



**AGENDA
CITY OF WINDCREST, TEXAS**

PARKS AND RECREATION COMMISSION MEETING

June 12, 2013

6:00 P.M.

NOTICE IS HEREBY GIVEN THAT A MEETING OF THE WINDCREST PARKS AND RECREATION COMMISSION WILL BE HELD AT WINDCREST CITY HALL, 8601 MIDCROWN, WINDCREST, TEXAS ON THE 12th DAY OF JUNE 2013 STARTING AT 6:00 P.M. DURING THE MEETING THE FOLLOWING SUBJECTS WILL BE CONSIDERED AND THE COMMISSION MAY TAKE ACTION ON ANY OF THE LISTED SUBJECTS.

THE PARKS AND RECREATION COMMISSION RESERVES THE OPTION TO RECESS THE MEETING DURING THE EVENING OF JUNE 12, 2013 AND TO RECONVENE THE MEETING ON THE FOLLOWING DAY, JUNE 12, 2013 AT 9:00 A.M. AT THE WINDCREST CITY HALL, 8601 MIDCROWN, WINDCREST, TEXAS.

IT IS ANTICIPATED THAT MEMBERS OF OTHER CITY COUNCIL, BOARDS, COMMISSIONS AND COMMITTEES MAY ATTEND THE MEETING IN NUMBERS THAT MAY CONSTITUTE A QUORUM OF SUCH OTHER CITY COUNCIL, BOARDS, COMMISSIONS AND COMMITTEES, SO THAT NOTICE IS HEREBY GIVEN THAT THE MEETING IS ALSO A MEETING OF THE OTHER CITY COUNCIL, BOARDS, COMMISSIONS AND COMMITTEES WHOSE MEMBERS ARE IN ATTENDANCE. THE MEMBERS OF THE OTHER CITY COUNCIL, BOARDS, COMMISSIONS AND COMMITTEES MAY PARTICIPATE IN DISCUSSIONS WHICH OCCUR AT THE MEETING, BUT NO ACTION WILL BE TAKEN BY THE OTHER COUNCIL, BOARDS, COMMISSIONS AND COMMITTEES WHOSE MEMBERS ARE IN ATTENDANCE.

Ordinance No. 618 (09/20/10), Repealing Ordinance No. 593

At all City Council, City Commission or City Board meetings, the agenda shall include a "citizens to be heard" item. It is suggested that Citizens wishing to speak during this item sign in on the sign up roster prior to the meeting. During "citizens to be heard" comments, each individual may speak on an agenda item or any other matter affecting the city. In addition to the "citizens to be heard" portion of meetings, a person may make comments on agenda items prior to the vote on the agenda item. A member of the public will have a total of six (6) minutes to be heard during a City Council, City Commission or City Board Meeting. This does not include any responses from the body. The six (6) minutes time limit authorized herein may not be transferred to another speaker in whole or in part. The presiding Officer or his/her designee will assign a Time Keeper to each meeting. The Time Keeper will maintain strict compliance of the six (6) minute rule, stopping speakers who exceed the allotted time. As authorized by Section 551.042 of the Texas Government Code, the Presiding Officer may direct a City Official to make: a statement of specific factual information in response to an inquiry made by a member of the public or of the City Council, or; a recitation of existing

policy in response to an inquiry made by a member of the public or the City Council. Any deliberation of or decision about the subject of the inquiry shall be limited to a proposal to place the subject on the agenda for a subsequent meeting. Any question posed by a Citizen, Council Member, Board Member or Commission Member for which an answer is not available at a meeting shall be answered by a member of the staff or Presiding Officer at the next regular meeting of the Body, if an answer is reasonably available and prudent. If the information is sensitive, staff will seek advice from the City Attorney.

REQUEST ALL PAGERS AND CELL PHONES BE TURNED OFF, EXCEPT EMERGENCY ON-CALL PERSONNEL. CITIZENS ARE ASKED TO REFRAIN FROM TALKING DURING COUNCIL PROCEEDINGS.

Meeting Chair: please remind each participant in your meeting that they must speak into a microphone; the recording is the Official Minutes of your meeting and all who speak must be recorded. All guest speakers and citizens to be heard must speak from podium. Please interrupt speakers during meeting if you recognize that they are not speaking into microphone and have them do so.

I. Call to Order, Pledge of Allegiance & Invocation

II. Citizens to be Heard on Subsequent and Non-Subsequent Agenda Items

A member of the public will have three (3) minutes to discuss non-subsequent agenda items.

A member of the public will have six (6) minutes to discuss subsequent agenda items.

Parks and Recreation Commission members may discuss and respond to current and past agendas on subsequent and non-subsequent agenda items by citizens to be heard.

III. Presentations

1. The Parks and Recreation Commission will receive a presentation from Roosevelt High School DATA Interns regarding the Tower of Flowers.
2. The Parks and Recreation Commission will receive an update from Doug Winnek regarding the status of the Civic Center Audio Visual system project.

IV. Old Business

1. The Parks and Recreation Commission will “repeat” a discussion on the possible removal of the temporary Civic Center patio enclosure and options for a permanent solution. (Ref: P&R 01.11.12 http://windcresttx.granicus.com/MediaPlayer.php?view_id=8&clip_id=780 01:14:34 / P&R 01.18.12 http://windcresttx.granicus.com/MediaPlayer.php?view_id=8&clip_id=784 00:41:51 / P&R 01.25.12 http://windcresttx.granicus.com/MediaPlayer.php?view_id=8&clip_id=792 00:02:34 / P&R 02.01.12 http://windcresttx.granicus.com/MediaPlayer.php?view_id=8&clip_id=792 / P&R 02.15.13 http://windcresttx.granicus.com/MediaPlayer.php?view_id=8&clip_id=819 00:18:15 / P&R

2. The Parks and Recreation Commission will discuss replacing the mulch at the Takas Park playground with other options including but not limited to recycled tires for playground safety surfacing. (Att. 1)

V. Work In Progress

NONE

VI. Capital Improvement Projects

1. The Parks and Recreation Commission will discuss the status of the landscaping at the Civic Center performed by Maldonado Nursery and Landscaping. (Att. 2) (Ref: SCCM 04.01.13
http://windcresttx.granicus.com/MediaPlayer.php?view_id=8&clip_id=1048 00:24:15 & 00:31:34)
2. The Parks and Recreation Commission will discuss the status of the landscaping at the Walzem and Midcrown entrances to the City of Windcrest. (Att. 2) (Ref: SCCM 04.01.13
http://windcresttx.granicus.com/MediaPlayer.php?view_id=8&clip_id=1048 00:24:15 & 00:31:34)

VII. New Business

1. The Parks and Recreation Commission will discuss placing eave troughs at the Civic Center to help save the landscape around the building.
2. The Parks and Recreation Commission will discuss the possibility raising the backboard at the Tennis Court. (Att. 3)
3. The Parks and Recreation Commission will discuss the acceptance of a resignation letter from Parks and Recreation Commission member, Will Harrison. (Att. 4)

VIII. General Announcements & Future Agenda Items Requested

Per Ordinance No. 618, repealing Ordinance No. 593; Section 9: Every agenda shall include an item entry granting a member the opportunity to propose an item for consideration of future agendas for Regular or Special Meetings. Any member may request the inclusion of such items at any meeting.

IX. Adjournment

I, the undersigned authority, do hereby certify that the above Notice of Meeting of the Parks and Recreation Commission of the City of Windcrest is a true and correct copy of said Notice and was posted on the bulletin board

at City Hall of said City in a convenient place to the public and said Notice was posted more than seventy-two hours prior to the meeting on June 12, 2013.

By: , City Secretary

In compliance with the Americans With Disabilities Act, the City of Windcrest Council Chambers are wheelchair accessible, and accessible parking spaces are available. The City of Windcrest will provide for reasonable accommodations for persons attending Parks & Recreation meetings. To better serve you, requests should be received 48 hours prior to the meetings. Please contact Kelly Rodriguez, City Secretary, at 210-655-0022 ext. 2150 or Fax 210-655-8776.

I certify that the attached notice and agenda of items to be considered by the Parks and Recreation Board was removed by me from the City Hall bulletin board on the ____ June, 2013.

____ Title: _____

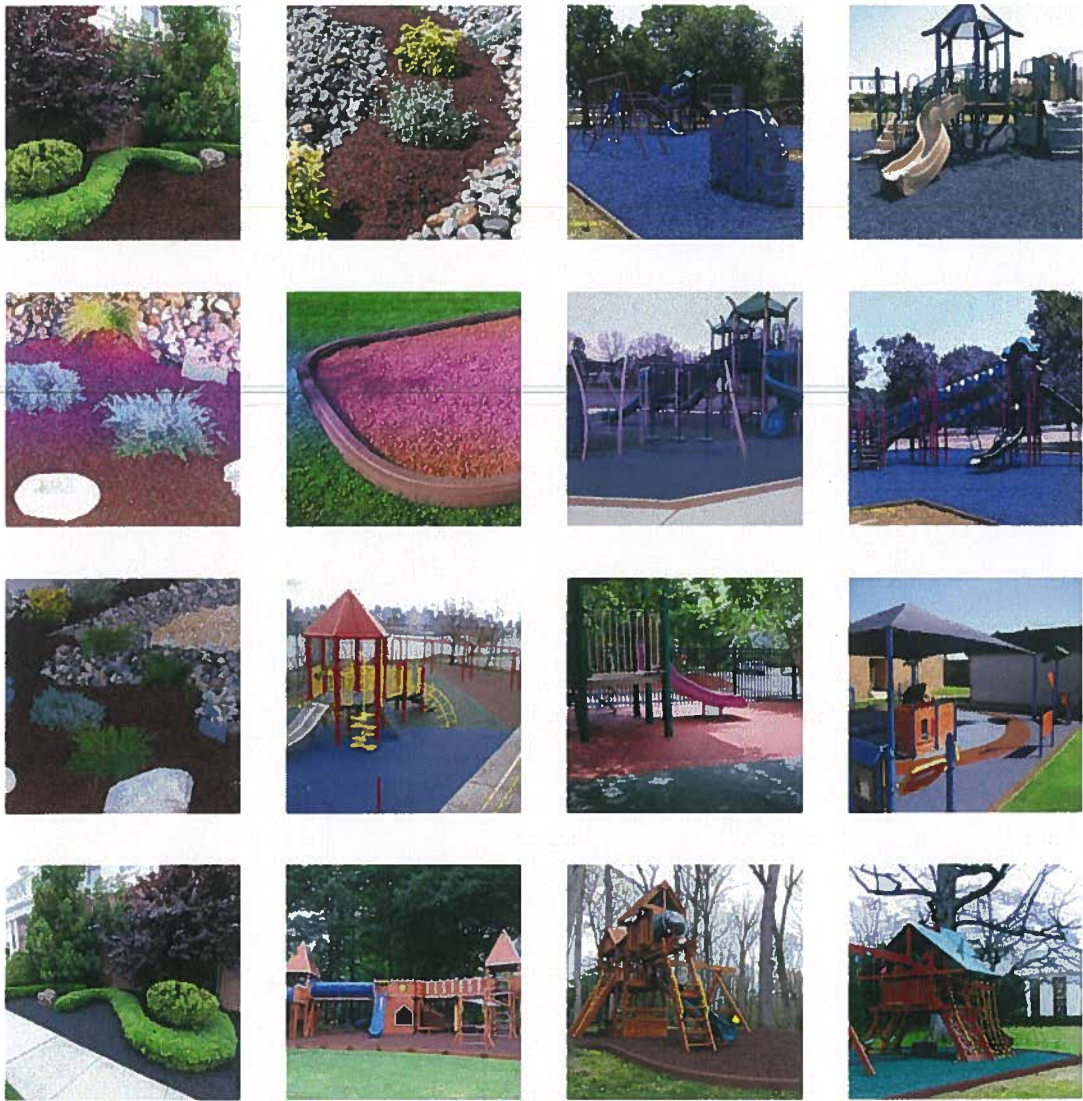


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PHOTOS

Customer Photos of Rubber Mulch





Parks and Recreation Agenda Item Report

June 12, 2013

Contact –Michael McAlear
mmcalear@windcrest-tx.gov

Status Report
Landscape Improvements at
City of Windcrest Civic Center & Midcrown Entrance IFB 12-13-005

CIVIC CENTER

Contract has been sent to Maldonado Nursery and Landscaping for review and execution. Upon receipt of the executed contract, a Notice to Proceed will be issued. Maldonado Nursery and Landscaping's Commercial Contract Specialist has been contacted several times, and attempts have been made to contact supervisors as city staff has yet to receive a countersigned contract. The next lowest bid was submitted by Cantu Contracting at \$75,151.72. This is \$23,072.63 higher than the bid submitted by Maldonado Nursery and Landscaping of \$52,079.09.

MIDCROWN ENTRANCE

The project has been resolicited to 14 local landscaping firms. The bid submittal deadline was extended from June 5, 2013 to June 12, 2013.





Will E. Harrison Sr.
1211 Murray Wind
Windcrest, Texas 78239

Subject: Letter of resignation

April 29, 2013

To: City of Wincrest Park and recreation committee

Due to my many obligations; family, church, and work I am no longer able to fulfill the duties of an active member of the Part and Recreation Committee for the city of Wincrest. Effective today I officially resign me seat on the Park and Recreation Committee. I truly hope that you are able to fill the chair quickly. Thank you for allowing me to be a part of such a great team of men and women who care for our community.

Sign


Will E. Harrison