

AUG 14 '20 15:14

City of Windcrest



**DEPARTMENT Head Reports @ 5 P.M.
CITY COUNCIL MEETING @ 6 P.M.
CITY COUNCIL CHAMBERS
AUGUST 17, 2020**

CITY COUNCIL CHAMBERS @ 8601 MIDCROWN

DHR @ 5 P.M. & CCM @ 6 P.M.

NOTICE IS HEREBY GIVEN THAT A CITY OF WINDCREST CITY COUNCIL MEETING WILL BE HELD AT WINDCREST CITY HALL LOCATED AT 8601 MIDCROWN, WINDCREST, TEXAS ON THE 17TH DAY OF AUGUST 2020, STARTING AT 6:00 P.M. DEPARTMENT HEAD REPORTS WILL BE HEARD BEGINNING AT 5:00 P.M.

THE CITY COUNCIL RESERVES THE OPTION TO RECESS THE MEETING DURING THE EVENING OF AUGUST 17, 2020, AND TO RECONVENE THE MEETING ON THE FOLLOWING DAY, AUGUST 18, 2020, AT 9:00 A.M. AT THE WINDCREST CITY HALL, 8601 MIDCROWN, WINDCREST, TEXAS.

NOTICE OF ASSISTANCE AT THE PUBLIC MEETING

The City of Windcrest Council Chambers are wheelchair accessible, and accessible parking spaces are available. In compliance with Americans with Disabilities Act, the City of Windcrest will provide reasonable accommodations for persons attending the meeting. To better serve you, requests should be received 48 hours prior to the meeting. Please contact the City Secretary's Office, at 210-655-0022 ext. 2150 or Fax 210-655-8776, or 711 Texas Relay.

DURING THE MEETING THE FOLLOWING SUBJECTS WILL BE CONSIDERED AND THE COUNCIL MAY TAKE ACTION ON ANY OF THE LISTED SUBJECTS.

- I. CALL TO ORDER**
- II. ROLL CALL**
- III. PLEDGE OF ALLEGIANCE AND INVOCATION**
- IV. MONTHLY DEPARTMENT HEAD REPORTS FOR MONTH ENDING JULY 2020 FOR FY 2019/2020**
 - a) Briefing and discussion on the monthly Fire Department reports for the month of July, to include Summary of Calls along with response times for the City, County, and Annex area. [Dan Kramer, Fire Chief]
 - b) Briefing and discussion on the monthly Windcrest Volunteer Fire Association financial report for the month of July. [Lilia Ayla, President]
 - c) Briefing and discussion on the monthly Police Department reports including Code Enforcement and Animal Control reports for the month of July. [Darrell Volz, Chief of Police]
 - d) Briefing and discussion on the monthly Municipal Court report for the month of July. [Claudia Carrera, Municipal Assistant Court Administrator]
 - e) Briefing and discussion on the monthly Public Works and Landscaping reports for the month of July. [Tom Garcia, Director of Public Works]

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- f) Briefing and discussion on the monthly City of Windcrest Economic Development Corporation report for the month of July. [Jennifer Newman, President of City of Windcrest Economic Development Corporation]
- g) Briefing and discussion on the monthly Civic Center report for the month of July. [Don Hakala, Finance Director]
- h) Briefing and discussion on the monthly Office of the City Secretary reports for the month of July. [Rachel C. Dominguez, City Secretary]
- i) Briefing and discussion on past and upcoming City projects and events. [Elizabeth Dick, Public Affairs / PR / Marketing / Event Specialist]

V. CITIZENS TO BE HEARD/CITIZEN PARTICIPATION

- a) Citizens may address the City Council on topics not on the agenda for no more than three (3) minutes.
- b) Citizens shall also have the opportunity to address the City Council during consideration of posted agenda items for no more than six (6) minutes.
- c) Only a maximum of four (4) members of the public will be permitted in the City Council Chambers at a time. All attendees will be required to be screened for present signs of COVID-19 prior to entering City Hall.
- d) Four (4) hours prior to the meeting, an email to the city secretary at citysecretary@windcrest-tx.gov is required to be added to the attendee list to ensure proper physical distance seating inside and outside City Council Chambers.
- e) An email statement may be sent to the City Secretary @ citysecretary@windcrest-tx.gov to be read into the meeting to City Council. Statements will be provided to Council and available to the public not in attendance after the meeting.
- f) A City Official may make a statement of specific factual information in response to an inquiry made by a member of the public, or a recitation of existing policy in response to an inquiry made by a member of the public.

THE FOLLOWING ITEMS MAY BE CONSIDERED AT ANY TIME DURING THE REGULAR COUNCIL MEETING:**VI. PRESENTATION**

- a) Presentation and discussion on the Windcrest Economic Development Corporation office relocation from the City of Windcrest offices and City support options. [Dan Reese, Mayor]

VII. FINANCIAL REPORTS

- a) Presentation, discussion, and acceptance of the unaudited monthly financial report for the month ending July 31, 2020 (FY2019/2020). [Rafael Castillo, Jr., City Manager; Donald Hakala, Finance Director]

VIII. ORDINANCE

- a) City Council will discuss and take action on Ordinance 2020-020(O), an ordinance authorizing a budget amendment for funds in an amount not to exceed \$86,000.00 toward the purchase of the quint fire apparatus approved by Resolution 2020-522(R) [Rafael Castillo, Jr. City Manager] **2nd Reading**

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- b) City Council will discuss and take action on Ordinance 2020-021(O), an ordinance authorizing a budget amendment allocating funds in an amount not to exceed \$323,070.00 for reimbursement from Bexar County Coronavirus Relief Fund as outlined in the interlocal agreement approved by Resolution 2020-527(R). [Rafael Castillo, Jr. City Manager] **2nd Reading**
- c) City Council will discuss and take action on Ordinance 2020-023(O), an ordinance amending the adopted Fiscal Year 2019-2020 Master Fee Schedule, by adding a section to the schedule for plat fees. [Rafael Castillo, Jr., City Manager] **2nd Reading**
- d) City Council will review, discuss, and may take action on Ordinance 2020-024(O), an ordinance amending Chapter 109-Signs, to accommodate legal and technology changes to include narrowing the definitions and applications of digital billboards. [Rafael Castillo, Jr., City Manager] **2nd Reading**
- e) City Council will review, discuss, and may take action on Ordinance 2020-022(O), an ordinance adopting Organizational Chart. [Rafael Castillo, Jr., City Manager] **1st Reading**
- f) City Council will review, discuss, and may take action on Ordinance 2020-025(O), an ordinance adopting FY 2020-2021 Master Fee Schedule. [Rafael Castillo, Jr., City Manager] **1st Reading**
- g) City Council will review, discuss, and may take action on Ordinance 2020-026, an ordinance defining the use of consent agenda items in the City's parliamentary procedures by amending Chapter II, Article IV, Section 2-66-Agendas of the Windcrest Code of Ordinances. [Dan Reese, Mayor] **1st Reading**
- h) City Council will take action on Ordinance 2020-027(O), an ordinance amending Ordinance 2020-019(O), ordering a general election on November 3, 2020 for the purpose of electing three (3) Council Members to City Council Places One (1), Two (2), and Three (3) for the City of Windcrest identifying polling locations. [Dan Reese, Mayor]

IX. RESOLUTIONS

- a) City Council will discuss and act on Resolution 2020-532(R), a resolution to schedule two public hearings before considering the adoption of the City of Windcrest proposed budget for fiscal year 2020-2021. [Rafael Castillo, Jr., City Manager]
- b) City Council will discuss and act on Resolution 2020-533(R), a resolution to schedule two public hearings before considering the tax rate for the City of Windcrest fiscal year 2020-2021. [Rafael Castillo, Jr., City Manager]
- c) City Council will discuss and act on Resolution 2020-534(R), a resolution approving the City of Windcrest Travel Policy. [Rafael Castillo, Jr., City Manager]
- d) City Council will discuss and act on Resolution 2020-535(R), a resolution approving the City of Windcrest Purchasing Policy. [Rafael Castillo, Jr., City Manager]
- e) City Council will discuss and act on Resolution 2020-536(R), a resolution approving the City of Windcrest Investment Policy. [Rafael Castillo, Jr., City Manager]

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- f) City Council will discuss and act on Resolution 2020-537(R), a resolution approving the City of Windcrest group health insurance plan. [Rafael Castillo, Jr., City Manager]
- g) City Council will discuss and act on Resolution 2020-538(R), a resolution approving the City of Windcrest HRA. [Rafael Castillo, Jr., City Manager]
- h) City Council will discuss and act on Resolution 2020-539(R), a resolution appointing Bill Zulaica to the Parks and Recreation Commission for an unexpired term ending March 1, 2022. [Rafael Castillo, Jr., City Manager]
- i) City Council will discuss and act on Resolution 2020-540(R), a resolution approving the Authorization Work Order 2, relating to the City of Windcrest 2019 Maintenance Project and authorizing the City Manager to execute said agreement. [Rafael Castillo, Jr., City Manager]

X. DISCUSSION & ACTION

- a) City Council will review, discuss and may take action on an ordinance to provide the city with authority over the care of all trees, plants, and shrubs located within city owned, controlled and/or maintained property, public rights-of-way, parks and other public places, which will aid in the establishment of a municipal landscape program and will enhance the public health, safety, and beauty of the city. [Joan Pedrotti, Mayor Pro Tem]
- b) City Council will review, discuss and may take action on the Proposed FY 20/21 Budget and budget process. [Rafael Castillo, Jr., City Manager]
 - Department objectives, performance measures and goals

XI. CITY MANAGER'S REPORT

XII. EXECUTIVE SESSION

At any time during the meeting, the City Council may recess into executive session in the City Hall Conference Room to deliberate or discuss any of the following:

- a) Pursuant to §551.074 (discussion regarding personnel/officials)
 - a. Evaluation of City Manager

OPEN SESSION FROM EXECUTIVE SESSION

City Council may discuss and take action on any matter addressed in the preceding closed session.

XIII. GENERAL ANNOUNCEMENTS & FUTURE AGENDA ITEMS REQUESTED

Per Ordinance No. 618, repealing Ordinance No. 593; Section 9: Every agenda shall include an item entry granting a member the opportunity to propose an item for consideration of future agendas for Regular or Special Meetings. Any member may request the inclusion of such items at any meeting.

XIV. ADJOURNMENT

DECORUM REQUIRED: Any disruptive behavior, including shouting or derogatory statements or comments may be ruled out of order by the Presiding Officer. Continuation of this type of behavior could result in a request by the Presiding Officer that the individual leave the meeting, and if refused, an order of removal.

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ACTION BY COUNCIL AUTHORIZED: *The City Council may vote and/or act upon any item within this Agenda. The Council reserves the right to retire into executive session concerning any of the items listed on this Agenda, pursuant to and in accordance with Texas Government Code § 551.072 (Deliberations about Real Property); § 551.073 (Deliberations about Gifts & Donations); § 551.076 (Deliberations about Security Devices); §551.087 (Economic Development); and, § 551.071 to seek the advice of its attorney about pending or contemplated litigation, settlement offer or on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas conflict with the Open Meetings Act and may invoke this right where the City Attorney, the Mayor or a majority of the Governing Body deems an executive session is necessary to allow privileged consultation between the City Attorney and the governing body, if considered necessary and legally justified under the Open Meetings Act. The attorney may appear in person, or appear in executive session by conference call in accordance with applicable state law.*

EXECUTIVE SESSIONS APPROVED BY CITY ATTORNEY: *This agenda has been reviewed and approved by the City's legal counsel and the presence of any subject in any Executive Session portion of the agenda constitutes a written interpretation of Texas Government Code Chapter 551 by legal counsel for the body and constitutes an opinion by the attorney that the items discussed therein may be legally discussed in the closed portion of the meeting considering available opinions of a court of record and opinions of the Texas Attorney General known to the attorney. This provision has been added to this agenda with the intent to meet all elements necessary to satisfy Texas Government Code Chapter 551.144(c) and the meeting is conducted by all participants in reliance on this opinion.*

I, the undersigned authority, do hereby certify that the above Notice of Meeting of the City Council of the City of Windcrest is a true and correct copy of said Notice and was posted on the bulletin board at City Hall of said City in a convenient place to the public and said Notice was posted more than seventy-two (72) hours prior to the meeting on August 17, 2020.

By:


Rachel C. Dominguez, City Secretary

Windcrest Police Department Monthly - JULY 2020

PATROL OPERATIONS SECTION

	JAN 2020	FEB '20	MAR '20	APR '20	MAY '20	JUN '20	JUL '20	AUG '19	SEP '19	OCT '19	NOV '19	DEC '19	2020 YTD
PROACTIVE POLICE ACTIVITIES	5247	4910	4789	4449	5118	4112	3250	4881	4973	4502	5951	5954	31875
DISPATCH CALLS FOR SERVICE	3215	2993	2968	3014	3568	3105	3065	3002	2757	3141	3495	3289	25033
COVER CALLS (2 OR MORE OFFICERS)	263	218	269	205	281	303	280	334	243	259	295	167	1819
FELONY CHARGES	9	8	6	11	17	32	25	16	23	19	16	22	108
MISDEMEANOR CHARGES	67	72	62	29	55	86	78	74	58	78	54	62	449
D.W.I. ARREST	1	2	1	1	2	0	2	1	2	2	0	3	11
CURFEW VIOLATIONS (PATROL ONLY)	5	1	6	0	0	3	0	0	6	9	5	0	15
ARREST ON-CALL	15	17	17	13	22	19	21	22	23	16	22	21	124
ARREST ON-SIGHT	50	46	35	15	39	67	60	75	57	78	56	41	322
WARRANTS CLEARED (PATROL ONLY)	63	72	31	14	49	39	35	104	96	82	48	42	303
TOTAL MUNICIPAL COURT CITATIONS	1017	839	644	69	396	869	873	367	315	590	995	991	4707
WARNING CITATIONS	195	150	121	41	165	227	254	283	249	327	277	185	1153
PARKING VIOLATION NOTICES	239	163	204	202	199	231	276	181	206	191	277	302	1514
CRIME PREVENTION NOTICES	611	484	459	442	513	528	535	549	656	587	648	780	3572
BUSINESS / RESIDENTIAL CHECKS	3325	2682	2773	2977	3196	1532	1506	2994	2863	3109	3240	3691	17991
IMPOUNDED VEHICLES	37	56	18	8	25	39	50	49	42	57	53	51	233

SCHOOL RESOURCE OFFICER

SCHOOL SAFETY PATROL HOURS	24	20	7	0	0	0	0	25	21	25	28	37	51
ORGANIZATION AND PREP HOURS	4	7	0	0	3	0	0	7	7	11	10	12	14
TOTAL EVENTS	3	3	0	0	1	0	0	2	3	4	2	6	7
TOTAL PRESENTATIONS	2	6	0	0	0	0	0	2	5	5	3	2	8

DISPATCHER ACTIVITY

OFFICER INITIATED CALLS	2807	2587	2534	2665	3165	2665	2671	2498	2310	2722	3161	2903	19094
TELEPHONE CALLS FOR SERVICE	301	291	319	264	306	334	275	378	392	369	301	279	2090
911 CALL FOR SERVICE	99	103	108	83	96	102	113	114	44	40	125	101	701
WALK IN CALL FOR SERVICE	8	12	7	1	1	4	6	12	6	10	7	6	37
OTHER AGENCY CALL FOR SERVICE	0	0	0	0	0	0	0	0	0	0	0	0	0

* PROACTIVE POLICE ACTIVITIES = TRAFFIC CITATIONS, PARKING VIOLATIONS, ON-SIGHT ACTIVITY, BUSINESS CHECKS, CRIME PREVENTION REMINDERS AND CURFEW VIOLATIONS BY PATROL ONLY

* WARRANTS CLEARED = ALL WARRANTS TO INCLUDE WINDCREST WARRANTS (PATROL ARREST ONLY)

* OFFICER INITIATED CALLS FOR SERVICE = CALLS GENERATED BY OFFICERS WITHOUT BEING DISPATCHED (OFFICERS MAY GENERATE CALL BUT DEAL WITH MORE THAN ONE ACTIVITY IN ONE CALL)

Windcrest Police Department Monthly - JULY 2020

CRIMINAL INVESTIGATIONS UNIT SUMMARY

SPECIAL OPS DIVISION	JAN 2020	FEB '20	MAR '20	APR '20	MAY '20	JUN '20	JUL '20	AUG '19	SEP '19	OCT '19	NOV '19	DEC '19	2020 YTD
CBA Filed with DA	48	54	38	26	40	59	1	76	56	64	52	64	265
Closed, Pending Further Information	28	25	24	31	21	7	19	37	33	29	25	21	155
CBAI (FELONY) Active Arrest Cases preparing for the DA	8	9	4	1	2	2	36	5	2	1	1	9	26
CBAI (MISDEMEANOR) Active Fugitive (Warrants)	3	5	2	6	11	6	1	2	1	2	4	4	33
OC (FELONY) Exceptional Cleared	0	0	0	0	0	0	1	0	0	0	0	0	0
OC (MISDEMEANOR) Filed w/DA, pending labs	3	2	0	1	0	0	0	4	1	0	1	0	6
ACTIVE (FELONY) Active both M&F	3	6	1	1	3	5	42	0	1	1	4	2	19
ACTIVE (MISDEMEANOR) Unfounded	6	1	2	1	5	27	1	6	33	1	4	2	42
TOTAL CASES INVESTIGATED	98	102	71	66	82	106	101	130	99	97	91	102	626
CASES FILED — D.A. (FELONY)	9	9	6	5	1	2		5	2	1	1	9	32
CASES FILED — D.A. (MISDEMEANOR)	3	5	5	5	9	7		2	1	2	4	4	34
EVIDENCE VIDEO FOR COURT	20	4	15	15	1	42	40	0	0	0	0	0	137
EVIDENCE SUBMITTED TO CRIME LAB	8	2	3	0	17	18	13	25	13	30	25	14	61
BACKGROUND INVESTIGATIONS APPLICANTS	0	0	0	0	6	0	1	0	0	0	1	1	7

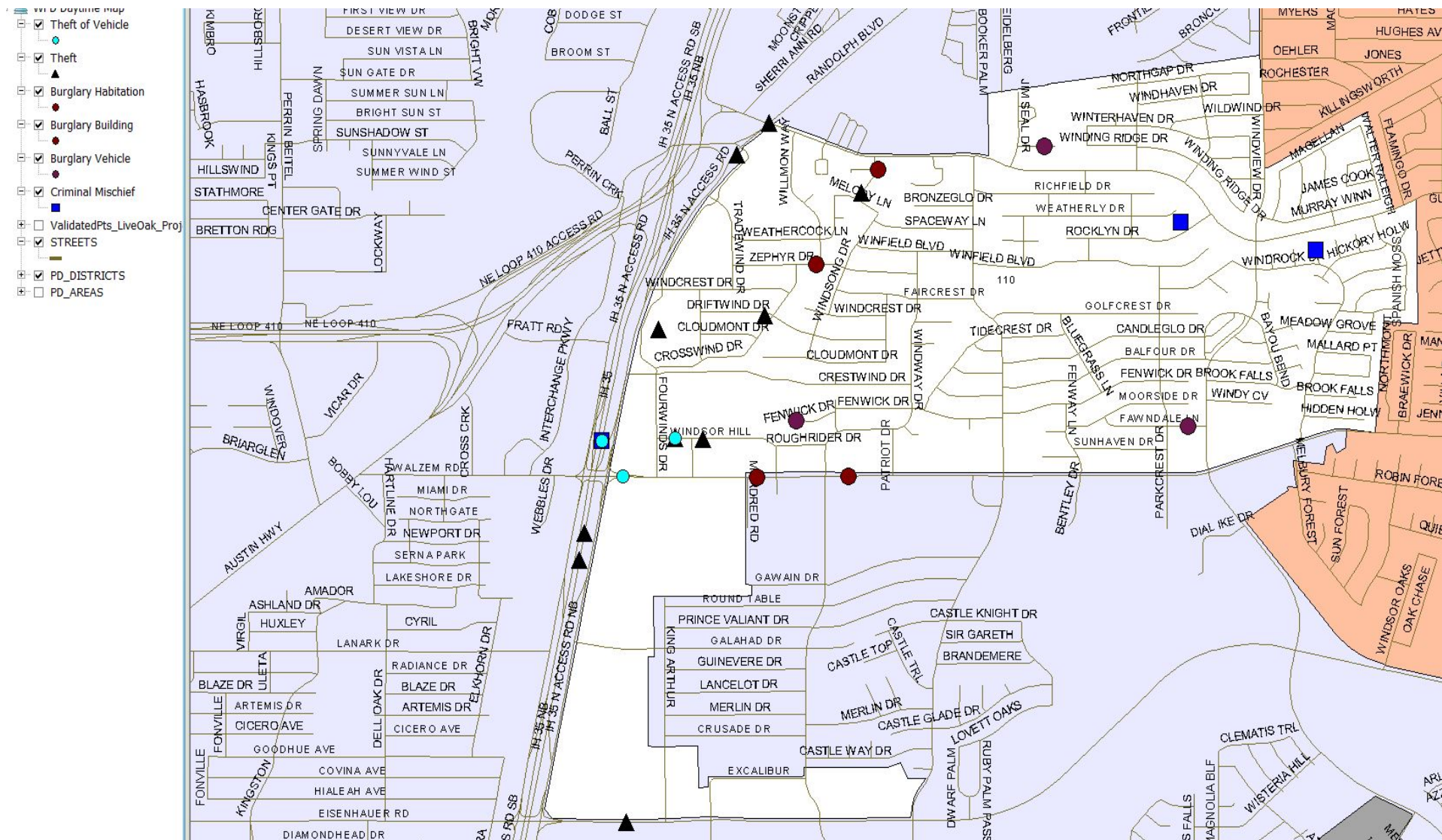
CITIZENS' PATROL SUMMARY

PATROL HOURS	34	40	18	0	0	0	41	56	37	38	32	48	92
ORGANIZATION AND PREP	4	4	2	0	0	0	2	2	2	2	2	2	10
EVENTS	0	0	0	0	0	0	0	0	0	1	1	1	0
TRAINING AND MEETINGS HOURS	4	4	2	0	0	0	4	2	2	2	2	2	10
CITIZEN PATROL PARTICIPANTS	18	21	24	0	0	0	19	27	17	16	16	16	63

"CBA" Previously included patrol arrest which was actually double counting.

CID was not actually filing arrest cases. We will be doing this going forward.

Windcrest Police Department Current Crime Map - JULY 2020



WINDCREST POLICE DEPARTMENT

Reported Reported	Nature Nature	Incident address Incident address
07:00:45 07/01/20	CRIMINAL MISCHIEF \$750 TO 2500	8200 BLK IH 35 N
07:13:32 07/03/20	BURGLARY-HABITATION	300 BLK WESTWIND CIR
03:50:37 07/07/20	BURGLARY-VEHICLE	200 BLK FENWICK DR
19:37:19 07/07/20	THEFT \$0 TO 100	5100 BLK CRESTWAY RD
17:12:11 07/11/20	BURGLARY-VEHICLE	5700 BLK WINDY HOLLOW
18:33:48 07/13/20	THEFT \$0 TO 100	4900 BLK WINDSOR HILL
10:12:55 07/14/20	CRIMINAL MISCHIEF \$100 to 750	8700 BLK TEAL WAY
15:53:59 07/14/20	THEFT OF SERVICE \$0 TO 100	7800 BLK IH 35 N
18:48:22 07/14/20	THEFT - VEHICLE	4900 BLK WINDSOR HILL
21:21:22 07/14/20	THEFT \$0 TO 100	5100 BLK CRESTWAY RD
01:20:06 07/15/20	BURGLARY-BUILDING	5200 BLK WALZEM RD
12:17:45 07/17/20	THEFT \$0 TO 100	4900 BLK WINDSOR HILL
16:16:41 07/17/20	BURGLARY-VEHICLE	700 LK FAWNDALE LN
07:06:44 07/18/20	THEFT \$0 TO 100	5100 BLK CRESTWAY RD
08:48:34 07/20/20	CRIMINAL MISCHIEF \$0 to 100	700 BLK ROCKLYN DR
10:16:00 07/21/20	THEFT \$100 TO 750	4900 BLK WINDSOR HILL
08:49:35 07/22/20	BURGLARY-BUILDING	5000 BLK WALZEM RD
10:48:10 07/22/20	THEFT \$750 TO 2500	8940 FOURWINDS DR
08:27:07 07/23/20	THEFT-VEHICLE	8200 BLK IH 35 N
02:37:53 07/24/20	THEFT-VEHICLE	4800 BLK WALZEM RD
05:18:48 07/24/20	THEFT \$0 TO 100	5100 BLK CRESTWAY RD
07:29:30 07/24/20	THEFT \$0 TO 100	8940 FOURWINDS DR
07:32:04 07/24/20	THEFT \$100 TO 750	5100 BLK EISENHAUER
16:14:37 07/25/20	BURGLARY-HABITATION	200 BLK ZEPHYR DR
01:53:05 07/26/20	THEFT \$100 TO 750	4900 BLK WINDSOR HILL
04:46:12 07/27/20	THEFT \$100 TO 750	5800 BLK WINDVALE DR
06:15:08 07/27/20	THEFT \$2500 TO 30K	4800 BLK EISENHAUER RD
16:10:52 07/27/20	THEFT \$750 TO 2500	200 BLK DRIFTWIND DR
19:12:36 07/27/20	THEFT \$0 TO 100	7900 BLK IH 35 N
22:01:19 07/27/20	THEFT \$0 TO 100	5100 BLK CRESTWAY RD
10:33:49 07/30/20	THEFT \$100 TO 750	8500 BLK FOURWINDS DR

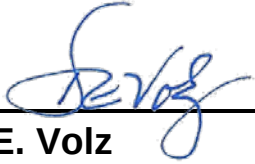
Windcrest Police Department Monthly - JULY 2020

ITEM	JAN 2020	FEB '20	MAR '20	APR '20	MAY '20	JUN '20	JUL '20	AUG '19	SEP '19	OCT '19	NOV '19	DEC '19	2020 YTD
JUNK VEHICLE	35	25	22	15	10	17	20	11	20	18	21	25	144
STREET USED FOR STORAGE (VEHICLE)	10	7	13	9	3	6	8	3	5	4	6	5	56
RV-BOAT-TRAILER ON DRIVEWAY/STREET	15	21	5	10	13	16	10	16	12	20	13	11	90
VEHICLES ON GRASS	5	6	4	6	2	5	3	3	7	5	8	3	31
OVERGROWN VEGETATION (FRONT)	13	36	66	58	33	36	11	5	15	17	15	10	253
OVERGROWN VEGETATION (ALLEY)	10	6	0	30	25	41	44	16	30	24	35	15	171
VACATED PROPERTY	3	8	10	11	9	8	7	7	7	10	8	7	56
OVERHANGING TREE LIMBS (STREET-ALLEY)	18	5	6	13	10	15	21	29	15	50	26	12	88
NO ALARM PERMIT (RESIDENTIAL)	2	5	7	10	15	3	2	6	10	9	15	10	44
NO ALARM PERMIT (COMMERCIAL)	3	4	5	3	9	2	5	3	5	4	9	9	3
NO BUILDING PERMIT (RESIDENTIAL)	5	15	5	11	6	16	7	3	10	37	15	5	65
NO BUILDING PERMIT (COMMERCIAL)	20	18	11	8	32	13	15	20	15	22	11	10	117
SWIMMING POOLS (STAGNANT)	3	2	5	7	3	7	3	6	5	3	2	3	30
SWIMMING POOLS (UNSECURED)	0	0	0	0	1	0	0	0	2	1	0	0	1
SOLID WASTE-REFUSE COLLECT (NON-PAY)	2	1	1	0	0	2	5	20	10	15	3	2	11
UNSIGHTLY-UNSANITARY CONDITION	18	15	31	28	26	20	29	28	37	30	26	19	167
GRAFFITI AND TOOLS	5	1	0	2	1	2	5	1	2	0	3	1	16
NOISE NUISANCE	5	3	2	5	3	1	0	3	5	3	5	4	19
SIGN ORDINANCE (VIOLATION)	4	3	6	4	32	5	6	6	3	4	6	10	60
BUSINESS/RESIDENTIAL FOLLOW UP	269	216	253	272	275	271	275	NEW DATA ENTERED					1831
DAYLIGHT CURFEW-YOUTH (VIOLATIONS)	0	2	5	2	3	2	0	0	3	9	6	3	14
SOLICITORS (VIOLATIONS)	10	8	3	0	6	10	6	5	10	5	13	15	43
SIGNS (BANDIT)	34	25	31	15	27	34	46	25	35	29	38	45	212
TOTAL ISSUES ADDRESSED	489	428	483	529	544	542	552	241	313	369	334	274	3589
CITATIONS ISSUED (CODE)	2	3	5	0	1	0	2	2	2	4	6	4	13
CITATIONS ISSUED (TRAFFIC)	23	20	3	0	0	0	0	60	25	24	10	14	46
WRITTEN NOTICES ISSUED (CODE)	269	216	253	272	275	271	275	164	228	290	246	179	1831
TOTAL ENFORCED	294	239	261	272	276	271	277	226	255	318	262	197	1890

Windcrest Police Department Monthly - JULY 2020

WINDCREST POLICE DEPARTMENT ANIMAL CARE AND CONTROL UNIT

ITEM	JAN 2020	FEB '20	MAR '20	APR '20	MAY '20	JUN '20	JUL '20	AUG '19	SEP '19	OCT '19	NOV '19	DEC '19	2020 YTD
CALLS FOR SERVICE (DISPATCHED)	42	45	22	27	32	42	34	43	54	43	27	37	244
CALLS FOR SERVICE (DIRECT)	3	4	1	2	3	4	2	4	6	5	3	2	19
TOTAL CALLS	45	49	23	29	35	46	36	47	60	48	30	39	263
DOGS RECOVERED	15	18	8	9	12	7	5	17	19	21	8	19	74
DOGS REGISTERED	47	41	0	0	0	12	18	12	16	1	15	7	125
DOGS QUARANTINED	0	1	0	0	0	0	1	0	0	0	0	1	2
DOGS IMPOUNDED	4	10	8	9	12	2	3	11	19	15	6	9	48
DOGS ADOPTED	2	3	4	3	5	1	2	2	9	1	4	1	20
DOGS FOSTERED	0	0	0	0	1	0	0	1	0	0	0	0	1
DOGS EUTHANIZED (INJURY AND/OR ILLNESS)	0	0	0	0	0	0	0	0	2	0	0	1	0
DOGS RETURNED TO OWNER (DIRECT)	7	4	2	0	1	5	2	4	2	5	2	8	21
DOGS RETURNED TO OWNER (IMPOUND FACILITY)	2	8	2	3	4	1	0	1	4	0	5	0	20
DOGS RUNNING AT LARGE (NO CATCH)	3	2	3	0	2	3	1	3	1	2	1	6	14
DOGS RECOVERED (WITH TAGS)	2	1	0	1	0	1	0	2	3	3	2	1	5
DOGS RECOVERED (WITH MICROCHIP)	3	4	1	1	2	2	1	1	2	4	1	3	14
CATS REGISTERED (DOMESTIC)	6	14	1	0	0	1	2	0	3	2	3	6	24
CATS STERILIZED (FERAL)	5	6	4	3	4	9	3	3	5	0	2	0	34
DECEASED DOMESTIC ANIMAL (ILL OR UNK)	0	1	0	0	1	0	0	1	2	3	1	2	2
WILD ANIMALS - (ILL OR UNK)	6	8	2	4	5	4	3	6	9	5	4	5	29
CITATIONS - LEASH VIOLATION	0	0	0	0	0	0	0	0	0	0	0	0	0
CITATIONS - ANIM AT LARGE	11	3	1	0	1	1	0	1	2	2	1	4	17
CITATIONS - ANIM VAC	6	3	0	0	1	1	0	0	0	2	1	4	11
CITATIONS - ANIM REG	1	3	0	0	1	1	0	1	0	2	1	4	6
WARNING - ANIM AT LARGE	1	2	0	0	2	3	1	3	1	3	2	1	9
WARNING - ANIMAL VAC	0	4	0	0	0	0	0	0	0	0	0	1	4
WARNING - ANIMAL REG	0	4	0	0	0	0	0	0	1	3	0	0	4
COST - IMPOUND/SHELTER	\$1,185.00	\$2,805.00	\$1,585.00	\$1,981.00	\$1,485.00	\$2,227.00	\$1,655.00	\$2,931.00	\$2,618.00	NIR	\$3,698.00	\$1,704.00	\$12,923.00
COST - VETERINARY/CARE	\$486.00	\$763.00	\$1,642.96	\$1,077.00	\$272.00	\$770.00	\$2,132.00	NIR	\$4,626.00	NIR	\$219.00	\$820.00	\$7,142.96
TOTAL COST	\$1,671.00	\$3,568.00	\$3,227.96	\$3,058.00	\$1,757.00	\$2,997.00	\$3,787.00	\$2,931.00	\$7,244.00	\$0.00	\$3,917.00	\$2,524.00	\$20,065.96



Darrell E. Volz
Chief of Police

August 6, 2020

Date

Please contact me with any questions concerning this report.

This reporting is required by the City of Windcrest Charter § 5.02.3(h).

Windcrest Fire Department

**Monthly Report
For July 2020**



- **Formal training has resumed with appropriate social distancing measures**
 - **Lieutenant Ayala has been placed over training, under the supervision of Captain Andrade**
-

Apparatus Status

- Engine 145 –is in service and is the “First Out” Engine
 - Engine 145B is in service as a reserve unit
 - Brush 145 is in service for fire calls only (no medical equipment)
 - Rescue 145 is in service and “First Out” QRV
 - Chief 145 is in service
 - AC145 is in service
 - E-1 is Out of Service and parked at the City Yard awaiting a buyer
 - Three department across the country have now expressed interest as of 08/04/2020
-

- Participated in several Birthday Parades
 - Continued screenings for employees
 - Acquired equipment through the use of the Cares Act Grant
-

Current Projects

- **All of City Hall, Police, Fire and Public works vehicle's including Citizen Patrol are being cleaned using Enviro-Master Services.**
 - **Reviewing previous ISO rating and working on improving**
 - **Annual employee reviews for all volunteers have been completed**
 - **Future evaluations will be conducted annually by May in accordance with City policy**
 - **Will be holding promotional processes for 1 Captain's position and 1-2 Lieutenant positions to fill open spots**
-

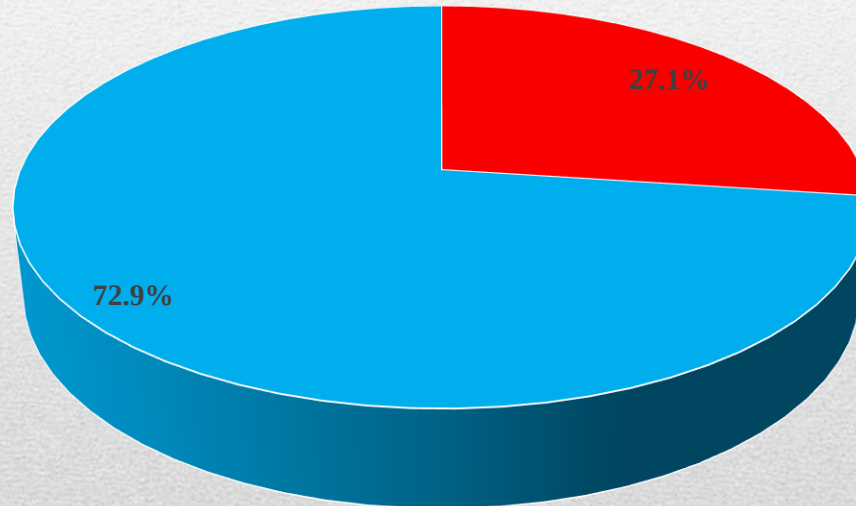
Volunteer Hours

Name	Nov. 2019	Dec. 2019	Jan. 2020	Feb. 2020	Mar. 2020	Apr. 2020	May-20	Jun-20	Jul-20
Capt. Andrade	60.57	67.08	50	56	62	69	138.13	151.22	148.74
Capt. Arnold	48.66	31.02	17.78	53.06	69.15	45.81	68.68	61.15	51.34
Lt. Ayala	199.98	222.72	106.2	40.68	150.39	150.91	31.14	139.08	27.7
Lt. Palma	57.57	54.25	79.95	61.07	55.47	53.64	57.26	30.4	58.92
Engineer Garcia	93.8	92.22	71.56	65.23	61.07	46.85	94.57	176.8	131.6
Engineer Martinez	0	19.92	49.2	18.9	19.54	LOA	13.07	10.17	28.15
Engineer Woodley	248.19	289.47	92.83	168.66	304.69	287.07	313.46	127	78.21
FF Bishop	158.46	225.12	146.4	138.93	140.54	99.23	50.36	28.75	52.25
FF Botello	73.99	59.15	64.56	57.34	56.44	73.57	37.07	32.65	53.3
FF Budzinski	28.14	73.63	48.67	65.63	82.12	70.7	67.53	61.39	55.27
FF Hernandez	69.76	177.65	100.4	98.36	155.54	160.73	87.34	86.13	84.26
FF Paris	54.38	133.15	167.75	144.93	152.43	297.57	226.37	228.58	240.16
FF Ramirez	7.82	12.4	52.02	0	42.29	68.19	58.23	12.23	16.2
FF Scheupbach	139.5	210.54	141.92	67.95	0	86.68	22.7	26.15	39.82
FF Shill	0	20.08	58.1	58	20.48	47.86	17.69	51.11	40.31
FF Villareal	37.84	24.28	127.5	25.08	40.31	41.24	41.88	31.54	40.86
Total	1644.39	2127.5	1659.53	1393.97	1568.21	1733.42	1390.44	1327.34	1154.21

Summary Calls 2020

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
Fire	22	25	29	29	26	33	29					
EMS	72	70	74	67	54	73	78					

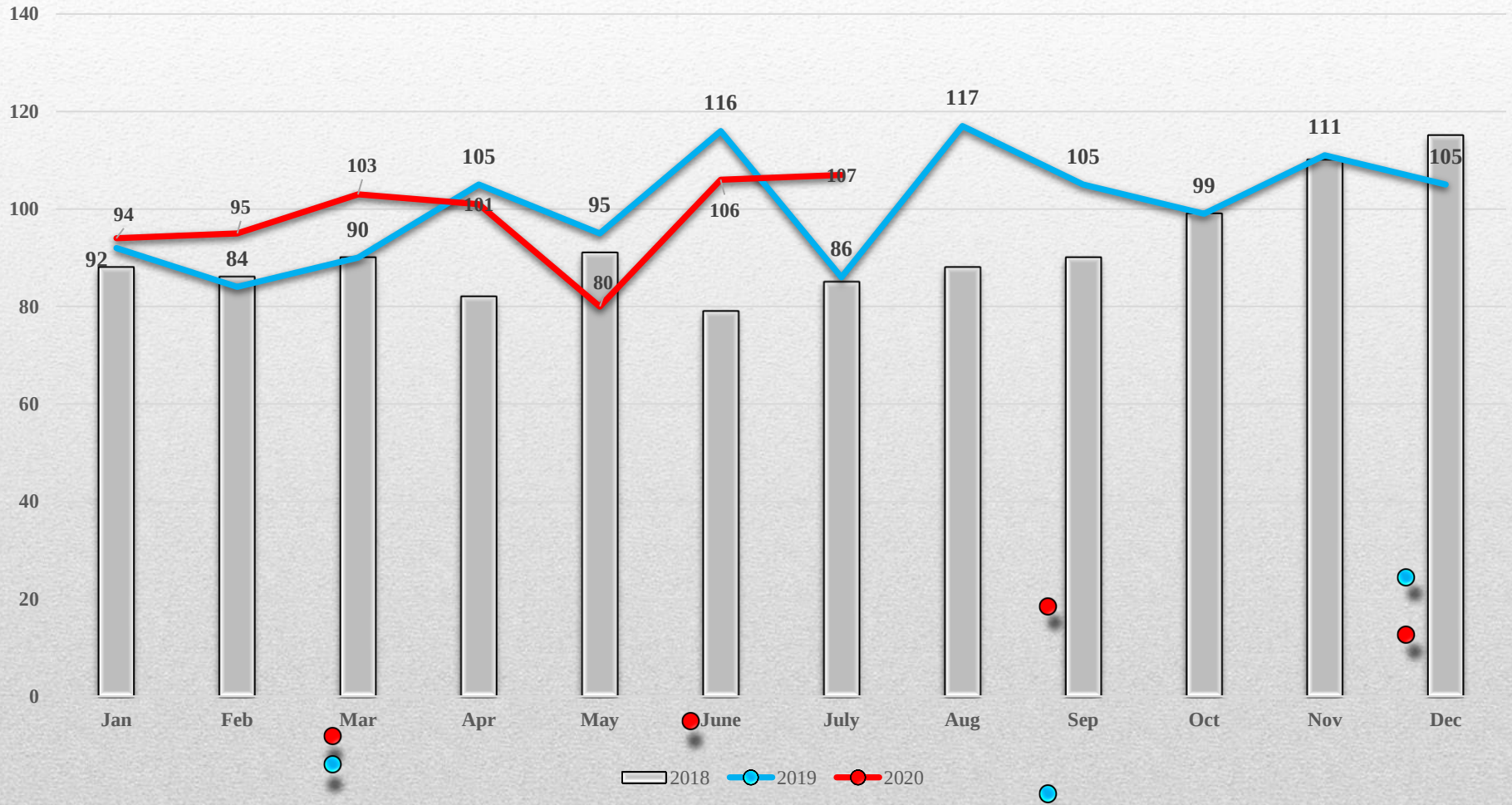
% of TOTAL



■ Fire ■ EMS

Historic Total Monthly Call Volume

2018	88	86	90	82	91	79	85	88	90	99	110	115	1103
2019	92	84	90	105	95	116	86	117	105	99	111	105	1205
2020	94	95	103	101	80	106	107						686

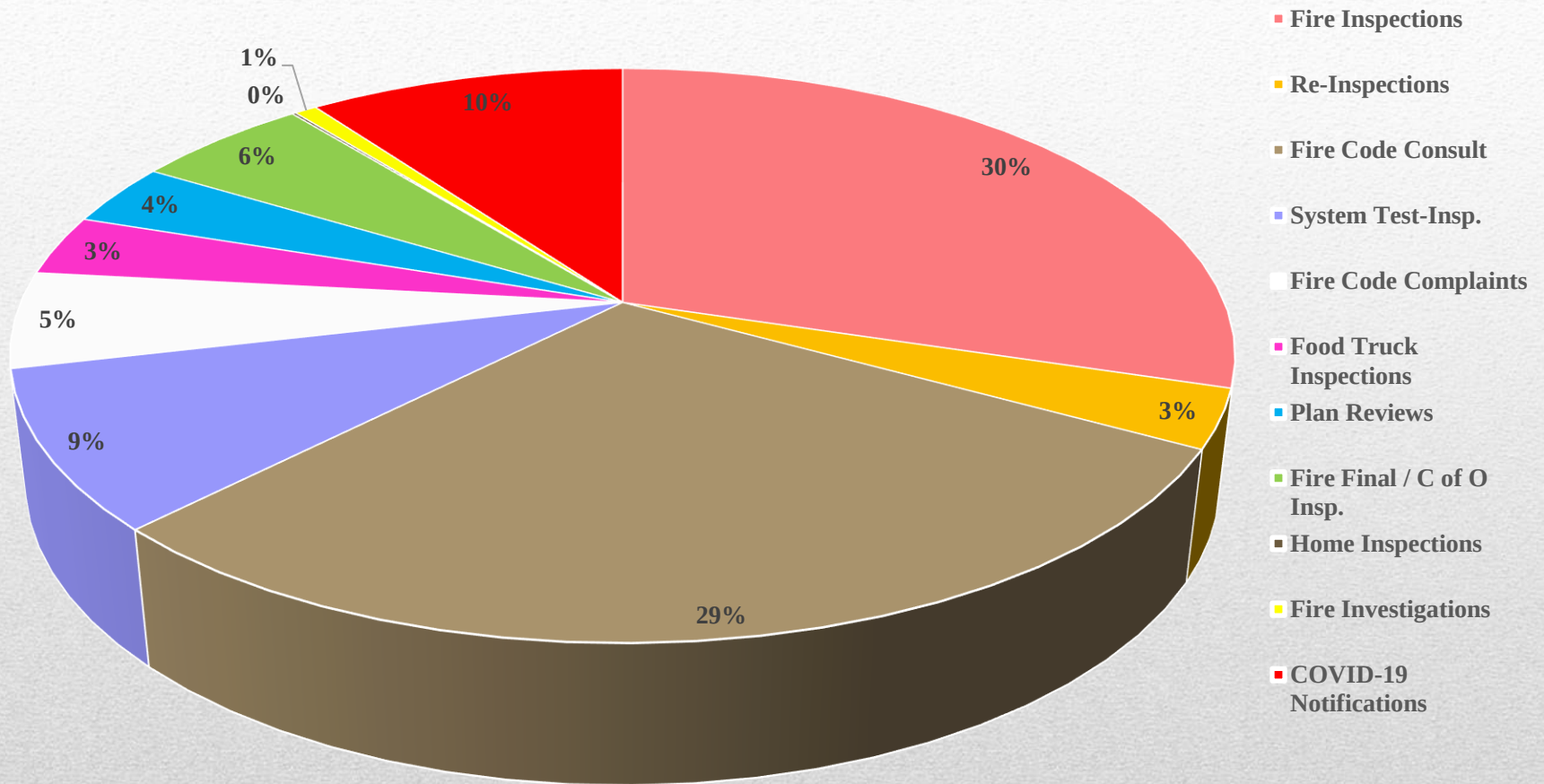


FIRE MARSHAL REPORT

10/01/2019 – 7/31/2020

	October	November	December	January	February	March	April	May	June	July	August	September	Total
Fire Inspections	38	28	41	45	28	22	0	9	42	34			287
Re-Inspections	2	10	2	3	8	2	0	1	0	12			40
Fire Code Consult	13	17	19	17	18	8	52	76	30	18			268
System Test-Insp.	15	19	7	6	4	10	0	6	9	10			86
Fire Code Complaints	3	0	7	1	6	5	8	9	7	13			59
Food Truck Inspections	0	0	7	14	8	0	0	0	0	0			29
Plan Reviews	12	0	1	0	4	2	3	5	3	3			33
Fire Final / C of O Insp.	3	12	1	11	3	11	1	3	2	7			54
Home Inspections	0	0	0	1	0	0	0	0	0	0			1
Fire Investigations	0	6	0	0	0	0	0	0	0	0			6
COVID-19 Notifications	0	0	0	0	0	62	23	0	0	0			85
Total	86	92	85	98	79	122	87	109	93	97	0	0	948

Fire Marshal Activity June 2020





Dan Kramer

Fire Chief/Emergency Management Coordinator

Windcrest Fire Department

firechief@windcrest-tx.gov

210-655-0022 ext. 2180

WVFA 2019-2020 BUDGET

Projected Income		PROJECTED	REVENUE	DIFFERENCE
<u>1</u>	SODA SALES	\$850.00	\$340.27	-\$509.73
<u>2</u>	GENERAL DONATIONS	\$5,100.00	\$2,009.30	-\$3,090.70
<u>3</u>	GALA/PICNIC REVENUE	\$41,000.00	\$0.00	-\$41,000.00
<u>4</u>	COMMUNITY OUTREACH	\$4,000.00	\$1,447.66	-\$2,552.34
<u>5</u>	FILL THE BOOT	\$30,000.00	\$37,981.77	\$7,981.77
<u>6</u>	RESERVED TO APPARATUS	\$56,000.00	\$45,446.44	-\$10,553.56
<u>7</u>	EMT/CARD CLASSES	\$15,000.00	\$2,970.82	-\$12,029.18
		\$151,950.00	\$90,196.26	-\$61,753.74

BUDGETED EXPENSES		BUDGETED	SPENT	REMAINING
<u>8</u>	SODA MACHINE	\$1,000.00	\$193.32	\$806.68
<u>9</u>	STORAGE	\$5,000.00	\$4,338.63	\$661.37
<u>10</u>	PICNIC & GALA GROSS EXPENSES	\$25,000.00	\$0.00	\$25,000.00
<u>11</u>	COMMUNITY OUTREACH	\$5,600.00	\$2,389.33	\$3,210.67
<u>12</u>	TECHNOLOGY FUNDS	\$1,500.00	\$1,375.00	\$125.00
<u>13</u>	ADMINISTRATION	\$5,550.00	\$829.72	\$4,720.28
<u>14</u>	ASSOCIATION FUNCTIONS	\$1,500.00	\$1,466.54	\$33.46
<u>15</u>	FIRE/EMS EQUIPMENT	\$15,000.00	\$10,197.46	\$4,802.54
<u>16</u>	TRAINING	\$20,000.00	\$13,347.46	\$6,652.54
<u>17</u>	HOSPITALITY FUNDS	\$4,000.00	\$2,661.33	\$1,338.67
<u>18</u>	AUXILIARY FUNDS	\$1,200.00	\$0.00	\$1,200.00
<u>19</u>	SCHOLARSHIP FUNDS	\$1,000.00	\$1,000.00	\$0.00
<u>20</u>	ANGEL TREE	\$2,000.00	\$0.00	\$2,000.00
<u>21</u>	SURETY BOND	\$200.00	\$0.00	\$200.00
<u>22</u>	APPARATUS RESERVED	\$56,000.00	\$45,446.44	\$10,553.56
<u>23</u>	LEGAL SERVICES	\$5,000.00	\$1,500.00	\$3,500.00
		\$149,550.00	\$84,745.23	\$64,804.77

INCOME TO EXPENSES \$2,400.00

BANK ACCOUNT TOTALS

[Account Balance FROST BANK](#) \$25,789.15
[Account Balance RBFCU Savings](#) \$14,862.50
[Account Balance RBFCU Checking](#) \$37,737.52
Bank Totals **\$78,389.17**

GENERAL FUNDS \$40,651.65

[FUNDS REQUEST FORM](#)

CITY OF WINDCREST MUNICIPAL COURT - OFFICIAL MONTHLY ACTIVITY REPORT

	Oct. 19	Nov. 19	Dec. 19	Jan. 20	Feb. 20	Mar. 20	Apr. 20	May. 20	Jun. 20	Jul. 20	Aug. 20	Sept. 20	TOTAL	Medium Average
Cases Filed	711	995	991	1017	839	644	69	397	869	873			7405	741
Fines Paid	13	10	17	14	26	15	11	14	12	12			144	14
Bond Forfeiture	0	0	0	0	0	0	0	0	0	0			0	0
Not Guilty	10	21	13	30	14	7	0	2	11	11			119	12
Guilty	189	212	246	236	303	191	151	111	201	230			2070	109
Dismissed	81	61	105	110	142	80	0	26	94	45			744	74
Compliance Dismissals	31	31	83	101	90	48	4	8	38	14			448	45
Defensive Driving	36	21	24	42	64	28	9	27	20	8			279	28
Deferred Disposition	86	91	74	46	114	124	103	94	65	13			810	81
Insurance	0	0	1	3	0	2	0	1	1	1			9	1
Orders for Community Svc.	0	0	0	0	0	0	0	4	0	1			5	1
Appeals	0	0	0	0	0	0	0	0	0	0			0	0
TOTAL CASES HEARD	446	447	563	582	754	493	286	371	442	335			4719	472
Failure to Appear/Warrants	303	221	218	447	329	205	0	0	497	213			2433	243
Warrant Officer Fine/Fee Addressed	\$ 30,756.20	\$ 36,973.88	\$ 33,040.26	\$ 44,855.53	\$ 64,821.33	\$ 45,589.09	\$ 33,510.51	\$ 31,997.49	\$ 44,892.64	\$ 51,960.26			\$ 418,397.19	\$41,839.72
Warrant Officer Activity	102	279	288	303	445	278	182	147	230	276			2530	253.00
Court Fines	\$ 46,898.24	\$ 36,398.64	\$ 48,676.18	\$ 64,162.48	\$ 63,517.59	\$ 46,315.91	\$ 34,250.37	\$ 25,667.76	\$ 39,702.31	\$ 54,077.25			\$ 459,666.73	\$ 45,966.67
State Fees	\$ 65,612.84	\$ 25,483.58	\$ 38,652.78	\$ 49,886.31	\$ 38,376.56	\$ 28,393.15	\$ 21,428.11	\$ 14,006.62	\$ 26,663.06	\$ 24,957.00			\$ 333,460.01	\$ 33,346.00
City Share of State Fees (10%)	\$ 6,561.28	\$ 2,548.35	\$ 3,865.27	\$ 4,988.63	\$ 3,837.65	\$ 2,839.32	\$ 2,142.81	\$ 1,400.66	\$ 3,970.23	\$ 5,408.00			\$ 37,562.20	\$ 3,756.22
Court Technology Fund	\$ 1,123.50	\$ 1,764.35	\$ 1,764.35	\$ 1,795.55	\$ 1,831.90	\$ 1,327.13	\$ 675.22	\$ 649.85	\$ 1,237.53	\$ 1,772.94			\$ 13,942.32	\$ 1,394.23
Court Building Security Fund	\$ 842.70	\$ 1,795.26	\$ 1,323.24	\$ 1,443.79	\$ 1,730.04	\$ 1,376.29	\$ 649.72	\$ 634.00	\$ 1,318.77	\$ 2,012.33			\$ 13,126.14	\$ 1,312.61
Fee to Omni/State	\$ 8,358.16	\$ 2,061.64	\$ 1,421.82	\$ 1,758.37	\$ 3,311.67	\$ 1,680.55	\$ 1,801.20	\$ 1,537.31	\$ 2,079.99	\$ 2,990.25			\$ 27,000.96	\$ 2,700.10
Collection Agency Fees	\$ 2,847.57	\$ 4,117.11	\$ 3,497.97	\$ 9,668.89	\$ 3,800.09	\$ 2,796.15	\$ 3,466.21	\$ 3,578.39	\$ 4,011.93	\$ 3,034.38			\$ 40,818.69	\$ 4,081.87
TOTAL CITY REVENUE	\$ 53,459.52	\$ 38,946.99	\$ 52,541.45	\$ 69,151.11	\$ 67,355.24	\$ 49,155.23	\$ 36,393.18	\$ 27,068.42	\$ 43,672.54	\$ 59,485.00			\$ 497,228.68	\$ 49,722.87
PRIOR Years Total Collections	\$ 35,297.86	\$ 25,881.80	\$ 28,887.85	\$ 38,685.66	\$ 47,000.79	\$ 57,120.76	\$ 55,086.85	\$ 43,069.11	\$ 34,518.69	\$ 53,665.77	\$ 66,149.79	\$ 47,093.54	\$ 532,458.47	\$ 44,371.54

Persons Arrested (Held in WCPD)	27	22	23	37	28	28	0	0	0	0			\$ 165.00
Persons Incarcerated (HELD IN GC)	2	1	0	0	0	0	0	0	0	0			\$ 3.00
Cost of Incarceration	\$ 350.00	\$ 350.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -			\$ 700.00

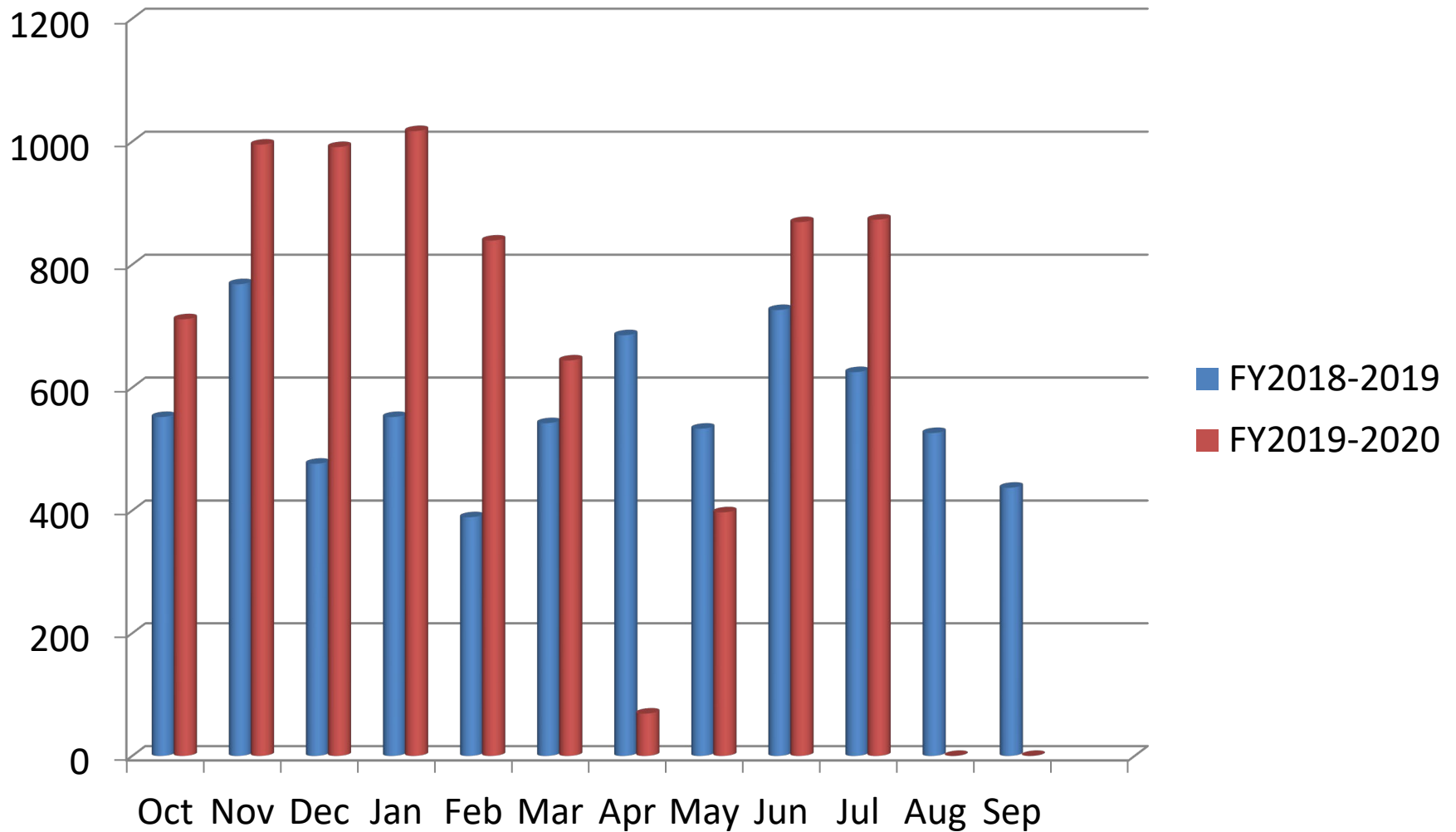
2018/2019Court Activity

Cases Filed	552	768	476	552	389	542	685	533	726	625	526	437	6811	
Court Fines	\$ 33,865.08	\$ 24,419.20	\$ 27,418.87	\$ 36,650.44	\$ 45,219.30	\$ 54,975.08	\$ 51,074.68	\$ 40,018.69	\$ 32,521.08	\$ 51,632.47	\$ 62,814.22	\$ 44,825.46	\$ 505,434.57	
Persons Arrested	22	18	12	16	15	16	23	28	10	21	28	33	242	
Persons Incarcerated	0	1	0	0	2	2	2	1	1	6	6	4	25	
Cost of Incarceration	\$ -	\$ 350.00	\$ -	\$ -	\$ 900.00	\$ 450.00	\$ 500.00	\$ 50.00	\$ 850.00	\$ 750.00	\$ 1,200.00	\$ 850.00	\$ 5,900.00	
Warrant Officer Fine/Fee Collected	\$17,636.40	\$16,661.70	\$ 18,953.80	\$29,249.00	\$39,701.50	\$ 44,990.66	\$38,183.40	\$35,848.30	\$37,485.30	\$27,073.44	\$ 36,648.78	\$ 26,954.08	\$ 369,386.36	\$30,782.20
Warrant Officer Activity	197	119	143	154	257	251	215	183	129	217	307	226	\$ 2,398.00	200

CASES FILED

FY 2018/2019 vs. FY 2019/2020

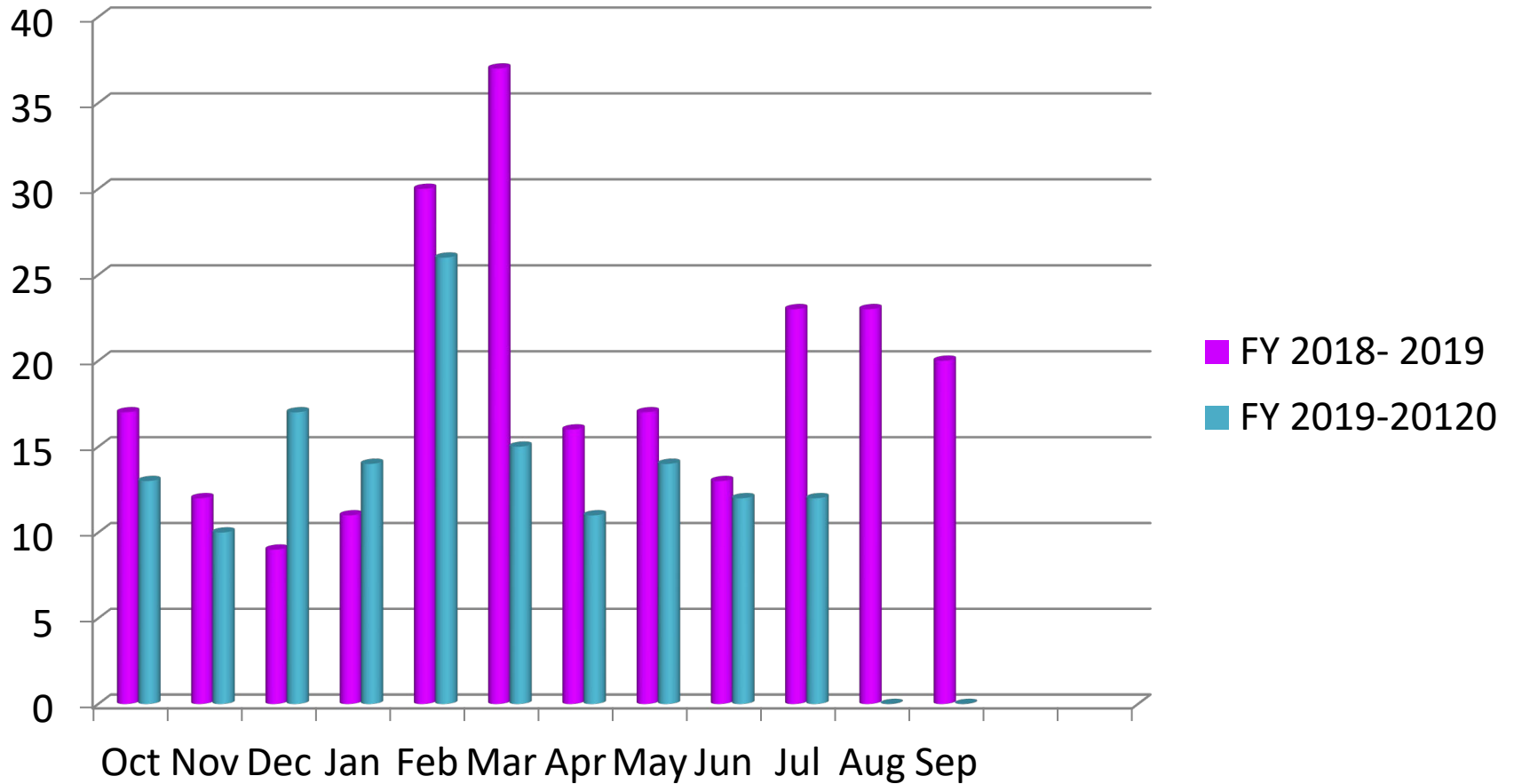
(Citations from Police Department, Code Enforcement, Animal Control)



FINES PAID

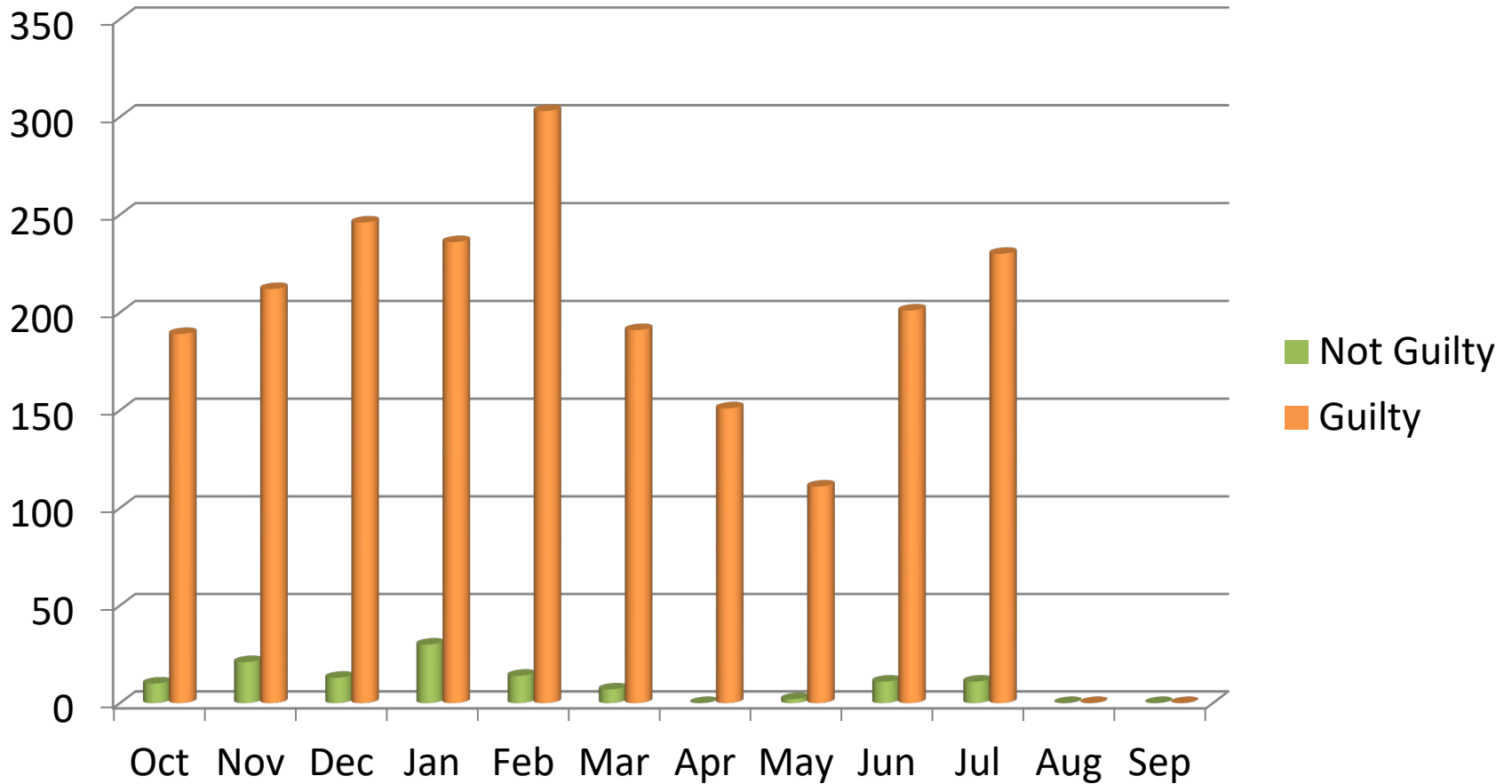
FY 2018/2019 vs. FY 2019/2020

(Number of cases in which defendants came in and paid in full and case was closed. Does not include defendants who were granted Deferred Disposition or Defensive Driving)



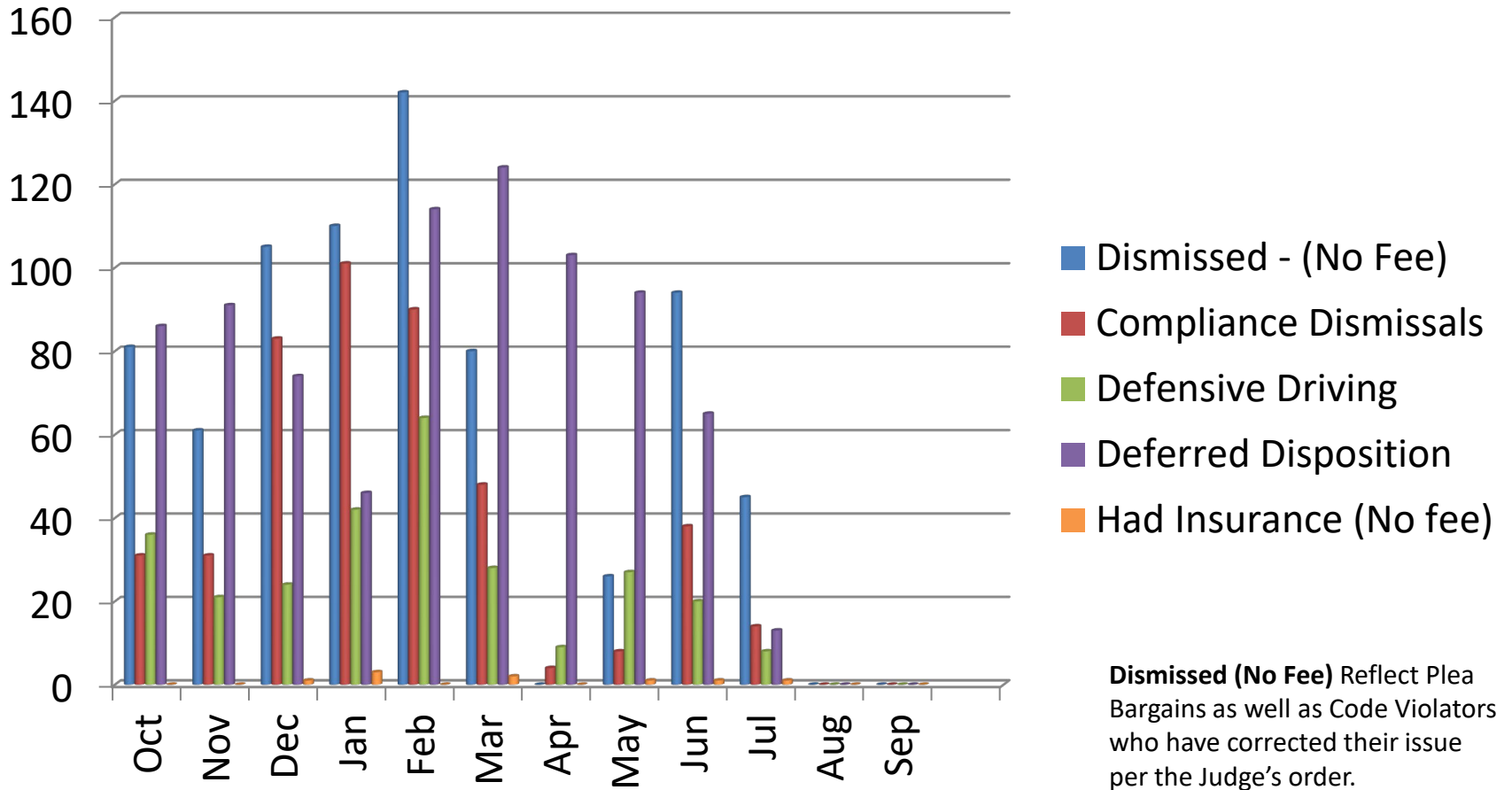
NOT GUILTY / GUILTY

(Numbers only, not \$ amounts. Guilty column correlates with defendants who paid fines in FY 2018 – 2019 from above slide)

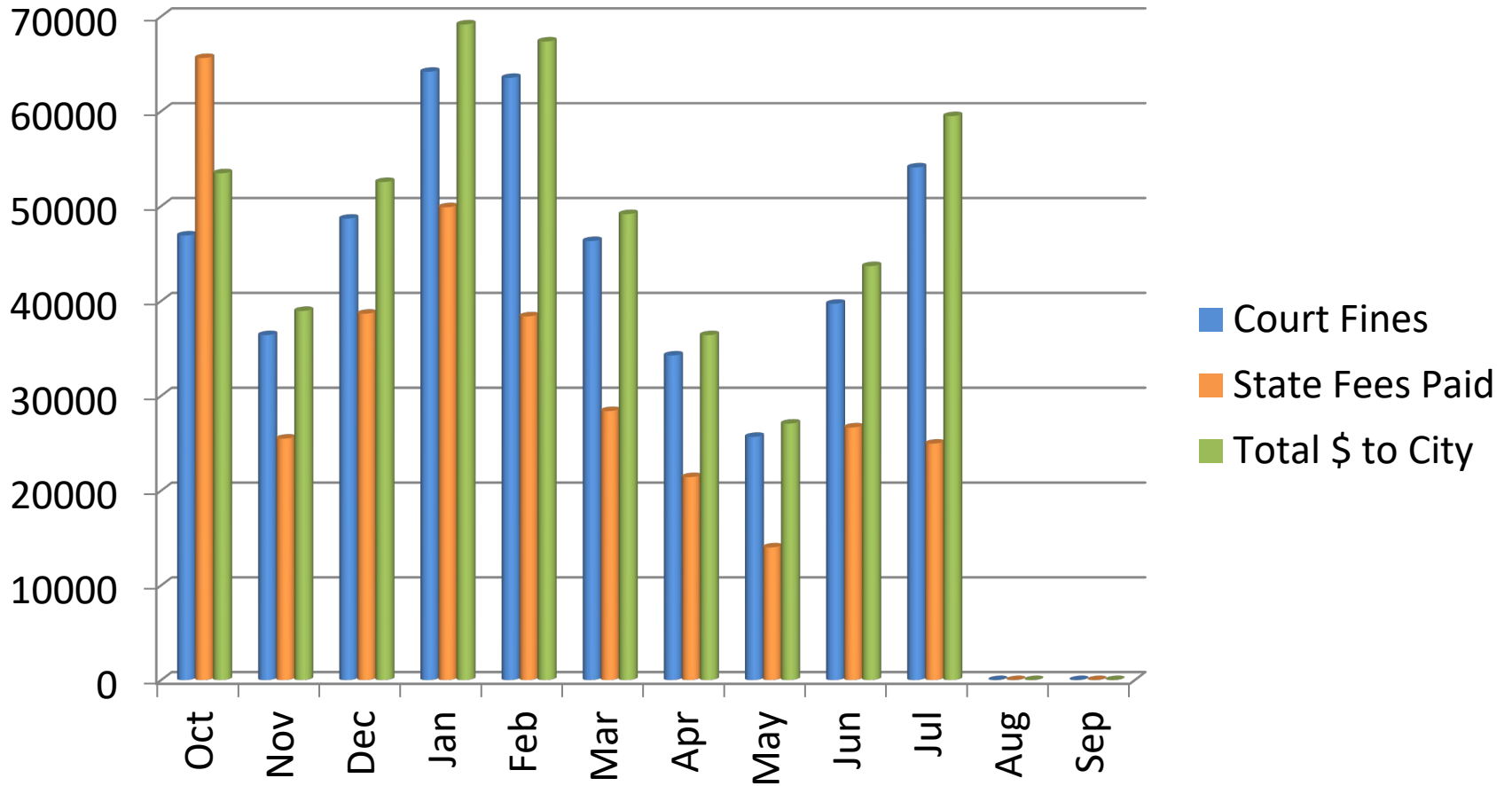


DISMISSALS

(Numbers only, not \$ amounts)

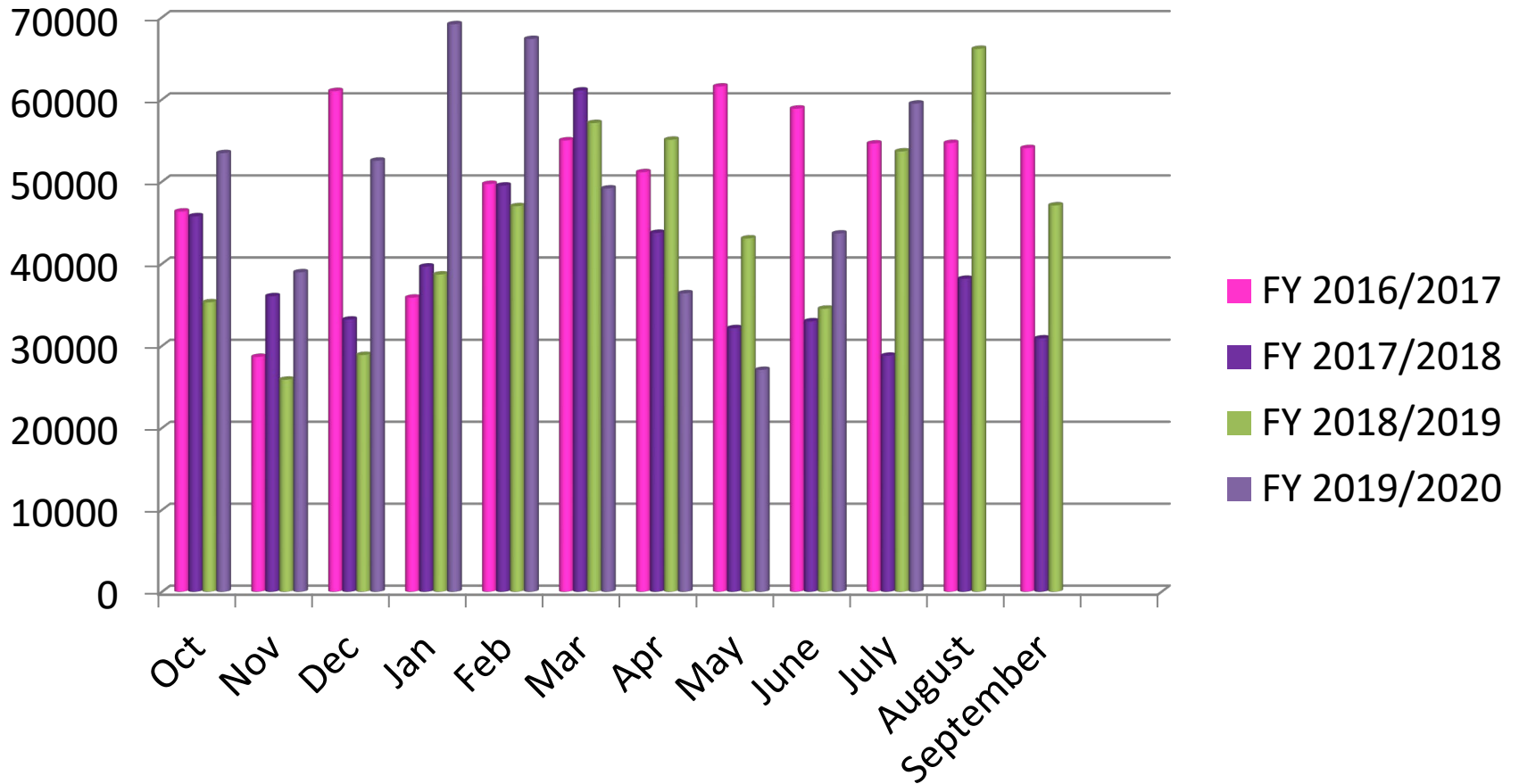


DISTRIBUTION OF TOTAL COURT COLLECTIONS



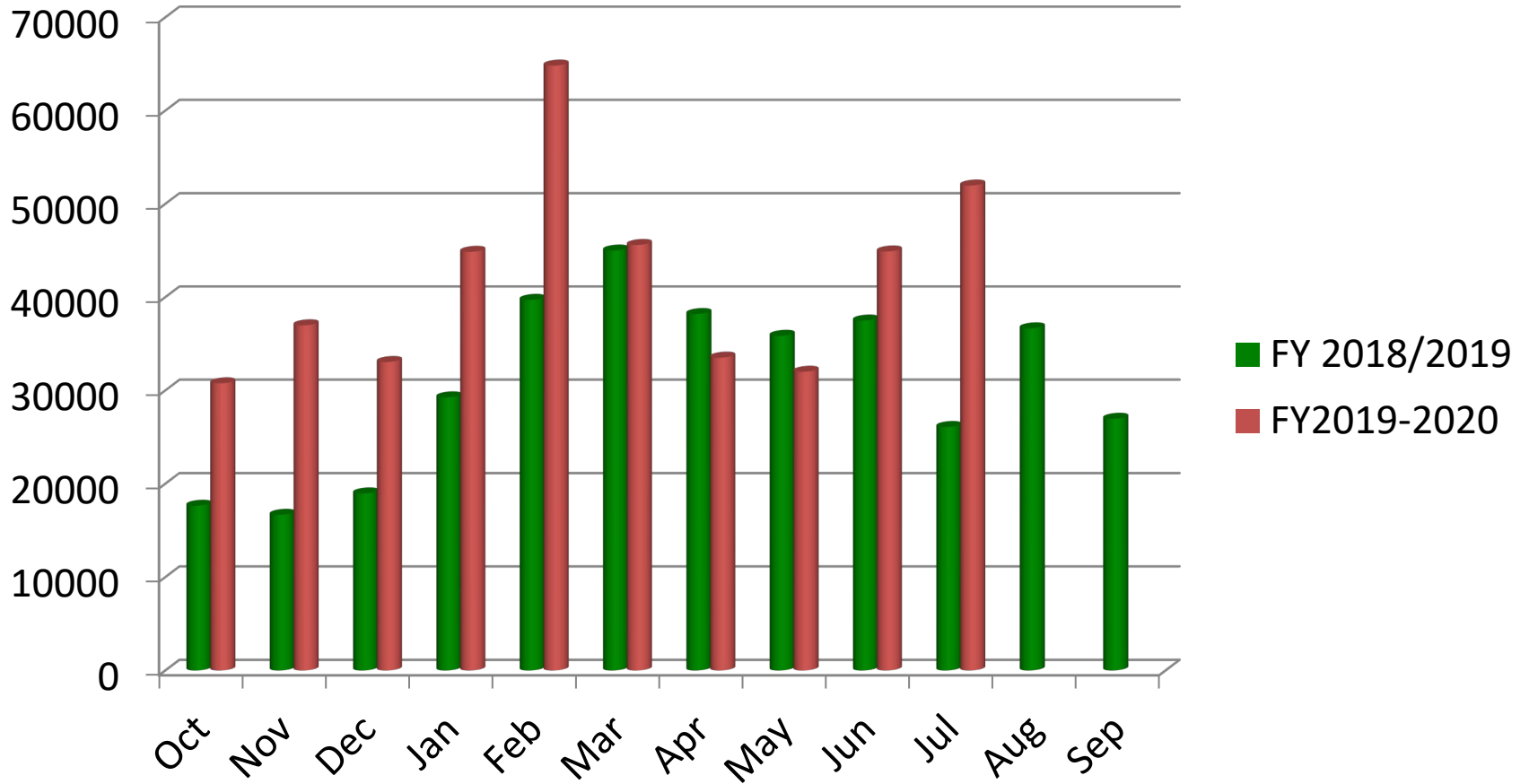
TOTAL CITY REVENUE FROM COURT

(4 year comparison)



WARRANT COMPARISON OF FINES AND FEES COLLECTED

(FY 2018– 2019 vs FY 2019 – 2020)



PROJECT HIGHLIGHTS

1. Upgraded street signs were installed throughout the city.
2. Repairs were made to large pot hole at 1903 Ponce de Leon.
3. Street sign pole repair project was started.
4. Fixed street sign pole at Mallard Point and Windrock.
5. Bench placement project began at Francis Drake and Murray Winn in Winn Brook Estates. Concrete slabs were poured and metal posts for the roofs were put in place.
6. Trees were trimmed back throughout the City to uncover new street signs as well as traffic signs.
7. Maintenance performed on Street Sweeper which included a complete flushing on the dust control system.
8. A new stop sign was installed on the median at the Winn Brook Estates entrance.

NAME	19-Oct	19-Nov	19-Dec	20-Jan	20-Feb	20-Mar	20-Apr	20-May	20-Jun	20-Jul	20-Aug	20-Sep	Total YTD
Pool Maintenance	23	16	27	25	20	24	11	40	44	24			254
Facility Repair/Maintenance	184	136	101	168	112	104	109	152	168	162			1396
Landscaping	324	288	288	296	240	224	96	270	350	288			2664
Job Education	13	0	13	8	96	32	13	24	13	12			224
Restrooms/ Park Trash	69	36	36	44	38	32	11	60	66	44			436
Pot Holes/ Streets	8	6	16	16	6	4	4	4	8	4			76
Alley Repair	32	16	54	40	24	16	0	24	24	0			230
Weed Sprying/ Ant Treatment	8	4	4	4	6	4	4	4	4	8			50
Mowing/ Edging/ Blowing	320	214	240	192	200	240	208	264	280	276			2434
Street Sweep	176	112	144	176	80	64	176	120	136	176			1360
Watering City	20	18	18	22	12	8	4	4	8	8			122
Tree Trimming and Chipping	72	96	24	40	18	24	4	8	24	18			328
Car Wash	12	2	8	14	8	8	4	4	4	6			70
Yard Cleaning	40	32	36	24	24	24	16	12	12	12			232
Signage Replacement and Repair	6	10	8	21	24	72	8	4	4	448			605
Clean And Repair Equipment	10	12	12	12	12	8	16	8	12	18			120
Mechanic	176	136	120	176	144	160	80	72	176	176			1416
Miscellaneous	24	12	20	22	16	12	0	24	16	8			154
Painting Streets and Curbs	6	0	0	24	64	0	0	64	0	0			158
Overtime	39	121	110	6	0	0	0	14	0	0			290
Button Install	0	0	0	0	0	0	0	0	0	0			0
Drainage Repair and Clean up	128	0	12	8	6	0	6	4	8	8			180
Pond Maintenance	8	8	6	6	8	8	12	12	16	18			102
Pick Trash City Wide	115	108	108	132	115	120	88	120	110	126			1142
Christmas Set-Up/ Decorations	48	296	0	0	0	0	0	0	0	0			344
Christmas Tear-Down	0	0	0	248	0	0	0	0	0	0			248
TOTAL HOURS	1861	1679	1405	1724	1273	1188	870	1312	1483	1840	0	0	14635



WEDC Report to the City Council – AUGUST 17, 2020

Jennifer Newman, President of the Board

- Karen participated in the quarterly meeting with the BRE and EDC Strengthening our Region Group, made up of area EDCs. Topics discussed included: BRE outreach, Ribbon Cuttings and other events during the COVID difficulties, Code Enforcement for Covid violations, Covid Funding for Non Profits, Job Boards, Workforce Development, Closures of businesses due to Covid and related assistance programs. The group also participated in a “first of its kind” Virtual Job Fair through Alamo Workforce Solutions to be aware of the matching process for businesses and job seekers.
- Mario and Karen held a phone conference with Kate Stanford who is the Community Relations Specialist for Central Texas in the Economic Development and Tourism Office of the Governor. The discussion focused on resources for Texas Communities, Texas Economic Development Newsletter and the Governor’s Press Conference Email lists. Both Mario and Karen reviewed the lead generation process of the State to insure that Windcrest is receiving any leads generated in their office. The governor’s office also requested notification of our events such as Grand Openings or Ribbon Cuttings and other important information related to Windcrest.
- In July, Karen made 8 BRE visits and completed 4 Technical Assistance Calls. Karen also attended the Opening of Pollo Asados Los Nortenos. No ribbon cutting was conducted due to COVID-19 restrictions.
- Karen modified our Business Resource List on the website to now include addresses, phone numbers, websites and we added a google map location link. Citizens are now able to print out our list using 28 drop down options for categories or the list as a whole.
- A quick update on 2 of our major projects; the Charter School will have the traffic study done this week, they have requested a variance on height for their initial building because the lobby area is a high atrium almost 40 feet. The plans are being developed and they hope to begin construction by October. The Goodwill project is also progressing well, thank you for your help with the Special Use Permit they requested. They are also on schedule to close on the purchase of the old Wal-Mart building within 60 days.

Thank you.

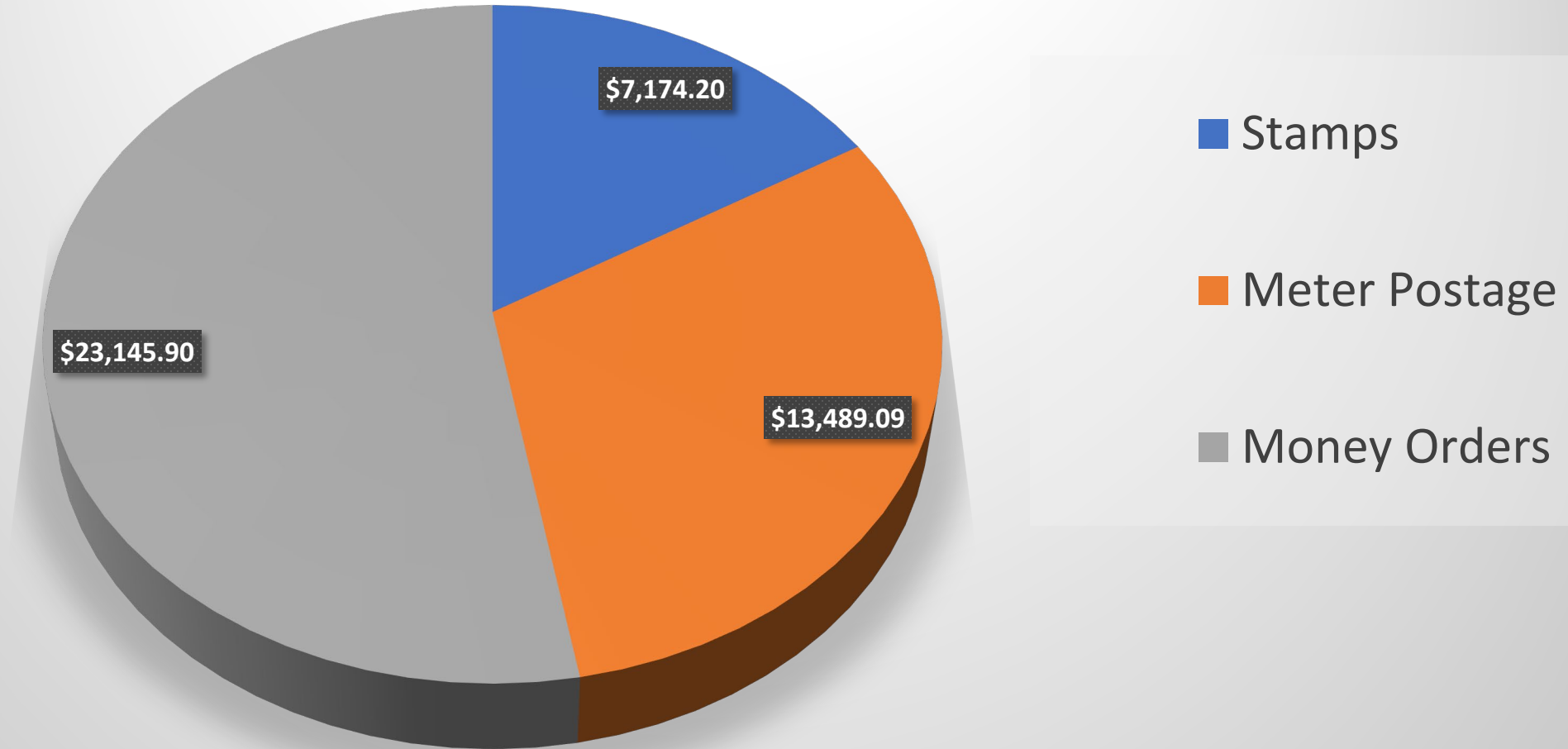
Jennifer Newman, President WEDC Board



Windcrest Contract Postal Unit			
7/1/2020 to 7/31/2020			
Department	Item Name	Qty Sold	Ext Price
007 Forever Stamps	Book of Flags	292	3,212.00
007 Forever Stamps	Flag Coil	35	1,925.00
007 Forever Stamps	Single Contemporary Boutonniere	1,547	850.85
007 Forever Stamps	Sesame Street	7	61.6
007 Forever Stamps	T-Rex Book	3	26.4
007 Forever Stamps	Service Dog Book	5	55
007 Forever Stamps	Purple Heart Stamp	1,837	1,010.35
007 Forever Stamps	State & County Fair Book	3	33
007 Forever Stamps		3,729	7,174.20
100 Money Orders	Money Order	64	23,145.90
100 Money Orders		64	23,145.90
101 MO Fee	Money Order Fee 1.25	43	53.75
101 MO Fee	Money Order Fee \$1.70	21	36.75
101 MO Fee		64	90.5
110 Meter Postage	Certified Mail	27	95.85
110 Meter Postage	Certified Return Receipt ONLY	43	275.2
110 Meter Postage	First Class Letter	436	199.09
110 Meter Postage	Express Flat Rate Envelope	17	447.95
110 Meter Postage	Express Mail	2	71.85
110 Meter Postage	Retail Parcel Post	365	1,662.82
110 Meter Postage	Insurance	8	30.3
110 Meter Postage	Priority Mail	314	3,904.06
110 Meter Postage	Certified w/Postage	107	621
110 Meter Postage	Padded Flat Rate Mailer	78	655.2
110 Meter Postage	Medium Flat Rate	56	842.8
110 Meter Postage	Priority Flat Rate Envelope	180	1,395.00
110 Meter Postage	Retail Ground	97	1,677.00
110 Meter Postage	.50 First Class Letter	436	218
110 Meter Postage	Large Flat Rate	25	527.5
110 Meter Postage	Express Flat Rate Padded Mailer	4	107.8
110 Meter Postage	Small Flat Rate	34	282.2
110 Meter Postage	First Class Flat	229	359.24
110 Meter Postage	Media Mail	27	105.33
110 Meter Postage	Return Receipt	1	2.85
110 Meter Postage	Flat Rate Legal Mailer	1	8.05
110 Meter Postage		2,487	13,489.09
		6,344	43,899.69
Total Customers: 1,717			

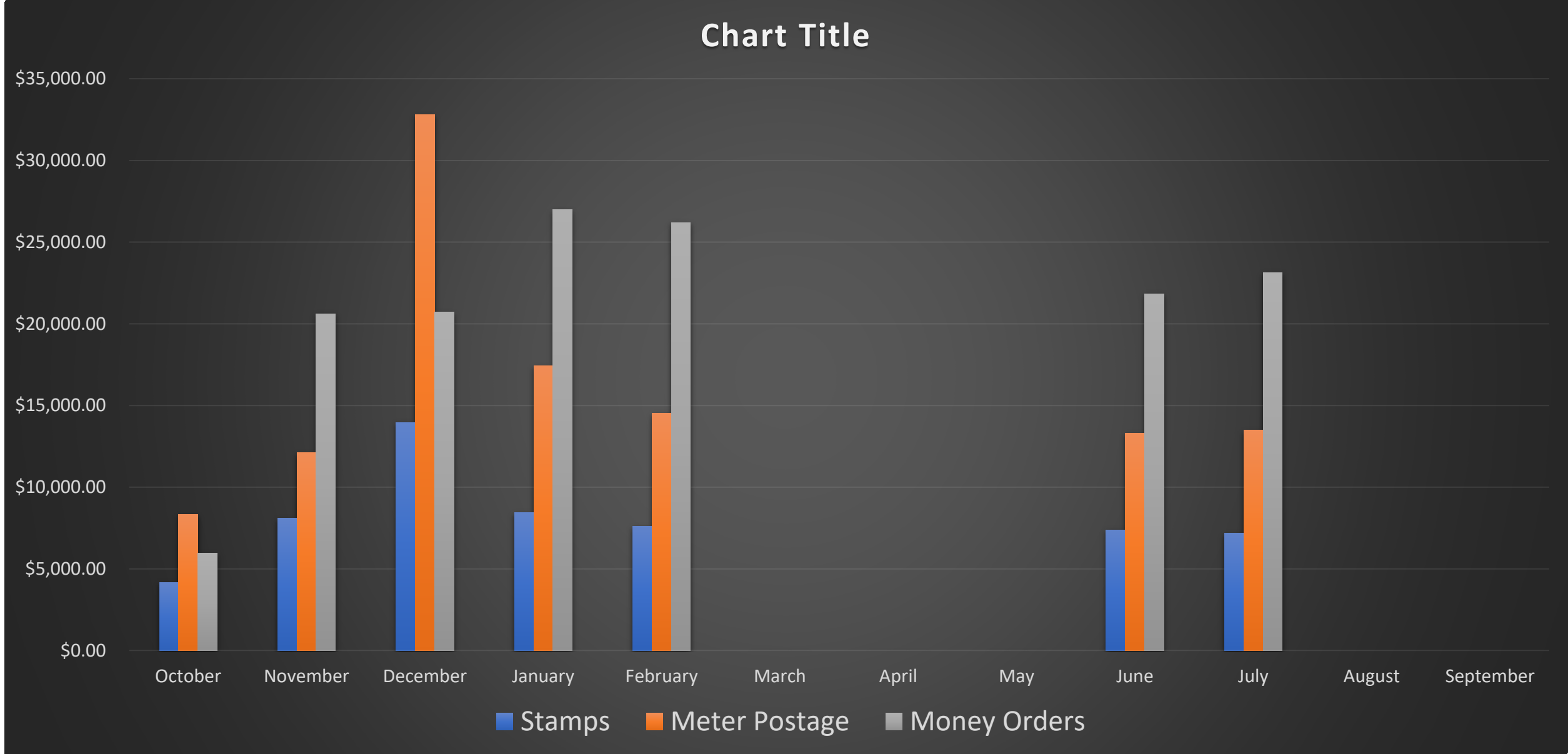


July Post Office Sales



Monthly Sales FY 19/20

Chart Title

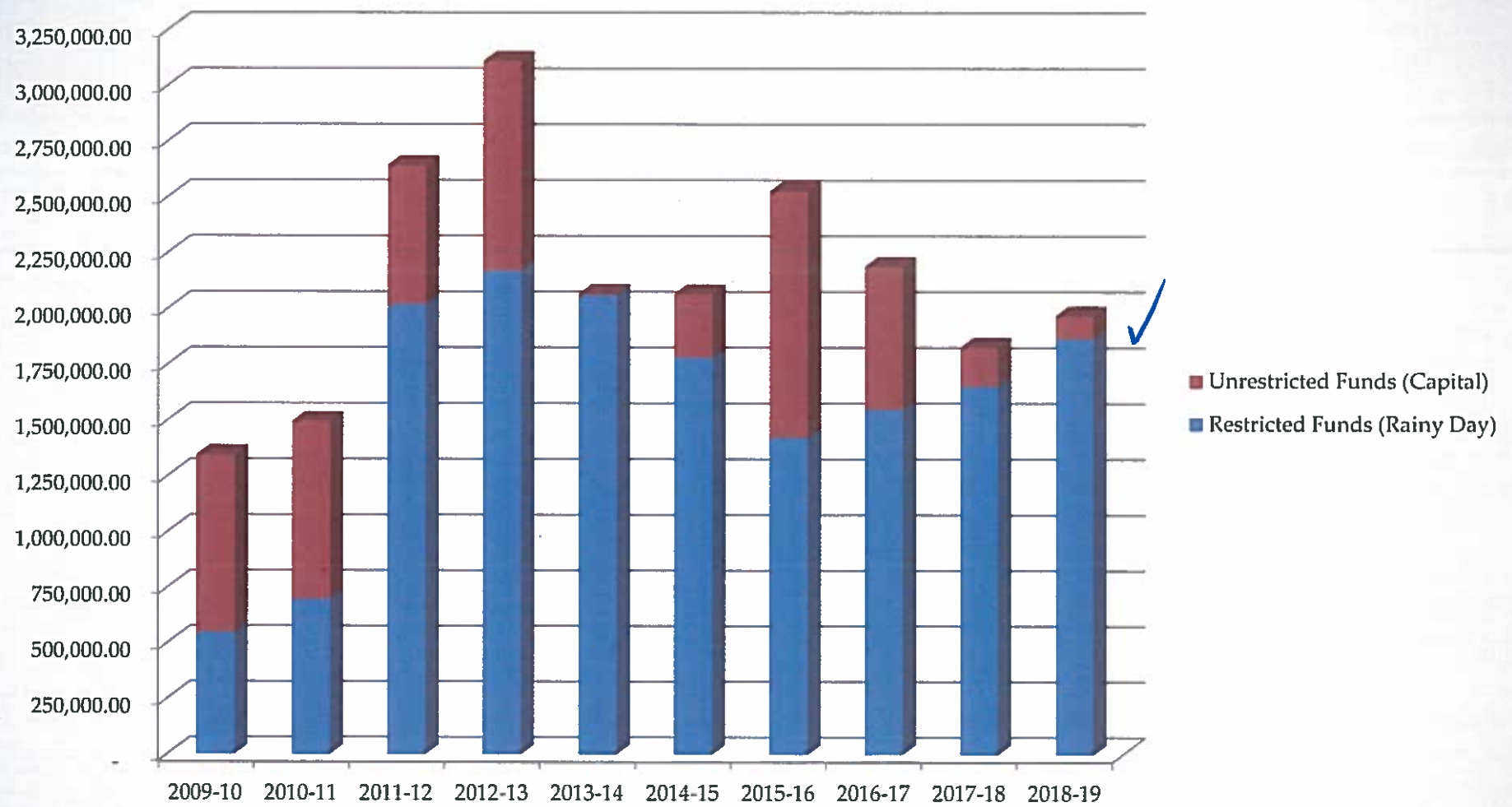




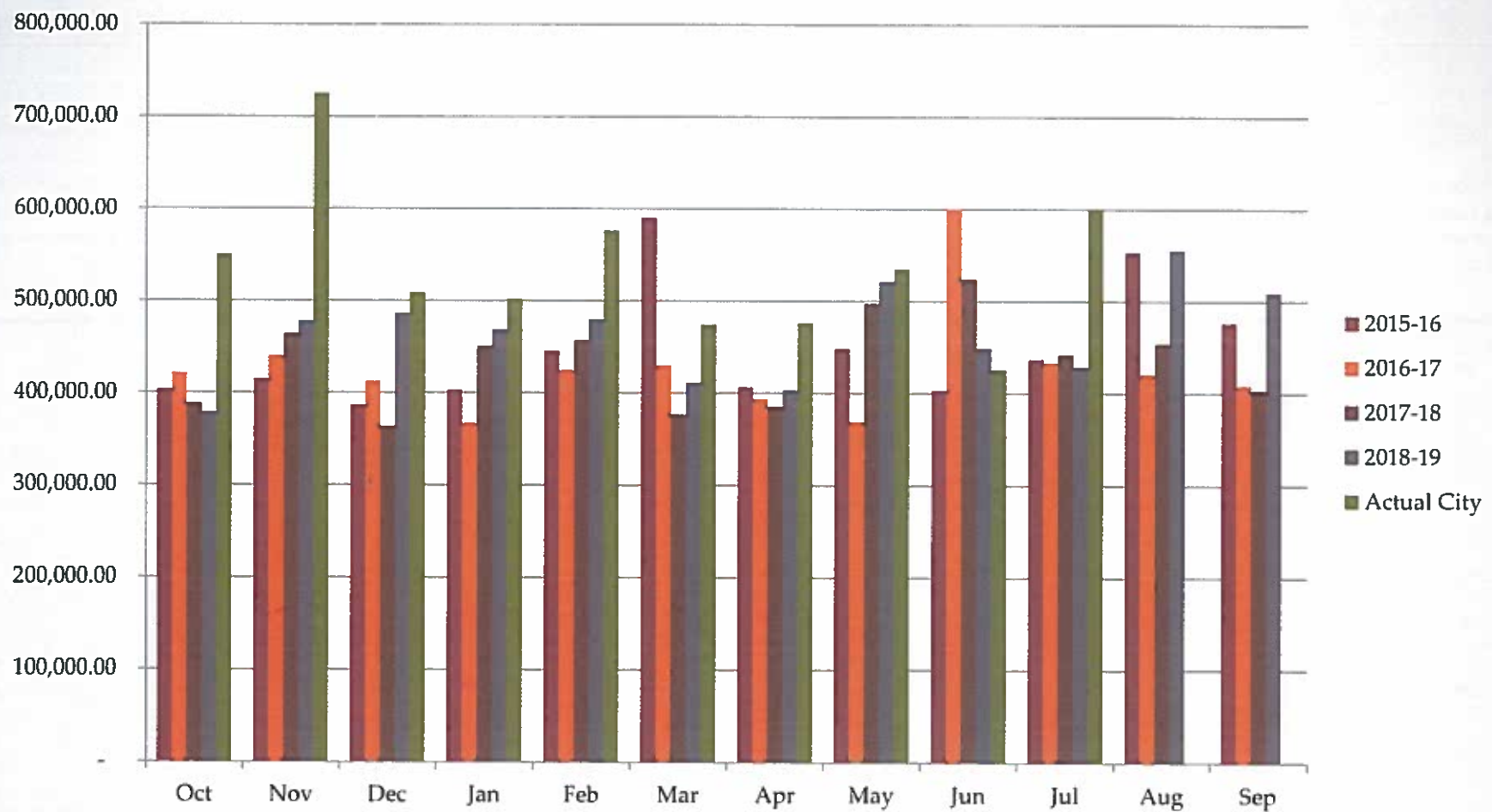
Monthly Finance Report
July 2020

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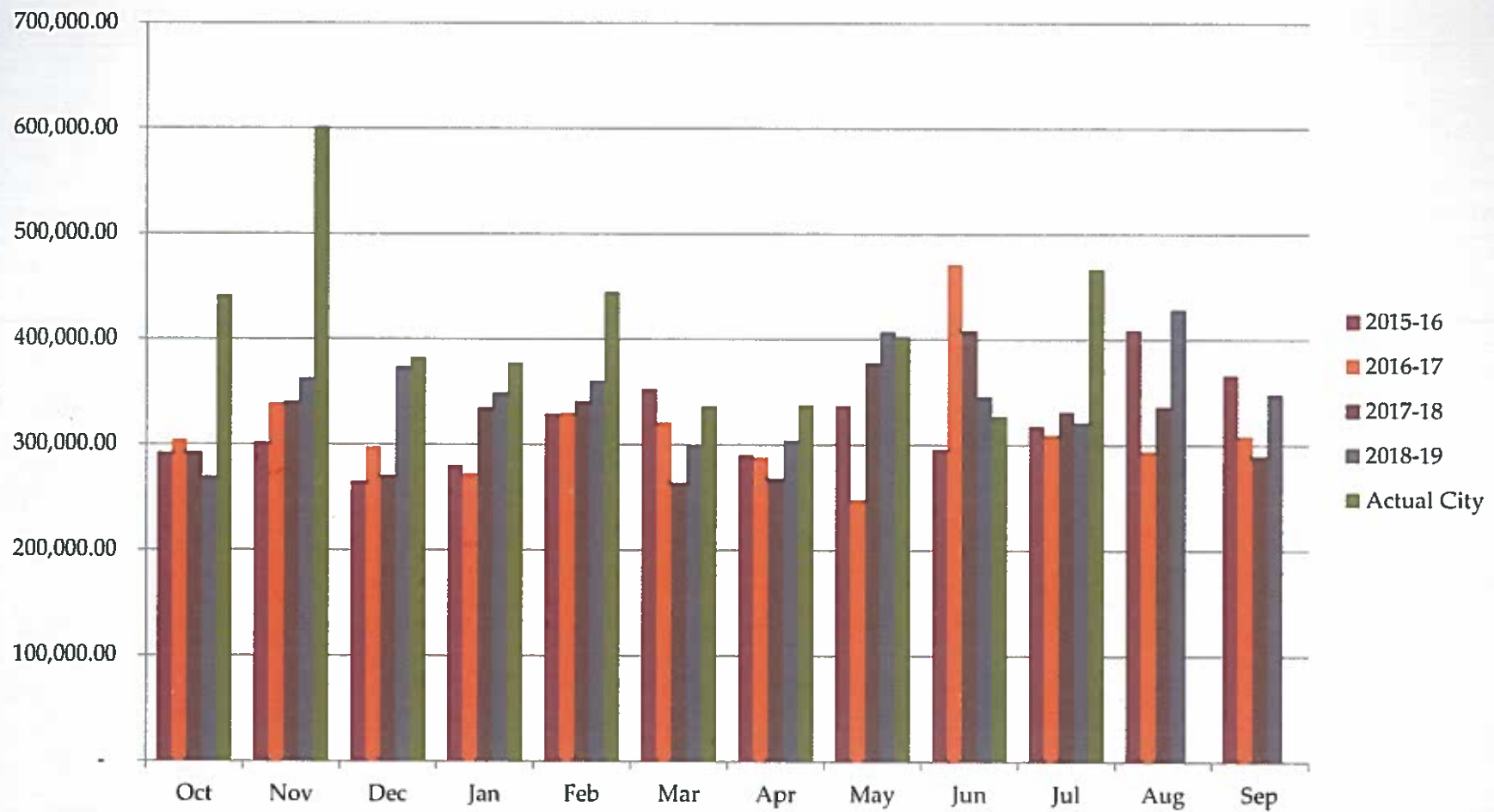
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Fund Balance

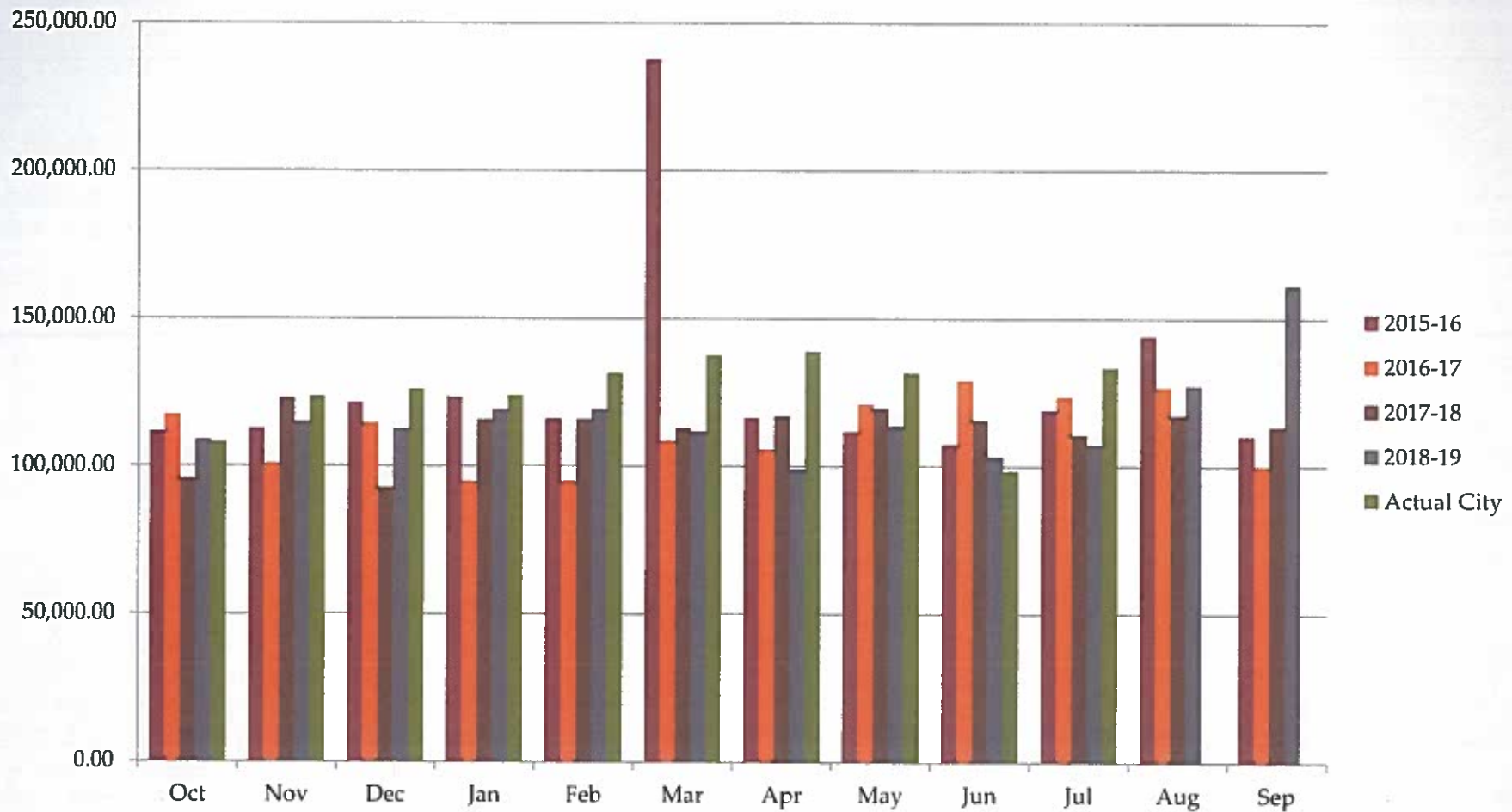


City of Windcrest Total Sales Tax



City of Windcrest

Sales Tax less SA Annexation



City of Windcrest

Windcrest's Portion of SA Annexation

<u>Fund</u>	<u>YTD Revenues</u>	<u>YTD Expenditures</u>	<u>Current Cash Balance</u>
General	\$6,239,859.35 ✓	\$5,747,438.01 ✓	\$708,317.56 ✓
Garbage	\$1,171,551.17	\$748,387.16	\$27,402.81
Asset Seizure - Federal	\$2.10	\$0.00	\$359.98
County Fire Contribution	\$0.00	\$70.01	\$3,946.07
School Crossing Guard	\$5,571.89	\$1,600.15	\$14,613.45
Police Donations	\$595.08	\$220.07	\$1,698.98
Asset Seizure - State	\$2.33	\$0.00	\$398.32
Police Education Training	\$2,711.10	\$0.00	\$6,262.33
Economic Development Corp	\$464,814.68	\$209,567.41	\$1,107,446.14
Court Technology	\$13,929.34	\$14,086.23	\$21,605.03 ✓
Court Building Security	\$12,553.14	\$27,475.00	\$733.93
Hotel / Motel Tax	\$168,248.99	\$0.00	\$396,430.51 ✓
Debt Service	\$614,190.47	\$473,912.49	\$0.03
WCCPD	\$588,862.79	\$810,445.05	\$429,419.71 ✓
Capital Projects - Streets	\$458,957.62	\$577,989.21	\$44,075.65
Public, Education & Government	\$10,332.83	\$0.00	\$0.00
2019 Series A	\$39,179.71	\$1,202,215.64	\$6,174,474.82
2019 series B	\$27,834.97	\$1,931,408.16	5.59
Pooled Cash			\$2,494,237.00 ✓
<u>Total Cash</u>			<u>\$11,431,427.91</u>

**Monthly Financial Report (MFR) as of
July 31, 2020**

Table of Contents

Treasurer's Report

Bank Account Summary

Sales Tax Graphs

 Total City of Windcrest Sales Tax

 City of Windcrest Sales Tax - SA Annexation

 Sales tax associated with the SA Annexation

General Fund:

 Balance Sheet, Financial Statement Summary and Financial Statement Summary

Garbage Fund:

 Balance Sheet, Financial Statement Summary and Financial Statement Summary

Economic Development Corporation:

 Balance Sheet, Financial Statement Summary and Financial Statement Summary

Hotel Motel Fund:

 Balance Sheet, Financial Statement Summary and Financial Statement Summary

Debt Service Fund:

 Balance Sheet, Financial Statement Summary and Financial Statement Summary

Windcrest Crime Control & Prevention District Fund:

 Balance Sheet, Financial Statement Summary and Financial Statement Summary

Capital Projects Street Fund:

 Balance Sheet, Financial Statement Summary and Financial Statement Summary

2019 Series A Fund:

 Balance Sheet, Financial Statement Summary and Financial Statement Summary

2019 Series B Fund:

 Balance Sheet, Financial Statement Summary and Financial Statement Summary

Summary of Total Assets in Non-Major Funds:

Asset Seizure Fund - Federal	\$	360
County Fire Contribution	\$	-
School Crossing Guard	\$	14,613
Police Donations	\$	1,699
Asset Seizure Fund - State	\$	398
Police Education Training Fund	\$	6,262
Court Technology Fund	\$	21,605
Court Building Security Fund	\$	734

July 31, 2020

7/31/2020

Treasurer's Report to Council Members:

The following summary and attached report is the monthly financial report for July 2020

This report covers **83.33%** of the current fiscal year. If you would like additional detail to support the report, it is available at the City Manager's office.

	Current Month	Prior Year	Current Y.T.D.	Prior Y.T.D.	Y.T.D. % to Budget
General Fund:					
Income (1)	\$ 913,336	\$ 605,464	\$ 6,239,859	\$ 5,714,069	80.58%
Expenditures (2)	\$ 701,961	\$ 536,977	\$ 5,747,438	\$ 6,026,184	79.03%
Net	\$ 211,375	\$ 68,487	\$ 492,421	\$ (312,114)	
Garbage Fund:					
Income	\$ 187,973	\$ 82,807	\$ 1,171,551	\$ 1,205,028	89.89%
Expenditures	\$ 96,398	\$ 190,318	\$ 748,387	\$ 1,101,526	59.32%
	\$ 91,575	\$ (107,511)	\$ 423,164	\$ 103,502	
Debt Service Fund:					
Income	\$ 15,549	\$ -	\$ 614,190	\$ -	
Transfers In	\$ -	\$ -	\$ -	\$ -	
Expenditures	\$ -	\$ -	\$ 473,912	\$ -	
Net	\$ 15,549	\$ -	\$ 140,278	\$ -	
Capital Projects Fund:					
Income	\$ 71,695	\$ 31,216	\$ 458,958	\$ 396,056	
Expenditures	\$ 32,624	\$ -	\$ 577,989	\$ 40,669	
Transfers Out	\$ -	\$ -	\$ -	\$ -	
Net	\$ 39,071	\$ 31,216	\$ (119,032)	\$ 355,388	
2019 Series A					
Income	\$ 47	\$ 283	\$ 39,180	\$ 7,532,405	
Expenditures	\$ 60,091	\$ -	\$ 1,202,216	\$ 128,024	
Transfers Out	\$ -	\$ -	\$ -	\$ -	
Net	\$ (60,044)	\$ 283	\$ (1,163,036)	\$ 7,404,381	
2019 Series B					
Income	\$ (85,022)	\$ 2,844	\$ 27,835	\$ 2,059,024	
Expenditures	\$ -	\$ 105,491	\$ 1,931,408	\$ 161,661	
Transfers Out	\$ -	\$ -	\$ -	\$ -	
Net	\$ (85,022)	\$ (102,647)	\$ (1,903,573)	\$ 1,897,363	
Total Funds:					
Income	\$ 1,103,578	\$ 722,613	\$ 8,551,573	\$ 16,906,583	
Expenditures	\$ 891,074	\$ 832,785	\$ 10,681,351	\$ 7,458,063	
Transfers In / (Out)	\$ -	\$ -	\$ -	\$ -	
Net All Funds	\$ 212,504	\$ (110,173)	\$ (2,129,777)	\$ 9,448,519	
Sales Tax Collections (Actual Received):					
Crime Control District	\$ 85,807	\$ 61,272	\$ 741,372	\$ 643,248	
EDC	\$ 85,773	\$ 61,281	\$ 743,333	\$ 643,702	
General Fund	\$ 343,095	\$ 245,126	\$ 3,041,128	\$ 2,574,807	
Ad Valorem Tax Offset	\$ 85,773	\$ 61,281	\$ 743,333	\$ 643,702	
For Street Maintenance	\$ 85,773	\$ 61,281	\$ 743,333	\$ 643,702	
Net Sales Tax	\$ 686,220	\$ 490,242	\$ 6,012,498	\$ 5,149,160	
Annexed Area to S.A.					
	\$ (133,518)	\$ (107,521)	\$ (1,253,400)	\$ (1,007,555)	

We recommend that this Treasurer's Report be approved.

Respectfully Submitted,

Donald Hakala/Rafael Castillo Jr.
Finance Director City Manager

CITY OF WINDCREST FINANCE SUMMARY
For the Period Ending June 2020

	Account	Interest Rate
Frost Bank Accounts:		
Pooled Checking	\$ 2,494,237	0.01%
General Fund Money Market	\$ 556,148	0.01%
General Fund Development Escrow	\$ -	
General Fund Certificate of Deposit	\$ 25,000	1.60%
Garbage Fund Checking	\$ 26,493	0.01%
Garbage Fund Money Market	\$ 477	0.01%
Debt Service Fund	\$ 0	0.01%
Capital Projects Street Fund	\$ 24,930	0.01%
Hotel/Motel Occupancy Tax Fund	\$ 396,431	0.01%
Windcrest Crime Control & Prevention Dist. Fund	\$ 429,420	0.01%
Economic Development Corporation (Includes multiple accts.)	\$ 1,107,446	0.01%
Asset Forfeiture/Seizure Savings (Federal)	\$ 360	0.01%
County Fire Contribution Savings	\$ -	0.01%
School Crossing Guard Savings	\$ 14,613	0.01%
Police Donation Savings	\$ 1,699	0.01%
Asset Forfeiture/Seizure Savings (State)	\$ 398	0.01%
Police Education/Training Savings	\$ 6,262	0.01%
Municipal Court Technology Fund	\$ 21,605	0.01%
Municipal Court Building Security Fund	\$ 734	0.01%
2019 Series A	\$ 6,174,475	0.01%
2019 Series B	\$ 6	0.01%
Total - Frost National Bank	\$ 11,280,734	
INVESTMENTS:		
Texpool (breakout by fund on following page)	\$ 139,860	0.2082%
Texpool for Streets	\$ 10,834	0.2082%
Total TexPool	\$ 150,694	
TOTAL ALL FUNDS	\$ 11,431,428	

Texpool Breakout by Fund

Balance		
Fund #	Fund Name	7/31/2020
1	General Fund	127,169.56
2	Garbage	432.15
17	Debt Service	-
19	Capital Project Street	8,312.08
13	Economic Dev. Fund	-
5	County Fire Contribution	3,946.07
9	Asset Seizure Fund - State	-
	Total	139,859.86

01 -GENERAL FUND

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE
ASSETS		
=====		
01-1100	CASH - FROST OPERATING	0.00
01-1102	CLAIM ON CASH	1,866,130.70
01-1105	SAVINGS	556,148.00
01-1110	PETTY CASH	1,500.00
01-1111	STORE PETTY CASH	100.00
01-1120	CERT. OF DEPOSIT-RESTRICTED	25,000.00
01-1125	INVESTMENT/TEXPOOL	127,169.56
01-1127	IBC BANK ESCROW	0.00
01-1128	EXPENSE CARD	5,676.81
01-1129	EXPENCE CARD A	630.43
01-1130	EXPENCE CARD B	1,020.88
01-1131	EXPENCE CARD C	1,066.66
01-1132	EXPENCE CARD D	773.25
01-1133	EXPENCE CARD E	477.22
01-1134	EXPENCE CARD F	939.97
01-1135	EXPENCE TRAVEL CARD 1	195.16
01-1136	EXPENCE TRAVEL CARD 2	9.76
01-1137	EXPENCE TRAVEL CARD 3	629.56
01-1138	EXPENCE TRAVEL CARD 4	152.67
01-1201	PREPAID INSURANCE	0.00
01-1204	PREPAID SALES TAX	0.00
01-1205	PREPAID EMS SERVICE	0.00
01-1210	PREPAID VOLUNTEER PENSION	0.00
01-1215	PREPAID MAINTENANCE CONTRACTS	0.00
01-1310	DUE FROM GARBAGE FUND	0.00
01-1320	DUE FROM ASSET FORF/SEIZ	0.00
01-1325	DUE FROM S C G FUND	0.00
01-1330	DUE FROM COUNTY FIRE CONT	0.00
01-1335	DUE FROM DARE PROGRAM FN	0.00
01-1340	DUE FROM POLICE DONATION ACCT	0.00
01-1345	DUE FROM ASSET SEIZ/STATE	0.00
01-1350	DUE FROM POLICE TRAINING FUND	0.00
01-1351	DUE FROM ROOSEVELT SCHOLARSHIP	0.00
01-1353	DUE FROM COURT TECH. FUND	0.00
01-1354	DUE FROM COURT BLDG. SEC. FUND	0.00
01-1355	DUE FROM EDC	0.00
01-1356	DUE FROM HOTEL/MOTEL TAX FUND	0.00
01-1357	DUE FROM TX TAX NOTES 2002 FUN	0.00
01-1380	DUE FROM WCCPD	0.00
01-1381	DUE FROM TX TAX NOTES 2005	0.00
01-1383	DUE FROM HRA	0.00
01-1501	A/R-ADVALOREM TAXES	53,054.18
01-1504	ALLOWANCE FOR DOUBT -WARRANTS	(274,536.04)
01-1505	ALLOW FOR DOUBTFUL ACCTS	(7,958.13)
01-1510	A/R-SALES TAX	(0.96)
01-1515	A/R-LIQUOR TAX	0.00
01-1562	A/R - GRANT FUNDS	0.00
01-1601	A/R-MISC FEES	13,781.17

CITY OF WINCREST
BALANCE SHEET
AS OF: JULY 31ST, 2020

01 -GENERAL FUND

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE
01-1602	A/R WARRANTS - CITY PORTION	549,072.08
01-1605	A/R-FRANCHISE	0.00
01-1608	A/R - UNAPPLIED CREDITS	0.00
01-1620	A/R-WATER DISTRICT #10	0.00
01-1635	A/R-MISC. II	0.00
01-1636	A/R POST OFFICE PETTY CASH	200.00
		<u>2,921,232.93</u>
	TOTAL ASSETS	2,921,232.93
		=====
	LIABILITIES	
	=====	
01-2200	WAGES PAYABLE	0.00
01-2205	FED WITHHOLDING	0.00
01-2210	FICA PAYABLE - EMPLOYER	0.00
01-2215	FICA PAYABLE - EMPLOYEE	0.00
01-2220	MEDICARE PAYABLE EMPLOYER	0.00
01-2225	MEDICARE PAYABLE EMPLOYEE	0.00
01-2230	TMRS PAYABLE	39,799.69
01-2235	TWC TAXES PAYABLE	0.00
01-2240	TRUSTEE PAYABLE	0.00
01-2242	SEC 457B DEF.COMP. PAYABLE	5,199.24
01-2245	LIFE INSURANCE PAYABLE	114.74
01-2246	SHORT TERM DISABILITY	2,009.08
01-2248	LEGALSHIELD VOL DED	0.00
01-2250	SUPPLEMENTAL INSURANCE	12,298.28
01-2251	DEPENDENT DENTAL INSURANCE	(4,657.19)
01-2252	DEPENDENT VISION INSURANCE	(17.35)
01-2255	DEP HLTH/OPT LIFE PAYABLE	(7,555.29)
01-2256	A/P FSA Med Ded	(3,290.24)
01-2257	A/P FSA DEP DED	0.00
01-2258	DUE TO EWALD TRACTOR	0.00
01-2259	A/P MISC DED	0.00
01-2310	DUE TO GARBAGE FUND	0.00
01-2320	DUE TO ASSET FORF/SEIZ FN	0.00
01-2325	DUE TO S.C.G. FUND	144.70
01-2330	DUE TO COUNTY FIRE CONTRI	0.00
01-2335	DUE TO DARE PROGRAM FUND	0.00
01-2340	DUE TO POLICE DONATION FUND	0.00
01-2345	DUE TO ASSET SEIZURE/STAT	0.00
01-2350	DUE TO POLICE TRAINING FUND	0.00
01-2351	DUE TO ROOSEVELT SCHOLARSHIP	0.00
01-2353	DUE TO COURT TECHNOLOGY FUND	0.00
01-2354	DUE TO COURT BLDG SECURITY FUN	0.00
01-2355	DUE TO EDC FUND	0.00
01-2356	DUE TO HOTEL/MOTEL TAX FUND	0.00
01-2357	DUE TO TEXAS TAX NOTE FUND	0.00
01-2358	DUE TO WCC&PD FUND	0.00
01-2400	A/P PENDING	25,706.45
01-2401	A/P-GENERAL FUND	0.00

01 -GENERAL FUND

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE
01-2402	A/P-COMP TO VICTIMS(CVC)	375.41
01-2403	A/P-REHABILITATION(CR)	0.00
01-2404	A/P-CRIMINAL JUSTICE(CJP)	10.00
01-2405	A/P-PERSONNEL TRAIN(JCPT)	50.07
01-2406	A/P-MANAGEMENT(LEMI)	0.00
01-2407	A/P-OFFICIERS ADM(LEOA)	0.00
01-2408	A/P-GENERAL REVENUE (GR)	0.00
01-2409	A/P-LIAB INS (OCL)	0.00
01-2410	A/P-SALES TAX	4,823.67
01-2411	BOND ESCROW (COURT)	11,831.00
01-2412	A/P-CONTINUING ED(LEOCE)	0.00
01-2413	A/P TIME PAYMENT	183.71
01-2414	A/P MUN. BLDG. SECURITY (MCBS)	0.00
01-2415	A/P FUGITIVE APPREHENSION (FA)	15.00
01-2416	A/P CONSOLIDATED CRT COST(CCC)	25,633.69
01-2417	A/P JUVENILE CRIME(JCD)	10.01
01-2418	A/P FTA FEE (FTA)	172.25
01-2420	DEPOSITS-CONTRACTORS	0.00
01-2421	A/P-RESTITUTION	0.00
01-2422	DEPOSITS-VEHICLE STORAGE	4,119.38
01-2423	AP-CHILD SAFETY SEAT & BELT	387.25
01-2424	A/P CORRECTIONAL MGMT (CMI)	10.01
01-2425	DEPOSITS-CIVIC CENTER	950.00
01-2426	A/P INDIGENT DEFENSE FEE	166.48
01-2427	DEPOSITS - TACO CABANA	(100.00)
01-2428	A/P - MUNI SVC BUREAU	0.00
01-2429	A/P - STATE TRAFFIC FEES	14,346.34
01-2430	BOND REFUNDS (COURT)	3,176.00
01-2431	A/P - STATE JURY FEE (SJRF)	332.96
01-2432	A/P - EXPUNCTION FEE (EXPUNG)	0.00
01-2433	A/P-RESTITUT FEE-STATE (RSTS)	0.00
01-2434	A/P-JUDICIAL FEE-STATE (JFCT)	449.51
01-2436	A/P-LINEBARGER COURT COLLECTIO	1,693.73
01-2437	A/P-CIVIL JUSTICE FINE (CJFS)	3.03
01-2438	BONDS APPLIED (COURT)	0.00
01-2440	FROST BANK ESCROW FUNDS	0.00
01-2449	A/P CAPITAL LEASE	0.00
01-2450	A/P LEASE	0.00
01-2451	A/P SALES TAX PAYBACK	0.00
01-2455	A/P VFFP	0.00
01-2470	ACCRUED COMPENSATED ABSENCES	0.00
01-2471	PENDING PRIOR PERIOD AJE	(0.07)
01-2475	ENCUMBRANCES	0.00
01-2476	RESERVE FOR ENCUMBRANCES	0.00
01-2477	PRIOR YEAR ENCUMBRANCES	0.00
01-2478	RESERVE PRIOR YEAR ENCUMBRANCE	0.00
01-2501	DEFERRED REVENUE-TAXES	45,096.05
01-2502	DEFERRED REVENUE - OTHER	0.00
01-2503	DEFERRED REVENUE - WARRANTS	274,536.04
TOTAL LIABILITIES		458,023.63

CITY OF WINCREST
BALANCE SHEET
AS OF: JULY 31ST, 2020

01 -GENERAL FUND

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE
EQUITY		
=====		
01-3201	FUND BALANCE	1,970,787.96
01-3202	FUND BALANCE-RESTRICTED	0.00
01-3205	FOR ECONOMIC IMPACT	0.00
01-3207	FOR CASHFLOW	0.00
01-3209	FOR EMERGENCY CONTINGENCY	0.00
01-3213	FOR STREET MAINTENANCE	0.00
01-3214	FOR STREET SWEEPER	0.00
	TOTAL BEGINNING EQUITY	<u>1,970,787.96</u>
	TOTAL REVENUE	6,239,859.35
	TOTAL EXPENSES	<u>5,747,438.01</u>
	TOTAL INCREASE/(DECREASE) IN FUND BAL.	492,421.34
	TOTAL EQUITY & FUND BALANCE	<u>2,463,209.30</u>
	TOTAL LIABILITIES, EQUITY & FUND BALANCE	2,921,232.93
		=====

CITY OF WINCREST
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JULY 31ST, 2020

01 -GENERAL FUND

% OF YEAR COMPLETED: 83.33

	ORIGINAL BUDGET	AMENDED BUDGET	CURRENT PERIOD	YEAR TO DATE BALANCE	PRIOR YEAR YTD BALANCE	TOTAL ENCUMBERED	% OF BUDGET	BUDGET BALANCE
<u>REVENUE SUMMARY</u>								
ALL REVENUES	7,744,046	7,744,046	913,335.75	6,239,859.35	5,702,191.34	0.00	80.58	1,504,186.29
TOTAL REVENUES	7,744,046	7,744,046	913,335.75	6,239,859.35	5,702,191.34	0.00	80.58	1,504,186.29
<u>EXPENDITURE SUMMARY</u>								
<u>01-ADMINISTRATION</u>								
SALARIES & BENEFITS	241,613	247,936	27,330.80	190,975.96	163,006.04	0.00	77.03	56,959.85
OTHER EXPENSES	84,800	84,800	2,763.32	81,175.10	91,596.16	0.00	95.73	3,624.90
CAPITAL EXPENSES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
OTHER INCOME/EXPENSES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL 01-ADMINISTRATION	326,413	332,736	30,094.12	272,151.06	254,602.20	0.00	81.79	60,584.75
<u>02-POLICE DEPARTMENT</u>								
SALARIES & BENEFITS	2,211,860	2,158,344	219,471.75	1,734,760.65	1,787,943.34	0.00	80.37	423,583.04
OTHER EXPENSES	125,800	175,800	15,828.95	119,101.05	103,749.55	8,512.73	72.59	48,186.22
CAPITAL EXPENSES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
OTHER INCOME/EXPENSES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL 02-POLICE DEPARTMENT	2,337,660	2,334,144	235,300.70	1,853,861.70	1,891,692.89	8,512.73	79.79	471,769.26
<u>03-FIRE DEPARTMENT</u>								
SALARIES & BENEFITS	224,398	404,623	31,089.58	201,546.41	151,231.42	0.00	49.81	203,076.62
OTHER EXPENSES	227,500	227,500	22,627.49	232,740.05	107,321.50	13,303.48	108.15	18,543.53
CAPITAL EXPENSES	0	14,838	0.00	0.00	0.00	0.00	0.00	14,838.00
OTHER INCOME/EXPENSES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL 03-FIRE DEPARTMENT	451,898	646,961	53,717.07	434,286.46	258,552.92	13,303.48	69.18	199,371.09
<u>04-SPECIAL SERVICES</u>								
SALARIES & BENEFITS	83,787	75,384	5,256.01	40,458.28	30,772.03	0.00	53.67	34,925.71
OTHER EXPENSES	140,200	140,200	4,412.14	88,112.59	108,365.63	0.00	62.85	52,087.41
CAPITAL EXPENSES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
OTHER INCOME/EXPENSES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL 04-SPECIAL SERVICES	223,987	215,584	9,668.15	128,570.87	139,137.66	0.00	59.64	87,013.12
<u>06-PARKS & RECREATION</u>								
OTHER EXPENSES	161,000	161,000	13,735.89	89,555.97	110,879.96	0.00	55.62	71,444.03
CAPITAL EXPENSES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
OTHER INCOME/EXPENSES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL 06-PARKS & RECREATION	161,000	161,000	13,735.89	89,555.97	110,879.96	0.00	55.62	71,444.03
<u>07-FLEET MECHANIC</u>								
SALARIES & BENEFITS	64,860	66,031	6,107.12	51,899.97	56,135.63	0.00	78.60	14,130.88
OTHER EXPENSES	110,450	110,450	11,180.59	66,608.63	86,248.82	161.54	60.45	43,679.83
CAPITAL EXPENSES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
OTHER INCOME/EXPENSES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL 07-FLEET MECHANIC	175,310	176,481	17,287.71	118,508.60	142,384.45	161.54	67.24	57,810.71

CITY OF WINCREST
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JULY 31ST, 2020

01 -GENERAL FUND
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 83.33

	ORIGINAL BUDGET	AMENDED BUDGET	CURRENT PERIOD	YEAR TO DATE BALANCE	PRIOR YEAR YTD BALANCE	TOTAL ENCUMBERED	% OF BUDGET	BUDGET BALANCE
08-COURT								
SALARIES & BENEFITS	355,207	357,662	40,641.04	291,438.78	252,383.90	0.00	81.48	66,223.52
OTHER EXPENSES	37,150	37,150	591.01	16,055.04	18,016.96	0.00	43.22	21,094.96
CAPITAL EXPENSES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
OTHER INCOME/EXPENSES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL 08-COURT	392,357	394,812	41,232.05	307,493.82	270,400.86	0.00	77.88	87,318.48
10-FACILITY DIVISION								
OTHER EXPENSES	222,000	222,000	29,599.47	118,771.70	226,172.30	5,269.21	55.87	97,959.09
CAPITAL EXPENSES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
OTHER INCOME/EXPENSES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL 10-FACILITY DIVISION	222,000	222,000	29,599.47	118,771.70	226,172.30	5,269.21	55.87	97,959.09
11-CIVIC CENTER								
SALARIES & BENEFITS	146,104	153,663	16,791.25	94,635.48	91,558.46	0.00	61.59	59,027.69
OTHER EXPENSES	60,000	60,000	5,417.87	43,930.25	27,705.84	2,145.94	76.79	13,923.81
CAPITAL EXPENSES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
OTHER INCOME/EXPENSES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL 11-CIVIC CENTER	206,104	213,663	22,209.12	138,565.73	119,264.30	2,145.94	65.86	72,951.50
14-CONTRACT SERVICES								
OTHER EXPENSES	443,046	443,046	42,627.74	507,845.50	452,727.14	0.00	114.63	64,799.60
CAPITAL EXPENSES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
OTHER INCOME/EXPENSES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL 14-CONTRACT SERVICES	443,046	443,046	42,627.74	507,845.50	452,727.14	0.00	114.63	64,799.60
15-TECH SUPPORT								
OTHER EXPENSES	360,500	360,500	13,362.26	212,860.40	296,157.32	11,369.72	62.20	136,269.88
CAPITAL EXPENSES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
OTHER INCOME/EXPENSES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL 15-TECH SUPPORT	360,500	360,500	13,362.26	212,860.40	296,157.32	11,369.72	62.20	136,269.88
16-PUBLIC WORKS								
SALARIES & BENEFITS	524,217	544,109	59,948.90	450,771.68	513,616.10	0.00	82.85	93,337.63
OTHER EXPENSES	95,000	95,000	7,822.60	117,443.07	100,900.34	0.00	123.62	22,443.07
CAPITAL EXPENSES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
OTHER INCOME/EXPENSES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL 16-PUBLIC WORKS	619,217	639,109	67,771.50	568,214.75	614,516.44	0.00	88.91	70,894.56
17-ANIMAL CONTROL								
SALARIES & BENEFITS	115,061	117,912	12,654.58	93,709.93	99,529.37	0.00	79.47	24,202.32
OTHER EXPENSES	58,800	58,800	3,930.32	31,872.73	25,156.27	0.00	54.21	26,927.27
CAPITAL EXPENSES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
OTHER INCOME/EXPENSES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL 17-ANIMAL CONTROL	173,861	176,712	16,584.90	125,582.66	124,685.64	0.00	71.07	51,129.59

CITY OF WINCREST
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JULY 31ST, 2020

01 -GENERAL FUND
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 83.33

	ORIGINAL BUDGET	AMENDED BUDGET	CURRENT PERIOD	YEAR TO DATE BALANCE	PRIOR YEAR YTD BALANCE	TOTAL ENCUMBERED	% OF BUDGET	BUDGET BALANCE
19-CODE ENFORCEMENT								
SALARIES & BENEFITS	65,159	67,164	7,553.50	58,345.56	59,786.85	0.00	86.87	8,818.37
OTHER EXPENSES	2,385	2,385	178.25	606.55	179.99	0.00	25.43	1,778.45
CAPITAL EXPENSES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
OTHER INCOME/EXPENSES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL 19-CODE ENFORCEMENT	67,544	69,549	7,731.75	58,952.11	59,966.84	0.00	84.76	10,596.82
20-FINANCE								
SALARIES & BENEFITS	308,621	318,658	36,699.52	258,328.00	258,550.88	0.00	81.07	60,329.67
OTHER EXPENSES	38,250	38,250	212.55	31,057.19	29,189.74	0.00	81.20	7,192.81
CAPITAL EXPENSES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
OTHER INCOME/EXPENSES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL 20-FINANCE	346,871	356,908	36,912.07	289,385.19	287,740.62	0.00	81.08	67,522.48
25-CITY MANAGEMENT								
SALARIES & BENEFITS	187,529	187,529	21,673.48	153,937.82	152,605.83	0.00	82.09	33,590.77
OTHER EXPENSES	10,550	10,550	0.00	6,922.18	4,722.54	0.00	65.61	3,627.82
OTHER INCOME/EXPENSES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL 25-CITY MANAGEMENT	198,079	198,079	21,673.48	160,860.00	157,328.37	0.00	81.21	37,218.59
26-POOL								
SALARIES & BENEFITS	101,261	101,261	10,270.03	19,571.00	59,680.35	0.00	19.33	81,689.97
OTHER EXPENSES	45,800	45,800	7,496.54	17,036.01	23,192.27	0.00	37.20	28,763.99
CAPITAL EXPENSES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
OTHER INCOME/EXPENSES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL 26-POOL	147,061	147,061	17,766.57	36,607.01	82,872.62	0.00	24.89	110,453.96
27-POST OFFICE								
SALARIES & BENEFITS	51,676	52,458	5,027.13	35,167.83	41,750.34	0.00	67.04	17,289.87
OTHER EXPENSES	21,800	21,800	1,926.51	27,668.68	5,106.26	0.00	126.92	(5,868.68)
CAPITAL EXPENSES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
OTHER INCOME/EXPENSES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL 27-POST OFFICE	73,476	74,258	6,953.64	62,836.51	46,856.60	0.00	84.62	11,421.19
28-HUMAN RESOUCES								
OTHER EXPENSES	131,000	131,000	10,145.67	89,660.31	95,387.85	4,615.50	71.97	36,724.19
OTHER INCOME/EXPENSES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL 28-HUMAN RESOUCES	131,000	131,000	10,145.67	89,660.31	95,387.85	4,615.50	71.97	36,724.19
30-CAPITAL								
OTHER EXPENSES	0	0	0.00	0.00	24,953.11	0.00	0.00	0.00
CAPITAL EXPENSES	224,212	224,212	7,586.94	172,867.66	450,321.84	148,878.31	143.50	(97,533.88)
OTHER INCOME/EXPENSES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL 30-CAPITAL	224,212	224,212	7,586.94	172,867.66	475,274.95	148,878.31	143.50	(97,533.88)
00-GENERAL EXPENDITURES								
SALARIES & BENEFITS	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL 00-GENERAL EXPENDITURES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES	7,281,595	7,517,814	701,960.80	5,747,438.01	6,106,601.93	194,256.43	79.03	1,576,119.81
REVENUE OVER/(UNDER) EXPENDITURES	462,451	226,231	211,374.95	492,421.34	(404,410.59)	(194,256.43)	131.80	(71,933.52)

CITY OF WINCREST
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JULY 31ST, 2020

01 -GENERAL FUND

% OF YEAR COMPLETED: 83.33

REVENUES	ORIGINAL BUDGET	AMENDED BUDGET	CURRENT PERIOD	YEAR TO DATE BALANCE	PRIOR YEAR YTD BALANCE	TOTAL ENCUMBERED	% OF BUDGET	BUDGET BALANCE
01-4101 ADVALOREM TAX CURRENT	2,473,069	2,473,069	87,140.36	2,437,223.99	2,173,286.91	0.00	98.55	35,845.01
01-4115 SALES TAX	2,524,118	2,524,118	286,772.73	1,834,866.13	1,578,375.45	0.00	72.69	689,251.87
01-4116 SALES TX-AD VALOREM TX OFFSET	631,030	631,030	71,693.18	458,716.62	394,593.86	0.00	72.69	172,313.38
01-4118 HOTEL OCC. TAX FUND TRANSFER	250,000	250,000	0.00	0.00	180,000.00	0.00	0.00	250,000.00
01-4119 HOTEL OCC. TAX F. TRANSFER CAPITAL	20,000	20,000	0.00	0.00	0.00	0.00	0.00	20,000.00
01-4120 MIXED BEVERAGE GROSS RECEIPTS	26,000	26,000	3,133.76	18,608.47	23,013.11	0.00	71.57	7,391.53
01-4121 HOTEL OCC. TAX SPECIAL EVENTS	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-4201 CPS ENERGY FRANCHISE FEES	496,095	496,095	0.00	236,639.54	243,757.04	0.00	47.70	259,455.29
01-4205 AT&T TELECOM FRANCHISE FEES	30,000	30,000	887.38	28,692.92	23,600.10	0.00	95.64	1,307.08
01-4210 TIME WARNER CABLE & TEL FEES	35,000	35,000	0.00	57,230.47	59,706.11	0.00	163.52 (	22,230.47)
01-4211 TWC - PEG Fee 1%	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-4215 OTHER TELECOM FEES	2,000	2,000	27.36	2,439.88	2,202.08	0.00	121.99 (	439.88)
01-4230 FRANCHISE FEES -WATER	2,600	2,600	0.00	3,043.09	3,485.41	0.00	117.04 (	443.09)
01-4301 INTEREST	33,780	33,780	79.49	17,417.14	29,676.13	0.00	51.56	16,362.86
01-4302 FRANCHISE FEE- SANITATION	1,125	1,125	29.31	137.54	781.68	0.00	12.23	987.46
01-4310 COURT FINES	563,896	563,896	54,077.25	471,172.62	400,047.71	0.00	83.56	92,723.54
01-4320 WINDCREST GIFT SHOP	0	0	0.00	0.00	479.30	0.00	0.00	0.00
01-4401 SWIMMING POOL FEES	27,000	27,000	0.00	0.00	22,403.00	0.00	0.00	27,000.00
01-4402 SWIMMING POOL CONCESSIONS	3,000	3,000	0.00	0.00	3,614.50	0.00	0.00	3,000.00
01-4403 SWIMMING POOL B-PARTIES	3,000	3,000	0.00	0.00	3,192.00	0.00	0.00	3,000.00
01-4408 CONTRACTOR ANNUAL REGISTRATION	5,520	5,520	560.00	3,465.00	3,490.00	0.00	62.77	2,055.00
01-4409 BUILDING PERMIT FEES	210,000	210,000	16,073.10	104,193.28	184,924.92	0.00	49.62	105,806.72
01-4410 FOOD PERMIT FEES	26,463	26,463	800.00	17,862.50	15,350.00	0.00	67.50	8,600.15
01-4420 LIQUOR LICENSE FEES	2,100	2,100	0.00	3,230.00	2,197.50	0.00	153.81 (	1,130.00)
01-4425 VEHICLE STORAGE FEES	18,000	18,000	34,992.00	28,640.80	17,259.46	0.00	159.12 (	10,640.80)
01-4430 CIVIC CENTER FEES	28,000	28,000 (	1,205.00)	11,250.00	26,570.00	0.00	40.18	16,750.00
01-4435 DOG TAG & IMPOUNDMENT FEES	450	450	10.00	150.00	295.00	0.00	33.33	300.00
01-4440 MISCELLANEOUS FEES	2,000	2,000	88.00	2,215.45	1,833.50	0.00	110.77 (	215.45)
01-4441 ALARM & PERMIT FEES	4,500	4,500	50.00	2,950.00	2,200.00	0.00	65.56	1,550.00
01-4442 PLATTING/ZONING/VAR FEES	300	300	0.00	0.00	70.00	0.00	0.00	300.00
01-4444 FOOD HANDLER TRAINING FEES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-4450 POST OFFICE SUBSIDY	25,000	25,000	0.00	14,583.31	20,833.30	0.00	58.33	10,416.69
01-4451 EDC REIMBURSEMENT	0	0	155,000.00	185,000.00	60,000.00	0.00	0.00 (	185,000.00)
01-4455 WCCPD REIMBURSEMENT	53,000	53,000	0.00	0.00	0.00	0.00	0.00	53,000.00
01-4460 MISCELLANEOUS INCOME	60,000	60,000	198,825.16	218,415.26	48,876.17	0.00	364.03 (	158,415.26)
01-4461 WORKER'S COMP	12,000	12,000	0.00	0.00	9,060.40	0.00	0.00	12,000.00
01-4462 DONATIONS FD	0	0	125.00	26,071.44	0.00	0.00	0.00 (	26,071.44)
01-4463 DONATIONS SPECIAL EVENTS	0	0	10.00	1,132.20	0.00	0.00	0.00 (	1,132.20)
01-4470 LEASE OF LAND	50,000	50,000	4,166.67	41,666.70	41,666.70	0.00	83.33	8,333.30
01-4471 LEASE OF BUILDING SPACE	0	0	0.00	1,200.00	0.00	0.00	0.00 (	1,200.00)
01-4475 INCOME - BAD DEBT	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-4500 COURT TECHNOLOGY TRANS IN	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-4501 GARBAGE FUND ADMIN TRANSFER	125,000	125,000	0.00	0.00	125,000.00	0.00	0.00	125,000.00
01-4502 FIRE TRUCK REIMBURSEMENT	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-4504 COURT SECURITY FUND TRANSFER	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-4505 GARBAGE FUND TRANSFER	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-4506 CARES ACT 2020 (BEXAR COUNTY)	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-4513 GRANT PROCEEDS WFD	0	0	0.00	11,645.00	350.00	0.00	0.00 (	11,645.00)
01-4548 TRANSFER FROM FUNF 03	0	0	0.00	0.00	0.00	0.00	0.00	0.00

CITY OF WINCREST
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AS OF: JULY 31ST, 2020

01 -GENERAL FUND

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REVENUES	ORIGINAL BUDGET	AMENDED BUDGET	CURRENT PERIOD	YEAR TO DATE BALANCE	PRIOR YEAR YTD BALANCE	TOTAL ENCUMBERED	% OF BUDGET	BUDGET BALANCE
TOTAL REVENUES	7,744,046	7,744,046	913,335.75	6,239,859.35	5,702,191.34	0.00	80.58	1,504,186.29

CITY OF WINCREST
REVENUE & EXPENSE REPORT (UNAUDITED)
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01 -GENERAL FUND

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DEPARTMENTAL EXPENDITURES	ORIGINAL BUDGET	AMENDED BUDGET	CURRENT PERIOD	YEAR TO DATE BALANCE	PRIOR YEAR YTD BALANCE	TOTAL ENCUMBERED	% OF BUDGET	BUDGET BALANCE
01-ADMINISTRATION								
=====								
<u>SALARIES & BENEFITS</u>								
01-501-010 ADMIN. SALARIES	173,943	179,360	21,309.05	141,222.14	105,210.81	0.00	78.74	38,138.00
01-501-014 STIPEND	0	0	0.00	0.00	3,474.23	0.00	0.00	0.00
01-501-015 ADMIN INCENTIVE PAY-BILINGUA	600	600	69.24	507.76	496.22	0.00	84.63	92.24
01-501-018 ADMIN.EDUCATION PAY	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-501-020 ADMIN. OVERTIME	2,700	2,700	21.90	1,004.60	464.35	0.00	37.21	1,695.40
01-501-030 SOCIAL SECURITY	13,513	13,951	1,519.50	10,328.20	8,101.62	0.00	74.03	3,622.44
01-501-040 HEALTH INSURANCE	35,738	35,738	2,785.76	24,659.22	19,426.67	0.00	69.00	11,078.49
01-501-050 RETIREMENT	13,663	14,106	1,591.39	10,904.95	8,580.40	0.00	77.31	3,200.77
01-501-060 WORKERS' COMPENSATION	808	834	0.00	1,807.64	1,000.00	0.00	216.85	974.04
01-501-070 UNEMPLOYMENT COMPENSATION	648	648	33.96	541.45	8.24	0.00	83.56	106.55
01-501-080 CONTRACT LABOR	0	0	0.00	0.00	16,243.50	0.00	0.00	0.00
01-501-095 TERMINATION PAY-OUT	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL SALARIES & BENEFITS	241,613	247,936	27,330.80	190,975.96	163,006.04	0.00	77.03	56,959.85
<u>OTHER EXPENSES</u>								
01-501-120 DUES & SUBSCRIPTIONS	0	0	0.00	576.23	0.00	0.00	0.00	576.23
01-501-130 BONDS & TRAINING	6,000	6,000	0.00	3,249.08	1,420.73	0.00	54.15	2,750.92
01-501-151 Contract Svc - Inspections	60,000	60,000	2,740.00	68,580.00	57,893.00	0.00	114.30	8,580.00
01-501-420 OFFICE SUPPLIES	4,500	4,500	23.32	2,934.99	4,115.39	0.00	65.22	1,565.01
01-501-431 EMPLOYEE APPRECIATION LUNCHE	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-501-440 ELECTION SUPPLIES	13,000	13,000	0.00	4,585.00	27,026.54	0.00	35.27	8,415.00
01-501-500 GENERAL/GIFT SHOP	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-501-590 POSTAGE	300	300	0.00	249.80	10.50	0.00	83.27	50.20
01-501-600 OFFICE EQUIPMENT & MAINT	1,000	1,000	0.00	1,000.00	1,130.00	0.00	100.00	0.00
01-501-650 VEHICLE EXPENSE	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-501-700 CONTINGENCIES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL OTHER EXPENSES	84,800	84,800	2,763.32	81,175.10	91,596.16	0.00	95.73	3,624.90
<u>CAPITAL EXPENSES</u>								
01-501-800 CAPITAL EXPENDITURES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL EXPENSES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
<u>OTHER INCOME/EXPENSES</u>								
01-501-900 UNALLOCATED FUNDS	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL OTHER INCOME/EXPENSES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL 01-ADMINISTRATION	326,413	332,736	30,094.12	272,151.06	254,602.20	0.00	81.79	60,584.75

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02-POLICE DEPARTMENT								
SALARIES & BENEFITS								
01-502-010 POLICE SALARIES	1,188,200	1,144,851	152,074.65	1,017,625.18	1,097,504.69	0.00	88.89	127,225.58
01-502-012 CIVILIAN SALARIES	229,278	232,241	9,898.77	158,279.31	86,498.13	0.00	68.15	73,961.38
01-502-014 POLICE SPECIAL ASSIGNMENT SA	9,600	9,600	519.24	3,807.76	3,721.22	0.00	39.66	5,792.24
01-502-015 POL INCENTIVE PAY-BILING & S	12,300	12,300	686.65	5,409.01	5,676.91	0.00	43.98	6,890.99
01-502-016 CIV.INCENTIVE PAY-BILING & S	2,400	2,400	103.02	703.33	774.16	0.00	29.31	1,696.67
01-502-017 POLICE SALARIES-CERTIFICATIO	10,000	10,000	877.04	7,431.76	8,129.93	0.00	74.32	2,568.24
01-502-018 POLICE EDUCATION PAY	2,000	2,000	242.34	1,696.38	1,009.75	0.00	84.82	303.62
01-502-020 POLICE OVERTIME	90,000	90,000	3,850.09	36,967.45	54,618.96	0.00	41.07	53,032.55
01-502-021 7K HOURS	40,000	40,000	7,446.94	43,796.58	42,223.17	0.00	109.49 (	3,796.58)
01-502-022 CIVILIAN OVERTIME	30,000	30,000	331.68	9,874.80	14,151.73	0.00	32.92	20,125.20
01-502-023 POL INCENTIVE PAY - SDP	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-502-025 STIPEND (CIVILIAN & POLICE)	0	0	0.00	0.00	36,131.97	0.00	0.00	0.00
01-502-026 HAZARDOUS DUTY PAY	12,600	12,600	992.49	8,733.54	9,296.27	0.00	69.31	3,866.46
01-502-030 SOCIAL SECURITY	119,820	107,015	12,466.80	93,425.09	93,111.60	0.00	87.30	13,589.81
01-502-030CSOCIAL SECURITY CIVILIAN	14,537	17,382	789.14	5,921.93	8,041.34	0.00	34.07	11,460.35
01-502-040 HEALTH INSURANCE	253,825	253,825	16,038.48	160,361.47	171,229.03	0.00	63.18	93,463.74
01-502-050 RETIREMENT	106,452	100,099	12,381.47	93,780.46	97,447.03	0.00	93.69	6,318.66
01-502-050CRETIREMENT CIVILIAN	14,699	17,882	772.95	5,835.94	8,302.61	0.00	32.64	12,046.05
01-502-060 WORKERS' COMPENSATION	71,613	71,613	0.00	76,968.43	50,000.00	0.00	107.48 (	5,355.69)
01-502-070 UNEMPLOYMENT COMPENSATION	4,536	4,536	0.00	4,142.23	74.84	0.00	91.32	393.77
01-502-095 TERMINATION PAY-OUT	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-502-096 EXEMPT VACATION PAY-OUT	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL SALARIES & BENEFITS	2,211,860	2,158,344	219,471.75	1,734,760.65	1,787,943.34	0.00	80.37	423,583.04
OTHER EXPENSES								
01-502-120 DUES & SUBSCRIPTIONS	500	500	175.30	3,616.50	407.41	0.00	723.30 (	3,116.50)
01-502-130 BONDS & TRAINING	7,500	7,500	900.00	5,053.06	5,979.07	0.00	67.37	2,446.94
01-502-400 CITIZEN'S PATROL	2,500	2,500	0.00	0.00	267.00	0.00	0.00	2,500.00
01-502-420 OFFICE SUPPLIES	5,000	5,000	450.00	3,785.30	4,275.87	0.00	75.71	1,214.70
01-502-430 MISCELLANEOUS SUPPLIES	1,000	51,000	378.84	7,709.53	8,899.87	1,543.79	18.14	41,746.68
01-502-431 EMPLOYEE APPRECIATION LUNCHE	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-502-432 MOBILE DATA/PHONE	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-502-433 PD IT SOFTWARE HARDWARE & SU	14,000	14,000	13,590.08	16,584.10	17,963.05	0.00	118.46 (	2,584.10)
01-502-435 K-9 PROGRAM EXPENSES	0	0	0.00	1,800.80	0.00	0.00	0.00 (	1,800.80)
01-502-450 LAB FEES/CRIME SCENE SUPP	13,500	13,500	0.00	775.06	4,592.05	0.00	5.74	12,724.94
01-502-480 UNIFORM ALLOWANCE	20,000	20,000	132.50	29,330.69	11,297.21	274.94	148.03 (	9,605.63)
01-502-485 WEAPONS & AMMUNITION	0	0	198.25	1,799.70	0.00	0.00	0.00 (	1,799.70)
01-502-486 PERSONAL PROTECTIVE EQUIPMEN	0	0	0.00	10,739.04	0.00	6,694.00	0.00 (	17,433.04)
01-502-487 VEHICLE EQUIPMENT	0	0	0.00	6.24	0.00	0.00	0.00 (	6.24)
01-502-489 COMMUNITY SERVICES	0	0	0.00	5,618.48	0.00	0.00	0.00 (	5,618.48)
01-502-491 MEMORIAL SERVICES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-502-501 MISC. CRIME PREVENTION	0	0	0.00	486.99	0.00	0.00	0.00 (	486.99)
01-502-520 BICYCLE PARTS & MAINTENANCE	1,000	1,000	0.00	244.80	321.25	0.00	24.48	755.20
01-502-540 VEHICLE FUEL	60,000	60,000	0.00	31,533.18	47,053.74	0.00	52.56	28,466.82
01-502-550 PRISONER EXPENSE	300	300	3.98	3.98	2,626.50	0.00	1.33	296.02
01-502-590 POSTAGE	500	500	0.00	13.60	66.53	0.00	2.72	486.40

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01-502-700 CONTINGENCIES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL OTHER EXPENSES	125,800	175,800	15,828.95	119,101.05	103,749.55	8,512.73	72.59	48,186.22
<u>CAPITAL EXPENSES</u>								
01-502-800 CAPITAL EXPENDITURES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL EXPENSES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
<u>OTHER INCOME/EXPENSES</u>								
01-502-900 UNALLOCATED FUNDS	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL OTHER INCOME/EXPENSES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
 TOTAL 02-POLICE DEPARTMENT	 2,337,660	 2,334,144	 235,300.70	 1,853,861.70	 1,891,692.89	 8,512.73	 79.79	 471,769.26

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03-FIRE DEPARTMENT								
SALARIES & BENEFITS								
01-503-010 FIRE DEPT. SALARIES	146,178	257,639	25,844.21	148,174.98	99,804.41	0.00	57.51	109,463.62
01-503-012 STIPEND	0	0	0.00	0.00	3,474.22	0.00	0.00	0.00
01-503-015 FIRE INCENTIVE PAY-BILINGUAL	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-503-020 FIRE OVERTIME	5,500	25,843	13.87	892.22	202.14	0.00	3.45	24,950.78
01-503-030 SOCIAL SECURITY	11,603	21,686	1,904.46	10,596.98	7,448.70	0.00	48.86	11,089.36
01-503-040 HEALTH INSURANCE	27,005	53,110	1,392.88	15,469.78	13,889.52	0.00	29.13	37,640.56
01-503-050 RETIREMENT	11,732	21,927	1,934.16	11,455.40	8,046.19	0.00	52.24	10,471.86
01-503-060 WORKERS' COMPENSATION	693	2,230	0.00	7,898.06	14,840.00	0.00	354.10 (	5,667.57)
01-503-070 UNEMPLOYMENT COMPENSATION	486	987	0.00	626.66	9.76	0.00	63.49	360.34
01-503-080 VOLUNTEER PENSION FUND	21,200	21,200	0.00	6,432.33	3,516.48	0.00	30.34	14,767.67
01-503-095 TERMINATION PAY-OUT	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL SALARIES & BENEFITS	224,398	404,623	31,089.58	201,546.41	151,231.42	0.00	49.81	203,076.62
OTHER EXPENSES								
01-503-130 TRAINING	16,000	16,000	0.00	18,659.60	6,419.08	0.00	116.62 (	2,659.60)
01-503-140 EMPLOYMENT SCREENING	0	0	0.00 (	2,500.00)	3,019.37	0.00	0.00	2,500.00
01-503-150 HAZMAT PROGRAM	300	300	0.00	0.00	0.00	0.00	0.00	300.00
01-503-221 MOBILE DATA TERMINAL SERVICE	3,000	3,000	0.00	0.00	601.80	0.00	0.00	3,000.00
01-503-226 PAGER MAINTENANCE - FIRE	1,000	1,000	0.00	0.00	0.00	0.00	0.00	1,000.00
01-503-227 RADIO CONTRACT	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-503-229 RADIO MAINTENANCE	7,500	7,500	0.00 (	22.50)	0.00	0.00	0.30-	7,522.50
01-503-396 EOC EQUIPMENT & SUPPLIES	5,000	5,000	0.00	2,229.90	3,349.96	0.00	44.60	2,770.10
01-503-420 OFFICE SUPPLIES	4,500	4,500	391.95	6,739.23	4,435.05	0.00	149.76 (	2,239.23)
01-503-430 SUPPLIES & EQUIPMENT	36,000	36,000	8,741.47	24,725.02	26,344.94	3,479.24	78.35	7,795.74
01-503-431 EMPLOYEE APPRECIATION LUNCHE	1,200	1,200	257.25	694.45	162.39	0.00	57.87	505.55
01-503-450 MEDICAL SUPPLIES	20,000	20,000	5,504.28	18,422.21	3,214.20	4,691.58	115.57 (	3,113.79)
01-503-460 MEDICAL TRAINING	10,000	10,000	1,260.00 (	25.00)	3,340.00	0.00	0.25-	10,025.00
01-503-480 UNIFORM ALLOWANCE	16,000	16,000	22.04	13,137.50	8,996.53	298.00	83.97	2,564.50
01-503-503 VEHICLE PARTS - FIRE	8,000	8,000	0.00	14,434.65	3,480.55	396.51	185.39 (	6,831.16)
01-503-540 VEHICLE FUEL	16,800	16,800	10.00	15,293.95	8,749.50	0.00	91.04	1,506.05
01-503-590 POSTAGE	200	200	0.00	52.01	39.72	0.00	26.01	147.99
01-503-603 VEHICLE OUTSIDE MAINT. FIRE	30,000	30,000	921.60	35,371.31	17,136.39	4,438.15	132.70 (	9,809.46)
01-503-610 DORM - TELEPHONE	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-503-620 DORM - UTILITIES & CABLE	10,000	10,000	1,268.63	14,396.49	2,789.40	0.00	143.96 (	4,396.49)
01-503-630 DORM - REPAIRS & MAINT	15,000	15,000	4,042.57	20,285.20	1,232.43	0.00	135.23 (	5,285.20)
01-503-700 CONTINGENCIES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-503-710 TRAVEL	5,500	5,500	0.00	2,019.36	1,103.24	0.00	36.72	3,480.64
01-503-730 ANNUAL PUMP TESTS	2,500	2,500	0.00	394.00	715.00	0.00	15.76	2,106.00
01-503-740 MAINTENANCE CONTRACTS	12,000	12,000	0.00	38,045.65	6,040.58	0.00	317.05 (	26,045.65)
01-503-741 EMS MEDICAL DIRECTION	0	0	0.00	5,000.00	0.00	0.00	0.00 (	5,000.00)
01-503-750 SCBA TESTS	4,000	4,000	207.70	3,701.77	3,613.22	0.00	92.54	298.23
01-503-760 LADDER TESTS	3,000	3,000	0.00	1,685.25	2,538.15	0.00	56.18	1,314.75
TOTAL OTHER EXPENSES	227,500	227,500	22,627.49	232,740.05	107,321.50	13,303.48	108.15 (	18,543.53)

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<u>CAPITAL EXPENSES</u>								
01-503-800 CAPITAL EXPENDITURES	0	14,838	0.00	0.00	0.00	0.00	0.00	14,838.00
01-503-801 CAPITAL EQUIPMENT	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-503-802 CAPITAL FACILITIES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-503-803 CAPITAL FLEET	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-503-804 CAPITAL PPE(PERS. PROTECT.EQ	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL EXPENSES	0	14,838	0.00	0.00	0.00	0.00	0.00	14,838.00
<u>OTHER INCOME/EXPENSES</u>								
01-503-900 UNALLOCATED FUNDS	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL OTHER INCOME/EXPENSES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
 TOTAL 03-FIRE DEPARTMENT	 451,898	 646,961	 53,717.07	 434,286.46	 258,552.92	 13,303.48	 69.18	 199,371.09

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04-SPECIAL SERVICES								

SALARIES & BENEFITS								
01-504-009 SALARIES	50,773	43,470	1,904.00	23,655.50	12,266.00	0.00	54.42	19,814.94
01-504-010 SALARIES - MAYOR & COUNCIL	14,400	14,400	3,060.37	14,621.37	16,290.00	0.00	101.54 (	221.37)
01-504-014 STIPEND	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-504-030 SOCIAL SECURITY	5,129	4,571	234.12	1,663.17	1,475.12	0.00	36.39	2,907.37
01-504-040 HEALTH INSURANCE	8,962	8,962	0.00	0.00	21.52	0.00	0.00	8,961.87
01-504-050 RETIREMENT	4,054	3,546	8.55	8.55	0.00	0.00	0.24	3,537.43
01-504-060 WORKERS COMPENSATION	307	273	0.00	306.55	600.00	0.00	112.22 (	33.39)
01-504-070 UNEMPLOYMENT COMP	162	162	48.97	203.14	119.39	0.00	125.40 (	41.14)
01-504-095 TERMINATION PAY-OUT	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL SALARIES & BENEFITS	83,787	75,384	5,256.01	40,458.28	30,772.03	0.00	53.67	34,925.71
OTHER EXPENSES								
01-504-120 DUES & SUBSCRIPTIONS	2,000	2,000	0.00	1,965.09	1,814.50	0.00	98.25	34.91
01-504-140 EMPLOYEE APPRECIATION FUND	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-504-400 CITIZEN'S PATROL	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-504-420 OFFICE SUPPLIES	1,000	1,000	0.00	203.87	1,555.36	0.00	20.39	796.13
01-504-440 ELECTION SUPPLIES/EXPENSES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-504-460 SPECIAL EVENTS	30,000	30,000	2,500.00	31,350.42	31,990.68	0.00	104.50 (	1,350.42)
01-504-465 JULY 4TH EVENT	10,000	10,000	0.00	0.00	1,353.14	0.00	0.00	10,000.00
01-504-470 LIGHT UP	35,000	35,000	0.00	26,810.01	35,747.74	0.00	76.60	8,189.99
01-504-475 50th ANNIVERSARY EVENTS	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-504-486 FIREMAN'S PICNIC & WINDFEST	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-504-490 WINCREST YOUTH ACTIVITIES	1,200	1,200	0.00	0.00	0.00	0.00	0.00	1,200.00
01-504-590 POSTAGE	15,000	15,000	0.00	857.64	3,296.27	0.00	5.72	14,142.36
01-504-610 NEWSLETTER	15,000	15,000	1,226.11	12,476.70	13,149.31	0.00	83.18	2,523.30
01-504-630 LEGAL ADVERTISING	13,000	13,000	0.00	4,642.75	8,286.41	0.00	35.71	8,357.25
01-504-635 ADVERTISING	9,000	9,000	563.68	4,101.78	4,213.67	0.00	45.58	4,898.22
01-504-645 MAYOR - COUNCIL EXPENSES	6,000	6,000	122.35	2,865.73	5,083.03	0.00	47.76	3,134.27
01-504-650 MILEAGE & ENTERTAINMENT EXPE	3,000	3,000	0.00	2,838.60	1,875.52	0.00	94.62	161.40
01-504-651 MAYOR EXPENSE	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-504-652 PLACE 1- COUNCIL EXPENSE	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-504-653 PLACE 2 - COUNCIL EXPENSE	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-504-654 PLACE 3 - COUNCIL EXPENSE	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-504-655 PLACE 4 - COUNCIL EXPENSE	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-504-656 PLACE 5 - COUNCIL EXPENSE	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL OTHER EXPENSES	140,200	140,200	4,412.14	88,112.59	108,365.63	0.00	62.85	52,087.41
CAPITAL EXPENSES								
01-504-800 CAPITAL EXPENDITURES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL EXPENSES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
OTHER INCOME/EXPENSES								
01-504-900 UNALLOCATED FUNDS	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL OTHER INCOME/EXPENSES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL 04-SPECIAL SERVICES	223,987	215,584	9,668.15	128,570.87	139,137.66	0.00	59.64	87,013.12

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01 -GENERAL FUND

% OF YEAR COMPLETED: 83.33

DEPARTMENTAL EXPENDITURES	ORIGINAL BUDGET	AMENDED BUDGET	CURRENT PERIOD	YEAR TO DATE BALANCE	PRIOR YEAR YTD BALANCE	TOTAL ENCUMBERED	% OF BUDGET	BUDGET BALANCE
<u>06-PARKS & RECREATION</u>								
=====								
<u>OTHER EXPENSES</u>								
01-506-100 UTILITIES	25,000	25,000	3,384.55	16,120.96	7,979.14	0.00	64.48	8,879.04
01-506-130 TRAINING	2,000	2,000	0.00	0.00	1,024.00	0.00	0.00	2,000.00
01-506-240 CONTRACT MAINTENANCE OUTS	8,000	8,000	250.00	2,500.00	7,391.02	0.00	31.25	5,500.00
01-506-250 CONTRACT MAINT.-GREEN BEL	60,000	60,000	3,469.01	32,589.45	54,681.62	0.00	54.32	27,410.55
01-506-255 CONTRACT SERVICES - POOL	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-506-260 GREEN BELT CLEANING	3,000	3,000	0.00	463.12	1,109.19	0.00	15.44	2,536.88
01-506-430 SUPPLIES	8,500	8,500	0.00	2,477.18	6,584.29	0.00	29.14	6,022.82
01-506-431 EMPLOYEE APPRECIATION LUNCHE	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-506-520 EQUIPMENT REPAIR	9,500	9,500	0.00	6,810.77	7,262.80	0.00	71.69	2,689.23
01-506-630 FACILITY MAINTENANCE	25,000	25,000	2,035.00	14,368.99	19,699.15	0.00	57.48	10,631.01
01-506-631 POND MAINTENANCE	0	0	0.00	0.00	567.00	0.00	0.00	0.00
01-506-635 TREES / SHRUBS/LANDSCAPING	20,000	20,000	4,597.33	14,225.50	4,581.75	0.00	71.13	5,774.50
01-506-640 LITTLE LEAGUE	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-506-700 CONTINGENCIES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-506-701 LEASE PURCHASE PRINCIPAL	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-506-702 LEASE PURCHASE INTEREST	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL OTHER EXPENSES	161,000	161,000	13,735.89	89,555.97	110,879.96	0.00	55.62	71,444.03
<u>CAPITAL EXPENSES</u>								
01-506-800 CAPITAL EXPENDITURE	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-506-810 CAPITAL IMPROVEMENTS	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-506-819 PARKS LIGHTS PRINCIPAL	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-506-820 PARKS LIGHTS PROJECT	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-506-892 INTEREST	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL EXPENSES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
<u>OTHER INCOME/EXPENSES</u>								
01-506-900 UNALLOCATED FUNDS	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL OTHER INCOME/EXPENSES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL 06-PARKS & RECREATION	161,000	161,000	13,735.89	89,555.97	110,879.96	0.00	55.62	71,444.03

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01 -GENERAL FUND

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DEPARTMENTAL EXPENDITURES	ORIGINAL BUDGET	AMENDED BUDGET	CURRENT PERIOD	YEAR TO DATE BALANCE	PRIOR YEAR YTD BALANCE	TOTAL ENCUMBERED	% OF BUDGET	BUDGET BALANCE
<u>07-FLEET MECHANIC</u>								
=====								
<u>SALARIES & BENEFITS</u>								
01-507-010 MECHANIC SALARIES	47,161	48,172	4,761.82	38,803.93	39,272.84	0.00	80.55	9,367.60
01-507-012 STIPEND	0	0	0.00	0.00	1,389.69	0.00	0.00	0.00
01-507-015 MECHANIC INCENTIVE PAY-BILIN	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-507-020 OVERTIME	1,000	1,000	0.00	595.09	408.06	0.00	59.51	404.91
01-507-030 SOCIAL SECURITY	3,684	3,761	292.68	2,572.15	2,638.57	0.00	68.39	1,188.93
01-507-040 HEALTH INSURANCE	8,909	8,909	696.44	6,526.12	7,223.70	0.00	73.26	2,382.46
01-507-050 RETIREMENT	3,725	3,803	356.18	3,046.07	3,202.77	0.00	80.10	756.80
01-507-060 WORKERS' COMPENSATION	220	225	0.00	220.17	2,000.00	0.00	97.94	4.62
01-507-070 UNEMPLOYMENT COMPENSATION	162	162	0.00	136.44	0.00	0.00	84.22	25.56
01-507-090 TERMINATION PAY-OUT	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL SALARIES & BENEFITS	64,860	66,031	6,107.12	51,899.97	56,135.63	0.00	78.60	14,130.88
<u>OTHER EXPENSES</u>								
01-507-120 DUES & SUBSCRIPTIONS	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-507-130 TRAINING	1,000	1,000	0.00	405.00	0.00	0.00	40.50	595.00
01-507-315 VEHICLE DEDUCTIBLE	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-507-420 OFFICE SUPPLIES	250	250	21.98	21.98	264.04	0.00	8.79	228.02
01-507-430 FLEET TOOLS & SUPPLIES	6,000	6,000	227.70	5,016.05	13,075.24	0.00	83.60	983.95
01-507-431 EMPLOYEE APPRECIATION LUNCHE	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-507-450 ENVIRONMENTAL FEES	700	700	0.00	0.00	0.00	0.00	0.00	700.00
01-507-480 UNIFORM ALLOWANCE	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-507-501 VEHICLE PARTS-ADMIN	0	0	155.42	155.42	0.00	0.00	0.00	155.42)
01-507-502 VEHICLE PARTS-POLICE	18,000	18,000	363.85	7,368.17	15,844.87	0.00	40.93	10,631.83
01-507-503 VEHICLE PARTS-FIRE	3,500	3,500	35.14	443.52	68.09	0.00	12.67	3,056.48
01-507-506 VEHICLE PARTS-PARKS & REC	1,000	1,000	493.92	939.94	1,889.16	0.00	93.99	60.06
01-507-508 VEHICLE PARTS-WARRANT OFFICE	0	0	0.00	33.10	0.00	0.00	0.00	33.10)
01-507-515 VEHICLE PARTS-EMC/TECH	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-507-516 VEHICLE PARTS-PUBLIC WORKS	10,000	10,000	1,300.64	6,213.05	4,039.30	0.00	62.13	3,786.95
01-507-518 DEBT SERVICE - INTEREST	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-507-519 VEHICLE PARTS-INSPECTION	500	500	0.00	107.32	222.77	0.00	21.46	392.68
01-507-520 EQUIPMENT REPAIR	15,000	15,000	8,192.64	15,988.60	6,985.03	0.00	106.59	988.60)
01-507-540 VEHICLE FUEL	20,000	20,000	0.00	14,742.61	27,523.87	0.00	73.71	5,257.39
01-507-602 VEHICLE OUTSIDE MAINT-POLICE	25,000	25,000	389.30	2,371.98	13,541.23	161.54	10.13	22,466.48
01-507-603 VEHICLE OUTSIDE MAINT-FIRE	4,000	4,000	0.00	0.00	129.54	0.00	0.00	4,000.00
01-507-606 VEHICLE OUTSIDE MAINT-PARKS&	1,000	1,000	0.00	0.00	0.00	0.00	0.00	1,000.00
01-507-608 VEHICLE OUTSIDE MAINT-WRNT O	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-507-615 VEHICLE OUTSIDE MAINT-EMC/TE	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-507-616 VEHICLE OUTSIDE MAINT-PW	3,500	3,500	0.00	12,306.05	2,665.68	0.00	351.60	8,806.05)
01-507-619 VEHICLE OUTSIDE MAINT-INSP	0	0	0.00	495.84	0.00	0.00	0.00	495.84)
01-507-700 CONTINGENCIES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-507-701 TML STORM DAMAGE	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-507-730 VEHICLE/EQUIPMENT TESTING	1,000	1,000	0.00	0.00	0.00	0.00	0.00	1,000.00
TOTAL OTHER EXPENSES	110,450	110,450	11,180.59	66,608.63	86,248.82	161.54	60.45	43,679.83

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CAPITAL EXPENSES								
01-507-800 CAPITAL EXPENDITURES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL EXPENSES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
OTHER INCOME/EXPENSES								
01-507-900 UNALLOCATED FUNDS	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL OTHER INCOME/EXPENSES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL 07-FLEET MECHANIC	175,310	176,481	17,287.71	118,508.60	142,384.45	161.54	67.24	57,810.71

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08-COURT								

<u>SALARIES & BENEFITS</u>								
01-508-010 COURT SALARIES	255,571	257,690	32,124.38	220,243.98	188,964.75	0.00	85.47	37,446.26
01-508-012 STIPEND	0	0	0.00	0.00	7,553.01	0.00	0.00	0.00
01-508-015 COURT INCENTIVE PAY-BILINGUA	600	600	81.21	544.61	498.82	0.00	90.77	55.39
01-508-017 CERTIFICATION PAY - COURT	0	0	69.24	484.68	0.00	0.00	0.00	484.68
01-508-018 COURT EDUCATION PAY	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-508-020 COURT OVERTIME	10,000	10,000	250.59	4,083.38	4,396.05	0.00	40.83	5,916.62
01-508-030 SOCIAL SECURITY	20,853	21,015	2,564.61	17,618.65	15,729.48	0.00	83.84	3,396.68
01-508-040 HEALTH INSURANCE	44,718	44,718	3,482.20	31,762.19	19,499.36	0.00	71.03	12,955.68
01-508-050 RETIREMENT	21,085	21,249	2,068.81	14,573.39	12,729.18	0.00	68.58	6,675.45
01-508-060 WORKER'S COMPENSATION	1,246	1,256	0.00	1,246.33	3,000.00	0.00	99.23	9.69
01-508-070 UNEMPLOYMENT COMPENSATION	1,134	1,134	0.00	881.57	13.25	0.00	77.74	252.43
01-508-095 TERMINATION PAY-OUT	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL SALARIES & BENEFITS	355,207	357,662	40,641.04	291,438.78	252,383.90	0.00	81.48	66,223.52
<u>OTHER EXPENSES</u>								
01-508-120 DUES & SUBSCRIPTIONS	500	500	0.00	391.01	80.00	0.00	78.20	108.99
01-508-130 BONDS & TRAINING	7,250	7,250	0.00	2,834.60	3,186.16	0.00	39.10	4,415.40
01-508-150 JUDGE	5,250	5,250	519.24	3,957.76	4,321.22	0.00	75.39	1,292.24
01-508-160 PROSECUTOR	1,000	1,000	0.00	0.00	400.00	0.00	0.00	1,000.00
01-508-165 WARRANT JAIL COSTS	8,500	8,500	0.00	350.00	4,150.00	0.00	4.12	8,150.00
01-508-170 JURY SERVICE FEES	1,000	1,000	0.00	0.00	0.00	0.00	0.00	1,000.00
01-508-180 COURT OF RECORD/STENOGRAPHER	500	500	0.00	0.00	0.00	0.00	0.00	500.00
01-508-185 EQUIPMENT MAINTENANCE	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-508-420 OFFICE SUPPLIES	9,250	9,250	23.32	5,813.92	3,738.67	0.00	62.85	3,436.08
01-508-431 EMPLOYEE APPRECIATION LUNCHE	300	300	0.00	122.86	355.37	0.00	40.95	177.14
01-508-480 UNIFORM ALLOWANCE	1,600	1,600	0.00	81.99	0.00	0.00	5.12	1,518.01
01-508-481 CONTINGENCIES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-508-540 FUEL	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-508-590 POSTAGE	2,000	2,000	48.45	2,502.90	1,785.54	0.00	125.15	502.90
TOTAL OTHER EXPENSES	37,150	37,150	591.01	16,055.04	18,016.96	0.00	43.22	21,094.96
<u>CAPITAL EXPENSES</u>								
01-508-800 CAPITAL EXPENDITURES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-508-810 TRANSFER TO COURT SEC. FUND	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL EXPENSES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
<u>OTHER INCOME/EXPENSES</u>								
01-508-900 UNALLOCATED FUNDS	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL OTHER INCOME/EXPENSES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL 08-COURT	392,357	394,812	41,232.05	307,493.82	270,400.86	0.00	77.88	87,318.48

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<u>10-FACILITY DIVISION</u>								
=====								
<u>OTHER EXPENSES</u>								
01-510-100 UTILITIES	140,000	140,000	17,580.58	60,444.72	150,468.81	3,969.02	46.01	75,586.26
01-510-115 MOBILE TELEPHONES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-510-170 JANITORIAL SERVICES	27,000	27,000	1,903.00	19,893.37	25,989.55	0.00	73.68	7,106.63
01-510-240 CONTRACT MAINTENANCE	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-510-430 SUPPLIES	12,000	12,000	1,175.55	8,249.54	7,830.72	663.84	74.28	3,086.62
01-510-630 FACILITY MAINTENANCE	40,000	40,000	8,745.34	29,564.07	41,455.22	636.35	75.50	9,799.58
01-510-631 DORM MAINT 421 DALECREST	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-510-632 DORM MAINT 461 GOLFCREST	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-510-650 FIRE ALARM & EXT. INSPECTION	3,000	3,000	0.00	425.00	300.00	0.00	14.17	2,575.00
01-510-700 CONTINGENCIES	0	0	195.00	195.00	128.00	0.00	0.00	(195.00)
TOTAL OTHER EXPENSES	222,000	222,000	29,599.47	118,771.70	226,172.30	5,269.21	55.87	97,959.09
<u>CAPITAL EXPENSES</u>								
01-510-800 CAPITAL EXPENDITURES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL EXPENSES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
<u>OTHER INCOME/EXPENSES</u>								
01-510-900 UNALLOCATED FUNDS	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL OTHER INCOME/EXPENSES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL 10-FACILITY DIVISION	222,000	222,000	29,599.47	118,771.70	226,172.30	5,269.21	55.87	97,959.09

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11-CIVIC CENTER								
SALARIES & BENEFITS								
01-511-010 CIVIC CENTER SALARIES	97,760	104,285	14,127.56	74,243.79	64,695.62	0.00	71.19	30,041.60
01-511-012 STIPEND	0	0	0.00	0.00	2,779.38	0.00	0.00	0.00
01-511-018 CC EDUCATION PAY	0	0	34.62	103.86	0.00	0.00	0.00	103.86
01-511-020 OVERTIME - CIVIC CENTER	5,000	5,000	0.00	1,936.71	1,774.04	0.00	38.73	3,063.29
01-511-030 SOCIAL SECURITY	7,861	8,360	976.85	5,106.25	4,548.21	0.00	61.08	3,254.08
01-511-040 HEALTH INSURANCE	26,579	26,579	696.44	6,494.92	7,149.30	0.00	24.44	20,083.62
01-511-050 RETIREMENT	7,948	8,453	955.78	5,019.94	4,608.91	0.00	59.38	3,433.29
01-511-060 WORKERS' COMPENSATION	470	500	0.00	1,469.84	6,000.00	0.00	294.16	970.16
01-511-070 UNEMPLOYMENT COMPENSATION	486	486	0.00	260.17	3.00	0.00	53.53	225.83
01-511-095 TERMINATION PAY-OUT	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL SALARIES & BENEFITS	146,104	153,663	16,791.25	94,635.48	91,558.46	0.00	61.59	59,027.69
OTHER EXPENSES								
01-511-100 UTILITIES	27,000	27,000	885.62	11,620.97	1,161.44	0.00	43.04	15,379.03
01-511-430 SUPPLIES	15,000	15,000	0.00	7,897.74	11,078.79	2,145.94	66.96	4,956.32
01-511-431 EMPLOYEE APPRECIATION LUNCHE	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-511-630 FACILITY MAINTENANCE	18,000	18,000	4,532.25	24,411.54	17,788.49	0.00	135.62	6,411.54
01-511-700 CONTINGENCIES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL OTHER EXPENSES	60,000	60,000	5,417.87	43,930.25	27,705.84	2,145.94	76.79	13,923.81
CAPITAL EXPENSES								
01-511-800 CAPITAL EXPENDITURES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL EXPENSES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
OTHER INCOME/EXPENSES								
01-511-900 UNALLOCATED FUNDS	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL OTHER INCOME/EXPENSES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL 11-CIVIC CENTER	206,104	213,663	22,209.12	138,565.73	119,264.30	2,145.94	65.86	72,951.50

CITY OF WINCREST
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JULY 31ST, 2020

01 -GENERAL FUND

% OF YEAR COMPLETED: 83.33

DEPARTMENTAL EXPENDITURES	ORIGINAL BUDGET	AMENDED BUDGET	CURRENT PERIOD	YEAR TO DATE BALANCE	PRIOR YEAR YTD BALANCE	TOTAL ENCUMBERED	% OF BUDGET	BUDGET BALANCE
<u>14-CONTRACT SERVICES</u>								
=====								
<u>OTHER EXPENSES</u>								
01-514-220 FOOD HEALTH OFFICER FEES	15,000	15,000	1,330.00	12,290.00	15,310.00	0.00	81.93	2,710.00
01-514-250 LEGAL & CITY ATTORNEY	34,646	34,646	2,800.00	68,711.47	42,807.82	0.00	198.32 (	34,065.57)
01-514-255 SPECIAL LEGAL FEES	95,000	95,000	20,423.10	158,620.38	128,773.49	0.00	166.97 (	63,620.38)
01-514-258 FINANCIAL SERVICES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-514-260 DUES & FEES-BCAD	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-514-270 DUES & FEES - BEXAR CO ELECT	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-514-280 FEES-DELINQUENT COLLECTOR	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-514-290 AUDIT	30,000	30,000	2,100.00	16,960.00	32,065.00	0.00	56.53	13,040.00
01-514-300 EMS	70,000	70,000	5,000.00	50,000.00	50,000.00	0.00	71.43	20,000.00
01-514-310 MUNICIPAL INSURANCE	100,000	100,000	0.00	111,594.62	99,866.86	0.00	111.59 (	11,594.62)
01-514-320 ENGINEER / ARCHITECT	30,000	30,000	0.00	0.00	5,580.00	0.00	0.00	30,000.00
01-514-325 SALES TAX COLLECTION SERVICE	25,000	25,000	8,947.00	39,345.00	32,540.00	0.00	157.38 (	14,345.00)
01-514-326 SALES TAX-MEIA	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-514-360 MOBILITY IMPAIRED TRANSPORT	12,000	12,000	0.00	12,000.00	12,000.00	0.00	100.00	0.00
01-514-400 CREDIT CARD TERMINAL	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-514-403 RECORDS MANAGEMENT	22,000	22,000	1,102.64	29,883.03	24,804.97	0.00	135.83 (	7,883.03)
01-514-405 RECORDS STORAGE RENTAL	8,200	8,200	805.00	7,406.00	8,879.00	0.00	90.32	794.00
01-514-410 RECORDS DESTRUCTION	1,200	1,200	120.00	1,035.00	100.00	0.00	86.25	165.00
TOTAL OTHER EXPENSES	443,046	443,046	42,627.74	507,845.50	452,727.14	0.00	114.63 (	64,799.60)
<u>CAPITAL EXPENSES</u>								
01-514-800 CAPITAL EXPENDITURES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL EXPENSES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
<u>OTHER INCOME/EXPENSES</u>								
01-514-900 UNALLOCATED FUNDS	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL OTHER INCOME/EXPENSES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL 14-CONTRACT SERVICES	443,046	443,046	42,627.74	507,845.50	452,727.14	0.00	114.63 (	64,799.60)

CITY OF WINCREST
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AS OF: JULY 31ST, 2020

01 -GENERAL FUND

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DEPARTMENTAL EXPENDITURES	ORIGINAL BUDGET	AMENDED BUDGET	CURRENT PERIOD	YEAR TO DATE BALANCE	PRIOR YEAR YTD BALANCE	TOTAL ENCUMBERED	% OF BUDGET	BUDGET BALANCE
15-TECH SUPPORT								

OTHER EXPENSES								
01-515-120 DUES & SUBSCRIPTIONS	0	0	0.00	202.76	0.00	0.00	0.00 (	202.76)
01-515-130 EMC/TECH TRAINING	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-515-200 COMPUTER CONTRACTS	95,000	95,000	4,016.36	76,725.26	103,137.92	11,369.72	92.73	6,905.02
01-515-201 COMPUTER MAINTENANCE	7,000	7,000	887.76	8,273.55	7,582.94	0.00	118.19 (	1,273.55)
01-515-205 TELECOMMUNICATIONS CONTRACT	80,000	80,000	793.08	12,652.98	47,664.59	0.00	15.82	67,347.02
01-515-210 TELEPHONE MAINT.CONTRACT	3,000	3,000	0.00	0.00	545.00	0.00	0.00	3,000.00
01-515-215 MOBILE PHONES CONTRACT	25,000	25,000	3,776.09	22,660.45	22,170.16	0.00	90.64	2,339.55
01-515-220 MOBILE PHONES MAINTENANCE	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-515-221 MOBILE DATA TERMINAL SERVICE	7,000	7,000	0.00	17,970.86	9,301.72	0.00	256.73 (	10,970.86)
01-515-286 CONTRACTSERVICES - IT	110,000	110,000	3,888.97	60,542.96	81,342.33	0.00	55.04	49,457.04
01-515-332 WEBSITE MAINTENANCE	6,500	6,500	0.00	262.50	0.00	0.00	4.04	6,237.50
01-515-333 CLOUD HOSTING FEES	0	0	0.00	887.76	0.00	0.00	0.00 (	887.76)
01-515-395 EMERGENCY MGMT SUPPORT	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-515-396 EOC EQUIPMENT & SUPPLIES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-515-430 TECH SUPPLIES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-515-460 COPIER CONTRACT & SUPPLIES	27,000	27,000	0.00	12,681.32	24,412.66	0.00	46.97	14,318.68
01-515-520 EQUIPMENT REPAIR	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-515-700 CONTINGENCIES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL OTHER EXPENSES	360,500	360,500	13,362.26	212,860.40	296,157.32	11,369.72	62.20	136,269.88
CAPITAL EXPENSES								
01-515-800 CAPITAL EXPENSE	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL EXPENSES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
OTHER INCOME/EXPENSES								
01-515-900 UNALLOCATED FUNDS	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL OTHER INCOME/EXPENSES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL 15-TECH SUPPORT	360,500	360,500	13,362.26	212,860.40	296,157.32	11,369.72	62.20	136,269.88

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16-PUBLIC WORKS =====								
<u>SALARIES & BENEFITS</u>								
01-516-010 PUBLIC WORKS SALARIES	366,929	384,101	45,261.94	310,160.80	331,917.53	0.00	80.75	73,939.96
01-516-012 STIPEND	0	0	0.00	0.00	13,896.92	0.00	0.00	0.00
01-516-015 P.W .INCENTIVE PAY-BILINGUAL	600	600	69.24	507.76	496.22	0.00	84.63	92.24
01-516-018 P.W. EDUCATION PAY	300	300	0.00	150.02	248.11	0.00	50.01	149.98
01-516-020 PUBLIC WORKS OVERTIME	10,000	10,000	0.00	9,648.46	6,120.37	0.00	96.48	351.54
01-516-030 SOCIAL SECURITY	28,904	30,218	3,129.42	24,766.68	26,913.33	0.00	81.96	5,450.88
01-516-040 HEALTH INSURANCE	79,912	79,912	8,398.00	77,901.76	81,479.48	0.00	97.48	2,009.92
01-516-050 RETIREMENT	29,225	30,553	3,067.65	24,428.33	27,535.04	0.00	79.95	6,124.98
01-516-060 WORKERS' COMPENSATION	1,727	1,806	0.00	1,944.20	25,000.00	0.00	107.65 (	138.20)
01-516-070 UNEMPLOYMENT COMPENSATION	1,620	1,620	22.65	1,263.67	9.10	0.00	78.00	356.33
01-516-080 CONTRACT LABOR	5,000	5,000	0.00	0.00	0.00	0.00	0.00	5,000.00
01-516-095 TERMINATION PAY-OUT	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL SALARIES & BENEFITS	524,217	544,109	59,948.90	450,771.68	513,616.10	0.00	82.85	93,337.63
<u>OTHER EXPENSES</u>								
01-516-100 UTILITIES	25,000	25,000	1,298.94	22,606.73 (	10,220.58)	0.00	90.43	2,393.27
01-516-130 TRAINING	2,500	2,500	0.00 (	424.68)	1,191.00	0.00	16.99-	2,924.68
01-516-140 EMPLOYMENT SCREENING	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-516-240 CONTRACT OUT MAINTENANCE	5,000	5,000	55.00	855.00	1,041.25	0.00	17.10	4,145.00
01-516-430 SUPPLIES	15,000	15,000	1,533.82	10,764.84	17,085.22	0.00	71.77	4,235.16
01-516-431 EMPLOYEE APPRECIATION LUNCHE	0	0	0.00	91.94	0.00	0.00	0.00 (	91.94)
01-516-480 UNIFORM ALLOWANCE	18,000	18,000	2,476.03	22,061.30	23,304.52	0.00	122.56 (	4,061.30)
01-516-510 VEHICLE OUTSIDE MAINTENAN	0	0	0.00	43.98	0.00	0.00	0.00 (	43.98)
01-516-525 EQUIPMENT RENTAL	4,500	4,500	0.00	0.00	379.73	0.00	0.00	4,500.00
01-516-530 STREET SIGNS & MARKERS	10,000	10,000	2,291.85	7,777.49	9,702.30	0.00	77.77	2,222.51
01-516-590 POSTAGE	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-516-630 FACILITIES MAINTENANCE	15,000	15,000	166.96	5,497.67	1,907.13	0.00	36.65	9,502.33
01-516-700 CONTINGENCIES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-516-701 LEASE PURCHASE PRINCIPAL	0	0	0.00	44,559.76	42,305.25	0.00	0.00 (	44,559.76)
01-516-702 LEASE PURCHASE INTEREST	0	0	0.00	3,609.04	5,863.55	0.00	0.00 (	3,609.04)
01-516-710 STREET CRACK FILLING MATERIA	0	0	0.00	0.00	8,340.97	0.00	0.00	0.00
01-516-720 ALLEY/CURB/SIDEWALK REPAIR	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL OTHER EXPENSES	95,000	95,000	7,822.60	117,443.07	100,900.34	0.00	123.62 (	22,443.07)
<u>CAPITAL EXPENSES</u>								
01-516-800 CAPITAL EXPENDITURES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-516-810 STREET CAPITAL REPAIRS	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-516-890 STREET SWEEPER PRINCIPAL	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-516-892 STREET SWEEPER INTEREST	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL EXPENSES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
<u>OTHER INCOME/EXPENSES</u>								
01-516-900 UNALLOCATED FUNDS	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL OTHER INCOME/EXPENSES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL 16-PUBLIC WORKS	619,217	639,109	67,771.50	568,214.75	614,516.44	0.00	88.91	70,894.56

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01 -GENERAL FUND

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<u>17-ANIMAL CONTROL</u>								

<u>SALARIES & BENEFITS</u>								
01-517-010 SALARIES-ANIMAL CONTROL	72,904	75,488	8,889.10	61,748.30	61,534.49	0.00	81.80	13,740.05
01-517-012 STIPEND	0	0	0.00	0.00	2,779.39	0.00	0.00	0.00
01-517-013 Salaries - Animal on call	3,600	3,600	415.38	3,046.12	2,976.88	0.00	84.61	553.88
01-517-020 OVERTIME-ANIMAL CONTROL	7,000	7,000	494.43	3,565.57	3,835.42	0.00	50.94	3,434.43
01-517-030 SOCIAL SECURITY	6,526	6,655	760.20	5,438.65	5,440.55	0.00	81.73	1,215.96
01-517-040 HEALTH INSURANCE	17,719	17,719	1,352.16	12,955.76	14,354.04	0.00	73.12	4,763.27
01-517-050 RETIREMENT	6,598	6,729	743.31	5,347.24	5,608.60	0.00	79.47	1,381.30
01-517-060 WORKER'S COMPENSATION	390	398	0.00	1,390.02	3,000.00	0.00	349.50 (	992.30)
01-517-070 UNEMPLOYMENT COMPENSATION	324	324	0.00	218.27	0.00	0.00	67.37	105.73
TOTAL SALARIES & BENEFITS	115,061	117,912	12,654.58	93,709.93	99,529.37	0.00	79.47	24,202.32
<u>OTHER EXPENSES</u>								
01-517-230 VET/INPOUNDING/SHELTER	28,900	28,900	3,387.00	15,856.09	14,667.65	0.00	54.87	13,043.91
01-517-231 INPOUNDING/SHELTER	24,400	24,400	0.00	13,724.11	8,644.30	0.00	56.25	10,675.89
01-517-240 TRAINING & CERTIFICATION	1,500	1,500	0.00	0.00	0.00	0.00	0.00	1,500.00
01-517-420 EQUIPMENT	2,100	2,100	0.00	32.41	1,364.10	0.00	1.54	2,067.59
01-517-430 SUPPLIES	900	900	543.32	1,665.12	180.22	0.00	185.01 (	765.12)
01-517-433 IT SOFTWARE HARDWARE &SUPP	0	0	0.00	595.00	0.00	0.00	0.00 (	595.00)
01-517-480 UNIFORMS	1,000	1,000	0.00	0.00	300.00	0.00	0.00	1,000.00
TOTAL OTHER EXPENSES	58,800	58,800	3,930.32	31,872.73	25,156.27	0.00	54.21	26,927.27
<u>CAPITAL EXPENSES</u>								
01-517-800 CAPITAL EXPENDITURES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL EXPENSES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
<u>OTHER INCOME/EXPENSES</u>								
01-517-900 UNALLOCATED FUNDS	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL OTHER INCOME/EXPENSES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL 17-ANIMAL CONTROL	173,861	176,712	16,584.90	125,582.66	124,685.64	0.00	71.07	51,129.59

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19-CODE ENFORCEMENT								

<u>SALARIES & BENEFITS</u>								
01-519-010 INSPECTION SALARIES	46,717	48,451	5,260.34	37,307.21	38,840.36	0.00	77.00	11,143.70
01-519-012 STIPEND	0	0	0.00	0.00	1,389.69	0.00	0.00	0.00
01-519-015 INSP.INCENTIVE PAY-BILINGUAL	0	0	0.58	2.90	7.96	0.00	0.00	(2.90)
01-519-018 INSPECTION EDUCATION PAY	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-519-020 OVERTIME	1,800	1,800	36.20	642.62	3,891.20	0.00	35.70	1,157.38
01-519-026 HAZARDOUS DUTY PAY	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-519-030 SOCIAL SECURITY	3,712	3,844	436.60	3,150.96	3,575.18	0.00	81.97	693.24
01-519-040 HEALTH INSURANCE	8,907	8,907	1,392.88	12,910.32	7,333.60	0.00	144.95	(4,003.76)
01-519-050 RETIREMENT	3,753	3,887	426.90	3,096.50	3,648.86	0.00	79.67	790.40
01-519-060 WORKER'S COMPENSATION	109	113	0.00	1,109.45	1,100.00	0.00	978.70	(996.09)
01-519-070 UNEMPLOYMENT COMPENSATION	162	162	0.00	125.60	0.00	0.00	77.53	36.40
TOTAL SALARIES & BENEFITS	65,159	67,164	7,553.50	58,345.56	59,786.85	0.00	86.87	8,818.37
<u>OTHER EXPENSES</u>								
01-519-120 DUES & SUBSCRIPTIONS	135	135	0.00	0.00	0.00	0.00	0.00	135.00
01-519-125 CONTRACT INSPECTION SVCS	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-519-130 BONDS & TRAINING	500	500	0.00	0.00	0.00	0.00	0.00	500.00
01-519-150 CONTRACT SERVICES - INSPECTI	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-519-420 OFFICE SUPPLIES	750	750	178.25	606.55	0.00	0.00	80.87	143.45
01-519-430 SUPPLIES & EQUIPMENT	500	500	0.00	0.00	0.00	0.00	0.00	500.00
01-519-480 UNIFORMS	500	500	0.00	0.00	179.99	0.00	0.00	500.00
01-519-700 CONTINGENCIES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL OTHER EXPENSES	2,385	2,385	178.25	606.55	179.99	0.00	25.43	1,778.45
<u>CAPITAL EXPENSES</u>								
01-519-800 CAPITAL EXPENDITURES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL EXPENSES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
<u>OTHER INCOME/EXPENSES</u>								
01-519-900 UNALLOCATED FUNDS	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL OTHER INCOME/EXPENSES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
 TOTAL 19-CODE ENFORCEMENT	 67,544	 69,549	 7,731.75	 58,952.11	 59,966.84	 0.00	 84.76	 10,596.82

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20-FINANCE								
SALARIES & BENEFITS								
01-520-010 FINANCE SALARIES	231,325	240,032	29,045.22	196,512.69	191,162.44	0.00	81.87	43,519.10
01-520-012 STIPEND	0	0	0.00	0.00	5,558.77	0.00	0.00	0.00
01-520-015 FINANCE BILINGUAL PAY	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-520-018 FINANCE EDUCATION PAY	600	600	69.24	507.76	496.22	0.00	84.63	92.24
01-520-020 FINANCE OVERTIME	3,000	3,000	162.88	846.95	138.67	0.00	28.23	2,153.05
01-520-030 FINANCE SOCIAL SECURITY	17,972	18,638	2,342.92	16,301.98	15,598.80	0.00	87.47	2,335.64
01-520-040 FINANCE HEALTH INSURANCE	35,830	35,830	2,785.76	26,384.21	29,073.40	0.00	73.64	9,445.76
01-520-050 FINANCE RETIREMENT	18,171	18,799	2,293.50	16,043.59	16,022.58	0.00	85.34	2,755.40
01-520-060 WORKER'S COMPENSATION	1,074	1,111	0.00	1,074.12	500.00	0.00	96.65	37.18
01-520-070 UNEMPLOYMENT COMPENSATION	648	648	0.00	656.70	0.00	0.00	101.34	8.70
01-520-095 TERMINATION PAY-OUT - FINANC	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL SALARIES & BENEFITS	308,621	318,658	36,699.52	258,328.00	258,550.88	0.00	81.07	60,329.67
OTHER EXPENSES								
01-520-120 DUES & SUBSCRIPTIONS	750	750	16.23	817.87	0.00	0.00	109.05	67.87
01-520-130 BONDS & TRAINING	6,500	6,500	0.00	2,293.42	5,625.41	0.00	35.28	4,206.58
01-520-260 DUES & FEES- BCAD	13,000	13,000	0.00	11,268.00	8,885.00	0.00	86.68	1,732.00
01-520-400 BANK/CREDIT CARD TERMINAL CH	8,000	8,000	0.00	11,923.52	10,115.04	0.00	149.04	3,923.52
01-520-420 OFFICE SUPPLIES	8,000	8,000	23.32	4,481.38	3,895.24	0.00	56.02	3,518.62
01-520-431 EMPLOYEE APPRECIATION LUNCHE	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-520-590 POSTAGE	1,000	1,000	0.00	100.00	669.05	0.00	10.00	900.00
01-520-600 OFFICE EQUIP. & MAINT	1,000	1,000	173.00	173.00	0.00	0.00	17.30	827.00
01-520-700 CONTINGENCIES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL OTHER EXPENSES	38,250	38,250	212.55	31,057.19	29,189.74	0.00	81.20	7,192.81
CAPITAL EXPENSES								
01-520-800 CAPITAL EXPENDITURES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL EXPENSES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
OTHER INCOME/EXPENSES								
01-520-900 UNALLOCATED FUNDS	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL OTHER INCOME/EXPENSES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL 20-FINANCE	346,871	356,908	36,912.07	289,385.19	287,740.62	0.00	81.08	67,522.48

CITY OF WINCREST
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JULY 31ST, 2020

01 -GENERAL FUND

% OF YEAR COMPLETED: 83.33

DEPARTMENTAL EXPENDITURES	ORIGINAL BUDGET	AMENDED BUDGET	CURRENT PERIOD	YEAR TO DATE BALANCE	PRIOR YEAR YTD BALANCE	TOTAL ENCUMBERED	% OF BUDGET	BUDGET BALANCE
25-CITY MANAGEMENT								
SALARIES & BENEFITS								
01-525-010 CITY MANAGEMENT SALARIES	152,911	152,911	18,283.70	127,517.13	122,175.72	0.00	83.39	25,394.33
01-525-012 STIPEND	0	0	0.00	0.00	1,389.70	0.00	0.00	0.00
01-525-030 SOCIAL SECURITY	11,808	11,808	1,325.71	9,006.84	8,404.51	0.00	76.28	2,801.06
01-525-040 HEALTH INSURANCE	9,360	9,360	696.44	6,786.28	7,513.50	0.00	72.50	2,573.63
01-525-050 RETIREMENT	11,939	11,939	1,367.63	9,858.81	9,622.40	0.00	82.58	2,080.29
01-525-060 WORKER'S COMPENSATION	348	348	0.00	348.22	3,500.00	0.00	100.00	0.00
01-525-070 UNEMPLOYMENT COMPENSATION	162	162	0.00	420.54	0.00	0.00	259.59	258.54
01-525-080 CONTRACT LABOR - HR	1,000	1,000	0.00	0.00	0.00	0.00	0.00	1,000.00
01-525-095 TERMINATION PAYOUT	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL SALARIES & BENEFITS	187,529	187,529	21,673.48	153,937.82	152,605.83	0.00	82.09	33,590.77
OTHER EXPENSES								
01-525-120 DUES & SUBSCRIPTIONS	750	750	0.00	154.00	154.00	0.00	20.53	596.00
01-525-130 BONDS & TRAINING	1,000	1,000	0.00	370.00	275.00	0.00	37.00	630.00
01-525-420 OFFICE SUPPLIES	1,000	1,000	0.00	0.00	0.00	0.00	0.00	1,000.00
01-525-640 EMPLOYEE RECOGNITION	6,800	6,800	0.00	6,404.68	4,293.54	0.00	94.19	395.32
01-525-645 MEALS & ENTERTAINMENT	1,000	1,000	0.00	6.50	0.00	0.00	0.65	1,006.50
01-525-650 VEHICLE EXPENSE	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-525-655 Cell Phone Allowance	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL OTHER EXPENSES	10,550	10,550	0.00	6,922.18	4,722.54	0.00	65.61	3,627.82
OTHER INCOME/EXPENSES								
01-525-900 TRANSFER TO EDC	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-525-901 TRANSFER TO STREETS FUND	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-525-902 UNALLOCATED FUNDS	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL OTHER INCOME/EXPENSES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL 25-CITY MANAGEMENT	198,079	198,079	21,673.48	160,860.00	157,328.37	0.00	81.21	37,218.59

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REVENUE & EXPENSE REPORT (UNAUDITED)
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01 -GENERAL FUND

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DEPARTMENTAL EXPENDITURES	ORIGINAL BUDGET	AMENDED BUDGET	CURRENT PERIOD	YEAR TO DATE BALANCE	PRIOR YEAR YTD BALANCE	TOTAL ENCUMBERED	% OF BUDGET	BUDGET BALANCE
<u>26-POOL</u>								
<u>SALARIES & BENEFITS</u>								
01-526-010 SALARIES	88,020	88,020	9,400.50	15,912.50	51,189.63	0.00	18.08	72,107.50
01-526-020 OVERTIME	2,800	2,800	0.00	0.00	949.90	0.00	0.00	2,800.00
01-526-030 SOCIAL SECURITY	6,948	6,948	719.13	1,217.30	3,988.68	0.00	17.52	5,730.43
01-526-040 HEALTH INSURANCE	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-526-050 RETIREMENT	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-526-060 WORKER'S COMPENSATION	415	415	0.00	2,186.61	3,500.00	0.00	526.59 (	1,771.37)
01-526-070 UNEMPLOYMENT COMPENSATION	3,078	3,078	150.40	254.59	52.14	0.00	8.27	2,823.41
TOTAL SALARIES & BENEFITS	101,261	101,261	10,270.03	19,571.00	59,680.35	0.00	19.33	81,689.97
<u>OTHER EXPENSES</u>								
01-526-100 UTILITIES	7,000	7,000	697.06	3,066.01	4,652.87	0.00	43.80	3,933.99
01-526-130 BONDS & TRAINING	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-526-140 EMPLOYMENT SCREENING	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-526-210 EQUIPMENT LEASE	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-526-255 CONTRACT SERVICES - POOL	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-526-420 OFFICE SUPPLIES	1,000	1,000	0.00	0.00	708.75	0.00	0.00	1,000.00
01-526-430 MISCELLANEOUS SUPPLIES	4,000	4,000	1,328.25	1,779.64	7,083.57	0.00	44.49	2,220.36
01-526-431 POOL CHEMICALS	15,000	15,000	933.65	4,586.57	6,133.42	0.00	30.58	10,413.43
01-526-480 UNIFORM ALLOWANCE	1,800	1,800	0.00	0.00	1,401.90	0.00	0.00	1,800.00
01-526-500 VEHICLE PARTS	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-526-510 VEHICLE OUTSIDE MAINTENANCE	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-526-520 EQUIPMENT REPAIR	10,000	10,000	0.00	196.99	71.59	0.00	1.97	9,803.01
01-526-630 FACILITY MAINTENANCE	7,000	7,000	4,537.58	7,406.80	3,140.17	0.00	105.81 (	406.80)
01-526-700 CONTINGENCIES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL OTHER EXPENSES	45,800	45,800	7,496.54	17,036.01	23,192.27	0.00	37.20	28,763.99
<u>CAPITAL EXPENSES</u>								
01-526-800 CAPITAL EXPENDITURES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL EXPENSES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
<u>OTHER INCOME/EXPENSES</u>								
01-526-900 UNALLOCATED FUNDS	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL OTHER INCOME/EXPENSES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL 26-POOL	147,061	147,061	17,766.57	36,607.01	82,872.62	0.00	24.89	110,453.96

CITY OF WINCREST
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JULY 31ST, 2020

01 -GENERAL FUND

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DEPARTMENTAL EXPENDITURES	ORIGINAL BUDGET	AMENDED BUDGET	CURRENT PERIOD	YEAR TO DATE BALANCE	PRIOR YEAR YTD BALANCE	TOTAL ENCUMBERED	% OF BUDGET	BUDGET BALANCE
27-POST OFFICE								
SALARIES & BENEFITS								
01-527-010 POST OFFICE SALARIES	35,691	36,648	3,709.99	22,888.27	28,355.46	0.00	62.45	13,759.73
01-527-012 STIPEND	0	0	0.00	0.00	1,389.69	0.00	0.00	0.00
01-527-015 P. O. INCENTIVE PAY-BILINGUA	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-527-020 OVERTIME - POST OFFICE	1,200	1,200	0.00	1,065.32	380.50	0.00	88.78	134.68
01-527-030 SOCIAL SECURITY	2,822	2,895	283.83	1,856.83	2,238.37	0.00	64.13	1,038.55
01-527-040 HEALTH INSURANCE	8,837	8,837	696.44	6,469.16	7,164.24	0.00	73.21	2,367.57
01-527-050 RETIREMENT	2,854	2,603	277.51	1,610.79	2,144.49	0.00	61.89	991.88
01-527-060 WORKER'S COMPENSATION	83	85	0.00	1,083.23	76.00	0.00	1,268.72 (	997.85)
01-527-070 UNEMPLOYMENT COMPENSATION	190	190	59.36	194.23	1.59	0.00	102.47 (	4.69)
01-527-095 TERMINATION PAY-OUT	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL SALARIES & BENEFITS	51,676	52,458	5,027.13	35,167.83	41,750.34	0.00	67.04	17,289.87
OTHER EXPENSES								
01-527-120 DUES & SUBSCRIPTIONS	0	0	0.00	14.00	0.00	0.00	0.00 (	14.00)
01-527-130 BONDS & TRAINING	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-527-420 OFFICE SUPPLIES - POST OFFIC	6,000	6,000	464.16	2,917.43	2,642.47	0.00	48.62	3,082.57
01-527-421 CONTRACT / SEASONAL HELP	3,200	3,200	0.00	0.00	0.00	0.00	0.00	3,200.00
01-527-590 POSTAGE - POST OFFICE	0	0	0.00	0.00	14.35	0.00	0.00	0.00
01-527-600 OFFICE EQUIPMENT & MAINTENAN	0	0	0.00	64.50	0.00	0.00	0.00 (	64.50)
01-527-610 OFFICE EQUIPMENT LEASE	12,200	12,200	1,462.35	8,486.22	2,449.44	0.00	69.56	3,713.78
01-527-700 CONTINGENCIES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-527-710 INVENTORY ADJUSTMENTS	400	400	0.00	16,186.53	0.00	0.00	4,046.63 (	15,786.53)
TOTAL OTHER EXPENSES	21,800	21,800	1,926.51	27,668.68	5,106.26	0.00	126.92 (	5,868.68)
CAPITAL EXPENSES								
01-527-800 CAPITAL EXPENSE	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL EXPENSES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
OTHER INCOME/EXPENSES								
01-527-900 UNALLOCATED FUNDS	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL OTHER INCOME/EXPENSES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL 27-POST OFFICE	73,476	74,258	6,953.64	62,836.51	46,856.60	0.00	84.62	11,421.19

CITY OF WINCREST
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DEPARTMENTAL EXPENDITURES	ORIGINAL BUDGET	AMENDED BUDGET	CURRENT PERIOD	YEAR TO DATE BALANCE	PRIOR YEAR YTD BALANCE	TOTAL ENCUMBERED	% OF BUDGET	BUDGET BALANCE
<u>28-HUMAN RESOURCES</u>								
=====								
<u>OTHER EXPENSES</u>								
01-528-130 INSURANCE ADMIN. FEES	4,000	4,000	580.00	4,449.90	3,415.95	0.00	111.25 (	449.90)
01-528-140 EMPLOYMENT SCREENING/RECRUIT	15,000	15,000	2,949.50	4,793.37	10,760.82	0.00	31.96	10,206.63
01-528-141 ADP SERVICES	60,000	60,000	4,615.50	52,703.45	45,510.65	4,615.50	95.53	2,681.05
01-528-142 RECOGNITION PROGRAM	2,000	2,000	0.00	2,050.90	824.82	0.00	102.55 (	50.90)
01-528-150 EMP MED COST ASSIST	50,000	50,000	2,000.67	25,662.69	34,875.61	0.00	51.33	24,337.31
01-528-162 INSURANCE INCREASE	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-528-701 PRIOR YEAR ADJUSTMENTS	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL OTHER EXPENSES	131,000	131,000	10,145.67	89,660.31	95,387.85	4,615.50	71.97	36,724.19
<u>OTHER INCOME/EXPENSES</u>								
01-528-900 UNALLOCATED FUNDS	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL OTHER INCOME/EXPENSES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL 28-HUMAN RESOURCES	131,000	131,000	10,145.67	89,660.31	95,387.85	4,615.50	71.97	36,724.19

CITY OF WINCREST
REVENUE & EXPENSE REPORT (UNAUDITED)
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<u>30-CAPITAL</u>								
=====								
<u>OTHER EXPENSES</u>								
01-530-506 PARKS CAPITAL	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-530-507 FLEET CAPITAL	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-530-508 COURT CAPITAL	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-530-525 CITY MANAGER CAPITAL	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-530-526 POOL CAPITAL	0	0	0.00	0.00	24,953.11	0.00	0.00	0.00
01-530-527 POST OFFICE CAPITAL	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-530-528 HUMAN RESOURCES CAPITAL	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL OTHER EXPENSES	0	0	0.00	0.00	24,953.11	0.00	0.00	0.00
<u>CAPITAL EXPENSES</u>								
01-530-801 ADMIN CAPITAL	0	0	0.00	23,287.79	0.00	0.00	0.00	(23,287.79)
01-530-802 POLICE CAPITAL	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-530-803 FIRE CAPITAL	0	0	0.00	(728.38)	165,067.99	148,878.31	0.00	(148,149.93)
01-530-804 SPECIAL SERVICES CAPITAL	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-530-806 PARKS CAPITAL	91,043	91,043	7,586.94	75,869.40	142,574.64	0.00	83.33	15,173.88
01-530-810 FACILITY CAPITAL	0	0	0.00	0.00	21,000.00	0.00	0.00	0.00
01-530-811 CIVIC CENTER CAPITAL	0	0	0.00	7,111.13	11,980.00	0.00	0.00	(7,111.13)
01-530-814 CONTRACT SERVICES CAPITAL	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-530-815 TECH SUPPORT CAPITAL	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-530-816 PUBLIC WORKS CAPITAL	83,169	83,169	0.00	19,071.62	5,492.00	0.00	22.93	64,097.19
01-530-817 ANIMAL CONTROL CAPITAL	0	0	0.00	(395.40)	61,500.91	0.00	0.00	395.40
01-530-819 CODE ENFORCEMENT CAPITAL	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-530-820 FINANCE CAPITAL	50,000	50,000	0.00	48,651.50	42,706.30	0.00	97.30	1,348.50
TOTAL CAPITAL EXPENSES	224,212	224,212	7,586.94	172,867.66	450,321.84	148,878.31	143.50	(97,533.88)
<u>OTHER INCOME/EXPENSES</u>								
01-530-925 TRANSFER OUT TO STREETS	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL OTHER INCOME/EXPENSES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL 30-CAPITAL	224,212	224,212	7,586.94	172,867.66	475,274.95	148,878.31	143.50	(97,533.88)

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00-GENERAL EXPENDITURES								
=====								
SALARIES & BENEFITS								
01-500-030 SOCIAL SECURITY	0	0	0.00	0.00	0.00	0.00	0.00	0.00
01-500-050 RETIREMENT	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL SALARIES & BENEFITS	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL 00-GENERAL EXPENDITURES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES	7,281,595	7,517,814	701,960.80	5,747,438.01	6,106,601.93	194,256.43	79.03	1,576,119.81
REVENUE OVER/(UNDER) EXPENDITURES	462,451	226,231	211,374.95	492,421.34 (	404,410.59) (	194,256.43)	131.80 (	71,933.52)

CITY OF WINCREST
BALANCE SHEET
AS OF: JULY 31ST, 2020

02 -GARBAGE FUND

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE	
ASSETS			
=====			
02-1100	CASH	26,493.20	
02-1102	CLAIM ON CASH	(11,530.95)	
02-1105	SAVINGS	477.46	
02-1115	INVESTMENT - TEXPOOL	432.15	
02-1315	DUE FROM GENERAL FUND	0.00	
02-1601	A/R-COMMERCIAL GARBAGE	215,932.92	
02-1605	A/R-RESIDENTIAL GARBAGE	230,959.25	
02-1606	ALLOW FOR DOUBTFUL ACCTS	(177,201.88)	
02-1607	A/R-RECYCLING INCOME	0.00	
02-1608	A/R - UNAPPLIED CREDITS	(19,475.79)	
02-1610	A/R-ACCRUED INTEREST	0.00	
		<u>266,086.36</u>	
	TOTAL ASSETS		266,086.36
			=====
LIABILITIES			
=====			
02-2315	DUE TO GENERAL FUND	0.00	
02-2400	A/P PENDING	0.00	
02-2410	A/P-SALES TAX	54,260.87	
02-2415	A/P-GARBAGE CONTRACTOR	0.00	
02-2420	DEFERRED REVENUE-RESIDENT	0.00	
	TOTAL LIABILITIES	<u>54,260.87</u>	
EQUITY			
=====			
02-3201	FUND BALANCE	(211,338.52)	
	TOTAL BEGINNING EQUITY	(211,338.52)	
	TOTAL REVENUE	1,171,551.17	
	TOTAL EXPENSES	<u>748,387.16</u>	
	TOTAL INCREASE/(DECREASE) IN FUND BAL.	423,164.01	
	TOTAL EQUITY & FUND BALANCE	<u>211,825.49</u>	
	TOTAL LIABILITIES, EQUITY & FUND BALANCE		266,086.36
			=====

CITY OF WINCREST
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JULY 31ST, 2020

02 -GARBAGE FUND

% OF YEAR COMPLETED: 83.33

	ORIGINAL BUDGET	AMENDED BUDGET	CURRENT PERIOD	YEAR TO DATE BALANCE	PRIOR YEAR YTD BALANCE	TOTAL ENCUMBERED	% OF BUDGET	BUDGET BALANCE
<u>REVENUE SUMMARY</u>								
ALL REVENUES	<u>1,303,250</u>	<u>1,303,250</u>	<u>187,973.21</u>	<u>1,171,551.17</u>	<u>1,205,028.20</u>	<u>0.00</u>	<u>89.89</u>	<u>131,698.83</u>
TOTAL REVENUES	1,303,250	1,303,250	187,973.21	1,171,551.17	1,205,028.20	0.00	89.89	131,698.83
<u>EXPENDITURE SUMMARY</u>								
<u>00-GENERAL EXPENDITURES</u>								
SALARIES & BENEFITS	0	28,050	2,515.99	2,515.99	0.00	0.00	8.97	25,533.68
OTHER EXPENSES	1,108,500	1,108,500	93,882.07	745,871.17	816,850.92	0.00	67.29	362,628.83
OTHER INCOME/EXPENSES	<u>125,000</u>	<u>125,000</u>	<u>0.00</u>	<u>0.00</u>	<u>125,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>125,000.00</u>
TOTAL 00-GENERAL EXPENDITURES	<u>1,233,500</u>	<u>1,261,550</u>	<u>96,398.06</u>	<u>748,387.16</u>	<u>941,850.92</u>	<u>0.00</u>	<u>59.32</u>	<u>513,162.51</u>
TOTAL EXPENDITURES	1,233,500	1,261,550	96,398.06	748,387.16	941,850.92	0.00	59.32	513,162.51
REVENUE OVER/(UNDER) EXPENDITURES	69,750	41,700	91,575.15	423,164.01	263,177.28	0.00	1,014.77 (	381,463.68)

CITY OF WINCREST
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JULY 31ST, 2020

02 -GARBAGE FUND

% OF YEAR COMPLETED: 83.33

REVENUES	ORIGINAL BUDGET	AMENDED BUDGET	CURRENT PERIOD	YEAR TO DATE BALANCE	PRIOR YEAR YTD BALANCE	TOTAL ENCUMBERED	% OF BUDGET	BUDGET BALANCE
02-4101 INCOME-COMMERCIAL	653,100	653,100	189,007.42	547,073.72	561,688.69	0.00	83.77	106,026.28
02-4105 INCOME-RESIDENTIAL	621,000	621,000	458.84	608,088.82	588,848.89	0.00	97.92	12,911.18
02-4107 INCOME-RECYCLING	0	0	0.00	0.00	0.00	0.00	0.00	0.00
02-4110 INCOME-LATE CHARGE	29,000	29,000 (	1,493.25)	16,230.82	54,096.08	0.00	55.97	12,769.18
02-4115 INCOME-INTEREST	150	150	0.20	157.81	394.54	0.00	105.21 (	7.81)
02-4130 INCOME - MISCELLANEOUS	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES	1,303,250	1,303,250	187,973.21	1,171,551.17	1,205,028.20	0.00	89.89	131,698.83

CITY OF WINCREST
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JULY 31ST, 2020

02 -GARBAGE FUND

% OF YEAR COMPLETED: 83.33

DEPARTMENTAL EXPENDITURES	ORIGINAL BUDGET	AMENDED BUDGET	CURRENT PERIOD	YEAR TO DATE BALANCE	PRIOR YEAR YTD BALANCE	TOTAL ENCUMBERED	% OF BUDGET	BUDGET BALANCE
<u>00-GENERAL EXPENDITURES</u>								

<u>SALARIES & BENEFITS</u>								
02-500-010 SALARIES	0	19,022	2,169.24	2,169.24	0.00	0.00	11.40	16,852.36
02-500-020 OVERTIME	0	1,350	7.55	7.55	0.00	0.00	0.56	1,342.45
02-500-030 SOCIAL SECURITY	0	1,558	171.51	171.51	0.00	0.00	11.01	1,386.92
02-500-040 HEALTH INSURANCE	0	4,370	0.00	0.00	0.00	0.00	0.00	4,369.76
02-500-050 RETIREMENT	0	1,576	167.69	167.69	0.00	0.00	10.64	1,408.05
02-500-060 WORKERS' COMPENSATION	0	93	0.00	0.00	0.00	0.00	0.00	93.14
02-500-070 UNEMPLOYMENT COMPENSATION	0	81	0.00	0.00	0.00	0.00	0.00	81.00
TOTAL SALARIES & BENEFITS	0	28,050	2,515.99	2,515.99	0.00	0.00	8.97	25,533.68
<u>OTHER EXPENSES</u>								
02-500-420 SUPPLIES	0	0	0.00	330.74	156.15	0.00	0.00	330.74
02-500-501 EXPENSES-COMMERCIAL	552,000	552,000	48,453.87	380,380.87	403,873.12	0.00	68.91	171,619.13
02-500-502 EXPENSES-RESIDENTIAL	528,000	528,000	45,428.20	353,578.98	385,378.72	0.00	66.97	174,421.02
02-500-503 EXPENSES-ADMINISTRATIVE	0	0	0.00	0.00	0.00	0.00	0.00	0.00
02-500-504 EXPENSES-BAD DEBT	0	0	0.00	0.00	0.00	0.00	0.00	0.00
02-500-505 EXPENSES-MED.WASTE&CLEAN UP	0	0	0.00	0.00	0.00	0.00	0.00	0.00
02-500-590 POSTAGE	3,500	3,500	0.00	3,487.00	2,965.00	0.00	99.63	13.00
02-500-591 EXPENSE - ALLY REPAIR	20,000	20,000	0.00	8,093.58	24,477.93	0.00	40.47	11,906.42
02-500-592 EXPENSES - ADDITIONAL CITY S	5,000	5,000	0.00	0.00	0.00	0.00	0.00	5,000.00
TOTAL OTHER EXPENSES	1,108,500	1,108,500	93,882.07	745,871.17	816,850.92	0.00	67.29	362,628.83
<u>OTHER INCOME/EXPENSES</u>								
02-500-900 EXPENSES-TRANSFER GENERAL FU	125,000	125,000	0.00	0.00	125,000.00	0.00	0.00	125,000.00
TOTAL OTHER INCOME/EXPENSES	125,000	125,000	0.00	0.00	125,000.00	0.00	0.00	125,000.00
TOTAL 00-GENERAL EXPENDITURES	1,233,500	1,261,550	96,398.06	748,387.16	941,850.92	0.00	59.32	513,162.51
TOTAL EXPENDITURES	1,233,500	1,261,550	96,398.06	748,387.16	941,850.92	0.00	59.32	513,162.51
REVENUE OVER/(UNDER) EXPENDITURES	69,750	41,700	91,575.15	423,164.01	263,177.28	0.00	1,014.77	381,463.68

CITY OF WINCREST
BALANCE SHEET
AS OF: JULY 31ST, 2020

04 -ASSET SEIZ FUND- FEDERAL

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE	
ASSETS			
=====			
04-1102	CLAIM ON CASH	136.56	
04-1105	SAVINGS	359.98	
04-1115	INVESTMENTS	0.00	
04-1315	DUE FROM GENERAL FUND	0.00	
04-1515	A/R-ACCRUED INTEREST	0.00	
04-1550	A/R-MISCELLANEOUS	0.00	
		<u>496.54</u>	
TOTAL ASSETS			496.54
			=====
LIABILITIES			
=====			
04-2315	DUE TO GENERAL FUND	0.00	
04-2400	A/P PENDING	0.00	
TOTAL LIABILITIES		<u>0.00</u>	
EQUITY			
=====			
04-3201	FUND BALANCE-RESTRICTED	494.44	
TOTAL BEGINNING EQUITY		<u>494.44</u>	
TOTAL REVENUE		2.10	
TOTAL EXPENSES		<u>0.00</u>	
TOTAL INCREASE/(DECREASE) IN FUND BAL.		2.10	
TOTAL EQUITY & FUND BALANCE		<u>496.54</u>	
TOTAL LIABILITIES, EQUITY & FUND BALANCE			496.54
			=====

CITY OF WINCREST
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JULY 31ST, 2020

04 -ASSET SEIZ FUND- FEDERAL

% OF YEAR COMPLETED: 83.33

	ORIGINAL BUDGET	AMENDED BUDGET	CURRENT PERIOD	YEAR TO DATE BALANCE	PRIOR YEAR YTD BALANCE	TOTAL ENCUMBERED	% OF BUDGET	BUDGET BALANCE
<u>REVENUE SUMMARY</u>								
ALL REVENUES	0	0	0.00	2.10	5.26	0.00	0.00 (	2.10)
TOTAL REVENUES	0	0	0.00	2.10	5.26	0.00	0.00 (	2.10)
<u>EXPENDITURE SUMMARY</u>								
<u>00-GENERAL EXPENDITURES</u>								
SALARIES & BENEFITS	0	0	0.00	0.00	0.00	0.00	0.00	0.00
CAPITAL EXPENSES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL 00-GENERAL EXPENDITURES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
REVENUE OVER/(UNDER) EXPENDITURES	0	0	0.00	2.10	5.26	0.00	0.00 (	2.10)

CITY OF WINCREST
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JULY 31ST, 2020

04 -ASSET SEIZ FUND- FEDERAL

% OF YEAR COMPLETED: 83.33

REVENUES	ORIGINAL BUDGET	AMENDED BUDGET	CURRENT PERIOD	YEAR TO DATE BALANCE	PRIOR YEAR YTD BALANCE	TOTAL ENCUMBERED	% OF BUDGET	BUDGET BALANCE
04-4101 INCOME-COURT FORFEITED PR	0	0	0.00	0.00	0.00	0.00	0.00	0.00
04-4105 INCOME-ABAND/SEIZED PROP	0	0	0.00	0.00	0.00	0.00	0.00	0.00
04-4115 INCOME-INTEREST	0	0	0.00	2.10	5.26	0.00	0.00 (	2.10)
TOTAL REVENUES	0	0	0.00	2.10	5.26	0.00	0.00 (	2.10)

CITY OF WINCREST
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JULY 31ST, 2020

04 -ASSET SEIZ FUND- FEDERAL

% OF YEAR COMPLETED: 83.33

DEPARTMENTAL EXPENDITURES	ORIGINAL BUDGET	AMENDED BUDGET	CURRENT PERIOD	YEAR TO DATE BALANCE	PRIOR YEAR YTD BALANCE	TOTAL ENCUMBERED	% OF BUDGET	BUDGET BALANCE
00-GENERAL EXPENDITURES								
=====								
SALARIES & BENEFITS								
04-500-050 MISCELLANEOUS	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL SALARIES & BENEFITS	0	0	0.00	0.00	0.00	0.00	0.00	0.00
CAPITAL EXPENSES								
04-500-800 CAPITAL EXPENDITURES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL EXPENSES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL 00-GENERAL EXPENDITURES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
REVENUE OVER/(UNDER) EXPENDITURES	0	0	0.00	2.10	5.26	0.00	0.00 (	2.10)

CITY OF WINCREST
BALANCE SHEET
AS OF: JULY 31ST, 2020

05 -COUNTY FIRE CONTRIBUTION

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE	
ASSETS			
=====			
05-1102	CLAIM ON CASH	1,699.43	
05-1105	SAVINGS	0.00	
05-1115	INVESTMENTS	3,946.07	
05-1315	DUE FROM GENERAL FUND	0.00	
05-1515	A/R-ACCRUED INTEREST	0.00	
05-1550	A/R-MISCELLANEOUS	0.00	
		<u>5,645.50</u>	
TOTAL ASSETS			5,645.50
=====			
LIABILITIES			
=====			
05-2315	DUE TO GENERAL FUND	0.00	
05-2400	A/P PENDING	0.00	
	TOTAL LIABILITIES	<u>0.00</u>	
EQUITY			
=====			
05-3201	FUND BALANCE-RESTRICTED	5,715.51	
	TOTAL BEGINNING EQUITY	<u>5,715.51</u>	
TOTAL REVENUE		0.00	
TOTAL EXPENSES		<u>70.01</u>	
TOTAL INCREASE/(DECREASE) IN FUND BAL.		(70.01)	
TOTAL EQUITY & FUND BALANCE		<u>5,645.50</u>	
TOTAL LIABILITIES, EQUITY & FUND BALANCE			5,645.50
=====			

CITY OF WINCREST
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JULY 31ST, 2020

05 -COUNTY FIRE CONTRIBUTION

% OF YEAR COMPLETED: 83.33

	ORIGINAL BUDGET	AMENDED BUDGET	CURRENT PERIOD	YEAR TO DATE BALANCE	PRIOR YEAR YTD BALANCE	TOTAL ENCUMBERED	% OF BUDGET	BUDGET BALANCE
<u>REVENUE SUMMARY</u>								
ALL REVENUES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
<u>EXPENDITURE SUMMARY</u>								
<u>00-GENERAL EXPENDITURES</u>								
SALARIES & BENEFITS	0	0	0.00	70.01	1,801.04	0.00	0.00 (	70.01)
OTHER EXPENSES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
CAPITAL EXPENSES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL 00-GENERAL EXPENDITURES	0	0	0.00	70.01	1,801.04	0.00	0.00 (	70.01)
TOTAL EXPENDITURES	0	0	0.00	70.01	1,801.04	0.00	0.00 (	70.01)
REVENUE OVER/(UNDER) EXPENDITURES	0	0	0.00 (	70.01) (	1,801.04)	0.00	0.00	70.01

05 -COUNTY FIRE CONTRIBUTION

% OF YEAR COMPLETED: 83.33

REVENUES	ORIGINAL BUDGET	AMENDED BUDGET	CURRENT PERIOD	YEAR TO DATE BALANCE	PRIOR YEAR YTD BALANCE	TOTAL ENCUMBERED	% OF BUDGET	BUDGET BALANCE
05-4101 INCOME-BEXAR COUNTY	0	0	0.00	0.00	0.00	0.00	0.00	0.00
05-4105 INCOME - OTHER	0	0	0.00	0.00	0.00	0.00	0.00	0.00
05-4115 INCOME-INTEREST	0	0	0.00	0.00	0.00	0.00	0.00	0.00
05-4120 GRANT PROCEEDS - FIRE	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES	0	0	0.00	0.00	0.00	0.00	0.00	0.00

CITY OF WINCREST
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JULY 31ST, 2020

05 -COUNTY FIRE CONTRIBUTION

% OF YEAR COMPLETED: 83.33

DEPARTMENTAL EXPENDITURES	ORIGINAL BUDGET	AMENDED BUDGET	CURRENT PERIOD	YEAR TO DATE BALANCE	PRIOR YEAR YTD BALANCE	TOTAL ENCUMBERED	% OF BUDGET	BUDGET BALANCE
<u>00-GENERAL EXPENDITURES</u>								

<u>SALARIES & BENEFITS</u>								
05-500-010 FIRE SUPPLIES	0	0	0.00	70.01	1,301.04	0.00	0.00 (	70.01)
05-500-050 MISCELLANEOUS	0	0	0.00	0.00	500.00	0.00	0.00	0.00
TOTAL SALARIES & BENEFITS	0	0	0.00	70.01	1,801.04	0.00	0.00 (	70.01)
<u>OTHER EXPENSES</u>								
05-500-431 EMPLOYEE APPRECIATION LUNCHE	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL OTHER EXPENSES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
<u>CAPITAL EXPENSES</u>								
05-500-800 CAPITAL EXPENDITURES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL EXPENSES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL 00-GENERAL EXPENDITURES	0	0	0.00	70.01	1,801.04	0.00	0.00 (	70.01)
TOTAL EXPENDITURES	0	0	0.00	70.01	1,801.04	0.00	0.00 (	70.01)
REVENUE OVER/(UNDER) EXPENDITURES	0	0	0.00 (	70.01) (	1,801.04)	0.00	0.00	70.01

CITY OF WINCREST
BALANCE SHEET
AS OF: JULY 31ST, 2020

06 -SCHOOL CROSSING GUARD

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE	
ASSETS			
=====			
06-1102	CLAIM ON CASH	38,813.99	
06-1105	SAVINGS	14,613.45	
06-1115	INVESTMENTS	0.00	
06-1315	DUE FROM GENERAL FUND	0.00	
06-1515	A/R-ACCRUED INTEREST	0.00	
06-1550	A/R-MISCELLANEOUS	0.00	
		<u>53,427.44</u>	
TOTAL ASSETS			53,427.44
=====			
LIABILITIES			
=====			
06-2315	DUE TO GENERAL FUND	0.00	
06-2400	A/P PENDING	0.00	
	TOTAL LIABILITIES	<u>0.00</u>	
EQUITY			
=====			
06-3201	FUND BALANCE-RESTRICTED	49,455.70	
	TOTAL BEGINNING EQUITY	<u>49,455.70</u>	
TOTAL REVENUE		5,571.89	
TOTAL EXPENSES		<u>1,600.15</u>	
TOTAL INCREASE/(DECREASE) IN FUND BAL.		3,971.74	
TOTAL EQUITY & FUND BALANCE		<u>53,427.44</u>	
TOTAL LIABILITIES, EQUITY & FUND BALANCE			53,427.44
=====			

CITY OF WINCREST
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JULY 31ST, 2020

06 -SCHOOL CROSSING GUARD

% OF YEAR COMPLETED: 83.33

	ORIGINAL BUDGET	AMENDED BUDGET	CURRENT PERIOD	YEAR TO DATE BALANCE	PRIOR YEAR YTD BALANCE	TOTAL ENCUMBERED	% OF BUDGET	BUDGET BALANCE
<u>REVENUE SUMMARY</u>								
ALL REVENUES	6,337	6,337	619.48	5,571.89	6,007.37	0.00	87.93	765.11
TOTAL REVENUES	6,337	6,337	619.48	5,571.89	6,007.37	0.00	87.93	765.11
<u>EXPENDITURE SUMMARY</u>								
<u>00-GENERAL EXPENDITURES</u>								
SALARIES & BENEFITS	4,000	4,000	18.31	1,600.15	1,681.54	0.00	40.00	2,399.85
CAPITAL EXPENSES	20,000	20,000	0.00	0.00	4,150.00	0.00	0.00	20,000.00
TOTAL 00-GENERAL EXPENDITURES	24,000	24,000	18.31	1,600.15	5,831.54	0.00	6.67	22,399.85
TOTAL EXPENDITURES	24,000	24,000	18.31	1,600.15	5,831.54	0.00	6.67	22,399.85
REVENUE OVER/(UNDER) EXPENDITURES	(17,663)	(17,663)	601.17	3,971.74	175.83	0.00	22.49-	(21,634.74)

CITY OF WINCREST
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JULY 31ST, 2020

06 -SCHOOL CROSSING GUARD

% OF YEAR COMPLETED: 83.33

REVENUES	ORIGINAL BUDGET	AMENDED BUDGET	CURRENT PERIOD	YEAR TO DATE BALANCE	PRIOR YEAR YTD BALANCE	TOTAL ENCUMBERED	% OF BUDGET	BUDGET BALANCE
06-4101 INCOME-BEXAR COUNTY	6,237	6,237	619.37	5,486.39	5,793.59	0.00	87.97	750.61
06-4115 INCOME-INTEREST	100	100	0.11	85.50	213.78	0.00	85.50	14.50
06-4310 SCHOOL ZONE FINES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES	6,337	6,337	619.48	5,571.89	6,007.37	0.00	87.93	765.11

CITY OF WINCREST
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JULY 31ST, 2020

06 -SCHOOL CROSSING GUARD

% OF YEAR COMPLETED: 83.33

DEPARTMENTAL EXPENDITURES	ORIGINAL BUDGET	AMENDED BUDGET	CURRENT PERIOD	YEAR TO DATE BALANCE	PRIOR YEAR YTD BALANCE	TOTAL ENCUMBERED	% OF BUDGET	BUDGET BALANCE
00-GENERAL EXPENDITURES								
=====								
SALARIES & BENEFITS								
06-500-010 DARE PROGRAM	0	0	0.00	0.00	0.00	0.00	0.00	0.00
06-500-020 SAFETY EQUIPMENT	0	0	0.00	0.00	0.00	0.00	0.00	0.00
06-500-030 STREET MAINTENANCE	0	0	0.00	0.00	0.00	0.00	0.00	0.00
06-500-050 MISCELLANEOUS	4,000	4,000	18.31	1,600.15	1,681.54	0.00	40.00	2,399.85
TOTAL SALARIES & BENEFITS	4,000	4,000	18.31	1,600.15	1,681.54	0.00	40.00	2,399.85
CAPITAL EXPENSES								
06-500-800 CAPITAL EXPENDITURES	20,000	20,000	0.00	0.00	4,150.00	0.00	0.00	20,000.00
TOTAL CAPITAL EXPENSES	20,000	20,000	0.00	0.00	4,150.00	0.00	0.00	20,000.00
TOTAL 00-GENERAL EXPENDITURES	24,000	24,000	18.31	1,600.15	5,831.54	0.00	6.67	22,399.85
TOTAL EXPENDITURES	24,000	24,000	18.31	1,600.15	5,831.54	0.00	6.67	22,399.85
REVENUE OVER/(UNDER) EXPENDITURES	(17,663)	(17,663)	601.17	3,971.74	175.83	0.00	22.49-	(21,634.74)

CITY OF WINCREST
BALANCE SHEET
AS OF: JULY 31ST, 2020

08 -POLICE DONATIONS ACCOUNT

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE	
ASSETS			
=====			
08-1102	CLAIM ON CASH	421.57	
08-1105	SAVINGS	1,698.98	
08-1315	DUE FROM GENERAL FUND	<u>0.00</u>	
			<u>2,120.55</u>
TOTAL ASSETS			2,120.55
			=====
LIABILITIES			
=====			
08-2315	DUE TO GENERAL FUND	0.00	
08-2400	A/P PENDING	<u>0.00</u>	
	TOTAL LIABILITIES		<u>0.00</u>
EQUITY			
=====			
08-3201	FUND BALANCE	<u>1,745.53</u>	
	TOTAL BEGINNING EQUITY	1,745.53	
TOTAL REVENUE		595.09	
TOTAL EXPENSES		<u>220.07</u>	
TOTAL INCREASE/(DECREASE) IN FUND BAL.		375.02	
TOTAL EQUITY & FUND BALANCE		<u>2,120.55</u>	
TOTAL LIABILITIES, EQUITY & FUND BALANCE			2,120.55
			=====

CITY OF WINCREST
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JULY 31ST, 2020

08 -POLICE DONATIONS ACCOUNT

% OF YEAR COMPLETED: 83.33

	ORIGINAL BUDGET	AMENDED BUDGET	CURRENT PERIOD	YEAR TO DATE BALANCE	PRIOR YEAR YTD BALANCE	TOTAL ENCUMBERED	% OF BUDGET	BUDGET BALANCE
<u>REVENUE SUMMARY</u>								
ALL REVENUES	2,520	2,520	0.01	595.09	980.96	0.00	23.61	1,924.91
TOTAL REVENUES	2,520	2,520	0.01	595.09	980.96	0.00	23.61	1,924.91
<u>EXPENDITURE SUMMARY</u>								
<u>00-GENERAL EXPENDITURES</u>								
SALARIES & BENEFITS	2,000	2,000	0.00	0.00	1,008.19	0.00	0.00	2,000.00
OTHER EXPENSES	500	500	0.00	220.07	66.59	0.00	44.01	279.93
CAPITAL EXPENSES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL 00-GENERAL EXPENDITURES	2,500	2,500	0.00	220.07	1,074.78	0.00	8.80	2,279.93
TOTAL EXPENDITURES	2,500	2,500	0.00	220.07	1,074.78	0.00	8.80	2,279.93
REVENUE OVER/(UNDER) EXPENDITURES	20	20	0.01	375.02 (	93.82)	0.00	1,875.10 (	355.02)

CITY OF WINCREST
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JULY 31ST, 2020

08 -POLICE DONATIONS ACCOUNT

% OF YEAR COMPLETED: 83.33

REVENUES	ORIGINAL BUDGET	AMENDED BUDGET	CURRENT PERIOD	YEAR TO DATE BALANCE	PRIOR YEAR YTD BALANCE	TOTAL ENCUMBERED	% OF BUDGET	BUDGET BALANCE
08-4101 INCOME-POLICE DONATIONS	2,500	2,500	0.00	585.00	950.00	0.00	23.40	1,915.00
08-4102 INCOME-WINDCREST PROUD	0	0	0.00	0.00	0.00	0.00	0.00	0.00
08-4106 INCOME-SWIM TEAM DONATIONS	0	0	0.00	0.00	0.00	0.00	0.00	0.00
08-4115 INCOME-INTEREST	20	20	0.01	10.09	30.96	0.00	50.45	9.91
TOTAL REVENUES	2,520	2,520	0.01	595.09	980.96	0.00	23.61	1,924.91

CITY OF WINCREST
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JULY 31ST, 2020

08 -POLICE DONATIONS ACCOUNT

% OF YEAR COMPLETED: 83.33

DEPARTMENTAL EXPENDITURES	ORIGINAL BUDGET	AMENDED BUDGET	CURRENT PERIOD	YEAR TO DATE BALANCE	PRIOR YEAR YTD BALANCE	TOTAL ENCUMBERED	% OF BUDGET	BUDGET BALANCE
<u>00-GENERAL EXPENDITURES</u>								
<u>SALARIES & BENEFITS</u>								
08-500-010 MISCELLANEOUS EXPENSES	2,000	2,000	0.00	0.00	1,008.19	0.00	0.00	2,000.00
TOTAL SALARIES & BENEFITS	2,000	2,000	0.00	0.00	1,008.19	0.00	0.00	2,000.00
<u>OTHER EXPENSES</u>								
08-500-431 EMPLOYEE APPRECIATION LUNCHE	500	500	0.00	220.07	66.59	0.00	44.01	279.93
TOTAL OTHER EXPENSES	500	500	0.00	220.07	66.59	0.00	44.01	279.93
<u>CAPITAL EXPENSES</u>								
08-500-800 CAPITAL EXPENDITURES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL EXPENSES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL 00-GENERAL EXPENDITURES	2,500	2,500	0.00	220.07	1,074.78	0.00	8.80	2,279.93
TOTAL EXPENDITURES	2,500	2,500	0.00	220.07	1,074.78	0.00	8.80	2,279.93
REVENUE OVER/(UNDER) EXPENDITURES	20	20	0.01	375.02 (	93.82)	0.00	1,875.10 (	355.02)

CITY OF WINCREST
BALANCE SHEET
AS OF: JULY 31ST, 2020

09 -ASSET SEIZURE FUND- STATE

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE	
ASSETS			
=====			
09-1102	CLAIM ON CASH	2,502.56	
09-1105	SAVINGS	398.32	
09-1115	INVESTMENTS	0.00	
09-1315	DUE FROM GENERAL FUND	0.00	
09-1515	A/R-ACCRUED INTEREST	0.00	
09-1550	A/R-MISCELLANEOUS	0.00	
		<u>2,900.88</u>	
TOTAL ASSETS			2,900.88
			=====
LIABILITIES			
=====			
09-2315	DUE TO GENERAL FUND	0.00	
09-2400	A/P PENDING	0.00	
TOTAL LIABILITIES		<u>0.00</u>	
EQUITY			
=====			
09-3201	FUND BALANCE	2,898.55	
TOTAL BEGINNING EQUITY		<u>2,898.55</u>	
TOTAL REVENUE		2.33	
TOTAL EXPENSES		<u>0.00</u>	
TOTAL INCREASE/(DECREASE) IN FUND BAL.		2.33	
TOTAL EQUITY & FUND BALANCE		<u>2,900.88</u>	
TOTAL LIABILITIES, EQUITY & FUND BALANCE			2,900.88
			=====

CITY OF WINCREST
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JULY 31ST, 2020

09 -ASSET SEIZURE FUND- STATE

% OF YEAR COMPLETED: 83.33

	ORIGINAL BUDGET	AMENDED BUDGET	CURRENT PERIOD	YEAR TO DATE BALANCE	PRIOR YEAR YTD BALANCE	TOTAL ENCUMBERED	% OF BUDGET	BUDGET BALANCE
<u>REVENUE SUMMARY</u>								
ALL REVENUES	1,000	1,000	0.00	2.33	5.83	0.00	0.23	997.67
TOTAL REVENUES	1,000	1,000	0.00	2.33	5.83	0.00	0.23	997.67
<u>EXPENDITURE SUMMARY</u>								
<u>00-GENERAL EXPENDITURES</u>								
SALARIES & BENEFITS	600	600	0.00	0.00	0.00	0.00	0.00	600.00
CAPITAL EXPENSES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL 00-GENERAL EXPENDITURES	600	600	0.00	0.00	0.00	0.00	0.00	600.00
TOTAL EXPENDITURES	600	600	0.00	0.00	0.00	0.00	0.00	600.00
REVENUE OVER/(UNDER) EXPENDITURES	400	400	0.00	2.33	5.83	0.00	0.58	397.67

CITY OF WINCREST
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JULY 31ST, 2020

09 -ASSET SEIZURE FUND- STATE

% OF YEAR COMPLETED: 83.33

REVENUES	ORIGINAL BUDGET	AMENDED BUDGET	CURRENT PERIOD	YEAR TO DATE BALANCE	PRIOR YEAR YTD BALANCE	TOTAL ENCUMBERED	% OF BUDGET	BUDGET BALANCE
09-4101 INCOME-COURT FORFEITED PR	0	0	0.00	0.00	0.00	0.00	0.00	0.00
09-4105 INCOME-ABAND/SEIZED PROP	1,000	1,000	0.00	0.00	0.00	0.00	0.00	1,000.00
09-4115 INCOME-INTEREST	0	0	0.00	2.33	5.83	0.00	0.00 (	2.33)
TOTAL REVENUES	1,000	1,000	0.00	2.33	5.83	0.00	0.23	997.67

CITY OF WINCREST
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JULY 31ST, 2020

09 -ASSET SEIZURE FUND- STATE

% OF YEAR COMPLETED: 83.33

DEPARTMENTAL EXPENDITURES	ORIGINAL BUDGET	AMENDED BUDGET	CURRENT PERIOD	YEAR TO DATE BALANCE	PRIOR YEAR YTD BALANCE	TOTAL ENCUMBERED	% OF BUDGET	BUDGET BALANCE
00-GENERAL EXPENDITURES								
=====								
SALARIES & BENEFITS								
09-500-050 MISCELLANEOUS	600	600	0.00	0.00	0.00	0.00	0.00	600.00
TOTAL SALARIES & BENEFITS	600	600	0.00	0.00	0.00	0.00	0.00	600.00
CAPITAL EXPENSES								
09-500-800 CAPITAL EXPENDITURES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL EXPENSES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL 00-GENERAL EXPENDITURES	600	600	0.00	0.00	0.00	0.00	0.00	600.00
TOTAL EXPENDITURES	600	600	0.00	0.00	0.00	0.00	0.00	600.00
REVENUE OVER/(UNDER) EXPENDITURES	400	400	0.00	2.33	5.83	0.00	0.58	397.67

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE	
ASSETS			
=====			
10-1102	CLAIM ON CASH	0.00	
10-1105	SAVINGS	6,262.33	
10-1115	INVESTMENTS	0.00	
10-1315	DUE FROM GENERAL FUND	0.00	
10-1515	A/R ACCRUED INTEREST	0.00	
10-1550	A/R-MISCELLANEOUS	0.00	
10-1601	A/R-MISCELLANEOUS INCOME	0.00	
		<u>6,262.33</u>	
			<u>6,262.33</u>
TOTAL ASSETS			
			=====
LIABILITIES			
=====			
10-2315	DUE TO GENERAL FUND	0.00	
10-2400	A/P PENDING	0.00	
	TOTAL LIABILITIES	<u>0.00</u>	
EQUITY			
=====			
10-3201	FUND BALANCE	3,551.18	
	TOTAL BEGINNING EQUITY	<u>3,551.18</u>	
	TOTAL REVENUE	2,711.15	
	TOTAL EXPENSES	<u>0.00</u>	
	TOTAL INCREASE/(DECREASE) IN FUND BAL.	2,711.15	
	TOTAL EQUITY & FUND BALANCE	<u>6,262.33</u>	
	TOTAL LIABILITIES, EQUITY & FUND BALANCE		<u>6,262.33</u>
			=====

CITY OF WINCREST
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JULY 31ST, 2020

10 -POLICE EDUCATION TRAINING

% OF YEAR COMPLETED: 83.33

	ORIGINAL BUDGET	AMENDED BUDGET	CURRENT PERIOD	YEAR TO DATE BALANCE	PRIOR YEAR YTD BALANCE	TOTAL ENCUMBERED	% OF BUDGET	BUDGET BALANCE
<u>REVENUE SUMMARY</u>								
ALL REVENUES	1,000	1,000	0.05	2,711.15	2,567.91	0.00	271.12 (	1,711.15)
TOTAL REVENUES	1,000	1,000	0.05	2,711.15	2,567.91	0.00	271.12 (	1,711.15)
<u>EXPENDITURE SUMMARY</u>								
<u>00-GENERAL EXPENDITURES</u>								
SALARIES & BENEFITS	1,000	1,000	0.00	0.00	1,365.60	0.00	0.00	1,000.00
CAPITAL EXPENSES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL 00-GENERAL EXPENDITURES	1,000	1,000	0.00	0.00	1,365.60	0.00	0.00	1,000.00
TOTAL EXPENDITURES	1,000	1,000	0.00	0.00	1,365.60	0.00	0.00	1,000.00
REVENUE OVER/(UNDER) EXPENDITURES	0	0	0.05	2,711.15	1,202.31	0.00	0.00 (	2,711.15)

CITY OF WINCREST
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JULY 31ST, 2020

10 -POLICE EDUCATION TRAINING

% OF YEAR COMPLETED: 83.33

REVENUES	ORIGINAL BUDGET	AMENDED BUDGET	CURRENT PERIOD	YEAR TO DATE BALANCE	PRIOR YEAR YTD BALANCE	TOTAL ENCUMBERED	% OF BUDGET	BUDGET BALANCE
10-4101 INCOME-LEOSE	0	0	0.00	2,686.81	2,510.60	0.00	0.00 (	2,686.81)
10-4105 INCOME- OTHER	1,000	1,000	0.00	0.00	0.00	0.00	0.00	1,000.00
10-4115 INCOME-INTEREST	0	0	0.05	24.34	57.31	0.00	0.00 (	24.34)
TOTAL REVENUES	1,000	1,000	0.05	2,711.15	2,567.91	0.00	271.12 (	1,711.15)

CITY OF WINCREST
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JULY 31ST, 2020

10 -POLICE EDUCATION TRAINING

% OF YEAR COMPLETED: 83.33

DEPARTMENTAL EXPENDITURES	ORIGINAL BUDGET	AMENDED BUDGET	CURRENT PERIOD	YEAR TO DATE BALANCE	PRIOR YEAR YTD BALANCE	TOTAL ENCUMBERED	% OF BUDGET	BUDGET BALANCE
00-GENERAL EXPENDITURES								
=====								
SALARIES & BENEFITS								
10-500-050 EDUCATION/TRAINING	1,000	1,000	0.00	0.00	1,365.60	0.00	0.00	1,000.00
TOTAL SALARIES & BENEFITS	1,000	1,000	0.00	0.00	1,365.60	0.00	0.00	1,000.00
CAPITAL EXPENSES								
10-500-800 CAPITAL EXPENDITURES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL EXPENSES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL 00-GENERAL EXPENDITURES	1,000	1,000	0.00	0.00	1,365.60	0.00	0.00	1,000.00
TOTAL EXPENDITURES	1,000	1,000	0.00	0.00	1,365.60	0.00	0.00	1,000.00
REVENUE OVER/(UNDER) EXPENDITURES	0	0	0.05	2,711.15	1,202.31	0.00	0.00 (	2,711.15)

CITY OF WINCREST
BALANCE SHEET
AS OF: JULY 31ST, 2020

11 -ROOSEVELT SCHOLARSHIP FND

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE	
ASSETS			
=====			
11-1102	CLAIM ON CASH	2,004.04	
11-1105	SAVINGS	0.00	
11-1115	INVESTMENTS	0.00	
11-1315	DUE FROM GENERAL FUND	0.00	
11-1515	A/R-ACCRUED INTEREST	0.00	
11-1550	A/R-MISCELLANEOUS	0.00	
		<u>2,004.04</u>	
TOTAL ASSETS			2,004.04
			=====
LIABILITIES			
=====			
11-2315	DUE TO GENERAL FUND	0.00	
11-2400	A/P PENDING	0.00	
TOTAL LIABILITIES		<u>0.00</u>	
EQUITY			
=====			
11-3201	FUND BALANCE	4.04	
TOTAL BEGINNING EQUITY		<u>4.04</u>	
TOTAL REVENUE		0.00	
TOTAL EXPENSES		(2,000.00)	
TOTAL INCREASE/(DECREASE) IN FUND BAL.		2,000.00	
TOTAL EQUITY & FUND BALANCE		<u>2,004.04</u>	
TOTAL LIABILITIES, EQUITY & FUND BALANCE			2,004.04
			=====

CITY OF WINCREST
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JULY 31ST, 2020

11 -ROOSEVELT SCHOLARSHIP FND

% OF YEAR COMPLETED: 83.33

	ORIGINAL BUDGET	AMENDED BUDGET	CURRENT PERIOD	YEAR TO DATE BALANCE	PRIOR YEAR YTD BALANCE	TOTAL ENCUMBERED	% OF BUDGET	BUDGET BALANCE
<u>REVENUE SUMMARY</u>								
ALL REVENUES	0	0	0.00	0.00	0.01	0.00	0.00	0.00
TOTAL REVENUES	0	0	0.00	0.00	0.01	0.00	0.00	0.00
<u>EXPENDITURE SUMMARY</u>								
<u>00-GENERAL EXPENDITURES</u>								
SALARIES & BENEFITS	0	0	0.00 (	2,000.00)	0.00	0.00	0.00	2,000.00
CAPITAL EXPENSES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL 00-GENERAL EXPENDITURES	0	0	0.00 (	2,000.00)	0.00	0.00	0.00	2,000.00
TOTAL EXPENDITURES	0	0	0.00 (	2,000.00)	0.00	0.00	0.00	2,000.00
REVENUE OVER/(UNDER) EXPENDITURES	0	0	0.00	2,000.00	0.01	0.00	0.00 (	2,000.00)

CITY OF WINCREST
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JULY 31ST, 2020

11 -ROOSEVELT SCHOLARSHIP FND

% OF YEAR COMPLETED: 83.33

REVENUES	ORIGINAL BUDGET	AMENDED BUDGET	CURRENT PERIOD	YEAR TO DATE BALANCE	PRIOR YEAR YTD BALANCE	TOTAL ENCUMBERED	% OF BUDGET	BUDGET BALANCE
11-4101 INCOME	0	0	0.00	0.00	0.00	0.00	0.00	0.00
11-4115 INCOME-INTEREST	0	0	0.00	0.00	0.01	0.00	0.00	0.00
TOTAL REVENUES	0	0	0.00	0.00	0.01	0.00	0.00	0.00

CITY OF WINCREST
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JULY 31ST, 2020

11 -ROOSEVELT SCHOLARSHIP FND

% OF YEAR COMPLETED: 83.33

DEPARTMENTAL EXPENDITURES	ORIGINAL BUDGET	AMENDED BUDGET	CURRENT PERIOD	YEAR TO DATE BALANCE	PRIOR YEAR YTD BALANCE	TOTAL ENCUMBERED	% OF BUDGET	BUDGET BALANCE
00-GENERAL EXPENDITURES								
=====								
SALARIES & BENEFITS								
11-500-050 EXPENDITURES-MISCELLANEOUS	0	0	0.00 (	2,000.00)	0.00	0.00	0.00	2,000.00
11-500-060 MISC-SETUP 501.c3	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL SALARIES & BENEFITS	0	0	0.00 (	2,000.00)	0.00	0.00	0.00	2,000.00
CAPITAL EXPENSES								
11-500-800 CAPITAL EXPENDITURES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL EXPENSES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL 00-GENERAL EXPENDITURES	0	0	0.00 (	2,000.00)	0.00	0.00	0.00	2,000.00
TOTAL EXPENDITURES	0	0	0.00 (	2,000.00)	0.00	0.00	0.00	2,000.00
REVENUE OVER/(UNDER) EXPENDITURES	0	0	0.00	2,000.00	0.01	0.00	0.00 (	2,000.00)

CITY OF WINCREST
BALANCE SHEET
AS OF: JULY 31ST, 2020

13 -ECONOMIC DEVELOPMENT CORP

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE	
ASSETS			
=====			
13-1102	CLAIM ON CASH	(46,888.47)	
13-1105	CASH - CHECKING	993,554.25	
13-1106	Savings - TLF Proceeds	0.00	
13-1115	INVESTMENTS-TEXPOOL#15900001	0.00	
13-1116	INVESTMENTS-TEXPOOL#15900003	0.00	
13-1117	EXPENSE CARD	0.00	
13-1118	EDC - Investment First Public	113,891.89	
13-1204	PREPAID SALES TAX	0.26	
13-1315	DUE FROM GENERAL FUND	0.00	
13-1375	DUE FROM HOT FUND	0.00	
13-1510	A/R SALES TAX	(0.02)	
		<u>1,060,557.91</u>	
	TOTAL ASSETS		1,060,557.91
			=====
LIABILITIES			
=====			
13-2200	WAGES PAYABLE	0.00	
13-2315	DUE TO GENERAL FUND	0.00	
13-2320	DUE TO TAXING ENTITIES	0.00	
13-2400	A/P PENDING	0.00	
13-2401	ACCOUNTS PAYABLE	0.00	
13-2402	ALAMO TITLE ESCROW FUNDS	0.00	
13-2410	A/P - SALES TAX	0.00	
13-2451	A/P SALES TAX PAYBACK	0.00	
	TOTAL LIABILITIES	<u>0.00</u>	
EQUITY			
=====			
13-3201	FUND BALANCE	990,310.64	
	TOTAL BEGINNING EQUITY	<u>990,310.64</u>	
	TOTAL REVENUE	464,814.68	
	TOTAL EXPENSES	<u>394,567.41</u>	
	TOTAL INCREASE/(DECREASE) IN FUND BAL.	70,247.27	
	TOTAL EQUITY & FUND BALANCE	<u>1,060,557.91</u>	
	TOTAL LIABILITIES, EQUITY & FUND BALANCE		1,060,557.91
			=====

CITY OF WINCREST
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JULY 31ST, 2020

13 -ECONOMIC DEVELOPMENT CORP

% OF YEAR COMPLETED: 83.33

	ORIGINAL BUDGET	AMENDED BUDGET	CURRENT PERIOD	YEAR TO DATE BALANCE	PRIOR YEAR YTD BALANCE	TOTAL ENCUMBERED	% OF BUDGET	BUDGET BALANCE
<u>REVENUE SUMMARY</u>								
ALL REVENUES	556,000	556,000	71,701.59	464,814.68	406,054.15	0.00	83.60	91,185.32
TOTAL REVENUES	556,000	556,000	71,701.59	464,814.68	406,054.15	0.00	83.60	91,185.32
<u>EXPENDITURE SUMMARY</u>								
<u>00-GENERAL EXPENDITURES</u>								
SALARIES & BENEFITS	221,064	221,064	14,218.65	121,263.86	84,468.02	0.00	54.85	99,800.14
OTHER EXPENSES	295,100	295,100	5,825.36	50,655.55	119,468.88	0.00	17.17	244,444.45
CAPITAL EXPENSES	0	0	37,648.00	37,648.00	0.00	0.00	0.00 (	37,648.00)
OTHER INCOME/EXPENSES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL 00-GENERAL EXPENDITURES	516,164	516,164	57,692.01	209,567.41	203,936.90	0.00	40.60	306,596.59
TOTAL EXPENDITURES	516,164	516,164	57,692.01	209,567.41	203,936.90	0.00	40.60	306,596.59
REVENUE OVER/(UNDER) EXPENDITURES	39,836	39,836	14,009.58	255,247.27	202,117.25	0.00	640.75 (	215,411.27)

CITY OF WINCREST
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JULY 31ST, 2020

13 -ECONOMIC DEVELOPMENT CORP

% OF YEAR COMPLETED: 83.33

REVENUES	ORIGINAL BUDGET	AMENDED BUDGET	CURRENT PERIOD	YEAR TO DATE BALANCE	PRIOR YEAR YTD BALANCE	TOTAL ENCUMBERED	% OF BUDGET	BUDGET BALANCE
13-4105 INCOME - OTHER	0	0	0.00	0.00	20.00	0.00	0.00	0.00
13-4110 INCOME - OTHER (HOT)	0	0	0.00	0.00	0.00	0.00	0.00	0.00
13-4111 INCOME - OTHER (GEN.FUND)	0	0	0.00	0.00	0.00	0.00	0.00	0.00
13-4112 INCOME-WALZEM RD GRANT	0	0	0.00	0.00	0.00	0.00	0.00	0.00
13-4113 INCOME-CORPORATE DONATIONS	0	0	0.00	0.00	0.00	0.00	0.00	0.00
13-4115 SALES TAX (.25)	554,000	554,000	71,693.18	458,716.62	394,593.86	0.00	82.80	95,283.38
13-4301 INTEREST	2,000	2,000	8.41	6,098.06	11,440.29	0.00	304.90 (	4,098.06)
13-4900 PROCEEDS FROM CAPITAL LEASE	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES	556,000	556,000	71,701.59	464,814.68	406,054.15	0.00	83.60	91,185.32

CITY OF WINCREST
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JULY 31ST, 2020

13 -ECONOMIC DEVELOPMENT CORP

% OF YEAR COMPLETED: 83.33

DEPARTMENTAL EXPENDITURES	ORIGINAL BUDGET	AMENDED BUDGET	CURRENT PERIOD	YEAR TO DATE BALANCE	PRIOR YEAR YTD BALANCE	TOTAL ENCUMBERED	% OF BUDGET	BUDGET BALANCE
00-GENERAL EXPENDITURES								
SALARIES & BENEFITS								
13-500-009 SALARIES - EDC	37,000	42,000	4,964.77	33,892.14	19,323.14	0.00	80.70	8,107.86
13-500-010 ADMINISTRATIVE EXPENSES	1,000	1,000	0.00	0.00	0.00	0.00	0.00	1,000.00
13-500-011 EDC LONGEVITY	0	0	0.00	0.00	0.00	0.00	0.00	0.00
13-500-013 STIPEND	0	0	0.00	0.00	0.00	0.00	0.00	0.00
13-500-018 EDC EDUCATION PAY	0	0	0.00	0.00	0.00	0.00	0.00	0.00
13-500-020 EDC OVERTIME	2,000	2,000	0.00	0.00	0.00	0.00	0.00	2,000.00
13-500-030 SOCIAL SECURITY-EDC	4,000	4,000	382.98	2,789.60	1,453.66	0.00	69.74	1,210.40
13-500-040 HEALTH INSURANCE-EDC	9,064	9,064	696.44	6,516.04	7,030.10	0.00	71.89	2,547.96
13-500-050 RETIREMENT-EDC	4,400	4,400	374.46	2,742.42	1,505.02	0.00	62.33	1,657.58
13-500-060 WORKERS COMPENSATION-EDC	1,100	1,100	0.00	1,100.00	1,000.00	0.00	100.00	0.00
13-500-070 UNEMPLOYMENT COMPENSATION	500	500	0.00	123.66	136.10	0.00	24.73	376.34
13-500-080 CONTRACT LABOR	162,000	157,000	7,800.00	74,100.00	54,020.00	0.00	47.20	82,900.00
13-500-095 TERMINATION PAYOUT	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL SALARIES & BENEFITS	221,064	221,064	14,218.65	121,263.86	84,468.02	0.00	54.85	99,800.14
OTHER EXPENSES								
13-500-100 PUBLIC RELATION FEES-GENERAL	15,000	15,000	0.00	3,993.47	50.21	0.00	26.62	11,006.53
13-500-115 MOBILE TELEPHONE	600	600	41.54	1,733.11	290.78	0.00	288.85	1,133.11
13-500-120 DUES & SUBSCRIPTIONS	500	500	0.00	145.00	192.35	0.00	29.00	355.00
13-500-130 TRAINING	7,000	7,000	0.00	540.00	1,807.62	0.00	7.71	6,460.00
13-500-132 TRAVEL	10,000	10,000	0.00	0.00	5.00	0.00	0.00	10,000.00
13-500-135 MEALS & ENTERTAINMENT	5,000	5,000	53.81	519.79	505.94	0.00	10.40	4,480.21
13-500-150 EMP MED COST ASSIST	0	0	0.00	256.47	0.00	0.00	0.00	256.47
13-500-200 COMPUTER MAINTENANCE	4,000	4,000	16.23	16.23	0.00	0.00	0.41	3,983.77
13-500-201 WEBSITE MAINTENANCE	2,000	2,000	0.00	1,758.75	1,675.00	0.00	87.94	241.25
13-500-205 REPAIRS & MAINT OF BUILDING	1,000	1,000	0.00	0.00	93.24	0.00	0.00	1,000.00
13-500-250 LEGAL EXPENSES	50,000	50,000	1,265.78	21,263.96	30,742.04	0.00	42.53	28,736.04
13-500-290 AUDIT	6,000	6,000	4,430.00	4,430.00	4,300.00	0.00	73.83	1,570.00
13-500-325 SALES TAX COLLECTION SERVICE	1,800	1,800	0.00	0.00	0.00	0.00	0.00	1,800.00
13-500-430 SUPPLIES	4,000	4,000	0.00	1,923.99	2,248.35	0.00	48.10	2,076.01
13-500-440 ELECTION EXPENSES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
13-500-510 VEHICLE EXPENSE-EDC	1,000	1,000	0.00	166.79	57.00	0.00	16.68	833.21
13-500-515 HEALTH EXPENSE ALLOW-DIRECTO	0	0	0.00	0.00	0.00	0.00	0.00	0.00
13-500-520 MOVING EXPENSE-DIRECTOR	0	0	0.00	0.00	0.00	0.00	0.00	0.00
13-500-540 VEHICLE FUEL	1,000	1,000	18.00	59.25	57.00	0.00	5.93	940.75
13-500-590 POSTAGE	500	500	0.00	445.10	110.00	0.00	89.02	54.90
13-500-630 LEGAL ADVERTISING	0	0	0.00	0.00	0.00	0.00	0.00	0.00
13-500-640 COPIER USAGE	1,200	1,200	0.00	0.00	0.00	0.00	0.00	1,200.00
13-500-650 WALZEM RD GRANT EXPENSES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
13-500-700 CONTINGENCIES	2,500	2,500	0.00	216.08	266.67	0.00	8.64	2,283.92
13-500-750 EDC PROJECTS	111,000	111,000	0.00	10,291.73	2,808.13	0.00	9.27	100,708.27
13-500-751 PROMOTING WINDCREST	71,000	71,000	0.00	2,895.83	14,259.55	0.00	4.08	68,104.17
13-500-752 SERVICES AGREEMENT GEN. FUND	0	0	0.00	0.00	60,000.00	0.00	0.00	0.00
TOTAL OTHER EXPENSES	295,100	295,100	5,825.36	50,655.55	119,468.88	0.00	17.17	244,444.45

CITY OF WINCREST
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JULY 31ST, 2020

13 -ECONOMIC DEVELOPMENT CORP

% OF YEAR COMPLETED: 83.33

DEPARTMENTAL EXPENDITURES	ORIGINAL BUDGET	AMENDED BUDGET	CURRENT PERIOD	YEAR TO DATE BALANCE	PRIOR YEAR YTD BALANCE	TOTAL ENCUMBERED	% OF BUDGET	BUDGET BALANCE
<u>CAPITAL EXPENSES</u>								
13-500-800 EDC PROJECTS	0	0	37,648.00	37,648.00	0.00	0.00	0.00 (	37,648.00)
13-500-801 PROMOTING WINDCREST	0	0	0.00	0.00	0.00	0.00	0.00	0.00
13-500-810 CAPITAL EXPENSE	0	0	0.00	0.00	0.00	0.00	0.00	0.00
13-500-890 TLF LOAN PAYMENTS	0	0	0.00	0.00	0.00	0.00	0.00	0.00
13-500-891 RACKER ROAD PROJECT	0	0	0.00	0.00	0.00	0.00	0.00	0.00
13-500-892 TLF INTEREST	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL EXPENSES	0	0	37,648.00	37,648.00	0.00	0.00	0.00 (	37,648.00)
<u>OTHER INCOME/EXPENSES</u>								
13-500-900 PRIOR PERIOD ADJUSTMENT	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL OTHER INCOME/EXPENSES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL 00-GENERAL EXPENDITURES	516,164	516,164	57,692.01	209,567.41	203,936.90	0.00	40.60	306,596.59
TOTAL EXPENDITURES	516,164	516,164	57,692.01	209,567.41	203,936.90	0.00	40.60	306,596.59
REVENUE OVER/(UNDER) EXPENDITURES	39,836	39,836	14,009.58	255,247.27	202,117.25	0.00	640.75 (	215,411.27)

CITY OF WINCREST
BALANCE SHEET
AS OF: JULY 31ST, 2020

14 -COURT TECHNOLOGY FUND

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE	
ASSETS			
=====			
14-1102	CLAIM ON CASH	13,977.93	
14-1105	CASH - SAVINGS	21,605.03	
14-1315	DUE FROM GENERAL FUND	<u>0.00</u>	
			<u>35,582.96</u>
TOTAL ASSETS			35,582.96
			=====
LIABILITIES			
=====			
14-2315	DUE TO GENERAL FUND	0.00	
14-2400	A/P PENDING	<u>0.00</u>	
	TOTAL LIABILITIES		<u>0.00</u>
EQUITY			
=====			
14-3201	FUND BALANCE	<u>35,739.85</u>	
	TOTAL BEGINNING EQUITY	35,739.85	
TOTAL REVENUE		13,929.34	
TOTAL EXPENSES		<u>14,086.23</u>	
TOTAL INCREASE/(DECREASE) IN FUND BAL.		(156.89)	
TOTAL EQUITY & FUND BALANCE		<u>35,582.96</u>	
TOTAL LIABILITIES, EQUITY & FUND BALANCE			35,582.96
			=====

CITY OF WINCREST
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JULY 31ST, 2020

14 -COURT TECHNOLOGY FUND

% OF YEAR COMPLETED: 83.33

	ORIGINAL BUDGET	AMENDED BUDGET	CURRENT PERIOD	YEAR TO DATE BALANCE	PRIOR YEAR YTD BALANCE	TOTAL ENCUMBERED	% OF BUDGET	BUDGET BALANCE
<u>REVENUE SUMMARY</u>								
ALL REVENUES	15,677	15,677	1,773.10	13,929.34	11,756.77	0.00	88.85	1,747.66
TOTAL REVENUES	15,677	15,677	1,773.10	13,929.34	11,756.77	0.00	88.85	1,747.66
<u>EXPENDITURE SUMMARY</u>								
<u>00-GENERAL EXPENDITURES</u>								
SALARIES & BENEFITS	4,625	4,625	0.00	4,104.00	829.45	675.00	103.33 (	154.00)
CAPITAL EXPENSES	0	0	0.00	9,982.23	0.00	0.00	0.00 (	9,982.23)
TOTAL 00-GENERAL EXPENDITURES	4,625	4,625	0.00	14,086.23	829.45	675.00	319.16 (	10,136.23)
TOTAL EXPENDITURES	4,625	4,625	0.00	14,086.23	829.45	675.00	319.16 (	10,136.23)
REVENUE OVER/(UNDER) EXPENDITURES	11,052	11,052	1,773.10 (	156.89)	10,927.32 (	675.00)	7.53-	11,883.89

CITY OF WINCREST
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JULY 31ST, 2020

14 -COURT TECHNOLOGY FUND

% OF YEAR COMPLETED: 83.33

REVENUES	ORIGINAL BUDGET	AMENDED BUDGET	CURRENT PERIOD	YEAR TO DATE BALANCE	PRIOR YEAR YTD BALANCE	TOTAL ENCUMBERED	% OF BUDGET	BUDGET BALANCE
14-4101 INCOME-COURT TECHNOLOGY FEES	15,500	15,500	1,772.94	13,802.92	11,440.72	0.00	89.05	1,697.08
14-4115 INCOME - INTEREST	177	177	0.16	126.42	316.05	0.00	71.42	50.58
TOTAL REVENUES	15,677	15,677	1,773.10	13,929.34	11,756.77	0.00	88.85	1,747.66

CITY OF WINCREST
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JULY 31ST, 2020

14 -COURT TECHNOLOGY FUND

% OF YEAR COMPLETED: 83.33

DEPARTMENTAL EXPENDITURES	ORIGINAL BUDGET	AMENDED BUDGET	CURRENT PERIOD	YEAR TO DATE BALANCE	PRIOR YEAR YTD BALANCE	TOTAL ENCUMBERED	% OF BUDGET	BUDGET BALANCE
00-GENERAL EXPENDITURES								
=====								
SALARIES & BENEFITS								
14-500-050 MISCELLANEOUS	4,625	4,625	0.00	4,104.00	829.45	675.00	103.33 (	154.00)
TOTAL SALARIES & BENEFITS	4,625	4,625	0.00	4,104.00	829.45	675.00	103.33 (	154.00)
CAPITAL EXPENSES								
14-500-800 CAPITAL EXPENDITURES	0	0	0.00	9,982.23	0.00	0.00	0.00 (	9,982.23)
TOTAL CAPITAL EXPENSES	0	0	0.00	9,982.23	0.00	0.00	0.00 (	9,982.23)
TOTAL 00-GENERAL EXPENDITURES	4,625	4,625	0.00	14,086.23	829.45	675.00	319.16 (	10,136.23)
TOTAL EXPENDITURES	4,625	4,625	0.00	14,086.23	829.45	675.00	319.16 (	10,136.23)
REVENUE OVER/(UNDER) EXPENDITURES	11,052	11,052	1,773.10 (	156.89)	10,927.32 (	675.00)	7.53-	11,883.89

CITY OF WINCREST
BALANCE SHEET
AS OF: JULY 31ST, 2020

15 -COURT BLDG. SECURITY FUND

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE	
ASSETS			
=====			
15-1102	CLAIM ON CASH	36,542.61	
15-1105	CASH - SAVINGS	733.93	
15-1315	DUE FROM GENERAL FUND	<u>0.00</u>	
			<u>37,276.54</u>
TOTAL ASSETS			37,276.54
=====			
LIABILITIES			
=====			
15-2315	DUE TO GENERAL FUND	0.00	
15-2400	A/P PENDING	<u>0.00</u>	
	TOTAL LIABILITIES		<u>0.00</u>
EQUITY			
=====			
15-3201	FUND BALANCE	<u>52,198.40</u>	
	TOTAL BEGINNING EQUITY	52,198.40	
TOTAL REVENUE		12,553.14	
TOTAL EXPENSES		<u>27,475.00</u>	
TOTAL INCREASE/(DECREASE) IN FUND BAL.		(14,921.86)	
TOTAL EQUITY & FUND BALANCE		<u>37,276.54</u>	
TOTAL LIABILITIES, EQUITY & FUND BALANCE			37,276.54
=====			

CITY OF WINCREST
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JULY 31ST, 2020

15 -COURT BLDG. SECURITY FUND

% OF YEAR COMPLETED: 83.33

	ORIGINAL BUDGET	AMENDED BUDGET	CURRENT PERIOD	YEAR TO DATE BALANCE	PRIOR YEAR YTD BALANCE	TOTAL ENCUMBERED	% OF BUDGET	BUDGET BALANCE
<u>REVENUE SUMMARY</u>								
ALL REVENUES	11,559	11,559	2,012.34	12,553.14	8,559.88	0.00	108.60	(994.14)
TOTAL REVENUES	11,559	11,559	2,012.34	12,553.14	8,559.88	0.00	108.60	(994.14)
<u>EXPENDITURE SUMMARY</u>								
<u>00-GENERAL EXPENDITURES</u>								
SALARIES & BENEFITS	0	0	0.00	2,500.00	2,450.22	0.00	0.00	(2,500.00)
CAPITAL EXPENSES	0	0	24,975.00	24,975.00	0.00	0.00	0.00	(24,975.00)
TOTAL 00-GENERAL EXPENDITURES	0	0	24,975.00	27,475.00	2,450.22	0.00	0.00	(27,475.00)
TOTAL EXPENDITURES	0	0	24,975.00	27,475.00	2,450.22	0.00	0.00	(27,475.00)
REVENUE OVER/(UNDER) EXPENDITURES	11,559	11,559	(22,962.66)	(14,921.86)	6,109.66	0.00	129.09-	26,480.86

CITY OF WINCREST
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JULY 31ST, 2020

15 -COURT BLDG. SECURITY FUND

% OF YEAR COMPLETED: 83.33

REVENUES	ORIGINAL BUDGET	AMENDED BUDGET	CURRENT PERIOD	YEAR TO DATE BALANCE	PRIOR YEAR YTD BALANCE	TOTAL ENCUMBERED	% OF BUDGET	BUDGET BALANCE
15-4101 INCOME-COURT BLDG SECURITY FEE	11,556	11,556	2,012.33	12,548.84	8,549.15	0.00	108.59 (	992.84)
15-4115 INCOME - INTEREST	3	3	0.01	4.30	10.73	0.00	143.33 (	1.30)
15-4120 TRANSFER FROM GENERAL FUND	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES	11,559	11,559	2,012.34	12,553.14	8,559.88	0.00	108.60 (	994.14)

CITY OF WINCREST
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JULY 31ST, 2020

15 -COURT BLDG. SECURITY FUND

% OF YEAR COMPLETED: 83.33

DEPARTMENTAL EXPENDITURES	ORIGINAL BUDGET	AMENDED BUDGET	CURRENT PERIOD	YEAR TO DATE BALANCE	PRIOR YEAR YTD BALANCE	TOTAL ENCUMBERED	% OF BUDGET	BUDGET BALANCE
<u>00-GENERAL EXPENDITURES</u>								
=====								
<u>SALARIES & BENEFITS</u>								
15-500-050 MISCELLANEOUS	0	0	0.00	2,500.00	2,450.22	0.00	0.00 (	2,500.00)
TOTAL SALARIES & BENEFITS	0	0	0.00	2,500.00	2,450.22	0.00	0.00 (	2,500.00)
<u>CAPITAL EXPENSES</u>								
15-500-800 CAPITAL EXPENDITURES	0	0	24,975.00	24,975.00	0.00	0.00	0.00 (	24,975.00)
TOTAL CAPITAL EXPENSES	0	0	24,975.00	24,975.00	0.00	0.00	0.00 (	24,975.00)
TOTAL 00-GENERAL EXPENDITURES	0	0	24,975.00	27,475.00	2,450.22	0.00	0.00 (	27,475.00)
TOTAL EXPENDITURES	0	0	24,975.00	27,475.00	2,450.22	0.00	0.00 (	27,475.00)
REVENUE OVER/(UNDER) EXPENDITURES	11,559	11,559 (	22,962.66) (	14,921.86)	6,109.66	0.00	129.09-	26,480.86

16 -HOTEL/MOTEL TAX FUND

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE	
ASSETS			
=====			
16-1102	CLAIM ON CASH	10,427.82	
16-1105	SAVINGS	396,430.51	
16-1115	INVESTMENTS	0.00	
16-1315	DUE FROM GENERAL FUND	0.00	
16-1357	DUE FROM TEXAS TAX NOTE FUND	0.00	
16-1515	A/R - ACCRUED INTEREST	0.00	
16-1550	A/R - MISCELLANEOUS	0.00	
		<u>406,858.33</u>	
			<u>406,858.33</u>
TOTAL ASSETS			
=====			
LIABILITIES			
=====			
16-2315	DUE TO GENERAL FUND	0.00	
16-2357	DUE TO TEXAS TAX NOTES FUND	0.00	
16-2375	DUE TO EDC FUND	0.00	
16-2400	A/P PENDING	0.00	
	TOTAL LIABILITIES	<u>0.00</u>	
EQUITY			
=====			
16-3201	FUND BALANCE	238,609.34	
	TOTAL BEGINNING EQUITY	<u>238,609.34</u>	
	TOTAL REVENUE	168,248.99	
	TOTAL EXPENSES	<u>0.00</u>	
	TOTAL INCREASE/(DECREASE) IN FUND BAL.	168,248.99	
	TOTAL EQUITY & FUND BALANCE	<u>406,858.33</u>	
			<u>406,858.33</u>
TOTAL LIABILITIES, EQUITY & FUND BALANCE			
=====			

CITY OF WINCREST
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JULY 31ST, 2020

16 -HOTEL/MOTEL TAX FUND

% OF YEAR COMPLETED: 83.33

	ORIGINAL BUDGET	AMENDED BUDGET	CURRENT PERIOD	YEAR TO DATE BALANCE	PRIOR YEAR YTD BALANCE	TOTAL ENCUMBERED	% OF BUDGET	BUDGET BALANCE
<u>REVENUE SUMMARY</u>								
ALL REVENUES	295,037	295,037	7,100.11	168,248.99	231,436.63	0.00	57.03	126,787.65
TOTAL REVENUES	295,037	295,037	7,100.11	168,248.99	231,436.63	0.00	57.03	126,787.65
<u>EXPENDITURE SUMMARY</u>								
<u>00-GENERAL EXPENDITURES</u>								
SALARIES & BENEFITS	0	0	0.00	0.00	0.00	0.00	0.00	0.00
OTHER EXPENSES	270,000	270,000	0.00	0.00	180,000.00	0.00	0.00	270,000.00
CAPITAL EXPENSES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL 00-GENERAL EXPENDITURES	270,000	270,000	0.00	0.00	180,000.00	0.00	0.00	270,000.00
TOTAL EXPENDITURES	270,000	270,000	0.00	0.00	180,000.00	0.00	0.00	270,000.00
REVENUE OVER/(UNDER) EXPENDITURES	25,037	25,037	7,100.11	168,248.99	51,436.63	0.00	672.01 (	143,212.35)

CITY OF WINCREST
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JULY 31ST, 2020

16 -HOTEL/MOTEL TAX FUND

% OF YEAR COMPLETED: 83.33

REVENUES	ORIGINAL BUDGET	AMENDED BUDGET	CURRENT PERIOD	YEAR TO DATE BALANCE	PRIOR YEAR YTD BALANCE	TOTAL ENCUMBERED	% OF BUDGET	BUDGET BALANCE
16-4101 INCOME-HOT	294,687	294,687	7,096.83	166,166.85	228,002.67	0.00	56.39	128,519.79
16-4105 INCOME-OTHER	0	0	0.00	0.00	0.00	0.00	0.00	0.00
16-4115 INCOME-INTEREST	350	350	3.28	2,082.14	3,433.96	0.00	594.90 (	1,732.14)
TOTAL REVENUES	295,037	295,037	7,100.11	168,248.99	231,436.63	0.00	57.03	126,787.65

CITY OF WINCREST
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JULY 31ST, 2020

16 -HOTEL/MOTEL TAX FUND

% OF YEAR COMPLETED: 83.33

DEPARTMENTAL EXPENDITURES	ORIGINAL BUDGET	AMENDED BUDGET	CURRENT PERIOD	YEAR TO DATE BALANCE	PRIOR YEAR YTD BALANCE	TOTAL ENCUMBERED	% OF BUDGET	BUDGET BALANCE
00-GENERAL EXPENDITURES								
=====								
<u>SALARIES & BENEFITS</u>								
16-500-040 ADVERTISING & PROMOTION	0	0	0.00	0.00	0.00	0.00	0.00	0.00
16-500-050 MISCELLANEOUS	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL SALARIES & BENEFITS	0	0	0.00	0.00	0.00	0.00	0.00	0.00
<u>OTHER EXPENSES</u>								
16-500-501 TRANSFER TO GENERAL FUND	270,000	270,000	0.00	0.00	180,000.00	0.00	0.00	270,000.00
TOTAL OTHER EXPENSES	270,000	270,000	0.00	0.00	180,000.00	0.00	0.00	270,000.00
<u>CAPITAL EXPENSES</u>								
16-500-800 CAPITAL EXPENDITURES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL EXPENSES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
 TOTAL 00-GENERAL EXPENDITURES	 270,000	 270,000	 0.00	 0.00	 180,000.00	 0.00	 0.00	 270,000.00
 TOTAL EXPENDITURES	 270,000	 270,000	 0.00	 0.00	 180,000.00	 0.00	 0.00	 270,000.00
REVENUE OVER/(UNDER) EXPENDITURES	25,037	25,037	7,100.11	168,248.99	51,436.63	0.00	672.01 (	143,212.35)

CITY OF WINCREST
BALANCE SHEET
AS OF: JULY 31ST, 2020

17 -DEBT SERVICE

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE	
ASSETS			
=====			
17-1102	CLAIM ON CASH	140,717.07	
17-1105	SAVINGS	0.00	
17-1115	INVESTMENTS	0.00	
17-1315	DUE FROM GENERAL FUND	0.00	
17-1316	DUE FROM 2019A BOND	4,061.59	
17-1356	DUE FROM HOTEL/MOTEL TAX FND	0.00	
17-1501	A/R - ADVALOREM TAXES	1,920.52	
17-1505	ALLOW FOR DOUBTFUL ACCTS	(288.08)	
17-1515	A/R - ACCRUED INTEREST	0.00	
17-1550	A/R - MISCELLANEOUS	0.00	
		<u>146,411.10</u>	
	TOTAL ASSETS		146,411.10
			=====
LIABILITIES			
=====			
17-2315	DUE TO GENERAL FUND	0.00	
17-2316	ACCRUED INTEREST	4,061.59	
17-2356	DUE TO HOTEL/MOTEL TAX FUND	0.00	
17-2400	A/P PENDING	0.00	
17-2501	DEFERRED REVENUE - TAXES	1,631.08	
	TOTAL LIABILITIES	<u>5,692.67</u>	
EQUITY			
=====			
17-3201	FUND BALANCE	440.45	
	TOTAL BEGINNING EQUITY	<u>440.45</u>	
	TOTAL REVENUE	614,190.47	
	TOTAL EXPENSES	<u>473,912.49</u>	
	TOTAL INCREASE/(DECREASE) IN FUND BAL.	140,277.98	
	TOTAL EQUITY & FUND BALANCE	<u>140,718.43</u>	
	TOTAL LIABILITIES, EQUITY & FUND BALANCE		146,411.10
			=====

CITY OF WINCREST
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JULY 31ST, 2020

17 -DEBT SERVICE

% OF YEAR COMPLETED: 83.33

	ORIGINAL BUDGET	AMENDED BUDGET	CURRENT PERIOD	YEAR TO DATE BALANCE	PRIOR YEAR YTD BALANCE	TOTAL ENCUMBERED	% OF BUDGET	BUDGET BALANCE
<u>REVENUE SUMMARY</u>								
ALL REVENUES	658,416	658,416	15,548.70	614,190.47	0.00	0.00	93.28	44,225.53
TOTAL REVENUES	658,416	658,416	15,548.70	614,190.47	0.00	0.00	93.28	44,225.53
<u>EXPENDITURE SUMMARY</u>								
<u>00-GENERAL EXPENDITURES</u>								
OTHER EXPENSES	653,413	653,413	0.00	473,912.49	0.00	0.00	72.53	179,500.01
TOTAL 00-GENERAL EXPENDITURES	653,413	653,413	0.00	473,912.49	0.00	0.00	72.53	179,500.01
TOTAL EXPENDITURES	653,413	653,413	0.00	473,912.49	0.00	0.00	72.53	179,500.01
REVENUE OVER/(UNDER) EXPENDITURES	5,004	5,004	15,548.70	140,277.98	0.00	0.00	2,803.60 (	135,274.48)

CITY OF WINCREST
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JULY 31ST, 2020

17 -DEBT SERVICE

% OF YEAR COMPLETED: 83.33

REVENUES	ORIGINAL BUDGET	AMENDED BUDGET	CURRENT PERIOD	YEAR TO DATE BALANCE	PRIOR YEAR YTD BALANCE	TOTAL ENCUMBERED	% OF BUDGET	BUDGET BALANCE
17-4101 INCOME - TAX NOTES PROCEEDS	0	0	0.00	0.00	0.00	0.00	0.00	0.00
17-4105 INCOME - OTHER	0	0	0.00	0.00	0.00	0.00	0.00	0.00
17-4115 INCOME - INTEREST	0	0	0.00	0.00	0.00	0.00	0.00	0.00
17-4116 INCOME - SALES TAX (.25)	0	0	0.00	0.00	0.00	0.00	0.00	0.00
17-4117 AD VALOREM TAX (I&S)	658,416	658,416	15,548.70	614,190.47	0.00	0.00	93.28	44,225.53
TOTAL REVENUES	658,416	658,416	15,548.70	614,190.47	0.00	0.00	93.28	44,225.53

CITY OF WINCREST
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JULY 31ST, 2020

17 -DEBT SERVICE

% OF YEAR COMPLETED: 83.33

DEPARTMENTAL EXPENDITURES	ORIGINAL BUDGET	AMENDED BUDGET	CURRENT PERIOD	YEAR TO DATE BALANCE	PRIOR YEAR YTD BALANCE	TOTAL ENCUMBERED	% OF BUDGET	BUDGET BALANCE
00-GENERAL EXPENDITURES								
=====								
OTHER EXPENSES								
17-500-211 GO SERIES 2019 A PRINCIPAL E	160,000	160,000	0.00	160,000.00	0.00	0.00	100.00	0.00
17-500-212 GO SERIES 2019 A INTEREST EX	330,527	330,527	0.00	190,126.67	0.00	0.00	57.52	140,400.00
17-500-213 GO SERIES 2019 B PRINCIPAL E	70,000	70,000	0.00	70,000.00	0.00	0.00	100.00	0.00
17-500-214 GO SERIES 2019 B INTEREST EX	92,886	92,886	0.00	53,785.82	0.00	0.00	57.91	39,100.01
17-500-351 GO SERIES 2019 A ISSUANCE CO	0	0	0.00	0.00	0.00	0.00	0.00	0.00
17-500-352 GO SERIES 2019 B ISSUANCE CO	0	0	0.00	0.00	0.00	0.00	0.00	0.00
17-500-400 PAY AGENT/REGISTRAR FEES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL OTHER EXPENSES	653,413	653,413	0.00	473,912.49	0.00	0.00	72.53	179,500.01
TOTAL 00-GENERAL EXPENDITURES	653,413	653,413	0.00	473,912.49	0.00	0.00	72.53	179,500.01
TOTAL EXPENDITURES	653,413	653,413	0.00	473,912.49	0.00	0.00	72.53	179,500.01
REVENUE OVER/(UNDER) EXPENDITURES	5,004	5,004	15,548.70	140,277.98	0.00	0.00	2,803.60 (	135,274.48)

CITY OF WINCREST
BALANCE SHEET
AS OF: JULY 31ST, 2020

18 -WCC&PD FUND

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE	
ASSETS			
=====			
18-1102	CLAIM ON CASH	(160,795.11)	
18-1105	CASH - SAVINGS	429,419.71	
18-1210	PREPAID MAINTENANCE	0.00	
18-1315	DUE FROM GENERAL FUND	0.00	
18-1510	A/R-SALES TAX	0.00	
18-1515	A/R - MISC.	0.00	
		<u>268,624.60</u>	
TOTAL ASSETS			268,624.60
=====			
LIABILITIES			
=====			
18-2200	WAGES PAYABLE	0.00	
18-2230	TMRS PAYABLE	0.00	
18-2250	INSURANCE A/P	0.40	
18-2315	DUE TO GENERAL FUND	0.00	
18-2400	A/P PENDING	0.00	
18-2410	A/P - SALES TAX	0.00	
18-2451	A/P SALES TAX PAYBACK	0.00	
	TOTAL LIABILITIES	<u>0.40</u>	
EQUITY			
=====			
18-3201	FUND BALANCE	<u>490,206.46</u>	
	TOTAL BEGINNING EQUITY	490,206.46	
TOTAL REVENUE		588,862.79	
TOTAL EXPENSES		<u>810,445.05</u>	
TOTAL INCREASE/(DECREASE) IN FUND BAL.		(221,582.26)	
TOTAL EQUITY & FUND BALANCE		<u>268,624.20</u>	
TOTAL LIABILITIES, EQUITY & FUND BALANCE			268,624.60
=====			

CITY OF WINCREST
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JULY 31ST, 2020

18 -WCC&PD FUND

% OF YEAR COMPLETED: 83.33

	ORIGINAL BUDGET	AMENDED BUDGET	CURRENT PERIOD	YEAR TO DATE BALANCE	PRIOR YEAR YTD BALANCE	TOTAL ENCUMBERED	% OF BUDGET	BUDGET BALANCE
<u>REVENUE SUMMARY</u>								
ALL REVENUES	694,922	694,922	85,810.04	588,862.79	528,811.09	0.00	84.74	106,059.21
TOTAL REVENUES	694,922	694,922	85,810.04	588,862.79	528,811.09	0.00	84.74	106,059.21
<u>EXPENDITURE SUMMARY</u>								
<u>00-GENERAL EXPENDITURES</u>								
SALARIES & BENEFITS	470,051	566,242	81,517.34	479,914.66	370,893.67	0.00	84.75	86,327.76
OTHER EXPENSES	271,935	90,500	7,212.78	25,743.16	102,868.65	0.00	28.45	64,756.84
CAPITAL EXPENSES	233,800	233,800	785.00	304,787.23	191,784.47	145,939.67	192.78 (	216,926.90)
OTHER INCOME/EXPENSES	53,000	53,000	0.00	0.00	0.00	0.00	0.00	53,000.00
TOTAL 00-GENERAL EXPENDITURES	1,028,786	943,542	89,515.12	810,445.05	665,546.79	145,939.67	101.36 (	12,842.30)
TOTAL EXPENDITURES	1,028,786	943,542	89,515.12	810,445.05	665,546.79	145,939.67	101.36 (	12,842.30)
REVENUE OVER/(UNDER) EXPENDITURES	(333,864) (	248,620) (	3,705.08) (	221,582.26) (	136,735.70) (	145,939.67)	147.82	118,901.51

CITY OF WINCREST
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JULY 31ST, 2020

18 -WCC&PD FUND

% OF YEAR COMPLETED: 83.33

REVENUES	ORIGINAL BUDGET	AMENDED BUDGET	CURRENT PERIOD	YEAR TO DATE BALANCE	PRIOR YEAR YTD BALANCE	TOTAL ENCUMBERED	% OF BUDGET	BUDGET BALANCE
18-4101 INCOME - SALES TAX	691,922	691,922	85,806.96	586,066.44	521,015.58	0.00	84.70	105,855.56
18-4102 INCOME-K9 DONATIONS	0	0	0.00	0.00	0.00	0.00	0.00	0.00
18-4105 INCOME - OTHER	0	0	0.00	0.00	0.00	0.00	0.00	0.00
18-4115 INCOME - INTEREST	3,000	3,000	3.08	2,796.35	7,795.51	0.00	93.21	203.65
18-4120 PROCEEDS FROM GUN SALES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
18-4900 PROCEEDS FROM CAPITAL LEASE	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES	694,922	694,922	85,810.04	588,862.79	528,811.09	0.00	84.74	106,059.21

CITY OF WINCREST
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JULY 31ST, 2020

18 -WCC&PD FUND

% OF YEAR COMPLETED: 83.33

DEPARTMENTAL EXPENDITURES	ORIGINAL BUDGET	AMENDED BUDGET	CURRENT PERIOD	YEAR TO DATE BALANCE	PRIOR YEAR YTD BALANCE	TOTAL ENCUMBERED	% OF BUDGET	BUDGET BALANCE
00-GENERAL EXPENDITURES								

SALARIES & BENEFITS								
18-500-009 SALARIES	302,346	375,087	62,665.84	330,105.25	241,838.66	0.00	88.01	44,981.54
18-500-010 ADMINISTRATIVE EXPENSE	0	0	0.00	0.00	0.00	0.00	0.00	0.00
18-500-011 LONGEVITY	0	0	0.00	0.00	0.00	0.00	0.00	0.00
18-500-013 STIPEND	0	0	0.00	0.00	9,033.00	0.00	0.00	0.00
18-500-014 SPECIAL ASSIGNMENT PAY K-9	4,500	4,500	519.24	3,807.76	3,721.22	0.00	84.62	692.24
18-500-015 INCENTIVE PAY-BILING & SHIFT	600	900	210.05	1,286.90	970.50	0.00	142.99 (	386.90)
18-500-017 CERTIFICATION PAY	1,500	2,250	415.44	1,996.42	1,690.61	0.00	88.73	253.58
18-500-018 EDUCATION PAY	300	300	103.86	738.56	398.13	0.00	246.19 (	438.56)
18-500-019 TUITION REIMBURSEMENT	0	0	0.00	0.00	0.00	0.00	0.00	0.00
18-500-020 OVERTIME	22,200	22,200	2,036.46	18,752.62	12,539.94	0.00	84.47	3,447.38
18-500-021 7K HOURS	7,000	7,000	725.87	4,878.33	4,740.66	0.00	69.69	2,121.67
18-500-026 HAZARDOUS DUTY PAY	1,000	2,860	595.41	2,487.83	692.36	0.00	86.99	372.17
18-500-030 SOCIAL SECURITY	25,246	31,033	5,034.59	27,893.53	20,791.15	0.00	89.88	3,139.64
18-500-040 HEALTH INSURANCE	63,448	72,350	4,178.64	39,061.96	47,710.15	0.00	53.99	33,287.88
18-500-050 RETIREMENT	25,526	31,378	5,031.94	27,899.08	21,529.64	0.00	88.91	3,478.90
18-500-060 WORKERS COMPENSATION	15,089	15,089	0.00	20,001.59	4,000.00	0.00	132.56 (	4,912.95)
18-500-070 UNEMPLOYMENT COMPENSATION	1,296	1,296	0.00	1,004.83	1,237.65	0.00	77.53	291.17
TOTAL SALARIES & BENEFITS	470,051	566,242	81,517.34	479,914.66	370,893.67	0.00	84.75	86,327.76
OTHER EXPENSES								
18-500-120 DUES & SUBSCRIPTIONS	3,000	0	0.00	0.00	113.70	0.00	0.00	0.00
18-500-130 BONDS & TRAINING	8,500	0	0.00	0.00	876.96	0.00	0.00	0.00
18-500-250 LEGAL EXPENSE	0	0	0.00	0.00	0.00	0.00	0.00	0.00
18-500-290 AUDIT	20,000	20,000	0.00	18,500.00	20,522.00	0.00	92.50	1,500.00
18-500-325 SALES TAX COLLECTION SERVICE	10,000	10,000	2,614.00	9,111.00	3,873.00	0.00	91.11	889.00
18-500-420 OFFICE SUPPLIES/FURNITURE	11,000	0	0.00	0.00	2,259.95	0.00	0.00	0.00
18-500-430 JUVENILE PROG.FEES & SUPPLIE	0	0	0.00	0.00	946.52	0.00	0.00	0.00
18-500-431 MISCELLANEOUS SUPPLIES	21,000	0	0.00	0.00	1,785.18	0.00	0.00	0.00
18-500-433 IT SOFTWARE HARDWARE&SUPPLIES	0	0	0.00 (	5,400.00)	1,961.46	0.00	0.00	5,400.00
18-500-435 K-9 PROGRAM EXPENSES	10,000	0	0.00	0.00	10,725.26	0.00	0.00	0.00
18-500-440 ELECTION EXPENSE	0	0	0.00	0.00	0.00	0.00	0.00	0.00
18-500-450 SYSTEM ACCESS FEE	14,035	0	0.00	0.00	0.00	0.00	0.00	0.00
18-500-480 UNIFORMS	5,000	0	0.00	0.00	3,189.57	0.00	0.00	0.00
18-500-485 WEAPONS & AMMUNITION	22,500	0	0.00	0.00	19,495.16	0.00	0.00	0.00
18-500-486 PERSONAL PROTECTIVE EQUIPMEN	21,000	0	0.00	0.00	1,798.00	0.00	0.00	0.00
18-500-487 VEHICLE EQUIPMENT	12,900	0	0.00	0.00	5,402.30	0.00	0.00	0.00
18-500-488 EMERGENCY SERVICES	10,000	0	0.00	0.00	0.00	0.00	0.00	0.00
18-500-489 COMMUNITY SERVICES	8,500	0	0.00	0.00	407.62	0.00	0.00	0.00
18-500-490 MEMORIAL SERVICES	4,000	0	0.00	0.00	636.01	0.00	0.00	0.00
18-500-500 MISC. CRIME PREVENTION	27,000	0	4,598.78	4,598.78	5,751.98	0.00	0.00 (	4,598.78)
18-500-515 DEBT SERVICE - PRINCIPAL	0	0	0.00	0.00	0.00	0.00	0.00	0.00
18-500-516 DEBT SERVICE - PRINCIPAL	0	0	0.00	0.00	0.00	0.00	0.00	0.00
18-500-517 MAINTENANCE ON EQUIPMENT	60,500	60,500	0.00 (	1,066.62)	23,123.98	0.00	1.76-	61,566.62
18-500-518 DEBT SERVICE - INTEREST	0	0	0.00	0.00	0.00	0.00	0.00	0.00
18-500-520 BICYCLE PARTS & MAINTENANCE	3,000	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL OTHER EXPENSES	271,935	90,500	7,212.78	25,743.16	102,868.65	0.00	28.45	64,756.84

CITY OF WINCREST
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JULY 31ST, 2020

18 -WCC&PD FUND

% OF YEAR COMPLETED: 83.33

DEPARTMENTAL EXPENDITURES	ORIGINAL BUDGET	AMENDED BUDGET	CURRENT PERIOD	YEAR TO DATE BALANCE	PRIOR YEAR YTD BALANCE	TOTAL ENCUMBERED	% OF BUDGET	BUDGET BALANCE
<u>CAPITAL EXPENSES</u>								
18-500-800 CAPITAL EXPENDITURES	233,800	233,800	785.00	304,787.23	191,784.47	145,939.67	192.78 (	216,926.90)
TOTAL CAPITAL EXPENSES	233,800	233,800	785.00	304,787.23	191,784.47	145,939.67	192.78 (	216,926.90)
<u>OTHER INCOME/EXPENSES</u>								
18-500-900 PRIOR PERIOD ADJUSTMENTS	0	0	0.00	0.00	0.00	0.00	0.00	0.00
18-500-901 TRANSFER TO GEN FUND	53,000	53,000	0.00	0.00	0.00	0.00	0.00	53,000.00
TOTAL OTHER INCOME/EXPENSES	53,000	53,000	0.00	0.00	0.00	0.00	0.00	53,000.00
TOTAL 00-GENERAL EXPENDITURES	1,028,786	943,542	89,515.12	810,445.05	665,546.79	145,939.67	101.36 (	12,842.30)
TOTAL EXPENDITURES	1,028,786	943,542	89,515.12	810,445.05	665,546.79	145,939.67	101.36 (	12,842.30)
REVENUE OVER/(UNDER) EXPENDITURES	(333,864) (	248,620) (	3,705.08) (	221,582.26) (	136,735.70) (	145,939.67)	147.82	118,901.51

19 -CAPITAL PROJECTS STREETS

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE	
ASSETS			
=====			
19-1102	CLAIM ON CASH	623,972.70	
19-1105	CASH - SAVINGS	24,929.86	
19-1115	INVESTMENTS-TEXPOOL #159000002	10,833.71	
19-1116	INVESTMENTS-TEXPOOL#159000001	8,312.08	
19-1204	PREPAID SALES TAX	0.26	
19-1315	DUE FROM GENERAL FUND	0.00	
19-1510	A/R-SALES TAX	(90.03)	
		<u>667,958.58</u>	
TOTAL ASSETS			667,958.58
=====			
LIABILITIES			
=====			
19-2315	DUE TO GENERAL FUND	0.00	
19-2400	A/P PENDING	0.00	
19-2410	A/P - SALES TAX	0.00	
19-2441	Construction Retainage	2,495.47	
19-2451	A/P SALES TAX PAYBACK	0.00	
TOTAL LIABILITIES		<u>2,495.47</u>	
EQUITY			
=====			
19-3201	FUND BALANCE	784,494.70	
TOTAL BEGINNING EQUITY		<u>784,494.70</u>	
TOTAL REVENUE		458,957.62	
TOTAL EXPENSES		<u>577,989.21</u>	
TOTAL INCREASE/(DECREASE) IN FUND BAL.		(119,031.59)	
TOTAL EQUITY & FUND BALANCE		<u>665,463.11</u>	
TOTAL LIABILITIES, EQUITY & FUND BALANCE			667,958.58
=====			

CITY OF WINCREST
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JULY 31ST, 2020

19 -CAPITAL PROJECTS STREETS

% OF YEAR COMPLETED: 83.33

	ORIGINAL BUDGET	AMENDED BUDGET	CURRENT PERIOD	YEAR TO DATE BALANCE	PRIOR YEAR YTD BALANCE	TOTAL ENCUMBERED	% OF BUDGET	BUDGET BALANCE
<u>REVENUE SUMMARY</u>								
ALL REVENUES	619,616	619,616	71,695.29	458,957.62	396,056.37	0.00	74.07	160,658.38
TOTAL REVENUES	619,616	619,616	71,695.29	458,957.62	396,056.37	0.00	74.07	160,658.38
<u>EXPENDITURE SUMMARY</u>								
<u>00-GENERAL EXPENDITURES</u>								
SALARIES & BENEFITS	0	0	0.00	3,882.00	0.00	0.00	0.00	(3,882.00)
OTHER EXPENSES	50,000	50,000	0.00	0.00	26,570.74	0.00	0.00	50,000.00
CAPITAL EXPENSES	500,000	500,000	32,624.11	574,107.21	14,097.97	0.00	114.82	(74,107.21)
OTHER INCOME/EXPENSES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL 00-GENERAL EXPENDITURES	550,000	550,000	32,624.11	577,989.21	40,668.71	0.00	105.09	(27,989.21)
TOTAL EXPENDITURES	550,000	550,000	32,624.11	577,989.21	40,668.71	0.00	105.09	(27,989.21)
REVENUE OVER/(UNDER) EXPENDITURES	69,616	69,616	39,071.18	(119,031.59)	355,387.66	0.00	170.98-	188,647.59

CITY OF WINCREST
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JULY 31ST, 2020

19 -CAPITAL PROJECTS STREETS

% OF YEAR COMPLETED: 83.33

REVENUES	ORIGINAL BUDGET	AMENDED BUDGET	CURRENT PERIOD	YEAR TO DATE BALANCE	PRIOR YEAR YTD BALANCE	TOTAL ENCUMBERED	% OF BUDGET	BUDGET BALANCE
19-4101 INCOME - TAX NOTES PROCEEDS	0	0	0.00	0.00	0.00	0.00	0.00	0.00
19-4105 TRANSFER FROM GENERAL FUND	0	0	0.00	0.00	0.00	0.00	0.00	0.00
19-4115 INCOME - INTEREST	300	300	2.11	241.00	1,462.51	0.00	80.33	59.00
19-4116 INCOME-SALES TAX (.25)	619,316	619,316	71,693.18	458,716.62	394,593.86	0.00	74.07	160,599.38
TOTAL REVENUES	619,616	619,616	71,695.29	458,957.62	396,056.37	0.00	74.07	160,658.38

CITY OF WINCREST
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JULY 31ST, 2020

19 -CAPITAL PROJECTS STREETS

% OF YEAR COMPLETED: 83.33

DEPARTMENTAL EXPENDITURES	ORIGINAL BUDGET	AMENDED BUDGET	CURRENT PERIOD	YEAR TO DATE BALANCE	PRIOR YEAR YTD BALANCE	TOTAL ENCUMBERED	% OF BUDGET	BUDGET BALANCE
<u>00-GENERAL EXPENDITURES</u>								
=====								
<u>SALARIES & BENEFITS</u>								
19-500-050 MISCELLANEOUS EXPENSE	0	0	0.00	3,882.00	0.00	0.00	0.00	(3,882.00)
TOTAL SALARIES & BENEFITS	0	0	0.00	3,882.00	0.00	0.00	0.00	(3,882.00)
<u>OTHER EXPENSES</u>								
19-500-320 ENGINEER/ARCHITECT	50,000	50,000	0.00	0.00	26,570.74	0.00	0.00	50,000.00
19-500-325 SALES TAX COLLECTION SERVICE	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL OTHER EXPENSES	50,000	50,000	0.00	0.00	26,570.74	0.00	0.00	50,000.00
<u>CAPITAL EXPENSES</u>								
19-500-800 CAPITAL EXPENDITURES	500,000	500,000	32,624.11	574,107.21	14,097.97	0.00	114.82	(74,107.21)
19-500-810 STREET MAINTENANCE	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL EXPENSES	500,000	500,000	32,624.11	574,107.21	14,097.97	0.00	114.82	(74,107.21)
<u>OTHER INCOME/EXPENSES</u>								
19-500-900 TRANSFER TO GENERAL FUND	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL OTHER INCOME/EXPENSES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL 00-GENERAL EXPENDITURES	550,000	550,000	32,624.11	577,989.21	40,668.71	0.00	105.09	(27,989.21)
TOTAL EXPENDITURES	550,000	550,000	32,624.11	577,989.21	40,668.71	0.00	105.09	(27,989.21)
REVENUE OVER/(UNDER) EXPENDITURES	69,616	69,616	39,071.18	(119,031.59)	355,387.66	0.00	170.98-	188,647.59

20 -PUBLIC, EDUCATION&GOV.

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE	
ASSETS			
=====			
20-1102	CLAIM ON CASH	<u>36,995.48</u>	
			<u>36,995.48</u>
	TOTAL ASSETS		36,995.48
			=====
LIABILITIES			
=====			
20-2400	A/P PENDING	<u>0.00</u>	
	TOTAL LIABILITIES		<u>0.00</u>
EQUITY			
=====			
20-3201	FUND BALANCE	<u>26,662.65</u>	
	TOTAL BEGINNING EQUITY	<u>26,662.65</u>	
	TOTAL REVENUE	10,332.83	
	TOTAL EXPENSES	<u>0.00</u>	
	TOTAL INCREASE/(DECREASE) IN FUND BAL.	<u>10,332.83</u>	
	TOTAL EQUITY & FUND BALANCE	<u>36,995.48</u>	
	TOTAL LIABILITIES, EQUITY & FUND BALANCE		36,995.48
			=====

CITY OF WINCREST
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JULY 31ST, 2020

20 -PUBLIC, EDUCATION&GOV.

% OF YEAR COMPLETED: 83.33

	ORIGINAL BUDGET	AMENDED BUDGET	CURRENT PERIOD	YEAR TO DATE BALANCE	PRIOR YEAR YTD BALANCE	TOTAL ENCUMBERED	% OF BUDGET	BUDGET BALANCE
<u>REVENUE SUMMARY</u>								
ALL REVENUES	12,000	12,000	0.00	10,332.83	10,323.58	0.00	86.11	1,667.17
TOTAL REVENUES	12,000	12,000	0.00	10,332.83	10,323.58	0.00	86.11	1,667.17
REVENUE OVER/ (UNDER) EXPENDITURES	12,000	12,000	0.00	10,332.83	10,323.58	0.00	86.11	1,667.17

CITY OF WINCREST
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JULY 31ST, 2020

20 -PUBLIC, EDUCATION&GOV.

% OF YEAR COMPLETED: 83.33

REVENUES	ORIGINAL BUDGET	AMENDED BUDGET	CURRENT PERIOD	YEAR TO DATE BALANCE	PRIOR YEAR YTD BALANCE	TOTAL ENCUMBERED	% OF BUDGET	BUDGET BALANCE
20-4105 INCOME OTHER	12,000	12,000	0.00	10,332.83	10,323.58	0.00	86.11	1,667.17
TOTAL REVENUES	12,000	12,000	0.00	10,332.83	10,323.58	0.00	86.11	1,667.17
REVENUE OVER/(UNDER) EXPENDITURES	12,000	12,000	0.00	10,332.83	10,323.58	0.00	86.11	1,667.17

CITY OF WINCREST
BALANCE SHEET
AS OF: JULY 31ST, 2020

21 -2019 SERIES A

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE	
ASSETS			
=====			
21-1102	CLAIM ON CASH	(60,490.78)	
21-1105	CASH	<u>6,174,474.82</u>	
			<u>6,113,984.04</u>
TOTAL ASSETS			6,113,984.04
=====			
LIABILITIES			
=====			
21-2316	DUE TO DEBT SERVICE	4,061.59	
21-2400	A/P PENDING	<u>0.00</u>	
	TOTAL LIABILITIES		<u>4,061.59</u>
EQUITY			
=====			
21-3201	FUND BALANCE	<u>7,272,958.38</u>	
	TOTAL BEGINNING EQUITY	<u>7,272,958.38</u>	
TOTAL REVENUE		39,179.71	
TOTAL EXPENSES		<u>1,202,215.64</u>	
TOTAL INCREASE/(DECREASE) IN FUND BAL.		(1,163,035.93)	
TOTAL EQUITY & FUND BALANCE		<u>6,109,922.45</u>	
TOTAL LIABILITIES, EQUITY & FUND BALANCE			6,113,984.04
=====			

CITY OF WINCREST
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JULY 31ST, 2020

21 -2019 SERIES A

% OF YEAR COMPLETED: 83.33

	ORIGINAL BUDGET	AMENDED BUDGET	CURRENT PERIOD	YEAR TO DATE BALANCE	PRIOR YEAR YTD BALANCE	TOTAL ENCUMBERED	% OF BUDGET	BUDGET BALANCE
<u>REVENUE SUMMARY</u>								
ALL REVENUES	0	0	47.07	39,179.71	7,532,404.91	0.00	0.00	(39,179.71)
TOTAL REVENUES	0	0	47.07	39,179.71	7,532,404.91	0.00	0.00	(39,179.71)
<u>EXPENDITURE SUMMARY</u>								
<u>00-GENERAL EXPENDITURES</u>								
OTHER EXPENSES	0	0	0.00	400.00	128,023.83	0.00	0.00	(400.00)
CAPITAL EXPENSES	6,900,000	6,900,000	60,090.78	1,201,815.64	0.00	0.00	17.42	5,698,184.36
TOTAL 00-GENERAL EXPENDITURES	6,900,000	6,900,000	60,090.78	1,202,215.64	128,023.83	0.00	17.42	5,697,784.36
TOTAL EXPENDITURES	6,900,000	6,900,000	60,090.78	1,202,215.64	128,023.83	0.00	17.42	5,697,784.36
REVENUE OVER/(UNDER) EXPENDITURES	(6,900,000)	(6,900,000)	(60,043.71)	(1,163,035.93)	7,404,381.08	0.00	16.86	(5,736,964.07)

CITY OF WINCREST
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JULY 31ST, 2020

21 -2019 SERIES A

% OF YEAR COMPLETED: 83.33

REVENUES	ORIGINAL BUDGET	AMENDED BUDGET	CURRENT PERIOD	YEAR TO DATE BALANCE	PRIOR YEAR YTD BALANCE	TOTAL ENCUMBERED	% OF BUDGET	BUDGET BALANCE
21-4105 INCOME - OTHER	0	0	0.00	0.00	0.00	0.00	0.00	0.00
21-4106 BOND PREMIUM	0	0	0.00	0.00	873,023.83	0.00	0.00	0.00
21-4107 BONDISSUANCE	0	0	0.00	0.00	6,655,000.00	0.00	0.00	0.00
21-4115 INCOME-INTEREST	0	0	47.07	39,179.71	4,381.08	0.00	0.00 (	39,179.71)
TOTAL REVENUES	0	0	47.07	39,179.71	7,532,404.91	0.00	0.00 (	39,179.71)

CITY OF WINCREST
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JULY 31ST, 2020

21 -2019 SERIES A

% OF YEAR COMPLETED: 83.33

DEPARTMENTAL EXPENDITURES	ORIGINAL BUDGET	AMENDED BUDGET	CURRENT PERIOD	YEAR TO DATE BALANCE	PRIOR YEAR YTD BALANCE	TOTAL ENCUMBERED	% OF BUDGET	BUDGET BALANCE
00-GENERAL EXPENDITURES								
=====								
OTHER EXPENSES								
21-500-200 UNDERWRITERS FEES	0	0	0.00	0.00	48,641.20	0.00	0.00	0.00
21-500-201 BOND ISSUANCE COST	0	0	0.00	0.00	79,382.63	0.00	0.00	0.00
21-500-320 ENGINEER/ARCHITECT	0	0	0.00	0.00	0.00	0.00	0.00	0.00
21-500-500 MISC. EXPENSE	0	0	0.00	400.00	0.00	0.00	0.00	(400.00)
TOTAL OTHER EXPENSES	0	0	0.00	400.00	128,023.83	0.00	0.00	(400.00)
CAPITAL EXPENSES								
21-500-800 CAPITAL EXPENDITURES	6,900,000	6,900,000	60,090.78	1,201,815.64	0.00	0.00	17.42	5,698,184.36
TOTAL CAPITAL EXPENSES	6,900,000	6,900,000	60,090.78	1,201,815.64	0.00	0.00	17.42	5,698,184.36
TOTAL 00-GENERAL EXPENDITURES	6,900,000	6,900,000	60,090.78	1,202,215.64	128,023.83	0.00	17.42	5,697,784.36
TOTAL EXPENDITURES	6,900,000	6,900,000	60,090.78	1,202,215.64	128,023.83	0.00	17.42	5,697,784.36
REVENUE OVER/(UNDER) EXPENDITURES	(6,900,000)	(6,900,000)	(60,043.71)	(1,163,035.93)	7,404,381.08	0.00	16.86	(5,736,964.07)

CITY OF WINCREST
BALANCE SHEET
AS OF: JULY 31ST, 2020

22 -2019 SERIES B

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE	
ASSETS			
=====			
22-1102	CLAIM ON CASH	(400.00)	
22-1105	CASH	5.59	
22-1201	PREPAID 2019 SERIES B	0.00	
		(394.41)	
	TOTAL ASSETS		(394.41)
=====			
LIABILITIES			
=====			
22-2400	A/P PENDING	0.00	
	TOTAL LIABILITIES	0.00	
EQUITY			
=====			
22-3201	FUND BALANCE	1,903,178.78	
	TOTAL BEGINNING EQUITY	1,903,178.78	
	TOTAL REVENUE	27,834.97	
	TOTAL EXPENSES	1,931,408.16	
	TOTAL INCREASE/(DECREASE) IN FUND BAL.	(1,903,573.19)	
	TOTAL EQUITY & FUND BALANCE	(394.41)	
	TOTAL LIABILITIES, EQUITY & FUND BALANCE	(394.41)	
=====			

CITY OF WINCREST
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JULY 31ST, 2020

22 -2019 SERIES B

% OF YEAR COMPLETED: 83.33

	ORIGINAL BUDGET	AMENDED BUDGET	CURRENT PERIOD	YEAR TO DATE BALANCE	PRIOR YEAR YTD BALANCE	TOTAL ENCUMBERED	% OF BUDGET	BUDGET BALANCE
<u>REVENUE SUMMARY</u>								
ALL REVENUES	0	0	(85,021.90)	27,834.97	2,059,024.11	0.00	0.00	(27,834.97)
TOTAL REVENUES	0	0	(85,021.90)	27,834.97	2,059,024.11	0.00	0.00	(27,834.97)
<u>EXPENDITURE SUMMARY</u>								
<u>00-GENERAL EXPENDITURES</u>								
OTHER EXPENSES	0	0	0.00	400.00	56,170.73	0.00	0.00	(400.00)
CAPITAL EXPENSES	1,894,508	1,894,508	0.00	1,931,008.16	105,490.55	0.00	101.93	(36,500.16)
TOTAL 00-GENERAL EXPENDITURES	1,894,508	1,894,508	0.00	1,931,408.16	161,661.28	0.00	101.95	(36,900.16)
TOTAL EXPENDITURES	1,894,508	1,894,508	0.00	1,931,408.16	161,661.28	0.00	101.95	(36,900.16)
REVENUE OVER/(UNDER) EXPENDITURES	(1,894,508)	(1,894,508)	(85,021.90)	(1,903,573.19)	1,897,362.83	0.00	100.48	9,065.19

CITY OF WINCREST
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JULY 31ST, 2020

22 -2019 SERIES B

% OF YEAR COMPLETED: 83.33

REVENUES	ORIGINAL BUDGET	AMENDED BUDGET	CURRENT PERIOD	YEAR TO DATE BALANCE	PRIOR YEAR YTD BALANCE	TOTAL ENCUMBERED	% OF BUDGET	BUDGET BALANCE
22-4105 INCOME - OTHER	0	0	0.00	0.00	0.00	0.00	0.00	0.00
22-4106 BOND PREMIUM	0	0	0.00	0.00	246,170.73	0.00	0.00	0.00
22-4107 BOND ISSUANCE	0	0	0.00	0.00	1,810,000.00	0.00	0.00	0.00
22-4115 INCOME-INTEREST	0	0	0.00	7,834.97	2,853.38	0.00	0.00 (	7,834.97)
22-4460 MISCELLANEOUS INCOME	0	0 (	85,021.90)	20,000.00	0.00	0.00	0.00 (	20,000.00)
TOTAL REVENUES	0	0 (	85,021.90)	27,834.97	2,059,024.11	0.00	0.00 (	27,834.97)

CITY OF WINCREST
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JULY 31ST, 2020

22 -2019 SERIES B

% OF YEAR COMPLETED: 83.33

DEPARTMENTAL EXPENDITURES	ORIGINAL BUDGET	AMENDED BUDGET	CURRENT PERIOD	YEAR TO DATE BALANCE	PRIOR YEAR YTD BALANCE	TOTAL ENCUMBERED	% OF BUDGET	BUDGET BALANCE
00-GENERAL EXPENDITURES								
=====								
OTHER EXPENSES								
22-500-200 UNDERWRITERS FEES	0	0	0.00	0.00	15,567.30	0.00	0.00	0.00
22-500-201 BOND ISSUANCE COST	0	0	0.00	0.00	40,603.43	0.00	0.00	0.00
22-500-500 MISC. EXPENSE	0	0	0.00	400.00	0.00	0.00	0.00	(400.00)
TOTAL OTHER EXPENSES	0	0	0.00	400.00	56,170.73	0.00	0.00	(400.00)
CAPITAL EXPENSES								
22-500-800 CAPITAL EXPENDITURES	1,894,508	1,894,508	0.00	1,931,008.16	105,490.55	0.00	101.93	(36,500.16)
TOTAL CAPITAL EXPENSES	1,894,508	1,894,508	0.00	1,931,008.16	105,490.55	0.00	101.93	(36,500.16)
TOTAL 00-GENERAL EXPENDITURES	1,894,508	1,894,508	0.00	1,931,408.16	161,661.28	0.00	101.95	(36,900.16)
TOTAL EXPENDITURES	1,894,508	1,894,508	0.00	1,931,408.16	161,661.28	0.00	101.95	(36,900.16)
REVENUE OVER/(UNDER) EXPENDITURES	(1,894,508)	(1,894,508)	(85,021.90)	(1,903,573.19)	1,897,362.83	0.00	100.48	9,065.19

ORDINANCE NO. 2020-020(O)

**AN ORDINANCE OF THE CITY OF WINDCREST, TX.,
CITY COUNCIL AMENDING THE GENERAL FUND
OF THE CITY OF WINDCREST, TX. MUNICIPAL
BUDGET FOR FISCAL YEAR 2019-2020 APPROVING
AN AMOUNT NOT TO EXCEED \$86,000.00 TOWARD THE
PURCHASE OF THE QUINT FIRE APPARATUS
APPROVED BY RESOLUTION 2020-528**

WHEREAS, the City of Windcrest City Council passed their FY2019-2020 Budget on September 20th 2019; and

WHEREAS, the City of Windcrest City Council finds legitimate municipal grounds for the amendments to the budget are necessary given the changes in circumstances which have occurred year-to-date; and

WHEREAS, the City of Windcrest City Council approved a purchase of a fire truck and it exceeded the amount of funds in the 2019 Series B Fund for the purchase due to the delayed delivery of the truck the City originally ordered; and

WHEREAS, the City of Windcrest City Council approved by Resolution 2020-522 the purchase of the Quint Fire Apparatus.

WHEREAS, the City of Windcrest City Council approved by Resolution 2020-528 that the remainder of funds will be applied from the General Fund to cover the difference in the amount of \$85,021.90 and not to exceed \$86,000.00.

WHEREAS, the Texas Local Government Code §102.010 provides that a municipality is permitted to make budgetary changes for municipal purposes; and

WHEREAS, the City of Windcrest finds it necessary to amend the budget line items in the amount not to exceed \$86,000.00 to properly fund the required item added for departmental support and the amendments adopted under this ordinance are for municipal purpose; and

WHEREAS, the City of Windcrest finds the amendment will not create any budgetary anomalies and that the City has the available funds to make the necessary budget adjustments;

WHEREAS, the City of Windcrest finds it is in the best interest of its residents and the general public;

I.

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF WINDCREST, TEXAS that the FY 2019-2020 Budget for the City of Windcrest is hereby amended as outlined below:

A. The FY 2019-2020 General Fund of the City of Windcrest is hereby amended to make the proper line item reductions and increases in the amount of \$85,021.90 and not to exceed \$86,000.00 from the General Fund toward the purchase of the Quint Fire Apparatus approved by resolution 2020-528.

B. The financial allocation in this Ordinance are subject to approval by the Finance Officer. The Finance Officer may, subject to concurrence by the City Manager or the City Manager's designee, correct allocation as necessary to carry out the purpose of this Ordinance.

II.

CUMULATIVE CLAUSE

This Ordinance shall be cumulative of all provisions of the Windcrest Code of Ordinances except where the provisions of this Ordinance are in direct conflict with the provisions of such preexisting ordinance, in which event the conflicting provisions of such preexisting ordinance are hereby repealed.

III.

SEVERABILITY

That it is hereby declared to be the intent of the City Council of Windcrest that the phrases, clauses, sentences, paragraphs, and sections of this Ordinance are severable, and if any phrase, clause, sentence, paragraph, or section of this Ordinance should be declared unconstitutional by the valid judgement or decree of any court of competent jurisdiction, such unconstitutionality shall not affect any of the remaining phrases, clauses, sentences, paragraphs, or sections of the Ordinances, since the same would have been enacted by the City Council without incorporation in this Ordinance of any such unconstitutional phrases, sentences, paragraphs, or sections.

IV.

PROPER NOTICE AND MEETING

It is hereby officially found and determined that the meetings at which this Ordinance was approved and adopted was open to the public and that public notice of the time, place, and purpose of said meeting was given as required by the Open Meetings Act, Chapter 551 of the Texas Government.

**V.
EFFECTIVE DATE**

This ordinance shall be effective upon passage and publication as required by state and local law.

**VII.
READINGS**

FIRST READING approved by the City Council of the City of Windcrest this the 3rd day of August, 2020.

SECOND READING DULY PASSED AND APPROVED, on the 17th day of August 2020 at a regular meeting of the City Council of the City of Windcrest, Texas, which was held in compliance with the Open Meetings Act, Gov't. Code §551.001, et. Seq. at which meeting a quorum was present and voting.

CITY OF WINDCREST, TEXAS

Dan Reese, Mayor

ATTEST:

Rachel C. Dominguez, City Secretary

APPROVED:

Ryan S. Henry, City Attorney

ORDINANCE NO. 2020-021(O)

AN ORDINANCE OF THE CITY OF WINDCREST, TX.,
CITY COUNCIL AUTHORIZING A BUDGET
AMENDMENT OF THE CITY OF WINDCREST, TX.
MUNICIPAL BUDGET FOR FISCAL YEAR 2019-2020 AN
AMOUNT NOT TO EXCEED \$323,070.00 FOR
REIMBURSEMENT FROM BEXAR COUNTY CORONA
VIRUS RELIEF FUND AS OUTLINED IN THE INTERLOCAL
AGREEMENT APPROVED BY RESOLUTION 2020-527

WHEREAS, the City of Windcrest City Council passed their FY2019-2020 Budget on September 20th 2019; and

WHEREAS, the City of Windcrest City Council finds legitimate municipal grounds for the amendments to the budget are necessary given the changes in circumstances which have occurred year-to-date; and

WHEREAS, the City of Windcrest City Council approved Resolution 2020-527 an Interlocal Agreement with Bexar County for reimbursement from the Bexar County Corona Virus Relief Fund.

WHEREAS, the Interlocal Agreement allowed certain eligible expenses related to the Corona Virus that the City of Windcrest has incurred that qualify for reimbursement.

WHEREAS, the Texas Local Government Code §102.010 provides that a municipality is permitted to make budgetary changes for municipal purposes; and

WHEREAS, the City of Windcrest finds it necessary to amend the budget line items in the amount not to exceed \$323,70.00 as an expenditure to properly fund the required items added for departmental support and the amendments adopted under this ordinance are for municipal purpose; and

WHEREAS, the City of Windcrest finds the amendment will not create any budgetary anomalies and that the City has the available funds to make the necessary budget adjustments;

WHEREAS, the City of Windcrest finds it is in the best interest of its residents and the general public;

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF WINDCREST, TEXAS that the FY 2019-2020 Budget for the City of Windcrest is hereby amended as outlined below:

- A. The FY 2019-2020 General Fund of the City of Windcrest is hereby amended to make the proper line item reductions and increases in the amount not to exceed \$323,070.00 as an expenditure in the General Fund toward the purchase of qualifying fleet vehicles in accordance with the Interlocal Agreement for Corona Virus Relief Funds.
- B. The financial allocation in this Ordinance are subject to approval by the Finance Officer. The Finance Officer may, subject to concurrence by the City Manager or the City Manager's designee, correct allocation as necessary to carry out the purpose of this Ordinance.

II. CUMULATIVE CLAUSE

This Ordinance shall be cumulative of all provisions of the Windcrest Code of Ordinances except where the provisions of this Ordinance are in direct conflict with the provisions of such preexisting Ordinance, in which event the conflicting provisions of such preexisting Ordinance are hereby repealed.

III. SEVERABILITY

That it is hereby declared to be the intent of the City Council of Windcrest that the phrases, clauses, sentences, paragraphs, and sections of this Ordinance are severable, and if any phrase, clause, sentence, paragraph, or section of this Ordinance should be declared unconstitutional by the valid judgement or decree of any court of competent jurisdiction, such unconstitutionality shall not affect any of the remaining phrases, clauses, sentences, paragraphs, or sections of the Ordinances, since the same would have been enacted by the City Council without incorporation in this ordinance of any such unconstitutional phrases, sentences, paragraphs, or sections.

IV. PROPER NOTICE AND MEETING

It is hereby officially found and determined that the meetings at which this Ordinance was approved and adopted was open to the public and that public notice of the time, place, and purpose of said meeting was given as required by the Open Meetings Act, Chapter 551 of the Texas Government.

V. EFFECTIVE DATE

This ordinance shall be effective upon passage and publication as required by state and local law.

**VII.
READINGS**

FIRST READING approved by the City Council of the City of Windcrest this the 3rd day of August, 2020.

SECOND READING DULY PASSED AND APPROVED, on the 17th day of August, 2020 at a regular meeting of the City Council of the City of Windcrest, Texas, which was held in compliance with the Open Meetings Act, Gov't. Code §551.001, et. Seq. at which meeting a quorum was present and voting.

CITY OF WINDCREST, TEXAS

Dan Reese, Mayor

ATTEST:

Rachel C. Dominguez, City Secretary

APPROVED:

Ryan S. Henry, City Attorney

ORDINANCE NO. 2020-023(O)

AN ORDINANCE BY THE CITY COUNCIL OF THE CITY OF WINDCREST, TEXAS AMENDING THE ADOPTED MASTER FEE SCHEDULE, BY ADDING A SECTION TO THE SCHEDULE FOR PLAT FEES.

WHEREAS, on April 6, 2020, the City Council of the City of Windcrest adopted a Master Fee Schedule to serve as the sole source of all fees and charges assessed to recoup administrative costs for the permitting and licensing of various services, activities, events, materials, and supplies to which they pertain; and

WHEREAS, the City Council has determined that the fees and charges specified herein are reasonable, necessary, fair, and designed for their intended purpose; and

WHEREAS, the City Council has determined that the fees set forth herein will promote the health, safety, and welfare of the citizens of Windcrest; and

WHEREAS, this ordinance was adopted at a meeting of the Windcrest City Council held in strict compliance with the Texas Open Meeting Act at which a quorum of the City Council was present and voting.

I.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF WINDCREST, TEXAS that the Master Fee Schedule is hereby amended as follows:

SECTION 1. New Rates Imposed.

The City Council hereby adopts a new section of the Master Fee Schedule titled “Plat Fees” to address the costs associated with administering applications to plat or replat tracts of land. The newly adopted rates shall be collected by the City in accordance with Article II of Chapter 111 of the City’s Code of Ordinances.

PLAT FEES

Filing Fee with City – 0-5 Acres	
Final Plats (including Minor Plats)	\$650.00
Replat*	\$650.00
Amending Plats	\$650.00
Vacating Plat	\$650.00
Filing Fee with City – 5+ Acres	
Final Plats (including Minor Plats)	\$650.00 plus \$50.00 per acre
Replat*	\$650.00 plus \$5.00 per lot
Amending Plats	\$650.00

Vacating Plat	\$650.00
<u>Miscellaneous</u>	
Filing Fee (fee to file and record plat with Bexar County Clerk)	Actual + 20%
Engineer Review Fee	Varies

*A newspaper publication fee will be assessed to all replats without vacating the preceding plat that require a variance or exception. Fee will be "Actual + 20%."

SECTION 2. Ordinance Amended.

The current Master Fee Schedule is hereby amended as shown on Exhibit "A."

II. CUMULATIVE CLAUSE

This Ordinance shall be cumulative of all provisions of the Windcrest Code of Ordinances except where the provisions of this Ordinance are in direct conflict with the provisions of such Ordinance, in which event the conflicting provisions of such Ordinance are hereby repealed.

III. SEVERABILITY

That it is hereby declared to be the intent of the City Council of Windcrest that the phrases, clauses, sentences, paragraphs, and sections of this Ordinance are severable, and if any phrase, clause, sentence, paragraph, or section of this Ordinance should be declared unconstitutional by the valid judgement or decree of any court of competent jurisdiction, such unconstitutionality shall not affect any of the remaining phrases, clauses, sentences, paragraphs, or sections of the Ordinances, since the same would have been enacted by the City Council without incorporation in this ordinance of any such unconstitutional phrases, sentences, paragraphs, or sections.

IV. PROPER NOTICE AND MEETING

It is hereby officially found and determined that the meetings at which this Ordinance was approved and adopted was open to the public and that public notice of the time, place, and purpose of said meeting was given as required by the Open Meetings Act, Chapter 551 of the Texas Government.

V. EFFECTIVE DATE

This ordinance shall be effective upon passage and publication as required by state and local law.

VI.

READINGS

FIRST READING approved by the City Council of the City of Windcrest this the 3rd day of August, 2020.

SECOND READING DULY PASSED AND APPROVED, on the 17th day of August, 2020 at a regular meeting of the City Council of the City of Windcrest, Texas, which was held in compliance with the Open Meetings Act, Gov't. Code §551.001, et. Seq. at which meeting a quorum was present and voting.

CITY OF WINDCREST, TEXAS

Dan Reese, Mayor

ATTEST:

Rachel C. Dominguez, City Secretary

APPROVED:

Ryan S. Henry, City Attorney

EXHIBIT “A”

(Master Fee Schedule)

Pending CC Approval

ORDINANCE NO. 2020-024(O)

**AN ORDINANCE UPDATING SIGN
REGULATIONS TO ACCOMMODATE LEGAL AND
TECHNOLOGY CHANGES BY AMENDING CHAPTER
109 - SIGNS, INCLUDING NARROWING THE
DEFINITIONS AND APPLICATION OF DIGITAL
BILLBOARDS**

WHEREAS, the City of Windcrest is a home-rule municipality; and

WHEREAS, the City of Windcrest has existing regulations for signs and limits the use of illuminated or gateway signs to the I-35 corridor; and

WHEREAS, the City of Windcrest regulations need to update definitions and applications to keep with and accommodate legal and technological changes, while striving to limit certain types of signs, including digital billboards, to the I-35 corridor; and

WHEREAS, the City of Windcrest City Council finds the updates are necessary to continue to fulfill the purpose of the regulation; and

WHEREAS, the Windcrest City Council finds this ordinance is in the interest of the public and the City and in furtherance of good governance.

I.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF WINDCREST, TEXAS that Chapter 109, Sections 109-1, 109-12 and 109-14, are amended as indicated with cross- through text being deletions and underlined text being additions and shall read as follows:

Sec. 109-1. - Definitions.

The following words, terms, and phrases, when used in this chapter, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

Alteration means any change, addition or modification in construction or occupancy.

Changeable electronic variable message sign (CEVMS) means a sign which permits light to be turned on or off intermittently or which is operated in a way whereby light is turned on or off intermittently, including any illuminated sign on which such illumination is not kept stationary or constant in intensity and color at all times when such sign is in use, including LED (light emitting diode) or digital signs, and which varies in intensity or color. A changeable electronic variable message sign does not include a sign located within the right-of-way that functions as a traffic control device and that is described and identified in the Manual on Uniform Traffic Control Devices (MUTCD) approved by the Federal Highway Administrator as the National Standard.

Construction means the building of a structure.

Digital Billboard means an off-premise sign utilizing digital message technology, capable of changing the static message or copy on the sign electronically. A Digital Billboard may be internally

or externally illuminated. Digital Billboards shall contain static messages only, and shall not have animation, movement, or the appearance or optical illusion of movement, of any part of the sign structure. Each static message shall not include flashing or the varying of light intensity.

Erection means the raising and setting of a sign in an upright position.

Fin sign means a sign that is supported by a one-story building of an open-air business or by poles placed in the ground or partly by such poles and partly by a building or structure.

Freestanding sign means a sign supported by one or more columns, poles or bars extended from the ground and which is not significantly supported by a building. The following types of freestanding signs are permitted:

- (1) *Monument or low profile sign* means a sign attached to the ground by a permanent structure usually of masonry construction.
- (2) *Multi-tenant sign* means a group of four or more business/professional establishments advertising on a single sign structure. Establishments must be under a common roof and/or could be identified as a shopping center, or shopping mall, multi-tenant or multi-story professional building.
- (3) *Pole sign* means a sign wholly supported by a sign structure in the ground.

I-35 Corridor means property adjacent to and within 100 feet of the eastern boundary of I-35 in the city.

Projecting sign means any sign other than a wall sign which projects from and is supported by a wall of a building or structure.

Reconstruction means the rebuilding of a previously existing structure.

Sign means any medium, including its structure and component parts, which is used or intended to be used to attract attention to the subject matter for advertising purposes, including paint on the surface of a building.

Sign structure means any structure that supports or is capable of supporting a sign as defined in this Code. A sign structure may be a single pole and may or may not be an integral part of the building.

Siting means the location or position of a sign on a structure or plat.

Temporary sign means any sign, banner, pennant, valance, or advertising display constructed of cloth, canvas, light fabric, cardboard, wallboard, or other light materials, with or without frames intended to be displayed for a limited period of time.

Wall sign means any sign attached to or erected against the wall of a building or structure, with the exposed face of the sign in a plane parallel to the plane of said wall.

...

Sec. 109-12. - Illuminated signs.

The use of changeable electronic variable message signs and digital billboards is prohibited in the city after May 19, 2008 except in the I-35 Corridor, and only if approved by the city council. The use of flashing lights, moving lights, animated displays, moving videos or scrolling advertising is prohibited. Static advertising displayed electronically which rotates between advertisements in accordance with the requirements of a City gateway sign are permitted.

...

Sec. 109-14. - City gateway signs.

- (a) City gateway signs are signs located in any zoning district of the city on property owned by the city or on property controlled by the City, within the I-35 Corridor which identify the city and display information sponsored by the city. A City gateway sign may also be a digital billboard which has a license issued by the City. Only the City Council can issue a license for a gateway sign.
- (b) City gateway signs, including those operated as digital billboards, must comply with all regulations for electronic signs adopted by the Texas Department of Transportation. City gateway signs may not be placed closer than 1,500 feet apart.
- (c) City gateway signs may not exceed 80 feet in height from ground level to the top of the sign and its structure and may not have a display area surface in excess of 14 feet high and 48 feet wide.
- (d) City Gateway Signs operating under a license issued by the City may be a digital billboard or as a traditional, printed type sign. Any change from one type to another type requires approval by the City Council.
- (e) Each city gateway sign message shall be displayed for at least eight seconds and a change of message shall be accomplished within two seconds. Each change of message must occur simultaneously on the entire sign face. Each sign shall have a default mechanism built in to either turn the display off or show “full black” on the display in the event of a malfunction affecting 50% or more of the sign face. A city gateway sign shall not display light of such intensity or brilliance to cause glare or otherwise impair the vision of a driver or result in a nuisance to a driver.
- (f) City gateway signs shall not operate at brightness levels of more than 0.3 foot candles above ambient light, as measured using a foot candle meter at a pre-set distance. Each display must have a light sensing device that will adjust the brightness as ambient light conditions change.
- (g). Pre-set distances to measure the foot candles impact vary with the expected viewing distances of each size sign. Measurement distance criteria:

Approximate Sign Face Size	Distance for Measurement
12' x 25'	150'
10'6" x 36'	200'
14' x 48'	250'

- (h) Any agreement or license with a city gateway sign operator for the installation of a city gateway sign shall contain provisions acceptable to the city council for termination by the city, for indemnifying the city against any claims, liability, damages, injuries, deaths or other liabilities asserted against the city on account of damages approximately caused by the operator, and

prohibiting the city gateway sign operator from discriminating against advertisements by businesses located within the city as to rates, terms and other conditions of advertising.

- (i) Subject to the freedom of speech provisions of the United States and Texas Constitutions, any city gateway sign operator shall reject advertising that is misleading, offensive, and in particular, the posting of obscene words or pictures.
- (j) All licenses issued for gateway signs shall require City gateway signs to display without charge to the City, messages sponsored by and provided by the city which only advertise city or city-related events or activities for reasonable intervals between the hours of 6:00 a.m. and 12:00 midnight. A license may not require a sign operator to provide more than 2.5 hours per week of such city-related advertising, or require unused time to rollover. The city, through appropriate personnel, may exercise its police powers to protect public health, safety, and welfare by requiring emergency information to be displayed via city gateway signs. Upon notification, the sign operators shall display in appropriate sign rotations: Amber Alert emergency information or emergency information regarding terrorist attacks, or natural disasters. Emergency information messages are to remain in rotation according to the designated issuing agency's protocols.
- (k) If any city gateway sign operator is the owner or lessee of a billboard sign within the I- 35 corridor in the city, one billboard sign for each new city gateway sign shall be removed.
- (l) The city manager shall be responsible for the negotiation of any license for the installation of a city gateway sign and shall submit any proposed license for final approval to the city council before issuing a building permit for a city gateway sign. Any city gateway sign operator shall provide all engineering needed to certify the safety and structural integrity of the sign and shall reimburse the city for the cost of reviewing the engineering report furnished to the city.
- (m) Any regulatory requirement of this section which is more stringent than a similar regulatory restriction of the state or federal government shall prevail over the regulatory restriction of the state or federal government, and any regulatory restriction in this section which is less stringent than a similar regulatory restriction of the state or federal government shall yield to the state or federal government restriction.

II. CUMULATIVE CLAUSE

This Ordinance shall be cumulative of all provisions of the Windcrest Code of Ordinances except where the provisions of this Ordinance are in direct conflict with the provisions of an existing ordinance, in which event the conflicting provisions of such existing ordinance are hereby repealed and replaced by the provisions of this Ordinance.

III. SEVERABILITY

That it is hereby declared to be the intent of the City Council of Windcrest that the phrases, clauses, sentences, paragraphs, and sections of this Ordinance are severable, and if any phrase, clause, sentence, paragraph, or section of this Ordinance should be declared unconstitutional or invalid by the valid judgement or decree of any court of competent jurisdiction, such unconstitutionality shall not affect any of the remaining phrases, clauses, sentences, paragraphs, or sections of the Ordinances, since the same would have been enacted by the City Council without incorporation in this ordinance of any such unconstitutional phrases, sentences, paragraphs, or sections.

**IV.
PROPER NOTICE AND MEETING**

It is hereby officially found and determined that the meetings at which this Ordinance was approved and adopted was open to the public and that public notice of the time, place, and purpose of said meeting was given as required by the Open Meetings Act, Chapter 551 of the Texas Government.

**V.
EFFECTIVE DATE**

This ordinance shall be effective upon passage and publication as required by state and local law.

VI. READING

FIRST READING approved by the City Council of the City of Windcrest this the 3rd day of August, 2020.

SECOND READING DULY PASSED AND APPROVED, on the 17th day of August, 2020 at a regular meeting of the City Council of the City of Windcrest, Texas, which was held in compliance with the Open Meetings Act, Gov't. Code §551.001, et. Seq. at which meeting a quorum was present and voting.

CITY OF WINDCREST, TEXAS

Dan Reese, Mayor

ATTEST:

Rachel C. Dominguez, City Secretary

APPROVED AS TO FORM:

Ryan S. Henry, City Attorney

ORDINANCE NO. 2020-022

**AN ORDINANCE ADOPTING AN ORGANIZATIONAL
CHART AND DEPARTMENTAL CLASSIFICATIONS**

WHEREAS, the City Charter requires the City Council to establish the city's organizational chart and departmental classifications in Section 3.03 (3) and Section 5.01.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF WINDCREST THAT the attached organizational chart with departmental classifications is hereby approved and adopted as required by the City Charter and that the previous organizational charts are repealed.

This ordinance shall take effect upon its final passage, and it is so ordained.

DULY PASSED ON FIRST READING, on the 17th day of August, 2020 at a regular meeting of the City Council of the City of Windcrest, Texas, which was held in compliance with the Open Meetings Act, Gov't. Code §551.001, et. Seq. at which meeting a quorum was present and voting.

DULY PASSED AND APPROVED, on the _____ day of September, 2020 at a special meeting of the City Council of the City of Windcrest, Texas, which was held in compliance with the Open Meetings Act, Gov't. Code §551.001, et. Seq. at which meeting a quorum was present and voting.

CITY OF WINDCREST, TEXAS

Dan Reese, Mayor

ATTEST:

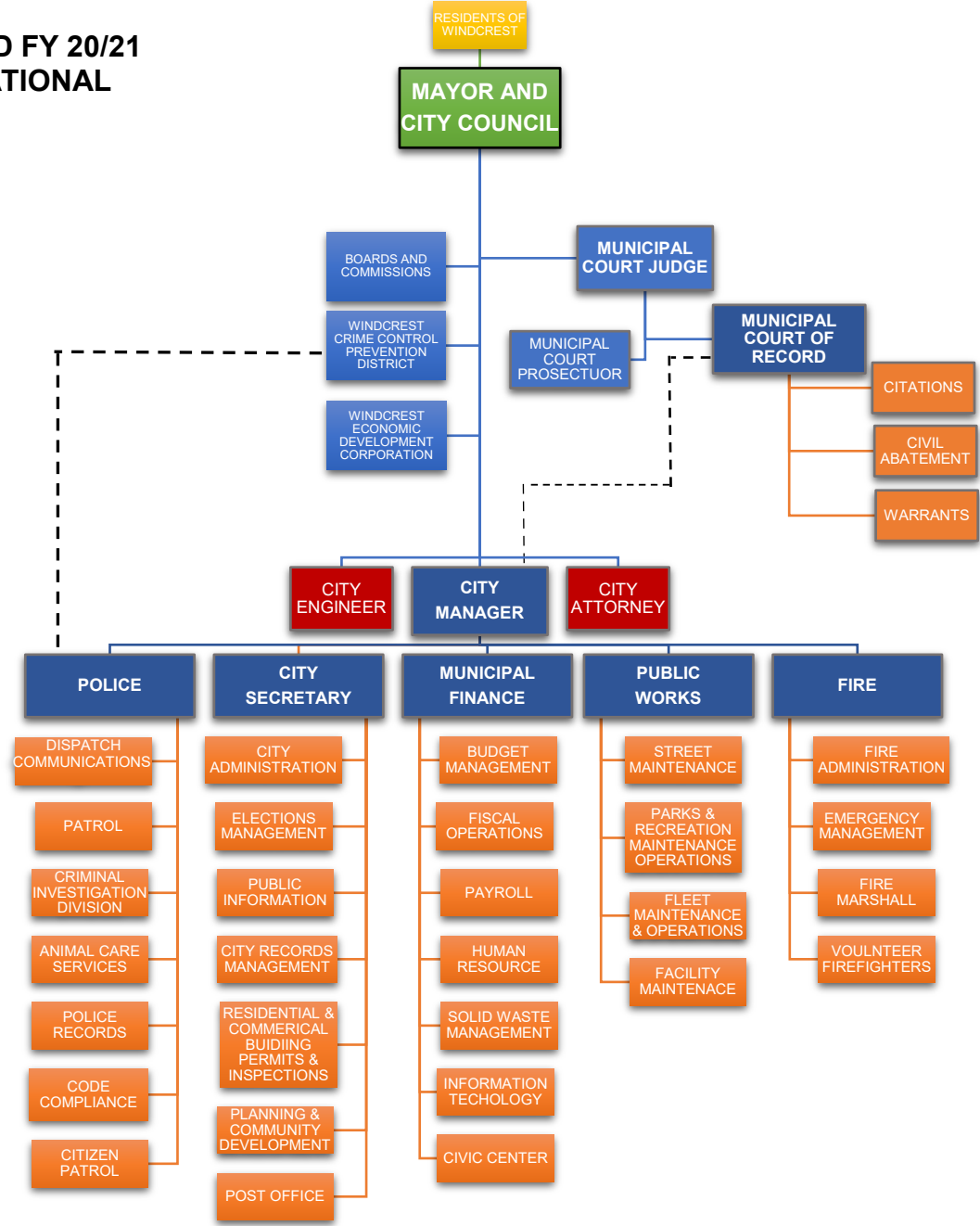
Rachel C. Dominguez, City Secretary

APPROVED AS TO FORM:

Ryan S. Henry, City Attorney



**PROPOSED FY 20/21
ORGANIZATIONAL
CHART**



ORDINANCE NO. 2020-025(O)

AN ORDINANCE SETTING FEES FOR VARIOUS CITY SERVICES AND CONSOLIDATING THOSE FEES FOR CONVENIENCE; AMENDING VARIOUS CITY ORDINANCES; AND CONTAINING A SEVERABILITY CLAUSE AND AN EFFECTIVE DATE.

WHEREAS, the City of Windcrest has adopted numerous ordinances that provide for various fees and charges that are subject to change from time to time; and

WHEREAS, the City has determined that it would be convenient to consolidate those fees in one ordinance that can be reviewed and amended as needed from time to time; and

WHEREAS, the City has adopted a budget for the upcoming fiscal year that incorporates the fees and charges specified herein; and

WHEREAS, the City has determined that the fees and charges specified herein are reasonable, necessary, fair and designed to fund the various activities to which they pertain; and

WHEREAS, the City has conducted a public hearing at which the fees imposed herein were made known to the public and the governing body; and

WHEREAS, the City has determined that the fees set forth herein will promote the health, safety, and welfare of the citizens of Windcrest; and

WHEREAS, this ordinance was adopted at a meeting of the Windcrest City Council held in strict compliance with the Texas Open Meetings Act at which a quorum of the City Council was present and voting;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF WINDCREST, TEXAS:

SECTION 1. Rates Imposed.

The City hereby adopts the Fee Schedule attached as Exhibit “A” and “B” hereto and imposes the fees set forth therein upon the services, activities, events, materials, and supplies that are described therein. These rates shall be collected by the City in accordance with the various City ordinances that more particularly describe each of the fees.

Sanitation rates (Exhibit B) are subject to Consumer Price Index (CPI) increase for Commercial and Residential rates.

SECTION 2. Ordinances Amended.

Each City ordinance that originally provided a fee, charge, or fine that is mentioned on Exhibit “A” and “B” is hereby amended as shown on Exhibit “A” and “B”.

SECTION 3. Severability.

Should any portion or part of this ordinance be held for any reason invalid or unenforceable by a court of competent jurisdiction, the same shall not be construed to affect any other valid portion hereof, but all valid portions hereof shall remain in full force and effect.

SECTION 4. Effective Date.

This ordinance shall be effective upon passage and publication as required by state and local law.

DULY PASSED ON FIRST READING, on the 17th day of August, 2020 at a regular meeting of the City Council of the City of Windcrest, Texas, which was held in compliance with the Open Meetings Act, Gov’t. Code §551.001, et. Seq. at which meeting a quorum was present and voting.

DULY PASSED AND APPROVED, on the _____ day of September, 2019 at a regular meeting of the City Council of the City of Windcrest, Texas, which was held in compliance with the Open Meetings Act, Gov’t. Code §551.001, et. Seq. at which meeting a quorum was present and voting.

CITY OF WINDCREST, TEXAS

Dan Reese, Mayor

ATTEST:

Rachel C. Dominguez, City Secretary

APPROVED:

Ryan S. Henry, City Attorney

EXHIBIT A

**City of Windcrest
Proposed Master Fee Schedule FY 20/21
Ordinance 2020-***(O)**

ANIMAL CONTROL

<u>Deposits</u>	
Rabies Vaccination	\$50.00
Sterilization:	
Male Cat	\$75.00
Female Cat	\$90.00
Male Dog	\$75.00
Female Dog	\$90.00
<u>Pet Tags</u>	
Sterilized and Microchipped	Free
Sterilized Only	\$5.00
Not Sterilized	\$25.00
Duplicate Pet Tag	\$2.00
<u>Reclamation</u>	
1st time dog is reclaimed instance per resident, one dog	\$0.00
2nd time dog is reclaimed instance per resident, per dog	\$0.00
3rd time dog is reclaimed instance per resident, per dog	\$75.00
4th time & subsequent times dog is reclaimed instance per resident, per dog	\$200.00
<u>Citations and Fines</u>	
Animal Cruelty	Citation
Dog Off Leash	Citation
Improper Animal Transport	Citation
Inadequate Care and Shelter	Citation
Each instance per residence per cat outside not sterilized	\$50.00
Rabies immunization for reclaimed animals without current proof of vaccination	\$10.00
Fine for animals in violation of Windcrest Code of Ordinances, Sec. 6-59(b), requiring identification tags or microchip	\$25.00

Violation of Windcrest Code of Ordinances, Sec. 6-62, requiring leashing or containment of dogs when under owner's control but outside of owner's fenced premises (The owner will also pay all boarding fees)	\$100.00
Dogs captured who have not been registered with the City, an additional (No proof of vaccination cost will be paid by owner)	\$100.00

BUILDING AND BUILDING CODE**

A. RESIDENTIAL PERMIT FEES

<u>Building and Building Code</u>	
New Construction	
Single-Family Residential	\$950.00 plus \$0.52 per square foot of living space
Curb Cuts/Driveways	\$50.00
Certificate of Occupancy (nonrefundable)	\$100.00
Variance Request	\$150.00
Moving Permit	\$100.00
Demolition Permit	\$200.00
Dumpster Permit	\$100.00
Plan Review Fee	\$475.00
Revised Plan Review Fee	\$100.00
Non-Compliance Fee (work started or performed without a permit)	\$100.00 plus 2x the permit cost. Payment of the double fee shall not relieve any person from fully complying with the requirements of the Code in the execution of the work, nor from any other penalties prescribed herein.
Re-Inspection Fee (for failed inspections)	\$75.00 per failed inspection
Failure to Correct Fee (Code violations)	Citation
Accessory Buildings - (Buildings used as a tool shed, greenhouse, playhouse, storage shed, or other similar use, located in an R-1 zoned district)	Tier 1: 144 sq. ft – 200 sq. ft.: \$50.00 Tier 2: 201 sq. ft. – 250 sq. ft.: \$75.00 Tier 3: > 250 sq. ft.: \$100.00
Residential Remodels/Maintenance	
Foundation	\$55.00
Driveways	\$55.00
Sidewalks	\$55.00

Re-roofs	\$55.00
Fence	\$55.00
Windows Installation/Replacement (Frame)	\$55.00
Accessory Buildings - (Buildings used as a tool shed, greenhouse, playhouse, storage shed, or other similar use, located in an R-1 zoned district)	Tier 1: 144 sq. ft – 200 sq. ft.: \$50.00 Tier 2: 201 sq. ft. – 250 sq. ft.: \$75.00 Tier 3: > 250 sq. ft.: \$100.00
Variance Request	\$35.00
Demolition Permit	\$100.00
Dumpster Permit	\$50.00
Plan Review Fee	\$55.00
Revised Plan Review Fee (Building Inspector)	\$50.00
Non-Compliance Fee (work started or performed without a permit)	\$50.00 plus 2x the permit cost. Payment of the double fee shall not relieve any person from fully complying with the requirements of the Code in the execution of the work, nor from any other penalties prescribed herein.
Inspector Consultation or Site Visit Fee / Additional Inspection	\$50.00
Re-Inspection Fee (for failed inspections)	\$75.00 per failed inspection
Failure to Correct Fee (Code violations)	Citation
Permit Cancellation Fee	25% of original permit cost.
RESIDENTIAL TRADE PERMITS	
<u>Plumbing Permits</u>	
New Construction	\$250.00
Remodel	\$200.00
Issue Permit (Base Fee)	\$50 +
Water Softener	\$5.00
Sewer	\$5.00
Water Heater	\$5.00
Water Piping	\$5.00
Water Line	\$5.00
Gas Test	\$5.00
Bath/Shower	\$5.00
Lavatory/Sink	\$5.00
Lawn Irrigation/Sprinklers	\$100.00
<u>HVAC/Mechanical Permits</u>	
Issue Permit (Base Fee)	\$50.00
New Construction	\$200.00
Replace Unit	\$100.00

A/C Air Duct Replacement	\$150.00
<u>Electrical Permits</u>	
Issue Permit (Base Fee)	\$50.00
New Construction	\$200.00
Remodels	\$150.00
Temporary Meter Loop (TML)	\$50.00
Temporary on Permanent Set (TOPS)	\$50.00
<u>RESIDENTIAL FIRE RELATED PERMIT FEES</u>	
Fire Sprinkler System	
Installation	\$240.00
Repair	\$180.00
Plan Review	\$100.00
Revised Plan Review Fee	\$60.00
Fire Alarm System	
Installation	\$240.00
Repair	\$180.00
Plan Review	\$100.00
Revised Plan Review Fee	\$60.00
<u>False Alarm Fees</u>	
4 or 5 False Alarms within preceding 12 months	Citation
6 or 7 False Alarms within preceding 12 months	Citation
8 or more False Alarms within preceding 12 months	Citation
<u>Miscellaneous Residential Permits</u>	
Oak Tree Trimming and Removal Permit	\$5.00
Swimming Pool/Hot Tub/Spa	\$160.00, includes 3 feet wide deck. Electrical permit required and pulled by the contractor.
Decks, Gazebos, Pergolas, Pool Decks	\$100.00
Temporary Storage Container (30 Days)	Tier 1: Under 8 ft.: \$25 Tier 2: 8-12 ft.: \$30 Tier 3: 12 - 16 ft.: \$35

B. COMMERCIAL PERMIT FEE SCHEDULE

<u>Permit Fees Related to Construction, Remodel, Installation, Replacement, and Demo</u>	
\$500 or less of total value	\$75.00
\$501 to \$2,000 of total value	\$75.00 + \$3.05 for each hundred or fraction thereof over \$500.00
\$2,001 to \$25,000 of total value	\$75.00 + \$14.00 for each thousand or fraction thereof over \$2,000.00
\$25,001 to \$50,000 of total value	\$391.75 + \$10.10 for each thousand or fraction thereof over \$25,000.00
\$50,001 to \$100,000 of total value	\$643.75 + \$7.00 for each thousand or fraction thereof over \$50,000.00
\$100,001 to \$500,000 of total value	\$993.75 + \$5.60 for each thousand or fraction thereof over \$100,000.00
\$500,001 to \$1,000,000 of total value	\$3,233.75 + \$4.75 for each thousand or fraction thereof over \$500,000.00
\$1,000,000 and higher of total value	\$5,608.75 + \$3.65 for each thousand or fraction thereof over \$1,000,000.00
Fence Permit	\$55.00
Dumpster Permit	\$100.00
Plan Review Fee	\$475.00
Revised Plan Review Fee	\$100.00
Variance Request	\$150.00
Non-Compliance Fee (work started or performed without a permit)	\$100.00 plus 2x the permit cost. Payment of the double fee shall not relieve any person from fully complying with the requirements of the Code in the execution of the work, nor from any other penalties prescribed herein.
Re-Inspection Fee (for failed inspections)	\$75.00 per failed inspection
Failure to Correct Fee (Code violations)	Citation
Permit Cancellation Fee	25% of original permit cost
Commercial Trade Permit Fees	
<u>Plumbing Permit</u>	\$500.00
Repair/Replacement/Remodel	\$50.00

<u>HVAC/Mechanical Permit</u>	\$400.00
Repair/Replacement/Remodel	\$50.00
<u>Electrical Permit</u>	\$400.00
Repair/Replacement/Remodel	\$50.00
Temporary Meter Loop	\$50.00
Temporary On Permanent Set (TOPS)	\$50.00
<u>Commercial Fire System Permit Fees</u>	
<u>Fire Related Permits</u>	Refer to Fire Fee Schedule
<u>Fire Alarm System</u>	Refer to Fire Fee Schedule
<u>False Alarm Fees</u>	
4 or 5 False Alarms within preceding 12 months	Citation
6 or 7 False Alarms within preceding 12 months	Citation
8 or more False Alarms within preceding 12 months	Citation
<u>Miscellaneous Commercial Permits and Fees</u>	
Oak Tree Trimming and Removal Permit Fee	\$5.00
Contractor Registration Fee (annual)	\$20.00
Business Registration Fee (annual)	\$10.00
Certificate of Occupation (CoO) Fee (Building Inspector & Fire Marshall inspection)	\$110.00
Health Inspector Certification of Occupancy (CoO) Fee	\$95.00
CoO Reinspection Fee (Building Inspector & Fire Marshal inspections)	\$110.00
Health Inspector CoO Reinspection Fee	\$95.00
Building Inspector Consultation/Site Visit/Additional Inspection Fee	\$50.00
Health Inspector Consultation/Site Visit/Additional Inspection Fee	\$95.00
Fire Marshall Consultation/Site Visit Fee	Refer to Fire Fee Schedule
Temporary Storage Container (30 Days)	Tier 1: Up to 10ft.: \$50 Tier 2: 10-25 ft.: \$100 Tier 3: 25-40 ft.: \$150

****Note:** All permits include one (1) inspection. Refer to Chapter 103 in the Windcrest Code of Ordinances for list of required permits and inspections to be pulled by the homeowner and/or contractor.

PLAT FEES

<u>Filing Fee with City – 0-5 Acres</u>	
Final Plats (including Minor Plats)	\$650.00
Replat*	\$650.00
Amending Plats	\$650.00
Vacating Plat	\$650.00
<u>Filing Fee with City – 5+ Acres</u>	
Final Plats (including Minor Plats)	\$650.00 plus \$50.00 per acre
Replat*	\$650.00 plus \$5.00 per lot
Amending Plats	\$650.00
Vacating Plat	\$650.00
<u>Miscellaneous</u>	
Filing Fee (fee to file and record plat with Bexar County Clerk)	Actual + 20%
Engineer Review Fee	Varies

*A newspaper publication fee will be assessed to all replats without vacating the preceding plat that require a variance or exception. Fee will be "Actual + 20%."

CHARGES FOR PUBLIC INFORMATION REQUESTS***

<u>Materials onto Which Information is Copied</u>	
Standard paper copy	\$0.10
Nonstandard copy	Listed Below
Diskette	\$1.00
Magnetic tape	Actual cost
Data cartridge	Actual cost
Tape cartridge	Actual cost
Rewritable CD (CD-RW)	\$1.00
Non-rewritable CD (CD-R)	\$1.00
Digital Video Disc (DVD)	\$3.00
JAZ drive	Actual cost
Other electronic media	Actual cost
VHS video cassette	\$2.50
Audio cassette	\$1.00
Oversize paper copy (e.g., 11x17, greenbar, etc.)	\$0.50
Specialty paper (e.g.: Mylar, blueprint, blue-line, map, photographic, etc)	Actual Cost

***Please refer to Texas Administrative Code Title 1, Part 3, Chapter 70, Rule §70.3 for additional charges.

CIVIC CENTER FEES

<u>Resident</u>	
Deposit	\$100.00 Refundable after event
Rental	\$50.00 per hour minimum 4 hours rental
Cleaning	\$100.00
Sound system	\$100.00
*Security	\$35.00 per hour
Optional set up fee by Civic Center Tech	\$25.00 per hour (this can be deducted from deposit)
<u>Non-Resident</u>	
Deposit	\$300.00 Refundable after event
Facility use, kitchen use, audio system use, and clean-up – 4 hours minimum	\$1,500.00
Additional hours	\$250.00 per hour
*Security	\$35.00 per hour
<u>Schools and Churches</u>	
Resident rate	
<u>Civic Clubs</u>	
Usage fee (per meeting)	\$25.00 per meeting
Usage fee (per banquet/fundraising event)	\$50.00 for banquet/fundraiser event
No cleaning fee	
*Security	\$35.00
*Security fee is paid only when an event will be serving alcohol.	

GARAGE AND ESTATE SALES

Garage Sale Permit	\$10.00
Estate Sale Permit	\$25.00

NOTARY FEES

<u>Acknowledgements</u>	
Taking the acknowledgement or proof of any deed or other instrument in writing, for registration, including certificate and seal:	\$0.00
(1) for the first signature	\$0.00
(2) for each additional signature	\$0.00
Administering an oath or affirmation with certificate and seal	\$0.00
All certificates under seal not otherwise provided for	\$0.00

Copies of all records and papers in the Notary Public's Office, per page	\$0.00
Taking the depositions of witnesses, per each 100 words	\$0.00
Swearing a witness to a deposition, certificate, seal, and other business connected with taking the deposition	\$0.00
<u>Protests</u>	
Protesting a bill or for non-acceptance or non-payment, register & seal	\$0.00
Each notice of protest	\$0.00
Certificate and seal to a protest	\$0.00
Protesting in all other cases	\$0.00
<u>Miscellaneous</u>	
All other notarial acts not provided for	\$0.00

SWIMMING POOL FEES

<u>Daily Fee</u>	\$3.00
<u>Pool Passes</u>	
Resident	
Single	\$60.00
Couple	\$90.00
Family	\$120.00
Swim lessons, 2x/week, 1-hour daily sessions	\$40.00
Non-Resident	
Single	\$125.00
Couple	\$145.00
Family	\$170.00
Swim lessons, 2x/week, 1-hour daily sessions	\$50.00
<u>Swim Team</u>	
1 participant in family	\$86.00
Each additional member of the family	\$76.00
<u>Pool Parties</u>	
Party time length: minimum of 3 hours	
10-25 guests	\$100.00
Additional hours (per hour)	\$30.00

26-50 guests	\$125.00
Additional hours (per hour)	\$30.00
51-75 guests	\$197.50
Additional hours (per hour)	\$37.50
76-100 guests	\$245.00
Additional hours (per hour)	\$45.00
<u>Camps, Daycares, Other Organizations</u>	
Per person	TBD

VEHICLE STORAGE FEES

Deposit	\$50.00
Small (size 8'x15')	\$240.00
Medium (size 10'x20')	\$360.00
Large (size 12'x33')	\$480.00
Large (size 12'x33') with electricity	\$600.00
X-Large (size 12'x40')	\$624.00
X-Large (size 12'x40') with electricity	\$744.00

MISCELLANEOUS PERMITS AND FEES

Hay Rides and Horse-drawn Carriage Permits –(Refer to 2019-716(O))	
Application Fee	\$50.00
Permit Fee for each carriage	\$50.00

Proposed Windcrest Commercial Fire Department Fee Schedule FY 20-21

Inspection Type	Description	Fee
Semi-Annual Inspections		
Tier 1 Semi-Annual:	0 - 10,000	\$ 75.00
Tier 2 Semi-Annual:	10,000 - 49,999	\$ 200.00
Tier 3 Semi-Annual:	50,000+	\$ 300.00
Reinspection Fee:		\$ 90.00
Fire Alarm Systems New Installation Tests		
Fire Alarm Systems Tier 1:	1 - 20	\$ 180.00
Fire Alarm Systems Tier 2:	21 - 200	\$ 240.00
Fire Alarm Systems Tier 3:	201+	\$ 360.00
Fire Alarm Remodel Tests		
Fire Alarm Remodel Tier 1:	Less than 10	\$ 60.00
Fire Alarm Remodel Tier 2:	11 - 20	\$ 90.00
Fire Alarm Remodel Tier 3:	26 - 100	\$ 180.00
Fire Alarm Remodel Tier 4:	101 - 200	\$ 240.00
Fire Alarm Remodel Tier 5:	201+	\$ 480.00
Fire Alarm Panel Replacement		
Fire Alarm Panel Replacement	1 - 9	\$ 120.00
Sprinkler System Inspections		
Sprinkler System Modification Tier 1:	0 Heads	\$ 60.00
Sprinkler System Modification Tier 2:	1 - 10 Heads	\$ 90.00
Sprinkler System Modification Tier 3:	11 - 200 Heads	\$ 120.00
Sprinkler System Modification Tier 4:	201+ Heads	\$ 150.00
Fire Protection Plan Review		
Fire Protection Plan Review		\$ 100.00

Proposed Windcrest Commercial Fire Department Fee Schedule FY 20-21

Underground Fire Line

Underground Fire Line		\$ 240.00
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Fixed Pipe Systems

Fixed Pipe Systems		\$ 180.00
Fixed Pipe for UL 300 Compliance	No Major Pipework	\$ 90.00

Gaseous Suppression Systems

Gaseous Suppression Systems		\$ 300.00
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Standpipes

Standpipe Tier 1	1-2 Standpipes	\$ 240.00
Standpipe Tier 2	3+ Standpipes	\$ 400.00

Above Ground Storage Tank

Above Ground Storage Tank	Commercial	\$ 180.00
Above Ground Storage Tank	Residential	\$ 90.00

Underground Storage Tank

Underground Storage Tank	Commercial	\$ 270.00
Underground Storage Tank	Residential	\$ 90.00

Spray Paint Booths

Spray Paint Booths		\$ 300.00
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Access Control Systems

Access Control Systems		\$ 60.00
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Limited Access Security Gates and Perimeter Fencing

Limited Access Security Gates and Perimeter Fencing	Per system	\$ 120.00
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Annual State Requires Inspection of Daycare

Proposed Windcrest Commercial Fire Department Fee Schedule FY 20-21

Annual State Requires Inspection of Daycare	Includes Foster Care and Group Care	\$ -
Permit for Work Government by NFPA 58		
Permit for Work Government by NFPA 58		\$ 75.00
Fire Watch		
Fire Watch	Per person, minimum 2 hours	\$ 75.00
Tents and Membranes		
Tents and Membranes		\$ 75.00
Hydrant Flow Test		
Hydrant Flow Test		\$ 125.00

EXHIBIT B



Sanitation Rates

Type		2016/17	2017-2018	2018-2019	2019-2020	2020-2021 *CPI increase 3.17%
Residential 6 Month Rate (8.25% Sales Tax Included)		112.04	112.04	146.14	146.14	150.77
Size	Freq					
2yd*	1	80.22	88.24	101.48	111.63	115.16
	2	146.90	161.59	185.83	204.41	210.89
	3	213.53	234.88	270.12	297.13	306.55
	4	280.14	308.15	354.38	389.81	402.17
	5	346.80	381.48	438.70	482.57	497.87
	6	413.43	454.77	522.99	575.29	593.52
3yd*	1	88.01	96.81	111.33	122.47	126.35
	2	161.17	177.29	203.88	224.27	231.38
	3	234.27	257.70	296.35	325.99	336.32
	4	307.36	338.10	388.81	427.69	441.25
	5	380.45	418.50	481.27	529.40	546.18
	6	453.52	498.87	573.70	631.07	651.08
4yd*	1	95.89	105.48	121.30	133.43	137.66
	2	175.45	193.00	221.95	244.14	251.88
	3	254.99	280.49	322.56	354.82	366.06
	4	334.58	368.04	423.24	465.57	480.33
	5	414.09	455.50	523.82	576.20	594.47
	6	493.67	543.03	624.49	686.94	708.71
6yd	1	132.60	145.86	167.73	184.51	190.36
	2	234.21	257.63	296.28	325.90	336.24
	3	336.22	369.85	425.32	467.85	482.69
	4	416.10	457.71	526.37	579.01	597.36
	5	487.32	536.06	616.46	678.11	699.61
	6	601.02	661.12	760.29	836.32	862.83
8yd*	1	157.04	172.75	198.66	218.53	225.46
	2	266.80	293.47	337.50	371.25	383.01
	3	373.26	410.58	472.17	519.39	535.85
	4	462.40	508.64	584.93	643.42	663.82
	5	590.90	649.99	747.48	822.23	848.30
	6	709.91	780.90	898.03	987.83	1,019.15
10yd*	1	205.91	226.51	260.48	286.53	295.61
	2	327.94	360.72	414.84	456.32	470.79
	3	453.41	498.75	573.56	630.92	650.92
	4	576.06	633.67	728.72	801.59	827.00
	5	701.57	771.72	887.48	976.23	1,007.17
	6	824.19	906.61	1,042.60	1,146.86	1,183.22
20yd *	open top haul		-	421.774	463.95	478.66
30yd*	open top haul			632.661	695.93	717.99
40yd*	open top haul			843.548	927.90	957.32
30yd	compactor		-			
	container &		-			
	compactor		-			
	per pick up		-			
40yd	container		-			Call for Pricing
	container &		-			
	compactor		-			
	per pick up		-			
hand*			-			
pick up	1	28.60	31.46	36.18	39.79	41.05
	2	48.49	53.33	61.33	67.47	69.61

* Commercial rates are shown without tax
Commercial container delivery 25.00
commercial container extra pick up 75.00

* Ordinance 2019-702 "Commercial and Residential Sanitation rates are subject to Consumer Price Index (CPI) increase"

ORDINANCE NO. 2020-026(O)

**AN ORDINANCE DEFINING THE USE OF CONSENT
AGENDA ITEMS IN THE CITY'S PARLIAMENTARY
PROCEDURES BY AMENDING CHAPTER II, ARTICLE
IV, SECTION 2-66-AGENDAS OF THE WINDCREST CODE
OF ORDINANCES**

WHEREAS, the City of Windcrest is a home-rule municipality, which has codified its regulations and enforcement; and

WHEREAS, the City adopted procedures for creating and using council agendas; and

WHEREAS, the City Council finds it is beneficial to add a consent agenda use in order to provide better time management for council meetings; and

WHEREAS, it is the intent of the City Council to allow any council member to request an item on the consent agenda to be removed from inclusion within the consent agenda which automatically places the item on the current agenda for discussion and action; and

WHEREAS, the City Council of the City of Windcrest finds it is in the best interest of the city to amend the City's codes regarding parliamentary procedures.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF WINDCREST, TEXAS that Chapter II, Article IV, Section 2-66 Agendas, is hereby amended as follows with underlined words being additions and struck through words being deletions:

Sec. 2-66. - Agendas.

(a) City council.

(1) Definitions for agenda items:

a. Action item shall mean an item requiring or anticipating a vote of the city council at a meeting.

b. Agenda item shall mean an item for discussion, action, presentation, information, or administration which is placed on an agenda in compliance with the Texas Open Meetings Act.

c. Consent Agenda item shall mean a collection of routine items, including financial reports, minutes, common or reoccurring resolutions, appointments, etc. which are presented to the city council as one agenda item. The consent agenda can be approved in one action, rather than filing motions on each item separately. Either the presiding officer or any member of the city council may require, at a public meeting, that an item on the consent agenda be pulled from the consent

agenda prior to a motion being made on the consent agenda. Such requirement does not require a motion or second. Once the presiding officer or a member of the council pulls an item from the consent agenda, such item is automatically placed as an item for discussion and action. The remainder of items on the consent agenda may proceed as a full consent agenda as if the pulled item or items were not originally placed on the consent agenda. The presiding officer or any member of the city council may ask city staff a clarification question which staff may respond to with a short statement of fact or law without pulling a consent agenda item, but the members of the city council cannot deliberate on a single consent agenda item without removing it from the consent agenda.

~~e-d.~~ Discussion item shall mean an agenda item for information purposes or deliberation purposes, but which is not expected to require a vote of the city council.

~~d-e.~~ Executive session item shall mean an agenda item for closed session deliberations pursuant to the Texas Open Meetings Act. The city council reserves the right to go into executive session for any item on the agenda which qualifies for closed session deliberations, whether identified as an executive session or not. However, the city council may designate an item for executive session in advance, if it so chooses. Executive session items are for deliberation purposes. However, the city council may take action on any executive session item once it returns to open session.

(2) Draft agenda: Any member of the city council, including the mayor or the city manager, may request an agenda item be placed on an agenda for an upcoming meeting. However, the city council recognizes city staff needs time to prepare items for submission and the agenda and therefore it imposes the following:

a. Preparation: The city secretary, at the direction of the city manager, shall be responsible for the preparation of the city council agenda. The city manager has sole authority to determine what agenda items stand alone and what items are placed under a consent agenda prior to posting of the agenda.

b. Submission of requests by council: When making a request to place an item on an agenda, the requesting member must submit, in writing, the wording of the item and any supporting documentation for the item to the city secretary by the request deadline. The requesting member must provide a copy to the city manager, mayor, and city attorney. The city attorney may adjust the wording of any requested item, while leaving the substance, in order to ensure the item complies with state law, the city charter, and city ordinances.

- c. Action items: Action items must be requested to be placed on any agenda by the city council members at least 15 working days prior to the meeting.
- d. Discussion items: Discussion items must be requested to be placed on any agenda by the city council members at least seven working days prior to the meeting.
- e. City staff: City staff may request the city manager place agenda items on the agenda during the drafting process. However, placement of such items is at the sole discretion of the city manager.
- f. Amendment or removal: Once placed on a draft agenda, agenda items can only be amended or removed from the agenda with the approval of the council member or mayor who requested the item be placed on the agenda.
- g. Future items: Every agenda shall include items for consideration of future agendas for regular and special meetings. Any member may request the inclusion of such items at any meeting.
- h. Draft agenda distribution: City council members shall be given a draft agenda at least 120 hours before a meeting, with or without attachments. The city council members may suggest corrections to the draft agenda or removal of items until 96 hours before a meeting.
- i. Final agenda: The final agenda, with attachments, shall be given to city council members no later than 72 hours prior to the regular or special city council meeting is scheduled to occur.
- j. Special meetings: If two city council members exercise their rights under the city charter to request a special meeting, the meeting agenda shall include any agenda items submitted by the two members who requested the special meeting.

(3) Staff conduct: It shall be deemed misconduct if any employee of the city discloses to any individual confidential written or oral information received from city council members regarding future proposed city council actions while such proposed actions are being reviewed and discussed by staff members prior to the release of such information for public consideration. Notwithstanding the foregoing, information regarding future proposed city council actions may be shared with employees who require such information for the purposes of facilitating city council meetings or agendas or to conduct research relative to the future proposed city council actions.

- (b) Boards, commissions, and committees of the city.

- (1) Definitions: Boards, commissions, and committees subject to the Texas Open Meetings Act may adopt individual definitions which are not inconsistent with state law, the city charter, or this article. Absent such adopted definitions, the definitions for agenda items applicable to the city council shall also be applicable to all boards, commissions, and committees subject to the Texas Open Meetings Act.
- (2) Preparation: Absent individually adopted procedures of a board, commission, or committee of the city, the city secretary, at the direction of the city manager, shall prepare all agendas for boards, commissions, and committees of the city.
- (3) Draft agenda: Any member of the body may request an item be placed on the agenda for that body. Each board, commission, and committee shall adopt procedures for the timing of submission which are consistent with the Texas Open Meetings Act. Absent such adopted procedures, all members wishing to put an item on an agenda must make the request to the city secretary seven working days prior to the meeting.
- (4) Final agenda: The final agenda, with attachments, shall be given to body members no later than 72 hours prior to the meeting is scheduled to occur.
- (c) Meeting business. The presiding officer shall attempt to preserve the order of the agenda as published. However, the presiding officer may also propose a change in the order of the agenda for good cause and the proposed change will occur, absent objection from a member of the body. If a member of the body objects to an order change and the presiding officer desires to overrule an objection, the presiding officer shall call for a point of order vote on the order change.

II. CUMULATIVE CLAUSE

That this Ordinance shall be cumulative of all provisions of the City of Windcrest, except where the provisions of this Ordinance are in direct conflict with the provisions of an existing ordinance, in which event the conflicting provisions of such existing ordinance are hereby repealed, while leaving the remainder of such other ordinance intact. To the extent of any conflict, this Ordinance is controlling.

III. SEVERABILITY

That it is hereby declared to be the intention of the City Council of the City of Windcrest. that the phrases, clauses, sentences, paragraphs, and sections of this Ordinance are severable, and if any phrase, clause, sentence, paragraph, or section of this Ordinance should be declared unconstitutional or invalid by final judgment or decree of any court of competent jurisdiction, such unconstitutionality or invalidity shall not affect any of the remaining phrases, clauses, sentences, paragraphs, or sections of the Ordinances, since the same would have been enacted by

the City Council without incorporation in this ordinance of any such unconstitutional or invalid phrases, sentences, paragraphs, or sections.

**IV.
PROPER NOTICE AND MEETING**

It is hereby officially found and determined that the meeting at which this Ordinance was adopted was open to the public and that public notice of the time, place and purpose of said meeting was given as required by the Open Meetings Act, Chapter 551 of the Texas Government

DULY PASSED ON FIRST READING, on the _____ day of _____, 2020 at a regular meeting of the City Council of the City of Windcrest, Texas, which was held in compliance with the Open Meetings Act, Gov't. Code §551.001, et. Seq. at which meeting a quorum was present and voting.

DULY PASSED AND APPROVED, on the _____ day of _____, 2020 at a regular meeting of the City Council of the City of Windcrest, Texas, which was held in compliance with the Open Meetings Act, Gov't. Code §551.001, et. Seq. at which meeting a quorum was present and voting.

CITY OF WINDCREST, TEXAS

Dan Reese, Mayor

ATTEST:

Rachel C. Dominguez, City Secretary

APPROVED:

Ryan S. Henry, City Attorney

ORDINANCE NO. 2020-027(O)

AN ORDINANCE AMENDING ORDINANCE 2020-019(O), ORDERING A GENERAL ELECTION ON NOVEMBER 3, 2020 FOR THE PURPOSE OF ELECTING THREE (3) COUNCIL MEMBERS TO CITY COUNCIL PLACES ONE (1) TWO (2) AND THREE (3) FOR THE CITY OF WINDCREST; MAKING PROVISIONS FOR THE CONDUCT OF SUCH ELECTION AND RESOLVING OTHER MATTERS RELATED TO THE CONDUCT OF SUCH ELECTION.

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF WINDCREST, TEXAS:

1) That a General Election is hereby ordered to be held on November 3, 2020 in the City of Windcrest, Texas for the purpose of electing three (3) Council Members to City Council Place One (1), City Council Place Two (2), and City Council Place Three (3). Each Council Member elected shall serve a term of two (2) years, with their terms terminating in November 2022, or when their successors are duly elected and qualified.

2) That at said election each of the foregoing named City Council positions shall be voted upon separately and that the candidate receiving the highest number of votes for each said City Council position shall be elected to such office.

3) That qualified persons desiring to be candidates in the aforementioned City Council Places shall file for election as such candidates with the City Secretary beginning at 8:00 a.m. on the 20th day of July, 2020 and not later than 5:00 p.m. on the 17th day of August, 2020.

4) Voting on Election Day and during early voting shall be done on Election Systems & Software, Inc. (ES&S) Express Vote® Universal Voting System with DS200® with voting tabulation performed by Bexar County Elections Administrator or a similar system designated by the Bexar County Elections Administrator. Voting by Mail ballot and Provisional Voting shall be done on paper ballot.

5) The polling place designated for Windcrest voting precincts 4050, 4051, 4107, 4192, and 4195 for voting in the November 3, 2020, general election shall be at Windcrest Civic Center, 9310 Jim Seal Drive, Windcrest, Texas. Such polling place shall be open on Election Day from 7:00 a.m. to 7:00 p.m.

6) The polling places for WINDCREST voting precincts 4050, 4051, 4107, 4192, and 4195 for early voting for the November 3, 2020 general election shall be determined by the Bexar County Elections Administrator. The following dates and locations are subject to change and will be posted once published by the Bexar County Elections Department.

Saturday, October 17, 2020 – Friday, October 31, 2020

ALZAFAR SHRINE AUDITORIUM.....	901 N. Loop 1604 W
AT&T CENTER.....	1 AT&T Center Parkway
BROOKHOLLOW LIBRARY.....	530 Heimer Road
CASTLE HILLS CITY HALL... (COMMUNITY ROOM).....	209 Lemonwood Dr.
CLAUDE BLACK CENTER.....	2805 East Commerce
CODY LIBRARY.....	11441 Vance Jackson
COPERNICUS COMMUNITY CENTER.....	5003 Lord Rd.

EAST CENTRAL ISD ADMIN BUILDING.....	6634 New Sulphur Springs Rd
ENCINO PARK LIBRARY.....	2515 East Evans Rd
FAIR OAKS RANCH CITY HALL... (COUNCIL CHAMBERS).....	7286 Dietz Elkhorn
GREAT NORTHWEST LIBRARY.....	9050 Wellwood
HARLANDALE CIVIC CENTER.....	115 W. Southcross
HELOTES CITY HALL.....	12951 Bandera Road
HENRY A. GUERRA, JR. LIBRARY.....	7978 W Military Drive
JOHN IGO LIBRARY.....	13330 Kyle Seale Parkway
JOHNSTON LIBRARY.....	6307 Sun Valley Drive
JULIA YATES SEMMES LIBRARY @ Comanche Lookout Park.....	5060 Judson Road
KIRBY CITY HALL.....	112 Bauman St
LAS PALMAS LIBRARY.....	515 Castroville Road
LEON VALLEY CONFERENCE CENTER.....	6421 Evers Rd
LION'S FIELD.....	2809 Broadway
MAURY MAVERICK, JR. LIBRARY.....	8700 Mystic Park
MCCRELESS LIBRARY.....	1023 Ada Street
MEMORIAL LIBRARY.....	3222 Culebra
MISSION LIBRARY.....	3134 Roosevelt Ave.
NORTHSIDE ACTIVITY CENTER.....	7001 Culebra
NORTHWEST VISTA COLLEGE.....	3535 N. Ellison Dr.
OLMOS CITY HALL.....	120 El Prado W
PALO ALTO COLLEGE.....	1400 W. Villaret Blvd.
PARMAN LIBRARY@Stone Oak.....	20735 Wilderness Oak
SAN ANTONIO COMMUNITY COLLEGE (Victory Center).....	1802 N. Main
SCHAEFER LIBRARY.....	6322 US Hwy 87 E
SHAVANO PARK CITY HALL... (COUNCIL CHAMB).....	900 Saddletree Ct
SOMERSET CITY HALL.....	7360 E. 6th, Somerset
SOUTHSIDE ISD ADMIN BLDG... (BOARD ROOM).....	1460 Martinez-Losoya
SOUTHWEST ISD ADMIN BLDG.....	11914 Dragon Lane
THOUSAND OAKS/EL SENDERO LIBRARY.....	4618 Thousand Oaks
TOBIN LIBRARY @OAKWELL.....	4134 Harry Wurzbach
UNIVERSAL CITY LIBRARY.....	100 Northview Dr.
WINDCREST TAKAS PARK CIVIC CENTER.....	9310 Jim Seal Dr.
WONDERLAND MALL OF THE AMERICAS @ CROSSROADS	4522 Fredericksburg

7) Applications for ballots by mail shall be mailed to Jacquelyn F. Callanen, Bexar County Elections Administrator, at 1103 S. Frio, Ste. 100, San Antonio, TX 78207. Applications for ballots by mail must be received by the Early Voting Clerk no later than the close of business on the date required by the Texas Election Code.

8) Jacqueline F. Callanen, Bexar Elections Administrator, is designated as the election officer to conduct the General Election of November 3, 2020 and Early Voting for the General Election. She shall appoint a sufficient number of clerks to assist in the proper conduct of the election and other persons to serve with her as an Early Voting Ballot Board.

9) Notice of the November 3, 2020 General Election of the City of Windcrest shall be posted and published in accordance with the Election Code of the State of Texas.

10) The City Manager is authorized to enter into a contract with Bexar County Elections

Administrator to conduct the election ordered herein and committing to pay the fee charged by the Bexar County Elections Administrator for such services. The City Manager is furthermore authorized to enter into a contract for the conduct of a joint election with other governmental entities in Bexar County, Texas.

PASSED AND APPROVED this ____ day of _____, 2020.

Dan Reese, Mayor

ATTEST:

Rachel C. Dominguez, City Secretary

APPROVED AS TO FORM:

Ryan S. Henry, City Attorney

Pending CCM Approval

RESOLUTION NO. 532(R)

A RESOLUTION TO SCHEDULE TWO PUBLIC HEARINGS BEFORE CONSIDERING THE ADOPTION OF THE CITY OF WINDCREST PROPOSED BUDGET FOR FISCAL YEAR 2020-2021.

WHEREAS, the City of Windcrest wishes to set public hearings and receive comments from the public regarding a proposed budget for fiscal year 2020-2021; and

WHEREAS, the national COVID-19 pandemic has delayed certain issues from being completed by other entities upon which the City of Windcrest must rely; and

WHEREAS, the City has not timely received all information from the appraisal district to enable full calculations for the tax rate, but wishes to schedule public comments in anticipation of receiving all information; and

WHEREAS, the City will utilize existing data for budget discussions but will provide updates to the public as soon as it receives all data from the appraisal districts; and

WHEREAS, the expiration of the Budget for the 2019-2020 fiscal year is September 30, 2020; and

WHEREAS, the City Council believes it is for the betterment of the community and the health, safety and welfare of the citizens to adopt the proposed budget for fiscal year 2020-2021; and

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WINDCREST, TEXAS a public hearing is hereby set for September 14, 2020, and the second hearing set for September 21, 2020, to consider adoption of the proposed budget for fiscal year 2020-2021. The City Secretary shall post notice of the times for each public hearing pursuant to state law.

DULY PASSED AND APPROVED, on the _____ day of _____, 2020 at a regular meeting of the City Council of the City of Windcrest, Texas, which was held in compliance with the Open Meetings Act, Gov't. Code §551.001, et. Seq. at which meeting a quorum was present and voting.

CITY OF WINDCREST, TEXAS

Dan Reese, Mayor

ATTEST:

Rachel C. Dominguez, City Secretary

APPROVED:

Ryan S. Henry, City Attorney

RESOLUTION NO. 2020-533(R)

**A RESOLUTION TO SCHEDULE TWO (2) PUBLIC
HEARINGS BEFORE CONSIDERING THE TAX
RATE FOR THE CITY OF WINDCREST FISCAL
YEAR 2020-2021.**

WHEREAS, the City of Windcrest wishes to set public hearings and receive comments from the public regarding a proposed tax rate; and

WHEREAS, the national COVID-19 pandemic has delayed certain issues from being completed by other entities upon which the City of Windcrest must rely; and

WHEREAS, the City has not timely received all information from the appraisal district to enable full calculations, but wishes to schedule public comments in anticipation of receiving all information; and

WHEREAS, the City does not know if the tax rate will increase, decrease, or if revenue will increase or decrease, but wishes to schedule public comments in anticipation of receiving all information, even if public comments are not required under the law; and

WHEREAS, the expiration of the tax rate for the 2019-2020 fiscal year is September 30, 2020; and

WHEREAS, the City Council believes it is for the betterment of the community and the health, safety, and welfare of the citizens to set the tax rate and receive comments from the public; and

WHEREAS, prior to an increase the state law requires the City to hold two (2) public hearings on said tax increase.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WINDCREST, TEXAS a public hearing is hereby set for September 14, 2020, and the second hearing set for September 21, 2020, to consider an increase in the tax rate for fiscal year 2020-2021. The City Secretary shall post notice of the times for each public hearing pursuant to state law.

DULY PASSED AND APPROVED, on the _____ day of _____, 2020 at a regular meeting of the City Council of the City of Windcrest, Texas, which was held in compliance with the Open Meetings Act, Gov't. Code §551.001, et. Seq. at which meeting a quorum was present and voting.

CITY OF WINDCREST, TEXAS

Dan Reese, Mayor

ATTEST:

Rachel C. Dominguez, City Secretary

APPROVED:

Ryan S. Henry, City Attorney

RESOLUTION NO. 2020-534(R)

A RESOLUTION OF THE CITY OF WINDCREST CITY COUNCIL TO ADOPT POLICIES AND PROCEDURES FOR EMPLOYEES THAT REQUEST APPROVAL FOR TRAVEL AND TRAINING AND REIMBURSEMENT FOR RELATED EXPENDITURES.

WHEREAS, the City of Windcrest has city employees that require approval to attend training, seminars or conferences that are directly related to the employees' jobs; and

WHEREAS, these trainings, seminars, or conferences help ensure that city employees remain current with the latest developments, skills, and new technologies required for their positions; and

WHEREAS, the City Council has developed an Employee Travel & Training Policy and Procedure to govern and regulate employee requests for training, travel, and reimbursement; and

WHEREAS, the Windcrest City Council finds that it is in the best interests of the City and residents that city employees are encouraged and provided with opportunities for professional growth and development so that employees can best fulfill their duties.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WINDCREST, TEXAS instructs the City Manager to adopt the attached policy and procedure, including the Travel Authorization Form, which a City of Windcrest employee must follow in order to timely and properly request approval for training, travel, and/or reimbursement.

DULY PASSED AND APPROVED, on the — day of August, 2020 at a regular meeting of the City Council of the City of Windcrest, Texas, which was held in compliance with the Open Meetings Act, Gov't. Code §551.001, et. Seq. at which meeting a quorum was present and voting.

CITY OF WINDCREST, TEXAS

Dan Reese, Mayor

ATTEST:

Rachel C. Dominguez, City Secretary

APPROVED:

Ryan S. Henry, City Attorney

POLICY AND PROCEDURE

EMPLOYEE TRAVEL & TRAINING

PURPOSE

This policy is established to create a unifying document for allowable City expenditures to be incurred for employee travel and training. This policy provides the guidelines that employees must follow when traveling on City business related to training and development.

BACKGROUND

Expenditure of public funds for travel and training are always under close scrutiny. As such, it is important to set clear expectations and processes for traveling for employee training and development.

DEFINITIONS

“**Per Diem**” is defined as a pre-set amount of funds provided to an employee for a business-related activity (such as travel or training). The specific amount of the Per Diem is governed by the current IRS Maximum Federal Per Diem Rate Schedule.

“**Purchasing Card**” (or “P-Card”) is a card issued by the Purchasing Division to be used for official City business such as making hotel reservations, booking airline flights, etc.

POLICIES and PROCEDURES

POLICY FOR EMPLOYEE TRAVEL AND TRAINING

It is the City’s Policy:

- A. To encourage professional development and ensure all City employees are given the opportunity for growth and development.
- B. That employees demonstrate prudence when using public funds.
- C. That training, seminars, conferences and travel must be directly related to the employee’s job.
- D. That employees should make every reasonable effort to attend training, seminars, and conferences as close as is practicable to the City of Windcrest in order to reduce travel and lodging expenses.
- E. That City funds may not be used to pay any portion of a non-City representative’s expenses (including spouses and family members of City employees).
- F. That expenses for personal travel shall not be charged to or temporarily funded by the City.

- G. That City funds will not be advanced to employees with City-issued Purchasing cards for any travel related expenses including hotel reservations, airfare, car rental, etc., for which the P-Card may reasonably be used.
- H. Any exception to the stated policy must be approved in writing in advance by the City Manager or Finance Director and result in a lower cost to the City than policy direction provided.

PROCEDURES FOR EMPLOYEE TRAVEL AND TRAINING

General

- 1. Departments will allocate funds during the budget process for professional development and business travel and any other expenses related to city business.
- 2. All travel & training must be pre-approved by the Department Head prior to payment of any registration or travel expenses.
- 3. All employees shall complete and submit a travel & training request with explanation of the training- why it is necessary, is it for a certification, where is the training, how the employee will travel, hotel costs, per diem calculation and agenda (itinerary).
- 4. All out of state travel must be pre-approved by the City Manager or Finance Director.
- 5. The budget shall specifically list and identify seminars, conferences, etc. that are anticipated to be attended during the upcoming fiscal year, including locations. The list must be detailed enough to be reviewed by the City Manager or Finance Director and approved as part of the budget process. The City Manager shall determine what an acceptable level of training and travel is for each employee within a department.
- 6. Supervisors, in cooperation with their employees, are responsible for scheduling and coordinating business travel away from work for their employees.
- 7. No personal travel shall be combined with the City business travel. Personal expenses cannot be charged to a City Purchasing Card.

Means of Travel

- A. Transportation expenses shall be reimbursed based on the most economical and common mode of transportation and the most commonly traveled route consistent with the authorized purpose of the trip. Staff should make every reasonable attempt to minimize expenses while traveling where possible. Online and local training should be utilized as much as possible.
- B. When multiple employees are attending the same training, reimbursement will only be available when employees share resources, such as carpooling, rather than traveling separately at additional cost to the City.
- C. If the traveler chooses to drive instead of fly, the employee must justify that driving is the most reasonable method of travel. Reimbursed mileage must be lower than the cost of airfare to the destination; and must be included in the Travel/Training Request Form as part of the pre-approval. Employees should seek to minimize costs of such travel - such as avoiding toll roads and self-parking vs valet. Utilize city fleet vehicles where possible.

- 1. If the traveler receives a car allowance:

- 1) Mileage will only be reimbursed at the IRS charitable use rate for a trip. Reimbursable mileage is measured from the employee's headquarters (place of work) to the destination and return, unless departing from or arriving to the employee's residence is closer than employee's headquarters. Additional mileage between an employee's residence and place of work is not reimbursed. Tolls are not reimbursed.
2. Return travel should be completed on the day the event ends; if staying beyond the end of the event- hotel and meals, along with other expenses, are the employee's responsibility.

Reservations

- A. Employees and Departments who have been issued a Purchasing Card should use the card to make all necessary reservations and registrations for business-related travel and training.

Prepayment of Travel Related Expenses

- A. Prepayment for registration, lodging and airfare for any school, conference or seminar can be accomplished by entering a requisition, or by using a Purchasing Card, after the travel/training has received the applicable approvals.
- B. Checks along with registration forms for seminars or hotel reservations will be mailed by Accounting unless instructed otherwise.

Travel Advances

- A. Requests for travel advances will be submitted on the applicable form to Accounting at least two weeks prior to the occasion for travel.
 1. Per Diem advances should be generated based on the Travel/Training Approval Form.
- B. The traveler shall sign the request form which must show the account number(s) to be charged and then route for approval. The traveler's supervisor will sign the request indicating approval. Approval indicates that funds are budgeted and available. The approved request is then forwarded to Accounting. Accounting will verify the request against the approved Travel/Training Request Form.
- C. Accounting will not disburse funds more than a weeks prior to the travel date.

D. Reimbursable Expenses

- E. Receipts are required to be submitted except where stated otherwise. Upon consideration, reimbursement may be made for the following types of expenditures:
- F. Travel:
 1. Coach/economy class airfare and baggage fees
 2. The City will not pay/reimburse for "early boarding" or seating upgrades on airlines
 3. Expense incurred during use of a City vehicle, including gasoline.
 4. Mileage reimbursement for use of personal vehicles (at current IRS mileage rate).
 5. Reasonable "economy" airport parking cost.

6. Car Rental and gas expense, in lieu of mileage reimbursement for personal vehicle
7. Return travel should be completed on the day the event ends.

G. Lodging:

1. Actual cost of room plus appropriate tax (Note: Cities are not exempt from any applicable hotel tax).

H. Meals and Tips – [Per Diem Table](#)

1. Meals for non-overnight travel and training are taxable per IRS regulations. Actual meal expenses are reimbursable if the employee is away from their primary business location for six hours or more.
2. Employees seeking reimbursement will turn in receipts to Accounting and reimbursement will be made.
3. Per Diem cannot be provided for non-overnight travel, but the reimbursement may not exceed the IRS Meal and Incidental Expenses (M&IE) Per Diem Rate.
4. For overnight travel and training, the City will provide each employee a per diem as determined by the current IRS M&IE Rate.
5. The City will only provide a per diem vs reimbursement for actual meal costs
 - Using the per diem method, the employee is not required to turn in receipts for their meals and incidental expenses.
6. Per Diem amounts granted will be determined by the length of time the employee will be on City business (for example, a 1.5 day training class will be allotted the IRS-defined amounts for the number of meals occurring during the half day). The M&IE breakdown can be found on the IRS [website](#) as shown below:

M&IE Breakdown					
M&IE Total (1)	Continental Breakfast/ Breakfast (2)	Lunch (2)	Dinner (2)	Incidental Expenses	First & Last Day of Travel (3)
\$55	\$13	\$14	\$23	\$5	\$41.25
\$56	\$13	\$15	\$23	\$5	\$42.00
\$61	\$14	\$16	\$26	\$5	\$45.75
\$66	\$16	\$17	\$28	\$5	\$49.50
\$71	\$17	\$18	\$31	\$5	\$53.25

\$76	\$18	\$19	\$34	\$5	\$57.00
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7. The City will not provide per diem where meals are provided by the conference/training. A detailed agenda is required to determine which meals are provided
8. Employees will not be reimbursed for meals prior to leaving on the trip or upon return.
- I. The following is covered by the IRS Meals & Incidentals (**not** separately reimbursable):
 1. Tips for meals and services (i.e. bellhops, taxis, valet)
 2. Transportation between places of lodging/business and restaurants, if suitable meals cannot be obtained at the place of lodging/business,
 3. Business related telephone calls
 4. Tolls incurred while at destination

Other Expenses

- A. The City will not pay for/reimburse employees for internet access or other optional services at hotels.
- B. Taxi Fares/Shuttle services- Actual cost of any taxi fare/shuttle service incurred. Gratuity is covered under the Incidentals allocation of the IRS Per Diem allowance.
- C. Registration Fees- Fees charged for registration for any conference, meeting, or seminar are allowed for prepayment or reimbursement. An invoice, registration form and supporting information providing documentation of fees or rates must be submitted with the request for payment.
- D. Books and Materials - Expenses for books and manuals required for class. This **excludes** pens, pencils, notebooks, etc. This also **excludes** additional materials that may be for sale at the class or seminar location.

Travel/ Training Form

- A. The completed Travel/Training Form must be submitted to the department for review and approval by the traveler's supervisor. After approval, the form and all attachments should be copied and retained by the originating department for their records.
- B. Upon department approval, the Travel/Training form with all required receipts and refund documentation attached will be submitted to Accounting. If a reimbursement is due to the employee, a payment will be issued upon the review and approval by the Accounting department.

ACCOUNTABILITY

This policy will be the responsibility of the Finance Department subject to City Manager review and approval.

FORMS

Travel/Training form

Current Per Diem Table- obtain from IRS website

<https://www.gsa.gov/travel/plan-book/per-diem-rates>

<https://www.gsa.gov/travel/plan-book/per-diem-rates>



WINDCREST TEXAS

TRAVEL AUTHORIZATION FORM

Date Submitted:	Employee Name:		
Department:			
Date(s) of Travel:	From:		
Purpose for Travel:			
Travel Destination (city):			
Please Check one:			
Overnight trip	Yes / No	Day Trip	Yes / No
Estimated Cost of Trip:			
Hotel:			
Nights	Cost:		
Registration Costs:			
Transportation:	City Vehicle	Yes / No	
	Rental Car	Yes / No	
	Mileage (use Fed Rate per mile):		
Meals:	Breakfast \$	Lunch \$	Dinner
Per Diem Total (Transportation and Meals):			
Employee Signature:			
Comments:			
I authorize this travel and certify that the estimated expenditures are for official city business, and that funds are available in the budget from account			
Department Head Signature:			
City Manager/Finance:			

**Certification of
Compliance with Travel
Policy**

☐ I hereby Certify that the Travel/Training is in compliance with these requirements:

- No out of state travel unless pre-approved by your CM/FD. All in-state travel or training should be approved by the director.
- When multiple employees are attending the same training, reimbursement will only be available when employees share resources, such as carpooling, rather than traveling separately at additional cost to the City.
- Travel and training should be the lowest overall cost to the City. Staff should make every reasonable attempt to minimize expenses while traveling where possible. Online and local training should be utilized as much as possible.
- Departments should implement steps to analyze the cost of travel (fly vs. drive).
- If a vehicle is used, employees should seek to minimize costs of such travel - such as avoiding toll roads and self-parking vs valet. Utilize pool cars where possible.
- When air travel is the overall least costly option, employees should identify and utilize the most cost-effective method of transportation to arrive at their destination (public transit, cab, ride share).
- Return travel should be completed on the day the event ends; if staying beyond the end of the event, hotel and meals are the employee's responsibility.
- Meals & Incidentals will be reimbursed through the IRS Per Diem schedule only.
- Per diem will not be paid where meals are supplied by the training program.
- Employees should manage expenses within the per diem allowance, as actual expenses will not be reimbursed.
- The City will not pay/reimburse employees for internet access or other optional services at hotels.
- The City will not pay/reimburse for "early boarding" or "economy plus" upgrades on airlines.

RESOLUTION NUMBER 2020-535(R)

**A RESOLUTION ADOPTING THE CITY OF
WINDCREST PURCHASING POLICY**

WHEREAS, the City Council adopted a standardized purchasing policy on or about December 17, 2014; and

WHEREAS, the City Council desires to adopt a revised standardized purchasing policy.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Windcrest, Texas, that:

1. The attached Purchasing Policy is adopted and shall provide the standard guidelines for the purchase of items using the City of Windcrest funds.
2. All previous purchasing policies are hereby repealed.

DULY PASSED AND APPROVED, on the 17th day of August, 2020 at a regular meeting of the City Council of the City of Windcrest, Texas, which meeting was held in compliance with the Open Meetings Act, Tex. Gov't. Code, §551.001, et. seq. at which meeting a quorum was present and voting.

City of Windcrest, Texas

Dan Reese, Mayor

ATTEST:

Rachel C. Dominguez, City Secretary

APPROVED AS TO FORM:

Ryan S. Henry, City Attorney



WINDCREST
TEXAS

PURCHASING POLICY

Original Adopted: April 18, 2011

Revised Adopted: December 1, 2014

Revised: September 16, 2019

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1. INTRODUCTION

The City of Windcrest Purchasing policy is intended to establish and describe the basic procurement policies under which the City of Windcrest (the “City”) will operate. This policy to promote the understanding by employees, vendors, contractors, and the public regarding the procurement of goods and services on behalf of the City. This policy is effective immediately upon issuance, and supersedes all previous purchasing instructions or directives.

The purpose of this procedure manual is to execute policies approved by the City Council. These procedures will be used to:

- Simplify, clarify and modernize the City of Windcrest procurement practices.
- Ensure the application of consistent and sound business practices in City purchasing and demonstrate our ongoing commitment to increasing communication among the departments.
- Bolster public confidence in public procurement procedures.
- Ensure the fair and equitable treatment of all persons dealing with the City procurement system.
- Maximize the procurement value of City funds.
- Safeguard the high quality and integrity of the procurement system.
- Ensure that expenditure of public funds (including federal and state funds) complies with the terms and conditions of the funding source. If federal or state requirements conflict with provisions of this manual, nothing in the manual shall prevent the City from complying with the terms and conditions of the federal or state requirements.

The Finance Department is the City’s oversight department for buying and contracting for the acquisition, storage and disposal of goods, and for the procurement of services and construction. Each Department Head will be responsible for following the purchasing policy.

2. FINANCE DEPARTMENT POLICY STATEMENT

The City Manager is responsible for the administrative affairs of the City. The City Manager has delegated the purchasing responsibility within the guidelines established in this manual to the Department Heads and the Finance Department. Each Department Head is authorized to execute orders on behalf of the City within these policy guidelines. Any interpretation of these guidelines necessary for the effective operation of the purchasing function will be made by the City Manager.

3. DEPARTMENT RESPONSIBILITIES

- i. Departments will determine the availability of budgeted funds in the appropriate category before requesting a purchase. Purchase requisitions may be

returned if funds are not available and will not be processed until the user department identifies available funds.

- ii. Solicit informal bids (purchases \$3,000 to \$49,999.99).
- iii. Submit purchase order requests for all contracts approved by the City Manager or City Council at the time of contract execution.
- iv. Assist Finance Department with specifications that require a technical background.
- v. Submit all other purchase order requests in adherence with this purchasing policy.
- vi. Submit requests with sufficient lead-time to acquire goods or services in advance of need. A minimum of 2 months, from anticipated award date, for all formal bids.
- vii. With the assistance of Finance Department, departments will develop detailed and comprehensive minimum specifications for goods and services. Specifications should be written to encourage competition, whenever possible. Products available through a sole source must be justified to Finance Department.
- viii. Evaluate bids and proposals for compliance with specification; evaluate bids based on the criteria defined in the specifications; and make recommendations for award.
- ix. Receive and inspect all deliveries of supplies, materials and equipment, and determine their quality and conformance with specifications.
- x. All claims regarding damaged material, must be processed in an expeditious manner. The user department should immediately contact the vendor upon discovery of damaged goods, advise Finance Department in writing of the problem, and provide evidence of unsatisfactory performance by a supplier or vendor.
- xi. When applicable, contacts with suppliers regarding procurement should be arranged through and under the cognizance of Finance Department. Upon request, Purchasing shall be provided copies of any correspondence between suppliers and departments.
- xii. No Department Head or employee is authorized to indicate in any way or manner to any salesperson or company that they will recommend a particular product.
- xiii. Adhere to this policy and federal, state, and local statutes for procurement.
- xiv. Ensure HUB requirements are met for all solicitation \$3,000 - \$49,999.99.

4. PURCHASING LIMITS

Each request shall be accompanied by the required approval for the applicable approval

authorities. Approval authorities required are as follows:

- A. Approvals less than \$3,000.00 only require approval from the Department Head.
- B. Approvals ranging from \$3,000.00 to \$24,999.99 require approval from the Department Head, Finance Director.
- C. Approvals ranging from \$25,000.00 to \$49,999.99 require approval from the Department Head, the Finance Director, the City Manager and the City Council.
- D. Approvals of \$50,000 and above require approval from the Department Head, the Finance Director, the City Manager, and the City Council.

The following table clearly outlines the purchase requisition approval process.

Dollar Range	Approval Authority Required			
Up to \$2,999.99	Department Head			
\$3,000 - \$24,999.99	Department Head	Finance Director	City Manager	
\$25,000- \$49,999.99	Department Head	Finance Director	City Manager	City Council
\$50,000 and greater	Department head	Finance Director	City Manager	City Council

PURCHASES LESS THAN \$3,000

A. Delegated Departmental Procedures

Departments, upon approval by the Department Head or pre-approved department designee, may purchase goods and/or services up to \$2,999.99 directly from a vendor. These purchases do not require competitive bidding (however competition is encouraged), quotation forms, or purchase orders. This enables departments to procure small purchases in a cost and time-effective manner, using the informal solicitation method. Repetitive purchases within any budget year, which in the aggregate exceed \$2,999.99 from any single vendor is considered a purchase in the category of \$3,000 to \$49,999.99 and shall comply with that procedure.

When requested by a department, Finance Department is available to assist with identifying potential vendors or researching any information needed to make purchases.

Purchasing Card (P Card) – The P Card should be utilized for these types of purchases not to exceed \$1,000.00 when able (see Purchasing Card Policy and Procedures).

The Department Head, or department designee, may authorize invoices for payment and forward to the Finance Department.

PURCHASES OF \$3,000 TO \$49,999.99

A. General Information

Three (3) or more competitive written quotes are required on all purchases of \$3,000 or more. Quotes are to be attached to the requisition submitted to Finance Department for processing.

1. All purchases of \$3,000 or more shall require a purchase requisition initiated by the Department Head or their designee. No contract or purchase order shall be issued to any vendor unless and until the Finance Department certifies that a sufficient unencumbered appropriated balance is available in the account(s) for which the contract or order is issued and a purchase order is created. Inclusion in an approved budget does not automatically entitle a City department to the equipment, supplies or materials requisitioned. The quotes should be obtained or any formal binding documented quote from the vendor. The City of Windcrest Quote Request Form may be faxed or emailed to each vendor from which the department is requesting a quote from.
2. Section 252.0215 of the Local Government Code requires the city to contact a minimum of two (2) Historically Underutilized Businesses (HUB) on a rotating basis, per information provided on the Centralized Master Bidder's List (CMBL) located on the Window on State Government website (www.window.state.tx.us/procurement) to invite bids. If the list does not identify a HUB in Bexar County, the City is exempt from this requirement.
3. The purchase order documents/quotes must be submitted to the Finance department with all known information – including quantity, description, account code, unit price, total price, delivery, and freight and payment terms. The Finance Department will issue a purchase order when the proper authorization and proper documentation is obtained.
4. Repetitive purchases within any budget year, which in the aggregate exceed \$49,999.99 from any single vendor, is considered a purchase in the category of more than \$50,000 and shall comply with that procedure.

PURCHASES OF MORE THAN \$50,000

A. General Information

1. The Texas Local Government Code requires competitive sealed bidding or competitive sealed proposals for city purchases exceeding \$50,000 in amount, with very few exceptions such as emergencies, professional services, sole source purchasing and any defined exception per LGC 252. City employees are prohibited from making "separate, sequential, or component purchases to avoid the competitive bidding requirements." A violation of these prohibitions is a Class B misdemeanor (\$2,000 fine and/or 180 days in jail), and conviction results in immediate removal from office or employment and ineligibility for other public office or employment for four years after the date of conviction (Local Gov't. Code Section 271.029 and 271.030). "Component" purchases means purchases of the component parts of an item that in normal purchasing practices would be bought in one purchase. "Separate" purchases means purchases made separately of items that in normal purchasing practices would be bought in one purchase. "Sequential" purchases means purchases of items made over a period that in normal purchasing practices would be bought in one purchase.

2. City Council approval is required for the award of contracts for all purchases for goods and services over \$25,000. If the formal bid process is used and the low bid is \$50,000 or below, the City Manager has the authority to execute the contract award.
3. Most purchases of more than \$50,000 (LGC 252.021) must be expressly approved in advance and require legal advertising and formal sealed bids or proposals. Finance department will be responsible for distribution of bid/proposal requests to vendors.
4. The department shall initiate the bid process by completing a Scope of Work/Service to obtain an Invitation For Bid (IFB), Request For Proposals (RFP), or Request For Qualifications (RFQ).
5. The department for which the items are budgeted will be responsible for preparing or aiding Purchasing in development of specifications and providing information on any known vendor for which they wish to receive a bid package.
6. Finance Department assigns the bid package a number or groups it with other like items already in a bid package. Bid packages are assigned numbers in ascending numerical sequence proceeded by a two-digit number identifying the current fiscal year (e.g. 18-001, 18-002, etc.).
7. Finance Department prepares the IFB, RFP, or RFQ, legal ad(s). In conjunction with the department, Finance will set the advertising dates and schedule the bid opening date and time. Finance will upload the solicitation to www.texasbidsystem.com for national advertising.
8. The Finance Department, will receive bids and place them in a designated area until the date of the bid opening/proposal closing at which time they will be presented. Bids/proposals received after the due date and time will be rejected as non-responsive. The official time received will be the time the Finance Department, or designee, writes on the bid packet. Bid openings are open to the public.
9. The bid openings will be conducted by Finance department or designee and will take place in the Council Chambers or a designated Public Space as otherwise specified.
10. The Finance Department or designee will prepare a tabulation for each item or group of items following the bid opening. Finance will consult with each department involved for consensus of a recommendation. Bids are awarded based on a system authorized by state law, including the lowest **responsible, responsive bidder or best value bid**.
11. Finance, with input from the user department, will prepare an agenda item request form with the staff recommendation for Council approval and award.
12. The department will submit a requisition to Finance for processing, including the contract number and Council award date and agenda item number.

PURCHASE CARDS & CHARGE ACCOUNTS

Purchase Cards and Charge Accounts are to be used for purchasing small dollar (less than \$ 1,000.00), high volume items, and for official City travel. Purchase Cards and Charge Accounts are for official City business purposes only and shall not be used for any personal transactions. Use of the Purchase Card to make purchases of capitalized equipment is prohibited. Improper use of a Purchasing Card or Charge Account may result in disciplinary action, up to and including termination of employment.

All purchase cardholders must be approved by both the Municipal Finance Officer and, City Manager.

All open credit accounts must be approved by the Municipal Finance Officer. An example of open credit accounts would be like Home Depot, Office Max, Sam's, etc...

For more information and detail on Purchase card use and compliance please refer to the Purchase card Policy.

5. PROFESSIONAL SERVICES

"Professional Services" are services which involve mental or intellectual skills, usually accompanied by formal certification or licensing by a state agency, such as accounting, architecture, landscape architecture, land surveying, medicine, optometry, professional engineering, real estate, or professional nursing services. "Professional Services" are defined in Government Chapter Code 2254.

State law prohibits the purchase of professional services by competitive bidding. User departments must select professional service consultants on the basis of demonstrated competence and qualifications, and must negotiate fees on the basis of what is fair and reasonable for the type of services, rather than on a "low bid" basis. Except for architects and engineers, discussed below, both price and qualifications can be considered in selecting consultants.

For professional services, as defined above, involving an anticipated fee of \$50,000 or less, the requesting Department Head will utilize standard Professional Services Agreement and obtain approval of the City Manager, Finance Director and City Council. If this service is \$1,000 or greater, a purchase requisition must be submitted to Finance Department for processing.

For services involving an anticipated fee of more than \$50,000, use the formal Request-For-Qualifications ("RFQ") procedure in coordination with Finance Department. Deviations from the RFQ requirement must be legally compliant, based on statutory exceptions or unusual circumstances, and a written waiver must be approved by the City Manager.

Architects/Engineers:

In the case of architectural or engineering services a two-step process must be followed. The first step is initial selection of the consultant based on demonstrated competence and qualifications (and not considering price); and the second step involves negotiation of a fee with the selected consultant. If fee negotiations are not successful, then fee negotiations with the second most qualified consultant may be undertaken, and so forth. It is important to keep in

mind that price may not be considered in the initial selection of an engineer or architect.

HIGH TECHNOLOGY PURCHASES: High technology purchases in excess of \$50,000 must be made through formal, written, sealed proposals. Departments are prohibited from splitting purchases to avoid the formal proposal requirement. State law requires that the relative importance of price and other evaluation factors be specified in the RFP. All RFP's for high technology purchases must be approved by the Department Head, IT, Legal, and the City Manager or his designee prior to advertisement of the RFP.

CONSTRUCTION PROJECTS

Construction projects include construction activities for buildings, streets, and utility system improvements including renovations and demolitions. The City Manager will designate a Project Manager, for each construction project. These projects sometimes involve the acquisition by the City of real property, right-of-way, or easements, which is recommended, but not required to be completed before the contractor enters the project area. In addition, state law requires most public works projects to be designed and overseen by a registered professional engineer or architect, who can be either in house (Engineering Department) or a contracted consultant. Procurement materials may be prepared by third-party consultants for use in these projects, subject to city acceptance and approval.

Technical specifications/plans and supplementary conditions are developed by the Architect/Engineer.

- a. Asbestos Abatement: If the project involves renovation or demolition work on an existing City building, state law requires an asbestos abatement survey to be conducted by a state licensed person, and material samples must be collected and submitted for analysis at a state certified laboratory. If asbestos is found, the Project Manager must contact the Engineering Department for additional information regarding asbestos abatement. All demolition projects require notification to the Texas Department of Health regardless of whether asbestos is present.
- b. Elimination of Architectural Barriers: If the project involves construction of a building with an estimated construction cost of \$50,000 or more, the City is required to submit all plans and specifications for the construction or renovation to the Texas Department of Licensing and Regulation for review for removal of barriers to persons with disabilities.

MINOR CONSTRUCTION PROJECTS: Minor construction projects are construction activities under \$50,000. The Project Manager for all minor construction projects for all City facilities will be determined by the City Manager.

6. PURCHASE ORDERS

Purchase orders will be required for all purchases equal to or in excess of \$1,000 in a fiscal year. The Department Head will submit a requisition to Finance Department, with reasonable lead time for all approvals to be obtained, **PRIOR TO** the purchase of a good or service. Only after the

Finance Director, and/or the City Manager or their designee, has approved the PO request the Finance Department will issue a PO number.

Per this purchasing procedure manual, P-cards are not to be used to bypass the need for a purchase order for any good or service from the same vendor that exceeds a total of \$1,000 in a fiscal year. If a purchase will exceed \$1,000, a P-card should not be used and a purchase requisition should be submitted. In the event a vendor requires payment in the form a P-card, the user department should seek guidance from Finance Department.

7. CHANGE ORDERS

After any contract is signed, and if changes are necessary in the scope of work, the contract price, or the contract time, a change order must be prepared on a City approved form for execution by the contractor and the City. The contractor or consultant must receive written approval from the City prior to initiating any additional work.

- Change orders involving an increase of more than \$25,000 must be approved by the City Council.
- Change orders, regardless of amount, which exceed the amount of funding appropriated for the project by the City Council, are subject to City Council approval of a supplemental appropriation before they may be paid.
- The original contract price may not be increased or decreased under by more than 25 percent. The original contract price may not be decreased under the Local Government Code by more than 25 percent without the consent of the contractor. The original contract price may not be increased by more than 25 percent without complying with the bidding process used for the original contract for the work resulting in the increase.

8. EXEMPT PURCHASES

State law provides a few exemptions from competitive bidding. Such examples include:

- The purchase of land or rights-of-ways;
- Personal or professional services, such as engineering, architectural, or planning services;
- Property bought at an auction;
- Property bought at a going-out-of-business sale;
- Property bought from another political subdivision or state or federal government;
- In case of public calamity, where it becomes necessary to act at once to provide relief for local citizens or to preserve or protect the public health;
- In case of unforeseen damage to public property, machinery, or equipment, where immediate repair is necessary;

- Procurement necessary to preserve or protect public health or safety of the City's residents;
- Procurement for work that is performed and paid for by the day as the work progresses;
- The purchase of electricity, gas, water, and other utility services; and
- Other matters as set forth in Section 252.022 of the Texas Local Gov't. Code.

The application of exemptions from competitive bidding requirements for purchases in excess of \$25,000 must be approved in each case by the City Manager, Finance Director and the City Council.

9. EMERGENCY PURCHASES

Emergency purchases are those purchases caused by an unforeseen and dangerous situation that requires immediate action to preserve the health and safety of people or property in the City. When emergency purchases are made, the user department must make the purchase at the best possible price considering all existing circumstances and the necessity for prompt action.

The Finance Department will issue a verbal approval upon request when an emergency occurs which must be followed-up with a purchase order as soon as time permits, or within 48 hours of purchase, whichever occurs first. The user department must submit a purchase requisition within 48 hours after the emergency purchase is made.

Emergency purchase orders in excess of \$25,000 **must** be authorized by the Municipal Finance Officer and City Manager and ratified by the City Council at the next scheduled Council Meeting.

10. SOLE SOURCE PURCHASES

State laws allow for a limited exemption from competitive bidding for the purchase of goods where the functional requirements of the City can be satisfied by only one source. This applies to purchases where competition is precluded because of:

- the existence of patents, copyrights, secret processes or natural monopolies;
- the purchase of books, papers, and other materials for a public library if those books, papers, or materials are available only from the person holding exclusive distribution rights to the materials;
- the purchase of electricity, gas, water, and other utility services;
- the purchase of captive replacement parts or components for equipment; and
- other items as specified in Section 252.022 of the Texas Local Gov't. Code.

A product is eligible for sole source purchase only when there is a significant functional difference between the product and other similar products on the market, when an item is available from one supplier, urgency of need limits the capability to complete the requirements, continuity with current or existing processes or services is necessary, or when statutory or regulatory requirements limit competition.

After an independent review by the Finance Department, an interpretation will be provided to the departments as to whether the request is eligible for sole sourcing.

Sole source purchases in excess of \$50,000 must be approved by the City Manager and the City Council prior to the purchase. When City Council approval is necessary, a detailed explanation of the sole source basis for the purchase must be included by the user department on the agenda request form. A sole source memorandum must be submitted to Purchasing with the purchase requisition for processing.

11. BLANKET PURCHASE ORDERS

The user department shall submit a purchase request to Purchasing for a blanket purchase order for an amount of estimated annual recurring expenditures. For example, a department would set up a blanket purchase order for vendors from whom they regularly purchase needed supplies. Examples might include office supplies, equipment parts, lubricants, fuel, and so forth.

Utilities, such as Cable, internet, electricity, phone services, and any other service exemption from LGC 252.022, are excluded from the purchase order and bidding requirements.

Contractual payments to financial institutions, previously approved by the City Council, are also not subject to the purchase order requirements.

12. INTERGOVERNMENTAL PURCHASES

It is the policy of the City to facilitate joint purchasing arrangements on an inter-governmental basis. The Municipal Finance Officer will work with other governmental entities to take advantage of the benefits of joint purchasing arrangements. In addition, the Municipal Finance Officer will utilize various cooperative programs available to the City.

13. COMPUTER HARDWARE AND SOFTWARE PURCHASES

The City has adopted the following policy for the purchase of computer hardware and software.

Purchases of computer supplies/equipment \$100.00 to \$999.99 must have the approval of the Department Head and Municipal Finance Officer.

Purchase of computer supplies/equipment - \$1,000 - \$25,000 must be approved by the Department Head, Municipal Finance Officer, and the City Manager.

If cost is estimated to exceed \$50,000 the RFP policy applies.

All original program diskettes/CD's shall be kept by the City Secretary for retention filing at the Records Storage Center. The original software license is kept by the user department for its files.

14. CITY COUNCIL AUTHORIZATION

Contracts for the purchase of goods and services involving an expenditure in excess of \$24,999.00 require the approval of the City Council, whether or not the purchase is to be obtained through a competitive bidding or proposals procedure. The Department Head is responsible for timely processing of City Council Agenda Request forms to the City Manager when Council approval is necessary for a purchase.

15. BUYING LOCALLY

The City encourages purchases from vendors in Windcrest when the needs of the City and the requirements for competition in this manual can be met. State law, however, does not permit purchases to be limited to Windcrest vendors when competition is afforded by out-of-town vendors who can meet the City's delivery and/or service requirements.

In purchasing any real property or personal property that is not affixed to real property, if the City receives one or more bids from local bidders, and the bids are within five percent of the lowest responsible bid received by the City from a nonresident bidder, City may award the contract to the lowest responsible bidder who is a local bidder, if the City determines in writing that the local bidder offers the City the best combination of contract price and additional economic development opportunities for the City created by the contract award including the employment of local residents, and increased tax revenues to the city.

Per LGC 271.905 a "local bidder" is defined as a bidder whose principal place of business is in the local government's jurisdiction. For the purpose of this purchasing manual the local government's jurisdiction is the area within the city limits of City of Windcrest.

16. HISTORICALLY UNDERUTILIZED BUSINESSES (HUB'S)

- 1.** State law requires a City to attempt to contact at least two (2) historically underutilized businesses to notify them of the proposed expenditure if the City makes an expenditure between \$3,000 and \$50,000.

(1) *Definition.* Vendor must be

- (a) at least 51% owned by an Asian Pacific American, Black American, Hispanic American, Native American, American woman and/or Service-Disabled Veteran,
- (b) an entity with its principal place of business in Texas, and

(c) has an owner residing in Texas with a proportionate interest that actively participates in the control, operations and management of the entity's affairs.

- (2) *Requirements.* According to §252.0215 of the Texas Local Government Code, the City, in making an expenditure of more than \$3,000 but less than \$50,000, must contact at least two (2) HUBs on a rotating basis, based on information provided by the comptroller. If the expenditure is for less than \$3,000 or for more than \$50,000, this special notification requirement does not apply.

2. CAPITALIZED FIXED ASSETS

A capitalized fixed asset is tangible and intangible property that the City can leverage as a resource in providing services to the residents and inhabitants of the City. A capitalized fixed asset includes land, infrastructure, buildings, furniture and fixtures, motor vehicles and equipment with a cost of \$2,500 or more and a useful life of more than two years. Capitalized fixed assets are acquired for use in normal operations and are not for resale. These assets are long-term in nature and are subject to depreciation. Capitalized assets and projects should be charged to a general ledger capital account. Items costing less than \$2,500 should not be charged to a general ledger capital account. Any capital purchases/acquisitions (i.e. new buildings, significant building renovations, new vehicles or other motorized equipment, or real property) should be reported to the Finance Director for property liability insurance evaluation. All duties and responsibilities of the fixed assets inventory records are supervised by the Finance Department.

3. SURPLUS

All surplus computer hardware and software must be returned to the IT Director. For all other surplus goods, contact the Finance Department for disposal either by online auction, or City Auction

4. TRAVEL

All travel must be approved by the Municipal Finance Officer and the City Manager, using the attached Travel Request Form. All travel requests shall be made within 2 weeks of the travel date(s). The mileage rate to be reimbursed for all mileage will be the same rate of reimbursement used by the Federal Government. For more detail please refer to the Travel/Training policy.

5. RECYCLED PRODUCTS

The Finance Department encourages all user departments to assist in the purchase of recycled products, where cost savings can be realized, and supports the entire process of recycling.

6. DOCUMENTS

REQUISITION: The Requisition requests authorization for the User Department to enter into a contract with a vendor to purchase goods and/or services for the user department and to charge the appropriate department or project budget once all approvals have been obtained. Requisitions must be forwarded to Purchasing for processing.

PURCHASE ORDER: The primary purchasing document used by the City to secure supplies and/or equipment is the Purchase Order ("PO"). The PO is a binding written agreement between the City and a vendor obligating the City to pay for specified goods or services when delivered in accordance with the purchase order terms. Purchase orders will be issued by the Finance Department only or City Manager's Office. **NO ORDER IS BINDING UPON THE CITY UNTIL A PURCHASE ORDER HAS BEEN ISSUED. NO EMPLOYEE SHALL CONSENT TO AN ORDER ON THE "CONFIRMING" BASIS BEFORE A PURCHASE ORDER HAS BEEN ISSUED. ANY PURCHASE ORDER THAT IS CONFIRMED WITH A VENDOR BEFORE BEING ISSUED A PURCHASE ORDER, WILL BE CONSIDERED AN AUTHORIZED PURCHASE AND WILL NEED TO BE REIMBURSED BY THE EMPLOYEE TO THE CITY.**

BUDGET TRANSFER FORM: In the event that the Department Head needs to transfer budgeted funds between line items, this form must be completed.

FIXED ASSET ACTIVITY FORM: The Fixed Asset Activity Form must be completed for each fixed asset that is added, deleted, or transferred. A fixed asset is a cost of \$2,500 or greater at the time of purchase.

7. GLOSSARY OF TERMS

The following definitions are intended to assist you in understanding the language used throughout this policy. When using this policy, if you find a word or words that you may not clearly understand, or if it is not defined in this section, please do not hesitate to contact someone in the Finance Department for clarification and/or interpretation.

Award – The act of accepting a bid, proposal, or offer; thereby resulting in a contract between the City of Buda and a vendor.

Best Value - If the sealed competitive bidding requirement applies to the contract for goods or services, the contract may be awarded to the lowest responsible bidder or to the bidder who provides the goods or services at the best value for the City. In determining the best value for the City, we may consider:

- the purchase price;
- the reputation of the bidder and of the bidder's goods or services;
- the quality of the bidder's goods or services;
- the extent to which the goods or services meet the City's needs;
- the bidder's past relationship with the City.
- the impact on the ability of the City to comply with laws and rules relating to contracting with historically underutilized businesses and non-profit organizations employing persons with disabilities;
- the total long-term cost to the City to acquire the bidder's goods or services, and
- any relevant criteria specifically listed in the request for bids or proposals.

Bid Advertisement - For expenditures over \$50,000 a public notice shall be placed in a newspaper of general circulation and published at least once a week for two consecutive weeks. The notice shall contain the time and place at which bids will be publicly opened.

Bonds

- **Bid Bond** - A bond required of a contractor to ensure that the contractor will enter into the contract, for which he has submitted a formal written bid and/or proposal.
- **Payment Bond** - A bond required that ensures that all suppliers and subcontractors of the contractor will be paid for work and/or material supplied in the course of the contract.
- **Performance Bond** - A bond required that guarantees vendor performance during the execution of the contract.

Capital Equipment - Assets that are used in operations with a useful life greater than one year and valued at \$2,500 or more at the time of acquisition.

Change Order - A change order is issued to a purchase order or contract if changes in plans or specifications are necessary in order to increase or decrease the quantity of work to be performed or of materials, equipment, or supplies to be furnished. Change orders must not be issued unless funds are available for the increase and the original contract may not be increased by more than 25 percent. The contract may not be decreased by more than 25% without the consent of the contractor.

City Council - The elected officials of the City of Windcrest; Windcrest, Texas given the authority to exercise such powers and jurisdiction of all City business as conferred by the City Charter and the State of Texas Constitution and Laws.

Competitive Bidding - The process wherein a vendor openly competes with other vendors, through a formal or informal process, for the City's business.

Component Purchases - Purchases of component parts of an item, which in normal purchasing practices would be purchased in one purchase.

Consulting Services - The service of studying or advising the City under a contract that does not involve the traditional relationship of employer and employee.

Contract – An Agreement between the city and a vendor to furnish supplies and/or services over a designated period of time.

Contractor – The successful vendor(s) that is awarded a contract by the city.

Delivery Date - The date by which goods or services are needed by the department or are promised by the vendor.

Emergency Procurement – A purchase that is made to meet critical, unforeseen need of the City where the City's ability to serve the public would be impaired if the purchase is not made immediately. Emergency purchases are exempt from standard purchasing procedures and must follow quality for exemption as outlined in Local Government Code 252.022 and must follow the procedure as outlined in the manual.

Encumbrance - Commitments related to unperformed contracts for goods or services.

Goods - A generic term that includes all types of property to be purchased by the City; equipment, supplies, materials, component and repair parts.

Historically Underutilized Business (HUB) – A HUB is at least 51 percent owned by an Asian Pacific American, Black American, Hispanic American, Native American, American woman and/or Service Disabled Veteran, who reside in Texas and actively participate in the control, operations and management of the entity's affairs.

Interlocal Agreement - An agreement made between two governmental entities to perform governmental functions and services (such as purchasing, records management, police /fire protection, public health, etc.) for another as provided under Government Code Chapter 791.025.

Lowest Responsible Bidder –This is the vendor who offers the lowest bid which meets all the specifications, requirements, terms and conditions of the IFB. It is expressly understood that the lowest responsible bid includes any related costs to the City, using a total cost concept. The term "responsible" refers to the financial and practical ability of the bidder to perform the contract. The term is also used to refer to the experience or safety record of the vendor.

Professional Services - Services rendered by members of a recognized profession or possessing a special skill. Such services are generally acquired to obtain information, advice, training, or direct assistance. (Mental or intellectual skills, rather than physical or manual)

Proposal – An offer submitted by a supplier in response to a Request for Proposal (RFP) intended to be used as a basis to negotiate a contract.

Purchase Order - A signed written acceptance of an offer from a vendor. A purchase order may serve as the legal binding contract between the City and the vendor.

Request For Proposal - A formal written document requesting that potential vendors make an offer for goods or services to the City. The request for proposal method of procurement may be used for all goods and services. RFP's differ from invitations to bid in that the City is seeking a solution, not a bid/quotation meeting firm specifications for the lowest price. Proposals are evaluated based on criteria formulated around the most important features of a product or service, of which quality, testing, references, availability or capability may be overriding factors, and price is not the sole factor of the award. All request for proposals are kept secret during negotiations until a contract is awarded.

Request for Qualifications – a Formal written document used when soliciting providers of architectural, engineering, or land surveying services. The City shall comply with Local Government Code 2254.004 in the procurement of these services. The City must first select the most highly qualified provider of those services on the basis of demonstrated competence and qualifications. After a firm has been selected based on qualifications and experience, then a fair and reasonable fee shall be negotiated. If a satisfactory contract cannot be negotiated with the most highly qualified provider of architectural, engineering, or land surveying services, the City shall formally end negotiations with that firm, and select the next most highly qualified firm and begin negotiations with that provider for a fair and responsible bid.

Requisition – An internal document the department user completes to request goods or services. It is the source document for all purchasing activity.

Salvage Items – A designation that applies to surplus items remaining after the completion of the procedure established by this manual for the disposition of surplus property.

Scope of Work (SOW) – A written description of the contractual requirements for materials or services within a Request for Proposal. The SOW should establish a clear understanding of what if needed, encourage competition, satisfy the departmental need, and provide the best value for the City.

Separate Purchases - Purchases made separately of items that in normal purchasing practices would be purchased in one purchase.

Sequential Purchases - Purchases, made over a period of time, of items that in normal purchasing practices would be purchased in one purchase.

Services - A generic term to include all work or labor performed for the City on an independent contractor basis, including maintenance, construction, manual, clerical or professional services.

Sole Source Procurement - Purchases of goods or services that are available from only one supplier. There may be just one vendor because of patents or copyrights, or simply because the vendor is the only one that supplies the good or service. These purchases are exempt from the standard bidding requirement and must qualify as outlined in LGC 252.022 but must comply with the procedures outlined in this manual.

Solicitation – The process of notifying prospective vendors of an opportunity to provide goods and services to the City.

Specifications - A description of the physical or functional characteristics, or of the nature of a supply, service, or construction item; the requirements to be satisfied by a product, material or process indicating, if appropriate, the procedures to determine whether the requirements are satisfied. Specifications should be descriptive, but not restrictive.

State Contract Purchase - Items that are available through the State of Texas Procurement and Support Services Cooperative Purchasing Program. The State has publicly advertised and received qualified bids for specific items. These appear on a listing periodically published by the State. The City of Buda has elected to participate in the cooperative purchasing program for governmental subdivisions and other state agencies.

Surplus Items – A designation that applies to any item purchased with City funds which another City department does not need or cannot be reused/recycled.

Vendor - A generic term applied to individuals and companies alike, who provide goods and services to the City.

RESOLUTION NUMBER 2020-536

A RESOLUTION ADOPTING AN INVESTMENT POLICY

WHEREAS, the City Council adopted an Investment Policy in accordance with Chapter 2256 of the Government Code, commonly known as the “Public Funds Investment Act” and now desires to adopt a revised Investment Policy.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WINDCREST, TEXAS that the attached Investment Policy is hereby adopted as the Investment Policy of the City of Windcrest, Texas.

DULY PASSED AND APPROVED, on the 17th day of August, 2020 at a regular meeting of the City Council of the City of Windcrest, Texas, which meeting was held in compliance with the Open Meetings Act, Tex. Gov’t. Code, §551.001, et. seq. at which meeting a quorum was present and voting.

City of Windcrest, Texas

Dan Reese, Mayor

ATTEST:

Rachel C. Dominguez, City Secretary

APPROVED AS TO FORM:

Ryan S. Henry, City Attorney

City of Windcrest

INVESTMENT POLICY AND STRATEGY

Adopted August ---,2020

I. INTRODUCTION

It is the policy of the City of Windcrest that the administration of its funds and the investment of those funds shall be handled as its highest public trust. Investments shall be made in a manner which will provide the maximum security of principal while meeting the daily cash flow needs of the City and conforming to the Public Funds Investment Act (the "Act") Texas Government Code Chapter 2256. It is the intent of the City to be in complete compliance with local law and the Act.

The receipt of a market rate of return will be secondary to the requirements for safety and liquidity. The earnings from investment will be used in a manner that best serves the interests of the City.

The purpose of this Policy is to set specific investment policy and strategy guidelines. Direct specific investment parameters for the investment of public funds in Texas are found in the Act. The Public Funds Collateral Act, Chapter 2257, Texas Government Code, specifies collateral requirements for all public Texas funds deposits.

II. SCOPE

This investment policy applies to all financial assets of the City and any new funds created unless specifically exempted by the City Council and this Policy.

III. OBJECTIVES

It is the policy of the City that all funds shall be managed and invested with four primary objectives, listed in order of their priority: safety, liquidity, diversification and yield. Investments are to be chosen in a manner which promotes diversity. To match anticipated cash flow requirements the maximum weighted average maturity (WAM) of the overall portfolio may not exceed 6 months.

Safety

The primary objective of the investment activity is the preservation of capital. Each investment transaction shall be conducted in a manner to avoid capital losses, whether from security defaults, safekeeping, or erosion of market value. Investments in high credit quality securities and decisions based on anticipated cash needs are primary factors in providing safety.

Liquidity

The investment portfolio shall be structured to meet all expected obligations in a timely manner. This shall be achieved by matching investment maturities with forecasted cash flow liabilities and maintaining additional liquidity for unexpected liabilities.

Diversification

The portfolio shall be diversified by institution, market sector and maturity as much as possible.

Yield

The benchmark for the commingled portfolio shall be the comparable period 6-month U.S. Treasury Bill, designated for its comparability to the expected average cash flow pattern and the Policy maximum weighted average maturity (WAM) limit of 6 months. The investment program shall seek to augment returns above this threshold consistent with risk limitations identified and the City's prudent investment strategy.

Cash management is the process of managing funds in order to insure maximum cash availability and reasonable yield on short-term investments. The City shall strive for a cash management program which includes timely collection of accounts receivable, vendor payments in accordance with invoice terms, and prudent investment of assets.

IV. INVESTMENT STRATEGY

The City maintains one commingled portfolio for investment purposes which incorporates the specific uses and the unique characteristics of the funds in the portfolio. The investment strategy has as its primary objective assurance that anticipated liabilities are matched and adequate investment liquidity provided. The City shall pursue conservative portfolio management strategy. This may be accomplished by creating a laddered maturity structure with some extension for yield enhancement. The maximum maturity of any security will be 12 months and the maximum dollar weighted average maturity of 6 months or less will be calculated using the stated final maturity date of each security.

The investment strategy for debt service funds shall have as its primary objective the timely payment of debt service obligations. Successive debt service dates will be fully funded before any investment extensions are made.

V. DELEGATION OF RESPONSIBILITY

The City Manager and Municipal Finance Director will be designated as Investment Officers, by governing body resolution, responsible for investment decisions and activities. The Investment Officer(s) are responsible for creating and maintaining the portfolio in accordance with this Policy, providing timely quarterly reporting to the Council, and establishing supporting procedures. The City may further contract with an SEC registered investment adviser for non-discretionary management of the portfolio.

All investment officers shall attend at least ten (10) hours of training approved by the City Council within twelve months of designation as investment officer and shall attend eight (8) hours of training every two successive fiscal years.

Investment Officers shall refrain from personal and business activity that could conflict with proper execution of the investment program or which could impair their ability to make impartial investment decisions. An Investment Officer who has a personal business relationship within two levels of blood or marriage with an organization seeking to sell an investment to the City shall file a statement disclosing that relationship to the City Council and the Texas Ethics Commission.

City Council Responsibilities

The City Council holds ultimate fiduciary responsibility for the portfolio. It will designate investment officer(s), receive and review quarterly reporting, approve and provide for investment

officer training, approve broker/dealers, and review and adopt the Investment Policy and Strategy at least annually.

VI. PRUDENCE AND CONTROLS

The standard of prudence to be applied to all City investments shall be the "prudent person" rule, which states:

"Investments shall be made with judgment and care, under circumstances then prevailing, which persons of prudence, discretion and intelligence exercise in the management of their own affairs, not for speculation, but for investment, considering the probable safety of their capital as well as the probable income to be derived."

In determining whether an investment officer has exercised prudence with respect to an investment decision, the determination shall be made taking into consideration the investment of all funds under the City's control, over which the officer has responsibility rather than a consideration as to the prudence of a single investment.

The Investment Officer, acting in accordance with written procedures and exercising due diligence, shall be responsible but not liable for a specific security's credit risk or market price changes, provided that these deviations are reported immediately, and that appropriate action is taken to control adverse developments.

Internal Controls

The Investment Officer is responsible for establishing and maintaining internal controls to reasonably assure that assets are protected from loss, theft, or misuse. The concept of reasonable assurance recognizes that the cost of a control should not exceed the benefits likely to be derived, and, the valuation of costs and benefits requires ongoing estimates and judgments by management.

The internal controls shall address the following points at a minimum:

- Control of collusion,
- Separation of transaction authority from accounting and record keeping,
- Custodial safekeeping,
- Clear delegation of authority,
- Written delegation for all transactions, and
- Review, maintenance and monitoring of security procedures both manual and automated.

Annually the Investment Officer shall perform an internal compliance audit to assure compliance with requirements of this Policy and the Act. Annually, the City's external auditor shall review the quarterly reports.

Cash Flow Forecasting

Cash flow forecasting is designed to protect and sustain cash flow requirements of the City. The Investment Officer will analyze and maintain a cash flow plan to monitor and forecast cash positions for investment purposes.

Competitive Bidding

All security transactions will be made on documented competitive bid basis to assure the City is receiving good market rates. When-issued US agency securities should be compared to other securities available in the secondary market to determine competitiveness.

Monitoring Credit Ratings

The Investment Officer shall monitor, on no less than a monthly basis, the credit rating on all authorized investments in the portfolio which require credit ratings based upon independent information from a nationally recognized rating agency. If any security falls below the minimum rating required by Policy, the City Council of the loss of investment within two days.

Monitoring FDIC Status for Mergers and Acquisitions

The Investment Officer shall monitor, on no less than a weekly basis, the status and ownership of all banks issuing brokered CD securities owned by the City based upon information from the FDIC (fdic.gov). If any bank has been acquired or merged with another bank in which brokered CDs are owned by the City, the Investment Officer or Adviser shall immediately liquidate any brokered CD which places the City above the FDIC insurance level.

VII. AUTHORIZED INVESTMENTS

Assets of the City may be invested only in the following instruments as further defined by the Act. If changes are made to the Act they will not be authorized until this Policy is modified and adopted by the City Council. All investment transactions will be made on a competitive basis.

- A. Obligations of the United States Government, its agencies and instrumentalities with a maximum stated maturity of 1 year excluding mortgage backed securities.
- B. Fully insured or collateralized depository certificates of deposit from banks in Texas, with a maximum maturity of 1 year insured by the Federal Deposit Insurance Corporation, or its successor, or collateralized in accordance with this Policy.
- C. AAA-rated, Texas Local Government Investment Pools which strive to maintain a \$1 net asset value (NAV) as defined by the Act and authorized by resolution of the City Council.
- D. AAA-rated, SEC registered money market mutual funds striving to maintain a \$1 net asset value.
- E. FDIC insured, brokered certificates of deposit securities from a bank in any US state, delivered versus payment to the City's safekeeping agent, not to exceed 12 months to maturity. Before purchase, the Investment Officer must verify the FDIC status of the bank on www.fdic.gov to assure that the bank is FDIC insured.
- F. FDIC insured or collateralized interest bearing and money market accounts from any FDIC insured bank in Texas.

Delivery versus Payment

All securities shall be purchased on a delivery versus payment (DVP) settlement basis. Funds shall not be released until receipt of the security by the City's approved custodian. The custodian shall provide the City with proof of ownership or claim by an original document delivered to the City.

VIII. REPORTING

Quarterly Reporting

The Investment Officers shall submit a signed quarterly investment report to the governing body in accordance with the Act giving detail information on each portfolio and bank position and summary information to permit an informed outside reader to evaluate the performance of the investment program. The report will include the following at a minimum:

-A full description of each individual security or bank/pool position held at the end of the reporting period including the amortized book and market value at the beginning and end of the period,

- Unrealized gains or losses (book value minus market value),
- Overall change in market value during the period as a measure of volatility,
- Weighted average yield of the portfolio and its applicable benchmarks,
- Earnings for the period,
- Allocation analysis of the total portfolio by market sector and maturity, and
- Statement of compliance of the investment portfolio with the Act and the Investment Policy signed by the Investment Officer(s).

Market prices for the calculation of market value will be obtained from independent sources.

IX. FINANCIAL COUNTER-PARTIES

Depository

At least every five years, a banking services depository shall be selected through a competitive request for proposal or bid process in accordance with the Texas Government Code 105. In selecting a depository, the services, cost of services, credit worthiness, earnings potential, and collateralization by the institutions shall be considered. If securities require safekeeping, the RFP/bid will request information on safekeeping services. The depository contract will provide for collateral if balances exceed the FDIC insurance balance per tax identification number.

All time and demand deposits in any depository of the City shall be insured or collateralized at all times in accordance with this Policy.

Other banking institutions, from which the City may purchase certificates of deposit or place interest bearing accounts, will also be designated as a depository for depository/collateral purposes. All depositories will execute a depository agreement and have the Bank's Board or Bank Loan Committee pass a resolution approving the agreement if collateral is required.

Security Broker/Dealers

All pools, financial institutions, and broker/dealers who desire to transact business with the City must supply the following documents to the Investments Officer(s).

- (if brokers) Financial Industry Regulatory Authority (FINRA) certification and CRD #
- (if brokers) proof of Texas State Securities registration
- policy review certification

Each pool/bank/broker must be provided a copy of the City's current Investment Policy and certify to a review of the Policy stating that the firm has controls in place to assure only Policy approved investments will be sold to the City.

A list of qualified broker/dealers will be reviewed at least annually by the City Council. In order to perfect the DVP process the banking services depository, or its brokerage subsidiary, will not be used as a broker.

XI. COLLATERAL

Time and Demand Deposits Pledged Collateral

All bank time and demand deposits shall be collateralized above the FDIC coverage by pledged collateral. In order to anticipate market changes and provide a level of security for all funds, collateral will be maintained and monitored by the pledging depository at 102% of market value of principal and accrued interest on the deposits. The bank shall monitor and maintain the margins on a daily basis.

Collateral pledged to secure deposits shall be held by an independent financial institution outside the holding company of the depository. The collateral agreement with the depository shall be approved by resolution of the Bank Board or Bank Loan Committee. The Custodian shall provide a monthly report of collateral directly to the City.

All collateral shall be subject to inspection and audit by the City or its independent auditors.

Authorized Collateral

Only the following securities are authorized as collateral for time and demand deposits or repurchase agreements:

- A. FDIC insurance coverage.
- B. Obligations of the United States, its agencies or instrumentalities, or evidence of indebtedness of the United States guaranteed as to principal and interest including MBS and CMO which pass the bank test.
- C. Obligations of any US state or of a county, City or other political subdivision of any state having been rated as investment grade (investment rating no less than "A" or its equivalent) by two nationally recognized rating agencies.
- D. Letter of Credit from the FHLB.

XI. SAFEKEEPING

All purchased securities are to be cleared to the City's safekeeping agent on a delivery versus payment (DVP) basis. All safekeeping arrangements shall be approved by the Investment Officer and an agreement of the terms executed in writing. The independent third party custodian shall be required to issue safekeeping receipts to the City listing each specific security, rate, description, maturity, cusip number, and other pertinent information.

XII. INVESTMENT POLICY ADOPTION

The City's Investment Policy shall be reviewed and adopted by resolution of the City Council no less than annually. Any changes made to the Policy must be noted in the adopting resolution.

RESOLUTION NO. 2020-537(R)

A RESOLUTION SELECTING PROVIDERS FOR MEDICAL, DENTAL, VISION, LIFE/AD&D, LONG TERM DISABILITY AND SUPPLEMENTAL PLANS FOR EMPLOYEES OF THE CITY COMMENCING OCTOBER 1, 2020.

WHEREAS, the City Council desires to provide medical, dental, vision, LIFE/AD&D, long term disability and supplemental plans for employees of the city commencing October 1, 2020.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WINDCREST, TEXAS, that the following providers are selected to provide the insurance plans stated commencing October 1, 2020:

Health Insurance	Blue Cross Blue Shield
Dental Insurance	Blue Cross Blue Shield
Vision Insurance	Dearborn National
Life Insurance	Dearborn National
Short/Long Term Disability	Dearborn National
Cobra, FSA	SBS
Accident On/Off Job	Guardian
Cancer Low/High Plan	Guardian
Critical Illness 10k/20k	Guardian

The City Manager is authorized to execute all documents necessary and appropriate to provide for such plans.

PASSED AND APPROVED this ____ day of _____, 2020.

City of Windcrest, Texas

Dan Reese, Mayor

ATTEST:

Rachel C. Dominguez, City Secretary

APPROVED AS TO FORM:

Ryan S. Henry, City Attorney

RESOLUTION NUMBER 2020-538(R)

A RESOLUTION ADDRESSING THE HEALTH REIMBURSEMENT ACCOUNT FOR THE 2020-2021 FISCAL YEAR

WHEREAS, the Health Reimbursement Account (“HRA”) will continue to be monitored and administered by the Municipal Finance Officer.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Windcrest, Texas, that:

1. That a Health Reimbursement Account (“HRA”) shall be split up as follows:

Tier 1. Prescriptions, Specialists and Primary Care Physicians (PCP) \$500 (EMPLOYEE ONLY):

- 1st \$250.00 will be reimbursed to the Employee from the City of Windcrest
- 2nd \$250.00 will be paid by the Employee
- 3rd \$250.00 will be reimbursed to the Employee from the City of Windcrest
- 4th \$250.00 will be paid by the Employee

Tier 2. Any deductible related expenses \$2,000 (EMPLOYEE ONLY):

- 1st \$1,500.00 will be paid by the City of Windcrest
- 2nd \$250.00 will be paid by the Employee
- 3rd \$500.00 will be paid by the City of Windcrest
- 4th \$250.00 will be paid by the Employee

Tier 3. Dental, Vision, Medical Supplies and ER or Emergency Room Clinics \$1,500.00 may be used on any covered dependents:

½ of each bill will be reimbursed to the Employee by the City of Windcrest. Maximum amount to be reimbursed is \$1,500.00. This funding may be used towards Tier 1 and Tier 2 expenses if requested by the employee.

An employee may request to move Tier 3 funds by submitting a written request to the Municipal Finance Officer.

DULY PASSED AND APPROVED, on the __ day of _____, 2020 at a special meeting of the City Council of the City of Windcrest, Texas, which meeting was held in compliance with the Open Meetings Act, Tex. Gov’t. Code, §551.001, et. seq. at which meeting a quorum was present and voting.

CITY OF WINDCREST, TEXAS

Dan Reese, Mayor

ATTEST:

Rachel C. Dominguez, City Secretary

APPROVED AS TO FORM:

Ryan Henry, City Attorney

Pending CC Approval

RESOLUTION NO. 2020-539(R)

**A RESOLUTION APPOINTING CITIZENS TO THE CITY OF WINDCREST PARKS
AND RECREATION COMMISSION**

WHEREAS, the City has the below listed boards and commission; and

WHEREAS, the different boards and commissions have varying terms and periodic appointment or reappointment is necessary by the City Council; and

WHEREAS, the City has determined it in the best interests of the City and citizens of Windcrest to appoint the specific volunteer individuals to the specified positions.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WINDCREST, TEXAS that the City Council appoints the following individuals to the following positions:

Parks and Recreation Commission

No.		Appointment	Term Expires
Place	2	Bill Zulaica	03.01.2022

DULY PASSED AND APPROVED, on the 17th day of August, 2020 at a regular meeting of the City Council of the City of Windcrest, Texas, which was held in compliance with the Open Meetings Act, Gov't. Code §551.001, et. Seq. at which meeting a quorum was present and voting.

CITY OF WINDCREST, TEXAS

Dan Reese, Mayor

ATTEST:

Rachel C. Dominguez, City Secretary

APPROVED:

Ryan S. Henry, City Attorney

Board Application

First Name	Bill
Last Name	Zulaica
Home Phone	N/A
Work Phone	N/A
Mobile Phone	
Address1	
Address2	<i>Field not completed.</i>
City	Windcrest
State	Texas
Zip	78239
Mailing Address (if different from above)	<i>Field not completed.</i>
Email Address(es)	
Do you live in the corporate limits of the City of Windcrest?	Yes
Are you 18 years or older?	Yes
Please indicate which Board or Commission you are interested in serving on	Parks & Recreation Commission
If "other" please specify	<i>Field not completed.</i>
Do you consent to the City conducting a background check on you?	Yes
Current/past occupations or areas of expertise	Program Manager

Professional and/or
community activities

Parks and Recreation Commission 3 yrs

Additional pertinent
information/references

Street Committee 2 yrs

The information on this Application is true and correct

Signature

Bill Zulaica

Date

3/25/2020

RESOLUTION NO. 2020-540(R)

**A RESOLUTION APPROVING THE AUTHORIZATION WORK ORDER 2
RELATING TO THE CITY OF WINDCREST 2019 MAINTENANCE
PROJECT AND AUTHORIZING THE CITY MANAGER TO EXECUTE
SAID AGREEMENT**

WHEREAS, The City Council approved a bond election for street improvements and upon passage by the voters of the City of Windcrest set out the process for bids;

WHEREAS, Young Professional Resources (YPR) was approved to provide engineering services for the street improvement bond project and reviewed the bids received and opened publicly on April 03, 2020; and

WHEREAS, On August 05, 2019 City Council awarded a contract with Texas Materials Group and authorized Work Order 1 for \$1,882,853.15. All Work under Work Order 1 has been completed; and

WHEREAS, The Agreement provided that subsequent work orders could be issued, and items remain from the project which were not included in Work Order 1; and

WHEREAS, The Street Committee had provided the City Council with a Street Capital Improvements Plan. The City Engineer has reviewed that Plan and developed a listing of streets to receive maintenance under this Work Order 2; and

WHEREAS, The City has developed a Budget for this Work Order; and

WHEREAS, it was determined by the City's Engineer that after the bid evaluations he is providing a summary recommendation for Tasks furthering the City of Windcrest 2019 Street Maintenance Project for an amount not to exceed \$750,361.25; and

WHEREAS, See attached Addendum 2 of alphabetical sort of street names and 2019 Street Maintenance Project Task Order 2 Budget; and

WHEREAS, The City Council has determined the task list, streets, and recommendations are in good order and will benefit the citizens of Windcrest.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WINDCREST, TEXAS that the recommendations of the City Engineer to authorize Work Order 2 relating to the City of Windcrest 2019 Street Maintenance Project for an amount not to exceed \$750,361.25 is approved and adopted. Such work shall be ordered to proceed. The City Manager is authorized to execute any necessary documentation to fulfil the intent of this resolution.

DULY PASSED AND APPROVED, on the day of August, 2020 at a regular meeting of the City Council of the City of Windcrest, Texas, which meeting was held in compliance with the Open Meetings Act, Tex. Gov't. Code, §551.001, et. seq. at which meeting a quorum was present and voting.

CITY OF WINDCREST, TEXAS

Dan Reese, Mayor

ATTEST:

Rachel C. Dominguez, City Secretary

APPROVED:

Ryan S. Henry, City Attorney

Addendum 2-Alphabetical Sort

Street	From	To
Cleardrift Dr	Cloudmont Dr	Driftwind Dr
Cleardrift Dr	Driftwind Dr	Windcrest Dr
Cleardrift Dr	Windcrest Drive	Faircrest Dr
Crestwind Dr	Fourwinds	Shadowcrest
Crestwind Dr	Shadowcrest	Windway Dr
Crosswind Dr	Cloudmont Dr	Driftwind Dr
Crosswind Dr	Driftwind Dr	Windcrest Drive
Crosswind Dr	Fourwinds	Galewind Dr
Crosswind Dr	Galewind Dr	Cloudmont Dr
Crosswind Dr	Windcrest Drive	Zephyr Dr
Faircrest Dr	Cleardrift Dr	Windway Dr
Faircrest Dr	Windway Dr	Midcrown DR
Faircrest Dr	Winsong Dr	Cleardrift Dr
Galewind Dr	Cloudmont Dr	Driftwind Dr
Galewind Dr	Crosswind Dr	Cloudmont Dr
Galewind Dr	Driftwind Dr	Windcrest Drive
Tradewind Dr	Zephyr Dr	Weathercock Ln
Tradewind Dr	Windcrest Drive	Zephyr Dr
Windway Dr	Crestwind Drive	Cul-de-sac
Windway Dr	Cul-de-sac	Waycrest Dr
Windway Dr	Cul-de-sac	
Windway Dr	Dalecrest Dr	Faircrest Dr
Windway Dr	Faircrest Dr	Zephyr Dr
Windway Dr	Fenwick Dr	Crestwind Drive
Windway Dr	Waycrest Dr	Dalecrest Dr
Windway Dr	Zephyr Dr	Winfield Dr
Winsong	Faircrest Dr	Windcrest Drive
Winsong	Windcrest Drive	Driftwind Dr
Winsong	Winfield Dr	Zephyr Dr
Winsong	Zephyr Dr	Faircrest Dr
Winsong Dr	Cloudmont Dr	Driftwind Dr
Winsong Dr	Driftwind Dr	Windcrest Drive
Windsor Hill	Fourwinds	Windsor Cross

CITY OF WINDCREST
2019 STREET MAINTENANCE PROJECT TASK ORDER 2
BUDGET
August 11, 2020

ITEM NO.	DESCRIPTION	UNIT	UNIT PRICE	QTY	TOTAL
103.1	Remove Concrete Curb	LF	\$ 2.25	500	\$ 1,125.00
103.3	Remove Sidewalks and Driveways	SY	\$ 2.25	125	\$ 281.25
203.1	Tack Coat	GAL	\$ 3.50	5500	\$ 19,250.00
205.4	Hot Mix Asphaltic Pavement Type D (2")	SY	\$ 8.50	55000	\$ 467,500.00
208.1	Salvaging, Hauling & Stockpiling Reclaimable Asphaltic Pavement (2" Depth)	SY	\$ 2.12	52250	\$ 110,770.00
208.1	Salvaging, Hauling & Stockpiling Reclaimable Asphaltic Pavement (4" Depth)	SY	\$ 5.00	1200	\$ 6,000.00
208.1	Salvaging, Hauling & Stockpiling Reclaimable Asphaltic Pavement (6" Depth)	SY	\$ 5.00	1200	\$ 6,000.00
230.1	Flexible Pavement Structure Repair (4" Type B)	SY	\$ 14.25	1600	\$ 22,800.00
230.1	Flexible Pavement Structure Repair (6" Type B)	SY	\$ 21.30	1800	\$ 38,340.00
230.1	Flexible Pavement Structure Repair (8" Type B)	SY	\$ 31.40	1000	\$ 31,400.00
230.1	Flexible Pavement Structure Repair (10" Type B)	SY	\$ 33.52	500	\$ 16,760.00
500.1	Concrete Curb	LF	\$ 15.00	500	\$ 7,500.00
502.1	Concrete Sidewalks - Conventionally Formed	SY	\$ 52.00	40	\$ 2,080.00
503.1	Portland Cement Concrete Driveway- Residential	SY	\$ 52.00	125	\$ 6,500.00
512.1	Adjusting Existing Manholes	EA	\$ 700.00	6	\$ 4,200.00
512.3	Valve Box Adjustments	EA	\$ 500.00	10	\$ 5,000.00
535.1	4 inch wide yellow line	LF	\$ 0.70	75	\$ 52.50
535.2	4 inch wide white line	LF	\$ 0.70	75	\$ 52.50
535.4	8 inch wide white line	LF	\$ 1.22	75	\$ 91.50
535.5	12 inch wide white line	LF	\$ 3.20	75	\$ 240.00
535.7	24 inch wide white line	LF	\$ 4.88	75	\$ 366.00
535.7	24 inch wide Yellow line	LF	\$ 4.88	75	\$ 366.00
535.8	Right White Arrow	EA	\$ 105.00	4	\$ 420.00
535.9	Left White Arrow	EA	\$ 105.00	4	\$ 420.00
535.10	Combination Thru/Right White Arrow	EA	\$ 225.00	2	\$ 450.00
535.11	Combination Thru/Left White Arrow	EA	\$ 225.00	2	\$ 450.00
535.12	Word "ONLY"	WORD	\$ 145.00	4	\$ 580.00
535.13	Straight White Arrow	EA	\$ 120.00	2	\$ 240.00
537.8	Pavement Marker (Type II A-A)	EA	\$ 6.00	100	\$ 600.00
			TOTAL		\$ 750,361.25