

**AGENDA
CITY OF WINDCREST, TEXAS
REGULAR CITY COUNCIL MEETING**

August 15, 2011

7:00 P.M.

NOTICE IS HEREBY GIVEN THAT A REGULAR WINDCREST CITY COUNCIL MEETING WILL BE HELD AT WINDCREST CITY HALL, 8601 MIDCROWN, WINDCREST, TEXAS ON THE 15TH DAY OF AUGUST 2011 STARTING AT 7:00 P.M. DURING THE MEETING THE FOLLOWING SUBJECTS WILL BE CONSIDERED AND THE COUNCIL MAY TAKE ACTION ON ANY OF THE LISTED SUBJECTS.

THE CITY COUNCIL RESERVES THE OPTION TO RECESS THE MEETING DURING THE EVENING OF AUGUST 15, 2011 AND TO RECONVENE THE MEETING ON THE FOLLOWING DAY, AUGUST 16, 2011 AT 9:00 A.M. AT THE WINDCREST CITY HALL, 8601 MIDCROWN, WINDCREST, TEXAS.

IT IS ANTICIPATED THAT MEMBERS OF OTHER CITY BOARDS, COMMISSIONS AND COMMITTEES MAY ATTEND THE MEETING IN NUMBERS THAT MAY CONSTITUTE A QUORUM OF SUCH OTHER CITY BOARDS, COMMISSIONS AND COMMITTEES, SO THAT NOTICE IS HEREBY GIVEN THAT THE MEETING IS ALSO A MEETING OF THE OTHER CITY BOARDS, COMMISSIONS AND COMMITTEES WHOSE MEMBERS ARE IN ATTENDANCE. THE MEMBERS OF THE OTHER CITY BOARDS, COMMISSIONS AND COMMITTEES MAY PARTICIPATE IN DISCUSSIONS WHICH OCCUR AT THE MEETING, BUT NO ACTION WILL BE TAKEN BY THE OTHER BOARDS, COMMISSIONS AND COMMITTEES WHOSE MEMBERS ARE IN ATTENDANCE.

Ordinance No. 618 (09/20/10), Repealing Ordinance No. 593

At all City Council, City Commission or City Board meetings, the agenda shall include a "citizens to be heard" item. It is suggested that Citizens wishing to speak during this item sign in on the sign up roster prior to the meeting. During "citizens to be heard" comments, each individual may speak on an agenda item or any other matter affecting the city. In addition to the "citizens to be heard" portion of meetings, a person may make comments on agenda items prior to the vote on the agenda item. A member of the public will have a total of six (6) minutes to be heard during a City Council, City Commission or City Board Meeting. This does not include any responses from the body. The six (6) minutes time limit authorized herein may not be transferred to another speaker in whole or in part. The presiding Officer or his/her designee will assign a Time Keeper to each meeting. The Time Keeper will maintain strict compliance of the six (6) minute rule, stopping speakers who exceed the allotted time. As authorized by Section 551.042 of the Texas Government Code, the Presiding Officer may direct a City Official to make: a statement of specific factual information in response to an inquiry made by a member of the public or of the City Council, or; a recitation of existing policy in response to an inquiry made by a member of the public or the City Council. Any deliberation of or decision about the subject of the inquiry shall be limited to a proposal to place the subject on the agenda for a subsequent meeting. Any question posed by a Citizen, Council Member, Board Member or Commission Member for which an answer is not available at a meeting shall be answered by a member of the staff or Presiding Officer at the next regular meeting of the Body, if an answer is reasonably available and prudent. If the information is sensitive, staff will seek advice from the City Attorney.

REQUEST ALL PAGERS AND CELL PHONES BE TURNED OFF, EXCEPT EMERGENCY ON-CALL PERSONNEL. CITIZENS ARE ASKED TO REFRAIN FROM TALKING DURING COUNCIL PROCEEDINGS.

Meeting Chair: please remind each participant in your meeting that they must speak into a microphone; the recording is the Official Minutes of your meeting and all who speak must be recorded. All guest speakers and citizens to be heard must speak from podium. Please interrupt speakers during meeting if you recognize that they are not speaking into microphone and have them do so.

I. Call to Order, Pledge of Allegiance, Invocation and Announcements

II. Monthly Department Reports Month Ending JULY 31, 2011 For FY 2010 – 2011

1. Fire Department – Dan Reese, Fire Chief will present the monthly Fire Department report for the month of July. The discussion will include Summary of Calls for the Month of July 2011 (FY 2010-2011) including the response times for the City, County and Annexed area. (Att. 1)
3. Police Department – Joe Pabon, Police Chief will present the monthly Police Department report for the month of July 2011 (FY 2010-2011). The discussion will include proactive police activities, citizen calls for service, total arrests, moving traffic violations, other non-traffic violations, warning citations and monthly vehicle statistics. (Att. 2)
4. Public Works – Charles Lackey, Director of Public Works will present the monthly Public Works/Animal Control report for the month of July 2011 (FY 2010-2011). (Att. 3)
5. Court – Rafael Castillo; City Manager, Heather Weidenbach, City Secretary/Assistant Court Administrator; Kelly Rodriguez, Municipal Court Clerk; and will present the Court report for the month of July 2011 (FY 2010-2011). (Att. 4)
6. Code Compliance – Jacob Gonzalez will present the Code Compliance report for the month of July 2011 (FY 2010-2011). (Att.5)

III. Citizens to be Heard on Subsequent and Non-Subsequent Agenda Items

A member of the public will have three (3) minutes to discuss non-subsequent agenda items.

A member of the public will have six (6) minutes to discuss subsequent agenda items.

IV. Presentations

None

V. Public Hearing

None

**VI. Proposed Annual Budget and Plan For Municipal Services
FY 2011/2012**

1. Sarah Mangham, Municipal Finance Officer, will officially present to the City Council the proposed Annual Budget and Plan for Municipal Services for FY 2011/2012. *(To view the proposed FY 2011/2012 budget, please visit our website at www.ci.windcrest.tx.us)*

VII. Unaudited Financials

City Council may take action if deemed necessary.

1. Sarah Mangham, Municipal Finance Officer, will present City Council the unaudited Balance Sheet year to date comparisons for month ending July 31, 2011 (FY 2010 – 2011). (Att. 6)

VIII. Ordinances **"In conjunction with the first reading of an ordinance, a motion should be made to either "reject the proposed ordinance" or "to forward the proposed ordinance to a subsequent City Council meeting for final adoption at its second reading".**

IX. Resolutions

1. City Council will discuss and consider taking action on Resolution No. 2011-350 (R), a resolution of the Mayor and City Council authorizing the City Manager to enter into a contingency agreement for the audit of the worker's compensation policy by Corporate Cost Solutions, Inc.. *(Rafael Castillo, City Manager Request)* (Att. 7)
2. City Council will discuss and consider taking action on Resolution No. 2011-351 (R), a resolution of the City of Windcrest authorizing execution of an agreement with Granicus Inc. to transition City of Windcrest to the new Granicus Open Platform and Product Suites. *(Rafael Castillo, City Manager and Heather Weidenbach, City Secretary Request)* (Att. 8)
3. City Council will discuss and consider taking action on Resolution No. 2011-352 (R), a resolution to replace the fire station driveway. (Att. 9)
4. City Council will discuss and consider taking action on Resolution No. 2011-353 (R), a resolution entering into an agreement with BB Inspections. (Att. 10)

X. Discuss and Act

1. City Council will discuss and may take action on setting a proposed tax rate(s). *(Sarah Mangham, Municipal Finance Officer Request)*.
2. City Council will discuss and may take action on setting a date for a public hearing regarding the proposed FY 2011/2012 Budget. *(Sarah Mangham, Municipal Finance Officer Request)*
3. City Council will discuss and may take action on setting a date for a public hearing regarding the Tax Rate(s). *(Sarah Mangham, Municipal Finance Officer Request)*
4. City Council will discuss and may take action on setting a date for a public hearing regarding user Fees. *(Sarah Mangham, Municipal Finance Officer Request)*
5. City Council will discuss and may take action to instruct the City Attorney and City Staff to take all necessary steps to modify/amend the current city ordinance regarding accessory buildings. *(Joe Davis, Citizen of Windcrest Request)*

XI. Closed Session

1. City Council will convene into a closed meeting as authorized by Section 551.071 (1a) of the Texas Government Code, Consultation with Attorney about pending or contemplated litigation.
2. City Council will convene into a closed meeting as authorized by Section 551.072 of the Texas Government Code, Deliberation Regarding Real Property to deliberate the purchase, exchange, lease, or value of real properties located on I-35 and Eisenhower Rd. a.k.a the 111 Acres.

XII. Action Item

1. City Council will discuss and take action on pending or contemplated litigation.
2. City Council will discuss and take action on the purchase, exchange, lease, or value of real properties located on I-35 and Eisenhower Rd. a.k.a the 111 Acres including the adoption of a resolution or the first reading of an ordinance approving transactions involving the 111 acre tract.

XIII. General Announcements & Future Agenda Items Requested

Per Ordinance No. 618, repealing Ordinance No. 593; Section 9: Every agenda shall include an item entry granting a member the opportunity to propose an item for consideration of future agendas for Regular or Special Meetings. Any member may request the inclusion of such items at any meeting.

XIV. Adjournment

I, the undersigned authority, do hereby certify that the above Notice of Meeting of the City Council of the City of Windcrest is a true and correct copy of said Notice and was posted on the bulletin board at City Hall of said City in a convenient place to the public and said Notice was posted more than seventy-two hours prior to the meeting on August 15, 2011.

By: Heather Weidenbach, City Secretary

In compliance with the Americans With Disabilities Act, the City of Windcrest Council Chambers are wheelchair accessible, and accessible parking spaces are available. The City of Windcrest will provide for reasonable accommodations for persons attending City Council meetings. To better serve you, requests should be received 48 hours prior to the meetings. Please contact Heather Weidenbach, City Secretary, at 210-655-0022 ext. 2150 or Fax 210-655-8776.

I certify that the attached notice and agenda of items to be considered by the City Council was removed by me from the City Hall bulletin board on the ____ August, 2011.

____ Title: _____