City of Windcrest

AGENDA

SPECIAL SESSION CITY COUNCIL MEETING
FISCAL YEAR 2023/2024 BUDGET WORKSHOP
JULY 12, 13, & 14, 2023

CITY COUNCIL CHAMBERS @ 8601 MIDCROWN **Various Times**

NOTICE IS HEREBY GIVEN THAT A CITY OF WINDCREST SPECIAL SESSION CITY COUNCIL MEETING WILL HOLD A FISCAL YEAR 2023/2024 BUDGET WORKSHOP AT WINDCREST CITY HALL, 8601 MIDCROWN, WINDCREST, TEXAS ON THE FOLLOWING DATES AND TIMES:

- **WEDNESDAY, JULY 12, 2023 AT 8 AM**
- **THURSDAY, JULY 13, 2023 AT 6 PM**
- **FRIDAY, JULY 14, 2022 AT 9 AM**

DURING THE MEETING THE FOLLOWING SUBJECTS WILL BE CONSIDERED AND THE CITY COUNCIL MAY TAKE ACTION ON ANY OF THE LISTED SUBJECTS.

THE CITY COUNCIL RESERVES THE OPTION TO RECESS THE MEETING/WORKSHOP DURING THE DAY JULY 12, 2023; JULY 13, 2023, OR JULY 14, 2023, AND TO RECONVENE THE MEETING/WORKSHOP ON THE NEXT BUSINESS DAY AT 9 A.M. AT THE WINDCREST CITY HALL, 8601 MIDCROWN, WINDCREST, TEXAS.

NOTICE OF ASSISTANCE AT THE PUBLIC MEETING

The City of Windcrest Council Chambers are wheelchair accessible, and accessible parking spaces are available. In compliance with Americans with Disabilities Act, the City of Windcrest will provide reasonable accommodations for persons attending the meeting. To better serve you, requests should be received 48 hours prior to the meeting. Please contact the City Secretary's Office, at 210-655-0022 ext. 2150 or Fax 210-655-8776, or 711 Texas Relay.

I. **CALL TO ORDER**

II. **ROLL CALL**

III. **PLEDGE OF ALLEGIANCE AND INVOCATION**

IV. **CITIZENS TO BE HEARD/CITIZEN PARTICIPATION**

- Citizens may address the City Council on topics not on the agenda for no more than three (3) minutes.
- In addition to the foregoing, citizens shall also have the opportunity to address the City Council during consideration of posted agenda items for no more than six (6) minutes.
- A City Official may make a statement of specific factual information in response to an inquiry made by a member of the public, or a recitation of existing policy in response to an inquiry made by a member of the public.

THE FOLLOWING ITEMS MAY BE CONSIDERED AT ANY TIME DURING THE SPECIAL SESSION COUNCIL MEETING AND FISCAL YEAR 2023/2024 BUDGET WORKSHOP:

V. MAYOR'S REPORT

a) Proposed Fiscal Year 2023/2024 Budget

VI. FY 2023/2024 BUDGET WORKSHOP

a) City Council will review, discuss and may take action on the following City of Windcrest Fiscal Year (FY) 2023 – 2024 Proposed Budgets:

i. General Fund Accounts
- Revenues/Expenditures
- 501 - Administration
- 502 - Police Department
- 503 - Fire Department
- 504 - Special Services
- 506 - Parks and Recreation
- 507 - Fleet Mechanic
- 508 - Court
- 510 - Facility Division
- 511 - Civic Center
- 514 - Contract Services
- 515 - Tech Support
- 516 - Public Works
- 517 - Animal Control
- 519 - Code Enforcement
- 520 - Finance
- 525 - City Management
- 526 - Pool
- 527 - Post Office
- 528 - Human Resource
- 530 - Capital

ii. School Crossing Guard Fund
iii. Asset Seizure Fund (Federal)
iv. Asset Seizure Fund (State)
v. Police Donations Fund
vi. Police Education Training Fund
vii. Court Technology Fund
viii. Building Security Fund
ix. Hotel Occupancy Tax Fund
x. Public, Education, and Government
xi. Debt Service Fund
xii. 2019 Series A Bond
xiii. 2019 Series B Bond
xiv. Garbage Services
xv. Street Fund – Capital Improvement Projects (CIP)
xvi. Windcrest Crime Control Prevention District (WCCPD)

xvii. Windcrest Economic Development Corporation

VI. Discussion & Action

a) City Council will review, discuss, and may take action on setting FY 2023/2024 fees for various city services and consolidating those fees for convenience; amending various city ordinances; and containing severability clause and an effective date. [Rafael Castillo, Jr., City Manager]

b) City Council will review, discuss, and may take action on a proposed FY 2023/2024 organizational chart and departmental classifications. [Rafael Castillo, Jr., City Manager]

c) City Council will review, discuss, and may take action on setting dates for the Proposed FY 2023/2024 Budget Public Hearings. [Rafael Castillo, Jr., City Manager]

VII. General Announcements & Future Agenda Items Requested

Per Ordinance No. 618, repealing Ordinance No. 593; Section 9: Every agenda shall include an item entry granting a member the opportunity to propose an item for consideration of future agendas for Regular or Special Meetings. Any member may request the inclusion of such items at any meeting.

VIII. Adjournment

DECORUM REQUIRED: *Any disruptive behavior, including shouting or derogatory statements or comments may be ruled out of order by the Presiding Officer. Continuation of this type of behavior could result in a request by the Presiding Officer that the individual leave the meeting, and if refused, an order of removal.*

ACTION BY COUNCIL AUTHORIZED: *The City Council may vote and/or act upon any item within this Agenda. The Council reserves the right to retire into executive session concerning any of the items listed on this Agenda, pursuant to and in accordance with Texas Government Code § 551.072 (Deliberations about Real Property); § 551.073 (Deliberations about Gifts & Donations); § 551.076 (Deliberations about Security Devices); §551.087 (Economic Development); §551.074 (Personnel Matters) and, § 551.071to seek the advice of its attorney about pending or contemplated litigation, settlement offer or on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas conflict with the Open Meetings Act and may invoke this right where the City Attorney, the Mayor or a majority of the Governing Body deems an executive session is necessary to allow privileged consultation between the City Attorney and the governing body, if considered necessary and legally justified under the Open Meetings Act. The attorney may appear in person, or appear in executive session by conference call in accordance with applicable state law.*

EXECUTIVE SESSIONS APPROVED BY CITY ATTORNEY: *This agenda has been reviewed and approved by the City's legal counsel and the presence of any subject in any Executive Session portion of the agenda constitutes a written interpretation of Texas Government Code Chapter 551 by legal counsel for the body and constitutes an opinion by the attorney that the items discussed therein may be legally discussed in the closed portion of the meeting considering available opinions of a court of record and opinions of the Texas Attorney General known to the attorney. This provision has been added to this agenda with the intent to meet all elements necessary to satisfy Texas Government Code Chapter 551.144(c) and the meeting is conducted by all participants in reliance on this opinion.*

ATTENDANCE BY OTHER ELECTED OR APPOINTED OFFICIALS:
It is anticipated that members of other city boards, commissions and committees may attend the meeting in numbers that may constitute a quorum of such other city boards, commissions and committees, so that notice is hereby given that the meeting is also a meeting of the other city boards, commissions and committees whose members are in attendance. The members of the other city boards, commissions and committees may participate in discussions which occur at the meeting, but no action will be taken by the other boards, commissions and committees whose members are in attendance.

I, the undersigned authority, do hereby certify that the above Notice of Meeting of the City Council of the City of Windcrest is a true and correct copy of said Notice and was posted on the bulletin board at City Hall of said City in a convenient place to the public and said Notice was posted more than seventy-two (72) hours prior to the meeting on July 12, 13 & 14, 2023.

BY: ______________________________
Rachel C. Dominguez, City Secretary

City Council Budget Workshop

July 12, 2023, 8:00 AM
July 13, 2023, 6:00 PM
July 14, 2023, 8:00 AM

Proposed Budget FY 2023/2024

Purpose of Meeting:

City Council will review and discuss the upcoming FY23/24 budget in budget workshop sessions. At these sessions, City Staff will review the budget proposals with the Mayor and City Council in detail.

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City of Windcrest
Fiscal Year 2023-2024
Budget Cover Page

This preliminary budget was prepared prior to the delivery of Certified Appraised Values. This budget and this page will be updated once Certified appraisal Values and No New Tax Rate and Voter Approved Tax Rate Rates are received. The property tax revenue to be raised from the new property added to the roll will be reported once data is received.

Therefore, this budget is based on maintaining the current tax rate of 0.390000. Upon receipt of the certified taxable values from Bexar County Appraisal District and calculations of the No New Tax Rate and Voter Approved Tax Rate, a final recommendation on the tax rate will be made and this budget will be updated accordingly.

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DRAFT Budget & Tax Calendar
FY 2023-2024

Date	Event	Requirement/Action
February 23, 2022	**Budget Instructions Distributed to Departments**	**Budget printouts & request forms distributed to departments.**
February 23-April 7, 2023	**Department Budget Requests Due**	**Departments enter detailed line-item requests into budget worksheets & submit forms electronically to Finance Department.**
February 23-April 7, 2023	**Budget Preparation**	**City Manager & staff review requests; department heads meet w/Manager; staff prepares draft budgets.**
February 23-April 7, 2023	**Budget meetings with DH**	**Departments meet with CM, MFO**
April 3, 2023	**Regular Council Meeting 5PM**	**Vision and Goal Setting Workshop with City Council for FY 23-24**
May 1, 2023	**Regular Council Meeting 5PM**	**Vision and Goal Setting Workshop with City Council for FY 23-24**
July 12, 2023 8:00 AM	Regular Council Meeting/Budget Workshop	Budget Workshop. Department Presentations and discussion.
July 13, 2023 6:00 PM	Regular Council Meeting/Budget workshop	Budget Workshop. Department Presentations and discussion.
July 14, 2023 8:00 AM	Regular Council Meeting/Budget workshop **(if needed)**	Budget Workshop. Department Presentations and discussion. Tentative for final approval if City Council desires
July 24-31, 2023	Certified Tax Roll	BCAD delivers certified Ad Valorem tax values
August 1, 2023	File proposed budget with City Secretary	• Must be at least 30 days before budget adoption (budget may be modified after this date) • Post proposed budget on City's website
August 7, 2023 6:00 PM	Regular Council Meeting	City Council acts on Tax Rate Public Hearing (PH) Notice, Budget Public Hearn (PH) Notice.
August 14, 2023	Notice of Public Hearings	• Publish in newspaper and on City website notice of PH's on tax rate. • Publish notice of PH on budget (at least 10 days before PH)
August 28, 2023 6:00 PM	Special Council Meeting	• Public Hearing on Budget (Ordinance 1st reading) • Public Hearing on Tax Rate (Ordinance 1st reading)
September 18, 2023 6:00 PM	Regular Council Meeting	• Adopt Budget (Ordinance 2nd reading) • Resolution to Ratify Budget • Adopt Tax Rate (Ordinance 2nd reading)

City of Windcrest, Texas

List of Principal Officials

FISCAL YEAR 2023-2024
OCTOBER 1, 2023 – SEPTEMBER 30, 2024

City Council

Dan Reese
Mayor

Council Members by Place:

Wesley Manning
Place 1

Cindy Strzelecki
Place 2

Greg Turner
Place 3

Marcus L. Yax
Place 4,

Joan Pedrotti
Mayor Pro Tem Place 5

` **PREPARED BY:**

Rafael Castillo Jr., City Manager
Natalia Witmer, Municipal Finance Officer
Rachel Dominguez, City Secretary
Chief Jimmie Cole – Chief of Police
Chief Ivan Hernandez – Fire Chief
Chris Gamboa, Public Works Director
Ryan Henry, City Attorney
Steve Takas, Municipal Judge

Vision

The City of Windcrest is a small town where everyone feels safe, welcome, and involved.

Mission

To provide the highest quality of life and public safety for the overall community through City services and community involvement.

Values

Safety
Diversity
Civic ownership
Sustainability
Innovative
Inclusiveness

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MEMORANDUM

TO: Honorable Mayor and Members of City Council

FROM: Rafael Castillo Jr., City Manager

RE: Recommended Operating Budget for FY 2024

DATE: July 7, 2023

I am pleased to present the FY 2023-2024 City Manager's Recommended Operating Budget, which will begin on October 1, 2023. The Recommended Budget for FY 2023-2024 is a balanced budget that represents a responsible spending plan for the upcoming fiscal year while looking towards the future.

The budget development process considers City Council's Vision and Priorities, national, state, and local economic outlooks, existing and future financial commitments, multi-year capital planning, and investing available resources in strategic priorities. The FY 2023-2024 Recommended budget continues to prioritize public safety, our residents, businesses, and our workforce while meeting the needs of our community.

The largest drivers for expenditures in the FY 2023-2024 budget are: inflation, debt service, as well as employee recruitment, retention, and associated compensation. More on each of these drivers is highlighted below.

Compensation and Personnel

The City's departments, officers, and partner agencies strive to meet growing and ongoing service and maintenance needs. Although the City Manager and Municipal Finance Officer always adjust the departments' requested amounts prior to forming a final recommended budget, the total requested General Fund budget for FY 2023-2024 was over $49,524, which suggests the magnitude of growth in demand for City services and infrastructure.

Employees are the most valuable resource in moving the City ahead successfully, while honoring City Council's priorities. The City continues, as most organizations throughout the nation, to be challenged with significant recruitment and retention challenges. At the end of the FY 22-23, with the full support of the City Council, the entire salary scale was moved upward by 6 percent, Texas Municipal Retirement contribution rate was increased from 6% to 7%. Both personnel changes are included in the recommended FY 2023-2024 budget. The Recommended Budget also includes conversion of two warrant officers from Municipal Court department into two new professional Firefighter positions in the General Fund. To optimize public services, this conversion was possible due to the addition of the contract warrant officer that was added in FY 2022-2023.

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Major Capital Projects – Debt Service

The FY 2023-2024 Recommended Budget advances several major capital items and projects, including several lease payments such as new public works Dump Truck, Backhoe, Takas Park Lights project and debt obligation payments. These projects include funding from existing cash balances, grants, and debt issuance. Other capital items and projects will be included in Items to Consider summary for City Council discussion and consideration.

Inflation and the Economy

The City is continuing to see inflation impact on the goods and services we purchase. This, in turn, means we are also seeing larger revenue collections due to the increased cost consumers are paying for goods and services. While inflation growth has slowed, the Federal Reserve believes it will need to continue to raise interest rates in 2023 to meet its target rate. Once the target is met, economists anticipate the Federal Reserve will hold rates, for an unspecified period, to prevent a rebound. Consumers are expected to see the costs of goods normalize but not see significant decreases. There is an expectation by most economists that there will be continued inflationary pressures through FY 2024-2025. While it is certain we are in an "uncertain" time, City Management and staff have been and will continue monitoring economic outlooks along with the impacts it has to the City and our region.

The City was extremely proactive about its response to the pandemic in the last couple fiscal years and we will continue those sound approaches as we look towards the future and the unknowns.

City Council began strategic preparations for the future in 2021 and have stayed the course and accomplished majority of the items listed in the City's Strategic Plan, which are tracked and reported semi-annually. City staff is focused on the critical work City Council has directed and is working with community stakeholders in pushing resources and attention to what matters most.

As I have stated, the City Council Vision and Priorities better present clarity of purpose for the City management team and our great workforce. Please be assured that these priorities, and many community needs, are intricately woven into this FY 2023-2024 budget recommendation.

In closing, the recommended Budget is the result of many hours of hard work on the part of our departments, local and regional partners, and many others. I would especially like to thank our Finance Department for their tireless efforts in bringing the recommended budget and the capital improvements plan together.

Respectfully,

Rafael Castillo Jr.
City Manager

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Notes to the Budget Workshop 7/12/2023
Fiscal Year 23-24

General Fund Revenues

		Approved/Amended FY 22-23 Budget	Proposed FY 23-24 Budget	%(+/-)
Revenues		$9,193,853	$10,853,731.71	14.6%

Proposed FY 23-24 revenues have exceeded budgeted FY 22-23 number by approximately 14.6%. This increase is due to the increase in Ad valorem (01-4101) by approximately 19.25%; CPS energy franchise fee (01-4201) by approximately 12.84%; Court Fines (01-4310) by approximately 27.13%; Building Permit Fees (01-4409) by approximately 42.31%; Civic Center fees (01-4430) by approximately 16.67%; EDC contribution of $230k towards Takas Park lights lease agreement (01-4451) – 100%; WCCPD contribution of $25k towards Takas Park lights lease agreement (01-4455) – 32.06%; and other non-major revenues. Some minor reduction in franchise revenues due to the 2021 legislature limiting franchise revenue to only one source. Overall proposed FY 23-24 revenues exceeded budgeted FY 22-23 revenues by $1,345,700 or 14.6%. For more detailed information please refer to the Proposed FY 23-24 Budget report.

General Fund Expenditures

		Approved/Amended FY 22-23 Budget	Proposed FY 23-24 Budget	%(+/-)
Admin		$403,412	$409,142	1.4

Proposed FY 23-24 Administrative expenses increased by approximately 1.4% due to the 6% Cost of living adjustment (COLA), increased TMRS contribution rate from 6% to 7%, that was approved in July 2023. The 6% COLA was recorded in the actual distribution of the personnel expenses. In FY 2023-2024 0.5 Admin FTE was transferred to the Court Department. For more detailed information please refer to the Proposed FY 23-24 Budget report.

		Approved/Amended FY 22-23 Budget	Proposed FY 23-24 Budget	%(+/-)
Police		$2,726,220	$2,916,402	7.00

Proposed FY 23-24 Police department expenses increased by approximately 7% mostly due to the 6% Cost of living adjustment (COLA), increased TMRS contribution rate from 6% to 7%, that was approved in July 2023. The 6% COLA was recorded in the actual distribution of the personnel expenses. There are 22 sworn in FTE's and 6 civilian positions budgeted in department 502. The total 28 budgeted FTE's. The other increase of 4.58% was accounted for Worker's comp. (01-502-060). For more detailed information please refer to the Proposed FY 23-24 Budget report.

		Approved/Amended FY 22-23 Budget	Proposed FY 23-24 Budget	%(+/-)
Fire		$1,269,221	$1,560,090	22.9

Proposed FY 23-24 Fire department expenses increased by approximately 22.9%, mostly due to the transfer of 2 FTE from Court (Warrant Officers) to the Fire Department as well as 6% Cost of living adjustment (COLA), increased TMRS contribution rate from 6% to 7%, that was approved in July 2023. The 6% COLA was recorded in the actual distribution of the personnel expenses. There are 12 Firefighter FTE's, including command staff, and 1 support position budgeted in department 503. The total of 13 budgeted FTE's. The line items 01-503-120 increased from the redistribution of funds from the line item 01-503-740, to properly record expenditure categories. The employment screening line item 01-503-140 increased by 86.96% to record the onboarding cost of volunteer firefighters. For more detailed information please refer to the Proposed FY 23-24 Budget report.

		Approved/Amended FY 22-23 Budget	Proposed FY 23-24 Budget	%(+/-)
Special Services		$211,659	$212,437	0.4

Proposed FY 23-24 Special services expenses increased by approximately 0.4%. There is no significant increase in this department. This saving is due to the vacancy of 0.5 budgeted FTE and the rules that apply to the Pay Rate Table Policy. The 6% COLA and 7% TMRS were recorded in the actual distribution of the personnel expenses. For more detailed information please refer to the Proposed FY 23-24 Budget report.

		Approved/Amended FY 22-23 Budget	Proposed FY 23-24 Budget	%(+/-)
Parks		$213,750	$220,550	3.2

Proposed FY 23-24 Parks and Recreation department expenditures have increased by approximately 3.2%. These increases are due to the Dues and Subscriptions line item 01-506-120, Training line item 01-506-130, Green Belt Cleaning line item 01-506-260, Pond Maintenance line item 01-506-631, Little League line item 01-506-640. For more detailed information please refer to the Proposed FY 23-24 Budget report.

		Approved/Amended FY 22-23 Budget	Proposed FY 23-24 Budget	%(+/-)
Fleet Mechanic		$230,325	$241,781	5

Proposed FY 23-24 Fleet Mechanic expenditures increased by approximately 5% due mostly due to the 6% Cost of living adjustment (COLA), increased TMRS contribution rate from 6% to 7%, that was approved in July 2023. The 6% COLA was recorded in the actual distribution of the personnel expenses. For more detailed information please refer to the Proposed FY 23-24 Budget report.

		Approved/Amended FY 22-23 Budget	Proposed FY 23-24 Budget	%(+/-)
Court		$558,297	$538,857	-3.5

Proposed FY 23-24 Court department expenses decreased by approximately 3.5%. This change is a combination of 6% Cost of living adjustment (COLA), increased TMRS contribution rate from 6% to 7%, that was approved in July 2023 and the transfer of 2 FTE from Court (Warrant Officers) to the Fire Department. The 6% COLA was recorded in the actual distribution of the personnel expenses. The transfer of 2 Warrant Officer FTE's was possible due to the contracted Warrant Officer. The new line-item Contract Warrant Officer 01-508-166 was added and budgeted. For more detailed information please refer to the Proposed FY 23-24 Budget report.

		Approved/Amended FY 22-23 Budget	Proposed FY 23-24 Budget	%(+/-)
Facility Division		$272,513	$248,000	-9

Proposed FY 23-24 Facility Division department expenses overall decreased by approximately 9% due to the various cost savings budgeted throughout fiscal year 23-24. For more detailed information please refer to the Proposed FY 23-24 Budget report.

		Approved/Amended FY 22-23 Budget	Proposed FY 23-24 Budget	%(+/-)
Civic Center		$306,621	$344,033	12.2

Proposed FY 23-24 Civic Center expenses increased by approximately 12.2% due to the 6% Cost of living adjustment (COLA), increased TMRS contribution rate from 6% to 7%, that was approved in July 2023. The 6% COLA was recorded in the actual distribution of the personnel expenses. The increase of 43.4% was accounted for in Facility Maintenance, line item 01-511-630 due to the increased cost of Civic Center cleaning contract charges.
For more detailed information please refer to the Proposed FY 23-24 Budget report.

		Approved/Amended FY 22-23 Budget	Proposed FY 23-24 Budget	%(+/-)
Contract Services		$1,257,533	$1,163,983	-7.4

Proposed FY 23-24 Contract Services department expenses overall decreased by approximately 7.4% due to the various cost savings budgeted throughout fiscal year 23-24 such as: Contract Services Inspections line item 01-514-151 decreased by 23.07 %, Food Health officer fees line item 01-514-220 decreased by 33.33%, Fire Inspection Fees line item 01-514-221 decreased by 100% due to added Fire Inspector FTE that was approved in FY 22-23. There are some slight increases in various line items due to the increased volume of services. For more detailed information please refer to the Proposed FY 23-24 Budget report.

		Approved/Amended FY 22-23 Budget	Proposed FY 23-24 Budget	%(+/-)
Tech Support		$388,500	$395,900	1.9

Proposed FY 23-24 Tech Support department expenses overall increased by approximately 1.9% due to the various increases and decreases in line items such as: Computer maintenance line item 01-515-205 and telecommunications contract line item 01-515-205 decreased by 100% due to transitioning to Office 365 in FY 22-23. Mobile Phone Contract line items increased by 76% due to additional devices and data services being added in various departments and city locations. There is a slight increase in other departmental IT line items. For more detailed information please refer to the Proposed FY 23-24 Budget report and confidential supplemental information that was provided in the separate folder.

		Approved/Amended FY 22-23 Budget	Proposed FY 23-24 Budget	%(+/-)
Public Works		$789,830	$849,624	7.6

Proposed FY 23-24 Public Works expenditures increased by approximately 7.6% mostly due to the 6% Cost of living adjustment (COLA), increased TMRS contribution rate from 6% to 7%, that was approved in July 2023. The 6% COLA was recorded in the actual distribution of the personnel expenses. For more detailed information please refer to the Proposed FY 23-24 Budget report.

		Approved/Amended FY 22-23 Budget	Proposed FY 23-24 Budget	%(+/-)
Animal Control		$184,051	$219,773	19.4

Proposed FY 23-24 Animal Control expenditures increased by approximately 19.4% due to the 6% Cost of living adjustment (COLA), increased TMRS contribution rate from 6% to 7%, that was approved in July 2023. The 6% COLA was recorded in the actual distribution of the personnel expenses. The significant increase of 57.60% in line-item Vet/Impounding/Shelter. For more detailed information please refer to the Proposed FY 23-24 Budget report.

		Approved/Amended FY 22-23 Budget	Proposed FY 23-24 Budget	%(+/-)
Code Enforcement		$88,955	$89,325	0.4

Proposed FY 23-24 Code Enforcement expenses increased by approximately 0.4%. There is no significant increase in this department. This saving is due to the personnel changes of 1 budgeted FTE and the rules that apply to the Pay Rate Table Policy. The 6% COLA and 7% TMRS were recorded in the actual distribution of the personnel expenses. For more detailed information please refer to the Proposed FY 23-24 Budget report.

		Approved/Amended FY 22-23 Budget	Proposed FY 23-24 Budget	%(+/-)
Finance		$390,191	$403,200	3.3

Proposed FY 23-24 Finance department expenses increased by approximately 3.3%. There is no significant increase in this department. This saving is due to the personnel restructuring and changes, and the rules that apply to the Pay Rate Table Policy. The 6% COLA and 7% TMRS were recorded in the actual distribution of the personnel expenses. For more detailed information please refer to the Proposed FY 23-24 Budget report.

		Approved/Amended FY 22-23 Budget	Proposed FY 23-24 Budget	%(+/-)
City Manager		$220,264	$229,066	4

Proposed FY 23-24 City Manager department expenses increased by approximately 4%. There is no significant increase in this department but some of the increases are associated with the line item 01-525-120 Dues and Subscriptions and 01-525-130 Bonds and training. For more detailed information please refer to the Proposed FY 23-24 Budget report.

		Approved/Amended FY 22-23 Budget	Proposed FY 23-24 Budget	%(+/-)
Pool		$10,500	$17,500	66.7

Proposed FY 23-24 Pool department expenses increased by approximately 66.7%. These increases are due to the Utilities line item 01-526-100 that increased by $4k, Pool Chemicals line item 01-526-431 that increased by $1,500 and Facility Maintenance line item 01-526-630 increased by $1,500, due to inflation and increased cost of goods and services. For more detailed information please refer to the Proposed FY 23-24 Budget report.

		Approved/Amended FY 22-23 Budget	Proposed FY 23-24 Budget	%(+/-)
Post Office		$84,557	$84,865	0.4

Proposed FY 23-24 Post Office department expenses increased by approximately 0.4% due to the 6% Cost of living adjustment (COLA), increased TMRS contribution rate from 6% to 7%, that was approved in July 2023. The 6% COLA was recorded in the actual distribution of the personnel expenses. For more detailed information please refer to the Proposed FY 23-24 Budget report.

		Approved/Amended FY 22-23 Budget	Proposed FY 23-24 Budget	%(+/-)
Human Resources		$131,000	$132,000	0.8

Proposed FY 23-24 Human Resources department expenses increased by approximately 0.8%. There is a $1k increase in the line item 01-525-130 Insurance admin. Fees due to the increased number of the city employees. This department includes the HRA reimbursement account that was budgeted at the same level as in FY 22-23. For more detailed information please refer to the Proposed FY 23-24 Budget report.

		Approved/Amended FY 22-23 Budget	Proposed FY 23-24 Budget	%(+/-)
Capital		$1,027,217	$139,627	-86.4

Proposed FY 23-24 Capital department expenses decreased by 86.4%. This difference is not due to the elimination of goods or services provided by the City. Capital Items are included in the 5-year capital plan and in the “Items to Consider” spreadsheet for the City Council review and consideration. Budgeted items in FY 23-24 include Takas Park Lights lease purchase and the lease purchase of the Public Works Dump Truck.

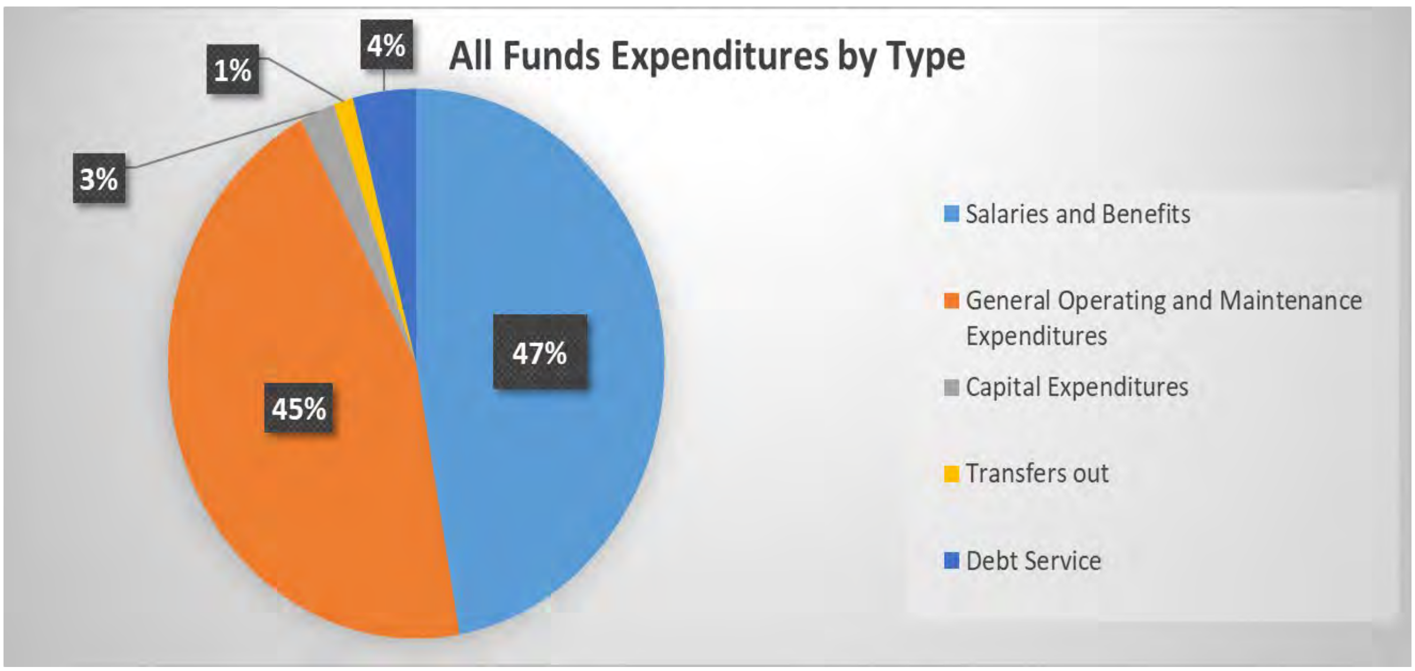
General Fund, Fund Balance

Based on preliminary FY 22–23-year end projections and Proposed FY 23-24 budget the Fund Balance increased by approximately $123,398 with the projected fund balance $4,740,766. The City of Windcrest Charter requires to restrict 25% (3 months) of operating expenditures for any unforeseen issue that might arise in the future.

At the end of FY 22-23 restricted fund balance projected to be $2,404,106.75 ($9,616,427 x 25% = $2,404,106.75) that leaves $2,213,261.25 ($4,617,368-$2,404,106.75 = $2,213,261.25) unrestricted funds for future appropriations. An unrestricted fund balance of $2,213,261.25 represents approximately 2.76 months of operating expenditures. Overall projected Fiscal Year 22-23 end fund balance of $4,617,368 equals to 5.76 months of operating expenditures.

The overall Proposed FY 23-24 end fund balance of $4,740,766 equals 5.55 months of operating expenditures. An unrestricted fund balance of $2,171,634 represents approximately 2.55 months of operating expenditures.

All Funds Total Expenditures by Type	FY21-22	FY22-23		FY23-24	Change from Adopted	
	Actual	Adopted	Projected YE	Requested	Amount	%
Salaries and Benefits	6,005,303.00	7,024,812.00	6,550,535.00	7,565,725.00	540,913.00	7.70
General Operating and Maintenance Expenditures	6,806,150.00	7,329,834.00	7,201,131.00	7,231,842.00	(97,992.00)	(1.34)
Capital Expenditures	4,901,225.00	1,501,159.00	1,260,274.00	365,807.00	(1,135,352.00)	(75.63)
Transfers out	178,000.00	178,000.00	203,000.00	203,000.00	25,000.00	14.04
Debt Service	661,175.00	660,375.00	680,050.00	660,375.00	-	-
Total Operating Funds*	18,551,853.00	16,694,180.00	15,894,990.00	16,026,749.00	(667,431.00)	(55.22)



AD VALOREM TAXES ANALYSIS
ESTIMATE OF AD VALOREM TAX REVENUE
AND DISTRIBUTION OF COLLECTIONS
BASED ON 2023 PRELIMINARY TOTALS 6/28/2023

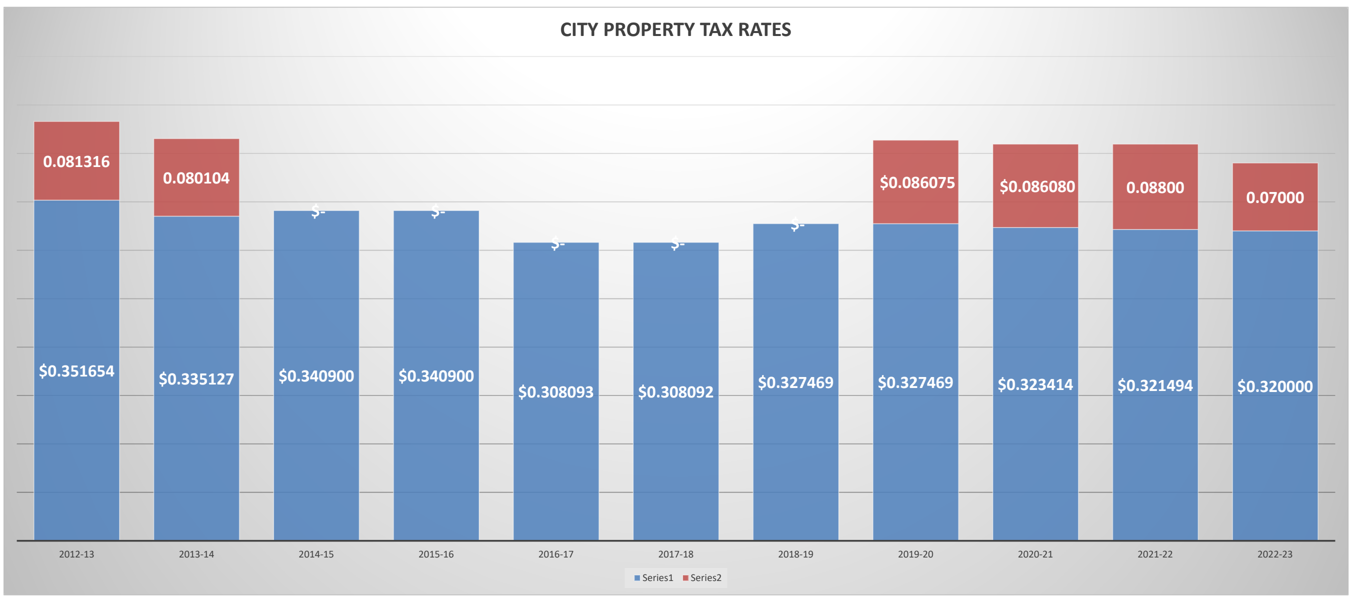
	Operating and Mainteance	Debt Service	Total
Taxable Assessed Valuation	$964,119,641	$964,119,641	$964,119,641
Less TIF	$0	$0	$0
Net Taxable Assessed Valuation	$964,119,641	$964,119,641	$964,119,641
Proposed Tax Rate of $100 Valuation	0.320000	0.07000	0.390000
Gross Revenue from Taxes	$2,958,783	$647,234	$3,606,017
Estimated Percent of Collections	99%	99%	
Estimated Funds from Tax Levy	$2,929,195	640,761.00	$3,569,956

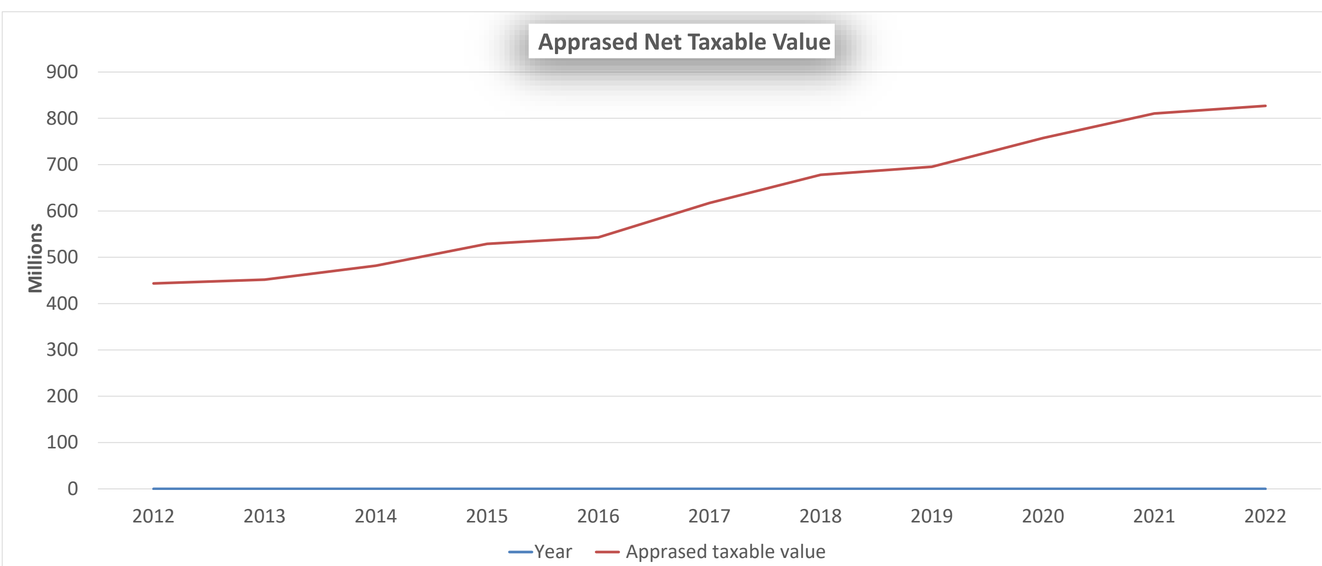
PROPOSED DISTRIBUTION OF ALL TAX COLLECTIONS

	% of Total	Tax Rate	Collections
General Fund (Operations and Maintenanc	82.05%	0.320000	$2,929,195
Debt Service (Interest & Sinking)	17.95%	0.070000	640,761
Total	100.00%	0.390000	$3,569,956

COMPARISON OF PREVIOUS YEARS TAX RATES AND PROPERTY VALUE ANALYSIS

	2016-17	2017-18	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24
General Fund (Operations & Maintenance)	0.308093	0.308092	0.327469	0.327469	0.323414	0.321494	0.320000	0.320000
Debt Service (Interest & Sinking)	0.000000	0.000000	0.000000	0.086075	0.08608	0.08800	0.07000	0.07000
Total	0.308093	0.308092	0.327469	0.413544	0.409494	0.409494	0.390000	0.390000





CITY OF WINDCREST
BUDGET FISCAL YEAR 2022-2023
SUMMARY - ALL FUNDS

	Actual Beginning (1) Fund Balance October 1, 2022	Estimated Revenues	Transfers In	Estimated Expenditures	Transfers Out	Estimated Ending Fund Balance September 30, 2022
	-					
General Fund	5,358,971	9,409,156	203,000	10,353,759	-	4,617,368
Debt Service Fund	75,208	676,385	-	680,050	-	71,543
Special Revenue Funds						
Asset Seizure Fund (Federal)	497	-	-	-	-	497
School Crossing Guard Fund	46,589	7,474	-	18,750	-	35,313
Police Donations Fund	4,711	12,050	-	1,000	-	15,761
Asset Seizure Fund (State)	2,901	-	-	-	-	2,901
Police Education Training Fund	4,925	2,297	-	1,000	-	6,222
Court Technology Fund	50,562	22,484	-	64,035	-	9,011
Court Building Security Fund	24,029	25,972	-	2,500	-	47,501
Hotel Occupancy Tax Fund	264,205	346,268	-	285,000	-	325,473
Public, Education & Gov.	70,925	13,000	-	-	-	83,925
Capital Projects Funds						
Street Fund (CIP)	349,363	927,760	-	50,000	-	1,227,123
2019 Series A Fund	445,042	29,604	-	25,000	-	449,646
Enterprise Fund						
Garbage Fund	19,596	3,053,520	-	2,739,655	125,000	208,461
Economic Development Corp. Fund						-
Windcrest Crime Control Prevention District	1,074,946	1,196,555	-	1,471,241	78,000	722,260
Total Funds:	**7,792,470**	**15,722,525**	**203,000**	**15,691,990**	**203,000**	**7,823,005**

(1) Audit FY 21-22
https://www.windcrest-tx.gov/ArchiveCenter/ViewFile/Item/1862

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CITY OF WINDCREST
BUDGET FISCAL YEAR 2023-2024
SUMMARY - ALL FUNDS

	Estimated Beginning Fund Balance October 1, 2023	Estimated Revenues	Transfers In	Estimated Expenditures	Transfers Out	Estimated Ending Fund Balance September 30, 2024
	-					
General Fund	4,617,368	10,336,553	203,000	10,416,155	-	4,740,766
Debt Service Fund	71,543	665,000	-	660,375	-	76,168
Special Revenue Funds						
Asset Seizure Fund (Federal)	497	-	-	-	-	497
School Crossing Guard Fund	35,313	6,505	-	27,000	-	14,818
Police Donations Fund	15,761	1,000	-	15,500	-	1,261
Asset Seizure Fund (State)	2,901	-	-	-	-	2,901
Police Education Training Fund	6,222	1,000	-	1,000	-	6,222
Court Technology Fund	9,011	19,097	-	9,000	-	19,108
Court Building Security Fund	47,501	22,356	-	2,500	-	67,357
Hotel Occupancy Tax Fund	325,473	343,065	-	285,000	-	383,538
Public, Education & Gov.	83,925	13,700	-	-	-	97,625
Capital Projects Funds						
Street Fund (CIP)	1,227,123	943,933	-	5,000	-	2,166,056
2019 Series A Fund	449,646	5,000	-	-	-	454,646
Enterprise Fund						
Garbage Fund	208,461	3,305,017	-	3,053,325	125,000	335,153
Economic Development Corp. Fund						-
Windcrest Crime Control Prevention District	722,260	1,238,313	-	1,360,793	78,000	521,780
Total Funds:	**7,823,005**	**16,900,539**	**203,000**	**15,835,648**	**203,000**	**8,887,896**

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City of Windcrest
General Fund Summary by Department
Fiscal Year 2022-2023, 2023-2024

		A	B		C	D	E	F
		FY 2022-23 Approved Budget	**FY2022-23 1st Qtr. Amended Budget**		**FY 2022-23 Projected Year End**	**FY 23-24 Requested**	**$ Change**	**% Change**
General Fund								
	Total Fund Balance	**5,358,971.00**	**5,358,971.00**	(1A)	**5,358,971.00**	**4,617,368.00**		
	Assigned Fund Balance	-	-		-	-		
	Unrestricted Fund Balance		**5,358,971.00**		**5,358,971.00**	**4,617,368.00**		
	Revenues	9,193,853.00	9,193,853.00		9,612,156.00	10,539,553.00	1,345,700.00	14.6%
	Admin	403,412.00	403,412.00		367,155.00	409,142.00	5,730.00	1.4%
	Police	2,726,220.00	2,726,220.00		2,657,879.00	2,916,402.00	190,182.00	7.0%
	Fire	1,269,221.00	1,269,221.00		1,251,461.00	1,560,090.00	290,869.00	22.9%
	Special Services	211,659.00	211,659.00		231,962.00	212,437.00	778.00	0.4%
	Parks	190,000.00	213,750.00		218,750.00	220,550.00	6,800.00	3.2%
	Fleet Mechanic	230,325.00	230,325.00		255,501.00	241,781.00	11,456.00	5.0%
	Court	558,297.00	558,297.00		493,708.00	538,857.00	(19,440.00)	-3.5%
	Facility Division	265,000.00	272,513.00		255,000.00	248,000.00	(24,513.00)	-9.0%
	Civic Center	306,621.00	306,621.00		308,508.00	344,033.00	37,412.00	12.2%
	Contract Services	1,121,950.00	1,257,533.00		1,321,573.00	1,163,983.00	(93,550.00)	-7.4%
	Tech Support	388,500.00	388,500.00		404,145.00	395,900.00	7,400.00	1.9%
	Public Works	789,830.00	789,830.00		763,584.00	849,624.00	59,794.00	7.6%
	Animal Control	184,051.00	184,051.00		211,402.00	219,773.00	35,722.00	19.4%
	Code Enforcement	88,955.00	88,955.00		78,784.00	89,325.00	370.00	0.4%
	Finance	390,191.00	390,191.00		360,363.00	403,200.00	13,009.00	3.3%
	City Manager	220,264.00	220,264.00		220,640.00	229,066.00	8,802.00	4.0%
	Pool	10,500.00	10,500.00		15,000.00	17,500.00	7,000.00	66.7%
	Post Office	84,557.00	84,557.00		70,012.00	84,865.00	308.00	0.4%
	Human Resources	131,000.00	131,000.00		131,000.00	132,000.00	1,000.00	0.8%
	Capital	987,217.00	1,027,217.00		737,332.00	139,627.00	(887,590.00)	-86.4%
Total Expenditures		10,557,770.00	10,764,616.00		10,353,759.00	10,416,155.00		
Ending Fund Balance		3,995,054.00	3,788,208.00		4,617,368.00	4,740,766.00		
Total Expenditures* **Less Capital**		9,570,553.00	9,737,399.00		9,616,427.00	10,276,528.00		
Ending Fund Balance* **Less Capital**		4,982,271.00	4,815,425.00		5,354,700.00	4,880,393.00		
Revenue over/(under) expenditures		**-$1,363,917.00**	**-$1,570,763.00**		**-$741,603.00**	**$123,398.00**		

			FY 23-24 % of Operating Expenditures less Capital
Projected Fund Balance year end FY 21-22* and FY22-23	4,617,368.00	4,740,766.00	46.13
Restricted Fund Balance (25 %, based on operating expenditures , APPROVED ON 9/20/16)	2,404,106.75	2,569,132.00	25.00
Unrestricted Fund Balance **(FY Ending Fund Balance -(minus) 25% Restricted Fund Balance)**	**2,213,261.25**	**2,171,634.00**	21.13
Total Fund Balance Year End	**4,617,368.00**	**4,740,766.00**	

* City Charter . Article VI- Finance. Section 6.12 Reserve Fund
http://windcresttx.granicus.com/MediaPlayer.php?view_id=8&clip_id=1781
https://library.municode.com/tx/windcrest/codes/code_of_ordinances?nodeId=PTICH_ARTVIFI_S6.01FIDE

	FY 22-23	**FY 23-24**
Publication expenditure	$7,403	$0.00
Lobbying	$0.00	$0.00

(1A) Audit FY 21-22
https://www.windcrest-tx.gov/ArchiveCenter/ViewFile/Item/1862

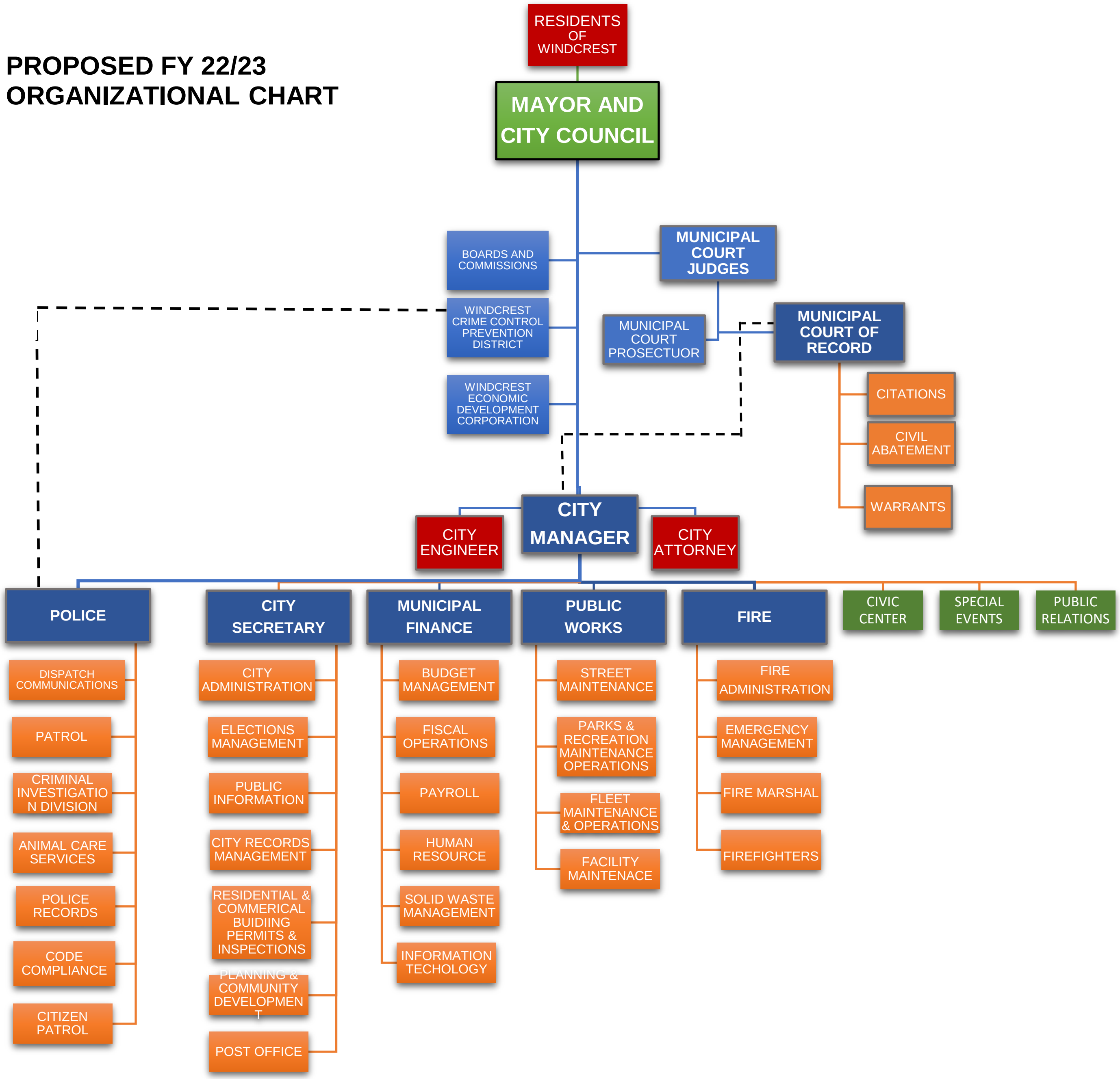
General Fund
Items to consider FY 23-24

Item(s)	Requested Items FY 23-24	25% Restricted Reserve (City Charter)	Total Expense	Approved Items FY 23-24
Personnel Expenditures				
-Applied for a Safer Grant for 8 personal for FY 23/24. If unable to get the Grant then we are requesting 3 FF for 23/24, 24/25 and then 2 FF for 25/26. This will get us to 5 FF per shift	$ 212,839.98	$ 53,210.00	$ 266,049.98	
Total Personnel Cost	**$ 212,839.98**	**$ 53,210.00**	**$ 266,049.98**	**$ -**
Operating Expenditures				
- Shirts (2pc) per Admin staff members for City events and conferences	$ 500.00	$ 125.00	$ 625.00	
- Shirts and name badges for the City Boards and Commission members less EDC and WCCPD	$ 2,000.00	**$ 500.00**	$ 2,500.00	
Total Operating Expenditures	**$ 2,500.00**	**$ 625.00**	**$ 3,125.00**	**$ -**
Capital Expenditures*				
Admin Capital				
- City Hall Office and Directional signage, Door signage to include Braille	$ 75,000.00		$ 75,000.00	
- City Gateway signage and landscaping (4 signs)	$ 150,000.00		$ 150,000.00	
- Digital Electronic Signage Midcrown & Jim Seal Dr.	$ 74,000.00	$ -	$ 74,000.00	
Total Admin	**$ 299,000.00**	**$ -**	**$ 299,000.00**	**$ -**
Police Capital				
- Parks cameras and Safety Video Products, Condor	$ 37,500.00		$ 37,500.00	
- Parks cameras and Safety Video Products, Falcon	$ 49,350.00		$ 49,350.00	
Total Court	**$ 86,850.00**	**$ -**	**$ 86,850.00**	**$ -**
FD Capital				
-Remove existing ceiling and Change lighting to LED	$ 52,000.00		$ 52,000.00	
-Replace Engine 187 Bravo- 2026 will meet its lifespan	$ 450,000.00	$ -	$ 450,000.00	
-Replace Bunker Gear and ensure each Firefighter had two sets of gear	$ 38,000.00		$ 38,000.00	
Total FD	**$ 540,000.00**	**$ -**	**$ 540,000.00**	
Court Capital				
- Chevy Tahoe to replace Unit 402 (2014)	$ 69,100.00		$ 69,100.00	
Total Court	**$ 69,100.00**	**$ -**	**$ 69,100.00**	**$ -**
PW Capital				
- FY 2022-2023. Concrete Pad behind Maintenance building - $62,517.00	$ 62,517.00	$ -	$ 62,517.00	
-Truck F250	$ 59,645.00		$ 59,645.00	
-FY 2022-2023. 2021 Broce Broom-260	$ 48,200.00	$ -	$ 48,200.00	
Total PW	**$ 170,362.00**	**$ -**	**$ 170,362.00**	**$ -**
P&R Capital				
'-Park equipment, Playground at Takas Park.	$ 116,000.00		$ 116,000.00	
-Water rigts	$ 100,000.00		$ 100,000.00	
Total P&R Capital	**$ 216,000.00**	**$ -**	**$ 216,000.00**	**$ -**
Animal Control				
-2023 Chevrolet Express Van	$ 79,700.00		$ 79,700.00	
Total Animal Control	**$ 79,700.00**	**$ -**	**$ 79,700.00**	**$ -**
Finance Capital				
-Incode 10 Upgrade	$ 90,000.00		$ 90,000.00	
Total Finance	**$ 90,000.00**	**$ -**	**$ 90,000.00**	**$ -**
Post Office				
-Renovation of Post Office	$ 75,000.00	$ -	$ 75,000.00	
Total Post Office	**$ 75,000.00**	**$ -**	**$ 75,000.00**	
Total	**$ 1,841,351.98**	**$ 53,835.00**	**$ 1,895,186.98**	**$ -**

Available Unrestricted Fund Balance (FY Ending Fund Balance -(minus) 25% Restricted Fund Balance) **2,171,634.00**

* Capital Expenditures does not require a 25% fund balance reserve.

PROPOSED FY 22/23
ORGANIZATIONAL CHART



Attachment 1-2

Ordinance 2023________(O)

Budget and Plan for Municipal Services
Personnel Summary

Dept. #	Positions (General Fund)	Service Grade	FY22-23 Count	FY23-24 Count
01-525	**City Manager**	77	1	1
	Total City Manager		**1**	**1**
01-504	Civic Center and Events Specialist	17	0.5	0.5
	Total Special Services		**0.5**	**0.5**
01-501	**City Secretary**	46	1	1
01-501	Asst. City Secretary	32	1	1
01-501	Administrative Assistant III/Communications	15	1	1
01-501	Administrative Assistant III	15	0.5	0
01-501	Administrative Clerk	12	0.5	0.5
01-501	Permit Clerk	16	1	1
	Total Administration		**5**	**4.5**
01-527	Postal Clerk	12	1	1
	Total Post Office		**1**	**1**
01-508	**Assistant Court Administrator**	35	1	1
01-508	Court Clerk	15	0.5	1
01-508	Deputy Clerk	16	1	1
01-508	Warrant Clerk	15	1	1
01-508	Warrant Officers		2	0
	Total Municipal Court		**5.5**	**4**
01-502	**Police Chief**	63	1	1
01-502	Captain	53	1	0
01-502	Lieutenant	43	2	2
01-502	Command Sergeant	41	0	1
01-502	Sergeant	36	3	4
01-502	Corporal	31	4	4
01-502	Patrol Officer	26	11	10
01-502	Dispatcher/Communications Supervisor	22	0	1
01-502	Property and Evidence Technician	22	1	1
01-502	Dispatcher	17	3	2
01-502	Executive Assistant	17	1	1
01-502	Records clerk	15	1	1
	Total Police Department		**28**	**28**
01-519	Patrol Officer/Code Enforcement	26	1	1
	Total Code Enforcement		**1**	**1**
01-517	Animal Control Officer	11	2	2
	Total Animal Control		**2**	**2**
01-503	**Fire Chief**	63	1	1
01-503	Assistant Fire Chief	38	1	1
01-503	Fire Inspector/Investigator	53	1	1
01-503	Administrative Assistant II	14	1	1
01-503	Firefighter	6	7	9
	Total Fire Department		**11**	**13**
01-516	**Public Works Director**	44	1	1
01-516	Public Works Tech IV	18	0	1
01-516	Public Works Tech III	16	1	2
01-516	Public Works Tech II	14	2	2
01-516	Public Works Tech I	12	5	3
	Total Public Works Department		**9**	**9**
01-511	Public Works Tech IV	18	1	2
01-511	Public Works Tech II	14	1	0
01-511	Public Works Tech I	12	1	1
	Total Civic Center		**3**	**3**
01-507	Fleet Mechanic	23	1	1
	Total Fleet Division		**1**	**1**
01-520	**Municipal Finance Officer**	53	1	1
01-520	Accountant I	30	1	1
01-520	Accountant I/AP	30	1	1
01-520	Accountant I/HR	30	1	1
	Total Finance Department		**4**	**4**
	Total General Fund:		**72**	**72**

Dept. #	Positions (WCCPD Fund)	Service Grade	FY21-22 Count	FY22-23 Count
18-500	Support Section Director	31	1	1
18-500	Patrol Officer	26	3	3
18-500	Coporal	31	2	2
18-500	Police Officer/Code Enforcement	26	1	1
18-500	Dispatcher 4	17	3	3
	Total WCCPD:		**10**	**10**

Dept. #	Positions (Garbage Fund)	Service Grade	FY21-22 Count	FY22-23 Count
02-500	Utility Clerk	18	1	1
	Total Garbage Fund		**1**	**1**
	Total Posision Count (GF, WCCPD, Garbage Fund):		**83**	**83**

Dept. #	Contract employees/Seasonal	FY21-22 Count	FY22-23 Count
01-514	City Attorney	0.5	0.5
01-514	IT Support	0.5	0.5
01-501	Fire Inspector	0.5	0.5
01-501	Building Inspector	0.5	0.5
01-514	Food Inspector	0.5	0.5
01-508	Senior Judge	0.5	0.5
01-508	Presiding Judge	0.5	0.5
01-508	Associate Judge	0.5	0.5
01-508	Prosecutor	0.5	0.5
01-527	Postal Clerk Seasonal	0.5	0.5
	Total Contract Employees/Seasonal	**5**	**5**
	Total Employees for the City of Windcrest (Less Contract/Seasonal/EDC)	**83**	**83**

Attachment 1-2

Ordinance 2023-011(O)

Budget and Plan for Municipal Services Fiscal Year 2022-2023

Personnel Summary Grade and Pay Rate Table (+6%)

Service grade	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9	Step 10	Step 11	Step 12	Step 13	Step 14	Step 15	Step 16	Step 17	Step 18	Step 19	Step 20
85																				
Hour	81.05	82.67	84.32	86.01	87.73	89.48	91.27	93.10	94.96	96.86	98.80	100.77	102.79	104.84	106.94	109.08	111.26	113.49	115.76	118.07
Biweekly	6,483.81	6,613.48	6,745.75	6,880.67	7,018.28	7,158.65	7,301.82	7,447.86	7,596.81	7,748.75	7,903.73	8,061.80	8,223.04	8,387.50	8,555.25	8,726.35	8,900.88	9,078.90	9,260.47	9,445.68
Month	14,048.25	14,329.22	14,615.80	14,908.12	15,206.28	15,510.40	15,820.61	16,137.02	16,459.76	16,788.96	17,124.74	17,467.23	17,816.58	18,172.91	18,536.37	18,907.10	19,285.24	19,670.94	20,064.36	20,465.65
Annual	168,579.01	171,950.59	175,389.60	178,897.39	182,475.34	186,124.85	189,847.34	193,644.29	197,517.18	201,467.52	205,496.87	209,606.81	213,798.94	218,074.92	222,436.42	226,885.15	231,422.85	236,051.31	240,772.34	245,587.78
84																				
Hour	79.43	81.02	82.64	84.29	85.97	87.69	89.45	91.24	93.06	94.92	96.82	98.76	100.73	102.75	104.80	106.90	109.04	111.22	113.44	115.71
Biweekly	6,354.13	6,481.21	6,610.84	6,743.06	6,877.92	7,015.47	7,155.78	7,298.90	7,444.88	7,593.78	7,745.65	7,900.56	8,058.58	8,219.75	8,384.14	8,551.82	8,722.86	8,897.32	9,075.26	9,256.77
Month	13,767.29	14,042.63	14,323.48	14,609.95	14,902.15	15,200.20	15,504.20	15,814.28	16,130.57	16,453.18	16,782.24	17,117.89	17,460.25	17,809.45	18,165.64	18,528.95	18,899.53	19,277.52	19,663.07	20,056.34
Annual	165,207.43	168,511.58	171,881.81	175,319.44	178,825.83	182,402.35	186,050.40	189,771.40	193,566.83	197,438.17	201,386.93	205,414.67	209,522.96	213,713.42	217,987.69	222,347.45	226,794.40	231,330.28	235,956.89	240,676.03
83																				
Hour	77.84	79.39	80.98	82.60	84.25	85.94	87.66	89.41	91.20	93.02	94.88	96.78	98.72	100.69	102.71	104.76	106.86	108.99	111.17	113.40
Biweekly	6,227.05	6,351.59	6,478.62	6,608.19	6,740.36	6,875.17	7,012.67	7,152.92	7,295.98	7,441.90	7,590.74	7,742.55	7,897.40	8,055.35	8,216.46	8,380.79	8,548.40	8,719.37	8,893.76	9,071.63
Month	13,491.94	13,761.78	14,037.01	14,317.75	14,604.11	14,896.19	15,194.12	15,498.00	15,807.96	16,124.12	16,446.60	16,775.53	17,111.04	17,453.26	17,802.33	18,158.37	18,521.54	18,891.97	19,269.81	19,655.21
Annual	161,903.28	165,141.34	168,444.17	171,813.06	175,249.32	178,754.30	182,329.39	185,975.98	189,695.50	193,489.41	197,359.19	201,306.38	205,332.51	209,439.16	213,627.94	217,900.50	222,258.51	226,703.68	231,237.75	235,862.51
82																				
Hour	76.28	77.81	79.36	80.95	82.57	84.22	85.91	87.62	89.38	91.16	92.99	94.85	96.74	98.68	100.65	102.66	104.72	106.81	108.95	111.13
Biweekly	6,102.51	6,224.56	6,349.05	6,476.03	6,605.55	6,737.66	6,872.42	7,009.86	7,150.06	7,293.06	7,438.92	7,587.70	7,739.46	7,894.25	8,052.13	8,213.17	8,377.44	8,544.98	8,715.88	8,890.20
Month	13,222.10	13,486.54	13,756.27	14,031.40	14,312.03	14,598.27	14,890.23	15,188.04	15,491.80	15,801.63	16,117.67	16,440.02	16,768.82	17,104.20	17,446.28	17,795.21	18,151.11	18,514.13	18,884.42	19,262.10
Annual	158,665.21	161,838.52	165,075.29	168,376.79	171,744.33	175,179.22	178,682.80	182,256.46	185,901.59	189,619.62	193,412.01	197,280.25	201,225.86	205,250.37	209,355.38	213,542.49	217,813.34	222,169.60	226,613.00	231,145.26
81																				
Hour	74.76	76.25	77.78	79.33	80.92	82.54	84.19	85.87	87.59	89.34	91.13	92.95	94.81	96.70	98.64	100.61	102.62	104.68	106.77	108.90
Biweekly	5,980.46	6,100.07	6,222.07	6,346.51	6,473.44	6,602.91	6,734.97	6,869.67	7,007.06	7,147.20	7,290.14	7,435.95	7,584.67	7,736.36	7,891.09	8,048.91	8,209.89	8,374.09	8,541.57	8,712.40
Month	12,957.66	13,216.81	13,481.15	13,750.77	14,025.79	14,306.30	14,592.43	14,884.28	15,181.96	15,485.60	15,795.31	16,111.22	16,433.44	16,762.11	17,097.36	17,439.30	17,788.09	18,143.85	18,506.73	18,876.86
Annual	155,491.91	158,601.75	161,773.78	165,009.26	168,309.44	171,675.63	175,109.14	178,611.33	182,183.55	185,827.23	189,543.77	193,334.65	197,201.34	201,145.37	205,168.27	209,271.64	213,457.07	217,726.21	222,080.74	226,522.35
80																				
Hour	73.26	74.73	76.22	77.74	79.30	80.89	82.50	84.15	85.84	87.55	89.30	91.09	92.91	94.77	96.67	98.60	100.57	102.58	104.63	106.73
Biweekly	5,860.85	5,978.07	6,097.63	6,219.58	6,343.97	6,470.85	6,600.27	6,732.27	6,866.92	7,004.26	7,144.34	7,287.23	7,432.97	7,581.63	7,733.27	7,887.93	8,045.69	8,206.60	8,370.74	8,538.15
Month	12,698.51	12,952.48	13,211.53	13,475.76	13,745.27	14,020.18	14,300.58	14,586.59	14,878.32	15,175.89	15,479.41	15,789.00	16,104.78	16,426.87	16,755.41	17,090.52	17,432.33	17,780.97	18,136.59	18,499.33
Annual	152,382.07	155,429.71	158,538.31	161,709.07	164,943.25	168,242.12	171,606.96	175,039.10	178,539.88	182,110.68	185,752.89	189,467.95	193,257.31	197,122.46	201,064.91	205,086.21	209,187.93	213,371.69	217,639.12	221,991.90
79																				
Hour	71.80	73.23	74.70	76.19	77.71	79.27	80.85	82.47	84.12	85.80	87.52	89.27	91.05	92.88	94.73	96.63	98.56	100.53	102.54	104.59
Biweekly	5,743.63	5,858.50	5,975.67	6,095.19	6,217.09	6,341.43	6,468.26	6,597.63	6,729.58	6,864.17	7,001.46	7,141.48	7,284.31	7,430.00	7,578.60	7,730.17	7,884.78	8,042.47	8,203.32	8,367.39
Month	12,444.54	12,693.43	12,947.30	13,206.24	13,470.37	13,739.77	14,014.57	14,294.86	14,580.76	14,872.37	15,169.82	15,473.22	15,782.68	16,098.33	16,420.30	16,748.71	17,083.68	17,425.35	17,773.86	18,129.34
Annual	149,334.43	152,321.12	155,367.54	158,474.89	161,644.39	164,877.28	168,174.82	171,538.32	174,969.09	178,468.47	182,037.84	185,678.59	189,392.17	193,180.01	197,043.61	200,984.48	205,004.17	209,104.25	213,286.34	217,552.07
78																				
Hour	70.36	71.77	73.20	74.67	76.16	77.68	79.24	80.82	82.44	84.09	85.77	87.48	89.23	91.02	92.84	94.69	96.59	98.52	100.49	102.50
Biweekly	5,628.76	5,741.33	5,856.16	5,973.28	6,092.75	6,214.61	6,338.90	6,465.68	6,594.99	6,726.89	6,861.43	6,998.65	7,138.63	7,281.40	7,427.03	7,575.57	7,727.08	7,881.62	8,039.25	8,200.04
Month	12,195.65	12,439.56	12,688.35	12,942.12	13,200.96	13,464.98	13,734.28	14,008.96	14,289.14	14,574.92	14,866.42	15,163.75	15,467.03	15,776.37	16,091.89	16,413.73	16,742.01	17,076.85	17,418.38	17,766.75
Annual	146,347.74	149,274.70	152,260.19	155,305.39	158,411.50	161,579.73	164,811.33	168,107.55	171,469.70	174,899.10	178,397.08	181,965.02	185,604.32	189,316.41	193,102.74	196,964.79	200,904.09	204,922.17	209,020.61	213,201.02
77																				
Hour	68.95	70.33	71.74	73.17	74.64	76.13	77.65	79.20	80.79	82.40	84.05	85.73	87.45	89.20	90.98	92.80	94.66	96.55	98.48	100.45
Biweekly	5,516.18	5,626.51	5,739.04	5,853.82	5,970.90	6,090.31	6,212.12	6,336.36	6,463.09	6,592.35	6,724.20	6,858.68	6,995.86	7,135.77	7,278.49	7,424.06	7,572.54	7,723.99	7,878.47	8,036.04
Month	11,951.73	12,190.77	12,434.58	12,683.27	12,936.94	13,195.68	13,459.59	13,728.78	14,003.36	14,283.43	14,569.09	14,860.48	15,157.69	15,460.84	15,770.06	16,085.46	16,407.17	16,735.31	17,070.02	17,411.42
Annual	143,420.79	146,289.20	149,214.99	152,199.29	155,243.27	158,348.14	161,515.10	164,745.40	168,040.31	171,401.12	174,829.14	178,325.72	181,892.24	185,530.08	189,240.68	193,025.50	196,886.01	200,823.73	204,840.20	208,937.00
76																				
Hour	67.57	68.92	70.30	71.71	73.14	74.61	76.10	77.62	79.17	80.76	82.37	84.02	85.70	87.41	89.16	90.94	92.76	94.62	96.51	98.44
Biweekly	5,405.86	5,513.98	5,624.26	5,736.74	5,851.48	5,968.51	6,087.88	6,209.63	6,333.83	6,460.50	6,589.71	6,721.51	6,855.94	6,993.06	7,132.92	7,275.58	7,421.09	7,569.51	7,720.90	7,875.32
Month	11,712.70	11,946.95	12,185.89	12,429.61	12,678.20	12,931.76	13,190.40	13,454.21	13,723.29	13,997.76	14,277.71	14,563.27	14,854.53	15,151.62	15,454.66	15,763.75	16,079.02	16,400.60	16,728.62	17,063.19
Annual	140,552.37	143,363.42	146,230.69	149,155.30	152,138.41	155,181.17	158,284.80	161,450.49	164,679.50	167,973.09	171,332.56	174,759.21	178,254.39	181,819.48	185,455.87	189,164.99	192,948.29	196,807.25	200,743.40	204,758.26
75																				
Hour	66.22	67.55	68.90	70.28	71.68	73.11	74.58	76.07	77.59	79.14	80.72	82.34	83.99	85.66	87.38	89.13	90.91	92.73	94.58	96.47
Biweekly	5,297.74	5,403.70	5,511.77	5,622.01	5,734.45	5,849.14	5,966.12	6,085.44	6,207.15	6,331.29	6,457.92	6,587.08	6,718.82	6,853.20	6,990.26	7,130.06	7,272.67	7,418.12	7,566.48	7,717.81
Month	11,478.44	11,708.01	11,942.17	12,181.02	12,424.64	12,673.13	12,926.59	13,185.12	13,448.83	13,717.80	13,992.16	14,272.00	14,557.44	14,848.59	15,145.56	15,448.47	15,757.44	16,072.59	16,394.04	16,721.92
Annual	137,741.32	140,496.15	143,306.07	146,172.19	149,095.64	152,077.55	155,119.10	158,221.48	161,385.91	164,613.63	167,905.90	171,264.02	174,689.30	178,183.09	181,746.75	185,381.69	189,089.32	192,871.11	196,728.53	200,663.10
74																				
Hour	64.90	66.20	67.52	68.87	70.25	71.65	73.08	74.55	76.04	77.56	79.11	80.69	82.31	83.95	85.63	87.34	89.09	90.87	92.69	94.54
Biweekly	5,191.79	5,295.62	5,401.54	5,509.57	5,619.76	5,732.15	5,846.80	5,963.73	6,083.01	6,204.67	6,328.76	6,455.34	6,584.44	6,716.13	6,850.45	6,987.46	7,127.21	7,269.76	7,415.15	7,563.46
Month	11,248.87	11,473.85	11,703.33	11,937.40	12,176.14	12,419.67	12,668.06	12,921.42	13,179.85	13,443.45	13,712.32	13,986.56	14,266.29	14,551.62	14,842.65	15,139.50	15,442.29	15,751.14	16,066.16	16,387.49
Annual	134,986.50	137,686.23	140,439.95	143,248.75	146,113.73	149,036.00	152,016.72	155,057.05	158,158.20	161,321.36	164,547.79	167,838.74	171,195.52	174,619.43	178,111.82	181,674.05	185,307.53	189,013.68	192,793.96	196,649.84
73																				
Hour	63.60	64.87	66.17	67.49	68.84	70.22	71.62	73.06	74.52	76.01	77.53	79.08	80.66	82.27	83.92	85.60	87.31	89.05	90.84	92.65
Biweekly	5,087.95	5,189.71	5,293.51	5,399.38	5,507.36	5,617.51	5,729.86	5,844.46	5,961.35	6,080.57	6,202.19	6,326.23	6,452.75	6,581.81	6,713.45	6,847.71	6,984.67	7,124.36	7,266.85	7,412.19
Month	11,023.90	11,244.38	11,469.26	11,698.65	11,932.62	12,171.27	12,414.70	12,662.99	12,916.25	13,174.58	13,438.07	13,706.83	13,980.97	14,260.59	14,545.80	14,836.71	15,133.45	15,436.12	15,744.84	16,059.74
Annual	132,286.77	134,932.50	137,631.15	140,383.78	143,191.45	146,055.28	148,976.39	151,955.91	154,995.03	158,094.93	161,256.83	164,481.97	167,771.61	171,127.04	174,549.58	178,040.57	181,601.38	185,233.41	188,938.08	192,716.84

Attachment 1-2
Ordinance 2023-011(O)

Budget and Plan for Municipal Services Fiscal Year 2022-2023
Personnel Summary Grade and Pay Rate Table (+6%)

Service grade	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9	Step 10	Step 11	Step 12	Step 13	Step 14	Step 15	Step 16	Step 17	Step 18	Step 19	Step 20
72																				
Hour	62.33	63.57	64.85	66.14	67.47	68.81	70.19	71.59	73.03	74.49	75.98	77.50	79.05	80.63	82.24	83.88	85.56	87.27	89.02	90.80
Biweekly	4,986.19	5,085.92	5,187.64	5,291.39	5,397.22	5,505.16	5,615.26	5,727.57	5,842.12	5,958.96	6,078.14	6,199.70	6,323.70	6,450.17	6,579.18	6,710.76	6,844.98	6,981.87	7,121.51	7,263.94
Month	10,803.42	11,019.49	11,239.88	11,464.67	11,693.97	11,927.85	12,166.40	12,409.73	12,657.93	12,911.09	13,169.31	13,432.69	13,701.35	13,975.37	14,254.88	14,539.98	14,830.78	15,127.40	15,429.94	15,738.54
Annual	129,641.03	132,233.85	134,878.53	137,576.10	140,327.62	143,134.17	145,996.86	148,916.79	151,895.13	154,933.03	158,031.69	161,192.33	164,416.17	167,704.50	171,058.59	174,479.76	177,969.35	181,528.74	185,159.32	188,862.50
71																				
Hour	61.08	62.30	63.55	64.82	66.12	67.44	68.79	70.16	71.57	73.00	74.46	75.95	77.47	79.01	80.59	82.21	83.85	85.53	87.24	88.98
Biweekly	4,886.47	4,984.20	5,083.88	5,185.56	5,289.27	5,395.06	5,502.96	5,613.02	5,725.28	5,839.78	5,956.58	6,075.71	6,197.23	6,321.17	6,447.59	6,576.54	6,708.08	6,842.24	6,979.08	7,118.66
Month	10,587.35	10,799.10	11,015.08	11,235.38	11,460.09	11,689.29	11,923.08	12,161.54	12,404.77	12,652.86	12,905.92	13,164.04	13,427.32	13,695.87	13,969.78	14,249.18	14,534.16	14,824.85	15,121.34	15,423.77
Annual	127,048.21	129,589.18	132,180.96	134,824.58	137,521.07	140,271.49	143,076.92	145,938.46	148,857.23	151,834.37	154,871.06	157,968.48	161,127.85	164,350.41	167,637.42	170,990.16	174,409.97	177,898.17	181,456.13	185,085.25
70																				
Hour	59.86	61.06	62.28	63.52	64.79	66.09	67.41	68.76	70.13	71.54	72.97	74.43	75.92	77.43	78.98	80.56	82.17	83.82	85.49	87.20
Biweekly	4,788.74	4,884.52	4,982.21	5,081.85	5,183.49	5,287.16	5,392.90	5,500.76	5,610.77	5,722.99	5,837.45	5,954.20	6,073.28	6,194.75	6,318.64	6,445.01	6,573.91	6,705.39	6,839.50	6,976.29
Month	10,375.60	10,583.12	10,794.78	11,010.67	11,230.89	11,455.51	11,684.62	11,918.31	12,156.67	12,399.81	12,647.80	12,900.76	13,158.77	13,421.95	13,690.39	13,964.20	14,243.48	14,528.35	14,818.92	15,115.30
Annual	124,507.25	126,997.39	129,537.34	132,128.09	134,770.65	137,466.06	140,215.38	143,019.69	145,880.08	148,797.69	151,773.64	154,809.11	157,905.29	161,063.40	164,284.67	167,570.36	170,921.77	174,340.20	177,827.01	181,383.55
69																				
Hour	58.66	59.84	61.03	62.25	63.50	64.77	66.06	67.38	68.73	70.11	71.51	72.94	74.40	75.89	77.40	78.95	80.53	82.14	83.78	85.46
Biweekly	4,692.97	4,786.82	4,882.56	4,980.21	5,079.82	5,181.41	5,285.04	5,390.74	5,498.56	5,608.53	5,720.70	5,835.11	5,951.81	6,070.85	6,192.27	6,316.11	6,442.44	6,571.28	6,702.71	6,836.76
Month	10,168.09	10,371.45	10,578.88	10,790.46	11,006.27	11,226.39	11,450.92	11,679.94	11,913.54	12,151.81	12,394.85	12,642.74	12,895.60	13,153.51	13,416.58	13,684.91	13,958.61	14,237.78	14,522.54	14,812.99
Annual	122,017.10	124,457.44	126,946.59	129,485.52	132,075.23	134,716.74	137,411.07	140,159.30	142,962.48	145,821.73	148,738.17	151,712.93	154,747.19	157,842.13	160,998.97	164,218.95	167,503.33	170,853.40	174,270.47	177,755.88
68																				
Hour	57.49	58.64	59.81	61.01	62.23	63.47	64.74	66.04	67.36	68.70	70.08	71.48	72.91	74.37	75.86	77.37	78.92	80.50	82.11	83.75
Biweekly	4,599.11	4,691.09	4,784.91	4,880.61	4,978.22	5,077.78	5,179.34	5,282.93	5,388.59	5,496.36	5,606.28	5,718.41	5,832.78	5,949.43	6,068.42	6,189.79	6,313.59	6,439.86	6,568.66	6,700.03
Month	9,964.73	10,164.02	10,367.31	10,574.65	10,786.14	11,001.87	11,221.90	11,446.34	11,675.27	11,908.77	12,146.95	12,389.89	12,637.69	12,890.44	13,148.25	13,411.21	13,679.44	13,953.03	14,232.09	14,516.73
Annual	119,576.76	121,968.29	124,407.66	126,895.81	129,433.73	132,022.40	134,662.85	137,356.11	140,103.23	142,905.30	145,763.40	148,678.67	151,652.24	154,685.29	157,778.99	160,934.57	164,153.27	167,436.33	170,785.06	174,200.76
67																				
Hour	56.34	57.47	58.62	59.79	60.98	62.20	63.45	64.72	66.01	67.33	68.68	70.05	71.45	72.88	74.34	75.82	77.34	78.89	80.47	82.08
Biweekly	4,507.12	4,597.27	4,689.21	4,783.00	4,878.66	4,976.23	5,075.75	5,177.27	5,280.81	5,386.43	5,494.16	5,604.04	5,716.12	5,830.45	5,947.05	6,066.00	6,187.32	6,311.06	6,437.28	6,566.03
Month	9,765.44	9,960.74	10,159.96	10,363.16	10,570.42	10,781.83	10,997.47	11,217.42	11,441.76	11,670.60	11,904.01	12,142.09	12,384.93	12,632.63	12,885.28	13,142.99	13,405.85	13,673.97	13,947.45	14,226.40
Annual	117,185.22	119,528.93	121,919.51	124,357.90	126,845.06	129,381.96	131,969.60	134,608.99	137,301.17	140,047.19	142,848.13	145,705.10	148,619.20	151,591.58	154,623.42	157,715.88	160,870.20	164,087.61	167,369.36	170,716.74
66																				
Hour	55.21	56.32	57.44	58.59	59.76	60.96	62.18	63.42	64.69	65.98	67.30	68.65	70.02	71.42	72.85	74.31	75.79	77.31	78.86	80.43
Biweekly	4,416.98	4,505.32	4,595.43	4,687.34	4,781.08	4,876.70	4,974.24	5,073.72	5,175.20	5,278.70	5,384.28	5,491.96	5,601.80	5,713.84	5,828.11	5,944.68	6,063.57	6,184.84	6,308.54	6,434.71
Month	9,570.13	9,761.53	9,956.76	10,155.89	10,359.01	10,566.19	10,777.52	10,993.07	11,212.93	11,437.19	11,665.93	11,899.25	12,137.23	12,379.98	12,627.58	12,880.13	13,137.73	13,400.49	13,668.50	13,941.87
Annual	114,841.52	117,138.35	119,481.12	121,870.74	124,308.15	126,794.32	129,330.20	131,916.81	134,555.14	137,246.25	139,991.17	142,791.00	145,646.82	148,559.75	151,530.95	154,561.57	157,652.80	160,805.85	164,021.97	167,302.41
65																				
Hour	54.11	55.19	56.29	57.42	58.57	59.74	60.93	62.15	63.40	64.66	65.96	67.28	68.62	69.99	71.39	72.82	74.28	75.76	77.28	78.83
Biweekly	4,328.64	4,415.21	4,503.52	4,593.59	4,685.46	4,779.17	4,874.75	4,972.25	5,071.69	5,173.13	5,276.59	5,382.12	5,489.76	5,599.56	5,711.55	5,825.78	5,942.30	6,061.14	6,182.37	6,306.01
Month	9,378.72	9,566.30	9,757.62	9,952.78	10,151.83	10,354.87	10,561.97	10,773.21	10,988.67	11,208.44	11,432.61	11,661.26	11,894.49	12,132.38	12,375.03	12,622.53	12,874.98	13,132.48	13,395.13	13,663.03
Annual	112,544.69	114,795.58	117,091.50	119,433.32	121,821.99	124,258.43	126,743.60	129,278.47	131,864.04	134,501.32	137,191.35	139,935.18	142,733.88	145,588.56	148,500.33	151,470.33	154,499.74	157,589.74	160,741.53	163,956.36
64																				
Hour	53.03	54.09	55.17	56.27	57.40	58.54	59.72	60.91	62.13	63.37	64.64	65.93	67.25	68.59	69.97	71.37	72.79	74.25	75.73	77.25
Biweekly	4,242.07	4,326.91	4,413.45	4,501.72	4,591.75	4,683.59	4,777.26	4,872.80	4,970.26	5,069.67	5,171.06	5,274.48	5,379.97	5,487.57	5,597.32	5,709.27	5,823.45	5,939.92	6,058.72	6,179.89
Month	9,191.15	9,374.97	9,562.47	9,753.72	9,948.80	10,147.77	10,350.73	10,557.74	10,768.90	10,984.27	11,203.96	11,428.04	11,656.60	11,889.73	12,127.53	12,370.08	12,617.48	12,869.83	13,127.23	13,389.77
Annual	110,293.80	112,499.67	114,749.67	117,044.66	119,385.55	121,773.26	124,208.73	126,692.90	129,226.76	131,811.30	134,447.52	137,136.47	139,879.20	142,676.79	145,530.32	148,440.93	151,409.75	154,437.94	157,526.70	160,677.23
63																				
Hour	51.97	53.00	54.06	55.15	56.25	57.37	58.52	59.69	60.89	62.10	63.35	64.61	65.90	67.22	68.57	69.94	71.34	72.76	74.22	75.70
Biweekly	4,157.23	4,240.37	4,325.18	4,411.68	4,499.92	4,589.92	4,681.71	4,775.35	4,870.85	4,968.27	5,067.64	5,168.99	5,272.37	5,377.82	5,485.37	5,595.08	5,706.98	5,821.12	5,937.54	6,056.30
Month	9,007.33	9,187.47	9,371.22	9,558.65	9,749.82	9,944.82	10,143.71	10,346.59	10,553.52	10,764.59	10,979.88	11,199.48	11,423.47	11,651.94	11,884.98	12,122.68	12,365.13	12,612.43	12,864.68	13,121.97
Annual	108,087.92	110,249.68	112,454.67	114,703.77	116,997.84	119,337.80	121,724.55	124,159.04	126,642.23	129,175.07	131,758.57	134,393.74	137,081.62	139,823.25	142,619.71	145,472.11	148,381.55	151,349.18	154,376.17	157,463.69
62																				
Hour	50.93	51.94	52.98	54.04	55.12	56.23	57.35	58.50	59.67	60.86	62.08	63.32	64.59	65.88	67.20	68.54	69.91	71.31	72.73	74.19
Biweekly	4,074.08	4,155.56	4,238.68	4,323.45	4,409.92	4,498.12	4,588.08	4,679.84	4,773.44	4,868.91	4,966.28	5,065.61	5,166.92	5,270.26	5,375.67	5,483.18	5,592.84	5,704.70	5,818.79	5,935.17
Month	8,827.18	9,003.72	9,183.80	9,367.47	9,554.82	9,745.92	9,940.84	10,139.66	10,342.45	10,549.30	10,760.28	10,975.49	11,195.00	11,418.90	11,647.28	11,880.22	12,117.83	12,360.18	12,607.39	12,859.53
Annual	105,926.16	108,044.68	110,205.58	112,409.69	114,657.88	116,951.04	119,290.06	121,675.86	124,109.38	126,591.57	129,123.40	131,705.87	134,339.99	137,026.78	139,767.32	142,562.67	145,413.92	148,322.20	151,288.64	154,314.42
61																				
Hour	50.13	51.13	52.15	53.20	54.26	55.34	56.45	57.58	58.73	59.91	61.11	62.33	63.57	64.85	66.14	67.46	68.81	70.19	71.59	73.03
Biweekly	4,010.19	4,090.40	4,172.20	4,255.65	4,340.76	4,427.58	4,516.13	4,606.45	4,698.58	4,792.55	4,888.40	4,986.17	5,085.89	5,187.61	5,291.36	5,397.19	5,505.13	5,615.24	5,727.54	5,842.09
Month	8,688.75	8,862.52	9,039.77	9,220.57	9,404.98	9,593.08	9,784.94	9,980.64	10,180.25	10,383.86	10,591.54	10,803.37	11,019.44	11,239.82	11,464.62	11,693.91	11,927.79	12,166.35	12,409.67	12,657.87
Annual	104,264.99	106,350.29	108,477.30	110,646.84	112,859.78	115,116.98	117,419.32	119,767.70	122,163.06	124,606.32	127,098.44	129,640.41	132,233.22	134,877.88	137,575.44	140,326.95	143,133.49	145,996.16	148,916.08	151,894.41

Attachment 1-2
Ordinance 2023-011(O)

Budget and Plan for Municipal Services Fiscal Year 2022-2023
Personnel Summary Grade and Pay Rate Table (+6%)

Service grade	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9	Step 10	Step 11	Step 12	Step 13	Step 14	Step 15	Step 16	Step 17	Step 18	Step 19	Step 20
60																				
Hour	49.12	50.11	51.11	52.13	53.17	54.24	55.32	56.43	57.56	58.71	59.88	61.08	62.30	63.55	64.82	66.12	67.44	68.79	70.16	71.57
Biweekly	3,929.99	4,008.59	4,088.76	4,170.53	4,253.95	4,339.02	4,425.80	4,514.32	4,604.61	4,696.70	4,790.63	4,886.45	4,984.18	5,083.86	5,185.54	5,289.25	5,395.03	5,502.93	5,612.99	5,725.25
Month	8,514.97	8,685.27	8,858.98	9,036.16	9,216.88	9,401.22	9,589.24	9,781.03	9,976.65	10,176.18	10,379.71	10,587.30	10,799.05	11,015.03	11,235.33	11,460.03	11,689.24	11,923.02	12,161.48	12,404.71
Annual	102,179.69	104,223.29	106,307.75	108,433.91	110,602.58	112,814.64	115,070.93	117,372.35	119,719.79	122,114.19	124,556.47	127,047.60	129,588.56	132,180.33	134,823.93	137,520.41	140,270.82	143,076.24	145,937.76	148,856.52
59																				
Hour	48.14	49.11	50.09	51.09	52.11	53.15	54.22	55.30	56.41	57.53	58.69	59.86	61.06	62.28	63.52	64.79	66.09	67.41	68.76	70.13
Biweekly	3,851.39	3,928.42	4,006.98	4,087.12	4,168.87	4,252.24	4,337.29	4,424.03	4,512.52	4,602.77	4,694.82	4,788.72	4,884.49	4,982.18	5,081.83	5,183.46	5,287.13	5,392.87	5,500.73	5,610.75
Month	8,344.67	8,511.57	8,681.80	8,855.44	9,032.54	9,213.20	9,397.46	9,585.41	9,777.12	9,972.66	10,172.11	10,375.55	10,583.07	10,794.73	11,010.62	11,230.83	11,455.45	11,684.56	11,918.25	12,156.62
Annual	100,136.10	102,138.82	104,181.60	106,265.23	108,390.53	110,558.34	112,769.51	115,024.90	117,325.40	119,671.91	122,065.35	124,506.65	126,996.79	129,536.72	132,127.46	134,770.00	137,465.40	140,214.71	143,019.01	145,879.39
58																				
Hour	47.18	48.12	49.09	50.07	51.07	52.09	53.13	54.19	55.28	56.38	57.51	58.66	59.84	61.03	62.25	63.50	64.77	66.06	67.38	68.73
Biweekly	3,774.36	3,849.85	3,926.84	4,005.38	4,085.49	4,167.20	4,250.54	4,335.55	4,422.27	4,510.71	4,600.92	4,692.94	4,786.80	4,882.54	4,980.19	5,079.79	5,181.39	5,285.02	5,390.72	5,498.53
Month	8,177.78	8,341.34	8,508.16	8,678.33	8,851.89	9,028.93	9,209.51	9,393.70	9,581.57	9,773.21	9,968.67	10,168.04	10,371.40	10,578.83	10,790.41	11,006.22	11,226.34	11,450.87	11,679.89	11,913.48
Annual	98,133.38	100,096.04	102,097.96	104,139.92	106,222.72	108,347.18	110,514.12	112,724.40	114,978.89	117,278.47	119,624.04	122,016.52	124,456.85	126,945.99	129,484.91	132,074.60	134,716.10	137,410.42	140,158.63	142,961.80
57																				
Hour	46.24	47.16	48.10	49.07	50.05	51.05	52.07	53.11	54.17	55.26	56.36	57.49	58.64	59.81	61.01	62.23	63.47	64.74	66.04	67.36
Biweekly	3,698.87	3,772.85	3,848.31	3,925.27	4,003.78	4,083.86	4,165.53	4,248.84	4,333.82	4,420.50	4,508.91	4,599.08	4,691.07	4,784.89	4,880.58	4,978.20	5,077.76	5,179.32	5,282.90	5,388.56
Month	8,014.23	8,174.51	8,338.00	8,504.76	8,674.86	8,848.35	9,025.32	9,205.83	9,389.94	9,577.74	9,769.30	9,964.68	10,163.98	10,367.26	10,574.60	10,786.09	11,001.81	11,221.85	11,446.29	11,675.21
Annual	96,170.71	98,094.12	100,056.01	102,057.13	104,098.27	106,180.23	108,303.84	110,469.91	112,679.31	114,932.90	117,231.56	119,576.19	121,967.71	124,407.07	126,895.21	129,433.11	132,021.77	134,662.21	137,355.45	140,102.56
56																				
Hour	45.31	46.22	47.14	48.08	49.05	50.03	51.03	52.05	53.09	54.15	55.23	56.34	57.47	58.61	59.79	60.98	62.20	63.45	64.72	66.01
Biweekly	3,624.90	3,697.39	3,771.34	3,846.77	3,923.70	4,002.18	4,082.22	4,163.87	4,247.14	4,332.09	4,418.73	4,507.10	4,597.24	4,689.19	4,782.97	4,878.63	4,976.21	5,075.73	5,177.24	5,280.79
Month	7,853.94	8,011.02	8,171.24	8,334.67	8,501.36	8,671.39	8,844.81	9,021.71	9,202.14	9,386.19	9,573.91	9,765.39	9,960.70	10,159.91	10,363.11	10,570.37	10,781.78	10,997.41	11,217.36	11,441.71
Annual	94,247.29	96,132.24	98,054.89	100,015.98	102,016.30	104,056.63	106,137.76	108,260.52	110,425.73	112,634.24	114,886.93	117,184.66	119,528.36	121,918.93	124,357.30	126,844.45	129,381.34	131,968.97	134,608.34	137,300.51
55																				
Hour	44.40	45.29	46.20	47.12	48.07	49.03	50.01	51.01	52.03	53.07	54.13	55.21	56.32	57.44	58.59	59.76	60.96	62.18	63.42	64.69
Biweekly	3,552.40	3,623.45	3,695.91	3,769.83	3,845.23	3,922.13	4,000.58	4,080.59	4,162.20	4,245.44	4,330.35	4,416.96	4,505.30	4,595.41	4,687.31	4,781.06	4,876.68	4,974.21	5,073.70	5,175.17
Month	7,696.86	7,850.80	8,007.82	8,167.97	8,331.33	8,497.96	8,667.92	8,841.28	9,018.10	9,198.46	9,382.43	9,570.08	9,761.48	9,956.71	10,155.85	10,358.96	10,566.14	10,777.47	10,993.01	11,212.88
Annual	92,362.35	94,209.60	96,093.79	98,015.66	99,975.98	101,975.50	104,015.01	106,095.31	108,217.21	110,381.56	112,589.19	114,840.97	117,137.79	119,480.55	121,870.16	124,307.56	126,793.71	129,329.59	131,916.18	134,554.50
54																				
Hour	43.52	44.39	45.27	46.18	47.10	48.05	49.01	49.99	50.99	52.01	53.05	54.11	55.19	56.29	57.42	58.57	59.74	60.93	62.15	63.40
Biweekly	3,481.35	3,550.98	3,622.00	3,694.44	3,768.33	3,843.69	3,920.57	3,998.98	4,078.96	4,160.54	4,243.75	4,328.62	4,415.19	4,503.50	4,593.57	4,685.44	4,779.15	4,874.73	4,972.23	5,071.67
Month	7,542.93	7,693.78	7,847.66	8,004.61	8,164.70	8,328.00	8,494.56	8,664.45	8,837.74	9,014.49	9,194.78	9,378.68	9,566.25	9,757.58	9,952.73	10,151.78	10,354.82	10,561.92	10,773.15	10,988.62
Annual	90,515.10	92,325.40	94,171.91	96,055.35	97,976.46	99,935.99	101,934.71	103,973.40	106,052.87	108,173.93	110,337.40	112,544.15	114,795.04	117,090.94	119,432.75	121,821.41	124,257.84	126,742.99	129,277.85	131,863.41
53																				
Hour	42.65	43.50	44.37	45.26	46.16	47.09	48.03	48.99	49.97	50.97	51.99	53.03	54.09	55.17	56.27	57.40	58.54	59.72	60.91	62.13
Biweekly	3,411.72	3,479.96	3,549.56	3,620.55	3,692.96	3,766.82	3,842.15	3,919.00	3,997.38	4,077.32	4,158.87	4,242.05	4,326.89	4,413.43	4,501.70	4,591.73	4,683.56	4,777.24	4,872.78	4,970.24
Month	7,392.07	7,539.91	7,690.71	7,844.52	8,001.41	8,161.44	8,324.67	8,491.16	8,660.98	8,834.20	9,010.89	9,191.11	9,374.93	9,562.43	9,753.67	9,948.75	10,147.72	10,350.68	10,557.69	10,768.85
Annual	88,704.80	90,478.90	92,288.47	94,134.24	96,016.93	97,937.27	99,896.01	101,893.93	103,931.81	106,010.45	108,130.66	110,293.27	112,499.13	114,749.12	117,044.10	119,384.98	121,772.68	124,208.13	126,692.30	129,226.14
52																				
Hour	41.79	42.63	43.48	44.35	45.24	46.14	47.07	48.01	48.97	49.95	50.95	51.97	53.00	54.06	55.15	56.25	57.37	58.52	59.69	60.89
Biweekly	3,343.49	3,410.36	3,478.57	3,548.14	3,619.10	3,691.48	3,765.31	3,840.62	3,917.43	3,995.78	4,075.69	4,157.21	4,240.35	4,325.16	4,411.66	4,499.90	4,589.89	4,681.69	4,775.33	4,870.83
Month	7,244.23	7,389.11	7,536.89	7,687.63	7,841.38	7,998.21	8,158.17	8,321.34	8,487.76	8,657.52	8,830.67	9,007.28	9,187.43	9,371.18	9,558.60	9,749.77	9,944.77	10,143.66	10,346.54	10,553.47
Annual	86,930.70	88,669.32	90,442.70	92,251.56	94,096.59	95,978.52	97,898.09	99,856.05	101,853.17	103,890.24	105,968.04	108,087.40	110,249.15	112,454.13	114,703.22	116,997.28	119,337.23	121,723.97	124,158.45	126,641.62
51																				
Hour	40.96	41.78	42.61	43.46	44.33	45.22	46.13	47.05	47.99	48.95	49.93	50.93	51.94	52.98	54.04	55.12	56.23	57.35	58.50	59.67
Biweekly	3,276.62	3,342.15	3,408.99	3,477.17	3,546.72	3,617.65	3,690.00	3,763.81	3,839.08	3,915.86	3,994.18	4,074.06	4,155.54	4,238.66	4,323.43	4,409.90	4,498.10	4,588.06	4,679.82	4,773.41
Month	7,099.34	7,241.33	7,386.15	7,533.88	7,684.55	7,838.25	7,995.01	8,154.91	8,318.01	8,484.37	8,654.06	8,827.14	9,003.68	9,183.75	9,367.43	9,554.78	9,745.87	9,940.79	10,139.61	10,342.40
Annual	85,192.09	86,895.93	88,633.85	90,406.53	92,214.66	94,058.95	95,940.13	97,858.93	99,816.11	101,812.43	103,848.68	105,925.66	108,044.17	110,205.05	112,409.15	114,657.34	116,950.48	119,289.49	121,675.28	124,108.79
50																				
Hour	40.14	40.94	41.76	42.60	43.45	44.32	45.20	46.11	47.03	47.97	48.93	49.91	50.91	51.92	52.96	54.02	55.10	56.20	57.33	58.47
Biweekly	3,211.09	3,275.31	3,340.81	3,407.63	3,475.78	3,545.30	3,616.20	3,688.53	3,762.30	3,837.55	3,914.30	3,992.58	4,072.43	4,153.88	4,236.96	4,321.70	4,408.13	4,496.30	4,586.22	4,677.95
Month	6,957.35	7,096.50	7,238.43	7,383.20	7,530.86	7,681.48	7,835.11	7,991.81	8,151.65	8,314.68	8,480.98	8,650.60	8,823.61	9,000.08	9,180.08	9,363.68	9,550.96	9,741.98	9,936.81	10,135.55
Annual	83,488.25	85,158.01	86,861.17	88,598.40	90,370.36	92,177.77	94,021.33	95,901.75	97,819.79	99,776.18	101,771.71	103,807.14	105,883.29	108,000.95	110,160.97	112,364.19	114,611.47	116,903.70	119,241.78	121,626.61
49																				
Hour	39.34	40.12	40.92	41.74	42.58	43.43	44.30	45.18	46.09	47.01	47.95	48.91	49.89	50.89	51.90	52.94	54.00	55.08	56.18	57.30
Biweekly	3,146.86	3,209.80	3,274.00	3,339.48	3,406.27	3,474.39	3,543.88	3,614.76	3,687.05	3,760.79	3,836.01	3,912.73	3,990.99	4,070.81	4,152.22	4,235.27	4,319.97	4,406.37	4,494.50	4,584.39
Month	6,818.21	6,954.57	7,093.66	7,235.54	7,380.25	7,527.85	7,678.41	7,831.98	7,988.62	8,148.39	8,311.36	8,477.58	8,647.13	8,820.08	8,996.48	9,176.41	9,359.94	9,547.14	9,738.08	9,932.84
Annual	81,818.48	83,454.85	85,123.95	86,826.43	88,562.96	90,334.22	92,140.90	93,983.72	95,863.39	97,780.66	99,736.27	101,731.00	103,765.62	105,840.93	107,957.75	110,116.91	112,319.24	114,565.63	116,856.94	119,194.08

Budget and Plan for Municipal Services Fiscal Year 2022-2023
Personnel Summary Grade and Pay Rate Table (+6%)

Service grade	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9	Step 10	Step 11	Step 12	Step 13	Step 14	Step 15	Step 16	Step 17	Step 18	Step 19	Step 20
48																				
Hour	38.55	39.32	40.11	40.91	41.73	42.56	43.41	44.28	45.17	46.07	46.99	47.93	48.89	49.87	50.86	51.88	52.92	53.98	55.06	56.16
Biweekly	3,083.93	3,145.61	3,208.52	3,272.69	3,338.14	3,404.91	3,473.00	3,542.46	3,613.31	3,685.58	3,759.29	3,834.48	3,911.17	3,989.39	4,069.18	4,150.56	4,233.57	4,318.24	4,404.61	4,492.70
Month	6,681.84	6,815.48	6,951.79	7,090.83	7,232.64	7,377.29	7,524.84	7,675.34	7,828.84	7,985.42	8,145.13	8,308.03	8,474.19	8,643.68	8,816.55	8,992.88	9,172.74	9,356.19	9,543.32	9,734.18
Annual	80,182.11	81,785.76	83,421.47	85,089.90	86,791.70	88,527.53	90,298.08	92,104.04	93,946.13	95,825.05	97,741.55	99,696.38	101,690.31	103,724.11	105,798.60	107,914.57	110,072.86	112,274.32	114,519.80	116,810.20
47																				
Hour	37.78	38.53	39.30	40.09	40.89	41.71	42.54	43.40	44.26	45.15	46.05	46.97	47.91	48.87	49.85	50.84	51.86	52.90	53.96	55.04
Biweekly	3,022.25	3,082.69	3,144.35	3,207.23	3,271.38	3,336.81	3,403.54	3,471.61	3,541.05	3,611.87	3,684.10	3,757.79	3,832.94	3,909.60	3,987.79	4,067.55	4,148.90	4,231.88	4,316.52	4,402.85
Month	6,548.21	6,679.17	6,812.75	6,949.01	7,087.99	7,229.75	7,374.34	7,521.83	7,672.27	7,825.71	7,982.23	8,141.87	8,304.71	8,470.80	8,640.22	8,813.02	8,989.28	9,169.07	9,352.45	9,539.50
Annual	78,578.47	80,150.04	81,753.04	83,388.10	85,055.86	86,756.98	88,492.12	90,261.96	92,067.20	93,908.55	95,786.72	97,702.45	99,656.50	101,649.63	103,682.62	105,756.28	107,871.40	110,028.83	112,229.41	114,473.99
46																				
Hour	37.02	37.76	38.52	39.29	40.07	40.88	41.69	42.53	43.38	44.25	45.13	46.03	46.95	47.89	48.85	49.83	50.82	51.84	52.88	53.93
Biweekly	2,961.80	3,021.04	3,081.46	3,143.09	3,205.95	3,270.07	3,335.47	3,402.18	3,470.23	3,539.63	3,610.42	3,682.63	3,756.28	3,831.41	3,908.04	3,986.20	4,065.92	4,147.24	4,230.19	4,314.79
Month	6,417.24	6,545.59	6,676.50	6,810.03	6,946.23	7,085.15	7,226.86	7,371.39	7,518.82	7,669.20	7,822.58	7,979.03	8,138.61	8,301.39	8,467.41	8,636.76	8,809.50	8,985.69	9,165.40	9,348.71
Annual	77,006.90	78,547.04	80,117.98	81,720.34	83,354.75	85,021.84	86,722.28	88,456.72	90,225.86	92,030.38	93,870.98	95,748.40	97,663.37	99,616.64	101,608.97	103,641.15	105,713.97	107,828.25	109,984.82	112,184.51
45																				
Hour	36.51	37.24	37.98	38.74	39.52	40.31	41.11	41.93	42.77	43.63	44.50	45.39	46.30	47.22	48.17	49.13	50.12	51.12	52.14	53.18
Biweekly	2,920.51	2,978.92	3,038.50	3,099.27	3,161.26	3,224.48	3,288.97	3,354.75	3,421.85	3,490.28	3,560.09	3,631.29	3,703.92	3,777.99	3,853.55	3,930.62	4,009.24	4,089.42	4,171.21	4,254.63
Month	6,327.78	6,454.33	6,583.42	6,715.09	6,849.39	6,986.38	7,126.10	7,268.63	7,414.00	7,562.28	7,713.52	7,867.79	8,025.15	8,185.65	8,349.37	8,516.35	8,686.68	8,860.41	9,037.62	9,218.37
Annual	75,933.31	77,451.98	79,001.02	80,581.04	82,192.66	83,836.51	85,513.24	87,223.51	88,967.98	90,747.34	92,562.28	94,413.53	96,301.80	98,227.84	100,192.39	102,196.24	104,240.17	106,324.97	108,451.47	110,620.50
44																				
Hour	35.78	36.49	37.22	37.97	38.73	39.50	40.29	41.10	41.92	42.76	43.61	44.48	45.37	46.28	47.21	48.15	49.11	50.10	51.10	52.12
Biweekly	2,862.10	2,919.34	2,977.73	3,037.29	3,098.03	3,159.99	3,223.19	3,287.66	3,353.41	3,420.48	3,488.89	3,558.66	3,629.84	3,702.43	3,776.48	3,852.01	3,929.05	4,007.63	4,087.79	4,169.54
Month	6,201.22	6,325.24	6,451.75	6,580.78	6,712.40	6,846.65	6,983.58	7,123.25	7,265.72	7,411.03	7,559.25	7,710.44	7,864.65	8,021.94	8,182.38	8,346.03	8,512.95	8,683.21	8,856.87	9,034.01
Annual	74,414.65	75,902.94	77,421.00	78,969.42	80,548.81	82,159.78	83,802.98	85,479.04	87,188.62	88,932.39	90,711.04	92,525.26	94,375.76	96,263.28	98,188.54	100,152.32	102,155.36	104,198.47	106,282.44	108,408.09
43																				
Hour	35.06	35.76	36.48	37.21	37.95	38.71	39.48	40.27	41.08	41.90	42.74	43.59	44.47	45.35	46.26	47.19	48.13	49.09	50.08	51.08
Biweekly	2,804.86	2,860.96	2,918.18	2,976.54	3,036.07	3,096.79	3,158.73	3,221.90	3,286.34	3,352.07	3,419.11	3,487.49	3,557.24	3,628.39	3,700.95	3,774.97	3,850.47	3,927.48	4,006.03	4,086.15
Month	6,077.20	6,198.74	6,322.71	6,449.17	6,578.15	6,709.72	6,843.91	6,980.79	7,120.40	7,262.81	7,408.07	7,556.23	7,707.35	7,861.50	8,018.73	8,179.11	8,342.69	8,509.54	8,679.73	8,853.33
Annual	72,926.35	74,384.88	75,872.58	77,390.03	78,937.83	80,516.59	82,126.92	83,769.46	85,444.85	87,153.74	88,896.82	90,674.75	92,488.25	94,338.01	96,224.77	98,149.27	100,112.25	102,114.50	104,156.79	106,239.93
42																				
Hour	34.36	35.05	35.75	36.46	37.19	37.94	38.69	39.47	40.26	41.06	41.88	42.72	43.58	44.45	45.34	46.24	47.17	48.11	49.07	50.06
Biweekly	2,748.76	2,803.74	2,859.81	2,917.01	2,975.35	3,034.86	3,095.55	3,157.46	3,220.61	3,285.03	3,350.73	3,417.74	3,486.10	3,555.82	3,626.93	3,699.47	3,773.46	3,848.93	3,925.91	4,004.43
Month	5,955.65	6,074.77	6,196.26	6,320.19	6,446.59	6,575.52	6,707.03	6,841.17	6,978.00	7,117.56	7,259.91	7,405.10	7,553.21	7,704.27	7,858.36	8,015.52	8,175.83	8,339.35	8,506.14	8,676.26
Annual	71,467.83	72,897.18	74,355.13	75,842.23	77,359.07	78,906.25	80,484.38	82,094.07	83,735.95	85,410.67	87,118.88	88,861.26	90,638.48	92,451.25	94,300.28	96,186.28	98,110.01	100,072.21	102,073.65	104,115.13
41																				
Hour	33.67	34.35	35.03	35.73	36.45	37.18	37.92	38.68	39.45	40.24	41.05	41.87	42.70	43.56	44.43	45.32	46.22	47.15	48.09	49.05
Biweekly	2,693.79	2,747.66	2,802.62	2,858.67	2,915.84	2,974.16	3,033.64	3,094.31	3,156.20	3,219.33	3,283.71	3,349.39	3,416.37	3,484.70	3,554.40	3,625.48	3,697.99	3,771.95	3,847.39	3,924.34
Month	5,836.54	5,953.27	6,072.34	6,193.78	6,317.66	6,444.01	6,572.89	6,704.35	6,838.44	6,975.20	7,114.71	7,257.00	7,402.14	7,550.19	7,701.19	7,855.21	8,012.32	8,172.56	8,336.02	8,502.74
Annual	70,038.47	71,439.24	72,868.02	74,325.38	75,811.89	77,328.13	78,874.69	80,452.19	82,061.23	83,702.45	85,376.50	87,084.03	88,825.71	90,602.23	92,414.27	94,262.56	96,147.81	98,070.77	100,032.18	102,032.82
40																				
Hour	33.00	33.66	34.33	35.02	35.72	36.43	37.16	37.91	38.66	39.44	40.23	41.03	41.85	42.69	43.54	44.41	45.30	46.21	47.13	48.07
Biweekly	2,639.91	2,692.71	2,746.56	2,801.50	2,857.53	2,914.68	2,972.97	3,032.43	3,093.08	3,154.94	3,218.04	3,282.40	3,348.05	3,415.01	3,483.31	3,552.97	3,624.03	3,696.51	3,770.44	3,845.85
Month	5,719.81	5,834.20	5,950.89	6,069.91	6,191.30	6,315.13	6,441.43	6,570.26	6,701.67	6,835.70	6,972.41	7,111.86	7,254.10	7,399.18	7,547.17	7,698.11	7,852.07	8,009.11	8,169.29	8,332.68
Annual	68,637.70	70,010.45	71,410.66	72,838.88	74,295.65	75,781.57	77,297.20	78,843.14	80,420.00	82,028.41	83,668.97	85,342.35	87,049.20	88,790.18	90,565.99	92,377.31	94,224.85	96,109.35	98,031.54	99,992.17
39																				
Hour	32.34	32.99	33.65	34.32	35.00	35.70	36.42	37.15	37.89	38.65	39.42	40.21	41.01	41.83	42.67	43.52	44.39	45.28	46.19	47.11
Biweekly	2,587.11	2,638.86	2,691.63	2,745.47	2,800.37	2,856.38	2,913.51	2,971.78	3,031.22	3,091.84	3,153.68	3,216.75	3,281.09	3,346.71	3,413.64	3,481.91	3,551.55	3,622.58	3,695.03	3,768.94
Month	5,605.41	5,717.52	5,831.87	5,948.51	6,067.48	6,188.83	6,312.60	6,438.86	6,567.63	6,698.99	6,832.97	6,969.63	7,109.02	7,251.20	7,396.22	7,544.15	7,695.03	7,848.93	8,005.91	8,166.03
Annual	67,264.95	68,610.24	69,982.45	71,382.10	72,809.74	74,265.94	75,751.25	77,266.28	78,811.60	80,387.84	81,995.59	83,635.51	85,308.22	87,014.38	88,754.67	90,529.76	92,340.36	94,187.16	96,070.91	97,992.32
38																				
Hour	31.69	32.33	32.97	33.63	34.30	34.99	35.69	36.40	37.13	37.88	38.63	39.41	40.19	41.00	41.82	42.65	43.51	44.38	45.26	46.17
Biweekly	2,535.37	2,586.08	2,637.80	2,690.56	2,744.37	2,799.25	2,855.24	2,912.34	2,970.59	3,030.00	3,090.60	3,152.42	3,215.46	3,279.77	3,345.37	3,412.28	3,480.52	3,550.13	3,621.13	3,693.56
Month	5,493.30	5,603.17	5,715.23	5,829.54	5,946.13	6,065.05	6,186.35	6,310.08	6,436.28	6,565.01	6,696.31	6,830.23	6,966.84	7,106.17	7,248.30	7,393.26	7,541.13	7,691.95	7,845.79	8,002.71
Annual	65,919.65	67,238.04	68,582.80	69,954.46	71,353.55	72,780.62	74,236.23	75,720.95	77,235.37	78,780.08	80,355.68	81,962.80	83,602.05	85,274.09	86,979.57	88,719.17	90,493.55	92,303.42	94,149.49	96,032.48
37																				
Hour	31.16	31.79	32.42	33.07	33.73	34.41	35.10	35.80	36.51	37.24	37.99	38.75	39.52	40.31	41.12	41.94	42.78	43.64	44.51	45.40
Biweekly	2,493.12	2,542.98	2,593.84	2,645.72	2,698.63	2,752.61	2,807.66	2,863.81	2,921.09	2,979.51	3,039.10	3,099.88	3,161.88	3,225.12	3,289.62	3,355.41	3,422.52	3,490.97	3,560.79	3,632.01
Month	5,401.76	5,509.80	5,619.99	5,732.39	5,847.04	5,963.98	6,083.26	6,204.92	6,329.02	6,455.60	6,584.72	6,716.41	6,850.74	6,987.75	7,127.51	7,270.06	7,415.46	7,563.77	7,715.04	7,869.34
Annual	64,821.12	66,117.54	67,439.89	68,788.69	70,164.46	71,567.75	72,999.11	74,459.09	75,948.27	77,467.24	79,016.58	80,596.92	82,208.85	83,853.03	85,530.09	87,240.69	88,985.51	90,765.22	92,580.52	94,432.13

Budget and Plan for Municipal Services Fiscal Year 2022-2023
Personnel Summary Grade and Pay Rate Table (+6%)

Service grade	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9	Step 10	Step 11	Step 12	Step 13	Step 14	Step 15	Step 16	Step 17	Step 18	Step 19	Step 20
36																				
Hour	30.54	31.15	31.77	32.41	33.06	33.72	34.39	35.08	35.78	36.50	37.23	37.97	38.73	39.51	40.30	41.10	41.93	42.76	43.62	44.49
Biweekly	2,443.26	2,492.12	2,541.97	2,592.80	2,644.66	2,697.55	2,751.50	2,806.53	2,862.67	2,919.92	2,978.32	3,037.88	3,098.64	3,160.61	3,223.83	3,288.30	3,354.07	3,421.15	3,489.57	3,559.36
Month	5,293.72	5,399.60	5,507.59	5,617.74	5,730.10	5,844.70	5,961.59	6,080.83	6,202.44	6,326.49	6,453.02	6,582.08	6,713.72	6,848.00	6,984.96	7,124.66	7,267.15	7,412.49	7,560.74	7,711.96
Annual	63,524.70	64,795.19	66,091.10	67,412.92	68,761.18	70,136.40	71,539.13	72,969.91	74,429.31	75,917.89	77,436.25	78,984.98	80,564.68	82,175.97	83,819.49	85,495.88	87,205.80	88,949.91	90,728.91	92,543.49
35																				
Hour	29.93	30.53	31.14	31.76	32.40	33.05	33.71	34.38	35.07	35.77	36.48	37.21	37.96	38.72	39.49	40.28	41.09	41.91	42.75	43.60
Biweekly	2,394.39	2,442.28	2,491.13	2,540.95	2,591.77	2,643.60	2,696.47	2,750.40	2,805.41	2,861.52	2,918.75	2,977.13	3,036.67	3,097.40	3,159.35	3,222.54	3,286.99	3,352.73	3,419.78	3,488.18
Month	5,187.85	5,291.61	5,397.44	5,505.39	5,615.50	5,727.81	5,842.36	5,959.21	6,078.39	6,199.96	6,323.96	6,450.44	6,579.45	6,711.04	6,845.26	6,982.16	7,121.81	7,264.24	7,409.53	7,557.72
Annual	62,254.20	63,499.29	64,769.27	66,064.66	67,385.95	68,733.67	70,108.34	71,510.51	72,940.72	74,399.54	75,887.53	77,405.28	78,953.38	80,532.45	82,143.10	83,785.96	85,461.68	87,170.91	88,914.33	90,692.62
34																				
Hour	29.33	29.92	30.52	31.13	31.75	32.38	33.03	33.69	34.37	35.05	35.75	36.47	37.20	37.94	38.70	39.48	40.27	41.07	41.89	42.73
Biweekly	2,346.50	2,393.43	2,441.30	2,490.13	2,539.93	2,590.73	2,642.55	2,695.40	2,749.30	2,804.29	2,860.38	2,917.58	2,975.94	3,035.45	3,096.16	3,158.09	3,221.25	3,285.67	3,351.39	3,418.41
Month	5,084.09	5,185.78	5,289.49	5,395.28	5,503.19	5,613.25	5,725.51	5,840.03	5,956.83	6,075.96	6,197.48	6,321.43	6,447.86	6,576.82	6,708.35	6,842.52	6,979.37	7,118.96	7,261.34	7,406.56
Annual	61,009.12	62,229.30	63,473.89	64,743.37	66,038.23	67,359.00	68,706.18	70,080.30	71,481.91	72,911.55	74,369.78	75,857.17	77,374.32	78,921.80	80,500.24	82,110.24	83,752.45	85,427.50	87,136.05	88,878.77
33																				
Hour	28.74	29.32	29.91	30.50	31.11	31.74	32.37	33.02	33.68	34.35	35.04	35.74	36.46	37.18	37.93	38.69	39.46	40.25	41.05	41.88
Biweekly	2,299.57	2,345.57	2,392.48	2,440.33	2,489.13	2,538.92	2,589.69	2,641.49	2,694.32	2,748.20	2,803.17	2,859.23	2,916.42	2,974.74	3,034.24	3,094.92	3,156.82	3,219.96	3,284.36	3,350.05
Month	4,982.41	5,082.06	5,183.70	5,287.37	5,393.12	5,500.98	5,611.00	5,723.22	5,837.69	5,954.44	6,073.53	6,195.00	6,318.90	6,445.28	6,574.19	6,705.67	6,839.78	6,976.58	7,116.11	7,258.43
Annual	59,788.94	60,984.72	62,204.41	63,448.50	64,717.47	66,011.82	67,332.05	68,678.70	70,052.27	71,453.31	72,882.38	74,340.03	75,826.83	77,343.37	78,890.23	80,468.04	82,077.40	83,718.95	85,393.33	87,101.19
32																				
Hour	28.17	28.73	29.31	29.89	30.49	31.10	31.72	32.36	33.01	33.67	34.34	35.03	35.73	36.44	37.17	37.91	38.67	39.44	40.23	41.04
Biweekly	2,253.58	2,298.65	2,344.63	2,391.52	2,439.35	2,488.14	2,537.90	2,588.66	2,640.43	2,693.24	2,747.11	2,802.05	2,858.09	2,915.25	2,973.55	3,033.03	3,093.69	3,155.56	3,218.67	3,283.04
Month	4,882.76	4,980.42	5,080.03	5,181.63	5,285.26	5,390.97	5,498.78	5,608.76	5,720.94	5,835.35	5,952.06	6,071.10	6,192.52	6,316.37	6,442.70	6,571.56	6,702.99	6,837.05	6,973.79	7,113.26
Annual	58,593.16	59,765.02	60,960.32	62,179.53	63,423.12	64,691.58	65,985.41	67,305.12	68,651.22	70,024.25	71,424.73	72,853.23	74,310.29	75,796.50	77,312.43	78,858.68	80,435.85	82,044.57	83,685.46	85,359.17
31																				
Hour	27.67	28.22	28.78	29.36	29.95	30.55	31.16	31.78	32.42	33.06	33.72	34.40	35.09	35.79	36.50	37.23	37.98	38.74	39.51	40.30
Biweekly	2,213.28	2,257.55	2,302.70	2,348.75	2,395.73	2,443.64	2,492.51	2,542.36	2,593.21	2,645.07	2,697.98	2,751.94	2,806.97	2,863.11	2,920.38	2,978.78	3,038.36	3,099.13	3,161.11	3,224.33
Month	4,795.44	4,891.35	4,989.18	5,088.96	5,190.74	5,294.55	5,400.44	5,508.45	5,618.62	5,730.99	5,845.61	5,962.53	6,081.78	6,203.41	6,327.48	6,454.03	6,583.11	6,714.77	6,849.07	6,986.05
Annual	57,545.28	58,696.19	59,870.11	61,067.51	62,288.86	63,534.64	64,805.33	66,101.44	67,423.47	68,771.94	70,147.38	71,550.32	72,981.33	74,440.96	75,929.77	77,448.37	78,997.34	80,577.28	82,188.83	83,832.61
30																				
Hour	26.60	27.13	27.67	28.22	28.79	29.36	29.95	30.55	31.16	31.78	32.42	33.07	33.73	34.40	35.09	35.79	36.51	37.24	37.98	38.74
Biweekly	2,127.63	2,170.18	2,213.59	2,257.86	2,303.02	2,349.08	2,396.06	2,443.98	2,492.86	2,542.72	2,593.57	2,645.44	2,698.35	2,752.32	2,807.37	2,863.51	2,920.78	2,979.20	3,038.78	3,099.56
Month	4,609.87	4,702.07	4,796.11	4,892.03	4,989.87	5,089.67	5,191.46	5,295.29	5,401.20	5,509.22	5,619.40	5,731.79	5,846.43	5,963.36	6,082.62	6,204.28	6,328.36	6,454.93	6,584.03	6,715.71
Annual	55,318.43	56,424.80	57,553.30	58,704.36	59,878.45	61,076.02	62,297.54	63,543.49	64,814.36	66,110.65	67,432.86	68,781.52	70,157.15	71,560.29	72,991.50	74,451.33	75,940.35	77,459.16	79,008.34	80,588.51
29																				
Hour	26.06	26.58	27.12	27.66	28.21	28.78	29.35	29.94	30.54	31.15	31.77	32.41	33.05	33.72	34.39	35.08	35.78	36.50	37.23	37.97
Biweekly	2,085.08	2,126.78	2,169.32	2,212.70	2,256.96	2,302.10	2,348.14	2,395.10	2,443.00	2,491.86	2,541.70	2,592.53	2,644.38	2,697.27	2,751.22	2,806.24	2,862.37	2,919.61	2,978.01	3,037.57
Month	4,517.67	4,608.03	4,700.19	4,794.19	4,890.07	4,987.87	5,087.63	5,189.39	5,293.17	5,399.04	5,507.02	5,617.16	5,729.50	5,844.09	5,960.97	6,080.19	6,201.80	6,325.83	6,452.35	6,581.39
Annual	54,212.06	55,296.30	56,402.23	57,530.28	58,680.88	59,854.50	61,051.59	62,272.62	63,518.07	64,788.43	66,084.20	67,405.89	68,754.00	70,129.08	71,531.67	72,962.30	74,421.55	75,909.98	77,428.18	78,976.74
28																				
Hour	25.54	26.05	26.57	27.11	27.65	28.20	28.76	29.34	29.93	30.53	31.14	31.76	32.39	33.04	33.70	34.38	35.06	35.77	36.48	37.21
Biweekly	2,043.38	2,084.25	2,125.93	2,168.45	2,211.82	2,256.05	2,301.18	2,347.20	2,394.14	2,442.03	2,490.87	2,540.68	2,591.50	2,643.33	2,696.19	2,750.12	2,805.12	2,861.22	2,918.45	2,976.82
Month	4,427.32	4,515.86	4,606.18	4,698.31	4,792.27	4,888.12	4,985.88	5,085.60	5,187.31	5,291.06	5,396.88	5,504.81	5,614.91	5,727.21	5,841.75	5,958.59	6,077.76	6,199.31	6,323.30	6,449.77
Annual	53,127.82	54,190.38	55,274.19	56,379.67	57,507.26	58,657.41	59,830.56	61,027.17	62,247.71	63,492.67	64,762.52	66,057.77	67,378.92	68,726.50	70,101.03	71,503.05	72,933.11	74,391.78	75,879.61	77,397.20
27																				
Hour	25.03	25.53	26.04	26.56	27.09	27.64	28.19	28.75	29.33	29.91	30.51	31.12	31.75	32.38	33.03	33.69	34.36	35.05	35.75	36.47
Biweekly	2,002.51	2,042.56	2,083.41	2,125.08	2,167.58	2,210.93	2,255.15	2,300.25	2,346.26	2,393.19	2,441.05	2,489.87	2,539.67	2,590.46	2,642.27	2,695.12	2,749.02	2,804.00	2,860.08	2,917.28
Month	4,338.77	4,425.55	4,514.06	4,604.34	4,696.43	4,790.36	4,886.16	4,983.89	5,083.56	5,185.23	5,288.94	5,394.72	5,502.61	5,612.66	5,724.92	5,839.42	5,956.20	6,075.33	6,196.84	6,320.77
Annual	52,065.27	53,106.57	54,168.70	55,252.08	56,357.12	57,484.26	58,633.95	59,806.62	61,002.76	62,222.81	63,467.27	64,736.61	66,031.35	67,351.97	68,699.01	70,072.99	71,474.45	72,903.94	74,362.02	75,849.26
26																				
Hour	24.57	25.06	25.56	26.07	26.60	27.13	27.67	28.22	28.79	29.36	29.95	30.55	31.16	31.78	32.42	33.07	33.73	34.41	35.09	35.80
Biweekly	1,965.66	2,004.98	2,045.08	2,085.98	2,127.70	2,170.25	2,213.66	2,257.93	2,303.09	2,349.15	2,396.13	2,444.06	2,492.94	2,542.80	2,593.65	2,645.52	2,698.44	2,752.40	2,807.45	2,863.60
Month	4,258.94	4,344.12	4,431.00	4,519.62	4,610.01	4,702.21	4,796.26	4,892.18	4,990.03	5,089.83	5,191.62	5,295.45	5,401.36	5,509.39	5,619.58	5,731.97	5,846.61	5,963.54	6,082.81	6,204.47
Annual	51,107.26	52,129.41	53,172.00	54,235.44	55,320.15	56,426.55	57,555.08	58,706.18	59,880.31	61,077.91	62,299.47	63,545.46	64,816.37	66,112.70	67,434.95	68,783.65	70,159.32	71,562.51	72,993.76	74,453.63
25																				
Hour	23.62	24.09	24.57	25.06	25.56	26.07	26.60	27.13	27.67	28.22	28.79	29.36	29.95	30.55	31.16	31.79	32.42	33.07	33.73	34.41
Biweekly	1,889.34	1,927.13	1,965.67	2,004.99	2,045.09	2,085.99	2,127.71	2,170.26	2,213.67	2,257.94	2,303.10	2,349.16	2,396.15	2,444.07	2,492.95	2,542.81	2,593.66	2,645.54	2,698.45	2,752.42
Month	4,093.58	4,175.45	4,258.96	4,344.14	4,431.02	4,519.64	4,610.03	4,702.24	4,796.28	4,892.21	4,990.05	5,089.85	5,191.65	5,295.48	5,401.39	5,509.42	5,619.61	5,732.00	5,846.64	5,963.57
Annual	49,122.94	50,105.40	51,107.51	52,129.66	53,172.25	54,235.70	55,320.41	56,426.82	57,555.36	58,706.47	59,880.59	61,078.21	62,299.77	63,545.77	64,816.68	66,113.02	67,435.28	68,783.98	70,159.66	71,562.85

Budget and Plan for Municipal Services Fiscal Year 2022-2023
Personnel Summary Grade and Pay Rate Table (+6%)

Service grade	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9	Step 10	Step 11	Step 12	Step 13	Step 14	Step 15	Step 16	Step 17	Step 18	Step 19	Step 20
24																				
Hour	23.14	23.61	24.08	24.56	25.05	25.55	26.06	26.59	27.12	27.66	28.21	28.78	29.35	29.94	30.54	31.15	31.77	32.41	33.06	33.72
Biweekly	1,851.56	1,888.59	1,926.36	1,964.89	2,004.18	2,044.27	2,085.15	2,126.86	2,169.39	2,212.78	2,257.04	2,302.18	2,348.22	2,395.19	2,443.09	2,491.95	2,541.79	2,592.63	2,644.48	2,697.37
Month	4,011.71	4,091.94	4,173.78	4,257.26	4,342.40	4,429.25	4,517.83	4,608.19	4,700.35	4,794.36	4,890.25	4,988.05	5,087.81	5,189.57	5,293.36	5,399.23	5,507.21	5,617.36	5,729.71	5,844.30
Annual	48,140.49	49,103.29	50,085.36	51,087.07	52,108.81	53,150.99	54,214.01	55,298.29	56,404.25	57,532.34	58,682.98	59,856.64	61,053.78	62,274.85	63,520.35	64,790.75	66,086.57	67,408.30	68,756.47	70,131.60
23																				
Hour	22.69	23.15	23.61	24.08	24.57	25.06	25.56	26.07	26.59	27.12	27.66	28.22	28.78	29.36	29.95	30.54	31.15	31.78	32.41	33.06
Biweekly	1,815.57	1,851.88	1,888.92	1,926.70	1,965.23	2,004.53	2,044.62	2,085.52	2,127.23	2,169.77	2,213.17	2,257.43	2,302.58	2,348.63	2,395.60	2,443.52	2,492.39	2,542.23	2,593.08	2,644.94
Month	3,933.73	4,012.41	4,092.65	4,174.51	4,258.00	4,343.16	4,430.02	4,518.62	4,608.99	4,701.17	4,795.20	4,891.10	4,988.92	5,088.70	5,190.47	5,294.28	5,400.17	5,508.17	5,618.34	5,730.70
Annual	47,204.77	48,148.86	49,111.84	50,094.08	51,095.96	52,117.88	53,160.24	54,223.44	55,307.91	56,414.07	57,542.35	58,693.20	59,867.06	61,064.40	62,285.69	63,531.40	64,802.03	66,098.07	67,420.03	68,768.43
22																				
Hour	22.24	22.69	23.14	23.60	24.07	24.56	25.05	25.55	26.06	26.58	27.11	27.65	28.21	28.77	29.35	29.93	30.53	31.14	31.77	32.40
Biweekly	1,779.26	1,814.84	1,851.14	1,888.16	1,925.92	1,964.44	2,003.73	2,043.81	2,084.68	2,126.38	2,168.90	2,212.28	2,256.53	2,301.66	2,347.69	2,394.65	2,442.54	2,491.39	2,541.22	2,592.04
Month	3,855.06	3,932.16	4,010.80	4,091.02	4,172.84	4,256.29	4,341.42	4,428.25	4,516.81	4,607.15	4,699.29	4,793.28	4,889.14	4,986.93	5,086.66	5,188.40	5,292.17	5,398.01	5,505.97	5,616.09
Annual	46,260.67	47,185.89	48,129.60	49,092.20	50,074.04	51,075.52	52,097.03	53,138.97	54,201.75	55,285.79	56,391.50	57,519.33	58,669.72	59,843.11	61,039.98	62,260.77	63,505.99	64,776.11	66,071.63	67,393.06
21																				
Hour	21.81	22.25	22.70	23.15	23.61	24.09	24.57	25.06	25.56	26.07	26.59	27.12	27.67	28.22	28.78	29.36	29.95	30.55	31.16	31.78
Biweekly	1,745.18	1,780.09	1,815.69	1,852.00	1,889.04	1,926.82	1,965.36	2,004.67	2,044.76	2,085.66	2,127.37	2,169.92	2,213.32	2,257.58	2,302.73	2,348.79	2,395.76	2,443.68	2,492.55	2,542.40
Month	3,781.23	3,856.86	3,933.99	4,012.67	4,092.93	4,174.79	4,258.28	4,343.45	4,430.32	4,518.92	4,609.30	4,701.49	4,795.52	4,891.43	4,989.26	5,089.04	5,190.82	5,294.64	5,400.53	5,508.54
Annual	45,374.78	46,282.28	47,207.93	48,152.08	49,115.13	50,097.43	51,099.38	52,121.36	53,163.79	54,227.07	55,311.61	56,417.84	57,546.20	58,697.12	59,871.06	61,068.49	62,289.85	63,535.65	64,806.36	66,102.49
20																				
Hour	21.38	21.81	22.24	22.69	23.14	23.60	24.08	24.56	25.05	25.55	26.06	26.58	27.11	27.66	28.21	28.77	29.35	29.94	30.53	31.14
Biweekly	1,710.28	1,744.49	1,779.38	1,814.96	1,851.26	1,888.29	1,926.05	1,964.57	2,003.87	2,043.94	2,084.82	2,126.52	2,169.05	2,212.43	2,256.68	2,301.81	2,347.85	2,394.81	2,442.70	2,491.56
Month	3,705.61	3,779.72	3,855.31	3,932.42	4,011.07	4,091.29	4,173.12	4,256.58	4,341.71	4,428.54	4,517.11	4,607.46	4,699.61	4,793.60	4,889.47	4,987.26	5,087.00	5,188.74	5,292.52	5,398.37
Annual	44,467.29	45,356.63	46,263.77	47,189.04	48,132.82	49,095.48	50,077.39	51,078.94	52,100.52	53,142.53	54,205.38	55,289.48	56,395.27	57,523.18	58,673.64	59,847.12	61,044.06	62,264.94	63,510.24	64,780.44
19																				
Hour	20.95	21.37	21.80	22.23	22.68	23.13	23.59	24.07	24.55	25.04	25.54	26.05	26.57	27.10	27.64	28.20	28.76	29.34	29.92	30.52
Biweekly	1,676.07	1,709.60	1,743.79	1,778.66	1,814.24	1,850.52	1,887.53	1,925.28	1,963.79	2,003.06	2,043.13	2,083.99	2,125.67	2,168.18	2,211.54	2,255.78	2,300.89	2,346.91	2,393.85	2,441.72
Month	3,631.50	3,704.13	3,778.21	3,853.77	3,930.85	4,009.46	4,089.65	4,171.45	4,254.88	4,339.97	4,426.77	4,515.31	4,605.61	4,697.73	4,791.68	4,887.51	4,985.26	5,084.97	5,186.67	5,290.40
Annual	43,577.94	44,449.50	45,338.49	46,245.26	47,170.17	48,113.57	49,075.84	50,057.36	51,058.51	52,079.68	53,121.27	54,183.69	55,267.37	56,372.72	57,500.17	58,650.17	59,823.18	61,019.64	62,240.03	63,484.83
18																				
Hour	20.53	20.94	21.36	21.79	22.22	22.67	23.12	23.58	24.06	24.54	25.03	25.53	26.04	26.56	27.09	27.63	28.19	28.75	29.32	29.91
Biweekly	1,642.55	1,675.40	1,708.91	1,743.09	1,777.95	1,813.51	1,849.78	1,886.78	1,924.51	1,963.00	2,002.26	2,042.31	2,083.15	2,124.82	2,167.31	2,210.66	2,254.87	2,299.97	2,345.97	2,392.89
Month	3,558.87	3,630.04	3,702.64	3,776.70	3,852.23	3,929.27	4,007.86	4,088.02	4,169.78	4,253.17	4,338.24	4,425.00	4,513.50	4,603.77	4,695.85	4,789.76	4,885.56	4,983.27	5,082.94	5,184.59
Annual	42,706.38	43,560.51	44,431.72	45,320.36	46,226.76	47,151.30	48,094.32	49,056.21	50,037.34	51,038.08	52,058.84	53,100.02	54,162.02	55,245.26	56,350.17	57,477.17	58,626.71	59,799.25	60,995.23	62,215.14
17																				
Hour	20.16	20.56	20.98	21.40	21.82	22.26	22.70	23.16	23.62	24.09	24.58	25.07	25.57	26.08	26.60	27.13	27.68	28.23	28.80	29.37
Biweekly	1,612.90	1,645.15	1,678.06	1,711.62	1,745.85	1,780.77	1,816.38	1,852.71	1,889.76	1,927.56	1,966.11	2,005.43	2,045.54	2,086.45	2,128.18	2,170.75	2,214.16	2,258.44	2,303.61	2,349.68
Month	3,494.61	3,564.50	3,635.79	3,708.51	3,782.68	3,858.33	3,935.50	4,014.21	4,094.49	4,176.38	4,259.91	4,345.11	4,432.01	4,520.65	4,611.06	4,703.28	4,797.35	4,893.29	4,991.16	5,090.98
Annual	41,935.30	42,774.00	43,629.48	44,502.07	45,392.11	46,299.96	47,225.95	48,170.47	49,133.88	50,116.56	51,118.89	52,141.27	53,184.10	54,247.78	55,332.73	56,439.39	57,568.17	58,719.54	59,893.93	61,091.81
16																				
Hour	19.76	20.15	20.56	20.97	21.39	21.81	22.25	22.70	23.15	23.61	24.08	24.57	25.06	25.56	26.07	26.59	27.12	27.67	28.22	28.78
Biweekly	1,580.64	1,612.25	1,644.50	1,677.39	1,710.93	1,745.15	1,780.06	1,815.66	1,851.97	1,889.01	1,926.79	1,965.32	2,004.63	2,044.72	2,085.62	2,127.33	2,169.88	2,213.27	2,257.54	2,302.69
Month	3,424.72	3,493.21	3,563.07	3,634.34	3,707.02	3,781.16	3,856.79	3,933.92	4,012.60	4,092.85	4,174.71	4,258.20	4,343.37	4,430.24	4,518.84	4,609.22	4,701.40	4,795.43	4,891.34	4,989.16
Annual	41,096.59	41,918.52	42,756.89	43,612.03	44,484.27	45,373.96	46,281.44	47,207.06	48,151.21	49,114.23	50,096.51	51,098.44	52,120.41	53,162.82	54,226.08	55,310.60	56,416.81	57,545.15	58,696.05	59,869.97
15																				
Hour	19.36	19.74	20.14	20.54	20.95	21.37	21.80	22.23	22.68	23.13	23.59	24.07	24.55	25.04	25.54	26.05	26.57	27.10	27.64	28.20
Biweekly	1,548.45	1,579.42	1,611.01	1,643.23	1,676.09	1,709.61	1,743.80	1,778.68	1,814.25	1,850.54	1,887.55	1,925.30	1,963.81	2,003.08	2,043.14	2,084.01	2,125.69	2,168.20	2,211.57	2,255.80
Month	3,354.97	3,422.07	3,490.51	3,560.32	3,631.53	3,704.16	3,778.24	3,853.81	3,930.88	4,009.50	4,089.69	4,171.48	4,254.91	4,340.01	4,426.81	4,515.35	4,605.66	4,697.77	4,791.72	4,887.56
Annual	40,259.65	41,064.84	41,886.14	42,723.86	43,578.34	44,449.90	45,338.90	46,245.68	47,170.59	48,114.01	49,076.29	50,057.81	51,058.97	52,080.15	53,121.75	54,184.19	55,267.87	56,373.23	57,500.69	58,650.71
14																				
Hour	18.97	19.35	19.73	20.13	20.53	20.94	21.36	21.79	22.22	22.67	23.12	23.58	24.06	24.54	25.03	25.53	26.04	26.56	27.09	27.63
Biweekly	1,517.48	1,547.83	1,578.79	1,610.36	1,642.57	1,675.42	1,708.93	1,743.11	1,777.97	1,813.53	1,849.80	1,886.79	1,924.53	1,963.02	2,002.28	2,042.33	2,083.17	2,124.84	2,167.33	2,210.68
Month	3,287.87	3,353.63	3,420.70	3,489.12	3,558.90	3,630.08	3,702.68	3,776.73	3,852.27	3,929.31	4,007.90	4,088.05	4,169.82	4,253.21	4,338.28	4,425.04	4,513.54	4,603.81	4,695.89	4,789.81
Annual	39,454.46	40,243.54	41,048.42	41,869.38	42,706.77	43,560.91	44,432.12	45,320.77	46,227.18	47,151.73	48,094.76	49,056.66	50,037.79	51,038.54	52,059.32	53,100.50	54,162.51	55,245.76	56,350.68	57,477.69
13																				
Hour	18.61	18.99	19.37	19.75	20.15	20.55	20.96	21.38	21.81	22.24	22.69	23.14	23.61	24.08	24.56	25.05	25.55	26.06	26.58	27.12
Biweekly	1,489.09	1,518.87	1,549.25	1,580.23	1,611.84	1,644.07	1,676.95	1,710.49	1,744.70	1,779.60	1,815.19	1,851.49	1,888.52	1,926.29	1,964.82	2,004.12	2,044.20	2,085.08	2,126.78	2,169.32
Month	3,226.36	3,290.88	3,356.70	3,423.84	3,492.31	3,562.16	3,633.40	3,706.07	3,780.19	3,855.80	3,932.91	4,011.57	4,091.80	4,173.64	4,257.11	4,342.25	4,429.10	4,517.68	4,608.03	4,700.19
Annual	38,716.29	39,490.61	40,280.43	41,086.03	41,907.76	42,745.91	43,600.83	44,472.85	45,362.30	46,269.55	47,194.94	48,138.84	49,101.61	50,083.65	51,085.32	52,107.03	53,149.17	54,212.15	55,296.39	56,402.32

Attachment 1-2
Ordinance 2023-011(O)

Budget and Plan for Municipal Services Fiscal Year 2022-2023
Personnel Summary Grade and Pay Rate Table (+6%)

Service grade	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9	Step 10	Step 11	Step 12	Step 13	Step 14	Step 15	Step 16	Step 17	Step 18	Step 19	Step 20
12																				
Hour	18.30	18.66	19.03	19.42	19.80	20.20	20.60	21.02	21.44	21.86	22.30	22.75	23.20	23.67	24.14	24.62	25.12	25.62	26.13	26.65
Biweekly	1,463.65	1,492.92	1,522.78	1,553.23	1,584.30	1,615.99	1,648.31	1,681.27	1,714.90	1,749.19	1,784.18	1,819.86	1,856.26	1,893.38	1,931.25	1,969.88	2,009.28	2,049.46	2,090.45	2,132.26
Month	3,171.24	3,234.66	3,299.36	3,365.34	3,432.65	3,501.30	3,571.33	3,642.75	3,715.61	3,789.92	3,865.72	3,943.04	4,021.90	4,102.33	4,184.38	4,268.07	4,353.43	4,440.50	4,529.31	4,619.89
Annual	38,054.85	38,815.94	39,592.26	40,384.11	41,191.79	42,015.63	42,855.94	43,713.06	44,587.32	45,479.07	46,388.65	47,316.42	48,262.75	49,228.00	50,212.56	51,216.82	52,241.15	53,285.97	54,351.69	55,438.73
11																				
Hour	17.93	18.29	18.65	19.03	19.41	19.80	20.19	20.60	21.01	21.43	21.86	22.29	22.74	23.19	23.66	24.13	24.61	25.11	25.61	26.12
Biweekly	1,434.38	1,463.06	1,492.32	1,522.17	1,552.61	1,583.67	1,615.34	1,647.65	1,680.60	1,714.21	1,748.50	1,783.47	1,819.13	1,855.52	1,892.63	1,930.48	1,969.09	2,008.47	2,048.64	2,089.61
Month	3,107.81	3,169.97	3,233.37	3,298.04	3,364.00	3,431.28	3,499.90	3,569.90	3,641.30	3,714.12	3,788.41	3,864.17	3,941.46	4,020.29	4,100.69	4,182.71	4,266.36	4,351.69	4,438.72	4,527.50
Annual	37,293.75	38,039.63	38,800.42	39,576.43	40,367.96	41,175.31	41,998.82	42,838.80	43,695.57	44,569.48	45,460.87	46,370.09	47,297.49	48,243.44	49,208.31	50,192.48	51,196.33	52,220.25	53,264.66	54,329.95
10																				
Hour	17.57	17.92	18.28	18.65	19.02	19.40	19.79	20.18	20.59	21.00	21.42	21.85	22.28	22.73	23.18	23.65	24.12	24.60	25.10	25.60
Biweekly	1,405.69	1,433.80	1,462.48	1,491.73	1,521.56	1,551.99	1,583.03	1,614.69	1,646.99	1,679.93	1,713.53	1,747.80	1,782.75	1,818.41	1,854.77	1,891.87	1,929.71	1,968.30	2,007.67	2,047.82
Month	3,045.66	3,106.57	3,168.70	3,232.07	3,296.72	3,362.65	3,429.90	3,498.50	3,568.47	3,639.84	3,712.64	3,786.89	3,862.63	3,939.88	4,018.68	4,099.05	4,181.03	4,264.65	4,349.95	4,436.95
Annual	36,547.88	37,278.83	38,024.41	38,784.90	39,560.60	40,351.81	41,158.84	41,982.02	42,821.66	43,678.10	44,551.66	45,442.69	46,351.54	47,278.57	48,224.15	49,188.63	50,172.40	51,175.85	52,199.37	53,243.35
9																				
Hour	17.19	17.54	17.89	18.25	18.61	18.98	19.36	19.75	20.14	20.55	20.96	21.38	21.81	22.24	22.69	23.14	23.60	24.07	24.56	25.05
Biweekly	1,375.46	1,402.97	1,431.02	1,459.64	1,488.84	1,518.61	1,548.99	1,579.97	1,611.57	1,643.80	1,676.67	1,710.21	1,744.41	1,779.30	1,814.88	1,851.18	1,888.21	1,925.97	1,964.49	2,003.78
Month	2,980.15	3,039.76	3,100.55	3,162.56	3,225.82	3,290.33	3,356.14	3,423.26	3,491.73	3,561.56	3,632.79	3,705.45	3,779.56	3,855.15	3,932.25	4,010.90	4,091.11	4,172.94	4,256.39	4,341.52
Annual	35,761.86	36,477.09	37,206.63	37,950.77	38,709.78	39,483.98	40,273.66	41,079.13	41,900.71	42,738.73	43,593.50	44,465.37	45,354.68	46,261.77	47,187.01	48,130.75	49,093.36	50,075.23	51,076.74	52,098.27
8																				
Hour	16.85	17.19	17.53	17.88	18.24	18.60	18.98	19.35	19.74	20.14	20.54	20.95	21.37	21.80	22.23	22.68	23.13	23.59	24.07	24.55
Biweekly	1,347.95	1,374.91	1,402.40	1,430.45	1,459.06	1,488.24	1,518.01	1,548.37	1,579.33	1,610.92	1,643.14	1,676.00	1,709.52	1,743.71	1,778.59	1,814.16	1,850.44	1,887.45	1,925.20	1,963.70
Month	2,920.55	2,978.96	3,038.54	3,099.31	3,161.30	3,224.52	3,289.02	3,354.80	3,421.89	3,490.33	3,560.14	3,631.34	3,703.97	3,778.04	3,853.61	3,930.68	4,009.29	4,089.48	4,171.27	4,254.69
Annual	35,046.62	35,747.55	36,462.50	37,191.75	37,935.59	38,694.30	39,468.19	40,257.55	41,062.70	41,883.95	42,721.63	43,576.07	44,447.59	45,336.54	46,243.27	47,168.13	48,111.50	49,073.73	50,055.20	51,056.31
7																				
Hour	16.51	16.84	17.18	17.52	17.87	18.23	18.60	18.97	19.35	19.73	20.13	20.53	20.94	21.36	21.79	22.22	22.67	23.12	23.58	24.06
Biweekly	1,320.99	1,347.41	1,374.36	1,401.84	1,429.88	1,458.48	1,487.65	1,517.40	1,547.75	1,578.70	1,610.28	1,642.48	1,675.33	1,708.84	1,743.02	1,777.88	1,813.43	1,849.70	1,886.70	1,924.43
Month	2,862.14	2,919.38	2,977.77	3,037.33	3,098.07	3,160.03	3,223.24	3,287.70	3,353.45	3,420.52	3,488.93	3,558.71	3,629.89	3,702.48	3,776.53	3,852.06	3,929.11	4,007.69	4,087.84	4,169.60
Annual	34,345.69	35,032.60	35,733.25	36,447.92	37,176.88	37,920.41	38,678.82	39,452.40	40,241.45	41,046.27	41,867.20	42,704.54	43,558.64	44,429.81	45,318.40	46,224.77	47,149.27	48,092.25	49,054.10	50,035.18
6																				
Hour	16.18	16.51	16.84	17.17	17.52	17.87	18.22	18.59	18.96	19.34	19.73	20.12	20.52	20.93	21.35	21.78	22.21	22.66	23.11	23.57
Biweekly	1,294.57	1,320.46	1,346.87	1,373.81	1,401.28	1,429.31	1,457.89	1,487.05	1,516.79	1,547.13	1,578.07	1,609.63	1,641.83	1,674.66	1,708.16	1,742.32	1,777.16	1,812.71	1,848.96	1,885.94
Month	2,804.90	2,861.00	2,918.22	2,976.58	3,036.11	3,096.83	3,158.77	3,221.95	3,286.38	3,352.11	3,419.15	3,487.54	3,557.29	3,628.43	3,701.00	3,775.02	3,850.52	3,927.53	4,006.08	4,086.21
Annual	33,658.77	34,331.95	35,018.59	35,718.96	36,433.34	37,162.00	37,905.24	38,663.35	39,436.62	40,225.35	41,029.86	41,850.45	42,687.46	43,541.21	44,412.04	45,300.28	46,206.28	47,130.41	48,073.02	49,034.48
5																				
Hour	15.89	16.21	16.53	16.86	17.20	17.54	17.89	18.25	18.62	18.99	19.37	19.76	20.15	20.55	20.97	21.39	21.81	22.25	22.69	23.15
Biweekly	1,271.15	1,296.58	1,322.51	1,348.96	1,375.94	1,403.45	1,431.52	1,460.15	1,489.36	1,519.14	1,549.53	1,580.52	1,612.13	1,644.37	1,677.26	1,710.80	1,745.02	1,779.92	1,815.52	1,851.83
Month	2,754.16	2,809.25	2,865.43	2,922.74	2,981.19	3,040.82	3,101.63	3,163.67	3,226.94	3,291.48	3,357.31	3,424.46	3,492.94	3,562.80	3,634.06	3,706.74	3,780.88	3,856.49	3,933.62	4,012.29
Annual	33,049.95	33,710.95	34,385.17	35,072.87	35,774.33	36,489.82	37,219.61	37,964.01	38,723.29	39,497.75	40,287.71	41,093.46	41,915.33	42,753.64	43,608.71	44,480.88	45,370.50	46,277.91	47,203.47	48,147.54
4																				
Hour	15.61	15.93	16.24	16.57	16.90	17.24	17.58	17.94	18.29	18.66	19.03	19.41	19.80	20.20	20.60	21.01	21.43	21.86	22.30	22.75
Biweekly	1,249.10	1,274.09	1,299.57	1,325.56	1,352.07	1,379.11	1,406.69	1,434.83	1,463.52	1,492.79	1,522.65	1,553.10	1,584.17	1,615.85	1,648.17	1,681.13	1,714.75	1,749.05	1,784.03	1,819.71
Month	2,706.39	2,760.52	2,815.73	2,872.04	2,929.49	2,988.08	3,047.84	3,108.79	3,170.97	3,234.39	3,299.08	3,365.06	3,432.36	3,501.01	3,571.03	3,642.45	3,715.30	3,789.60	3,865.39	3,942.70
Annual	32,476.70	33,126.24	33,788.76	34,464.54	35,153.83	35,856.91	36,574.04	37,305.52	38,051.63	38,812.67	39,588.92	40,380.70	41,188.31	42,012.08	42,852.32	43,709.37	44,583.55	45,475.23	46,384.73	47,312.43
3																				
Hour	15.30	15.61	15.92	16.24	16.56	16.89	17.23	17.58	17.93	18.29	18.65	19.03	19.41	19.79	20.19	20.59	21.01	21.43	21.85	22.29
Biweekly	1,224.12	1,248.60	1,273.58	1,299.05	1,325.03	1,351.53	1,378.56	1,406.13	1,434.25	1,462.94	1,492.20	1,522.04	1,552.48	1,583.53	1,615.20	1,647.51	1,680.46	1,714.07	1,748.35	1,783.31
Month	2,652.26	2,705.31	2,759.42	2,814.60	2,870.90	2,928.31	2,986.88	3,046.62	3,107.55	3,169.70	3,233.10	3,297.76	3,363.71	3,430.99	3,499.61	3,569.60	3,640.99	3,713.81	3,788.09	3,863.85
Annual	31,827.17	32,463.71	33,112.99	33,775.25	34,450.75	35,139.77	35,842.56	36,559.41	37,290.60	38,036.41	38,797.14	39,573.09	40,364.55	41,171.84	41,995.27	42,835.18	43,691.88	44,565.72	45,457.04	46,366.18
2																				
Hour	15.00	15.30	15.60	15.91	16.23	16.56	16.89	17.23	17.57	17.92	18.28	18.65	19.02	19.40	19.79	20.18	20.59	21.00	21.42	21.85
Biweekly	1,199.64	1,223.63	1,248.10	1,273.07	1,298.53	1,324.50	1,350.99	1,378.01	1,405.57	1,433.68	1,462.35	1,491.60	1,521.43	1,551.86	1,582.90	1,614.56	1,646.85	1,679.78	1,713.38	1,747.65
Month	2,599.22	2,651.20	2,704.23	2,758.31	2,813.48	2,869.75	2,927.14	2,985.69	3,045.40	3,106.31	3,168.43	3,231.80	3,296.44	3,362.37	3,429.61	3,498.21	3,568.17	3,639.53	3,712.32	3,786.57
Annual	31,190.63	31,814.44	32,450.73	33,099.74	33,761.74	34,436.97	35,125.71	35,828.23	36,544.79	37,275.69	38,021.20	38,781.62	39,557.26	40,348.40	41,155.37	41,978.48	42,818.05	43,674.41	44,547.90	45,438.85
1																				
Hour	14.70	14.99	15.29	15.60	15.91	16.23	16.55	16.88	17.22	17.56	17.91	18.27	18.64	19.01	19.39	19.78	20.17	20.58	20.99	21.41
Biweekly	1,175.65	1,199.16	1,223.14	1,247.61	1,272.56	1,298.01	1,323.97	1,350.45	1,377.46	1,405.01	1,433.11	1,461.77	1,491.00	1,520.82	1,551.24	1,582.27	1,613.91	1,646.19	1,679.11	1,712.70
Month	2,547.23	2,598.18	2,650.14	2,703.15	2,757.21	2,812.35	2,868.60	2,925.97	2,984.49	3,044.18	3,105.06	3,167.17	3,230.51	3,295.12	3,361.02	3,428.24	3,496.81	3,566.74	3,638.08	3,710.84
Annual	30,566.81	31,178.15	31,801.71	32,437.75	33,086.50	33,748.23	34,423.20	35,111.66	35,813.89	36,530.17	37,260.78	38,005.99	38,766.11	39,541.43	40,332.26	41,138.91	41,961.69	42,800.92	43,656.94	44,530.08

***Note: The above hourly rates apply to Fire Department personnel working 48/96 shifts.**

City of Windcrest
Proposed FY 2023/2024 Master Fee Schedule
Ordinance 2023- (O)

ANIMAL CONTROL

Deposits	
Rabies Vaccination	$50.00
Sterilization:	
Male Cat	$75.00
Female Cat	$90.00
Male Dog	$75.00
Female Dog	$90.00
Pet Tags	
Sterilized and Microchipped	Free
Sterilized Only	$ 5.00
Not Sterilized	$25.00
Duplicate Pet Tag	$ 2.00
Reclamation	
1st time dog is reclaimed instance per resident, one dog	$0.00
2nd time dog is reclaimed instance per resident, per dog	$0.00
3rd time dog is reclaimed instance per resident, per dog	$75.00
4th time & subsequent times dog is reclaimed instance per resident, per dog	$200.00
Fines	
Each instance per residence per cat outside not sterilized	$50.00
Rabies immunization for reclaimed animals without current proof of vaccination	$10.00
Fine for animals in violation of Windcrest Code of Ordinances, Sec. 6-59(b), requiring identification tags or microchip	$25.00

Violation of Windcrest Code of Ordinances, Sec. 6-62, requiring leashing or containment of dogs when under owner’s control but outside of owner’s fenced premises (The owner will also pay all boarding fees)	$100.00
Dogs captured who have not been registered with the City, an additional (No proof of vaccination cost will be paid by owner)	$100.00

BUILDING AND BUILDING CODE**

A. RESIDENTIAL PERMIT FEES

NEW CONSTRUCTION	
Single-Family Residential (includes permitting for framing, foundation, curb cuts and driveways)	$950.00 plus $0.52 per square foot of living space
Certificate of Occupancy (nonrefundable)	$100.00
Variance Request	$150.00
Moving Permit – Required for large moving trucks	$100.00
Demolition Permit	$200.00
Dumpster Permit (valid for 30 days)	$100.00
Initial Plan & Revised Plan Review Fee – City Engineer	$475.00
Expedited Plan Review Fee – Building Inspector	$175.00
Non-Compliance Fee **(Work started/ performed without a permit)**	$100.00 plus 2x the permit cost. Payment of the double fee shall not relieve any person from fully complying with the requirements of the Code in the execution of the work, nor from any other penalties prescribed herein.
Building Inspector Consultation or Site Visit Fee / Inspection Fee/Fee's	$60.00
Re-Inspection Fee (for all failed inspections)	$60.00 per failed inspection
Failure to Correct Fee (Code violations)	Citation
Fence – New Fence New fence construction requires a submittal for plan review by Building Inspector	$120.00
Accessory Buildings - (Buildings used as a tool shed, greenhouse, playhouse, storage shed, or other similar use, located in an R-1 zoned district) Includes plan review fee for Building Inspector only	Tier 1: 144 sq. ft – 200 sq. ft.: $160.00 Tier 2: 201 sq. ft. – 250 sq. ft.: $200.00 Tier 3: > 250 sq. ft.: $250.00
RESIDENTIAL REMODELS/MAINTENANCE	
Issue Permit Fee (Base Fee) – for general remodling not listed as foundation, driveways, sidewalks, re-roofs	$60.00 + Inspection Fee/Fee's
Foundation	$60.00 + Inspection Fee/Fee's
Driveways	$60.00 + Inspection Fee/Fee's
Sidewalks	$60.00 + Inspection Fee/Fee's
Re-roofs	$60.00 + Inspection Fee/Fee's
*Fence Replacement of fence post will require a site survey submission for Building Inspector review	$60.00 - $120.00
*Windows Installation/Replacement (Replacement of window framing/sills	$60.00 - $120.00

require submittals for plan review by Building Inspector)	
Accessory Buildings - (Buildings used as a tool shed, greenhouse, playhouse, storage shed, or other similar use, located in an R-1 zoned district) **Includes plan review fee for Building Inspector only**	Tier 1: 144 sq. ft – 200 sq. ft.: $120.00 Tier 2: 201 sq. ft. – 250 sq. ft.: $150.00 Tier 3: > 250 sq. ft.: $200.00
Variance Request	$35.00
Demolition Permit	$100.00
Dumpster Permit (valid 30 days)	$50.00
Plan & Revised Plan Review Fee (Building Inspector)	$60.00
Non-Compliance Fee (work started or performed without a permit)	$50.00 plus 2x the permit cost. Payment of the double fee shall not relieve any person from fully complying with the requirements of the Code in the execution of the work, nor from any other penalties prescribed herein.
Building Inspector Consultation or Site Visit Fee / Inspection Fee/Fee's	$60.00
Re-Inspection Fee (for all failed inspections/no entry inspections)	$60.00per failed/no entry inspection
Expedited Plan Review Fee – Building Inspector	$175.00
Failure to Correct Fee (Code violations)	Citation
RESIDENTIAL TRADE PERMITS	
Plumbing Permits	
New Construction	$250.00
Remodel	$200.00
Issue Permit (Base Fee) – Includes one (1) site inspection only	$60.00 +
Water Softener	$5.00
Sewer	$5.00
Water Heater	$5.00
Water Piping	$5.00
Water Line	$5.00
Gas Test	$5.00
Bath/Shower	$5.00
Lavatory/Sink	$5.00
Lawn Irrigation/Sprinklers	$60.00
HVAC/Mechanical Permits	
New Construction	$200.00
Issue Permit (Base Fee) – Includes one (1) site inspection only	$60.00
Replace Unit	$100.00
A/C Air Duct Replacement	$150.00
Electrical Permits	
New Construction	$200.00
Issue Permit (Base Fee) – Includes one (1) site inspection only	$60.00

Remodels	$150.00
Temporary Meter Loop (TML)	$120.00
Temporary on Permanent Set (TOPS)	$120.00
Solar Panels – includes one	$120.00
RESIDENTIAL FIRE RELATED PERMIT FEES	
Fire Sprinkler System	
Installation	$240.00
Repair	$180.00
Plan Review	$100.00
Revised Plan Review Fee	$60.00
Fire Alarm System	
Installation	$240.00
Repair	$180.00
Plan Review	$100.00
Revised Plan Review Fee	$75.00

False Alarm Fees

4 or 5 False Alarms within preceding 12 months	Citation
6 or 7 False Alarms within preceding 12 months	Citation
8 or more False Alarms within preceding 12 months	Citation
MISCELLANEOUS RESIDENTIAL PERMITS AND FEES	
Oak Tree Trimming and Removal Permit	$ 5.00
Swimming Pool/Hot Tub/Spa Permit	$160.00, includes 3 feet wide deck. Electrical/Plumbing permit required and pulled separately by contractor.
Decks, Gazebos, Pergolas, Pool Decks	$150.00
Drain Pool (without sewer connection)	$5.00
Temporary Storage Container (valid for 30 Days)	Tier 1: Under 8 ft.: $25 Tier 2: 8-12 ft.: $30 Tier 3: 12 – 16 ft.: $35
Permit Cancelation Fee (cancelation of all accepted applications by the city)	25% of original permit cost.

B. COMMERCIAL PERMIT FEE SCHEDULE

PERMIT FEES RELATED TO CONSTRUCTION, REMODEL, INSTALLATION, REPLACEMENT, AND DEMO	
$500 or less of total value	$120.00
$501 to $2,000 of total value	$180.00 + $3.05 for each hundred or fraction thereof over $500.00
$2,001 to $25,000 of total value	$240.00 + $14.00 for each thousand or fraction thereof over $2,000.00

$25,001 to $50,000 of total value	$391.75 + $10.10 for each thousand or fraction thereof over $25,000.00
$50,001 to $100,000 of total value	$643.75 + $7.00 for each thousand or fraction thereof over $50,000.00
$100,001 to $500,000 of total value	$993.75 + $5.60 for each thousand or fraction thereof over $100,000.00
$500,001 to $1,000,000 of total value	$3,233.75 + $4.75 for each thousand or fraction thereof over $500,000.00
$1,000,000 and higher of total value	$5,608.75 + $3.65 for each thousand or fraction thereof over $1,000,000.00

Permanent Sign (Electrical Permit pulled separately)		
Tier 1	≤144 SQFT	$150.00
Tier 2	144-400 SQFT	$250.00
Tier 3	>400 SQFT	$500.00
Temporary Sign*	**Height not to exceed 8ft**	**$120.00**
**Temporary sign means any sign, banner, pennant, valance or advertising display constructed of cloth, canvas, light fabric, cardboard, wallboard or other light materials, with or without frames intended to be displayed fora maximum of 30 days*		

Fence Permit (Construction)	$60.00
Dumpster Permit	$100.00
Plan & Revised Plan Review Fee – City Engineer	$475.00
Expedited Plan Review Fee – Building Inspector	$160.00
Revised Plan Review Fee – Building Inspector	$200.00
Variance Request	$150.00
Non-Compliance Fee **(Work started or performed without a permit)**	$100.00 plus 2x the permit cost. Payment of the double fee shall not relieve any person from fully complying with the requirements of the Code in the execution of the work, nor from any other penalties prescribed herein.
Re-Inspection Fee (for all failed/no entry inspections)	$60.00 per failed/no entry inspection
Failure to Correct Fee (Code violations)	Citation
COMMERCIAL TRADE PERMIT FEES	
Plumbing Permit	
New Construction	$500.00
Repair/Replacement/Remodel	$60.00 + Inspection Fee/Fee's
Gas Test	$60.00 + Inspection Fee
HVAC/Mechanical Permit	
New Construction	$500.00
Repair/Replacement/Remodel	$60.00 + Inspection Fee/Fee's

Electrical Permit	
New Construction	$400.00
Repair/Replacement/Remodel	$60.00 + Inspection Fee/Fee's
Temporary Meter Loop (TML)	$60.00 + Inspection Fee/Fee's
Temporary On Permanent Set (TOPS)	$60.00 + Inspection Fee/Fee's

Commercial Fire System Permit Fees	
Fire Related Permits	Refer to Commercial Fire Fee Schedule
Fire Alarm System	Refer to Commercial Fire Fee Schedule
False Alarm Fees	
4 or 5 False Alarms within preceding 12 months	Citation
6 or 7 False Alarms within preceding 12 months	Citation
8 or more False Alarms within preceding12 months	Citation
Miscellaneous Commercial Permits and Fees	
Oak Tree Trimming and Removal Permit Fee	$ 5.00
Contractor Registration Fee (annual)	$20.00
Business Registration Fee (annual)	$10.00 + One (1) Tier Semi-Annual Inspection Fee
Certificate of Occupation (CoO) Fee (Building Inspector & Fire Marshall Inspection)	$120.00
Health Inspector Certification of Occupancy (CoO) Fee	$95.00
CoO Reinspection Fee (Building Inspector & Fire Marshal inspections)	$120.00
Health Inspector CoO Reinspection Fee	$95.00
Building Inspector Consultation/Site Visit/Additional Inspection Fee	$60.00
Health Inspector Consultation/Site Visit/ Additional Inspection Fee	$95.00
Fire Marshall Consultation/Site Visit/Additional Inspection Fee	$60.00
Temporary Storage Container (30 Day expiration)	Tier 1: Up to 10ft.: $50 Tier 2: 10-25 ft.: $100 Tier 3: 25-40 ft.: $150
Permit Cancelation Fee (all accepted applications by the city)	25% of original permit cost

****Note: All permits include one (1) inspection. Refer to Chapter 103 in the Windcrest Code of Ordinances for list of required permits and inspections to be pulled by the homeowner and/or contractor.**

PLAT FEES*

Filing Fee with City – 0-5 Acres	
Final Plats (including Minor Plats)	$650.00
Replat*	$650.00
Amending Plats	$650.00
Vacating Plat	$650.00
Filing Fee with City – 5+ Acres	
Final Plats (including Minor Plats)	$650.00 plus $50.00 per acre
Replat*	$650.00 plus $5.00 per lot
Amending Plats	$650.00
Vacating Plat	$650.00
Miscellaneous	
Filing Fee (fee to file and record plat with Bexar County Clerk)	Actual + 20%
Initial Engineer Review Fee & Revised Review Fee	$475.00 + **(Based on Billable Hours to City)**

*****A newspaper publication fee will be assessed to all replats without vacating the preceding plat that require a variance or exception. Fee will be "Actual" + 20%.**

CHARGES FOR PUBLIC INFORMATION REQUESTS***

MATERIALS ONTO WHICH INFORMATION IS COPIED	
Standard paper copy	$0.10
Nonstandard copy	Listed Below
Diskette	$1.00
Magnetic tape	Actual cost
Data cartridge	Actual cost
Tape cartridge	Actual cost
Rewritable CD (CD-RW)	$1.00
Non-rewritable CD (CD-R)	$1.00
Digital Video Disc (DVD)	$3.00
JAZ drive	Actual cost
Other electronic media	Actual cost
VHS video cassette	$2.50
Audio cassette	$1.00
Oversize paper copy (e.g., 11x17, greenbar, etc .)	$0.50
Specialty paper (e.g.: Mylar, blueprint, blueline, map, photographic, etc)	Actual Cost

*****Please refer to Texas Administrative Code Title 1, Part 3, Chapter 70, Rule §70.3 for additional charges applied.**

CIVIC CENTER FEES

RESIDENT & NON-PROFIT ORGANIZATIONS	
Deposit	$300 (refundable)
Rental	$100 per hour (minimum 4 hours)

Cleaning Fee	$150.00
Sound system	$100.00
*Security	$75.00 per hour
Set-up fee by City Staff/Civic Center Technician	$25.00 per hour
Linen Rental Fee	$20.00 per table
NON-RESIDENT	
Deposit	$300.00 (refundable)
Facility Rental Fee to include use of , kitchen , audio system use, and clean-up – 4 hours minimum Additional hours	$1,500.00 $250.00 per hour
*Security	$75.00 per hour
Set-up fee by City Staff/Civic Center Technician	$25.00 per hour
Linen Rental Fee	$20.00 per table
WINDCREST CIVIC ORGANIZATIONS	
Rental Fee for each meeting	$25.00 for each meeting
Rental Fee per banquet/fundraising event	$50.00 for each banquet/fundraiser event
Cleaning Fee	$150.00
*Security	$50.00
Schools and Churches	Refer to Resident rates
Set-up fee by City Staff/Civic Center Technician	$25.00 per hour
Linen Rental Fee	$20.00 per table

***Security fee must be paid and added to the contract when scheduled event will be serving and/or providing alcohol.**

GARAGE AND ESTATE SALES

Garage Sale Permit	$10.00
Estate Sale Permit	$25.00

NOTARY FEES – WINDCREST RESIDENTS ONLY (proof of Windcrest residency required)

ACKNOWLEDGEMENTS	
Taking the acknowledgement or proof of any deed or other instrument in writing, for registration, including certificate and seal:	$0.00
(1) for the first signature	$0.00
(2) for each additional signature	$0.00
Administering an oath or affirmation with certificate and seal	$0.00
All certificates under seal not otherwise provided for	$0.00
Copies of all records and papers in the Notary Public's Office, per page	$0.00
Taking the depositions of witnesses, per each 100 words	$0.00

Swearing a witness to a deposition, certificate, seal, and other business connected with taking the deposition	$0.00
PROTESTS	
Protesting a bill or for non-acceptance or non-payment, register & seal	$0.00
Each notice of protest	$0.00
Certificate and seal to a protest	$0.00
Protesting in all other cases	$0.00
MISCELLANEOUS	
All other notarial acts not provided for	$0.00

VEHICLE STORAGE FEES

Deposit	$50.00
Small (size 8'x15')	$240.00
Medium (size 10'x20')	$360.00
Large (size 12'x33')	$480.00
Large (size 12'x33') with electricity	$600.00
X-Large (size 12'x40')	$624.00
X-Large (size 12'x40') with electricity	$744.00

MISCELLANEOUS PERMITS FEES AND GENERAL FEES

Hay Rides and Horse-drawn Carriage Permits – (Ordinance 2019-716(O))	
Application Fee	$50.00
Permit Fee for each carriage	$50.00
General Permit Fee Only (MISC)	$60.00 + Inspection Fee/Fee's
Expedited Plan Review Fee – Building Inspector	$175.00
Gathering Permit	$100.00 per event
Postage Fees for Permits/Business Registrations/Certificate of Occupancies mailed from City Hall	Cost of Postage charged to customer
Bank NSF Fee	Actual Cost
Charge Back Fee	$25.00
Credit Card Payment Convenience Fee (Non-Refundable)	$3% per transaction
Vehicle Storage Lost/Replacement Key Fee	$25.00 per key

COMMERICAL FIRE FEE SCHEDULE

SEMI-ANNUAL INSPECTIONS		
Tier 1 Semi-Annual:	0 - 9,999 sq. ft.	$75.00
Tier 2 Semi-Annual:	10,000 - 49,999 sq. ft.	$200.00
Tier 3 Semi-Annual:	50,000+ sq. ft.	$300.00
Reinspection Fee:		$90.00
FIRE ALARM SYSTEMS NEW INSTALLATION TESTS		
Fire Alarm Systems Tier 1:	1 – 20 sprinkler heads	$180.00
Fire Alarm Systems Tier 2:	21 – 200 sprinkler heads	$240.00
Fire Alarm Systems Tier 3:	201+ sprinkler heads	$360.00
FIRE ALARM REMODEL TESTS		
Fire Alarm Remodel Tier 1:	Less than 10 sprinkler heads	$60.00
Fire Alarm Remodel Tier 2:	11 – 20 sprinkler heads	$90.00
Fire Alarm Remodel Tier 3:	26 – 100 sprinkler heads	$180.00
Fire Alarm Remodel Tier 4:	101 – 200 sprinkler heads	$240.00
Fire Alarm Remodel Tier 5:	201+ sprinkler heads	$480.00
FIRE ALARM PANEL REPLACEMENT		
Fire Alarm Panel Replacement	Per panel up to 9	$120.00
SPRINKLER SYSTEM INSPECTIONS		
Sprinkler System Modification Tier 1:	0 heads	$60.00
Sprinkler System Modification Tier 2:	1 - 10 heads	$90.00
Sprinkler System Modification Tier 3:	11 - 200 heads	$120.00
Sprinkler System Modification Tier 4:	201+ heads	$150.00
FIRE PROTECTION PLAN REVIEW		
Fire Protection Plan Review		$100.00
UNDERGROUND FIRE LINE		
Underground Fire Line		$240.00
FIXED PIPE SYSTEMS		
Fixed Pipe Systems		$180.00
Fixed Pipe for UL 300 Compliance	No Major Pipework	$90.00

GASEOUS SUPPRESSION SYSTEMS		
Gaseous Suppression Systems		$300.00
STANDPIPES		
Standpipe Tier I	1-2 Standpipes	$240.00
Standpipe Tier 2	3+ Standpipes	$400.00
ABOVE GROUND STORAGE TANK		
Above Ground Storage Tank	Commercial	$180.00
Above Ground Storage Tank	Residential	$90.00
UNDERGROUND STORAGE TANK		
Underground Storage Tank	Commercial	$270.00
Underground Storage Tank	Residential	$90.00
SPRAY PAINT BOOTHS		
Spray Paint Booths		$300.00
ACCESS CONTROL SYSTEMS		
Access Control Systems		$60.00
LIMITED ACCESS SECURITY GATES AND PERIMETER FENCING		
Limited Access Security Gates and Perimeter Fencing	Per system	$120.00
ANNUAL STATE REQUIRES INSPECTION OF DAYCARE		
Annual State Requires Inspection of Daycare	Includes Foster Care and Group Care	$-
PERMIT FOR WORK GOVERNMENT BY NFPA 58		
Permit for Work Government by NFPA 58		$75.00
FIRE WATCH		
Fire Watch	Per person, minimum 2 hours	$75.00
TENTS AND MEMBRANES		
Tents and Membranes		$75.00
HYDRANT FLOW TEST		
Hydrant Flow Test		$125.00

Draft! Sanitation Rates

Type	2020-2021	2021-2022 *CPI increase 3.19% May 2021	2022-2023 *CPI Increase 3.57% May 2022	2022-23 New Contract, July 2023, Increase 8%
	Rate per Month	Rate per Month	Rate per Month	Rate per Month
Residential 6 Month Rate	139.28	143.72	148.85	160.80
Residential Sales Tax	11.49	11.86	12.28	13.27
Total Residential 6 months Bill	150.77	155.58	161.13	174.07

Commercial Small Container MSW Services

		2020-2021	2021-2022 *CPI increase 3.19% May 2021	2022-2023 *CPI Increase 3.57% May 2022	2022-23 New Contract, July 2023, Increase 10%
Size	Freq	Rate per Month	Rate per Month	Rate per Month	Rate per Month
2yd*	1	115.16	119.28	123.08	135.39
	2	210.89	217.62	225.39	247.93
	3	306.55	316.32	327.62	360.38
	4	402.17	415.00	429.82	472.80
	5	497.87	513.75	532.09	585.30
	6	593.52	612.46	634.32	697.75
			-	-	
3yd*	1	126.35	130.38	135.03	148.54
	2	231.38	238.76	247.28	272.01
	3	336.32	347.05	359.44	395.38
	4	441.25	455.33	471.58	518.74
	5	546.18	563.60	583.72	642.09
	6	651.08	671.85	695.83	765.42
			-	-	
4yd*	1	137.66	142.05	147.12	161.84
	2	251.88	259.92	269.20	296.12
	3	366.06	377.74	391.23	430.35
	4	480.33	495.65	513.34	564.68
	5	594.47	613.43	635.33	698.87
	6	708.71	731.32	757.43	833.17
			-	-	
6yd*	1	190.36	196.43	203.44	223.79
	2	336.24	346.96	359.35	395.28
	3	482.69	498.08	515.86	567.45
	4	597.36	616.42	638.42	702.26
	5	699.61	721.92	747.70	822.47
	6	862.83	890.35	922.14	1,014.35
				-	
8yd*	1	225.46	232.65	240.95	265.05
	2	383.01	395.23	409.34	450.28
	3	535.85	552.95	572.69	629.96
	4	663.82	685.00	709.45	780.40
	5	848.30	875.36	906.61	997.27
	6	1,019.15	1,051.66	1,089.20	1,198.12
	7			1,228.10	1,350.91
				-	
10yd*	1	295.61	305.04	315.93	347.53
	2	470.79	485.81	503.15	553.47
	3	650.92	671.69	695.67	765.23
	4	827.00	853.38	883.85	972.24
	5	1,007.17	1,039.30	1,076.41	1,184.05
	6	1,183.22	1,220.96	1,264.55	1,391.00

Commercial Small Container Recycle Services:

		2020-2021	2021-2022 *CPI increase 3.19% May 2021	2022-2023 *CPI Increase 3.57% May 2022	2022-23 New Contract, July 2023, Increase 10%
Size	**Freq**	**Rate per Month**	**Rate per Month**	**Rate per Month**	**Rate per Month**
2yd*	**1**	**115.16**	**119.28**	**123.08**	**135.39**
	2	**210.89**	**217.62**	**225.39**	**247.93**
	3	**306.55**	**316.32**	**327.62**	**360.38**
	4	**402.17**	**415.00**	**429.82**	**472.80**
	5	**497.87**	**513.75**	**532.09**	**585.30**
	6	**593.52**	**612.46**	**634.32**	**697.75**
			-	-	
4yd*	**1**	**137.66**	**142.05**	**147.12**	**161.84**
	2	**251.88**	**259.92**	**269.20**	**296.12**
	3	**366.06**	**377.74**	**391.23**	**430.35**
	4	**480.33**	**495.65**	**513.34**	**564.68**
	5	**594.47**	**613.43**	**635.33**	**698.87**
	6	**708.71**	**731.32**	**757.43**	**833.17**
			-	-	
6yd*	**1**	**190.36**	**196.43**	**203.44**	**223.79**
	2	**336.24**	**346.96**	**359.35**	**395.28**
	3	**482.69**	**498.08**	**515.86**	**567.45**
	4	**597.36**	**616.42**	**638.42**	**702.26**
	5	**699.61**	**721.92**	**747.70**	**822.47**
	6	**862.83**	**890.35**	**922.14**	**1,014.35**
				-	
8yd*	**1**	**225.46**	**232.65**	**240.95**	**265.05**
	2	**383.01**	**395.23**	**409.34**	**450.28**
	3	**535.85**	**552.95**	**572.69**	**629.96**
	4	**663.82**	**685.00**	**709.45**	**780.40**
	5	**848.30**	**875.36**	**906.61**	**997.27**
	6	**1,019.15**	**1,051.66**	**1,089.20**	**1,198.12**
	7			**1,228.10**	**1,350.91**
				-	

All Commercial Small Container - Extra Lift	$71.50 each extra lift
All Commercial Small Container - Extra Yards	$40.00 each extra yard
All Commercial Small Container - Delivery Fee	$27.50 each can
All Commercial Small Container - Removal & Exchange Fee	$27.50 each can
Commercial Recycling Contamination (Recycle Services Only)	$150.00 each lift

- (Container consists of more than 15% Unacceptable Material)

Commercial Compactors MSW Services

				2022-2023 *CPI Increase 3.57% May 2022	2022-23 New Contract, July 2023, Increase 10%
Size	**Freq**			**Rate per Month**	**Rate per Month**
2yd*	**1**			**198.53**	**218.38**
	2			**371.54**	**408.69**
	3			**522.30**	**574.53**
	4			**640.99**	**705.09**
	5			**737.42**	**811.16**
	6			**808.33**	**889.16**

Industrial Permanent Rolloff Services

		2020-2021	2021-2022 *CPI increase 3.19% May 2021	2022-2023 *CPI Increase 3.57% May 2022	2022-23 New Contract, July 2023, Increase 10%
Size	**Freq**	**Rate per Month**	**Rate per Month**	**Rate per Month**	**Rate per Month**
20yd *	**open top haul container**	**478.66**	**493.93**	**511.56**	**562.72**
30yd*	**open top haul container**	**717.99**	**740.89**	**767.34**	**844.08**
40yd*	**open top haul container**	**957.32**	**987.86**	**1,023.12**	**1,125.43**

30yd*	**Industrial Permanent Rolloff compactor**		**740.89**	**767.34**	**844.07**
40yd*	**Industrial Permanent Rolloff compactor**		**987.86**	**1,023.13**	**1,125.44**

Delivery Fee -	$125.00 per delivery
False Alarm & Relocate Fee -	$125.00 per false alarm or relocate
Excess Disposal Charges -	$0.05 per lb over 10 tons per load

Commercial Hand Collection

		2020-2021	2021-2022 *CPI increase 3.19% May 2021	2022-2023 *CPI Increase 3.57% May 2022	2022-23 New Contract, July 2023, Increase 10%
Size	**Freq**	**Rate per Month**	**Rate per Month**	**Rate per Month**	**Rate per Month**
hand*	**1**	**41.05**	**42.36**	**43.87**	**48.26**
pick up	**2**	**69.61**	**71.83**	**74.39**	**81.83**

*** Commercial rates are shown without tax**

**** Ordinance xxxx-xxx "Commercial and Residential Sanitation rates are subject to Consumer Price Index (CPI) increase"***

GENERAL FUND REVENUES

PROPOSED BUDGET
AS OF: JUNE 30TH, 2023

01 -GENERAL FUND
REVENUES

		2019-2020 ACTUAL	2020-2021 ACTUAL	2021-2022 ACTUAL	2022-2023 CURRENT BUDGET	2022-2023 Y-T-D ACTUAL	2022-2023 PROJECTED YEAR END	2023-2024 REQUESTED BUDGET	2023-2024 PROPOSED BUDGET
BEGINNING FUND BALANCE		1,970,788	2,297,779	3,345,818	5,358,971	5,358,971	5,358,971	4,617,368	4,617,368
FUND BALANCE ACTIVITY		0	0	0	0	0	0		
4101	ADVALOREM TAX CURRENT	2,193,600	2,210,246	2,291,161	2,365,395	2,754,994	2,365,395	2,929,195	2,929,195
4115	SALES TAX	2,792,378	3,525,353	3,910,897	3,753,797	2,051,372	3,516,637	3,753,797	3,753,797
4116	SALES TX-AD VALOREM TX OFFSET	698,095	881,335	989,457	943,923	518,385	888,660	943,923	943,923
4118	HOTEL OCC. TAX FUND TRANSER	193,000	230,000	230,000	260,000	230,000	260,000	260,000	260,000
4119	HOTEL OCC.TAX F. TRSFR CAPITAL	7,200	30,000	4,341	0	0	0	0	0
4120	MIXED BEVERAGE GROSS RECEIPTS	24,332	29,001	30,204	29,871	17,417	19,951	30,000	30,000
4121	HOTEL OCC. TAX SPECIAL EVENTS	0	31,873	35,000	35,000	35,000	35,000	35,000	35,000
4201	CPS ENERGY FRANCHISE FEES	455,102	474,233	574,683	515,939	290,379	591,923	591,923	591,923
4205	AT&T TELECOM FRANCHISE FEES	31,512	13,722	9,236	9,571	7,436	9,571	9,600	9,600
4210	TIME WARNER CABLE & TEL FEES	74,393	85,129	70,309	75,000	34,486	75,000	75,000	75,000
4215	OTHER TELECOM FEES	2,980	1,632	1,170	2,400	762	1,200	1,500	1,500
4230	FRANCHISE FEES -WATER	3,043	2,613	3,066	2,600	0	2,600	2,600	2,600
4301	INTEREST	17,638	432	2,790	500	176,995	185,000	92,500	92,500
4302	FRANCHISE FEE- SANITATION	164	222	10,747	1,125	1,329	1,125	1,200	1,200
4310	COURT FINES	532,259	522,740	668,132	580,813	632,891	797,000	797,000	797,000
4320	WINDCREST GIFT SHOP	0	0	0	0	4	0	0	0
4401	SWIMMING POOL FEES	0	(300)	0	0	0	0	0	0
4402	SWIMMING POOL CONCESSIONS	0	0	0	0	0	0	0	0
4403	SWIMMING POOL B-PARTIES	0	0	0	0	0	0	0	0
4408	CONTRACTOR ANNUAL REGISTRATION	4,665	4,640	100	1,000	1,320	1,200	1,200	1,200
4409	BUILDING PERMIT FEES	131,740	171,682	187,341	75,000	105,523	130,000	130,000	130,000
4410	FOOD PERMIT FEES	18,263	14,205	10,510	15,000	8,503	11,000	11,000	11,000
4411	FIRE DEPARTMENT FEES	0	12,460	6,740	10,000	20,663	20,000	20,000	20,000
4415	BUSINESS LICENSE FEES	0	0	6,163	2,000	8,468	8,500	6,500	6,500
4420	LIQUOR LICENSE FEES	3,230	2,860	698	4,000	1,713	2,000	2,000	2,000
4425	VEHICLE STORAGE FEES	28,341	32,371	29,965	34,469	(803)	30,157	30,565	30,565
4430	CIVIC CENTER FEES	10,250	34,936	53,290	35,000	44,277	42,000	42,000	42,000
4435	DOG TAG & IMPOUNDMENT FEES	265	260	886	450	385	450	450	450
4440	MISCELLANEOUS FEES	2,426	1,455	9,428	2,000	21,723	25,000	25,000	25,000
4441	ALARM & PERMIT FEES	3,350	2,250	2,125	4,500	1,635	2,100	2,100	2,100
4442	PLATTING/ZONING/VAR FEES	0	10	0	300	(82)	100	300	300
4450	POST OFFICE SUBSIDY	20,833	22,204	25,000	25,000	14,583	25,000	25,000	25,000
4451	EDC REIMBURSEMENT	40,000	0	0	0	0	0	230,000	230,000
4455	WCCPD REIMBURSEMENT	53,000	53,000	53,000	53,000	53,000	78,000	78,000	78,000
4460	MISCELLANEOUS INCOME	550,596	84,241	78,587	25,000	55,069	52,000	35,000	35,000
4461	WORKER'S COMP	0	4,351	0	0	0	91,000	45,000	45,000
4462	DONATIONS FD	29,221	4,748	1,000	0	10,255	10,255	1,000	1,000
4463	DONATIONS SPECIAL EVENTS	1,132	0	0	0	0	0	0	0
4470	LEASE OF LAND	50,000	205,000	280,000	205,000	116,252	205,000	205,000	205,000
4471	LEASE OF BUILDING SPACE	1,200	1,200	1,200	1,200	1,200	1,200	1,200	1,200
4501	GARBAGE FUND ADMIN TRANSFER	125,000	125,000	125,000	125,000	125,000	125,000	125,000	125,000
4513	GRANT PROCEEDS WFD	11,645	37,079	14,430	0	0	0	0	0
4514	GRANT PROCEEDS WPD	0	5,370	3,132	0	3,132	3,132	0	0
4515	ARPA FUNDS	0	220,811	1,085,509	0	0	0	0	0
4549	PROCEEDS SALES OF FIXED ASSETS	0	52,642	0	0	0	0	0	0
TOTAL REVENUES		8,110,851	9,131,003	10,805,295	9,193,853	7,343,266	9,612,156	10,539,553	10,539,553

01 -GENERAL FUND
REVENUES

					(-------------- 2022-2023	---------------)	(------- 2023-2024	--------)
	2019-2020 ACTUAL	2020-2021 ACTUAL	2021-2022 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	PROPOSED BUDGET

4470 LEASE OF LAND

PERMANENT NOTES:
CLEAR CHANNEL 2010 AGREEMENT (2 SIGNS)
YEARS 1-10 2*$25,000.00=$50,000.00
YEARS 11-15 2*$27,500.00=$55,000.00
YEARS 16-20 2*$28,875.00=$57,750.00
CLEAR CHANNEL 2021 AGREEMENT (2 SIGNS)
YEAR 1 - $75,000.00 ONE-TIME PAYMENT
YEAR 1-5 2*$37,500.00=$75,000.00
YEAR 6-10 2*$39,375.00=$78,750.00
YEAR 11-15 2*$41,344.00=$82,688.00
YEAR 16-20 2*$43,411.00=$86,822.00
CLEAR CHANNEL 2021 AGREEMENT-2 (2 SIGNS)
YEAR 1 - $75,000.00 ONE-TIME PAYMENT
YEAR 1-5 2*$37,500.00=$75,000.00
YEAR 6-10 2*$39,375.00=$78,750.00
YEAR 11-15 2*$41,344.00=$82,688.00
YEAR 16-20 2*$43,411.00=$86,822.00

ADMINISTRATION

APPROPRIATIONS BY FUND	AUTHORIZED POSITIONS	ADOPTED BUDGET
General Fund – 501	4	$409,142
TOTAL FUNDING	4	$409,142

- **FY23/24 Reduction**
  - **Transfer .50 Admin III to Municipal Court: MC is in need of another full time position. Duties currently assigned will be redistributed to Admin III-Communication and proposed change to job title classification.**

DEPARTMENT DESCRIPTION

The Administration Department functions as a primary contact for community members and customers seeking information regarding permits, land and building development, public meetings, city events, citizens' concerns and complaints and city elections. The Office of the City Secretary oversees the day-to-day operations of the Administration Department while supporting the City Manager and City Council in the fulfillment of their duties and responsibilities.

The City Secretary serves as a member of the City Management Team and oversees the city's records management, election administration, Windcrest Contractual United States Post Office, administration staff, residential and commercial building permits and inspections, planning and community development, media inquiries, City website and social media management, special projects and city communications. The City Secretary is the Public Information Officer for the city. The Office of the City Secretary is the filing authority for Campaign Contribution Reports and Expenditure Reports for Officeholders and Candidates, Candidate, Board and Commission applications, public information requests and ethics complaints.

The Administration department supports, facilitates, and strengthens the City of Windcrest governmental process by recording all laws, resolutions, and ordinances approved by the City Council, preparing City Council, Board and Commission agendas and serving as the liaison to the Boards and Commissions. The department provides notice of all City public meetings, countersigning or notarizing, as applicable, all contracts, commissions, and licenses. The department facilitates the management, retention, and destruction of records as well as the management and preservation of historic documents in compliance with the Texas State Library. Additionally, responsible to ensure all legal publications are posted and meet their legislative requirement.

GOALS AND OBJECTIVES

- Finalize all projects completed and pending identified in the adopted 2021-2023 Strategic Plan. – December 2023
    - Redesign and layout of the City's newsletter completed - Pending CC direction
    - Advertisement plan presented to CC – October 2023
- Implement a City branding guide for use of City logo, colors and city marketing – March 2023
- Posting of city events as known 2 weeks prior to event.
- Maintain trust and confidence of Mayor/Council through effective management of Council Support Services by ensuring legal postings of meetings and fulfilling request in a timely manner and all legal requirements are fulfilled accurately.
- Provide accessibility of official city council action by publishing all passed ordinances on Municode and public information through open records request meeting deadlines.
- Research, develop, and review specifications on digitization and imaging equipment for continuous improvement increasing the number of digital collections annually.
- Manage city elections, while providing current and accurate information to candidates through public communications and packages.

- Foster and develop a team relationship among city staff through office training and professional development.
    - Communications – 2 seminars
    - Assistant City Secretary – 2 Seminars
    - Permit Clerk – Online training through ICC – September 2024

PERFORMANCE INDICATORS

	FY20/21	FY21/22	FY22/23 TARGET	FY22/23 MIDYEAR	FY23/24 TARAGET
# of Ordinances	21	21	Based on CC	10	Based on CC
# of Resolutions	48	26	Based on CC	30	Based on CC
% of Resolutions and Ordinances processed/posted online within 14 days of final Council action	100%	100%	100%	100%	100%
% of Public Records request received and fulfilled within legal deadlines	100% Processed 475	99% 328	100%/N/A	98% 225	100%
Large File Digital Imaging Completed	219 flat files 3541 pages	+/- 50 boxes/flat files	Reduce Permanent File in Storage by 25%	Retention project completed by 80%	Completed and loaded into Laserfiche by 03/2024
# of Elections Managed & Completed	1	4	2	1	1
# Courses/Seminars Completed	6	4	4	3	4 Seminars
# of City Council Mtgs.	28	12	17	12	17
% of City Council Meetings Attended	100%	99.50%	100%	100%	100%
# of Board & Commission Mtgs.	34	19	N/A	12	N/A
# of Building Permits Processed	1195	512	N/A	371	N/A

FY23/24 Budget Funding Requests (Capital)

- **City Hall Office and Directional Signage: Admin/Court/Fire/Police/Garbage/Post Office/Chamber/Conference Room: door signage to include braille. (est.$75,000)**
- **City gateway signage and landscaping: zero scape and add lights to gateway signage: FY20-23 Strategic Plan. (est. $150,000 for 4 signs)**
- **Social Media retention program: In compliance with state law: $5000 annual cost (Mandate)**
- **Renewal of software**
  - **JustFOIA**
  - **My Government Online**
  - **Granicus – Media Manager - Peak**
  - **Laserfiche - Cloud**

New Budget Request

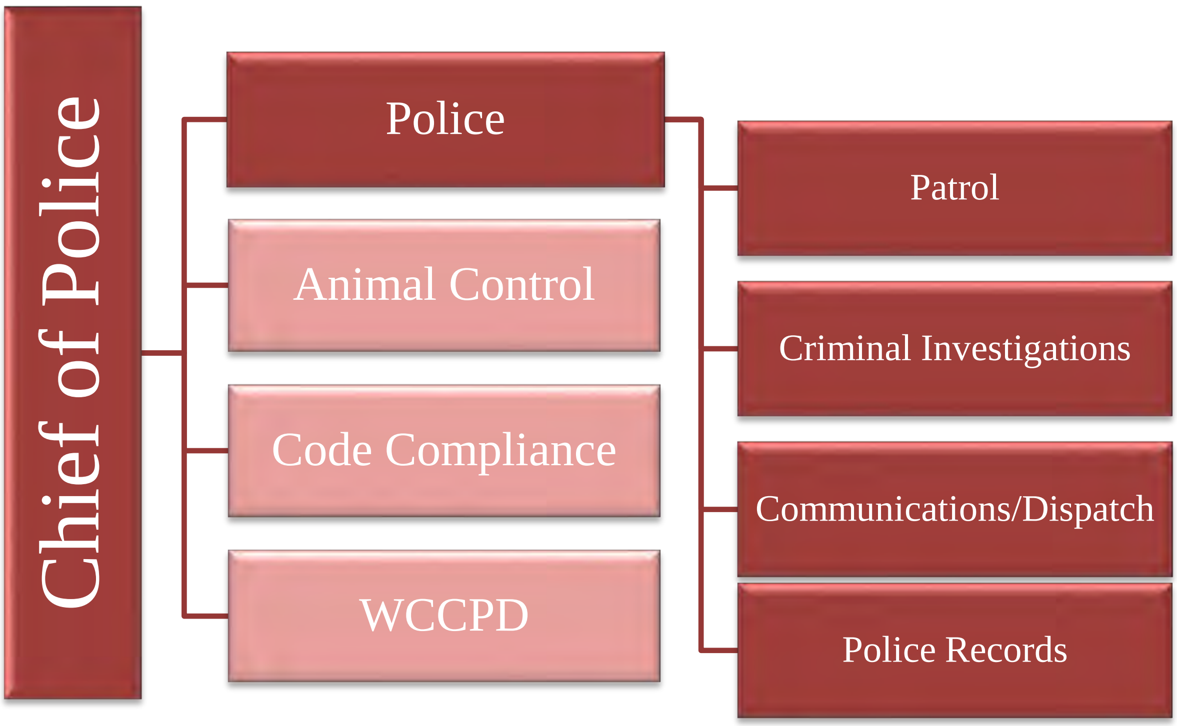
- **Shirts and name badges for City Board and Commission members: Boards not including WCCPD or WEDC – est. 50 members ($20.00 per collard pullover & $7 per name badge: $2000 total budget)**
- **2 Shirt per Admin staff member (5) for City Spirit Days, City events, and conferences - $500**

01 -GENERAL FUND
01-ADMINISTRATION
DEPARTMENT EXPENSES

	2019-2020 ACTUAL	2020-2021 ACTUAL	2021-2022 ACTUAL	2022-2023 CURRENT BUDGET	2022-2023 Y-T-D ACTUAL	2022-2023 PROJECTED YEAR END	2023-2024 REQUESTED BUDGET	2023-2024 PROPOSED BUDGET
SALARIES & BENEFITS								
501-010 ADMIN. SALARIES	173,633	186,651	221,584	262,303	171,167	234,078	256,922	256,922
501-014 STIPEND	0	0	0	0	0	0	0	0
501-015 ADMIN INCENTIVE PAY-BILINGUAL	617	605	602	600	439	607	600	600
501-018 ADMIN.EDUCATION PAY	0	0	554	1,500	658	1,500	1,500	1,500
501-020 ADMIN. OVERTIME	1,057	467	1,105	2,700	1,043	2,000	2,700	2,700
501-030 SOCIAL SECURITY	12,647	13,436	16,051	21,280	12,525	18,000	20,022	20,022
501-040 HEALTH INSURANCE	36,293	38,934	44,753	41,840	27,727	41,840	46,584	46,584
501-050 RETIREMENT	13,341	13,624	16,101	26,464	16,919	23,825	34,089	34,089
501-060 WORKERS' COMPENSATION	1,808	2,896	368	550	458	550	550	550
501-070 UNEMPLOYMENT COMPENSATION	559	574	48	675	26	675	675	675
501-080 CONTRACT LABOR	0	0	10,568	10,000	5,474	10,000	10,000	10,000
501-095 TERMINATION PAY-OUT	0	0	0	0	0	0	0	0
TOTAL SALARIES & BENEFITS	239,954	257,186	311,734	367,912	236,435	333,075	373,642	373,642
OTHER EXPENSES								
501-120 DUES & SUBSCRIPTIONS	926	2,296	1,142	2,500	664	1,500	2,500	2,500
501-130 BONDS & TRAINING	4,758	4,938	7,097	7,000	6,454	7,000	7,000	7,000
501-151 Contract Svc - Inspections	80,880	0	0	0	0	0	0	0
501-420 OFFICE SUPPLIES	3,899	2,957	2,735	3,500	2,405	3,500	3,500	3,500
501-431 EMPLOYEE APPRECIATION LUNCHEON	0	0	0	0	0	0	0	0
501-440 ELECTION SUPPLIES	4,585	3,477	12,437	15,000	12,354	15,000	15,000	15,000
501-441 ELECTION SECURITY	0	0	5,580	6,000	0	5,580	6,000	6,000
501-590 POSTAGE	299	223	130	500	109	500	500	500
501-600 OFFICE EQUIPMENT & MAINT	1,000	1,188	54	1,000	0	1,000	1,000	1,000
TOTAL OTHER EXPENSES	96,346	15,079	29,176	35,500	21,985	34,080	35,500	35,500
CAPITAL EXPENSES								
501-800 CAPITAL EXPENDITURES	0	0	0	0	0	0	0	0
TOTAL CAPITAL EXPENSES	0	0	0	0	0	0	0	0
OTHER INCOME/EXPENSES								
501-900 UNALLOCATED FUNDS	0	0	0	0	0	0	0	0
TOTAL OTHER INCOME/EXPENSES	0	0	0	0	0	0	0	0
TOTAL 01-ADMINISTRATION	336,300	272,265	340,909	403,412	258,420	367,155	409,142	409,142

PERMANENT NOTES:
0.5 FTE was approved in FY 20-21

POLICE DEPARTMENT



APPROPRIATIONS BY FUND	AUTHORIZED POSITIONS	PROPOSED BUDGET
General Fund - 502	28	$2,916,402
TOTAL FUNDING	28	$2,916,402

DEPARTMENT SUMMARY

The Police Department is established and maintained by the Chief of Police in accordance with Section 5.04 of the Windcrest Code of Ordinances. The Police Chief organizes and manages the Police Department through the issuance of General Orders. General Orders establish the Rules, Regulations and Procedures which assigns work and guides the behavior of individual members of the department.

OUR MISSION

Our Mission… to protect and serve the citizens and community of Windcrest, the City of Lights.

Nulli Secundus.

OUR VISION

Our Vision… to enhance our community's quality of life by reducing crime and the fear of crime.

OUR CORE VALUES

Integrity– Integrity allows us to carry out ethical principles which guide our behavior.

Respect – for ourselves and the community we serve.

Courage – Personal courage will provide us with the drive to follow these values in the worst of times and against the greatest adversity.

Duty – We will make the most out of every opportunity to protect and serve with endless motivation to consistently accomplish our mission.

GOALS AND OBJECTIVES

CONTINUAL GOALS

- Protection and service to the citizens and community utilizing a community policing philosophy.
- The recruitment and continued employment of high-quality officers/personnel to serve the citizens of the City of Windcrest and to retain those employees.

SHORT RANGE GOALS (< 1 year)

- Create competitive salaries and benefit packages to attract and maintain the best quality of officers and staff.
- Improve the vehicle fleet by replacement of the aging and unserviceable police vehicles.
- Create a recognizable and uniformed patrol vehicle fleet.
- Replace the aging and end of life laptops and computers with individual assignments to

extend life expectancy and enhance efficiency.

- ❖ Update and maintain current technology, including replacement of desk top computers with robust memory.
- ❖ Expand the Bike Patrol Program by repairing and replacing the aging bike fleet with modernized bike equipment.
- ❖ Purchase of breaching and protective equipment for officer and citizen protection during active shooter scenarios.
- ❖ Create annual officer in-service training to develop highly knowledgeable officers and staff.
- ❖ Encourage officers to stay healthy and in a physical condition which allows readiness for the vigorous activities associated with policing.

MID RANGE GOALS (1-3 years)

- ❖ Achieve accreditation with the Texas Police Chiefs Association.
- ❖ Expand the K-9 Program by adding additional K-9 Officer.
- ❖ Continue to maintain the vehicle fleet with vehicle replacement and expansion.

LONG RANGE GOALS (> 3 years)

- ❖ Address operational and functional deficiencies of the current police area at City Hall by building a new police facility.
- ❖ Increase police staff utilizing long-term planning strategies which consider future needs of the community.

PERFORMANCE MEASURES

Police Department	FY 19/20 Actual	FY 20/21 Actual	FY 21/22 Actual	*FY22/23 Actual	FY23/24 Target
Emergency Response Time	2:53	4:29	3:03	3:00	≤ FY22/23
Non-Emergency Response Time	6:46	9:50	11:12	2:38	≤ FY22/23
Traffic Contacts	5,281	5,230	12,313	3,610	≥FY22/23
Property Crime	New	Performance	Measures	State	≤FY22/23
Property Crime Arrests	NIBRS	Computer	System	Down	≥FY22/23
Crimes Against Persons	for	Maintenance	for	two	<FT22/23
Crimes Against Persons Arrests	weeks	will	be	added	<FY22/23
Officer Fitness Pass Rate	New Measure			40%	>FY22/23
Hours of Annual Training Completed	770	2158	2761	2810	≥FY22/23
Turnover Rate	15%	20%	14%	12%	<FY22/23
Staffing Level Percentage	New Measure		86%	86%	>FY22/23
Community Outreach	40	6	14	8	>FY22/23

***As of April 20, 2023**

PROPOSED BUDGET
AS OF: JUNE 30TH, 2023

01 -GENERAL FUND
02-POLICE DEPARTMENT
DEPARTMENT EXPENSES

	2019-2020 ACTUAL	2020-2021 ACTUAL	2021-2022 ACTUAL	2022-2023 CURRENT BUDGET	2022-2023 Y-T-D ACTUAL	2022-2023 PROJECTED YEAR END	2023-2024 REQUESTED BUDGET	2023-2024 PROPOSED BUDGET
SALARIES & BENEFITS								
502-010 POLICE SALARIES	1,248,605	1,164,213	1,203,633	1,343,780	948,290	1,343,780	1,422,167	1,422,167
502-012 CIVILIAN SALARIES	173,319	252,571	249,264	262,263	182,048	262,263	282,886	282,886
502-014 POLICE SPECIAL ASSIGNMENT SAL	4,624	4,203	519	4,500	3,289	4,500	4,500	4,500
502-015 POL INCENTIVE PAY-BILING & SDP	6,503	5,613	4,969	8,300	3,070	7,000	1,800	1,800
502-016 CIV.INCENTIVE PAY-BILING & SDP	825	718	958	1,020	664	1,020	0	0
502-017 POLICE SALARIES-CERTIFICATION	9,067	8,077	6,074	6,900	10,940	14,300	7,800	7,800
502-018 POLICE EDUCATION PAY	2,071	3,193	4,153	4,500	3,693	5,900	3,600	3,600
502-020 POLICE OVERTIME	47,286	76,331	66,146	90,000	44,775	86,836	90,000	90,000
502-021 7K HOURS	55,065	53,119	53,372	73,039	35,640	58,902	82,665	82,665
502-022 CIVILIAN OVERTIME	10,528	25,885	28,462	30,000	12,553	29,337	30,000	30,000
502-025 STIPEND (CIVILIAN & POLICE)	0	0	0	0	0	0	0	0
502-026 HAZARDOUS DUTY PAY	10,347	7,156	6,122	15,120	5,890	10,000	12,480	12,480
502-030 SOCIAL SECURITY	112,745	98,103	100,863	117,898	74,494	104,152	125,637	125,637
502-030C SOCIAL SECURITY CIVILIAN	7,130	21,568	21,504	22,519	15,040	22,519	24,081	24,081
502-040 HEALTH INSURANCE	233,784	208,425	223,585	260,405	130,148	250,000	265,702	265,702
502-050 RETIREMENT	112,989	95,785	98,945	151,900	99,027	133,170	212,393	212,393
502-050C RETIREMENT CIVILIAN	7,019	20,510	20,212	31,000	18,664	27,900	42,519	42,519
502-060 WORKERS' COMPENSATION	86,740	72,451	81,591	74,996	51,561	74,000	78,592	78,592
502-070 UNEMPLOYMENT COMPENSATION	4,188	5,204	871	3,780	(330)	1,500	3,780	3,780
TOTAL SALARIES & BENEFITS	2,132,835	2,123,125	2,171,241	2,501,920	1,639,455	2,437,079	2,690,602	2,690,602
OTHER EXPENSES								
502-120 DUES & SUBSCRIPTIONS	5,917	5,630	4,046	10,000	4,033	10,000	10,000	10,000
502-130 BONDS & TRAINING	5,903	8,078	10,181	27,000	5,199	27,000	17,000	17,000
502-400 CITIZEN'S PATROL	0	702	938	2,500	200	2,000	2,500	2,500
502-420 OFFICE SUPPLIES	5,009	7,409	8,425	25,000	5,498	25,000	20,000	20,000
502-430 MISCELLANEOUS SUPPLIES	18,165	3,637	53	0	(25)	0	0	0
502-431 EMPLOYEE APPRECIATION LUNCHEON	0	246	109	500	13	500	1,000	1,000
502-433 PD IT SOFTWARE HARDWARE & SUPP	60,726	4,164	6,177	8,000	9,348	10,000	8,000	8,000
502-435 K-9 PROGRAM EXPENSES	3,329	2,389	1,461	3,000	1,226	3,000	3,000	3,000
502-450 LAB FEES/CRIME SCENE SUPP	4,789	3,775	4,095	10,000	5,350	10,000	10,000	10,000
502-480 UNIFORM ALLOWANCE	29,981	24,339	22,336	35,000	23,361	30,000	35,000	35,000
502-485 WEAPONS & AMMUNITION	1,800	3,109	4,732	9,000	7,927	9,000	14,000	14,000
502-486 PERSONAL PROTECTIVE EQUIPMENT	17,512	13,298	8,575	12,000	10,314	12,000	22,000	22,000
502-487 VEHICLE EQUIPMENT	6	935	0	0	0	0	0	0
502-489 COMMUNITY SERVICES	5,618	2,733	1,737	7,000	4,782	7,000	7,000	7,000
502-491 MEMORIAL SERVICES	152	892	2,174	5,000	479	5,000	5,000	5,000
502-501 MISC. CRIME PREVENTION	487	0	0	1,000	0	1,000	1,000	1,000
502-520 BICYCLE PARTS & MAINTENANCE	766	0	0	1,000	0	1,000	2,000	2,000
502-540 VEHICLE FUEL	39,728	60,240	103,731	65,000	47,190	65,000	65,000	65,000
502-550 PRISONER EXPENSE	4	0	0	300	0	300	300	300
502-590 POSTAGE	68	1,286	2,655	3,000	606	3,000	3,000	3,000
TOTAL OTHER EXPENSES	199,960	142,862	181,424	224,300	125,501	220,800	225,800	225,800
CAPITAL EXPENSES								
502-800 CAPITAL EXPENDITURES	0	0	0	0	0	0	0	0
TOTAL CAPITAL EXPENSES	0	0	0	0	0	0	0	0

01 -GENERAL FUND
02-POLICE DEPARTMENT

DEPARTMENT EXPENSES	2019-2020 ACTUAL	2020-2021 ACTUAL	2021-2022 ACTUAL	(------- 2022-2023 CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END -------)	(------- 2023-2024 REQUESTED BUDGET	PROPOSED BUDGET -------)
OTHER INCOME/EXPENSES								
502-900 UNALLOCATED FUNDS	0	0	0	0	0	0	0	0
TOTAL OTHER INCOME/EXPENSES	0	0	0	0	0	0	0	0
TOTAL 02-POLICE DEPARTMENT	2,332,795	2,265,987	2,352,665	2,726,220	1,764,956	2,657,879	2,916,402	2,916,402

FIRE DEPARTMENT

APPROPRIATIONS BY FUND	AUTHORIZED POSITIONS	PROPOSED BUDGET
General Fund – 503	11	$1,551,517
TOTAL FUNDING	11	$1,551,517

DEPARTMENT SUMMARY

The Windcrest Fire Department has been striving to create a department that is a valued asset of the citizens of Windcrest and our mutual aid partners surrounding our response area. We adhere to the following to help achieve this goal:

MISSION STATEMENT

To save lives, protect property, and serve our community with courage, commitment and compassion.

The Windcrest Fire Department *exists to serve our citizens (the public). Our menu of responsibilities is ever changing, but our basic areas of service are prevention and enforcement, public education, pre-hospital emergency care, and fire control. Our service has evolved to include hazardous materials, technical rescue, tactical medicine, swift water rescue, and social service calls. We are the "one-stop" service that citizens can rely on. When they call, we only ask a few questions, respond quickly, solve their problems, and leave just as fast as we arrived. No red tape on either end....no other government agency works in quite the same way.*

VISION STATEMENT

The Windcrest Fire Department will be recognized as a premier public service organization, respected, and admired by our peers and the community as the most diverse, innovative, and efficient public safety provider in the region.

SLOGAN

Courage, Commitment, and Compassion

CORE VALUES

The preservation of life remains the number one goal of the Windcrest Fire Department, beginning with the responder and extending to the public. Our citizens must be reasonably free from danger and harmful acts. With the best equipment and training, the department can reduce the risk to the public and its members at all emergency incidents. We commit to the health, safety, and welfare of our members, thus protecting them and enhancing capability and readiness. We aim to eliminate preventable work-related injuries and illnesses through the systematic management of our risks.

- *Reliability- Our commitment to the public we serve is unwavering and consistent. This commitment is fully expressed in our motto: "Courage, Commitment, and Compassion".*
- *Teamwork - Teamwork is the basis of our success. We work as a team because we value each other, the community we serve, and our commitment to the Windcrest Fire Department mission.*
- *Dedication- The faithful observance of duty beckons us to fulfill our obligations professionally and honestly.*
- *Bravery - Courage is the foundation of our character. Bravery is the ability to overcome fear through fortitude, instinct, compassion for others and training.*

Windcrest Fire Department members define the following three components of Windcrest Fire Department's Slogan, "Courage, Commitment, and Compassion":

Courage- The mental and physical ability to face adversity with focus and determination.

Commitment- The act of dedicating oneself, through total effort, to accomplishing the mission. In other words, commitment to your faith, family, and WFD. It is the type that never comes into question.

Compassion- To be understanding, considerate, sympathetic, and kindhearted to others.

FY 2023/24 SHORT-TERM GOALS (<1)

1. **Addition of frontline Firefighters**
   - Applied for SAFER grant requesting 8 firefighters.
   - NFPA standard of two in and two out will be applied on all fire calls. By having the goal of 5 firefighters on each shift, this will allow one firefighter to take off on vacation/sick leave and have adequate staffing.

2. **Fire Protection/ Fire Prevention**
   - Review and suggest possible changes to the City Ordinances with Fire Department/ Fire Prevention and adding possible amendments to the 2021 International Fire Code. This will assist with protecting our customers and citizens.

3. **Obtain much-needed fire department facility upgrades.**
   - The fire department facilities are in desperate need of upgrades. Since the transition of the fire department to an Advanced Life Support First Response Organization (ALS FRO), the need for better temperature regulation has increased to ensure the life-saving medications carried on the apparatus remain effective.

4. **Development of a Capital Replacement Plan**
   - To prevent the need for bonds to replace large capital items, develop a capital replacement plan for the fire department.

5. **Increase department participation in community programs.**
   - Public Safety Night
   - Home Safety Checks
   - Fall Prevention Classes
   - Knox Box Program

MID RANGE GOALS (1-3 years)

1. **Update cameras at the Dalecrest dorm to be on City System**
   - Safety of the firefighters and match the rest of the City Property Camera System

2. **Extend driveway width**
   - Replace grass island between bays to assist with emergency vehicles turning and backing up without going into the street. This will assist with the safety of the firefighters and citizens.

3. **Replace CAD tablets in vehicles.**
   - Update tablets used for responses and reports in vehicles to ensure we have updated equipment.

4. **Replace Squad**
   - Squad was at the end of life with WPD when it was given to FD. Squad is 2013 Chevy Tahoe. This vehicle with staffing could be used for first out medical calls and for travel to classes.

LONG-TERM DEPARTMENT GOALS (>3)

1. **Employee Retention**
   - The fire department affords its firefighters salary and benefits are ok, but we continually lose employees to other departments for the compensation packages they offer. This is not something the fire department can do without the help of the City of Windcrest, but we feel it is something that needs to be addressed.

2. **Knox Box program**
   - The fire department will purchase Knox boxes to install at residents. This will be part of the fall prevention program to assist residents.

3. **Fleet**
   - The fire department has developed a plan for retiring vehicles that have reached their end of life. The plan takes into consideration the age, and repair history of our vehicles and how long it takes to build the vehicle.

PERFORMANCE INDICATORS

Fire Department	FY 20/21 Actual	FY 21/22 Actual	FY22/23 Target	FY 23/24 Target
Fire Response Time	5 minutes	5.2 minutes	5.0 minutes	5.0 minutes
Public Education	12	7	15	20
Local School Activities	8	5	15	> FY22/23
# of Line of Duty Injuries	0	0	0	0
# of Training Hours Completed	1500	2000	2000	> FY22/23
#of Commercial pre plans completed	15	0	50	> FY22/23
% Semi Annual Fire Inspection Collection	N/A	N/A	N/A	75 % quarterly
% of twice a year business fire inspection	N/A	N/A	N/A	90 %

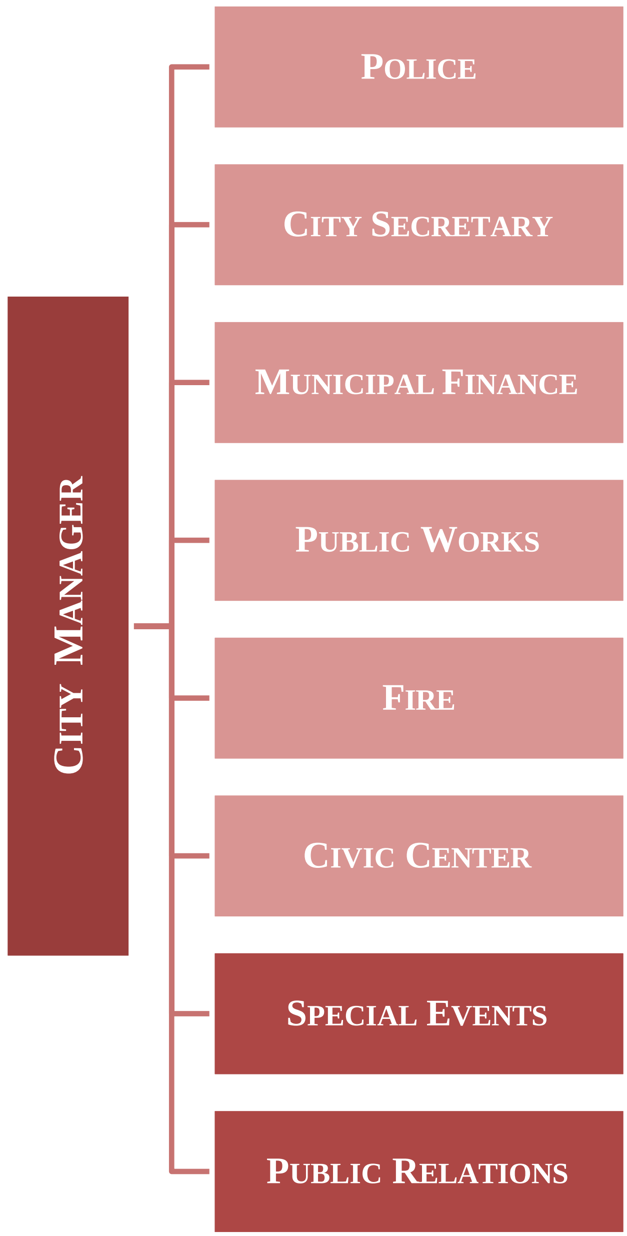
01 -GENERAL FUND
03-FIRE DEPARTMENT
DEPARTMENT EXPENSES

	2019-2020 ACTUAL	2020-2021 ACTUAL	2021-2022 ACTUAL	2022-2023 CURRENT BUDGET	2022-2023 Y-T-D ACTUAL	2022-2023 PROJECTED YEAR END	2023-2024 REQUESTED BUDGET	2023-2024 PROPOSED BUDGET
SALARIES & BENEFITS								
503-010 FIRE DEPT. SALARIES	197,073	446,763	389,457	479,800	372,662	501,000	657,981	657,981
503-012 STIPEND	0	0	0	0	0	0	0	0
503-017 FIRE SALARIES-CERTIFICATION	165	6,280	4,632	12,000	5,135	10,000	7,500	7,500
503-018 FD EDUCATION PAY	0	0	254	1,200	1,754	2,500	2,400	2,400
503-020 FIRE OVERTIME	1,941	59,240	97,241	75,000	55,953	75,000	75,000	75,000
503-021 7K HOURS	1,997	0	38,111	86,000	32,569	56,000	108,051	108,051
503-026 HAZARDOUS DUTY PAY	0	0	0	2,160	979	1,500	3,240	3,240
503-030 SOCIAL SECURITY	14,429	38,141	42,792	51,000	35,136	46,700	65,335	65,335
503-040 HEALTH INSURANCE	22,656	65,142	72,308	102,300	64,183	102,300	120,774	120,774
503-050 RETIREMENT	15,353	37,019	38,158	66,500	46,570	66,500	111,240	111,240
503-060 WORKERS' COMPENSATION	17,669	25,774	66,782	48,976	41,009	48,976	51,380	51,380
503-070 UNEMPLOYMENT COMPENSATION	809	2,036	97	1,485	108	1,485	1,890	1,890
503-080 VOLUNTEER PENSION FUND	11,540	2,880	12,780	11,000	2,952	10,000	11,000	11,000
503-095 TERMINATION PAY-OUT	0	0	0	0	0	0	0	0
TOTAL SALARIES & BENEFITS	283,633	683,276	762,612	937,421	659,009	921,961	1,215,790	1,215,790
OTHER EXPENSES								
503-120 DUES AND SUBSCRIPTIONS	0	0	755	2,250	2,073	2,250	15,000	15,000
503-130 TRAINING	23,924	44,913	28,248	40,000	27,512	40,000	40,000	40,000
503-140 EMPLOYMENT SCREENING	(2,500)	0	1,868	1,500	1,142	1,500	11,500	11,500
503-150 HAZMAT PROGRAM	0	494	0	500	355	500	500	500
503-151 OUTSIDE PROF. SERVICES	0	0	0	0	0	0	0	0
503-221 MOBILE DATA TERMINAL SERVICE	0	0	0	2,000	0	2,000	2,000	2,000
503-227 RADIO CONTRACT	0	11,368	0	12,000	4,541	12,000	6,000	6,000
503-229 RADIO MAINTENANCE	6,098	85	4,180	1,500	83	1,500	8,500	8,500
503-396 EOC EQUIPMENT & SUPPLIES	2,230	6,143	4,454	7,000	4,729	7,000	7,000	7,000
503-420 OFFICE SUPPLIES	9,492	12,779	10,126	10,000	3,484	10,000	10,000	10,000
503-430 SUPPLIES & EQUIPMENT	22,530	30,545	18,868	32,500	24,783	32,500	35,500	35,500
503-431 EMPLOYEE APPRECIATION LUNCHEON	811	102	1,473	2,000	903	2,000	2,000	2,000
503-432 PR/FIRE PREVENTION	0	0	0	15,000	11,414	15,000	15,000	15,000
503-450 MEDICAL SUPPLIES	38,857	15,777	16,959	20,000	3,471	20,000	25,000	25,000
503-460 MEDICAL TRAINING	(1,127)	10,199	3,219	15,000	8,040	15,000	17,500	17,500
503-480 UNIFORM ALLOWANCE	14,086	9,943	12,507	17,000	13,186	16,000	24,000	24,000
503-503 VEHICLE PARTS - FIRE	15,748	18,393	15,953	20,000	13,245	20,000	20,000	20,000
503-540 VEHICLE FUEL	20,141	13,114	26,639	16,800	10,777	16,800	16,800	16,800
503-590 POSTAGE	64	121	660	500	120	200	500	500
503-603 VEHICLE OUTSIDE MAINT. FIRE	47,074	63,121	25,678	40,000	20,644	40,000	45,000	45,000
503-620 DORM - UTILITIES & CABLE	17,765	11,989	8,521	13,000	5,245	12,000	12,000	12,000
503-630 DORM - REPAIRS & MAINT	20,560	510	0	0	0	0	0	0
503-700 CONTINGENCIES	0	0	281	0	0	0	0	0
503-710 TRAVEL	2,134	556	1,342	15,000	8,054	15,000	16,000	16,000
503-730 ANNUAL PUMP TESTS	394	715	0	1,250	0	1,250	2,500	2,500
503-740 MAINTENANCE CONTRACTS	42,078	17,927	22,103	20,000	19,857	20,000	5,000	5,000
503-741 EMS MEDICAL DIRECTION	20,000	20,000	20,000	20,000	20,000	20,000	0	0
503-750 SCBA TESTS	4,023	11,503	3,052	4,000	4,000	4,000	4,000	4,000
503-760 LADDER TESTS	1,685	0	2,874	3,000	0	3,000	3,000	3,000
TOTAL OTHER EXPENSES	306,067	300,295	229,761	331,800	207,657	329,500	344,300	344,300

01 -GENERAL FUND
03-FIRE DEPARTMENT
DEPARTMENT EXPENSES

DEPARTMENT EXPENSES	2019-2020 ACTUAL	2020-2021 ACTUAL	2021-2022 ACTUAL	2022-2023 CURRENT BUDGET	2022-2023 Y-T-D ACTUAL	2022-2023 PROJECTED YEAR END	2023-2024 REQUESTED BUDGET	2023-2024 PROPOSED BUDGET
CAPITAL EXPENSES								
503-800 CAPITAL EXPENDITURES	0	0	0	0	0	0	0	0
503-801 CAPITAL EQUIPMENT	0	0	0	0	0	0	0	0
503-802 CAPITAL FACILITIES	0	0	0	0	0	0	0	0
503-803 CAPITAL FLEET	13,709	0	0	0	0	0	0	0
503-804 CAPITAL PPE(PERS. PROTECT.EQ.)	0	0	0	0	0	0	0	0
TOTAL CAPITAL EXPENSES	13,709	0	0	0	0	0	0	0
OTHER INCOME/EXPENSES								
503-900 UNALLOCATED FUNDS	0	0	0	0	0	0	0	0
503-901 TRANSFER TO FUND 22	101,082	0	0	0	0	0	0	0
TOTAL OTHER INCOME/EXPENSES	101,082	0	0	0	0	0	0	0
TOTAL 03-FIRE DEPARTMENT	704,491	983,571	992,372	1,269,221	866,666	1,251,461	1,560,090	1,560,090

SPECIAL SERVICES



APPROPRIATIONS BY FUND	*AUTHORIZED POSITIONS	ADOPTED BUDGET
General Fund - 504	.5	$212,437
TOTAL FUNDING	.5	$212,437

FUND SUMMARY

The Special Service Division falls under the supervision of the City Manager. City special event are allocated in the budget. The Special Events Coordinator provides coordination of all city events, works with stakeholders and outside agencies to assist with their event being successful. The Special Events Coordinator works directly with City Department Heads to ensure the safety and logistics of all events are accomplished successfully and public communication are released through the Office of the City Secretary.

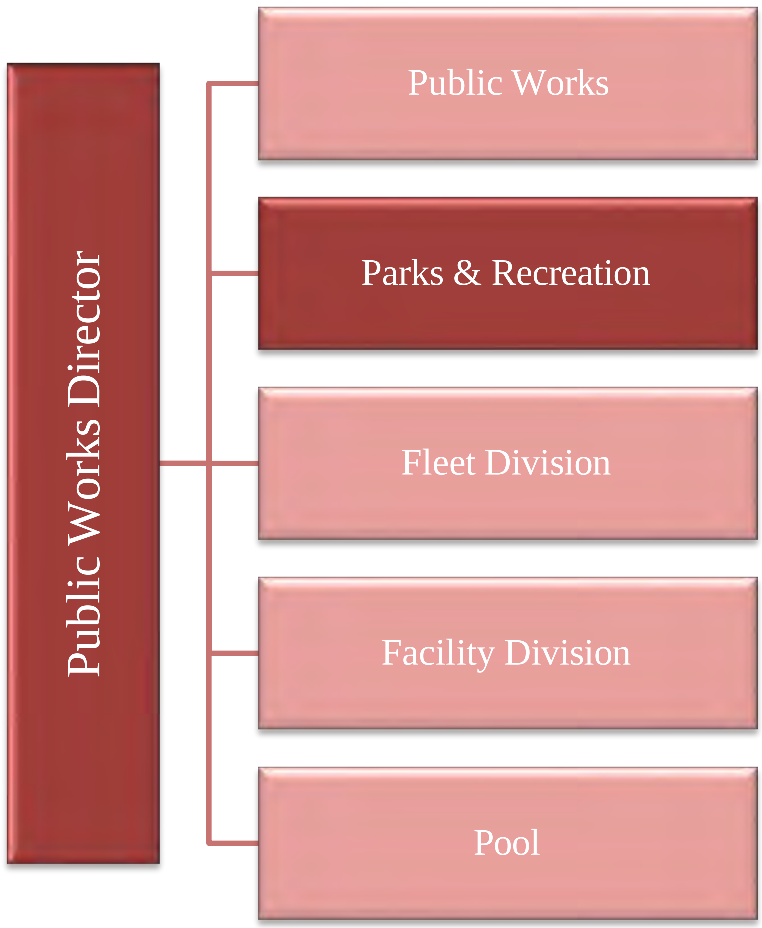
GOALS AND OBJECTIVES

- Work with City Department to provide a safe and marketable environment for events promoting a memorable quality of life for residents and public.
- Enhance relationship with stakeholders, other surrounding cities, civic organizations, and businesses by offering a clean and safe city for public events such as 5K runs, marathons, City's Light Up, July 4th Celebration, Fiesta events, and Halloween events.
- Work with Parks and Recreation Commission to promote special events in the parks.

01 -GENERAL FUND
04-SPECIAL SERVICES
DEPARTMENT EXPENSES

	2019-2020 ACTUAL	2020-2021 ACTUAL	2021-2022 ACTUAL	2022-2023 CURRENT BUDGET	2022-2023 Y-T-D ACTUAL	2022-2023 PROJECTED YEAR END	2023-2024 REQUESTED BUDGET	2023-2024 PROPOSED BUDGET
SALARIES & BENEFITS								
504-009 SALARIES	26,758	24,757	32,013	35,000	24,306	36,000	29,232	29,232
504-010 SALARIES - MAYOR & COUNCIL	18,221	17,128	14,400	14,400	9,600	14,400	14,400	14,400
504-020 OVERTIME	0	231	0	3,000	656	2,000	3,000	3,000
504-030 SOCIAL SECURITY	1,939	1,468	2,451	4,009	2,644	4,009	3,567	3,567
504-040 HEALTH INSURANCE	0	0	957	9,300	447	1,500	9,489	9,489
504-050 RETIREMENT	9	345	1,270	3,800	2,359	3,800	4,198	4,198
504-060 WORKERS COMPENSATION	307	808	0	850	708	850	850	850
504-070 UNEMPLOYMENT COMP	261	288	153	500	13	500	500	500
504-080 CONTRACT LABOR	0	0	0	0	0	0	0	0
504-095 TERMINATION PAY-OUT	0	0	0	0	0	0	0	0
TOTAL SALARIES & BENEFITS	47,494	45,025	51,245	70,859	40,733	63,059	65,237	65,237
OTHER EXPENSES								
504-120 DUES & SUBSCRIPTIONS	1,965	451	2,674	2,000	1,970	2,000	2,000	2,000
504-140 EMPLOYEE APPRECIATION FUND	0	0	0	0	0	0	0	0
504-420 OFFICE SUPPLIES	204	71	403	1,000	103	1,000	1,000	1,000
504-440 ELECTION SUPPLIES/EXPENSES	0	0	2,144	0	0	0	0	0
504-460 SPECIAL EVENTS	34,136	59,559	33,787	30,000	29,322	30,000	30,000	30,000
504-461 ARTVIBE EVENT	0	0	0	0	0	0	0	0
504-465 JULY 4TH EVENT	0	312	8,524	10,000	0	10,000	10,000	10,000
504-470 LIGHT UP	33,805	52,311	59,310	50,000	73,564	73,203	50,000	50,000
504-471 911 REMEMBRBANCE RACE	0	1,743	0	0	3,192	3,200	3,200	3,200
504-590 POSTAGE	858	846	11	800	1,594	2,000	2,000	2,000
504-610 NEWSLETTER	14,927	15,479	17,419	15,000	14,616	17,000	17,000	17,000
504-630 LEGAL ADVERTISING	10,931	13,797	33,290	16,000	2,122	16,000	16,000	16,000
504-635 ADVERTISING	4,102	3,459	4,675	5,000	3,907	5,000	5,000	5,000
504-645 MAYOR - COUNCIL EXPENSES	3,916	555	1,283	1,500	0	1,500	1,500	1,500
504-650 MILEAGE & ENTERTAIMNENT EXPENS	2,839	0	0	0	0	0	0	0
504-651 MAYOR EXPENSE	0	12,059	770	2,000	239	2,000	2,000	2,000
504-652 PLACE 1- COUNCIL EXPENSE	0	0	2,513	1,500	255	1,500	1,500	1,500
504-653 PLACE 2 - COUNCIL EXPENSE	0	215	759	1,500	644	1,500	1,500	1,500
504-654 PLACE 3 - COUNCIL EXPENSE	0	0	0	1,500	0	750	1,500	1,500
504-655 PLACE 4 - COUNCIL EXPENSE	0	787	1,271	1,500	389	1,500	1,500	1,500
504-656 PLACE 5 - COUNCIL EXPENSE	0	0	0	1,500	0	750	1,500	1,500
TOTAL OTHER EXPENSES	107,681	161,642	168,831	140,800	131,917	168,903	147,200	147,200
CAPITAL EXPENSES								
504-800 CAPITAL EXPENDITURES	0	0	0	0	0	0	0	0
TOTAL CAPITAL EXPENSES	0	0	0	0	0	0	0	0
OTHER INCOME/EXPENSES								
504-900 UNALLOCATED FUNDS	0	0	0	0	0	0	0	0
TOTAL OTHER INCOME/EXPENSES	0	0	0	0	0	0	0	0
TOTAL 04-SPECIAL SERVICES	155,175	206,667	220,076	211,659	172,650	231,962	212,437	212,437

PARKS & RECREATION



APPROPRIATIONS BY FUND	AUTHORIZED POSITIONS	ADOPTED BUDGET
General Fund - 506	0	$220,550
TOTAL FUNDING	0	$220,550

Department Summary

The Parks and Recreation department oversees the maintenance and management of park land, to include the maintenance of the park irrigation systems, trails, restrooms, pavilions, open space, playground equipment, benches, picnic tables, lighting, mowing contracts oversight, and oversight of athletic field maintenance. Conducts tree planting and beautification programs. Acquires, designs, and renovates existing and additional park land and facilities.

Goals and Objectives

- Monthly Non-vehicular bridge inspections to ensure public safety.
- Daily cleaning and weed control of park walking trails.
- Daily cleaning of open space and park grounds to include trash pick.
- Oversee landscape maintenance of open spaces, storm drain greenbelts and park grounds.
- Promote and assist with Parks and Recreation special projects and events.
- Maintenance of aerators in park drainage retention ponds.

Performance Measures

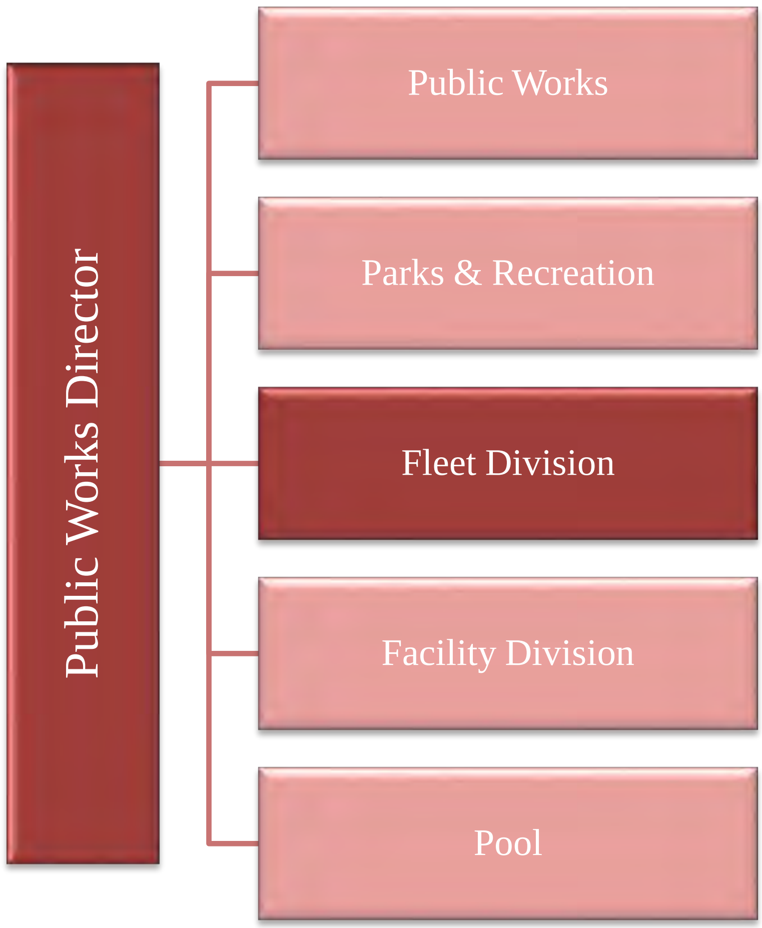
	*FY20/21 Actual	FY21/22 Actual	FY22/23 Target	Mid-Year 22-23	FY23-24 Target
# of Monthly Non-vehicular bridge inspections	6	6	6	2	6
% of walking trails maintained	100%	100%	100%	80%	100%
# of acreage for landscape maintenance -Open Space & Parks	> 45	> 45	50%	25%	50%
# of special projects/events	7	9	9	1	9

*** Due to COVID 19 pandemic, events were canceled or reduced, and some operations were re-evaluated to ensure a safe and healthy work environment for employees. Measures are not reflective of future pandemic safety measures; as well as local, state or national impacts.**

01 -GENERAL FUND
06-PARKS & RECREATION
DEPARTMENT EXPENSES

	2019-2020 ACTUAL	2020-2021 ACTUAL	2021-2022 ACTUAL	2022-2023 CURRENT BUDGET	2022-2023 Y-T-D ACTUAL	2022-2023 PROJECTED YEAR END	2023-2024 REQUESTED BUDGET	2023-2024 PROPOSED BUDGET
OTHER EXPENSES								
506-100 UTILITIES	23,641	23,106	22,399	15,000	13,226	15,000	15,000	15,000
506-120 DUES & SUBSCIPTIONS	0	0	0	0	0	0	3,050	3,050
506-130 TRAINING	0	268	300	2,000	518	1,000	2,500	2,500
506-240 CONTRACT MAINTENANCE OUTS	3,000	4,715	5,675	10,000	2,500	10,000	10,000	10,000
506-250 CONTRACT MAINT.-GREEN BEL	58,614	44,332	70,631	67,500	62,368	67,500	60,000	60,000
506-260 GREEN BELT CLEANING	463	616	1,490	3,000	6,432	5,000	4,000	4,000
506-430 SUPPLIES	5,422	8,251	4,892	9,000	7,240	9,000	9,000	9,000
506-431 EMPLOYEE APPRECIATION LUNCHEON	0	0	0	0	0	0	0	0
506-460 SPECIAL EVENTS	0	0	2,743	16,000	5,206	16,000	16,000	16,000
506-520 EQUIPMENT REPAIR	7,476	6,426	16,455	12,000	3,969	12,000	12,000	12,000
506-630 FACILITY MAINTENANCE	18,337	13,672	23,734	30,000	20,884	30,000	30,000	30,000
506-631 POND MAINTENANCE	8,243	11,864	24,569	18,000	14,354	18,000	25,000	25,000
506-635 TREES / SHRUBS/LANDSCAPING	20,001	5,536	5,842	31,250	18,804	31,250	30,000	30,000
506-640 LITTLE LEAGUE	0	0	0	0	2,123	4,000	4,000	4,000
506-701 LEASE PURCHASE PRINCIPAL	86,440	44,865	0	0	0	0	0	0
506-702 LEASE PURCHASE INTEREST	4,603	657	0	0	0	0	0	0
TOTAL OTHER EXPENSES	236,239	164,306	178,729	213,750	157,623	218,750	220,550	220,550
CAPITAL EXPENSES								
506-800 CAPITAL EXPENDITURE	0	0	0	0	0	0	0	0
506-810 CAPITAL IMPROVEMENTS	0	0	0	0	0	0	0	0
506-819 PARKS LIGHTS PRINCIPAL	0	0	0	0	0	0	0	0
506-820 PARKS LIGHTS PROJECT	0	0	0	0	0	0	0	0
506-892 INTEREST	0	0	0	0	0	0	0	0
TOTAL CAPITAL EXPENSES	0	0	0	0	0	0	0	0
OTHER INCOME/EXPENSES								
506-900 UNALLOCATED FUNDS	0	0	0	0	0	0	0	0
TOTAL OTHER INCOME/EXPENSES	0	0	0	0	0	0	0	0
TOTAL 06-PARKS & RECREATION	236,239	164,306	178,729	213,750	157,623	218,750	220,550	220,550

FLEET DIVISION



APPROPRIATIONS BY FUND	AUTHORIZED POSITIONS	ADOPTED BUDGET
General Fund - 507	1	$241,781
TOTAL FUNDING	1	$241,781

Department Summary

The Parks and Recreation department oversees the maintenance and management of park land, to include the maintenance of the park irrigation systems, trails, restrooms, pavilions, open space, playground equipment, benches, picnic tables, lighting, mowing contracts oversight, and oversight of athletic field maintenance. Conducts tree planting and beautification programs. Acquires, designs, and renovates existing and additional park land and facilities.

Goals and Objectives

- Monthly Non-vehicular bridge inspections to ensure public safety.
- Daily cleaning and weed control of park walking trails.
- Daily cleaning of open space and park grounds to include trash pick.
- Oversee landscape maintenance of open spaces, storm drain greenbelts and park grounds.
- Promote and assist with Parks and Recreation special projects and events.
- Maintenance of aerators in park drainage retention ponds.

Performance Measures

	FY20/21 Actual	FY21/22 Actual	FY22/23 Target	Mid-Year 22-23	FY23-24 Target
# of Police Units services	N/A	9	9	4	18
# of Fire Units serviced	N/A	3	3	1	5
# of Public Works Units serviced	N/A	10	5	15	15
# of small engine/equipment serviced	N/A	6	12	6	15
# of heavy equipment serviced	N/A	10	5	3	5

01 -GENERAL FUND
07-FLEET MECHANIC

DEPARTMENT EXPENSES	2019-2020 ACTUAL	2020-2021 ACTUAL	2021-2022 ACTUAL	2022-2023 CURRENT BUDGET	2022-2023 Y-T-D ACTUAL	2022-2023 PROJECTED YEAR END	2023-2024 REQUESTED BUDGET	2023-2024 PROPOSED BUDGET
SALARIES & BENEFITS								
507-010 MECHANIC SALARIES	44,633	40,336	44,090	46,500	34,076	46,800	51,096	51,096
507-012 STIPEND	0	0	0	0	0	0	0	0
507-020 OVERTIME	595	893	820	1,000	1,521	1,000	1,000	1,000
507-030 SOCIAL SECURITY	2,946	3,154	3,436	3,700	2,723	3,700	3,985	3,985
507-040 HEALTH INSURANCE	8,745	5,352	9,075	9,300	7,180	9,262	9,489	9,489
507-050 RETIREMENT	3,482	2,988	3,232	4,900	3,469	4,500	6,786	6,786
507-060 WORKERS' COMPENSATION	220	2,474	1,655	1,990	1,658	1,990	1,990	1,990
507-070 UNEMPLOYMENT COMPENSATION	136	273	9	135	9	100	135	135
507-090 TERMINATION PAY-OUT	0	0	0	0	0	0	0	0
TOTAL SALARIES & BENEFITS	60,758	55,470	62,316	67,525	50,636	67,352	74,481	74,481
OTHER EXPENSES								
507-120 DUES & SUBSCRIPTIONS	0	0	0	0	0	0	0	0
507-130 TRAINING	405	0	35	1,000	150	500	1,000	1,000
507-420 OFFICE SUPPLIES	22	81	495	750	299	12,000	750	750
507-430 FLEET TOOLS & SUPPLIES	6,285	11,091	7,867	15,000	5,262	15,000	15,000	15,000
507-450 ENVIRONMENTAL FEES	0	1,625	815	2,000	261	1,000	2,000	2,000
507-480 UNIFORM ALLOWANCE	0	0	168	800	238	400	800	800
507-501 VEHICLE PARTS-ADMIN	155	0	239	500	225	239	500	500
507-502 VEHICLE PARTS-POLICE	13,893	12,498	17,518	15,000	15,869	17,000	15,000	15,000
507-503 VEHICLE PARTS-FIRE	444	0	2,584	3,500	1,355	3,500	3,500	3,500
507-506 VEHICLE PARTS-PARKS & REC	1,128	1,155	73	1,000	0	1,000	2,000	2,000
507-508 VEHICLE PARTS-WARRANT OFFICER	33	0	510	1,000	0	510	1,000	1,000
507-516 VEHICLE PARTS-PUBLIC WORKS	8,072	8,115	8,115	15,000	1,688	15,000	15,000	15,000
507-519 VEHICLE PARTS-INSPECTION	222	353	306	750	245	500	750	750
507-520 EQUIPMENT REPAIR	19,536	9,456	22,345	30,000	22,708	30,000	30,000	30,000
507-540 VEHICLE FUEL	16,843	18,385	30,219	25,000	13,695	25,000	25,000	25,000
507-602 VEHICLE OUTSIDE MAINT-POLICE	5,987	28,907	27,527	30,000	35,659	40,000	30,000	30,000
507-603 VEHICLE OUTSIDE MAINT-FIRE	0	0	1,295	4,000	0	4,000	4,000	4,000
507-606 VEHICLE OUTSIDE MAINT-PARKS&RE	0	760	0	1,500	0	1,500	2,000	2,000
507-608 VEHICLE OUTSIDE MAINT-WRNT OFF	0	68	0	0	0	0	0	0
507-616 VEHICLE OUTSIDE MAINT-PW	18,987	1,288	12,093	15,000	17,221	20,000	18,000	18,000
507-700 CONTINGENCIES	0	0	0	0	0	0	0	0
507-730 VEHICLE/EQUIPMENT TESTING	0	242	0	1,000	0	1,000	1,000	1,000
TOTAL OTHER EXPENSES	92,012	94,024	132,204	162,800	114,875	188,149	167,300	167,300
CAPITAL EXPENSES								
507-800 CAPITAL EXPENDITURES	0	0	0	0	0	0	0	0
TOTAL CAPITAL EXPENSES	0	0	0	0	0	0	0	0
OTHER INCOME/EXPENSES								
507-900 UNALLOCATED FUNDS	0	0	0	0	0	0	0	0
TOTAL OTHER INCOME/EXPENSES	0	0	0	0	0	0	0	0
TOTAL 07-FLEET MECHANIC	152,770	149,494	194,520	230,325	165,511	255,501	241,781	241,781

MUNICIPAL COURT

APPROPRIATIONS BY FUND	AUTHORIZED POSITIONS	ADOPTED BUDGET
General Fund	6	$538,857
TOTAL FUNDING	6	$538,857

DEPARTMENT SUMMARY

The Municipal Court represents the judicial branch of government. Responsibility of the Municipal Court include the interpretation and adjudication of City ordinances as well as other Class "C" misdemeanors enacted by the Texas Legislature. Municipal Court activities include court proceedings; trials; show cause hearings; juvenile hearings.

The Municipal Court Judge presides over all trials, jury and non-jury. The judge has magistrate duties such as signing arrest warrants and juvenile warnings. The judge issues processes such as subpoenas, summons, and warrants and completes other administrative duties for the court functions and staff.

The Municipal Court staff is the administrative arm of the Municipal Court. Staff is responsible for seeing that all of the court papers are accurate, orderly, and complete. Primary responsibilities include processing citations, summons, complaints, warrants, past due letters, and show cause hearing letters. Staff maintain the court's docket and coordinate case scheduling. Assist the judge with open records requirements, report convictions, Drivers Safety Course and alcohol violations to the Texas Department of Public Safety, assist with warrants, and complete all required accounting reports.

GOALS AND OBJECTIVES

- Conduct a minimum of 250 Warrant collection calls a month.
- Conduct a minimum of 200 Court collection calls a month.
- Assist the public with court needs, including explaining to defendants the court procedures and their options.
- Process payments, summon potential jurors, and ensure juror payment accurately.
- Maintain up to date technology for court staff and warrants officers to provide efficient and successful outcomes.
- Renewal and maintain professional development certifications.
- Increase public awareness of online resources to reduce public traffic at City Hall.

PERFORMANCE MEASURES

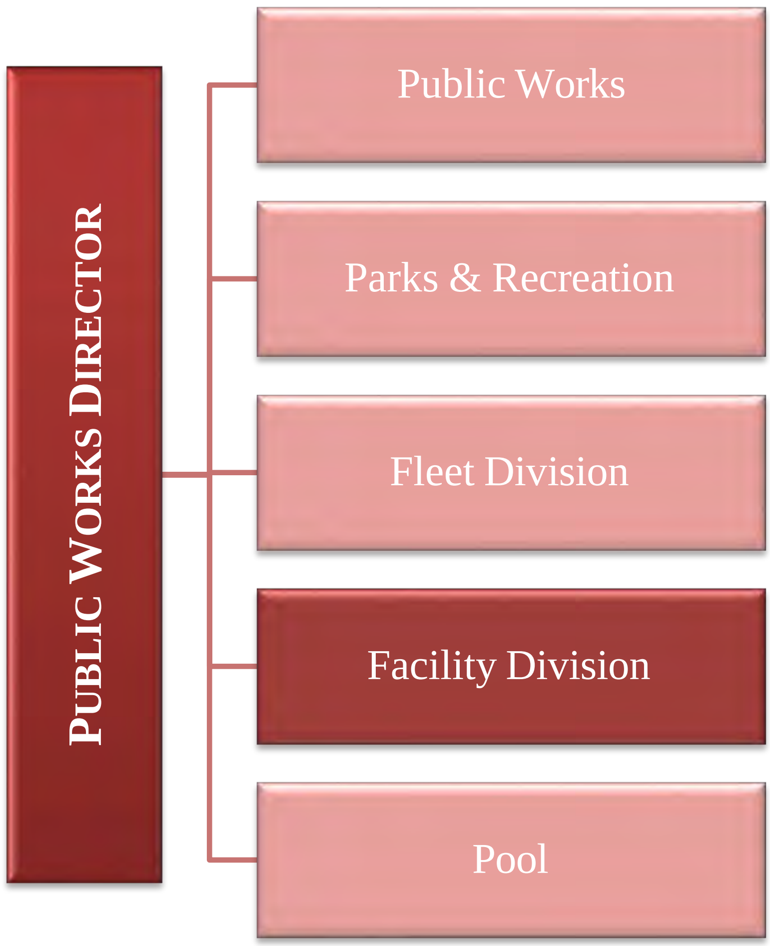
	FY20/21 Actual	FY21/22 Actual	FY 22/23 Target	FY22/23 Midyear	FY23/24
# of Citations Processed	6815	12455	2% increase based on PD	7000	15000
# of Warrant Activity	2369	1430	2% increase based on PD	4000	9000
# of Warrant Collection Calls	0	1900	≥FY21/22	3000	8000
# of Cases Heard	4382	7598	≥FY21/22	4500	9000
# of Court Collection Calls	0	1200	≤FY21/22	2500	5000
# of Cases Dismissed (Judicial)	2732	1681	Based on Judicial Decision	1500	3000
# of Training Hours	48 hours	128	≥FY21/22	176	250
# of Online Payments	1548	3062	≥FY21/22	2200	6000
# of Warrant Officers Budgeted	2	2	2	2	2

FY22/23 Budget;
***Tyler Version 10 Court upgrade share cost with Finance/Utilities Est. Cost 55k**
***RCI Continuing sending warrant files to scan Est. Cost 12k per year.**
***3yrs Replace Warrant Tahoe Unit**

01 -GENERAL FUND
08-COURT
DEPARTMENT EXPENSES

	2019-2020 ACTUAL	2020-2021 ACTUAL	2021-2022 ACTUAL	2022-2023 CURRENT BUDGET	2022-2023 Y-T-D ACTUAL	2022-2023 PROJECTED YEAR END	2023-2024 REQUESTED BUDGET	2023-2024 PROPOSED BUDGET
SALARIES & BENEFITS								
508-010 COURT SALARIES	269,850	253,780	268,730	365,400	195,050	263,890	308,756	308,756
508-012 STIPEND	0	0	0	0	0	0	0	0
508-013 WARRANTS ON CALL	0	0	0	17,100	0	0	13,500	13,500
508-015 COURT INCENTIVE PAY-BILINGUAL	675	179	6	0	25	100	0	0
508-017 CERTIFICATION PAY - COURT	593	709	71	1,200	323	600	0	0
508-018 COURT EDUCATION PAY	0	0	369	1,800	439	700	600	600
508-020 COURT OVERTIME	4,767	2,833	6,389	10,000	5,109	10,000	10,000	10,000
508-021 7K HOURS	0	0	2,484	7,681	1,242	5,000	0	0
508-026 HAZARDOUS DUTY PAY	0	0	171	840	88	500	360	360
508-030 SOCIAL SECURITY	21,593	18,586	21,562	29,000	15,758	22,000	25,509	25,509
508-040 HEALTH INSURANCE	45,842	31,469	37,778	51,137	22,361	38,686	37,957	37,957
508-050 RETIREMENT	17,770	13,939	16,569	29,000	17,169	23,000	27,886	27,886
508-060 WORKER'S COMPENSATION	1,246	4,901	515	1,138	12,931	18,000	1,138	1,138
508-070 UNEMPLOYMENT COMPENSATION	882	1,114	58	1,350	43	500	500	500
508-095 TERMINATION PAY-OUT	0	0	0	0	0	0	0	0
TOTAL SALARIES & BENEFITS	363,219	327,510	354,702	515,647	270,536	382,976	426,207	426,207
OTHER EXPENSES								
508-120 DUES & SUBSCRIPTIONS	391	1,024	1,014	1,000	1,078	1,000	1,000	1,000
508-130 BONDS & TRAINING	3,518	1,838	4,616	7,500	6,581	7,500	7,500	7,500
508-150 JUDGE ALTERNATE	4,961	6,312	9,262	7,750	3,439	7,750	7,750	7,750
508-160 PROSECUTOR	0	0	0	1,000	0	1,000	1,000	1,000
508-165 WARRANT JAIL COSTS	350	0	0	8,500	0	5,000	8,500	8,500
508-166 CONTRACT-WARRANT OFFICER	0	0	0	0	47,100	71,150	70,000	70,000
508-170 JURY SERVICE FEES	0	0	141	1,000	1,023	1,200	1,000	1,000
508-180 COURT OF RECORD/STENOGRAPHER	0	0	90	500	0	500	500	500
508-420 OFFICE SUPPLIES	8,378	8,205	9,016	9,500	7,605	9,500	9,500	9,500
508-431 EMPLOYEE APPRECIATION LUNCHEON	226	301	270	300	332	332	300	300
508-480 UNIFORM ALLOWANCE	82	1,200	400	1,600	400	800	1,600	1,600
508-590 POSTAGE	3,281	4,405	5,390	4,000	4,331	5,000	4,000	4,000
TOTAL OTHER EXPENSES	21,187	23,284	30,200	42,650	71,888	110,732	112,650	112,650
CAPITAL EXPENSES								
508-800 CAPITAL EXPENDITURES	0	0	0	0	0	0	0	0
508-810 TRANSFER TO COURT SEC. FUND	0	0	0	0	0	0	0	0
TOTAL CAPITAL EXPENSES	0	0	0	0	0	0	0	0
OTHER INCOME/EXPENSES								
508-900 UNALLOCATED FUNDS	0	0	0	0	0	0	0	0
TOTAL OTHER INCOME/EXPENSES	0	0	0	0	0	0	0	0
TOTAL 08-COURT	384,407	350,794	384,902	558,297	342,424	493,708	538,857	538,857

FACILITY DIVISION



APPROPRIATIONS BY FUND	*AUTHORIZED POSITIONS	ADOPTED BUDGET
General Fund - 510	0	$248,000
TOTAL FUNDING	0	$248,000

* Public Works Department Maintenance

FUND SUMMARY

The Facility Division Department services and maintains city's facilities to extend the life of the facility and to provide employees with a safe and clean work environment.

GOALS AND OBJECTIVES

- Provide high-quality preventative maintenance to extend the life of facilities.
- Provide a safe and clean environment through regular cleaning of facilities.

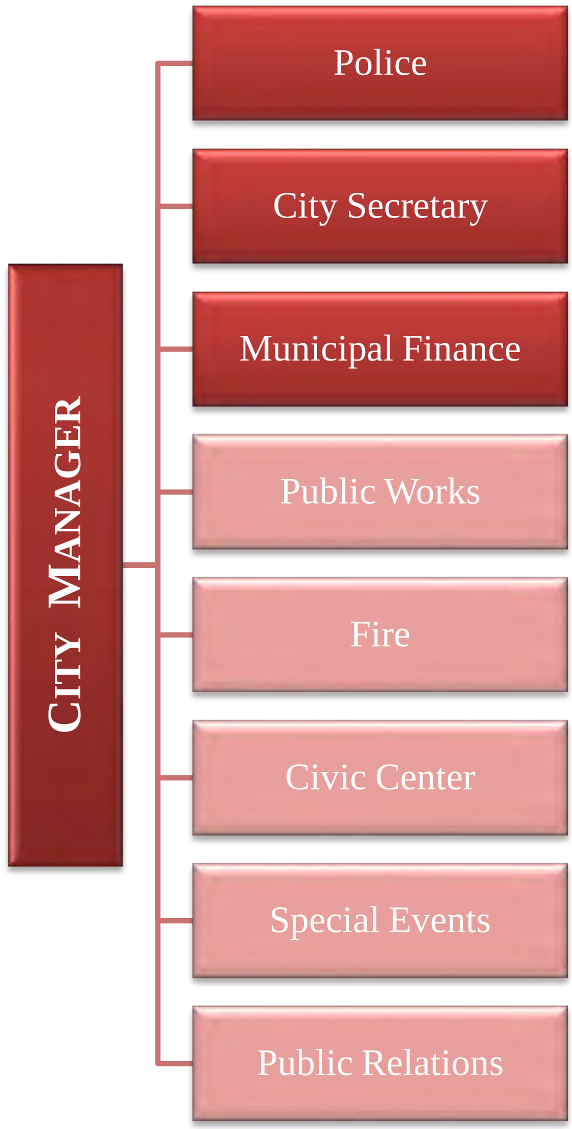
Performance Measures

	FY20/21 Actual	FY21/22 Actual	FY22/23 Target	Mid- Year 22-23	FY23-24 Target
Spaying weeds / insects	36	36	36	3	36
Filter replacements to all buildings.	3	3	3	2	3

01 -GENERAL FUND
10-FACILITY DIVISION
DEPARTMENT EXPENSES

DEPARTMENT EXPENSES	2019-2020 ACTUAL	2020-2021 ACTUAL	2021-2022 ACTUAL	2022-2023 CURRENT BUDGET	2022-2023 Y-T-D ACTUAL	2022-2023 PROJECTED YEAR END	2023-2024 REQUESTED BUDGET	2023-2024 PROPOSED BUDGET
OTHER EXPENSES								
510-100 UTILITIES	91,851	124,132	113,050	140,000	52,730	140,000	140,000	140,000
510-170 JANITORIAL SERVICES	23,699	23,165	24,696	27,000	17,301	27,000	30,000	30,000
510-240 CONTRACT MAINTENANCE	0	0	175	0	0	0	5,000	5,000
510-430 SUPPLIES	9,873	6,307	4,538	12,000	3,086	11,000	10,000	10,000
510-630 FACILITY MAINTENANCE	45,053	50,817	37,099	68,875	29,811	55,000	40,000	40,000
510-631 DORM MAINT 421 DALECREST	0	2,971	8,652	10,000	3,461	8,000	10,000	10,000
510-632 DORM MAINT 461 GOLFCREST	0	85	6,233	10,000	5,202	8,000	10,000	10,000
510-650 FIRE ALARM & EXT. INSPECTIONS	425	0	1,916	4,638	5,110	6,000	3,000	3,000
510-700 CONTINGENCIES	195	0	0	0	0	0	0	0
TOTAL OTHER EXPENSES	171,096	207,476	196,359	272,513	116,701	255,000	248,000	248,000
CAPITAL EXPENSES								
510-800 CAPITAL EXPENDITURES	0	0	0	0	0	0	0	0
TOTAL CAPITAL EXPENSES	0	0	0	0	0	0	0	0
OTHER INCOME/EXPENSES								
510-900 UNALLOCATED FUNDS	0	0	0	0	0	0	0	0
TOTAL OTHER INCOME/EXPENSES	0	0	0	0	0	0	0	0
TOTAL 10-FACILITY DIVISION	171,096	207,476	196,359	272,513	116,701	255,000	248,000	248,000

CIVIC CENTER



APPROPRIATIONS BY FUND	*AUTHORIZED POSITIONS	ADOPTED BUDGET
General Fund - 511	3	$344,033
TOTAL FUNDING	3	$344,033

* Public Works Department Maintenance

FUND SUMMARY

The Civic Center fund generates revenue from facility rentals and on sight special events. Managed by the City Manager, dedicated staff from the Public Works Department and Special Events, work together in maintaining a clean and operable facility. The Civic Center is a public venue available to rent for private, public, and commercial events.

City staff manages all aspects of event rentals such as working the potential renters with scheduling, and coordination of their event from beginning to end. Staff ensures general services, cleaning, basic maintenance, and the upkeep of the City Center.

GOALS AND OBJECTIVES

- Promote community involvement by booking public events to include by not limited to health clinics, fundraisers, arts & crafts, and education.
- Provide a safe and marketable venue for events promoting a memorable quality of life for residents and customers by offering various rental amenities.
- Enhance relationship with stakeholders, other surrounding cities, civic organizations, and businesses by offering a clean rentable venue space equipped with audio and visual capabilities and maintain clean chairs and tables for each event.
- Provide a safe and clean environment through regular cleaning of facilities.
- Provide high-quality preventative maintenance to extend the life of the facility.

PERFORMANCE INDICATORS

	FY20/21 Actual	FY21/22* Actual	FY22/23** Target	Mid-Year 2022-23	FY23-24 Target
# of Booked Weekend Events 52 weeks=156 days	> FY19/20	83	>FY20/21	47	90
% of Weekends Sold	> FY19/20	53	55	30	58
# of Booked Weekday Events 52 weeks =208days	> FY19/20	107	110	73	115
% of Weekdays Sold	> FY19/20	51	53	36	55
# of Events Canceled	< 3	<3	<3	<3	<3
% of Residential Contracts	> 30	52	53	35	55
% of Non-Residential Contracts	> FY19/20	2	15	10	20
% of Civic Organization Contracts	> FY19/20	37	52	46	52
% of City Sponsored Events	unknown	16	45	39	45

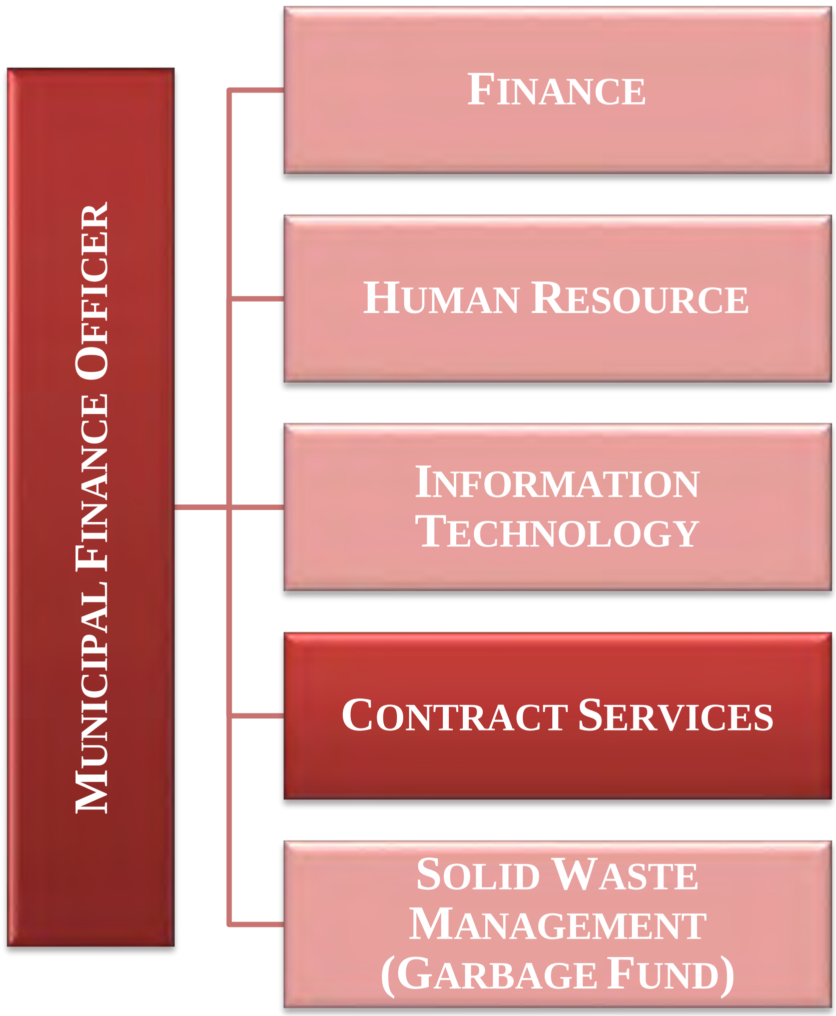
*** Due to COVID 19 pandemic, Civic Center was closed for rentals and reservation beginning March 2020 and throughout 2020 and 2021. Reserved events were canceled, and refunds issued.**

****Measures are not reflective of future pandemic safety measures; as well as local, state, or national impacts.**

01 -GENERAL FUND
11-CIVIC CENTER
DEPARTMENT EXPENSES

	2019-2020 ACTUAL	2020-2021 ACTUAL	2021-2022 ACTUAL	2022-2023 CURRENT BUDGET	2022-2023 Y-T-D ACTUAL	2022-2023 PROJECTED YEAR END	2023-2024 REQUESTED BUDGET	2023-2024 PROPOSED BUDGET
SALARIES & BENEFITS								
511-010 CIVIC CENTER SALARIES	96,222	105,752	129,450	131,500	100,745	134,300	135,288	135,288
511-012 STIPEND	0	0	0	0	0	0	0	0
511-018 CC EDUCATION PAY	158	303	301	400	173	400	0	0
511-020 OVERTIME - CIVIC CENTER	2,105	8,509	5,533	8,000	11,689	13,380	8,000	8,000
511-030 SOCIAL SECURITY	6,659	7,842	9,221	11,375	8,281	11,375	11,656	11,656
511-040 HEALTH INSURANCE	8,698	11,629	17,239	27,893	16,954	25,200	28,468	28,468
511-050 RETIREMENT	6,543	7,479	8,794	14,600	10,578	14,000	23,923	23,923
511-060 WORKERS' COMPENSATION	1,470	5,440	15,128	18,153	15,128	18,153	18,998	18,998
511-070 UNEMPLOYMENT COMPENSATION	260	451	268	500	27	500	500	500
TOTAL SALARIES & BENEFITS	122,115	147,404	185,934	212,421	163,574	217,308	226,833	226,833
OTHER EXPENSES								
511-100 UTILITIES	16,023	13,158	34,784	49,200	18,600	49,200	49,200	49,200
511-430 SUPPLIES	8,027	6,854	8,640	15,000	5,323	12,000	15,000	15,000
511-630 FACILITY MAINTENANCE	35,092	29,866	17,672	30,000	27,481	30,000	53,000	53,000
TOTAL OTHER EXPENSES	59,142	49,878	61,096	94,200	51,404	91,200	117,200	117,200
CAPITAL EXPENSES								
511-800 CAPITAL EXPENDITURES	0	0	0	0	0	0	0	0
TOTAL CAPITAL EXPENSES	0	0	0	0	0	0	0	0
OTHER INCOME/EXPENSES								
511-900 UNALLOCATED FUNDS	0	0	0	0	0	0	0	0
TOTAL OTHER INCOME/EXPENSES	0	0	0	0	0	0	0	0
TOTAL 11-CIVIC CENTER	181,257	197,282	247,030	306,621	214,978	308,508	344,033	344,033

CONTRACT SERVICES DEPARTMENT



APPROPRIATIONS BY FUND	AUTHORIZED POSITIONS	ADOPTED BUDGET
General Fund	0	$1,163,983
TOTAL FUNDING	0	$1,163,983

Department Summary

Contract Services Department administers and maintains cities contracts such as EMS, Building and Fire inspections, Food Health Officer Fees, Legal and City Attorney, Special Legal Services, Audit, Municipal Insurance, and other. Coordinates and supervises contract compliance, auditing provider services contracts and City funded programs for a department or division; monitors and resolves contract performance; and oversees the implementation, tracking and closeout of assigned projects. Provides contract oversite, review, and implementation.

Goals and Objectives

- Provide administration and contract management to ensure accuracy, accountability, and performance.
- To ensure suppliers or service providers fulfill the contract according to previously agreed upon contract terms and conditions before receiving payment.

01 -GENERAL FUND
14-CONTRACT SERVICES
DEPARTMENT EXPENSES

	2019-2020 ACTUAL	2020-2021 ACTUAL	2021-2022 ACTUAL	2022-2023 CURRENT BUDGET	2022-2023 Y-T-D ACTUAL	2022-2023 PROJECTED YEAR END	2023-2024 REQUESTED BUDGET	2023-2024 PROPOSED BUDGET
OTHER EXPENSES								
514-151 CONTRACT SVC - INSPECTIONS	0	57,525	53,202	65,000	41,685	65,000	50,000	50,000
514-220 FOOD HEALTH OFFICER FEES	15,426	11,420	12,645	15,000	10,735	15,000	10,000	10,000
514-221 FIRE INSPECTION FEES	0	15,640	31,780	35,000	7,140	29,240	0	0
514-250 LEGAL & CITY ATTORNEY	79,911	84,525	70,855	95,000	61,624	95,000	95,000	95,000
514-255 SPECIAL LEGAL FEES	235,298	173,283	245,019	220,000	227,904	220,000	220,000	220,000
514-260 DUES & FEES-BCAD	0	164	16,808	17,000	13,941	17,000	17,000	17,000
514-290 AUDIT	16,960	32,682	30,478	35,000	20,000	27,000	30,000	30,000
514-300 EMS	60,000	60,000	60,000	168,750	88,227	168,750	131,700	131,700
514-310 MUNICIPAL INSURANCE	115,485	127,708	123,810	140,000	119,850	130,000	130,000	130,000
514-320 ENGINEER / ARCHITECT	0	56,985	(551)	50,000	33,105	50,000	50,000	50,000
514-322 RACIAL PROFILING	0	17,990	9,890	20,000	9,890	20,000	20,000	20,000
514-325 SALES TAX COLLECTION SERVICE	61,198	28,874	597,614	95,000	104,399	170,000	95,000	95,000
514-326 SALES TAX-MEIA	125,000	125,000	125,000	125,000	125,000	125,000	125,000	125,000
514-360 MOBILITY IMPAIRED TRANSPORT	12,000	12,000	12,000	12,000	12,000	12,000	12,000	12,000
514-400 CREDIT CARD TERMINAL	0	534	40,145	23,000	22,855	35,000	35,000	35,000
514-403 RECORDS MANAGEMENT	41,032	30,487	64,937	135,583	71,107	135,583	135,583	135,583
514-405 RECORDS STORAGE RENTAL	9,016	9,177	8,788	5,000	4,960	5,000	6,500	6,500
514-410 RECORDS DESTRUCTION	1,450	1,620	1,360	1,200	1,727	2,000	1,200	1,200
TOTAL OTHER EXPENSES	772,776	845,615	1,503,780	1,257,533	976,150	1,321,573	1,163,983	1,163,983
CAPITAL EXPENSES								
514-800 CAPITAL EXPENDITURES	0	0	0	0	0	0	0	0
TOTAL CAPITAL EXPENSES	0	0	0	0	0	0	0	0
OTHER INCOME/EXPENSES								
514-900 UNALLOCATED FUNDS	0	0	0	0	0	0	0	0
TOTAL OTHER INCOME/EXPENSES	0	0	0	0	0	0	0	0
TOTAL 14-CONTRACT SERVICES	772,776	845,615	1,503,780	1,257,533	976,150	1,321,573	1,163,983	1,163,983

PERMANENT NOTES:
GRANICUS- SERVICES (COUNCIL MEETINGS RECORDING)
MUNICODE- SERVICES (ORDINANCES CODING)
RCI TECH-SERVICES (SCANNING BIG BUILDING PLANS)
Debit and Credit Card processing Fees (ETS)

TECH SUPPORT

APPROPRIATIONS BY FUND	AUTHORIZED POSITIONS	ADOPTED BUDGET
General Fund	0	$395,900
TOTAL FUNDING	0	$395,900

Department Summary

Managed by the Municipal Finance Officer, the Tech Support Department charged with maintaining, operating and securing the City's information assets such as computer contract, telecommunications contract, mobile and pager contracts and maintenance. These assets form the foundation upon which many of the City's core operations depend. Therefore, this foundation must be reliable, resilient and responsive.

Goals and Objectives

- Enabling City departments to provide better service to the public through technology innovation.
- Research for possible replacement and upgrade to computers and software. The discovery quote was submitted, and options will be presented to the Council during the budget work sessions to upgrade to Windows 11.
- Deliver reliable software solutions that provide work functionality, reporting functionality and efficient self-service portal options.

Performance Measures

	FY20/21 Actual	FY21/22 Actual	FY22/23	Mid-Year 2022-23	FY23-24 Target
# of Full-Time employees completed Cybersecurity Training	80.5	80.5	82(1)	0	86

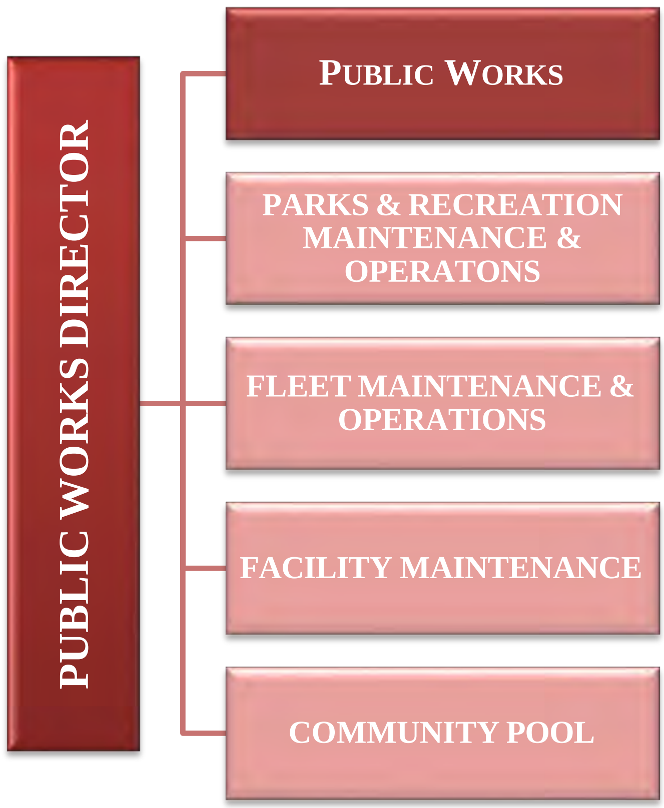
(1) Cybersecurity DIR filing deadline June 14, 2022.

01 -GENERAL FUND
15-TECH SUPPORT
DEPARTMENT EXPENSES

DEPARTMENT EXPENSES	2019-2020 ACTUAL	2020-2021 ACTUAL	2021-2022 ACTUAL	2022-2023 CURRENT BUDGET	2022-2023 Y-T-D ACTUAL	2022-2023 PROJECTED YEAR END	2023-2024 REQUESTED BUDGET	2023-2024 PROPOSED BUDGET
OTHER EXPENSES								
515-120 DUES & SUBSCRIPTIONS	203	0	0	0	0	0	0	0
515-200 COMPUTER CONTRACTS	96,254	119,141	105,340	105,000	86,839	105,000	105,000	105,000
515-201 COMPUTER MAINTENANCE	11,825	9,826	4,538	11,000	0	0	0	0
515-205 TELECOMMUNICATIONS CONTRACT	14,243	10,760	3,518	15,000	3,784	15,000	0	0
515-210 TELEPHONE MAINT.CONTRACT	0	0	0	0	0	0	0	0
515-215 MOBILE PHONES CONTRACT	36,651	34,648	55,661	40,000	41,517	59,408	70,400	70,400
515-221 MOBILE DATA TERMINAL SERVICE	17,971	0	0	7,000	261	0	0	0
515-286 CONTRACTSERVICES - IT	113,327	138,381	148,248	145,000	116,986	148,000	145,000	145,000
515-287 CONTRACT SERVICES-IT POLICE	0	0	4,985	5,000	13,361	17,000	10,000	10,000
515-288 CONTRACT SERVICES-IT FIRE	0	0	1,476	5,000	3,552	5,000	5,000	5,000
515-289 CONTRACT SERVICES-IT ADMIN	0	0	75	3,000	2,080	3,000	3,000	3,000
515-290 CONTRACT SERVICES-IT FINANCE	0	0	320	3,000	587	1,000	3,000	3,000
515-291 CONTRACT SERVICES-IT COURT	0	0	0	3,000	4,237	4,237	3,000	3,000
515-292 CONTRACT SERVICES-IT PUBILC W	0	0	1,142	1,500	1,570	1,500	1,500	1,500
515-293 CONTRACT SERVICES-IT CIVIC CEN	0	0	0	0	2,201	0	0	0
515-332 WEBSITE MAINTENANCE	263	8,002	11,034	20,000	16,186	20,000	25,000	25,000
515-333 CLOUD HOSTING FEES	888	0	0	0	0	0	0	0
515-460 COPIER CONTRACT & SUPPLIES	18,337	25,879	25,063	25,000	19,710	25,000	25,000	25,000
TOTAL OTHER EXPENSES	309,960	346,636	361,399	388,500	312,871	404,145	395,900	395,900
CAPITAL EXPENSES								
515-800 CAPITAL EXPENSE	0	0	(0)	0	0	0	0	0
TOTAL CAPITAL EXPENSES	0	0	(0)	0	0	0	0	0
OTHER INCOME/EXPENSES								
515-900 UNALLOCATED FUNDS	0	0	0	0	0	0	0	0
TOTAL OTHER INCOME/EXPENSES	0	0	0	0	0	0	0	0
TOTAL 15-TECH SUPPORT	309,960	346,636	361,399	388,500	312,871	404,145	395,900	395,900

PERMANENT NOTES:
RACKSPACE-E-MAIL HOSTING
MICROSOFT

PUBLIC WORKS



APPROPRIATIONS BY FUND	AUTHORIZED POSITIONS	ADOPTED BUDGET
General Fund - 516	9	$849,624
TOTAL FUNDING	9	$849,624

Department Summary

The Public Works Department provides a high-quality service in municipal land management, minor street repairing, and facility maintenance. Responsibilities include overseeing the maintenance and recreational facilities, municipal open space and parks, trail ways, park amenities and mowing of municipal open and green spaces.

The Director and department staff provide perform services in customer service to meet the needs of the community, City Council, and other departments.

Goals and Objectives

- Inspect over 100 city streets for maintenance needed such as “crack filing” applications, patch point repairs and street signs to meet traffic standards.
- Maintain daily street sweeper for daily operational needed for Texas Control of Environmental Quality compliance.
- Ensure a monthly minimum of 2 hours of safety training for employees to reduce preventable accidents.
- Assist with city sponsored events with set-up, brake down, clean up, in addition supporting public safety agencies with inclement weather and emergency events.

Performance Measures

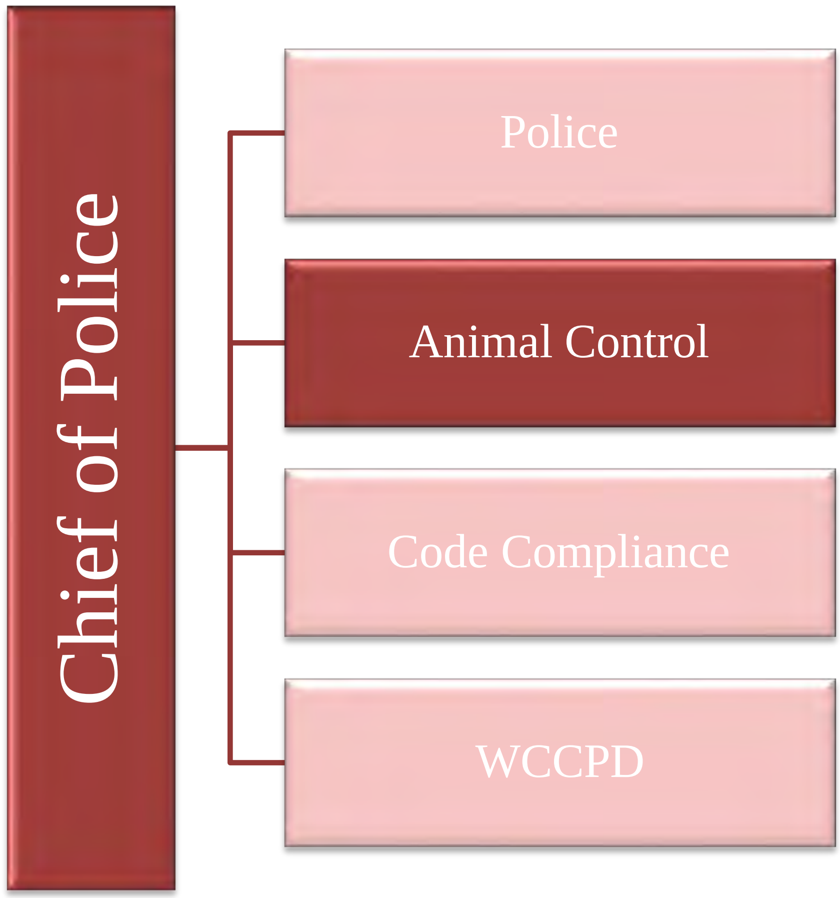
	*FY20/21 Actual	FY21/22 Actual	FY22/23 Target	Mid Year 22-23	FY23-24 Target
# street crack filing applications	12	+/- 12	12	21	12
# of pothole repairs	210	< FY20/21	3	0	< FY22/23
#of annual Street Sweeper hours/miles	976/207, 844	> FY20/21	795.50/423 1	552/2,857	
# of safety training hours		24	24	9	24
# of City Events	6	14	14	3	14

*** Due to COVID 19 pandemic, events were canceled or reduced, and some operations were re-evaluated to ensure a safe and healthy work environment for employees. Measures are not reflective of future pandemic safety measures; as well as local, state or national impacts.**

01 -GENERAL FUND
16-PUBLIC WORKS
DEPARTMENT EXPENSES

	2019-2020 ACTUAL	2020-2021 ACTUAL	2021-2022 ACTUAL	2022-2023 CURRENT BUDGET	2022-2023 Y-T-D ACTUAL	2022-2023 PROJECTED YEAR END	2023-2024 REQUESTED BUDGET	2023-2024 PROPOSED BUDGET
SALARIES & BENEFITS								
516-010 PUBLIC WORKS SALARIES	377,372	313,326	328,199	405,000	279,903	391,169	440,144	440,144
516-012 STIPEND	0	0	0	0	0	0	0	0
516-015 P.W .INCENTIVE PAY-BILINGUAL	617	605	602	600	439	600	600	600
516-018 P.W. EDUCATION PAY	150	0	0	0	0	0	600	600
516-020 PUBLIC WORKS OVERTIME	9,822	22,943	10,851	10,000	25,602	25,000	15,000	15,000
516-030 SOCIAL SECURITY	29,697	25,590	23,518	31,900	23,152	29,200	35,864	35,864
516-040 HEALTH INSURANCE	110,176	83,976	63,371	83,679	47,117	83,679	85,404	85,404
516-050 RETIREMENT	29,261	23,797	22,532	42,000	29,340	40,000	59,361	59,361
516-060 WORKERS' COMPENSATION	1,944	16,063	32,430	38,936	32,447	38,936	38,936	38,936
516-070 UNEMPLOYMENT COMPENSATION	1,264	1,152	247	1,215	47	500	1,215	1,215
516-080 CONTRACT LABOR	0	0	0	5,000	0	0	0	0
TOTAL SALARIES & BENEFITS	560,303	487,453	481,749	618,330	438,047	609,084	677,124	677,124
OTHER EXPENSES								
516-100 UTILITIES	25,253	15,997	21,354	85,000	88,505	85,000	85,000	85,000
516-130 TRAINING	(425)	640	2,080	2,500	10	1,500	2,500	2,500
516-240 CONTRACT OUT MAINTENANCE	1,355	9,275	2,313	5,000	1,737	5,000	5,000	5,000
516-430 SUPPLIES	15,729	11,896	11,232	15,000	4,650	15,000	15,000	15,000
516-431 EMPLOYEE APPRECIATION LUNCHEON	92	73	1,941	500	2,555	2,500	1,500	1,500
516-480 UNIFORM ALLOWANCE	29,916	8,282	5,639	18,000	6,478	13,000	18,000	18,000
516-510 VEHICLE OUTSIDE MAINTENAN	44	0	0	0	0	0	0	0
516-525 EQUIPMENT RENTAL	0	1,257	2,295	2,500	2,010	2,500	2,500	2,500
516-530 STREET SIGNS & MARKERS	12,262	12,894	8,558	18,000	12,762	15,000	18,000	18,000
516-590 POSTAGE	0	0	0	0	0	0	0	0
516-630 FACILITIES MAINTENANCE	9,555	5,663	3,414	10,000	10,161	10,000	10,000	10,000
516-701 LEASE PURCHASE PRINCIPAL	44,560	45,732	46,934	0	0	0	0	0
516-702 LEASE PURCHASE INTEREST	3,609	2,437	1,234	0	0	0	0	0
516-710 STREET CRACK FILLING MATERIAL	543	0	99	0	0	0	0	0
516-720 ALLEY/CURB/SIDEWALK REPAIR	0	0	1,630	15,000	4,950	5,000	15,000	15,000
TOTAL OTHER EXPENSES	142,492	114,147	108,723	171,500	133,819	154,500	172,500	172,500
CAPITAL EXPENSES								
516-800 CAPITAL EXPENDITURES	0	0	0	0	0	0	0	0
516-810 STREET CAPITAL REPAIRS	0	0	0	0	0	0	0	0
516-890 STREET SWEEPER PRINCIPAL	0	0	0	0	0	0	0	0
516-892 STREET SWEEPER INTEREST	0	0	0	0	0	0	0	0
TOTAL CAPITAL EXPENSES	0	0	0	0	0	0	0	0
OTHER INCOME/EXPENSES								
516-900 UNALLOCATED FUNDS	0	0	0	0	0	0	0	0
TOTAL OTHER INCOME/EXPENSES	0	0	0	0	0	0	0	0
TOTAL 16-PUBLIC WORKS	702,795	601,600	590,473	789,830	571,866	763,584	849,624	849,624

ANIMAL CONTROL



APPROPRIATIONS BY FUND	AUTHORIZED POSITIONS	PROPOSED BUDGET
General Fund - 517	2	$219,773
TOTAL FUNDING	2	$219,773

DEPARTMENT SUMMARY

The Animal Control Officer acts under the authority of Section 6-31 of the Windcrest Code of Ordinances. Managed by the Windcrest Police Department, the Animal Care & Control Unit is responsible for the aiding and protection of citizens and the welfare of animals in Windcrest. Through diligent observation and animal control methods, the Animal Control Officer investigates animal bites, issues notice of violations, captures lost or stray pets, impounds and cares for retrieved dogs, maintains relationships with rescue, foster, and adoption organizations, maintains the pet registration program, and oversees the community cat Trap Neuter Return Program.

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Nulli Secundus.

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OUR CORE VALUES

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Respect – for ourselves and the community we serve.

Courage – Personal courage will provide us with the drive to follow these values in the worst of times and against the greatest adversity.

Drive – We will make the most out of every opportunity to protect and serve with endless motivation to consistently accomplish our mission.

GOALS AND OBJECTIVES

CONTINUAL GOALS

- Continued participation in the Trap, Neuter, Return Program to regulate and protect the feral cat population.
- Aid and protect citizens and the welfare of animals in Windcrest.
- Uphold the Texas Health and Safety Code and Chapter 6 of the Windcrest City Ordinances.
- Investigate animal bites and cruelty to animal cases.
- Return pets to their owners.
- Capture stray animals for their welfare and the safety of residents.
- Provide aid to injured animals.

SHORT RANGE GOALS (< 1 year)

- Increase the number of Adoption events.
- Increase funds associated with animal impoundment and veterinarian expenses.
- Extend the department's body worn camera program to include the Animal Control Unit.
- Improve the Animal Control Fleet by the addition of one fully equipped Animal Control vehicle.
- Respond expeditiously to calls for service involving an animal control event.
- Transition of the current Animal Control database to the existing police Records Management System for effective records management.

MID RANGE GOALS (1-3 years)

- Reduce dog exposure in the shelter through adoption, fostering, or transferring to an animal rescue organization.
- Maintain well trained Animal Control Officers and staff capable of conducting intensive incident investigations.
- Increase the numbers of compliance with pet registration ordinances.

LONG RANGE GOALS (> 3 years)

- Provide a city owned shelter, staffed by an Animal Control Technician, and for the housing of Animal Control activities.

PERFORMANCE MEASURES

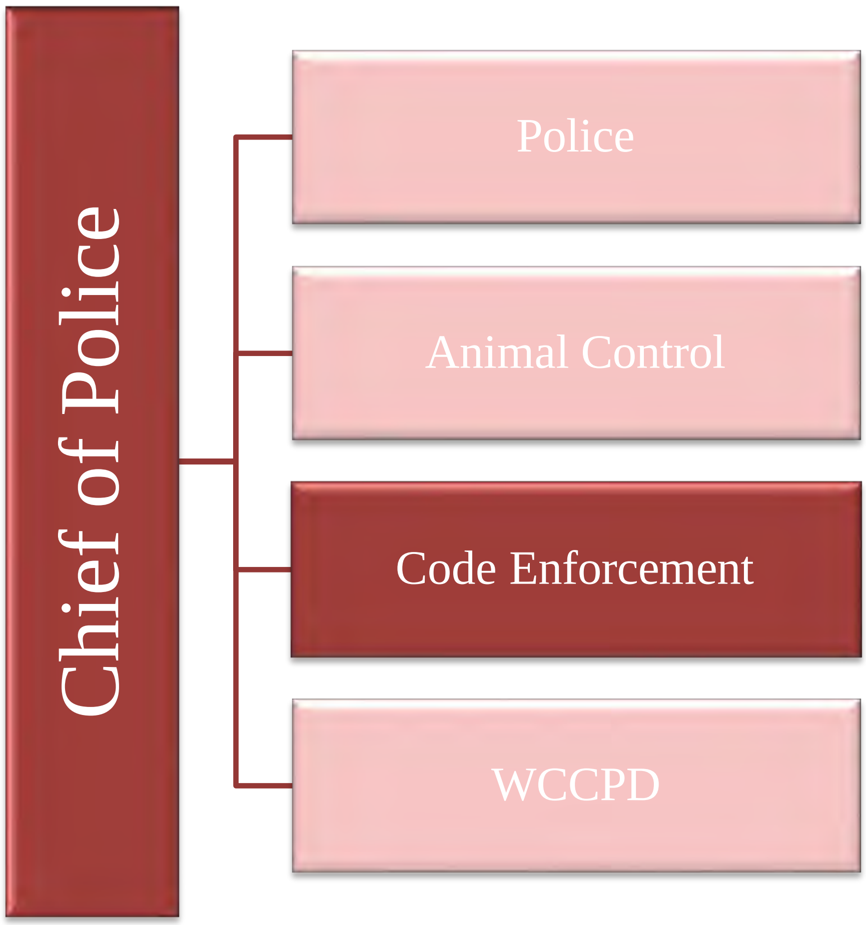
Animal Control	FY 19/20 Actual	FY 20/21 Actual	FY 21/22 Actual	*FY 22/23 Actual	FY23/24 Target
Stray Animals Captured	194	185	106	111	≥FY22/23
Captured Animals Returned to Owner	72	74	106	96	≥FY22/23
Number of Adoption Events	3	0	7	12	≥FY22/23
Number of Animals Adopted	31	39	50	20	≥FY22/23
Number of Animals Fostered	3	4	1	11	≥FY22/23
Number of Animals Transferred to a Rescue Organization	0	0	0	1	≥FY22/23
Animal Bite Incidents	4	5	9	4	≤FY22/23
Number of TNR Cats	48	42	74	21	≥FY22/23
Pets Registered	159	146	156	89	≥FY22/23
Notice of Violation Issued	33	39	19	25	≥FY22/23
Animal Enforcement Actions	66	45	114	23	≥FY22/23

***As of April 20, 2023**

01 -GENERAL FUND
17-ANIMAL CONTROL
DEPARTMENT EXPENSES

DEPARTMENT EXPENSES	2019-2020 ACTUAL	2020-2021 ACTUAL	2021-2022 ACTUAL	2022-2023 CURRENT BUDGET	2022-2023 Y-T-D ACTUAL	2022-2023 PROJECTED YEAR END	2023-2024 REQUESTED BUDGET	2023-2024 PROPOSED BUDGET
SALARIES & BENEFITS								
517-010 SALARIES-ANIMAL CONTROL	75,757	68,209	75,397	77,018	43,256	70,541	78,408	78,408
517-012 STIPEND	0	1,399	0	0	0	0	0	0
517-013 Salaries - Animal on call	3,699	2,873	3,536	3,600	2,077	3,600	3,600	3,600
517-020 OVERTIME-ANIMAL CONTROL	4,009	3,807	7,008	7,000	5,866	7,000	7,000	7,000
517-030 SOCIAL SECURITY	6,611	5,909	6,620	6,749	3,936	6,749	6,809	6,809
517-040 HEALTH INSURANCE	17,365	14,570	17,756	18,595	9,413	18,523	18,979	18,979
517-050 RETIREMENT	6,493	5,614	6,223	8,900	4,888	8,900	11,593	11,593
517-060 WORKER'S COMPENSATION	1,390	149	1,488	1,785	1,488	1,785	1,780	1,780
517-070 UNEMPLOYMENT COMPENSATION	218	288	18	504	18	504	504	504
TOTAL SALARIES & BENEFITS	115,542	102,818	118,046	124,151	70,941	117,602	128,673	128,673
OTHER EXPENSES								
517-230 VET/INPOUNDING/SHELTER	28,680	32,097	47,806	53,300	74,146	89,000	84,000	84,000
517-231 INPOUNDING/SHELTER	13,724	16,293	21,763	0	0	0	0	0
517-240 TRAINING & CERTIFICATION	0	241	249	1,500	600	1,500	2,000	2,000
517-420 EQUIPMENT	468	547	1,420	3,600	1,774	2,000	3,600	3,600
517-430 SUPPLIES	1,322	925	1,080	0	0	0	0	0
517-433 IT SOFTWARE HARDWARE &SUPP	595	295	295	500	0	500	500	500
517-480 UNIFORMS	0	800	0	1,000	0	800	1,000	1,000
TOTAL OTHER EXPENSES	44,789	51,198	72,613	59,900	76,519	93,800	91,100	91,100
CAPITAL EXPENSES								
517-800 CAPITAL EXPENDITURES	0	0	0	0	0	0	0	0
TOTAL CAPITAL EXPENSES	0	0	0	0	0	0	0	0
OTHER INCOME/EXPENSES								
517-900 UNALLOCATED FUNDS	0	0	0	0	0	0	0	0
TOTAL OTHER INCOME/EXPENSES	0	0	0	0	0	0	0	0
TOTAL 17-ANIMAL CONTROL	160,331	154,016	190,660	184,051	147,460	211,402	219,773	219,773

CODE ENFORCEMENT



APPROPRIATIONS BY FUND	AUTHORIZED POSITIONS	PROPOSED BUDGET
General Fund - 519	1	$ 89,325
TOTAL FUNDING	1	$ 89,325

DEPARTMENT SUMMARY

Managed by the Windcrest Police Department, the Code Enforcement & Compliance Unit is responsible for assuring compliance with City Ordinances. The Code Enforcement Officer acts under the authority of Section 103-56 of the Windcrest Code of Ordinances. Through diligent observation and compliance techniques, the Code Enforcement Officer seeks to ensure the community has safe structures and buildings.

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GOALS AND OBJECTIVES

CONTINUAL GOALS

- Promote a safe community through proactive code compliance initiatives.
- Protection and service to the citizens and community utilizing a community policing philosophy.
- The recruitment and continued employment of high-quality officers/personnel to serve the citizens of the City of Windcrest and to retain those employees.

SHORT RANGE GOALS (< 1 year)

- Create competitive salaries and benefit packages to attract and maintain the best quality of officers and staff.
- Replace the aging and end of life laptops and computers with individual assignments to extend life expectancy and enhance efficiency.
- Update and maintain current technology, including replacement of desk top computers with robust memory.
- Increase training and certification to meet and exceed industry standards.

- Create annual officer in-service training to develop highly knowledgeable officers and staff.
- Increase proactive patrolling activity to recognize and act on code violations.
- Encourage officers to stay healthy and in a physical condition which allows readiness for the vigorous activities associated with policing.

MID RANGE GOALS (1-3 years)

- Increase voluntary compliance regarding common code violations.
- Maintain a highly trained staff capable of addressing abatement incidents.

LONG RANGE GOALS (> 3 years)

- Address operational and functional deficiencies of the current police area at City Hall by building a new police facility.
- Increase Code Enforcement staff utilizing long-term planning strategies which consider the future needs of the community.

PERFORMANCE MEASURES

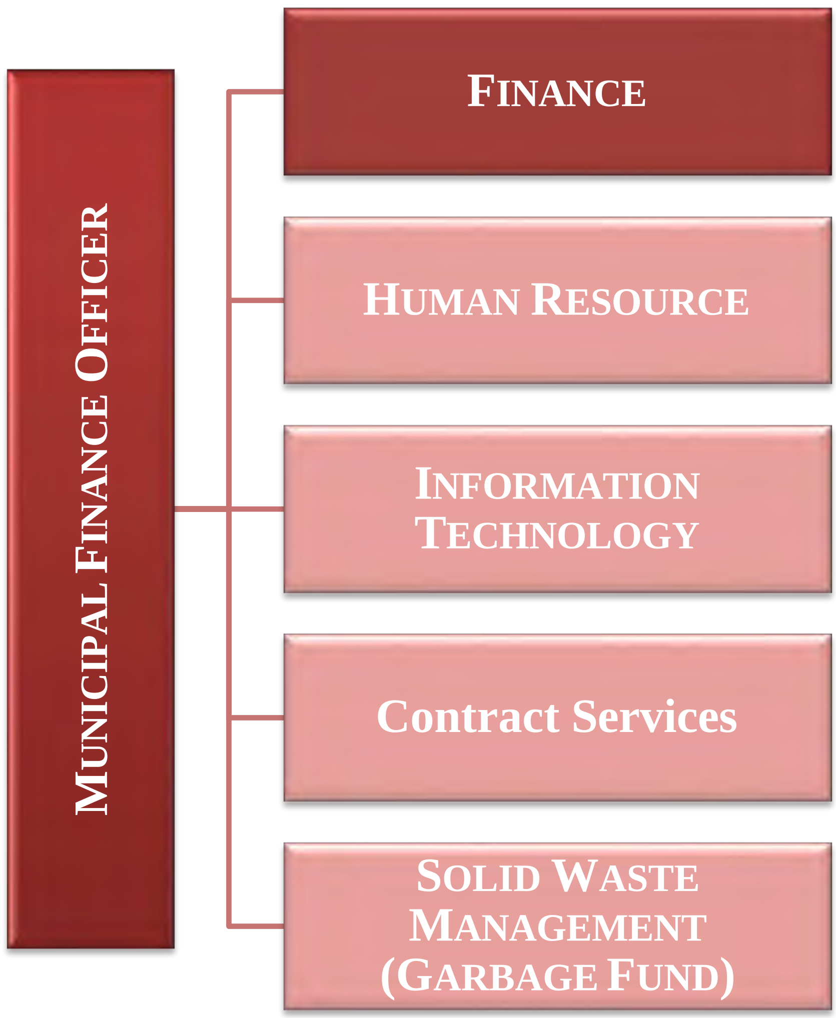
Code Enforcement	FY 19/20 Actual	FY 20/21 Actual	FY 21/22 Actual	*FY 22/23 Actual	FY23/24 Target
On-Site Code Violations	1,286	1,432	1,399	426	≥FY22/23
Code Enforcement Action	1,556	2,227	2,481	525	≥FY22/23
Officer Fitness Pass Rate	New Measure			100%	=FY22/23
Hours of Annual Training Completed	New Measure			57	≥FY22/23
Turnover Rate	New Measure			50%	<FY22/23
Staffing Level Percentage	100%	100%	50%	100%	=FY22/23

***As of April 20, 2023**

01 -GENERAL FUND
19-CODE ENFORCEMENT

DEPARTMENT EXPENSES	2019-2020 ACTUAL	2020-2021 ACTUAL	2021-2022 ACTUAL	2022-2023 CURRENT BUDGET	2022-2023 Y-T-D ACTUAL	2022-2023 PROJECTED YEAR END	2023-2024 REQUESTED BUDGET	2023-2024 PROPOSED BUDGET
SALARIES & BENEFITS								
519-010 INSPECTION SALARIES	46,022	48,505	52,613	56,300	34,978	49,300	54,235	54,235
519-012 STIPEND	0	0	0	0	0	0	0	0
519-015 INSP.INCENTIVE PAY-BILINGUAL	3	7	128	0	36	300	600	600
519-018 INSPECTION EDUCATION PAY	0	0	0	0	254	300	600	600
519-020 OVERTIME	878	1,196	2,477	1,800	1,112	1,800	1,800	1,800
519-021 7K HOURS	0	0	242	4,072	1,523	3,800	4,068	4,068
519-026 HAZARDOUS DUTY PAY	0	165	560	720	162	300	360	360
519-030 SOCIAL SECURITY	3,856	3,978	4,385	4,563	2,933	4,170	4,627	4,627
519-040 HEALTH INSURANCE	17,379	6,510	7,791	9,298	5,728	9,262	9,489	9,489
519-050 RETIREMENT	3,786	3,779	4,161	5,600	3,778	3,950	7,879	7,879
519-060 WORKER'S COMPENSATION	1,109	201	2,014	2,415	2,013	2,415	2,415	2,415
519-070 UNEMPLOYMENT COMPENSATION	126	144	9	252	9	252	252	252
TOTAL SALARIES & BENEFITS	73,158	64,486	74,380	85,020	52,524	75,849	86,325	86,325
OTHER EXPENSES								
519-120 DUES & SUBSCRIPTIONS	0	0	0	135	0	135	1,000	1,000
519-125 CONTRACT INSPECTION SVCS	0	0	0	0	0	0	0	0
519-130 BONDS & TRAINING	0	0	0	500	125	500	2,000	2,000
519-150 CONTRACT SERVICES - INSPECTION	0	0	0	0	0	0	0	0
519-420 OFFICE SUPPLIES	607	1,340	0	0	0	0	0	0
519-430 SUPPLIES & EQUIPMENT	0	0	0	2,500	0	1,500	0	0
519-480 UNIFORMS	0	400	400	800	400	800	0	0
519-700 CONTINGENCIES	0	0	0	0	0	0	0	0
TOTAL OTHER EXPENSES	607	1,740	400	3,935	525	2,935	3,000	3,000
CAPITAL EXPENSES								
519-800 CAPITAL EXPENDITURES	0	0	0	0	0	0	0	0
TOTAL CAPITAL EXPENSES	0	0	0	0	0	0	0	0
OTHER INCOME/EXPENSES								
519-900 UNALLOCATED FUNDS	0	0	0	0	0	0	0	0
TOTAL OTHER INCOME/EXPENSES	0	0	0	0	0	0	0	0
TOTAL 19-CODE ENFORCEMENT	73,765	66,226	74,780	88,955	53,049	78,784	89,325	89,325

FINANCE DEPARTMENT



APPROPRIATIONS BY FUND	AUTHORIZED POSITIONS	ADOPTED BUDGET
General Fund	4	$403,200
TOTAL FUNDING	4	$403,200

Department Summary

Managed by the Municipal Finance Officer, the Finance Department's primary purpose is to provide all the necessary financial, accounting, technical, benefits, payroll, business and risk management services to all City departments and the general public, prepare monthly financial reports for the City Manager, City Council and City departments, process utility billing including commercial, residential and vehicle storage accounts. Process all accounts payable and receivable in a timely manner, prepare 1099s, and prepare monthly bank reconciliations and investments report. Safekeeping of all city P-Cards, maintaining card balances, review and audit all p-card receipts. Maintain and process payroll for all city employees and prepare W2s. Maintain and safeguard the City’s investment portfolio. Manage debt service and fixed assets. Complete the annual budget and facilitate annual audit and Comprehensive Annual Financial Report. The Municipal Finance Officer also oversees the Purchasing & Asset Management.

Goals and Objectives

- Maintain financial systems to provide timely and accurate financial information and reports to the City Manager, City Council, other City departments, citizens, and other agencies.
- Improve the financial system by extending and regrouping accounts by upgrading to Incode 10. Currently the city operates with the Incode 9 version. The cost can be shared between various city departments and funds. The current Incode quote is approximately 53k. The Discovery quote was submitted to Incode to investigate the cost of the additional repository that will help Court to transition to less paper.
- Upgrade new server. Cost is not currently available. Discovery quote has been submitted.
- During FY 22-23 the Finance Department is in the process of implementing a digital budget book. To provide end users with the city’s financial data in a user-friendly format, and to comply with transparency requirements. The approximate launch date is scheduled to go live in July 2023.
- To implement a new Cash Handling Policy.

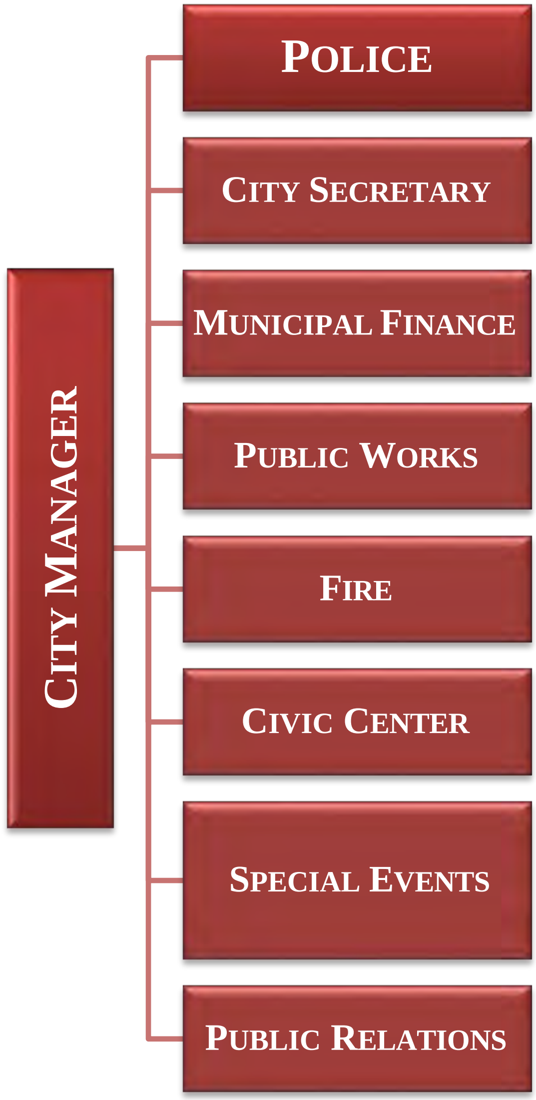
Performance Indicators

	FY20/21 Actual	FY20/21 Actual	FY22/23 Target	Mid-Year 2022-23	FY23-24 Target
External Audit Audit the financial statements of the governmental activities, the business-type activities, the discretely presented component unit (Windcrest Crime Control and Prevention District), each major fund, and the aggregate remaining fund information to ensure that City departments have adequate internal controls, risk management and government processes, and report conclusions to the City Council and management					
% of annual audit completed	100%	100%	100%	100%	100%
# of audit recommendations are fully implemented	0	0	0	0	0

01 -GENERAL FUND
20-FINANCE
DEPARTMENT EXPENSES

	2019-2020 ACTUAL	2020-2021 ACTUAL	2021-2022 ACTUAL	2022-2023 CURRENT BUDGET	2022-2023 Y-T-D ACTUAL	2022-2023 PROJECTED YEAR END	2023-2024 REQUESTED BUDGET	2023-2024 PROPOSED BUDGET
SALARIES & BENEFITS								
520-010 FINANCE SALARIES	241,959	245,121	260,823	281,272	194,788	268,723	283,418	283,418
520-012 STIPEND	0	0	0	0	0	0	0	0
520-018 FINANCE EDUCATION PAY	617	605	602	600	646	900	1,200	1,200
520-020 FINANCE OVERTIME	1,053	1,085	0	3,000	128	750	3,000	3,000
520-030 FINANCE SOCIAL SECURITY	19,940	18,857	15,615	21,885	13,161	17,505	22,200	22,200
520-040 FINANCE HEALTH INSURANCE	35,471	33,429	26,705	37,191	20,217	31,000	37,957	37,957
520-050 FINANCE RETIREMENT	19,605	17,959	14,706	28,519	17,284	22,000	37,700	37,700
520-060 WORKER'S COMPENSATION	1,074	1,967	478	585	488	585	585	585
520-070 UNEMPLOYMENT COMPENSATION	657	697	27	540	36	300	540	540
TOTAL SALARIES & BENEFITS	320,375	319,720	318,956	373,591	246,748	341,763	386,600	386,600
OTHER EXPENSES								
520-120 DUES & SUBSCRIPTIONS	928	1,305	2,828	2,100	2,028	2,100	2,100	2,100
520-130 BONDS & TRAINING	2,293	2,006	3,510	7,000	8,985	9,000	7,000	7,000
520-260 DUES & FEES- BCAD	15,794	15,740	0	0	0	0	0	0
520-400 BANK/CREDIT CARD TERMINAL CHAR	18,980	23,044	0	0	0	0	0	0
520-420 OFFICE SUPPLIES	5,801	5,845	5,714	6,000	3,707	6,000	6,000	6,000
520-431 EMPLOYEE APPRECIATION LUNCHEON	0	0	0	0	0	0	0	0
520-590 POSTAGE	505	1,434	1,360	1,500	484	1,500	1,500	1,500
520-600 OFFICE EQUIP. & MAINT	173	198	173	0	0	0	0	0
520-700 CONTINGENCIES	0	0	0	0	0	0	0	0
TOTAL OTHER EXPENSES	44,474	49,572	13,584	16,600	15,205	18,600	16,600	16,600
CAPITAL EXPENSES								
520-800 CAPITAL EXPENDITURES	0	0	0	0	0	0	0	0
TOTAL CAPITAL EXPENSES	0	0	0	0	0	0	0	0
OTHER INCOME/EXPENSES								
520-900 UNALLOCATED FUNDS	0	0	0	0	0	0	0	0
TOTAL OTHER INCOME/EXPENSES	0	0	0	0	0	0	0	0
TOTAL 20-FINANCE	364,849	369,292	332,540	390,191	261,953	360,363	403,200	403,200

CITY MANAGEMENT



APPROPRIATIONS BY FUND	AUTHORIZED POSITIONS	ADOPTED BUDGET
General Fund	1	$229,066
TOTAL FUNDING	1	$229,066

Department Summary

Under City Management department the City Manager serves as the Chief Administrative Officer of the City; assumes full responsibility for planning, administering, directing, overseeing, and evaluating the activities and operations of the City of Windcrest including public safety, community development, administrative services, operations maintenance, parks, recreation, facilities, and administration; provides policy guidance to and coordinates the activities of management staff; facilitates the development and implementation of long and short range plans, policies, goals, objectives, and programs to provide the City with technical and administrative direction in meeting and maintaining City services standards; ensures public services are delivered in an efficient and effective manner; and provides highly complex administrative support to the City Council including implementing policy decisions made by the City Council.

Goals and Objectives

- Direct the development and implementation of the City's goals, objectives, policies, and priorities.
- Assess and monitor workload, administrative support systems, and internal reporting relationships.
- Identify opportunities for improvement and implement as appropriate.
- Select, motivate, and evaluate personnel; resolve personnel concerns and issues.
- Serve as a resource for the City Council, department personnel, City staff, other organizations, and the public; coordinate pertinent information, resources, and work teams necessary to support a positive and productive environment.

Strategic Plan Initiatives

- Strategic Economic Development Plan.
    - Planning for Texas Community Development Block Grant Program, 2023 Downtown Revitalization Program.
- Personnel
    - Cost of Living Adjustment (COLA), Salary surveys, financial impact on FY 22-23 and FY 23-24
    - TMRS, contribution rate change from 6% to 7% and financial impact on FY 23-24 budget.
- Grants
    - SAFER Grant
    - Volunteer Recruitment Resources Grant
    - Ballistic Shield Grant

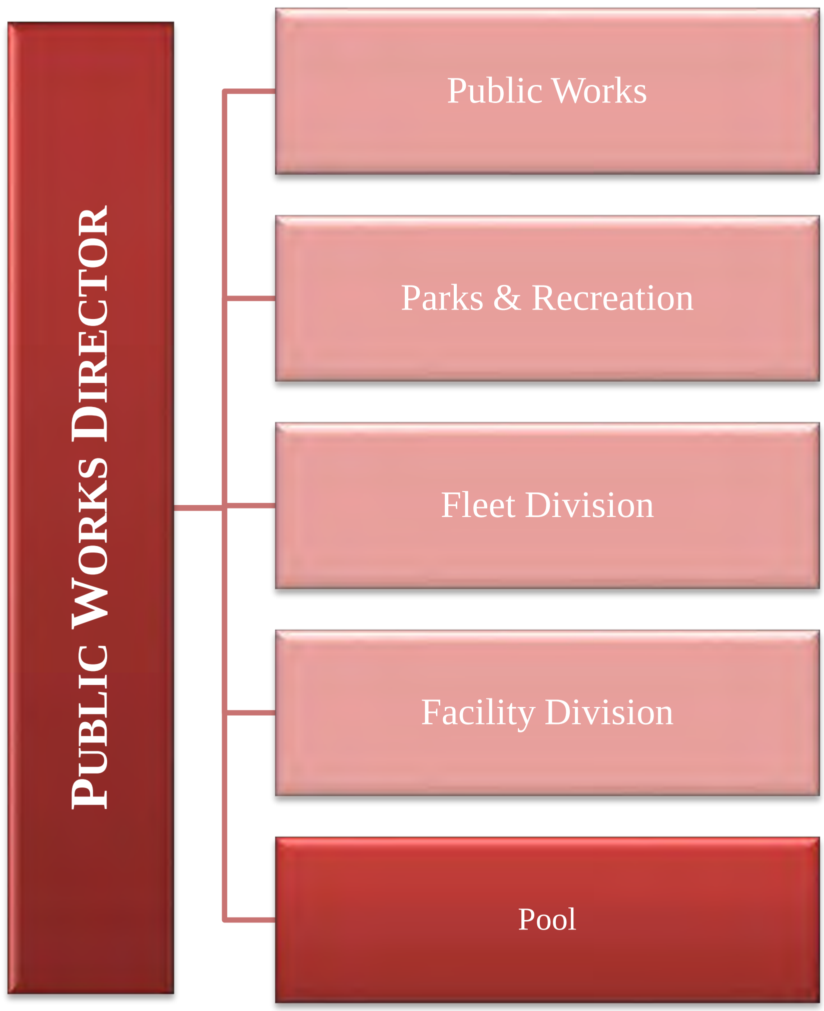
- Infrastructure
  - Aquatic Amenity for Windcrest – Initiative failed by Windcrest voters (11.2021 & 05.2022 Bond Election). Revisiting opportunities with current pool facility.
  - Assessment of IT Department needs – 3rd quarter of 2022
  - Creation of communication of street and light maintenance plan – 4th quarter of 2022
  - Improvement to entrances and aesthetics at city gateways – 2023
- Public Services
  - Revision of City website – 3rd quarter of 2022
  -
  - Plan for City services south of Walzem Road – 2023
- Parks and Recreation
  - Development of Parks and Recreation Master Plan – 4th quarter 2021
  - Improvement of lighting throughout Takas Park facilities – 4th quarter 2021
  - Offering of health and wellness activities in the parks and at Civic Center – 3rd quarter of 2022
  - Incorporation of public art and art activities within the community – 2023
- Repairs and Reconstruction
  - Completed Takas Park walkway with solar panel trail lights.
- Schools
  - Better understanding of schools' educational ratings and safety issues – 4th quarter 2021
  - Communication of NEISD/City responsibilities – Quarterly
  - Offering of community activities within the schools – 2023
  - Regular discussions between NEISD, Charter Schools, and the City – Ongoing
  - Use of individuals as mentors and volunteers 2022 & 2023
  - Planning with NEISD 60th Anniversary in October 2023.
- Marketing and Communication
  - Revisions to City website and use of social media – 3rd quarter of 2022
  - Branding and signage for City - 2023

PROPOSED BUDGET
AS OF: JUNE 30TH, 2023

01 -GENERAL FUND
25-CITY MANAGEMENT

DEPARTMENT EXPENSES	2019-2020 ACTUAL	2020-2021 ACTUAL	2021-2022 ACTUAL	2022-2023 CURRENT BUDGET	2022-2023 Y-T-D ACTUAL	2022-2023 PROJECTED YEAR END	2023-2024 REQUESTED BUDGET	2023-2024 PROPOSED BUDGET
SALARIES & BENEFITS								
525-010 CITY MANAGEMENT SALARIES	156,890	165,612	172,561	168,585	123,861	168,585	168,585	168,585
525-012 STIPEND	0	0	0	0	0	0	0	0
525-030 SOCIAL SECURITY	11,139	11,024	11,512	13,007	8,139	13,007	12,897	12,897
525-040 HEALTH INSURANCE	9,793	9,221	9,479	9,300	5,937	9,262	9,489	9,489
525-050 RETIREMENT	12,056	12,027	12,418	16,985	12,058	15,849	21,958	21,958
525-060 WORKER'S COMPENSATION	348	1,014	138	585	488	585	585	585
525-070 UNEMPLOYMENT COMPENSATION	421	144	9	252	9	252	252	252
525-080 CONTRACT LABOR - HR	0	0	0	1,000	0	0	1,000	1,000
TOTAL SALARIES & BENEFITS	190,647	199,042	206,117	209,714	150,491	207,540	214,766	214,766
OTHER EXPENSES								
525-120 DUES & SUBSCRIPTIONS	213	119	1,077	750	2,003	2,500	2,000	2,000
525-130 BONDS & TRAINING	370	275	0	1,000	3,610	3,600	3,500	3,500
525-420 OFFICE SUPPLIES	330	212	242	1,000	998	1,000	1,000	1,000
525-640 EMPLOYEE RECOGNITION	6,405	5,050	469	6,800	3,311	5,500	6,800	6,800
525-645 MEALS & ENTERTAINMENT	(7)	81	90	1,000	27	500	1,000	1,000
TOTAL OTHER EXPENSES	7,311	5,737	1,879	10,550	9,949	13,100	14,300	14,300
OTHER INCOME/EXPENSES								
525-900 TRANSFERS	0	58,544	0	0	0	0	0	0
525-901 TRANSFER TO STREETS FUND	0	105,584	0	0	0	0	0	0
525-902 UNALLOCATED FUNDS	0	0	0	0	0	0	0	0
TOTAL OTHER INCOME/EXPENSES	0	164,129	0	0	0	0	0	0
TOTAL 25-CITY MANAGEMENT	197,958	368,908	207,996	220,264	160,439	220,640	229,066	229,066

POOL



APPROPRIATIONS BY FUND	AUTHORIZED POSITIONS	ADOPTED BUDGET
General Fund – 526	0	$17,500
TOTAL FUNDING	0	$17,500

PERFORMANCE INDICATORS

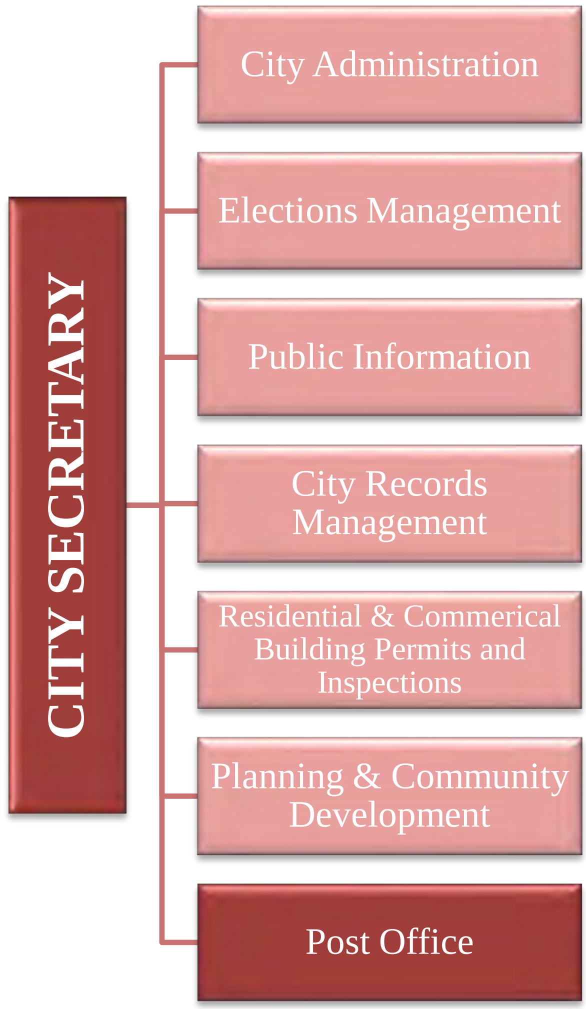
	FY20/21 Actual	FY21/22 Actual	FY22/23 Target	FY22/23 Mid-Year	FY23-24 Target
% of Pool Chemicals	-	-	100%	40%	100%
% of Pool Maintenance	-	-	100%	40%	100%
# of Pool Repairs	-	-	0	2	2

*** Due to COVID 19 pandemic, Pool was closed for rentals and reservation beginning May 2020 and throughout 2020 and 2021.**
Due to the compromised integrity of the pool, pool was closed in FY 21-22, 22-23.

01 -GENERAL FUND
26-POOL
DEPARTMENT EXPENSES

	2019-2020 ACTUAL	2020-2021 ACTUAL	2021-2022 ACTUAL	2022-2023 CURRENT BUDGET	2022-2023 Y-T-D ACTUAL	2022-2023 PROJECTED YEAR END	2023-2024 REQUESTED BUDGET	2023-2024 PROPOSED BUDGET
SALARIES & BENEFITS								
526-010 SALARIES	15,913	0	0	0	0	0	0	0
526-020 OVERTIME	0	0	0	0	0	0	0	0
526-030 SOCIAL SECURITY	1,217	0	0	0	0	0	0	0
526-040 HEALTH INSURANCE	0	0	0	0	0	0	0	0
526-050 RETIREMENT	0	0	0	0	0	0	0	0
526-060 WORKER'S COMPENSATION	2,187	0	0	0	0	0	0	0
526-070 UNEMPLOYMENT COMPENSATION	255	0	0	0	0	0	0	0
TOTAL SALARIES & BENEFITS	19,571	0	0	0	0	0	0	0
OTHER EXPENSES								
526-100 UTILITIES	3,161	1,665	4,740	3,500	4,172	5,000	7,500	7,500
526-130 BONDS & TRAINING	0	0	0	0	0	0	0	0
526-140 EMPLOYMENT SCREENING	0	0	0	0	0	0	0	0
526-210 EQUIPMENT LEASE	0	0	0	0	0	0	0	0
526-255 CONTRACT SERVICES - POOL	0	1,620	485	0	0	0	0	0
526-420 OFFICE SUPPLIES	0	0	0	0	6	0	0	0
526-430 MISCELLANEOUS SUPPLIES	2,134	255	973	2,000	381	1,000	2,000	2,000
526-431 POOL CHEMICALS	5,422	1,915	7,043	5,000	4,391	5,000	6,500	6,500
526-480 UNIFORM ALLOWANCE	0	0	0	0	0	0	0	0
526-500 VEHICLE PARTS	0	0	0	0	0	0	0	0
526-510 VEHICLE OUTSIDE MAINTENANCE	0	0	0	0	840	0	0	0
526-520 EQUIPMENT REPAIR	197	677	0	0	0	0	0	0
526-630 FACILITY MAINTENANCE	8,351	4,309	0	0	1,115	4,000	1,500	1,500
526-700 CONTINGENCIES	0	0	0	0	0	0	0	0
TOTAL OTHER EXPENSES	19,265	10,442	13,241	10,500	10,905	15,000	17,500	17,500
CAPITAL EXPENSES								
526-800 CAPITAL EXPENDITURES	0	0	0	0	0	0	0	0
TOTAL CAPITAL EXPENSES	0	0	0	0	0	0	0	0
OTHER INCOME/EXPENSES								
526-900 UNALLOCATED FUNDS	0	0	0	0	0	0	0	0
TOTAL OTHER INCOME/EXPENSES	0	0	0	0	0	0	0	0
TOTAL 26-POOL	38,836	10,442	13,241	10,500	10,905	15,000	17,500	17,500

POST OFFICE



APPROPRIATIONS BY FUND	AUTHORIZED POSITIONS	ADOPTED BUDGET
General Fund – Post Office*	1.5	$84,865
TOTAL FUNDING	1.5	$84,865

DEPARTMENT DESCRIPTION

The Windcrest Post Office (WPO) is a contract postal unit through United States Post Office. The WPO serves as a community amenity, managing the receipt and sorting mail for postal pick up by the United State Postal Office. WPO provides retail sales of USPS postage stamps, flat rate packaging, flat rate envelopes and priority packing and envelopes.

GOALS AND OBJECTIVES

- Provide excellent customer service to the community
- Be a resource outlet for USPS inquiries
- Maintain a safe and clean work environment
- Identify innovative processes toward quality improvement

	*FY20/21 Actual	FY21/22 Midyear	FY22/23 Target	FY23/24
# of Customers	16,951	8,862	N/A	N/A
Total Sales	$324,034.44	$135,301.41	N/A	N/A
#of Internal Audits	1	1	4	4

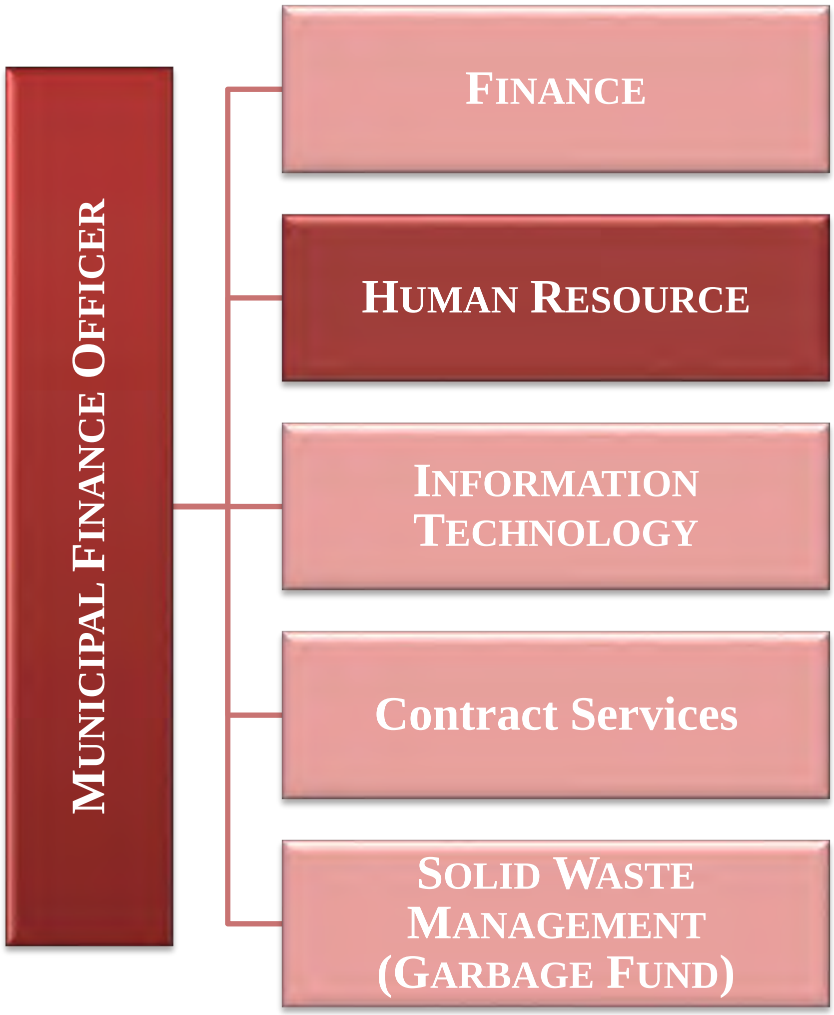
FY23/24 Request

- **Renovation of PO – Work space not an ergonomic work space; Should be maximizing the PO for other duties than PO sales; small admin work; not sufficient storage space; supplies are kept on the floor and cause a tripping hazard; need sufficient counter space to process sales; USPS mail cage blocks entryways – Estimated Cost $50,000 - $75,000**

01 -GENERAL FUND
27-POST OFFICE

DEPARTMENT EXPENSES	2019-2020 ACTUAL	2020-2021 ACTUAL	2021-2022 ACTUAL	2022-2023 CURRENT BUDGET	2022-2023 Y-T-D ACTUAL	2022-2023 PROJECTED YEAR END	2023-2024 REQUESTED BUDGET	2023-2024 PROPOSED BUDGET
SALARIES & BENEFITS								
527-010 POST OFFICE SALARIES	28,772	31,671	30,426	41,500	25,946	35,117	44,392	44,392
527-012 STIPEND	0	750	0	0	0	0	0	0
527-015 P. O. INCENTIVE PAY-BILINGUAL	0	0	0	0	0	0	0	0
527-020 OVERTIME - POST OFFICE	1,065	452	145	1,200	213	1,000	1,200	1,200
527-030 SOCIAL SECURITY	2,307	2,515	2,339	3,500	2,001	2,700	3,488	3,488
527-040 HEALTH INSURANCE	8,659	8,713	8,259	9,300	5,591	9,300	9,489	9,489
527-050 RETIREMENT	2,051	2,389	2,200	4,500	2,564	4,000	5,938	5,938
527-060 WORKER'S COMPENSATION	1,083	0	2,259	2,462	488	2,000	2,462	2,462
527-070 UNEMPLOYMENT COMPENSATION	230	144	185	295	9	295	295	295
TOTAL SALARIES & BENEFITS	44,167	46,633	45,812	62,757	36,812	54,412	67,265	67,265
OTHER EXPENSES								
527-120 DUES & SUBSCRIPTIONS	14	0	0	0	0	0	0	0
527-130 BONDS & TRAINING	0	0	0	0	0	0	0	0
527-420 OFFICE SUPPLIES - POST OFFICE	3,527	2,189	1,959	6,000	2,512	4,000	6,000	6,000
527-421 CONTRACT / SEASONAL HELP	0	0	0	3,200	0	0	3,200	3,200
527-590 POSTAGE - POST OFFICE	0	0	0	0	0	0	0	0
527-600 OFFICE EQUIPMENT & MAINTENANCE	65	0	0	0	1,200	1,200	0	0
527-610 OFFICE EQUIPMENT LEASE	10,828	5,266	6,728	12,200	4,387	10,000	8,000	8,000
527-710 INVENTORY ADJUSTMENTS	16,187	0	0	400	0	400	400	400
TOTAL OTHER EXPENSES	30,619	7,455	8,687	21,800	8,099	15,600	17,600	17,600
CAPITAL EXPENSES								
527-800 CAPITAL EXPENSE	0	0	0	0	0	0	0	0
TOTAL CAPITAL EXPENSES	0	0	0	0	0	0	0	0
OTHER INCOME/EXPENSES								
527-900 UNALLOCATED FUNDS	0	0	0	0	0	0	0	0
TOTAL OTHER INCOME/EXPENSES	0	0	0	0	0	0	0	0
TOTAL 27-POST OFFICE	74,786	54,088	54,499	84,557	44,911	70,012	84,865	84,865

HUMAN RESOURCE



APPROPRIATIONS BY FUND	AUTHORIZED POSITIONS	ADOPTED BUDGET
General Fund	0	$132,000
TOTAL FUNDING	0	$132,000

Department Summary

Managed by the Municipal Finance Officer, the Human Resource Department seeks to align the efforts of the City's most valuable asset, its employees, with the organizational goals. The department is committed to delivering quality service; supporting management with their recruitment, selection, and hiring needs. Human Resource core functions include but not limited to benefits administration, labor law compliance, performance management, employee development and relations, health and wellness, policy administration, and employee counseling.

In FY19/20, the department successfully implemented an automated employment verification module to increase productivity within the department, and improved the turnaround time to service internal and external requests.

The Human Resource Department services programs and communications that add value for our prospective employees and current employees. Through improved employee retention by the adoption of strategies, the department supports and promotes a diverse workforce and ensures a positive work environment.

Goals and Objectives

- Ensure thorough communication and understanding of the City's personnel rules, policies, and procedures. To accomplish this goal and to connect and educate employees the Finance department launched a monthly newsletter. The monthly newsletter includes sections of various city policies that are designed to educate and remind employees of city policies and rules. It also provides information regarding insurance providers, employee anniversaries and other relevant information.
- To boost moral the Finance department established a program to recognize employees on their anniversary month. Employees who reached their 5, 10, 15, 20, 25-year anniversary will receive a recognition award to be presented by the Mayor or designee.
- Coordinate with and support departments by providing consultative services and solutions regarding aspects of human resources management, including employee relations, recruitment, compensation and benefits.
- Effectively communicate, administer and close annual open enrollment period. Effective in FY 22-23 the Finance Department implemented electronic benefits enrollment. The finance staff will continue to hold yearly enrollment meetings in person. This will provide assistance and education to employees.
- Effective in FY 2022-23 the Finance Department expended clock in and out options such as mobile and biometric clocking.

Performance Measures

	FY20-21 Actual	FY21-22 Actual	FY22-23 Target	Mid-Year FY2022-23	FY23-24 Target
# of Full-Time Employees	80.5	80.5	83	78	86
# of Contract/Part-Time/Seasonal Employees	4(1)	5	5	5	5
% of Average Turn-Over Rate(2)	21.43%	16.3%	<5%	8.97%	<5%

(1) Pool employees were budgeted but were not hired due to Covid 19.

(2) Average Turnover = Number of employees that left during FY / (# employed Oct. 1, 2023, + # employed Sept. 30, 2024)/2

(Seasonal and temporary employees are not included in the calculation)

01 -GENERAL FUND
28-HUMAN RESOUCES
DEPARTMENT EXPENSES

	2019-2020 ACTUAL	2020-2021 ACTUAL	2021-2022 ACTUAL	(2022-2023) CURRENT BUDGET	(2022-2023) Y-T-D ACTUAL	(2022-2023) PROJECTED YEAR END	(2023-2024) REQUESTED BUDGET	(2023-2024) PROPOSED BUDGET
OTHER EXPENSES								
528-130 INSURANCE ADMIN. FEES	4,740	4,115	3,689	4,000	2,910	4,000	5,000	5,000
528-140 EMPLOYMENT SCREENING/RECRUIT	14,310	10,099	12,400	15,000	7,174	15,000	15,000	15,000
528-141 ADP SERVICES	72,778	50,031	67,244	60,000	47,561	60,000	60,000	60,000
528-142 RECOGNITION PROGRAM	2,051	2,153	2,000	2,000	1,951	2,000	2,000	2,000
528-150 EMP MED COST ASSIST	32,486	31,078	42,939	50,000	28,761	50,000	50,000	50,000
528-162 INSURANCE INCREASE	0	0	0	0	0	0	0	0
528-180 COLA 4%	0	0	0	0	0	0	0	0
528-701 PRIOR YEAR ADJUSTMENTS	0	0	0	0	0	0	0	0
TOTAL OTHER EXPENSES	126,365	97,476	128,272	131,000	88,357	131,000	132,000	132,000
OTHER INCOME/EXPENSES								
528-900 UNALLOCATED FUNDS	0	0	0	0	0	0	0	0
TOTAL OTHER INCOME/EXPENSES	0	0	0	0	0	0	0	0
TOTAL 28-HUMAN RESOUCES	126,365	97,476	128,272	131,000	88,357	131,000	132,000	132,000

01 -GENERAL FUND
30-CAPITAL

DEPARTMENT EXPENSES	2019-2020 ACTUAL	2020-2021 ACTUAL	2021-2022 ACTUAL	2022-2023 CURRENT BUDGET	2022-2023 Y-T-D ACTUAL	2022-2023 PROJECTED YEAR END	2023-2024 REQUESTED BUDGET	2023-2024 PROPOSED BUDGET
OTHER EXPENSES								
530-506 PARKS CAPITAL	0	0	0	0	0	0	0	0
530-507 FLEET CAPITAL	0	0	5,050	0	0	0	0	0
530-508 COURT CAPITAL	0	0	0	0	0	0	0	0
530-525 CITY MANAGER CAPITAL	0	0	0	0	0	0	0	0
530-526 POOL CAPITAL	0	0	0	0	0	0	0	0
530-527 POST OFFICE CAPITAL	0	0	0	15,000	0	0	0	0
530-528 HUMAN RESOURCES CAPITAL	0	0	0	0	0	0	0	0
TOTAL OTHER EXPENSES	0	0	5,050	15,000	0	0	0	0
CAPITAL EXPENSES								
530-801 ADMIN CAPITAL	23,288	33,307	37,356	74,712	36,804	36,805	0	0
530-802 POLICE CAPITAL	0	0	0	0	0	0	0	0
530-803 FIRE CAPITAL	208,292	185,291	59,176	445,000	284,945	334,000	0	0
530-804 SPECIAL SERVICES CAPITAL	0	0	0	0	0	0	0	0
530-806 PARKS CAPITAL	0	0	63,531	292,360	110,147	291,987	114,627	114,627
530-810 FACILITY CAPITAL	0	72,810	57,485	40,000	46,664	43,540	0	0
530-811 CIVIC CENTER CAPITAL	7,111	18,797	4,341	0	0	0	0	0
530-814 CONTRACT SERVICES CAPITAL	0	0	0	0	0	0	0	0
530-815 TECH SUPPORT CAPITAL	0	60,621	0	0	0	0	0	0
530-816 PUBLIC WORKS CAPITAL	19,072	0	0	160,145	6,735	31,000	25,000	25,000
530-817 ANIMAL CONTROL CAPITAL	0	0	0	0	0	0	0	0
530-819 CODE ENFORCEMENT CAPITAL	0	0	0	0	0	0	0	0
530-820 FINANCE CAPITAL	48,652	0	0	0	0	0	0	0
TOTAL CAPITAL EXPENSES	306,414	370,826	221,889	1,012,217	485,294	737,332	139,627	139,627

530-806 PARKS CAPITAL PERMANENT NOTES:
MUSCO LIGHTS AT TAKAS PARK, 10 YEAR LEASE PURCHASE- 1ST PMNT 8/2023

530-816 PUBLIC WORKS CAPITAL PERMANENT NOTES:
- DUMP TRUCK LEASE PURCHASE 60 MONTHS FY 23-24 - 25,000.00/Y

DEPARTMENT EXPENSES	2019-2020 ACTUAL	2020-2021 ACTUAL	2021-2022 ACTUAL	2022-2023 CURRENT BUDGET	2022-2023 Y-T-D ACTUAL	2022-2023 PROJECTED YEAR END	2023-2024 REQUESTED BUDGET	2023-2024 PROPOSED BUDGET
OTHER INCOME/EXPENSES								
530-925 TRANSFER OUT TO STREETS	0	0	0	0	0	0	0	0
TOTAL OTHER INCOME/EXPENSES	0	0	0	0	0	0	0	0
TOTAL 30-CAPITAL	306,414	370,826	226,939	1,027,217	485,294	737,332	139,627	139,627

PERMANENT NOTES:
ITEMS COMPLETED IN FY22-23:
GL 01-530-801 TOTAL - $36,805
-DIGITAL ELECTRONIC SIGNAGE-$74,712 (1ST PMNT IN FY 21-22
$37,906, 2ND PMNT IN FY 22-23 $36,805.
GL 01-530-803 TOTAL - $334,000
-RADIOS -$223,265.25

01 -GENERAL FUND
30-CAPITAL
DEPARTMENT EXPENSES

				(-------------- 2022-2023	---------------	---------------)	(------- 2023-2024	--------)
	2019-2020 ACTUAL	2020-2021 ACTUAL	2021-2022 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	PROPOSED BUDGET

-FIRE BAY FLOORS - $21,070.50
-FIRE BAY DOORS - $33,709.80
-DIGITAL BOARD - $6,899.00
-FIRE DORM FOUNDATION - $49,000.00
GL 01-530-806 TOTAL $291,987
-PICKLEBALL COURT AT WINNBROOK ESTATES - $42,360.00
-PARK TRAILS -$50,000.00
-DOG PARK - $85,000.00
-MUSCO LIGHTS AT TAKAS PARK, 10 YEAR LEASE PURCHASE- 1ST
PMNT $114,627.00
8/2023
GL 01-530-810 - 43,540.00
-WATER TOWER IMPROVEMENTS - $43,540.00
GL 01-530-516 - $32,000.00
-COMPRESSOR - $6,735.00
-PW FURNITURE - $18,000.00
-DUMP TRUCK 60 MONTHS LEASE PURCHASE - $2,089.00/MONTH

01 -GENERAL FUND
00-GENERAL EXPENDITURES

DEPARTMENT EXPENSES	2019-2020 ACTUAL	2020-2021 ACTUAL	2021-2022 ACTUAL	2022-2023 CURRENT BUDGET	2022-2023 Y-T-D ACTUAL	2022-2023 PROJECTED YEAR END	2023-2024 REQUESTED BUDGET	2023-2024 PROPOSED BUDGET
SALARIES & BENEFITS								
500-030 SOCIAL SECURITY	0	0	0	0	0	0	0	0
500-050 RETIREMENT	0	0	0	0	0	0	0	0
TOTAL SALARIES & BENEFITS	0	0	0	0	0	0	0	0
TOTAL 00-GENERAL EXPENDITURES	0	0	0	0	0	0	0	0
TOTAL EXPENDITURES	7,783,365	8,082,964	8,792,142	10,764,616	7,173,185	10,353,759	10,416,155	10,416,155
REVENUE OVER/(UNDER) EXPENDITURES	327,487	1,048,039	2,013,153	(1,570,764)	170,081	(741,603)	123,398	123,398
PROJECTED ENDING FUND BALANCE	2,298,275	3,345,818	5,358,971	3,788,207	5,529,052	4,617,368	4,740,765	4,740,765

*** END OF REPORT ***

FY 2024-2029

Capital Improvements Program

April 2023

Category	Project Name	Project Description	Strategic Initiative	Funding Source	Previously Approved Funding	2023/2024	2024/2025	2025/2026	2026/ 2027	2027/2028	2028/2029
Fire	Fire Station Remodel	Remove existing ceiling and Change lighting to LED	Facility Upgrades	General	$52,000.00	$52,000.00					
Fire	Fire Department Dorm Foundation	Dalecrest Dorm has shifted and is need of repair.	Facility Upgrades	General	$49,000.00	$49,000.00					
Fire	FTE Additions	Applied for a Safer Grant for 8 personal for FY 23/24. If unable to get the Grant then we are requesting 3 FF for 23/24, 24/25 and then 2 FF for 25/26. This will get us to 5 FF per shift	Community Safety/ Pubic Service	General		$212,839.98	$212,839.98	$141,893.32			
Fire	Fire Department Replacement Engine	Replace Engine 187 Bravo- 2026 will meet its lifespan	Community Public Service	Potential Future Bond		$950,000.00					
Fire	Bunker Gear	Replace Bunker Gear and ensure each Firefighter had two sets of gear	Firefighter Safety	General		$38,000.00	$38,000.00	$38,000.00	$38,000.00	$38,000.00	$38,000.00
Fire	EMS Services	EMS Contract Services	Community Safety/ Pubic Service	General			$250,000.00	$400,000.00	$500,000.00	$600,000.00	$750,000.00
Fire	Thermal Imaging Cameras	Upgrade Thermal Imaging Cameras	Firefighter Safety	General			$10,000.00	$10,000.00	$20,000.00		
Fire	Tablet Replacement	Replace Tablets in Vehicles	Community Safety/ Pubic Service	General			$17,500.00				
Fire	Tablet stand replacement	Replace stands for tablets	Community Safety/ Pubic Service	General			$14,000.00				
Fire	Fire Chief Replacement Vehicle	Replace Fire Chief Vehcile and make FM Vehicle Squad	Community Safety/ Pubic Service	General			$90,000.00				
Fire	Body Armor	Purchase Body Armor for firefighter safety	Firefighter Safety	General				$20,000.00			
Fire	Replace Cardiac Monitors	Replace out of date Cardlac Monitors	Community Safety/ Pubic Service	General					$30,000.00	$30,000.00	$30,000.00
Fire	Replace SCBA Bottles		Firefighter Safety	General						$34,000.00	

Category	Project Name	Project Description	Strategic Initiative	Funding Source	Previously Approved Funding	2023/2024	2024/2025	2025/2026	2026/ 2027	2027/2028	2028/2029
		Sixteen SCBA Cylinder expire 2029									
Fire	Replace SCBA Packs	Seven Packs expire In 2029	Firefighter Safety	General						$53,000.00	
Fire	Dorm Furniture	Replace old Furniture	Facility Upgrades	General							$50,000.00
Fire	Extrication Tools	Replace out of Date Tools	Community Safety/ Pubic Service	General					$60,000.00	$60,000.00	
General Fund Grand Total						**$351,839.98**	**$632,339.98**	**$609,893.32**	**$648,000.00**	**$815,000.00**	**$868,000.00**
Potential Future Bond/Grants/Other Funding						**$950,000.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**

P&R CIP Plan

		FY 22-23	FY 23-24	FY 24-25	FY 25-26	FY 26-27
	Windcrest LL Baseball Fields					
Building and Grounds	Bleacher shade covers			$ 40,000		
	Windbrook Estates Park and Playground			$ 50,000		$ 75,000
	Takas Park Playground			$ 116,000		
	Walking Trails at Takas Park					$ 650,000
Entances	Windrock/ Mongomery					
	Crestway/Willmon Way					
	Midcrown/Walzem					
	Windcrest/Windcrest Dr.					
	Crestway/Randolf Blvd.					
	Walzem/I35					
	Creastway from Kitty Hawk					
	Eagle Crest from Weidner Rd.					
Ponds	Windy Hollow/Takas Park aerator			$ 5,500		$ 5,500
	Brook Falls aerator			$ 5,500	$ 5,500	
	Autumn Sunset aerator			$ 11,000		$ 11,000
	Lights for ponds Investment					
	Totals	**$ -**	**$ -**	**$ 228,000**	**$ 5,500**	**$ 741,500**

Public Works CIP Plan

		FY 22-23	FY 23-24	FY 24-25	FY 25-26	FY 26-27
	PW Deparment Building					
Building	Upgrade restrooms and building improvements			$ 15,000		
	PW concrete Pad N.side Maint. Build.					$ 62,517
	PW carport N.side Maint. Build.				$ 115,500	
	Broce Broom model 260 (sweeper)			$ 38,145		
	Pool					
	Option A. Pool repairs at same location				$ 750,000	
	Otion B. Upgrade the pool faclaities at same location				$ 2,000,000	
	Option C. New coverd pool at Jim Seal Dr.				$ 4,200,000	
Equipment	Tiger Mower 72" deck			$ 12,000	$ 12,000	$ 12,000
	Street Sweeper current model Yr.is a 2003					
Vehicles	F250 3/4 4 door 4X4					$ 42,000
	Gator 4x4 Special Work Carts					$ 150,000
	Totals	**$ -**	**$ -**	**$ 65,145**	**$ 7,077,500**	**$ 266,517**

Civic Center CIP Plan

		FY 22-23	FY 23-24	FY 24-25	FY 25-26	FY 26-27
Building and Grounds	General building improvements			$ 25,000	$ 25,000	$ 25,000
	Landscaping		$ 5,000	$ 5,000	$ 5,000	$ 5,000
Equipment	New Stove					
	New Refrigarator					
	AC Units			$ 45,000		$ 45,000
	Warmer Oven					
	Ice Maker					
	W/D machine					
	Totals	**$ -**	**$ 5,000**	**$ 75,000**	**$ 30,000**	**$ 75,000**

02 -GARBAGE FUND
REVENUES

		2019-2020 ACTUAL	2020-2021 ACTUAL	2021-2022 ACTUAL	2022-2023 CURRENT BUDGET	2022-2023 Y-T-D ACTUAL	2022-2023 PROJECTED YEAR END	2023-2024 REQUESTED BUDGET	2023-2024 PROPOSED BUDGET
BEGINNING FUND BALANCE		(211,339)	(105,526)	114,044	19,596	19,596	19,596	208,461	208,461
FUND BALANCE ACTIVITY		0	0	0	0	0	0		
4101	INCOME-COMMERCIAL	757,421	1,201,048	2,114,610	2,760,000	1,740,586	2,320,782	2,552,859	2,552,859
4105	INCOME-RESIDENTIAL	607,997	632,119	665,454	665,315	687,806	690,000	732,658	732,658
4107	INCOME-RECYCLING	0	0	0	0	0	0	0	0
4110	INCOME-LATE CHARGE	15,915	42,394	46,654	29,000	55,312	55,388	29,000	29,000
4115	INCOME-INTEREST	158	2	2	10	689	850	500	500
4130	INCOME - MISCELLANEOUS	0	0	260	0	365	500	0	0
4475	INCOME - BAD DEBT	0	(18,724)	(6,803)	(10,000)	(12,879)	(14,000)	(10,000)	(10,000)
TOTAL REVENUES		1,381,491	1,856,840	2,820,177	3,444,325	2,471,880	3,053,520	3,305,017	3,305,017

PROPOSED BUDGET
AS OF: JUNE 30TH, 2023

02 -GARBAGE FUND
00-GENERAL EXPENDITURES

DEPARTMENT EXPENSES	2019-2020 ACTUAL	2020-2021 ACTUAL	2021-2022 ACTUAL	2022-2023 CURRENT BUDGET	2022-2023 Y-T-D ACTUAL	2022-2023 PROJECTED YEAR END	2023-2024 REQUESTED BUDGET	2023-2024 PROPOSED BUDGET
SALARIES & BENEFITS								
500-010 SALARIES	9,214	54,548	48,790	41,095	28,879	41,095	44,432	44,432
500-018 EDUCATION PAY	0	0	69	300	0	300	0	0
500-020 OVERTIME	38	385	20	2,700	20	385	2,700	2,700
500-030 SOCIAL SECURITY	713	2,991	2,920	3,400	2,211	3,400	3,607	3,607
500-040 HEALTH INSURANCE	0	11,347	8,570	9,000	5,604	9,000	10,188	10,188
500-050 RETIREMENT	697	2,803	2,738	4,405	2,808	4,405	6,142	6,142
500-060 WORKERS' COMPENSATION	0	808	0	1,243	2,351	2,830	1,243	1,243
500-070 UNEMPLOYMENT COMPENSATION	0	23	185	135	(21)	135	135	135
TOTAL SALARIES & BENEFITS	10,662	72,904	63,292	62,278	41,852	61,550	68,447	68,447
OTHER EXPENSES								
500-120 DUES & SUBSCRIPTIONS	0	204	0	300	0	300	300	300
500-250 LEGAL & CITY ATTORNEY	0	4,192	14,033	15,000	7,804	15,000	10,000	10,000
500-420 SUPPLIES	662	992	1,432	1,500	332	1,500	1,500	1,500
500-501 EXPENSES-COMMERCIAL	586,781	869,580	2,118,543	2,174,584	1,270,294	1,930,877	2,123,964	2,123,964
500-502 EXPENSES-RESIDENTIAL	535,292	545,138	578,137	605,100	388,162	582,328	628,914	628,914
500-503 EXPENSES-ADMINISTRATIVE	0	0	500	0	0	0	0	0
500-504 EXPENSES-BAD DEBT	0	0	0	0	0	0	0	0
500-505 EXPENSES-MED.WASTE&CLEAN UP	0	0	0	0	0	0	0	0
500-590 POSTAGE	3,687	4,371	4,076	5,000	3,776	5,000	5,000	5,000
500-591 EXPENSE - ALLY REPAIR	13,594	11,944	3,610	175,000	84,822	100,000	175,000	175,000
500-592 EXPENSES - ADDITIONAL CITY SER	0	2,637	0	5,000	0	5,000	5,000	5,000
500-610 EQUIPMENT LEASE	0	0	2,637	0	2,616	3,600	3,600	3,600
500-700 DEPRECIATION	0	306	3,364	600	0	3,500	600	600
500-701 LEASE PURCHASE PRINCIPAL	0	0	0	0	17,160	23,000	23,000	23,000
500-702 LEASE PURCHASE INTEREST	0	0	0	0	5,567	8,000	8,000	8,000
TOTAL OTHER EXPENSES	1,140,016	1,439,365	2,726,333	2,982,084	1,780,533	2,678,105	2,984,878	2,984,878
CAPITAL EXPENSES								
500-800 CAPITAL EXPENDITURES	0	0	0	163,145	0	0	0	0
TOTAL CAPITAL EXPENSES	0	0	0	163,145	0	0	0	0
OTHER INCOME/EXPENSES								
500-900 EXPENSES-TRANSFER GENERAL FUND	125,000	125,000	125,000	125,000	125,167	125,000	125,000	125,000
TOTAL OTHER INCOME/EXPENSES	125,000	125,000	125,000	125,000	125,167	125,000	125,000	125,000
TOTAL 00-GENERAL EXPENDITURES	1,275,678	1,637,270	2,914,625	3,332,507	1,947,551	2,864,655	3,178,325	3,178,325
TOTAL EXPENDITURES	1,275,678	1,637,270	2,914,625	3,332,507	1,947,551	2,864,655	3,178,325	3,178,325
REVENUE OVER/(UNDER) EXPENDITURES	105,812	219,570	(94,448)	111,818	524,328	188,865	126,692	126,692
PROJECTED ENDING FUND BALANCE	(105,526)	114,044	19,596	131,414	543,924	208,461	335,153	335,153

SPECIAL REVENUE FUNDS DESCRIPTIONS

Special revenue funds are used to account for specific revenues where expenditures are legally restricted for particular purposes. Funds included in the special revenue funds category that are non-major are described below.

School Crossing Guard Fund – used to account for revenues restricted by the State to provide for school crossing guards and maintenance of school zones.

Assets Seizure and Forfeitures (Federal) Fund – used to account for revenues provided by police seizures restricted by the Federal government to provide crime prevention and detection.

Assets Seizure and Forfeitures (State) Fund – used to account for revenues provided by police seizures restricted by the State government to provide crime prevention and detection.

Police Donations Fund – used to account for donations provided for police protection within the City.

Police Education and Training Fund – used to account for L.E.O.S.E. funds received from the State to be used for police education and training.

Court Technology Fund – used to account for fees assessed for the purpose of improving technology.

Building Security Fund – used to account for fees assessed for providing security to City facilities.

Hotel-Motel Tax Fund – used to account for hotel occupancy taxes. These taxes may be used only to promote tourism and the convention and hotel industry.

PEG Fund – used to account for public, educational and governmental (PEG) franchise fees that can only be used for equipment expenses of operating a PEG television channel.

Debt Service Fund – used for the accumulation of resources that are restricted, committed or assigned for the payment of principal and interest on long-term obligations of governmental funds.

04 -ASSET SEIZ FUND- FEDERAL
REVENUES

	2019-2020 ACTUAL	2020-2021 ACTUAL	2021-2022 ACTUAL	2022-2023 CURRENT BUDGET	2022-2023 Y-T-D ACTUAL	2022-2023 PROJECTED YEAR END	2023-2024 REQUESTED BUDGET	2023-2024 PROPOSED BUDGET
BEGINNING FUND BALANCE	494	497	497	497	497	497	497	497
FUND BALANCE ACTIVITY	0	0	0	0	0	0		
4101 INCOME-COURT FORFEITED PR	0	0	0	0	0	0	0	0
4105 INCOME-ABAND/SEIZED PROP	0	0	0	0	0	0	0	0
4115 INCOME-INTEREST	2	0	0	0	9	0	0	0
TOTAL REVENUES	2	0	0	0	9	0	0	0

04 -ASSET SEIZ FUND- FEDERAL
00-GENERAL EXPENDITURES

DEPARTMENT EXPENSES	2019-2020 ACTUAL	2020-2021 ACTUAL	2021-2022 ACTUAL	2022-2023 CURRENT BUDGET	2022-2023 Y-T-D ACTUAL	2022-2023 PROJECTED YEAR END	2023-2024 REQUESTED BUDGET	2023-2024 PROPOSED BUDGET
SALARIES & BENEFITS								
500-050 MISCELLANEOUS	0	0	0	0	0	0	0	0
TOTAL SALARIES & BENEFITS	0	0	0	0	0	0	0	0
CAPITAL EXPENSES								
500-800 CAPITAL EXPENDITURES	0	0	0	0	0	0	0	0
TOTAL CAPITAL EXPENSES	0	0	0	0	0	0	0	0
TOTAL 00-GENERAL EXPENDITURES	0	0	0	0	0	0	0	0
TOTAL EXPENDITURES	0	0	0	0	0	0	0	0
REVENUE OVER/(UNDER) EXPENDITURES	2	0	0	0	9	0	0	0
PROJECTED ENDING FUND BALANCE	497	497	497	497	506	497	497	497

*** END OF REPORT ***

SPECIAL REVENUE FUNDS DESCRIPTIONS

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Assets Seizure and Forfeitures (State) Fund – used to account for revenues provided by police seizures restricted by the State government to provide crime prevention and detection.

Police Donations Fund – used to account for donations provided for police protection within the City.

Police Education and Training Fund – used to account for L.E.O.S.E. funds received from the State to be used for police education and training.

Court Technology Fund – used to account for fees assessed for the purpose of improving technology.

Building Security Fund – used to account for fees assessed for providing security to City facilities.

Hotel-Motel Tax Fund – used to account for hotel occupancy taxes. These taxes may be used only to promote tourism and the convention and hotel industry.

PEG Fund – used to account for public, educational and governmental (PEG) franchise fees that can only be used for equipment expenses of operating a PEG television channel.

Debt Service Fund – used for the accumulation of resources that are restricted, committed or assigned for the payment of principal and interest on long-term obligations of governmental funds.

PROPOSED BUDGET
AS OF: JUNE 30TH, 2023

06 -SCHOOL CROSSING GUARD
REVENUES

		2019-2020 ACTUAL	2020-2021 ACTUAL	2021-2022 ACTUAL	2022-2023 CURRENT BUDGET	2022-2023 Y-T-D ACTUAL	2022-2023 PROJECTED YEAR END	2023-2024 REQUESTED BUDGET	2023-2024 PROPOSED BUDGET
BEGINNING FUND BALANCE		49,456	54,592	44,452	46,589	46,589	46,589	35,313	35,313
FUND BALANCE ACTIVITY		0	0	0	0	0	0		
4101	INCOME-BEXAR COUNTY	6,678	6,919	8,003	6,500	5,634	7,004	6,500	6,500
4115	INCOME-INTEREST	86	1	1	5	373	470	5	5
4310	SCHOOL ZONE FINES	0	0	0	0	0	0	0	0
TOTAL REVENUES		6,763	6,920	8,004	6,505	6,007	7,474	6,505	6,505

06 -SCHOOL CROSSING GUARD
00-GENERAL EXPENDITURES

DEPARTMENT EXPENSES	2019-2020 ACTUAL	2020-2021 ACTUAL	2021-2022 ACTUAL	2022-2023 CURRENT BUDGET	2022-2023 Y-T-D ACTUAL	2022-2023 PROJECTED YEAR END	2023-2024 REQUESTED BUDGET	2023-2024 PROPOSED BUDGET
SALARIES & BENEFITS								
500-010 DARE PROGRAM	0	0	0	0	0	0	0	0
500-020 SAFETY EQUIPMENT	0	0	2,654	0	0	1,750	0	0
500-030 STREET MAINTENANCE	0	0	0	0	0	0	0	0
500-050 MISCELLANEOUS	1,627	109	605	2,000	1,838	2,000	2,000	2,000
TOTAL SALARIES & BENEFITS	1,627	109	3,260	2,000	1,838	3,750	2,000	2,000
CAPITAL EXPENSES								
500-800 CAPITAL EXPENDITURES	0	16,950	2,607	25,000	0	15,000	25,000	25,000
TOTAL CAPITAL EXPENSES	0	16,950	2,607	25,000	0	15,000	25,000	25,000
TOTAL 00-GENERAL EXPENDITURES	1,627	17,059	5,867	27,000	1,838	18,750	27,000	27,000
TOTAL EXPENDITURES	1,627	17,059	5,867	27,000	1,838	18,750	27,000	27,000
REVENUE OVER/(UNDER) EXPENDITURES	5,136	(10,139)	2,137	(20,495)	4,169	(11,276)	(20,495)	(20,495)
PROJECTED ENDING FUND BALANCE	54,592	44,452	46,589	26,094	50,758	35,313	14,818	14,818

*** END OF REPORT ***

08 -POLICE DONATIONS ACCOUNT
REVENUES

		2019-2020 ACTUAL	2020-2021 ACTUAL	2021-2022 ACTUAL	2022-2023 CURRENT BUDGET	2022-2023 Y-T-D ACTUAL	2022-2023 PROJECTED YEAR END	2023-2024 REQUESTED BUDGET	2023-2024 PROPOSED BUDGET
BEGINNING FUND BALANCE		1,746	2,136	4,628	4,711	4,711	4,711	15,761	15,761
FUND BALANCE ACTIVITY		0	0	0	0	0	0		
4101	INCOME-POLICE DONATIONS	615	3,250	14,760	1,000	12,025	12,000	1,000	1,000
4102	INCOME-WINDCREST PROUD	0	0	0	0	0	0	0	0
4106	INCOME-SWIM TEAM DONATIONS	0	0	0	0	0	0	0	0
4115	INCOME-INTEREST	10	0	0	0	43	50	0	0
TOTAL REVENUES		625	3,250	14,760	1,000	12,068	12,050	1,000	1,000

08 -POLICE DONATIONS ACCOUNT
00-GENERAL EXPENDITURES

DEPARTMENT EXPENSES	2019-2020 ACTUAL	2020-2021 ACTUAL	2021-2022 ACTUAL	2022-2023 CURRENT BUDGET	2022-2023 Y-T-D ACTUAL	2022-2023 PROJECTED YEAR END	2023-2024 REQUESTED BUDGET	2023-2024 PROPOSED BUDGET
SALARIES & BENEFITS								
500-010 MISCELLANEOUS EXPENSES	0	145	13,586	15,000	26	500	15,000	15,000
TOTAL SALARIES & BENEFITS	0	145	13,586	15,000	26	500	15,000	15,000
OTHER EXPENSES								
500-431 EMPLOYEE APPRECIATION LUNCHEON	235	612	1,092	500	350	500	500	500
TOTAL OTHER EXPENSES	235	612	1,092	500	350	500	500	500
CAPITAL EXPENSES								
500-800 CAPITAL EXPENDITURES	0	0	0	0	0	0	0	0
TOTAL CAPITAL EXPENSES	0	0	0	0	0	0	0	0
TOTAL 00-GENERAL EXPENDITURES	235	757	14,677	15,500	376	1,000	15,500	15,500
TOTAL EXPENDITURES	235	757	14,677	15,500	376	1,000	15,500	15,500
REVENUE OVER/(UNDER) EXPENDITURES	390	2,493	83	(14,500)	11,692	11,050	(14,500)	(14,500)
PROJECTED ENDING FUND BALANCE	2,136	4,628	4,711	(9,789)	16,404	15,761	1,261	1,261

*** END OF REPORT ***

PROPOSED BUDGET
AS OF: JUNE 30TH, 2023

09 -ASSET SEIZURE FUND- STATE
REVENUES

		2019-2020 ACTUAL	2020-2021 ACTUAL	2021-2022 ACTUAL	2022-2023 CURRENT BUDGET	2022-2023 Y-T-D ACTUAL	2022-2023 PROJECTED YEAR END	2023-2024 REQUESTED BUDGET	2023-2024 PROPOSED BUDGET
BEGINNING FUND BALANCE		2,899	2,901	2,901	2,901	2,901	2,901	2,901	2,901
FUND BALANCE ACTIVITY		0	0	0	0	0	0		
4101	INCOME-COURT FORFEITED PR	0	0	0	0	0	0	0	0
4105	INCOME-ABAND/SEIZED PROP	0	0	0	0	0	0	0	0
4115	INCOME-INTEREST	2	0	0	0	10	0	0	0
TOTAL REVENUES		2	0	0	0	10	0	0	0

PROPOSED BUDGET
AS OF: JUNE 30TH, 2023

09 -ASSET SEIZURE FUND- STATE
00-GENERAL EXPENDITURES

DEPARTMENT EXPENSES	2019-2020 ACTUAL	2020-2021 ACTUAL	2021-2022 ACTUAL	(---- 2022-2023 ----) CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	(---- 2023-2024 ----) REQUESTED BUDGET	PROPOSED BUDGET
SALARIES & BENEFITS								
500-050 MISCELLANEOUS	0	0	0	0	0	0	0	0
TOTAL SALARIES & BENEFITS	0	0	0	0	0	0	0	0
CAPITAL EXPENSES								
500-800 CAPITAL EXPENDITURES	0	0	0	0	0	0	0	0
TOTAL CAPITAL EXPENSES	0	0	0	0	0	0	0	0
TOTAL 00-GENERAL EXPENDITURES	0	0	0	0	0	0	0	0
TOTAL EXPENDITURES	0	0	0	0	0	0	0	0
REVENUE OVER/(UNDER) EXPENDITURES	2	0	0	0	10	0	0	0
PROJECTED ENDING FUND BALANCE	2,901	2,901	2,901	2,901	2,911	2,901	2,901	2,901

*** END OF REPORT ***

10 -POLICE EDUCATION TRAINING
REVENUES

	2019-2020 ACTUAL	2020-2021 ACTUAL	2021-2022 ACTUAL	2022-2023 CURRENT BUDGET	2022-2023 Y-T-D ACTUAL	2022-2023 PROJECTED YEAR END	2023-2024 REQUESTED BUDGET	2023-2024 PROPOSED BUDGET
BEGINNING FUND BALANCE	3,551	4,937	2,971	4,925	4,925	4,925	6,222	6,222
FUND BALANCE ACTIVITY	0	0	0	0	0	0		
4101 INCOME-LEOSE	2,687	1,919	2,097	0	2,127	2,127	0	0
4105 INCOME- OTHER	0	0	0	1,000	0	0	1,000	1,000
4115 INCOME-INTEREST	24	2	0	0	155	170	0	0
TOTAL REVENUES	2,711	1,921	2,098	1,000	2,281	2,297	1,000	1,000

10 -POLICE EDUCATION TRAINING
00-GENERAL EXPENDITURES

DEPARTMENT EXPENSES	2019-2020 ACTUAL	2020-2021 ACTUAL	2021-2022 ACTUAL	2022-2023 CURRENT BUDGET	2022-2023 Y-T-D ACTUAL	2022-2023 PROJECTED YEAR END	2023-2024 REQUESTED BUDGET	2023-2024 PROPOSED BUDGET
SALARIES & BENEFITS								
500-050 EDUCATION/TRAINING	1,325	3,888	143	1,000	100	1,000	1,000	1,000
TOTAL SALARIES & BENEFITS	1,325	3,888	143	1,000	100	1,000	1,000	1,000
CAPITAL EXPENSES								
500-800 CAPITAL EXPENDITURES	0	0	0	0	0	0	0	0
TOTAL CAPITAL EXPENSES	0	0	0	0	0	0	0	0
TOTAL 00-GENERAL EXPENDITURES	1,325	3,888	143	1,000	100	1,000	1,000	1,000
TOTAL EXPENDITURES	1,325	3,888	143	1,000	100	1,000	1,000	1,000
REVENUE OVER/(UNDER) EXPENDITURES	1,386	(1,966)	1,954	0	2,181	1,297	0	0
PROJECTED ENDING FUND BALANCE	4,937	2,971	4,925	4,925	7,107	6,222	6,222	6,222

*** END OF REPORT ***

PROPOSED BUDGET
AS OF: JUNE 30TH, 2023

14 -COURT TECHNOLOGY FUND
REVENUES

	2019-2020 ACTUAL	2020-2021 ACTUAL	2021-2022 ACTUAL	2022-2023 CURRENT BUDGET	2022-2023 Y-T-D ACTUAL	2022-2023 PROJECTED YEAR END	2023-2024 REQUESTED BUDGET	2023-2024 PROPOSED BUDGET
BEGINNING FUND BALANCE	35,740	31,447	40,209	50,562	50,562	50,562	9,011	9,011
FUND BALANCE ACTIVITY	0	0	0	0	0	0		
4101 INCOME-COURT TECHNOLOGY FEES	16,676	16,060	21,627	19,087	18,573	21,784	19,087	19,087
4115 INCOME - INTEREST	127	2	2	10	552	700	10	10
TOTAL REVENUES	16,803	16,062	21,629	19,097	19,124	22,484	19,097	19,097

14 -COURT TECHNOLOGY FUND
00-GENERAL EXPENDITURES
DEPARTMENT EXPENSES

	2019-2020 ACTUAL	2020-2021 ACTUAL	2021-2022 ACTUAL	2022-2023 CURRENT BUDGET	2022-2023 Y-T-D ACTUAL	2022-2023 PROJECTED YEAR END	2023-2024 REQUESTED BUDGET	2023-2024 PROPOSED BUDGET
SALARIES & BENEFITS								
500-050 MISCELLANEOUS	5,679	2,793	8,683	3,150	6,116	8,600	9,000	9,000
TOTAL SALARIES & BENEFITS	5,679	2,793	8,683	3,150	6,116	8,600	9,000	9,000

500-050 MISCELLANEOUS PERMANENT NOTES:
Yearly Maintenance Fee E-citation-$3,150.00

	2019-2020 ACTUAL	2020-2021 ACTUAL	2021-2022 ACTUAL	2022-2023 CURRENT BUDGET	2022-2023 Y-T-D ACTUAL	2022-2023 PROJECTED YEAR END	2023-2024 REQUESTED BUDGET	2023-2024 PROPOSED BUDGET
CAPITAL EXPENSES								
500-800 CAPITAL EXPENDITURES	15,417	4,507	2,593	55,435	0	55,435	0	0
TOTAL CAPITAL EXPENSES	15,417	4,507	2,593	55,435	0	55,435	0	0

500-800 CAPITAL EXPENDITURES CURRENT YEAR NOTES:
Warrant Vehicle with outfitting was approved in FY21-22
Resolution 2022-513(R) 4/4/2022. Estimated delivery and
budgeted expense is in FY 22-23.

	2019-2020 ACTUAL	2020-2021 ACTUAL	2021-2022 ACTUAL	2022-2023 CURRENT BUDGET	2022-2023 Y-T-D ACTUAL	2022-2023 PROJECTED YEAR END	2023-2024 REQUESTED BUDGET	2023-2024 PROPOSED BUDGET
TOTAL 00-GENERAL EXPENDITURES	21,096	7,300	11,276	58,585	6,116	64,035	9,000	9,000
TOTAL EXPENDITURES	21,096	7,300	11,276	58,585	6,116	64,035	9,000	9,000
REVENUE OVER/(UNDER) EXPENDITURES	(4,293)	8,762	10,353	(39,488)	13,008	(41,551)	10,097	10,097
PROJECTED ENDING FUND BALANCE	31,447	40,209	50,562	11,074	63,570	9,011	19,108	19,108

*** END OF REPORT ***

PROPOSED BUDGET
AS OF: JUNE 30TH, 2023

15 -COURT BLDG. SECURITY FUND
REVENUES

		2019-2020 ACTUAL	2020-2021 ACTUAL	2021-2022 ACTUAL	2022-2023 CURRENT BUDGET	2022-2023 Y-T-D ACTUAL	2022-2023 PROJECTED YEAR END	2023-2024 REQUESTED BUDGET	2023-2024 PROPOSED BUDGET
BEGINNING FUND BALANCE		52,198	40,529	0	24,029	24,029	24,029	47,501	47,501
FUND BALANCE ACTIVITY		0	0	0	0	0	0		
4101	INCOME-COURT BLDG SECURITY FEE	15,801	18,352	25,664	22,356	22,210	25,960	22,356	22,356
4115	INCOME - INTEREST	4	0	0	0	13	12	0	0
4120	TRANSFER FROM GENERAL FUND	0	1,893	0	0	0	0	0	0
TOTAL REVENUES		15,805	20,245	25,664	22,356	22,223	25,972	22,356	22,356

PROPOSED BUDGET
AS OF: JUNE 30TH, 2023

15 -COURT BLDG. SECURITY FUND
00-GENERAL EXPENDITURES

DEPARTMENT EXPENSES	2019-2020 ACTUAL	2020-2021 ACTUAL	2021-2022 ACTUAL	2022-2023 CURRENT BUDGET	2022-2023 Y-T-D ACTUAL	2022-2023 PROJECTED YEAR END	2023-2024 REQUESTED BUDGET	2023-2024 PROPOSED BUDGET
SALARIES & BENEFITS								
500-050 MISCELLANEOUS	2,500	3,300	1,635	2,500	0	2,500	2,500	2,500
TOTAL SALARIES & BENEFITS	2,500	3,300	1,635	2,500	0	2,500	2,500	2,500
CAPITAL EXPENSES								
500-800 CAPITAL EXPENDITURES	24,975	57,474	0	0	0	0	0	0
TOTAL CAPITAL EXPENSES	24,975	57,474	0	0	0	0	0	0
TOTAL 00-GENERAL EXPENDITURES	27,475	60,774	1,635	2,500	0	2,500	2,500	2,500
TOTAL EXPENDITURES	27,475	60,774	1,635	2,500	0	2,500	2,500	2,500
REVENUE OVER/(UNDER) EXPENDITURES	(11,670)	(40,529)	24,029	19,856	22,223	23,472	19,856	19,856
PROJECTED ENDING FUND BALANCE	40,529	0	24,029	43,885	46,252	47,501	67,357	67,357

*** END OF REPORT ***

PROPOSED BUDGET
AS OF: JUNE 30TH, 2023

16 -HOTEL/MOTEL TAX FUND
REVENUES

	2019-2020 ACTUAL	2020-2021 ACTUAL	2021-2022 ACTUAL	2022-2023 CURRENT BUDGET	2022-2023 Y-T-D ACTUAL	2022-2023 PROJECTED YEAR END	2023-2024 REQUESTED BUDGET	2023-2024 PROPOSED BUDGET
BEGINNING FUND BALANCE	238,609	245,727	204,625	264,205	264,205	264,205	325,473	325,473
FUND BALANCE ACTIVITY	0	0	0	0	0	0		
4101 INCOME-HOT	205,229	250,745	328,898	294,687	200,104	333,035	343,035	343,035
4105 INCOME-OTHER	0	0	0	0	0	0	0	0
4115 INCOME-INTEREST	2,089	26	22	30	8,822	13,233	30	30
TOTAL REVENUES	207,318	250,771	328,920	294,717	208,926	346,268	343,065	343,065

PROPOSED BUDGET
AS OF: JUNE 30TH, 2023

16 -HOTEL/MOTEL TAX FUND
00-GENERAL EXPENDITURES

DEPARTMENT EXPENSES	2019-2020 ACTUAL	2020-2021 ACTUAL	2021-2022 ACTUAL	2022-2023 CURRENT BUDGET	2022-2023 Y-T-D ACTUAL	2022-2023 PROJECTED YEAR END	2023-2024 REQUESTED BUDGET	2023-2024 PROPOSED BUDGET
SALARIES & BENEFITS								
500-040 ADVERTISING & PROMOTION	0	0	0	0	0	0	0	0
500-050 MISCELLANEOUS	0	0	0	0	0	0	0	0
TOTAL SALARIES & BENEFITS	0	0	0	0	0	0	0	0
OTHER EXPENSES								
500-501 TRANSFER TO GENERAL FUND	200,200	291,873	212,000	285,000	0	285,000	285,000	285,000
500-502 TRANSFER TO GENERAL FUND	0	0	4,341	0	235,000	0	0	0
500-503 TRANSFER TO GENERAL FUND	0	0	53,000	0	0	0	0	0
TOTAL OTHER EXPENSES	200,200	291,873	269,341	285,000	235,000	285,000	285,000	285,000

500-501 TRANSFER TO GENERAL FUND PERMANENT NOTES:
Civic Center Subsidy

CAPITAL EXPENSES								
500-800 CAPITAL EXPENDITURES	0	0	0	0	0	0	0	0
TOTAL CAPITAL EXPENSES	0	0	0	0	0	0	0	0
TOTAL 00-GENERAL EXPENDITURES	200,200	291,873	269,341	285,000	235,000	285,000	285,000	285,000
TOTAL EXPENDITURES	200,200	291,873	269,341	285,000	235,000	285,000	285,000	285,000
REVENUE OVER/(UNDER) EXPENDITURES	7,118	(41,102)	59,579	9,717	(26,074)	61,268	58,065	58,065
PROJECTED ENDING FUND BALANCE	245,727	204,625	264,205	273,921	238,131	325,473	383,537	383,537

*** END OF REPORT ***

PROPOSED BUDGET
AS OF: JUNE 30TH, 2023

17 -DEBT SERVICE
REVENUES

					(2022-2023		)	(2023-2024	)
		2019-2020 ACTUAL	2020-2021 ACTUAL	2021-2022 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	PROPOSED BUDGET
BEGINNING FUND BALANCE		440	598	16,095	75,208	75,208	75,208	71,543	71,543
FUND BALANCE ACTIVITY		0	0	0	0	0	0		
4101	INCOME - TAX NOTES PROCEEDS	0	0	0	0	0	0	0	0
4105	INCOME - OTHER	16,065	0	0	0	0	0	0	0
4115	INCOME - INTEREST	0	0	0	0	0	0	0	0
4116	INCOME - SALES TAX (.25)	0	0	0	0	0	0	0	0
4117	AD VALOREM TAX (I&S)	634,243	677,547	720,288	665,000	587,408	676,385	665,000	665,000
TOTAL REVENUES		650,309	677,547	720,288	665,000	587,408	676,385	665,000	665,000

17 -DEBT SERVICE
00-GENERAL EXPENDITURES

DEPARTMENT EXPENSES	2019-2020 ACTUAL	2020-2021 ACTUAL	2021-2022 ACTUAL	2022-2023 CURRENT BUDGET	2022-2023 Y-T-D ACTUAL	2022-2023 PROJECTED YEAR END	2023-2024 REQUESTED BUDGET	2023-2024 PROPOSED BUDGET
OTHER EXPENSES								
500-211 GO SERIES 2019 A PRINCIPAL EXP	160,000	220,000	230,000	230,000	240,000	240,000	230,000	230,000
500-212 GO SERIES 2019 A INTEREST EXP.	326,465	275,300	264,050	264,050	129,150	264,050	264,050	264,050
500-213 GO SERIES 2019 B PRINCIPAL EXP	70,000	90,000	95,000	95,000	100,000	100,000	95,000	95,000
500-214 GO SERIES 2019 B INTEREST EXP	92,886	75,950	71,325	71,325	34,475	76,000	71,325	71,325
500-351 GO SERIES 2019 A ISSUANCE COST	0	0	0	0	0	0	0	0
500-352 GO SERIES 2019 B ISSUANCE COST	0	0	0	0	0	0	0	0
500-400 PAY AGENT/REGISTRAR FEES	800	800	800	0	800	0	0	0
TOTAL OTHER EXPENSES	650,151	662,050	661,175	660,375	504,425	680,050	660,375	660,375
TOTAL 00-GENERAL EXPENDITURES	650,151	662,050	661,175	660,375	504,425	680,050	660,375	660,375
TOTAL EXPENDITURES	650,151	662,050	661,175	660,375	504,425	680,050	660,375	660,375
REVENUE OVER/(UNDER) EXPENDITURES	158	15,497	59,113	4,625	82,983	(3,665)	4,625	4,625
PROJECTED ENDING FUND BALANCE	598	16,095	75,208	79,833	158,191	71,543	76,168	76,168

*** END OF REPORT ***

City of Windcrest

Crime Control & Prevention District

Approved Budget Fiscal Year 2023-2024

Resolution 2023-1011-WCCPD(R)

8601 Midcrown Drive, Windcrest, Texas 78239

CITY OF WINDCREST CRIME CONTROL PREVENTION DISTRICT, TEXAS

OPERATING BUDGET 2023-2024

CONTENT

Note: WCCPD Public Hearing for Fiscal Year 2023-2024 Budget will take place on June 20, 2023, at 10 am at City of Windcrest City Hall Council Chambers located at 8601 Midcrown Drive, Windcrest, Texas 78239.

June 1, 2023

To Members of the Windcrest Crime Control & Prevention District Board:

Board Director Ian A. Toney
Board Director Rhonda Rowland
Board Director William Lambrides
Board Director Margaret Weidenbach - Vice President
Board Director Dr. William R. Mueller - President
Board Director Dr. Don C. Hobaugh
Board Director Tim Dehn

Attached is the Windcrest Crime Control and Prevention District (CCPD) Fiscal Year 2023-2024 Proposed Budget. This budget supplements funding provided in the City's public safety budget to enhance the level of resources available for police services provided to the citizens of Windcrest.

The CCPD budget is funded by a quarter cent (1/4¢) sales tax as permitted by Local Government Code 363 and approved by citizens on September 11, 2004 and continued by voters on May 9, 2009 for another twenty years.

Sales tax collections make up almost 100% of the District's revenues. We expect Fiscal Year 2022-2023 sales tax collections to come in approximately 6.5% lower than originally expected and for Fiscal Year 2023-2024 sales tax collections to come in about 5% higher than current year expectations less a significant one-time allocation. Total revenues are expected to be $1,238,313 which includes sales tax receipts and interest earnings.

Sales tax revenue depends on the level of wholesale and retail sales within the District. The sales tax rate in the City of Windcrest is 8.25% for goods or services sold or delivered within the boundaries of the city. The tax is collected by businesses making the sale and is remitted to the State Comptroller of Public Accounts on a monthly, quarterly, or annual basis. Of the 8.25% tax, the State retains 6.25% and distributes 2% to the City.

Of the total 2% local share, 0.25% is allocated to the Windcrest Economic Development Corporation 0.25% is allocated to the Street Fund (CIP), 0.25% allocated to the Windcrest Crime Control and Prevention District the remaining 1.25% is deposited in the General Fund. 1.25% of the Sales Tax within the General Fund is allocated 0.25% to offset Ad Valorem FY23-24. Sales tax revenue estimates are prepared using a combination of forecasting methodologies.

The Fiscal Year 2023-2024 operating and capital expenses are projected to be $1,438,793. This represents a decrease of 14.01% from the Fiscal Year 2022-2023 budget and includes funds for salary and benefit increases such as 6% Cost of Living Adjustment (COLA), Texas Municipal Retirement System contribution rate increase from 6% to 7% and General Fund administrative support cost. Increases in other operating expenses are nominal and are primarily related to contractual increases for our participation in the Sales Tax collection.

A new supplemental request of 4 additional police vehicles is included with the proposed capital request. These and other capital items are part of the 5-year WCCPD Capital Plan.

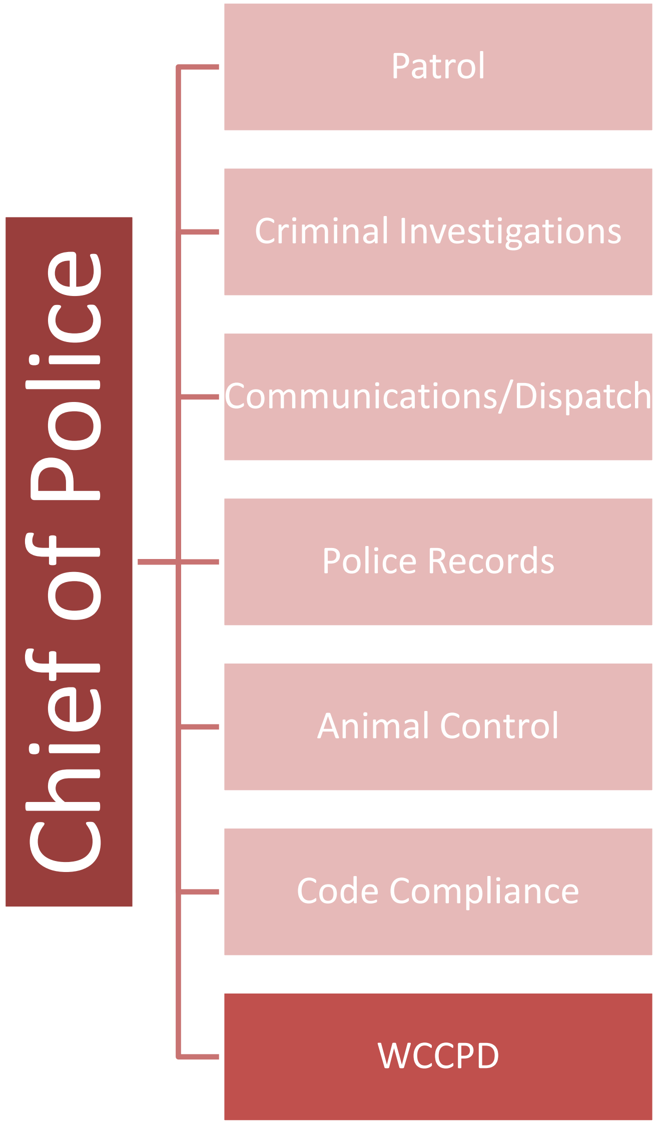
The projected ending fund balance for Fiscal Year 2022-2023 of $722,960 exceeds the adopted ending fund balance by approximately 12%.

We respectfully submit the Fiscal Year 2023-2024 budget for your consideration. Please feel free to call if you have any questions or concerns.

Sincerely,

Rafael Castillo Jr.
City Manager

WINDCREST CRIME CONTROL AND PREVENTION DISTRICT (WCCPD)



APPROPRIATIONS BY FUND	AUTHORIZED POSITIONS	PROPOSED BUDGET
WCCPD BEGINNING FUND BALANCE		**$722,260**
WCCPD REVENUES		**$1,238,313**
WCCPD PERSONNEL EXPENSE	**10**	**$854,733**
WCCPD OPERATING EXPENSE		**$304,880**
WCCPD CAPITAL EXPENSE		**$0.00**
WCCPD TRANSFERS		**$78,000**
WCCPD ENDING FUND BALANCE		**$722,960**

DEPARTMENT SUMMARY

The Police Department is established and maintained by the Chief of Police in accordance with Section 5.04 of the Windcrest Code of Ordinances. The Police Chief organizes and manages the Police Department through the issuance of General Orders. General Orders establish the Rules, Regulations and Procedures which assigns work and guides the behavior of individual members of the department.

OUR MISSION

Our Mission… to protect and serve the citizens and community of Windcrest, the City of Lights.

Nulli Secundus.

OUR VISION

Our Vision… to enhance our community's quality of life by reducing crime and the fear of crime.

OUR CORE VALUES

Integrity– Integrity allows us to carry out ethical principles which guide our behavior.

Respect – for ourselves and the community we serve.

Courage – Personal courage will provide us with the drive to follow these values in the worst of times and against the greatest adversity.

Duty – We will make the most out of every opportunity to protect and serve with endless motivation to consistently accomplish our mission.

GOALS AND OBJECTIVES

CONTINUAL GOALS

- Protection and service to the citizens and community utilizing a community policing philosophy.
- The recruitment and continued employment of high-quality officers/personnel to serve the citizens of the City of Windcrest and to retain those employees.

SHORT RANGE GOALS (< 1 year)

- Create competitive salaries and benefit packages to attract and maintain the best quality of officers and staff.
- Improve the vehicle fleet by replacement of the aging and unserviceable police vehicles.
- Create a recognizable and uniformed patrol vehicle fleet.
- Replace the aging and end of life laptops and computers with individual assignments to extend life expectancy and enhance efficiency.

- Update and maintain current technology, including replacement of desk top computers with robust memory.
- Expand the Bike Patrol Program by repairing and replacing the aging bike fleet with modernized bike equipment.
- Purchase of breaching and protective equipment for officer and citizen protection during active shooter scenarios.
- Create annual officer in-service training to develop highly knowledgeable officers and staff.
- Encourage officers to stay healthy and in a physical condition which allows readiness for the vigorous activities associated with policing.

MID RANGE GOALS (1-3 years)

- Achieve accreditation with the Texas Police Chiefs Association.
- Expand the K-9 Program by adding additional K-9 Officer.
- Continue to maintain the vehicle fleet with vehicle replacement and expansion.

LONG RANGE GOALS (> 3 years)

- Address operational and functional deficiencies of the current police area at City Hall by building a new police facility.
- Increase police staff utilizing long-term planning strategies which consider future needs of the community.

PERFORMANCE MEASURES

Police Department	FY 19/20 Actual	FY 20/21 Actual	FY 21/22 Actual	*FY22/23 Actual	FY23/24 Target
Emergency Response Time	2:53	4:29	3:03	3:00	≤ FY22/23
Non-Emergency Response Time	6:46	9:50	11:12	2:38	≤ FY22/23
Traffic Contacts	5,281	5,230	12,313	3,610	≥FY22/23
Property Crime	New	Performance	Measures	State	≤FY22/23
Property Crime Arrests	NIBRS	Computer	System	Down	≥FY22/23
Crimes Against Persons	for	Maintenance	for	two	<FT22/23
Crimes Against Persons Arrests	weeks	will	be	added	<FY22/23
Officer Fitness Pass Rate	New Measure			40%	>FY22/23
Hours of Annual Training Completed	770	2158	2761	2810	≥FY22/23
Turnover Rate	15%	20%	14%	12%	<FY22/23
Staffing Level Percentage	New Measure		86%	86%	>FY22/23
Community Outreach	40	6	14	8	>FY22/23

WCCPD Budget and Plan for Municipal Services
Personnel Summary

Dept. #	Positions (WCCPD Fund)	Service Grade	FY21-22 FTE	FY22-23 FTE	FY23-24 FTE
18-500	Police Communication Supervisor	*31*	1	1	1
18-500	Patrol Officer	*26*	3	3	3
18-500	Coporal	*31*	2	2	2
18-500	Police Officer/Code Enforcement	*26*	1	1	1
18-500	Dispatcher 4	*17*	3	3	3
	Total WCCPD:		**10**	**10**	**10**

APPROVED BUDGET WORKSHEET

AS OF: JUNE 30TH, 2023

18 -WCC&PD FUND

REVENUES

		2019-2020 ACTUAL	2020-2021 ACTUAL	2021-2022 ACTUAL	2022-2023 CURRENT BUDGET	2022-2023 Y-T-D ACTUAL	2022-2023 PROJECTED YEAR END	2023-2024 REQUESTED BUDGET	2023-2024 APPROVED BUDGET
BEGINNING FUND BALANCE		490,206	313,136	734,302	1,074,946	1,074,946	1,074,946	722,260	722,260
FUND BALANCE ACTIVITY		0	0	0	0	0	0		
4101	INCOME - SALES TAX	925,773	1,270,378	1,363,963	1,235,774	670,508	1,155,536	1,213,313	1,213,313
4102	INCOME-K9 DONATIONS	0	0	0	0	0	0	0	0
4105	INCOME - OTHER	0	0	64,321	0	0	0	0	0
4115	INCOME - INTEREST	2,801	36	74	50	27,678	41,019	25,000	25,000
4120	PROCEEDS FROM GUN SALES	0	0	0	0	0	0	0	0
4515	ARPA FUNDS	0	56,651	151,109	0	0	0	0	0
4900	PROCEEDS FROM CAPITAL LEASE	0	0	0	0	0	0	0	0
TOTAL REVENUES		928,574	1,327,065	1,579,467	1,235,824	698,186	1,196,555	1,238,313	1,238,313

18 -WCC&PD FUND
00-GENERAL EXPENDITURES

DEPARTMENT EXPENSES	2019-2020 ACTUAL	2020-2021 ACTUAL	2021-2022 ACTUAL	2022-2023 CURRENT BUDGET	2022-2023 Y-T-D ACTUAL	2022-2023 PROJECTED YEAR END	2023-2024 REQUESTED BUDGET	2023-2024 APPROVED BUDGET
SALARIES & BENEFITS								
500-009 SALARIES	395,158	424,474	526,641	512,200	260,602	402,193	540,347	540,347
500-010 ADMINISTRATIVE EXPENSE	0	0	0	0	0	0	0	0
500-011 LONGEVITY	0	0	0	0	0	0	0	0
500-013 STIPEND	0	0	0	0	0	0	0	0
500-014 SPECIAL ASSIGNMENT PAY K-9	4,624	4,203	0	600	0	600	600	600
500-015 INCENTIVE PAY-BILING & SHIFT	1,613	1,648	1,212	600	353	600	600	600
500-017 CERTIFICATION PAY	2,486	2,639	3,564	2,100	2,193	3,600	600	600
500-018 EDUCATION PAY	902	1,057	2,000	1,500	935	1,560	900	900
500-019 TUITION REIMBURSEMENT	0	0	0	0	0	0	0	0
500-020 OVERTIME	23,096	43,012	50,184	35,000	23,403	35,000	35,000	35,000
500-021 7K HOURS	6,272	7,160	10,610	19,614	6,894	12,000	20,467	20,467
500-026 HAZARDOUS DUTY PAY	3,017	3,242	3,434	2,400	572	2,400	1,560	1,560
500-030 SOCIAL SECURITY	33,317	36,480	44,462	44,000	25,967	44,000	45,814	45,814
500-040 HEALTH INSURANCE	52,298	63,080	77,778	101,879	43,142	73,149	94,893	94,893
500-050 RETIREMENT	33,368	35,363	43,045	58,000	32,633	50,000	78,003	78,003
500-060 WORKERS COMPENSATION	20,002	9,788	25,271	25,223	19,058	25,223	26,949	26,949
500-070 UNEMPLOYMENT COMPENSATION	1,005	1,314	284	9,000	52	1,000	9,000	9,000
TOTAL SALARIES & BENEFITS	577,156	633,460	788,484	812,116	415,803	651,325	854,733	854,733
OTHER EXPENSES								
500-120 DUES & SUBSCRIPTIONS	0	0	0	0	0	0	0	0
500-130 BONDS & TRAINING	0	0	0	0	0	0	0	0
500-250 LEGAL EXPENSE	0	0	0	0	0	0	0	0
500-290 AUDIT	18,500	8,200	8,200	10,000	6,940	6,940	10,000	10,000
500-325 SALES TAX COLLECTION SERVICES	12,179	4,887	77,920	20,000	18,914	35,000	66,000	66,000
500-420 OFFICE SUPPLIES/FURNITURE	0	0	0	0	0	0	0	0
500-430 JUVENILE PROG.FEES & SUPPLIES	0	0	0	0	0	0	0	0
500-431 MISCELLANEOUS SUPPLIES	0	0	0	0	0	0	0	0
500-433 IT SOFWARE HARDWARE&SUPPLIES	(5,400)	0	0	0	0	0	0	0
500-435 K-9 PROGRAM EXPENSES	0	0	0	0	0	0	0	0
500-440 ELECTION EXPENSE	0	0	0	0	0	0	0	0
500-450 SYSTEM ACCESS FEE	0	0	0	0	0	0	0	0
500-480 UNIFORMS	0	0	0	0	1,200	0	0	0
500-485 WEAPONS & AMMUNITION	0	0	0	0	0	0	0	0
500-486 PERSONAL PROTECTIVE EQUIPMENT	0	0	0	0	0	0	0	0
500-487 VEHICLE EQUIPMENT	0	0	0	0	0	0	0	0
500-488 EMERGENCY SERVICES	0	0	0	0	0	0	0	0
500-489 COMMUNITY SERVICES	0	0	0	0	0	0	0	0
500-490 MEMORIAL SERVICES	0	0	0	0	0	0	0	0
500-500 MISC. CRIME PREVENTION	3,952	0	0	0	0	0	0	0
500-515 DEBT SERVICE - PRINCIPAL	0	0	0	0	0	0	0	0
500-516 DEBT SERVICE - PRINCIPAL	0	0	0	0	0	0	0	0
500-517 MAINTENANCE ON EQUIPMENT	(632)	103,817	29,994	384,469	123,025	384,469	228,880	228,880
500-518 DEBT SERVICE - INTEREST	0	0	0	0	0	0	0	0
500-520 BICYCLE PARTS & MAINTENANCE	0	0	0	0	0	0	0	0
TOTAL OTHER EXPENSES	28,599	116,904	116,114	414,469	150,079	426,409	304,880	304,880

18 -WCC&PD FUND
00-GENERAL EXPENDITURES
DEPARTMENT EXPENSES

	2019-2020 ACTUAL	2020-2021 ACTUAL	2021-2022 ACTUAL	2022-2023 CURRENT BUDGET	2022-2023 Y-T-D ACTUAL	2022-2023 PROJECTED YEAR END	2023-2024 REQUESTED BUDGET	2023-2024 APPROVED BUDGET

500-517 MAINTENANCE ON EQUIPMENT PERMANENT NOTES:
DAILY WELLS CONTRACT MAINTENANCE $13,030.88
City of Live Oak SWAT agreement $6,500.00
MOTOROLA Solutions (SPILLMAN) CONTRACT MAINTENANCE $64,000.00
Solutions II Contract Spillman Server maintenance $27,216.00
Crossroard GIS CONTRACT MAINTENANCE $4,500.00
ESRI License (fGIS) $400.00
ArcGIS License (GIS mapping) $1,247.00
COSA Contract Maintenance Radios $20,000.00
Commercial Electronics $1,556.00
Axon Body worn cameras and Tasers lease purchase 10 years (FY22/23-32/33) $60,197.02
Axon In car cameras lease purchase 10 years (FY22/23-32/33) $25,984.46
Axon interview room lease purchase 10 years (FY22/23-32/33) $4,248.17
NOTE: WCCPD EXPENDITURES WERE MOVED TO THE GENERAL FUND, POLICE DEPARTMENT (01-502)

	2019-2020 ACTUAL	2020-2021 ACTUAL	2021-2022 ACTUAL	2022-2023 CURRENT BUDGET	2022-2023 Y-T-D ACTUAL	2022-2023 PROJECTED YEAR END	2023-2024 REQUESTED BUDGET	2023-2024 APPROVED BUDGET
CAPITAL EXPENSES								
500-800 CAPITAL EXPENDITURES	446,889	102,534	281,225	393,507	116,963	393,507	201,180	201,180
TOTAL CAPITAL EXPENSES	446,889	102,534	281,225	393,507	116,963	393,507	201,180	201,180
OTHER INCOME/EXPENSES								
500-900 PRIOR PERIOD ADJUSTMENTS	0	0	0	0	0	0	0	0
500-901 TRANSFER TO GEN FUND	53,000	53,000	53,000	53,000	53,000	78,000	78,000	78,000
TOTAL OTHER INCOME/EXPENSES	53,000	53,000	53,000	53,000	53,000	78,000	78,000	78,000

500-901 TRANSFER TO GEN FUND PERMANENT NOTES:
$53,000.00 - reimbursement costs to General Fund
$25,000.00 - Takas park Lights reimbursement costs to General Fund

	2019-2020 ACTUAL	2020-2021 ACTUAL	2021-2022 ACTUAL	2022-2023 CURRENT BUDGET	2022-2023 Y-T-D ACTUAL	2022-2023 PROJECTED YEAR END	2023-2024 REQUESTED BUDGET	2023-2024 APPROVED BUDGET
TOTAL 00-GENERAL EXPENDITURES	1,105,645	905,899	1,238,823	1,673,092	735,845	1,549,241	1,438,793	1,438,793
TOTAL EXPENDITURES	1,105,645	905,899	1,238,823	1,673,092	735,845	1,549,241	1,438,793	1,438,793
REVENUE OVER/(UNDER) EXPENDITURES	(177,071)	421,167	340,644	(437,268)	(37,660)	(352,686)	(200,480)	(200,480)
PROJECTED ENDING FUND BALANCE	313,136	734,302	1,074,946	637,679	1,037,286	722,260	521,780	521,780

*** END OF REPORT ***

WCCPD Capital Improvement Plan
FY22-23 through FY27-28
May 24, 2023

CAPITAL EXPENDITURE - ITEM	FY22-23	FY23-24	FY24-25	FY25-26	FY25-27	FY27-28	TOTAL COST
Operations Division Fleet ($50,000.00 per unit)	$ 100,000.00	$ 200,000.00	$ 100,000.00	$ 100,000.00	$ 100,000.00	$ 100,000.00	$ 700,000.00
Operations Fleet Upfitting ($25,000.00 per unit)	$ 50,000.00	$ 100,000.00	$ 50,000.00	$ 50,000.00	$ 50,000.00	$ 50,000.00	$ 350,000.00
Operations Fleet Graphics ($1,400.00 per unit)	$ 2,800.00	$ 12,600.00	$ 2,800.00	$ 2,800.00	$ 2,800.00	$ 2,800.00	$ 26,600.00
Special Operations Fleet - Investigations ($50,000.00 per unit)			$ 50,000.00	$ 50,000.00	$ 50,000.00	$ 50,000.00	$ 200,000.00
Special Operations Fleet - Police-Code Enforcement ($50,000.00 per unit)						$ 50,000.00	$ 50,000.00
Special Operations Fleet Upfitting ($1,800.00 per unit)			$ 1,800.00	$ 1,800.00	$ 1,800.00	$ 3,600.00	$ 9,000.00
Special Operations Fleet - Citizens' Patrol ($30,000.00 per unit)						$ 30,000.00	$ 30,000.00
Lidar Portable Radar ($2,500.00 per unit)			$ 2,500.00	$ 2,500.00	$ 2,500.00		$ 7,500.00
Mobile Police Radio's (In-Car) P25 Compliant	$ 25,000.00						$ 25,000.00
Portable Police Radio's P25 Compliant	$ 3,788.00						$ 3,788.00
In-Car Radio Upgrades	$ 9,000.00						$ 9,000.00
Communications Console Upgrades	$ 20,000.00						$ 20,000.00
Installed In-Car Radars ($3,900.00 per unit)	$ 31,236.00	$ 15,600.00	$ 7,800.00	$ 7,800.00	$ 7,800.00	$ 7,800.00	$ 78,036.00
Vehicle Mobile Data Terminals ($5,000.00 per unit)	$ 10,000.00	$ 20,000.00	$ 15,000.00	$ 15,000.00	$ 15,000.00	$ 20,000.00	$ 95,000.00
Laptop Stands and Charging Docks ($2,100.00 per unit)	$ 4,200.00	$ 8,400.00	$ 6,300.00	$ 6,300.00	$ 6,300.00	$ 8,400.00	$ 39,900.00
Citizens' Patrol Vehicle Graphics ($2,000.00 per unit)						$ 2,000.00	$ 2,000.00
Expand K-9 Program ($15,000.00 per unit)		$ 15,000.00					$ 15,000.00
TOTALS:	**$ 256,024.00**	**$ 371,600.00**	**$ 236,200.00**	**$ 236,200.00**	**$ 236,200.00**	**$ 324,600.00**	**$1,660,824.00**

WCCPD MUST HOLD A PUBLIC HEARING ON ITS YEARLY BUDGET AT LEAST 100 DAYS PRIOR TO THE START OF ITS FISCAL YEAR.

WCCPD MUST ADVERTISE IN THE NEWSPAPER THAT ITS PUBLIC HEARING WILL BE CONDUCTED AND PUBLICATION MUST OCCUR AT LEAST 10 DAYS PRIOR TO THE HEARING.

WCCPD MUST ADOPT ITS BUDGET NO LATER THAN 80 DAYS PRIOR TO THE BEGINNING OF ITS FISCAL YEAR

June 2023

Sun	Mon	Tue	Wed	Thu	Fri	Sat
				1 **WCCPD Public Hearing Notice advertised in Herald**	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20 **WCCPD Public Hearing 10am for FY 23-24 Budget and Budget Approval**	21	22	23 **100 DAYS BEFORE OCTOBER 1ST BUDGET DEADLINE**	24
25	26	27	28	29	30	

NO LATER THAN 10 DAYS AFTER THE WCCPD ADOPTS ITS PROPOSED BUDGET, THE BUDGET MUST BE FILLED WITH THE CITY SECRETARY'S OFFICE FOR CONSIDERATION BY THE CITY COUNCIL.

AFTER THE WCCPD ADOPTS ITS BUDGET AND FILES WITH THE CITY, THE CITY , NO LATER THAN 45 DAYS BEFORE THE WCCPD FISCAL YEAR BEGINS, SHALL HOLD ITS OWN PUBLIC HEARING ON THE WCCPD BUDGET. TEX.LOC.GOV'T CODE ANN.s363.205

THE CITY'S PUBLIC HEARING MUST BE PUBLISHED IN THE NEWSPAPER AT LEAST 10 DAYS PRIOR TO THE PUBLIC HEARING.
THE CITY MUST ADOPT THE WCCPD BUDGET NOT LATER THAN 30 DAYS BEFORE THE START OF ITS FISCAL YEAR.

July 2023

Sun	Mon	Tue	Wed	Thu	Fri	Sat
						1
2	3	4	5	6	7	8
9	10	11	12	13 **80 DAYS BEFORE OCT.1ST BUDGET DEADLINE**	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

August 2023

Sun	Mon	Tue	Wed	Thu	Fri	Sat
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17 **45 DAYS UNTIL OCT. 1ST BUDGET DEADLINE**	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

September 2023

Sun	Mon	Tue	Wed	Thu	Fri	Sat
					1 **30 DAYS BEFORE OCT.1ST BUDGET DEADLINE**	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

October 2023

Sun	Mon	Tue	Wed	Thu	Fri	Sat
BUDGET DEADLINE 1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

19 -CAPITAL PROJECTS STREETS
REVENUES

		2019-2020 ACTUAL	2020-2021 ACTUAL	2021-2022 ACTUAL	2022-2023 CURRENT BUDGET	2022-2023 Y-T-D ACTUAL	2022-2023 PROJECTED YEAR END	2023-2024 REQUESTED BUDGET	2023-2024 PROPOSED BUDGET
BEGINNING FUND BALANCE		784,495	874,721	120,804	349,363	349,363	349,363	1,227,123	1,227,123
FUND BALANCE ACTIVITY		0	0	0	0	0	0		
4101	INCOME - TAX NOTES PROCEEDS	0	0	0	0	0	0	0	0
4105	TRANSFER FROM GENERAL FUND	37,648	105,584	0	0	0	0	0	0
4115	INCOME - INTEREST	263	8	55	10	899	1,100	10	10
4116	INCOME-SALES TAX (.25)	698,095	881,341	1,036,347	943,923	540,552	926,660	943,923	943,923
4460	MISC. INCOME	0	0	0	0	0	0	0	0
TOTAL REVENUES		736,006	986,933	1,036,402	943,933	541,451	927,760	943,933	943,933

19 -CAPITAL PROJECTS STREETS
00-GENERAL EXPENDITURES

DEPARTMENT EXPENSES	2019-2020 ACTUAL	2020-2021 ACTUAL	2021-2022 ACTUAL	2022-2023 CURRENT BUDGET	2022-2023 Y-T-D ACTUAL	2022-2023 PROJECTED YEAR END	2023-2024 REQUESTED BUDGET	2023-2024 PROPOSED BUDGET
SALARIES & BENEFITS								
500-050 MISCELLANEOUS EXPENSE	3,882	5,339	7,694	5,000	1,500	5,000	5,000	5,000
TOTAL SALARIES & BENEFITS	3,882	5,339	7,694	5,000	1,500	5,000	5,000	5,000
OTHER EXPENSES								
500-320 ENGINEER/ARCHITECT	43,551	2,000	31,550	0	0	0	0	0
500-325 SALES TAX COLLECTION SERVICES	0	0	0	0	0	0	0	0
TOTAL OTHER EXPENSES	43,551	2,000	31,550	0	0	0	0	0
CAPITAL EXPENSES								
500-800 CAPITAL EXPENDITURES	598,346	1,733,511	768,600	0	22,247	45,000	0	0
500-810 STREET MAINTENANCE	0	0	0	0	0	0	0	0
TOTAL CAPITAL EXPENSES	598,346	1,733,511	768,600	0	22,247	45,000	0	0
OTHER INCOME/EXPENSES								
500-900 TRANSFER TO GENERAL FUND	0	0	0	0	0	0	0	0
TOTAL OTHER INCOME/EXPENSES	0	0	0	0	0	0	0	0
TOTAL 00-GENERAL EXPENDITURES	645,779	1,740,850	807,843	5,000	23,747	50,000	5,000	5,000
TOTAL EXPENDITURES	645,779	1,740,850	807,843	5,000	23,747	50,000	5,000	5,000
REVENUE OVER/(UNDER) EXPENDITURES	90,227	(753,917)	228,559	938,933	517,704	877,760	938,933	938,933
PROJECTED ENDING FUND BALANCE	874,721	120,804	349,363	1,288,296	867,067	1,227,123	2,166,056	2,166,056

*** END OF REPORT ***

PROPOSED BUDGET
AS OF: JUNE 30TH, 2023

20 -PUBLIC, EDUCATION&GOV.
REVENUES

	2019-2020 ACTUAL	2020-2021 ACTUAL	2021-2022 ACTUAL	(-- 2022-2023 --) CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	(-- 2023-2024 --) REQUESTED BUDGET	PROPOSED BUDGET
BEGINNING FUND BALANCE	26,663	40,429	57,454	70,925	70,925	70,925	83,925	83,925
FUND BALANCE ACTIVITY	0	0	0	0	0	0		
4105 INCOME OTHER	13,766	17,025	13,470	13,700	6,772	13,000	13,700	13,700
TOTAL REVENUES	13,766	17,025	13,470	13,700	6,772	13,000	13,700	13,700
REVENUE OVER/(UNDER) EXPENDITURES	13,766	17,025	13,470	13,700	6,772	13,000	13,700	13,700
PROJECTED ENDING FUND BALANCE	40,429	57,454	70,925	84,625	77,697	83,925	97,625	97,625

*** END OF REPORT ***

PROPOSED BUDGET
AS OF: JUNE 30TH, 2023

21 -2019 SERIES A
REVENUES

	2019-2020 ACTUAL	2020-2021 ACTUAL	2021-2022 ACTUAL	2022-2023 CURRENT BUDGET	2022-2023 Y-T-D ACTUAL	2022-2023 PROJECTED YEAR END	2023-2024 REQUESTED BUDGET	2023-2024 PROPOSED BUDGET
BEGINNING FUND BALANCE	7,272,958	5,548,146	4,266,722	445,042	445,042	445,042	449,646	449,646
FUND BALANCE ACTIVITY	0	0	0	0	0	0		
4105 INCOME - OTHER	0	601,261	0	0	0	0	0	0
4106 BOND PREMIUM	0	0	0	0	0	0	0	0
4107 BONDISSUANCE	0	0	0	0	0	0	0	0
4115 INCOME-INTEREST	39,270	430	336	0	25,521	29,604	5,000	5,000
TOTAL REVENUES	39,270	601,691	336	0	25,521	29,604	5,000	5,000

21 -2019 SERIES A
00-GENERAL EXPENDITURES
DEPARTMENT EXPENSES

				(-------------- 2022-2023	---------------	)	(------- 2023-2024	--------)
	2019-2020 ACTUAL	2020-2021 ACTUAL	2021-2022 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	PROPOSED BUDGET
OTHER EXPENSES								
500-200 UNDERWRITERS FEES	0	0	0	0	0	0	0	0
500-201 BOND ISSUANCE COST	0	0	0	0	0	0	0	0
500-320 ENGENEER/ARCHITECT	183,935	0	203,755	0	0	6,000	0	0
500-500 MISC. EXPENSE	0	0	0	0	4,000	5,000	0	0
TOTAL OTHER EXPENSES	183,935	0	203,755	0	4,000	11,000	0	0
CAPITAL EXPENSES								
500-800 CAPITAL EXPENDITURES	1,580,147	1,883,114	3,618,261	0	0	14,000	0	0
TOTAL CAPITAL EXPENSES	1,580,147	1,883,114	3,618,261	0	0	14,000	0	0
TOTAL 00-GENERAL EXPENDITURES	1,764,082	1,883,114	3,822,016	0	4,000	25,000	0	0
TOTAL EXPENDITURES	1,764,082	1,883,114	3,822,016	0	4,000	25,000	0	0
REVENUE OVER/(UNDER) EXPENDITURES	(1,724,813)	(1,281,424)	(3,821,680)	0	21,521	4,604	5,000	5,000
PROJECTED ENDING FUND BALANCE	5,548,146	4,266,722	445,042	445,042	466,563	449,646	454,646	454,646

*** END OF REPORT ***

Glossary

A

ACCOUNT: An accounting unit established to record expenditures or revenues by detailed categories.

ACCOUNTS PAYABLE: A liability account reflecting amounts on an open account owing to private persons or organizations for goods and services received by a government (but not including amounts due to other funds of the same government or to other governments).

ACCOUNTS RECEIVABLE: An asset account reflecting amounts owning to open accounts from private persons or organizations for goods and services furnished by a government.

ACCRUAL ACCOUNTING: A basis of accounting in which debits and credits are recorded at the time they are incurred as opposed to when cash is actually received or spent.

AD VALOREM: Refers to the tax assessed against real (land and buildings) and personal (equipment and furniture) property.

AGENDA: A formal listing of items to be discussed during a public meeting. Agendas for public meetings are posted 72 hours in advance, in compliance with the open meetings act.

AGENDA REQUEST: A formal summary of a topic to be discussed during an open meeting. Included in the request are the proceeding, clearances, appropriation and action required, and an executive summary and attachments to explain the topic.

ANNEX: Refers to a portion of the City's Emergency Operations Plan.

APPROPRIATION: A legal authorization granted by City Council to make expenditures and incur obligations for designated purposes.

ARBITRAGE: The interest earnings derived from invested bond proceeds or debt service fund balances.

ASSESSED VALUATION: A valuation set upon real estate of other property by a government as a basis for levying taxes.

ASSETS: Property with monetary value owned by the City.

AUDIT: A systematic examination of resource utilization concluding in a written report. It is a test of management's internal accounting controls and is intended to accomplish the following:

• Ascertain whether financial statements fairly represent financial position and results of operations

• Ascertain whether transactions have been recorded accurately and consistently, and

• Identify areas for possible improvements in accounting practices and procedures.

B

BALANCE SHEET: The basic financial statement that discloses the assets, liabilities, and equities of an entity at a specified date in conformity with GAAP.

BALANCED BUDGET: A budget refers to a budget in which revenues are equal to expenditures.

BOND: A written promise to pay a specified sum of money, called the face value or principal amount, at a specified date or dates in the future, called the maturity date(s), together with periodic interest at a specified date.

BOND REFERENDUM: A proposal to be voted on by registered voters within the City regarding the sale of bonds for which ad valorem taxes are pledged for repayment.

BUDGET: A plan of financial operation embodying an estimate of proposed expenditures for a given period and the proposed means of financing them. For a local government, a budget is a legal restriction on expenditures.

C

CAPITAL IMPROVEMENT PROGRAM / PROJECT (CIP): Projects that purchase or construct capital assets. Typically a capital project encompasses a purchase of land and/or the construction of a building or facility.

CAPITAL OUTLAYS: Expenditures that result in the acquisition of or addition to fixed assets that are individually priced more than $2,500, per the City’s capitalization policy.

CARRYOVER: Expenditures budgeted in one year for materials, equipment, programs, etc but not spent until the following fiscal year. Funding for non-recurring expenditures can carry over to the following fiscal year if approved by the City Manager and City Council. City Council formally amends the budget to approve carryover funding. Revenues can also carryover if they were anticipated in one fiscal year but not received until the following year.

CERTIFICATE OF OBLIGATION (CO): A debt instrument that is issued by the City and has the same legal status as a general obligation bond. Proceeds from the issuance of the certificates may be used for construction of public works; purchase of materials, supplies, equipment, machinery, builds, land, and right a ways for authorized needs and purposes; or payment of contractual obligations for professional services. However, certificates of obligation are not authorized by the voters.

CONSUMER PRICE INDEX (CPI): The monthly data on the changes in the prices paid by urban consumers for a representative basket of goods and services.

CONTINGENCY: An amount of money set aside for unforeseen incidents.

CONTRACTUAL SERVICES: The costs related to services performed for the City by individuals, businesses, or utilities.

COST: The amount of money or other consideration exchanged for property or services. Costs may be incurred even before money is paid; that is, as soon as a liability is incurred. Ultimately, however, money or other consideration must be given in exchange.

CURRENT ASSETS: Assets which are available or can be made readily available to finance current operations or to pay current liabilities. Current assets also include those which will be used up or converted into cash within one year. Some examples are cash, temporary investments, and taxes receivable which will be collected within one year.

CURRENT LIABILITIES: Debt or other legal obligation arising out of transactions in the past which must be liquidated, renewed, or refunded within one year.

D

DEBT SERVICE: A cost category that typically reflects the repayment of short-term (less than five years) debt associated with the acquisition of capital equipment.

DEFICIT: The excess of expenditures over revenues during an accounting period; or, in the case of Enterprise and Intra- governmental Service Funds, the excess of expense over income during an accounting period.

DELINQUENT TAXES: Taxes remaining unpaid on or after the date on which a penalty for nonpayment is attached.

DEPARTMENT HEAD: A mid-management employee charged with oversight of one or more programs. Department Heads may report to an Executive Director, Assistant City Manager or the City Manager.

DEPRECIATION: Is the process by which the City allocates an asset's cost over the duration of its useful life. Depreciation results in depreciation expense.

E

EFFECTIVE TAX RATE: When compared to the same property, the tax rate that produces the same effect in terms of the total amount of taxes as compared to the prior year, based on the value of properties taxed in both years.

ENCUMBRANCES: Commitments related to unperformed contracts for goods or services used in budgeting. Encumbrances are not expenditures or liabilities, but represent the estimated amount of expenditures ultimately to result if unperformed contracts in process are completed.

ENTERPRISE FUND: A fund established to account for operations that are financed and operated in a manner similar to private business enterprises where the intent of the governing body is that the costs if providing goods or services the general public on a continuing basis be financed or recovered primarily through user charges.

EXEMPT: Personnel not eligible to receive overtime pay and who are expected to put in whatever hours are necessary to complete job assignments. The respective Department Head, as partial compensation for overtime hours worked, may allow compensatory time off.

EXPENDITURES: Decreases in net financial resources. Expenditures include current operating expenses, which require the current or future use of net current assets, debt service, and capital outlays.

F

FISCAL YEAR: A 12-month period to which the annual operating budget applies and at the end of which a government determines its financial position and the results of its operations. The City of Windcrest fiscal year begins each October 1 and ends the following September 30. The term fiscal year 2018 connotes the fiscal year beginning October 1, 2018 and ending September 30, 2019.

FIXED ASSETS: Assets of a long-term character which are intended to continue to be held or used, such as land, buildings, improvements other than buildings, and machinery and equipment.

FRANCHISE: A special privilege granted by a government permitting the continuing use of public property such as, City rights-of-way.

FULL-TIME EQUIVALENT (FTE): One full-time equivalent works 2,080 hours a year; a person working 1,040 hours per years is equivalent to 0.5 FTE.

FUND: A fiscal and accounting entity with a self-balancing set of accounts recording cash and other financial resources, together with all related liabilities and residual equities or balances, and changes therein, which are segregated for the purpose of carrying on specific activities or attaining certain objectives in accordance with special regulations, restrictions, or limitations.

FUND BALANCE: The difference between governmental fund assets and liabilities. Also referred to as fund equity.

FUND BALANCE POLICY: A minimum fund balance that is required to be kept in reserve as defined in the City of Windcrest Home Rule Charter. Fund balances over the policy requirement may be appropriated in the budget.

G

GENERAL FUND: Is used to account for all transactions not properly includable in other funds.

GENERAL LEDGER: A book, file, or other device, which contains the accounts needed to reflect the financial position and the results of operations of an entity. In double entry bookkeeping, the debits and credits in the general ledger are equal; therefore, the debit balances equal the credit balances.

GENERALLY ACCEPTED ACCOUNTING PRINCIPALS (GAAP): Uniform minimum standards and guidelines used for financial accounting and reporting as set forth by the Governmental Accounting Standards Board (GASB).

GENERAL OBLIGATION (GO) BONDS: Bonds for the payment of which the full faith and credit of the issuing government are pledged. In issuing its general obligation bonds, the City of Sugar Land pledges to levy whatever property tax is needed to repay the bonds for any particular year. Bonds cannot be issued without voter approval and are usually issued with maturities between 15 and 30 years.

GOVERNMENTAL ACCOUNTING STANDARDS BOARD (GASB): A governing board set up to establish and improve standards of state and local governmental accounting and financial reporting that will result in useful information for users of financial reports and guide and educate the public, including issuers, auditors, and users of those financial reports.

GOVERNMENTAL FUNDS: Those funds through which most governmental functions typically are financed. The acquisition, use, and financial resources and the related current liabilities are accounted for through governmental funds (General, Special Revenue, Capital Projects, and Debt Service Funds).

H

I

ISO RATING: The Insurance Service Office (ISO) performs surveys to assist insurance organizations with setting up the insurance ratings for the communities. The ISO will perform a survey to assign a public protection grade to each fire department, which is used in the development of insurance rates for all properties within the protected area. Gradingstarts at 1, which is the best possible score and ends at 10 which is considered unacceptable.

INTERGOVERNMENTAL REVENUE: Grants, entitlements and cost reimbursements from another governmental entity.

INVESTMENT: Securities and real estate purchased and held for the production of income in the form of interest, dividends, rentals or base payments.

K

L

LEASE/PURCHASE: A financing tool utilized to fund large capital outlays where the City may not have cash available immediately for purchase. The arrangement allows the City use of the item while payments are being made. A lien is placed on the item purchased and upon completion of lease payments, typically 5-7 years, the City gains ownership of the assets.

LEVY: The City Council has authority to impose or collect taxes, special assessments, or service charges.

LONG TERM DEBT: Debt with a maturity of more than one year after the date of issuance.

M

MAINTENANCE: The upkeep of physical properties in condition for use or occupancy. Examples are the inspection of equipment to detect defects and the making of repairs.

MAJOR FUND: Governmental or Enterprise Funds reported as a separate column in the basic fund financial statements and subject to a separate opinion by the independent auditor.

MODIFIED ACCRUAL ACCOUNTING: The basis of accounting in which revenues are recognized when they become measurable and available to finance expenditures of the current period. Expenditures are recognized when the goods are services are received.

N

NON-EXEMPT: Personnel eligible to receive overtime pay when overtime work has been authorized or requested.

O

OPERATING BUDGET: Plans of current expenditures and the proposed means of financing them. The annual operating budget is the primary means by which most of the financing, acquisition, spending, and services delivery activities of the City are controlled, and are required by state law.

ORDINANCE: A formal legislative enactment by the governing board of a municipality that has the full force and effect of law within the boundaries of the municipality to which it applies so long as it is not in conflict with any higher form of law. Revenue raising measures, such as the imposition of taxes, special assessments, and service charges, universally require ordinances.

P

PROJECTION: Anticipated total for the current fiscal year. During the budget process, the City projects expected revenues and expenditures through the remainder of the fiscal year to gain a better picture of the City's finances. These projections are adopted as the revised budget during the budget adoption process.

PROPERTY TAX: Taxes levied on all real and personal according to the property's valuation and the tax rate, in compliance with State Property Tax Code.

PROPRIETARY FUND: In governmental accounting is a business-like fund. Examples of proprietary funds include enterprise funds and internal service funds.

PUBLIC FUNDS INVESTMENT ACT: A law that governs the investment of government funds in Texas. Under this law, specific parameters are set for Texas cities, requiring them to adopt an investment policy and to designate an investment officer who is required to attend an approved training course. The act, first adopted in 1995 and most recently amended in 2003, also limits the types of investments that can be made and requires quarterly reporting of investment activity to the governing body.

PURCHASE ORDER: A document that authorizes the delivery of specified merchandise or the rendering of certain services and the making of a charge for them.

R

RATING: The credit worthiness of an entity as evaluated by independent agencies.

RESERVE: An account used to indicate that a portion of a fund's balance is legally restricted for a specific purpose and is, therefore, not available for general appropriation.

REVENUES: Increases in governmental fund types, net current assets from other than expenditure refunds and residual equity transfers.

RIGHT-OF-WAY: The area immediately adjacent to a City's roadway or drainage channel.

S

SALES TAX: A state tax of 6.25% is imposed on all retail sales, leases and rentals of most goods, as well as taxable services. Texas cities and counties have the option of imposing additional local sales taxes for a combined total of state and local taxes of 8.25%.

SPECIAL REVENUE FUND: A fund used to account for and report the proceeds of specific revenue sources that are restricted or committed to expenditure for specified purposes other than debt service or capital projects. The term "proceeds for specific revenue sources" establishes that one or more restricted or committed revenues should be the foundation for a special revenue fund.

SUPPLIES: A cost category for minor items (individually priced at less than $500) required by departments to conduct their operations.

T

TAX LEVY: The total amount to be raised by general property taxes for purpose specified in the Tax Levy Ordinance.

TAX RATE: The amount of tax levied for each $100 of taxable valuation. The tax rate multiplied by the taxable valuation equals the tax levy.

TAXES: Compulsory charges levied by a government for the purpose of financing services performed for the common benefit. This term does not include specific charges made against particular persons or property for current or permanent benefits such as special assessments. Neither does the term include charges for services rendered only to those paying such charges as, for example, sewer service charges.

TML: See Texas Municipal League.

TEXAS MUNICIPAL LEAGUE: An organization that exists to provide services to Texas cities.

U

USER FEES: The payment of a fee for direct receipt of a public service by the party benefiting from the service.

W

WORKING CAPITAL: Is the current assets less current liabilities.

Y

YIELD: rate earned on an investment based on the cost of the investment, the par value of the investment, plus interest to be earned to maturity, and less any accrued interest.

BOND DEBT SERVICE

City of Windcrest, Texas (General Obligation)
General Obligation Bonds, Series 2019A

Dated Date	06/18/2019
Delivery Date	06/18/2019

Period Ending	Principal	Coupon	Interest	Debt Service	Annual Debt Service
02/15/2020	160,000	5.000%	190,126.67	350,126.67	
08/15/2020			140,400.00	140,400.00	
09/30/2020					490,526.67
02/15/2021	220,000	5.000%	140,400.00	360,400.00	
08/15/2021			134,900.00	134,900.00	
09/30/2021					495,300.00
02/15/2022	230,000	5.000%	134,900.00	364,900.00	
08/15/2022			129,150.00	129,150.00	
09/30/2022					494,050.00
02/15/2023	240,000	5.000%	129,150.00	369,150.00	
08/15/2023			123,150.00	123,150.00	
09/30/2023					492,300.00
02/15/2024	255,000	5.000%	123,150.00	378,150.00	
08/15/2024			116,775.00	116,775.00	
09/30/2024					494,925.00
02/15/2025	270,000	5.000%	116,775.00	386,775.00	
08/15/2025			110,025.00	110,025.00	
09/30/2025					496,800.00
02/15/2026	280,000	5.000%	110,025.00	390,025.00	
08/15/2026			103,025.00	103,025.00	
09/30/2026					493,050.00
02/15/2027	295,000	5.000%	103,025.00	398,025.00	
08/15/2027			95,650.00	95,650.00	
09/30/2027					493,675.00
02/15/2028	310,000	5.000%	95,650.00	405,650.00	
08/15/2028			87,900.00	87,900.00	
09/30/2028					493,550.00
02/15/2029	325,000	4.000%	87,900.00	412,900.00	
08/15/2029			81,400.00	81,400.00	
09/30/2029					494,300.00
02/15/2030	340,000	4.000%	81,400.00	421,400.00	
08/15/2030			74,600.00	74,600.00	
09/30/2030					496,000.00
02/15/2031	350,000	4.000%	74,600.00	424,600.00	
08/15/2031			67,600.00	67,600.00	
09/30/2031					492,200.00
02/15/2032	365,000	4.000%	67,600.00	432,600.00	
08/15/2032			60,300.00	60,300.00	
09/30/2032					492,900.00
02/15/2033	380,000	4.000%	60,300.00	440,300.00	
08/15/2033			52,700.00	52,700.00	
09/30/2033					493,000.00
02/15/2034	395,000	4.000%	52,700.00	447,700.00	
08/15/2034			44,800.00	44,800.00	
09/30/2034					492,500.00
02/15/2035	415,000	4.000%	44,800.00	459,800.00	
08/15/2035			36,500.00	36,500.00	
09/30/2035					496,300.00
02/15/2036	430,000	4.000%	36,500.00	466,500.00	
08/15/2036			27,900.00	27,900.00	
09/30/2036					494,400.00

BOND DEBT SERVICE

City of Windcrest, Texas (General Obligation)
General Obligation Bonds, Series 2019A

Period Ending	Principal	Coupon	Interest	Debt Service	Annual Debt Service
02/15/2037	445,000	4.000%	27,900.00	472,900.00	
08/15/2037			19,000.00	19,000.00	
09/30/2037					491,900.00
02/15/2038	465,000	4.000%	19,000.00	484,000.00	
08/15/2038			9,700.00	9,700.00	
09/30/2038					493,700.00
02/15/2039	485,000	4.000%	9,700.00	494,700.00	
09/30/2039					494,700.00
	6,655,000		3,221,076.67	9,876,076.67	9,876,076.67

BOND DEBT SERVICE

City of Windcrest, Texas (General Obligation)
General Obligation Bonds, Series 2019B

Dated Date	06/18/2019
Delivery Date	06/18/2019

Period Ending	Principal	Coupon	Interest	Debt Service	Annual Debt Service
02/15/2020	70,000	5.000%	53,785.83	123,785.83	
08/15/2020			39,100.00	39,100.00	
09/30/2020					162,885.83
02/15/2021	90,000	5.000%	39,100.00	129,100.00	
08/15/2021			36,850.00	36,850.00	
09/30/2021					165,950.00
02/15/2022	95,000	5.000%	36,850.00	131,850.00	
08/15/2022			34,475.00	34,475.00	
09/30/2022					166,325.00
02/15/2023	100,000	5.000%	34,475.00	134,475.00	
08/15/2023			31,975.00	31,975.00	
09/30/2023					166,450.00
02/15/2024	105,000	5.000%	31,975.00	136,975.00	
08/15/2024			29,350.00	29,350.00	
09/30/2024					166,325.00
02/15/2025	110,000	5.000%	29,350.00	139,350.00	
08/15/2025			26,600.00	26,600.00	
09/30/2025					165,950.00
02/15/2026	115,000	5.000%	26,600.00	141,600.00	
08/15/2026			23,725.00	23,725.00	
09/30/2026					165,325.00
02/15/2027	120,000	5.000%	23,725.00	143,725.00	
08/15/2027			20,725.00	20,725.00	
09/30/2027					164,450.00
02/15/2028	125,000	5.000%	20,725.00	145,725.00	
08/15/2028			17,600.00	17,600.00	
09/30/2028					163,325.00
02/15/2029	130,000	4.000%	17,600.00	147,600.00	
08/15/2029			15,000.00	15,000.00	
09/30/2029					162,600.00
02/15/2030	140,000	4.000%	15,000.00	155,000.00	
08/15/2030			12,200.00	12,200.00	
09/30/2030					167,200.00
02/15/2031	145,000	4.000%	12,200.00	157,200.00	
08/15/2031			9,300.00	9,300.00	
09/30/2031					166,500.00
02/15/2032	150,000	4.000%	9,300.00	159,300.00	
08/15/2032			6,300.00	6,300.00	
09/30/2032					165,600.00
02/15/2033	155,000	4.000%	6,300.00	161,300.00	
08/15/2033			3,200.00	3,200.00	
09/30/2033					164,500.00
02/15/2034	160,000	4.000%	3,200.00	163,200.00	
09/30/2034					163,200.00
	1,810,000		666,585.83	2,476,585.83	2,476,585.83

EXHIBIT B

PAYMENT SCHEDULE

RE: Government Obligation Contract dated as of September 30, 2022, between Lease Servicing Center, Inc. dba NCL Government Capital (Obligee) and City of Windcrest, Texas (Obligor)

Date of First Payment:	October 31, 2022
Original Balance:	$130,500.00
Total Number of Payments:	Sixty (60)
Number of Payments Per Year:	Twelve (12)

Pmt No.	Due Date	Contract Payment	Applied to Interest	Applied to Principal	*Purchase Option Price
1	31-Oct-22	$2,525.21	$656.58	$1,868.63	Not Available
2	30-Nov-22	$2,525.21	$647.18	$1,878.03	Not Available
3	31-Dec-22	$2,525.21	$637.73	$1,887.48	Not Available
4	31-Jan-23	$2,525.21	$628.24	$1,896.97	$129,484.82
5	28-Feb-23	$2,525.21	$618.69	$1,906.52	$127,366.41
6	31-Mar-23	$2,525.21	$609.10	$1,916.11	$125,241.34
7	30-Apr-23	$2,525.21	$599.46	$1,925.75	$123,109.60
8	31-May-23	$2,525.21	$589.77	$1,935.44	$120,971.16
9	30-Jun-23	$2,525.21	$580.03	$1,945.18	$118,826.00
10	31-Jul-23	$2,525.21	$570.25	$1,954.96	$116,674.10
11	31-Aug-23	$2,525.21	$560.41	$1,964.80	$114,515.44
12	30-Sep-23	$2,525.21	$550.52	$1,974.69	$112,350.00
13	31-Oct-23	$2,525.21	$540.59	$1,984.62	$110,177.76
14	30-Nov-23	$2,525.21	$530.60	$1,994.61	$107,998.69
15	31-Dec-23	$2,525.21	$520.57	$2,004.64	$105,812.78
16	31-Jan-24	$2,525.21	$510.48	$2,014.73	$103,620.00
17	29-Feb-24	$2,525.21	$500.35	$2,024.86	$101,420.33
18	31-Mar-24	$2,525.21	$490.16	$2,035.05	$99,213.75
19	30-Apr-24	$2,525.21	$479.92	$2,045.29	$97,000.24
20	31-May-24	$2,525.21	$469.63	$2,055.58	$94,779.77
21	30-Jun-24	$2,525.21	$459.29	$2,065.92	$92,552.33
22	31-Jul-24	$2,525.21	$448.89	$2,076.32	$90,317.89
23	31-Aug-24	$2,525.21	$438.45	$2,086.76	$88,076.43
24	30-Sep-24	$2,525.21	$427.95	$2,097.26	$85,827.93
25	31-Oct-24	$2,525.21	$417.40	$2,107.81	$83,572.36
26	30-Nov-24	$2,525.21	$406.79	$2,118.42	$81,309.71
27	31-Dec-24	$2,525.21	$396.13	$2,129.08	$79,039.95
28	31-Jan-25	$2,525.21	$385.42	$2,139.79	$76,763.06
29	28-Feb-25	$2,525.21	$374.65	$2,150.56	$74,479.01
30	31-Mar-25	$2,525.21	$363.83	$2,161.38	$72,187.79
31	30-Apr-25	$2,525.21	$352.96	$2,172.25	$69,889.37
32	31-May-25	$2,525.21	$342.03	$2,183.18	$67,583.73
33	30-Jun-25	$2,525.21	$331.05	$2,194.16	$65,270.85
34	31-Jul-25	$2,525.21	$320.01	$2,205.20	$62,950.70
35	31-Aug-25	$2,525.21	$308.91	$2,216.30	$60,623.26
36	30-Sep-25	$2,525.21	$297.76	$2,227.45	$58,288.51
37	31-Oct-25	$2,525.21	$286.55	$2,238.66	$55,946.42
38	30-Nov-25	$2,525.21	$275.29	$2,249.92	$53,596.98
39	31-Dec-25	$2,525.21	$263.97	$2,261.24	$51,240.15
40	31-Jan-26	$2,525.21	$252.59	$2,272.62	$48,875.92

EXHIBIT B - CONTINUED

PAYMENT SCHEDULE

RE: Government Obligation Contract dated as of September 30, 2022, between Lease Servicing Center, Inc. dba NCL Government Capital (Obligee) and City of Windcrest, Texas (Obligor)

Pmt No.	Due Date	Contract Payment	Applied to Interest	Applied to Principal	*Purchase Option Price
41	28-Feb-26	$2,525.21	$241.16	$2,284.05	$46,504.26
42	31-Mar-26	$2,525.21	$229.67	$2,295.54	$44,125.15
43	30-Apr-26	$2,525.21	$218.12	$2,307.09	$41,738.57
44	31-May-26	$2,525.21	$206.51	$2,318.70	$39,344.49
45	30-Jun-26	$2,525.21	$194.84	$2,330.37	$36,942.89
46	31-Jul-26	$2,525.21	$183.12	$2,342.09	$34,533.74
47	31-Aug-26	$2,525.21	$171.34	$2,353.87	$32,117.02
48	30-Sep-26	$2,525.21	$159.49	$2,365.72	$29,692.71
49	31-Oct-26	$2,525.21	$147.59	$2,377.62	$27,260.78
50	30-Nov-26	$2,525.21	$135.63	$2,389.58	$24,821.21
51	31-Dec-26	$2,525.21	$123.60	$2,401.61	$22,373.98
52	31-Jan-27	$2,525.21	$111.52	$2,413.69	$19,919.06
53	28-Feb-27	$2,525.21	$99.38	$2,425.83	$17,456.43
54	31-Mar-27	$2,525.21	$87.17	$2,438.04	$14,986.06
55	30-Apr-27	$2,525.21	$74.91	$2,450.30	$12,507.93
56	31-May-27	$2,525.21	$62.58	$2,462.63	$10,022.02
57	30-Jun-27	$2,525.21	$50.19	$2,475.02	$7,528.30
58	31-Jul-27	$2,525.21	$37.73	$2,487.48	$5,026.74
59	31-Aug-27	$2,525.21	$25.22	$2,499.99	$2,517.32
60	30-Sep-27	$2,525.21	$12.65	$2,512.56	$0.00

City of Windcrest, Texas

____
Signature

____
Printed Name and Title

*Assumes all Contract Payments due to date are paid

Please list the Source of Funds (Fund Item in Budget) for the Contract Payments that come due under Exhibit B of this Contract.

Source of Funds : General Fund

SCHEDULE OF PAYMENTS
Lease Number 99001552-1

Attached to and made a part of that certain Lease-Purchase Agreement by and between PNC Bank, National Association, as Lessor, and **City of Windcrest**, as Lessee.

Rent payments are payable as follows:

Payment Number	Payment Date	Rent Payment	Payment Number	Payment Date	Rent Payment
1	7/1/2023	$0.00	62	8/1/2028	$0.00
2	8/1/2023	$0.00	63	9/1/2028	$114,627.00
3	9/1/2023	$114,627.00	64	10/1/2028	$0.00
4	10/1/2023	$0.00	65	11/1/2028	$0.00
5	11/1/2023	$0.00	66	12/1/2028	$0.00
6	12/1/2023	$0.00	67	1/1/2029	$0.00
7	1/1/2024	$0.00	68	2/1/2029	$0.00
8	2/1/2024	$0.00	69	3/1/2029	$0.00
9	3/1/2024	$0.00	70	4/1/2029	$0.00
10	4/1/2024	$0.00	71	5/1/2029	$0.00
11	5/1/2024	$0.00	72	6/1/2029	$0.00
12	6/1/2024	$0.00	73	7/1/2029	$0.00
13	7/1/2024	$0.00	74	8/1/2029	$0.00
14	8/1/2024	$0.00	75	9/1/2029	$114,627.00
15	9/1/2024	$114,627.00	76	10/1/2029	$0.00
16	10/1/2024	$0.00	77	11/1/2029	$0.00
17	11/1/2024	$0.00	78	12/1/2029	$0.00
18	12/1/2024	$0.00	79	1/1/2030	$0.00
19	1/1/2025	$0.00	80	2/1/2030	$0.00
20	2/1/2025	$0.00	81	3/1/2030	$0.00
21	3/1/2025	$0.00	82	4/1/2030	$0.00
22	4/1/2025	$0.00	83	5/1/2030	$0.00
23	5/1/2025	$0.00	84	6/1/2030	$0.00
24	6/1/2025	$0.00	85	7/1/2030	$0.00
25	7/1/2025	$0.00	86	8/1/2030	$0.00
26	8/1/2025	$0.00	87	9/1/2030	$114,627.00
27	9/1/2025	$114,627.00	88	10/1/2030	$0.00
28	10/1/2025	$0.00	89	11/1/2030	$0.00
29	11/1/2025	$0.00	90	12/1/2030	$0.00
30	12/1/2025	$0.00	91	1/1/2031	$0.00
31	1/1/2026	$0.00	92	2/1/2031	$0.00
32	2/1/2026	$0.00	93	3/1/2031	$0.00
33	3/1/2026	$0.00	94	4/1/2031	$0.00
34	4/1/2026	$0.00	95	5/1/2031	$0.00
35	5/1/2026	$0.00	96	6/1/2031	$0.00
36	6/1/2026	$0.00	97	7/1/2031	$0.00
37	7/1/2026	$0.00	98	8/1/2031	$0.00
38	8/1/2026	$0.00	99	9/1/2031	$114,627.00

39	9/1/2026	$114,627.00	100	10/1/2031	$0.00
40	10/1/2026	$0.00	101	11/1/2031	$0.00
41	11/1/2026	$0.00	102	12/1/2031	$0.00
42	12/1/2026	$0.00	103	1/1/2032	$0.00
43	1/1/2027	$0.00	104	2/1/2032	$0.00
44	2/1/2027	$0.00	105	3/1/2032	$0.00
45	3/1/2027	$0.00	106	4/1/2032	$0.00
46	4/1/2027	$0.00	107	5/1/2032	$0.00
47	5/1/2027	$0.00	108	6/1/2032	$0.00
48	6/1/2027	$0.00	109	7/1/2032	$0.00
49	7/1/2027	$0.00	110	8/1/2032	$0.00
50	8/1/2027	$0.00	111	9/1/2032	$114,627.00
51	9/1/2027	$114,627.00	112	10/1/2032	$0.00
52	10/1/2027	$0.00	113	11/1/2032	$0.00
53	11/1/2027	$0.00	114	12/1/2032	$0.00
54	12/1/2027	$0.00	115	1/1/2033	$0.00
55	1/1/2028	$0.00	116	2/1/2033	$0.00
56	2/1/2028	$0.00	117	3/1/2033	$0.00
57	3/1/2028	$0.00	118	4/1/2033	$0.00
58	4/1/2028	$0.00	119	5/1/2033	$0.00
59	5/1/2028	$0.00	120	6/1/2033	$0.00
60	6/1/2028	$0.00	121	7/1/2033	$0.00
61	7/1/2028	$0.00	122	8/1/2033	$0.00

City of Windcrest
("Lessee")

X
Authorized Signature
RAFAEL CASTILLO JR.
Print Name
CITY MANAGER
Title:

PNC Bank, National Association
("Lessor")

By:____________________

Title____________________