

# City of Windcrest



## **AGENDA** **CITY COUNCIL MEETING** **6:00 P.M.** **August 5, 2024**

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**CITY COUNCIL CHAMBERS @ 8601 MIDCROWN**

**CCM @ 6 P.M.**

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NOTICE IS HEREBY GIVEN THAT THE CITY OF WINDCREST CITY COUNCIL WILL HOLD A CITY COUNCIL MEETING AT WINDCREST CITY HALL LOCATED AT 8601 MIDCROWN, WINDCREST, TEXAS ON THE 5<sup>TH</sup> DAY OF AUGUST 2024, STARTING AT 6 P.M.

THE CITY COUNCIL RESERVES THE OPTION TO RECESS THE MEETING DURING THE EVENING OF AUGUST 5<sup>TH</sup>, 2024, AND TO RECONVENE THE MEETING ON THE FOLLOWING BUSINESS DAY, AUGUST 5<sup>TH</sup>, 2024, AT 9:00 A.M. AT THE WINDCREST CITY HALL, 8601 MIDCROWN, WINDCREST, TEXAS.

### **NOTICE OF ASSISTANCE AT THE PUBLIC MEETING**

The City of Windcrest Council Chambers are wheelchair accessible, and accessible parking spaces are available. In compliance with Americans with Disabilities Act, the City of Windcrest will provide reasonable accommodations for persons attending the meeting. To better serve you, requests should be received 48 hours prior to the meeting. Please contact the City Secretary's Office, at 210-655-0022 ext. 2150 or Fax 210-655-8776, or 711 Texas Relay.

#### **I. CALL TO ORDER**

#### **II. ROLL CALL**

#### **III. PLEDGE OF ALLEGIANCE AND INVOCATION**

#### **IV. CITIZENS TO BE HEARD/CITIZEN PARTICIPATION**

- a) Citizens may address the City Council on topics not on the agenda for no more than three. (3) minutes.
- b) Citizens shall also have the opportunity to address the City Council during consideration of posted agenda items for no more than six (6) minutes.
- c) A City Official may make a statement of specific factual information in response to an inquiry made by a member of the public, or a recitation of existing policy in response to an inquiry made by a member of the public.

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**THE FOLLOWING ITEMS MAY BE CONSIDERED AT ANY TIME DURING THE REGULAR COUNCIL MEETING:**

**V. PRESENTATION**

- a) City Council will receive a presentation from Brown & Brown Insurance Group on the City of Windcrest health benefits package for fiscal year 2024/2025.
- b) City Council will receive a presentation from George Alva, Commander of the Sons of the American Legion Detachment of Texas, regarding a Replace the Pain project.

**VI. CONSENT AGENDA**

- a) City Council will review, discuss, and may act on Ordinance 2024-009(O), an ordinance amending Chapter 6, Animals of the Windcrest Code of Ordinances as recommended by the Windcrest Animal Services Advisory Committee. [Adam Astleford, Councilmember Place 5] 2<sup>nd</sup> Reading
- b) City Council will review, discuss, and may act on Ordinance 2024-010(O), an ordinance amending the Windcrest Code of Ordinances – Chapter 12, Article III, Section 12-32 – Windcrest Volunteer Fire Association, Inc. [Rafael Castillo, Jr., City Manager] 2<sup>nd</sup> Reading
- c) City Council will review, discuss, and may act on Ordinance 2024-011(O), an ordinance amending platting review process, in compliance with HB3699. [Rafael Castillo Jr., City Manager] 2<sup>nd</sup> Reading

**VII. ORDINANCE**

- a) City Council will review, discuss, and may act on Ordinance 2024-001(O), an ordinance amending the Windcrest Code of Ordinances - Chapter 8, Article II Election – Use of City Property. [Dan Reese, Mayor] 2<sup>nd</sup> Reading
- b) City Council will review, discuss, and may act on Ordinance 2024-007(O), an ordinance amending the Windcrest Code of Ordinances – Chapter 109, Section 109-9 – Easements or Public Property. [Rafael Castillo, Jr., City Manager] 2<sup>nd</sup> Reading
- c) City Council will review, discuss, and may act on Ordinance 2024-012(O), an ordinance amending and balancing the FY2023/2024 City of Windcrest budget for various funds. [Rafael Castillo, Jr., City Manager] 1<sup>st</sup> Reading
- d) City Council will review, discuss, and may act on Ordinance 2024-013(O), an Ordinance approving the FY24/25 City of Windcrest Organizational Chart. [Rafael Castillo, Jr., City Manager] 1<sup>st</sup> Reading
- e) City Council will review, discuss, and may act on Ordinance 2024-014(O), an Ordinance approving the FY24/25 City of Windcrest Master Fee Schedule. [Rafael Castillo, Jr., City Manager] 1<sup>st</sup> Reading

- f) City Council will review, discuss, and may act on Ordinance 2024-015(O), an ordinance calling a General Election on November 5, 2024, for the purpose of electing three (3) city council members to Place 1, Place 2 and Place 3. [Rafael Castillo, Jr, City Manager]

## VIII. RESOLUTIONS

- a) City Council will review, discuss, and may act on Resolution 2024-534(R), a resolution approving the capital expenditures in the amount of \$38,000 to purchase new bunker gear replace inventoried bunker gear at the end of their life cycle. [Rafael Castillo, Jr., City Manager]
- b) City Council will review, discuss, and may act on Resolution 2024-535(R), a resolution selecting a contractor for the City of Windcrest 2024 Capital Improvement Street Maintenance Project. [Rafael Castillo, Jr., City Manager]
- c) City Council will review, discuss, and may act on Resolution 2024-536(R), a resolution approving a health reimbursement account for Fiscal Year 2024/2025. [Rafael Castillo, Jr., City Manager]
- d) City Council will review, discuss, and may act on Resolution 2024-537(R), a resolution approving a proposed tax rate for publication and approving the publication of the proposed tax rate for the City of Windcrest, Texas, for the 2025 tax year. [Rafael Castillo, Jr., City Manager]
- e) City Council will review, discuss, and may act on Resolution 2024-538(R), a resolution to schedule one (1) public hearing before considering the adoption of the City of Windcrest Proposed Budget for Fiscal Year 2024-2025. [Rafael Castillo, Jr., City Manager]
- f) City Council will review, discuss, and may act on Resolution 2024-539(R), a resolution to schedule one (1) public hearing before considering the tax rate for the City of Windcrest Fiscal Year 2024-2025. [Rafael Castillo, Jr., City Manager]
- g) City Council will review, discuss, and may act on Resolution 2024-540(R), a resolution selecting providers for Medical, Dental, Vision, Life/AD&D, Long Term Disability and Supplemental plans for employees of the City Commencing October 1, 2024 [Rafael Castillo, Jr., City Manager]
- h) City Council will review, discuss, and may act on Resolution 2024-541(R), a resolution appointing various members to city boards, commissions and committees. [Rafael Castillo, Jr., City Manager]
- i) City Council will review, discuss and may act on Resolution 2024-542(R), a resolution appointing Edward J. DeHoyos as the City of Windcrest Public Works Director. [Rafael Castillo, Jr., City Manager]

## IX. DISCUSSION AND ACTION

- a) City Council will review, discuss, and may act on the scope of services for the Request for Proposals for a City Comprehensive Master Plan. [Dan Reese, Mayor]
- b) City Council will review, discuss, and may act on city tree forestry, preservation, and maintenance plan for trees. [Cindy, Strzelecki, Mayor Pro Tem]

- c) City Council will review, discuss and may act on the development of a city implementation plan regarding infrastructure improvements. [Greg Turner, Councilmember Place 3]
- d) City Council will review, discuss, and may act on the proposed FY2024/2025 Legislative Calendar. [Rafael Castillo, Jr., City Manager]
- e) City Council will review, discuss, and may act on the City of Windcrest Proposed FY24/25 Budget. [Rafael Castillo, Jr., City Manager]

#### **X. EXECUTIVE SESSION**

The City Council of the City of Windcrest reserves the right to adjourn into executive session at any time during course of the meeting to discuss any matter listed below:

- i. Pursuant to Govt. Code §551.087 for deliberation regarding economic development planning and §551.071 for consultation with attorney on the Master Economic Incentive Agreement and ICP property.

#### **XI. CITY MANAGER'S REPORT.**

*Any oral report provided by the city manager will be informational only and not for council action. The city manager may provide updates on community and upcoming city events, the status of the operation of individual departments, any unusual activity from any specific department which has occurred since the posting of the agenda, or to provide potential topics of discussion which may appear on a future agenda.*

#### **XII. GENERAL ANNOUNCEMENTS & FUTURE AGENDA ITEMS REQUESTED**

*Per Ordinance No. 618, repealing Ordinance No. 593; Section 9: Every agenda shall include an item entry granting a member the opportunity to propose an item for consideration of future agendas for Regular or Special Meetings. Any member may request the inclusion of such items at any meeting.*

#### **XIII. ADJOURNMENT**

**DECORUM REQUIRED:** *Any disruptive behavior, including shouting or derogatory statements or comments may be ruled out of order by the Presiding Officer. Continuation of this type of behavior could result in a request by the Presiding Officer that the individual leave the meeting, and if refused, an order of removal.*

**ACTION BY COUNCIL AUTHORIZED:** *The City Council may vote and/or act upon any item within this Agenda. The Council reserves the right to retire into executive session concerning any of the items listed on this Agenda, pursuant to and in accordance with Texas Government Code § 551.072 (Deliberations about Real Property); § 551.073 (Deliberations about Gifts & Donations); § 551.076 (Deliberations about Security Devices); §551.087 (Economic Development); §551.074 (Personnel Matters) and, § 551.071 to seek the advice of its attorney about pending or contemplated litigation, settlement offer or on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas conflict with the Open Meetings Act and may invoke this right where the City Attorney, the Mayor or a majority of the Governing Body deems an executive session is necessary to allow privileged consultation between the City Attorney and the governing body, if considered necessary and legally justified under the Open Meetings Act. The attorney may appear in person or appear in executive session by conference call in accordance with applicable state law.*

**EXECUTIVE SESSIONS APPROVED BY CITY ATTORNEY:** *This agenda has been reviewed and approved by the a written interpretation of Texas Government Code Chapter 551 by legal counsel for the body and constitutes an opinion by the attorney that the items discussed therein may be legally discussed in the closed portion of the meeting considering available opinions of a court of record and opinions of the Texas Attorney General known to the attorney. This provision has been added to this agenda with the intent to meet all elements necessary to*

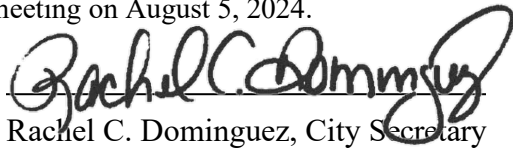
*satisfy Texas Government Code Chapter 551.144(c) and the meeting is conducted by all participants in reliance on this opinion.*

**ATTENDANCE BY OTHER ELECTED OR APPOINTED OFFICIALS:**

*It is anticipated that members of other city boards, commissions and committees may attend the meeting in numbers that may constitute a quorum of such other city boards, commissions, and committees, so that notice is hereby given that the meeting is also a meeting of the other city boards, commissions, and committees whose members are in attendance. The members of the other city boards, commissions and committees may participate in discussions which occur at the meeting, but no action will be taken by the other boards, commissions, and committees whose members are in attendance.*

I, the undersigned authority, do hereby certify that the above Notice of Meeting of the City Council of the City of Windcrest is a true and correct copy of said Notice and was posted on the bulletin board at City Hall of said City in a convenient place to the public and said Notice was posted more than seventy-two (72) hours prior to the meeting on August 5, 2024.

BY:

  
Rachel C. Dominguez, City Secretary