



**AGENDA
CITY OF WINDCREST, TEXAS**

SPECIAL CITY COUNCIL MEETING

August 3, 2015

6:00 P.M.

NOTICE IS HEREBY GIVEN THAT A SPECIAL WINDCREST CITY COUNCIL MEETING WILL BE HELD AT WINDCREST CITY HALL, 8601 MIDCROWN, WINDCREST, TEXAS ON THE 3rd DAY OF AUGUST 2015 STARTING AT 6:00 P.M. DURING THE MEETING THE FOLLOWING SUBJECTS WILL BE CONSIDERED AND THE COUNCIL MAY TAKE ACTION ON ANY OF THE LISTED SUBJECTS.

THE CITY COUNCIL RESERVES THE OPTION TO RECESS THE MEETING DURING THE EVENING OF AUGUST 3, 2015 AND TO RECONVENE THE MEETING ON THE FOLLOWING DAY, AUGUST 4, 2015 AT 9:00 A.M. AT THE WINDCREST CITY HALL, 8601 MIDCROWN, WINDCREST, TEXAS.

IT IS ANTICIPATED THAT MEMBERS OF OTHER CITY BOARDS, COMMISSIONS AND COMMITTEES MAY ATTEND THE MEETING IN NUMBERS THAT MAY CONSTITUTE A QUORUM OF SUCH OTHER CITY BOARDS, COMMISSIONS AND COMMITTEES, SO THAT NOTICE IS HEREBY GIVEN THAT THE MEETING IS ALSO A MEETING OF THE OTHER CITY BOARDS, COMMISSIONS AND COMMITTEES WHOSE MEMBERS ARE IN ATTENDANCE. THE MEMBERS OF THE OTHER CITY BOARDS, COMMISSIONS AND COMMITTEES MAY PARTICIPATE IN DISCUSSIONS WHICH OCCUR AT THE MEETING, BUT NO ACTION WILL BE TAKEN BY THE OTHER BOARDS, COMMISSIONS AND COMMITTEES WHOSE MEMBERS ARE IN ATTENDANCE.

Ordinance No. 618 (09/20/10), Repealing Ordinance No. 593

At all City Council, City Commission or City Board meetings, the agenda shall include a "citizens to be heard" item. It is suggested that Citizens wishing to speak during this item sign in on the sign up roster prior to the meeting. During "citizens to be heard" comments, each individual may speak on an agenda item or any other matter affecting the city. In addition to the "citizens to be heard" portion of meetings, a person may make comments on agenda items prior to the vote on the agenda item. A member of the public will have a total of six (6) minutes to be heard during a City Council, City Commission or City Board Meeting. This does not include any responses from the body. The six (6) minutes time limit authorized herein may not be transferred to another speaker in whole or in part. The presiding Officer or his/her designee will assign a Time Keeper to each meeting. The Time Keeper will maintain strict compliance of the six (6) minute rule, stopping speakers who exceed the allotted time. As authorized by Section 551.042 of the Texas Government Code, the Presiding Officer may direct a City Official to make a statement of specific factual information in

response to an inquiry made by a member of the public or of the City Council, or; a recitation of existing policy in response to an inquiry made by a member of the public or the City Council. Any deliberation of or decision about the subject of the inquiry shall be limited to a proposal to place the subject on the agenda for a subsequent meeting. Any question posed by a Citizen, Council Member, Board Member or Commission Member for which an answer is not available at a meeting shall be answered by a member of the staff or Presiding Officer at the next regular meeting of the Body, if an answer is reasonably available and prudent. If the information is sensitive, staff will seek advice from the City Attorney.

REQUEST ALL PAGERS AND CELL PHONES BE TURNED OFF, EXCEPT EMERGENCY ON-CALL PERSONNEL. CITIZENS ARE ASKED TO REFRAIN FROM TALKING DURING COUNCIL PROCEEDINGS.

Meeting Chair: please remind each participant in your meeting that they must speak into a microphone; the recording is the Official Minutes of your meeting and all who speak must be recorded. All guest speakers and citizens to be heard must speak from podium. Please interrupt speakers during meeting if you recognize that they are not speaking into microphone and have them do so.

I. Call to Order, Pledge of Allegiance, Invocation and Announcement

II. Citizens to be Heard on Subsequent and Non-Subsequent Agenda Items

1. A member of the public will have three (3) minutes to discuss non-subsequent agenda items.
2. A member of the public will have six (6) minutes to discuss subsequent agenda items.
3. City Council may discuss and respond to current and past agendas on subsequent and non-subsequent agenda items by citizens to be heard.

III. Presentations

1. City Council will receive an update from Andi Anderson, YMCA Executive Director regarding the YMCA Summer Camp being held at the Takas Park Civic Center.
2. Rafael Castillo, Jr., City Manager will introduce Josh Brown, the newly hired Interim Fire Chief for the City of Windcrest.

IV. Ordinances **"In conjunction with the first reading of an ordinance, a motion should be made to either "reject the proposed ordinance" or "to forward the proposed ordinance to a subsequent City Council meeting for final adoption at its second reading".**

1. City Council will review, discuss and may take action on Ordinance No. 2015-730(O) an ordinance amending the City of Windcrest Code of Ordinances by adopting section 2-4 of article 1, chapter 2, administration, requiring publication of public hearing notices one time at least 15 days in advance of a hearing. **Second Reading** (Att. 1) (07.06.15 SCCM http://windcresttx.granicus.com/MediaPlayer.php?view_id=8&clip_id=1514 // 07.20.15 http://windcresttx.granicus.com/MediaPlayer.php?view_id=8&clip_id=1532)

2. City Council will review, discuss and may take action on Ordinance No. 2015-731(O) an ordinance appointing David Rodulfo, Jr. as Assistant City Secretary. *First Reading* (Att. 2)

V. Resolutions

None

VI. Discuss and Act

None

VII. General Announcements & Future Agenda Items Requested

Per Ordinance No. 618, repealing Ordinance No. 593; Section 9: Every agenda shall include an item entry granting a member the opportunity to propose an item for consideration of future agendas for Regular or Special Meetings. Any member may request the inclusion of such items at any meeting.

VIII. Adjournment

The City Council reserves the right to retire into executive session whenever it is considered necessary and legally justified under the Texas Government Code, Subchapter D, Sections 551.071 et. seq. including, but not limited to, consultation with attorney, real property, prospective gifts, personnel matters, exclusion of witness, security devices, and economic development matters.

I, the undersigned authority, do hereby certify that the above Notice of Meeting of the City Council of the City of Windcrest is a true and correct copy of said Notice and was posted on the bulletin board at City Hall of said City in a convenient place to the public and said Notice was posted more than seventy-two hours prior to the meeting on August 3, 2015.

By:  , City Secretary

In compliance with the Americans With Disabilities Act, the City of Windcrest Council Chambers are wheelchair accessible, and accessible parking spaces are available. The City of Windcrest will provide for reasonable accommodations for persons attending City Council meetings. To better serve you, requests should be received 48 hours prior to the meetings. Please contact Kelly Rodriguez, City Secretary, at 210-655-0022 ext. 2150 or Fax 210-655-8776.

I certify that the attached notice and agenda of items to be considered by the City Council was removed by me from the City Hall bulletin board on the ____ August, 2015.

____ Title: _____



ORDINANCE NO. 2015-730(O)

AN ORDINANCE AMENDING THE CITY OF WINDCREST CODE OF ORDINANCES BY ADOPTING SECTION 2-4 OF ARTICLE 1, CHAPTER 2, ADMINISTRATION, REQUIRING PUBLICATION OF PUBLIC HEARING NOTICES ONE TIME AT LEAST 15 DAYS IN ADVANCE OF A HEARING

WHEREAS, the provisions of the City of Windcrest Charter and Code of Ordinances and various state laws require publication of public hearing notices; and

WHEREAS, some of the provisions of the City of Windcrest Charter and Code of Ordinances and various state laws stipulate the number and duration of publication notices; and

WHEREAS, some of the provisions of the City of Windcrest Charter and Code of Ordinances and various state laws do not stipulate the number and duration of publication notices; and

WHEREAS, when the City of Windcrest Charter and Code of Ordinances and various state laws do not stipulate the number and duration of publication notices, the practice of the City of Windcrest has been to publish public hearing notices one time at least 15 days in advance of a hearing; and

WHEREAS, it is the desire of the Windcrest City Council to adopt the previous practice of the City of Windcrest as the standard for the number and duration of publication notices when the Charter, Code of Ordinances and state laws do not stipulate the number and duration of such publication notices.

NOW THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF WINDCREST, TEXAS that the City of Windcrest Code of Ordinances is amended by adopting new Section 2-4 of Article 1, Chapter 2, Administration, as follows:

“Sec. 2-4. Notice of public hearing publication requirements.

When the City of Windcrest Charter, Code of Ordinances and state laws require publication notices for public hearings and no number or duration of such publication notices is stipulated, notice of such public hearing shall be published one time in the designated official newspaper of the city at least 15 days in advance of the hearing.”

This ordinance shall be effective five days after its publication.

PASSED and APPROVED this ____ day of _____, 2015.

ALAN E. BAXTER, MAYOR

ATTEST:

KELLY RODRIGUEZ, CITY SECRETARY

APPROVED AS TO FORM:

MICHAEL S. BRENAN, CITY ATTORNEY



ORDINANCE NO. 2015-731(O)

**AN ORDINANCE APPOINTING DAVID
RODULFO, JR. AS ASSISTANT CITY
SECRETARY.**

WHEREAS, there is a vacancy in the position of Assistant City Secretary and it would be in the best interest of the City to fill the position by appointing DAVID RODULFO, JR. as the new Assistant City Secretary. The City Manager may also delegate other responsibilities and duties to him as needed in the efficient administration of the city government.

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF WINDCREST, TEXAS that DAVID RODULFO, JR. is hereby appointed Assistant City Secretary of the City of Windcrest effective immediately to serve at the will of the City Council and to perform such other duties and responsibilities as the City Manager may assign to him as needed in the efficient administration of the city government.

PASSED and APPROVED this ____ day of _____, 2015.

MAYOR

ATTEST:

KELLY RODRIGUEZ, CITY SECRETARY

APPROVED AS TO FORM:

MICHAEL S. BRENAN, CITY ATTORNEY

2015-731(O)