City of Windcrest

AGENDA

WINDCREST CRIME CONTROL AND PREVENTION DISTRICT MEETING & PUBLIC HEARING ON PROPOSED FY 23/24 BUDGET

JUNE 20, 2023

CITY COUNCIL CHAMBERS @ 8601 MIDCROWN **10:00 A.M.**

NOTICE IS HEREBY GIVEN THAT A WINDCREST CRIME CONTROL AND PREVENTION DISTRICT BOARD (WCCPD) MEETING AND PUBLIC HEARING WILL BE HELD AT WINDCREST CITY HALL, 8601 MIDCROWN, WINDCREST, TEXAS ON THE 20TH DAY OF JUNE 2023, STARTING AT 10:00 A.M. DURING THE MEETING THE FOLLOWING SUBJECTS WILL BE CONSIDERED AND THE BOARD MAY TAKE ACTION ON ANY OF THE LISTED SUBJECTS.

THE WINDCREST CRIME CONTROL AND PREVENTION DISTRICT BOARD RESERVES THE OPTION TO RECESS THE MEETING DURING THE MORNING OF JUNE 20, 2023, AND TO RECONVENE THE MEETING ON THE FOLLOWING DAY, JUNE 21, 2023, 2022, AT 10:00 A.M. AT THE WINDCREST CITY HALL, 8601 MIDCROWN, WINDCREST, TEXAS.

NOTICE OF ASSISTANCE AT THE PUBLIC MEETING

The City of Windcrest Council Chambers are wheelchair accessible, and accessible parking spaces are available. In compliance with Americans with Disabilities Act, the City of Windcrest will provide reasonable accommodations for persons attending the meeting. To better serve you, requests should be received 48 hours prior to the meeting. Please contact the City Secretary's Office, at 210-655-0022 ext. 2150 or Fax 210-655-8776, or 711 Texas Relay.

I. Call to Order

II. Roll Call

III. Vote to Excuse Absent Board Members

IV. Pledge of Allegiance

V. Citizens to be Heard

- Citizens may address the Windcrest Crime Control and Prevention District Board on topics not on the agenda for no more than three (3) minutes.
- In addition to the foregoing, citizens shall also have the opportunity to address the Windcrest Crime Control and Prevention District Board during consideration of posted agenda items for no more than six (6) minutes.
- A City Official may make a statement of specific factual information in response to an inquiry made by a member of the public, or a recitation of existing policy in response to an inquiry made by a member of the public.

VI. Public Hearing

Opening of Public Hearing

Public Hearing to receive comments from the public regarding the proposed Fiscal Year 2023/2024 Windcrest Crime Control and Prevention District budget.

Closing of Public Hearing

VII. Items for Discussion/Action

a) Windcrest Crime Control and Prevention District Board will review, discuss, and may take action on Resolution 2023-1010-WCCPD(R), a resolution approving the designation of funding in the Fiscal Year 23/24 Windcrest Crime Control and Prevention District budget in the amount not to exceed$201,180.00, for the purchase of four (4) 2024 Chevrolet Tahoe PPV 4x2 (Buyboard 601-19). [Jim Cole, Police Chief]

b) Windcrest Crime Control and Prevention District Board will review, discuss, and may take action Resolution 2023-1011-WCCPD(R), a resolution approving a recommendation to the City Council on the proposed Fiscal Year 2023/2024 Windcrest Crime Control and Prevention District budget beginning October 1, 2023 and ending September 30, 2024. [Jim Cole, Police Chief]

VIII. General Announcements & Future Agenda Items Requested

Per Ordinance No. 618, repealing Ordinance No. 593; Section 9: Every agenda shall include an item entry granting a member the opportunity to propose an item for consideration of future agendas for Regular or Special Meetings. Any member may request the inclusion of such items at any meeting.

IX. Adjournment

AGENDA NOTICES:

DECORUM REQUIRED:

Any disruptive behavior, including shouting or derogatory statements or comments may be ruled out of order by the Presiding Officer. Continuation of this type of behavior could result in a request by the Presiding Officer that the individual leave the meeting, and if refused, an order of removal.

ACTION BY COUNCIL AUTHORIZED:

The Windcrest Crime Control and Prevention District Board may vote and/or act upon any item within this Agenda. The Board reserves the right to retire into executive session concerning any of the items listed on this Agenda, pursuant to and in accordance with Texas Government Code § 551.072 (Deliberations about Real Property); § 551.073 (Deliberations about Gifts & Donations); § 551.076 (Deliberations about Security Devices); §551.087 (Economic Development); and, § 551.071to seek the advice of its attorney about pending or contemplated litigation, settlement offer or on a matter in which the duty of the attorney to the governmental body under the Texas

Disciplinary Rules of Professional Conduct of the State Bar of Texas conflict with the Open Meetings Act and may invoke this right where the City Attorney, the Mayor or a majority of the Governing Body deems an executive session is necessary to allow privileged consultation between the City Attorney and the governing body, if considered necessary and legally justified under the Open Meetings Act. The attorney may appear in person, or appear in executive session by conference call in accordance with applicable state law.

EXECUTIVE SESSIONS APPROVED BY CITY ATTORNEY:

This agenda has been reviewed and approved by the City's legal counsel and the presence of any subject in any Executive Session portion of the agenda constitutes a written interpretation of Texas Government Code Chapter 551 by legal counsel for the body and constitutes an opinion by the attorney that the items discussed therein may be legally discussed in the closed portion of the meeting considering available opinions of a court of record and opinions of the Texas Attorney General known to the attorney. This provision has been added to this agenda with the intent to meet all elements necessary to satisfy Texas Government Code Chapter 551.144(c) and the meeting is conducted by all participants in reliance on this opinion.

ATTENDANCE BY OTHER ELECTED OR APPOINTED OFFICIALS:

It is anticipated that members of the City Council, or other city board, commissions and/or committees may attend the meeting in numbers that may constitute a quorum of the other city boards, commissions and/or committees. Notice is hereby given that the meeting, to the extent required by law, is also noticed as a meeting of the other boards, commissions and/or committees of the City, whose members may be in attendance. The members of the boards, commissions and/or committees may participate in discussions on the same items listed on the agenda, which occur at the meeting, but no action will be taken by such in attendance unless such item and action is specifically provided for on an agenda for that board, commission or committee subject to the Texas Open Meetings Act.

I, the undersigned authority, do hereby certify that the above Notice of Meeting of the Board of Adjustment of the City of Windcrest is a true and correct copy of said Notice and was posted on the bulletin board at City Hall of said City in a convenient place to the public and said Notice was posted more than seventy-two (72) hours prior to the meeting on June 20, 2023.

By: //§// Rachel C. Dominguez, City Secretary

WCCPD Agenda Item Memo

DEPARTMENT: Police **REQUESTOR:** Jim Cole

DEPARTMENT HEAD: Jim Cole

IMPACTED DEPARTMENT/'S: Police

SUBJECT: Fleet Purchase

SUMMARY: The Windcrest Police Department created a five (5) year fleet replacement plan for FY23 through FY28. This purchase is part of the replacement plan for FY23-24.

BACKGROUND INFORMATION: The Windcrest Police Department established a Fleet Replacement Plan for FY23 through FY28. Four (4) units are scheduled to be replaced due to age, mileage and serviceability.

ISSUE: Police vehicles are driven daily and under extreme circumstances at times. Mileage is the main consideration but there are things other than mileage that need to be considered including the time the vehicles idle, the repairs that are being performed as well as the potential resale value of a vehicle.

ALTERNATIVES: As an alternative, WCCPD could choose not to award this now, however, this will cause a delay in the vehicle replacement plan and the expense will be greater in the future.

FISCAL IMPACT: The funding for this project will come out of the WCCPD budget capital expenses. Purchase of four (4) Fleet Patrol Unit (Tahoe) is $201.180.00 with upfitting estimated at no more $100,000.00 for all four units.

RECOMMENDATION: The City Finance Director has acknowledged that funding is available, and the Police Department recommends approval of this request.

CALDWELL COUNTRY CHEVROLET

800 HWY. 21 E. CALDWELL, TEXAS 77836

BUYBOARD 601-19

End User:	CITY OF WINDCREST	**Caldwell Rep:**	BEN LAUREANO QUOTE# BL23259
Contact:	NATALIA WITMER	**Phone:**	**979-567-6155**
Phone/email:	NWITMER@WINDCREST-TX.GOV	**Date:**	Tuesday, May 23, 2023
Product Description:	CHEVROLET TAHOE	**email:**	ben@caldwellcountry.com

A. Bid Series: 31 **A. Base Price:** $ 49,345.00

B. Published Options [Itemize each below]

Code	Options	Bid Price	Code	Options	Bid Price
CC10706	2024 CHEVROLET TAHOE PPV 4X2	INCL		REMOTE KEYLESS ENTRY PACKAG	INCL
7X3	LH SPOTLAMP	$ 850.00		DUAL BATTERIES	INCL
6J7	FLASHER SYSTEM	INCL		AM/FM/BLUETOOTH	INCL
VK3	FRONT LICENSE PLATE BRACKET	INCL		TRAILERING HITCH PLATFORM	INCL
9C1	POLICE PACKAGE	INCL		REAR VISION CAMERA	INCL
AZ3	SEATS, FRONT 40/20/40 CLOTH	INCL		POWER WINDOW/LOCK	INCL
C5Z	GVWR, 7,200 LBS	INCL		DEEP TINT GLASS	INCL
GU5	REAR AXLE 3.23 RATIO	INCL		SKID PLATE, FRONT	INCL
L84	ENGINE, 5.3L V8	INCL		WHEELS, 20" STEEL	INCL
MHS	TRANS, 10-SPEED AUTO	INCL		RUNNING BOARDS	INCL

Total of B. Published Options: $ 850.00

C. Unpublished Options [Itemize each below, not to exceed 25%]

Disclaimer	Unpublished Options	Bid Price
PRICES AND AVAILABILITY CAN CHANGE AT ANY TIME WITHOUT FURTHER NOTICE DUE TO SUPPLY CHAIN CHALLENGES. REVERIFY PRICING BEFORE ISSUING A PURCHASE ORDER. FINAL PRICE IS NOT CONFIRMED UNTIL VEHICLE ORDER IS ACCEPTED BY THE MANUFACTURER. ACKNOWLEGDE BY EMAIL RECEIPT THAT THE PURCHASE ORDER WAS RECEIVED BY USA AUTOMOTIVE PARTNERS, LLC. (*CALDWELL COUNTRY CHEVROLET, ROCKDALE COUNTRY FORD dba CALDWELL COUNTRY FORD, CAMERON COUNTRY CDJR*)	GBA- BLACK / Q1 2024 *2024MY ORDER BANK OPENS AUGUST 2023*	COLOR / DELIVERY
	Total of C. Unpublished Options:	

D.	**Registration, Inspection, Paperwork, Postage cost, Courthouse time, & Runner time:**	$ -
E.	**UPFITTERS:**	
F.	**Logistics:**	
G.	**Floor Plan Interest (for in-stock and/or equipped vehicles):**	
H	**Lot Insurance (for in-stock and/or equipped vehicles):**	$ -
I.	**Contract Price Adjustment:**	$ -
J.	**Additional Delivery Charge:** _____ **miles**	$ -
K.	**Subtotal:**	**$ 50,195.00**
L.	**Quantity Ordered** 4 **x K =**	**$ 200,780.00**
M.	**Trade in:**	
N.	**BUYBOARD FEE PER PURCHASE ORDER**	**$ 400.00**
O.	**TOTAL PURCHASE PRICE WITH BUYBOARD FEE *(PRICES AND AVAILABILITY ARE SUBJECT TO CHANGE WITHOUT NOTICE)***	**$ 201,180.00**

City of Windcrest

Crime Control & Prevention District

Proposed Budget Fiscal Year 2023-2024

8601 Midcrown Drive, Windcrest, Texas 78239

CITY OF WINDCREST CRIME CONTROL PREVENTION DISTRICT, TEXAS

OPERATING BUDGET 2023-2024

CONTENT

Note: WCCPD Public Hearing for Fiscal Year 2023-2024 Budget will take place on June 20, 2023, at 10 am at City of Windcrest City Hall Council Chambers located at 8601 Midcrown Drive, Windcrest, Texas 78239.

June 1, 2023

To Members of the Windcrest Crime Control & Prevention District Board:

Board Director Ian A. Toney
Board Director Rhonda Rowland
Board Director William Lambrides
Board Director Margaret Weidenbach - Vice President
Board Director Dr. William R. Mueller - President
Board Director Dr. Don C. Hobaugh
Board Director Tim Dehn

Attached is the Windcrest Crime Control and Prevention District (CCPD) Fiscal Year 2023-2024 Proposed Budget. This budget supplements funding provided in the City's public safety budget to enhance the level of resources available for police services provided to the citizens of Windcrest.

The CCPD budget is funded by a quarter cent (1/4¢) sales tax as permitted by Local Government Code 363 and approved by citizens on September 11, 2004 and continued by voters on May 9, 2009 for another twenty years.

Sales tax collections make up almost 100% of the District's revenues. We expect Fiscal Year 2022-2023 sales tax collections to come in approximately 6.5% lower than originally expected and for Fiscal Year 2023-2024 sales tax collections to come in about 5% higher than current year expectations less a significant one-time allocation. Total revenues are expected to be $1,238,313 which includes sales tax receipts and interest earnings.

Sales tax revenue depends on the level of wholesale and retail sales within the District. The sales tax rate in the City of Windcrest is 8.25% for goods or services sold or delivered within the boundaries of the city. The tax is collected by businesses making the sale and is remitted to the State Comptroller of Public Accounts on a monthly, quarterly, or annual basis. Of the 8.25% tax, the State retains 6.25% and distributes 2% to the City.

Of the total 2% local share, 0.25% is allocated to the Windcrest Economic Development Corporation 0.25% is allocated to the Street Fund (CIP), 0.25% allocated to the Windcrest Crime Control and Prevention District the remaining 1.25% is deposited in the General Fund. 1.25% of the Sales Tax within the General Fund is allocated 0.25% to offset Ad Valorem FY23-24. Sales tax revenue estimates are prepared using a combination of forecasting methodologies.

The Fiscal Year 2023-2024 operating expenses are projected to be $1,237,613. This represents a decrease of 3.3% from the FY2022-23 budget and includes funds for salary and benefit increases such as 6% Cost of Living Adjustment (COLA), Texas Municipal Retirement System contribution rate increase from 6% to 7% and General Fund administrative support cost. Increases in other operating expenses are nominal and are primarily related to contractual increases for our participation in the Sales Tax collection.

A new supplemental request of 4 additional police vehicles is included with the proposed capital request. These and other capital items are part of the 5-year WCCPD Capital Plan.

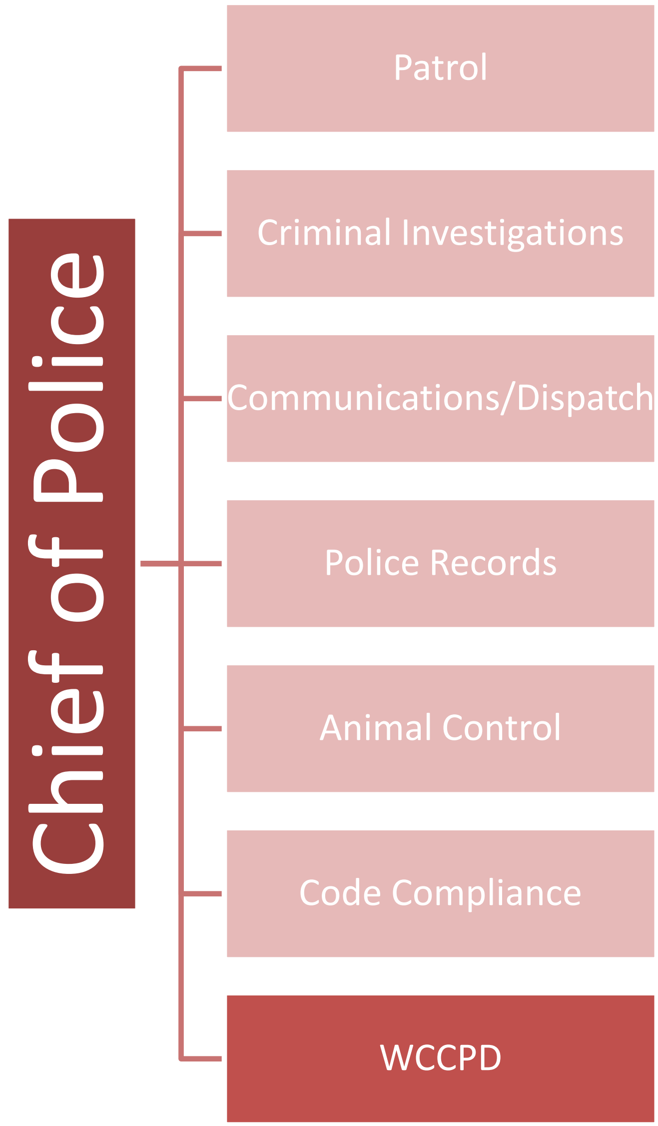
The projected ending fund balance for Fiscal Year 2022-2023 of $722,960 exceeds the adopted ending fund balance by approximately 12%.

We respectfully submit the Fiscal Year 2023-2024 budget for your consideration. Please feel free to call if you have any questions or concerns.

Sincerely,

Rafael Castillo Jr.
City Manager

Windcrest Crime Control and Prevention District (WCCPD)



APPROPRIATIONS BY FUND	**AUTHORIZED POSITIONS**	**PROPOSED BUDGET**
WCCPD BEGINNING FUND BALANCE		**$722,260**
WCCPD REVENUES		**$1,238,313**
WCCPD PERSONNEL EXPENSE	**10**	**$854,733**
WCCPD OPERATING EXPENSE		**$304,880**
WCCPD CAPITAL EXPENSE		**$0.00**
WCCPD TRANSFERS		**$78,000**
WCCPD ENDING FUND BALANCE		**$722,960**

DEPARTMENT SUMMARY

The Police Department is established and maintained by the Chief of Police in accordance with Section 5.04 of the Windcrest Code of Ordinances. The Police Chief organizes and manages the Police Department through the issuance of General Orders. General Orders establish the Rules, Regulations and Procedures which assigns work and guides the behavior of individual members of the department.

OUR MISSION

Our Mission… to protect and serve the citizens and community of Windcrest, the City of Lights.

Nulli Secundus.

OUR VISION

Our Vision… to enhance our community's quality of life by reducing crime and the fear of crime.

OUR CORE VALUES

Integrity– Integrity allows us to carry out ethical principles which guide our behavior.

Respect – for ourselves and the community we serve.

Courage – Personal courage will provide us with the drive to follow these values in the worst of times and against the greatest adversity.

Duty – We will make the most out of every opportunity to protect and serve with endless motivation to consistently accomplish our mission.

GOALS AND OBJECTIVES

CONTINUAL GOALS

- Protection and service to the citizens and community utilizing a community policing philosophy.
- The recruitment and continued employment of high-quality officers/personnel to serve the citizens of the City of Windcrest and to retain those employees.

SHORT RANGE GOALS (< 1 year)

- Create competitive salaries and benefit packages to attract and maintain the best quality of officers and staff.
- Improve the vehicle fleet by replacement of the aging and unserviceable police vehicles.
- Create a recognizable and uniformed patrol vehicle fleet.
- Replace the aging and end of life laptops and computers with individual assignments to extend life expectancy and enhance efficiency.

- Update and maintain current technology, including replacement of desk top computers with robust memory.
- Expand the Bike Patrol Program by repairing and replacing the aging bike fleet with modernized bike equipment.
- Purchase of breaching and protective equipment for officer and citizen protection during active shooter scenarios.
- Create annual officer in-service training to develop highly knowledgeable officers and staff.
- Encourage officers to stay healthy and in a physical condition which allows readiness for the vigorous activities associated with policing.

MID RANGE GOALS (1-3 years)

- Achieve accreditation with the Texas Police Chiefs Association.
- Expand the K-9 Program by adding additional K-9 Officer.
- Continue to maintain the vehicle fleet with vehicle replacement and expansion.

LONG RANGE GOALS (> 3 years)

- Address operational and functional deficiencies of the current police area at City Hall by building a new police facility.
- Increase police staff utilizing long-term planning strategies which consider future needs of the community.

PERFORMANCE MEASURES

Police Department	FY 19/20 Actual	FY 20/21 Actual	FY 21/22 Actual	*FY22/23 Actual	FY23/24 Target
Emergency Response Time	2:53	4:29	3:03	3:00	≤ FY22/23
Non-Emergency Response Time	6:46	9:50	11:12	2:38	≤ FY22/23
Traffic Contacts	5,281	5,230	12,313	3,610	≥FY22/23
Property Crime	New	Performance	Measures	State	≤FY22/23
Property Crime Arrests	NIBRS	Computer	System	Down	≥FY22/23
Crimes Against Persons	for	Maintenance	for	two	<FT22/23
Crimes Against Persons Arrests	weeks	will	be	added	<FY22/23
Officer Fitness Pass Rate	New Measure			40%	>FY22/23
Hours of Annual Training Completed	770	2158	2761	2810	≥FY22/23
Turnover Rate	15%	20%	14%	12%	<FY22/23
Staffing Level Percentage	New Measure		86%	86%	>FY22/23
Community Outreach	40	6	14	8	>FY22/23

WCCPD Budget and Plan for Municipal Services
Personnel Summary

Dept. #	Positions (WCCPD Fund)	Service Grade	FY21-22 FTE	FY22-23 FTE	FY23-24 FTE
18-500	Police Communication Supervisor	*31*	1	1	1
18-500	Patrol Officer	*26*	3	3	3
18-500	Coporal	*31*	2	2	2
18-500	Police Officer/Code Enforcement	*26*	1	1	1
18-500	Dispatcher 4	*17*	3	3	3
	Total WCCPD:		**10**	**10**	**10**

PROPOSED BUDGET
AS OF: SEPTEMBER 30TH, 2023

18 -WCC&PD FUND
REVENUES

		2019-2020 ACTUAL	2020-2021 ACTUAL	2021-2022 ACTUAL	2022-2023 CURRENT BUDGET	2022-2023 Y-T-D ACTUAL	2022-2023 PROJECTED YEAR END	2023-2024 REQUESTED BUDGET	2023-2024 PROPOSED BUDGET
BEGINNING FUND BALANCE		490,206	313,136	734,302	1,074,946	1,074,946	1,074,946	722,260	722,260
FUND BALANCE ACTIVITY		0	0	0	0	0	0		
4101	INCOME - SALES TAX	925,773	1,270,378	1,363,963	1,235,774	577,768	1,155,536	1,213,313	
4102	INCOME-K9 DONATIONS	0	0	0	0	0	0	0	
4105	INCOME - OTHER	0	0	64,321	0	0	0	0	
4115	INCOME - INTEREST	2,801	36	74	50	23,928	41,019	25,000	
4120	PROCEEDS FROM GUN SALES	0	0	0	0	0	0	0	
4515	ARPA FUNDS	0	56,651	151,109	0	0	0	0	
4900	PROCEEDS FROM CAPITAL LEASE	0	0	0	0	0	0	0	
TOTAL REVENUES		928,574	1,327,065	1,579,467	1,235,824	601,696	1,196,555	1,238,313	

18 -WCC&PD FUND
00-GENERAL EXPENDITURES
DEPARTMENT EXPENSES

	2019-2020 ACTUAL	2020-2021 ACTUAL	2021-2022 ACTUAL	2022-2023 CURRENT BUDGET	2022-2023 Y-T-D ACTUAL	2022-2023 PROJECTED YEAR END	2023-2024 REQUESTED BUDGET	2023-2024 PROPOSED BUDGET
SALARIES & BENEFITS								
500-009 SALARIES	395,158	424,474	526,641	512,200	248,135	402,193	540,347	
500-010 ADMINISTRATIVE EXPENSE	0	0	0	0	0	0	0	
500-011 LONGEVITY	0	0	0	0	0	0	0	
500-013 STIPEND	0	0	0	0	0	0	0	
500-014 SPECIAL ASSIGNMENT PAY K-9	4,624	4,203	0	600	0	600	600	
500-015 INCENTIVE PAY-BILING & SHIFT	1,613	1,648	1,212	600	301	600	600	
500-017 CERTIFICATION PAY	2,486	2,639	3,564	2,100	2,100	3,600	600	
500-018 EDUCATION PAY	902	1,057	2,000	1,500	900	1,560	900	
500-019 TUITION REIMBURSEMENT	0	0	0	0	0	0	0	
500-020 OVERTIME	23,096	43,012	50,184	35,000	21,591	35,000	35,000	
500-021 7K HOURS	6,272	7,160	10,610	19,614	6,430	12,000	20,467	
500-026 HAZARDOUS DUTY PAY	3,017	3,242	3,434	2,400	545	2,400	1,560	
500-030 SOCIAL SECURITY	33,317	36,480	44,462	44,000	24,843	44,000	45,814	
500-040 HEALTH INSURANCE	52,298	63,080	77,778	101,879	42,882	73,149	94,893	
500-050 RETIREMENT	33,368	35,363	43,045	58,000	30,985	50,000	78,003	
500-060 WORKERS COMPENSATION	20,002	9,788	25,271	25,223	19,058	25,223	26,949	
500-070 UNEMPLOYMENT COMPENSATION	1,005	1,314	284	9,000	52	1,000	9,000	
TOTAL SALARIES & BENEFITS	577,156	633,460	788,484	812,116	397,821	651,325	854,733	
OTHER EXPENSES								
500-120 DUES & SUBSCRIPTIONS	0	0	0	0	0	0	0	
500-130 BONDS & TRAINING	0	0	0	0	0	0	0	
500-250 LEGAL EXPENSE	0	0	0	0	0	0	0	
500-290 AUDIT	18,500	8,200	8,200	10,000	6,940	6,940	10,000	
500-325 SALES TAX COLLECTION SERVICES	12,179	4,887	77,920	20,000	18,914	35,000	66,000	
500-420 OFFICE SUPPLIES/FURNITURE	0	0	0	0	0	0	0	
500-430 JUVENILE PROG.FEES & SUPPLIES	0	0	0	0	0	0	0	
500-431 MISCELLANEOUS SUPPLIES	0	0	0	0	0	0	0	
500-433 IT SOFWARE HARDWARE&SUPPLIES	(5,400)	0	0	0	0	0	0	
500-435 K-9 PROGRAM EXPENSES	0	0	0	0	0	0	0	
500-440 ELECTION EXPENSE	0	0	0	0	0	0	0	
500-450 SYSTEM ACCESS FEE	0	0	0	0	0	0	0	
500-480 UNIFORMS	0	0	0	0	1,200	0	0	
500-485 WEAPONS & AMMUNITION	0	0	0	0	0	0	0	
500-486 PERSONAL PROTECTIVE EQUIPMENT	0	0	0	0	0	0	0	
500-487 VEHICLE EQUIPMENT	0	0	0	0	0	0	0	
500-488 EMERGENCY SERVICES	0	0	0	0	0	0	0	
500-489 COMMUNITY SERVICES	0	0	0	0	0	0	0	
500-490 MEMORIAL SERVICES	0	0	0	0	0	0	0	
500-500 MISC. CRIME PREVENTION	3,952	0	0	0	0	0	0	
500-515 DEBT SERVICE - PRINCIPAL	0	0	0	0	0	0	0	
500-516 DEBT SERVICE - PRINCIPAL	0	0	0	0	0	0	0	
500-517 MAINTENANCE ON EQUIPMENT	(632)	103,817	29,994	384,469	82,708	384,469	228,880	
500-518 DEBT SERVICE - INTEREST	0	0	0	0	0	0	0	
500-520 BICYCLE PARTS & MAINTENANCE	0	0	0	0	0	0	0	
TOTAL OTHER EXPENSES	28,599	116,904	116,114	414,469	109,762	426,409	304,880	

PROPOSED BUDGET
AS OF: SEPTEMBER 30TH, 2023

18 -WCC&PD FUND
00-GENERAL EXPENDITURES

DEPARTMENT EXPENSES	2019-2020 ACTUAL	2020-2021 ACTUAL	2021-2022 ACTUAL	2022-2023 CURRENT BUDGET	2022-2023 Y-T-D ACTUAL	2022-2023 PROJECTED YEAR END	2023-2024 REQUESTED BUDGET	2023-2024 PROPOSED BUDGET

500-517 MAINTENANCE ON EQUIPMENT PERMANENT NOTES:
DAILY WELLS CONTRACT MAINTENANCE $13,030.88
City of Live Oak SWAT agreement $6,500.00
MOTOROLA Solutions (SPILLMAN) CONTRACT MAINTENANCE
$64,000.00
Solutions II Contract Spillman Server maintenance $27,216.00
Crossroard GIS CONTRACT MAINTENANCE $4,500.00
ESRI License (fGIS) $400.00
ArcGIS License (GIS mapping) $1,247.00
COSA Contract Maintenance Radios $20,000.00
Commercial Electronics $1,556.00
Axon Body worn cameras and Tasers lease purchase 10 years
(FY22/23-32/33) $60,197.02
Axon In car cameras lease purchase 10 years (FY22/23-32/33)
$25,984.46
Axon interview room lease purchase 10 years (FY22/23-32/33)
$4,248.17
NOTE: WCCPD EXPENDITURES WERE MOVED TO THE GENERAL FUND,
POLICE DEPARTMENT (01-502)

	2019-2020 ACTUAL	2020-2021 ACTUAL	2021-2022 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	PROPOSED BUDGET
CAPITAL EXPENSES								
500-800 CAPITAL EXPENDITURES	446,889	102,534	281,225	393,507	91,202	393,507	0	
TOTAL CAPITAL EXPENSES	446,889	102,534	281,225	393,507	91,202	393,507	0	
OTHER INCOME/EXPENSES								
500-900 PRIOR PERIOD ADJUSTMENTS	0	0	0	0	0	0	0	
500-901 TRANSFER TO GEN FUND	53,000	53,000	53,000	53,000	53,000	78,000	78,000	
TOTAL OTHER INCOME/EXPENSES	53,000	53,000	53,000	53,000	53,000	78,000	78,000	

500-901 TRANSFER TO GEN FUND PERMANENT NOTES:
$53,000.00 - reimbursement costs to General Fund
$25,000.00 - Takas park Lights reimbursement costs to
General Fund

	2019-2020 ACTUAL	2020-2021 ACTUAL	2021-2022 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	PROPOSED BUDGET
TOTAL 00-GENERAL EXPENDITURES	1,105,645	905,899	1,238,823	1,673,092	651,786	1,549,241	1,237,613	
TOTAL EXPENDITURES	1,105,645	905,899	1,238,823	1,673,092	651,786	1,549,241	1,237,613	
REVENUE OVER/(UNDER) EXPENDITURES	(177,071)	421,167	340,644	(437,268)	(50,090)	(352,686)	700	
PROJECTED ENDING FUND BALANCE	313,136	734,302	1,074,946	637,679	1,024,856	722,260	722,960	

*** END OF REPORT ***

WCCPD Capital Improvement Five (5) Year Plan From FY22-23 to FY27-28

CAPITAL EXPENDITURE - ITEM	ESTIMATED UNIT COST	TOTAL COST	FY22-23	FY23-24	FY24-25	FY25-26	FY25-27	FY27-28
Operations Division Fleet	$ 50,000.00	$ 50,000.00						
Operations Division Fleet - Patrol Operations	$ 50,000.00	$ 706,058.00	$ 106,058.00	$ 200,000.00	$ 100,000.00	$ 100,000.00	$ 100,000.00	$ 100,000.00
Special Operations Fleet	$ 50,000.00	$ 50,000.00				$ 45,000.00		
Special Operations Fleet - Investigations	$ 50,000.00	$ 95,000.00			$ 50,000.00	$ 50,000.00	$ 50,000.00	$ 50,000.00
Special Operations Fleet - Police-Code Enforcement	$ 50,000.00	$ 50,000.00						$ 50,000.00
Special Operations Fleet - Citizens' Patrol	$ 30,000.00	$ 30,000.00						$ 30,000.00
Vehicle Graphics	$ 1,400.00	$ 23,800.00	$ 2,800.00	$ 12,600.00	$ 2,800.00	$ 2,800.00	$ 2,800.00	$ 2,800.00
Patrol Fleet Upfitting	$ 25,000.00	$ 350,000.00	$ 50,000.00	$ 150,000.00	$ 50,000.00	$ 50,000.00	$ 50,000.00	$ 50,000.00
Special Operations Fleet Upfitting	$ 18,000.00	$ 18,000.00			$ 18,000.00	$ 18,000.00	$ 18,000.00	$ 36,000.00
Lidar Portable Radar	$ 2,500.00	$ 7,500.00			$ 2,500.00	$ 2,500.00	$ 2,500.00	
Mobile Police Radio's (In-Car) P25 Compliant	$ 5,000.00	$ 25,000.00	$ 25,000.00					
Portable Police Radio's P25 Compliant	$ 3,778.00	$ -						
Mobile Video Units (Axxon Lease)								
Body Worn Video Units (Axxon Lease)								
In-Car Radio Upgrades	$ 9,000.00	$ 9,000.00	$ 9,000.00					
Communications Console Upgrades	$ 20,000.00	$ 20,000.00	$ 20,000.00					
Radar Speed Displays (Mobile Units)	$ 3,300.00	$ 46,200.00	$ 33,000.00	$ 13,200.00				
Vehicle Mobile Data Terminals (Laptops)	$ 5,000.00	$ 85,000.00	$ 10,000.00	$ 20,000.00	$ 15,000.00	$ 15,000.00	$ 15,000.00	$ 20,000.00
Laptop Stands and Charging Docks	$ 2,100.00	$ 31,500.00	$ 4,200.00	$ 8,400.00	$ 6,300.00	$ 6,300.00	$ 6,300.00	$ 8,400.00
Property and Evidence Upgrades-Equipment								
Citizens' Patrol Vehicle Graphics	$ 4,000.00	$ 2,000.00						$ 2,000.00
K-9 Program (Supplement K-9 Program and Emergency Response)	$ 15,000.00	$ 60,000.00		$ 15,000.00	$ 15,000.00	$ 10,000.00	$ 10,000.00	$ 10,000.00
GRAND TOTALS		**$ 1,659,058.00**	**$ 260,058.00**	**$ 419,200.00**	**$ 259,600.00**	**$ 299,600.00**	**$ 254,600.00**	**$ 359,200.00**
FISCAL YEARS			**FY22-23**	**FY23-24**	**FY24-25**	**FY25-26**	**FY26-27**	**FY27-28**

0

BALANCE SHEET
AS OF: APRIL 30TH, 2023

18 -WCC&PD FUND

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE		
ASSETS				
18-1102	CLAIM ON CASH	(140,299.86)		
18-1105	CASH - SAVINGS	1,084,002.62		
18-1210	PREPAID MAINTENANCE	29,074.63		
18-1315	DUE FROM GENERAL FUND	0.00		
18-1510	A/R-SALES TAX	0.00		
18-1515	A/R - MISC.	0.00		
			972,777.39	
	TOTAL ASSETS			972,777.39
LIABILITIES				
18-2200	WAGES PAYABLE	0.00		
18-2230	TMRS PAYABLE	0.00		
18-2250	INSURANCE A/P	0.40		
18-2315	DUE TO GENERAL FUND	0.00		
18-2400	A/P PENDING	570.00		
18-2410	A/P - SALES TAX	0.00		
18-2451	A/P SALES TAX PAYBACK	0.00		
	TOTAL LIABILITIES		570.40	
EQUITY				
18-3201	FUND BALANCE	1,074,946.07		
	TOTAL BEGINNING EQUITY	1,074,946.07		
	TOTAL REVENUE	496,998.78		
	TOTAL EXPENSES	599,737.86		
	TOTAL INCREASE/(DECREASE) IN FUND BAL.	(102,739.08)		
	TOTAL EQUITY & FUND BALANCE		972,206.99	
	TOTAL LIABILITIES, EQUITY & FUND BALANCE			972,777.39

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: APRIL 30TH, 2023

18 -WCC&PD FUND

% OF YEAR COMPLETED: 58.33

	ORIGINAL BUDGET	AMENDED BUDGET	CURRENT PERIOD	YEAR TO DATE BALANCE	PRIOR YEAR YTD BALANCE	TOTAL ENCUMBERED	% OF BUDGET	BUDGET BALANCE
REVENUE SUMMARY								
ALL REVENUES	1,235,824	1,235,824	85,772.66	496,998.78	559,723.70	0.00	40.22	738,825.23
TOTAL REVENUES	1,235,824	1,235,824	85,772.66	496,998.78	559,723.70	0.00	40.22	738,825.23
EXPENDITURE SUMMARY								
00-GENERAL EXPENDITURES								
SALARIES & BENEFITS	812,116	812,116	53,374.05	351,080.48	400,170.39	0.00	43.23	461,035.44
OTHER EXPENSES	224,400	414,469	6,639.67	109,762.39	90,870.00	99,639.45	50.52	205,067.26
CAPITAL EXPENSES	319,058	393,507	570.00	85,894.99	172,453.28	31,068.07	29.72	276,543.44
OTHER INCOME/EXPENSES	53,000	53,000	0.00	53,000.00	0.00	0.00	100.00	0.00
TOTAL 00-GENERAL EXPENDITURES	1,408,574	1,673,092	60,583.72	599,737.86	663,493.67	130,707.52	43.66	942,646.14
TOTAL EXPENDITURES	1,408,574	1,673,092	60,583.72	599,737.86	663,493.67	130,707.52	43.66	942,646.14
REVENUE OVER/(UNDER) EXPENDITURES	(172,750)	(437,268)	25,188.94	(102,739.08)	(103,769.97)	(130,707.52)	53.39	(203,820.91)

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: APRIL 30TH, 2023

18 -WCC&PD FUND

% OF YEAR COMPLETED: 58.33

REVENUES	ORIGINAL BUDGET	AMENDED BUDGET	CURRENT PERIOD	YEAR TO DATE BALANCE	PRIOR YEAR YTD BALANCE	TOTAL ENCUMBERED	% OF BUDGET	BUDGET BALANCE
18-4101 INCOME - SALES TAX	1,235,774	1,235,774	82,667.88	473,071.01	495,364.92	0.00	38.28	762,703.00
18-4102 INCOME-K9 DONATIONS	0	0	0.00	0.00	0.00	0.00	0.00	0.00
18-4105 INCOME - OTHER	0	0	0.00	0.00	64,320.74	0.00	0.00	0.00
18-4115 INCOME - INTEREST	50	50	3,104.78	23,927.77	38.04	0.00	7,855.54	(23,877.77)
18-4120 PROCEEDS FROM GUN SALES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
18-4515 ARPA FUNDS	0	0	0.00	0.00	0.00	0.00	0.00	0.00
18-4900 PROCEEDS FROM CAPITAL LEASE	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES	1,235,824	1,235,824	85,772.66	496,998.78	559,723.70	0.00	40.22	738,825.23

REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: APRIL 30TH, 2023

18 -WCC&PD FUND

% OF YEAR COMPLETED: 58.33

DEPARTMENTAL EXPENDITURES	ORIGINAL BUDGET	AMENDED BUDGET	CURRENT PERIOD	YEAR TO DATE BALANCE	PRIOR YEAR YTD BALANCE	TOTAL ENCUMBERED	% OF BUDGET	BUDGET BALANCE
00-GENERAL EXPENDITURES								
======================								
SALARIES & BENEFITS								
18-500-009 SALARIES	512,200	512,200	32,409.15	214,727.13	268,696.45	0.00	41.92	297,472.87
18-500-010 ADMINISTRATIVE EXPENSE	0	0	0.00	0.00	0.00	0.00	0.00	0.00
18-500-011 LONGEVITY	0	0	0.00	0.00	0.00	0.00	0.00	0.00
18-500-013 STIPEND	0	0	0.00	0.00	0.00	0.00	0.00	0.00
18-500-014 SPECIAL ASSIGNMENT PAY K-9	600	600	0.00	0.00	0.00	0.00	0.00	600.00
18-500-015 INCENTIVE PAY-BILING & SHIFT	600	600	80.59	211.77	762.71	0.00	35.30	388.23
18-500-017 CERTIFICATION PAY	2,100	2,100	311.58	1,846.40	1,937.07	0.00	87.92	253.60
18-500-018 EDUCATION PAY	1,500	1,500	115.40	784.72	891.88	0.00	52.31	715.28
18-500-019 TUITION REIMBURSEMENT	0	0	0.00	0.00	0.00	0.00	0.00	0.00
18-500-020 OVERTIME	35,000	35,000	3,842.85	19,091.02	21,334.98	0.00	54.55	15,908.98
18-500-021 7K HOURS	19,614	19,614	592.95	5,359.15	4,611.89	0.00	27.32	14,254.93
18-500-026 HAZARDOUS DUTY PAY	2,400	2,400	64.62	493.86	1,965.98	0.00	20.58	1,906.14
18-500-030 SOCIAL SECURITY	44,000	44,000	2,798.99	22,027.52	22,351.89	0.00	50.06	21,972.48
18-500-040 HEALTH INSURANCE	101,879	101,879	7,000.70	42,670.34	40,588.85	0.00	41.88	59,208.56
18-500-050 RETIREMENT	58,000	58,000	4,082.24	26,878.82	21,594.09	0.00	46.34	31,121.18
18-500-060 WORKERS COMPENSATION	25,223	25,223	2,118.01	16,940.21	15,156.22	0.00	67.16	8,282.73
18-500-070 UNEMPLOYMENT COMPENSATION	9,000	9,000	(43.03)	49.54	278.38	0.00	0.55	8,950.46
TOTAL SALARIES & BENEFITS	812,116	812,116	53,374.05	351,080.48	400,170.39	0.00	43.23	461,035.44
OTHER EXPENSES								
18-500-120 DUES & SUBSCRIPTIONS	0	0	0.00	0.00	0.00	0.00	0.00	0.00
18-500-130 BONDS & TRAINING	0	0	0.00	0.00	0.00	0.00	0.00	0.00
18-500-250 LEGAL EXPENSE	0	0	0.00	0.00	0.00	0.00	0.00	0.00
18-500-290 AUDIT	10,000	10,000	0.00	6,940.00	8,200.00	0.00	69.40	3,060.00
18-500-325 SALES TAX COLLECTION SERVICE	20,000	20,000	4,246.00	18,914.00	77,920.00	0.00	94.57	1,086.00
18-500-420 OFFICE SUPPLIES/FURNITURE	0	0	0.00	0.00	0.00	0.00	0.00	0.00
18-500-430 JUVENILE PROG.FEES & SUPPLIE	0	0	0.00	0.00	0.00	0.00	0.00	0.00
18-500-431 MISCELLANEOUS SUPPLIES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
18-500-433 IT SOFWARE HARDWARE&SUPPLIES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
18-500-435 K-9 PROGRAM EXPENSES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
18-500-440 ELECTION EXPENSE	0	0	0.00	0.00	0.00	0.00	0.00	0.00
18-500-450 SYSTEM ACCESS FEE	0	0	0.00	0.00	0.00	0.00	0.00	0.00
18-500-480 UNIFORMS	0	0	1,200.00	1,200.00	2,000.00	0.00	0.00	(1,200.00)
18-500-485 WEAPONS & AMMUNITION	0	0	0.00	0.00	0.00	0.00	0.00	0.00
18-500-486 PERSONAL PROTECTIVE EQUIPMEN	0	0	0.00	0.00	0.00	0.00	0.00	0.00
18-500-487 VEHICLE EQUIPMENT	0	0	0.00	0.00	0.00	0.00	0.00	0.00
18-500-488 EMERGENCY SERVICES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
18-500-489 COMMUNITY SERVICES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
18-500-490 MEMORIAL SERVICES	0	0	0.00	0.00	0.00	0.00	0.00	0.00
18-500-500 MISC. CRIME PREVENTION	0	0	0.00	0.00	0.00	0.00	0.00	0.00
18-500-515 DEBT SERVICE - PRINCIPAL	0	0	0.00	0.00	0.00	0.00	0.00	0.00
18-500-516 DEBT SERVICE - PRINCIPAL	0	0	0.00	0.00	0.00	0.00	0.00	0.00
18-500-517 MAINTENANCE ON EQUIPMENT	194,400	384,469	1,193.67	82,708.39	2,750.00	99,639.45	47.43	202,121.26
18-500-518 DEBT SERVICE - INTEREST	0	0	0.00	0.00	0.00	0.00	0.00	0.00
18-500-520 BICYCLE PARTS & MAINTENANCE	0	0	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL OTHER EXPENSES	224,400	414,469	6,639.67	109,762.39	90,870.00	99,639.45	50.52	205,067.26

18 -WCC&PD FUND

% OF YEAR COMPLETED: 58.33

DEPARTMENTAL EXPENDITURES	ORIGINAL BUDGET	AMENDED BUDGET	CURRENT PERIOD	YEAR TO DATE BALANCE	PRIOR YEAR YTD BALANCE	TOTAL ENCUMBERED	% OF BUDGET	BUDGET BALANCE
CAPITAL EXPENSES								
18-500-800 CAPITAL EXPENDITURES	319,058	393,507	570.00	85,894.99	172,453.28	31,068.07	29.72	276,543.44
TOTAL CAPITAL EXPENSES	319,058	393,507	570.00	85,894.99	172,453.28	31,068.07	29.72	276,543.44
OTHER INCOME/EXPENSES								
18-500-900 PRIOR PERIOD ADJUSTMENTS	0	0	0.00	0.00	0.00	0.00	0.00	0.00
18-500-901 TRANSFER TO GEN FUND	53,000	53,000	0.00	53,000.00	0.00	0.00	100.00	0.00
TOTAL OTHER INCOME/EXPENSES	53,000	53,000	0.00	53,000.00	0.00	0.00	100.00	0.00
TOTAL 00-GENERAL EXPENDITURES	1,408,574	1,673,092	60,583.72	599,737.86	663,493.67	130,707.52	43.66	942,646.14
TOTAL EXPENDITURES	1,408,574	1,673,092	60,583.72	599,737.86	663,493.67	130,707.52	43.66	942,646.14
REVENUE OVER/(UNDER) EXPENDITURES	(172,750)	(437,268)	25,188.94	(102,739.08)	(103,769.97)	(130,707.52)	53.39	(203,820.91)

WCCPD MUST HOLD A PUBLIC HEARING ON ITS YEARLY BUDGET AT LEAST 100 DAYS PRIOR TO THE START OF ITS FISCAL YEAR.

WCCPD MUST ADVERTISE IN THE NEWSPAPER THAT ITS PUBLIC HEARING WILL BE CONDUCTED AND PUBLICATION MUST OCCUR AT LEAST 10 DAYS PRIOR TO THE HEARING.

WCCPD MUST ADOPT ITS BUDGET NO LATER THAN 80 DAYS PRIOR TO THE BEGINNING OF ITS FISCAL YEAR

June 2023

Sun	Mon	Tue	Wed	Thu	Fri	Sat
				1 WCCPD Public Hearing Notice advertised in Herald	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20 WCCPD Public Hearing 10am for FY 23-24 Budget and Budget Approval	21	22	23 100 DAYS BEFORE OCTOBER 1ST BUDGET DEADLINE	24
25	26	27	28	29	30	

NO LATER THAN 10 DAYS AFTER THE WCCPD ADOPTS ITS PROPOSED BUDGET, THE BUDGET MUST BE FILLED WITH THE CITY SECRETARY'S OFFICE FOR CONSIDERATION BY THE CITY COUNCIL.

AFTER THE WCCPD ADOPTS ITS BUDGET AND FILES WITH THE CITY, THE CITY , NO LATER THAN 45 DAYS BEFORE THE WCCPD FISCAL YEAR BEGINS, SHALL HOLD ITS OWN PUBLIC HEARING ON THE WCCPD BUDGET. TEX.LOC.GOV'T CODE ANN.s363.205

THE CITY'S PUBLIC HEARING MUST BE PUBLISHED IN THE NEWSPAPER AT LEAST 10 DAYS PRIOR TO THE PUBLIC HEARING. THE CITY MUST ADOPT THE WCCPD BUDGET NOT LATER THAN 30 DAYS BEFORE THE START OF ITS FISCAL YEAR.

July 2023

Sun	Mon	Tue	Wed	Thu	Fri	Sat
						1
2	3	4	5	6	7	8
9	10	11	12	13 **80 DAYS BEFORE OCT.1ST BUDGET DEADLINE**	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

August 2023

Sun	Mon	Tue	Wed	Thu	Fri	Sat
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17 **45 DAYS UNTIL OCT. 1ST BUDGET DEADLINE**	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

September 2023

Sun	Mon	Tue	Wed	Thu	Fri	Sat
					1 **30 DAYS BEFORE OCT.1ST BUDGET DEADLINE**	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

October 2023

Sun	Mon	Tue	Wed	Thu	Fri	Sat
BUDGET DEADLINE 1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				