



**AGENDA
CITY OF WINDCREST, TEXAS
SPECIAL CITY COUNCIL MEETING
PUBLIC HEARING
BUDGET WORKSHOP
FY 2016/2017
FY 2017/2018**

July 26, 2017

8:00 A.M.

NOTICE IS HEREBY GIVEN THAT A SPECIAL WINDCREST CITY COUNCIL MEETING / PUBLIC HEARING / BUDGET WORKSHOP WILL BE HELD AT WINDCREST CITY HALL, 8601 MIDCROWN, WINDCREST, TEXAS ON THE 26TH DAY OF JULY 2017 STARTING AT 8:00 A.M. DURING THE MEETING THE FOLLOWING SUBJECTS WILL BE CONSIDERED AND THE COUNCIL MAY TAKE ACTION ON ANY OF THE LISTED SUBJECTS.

THE CITY COUNCIL RESERVES THE OPTION TO RECESS THE MEETING DURING THE MORNING OF JULY 26, 2017 AND TO RECONVENE THE MEETING ON THE FOLLOWING DAY, JUNE 27, 2017 AT 9:00 A.M. AT THE WINDCREST CITY HALL, 8601 MIDCROWN, WINDCREST, TEXAS.

IT IS ANTICIPATED THAT MEMBERS OF OTHER CITY BOARDS, COMMISSIONS AND COMMITTEES MAY ATTEND THE MEETING IN NUMBERS THAT MAY CONSTITUTE A QUORUM OF SUCH OTHER CITY BOARDS, COMMISSIONS AND COMMITTEES, SO THAT NOTICE IS HEREBY GIVEN THAT THE MEETING IS ALSO A MEETING OF THE OTHER CITY BOARDS, COMMISSIONS AND COMMITTEES WHOSE MEMBERS ARE IN ATTENDANCE. THE MEMBERS OF THE OTHER CITY BOARDS, COMMISSIONS AND COMMITTEES MAY PARTICIPATE IN DISCUSSIONS WHICH OCCUR AT THE MEETING, BUT NO ACTION WILL BE TAKEN BY THE OTHER BOARDS, COMMISSIONS AND COMMITTEES WHOSE MEMBERS ARE IN ATTENDANCE.

REQUEST ALL PAGERS AND CELL PHONES BE TURNED OFF, EXCEPT EMERGENCY ON-CALL PERSONNEL. CITIZENS ARE ASKED TO REFRAIN FROM TALKING DURING COUNCIL PROCEEDINGS.

Ordinance No. 2016-618B(O) establishes certain protocols for City Council meetings.

At all City Council, City Commission or City Board meetings, the agenda shall include a "citizens to be heard" item. It is suggested that Citizens wishing to speak during this item sign in on the sign up roster prior to the meeting. During "Citizens to be Heard", citizens may address the City Council on topics not on the

agenda for no more than three (3) minutes. In addition to the foregoing, citizens shall also have the opportunity to address the City Council during consideration of posted agenda items for no more than six (6) minutes. Each citizen shall therefore have the opportunity to address the City Council for a total of nine (9) minutes. This does not include any responses from the body. The six (6) minutes time limit authorized herein may not be transferred to another speaker in whole or in part. The presiding Officer or his/her designee will assign a Time Keeper to each meeting. The Time Keeper will maintain strict compliance of the six (6) minute rule, stopping speakers who exceed the allotted time. As authorized by Section 551.042 of the Texas Government Code, a city official may make a statement of specific factual information in response to an inquiry made by a member of the public or a recitation of existing city policy. Any deliberation of or decision about the subject of the inquiry shall be limited to a proposal to place the subject on the agenda for a subsequent meeting. Any question posed by a Citizen, Council Member, Board Member or Commission Member for which an answer is not available at a meeting shall be answered by a member of the staff or Presiding Officer at the next regular meeting of the Body, if an answer is reasonably available and prudent. If the information is sensitive, staff will seek advice from the City Attorney.

Meeting Chair: please remind each participant in your meeting that they must speak into a microphone; the recording is the Official Minutes of your meeting and all who speak must be recorded. All guest speakers and citizens to be heard must speak from podium. Please interrupt speakers during meeting if you recognize that they are not speaking into microphone and have them do so.

I. Call to Order, Pledge of Allegiance & Invocation

II. Citizens to be Heard

1. Citizens may address the City Council on topics not on the agenda for no more than three (3) minutes.
2. In addition to the foregoing, citizens shall also have the opportunity to address the City Council during consideration of posted agenda items for no more than six (6) minutes.
3. A City Official may make a statement of specific factual information in response to an inquiry made by a member of the public, or a recitation of existing policy in response to an inquiry made by a member of the public.

III. Public Hearing

City Council will conduct a public hearing for the purpose of receiving citizen input regarding the FY 2017-2018 budget.

IV. Budget Workshop

1. Don Hakala, Municipal Finance Officer, will present City Council the Year End Projections for Fiscal Year 2016/2017.
2. City Council will review and discuss the following FY 2017-2018 Proposed Budgets: (Att. 2)
 - A. General Fund
 - B. Garbage Fund
 - C. Debt Service Fund
 - D. Asset Seizure Fund (Federal)

- E. Asset Seizure Fund (State)
- F. County Fire Contribution Fund
- G. School Crossing Guard Fund
- H. Police Donation Fund
- I. Police Education Training Fund
- J. Roosevelt Scholarship Fund
- K. Court Technology Fund
- L. Court Building Security Fund
- M. Hotel Occupancy Tax Fund
- N. Economic Development Corporation (EDC)
- O. Crime Control Prevention District (CCPD)
- P. Street Fund (CIP)
- Q. HRA (Health Reimbursement Account) Fund

- 2. Mayor and City Council comments on the proposed FY 2017/2018 budget.
- 3. City Council will review, discuss and may take action on possible schedule of public hearings and/or a Special City Council Meeting regarding the proposed FY2017/2018 budget.

- V. **Ordinances** **"In conjunction with the first reading of an ordinance, a motion should be made to either "reject the proposed ordinance" or "to forward the proposed ordinance to a subsequent City Council meeting for final adoption at its second reading".**

NONE

- VI. **Resolutions**

City Council will review, discuss and may take action Resolution No. 2017-634(R), a resolution authorizing the engagement of an auditing firm to perform the annual city audit for the Fiscal Year ending September 2017. (Att. 1) *Mayor Alan E. Baxter, Rafael Castillo, Jr., City Manager, and Don Hakala, MFO requested*

- VII. **Discuss and Act**

City Council will discuss and may take action on the resignation made by Council Member, City Council Place 5 Matt Vandenberg on July 20, 2017 to be affective as of July 20, 2017. (Att. 2)

- VIII. **General Announcements & Future Agenda Items Requested**

Per Ordinance No. 618, repealing Ordinance No. 593; Section 9: Every agenda shall include an item entry granting a member the opportunity to propose an item for consideration of future agendas for Regular or Special Meetings. Any member may request the inclusion of such items at any meeting.

IX. Adjournment

The City Council reserves the right to retire into executive session whenever it is considered necessary and legally justified under the Texas Government Code, Subchapter D, Sections 551.071 et. seq. including, but not limited to, consultation with attorney, real property, prospective gifts, personnel matters, exclusion of witness, security devices, and economic development matters.

I, the undersigned authority, do hereby certify that the above Notice of Meeting of the City Council of the City of Windcrest is a true and correct copy of said Notice and was posted on the bulletin board at City Hall of said City in a convenient place to the public and said Notice was posted more than seventy-two hours prior to the meeting on July 26, 2017.

By:  , City Secretary

In compliance with the Americans With Disabilities Act, the City of Windcrest Council Chambers are wheelchair accessible, and accessible parking spaces are available. The City of Windcrest will provide for reasonable accommodations for persons attending City Council meetings. To better serve you, requests should be received 48 hours prior to the meetings. Please contact Kelly Rodriguez, City Secretary, at 210-655-0022 ext. 2150 or Fax 210-655-8776.

I certify that the attached notice and agenda of items to be considered by the City Council was removed by me from the City Hall bulletin board on the ____ July, 2017.

____ Title: _____

July 20, 2017

Matt Vandenberg
City Council, Place 5
Windcrest, Texas

The Honorable Mayor Alan Baxter and
City Council Members of the City of Windcrest
Windcrest, Texas

Honorable Mayor Baxter and Council Members:

Pursuant to the provisions of the Texas Elections Code, Section 201.001(a), I hereby submit this written resignation from the office of City Council Place 5 in the City of Windcrest effective immediately. As I explained when I called Mayor Baxter last night, my family will soon be moving from the City of Windcrest as I begin work for a new employer. I regret that I will be unable to serve my full term, but rather than extend my time on the Council as permitted under the Charter as my home is sold, I hope that my resignation will allow swift appointment of an individual who will engage actively in the budget process.

It has been an honor to serve on this body and I wish the best for you in your continued service. I have appreciated very much the courtesies you have shown to me. I am also very much indebted to the entire city staff for their tireless efforts. Please take care of the City as it will always hold a special place in my heart.

Sincerely,



Matthew E. Vandenberg
City Council Member, Place 5