



**AGENDA
CITY OF WINDCREST, TEXAS
PLANNING AND ZONING COMMISSION MEETING**

June 05, 2014

6:00 P.M.

NOTICE IS HEREBY GIVEN THAT A MEETING OF THE WINDCREST PLANNING AND ZONING COMMISSION WILL BE HELD AT WINDCREST CITY HALL, 8601 MIDCROWN, WINDCREST, TEXAS ON THE 5TH DAY OF JUNE 2014 STARTING AT 6:00 P.M. DURING THE MEETING THE FOLLOWING SUBJECTS WILL BE CONSIDERED AND THE COMMISSION MAY TAKE ACTION ON ANY OF THE LISTED SUBJECTS.

THE PLANNING AND ZONING COMMISSION RESERVES THE OPTION TO RECESS THE MEETING DURING THE EVENING OF JUNE 5, 2014 AND TO RECONVENE THE MEETING ON THE FOLLOWING DAY, JUNE 6, 2014 AT 9:00 A.M. AT THE WINDCREST CITY HALL, 8601 MIDCROWN, WINDCREST, TEXAS.

IT IS ANTICIPATED THAT MEMBERS OF OTHER CITY COUNCIL, BOARDS, COMMISSIONS AND COMMITTEES MAY ATTEND THE MEETING IN NUMBERS THAT MAY CONSTITUTE A QUORUM OF SUCH OTHER CITY COUNCIL, BOARDS, COMMISSIONS AND COMMITTEES, SO THAT NOTICE IS HEREBY GIVEN THAT THE MEETING IS ALSO A MEETING OF THE OTHER CITY COUNCIL, BOARDS, COMMISSIONS AND COMMITTEES WHOSE MEMBERS ARE IN ATTENDANCE. THE MEMBERS OF THE OTHER CITY COUNCIL, BOARDS, COMMISSIONS AND COMMITTEES MAY PARTICIPATE IN DISCUSSIONS WHICH OCCUR AT THE MEETING, BUT NO ACTION WILL BE TAKEN BY THE OTHER COUNCIL, BOARDS, COMMISSIONS AND COMMITTEES WHOSE MEMBERS ARE IN ATTENDANCE.

Ordinance No. 618 (09/20/10), Repealing Ordinance No. 593

At all City Council, City Commission or City Board meetings, the agenda shall include a "citizens to be heard" item. It is suggested that Citizens wishing to speak during this item sign in on the sign up roster prior to the meeting. During "citizens to be heard" comments, each individual may speak on an agenda item or any other matter affecting the city. In addition to the "citizens to be heard" portion of meetings, a person may make comments on agenda items prior to the vote on the agenda item. A member of the public will have a total of six (6) minutes to be heard during a City Council, City Commission or City Board Meeting. This does not include any responses from the body. The six (6) minutes time limit authorized herein may not be transferred to another speaker in whole or in part. The presiding Officer or his/her designee will assign a Time Keeper to each meeting. The Time Keeper will maintain strict compliance of the six (6) minute rule, stopping speakers who exceed the allotted time. As authorized by Section 551.042 of the Texas Government Code, the Presiding Officer may direct a City Official to make: a statement of specific factual information in response to an inquiry made by a member of the public or of the City Council, or; a recitation of existing

policy in response to an inquiry made by a member of the public or the City Council. Any deliberation of or decision about the subject of the inquiry shall be limited to a proposal to place the subject on the agenda for a subsequent meeting. Any question posed by a Citizen, Council Member, Board Member or Commission Member for which an answer is not available at a meeting shall be answered by a member of the staff or Presiding Officer at the next regular meeting of the Body, if an answer is reasonably available and prudent. If the information is sensitive, staff will seek advice from the City Attorney.

REQUEST ALL PAGERS AND CELL PHONES BE TURNED OFF, EXCEPT EMERGENCY ON-CALL PERSONNEL. CITIZENS ARE ASKED TO REFRAIN FROM TALKING DURING COUNCIL PROCEEDINGS.

Meeting Chair: please remind each participant in your meeting that they must speak into a microphone; the recording is the Official Minutes of your meeting and all who speak must be recorded. All guest speakers and citizens to be heard must speak from podium. Please interrupt speakers during meeting if you recognize that they are not speaking into microphone and have them do so.

I. Call to Order

II. Public Hearing

1. The Planning & Zoning PUBLIC HEARING request from the United Methodist Church to set up a 12' x 24' metal/wood portable building on southwest corner of North Parking lot – Main Campus.

III. Discuss and Act

1. City Council will review, discuss and may take action on a request from the United Methodist Church to set up a 12' x 24' metal/wood portable building on southwest corner of North Parking lot – Main Campus.

IV. General Announcements & Future Agenda Items Requested

Per Ordinance No. 618, repealing Ordinance No. 593; Section 9: Every agenda shall include an item entry granting a member the opportunity to propose an item for consideration of future agendas for Regular or Special Meetings. Any member may request the inclusion of such items at any meeting.

IV. Adjournment

The Planning and Zoning Commission reserves the right to retire into executive session whenever it is considered necessary and legally justified under the Texas Government Code, Subchapter D, Sections 551.071 et. seq. including, but not limited to, consultation with attorney, real property, prospective gifts, personnel matters, exclusion of witness, security devices, and economic development matters.

I, the undersigned authority, do hereby certify that the above Notice of Meeting of the Planning and Zoning Commission of the City of Windcrest is a true and correct copy of said Notice and was posted on the bulletin board

at City Hall of said City in a convenient place to the public and said Notice was posted more than seventy-two hours prior to the meeting on June 5, 2014.

By: , City Secretary

In compliance with the Americans With Disabilities Act, the City of Windcrest Council Chambers are wheelchair accessible, and accessible parking spaces are available. The City of Windcrest will provide for reasonable accommodations for persons attending Planning & Zoning Commission meetings. To better serve you, requests should be received 48 hours prior to the meetings. Please contact Kelly Rodriguez, City Secretary, at 210-655-0022 ext. 2150 or Fax 210-655-8776.

I certify that the attached notice and agenda of items to be considered by the Planning and Zoning Commission was removed by me from the City Hall bulletin board on the ____ June, 2014.

_____ Title: _____



8101 Midcrown Drive | San Antonio, TX 78239
(210) 654-0404 office | (210) 654-0674 fax
www.windcrestumc.org

May 7, 2014

To: Mayor Alan Baxter
Windcrest City Council

ATTN: Kelly Rodriguez, City Secretary

Re: Permit Application dated 4/8/14
Request to set up a 12' x 24' metal/wood portable building on southwest corner of North Parking Lot – Main Campus

We are requesting approval for the variance of the size of the storage building (from 12' x 12' to 12' x 24'), in order to accommodate our current storage needs.

A handwritten signature in black ink, appearing to read 'Richard G. Davis', written over a horizontal line.

Richard G. Davis,
President, Board of Trustees

A handwritten signature in black ink, appearing to read 'Sharon Odom', written over a horizontal line.

Sharon Odom,
Church Administrator

**Our mission is to make new disciples of Jesus Christ,
for the transformation of the world.**



City of Windcrest
8601 Midcrown
Windcrest, TX 78239
(210)655-0022, Fax (210)655-8776

REMODEL PERMIT APPLICATION

DATE: 4/8/14

PERMIT NO. _____

JOB ADDRESS: <u>8101 Midcrown Dr</u>		
OWNER: <u>Windcrest UMC</u>	ADDRESS: <u>8101 Midcrown Dr</u>	PHONE: <u>210-654-0404</u>
CONTRACTOR:	ADDRESS:	PHONE:
VALUATION OF WORK:		PERMIT FEE:

CLASS OF WORK: NEW ☐ ADDITION ☒ ALTERATION ☐ REPAIR ☐

DESCRIBE WORK: <u>Chaparral Buildings, Inc. will deliver 12' x 24' metal</u> <u>and wood portable building and place on cinder blocks.</u> <u>See attached photos and scale drawing for placement.</u> <u>Cost: \$4,995</u>

NOTICE

THIS PERMIT BECOMES NULL AND VOID IF WORK OR CONSTRUCTION AUTHORIZED IS NOT COMMENCED IN NINETY (90) DAYS, OR IF CONSTRUCTION OR WORK IS SUSPENDED OR ABANDONED FOR A PERIOD OF SIXTY (60) DAYS AT ANY TIME AFTER WORK IS COMMENCED.

I HEREBY CERTIFY THAT I HAVE READ AND EXAMINED THIS APPLICATION AND KNOW THE SAME TO BE TRUE AND CORRECT. ALL PROVISIONS OF LAWS AND ORDINANCES GOVERNING THIS TYPE OF WORK WILL BE COMPLIED WITH WHETHER SPECIFIED HEREIN OR NOT, THE GRANTING OF A PERMIT DOES NOT PRESUME TO GIVE AUTHORITY TO VIOLATE OR CANCEL PROVISIONS OF ANY OTHER STATE OR LOCAL LAW REGULATING CONSTRUCTION OR THE PERFORMANCE OF CONSTRUCTION.

SIGNATURE OF CONTRACTOR OR AUTHORIZED AGENT

DATE

Sharon Odum, Church Administrator 4/8/14
SIGNATURE OF OWNER (IF BUILDER) DATE

CITY OFFICIAL COMMENTS:

APPROVED BY:

DATE:

5/1/14 - CM w/ Heather -

EXISTING
WEST WOODEN FENCE

EXISTING
PARKING LOT CURB

GRASS & DIRT

EXISTING
ELECTRICAL CABINET

12' x 12'
EXISTING
GATED STORAGE
ENCLOSURE

BACK DOOR

PROPOSED
12' x 24'
BUILDING

WINDOW

WINDOW

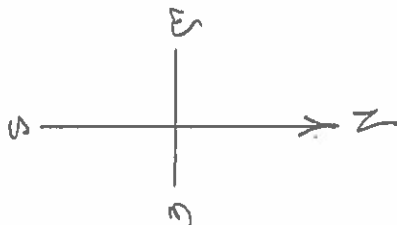
OVERHEAD
GARAGE DOOR

ASPHALT PARKING LOT

FEET



SCALE



SOUTHWEST CORNER
OF
NORTH PARKING LOT
OF

WINDCREST UNITED METHODIST CHURCH

EXISTING
CHILDREN'S PLAYGROUND

EXISTING
CHAIN LINK FENCE

GRASS & DIRT

EXISTING
PARKING LOT CURB

**Windcrest United Methodist Church
Campus**

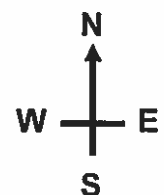
12'Wx24'L Building will be placed at the very south-west corner of the north parking lot.

See closer view on next page.



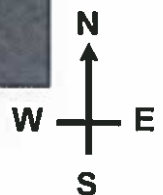
Midcrown Drive

Walzem Road



Close-Up View

12'Wx24'L Building will be placed at the very south-west corner of the north parking lot.



Building will be placed here in the very south-west corner of the north parking lot.

North Parking Lot



Display Photo of 12'Wx24'L Chaparral Model # 7SCSR1224PS

