



AGENDA  
CITY OF WINDCREST, TEXAS

**SPECIAL CITY COUNCIL MEETING  
ACTION TAKEN**

May 12, 2016  
Executive Session  
6:00 P.M.

**UNOFFICIAL MINUTES**

\*\*For official City of Windcrest minutes as set forth by Resolution 292, please refer to the video at  
[http://windcresttx.granicus.com/MediaPlayer.php?view\\_id=8&clip\\_id=1699](http://windcresttx.granicus.com/MediaPlayer.php?view_id=8&clip_id=1699)\*\*

**I. Executive Session**

1. City Council will convene into a closed session as authorized by Section 551.074 of the Government Code to deliberate the appointment, employment and duties of the position of the Municipal Finance Officer and to interview a prospective Municipal Finance Officer.
2. City Council will convene into closed session as authorized by Govt. Code Section 551.074 to deliberate the appointment, employment and duties of the Government Relations Officer.

**II. Open Session**

1. City Council will convene into an open session to discuss and take possible action on the appointment of a Municipal Finance Officer.  
**MOVED FORWARD TO ANOTHER SCCM - DATE TO BE ANNOUNCED**
2. City Council will convene into an open session to discuss and possibly take action on the employment status of the Government Relations Officer.  
**MOVED FORWARD TO ANOTHER SCCM – DATE TO BE ANNOUNCED.**



**AGENDA  
CITY OF WINDCREST, TEXAS**

**SPECIAL CITY COUNCIL MEETING**

**May 12, 2016**

**Executive Session  
6:00 P.M.**

**NOTICE IS HEREBY GIVEN THAT A SPECIAL WINDCREST CITY COUNCIL MEETING WILL BE HELD AT WINDCREST CITY HALL, 8601 MIDCROWN, WINDCREST, TEXAS ON THE 12<sup>TH</sup> DAY OF MAY 2016 STARTING AT 6:00 P.M. DURING THE MEETING THE FOLLOWING SUBJECTS WILL BE CONSIDERED AND THE COUNCIL MAY TAKE ACTION ON ANY OF THE LISTED SUBJECTS.**

**THE CITY COUNCIL RESERVES THE OPTION TO RECESS THE MEETING DURING THE EVENING OF MAY 12, 2016 AND TO RECONVENE THE MEETING ON THE FOLLOWING DAY, MAY 13, 2016 AT 9:00 A.M. AT THE WINDCREST CITY HALL, 8601 MIDCROWN, WINDCREST, TEXAS.**

**IT IS ANTICIPATED THAT MEMBERS OF OTHER CITY BOARDS, COMMISSIONS AND COMMITTEES MAY ATTEND THE MEETING IN NUMBERS THAT MAY CONSTITUTE A QUORUM OF SUCH OTHER CITY BOARDS, COMMISSIONS AND COMMITTEES, SO THAT NOTICE IS HEREBY GIVEN THAT THE MEETING IS ALSO A MEETING OF THE OTHER CITY BOARDS, COMMISSIONS AND COMMITTEES WHOSE MEMBERS ARE IN ATTENDANCE. THE MEMBERS OF THE OTHER CITY BOARDS, COMMISSIONS AND COMMITTEES MAY PARTICIPATE IN DISCUSSIONS WHICH OCCUR AT THE MEETING, BUT NO ACTION WILL BE TAKEN BY THE OTHER BOARDS, COMMISSIONS AND COMMITTEES WHOSE MEMBERS ARE IN ATTENDANCE.**

**REQUEST ALL PAGERS AND CELL PHONES BE TURNED OFF, EXCEPT EMERGENCY ON-CALL PERSONNEL. CITIZENS ARE ASKED TO REFRAIN FROM TALKING DURING COUNCIL PROCEEDINGS.**

*Ordinance No. 2016-618B(O) establishes certain protocols for City Council meetings.*

*At all City Council, City Commission or City Board meetings, the agenda shall include a "citizens to be heard" item. It is suggested that Citizens wishing to speak during this item sign in on the sign up roster prior to the meeting. During "Citizens to be Heard", citizens may address the City Council on topics not on the agenda for no more than three (3) minutes. In addition to the foregoing, citizens shall also have the opportunity to address the City Council during consideration of posted agenda items for no more than six (6)*

minutes. Each citizen shall therefore have the opportunity to address the City Council for a total of nine (9) minutes. This does not include any responses from the body. The six (6) minutes time limit authorized herein may not be transferred to another speaker in whole or in part. The presiding Officer or his/her designee will assign a Time Keeper to each meeting. The Time Keeper will maintain strict compliance of the six (6) minute rule, stopping speakers who exceed the allotted time. As authorized by Section 551.042 of the Texas Government Code, a city official may make a statement of specific factual information in response to an inquiry made by a member of the public or a recitation of existing city policy. Any deliberation or decision about the subject of the inquiry shall be limited to a proposal to place the subject on the agenda for a subsequent meeting. Any question posed by a Citizen, Council Member, Board Member or Commission Member for which an answer is not available at a meeting shall be answered by a member of the staff or Presiding Officer at the next regular meeting of the Body, if an answer is reasonably available and prudent. If the information is sensitive, staff will seek advice from the City Attorney.

Meeting Chair: please remind each participant in your meeting that they must speak into a microphone; the recording is the Official Minutes of your meeting and all who speak must be recorded. All guest speakers and citizens to be heard must speak from podium. Please interrupt speakers during meeting if you recognize that they are not speaking into microphone and have them do so.

**I. Call to Order, Pledge of Allegiance, Invocation and Announcement**

**II. Citizens to be Heard**

1. Citizens may address the City Council on topics not on the agenda for no more than three (3) minutes.
2. In addition to the foregoing, citizens shall also have the opportunity to address the City Council during consideration of posted agenda items for no more than six (6) minutes.
3. A City Official may make a statement of specific factual information in response to an inquiry made by a member of the public, or a recitation of existing policy in response to an inquiry made by a member of the public.

**III. Executive Session**

1. City Council will convene into a closed session as authorized by Section 551.074 of the Government Code to deliberate the appointment, employment and duties of the position of the Municipal Finance Officer and to interview a prospective Municipal Finance Officer.
2. City Council will convene into closed session as authorized by Govt. Code Section 551.074 to deliberate the appointment, employment and duties of the Government Relations Officer.

**IV. Open Session**

1. City Council will convene into an open session to discuss and take possible action on the appointment of a Municipal Finance Officer.
2. City Council will convene into an open session to discuss and possibly take action on the employment status of the Government Relations Officer.

**V. General Announcements & Future Agenda Items Requested**

*Per Ordinance No. 618, repealing Ordinance No. 593; Section 9: Every agenda shall include an item entry granting a member the opportunity to propose an item for consideration of future agendas for Regular or Special Meetings. Any member may request the inclusion of such items at any meeting.*

**VI. Adjournment**

**The City Council reserves the right to retire into executive session whenever it is considered necessary and legally justified under the Texas Government Code, Subchapter D, Sections 551.071 et. seq. including, but not limited to, consultation with attorney, real property, prospective gifts, personnel matters, exclusion of witness, security devices, and economic development matters.**

**I, the undersigned authority, do hereby certify that the above Notice of Meeting of the City Council of the City of Windcrest is a true and correct copy of said Notice and was posted on the bulletin board at City Hall of said City in a convenient place to the public and said Notice was posted more than seventy-two hours prior to the meeting on May 12, 2016.**

By:  , City Secretary

**In compliance with the Americans With Disabilities Act, the City of Windcrest Council Chambers are wheelchair accessible, and accessible parking spaces are available. The City of Windcrest will provide for reasonable accommodations for persons attending City Council meetings. To better serve you, requests should be received 48 hours prior to the meetings. Please contact Kelly Rodriguez, City Secretary, at 210-655-0022 ext. 2150 or Fax 210-655-8776.**

**I certify that the attached notice and agenda of items to be considered by the City Council was removed by me from the City Hall bulletin board on the \_\_\_\_ May, 2016.**

\_\_\_\_ Title: \_\_\_\_\_