

**AGENDA
CITY OF WINDCREST, TEXAS**

September 6, 2012

**5:00 P.M.
TAX RATE PUBLIC HEARING**

**5:30 P.M.
JOINT CITY COUNCIL /
WINDCREST CRIME CONTROL PREVENTION DISTRICT
BUDGET MEETING**

**6:00 P.M.
SPECIAL CITY COUNCIL MEETING**

NOTICE IS HEREBY GIVEN THAT A BUDGET WORKSHOP / PUBLIC HEARING / SPECIAL WINDCREST CITY COUNCIL MEETING WILL BE HELD AT WINDCREST CITY HALL, 8601 MIDCROWN, WINDCREST, TEXAS ON THE 6TH DAY OF SEPTEMBER, 2012 STARTING AT 5:00 P.M. DURING THE MEETING THE FOLLOWING SUBJECTS WILL BE CONSIDERED AND THE COUNCIL MAY TAKE ACTION ON ANY OF THE LISTED SUBJECTS.

THE CITY COUNCIL RESERVES THE OPTION TO RECESS THE MEETING DURING THE EVENING OF SEPTEMBER 06, 2012 AND TO RECONVENE THE MEETING ON THE FOLLOWING DAY, SEPTEMBER 07, 2012 AT 9:00 A.M. AT THE WINDCREST CITY HALL, 8601 MIDCROWN, WINDCREST, TEXAS

IT IS ANTICIPATED THAT MEMBERS OF OTHER CITY BOARDS, COMMISSIONS AND COMMITTEES MAY ATTEND THE MEETING IN NUMBERS THAT MAY CONSTITUTE A QUORUM OF SUCH OTHER CITY BOARDS, COMMISSIONS AND COMMITTEES, SO THAT NOTICE IS HEREBY GIVEN THAT THE MEETING IS ALSO A MEETING OF THE OTHER CITY BOARDS, COMMISSIONS AND COMMITTEES WHOSE MEMBERS ARE IN ATTENDANCE. THE MEMBERS OF THE OTHER CITY BOARDS, COMMISSIONS AND COMMITTEES MAY PARTICIPATE IN DISCUSSIONS WHICH OCCUR AT THE MEETING, BUT NO ACTION WILL BE TAKEN BY THE OTHER BOARDS, COMMISSIONS AND COMMITTEES WHOSE MEMBERS ARE IN ATTENDANCE.

Ordinance No. 618 (09/20/10), Repealing Ordinance No. 593

At all City Council, City Commission or City Board meetings, the agenda shall include a "citizens to be heard" item. It is suggested that Citizens wishing to speak during this item sign in on the sign up roster prior to the meeting. During "citizens to be heard" comments, each individual may speak on an agenda item or any other matter affecting the city. In addition to the "citizens to be heard" portion of meetings, a person may make comments on agenda items prior to the vote on the agenda item. A member of the public will have a total of six (6) minutes to be heard during a City Council, City Commission or City Board Meeting. This does not include any responses from the body. The six (6) minutes time limit authorized herein may not be transferred to another speaker in whole or in part. The presiding Officer or his/her designee will assign a Time Keeper to each meeting. The Time Keeper will maintain strict compliance of the six (6) minute rule, stopping speakers who exceed the allotted time. As authorized by Section 551.042 of the Texas Government Code, the Presiding Officer may direct a City Official to make: a statement of specific factual information in response to an inquiry made by a member of the public or of the City Council, or; a recitation of existing policy in response to an inquiry made by a member of the public or the City Council. Any deliberation of or decision about the subject of the inquiry shall be limited to a proposal to place the subject on the agenda for a subsequent meeting. Any question posed by a Citizen, Council Member, Board Member or Commission

Member for which an answer is not available at a meeting shall be answered by a member of the staff or Presiding Officer at the next regular meeting of the Body, if an answer is reasonably available and prudent. If the information is sensitive, staff will seek advice from the City Attorney.

REQUEST ALL PAGERS AND CELL PHONES BE TURNED OFF, EXCEPT EMERGENCY ON-CALL PERSONNEL. CITIZENS ARE ASKED TO REFRAIN FROM TALKING DURING COUNCIL PROCEEDINGS.

Meeting Chair: please remind each participant in your meeting that they must speak into a microphone; the recording is the Official Minutes of your meeting and all who speak must be recorded. All guest speakers and citizens to be heard must speak from podium. Please interrupt speakers during meeting if you recognize that they are not speaking into microphone and have them do so.

I. Call to Order, Pledge of Allegiance & Invocation

II. Citizens to be Heard on Subsequent and Non-Subsequent Agenda Items

1. A member of the public will have three (3) minutes to discuss non-subsequent agenda items.
2. A member of the public will have six (6) minutes to discuss subsequent agenda items.
3. City Council may discuss and respond to current and past agendas on subsequent and non-subsequent agenda items by citizens to be heard.

III. Public Hearing

1. City Council will hold a public hearing concerning the tax rate.

IV. Discuss and Act

1. City Council will review, discuss and may take action setting the tax rate.

V. Joint CC / WCCPD Meeting

1. City Council will discuss the Windcrest Crime Control Prevention District budget with the Windcrest Crime Control Prevention District Board.

VI. Presentation

1. City Council will City Council will hear a presentation from James Villarreal with Villarreal Insurance Agency, LLC regarding options for city employee's health benefit packages.

VII. Budget Workshop

1. City Council will review and discuss the following FY 2012-2013 Proposed Budgets:
 - A. General Fund
 - B. Garbage Fund
 - C. Debt Service Fund
 - D. Asset Seizure Fund (Federal)
 - E. Asset Seizure Fund (State)
 - F. County Fire Contribution Fund
 - G. School Crossing Guard Fund
 - H. Police Donation Fund
 - I. Police Education Training Fund
 - J. Roosevelt Scholarship Fund
 - K. Court Technology Fund
 - L. Court Building Security Fund
 - M. Hotel Occupancy Tax Fund
 - N. Economic Development Corporation (EDC)
 - O. Crime Control Prevention District (CCPD)
 - P. Street Fund (CIP)
2. City Council will receive information regarding budget items addressed by staff from the 07/31/2012 budget meeting. *(Sarah Mangham, Municipal Finance Officer and Rafael Castillo, Jr., City Manager requested)*
 - A. Retirement (2 to 1 back down to 1.5 to 1)
 - B. Revised budget to address contract maintenance for Green Space Areas
 - C. Function Chart
3. City Council will receive information from staff regarding budget items pending. *(Sarah Mangham, Municipal Finance Officer and Rafael Castillo, Jr., City Manager requested)*
 - A. New Staffing
 - B. Proposed Tax Rate
 - C. CIP Funding
4. Mayor and City Council comments on the proposed FY 2012/2013 budget.
5. City Council will review and discuss the schedule of public hearings regarding the proposed FY 2012/2013 budget. (Att. 1)

VIII. General Announcement and Future Agenda Items

Per Ordinance No. 618, repealing Ordinance No. 593; Section 9: Every agenda shall include an item entry granting a member the opportunity to propose an item for

consideration of future agendas for Regular or Special Meetings. Any member may request the inclusion of such items at any meeting.

IX. Adjournment

Agenda Notice

I, the undersigned authority, do hereby certify that the above Notice of Meeting of the City Council of the City of Windcrest is a true and correct copy of said Notice and was posted on the bulletin board at City Hall of said City in a convenient place to the public and said Notice was posted more than seventy-two hours prior to the meeting on August 6, 2012.

By: , Assistant City Secretary

In compliance with the Americans With Disabilities Act, the City of Windcrest Council Chambers are wheelchair accessible, and accessible parking spaces are available. The City of Windcrest will provide for reasonable accommodations for persons attending City Council meetings. To better serve you, requests should be received 48 hours prior to the meetings. Please contact Heather Weidenbach, City Secretary, at 210-655-0022 ext. 2150 or Fax 210-655-8776.

I certify that the attached notice and agenda of items to be considered by the City Council was removed by me from the City Hall bulletin board on the ____ August, 2012.

Title: _____