



**AGENDA
CITY OF WINDCREST, TEXAS**

REGULAR CITY COUNCIL MEETING

July 15, 2013

**Regular City Council Meeting
5:15 P.M.**

NOTICE IS HEREBY GIVEN THAT A REGULAR WINDCREST CITY COUNCIL MEETING WILL BE HELD AT WINDCREST CITY HALL, 8601 MIDCROWN, WINDCREST, TEXAS ON THE 15TH DAY OF JULY 2013 STARTING AT 5:15 P.M. DURING THE MEETING THE FOLLOWING SUBJECTS WILL BE CONSIDERED AND THE COUNCIL MAY TAKE ACTION ON ANY OF THE LISTED SUBJECTS.

THE CITY COUNCIL RESERVES THE OPTION TO RECESS THE MEETING DURING THE EVENING OF JULY 15, 2013 AND TO RECONVENE THE MEETING ON THE FOLLOWING DAY, JULY 16, 2013 AT 9:00 A.M. AT THE WINDCREST CITY HALL, 8601 MIDCROWN, WINDCREST, TEXAS.

IT IS ANTICIPATED THAT MEMBERS OF OTHER CITY BOARDS, COMMISSIONS AND COMMITTEES MAY ATTEND THE MEETING IN NUMBERS THAT MAY CONSTITUTE A QUORUM OF SUCH OTHER CITY BOARDS, COMMISSIONS AND COMMITTEES, SO THAT NOTICE IS HEREBY GIVEN THAT THE MEETING IS ALSO A MEETING OF THE OTHER CITY BOARDS, COMMISSIONS AND COMMITTEES WHOSE MEMBERS ARE IN ATTENDANCE. THE MEMBERS OF THE OTHER CITY BOARDS, COMMISSIONS AND COMMITTEES MAY PARTICIPATE IN DISCUSSIONS WHICH OCCUR AT THE MEETING, BUT NO ACTION WILL BE TAKEN BY THE OTHER BOARDS, COMMISSIONS AND COMMITTEES WHOSE MEMBERS ARE IN ATTENDANCE.

Ordinance No. 618 (09/20/10), Repealing Ordinance No. 593

At all City Council, City Commission or City Board meetings, the agenda shall include a "citizens to be heard" item. It is suggested that Citizens wishing to speak during this item sign in on the sign up roster prior to the meeting. During "citizens to be heard" comments, each individual may speak on an agenda item or any other matter affecting the city. In addition to the "citizens to be heard" portion of meetings, a person may make comments on agenda items prior to the vote on the agenda item. A member of the public will have a total of six (6) minutes to be heard during a City Council, City Commission or City Board Meeting. This does not include any responses from the body. The six (6) minutes time limit authorized herein may not be transferred to another speaker in whole or in part. The presiding Officer or his/her designee will assign a Time Keeper to each meeting. The Time Keeper will maintain strict compliance of the six (6) minute rule, stopping speakers who exceed the allotted time. As authorized by Section 551.042 of the Texas Government

Code, the Presiding Officer may direct a City Official to make: a statement of specific factual information in response to an inquiry made by a member of the public or of the City Council, or; a recitation of existing policy in response to an inquiry made by a member of the public or the City Council. Any deliberation of or decision about the subject of the inquiry shall be limited to a proposal to place the subject on the agenda for a subsequent meeting. Any question posed by a Citizen, Council Member, Board Member or Commission Member for which an answer is not available at a meeting shall be answered by a member of the staff or Presiding Officer at the next regular meeting of the Body, if an answer is reasonably available and prudent. If the information is sensitive, staff will seek advice from the City Attorney.

REQUEST ALL PAGERS AND CELL PHONES BE TURNED OFF, EXCEPT EMERGENCY ON-CALL PERSONNEL. CITIZENS ARE ASKED TO REFRAIN FROM TALKING DURING COUNCIL PROCEEDINGS.

Meeting Chair: please remind each participant in your meeting that they must speak into a microphone; the recording is the Official Minutes of your meeting and all who speak must be recorded. All guest speakers and citizens to be heard must speak from podium. Please interrupt speakers during meeting if you recognize that they are not speaking into microphone and have them do so.

I. Call to Order, Pledge of Allegiance, Invocation and Announcement

II. Monthly Department Reports Month Ending June 30, 2013 For FY 2012 / 2013 (5:15 p.m.)

1. Fire Department – Dan Reese, Fire Chief will present the monthly Fire Department report for the month of June. The discussion will include Summary of Calls for the Month of June 2013 (FY 2012 / 2013) including the response times for the City, County and Annexed area. (Att. 1)
2. Police Department – Police Chief Al Ballew, will present the monthly Police Department including Code Enforcement and Animal Control reports for the month of June 2013. (FY 2012 / 2013). (Att. 2)
3. Public Works/Landscaping – Tom Garcia, Director of Public Works will present the monthly Public Works and Landscaping reports for the month of June 2013. (FY 2012 / 2013). (Att. 3)
4. City Secretary / Civic Center – Kelly Rodriguez, City Secretary / Asst. Court Administrator, will present the City Secretary and Civic Center report for the month of June 2013. (FY 2012 / 2013). (Att. 4)NEED SIGNATURE
5. Court – Rafael Castillo, Jr., City Manager / Court Administrator and Kelly Rodriguez, City Secretary / Asst. Court Administrator, will present the Municipal Court report for the month of June 2013 (FY 2012/2013). (Att. 5)
6. Building Service/Health/Post Office – Rafael Castillo, Jr., City manager / Kelly Rodriguez, City Secretary and Heather Weidenbach, Asst. City Secretary / Permits Clerk / Post Office Supervisor will

present the Building Services, Health and Post Office report for the month of June 2013. (FY 2012 / 2013). (Att. 6)

7. EDC – Robert Colunga, Interim Windcrest Economic Development Director will present the EDC report for the month of June 2013. (FY 2012 / 2013). (Att. 7)
8. Public Affairs / PR / Marketing / Event Specialist – Katye Brought will present an update on past and upcoming City projects and events. (Att. 8)

III. Citizens to be Heard on Subsequent and Non-Subsequent Agenda Items (6:00 P.M.)

1. A member of the public will have three (3) minutes to discuss non-subsequent agenda items.
2. A member of the public will have six (6) minutes to discuss subsequent agenda items.
3. City Council may discuss and respond to current and past agendas on subsequent and non-subsequent agenda items by citizens to be heard.

IV. Capital Improvement Projects

1. City Council will receive a Capital Improvement Project (CIP) Monthly Design Status update from Andrew Hunt, with Raba-Kistner & Leonard Young with Young Professionals. (Att. 9)

V. Unaudited Financials

City Council may take action if deemed necessary

1. Sarah Mangham, Municipal Finance Officer, will present City Council the unaudited Balance Sheet year to date comparisons for month ending June 30, 2013 (FY 2012-2013). (Att. 10)

VI. Presentations

1. City Council will receive a presentation from Katye Brought (PR/ Marketing / Event Specialist) regarding the 4th of July parade.

VII. Ordinances **In conjunction with the first reading of an ordinance, a motion should be made to either "reject the proposed ordinance" or "to forward the proposed ordinance to a subsequent City Council meeting for final adoption at its second reading".**

1. City Council will review, discuss and may take action on Ordinance No. 2013-693(O), an ordinance amending Chapter 20, Traffic and Parking, of the Code of Ordinances by modifying the minimum

application date for street closures, duration of street closures and updating the barricades standards authority for street closures. (**Second Reading**). (Ref SCCM 07.01.13: http://windcresttx.granicus.com/MediaPlayer.php?view_id=8&clip_id=1083 00:38:55) (Att. 11)

2. City Council will review, discuss and may take action on Ordinance No. 2013-696(O), an ordinance clarifying Ordinance No. 2011-656(O) which authorized stipends for members of the City Council as provided in Section 3.07 of the City Charter. (**First Reading**) (Att. 12)

VIII. Resolutions

1. City Council will review, discuss and may take action on Resolution No. 2013-445(R), a resolution authorizing the purchase of cyclone light fixtures and corresponding equipment from the Reynolds Company Electrical Supply for a price of \$12,615.00 and authorizing the City Manager to negotiate and execute a contract for such purchase. (Att. 13)

IX. Discuss and Act

NONE

X. General Announcements & Future Agenda Items Requested

Per Ordinance No. 618, repealing Ordinance No. 593; Section 9: Every agenda shall include an item entry granting a member the opportunity to propose an item for consideration of future agendas for Regular or Special Meetings. Any member may request the inclusion of such items at any meeting.

XI. Adjournment

The City Council reserves the right to retire into executive session whenever it is considered necessary and legally justified under the Texas Government Code, Subchapter D, Sections 551.071 et. seq. including, but not limited to, consultation with attorney, real property, prospective gifts, personnel matters, exclusion of witness, security devices, and economic development matters.

I, the undersigned authority, do hereby certify that the above Notice of Meeting of the City Council of the City of Windcrest is a true and correct copy of said Notice and was posted on the bulletin board at City Hall of said City in a convenient place to the public and said Notice was posted more than seventy-two hours prior to the meeting on July 15, 2013.

By:  , City Secretary

In compliance with the Americans With Disabilities Act, the City of Windcrest Council Chambers are wheelchair accessible, and accessible parking spaces are available. The City of Windcrest will provide for reasonable accommodations for persons attending City Council meetings. To better serve you, requests should be received 48 hours prior to the meetings. Please contact Kelly Rodriguez, City Secretary, at 210-655-0022 ext. 2150 or Fax 210-655-8776.

I certify that the attached notice and agenda of items to be considered by the City Council was removed by me from the City Hall bulletin board on the ____ July, 2013.

_____ Title: _____



Fire Department Report for the month of June 2013

Highlights

- WVFD hired a new Administrative Assistant – Amanda Oscar, she comes to us with experience the military and in municipal government in the City of Converse.
- WVFD promoted two of our firefighters to the rank of Lieutenant
 - Lt Mike Arnold – 16 Year Veteran of WVFD – Windcrest resident
 - Lt Justin Latifi – 10 Years' experience at Career Firefighter/Paramedic – Dorm Proctor for Dalecrest Dorm
- **Chief Reese completed the requirements and is now a Certified Head of Department with the Texas Commission on Fire Protection (TCFP) and completed Year One of the Fire Chief Certification with the Texas Fire Chiefs Association.**
- Three of our Fire Officers are completing training in Fire Officer 1 – Capt Vargas, Lt Lopez and Lt Perez

Goals

- We continue to coordinate efforts to use the Frost Bank Building for training. In particular we are scheduling elevator training. We will also be using the building to train with fire operations and water flow in multi-story buildings
- We are beginning the process of updating our ISO rating, the first step will be a visit with the consultant – expect that in the next month (his schedule is very busy)
- The replacement of the Bay Door openers will begin this month.

Summary

During the month of June 2013, the Fire Department responded to 163 calls. 126 EMS, 6 fire and 31 other, which included assists to the public, false alarms, hazardous and good intent calls.

Year to Date Totals (October - May)

	Fire	EMS	Other
City (includes Annex)	14	456	140
County Calls	65	349	84
Other Mutual Aid	22	37	89
Sub-total	101	842	313
June 2013	Fire	EMS	Other
City (includes Annex)	1	57	23
County Calls	3	53	7
Other Mutual Aid	3	11	17
May Sub-total	7	121	47
Grand Total	108	963	360

Fire Department Report for the month of June 2013

Total all calls: 1431

The Windcrest Volunteers provided:

- 1532 hours of scheduled volunteer time for the month of June.
- That equates to an average of 2.3 person staffing 24 hours a day.
- Actual staffing on calls for the month of March
 - 2.32 persons for all calls – EMS and Fire
 - 5.67 persons for Fire only calls

Average response time:

City	65 Calls	3 min 33 seconds
County	306 Calls	5 min 29 seconds
Annex	2 Calls	4 min 00 seconds

▪ Rainfall:

June	2.86 inches
Year-to-date	15.18 inches



July 10, 2013

SIGNATURE

DATE

Please contact me with any questions concerning this report
This reporting is required by the City of Windcrest Charter § 5.02.3(h).

**Windcrest
Police Department
Monthly Report**

June 2013



HIGHLIGHTS

1. Adult male arrested for Criminal Mischief after breaking out a store window with a rock. Suspect also found to have 3 Felony warrants active.
2. Customer dining at a local restaurant left her camera and accessories at the table when she left. Returned a few moments later and found the bag and contents gone. Security cameras checked and an employee was videoed taking the items. Property returned a few days later.
3. Police and Fire from Windcrest and San Antonio were at a Windcrest service station for over 3 hours when an 18 wheeler pulled into the property with a ruptured fuel tank.
- 4) A couple at a local restaurant was involved in a disturbance. The boyfriend jumped up and grabbed a pot of coffee to burn his girlfriend. Employees intervened. The boyfriend then struck her with the coffee pot over the head and fled location.

GOALS

1. Provide required training for officers to maintain their state license for the 2011-2013 training period.
2. Reduce graffiti related offenses.

SUMMARY – PATROL OPERATIONS

Proactive Police Activities	2,644	Year to Date Total	15,113
Citizen Calls for Service	652	Year to Date Total	3,521
Felony Arrests	1	Year to Date Total	19
Misdemeanor Arrests	24	Year to Date Total	166
Warrant Arrests	37	Year to Date Total	186
Municipal Court Summons	741	Year to Date Total	3,619
Warning Citations	282	Year to Date Total	1,373
Briefings, Escorts & Department Tours	1	Year to Date Total	3

SUMMARY - SPECIAL OPERATIONS DIVISION

Category	June 2013	Year to Date
Cleared by Arrest (Felony)	2	15
Cleared by Arrest (Misdemeanor)	19	136
Suspended (Felony)	1	37
Suspended Misdemeanor	19	149
Cleared by Exceptional Means (Felony)	0	0
Cleared by Exceptional Means (Misdemeanor)	0	0
Cleared No Arrest (Felony)	3	3
Cleared No Arrest (Misdemeanor)	1	1
Transferred to Other Agency (Felony)	0	0
Transferred to Other Agency (Misdemeanor)	0	0
Unfounded (Felony)	0	0
Unfounded (Misdemeanor)	1	3
Active (Felony)	3	17
Active (Misdemeanor)	6	28
Total Cases Investigated	54	325
Investigators Assigned	3	N/A
Cases per Investigator	18	N/A

SUMMARY – OFFICER TRAINING

Course	Officer	Training Hours
Internal Affairs Investigations	Lt. Clark, Lt. Purcell and Sgt. Williams	12
Investigating Child Sex Abuse Crimes	Det. Chapa	16
Special Investigative Topics	Corp. M. Hernandez	16
DPS – K9 Tactical Flight Officers Orientation Phase I	Corp. M. Hernandez and Rocky	24
Total Training Hours		68

SUMMARY – K-9 TRAINING

Category	June 2013	Year to Date
Training Hours	39	139
Windcrest Police Department Callouts	0	2
Outside Agency Callouts	1	6
Vehicles Searched	10	86
Arrests	2	32
		EMERGENCY
		911

SUMMARY – NEWSWORTHY EVENTS

06/27/2013 - SOLICITATION OF PROSTITUTION

**RED LILY SPA & SERVICES
4952 WINDSOR HILL SUITE #202**

**EVIDENCE WAS OBTAINED THAT PROSTITUTION WAS OCCURRING AT THE LOCATION. WINDCREST POLICE
ARRESTED ONE ADULT FEMALE FOR PROSTITUTION. THIS CASE REMAINS UNDER INVESTIGATION.**

SUMMARY – STAFF INCIDENTS

NONE

SUMMARY – VEHICLE FLEET

WINDCREST POLICE DEPARTMENT VEHICLE FLEET MONTHLY MILEAGE REPORT - JUNE 2013

2013 VEHICLE OPERATIONS

2013	P-660	P-711	P-712	P-816	P-850	P-851	P-221	P-222	P-223	P-301	P-302	P-303	P-304	P-305	U-513	U-601	U-604	U-813	U-814	P25	PW1	CP	MONTHLY TOTAL
JANUARY	754	1,107	989	1,218	831	755	840	904	2,587	1,270	282				1,928	234	632	822	365	78	267	300	16,163
FEBRUARY	760	SHOP	860	1,790	831	755	706	1,354	SHOP	TRAINING	653				1,240	298	650	822	765	80	270	342	12,176
MARCH	1,673	1,025	1,075	2,004	2,545	2,726	943	2,481	716	1,037	375				1,690	201	690	291	572	95	151	1,739	22,029
APRIL	1,963	2,276	894	1,758	1,338	1,350	700	1,060	447	1,275	533				1,780	361	828	627	832	227	294	1,278	19,821
MAY	671	1,276	1,953	1,076	1,401	1,734	1,630	1,067	1,012	1,270	712				100	313	153	95	922	122	1,003	190	16,700
JUNE	700	1,354	1,609	1,618	1,818	1,374	1,472	1,652	1,985	1,244	1,288	271	233	227	58	329	31	550	702	832	588	529	20,464
JULY																							
AUGUST																							
SEPTEMBER																							
OCTOBER																							
NOVEMBER																							
DECEMBER																							
TOTAL MILES	6,521	7,038	7,380	9,464	8,764	8,694	6,291	8,518	6,747	6,096	3,843	271	233	227	6,796	1,736	2,984	3,207	4,158	1,434	2,573	4,378	107,353
YEAR	2006	2007	2007	2008	2008	2008	2012	2012	2012	2013	2013	2013	2013	2013	2005	2006	2006	2008	2008	2007	2001	2005	
MAKE	FORD	FORD	FORD	FORD	FORD	FORD	CHEV	CHEV	CHEV	CHEV	CHEV	CHEV	CHEV	CHEV	FORD	FORD	FORD	FORD	FORD	FORD	FORD	FORD	
MODEL	CV	CV	CV	CV	CV	CV	Tahoe	Tahoe	Tahoe	Tahoe	Tahoe	Tahoe	Tahoe	Tahoe	CV	Taurus	Taurus	Explorer	Explorer	F150	F150	Taurus	
ASSIGNMENT	Chief	Patrol	Warrants	Patrol	Patrol	Patrol	Patrol	K-9	Patrol	Patrol	Patrol	Patrol	Patrol	Patrol	Patrol	Patrol	CID	CID	CID	Animal	Code	Citizen	
															Sgt	Lt	Lt	Det	Cpl	Control	Compliance	Patrol	

SUMMARY – ANIMAL CONTROL

Windcrest Police Department Animal Control Unit Monthly

June 2013

	Jun-13	May-13	2012/2013
Calls for service	44	47	267
Business Hours	42	44	123
Non Business Hours	2	3	24
Dispatched Calls	30	35	172
Calls from Citizens	5	9	51
Self Initiated	9	3	41
Number of dogs retrieved	16	24	105
Number of dogs returned to owner by Animal Control	9	11	47
Number of dogs taken to Canyon Lake Animal Shelter Society	0	0	0
Number of dogs taken to Animal Defense League	0	0	0
Number of dogs taken to Humane Society of San Antonio	0	0	0
Number of dogs adopted out	0	0	1
Number of dogs fostered	4	0	7
Number of dogs euthanized	1	1	4
Number of dogs which died from disease or unknown illness	0	0	0
Number of dogs taken to Alamo Heights Kennel Club	7	13	53
Number of dogs still at Alamo Heights Kennel Club	4	1	4
Number of dogs returned to owner by Alamo Heights Kennel Club	3	4	20
Number of dogs escape	0	1	1
Number of dogs transferred over to Alamo Heights Kennel Club	2	8	21
Number of cats still at Alamo Heights Kennel Club	2	0	0
Number of calls for dogs running at large but were neither Found or caught:	8	6	49
Number of dogs which had tags	5	12	32
Number of dogs with microchip	2	5	14
Number of cats sterilized	2	8	21
ANIMALS AT HIGH RISK FOR RABIES CONSIST OF:	0	0	0
FOXES, COYOTES, BATS, RACCOONS, SKUNKS	0	0	0

SUMMARY – ANIMAL CONTROL (CONTINUED)

Windcrest Police Department Animal Control Unit Monthly

June 2013

Number of animals euthanized due to injury, illness, or were at high risk for the Rabies Virus:	0
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0	0
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Raccoon (sick)	0
Cat (sick)	0
Skunk (high risk)	0
Fox (sick and high risk)	0

0	0
0	0
0	0
0	0

Number of deceased animals disposed:

Cats	3
Possum	2
Raccoon	0
Skunks	3
Squirrels	3
Deer	0
Dog	1
Duck	0
Owl	0
Snake	0
Dove	0
Turtle	0
Birds	2
Number of citations Written for Animal Running At Large	1
Number of Citations for not having an	5
Number of citations for not having animal registered	5

0	15
3	11
0	1
0	3
3	16
0	0
0	0
1	4
0	0
0	0
0	0
2	2
0	6
1	12
0	12
0	14

Number of Written Warnings issued for Animal Running At Large	2
Number of Written Warnings issued for failure to Register Animal	2
Number of Written Warnings issued for not having Animal Vaccinated	0

6	16
3	10
0	0

Total cost for animal care for the month	2257.3
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2207.27	8124.56
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SUMMARY – CODE COMPLIANCE AND ENFORCEMENT

Windcrest Police Department Code Compliance and Enforcement Monthly Report - June 2013

CITY CODE VIOLATION	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	TOTAL
Parking Violation	2	0	0	1	3	3							9
Dog's running at large	0	1	0	1	1	1							4
Animal Registration	0	0	0	0	0	0							0
Animal Waste disposal	0	0	0	0	0	0							0
Animal Control Ordinance / Other	1	0	0	0	0	0							1
Overgrown Weeds, Grass, Vegetation Front	1	5	4	10	48	16							84
Overgrown Weeds, Grass, Vegetation Alleyway	1	5	4	10	48	16							84
Vacated Property	0	0	0	1	1	0							2
Littering Street	0	0	0	0	0	1							1
Littering Alley	0	1	1	0	1	1							4
Barking Dog	0	0	0	0	0	0							0
No Alarm Permit	1	1	0	1	0	1							4
No Building Permit	5	6	1	10	3	3							28
Street for storage parking "Veh. On street"	0	3	2	4	10	7							26
Junk Vehicle	7	13	5	8	10	5							48
Vehicles on grass	0	1	0	0	0	3							4
R.V. / Boat / Trailer on Driveway/Street	5	12	4	3	1	5							30
Health and Sanitation	1	3	0	5	6	4							19
Overhanging tree limbs "Street" / "Alley"	5	0	4	4	5	5							23
Bandit Signs	19	24	31	26	37	31							168
Stagnant Pool Water	0	1	0	2	2	3							8
Solicitors	0	2	2	1	2	1							8
Refusal to pay Solid Waste	0	0	0	0	0	0							0
Vision Clearance/Obstruction of Intersection	0	0	0	0	1	0							1
Obstruction of Streets and Roadways	4	0	0	0	5	23							32
Unsanitary / Unsanitary Conditions	2	7	16	2	11	1							39
No Garage / Estate Permit	0	0	0	0	1	0							1
Teen Curfew	0	0	1	0	0	0							1
Regulation of Use of Drainage Ditches	0	1	3	0	0	0							4
Graffiti and Tools	0	5	0	1	3	3							12
Noise Nuisance	0	0	0	0	0	0							0
Swimming Pools to be Enclosed by Fence	1	1	0	0	1	1							4
Business Sign Maintenance	0	3	1	1	8	0							13
Screening of Refuse Storage Areas	1	0	2	1	1	0							5
Sign Ordinance Violation	9	1	1	5	7	1							24
Business Checks	10	8	10	5	6	4							43
TOTAL ISSUES ADDRESSED													
Written Notice by Code Enforcement	44	102	78	102	223	139							688
Verbal Warnings by Code Enforcement	12	14	18	37	23	26							130
MCRT Citation Issued by Code Enforcement	6	4	0	0	3	2							15
MCRT Traffic Violations Issued by Code Enforcement	9	13	6	10	6	1							45
TOTAL ENFORCED	56	116	86	139	246	165							806

SUMMARY – SAPD AREA DISTRICTS SURROUNDING THE CITY OF WINDCREST

Windcrest Police Department

City of San Antonio
Monthly Area Crime Statistics

2013

**San Antonio	January	February	March	April	May	June	July	August	September	October	November	December	YTD Total
Arson	0	0	0	0	0	0							0
Assault	0	0	0	0	0	0							0
Aggravated Assault	6	1	7	3	3	5							25
Assault Family Vio	0	0	0	0	0	0							0
Burg Building	7	10	8	4	11	6							46
Burg Business	8	4	6	2	12	8							40
Burg Habitation	44	21	27	38	39	34							203
Burg Vehicle	81	56	48	48	54	61							348
Deadly Conduct	9	3	6	4	2	2							26
Homicide	0	0	0	0	0	2							2
Indecency W/Child	0	1	1	1	1	0							4
Injury to Child	0	0	0	0	0	0							0
Robbery Business	4	1	3	3	4	1							16
Robbery Individual	3	10	3	4	4	11							35
Sexual Assault	2	3	1	4	5	4							19
Theft	5	3	6	5	4	5							28
Theft Motor Vehicle	25	15	21	22	25	24							132
VPO	0	0	0	0	0	0							0
Windcrest	January	February	March	April	May	June	July	August	September	October	November	December	YTD Total
Arson	0	0	0	0	1	0							1
Assault	4	1	1	0	0	1							7
Aggravated Assault	0	0	0	0	2	0							2
Assault Family Vio	0	2	1	1	2	4							10
Burg Building	1	3	2	0	0	0							6
Burg Business	0	2	0	0	0	1							3
Burg Habitation	2	0	0	1	0	3							6
Burg Vehicle	15	11	11	12	8	7							64
Deadly Conduct	1	0	0	1	0	0							2
Homicide	0	0	0	0	0	0							0
Indecency W/Child	0	0	0	0	0	0							0
Injury to Child	1	0	1	0	1	0							3
Robbery Business	0	0	0	0	0	0							0
Robbery Individual	0	0	0	1	0	0							1
Sexual Assault	0	0	0	0	0	0							0
Theft	12	16	12	13	21	12							86
Theft Motor Vehicle	2	2	1	1	2	1							9
VPO	0	0	0	0	0	0							0

**The San Antonio crime stats pertain to the following districts: 3250, 3260, 3330, 3340, 3350, and 3360
SAPD does not track Family Violence Assaults, Misd. Assaults or Misd. Thefts. Windcrest tracks all Assaults and Thefts.

FROM THE CHIEF

The City of Windcrest normally has very few graffiti problems, however, the surrounding area affects us and we have a wide variety of traffic moving through Windcrest. Recently, there has been an increase in graffiti along Crestway from Randolph Blvd through Richfield. Graffiti is a serious property crime and creates even more problems when nothing is done about it. Graffiti is a direct drain on your tax dollars...money that could be used for other community improvements are used for graffiti clean up. Graffiti decreases a citizen's feeling of safety in their community. Property values may decrease and loss of business growth and tourism. Graffiti sends a message that nobody cares, which attracts other forms of crime and other delinquency to the neighborhood.



It is very important that all graffiti (tagging) be reported to the Police Department as soon as possible. We work diligently investigating graffiti crimes and identifying the suspect(s) responsible for the damage. After reporting graffiti to the police, it should be removed within 24-48 hours to help prevent further tagging. It is also very important to report all suspicious activity in your neighborhood or around your home. If you see anyone in the drainage areas around Windcrest, call the police and report it. It is against City ordinance to be in a drainage area.

The Windcrest Police Department treats all graffiti crime with zero tolerance and aggressively enforces the laws regarding it. We need your help to keep Windcrest graffiti free! Remember, graffiti (tagging) is not art...it is a crime!

Sincerely,

A.O. "Al" Ballew
Chief of Police

RESPECTFULLY SUBMITTED TO THE CITY COUNCIL THROUGH THE CITY MANAGER



July 15, 2013

A.O. "Al" Ballew
Chief of Police

Date

*Please contact me with any questions concerning this report.
This reporting is required by the City of Windcrest Charter §5.02.3(h).*



Highlights from June Public Works 2013

1. Repaired huge hole @ Fourwinds and Randolph Blvd.
 2. Treated all water areas in City for mosquitos.
 3. Constructed a stone edging on path way outside post office.
 4. Constructed shed at yard for new and old barricades.
 5. Trimmed and chipped all trees in all 3 park areas and walking path.
-



Windcrest Public Works Monthly Report

Month of: June , 2013

Fiscal / YTD

YTD

2012-2013 7-12/1/13

Duties;

June. 2013

1. Pool Maintenance	30Hrs.	552Hrs.	694Hrs.
2. Facility Repair/ Maintenance	106Hrs.	1350Hrs.	2036Hrs.
3. Landscaping	294Hrs.	3252Hrs.	4126Hrs.
4. Job Education	8Hrs	74Hrs.	194Hrs.
5. Restrooms/ Park Trash	40Hrs.	370Hrs.	518Hrs.
6. Pot Holes/ Alley Repair	96Hrs.	372Hrs.	458Hrs.
7. Weed Spraying	24Hrs.	116Hrs.	186Hrs.
8. Mowing/ Edging	376Hrs.	1748Hrs.	2684Hrs.
9. Street Sweep	144Hrs.	1333Hrs.	1683Hrs.
10. Watering City	90Hrs.	738Hrs.	1108Hrs.
11. Tree Trimming and Chipping	96Hrs.	623Hrs.	1055Hrs.
12. Car Wash	0Hrs.	204Hrs.	290Hrs.
13. Yard Clean up	12Hrs.	186Hrs.	220Hrs.
14. Signage Replacement & Repair	80Hrs.	574Hrs.	752Hrs.
15. Clean and repair Equipment	20Hrs.	274Hrs.	307Hrs.
16. Mechanic	144Hrs.	1460Hrs.	2380Hrs.
17. Miscellaneous	8Hrs.	228Hrs.	314Hrs.
18. Painting Curbs / City	0Hrs.	166Hrs.	260Hrs.
19. Overtime	20Hrs.	257Hrs.	467Hrs.

OBan

20. Doggy Pod install	N/A	N/A	32Hrs.
21. Button install	N/A	70Hrs.	70Hrs.
22. Replace basketball goals	N/A	N/A	38Hrs.
23. Drain Windy Hollow Pond	N/A	N/A	16Hrs.
24. B.B.Q. repair	N/A	N/A	17Hrs.
25. Gazebo Tear-down	N/A	N/A	24Hrs.
26. New Barrels	N/A	N/A	18Hrs.
27. Christmas Set-up	N/A	592Hrs.	592Hrs.
28. Building of Storage	40	40Hrs.	40Hrs.

Total Hrs. Worked	1,608Hrs.	12,871Hrs.	18,311Hrs.
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City Secretary / Asst. Court Administrator Report for the month of JUNE 2013

Highlights

1. Prepared/posted agenda and attended Special & Regular City Council meetings 06.03.13 & 06.17.13
2. Prepared/Posted agenda and attended Parks & Recreation meeting 06.12.13.
3. Posted agenda for and attended the Windcrest Economic Development Corporation meeting 06.13.13. & 06.27.13
4. Coordinated, posted agenda for and attended Planning & Zoning Workshop 06.20.13.
5. Coordinated BOA meeting to include information packets to BOA members, required letters to residents.
6. Attended TMCEC Court Administrator Seminar in Corpus Christi 06.17 - 06.19.13.
7. Assisted with Warrant Round Up 06.25.13 - 06.27.13.
8. Prepared City Secretary and Court articles for City newsletter.
9. Prepared/Sent State Conviction reports to Department of Public Safety weekly.
10. Prepared/Sent monthly state report to the Office of Court Administration.
11. Open Records filled....
 - a. 6 Requests for a list of defendants granted a Driver Safety Course.
 - b. 7 requests-other. (See Attached)

Goals

1. Continue training/education as City Secretary.
2. Continue training/education as Asst. Court Administrator.
3. Keep up with organization of City Records.
4. Keep City website updated.
5. Continue working with Admin/Court staff to ensure customer service and professionalism.

Respectfully submitted to City Council, through the City Manager.

Kelly Rodriguez

June 31, 2013

SIGNATURE

Kelly Rodriguez, City Secretary

DATE

**Please contact me with any questions concerning this report 655-0022 ext. 2150
This reporting is required by the City of Windcrest Charter § 5.02.3(n).**

*✓ A/B.
cur
7/09/2013*

DATE	NAME	RESIDENT OR NON	TYPE OF FUNCTION	HOURS	SOUND SYSTEM	SECURITY
6/1/2013	ANDRES ROMERA	NON	GRADUATION PARTY	5-10 PM	YES	NO
6/2/2013	PAMELA JOHNSON	RES	B DAY PARTY	3-7PM	NO	NO
6/3/2013	WOMENS CLUB	CIVIC	MEETING	10-1PM	NO	NO
6/4/2013	WINDCREST LL	CIVIC		6-9PM	NO	NO
6/5/2013	ARTS & CRAFTS	CIVIC		11-1PM	NO	NO
6/6/2013	WINDCREST PD		CLASS	8-5PM	NO	NO
6/7/2013	STEPHANIE WEST	RES	FUNERAL RECEPTION	2-6PM	YES	NO
6/8/2013	SANDRA TORREZ	RES	PARTY	6-10PM	NO	NO
6/9/2013	BETTY HODGE	RES	PARTY	2-6PM	YES	NO
6/11/2013	LIONS	CIVIC	MEETING	6-8:30PM	NO	NO
6/11/2013	OPTIMIST	CIVIC	MEETING	7-8AM	NO	NO
6/14/2013	LITICIA DOCKAL	RES	B DAY PARTY	6-10PM	NO	NO
6/15/2013	LESLIE SILVA-TREVINO	NO	GRADUATION PARTY	6-10PM	NO	NO
6/19/2013	ARTS & CRAFTS	CIVIC		11-1PM	NO	NO
6/20/2013	GOURMET 1	CIVIC		10:30-1:30	NO	NO
6/22/2013	WINDCREST II	CIVIC	MEETING	ALL DAY	NO	NO
6/25/2013	LIONS	CIVIC		6-8:30PM	NO	NO
6/26/2013	WOMENS CLUB	CIVIC		10-1PM	NO	NO
6/28/2013	PAMELA JOHNSON	RES	BABY SHOWER	6-10PM	NO	NO
6/29/2013	DAVID SWIFT	RES	REUNION	11-3PM	NO	NO
6/30/2013	THERESA ELLARD	RES	BABY SHOWER	3-7PM	NO	NO

OPEN RECORDS REQUEST JUNE 2013

1	FUNNYBONE	ODC STATS JUNE
2	3D DEFENSIVE DRIVING	ODC STATS JUNE
3	DEFENSIVE DRIVING .COM	ODC STATS JUNE
4	UCAN DRIVE SAFELY	ODC STATS JUNE
5	COMEDY DRIVING	ODC STATS JUNE
6	THAT'S THE TICKET	ODC STATS JUNE
7	RANGEL CRESTWIND	PENDING VIOLATIONS
8	MIRANDA COMBS	911 CALL RECORDING
9	RODRIGUEZ MARY	PERMITS 9134 WINDGARDEN CIRCLE
10	ERIC MCBURNETT	PERMIT FOUNDATION REPAIR
11	GARY KING	CORRESPONDENCE COFW AND SA
12	GARY KING	COPIES INVOICES ETC CONCERNING STRATEGIC INITIATIVES CONSULTING AND/OR REBECCA CEDILLO
13	GARY KING	CORRESPONDENCE BETWEEN REBECCA CEDILLO AND SAN ANTONIO DEPT. OF PLANNING & COMMUNITY DEVELOPMENT APRIL 2013

OPEN RECORDS REQUEST JUNE 2013

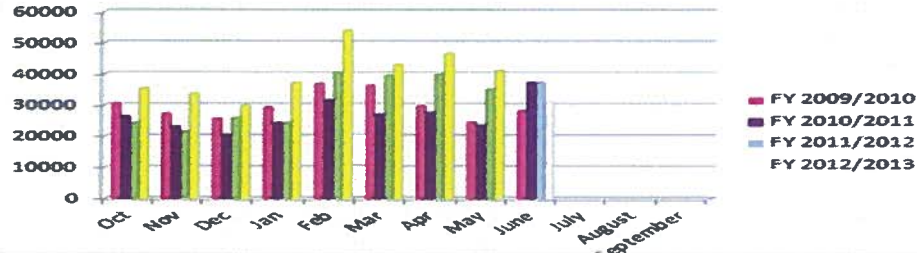
1	CUMMINGS DON	PD INSPECTION REPORT
2	YELLOW PAGES	POLICE REPORT
3	SHOW AMBER	POLICE REPORT
4	ASTERITI ROBERTO	POLICE STATS
5	SAMUEL ASHER	POLICE LOG
6	BEATRICE GARNER	POLICE REPORT
7	LEXUS NEXUS	POLICE RFPOR
8	LEXUS NEXUS	POLICE REPORT
9	ENSEARCH EXPRESS	POLICE REPORT
10	TERESA RIVERA	POLICE REPORT
11	GARNER BEATRICE	POLICE REPORT
12	LEXUS NEXUS	ACCIDENT REPORT
13	AKOYO GERARDO	ACCIDENT REPORT
14	TAURA ALLEN	ACCIDENT REPORT
15	RAMIREZ JOSE	ACCIDENT REPORT
16	COLE CARDUN	POLICE REPORT
17	PICKLES	POLICE REPORT
18	METROPOLITAN	POLICE REPORT
19	LEXUS NEXUS	ACCIDENT REPORT
20	EVANS PAUL	POLICE REPORT
21	RODRIGUEZ MARY	PERMITS
22	ENSEARCH EXPRESS	POLICE REPORT
23	MASSEY MARK	POLICE REPORT
24	CORREY ALEXANDER	POLICE REPORT
25	CRISTINA COMBS	ACCIDENT REPORT
26	MARK MASSEY	VANDALISM REPORT

CITY OF WINDCREST MUNICIPAL COURT - OFFICIAL MONTHLY ACTIVITY REPORT

	Oct. 12	Nov. 12	Dec. 12	Jan. 13	Feb. 13	Mar. 13	Apr. 13	May. 13	Jun. 13	Jul. 13	Aug. 13
Cases Filed	763	732	594	620	736	642	1,057	810	893	?	
Fines Paid	108	75	74	97	166	106	78	40	9		
Bond Forfeiture	0	0	0	0	0	0	0	0	0		
Not Guilty	30	28	25	24	12	49	22	30	26		
Guilty	85	108	49	57	98	102	130	161	189		
Dismissed	147	84	163	114	117	3	106	124	127		
Compliance Dismissals	62	88	74	70	58	78	73	98	73		
Defensive Driving	59	66	36	47	40	44	37	37	38		
Deferred Disposition	95	94	89	80	73	94	52	71	91		
Insurance	6	5	13	3	5	3	3	11	8		
Orders for Community Svc.	2	3	0	7	0	0	0	1	0		
Appeals	0	0	0	0	0	0	0	0	0		
TOTAL CASES HEARD	594	529	517	499	316	588	501	573	562		
Failure to Appear/Warrants	360	309	368	276	254	330	229	261	410		
Warrant Officer Fine/Fee Collected	17,547	14,935.87	13,992	17,128	48,993	30,815	21,571	21,597	26,300.25		
Warrant Officer Activity	164	108	118	115	249	199	135	154	222		
Court Fines	32,979.62	31,741.26	29,166.53	31,000.53	51,519.84	40,597.08	44,132.32	38,440.43	29,419.45		
State Fees	23,243.65	19,007.73	6,568.49	18,040.60	24,342.94	22,630.58	23,891.61	25,824.37	15,835.82		
City Share of State Fees (10%)	2,324.37	1,900.77	656.65	1,804.06	2,434.30	2,263.06	2,389.16	2,582.44	1,583.58		
Court Technology Fund	13,505.53	1,055.46	850.29	1,012.60	1,520.57	1,341.73	1,314.96	1,428.52	905.24		
Court Building Security Fund	979.80	791.57	637.75	759.37	1,140.52	1,006.29	986.27	1,071.37	678.96		
Fee to Omni/State	2,249.32	1,920.63	1,747.45	1,670.81	5,029.03	2,882.74	2,011.65	2,644.32	1,863.78		
Linebarger Fees	1,574.07	1,190.70	863.75	2,012.61	7,237.97	2,814.60	2,635.86	1,516.16	1,386.15		
TOTAL CITY REVENUE	35,303.99	33,642.03	28,823.18	32,804.59	53,954.14	42,860.14	46,521.48	41,022.87	31,003.03	0.00	0.00
PRIOR Years Total Collections	24,239.87	21,508.57	25,863.43	24,368.85	40,410.36	39,504.37	39,833.67	35,028.71	37,298.35	24,319.00	35,174.24
Warrant Officer Fine/Fee Collected	13,358	9,248.10	8,404	14,333	24,867	26,859	14,910	14,562	19,557.57	15,898.90	17,918.82
Warrant Officer Activity	31	29	20	33	54	75	42	46	55	42	53
Persons Arrested (Held in WCPD)	21	10	9	10	15	27	16	23	43		
Persons Incarcerated (HELD IN GC)	7	3	2	1	4	2	3	6	5		
Cost of Incarceration	1600	1,200	950	350	950	400	600	3050	1800		
(October 11 - Sept. 12)											
Persons Arrested	6	11	5	12	5	27	6	3	25	8	15
Persons Incarcerated	0	5	2	3	2	2	0	0	4	1	3
Cost of Incarceration	600	1300	850	1200	1000	650	600	400	1500	300	950

TOTAL CITY REVENUE

(4 year comparison)

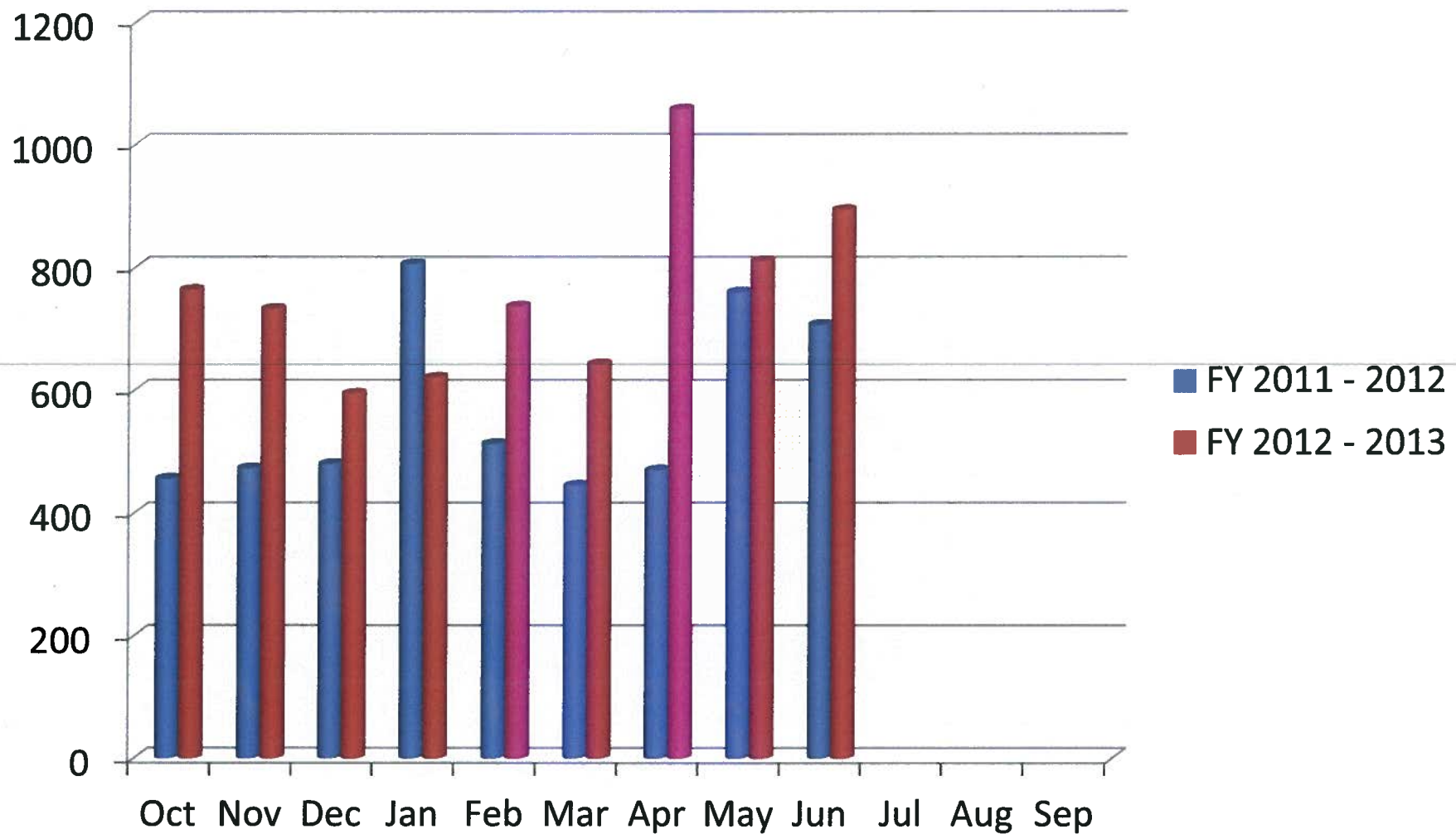


✓ *[Signature]*
7/09/2013

CASES FILED

FY 2011/2012 vs. FY 2012/2013

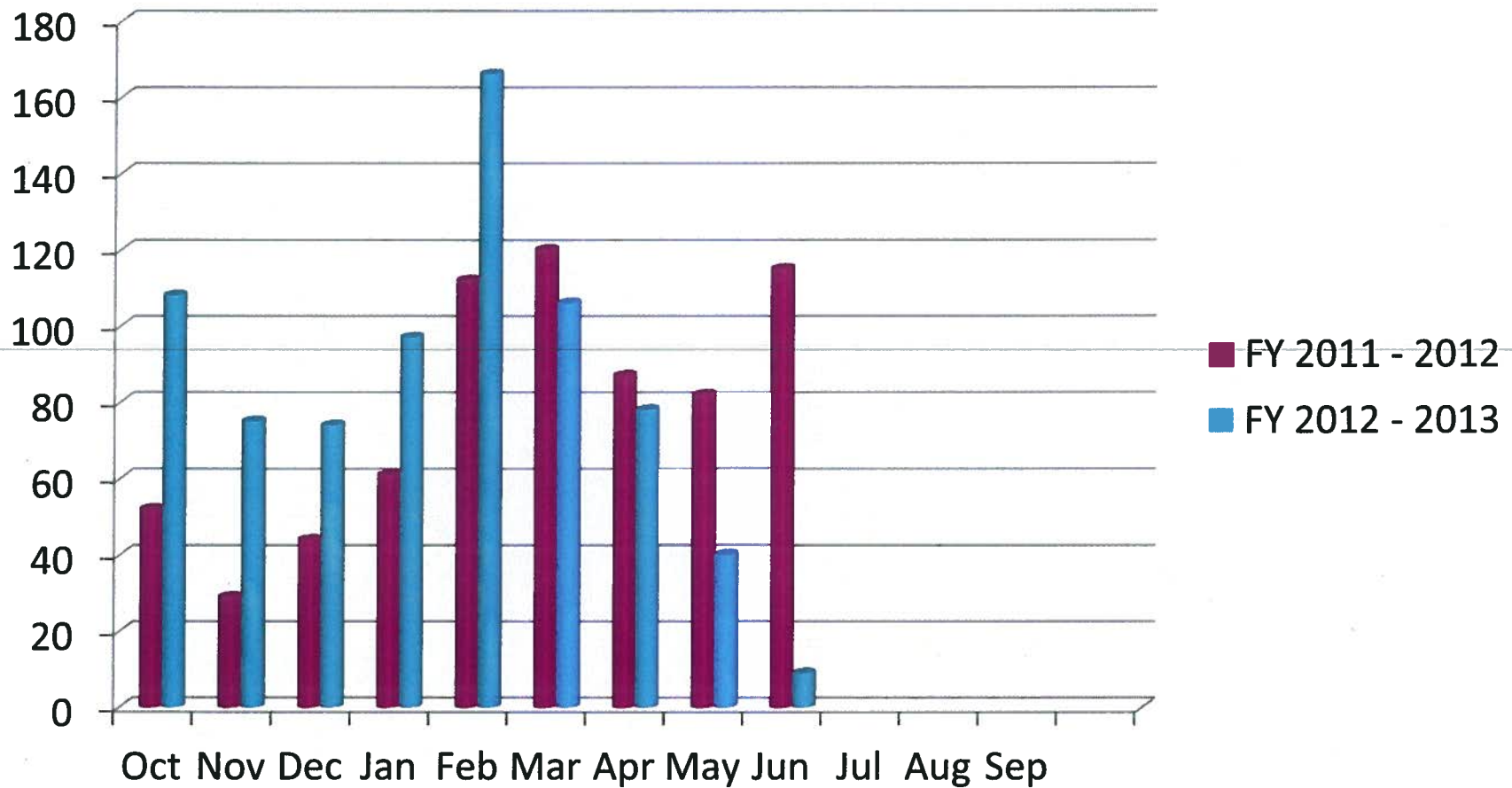
(Citations from Police Department, Code Enforcement, Animal Control)



FINES PAID

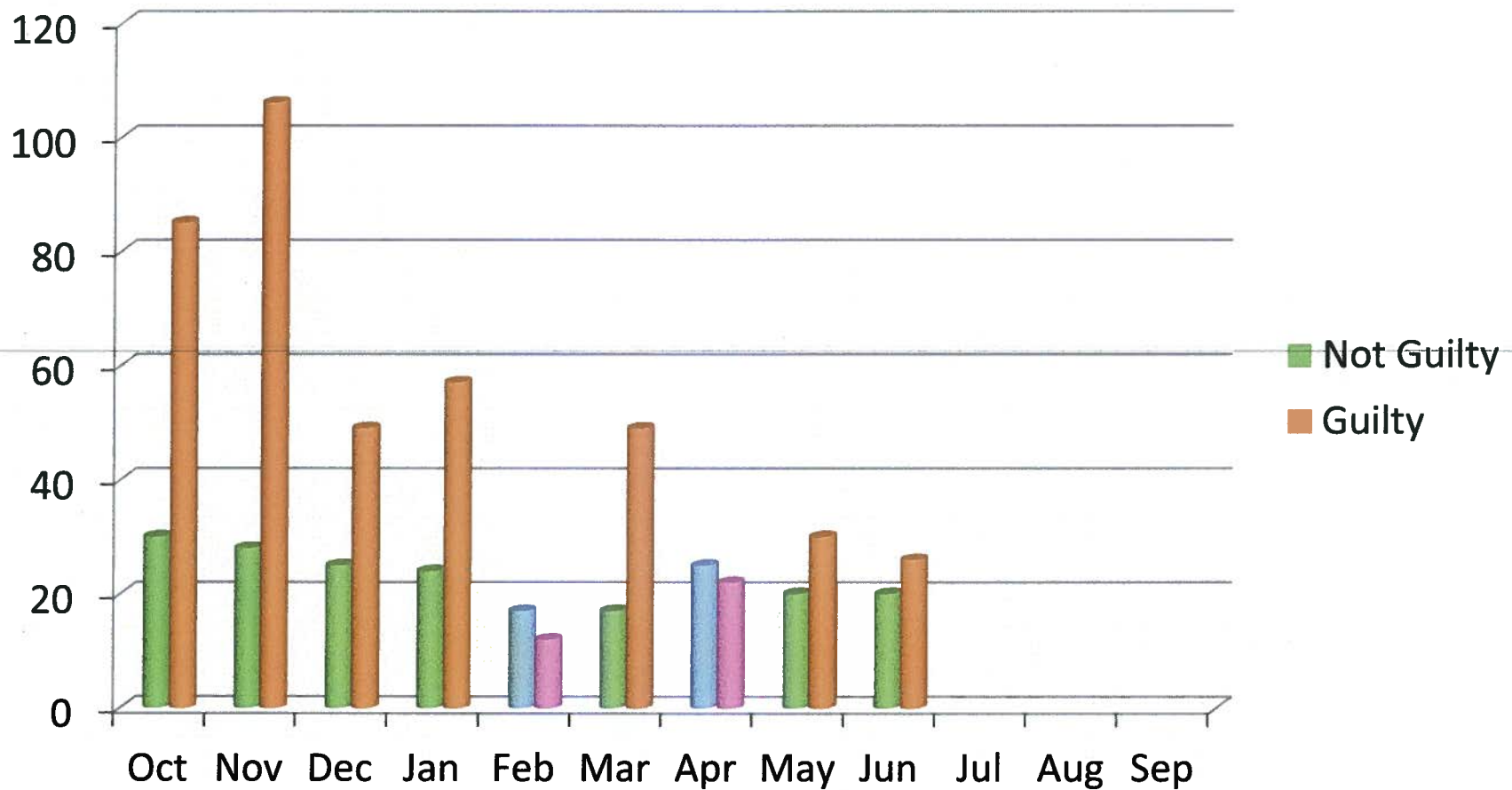
FY 2011/2012 vs. FY 2012/2013

(Number of cases in which defendants came in and paid. Does not include defendants who were granted Deferred Disposition or Defensive Driving)



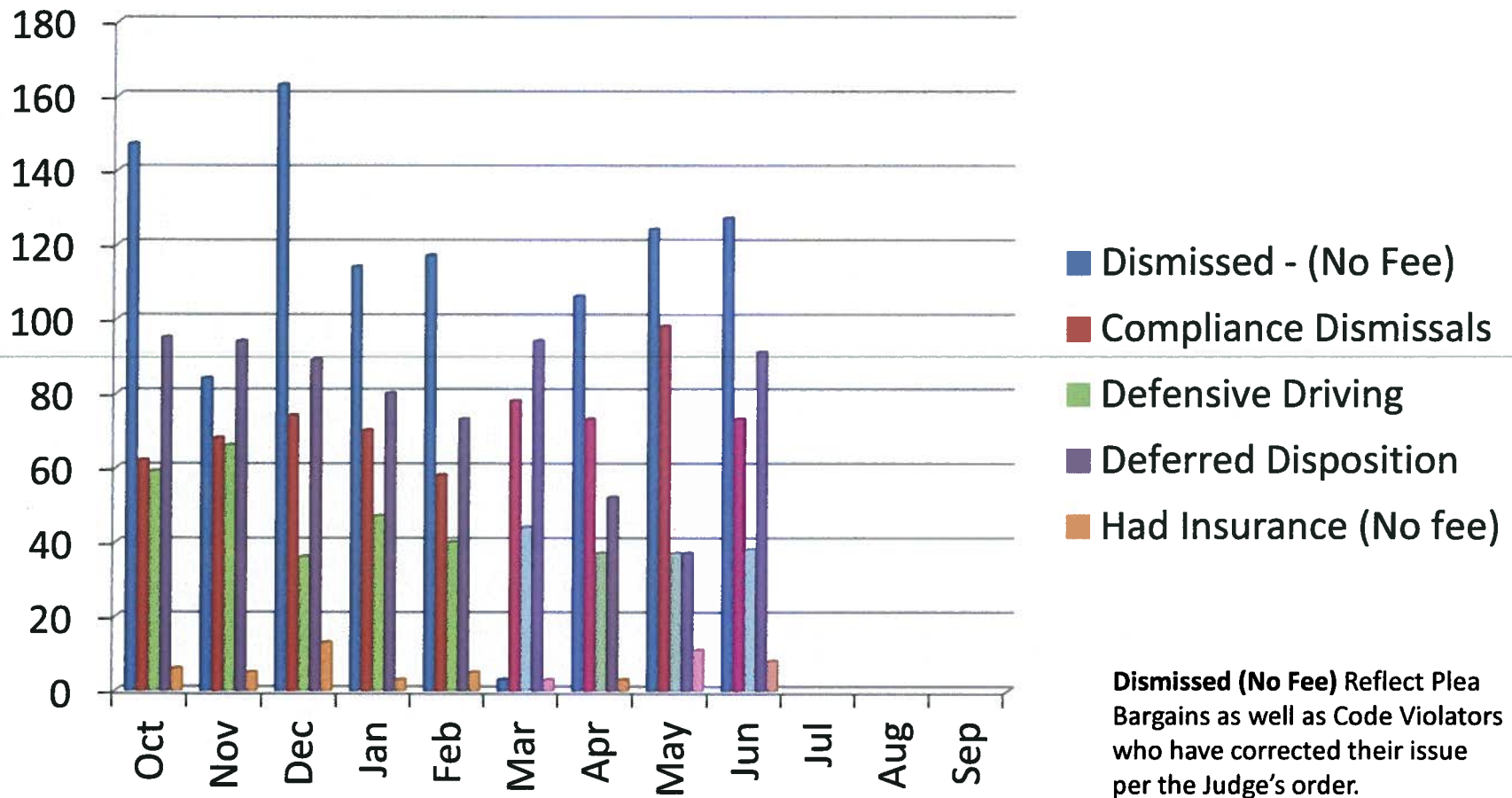
NOT GUILTY / GUILTY

(Numbers only, not \$ amounts. Guilty column correlates with defendants who paid fines in FY 2012 – 2013 from above slide)



DISMISSALS

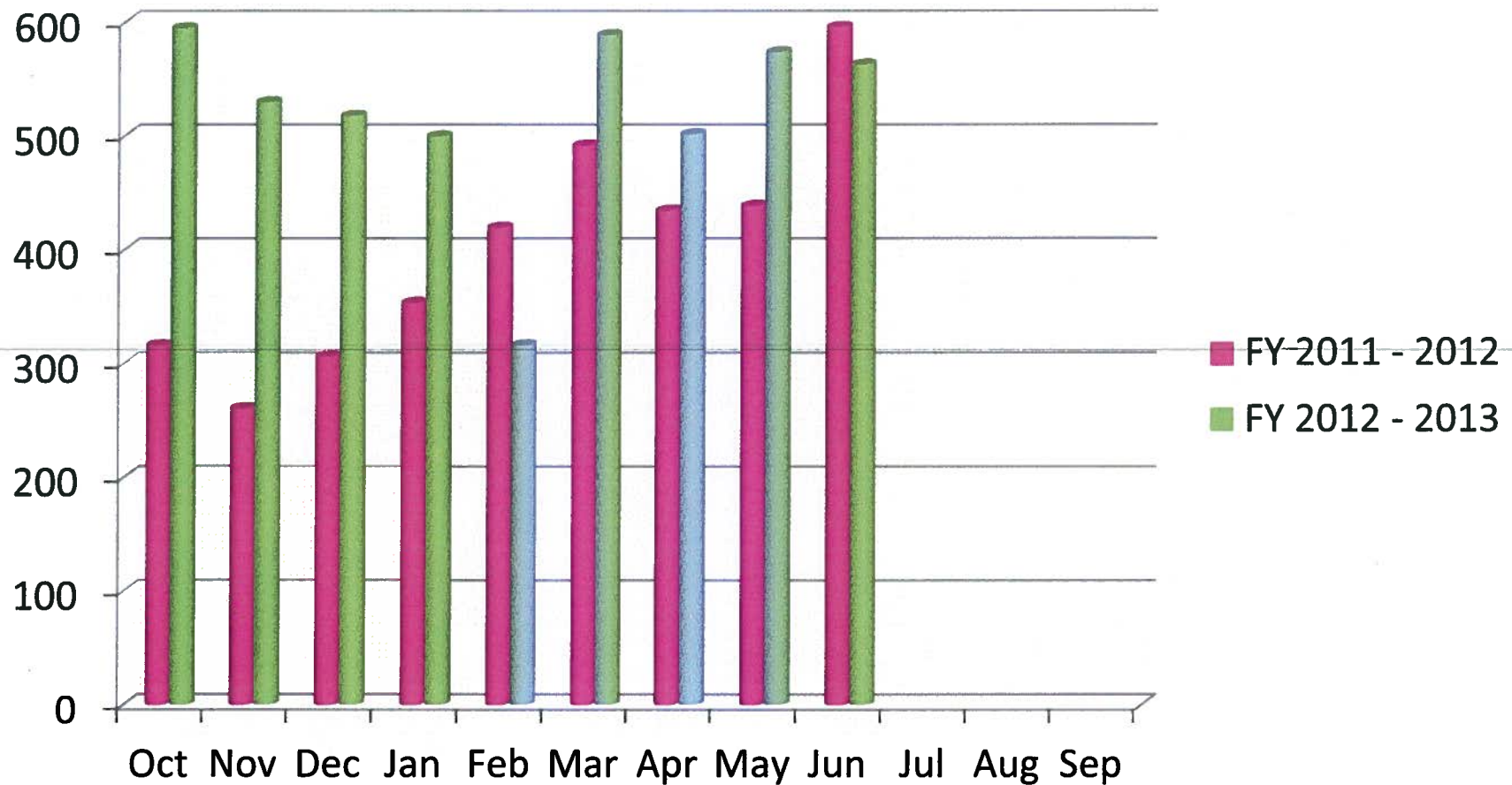
(Numbers only, not \$ amounts)



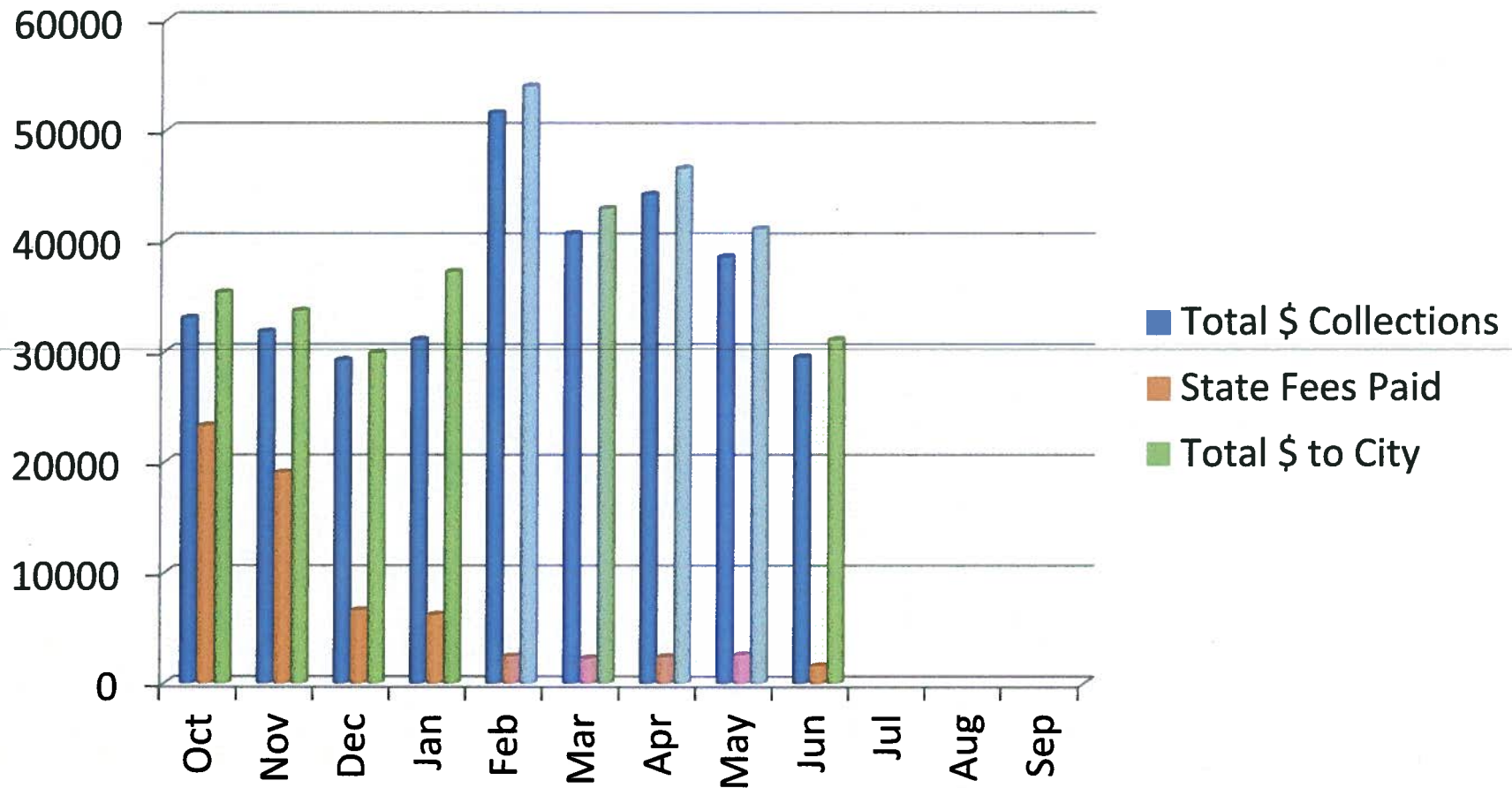
TOTAL CASES HEARD

FY 2011/2012 vs. FY 2012/2013

(Includes...Fines Paid, Not Guilty/Guilty, and Dismissals. Numbers only, not \$ amounts)

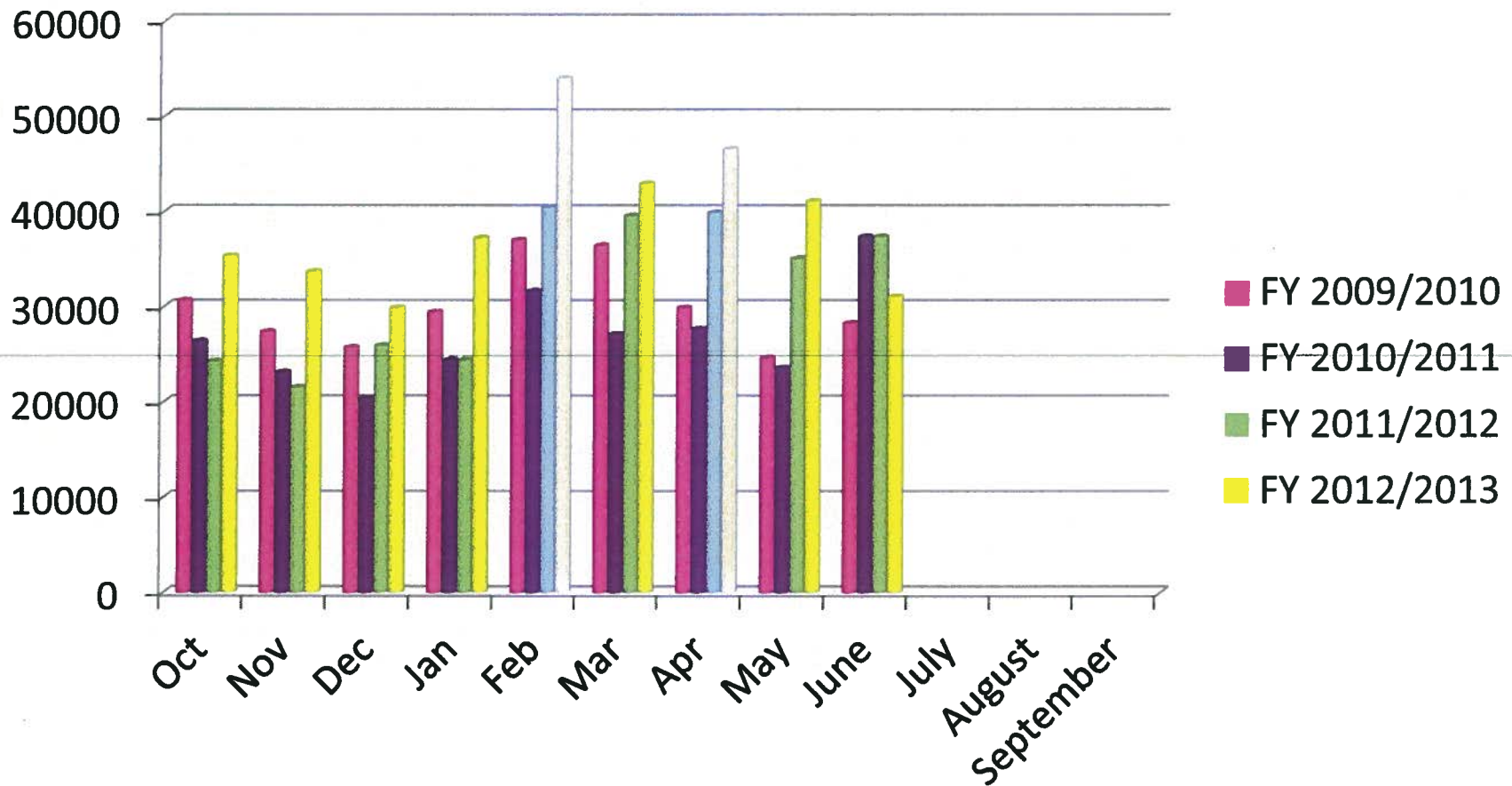


DISTRIBUTION OF TOTAL COURT COLLECTIONS



TOTAL CITY REVENUE

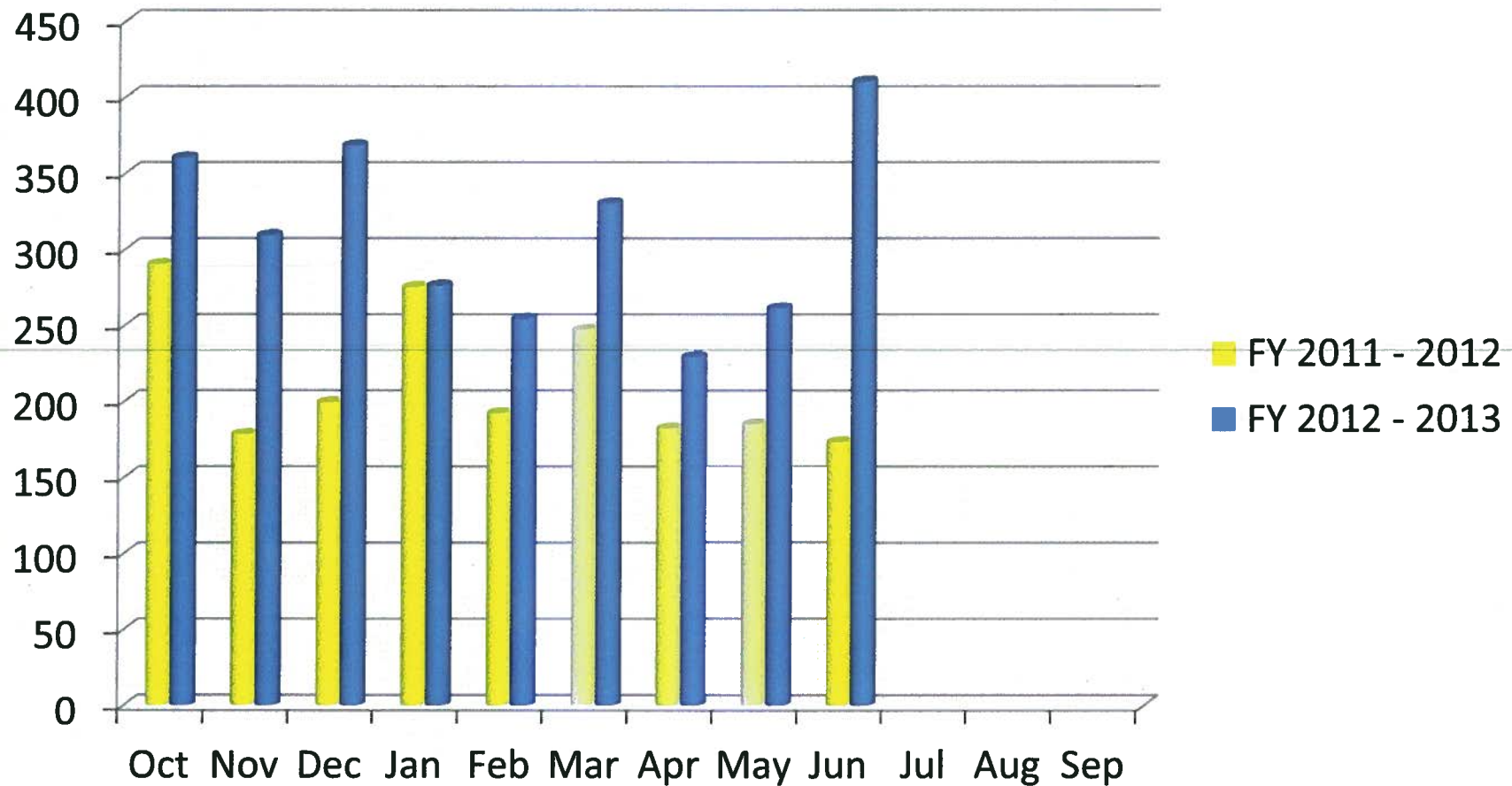
(4 year comparison)



FTA WARRANTS ISSUED

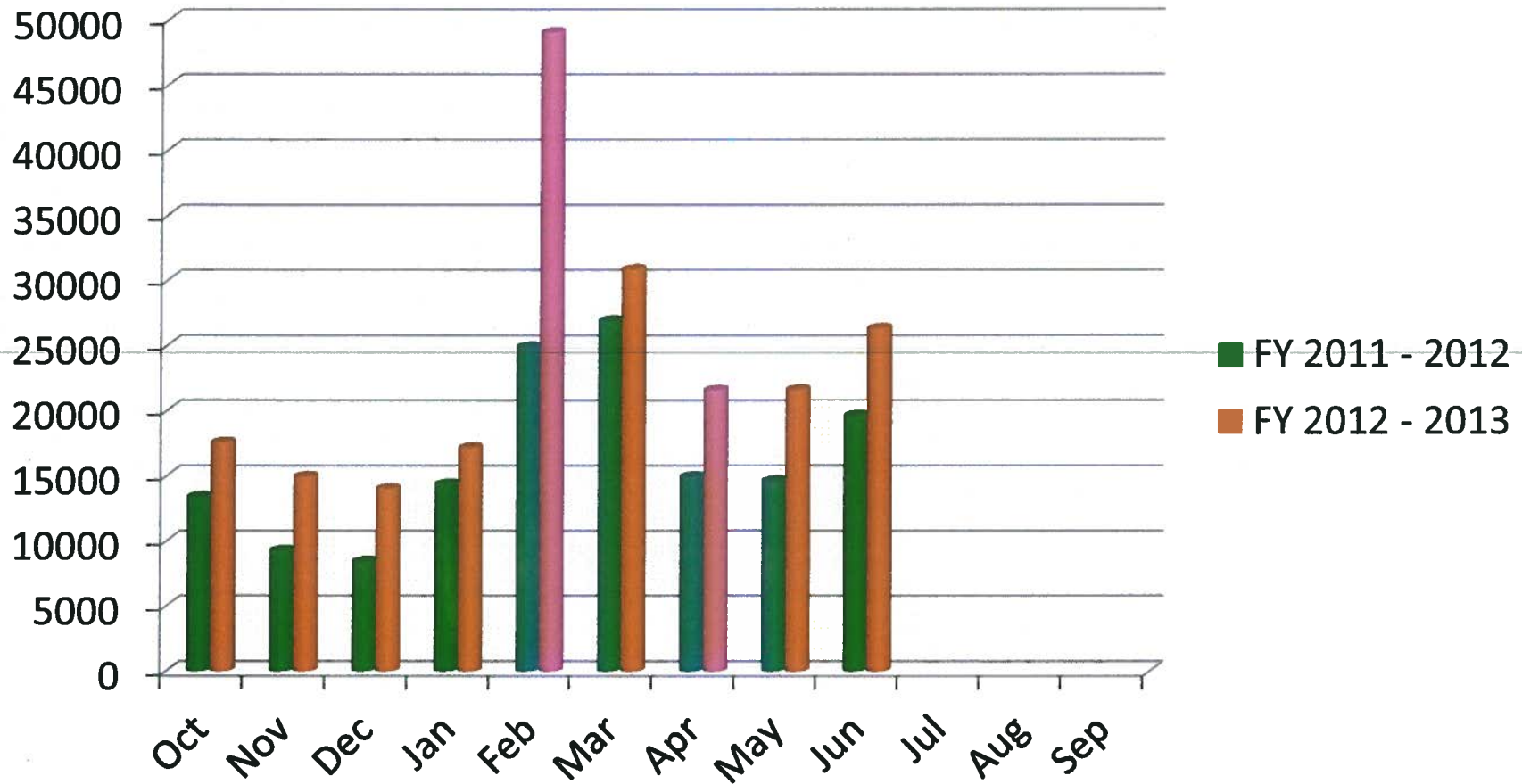
FY 2011 – 2012 vs. FY 2012 - 2013

(Numbers only, not \$ amounts)



WARRANT COMPARISON OF FINES AND FEES COLLECTED

(FY 2011 – 2012 vs FY 2012 – 2013)



CITATION #	DEFENDANT NAME	REMARKS OFFICER COMMENT	ACTION	\$\$\$	#	AMOUNT
PAGE 1 OF	* DENOTED ARREST	** OFFNOTES ARREST & INMATE	FINES/TAKEN	\$\$ TAKEN		
72858	DAVIS, DEANDRA	DEF CONTACTED, PAID	FINE	180.9	1	1
E21768	*GREENE, CONSTANCE	DEF HELD @ WFO	BOND	200	2	3
E04525	DIXON, MARSHALL	PAID. DEAL PLY/NOPT ARRANG.	FINE	464	3	3
71751	HAUGHTON, NANCY	DEF CONTACTED, PAID	FINE	297	4	1
E21161	TOLIVER, DONNA	DEF CONTACTED, PAID	FINE	522	5	2
E25609	*SALAZAR, EVELYN	DEF HELD @ WFO	BOND	100	6	2
68435	CANTU-CHAVEZ, EDGAR	DEF CONTACTED, PAID	FINE	614	7	3
60427	BROWN, CHANCY	DEF CONTACTED, PAID	FINE	664.3	8	2
E16391	MATA, ASCENSION	DEF CONTACTED, CAME IN	BOND	60	9	3
E21165	VALDEZ, CRISTIAN	DEF CONTACTED, CAME IN	BOND	827	10	3
67924	*KEITH, DEVIN	DEF HELD @ WFO	BOND	400	11	4
E25617	*GARZA, CHREISTOPHER	DEF HELD @ WFO	BOND	100	12	5
E20828	*CASTILLO, PATRICIA	DEF HELD @ WFO	BOND	150	13	4
E02883	DELCADILLO, HEZERKIA	DEF CONTACTED, PAID	FINE	932.1	14	3
E28813	*HUGGINS, DEWAYNE	DEF HELD @ WFO	BOND	100	15	4
E22486	*REDMAN, KRISTINA	DEF HELD @ WFO	FINE	777	16	4
E20656	WRIGHT, TONEISHA	DEF CAME IN, PAID	BOND	200	17	2
E19633	WILLIAMS, MELVIN	DEF CAME IN, PAID	BOND	200	18	2
E16382, E19613	*DOBBINS, DERRICK	DEF HELD @ WFO	BOND	400	109	12
58219	SALAZAR, BENITO	DEF CONTACTED, PAID	FINE	1188.4	20	4
E21604	*KUBIAK, MATTHEW	DEF HELD @ WFO	BOND	200	21	2
EF28804	*REYNA, ASHLEY	DEF HELD @ WFO	BOND	100	22	2
70953	KILSTROM, TIMOTHY	DEF CONTACTED, PAID	FINE	72.67	23	1
70371	*ORTIZ, GREGORIO	DEF P/L BY PATROL, PAID	JAILED	0	24	1
19630	HOAG, ELIZABETH	DEF CAME IN	BOND	50	25	2
E28210	LUNCHER-PINEDA, BLANCA	DEF CONTACTED, PAID	BOND	200	26	2
59932	FLIPPONE, RUDY	DEF CONTACTED, PAID	FINE	557.7	27	2
66672	*SMITH, LEE	DEF HELD @ WFO	JAILED	0	28	3
66871	MATHIS, DAUNTE	PAID T/S VARIANCE	FINE	240	29	2
73008	*SALAZAR, STEPHANIE	DEF HELD @ WFO	FINE	414.9	30	2
73230	DYCUS, ANITA	DEF CAME IN, PAID	PR BOND	0	31	3
E14029	BARRERA, RAFAEL	DEF CONTACTED, CAME IN	BOND	158	32	2
E10675	*BERNARD, JALYNN	DEF HELD @ WFO	JAILED	0	33	1

65952	RESCHMAN, MICHAEL	DEF CONTACTED, PAID	FINE	1453.4	24	3	
E01427	ACOSTA, EDWIN	DEF CAME IN	BOND	125	36	1	
63705	RUIZ, CHRISTOPHER	DEF CONTACTED, CAME IN	FINE	447	36	1	
67409A	JOERIS, TRAVIS	DEF CONTACTED, PAID	FINE	1684.8	37	3	XXXXXX
E29213	CANTU-CHAVEZ, EDGAR	DEF HELD @ WFO	BOND	300	38	3	
E21554	*BOLDING, JAMES	DEF HELD @ WFO	FINE	613.6	39	2	
E17296	*DENN, SARAH	DEF HELD @ WFO	BOND	300	40	3	
E27516	*GONZLES, APRIL	DEF HELD @ WFO	BOND	300	41	3	
E17293	*LOPEZ, ROSA	DEF HELD @ WFO	BOND	300	42	3	
E21350	*TUTT, AFTON	DEF HELD @ WFO	BOND	200	43	1	
E28016	*CANO, ALICIA	DEF HELD @ WFO	BOND	300	44	3	
E21860	*GUEVARA, ANDREA	DEF HELD @ WFO	BOND	400	45	4	
E15553	*KAGLER, ELLIOTT	DEF HELD @ WFO	BOND	200	46	1	
E28845	*NIQUIS, TIFFANY	DEF HELD @ WFO	BOND	200	47	2	
E24452	*ROBINSON, BRANDON	DEF HELD @ WFO	BOND	150	48	2	
E14200	*CARRILLO, GILBERT	DEF HELD @ WFO	FINE	254.8	49	1	
E21195	*ROCHA, ALAN	DEF HELD @ WFO	BOND	139	50	2	
73186	*GONZALEZ, RENEE	DEF HELD @ WFO	BOND	400	51	4	
68135A	*FERRIS, VANESSA	DEF HELD @ WFO	JAILED	0	52	2	
E18624	*QUESADA, VICTOR	DEF HELD @ WFO	BOND	200	53	2	
E21533	*HERRERA, MARIA	DEF HELD @ WFO	BOND	200	54	2	
E14247	*LEE, JOSEPH	DEF HELD @ WFO	BOND	400	55	4	
73089	*KEIHN, SHALIA	DEF HELD @ WFO	BOND	300	56	3	
E14131	*JAMES, MONAQUE	DEF HELD @ WFO	JAILED	0	57	1	
E21348	*RAMOS, GILBERTO	DEF HELD @ WFO	BOND	300	58	3	
E21873	*HERNANDEZ, CYNTHIA	DEF HELD @ WFO	BOND	200	59	2	
E15518	*BURLESON, FRED	DEF HELD @ WFO	FINE	233	60	1	
73145	*BROADNAX, TYSON	DEF HELD @ WFO	BOND	200	61	1	
E28008	*CARDENAS, JOSE	DEF HELD @ WFO	BOND	400	62	4	
E20609	*MORAGNE, ZHAQUAE	DEF HELD @ WFO	BOND	400	63	4	
E15572	*GOGGINS, RACHEL	DEF HELD @ WFO	BOND	200	64	2	
E21842	GUILLORY, MICHAEL	DEF HELD @ WFO	JAILED	0	65	5	
73511	*MARTINEZ, MARCO	DEF HELD @ WFO	BOND	400	66	4	
E27498	JOSEPH, ANIKA	DEF CONTACTED, CAME IN	BOND	200	67	2	
E21745	CRUMP, JOSHUA	DEF CONTACTED, CAME IN	FINE	341.04	68	3	
E27589	RODRIGUEZ, ROGER	DEF CONTACTED, CAME IN	FINE	264	69	2	

72934	GONZALEZ, JANET	DEF CONTACTED, CAME IN	FINE	409	70	1
55386	HARDAWAY, CALVIN	DEF CONTACTED, CAME IN	FINE	110.5	71	1
E21199	PINE, VICTORIA	DEF CONTACTED, CAME IN	BOND	200	72	2
67807	ELIZARDO, SANTIAGO	DEF CONTACTED, CAME IN	FINE	273	73	1
E16654	HERTELL, SARAH	DEF CONTACTED, CAME IN	BOND	300	74	3
E27442	IASSO, MARIA	DEF CONTACTED, CAME IN	BOND	200	75	2
E22413	MONTOYA, DANNY	DEF CONTACTED, CAME IN	FINE	253	76	1
66979A	STEVENS, BONNIE	DEF CONTACTED, CAME IN	FINE	151	77	1
0.00442	BERGH, JUSTIN	DEF CONTACTED, CAME IN	FINE	209.3	78	1
E12498	JACKSON, HANNAH	DEF FAN, CAME IN	FINE	183.17	79	1
E21055	ACUNA, ERIKA	DEF CONTACTED, CAME IN	BOND	300	80	3
70056A	CONTRERAS, GILBERT	DEF CONTACTED, CAME IN	FINE	226.67	81	1
73274	MILLER, CRYSTAL	DEF CONTACTED, CAME IN	BOND	400	82	4
E21533	HERRERA, MARIA	DEF CONTACTED, CAME IN	BOND	200	83	2
E26202	BRIENO, MONICA	DEF CONTACTED, CAME IN	FINE	507	84	2
				26,300.25		222
CASES WORKED	TOTAL ARREST	TOTAL JAILED				
85/222	43	5				
JULY 2ND QUARTER	4/30/2013(14910)	5/31/2013(14562)	6/30/2013(19557)			
CURRENT YEAR	21,571.01	21,596.97	26,300.25			
1ST QTR	46,474.25					
2ND QTR	96,936.06					
3RD QTR	69,468.23					
4TH QTR						
TOTAL \$\$\$ 2013	212,878.53					



Building Services/Health/Post Office Reports for the month of June 2013

Highlights

Alarm Permits:

1. Continued updating alarm permit accounts.

Building Permit Highlights for the Month of May:

1. Commercial Remodel permit was to NEISD for the relocation of 6 portable buildings.
2. Commercial Remodel permit issued Shade Cover & Fabric Covers for the new installation of shade covers over existing playground equipment.
3. Commercial Remodel permit was issued to Metropolitan for the next phase of interior remodel on the fitness center at Rackspace.
4. Two fire sprinkler permits were issued for improvements to existing systems at Rackspace.
5. Fire sprinkler system was issued for work at New Creation Fellowship.

Goals

1. Continue issuing building permits, performing inspections and registering contractors through the Building Software system through InCode
2. Follow up and updating expired Business registrations, Food Permits and Certificate of Occupancy if not on file.

Summary

A total of 67 permits were issued for the month with permit fees totaling \$22,740.25; for the month of June: 88 inspections performed 67 inspections for the month.

Health Report – See Attached Documents.

Post Office – June total sales: \$58,448.84; this includes all postage and money orders.

PMB.
am

Building Services/Health/Post Office Reports for the month of June 2013

Respectfully submitted to City Council, through the City Manager.

SIGNATURE Heather Weidenbach

Date: 7/11/13

Heather Weidenbach, Asst. City Secretary/PSM/HR

Please contact me with any questions concerning this report @55-0022 ext. 2200
This reporting is required by the City of Windcrest Charter § 6.02.3(f).

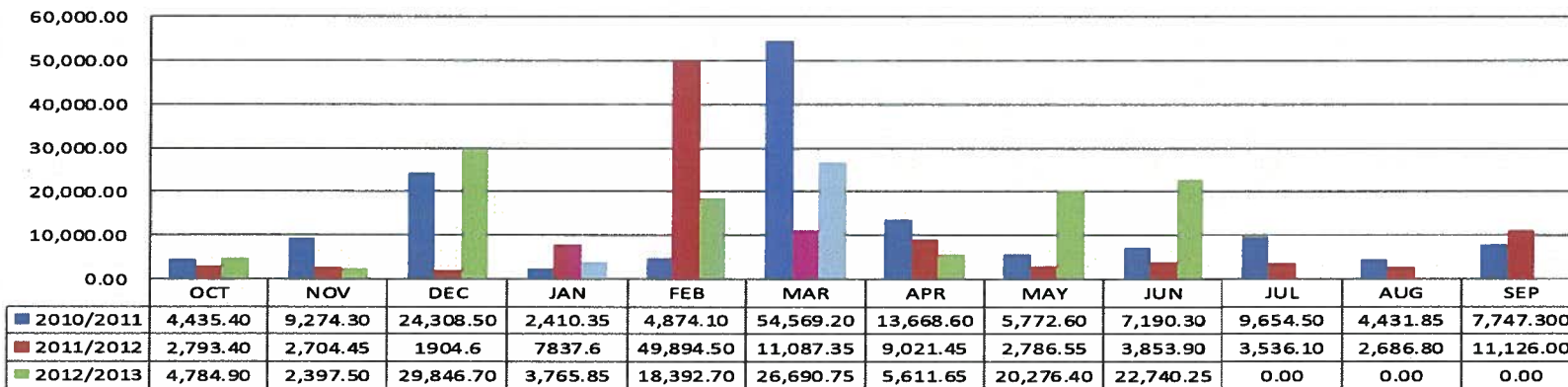
PERMIT APPLICATIONS DOLLARS

YEAR	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	YTD
2010/2011	4,435.40	9,274.30	24,308.50	2,410.35	4,874.10	54,569.20	13,668.60	5,772.60	7,190.30	9,654.50	4,431.85	7,747.300	148,237.00
2011/2012	2,793.40	2,704.45	1904.6	7837.6	49,894.50	11,087.35	9,021.45	2,786.55	3,853.90	3,536.10	2,686.80	11,126.00	109,232.70
2012/2013	4,784.90	2,397.50	29,846.70	3,765.85	18,392.70	26,690.75	5,611.65	20,276.40	22,740.25	0.00	0.00	0.00	134,506.70

MONTHLY TOTALS BY PERMIT FY 2012/2013

	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	
MECHANICAL	1,020.00	431.00	2,537.00	870.00	3,750.00	830.00	2,080.00	780.00	1,800.00				
PLUMBING	915.00	520.00	325.00	930.00	515.00	475.00	650.00	675.00	430.00				
ELECTRICAL	1,087.40	540.00	521.70	602.35	460.90	504.65	419.05	465.50	412.95				
REMODEL	236.00	50.00	10.00	10.00	35.00	50.00	30.00	50.00	30.00				
COMMERCIAL	0.00	0.00	0.00	0.00	0.00	18,972.00	0.00	0.00	0.00				
COMMERCIAL	0.00	0.00	24,900.00	764.50	7,174.50	3,693.50	0.00	13,246.00	17,877.00				
SIGNS	0.00	0.00	0.00	474.00	367.00	711.00	1,137.00	95.00	141.00				
POOLS	10.00	10.00	0.00	0.00	0.00	0.00	0.00	0.00	5.00				
FENCE	5.00	20.00	0.00	5.00	0.00	5.00	111.00	172.50	25.00				
IRRIGATION	0.00	0.00	0.00	0.00	83.30	203.60	130.60	197.90	106.30				
ROOF	130.00	20.00	10.00	10.00	40.00	15.00	25.00	30.00	20.00				
Roof - Com	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00				
SPRINKLER	306.50	306.50	1,218.00	0.00	843.00	231.00	729.00	0.00	1,743.00				
NEW RESIDE	0.00	0.00	0.00	0.00	5,124.00	0.00	0.00	4,339.50	0.00				
RE INSP FEE	675.00	0.00	225.00	0.00	0.00	0.00	300.00	225.00	150.00				
UTILITY	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00				
CERT OF OC	400.00	500.00	100.00	100.00	0.00	0.00	0.00	0.00	0.00				
	4,784.90	2,397.50	29,846.70	3,765.85	18,392.70	26,690.75	5,611.65	20,276.40	22,740.25	0.00	0.00	0.00	

**Total Dollars of Building Permits Issued
FY 2012-2013 YTD = \$133,506.25**



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**CITY OF WINDCREST
DEPARTMENT OF HEALTH
NARRATIVE REPORT
June 2013**

1. *Benny's Tacos:* Food preparation line temperatures range from 55-80F. Repeat discrepancy. The walk in cooler air temperature was 50F. Food handler training is not current. Repeat item. Reinspection found Food temperatures much improved. Line items are to be rotated every two hours. Items for the line should be pre-cooled before placing on the line. A final notice for food handler training was given. 10 employees have been scheduled for the June class.

2. *China Rose:* The floor tiles in the kitchen have not been repaired/replaced. Cleaning is needed around the door thresholds in the kitchen area. The stoves have been cleaned on the interior surfaces to remove grease. The dishwashing machine is not sanitizing properly. Follow up found the machine operating correctly.

3. *Pho Hai An:* Cloth towels are being used to cover food items in the walk in cooler. Plastic wrap or a container cover must be used to protect the food items. Hair restraints are required when working in the food preparation area. A back flow preventor is needed on the incoming water line of the ice machine.

4. Fishland Fish Market: Disposable single service plastic gloves are not to be reused. Repeat Discrepancy.

5. Thai Chalurn: A large piece of cardboard was placed between the exhaust filters and the hood itself to reduce vibrations. The cardboard was saturated with grease. The cardboard is to be removed and a more permanent solution to the found.

6. Pizza Hut: Follow up inspection. The Food Establishment Permit cannot be found. Repeat item. The salad bar temperature was found at 46F. Will reinspect.

7. Bill Miller BBQ: Personnel (including the on-duty manager) did not know how to determine the ppm of chlorine required for sanitizing dishes and utensils. On site training and the use of test strips was reviewed.

8. China Harbor: Follow up inspection. Several new refrigeration units were obtained for the food preparation line. Temperatures ranged from 34-38F. The line stoves need cleaning to remove grease and food residue. Knives had been placed in a bucket of water. Some of the kitchen tiles are broken and many need re-grouting. The dishwashing machine was sanitizing properly. Will continue to monitor this facility closely.

9. Rackspace Mobile Units:

Six mobile units were issued the new windshield permit stickers. All units will be issued these permits. All units are having difficulty maintaining cold temperature of 41F or less. Steps are to be taken to correct this issue.

10. Little Jamaica: This was a change in ownership inspection. Hot line temperatures were less than 135F. The cutting board on the line had been partially cut and was not sanitary. Several cooking pots in the back room needed cleaning. Food handler training is not current. A reinspection will be conducted in 10 days to determine approval.

FOOD HANDLER SANITATION TRAINING: No food handler training class was held in June.

Robert Colunga WEDC Executive Director(Interim)

WEDC Report for Month of June, 2013

1. Development issues with the 111 acres to ensure we have as much commercial utilization as possible and if at all possible no multi-family and to work with local governmental agencies and state agencies to ensure success of the development.
2. Working on completing the Racker Road project and to ensure that all request of the WEDC board are being met as to the completion and working with Rackspace to ensure that all aspects of our involvement in the Rackspace Campus are completed.
3. Working with TX DOT on road issues and on the IH35 expansion scheduled for later 2013
4. Working with the City of San Antonio on sync issues with Walzem Road and Racker Road as they are contracted by TX DOT for synchronization and maintenance and working with them and the City of Windcrest to create a contract for future maintenance of the City of Windcrest Street lights.
5. Working with Mr, Ferrara owner of the Dunkin Donuts/Baskin Robbins and assisting them whenever possible to ensure utilities and permits are completed as quickly as possible. Scheduled soft opening for the first part of July and grand opening at the end of July.
6. Working with the City of San Antonio and Bexar County on changing the Annexation Agreement to make it more acceptable financially to support development and the maintenance of the annexed areas. Working with the San Antonio City Council and Bexar County Commissioners on a change in areas that are applicable
7. Working with the City of San Antonio to clean up boundary issues which are a hindrance to future development both on the 111 acres and on lots along the IH35 access road.
8. Working with our Governor, Lt. Governor, Speaker of the House, elected and newly elected legislative officials to ensure we give the city the best opportunity to have funds allocated to our areas of concern, real and desire such as but not limited to Parks, Water, IH 35corridor, etc.
9. Assist the City of Windcrest on housing developments such as multi-use and multi-family developments but limited to, in the City of Windcrest as most of this is outside the scope of the WEDC but has a direct effect on business development and quality of life.
10. Working with Katye Brought on the July 25th launch of the GoWindcrest.com DevelopWindcrest.com & the WindcrestWindfall Application to be held at Rackspace.
11. Working with the MPO, Alamo RMA, NEP, ACCOG, CPS, SAWS, TX DOT on projects that effect our Cities development and growth and working with again with our legislators in Austin to ensure that our needs our presented and have a voice. Also work with our City Boards when needed to assist in Government Relations, i.e. Parks and Rec, Zoning, etc.
12. Work hands on with the Mayor and City Manager on the Rackspace development of the employee initiative program to relocate Rackspace employees to the City of Windcrest and work with them to ensure we are able to address the concerns and desires of these prospective citizens who also happened to be employed at Rackspace. Work with SABOR(San Antonio Board of Realtors) and

other related groups to promote the city and our improvements, and ensure they are educated in our development, incentives, events and programs

13. Working with governing bodies to ensure that the City of Windcrest has an involvement in boards or committees that have a direct effect on our City.
14. Create and Develop a strategic marketing plan for the City, WEDC and other governing boards that coincides with what the City Council, WEDC Board and other boards envision for the short and long term goals with Katye Brought. This would entail a schedule of events for the year with planning and committees, looking at events for educations, business development, community, governmental, etc.
15. Working on several projects concerning the 111 acres for development as well as several locations on IH35 access and around the Home Depot area.
16. Working with Developer, City of San Antonio on boundary issues concerning development of property in the city of Windcrest.
17. Working with the Planning and Zoning on workshops and assisting them in their duties.



WINDCREST

TEXAS

Public Affairs/PR/Marketing/Event Specialist Report for the month of June 2013

Highlights

1. Work on Good Morning Windcrest emails
2. Set up, coordinated and attended the San Antonio Sports Corporate Cup on Saturday, June 1 from 6:30-1:30pm at the University of the Incarnate Word
3. Attended Launch Party meeting at Rackspace with Mayor Baxter and Robert Colunga on Monday, June 3 at 10am
4. Met with Roosevelt Parent Mr. Munoz on aiding the Lacrosse club and women's basketball team with a fundraiser run on Tuesday, June 4th at 11am
5. Complete purchase orders associated with Corporate Cup
6. Updated the slide show outside of the post office with lost and found animals on Council Member Pam Dodson's request
7. Met with Col. Cooper regarding the American Legion's involvement in the July 4th Parade and Celebration on Wednesday, June 5 at 10:30am
8. Newsletter meeting on Wednesday, June 5 at 6pm
9. Met with Sean Bowlin with the Local magazine for an interview with Mayor Baxter on Thursday, June 6 at 10am
10. Met with Walter Williams with Arms of Hope to run through ideas and to reconnect him with Rackspace on Thursday, June 6 at noon
11. Meeting at Rackspace on Traffic Control with City Manager Rafael Castillo and Robert Colunga on Thursday, June 6 at 3pm
12. Reserved and ordered a dunking booth for July 4th Parade and Celebration
13. Picked up Light Up Award plaque from Windcrest Trophy and delivered to resident on June 10th
14. Met with Robert Colunga on Launch Party preparations on Tuesday, June 11 at 1pm
15. Prepared for evaluation by completing self-evaluation, five goals from this year and five future goals
16. Met with Rafael Castillo on June 13 at 9:30am for evaluation
17. Attended San Antonio Business Journal Mixer on Thursday, June 13 at 5:30-7:30pm
18. Attended Citizen's Patrol July 4th Meeting on Friday June 14th at 1:30pm
19. Helped Robert Colunga design July 4th/Launch Party mailer and sent it off to Alamo Mailer to be mailed first week in July
20. Met with Brian Schmidt on Light Up 5k on Monday June 17 at 10am
21. Council Meeting Run Thru on Monday June 17 at 11am
22. Attended Regular City Council Meeting on Monday, June 17 at 5:15pm
23. Worked on site plan for the July 4th parade and celebration and to do lists for the departments
24. Met with Mr. Munoz, Dale Clark and Tom Garcia on the Roosevelt Fun Run on Tuesday June 18 at 10am
25. Updated City Calendars
26. Updated The Herald with City Events
27. Set up new Intern, Nate Ralph, with Launch party stuff on Wednesday, June 19 From noon-2pm
28. Met with Officer Fackelman on the Northeast Municipal Courts Warrant Round-Up on Wednesday, June 19 at 3:30pm
29. Wrote and sent out press release for Warrant Round-Up

30. Worked with Rafael Castillo, Sarah Mangham and Robert Colunga to fact check Local article on post Ronnie Cain era
31. Met with Department Heads to review July 4th on Thursday, June 20 at 2pm
32. Launch Party Meeting with Robert Colunga on Thursday, June 20 at 3pm at Rackspace
33. Met with Sarah Mangham and Rafael Castillo on Apple Pies for July 4th on June 20 at 4:30
34. Design Launch Party Shirts, July 4th shirts and Newsletter committee shirts with Robert Colunga and sent them to be done on Friday, June 20
35. Set up new intern Sean Paul to complete Launch party stuff on Monday, June 24 from 9-noon
36. Set up Intern Nate Ralph from noon-2p on Monday, June 24, 2013
37. Ordered July 4th yard signs
38. Designed and ordered ad for The Herald for July 4th
39. Worked with Jeff Flinn at the Herald on July 4th article
40. Worked on finalizations of the Go Windcrest Website
41. Researched and ordered portable restrooms for the July 4th parade & celebration
42. Continued to reach out to prospective parade participants
43. Meeting with Sarah Mangham and Rafael Castillo on Thursday, July 20 at 4:30pm on July 4th
44. Designed and ordered July 4th t-shirts
45. Designed and ordered newsletter committee t-shirts
46. Helped Darlene for Good Karma Cupcakes get food permit for selling food at the July 4th Parade and Celebration
47. Put up 50 yard signs around City of Windcrest on Tuesday, July 25
48. July 4th meeting on Tuesday, July 25 at 11am with PW, Fire, Police
49. Designed flyers for the houses on the July 4th Parade route for Fire to pass out
50. Ordered flowers for Council Member Pam Dodson's mother in law
51. Sent reminder email to Department heads and council on August newsletter articles
52. Update slide show for post office hallway

Goals

1. Continue training/education in PR by attending PRSA seminars and webinars.
2. Keep up with organization of City Events by keeping detailed calendars.
3. Keep City website updated by working with Natalia and Marlene.
4. Begin preliminary Light Up 2013 plans
5. Maintain Go Windcrest

Respectfully submitted to City Council, through the City Manager.

Katye Brought

July 15, 2013

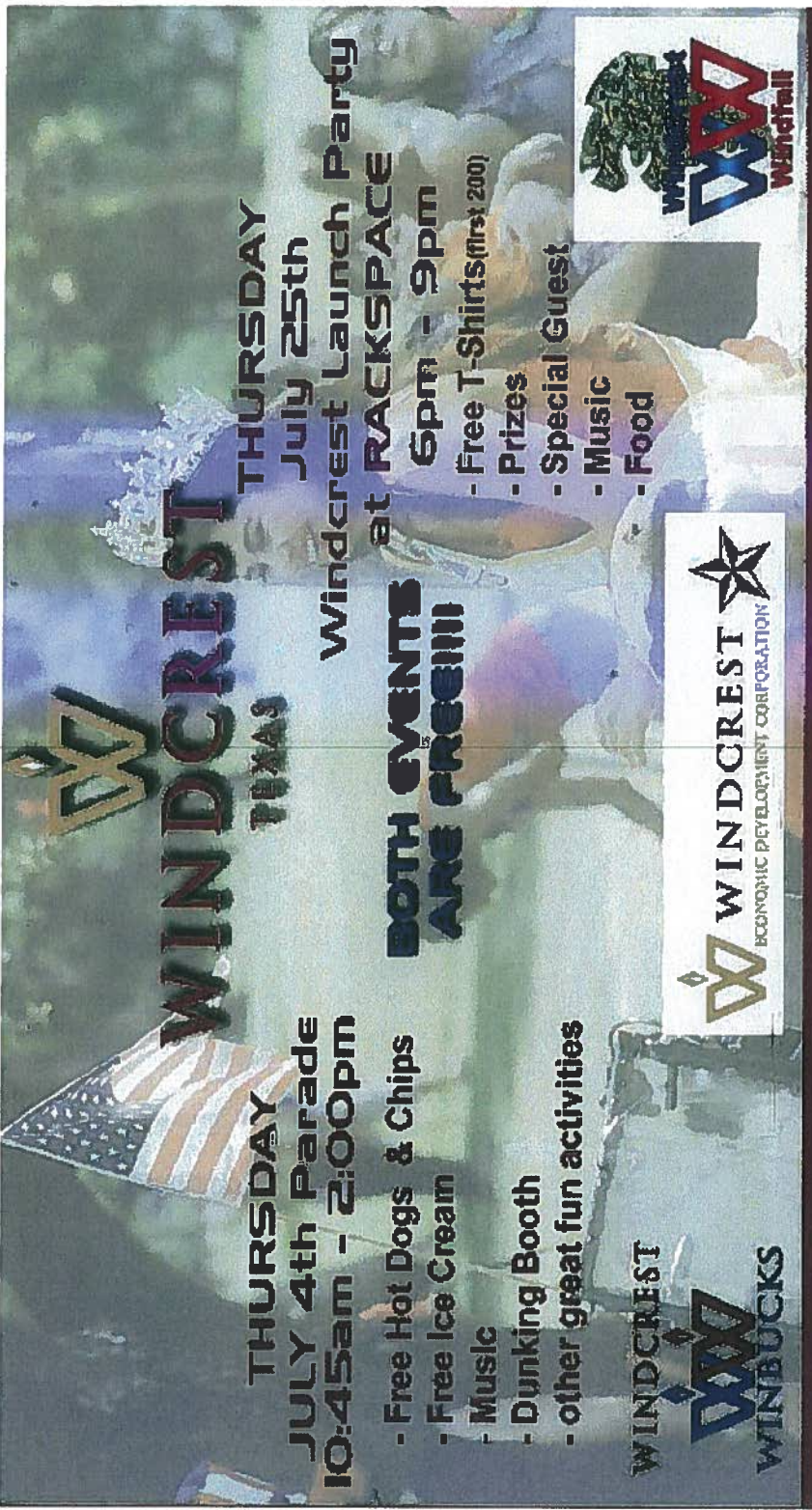
SIGNATURE

DATE

Katye Brought, Marketing, PR, Public Affairs and Event Coordinating Director

Please contact me with any questions concerning this report 655-0022

This reporting is required by the City of Windcrest Charter § 5.02.3(h).





WINDCREST

TEXAS

THURSDAY
JULY 4th Parade
10:45am - 2:00pm

- Free Hot Dogs & Chips
- Free Ice Cream
- Music
- Dunking Booth
- other great fun activities



WINDCREST
WINBUCKS

BOTH EVENTS
ARE FREE!!!

THURSDAY
July 25th
Windcrest Launch Party
at RACKSPACE

6pm - 9pm

- Free T-Shirts (first 200)
- Prizes
- Special Guest
- Music
- Food



WINDCREST
 ECONOMIC DEVELOPMENT CORPORATION



WINDCREST
WINDFALL

WWW.CI.WINDCREST.TX.US

CC301 - SAT 4172 - 7560 N. IH 35 San Antonio, TX 2013-06-



SAT 4172 I-35 @ Eisenhower SF

CC483 - SAT-4173 - 7602 N. IH-35 N/F - San Antonio, TX



SAT 4173

 Clear Channel Outdoor



Roadway Improvement Projects - Package #1

- Windgarden Circle
- Zephyr Drive
- Winsong Drive
- Richfield Street
- Richfield Drive
- Weatherly Drive
- Bronzeglo Drive
- Hidden Hollow
- Brook Falls
- Meadow Grove

- Construction Bids were due and opened on Friday, June 14, 2013
- On July 1, 2013, AJ Commercial Services was issued Notice of Award for Construction
- A pre-construction meeting and Notice to Proceed is scheduled for July 11, 2013
- Construction is anticipated during July and August this summer

[illegible]

- Procurement Phase
- Design Phase
- Construction Phase

City of Windcrest Major Roadway Capital Improvement Projects Map**Major Roadway Design Packages**

- Package 1 (Minor Repair)
- Package 2 (Major Repair)
- Package 3 (Minor Repair)
- Package 4 (Major Repair)
- Individual Project
- Windcrest City Limits

PROJECT HIGHLIGHTS**Roadway Improvement Projects - Package #2**

The design and construction Package #2 is the second of four groupings of similar Roadway CIP projects comprised of complete roadway reconstruction projects, including reconstruction of curb ramps, driveway approaches, and sidewalks. As is shown on the map above in blue, portions or all of the following streets will be improved as part of Package #2:

- Northgap Dr & Northbend Dr.
- Moorside Drive (Fenway to Fawndale)
- Bluegrass Ln (Balfour to Fenwick)
- Hickory Hollow
- Pintail Pt
- Cattail Crk
- Teal Way
- Shady Brook

The following activities have occurred or are anticipated for Package #2:

- The detailed engineering design is underway, having begun the last week of April, 2013
- All survey and geotechnical engineering is complete
- The Roadway Committee received, reviewed and approved the 30% Design submittal from IDS Engineering on June 4, 2013
- Construction is anticipated from October 2013 through December 2013
- Construction activities will be coordinated to so as not to interfere with Windcrest Light-Up activities

Project Photos: Point Repairs



LOOKING FORWARD

Roadway Improvement Projects - Package #3

The design and construction Package #3 is a grouping of similar Roadway CIP projects comprised of street improvements ranging from extensive crack repair and slurry seals all the way to mill and overlays. As with Package #1, the mill and overlay projects will include point base repair, localized leveling, and some curb replacement. As is shown in orange on the map above, portions or all of the following streets will be improved as part of Package #3:

- Windcrest Dr at Windsong
- Crosswind Dr (Fourwinds to Galewind)
- Fenwick Dr.
- Candleglo (Midcrown to Golfcrest)
- Winfield Blvd / Winfield Cir
- Waxwing Cir
- Waxwing Dr
- Fawndale Ln. (west end to Parkcrest)

The following activities have occurred or are anticipated for Package #3:

- All survey and geotechnical engineering is complete
- The detailed engineering design is planned to begin mid-August, 2013
- Engineering design and contractor procurement is anticipated to take approximately 4 months to complete
- Construction is anticipated from mid-December 2013 through February 2014
- Construction activities will be coordinated to so as not to interfere with Windcrest Light-Up activities

Roadway Improvement Projects - Package #4

The design and construction Package #4 is a grouping of similar Roadway CIP projects comprised of complete roadway reconstruction projects, including reconstruction of curb ramps, driveway approaches, and sidewalks. As is shown in purple on the map above, portions or all of the following streets will be improved as part of Package #4:

- Parkcrest Dr at Walzem
- Midcrown Dr
- Sunhaven Dr
- Walter Raleigh

The following activities have occurred or are anticipated for Package #4:

- All survey and geotechnical engineering is complete
- The detailed engineering design is planned to begin mid-October, 2013
- Engineering design and contractor procurement is anticipated to take approximately 8 months to complete
 - ⇒ The primary reason for the longer design time is that coordination is required with TxDOT for the roads that intersect Walzem Rd, which is owned by TxDOT
- Construction is anticipated from June 2014 through November 2014
- Construction activities will be coordinated with the North Side ISD so as to compliment and not to interfere with Windcrest Elementary school and construction activities.

Project Photos: Point Repairs



COMPLETED PROJECTS

Citywide Pavement Point Repairs

This project began in October, the start of FY 12-13, with engineering and project management provided by **Young Professional Resources (YPR)** of Windcrest. This project is now complete. This project involved pavement repairs that require some level of engineering prior to receiving bids from pavement contractors. During the month of April and May:

- All work under the original contract was completed.
- All additional repair work approved by the City in March was completed on May 10, 2013.

Images to the left represent the type of work that was performed for the additional repairs. For this project, repairs have been completed across the City in the following locations:

- 417 Winfield Dr.
- Cleardrift - Between Windcrest & Faircrest
- 5638 Cleardrift
- 429 Cloudmont Dr.
- 409 Cloudmont Dr.
- 302 Cloudmont Dr.
- Intersection Windsor Hill & Fourwinds Dr.
- Intersection of Windfield Dr. & Windway
- 506 Fenwick Dr.
- 605 Fenwick Dr.
- 522 Fenway Lane
- Fenway Between Sunhaven & Walzem
- 705 Fawndale Lane
- 5918 Bayou Bend
- 601 Candleglo Dr.
- 505 Candleglo Dr.
- 709 Windfield Circle
- Intersection Windfield & Rocklyn Lane
- 725 Windrock Dr.
- 514 Crestway Dr.
- 525 Crestway Dr.
- 538 Crestway Dr.
- 546 Crestway Dr.
- 621 Crestway Dr.
- 613 Crestway Dr.
- 1905 Marco Polo
- 1908 Marco Polo
- 1917 Marco Polo
- 1925 Marco Polo
- 442 Faircrest Dr.
- 462 Faircrest Dr.
- 6438 Vista Butte
- 1924 Ponce De Leon
- 1914 Francis Drake
- 1901 Francis Drake
- 1310 James Cook
- 6326 Cypress Creek
- 6315 Cypress Creek
- 6303 Mallard Point
- 8406 Willow Cross
- 8402 Willow Cross
- 6431 Vista Butte
- 6415 Vista Butte
- 6315 Lakewood Park
- 6115 Brook Falls
- 6107 Brook Falls
- Bayou Bend at Brook Falls
- Meadow Grove
- 6003 Crescent Falls

Project Photos: Parkcrest Drive



Parkcrest Drive – North of Walzem to Candleglo

This project began in October 2012, with engineering and project management provided by **Raba Kistner** and subconsultant M&S Engineering. Parkcrest Drive was closed for one week from Walzem Road to Candleglo for the improvements. The project was completed on schedule on March 28, 2013. Progress photos can be seen to the left.

The roadway improvements consisted of street restoration involving milling and removing existing asphalt pavement and installing a new asphalt surface. The limits of the project were Walzem Rd to the alleyway north of Balfour. The work also included the repair of existing base material and an application of a prime and tack coat. This project also involved a topographic survey, geotechnical engineering with pavement cores and testing, and design documents prior to receiving competitive bids from roadway contractors.

Emergency Pavement Point Repairs

Maintaining the City's existing roadways is a key goal of the Roadway CIP. After the severe rains of September, the City initiated Emergency Pavement Point Repairs in October 2012 which was completed in December 2012. Engineering and project management was provided by **Young Professional Resources (YPR)** of Windcrest. This project targeted pavement areas that, if not corrected quickly, would lead to more extensive and expensive repairs later. Pictures to the left highlight steps in the process.

ABOUT THE WINDCREST ROADWAY CAPITAL IMPROVEMENT PROGRAM

The City of Windcrest has experienced significant pavement distress on roadways across the City as a result of the recent record drought conditions. The drought and recent rains have activated the severe shrink-swell behavior of the soils on which the City's roadways are built.

To enhance the quality of life for City residents and improve as many lane miles of distressed pavements as funding allows, the City has begun a prioritized, multi-year Roadway Capital Improvement Program (CIP). This is the first such program ever initiated by the City. The program aims to patch potholes and failed pavement sections, seal pavement cracks, resurface pavements, reconstruct roadways, and repair sidewalks and drainage in some areas.

The City has committed to a total CIP budget of \$3.5M, with plans to spend approximately \$1.7M this fiscal year, including planning, design, and construction. The CIP will be funded by cash saved by the City. As part of the Roadway CIP, the City has selected **Raba Kistner, Inc.** of San Antonio to support City staff in the management and oversight of the program.

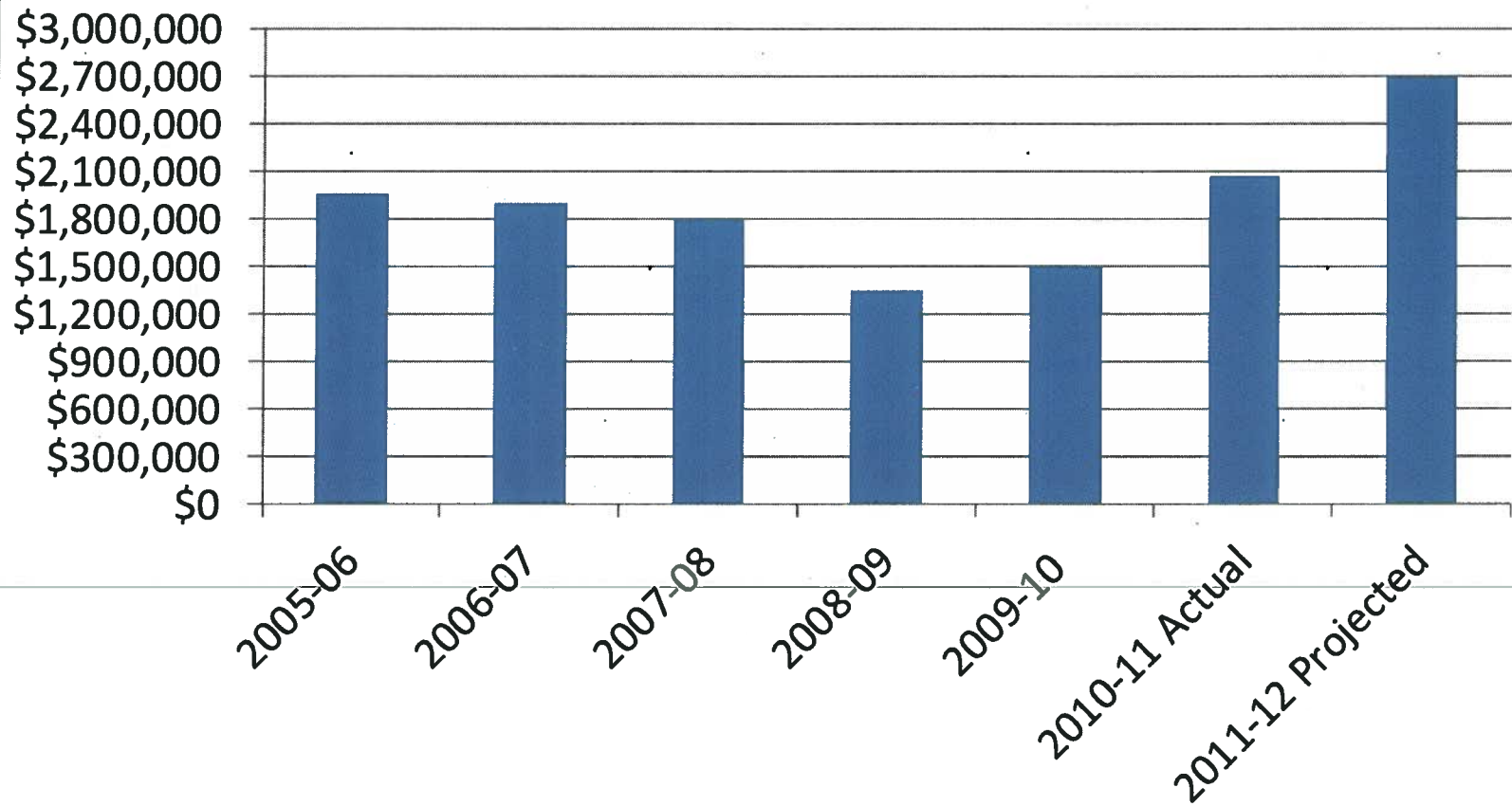




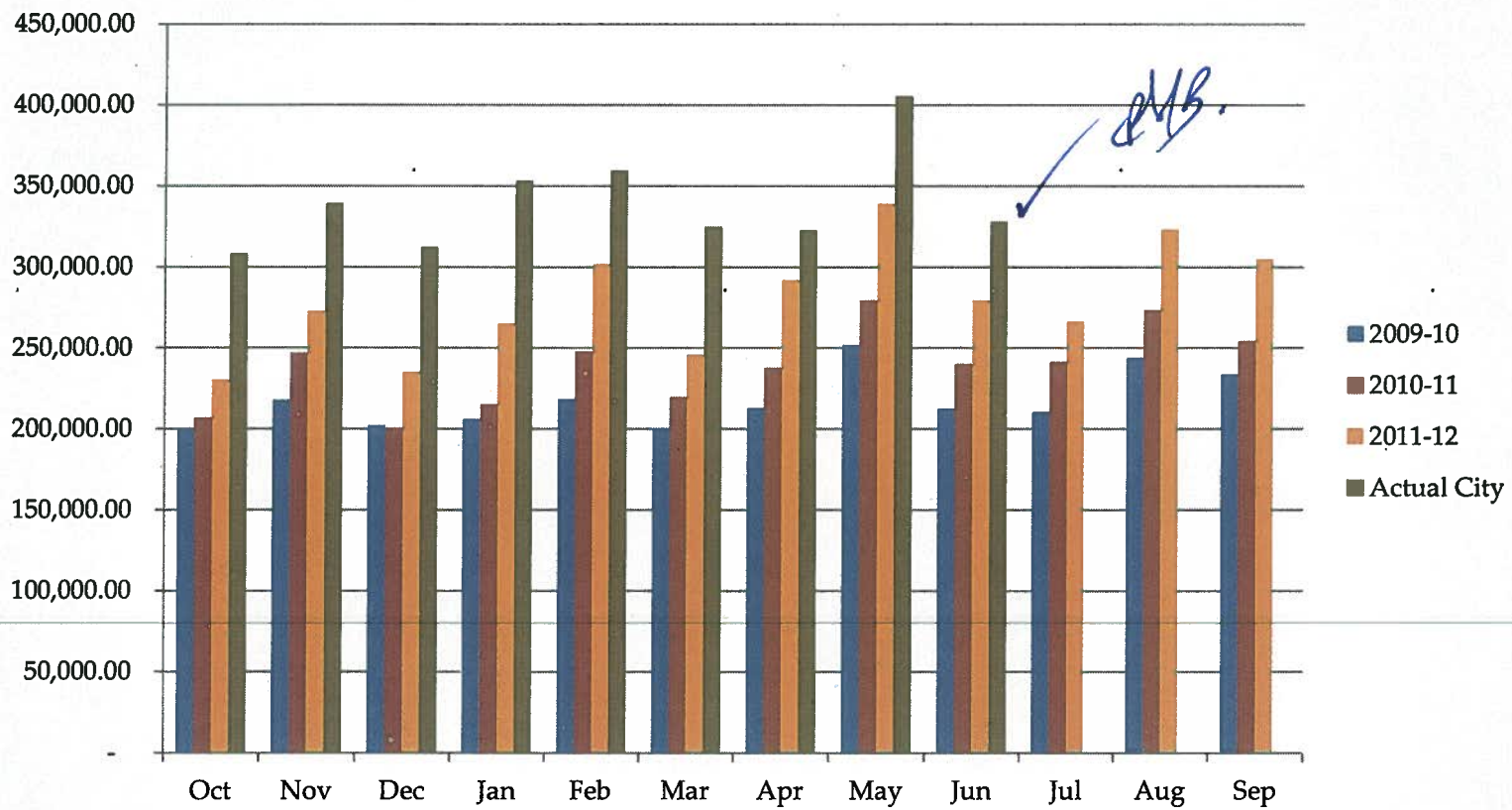
Monthly Finance Report
June 2013

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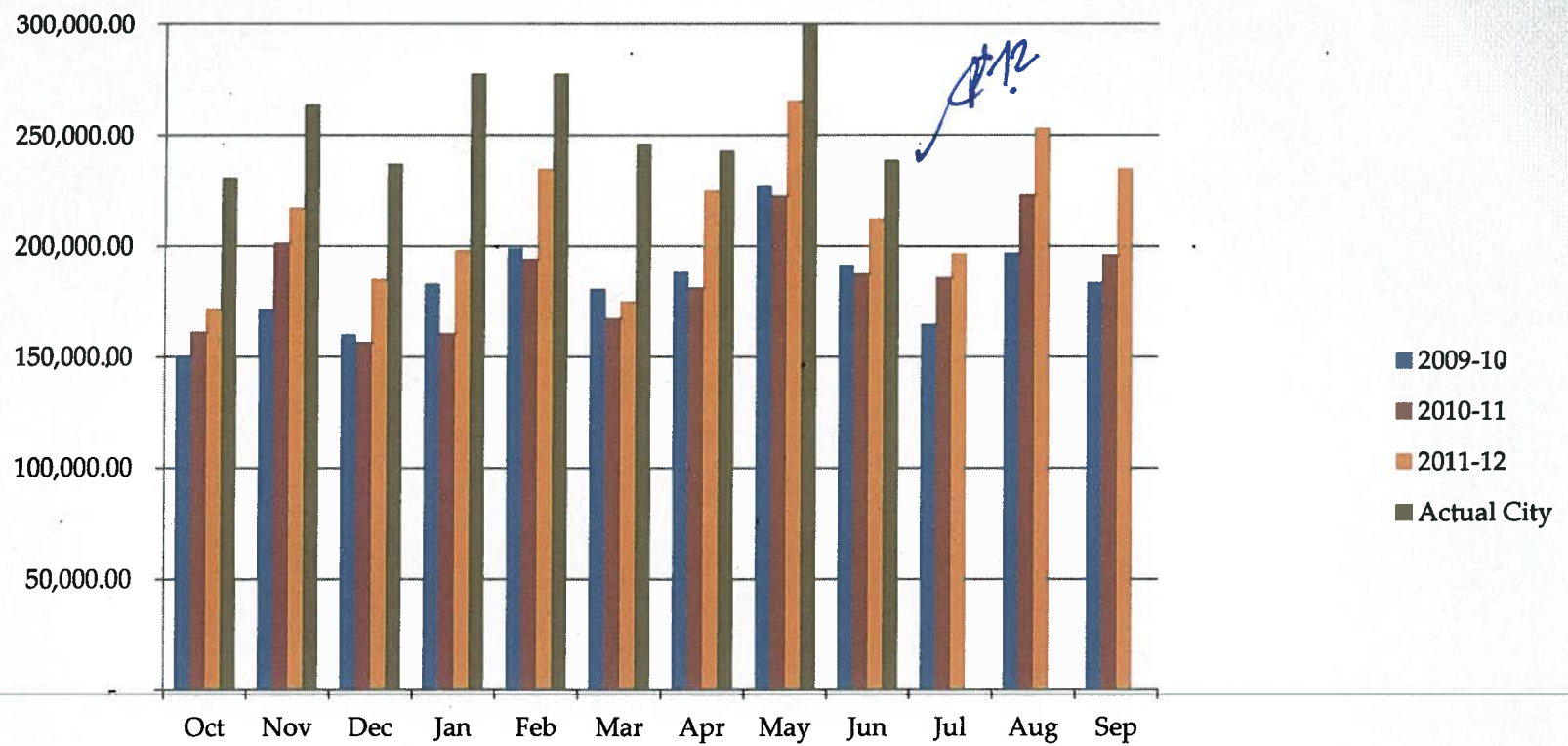
Fund Balance



Monthly Finance Report
October 2012

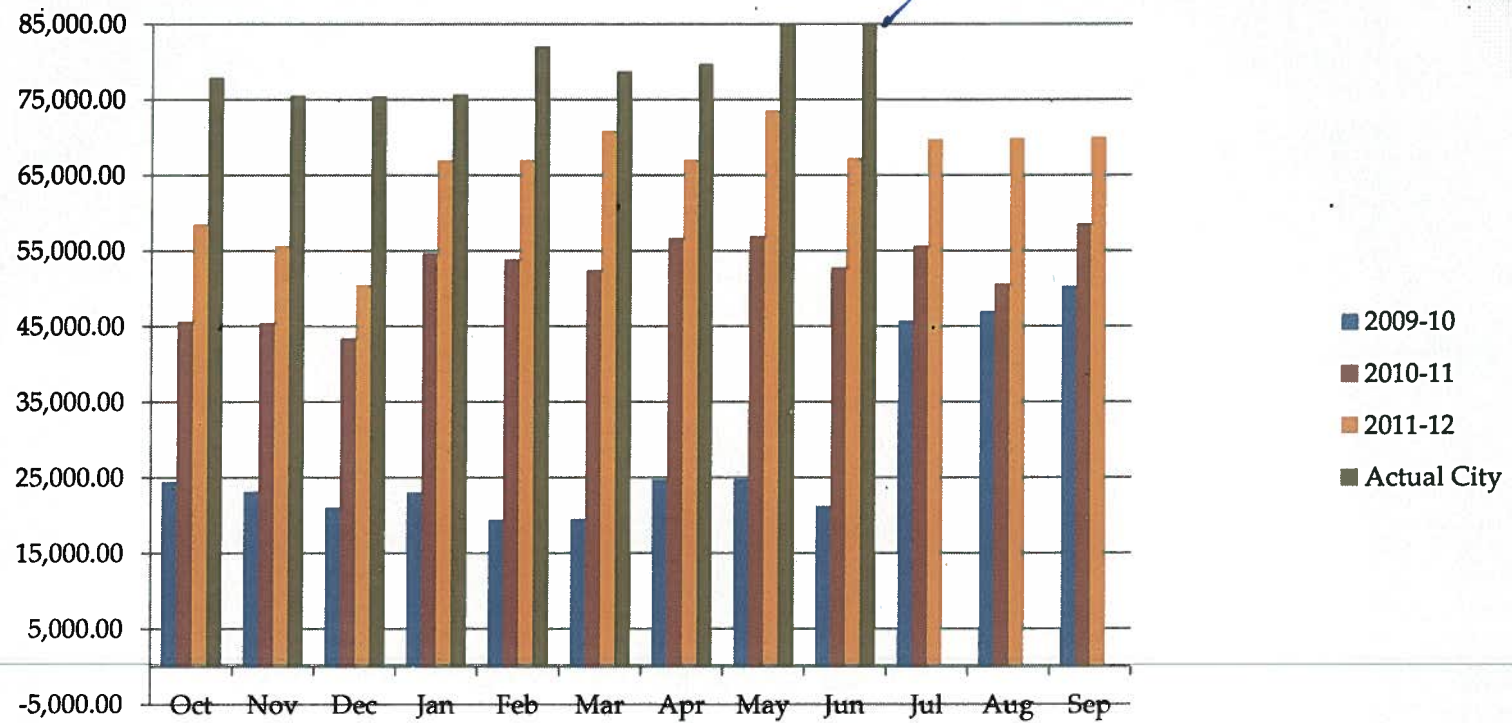


City of Windcrest Total Sales Tax



City of Windcrest

Sales Tax less SA Annexation



City of Windcrest

Windcrest's Portion of SA Annexation

<u>Fund</u>	<u>YTD Revenues</u>	<u>YTD Expenditures</u>	<u>Current Cash Balance</u>
General	\$ 4,050,459.35	\$ 3,471,432.34	\$ 2,521,914.13 ✓
Garbage	753,100.83	651,666.81	209,253.15
Friends to Animal Control	4,872.48	1,936.82	1,951.56
Asset Seizure - Federal	0.00	0.00	346.84
County Fire Contribution	7,026.19	6,982.13	13,706.07
School Crossing Guard	4,248.12	369.25	41,178.80
Police Donations	350.44	172.43	6,468.83
Asset Seizure - State	0.52	3,367.64	6,633.27
Police Education Training	0.71	1,721.00	10,458.14
Roosevelt Scholarship	0.27	0.00	4,092.46
Economic Development Corp	267,553.31	1168,233.11	1,199,143.26 ✓
Court Technology	10,712.77	3,891.63	35,961.87
Court Building Security	8,034.37	0.00	23,856.50
Hotel / Motel Tax	108,598.19	95,769.26	139,012.14
Debt Service	321,921.07	356,584.50	30,790.96
WCCPD	430,493.00	503,462.06	181,520.59
Capital Projects - Streets	202,739.29	579,780.24	458,471.06
Pooled Cash			<u>611,414</u>
<u>Total Cash</u>			<u>\$ 5,496,173.60</u>


 Cash!
 6

**Monthly Financial Report (MFR) as of
June 30, 2013**

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Treasurer's Report

Bank Account Summary

Sales Tax Graphs

 Total City of Windcrest Sales Tax

 City of Windcrest Sales Tax - SA Annexation

 Sales tax associated with the SA Annexation

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Garbage Fund:

 Balance Sheet, Financial Statement Summary and Financial Statement Summary

Economic Development Corporation:

 Balance Sheet, Financial Statement Summary and Financial Statement Summary

Hotel Motel Fund:

 Balance Sheet, Financial Statement Summary and Financial Statement Summary

Debt Service Fund:

 Balance Sheet, Financial Statement Summary and Financial Statement Summary

Windcrest Crime Control & Prevention District Fund:

 Balance Sheet, Financial Statement Summary and Financial Statement Summary

Capital Projects Street Fund:

 Balance Sheet, Financial Statement Summary and Financial Statement Summary

Summary of Total Assets in Non-Major Funds:

Asset Seizure Fund - Federal	\$	347
County Fire Contribution	\$	2,760
School Crossing Guard	\$	41,179
DARE	\$	-
Police Donations	\$	6,469
Asset Seizure Fund - State	\$	6,633
Police Education Training Fund	\$	10,458
Roosevelt Scholarship Funds	\$	4,092
Court Technology Fund	\$	35,962
Court Building Security Fund	\$	23,857

June 30, 2013

6/30/2013

Treasurer's Report to Council Members:

The following summary and attached report is the monthly financial report for June 2013. This report covers 75% of the current fiscal year. If you would like additional detail to support the report, it is available at the City Manager's office.

	Current Month	Prior Year	Current Y.T.D.	Prior Y.T.D.	Y.T.D. % to Budget
General Fund:					
Income	\$337,430	\$315,474	\$ 4,050,459.35	\$4,243,961	77.12% ✓
Expenditures	\$356,232	315,440	\$ 3,471,432.34	3,398,402	67.32% ✓
Net	(\$18,801)	\$35	\$ 579,027.01	\$845,559	
Garbage Fund:					
Income	33,881	\$28,401	753,101	\$751,396	86.30%
Expenditures	23,750	7,914	651,667	550,254	67.44%
Net	10,131	\$20,488	101,434	\$201,142	
Debt Service Fund:					
Income	\$ 0	\$ 6,541	\$ 321,921	\$ 331,033	90.28%
Transfers In		120,000	-	120,000	
Expenditures	-	-	476,585	476,592	0.00%
Net	\$ 0	\$ 126,541	\$ (154,663)	\$ (25,558)	
Capital Projects Fund:					
Income	\$32,104	\$30,322	\$202,739	\$244,848	52.99%
Expenditures	\$13,319	-	\$459,780	71,296	41.80%
Transfers Out		120,000		120,000	
Net	\$ 18,785	(89,678.30)	\$ (257,041)	196,144.34	
Total Funds:					
Income	\$ 403,415	\$380,738	\$ 5,328,221	\$5,571,238	
Expenditures	\$ 393,300	323,353	\$ 5,059,464	4,496,543	
Transfers In / (Out)	\$ -	-	\$ -	-	
Net All Funds	\$ 10,115	\$57,385	\$ 268,757	\$1,074,694	
Sales Tax Collections (Actual Received):					
Crime Control District	\$ 46,840	\$ 39,825	\$ 464,424	\$ 275,933	
EDC	\$ 46,855	\$ 39,925	\$ 436,372	\$ 279,932	
General Fund	\$ 187,419.40	\$ 159,699	\$ 1,745,487.16	\$ 1,119,729	
Ad Valorem Tax Offset	\$ 46,855	\$ 39,925	\$ 436,372	\$ 279,932	
For Street Maintenance	\$ 46,855	\$ 39,925	\$ 436,372	\$ 279,932	
Net Sales Tax	\$ 374,824	\$ 319,297	\$ 3,519,026	\$ 2,235,457	
Annexed Area to S.A.	\$ (89,453)	\$ (69,232)	\$ (576,037)	\$ (577,270)	

We recommend that this Treasurer's Report be approved.

Respectfully Submitted,

Sarah Mangham
Municipal Finance Officer

CITY OF WINDCREST FINANCE SUMMARY
For the Period Ending JUNE 30, 2013

	Account	Interest Rate
Frost Bank Accounts:		
Pooled Checking	\$ 611,414	0.01%
General Fund Money Market	\$ 1,298,923	0.01%
General Fund Development Escrow	\$ -	0.01%
General Fund Certificate of Deposit	\$ 25,000	0.23%
Garbage Fund Checking	\$ 71,921	0.01%
Garbage Fund Money Market	\$ 96,900	0.01%
Friends to Animal Control	\$ 1,952	0.01%
Debt Service Fund	\$ 30,791	0.01%
Capital Projects Street Fund	\$ 300,006	0.01%
Hotel/Motel Occupancy Tax Fund	\$ 139,012	0.01%
Windcrest Crime Control & Prevention Dist. Fund	\$ 181,521	0.01%
Economic Development Corporation	\$ 545,438	0.01%
Economic Development Corporation Escrow	\$ 653,705	0.01%
Asset Forfeiture/Seizure Savings (Federal)	\$ 347	0.01%
County Fire Contribution Savings	\$ 2,760	0.01%
School Crossing Guard Savings	\$ 41,179	0.01%
Dare Program Fund Savings	\$ -	0.01%
Police Donation Savings	\$ 6,469	0.01%
Asset Forfeiture/Seizure Savings (State)	\$ 6,633	0.01%
Police Education/Training Savings	\$ 10,458	0.01%
Roosevelt Scholarship Fund	\$ 4,092	0.01%
Municipal Court Technology Fund	\$ 35,962	0.01%
Municipal Court Building Security Fund	\$ 23,857	0.01%
Total - Frost National Bank	\$ 4,088,339	
INVESTMENTS:		
IBC Bank Escrow CD Account	\$ 203,873	0.60%
Texpool (breakout by fund on following page)	\$ 1,193,721	0.1590%
Texpool for Streets	\$ 10,240	0.1590%
Total TexPool	\$ 1,203,961	
TOTAL ALL FUNDS	\$ 5,496,173	

Texpool Breakout by Fund

Balance		
Fund #	Fund Name	6/30/2013
1	General Fund	994,118.13
2	Garbage	40,432.15
17	Debt Service	-
19	Capital Project Street	148,224.57
13	Economic Dev. Fund	-
5	County Fire Contribution	10,946.07
9	Asset Seizure Fund - State	-
	Total	1,193,720.92

01 -GENERAL FUND

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE
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ASSETS

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01-1102	CLAIM ON CASH	615,446.57
01-1105	SAVINGS	1,298,923.08
01-1110	PETTY CASH	1,200.00
01-1112	VISA CARDS-PETTY CASH	4,817.86
01-1120	CERT. OF DEPOSIT-RESTRICTED	25,000.00
01-1125	INVESTMENT/TEXPOOL	994,118.13
01-1127	IBC BANK ESCROW	203,872.73
01-1210	PREPAID VOLUNTEER PENSION	3,552.00
01-1325	DUE FROM S C G FUND	1,700.00
01-1330	DUE FROM COUNTY FIRE CONT	4,000.00
01-1340	DUE FROM POLICE DONATION ACCT	1,200.00
01-1355	DUE FROM EDC	40,000.00
01-1357	DUE FROM TX TAX NOTES 2002 FUN	30,000.00
01-1381	DUE FROM TX TAX NOTES 2005	58,000.00
01-1501	A/R-ADVA LOREM TAXES	28,542.31
01-1504	ALLOWANCE FOR DOUBT -WARRANTS	(1,113,472.21)
01-1505	ALLOW FOR DOUBTFUL ACCTS	(5,440.99)
01-1510	A/R-SALES TAX	109,636.48
01-1515	A/R-LIQUOR TAX	171.31
01-1562	A/R - GRANT FUNDS	44,358.01
01-1601	A/R-MISC FEES	(7,495.85)
01-1602	A/R WARRANTS - CITY PORTION	1,237,191.34
01-1605	A/R-FRANCHISE	11,936.69
01-1635	A/R-MISC. II	4,166.67
		<u>3,591,424.13</u>

TOTAL ASSETS

3,591,424.13

LIABILITIES

=====

01-2200	WAGES PAYABLE	(14,892.00)
01-2205	FED WITHHOLDING	480.07
01-2210	FICA PAYABLE - EMPLOYER	482.23
01-2220	MEDICARE PAYABLE EMPLOYER	111.58
01-2230	TMRS PAYABLE	217.20
01-2240	TRUSTEE PAYABLE	2,087.62
01-2242	SEC 457B DEF.COMP. PAYABLE	4,225.71
01-2245	LIFE INSURANCE PAYABLE	(238.50)
01-2250	SUPPLEMENTAL INSURANCE	(3,276.16)
01-2251	DEPENDENT DENTAL INSURANCE	(5,423.86)
01-2252	DEPENDENT VISION INSURANCE	1,212.92
01-2255	DEP HLTH/OPT LIFE PAYABLE	(7,263.56)
01-2256	A/P FSA Med Ded	5,815.08
01-2259	A/P MISC DED	370.94
01-2325	DUE TO S.C.G. FUND	46.90
01-2400	A/P PENDING	11,132.93
01-2402	A/P-COMP TO VICTIMS(CVC)	345.00
01-2404	A/P-CRIMINAL JUSTICE(CJP)	(0.20)

01 -GENERAL FUND

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE	
01-2405	A/P-PERSONNEL TRAIN(JCPT)	46.00	
01-2410	A/P-SALES TAX	109,628.55	
01-2411	BOND ESCROW	28,052.00	
01-2413	A/P TIME PAYMENT	571.89	
01-2415	A/P FUGITIVE APPREHENSION (FA)	115.00	
01-2416	A/P CONSOLIDATED CRT COST(CCC)	36,410.99	
01-2417	A/P JUVENILE CRIME(JCD)	11.50	
01-2418	A/P FTA FEE (FTA)	4,922.86	
01-2422	DEPOSITS-VEHICLE STORAGE	5,104.38	
01-2423	AP-CHILD SAFETY SEAT & BELT	772.51	
01-2424	A/P CORRECTIONAL MGMT (CMI)	11.50	
01-2425	DEPOSITS-CIVIC CENTER	(8,500.00)	
01-2426	A/P INDIGENT DEFENSE FEE	1,786.59	
01-2428	A/P - MUNI SVC BUREAU	42.93	
01-2429	A/P - STATE TRAFFIC FEES	18,032.10	
01-2430	BOND REFUNDS	(627.00)	
01-2431	A/P - STATE JURY FEE (SJRF)	3,601.10	
01-2434	A/P-JUDICIAL FEE-STATE (JFCT)	4,850.81	
01-2436	A/P-LINEBARGER COURT COLLECTIO	21,762.53	
01-2437	A/P-CIVIL JUSTICE FINE (CJFS)	211.85	
01-2475	ENCUMBRANCES	700.66	
01-2476	RESERVE FOR ENCUMBRANCES	(700.66)	
01-2477	PRIOR YEAR ENCUMBRANCES	3.00	
01-2478	RESERVE PRIOR YEAR ENCUMBRANCE	(3.00)	
01-2501	DEFERRED REVENUE-TAXES	23,101.32	
01-2503	DEFERRED REVENUE - WARRANTS	123,719.13	
TOTAL LIABILITIES			369,062.44
EQUITY			
=====			
01-3201	FUND BALANCE	2,021,880.71	
01-3207	FOR CASHFLOW	175,000.00	
01-3209	FOR EMERGENCY CONTINGENCY	35,000.00	
01-3213	FOR STREET MAINTENANCE	300,000.00	
01-3214	FOR STREET SWEEPER	111,559.00	
TOTAL BEGINNING EQUITY		2,643,439.71	
TOTAL REVENUE		4,050,459.35	
TOTAL EXPENSES		3,471,537.37	
TOTAL INCREASE/(DECREASE) IN FUND BAL.		578,921.98	
TOTAL EQUITY & FUND BALANCE			3,222,361.69
TOTAL LIABILITIES, EQUITY & FUND BALANCE			3,591,424.13
			=====

CITY OF WINCREST
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JUNE 30TH, 2013

01 -GENERAL FUND

% OF YEAR COMPLETED: 75.00

	ORIGINAL BUDGET	AMENDED BUDGET	CURRENT PERIOD	YEAR TO DATE BALANCE	PRIOR YEAR YTD BALANCE	TOTAL ENCUMBERED	% OF BUDGET	BUDGET BALANCE
<u>REVENUE SUMMARY</u>								
ALL REVENUES	5,060,445	5,252,468	337,430.44	4,050,459.35	4,254,032.59	0.00	77.12	1,202,008.55
TOTAL REVENUES	5,060,445	5,252,468	337,430.44	4,050,459.35	4,254,032.59	0.00	77.12	1,202,008.55
<u>EXPENDITURE SUMMARY</u>								
<u>01-ADMINISTRATION</u>								
SALARIES & BENEFITS	130,554	129,154	9,972.73	88,851.84	97,831.91	0.00	68.80	40,302.16
OTHER EXPENSES	62,410	53,436	5,592.11	61,250.28	6,906.18	0.00	114.62	7,814.68
TOTAL 01-ADMINISTRATION	192,964	182,590	15,564.84	150,102.12	104,738.09	0.00	82.21	32,487.48
<u>02-POLICE DEPARTMENT</u>								
SALARIES & BENEFITS	1,504,358	1,501,253	120,991.51	1,033,698.03	869,827.81	0.00	68.86	467,554.89
OTHER EXPENSES	108,748	150,248	8,378.39	87,851.41	51,050.56	0.00	58.47	62,396.59
CAPITAL EXPENSES	0	0	0.00	0.00	39,745.75	0.00	0.00	0.00
TOTAL 02-POLICE DEPARTMENT	1,613,106	1,651,501	129,369.90	1,121,549.44	960,624.12	0.00	67.91	529,951.48
<u>03-FIRE DEPARTMENT</u>								
SALARIES & BENEFITS	121,849	121,849	3,123.61	77,566.53	84,852.08	0.00	63.66	44,282.47
OTHER EXPENSES	104,218	119,218	3,685.45	53,147.53	64,006.89	0.00	44.58	66,070.47
CAPITAL EXPENSES	27,000	27,000	0.00	7,914.30	19,349.00	0.00	29.31	19,085.70
TOTAL 03-FIRE DEPARTMENT	253,067	268,067	6,809.06	138,628.36	168,207.97	0.00	51.71	129,438.64
<u>04-SPECIAL SERVICES</u>								
SALARIES & BENEFITS	57,114	62,275	4,588.28	44,182.88	20,093.54	0.00	70.95	18,092.12
OTHER EXPENSES	103,135	115,280	976.82	86,570.93	71,028.26	0.00	75.10	28,709.07
TOTAL 04-SPECIAL SERVICES	160,249	177,555	5,565.10	130,753.81	91,121.80	0.00	73.64	46,801.19
OTHER EXPENSES	0	0	0.00	0.00	9.48	0.00	0.00	0.00
TOTAL	0	0	0.00	0.00	9.48	0.00	0.00	0.00
<u>06-PARKS & RECREATION</u>								
OTHER EXPENSES	151,575	122,758	9,421.43	65,445.72	65,511.78	0.00	53.31	57,311.82
CAPITAL EXPENSES	150,000	150,000	0.00	35,243.95	8,023.09	0.00	23.50	114,756.05
TOTAL 06-PARKS & RECREATION	301,575	272,758	9,421.43	100,689.67	73,534.87	0.00	36.92	172,067.87
<u>07-FLEET MECHANIC</u>								
SALARIES & BENEFITS	53,896	51,365	3,320.94	37,348.73	32,447.44	0.00	72.71	14,016.27
OTHER EXPENSES	112,752	114,752	9,985.85	86,947.22	90,113.81	0.00	75.77	27,804.78
TOTAL 07-FLEET MECHANIC	166,648	166,117	13,306.79	124,295.95	122,561.25	0.00	74.82	41,821.05
<u>08-COURT</u>								
SALARIES & BENEFITS	227,380	225,457	19,120.18	173,979.16	125,864.05	0.00	77.17	51,478.14
OTHER EXPENSES	29,300	32,000	390.87	17,568.18	32,082.46	0.00	54.90	14,431.82
TOTAL 08-COURT	256,680	257,457	19,511.05	191,547.34	157,946.51	0.00	74.40	65,909.96

CITY OF WINCREST
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JUNE 30TH, 2013

01 -GENERAL FUND
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 75.00

	ORIGINAL BUDGET	AMENDED BUDGET	CURRENT PERIOD	YEAR TO DATE BALANCE	PRIOR YEAR YTD BALANCE	TOTAL ENCUMBERED	% OF BUDGET	BUDGET BALANCE
<u>10-FACILITY DIVISION</u>								
OTHER EXPENSES	114,000	114,000	8,629.81	85,878.89	94,135.56	0.00	75.33	28,121.11
CAPITAL EXPENSES	0	0	0.00	0.00	47,535.90	0.00	0.00	0.00
TOTAL 10-FACILITY DIVISION	114,000	114,000	8,629.81	85,878.89	141,671.46	0.00	75.33	28,121.11
<u>11-CIVIC CENTER</u>								
SALARIES & BENEFITS	86,653	90,334	6,430.74	69,032.30	58,270.28	0.00	76.42	21,301.70
OTHER EXPENSES	48,400	48,400	2,332.13	45,077.74	31,118.81	0.00	93.14	3,322.26
CAPITAL EXPENSES	0	0	0.00	0.00	40,808.16	0.00	0.00	0.00
TOTAL 11-CIVIC CENTER	135,053	138,734	8,762.87	114,110.04	130,197.25	0.00	82.25	24,623.96
<u>14-CONTRACT SERVICES</u>								
OTHER EXPENSES	349,400	386,575	42,708.29	347,169.35	269,211.31	0.00	89.81	39,405.65
TOTAL 14-CONTRACT SERVICES	349,400	386,575	42,708.29	347,169.35	269,211.31	0.00	89.81	39,405.65
<u>15-TECH SUPPORT</u>								
OTHER EXPENSES	213,074	213,074	10,611.27	156,519.89	159,174.62	0.00	73.46	56,554.11
CAPITAL EXPENSES	0	24,694	0.00	26,082.74	46,518.16	0.00	105.62	(1,388.84)
TOTAL 15-TECH SUPPORT	213,074	237,768	10,611.27	182,602.63	205,692.78	0.00	76.80	55,165.27
<u>16-PUBLIC WORKS</u>								
SALARIES & BENEFITS	436,320	436,320	30,269.82	312,889.41	273,818.26	0.00	71.71	123,430.59
OTHER EXPENSES	89,875	89,875	2,617.57	52,252.56	74,712.39	0.00	58.14	37,622.44
CAPITAL EXPENSES	2,500	2,500	0.00	0.00	6,460.01	0.00	0.00	2,500.00
TOTAL 16-PUBLIC WORKS	528,695	528,695	32,887.39	365,141.97	354,990.66	0.00	69.06	163,553.03
<u>17-ANIMAL CONTROL</u>								
SALARIES & BENEFITS	65,365	65,365	3,256.06	39,691.01	43,281.49	0.00	60.72	25,673.99
OTHER EXPENSES	18,250	18,250	1,602.12	12,934.46	12,538.87	0.00	70.87	5,315.54
CAPITAL EXPENSES	0	0	0.00	0.00	6,816.66	0.00	0.00	0.00
TOTAL 17-ANIMAL CONTROL	83,615	83,615	4,858.18	52,625.47	62,637.02	0.00	62.94	30,989.53
<u>18-WCCPD</u>								
<u>19-CODE ENFORCEMENT</u>								
SALARIES & BENEFITS	53,241	53,367	3,761.60	32,630.10	30,284.15	0.00	61.14	20,736.90
OTHER EXPENSES	6,950	6,950	0.00	1,496.43	43,544.86	0.00	21.53	5,453.57
TOTAL 19-CODE ENFORCEMENT	60,191	60,317	3,761.60	34,126.53	73,829.01	0.00	56.58	26,190.47
<u>20-FINANCE</u>								
SALARIES & BENEFITS	126,537	127,958	8,333.62	85,838.81	71,346.44	0.00	67.08	42,118.98
OTHER EXPENSES	93,962	95,982	5,700.00	72,726.47	63,385.42	0.00	75.77	23,255.53
TOTAL 20-FINANCE	220,499	223,940	14,033.62	158,565.28	134,731.86	0.00	70.81	65,374.51
<u>21-ECONOMIC DEVELOPMENT(E</u>								

CITY OF WINCREST
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JUNE 30TH, 2013

01 -GENERAL FUND
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 75.00

	ORIGINAL BUDGET	AMENDED BUDGET	CURRENT PERIOD	YEAR TO DATE BALANCE	PRIOR YEAR YTD BALANCE	TOTAL ENCUMBERED	% OF BUDGET	BUDGET BALANCE
<u>25-CITY MANAGEMENT</u>								
SALARIES & BENEFITS	117,683	117,683	8,715.87	81,113.04	80,539.56	0.00	68.93	36,569.96
OTHER EXPENSES	7,640	7,640	263.37	5,789.53	14,012.50	0.00	75.78	1,850.47
OTHER INCOME/EXPENSES	0	0	0.00	0.00	219,185.64	0.00	0.00	0.00
TOTAL 25-CITY MANAGEMENT	125,323	125,323	8,979.24	86,902.57	313,737.70	0.00	69.34	38,420.43
<u>26-POOL</u>								
SALARIES & BENEFITS	62,696	60,561	10,904.10	12,315.80	14,577.54	0.00	20.34	48,245.20
OTHER EXPENSES	35,000	37,135	5,209.36	19,924.05	8,387.44	0.00	53.65	17,210.95
TOTAL 26-POOL	97,696	97,696	16,113.46	32,239.85	22,964.98	0.00	33.00	65,456.15
<u>27-POST OFFICE</u>								
SALARIES & BENEFITS	26,598	29,098	1,732.01	22,305.84	8,674.86	0.00	76.66	6,792.16
OTHER EXPENSES	9,200	6,700	417.32	4,734.54	4,956.65	0.00	70.66	1,965.46
TOTAL 27-POST OFFICE	35,798	35,798	2,149.33	27,040.38	13,631.51	0.00	75.54	8,757.62
<u>28-HUMAN RESOUCES</u>								
OTHER EXPENSES	147,900	147,900	3,188.29	27,462.69	49,268.25	0.00	18.57	120,437.31
TOTAL 28-HUMAN RESOUCES	147,900	147,900	3,188.29	27,462.69	49,268.25	0.00	18.57	120,437.31
<u>29-MERIT INCREASES</u>								
<u>30-GENERAL EXPENDITURES</u>								
TOTAL EXPENDITURES	5,055,533	5,156,405	356,231.52	3,471,432.34	3,451,307.88	0.00	67.32	1,684,972.71
REVENUE OVER/(UNDER) EXPENDITURES	4,912	96,063 (	18,801.08)	579,027.01	802,724.71	0.00	602.76 (	482,964.16)

CITY OF WINCREST
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JUNE 30TH, 2013

01 -GENERAL FUND

% OF YEAR COMPLETED: 75.00

REVENUES	ORIGINAL BUDGET	AMENDED BUDGET	CURRENT PERIOD	YEAR TO DATE BALANCE	PRIOR YEAR YTD BALANCE	TOTAL ENCUMBERED	% OF BUDGET	BUDGET BALANCE
01-4101 ADVALOREM TAX CURRENT	1,550,638	1,550,638	43,818.97	1,545,744.70	1,540,741.15	0.00	99.68	4,893.30
01-4115 SALES TAX	1,544,999	1,691,844	128,175.01	1,042,012.98	979,352.67	0.00	61.59	649,831.09
01-4116 SALES TX-AD VALOREM TX OFFSET	382,571	382,571	32,043.74	260,503.22	244,836.31	0.00	68.09	122,067.78
01-4118 HOTEL OCC. TAX FUND TRANSER	106,847	106,847	26,711.76	80,135.26	135,438.31	0.00	75.00	26,711.74
01-4120 MIXED BEVERAGE GROSS RECEIPTS	18,730	18,730	0.00	16,214.02	11,752.75	0.00	86.57	2,515.98
01-4201 CPS ENERGY FRANCHISE FEES	280,759	280,759	0.00	198,455.23	195,817.61	0.00	70.69	82,303.77
01-4205 AT&T TELECOM FRANCHISE FEES	52,646	52,646	0.00	583.10	41,348.68	0.00	1.11	52,062.90
01-4210 TIME WARNER CABLE & TEL FEES	99,155	99,155	0.00	75,613.06	73,552.44	0.00	76.26	23,541.94
01-4211 TWC - PEG Fee 1%	0	0	0.00	7,003.02	0.00	0.00	0.00 (	7,003.02)
01-4215 OTHER TELECOM FEES	29,745	29,745	33.70	31,603.38	22,289.41	0.00	106.25 (	1,858.38)
01-4230 FRANCHISE FEES -WATER	13,109	13,109	2,301.94	15,827.30	13,109.35	0.00	120.74 (	2,718.30)
01-4301 INTEREST	3,300	3,300	20.39	1,118.85	1,798.39	0.00	33.90	2,181.15
01-4302 FRANCHISE FEE- SANITATION	0	0	98.62	667.72	0.00	0.00	0.00 (	667.72)
01-4310 COURT FINES	427,000	448,350	29,083.03	325,227.30	275,935.24	0.00	72.54	123,122.70
01-4354 FOREST OF ANGELS MEMORIAL	0	0	0.00	0.00 (	100.00)	0.00	0.00	0.00
01-4401 SWIMMING POOL FEES	29,500	29,500	14,974.50	15,444.50	16,528.99	0.00	52.35	14,055.50
01-4402 SWIMMING POOL CONCESSIONS	0	0	243.00	243.00	0.00	0.00	0.00 (	243.00)
01-4403 SWIMMING POOL B-PARTIES	0	0	505.00	505.00	0.00	0.00	0.00 (	505.00)
01-4408 CONTRACTOR ANNUAL REGISTRATION	3,850	3,850	260.00	2,600.00	2,320.00	0.00	67.53	1,250.00
01-4409 BUILDING PERMIT FEES	122,857	146,230	23,080.25	135,125.30	100,577.80	0.00	92.41	11,104.53
01-4410 FOOD PERMIT FEES	18,540	18,540	1,368.00	15,951.00	18,062.50	0.00	86.04	2,589.00
01-4420 LIQUOR LICENSE FEES	1,200	1,655	450.00	2,192.50	1,060.00	0.00	132.48 (	537.50)
01-4425 VEHICLE STORAGE FEES	21,184	21,184	0.00 (	135.53)	791.96	0.00	0.64-	21,319.53
01-4430 CIVIC CENTER FEES	25,615	25,615	2,010.00	22,850.00	14,600.00	0.00	89.21	2,765.00
01-4435 DOG-TAG & IMPOUNDMENT FEES	1,200	1,200	50.00	806.00	500.00	0.00	67.17	394.00
01-4440 MISCELLANEOUS FEES	7,500	7,500	246.00	2,378.98	7,091.77	0.00	31.72	5,121.02
01-4441 ALARM & PERMIT FEES	6,500	6,500	50.00	4,370.00	4,600.00	0.00	67.23	2,130.00
01-4442 PLATTING/ZONING/VAR FEES	6,000	6,000	440.00	440.00	0.00	0.00	7.33	5,560.00
01-4444 FOOD HANDLER TRAINING FEES	5,000	5,000	234.00	3,757.00	4,147.00	0.00	75.14	1,243.00
01-4450 POST OFFICE SUBSIDY	25,000	25,000	2,083.33	18,749.97	18,749.97	0.00	75.00	6,250.03
01-4460 MISCELLANEOUS INCOME	150,000	150,000	5,399.20	153,222.49	406,608.39	0.00	102.15 (	3,222.49)
01-4470 LEASE OF LAND	0	0	0.00	0.00	50,000.00	0.00	0.00	0.00
01-4501 GARBAGE FUND ADMIN TRANSFER	95,000	95,000	23,750.00	71,250.00	71,250.00	0.00	75.00	23,750.00
01-4504 COURT SECURITY FUND TRANSFER	10,000	10,000	0.00	0.00	0.00	0.00	0.00	10,000.00
01-4511 GRANT PROCEEDS-DOJ	22,000	22,000	0.00	0.00	1,271.90	0.00	0.00	22,000.00
TOTAL REVENUES	5,060,445	5,252,468	337,430.44	4,050,459.35	4,254,032.59	0.00	77.12	1,202,008.55

CITY OF WINCREST
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JUNE 30TH, 2013

01 -GENERAL FUND

% OF YEAR COMPLETED: 75.00

DEPARTMENTAL EXPENDITURES	ORIGINAL BUDGET	AMENDED BUDGET	CURRENT PERIOD	YEAR TO DATE BALANCE	PRIOR YEAR YTD BALANCE	TOTAL ENCUMBERED	% OF BUDGET	BUDGET BALANCE
<u>01-ADMINISTRATION</u> =====								
<u>SALARIES & BENEFITS</u>								
01-501-010 ADMIN. SALARIES	92,958	90,358	6,193.70	63,552.38	67,289.63	0.00	70.33	26,805.62
01-501-014 STIPEND	3,876	3,719	0.00	3,712.30	1,346.62	0.00	99.82	6.77
01-501-018 ADMIN. EDUCATION PAY	600	600	0.00	0.00	0.00	0.00	0.00	600.00
01-501-020 ADMIN. OVERTIME	600	3,089	312.07	2,202.78	451.26	0.00	71.31	886.15
01-501-030 SOCIAL SECURITY	8,061	8,061	494.92	5,652.33	5,432.88	0.00	70.12	2,408.67
01-501-040 HEALTH INSURANCE	14,809	13,609	704.02	8,748.27	13,040.49	0.00	64.28	4,860.73
01-501-045 INSURANCE - BCWID	0	0	1,805.47	731.79	4,094.48	0.00	0.00	731.79
01-501-050 RETIREMENT	8,638	8,638	462.55	4,827.05	5,182.20	0.00	55.88	3,810.95
01-501-060 WORKERS' COMPENSATION	472	540	0.00	540.00	454.35	0.00	100.00	0.00
01-501-070 UNEMPLOYMENT COMPENSATION	540	540	0.00	348.52	540.00	0.00	64.54	191.48
TOTAL SALARIES & BENEFITS	130,554	129,154	9,972.73	88,851.84	97,831.91	0.00	68.80	40,302.16
<u>OTHER EXPENSES</u>								
01-501-130 BONDS & TRAINING	2,700	7,000	753.73	7,569.26	1,466.90	0.00	108.13	569.26
01-501-151 Contract Svc - Inspections	32,000	38,026	4,650.00	45,375.00	0.00	0.00	119.33	7,349.40
01-501-420 OFFICE SUPPLIES	3,000	3,000	0.00	4,030.06	2,182.02	0.00	134.34	1,030.06
01-501-440 ELECTION SUPPLIES	20,000	0	0.00	0.00	0.00	0.00	0.00	0.00
01-501-600 OFFICE EQUIPMENT & MAINT	800	2,400	0.00	2,019.23	78.00	0.00	84.13	380.77
01-501-650 VEHICLE EXPENSE	750	750	0.00	57.12	19.96	0.00	7.62	692.88
01-501-700 CONTINGENCIES	3,160	2,260	188.38	2,199.61	3,159.30	0.00	97.33	60.39
TOTAL OTHER EXPENSES	62,410	53,436	5,592.11	61,250.28	6,906.18	0.00	114.62	7,814.68
<u>CAPITAL EXPENSES</u>								
TOTAL 01-ADMINISTRATION	192,964	182,590	15,564.84	150,102.12	104,738.09	0.00	82.21	32,487.48

02-POLICE DEPARTMENT

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SALARIES & BENEFITS

01-502-010 POLICE SALARIES	879,381	847,139	76,871.61	589,625.14	485,499.31	0.00	69.60	257,513.70
01-502-012 CIVILIAN SALARIES	163,820	163,820	12,565.86	110,139.81	119,499.13	0.00	67.23	53,680.19
01-502-014 POLICE SPECIAL ASSIGNMENT SA	0	12,600	484.64	4,361.76	955.65	0.00	34.62	8,238.24
01-502-015 POL INCENTIVE PAY-BILING & S	12,300	12,300	320.12	3,414.02	2,446.48	0.00	27.76	8,885.98
01-502-016 CIV. INCENTIVE PAY-BILING & S	2,401	2,401	60.61	565.50	2,479.13	0.00	23.55	1,835.50
01-502-017 POLICE SALARIES-CERTIFICATIO	0	10,745	830.88	7,477.92	3,496.70	0.00	69.60	3,266.72
01-502-018 POLICE EDUCATION PAY	0	1,201	46.16	415.44	1,165.54	0.00	34.59	785.56
01-502-020 POLICE OVERTIME	27,000	25,000	2,987.51	21,969.78	15,468.30	0.00	87.88	3,030.22
01-502-021 7K HOURS	26,000	30,580	3,000.61	21,502.72	15,483.53	0.00	70.32	9,077.28
01-502-022 CIVILIAN OVERTIME	5,300	15,800	1,334.60	12,450.63	6,122.52	0.00	78.80	3,349.37
01-502-023 POL INCENTIVE PAY - SDP	0	3,600	304.57	329.22	0.00	0.00	9.15	3,270.78
01-502-025 STIPEND (CIVILIAN & POLICE)	32,295	30,426	0.00	29,154.43	10,091.70	0.00	95.82	1,271.87
01-502-026 HAZARDOUS DUTY PAY	19,600	19,600	904.74	8,203.74	0.00	0.00	41.86	11,396.26

CITY OF WINCREST
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01 -GENERAL FUND

% OF YEAR COMPLETED: 75.00

DEPARTMENTAL EXPENDITURES	ORIGINAL BUDGET	AMENDED BUDGET	CURRENT PERIOD	YEAR TO DATE BALANCE	PRIOR YEAR YTD BALANCE	TOTAL ENCUMBERED	% OF BUDGET	BUDGET BALANCE
01-502-030 SOCIAL SECURITY	72,255	70,690	7,444.16	65,192.46	42,277.84	0.00	92.22	5,497.18
01-502-030CSOCIAL SECURITY CIVILIAN	13,580	13,580	0.00	0.00	9,851.91	0.00	0.00	13,580.00
01-502-040 HEALTH INSURANCE	125,764	122,554	6,739.09	73,541.99	62,933.34	0.00	60.01	49,012.01
01-502-050 RETIREMENT	75,975	74,520	7,096.35	57,930.87	41,375.77	0.00	77.74	16,589.27
01-502-050CRETIREMENT CIVILIAN	14,185	14,185	0.00	0.00	9,663.19	0.00	0.00	14,185.00
01-502-060 WORKERS' COMPENSATION	30,227	26,237	0.00	26,237.36	28,127.22	0.00	100.00	0.00
01-502-070 UNEMPLOYMENT COMPENSATION	4,275	4,275	0.00	1,185.24	2,970.00	0.00	27.72	3,089.76
01-502-096 EXEMPT VACATION PAY-OUT	0	0	0.00	0.00	9,930.55	0.00	0.00	0.00
TOTAL SALARIES & BENEFITS	1,504,358	1,501,253	120,991.51	1,033,698.03	869,827.81	0.00	68.86	467,554.89
OTHER EXPENSES								
01-502-120 DUES & SUBSCRIPTIONS	500	800	0.00	205.00	0.00	0.00	25.63	595.00
01-502-130 BONDS & TRAINING	4,000	4,000	50.00	2,837.25	1,940.60	0.00	70.93	1,162.75
01-502-400 CITIZEN'S PATROL	2,500	2,500	84.96	2,099.01	0.00	0.00	83.96	400.99
01-502-420 OFFICE SUPPLIES	4,500	4,500	12.22	4,075.05	2,984.36	0.00	90.56	424.95
01-502-430 MISCELLANEOUS SUPPLIES	6,000	11,000	17.90	7,434.21	1,780.17	0.00	67.58	3,565.79
01-502-433 PD IT SOFTWARE HARDWARE & SU	0	43,500	585.00	17,988.02	0.00	0.00	41.35	25,511.98
01-502-450 LAB FEES/CRIME SCENE SUPP	8,500	7,500	889.45	3,821.49	3,283.95	0.00	50.95	3,678.51
01-502-480 UNIFORM ALLOWANCE	12,960	12,660	298.44	4,565.78	7,926.57	0.00	36.06	8,094.22
01-502-520 BICYCLE PARTS & MAINTENANCE	1,000	1,000	0.00	0.00	0.00	0.00	0.00	1,000.00
01-502-540 VEHICLE FUEL	64,588	60,588	6,440.42	43,888.14	32,694.84	0.00	72.44	16,699.86
01-502-550 PRISONER EXPENSE	3,000	1,000	0.00	5.10	0.00	0.00	0.51	994.90
01-502-700 CONTINGENCIES	1,200	1,200	0.00	932.36	440.07	0.00	77.70	267.64
TOTAL OTHER EXPENSES	108,748	150,248	8,378.39	87,851.41	51,050.56	0.00	58.47	62,396.59
CAPITAL EXPENSES								
01-502-800 CAPITAL EXPENDITURES	0	0	0.00	0.00	39,745.75	0.00	0.00	0.00
TOTAL CAPITAL EXPENSES	0	0	0.00	0.00	39,745.75	0.00	0.00	0.00

TOTAL 02-POLICE DEPARTMENT 1,613,106 1,651,501 129,369.90 1,121,549.44 960,624.12 0.00 67.91 529,951.48

3-FIRE DEPARTMENT

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SALARIES & BENEFITS

01-503-010 FIRE DEPT. SALARIES	59,967	59,967	2,546.64	39,048.73	42,707.30	0.00	65.12	20,918.27
01-503-012 STIPEND	3,230	3,180	0.00	3,179.65	1,309.82	0.00	100.00	0.00
01-503-020 FIRE OVERTIME	900	950	0.00	577.29	945.76	0.00	60.74	373.06
01-503-030 SOCIAL SECURITY	4,587	4,587	194.82	3,376.13	3,537.24	0.00	73.60	1,210.87
01-503-040 HEALTH INSURANCE	26,284	26,284	382.15	11,686.79	22,668.17	0.00	44.46	14,597.21
01-503-050 RETIREMENT	2,539	2,539	0.00	4,706.31	1,709.89	0.00	185.36	2,167.31
01-503-060 WORKERS' COMPENSATION	1,937	1,937	0.00	405.00	1,936.90	0.00	20.91	1,532.00
01-503-070 UNEMPLOYMENT COMPENSATION	405	405	0.00	6.63	405.00	0.00	1.64	398.37
01-503-080 VOLUNTEER PENSION FUND	22,000	22,000	0.00	14,580.00	9,632.00	0.00	66.27	7,420.00
TOTAL SALARIES & BENEFITS	121,849	121,849	3,123.61	77,566.53	84,852.08	0.00	63.66	44,282.47

OTHER EXPENSES

01-503-130 TRAINING	5,000	5,000	0.00	4,474.31	4,013.20	0.00	89.49	525.69
01-503-140 EMPLOYMENT SCREENING	0	0	94.50	612.40	0.00	0.00	0.00	612.40

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DEPARTMENTAL EXPENDITURES	ORIGINAL BUDGET	AMENDED BUDGET	CURRENT PERIOD	YEAR TO DATE BALANCE	PRIOR YEAR YTD BALANCE	TOTAL ENCUMBERED	% OF BUDGET	BUDGET BALANCE
01-503-150 HAZMAT PROGRAM	1,000	1,000	0.00	1,000.00	1,000.00	0.00	100.00	0.00
01-503-221 MOBILE DATA TERMINAL SERVICE	5,500	5,500	0.00	1,331.27	2,850.89	0.00	24.20	4,168.73
01-503-223 PAGER CONTRACT	0	0	0.00	0.00	840.57	0.00	0.00	0.00
01-503-226 PAGER MAINTENANCE - FIRE	2,000	2,000	0.00	174.95	478.00	0.00	8.75	1,825.05
01-503-227 RADIO CONTRACT	7,500	7,500	0.00	4,624.08	0.00	0.00	61.65	2,875.92
01-503-229 RADIO MAINTENANCE	0	0	0.00	0.00	175.00	0.00	0.00	0.00
01-503-396 EOC EQUIPMENT & SUPPLIES	1,000	1,000	0.00	614.05	624.12	0.00	61.41	385.95
01-503-420 OFFICE SUPPLIES	1,600	1,600	0.00	977.97	1,176.37	0.00	61.12	622.03
01-503-430 SUPPLIES & EQUIPMENT	5,500	5,500	0.00	4,223.98	3,549.62	0.00	76.80	1,276.02
01-503-450 MEDICAL SUPPLIES	1,500	1,500	0.00	471.23	1,411.64	0.00	31.42	1,028.77
01-503-460 MEDICAL TRAINING	2,700	2,700	0.00	1,362.90	1,279.50	0.00	50.48	1,337.10
01-503-480 UNIFORM ALLOWANCE	1,800	1,800	0.00	276.93	1,363.27	0.00	15.39	1,523.07
01-503-503 VEHICLE PARTS - FIRE	4,500	4,500	0.00	355.94	75.98	0.00	7.91	4,144.06
01-503-540 VEHICLE FUEL	22,218	22,218	2,360.99	18,330.17	15,852.25	0.00	82.50	3,887.83
01-503-603 VEHICLE OUTSIDE MAINT. FIRE	6,000	21,000	220.00	2,616.88	3,877.15	0.00	12.46	18,383.12
01-503-620 DORM - UTILITIES & CABLE	14,000	14,000	152.60	4,455.42	9,261.86	0.00	31.82	9,544.58
01-503-630 DORM - REPAIRS & MAINT	7,000	7,000	835.41	3,716.79	4,056.39	0.00	53.10	3,283.21
01-503-700 CONTINGENCIES	1,000	1,000	21.95	258.95	671.41	0.00	25.90	741.05
01-503-703 LEASE PURCHASE - FIRE DEPT	0	0	0.00	0.00	6,940.60	0.00	0.00	0.00
01-503-730 ANNUAL PUMP TESTS	3,900	3,900	0.00	0.00	0.00	0.00	0.00	3,900.00
01-503-740 MAINTENANCE CONTRACTS	10,500	10,500	0.00	3,269.31	4,509.07	0.00	31.14	7,230.69
TOTAL OTHER EXPENSES	104,218	119,218	3,685.45	53,147.53	64,006.89	0.00	44.58	66,070.47
CAPITAL EXPENSES								
01-503-800 CAPITAL EXPENDITURES	27,000	27,000	0.00	7,914.30	19,349.00	0.00	29.31	19,085.70
TOTAL CAPITAL EXPENSES	27,000	27,000	0.00	7,914.30	19,349.00	0.00	29.31	19,085.70
TOTAL 03-FIRE DEPARTMENT	253,067	268,067	6,809.06	138,628.36	168,207.97	0.00	51.71	129,438.64
04-SPECIAL SERVICES								
SALARIES & BENEFITS								
01-504-009 SALARIES	0	43,500	3,346.16	30,115.44	13,217.33	0.00	69.23	13,384.56
01-504-011 SALARIES - PLANNING & ZONING	43,500	0	0.00	0.00	0.00	0.00	0.00	0.00
01-504-014 STIPEND	1,292	1,292	0.00	1,271.86	0.00	0.00	98.44	20.14
01-504-030 SOCIAL SECURITY	3,328	3,328	300.18	2,784.10	998.25	0.00	83.66	543.90
01-504-040 HEALTH INSURANCE	5,125	10,250	704.02	7,642.04	4,831.45	0.00	74.56	2,607.96
01-504-050 RETIREMENT	3,597	3,597	237.92	2,196.99	856.51	0.00	61.08	1,400.01
01-504-060 WORKERS COMPENSATION	137	173	0.00	172.45	0.00	0.00	99.68	0.55
01-504-070 UNEMPLOYMENT COMP	135	135	0.00	0.00	190.00	0.00	0.00	135.00
TOTAL SALARIES & BENEFITS	57,114	62,275	4,588.28	44,182.88	20,093.54	0.00	70.95	18,092.12
OTHER EXPENSES								
01-504-120 DUES & SUBSCRIPTIONS	4,085	4,585	0.00	4,275.94	2,481.57	0.00	93.26	309.06
01-504-140 EMPLOYEE APPRECIATION FUND	0	0	0.00	0.00	20.00	0.00	0.00	0.00
01-504-400 CITIZEN'S PATROL	0	0	0.00	0.00	1,439.03	0.00	0.00	0.00
01-504-420 COPIER PAPER	350	350	0.00	25.18	38.00	0.00	7.19	324.82
01-504-460 SPECIAL EVENTS	10,000	12,000	505.25	9,135.61	13,651.59	0.00	76.13	2,864.39

CITY OF WINCREST
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AS OF: JUNE 30TH, 2013

01 -GENERAL FUND

% OF YEAR COMPLETED: 75.00

DEPARTMENTAL EXPENDITURES	ORIGINAL BUDGET	AMENDED BUDGET	CURRENT PERIOD	YEAR TO DATE BALANCE	PRIOR YEAR YTD BALANCE	TOTAL ENCUMBERED	% OF BUDGET	BUDGET BALANCE
01-504-470 LIGHT UP	30,000	38,881	0.00	38,486.53	16,105.41	0.00	98.99	394.47
01-504-480 WINDCREST PROUD	0	0	0.00	0.00	4,114.16	0.00	0.00	0.00
01-504-486 FIREMAN'S PICNIC & WINDFEST	5,000	5,000	0.00	0.00	5,000.00	0.00	0.00	5,000.00
01-504-490 WINDCREST YOUTH ACTIVITIES	4,500	4,500	0.00	403.57	0.00	0.00	8.97	4,096.43
01-504-590 POSTAGE	28,000	25,000	1,521.81	14,761.87	16,147.39	0.00	59.05	10,238.13
01-504-609 TRANSFER TO FRIENDS OF ANIMA	2,000	2,000	0.00	2,000.00	715.70	0.00	100.00	0.00
01-504-630 LEGAL ADVERTISING	3,800	7,600	2,330.24	7,105.70	221.89	0.00	93.50	494.30
01-504-645 MAYOR - COUNCIL EXPENSES	14,400	14,400	1,200.00	10,031.80	11,066.03	0.00	69.67	4,368.20
01-504-650 MILEAGE & ENTERTAINMENT EXPE	1,000	964	80.00	344.73	27.49	0.00	35.76	619.27
TOTAL OTHER EXPENSES	103,135	115,280	976.82	86,570.93	71,028.26	0.00	75.10	28,709.07

CAPITAL EXPENSES

TOTAL 04-SPECIAL SERVICES	160,249	177,555	5,565.10	130,753.81	91,121.80	0.00	73.64	46,801.19
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SALARIES & BENEFITS

OTHER EXPENSES								
01-505-430 SUPPLIES	0	0	0.00	0.00	9.48	0.00	0.00	0.00
TOTAL OTHER EXPENSES	0	0	0.00	0.00	9.48	0.00	0.00	0.00

CAPITAL EXPENSES

TOTAL	0	0	0.00	0.00	9.48	0.00	0.00	0.00
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06-PARKS & RECREATION

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SALARIES & BENEFITS

OTHER EXPENSES								
01-506-100 UTILITIES	0	0	1,734.33	12,560.27	4,558.51	0.00	0.00	12,560.27
01-506-130 TRAINING	2,000	2,000	0.00	176.51	1,028.97	0.00	8.83	1,823.49
01-506-240 CONTRACT MAINTENANCE OUTS	3,500	3,500	804.63	3,277.11	818.34	0.00	93.63	222.89
01-506-250 CONTRACT MAINT.-GREEN BEL	85,000	56,183	0.00	12,877.08	17,196.00	0.00	22.92	43,305.46
01-506-255 CONTRACT SERVICES - POOL	0	0	0.00	0.00	5,620.12	0.00	0.00	0.00
01-506-260 GREEN BELT CLEANING	2,500	7,500	645.22	3,366.50	2,619.72	0.00	44.89	4,133.50
01-506-430 SUPPLIES	12,000	12,000	932.39	6,065.57	10,403.85	0.00	50.55	5,934.43
01-506-431 EMPLOYEE APPRECIATION LUNCHE	75	75	0.00	75.00	75.00	0.00	100.00	0.00
01-506-520 EQUIPMENT REPAIR	4,000	4,000	987.32	2,983.82	4,404.17	0.00	74.60	1,016.18
01-506-630 FACILITY MAINTENANCE	17,000	17,000	2,222.89	12,838.06	485.53	0.00	75.52	4,161.94
01-506-635 TREES / SHRUBS/LANDSCAPING	25,000	20,000	2,094.65	11,225.80	17,464.61	0.00	56.13	8,774.20
01-506-700 CONTINGENCIES	500	500	0.00	0.00	836.96	0.00	0.00	500.00
TOTAL OTHER EXPENSES	151,575	122,758	9,421.43	65,445.72	65,511.78	0.00	53.31	57,311.82

CITY OF WINCREST
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JUNE 30TH, 2013

01 -GENERAL FUND

% OF YEAR COMPLETED: 75.00

DEPARTMENTAL EXPENDITURES	ORIGINAL BUDGET	AMENDED BUDGET	CURRENT PERIOD	YEAR TO DATE BALANCE	PRIOR YEAR YTD BALANCE	TOTAL ENCUMBERED	% OF BUDGET	BUDGET BALANCE
CAPITAL EXPENSES								
01-506-800 CAPITAL EXPENDITURE	0	0	0.00	0.00	5,487.15	0.00	0.00	0.00
01-506-810 CAPITAL IMPROVEMENTS	150,000	150,000	0.00	35,243.95	2,535.94	0.00	23.50	114,756.05
TOTAL CAPITAL EXPENSES	150,000	150,000	0.00	35,243.95	8,023.09	0.00	23.50	114,756.05
TOTAL 06-PARKS & RECREATION								
	301,575	272,758	9,421.43	100,689.67	73,534.87	0.00	36.92	172,067.87
07-FLEET MECHANIC								
SALARIES & BENEFITS								
01-507-010 MECHANIC SALARIES	38,000	38,000	2,989.17	26,578.28	22,196.04	0.00	69.94	11,421.72
01-507-012 STIPEND	1,292	1,292	0.00	1,271.86	594.25	0.00	98.44	20.14
01-507-020 OVERTIME	600	1,600	449.03	1,349.77	1,663.34	0.00	84.36	250.23
01-507-030 SOCIAL SECURITY	2,712	2,712	212.64	2,400.20	1,705.76	0.00	88.50	311.80
01-507-040 HEALTH INSURANCE	4,298	4,298	352.01	3,533.67	3,049.51	0.00	82.22	764.33
01-507-050 RETIREMENT	3,193	3,193	216.15	2,079.95	1,727.54	0.00	65.14	1,113.05
01-507-060 WORKERS' COMPENSATION	3,666	135	0.00	135.00	1,376.00	0.00	100.00	0.00
01-507-070 UNEMPLOYMENT COMPENSATION	135	135	0.00	0.00	135.00	0.00	0.00	135.00
TOTAL SALARIES & BENEFITS	53,896	51,365	3,320.94	37,348.73	32,447.44	0.00	72.71	14,016.27
OTHER EXPENSES								
01-507-120 DUES & SUBSCRIPTIONS	100	100	0.00	0.00	0.00	0.00	0.00	100.00
01-507-130 TRAINING	500	500	0.00	0.00	45.00	0.00	0.00	500.00
01-507-420 OFFICE SUPPLIES	250	250	0.00	12.38	0.00	0.00	4.95	237.62
01-507-430 FLEET TOOLS & SUPPLIES	6,500	5,500	0.00	2,722.01	2,654.76	0.00	49.49	2,777.99
01-507-431 EMPLOYEE APPRECIATION LUNCHE	75	75	0.00	0.00	75.00	0.00	0.00	75.00
01-507-450 ENVIRONMENTAL FEES	700	700	0.00	0.00	725.64	0.00	0.00	700.00
01-507-501 VEHICLE PARTS-ADMIN	500	500	0.00	73.85	0.00	0.00	14.77	426.15
01-507-502 VEHICLE PARTS-POLICE	10,000	10,000	1,485.69	10,920.17	12,110.31	0.00	109.20	920.17
01-507-503 VEHICLE PARTS-FIRE	3,500	3,500	0.00	1,565.98	1,107.07	0.00	44.74	1,934.02
01-507-506 VEHICLE PARTS-PARKS & REC	1,750	1,750	0.00	151.21	501.13	0.00	8.64	1,598.79
01-507-508 VEHICLE PARTS-WARRANT OFFICE	500	500	0.00	0.00	0.00	0.00	0.00	500.00
01-507-516 VEHICLE PARTS-PUBLIC WORKS	5,300	5,300	119.44	3,213.94	3,198.56	0.00	60.64	2,086.06
01-507-520 EQUIPMENT REPAIR	12,000	15,000	1,794.18	10,538.42	9,457.70	0.00	70.26	4,461.58
01-507-540 VEHICLE FUEL	32,000	32,000	3,793.29	23,342.05	27,306.32	0.00	72.94	8,657.95
01-507-602 VEHICLE OUTSIDE MAINT-POLICE	13,500	13,500	1,680.35	13,707.34	12,745.92	0.00	101.54	207.34
01-507-603 VEHICLE OUTSIDE MAINT-FIRE	7,000	7,000	907.90	5,700.77	6,838.63	0.00	81.44	1,299.23
01-507-606 VEHICLE OUTSIDE MAINT-PARKS&	1,000	1,500	205.00	1,336.52	0.00	0.00	89.10	163.48
01-507-608 VEHICLE OUTSIDE MAINT-WRNT O	500	500	0.00	0.00	0.00	0.00	0.00	500.00
01-507-616 VEHICLE OUTSIDE MAINT-PW	2,000	1,500	0.00	785.81	471.00	0.00	52.39	714.19
01-507-700 CONTINGENCIES	1,200	1,200	0.00	0.00	0.00	0.00	0.00	1,200.00
01-507-716 DEBT SERVICE - PRINCIPAL	12,877	11,375	0.00	11,375.06	12,876.77	0.00	100.00	0.00
01-507-717 DEBT SERVICE - INTEREST	0	1,502	0.00	1,501.71	0.00	0.00	99.98	0.23
01-507-730 VEHICLE/EQUIPMENT TESTING	1,000	1,000	0.00	0.00	0.00	0.00	0.00	1,000.00
TOTAL OTHER EXPENSES	112,752	114,752	9,985.85	86,947.22	90,113.81	0.00	75.77	27,804.78

CITY OF WINCREST
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01 -GENERAL FUND

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DEPARTMENTAL EXPENDITURES	ORIGINAL BUDGET	AMENDED BUDGET	CURRENT PERIOD	YEAR TO DATE BALANCE	PRIOR YEAR YTD BALANCE	TOTAL ENCUMBERED	% OF BUDGET	BUDGET BALANCE
<u>CAPITAL EXPENSES</u>								
TOTAL 07-FLEET MECHANIC	166,648	166,117	13,306.79	124,295.95	122,561.25	0.00	74.82	41,821.05
08-COURT =====								
<u>SALARIES & BENEFITS</u>								
01-508-010 COURT SALARIES	172,351	157,301	13,011.29	122,857.55	100,323.83	0.00	78.10	34,443.45
01-508-012 STIPEND	6,782	6,359	0.00	6,359.30	2,449.07	0.00	100.00	0.00
01-508-017 CERTIFICATION PAY - COURT	900	900	0.00	0.00	426.98	0.00	0.00	900.00
01-508-018 COURT EDUCATION PAY	300	300	0.00	0.00	115.40	0.00	0.00	300.00
01-508-020 COURT OVERTIME	5,000	15,000	2,900.12	10,629.22	1,285.12	0.00	70.86	4,370.78
01-508-030 SOCIAL SECURITY	9,736	13,936	1,230.97	11,504.15	8,403.31	0.00	82.55	2,431.85
01-508-040 HEALTH INSURANCE	19,645	18,995	1,056.03	14,156.71	4,465.95	0.00	74.53	4,838.29
01-508-050 RETIREMENT	11,491	11,491	921.77	7,866.49	6,974.76	0.00	68.46	3,624.51
01-508-060 WORKER'S COMPENSATION	500	500	0.00	500.00	500.27	0.00	100.00	0.00
01-508-070 UNEMPLOYMENT COMPENSATION	675	675	0.00	105.74	675.00	0.00	15.67	569.26
01-508-095 TERMINATION PAY-OUT	0	0	0.00	0.00	244.36	0.00	0.00	0.00
TOTAL SALARIES & BENEFITS	227,380	225,457	19,120.18	173,979.16	125,864.05	0.00	77.17	51,478.14
<u>OTHER EXPENSES</u>								
01-508-120 DUES & SUBSCRIPTIONS	250	250	0.00	0.00	121.56	0.00	0.00	250.00
01-508-130 BONDS & TRAINING	1,800	5,000	0.00	2,789.31	2,020.09	0.00	55.79	2,210.69
01-508-150 JUDGE	4,500	4,500	346.16	3,911.59	9,572.71	0.00	86.92	588.41
01-508-160 PROSECUTOR	0	0	0.00	0.00	9,214.31	0.00	0.00	0.00
01-508-165 WARRANT JAIL COSTS	8,500	8,500	0.00	5,800.00	7,500.00	0.00	68.24	2,700.00
01-508-170 JURY SERVICE FEES	250	250	0.00	0.00	108.00	0.00	0.00	250.00
01-508-180 COURT OF RECORD/STENOGRAPHER	1,000	1,000	0.00	0.00	0.00	0.00	0.00	1,000.00
01-508-420 OFFICE SUPPLIES	3,000	4,200	0.00	3,745.79	3,545.79	0.00	89.19	454.21
01-508-480 UNIFORM ALLOWANCE	0	300	0.00	261.96	0.00	0.00	87.32	38.04
01-508-481 CONTINGENCIES	5,000	3,000	44.71	1,059.53	0.00	0.00	35.32	1,940.47
01-508-540 FUEL	5,000	5,000	0.00	0.00	0.00	0.00	0.00	5,000.00
TOTAL OTHER EXPENSES	29,300	32,000	390.87	17,568.18	32,082.46	0.00	54.90	14,431.82
<u>CAPITAL EXPENSES</u>								
TOTAL 08-COURT	256,680	257,457	19,511.05	191,547.34	157,946.51	0.00	74.40	65,909.96
.0-FACILITY DIVISION =====								
<u>OTHER EXPENSES</u>								
01-510-100 UTILITIES	36,700	36,700	5,112.73	32,235.16	27,885.77	0.00	87.83	4,464.84
01-510-170 JANITORIAL SERVICES	20,000	20,000	1,605.28	17,756.97	9,091.81	0.00	88.78	2,243.03
01-510-240 CONTRACT MAINTENANCE	3,000	3,000	0.00	2,830.28	4,205.66	0.00	94.34	169.72
01-510-430 SUPPLIES	5,500	5,500	0.00	3,237.62	5,177.72	0.00	58.87	2,262.38

CITY OF WINCREST
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01-510-630 FACILITY MAINTENANCE	45,000	45,000	1,911.80	28,984.61	44,051.00	0.00	64.41	16,015.39
01-510-650 FIRE ALARM & EXT. INSPECTION	2,000	2,000	0.00	475.25	2,106.50	0.00	23.76	1,524.75
01-510-700 CONTINGENCIES	1,800	1,800	0.00	359.00	1,617.10	0.00	19.94	1,441.00
TOTAL OTHER EXPENSES	114,000	114,000	8,629.81	85,878.89	94,135.56	0.00	75.33	28,121.11

CAPITAL EXPENSES

01-510-800 CAPITAL EXPENDITURES	0	0	0.00	0.00	47,535.90	0.00	0.00	0.00
TOTAL CAPITAL EXPENSES	0	0	0.00	0.00	47,535.90	0.00	0.00	0.00

TOTAL 10-FACILITY DIVISION	114,000	114,000	8,629.81	85,878.89	141,671.46	0.00	75.33	28,121.11
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11-CIVIC CENTER

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SALARIES & BENEFITS

01-511-010 CIVIC CENTER SALARIES	56,514	56,514	4,173.23	38,109.60	41,747.33	0.00	67.43	18,404.40
01-511-012 STIPEND	2,584	2,584	0.00	2,543.72	1,745.27	0.00	98.44	40.28
01-511-020 OVERTIME - CIVIC CENTER	4,800	11,800	849.62	12,404.02	7,386.68	0.00	105.12	604.02
01-511-030 SOCIAL SECURITY	5,167	5,167	346.74	3,989.67	3,628.15	0.00	77.21	1,177.33
01-511-040 HEALTH INSURANCE	8,658	8,658	704.02	8,034.52	5,340.22	0.00	92.80	623.48
01-511-050 RETIREMENT	5,071	5,071	357.13	3,680.77	4,096.58	0.00	72.58	1,390.23
01-511-060 WORKERS' COMPENSATION	3,589	270	0.00	270.00	2,249.21	0.00	100.00	0.00
01-511-070 UNEMPLOYMENT COMPENSATION	270	270	0.00	0.00	270.00	0.00	0.00	270.00
TOTAL SALARIES & BENEFITS	86,653	90,334	6,430.74	69,032.30	58,270.28	0.00	76.42	21,301.70

OTHER EXPENSES

01-511-100 UTILITIES	17,000	17,000	1,457.50	16,201.12	4,773.52	0.00	95.30	798.88
01-511-430 SUPPLIES	5,500	5,500	582.92	1,850.17	3,053.62	0.00	33.64	3,649.83
01-511-431 EMPLOYEE APPRECIATION LUNCHE	150	150	0.00	150.00	75.00	0.00	100.00	0.00
01-511-630 FACILITY MAINTENANCE	25,000	25,000	291.71	26,876.45	22,792.58	0.00	107.51	1,876.45
01-511-700 CONTINGENCIES	750	750	0.00	0.00	424.09	0.00	0.00	750.00
TOTAL OTHER EXPENSES	48,400	48,400	2,332.13	45,077.74	31,118.81	0.00	93.14	3,322.26

CAPITAL EXPENSES

01-511-800 CAPITAL EXPENDITURES	0	0	0.00	0.00	40,808.16	0.00	0.00	0.00
TOTAL CAPITAL EXPENSES	0	0	0.00	0.00	40,808.16	0.00	0.00	0.00

TOTAL 11-CIVIC CENTER	135,053	138,734	8,762.87	114,110.04	130,197.25	0.00	82.25	24,623.96
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14-CONTRACT SERVICES

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OTHER EXPENSES

01-514-220 FOOD HEALTH OFFICER FEES	12,000	21,600	2,034.00	14,994.00	10,800.00	0.00	69.42	6,606.00
01-514-250 LEGAL & CITY ATTORNEY	30,000	30,000	2,747.50	28,839.51	22,500.00	0.00	96.13	1,160.49
01-514-255 SPECIAL LEGAL FEES	110,000	106,400	24,980.04	89,425.50	69,587.06	0.00	84.05	16,974.50
01-514-285 Contract Services - MFO	0	0	0.00	0.00	6,218.10	0.00	0.00	0.00
01-514-290 AUDIT	24,000	27,000	0.00	26,590.00	22,460.00	0.00	98.48	410.00

CITY OF WINCREST
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01-514-300 EMS	70,000	70,000	5,833.33	52,499.97	52,499.97	0.00	75.00	17,500.03
01-514-310 MUNICIPAL INSURANCE	60,000	60,000	0.00	58,234.72	56,613.43	0.00	97.06	1,765.28
01-514-320 ENGINEER / ARCHITECT	20,000	40,000	7,113.42	49,017.65	11,323.75	0.00	122.54	(9,017.65)
01-514-325 SALES TAX COLLECTION SERVICE	6,000	6,000	0.00	6,000.00	0.00	0.00	100.00	0.00
01-514-360 MOBILITY IMPAIRED TRANSPORT	12,000	12,000	0.00	12,000.00	12,000.00	0.00	100.00	0.00
01-514-403 RECORDS MANAGEMENT	0	6,575	0.00	3,585.00	0.00	0.00	54.52	2,990.00
01-514-405 RECORDS STORAGE RENTAL	4,200	4,800	0.00	4,776.00	4,674.00	0.00	99.50	24.00
01-514-410 RECORDS DESTRUCTION	1,200	2,200	0.00	1,207.00	535.00	0.00	54.86	993.00
TOTAL OTHER EXPENSES	349,400	386,575	42,708.29	347,169.35	269,211.31	0.00	89.81	39,405.65

CAPITAL EXPENSES

TOTAL 14-CONTRACT SERVICES	349,400	386,575	42,708.29	347,169.35	269,211.31	0.00	89.81	39,405.65
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5-TECH SUPPORT

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SALARIES & BENEFITS

OTHER EXPENSES	ORIGINAL BUDGET	AMENDED BUDGET	CURRENT PERIOD	YEAR TO DATE BALANCE	PRIOR YEAR YTD BALANCE	TOTAL ENCUMBERED	% OF BUDGET	BUDGET BALANCE
01-515-200 COMPUTER CONTRACTS	67,130	67,130	2,046.27	59,869.98	57,415.48	0.00	89.19	7,260.02
01-515-201 COMPUTER MAINTENANCE	0	0	200.75	2,689.73	0.00	0.00	0.00	(2,689.73)
01-515-205 TELECOMMUNICATIONS CONTRACT	24,750	24,750	3,020.10	21,458.56	16,444.07	0.00	86.70	3,291.44
01-515-210 TELEPHONE MAINT.CONTRACT	16,000	16,000	67.00	9,286.23	13,967.99	0.00	58.04	6,713.77
01-515-215 MOBILE PHONES CONTRACT	6,535	6,535	23.08	5,723.46	5,511.52	0.00	87.58	811.54
01-515-221 MOBILE DATA TERMINAL SERVICE	5,409	5,409	0.00	2,641.41	4,808.19	0.00	48.83	2,767.59
01-515-286 CONTRACTSERVICES - IT	59,000	59,000	5,175.23	46,403.53	45,798.34	0.00	78.65	12,596.47
01-515-330 WEBSITE SUPPORT CONTRACT	6,000	6,000	125.00	3,944.60	4,608.00	0.00	65.74	2,055.40
01-515-333 CLOUD HOSTING FEES	12,000	12,000	0.00	0.00	330.00	0.00	0.00	12,000.00
01-515-460 COPIER CONTRACT & SUPPLIES	15,500	15,500	0.00	4,502.39	10,291.03	0.00	29.05	10,997.61
01-515-700 CONTINGENCIES	750	750	0.00	0.00	0.00	0.00	0.00	750.00
TOTAL OTHER EXPENSES	213,074	213,074	10,611.27	156,519.89	159,174.62	0.00	73.46	56,554.11

CAPITAL EXPENSES

01-515-800 CAPITAL EXPENSE	0	24,694	0.00	26,082.74	46,518.16	0.00	105.62	(1,388.84)
TOTAL CAPITAL EXPENSES	0	24,694	0.00	26,082.74	46,518.16	0.00	105.62	(1,388.84)

TOTAL 15-TECH SUPPORT	213,074	237,768	10,611.27	182,602.63	205,692.78	0.00	76.80	55,165.27
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6-PUBLIC WORKS

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SALARIES & BENEFITS

01-516-010 PUBLIC WORKS SALARIES	302,806	302,806	24,077.55	213,117.15	171,812.12	0.00	70.38	89,688.85
01-516-012 STIPEND	12,918	14,385	0.00	14,384.67	3,784.84	0.00	100.00	0.33
01-516-015 P.W .INCENTIVE PAY-BILINGUAL	1,200	1,200	46.16	392.36	830.88	0.00	32.70	807.64
01-516-018 P.W. EDUCATION PAY	300	300	23.08	207.72	207.72	0.00	69.24	92.28
01-516-020 PUBLIC WORKS OVERTIME	2,800	2,800	42.35	2,630.68	5,185.54	0.00	93.95	169.32

CITY OF WINCREST
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JUNE 30TH, 2013

01 -GENERAL FUND

% OF YEAR COMPLETED: 75.00

DEPARTMENTAL EXPENDITURES	ORIGINAL BUDGET	AMENDED BUDGET	CURRENT PERIOD	YEAR TO DATE BALANCE	PRIOR YEAR YTD BALANCE	TOTAL ENCUMBERED	% OF BUDGET	BUDGET BALANCE
01-516-030 SOCIAL SECURITY	24,381	24,381	1,788.56	18,612.02	15,166.88	0.00	76.34	5,768.98
01-516-040 HEALTH INSURANCE	45,126	45,126	3,173.65	34,375.14	29,946.48	0.00	76.18	10,750.86
01-516-050 RETIREMENT	25,398	25,398	1,581.20	15,336.84	22,663.52	0.00	60.39	10,061.16
01-516-060 WORKERS' COMPENSATION	15,608	11,619	0.00	11,618.37	15,608.46	0.00	99.99	0.63
01-516-070 UNEMPLOYMENT COMPENSATION	1,283	1,283	0.00	923.81	1,215.00	0.00	72.00	359.19
01-516-080 CONTRACT LABOR	4,500	7,022	462.73	1,290.65	0.00	0.00	18.38	5,731.35
01-516-095 TERMINATION PAY-OUT	0	0	0.00	0.00	7,396.82	0.00	0.00	0.00
TOTAL SALARIES & BENEFITS	436,320	436,320	30,269.82	312,889.41	273,818.26	0.00	71.71	123,430.59
OTHER EXPENSES								
01-516-100 UTILITIES	41,800	41,800	76.16	23,972.28	38,387.84	0.00	57.35	17,827.72
01-516-130 TRAINING	1,000	2,000	0.00	1,422.68	271.00	0.00	71.13	577.32
01-516-240 CONTRACT OUT MAINTENANCE	10,000	10,000	384.50	872.88	261.00	0.00	8.73	9,127.12
01-516-430 SUPPLIES	12,000	11,500	75.96	7,946.86	7,059.20	0.00	69.10	3,553.14
01-516-431 EMPLOYEE APPRECIATION LUNCHE	575	575	0.00	575.00	75.00	0.00	100.00	0.00
01-516-480 UNIFORM ALLOWANCE	11,000	10,000	1,985.90	8,364.05	6,748.12	0.00	83.64	1,635.95
01-516-525 EQUIPMENT RENTAL	3,500	3,500	0.00	355.50	1,060.34	0.00	10.16	3,144.50
01-516-530 STREET SIGNS & MARKERS	5,000	5,500	0.00	5,244.24	7,824.88	0.00	95.35	255.76
01-516-630 FACILITIES MAINTENANCE	5,000	5,000	0.00	3,269.02	5,813.30	0.00	65.38	1,730.98
01-516-700 CONTINGENCIES	0	0	95.05	230.05	127.50	0.00	0.00	230.05
01-516-710 STREET CRACK FILLING MATERIA	0	0	0.00	0.00	30.00	0.00	0.00	0.00
01-516-720 ALLEY/CURB/SIDEWALK REPAIR	0	0	0.00	0.00	7,054.21	0.00	0.00	0.00
TOTAL OTHER EXPENSES	89,875	89,875	2,617.57	52,252.56	74,712.39	0.00	58.14	37,622.44
CAPITAL EXPENSES								
01-516-800 CAPITAL EXPENDITURES	0	0	0.00	0.00	2,239.83	0.00	0.00	0.00
01-516-810 STREET CAPITAL REPAIRS	2,500	2,500	0.00	0.00	4,220.18	0.00	0.00	2,500.00
TOTAL CAPITAL EXPENSES	2,500	2,500	0.00	0.00	6,460.01	0.00	0.00	2,500.00

TOTAL 16-PUBLIC WORKS	528,695	528,695	32,887.39	365,141.97	354,990.66	0.00	69.06	163,553.03
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7-ANIMAL CONTROL
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SALARIES & BENEFITS

01-517-010 SALARIES-ANIMAL CONTROL	41,652	41,652	2,398.47	25,287.60	29,566.03	0.00	60.71	16,364.40
01-517-012 STIPEND	1,938	1,938	0.00	1,271.86	877.93	0.00	65.63	666.14
01-517-013 Salaries - Animal on call	2,600	2,600	0.00	700.00	1,800.00	0.00	26.92	1,900.00
01-517-020 OVERTIME-ANIMAL CONTROL	3,600	3,600	134.77	2,545.88	1,070.72	0.00	70.72	1,054.12
01-517-030 SOCIAL SECURITY	3,610	3,610	190.70	2,373.94	2,555.79	0.00	65.76	1,236.06
01-517-040 HEALTH INSURANCE	6,455	6,455	352.01	3,852.76	3,234.24	0.00	59.69	2,602.24
01-517-050 RETIREMENT	3,742	3,742	180.11	2,025.97	2,408.79	0.00	54.14	1,716.03
01-517-060 WORKER'S COMPENSATION	1,633	1,633	0.00	1,633.00	1,632.99	0.00	100.00	0.00
01-517-070 UNEMPLOYMENT COMPENSATION	135	135	0.00	0.00	135.00	0.00	0.00	135.00
TOTAL SALARIES & BENEFITS	65,365	65,365	3,256.06	39,691.01	43,281.49	0.00	60.72	25,673.99

OTHER EXPENSES

01-517-230 VET/INPOUNDING/SHELTER	9,000	11,000	922.30	9,739.63	10,621.06	0.00	88.54	1,260.37
01-517-231 INPOUNDING/SHELTER	6,000	4,000	630.00	1,904.26	0.00	0.00	47.61	2,095.74

CITY OF WINCREST
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01 -GENERAL FUND

% OF YEAR COMPLETED: 75.00

DEPARTMENTAL EXPENDITURES	ORIGINAL BUDGET	AMENDED BUDGET	CURRENT PERIOD	YEAR TO DATE BALANCE	PRIOR YEAR YTD BALANCE	TOTAL ENCUMBERED	% OF BUDGET	BUDGET BALANCE
01-517-240 TRAINING & CERTIFICATION	1,500	1,500	0.00	150.00	1,464.43	0.00	10.00	1,350.00
01-517-420 EQUIPMENT	1,000	1,000	0.00	887.40	453.38	0.00	88.74	112.60
01-517-430 SUPPLIES	750	750	49.82	253.17	0.00	0.00	33.76	496.83
TOTAL OTHER EXPENSES	18,250	18,250	1,602.12	12,934.46	12,538.87	0.00	70.87	5,315.54
<u>CAPITAL EXPENSES</u>								
01-517-800 CAPITAL EXPENDITURES	0	0	0.00	0.00	6,816.66	0.00	0.00	0.00
TOTAL CAPITAL EXPENSES	0	0	0.00	0.00	6,816.66	0.00	0.00	0.00
TOTAL 17-ANIMAL CONTROL	83,615	83,615	4,858.18	52,625.47	62,637.02	0.00	62.94	30,989.53
.8-WCCPD =====								
<u>SALARIES & BENEFITS</u>								
.9-CODE ENFORCEMENT =====								
<u>SALARIES & BENEFITS</u>								
01-519-010 INSPECTION SALARIES	38,001	38,001	2,932.66	26,666.22	22,490.60	0.00	70.17	11,334.78
01-519-012 STIPEND	1,292	1,292	0.00	1,271.86	594.26	0.00	98.44	20.14
01-519-015 INSP.INCENTIVE PAY-BILINGUAL	600	900	46.16	671.71	0.00	0.00	74.63	228.29
01-519-020 OVERTIME	1,800	1,800	287.74	1,148.81	189.02	0.00	63.82	651.19
01-519-026 HAZARDOUS DUTY PAY	0	126	18.46	64.61	0.00	0.00	51.28	61.39
01-519-030 SOCIAL SECURITY	3,190	3,190	219.59	724.27	1,876.92	0.00	22.70	2,465.73
01-519-040 HEALTH INSURANCE	4,403	4,103	22.71	996.44	2,755.47	0.00	24.29	3,106.56
01-519-050 RETIREMENT	3,341	3,341	234.28	742.18	1,772.54	0.00	22.21	2,598.82
01-519-060 WORKER'S COMPENSATION	344	344	0.00	344.00	344.33	0.00	100.00	0.00
01-519-070 UNEMPLOYMENT COMPENSATION	270	270	0.00	0.00	261.01	0.00	0.00	270.00
TOTAL SALARIES & BENEFITS	53,241	53,367	3,761.60	32,630.10	30,284.15	0.00	61.14	20,736.90
<u>OTHER EXPENSES</u>								
01-519-120 DUES & SUBSCRIPTIONS	500	500	0.00	0.00	0.00	0.00	0.00	500.00
01-519-125 CONTRACT INSPECTION SVCS	0	0	0.00	0.00	36,000.00	0.00	0.00	0.00
01-519-130 BONDS & TRAINING	1,500	1,500	0.00	1,135.15	50.00	0.00	75.68	364.85
01-519-150 CONTRACT SERVICES - INSPECTI	0	0	0.00	0.00	6,125.00	0.00	0.00	0.00
01-519-420 OFFICE SUPPLIES	750	750	0.00	361.28	105.63	0.00	48.17	388.72
01-519-430 SUPPLIES & EQUIPMENT	500	1,200	0.00	0.00	179.00	0.00	0.00	1,200.00
01-519-480 UNIFORMS	500	500	0.00	0.00	99.99	0.00	0.00	500.00
01-519-490 VEHICLE PARTS	3,200	2,500	0.00	0.00	0.00	0.00	0.00	2,500.00
01-519-540 VEHICLE FUEL	0	0	0.00	0.00	985.24	0.00	0.00	0.00
TOTAL OTHER EXPENSES	6,950	6,950	0.00	1,496.43	43,544.86	0.00	21.53	5,453.57
<u>APITAL EXPENSES</u>								
TOTAL 19-CODE ENFORCEMENT	60,191	60,317	3,761.60	34,126.53	73,829.01	0.00	56.58	26,190.47

% OF YEAR COMPLETED: 75.00

5-CITY MANAGEMENT

CITY OF WINCREST
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AS OF: JUNE 30TH, 2013

01 -GENERAL FUND

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DEPARTMENTAL EXPENDITURES	ORIGINAL BUDGET	AMENDED BUDGET	CURRENT PERIOD	YEAR TO DATE BALANCE	PRIOR YEAR YTD BALANCE	TOTAL ENCUMBERED	% OF BUDGET	BUDGET BALANCE
<u>SALARIES & BENEFITS</u>								
01-525-010 CITY MANAGEMENT SALARIES	95,000	95,000	7,307.70	65,769.30	65,769.30	0.00	69.23	29,230.70
01-525-012 STIPEND	1,292	1,292	0.00	1,271.86	529.93	0.00	98.44	20.14
01-525-030 SOCIAL SECURITY	7,417	7,417	528.26	5,185.82	5,082.11	0.00	69.92	2,231.18
01-525-040 HEALTH INSURANCE	4,445	4,445	352.01	3,593.35	3,364.78	0.00	80.84	851.65
01-525-050 RETIREMENT	7,976	7,976	527.90	4,874.71	5,240.44	0.00	61.12	3,101.29
01-525-060 WORKER'S COMPENSATION	418	418	0.00	418.00	418.00	0.00	100.00	0.00
01-525-070 UNEMPLOYMENT COMPENSATION	135	135	0.00	0.00	135.00	0.00	0.00	135.00
01-525-080 CONTRACT LABOR - HR	1,000	1,000	0.00	0.00	0.00	0.00	0.00	1,000.00
TOTAL SALARIES & BENEFITS	117,683	117,683	8,715.87	81,113.04	80,539.56	0.00	68.93	36,569.96
<u>OTHER EXPENSES</u>								
01-525-120 DUES & SUBSCRIPTIONS	0	490	0.00	480.00	655.00	0.00	97.96	10.00
01-525-130 BONDS & TRAINING	0	1,100	0.00	965.68	0.00	0.00	87.79	134.32
01-525-150 MOVING EXPENSE - CITY MGR	0	0	0.00	0.00	10,000.00	0.00	0.00	0.00
01-525-420 OFFICE SUPPLIES	1,200	1,200	55.25	906.74	1,183.96	0.00	75.56	293.26
01-525-640 EMPLOYEE RECOGNITION	4,500	2,575	0.00	1,748.91	900.00	0.00	67.92	826.09
01-525-645 MEALS & ENTERTAINMENT	500	835	97.34	691.18	276.52	0.00	82.78	143.82
01-525-655 Cell Phone Allowance	1,440	1,440	110.78	997.02	997.02	0.00	69.24	442.98
TOTAL OTHER EXPENSES	7,640	7,640	263.37	5,789.53	14,012.50	0.00	75.78	1,850.47
<u>OTHER INCOME/EXPENSES</u>								
01-525-900 TRANSFER TO EDC	0	0	0.00	0.00	219,185.64	0.00	0.00	0.00
TOTAL OTHER INCOME/EXPENSES	0	0	0.00	0.00	219,185.64	0.00	0.00	0.00

TOTAL 25-CITY MANAGEMENT	125,323	125,323	8,979.24	86,902.57	313,737.70	0.00	69.34	38,420.43
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26-POOL
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<u>SALARIES & BENEFITS</u>								
01-526-010 SALARIES	51,200	51,200	10,129.16	10,129.16	11,437.92	0.00	19.78	41,070.84
01-526-020 OVERTIME	2,800	2,800	0.00	0.00	120.38	0.00	0.00	2,800.00
01-526-030 SOCIAL SECURITY	4,131	4,131	774.94	774.94	884.20	0.00	18.76	3,356.06
01-526-060 WORKER'S COMPENSATION	2,135	0	0.00	0.00	2,135.04	0.00	0.00	0.00
01-526-070 UNEMPLOYMENT COMPENSATION	2,430	2,430	0.00	1,411.70	0.00	0.00	58.09	1,018.30
TOTAL SALARIES & BENEFITS	62,696	60,561	10,904.10	12,315.80	14,577.54	0.00	20.34	48,245.20
<u>OTHER EXPENSES</u>								
01-526-100 UTILITIES	12,500	14,635	677.91	8,834.28	7,493.27	0.00	60.36	5,800.72
01-526-130 BONDS & TRAINING	1,500	1,500	651.00	1,028.80	0.00	0.00	68.59	471.20
01-526-255 CONTRACT SERVICES - POOL	5,000	0	0.00	0.00	0.00	0.00	0.00	0.00
01-526-430 MISCELLANEOUS SUPPLIES	10,000	10,000	2,927.09	5,955.67	894.17	0.00	59.56	4,044.33
01-526-520 EQUIPMENT REPAIR	3,500	3,500	0.00	411.06	0.00	0.00	11.74	3,088.94
01-526-630 FACILITY MAINTENANCE	2,000	7,000	953.36	3,694.24	0.00	0.00	52.77	3,305.76
01-526-700 CONTINGENCIES	500	500	0.00	0.00	0.00	0.00	0.00	500.00
TOTAL OTHER EXPENSES	35,000	37,135	5,209.36	19,924.05	8,387.44	0.00	53.65	17,210.95

CITY OF WINCREST
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DEPARTMENTAL EXPENDITURES	ORIGINAL BUDGET	AMENDED BUDGET	CURRENT PERIOD	YEAR TO DATE BALANCE	PRIOR YEAR YTD BALANCE	TOTAL ENCUMBERED	% OF BUDGET	BUDGET BALANCE
<u>CAPITAL EXPENSES</u>								
TOTAL 26-POOL	97,696	97,696	16,113.46	32,239.85	22,964.98	0.00	33.00	65,456.15
27-POST OFFICE =====								
<u>SALARIES & BENEFITS</u>								
01-527-010 POST OFFICE SALARIES	17,160	19,160	1,497.51	14,811.33	6,648.76	0.00	77.30	4,348.67
01-527-012 STIPEND	1,292	1,792	0.00	1,589.84	536.84	0.00	88.72	202.16
01-527-020 OVERTIME - POST OFFICE	600	600	16.58	661.84	0.00	0.00	110.31	(61.84)
01-527-030 SOCIAL SECURITY	1,313	1,313	115.83	1,365.60	561.57	0.00	104.01	(52.60)
01-527-040 HEALTH INSURANCE	4,584	4,584	5.56	2,731.37	754.63	0.00	59.58	1,852.63
01-527-050 RETIREMENT	1,469	1,469	107.65	895.29	0.00	0.00	60.95	573.71
01-527-060 WORKER'S COMPENSATION	45	45	0.00	0.00	45.30	0.00	0.00	45.00
01-527-070 UNEMPLOYMENT COMPENSATION	135	135	0.00	250.57	127.76	0.00	185.61	(115.57)
TOTAL SALARIES & BENEFITS	26,598	29,098	1,732.01	22,305.84	8,674.86	0.00	76.66	6,792.16
<u>OTHER EXPENSES</u>								
01-527-130 BONDS & TRAINING	300	300	0.00	0.00	245.00	0.00	0.00	300.00
01-527-420 OFFICE SUPPLIES - POST OFFICE	2,500	2,500	104.00	2,054.22	2,024.01	0.00	82.17	445.78
01-527-421 CONTRACT / SEASONAL HELP	2,500	0	0.00	0.00	320.64	0.00	0.00	0.00
01-527-610 OFFICE EQUIPMENT LEASE	3,200	3,200	263.00	2,630.00	2,367.00	0.00	82.19	570.00
01-527-700 CONTINGENCIES	300	300	50.32	50.32	0.00	0.00	16.77	249.68
01-527-710 INVENTORY ADJUSTMENTS	400	400	0.00	0.00	0.00	0.00	0.00	400.00
TOTAL OTHER EXPENSES	9,200	6,700	417.32	4,734.54	4,956.65	0.00	70.66	1,965.46
<u>CAPITAL EXPENSES</u>								
TOTAL 27-POST OFFICE	35,798	35,798	2,149.33	27,040.38	13,631.51	0.00	75.54	8,757.62
28-HUMAN RESOURCES =====								
<u>OTHER EXPENSES</u>								
01-528-140 EMPLOYMENT SCREENING/RECRUIT	13,500	13,500	2,646.44	10,581.54	13,543.31	0.00	78.38	2,918.46
01-528-141 ADP SERVICES	0	0	0.00	0.00	35,724.94	0.00	0.00	0.00
01-528-142 RECOGNITION PROGRAM	2,200	2,200	0.00	0.00	0.00	0.00	0.00	2,200.00
01-528-143 EMPLOYEE WELLNESS PROGRAM	2,000	2,000	75.71	1,075.71	0.00	0.00	53.79	924.29
01-528-150 EMP MED COST ASSIST	130,200	130,200	466.14	15,805.44	0.00	0.00	12.14	114,394.56
TOTAL OTHER EXPENSES	147,900	147,900	3,188.29	27,462.69	49,268.25	0.00	18.57	120,437.31
TOTAL 28-HUMAN RESOURCES	147,900	147,900	3,188.29	27,462.69	49,268.25	0.00	18.57	120,437.31

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29-MERIT INCREASES =====								
<u>SALARIES & BENEFITS</u>								
00-GENERAL EXPENDITURES =====								
<u>SALARIES & BENEFITS</u>								
TOTAL EXPENDITURES	5,055,533	5,156,405	356,231.52	3,471,432.34	3,451,307.88	0.00	67.32	1,684,972.71
REVENUE OVER/(UNDER) EXPENDITURES	4,912	96,063 (	18,801.08)	579,027.01	802,724.71	0.00	602.76 (	482,964.16)

02 -GARBAGE FUND

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE	
ASSETS			
=====			
02-1100	CASH	71,920.54	
02-1102	CLAIM ON CASH	95,938.70	
02-1105	SAVINGS	96,899.88	
02-1115	INVESTMENT - TEXPOOL	40,432.15	
02-1601	A/R-COMMERCIAL GARBAGE	43,126.89	
02-1605	A/R-RESIDENTIAL GARBAGE	64,125.64	
02-1606	ALLOW FOR DOUBTFUL ACCTS	(24,195.16)	
02-1608	A/R - UNAPPLIED CREDITS	(5,793.98)	
		<u>382,454.66</u>	
TOTAL ASSETS			382,454.66
			=====
LIABILITIES			
=====			
02-2400	A/P PENDING	58,165.83	
02-2410	A/P-SALES TAX	<u>25,596.70</u>	
TOTAL LIABILITIES			<u>83,762.53</u>
EQUITY			
=====			
02-3201	FUND BALANCE	<u>197,258.11</u>	
TOTAL BEGINNING EQUITY			197,258.11
TOTAL REVENUE		753,100.83	
TOTAL EXPENSES		<u>651,666.81</u>	
TOTAL INCREASE/(DECREASE) IN FUND BAL.		101,434.02	
TOTAL EQUITY & FUND BALANCE		<u>298,692.13</u>	
TOTAL LIABILITIES, EQUITY & FUND BALANCE			382,454.66
			=====

CITY OF WINCREST
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JUNE 30TH, 2013

02 -GARBAGE FUND

% OF YEAR COMPLETED: 75.00

	ORIGINAL BUDGET	AMENDED BUDGET	CURRENT PERIOD	YEAR TO DATE BALANCE	PRIOR YEAR YTD BALANCE	TOTAL ENCUMBERED	% OF BUDGET	BUDGET BALANCE
<u>REVENUE SUMMARY</u>								
ALL REVENUES	872,673	872,673	33,880.64	753,100.83	751,395.64	0.00	86.30	119,572.15
TOTAL REVENUES	872,673	872,673	33,880.64	753,100.83	751,395.64	0.00	86.30	119,572.15
<u>EXPENDITURE SUMMARY</u>								
<u>00-GENERAL EXPENDITURES</u>								
SALARIES & BENEFITS	881,307	881,307	0.00	620,842.65	609,849.36	0.00	70.45	260,464.78
OTHER EXPENSES	85,000	85,000	0.00	7,074.16	0.00	0.00	8.32	77,925.84
OTHER INCOME/EXPENSES	0	0	23,750.00	23,750.00	0.00	0.00	0.00	(23,750.00)
TOTAL 00-GENERAL EXPENDITURES	966,307	966,307	23,750.00	651,666.81	609,849.36	0.00	67.44	314,640.62
TOTAL EXPENDITURES	966,307	966,307	23,750.00	651,666.81	609,849.36	0.00	67.44	314,640.62
REVENUE OVER/(UNDER) EXPENDITURES	(93,634)	(93,634)	10,130.64	101,434.02	141,546.28	0.00	108.33-	(195,068.47)

CITY OF WINCREST
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JUNE 30TH, 2013

02 -GARBAGE FUND

% OF YEAR COMPLETED: 75.00

REVENUES	ORIGINAL BUDGET	AMENDED BUDGET	CURRENT PERIOD	YEAR TO DATE BALANCE	PRIOR YEAR YTD BALANCE	TOTAL ENCUMBERED	% OF BUDGET	BUDGET BALANCE
02-4101 INCOME-COMMERICAL	373,476	373,476	26,809.74	238,039.37	254,915.91	0.00	63.74	135,436.63
02-4105 INCOME-RESIDENTIAL	487,710	487,710	90.59	505,028.00	483,431.17	0.00	103.55 (	17,318.00)
02-4107 INCOME-RECYCLING	347	347	0.00	197.19	164.22	0.00	56.83	149.81
02-4110 INCOME-LATE CHARGE	11,124	11,124	6,963.85	9,807.53	12,831.89	0.00	88.17	1,316.45
02-4115 INCOME-INTEREST	16	16	1.25	13.53	10.95	0.00	84.56	2.47
02-4130 INCOME - MISCELLANEOUS	0	0	15.21	15.21	41.50	0.00	0.00 (	15.21)
TOTAL REVENUES	872,673	872,673	33,880.64	753,100.83	751,395.64	0.00	86.30	119,572.15

CITY OF WINCREST
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JUNE 30TH, 2013

02 -GARBAGE FUND

% OF YEAR COMPLETED: 75.00

DEPARTMENTAL EXPENDITURES	ORIGINAL BUDGET	AMENDED BUDGET	CURRENT PERIOD	YEAR TO DATE BALANCE	PRIOR YEAR YTD BALANCE	TOTAL ENCUMBERED	% OF BUDGET	BUDGET BALANCE
00-GENERAL EXPENDITURES								
SALARIES & BENEFITS								
02-500-010 EXPENSES-COMMERCIAL	365,651	365,651	0.00	268,183.52	225,630.58	0.00	73.34	97,467.91
02-500-020 EXPENSES-RESIDENTIAL	420,656	420,656	0.00	305,159.13	312,968.78	0.00	72.54	115,496.87
02-500-030 EXPENSES-ADMINISTRATIVE	95,000	95,000	0.00	47,500.00	71,250.00	0.00	50.00	47,500.00
TOTAL SALARIES & BENEFITS	881,307	881,307	0.00	620,842.65	609,849.36	0.00	70.45	260,464.78
OTHER EXPENSES								
02-500-591 EXPENSE - ALLY REPAIR	75,000	75,000	0.00	7,074.16	0.00	0.00	9.43	67,925.84
02-500-592 EXPENSES - ADDITIONAL CITY S	10,000	10,000	0.00	0.00	0.00	0.00	0.00	10,000.00
TOTAL OTHER EXPENSES	85,000	85,000	0.00	7,074.16	0.00	0.00	8.32	77,925.84
OTHER INCOME/EXPENSES								
02-500-900 EXPENSES-TRANSFER GENERAL FU	0	0	23,750.00	23,750.00	0.00	0.00	0.00	(23,750.00)
TOTAL OTHER INCOME/EXPENSES	0	0	23,750.00	23,750.00	0.00	0.00	0.00	(23,750.00)
TOTAL 00-GENERAL EXPENDITURES	966,307	966,307	23,750.00	651,666.81	609,849.36	0.00	67.44	314,640.62
TOTAL EXPENDITURES	966,307	966,307	23,750.00	651,666.81	609,849.36	0.00	67.44	314,640.62
REVENUE OVER/(UNDER) EXPENDITURES	(93,634)	(93,634)	10,130.64	101,434.02	141,546.28	0.00	108.33-	(195,068.47)

13 -ECONOMIC DEVELOPMENT CORP

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE
ASSETS		
=====		
13-1102	CLAIM ON CASH	73,603.58
13-1105	CASH - CHECKING	545,438.23
13-1106	Savings - TLF Proceeds	653,705.03
13-1117	EXPENSE CARD	4,311.38
13-1510	A/R SALES TAX	<u>21,927.28</u>
		<u>1,298,985.50</u>
TOTAL ASSETS		<u>1,298,985.50</u>
		=====
LIABILITIES		
=====		
13-2315	DUE TO GENERAL FUND	40,000.00
13-2400	A/P PENDING	266,136.06
13-2410	A/P - SALES TAX	<u>21,927.29</u>
	TOTAL LIABILITIES	<u>328,063.35</u>
EQUITY		
=====		
13-3201	FUND BALANCE	<u>1,871,601.95</u>
	TOTAL BEGINNING EQUITY	<u>1,871,601.95</u>
	TOTAL REVENUE	267,553.31
	TOTAL EXPENSES	<u>1,168,233.11</u>
	TOTAL INCREASE/(DECREASE) IN FUND BAL.	<u>(900,679.80)</u>
TOTAL EQUITY & FUND BALANCE		<u>970,922.15</u>
TOTAL LIABILITIES, EQUITY & FUND BALANCE		<u>1,298,985.50</u>
		=====

CITY OF WINCREST
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JUNE 30TH, 2013

13 -ECONOMIC DEVELOPMENT CORP

% OF YEAR COMPLETED: 75.00

	ORIGINAL BUDGET	AMENDED BUDGET	CURRENT PERIOD	YEAR TO DATE BALANCE	PRIOR YEAR YTD BALANCE	TOTAL ENCUMBERED	% OF BUDGET	BUDGET BALANCE
<u>REVENUE SUMMARY</u>								
ALL REVENUES	382,821	382,821	32,051.05	267,553.31	2,090,094.72	0.00	69.89	115,267.69
TOTAL REVENUES	382,821	382,821	32,051.05	267,553.31	2,090,094.72	0.00	69.89	115,267.69
<u>EXPENDITURE SUMMARY</u>								
<u>00-GENERAL EXPENDITURES</u>								
SALARIES & BENEFITS	148,899	150,837	4,323.64	103,127.55	42,516.41	0.00	68.37	47,709.15
OTHER EXPENSES	102,154	100,216	2,129.98	42,242.67	48,817.60	0.00	42.15	57,973.63
CAPITAL EXPENSES	1,813,541	1,813,541	12,454.50	1,022,862.89	1,260,661.20	0.00	56.40	790,678.11
TOTAL 00-GENERAL EXPENDITURES	2,064,594	2,064,594	18,908.12	1,168,233.11	1,351,995.21	0.00	56.58	896,360.89
TOTAL EXPENDITURES	2,064,594	2,064,594	18,908.12	1,168,233.11	1,351,995.21	0.00	56.58	896,360.89
REVENUE OVER/(UNDER) EXPENDITURES	(1,681,773)	(1,681,773)	13,142.93	(900,679.80)	738,099.51	0.00	53.56	(781,093.20)

CITY OF WINCREST
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JUNE 30TH, 2013

13 -ECONOMIC DEVELOPMENT CORP

% OF YEAR COMPLETED: 75.00

REVENUES	ORIGINAL BUDGET	AMENDED BUDGET	CURRENT PERIOD	YEAR TO DATE BALANCE	PRIOR YEAR YTD BALANCE	TOTAL ENCUMBERED	% OF BUDGET	BUDGET BALANCE
13-4105 INCOME - OTHER	0	0	0.00	6,936.86	1,625,952.62	0.00	0.00 (	6,936.86)
13-4111 INCOME - OTHER (GEN.FUND)	0	0	0.00	0.00	219,185.64	0.00	0.00	0.00
13-4115 SALES TAX (.25)	382,571	382,571	32,043.74	260,517.91	244,836.31	0.00	68.10	122,053.09
13-4301 INTEREST	250	250	7.31	98.54	120.15	0.00	39.42	151.46
TOTAL REVENUES	382,821	382,821	32,051.05	267,553.31	2,090,094.72	0.00	69.89	115,267.69

CITY OF WINCREST
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JUNE 30TH, 2013

13 -ECONOMIC DEVELOPMENT CORP

% OF YEAR COMPLETED: 75.00

DEPARTMENTAL EXPENDITURES	ORIGINAL BUDGET	AMENDED BUDGET	CURRENT PERIOD	YEAR TO DATE BALANCE	PRIOR YEAR YTD BALANCE	TOTAL ENCUMBERED	% OF BUDGET	BUDGET BALANCE
00-GENERAL EXPENDITURES =====								
<u>SALARIES & BENEFITS</u>								
13-500-009 SALARIES - EDC	70,000	70,000	0.00	42,397.96	19,384.63	0.00	60.57	27,602.04
13-500-010 ADMINISTRATIVE EXPENSES	0	0	0.00	40.20	0.00	0.00	0.00 (	40.20)
13-500-013 STIPEND	0	1,938	0.00	1,871.86	0.00	0.00	96.60	65.84
13-500-030 SOCIAL SECURITY-EDC	5,465	5,465	0.00	3,662.97	1,510.59	0.00	67.03	1,802.03
13-500-040 HEALTH INSURANCE-EDC	876	876	723.64	9,053.63	78.24	0.00	1,033.52 (	8,177.63)
13-500-050 RETIREMENT-EDC	7,140	7,140	0.00	3,165.93	1,281.96	0.00	44.34	3,974.07
13-500-060 WORKERS COMPENSATION-EDC	283	283	0.00	0.00	0.00	0.00	0.00	283.00
13-500-070 UNEMPLOYMENT COMPENSATION	135	135	0.00	135.00	260.99	0.00	100.00	0.00
13-500-080 CONTRACT LABOR	65,000	65,000	3,600.00	42,800.00	20,000.00	0.00	65.85	22,200.00
TOTAL SALARIES & BENEFITS	148,899	150,837	4,323.64	103,127.55	42,516.41	0.00	68.37	47,709.15
<u>OTHER EXPENSES</u>								
13-500-115 MOBILE TELEPHONE	1,450	1,450	0.00	830.85	398.81	0.00	57.30	619.15
13-500-120 DUES & SUBSCRIPTIONS	1,400	1,400	1,250.00	2,397.00	591.50	0.00	171.21 (	997.00)
13-500-130 TRAINING	5,000	5,000	0.00	530.00	175.00	0.00	10.60	4,470.00
13-500-132 TRAVEL	15,000	13,062	10.50	9,243.93	202.57	0.00	70.77	3,818.37
13-500-135 MEALS & ENTERTAINMENT	5,000	5,000	119.00	3,630.30	643.63	0.00	72.61	1,369.70
13-500-200 COMPUTER MAINTENANCE	200	200	425.48	716.90	147.35	0.00	358.45 (	516.90)
13-500-201 WEBSITE MAINTENANCE	720	720	0.00	313.00	561.00	0.00	43.47	407.00
13-500-250 LEGAL EXPENSES	60,000	60,000	0.00	17,500.00	41,040.00	0.00	29.17	42,500.00
13-500-290 AUDIT	5,500	5,500	0.00	4,900.00	3,000.00	0.00	89.09	600.00
13-500-430 SUPPLIES	1,200	1,200	0.00	1,126.93	683.63	0.00	93.91	73.07
13-500-540 VEHICLE FUEL	0	0	0.00	28.00	0.00	0.00	0.00 (	28.00)
13-500-590 POSTAGE	145	145	0.00	92.00	45.00	0.00	63.45	53.00
13-500-630 LEGAL ADVERTISING	476	476	0.00	0.00	276.28	0.00	0.00	476.00
13-500-640 COPIER USAGE	1,443	1,443	0.00	0.00	956.83	0.00	0.00	1,443.00
13-500-700 CONTINGENCIES	4,620	4,620	325.00	933.76	96.00	0.00	20.21	3,686.24
TOTAL OTHER EXPENSES	102,154	100,216	2,129.98	42,242.67	48,817.60	0.00	42.15	57,973.63
<u>CAPITAL EXPENSES</u>								
13-500-800 EDC PROJECTS	200,000	200,000	0.00	7,537.50	1,755.41	0.00	3.77	192,462.50
13-500-801 PROMOTING WINDCREST	38,282	38,282	302.80	29,255.49	5,465.85	0.00	76.42	9,026.51
13-500-890 TLF LOAN PAYMENTS	659,960	659,960	7,914.26	74,369.39	104,272.60	0.00	11.27	585,590.61
13-500-891 RACKER ROAD PROJECT	915,299	915,299	905.00	884,849.60	1,140,972.94	0.00	96.67	30,449.40
13-500-892 TLF INTEREST	0	0	3,332.44	26,850.91	8,194.40	0.00	0.00 (	26,850.91)
TOTAL CAPITAL EXPENSES	1,813,541	1,813,541	12,454.50	1,022,862.89	1,260,661.20	0.00	56.40	790,678.11
<u>OTHER INCOME/EXPENSES</u>								
TOTAL 00-GENERAL EXPENDITURES	2,064,594	2,064,594	18,908.12	1,168,233.11	1,351,995.21	0.00	56.58	896,360.89
TOTAL EXPENDITURES	2,064,594	2,064,594	18,908.12	1,168,233.11	1,351,995.21	0.00	56.58	896,360.89
REVENUE OVER/(UNDER) EXPENDITURES	(1,681,773)	(1,681,773)	13,142.93 (	900,679.80)	738,099.51	0.00	53.56 (	781,093.20)

16 -HOTEL/MOTEL TAX FUND

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE	
ASSETS			
=====			
16-1102	CLAIM ON CASH	12,730.21	
16-1105	SAVINGS	<u>139,012.14</u>	
			<u>151,742.35</u>
TOTAL ASSETS			<u>151,742.35</u>
			=====
LIABILITIES			
=====			
EQUITY			
=====			
16-3201	FUND BALANCE	<u>138,913.42</u>	
	TOTAL BEGINNING EQUITY	<u>138,913.42</u>	
TOTAL REVENUE		108,598.19	
TOTAL EXPENSES		<u>95,769.26</u>	
TOTAL INCREASE/(DECREASE) IN FUND BAL.		<u>12,828.93</u>	
TOTAL EQUITY & FUND BALANCE			<u>151,742.35</u>
TOTAL LIABILITIES, EQUITY & FUND BALANCE			<u>151,742.35</u>
			=====

CITY OF WINCREST
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JUNE 30TH, 2013

16 -HOTEL/MOTEL TAX FUND

% OF YEAR COMPLETED: 75.00

	ORIGINAL BUDGET	AMENDED BUDGET	CURRENT PERIOD	YEAR TO DATE BALANCE	PRIOR YEAR YTD BALANCE	TOTAL ENCUMBERED	% OF BUDGET	BUDGET BALANCE
<u>REVENUE SUMMARY</u>								
ALL REVENUES	153,997	153,997	12,639.83	108,598.19	107,605.85	0.00	70.52	45,398.86
TOTAL REVENUES	153,997	153,997	12,639.83	108,598.19	107,605.85	0.00	70.52	45,398.86
<u>EXPENDITURE SUMMARY</u>								
<u>00-GENERAL EXPENDITURES</u>								
SALARIES & BENEFITS	0	0	7,500.00	7,900.00	0.00	0.00	0.00 (	7,900.00)
CAPITAL EXPENSES	0	0	750.00	7,734.00	0.00	0.00	0.00 (	7,734.00)
TOTAL 00-GENERAL EXPENDITURES	0	0	8,250.00	15,634.00	0.00	0.00	0.00 (	15,634.00)
TOTAL EXPENDITURES	0	0	8,250.00	15,634.00	0.00	0.00	0.00 (	15,634.00)
REVENUE OVER/(UNDER) EXPENDITURES	153,997	153,997	4,389.83	92,964.19	107,605.85	0.00	60.37	61,032.86

CITY OF WINCREST
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JUNE 30TH, 2013

16 -HOTEL/MOTEL TAX FUND

% OF YEAR COMPLETED: 75.00

REVENUES	ORIGINAL BUDGET	AMENDED BUDGET	CURRENT PERIOD	YEAR TO DATE BALANCE	PRIOR YEAR YTD BALANCE	TOTAL ENCUMBERED	% OF BUDGET	BUDGET BALANCE
16-4101 INCOME-HOT	153,989	153,989	12,638.69	108,588.99	107,598.33	0.00	70.52	45,400.01
16-4115 INCOME-INTEREST	8	8	1.14	9.20	7.52	0.00	114.29 (	1.15)
TOTAL REVENUES	153,997	153,997	12,639.83	108,598.19	107,605.85	0.00	70.52	45,398.86

CITY OF WINCREST
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JUNE 30TH, 2013

16 -HOTEL/MOTEL TAX FUND

% OF YEAR COMPLETED: 75.00

DEPARTMENTAL EXPENDITURES	ORIGINAL BUDGET	AMENDED BUDGET	CURRENT PERIOD	YEAR TO DATE BALANCE	PRIOR YEAR YTD BALANCE	TOTAL ENCUMBERED	% OF BUDGET	BUDGET BALANCE
00-GENERAL EXPENDITURES =====								
<u>SALARIES & BENEFITS</u>								
16-500-040 ADVERTISING & PROMOTION	0	0	7,500.00	7,900.00	0.00	0.00	0.00 (	7,900.00)
TOTAL SALARIES & BENEFITS	0	0	7,500.00	7,900.00	0.00	0.00	0.00 (	7,900.00)
<u>CAPITAL EXPENSES</u>								
16-500-800 CAPITAL EXPENDITURES	0	0	750.00	7,734.00	0.00	0.00	0.00 (	7,734.00)
TOTAL CAPITAL EXPENSES	0	0	750.00	7,734.00	0.00	0.00	0.00 (	7,734.00)
TOTAL 00-GENERAL EXPENDITURES	0	0	8,250.00	15,634.00	0.00	0.00	0.00 (	15,634.00)
TOTAL EXPENDITURES	0	0	8,250.00	15,634.00	0.00	0.00	0.00 (	15,634.00)
REVENUE OVER/(UNDER) EXPENDITURES	153,997	153,997	4,389.83	92,964.19	107,605.85	0.00	60.37	61,032.86

17 -DEBT SERVICE

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE	
ASSETS			
=====			
17-1102	CLAIM ON CASH	(34,320.37)	
17-1105	SAVINGS	30,790.96	
17-1501	A/R - ADVALOREM TAXES	6,478.48	
17-1505	ALLOW FOR DOUBTFUL ACCTS	(1,234.98)	
		<u>1,714.09</u>	
TOTAL ASSETS			1,714.09
			=====
LIABILITIES			
=====			
17-2315	DUE TO GENERAL FUND	30,000.00	
17-2501	DEFERRED REVENUE - TAXES	<u>5,243.50</u>	
TOTAL LIABILITIES			<u>35,243.50</u>
EQUITY			
=====			
17-3201	FUND BALANCE	<u>1,134.02</u>	
TOTAL BEGINNING EQUITY		<u>1,134.02</u>	
TOTAL REVENUE		321,921.07	
TOTAL EXPENSES		<u>356,584.50</u>	
TOTAL INCREASE/(DECREASE) IN FUND BAL.		(34,663.43)	
TOTAL EQUITY & FUND BALANCE		(33,529.41)	
TOTAL LIABILITIES, EQUITY & FUND BALANCE			1,714.09
			=====

CITY OF WINCREST
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JUNE 30TH, 2013

17 -DEBT SERVICE

% OF YEAR COMPLETED: 75.00

	ORIGINAL BUDGET	AMENDED BUDGET	CURRENT PERIOD	YEAR TO DATE BALANCE	PRIOR YEAR YTD BALANCE	TOTAL ENCUMBERED	% OF BUDGET	BUDGET BALANCE
<u>REVENUE SUMMARY</u>								
ALL REVENUES	356,585	356,585	0.23	321,921.07	331,033.38	0.00	90.28	34,664.13
TOTAL REVENUES	356,585	356,585	0.23	321,921.07	331,033.38	0.00	90.28	34,664.13
<u>EXPENDITURE SUMMARY</u>								
<u>00-GENERAL EXPENDITURES</u>								
OTHER EXPENSES	0	0	0.00	476,584.50	476,591.50	0.00	0.00	(476,584.50)
TOTAL 00-GENERAL EXPENDITURES	0	0	0.00	476,584.50	476,591.50	0.00	0.00	(476,584.50)
TOTAL EXPENDITURES	0	0	0.00	476,584.50	476,591.50	0.00	0.00	(476,584.50)
REVENUE OVER/(UNDER) EXPENDITURES	356,585	356,585	0.23	(154,663.43)	(145,558.12)	0.00	43.37-	511,248.63

CITY OF WINCREST
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JUNE 30TH, 2013

17 -DEBT SERVICE

% OF YEAR COMPLETED: 75.00

REVENUES	ORIGINAL BUDGET	AMENDED BUDGET	CURRENT PERIOD	YEAR TO DATE BALANCE	PRIOR YEAR YTD BALANCE	TOTAL ENCUMBERED	% OF BUDGET	BUDGET BALANCE
17-4101 INCOME - TAX NOTES PROCEEDS	0	0	0.00	0.00 (	0.11)	0.00	0.00	0.00
17-4115 INCOME - INTEREST	1	1	0.23	5.62	2.08	0.00	468.33 (	4.42)
17-4117 AD VALOREM TAX (I&S .073841)	356,584	356,584	0.00	321,915.45	331,031.41	0.00	90.28	34,668.55
TOTAL REVENUES	356,585	356,585	0.23	321,921.07	331,033.38	0.00	90.28	34,664.13

CITY OF WINCREST
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JUNE 30TH, 2013

17 -DEBT SERVICE

% OF YEAR COMPLETED: 75.00

DEPARTMENTAL EXPENDITURES	ORIGINAL BUDGET	AMENDED BUDGET	CURRENT PERIOD	YEAR TO DATE BALANCE	PRIOR YEAR YTD BALANCE	TOTAL ENCUMBERED	% OF BUDGET	BUDGET BALANCE
<u>00-GENERAL EXPENDITURES</u>								
<u>=====</u>								
<u>OTHER EXPENSES</u>								
17-500-200 TAX NOTE PRINCIPAL EXPENSE	0	0	0.00	445,000.00	430,000.00	0.00	0.00 (	445,000.00)
17-500-210 TAX NOTE INTEREST EXPENSE	0	0	0.00	31,584.50	46,591.50	0.00	0.00 (	31,584.50)
TOTAL OTHER EXPENSES	0	0	0.00	476,584.50	476,591.50	0.00	0.00 (	476,584.50)
TOTAL 00-GENERAL EXPENDITURES	0	0	0.00	476,584.50	476,591.50	0.00	0.00 (	476,584.50)
TOTAL EXPENDITURES	0	0	0.00	476,584.50	476,591.50	0.00	0.00 (	476,584.50)
REVENUE OVER/(UNDER) EXPENDITURES	356,585	356,585	0.23 (	154,663.43) (	145,558.12)	0.00	43.37-	511,248.63

18 -WCC&PD FUND

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE	
ASSETS			
=====			
18-1102	CLAIM ON CASH	(24,418.14)	
18-1105	CASH - SAVINGS	<u>181,520.59</u>	
			<u>157,102.45</u>
TOTAL ASSETS			<u>157,102.45</u>
			=====
LIABILITIES			
=====			
18-2250	INSURANCE A/P	1,082.40	
18-2400	A/P PENDING	(<u>300.00</u>)	
	TOTAL LIABILITIES		<u>782.40</u>
EQUITY			
=====			
18-3201	FUND BALANCE	<u>229,289.11</u>	
	TOTAL BEGINNING EQUITY	<u>229,289.11</u>	
TOTAL REVENUE		430,493.00	
TOTAL EXPENSES		<u>503,462.06</u>	
TOTAL INCREASE/(DECREASE) IN FUND BAL.		(<u>72,969.06</u>)	
TOTAL EQUITY & FUND BALANCE			<u>156,320.05</u>
TOTAL LIABILITIES, EQUITY & FUND BALANCE			<u>157,102.45</u>
			=====

CITY OF WINCREST
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JUNE 30TH, 2013

18 -WCC&PD FUND

% OF YEAR COMPLETED: 75.00

	ORIGINAL BUDGET	AMENDED BUDGET	CURRENT PERIOD	YEAR TO DATE BALANCE	PRIOR YEAR YTD BALANCE	TOTAL ENCUMBERED	% OF BUDGET	BUDGET BALANCE
<u>REVENUE SUMMARY</u>								
ALL REVENUES	393,394	483,394	46,840.68	430,493.00	311,817.92	0.00	89.06	52,901.00
TOTAL REVENUES	393,394	483,394	46,840.68	430,493.00	311,817.92	0.00	89.06	52,901.00
<u>EXPENDITURE SUMMARY</u>								
<u>00-GENERAL EXPENDITURES</u>								
SALARIES & BENEFITS	222,701	222,701	17,503.53	155,311.14	157,192.01	0.00	69.74	67,389.86
OTHER EXPENSES	72,884	72,884	355.00	26,668.78	69,072.48	0.00	36.59	46,215.22
CAPITAL EXPENSES	153,000	290,362	0.00	321,482.14	67,489.32	0.00	110.72	(31,119.79)
TOTAL 00-GENERAL EXPENDITURES	448,585	585,947	17,858.53	503,462.06	293,753.81	0.00	85.92	82,485.29
TOTAL EXPENDITURES	448,585	585,947	17,858.53	503,462.06	293,753.81	0.00	85.92	82,485.29
REVENUE OVER/(UNDER) EXPENDITURES	(55,191)	(102,553)	28,982.15	(72,969.06)	18,064.11	0.00	71.15	(29,584.29)

CITY OF WINCREST
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JUNE 30TH, 2013

18 -WCC&PD FUND

% OF YEAR COMPLETED: 75.00

REVENUES	ORIGINAL BUDGET	AMENDED BUDGET	CURRENT PERIOD	YEAR TO DATE BALANCE	PRIOR YEAR YTD BALANCE	TOTAL ENCUMBERED	% OF BUDGET	BUDGET BALANCE
18-4101 INCOME - SALES TAX	393,380	483,380	46,839.57	430,481.61	311,804.18	0.00	89.06	52,898.39
18-4115 INCOME - INTEREST	14	14	1.11	11.39	13.74	0.00	81.36	2.61
TOTAL REVENUES	393,394	483,394	46,840.68	430,493.00	311,817.92	0.00	89.06	52,901.00

CITY OF WINCREST
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JUNE 30TH, 2013

18 -WCC&PD FUND

% OF YEAR COMPLETED: 75.00

DEPARTMENTAL EXPENDITURES	ORIGINAL BUDGET	AMENDED BUDGET	CURRENT PERIOD	YEAR TO DATE BALANCE	PRIOR YEAR YTD BALANCE	TOTAL ENCUMBERED	% OF BUDGET	BUDGET BALANCE
00-GENERAL EXPENDITURES =====								
<u>SALARIES & BENEFITS</u>								
18-500-009 SALARIES	140,172	136,772	11,404.56	98,224.37	103,797.82	0.00	71.82	38,547.63
18-500-010 ADMINISTRATIVE EXPENSE	2,000	2,000	0.00	1,000.00	0.00	0.00	50.00	1,000.00
18-500-013 STIPEND	5,167	5,167	0.00	5,087.44	2,332.22	0.00	98.46	79.56
18-500-014 SPECIAL ASSIGNMENT PAY K-9	4,500	4,500	0.00	0.00	2,077.02	0.00	0.00	4,500.00
18-500-015 INCENTIVE PAY-BILING & SHIFT	2,400	2,400	30.45	268.25	484.68	0.00	11.18	2,131.75
18-500-017 CERTIFICATION PAY	0	0	46.16	415.44	992.44	0.00	0.00 (	415.44)
18-500-018 EDUCATION PAY	300	300	0.00	0.00	0.00	0.00	0.00	300.00
18-500-020 OVERTIME	17,200	17,200	2,193.46	11,419.85	11,450.24	0.00	66.39	5,780.15
18-500-021 7K HOURS	2,100	5,500	374.50	3,508.56	2,329.68	0.00	63.79	1,991.44
18-500-026 HAZARDOUS DUTY PAY	0	0	0.00	13.85	0.00	0.00	0.00 (	13.85)
18-500-030 SOCIAL SECURITY	12,962	12,962	1,046.47	9,447.30	9,938.66	0.00	72.88	3,514.70
18-500-040 HEALTH INSURANCE	18,710	18,710	1,408.04	14,208.05	13,166.99	0.00	75.94	4,501.95
18-500-050 RETIREMENT	13,585	13,585	999.89	8,297.69	9,578.26	0.00	61.08	5,287.31
18-500-060 WORKERS COMPENSATION	3,065	3,065	0.00	3,420.34	0.00	0.00	111.59 (	355.34)
18-500-070 UNEMPLOYMENT COMPENSATION	540	540	0.00	0.00	1,044.00	0.00	0.00	540.00
TOTAL SALARIES & BENEFITS	222,701	222,701	17,503.53	155,311.14	157,192.01	0.00	69.74	67,389.86
<u>OTHER EXPENSES</u>								
18-500-130 BONDS & TRAINING	5,000	5,000	355.00	1,760.50	760.00	0.00	35.21	3,239.50
18-500-420 OFFICE SUPPLIES	500	500	0.00	0.00	0.00	0.00	0.00	500.00
18-500-430 JUVENILE PROG.FEES & SUPPLIE	5,000	5,000	0.00	0.00	0.00	0.00	0.00	5,000.00
18-500-435 K-9 PROGRAM EXPENSES	0	0	0.00	1,911.37	1,954.98	0.00	0.00 (	1,911.37)
18-500-450 SYSTEM ACCESS FEE	10,100	10,100	0.00	14,482.02	0.00	0.00	143.39 (	4,382.02)
18-500-480 UNIFORMS	2,000	2,000	0.00	1,343.69	624.73	0.00	67.18	656.31
18-500-500 MISC. CRIME PREVENTION	5,000	5,000	0.00	944.00	0.00	0.00	18.88	4,056.00
18-500-516 DEBT SERVICE - PRINCIPAL	0	0	0.00	0.00	62,623.74	0.00	0.00	0.00
18-500-517 MAINTENANCE ON EQUIPMENT	45,284	45,284	0.00	6,227.20	3,109.03	0.00	13.75	39,056.80
TOTAL OTHER EXPENSES	72,884	72,884	355.00	26,668.78	69,072.48	0.00	36.59	46,215.22
<u>CAPITAL EXPENSES</u>								
18-500-800 CAPITAL EXPENDITURES	153,000	290,362	0.00	321,482.14	67,489.32	0.00	110.72 (	31,119.79)
TOTAL CAPITAL EXPENSES	153,000	290,362	0.00	321,482.14	67,489.32	0.00	110.72 (	31,119.79)
<u>OTHER INCOME/EXPENSES</u>								
TOTAL 00-GENERAL EXPENDITURES	448,585	585,947	17,858.53	503,462.06	293,753.81	0.00	85.92	82,485.29
TOTAL EXPENDITURES	448,585	585,947	17,858.53	503,462.06	293,753.81	0.00	85.92	82,485.29
REVENUE OVER/(UNDER) EXPENDITURES	(55,191)	(102,553)	28,982.15 (	72,969.06)	18,064.11	0.00	71.15 (	29,584.29)

19 -CAPITAL PROJECTS STREETS

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE	
ASSETS			
=====			
19-1102	CLAIM ON CASH	(143,165.02)	
19-1105	CASH - SAVINGS	300,006.28	
19-1115	INVESTMENTS-TEXPOOL #159000002	10,240.21	
19-1116	INVESTMENTS-TEXPOOL#159000001	148,224.57	
19-1510	A/R-SALES TAX	<u>21,927.28</u>	
			<u>337,233.32</u>
TOTAL ASSETS			<u>337,233.32</u>
			=====
LIABILITIES			
=====			
19-2315	DUE TO GENERAL FUND	58,000.00	
19-2410	A/P - SALES TAX	21,927.29	
19-2441	Construction Retainage	<u>2,495.01</u>	
	TOTAL LIABILITIES		<u>82,422.30</u>
EQUITY			
=====			
19-3201	FUND BALANCE	<u>631,851.97</u>	
	TOTAL BEGINNING EQUITY	<u>631,851.97</u>	
	TOTAL REVENUE	202,739.29	
	TOTAL EXPENSES	<u>579,780.24</u>	
	TOTAL INCREASE/(DECREASE) IN FUND BAL.	(377,040.95)	
TOTAL EQUITY & FUND BALANCE			<u>254,811.02</u>
TOTAL LIABILITIES, EQUITY & FUND BALANCE			<u>337,233.32</u>
			=====

CITY OF WINCREST
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JUNE 30TH, 2013

19 -CAPITAL PROJECTS STREETS

% OF YEAR COMPLETED: 75.00

	ORIGINAL BUDGET	AMENDED BUDGET	CURRENT PERIOD	YEAR TO DATE BALANCE	PRIOR YEAR YTD BALANCE	TOTAL ENCUMBERED	% OF BUDGET	BUDGET BALANCE
<u>REVENUE SUMMARY</u>								
ALL REVENUES	382,588	382,588	32,103.57	202,739.29	244,848.17	0.00	52.99	179,848.96
TOTAL REVENUES	382,588	382,588	32,103.57	202,739.29	244,848.17	0.00	52.99	179,848.96
<u>EXPENDITURE SUMMARY</u>								
<u>00-GENERAL EXPENDITURES</u>								
CAPITAL EXPENSES	1,100,000	1,100,000	13,318.75	459,780.24	71,296.17	0.00	41.80	640,219.76
TOTAL 00-GENERAL EXPENDITURES	1,100,000	1,100,000	13,318.75	459,780.24	71,296.17	0.00	41.80	640,219.76
TOTAL EXPENDITURES	1,100,000	1,100,000	13,318.75	459,780.24	71,296.17	0.00	41.80	640,219.76
REVENUE OVER/(UNDER) EXPENDITURES	(717,412)	(717,412)	18,784.82	(257,040.95)	173,552.00	0.00	35.83	(460,370.80)

CITY OF WINCREST
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JUNE 30TH, 2013

19 -CAPITAL PROJECTS STREETS

% OF YEAR COMPLETED: 75.00

REVENUES	ORIGINAL BUDGET	AMENDED BUDGET	CURRENT PERIOD	YEAR TO DATE BALANCE	PRIOR YEAR YTD BALANCE	TOTAL ENCUMBERED	% OF BUDGET	BUDGET BALANCE
19-4115 INCOME - INTEREST	17	17	59.83	189.79	11.86	0.00	1,100.23 (	172.54)
19-4116 INCOME-SALES TAX (.25)	382,571	382,571	32,043.74	202,549.50	244,836.31	0.00	52.94	180,021.50
TOTAL REVENUES	382,588	382,588	32,103.57	202,739.29	244,848.17	0.00	52.99	179,848.96

CITY OF WINCREST
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JUNE 30TH, 2013

19 -CAPITAL PROJECTS STREETS

% OF YEAR COMPLETED: 75.00

DEPARTMENTAL EXPENDITURES	ORIGINAL BUDGET	AMENDED BUDGET	CURRENT PERIOD	YEAR TO DATE BALANCE	PRIOR YEAR YTD BALANCE	TOTAL ENCUMBERED	% OF BUDGET	BUDGET BALANCE
00-GENERAL EXPENDITURES =====								
<u>SALARIES & BENEFITS</u>								
<u>CAPITAL EXPENSES</u>								
19-500-800 CAPITAL EXPENDITURES	1,100,000	1,100,000	13,318.75	176,977.90	0.00	0.00	16.09	923,022.10
19-500-810 STREET MAINTENANCE	0	0	0.00	282,802.34	71,296.17	0.00	0.00	(282,802.34)
TOTAL CAPITAL EXPENSES	1,100,000	1,100,000	13,318.75	459,780.24	71,296.17	0.00	41.80	640,219.76
TOTAL 00-GENERAL EXPENDITURES	1,100,000	1,100,000	13,318.75	459,780.24	71,296.17	0.00	41.80	640,219.76
TOTAL EXPENDITURES	1,100,000	1,100,000	13,318.75	459,780.24	71,296.17	0.00	41.80	640,219.76
REVENUE OVER/(UNDER) EXPENDITURES	(717,412)	(717,412)	18,784.82	(257,040.95)	173,552.00	0.00	35.83	(460,370.80)

Raba Kistner
12821 W. Golden Lane
San Antonio, TX 78249
P.O. Box 690287
San Antonio, TX 78269
www.rkci.com

P 210 :: 699 :: 9090
F 210 :: 699 :: 6426
TBPE Firm F-3257

MEMORANDUM

TO: Mr. Rafael Castillo, Jr.
City Manager
City of Windcrest
8601 Midcrown Drive
Windcrest, Texas 78239

FROM: Andrew C. Hunt, P.E., CFM
Program Manager

DATE: June 21, 2013

RE: **Roadway CIP Package #1 – Code of Ordinances Variance Notification**
Project No. ASR12-071-00

~~~~~

Upon awarding and providing a notice to proceed to the construction contractor for Roadway CIP Package #1, the City of Windcrest will be enacting the approved construction documents prepared by the design engineer, IDS Engineering. The approved construction documents include the general notes to the construction contractor, which guide and direct the contractor. As discussed during the design approval process, there were three City Codes that would likely lead to excessive construction costs, reduce construction quality, or were outdated for the specific needs of Package #1. To meet the specific needs of Package #1, certain general notes were included to guide the contractor in ways that benefit the City but were at variance with City Codes. Approval of the construction documents thereby grants variances to certain provisions of the Windcrest City Code of Ordinances for this project as described below in **Table 1**.

These variances have been reviewed by the Windcrest City Engineer (RABA KISTNER, Inc.) and approved by the Roadway Committee and City Staff. This memorandum serves to document the variances granted by the City through the enactment of the approved construction documents.

**Table 1: Variances to Windcrest City Code of Ordinances Enacted by Roadway CIP Package #1**

| Windcrest Code | Key provision                                                       | Project-Specific Variance                                                                                                    |
|----------------|---------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------|
| 20.1004        | Contractor must apply for closure permit 15-30 days before closure. | Contractor must apply for closure permit at least 72 hours before closure.                                                   |
| 20.1005.6      | No street closure permit can be effective for more than 7 days.     | Street may remain closed for the duration approved in the closure permit.                                                    |
| 20.1009        | General provisions for erection of barricades.                      | Replace "...regulations established by the Texas Highway Department" with "Texas Manual of Uniform Traffic Control Devices". |

/mdh



**ORDINANCE NO. 2013-693(O)**

**AN ORDINANCE AMENDING CHAPTER 20, TRAFFIC AND PARKING, OF THE CODE OF ORDINANCES BY MODIFYING THE MINIMUM APPLICATION DATE FOR STREET CLOSURES, DURATION OF STREET CLOSURES AND UPDATING THE BARRICADES STANDARDS AUTHORITY FOR STREET CLOSURES**

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF WINDCREST, TEXAS that Chapter 20, Traffic and Parking, is amended by revising the first sentence of Section 20.1004 to read as follows:

**“Sec. 20.1004            APPLICATION FOR PERMIT**

A person seeking issuance of a street closing permit shall file an application with the Chief of Police not less than seventy-two (72) hours nor more than thirty (30) days before the proposed date of street closing.”

The remainder of Section 20.1004 is unchanged.

BE IT FURTHER ORDAINED BY THE CITY COUNCIL OF THE CITY OF WINDCREST, TEXAS that Chapter 20, Traffic and Parking, is amended by revising Subsection 6 of Section 20.1005 to read as follows:

**“Sec. 20.1005            STANDARDS FOR ISSUANCE OF PERMITS**

6.        A permit granting a street closure will be effective for the time period stated in the permit. At the expiration of the permitted time period, a new permit for street closure must be obtained before additional time shall be allowed.”

BE IT FURTHER ORDAINED BY THE CITY COUNCIL OF THE CITY OF WINDCREST, TEXAS that Chapter 20, Traffic and Parking, is amended by revising Section 20.1009 to read as follows:

**“Sec. 20.1009            ERECTION OF BARRICADES**

Should any barricades be erected to block the flow of traffic over any street in accordance with the terms of a permit issued, it shall be the duty of the Police Department of the City of Windcrest to determine the placement of such barricades in the positions stated in the permit. Any such barricades shall comply with the regulations promulgated in the Texas Manual of Uniform Traffic Control Devices. Should any barricade remain in use after sunset, such barricade shall have upon it a flashing light as provided for in the Texas Manual of Uniform Traffic Control Devices.”

This ordinance shall take effect five (5) days after publication of its caption.

PASSED and APPROVED this \_\_\_\_ day of \_\_\_\_\_, 2013.

---

Mayor

ATTEST:

---

Kelly Rodriguez, City Secretary

APPROVED AS TO FORM:

---

Michael S. Brennan, City Attorney



## City Council Agenda Item Report

July 15, 2013

Contact –Sarah Mangham

[smangham@windcrest-tx.gov](mailto:smangham@windcrest-tx.gov)

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**SUBJECT:**

**DELIBERATION AND POSSIBLE ACTION ON THE CITY COUNCIL AUTHORIZING AN ORDINANCE NO. 2013-696(O), CLARIFYING ORDINANCE NO. 2011-656 (O) WHICH AUTHORIZED STIPENDS FOR MEMBERS OF THE CITY COUNCIL AS PROVIDED IN SECTION 3.07 OF THE CITY CHARTER.**

---

**1. BACKGROUND/HISTORY**

It was the intent of Ordinance No. 2011-656(0) to authorize stipends to the Mayor and Council Members to reimburse such officials for the necessary reasonable expenses incurred by them in the performance of their official duties.

The ordinance was not clear enough, and therefore the funding available had to be taxed as salary versus as reimbursements that are not subject to federal income tax.

**2. FINDINGS/CURRENT ACTIVITY**

This ordinance is to clarify the previous ordinance. The original ordinance is attached for you so that you can see the language change between the original and revised ordinance for your approval.

**3. FINANCIAL IMPACT -**

N/A, no change in amounts.

**4. ACTION OPTIONS/RECOMMENDATION**

Staff seeks approval of the revised ordinance clarify the intent of the stipend to be for reimbursements of expenses.





**ORDINANCE NO. 2013-696(O)**

**AN ORDINANCE CLARIFYING ORDINANCE NO. 2011-656 (O) WHICH AUTHORIZED STIPENDS FOR MEMBERS OF THE CITY COUNCIL AS PROVIDED IN SECTION 3.07 OF THE CITY CHARTER**

WHEREAS, the City Charter in Section 3.07 authorizes the City Council to formally establish compensation for members of the City Council by ordinance; and

WHEREAS, it was the intention of Ordinance No. 2011- 656(O) to authorize stipends to the Mayor and City Council members to reimburse such officials for the necessary and reasonable expenses incurred by them in the performance of their official duties.

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF WINDCREST** that effective August 1, 2013, the Mayor(s) shall receive a stipend of \$600.00 per month and the other members of the City Council shall receive a stipend of \$120.00 per month as reimbursement for their necessary and reasonable expenses incurred in the performance of their official duties. Such stipends shall not be compensation for services rendered on behalf of the city but rather an amount determined by the City Council to be appropriate reimbursement for the usual and ordinary out of pocket expenses needed by the Mayor and City Council members to properly discharge their responsibilities. In addition to the monthly stipend, the City shall pay the premium for City funded health insurance for the Mayor.

This ordinance shall take effect upon its final passage, and it is so ordained.

PASSED and ADOPTED this the \_\_\_\_ day of July, 2013.

---

Alan Baxter, Mayor

ATTEST:

---

Kelly Rodriguez, City Secretary

APPROVED AS TO FORM:

---

Michael S. Brennan, City Attorney



## **City Council Agenda Item Report**

**July 15th, 2013**

**Contact – Rafael Castillo / Michael McAlear**  
rcastillo@windcrest-tx.gov / mmcalear@windcrest-tx.gov

**Resolution #: 2013- 445(R)**

---

**SUBJECT: Deliberation and possible action on a resolution authorizing the purchase of lighting fixtures and corresponding equipment.**

---

**1. BACKGROUND/HISTORY**

Renovations are currently being performed on the Windcrest Civic Center. As a uniform lighting design is desired by the Parks and Recreation Commission throughout City of Windcrest Parks, City Management requested an expedited purchase of 5 cyclone lighting fixtures in conjunction with Windcrest Civic Center renovations.

**2. FINDINGS/CURRENT ACTIVITY**

Quotes for the cyclone lighting fixtures and corresponding equipment were solicited from 17 vendors. 1 bid was received by the finance department. **Bids are displayed in the attached quote sheet.** The Reynolds Company Electrical Supply placed the only bid of \$12,615.00. The purchase was awarded on 7/5/2013 to expedite shipment in coordination with construction activities.

**3. FINANCIAL IMPACT -**

\$12,615.00 will be funded from the Hotel/ Motel Fund 16-500-800.

**4. ACTION OPTIONS/RECOMMENDATION**

Staff recommends the approval of the purchase of lighting fixtures and corresponding equipment from The Reynolds Company Electrical Supply in the amount of \$12,615.00.

[illegible]



# WINDCREST TEXAS

## TELEPHONE/WRITTEN QUOTE FORM

Department Name/Number: PR/ 506

Description of Item: CYCLONE LIGHTING FIXTURES

Budgeted in Acct #: 16-500-800

| Vendor Name/Address                                                  | Amount of Quote | Terms/Remarks       |
|----------------------------------------------------------------------|-----------------|---------------------|
| REYNOLDS COMPANY<br>ELECTRICAL SUPPLY<br>9484 Corporate Dr Selma, TX | 12,615.00       | 8-10 WEEK LEAD TIME |
| SEE ATTACHED QUOTE<br>REQUEST 1                                      | NO BID          |                     |
| SEE ATTACHED QUOTE<br>REQUEST 2                                      | NO BID          |                     |
| SEE ATTACHED QUOTE<br>REQUEST 3                                      | NO BID          |                     |

COMMENTS: \_\_\_\_\_

RECOMMENDED VENDOR: REYNOLDS COMPANY ELECTRICAL SUPPLY

REASON: ONLY BIDDER

IF LESS THAN THREE QUOTES ARE OBTAINED, CHECK THE FOLLOWING REASON:

☐ Sole Source

☐ State Contract

☐ Other: \_\_\_\_\_

\_\_\_\_\_  
Signature of Person Receiving Quotes

\_\_\_\_\_  
Date

Approval by Department Head:

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

-----To be Completed by Finance / City Manager's Office (if required)-----

Approval by Municipal Finance Officer :

Sarah Mangham  
Signature

7-8-13  
Date

Approval by City Manager:

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

Council approval (if required):

Council Approval

## Michael McAlear

---

**From:** Michael McAlear  
**Sent:** Wednesday, July 03, 2013 2:02 PM  
**To:** 'kermit@nbcpsourcing.com'; 'ocjbsales@gmail.com'; 'thevanjengroup@gmail.com'  
**Cc:** Andrew Hunt (ahunt@rkci.com); Rafael Castillo; Sarah Mangham  
**Subject:** QUOTE REQUEST - URGENT  
**Attachments:** CYCLONE SPECS.PDF

**Importance:** High

| Tracking: | Recipient                    | Delivery                    | Read                   |
|-----------|------------------------------|-----------------------------|------------------------|
|           | 'kermit@nbcpsourcing.com'    |                             |                        |
|           | 'ocjbsales@gmail.com'        |                             |                        |
|           | 'thevanjengroup@gmail.com'   |                             |                        |
|           | Andrew Hunt (ahunt@rkci.com) |                             |                        |
|           | Rafael Castillo              | Delivered: 7/3/2013 2:02 PM | Read: 7/3/2013 2:07 PM |
|           | Sarah Mangham                | Delivered: 7/3/2013 2:02 PM | Read: 7/3/2013 2:16 PM |

Please provide a quote for **FIVE (5)** of the fixtures identified in **Key Note 1** in the attached specifications by Friday July 5, 2013 at 11:45 AM CST.

Questions and quotes shall be sent by email to [mmcalear@windcrest-tx.gov](mailto:mmcalear@windcrest-tx.gov).

Please also provide the following:

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Lead Time  
Freight (FOB DESTINATION)

Award Criteria  
Price including Freight (70 %)  
Lead Time (30 %)\*

**\*A lead time of 2 weeks will earn all 30 % of Lead Time Award Criteria.**

Thank You,



Michael McAlear  
Finance Department  
p: 210.655.0022 ext. 2330  
f: 210.655.8776  
[mmcalear@windcrest-tx.gov](mailto:mmcalear@windcrest-tx.gov)  
8601 Midcrown





## Michael McAlear

---

**From:** Michael McAlear  
**Sent:** Wednesday, July 03, 2013 2:14 PM  
**To:** 'baytincorp@aol.com'; 'john@bigstateelectric.com';  
'CHRIS@CENTRALELECTRICSA.COM'; 'ehardemon@sbcglobal.net';  
'rod@energetika.com'; 'customerservice@hjdcapital.com';  
'customerservice@jltturnkey.com'; 'martinezelectric@hotmail.com';  
'Jmadlite@Yahoo.Com'; 'ALLIANCE\_ELECTRIC210@YAHOO.COM';  
'UNITEDELECTRIC@ATT.NET'  
**Cc:** Rafael Castillo; Sarah Mangham; Andrew Hunt (ahunt@rkci.com)  
**Subject:** QUOTE REQUEST - URGENT  
**Attachments:** CYCLONE SPECS.PDF

**Importance:** High

| Tracking: | Recipient                        | Delivery                    | Read                   |
|-----------|----------------------------------|-----------------------------|------------------------|
|           | 'baytincorp@aol.com'             |                             |                        |
|           | 'john@bigstateelectric.com'      |                             |                        |
|           | 'CHRIS@CENTRALELECTRICSA.COM'    |                             |                        |
|           | 'ehardemon@sbcglobal.net'        |                             |                        |
|           | 'rod@energetika.com'             |                             |                        |
|           | 'customerservice@hjdcapital.com' |                             |                        |
|           | 'customerservice@jltturnkey.com' |                             |                        |
|           | 'martinezelectric@hotmail.com'   |                             |                        |
|           | 'Jmadlite@Yahoo.Com'             |                             |                        |
|           | 'ALLIANCE_ELECTRIC210@YAHOO.C'   |                             |                        |
|           | 'UNITEDELECTRIC@ATT.NET'         |                             |                        |
|           | Rafael Castillo                  | Delivered: 7/3/2013 2:14 PM |                        |
|           | Sarah Mangham                    | Delivered: 7/3/2013 2:14 PM | Read: 7/3/2013 2:16 PM |
|           | Andrew Hunt (ahunt@rkci.com)     |                             |                        |

Please provide a quote for **FIVE (5)** of the fixtures identified in **Key Note 1** in the attached specifications by Friday July 5, 2013 at 12:00 PM CST.

Questions and quotes shall be sent by email to [mmcalear@windcrest-tx.gov](mailto:mmcalear@windcrest-tx.gov).

Please also provide the following:

Lead Time  
Freight (FOB DESTINATION)

Award Criteria  
Price including Freight (70 %)  
Lead Time (30 %)\*

**\*A lead time of 2 weeks will earn all 30 % of Lead Time Award Criteria.**

Thank You,



Michael McAlear  
Finance Department  
p: 210.655.0022 ext. 2330  
f: 210.655.8776  
[mmcalear@windcrest-tx.gov](mailto:mmcalear@windcrest-tx.gov)  
8601 Midcrown  
Windcrest, TX 78239  
<http://www.windcrest-tx.gov>

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## Michael McAlear

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**From:** Michael McAlear  
**Sent:** Wednesday, July 03, 2013 1:14 PM  
**To:** 'jbullard@cednorthsa.com'; 'dresendez@cescoltd.com'; 'memorin@reynco.com'  
**Cc:** Sarah Mangham; Rafael Castillo; Andrew Hunt (ahunt@rkci.com)  
**Subject:** QUOTE REQUEST - URGENT  
**Attachments:** CYCLONE SPECS.pdf

**Importance:** High

| Tracking: | Recipient                    | Delivery                    | Read                   |
|-----------|------------------------------|-----------------------------|------------------------|
|           | 'jbullard@cednorthsa.com'    |                             |                        |
|           | 'dresendez@cescoltd.com'     |                             |                        |
|           | 'memorin@reynco.com'         |                             |                        |
|           | Sarah Mangham                | Delivered: 7/3/2013 1:14 PM | Read: 7/3/2013 2:15 PM |
|           | Rafael Castillo              | Delivered: 7/3/2013 1:14 PM |                        |
|           | Andrew Hunt (ahunt@rkci.com) |                             |                        |

Please provide a quote for **FIVE (5)** of the fixtures identified in **Key Note 1** in the attached specifications by Friday July 5, 2013 at 11 AM CST.

Questions and quotes shall be sent by email to [mmcalear@windcrest-tx.gov](mailto:mmcalear@windcrest-tx.gov).

Please also provide the following:

Lead Time  
Freight (FOB DESTINATION)

Award Criteria  
Price including Freight (70 %)  
Lead Time (30 %)\*

**\*A lead time of 2 weeks will earn all 30 % of Lead Time Award Criteria.**

Thank You,



Michael McAlear  
Finance Department  
p: 210.655.0022 ext. 2330  
f: 210.655.8776  
[mmcalear@windcrest-tx.gov](mailto:mmcalear@windcrest-tx.gov)  
8601 Midcrown  
Windcrest, TX 78239



**RESOLUTION NUMBER 2013-445(R)**

**A RESOLUTION AUTHORIZING THE PURCHASE OF CYCLONE LIGHT FIXTURES AND ANCILLARY EQUIPMENT FROM THE REYNOLDS COMPANY ELECTRICAL SUPPLY FOR A PRICE OF \$12,615.00 AND AUTHORIZING THE CITY MANAGER TO NEGOTIATE AND EXECUTE A CONTRACT FOR SUCH PURCHASE**

WHEREAS, the City of Windcrest Civic Center is currently undergoing renovations as recommended and approved by the Windcrest Parks and Recreation Commission and the Windcrest City Council; and

WHEREAS, the City of Windcrest Purchasing Policy requires council approval for all purchases between \$10,000 and \$25,000; and

WHEREAS, the City of Windcrest City Council authorizes the purchase of five (5) Cyclone lighting fixtures and ancillary equipment (Attachment A) from The Reynolds Company Electrical Supply in accordance with purchasing guidelines.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Windcrest, Texas, that:

1. The purchase of the five (5) Cyclone lighting fixtures and ancillary equipment displayed in attachment A for a price of \$12,615.00 is approved.
2. The City Manager is authorized to negotiate and execute a contract with The Reynolds Company Electrical Supply for such purchase.

DULY PASSED AND APPROVED, on the 15<sup>th</sup> day of July, 2013 at a regular meeting of the City Council of the City of Windcrest, Texas, which meeting was held in compliance with the Open Meetings Act, Tex. Gov't. Code, §551.001, et. seq. at which meeting a quorum was present and voting.

CITY OF WINDCREST, TEXAS

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Alan Baxter, Mayor

**ATTEST:**

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Kelly Rodriguez, City Secretary

APPROVED AS TO FORM

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Michael Brenan, City Attorney