 CAPITAL EXPENDITURES	0	0	0	0	0	0	37,500	
TOTAL CAPITAL EXPENSES	0	0	0	0	0	0	37,500	
TOTAL 00-GENERAL EXPENDITURES	440	444	484	0	0	0	37,500	
	=====	=====	=====	=====	=====	=====	=====	=====

CITY OF WINDCREST
APPROVED BUDGET
AS OF: JULY 31ST, 2013

15 -COURT BLDG. SECURITY FUND

00-GENERAL EXPENDITURES

DEPARTMENT EXPENSES

	(----- 2012-2013 -----) (----- 2013-2014 -----)							
	2009-2010	2010-2011	2011-2012	CURRENT	Y-T-D	PROJECTED	REQUESTED	APPROVED
	ACTUAL	ACTUAL	ACTUAL	BUDGET	ACTUAL	YEAR END	BUDGET	BUDGET
TRANSFERS								
900-500 TRANSFER TO GENERAL FUND	10,000	0	0	12,358	0	10,000	10,000	
TOTAL TRANSFERS	10,000	0	0	12,358	0	10,000	10,000	
TOTAL EXPENDITURES	10,440	444	484	12,358	0	10,000	47,500	
	=====	=====	=====	=====	=====	=====	=====	=====
REVENUE OVER/ (UNDER) EXPENDITURES	(2,709)	6,259	9,159	(3,264)	8,952	808	(29,673)	
	=====	=====	=====	=====	=====	=====	=====	=====
PROJECTED ENDING FUND BALANCE	4,426	10,685	19,844	16,580	28,796	20,652	(9,021)	
	=====	=====	=====	=====	=====	=====	=====	=====

*** END OF REPORT ***

Ending Fund Balance
\$979.00

CITY OF WINDCREST
APPROVED BUDGET
AS OF: JULY 31ST, 2013

16 -HOTEL/MOTEL TAX FUND
REVENUES

		(----- 2012-2013 -----) (----- 2013-2014 -----)						
		2009-2010	2010-2011	2011-2012	CURRENT	Y-T-D	PROJECTED	REQUESTED
		ACTUAL	ACTUAL	ACTUAL	BUDGET	ACTUAL	YEAR END	BUDGET
								APPROVED
								BUDGET
BEGINNING FUND BALANCE		112,179	41,511	126,529	138,913	138,913	138,913	106,923
4101	INCOME-HOT	159,970	153,690	155,313	153,989	108,589	153,939	153,989
4105	INCOME-OTHER	0	0	0	0	0	0	0
4115	INCOME-INTEREST	202	7	10	8	10	8	8
TOTAL REVENUES		160,171	153,697	155,323	153,997	108,599	153,947	153,997
		=====	=====	=====	=====	=====	=====	=====

CITY OF WINDCREST
APPROVED BUDGET
AS OF: JULY 31ST, 2013

16 -HOTEL/MOTEL TAX FUND

00-GENERAL EXPENDITURES

DEPARTMENT EXPENSES

	(----- 2012-2013 -----) (----- 2013-2014 -----)						
	2009-2010	2010-2011	2011-2012	CURRENT	Y-T-D	PROJECTED	REQUESTED
	ACTUAL	ACTUAL	ACTUAL	BUDGET	ACTUAL	YEAR END	BUDGET
							APPROVED
							BUDGET
SALARIES & BENEFITS							
500-040 ADVERTISING & PROMOTION	0	500	7,500	0	7,900	7,900	0
500-050 MISCELLANEOUS	900	0	0	0	0	0	0
TOTAL SALARIES & BENEFITS	900	500	7,500	0	7,900	7,900	0
CAPITAL EXPENSES							
500-800 CAPITAL EXPENDITURES	0	0	0	0	16,052	71,190	0
TOTAL CAPITAL EXPENSES	0	0	0	0	16,052	71,190	0
TOTAL 00-GENERAL EXPENDITURES	900	500	7,500	0	23,952	79,090	0
	=====	=====	=====	=====	=====	=====	=====

CITY OF WINDCREST
APPROVED BUDGET
AS OF: JULY 31ST, 2013

16 -HOTEL/MOTEL TAX FUND

00-GENERAL EXPENDITURES

DEPARTMENT EXPENSES

	2009-2010	2010-2011	2011-2012	CURRENT	Y-T-D	PROJECTED	REQUESTED	APPROVED
	ACTUAL	ACTUAL	ACTUAL	BUDGET	ACTUAL	YEAR END	BUDGET	BUDGET
TRANSFERS								
900-500 TRANSFER TO TAX NOTES FUND	112,068	0	0	0	0	0	0	
900-501 TRANSFER TO GENERAL FUND	87,872	68,179	135,438	106,847	80,135	106,847	186,847	
900-502 TRANSFER TO EDC FUND	30,000	0	0	0	0	0	0	
TOTAL TRANSFERS	229,940	68,179	135,438	106,847	80,135	106,847	186,847	
TOTAL EXPENDITURES	230,840	68,679	142,938	106,847	104,088	185,937	186,847	
REVENUE OVER/(UNDER) EXPENDITURES	(70,669)	85,018	12,385	47,150	4,512	(31,990)	(32,850)	
PROJECTED ENDING FUND BALANCE	41,511	126,529	138,913	186,063	143,425	106,923	74,073	

*** END OF REPORT ***

CITY OF WINDCREST
 APPROVED BUDGET
 AS OF: JULY 31ST, 2013

17 -DEBT SERVICE

REVENUES

				(----- 2012-2013 -----)		(----- 2013-2014 -----)	
	2009-2010	2010-2011	2011-2012	CURRENT	Y-T-D	PROJECTED	REQUESTED
	ACTUAL	ACTUAL	ACTUAL	BUDGET	ACTUAL	YEAR END	BUDGET
							APPROVED
							BUDGET
BEGINNING FUND BALANCE	30,273	14,448	5,615	1,134	1,134	1,134	1,133
4101 INCOME - TAX NOTES PROCEEDS	0	0	(0)	0	0	0	0
4105 INCOME - OTHER	0	0	0	0	0	0	0
4115 INCOME - INTEREST	163	2	3	1	6	0	1
4116 INCOME - SALES TAX (.25)	0	0	0	0	0	0	0
4117 AD VALOREM TAX (I&S .073841)	331,221	311,240	352,108	356,584	335,396	356,584	356,056
TOTAL REVENUES	331,384	311,241	352,111	356,585	335,401	356,584	356,057
	=====	=====	=====	=====	=====	=====	=====

17 -DEBT SERVICE

00-GENERAL EXPENDITURES

DEPARTMENT EXPENSES

(----- 2012-2013 -----) (----- 2013-2014 -----)

2009-2010	2010-2011	2011-2012	CURRENT	Y-T-D	PROJECTED	REQUESTED	APPROVED
ACTUAL	ACTUAL	ACTUAL	BUDGET	ACTUAL	YEAR END	BUDGET	BUDGET

OTHER EXPENSES

500-200 TAX NOTE PRINCIPAL EXPENSE	515,000	415,000	430,000	0	445,000	445,000	460,000	_____
500-210 TAX NOTE INTEREST EXPENSE	77,278	61,075	46,592	0	31,585	31,585	16,054	_____
500-350 NOTE ISSUANCE COSTS	0	0	0	0	0	0	0	_____
500-400 PAY AGENT/REGISTRAR FEES	0	0	0	0	0	0	0	_____
TOTAL OTHER EXPENSES	592,278	476,075	476,592	0	476,585	476,585	476,054	

TOTAL 00-GENERAL EXPENDITURES

592,278	476,075	476,592	0	476,585	476,585	476,054	
=====	=====	=====	=====	=====	=====	=====	=====

CITY OF WINDCREST
APPROVED BUDGET
AS OF: JULY 31ST, 2013

17 -DEBT SERVICE

00-GENERAL EXPENDITURES

DEPARTMENT EXPENSES

		(----- 2012-2013 -----) (----- 2013-2014 -----)						
		2009-2010	2010-2011	2011-2012	CURRENT	Y-T-D	PROJECTED	REQUESTED
		ACTUAL	ACTUAL	ACTUAL	BUDGET	ACTUAL	YEAR END	BUDGET
								APPROVED
								BUDGET
TRANSFERS								
900-100	TRANSFER FROM HOT FUND	(112,068)	0	0	0	(120,000)	0	0
900-200	TRANSFER FROM STREET FUND	(133,000)	(120,000)	(120,000)	(120,000)	0	(120,000)	(120,000)
900-300	TRANFSER FROM GENERAL FUND	0	(36,000)	0	0	0	0	0
TOTAL TRANSFERS		(245,068)	(156,000)	(120,000)	(120,000)	(120,000)	(120,000)	(120,000)
TOTAL EXPENDITURES		347,210	320,075	356,592	(120,000)	356,585	356,585	356,054
		=====	=====	=====	=====	=====	=====	=====
REVENUE OVER/(UNDER) EXPENDITURES		(15,825)	(8,834)	(4,481)	476,585	(21,183)	(1)	3
		=====	=====	=====	=====	=====	=====	=====
PROJECTED ENDING FUND BALANCE		14,448	5,615	1,134	477,719	(20,049)	1,133	1,136
		=====	=====	=====	=====	=====	=====	=====

*** END OF REPORT ***

CITY OF WINDCREST
APPROVED BUDGET
AS OF: JULY 31ST, 2013

18 -WCC&PD FUND

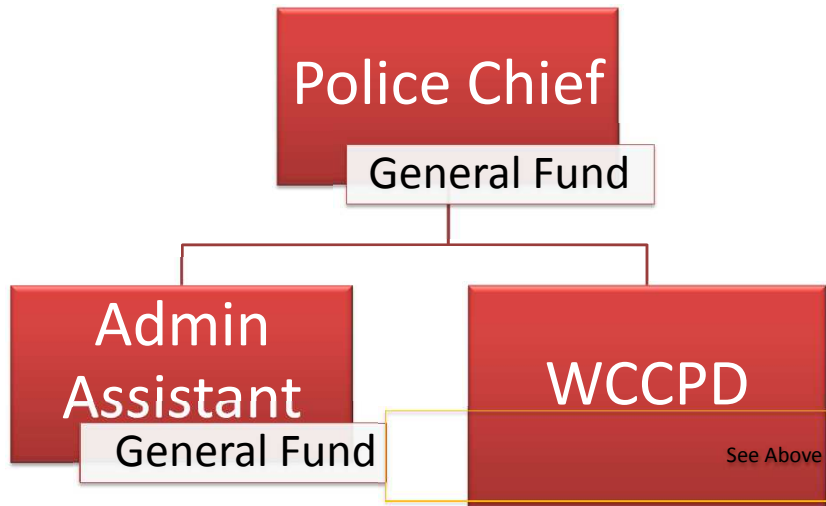
REVENUES

		(----- 2012-2013 -----) (----- 2013-2014 -----)						
	2009-2010	2010-2011	2011-2012	CURRENT	Y-T-D	PROJECTED	REQUESTED	APPROVED
	ACTUAL	ACTUAL	ACTUAL	BUDGET	ACTUAL	YEAR END	BUDGET	BUDGET
BEGINNING FUND BALANCE	176,539	188,254	186,417	229,289	229,289	229,289	175,836	175,836
4101 INCOME - SALES TAX	369,185	404,789	490,867	483,380	478,149	571,359	623,548	_____
4102 INCOME-K9 DONATIONS	1,030	0	0	0	0	0	0	_____
4105 INCOME - OTHER	0	3,880	0	0	0	0	0	_____
4115 INCOME - INTEREST	927	16	17	14	13	14	14	_____
4120 PROCEEDS FROM GUN SALES	0	0	0	0	0	0	0	_____
4900 PROCEEDS FROM CAPITAL LEASE	0	0	0	0	0	0	0	_____
TOTAL REVENUES	371,142	408,685	490,884	483,394	478,161	571,373	623,562	_____
	=====	=====	=====	=====	=====	=====	=====	=====

Fiscal Year 2013 – 2014 Budget and Plan for Municipal Services

City of Windcrest, Texas WCCPD

POSITION TITLE	FY2008-09	FY2009-10	FY2010-11	FY2011-12	FY2012-13	FY2013-14
K-9 CORPORAL		-	-	-	-	1.00
K-9 OFFICER		1.00	1.00	1.00	1.00	-
CID OFFICER		1.00	1.00	1.00	1.00	1.00
COMMUNICATIONS MANAGER		-	-	-	-	1.00
DISPATCHER		1.00	1.00	2.00	2.00	1.00
RECORDS CLERK		1.00	1.00	-	-	-
SUBTOTAL FTEs	0	4.00	4.00	4.00	4.00	3.00



CITY OF WINDCREST
APPROVED BUDGET
AS OF: JULY 31ST, 2013

18 -WCC&PD FUND

00-GENERAL EXPENDITURES

DEPARTMENT EXPENSES

(----- 2012-2013 -----) (----- 2013-2014 -----)								
	2009-2010	2010-2011	2011-2012	CURRENT	Y-T-D	PROJECTED	REQUESTED	APPROVED
	ACTUAL	ACTUAL	ACTUAL	BUDGET	ACTUAL	YEAR END	BUDGET	BUDGET
SALARIES & BENEFITS								
500-009 SALARIES	142,935	138,750	149,380	136,772	114,910	140,172	150,116	_____
500-010 ADMINISTRATIVE EXPENSE	572	0	0	2,000	1,000	2,000	2,000	_____
500-011 LONGEVITY	1,990	0	0	0	0	0	0	_____
500-013 STIPEND	0	0	2,332	5,167	5,087	5,087	4,000	_____
500-014 SPECIAL ASSIGNMENT PAY K-9	3,000	4,063	2,885	4,500	0	4,500	4,500	_____
500-015 INCENTIVE PAY-BILING & SHIFT	1,657	1,799	587	2,400	319	2,400	2,400	_____
500-017 CERTIFICATION PAY	1,639	2,032	1,466	0	485	0	0	_____
500-018 EDUCATION PAY	0	0	92	300	0	300	300	_____
500-019 TUITION REIMBURSEMENT	0	0	0	0	0	0	0	_____
500-020 OVERTIME	2,637	7,168	16,054	17,200	12,470	17,200	17,200	_____
500-021 7K HOURS	634	2,075	3,630	5,500	3,892	4,600	2,100	_____
500-026 HAZARDOUS DUTY PAY	0	0	0	0	27	0	400	_____
500-030 SOCIAL SECURITY	11,284	15,322	13,490	12,962	10,801	12,962	13,634	_____
500-040 HEALTH INSURANCE	17,791	20,217	18,646	18,710	15,585	18,710	23,987	_____
500-050 RETIREMENT	11,990	17,192	12,605	13,585	9,597	13,585	14,408	_____
500-060 WORKERS COMPENSATION	4,268	9,211	0	3,065	3,420	3,065	3,065	_____
500-070 UNEMPLOYMENT COMPENSATION	786	288	1,044	540	0	540	540	_____
TOTAL SALARIES & BENEFITS	201,182	218,116	222,212	222,701	177,594	225,121	238,650	
OTHER EXPENSES								
500-130 BONDS & TRAINING	2,752	3,780	1,335	5,000	1,826	5,000	5,000	_____
500-250 LEGAL EXPENSE	0	0	0	0	0	0	0	_____
500-290 AUDIT	0	0	0	0	0	0	0	_____
500-420 OFFICE SUPPLIES	261	0	152)	500	0	500	500	_____
500-430 JUVENILE PROG.FEES & SUPPLIES	0	0	0	0	0	0	0	_____
500-435 K-9 PROGRAM EXPENSES	4,954	2,455	2,550	5,000	3,981	5,000	5,000	_____
500-440 ELECTION EXPENSE	0	0	0	0	0	0	0	_____
500-450 SYSTEM ACCESS FEE	11,153	10,072	0	10,100	14,482	14,482	14,035	_____
500-480 UNIFORMS	639	946	1,090	2,000	2,131	2,000	2,000	_____
500-500 MISC. CRIME PREVENTION	1,161	(404)	4,440	5,000	1,701	5,000	5,000	_____
500-515 DEBT SERVICE - PRINCIPAL	21,335	46,112	0	0	0	0	0	_____
500-516 DEBT SERVICE - PRINCIPAL	103,192	57,074	59,785	0	0	0	0	_____
500-517 MAINTENANCE ON EQUIPMENT	12,797	32,965	34,033	45,284	12,269	45,282	45,284	_____
500-518 DEBT SERVICE - INTEREST	0	7,810	2,839	0	0	0	0	_____
TOTAL OTHER EXPENSES	158,245	160,811	105,919	72,884	36,391	77,264	76,819	

CITY OF WINDCREST
APPROVED BUDGET
AS OF: JULY 31ST, 2013

18 -WCC&PD FUND
00-GENERAL EXPENDITURES
DEPARTMENT EXPENSES

	(----- 2012-2013 -----) (----- 2013-2014 -----)						
	2009-2010	2010-2011	2011-2012	CURRENT	Y-T-D	PROJECTED	REQUESTED
	ACTUAL	ACTUAL	ACTUAL	BUDGET	ACTUAL	YEAR END	BUDGET
							APPROVED
							BUDGET
TRANSFERS							
900-500 TRANSFER TO GEN FUND	0	31,595	0	0	0	0	0
TOTAL TRANSFERS	0	31,595	0	0	0	0	0
TOTAL EXPENDITURES	359,427	410,522	448,012	585,947	536,425	624,826	562,872
	=====	=====	=====	=====	=====	=====	=====
REVENUE OVER/(UNDER) EXPENDITURES	11,715	(1,837)	42,872	(102,553)	(58,263)	(53,453)	60,690
	=====	=====	=====	=====	=====	=====	=====
PROJECTED ENDING FUND BALANCE	188,254	186,417	229,289	126,736	171,026	175,836	236,526
	=====	=====	=====	=====	=====	=====	=====

*** END OF REPORT ***

PAYROLL EXPENSES WCCPD

																			3.00%	
Job Title	Hire Date	Years of Service	Salary	Bilingual Pay	Special Assign. Pay	CERT Pay	CPI Pay	Mast. Cert	Instr. Pay	Education Pay	Annual Amount	% of Increase	FY 2013/14	FICA	Retirement	Insurance	Total Salary	Total Hourly Pay		
K-9 Corporal	10/5/09	3 Years	41,083.00	-	4,500.00	-	-	-	-	-	45,583.00	1,232.49	46,815.49	3,581.38	3,871.64	5,996.50	60,265.02	39.96		
CID Officer	12/9/06	6 Years	38,000.00	600.00	-	900.00	-	-	-	300.00	39,800.00	1,140.00	40,940.00	3,131.91	3,385.74	5,996.50	53,454.15	35.45		
Communication Manager	10/1/09	3 Years	36,832.64	600.00	-	-	-	-	-	-	37,432.64	1,104.98	38,537.62	2,948.13	3,187.06	5,996.50	50,669.31	33.60		
Dispatcher	9/15/08	4 Years	29,827.20	-	-	-	-	-	-	-	29,827.20	894.82	30,722.02	2,350.23	2,540.71	5,996.50	41,609.46	27.59		
			145,742.84	1,200.00	4,500.00	900.00				300.00	152,642.84	4,372.29	157,015.13	12,011.66	12,985.15	23,986.00	205,997.93			
Overtime			17,200.00																	
FICA (7.65%)			13,633.46																	
				Retirement																
				Oct - Dec 3,810.96																
Stipend			4,000.00	Jan - Sept 10,596.63																
				14,407.59																
Retirement			14,407.59																	
Admin Expense			2,000.00	Worker's Comp Calculations																
Workers Comp.			3,065.00																	
Shift Pay			2,400.00																	
				3,065.00																
Unemployment			540.00																	
1st \$9,000 wages only x # employees				Unemployment Calculation																
				9,000.00																
Total Employee Health Costs			23,986.01	36,000.00 x 1.50% 540.00																
Total Salaries & Benefits			238,247.18	Employee Health 5,000																
				Health 420.69																
				Colonial Bridge -																
				Vision 5.87																
				Dental 17.15																
				Life 56.00																
Full Time			4																	
Part-Time			0																	
Department Number of Employees			4.00																	

Employee Health 5,000	
Health	420.69
Colonial Bridge	-
Vision	5.87
Dental	17.15
Life	56.00
Total	499.71
23,986.01	

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CITY OF WINDCREST
APPROVED BUDGET
AS OF: JULY 31ST, 2013

19 -CAPITAL PROJECTS STREETS

REVENUES

		(----- 2012-2013 -----) (----- 2013-2014 -----)						
		2009-2010	2010-2011	2011-2012	CURRENT	Y-T-D	PROJECTED	REQUESTED
		ACTUAL	ACTUAL	ACTUAL	BUDGET	ACTUAL	YEAR END	BUDGET
								APPROVED
								BUDGET
BEGINNING FUND BALANCE		395,650	424,919	431,282	631,852	631,852	631,852	153,694
								153,694
4101	INCOME - TAX NOTES PROCEEDS	0	0	0	0	0	0	0
4105	TRANSFER FROM GENERAL FUND	0	0	0	0	0	0	724,972
4115	INCOME - INTEREST	2,010	68	24	17	192	120	17
4116	INCOME-SALES TAX (.25)	329,006	322,537	392,242	382,571	147,532	441,722	441,722
TOTAL REVENUES		331,016	322,605	392,266	382,588	147,725	441,842	1,166,711
		=====	=====	=====	=====	=====	=====	=====

CITY OF WINDCREST
APPROVED BUDGET
AS OF: JULY 31ST, 2013

19 -CAPITAL PROJECTS STREETS

00-GENERAL EXPENDITURES

DEPARTMENT EXPENSES

(----- 2012-2013 -----) (----- 2013-2014 -----)

2009-2010 ACTUAL	2010-2011 ACTUAL	2011-2012 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	APPROVED BUDGET
---------------------	---------------------	---------------------	-------------------	-----------------	-----------------------	---------------------	--------------------

SALARIES & BENEFITS

500-050 MISCELLANEOUS EXPENSE	0	36,562	0	0	0	0	0	_____
TOTAL SALARIES & BENEFITS	0	36,562	0	0	0	0	0	

CAPITAL EXPENSES

500-800 CAPITAL EXPENDITURES	0	0	400	1,100,000	282,413	800,000	1,200,000	_____
500-810 STREET MAINTENANCE	168,747	159,680	71,296	0	286,802	0	0	_____
TOTAL CAPITAL EXPENSES	168,747	159,680	71,696	1,100,000	569,216	800,000	1,200,000	

TOTAL 00-GENERAL EXPENDITURES

168,747	196,242	71,696	1,100,000	569,216	800,000	1,200,000	
=====	=====	=====	=====	=====	=====	=====	=====

CITY OF WINDCREST
APPROVED BUDGET
AS OF: JULY 31ST, 2013

19 -CAPITAL PROJECTS STREETS

00-GENERAL EXPENDITURES

DEPARTMENT EXPENSES

(----- 2012-2013 -----) (----- 2013-2014 -----)

2009-2010 ACTUAL	2010-2011 ACTUAL	2011-2012 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	APPROVED BUDGET
---------------------	---------------------	---------------------	-------------------	-----------------	-----------------------	---------------------	--------------------

TRANSFERS

900-500 TRANSFER TO DEBT SERVICE

133,000	120,000	120,000	120,000	120,000	120,000	120,000	
---------	---------	---------	---------	---------	---------	---------	--

TOTAL TRANSFERS

133,000	120,000	120,000	120,000	120,000	120,000	120,000	
---------	---------	---------	---------	---------	---------	---------	--

TOTAL EXPENDITURES

301,747	316,242	191,696	1,220,000	689,216	920,000	1,320,000	
=====	=====	=====	=====	=====	=====	=====	=====

REVENUE OVER/ (UNDER) EXPENDITURES

29,269	6,363	200,570	(837,412)	(541,491)	(478,158)	(153,289)	
=====	=====	=====	=====	=====	=====	=====	=====

PROJECTED ENDING FUND BALANCE

424,919	431,282	631,852	(205,560)	90,361	153,694	405	
=====	=====	=====	=====	=====	=====	=====	=====

*** END OF REPORT ***

PROJECTED ENDING FUND BALANCE

0	0	0	0	0	0	0	
=====	=====	=====	=====	=====	=====	=====	=====

*** END OF REPORT ***

City of Windcrest
Schedule of Outstanding General Obligation Bonds
Fiscal Year 2013-14

Fiscal Year Ended 30-Sep	GO Bonds - Refinancing Series, 2008			General Obligation Bonds
	Principal	Interest	Total	
2014	460,000	16,054	476,054	476,054
2015	-	-	-	-
2016	-	-	-	-
2017	-	-	-	-
2018	-	-	-	-
2019	-	-	-	-
2020	-	-	-	-
2021	-	-	-	-
2022	-	-	-	-
2023	-	-	-	-
2024	-	-	-	-
2025	-	-	-	-
2026	-	-	-	-
Remaining as of Oct. 1, 2013	460,000	16,054	476,054	<u>476,054</u>

Recapitulation by Fund Including Interest

Fiscal Year Ended 30-Sep	Interest & Sinking Fund		
	Principle	Interest	Total
2013	-	-	-
2014	460,000	16,054	476,054
2015	-	-	-
2016	-	-	-
2017	-	-	-
2018	-	-	-
2019	-	-	-
2020	-	-	-
2021	-	-	-
2022	-	-	-
2023	-	-	-
2024	-	-	-
2025	-	-	-
2026	-	-	-
Remaining as of Oct. 1, 2013	460,000	16,054	476,054

City of Windcrest
DETAILED LISTING OF BUDGETED CAPITAL
FISCAL YEAR 2013-14

DEPARTMENT	DESCRIPTION	AMOUNT
Parks	CIP Improvements to Parks	150,000
Public Works	Truck	37,000
	2 Mowers	20,000
	1 Gator (Utility Vehicle)	12,000
Tech Support	Computer Replacements	33,160
Animal Control	A/C Unit for Animal Control Truck	4,000
<u>General Fund</u>		<u>256,160</u>
<u>WCCPD</u>	Refer to detail summary next page	<u>247,403</u>
<u>Total Capital Outlay and Operating Capital</u>		<u>503,563</u>

WINDCREST POLICE DEPARTMENT
FY2013-2014 PROPOSED WCCPD BUDGET

CAPITAL EXPENDITURES

ITEM	FY2013-2014 QUARTER	CIP - (5 YEAR PLAN)	QUANTITY	COST PER UNIT	TOTAL COST	QUARTERLY TOTALS
POLICE PORTABLE RADIO'S (HANDHELD) P25 COMPLIANT	1	YES	10	\$ 3,705.00	\$ 37,050.00	\$ 43,330.00
BALLISTIC VESTS		YES	10	\$ 628.00	\$ 6,280.00	
2013 CHEVROLET TAHOE PPV (INCLUDES ALL EMERGENCY LIGHTING EQUIPMENT) - REPLACES UNIT 660	2	YES	1	\$ 36,200.00	\$ 36,200.00	\$ 146,410.00
2013 CHEVROLET TAHOE PPV (INCLUDES ALL EMERGENCY LIGHTING EQUIPMENT) - REPLACES UNIT 601		YES	1	\$ 36,200.00	\$ 36,200.00	
2013 CHEVROLET TAHOE PPV (INCLUDES ALL EMERGENCY LIGHTING EQUIPMENT) - REPLACES UNIT 604		YES	1	\$ 36,200.00	\$ 36,200.00	
POLICE MOBILE RADIO'S (IN-CAR) P25 COMPLIANT (INCLUDES INSTALLATION)		YES	3	\$ 4,800.00	\$ 14,400.00	
VEHICLE EQUIPMENT ORGANIZERS		YES	3	\$ 160.00	\$ 480.00	
VEHICLE FIRE EXTINGUISHERS		YES	3	\$ 75.00	\$ 225.00	
VEHICLE ACCIDENT MEASURE MASTERS		YES	3	\$ 135.00	\$ 405.00	
GETAC S400 VEHICLE LAPTOP COMPUTERS WITH COPSYNC, GPS, LAPTOP STANDS AND PLATFORM TRAYS, EXTENDED WARRANTIES AND INSTALLATION		NO	1	\$ 4,300.00	\$ 4,300.00	
GETAC S400 VEHICLE LAPTOP COMPUTERS WITH COPSYNC, GPS, ELECTRONIC TICKETWRITING, CARD READER, VIDTAC IN-CAR VIDEO SYSTEM, LAPTOP STANDS AND PLATFORM TRAYS, EXTENDED WARRANTIES AND INSTALLATION		YES	2	\$ 9,000.00	\$ 18,000.00	
BALLISTIC SHIELDS	3	NO	3	\$ 2,000.00	\$ 6,000.00	\$ 17,520.00
LIDAR - HANDHELD PRECISION RADAR		NO	2	\$ 2,410.00	\$ 4,820.00	
VEHICLE RADAR (IN-CAR)		YES	2	\$ 2,300.00	\$ 4,600.00	
AIR PURIFIERS/CLEANERS (RECORDS, COMMUNICATIONS AND PATROL)		NO	4	\$ 400.00	\$ 1,600.00	
PRINTER - OPERATIONS DIVISION		NO	1	\$ 500.00	\$ 500.00	
OFFICE CHAIRS (INTERVIEW ROOM, PATROL OFFICE, SUPERVISORS OFFICES)	4	NO	16	\$ 125.00	\$ 2,000.00	\$ 40,143.00
SWAT EQUIPMENT/UPGRADES/MULTI-AGENCY SUPPORT		YES	1	\$ 8,000.00	\$ 8,000.00	
STALKER SPEED AWARENESS MONITOR TRAILER		NO	1	\$ 8,443.00	\$ 8,443.00	
2013 FUJI POLICE BIKE (INCLUDES RACK, STAND, LIGHTS, EQUIPMENT BAG)		YES	2	\$ 1,250.00	\$ 2,500.00	
RADAR SPEED DISPLAYS		YES	4	\$ 4,800.00	\$ 19,200.00	
GRAND TOTAL - FY2013-2014					\$ 247,403.00	\$ 247,403.00

POLICE RADIO'S - MANDATORY COMPLIANCE FOR P25 RADIO'S IS REQUIRED BY DECEMBER 2015. LISTED RADIO'S FOR FY2013-2014 IN CONJUNCTION WITH 5 YEAR CIP PLAN WILL INSURE THAT THE WINDCREST POLICE DEPARTMENT IS READY AND IN COMPLIANCE WITH MANDATED REQUIREMENTS BY DECEMBER 2015.

City of Windcrest
DETAILED LISTING OF BUDGETED CAPITAL IMPROVEMENTS
FISCAL YEAR 2013-14

DEPARTMENT	DESCRIPTION	AMOUNT
Parks	CIP Improvements to Parks	150,000
<u>General Fund</u>		<u>150,000</u>
<u>Capital Improvement Streets</u>	Street Repairs	<u>1,200,000</u>
	Total Cash Investment to the Community	<u>1,350,000</u>

BUDGET GLOSSARY

To assist the reader of the Annual Budget and Plan of Municipal Services document in understanding various terms, a budget glossary has been included.

Accrual Accounting - A basis of accounting in which debits and credits are recorded at the time they are incurred as opposed to when cash is actually received or spent. For example, in accrual accounting, a revenue which was earned between April 1 and July 31, but for which payment was not received until August 10, is recorded as being received on July 31 rather than on August 10.

Administrative Charges - The charges imposed upon a fund for support services provided by another fund. For example, the Finance Department (General Fund) provides services to the Garbage Fund, therefore the General Fund charges the Garbage Fund for these services based on reasonable allocation methods.

Adopted - Adopted, as used in fund summaries and department and division summaries within the budget document, represents the budget as approved by formal action of the City Council which sets the spending limits for the fiscal year.

Ad Valorem Taxes - Commonly referred to as property taxes are the charges levied on all real, and certain personal property according to the property's assessed valuation and the tax rate, in compliance with the State Property Tax Code.

Amended Budget - Includes the adopted budget for a fiscal year, plus any budget amendments or budget transfers.

Annexed Property - Land previously outside the City limits that becomes part of the City during a year through the legal process of incorporation.

Annual Operating Plan - The Annual Operating Plan acts as the City's short range guideline for revenue projections, cost of service budgeting and project planning and demonstrates incremental progress towards the implementation of the Century Plan. The Annual Operating Plan includes programs, projects and work activities for the one, two and seven year horizons.

Appropriation - An authorization made by the city council which permits the city to incur obligation and to make expenditures of resources.

Appropriation Ordinance - The official enactment by the City Council to establish legal authority for City officials to obligate and expend resources.

Assessed Valuation - A value that is established for real or personal property for use as a basis for levying property taxes. (Note: Property values are established by the Coryell County Appraisal District.)

Asset - Resources owned or held which have monetary value.

Audit - A comprehensive review of the manner in which the government's resources were actually utilized. A certified public accountant issues an opinion over the presentation of financial statements, test the controls over the safekeeping of assets and makes recommendations for improvements where necessary.

Attrition - Savings which occur when personnel vacancies are not immediately filled on positions which are fully funded for the year.

Authorized Positions - Personnel slots which are budgeted in the adopted budget to be filled during the year, sometimes referred to as FTE's (Full-Time Equivalents).

BUDGET GLOSSARY

Balance Sheet - A financial Statement that discloses the assets liabilities, reserves and balances of a specific governmental fund as of a specific date.

Balanced Budget – Current revenues plus available unreserved fund balances equal to or greater than current expenditures.

Base Budget - Cost of continuing the existing levels of service in the current budget year.

Beginning Fund Balance - Cash available in a fund from the prior year after payment of the prior year's expenses and deductions for prior year's encumbrances.

Benchmarking - Measures progress from a point in time and is something that serves as a standard by which others may be measured.

Bond - A written promise to pay a sum of money on a specific date at a specified interest rate. The interest payments and the repayment of the principal are detailed in a bond ordinance. The most common types of bonds are general obligation and revenue bonds. These are most frequently used for construction of large capital projects, such as buildings, streets and bridges.

Bond Fund - A fund used to account for the proceeds of general obligation bond issues.

Bond Refinancing/Refunding - The payoff and reissuance of bonds, to obtain a better interest rate and/or bond condition.

Budget - A plan of operation embodying an estimate of proposed expenditures for a given period and the proposed means of financing them. The City of Windcrest's budget is called the Annual Operating Plan.

Budget by Program/Function - A breakdown of the annual budget that groups like expenditures by the type of program or function. Interfund charges and Internal Service fund premiums or leases are eliminated for presentation purposes.

Budget Calendar - The schedule of key dates or events, which the City follows in the preparation, adoption, and administration of the budget.

Budget Year - The fiscal year of the City which begins October 1 and ends September 30.

Capital Budget - A plan of proposed capital outlays and the means of financing them for the current fiscal period.

Capital or Capital Outlay - See the Capitalization Policy in the Budget for a definition of this term.

Capital Improvement Project - The specific projects that make up the Capital Improvements Program. The projects involve construction, purchase, or renovation of City facilities or property.

Capital Improvements Program (CIP) - A management tool used to assist in the scheduling, planning and execution of a series of capital improvements over a period of time. The CIP should be updated annually. It sets forth the estimated expenditures by year and specifies the resources estimated to be available to finance the project expenditures. Capital improvements refer to additional investment in basic facilities owned by the City with life expectancy greater than five years.

Capital Outlay - Expenditures for fixed assets, such as equipment, remodeling, minor building improvements and vehicles, that are funded from the operating budget. Since long-term financing is

BUDGET GLOSSARY

not necessary and expenditures of this type are of such recurring character, these items are not part of the Capital Improvements Program.

Certificates of Obligation - Another form of debt that are backed by a pledge of the full faith and credit of the City. This form of debt differs from general obligation bonds in that they do not require direct approval of the voters rather an indirect approval.

Capital Recovery Fees - Capital Recovery Fees are developer paid infrastructure fees adopted under Chapter 395 of Texas Local Government Code or as part of a development agreement.

Capital Replacement Fund - Vehicle which allows purchase of operating capital items on a long-term basis through budgeted annual payments and transfers during the fiscal year. The City's Fleet and Information Services Internal Service Funds act as capital replacement funds.

Cash Accounting - A basis of accounting in which transactions are recorded when cash is either received or expended.

Contingency - A budgetary appropriation reserve set aside for emergencies or unforeseen expenditures not otherwise budgeted for. The primary contingency account requires City Council approval for all expenditures.

Contingency Reserves - A portion of the budgeted ending fund balance or working capital that is not available for appropriation. The intent of the reserves are to provide flexibility, should actual revenues fall short of budgeted revenues and to provide adequate resources to implement budgeted expenditures without regard to the actual cash flow of the fund.

Cost Center - An administrative branch of a division.

Debt Service - The amount of interest and principal the City must pay each year on long-term and short-term debt.

Debt Service Fund - The debt service fund, also known as an interest and sinking fund, was established for funds needed to make principal and interest payments on outstanding bonds when due.

Delinquent Taxes - Taxes that remain unpaid after the date on which a penalty for nonpayment is attached. Property tax statements are mailed out in October and become delinquent if unpaid by January 31.

Department - A major organizational unit that reports directly to the city manager. This unit may be responsible for one type of activity or several types of activities.

Depreciation - The process of estimating and recording the lost usefulness, expired useful life or diminution of service from a fixed asset that cannot or will not be restored by repair and will be replaced. The cost of the fixed asset's lost usefulness is the depreciation or the cost to reserve in order to replace the item at the end of its useful life.

Division - A basic organizational unit of government which is functionally unique in its delivery of services.

Effective Tax Rate - The rate which produces the same effect in terms of the total amount of taxes as compared to the prior year.

BUDGET GLOSSARY

Employee Benefits - For the purpose of budgeting, this term refers to the City's costs of health insurance, pension contributions, social security contributions, workers' compensation and unemployment insurance costs.

Encumbrance - The commitment of appropriated funds to purchase an item or service. To encumber funds means to set aside or commit funds for a future expenditure.

Enterprise Fund - A governmental accounting fund in which the services provided are financed and operated similarly to those of a private business. The rate schedules for these services are established to insure that revenues are adequate to meet all necessary expenditures. Enterprise funds are established for services such as garbage, water, wastewater, gas, airport, and the golf course.

Estimated Revenue - The amount of projected revenue to be collected during the fiscal year.

Expenditure - The outflow of funds paid or to be paid for an asset obtained or goods or services obtained regardless of when the expense is actually paid. This term applies to all funds. (Note: an encumbrance is not an expenditure. An encumbrance reserves funds to be expended.)

Expense - Charges incurred whether paid immediately or unpaid for operation, maintenance, interest and other charges.

Fiscal Year - The time period designated by the city signifying the beginning and ending period for recording financial transactions. The City of Windcrest has specified October 1 - September 30 as its fiscal year.

Fixed Assets - Assets of long-term character which are intended to continue to be held or used, such as land, buildings, machinery, furniture, and other equipment.

Franchise Fee - A fee that a government imposes to permit the continuing use of public property and right of ways, such as city utility poles, streets, etc.

Full Faith and Credit - A pledge of the City's taxing power to repay debt obligations (typically used in reference to general obligation bonds or tax supported debt.)

Full-Time Equivalent (FTE) - A measure of authorized personnel calculated by equating 2,080 hours of work per year with the full-time equivalent of 1 position.

Function - A group of related activities aimed at accomplishing a major service or regulatory program for which a government is responsible.

Fund - An accounting entity that has a set of self-balancing accounts and that records all financial transactions for specific activities or government functions. Eight commonly used funds in public accounting are: general fund, capital projects funds, special revenue funds, debt service funds, internal services funds, enterprise funds, agency funds and trust funds.

Fund Balance - The difference between fund assets and fund liabilities of governmental and similar trust funds less any reservations of fund equity. Specifically, fund balance represents the funds that are available for appropriation.

Funding Source - Identifies the source of revenue to fund appropriations.

GAAP - Generally Accepted Accounting Principles. Uniform minimum standards for financial accounting and recording, encompassing the conventions, rules and procedures that define accepted accounting principles.

BUDGET GLOSSARY

General Fund - The fund that is available for any legal authorized purpose and which is therefore used to account for all revenues and all activities except those required to be accounted for in another fund. Note: The general Fund is used to finance the ordinary operations of a governmental unit.

Generally Accepted Accounting Principles (GAAP) - The uniform minimum standards and guidelines for financial accounting and reporting. The primary authoritative body on the application of GAAP to state and local governments is the Governmental Accounting Standards Board (GASB).

General Obligation Bonds - Bonds whose principal and interest is backed by the full faith credit and taxing powers of the government.

General Obligation Dept - Tax supported bonded debt which is backed by the full faith and credit of the City.

Goal - A goal is a long-term, attainable target for an organization.

Grant - A contribution by one governmental unit to another. The contribution is usually made to aid in the support of a specified function (for example, education), but it is sometimes also for general purposes.

Home Rule City - A city in which Council is free to enact legislation, adopt budgets and determine policies, subject only to the limitations imposed by the Texas Constitution and City Charter.

Impact Fees - Fees assessed to developers to help defray a portion of the costs that naturally result from increased development. By Texas law, these fees must be used for capital acquisition of debt service relating to capital projects.

Infrastructure - Structures and equipment such as highways, bridges, buildings and public utilities.

Interfund Transfers - The movement of monies between funds of the same governmental entity.

Intergovernmental Revenue - Revenue received from other governments in the form of grants, shared revenues or payments in lieu of taxes.

Internal Service Fund (ISF) - A fund established to finance and account for services and commodities furnished by a designated department or agency to other departments or agencies within a single governmental unit or to other governmental units. Amounts expended by the fund are restored thereto, either from operating earnings or by transfers from other funds, so that the original fund capital is kept intact.

Modified Accrual Accounting - Under the modified accrual bases of accounting, recommended for use by governmental funds, revenues are recognized in the period in which they become available and measurable, and expenditures are recognized at the time a liability is incurred pursuant to appropriation authority.

Net Working Capital - The excess of current assets over current liabilities.

Operating Budget - A plan of financial operation embodying an estimate of proposed expenditures for a given period and the proposed means of financing them. The term usually indicates a financial plan for a single fiscal year.

BUDGET GLOSSARY

Performance Measure - An identifiable unit of measuring the effectiveness and efficiency of providing services. Data collected to determine how effectively or efficiently a program is achieving its objectives.

Personnel Expenditures - For the purpose of budgeting, this term refers to all wages and related items: regular pay, premium pay, longevity pay, social security, life insurance, retirement plan contributions, health insurance and workers' compensation insurance.

Policy - A policy is a plan, course of action or guiding principle designed to set parameters for decisions and actions.

Program - A group of related activities performed by one or more organizational units for the purpose of accomplishing a function for which the City is responsible.

Projected Actual - An estimate of year ending balances for all accounts used for budgeting purposes.

Property Taxes - Used to describe all revenue received in a period from current taxes and delinquent taxes. Property taxes are levied on both real and personal property according to the property's valuation and tax rate.

Reservation - A balance of funds that are set aside by policy for a specific purpose or to draw upon for emergencies (as in contingency reservation).

Revenue - The yield of taxes on other monetary resources that the City collects and receives into the treasury for public use. For those revenues which are recorded on the accrual basis, this term designates additions to assets which (1) do not increase any liability; (2) do not represent the recovery of an expenditure; (3) do not represent contributions of fund capital in enterprise and internal service funds. The same definition applies to those cases where revenues are recorded on the modified accrual or cash basis, except that additions would be partially or entirely to cash.

Revenue Appropriation - A designated portion of a fund to be allocated and appropriated to the reserve of the fund in order to meet potential liabilities during the fiscal year.

Revenue Bonds - Bonds whose principal and interest are payable exclusively from earnings of an enterprise fund.

Risk Management - An organized attempt to protect a government's assets against the accidental loss in the most economical method.

Rollback Tax Rate - A calculated maximum rate allowed by law without voter approval. The rollback rate provides the taxing unit with about the same amount of tax revenue it spent the previous year for day-to-day operations, plus an extra 8% increase for those operations plus sufficient funds to pay debts in the coming year.

Source of Revenue - Revenues are classified according to their source or point of origin.

Special Revenue Funds (SFR) - A fund used to account for the proceeds of specific revenue sources (other than special assessments, expendable trusts, or for major capital projects) that are legally restricted to expenditure for specified purposes.

Strategy - A strategy is a specific, measurable and observable result of an organization's activity which advances the organization toward its goal.

BUDGET GLOSSARY

Surplus - The excess of the assets of a fund over its liabilities; or if the fund has other resources and obligations; the excess of resources over the obligations. The term should not be used without a properly descriptive adjective unless its meaning is apparent from the context. See also Fund Balance.

Tax Base - The total value of all real, personal and mineral property in the City as of January 1st of each year, as certified by the County Appraisal Board. The tax base represents net value after all exemptions.

Tax Levy - The total amount to be raised by general property taxes for operating and debt service purposes specified in the annual tax ordinance.

Tax Rate - The amount of tax levied for each \$100 of assessed valuation.

Times Coverage Ratio - A calculation of the revenue available divided by the combined debt payment requirements of the utilities. This ratio is one indication of the City's ability to pay its revenue debt obligations.

Transfers - Amounts transferred from one fund to another to assist in financing the services for the recipient fund.

Trust Fund - The trust fund was established to account for all assets received by the city that are in the nature of a trust and not accounted for in other funds. The trust fund is accounted for as an expendable trust fund.

Unencumbered Balance - The amount of an appropriation that is not expended or encumbered. It is essentially the amount of money still available for future purchases.

User Charges - The payment of a fee for direct receipt of a public service by the party benefiting from the service.

Working Capital - For enterprise funds, the excess of current assets over current liabilities. Working capital of a fund is important because budgeted expenditures of the fund must be provided for from cash receipts during the year supplemented by working capital carried over from prior years, if any.