



AGENDA

WINDCREST CRIME CONTROL AND PREVENTION DISTRICT MEETING August 25, 2022

CITY COUNCIL CHAMBERS @ 8601 MIDCROWN

1:00 P.M.

NOTICE IS HEREBY GIVEN THAT A WINDCREST CRIME CONTROL AND PREVENTION DISTRICT BOARD (WCCPD) MEETING WILL BE HELD AT WINDCREST CITY HALL, 8601 MIDCROWN, WINDCREST, TEXAS ON THE 25TH DAY OF AUGUST 2022, STARTING AT 1:00 P.M. DURING THE MEETING THE FOLLOWING SUBJECTS WILL BE CONSIDERED AND THE BOARD MAY TAKE ACTION ON ANY OF THE LISTED SUBJECTS.

THE WINDCREST CRIME CONTROL AND PREVENTION DISTRICT BOARD RESERVES THE OPTION TO RECESS THE MEETING DURING THE AFTERNOON OF AUGUST 25, 2022, AND TO RECONVENE THE MEETING ON THE FOLLOWING DAY, AUGUST 26, 2022, AT 1:00 P.M. AT THE WINDCREST CITY HALL, 8601 MIDCROWN, WINDCREST, TEXAS.

NOTICE OF ASSISTANCE AT THE PUBLIC MEETING

The City of Windcrest Council Chambers are wheelchair accessible, and accessible parking spaces are available. In compliance with Americans with Disabilities Act, the City of Windcrest will provide reasonable accommodations for persons attending the meeting. To better serve you, requests should be received 48 hours prior to the meeting. Please contact the City Secretary's Office, at 210-655-0022 ext. 2150 or Fax 210-655-8776, or 711 Texas Relay.

- I. **Call to Order**
- II. **Roll Call**
- III. **Vote to Excuse Absent Board Members**
- IV. **Pledge of Allegiance**
- V. **Citizens to be Heard**
 - Citizens may address the Windcrest Crime Control and Prevention District Board on topics not on the agenda for no more than three (3) minutes.
 - In addition to the foregoing, citizens shall also have the opportunity to address the Windcrest Crime Control and Prevention District Board during consideration of posted agenda items for no more than six (6) minutes.
 - A City Official may make a statement of specific factual information in response to an inquiry made by a member of the public, or a recitation of existing policy in response to an inquiry made by a member of the public.

VI. Items for Discussion/Action

- a) Commission will review, discuss, and may take action on approving additional funds from the FY21/22 Windcrest Crime Control District budget for capital improvement purchases for the Windcrest Police Department property room.

VII. GENERAL ANNOUNCEMENTS & FUTURE AGENDA ITEMS REQUESTED

Per Ordinance No. 618, repealing Ordinance No. 593; Section 9: Every agenda shall include an item entry granting a member the opportunity to propose an item for consideration of future agendas for Regular or Special Meetings. Any member may request the inclusion of such items at any meeting.

VIII. ADJOURNMENT**AGENDA NOTICES:****DECORUM REQUIRED:**

Any disruptive behavior, including shouting or derogatory statements or comments may be ruled out of order by the Presiding Officer. Continuation of this type of behavior could result in a request by the Presiding Officer that the individual leave the meeting, and if refused, an order of removal.

ACTION BY COUNCIL AUTHORIZED:

The Windcrest Crime Control and Prevention District Board may vote and/or act upon any item within this Agenda. The Board reserves the right to retire into executive session concerning any of the items listed on this Agenda, pursuant to and in accordance with Texas Government Code § 551.072 (Deliberations about Real Property); § 551.073 (Deliberations about Gifts & Donations); § 551.076 (Deliberations about Security Devices); §551.087 (Economic Development); and, § 551.071 to seek the advice of its attorney about pending or contemplated litigation, settlement offer or on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas conflict with the Open Meetings Act and may invoke this right where the City Attorney, the Mayor or a majority of the Governing Body deems an executive session is necessary to allow privileged consultation between the City Attorney and the governing body, if considered necessary and legally justified under the Open Meetings Act. The attorney may appear in person, or appear in executive session by conference call in accordance with applicable state law.

EXECUTIVE SESSIONS APPROVED BY CITY ATTORNEY:

This agenda has been reviewed and approved by the City's legal counsel and the presence of any subject in any Executive Session portion of the agenda constitutes a written interpretation of Texas Government Code Chapter 551 by legal counsel for the body and constitutes an opinion by the attorney that the items discussed therein may be legally discussed in the closed portion of the meeting considering available opinions of a court of record and opinions of the Texas Attorney General known to the attorney. This provision has been added to this agenda with the intent to meet all elements necessary to satisfy Texas Government Code Chapter 551.144(c) and the meeting is conducted by all participants in reliance on this opinion.

ATTENDANCE BY OTHER ELECTED OR APPOINTED OFFICIALS:

It is anticipated that members of the City Council, or other city board, commissions and/or committees may attend the meeting in numbers that may constitute a quorum of the other city boards, commissions and/or

committees. Notice is hereby given that the meeting, to the extent required by law, is also noticed as a meeting of the other boards, commissions and/or committees of the City, whose members may be in attendance. The members of the boards, commissions and/or committees may participate in discussions on the same items listed on the agenda, which occur at the meeting, but no action will be taken by such in attendance unless such item and action is specifically provided for on an agenda for that board, commission, or committee subject to the Texas Open Meetings Act.

I, the undersigned authority, do hereby certify that the above Notice of Meeting of the Windcrest Crime Control Prevention District of the City of Windcrest is a true and correct copy of said Notice and was posted on the bulletin board at City Hall of said City in a convenient place to the public and said Notice was posted more than seventy-two (72) hours prior to the meeting on August 25, 2022.

By: //§//Rachel C Dominguez, City Secretary



Buy Board Contract #638-21

1423 E. Houston St.
San Antonio, Texas 78202
Phone: 210-661-2737 | Fax: 210-661-2705

July 18, 2022

RE: Cost Proposal

Project: Windcrest Police Department Interior Renovation
Frame property room ceiling and provide and install lights.

To: Mr. Benjamin Crum

Henock Construction will provide the requested services listed below for a total of: **\$13,585.00**

Work to Be Performed includes

1. Removal of the existing ceiling grid, tile and light fixtures.
2. New gypsum board ceiling
3. Installation of five (5) new LED light fixtures, Three (3) in the evidence room and one (1) each in both closets.
4. Tape, float, sand, and paint. Color to match existing color finish.

If you have any questions please call me. Thank You for your time and the opportunity.

Thank you,

A handwritten signature in black ink that reads 'Martin Gomez Jr.' in a cursive script.

Martin Gomez Jr.
Henock Construction LLC



Buy Board Contract #638-21

1423 E. Houston St.
San Antonio, Texas 78202
Phone: 210-661-2737 | Fax: 210-661-2705

July 18, 2022

RE: Cost Proposal
Project: Windcrest Police Department Interior Renovation
Closet and Gun Gage

To: Mr. Benjamin Crum

Henock Construction will provide the requested services listed below for a total of: **\$19,845.00**

Work to Be Performed includes

1. Provide and install gypsum wall board framing for new closet, door, frame and hardware.
2. Provide and install wire mesh security gate.
3. Tape, float, sand, and paint. Color to match existing color finish.

If you have any questions please call me. Thank You for your time and the opportunity.

Thank you,

A handwritten signature in black ink that reads 'Martin Gomez Jr.' in a cursive script.

Martin Gomez Jr.
Henock Construction LLC



Buy Board Contract # 638-21

1423 E. Houston St.
San Antonio, Texas 78202
Phone: 210-661-2737 | Fax: 210-661-2705

July 18, 2022

RE: Cost Proposal

Project: Windcrest Police Department Interior Renovation

Rough cutting opening for pass thru lockers with door relocation

To: Mr. Benjamin Crum

Henock Construction will provide the requested services listed below for a total of: **\$12,292.00**

Work to Be Performed includes

1. Removing an existing door, frame and door hardware to be salvaged and re-used for an owner provided pass thru locker.
2. Remove and relocate door push button and card reader.
3. Removing and relocation of an existing security camera.
4. Removing and relocating existing electrical, data, cable, and switch outlets.
5. Removing of a portion of gypsum wall board, framing, and rubber base for the relocated door, frame and hardware.
6. VCT floor patch and transition at the relocated door location.
7. Tape, float, sand, and paint. Color to match existing color finish.

If you have any questions please call me. Thank You for your time and the opportunity.

Thank you,

Martin Gomez Jr

Martin Gomez Jr.
Henock Construction LLC

Accepted

A handwritten signature in blue ink, appearing to read 'B. Crum', is written over the 'Accepted' stamp.

ORDINANCE 2022-003(O)

**AN ORDINANCE OF THE CITY OF WINDCREST, TEXAS,
CITY COUNCIL TO AMEND AND BALANCE THE
WINDCREST CRIME CONTROL AND PREVENTION
DISTRICT FUND OF THE CITY OF WINDCREST, TX.
MUNICIPAL BUDGET FOR FISCAL YEAR 2021-2022 IN
THE AMOUNT OF \$293,609.40 FOR THE FUNDING OF
CAPITAL ITEMS**

WHEREAS, the City of Windcrest passed their FY 2021-2022 Budget on September 13, 2021; and

WHEREAS, the City of Windcrest Crime Control and Prevention District Board approved to amend their FY 2021-2022 budget in the amount not to exceed \$293,609.40 on December 13, 2021; and

WHEREAS, the City of Windcrest finds the funding is within the primary guidelines in which the Windcrest Crime Control and Prevention District (WCCPD) was set up for and will help relieve and free up the City's general revenue funds for other purposes and the City of Windcrest finds that elimination of various budgeted expenditures will help to relieve and free up the WCCPD's funds for personnel and capital expenditures; and

WHEREAS, the City of Windcrest finds legitimate grounds for the amendments to the budget that are necessary given changes in circumstances since the last budget adoption or amendment; and

WHEREAS, the City of Windcrest finds it necessary to amend the City of Windcrest WCCPD FY 2021-2022 budget in the following line items

Line Item	Name	Existing Budget	1 ST Quarter Budget Amendment	Amended Budget
18-500-800	CAPITAL EXPENDITURES	\$65,000.00	\$293,609.40	\$358,609.40

WHEREAS, the City of Windcrest Crime Control and Prevention District board finds it necessary to amend the budget line items due to:

- ☐ Unanticipated or unbudgeted income
- ☐ Unanticipated or unbudgeted expenses
- ☐ Unanticipated or unbudgeted shortfall of income
- ☐ Increase / decrease in costs of budgeted expenses
- ☐ Creation / elimination of a budgeted line item
- ☐ Balancing due to multiple changes in income and expenses
- ☒ Other: Purchase of Capital Equipment

WHEREAS, the City of Windcrest City Council finds that the amendments adopted under this resolution are for proper and authorized purposes; and

WHEREAS, the City of Windcrest City Council finds it is in the best interest of its residents and the general public.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF WINDCREST, TEXAS:

Section 1. That the City Council of the City of Windcrest does hereby ratify, approve and adopt the amendments to the budget considered for fiscal year of October 1, 2021 to September 30, 2022 as identified in Attachment "A" of this ordinance.

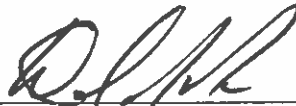
Section 2. That should any part, portion, or section of this ordinance be declared invalid or inoperative or void for any reason by a court of competent jurisdiction, such decision, opinion or judgment shall in no way affect the remaining portions, parts, or sections or parts of section of this ordinance, which provisions shall be, remain and continue to be in full force and effect.

Section 3. That this ordinance shall be effective upon passage.

DULY PASSED ON FIRST READING, on the 7th day of March, 2022, at a regular meeting of the City Council of the City of Windcrest, Texas, which was held in compliance with the Open Meetings Act, Gov't. Code §551.001, et. Seq. at which meeting a quorum was present and voting.

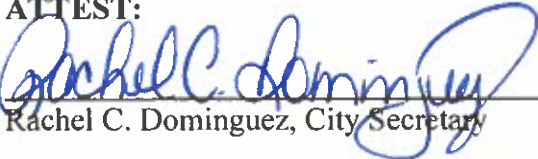
DULY PASSED AND APPROVED, on the 21st day of March, 2022, at a regular meeting of the City Council of the City of Windcrest, Texas, which was held in compliance with the Open Meetings Act, Gov't. Code §551.001, et. Seq. at which meeting a quorum was present and voting.

CITY OF WINDCREST, TEXAS



Dan Reese, Mayor

ATTEST:



Rachel C. Dominguez, City Secretary

APPROVED:



Ryan S. Henry, City Attorney

ORDINANCE 2022-003(O)



		FY 2021-22 Approved Budget	FY2021-22 1st Qtr. Proposed Budget	\$ Change	% Change
WCCPD					
	Projected Fund Balance	<u>671,688.12</u>	<u>671,688.12</u> ³		
	Assigned Fund Balance	<u>-</u>	<u>-</u>		
	Revenues	1,030,595.00	1,030,595.00 ²	-	0.00
	Salaries and Benefits	912,978.00	912,978.00 ¹	-	0.00
	Other Expenses	119,400.00	119,400.00	-	0.00
18-500-800	Capital	65,000.00	358,609.40	293,609.40	451.71
	Other Income/Expenses	<u>53,000.00</u>	<u>53,000.00</u>		
	Projected Year End Fund Balance	<u>551,905.12</u>	<u>258,295.72</u>		
Capital Items		Budget Line Item	Cost		
(40) XL-1858P Radios fully equipped (R2021-101WCCPD, R2021-532 8.16.2021)		18-500-800	\$151,109.40		
Shot Guns, 25pc		18-500-800	\$9,000.00		
Armory Lockers		18-500-800	\$5,000.00		
Communications console		18-500-800	\$31,000.00		
Fleet with uplifting (2 vehicles -65k budgeted)		18-500-800	\$61,400.00		
Laptops		18-500-800	\$6,100.00		
Storage shelves, repair and maintenance for the property room		18-500-800	\$30,000.00		
Total 1st Quarter Amendment (Resolution 2021-1004-WCCPD)			\$293,609.40 ⁵		

Note 1: 4 FTE positions are not filled in the 1st quarter FY 21-22

Note 2: Trusted Driver/Genesis donation \$67,320.74

Note 3: Beginning Fund Balance is subject to final FY 20-21 Audit adjustments.

Note 4: Resolution R2021-532(R) 8/16/2021, 2021-101 WCCPD was approved in FY 20-21. Due to the estimated delivery in December 2021 expenditures were allocated to FY 21-22.

Note 5: Resolution 2021-1004-WCCPD was approved by the WCCPD Board on 12/13/2021

RESOLUTION NO. 2021-1004-WCCPD

A RESOLUTION OF THE CRIME CONTROL AND PREVENTION DISTRICT OF THE CITY OF WINDCREST TO AMEND AND BALANCE THE WINDCREST CRIME CONTROL AND PREVENTION DISTRICT FUND OF THE CITY OF WINDCREST, TX. MUNICIPAL BUDGET FOR FISCAL YEAR 2021-2022 IN THE AMOUNT OF \$293,609.40 FOR THE FUNDING OF CAPITAL ITEMS

WHEREAS, the City of Windcrest Crime Control and Prevention District passed the District's budget for the 2021-2022 fiscal year in September 2021, which was approved by the City Council for the City of Windcrest; and

WHEREAS, the City of Windcrest Crime Control and Prevention District board finds legitimate grounds for the amendments to the budget that are necessary given changes in circumstances since the last budget adoption or amendment; and

WHEREAS, the City of Windcrest Crime Control and Prevention District board finds it necessary to amend the FY 2021-2022 budget in the following line items

Budget Line Item	Existing Budget	Amended Budget
18-500-800	\$65,000.00	\$358,609.40

WHEREAS, the City of Windcrest Crime Control and Prevention District board finds it necessary to amend the budget line items due to:

- ☐ Unanticipated or unbudgeted income
- ☐ Unanticipated or unbudgeted expenses
- ☐ Unanticipated or unbudgeted shortfall of income
- ☐ Increase / decrease in costs of budgeted expenses
- ☐ Creation / elimination of a budgeted line item
- ☐ Balancing due to multiple changes in income and expenses
- ☒ Other: Purchase of Capital Equipment

WHEREAS, the City of Windcrest Crime Control and Prevention District board finds that the amendments adopted under this resolution are for proper and authorized purposes; and

WHEREAS, the City of Windcrest Crime Control and Prevention District board finds it is in the best interest of its residents and the general public.

I.

NOW, THEREFORE, BE IT ORDAINED BY THE CRIME CONTROL AND PREVENTION DISTRICT BOARD OF THE CITY OF WINDCREST, TEXAS that the Fiscal Year 2021-2022 Budget for the District is hereby amended as outlined below and authorizing the City Manager to purchase equipment as outlined below:

1. The Windcrest Crime Control and Prevention District amends its budget as follows:

Budget Line Item	Existing Budget	Amended Budget
18-500-800	\$65,000.00	\$358,609.40

2. The Windcrest Crime Control and Prevention District hereby authorizes the City Manager to purchase the following equipment to be utilized by the Windcrest Police Department and attached to this resolution is the acquired quote provide by the vendors.

Capital Item	Budget Line Item	Cost	Amended Budget Balance
(40) XL-1858P Radios fully equipped, R2021-101WCCPD	18-500-800	\$151,109.40	\$151,109.40
Shot Guns, 25pc	18-500-800	\$9,000.00	\$160,109.40
Armory Lockers	18-500-800	\$5,000.00	\$165,109.40
Communications console	18-500-800	\$31,000.00	\$196,109.40
Fleet with uplifting (2 vehicles -65k allocated)	18-500-800	\$61,400.00	\$257,509.40
Laptops	18-500-800	\$6,100.00	\$263,609.40
Storage shelves for the property room	18-500-800	\$30,000.00	\$293,609.40

3. The Windcrest Crime Control and Prevention District

- 4. authorizes the expenditure of funds in the amount not to exceed \$293,609.40 out of the District's available funds for FY 21/22 to purchase multiple capital equipment.**

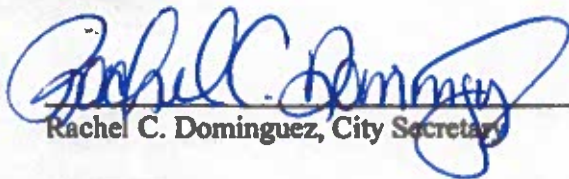
DULY PASSED AND APPROVED, on the 13th day of December, 2021 at a regular meeting of the Crime Control and Prevention District of the City of Windcrest, Texas, which was held in compliance with the Open Meetings Act, Gov't. Code §551.001, et. Seq. at which meeting a quorum was present and voting.

CRIME CONTROL AND PREVENTION
DISTRICT, WINDCREST, TEXAS



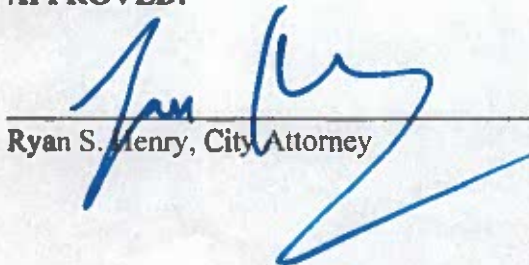
Dr. William R. Mueller, President

ATTEST:



Rachel C. Dominguez, City Secretary

APPROVED:



Ryan S. Henry, City Attorney

