

City of Windcrest



AGENDA

**PARKS AND RECREATION COMMISSION
MAY 25, 2023**

CITY COUNCIL CHAMBERS @ 8601 MIDCROWN

6:00 P.M.

NOTICE IS HEREBY GIVEN THAT A CITY OF WINDCREST PARKS AND RECREATION COMMISSION MEETING WILL BE HELD AT WINDCREST CITY HALL, 8601 MIDCROWN, WINDCREST, TEXAS ON THE 25TH DAY OF MAY 2023, STARTING AT 6:00 P.M.

THE PARKS AND RECREATION COMMISSION RESERVES THE OPTION TO RECESS THE MEETING DURING THE EVENING OF MAY 25TH, 2023, AND TO RECONVENE THE MEETING ON THE FOLLOWING DAY, MAY 26TH 2023, AT 9:00 A.M. AT THE WINDCREST CITY HALL, 8601 MIDCROWN, WINDCREST, TEXAS.

NOTICE OF ASSISTANCE AT THE PUBLIC MEETING

The City of Windcrest Council Chambers is wheelchair accessible, and accessible parking spaces are available. In compliance with Americans with Disabilities Act, the City of Windcrest will provide reasonable accommodations for persons attending the meeting. To better serve you, requests should be received 48 hours prior to the meeting. Please contact the City Secretary's Office, at 210-655-0022 ext. 2150 or Fax 210-655-8776, or 711 Texas Relay.

- I. Call to Order**
- II. Roll Call**
- III. Vote to Excuse Absent Commission Members**
- IV. Pledge of Allegiance and Invocation**
- V. Citizens to be Heard**

- Citizens may address the Parks and Recreation Commission on topics not on the agenda for no more than three (3) minutes.
- In addition to the foregoing, citizens shall also have the opportunity to address the Parks and Recreation Commission during consideration of posted agenda items for no more than six (6) minutes.
- A City Official may make a statement of specific factual information in response to an inquiry made by a member of the public, or a recitation of existing policy in response to an inquiry made by a member of the public.

**THE FOLLOWING ITEMS MAY BE CONSIDERED AT ANY TIME DURING THE
PARKS AND RECREATION MEETING:**

VI. DISCUSSION & ACTION

- a) The Parks and Recreation Commission will review, discuss, and may take action on proposed changes to the Windcrest Code of Ordinances Chapter 26, Parks and Open Areas for City Council consideration. [Jay Eldridge, Place 2]
- b) The Parks and Recreation Commission will discuss, and may take action on a recommendation to the City Council on an update to signage at city parks. [Jay Eldridge, Place 2]

- c) The Parks and Recreation Commission will discuss and may take action on adding an Urban Forestry section to the Parks and Open Space Plan to manage the health, population, and maintenance of trees in the City of Windcrest. [Monica Baietti, Place 7]
- d) The Parks and Recreation Commission will discuss and may take action on adding a Butterfly Garden section to the Parks and Open Space Plan. [Monica Baietti, Place 7]
- e) The Parks and Recreation Commission will discuss and may take action on a City Clean Up program or event utilizing local volunteers. [Monica Baietti, Place 7]
- f) The Parks and Recreation Commission will discuss and may take action a grant opportunity thought the Texas Parks and Wildlife. [Monica Baietti, Place7]
- g) The Parks and Recreation Commission will receive an update from the Public Works Director and will discuss and may take action on the status of the trees in the City of Windcrest. [Monica Baietti, Place7]
- h) The Parks and Recreation Commission will receive an update from the Pool Committee on community survey and outreach efforts and will discuss and may take action on the same. [Scott Lee Ross, Vice Chairman, Place 5]
- i) The Parks and Recreation Commission will discuss and may take action on an update from the “Summer Activities Committee” on proposed activities and events to be hosted by the Parks and Recreation Commission on Thursdays in July 2023. [Scott Lee-Ross, Vice Chairman, Place 5]
- j) The Parks and Recreation Commission will discuss and may take action on the logistics and planning of a Parks and Recreation Commission 4th of July Event. [Scott Lee Ross, Vice Chairman, Place 5]
- k) The Parks and Recreation Commission will discuss and may take action on the Parks and Recreation Light Up Duties. [Jim Flinn, Chairman, Place 1; Scott Lee Ross, Vice-Chairman, Place 5]
- l) The Parks and Recreation Commission will discuss and may take action on the logistics and planning of a Parks and Recreation Commission Fall Festival in October 2023. [Scott Lee Ross, Vice Chairman, Place 5]
- m) The Parks and Recreation Commission will discuss and may take action on amenities for the dog park and an opening event. [Jim Flinn, Chairman, Place 1; Scott Lee-Ross, Vice Chairman, Place 5]
- n) The Parks and Recreation Commission will discuss and may take action on activities for National Parks and Recreation Month [Scott Lee Ross, Vice Chairman, Place 5]
- o) The Parks and Recreation Commission will discuss and may take action on establishing adult sports leagues in the City of Windcrest. [Adam Astleford, Place 2]

- p) The Parks and Recreation Commission will discuss and may take action on engaging the San Antonio Tennis Association in classes for children in Windcrest. [Adam Astleford, Place 2]
- q) The Parks and Recreation Commission will discuss and may take action naming the park located in Winnbrook Estates. [Adam Astleford, Place 2]
- r) The Parks and Recreation Commission will review, discuss, and may take action on the operations calendar of park events in 2022/2023. [Jim Flinn, Chairman]

VII. City Manager's Report

Any oral report provided by the city manager will be informational only and not for Commission action. The city manager may provide updates on community and upcoming city events, the status of the operation of individual departments, any unusual activity from any specific department which has occurred since the posting of the agenda, or to provide potential topics of discussion which may appear on a future agenda.

VIII. General Announcements & Future Agenda Items Requested

Per Ordinance No. 618, repealing Ordinance No. 593; Section 9: Every agenda shall include an item entry granting a member the opportunity to propose an item for consideration of future agendas for Regular or Special Meetings. Any member may request the inclusion of such items at any meeting.

IX. Adjournment

AGENDA NOTICES:

DECORUM REQUIRED:

Any disruptive behavior, including shouting or derogatory statements or comments may be ruled out of order by the Presiding Officer. Continuation of this type of behavior could result in a request by the Presiding Officer that the individual leave the meeting, and if refused, an order of removal.

ACTION BY COMMISSION AUTHORIZED:

The Parks and Recreation Commission may vote and/or act upon any item within this Agenda. The Parks and Recreation Commission reserves the right to retire into executive session concerning any of the items listed on this Agenda, pursuant to and in accordance with Texas Government Code § 551.072 (Deliberations about Real Property); § 551.073 (Deliberations about Gifts & Donations); § 551.076 (Deliberations about Security Devices); §551.087 (Economic Development); and, § 551.071 to seek the advice of its attorney about pending or contemplated litigation, settlement offer or on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas conflict with the Open Meetings Act and may invoke this right where the City Attorney, the Mayor or a majority of the Governing Body deems an executive session is necessary to allow privileged consultation between the City Attorney and the governing body, if considered necessary and legally justified under the Open Meetings Act. The attorney may appear in person, or appear in executive session by conference call in accordance with applicable state law.

EXECUTIVE SESSIONS APPROVED BY CITY ATTORNEY:

This agenda has been reviewed and approved by the City's legal counsel and the presence of any subject in any Executive Session portion of the agenda constitutes a written interpretation of Texas Government Code Chapter 551 by legal counsel for the body and constitutes an opinion by the attorney that the items discussed therein may be legally discussed in the closed portion of the meeting considering available opinions of a court of record and opinions of the Texas Attorney General known to the attorney. This provision has been added to this agenda with the intent to meet all elements necessary to satisfy Texas Government Code Chapter 551.144(c) and the meeting is conducted by all participants in reliance on this opinion.

ATTENDANCE BY OTHER ELECTED OR APPOINTED OFFICIALS:

It is anticipated that members of the City Council, or other city board, commissions and/or committees may attend the meeting in numbers that may constitute a quorum of the other city boards, commissions and/or committees. Notice is hereby given that the meeting, to the extent required by law, is also noticed as a meeting of the other boards, commissions and/or committees of the City, whose members may be in attendance. The members of the boards, commissions and/or committees may participate in discussions on the same items listed on the agenda, which occur at the meeting, but no action will be taken by such in attendance unless such item and action is specifically provided for on an agenda for that board, commission, or committee subject to the Texas Open Meetings Act.

I, the undersigned authority, do hereby certify that the above Notice of Meeting of the Parks and Recreation Commission of the City of Windcrest is a true and correct copy of said Notice and was posted on the bulletin board at City Hall of said City in a convenient place to the public and said Notice was posted more than seventy-two (72) hours prior to the meeting on May 25, 2023.

By: Dusty Dehoyos
Dusty Dehoyos, Assistant City Secretary



Parks and Recreation Commission
Parks and Open Space Plan

2021

Version 1.1

RESOLUTION NO. 2021-523(R)

**A RESOLUTION BY THE CITY COUNCIL OF THE CITY
OF WINDCREST, TEXAS TO ADOPT THE 2021 PARKS
AND RECREATION OPEN SPACE PLAN**

WHEREAS, the City Council for the City of Windcrest under chapter 26 of the City Code, approves and directs the Parks and Recreation Commission in the development, management and other various duties outlined in the code; and

WHEREAS, the Parks and Recreation Commission is presenting this plan as a living document and not intending to have a sunset, but to update as needed according to the current and future needs of the citizens of Windcrest; and

WHEREAS, the City of Windcrest City Council will accept this as the Parks and Recreation Open Space Plan (Exhibit A) portion of the ongoing working 2021 City of Windcrest Strategic Plan and as a living document and upon council approval accept new recommendations from the Parks and Recreation Commission to keep the plan current.

**NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY
OF WINDCREST, TEXAS that the City of Windcrest adopts the attached 2021 Parks and
Recreation Open Space Plan, to be used as a planning tool for managing growth and
preserving the intended environments within the City.**

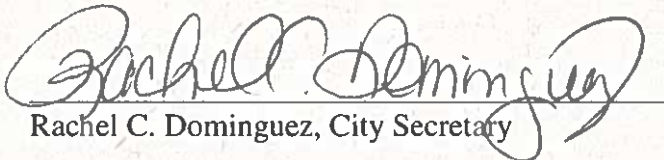
DULY PASSED AND APPROVED, on the 2nd day of August, 2021 at a regular meeting of the City Council of the City of Windcrest, Texas, which was held in compliance with the Open Meetings Act, Gov't. Code §551.001, et. Seq. at which meeting a quorum was present and voting.

CITY OF WINDCREST, TEXAS



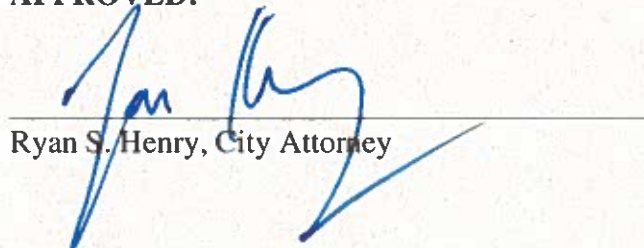
Dan Reese, Mayor

ATTEST:



Rachel C. Dominguez, City Secretary

APPROVED:



Ryan S. Henry, City Attorney



Adopted by Windcrest City Council on August 2, 2021

Windcrest City Resolution 2021-523 (R)

Windcrest City Council

Dan Reese, Mayor

Wesley "Wes" Manning, City Council Place #1

Cindy Strzelecki, City Council Place #2

Gregory "Greg" Turner, City Council Place #3

Frank Archuleta, City Council Place #4

Joan Pedrotti, City Council Place #5 and Mayor Pro Tempore

City Staff

Rafael Castillo, Jr., City Manager

Sonya Herrera, Esq., City Attorney

Rachel C. Dominguez , City Secretary

Edward "Dusty" DeHoyos, Assistant City Secretary

Chris Gamboa, Public Works Director (Interim)

As recommended by:

Windcrest Parks & Recreation Commission

Arthur J. "Jim" Flinn, Commissioner Place #1

Mary Wilson, Commissioner Place #2

Jay Eldridge, Commissioner Place #3

David C. Hook, Commissioner Place #4 and Chair

Harold Higgins, Sr., Commissioner Place #5

Kevin Malcom, Jr. , Commissioner Place #6

Robin Alva, Commissioner Place #7 and Vice Chair

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V. Executive Summary

This plan is a living document and not intended to have sunset, but to be updated as needed to meet the current and future needs of the Citizens of Windcrest. Through this plan, the City of Windcrest City Council provides guidance to the Windcrest Parks and Recreation Commission to meet its responsibilities listed in Chapter 26 of the Windcrest City Code.

To meet the planned increase in Windcrest residents, City Council supports and resources the Parks and Recreation Commission to meet the stated objectives to be RESPONSIVE, to ANTICIPATE, and to INNOVATE.



Figure 1.

While the 2021 City of Windcrest Strategic Plan is yet to be presented and adopted by City Council, the Parks and Recreation Commission will proceed with four short-term plans: dog park and pet walking areas, periodic fishing opportunities, remote control aircraft flying area, and sports after dark lighting support at Takas Park.



Figure 2.

VI. Purpose and Duration

The purpose of this plan is to provide the Parks and Recreation Commission of the City of Windcrest with a guidance document for its efforts in support of the Mayor and City Council. This plan provides the Parks and Recreation Commission with pre-approved and directed objectives and duties from City Council in accordance with Windcrest City Code Chapter 26 Section 26-23 Responsibilities (Code 1986, 16.304; Ord. No. 362, 12-18-2000) .

The intent for this plan is that it be a living document that is updated as necessary to reflect the needs and desires of the Citizens of Windcrest. To meet this intent and based upon input from the Citizens at meetings of the Commission and City Council, changes will be proposed by the Commission and submitted to City Council for adoption and inclusion into this Plan.

Based upon the expected use of this plan, there is no document sunset date. Therefore, the duration of this plan is indefinite. Versions of this plan will reflect the currency of the information contained within.



Figure 3.



Figure 4.

VII. Goals and Objectives

To provide the Parks and Recreation Commission guidance in its planning and support activities, the City of Windcrest adopts the following goals and supporting objectives.

Goal 1. The City of Windcrest Parks and Recreation Commission should be RESPONSIVE to Windcrest citizen and inhabitant desires for recreation and quality of life activities.

Objective 1A. Parks and greenspaces should incorporate multi-purpose, adaptable spaces for recreational activities.

Objective 1B. Uses of Windcrest city parks and greenspaces should be supportive of traditional Windcrest activities, e.g. Christmas Light-Up, American Independence Day celebration activities, and the Fire Fighters' Picnic.

Objective 1C. City parks, greenspaces, and recreational activities should support Windcrest residents, Windcrest businesses and their employees, lodgers and Windcrest hotels, and neighboring citizens.

Goal 2. The City of Windcrest Parks and Recreation Commission should ANTICIPATE community growth and facility upkeep to ensure the parks and greenspaces can be enjoyed by everyone.

Objective 2A. The Commission shall submit an annual budget request to City Council for city parks and greenspaces acquisition, maintenance, and improvements and for recreational activities and facilities.

Objective 2B. The Commission shall conduct public outreach within the Windcrest Community as necessary to foresee and determine changes and adaptations of existing park lands and facilities to meet the needs of citizens.

Objective 2C. The Commission should coordinate and participate with other Windcrest commissions as needed to facilitate its goals and objectives.

Goal 3. The City of Windcrest will make INNOVATIVE use of its park and greenspaces waters, lands, and skies for the benefit of the general Windcrest community and neighboring communities.

Objective 3A. Recreational use and promoted activities Windcrest of parks, greenspaces, and lakes should result in improved health, welfare, quality of life, and other benefits for the community in general.

Objective 3B. The Parks and Recreation Commission shall, from time to time, recommend to City Council innovative events and activities that showcase the City of Windcrest.

Objective 3C. Innovation may involve risk. The City of Windcrest supports reasonable risk-taking in the development of innovative forms of recreation and quality of life activities.

VIII. U.S. Census Data for Windcrest, Texas (2018 estimate)

The growth of the City of Windcrest between calendar years 2010 and 2018 is estimated to be +1.063 percent (see Figure 6). Based on the given population data, Windcrest Parks and Recreation Commission must plan for an additional 451 users of city parks in 2025.

This data is focused on Windcrest residents. However, the Commission must also plan for an increase in the need for city services from the businesses growing into Windcrest's 78218 ZIP Code area. The same intangible benefits afforded by current parks and green spaces to Windcrest residents is also valuable in attracting and retaining businesses, too.

Data from Windcrest's 2021 Strategic Study will be added when reviewed and approved by City Council.

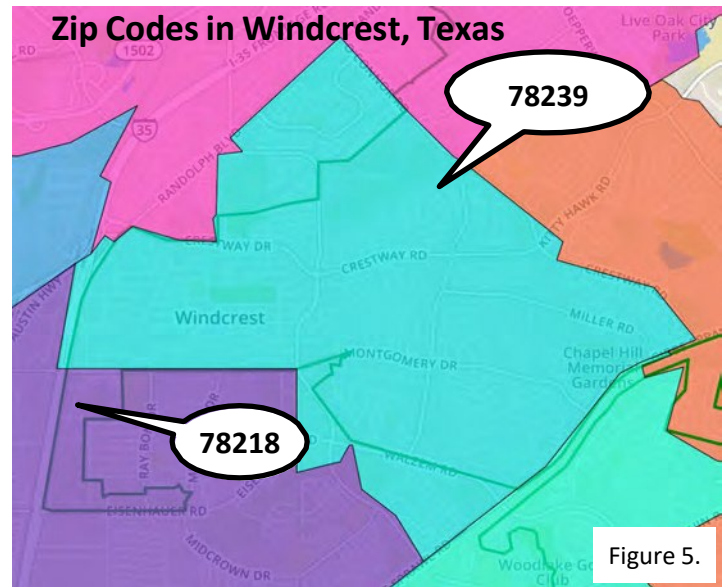


Figure 5.

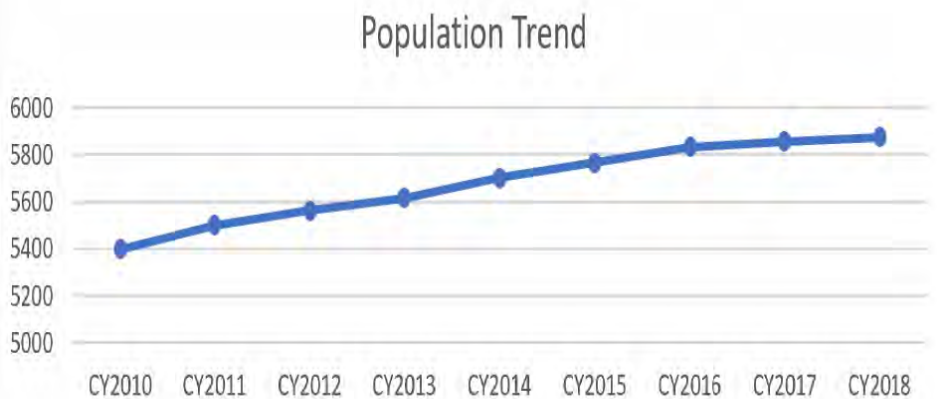
Source: <https://www.zipdatamaps.com/zipcodes-san-antonio-tx> on Sept 18, 2019

The Future of Windcrest

Population Data for City of Windcrest, Texas

Year	Population	% Annual
CY2010	5398	0
CY2011	5500	+1.890
CY2012	5563	+1.145
CY2013	5616	+0.953
CY2014	5702	+1.531
CY2015	5766	+1.122
CY2016	5833	+1.162
CY2017	5857	+0.411
CY2018	5874	+0.290

Based upon an average annual population change of 1.063% derived as a simple average from the annual change in population from CY2010 to CY 2018, the estimated population in 2019 is 5934. Using the same rate of population change, the predicted Windcrest population for 2025 is 6,325, **an increase of 451**



Source: <https://factfinder.census.gov/faces/tableservices/jsf/pages/productview.xhtml?src=bkmk> on Sept 18, 2019

Figure 6.

IX. Park and Greenspace Inventory

Facilities Index	Acres	ADA Accessible Features	Restrooms	Benches/Bleachers	Picnic Tables	Exercise Equipment	Playground	Swimming Pool	Basketball Court	Baseball Fields	Soccer Fields	Concession Stand	Gazebo	Tennis Courts	Pickleball Courts	Natural Areas	Meeting Hall	Kitchen	Trail
<u>Parks</u>																			
Autumn Sunset Park	5.27		0												0		0	0	X
Brook Falls Park	4.38		0												0		0	0	X
Takas Park	11.867		2			?	1		1	4	1	1	1	2	1		0	0	X
Winbrook Park			0	3/0	3										0		0	0	0
<u>Other Facilities</u>																			
Civic Center			2												0		1	1	0
Swimming Pool			2					3							0		0	0	0

Figure 7.

X. Area Descriptions

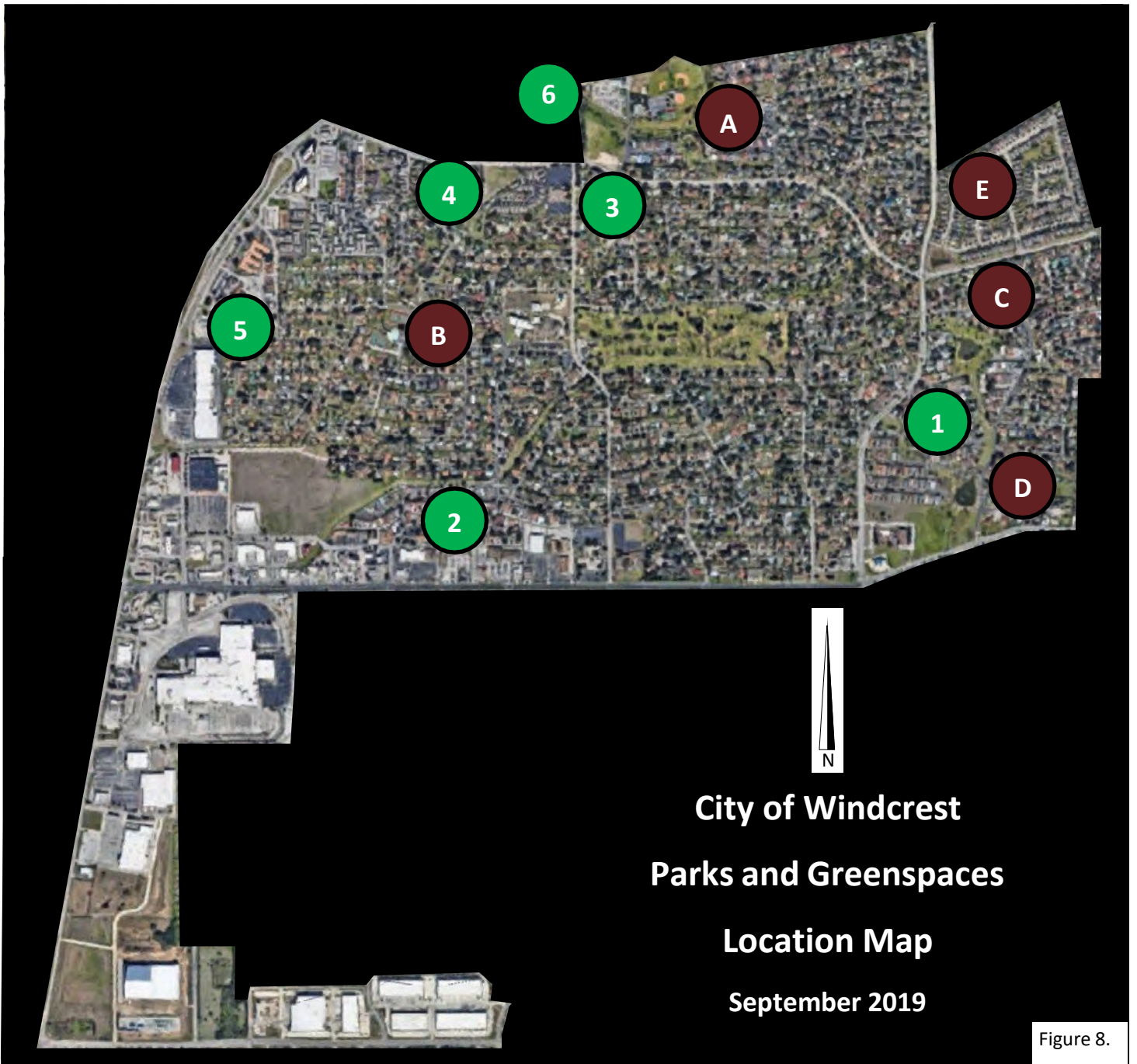


Figure 8.

Park

- A** Takas Park
- B** City Swimming Pool
- C** Autumn Sunset Park
- D** Brook Falls Park
- E** Winbrook Park

Greenspaces

- 1** Autumn Sunset to Brook Falls Parks
- 2** Traffic Island, 8300 Windway Drive
- 3** Open Lot, 500 Crestway Drive
- 4** Open Lot, 5300 Crestway Drive
- 5** Open area, 200 Crestwind Drive
- 6** City Public Works Easement, 9310 Jim Seal Drive

Takas Park is dedicated to the memory of Steve and Lou Takas for their many years of service to the City of Windcrest.

TAKAS PARK

THIS PARK IS DEDICATED
TO THE MEMORY OF
**STEVE AND LOU
TAKAS**
FOR THEIR MANY YEARS OF
SERVICE TO THE
CITY OF WINDCREST
DEDICATED WITH PRIDE AND JOY
THEIR FATHERS, STEVE AND LOU TAKAS
WINDCREST FOUNDED THE ASSOCIATION OF SUBURBAN POLICE

ACQUIRED AND DEVELOPED
UNDER THE ADMINISTRATION OF
E. JAMES SEAL, MAYOR
ADOLPH GAERTNER, JR.
ROBERT F. COLLINS
DR. WILLIAM R. MUELLER
DR. GEORGE F. PARMA
ROBERT E. SEFCIK
MARCH 20, 1974

Figure 9.

Figure 10.

13



Takas Park
Windcrest, Texas

Taken September 9, 2019
By Planehook Aviation Services, LLC

Figure 11.

Recreation Center



Figure 12.



Figure 13.



Figure 14.

Baseball Complex



Figure 15.



Figure 16.

Playground



Figure 17.

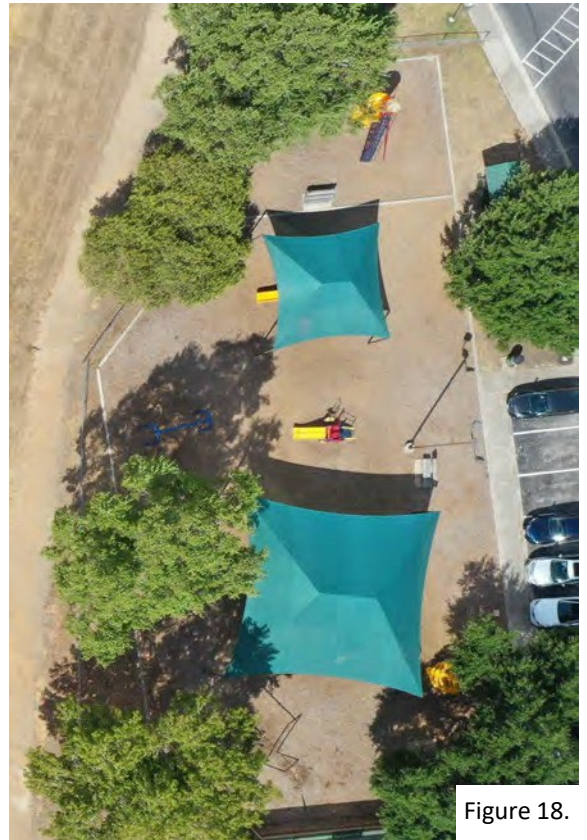


Figure 18.

Tennis and Pickleball Courts

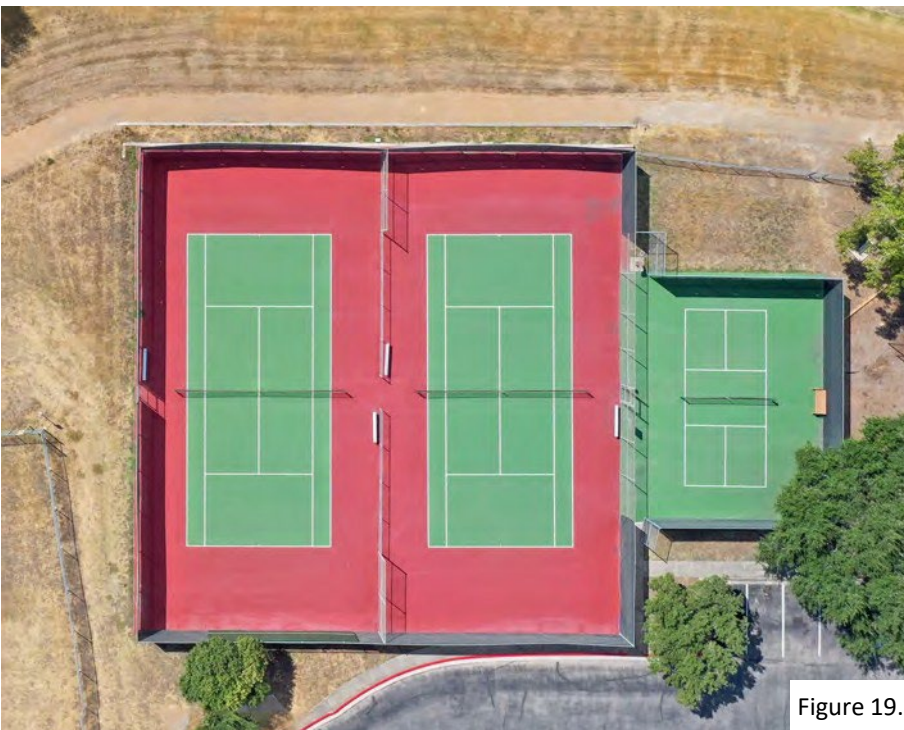


Figure 19.



Figure 20.

Windy Hollow Walking Trail



Figure 21.

Takas Lake and Water Retention Area



Figure 22.

B. Windcrest Swimming Pool

The Windcrest Swimming Pool is currently closed indefinitely pending engineering determination by the City Engineer and the Windcrest City Council.



Figure 23.



Figure 24.

Open to the Public

OPEN FROM

MEMORIAL DAY

MAY 27 WEEKEND

TO

LABOR DAY

SEPTEMBER 2

WINDCREST POOL MUNICIPAL

For Information or Reservations

City Pool (210) 792-6560

Pool Parties

Swim Team

Swim Lessons

Fun for All!

Figure 25.



Figure 26



Figure 27.

City Swimming Pools, Windcrest, Texas

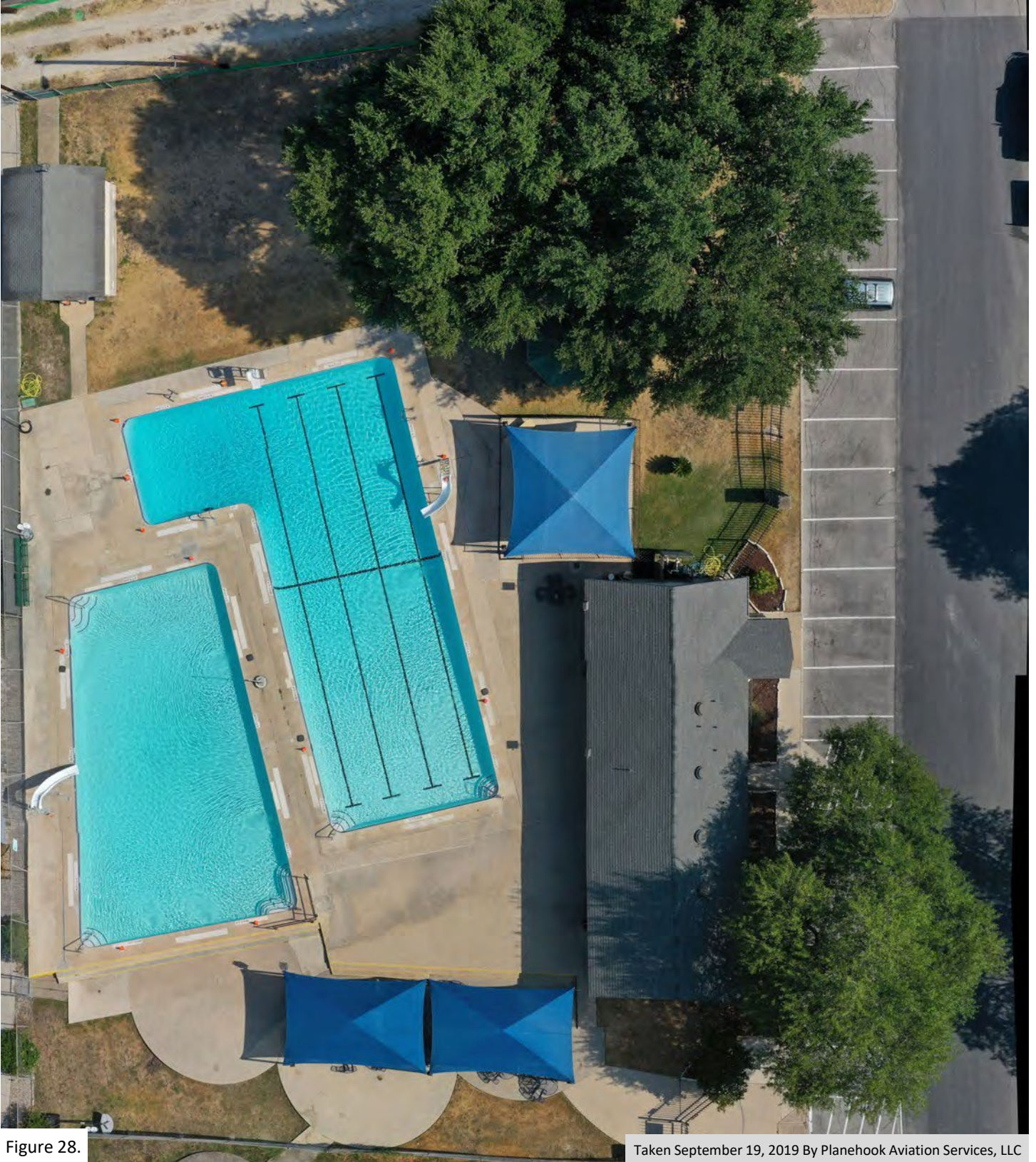


Figure 28.

Taken September 19, 2019 By Planehook Aviation Services, LLC

C. Autumn Sunset Park and Lake



Figure 29.



Figure 30.

Figure XX. Autumn Sunset Park and Lake facing North.

Autumn Sunset Park Windcrest, Texas



Figure 31.

Aerial image courtesy of Planehook Aviation Services,

D. Brook Falls Park and Lake



Figure 32.



Figure 33.

Aerial image courtesy of Planehook Aviation Services, LLC



Brook Falls Park
Windcrest, Texas

Figure 34.

Aerial image courtesy of Planehook Aviation Services, LLC

E. Winbrook Park



Figure 36.

**Winbrook Park
Windcrest, Texas**



Figure 35.

Taken September 19, 2019
by Planehook Aviation Services, LLC

F. Greenspaces

1. Between Autumn Sunset and Brook Falls Parks



Figure 37.

2. Traffic Island, 8333 Windway Drive



Figure 38.



Figure 39.

3. Currently vacant area, 500 Block of Crestway Drive

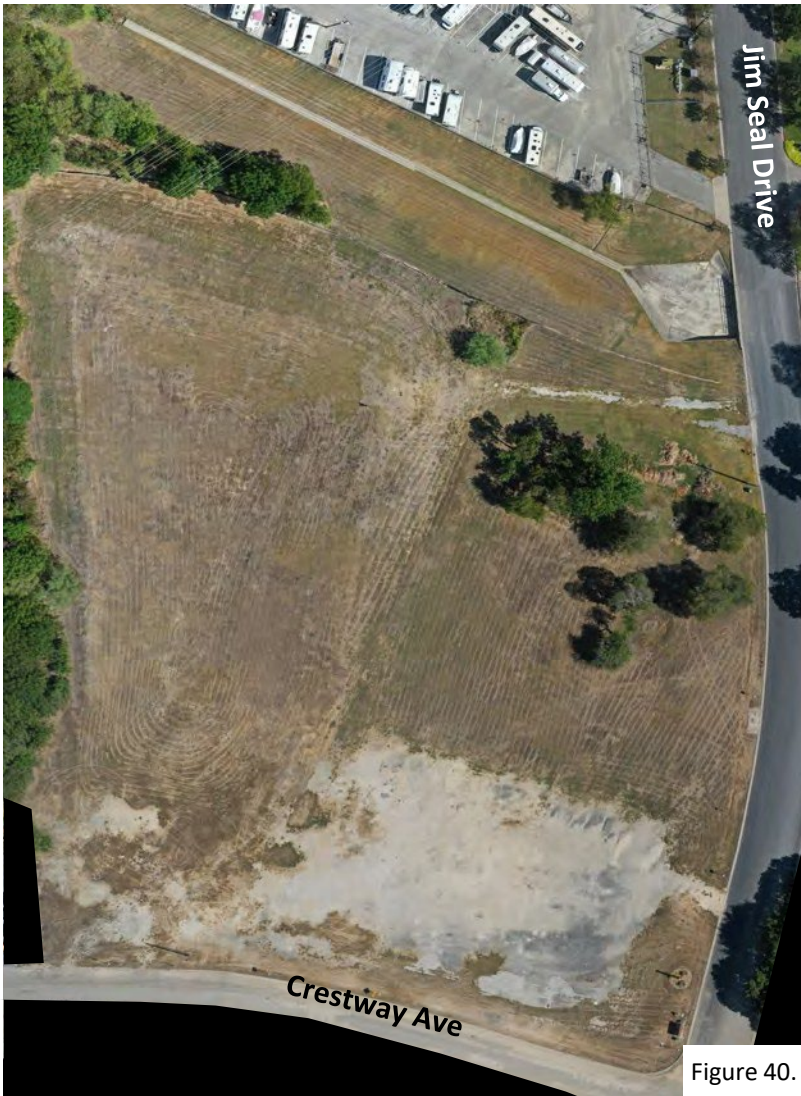


Figure 40.

4. Currently vacant area, 5319 Crestway Drive



Figure 41.



Figure 42.

5. Currently vacant lot and drainage area, 200 Block of Crestwind Drive

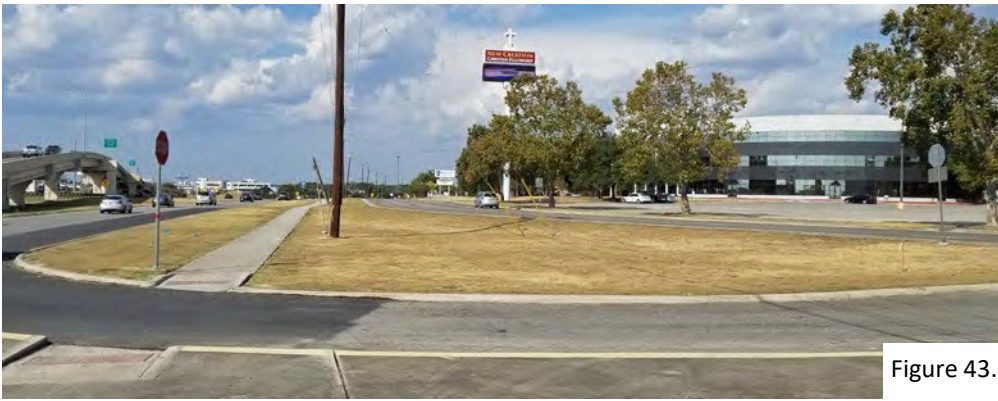


Figure 43.

6. 306 Cloudmont Drive



Figure 44.



Figure 45.



Figure 46.



Figure 47.

XI. Short-term Plans

In the interest of moving forward while the replacement master plan is being developed, the following short-term plans are determined to meet the goals of being RESPONSIVE, ANTICIPATORY, and INNOVATIVE. The proposed plans are intended to have maximum return on investment for Windcrest quality of life.

1. **Dog Park and Pet Walking Areas.** Mentioned in the previous master plan, pet parks and walking areas are important to pet owners—both residential citizens and temporary residents staying at Windcrest hotels. Designated walking areas provide recreation and exercise while providing designated areas for pets to relieve themselves. Pet owners or tenders are required to remove solid pet waste so that others may enjoy the same space with their pets.

The heat in south-central Texas is legend. This heat causes concern for the well-being of pets as hard surfaces retain heat and burn the paws of pets. Therefore, pet areas should have well-kept grasses to ensure paws are not burned. Pet parks and walking areas should generally be green grassy environments, within the lawful limits of watering restrictions.

Pet walking areas should be equipped with pet waste receptacles and complimentary pet waste plastic bags stationed at regular intervals. Dog parks should provide not only pet waste receptacles and bags but also dog watering stations.

- A. **Designated Off-Leash Parks.** Currently, there are no public off-leash areas in Windcrest. The Parks and Recreation Commission will explore areas within the City where such an area can be established. At a

minimum, such an area would have pet waste receptacles and bags, a dog watering station, and fencing or other perimeter to keep pets within the off-leash area.

- B. **Greenspaces Supporting Pets.** Windcrest has a number of greenspaces that can support pet and human exercise. The Parks and Recreation Commission will explore and identify areas that are sufficient to support pet and human exercise.



Figure 48.



Figure 49.

2. **Periodic Fishing at Autumn Sunset Lake.** There is no denying that fishing as a form of recreation requires patience and is, in general, a calming pastime. The fish inhabiting the waters at Takas Park are part of a mosquito control program and are not intended to be fished or eaten. However, other bodies of water in Windcrest parks are suitable for game fish.

The Texas Wildlife and Fishing Department has offered an opportunity for a limited stocking of game fish for the Autumn Sunset water retention area. The Parks and Recreation Commission will examine and make a recommendation to City Council concerning a test program for limited fishing.

Currently, there is a prohibition for fishing in public bodies of water owned by Windcrest.

However, with a city code modification, limited fishing opportunities could be allowed. Texas State freshwater fishing rules and regulations would apply.

- A. **Age-based Fishing Events.** Freshwater fishing in the State of Texas allows for those under the age of 17, both resident and non-resident, to fish without a license. Therefore, a simple first test of local interest would be a weekend fishing event for young anglers under the age of 17. Game fish for such an event can come from Texas State Fisheries.



Figure 50.



Figure 51.

- B. **Limited Seasonal Fishing.**

According to Texas Wildlife and Fishing sources, a minimum of two weeks opportunity to fish would allow for Texas Fisheries Service to provide game fish to stock Park waters. Trout would be stocked during the Spring season. Catfish would be stocked during the Fall season. The Parks and Recreation Commission will examine and recommend to City Council a plan for limited seasonal fishing in Autumn Sunset Park waters.

3. **Remote Control Aircraft Flying Area.** The recreational assets of the City of Windcrest are not only terrestrial but also skyward. Unlike other nearby cities and unincorporated areas of Bexar County, Windcrest enjoys unique airspace that allows for enjoyment by model aircraft flyers and remote pilots. This unencumbered airspace—Class G airspace—is best accessed at Brook Falls Park.

A. **Recreational RC Flying.** Most model aircraft are hand-launched or lift-off vertically from the ground, requiring no additional investment of grounds care at the grassy field on the south side of Brooks Fall Park. The area can be designated as a Remote Controlled (RC) Aircraft friendly zone. The Parks and Recreation Commission will explore signage requirements to promote area use.



Figure 52.



Figure 53.

B. **First Responder Unmanned Aircraft System (UAS) Flying Training Area.** Local area first response units are investing in unmanned aircraft systems that can improve public safety and protect their responders. The Windcrest airspace provides an opportunity for such units with an area to practice launch, mission tasks, and recovery without the need for extensive travel.

C. **Drone Competition Event Area.** New to the competitive athletic scene is drone racing. The same skills learned in drone racing directly transfer to the unmanned aviation industry for aerial inspections, photogrammetric surveys, and real estate imagery. Promoting safe and responsible recreation using UAS make INNOVATIVE use of the natural assets of the City of Windcrest. The Parks and Recreation Commission will examine and recommend to City Council drone events and supporting activities which will benefit the city and local businesses.



Figure 54.



Figure 55.

4. **Sports After Dark.** Individual and team athletic activities at Takas Park are generally limited to daylight hours. Providing user-demand nighttime illumination to existing facilities allows for enjoyment before sunrise and after sunset.

A. **Baseball Complex Lighting.** Currently, the three ball fields of the Baseball Complex are not lit. The Parks and Recreation Commission will examine and make recommendations to City Council on what lighting would be required to support nighttime baseball and softball activities.

B. **Tennis and Pickleball Court Lighting.** The Texas heat makes it difficult for recreational and competitive athletes to practice and compete during the day. So, many seek places to play both before sunrise and after sunset. Therefore, providing Windcrest park users the best opportunities to use park facilities requires the use of lights. The Parks and Recreation Commission will examine and make recommendations to City Council on lighting requirements for the Takas Park Tennis and Pickleball Complex.

C. **Basketball Court Improvements.** Basketball is a sport that is enjoyed by many age groups. Like Tennis and Pickleball, the Texas heat makes it difficult for players to enjoy the sport at Takas Park's outdoor court during daylight in the summer months. The Parks and Recreation Commission will examine the practicality of adding improvements to the basketball court and nearby areas to support both comfortable day and illuminated night use and make recommendations to City Council.



Figure 57.



Figure 56.

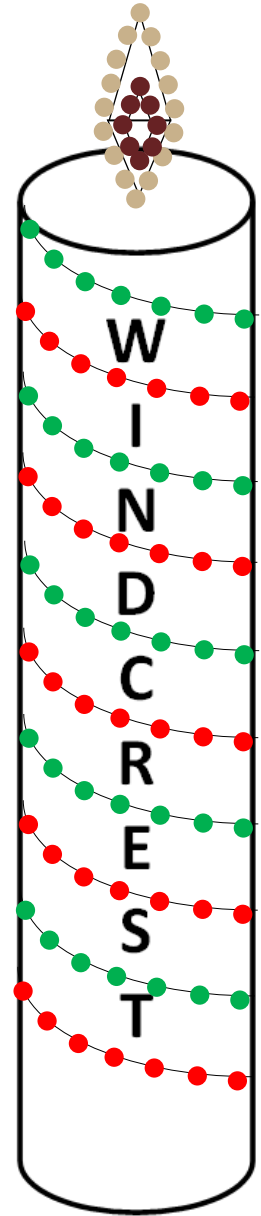
D. **Takas Park Pedestrian and Parking Safety Lighting.** To ensure participants and observers are safe, The Parks and Recreation Commission will examine the need for safety lighting for Takas Park and make recommendations to City Council on safety and security lighting.

5. Windcrest Water Tower Lights Improvement. The City of Windcrest Parks and Recreation Commission will seek funding and research equipment and lighting designs for improving the Windcrest water tower located at 5611 Winsong Drive. The proposed improvements include multi-colored lights which could be illuminated each evening during the Annual Windcrest Light Up and at other times determined by City Council or their delegated representative.



Image courtesy of Google

Figure 58.



Chapter 26 PARKS AND OPEN AREAS¹

ARTICLE I. IN GENERAL

Sec. 26-1. Cultural designation.

The golf course and golf club area presently situated within the corporate limits of the city, and being Block III, Lot I, Windcrest Unit 27, according to plat thereof recorded in Volume 7200, pages 161 and 162, Deed and Plat Records of Bexar County, Texas, is hereby designated an area of cultural importance and significance, and no construction, alteration, reconstruction, or razing of buildings and other structures shall be made or permitted thereon without prior specific approval by the city council.

(Code 1986, § 16.201; Ord. No. 58P, 3-11-1974)

Secs. 26-2—26-20. Reserved.

ARTICLE II. PARKS AND RECREATION COMMISSION

Sec. 26-21. Parks and recreation commission—Reconstituted.

- (a) Effective March 1, 2019, the parks and recreation commission is reconstituted with staggered terms as follows:
- A. Place 1 Term-Begins March 1, 2019 with a three-year term expiring March 1st on the third anniversary of this term's creation;
 - B. Place 2 Term - Begins March 1, 2019 with a term expiring March 1, 2020 as a one-year term, then being a three-year term from March 12, 2020 forward in time with the term expiring on March 1st on the third anniversary;
 - C. Place 3 Term - Begins March 1, 2019 with a three-year term expiring March 1st on the third anniversary of this term's creation;
 - D. Place 4 Term - Begins March 1, 2019 with a term expiring March 1, 2020 as a one-year term then being a three-year term from March 12, 2020 forward in time with the term expiring on March 1st on the third anniversary;
 - E. Place 5 Term-Begins March 1, 2019 with a three-year term expiring March 1st on the third anniversary of this term's creation;
 - F. Place 6 Term-Begins March 1, 2019 with a term expiring March 1, 2020 as a one-year term, then being a three-year term from March 12, 2020 forward in time with the term expiring on March 1st on the third anniversary;

¹State law reference(s)—General authority relative to parks, V.T.C.A., Local Government Code ch. 331.

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- G. Place 7 Term - Begins March 1, 2019 with a three-year term expiring March 1st on the third anniversary of this term's creation;
 - H. Alternate Place A1 Term - Begins March 1, 2019 with a term expiring March 1, 2020 as a one-year term, then being a three-year term from March 12, 2020 forward in time with the term expiring on March 1st on the third anniversary;
 - I. Alternate Place A2 Term - Begins March 1, 2019 with a three-year term expiring March 1st on the third anniversary of this term's creation;
- (b) All undecided matters pending before the Commission on February 28, 2019 carries forward under the reconstituted Commission just as if no reconstitution had occurred.
 - (c) The appointment for the positions of the reconstituted parks and recreation commission, effective March 1, 2019, are as follow:

Place No.	Position	Appointment	Term Expires
1	Jeannette Lynch	3/1/2019	3/1/2022
2	Mary Lee Seal	3/1/2019	3/1/2020
3	Jay Eldridge	3/1/2019	3/1/2022
4	Bill Zulaica	3/1/2019	3/1/2020
5	Tom Gest	3/1/2019	3/1/2022
6	Betty Riggs	3/1/2019	3/1/2020
7	Robin Alva	3/1/2019	3/1/2022
	Alternate:		
A1	Arthur Flinn	3/1/2019	3/1/2020
A2	Bob Sanders	3/1/2019	3/1/2022

(Ord. 2019-690(O) , § III, 2-4-2019)

Editor's note(s)—Ord. 2019-690(O) , § III, adopted February 4, 2019, repealed the former § 26-21, and enacted a new § 26-21 as set out herein. The former § 26-21 pertained to recreation and parks commission and derived from Code 1986, § 16.101; Ord. No. 362, 12-18-2000.

Sec. 26-22. Composition.

The commission shall consist of nine residents of the city who hold no other positions on the city council or the city's boards and agencies. Members of the commission shall be appointed by the city council upon recommendation by the mayor. The members shall serve staggered terms of three years. Initially, two members shall be appointed for one-year terms, two members for two-year terms and one member for a three-year term. At the expiration of the initial terms, all terms shall be for three years. Vacancies arising during unexpired terms shall be filled for the remainder of the unexpired terms in the same manner as original appointments are made. The mayor shall appoint the initial chair of the commission for a one-year term and thereafter the city council, upon recommendation from the mayor, shall appoint the chair and vice-chair.

(Code 1986, § 16.302; Ord. No. 362, 12-18-2000; Ord. No. 368, 4-16-2001; Ord. No. 631A , 11-15-2010; Ord. No. 631B , 12-5-2011)

Sec. 26-23. Responsibilities.

Subject to approval of the city council, the commission shall:

-
- (1) Formulate and propose rules and regulations for the use of public playgrounds, athletic fields, recreation centers, parks and other recreational facilities (hereinafter referred to as "recreational facilities").
 - (2) Negotiate contracts with entities desiring to use recreational facilities.
 - (3) Seek gifts and bequests, including money, for the use and enhancement of recreational facilities.
 - (4) Conduct fundraising events for the use, enhancement and improvement of recreational facilities.
 - (5) Propose fees or charges for use of recreational facilities.
 - (6) Propose annual budgets to the mayor and city council for the operation and maintenance, including capital improvements, of the recreational facilities.
 - (7) Furnish annual reports outlining the activities of the commission to the city council.
 - (8) Meet periodically with the city manager, and staff members designated by the city manager, to review the management, supervision, operation, condition, use, and future of recreational facilities.
 - (9) Recommend amendments to this chapter concerning recreational facilities.

(Code 1986, § 16.303; Ord. No. 362, 12-18-2000)

Sec. 26-24. Procedures.

Meetings of the commission shall follow the same rules of procedure followed by the city council at its meetings. The commission shall comply with the Texas Open Meetings Act. Public records of the meetings of the commission shall be prepared and maintained by the city secretary. The commission shall determine the frequency, dates and times of its meetings.

(Code 1986, § 16.304; Ord. No. 362, 12-18-2000)

Secs. 26-25—26-51. Reserved.

ARTICLE III. PUBLIC CONDUCT IN PARKS AND OPEN AREAS

Sec. 26-52. Rates and charges.

The rates or charges for use of the municipal park facilities shall be and are hereby established as follows:

- (1) Park swimming pool. A seasonal rate or a per visit rate will be imposed.
- (2) Park tennis courts. A per hour rate may be imposed.
- (3) No free service will be allowed for the use of the park, swimming pool and tennis courts.

(Code 1986, § 16.101; Ord. No. 124, 3-1-1976)

Sec. 26-53. Closing and opening of city park areas.

- (a) All parks and open spaces owned by, and located within the boundaries of the city, shall be open to the general public between the hours of 6:00 a.m. and 9:00 p.m.

-
- (b) It shall be unlawful for any person, except members of the police or fire departments of the city engaged in the performance of official duties or people attending a scheduled event at the recreation building in the park area, to be on the premises of any park or open space owned by and located within the boundaries of the city, between the hours of 9:00 p.m. and 6:00 a.m.

(Code 1986, § 16.102; Ord. No. 254, 5-11-1992)

Sec. 26-54. Children.

No person shall permit children under the age of 12 years to be unsupervised in park areas.

(Code 1986, § 16.103(9); Ord. No. 453, 9-20-2004)

Sec. 26-55. Improper use of facilities or equipment.

No person shall use any park area or equipment for purposes for which they are not intended.

(Code 1986, § 16.103(12); Ord. No. 254, 5-11-1992; Ord. No. 453, 9-20-2004)

Sec. 26-56. Camping.

No person shall camp in a city park area.

(Code 1986, § 16.103(1); Ord. No. 453, 9-20-2004)

Sec. 26-57. Fires.

No person shall start a fire, including any type of barbecue grill, in a city park area, except for scheduled events at the civic center or other city-approved functions.

(Code 1986, § 16.103(2); Ord. No. 453, 9-20-2004)

Sec. 26-58. Firearms.

No person shall discharge any firearm, including BB and pellet guns, in a city park area.

(Code 1986, § 16.103(3); Ord. No. 453, 9-20-2004)

Sec. 26-59. Animals.

No person shall disturb and harm wild or domestic animals in a city park area.

(Code 1986, § 16.103(4); Ord. No. 453, 9-20-2004)

Sec. 26-60. Motor vehicles.

No person shall engage in the unauthorized operation of any licensed/unlicensed motorized vehicle in the green area or sidewalk area of any city park and open area.

(Code 1986, § 16.103(6); Ord. No. 453, 9-20-2004)

Sec. 26-61. Fishing and swimming.

No person shall fish, swim or wade in ponds or lakes in a city park area.

(Code 1986, § 16.103(8); Ord. No. 453, 9-20-2004; Ord. No. 2015-722(O) , 2-23-2015)

Sec. 26-62. Watercraft.

No person shall engage in boating, or the use of any other device, including tubes, designed or adapted to carry or support a person in a city park area.

(Code 1986, § 16.103(10); Ord. No. 453, 9-20-2004)

Sec. 26-63. Water fowl.

- (a) No person shall engage in massive feeding of water fowl within the city parks, public areas within the city or on private property. Incidental feeding from ponds water edge and within the sidewalks surrounding the ponds is not prohibited.
- (b) No person shall abandon, release or place water fowl, fowl, animals or reptiles on or into ponds or green areas in a city park area.

(Code 1986, § 16.103(13), (14); Ord. No. 280, 7-10-1995; Ord. No. 453, 9-20-2004)

Sec. 26-64. Ballparks.

- (a) No person shall possess a burning tobacco product or smoking tobacco in or on a ballpark or ballpark facility (such as bleachers, dugouts, concession stands, restrooms, score board operation and observation areas, entryways and other facilities appurtenant to ballparks owned by the city.
- (b) Except as provided in V.T.C.A., Human Resources Code § 121.003, no person shall allow dogs in the ball field complex or conduct any activity which may damage ball field complex fields, such as golfing, bicycling, operation of any wheeled device or any other activity which may damage the fields. Ball field complex includes three ball fields with two dugouts per field, a field house consisting of a concession area, storage area and restrooms, spectator areas and a batting practice cage.
- (c) No person shall enter and use the ball field complex without the consent of any entity to which the city has granted the exclusive use of the ball field complex.

(Code 1986, § 16.103(15), (17); Ord. No. 347, 3-20-2000; Ord. No. 453, 9-20-2004)

Sec. 26-65. Mineral extraction.

No person shall engage in drilling and mining operations for oil, gas and other minerals in a city park area.

(Code 1986, § 16.103(18); Ord. No. 2012-669 , 7-31-2012)

Sec. 26-66. Alcoholic beverages.

No person shall possess an open container or consume alcoholic beverages within city park areas, except for scheduled events at the Civic Center or other city approved functions.

(Ord. No. 2015-724(O) , 3-2-2015)

Secs. 26-67—26-87. Reserved.

ARTICLE IV. CITIZEN MODIFICATION OF CERTAIN PUBLIC PROPERTY

Sec. 26-88. Purpose.

All public property owned, leased, or otherwise controlled by the City of Windcrest should be properly maintained and kept in good order. While the city welcomes donations and volunteer time to improve public lands, uncoordinated and unpermitted attempts at improving city property by citizens can cause damage to property, injuries, and violations of state and federal requirements. The purpose of this article is to allow the creation of a procedure for citizens to donate and volunteer to help improve public property, without causing unintended consequences or request certain modifications by the city.

(Ord. No. 2020-031(O) , 10-19-2020)

Sec. 26-89. Prohibition.

No person may plant vegetation, including but not limited to plants, shrubs, trees, vines, and flowers, on any city owned or controlled land without submitting a written request to the designated city official or the city manager, and obtaining written permission to perform the planting. Nor should any person perform any unauthorized landscaping, alteration, or modification of city owned or controlled property without written permission from the city manager or designee.

(Ord. No. 2020-031(O) , 10-19-2020)

Sec. 26-90. Exclusions.

This article does not apply to the following:

- (1) A contractor hired or retained by the city to perform certain improvements, including but not limited to alterations, landscaping, planting, or watering, on city owned or controlled property.
- (2) A city employee when performing the duties assigned by the city, and include making alterations, landscaping, planting, or watering, on city owned or controlled property.
- (3) Any alterations, modifications, or improvements to city owned or controlled roadways, highways, streets, alleyways, or sidewalks when acting pursuant to an authorized governmental entity.^{1 2}
- (4) Any alterations, modifications, or improvements to city owned or controlled property where the city manager has otherwise given express authority for a designated person or persons to make the alterations, modifications, or improvements.

(Ord. No. 2020-031(O) , 10-19-2020)

²—Official Comment: This is meant to address situations where CPS, SAWS, and other utilities or governmental entities other than the city have a lawful right to make changes to the rights-of-way within the city. This section also excludes city-initiated work from requiring written permission prior to beginning.

Sec. 26-91. Citizen request to perform planting or modification.

- (1) Any person wishing to plant vegetation, including but not limited to plants, shrubs, trees, vines, and flowers, on any city owned or controlled land or perform any landscaping, alteration, or modification of city owned or controlled property must submit a written request to the city secretary's office.
- (2) The city manager or his designee is authorized to approve or deny such written request using procedures and criteria for approval or denial as adopted by the city manager. Any approval must be in writing.
- (3) The city manager's determination is final.

(Ord. No. 2020-031(O) , 10-19-2020)

Sec. 26-92. City beautification projects.

- (1) Any person wishing for the city to perform alterations or improvements to city owned or controlled property and have the city pay for such improvements may submit a written request for a beautification project to the city secretary's office.
- (2) The city manager or his designee is authorized to approve or deny such written request using procedures and criteria adopted by the city manager.
- (3) The city manager's determination is final.

(Ord. No. 2020-031(O) , 10-19-2020)

Light Up Framework

Note: We will continue to emphasize the fact that Light Up began by the Windcrest Women's club beginning in 1958

Women's Club

- Select Judges
- Identify Drivers for Judging
- Judges Dinner – Organize and coordinate all aspects with exception of meal.
- Winner's Dinner - Organize and coordinate all aspects with exception of meal.

City of Windcrest

- Marketing Light up
- Special Events Coordinator
 - Light Up Celebration
 - Dedication Tree
 - Candy Cane Lane
 - Meal for Judges Dinner and Winner's Dinner
 - Coordinate photography of Contest Winner's
- Maps Committee -
 - Fire Association
 - EDC
 - Marketing
 - Develop Map
 - Coordinate Sponsors
 - Number of maps printed
- **Parks and Recreation Commission – Recommendation to City Council**
 - **Dates for Light Up**
 - **Determination of Theme**
 - **Identify and define Light Up Categories**
 - **Special Events – Events in addition to the traditional Light Up Events**
 - **Ho Ho Ho Market**
 - **Bike Night**
 - **Any other events identified by Parks and Recreations**
- Police and Public Works
 - Traffic Flow
 - Needed Traffic Flow Devices (barricades, etc)

Fire Association Street Lighting needs

- Manpower for Fill the Boot
 - Fire Department and other agencies
- Staffing at least 2 Location
- Signage for Fill the Boot locations