City of Windcrest

AGENDA

DEPARTMENT HEAD REPORTS (DHR) @ 5 P.M.
CITY COUNCIL MEETING (CCM) & PUBLIC HEARING (PH) @ 6 P.M.

AUGUST 19, 2019

CITY COUNCIL CHAMBERS @ 8601 MIDCROWN **5:00 P.M. (DHR)/6:00 P.M. (CCM & PH)**

NOTICE IS HEREBY GIVEN THAT A CITY OF WINDCREST CITY COUNCIL MEETING WILL BE HELD AT WINDCREST CITY HALL, 8601 MIDCROWN, WINDCREST, TEXAS ON THE 19th DAY OF AUGUST, 2019, STARTING AT 5:00 P.M. DURING THE MEETING THE FOLLOWING SUBJECTS WILL BE CONSIDERED AND THE COUNCIL MAY TAKE ACTION ON ANY OF THE LISTED SUBJECTS.

THE CITY COUNCIL RESERVES THE OPTION TO RECESS THE MEETING DURING THE EVENING OF AUGUST 19, 2019, AND TO RECONVENE THE MEETING ON THE FOLLOWING DAY, AUGUST 20, 2019, AT 9:00 A.M. AT THE WINDCREST CITY HALL, 8601 MIDCROWN, WINDCREST, TEXAS.

NOTICE OF ASSISTANCE AT THE PUBLIC MEETING

The City of Windcrest Council Chambers are wheelchair accessible, and accessible parking spaces are available. In compliance with Americans with Disabilities Act, the City of Windcrest will provide reasonable accommodations for persons attending the meeting. To better serve you, requests should be received 48 hours prior to the meeting. Please contact the City Secretary's Office, at 210-655-0022 ext. 2150 or Fax 210-655-8776, or 711 Texas Relay.

I. **Call to Order**

II. **Roll Call**

III. **Pledge of Allegiance and Invocation**

IV. **Monthly Department Head Reports for Month Ending July 2019 for FY 2018/2019**

a) Briefing and discussion on the monthly Fire Department reports for the month of July, to include Summary of Calls along with response times for the City, County, and Annex area. [Dan Kramer, Fire Chief]

b) Briefing and discussion on the monthly Windcrest Volunteer Fire Department financial report for the month of July. [James Palmer, President]

c) Briefing and discussion on the monthly Police Department reports including Code Enforcement and Animal Control reports for the month of July. [Darrell Volz, Chief of Police]

d) Briefing and discussion on the monthly Municipal Court report for the month of July. [Claudia Carrera, Assistant Court Administrator]

e) Briefing and discussion on the monthly Public Works and Landscaping reports for the month of July. [Tom Garcia, Director of Public Works]

f) Briefing and discussion on the monthly City of Windcrest Economic Development Corporation report for the month of July. [Jennifer Newman, President of City of Windcrest Economic Development Corporation]

g) Briefing and discussion on the monthly Civic Center report for the month of July. [Don Hakala, Finance Director]

h) Briefing and discussion on the monthly Building Services report for the month of July. [Rachel C. Dominguez, City Secretary]

i) Briefing and discussion on the monthly Office of the City Secretary reports for the month of July. [Rachel C. Dominguez, City Secretary]

i. Public Information Act Request
ii. US Post Office Report
iii. November 2019 Election Update

j) Briefing and discussion on past and upcoming City projects and events. [Elizabeth Dick, Public Affairs / PR / Marketing / Event Specialist]

i. Community Shred Day
ii. Community Garage Sale Dates
iii. Bulk and Brush Pick Up Dates
iv. Movie in the Park

V. **Special Recognition**

a) Proclamation of National Payroll Week presented to Alamo Chapter of American Payroll Association

VI. **Citizens to be Heard.**

- Citizens may address the City Council on topics not on the agenda for no more than three (3) minutes.
- In addition to the foregoing, citizens shall also have the opportunity to address the City Council during consideration of posted agenda items for no more than six (6) minutes.
- A City Official may make a statement of specific factual information in response to an inquiry made by a member of the public, or a recitation of existing policy in response to an inquiry made by a member of the public.

VII. **Public Hearing – Proposed FY 19/20 Budget**

Opening of Public Hearing

a) City Council will conduct a public hearing to receive public comments on the Proposed FY19/20 Budget.

Closing of Public Hearing

VIII. **Public Hearing – Proposed Tax Rate for the 2019 Tax Year**

Opening of Public Hearing

a) City Council will conduct a public hearing to receive public comments on the proposed tax rate for the 2019 tax year.

Closing of Public Hearing

IX. **Ordinance** *"In conjunction with the first reading of an ordinance, a motion should be made to either "reject the proposed ordinance" or "to forward the proposed ordinance to a subsequent City Council meeting for final adoption at its second reading."*

a) City Council will review, discuss, and may take action on Ordinance 2019-708, an ordinance of the City of Windcrest appointing the City Secretary as the Public Information Officer in the Windcrest City Hall. **2nd Reading** [Rafael Castillo Jr., City Manager]
b) City Council will review, discuss, and may take action on Ordinance 2019-697, an ordinance adopting Chapter 35 – Oak Wilt of the City of Windcrest's Code of Ordinances to regulate the maintenance and care of oak trees, including the prevention of oak wilt within the city and imposing civil and criminal penalties. **1st Reading** [Cindy Strzelecky, Council Place 2]
c) City Council will review, discuss, and may take action on Ordinance 2019-691A regulating construction waste receptacles. [Rafael Castillo Jr., City Manager] **1st Reading**

X. **Resolution**

a) City Council will review, discuss, and may take action on Resolution 2019-733, a resolution selecting providers for medical, dental, vision, Life & AD&D, long term disability and supplemental plans for employees of the city commencing October 1, 2019. [Don Hakala, Municipal Finance Officer]
b) City Council will review, discuss, and may take action on Resolution 2019-734, a resolution addressing the Health Reimbursement Account for the 2019-2020 Fiscal Year. [Don Hakala, Municipal Finance Officer]

XI. **Discuss and Act**

d) City Council will review, discuss and may act on changes to Ordinance 2019-695 Golf Carts and NEVs. [Greg Turner, Council Place 3]
e) City Council will review, discuss and may act on a proposal to add two (2) alternate board members for the Ethics Commission. [Jim Flinn, Council Place 1]
f) City Council will review, discuss, and may take action on a proposed Economic Development Project - Senior Living Project, based on a resolution passed by the Windcrest Economic Development Corporation. [Dan Reese, Mayor][2nd reading of EDC resolution].
g) City Council will review, discuss and may act on setting a date for a Public Hearing for a Type B Economic Development Project: Senior Living Project. [Dan Reese, Mayor]
h) City Council will review, discuss and may act on FY19/20 Proposed Budget and Tax Rate-FY19/20 Fee Schedule. [Joan Pedrotti, Council Place 5]
i) City Council will review, discuss, and may take action on Resolution 2019-735, a resolution to amend Ordinance 2019-704 to update building permit fees. [Rafael Castillo Jr., City Manager]

EXECUTIVE SESSION

The City Council will convene in closed session to discuss the following matters:

A. Pursuant to Texas Government Code Sec. 551.074 (personnel) regarding developing objective criteria to evaluate the City Manager.
B. Pursuant to Texas Government Code Sec. 551.071 (consultation with attorney) and 551.072 (purchase, exchange, lease, or value of real property) regarding legal aspects and status of discussions regarding the golf course.

OPEN SESSION FROM EXECUTIVE SESSION

City Council may discuss and take action on any matter addressed in the preceding closed session

GENERAL ANNOUNCEMENTS & FUTURE AGENDA ITEMS REQUESTED

Per Ordinance No. 618, repealing Ordinance No. 593; Section 9: Every agenda shall include an item entry granting a member the opportunity to propose an item for consideration of future agendas for Regular or Special Meetings. Any member may request the inclusion of such items at any meeting.

ADJOURNMENT

The City Council reserves the right to retire into executive session whenever it is considered necessary and legally justified under the Texas Government Code, Subchapter D, Sections 551.071 et. seq. including, but not limited to, consultation with attorney, real property, prospective gifts, personnel matters, exclusion of witness, security devices, and economic development matters.

It is anticipated that members of other city boards, commissions and committees may attend the meeting in numbers that may constitute a quorum of such other city boards, commissions and committees, so that notice is hereby given that the meeting is also a meeting of the other city boards, commissions and committees whose members are in attendance. The members of the other city boards, commissions and committees may participate in discussions which occur at the meeting, but no action will be taken by the other boards, commissions and committees whose members are in attendance.

I, the undersigned authority, do hereby certify that the above Notice of Meeting of the City Council of the City of Windcrest is a true and correct copy of said Notice and was posted on the bulletin board at City Hall of said City in a convenient place to the public and said Notice was posted more than seventy-two (72) hours prior to the meeting on August 19, 2019.

By: _____
Rachel C. Dominguez, City Secretary