

City of Windcrest



**AGENDA
PARKS AND RECREATION COMMISSION
July 29, 2021**

CITY COUNCIL CHAMBERS @ 8601 MIDCROWN

6:00 P.M.

NOTICE IS HEREBY GIVEN THAT A CITY OF WINDCREST PARKS AND RECREATION COMMISSION MEETING WILL BE HELD AT WINDCREST CITY HALL, 8601 MIDCROWN, WINDCREST, TEXAS ON THE 29th DAY OF JULY, 2021, STARTING AT 6:00 P.M. DURING THE MEETING THE FOLLOWING SUBJECTS WILL BE CONSIDERED AND THE COMMISSION MAY TAKE ACTION ON ANY OF THE LISTED SUBJECTS.

THE PARKS AND RECREATION COMMISSION RESERVES THE OPTION TO RECESS THE MEETING DURING THE EVENING OF JULY 29, 2021, AND TO RECONVENE THE MEETING ON THE FOLLOWING DAY, JULY 30, 2021, AT 9:00 A.M. AT THE WINDCREST CITY HALL, 8601 MIDCROWN, WINDCREST, TEXAS.

NOTICE OF ASSISTANCE AT THE PUBLIC MEETING

The City of Windcrest Council Chambers is wheelchair accessible, and accessible parking spaces are available. In compliance with Americans with Disabilities Act, the City of Windcrest will provide reasonable accommodations for persons attending the meeting. To better serve you, requests should be received 48 hours prior to the meeting. Please contact the City Secretary's Office, at 210-655-0022 ext. 2150 or Fax 210-655-8776, or 711 Texas Relay.

- I. Call to Order**
- II. Roll Call**
- III. Pledge of Allegiance and Invocation**
- IV. Citizens to be Heard**

- Citizens may address the Parks and Recreation Commission on topics not on the agenda for no more than three (3) minutes.
- In addition to the foregoing, citizens shall also have the opportunity to address the Parks and Recreation Commission during consideration of posted agenda items for no more than six (6) minutes.
- A City Official may make a statement of specific factual information in response to an inquiry made by a member of the public, or a recitation of existing policy in response to an inquiry made by a member of the public.

THE FOLLOWING ITEMS MAY BE CONSIDERED AT ANY TIME DURING THE PARKS AND RECREATION MEETING:

V. Discussion & Action

- a) The Parks and Recreation Commission will review, discuss, and may take action on the working Parks and Open Space Plan and individual commissioners' initiatives, points of focus, research

and receive an update on the presentation to City Council on July 12, 2021. [David Hook, Chairman]

- b) The Parks and Recreation Commission will receive an update and have discussion on the dog park initiative and receive an update on the presentation to City Council on July 12, 2021. [David Hook, Chairman]
- c) The Parks and Recreation Commission will receive an update from the City Manager regarding the events hosted by the City during Parks and Recreation Month. [Rafael Castillo, City Manager]
- d) The Parks and Recreation Commission will review, discuss, and may take action on a program for citizen volunteers to assist in the cleanup and maintenance of public parks and greenspaces. [David Hook, Chairman]
- e) The Parks and Recreation Commission will review, discuss, and may take action on the addition of a “Christmas Village” in the park to the Windcrest Light Up Festivities or in the Parks and Recreation Open Space Plan. [Jim Flinn, Commissioner Place 1]
- f) The Parks and Recreation Commission will review, discuss, and may take action on the use of the softball field as an archery range when not in use. [Harold Higgins, Commissioner Place 5]
- g) The Parks and Recreation Commission will review, discuss, and may take action on future events to be held at City of Windcrest parks for operating year 2021/2022. [David Hook, Chairman]
- h) The Parks and Recreation Commission will receive an update and have discussion on a potential “Kids Fish” catch and release day. [Rafael Castillo, Jr., City Manager]

VI. City Manager’s Report

VII. General Announcements & Future Agenda Items Requested

Per Ordinance No. 618, repealing Ordinance No. 593; Section 9: Every agenda shall include an item entry granting a member the opportunity to propose an item for consideration of future agendas for Regular or Special Meetings. Any member may request the inclusion of such items at any meeting.

VIII. Adjournment

AGENDA NOTICES:

DECORUM REQUIRED:

Any disruptive behavior, including shouting or derogatory statements or comments may be ruled out of order by the Presiding Officer. Continuation of this type of behavior could result in a request by the Presiding Officer that the individual leave the meeting, and if refused, an order of removal.

ACTION BY COMMISSION AUTHORIZED:

The Parks and Recreation Commission may vote and/or act upon any item within this Agenda. The Parks and Recreation Commission reserves the right to retire into executive session concerning any of the items listed on this Agenda, pursuant to and in accordance with Texas Government Code § 551.072 (Deliberations about Real Property); § 551.073 (Deliberations about Gifts & Donations); § 551.076 (Deliberations about Security Devices); §551.087 (Economic Development); and, § 551.071 to seek the advice of its attorney about pending or contemplated litigation, settlement offer or on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas conflict with the Open Meetings Act and may invoke this right where the City Attorney, the Mayor or a majority of the Governing Body deems an executive session is necessary to allow privileged consultation between the City Attorney and the governing body, if considered necessary and legally justified under the Open Meetings Act. The attorney may appear in person, or appear in executive session by conference call in accordance with applicable state law.

EXECUTIVE SESSIONS APPROVED BY CITY ATTORNEY:

This agenda has been reviewed and approved by the City's legal counsel and the presence of any subject in any Executive Session portion of the agenda constitutes a written interpretation of Texas Government Code Chapter 551 by legal counsel for the body and constitutes an opinion by the attorney that the items discussed therein may be legally discussed in the closed portion of the meeting considering available opinions of a court of record and opinions of the Texas Attorney General known to the attorney. This provision has been added to this agenda with the intent to meet all elements necessary to satisfy Texas Government Code Chapter 551.144(c) and the meeting is conducted by all participants in reliance on this opinion.

ATTENDANCE BY OTHER ELECTED OR APPOINTED OFFICIALS:

It is anticipated that members of the City Council, or other city board, commissions and/or committees may attend the meeting in numbers that may constitute a quorum of the other city boards, commissions and/or committees. Notice is hereby given that the meeting, to the extent required by law, is also noticed as a meeting of the other boards, commissions and/or committees of the City, whose members may be in attendance. The members of the boards, commissions and/or committees may participate in discussions on the same items listed on the agenda, which occur at the meeting, but no action will be taken by such in attendance unless such item and action is specifically provided for on an agenda for that board, commission or committee subject to the Texas Open Meetings Act.

I, the undersigned authority, do hereby certify that the above Notice of Meeting of the Parks and Recreation Commission of the City of Windcrest is a true and correct copy of said Notice and was posted on the bulletin board at City Hall of said City in a convenient place to the public and said Notice was posted more than seventy-two (72) hours prior to the meeting on July 29, 2021.

By: _____
Rachel C. Dominguez, City Secretary



Parks and Recreation Commission
Parks and Open Space Plan

2021

Version 1.0

Placeholder—City Resolution

Adopted by Windcrest City Council on July XX, 2021

Windcrest City Resolution 2021-XX

Windcrest City Council

Dan Reese, Mayor

Wesley "Wes" Manning, City Council Place #1

Cindy Strzelecki, City Council Place #2

Gregory "Greg" Turner, City Council Place #3

Frank Archuleta, City Council Place #4

Joan Pedrotti, City Council Place #5 and Mayor Pro Tempore

City Staff

Rafael Castillo, Jr., City Manager

Sonya Herrera, Esq., City Attorney

Rachel C. Dominguez , City Secretary

Edward "Dusty" DeHoyos, Assistant City Secretary

Chris Gamboa, Public Works Director (Interim)

As recommended by:

Windcrest Parks & Recreation Commission

Arthur J. "Jim" Flinn, Commissioner Place #1

Mary Wilson, Commissioner Place #2

Jay Eldridge, Commissioner Place #3

David C. Hook, Commissioner Place #4 and Chair

Harold Higgins, Sr., Commissioner Place #5

Kevin Malcom, Jr. , Commissioner Place #6

Robin Alva, Commissioner Place #7 and Vice Chair

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V. Executive Summary

This plan is a living document and not intended to have sunset, but to be updated as needed to meet the current and future needs of the Citizens of Windcrest. Through this plan, the City of Windcrest City Council provides guidance to the Windcrest Parks and Recreation Commission to meet its responsibilities listed in Chapter 26 of the Windcrest City Code.

To meet the planned increase in Windcrest residents, City Council supports and resources the Parks and Recreation Commission to meet the stated objectives to be RESPONSIVE, to ANTICIPATE, and to INNOVATE.



Figure 1.

While the 2021 City of Windcrest Strategic Plan is yet to be presented and adopted by City Council, the Parks and Recreation Commission will proceed with four short-term plans: dog park and pet walking areas, periodic fishing opportunities, remote control aircraft flying area, and sports after dark lighting support at Takas Park.



Figure 2.

VI. Purpose and Duration

The purpose of this plan is to provide the Parks and Recreation Commission of the City of Windcrest with a guidance document for its efforts in support of the Mayor and City Council. This plan provides the Parks and Recreation Commission with pre-approved and directed objectives and duties from City Council in accordance with Windcrest City Code Chapter 26 Section 26-23 Responsibilities (Code 1986, 16.304; Ord. No. 362, 12-18-2000) .

The intent for this plan is that it be a living document that is updated as necessary to reflect the needs and desires of the Citizens of Windcrest. To meet this intent and based upon input from the Citizens at meetings of the Commission and City Council, changes will be proposed by the Commission and submitted to City Council for adoption and inclusion into this Plan.

Based upon the expected use of this plan, there is no document sunset date. Therefore, the duration of this plan is indefinite. Versions of this plan will reflect the currency of the information contained within.



Figure 3.



Figure 4.

VII. Goals and Objectives

To provide the Parks and Recreation Commission guidance in its planning and support activities, the City of Windcrest adopts the following goals and supporting objectives.

Goal 1. The City of Windcrest Parks and Recreation Commission should be RESPONSIVE to Windcrest citizen and inhabitant desires for recreation and quality of life activities.

Objective 1A. Parks and greenspaces should incorporate multi-purpose, adaptable spaces for recreational activities.

Objective 1B. Uses of Windcrest city parks and greenspaces should be supportive of traditional Windcrest activities, e.g. Christmas Light-Up, American Independence Day celebration activities, and the Fire Fighters' Picnic.

Objective 1C. City parks, greenspaces, and recreational activities should support Windcrest residents, Windcrest businesses and their employees, lodgers and Windcrest hotels, and neighboring citizens.

Goal 2. The City of Windcrest Parks and Recreation Commission should ANTICIPATE community growth and facility upkeep to ensure the parks and greenspaces can be enjoyed by everyone.

Objective 2A. The Commission shall submit an annual budget request to City Council for city parks and greenspaces acquisition, maintenance, and improvements and for recreational activities and facilities.

Objective 2B. The Commission shall conduct public outreach within the Windcrest Community as necessary to foresee and determine changes and adaptations of existing park lands and facilities to meet the needs of citizens.

Objective 2C. The Commission should coordinate and participate with other Windcrest commissions as needed to facilitate its goals and objectives.

Goal 3. The City of Windcrest will make INNOVATIVE use of its park and greenspaces waters, lands, and skies for the benefit of the general Windcrest community and neighboring communities.

Objective 3A. Recreational use and promoted activities Windcrest of parks, greenspaces, and lakes should result in improved health, welfare, quality of life, and other benefits for the community in general.

Objective 3B. The Parks and Recreation Commission shall, from time to time, recommend to City Council innovative events and activities that showcase the City of Windcrest.

Objective 3C. Innovation may involve risk. The City of Windcrest supports reasonable risk-taking in the development of innovative forms of recreation and quality of life activities.

VIII. U.S. Census Data for Windcrest, Texas (2018 estimate)

The growth of the City of Windcrest between calendar years 2010 and 2018 is estimated to be +1.063 percent (see Figure 6). Based on the given population data, Windcrest Parks and Recreation Commission must plan for an additional 451 users of city parks in 2025.

This data is focused on Windcrest residents. However, the Commission must also plan for an increase in the need for city services from the businesses growing into Windcrest's 78218 ZIP Code area. The same intangible benefits afforded by current parks and green spaces to Windcrest residents is also valuable in attracting and retaining businesses, too.

Data from Windcrest's 2021 Strategic Study will be added when reviewed and approved by City Council.

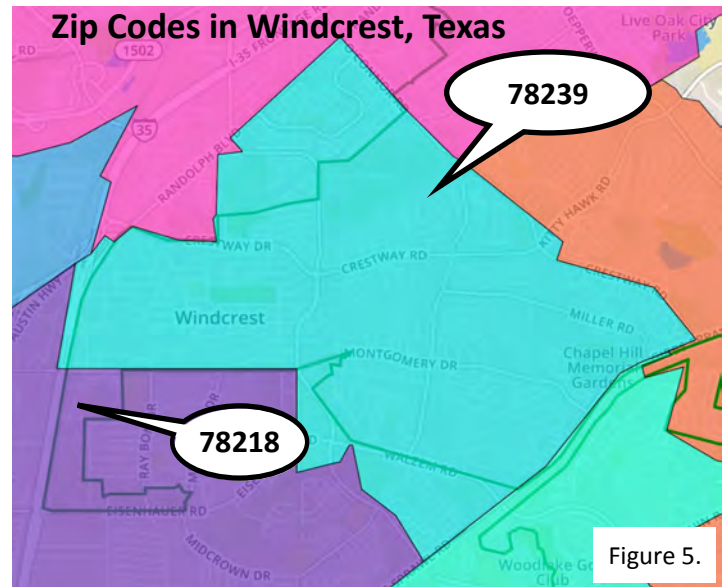


Figure 5.

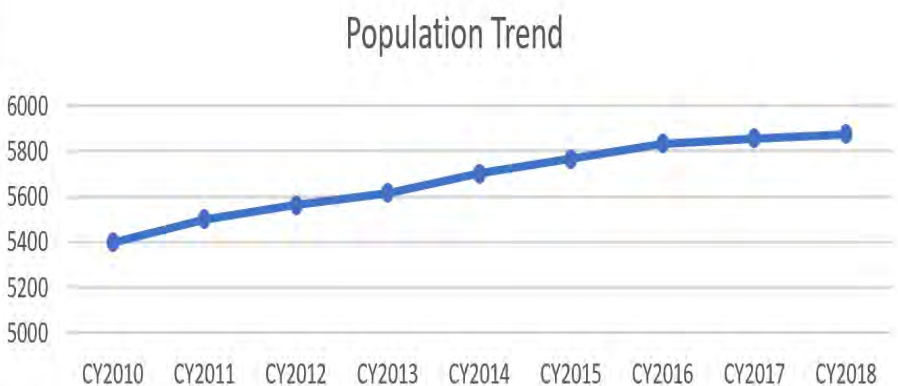
Source: <https://www.zipdatamaps.com/zipcodes-san-antonio-tx> on Sept 18, 2019

The Future of Windcrest

Population Data for City of Windcrest, Texas

Year	Population	% Annual
CY2010	5398	0
CY2011	5500	+1.890
CY2012	5563	+1.145
CY2013	5616	+0.953
CY2014	5702	+1.531
CY2015	5766	+1.122
CY2016	5833	+1.162
CY2017	5857	+0.411
CY2018	5874	+0.290

Based upon an average annual population change of 1.063% derived as a simple average from the annual change in population from CY2010 to CY 2018, the estimated population in 2019 is 5934. Using the same rate of population change, the predicted Windcrest population for 2025 is 6,325, an increase of 451



Source: <https://factfinder.census.gov/faces/tableservices/jsf/pages/productview.xhtml?src=bkmk> on Sept 18, 2019

Figure 6.

IX. Park and Greenspace Inventory

Facilities Index	Acres	ADA Accessible Features	Restrooms	Benches/Bleachers	Picnic Tables	Exercise Equipment	Playground	Swimming Pool	Basketball Court	Baseball Fields	Soccer Fields	Concession Stand	Gazebo	Tennis Courts	Pickleball Courts	Natural Areas	Meeting Hall	Kitchen	Trail
<u>Parks</u>																			
Autumn Sunset Park	5.27		0												0		0	0	X
Brook Falls Park	4.38		0												0		0	0	X
Takas Park	11.867		2			?	1		1	4	1	1	1	2	1		0	0	X
Winbrook Park			0	3/0	3										0		0	0	0
<u>Other Facilities</u>																			
Civic Center			2												0		1	1	0
Swimming Pool			2					3							0		0	0	0

Figure 7.

X. Area Descriptions

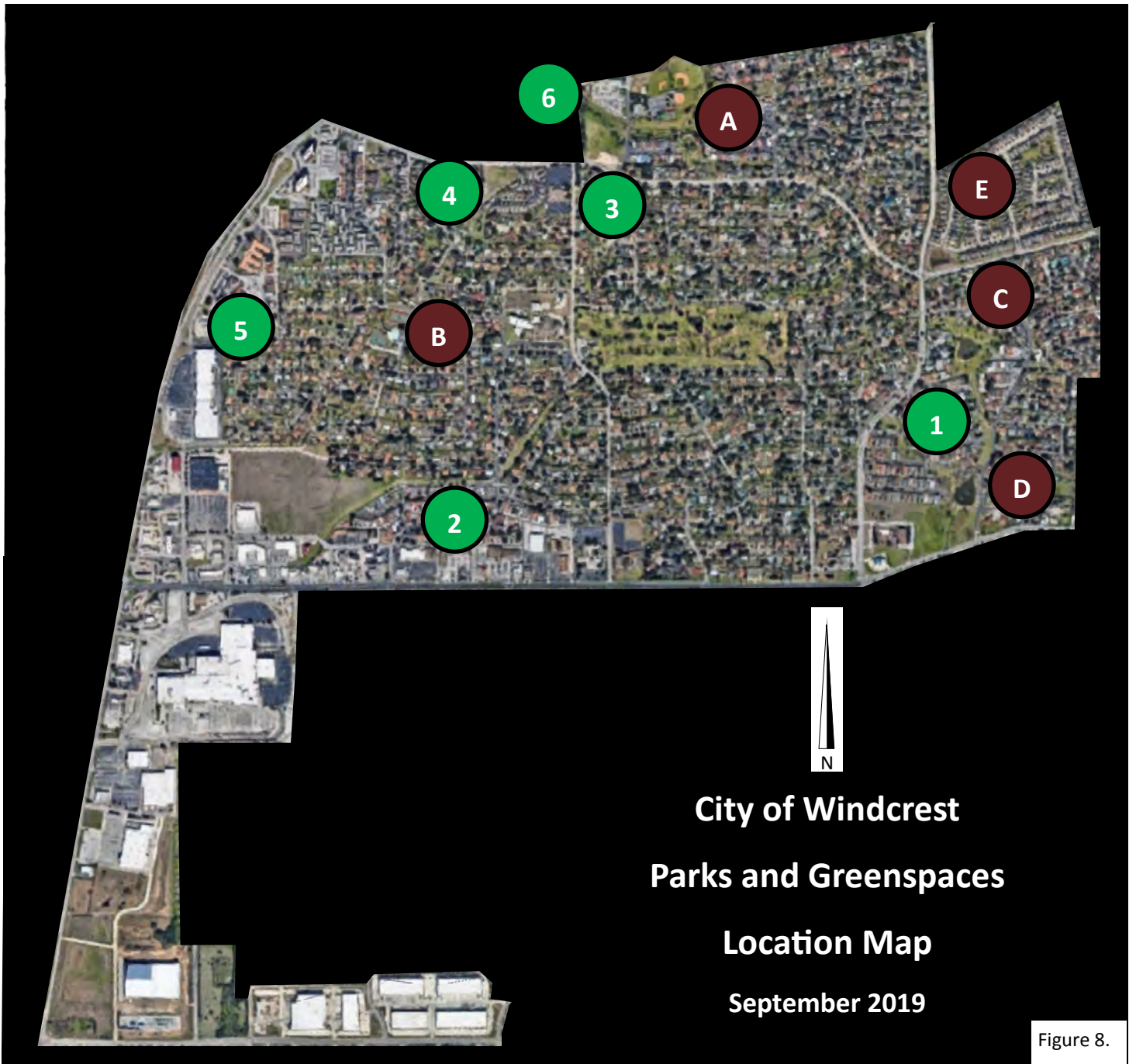


Figure 8.

Parks

- A** Takas Park
- B** City Swimming Pool
- C** Autumn Sunset Park
- D** Brook Falls Park
- E** Winbrook Park

Greenspaces

- 1** Autumn Sunset to Brook Falls Parks
- 2** Traffic Island, 8300 Windway Avenue
- 3** Open Lot, 500 Crestway Avenue
- 4** Open Lot, 5300 Crestway Avenue
- 5** Open area, 200 Crestwind Drive
- 6** City Public Works Easement, 9310 Jim Seal Drive

A. Takas Park





Takas Park

Windcrest, Texas

Taken September 9, 2019
By Planehook Aviation Services, LLC

Figure 11.

Recreation Center



Figure 12.



Figure 13.



Figure 14.

Baseball Complex



Figure 15.



Figure 16.

Playground



Figure 17.

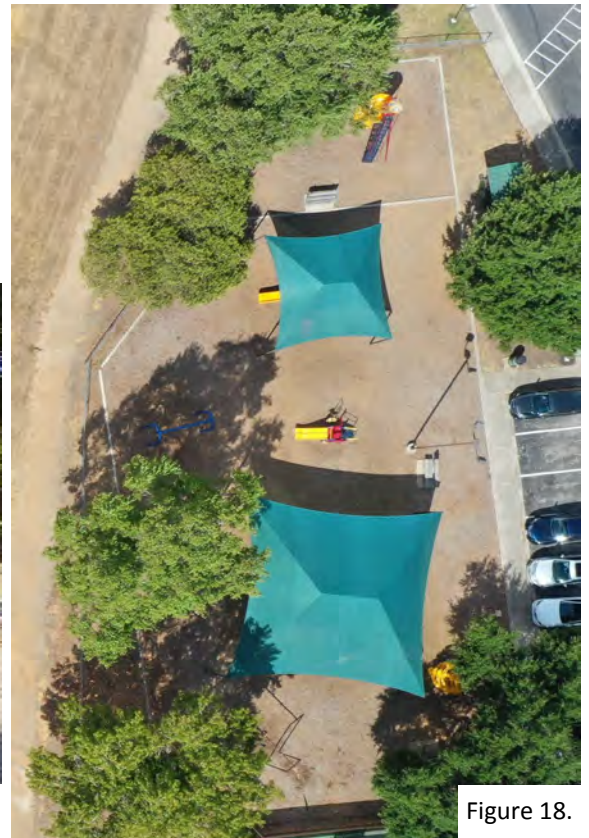


Figure 18.

Tennis and Pickleball Courts

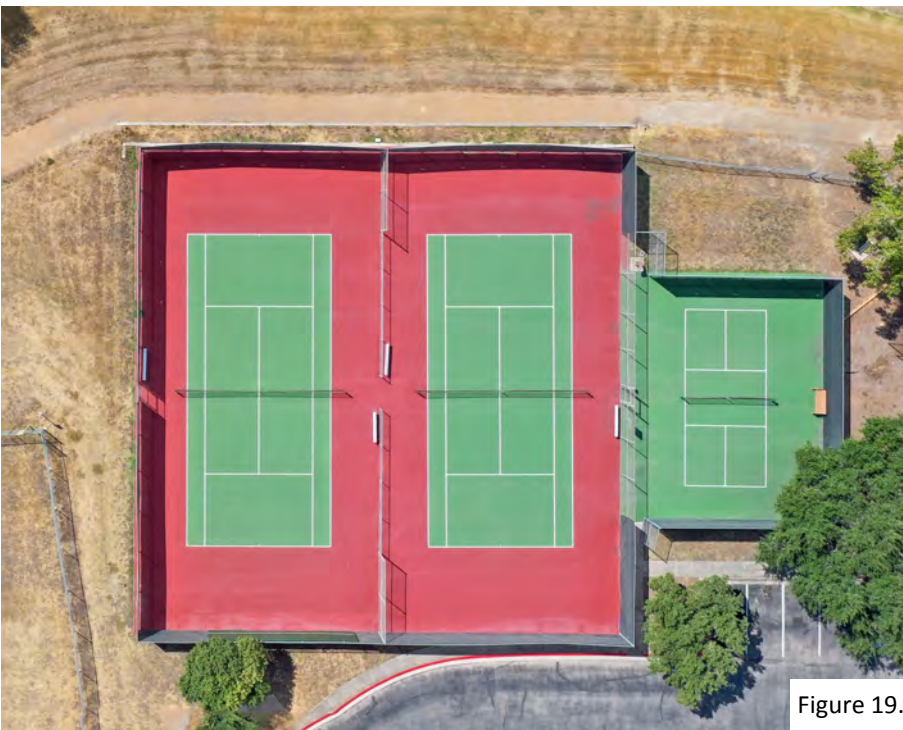


Figure 19.



Figure 20.

Windy Hollow Walking Trail



Figure 21.

Takas Lake and Water Retention Area



Figure 22.

B. Windcrest Swimming Pool

The Windcrest Swimming Pool is currently closed indefinitely pending engineering determination by the City Engineer and the Windcrest City Council.



Figure 23.



Figure 24.

OPEN FROM

MEMORIAL DAY

MAY

27

WEEKEND

TO

LABOR DAY

SEPTEMBER

2

Open to the Public

WINDCREST

POOL

MUNICIPAL

For Information or Reservations

City Pool (210) 792-6560

Pool Parties

Swim Team

Swim Lessons

Fun for All!

Figure 25.



Figure 26



Figure 27.

City Swimming Pools, Windcrest, Texas

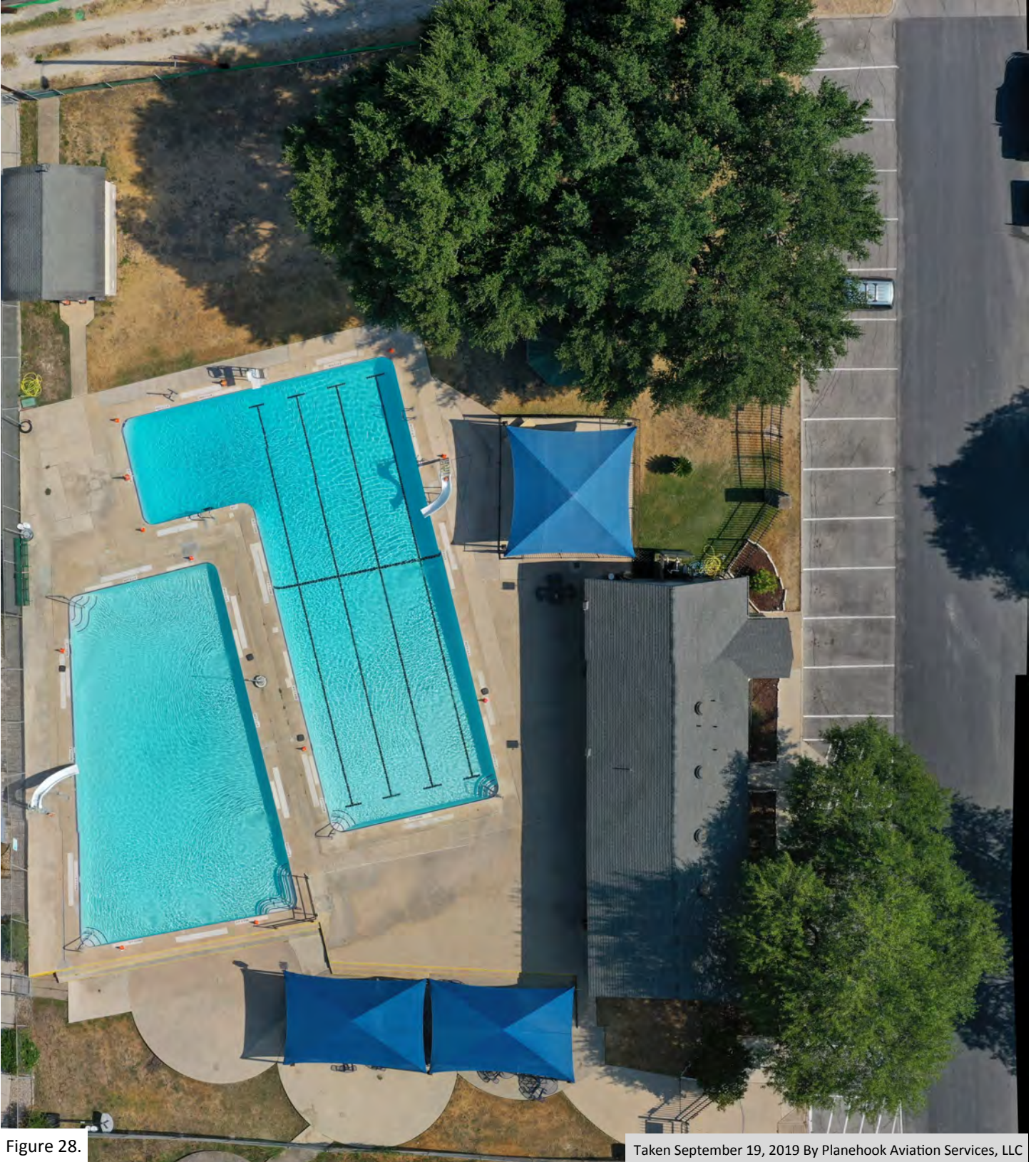


Figure 28.

Taken September 19, 2019 By Planehook Aviation Services, LLC

C. Autumn Sunset Park and Lake



Figure 29.



Figure 30.

Figure XX. Autumn Sunset Park and Lake facing North.

Autumn Sunset Park Windcrest, Texas



Figure 31.

Aerial image courtesy of Planehook Aviation Services,

D. Brook Falls Park and Lake



Figure 32.



Figure 33.

Aerial image courtesy of Planehook Aviation Services, LLC



Brook Falls Park
Windcrest, Texas

Figure 34.

Aerial image courtesy of Planehook Aviation Services, LLC

E. Winbrook Park



Figure 36.

**Winbrook Park
Windcrest, Texas**



Figure 35.

Taken September 19, 2019
by Planehook Aviation Services, LLC

F. Greenspaces

1. Between Autumn Sunset and Brook Falls Parks



Figure 37.

2. Traffic Island, 8333 Windway Drive



Figure 38.



Figure 39.

3. Currently vacant area, 500 Block of Crestway Road

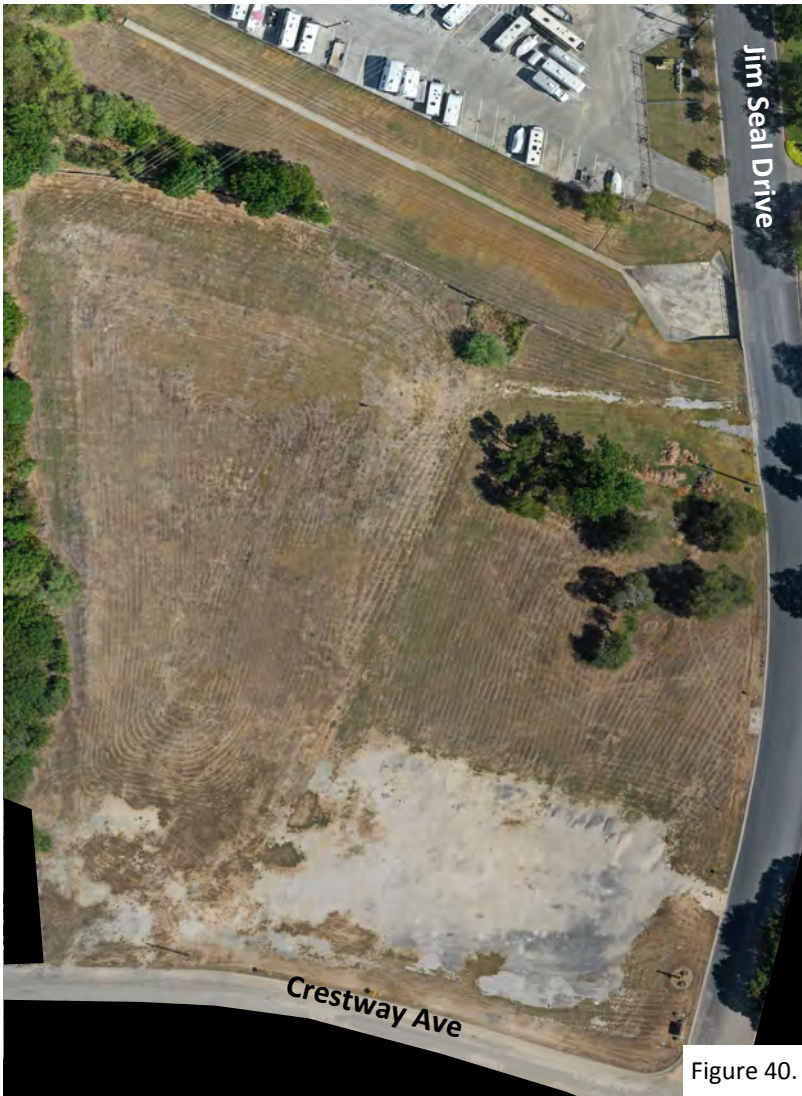


Figure 40.

4. Currently vacant area, 5319 Crestway Road



Figure 41.



Figure 42.

5. Currently vacant lot and drainage area, 200 Block of Crestwind Ave



Figure 43.

6. 306 Cloudmont Drive



Figure 44.



Figure 45.



Figure 46.



Figure 47.

XI. Short-term Plans

In the interest of moving forward while the replacement master plan is being developed, the following short-term plans are determined to meet the goals of being RESPONSIVE, ANTICIPATORY, and INNOVATIVE. The proposed plans are intended to have maximum return on investment for Windcrest quality of life.

1. **Dog Park and Pet Walking Areas.** Mentioned in the previous master plan, pet parks and walking areas are important to pet owners—both residential citizens and temporary residents staying at Windcrest hotels. Designated walking areas provide recreation and exercise while providing designated areas for pets to relieve themselves. Pet owners or tenders are required to remove solid pet waste so that others may enjoy the same space with their pets.

The heat in south-central Texas is legend. This heat causes concern for the well-being of pets as hard surfaces retain heat and burn the paws of pets. Therefore, pet areas should have well-kept grasses to ensure paws are not burned. Pet parks and walking areas should generally be green grassy environments, within the lawful limits of watering restrictions.

Pet walking areas should be equipped with pet waste receptacles and complimentary pet waste plastic bags stationed at regular intervals. Dog parks should provide not only pet waste receptacles and bags but also dog watering stations.

- A. **Designated Off-Leash Parks.** Currently, there are no public off-leash areas in Windcrest. The Parks and Recreation Commission will explore areas within the City where such an area can be established. At a

minimum, such an area would have pet waste receptacles and bags, a dog watering station, and fencing or other perimeter to keep pets within the off-leash area.

- B. **Greenspaces Supporting Pets.** Windcrest has a number of green-spaces that can support pet and human exercise. The Parks and Recreation Commission will explore and identify areas that are sufficient to support pet and human exercise.



Figure 48.



Figure 49.

2. **Periodic Fishing at Autumn Sunset Lake.** There is no denying that fishing as a form of recreation requires patience and is, in general, a calming pastime. The fish inhabiting the waters at Takas Park are part of a mosquito control program and are not intended to be fished or eaten. However, other bodies of water in Windcrest parks are suitable for game fish.

The Texas Wildlife and Fishing Department has offered an opportunity for a limited stocking of game fish for the Autumn Sunset water retention area. The Parks and Recreation Commission will examine and make a recommendation to City Council concerning a test program for limited fishing.

Currently, there is a prohibition for fishing in public bodies of water owned by Windcrest.

However, with a city code modification, limited fishing opportunities could be allowed. Texas State freshwater fishing rules and regulations would apply.

- A. **Age-based Fishing Events.** Freshwater fishing in the State of Texas allows for those under the age of 17, both resident and non-resident, to fish without a license. Therefore, a simple first test of local interest would be a weekend fishing event for young anglers under the age of 17. Game fish for such an event can come from Texas State Fisheries.

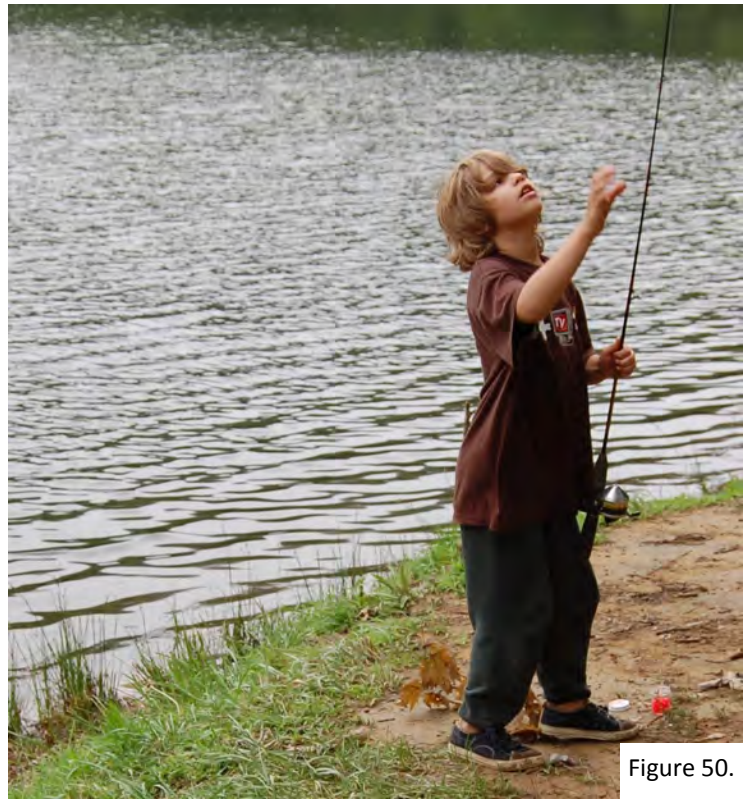


Figure 50.



Figure 51.

- B. **Limited Seasonal Fishing.**

According to Texas Wildlife and Fishing sources, a minimum of two weeks opportunity to fish would allow for Texas Fisheries Service to provide game fish to stock Park waters. Trout would be stocked during the Spring season. Catfish would be stocked during the Fall season. The Parks and Recreation Commission will examine and recommend to City Council a plan for limited seasonal fishing in Autumn Sunset Park waters.

3. **Remote Control Aircraft Flying Area.** The recreational assets of the City of Windcrest are not only terrestrial but also skyward. Unlike other nearby cities and unincorporated areas of Bexar County, Windcrest enjoys unique airspace that allows for enjoyment by model aircraft flyers and remote pilots. This unencumbered airspace—Class G airspace—is best accessed at Brook Falls Park.

A. **Recreational RC Flying.** Most model aircraft are hand-launched or lift-off vertically from the ground, requiring no additional investment of grounds care at the grassy field on the south side of Brooks Fall Park. The area can be designated as a Remote Controlled (RC) Aircraft friendly zone. The Parks and Recreation Commission will explore signage requirements to promote area use.



Figure 52.



Figure 53.

B. **First Responder Unmanned Aircraft System (UAS) Flying Training Area.** Local area first response units are investing in unmanned aircraft systems that can improve public safety and protect their responders. The Windcrest airspace provides an opportunity for such units with an area to practice launch, mission tasks, and recovery without the need for extensive travel.

C. **Drone Competition Event Area.** New to the competitive athletic scene is drone racing. The same skills learned in drone racing directly transfer to the unmanned aviation industry for aerial inspections, photogrammetric surveys, and real estate imagery. Promoting safe and responsible recreation using UAS make INNOVATIVE use of the natural assets of the City of Windcrest. The Parks and Recreation Commission will examine and recommend to City Council drone events and supporting activities which will benefit the city and local businesses.

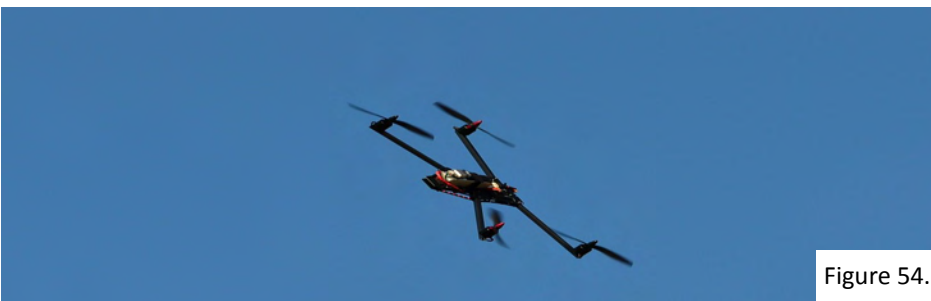


Figure 54.



Figure 55.

4. **Sports After Dark.** Individual and team athletic activities at Takas Park are generally limited to daylight hours. Providing user-demand nighttime illumination to existing facilities allows for enjoyment before sunrise and after sunset.

A. **Baseball Complex Lighting.** Currently, the three ball fields of the Baseball Complex are not lit. The Parks and Recreation Commission will examine and make recommendations to City Council on what lighting would be required to support nighttime baseball and softball activities.

B. **Tennis and Pickleball Court Lighting.** The Texas heat makes it difficult for recreational and competitive athletes to practice and compete during the day. So, many seek places to play both before sunrise and after sunset. Therefore, providing Windcrest park users the best opportunities to use park facilities requires the use of lights. The Parks and Recreation Commission will examine and make recommendations to City Council on lighting requirements for the Takas Park Tennis and Pickleball Complex.

C. **Basketball Court Improvements.** Basketball is a sport that is enjoyed by many age groups. Like Tennis and Pickleball, the Texas heat makes it difficult for players to enjoy the sport at Takas Park’s outdoor court during daylight in the summer months. The Parks and Recreation Commission will examine the practicality of adding improvements to the basketball court and nearby areas to support both comfortable day and illuminated night use and make recommendations to City Council.



Figure 57.



Figure 56.

D. **Takas Park Pedestrian and Parking Safety Lighting.** To ensure participants and observers are safe, The Parks and Recreation Commission will examine the need for safety lighting for Takas Park and make recommendations to City Council on safety and security lighting.